

October 5th, 2018

**Notice Of Meeting**

You are invited to attend the Enterprise, Regeneration and Tourism Committee Meeting to be held on **Monday, 8th October 2018 at 5:00 pm** in **Boardroom, Monaghan Row.**

**Chair:** Cllr. M Ruane

**Deputy Chair:** Cllr. P Byrne

<b>Members:</b>	Cllr. R Burgess	Cllr. M Carr
	Cllr. C Casey	Cllr. W Clarke
	Cllr. D Curran	Cllr. G Hanna
	Cllr. H Harvey	Cllr. R Mulgrew
	Cllr. D McAteer	Cllr. O McMahon
	Cllr. B Quinn	Cllr. G Stokes
	Cllr. J Tinnelly	

# Agenda

## 1.0 Apologies and Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 ERT Action Sheet - 10 September 2018. (Attached)

 *Action Sheet from ERT Sept 2018.docx*

*Page 1*

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### *Enterprise, Employment and Regeneration Items*

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## 4.0 CREST Skills Enhancement Programme. (Attached)

 *CREST Skills Enhancement Programme.pdf*

*Page 4*

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### *Tourism, Culture and Events Items*

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## 5.0 Audio Guides for Newry and Mourne Museum. (Attached)

 *Museum Audio tour and guides - ERT Oct 2018.pdf*

*Page 21*

## 6.0 Trade & Consumer Promotions. (Attached)

 *Trade and Consumer Promotions - ERT Oct 2018.docx*

*Page 26*

## 7.0 Narnia Interpretation Project. (Attached)

 *Narnia Interpretation Project - ERT Oct 2018.docx*

*Page 28*

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### *Notices of Motion*

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## 8.0 To consider the following Notice of Motion in the name of Councillor Enright re Community Led Festivals. (Attached)

 *Notice of Motion re Community Festivals - ERT Oct 2018.docx*


*Page 30*

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### *For Noting*

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## 9.0 Scheme of Delegation. (Attached)

 *Scheme of Delegation 2018-19 - ERT Oct 2018.docx*

*Page 32*

## 10.0 Action Tracker Update Sheet. (Attached)

 *Action Tracker Update Sheet for Oct ERT 2018.docx*

*Page 35*

## **11.0 Rural Development Programme Update. (Attached)**

 *Rural Development Programme Update - ERT Oct 2018.docx*

*Page 62*

## **12.0 Castlewellan Forest Park Task & Finish Report. (Attached)**

 *Castlewellan Forest Park Task and Finish Report - ERT Oct 2018.pdf*

*Page 64*

## **13.0 Revitalisation Projects Update (Cathedral Corridor, Newry and Warrenpoint). (Attached)**

 *Revitalisation Projects Update (Cathedral Quarter, Newry and Warrenpoint) - ERT Oct 2018.pdf*

*Page 69*

## **14.0 NI Business Start Up Programme Update. (Attached)**

 *NI Business Start Up Programme - ERT Oct 2018.docx*


*Page 79*

## **15.0 City of Merchants Festival. (Attached)**

 *City of Merchants Festival - ERT Oct 2018.pdf*

*Page 83*

## **16.0 'Museum Lates' Event. (Attached)**

 *Museum Lates - ERT Oct 2018.pdf*

*Page 87*

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### ***Exempt Information Items***

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## **17.0 Flying Display Director. (Attached)**

This Item is deemed to be restricted by virtue of Paragraph 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *EXEMPT INFO - Flying Display Director - ERT Oct 2018.pdf*

*Not included*

ACTION SHEET – ENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 10 SEPTEMBER 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/139/2018	AONBs UPDATE – RING OF GULLION, STRANGFORD LOUGH & LECALE	<ul style="list-style-type: none"> <li>Carry out an independent review of the management of the Ring of Gullion and Strangford Lough &amp; Lecale AONBs, and the relationship between NMDDC and ANDBC in managing Strangford Lough &amp; Lecale AONB.</li> <li>Review the management of the relationship between NMDDC and Mourne Heritage Trust in managing the Mourne AONB.</li> <li>Assess the relationship of the aspiring Geopark and the AONBs. Through the AONBs much of the Geopark requirements are being delivered.</li> <li>Remove any references to changes to staffing and major projects contained in the AONBs Update Report dated 10 September 2018.</li> </ul>	J McGilly	Ongoing	N
ERT/140/2018	NEWRY CHAMBER VISIT TO	<ul style="list-style-type: none"> <li>Newry, Mourne and Down District Council agree funding of £5,000 to Newry Chamber of</li> </ul>	J McGilly	Work in progress	N



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	CONSTRUCTION AND DESIGN EVENT 3/4 DECEMBER 2018	<p>Commerce and Trade towards the London Construction and Design event 3rd and 4th December 2018. This is subject to there being a suitable application process to ensure wide participation of companies from the local area.</p> <ul style="list-style-type: none"> <li>Explore the potential benefit of sending a Council delegate to the Construction and Design Event on the 3/4 December 2018 with Newry Chamber.</li> </ul>			
ERT/141/2018	CAPITAL WORKS AT DOWN COUNTY MUSEUM	Go to procurement for a supplier to install two replacement switchboards.	A Patterson	Ongoing	N
ERT/142/2018	GREENWAY TRANSPORT	<ul style="list-style-type: none"> <li>Council Officers engage DfI/Translink Officials to progress the possibility of installing a bus stop at the Victoria Lock site, and in increasing the number of buses passing the site each day.</li> <li>The provision of 'round the lough' public convenience services be included for discussion at future meetings with Translink.</li> </ul>	A Patterson	Ongoing	N
ERT/147/2018	HALLOWEEN & CHRISTMAS SLAS	<ul style="list-style-type: none"> <li>The Halloween &amp; Christmas SLAs report dated 10 September was 'noted'.</li> </ul>	A Patterson	Complete	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> <li>Amendment to the dates of the Christmas illumination events – Thursday 22 November 2018 (Newry) and Friday 23 November (Downpatrick) - 'noted'.</li> </ul>			
ERT/152/2018	<b><u>EXEMPT INFO</u></b> LEASE OF WALLED GARDEN AT SLIEVE GULLION	Agreed to enter into a Lease for a four-year minimum period, subject to annual review, on the basis of agreeing the terms of the lease and appropriate valuation.	A Patterson	Ongoing	N
END					

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	Skills Enhancement Programme
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director, Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Amanda Smyth Enterprise Development Officer

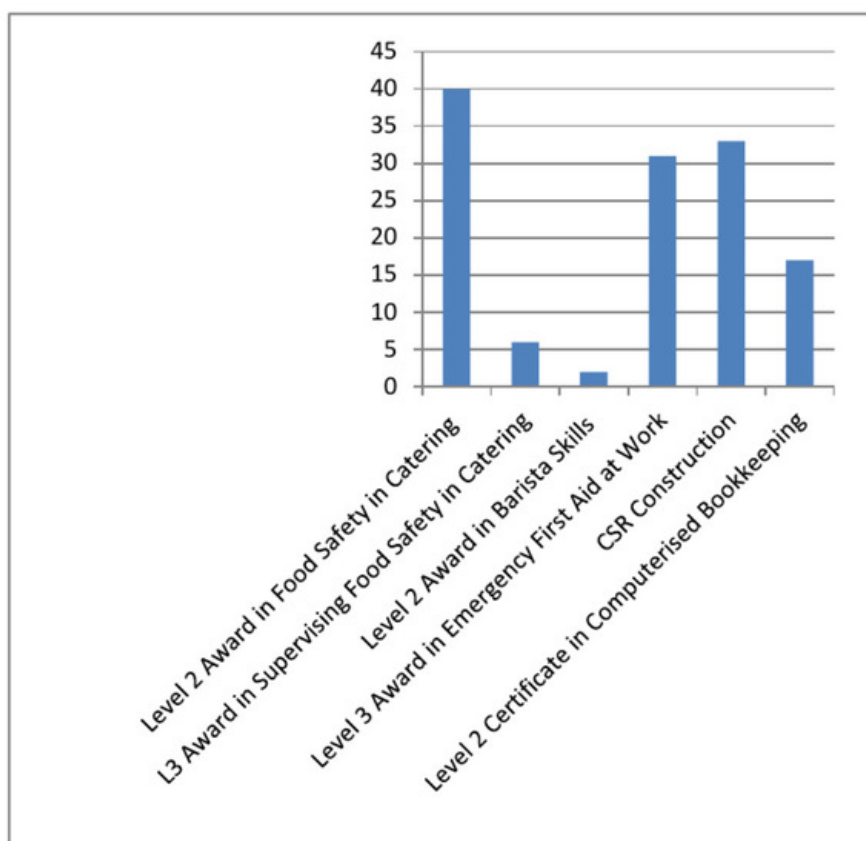
Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>X</b>	<b>For noting only</b>	
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<ul style="list-style-type: none"> <li>To provide an updated to Council on the completed of Crest Skills Enhancement Programme delivered in Partnership with SRC</li> <li>To propose delivery of a new skills enhancement programme for the 2018/19 academic year</li> </ul>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>CREST was a Newry Mourne &amp; Down District Council and Southern Regional College funded programme which was jointly developed by NMDDC &amp; SRC. CREST comprised two strands;</p> <ul style="list-style-type: none"> <li>i. 106 local residents of the District to receive accredited training across a range of relevant local economic sectors,</li> <li>ii. 106 local residents of the District to have access to accredited Essential Skills training in IT, Maths and English.</li> </ul> <p>In addition all participants had access to information and support regarding;</p> <ul style="list-style-type: none"> <li>✓ further training,</li> <li>✓ careers sessions,</li> <li>✓ employability skills training covering areas such as CV development and interview preparation.</li> </ul> <p>The need for the programme was based on the findings of the N Ireland Skills Barometer which stated that there are job opportunities across all occupational areas in Northern Ireland but there is higher demand in occupations relating to Science, Technology, Engineering and Maths (STEM).</p> <p>The aim of the CREST programme was to provide qualifications at Level 1, 2 &amp; 3 (dependant on demand) to improve skills and enhance employability. The programme was designed to address the skills gaps identified by the Northern Ireland Skills Barometer (NISB) and encourage further education at Levels 3 &amp; 4.</p> <p>As a result of this joint collaboration</p> <ul style="list-style-type: none"> <li>✓ 163 residents of the Newry Mourne and Down District Council area enrolled on courses through the programme.</li> <li>✓ 130 residents completed their programme of study, exceeding the target by 23%</li> </ul>

- ✓ 129 residents achieved a qualification at level two or three, an achievement rate of 99%.
- ✓ 19 residents gained employment.

The graph below achievement of qualifications across the 6 programmes that were requested through participants.



#### Continued Skills Enhancement Support: Colleges Connected

SRC and SERC both have a programme of support that provides a level 1 menu of support with onwards articulation to existing education and training pathways.

This is a one year intensive programme of support targeting people not in education employment or training (NEETs) and supporting them through an educational and training programme, with the onward objective of employment.

There are 4 main elements to the programme:

1. Technical Qualification at level 1
2. Project led work placement
3. Three essential skills
4. Employability support

The programme also offers wrap around support provided by a team of mentors

The SRC Newry Campus will cater for those following the Leisure and Sport pathway, and the Downpatrick SERC will cater for those following the catering and hospitality pathway.

In the first year of the programme SRC and SERC combined are targeting to work

	<p>with 64 participants, with 35% engaged in education and employment upon completing the programme and 12% in employment upon leaving the programme.</p> <p>This is a 4 year programme up to June 2022.  SRC / SERC have secured ESF funding towards delivering of this programme, valued at £2 million at the NI level. Proposal is a contribution of £5,000 per college towards securing and achieving the delivery of the above outputs in this District.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	<ul style="list-style-type: none"> <li>To note the evaluation report of the Crest SRC skills enhancement programme</li> <li>To Approve a £10,000 contribution towards the SRC / SERC Colleges Connected programme that will secure delivery of the below outputs in this District Council area <ul style="list-style-type: none"> <li>64 participants engaged on the Skills programme, with 35% engaged in further education and employment upon completing the programme and 12% in employment upon leaving the programme</li> </ul> </li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	£10,000 which has been profiled and still available within the 2018/2019 revenue budget.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	All necessary considerations has been taken care of
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	All necessary considerations has been taken care of
<b>7.0</b>	<b>Appendices</b>
	CREST Evaluation report
<b>8.0</b>	<b>Background Documents</b>



## **CREST Programme: Evaluation Report**



***The launch of the CREST programme with Caroline Coleman and Lesley Hamilton, Community Development Officers SRC; Deputy Mayor Cllr Richard Smart; David Vint Assistant Director SRC; Amanda Smyth Enterprise Development Officer NMDDC***

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## Acknowledgements

On behalf of Southern Regional College, I would like to express my gratitude to everyone who contributed to make CREST possible and to make it the success it was.

My sincere thanks also go to those community representatives who assisted with the promotion of courses and to the participants who successfully completed the training programmes and provided valuable feedback to the CREST team.

I would also like to express my gratitude to staff of the Newry Mourne & Down District Council for their support and guidance in the development of the CREST training programme.

David Vint  
Assistant Director Community & Schools  
Southern Regional College



## Executive Summary

Under the Department for Communities (DfC) Neighbourhood Renewal Strategy, electoral wards designated as Neighbourhood Renewal Areas (NRAs) qualify for special funding administered by DfC. Under DfC's strategy entitled, 'People and Place - a strategy for Neighbourhood Renewal' 36 deprived areas across Northern Ireland were chosen to receive support. Neighbourhood Renewal programmes are about closing the gap between the quality of life for people in the most deprived neighbourhoods and the rest of society.

However DfC programmes did not include those areas in NM&D which although facing high levels of deprivation, fell outside the top 10% of deprived areas identified by the Department. It is also important to note that neighbourhoods differs between settlement types, especially between cities, large towns and smaller areas, and this gave rise to a concern that smaller communities outside cities such as Belfast, Derry/Londonderry and Newry could be overlooked by the strategy. There was a feeling that a gap between areas supported by rural policy and the settlements classified as urban could cause a range of intermediary settlement types to miss out.

Northern Ireland is split into 890 spatial areas known as Super Output Areas (SOAs), each with an average population of around 2,100 people. Based on the Northern Ireland Multiple Deprivation Measure (MDM) eight of the 100 most deprived SOAs fall within the Newry Mourne & Down Local Government District (LGD) and five of these, namely Crossmaglen, Creggan, Murlough, Silverbridge and Forkhill are classified as rural and did not qualify for special funding administered by DfC under the NRA strategy

To help address some of these issues the Newry, Mourne and Down Council Regional Employability Skills Training (CREST) Project was developed in consultation with NM&DDC, local communities and Southern Regional College. The aim of the CREST programme was to provide qualifications at Level 1, 2 & 3 (dependant on demand) to improve skills and enhance employability. The programme was designed to address the skills gaps identified by the Northern Ireland Skills Barometer (NISB) and encourage further education at Levels 3 & 4.

