



26 May 2015

**Notice Of Meeting**

You are requested to attend the Council meeting to be held on **Monday, 7th September 2015** at **6:00 pm** in **Downshire Civic Centre**.

# Agenda

1 **Apologies and Chairperson's Remarks**

2 **Declarations of Interest**

3 **Action Sheet arising from Council Meeting held on 3 August 2015**

[Action Sheet.pdf](#)

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*Council Minutes For Adoption and Signing*

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4 **Minutes from Council Meeting held on 3 August 2015**

[Council Meeting 03-08-2015.pdf](#)

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5 **Minutes from Special Council Meeting held on 26 August 2015 with Transport NI**

[Special Council Meeting minutes - 26 August 2015.pdf](#)

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*Committee Minutes for Consideration and Adoption*

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6 **Minutes from Enterprise, Regeneration and Tourism Committee Meeting held on 10 August 2015**

Presentation from Meeting can be found as follows:

MENU > DOCUMENTS > Enterprise, Regeneration and Tourism Presentations > Presentation from Mr John McGrillen, TourismNI

[ERT Mins August 2015.pdf](#)

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7 **Minutes from Strategy, Policy and Resources Committee Meeting held on 13 August 2015**

Presentation from Meeting can be found as follows:

MENU > DOCUMENTS > Strategy, Policy and Resources Presentations > The Great Eastern

**8 Minutes from Active and Healthy Communities Committee Meeting held on 17 August 2015**

Down, Kilkeel & Newry Leisure Pool Timetables attached (refers to AHC/43/2015)

[Active and Healthy Communities Minutes 17-08-2015.pdf](#)

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[DLC pool timetable - available lane hire sept 15.pdf](#)

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[NLC pool timetable - available lane hire sept 15.pdf](#)

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[KLC pool timetable- available lane hire sept 15.pdf](#)

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**8a Report from Public Meeting held on 19 August 2015 re: Slieve Roe House**

Recommendations on Next Steps and Draft Response to SHSCT Consultation Document - Future of Statutory Residential Care - AHC/54/2015 & C/89/2015 refers.

[Report of meeting 19 Aug.pdf](#)

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[Consultation Document -Future of Statutory Residential Care.pdf](#)

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**9 Minutes from Regulatory and Technical Services Committee Meeting held on 19 August 2015**

[RTS Minutes - 19-8-15.pdf](#)

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*Correspondence and Conferences*

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**10 Correspondence from Post Office re: Drumintee Post Office - proposed move to new premises and branch modernisation**

[Drumantee Post Office.pdf](#)

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**11 Department of Culture Arts & Leisure re: Conference - Shaping Place - Changing Lives - Thursday 22 October 2015 - Newtownabbey. (M/53)**

Councillors Garth Craig, Harry Harvey and Declan McAteer already booked to attend.

Maximum of 4/5 delegates from each Council

**12 CIPFA NI Annual Conference - 8-9 October 2015 - Hilton Hotel Templepatrick. (Copy enclosed) (M/53)**

CIPFA Conference.pdf

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**13 Correspondence from TransportNI re: Parking Issues - Drumalane Road, Newry**

Drumalane Road - Parking Restriction.pdf

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*Reports from Officers*

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**14 Report on Proposed Arrangements for additional Council Meetings**

additional council meeting council.pdf

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**15 Consider Invitation from Derry City and Strabane Council to participate in joint Council delegation to lobby against reduction in Rate Support Grant**

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*Sealing Documents*

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**16 Documents for Sealing**

1. Proposed Licence for Works Upper Car Park Slieve Gullion and Proposed Licence for Giant's Lair and Upper Car Park Slieve Gullion
2. Valley Rangers GFC - Contribution Agreement
3. Licence Agreement for Hire of Council Facility - "this item is deemed to be restricted by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information), and the public may, by resolution, be excluded during this item of business."

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*Notice of Motion*

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**17 Notice of Motion in the names of Councillor Henry Reilly and**

## **Councillor Glyn Hanna**

That this Council calls on the UK Government to implement meaningful intervention buying for milk and dairy commodities and develops an emergency support package to facilitate the survival of all sectors of the Agricultural industry during this period of extreme uncertainty and adverse market conditions.

18

**Notice of Motion in the names of Councillor Glyn Hanna and Councillor Henry Reilly**

That this Council supports the introduction of an air ambulance facility to cover Northern Ireland.

**ACTION SHEET- COUNCIL MEETING – MONDAY 3 AUGUST 2015**

1

<b>AGENDA ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed</b>
<b>C/82/2015</b>	La Touche Legacy – 2 <sup>nd</sup> Festival of History: Reflections on Great War and Easter Rising 1016	<b>It was agreed that any Member who wished to attend should contact the Democratic Services Department.</b>	
<b>C/83/2015</b>	APSE Seminar & Awards – Free Delegate Place	<b>It was agreed that the matter be forwarded to the Strategy Policy and Resources Committee Meeting for consideration.</b>	On agenda – 13/08/15
<b>C/86/2015</b>	Sealing Documents	<b>It was agreed to sign and seal the following documents:</b> <ol style="list-style-type: none"> <li>1. Amended Deed – Land at Newry Market, Newry</li> <li>2. Gran Fondo Sponsorship Agreement</li> <li>3. Conveyance of Land for DRAP Funded Playground, Dundrum. File ref: L/P/31</li> <li>4. Conveyance x 3 – Transfer of St Dympna’s Cemetery, Downpatrick. File ref: L/P/4</li> <li>5. Lands at Ballinran, Kilkeel – 3G Pitch Project</li> </ol>	Signed and sealed at Council Meeting – 03/08/15
<b>C/87/2015</b>	Land at Manse Park, Manse Road, Kilkeel – Application to the Lands Tribunal	<b>It was agreed to accept the recommendations contained within the report dated 27 July 2015 from Mrs C McKenna.</b>	Actioned
<b>C/88/2015</b>	Jenning’s Park Issue	<b>It was agreed that McShane &amp; Co Solicitors, acting for the Council, would provide a written reply to all elected Members, regarding the issue of the Community Care Treatment Centre, at Jennings Park, Newry.</b> <b>It was also agreed that Councillors who had specific issues on this matter could forward their queries to Council officials who would ensure they were answered in the Solicitor’s reply.</b>	

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
C/89/2015	Notice of Motion – Slieve Roe Residential/Nursing Home	<p><b>It was agreed to write to the Health Minister and Southern Health Trust calling on them to remove the threat of closure to Slieve Roe in Kilkeel and stop the policy of not taking new residents immediately.</b></p> <p><b>It was further agreed that a public meeting, serviced by a Council Officer, take place regarding Slieve Roe and the out-of-hours facility.</b></p>	Letter sent
C/90/2015	Notice of Motion – Provision of Defibrillators in Public Buildings	<p><b>It was agreed that Council investigate the increase of defibrillators in public buildings and on Council owned grounds and ensure that all defibrillators were registered with the Northern Ireland Ambulance Service and any database that may be established in the future by the Northern Ireland Assembly.</b></p>	
C/91/2015	Notice of Motion – Maintenance: Department of Regional Development	<p><b>It was agreed that Council write to the Minister for Regional Development regarding the lack of maintenance and also expresses Council’s grave concern about the impact this is having across the District.</b></p> <p><b>It was also agreed that Council highlight to the Minister road safety related maintenance being affected and urge the Minister to work expeditiously to seek funding from the Northern Ireland Executive to enable TransportNI and external contractors to carry out essential maintenance related activities.</b></p>	Letter sent



**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

NMD/C/

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**Minutes of Council Meeting held on Monday 3 August 2015 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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In the Chair                      Councillor G Fitzpatrick

**In attendance:****(Councillors)**

Councillor T Andrews	Councillor P Brown
Councillor R Burgess	Councillor S Burns
Councillor M Carr	Councillor C Casey
Councillor P Clarke	Councillor L Devlin
Councillor G Donnelly	Councillor S Ennis
Councillor C Enright	Councillor G Hanna
Councillor V Harte	Councillor T Hearty
Councillor D Hyland	Councillor L Kimmins
Councillor M Larkin	Councillor K Loughran
Councillor D McAteer	Councillor K McAteer
Councillor C McGrath	Councillor H McKee
Councillor R Mulgrew	Councillor M Murnin
Councillor P Ó'Gribín	Councillor B Ó'Muirí
Councillor B Quinn	Councillor H Reilly
Councillor G Sharvin	Councillor G Stokes
Councillor D Taylor	Councillor JJ Tinnelly
Councillor B Walker	

**(Officials)**

Mr L Hannaway, Chief Executive  
 Mr E Curtis, Director of Strategic Planning and Performance  
 Mr M Lipsett, Director of Active and Healthy Communities  
 Mr C O'Rourke, Director of Recreation and Technical Services  
 Mrs M Ward, Director of Enterprise, Regeneration and Tourism  
 Ms C Miskelly, Assistant Director, Human Resources  
 Mr P Green, Legal Advisor  
 Mrs C McKenna,  
 Miss S Taggart, Democratic Services Officer  
 Mrs C Taylor, Democratic Services Officer

C/77/2015

**APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Bailie, W Clarke, Craig, Curran, Doran, Harvey and Ruane.

### **Playpark in Crossgar**

The Chairperson condemned the recent vandalism of the playground at Crossgar and stated she hoped the Council would be in a position to restore this as soon as possible.

Members discussed the issue at length and asked when the playpark would be in operation again.

Mr O'Rourke advised that officers officers were working very diligently on the matter in an attempt to get the playpark operational as quickly as possible and Councillors would be kept updated on repair and insurance matters.

Councillor Reilly expressed his disappointment at the lack of commitment shown towards Annalong Harbour. He asked that his comments be recorded.

### **DRP Charity Golf Day**

The Chairperson advised a charity golf day was being held on Friday 7 August 2015 for Down Residential Project and all Councillors were invited to play.

### **C/78/2015            DECLARATIONS OF INTEREST**

Declarations of Interest were registered as follows:

Councillor Hanna expressed an interest in item 12 as he was a member of the Board of Directors of Mourne Stimulus.

### **C/79/2015            ACTION SHEET FROM COUNCIL MEETING HELD ON 6 JULY 2015**

**Read:**                    Action Sheet arising from Council Meeting held on 6 July 2015  
(Copy circulated)

**Noted:**                 **The Action Sheet was noted.**

### **COUNCIL MINUTES FOR ADOPTION AND SIGNING**

### **C/79/2015            MINUTES OF SPECIAL COUNCIL MEETING HELD ON 29 JUNE 2015**

**Read:**                    Minutes of Special Council Meeting held on 29 June 2015  
(Copy circulated).

**AGREED:**                   **The Minutes were agreed as an accurate record.**

**The Minutes were adopted on the proposal of Councillor Brown, seconded by Councillor P Clarke.**

**C/80/2015                   MINUTES OF COUNCIL MEETING HELD ON 6 JULY 2015**

**Read:**                   Minutes of Special Council Meeting held on 6 July 2015 (Copy circulated).

**AGREED:**                   **The Minutes were agreed as an accurate record.**

**The Minutes were adopted on the proposal of Councillor Carr, seconded by Councillor Burgess.**

**CORRESPONDENCE AND CONFERENCES**

**C/81/2015                   CORRESPONDENCE RECEIVED FROM POST OFFICE RE: BESSBROOK POST OFFICE – DECISION TO MOVE TO NEW PREMISES AND BRANCH MODERNISATION**

**Read:**                   Correspondence received from Post Office re: Bessbrook Post Office – decision to move to New Premises and Branch Modernisation (Copy circulated)

**Noted:**                   **The correspondence received from the Post Office re: Bessbrook Post Office was noted.**

**C/82/2015                   LA TOUCHE LEGACY – 2<sup>ND</sup> FESTIVAL OF HISTORY: ‘REFLECTIONS ON GREAT WAR & EASTER RISING 1916’**

**Read:**                   Correspondence received regarding La Touche Legacy weekend being held on 25<sup>th</sup>-27<sup>th</sup> September 2015 (Copy circulated)

**Agreed:**                   **It was agreed that any Member who wished to attend should contact the Democratic Services Department.**

**C/83/2015                   APSE SEMINAR & AWARDS – FREE DELEGATE PLACE**

**Read:**                   Correspondence received from APSE re: free delegate place for Seminar & Awards (Copy circulated)

The Chief Executive outlined the costs involved in sending delegates to the APSE Seminar and Awards. Following discussion it was agreed the matter be referred to the Strategy, Policy and Resources Committee Meeting for consideration.

Councillor Walker proposed that Councillor Andrews should attend as he had taken the time to attend the seminar hosted by APSE recently. There was no seconder for the proposal.

**Agreed:** It was agreed that the matter be forwarded to the Strategy, Policy and Resources Committee Meeting for consideration.

### **CONSULTATION DOCUMENTS**

**C/84/2015**                    **CONSULTATION ON SPECIAL ADVISERS BILL FROM JIM ALLISTER MLA**

**Read:** Consultation received on Special Advisers Bill from Jim Allister, MLA (Copy circulated).

**Noted:** The consultation was noted.

**C/85/2015**                    **CONSULTATION RECEIVED FROM HOUSING EXECUTIVE RE DRAFT CORPORATE AND BUSINESS PLANS**

**Read:** Consultation from Housing Executive regarding Draft Corporate and Business Plans (Copy circulated).

**Noted:** The consultation was noted.

### **SEALING DOCUMENTS**

**C/86/2015**                    **SEALING DOCUMENTS**

**Agreed:** It was agreed to sign and seal the following documents on the proposal of Councillor Sharvin, seconded by Councillor Hanna:

1. Amended Deed – Land at Newry Market, Newry
2. Gran Fondo Sponsorship Agreement
3. Conveyance of Land for DRAP Funded Playground, Dundrum. File ref: L/P/31
4. Conveyance x 3 – Transfer of St Dymphna’s Cemetery, Downpatrick. File ref: L/P/4
5. Lands at Ballinran, Kilkeel – 3G Pitch Project

**C/87/2015**                    **LAND AT MANSE PARK, MANSE ROAD, KILKEEL –  
APPLICATION TO THE LANDS TRIBUNAL**

**Agreed:**                    **It was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any individual.**

Having previously declared an interest in the following item, Councillor Hanna left the chamber at this stage – 6.20pm

**Agreed:**                    **When the Committee came out of closed session, the Chairperson reported it had been agreed on the proposal of Councillor Reilly, seconded by Councillor Hearty to accept the recommendations as set out in the report dated 27 July 2015 from Mrs C McKenna re: Council Land at Manse Park, Kilkeel.**

**C/88/2015**                    **JENNING'S PARK ISSUE**

**Agreed:**                    **It was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any individual. The public may, by resolution, be excluded during this item of business.**

**Agreed:**                    **When the Committee came out of closed session, the Chairperson reported it had been agreed that McShane & Co Solicitors, acting for the Council, would provide a written reply to all elected members regarding the issue of the Community Care Treatment Centre, at Jennings's Park, Newry.**

**It was also agreed that Councillors who had specific issues on this matter could forward their queries to Council officials who would ensure they were answered in the Solicitor's reply.**

Councillor Hanna returned to the chamber at this stage of proceedings – 6.30pm

## NOTICES OF MOTION

### **C/89/2015                    NOTICE OF MOTION – SLIEVE ROE RESIDENTIAL/ NURSING HOME**

The following Notice of Motion came forward for consideration in the names of Councillors Hanna and Quinn:

**"Newry, Mourne and Down District Council support the retention of services in Slieve Roe residential/nursing home in Kilkeel, and the threat of closure by the Southern Health Trust should be removed immediately. Also the policy of not taking new residents should stop immediately. Also a letter should be sent from Newry, Mourne and Down District Council Chief Executive to express the Council's view to Southern Health Trust and the Health Minister."**

In proposing his motion, Councillor Hanna stated Slieve Roe Home had been a part of the Mourne Community for 40 years and he would welcome the support of the Council for the retention of this facility for the users of the future. He advised most of the staff were recruited locally which created employment in the area, and said the Mourne area was in danger of being stripped of vital services.

Councillor Quinn seconded the motion stating the Mourne area was a rural, isolated area which was poorly served by roads and services. He urged that Members support the motion as if the facility closes people would have to be rehoused outside of the area which would place huge strain on those residents currently residing there.

Members discussed the issue at length voicing their support for the motion and praising the excellent facility that exists at Slieve Roe in Kilkeel.

Councillor Reilly requested that a public meeting, serviced by a Council Officer, take place regarding Slieve Roe and the out-of-hours facility.

The Chief Executive advised this could be granted and said an Officer would attend to record the salient points from the meeting.

**Agreed:                    It was agreed on the proposal of Councillor Hanna, seconded by Councillor Quinn to write to the Health Minister and Southern Health Trust calling on them to remove the threat of closure to Slieve Roe in Kilkeel and stop the policy of not taking new residents immediately.**

**It was further agreed that a public meeting, serviced by a Council Officer, take place regarding Slieve Roe and the out-of-hours facility.**

C/90/2015

**NOTICE OF MOTION – PROVISION OF DEFIBRILLATORS IN PUBLIC BUILDINGS**

The following Notice of Motion came forward for consideration in the name of Councillor Andrews:

**"That this Council notes that over 1400 people suffered an out-of-hospital cardiac arrest in 2014: further notes that the current survival rate for out-of-hospital cardiac arrest in Northern Ireland less than 10% and call upon Newry, Mourne and Down District Council to increase the provision of defibrillators in public buildings and on Council owned grounds; and further calls on the Council to ensure that all defibrillators are registered with the Northern Ireland Ambulance Service and any database that may be established in the future by the Northern Ireland Assembly."**

Councillor Andrews proposed his motion stating the early use of CPR and defibrillators could increase survival rates substantially. He stated non-domestic properties must have fire extinguishers in place therefore he could see no reason why they could not also have defibrillators. He urged all Members to support the motion.

In seconding the motion, Councillor Carr stated Council should be aiming to have defibrillators installed in every public building with an interactive map based register of where these were located.

Members spoke in support of the motion and highlighted the following issues:

- An audit should be undertaken on the number of defibrillators in the District and the amount of qualified users, first aiders, first responders and the accessibility of the defibrillators. This could be undertaken using the datahub.
- There was a need to ensure training was carried out and kept up to date for those places that currently had defibrillators.
- Was there an existing policy on defibrillators?
- Who was responsible for paying for training on the usage of the defibrillators?

In response, the Chief Executive advised defibrillators were in place within some Council buildings and officers had been trained in their use. He said all of this information could be collated as part of an audit into the existence of defibrillators across the District. This could then be reported back to the Council.

**Agreed: It was agreed on the proposal of Councillor Andrews, seconded by Councillor Carr that Council investigate the increase of defibrillators in public buildings and on Council owned grounds and ensure that all defibrillators were registered with the Northern Ireland Ambulance Service and any database that may be established in the future by the Northern Ireland Assembly.**

C/91/2015

**NOTICE OF MOTION – MAINTENANCE: DEPARTMENT OF REGIONAL DEVELOPMENT**

The following Notice of Motion came forward for consideration in the name of Councillor P Clarke:

**"That this Council writes to the Minister for Regional Development regarding the lack of grass verge maintenance, gully cleaning, road marking, weed spraying and street light repairs, together with road and footway patching winter service, grass cutting and the maintenance of traffic signals and also expresses Council's grave concern about the impact of this is having across Newry Mourne and Down District region and also highlights to the Minister regarding road safety related maintenance being also affected and urges the Minister to work expeditiously to seek funding from the Northern Ireland Executive to enable TransportNI and external contractors to carry out essential maintenance related activities."**

In presenting the motion, Councillor P Clarke paid tribute to the Down Section Office staff for their help and assistance at all times. He stated that due to budgetary constraints there would only be 1 annual cut of grass verges and he was receiving complaints daily about the lack of verge and grass cutting and the removal of weeds. He stated rural roads were not being maintained which could lead to accidents.

