

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

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Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 8 February 2016 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor D Curran

Deputy Chairperson: Councillor R Mulgrew

In Attendance: **(Committee Members)**

Councillor T Andrews

Councillor R Burgess

Councillor W Clarke

Councillor P Byrne

Councillor S Ennis

Councillor C Enright

Councillor G Hanna

Councillor V Harte

Councillor H Harvey

Councillor T Hearty

Councillor D McAteer

Councillor M Ruane

Councillor G Stokes

Councillor B Quinn

(Non Members)

Councillor H Reilly

Officials in Attendance: Mr L Hannaway Chief Executive
 Ms M Ward Director Enterprise Regeneration & Tourism
 Mr J McGilly Assistant Director Enterprise Regeneration & Tourism
 Mr M Mohan Senior Tourism Initiatives Manager
 Ms M Boyle Tourism Development Officer
 Ms E McParland Democratic Services Manager
 Ms L Dillon Democratic Services Officer

ERT/15/2016: APOLOGIES AND CHAIRPERSON'S REMARKS

No apologies.

Councillor Curran Chairperson, thanked Members for their messages of good wishes and he extended thanks to Councillor Mulgrew Vice Chairperson for chairing meetings of the Enterprise Regeneration & Tourism Committee during his absence.

He also welcomed the newly appointed Councillor Pete Byrne to the meeting and paid tribute to the work carried out by his predecessor, former Councillor Geraldine Donnelly.

ERT/16/2016: DECLARATIONS OF INTEREST

Councillor G Stokes declared an interest in the item regarding the Procurement Seminars as he was employed by Intertrade Ireland.

ERT/17/2016: ACTION SHEET MINUTES OF ENTERPRISE REGENERATION & TOURISM COMMITTEE MEETING MONDAY 11 JANUARY 2016

Read: Action Sheet arising out of the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 11 January 2016. (Copy circulated)

AGREED: It was agreed to note the Action Sheet

Holiday World 2016 (Belfast and Dublin)

Councillor Andrews referred to the Holiday World events which both he and Councillor Burgess attended and he commended the professionalism of the staff who worked on the Council stand at these events and added that this was a great opportunity for the Council to showcase itself.

Councillor Burgess said the event in Belfast was excellent and very well attended.

Councillor Curran thanked staff for their hard work in promoting the Newry Mourne & Down District at these events.

AGREED: It was unanimously agreed Officers prepare a report on feedback following the Council's attendance at the Holiday World events in Belfast and Dublin in January 2016, for tabling at a future meeting of the Enterprise Regeneration & Tourism Committee.

ENTERPRISE EMPLOYMENT AND REGENERATION ITEMS

ERT/18/2016: KILKEEL HARBOUR DEVELOPMENTS BUSINESS PLAN & ECONOMIC APPRAISAL

Read: Report dated 2 February 2016 from Mr J McGilly, Assistant Director Enterprise

Regeneration & Tourism regarding Business Plan and Appraisal of Options for development project at Kilkeel Harbour. **(Copy circulated)**

Read: Economic Appraisals for the Development of Kilkeel Harbour. **(Copy circulated)**

Several Members spoke in support of the proposals outlined for Kilkeel Harbour which would have a substantial positive impact in the area.

Councillor Quinn suggested that local Councillors should be invited to attend meetings regarding the plan for the development of Kilkeel Harbour.

AGREED: On the proposal of Councillor Hanna seconded by Councillor Burgess it was agreed to approve in principle, the funding options and request Kilkeel Strategic Partnership to Report back to Council when a project timeline and implementation plan is in place to identify how the Group will lobby for these projects and secure necessary funding, as per Report from Mr J McGilly, Assistant Director of Enterprise Regeneration & Tourism dated 2 February 2016.

ERT/19/2016: NEWRY CHAMBER BUSINESS LUNCH WITH VIP FROM OFMDFM

Read: Report dated 2 February 2016 from Mr J McGilly, Assistant Director Enterprise Regeneration & Tourism regarding Newry Chamber Business Lunch.
(Copy circulated)

AGREED: On the proposal of Councillor Hearty seconded by Councillor Stokes it was agreed to appoint the Members of the Enterprise Regeneration & Tourism Committee to attend the Newry Chamber Business Lunch to be held on 24 February 2016 in the Canal Court Hotel, Newry at a cost of £20 per person.

The following nominations were submitted and agreed:

Councillor R Burgess
Councillor H Harvey
Councillor T Andrews
Councillor G Stokes
Councillor D McAteer
Councillor B Quinn
Councillor V Harte
Councillor R Mulgrew
Councillor T Hearty
Councillor D Curran
Councillor C Casey

Ms M Ward to forward an email to all Councillors requesting they submit the names of any additional Councillors who wish to attend the Newry Chamber Business Lunch.

ERT/20/2016: DPF RE: REVIEW OF NON-DOMESTIC RATES CONSULTATION

Read: Report dated 8 February 2016 from Mr M Patterson, Enterprise Development Officer. **(Copy circulated)**

Several Members discussed the issue regarding the system of rates levied for Charities and said it was their view charities should only pay the rate for a vacant property rather than the full amount.

Other Members said to levy rates on some charities would result in their closure as some charities would be unable to meet such costs.

It was pointed out by Members however that some charities on the high street were operating as large business enterprises and therefore had a responsibility to contribute to rates as did other businesses.

AGREED: On the proposal of Councillor McAteer seconded by Councillor Hanna it was agreed Newry, Mourne and Down District Council support the Northern Ireland Local Government Association (NILGA) response to the Non Domestic Rating Review Consultation, subject to the inclusion of additional comments as outlined in Report dated 8 February 2016 from Mr M Patterson, Enterprise Development Officer.

ENTERPRISE EMPLOYMENT & REGENERATION – FOR NOTING

ERT/21/2016: PROCUREMENT SEMINARS

Read: Report dated 11 January 2016 from Mr M Forster, Business Support Co Ordinator providing an update on a series of Procurement Seminars which were recently held and hosted by Newry, Mourne and Down District Council and Intertrade Ireland.

Noted: Following on from the success of the Procurement Seminars, Intertrade Ireland and the Council are promoting further advanced Procurement Workshops to local businesses. This is part of Council and Intertrade Ireland's current initiative to actively encourage small businesses in the region to engage in Public Procurement throughout the island of Ireland.

TOURISM CULTURE & EVENTS ITEMS

ERT/22/2016: TOURISM STRATEGY TASK & FINISH PROJECT BOARD

Read: Report dated 29 January 2016 from Ms M Boyle, Tourism Development Officer regarding the Tourism Strategy Task & Finish Project Board Meeting held on 13 January 2016. (Copy circulated)

Service Level Agreement – St Patrick’s Centre Downpatrick

Members highlighted the need for arrangements to be put in place to ensure the Service Level Agreement with the St Patrick’s Centre will benefit Council facilities, the town centre and local businesses. They also stressed it was essential the town and local businesses benefited from visiting coach tours, including benefits that can also be brought to the night time economy of the area. They asked for consideration to be given to examine advertising a heritage package which would link in with other tours in regions along the eastern coast and for tour operators to extend visiting times to the area.

Noted: A detailed report regarding the Service Level Agreement with St Patrick’s Centre will be tabled at the Enterprise Regeneration & Tourism Committee in March 2016. The Service Level Agreement can be built up to ensure benefit to Council facilities and local businesses.