The District is well served with a strong retail offering and a diverse range of service industries, manufacturing and agri-food businesses. The importance of the retail sector is reflected in the employment statistics, with 17.23% of the workforce employed in this area. This is followed by the health (13.85%), construction (12.5%) and education (9.95%) sectors.

The NISB states that if Northern Ireland is to achieve its economic ambitions, a higher level of economic growth and job creation is required. The assumptions on job creation and in turn the demand for skills are based on this high growth scenario (approx. 87k additional jobs across all sectors by 2026). The annual average net requirement for skills across all NQF levels from the education system is set out in Figure 1 below. This totals 28,600 across all skills levels.

CREST ensured that 106 local residents of the District received accredited training across a range of relevant local economic sectors. All participants would be offered the opportunity to complete accredited Essential Skills courses in Literacy, Numeracy and ICT if they did not have equivalent qualifications.

As a direct result of this initiative 130 residents completed their programme of study, exceeding the target by 23% and 129 residents achieved a qualification at level two or three, an achievement rate of 99%.

The CREST project budget for 2017/18 was £10,176.00 and the target number of participants was 106 however 130 completed training. Therefore, the average cost per participant was £78.28.

$$\frac{\text{Total project cost}}{\text{No. of participants}} = \text{£} \times (\text{average participant cost}) \quad \frac{\text{£}10,176.00}{130} = \text{£}78.28$$

This can be measured against the average cost of one adult receiving benefits per year (£3,801.20). In terms of value for money, the nineteen participants who have gained employment through the CREST programme cost less to train than one adult receiving benefits over a twelve month period.

### Annual Average Net Requirement for Skills

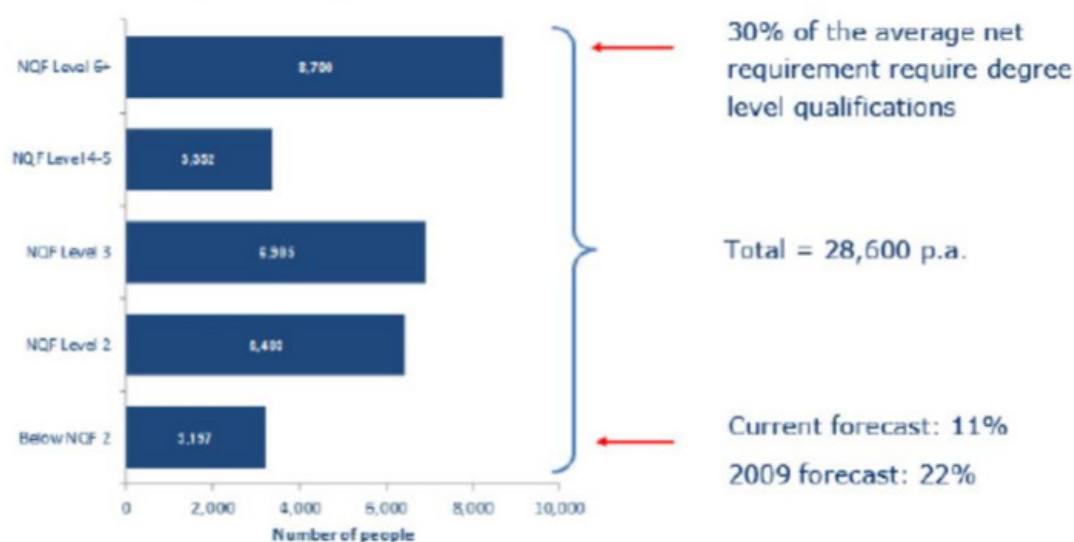


Figure 1

## Main report

### 1.0 Introduction

CREST was a Newry Mourne & Down District Council and Southern Regional College funded programme which was jointly developed by NMDDC & SRC. CREST comprised two strands;

- i. 106 local residents of the District to receive accredited training across a range of relevant local economic sectors,
- ii. 106 local residents of the District to have access to accredited Essential Skills training in IT, Maths and English.

In addition all participants would have access to information and support regarding;

- ✓ further training,
- ✓ careers sessions,
- ✓ employability skills training covering areas such as CV development and interview preparation.

The need for the programme was based on the findings of the N Ireland Skills Barometer which stated that there are job opportunities across all occupational areas in Northern Ireland but there is higher demand in occupations relating to Science, Technology, Engineering and Maths (STEM). Figure 2 below.

The District is home to two major education campuses in the South Eastern and the Southern Regional Colleges. Figures show that approx 65% of school leavers leave with 5 GCSEs at A-C grades, including English and Maths (Northern Ireland average was 63.5%) and that 39% of people in Newry, Mourne and Down have no or low qualifications. Approximately 54% of the population of Newry, Mourne and Down who are aged 16 and over do not have a qualification above Level 2.

As a result of this joint collaboration

- ✓ 163 residents of the Newry Mourne and Down District Council area enrolled on courses through the programme.
- ✓ 130 residents completed their programme of study,
- ✓ 129 residents achieved a qualification at level two or three, an achievement rate of 99%.
- ✓ 19 residents gained employment.

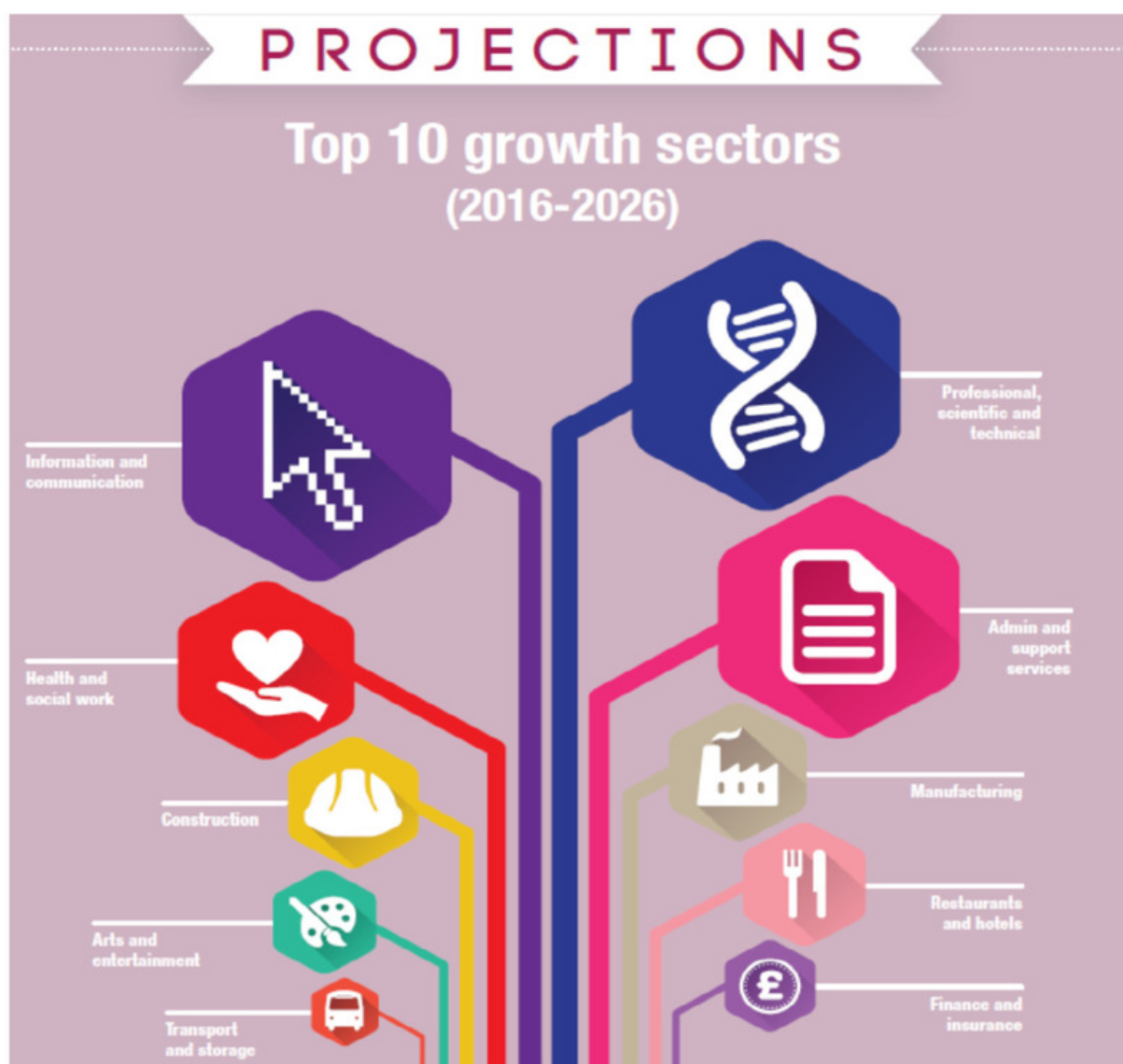


Figure 2

As the world becomes increasingly technology dependent it is anticipated that the range of businesses emerging around the STEM areas will grow significantly. This will require people to get a good education in STEM subjects. It was for this reason that all candidates who needed English IT and Maths were offered this free as part of the CREST programme.

In developing suitable courses of study it was noted that the Skills Barometer highlighted the following areas as being extremely important to the Northern Ireland economy:

- ✓ ICT,
- ✓ Creative and digital media,
- ✓ Agri food sector,
- ✓ Business and financial services,
- ✓ Advanced manufacturing and engineering,
- ✓ Renewable energies and recycling,
- ✓ Health and life sciences,

This report will present the findings of the research and an evaluation of the training programmes.

## 2.0 Background

### 2.1 Southern Regional College and Neighbourhood Renewal

Under the Government's *People and Place: A Strategy for Neighbourhood Renewal (2003)*, 36 Localities across Northern Ireland were designated as Neighbourhood Renewal Areas (NRAs). In each of these areas, the Department for Social Development (now the Dept. for Communities, DfC) established a Neighbourhood Renewal Partnership Board (NRPB) comprising representation from residents' groups, community groups, voluntary organisations, local Councils, as well as from the various statutory organisations with responsibility for health, education and housing. Within the NM&DDC area there are 2 NRAs with a combined population of 33,568, approximately 12.7% of the total population of the region. However there are 84 SOAs within Newry Mourne and Down District. 10% of these fall within the 100 most deprived SOAs in Northern Ireland which also face deprivation and which DfC's strategy did not address.

SRC is committed to its communities and has been represented on the Newry Mourne & Down Community Planning Partnership Board since 2016. SRC, like many other statutory organisations, has been successful in securing funding from DfC to deliver a range of programmes that could otherwise not have been delivered using mainstream Department for the Economy (DfE) funding.

DfC funding was only available to those areas identified in 2003 as NRAs and was not open to other areas facing deprivation and economic inactivity. The Northern Ireland Multiple Deprivation Measure (MDM) is made up of seven domains of deprivation including income, employment, education, access to services, and crime and disorder. Northern Ireland is split into 890 spatial areas known as Super Output Areas (SOAs), each with an average population of around 2,100 people. Eight of the 100 most deprived SOAs fall within the Newry Mourne & Down Local Government District (LGD) and five of these, namely Crossmaglen, Creggan, Murlough, Silverbridge and Forkhill are classified as rural. The remaining three - Drumgullion, Daisy Hill 2 and Ballybot - lie within Newry City. In addition Newtownhamilton, another rural area within this catchment is ranked just outside the top 100 SOA's, at number 111, whilst Cathedral 2 within Newry is ranked 106.

### 2.2 Newry, Mourne and Down District Council

Newry, Mourne and Down District Council covers the southeast of Northern Ireland, including southern County Armagh and large parts of County Down. It incorporates all of the Mourne Mountains Area of Outstanding Natural Beauty and has an extensive coastline stretching from Strangford Lough to Carlingford Lough, and border counties Louth and Monaghan in the Republic of Ireland. The district has an electorate of 107,233.

In 2016 NM&DDC started its Community Planning process whereby councils, statutory bodies, and the community work together to develop and implement a shared vision for promoting the wellbeing of their area and pave the way for the most efficient use of scarce resources. Community Planning is everyone working together to make life better and deliver real improvements for local people. It means planning ahead to improve the big issues that matter to people like health, education, employment, safety and the environment. The council stated that it is their vision that,



*“Newry, Mourne and Down is a place with strong, safe and vibrant communities where everyone has a good quality of life and access to opportunities, choices and high quality services which are sustainable, accessible and meet people’s needs.”*

The District is home to two major education campuses in the South Eastern and the Southern Regional Colleges. Figures show that approx. 65% of school leavers leave with 5 GCSEs at A-C grades, including English and Maths (Northern Ireland average was 63.5%) and that 39% of people in Newry, Mourne and Down have no or low qualifications. Approximately 54% of the population of Newry, Mourne and Down who are aged 16 and over do not have a qualification above Level 2. Research prepared by Ulster University, (figure 3 below) for the NI Skills Barometer, indicates that there will be a significant shortage of workers with Level 3 and Level 4 qualifications in the coming years.

## Demand for L3 qualifications (by industry)

**Annual Average skills NQF L3 2015-25 (SIC 1 Digit)**

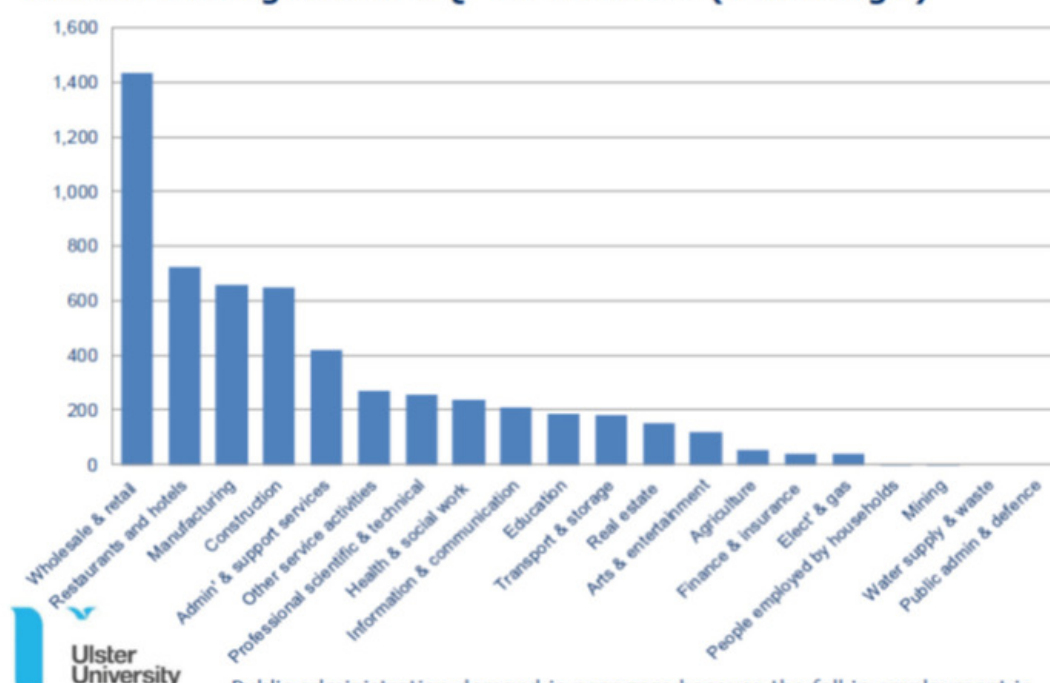


Figure 3

NM&DDC wish to ensure that all young people are provided with appropriate opportunities to develop Level 3 skills commensurate with their needs and those of the economy. The Council is keen to develop a lifelong learning strategy to ensure that those who have left school a number of years are facilitated to upgrade their qualifications and skills in an appropriate manner that recognises the constraints they face in terms of employment and family commitments.