Councillor Hyland seconded the motion.

Members spoke in support of the motion stating they had received numerous complaints about the lack of verge/grass cutting. This was leading to people taking chances on the roads to improve their site lines and may ultimately lead to accidents.

Councillor Taylor proposed that the motion be amended to read" "That this Council writes to the Minister for Regional Development regarding the lack of grass verge maintenance, gully cleaning, road marking, weed spraying and street light repairs, together with road and footway patching winter service, grass cutting and the maintenance of traffic signals and also expresses Council's grave concern about the impact of this is having across Newry Mourne and Down District **region and offers support to the Minister in his bid for additional funding.**"

He stated the u-turn by some Parties with regard to Welfare Reform had left the Minister in this position with budget cuts. He advised the country was losing £2m per week with the Finance Minister also unable to release the traditional June funding.

The amendment was seconded by Councillor McKee.



Following further discussion the amendment was put to a vote, the results of which were as follows:

**FOR: 12**  
**AGAINST: 18**  
**ABSTENTIONS: 0**

#### **THE AMENDMENT WAS LOST**

The original motion was put to a vote, the results of which are as follows:

**FOR: 27**  
**AGAINST: 0**  
**ABSTENTIONS: 3**

#### **THE PROPOSAL WAS CARRIED.**

**Agreed:** It was agreed on the proposal of Councillor P Clarke, seconded by Councillor Hyland that Council write to the Minister for Regional Development regarding the lack of maintenance and also expresses Council's grave concern about the impact this is having across the District.

It was also agreed that Council highlight to the Minister road safety related maintenance being affected and urge the Minister to work expeditiously to seek funding from the Northern Ireland Executive to enable TransportNI and external contractors to carry out essential maintenance related activities.

Councillor Sharvin left the meeting during the above discussions – 7.20pm

Councillors Enright, Reilly and Stokes left the meeting during the above discussions – 7.30pm

There being no further business, the meeting concluded at 7.45pm

**Signed:**

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**Chairperson**

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**Chief Executive**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL****NMD/SC/**

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**Minutes of Council Meeting held on Wednesday 26 August 2015 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor N Bailie**In attendance:****(Councillors)**

Councillor C Casey	Councillor D Curran
Councillor G Donnelly	Councillor S Doran
Councillor S Ennis	Councillor G Fitzpatrick
Councillor H Harvey	Councillor T Hearty
Councillor D Hyland	Councillor L Kimmins
Councillor K Loughran	Councillor D McAteer
Councillor H McKee	Councillor R Mulgrew
Councillor M Murnin	Councillor B Ó'Muirí
Councillor B Quinn	Councillor H Reilly
Councillor M Ruane	Councillor G Stokes
Councillor B Walker	

**(Officials)**

Mr L Hannaway, Chief Executive  
 Mr J McBride, Change Manager  
 Mrs E McParland, Democratic Services Manager  
 Miss S Taggart, Democratic Services Officer  
 Mrs C McAteer, Democratic Services Officer

**Also in attendance:** Mr S Richardson, Divisional Manager, TransportNI  
 Mr S Duffy, Section Engineer, TransportNI

**SC/05/2015      APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Andrews, Carr, Clarke, Craig, Devlin, Harte, Larkin, McGrath, Sharvin and Taylor

The Chairperson extended Council's sympathy to the families of the young men, all from the District, who were tragically killed on the A1 recently and advised letters of condolence were being sent to the families.

**SC/06/2015      PRESENTATION FROM REPRESENTATIVES OF TRANSPORTNI – SPRING REPORT 2015**

The Chairperson welcomed Mr Richardson and Mr Duffy from TransportNI and invited them to make their presentation to Council.

Mr Richardson thanked the Chairperson for the invitation and for the provision of the DEA Clinics, which he hoped the Councillors had found useful.

Mr Richardson stated there were huge financial and budgetary pressures on TransportNI which were affecting their ability to carry out the extent of work required on the District's roads. He advised the Department was facing £60m of cuts, more than half of which would fall to TransportNI and there was no funding available for external contractors to carry out routine maintenance, however the Department's internal workforce will provide a skeleton service.

Mr Richardson went on to say only the highest priority potholes would be repaired and gully emptying and grass cutting services would be provided on a reduced scale. There would be limited weed control and only a quarter of the required resource available to repair street lighting outages. He stated the Minister was aware of the concern of the Council and he had been actively bidding for additional funding.

The Chairperson thanked Mr Richardson for his presentation and invited questions from the floor.

Member asked the following questions:

- Hedges at dangerous junctions in South Armagh have not been cut and this is putting people's lives at risk. Have TransportNI abandoned rural Ireland?
- Are there any plans to involve local farmers during winter periods to assist in the gritting of rural roads?
- Was there an update on the Ballynahinch By-Pass, especially given the recent fatality in the town centre?
- Members of the public are feeling that they do not receive the service they used to receive, should TransportNI consult with the community and reflect their wishes on where the funding that does exist should be spent?
- Would it be possible to utilise community groups to complete some of the work that cannot be completed at present due to budgetary constraints?
- Have TransportNI consulted with DARD regarding the cutting of hedges due to EU regulations on when this can be completed?
- What were the 500 industrial staff doing if they were not able to carry out the work they traditionally undertook?
- Does TransportNI have a duty of care to cut overgrown foliage blocking speed limit signage?
- Can the issue at Bulls Hill beside Raymond Kelly Park in Newry be investigated?
- Have engineers looked at the Warrenpoint to Newcastle Road and when was the scheme likely be carried out?
- Can an update on the A7 Downpatrick to Belfast road be provided?
- The street lighting scheme at Rooney Park in Kilkeel needs to be looked at due to broken materials being returned rather than replaced.

Mr Richardson responded to the queries as follows:

- 1 grass cut has been commissioned across the District however some areas may not have been cut as yet. If there are any junctions that have not been cut as yet

Members were encouraged to ring into the office to highlight these. Rural Ireland has not been abandoned, however the Department is in financial difficulty which has impacted heavily upon their ability to carry out the range of duties they would like to.

- Farmers can be used in some instances and this was something that the Department officials would be investigating further.
- A public consultation had been held on the Ballynahinch By-Pass with comments being received. These comments were now being investigated and it is likely that a Public Inquiry will be convened to determine if the scheme should go ahead as planned.
- Priority lists are in place for schemes to begin when funding becomes available. Councillors have the opportunity to input into schemes however there needs to be a level of trust that TransportNI are carrying out schemes where they need to be undertaken.
- Officials have been in contact with the Chief Executives of the local Councils to look at opportunities for community self-help.
- Officers will consult with all necessary departments in terms of hedgecutting at the appropriate times.
- The industrial staff were still carrying outwork. They were undertaking skeleton duties and there were restrictions on what can be done. However, without these staff, the Department would be in a much worse position.
- TransportNI will take appropriate action with regard to clearing signage etc. if health and safety issues exist.
- Officers will respond to the Councillor on this issue at Bulls Hill beside Raymond Kelly Park in Newry.
- There are no works planned on the Warrenpoint to Newcastle Road, however officers will investigate the position of the road and report back to the Member.
- The A7 scheme is progressing well and it is hoped to have the design completed by November 2015.
- There is no funding in place however, schemes are being taken as far as possible so that they will be ready to commence when funding does become available.
- Officers will investigate the case of the usage of broken materials at Rooney Park, Kilkeel and will respond to the Member.

The Chairperson thanked the officials for their attendance at the meeting and expressed Council's appreciation for the diligence, planning and effort shown by TransportNI during the Irish Open in Newcastle.

**SC/07/2015**

**SOUTHERN RELIEF ROAD – UPDATE**

Mr Richardson advised work had commenced in relation to the Southern Relief Road, with traffic surveys undertaken in May 2015. Unfortunately a bid for funding which had been submitted for the design costs and development of the project was unsuccessful, however budget is in place to continue the work until the end of the year.

There being no further business, the meeting concluded at 7.10pm.

**Signed:**

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**Chairperson**

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**Chief Executive**

**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on  
Monday 10 August 2015 at 6.00pm in the Boardroom District Council Offices  
Monaghan Row Newry**

<b>Chairperson:</b>	Councillor R Mulgrew	
<b>In Attendance:</b>	<b>(Committee Members)</b>	
	Councillor T Andrews	
	Councillor R Burgess	
	Councillor W Clarke	
	Councillor S Ennis	
	Councillor G Hanna	
	Councillor V Harte	
	Councillor T Hearty	
	Councillor D McAteer	
	Councillor B Quinn	
	Councillor M Ruane	
	Councillor G Stokes	
	<b>(Non Committee Members)</b>	
	Councillor C Casey	
	Councillor H Reilly	
	Councillor B Walker	
<b>Officials in Attendance:</b>	Mr L Hannaway	Chief Executive
	Ms M Ward	Director Enterprise Regeneration & Tourism
	Mr M Mohan	Senior Tourism Initiatives Manager
	Ms L Dillon	Democratic Services Officer
<b>Also in Attendance:</b>	Mr J McGrillen	Chief Executive Tourism NI
	Ms L McCorry	Director Tourism NI

**ERT/61/2015:- APOLOGIES AND CHAIRPERSON'S REMARKS**

The following apologies were received:

Councillor H Harvey  
Councillor D Curran  
Councillor G Donnelly  
Councillor N Bailie

**ERT/62/2015:- DECLARATIONS OF INTEREST**

No declarations of interest were received.

**ERT/63/2015:- ACTION SHEET**  
**- MINUTES OF ENTERPRISE REGENERATION & TOURISM**  
**COMMITTEE MEETING**  
**- MONDAY 8 JUNE 2015**

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**Read:** Action Sheet arising out of the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 8 June 2015.  
**(Copy circulated)**

**Agreed:** **It was unanimously agreed to note the Action Sheet arising from the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 8 June 2015.**

**PRESENTATIONS**

**ERT/64/2015:- PRESENTATION**  
**TOURISM NORTHERN IRELAND**

Councillor Mulgrew welcomed Mr John McGrillen Chief Executive Tourism NI and Ms Laura McCorry Director Tourism to the meeting who were in attendance to deliver a presentation regarding Tourism Northern Ireland.

She added it was hoped this would be first of a series of meetings between Tourism NI and the Council.

Mr McGrillen gave an overview of the content of the presentation and said there would be an opportunity for Members to discuss issues regarding how we perform in terms of promoting tourism in Northern Ireland and the challenges currently facing the tourism sector. He referred to the strategic importance of the Newry Mourne and Down District area and the targets Tourism NI are expected to deliver and how Local Government and Tourism NI can work together to encourage tourists into the area.

He added that Tourism NI was an economic organisation selling its product overseas creating employment and economic growth.

Mr McGrillen then delivered the presentation. **(Copy attached)**

Discussion followed during which Members raised the following issues:

- What is preventing people from coming into the area?
- What is preventing people from spending money in the area?
- South Armagh and Mountain Bike Trail in Rostrevor not mentioned.

- Diaspora needs to be taken into consideration in terms of is enough being done to encourage those who have left the District to live elsewhere, to come back and visit the area.
- Major potential of Forest Parks.
- At Meet the Buyer Conference – many coach tour companies were not aware of the Mournes.
- Hoteliers, Council's and Tourism NI should all work together in order to bring visitors from the mainland and from the Republic of Ireland to the area – we don't appear to be selling the area enough.
- Should look at promoting more prices in Euro.
- Need to be promoting the area as one region rather than separate places.
- Need to cooperate more with neighbouring areas, ie, Louth, in terms of promoting our area.
- Need to look at the provision of more affordable accommodation.
- Tourism NI to consider using their influence to highlight the roads infrastructure issues along many of the arterial routes throughout the District – many roads are not suitable for cyclists or walkers and in places are very narrow for two way traffic.
- Over the past 30 years a number of hotels and B&Bs have closed and small towns have lost country pubs.
- More promotion and support needed for farm diversification.
- Need to focus on improving communications in terms of marketing the area.
- Poor broadband connection.
- Should we consider focusing on a select number of areas in the District to develop and promote rather than focusing on numerous areas across the District?
- Need cooperation from DETI, DOE, EHS and DSD to further develop and promote the area in terms of tourism.
- Issue of flags needs to be addressed as this has an impact in certain parts of our District.
- Need to work together to accommodate all traditions.
- Gondola Project – needs to be a more encompassing project.
- Resources need to tidy up old areas in towns and villages, ie, Newcastle Harbour.
- Need to target attracting people from overseas and highlight the fact the District is one hour from Dublin Airport.
- Need to work with LAGS to obtain funding.

Mr McGrillen said the presentation contained a strategic overview and therefore did not mention any specific product within the District. He said it was important to look at this from a consumer perspective – research suggested there is a lot of product in the area and we needed to match propositions to the market ie, who is the customer; what they want to buy; what channels to they access information from. He said they did have a good idea as to why people were not coming to the area, for example image problems still existed and there was a perception that Northern Ireland was not a safe place to visit and these were the type of challenges which needed to be overcome. He said the area had potential but that we needed to focus on areas where the potential was greatest.



Mr McGrillen said Tourism NI were currently in talks with DARD regarding strategic tourism projects and they want to ensure that when the LAGS are set up that they will meet tourism needs.

He added the area needs to be marketed as one area and take an approach similar to that used to market the Wild Atlantic Way. He said DARD funding was beginning to become available and that in terms of accommodation they needed to examine what people wanted to experience ie, cabins, glamping, etc, which could be exploited in our forests. Work needed to take place with B&Bs and encourage them to have a more online presence and make more use of social media.

Mr McGrillen said that developing a link south of the border would be beneficial and should be focused upon and highlighted the importance of being more Euro friendly. He said Tourism NI had 9 members of staff based in Dublin but that most of their marketing activity came from the Belfast offices. He said it was important to have a good relationship with media including RTE, etc and look more at how we can exploit the contacts we have and promote more positive publicity in the press.

With regard to roads infrastructure Mr McGrillen said that in reality due to limited funding it would not be possible to carry out road upgrades to the network. He however referred to the A1 dual carriageway which he said was a great asset for the area

Mr McGrillen said he very much welcomed the engagement with Council Members and said he would be willing to look at the possibility of relocating Tourism NI staff into the Council area if accommodation was available.

Councillor Mulgrew thanked Mr McGrillen and Ms McCorry for attending the Council meeting.

## **ENTERPRISE EMPLOYMENT AND REGENERATION ITEMS**

### **ERT/65/2015:- ESF PROGRAMME MATCH FUNDING**

- Agreed:** On the proposal of Councillor Clarke seconded by Councillor Burgess it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).
- Agreed:** On the proposal of Councillor Hearty seconded by Councillor Hanna it was agreed the Committee come out of closed session.
- Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Andrews, seconded by Councillor Stokes it had been agreed to approve the recommendations contained in Report dated Monday 10 August 2015 from Mr J McGilly

**Assistant Director of Enterprise Employment & Regeneration regarding ESF Programme, subject to including that proposals in respect of one applicant be reported back to the Enterprise Regeneration & Tourism Committee Meeting in September 2015.**

**ERT/66/2015:- SOCIAL ENTREPRENEURSHIP PROGRAMME**

**Agreed:** On the proposal of Councillor Clarke seconded by Councillor Burgess it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor Hearty seconded by Councillor Hanna it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Hanna seconded by Councillor Hearty it had been agreed to approve the recommendations contained in Report dated Monday 10 August 2015 from Ms M Ward Director of Enterprise Employment & Regeneration regarding the Social Entrepreneurship Programme.

**ERT/67/2015:- REGIONAL START INITIATIVE**

**Read:** Report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding the Regional Start Initiative. (Copy circulated)

**AGREED:** On the proposal of Councillor Clarke seconded by Councillor Andrews it was agreed to approve the recommendations contained in Report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding the Regional Start Initiative, as follows:

- (a) To deliver RSI through a single, regional contract with a single, central services support team.
- (b) To consider mechanisms for developing the RSI model over time into a more comprehensive range of support with more flexible delivery arrangements.
- (c) Based on the above recommended delivery model: To sign a legal agreement with LCCC (Contractual non incorporated joint venture), subject to consultation with Council's legal

**adviser, which provides delegated authority to Lisburn City and Castlereagh Council to take the lead in tendering for and managing a Regional Contract, and a submitting an application to DETI ERDF Jobs and Growth Programme 2014-2020, for funding towards delivery of the RSI programme, on behalf of the other participating Councils, (Contact will include service delivery, marketing, CRM, and ERDF application)**

- (d) Newry, Mourne and Down District Council to design and tender for the delivery of a short term - locally focused Business Start Programme, to be funded through the transferred functions budget, which will ensure a continued service is in place between 22<sup>nd</sup> Oct 15 when the current RSI programme ends, and date the new ERDF funded Regional RSI programme commences.**
- (e) Newry, Mourne and Down District Council to consider options for locally focused bolt on programmes that could be delivered to support the future Regional Start-a-Business programme**

**ERT/68/2015: NILGA**

**RE: DIARY FARMING / MILK INDUSTRY**

**Read:** Correspondence dated 30 July 2015 from NILGA regarding the fragility of the local dairy and related milk production industry and seeking Council support for the following proposal:  
 “This Council supports all creative, political and practical efforts to sustain the 3,000+ jobs, community wellbeing and over £1 billion economic gain provided by the Dairy Farm and Milk Production industry. We support the development of dynamic research to consider the viability of intervention:

- (i) Legislative regulation of retailers for milk supplier and consumer protection such as that which prevails in other EU nations, and
- (ii) Price banding to provide commodity security for dairy farms together with the fair and transparent transfer of any resulting benefits to farmers.” (Copy circulated)

**AGREED:** **On the proposal of Councillor Hanna seconded by Councillor Burgess it was agreed the Council write to NILGA confirming it’s support for the proposal outlined in correspondence dated 30 July 2015 from NILGA regarding the local dairy and milk production industry.**

**ERT/69/2015:- TENDERS – PUBLIC REALM****- NEWRY – CATHEDRAL CORRIDOR****- WARRENPOINT – CHURCH STREET /THE SQUARE**

**Agreed:** On the proposal of Councillor Clarke seconded by Councillor Burgess it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor Hearty seconded by Councillor Hanna it was agreed the Committee come out of closed session.

**Public Realm Scheme - Warrenpoint**

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor McAteer seconded by Councillor Stokes it had been agreed due to the limited timescale, to approve the recommendations contained in Report dated Monday 10 August 2015 from Mr J McGilly Assistant Director of Enterprise Employment & Regeneration and proceed, if within budget following tender close and assessment, to appoint the most economically advantageous Contractor tender for the delivery of the Warrenpoint Public Realm Scheme – Church Street /The Square.

Detail of the successful contractor to be tabled at the Enterprise Regeneration & Tourism Committee Meeting in October 2015.

**Public Realm Scheme – Cathedral Corridor Newry**

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor McAteer seconded by Councillor Stokes it had been agreed due to the limited timescale, to approve the recommendations contained in Report dated Monday 10 August 2015 from Mr J McGilly Assistant Director of Enterprise Employment & Regeneration as follows:

Following tender close and assessment regarding the tender for Natural Stone Materials Tender for the Newry Cathedral Corridor Public Realm Scheme, proceed to grant the tender to the most economically advantageous contractor, Hardscape Products Ltd at a cost of £85,205.02.