AGREED: **It was unanimously agreed as follows: -**

- (a) A paper be tabled at the Enterprise, Regeneration & Tourism Committee Meeting recommending a revised Service Level Agreement with St Patrick’s Centre, for a 3 year term, to be reviewed annually, taking into account comments made by Members regarding potential benefits to the Downpatrick town centre and Council facilities.**
- (b) To note the theme “Year of Food & Drink”**

ERT/23/2016: SLIEVE GULLION DEA COUNCILLORS MEETING
25 JANUARY 2016

Read: Report dated 1 February 2016 from Ms M Boyle, Tourism Development Officer enclosing Report of Slieve Gullion DEA Meeting held on 25 January 2016 regarding forward planning for Slieve Gullion. **(Copy circulated)**

Noted: All major issues now appear to have been addressed with regard to Slieve Gullion Forest Park, including the issues raised by Tourism NI.

AGREED: **On the proposal of Hearty seconded by Councillor Mulgrew it was agreed to note the update provided on legal advices regarding closing of gates, and Officials to contact Mr M Beattie Forest Service regarding a draft Licence for Slieve Gullion, as contained in Report of Slieve Gullion DEA Meeting held on 25 January 2016 regarding forward planning for Slieve Gullion Forest Park.**

ERT/24/2016: TOURISM STRATEGY UPDATE

Read: Report dated February 2016 from Ms M Boyle, Tourism Development Officer regarding an update on the development of the Tourism Strategy.

Noted: Consultants have now been appointed to undertake the development of a Tourism Strategy for the Council.

AGREED: **On the proposal of Councillor Burgess seconded by Councillor Andrews it was agreed to note and approve the project plan for the development of a Tourism Strategy for the Council, as per Report dated February 2016 from Ms M Boyle, Tourism Development Officer.**

ERT/25/2016: UPDATE RE: MUSIC FESTIVAL 2016

Read: Report dated 8 February 2016 from Mr M Mohan, Senior Tourism Initiatives Manager regarding Rhythm Junction Music Collaborative.

AGREED: **On the proposal of Councillor Stokes seconded by Councillor Ruane it was agreed to approve in principle, the proposed collaboration between Council and the Music/Festival organisations Blues in the Bay, Fiddlers Green, Soma, Lur Cinn Fleadh, and Feile Camlough.**

Noted: Officials have attempted to include the major music propositions across the District and Councillors should advise Ms M Ward of any additional music festivals which have not been included to date. After the Rates process is completed Officers will examine in greater detail the allocation of funding for these events, which will be reported back to Council via the Tourism Task & Finish Group meetings to which all Members are invited to attend.

ERT/26/2016: BEACH OPERATOR AND EU BATHING WATERS DESIGNATION

Read: Report dated 8 February 2016 from Ms C Nolan Strangford Lough & Lecale Partnership regarding application for Beach Operator and EU Bathing Waters Designation for beaches in Lecale, ie, Kilclief, Ballyhornan and Killough. (Copy circulated)

Members said Council should lobby NI Water to ensure adequate measures are put in place to ensure that sewage screening and treatment plants/outlets at beaches are fit for purpose as some of these outlets fail during periods of heavy rainfall.

AGREED: **On the proposal of Councillor Clarke seconded by Councillor Andrews it was agreed as follows:**

- (a) The Council formally confirm its role as Beach Operator for beaches at Kilclief, Ballyhornan and Killough in order that applications for EU Bathing Water status at these beaches may be progressed.

NB: The Council already is recognised as the Beach Operator at Kilclief and Killough where it owns not only the car park and controls access, but also owns the beaches. The beach at Ballyhornan is owned by the DOE but the Council effectively manages recreation at the site through provision of the car park, bins, access slip and picnic area. The DOE already maintains that Council is the beach operator for this reason.

- (b) Subject to the outcome of a Health and Safety Beach Assessment by the RNLI and the Council's Risk Assessment, that the Council should submit the applications for EU Bathing Water status at these three beaches.

ERT/27/2016: OVERFLOW CAR PARK, SLIEVE GULLION FOREST PARK

Agreed: On the proposal of Councillor Hanna seconded by Councillor McAteer it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

Agreed: On the proposal of Councillor Hanna seconded by Councillor McAteer it was agreed the Committee come 'out of closed session'.

Agreed: When the Committee came out of closed session, the Chairman reported it was agreed on the proposal of Councillor Hanna seconded by Councillor Mulgrew, that further time be allocated to Council officials to seek alternative provision for an overflow car parking facility at Slieve Gullion Forest Park, which will meet the Council criteria for such a facility at this location.

The meeting concluded at 7.10pm.

For consideration at the Council Meeting to be held on Monday 7 March 2016.

Signed: Councillor D Curran
Chairperson

Signed: Ms M Ward
Director of Enterprise Regeneration & Tourism

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 11 February 2016 at 5.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick.

In the Chair : Councillor R Burgess

In Attendance:	Councillor T Andrews	Councillor P Brown
	Councillor S Burns	Councillor M Carr
	Councillor W Clarke	Councillor G Craig
	Councillor D Curran	Councillor L Kimmins
	Councillor B Quinn	Councillor M Ruane
	Councillor H Reilly	Councillor B Walker

Also in Attendance: Councillor H Harvey

Officials in Attendance:

- Mr L Hannaway, Chief Executive
- Mr C O'Rourke, Director, Regulatory and Technical Services
- Ms H McKee, Assistant Director, Community Planning
- Ms R Mackin, Assistant Director, Corporate Planning and Policy
- Ms C McKenna, Administration (Land & Property Section)
- Mr E McManus, Capital Projects
- Mr P Green, Legal Advisor
- Ms S Burns, Programme Manager
- Mrs E McParland, Democratic Services Manager
- Mrs C Taylor, Democratic Services Officer

SPR/19/2016:- APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor B Ó'Muirí and Ms C Miskelly, Assistant Director, Human Resources

SPR/20/2016:- DECLARATIONS OF INTEREST

There were no Declarations of Interest.

SPR/21/2016:- ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 14 JANUARY 2016

Read: Action Sheet of the Strategy, Policy and Resources (SPR) Committee Meeting held on 14 January 2016 (circulated).

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Curran, the Action Sheet of the Strategy, Policy and Resources Committee held on 14 January 2016, be approved.

CORPORATE SERVICES – DEMOCRATIC SERVICES

SPR/22/2016:- LETTER RE COUNCILLORS ATTENDING NAC UK MEETINGS

Read: Letter dated 11 January 2016 from the National Association of Councillors, Northern Ireland Region, advising that Councillors attending NAC UK meetings (copy circulated) can be reimbursed by their Council for travel, accommodation, subsistence and other expenses.

Agreed: It was agreed on the proposal of Councillor Walker, seconded by Councillor Curran, the correspondence from NAC NI regarding Councillors attending NAC UK Meetings be noted.

SPR/23/2016 VOTING METHODS

Read: Report from Mr L Hannaway, Chief Executive, dated 2 February 2016, regarding the appointment of Members to external organisations (copy circulated).

Noted: Mrs McParland advised of the background to the item, explaining there had been disquiet expressed following Council's appointments to the Board of Carlingford Lough Commissioners.

Noted: Councillor Carr said the voting for the appointments to Carlingford Lough Commissioners (CLC) had been undemocratic and a clear way forward was required on how Council appointed to the boards of outside bodies.

Noted: Councillor Craig concurred with Councillor Carr's remarks, saying the vote had meant the Unionists had missed out on representation on the CLC board. He said it would have been fairer to appoint using the d'Hondt method.

Noted: Councillor Ruane said due to the size of the Council and as was the case in previous years, 3 places should have been requested which

would tie in with the appointments to the Warrenpoint Harbour Authority.

Noted: Councillor Andrews concurred with comments made by Councillors Carr and Ruane.

Councillor Burns proposed Option A from report dated 2 February 2016: *“If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.”* This proposal was seconded by Councillor Ruane.