In pursuit of this aim the CREST programme was developed.

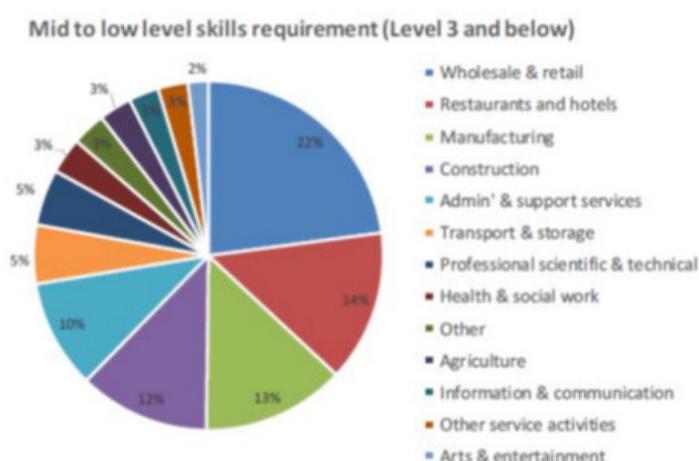
### 2.3 CREST – Programme Overview

In line with the NM&DDC Community Plan and taking into account the issues raised by the Northern Ireland Skills Barometer, the CREST programme was developed in consultation with key managers at Newry, Mourne and Down and SRC following engagement with community representatives.

Newry, Mourne and Down Council Regional Employability Skills Training (CREST) programme provided qualifications at Level 1, 2 & 3 with the aim of improving skills and enhancing employability , see figure 4 below.

## Sectoral demand (net requirement) by skills level

Which sectors recruit medium to lower skilled (L3 and below) people?



Source: EPC



41

Figure 4

The annual average net requirement for skills across all NQF levels from the education system is set out 28,600 across all skills levels.

The CREST programme was designed to address the skills gaps identified by the Northern Ireland Skills Barometer and encourage further education at Levels 3 & 4. All participants will complete accredited Essential Skills courses in Literacy, Numeracy and ICT if they do not have equivalent qualifications.

CREST comprised two strands: 106 local residents of the District to receive accredited training across a range of relevant local economic sectors and 106 local residents of the District to have access to accredited Essential Skills training in IT, Maths and English. In addition, all participants would have improved access to information and support re: further training and careers options through information and careers sessions and would be offered employability skills training covering areas such as CV development and interview preparation. CREST ran from September 2017 to June 2018.

### 3.0 CREST Training Programme

3.1 In response to demand, SRC in liaison with community representatives and Jobs and Benefits Offices across the NMDDC area set up numerous training programmes which were identified as employer recognised and could lead directly to opportunities for employment or improved employment. Fourteen courses were delivered in Burren, Camlough, Castlewellan, Cullyhanna, Kilkeel and Newry. Details of the programmes available under CREST are given in table 1 below:

The location of the Courses were selected following enrolment and based on the most appropriate location for participants travelling

Course	Location	Enrolled	Completed	Achieved	%
Level 2 Award in Food Safety in Catering	Kilkeel	11	9	8	89%
Level 2 Award in Food Safety in Catering	Cullyhanna	17	17	17	100%
Level 2 Award in Food Safety in Catering	Burren	16	15	15	100%
L3 Award in Supervising Food Safety in Catering	Kilkeel	6	6	6	100%
Level 2 Award in Barista Skills	Newry	2	2	2	100%
Level 3 Award in Emergency First Aid at Work	Camlough	6	6	6	100%
Level 3 Award in Emergency First Aid at Work	Kilkeel	12	10	10	100%
Level 3 Award in Emergency First Aid at Work	Kilkeel	13	9	9	100%
Level 3 Award in Emergency First Aid at Work	Castlewellan	7	6	6	100%
CSR Construction	Newry	15	12	12	100%
CSR Construction	Kilkeel	23	16	16	100%
CSR Construction	Newry	5	5	5	100%
Level 2 Certificate in Computerised Bookkeeping	Newry	16	8	8	100%
Level 2 Certificate in Computerised Bookkeeping	Cullyhanna	14	9	9	100%
<b>TOTAL</b>		<b>163</b>	<b>130</b>	<b>129</b>	<b>99%</b>

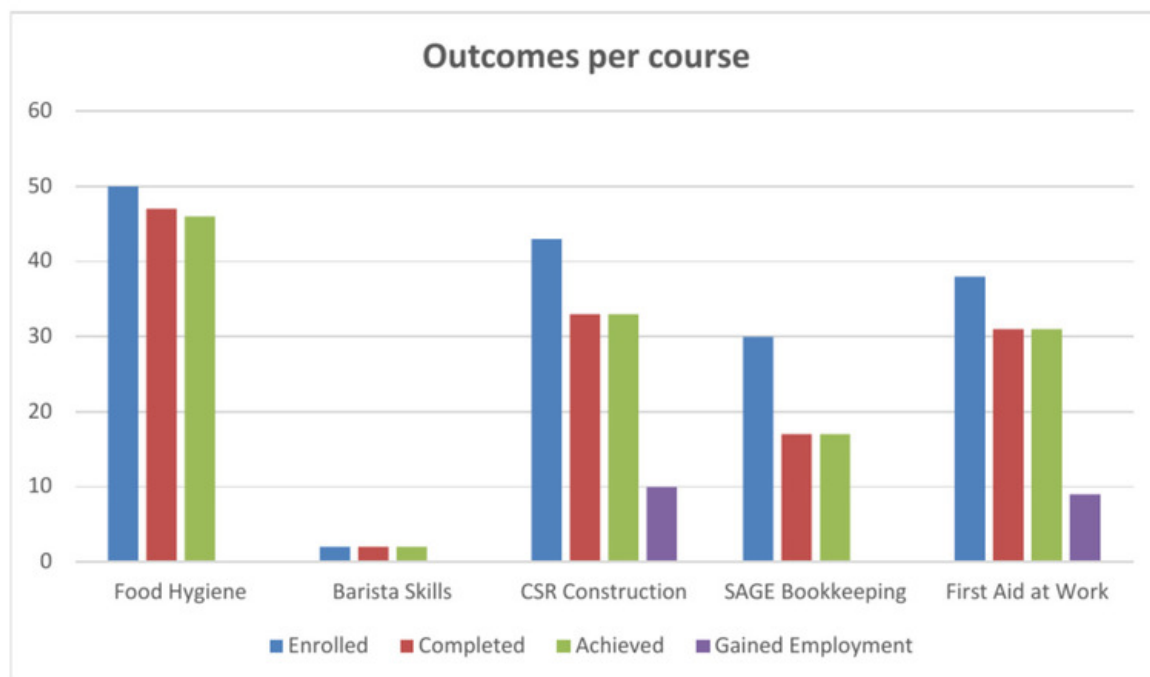
Table 1

As a direct result of this collaboration between NM&DDC and SRC

- ✓ 163 residents of the Newry Mourne and Down District Council area enrolled on courses through the programme.
- ✓ 130 residents completed their programme of study, exceeding the target by 23%.
- ✓ 129 residents achieved a qualification at level two or three, an achievement rate of 99%.



- ✓ All residents who participated on the programme were offered access to Essential Skills training in Maths, English or IT. There was no requirement for this.
- ✓ All residents who participated on the programme were offered information and support on further training, careers options and employability skills training.
- ✓ As a direct result of this training nineteen residents reported gaining employment in areas such as the leisure, food and construction industries.
- ✓ Two residents enrolled on part time further education courses.



### 3.2 Value for Money

In terms of value for money, the CREST project budget for 2017/18 was £10,176.00 and the target number of participants was 106 however 130 completed training. Therefore, the average cost per participant was £78.28.

$$\begin{array}{lcl} \text{Total project cost} & = & \text{£} \times (\text{average participant cost}) \\ \text{No. of participants} & & \frac{\text{£10,176.00}}{130} = \text{£78.28} \end{array}$$

This can be measured against the average cost of one adult receiving benefits per year (£3,801.20).

Our findings indicate that the nineteen participants who have gained employment through the CREST programme **cost less to train than one adult receiving benefits over a twelve month period.**



**Level 2 Award in Food Safety and Hygiene in Kilkeel**



**Participants on the Level 2**

**Certificate in Computerised Bookkeeping**

## 4.0 Conclusions

- 4.1 The success of this project can be attributed to effective partnerships between SRC, NMDDC, Jobs and Benefits offices and community representatives throughout the NMDDC area.
- 4.2 The use of local venues for first time returners to learning allows people to feel comfortable amongst their peers and offers a degree of convenience.
- 4.3 There is a need for additional courses to meet the needs of non NRA residents who are interested in undertaking accredited training.
- 4.4 Non NRA residents will engage in innovative learning programmes that provide opportunities to achieve relevant qualifications and to develop employability skills.
- 4.5 The CREST programme cost less to train than one adult receiving benefits over a twelve month period.

## 5.0 Recommendations

- 5.1 More funding should be made available to residents living outside NRAs across the NMDDC area to enable them to access education and training which they otherwise would be unable to afford.
- 5.2 More training should be delivered in community outreach centres to improve accessibility to those unable to attend a college campus.
- 5.3 This funding programme should be rolled out across other council areas to address unemployment and low income outside NRA's in Northern Ireland.
- 5.4 Southern Regional College should continue to expand its community provision and offer more innovative courses in accessible community venues.
- 5.5 Southern Regional College should engage with local residents to develop innovative programmes and deliver them at times that suit learners.

<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	Audio Tour Guides for Newry and Mourne Museum
<b>Reporting Officer (Including Job Title):</b>	Andrew Patterson, Assistant Director Tourism, Culture and Events
<b>Contact Officer (Including Job Title):</b>	Noreen Cunningham, Museum Curator, Newry and Mourne Museum

For decision	X	For noting only	
<b>1.0</b>			<b>Purpose and Background</b>
1.1			<p>This paper provides detail of a project to develop new audio guide for Newry and Mourne Museum. The Museum's current audio guides have been in place since 2007 and are continuously used by visitors. However, they have exceeded their projected lifespan, technology has changed and an upgrade is required.</p> <p>In early 2018, the Museum in Newry underwent a major revamp of its galleries and interior, with new graphics, museum cases, interactives and signage installed, as well as a host of new exhibits.</p> <p>A new audio tour system is now required to replace the current audio-guides with multi-media devices, which will have video as well as sound capability. Content will also be downloadable as an app for those with smart phones. A new tour script will be developed outlining the history of the Castle, the Bagenal family, McCann's Bakery and the Museum as you walk through the Museum. This will include:</p> <ul style="list-style-type: none"> <li>• Orientation information</li> <li>• 10 stops with additional information on artefacts on display</li> <li>• Filming and narration of the recreation of two events that took place in the Castle in the 16<sup>th</sup> century</li> <li>• Oral history of voices of staff who worked in McCann's Bakery</li> <li>• Languages to include Irish, English, French, German</li> <li>• Interactive content for families</li> </ul>
<b>2.0</b>			<b>Key issues</b>
2.1			Although visitors are still using the current audio-guides, they are no longer relevant to the new exhibition content and layout. The available languages on the current audio guides (Irish and English) also limit their use.
<b>3.0</b>			<b>Recommendations</b>
3.1			This project will contribute to enhancing Newry's product as a destination for tourists, with the audio guides enriching the visitor offer at the Museum. Recommendation - go out to Tender for a new audio tour system.

<b>4.0</b>	<b>Resource implications</b>
4.1	This project will cost c. £40,000, and this amount has been allocated in the ERT Capital budgets for 2018 – 2019.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.
<b>7.0</b>	<b>Appendices</b>
	Appendix 1 – Audio Guide Business Case.
<b>8.0</b>	<b>Background Documents</b>
	N/A





Project : 9167 / 9025  
Ref

## Business Case (Short Form)

£30,000 - £100,000 Expenditure


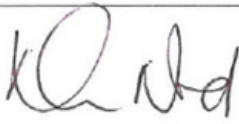
Project Title:	New audio guides for Newry and Mourne Museum
Directorate:	ERT
SECTION A	
Tell us about your project:	<p>This project involves replacement of the Museum's audio-guides which have been in place since 2007, and are very well used by visitors.</p> <p>In early 2018 the Museum in Newry underwent a major revamp of its galleries and corridors, with new graphics, museum cases, interactives and signage installed, as well as a host of new exhibits.</p> <p>Although the current audio-guides are still being used by visitors, they are no longer as relevant to the new content and layout. The available languages on the current audio guides (Irish and English) limit their use.</p>
1. What is the current provision?	
2. What is the proposed provision (what options have you considered)?	<p>The audio guides are over 10 years old and have exceeded their projected lifespan, technology has changed and an upgrade is required.</p> <p>We want the current audio-guides replaced by multi-media devices which will have video as well as sound. Content will also be downloadable as an app for those with smart phones. This will involve:</p> <ul style="list-style-type: none"> <li>•Writing of a new tour script</li> <li>•Filming and narration of events that took place in the Castle in the 16<sup>th</sup> century</li> <li>•Oral history content e.g. memories of working in McCann's Bakery</li> <li>•More languages (in addition to English and Irish on the current audio guides) This will probably include French German and Spanish, (we will take advice on this).</li> <li>•10 new stops with additional information on artefacts on display</li> <li>•Interactive content for families</li> </ul>
3. What is the need and how is it evidenced?	
4. Are all statutory approvals in place – please outline?	<p>The need is based on evidence of high use of current audio guides and the promotion of accessibility to all users, including those with visual impairment. The 2016 Visitor Profiling survey found that from 1/2/16 – 15/2/16 some 13% of our visitors were from overseas. This was a high percentage compared to the other museums in the survey, particularly at this time of the year.</p>
5. Are there any risks associated with this project – please outline?	<p>Audio guides also allow us to tell the story of the Bagenal family. This is an important story to tell, which cannot be told by other methods due to a paucity of 16<sup>th</sup> century artefacts. There is also considerable material in the State Papers and</p>