If within budget following tender close and assessment, proceed to appoint the most economically advantageous contractor Tender for the delivery of the Newry Cathedral Corridor Public Realm Scheme.

**Detail of the successful contractor to be tabled at the Enterprise  
Regeneration & Tourism Committee Meeting in October 2015**

**TOURISM CULTURE & EVENTS ITEMS**

**ERT/70/2015: IRISH OPEN GOLF EVENT**

**NOTED:** Detailed statistics on the Irish Open Golf event are not yet available but this information will be reported to the Enterprise Regeneration & Tourism Committee in due course.

The Enterprise Regeneration & Tourism Department are identifying the strengths of the Irish Open Golf event and this will be considered in the Council's Tourism Strategy. A marketing campaign is underway for the month of August 2015 in the Republic of Ireland in partnership with Tourism NI. .

**ERT/71/2015: GEOTOURISM PROJECT**

**Agreed:** On the proposal of Councillor Burgess seconded by Councillor Hanna it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor McAteer seconded by Councillor Hearty it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Stokes seconded by Councillor Hearty it had been agreed to approve the recommendations contained in Report dated Monday 3 August 2015 from Ms M Ward Director of Enterprise Employment & Regeneration and approve the extension of the Geotourism Project staff contracts until 31 October 2015.

**ERT/72/2015: EVENTS BUDGET**

**Read:** Report dated Monday 8 June 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding 2015/2016 Events Budget re-profiling. (Copy circulated)

**NOTED:** Approximately £7,000 - £9,000 will be saved due to cancellation of Red Arrows at Festival of Flight Newcastle.

International Equestrian Endurance Event to be allocated £5,000 – the report showed a zero amount for this event in error.

Total amount for Events Budget 2015/16 is in the sum of £465,521.

Total for re-profiled Events Budget 2015/16 is in the sum of £500,521.

Total overspend for Events Budget 2015/16 is in the sum of £26,000 which takes into account the potential saving made from the no show of the Red Arrows at the Festival of Flight in Newcastle.

Councillor Andrews proposed and Councillor Hanna seconded to approve the proposed re-profiling of the Events Budget 2015/2016 as contained in Report dated 8 June 2015 from Ms M Ward Director Enterprise Regeneration & Tourism subject to increasing the allocation for Ballynahinch Harvest & Country Living Fair from £10,000 to £15,000.

The above proposal was put to a vote by way of a show of hands and voting was as follows:

For: 6

Councillor Hearty proposed and Councillor Ennis seconded to approve the proposed re-profiling of the Events Budget 2015/2016 as contained in Report dated 8 June 2015 from Ms M Ward Director Enterprise Regeneration & Tourism.

The above proposal was put to a vote by way of a show of hands and voting was as follows:

For: 5

**AGREED: It was therefore agreed on the proposal of Councillor Andrews seconded by Councillor Hanna to approve the proposed re-profiling of the Events Budget 2015/2016 as contained in Report dated 8 June 2015 from Ms M Ward Director Enterprise Regeneration & Tourism, subject to increasing the allocation for Ballynahinch Harvest & Country Living Fair from £10,000 to £15,000**

**It was also agreed a detailed costing to run an event similar to the Irish Open will be brought back to the Enterprise Regeneration & Tourism Committee in due course.**

**It was further agreed details be available at the Council Meeting on Monday 7 September 2015 to advise what budget the additional £5,000 allocation to Ballynahinch Harvest & Country Living will be taken from.**

**ERT/73/2015: TOURISM STRATEGY  
TASK AND FINISH PROJECT BOARD**

**Read:** Report dated Monday 3 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism, providing an update on the Tourism Strategy Task and Finish Project Board. (Copy circulated)

**AGREED:** On the proposal of Councillor Andrews seconded by Councillor Hearty it was agreed to approve the recommendations contained in Report dated Monday 3 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism, regarding the Tourism Strategy Task and Finish Project Board, as follows:

- (a) Councillors to be offered World Host Training.
- (b) Review of the Visitor Information Centres to be undertaken as part of tourism strategy development.
- (c) Councillors from the Tourism Strategy Task and Finish Project Board to attend a study tour to Tourism Ireland to look at the wider marketing context. Cost not to exceed £1,000.

It was also agreed that the Council seek to co-locate Tourism NI staff in the Newry Mourne & Down District Council.

**NOTED:** Tourism NI have agreed to co-fund the development of the Tourism Strategy in the sum of approximately £20,000.

**ERT/74/2015: TOURISM DESTINATIONS WEB DATA  
MANAGEMENT SYSTEMS CONTRACT**

**Agreed:** On the proposal of Councillor Burgess seconded by Councillor Hanna it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor McAteer seconded by Councillor Hearty it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Hanna seconded by Councillor Andrews it had been agreed to approve the recommendations contained in Report dated Monday 8 June 2015 from Ms M Ward Director of Enterprise Employment &

**Regeneration and proceed to tender for a Tourism Destinations Web Data Management System.**

**FOR NOTING - ENTERPRISE EMPLOYMENT & REGENERATION**

**ERT/75/2015: WARRENPOINT PARK HERITAGE LOTTERY REGENERATION PROJECT**

Read: Report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding Warrenpoint Park Heritage Lottery Regeneration Project. (Copy circulated)

**AGREED:** It was unanimously agreed to note report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding and submit round two applications to Heritage Lottery Funding in respect of Warrenpoint Park and to note that the submission of applications to the Heritage Lottery Fund had to be made by 1 September 2015.

**ERT/76/2015: DERRYMORE ESTATE PARTNERSHIP**

Read: Report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding Derrymore Estate Partnership. (Copy circulated)

**AGREED:** It was unanimously agreed to note Report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding Derrymore Estate Partnership and to note the recommendations arising from Meetings held on Friday 26 June 2015 and Friday 24 July 2015 regarding Space and Place funding applications.

**ERT/77/2015: BROADBAND CONNECTION VOUCHER SCHEME**

Read: Report dated 10 August 2015 from Mr J McGilly Assistant Director Enterprise Regeneration & Tourism regarding the Broadband Connection Voucher Scheme. (Copy circulated)

**AGREED:** It was unanimously agreed to note Report dated 10 August 2015 from Mr J McGilly Assistant Director Enterprise Regeneration & Tourism regarding the Broadband Connection Voucher Scheme and to request if Councillors could promote the scheme to any businesses, in particular rural businesses affected by poor internet connection speeds.



**ERT/78/2015: DEPARTMENT FOR EMPLOYMENT & LEARNING  
- JOBS FAIR**

**Read:** Report dated 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding the Department for Employment & Learning Jobs Fair to be held in the Canal Court Hotel Newry on Thursday 10 September 2015. (Copy circulated)

**AGREED:** It was unanimously agreed to note Report dated 10 August 2015 from Ms M Ward Director Director Enterprise Regeneration & Tourism regarding the Department for Employment & Learning Jobs Fair to be held in the Canal Court Hotel Newry on Thursday 10 September 2015.

**ERT/79/2015: LAUNCH OF ECONOMIC DEVELOPMENT STRATEGY**

**NOTED:** Ms M Ward Director Enterprise Regeneration & Tourism gave a verbal update on the launch of the Economic Development Strategy. Officials were currently working with the Newry Chamber of Trade and Commerce, Newry and Downpatrick Enterprise Agencies and various other organisations across the District to prepare a paper regarding the Economic Development Strategy.

**AGREED:** It was unanimously agreed to note the update provided by Ms M Ward Director Director Enterprise Regeneration & Tourism regarding the launch of the Economic Development Strategy, which will be reported back to the Enterprise Regeneration & Tourism Committee Meeting in September 2015.

**FOR NOTING – TOURISM CULTURE AND EVENTS**

**ERT/80/2015: UPDATE RE: CULTURAL EVENTS**

**NOTED:** Ms Ward Director Enterprise Regeneration & Tourism gave a verbal update regarding cultural events.

**AGREED:** It was unanimously agreed to note the update provided by Ms M Ward Director Director Enterprise Regeneration & Tourism regarding Cultural Events.

**ERT/81/2015: ST PATRICK'S FESTIVAL PLAN**

**Read:** Report dated Monday 8 June 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding the plan for the St Patrick's Festival Downpatrick 2016-18. (Copy circulated)

**AGREED:** It was unanimously agreed to the Report from Ms M Ward Director Enterprise Regeneration & Tourism regarding the St Patrick's Festival Plan 2016-18.

**ERT/82/2015: REPORT RE: LOUTH/NEWRY MOURNE & DOWN**

Read: Report dated Monday 10 August 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding the Report of the Joint Committee Meeting of NMDDC and Louth County Council held on Tuesday 16 June 2015 . (Copy circulated)

**AGREED:** It was unanimously agreed to note the Report and recommendations arising from the Joint Committee Meeting of NMDDC and Louth County Council held on Tuesday 16 June 2015.

It was also agreed to note this will report back via the Strategy Policy and Resources Committee.

**ERT/83/2015: SLIEVE GULLION BRIEFING MEETING  
RE: GIANTS LAIR AND CAMLOUGH LAKE VALVE TOWER  
- FRIDAY 19 JUNE 2015**

Read: Report dated 3 August 2015 from Ms M Ward Director of Enterprise Regeneration & Tourism regarding the Slieve Gullion Briefing Meeting held on Friday 19 June 2015 regarding the Giants Liar and Camlough Lake Valve Tower. (Copy circulated)

**AGREED:** It was unanimously agreed to note the Report of the Slieve Gullion Briefing Meeting regarding the Giants Lair and Camlough Lake Valve Tower held on Friday 19 June 2015 and the recommendations contained therein.

**ERT/84/2015: DOE  
RE: FUNDING FROM NIEA FOR AONBs**

Read: Letter dated 29 July 2015 from DOE in response to Council's letter of 20 May 2015 regarding NIEA funding for the Mourne Heritage Trust, Strangford and Lough & Lecale Partnership and the Ring of Gullion. (Copy circulated)

**AGREED:** It was unanimously agreed to note correspondence dated 29 July 2015 from DOE regarding NIEA funding for the Mourne Heritage Trust, Strangford and Lough & Lecale Partnership and the Ring of Gullion.

**ERT/85/2015: IRRV NORTHERN IRELAND CONFERENCE  
1 OCTOBER 2015 (BELFAST)**

Read: Details of the IRRV Northern Ireland Conference 2015 – “Looking to the Future” to be held on Thursday 1 October 2015 Malone House Belfast at a cost of £95.99 (inc vat) per delegate.

**AGREED: It was unanimously agreed that if any Councillor wishes to attend the IRRV Northern Ireland Conference 2015 they contact the Democratic Services Section.**

**ERT/86/2015: FAMINE COMMEMORATION EVENT**

Ms Ward advised a meeting had been held in June 2015 regarding the Famine Commemoration Event.

**AGREED: Ms M Ward Director Enterprise Regeneration & Tourism to notify Councillors when the next meeting regarding the Famine Commemoration Event will be held and arrange for all Councillors to be provided with a copy of the Programme Launch for the Famine Commemoration.**

**ERT/87/2015: ERT AGENDA / COMMITTEE STRUCTURES**

Councillors Hearty, Burgess and Andrews expressed concern at the fact some agenda items were not given adequate discussion and felt that the Council needed to re-examine its Committee Structures.

There being no further business the meeting concluded at 8.15pm.

For consideration at the Council Meeting to be held on Monday 7 September 2015.

**Signed: Ms M Ward  
Director of Enterprise Regeneration & Tourism**

**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 13 August at 3.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick.**

<b>Chairperson:</b>	<b>Councillor Burns (Acting Chair) 3.05pm – 3.10pm</b> <b>Councillor R Burgess (3.10pm – 6.20pm)</b>												
<b>Vice Chairperson:</b>	<b>Councillor H Reilly</b>												
<b>In Attendance:</b>	<table border="0"> <tr> <td><b>Councillor P Brown</b></td> <td><b>Councillor S Burns</b></td> </tr> <tr> <td><b>Councillor M Carr</b></td> <td><b>Councillor W Clarke</b></td> </tr> <tr> <td><b>Councillor G Craig</b></td> <td><b>Councillor G Donnelly</b></td> </tr> <tr> <td><b>Councillor L Kimmins</b></td> <td><b>Councillor C McGrath</b></td> </tr> <tr> <td><b>Councillor B Ó'Muirí</b></td> <td><b>Councillor B Quinn</b></td> </tr> <tr> <td><b>Councillor M Ruane</b></td> <td><b>Councillor B Walker</b></td> </tr> </table>	<b>Councillor P Brown</b>	<b>Councillor S Burns</b>	<b>Councillor M Carr</b>	<b>Councillor W Clarke</b>	<b>Councillor G Craig</b>	<b>Councillor G Donnelly</b>	<b>Councillor L Kimmins</b>	<b>Councillor C McGrath</b>	<b>Councillor B Ó'Muirí</b>	<b>Councillor B Quinn</b>	<b>Councillor M Ruane</b>	<b>Councillor B Walker</b>
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<b>Councillor C Enright</b>	<b>Councillor M Murnin</b>												
<b>Councillor JJ Tinnelly</b>													
<b>Officials in Attendance:</b>	<p><b>Mr L Hannaway, Chief Executive</b>  <b>Mr E Curtis, Director of Strategic Planning &amp; Performance</b>  <b>Mr C O'Rourke, Director of Regulatory &amp; Technical Services</b>  <b>Mr M Lipsett, Director of Active &amp; Healthy Communities</b>  <b>Ms C Miskelly, Head of Human Resources</b>  <b>Ms R Mackin, Assistant Director, Equality</b>  <b>Mr P Green, Legal Advisor</b>  <b>Mr A Hay, Development Plan Manager</b>  <b>Mr E McManus</b>  <b>Mrs J Hillen, PCSP Manager</b>  <b>Mrs E McParland, Democratic Services Manager</b>  <b>Miss S Taggart, Democratic Services Officer</b></p>												

**SPR/93/2015:- APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillor Curran.

As neither the Chairperson nor the Vice-Chairperson were in attendance at the commencement of the meeting, it was agreed on the proposal of Councillor Ruane,

seconded by Councillor Kimmins that Councillor Burns assume the Chair at this stage – 3.05pm.

Councillor Burns highlighted the tragic road accident that had occurred in Ballynahinch where a man had lost his life and sent the Committee's condolences to the deceased's family.

**SPR/94/2015:- DECLARATIONS OF INTEREST**

The Chief Executive declared an interest in item 17 – Community Planning Pilot Initiatives as he was a member of Community Development and Health Network.

**SPR/95/2015:- ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 11 JUNE 2015**

Read: Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 11 June 2015.

**Noted: The Action Sheet was NOTED.**

**PRESENTATION**

**SPR/96/2015:- PRESENTATION BY MR E MCMANUS TECHNICAL/LEISURE SERVICES RE: GREAT EASTERN GREENWAY - NEWRY TO CARLINGFORD**

Mr McManus presented a report on the Newry to Carlingford Greenway with a recommendation that Council approval to extend the Greenway and to proceed to tender as soon as planning permission was in place (**copy of presentation attached**).

Mr McManus invited Members to a consultation meeting on the project on Thursday 27 August 2015 in Newry Arts Centre at 6.30pm.

Councillor Casey questioned whether consultancy fees were included in the total projected costings and whether repair work required at the Albert Basin could be carried out.

Mr McManus advised that consultancy fees were included within the total projected costings, and there was 45m section of repair required and this could be carried out with the provision of adequate fencing being established.

Councillor Carr questioned if officers could investigate alternative materials to use rather than rock armour, which, he said, becomes a collection ground for litter and waste.

Mr McManus advised alternatives may be looked at depending on the level of detail, budget and environmental constraints.

**Agreed:** It was agreed on the proposal of Councillor Quinn, seconded by Councillor Donnelly to accept the officer's recommendation to approve to extend the Great Eastern Greenway and proceed to tender as soon as planning permission was in place.

Councillor Burgess joined the Meeting during the above presentation – 3.10pm and took the Chair. Councillor Reilly joined the Meeting during the above presentation – 3.30pm.

### **CORPORATE PLANNING AND POLICY**

**SPR/97/2015:-** **CONSULTATION ON PROPOSALS TO EXTEND AGE DISCRIMINATION LEGISLATION (AGE, GOODS, FACILITIES AND SERVICES) FROM 3 JULY - 8 OCTOBER 2015**

**Read:** Report from Mrs R Mackin, Assistant Director of Corporate Planning & Policy dated 3 July 2015 enclosing letter from the Head of Equality & Social Change Unit, OFMDFM, giving details on a consultation on proposals to extend Age Discrimination Legislation (Age, Goods, Facilities and Services) from 3 July – 8 October 2015 (copy circulated).

**Noted:** The report and correspondence was noted

**SPR/98/2015:-** **NICCY PARTICIPATION POLICY STATEMENT OF INTENT (PPSI)**

**Read:** Report from Mrs R Mackin, Assistant Director Corporate Planning & Policy, dated 9 June 2015 on the NICCY Participation Policy Statement of Intent (PPSI) (copy circulated)

Mrs Mackin presented the above report and recommended that Council endorse the principle and practice of participation with children and young people in all Council work.

Councillor Burns proposed that the Committee accept the officer's recommendation and that Council develop an improvement strategy for working with children and young people and integrate this into the community planning process.

The proposal was seconded by Councillor W Clarke.

**Agreed:** It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke to accept the officer's recommendation and that Council develop an improvement strategy for working with children

**and young people and integrate this into the community planning process.**

**SPR/99/2015:- DELIVERING SOCIAL CHANGE – STAKEHOLDER UPDATE – JULY 2015**

**Read:** Report from Mrs R Mackin, Assistant Director Corporate Planning and Policy on Delivering Social Change – Stakeholder Update – July 2015 (Copy circulated)

Mrs Mackin presented a report on the above and asked Members to note the contents.

**Noted:** **It was agreed to note the contents of Delivering Social Change – Stakeholder Update – July 2015**

**SPR/100/2015:- ONUS SAFE PLACE AWARD CEREMONY**

**Read:** Report from Mrs R Mackin, Assistant Director Corporate Planning and Policy on ONUS Safe Place Award Ceremony (copy circulated)

Mrs Mackin presented her report and asked for permission from the Council to host the annual ONUS Safe Place Award Ceremony in Newry on Wednesday 4 November 2015 at 6.00pm.

**Agreed:** **It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Burns to grant permission for Council to host the annual ONUS Safe Place Award Ceremony in Newry on Wednesday 4 November 2015 at 6.00pm.**

**SPR/101/2015:- AGE FRIENDLY CONFERENCE**

**Read:** Report from Mrs R Mackin, Assistant Director Corporate Planning and Policy on Age Friendly Conference (copy circulated)

Mrs Mackin presented a report on the Age Friendly Conference which was to be held on Wednesday 11 November 2015 in the Canal Court, Newry. She advised Members would receive invitations in due course.