Councillor Brown proposed Option B if the word “secret” was taken out and the ballot would be open: Option B: *“If the number of nominations exceeds the number of vacancies, there shall be a ~~secret~~-ballot of the members present at the meeting in which each member of the Council shall vote for as many candidates as there are vacancies to be filled. Vacancies shall thereupon be filled using the single transferable vote system. It should be noted that if this method is to be adopted, it will take time to process the voting during the Council meeting.”* This proposal was seconded by Councillor Carr.

The Chairman called for a vote on Councillor Burns proposal, seconded by Councillor Ruane on **Option A**, the results of which were as follows:

FOR: 4 AGAINST: 6

The proposal to adopt Option A was declared **DEFEATED**.

Noted: In response to a request for clarity from Councillor Clarke, Mrs McParland advised that advice had been sought from the publication Knowles on Local Authority Meetings – A Manual of Law and Practice and information also sought from Belfast City Council and Fife Council, who practiced Option A. Belfast City Council had advised they used the d'Hondt system but had known at the AGM how many Outside Bodies were to be appointed to and all appointments were run at the AGM.

The Chairman called for a vote on Councillor Brown's proposal, seconded by Councillor Carr on **Option B**, the results of which were as follows:

FOR: 8

AGAINST: 4

The proposal to adopt Option B was declared **CARRIED**.

Agreed: It was agreed on the proposal of Councillor Brown, seconded by Councillor Carr, that Option B: *“If the number of nominations exceeds the number of vacancies, there shall be an open ballot of the members present at the meeting in which each member of the Council shall vote for as many candidates as there are vacancies to be filled. Vacancies shall thereupon be filled using the single transferable vote system. It should be noted that if this method is to be adopted, it will take time to process the voting during the Council meeting”* be approved.

SPR/24/2016 **STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING – 16 MARCH 2016**

NOTED: Mr Curtis, Director of Strategic Policy and Performance, asked Members to note the date and time of the March 2016 meeting: Tuesday 15 March at 2:00pm.

NOTED: It was **NOTED** that the Strategy, Policy and Resources Committee Meeting would take place on Tuesday 15 March 2016 at 2:00pm.

CORPORATE SERVICES - FINANCE

SPR/25/2016 **REPORT ON PROCUREMENT/TENDER AWARDS TO 31 DECEMBER 2015**

Read: Excel spread sheet from Mr R Dowey, Head of Finance, detailing current tenders anticipated over £30k up to 31 December 2015.

Agreed: It was agreed on the proposal of Councillor Craig, seconded by Councillor Burns, that the Spreadsheet detailing current tenders anticipated over £30k up to 31 December 2015, was noted.

SPR/26/2016 **SINGLE TENDER ACTION REPORT - 9 MONTHS TO 31 DECEMBER 2016**

Read: Single Tender Action Report from Mr R Dowey, Head of Finance - 1 April 2015 to 31 December 2015.

Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor Burns, that the Single Tender Action Report 9 months to 31 December 2015, was noted.

SPR/27/2016 **MANAGEMENT ACCOUNTS FOR 9 MONTHS ENDED 31 DECEMBER 2015**

Read: Management Accounts for 9 months ended 31 December 2015 from Mr R Dowey, Head of Finance.

NOTED: The Management Accounts for 9 Months ended 31 December 2015, were noted.

COMMUNITY PLANNING AND WELL-BEING

SPR/28/2016 **HEALTH FORUM – SUPPLEMENTAL TERMS OF REFERENCE**

Read: Report from Ms H McKee, Assistant Director, Community Planning, dated 11 February 2016, regarding the draft Terms of Reference for the proposed Newry, Mourne and Down Health Forum (copy circulated).

Noted: Councillor Burns queried whether it would be best to have the same person representing each Party on Task and Finish Health Forum A and Task and Finish Health Forum B, or whether separate Party representatives should be nominated to both Health Forums

Mr Hannaway provided clarity on Councillor Burns' query, saying to ensure consistency and as district wide issues would be discussed, one person could attend both Health Forum A and Health Forum B if preferred.

Councillor Craig said his Party would nominate a Party representative to Health Forum A and a representative to Health Forum B.

Councillor Curran said his Party would also be nominating a Party representative to Health Forum A and another representative to Health Forum B.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig, that Supplemental Terms of Reference for the Health Fora be approved.

ESTATE

SPR/29/2016

LANDS AT HARMONY WAY, BALLYNAHINCH

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 11 February 2016, regarding Harmony Way, Ballynahinch (copy circulated).

It was proposed by Councillor Walker, seconded by Councillor Craig, that approval be given for a minor works contract to carry out a levelling and roadway resurfacing scheme with improvements to drainage and a formal marking of car park spaces and double yellow lines to improve vehicular circulation at a cost estimate of approximately £70,000 - £100,000.

Noted: Councillor Burns said whilst he supported the proposal on health and safety grounds, it could be setting a precedent for the maintenance of old road ways next to Council houses.

In response, Mr Curtis advised there should be a facilities management policy whereby any roadways under the ownership of Council and not up to health and safety standards, should be maintained. He added Council had no option on the roadway at Harmony Way due to health and safety issues.

Councillor Burns asked that the proposal also include a facilities assessment and requesting Council's Partnership Panel representative, Councillor Curran, to address this issue with the Minister at the Partnership Panel. He also requested that Council write to the Minister citing Harmony Way as an example.

In response to Councillor Walker's query, Mr Curtis advised the property was in the ownership of Council and a consultation would be undertaken with local traders and market traders as they would be affected by the works.

Councillors Walker and Craig agreed to include Councillor Burns' additions in their proposal .

Agreed: **It was agreed on the proposal of Councillor Walker seconded by Councillor Craig, that:**

- **Approval be given to a minor works contract to carry out a levelling and roadway resurfacing scheme with improvements to drainage and a formal marking of car park spaces and double yellow lines to improve**

vehicular circulation at a cost estimate of approximately £70,000 - £100,000.

- A facilities assessment be carried out on any Council owned roadways to ensure they are brought up to health and safety standards.
- Council's representative on the Partnership Panel, Councillor Curran, to address this issue with the Minister at the Partnership Panel.
- Council to write to the Minister citing Harmony Way, Ballynahinch as an example.

SPR/30/2016

LAND ISSUES

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance and Mr R Dowey, Head of Finance dated 11 February 2016, regarding Land Issues (copy circulated).

Kilbroney Cemetery, Rostrevor

Noted: Councillor Ruane requested officers investigate the removal of trees between the old and new graveyard at Kilbroney Cemetery, as there had been complaints of moss.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that:

- The Title Rectification proceeds and the legal costs in relation to same be paid by Council.
- Officers investigate removal of trees between the old and new graveyards at Kilbroney Cemetery and a report be brought back to Council.

Compensation for NI Water Scheme on Council land at Carnbane Playing Fields

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that the revised compensation of £3,000 offered for the NI Water Scheme at Carnbane Playing Fields, Newry, be accepted.

Registered Charge- Lands in Folio 45766 Co Down

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that consent be given to the charging of the Kingdom Youth Club's leasehold Folio in favour of DENI.

SPR/31/2016 SAINTFIELD COMMUNITY CENTRE – BUSINESS CASE

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 11 February 2016, regarding Saintfield Community Centre (copy circulated).

Saintfield Leisure and Community Facilities – Business Case (circulated at meeting).

Councillor Burgess proposed that the Saintfield Community Centre proceed with haste as it was a much needed facility. Councillor Walker, in seconding the proposal, paid tribute to the Saintfield Development Association for their perseverance and said the dedicated officer for the project was a good idea.

Councillors Andrews and Craig concurred with Councillor Walker's remarks.

Councillor Burns placed on record that his Party had been behind the Saintfield Community Centre project since its inception.

Councillor W Clarke also paid tribute to the Saintfield Development Association and requested the area be opened up for activities such as car boot sales and farmers markets to showcase the centre as a community asset.