<p>6. Any other relevant information? i.e. drawings, plans, photographs...</p> <p>You are not limited to one page, please expand where necessary.</p> <p>All of the above questions must be addressed.</p>	<p>contemporary sources which can best be interpreted through these guides.</p> <p>A budget of £50,000 is available in the Capital Budget for 2018-2019 for audio guides for Newry and Mourne Museum (N&amp;MM) and Down County Museum (DCM). Of this sum, £40,000 is available to N&amp;MM to go out to tender, while DCM is using £10,000 to undertake a scoping survey.</p> <p>During research for this project in 2016 ATS our current audio guide provider, gave us a breakdown of possible options and costs. This came to around c.£20,000 see attached document. However, it was quite basic and involved only two language options, Irish and English. It was also only an edit of the existing script, we want more information on a new script and re-created scenes with actors.</p> <p>See attached document</p>		
<p>SECTION B</p>			
<p>7. Is your expenditure linked to the Corporate Plan/Community Plan/Directorate Business Plan – please reference the relevant section.</p>	<p>As part of the new Tourism Strategy, it will enhance Newry's product as a destination for tourists, with audio guides enhancing the visitor offer at the Museum.</p>		
<p>8. Has this project been identified as a priority in your Directorate?</p> <p>Please provide details:</p>	<input type="checkbox"/> Conditions Survey	<input type="checkbox"/> Strategy	<input type="checkbox"/> Other
<p>9. Preferred Option – Please detail your preferred option and a rational why this option was selected</p>	<p>This has been identified as a priority, as it has been allocated funding in the capital projects budget.</p> <p>Preferred option is to go out to tender, to get a best value audio guide provision for the Museum.</p>		



<p>10. Please provide a breakdown of all costs, including running costs (whole life costs).</p> <p>Please provide information on how these costs have been arrived at.</p>	<p>The current audio guides cost £25,000 which was externally funded by Foras na Gaelige and NIMC. They are serviced each year at a cost of £912.</p> <p>It is estimated that the new audio guides will cost in the region of £30 - £40,000 as they will be in more languages and also have excerpts of film. It is also envisaged that the content will be available to download as an app to a smart phone.</p> <p>A rough idea of costs was arrived at by contacting the current provider. Their basic proposal would have cost in the region of £20,000, but this was for two languages. See attached document.</p>		<p><u>Account Code / Cost Centre / Project Code (if applicable):</u></p> <p>2378</p> <p>9167</p>
<p>11. Please indicate how this project will be financed.</p> <p>Please provide details</p>	<p><input checked="" type="checkbox"/> Internal Funding</p>	<p><input type="checkbox"/> External Funding</p>	
<p>Internal funding – budget allocated in Capital Budget</p>			
<p>Is or will there be any perceived cross EU Border interest for this requirement/project:</p>		<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>Prepared by:</p>	<p>Noreen Cunningham</p>	<p>Date Submitted: 29/8/2018</p>	
<p>Validated by Assistant Director</p>	<p>Sign:  Date: 7/9/18</p>		
<p>Director Approval:</p>	<p>Sign:  Date: 11/9/18</p>		
<p>Committee Approval:</p>	<p>Date:</p>		
<p>Council Approval</p>	<p>Date:</p>		



<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	Trade and Consumer Shows
<b>Reporting Officer (Including Job Title):</b>	Andrew Patterson Assistant Director Tourism Culture and Events
<b>Contact Officer (Including Job Title):</b>	Michelle Boyle Tourism Development Officer

<b>For decision</b>	<b>X</b>	<b>For noting only</b>	
<b>1.0</b>	<b>Purpose and Background</b>		
1.1	<p>This paper sets out the recommendation for a Council Officer to attend the following tourism trade shows. As per of the Council's ongoing marketing activity the following trade shows represent an opportunity to showcase our district and to engage with both prospective visitors and inbound tour operators:</p> <p>World Travel Market, London 5 to 7 November 2018  Holiday World Dublin 26 to 27 January 2019</p>		
<b>2.0</b>	<b>Key issues</b>		
2.1	<p>World Travel Market (WTM) is the leading global event for the travel industry to meet industry professionals and conduct business deals. WTM provides a key opportunity to build business relationships and tour operator engagement. With the Council's emphasis on building experiences of packages, this is a key platform. The Council propose is to exhibit as part of the Tourism Ireland platform, at which Local Authorities will be attending to promote their respective districts. Dublin Holiday World is a key platform in attracting visitors to Newry Mourne and Down from the Republic of Ireland market. With over 41,000 people visiting the show it provides an ideal opportunity to market the District key product and a captive audience is a close to home market. Attendees are interested in short the short break market.</p>		
<b>3.0</b>	<b>Recommendations</b>		
3.1	<p>1. Council Officials to attend World Travel Market 5 to 7 November 18.  2. Council Officials to attend Dublin Holiday World 26 to 27 January 2019.</p>		
<b>4.0</b>	<b>Resource implications</b>		
4.1	<p>The cost of attending World Travel Market is approximately £2500  The cost of attending Dublin Holiday World is approximately £2000  The costs have been included within the 2018/19 ERT budget.</p>		
<b>5.0</b>	<b>Equality and good relations implications</b>		
5.1	<p>It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.</p>		
<b>6.0</b>	<b>Rural Proofing implications</b>		
6.1	<p>The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.</p>		
<b>7.0</b>	<b>Appendices</b>		

	N/A
8.0	<b>Background Documents</b> N/A

<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	Narnia Interpretation Project
<b>Reporting Officer (Including Job Title):</b>	Andrew Patterson Assistant Director Tourism Culture and Events
<b>Contact Officer (Including Job Title):</b>	Michelle Boyle Tourism Development Officer

<b>For decision</b>	<b>X</b>	<b>For noting only</b>	
<b>1.0</b>	<b>Purpose and Background</b>		
1.1	<p>The Council, in partnership with the Mourne Heritage Trust, has successfully delivered a range of projects associated with Narnia and CS Lewis in Kilbroney Park.</p> <p>Mourne Heritage Trust in association with Council have secured Heritage Lottery Funding to continue to capitalise on the enduring popularity and worldwide profile of the Chronicles of Narnia by raising the profile of links that the author CS Lewis had with the Mourne area and how the magical mountain landscape fired his imagination on boyhood holidays in Rostrevor</p> <p>The proposed project elements include:</p> <ul style="list-style-type: none"> <li>• Enhanced site interpretation creating a sense of place</li> <li>• Development of a unique, immersive Narnia experience</li> <li>• Development of web based portal which raises the profile of the Narnia brand, reaching out to CS Lewis fans locally and internationally</li> <li>• Training local service providers to be Narnia ambassadors in order to share their local cultural heritage, creating a strong sense of place</li> <li>• Linking/sharing/collaborating with groups &amp; sites in Belfast associated with CS Lewis (i.e. the Eastside Partnership, QUB, etc.)</li> </ul> <p>Project start date: November 2018 Project finish date: March 2020</p>		
<b>2.0</b>	<b>Key issues</b>		
2.1	<p>In terms of providing the unique immersive experience it is proposed to utilise the dwelling in Kilbroney Park which has been used previously as the Warden's residence. The residence has been vacant approximately three years.</p> <p>The residence is ideally situated within the reception compound at Kilbroney Park. The reception compound provides all information on services at Kilbroney and is a key trail head point for the existing Narnia Trail.</p> <p>The dwelling would be used to provide video and interpretation around the Narnia story and would be the starting point of organised experience activity.</p> <p>Use of the existing dwelling would be subject to all necessary statutory approvals.</p>		

	The funding available to Mourne Heritage Trust and Council from HLF is £55,300 for this project.
<b>3.0</b>	<b>Recommendations</b>
3.1	To utilise the dwelling at Kilbroney Park as part of the proposed Narnia Experience subject to all statutory approvals for delivery of this project To provide match funding of £5,000 toward the project and Council Officers to assist with the overall implementation where necessary.
<b>4.0</b>	<b>Resource implications</b>
4.1	The financial contribution required from the Council is £5,000, this cost is included within 18/19 budgets.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.
<b>7.0</b>	<b>Appendices</b>
	N/A
<b>8.0</b>	<b>Background Documents</b>
	N/A



<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	Notice of Motion – Community Festivals
<b>Reporting Officer (Including Job Title):</b>	Andy Patterson, Assistant Director Tourism, Culture and Events
<b>Contact Officer (Including Job Title):</b>	Andy Patterson, Assistant Director Tourism, Culture and Events

For decision	X	For noting only	
<b>1.0</b>		<b>Purpose and Background</b>	
		<p>The report makes recommendations in relation to the notice of motion tabled by Councillor Enright at the September 2018 Council meeting on the funding of community-led festivals.</p> <p>"Council recognises the a small number of community festivals running for 20 years or more – especially in the Old Down Council Area – are also important markers on the tourism trail. Council recognises that current annaulised funding arrangements make funding for these festivals precarious and uncertain from year to year and inhibit festival organisers booking in advance to get best prices or tie up that might be used to get match funding elsewhere. Council resolves to create a multi-annual funding mechanism similar to that for Service Level Agreements used for community centres to allow recognised festival committees to enhance and expand their work secure in the knowledge that they have core funding."</p> <p>It was agreed to refer the above Notice of Motion to the Enterprise, Regeneration and Tourism Committee for consideration and report.</p>	
<b>2.0</b>		<b>Key issues</b>	
<b>2.1</b>		<p>The main provision for funding support for third party tourism events is currently made through the Council's Financial Assistance Programme. This includes events that are promoted by Event Promoters and by Community based Organisations.</p> <p>Provision for smaller-scale, non-tourism focused festivals is made through the major/minor festivals fund of the Financial Assistance Programme.</p> <p>Officers are currently undertaking a review of the Financial Assistance programme in relation to the funding support provided via the Tourism Events Fund. This review will include an appraisal of the criteria used to assess applications for funding support, and on the timing on the</p>	

	<p>provision of funding, with the view that all festival and event organisers do require as much lead-in time and assurity of funding support as possible.</p> <p>The Council currently sets annual revenue budgets within the rates-setting process that concludes in February each year for the subsequent financial year. Currently there is no mechanism in place to commit budgets, including the funding of the Council own Tourism Events, or of Tourism Events or Major/minor Community-led Festivals, outside of each Financial-year. Budgets cannot be committed across Financial-years due to the need for Council to review revenue commitments on an ongoing annual basis.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	It is recommended that Council Officers continue to undertake the review of the Financial Assistance programme in relation to the funding support provided via the Tourism Events Fund – including the timing on the provision of potential funding, with the view that all festival and event organisers require as much lead-in time and assurity of funding support as possible.
<b>4.0</b>	<b>Resource implications</b>
4.1	The budget for Tourism Events Funding will be included within the 2019/20 ERT revenue budget for consideration within the rates process.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	All necessary consideration has been taken account of.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	All necessary consideration has been taken account of.
<b>7.0</b>	<b>Appendices</b>
	N/a
<b>8.0</b>	<b>Background Documents</b>
	N/a

## Category 6

**Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.**

Info on event	Date of agreement/approval	Contact name	Decision made by Director	Costs/requirements
Request to use Canal Towpath for annual charity walk on Sunday 9 <sup>th</sup> September 2018	11.05.18	Thelma Thompson PIPS Hope and Support	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Kilbroney Park for Darkness Into Light night walk on 12.05.18	03.05.18	J Grant, Pieta House, DIL Rostrevor	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal Coalyard stretch area for fishing club League Match on 15 <sup>th</sup> July	14.05.18	Paul Heaney	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal for summer season angling events: 27/05, 17/06, 30/06, 01/07, 29/07, 12/08, 02/09, 09/09, 30/09, 12/10, 13/10, 14/10	15.05.18	Geoff Quinn, Newry Canal Match Group	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Greenway for a sponsored walk on Sun 2 <sup>nd</sup> Sept	18.05.18	Margaret McShane, Southern Area Hospice	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Marcus Square, Newry on 16 <sup>th</sup> June 2018 for Festival of Windows...artists painting on boards.	06.06.18	Gary McElherron, Newry 2020	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Castle Parks, Newcastle Promenade on 13 <sup>th</sup> July 2018 for starting/finishing point for Sea2Sky Events	23.05.18	Jane Rowe, Born2Run Events	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal Towpath for School Walk on 25 <sup>th</sup> May	23.05.18	Michelle Monaghan, St Clare's Abbey Primary School	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use	23.05.18	Caroline	Approved	Insurance, Risk

Greenway for sponsored walk on 17.06.18		Anderson, Rockfield Nursing Home		Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Albert Basin for Car Boot Sale on 5 <sup>th</sup> August 2018	18.06.18	Marsha McGrath, McMillan Cancer		Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Warrenpoint Beach for International Currach Championships 10 <sup>th</sup> – 12 <sup>th</sup> August 2018	02.07.18	Tom McCann Carlingford Lough Currach Club	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request for filming at Newcastle Promenade 26.06.18 for Vox Pops	02.07.18	Oonagh Talbot BBC NI	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Upper Square Castlewellan for street entertainment as part of hosting the Newcastle Comhaltas on 27 <sup>th</sup> – 29 <sup>th</sup> July	08.07.18	Paddy Breen, Newcastle Comhaltas	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request for use of Albert Basin for Firmus Energy Newry City Triathlon 25 <sup>th</sup> & 26 <sup>th</sup> August	17.07.18	Rebecca Byrne, Newry BID	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request use of Albert Basin to facilitate community event as part of Iur Cinn Fleadh Festival to include community picnic, local musicians.	02.08.18	Neil Bradley Newry 2020	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Albert Basin for Newry Oktoberfest, Beer Festival 24 <sup>th</sup> - 30 <sup>th</sup> Sept & 5 <sup>th</sup> 6 <sup>th</sup> 7 <sup>th</sup> Oct	23.07.18	Graeme Finegan	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc. and Licence Agreement
Request to use Albert Basin for Car Boot Sale on Sun 23 <sup>rd</sup> Sept 10am – 3pm	22.08.18	Martha McGrath, MacMillan Cancer Support	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Middlebank for Quays staff carparking for 6 x	24.09.18	Cathal Austin	Approved	Signed Licence Agreement, Costs, Insurance, Risk Assessments, Health



weeks during Christmas season				& Safety, Plan of Area to be used etc.
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**ACTIONS TRACKING UPDATE****ENTERPRISE REGENERATION AND TOURISM COMMITTEE**