**Noted:** **It was agreed to note the contents of the report.**

**EQUALITY**

**SPR/102/2015:- REPORT ON REVISED TERMS OF REFERENCE FOR COUNCILLORS' EQUALITY AND GOOD RELATIONS REFERENCE GROUP**

**Read:** Report from Mr C Moffett, Equality Officer, dated 13 August 2015, on Revised Terms of Reference for Councillors' Equality and Good Relations Reference Group (copy circulated)

**Agreed:** **The revised Terms of Reference for Councillors' Equality and Good Relations Reference Group were agreed on the proposal of Councillor Burns, seconded by Councillor Donnelly.**

**SPR/103/2015:- REPORT ON SECTION 75 POLICY SCREENING REPORT – QUARTERLY REPORT APRIL-JUNE 2015**

**Read:** Report from Mr C Moffett, Equality Officer, dated 13 August 2015, regarding Section 75 Policy Screening Report – Quarterly Report for period April-June 2015 (copy circulated)

**Noted:** **It was agreed to note the report on Section 75 Policy Screening Report – Quarterly Report for period April-June 2015**

**SPR/104/2015:- EQUALITY SCREENING REPORT ON ELECTED MEMBER BILINGUAL STATIONERY**

**Read:** Report from Mr C Moffett, Equality Officer, dated 13 August 2015, regarding Equality Screening Report on Elected Member bilingual stationery. (Copy circulated)

**Noted:** **It was agreed to note the Equality Screening Report on Elected Member Bilingual Stationery.**

**SPR/104/2015:- EQUALITY SCREENING REPORT ON COUNCIL DECISION TO USE .ORG AS COUNCIL'S PRIMARY WEBSITE AND EMAIL DOMAINS**

**Read:** Report from Mr C Moffett, Equality Officer, dated 13 August 2015, regarding Equality Screening Report on Council decision to use .org as Council's primary website and email domains. (Copy circulated)

**Noted:** **It was agreed to note the Equality Screening Report on Council decision to use .org as Council's primary website and email domains.**



Mr Curtis advised the next item contained exempt information and should be considered in closed session. He recommended Members take items 30, 31, 32, 45, 46 and 48 at this stage as they also contained information that was exempt.

It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig to go into closed session at this stage.

**SPR/105/2015:- REPORT ON GENERAL CORRESPONDENCE RECEIVED FROM MCATAMNEY SOLICITORS LIMITED, DATED 23 JUNE 2015, WITH REGARD TO RAYMOND MCCREESH PARK**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** When the Committee came out of closed session, Mr Curtis advised it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Ó'Muiri to note the update with regard to Newry and Mourne District Council decision to name Raymond McCreesh Park.

**SPR/106/2015:- PROGRESS REPORT ON DOWN LEISURE CENTRE**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government department and employees of, or office holders under, the Council.

**Agreed:** When the Committee came out of closed session, Mr Curtis advised it had been agreed on the proposal of Councillor McGrath, seconded by Councillor Burns to approve the resumption of the process to appoint a contractor-led Integrated Supply Team (IST) to progress construction of the Down Leisure Centre.

**SPR/107/2015:- PROGRESS REPORT ON NEWRY LEISURE CENTRE**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government department and employees of, or office holders under, the Council and the public may, by resolution, be excluded during this item of business.

**Agreed:** When the Committee came out of closed session, Mr Curtis reported it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Ó'Muíri to provide a clubhouse for St John Bosco GAC within Phase 2 of Newry Leisure Centre, with office accommodation for Council use, subject to the Department for Social Development providing funding towards the cost of the overall project.

**SPR/108/2015:- PURCHASE OF ST MARY'S LAND, NEWCASTLE**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government department and employees of, or office holders under, the Council.

**Agreed:** When the Committee came out of closed session, Mr Curtis advised it had been agreed to note the update provided on the purchase of St Mary's land.

**SPR/109/2015:- ELECTED MEMBER APPLICATION FOR FINANCIAL ASSISTANCE TO UNDERTAKE COURSE OF STUDY**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 1 of Part 1 of Schedule 6 of the Local

**Government Act (Northern Ireland) 2014 – information relating to any individual.**

**Agreed:** When the Committee came out of closed session, Mr Curtis advised it had been agreed to approve the application for financial assistance for an Elected Member to undertake a course of study on the proposal of Councillor Burns, seconded by Councillor Donnelly, in accordance with Council policy and precedent, whereby applicant pays for the course upfront and the Council then reimburses the applicant following receipt of accreditation at the end of the course.

**SPR/110/2015:- VOLUNTARY SEVERANCE SCHEME**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information as defined in Section 51 of the Local Government Act (NI) 2014, Schedule 6 Part 1, Para 1 – 4.

**Agreed:** When the Committee came out of closed session, Mr Curtis advised it had been agreed on the proposal of Councillor Burns, seconded by Councillor Ruane to approve the recommendations as set out in the report regarding the second phase of consideration of applications for voluntary severance.

**SPR/111/2015:- REPORT OF TENDERS AWARDED TO THE 22 JULY 2015**

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs of any particular person (including the Council holding that information.

**Agreed:** When the Committee came out of closed session, Mr Curtis advised it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Donnelly to note the contents of the report on tenders awarded up to 22 July 2015.

It was agreed on the proposal of Councillor Ruane, seconded by Councillor W Clarke to come out of closed session at this stage.

## **COMMUNITY PLANNING**

### **SPR/112/2015:- REVIEW OF HSC COMMISSIONING ARRANGEMENTS**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, enclosing response to review of HSC Commissioning Arrangements. (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig to approve the response from Newry, Mourne and Down District Council for submission to Health, Social Services and Public Safety regarding review of HSC Commissioning arrangements.**

### **SPR/113/2015:- COMMUNITY PLANNING BASELINE EVIDENCE DOCUMENT**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding Community Planning Baseline Evidence. (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Donnelly to note the report on Community Planning Baseline Evidence and to use this evidence to support the next phase of engagement towards developing a Community Plan for the area.**

The Chief Executive left the chamber at this stage having previously declared an interest – 4.25pm

### **SPR/114/2015:- COMMUNITY PLANNING PILOT INITIATIVES – LED BY COMMUNITY VOLUNTARY SECTOR**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding Community Planning Pilot Initiatives. (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke to approve support and linkage with Community Planning Pilot Initiatives led by Community Voluntary Sector Organisations.**

The Chief Executive returned to the chamber at this stage – 4.30pm

**SPR/115/2015:- DATAHUB AND ELECTED MEMBERS INFORMATION SYSTEM**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding datahub and Elected Members information system. (EMIS) (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Kimmins to approve, in principle, the budget for Datahub and Elected Member Information System. The cost for datahub will be dependent on economies of scale depending on the number of participating Councils/organisations with the one-off cost for EMIS being £11,135.**

**SPR/116/2015:- OUTLINE COMMUNITY PLANNING ENGAGEMENT PLAN – PHASE 2**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding Outline Community Planning Engagement Plan – phase 2. (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Donnelly to approve the outline community engagement plan with the proviso that more health issues are taken into consideration such as suicide/mental health issues/homelessness.**

**SPR/117/2015:- OUTLINE COMMUNITY PLANNING ENGAGEMENT PROGRAMME**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding Outline Community Planning Engagement Programme. (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Donnelly to accept the outline community engagement programme and pursue the acquisition of pop-ups and fleeces for officers in order to give Community Planning a brand identity.**

**SPR/118/2015:- REPORT OF COMMUNITY PLANNING WORKSHOP ON 18 JUNE 2015**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding community planning workshop for Elected Members, Officers and Partner Organisations. (Copy circulated)

**Noted:** It was agreed to note the report of Community Planning Workshop held on 18 June 2015.

**SPR/119/2015:- TRAINING FOR DEA OFFICERS**

**Read:** Report from Mrs H McKee, Community Planning Manager, dated 13 August 2015, regarding training for DEA Officers and other relevant Officers. (Copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Donnelly, seconded by Councillor Burns to approve the training for DEA and other relevant Officers.

**FOR DISCUSSION**

**SPR/120/2015:- HEAD FORESHORE LEASE – ISSUE AT ROSTREVOR FORESHORE**

**Read:** Report from Mr E Curtis, dated 13 August 2015, regarding Head Foreshore Lease – issue at Rostrevor Foreshore. (Copy circulated)

Mr Curtis presented the report above stating that Council was presently negotiating with the Crown Estate Commissioners to renew the Head Lease for Foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran. He recommended that Crotlieve DEA Councillors should meet on the site.

Councillor Quinn suggested any interested Councillor should be permitted to attend the site meeting.

**Agreed:** It was agreed on the proposal of Councillor Ruane, seconded by Councillor Quinn to convene a Crotlieve Briefing Meeting. Open to all interested Councillors on the site at Rostrevor Foreshore to discuss the outstanding issues.

**SPR/121/2015:- REQUEST FOR 2 NO ADDITIONAL EASEMENTS – ANNALONG MARINE PARK**

**Read:** Report from Mr E McManus/Mrs C McKenna, dated 13 August 2015, regarding request for 2 no additional easements at Annalong Marine Park. (Copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Quinn, seconded by Councillor W Clarke to agree request for 2 no additional easements at Annalong Marine Park.

**SPR/122/2015:- SISTER CITY SUMMIT APRIL 2016**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 13 August 2015, regarding Sister City Summit April 2016. (Copy circulated)

Mr Curtis presented his report on the above and recommended that the Committee agree to issue invitations to Newry, Mourne and Down District Council Sister City partners so they can participate in the Sister City Summit in April 2016.

Members discussed the issue at length and it was agreed on the proposal of Councillor Carr, seconded by Councillor Ruane to participate and host part of the Sister City Summit in April 2016. It was also agreed that Council explore all relationships with the different cities that exist across America.

Councillor Carr proposed a small reception be hosted for visitors to the District from Albany. This was seconded by Councillor Ruane.

**Agreed:** It was agreed on the proposal of Councillor Carr, seconded by Ruane to participate and host part of the Sister City Summit in April 2016.

**It was also agreed that Council explore all relationships with the different cities that exist across America.**

**It was further agreed on the proposal of Councillor Carr, seconded by Councillor Ruane that a small reception be hosted for visitors to the District from Albany.**

**SPR/123/2015:- STREAMING/BROADCASTING OF COUNCIL MEETINGS – COST UPDATE**

**Read:** Minutes from Down District Council when discussions on Streaming/Broadcasting of Council Meetings took place – 5<sup>th</sup> August 2013 and 30<sup>th</sup> April 2013 (Copy circulated)

Mr O'Rourke advised Down District Council had carried out extensive research into the streaming/broadcasting of Council Meetings in 2013 and the costs were as outlined in the minutes circulated.

Members discussed the issue stating this required more time to discuss in Party groupings to investigate cheaper ways of streaming/broadcasting Council Meetings. It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Walker to send the matter to the Party Representatives for further discussion and investigation.

**Agreed:** It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Walker to send the matter to the Party Representatives for further discussion and investigation.

**SPR/124/2015:- NEWRY, MOURNE AND DOWN DISTRICT COUNCIL/LOUTH COUNTY COUNCIL – FUTURE PROPOSALS RE SECRETARIAT**

**Read:** Correspondence received from East Border Region (EBR) regarding future proposals regarding secretariat of Newry, Mourne and Down District and Louth County Councils. (Copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Walker, seconded by Councillor W Clarke to accept the future secretariat proposals, from EBR which would result in EBR providing secretariat support to the Louth Newry and Mourne and Down Joint Committee.

**SPR/125/2015:- APSE AWARDS AND SEMINAR – FREE DELEGATE PLACE – REFERRED FROM COUNCIL MEETING – 3 AUGUST 2015**

**Read:** Correspondence received from APSE regarding free delegate place for awards and seminar – previously discussed and referred from Council Meeting of 3 August 2015 (Copy circulated)

Mr Curtis advised this item had been referred from the Council Meeting held on 3 August 2015 for decision at this Committee on which, if any, Councillor should attend utilising the free delegate place.

Mr Curtis stated the delegate place is free however flights, transport and hotel costs would need to be paid by the Council.

Councillor Walker proposed that Councillor Andrews be nominated to avail of the free delegate place. This was seconded by Councillor Brown.

During discussions, Members asked what benefits the Council would gain by attending the conference.

Mrs Mackin advised APSE provide information regarding provision of service, benchmarking and up-to-date legislation and she would use them as a source of reference.



The Chairperson put the proposal to a vote, the results of which were as follows:

**FOR: 9**  
**AGAINST: 5**  
**ABSTENTIONS: 0**

**The proposal was CARRIED.**

**Agreed: It was agreed on the proposal of Councillor Walker, seconded by Councillor Brown that Councillor Andrews avail of the free delegate place at the APSE Awards and Seminar.**

**SPR/126/2015:- AMBULANCE PARKING – ORDER OF MALTA**

**Read:** Correspondence received from Order of Malta Ireland, dated 16 June 2015, regarding request for provision of ambulance parking. (Copy circulated)

Mr Curtis advised the Order of Malta had requested permission to park their ambulance on Council-owned land in Newry.

**Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke to grant permission for Order of Malta to park their ambulance on Council-owned land in Newry with location to be agreed, subject to suitability.**

**MISCELLANEOUS**

**SPR/127/2015:- PROGRESS REPORT RE SOUTHERN RELIEF ROAD**

The Chief Executive advised the application submitted by DRD was unsuccessful however DRD had committed to investigate the possibility of EU funding. He stated this item could be added to the agenda for the Special Council Meeting with TransportNI officials at the end of August.

**Agreed: The update on Southern Relief Road was noted. It was agreed the matter of Southern Relief Road be added to the agenda for the Special Council Meeting with TransportNI officials at the end of August.**

**SPR/128/2015:- OFF-STREET CAR PARKING**

**Read:** Report from Mr J McBride, Change Manager, dated 13 August 2015 regarding Off-Street Parking. (Copy circulated)

Mr Curtis presented the above report and recommended that the Committee note the contents and consider and agree to the next steps. He advised officers would be compiling a report on the operation of off-street parking.

Councillors discussed the issue at length and raised issues around the approach taken by traffic wardens during festivals such as the Festival of Flight.

Councillor Enright advised Moray and other Councils in Scotland have done away with traffic wardens and perhaps officers could investigate how country towns like those in Scotland have been able to dispense with parking wardens and charges.

**Noted:** The report into off-street parking was noted.

**SPR/129/2015:- REPORT RE GUIDANCE FROM LOCAL GOVERNMENT & LOCAL GOVERNMENT AUDITOR**

**Read:** Report from Mr J McBride, Change Manager, dated 13 August 2015, regarding DoE Guidance for Local Government Performance Improvement & Assessment Arrangements for Newry, Mourne and Down District Council for 2015-16. (Copy circulated)

**Noted:** The report was noted.

**SPR/130/2015:- INVITATION TO MARK THE UNITED NATIONS 70<sup>TH</sup> ANNIVERSARY YEAR**

**Read:** Correspondence received from United Nations Association, Northern Ireland asking that Council consider marking the 70<sup>th</sup> Anniversary of the United Nations. (Copy circulated)

**Noted:** The correspondence was noted.

**SPR/131/2015:- RELEASE OF INHIBITION ON TITLE – SHANE O’NEILLS GFC, CAMLOUGH**

**Read:** Report from Mrs C McKenna, Administration, regarding release of inhibition on title, Shane O’Neills GFC, Camlough. (Copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Burns, seconded by Councillor Kimmins to accept the officer’s recommendation.

**FOR NOTING****SPR/132/2015:- MEMBER WORKSHOP - POWERPOINT**

**Read:** Presentation from Member Workshop held on 29 May 2015. (Copy circulated)

**Noted:** **The presentation was noted.**

**SPR/133/2015:- DONEGAL COUNTY COUNCIL**

**Read:** Presentation from Member Workshop held on 29 May 2015. (Copy circulated)

**Noted:** **The presentation was noted.**

**CORPORATE SERVICES – HUMAN RESOURCES****SPR/134/2015:- CHAIRPERSON INTERNSHIPS**

**Read:** Report from Mr L Hannaway, Chief Executive. 13 August 2015, re: Office of Chairperson – Intern Positions. (Copy circulated)

Mrs Miskelly presented the report advising officers had hoped funding would be received to off-set costs associated with the intern positions. However, in the current financial environment, the availability of government funded schemes to training providers was under review and funding could not be guaranteed.

Councillor Burns proposed that Council proceed with the scheme. Councillor Craig in seconding the proposal asked for an amendment that the matter be re-investigated if funding is not forthcoming.

It was agreed that the matter be brought to the group leaders meeting before going to full Council for ratification.

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig that Council proceed with the internships on the proviso that the matter be re-investigated if funding is not forthcoming.**

**It was further agreed that the matter be brought to the Party Representatives Forum when funding possibilities were clarified prior to proceeding to Council for ratification.**

**SPR/135/2015:- LOCAL GOVERNMENT PENSION SCHEME NMDDC DISCRETIONARY POLICIES FOR APPROVAL**

**Read:** Report from Mrs C Miskelly, Assistant Director Corporate Services (Human Resources), dated 13 August 2015, regarding Local Government Pension Scheme (Northern Ireland) 2014 Regulations and other related Regulations (Copy circulated)

**Agreed:** **The report was agreed on the proposal of Councillor Kimmins, seconded by Councillor Walker.**

**SPR/136/2015:- CONSULTATION DOCUMENT DOE DRAFT LOCAL GOVERNMENT REORGANISATION (COMPENSATION FOR DIMINUTION OF EMOLUMENTS) REGULATIONS 2015**

**Read:** Report from Mrs C Miskelly, Assistant Director Corporate Services (Human Resources), dated 13 August 2015, regarding DoE Draft Local Government Reorganisation (Compensation for Diminution of Emoluments) Regulations (Northern Ireland) 2015, Consultation Document, for Noting & Approval (Copy circulated).

**Agreed:** **The report was noted and agreed unanimously.**

**SPR/137/2015:- APPOINTMENT OF IT PARTNER**

**Read:** Report from Mr R Dowey, Head of Finance, dated 13 August 2015, regarding Appointment of an IT Partner for the Council via a Central Purchasing Body. (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Kimmins, seconded by Councillor Ó'Muiri to accept the officer's recommendation to appoint an IT Partner for the Council via a Central Purchasing Body.**

The Meeting adjourned at 5.15pm.

The Meeting did then resume at 6.00pm.

**SPR/138/2015:- DISTRICT ELECTORAL AREA FORA – DEA POSITION PAPER**

**Read:** Report from Mr M Lipsett, Director of Active and Healthy Communities, dated 13 August 2015, regarding District Electoral Area Fora (copy circulated).

Mr Lipsett presented the paper which recommended that the Committee agree to establish Fora Operating Model across Newry, Mourne and Down District in accordance with circulated scope, governance, terms of reference and Standing Orders.

Members discussed the issue at length with the following queries being asked:

- Community representation should not be restricted to constituted groups as isolated non-representative rural groups need to have a say on the issues that exist within DEAs also.
- How will the DEAs be resourced especially the rural DEAs?
- Roads Service may not pick up on strategic issues at a local DEA level, how will Council ensure the strategic issues are still recognised?
- Will DEA officers have the power to pursue issues in between meetings?
- How are representatives going to be selected to sit on the DEAs?

Mr Lipsett and the Chief Executive responded to the queries as follows:

- Recruitment of community representatives will be presented in a paper brought to the first meeting of the DEA.
- There are no resources allocated to DEAs at present and this will be a matter going forward for DEAs to plan how they will communicate and consult. Transport may be something that can be investigated.
- Consultation with Roads Service will still take place on strategic issues, at Council level. DEA meetings would only deal with local DEA issues.
- Officers will have work plans arising out of DEA meetings and Council will act and respond to critical, large scale issues as the corporate body.
- The level of detail regarding recruiting representatives has not been worked out as yet.

**Agreed: It was agreed on the proposal of Councillor Burns seconded by Councillor Walker, to approve the recommendation, to work closely with organisations such as County Down Rural Community Network (CDRCN) to identify potential community representatives, with DEAs being permitted to choose up to 8 community representatives depending on their requirements.**

The meeting concluded at 6.20pm.