Agreed: It was agreed on the proposal of Councillor Burgess, seconded by Councillor Walker, that:

- Council commits to develop the Community Centre, Belfast Road, Saintfield.
- The Community Centre would be included in the 2017/18 Rate Budget.
- The commitment to work in association with Saintfield Development Association to have a completed Economic Appraisal in 2016/17.
- The architectural design will be finalised in 2016/17.
- Necessary changes (if any) to Planning Approval in 2016/17 will be completed.

- **The Legal Agreement with Saintfield Development Association regarding utilisation of the Community Centre site including use by private/community sector organisations, will be completed.**
- **The project will commence in early 2017/18 financial year, subject to all approvals being in place.**
- **An officer to drive the Saintfield Community project from SPR Team would be appointed.**
- **The idea of the area being opened up for eg. Car boot sales/farmers markets, be investigated.**

SPR/32/2015

LAND AT ALTNAVEIGH, NEWRY

Read:

Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 8 February 2016, regarding Land at Altnaveigh, Newry (copy circulated).

Mr Curtis requested permission to take this item off the agenda, in order that a policy would be developed to cover all elements of leases for sporting clubs, with this being brought back to the March Strategy, Policy and Resources Committee meeting.

Councillor Burns welcomed this proposal, but requested assurance that the policy would address conflict with 2 competing clubs using the same facility.

Agreed:

It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that the item regarding Land at Altnaveigh, Newry be taken off the agenda in order that a policy be developed to cover all elements of leases for sporting clubs, and that this would be brought back to the March Strategy, Policy and Resources Committee meeting.

SPR/33/2015

MEN'S SHED, ROSTREVOR

Read:

Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 11 February 2016, regarding Men's Shed, Rostrevor (copy circulated).

Agreed:

It was agreed on the proposal of Councillor Ruane, seconded by Councillor Walker, that :

- A licence be provided to the Rostrevor Men's Shed Committee for the use of Council premises at the Square, Rostrevor.
- The licence would be at a peppercorn rent, subject to DOE, Local Government approval.

FOR CONSIDERATION/DECISION

SPR/34/2015 EFFICIENCY WORKING GROUP

Read: Report from Mr J McBride, Change Manager, dated 11 February 2016, regarding the Efficiency Working Group (copy circulated).

Noted: Members welcomed the initiation of the Efficiency Working Group.

Noted: In response to Councillor Craig's query, Mr McBride confirmed benchmarking with other organisations regarding best practice would take place.

Noted: Councillor W Clarke said there should be a mechanism whereby the citizens of the District could provide an input on what was important to them.

Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor W Clarke, that :

- The inaugural meeting of the Efficiency Working Group be held at 3pm on Monday 21 March 2015 in the Commedagh Room, Downpatrick.
- The inclusion of financial planning (Rates) within the draft Terms of Reference.

SPR/35/2016 PLANNING TASK FORCE

Read: Report from Mr C O'Rourke, Director of Regulatory and Technical Services and Mr J McBride, Change Manager, dated 11 February 2016, regarding the Review of Development Management and Planning Task Force Update (copy circulated).

Agreed: It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Craig, that :

- The Report of the Meeting of the Planning Task Force held on 13 January 2016 be approved.

- The Project Initiation Document (PID) and Terms of Reference for the review of Development Management (Planning).

SPR/36/2015 DRAFT RESPONSE TO DOE CONSULTATION ON DRAFT GUIDANCE FOR LG PERFORMANCE IMPROVEMENT 2016/17

Read: Report from Mr J McBride, Change Manager, dated 11 February 2016, regarding the Consultation Response: Draft Guidance on Local Government Performance Improvement (2016/17)

Agreed: It was agreed on the proposal of Councillor Craig, seconded by Councillor Ruane, that the issues raised within this report be submitted as the Council's formal response to DOE Consultation: Draft Guidance on Local Government Performance Improvement (2016/17).

SPR/37/2016 MINUTES OF NEWRY, MOURNE AND DOWN DISTRICT COUNCIL/LOUTH CC JOINT MEETING HELD ON 13 JANUARY 2016

Read: Minutes of Newry, Mourne and Down District Council/Louth CC Joint Meeting held on 13 January 2016 (copy circulated).

Noted: Mr Curtis advised that the previously mentioned visit to Brussels had been postponed until June due to the election.

Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor Burns, that minutes of Newry, Mourne and Down District Council/Louth CC Joint Meeting held on 13 January 2016, be adopted, subject to the visit to Brussels being postponed until June 2016.

SPR/38/2016 INVITATION TO KIROVSK

Noted: Mr Curtis advised Members of the invitation extended to Councillors Burgess and Ruane from the Principal of Kirovsk City Administration School, Kirovsk, in March 2016, which was part of the twinning/sister city programme of activity.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Carr, that invitation for Councillors Burgess and Ruane to visit Kirovsk in March 2016, be accepted.

EQUALITY AND POLICY**SPR/39/2016 REPORT ON SECTION 75 POLICY SCREENING REPORT – QUARTERLY REPORT FOR PERIOD OCTOBER 2015 – DECEMBER 2015**

Read: Report from Mr C Moffett, Equality Officer, dated 11 February 2016, regarding Section 75 Policy Screening Report – Quarterly Report for period October – December 2015.

Noted: **The Section 75 Policy Screening Report – Quarterly Report for period October – December 2015, was noted.**

SPR/40/2016 DECADE OF CENTENARIES PROGRAMME – 2016

Read: Report from Mr L Hannaway, Chief Executive, dated 11 February 2016, regarding the Decade of Centenaries Programme 2016.

Noted: **In response to a query from Councillor Ruane, the Programmes Manager, Ms S Burns, undertook to bring a date forward for the Sub-Committee.**

Noted: **The report outlining a current overview of Newry, Mourne and Down District Council proposed activities during 2016 in relation to the Decade of Centenaries 2016 (Easter Rising and Somme), as further discussed at the Councillor's Equality and Good Relations Reference Group meeting on 26 January 2016.**

SPR/41/2016 HOUSING EXECUTIVE WRITTEN CONSULTATION RESPONSES TO THEIR COMMUNITY COHESION STRATEGY 2015-2020

Read: Report from Mr C Moffett, Equality Officer, dated 11 February 2016, regarding the Publication of written consultation responses to the Housing Executive Community Cohesion Strategy 2015-2020.

Noted: **The correspondence and associated comments contained within the Housing Executive's publication of written consultation to their Community Cohesion Strategy 2015-2020, was noted.**

SPR/42/2016 ANNUAL REVIEW OF CORPORATE PLAN 2015-2019. CONSULTATION/ENGAGEMENT PROCESS

Read: Report from Ms R Mackin, Assistant Director of Corporate Planning and Policy, dated 11 February 2016, regarding the Annual Review of Corporate Plan 2015-2019 - Consultation/Engagement Process.

Noted: Councillor Quinn said it was important to ensure the rural communities were involved in the consultation process, as they were the most in need.

Agreed: **The revised recommended timetable for the consultation on the reviews of Year 1 of the Corporate Plan, was agreed.**

SPR/43/2016 **PEACE IV PROGRAMME**

Read: Report from Ms S Burns, Programmes Manager, dated 11 February 2016, regarding the PEACE IV Programme.

Noted: In response to a question from Councillor Craig, the Programmes Manager provided Members with an explanation of what the Skills Development focus area entailed.

Noted: Councillor W Clarke said it was important to manage the expectations of the community and there should be clear communication that funding would not be available for some types of projects.

Noted: Councillor Quinn, whilst supporting the idea, said now the District and the DEAs were so large, it was important that the entire area was being represented in the consultations.