<b>ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>REFERRED TO</b>	<b>ACTION TAKEN</b>	<b>REMOVE FROM ACTION SHEET Y/N</b>
		<b>ERT - MONDAY 14 NOVEMBER 2016</b>			
<b>ERT/178/2016</b>	Caravan and Campsite Management	(a) To agree a join process between Council and Forest Service to appoint external expertise to prepare the Business Rationale and Specification to seek competent providers for the management of Tollymore, Castlewellan and Kilbroney Park Caravan/ Camping provision with the option to consider some additional tourism recreational services which would enhance the tourism offering. (b) To revert to Council with the completed Business Rational and Specification prior to progressing to seek Expression of Interest.	Andy Patterson	Under consideration.	N
		<b>12 JUNE 2017</b>			
<b>ERT/101/2017</b>	Cranfield Beach	Councillor Quinn asked for Officials to look at replacing the turning bay with a roundabout as during warmer water cars park in the turning bay resulting in residents being unable to get into their homes.	Andy Patterson	Currently with Planning	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
<b>ERT/118/2017</b>	<ul style="list-style-type: none"> <li>Lease – Tennis Pavilion – Rostrevor Tennis Club</li> </ul>	It was agreed to agree to a proposed 20 year lease from 1 March 2017 of the pavilion building to Rostrevor Tennis Club at peppercorn rent, as per report dated 12 June 2017 from Ms B Magill, Administration Officer.	Andy Patterson	Improvement works completed to Tennis Courts. Discussions on lease ongoing.	N
		<b>AUGUST 2017</b>			
<b>ERT/140/2017</b>	Clanbrassil Barns and Tea Rooms Tollymore Forest Park	(a) It was agreed the Council enter into a legal agreement with DAERA for a 20 year Lease for Clanbrassil Barns & Tea Rooms at Tollymore Forest Park, subject to valuation by DAERA and condition assessment by Council, as per Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer.	Andy Patterson	Currently under review.	N
		<b>ERT MONDAY 9 OCTOBER 2017</b>			
ERT/171/2017	GREENWAY DEVELOPMENT PROPOSALS	<p><b>(a)</b> Council approval to work up project bids and detailed designs for the Department of Infrastructure's Capital Grants Programme for Greenways should the Programme become available.</p> <p><b>(b)</b> Council explores how the work relating to the negotiation with landowners can be progressed</p>	Jonathan McGilly	Departmental funding secured. Appointing consultants to develop proposals	N
ERT/191/2017	CAMLOUGH LAKE – LAND RELATED	<p><b>Closed Session Item</b></p> <p><b>(a)</b> To enter into negotiations with</p>	Andy Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	MATTERS	<p>Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake</p> <p>To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements</p>			
		<b>ERT MONDAY 11 DECEMBER 2017</b>			
ERT/217/2017	AUDIT OF VACANT PROPERTIES	<p>(a) To approve the SLA with the 2 no. Enterprise Agencies to cover works agreed in advance up to a maximum cost of £20,000 per annum for 2017/18 and 2018/19.</p> <p>(b) To approve vacant property unit works be completed under this SLA at a cost of £10,000 within the current financial year.</p> <p>(c) To include any vacant land in Downpatrick and Newry</p>	Jonathan McGilly	Research complete - awaiting final completion of the web based report.	N
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10%</p>	Jonathan McGilly	Work in progress	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e. FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>			
		<b>February 2018</b>			
ERT/029/2018	CASTLEWELLAN FOREST PARK REPORT	<ol style="list-style-type: none"> <li>1. To submit an application to the DAERA Rural Tourism Scheme in respect of funding in the region of £500,000 in respect of Castlewellan Forest Park. Council will be required to commit match funding in the region of £167,000 (25%). The application is inclusive of a Technical Assistance Grant in the region of £50,000. (EOI submission February 2018.)</li> <li>2. To submit a formal project enquiry to Heritage Lottery Fund followed by a full application in Summer 2018 requesting funding of £1000,000. Council commit to match funding this request with £100,000.</li> <li>3. To procure the necessary services and contracts – inclusive of Economic Appraisal, Business Plan,</li> </ol>	Jonathan McGilly	Phase I application submitted. Outcome expected Dec 2018	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Multi-disciplinary Design Team and Contractors in accordance with the applicable funding guidance.</p> <p>Appointments in respect of construction contracts subject to successful award of funding.</p> <p>4. To submit applications for Statutory Approvals ie Planning, Building Control and NIEA if required.</p> <p>5. To procure a facilitator for the purposes of consultation required for the project development.</p> <p>6. Castlewellan Forest Park Task &amp; Finish Project Board report dated 12 February 2018 to be amended to read £100,000 as opposed to £1,000,000.</p>			
ERT/032/2018	INNOVATION CONFERENCE	Approve delivery of an Innovation Conference in Newry City in 2018 and appointment of delivery agent.	Marie Ward	Complete. Event occurred 27 & 28 <sup>th</sup> September 2018.	y
		<b>MARCH 2018</b>			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	1. Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed	J McGilly	Ongoing/Work in Progress Planning application in for playarea. Playarea to be	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>and submitted to the Department for Communities.</p> <p>2. Council Officials and DEA reps on the Forkhill Site Development Steering Group to liaise closely with DFC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.</p>		<p>delivered March 2019.</p> <p>Working with NIHE re next steps.</p>	
ERT/045/2018	DFC YEAR END UNDERSPEND	<p>1. Council Officials continue to work up a Call Off Capital List of smaller projects that would be eligible for potential DFC underspend in 18/19 financial year.</p> <p>2. Council approve a Letter of Offer for £15,000 that will come from DFC in regards to small elements of Newry City Christmas Illuminations, Dereliction Decoration and Floral Planters that they wish to fund in 17/18.</p> <p>3. Report back to ERT Committee in due course on progress with the longer term 18/19 underspend list across our urban centres.</p>	<p>J McGilly</p> <p>J McGilly</p> <p>J McGilly</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>N</p> <p>N</p> <p>N</p>

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<b>ERT APRIL 2018</b>			
ERT/059/2018	ERT BUSINESS PLAN 2018/19	<ol style="list-style-type: none"> <li>1. Members are asked to note the contents of the report, give consideration and agree to: The Enterprise, Regeneration and Tourism Business Plan (2018-19)</li> <li>2. To note the section of the Business plan which refers to Building Control and Regulation and Planning. This section of the Business plan will be approved at the Regulatory and Technical Services Committee.</li> <li>3. A comment regarding the deprivation in the district to be added to the ERT Business Plan</li> <li>4. To note the concerns for partially sighted and blind people with regard to the proposed implementation of street cafes</li> </ol>	M Ward	Ongoing	N
ERT/060/2018	CHAMBRE HOUSE	<ol style="list-style-type: none"> <li>1. Procure an Interpretation Consultant.</li> <li>2. Meet all mandatory requirements for 'Northern Ireland Rural Development Programme 2014-2020 Rural Tourism Scheme' application.</li> <li>3. Submit a full application to DAERA</li> </ol>	J McGilly	Ongoing. Application to be submitted end of 2018.	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		based on Option 3b.  4. If successful, deliver project as set out in the application and the Letter of Offer			
ERT/061/2018	SKILLS FORUM UPDATE AND NEXT STEPS	<ol style="list-style-type: none"> <li>1. Council adopt the report</li> <li>2. Officials work with Social Research Centre to develop an online survey to capture the views of a wider cross section of industry and education and complete this exercise by end May 2018</li> <li>3. Further meeting of the Forum be convened mid-June before school term ends to consider the combined response and agree next steps</li> <li>4. Council include as part of the Innovation Event in September an engagement/skill fair whereby students from across the region can learn more of the job career opportunities that exist in the District through the range of employers across Sectors</li> </ol>	J McGilly	Research completed. Report compiled. Skills Forum meeting held in June. Further meeting scheduled for Oct/Nov 2018.	N
ERT/062/2018	RDP VILLAGE PLANS	<ol style="list-style-type: none"> <li>1. In order to meet pre application eligibility, to appoint, within existing available budgets, the</li> </ol>	J McGilly	Village plans complete. Meeting DEA'S to discuss 3-	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>necessary disciplines, that are required to develop projects through design and costing stages and secure any required statutory approvals</p> <p>2. In order to comply with pre application eligibility requirement, to undertake procurement for the identification of preferred bidders, for any Multi-Disciplinary consultancy services, and contractors for implementation of works</p> <p>3. To make applications to the Mourne Gullion Lecale Village Renewal measure for implementation of suitable and eligible actions following an analysis across the Village Plans</p> <p>4. To appoint Multi-Disciplinary consultancy services and contractors following acceptance of a Letter of Offer for implementation of the Village Renewal initiatives</p>		<p>4 applications. Applications to be submitted in early 2019. Currently procuring design team.</p>	
ERT/064/2018	DEVELOPING THE BELFAST - DUBLIN ECONOMIC	Newry, Mourne and Down District Council approve the request by Translink for them to undertake a	M Ward	Work In Progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	CORRIDOR	detailed Technical & Feasibility study of all proposed options for the development of the Dublin & Belfast Enterprise service.			
ERT/065/2018	WOMEN IN BUSINESS	Council approve participation in 'The NI Woman in Enterprise Challenge 2018-2021' at a cost of £6,162 in Year 1. Following an assessment of Year 1 outputs and impact a decision to progress in subsequent years will be brought to this Committee for further consideration.	J McGilly	Work in Progress	N
ERT/067/2018	RURAL BROADBAND UPDATE	<ol style="list-style-type: none"> <li>1. Recommendation that Council approves the report which highlights potential solutions for rural broadband;</li> <li>2. Work with local communities and engage suppliers to ensure uptake of Gigabit Voucher Scheme regarding Community Owned Network models;</li> <li>3. Continue to signpost businesses and residents to future broadband initiatives and explore future funding such as Local Full Fibre Network Wave 3 (Summer 2018) to implement potential service models;</li> </ol>	J McGilly	Study complete. Progressing through LFFN and City Deal	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/068/2018	GIGABIT VOUCHER SCHEME	<p>That the Gigabit Voucher Scheme is promoted in areas of poor connectivity across NMD Council area as identified by the RDP Feasibility and Needs Analysis Report. Officers should engage with suppliers and rural communities to encourage multiple voucher applications to pool the value, which can then help meet the installation cost charged by the supplier.</p> <p>2. The following marketing campaign is recommenced in order to promote the Gigabit Voucher Scheme:</p> <ul style="list-style-type: none"> <li>• Hosting a series of community information seminars to encourage uptake;</li> <li>• District wide newspaper campaign consisting of advert and a press release inviting businesses &amp; residents to explore and complete the application process;</li> <li>• Social Media campaign promoting scheme through NMDBusiness &amp; NMDCouncil</li> </ul>	J McGilly	Ongoing	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>profiles aligning to hashtag: #GigabitVoucher;</p> <ul style="list-style-type: none"> <li>• Promotion through NMD Business e-zine;</li> <li>• Information to be placed on Council websites, : <a href="http://www.newrymournedown.org">http://www.newrymournedown.org</a> and DigitalNMD website: <a href="http://www.digitalnmd.org">www.digitalnmd.org</a></li> <li>• Leaflet drop to local businesses and enterprise agencies, chambers, colleges, partner organisations etc;</li> <li>• Emails / Information packs sent to elected members regarding the scheme, that could be circulated to businesses.</li> </ul>			
ERT/069/2018	ARTS AND CULTURE MARKETING PLAN	Approval to tender for the services of a marketing agency to develop a marketing plan, and to implement specific campaigns to drive the growth of the Council's Arts, Culture and Heritage venues and programmes, for a period of 1 year with the option of renewal for a further two years on an annual basis subject to satisfactory performance.	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<b>May 2018</b>			
ERT/087/2018	ATLANTIC AREA PROGRAMME	<ol style="list-style-type: none"> <li>1. Submit application to Atlantic Area, NMDDC as Lead Partner.</li> <li>2. Forward for consideration for rates estimate subject to satisfactory submission</li> </ol>	J McGilly	Application submitted – awaiting outcome Autumn 2018	N
ERT/088/2018	INTERNATIONAL RELATIONS	<ol style="list-style-type: none"> <li>1. Approve the facilitation through St Paul's High School of a host visit from School No 7 to Newry, Mourne and Down District and to develop a wider connection across the area. Any future visits should give consideration to the school calendar.</li> <li>2. Approve further development of potential links with Post Primary Schools in relation to International Relations considered through the skills forum and recognition of the opportunities that exist through music.</li> <li>3. Development of links with SERC and SRC in International Relations with consideration of participation in the upcoming Changchung visit.</li> <li>4. To develop our Junior Competitions as part of the USA</li> </ol>	J McGilly	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Kids Golf</p> <p>5. To consider alternative accommodation exchanges to promote and encourage visits from both areas to visit from both areas to visit reciprocally.</p> <p>6. To target golfing societies attached to our Golf Clubs to visit each other's areas as part of exchange (Ryder Cup approach).</p> <p>7. To audit, inform and promote craft and niche products in each other's Council areas, Visit Centres etc.</p> <p>8. To make Chamber connections and assist in encouraging ideas for collaboration.</p> <p>9. To consider the possibility of an international link with Newry City Football Club</p>			
ERT/090/2018	NOTICE OF MOTION: COUNCIL TO SUPPORT ST PATRICK'S DAY FESTIVAL	1. Council lead, support and enhance the Saint Patrick's Day festivities in the home of Saint Patrick, and in order to encourage greater connectivity with businesses and local communities to establish an	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>inter – community and business forum for local people to contribute to the festival planning jointly with the Council.</p> <p>2. Terms of Reference of the Saint Patrick’s Day Sub Committee to be circulated to ERT Committee Members.</p> <p>3. The policy regarding the flying of flags at Saint Patrick’s Day festivals to be circulated to ERT Committee Members.</p> <p>4. Dates of the Saint Patrick’s Day Sub Committee meetings to be circulated to ERT Committee Members in due course.</p>			
		<b>June 2018</b>			
ERT/104/2018	ARTISAN MARKETS	<p>1. That the decision to enter into Service Level Agreements with Downpatrick Community Collective and Unit T to deliver the respective monthly Artisan markets in Downpatrick and Newcastle is confirmed.</p>	J McGilly	Markets ongoing. Will be held throughout the year.	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		2. Conduct a scoping exercise with artisan producers to assess if it would be feasible to consider extending the monthly artisan market to include Warrenpoint.			
ERT/105/2018	ERDF FUTURE APPLICATIONS	<p>1. Submit funding applications to INI ERDF Investment for Growth and Jobs for future business development programmes, by current deadline of June 2018</p> <p>2. To allocate 20% match funding against eligible programme costs. (Estimate match funding requirement is £130,000 over 3 financial years (approx £45,000 per year). Estimate total grant drawdown is £520,000 over same period.)</p>	J McGilly	3 applications Submitted – outcome expected March 2019	n
ERT/106/2018	CASTLEWELLAN FOREST PARK	1. Approve and adopt contents of the attached Castlewella Forest Park Task and Finish Action Sheet dated 18.05.18.	J McGilly	HLF Stage 1 application submitted. Outcome expected December 2018	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>2. Proceed with HLF and DAERA applications based on the recommendations of consultant's reports.</p> <p>3. Review costs and look into other potential sources of funding.</p> <p>4. Review final application and consider a phased approach if other sources of funding are not available</p>			
ERT/109/2018	BALLYNAHINCH TOURISM EVENTS PAPER	<p>1. Agreed to consider and approve the decision to develop an Autumn Harvest Tourism Festival in Ballynahinch, and that an Events Production Company is appointed to work with local tourism and hospitality stakeholders to develop and deliver the new event in September 2018.</p> <p>2. Post event, a breakdown of all</p>	A Patterson	Complete	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		costs associated with the running of the festival be made available to Members.			
ERT/110/2018	IRISH STREET PUBLIC REALM	Agreed to note that the Irish Street Public Realm Scheme will commence in Autumn 2018 and that Council will, upon receipt of the letter of offer from DFC, procure the granite.	J McGilly	DFC funding confirmed. Pre procurement of materials underway. Scheme to be completed by March 2019	N
		<b>August 2018</b>			
ERT/119/2018	PLATO REPORT	<ul style="list-style-type: none"> <li>Newry, Mourne and Down District Council agree funding of up to a total of £8,000 to implement the Plato Programme in the District.</li> <li>Members are provided with a breakdown of the types of businesses that were included in the PLATO programme last year.</li> <li>More detail on the PLATO programme to be made available to Members in advance of the next Council Meeting on 3 September 2018.</li> </ul>	J McGilly	Complete	Y
ERT/120/2018	CASTLEWELLAN FOREST PARK	<ul style="list-style-type: none"> <li>Note the contents of the Castlewellan Forest Park Task and Finish Action Sheet dated</li> </ul>	J McGilly	Ongoing - application submitted. Awaiting	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>13.06.18</p> <ul style="list-style-type: none"> <li>To proceed with procurement of consultant to carry out an Economic Appraisal at Castlewellan Forest Park</li> <li>To approve and adopt contents of the Castlewellan Forest Park Task and Finish Action Sheet dated 06.07.18</li> <li>Proceed with submission HLF and DAERA applications based on the costs that have been provided by Consultants reports.</li> <li>NMDDC to proceed with procuring a Multi-Disciplinary Team for DAERA and HLF works in Walled Garden and Bothy Yard in Castlewellan.</li> <li>NMDDC to identify and explore element of HLF Development works that can be undertaken prior to December 2018.</li> </ul>		outcome.	
ERT/121/2018	SOCIAL ENTERPRISE NEWRY, MOURNE	Newry, Mourne and Down District Council approve the additional activity and outputs for the Social	J McGilly	In progress	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	AND DOWN PROGRAMME UPDATE	Enterprise Newry, Mourne and Down Programme			
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> <li>• Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station.</li> <li>• Officers explore with relevant government departments any issues that may arise due to Heritage Merit of the site</li> <li>• As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI</li> <li>• Officers bring back to council via ERT suitable governance structures for the project</li> </ul>	J McGilly	In progress	N
ERT/124/2018	DFI Letters Of Offer for further Greenway Project development work.	<ul style="list-style-type: none"> <li>• Agreed that Council accept both DFI Letters of Offer for the Downpatrick to Newcastle and Downpatrick to Comber proposed Greenways.</li> <li>• Council proceed to appoint</li> </ul>	J McGilly	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Consultants, via Scape Framework to assist in Project Bid/Detail Design stages.</p> <ul style="list-style-type: none"> <li>• Council work in Partnership with Ards &amp; North Down Borough</li> <li>• Council to establish a steering committee to oversee this next stage of the projects to ensure that all interests particularly those of local landowners are being considered.</li> <li>• Councillor Burgess to be sent updated list on the Rights of Ways in the Down area.</li> </ul>			
ERT/125/2018	Changchun Region Friendship Agreement	<ul style="list-style-type: none"> <li>• Agreed that the attendance of the Chair, Chief Executive and one other officer to attend the Leaders' Summit in Dalian and agree future working relationships with Changchun City and Region.</li> <li>• To sign the Friendly Cooperation Cities Agreement.</li> </ul>	L Hannaway	Ongoing	N
ERT/126/2018	C8 Eastern Economic Corridor	1. Agreed that a Study on the Eastern Corridor to be completed by Ulster University	M Ward	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	Conference	<p>and Dublin City University that will analysis the real economic opportunities along the corridor and potential projects of economic merit that can be delivered in collaboration</p> <ul style="list-style-type: none"> <li>• Completion of the study is 5 months (draft: Early October, Final Dec 18)</li> <li>• The overall aim for the research is to profile the Eastern Economic Corridor on the island of Ireland and establish an evidence base for potential local government-led collaboration along the corridor.</li> <li>• The specific objectives for the research project include: <ul style="list-style-type: none"> <li>o To provide an evidence base for an economic corridor on the Eastern seaboard of the island of Ireland;</li> <li>o To identify the basis for collaboration and potential interventions and actions that might</li> </ul> </li> </ul>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>assist in the development of an Eastern Economic Corridor.</p> <p>(2) Early in 2019, a Conference will be held to look at the combined strengths of the 8 Council regions, and how the Dublin-Belfast economic corridor is the primary region on the island of Ireland with the potential to compete with the world's largest cities and metropolitan zones. The objective of this Conference is to highlight and explore in greater depth the significant economic potential and benefits of a cohesive Eastern Economic Corridor achieved through greater connectivity</p> <ul style="list-style-type: none"> <li>The event will bring together an influential group of leaders, thinkers and investors from around the world, to show what the corridor can offer through</li> </ul>			



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>investment in vastly improved connectivity and partnership growth.</p> <ul style="list-style-type: none"><li>• It will also see key figures from the private, public and third sectors from both sides of the border discuss how best to pool the resources of the corridor to compete on a global basis and address the diverse opportunities from across the investment community.</li><li>• It will explore how and where complementary skills can be combined along the Eastern Economic Corridor, where economies of scale can be found and where the joint efforts of both cities can produce a global force which is even more powerful than the sum of its parts. Critical to success is connectivity along the corridor and between the cities, both physical and digital</li></ul>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<ul style="list-style-type: none"> <li>Workshops Themes might include: (opportunity to each Council to lead on a Theme)               <ul style="list-style-type: none"> <li>Infrastructure and accessibility</li> <li>Social innovation</li> <li>Sectoral cluster growth</li> <li>Employability, skills and talent</li> <li>The developing position on Brexit</li> <li>Global competitiveness</li> <li>Attracting investment</li> </ul> </li> </ul>			
ERT/127/2018	NEWRY TOWN HALL/SEAN HOLLYWOOD ARTS CENTRE – EXPRESSION OF INTEREST	Agreed to seek approval for an Expression of Interest to provide a bar/hospitality service at the Sean Hollywood Arts Centre and Newry Town Hall on a set number of occasions throughout the year.	A Patterson	In progress	N
ERT/128/2018	MOURNES GATEWAY PROJECT – OUTLINE BUSINESS CASE	Agreed that approval be granted to appoint a suitably qualified provider to develop the Strategic Outline Case for the ongoing considerations for the Belfast Region City Deal bid.	A Patterson	Complete	Y
ERT/129/2018	GOLF TOURISM	Agreed to hold an International Golf Familiarisation Trip to promote golf	A Patterson	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>tourism, along with other tourism experiences within the region in conjunction with Tourism Northern Ireland as this will be will be excellent opportunity to target international golfing tour operators to further promote, showcase and grow the fantastic golfing product within the Newry, Mourne and Down region.</p> <p>All rural golf courses throughout the district to be notified of opportunities of promoting the region in the lead up to July 2019.</p>			
ERT/130/2018	DELAMONT COUNTRY PARK MASTERPLAN	<p>Approval be granted to begin a comprehensive engagement process on the development of this Masterplan with local residents, user groups, stakeholders, and businesses, etc on the development of Delamont Country Park.</p> <p>Contact to be made with the relevant personnel of Delamont</p>	A Patterson	Consultant Appointed	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Country Park to address the need for the redistribution of woodchip in the play areas of the park.			
ERT/131/2018	FINANCIAL ASSISTANCE – TOURISM EVENTS FUND SUMMARY	Mr Patterson to review the current guidelines for the Financial Assistance Programme.	A Patterson	In progress	N
		<b>September 2018</b>			
END					



<b>Report to:</b>	ERT Committee
<b>Date of Meeting:</b>	8 October 2018
<b>Subject:</b>	RDP Update
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration
<b>Contact Officer (Including Job Title):</b>	Kevin McGarry; Rural Development Programme Manager

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>For noting only</b>	<b>x</b>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	To provide an overview and update on progress of Mourne, Gullion and Lecale Rural Development Partnership and note progress.
<b>2.0</b>	<b>Key issues</b>
2.1	<p>Mourne, Gullion and Lecale Rural Development Partnership are responsible for the implementation of Priority 6 of the Rural Development Programme (2014 – 2020) funded by the Department of Agriculture, Environment and Rural Affairs and the European Union.</p> <p>Throughout the lifetime of the programme the Local Action Group will deliver £11.18M of funding to the rural community under the schemes of Rural Basic Services, Village Renewal, Rural Business Investment, Cooperation and Rural Broadband across Newry, Mourne and Down District Council.</p> <p><u><i>Rural Business Investment</i></u> Across 2 calls for applications the Local Action group have issued letters of offer to the value of approximately £1M of grant assistance.</p> <p>Call 3 is currently underway with applications received valued at approximately £500K of grant assistance. Assessment is currently underway with a view to issuing letter of offer in the coming months.</p> <p><u><i>Rural Basic Services</i></u> To date the Local Action Group have undertaken 2 calls for applications and issued letters of offer to the value of £800,000.</p> <p>The Administration Unit are currently assessing eligibility in the current</p>

	<p>call and will be working towards acceptance of full applications in the coming weeks.</p> <p><u>Village Renewal</u></p> <p>The Local Action Group issued a letter of offer to Newry, Mourne and Down District Council for the development of village plans and 16 rural playparks valued at over £500K of grant assistance in total. This project is currently working towards completion.</p> <p>The Administration Unit are working closely with NMDDC Officials regarding the development of further projects in a cluster basis that can work towards accessing Rural Development Programme funding.</p> <p><u>Cooperation</u></p> <p>The Cooperation Working Group if the LAG continue to foster relations between a number of project partners to include Armagh, Banbridge and Craigavon Borough Council, Ards and North Down Borough Council and Mayo County Council (and their respective LEADER programmes and organisations) to develop a range of capital projects to include;</p> <ul style="list-style-type: none"> <li>- Derramore House / Moorehall (County Mayo)</li> <li>- Developing access to Strangford Lough (in partnership with Ards and North Down Rural Partners)</li> <li>- Mourne Mountain Rescue / Lough Neagh Rescue (in partnership with Armagh, Banbridge and Craigavon Borough Council)</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	Note the report.
<b>4.0</b>	<b>Resource implications</b>
4.1	The Rural Development Programme budget has provisions for all administrative costs to be reimbursed to NMDDC at 100% intervention rate.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	All implications are fully considered.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	By its very nature, the Rural Development Programme adheres to all Rural Proofing requirements.
<b>7.0</b>	<b>Appendices</b>
	N/A
<b>8.0</b>	<b>Background Documents</b>
	N/A

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	Castlewellan Forest Park
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly– Assistant Director Enterprise Employment & Regeneration.
<b>Contact Officer (Including Job Title):</b>	Shane McGivern- Project Development Officer

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>For noting only</b>	<b>x</b>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	The Castlewellan Forest Park Task and Finish Board met on 7 <sup>th</sup> September to discuss the HLF and DAERA applications. A Round One HLF application was submitted by NMDDC on August 15 <sup>th</sup> . The DAERA application is to be submitted by 31 <sup>st</sup> January 2019.
<b>2.0</b>	<b>Key issues</b>
2.1	<ul style="list-style-type: none"> <li>A decision on the Round One HLF application is expected to be made on December 11<sup>th</sup>.</li> <li>A Multi-Disciplinary Team is to be appointed for the Walled Garden and Bothy Yard.</li> <li>Economic appraisal is underway at Castlewellan to support DAERA application.</li> <li>Memorandum of Understanding is now signed and an Agreement to Lease is to be in place before a Round Two application can be submitted.</li> <li>The Multi-Stemmed Giant Red Wood located in Walled Garden of Castlewellan has been nominated for Tree of the Year. NMDDC to help promote this.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	Approve the attached Castlewellan Task and Finish Action Sheet dated 7.9.18
<b>4.0</b>	<b>Resource implications</b>
4.1	None arising from this meeting
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
<b>7.0</b>	<b>Appendices</b>
	Action sheet of Task & Finish Steering Committee Meeting 07.09.18

8.0	<p><b>Background Documents</b></p> <p>Four pieces of work were carried out in early 2018 examining Traffic, Biodiversity, the Arboretum/ Walled Garden and the built heritage in the Grange/ Gates/ Walled Garden. Four reports were produced which will guide the HLF and DAERA applications:</p> <ul style="list-style-type: none"><li>• Biodiversity Audit (Allen and Mellon Environmental Ltd)</li><li>• Development of Visitor Facilities at Castlewellan Forest Park (Kriterion Conservation Architects)</li><li>• Heritage Scoping Study (Lear Associates)</li><li>• Traffic management and parking report (MRA Partnership)</li></ul>
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**Title of Working Group/Forum:** Castlewellan Forest Park, Task and Finish Steering Committee

**Date/time/venue:** Friday 7<sup>th</sup> September 2018 at 2.30pm in The Grange, Castlewellan FP

**Cllrs present:** Cllr G Craig, Cllr A McMurray, Cllr W Clarke, Cllr R Burgess, Cllr L Devlin / Others Attending: Mr M Carey

**Chaired by:** Ms S Montgomery      **Officers present:** Mr J McGilly, Mr K Scullion, Mr S McGivern, Ms D Begley

**Apologies for non-attendance:** Cllr M Murnin, Cllr R Howell, Mr S Crossey, Mr I Irwin, Mr J Watson

Agenda Item Number	Subject	Agreed way forward (if matter requires Committee/Council approval, a separate Report should be compiled and submitted to Committee)	Lead Officer	Actions taken/Progress to date	Remove from Action Sheet Y/N
3	HLF/ DAERA Timetabling	In preparation of HLF funding being awarded, Tender documentation can be prepared and ready prior to the decision date, this will ensure minimal delay in the Development phase beginning.	S McGivern	J McGilly and S McGivern met with HLF and DAERA to agree a way forward to satisfy both funders. Working on the assumption that NMDDC are successful in HLF Round 1 and DAERA applications respectively, NMDDC will need to complete HLF development phase between December 2018 and August 2019.	N
4	HLF Application	Await outcome of decision on funding application. In the case of a successful application, a Multi-Disciplinary team will be appointed to begin the	S McGivern	HLF application has been submitted on August 15 <sup>th</sup> with a decision expected on December 11 <sup>th</sup> .	N

		<b>Development phase of project.</b>			
<b>4/5</b>	<b>Costs and options for proposed works</b>	NMDDC to proceed with HLF and DAERA applications based on costs outlined by consultants reports. For DAERA application, works are to be costed prior to application submission.	S McGivern	Project costs have been discussed at Task and Finish meetings. Application has been developed on the basis of costs provided by consultants reports. HLF application now submitted.	<b>N</b>
<b>5</b>	<b>DAERA Application</b>	NMDDC to proceed with submitting DAERA application. Working towards 31 <sup>st</sup> January 2019 deadline. NMDDC proceeding with appointing a Multi-Disciplinary Team for Walled Garden and Bothy Yard.	S McGivern/ S Crossey	Following the Expression of Interest submitted to DAERA, NMDDC have been invited to make an application for funding. Meetings held with DAERA and HLF to discuss timetabling issues to ensure both projects work together. NMDDC developing tender documentation. Economic appraisal is currently underway at Castlewellan to support application.	<b>N</b>
<b>6</b>	<b>Lease between Forest Service and Council</b>	An Agreement to Lease needs to be in place before a Round 2 application is submitted. NMDDC to work with FS over coming months to have this agreement in place.	S McGivern	MoU between FS and NMDDC has now been signed and sealed.	<b>N</b>
<b>7</b>	<b>Tree of the Year</b>	NMDDC to help promote this through Social Media and Press Release.	S McGivern	The Multi-Stemmed Giant Red Wood located in the Walled Garden has been shortlisted for the Tree of the Year award. This would aid the	<b>N</b>

				<b>overall project by bringing more publicity to the uniqueness of the Arboretum.</b>	
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Signed: \_\_\_\_Shane McGivern (Project Development Officer)

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 October 2018
<b>Subject:</b>	Revitalisation Projects – Cathedral Corridor, Newry and Warrenpoint.
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Margaret Quinn, Project Development Manager

Confirm how this Report should be treated by placing an x in either:-

For decision		For noting only	<b>x</b>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p>As previously reported, Council received confirmation in June from the Department for Communities (DFC) that funding would be made available for the implementation of Revitalisation schemes in Cathedral Corridor, Newry and in Warrenpoint.</p> <p>Letters of offer have now been received from DFC and the Council Chief Executive has signed the formal acceptance documents. Funding of £127,197.50 has been awarded to Cathedral Corridor, Newry and £141,865.10 to Warrenpoint.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>The attached Action Plans set out the objectives that have been agreed by the relevant steering committees and approved by DFC. Officers will now work with the steering committees to implement the actions identified. All projects must be completed by 31 March 2019. Shop Frontage improvement schemes represent the major element of expenditure in both locations and wide engagement has been undertaken with the local retailers to ensure participation. 23 premises in Cathedral Corridor, Newry and 30 premises in Newry have submitted expressions of interest.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	To note the content of the report.
<b>4.0</b>	<b>Resource implications</b>
4.1	Match funding for both projects has already been approved and is in existing budgets.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	All elements of the projects will be open to all participants and will recognise Section 75 legislation.



<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Both projects are funded through DFC Urban Regeneration Funding and not applicable within a rural context.
<b>7.0</b>	<b>Appendices</b>
	Action plans for both Revitalisation Projects are attached.
<b>8.0</b>	<b>Background Documents</b> N/A

**REVITALISATION INITIATIVE – Cathedral Corridor, Newry**

**A VISION FOR THE REVITALISATION OF THE BUSINESS AND RETAIL HEART OF Newry Cathedral Quarter**

“Through the mechanism of the Revitalisation Project, the business community in Cathedral Quarter, Newry will identify the unique characteristics of the area as an economic, cultural and tourist gateway. We will promote the Cathedral Corridor as an economically strong and accessible town centre which provides a varied and vibrant, high quality shopping and tourism experience, with entertainment, cultural and retail opportunities for all. All of which will contribute to a healthy, sustainable community and a better quality of life.”

KEY THEMES	INITIATIVE	DESCRIPTION	COST	ACTION	WHO	TIMEFRAME
1. Organisation	1.1 – Key stakeholder meetings	Establish a representative Steering Group from the identified area within Newry Cathedral Corridor to secure engagement in the scheme from all involved in the local business community.	NM&DDC In Kind	Steering Group established: * Newry City Councillors * Local Traders	MQ	
		The Steering Group is comprised of local traders and local Councillors.	NM&DDC In Kind	Steering Group members attend DSD Presentation.	All	
		Consult with stakeholders; identify key initiatives and a draft action plan.	NM&DDDC In Kind	Kick off meeting held with Steering Group members to discuss Revitalisation programme process and review action plans from other towns.	MQ	

		Co-ordinate the implementation of the project.	NM&DDDC In Kind	Regular meetings planned with Steering Group.	MQ	
	1.2 – Establish geographical boundaries of the area	Steering Group to decide on the geographical boundaries based on the criteria of the project i.e. Public Realm scheme area, and the potential impact of the budget.		Discussion and agreement by Steering Group – Core area agreed as area covered by Cathedral Corridor Public Realm scheme.	All	
	1.3 – Agree Action Plan	Steering Group in liaison with NM&D DC and DFC to agree action plan and obtain costings for initiatives.	NM&DDC In Kind	Ongoing liaison and meetings will be held to ensure the scheme is implemented according to the agreed action plan.	MQ	
	1.4 – Present proposed Action Plan to local businesses	Meeting to be held for local businesses to advise of the proposed Revitalisation project and to present the Action Plan.	NM&DDDC In Kind	Discussion with the local businesses in order to gain feedback on the proposed Action Plan and get local support for the initiatives.	All	
<b>2. Marketing and Promotion</b>	2.1 – Marketing/events and promotional materials	Steering Group to work with NM&DDC appointed advertising agency and graphic designers to develop promotional materials. Organise programme of events to increase footfall into the Cathedral Corridor area.	£35,000	Marketing, advertising and promotional events including shopper bags, events, vouchers etc.	All	

<b>3. Design</b>	3.1 – Christmas Lighting Scheme.	Decorations to be provided in Cathedral Corridor area to complement lights on Hill Street.	£5,000	Lights to be procured and erected.	All	
	3.2 – Shop Front Scheme	Facelifts to shop frontages (including vacant properties) by painting and repairing facades and making internal improvements to strengthen the businesses. Guidance, training and preparatory work for shop front scheme with assistance from architects, council and planners, etc.	£77,197.50	DFC Funding  Implement Scheme	All	
		Potentially 25% match contribution required from business owners/landlords	£95,913.30	Contributions from business owners.	MQ	
	3.3 – Building surveyors	Appointment of Quantity Surveyor to assess properties in Cathedral Corridor and monitor	£8,000			

		and manage shop front scheme.				
	3.4 Murals on Walls.	Appoint artist to develop Mural project on vacant side wall (Menary's Shop Hill Street)	£2,500	Appoint artist	Newry Bids/MQ	
	3.5 IT Website Services	Development of website and interactive IT solutions to assist business development.	£7,500	Appoint photographer	Newry Bids/MQ	
<b>4. Project Evaluation</b>	4.1 – Visitor Analysis	Already carried out.				
	4.2 – Footfall Analysis	Already carried out, as above.				
	4.3 – PPE		NM&DDC In Kind	Final evaluation report to be submitted to DFC after project has been completed to analyse the overall effect of the project on the town.	MQ	
		<b>Total</b>	<b>£231,110.80</b>			



**REVITALISATION INITIATIVE –WARRENPOINT**

**A VISION FOR THE REVITALISATION OF THE BUSINESS AND RETAIL HEART OF Warrenpoint:**

“Through the mechanism of the Revitalisation Project, the business community in Warrenpoint will identify the unique characteristics of the area as an economic, cultural and tourist gateway. We will promote Warrenpoint as an economically strong and accessible town centre which provides a varied and vibrant, high quality shopping and tourism experience, with entertainment, cultural and retail opportunities for all. All of which will contribute to a healthy, sustainable community and a better quality of life.”

KEY THEMES	INITIATIVE	DESCRIPTION	COST	ACTION	WHO	TIMEFRAME
1. Organisation	1.1 – Key stakeholder meetings	Establish a representative Steering Group from the identified area within Warrenpoint to secure engagement in the scheme from all involved in the local business community.	NM&DDC In Kind	Steering Group established: * Crotlieve Councillors * Local Traders	MQ	
		The Steering Group is comprised of local traders and local Councillors.	NM&DDC In Kind	Steering Group members attend DFC Presentation.	All	
		Consult with stakeholders; identify key initiatives and a draft action plan.	NM&DDDC In Kind	Kick off meeting held with Steering Group members to discuss Revitalisation programme process and review action plans from other towns.	MQ	

		Co-ordinate the implementation of the project.	NM&DDDC In Kind	Regular meetings planned with Steering Group.	MQ	
	1.2 – Establish geographical boundaries of the area	Steering Group to decide on the geographical boundaries based on the criteria of the project i.e. Public Realm scheme area, and the potential impact of the budget.		Discussion and agreement by Steering Group – Core area agreed as area covered by Warrenpoint Public Realm scheme.	All	
	1.3 – Agree Action Plan	Steering Group in liaison with NM&D DC and DFC to agree action plan and obtain costings for initiatives.	NM&DDC In Kind	Ongoing liaison and meetings will be held to ensure the scheme is implemented according to the agreed action plan.	MQ	
	1.4 – Present proposed Action Plan to local businesses	Meeting to be held for local businesses to advise of the proposed Revitalisation project and to present the Action Plan.	NM&DDDC In Kind	Discussion with the local businesses in order to gain feedback on the proposed Action Plan and get local support for the initiatives.	All	
<b>2. Marketing and Promotion/Training</b>	2.1 – Marketing/events and promotional materials	Steering Group to work with NM&DDC appointed advertising agency and graphic designers to develop visitor guide and supporting literature. Also organise programme of events to increase footfall into the	£50,000	Marketing, advertising and promotional events/materials including visitor guide, events programme, arts project, banners ,town branding to be organised.	All	

		town.				
	2.2 Suite of training including guide training	Training Consultant to be procured to deliver bespoke training.  The no of individuals to be trained is 10	£10,000	Bespoke training programme to be designed and implemented in partnership with traders.	All	
3. Design	3.1 – Christmas Lighting Scheme		£10,000	Lights and to be procured and erected.	All	
	3.2 – Shop Front Scheme	Facelifts to shop frontages (including vacant properties) by painting and repairing facades and making internal improvements to strengthen the businesses. Guidance, training and preparatory work for shop front scheme with assistance from architects, council and planners, etc. 80% of 26 Expressions of Interest carried through to completion	£69,365.10	DFC	All	
		Potentially 25% match contribution required from	£24,804.90	Trader contribution		

	3.3 – Building surveyors	business owners/landlords  Appointment of Quantity Surveyor to assess properties in Warrenpoint and monitor and manage shop front scheme.	£10,000		MQ	
	3.4	Derelict buildings Improvements – maximum of 2 buildings	£2,500			
<b>4. Project Evaluation</b>	4.1 – Visitor Analysis	Already carried out.				
	4.2 – Footfall Analysis	Already carried out, as above.				
	4.3 – PPE		NM&DDC In Kind	Final evaluation report to be submitted to DFC after project has been completed to analyse the overall effect of the project on the town.	MQ	
		<b>Total</b>	<b>£176,670.00</b>			

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	NI Business Start Up Programme - Update
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director, Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Amanda Smyth Enterprise Development Officer

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>For noting only</b>	<b>X</b>
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- To note the above update on delivery and performance of Business Startup activity
- To agree that officers continue to engage via the NI NIBSUP Programme board to develop a proposal and subsequent funding for a new NI / regional Business Start Up Programme commencing in 2021.

<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p>Newry, Mourne and Down District Council are participating within the 11 Council collaborative programme for delivery of Business Start activity across NI. This is a 3.5 year programme that represents an investment of £6.173 million across the 11 Council region up until 31<sup>st</sup> March 2021.</p> <p>A Letter of Offer (issued in February 2017) to support delivery of the programme has been secured through the ERDF Investment for Growth &amp; Jobs Programme (2014-2020)</p> <p>All 11 Councils have signed a Legal Agreement which sets out the management of the 3.5 year programme. As lead partner on behalf of the 11 Council's, Lisburn and Castlereagh City Council have in place the following structure for delivery:</p> <ul style="list-style-type: none"> <li>• Central Services Delivery Unit based in LCCC - 3 FT Employees</li> <li>• A procured Delivery Agent: Enterprise NI, which provides 30 Delivery points, 67 Business Advisors, and 11 Enquiry Handlers</li> <li>• A procured Marketing and Communication Agent: ASG</li> <li>• A procured Enquiry Handling Agent: Teleperformance</li> <li>• MIS Developed &amp; owned by Councils - logs all enquiries, lead in assessments, workshops, Business Plans</li> </ul> <p>The Programme Delivery Commenced 4<sup>th</sup> September 2017 with the below Regional targets for the programme life time:</p> <ul style="list-style-type: none"> <li>• Quality Business Plans - 9,729</li> <li>• Business Start Ups - 6,616</li> <li>• New Jobs - 5,981</li> </ul>



Newry, Mourne and Down District Council are represented on the Management structure for the overall programme.