For consideration at the Council Meeting to be held on Monday 6 July 2015.

**Signed: Councillor Robert Burgess  
Chairperson**

**Signed:**                    **Eddy Curtis**  
                                      **Director of Strategic Planning and Performance**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

Ref: AHC/2015

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**Minutes of Active and Healthy Communities Committee Meeting held on  
Monday 17 August 2015 at 6.00pm in the Commedagh Room,  
Downshire Civic Centre, Downpatrick**

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**Chairperson:** Councillor L Kimmins

**In attendance:** **(Councillors)**

Councillor S Burns	Councillor M Carr
Councillor L Devlin	Councillor C Enright
Councillor G Fitzpatrick	Councillor B Ó'Muirí
Councillor D Taylor	Councillor W Walker

**Non-Committee Members:** Councillor T Andrews

**Officials in attendance:**

Mr L Hannaway, Chief Executive  
 Mr M Lipsett, Director of Active and Healthy Communities  
 Mr E Devlin, Assistant Director of Active and Healthy Communities  
 Mr K Gordon, Assistant Leisure Services Officer  
 Ms S Burns, Programmes Manager  
 Ms L Scott, Assistant Education Officer  
 Mr J Campbell, Senior Environmental Health Officer  
 Mrs J Hillen, PCSP Manager  
 Mrs E McParland, Democratic Services Manager  
 Mrs C Taylor, Democratic Services Officer

**AHC/36/2015: APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Doran, Harte, Harvey, Hyland, Loughran and Sharvin.

**AHC/37/2015 FUTURE TIMINGS OF MEETINGS**

**AGREED** At the suggestion of Councillor Kimmins, it was unanimously agreed that future Active and Healthy Communities Committee meetings commence at 6pm.

**AHC/38/2015 REQUEST TO COUNCIL FROM ATHLETICS GROUP**

Councillor Burns advised that further to an email request to Council for a meeting from the former Director of the East Down Athletics Club representing a

conglomerate of athletics clubs, only one Member had attended the meeting. He said he recognised there had been an IT issue whereby not all Members had received the email.

**AGREED**                    **That a letter of apology be sent to the Athletics Club and a second meeting organised.**

**AHC/39/2015:            DECLARATIONS OF INTEREST**

Councillor Burns declared an interest in Agenda Item 13 – 20151-2016 Running Costs as his brother was involved in a Community Association.

**AHC/40/2015:            ACTION SHEET OF THE ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 15 JUNE 2015**

**Read:**                    Action Sheet of the Active and Healthy Communities Committee Meeting held on 15 June 2015. (Copy circulated).

**AHC/33/2015 – Service Level Agreement Affordable Warmth**

In response to a query from Councillor Carr, Mr Hannaway advised the Local Government Act (Northern Ireland) 2014 had brought in Community Planning and would set targets for health and well-being. The Thematic Working Group would now encompass the work of the legacy Councils' Health Committees. A workshop to look at governance for community planning would be set up later in the month.

Councillor Carr stated that there was an urgency in the community to get this underway.

**Noted:                    The Action Sheet was NOTED.**

**PRESENTATION**

**AHC/41/2015:            PRESENTATION BY SWIMMING TEACHERS ASSOCIATION**

The Chairperson welcomed Mr Richard Timms to the meeting and invited him to make his presentation.

Mr Timms highlighted the following points:

- There were over 8,000 members of the Swimming Teachers Association throughout the UK and Ireland.
- STA was a registered charity and its objectives were to encourage, support and promote the saving of life through swimming.
- The programme provided opportunities for swimmers to access a competitive pathway through the club system.
- The International Learn to Swim Programme was an incentive based programme which promoted the importance of water safety, consisted of 5



levels, was suitable for all ages and was a structured, progressive, transparent swimming and water safety scheme.

Questions from Members were answered as follows:

- The success tracker can be issued to the parents by the teachers in order to review progress and the teachers work off a competency checklist.
- STA offered an inclusive programme, although if a talented child was identified through the programme, the swimming teachers could encourage them to avail of coaching via the swim club partnerships
- The gold programme offered by Swim Ireland was also offered by STA.
- Council's swimming teachers delivered programmes from Stanley 1 to the top. Staff in the 3 centres could teach the range of abilities apart from the 0-4 age group as previously reported to Council.
- It would be a Council decision to adopt the Swim Ireland programme rather than the STA.
- It would be up to Council to decide what suited their goals best regarding achieving a gold standard.
- The STA tuition model up to Goldfish 3 was equivalent to the levels leading up to ASA/Swim Ireland Stage 4 approach and are therefore similar in nature however a pupil can avail of specialised coaching upon entering Stage 5 with the ASA/Swim Ireland approach and therefore it is at this stage and above that the two approaches differ. It is at this stage that the ASA/Swim Ireland focuses on long term athletic development.
- 13 staff had recently undergone training which would be further enhanced next month.

Councillor Enright on a point of information, stated his child had recently completed Swim Ireland Stage 4, and after Stage 5, there was nothing to offer.

Mr Lipsett advised his understanding was that Council wanted to have the most inclusive programme in its leisure centres. The difference between STA and Swim Ireland was that Swim Ireland was run by governing bodies and was required to produce elite athletes. Council's role was to ensure as many people as possible were safe in water. If elite athletes were to be trained, the available slots within the pools would need to be looked at and a decision taken as to whether elite swimming programmes were run. This could impact the pool space that is available for the public.

Councillor Burns referred to an elite swimmer in the District who swam outside the District as there was not an Olympic size pool locally and that if Council wanted to produce more elite athletes it would have to review its infrastructure. Mr Timms advised that he had experience of elite swimmers travelling outside of their area for coaching, but that this did not mean the local standards could not be raised and this could be done through STA to a point.

Councillor Fitzpatrick said that Bangor and Lisburn had swimming clubs where children were swimming competitively. These were run by volunteers, not by Council.

Councillor Enright referred to Lecale swimming club which he said had progressed through the national rankings since Swim Ireland progressed in this area.

The Chairperson thanked Mr Timms for his presentation.

#### **AHC/42/2015      REVIEW OF HIRE OF PITCHES**

Read:            Report dated 17 August 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the 'Review of Hire of Pitches' (Copy circulated)

Mr Lipsett advised that under the Shadow Council, prices for pitches had been agreed except for club and league hire, which were left pending further review. He further advised that the clubs could avail of discounted hire rates if they took responsibility for the usage of the facilities. If Council agreed to this review, a consultation would be rolled out and capacity building workshops undertaken with the clubs.

In response to a query from Councillor Devlin, Mr Lipsett confirmed that there was an on-going consultation with a number of clubs in Down District area.

Councillor Burns advised this would be of massive relief to the clubs and as well as the obvious financial benefits, it would allow them to avail of training.

**Agreed:        On the proposal of Councillor Burns, seconded by Councillor Devlin it was agreed to accept the recommendation contained in the report as follows:**

- **Where no Club and League hire is undertaken, the existing single hire charges previously approved by Council in March 2015 will apply.**
- **That Clubs and Leagues across the District are offered the season long hire provided that formal agreements are signed.**
- **That the rate for season long hire of sports pitches (applicable to Clubs and Leagues only) be subject to the discounts as set out in Appendix A, Section 1.3 of report:**
  - **Level of discount for pitch only (club)      77%**
  - **Level of discount for pitch only (league) 78%**
  - **Level of discount for pitch & pavilion      70%**

Councillor Andrews temporarily left the meeting at this stage – 6.46pm. Councillor Andrews re-entered the meeting – 6.48pm

#### **AHC/43/2015      USE OF LEISURE CENTRES OUTSIDE OF COUNCIL HOURS**

Read:            Report dated 17 August 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the 'Use of Leisure Centres Outside of Council Hours (Copy circulated)

Mr Lipsett explained that the 3 leisure centre swimming pools could be hired out outside of the hours they usually opened in conjunction with Councils hire of facilities policy. He said that the hourly rates for this would be as follows:

- Down Leisure Centre           £153.73
- Newry Leisure Centre       £167.72
- Kilkeel Leisure Centre       £122.07

He further advised that as Newry Leisure Centre was an 8 lane pool, the cost per hour (in line with Council policy) was not expensive considering this included staff costs which included 3 lifeguards.

In response to a query from Councillor Fitzpatrick, Mr Lipsett advised that the 10% addition was Council policy. The advice from the Health & Safety Executive was that Council was required to staff the pool in accordance with their guidance to ensure the safety of users.

Councillor Enright expressed concerns on the impact this would have on Lecale swimming club. He said that they hired the pool outside of normal hours and this would mean a substantial increase in costs.

Mr Lipsett said there was a level of risk and complication regarding a building with a swimming pool and there were issues of child protection and insurance, which could be higher if Council did not staff the pool. He added that no-one was currently able to hire out the pool outside of the operational hours without Council staff involvement.

Mr Gordon, Assistant Leisure Services Officer, said these charges were in relation to private booking requests and there were voluntary clubs which used the facilities outside of normal hours and staffed by Council staff. He said Lecale Swimming Club was a voluntary organisation and therefore the costs provided were as per recent Council request, ie. cost to hire outside of hours for private bookings.

Mr Lipsett confirmed that this was about commercial organisations hiring out the pool at times when it would be closed. Council had a different policy for voluntary groups.

**Agreed:       On the proposal of Councillor Burns, seconded by Councillor Ó'Muirí it was agreed to accept the recommendation contained in Option 2 of Table 3 of the report:-**

**Facility Costs per hour (including staff costs and 10% BUT less non-essential running cost):-**

<b>DLC</b>	<b>£153.73 (64.63)</b>
<b>NLC</b>	<b>£167.72 (£78.62)</b>
<b>KLC</b>	<b>£122.07 (£32.97)</b>

**AHC/44/2015      UPDATE ON SWIM PROGRAMMES AND POOL TIMETABLES**

**Read:** Report dated 17 August 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the 'Update on Swim Programmes and Pool Timetables' (Copy circulated)

**Tabled:      Spreadsheets:-**

- **Newry Leisure Centre Pool Timetable – available lane hire September 2015**
- **Kilkeel Leisure Centre Pool Timetable – available lane hire September 2015**
- **Down Leisure Centre Pool Timetable – available lane hire September 2015**

Mr K Gordon, Assistant Leisure Services Officer, explained the 3 proposals for how the pools in Newry, Kilkeel and Downpatrick Leisure Centres would be operated from September onwards. He said that there would be slight implications on existing bookings, but these had been moved and he was content that this could work for the public and non-commercial arrangements. He said this was the template for how the pools should operate for the public and for commercial and non-commercial requests, which was an enhancement on what the 3 Leisure Centres currently provided and ultimately provides more pool space for public recreational swimming and public lane swimming.

In response to queries from Councillor Kimmins regarding complaints that Newry pool was busy, Mr Gordon advised that there were opportunities to increase the pool space for the public even further, but that the spreadsheet showed an enhancement of what was already provided following customer complaints. He added that the groups were happy with the arrangements.

Councillor Taylor asked if there had been any opposition by the clubs.

Mr Gordon explained that the main group affected was Newry & Mourne Swimming Club who had been re-accommodated within the programme. No voluntary clubs had lost pool time, just had their time slots amended. The general feedback had been satisfactory.

Councillor Taylor queried whether this would alleviate the long queues at the weekends. Mr Gordon referred to Saturday and Sunday on the spreadsheet and said there was a proposal for no space to be made for any booking requests at weekends – the green and blue timeslots were available for the public and this may help with alleviating queues by providing more space.

In reply to a query from Councillor Fitzpatrick, Mr Gordon explained that following a recent meeting whereby it was noted that Officers would look at available times/spaces to cater for the demand in swim lessons, that the proposal was to offer swimming on a Saturday and on a Sunday evening as there were no other available time slots during opening times without further impacting public pool space provision. He added the grey areas showed when the pool was closed. Sunday morning the

pool had water polo from 10:00am – 11:30am and staff training took place on a Sunday morning also.

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Ó'Muirí it was agreed to note, and agree to the summary of swim lesson programmes and future increase of swim lessons provision along with revised rationale for swim timetables.

**AHC/45/2015      DAMAGED PLAYPARK IN CROSSGAR**

**Read:** Report dated 17 August 2015 from Mr M Lipsett, Director of Active and Healthy Communities regarding the 'Damaged Play park in Crossgar' (Copy circulated)

Mr Lipsett said a number of meetings had been undertaken with Rowallane Councillors and community groups regarding the damage to the play park in Crossgar. The claim was being progressed with the insurers. The estimated cost of replacement was £75,000 and if the play park was not replaced, the Down Rural Area Partnership would look to claw back £73,815 grant aid.

Mr Lipsett advised he was seeking Council permission to undertake public consultation and seek the views of the local residents regarding replacement of the highest piece of play equipment.

Councillor Walker commended the officers for their swiftness in bringing forward this report.

**Agreed:** On the proposal of Councillor Walker, seconded by Councillor Burns, it was agreed :-

- That Council agrees to the replacement of the equipment at a cost of £75,000 which may be recovered from Council's insurers.
- That the Council carries out a public consultation on the type and extent of replacement equipment for the playground.

**AHC/46/2015      SPORTS ASSOCIATION NEWRY & DOWN – BRAND IDENTITY**

**Read:** Report dated 17 August 2015 from Mr P Power, Sports Officer, regarding the 'Sports Association Newry & Down – Brand Identity' (Copy circulated)

**Agreed:** On the proposal of Councillor Taylor, seconded by Councillor Burns, it was agreed that the new brand identity for the Sports Association Newry & Down (SAND) be approved, as previously circulated.

**AHC/47/2015      SEVEN      DEA      COUNCILLORS      TO      BE  
IDENTIFIED/NOMINATED TO SIT ON THE SPORTS  
ASSOCIATION NEWRY & DOWN**

Read: Report from Mr M Lipsett, Director of Active and Healthy Communities regarding the 'Seven DEA Councillors to be identified/nominated to sit on the Sports Association Newry & Down' (Copy circulated)

Mr Lipsett advised that representatives from the seven DEA's to sit on the Sports Association Newry & Down had previously been agreed by Council.

#### **AHC/48/2015      CONSIDERATION OF REQUEST FOR LOAN OF BEACON**

Read: Report dated 17 August 2015 from Ms J Hillen, District Partnership Manager, Ms S Burns, Programmes Manager and Ms S Rice, Community Engagement Officer, regarding the 'consideration of request for loan of beacon' (Copy circulated)

Mr Lipsett explained that a decision had previously been taken by Committee to sell the beacons for scrap and since that decision, the request had come in from Downpatrick Community Collective to purchase a beacon. He advised they could not be loaned out as it was already decided to sell them for scrap as they were not fit for purpose.

Councillor Walker said the beacons had been a success story in the old Council and expressed his disappointment that the Collective could not avail of the beacon. He enquired whether a beacon could be purchased using community funding.

Mr Lipsett advised that the beacons were not fit for purpose and therefore could not be sold due to health and safety concerns.

Councillor Taylor suggested offering advice to the group regarding their request.

**Agreed:      On the proposal of Councillor Burns, seconded by Councillor Taylor, it was agreed :-**

- **That whilst commending the group on their enthusiasm and creativity, due to the duty of Council to ensure equipment was fit for purpose, safety concerns and the cost of repairs which cannot be viewed as value for money, the recommendation is to uphold the decision to sell the 7 beacons.**
- **That Council Officers offer advice to the Downpatrick Community Collective regarding their request.**

#### **AHC/49/2015      SAINTFIELD COMMUNITY CENTRE**

Read: Report dated 17 August 2015 from Mr T McClean, Project Manager, regarding the 'Saintfield Community Centre' (Copy circulated)

Mr Lipsett explained that he was seeking permission to instruct consultants to revisit the designs and budget for Saintfield Community Centre.

Councillor Walker expressed concerns in relation to the budget.

Mr Lipsett advised that the budget remained at £3.2m, although the needs of the community had changed and a 3g pitch had now been opened in Downpatrick. He said there was a good reason for revisiting the business case.

Councillor Andrews explained he had worked hard with the community groups and placed on record his reservations and concerns over this item.

Mr Lipsett advised that the process would be undertaken in stages and each stage would be brought to Council for approval.

**Agreed: On the proposal of Councillor Walker, seconded by Councillor Burns, it was agreed :-**

- **That approval be given to progress this project to Planning Approved stage and detailed design.**
- **That approval be given for the appointment of an Integrated Supply Team (IST) to complete the works on site based on the new budget and design specification.**
- **That each stage of the project would be brought to Council for approval.**

Councillor Taylor temporarily left the meeting – 7.30pm. Councillor Taylor re-entered the meeting – 7.31pm.

Councillor Burns and the Chief Executive left the meeting for the next item of business – 7.38pm.

#### **AHC/50/2015      2015-2016 RUNNING COSTS**

Read: Report dated 17 August 2015 from Ms S Burns, Programme Manager, regarding the '2015-2016 Running Costs' (Copy circulated)

Mr Lipsett advised that the organisations would be informed of the maximum amount available to claim, which would be for one year. He proposed to start meeting with the groups as soon as possible.

Further to a query from the Chairperson, Mr Lipsett advised that the amounts were based on last years allocated amounts.

Ms Burns, Programme Manager, in response to a query from the Chairperson, advised that at a previous meeting an agreement was brought forward which would be given to the groups and workshops would be organised to make them aware of what they could claim and the new process.

**Agreed: On the proposal of Councillor Kimmins, seconded by Councillor Taylor, it was agreed to issue the relevant agreement to the organisations with the maximum amount available to claim as per Appendix A (previously circulated). This would be for one year**

**with a review of the process to be undertaken for the following year.**

Councillor Burns and the Chief Executive re-entered the meeting after the above discussions – 7.42pm.

**AHC/51/2015      PEST CONTROL SERVICE**

Read:            Report dated 17 August 2015 from Mr J Campbell, Senior Environmental Health Officer, regarding the 'Pest Control' (Copy circulated)

Mr Lipsett advised Members of the 3 options to Pest Control: Status Quo, Limited Service or Full Service.

Councillor Carr requested a detailed information leaflet on which public service does what.

**Agreed:        On the proposal of Councillor Burns, seconded by Councillor Kimmins, it was agreed:**

- **To continue with the option of Status Quo – Newry, Mourne and Down District Council currently provide a pest advisory service. This service also sells some poisons and wasp treatments direct to the public, but carries out no treatment. This Service is already budgeted for.**
- **To produce a guide to service providers**

Councillor Taylor left the meeting – 7.44pm

**AHC/52/2015      LIVE HERE LOVE HERE**

Read:            Report dated 17 August 2015 from Mr P McShane, Environmental Co-ordinator and Ms L Scott, Assistant Education Officer regarding the 'Live Here Love Here' (Copy circulated)

Mr Lipsett said that Council had previously agreed to set budget aside for this scheme. The group had been met with and both schemes could be funded. It would take time to roll out across the District and a report would be brought back to Committee in October/November regarding proposals for next year.

Councillor Burns suggested Council enter one small town and one larger town in the District into the Pride of Place Awards.

Mr Hannaway advised that the Pride of Place Awards 2015 was now closed, but this could be looked at for next year.

Councillor Carr requested the Love Your Lough group be consulted as part of this scheme.



**Agreed:** On the proposal of Councillor Walker, seconded by Councillor Burns, it was agreed:

- To extend the 'Down Your Street' scheme to cover the entire new Council area.
- To provide funding of £26,000 to Keep Northern Ireland Beautiful for 'Live Here Love Here'
- To put forward one of the District's smaller towns and one of the larger towns forward for the Pride of Place Awards in 2016.
- That the Love Your Lough group be consulted as part of this scheme.