Agreed: **It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig, that the progress of the PEACE IV Programme, be noted.**

SPR/44/2016 **SISTER CITIES/TWINNING**

Read: Report from Mr E Curtis, Strategic Director of Policy and Performance, dated 11 February 2016, regarding Sister Cities/Twinning.

Agreed: **It was agreed on the proposal of Councillor Burns, seconded by Councillor Carr, that:**

- **A Sister Cities/Twinning structure would be set up to oversee the development and implementation of a long-term strategy which will be reflective of the organisations involved.**

- **Approval for participation at the Sister Cities Summit from 21-24 April 2016, be agreed.**

SPR/45/2016

FINANCIAL ASSISTANCE

- Read:** Report from Ms S Burns, Programmes Manager, dated 11 February 2016, regarding the PEACE IV Programme.
- Noted:** Ms Burns provide an update on the Financial Assistance Programme and advised that this Financial Assistance was for projects that sat outside of the tourism list of events. She said the call for applications would open on 22 February and close on 11 March 2016.
- Noted:** Councillor Carr expressed concerns over the timing of the call, saying the call should go out earlier so that event organisers would know whether they had secured funding for Easter-time events. In response to his question regarding the amount of funding available to community organisations, Councillor Carr expressed concerns, saying some annual festivals would be jeopardised.
- Agreed:** **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Walker, that the update report on Financial Assistance be noted.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2015

SPR/46/2016

OFF-STREET PARKING – UPDATE ON NEGOTIATIONS WITH TRANSPORT NI AGENCY AGREEMENT EXTENSION

- Agreed:** **On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information).**
- Read:** **Report from Mr J McBride, Change Manager, dated 11 February 2016, regarding Off-Street Parking – Update on negotiations with Transport NI concerning Agency Agreement Extension.**

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson reported that it had been agreed on the proposal of Councillor Walker, seconded by Councillor Ruane, that the recommendations within the report be accepted relating to the Off-Street Parking – Update on negotiations with Transport NI concerning Agency Agreement Extension.

SPR/47/2016 **PROPOSAL FOR PUBLIC CAR PARK IN KILKEEL TOWN CENTRE**

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs or any particular person (including the Council holding that information).

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 11 February 2016, regarding the proposal for a Public Car Park in Kilkeel Town Centre.

Noted: Mr Curtis provided an update on the proposal and requested agreement to take this matter to the DEA meeting and bring a report back to Council.

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson reported that it had been agreed on the proposal of Councillor W Clarke, seconded by Councillor Ruane, that approval be given to take this matter to the Mournes DEA meeting and bring a report back to Council regarding the proposal for a Public Car Park in Kilkeel Town Centre.

SPR/48/2016 **LAND FOR SALE AT UPPER DROMORE ROAD, WARRENPOINT**

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs or any particular person (including the Council holding that information).

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 11 February 2016, regarding land for sale at Upper Dromore Road, Warrenpoint.

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson reported that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Carr, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the land for sale at Upper Dromore Road, Warrenpoint.

SPR/49/2016 REVIEW OF AGENCY WORKERS

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under.

Read: Report from Mr J McBride, Change Manager, dated 11 February 2016, regarding the Review of Agency Workers.

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson reported that it had been agreed on the proposal of Councillor Reilly, seconded by Councillor Curran, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the Review of Agency Workers.

Noted: Councillor Andrews had expressed concerns over this item of business.

SPR/50/2016 DATAHUB REPORT

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs or any particular person (including the Council holding that information).

Read: Report from Mr E Curtis, Director of Strategic Policy and Performance, dated 11 February 2016, regarding the Datahub (circulated at the meeting).

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson reported that it had been agreed on the proposal of Councillor Burns, seconded by Councillor Craig, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the Datahub.

SPR/51/2016 SEVERANCE APPLICATION

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any individual.

Read: Report from Mr E Curtis, Director of Strategic Policy and Performance, dated 11 February 2016, regarding Severance Application (circulated at the meeting).

Agreed: On the proposal of Councillor Craig, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson reported that it had been agreed on the proposal of Councillor Curran, seconded by Councillor Reilly, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the Severance Application.

SPR/52/2016 **FUTURE USE OF THE FORMER WARRENPOINT BOAT HOUSE, MARINE PARADE, WARRENPOINT**

Noted: Mr Green, Legal Advisor, referred to the future use of the Former Warrenpoint Boat House, Marine Parade, Warrenpoint, saying that at the Strategy, Policy and Resources Committee held on 14 January 2016, it had been agreed that an Expression of Interest for the use of the Boat House would be advertised in the local area, but that interest would be limited to community and voluntary organisations, which had not been reflected in the minute.

Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor Craig, that the Currach Club and Sailability be contacted over their interest in the sub-lease of the former Warrenpoint Boat House, Marine Parade, Warrenpoint. If the groups could not be contacted, sporting groups would be contacted.

The meeting concluded at 7.00pm

For consideration at the Council Meeting to be held on 7 March 2016.

Signed: **Councillor Robert Burgess**
Chairperson

Signed: **Liam Hannaway**
Chief Executive

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 17 February 2016 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor T Andrews

Members:

Councillor P Brown	Councillor P Byrne
Councillor C Casey	Councillor S Doran
Councillor G Fitzpatrick	Councillor G Hanna
Councillor V Harte	Councillor P O’Gribin
Councillor G Stokes	Councillor H Reilly
Councillor D Taylor	

Officials in Attendance

- Mr L Hannaway, Chief Executive
- Mr C O’Rourke, Director of Regulatory and Technical Services
- Mr A McKay, Head of Planning
- Mr C Jackson, Assistant Director of Building Control and Regulations
- Mr J Parkes, Assistant Director of Waste Management
- Mr K Scullion, Assistant Director Facilities Management and Maintenance
- Mrs C McAteer, Democratic Services Officer

RTS/13/2016: APOLOGIES AND CHAIRPERSON’S REMARKS

It was noted apologies were received from Councillor M Murnin, Councillor H McKee and Councillor S Ennis.

RTS/14/2016: DECLARATIONS OF INTEREST

It was noted there were no declarations of interest.

RTS/15/2016: ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 20 JANUARY 2016

Read: Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 20 January 2016. ***(Circulated)***.

Agreed: **The Action Sheet was noted.**

FOR CONSIDERATION AND/OR DECISION**RTS/16/2016: LETTER FROM EPILEPSY NI RE: TURNING LOCAL BUILDINGS PURPLE FOR 24 HOURS**

Read: Letter from Epilepsy NI re: request to support Purple Day – the international day of epilepsy awareness to be held from Friday evening 25 March 2016 to Saturday 26 March 2016. They sought support from the Council by turning key buildings with the District Council area purple for 24 hours. **(Circulated).**

Agreed: **On the proposal of Councillor Casey, seconded by Councillor Fitzpatrick, it was agreed the Council light up Newry Town Hall and St. Patrick's Centre, Downpatrick purple to support the International Day of Epilepsy Awareness.**

BUILDING CONTROL**RTS/17/2016 REPORT RE: TENDER FOR COUNCIL'S STREET NAMEPLATE SERVICE – WEDNESDAY 17 FEBRUARY 2016**

Read: Report from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services held on Wednesday 17 February 2016 re: Tender for Council's Street Nameplate Service. **(Circulated).**

Agreed: **On the proposal of Councillor Stokes, seconded by Councillor Hanna, it was agreed not to adopt the report at this stage but that Officials bring back a report to the March RTS Committee Meeting giving details of various design templates for street nameplates together with relevant costs.**

RTS/18/2016 REPORT RE: TENDER FOR COUNCIL'S DOG KENNELING SERVICE – WEDNESDAY 17 FEBRUARY 2016

Read: Report from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services held on Wednesday 17 February 2016 re: Tender for Council's Dog Kennelling Service. **(Circulated).**

Agreed: **On the proposal of Councillor Taylor, seconded by Councillor Casey, it was agreed to authorise the commencement of the tendering process for the provision of a Kennelling Contract for stray and unwanted dogs with effect from 1 April 2016 until 31 March 2019, with the option to extend by a further period of up to one year.**

Agreed: It was also agreed to seek authorisation to go out to tender to extend the provision of a holding centre within 20 miles of one of the main Council offices after the Kennelling contract has been awarded.