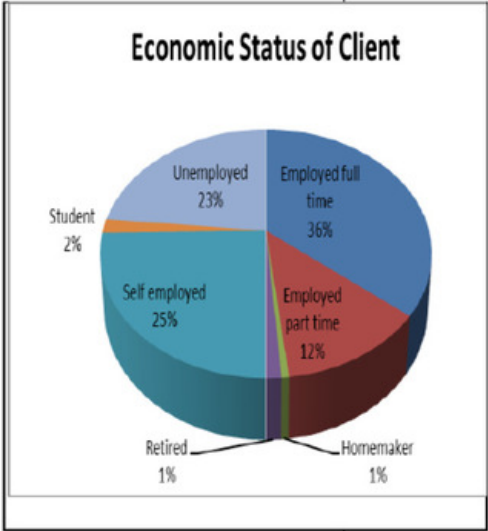
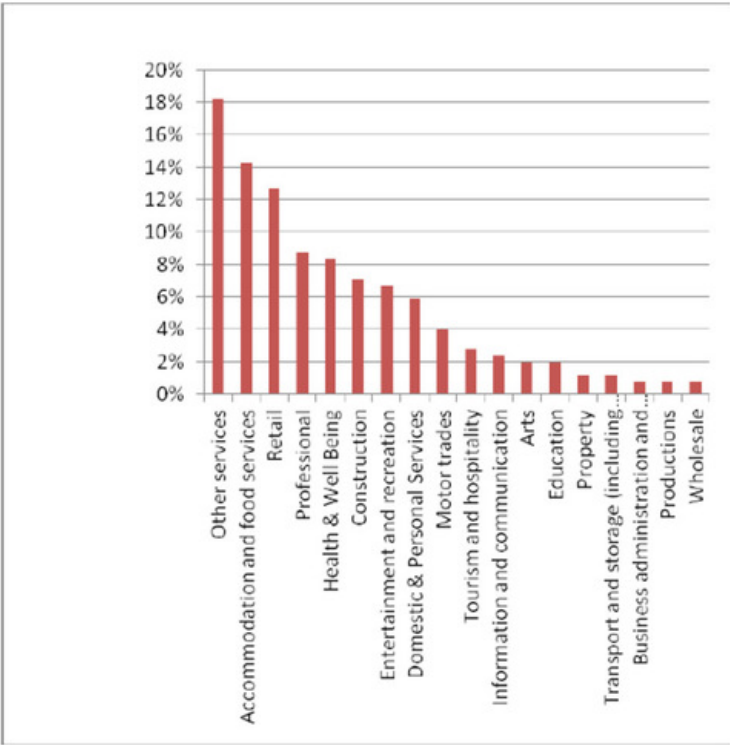
2.0 Key issues

2.1 NIBSUP Programme

August 2018 completed the first year of the NIBSUP programme. Performance against the year 1 programme: September 2017 – August 2018 is outlined below.

Year 1 Programme target was achieved, with 245 Business Plans produced and 168 jobs promoted. 48% of the clients through the programme were in full time or part time employment, 25% were in self-employment, and 23% were unemployed.

There was a wide variety of sectors across the business start up activity. The largest majority of clients were starting a business in services (18%), Accommodation & food services (14%), retail (13%), professional services (9%) and health and welling being (8%).



Statutory Performance

Delivery under the NI Business Start Programme generates Job Promotion outputs, which delivers against targets outlined within Councils Performance Improvement Plan, and under the terms and conditions agreed by Department for Economy.

The targets and performance to date against the 2018 / 2019 statutory target is set out below, which illustrates that in the first 5 months of the financial year (April – August) the programme has achieved 48% against the Council's statutory target.

	<table><tr><th>2018/2019</th><th>Target</th><th>Year to Date: August 18 (2018 / 2019)</th><th>% achieved against target</th></tr><tr><td>Total Business Plans Approved</td><td>284</td><td>122</td><td>43%</td></tr><tr><td>Business Starts (EDP Rate)</td><td>193</td><td>83</td><td>43%</td></tr><tr><td>DFE Jobs promoted target</td><td>155</td><td>75</td><td>48%</td></tr></table> <p><u>NIBSUP Extension</u> The current Business start programme has funding in place until March 2021. A collective funding application has been made by Lisburn and Castlereagh City Council, on behalf of all 11 NI Councils, to seek continued funding via ERDF for business start up activity beyond the current funded programme. Through the NIBSUP Programme Board officers will continue to engage with funders and other NI Councils to develop a proposal and subsequent funding for a new NI / regional Business Start Up Programme commencing in 2021. Further detail will be brought to members as this proposal develops.</p>	2018/2019	Target	Year to Date: August 18 (2018 / 2019)	% achieved against target	Total Business Plans Approved	284	122	43%	Business Starts (EDP Rate)	193	83	43%	DFE Jobs promoted target	155	75	48%
2018/2019	Target	Year to Date: August 18 (2018 / 2019)	% achieved against target														
Total Business Plans Approved	284	122	43%														
Business Starts (EDP Rate)	193	83	43%														
DFE Jobs promoted target	155	75	48%														
<b>3.0</b>	<b>Recommendations</b>																
3.1	<ul style="list-style-type: none"><li>To note the above update on delivery and performance of Business Startup activity</li><li>To agree that officers continue to engage via the NI NIBSUP Programme board to develop a proposal and subsequent funding for a new NI / regional Business Start Up Programme commencing in 2021.</li></ul>																
<b>4.0</b>	<b>Resource implications</b>																
4.1	<p>Budget for the NI Business Start Up programme is in place through the 'transfer of functions' budget. Cost are summarised below:</p> <p>Programme timeframe: 3.5 years</p> <p>Total NI Programme Cost: £6,173,904</p> <p>100% Cost to NMD for 3.5 year programme: £634,643 Grant to NMD against above cost: £379,981 Balance cost to NMD: £254,662</p> <p>Cost to NMD over 3.5 year programme is as set out below</p> <ul style="list-style-type: none"><li>Year 1: £81,132</li><li>Year 2: £69,689</li><li>Year 3: £67,333</li><li>Year 4: £36,507</li></ul>																
<b>5.0</b>	<b>Equality and good relations implications</b>																
5.1	All necessary considerations has been taken care of																
<b>6.0</b>	<b>Rural Proofing implications</b>																

6.1	All necessary considerations has been taken care of
7.0	<b>Appendices</b>
	N/A
8.0	<b>Background Documents</b>
	N/A

<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	City of Merchants Festival, Newry 2 <sup>nd</sup> – 4th November 2018
<b>Reporting Officer (Including Job Title):</b>	Andy Patterson - Assistant Director Tourism, Culture and Events
<b>Contact Officer (Including Job Title):</b>	Aisleain McGill - Head of Culture, Arts, Heritage, Events

For decision	For noting only	X
<b>1.0</b>	<b>Purpose and Background</b>	
1.1	To provide details about the programme of events for City of Merchants Festival, in Newry, on Friday 2 <sup>nd</sup> to Sunday 4 <sup>th</sup> November 2018.	
<b>2.0</b>	<b>Key issues</b>	
2.1	An outline of programme of events, locations, dates and times for the City of Merchants Festival has been provided to the committee for noting.	
<b>3.0</b>	<b>Recommendations</b>	
3.1	Paper for noting.	
<b>4.0</b>	<b>Resource implications</b>	
4.1	N/a	
<b>5.0</b>	<b>Equality and good relations implications</b>	
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.	
<b>6.0</b>	<b>Rural Proofing implications</b>	
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.	
<b>7.0</b>	<b>Appendices</b>	
	Appendix 1: Outline Programme	
<b>8.0</b>	<b>Background Documents</b>	
	N/a	

## Appendix 1 - City of Merchants and Twilight Market, Newry, 2<sup>nd</sup> – 4<sup>th</sup> November 2018

### Friday 2<sup>nd</sup> November

#### Event - Walking Tour and Banquet

#### Location - Newry and Mourne Museum, Bagenal's Castle

A walking tour of Newry, focusing on its railway heritage, starts at 2.30pm and ends with a banquet at 5pm.

Re-enacting the 1885 Golden Wedding celebrations of Newry merchant and railway investor, Peter Quinn, the banquet will be a sumptuous and enjoyable end to the walking tour. Entertainment will be provided by Living History re-enactors, who will perform songs and poetry in character.

The walking tour will depart promptly from the Museum at 2.30pm, please wear outdoor gear and walking shoes.

Time:	2.30pm – 5pm – Walking Tour
Location:	Depart from Museum (Bagenal's Castle)
	5pm Return to Bagenal's Castle
	5pm – 7pm Banquet

**Tickets £10 from Newry Visitor Centre, Bagenal's Castle Tel. 028 3031 3170**

5.00pm – 10.00pm **Twilight Market:** Local food & drink, & family entertainment.

Location - **Hill Street:** FREE Carnival, music, entertainment with acrobats, actors, fire-performers and amusements all under the cover of marquees. Play Street Countdown, and get in the groove with Glasgowberry Samba Band.

5.00pm - 8.00pm FREE Children's arts and crafts workshop in Market.

7.15pm Procession led by internationally-renowned SPARK! Drumming troupe to the Fathom Line. The Parade will also include Glasgowberry Drummers and a troupe of performers, acrobats and fire jugglers.

8pm Fireworks Display. The most impressive production Newry has ever seen. Return to Hill Street Carnival area and Twilight Market, led again by the circus performers and drummers/Samba band.



## **Saturday 3<sup>rd</sup> November**

**12noon – 4pm**

**Tall Ships** La Malouine, Brienne, Brian Boru and Soteria in Albert Basin – come and see the tall ships up close and take a free tour on the water of the Albert Basin and Clanrye River.

### **Big Telly Presents: Merchant Quest**

A chance to engage with one of Northern Ireland's foremost theatre companies; Merchant Quest brings performers and audience on an adventure through Newry's streets, houses and shops, where will it end?...Tickets available online from Wednesday 10<sup>th</sup> October.

### **Horse and Trap interactive tours**

Join our performers as they provide a running commentary on the history of Newry. Meet characters who have graced the streets of the City in years gone by, brought to life in a tongue-in-cheek interactive theatre show. Tickets available online from Wednesday 10<sup>th</sup> October.

### **Bagenal's Castle interactive tours**

A day at the museum, guided by ghostly apparitions from the history of the castle; encounter people and objects in a 'nearly-true' odyssey through our past! Tickets available online from Wednesday 10<sup>th</sup> October.

### **Newry Trade through the years**

A comical look at trade through the years in Newry, from locations in both The Quays and Buttercrane shopping Centres.

## **Sunday 4<sup>th</sup> November**

In celebration of Newry's position as a leading centre of innovation and commerce, the city will host the **RedBull Formula One Racing Team**, in partnership with First Derivatives and Newry Business Improvement District (BID).

As part of an extended visit to Northern Ireland, the current Formula 1 RedBull car will be on display in Marcus Square in Newry on the plaza outside the newly opened First Derivatives office space. The car, which accelerates from 0-100km/h in 2.4 seconds, and can reach speeds of 250km/h and above, will be fired up on a number of occasions between 2 and 4pm Sunday 4th November 2018.

The visit is a result of the current technical partnership between First Derivatives and Aston Martin RedBull Racing (AMRBR), wherein AMRBR are using Kx technology to provide actionable insights based on telemetry from the car. This will be a family themed event, with many additional free activities so please bring the kids along, have your picture taken with the car, and enjoy the afternoon.

Hear, see & enjoy the sights & sounds of Formula 1 in Newry City Centre on Sunday afternoon in Marcus Square. Come and enjoy the family fun activities & entertainment.

<b>Report to:</b>	ERT Meeting
<b>Date of Meeting:</b>	8 <sup>th</sup> October 2018
<b>Subject:</b>	'Museum Lates' event at Newry and Mourne Museum, Bagenal's Castle on Friday 19 <sup>th</sup> October.
<b>Reporting Officer (Including Job Title):</b>	Andy Patterson - Assistant Director Tourism, Culture and Events
<b>Contact Officer (Including Job Title):</b>	Noreen Cunningham, Curator Newry and Mourne Museum

For decision	For noting only	x
<b>1.0</b>	<b>Purpose and Background</b>	
1.1	<p>Newry &amp; Mourne Museum will host a new event in October called 'The Late Shift', a series of after-dark happenings in five local museums across Northern Ireland this autumn. The programme is supported and funded by the Heritage Lottery Fund, Tourism NI, and Department for Communities. Newry and Mourne Museum, one of the participant museums, is working with a range of partners involved in this project, particularly the Northern Ireland Museums Council (NIMC) who have led on this initiative and THRIVE (formerly known as Audiences NI).</p> <p>The Newry event: 'Carnival of Delights' is themed around Newry and Mourne Museum's temporary exhibition on the performing arts, and will include a range of performers including fire eaters, cabaret acts, comedians, make-up artists, and harpists, etc. The Council's Tourism department is also involved, and there will be food vendors outside the building as well as displays from local food producers inside the building.</p>	
<b>2.0</b>	<b>Key issues</b>	
2.1	<p>The Northern Ireland Executive's draft Programme for Government includes an indicator to increase public engagement with arts and culture which will strive to deliver an innovative, creative society, where people can fulfill their potential.</p> <p>NIMC's Visitor Profiling report (in which Newry and Mourne Museum was one of the participants) showed that only 4% of visitors to museums were aged between 16-19 years, only 7% aged between 20-24 and 12% between 25-34 years. The report also highlighted that more could be done to attract a wider range of people to the museums.</p> <p>The 'Museum Lates' Programme offers the opportunity to address this wider range of people, while also focusing on 18-30 year olds. The project presents a chance to target this group to re-appraise their view of museums and cultural heritage, and also to develop a NI-version of a highly</p>	

	<p>successful tourism experience already established in the rest of the UK and Europe.</p> <p>The programme has also involved skilling up Museum staff in event management and the Curator and Education Officers attended workshops organised by NIMC.</p> <p>Promotion of the event will be pushed online on the Council's social media channels and via:  <a href="http://www.facebook.com/TheLateShiftNI/">www.facebook.com/TheLateShiftNI/</a>  <a href="http://www.instagram.com/thelateshiftni/">www.instagram.com/thelateshiftni/</a>  <a href="https://twitter.com/TheLateShiftNI">https://twitter.com/TheLateShiftNI</a></p>
<b>3.0</b>	<b>Recommendations</b>
3.1	Report for noting.
<b>4.0</b>	<b>Resource implications</b>
4.1	There are no resource implications for the Council. The amount of funding provided by the various supporting bodies toward this event is c£7,000, with marketing assistance provided by THRIVE and securing of performers by Seedhead Arts.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.
<b>7.0</b>	<b>Appendices</b>
	Appendix 1 - Performance List
<b>8.0</b>	<b>Background Documents</b>
	N/a

## **Performance List**

**FirePoise:** A combination of choreographed dancing and fire routine performed by Ireland's premier fire performance group. This breath-taking, beautiful and unforgettable fire and light shows is delivered with professionalism, reliability and the utmost care and attention.

**George Firehorse:** Winner of Stage Competition IBM Irish Ring Convention 2010 this comedian/magician will at the very least make a few frowns disappear.

**George Bleeks:** A member of the Ulster Society of Magicians, this performer of close-up magic will delight and astound you as you visit the museum

**Sideshow Ramone:** This circus act will have you cheering with and commiserating for him as he performs live acts featuring nails, fire and the occasional sword. He has already proven to have a tough stomach when it comes to his performances....but do you?

**Street Countdown:** Probably better off calling it Castle Countdown as we take the beloved TV Game show and relocate it to the museum. You had better have your thinking caps on or at least a helpful friend in the crowd as you compete against each other. We can give you two letters already... C U there.

**Ursula Burns:** This wonderful comedic harpist has performed at the Royal Albert Hall, written music for productions at the Lyric Theatre and has won the Irish Musical Comedy Awards. She will leave you with a song in your head and a smile on your face.

**Paul Currie:** Puppeteer, Actor, Comedian and Winner of the Derry/ Londonderry "Big Tickle Comedy Festival" Newcomer award 2005 are just some of the titles this man holds...he also holds a monkey but we will leave the jokes to him.