**AHC/53/2015      HOUSING AMENDMENT BILL**

**Read:** Report dated 17 August 2015 from Mr J Campbell, Senior Environmental Health Officer, regarding the 'Housing Amendment Bill' and enclosing a draft response from Council (Copy circulated)

**Agreed:** On the proposal of Councillor Kimmins, seconded by Councillor Devlin, it was agreed:

- To agree the contents of the draft Housing Amendment Bill.
- To agree the additional comments against each clause and approve their submission to the Committee for Social Development.

**AHC/54/2015      DRAFT RESPONSE TO CONSULTATION ON SOUTHERN HEALTH AND SOCIAL SERVICES STRATEGIC PLAN 2015-2019**

**Read:** Report dated 17 August 2015 from Ms A Rennick, Investing for Health Officer, regarding the 'Draft Response to Consultation on Southern Health and Social Services Strategic Plan 2015-2019' (Copy circulated)

Mr Hannaway advised that the response would be supplemented with the community issues arising from the public meeting regarding Slieve Roe House which would take place on 19 August 2015 at 7.30pm.

**Agreed:** On the proposal of Councillor Devlin, seconded by Councillor Fitzpatrick, it was agreed that Council respond to the consultation document regarding the Southern Health and Social Care Trust Strategic Plan as per the draft response contained in the Officers report.

**AHC/55/2015      UPDATE REGARDING DISTRICT FACILITIES STRATEGY**

**Read:** Report dated 17 August 2015 from Mr P Power, Sports Officer, and Ms C Lowe, Disability Liaison and Sports Officer, regarding the 'Update regarding District Facilities Strategy' (Copy circulated)

Mr Lipsett asked Members to inform sporting groups in the District of the dates and times of the Sports Facility Strategy Consultations as this would be the vehicle going forward for capital sports development.

**Noted: The report on the update regarding the District Facilities Strategy was noted.**

Councillor Devlin referred to the meeting with the East Athletics Club, previously referred to at the start of the meeting (AHC/38/2015). She said she had attended the meeting and had been asked to pass on the Club's disappointment that only one Councillor attended the meeting, which was to discuss the possibility of a running track in the area, for which there would be high demand.

In response to Councillor Devlin's query regarding whether the consultation event was separate to the feasibility study, Mr Lipsett confirmed they were separate but linked. The feasibility study was carried out on having an athletics track in Downpatrick. This was linked to Sport NI's method of funding going forward as they were looking strategically at Northern Ireland and the facilities required. Council officers had worked with Sport NI's consultants from England who had extensive experience.

The purpose was for everyone to come along and to ensure there were no gaps left in the information the consultants had collated and also to air their needs going forward. The consultation events were about clubs saying if they required improved facilities. Sport NI had said unless the District Councils facilities strategy identified needs strategically, they would not be funding it going forward.

Councillor Devlin said she did not want Council strategy held back because of Sport NI. She asked that Mr Lipsett and an officer meet with the group to look at funding options.

Mr Lipsett advised against the Club coming to Committee to make a presentation as this could be seen as influencing the strategy.

Mr Hannaway suggested correspondence be sent out to all schools and Southern Regional and South Eastern Regional Colleges regarding the consultation events.

Councillor Burns said it was important to send the Community Planning officer to the consultation events and also to email SANDS to inform them of the consultation event.

Mr Lipsett confirmed officers would attend the Consultation event on 24 August at East Down Athletics Club.

Councillor Devlin requested that Council send a letter apologising to the Club for only one Member attending. Councillor Burns advised informing the Club this was due to an IT error, that officers were happy to meet with the Club, but that they could not come to Committee whilst the strategy was being developed.

**Agreed: It was unanimously agreed that :-**

- **Officers would meet with East Down Athletics Group to look at funding options.**
- **Correspondence to be sent out to all primary and secondary schools and Southern Regional and South Eastern Regional Colleges regarding the consultation events.**
- **Community Planning Officer to attend consultation events.**
- **SANDS to be informed of the consultation event.**

Councillor Enright left the meeting – 8.02pm. Councillor Enright returned to the meeting – 8.09pm.

#### **AHC/56/2015      GYM PROVISION – NEWRY SPORTS CENTRE**

**Read:** Report dated 17 August 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the ‘Gym Provision – Newry Sports Centre’ (Copy circulated)

**Agreed:** **On the proposal of Councillor Fitzpatrick, seconded by Councillor Devlin it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014 – information relating to any consultations or negotiations, arising between the Council or a Government department and employees of, or office holders under the Council and the public may, by resolution, be excluded during this item of business.**

**Agreed:** **On the proposal of Councillor Fitzpatrick, seconded by Councillor Devlin, it was agreed the Committee come out of closed session.**

**Agreed:** **When the Committee came out of closed session, the Chairperson reported that on the proposal of Councillor Walker, seconded by Councillor Fitzpatrick, it had been agreed to accept the recommendation contained in the report from Mr M Lipsett, Director of Active and Healthy Communities dated 17 August 2015 regarding Gym Provision – Newry Sports Centre.**

#### **AHC/57/2015      GREENHOUSE GASES REGULATIONS**

**Read:** Report dated 17 August 2015 from Ms S McEldowney, Senior Environmental Health Officer regarding ‘Draft Fluorinated Greenhouse Gases Regulations (NI) 2015’ (Copy circulated)

**Agreed:** **It was unanimously agreed to note the above report and respond to the Consultation on Fluorinated Greenhouse Gases Regulations (NI) 2015, as per the draft response contained in the Officers report.**

There being no further business the meeting ended at 8.13pm.

For adoption at Meeting of Newry, Mourne and Down District Council to be held on Monday 7 September 2015.

Signed: Councillor L Kimmins  
Chairperson

Signed: Mr M Lipsett  
Director of Active and Healthy Communities

Report of Public Meeting held on Wednesday 19 August 2015 in Kilkeel Bowling Pavilion regarding Southern Health and Social Care Trust Proposals for the future of Slieve Roe Residential Care Home, Kilkeel

In the Chair: Co G Fitzpatrick

In attendance: Ms M Richie, MP  
Mr J McCallister, MLA  
Mr S Rodgers, MLA  
Co B Quinn  
Co H McKee  
Co H Reilly  
Co G Hanna

Officials in attendance: Ms A Rennick, Investing for Health Officer

Apologies: Co N Ballie  
Co S Doran

The meeting was attended by Mrs R Quinn and Mr B Markim, residents of Slieve Roe and 230 members of the local community

Councillor Fitzpatrick welcomed people to the meeting and said the large turnout showed the importance of this issue to the people of the area.

A full discussion then took place.

### Recommendations

- 1 The following comments be appended to the Council's draft response To the Consultation document on the Future of Statutory Residential Care

The Council has consulted widely in the local area with regard to the Trust proposal to close Slieve Roe and has included the views of the local people within this response. The overwhelming view of the people of Kilkeel is that Slieve Roe provides an excellent service in a warm and caring environment and that it is essential to retain this facility to enable future generations of older people to remain in their local environment

The Slieve Roe facility is heavily used for respite care and its closure would have an extremely detrimental impact on those individuals and families who depend on its services as it is unlikely they would be able to access alternative care within their local area.

In addition, the proposal does not take account of the impact that the closure of Slieve Roe on those vulnerable people who use the Donard Day Care facility. This facility relies on Slieve Roe to provide catering and other back up services and therefore this proposal would have a significant detrimental impact on this group.

Given the lack of consideration of the rural nature of the Kilkeel area, the impact on local availability of respite care and on Donard Day Care, the Council believes the assessment is fundamentally flawed.

We understand the last RQIA inspection of Slieve Roe raised no recommendations for improvement and for a facility providing such first class care to close would prove to be detrimental to older people in the area.

- 2 The Council invite the Chair, Chief Executive and Director of Older Person's Services, Southern Health and Social Care Trust to Kilkeel to be presented with the Council/Community response to the consultation.

Should the Trust not be prepared to attend such an event - a senior delegation should deliver the response directly to Trust Headquarters.

- 3 A Steering Group consisting of Mourne Area Councillors and interested local individuals be set up to develop a campaign for the retention of Slieve Roe

Signed: Aisling Rennick  
Investing for Health Officer

## APPENDIX 1

### Your chance to have your say – Consultation Questionnaire

The Trust wishes to consult as widely as possible on the proposal for the Future of Statutory Residential Care for Older People. Please use this consultation questionnaire to register your comments by **18<sup>th</sup> September 2015**.

Page 5 of the consultation document provides additional information on the Trust's communication, consultation and engagement processes and how you can be involved.

Responses should be sent to:

Email: [srh.consultation@southerntrust.hscni.net](mailto:srh.consultation@southerntrust.hscni.net)

Written: Southern Health & Social Care Trust  
 Director of Older People & Primary Care Services  
 C/o Planning Department  
 Craigavon Hospital Site  
 68 Lurgan Road  
 BT63 5QQ

Tel: 028 3836 6819/6879

I am responding: as an individual

On behalf of an organisation

*please tick box*

Name:   Aisling Rennick  

Job Title:   Investing for Health Officer  

Organisation:   Newry, Mourne and Down District Council  

Address:   Council Offices, Monaghan Row,    
  Newry, BT35 8DJ  

Tel:   028 30313031  

Email:   aisling.rennick@newryandmourne.gov.uk

**Question 1 – What are your views on Trust’s commitment to further develop and enhance the range of services for older people to help support them to be cared for in their own home?**

Please give reasons for your response below:

In principle, the Council supports the Trust’s commitment to develop the services for older people in their own home. However, such services must be adequately resourced to prevent increased burdens being placed on family carers, many of whom are elderly themselves.

With the increasing numbers of older people projected in future years there will clearly be increased demand for all types of provision, including; care at home, supported living, residential care and nursing care. There cannot be a “one size fits all” model and sufficient provision, at a local level, must be made to enable older people to have the choice of care which best suits their needs and family circumstances.



**Question 2 – What are your views on the position that the current provision of statutory residential care has to change?**

Please give reasons for your response below:

The Council is of the view that the quality of care provided in the 2 Statutory Residential Homes in our area is first class and that a warm and comfortable environment has been developed to enable older people to live within their own local community.

The Council would be concerned that the proposals as set out will reduce the opportunities for choice for older people in the Kilkeel area and will therefore be detrimental to older people in the future.

There is also concern that the policy of closure to permanent admissions has artificially suppressed demand for residential care, particularly in Kilkeel and that there will still be a demand for this type of provision in this area.

We understand the last RQIA inspection of Slieve Roe raised no recommendations for improvement and for a facility providing such first class care to close would prove to be detrimental to older people in the area.

**Question 3 – What are your views with the Trusts proposal to permanently close Skeagh House, Slieve Roe House and Roxborough House?**

Please give reasons for your response below:

Newry, Mourne and Down District Council support the retention of services at Slieve Roe House and believe the threat of closure must be withdrawn. In addition, the Council believes the policy of closure to permanent admissions should stop immediately.

The Trust acknowledges that Slieve Roe scored well on the assessment yet still proposes closure on the basis of the level of alternative provision. However, the reality that Killeel is a very rural area with limited public transport and poor roads infrastructure. It also has a distinct cultural identity and a close community.

Should Slieve Roe close this would leave only one residential facility with limited availability within a 10 mile radius. Thus Killeel residents who would require residential care rather than supported living will very likely be forced to move outside their area.

The Slieve Roe facility is heavily used for respite care and its closure would have an extremely detrimental impact on those individuals and families who depend on its services as it is unlikely they would be able to access alternative care within their local area.

It is acknowledged that for their mental wellbeing, older people need to retain their links to family and the local community. The closure of Slieve Roe will mean that people who have lived in Killeel all their lives will be taken out of their local environment to a location where it will be more difficult for them to retain these links.

The proposal does not take account of the rural nature of the Killeel area and should be rural proofed.

In addition, the proposal does not take account of the impact that the closure of Slieve Roe on those vulnerable people who use the Donard Day Care facility. This facility relies on Slieve Roe to provide catering and other back up services and therefore this proposal would have a significant detrimental impact on this group.

**Question 4 – The Trust would welcome the views of the public as to what type of additional community services could be developed to provide more choice of living options for older people.**

Please give reasons for your response below:

Councillors have been aware for some time of significant concerns among relatives and carers that older people living in the community are not receiving sufficient time allocations within their care packages to enable their care needs to be properly met.

The Council would therefore be concerned that these proposals will compound this existing problem as the limited resources available will be spread more thinly amongst ever greater numbers of patients.

Whilst the Council is supportive of the thrust towards supporting people in their communities contained in Transforming Your Care, it is strongly of the view that this cannot be regarded as a “cheaper” alternative to residential care. Therefore there must be significant increases in funding to ensure that individuals receive the quality of care that is currently available in the Statutory Residential Homes and that intolerable burdens are not placed on family carers.

Please include any other comments you wish to make on the proposals outlined within this document.

The Council has consulted widely in the local area with regard to the Trust proposal to close Slieve Roe and has included the views of the local people within this response. The overwhelming view of the people of Kilkeel is that Slieve Roe provides an excellent service in a warm and caring environment and that it is essential to retain this facility to enable future generations of older people to remain in their local environment.

The Council believes the proposal to close Slieve Roe has been made on the basis of a flawed assessment of demand. The closure to permanent admissions for a substantial period of time and the previous policy of bed reduction by closure to permanent admissions in recent years has artificially suppressed demand and has therefore skewed the results of the assessment.

Given this factor and the lack of consideration of the rural nature of the Kilkeel area, the impact on local availability of respite care and on Donard Day Care, the Council believes the assessment is fundamentally flawed.

It is essential that residents of the home are respected, that they are enabled to remain in what is their home for as long as they wish and that The Trust provides the resources necessary to ensure their care needs continue to be met in the home of their choice.

## Equal Opportunities Monitoring

We are happy to take anonymous responses, but we are keen to be able to see what the response rate is across the Trust area and meet with our statutory requirement to capture Section 75 related data. So we would appreciate it if you would fill in the questions about you and where you live.

Please insert relevant information or tick appropriate box:

Date of birth:

Gender

Male	<input type="checkbox"/>
Female	<input type="checkbox"/>

Marital Status

Single	<input type="checkbox"/>
Married/civil partnership	<input type="checkbox"/>
Other	<input type="checkbox"/>

### Community Background

I am a member of the roman catholic community	
I am a member of the protestant community	
I am a member of neither the roman catholic of protestant community	

**Religious belief:** please tick the box which reflects you religious belief

Buddhist	
Christian	
Hindu	
Jewish	
Muslim	
Sikh	
none	
other	

**Ethnic Background:** which of these ethnic groups do you consider you belong to:

Bangladeshi	
Black African	
Black Caribbean	
Black Other	
Chinese	
Filipino	
Indian	
Irish Traveller	
Mixed ethnic group	
Pakistani	
White	
Other	

**Nationality**

British	
English	
Filipino	
Indian	
Irish	
Latvian	
Lithuanian	

Northern Irish	
Pakistani	
Polish	
Portuguese	
Scottish	
Welsh	
Other	

**Do you have caring responsibilities**( tick each box which applies to your circumstance)

A child (children)	
A dependent older person	
A person(s) with a disability	
None of the above	

### **Disability**

Do you consider yourself as having a disability?

Yes	
No	



**Sexual Orientation:** My sexual orientation is towards:

Of the opposite sex	
Of the same sex	
Of the same and the opposite sex	
I do not wish to answer	

**Political opinion:** please tick the appropriate box to indicate your political opinion

Broadly Nationalist	
Broadly unionist	
Other	
I do not wish to answer	

I am responding (tick as appropriate)	As an individual	
	On behalf of an organisation	X
Name	Aisling Rennick	
Organisation (if appropriate)	Newry, Mourne and Down District Council	
Job title (if appropriate)	Investing for Health Officer	
Address We are keen to understand where people are responding from, so please let us know roughly where you are from	Council Offices Monaghan Row Newry BT35 8DJ	
E-mail	Aisling.rennick@newryandmourne.gov.uk	

Are you currently a resident in a statutory care home for older people?

Yes	
No	x

Are you a family member/carer for a person who is currently a resident in a statutory care home?

Yes	
No	x

**\*Please indicate if you wish your response to be treated as anonymous.**

Yes	
No	x

## NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

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**Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 19 August 2015 at 5.45pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor T Andrews

**In Attendance:**

Councillor S Ennis	Councillor H Reilly
Councillor G Fitzpatrick	Councillor G Stokes
Councillor G Hanna	Councillor D Taylor
Councillor H McKee	
Councillor M Murnin	
Councillor Ó Gribin	

### **Non Committee Members**

Councillor B Walker  
Councillor J Tinnelly

**Officials in Attendance**

Mr L Hannaway, Chief Executive  
Mr C O'Rourke, Director of Regulatory and Technical Services  
Mr A McKay, Area Planning Manager  
Mr K Scullion, Assistant Director of Facilities, Management and Maintenance  
Mr C Jackson, Assistant Director of Building Control and Regulations  
Mr L Dinsmore,  
Mrs C Sweeney,  
Mr J Farrell  
Mrs E McParland, Democratic Services Manager  
Mrs C McAteer, Democratic Services Officer

### **RTS/58/2015: APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillor Casey, Councillor Harte and Mr J Parkes, Assistant Director Waste Management.

Councillor Andrews expressed his deepest sympathy to the family of the late Mr Pat Branniff who had tragically been killed in an accident in Ballynahinch and also to the family of young Bradley Logan who had tragically died whilst visiting Newcastle.

It was agreed that a letter of sympathy be sent on behalf of Newry, Mourne and Down District Council to the Branniff and Logan families.

Councillor Fitzpatrick expressed her deepest sympathy to Hilary Halliday, former PR Officer with Newry and Mourne District Council on the death of her daughter, Anthea and it was agreed that a letter of sympathy be sent on behalf of the Council.

Councillor Andrews expressed his best wishes to the motorcyclists and the car driver who had been injured in a recent traffic accident outside Mayobridge.

Councillor Andrews welcomed Councillor Ennis, Vice Chair of the RTS Committee, to the meeting and congratulated her on the birth of her daughter, Aoife.

Councillor Andrews congratulated Mr Joe Parkes on his appointment as Assistant Director Waste Management.

**RTS/59/2015:                    DECLARATIONS OF INTEREST**

It was noted there were no declarations of interest.

**RTS/60/2015:                    ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 17 JUNE 2015**

**Read:**                            Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 17 June 2015. ***(Circulated)***

**Agreed:**                        **The Action Sheet was noted.**

**PLANNING**

**RTS/61/2015:                    PERFORMANCE STATISTICS**

**Read:**                            Report on Performance Statistics for Planning Decisions. The purpose of the Report was to provide Members with a number of performance indicators around the processing of Planning Applications. ***(Circulated)***.

**Agreed:**                        **It was agreed to note the above report.**

A detailed discussion followed during which a number of Councillors expressed their dissatisfaction with the current service being provided by Planning, with particular reference to the lack of feedback which Members were experiencing when they submitted queries about planning applications on behalf of applicants and/or agents. A number of Councillors did acknowledge that they believed the situation was beginning to improve.

Councillors also expressed concern that there were some applications in the planning system which had been with Planners for a considerable length of time and because no decisions

were being issued on them, applicants were losing out on funding opportunities. This was having a negative impact on promoting economic regeneration across the area.