Agreed: It was further agreed that a monthly report be tabled at the RTS Committee Meeting giving details of the number of stray dogs lifted, what happened to them and the cost to the Council of managing stray dogs.

PLANNING

RTS/19/2016 PLANNING DEPARTMENT PERFORMANCE INDICATORS

Read: Planning Performance Indicators. **(Circulated)**

Noted: **The Planning Department Performance Indicators report was noted.**

RTS/20/2016 RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES – JANUARY 2016

Read: Record of Meetings between Planning Officers and Public Representatives for January 2016. **(Circulated)**

Agreed: **The above report was noted.**

Noted: In response to a query from Councillor Hanna on the perceived value of public representatives meeting with Planning Service, Mr A McKay, Head of Planning, said that politicians had a role to play in planning matters and had a mandate to speak on behalf of their constituents. He said there was useful work carried out as part of this process.

Noted: Mr McKay advised that the meeting with Mournes Councillors regarding a planning application for a fish farm would be held within the next two weeks.

WASTE MANAGEMENT

RTS/21/2016 REPORT RE: REVIEW OF BIN CHARGES WITH OPTIONS ON PRICES – WEDNESDAY 17 FEBRUARY 2016

Read: Report from Mr Canice O'Rourke, Director of Regulatory and Technical Services re: review of bin charges with options on prices held on Wednesday 17 February 2016. **(Circulated)**

Agreed: **On the proposal of Councillor Stokes, seconded by Councillor Hanna, it was agreed that in relation to proposed bin charges for the financial year 2016/2017 that the cost of the blue and brown bins be reduced by 50%. This proposal was unanimously agreed.**

Noted: Mr O'Rourke advised that from 1 April 2017 the Council would be legally obliged to collect food waste from every household in the District and this would have a cost implication for the Council.

RTS/22/2016 REPORT RE: STRATEGIC WASTE ISSUES WORKING GROUP PROPOSAL - WEDNESDAY 17 FEBRUARY 2016

Read: Report from Mr Canice O'Rourke, Director of Regulatory and Technical Services seeking approval to set up a cross party Working Group to actively consider and advise upon a series of strategic issues in relation to waste management. **(Circulated)**

Agreed: **On the proposal of Councillor Stokes, seconded by Councillor Andrews, it was agreed to establish a cross party Strategic Waste Issues Working Group and that this be referred to the Party Representatives to make nominations on behalf of each Party.**

Agreed: **It was proposed that Councillor Andrews, as Chairman of the RTS Committee, would represent the SDLP on this Working Group.**

Agreed: **It was agreed at the request of Councillor Reilly that officials table a report at a future RTS Committee Meeting on the savings to the Council if glass collection was removed from the blue bin collection in the former Newry and Mourne District Council area.**

RTS/23/2016: DELAYS IN BIN COLLECTIONS DUE TO THE BREAKDOWN OF VEHICLES

Mr Parkes advised that there had been a period just after Christmas and early in the New Year when there had been a number of breakdowns. He updated Members on the various causes of vehicle breakdowns and said that even a simple repair could lead to a down time of 2-3 hours as a vehicle would have to be taken to the garage. He also gave details of the problems associated with overweight axles and said officials were actively looking at ways of resolving this issue e.g. getting additional help on routes where this was a recurring problem.

Mr Parkes said that if a collection was missed at least 95% of the bins would be lifted the following day. He advised that if a street was missed it was very clear that no refuse collection had taken place but on occasion it could be that bins were not left out early enough and if the collection was earlier than usual some bins could be missed. The advice to householders was that all bins should be left out by 7.30 am.

In the former Down District Council area there was a tracking system on refuse vehicles which would show if a vehicle was in a particular area and on the whole it was only a small percentage of time that the Council was at fault for a missed collection.

Mr Parkes also added that there was a higher rate of breakdowns in vehicles which were over 7 years old.

Mr O'Rourke said that 91,000 bins were lifted on a weekly basis throughout the District and only a very small percentage were not lifted.

Councillor Doran left the meeting at this point – 6.50 pm.

RTS/24/2016: INTEGRATION OF BALLYWARD BIN COLLECTION

Mr Parkes advised that Street Cleansing; Commercial Waste Service; Bulky Waste Service and Bottle Banks were integrated April 2015 into Newry, Mourne and Down District Council. From 1 April 2015 to 1 April 2016 waste had been dealt with by Armagh, Banbridge and Craigavon District Council through a service level agreement but ABC Council had indicated they did not wish to continue with this arrangement beyond April 2016. This service will be provided in-house from Monday, 4 April 2016.

He said there were 923 households in Ballyward which had a fortnightly black bin service and also a fortnightly blue bin (green bin) and brown bin service.

Mr Parkes confirmed that a meeting would be held on Monday 29 February 2016 to agree new collection schedules for households and a mail shot would be sent to residents in the middle of March 2016 advising them of new collection arrangements.

In response to a query from Councillor O’Gribin as to the possibility of the Ballyward collection remaining on a Friday, as it always had been, Mr O’Rourke said that next year there would be a complete review of all refuse collection services throughout the District and it was likely that most households would have a change in collection arrangements.

FOR NOTING

RTS/25/2016 REPORT RE: STREET TRADING AT THE SQUARE, WARRENPOINT- WEDNESDAY 17 FEBRUARY 2016

Read: Report from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services, regarding Street Trading at The Square, Warrenpoint held on Wednesday 17 February 2016. **(Circulated)**

Noted: Mr Jackson, Assistant Director of Building Control and Regulations advised he was withdrawing this report from the agenda as the contractors working on the Public Realm Scheme in Warrenpoint had confirmed that street traders would only be displaced for one week and this could be accommodated in The Square.

RTS/26/2016 REPORT RE: PLANNING REVIEW TASKFORCE MEETING - WEDNESDAY 20 JANUARY 2016

Read: Report re: Planning Review Taskforce Meeting held on Wednesday 20 January 2016.**(Circulated)**.

Agreed: It was unanimously agreed to note the above report.

RTS/27/2016 CONSULTATION ON NIEA REGULATORY CHARGING POLICY PROPOSALS 2016 - 2021

Read: E-mail from Jennifer Long, Department of the Environment re: Consultation on NIEA Regulatory Charging Policy Proposals 2016 – 2012. **(Circulated)**

Agreed: It was unanimously agreed to note the above correspondence.

RTS/28/2016 LETTER FROM TRANSPORT NI RE: BUS SHELTER CONTRACT

Read: Letter dated 15 December 2015 from Transport NI re: Bus Shelter Contract. **(Circulated)**

Agreed: It was unanimously agreed to note the above correspondence.

**RTS/29/2016 ARC 21 JOINT COMMITTEE MEETING
MEMBERS MONTHLY BULLETIN
(28 JANUARY 2016)**

Read: Arc 21 Joint Committee Members Monthly Bulletin – 28 January 2016. **(Circulated)**

Agreed: It was unanimously agreed to note the above correspondence.

**RTS/30/2016 ARC 21 STEERING GROUP MEETING
- TUESDAY 23 NOVEMBER 2015**

Read: Minutes of Arc 21 Steering Group Meeting held on Tuesday 23 November 2015. **(Circulated)**

Agreed: It was unanimously agreed to note the above Minutes.

**RTS/31/2016 ARC 21 STEERING GROUP MEETING
- THURSDAY 3 DECEMBER 2015**

Read: Minutes of Arc 21 Steering Group Meeting held on Thursday 3 December 2015. **(Circulated)**

Agreed: It was unanimously agreed to note the above Minutes.

Councillor Fitzpatrick left the meeting at this point – 7.20 pm.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE
LOCAL GOVERNMENT ACT (NI) 2015**

Agreed: On the proposal of Councillor Stokes, seconded by Councillor O’Gribin, it was agreed to exclude the public and press from the meeting during discussion on these matters which related to exempt information under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**RTS/32/2016 REPORT RE: AUGHNAGUN CELL 5 STEEP WALL LINING
FINAL ACCOUNT – WEDNESDAY 17 FEBRUARY 2016**

Read: Report from Mr Canice O'Rourke dated Wednesday 17 February 2016 regarding Aughnagun Cell 5 Steep Wall Lining Final Account. **(Circulated)**.

**RTS/33/2016 REPORT RE: AGREED MIXED DRY RECYCLABLES
PROCESSING CONTRACT FOR NEWRY, MOURNE AND DOWN
DISTRICT – WEDNESDAY 17 FEBRUARY 2016**

Read: Report from Mr Canice O'Rourke dated Wednesday 17 February 2016 regarding Agreed Mixed Dry recyclables Processing Contract for Newry, Mourne and Down District. **(Circulated)**

Agreed: On the proposal of Councillor Hanna, seconded by Councillor Stokes, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairman reported that it had been agreed:-

- On the proposal of Councillor Reilly, seconded by Councillor Hanna, to approve the final account payment relating to Aughnagun's Cell 5 Steep Wall Lining in the sum of £270,000.00 as detailed in the report circulated at the meeting.
- On the proposal of Councillor Hanna, seconded by Councillor Stokes, to approve the proposed award of the contract for the processing of the Mixed Dry Recyclables collected across the Newry, Mourne and Down District, with the processing being carried out under two different "lots", dependent on the source of the materials. It was agreed the contract be awarded for one year, with the option to extend for a further year.

RTS/34/2016: DELAYS IN THE PAYMENT OF GRANTS

Agreed: It was agreed at the request of Councillor Reilly that the Assistant Director of Building Control and Regulations be asked to clarify if there were any delays in Building Control processing applications for grants such as replacement central heating boilers as other agencies were telling

customers that the delays in paying out grants lay with Building Control.

There being no further business the meeting ended at 7.30 pm.

For consideration at the Council Meeting to be held on Monday 7 March 2016.

Signed: Councillor Terry Andrews
Chairperson of Regulatory & Technical Services Committee

Signed: Mr C O Rourke
Director Regulatory & Technical Services

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2016

Minutes of Active and Healthy Communities Committee Meeting held on Monday 22 February 2016 at 6.00pm in the Commedagh Room, Downshire Civic Centre, Downpatrick

Chairperson: Councillor L Kimmins

In attendance: (Councillors)

Councillor S Burns	Councillor M Carr
Councillor L Devlin	Councillor G Fitzpatrick
Councillor V Harte	Councillor H Harvey
Councillor K Loughran	Councillor B Ó'Muirí
Councillor D Taylor	Councillor G Sharvin
Councillor W Walker	

Non-Committee Members: Councillor P Clarke

Officials in attendance:

- Mr M Lipsett, Director of Active and Healthy Communities
- Mr E Devlin, Assistant Director of Active and Healthy Communities (Health and Wellbeing)
- Mr R Moore, Assistant Director of Active and Healthy Communities (Leisure and Sport)
- Mrs J Hillen, Assistant Director for Community Engagement
- Miss S Taggart, Democratic Services Officer

Also in attendance: Ms C Brennan, Stepping Stones

AHC/14/2016: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Doran and Enright.

The Chairperson advised a letter had been received from Carnbane Football League stating that the Murdock Park Soccer Football Field in Forkhill should remain as a soccer pitch for the foreseeable future.

The Chairperson advised a letter had been received from the Special EU Programmes Body regarding Council's application to INTERREG VA Programme on Environment, Habitats and Species to advise that the stage one Steering Committee date for applications has been rescheduled to 23rd February 2016 and successful applicant will have to submit the stage two business plan by 8th April 2016.

The Chairperson advised the open call for Financial Assistance opened today with a closing date of Friday 11 March 2016 at 4pm.

AHC/15/2016: DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/16/2016: ACTION SHEET OF THE ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 18 JANUARY 2016

Read: Action Sheet of the Active and Healthy Communities Committee Meeting held on 21 December 2015. (Copy circulated).

Noted: The Action Sheet was NOTED.

PRESENTATIONS

AHC/17/2016 STEPPING STONES NI

The Chairperson welcomed Ms Ciara Brennan from Stepping Stones and invited her to make her presentation to the Committee.

Ms Brennan thanked the Chairperson for the invitation to present to the Committee. (A copy of the presentation is appended to these minutes).

Ms Brennan stated that Stepping Stones NI was established in 1996 to support people with a learning disability or learning difficulty to realise their potential for a better future. She advised it began with a pilot project of 15 service users and 5 staff and is now an award winning charity with 6 social enterprises, 250+ service users and 60+ staff.

Ms Brennan advised the Garden Café which was based in St Patricks Centre, Downpatrick was their newest venture and was proving very successful.

The Chairperson thanked Ms Brennan for her presentation and invited questions from Members.

Members raised the following issues:

- Unaware of the service and would like to promote it further through the Slieve Gullion area.
- How would Council be able to assist Stepping Stones?
- How was training provided to service users, through colleges and schools?
- Many groups within Downpatrick area who provide care for people with a learning disability may be able to access the services of Stepping Stones.

Ms Brennan responded to the queries as follows:

- The Council could assist in allowing Stepping Stones to provide catering at meetings and events.
- Job coaches and employment officers are in place with service users being supported on a one-to-one tailored basis.
- If Members would like to contact Stepping Stones directly to refer groups to the service that would be most welcome.

Following further discussion once Ms Brennan had left the meeting, Councillor Walker proposed that Council investigate the possibility of the Garden Café providing refreshments to some of the Committee Meetings over the course of the year. This was seconded by Councillor Taylor.

Councillor Sharvin asked that Ms Brennan's contact details be passed to all Members of the Committee for referral purposes.

Agreed: **It was agreed on the proposal of Councillor Walker, seconded by Councillor Taylor that Council investigate the possibility of the Garden Café providing refreshments to some of the Committee Meetings over the course of the year.**

It was agreed that Ms Brennan's contact details be passed to all Members of the Committee for referral purposes.

COMMUNITY ENGAGEMENT

AHC/18/2016

DEA FORA UPDATE REPORT

Read: Report from Mrs J Hillen, Assistant Director for Community Engagement regarding DEA Fora Update Report (Copy circulated)

Mrs Hillen advised the first public meeting of the DEA Fora was to take place on 23rd February 2016 with the remaining six taking place in succession. She stated that the majority of recommendations had been agreed at DEA level however some need considered by the Committee.

Councillor Ó'Muirí raised an issue about statutory agencies not attending the meetings as requested and asked if the Director could ensure they attend when requested.

Councillor Fitzpatrick raised an issue regarding Rivers Agency officials being told not to attend a DEA Meeting as they would be attending a full Council meeting. She stated DEA meetings should be the correct place for these officials to attend in order that local issues can be rectified.

Councillor Burns proposed that a refresher workshop on DEA working should be organised for Members as soon as possible. This was seconded by Councillor Devlin.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Devlin that a capacity building workshop on DEA working should be organised for Members as soon as possible.

It was agreed on the proposal of Councillor Burns, seconded by Councillor Ó'Muirí to note the contents of the report and accept the recommendations contained within.