Mr Hannaway, Mr O'Rourke and Mr McKay responded to the concerns of the Members, outlining the difficulties which the Planners had in terms of the service not being fit for purpose when it was transferred from the DoE i.e. insufficient staff transferred, new locations and IT difficulties. They outlined the new measures which were being put in place including the recruitment of staff; a new dedicated phone number and specific e mail address for Members' use and gave an assurance that the Head of Planning would reinforce to staff the need to ensure that queries from Elected Members were promptly responded to.

Mr O'Rourke referred to the performance statistics within the report circulated and said that they showed that the 13 planners working on applications have been more productive per head than the figures showing for 2014.

**Noted:** It was noted that Mr Hannaway advised that Planning was one of the key performing areas within the Council and it was important that Councillors get timely responses to their queries.

**It was also noted that Members asked that any legacy applications which were in the system for a considerable length of time, and which could help benefit economic regeneration, should be dealt with as soon as possible and that if there were any issues with them, that the applicant/agent be informed.**

**RTS/62/2015: REPORT ON COUNCIL'S SCHEME OF DELEGATION**

**Read:** Report of Council's Scheme of Delegation. It was noted that under delegated decisions No. 6 – "Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of" that Mr O'Rourke was reporting the replacement of the picnic tables at the Amenity Site in Dundrum. These tables, which were part of the Tourism NI funded "Mourne Coastal Route" project, were removed for 'over winter maintenance' and were replaced again in July, at no cost to the Council.

Mr O'Rourke advised that their replacement had generated some local objections.

**Agreed:** It was agreed to note the above report.

**Agreed:** It was agreed at the request of Councillor Fitzpatrick that the Maintenance Section inspect the picnic area at Lyndsey's Hill, Hilltown, with a view to replacing a picnic table that had been removed.

**RTS/63/2015: REPORT RE: DECHOMET GRAVEYARD, BALLYWARD, CAPITAL SCHEME FOR PATHWAY ACCESS**

**Read:** Report dated 15 June 2015 from Mr Conor Haughey re: a Capital Scheme for pathway access for the Dechomet Graveyard, Ballyward. **(Circulated)**. The report recommended that the Council carry out non budgeted works (estimated at £25k) in order to meet the Council's Disability Duties under Section 49 of the Disability Discrimination Act 1995 and provide a pathway for public access to the Council owned graveyard at Dechomet, transferred from Banbridge Council to Newry, Mourne and Down District Council.

**Agreed:** **It was agreed on the proposal of Councillor Murnin, seconded by Councillor Fitzpatrick that Council Officers explore the possibility of sourcing funding for this work from a specific stream within the Big Lottery Heritage fund and report back to the Committee.**

**WASTE MANAGEMENT**

**RTS/64/2015: ANTI-LITTER CAMPAIGN AT THE REQUEST OF COUNCILLOR STOKES**

Councillor Stokes said he had asked that this item be included on the agenda to try and deal with the issue of littering across the District which was not only causing a blight but was also costing ratepayers a fortune to have litter removed. He said he would like to see a Taskforce established consisting of Elected Members and relevant officers to develop a strategy for dealing with littering, dog fouling etc.

Councillors Reilly, McKee, Hanna, Quinn and Fitzpatrick left the meeting at this point – 6.50 pm.

Members welcomed the initiative suggested by Councillor Stokes and it was agreed:-

**Agreed:** **It was agreed on the proposal of Councillor Stokes, seconded by Councillor Taylor that an Anti-Litter Working Group be set up, consisting of Councillors and relevant officers, to develop a strategy for dealing with littering, dog fouling etc. across the District. The nomination of Councillors onto the Working Group to be referred to the next Party Representatives Meeting for discussion and agreement. It was noted that Mr O'Rourke gave an update on the "Live Here, Love Here" Programme, established by Beautiful Northern Ireland, which the Council had agreed to**

subscribe to, and said that a series of programmes which focused on restoring civic pride would emerge from this Programme and this was something which the proposed Working Group could consider.

It was agreed on the proposal of Councillor McKee, seconded by Councillor Hanna, that officers investigate if stickers and a number could be put on all Council owned litter bins giving phone numbers for members of the public to contact if the bins were full.

It was agreed on the proposal of Councillor Ennis, seconded by Councillor Andrews, that officials liaise with the Love Your Lough Community Group, who voluntarily carry out clean-up work on Carlingford Lough, with a view to forming a potential partnership with them which would assist the Group in sourcing funding.

It was agreed at the request of Councillor Murnin that officials consider publishing the number of enforcement actions taken in respect of litter and dog fouling offences.

**RTS/65/2015: TENDER REPORTS FOR THE PROCESSING OF WEEE AND WASTE BATTERIES**

**Read:** Tender Report dated 19 August 2015 from Mr C O'Rourke informing Members of the WEEE & Battery Tender Awards to the firm, European Recycling Platform (ERP). *(Circulated)*.

**Agreed:** It was agreed to note the WEEE & Batter Tender Awards to ERP.

**RTS/66/2015: REPORT RE: TEXTILE TENDER RATIONALISATION**

**Read:** Report dated 12 August 2015 from Tara Cunningham/Colette O'Rourke on the Textile Tender Rationalisation. *(Circulated)*. The report sought approval to approve the merger of the arrangements for the collection and payment in relation to Textiles deposited at HRC and Bring Bank sites, under the arc21 textile contract.

**Agreed:** It was agreed on the proposal of Councillor Taylor, seconded by Councillor Stokes, to approve the merger of the existing separate textile collection and payment arrangements, under the arc21 Textile contract.

**RTS/67/2015: NILAS SHARING PROTOCOL**

**Read:** Report dated August 2015 from Mr C O'Rourke on NILAS Sharing Protocol advising the Committee on the current position for 2014/2015



and recommending the application of the agreed arc21 NILAS transfer protocol.

**Agreed:** It was agreed on the proposal of Councillor Murnin, seconded by Councillor Stokes, to endorse the application and initiation of the protocol as proposed by the Joint Committee and Constituent Councils.

## BUILDING CONTROL

### RTS/68/2015: DARD FUNDED ANIMAL WELFARE SERVICE

**Read:** Report dated 16 June 2015 on DARD Funded Animal Welfare Service 2015/2016 re: Service Level Agreement for the provision of Animal Welfare Services 2015/2016 between Armagh City, Banbridge and Craigavon Borough Council and Newry, Mourne and Down District Council held on 16 June 2015. **(Circulated)**. The report recommended approval of the Service Level agreement.

**Agreed:** It was agreed on the proposal of Councillor Stokes, seconded by Councillor Taylor, to approve the Service Level Agreement between DARD funded Animal Welfare Service and Armagh City, Banbridge and Craigavon Borough Council and Newry, Mourne and Down District Council.

### RTS/69/2015: REPORT RE: CROSSMAGLEN MARKET/PARKING ISSUES ON MARKET DAYS

**Read:** Report dated 24 June 2015 from Catherine Sweeney, Assistant Director of Administration (HR) re: Crossmaglen Market/Parking issues on Market Days. **(Circulated)**. The report recommended approval of the following:-

- a) By Market day on 19 September 2015, all traders to have moved to the inside square of the market (as per Appendix A circulated at the Meeting).
- b) The "Counselling/Drop in Service" van can park in the bus stop as the van arrives after the morning bus from Crossmaglen to Newry leaves and before the afternoon bus arrives. Stopping time for the bus at approximately 12 noon is very short and there is no impact as a result of the bus parking space being taken up by the van.
- c) Traders who continue to trade outside the Market Square, after 19 September 2015 will be reported to the PSNI and to the Council and will be dealt with as appropriate by each organisation. (While the Council's Licencing Section will not be able to be on site at Crossmaglen, it is recommended that the Market Officer report

persistent breaches of trading so that the Council can consider the appropriate action to be taken where there is persistent breaches of street trading legislation).

- d) Traders will be allocated numbered pitches during July to September 2015.

**Agreed:** **It was agreed on the proposal of Councillor Taylor, seconded by Councillor Stokes, to approve the above report and recommendations and that Officers ensure the proposed changes are fully publicised.**

## **FACILITIES MANAGEMENT AND MAINTENANCE**

### **RTS/70/2015: BUS SHELTERS**

**Read:** Report dated 19 August 2015 from Mr K Scullion providing an update on requests for the provision of bus shelters. **(Circulated)**. The report recommended the approval of the Amendment of the Council's Bus Shelter Policy as circulated; to note the information provided on the types of bus shelters available to purchase and to approve the recommendations arising from a Slieve Croob DEA Briefing Meeting held on 30 July 2015 as follows:-

- a) Council Officials and Transport NI investigate the potential to site a bus shelter at Prospect Road, Moneyrane and report back to the Committee.
- b) Cantilever type bus shelter to be provided at Mill Hill, Castlewellaan across from Annesborough Park, for passengers going in the Downpatrick direction, subject to the provision of a budget and compliance with the requirements of the Council's Bus Shelter Policy.
- c) Council Officials and Transport NI investigate the potential to site a bus shelter at Clanvaraghan Road, Castlewellaan and report back to the Committee.
- d) Slieve Croob Councillor to confirm the preferred location for a bus shelter at Drumaroad for Council Officials to investigate further.

**Agreed:** **It was agreed on the proposal of Councillor Murnin, seconded by Councillor O'Gribin, to approve the revised Bus Shelter Policy and Removal Procedures as circulated.**

**It was agreed to note the information provided on the types of bus shelters available to purchase.**

**It was agreed on the proposal of Councillor Murnin, seconded by Councillor O'Gribin to approve the recommendations in the report of the Slieve Croob DEA Briefing Meeting held on 30 July 2015.**

It was agreed at the request of Councillor Walker that Officials investigate the current position regarding a request approved in the former Down District Council to provide a bus shelter at Frederick Street, Killyleagh and if all was in order that officials proceed to provide the bus shelter. If there were any difficulties, officials to report back to Councillor Walker.

**RTS/71/2015: BUS SHELTER AT ROXBOROUGH ROAD, DORSEY**

**Read:** Report dated 19 August 2015 from Mr K Scullion re: request to relocate a Council bus shelter at Roxborough Road, Dorsey. **(Circulated)**. The report recommended approval to relocate the bus shelter subject to agreement of SELB/Translink and local residents for the new bus shelter location and the landowner undertaking works at their own costs and works to be carried out in accordance with Council requirements.

**Agreed:** **It was agreed on the proposal of Councillor Taylor, seconded by Councillor Stokes, to approve the above report and recommendations.**

**RTS/72/2015: REPORT RE: REPAIR/REPLACEMENT WORK TO EXTERNAL WINDOWS AND DOORS AT FORMER RETORT HOUSE, KILMOREY STREET, NEWRY**

**Read:** Report dated 19 August 2015 from Mr K Scullion re: the repair/replacement work to external/windows and doors at former Retort House, Kilmorey Street, Newry. **(Circulated)**. The report recommended retrospective approval to award the tender for the repair/replacement work to external windows and doors at the Former Retort House, Kilmorey Street, Newry (it was noted that a capital budget of £18,000 had been agreed for this work but this will now be overspent by £6,759.90).

**Agreed:** **It was agreed on the proposal of Councillor Stokes, seconded by Councillor O’Gribin to approve the retrospective approval to award the tender for the repair/replacement work to external windows and doors at the Former Retort House, Kilmorey Street, Newry**

**MISCELLANEOUS**

**RTS/73/2015: REPORT RE: CROTLIEVE DEA BRIEFING MEETING RE: JAPANESE KNOTWEED AND GIANT HOGWEED**

**Read:** Report dated 22 July 2015 from Mr J Farrell re: Japanese Knotweed and giant hogweed that was affecting an area of land located beside a row of houses in Rossmara Park, Warrenpoint and a dangerous wall to the rear of the houses which needed to be replaced and in order to do this, the hogweed needed to be eradicated. **(Circulated)**. The report recommended the following actions:-

- a) The Council to appoint external contractors to carry out works to rebuild the wall in line with Building Control and engineer reports.
- b) To seek clarification from the Council's Solicitor with regards to the expenditure of accrued money from the legacy Newry and Mourne District Council for the maintenance of the wall.
- c) To convene a meeting with the Housing Executive at the highest level to ascertain maintenance of this area after Japanese knotweed and giant hogweed has been eradicated and works to the wall completed.

**Agreed:** It was agreed on the proposal of Councillor Ennis, seconded by Councillor Stokes to approve the above report and recommendations.

#### FOR NOTING

**RTS/74/2015:** **ARC21 JOINT COMMITTEE MEETING – MEMBERS' MONTHLY BULLETIN – 2 JULY 2015**

**Read:** Arc 21 Joint Committee Meeting – Members' Monthly Bulletin 2 July 2015. **(Circulated)**.

**Agreed:** It was agreed to note the above correspondence.

**RTS/75/2015:** **ARC21 JOINT COMMITTEE MEETING – 2 JUNE 2015**

**Read:** Arc21 Joint Committee Meeting – Minutes of Meeting held on 2 June 2015. **(Circulated)**.

**Agreed:** It was agreed to note the above correspondence.

**RTS/76/2015:** **ARC21 AUDIT COMMITTEE MEETING – 29 JANUARY 2015**

**Read:** Arc21 Audit Committee Meeting – Minutes of Meeting held on 29 January 2015. **(Circulated)**.

**Agreed:** It was agreed to note the above correspondence.

**RTS/77/2015: AUGHNAGUN QUARRY AREA OF SPECIAL SCIENTIFIC INTEREST**

**Read:** Letter dated 25 March 2015 from Northern Ireland Environment Agency re: Aughnagun Quarry Area of Special Scientific Interest Notification under Article 28 of the Environment (Northern Ireland) Order 2002. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/78/2015: COMMITTEE FOR THE ENVIRONMENT – INQUIRY INTO WIND ENERGY – EXECUTIVE SUMMARY AND RECOMMENDATIONS**

**Read:** Letter dated 26 June 2015 from Ciara McKay, Environment Committee Office re: Inquiry into Wind Energy – Executive Summary and recommendations. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/79/2015: THE WOODLAND TRUST – LETTER DATED 2 JULY 2015 RE: VERY IMPORTANT TREES**

**Read:** Letter dated 2 July 2015 from The Woodland Trust re: Very Important Trees. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/80/2015: REPORT RE: CONTACT FROM PUBLIC REPRESENTATIVES – 21 APRIL 2015 TO 30 JUNE 2015**

**Read:** Report re: Contact from Public Representatives – 21 April 2015 to 30 June 2015. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/81/2015: REPORT RE: BUILDING REGULATIONS**

**Read:** Report from Mr Colum Jackson, Assistant Director of Regulatory & Technical Services re: Building Regulations. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/82/2015: RTPI NORTHERN IRELAND PLANNING AWARDS 2015**

**Read:** Letter from RTPI Northern Ireland Planning Awards re: Entry Form for Planning Awards 2015. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/83/2015:** **NILAS DRAFT RECONCILIATION 2015/2015 FOR NEWRY AND MOURNE DISTRICT COUNCIL AND DOWN DISTRICT COUNCIL**

**Read:** Correspondence from NIEA dated 23 July 2015 re: NILAS Draft Reconciliation 2014/2015 for Newry and Mourne District Council and Down District Council. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/84/2015:** **QUERIES RAISED FOLLOWING RIVERS AGENCY PRESENTATION TO THE RTS COMMITTEE ON 17 JUNE 2015**

**Read:** Correspondence from Mr Jim Martin, Rivers Agency regarding queries raised following the Rivers Agency Presentation to the RTS Committee on 17 June 2015. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

#### **CONFERENCES/EVENTS**

**RTS/85/2015:** **CONFERENCE ON “PLANNING REFORM IN NORTHERN IRELAND: PROGRESS, PRIORITIES AND NEXT STEPS**

**Read:** E-mail dated 24 June 2015 from Mr Sean Cudmore, Deputy Editor, Policy Forum for Northern Ireland giving details on Conference re: “Planning Reform in Northern Ireland: Progress, Priorities and Next Steps to be held on 1 December 2015 in Central Belfast (cost £210 plus VAT).

**Agreed:** It was agreed to appoint Councillor Murnin to attend the above Conference and also that an email be sent to all Councillors giving details of the Conference and asking if they would like to attend.

It was further agreed that details of this Conference be put on the agenda for the next Planning Committee Meeting.

**RTS/86/2015:** **CYCLE TO WORK SCHEME**

**Agreed:** It was agreed on the proposal of Councillor O’Gribin, seconded by Councillor Stokes, that officials provide a report to the appropriate Committee Meeting of the Council on the Cycle to Work Scheme and the Council’s involvement in this scheme.

**RTS/87/2015:      THANKS**

Councillor Andrews expressed his thanks to the staff of Newry, Mourne and Down District Council who had worked hard to clean up and partially re-open the play area in Crossgar, which had been subjected to an arson attack on the morning of the 12<sup>th</sup> of July.

There being no further business the Meeting ended at 7.45 pm.

For consideration at the Council Meeting to be held on Monday 7 September 2015.

**Signed:      Councillor Terry Andrews  
                 (Chairperson)**

**Signed:      Mr Canice O'Rourke  
                 (Director of Regulatory and Technical Services)**



Comhairle Ceantair an Iúir  
Mhúrn agus an Dúin  
Newry, Mourne and Down  
District Council



Date 30 JUL 2015

**Chief Executive**  
Liam Hannaway

2/9

Mr Liam Hannaway - Chief Executive  
Newry, Mourne and Down District Council  
O'Hagan House  
Monaghan Row  
NEWRY  
BT35 8DJ

29 July 2015

Dear Mr Hannaway

**Drumantee Post Office®**  
**3 Ballynamadda Road, Newry, BT35 8TD**

**Proposed move to new premises & branch modernisation**

I'm writing to let you know that we are proposing, with the Postmaster's agreement to move the above Post Office branch to a new location – Costcutter, The Village Shop, 67 The Village, Jonesborough, Newry, BT35 8HR where it will be known as Jonesborough Post Office. I'm pleased to tell you that, if the move goes ahead, subject to consultation and the appointment of the new operator, it will change to one of our new local style branches.

This change is part of a major programme of modernisation taking place across the Post Office network, the largest in the history of Post Office Ltd. The Programme is underpinned by Government investment and will see up to 8,000 branches modernised and additional investment in over 3,000 community and outreach branches.

**What will this mean for customers?**

- Post Office services will be offered from a screened counter in a modern open plan branch
- Longer opening hours
- The majority of Post Office products and services will still be available
- Improved accessibility

**Consulting on the proposed new location**

We're now starting a 6 week local public consultation and would like you to tell us what you think about the suitability of the proposed new location. Before we finalise our plans, we would really like to hear your views on the proposed location, particularly on the following areas:

- How suitable you think the new location and premises are and how easy it is to get there?
- Are the new premises easy for you to get into and is the inside easily accessible?
- Do you have any concerns about the new location?
- If so, do you have any suggestions that could help us make it better for you?
- Any local community issues which you think could be affected by the proposed move
- Anything you particularly like about the proposed change



I've enclosed an information sheet that provides more details about the new location and the range of products that will be available. If you have any comments or questions, please email or write to me via our Communication and Consultation team, whose contact details are below. Please note that your comments will not be kept confidential unless you expressly ask us to do so by clearly marking them "In Confidence". Any information we receive will be considered as we finalise our plans for the new branch. Other people in your organisation may be interested in this proposal, so please let them know about it.

You can share your views on the proposed move through our easy and convenient new online questionnaire via the link below. When entering the site you will be asked to enter the code for this branch: 19271399

[postofficeviews.co.uk](http://postofficeviews.co.uk)

**Dates for local public consultation:**

Local Public Consultation starts	30 July 2015
Local Public Consultation ends	10 September 2015
Proposed month of change	November/December 2015

Posters and leaflets will now be displayed in branch to let customers know about the changes and to ask their views. I've included information about the Code of Practice over the page and copies of the Code will also be available in branch.

Thank you for considering our proposal. At the end of the consultation I'll be in touch again to let you know our final plans.

Yours sincerely



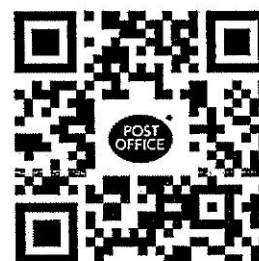
**Suzanne Richardson**  
Regional Network Manager

**How to contact us:**

-  [postofficeviews.co.uk](http://postofficeviews.co.uk)
-  [comments@postoffice.co.uk](mailto:comments@postoffice.co.uk)
-  Customer Helpline: 03457 22 33 44  
Textphone: 03457 22 33 55
-  FREEPOST Your Comments  
**Please note this is the full address to use and no further address details are required.**

Want to tell us what you think right here and now – scan here.

If you don't have a QR code scanner on your phone, you can find one in your app store.



Items sent by Freepost take 2 working days to arrive. Therefore, responses by Freepost should be sent in sufficient time to arrive before the end of the consultation period. Working days do not include Saturdays or Sundays. Responses received after the deadline will not be considered,

**To get this information in a different format, for example, in larger print, audio or braille please contact the Customer Helpline on 03457 22 33 44 or Textphone 03457 22 33 55.**

<b>Drumantee Post Office information sheet</b>																														
	<b>Current Post Office location</b>	<b>Proposed new Post Office branch location (subject to local public consultation)</b>																												
<b>Address</b>	3 Ballynamadda Road Newry BT35 8TD	Costcutter The Village Shop 67 The Village Jonesborough Newry BT35 8HR																												
<b>Post Office opening hours</b>	<table border="1"> <tr><td>Mon</td><td>09:00 – 13:00 14:00 – 16:00</td></tr> <tr><td>Tue</td><td>09:00 – 13:00 14:00 – 16:00</td></tr> <tr><td>Wed</td><td>09:00 – 13:00 14:00 – 16:00</td></tr> <tr><td>Thu</td><td>09:00 – 13:00</td></tr> <tr><td>Fri</td><td>09:00 – 13:00 14:00 – 16:00</td></tr> <tr><td>Sat</td><td>09:00 – 12:30</td></tr> <tr><td>Sun</td><td>Closed</td></tr> </table>	Mon	09:00 – 13:00 14:00 – 16:00	Tue	09:00 – 13:00 14:00 – 16:00	Wed	09:00 – 13:00 14:00 – 16:00	Thu	09:00 – 13:00	Fri	09:00 – 13:00 14:00 – 16:00	Sat	09:00 – 12:30	Sun	Closed	<table border="1"> <tr><td>Mon</td><td>07:00 – 22:00</td></tr> <tr><td>Tue</td><td>07:00 – 22:00</td></tr> <tr><td>Wed</td><td>07:00 – 22:00</td></tr> <tr><td>Thu</td><td>07:00 – 22:00</td></tr> <tr><td>Fri</td><td>07:00 – 22:00</td></tr> <tr><td>Sat</td><td>07:00 – 22:00</td></tr> <tr><td>Sun</td><td>07:00 – 22:00</td></tr> </table>	Mon	07:00 – 22:00	Tue	07:00 – 22:00	Wed	07:00 – 22:00	Thu	07:00 – 22:00	Fri	07:00 – 22:00	Sat	07:00 – 22:00	Sun	07:00 – 22:00
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Fri	07:00 – 22:00																													
Sat	07:00 – 22:00																													
Sun	07:00 – 22:00																													
<b>Distance</b>	2.0 miles away from the current branch, along varied terrain.																													
<b>Accessibility &amp; Accessibility works</b>	<p><b>Access and facilities</b> Current branch has a wide door, a threshold strip and level access. Internally, there is a hearing loop.</p> <p><b>Parking</b> Roadside parking is available opposite the branch.</p>	<p><b>Access and facilities</b> The proposed premises would have a wide door and a ramp with handrails. Internally, there would be a hearing loop and space for a wheelchair.</p> <p><b>Parking</b> There is a car park at the proposed premises.</p> <p><b>Buses</b> There is a very limited bus service available in the surrounding area.</p>																												
<b>Retail</b>	No Retail	Convenience store																												
<b>Local Public Consultation starts</b>	30 July 2015																													
<b>Local Public Consultation ends</b>	10 September 2015																													
<b>Proposed month of change</b>	November/December 2015																													

**Drumantee Post Office® services available**

**Your Postmaster or our Customer Helpline on 03457 223344 will be happy to help you with any queries about product availability or provide you with details of maximum value of transactions. Customers can also shop online at [www.postoffice.co.uk](http://www.postoffice.co.uk)**

	Current branch	New branch
<b>Mail</b>		
First & Second Class mail	✓	✓
Stamps, stamp books (1 <sup>st</sup> class 6 & 12 only, 2 <sup>nd</sup> class 12 only)	✓	✓
Special stamps (Christmas issue only) & postage labels	✓	✓
Signed For	✓	✓
Special Delivery	✓	✓
Home shopping returns	✓	✓
Inland small, medium & large parcels	✓	✓
Express & contract parcels	✓	✓
British Forces Mail (BFPO)	✓	✓
International letters & postcards (inc. signed for & Airsure)	✓	✓
International parcels up to 2kg & printed papers up to 5kg	✓	✓
Parcelforce Worldwide International parcels	✓	✓
Articles for the blind (inland & international)	✓	✓
Royal Mail redirection service	✓	✓
Local Collect	✓	✓
Drop & Go	✓	✓
<b>Withdrawals, deposits and payments</b>		
Post Office Card Account	✓	✓
All personal and business banking cash withdrawals, deposits, balance enquiries & enveloped cheque deposits (card, barcoded or manual)	✓	✓
Postal orders	✓	✓
Moneygram	✓	✓
<b>Bill payments</b>		
Bill payments (card, barcoded or manual)	✓	✓
Key recharging	✓	✓
Transcash (without barcode)	✓	✓
<b>Travel</b>		
Pre-order travel money	✓	✓
Travel insurance referral	✓	✓
Mobile Top-ups & E vouchers	✓	✓
National Lottery Terminal	x	✓
<b>Payment by cheque</b>		
Alternative access to Post Office Services: <b>Forkhill</b> Post Office, 29 Main Street, Forkhill, Newry, BT35 9SQ	Opening times: Mon, Tue, Thu & Fri 09:00 – 13:00 14:00 – 17:00 Wed 09:00 – 12:30	

## Code of Practice for changes to the Post Office® network

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### **What's a Code of Practice?**

The Code of Practice contains guidelines we follow. They tell us how, and when to tell you about changes to your local Post Office services. We've worked with the independent statutory consumer watchdog on these guidelines, which in Great Britain is Citizens Advice and Citizens Advice Scotland, and in Northern Ireland, the Consumer Council.

### **What kind of changes does it include?**

Information about when we're planning to move or close one of our branches or outreach services. This also covers information about when a branch has suddenly closed unexpectedly because of something like a flood or fire.

### **Who do we tell about changes?**

You and your representatives (who are often local MPs or local authorities and councils).

### **How will we tell you what's happening?**

If there's a minor change – like changing opening times, then we'll let you know by putting up posters in the Post Office. If the plan is to move a Post Office then we'll put up posters and hand out letters in the branch as well as writing to your representatives. We'll have a press release and, the relevant information will be easy to find on our website.

### **How long will it take?**

We'll let you know about any changes as soon as we possibly can. Sometimes, change is out of our control but we'll try to keep you as up-to-date about what's happening as much as we can. We try to make sure you have 4 weeks' notice before anything happens. If we're going to make big changes, there'll be a 'consultation period' which lasts about 6 weeks. This means that you've got time to let us know how you feel.

### **It's easy to let us know what you think...**

We want to hear what you and your representatives think about change and to make sure it's easy for you to let us know, all of our contact details can be found on all our posters and letters. You can contact us by email, letter or 'phone.

### **How will you find out about the final plans?**

We'll be letting you know in as many ways as possible. There'll be posters put up in or around your local area, letting you know what's going on. We'll also write to local representatives and, the information will be on our website.

If you let us know what you think, we'll make sure you know about our final plans either by writing to you, or having the information easily available in the Post Office or on our website.

### **What can you do if you think we haven't followed the Code of Practice?**

If you don't think we've followed the Code, then please write to us or email us via the contact details included in this letter and let us know why.

To have a look at the full Code of Practice, it's on our website at [www.postoffice.co.uk/transforming-post-office](http://www.postoffice.co.uk/transforming-post-office)

## SHAPING PLACE – CHANGING LIVES

A Placemaking Symposium for elected members and officials

collaboratively organised by

NILGA, the Northern Ireland Local Government Association,

DCAL, the Department of Culture, Arts and Leisure and

MAG, the Ministerial Advisory Group for Architecture and the Built Environment

**22 October 2015**

**Venue: Mossley Mill**

## SHAPING PLACE – CHANGING LIVES

### INTRODUCTION

Northern Ireland's new councils have been responsible for placemaking through planning and community planning since 1 April 2015. From April 2016 they will also accept new regeneration responsibilities.

NILGA, DCAL and MAG support Councils in these new responsibilities and this Symposium listens to councils' experiences to date and describes four Placemaking methods which are being used in England and Northern Ireland. Each council is invited to an Open Forum to share experiences of elected representatives and officials.

#### 1. A MODEL OF PLACEMAKING

In England, CABE at Design Council has developed a model of long term placemaking with Oxford City Council and others, which is producing excellent results within months of starting up.

A multi-disciplinary panel of expert design specialists is appointed by CABE at Design Council and the district council. The panel is available on call when required to discuss all strategic development proposals within the council area from the earliest stages of their commissioning, well before planning applications are submitted.

#### 2. A PLACEMAKING TEAM

Croydon is London's largest Borough. The Council has established its own Placemaking Team with expertise in a number of design disciplines, led by an architect, which sits alongside its Plan Making Team. The Placemaking Team is involved with policy and projects from their earliest conception through to completion and use.

#### 3. PROSOCIAL PLACE

The University of Liverpool's project, Prosocial Place, puts people first, not technocratic convenience, architectural aesthetic or short-term gain. It will deliver long-term resilience within communities thus avoiding the creation of future toxic assets. A prosocial approach to growth in Liverpool will deliver a sustainable city that is self generating and capable of punching its own considerable weight. It will be an exemplar for the modern world.

#### 4. CIVIC STEWARDSHIP AND A SIX WEEK WARD VISION

MAG promotes civic stewardship (active caring for people and places) to improve places and inform design. MAG has instituted a pilot project with a district council to create a pilot 'Six Week Ward Vision', produced and owned by local people. The output and initial outcomes from this pilot project will be described.

## SHAPING PLACE – CHANGING LIVES

A Placemaking Symposium for elected members and officials

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22 October 2015

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### DRAFT PROGRAMME

#### 09.00 REGISTRATION AND COFFEE

09.30 Opening by DCAL

09.45 N Ireland Councils' experience to date – speaker from NILGA

10.00 Open Forum discussion by council representatives

11.00 CABA PLACEMAKING MODEL IN OXFORD

Speaker – Claire Devine

CABA at Design Council

11.45. THE CROYDON MODEL

Speaker – Representative of Croydon Council

Design literacy, the Placemaking Team and its relationship with the Plan Making Team to form Croydon's Spatial Planning Service

#### 12.30 LUNCH

13.15 PROSOCIAL PLACE – THE ANTIDOTE TO ANTISOCIAL BEHAVIOUR

Speakers, Graham Marshall and Rhiannon Corcoran, Co-Directors

The Prosocial Place Project brings together health and welfare service providers and researchers with built environment experts to address these high profile issues.

14.00 THE SIX WEEK WARD VISION PILOT

Speaker – MAG, Council and citizens

Civic stewardship, community involvement and the Ward Vision Pilot

14.30 Plenary Session – Models, models, models, Where next?

Collaboration Resolution prepared by NILGA

15.00 Tea, coffee and opportunities for informal networking at conclusion of Symposium

Reporting by organisers within 2 weeks of close

The Chartered Institute of Public Finance and Accountancy, 77 Mansell Street, London E1 8AN  
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2/4/15

Liam Hannaway  
 Chief Executive  
 Newry Mourne and Down Super Council  
 O'Hagan House  
 Monaghan Row  
 Newry  
 Co. Down  
 BT35 8DJ

**TRANSPORT NI**  
**SOUTHERN DIVISION**  
 Traffic & Network Development  
 Marlborough House  
 Central Way  
 CRAIGAVON  
 BT64 1AD  
  
 Tel: (028) 38320098  
 Fax: (028) 3834 1867  
 traffic2.south@drdni.gov.uk  
 www.drdni.gov.uk

Our Ref: DRD/COR/1512/2015

Date: 17/08/15

Dear Mr Hannaway

**Parking Issues - Drumalane Road, Newry**

Parking Restriction Proposals – No Waiting

From a point approximately 178 metres South-East of its junction with the A2 Dublin Road for a distance of 73 metres in a South Easterly direction.

I enclose for your information a copy of our proposals to restrict parking in Drumalane, Newry.

I would be grateful if you could consider the proposals and forward any comments to this office.


If you require any further information please do not hesitate to contact me directly at the above number.

Yours sincerely



David Johnston  
 Traffic and Network Development

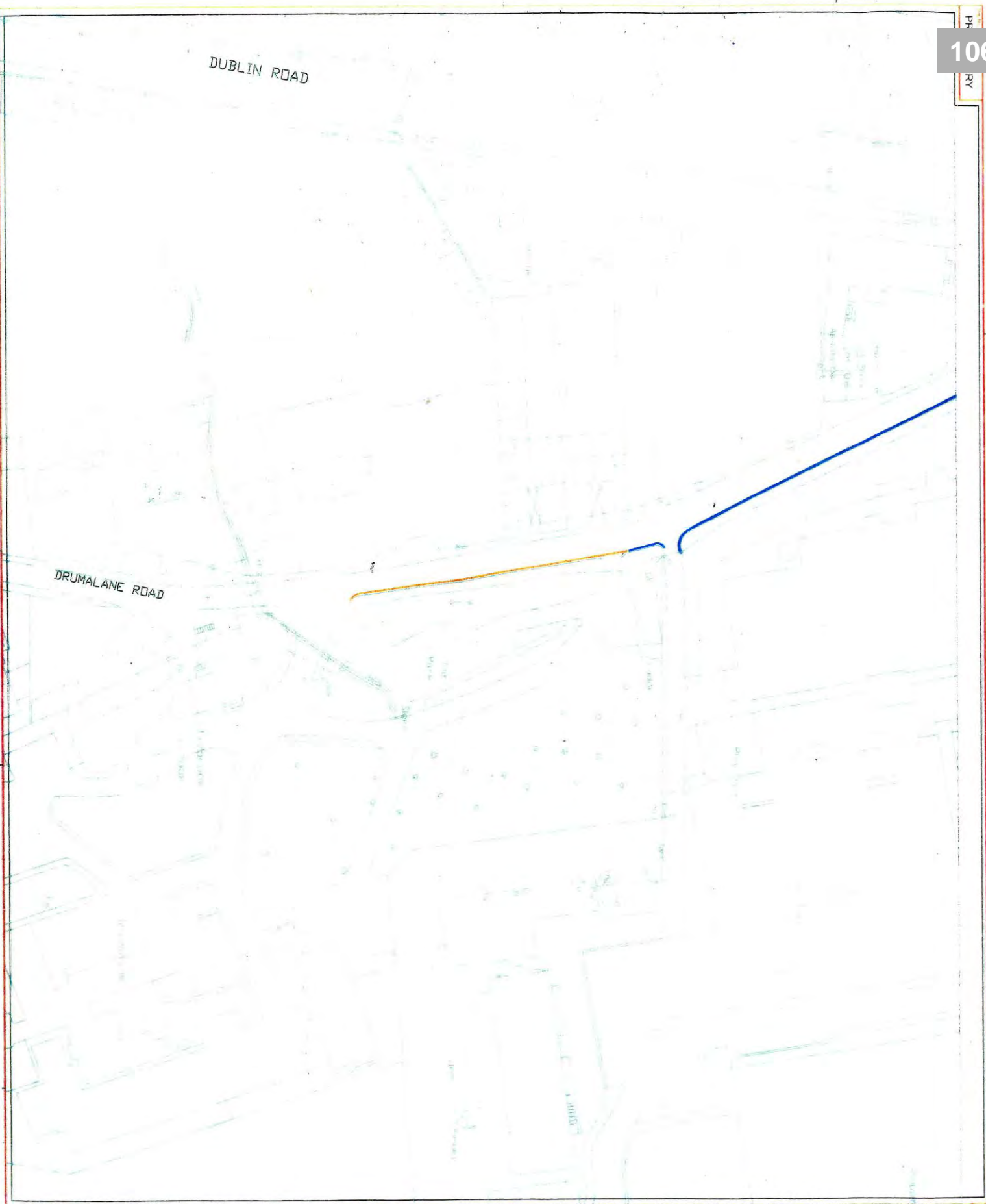
Comhairle Ceantair an Iúir  
 Mhúrn agus an Dúin  
 Newry, Mourne and Down  
 District Council



Date 19 AUG 2015

**Chief Executive**  
 Liam Hannaway





Extent of proposed  
No WAITING  
Existing NO  
WAITING

OS Map Ref: 266 11 NW1

B79 Drumalane Road, Newry

Proposed  
NO WAITING AT ANY TIME

DATE	VERSION	DESCRIPTION
DE	01	July 2015

1:1250

A

**transportni**  
Southern Division

Traffic & Network Development  
Marlborough House  
Central Way  
Craigavon  
BT64 1AD

Tel: 028 3834 1144  
Email: Traffic2\_South@drdni.gov.uk  
Web: www.drdni.gov.uk



Subject: Additional Council meetings

Report to: Council meeting – 7 September 2015

Date: 28 August 2015

Reporting Officer: Liam Hannaway, Chief Executive

Contact Officer: Eileen McParland

Decisions required:

Members are asked to consider and approve the report's contents.

1.0 Purpose and Background:

To recommend proposals for the arrangement and scheduling of additional Council Meetings to accommodate presentations to full Council.

2.0 Key Issues:

Members have requested a review of arrangements for the scheduling of Council meetings to address concerns about the duration of meetings and the limited time available to accommodate presentations to Council from statutory agencies and other external bodies.

3.0 Proposal:

It is proposed to schedule an additional full Council meeting on the 4<sup>th</sup> Monday of each month. The meetings, in line with legislation, will be open to the public unless matters which are exempt or confidential are to be considered.

It is proposed that this additional meeting will be used to facilitate presentations by Statutory and other external agencies/bodies, and also presentations from Council Officers, with the Party Representatives Forum being used to consider and give clearance on the scheduling of presentations (generally, no more than two presentations per meeting). Presentations to be the only item on the agenda for these additional meetings.

It is still proposed that presentations will be made at Committee Meetings when they involve matters which will inform and present, for the consideration of Members of that Committee, matters on which the specific Committee has been tasked with making a recommendation to full Council eg. presentation by swimming operators to the Active and Health Communities Committee.

4.0 Resource implications:

Costs involved in holding one additional Council meeting per month, including staff resources.