AHC/19/2016 DEA PUBLIC MEETINGS AND CONSULTATION ON NOMINATION PROCESS FOR MEMBERS

Read: Report from Mrs J Hillen, Assistant Director for Community Engagement regarding DEA Public Meetings and Consultation on Nomination Process for Members. (Copy circulated)

Ms Hillen advised the launch of the DEA Nomination Process was scheduled to take place on Wednesday 9th March 2016 (subject to positive feedback from the community following consultation).

Agreed: It was agreed on the proposal of Councillor Taylor, seconded by Councillor Ó'Muirí to accept the officer's recommendation.

LEISURE AND SPORTS

It was agreed to take the following items together at this stage:

AHC/20/2016 LEASE OF CARNBANE PLAYING FIELDS

Read: Report from Mr R Moore, Assistant Director for Leisure and Sports, regarding Proposed Lease of Carnbane Playing Fields to the Carnbane League (copy circulated).

AHC/21/2016 BANN ROAD, CASTLEWELLAN

Read: Report from Mr R Moore, Assistant Director for Leisure and Sports regarding Proposed Lease of Carnbane Playing Fields to the Carnbane League (copy circulated).

AHC/22/2016 COUNCIL POLICY ON LEASING SPORTS FACILITIES TO SPORTING ORGANISATIONS

Read: Report from Mr M Lipsett, Director of Active and Healthy Communities, regarding Council policy on leasing sports facilities to sporting organisations (copy circulated).

AHC/23/2016 POLICY ON USE OF COUNCIL LAND FOR SUSTAINABILITY PROJECTS

Read: Report from Mr E Devlin, Assistant Director of Health and Wellbeing, regarding policy on use of Council land for sustainability projects (copy circulated).

Mr Lipsett advised the matter of leasing of Council land was discussed at the February Strategy, Policy and Resources Committee and the minute states a policy on the leasing of Council land would be brought to the March Strategy, Policy and Resources Committee Meeting.

Councillor Walker proposed that these matters be held until the policy is drawn up and presented at the Strategy, Policy and Resources Committee as any other course of action may lead to legal challenges. This was seconded by Councillor Taylor who asked what the timeframe of the policy would be as the Carnbane issue had been ongoing for some years.

Mr Lipsett advised the minute states the policy would be presented to the March Strategy, Policy and Resources Committee Meeting.

Following lengthy discussion, Councillor Devlin proposed that consultation be undertaken with all interested parties in relation to the pitch at Bann Road, Castlewellan and that a report on this consultation be brought to the March Active and Healthy Communities Committee for decision. This was seconded by Councillor Sharvin.

The Chairperson advised that Councillor Walker had already made a similar proposal and asked if Councillor Walker was happy to accept Councillor Devlin's proposal as an amendment to his. Councillors Walker and Taylor were content to accept the amendment.

Agreed: It was agreed on the proposal of Councillor Walker, seconded by Councillor Taylor that the matter be held until the policy is drawn up and presented at the March SPR Committee Meeting and that consultation be undertaken with all interested parties in relation to the pitch at Bann Road, Castlewellan and a report be brought to the March AHC Committee Meeting for decision.

AHC/24/2106 LEISURE PRICING

Read: Report from Mr R Moore, Assistant Director for Leisure and Sports, regarding Leisure Pricing (copy circulated).

Mr Moore advised through the rates estimates process, Members agreed to a 3% increase in charges for leisure services for 2016/17 and the report and appendices outline the detail of the resultant increase in charges.

Noted: **It was agreed to note the report.**

AHC/25/2016 DCAL RESPONSE

Read: Report from Mr R Moore, Assistant Director for Leisure and Sports, regarding DCAL Sub-Regional Stadia Programme for Soccer (copy circulated).

Mr Moore advised the Department of Culture, Arts and Leisure are consulting on their sub-regional stadia programme for soccer and the consultation response was attached for comment and agreement.

Councillor Carr expressed his concerns that the fund would not be spread among smaller clubs who have been waiting on this funding.

Mr Lipsett advised Members with any concerns to contact Mr Moore and these could be inputted into the response.

Agreed: **It was agreed on the proposal of Councillor Taylor, seconded by Councillor Burns to accept the response to the consultation, along with any other concerns Members may wish to input.**

HEALTH AND WELLBEING

AHC/26/2016 ROLE OF THE NORTHERN IRELAND HOUSING EXECUTIVE

Read: Report from Mr E Devlin, Assistant Director of Health and Wellbeing, regarding consultation from NILGA on the role of the Northern Ireland Housing Executive (copy circulated).

Mr Devlin advised NILGA have asked Councils to consider the role of the Northern Ireland Housing Executive and particularly whether it should return to its previous role as builder of Social Housing.

Agreed: **It was agreed on the proposal of Councillor Walker, seconded by Councillor Harte to accept the recommendation that the Northern Ireland Housing Executive role as a builder of social housing be reinstated.**

AHC/27/2016 LIFE FUNDING – PROPOSED GREEN INFRASTRUCTURE PROJECT

Read: Report from Ms S McEldowney & Mr J Campbell regarding LIFE Funding – Proposed Green Infrastructure Project (copy circulated).

Mr Devlin advised that Council Officials are working with officers of the East Border Region and other East Border Region Council Officials in the preparation and submission of an application for LIFE Funding for a green infrastructure project which includes Bessbrook and Castlewellan.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Harvey to accept the officer's recommendation.

AHC/28/2016 SAVE A SELFIE CAMPAIGN

Read: Report from Ms A Rennick regarding Save a Selfie Campaign(copy circulated).

Mr Devlin advised the Save a Selfie campaign had been developed by volunteers to promote knowledge among the public of the locations of defibrillators and other lifesaving devices. The group had developed a smart phone app which allows members of the public to upload photographs of themselves with such equipment and the location will then be automatically plotted on a map via GPS.

Mr Devlin explained the group had asked Council to agree to be listed as a partner organisation and provide relevant promotion for the project via the Council's website, social media and through community and business networks.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Harte that Council be listed as a partner organisation and provide relevant promotion for the project via the Council's website, social media and through community and business networks.

AHC/29/2016 HERITAGE LOTTERY FUNDED 'BEE-LICIOUS PROJECT'

Read: Report from Ms D Begley regarding Heritage Lottery Funded 'Bee-licious Project'. (copy circulated).

Mr Devlin advised a project entitled 'Bee-licious' has been applied for to improve sites across Northern Ireland for pollinators, train staff and community groups on habitat restoration and management as well as raise awareness of the importance of pollinators.

Noted: The report on the 'Bee-licious Project' was noted.

AHC/30/2016 COUNCIL’S RESPONSE TO THE DOE’S DISCUSSION DOCUMENT ON BETTER MANAGEMENT AND CONTROL OF BONFIRES

Read: Report on comments in relation to the Department of Environment’s Discussion Document on options to develop the better management and control of Bonfires. (copy circulated).

Noted: **The report was noted.**

AHC/31/2016 COUNCIL’S SECTION 75 POLICY SCREENING REPORT

Read: Newry, Mourne and Down District Council Section 75 Policy Screening Report – Quarterly Report October-December 2015. (copy circulated).

Noted: **The report was noted.**

CORRESPONDENCE AND CONFERENCES

AHC/32/2016 CORRESPONDENCE RECEIVED FROM BANBRIDGE AREA ELECTORAL OFFICE RE: CLOUGHREAGH COMMUNITY CENTRE

Read: Correspondence received from Banbridge Area Electoral Office regarding Cloughreagh Community Centre – availability of premises (copy circulated).

Noted: **The correspondence was noted.**

There being no further business the meeting ended at 7.30pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 7 March 2016.

Signed: Councillor L Kimmins
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities