



December 24th, 2015

Notice Of Meeting

You are requested to attend the Council meeting to be held on **Monday, 4th January 2016** at **6:00 pm** in **Mourne Room, Downshire.**

Agenda

1 Apologies

2 Declarations of Interest

3 Appointment of Chairperson

Note: Current Chairperson, Councillor Bailie has given notice of her intention to resign from the position of Chairperson with effect from Monday 4 January 2016. Appointment of a replacement Chairperson will be conducted in accordance with paragraph 4 of schedule 1 of Local Government Act (NI) 2014 (copy attached for the information of members.)

[AR-M700U 20151218 145119.pdf](#)

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4 Action Sheet arising from Council Meeting held on 7 December 2015

[Action Sheet.pdf](#)

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Minutes for Adoption

5 Minutes of Council Meeting held on 7 December 2015

[Council Minutes 07-12-2015.pdf](#)

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Committee Minutes for Consideration and Adoption

6 Minutes of Regulatory and Technical Services Committee Meeting held on 9 December 2015

[RTS December 2015.pdf](#)

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7 Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 14 December 2015

[ERT December 2015.pdf](#)

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- 8 **Minutes of Strategy, Policy and Resources Committee Meeting held on 17 December 2015**
- [Strategy Policy and Resources Committee Meeting 17-12-2015.pdf](#) Page 44*
- 9 **Minutes of Active and Healthy Communities Committee Meeting held on 21 December 2015**
- [Active and Healthy Communities Committee Minutes 21 12 2015.pdf](#) Page 65*

Reports from Officers

- 10 **Foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran**
- [Report - Jan 2016 Council Meeting.pdf](#) Page 70*

Correspondence and Conferences

- 11 **Correspondence received from Post Office re: Kilcoo Post Office move to new premises and branch modernisation**
- [Post Office - Kilcoo.pdf](#) Page 74*
- 12 **Correspondence received from Northern Ireland Assembly regarding the Departments Bill**
- [OFMDFM.pdf](#) Page 78*

Consultation Documents

- 13 **Consultation - Use of Seat Belts by Child Passengers aged 3-13 Years on Buses and Coaches**
- [DOE - Seat Belts - children.pdf](#) Page 80*
- 14 **Consultation on New Regulations concerning the Conduct of Passengers and Drivers on Public Service Vehicles**

15 Consultation on Interim Structure for EA School Development Service

[An Interim Structure for the School Development Service.pdf](#)

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16 The Transport Regulation Unit Northern Ireland - Applications and Decisions

[Northern Ireland A&D 2015 1209 1055 18.pdf](#)

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Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014

17 Ballynahinch Environmental Improvement Scheme

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local

Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information)

18 Update on Organisational Structure

This item is deemed to be restricted by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local

Government Act (Northern Ireland) 2014 – Information relating to any consultations or negotiations,

or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a government department and employees of, or office holders under, the Council.

Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
Cllr. Robert Burgess	robert.burgess@downdc.gov.uk
Cllr. Stephen Burns	stephen.burns@downdc.gov.uk
Cllr. Michael Carr	michael.carr@newryandmourne.gov.uk
Cllr. charlie casey	charlie.casey@newryandmourne.gov.uk
Cllr. Patrick Clarke	patrick.clarke@downdc.gov.uk
Cllr. Garth Craig	garth.craig@downdc.gov.uk
Cllr. Dermot Curran	dermot.curran@downdc.gov.uk
Mr. Eddie Curtis	eddie.curtis@newryandmourne.gov.uk
Cllr. Laura Devlin	laura.devlin@downdc.gov.uk
Ms. Louise Dillon	louise.dillon@newryandmourne.gov.uk
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Cllr. William Walker	william.walker@nmandd.org
Mrs. Marie Ward	marie.ward@downdc.gov.uk
Cllr. Clarke William	william.clarke@downdc.gov.uk

SCH.1

Vacancies

4.—(1) Where a position of responsibility becomes vacant before the end of the term for which it is held, the nominating officer of the party on whose behalf the previous incumbent was nominated may nominate to hold the position of responsibility for the remainder of the term a member of the council who stood in the name of the party when elected.

(2) If—

- (a) the nominating officer does not exercise the power conferred by sub-paragraph (1) within a period specified in standing orders; or
- (b) a person nominated under sub-paragraph (1) does not take up the position of responsibility within that period,

the vacancy must be filled by applying paragraphs 2 and 3 within a period specified in standing orders.

ACTION SHEET- COUNCIL MEETING – MONDAY 7 DECEMBER 2015

2

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
C/160/2015	Minutes from Strategy, Policy and Resources Committee Meeting held on 12 November 2015	SPR/202/2015: Irish Language Strategy It was agreed to amend the minutes to reflect Councillor Reilly's concerns.	Minutes amended.
C/163/2015	Newry/Louth MOU Committee re: Narrow Water Bridge and Government Support for same	It was agreed that NMDDC and Louth Joint Committee write to both Governments asking for their support for the Narrow Water Bridge Project and requesting a meeting to discuss the project. It was further agreed that an update on the meeting with the Minister would be provided at the Enterprise, Regeneration and Tourism Committee on 14 December 2015.	Letters sent to OFMDFM, Minister for Regional Development, an Taoiseach, and Minister for Foreign Affairs and Trade.
C/164/2015	To appoint representatives to the Board of Carlingford Lough Commissioners	It was agreed that Councillor Doran and Fitzpatrick be nominated to the Board of Carlingford Lough Commissioners for the Council term 2015-2019.	Warrenpoint Harbour Authority notified of appointments
C/165/2015	Rates support grant delegation 11 th November 2015 – minute and proposal	It was agreed to accept the proposal from the multi-council delegation.	Letter sent – 17/12/15
C/166/2015	Proposed review of planning (Development management)	It was agreed to accept the setting up of a Task Force. It was also agreed that the Task Force should include the members of the Planning Briefing Panel and that the Chairs and Deputy Chairs of the involved committees could appoint nominees to the Task Force. In addition, it was agreed to set aside £6,000 to cover the costs associated with the procurement of an independent expert to	Progressing

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		assist the Task Force.	
C/167/2015	Strangford ferry timetable – consultation research report	It was agreed to accept the response the consultation as set out and write to north Down and Ards Borough Council seeking their support in the submission.	Response sent to consultation.
C/168/2015	Retention and disposal schedule	It was agreed to submit the Retention and disposal schedule, as presented, to PRONI.	Actioned
C/169/2015	To consider appointments to the NILGA planning and regeneration working group and community planning working group	It was agreed to nominate Councillor Fitzpatrick to NILGA Community Planning Working Group It was agreed to nominate a Sinn Fein Councillor on to NILGA Planning and Regeneration Working Group, the name of whom would be communicated in due course.	NILGA advised of appointments.
C/170/2015	Correspondence from post office regarding notice of changes to post offices – Altnamackin, Crossgar, Ardglass and Killyleagh	The correspondence received from post office regarding notice of changes to Post Offices at Altnamackin, Crossgar, Ardglass and Killyleagh.	Acknowledgements sent to Post Office.
C/171/2015	Correspondence from DRD TransportNI RE: proposed A24 Ballynahinch	The correspondence highlighting the public Inquiry would take place on 26 January 2015 at 10.00am in the Millbrook Lodge Hotel, Ballynahinch was noted.	Noted

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
	Bypass Environmental Statement Direction Order and Vestment Order – Public enquiry		
C/173/2015	G/4/1 – Letter from roads service RE: bull's road, Newry – Personal injury collision records from PSNI	It was agreed that a letter be written to Roads Service highlighting the fact that the Bull's Road in Newry was not adequate to accommodate 2 – way traffic passing each other and asking that this matter be investigated.	Letter sent – 17/12/15
C/174/2015	Northern Ireland Social Care Council Annual Report and Accounts 2014/15	The Northern Ireland Social Care Annual Report and Accounts 2014/15 was noted.	Noted
C/175/2015	APSE seminar – Economic Development, Job Creation and Sustainable Communities – Derry – Thursday 10 December 2015	It was agreed that Councillors Andrews and Craig would attend APSE Seminar on Thursday 10 December 2015.	Actioned
C/176/2015	Consultation on NI Local Government Code of Conduct – Alternative action proposals	It was agreed that individual Parties should respond to the consultation.	Noted

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
C/177/2015	Report on Access to Justice Review Part II	The report on the consultation on the Access to Justice Review Part II was noted.	Noted
C/178/2015	Public Consultation on the Penalty Fares (Increase) Order (Northern Ireland) 2016	The consultation on the Penalty Fares (Increase) Order (Northern Ireland) 2016 was noted.	Noted
C/179/2015	Consultation on the Key Issues related to the Establishment of a Helicopter Emergency Medical Services (HEMS) for Northern Ireland	It was agreed that a letter be written to the Department expressing the Council's disappointment at the lack of public consultation meetings being held in the Southern part of Northern Ireland and requested that a public consultation event on the HEMS Service be held in Newry or the surrounding area.	Letter sent – 17/12/15
C/180/2015	Sealing Documents	It was agreed to sign and seal the following documents: 1. Client Support Agreement - Rock Merchanting Limited and Newry, Mourne and Down District Council (Provision of Gym Equipment at Newry Sports Centre) 2. Assisted Car Purchase - Environmental Health Officer 3. Loan Agreement - Elected Member Training 4. Arts Centre Cafe Licence 5. Newry Cathedral Corridor Public Realm Project - Form of Agreement	Signed and sealed documents

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
C/182/2015	Francis Hamill V NMDDC RoW Case	It was agreed to accept the officer's recommendation not to assert a Public Right of Way at the location subject to conditions detailed in the officer's report of 1st December 2015.	Actioned
C/183/2015	Report on SPR Minute Reference SPR/226/2015 – Voluntary Severance Scheme	It was agreed to accept the officer's recommendation for approval under RPA Staff Severance Scheme for Local Government, including the reduction of the number of staff being released under phase 2 from seven to six staff members.	Actioned

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

NMD/C/

Minutes of Council Meeting held on Monday 7 December 2015 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick

In the Chair Councillor N Bailie

In attendance:

(Councillors)

Councillor T Andrews	Councillor P Brown
Councillor R Burgess	Councillor S Burns
Councillor M Carr	Councillor C Casey
Councillor P Clarke	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor L Devlin	Councillor G Donnelly
Councillor S Doran	Councillor S Ennis
Councillor C Enright	Councillor G Fitzpatrick
Councillor G Hanna	Councillor V Harte
Councillor H Harvey	Councillor L Kimmins
Councillor M Larkin	Councillor K Loughran
Councillor C McGrath	Councillor R Mulgrew
Councillor M Murnin	Councillor P Ó'Gribín
Councillor B Ó'Muirí	Councillor B Quinn
Councillor H Reilly	Councillor M Ruane
Councillor G Sharvin	Councillor G Stokes
Councillor D Taylor	Councillor J J Tinnelly
Councillor B Walker	

(Officials)

Mr L Hannaway, Chief Executive
 Mr E Curtis, Director of Strategic Planning and Performance
 Mr C O'Rourke, Director of Regulatory and Technical Services
 Mr M Lipsett, Director of Active and Healthy Communities
 Ms C Miskelly, Assistant Director, Human Resources
 Mr A McKay, Planning Manager
 Mr C Moffett, Equality Officer
 Mr P Green, Legal Advisor
 Ms C Murphy, Rights of Way Officer
 Mrs E McParland, Democratic Services Manager
 Miss S Taggart, Democratic Services Officer
 Mrs C Taylor, Democratic Services Officer

C/154/2015

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor Hearty, D McAteer, K McAteer and McKee.

The Chairperson extended Council's sympathies to the family of Eugene McNally, who had recently lost his life on the roads.

The Chairperson paid tribute to the Council staff for the successful running of the Christmas Lights switch on throughout the District. She thanked the Community Associations and Groups who had received funding through the Voluntary Funding Scheme and had run their own events and acknowledged their contribution across the District. She referred to the lights switch on in Downpatrick, which had incorporated the Scotch Street area, something she would like to see continued.

C/155/2015

DECLARATIONS OF INTEREST

There were no declarations of interest.

C/156/2015

ACTION SHEET FROM COUNCIL MEETING HELD ON 2 NOVEMBER 2015

Read: Action Sheet arising from Council Meeting held on 2 November 2015 (Copy circulated)

Agreed: **The Action Sheet was agreed on the proposal of Councillor Ruane, seconded by Councillor Craig.**

COUNCIL MINUTES FOR ADOPTION AND SIGNING

C/157/2015

MINUTES OF COUNCIL MEETING HELD ON 2 NOVEMBER 2015

Read: Minutes of Council Meeting held on 2 November 2015 (Copy circulated).

C/137/2015: Minutes of Regulatory and Technical Services Committee Meeting held on 21 October 2015

Noted: In response to a question from Councillor Taylor, Mr Curtis, Director of Strategic Planning and Policy, explained that the large display screen in Hill Street, Newry, was a proposal brought forward by the private sector. Destination Newry would have complete control of the screen and Council would receive 6 hours of free advertising each week.

C/149/2015: Letter from Mr Phil Hogan, European Commission re. Milk Quotas

Noted Councillor Reilly said the measures adopted by the European Union to supposedly help the farmers had come to nothing, and that this should be looked at from a devolved issue in the UK.

Agreed: **The Minutes were agreed as an accurate record.**

The Minutes were adopted on the proposal of Councillor Craig, seconded by Councillor Ruane.

C/158/2015 MINUTES OF SPECIAL COUNCIL MEETING HELD ON 23 NOVEMBER 2015

Read: Minutes of Special Council Meeting held on 23 November 2015 (Copy circulated).

Agreed: **The Minutes were agreed as an accurate record.**

The Minutes were adopted on the proposal of Councillor Hanna, seconded by Councillor Ruane.

COMMITTEE MINUTES FOR CONSIDERATION AND ADOPTION

C/159/2015 MINUTES FROM ENTERPRISE, REGENERATION AND TOURISM COMMITTEE MEETING HELD ON 9 NOVEMBER 2015

Read: Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 9 November 2015 (Copy circulated).

Agreed: **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Harvey, seconded by Councillor Curran.**

C/160/2015 MINUTES FROM STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 12 NOVEMBER 2015

Read: Minutes of Strategy, Policy and Resources Committee Meeting held on 12 November 2015 (Copy circulated).

SPR/204/2015: Capital Projects – Progress Report

Noted: In response to a query from Councillor Casey regarding the announcement of the beginning of Phase 2 of the Newry Leisure

Centre, Mr Curtis, Director of Strategic Planning and Policy, advised that this should be made prior to Christmas.

SPR/202/2015: Irish Language Strategy

Agreed: Councillor Reilly said he had indicated his concerns regarding the Irish Language Strategy, but they had not been recorded.
On the proposal of Councillor Reilly, seconded by Councillor Taylor, to amend the minute to reflect Councillor Reilly's concerns.

SPR/209/2015: Request to Acquire Lisburn Street Car Park, Ballynahinch

Noted: In response to a query from Councillor Murnin, Mr Curtis, Director of Strategic Policy and Performance, provided an update on the request to acquire Lisburn Street Car Park, Ballynahinch.

Agreed: **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor W Clarke, seconded by Councillor Ruane.**

C/161/2015 MINUTES OF ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 16 NOVEMBER 2015

Read: Minutes of Active and Healthy Communities Committee Meeting held 16 November 2015 (Copy circulated).

Agreed: **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Devlin, seconded by Councillor Kimmins.**

C/162/2015 MINUTES OF REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON 18 NOVEMBER 2015

Read: Minutes of Regulatory and Technical Services Committee Meeting held on 18 November 2015 (copy circulated)

Agreed: **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Hanna, seconded by Councillor Ennis.**

C/163/2015

NEWRY/LOUTH MOU COMMITTEE RE: NARROW WATER BRIDGE AND GOVERNMENT SUPPORT FOR SAME

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 7 December 2015, on Narrow Water Bridge.

Noted: Mr Curtis advised that at a recent meeting of NMDCC/Louth Joint Committee, it was recommended that both Councils would write to OFMDFM asking for an urgent meeting to discuss the future funding of the scheme.

It was proposed by Councillor Stokes, seconded by Councillor Ruane, that NMDCC and Louth Joint Committee write to OFMDFM asking for their support for the Narrow Water Bridge Project and requesting a meeting to discuss the project.

Councillor Reilly said that the businesses and the public of the District would prefer the Southern Relief Road was created rather than seeking funding for Narrow Water Bridge. Councillor Hanna concurred with Councillor Reilly's remarks.

Councillor Reilly proposed an amendment, seconded by Councillor Hanna, that Council requests the NI Executive to prioritise the Southern Relief Road and that seeking funding for Narrow Water Bridge be put in abeyance until the road was completed.

Councillor Reilly requested a Recorded Vote.

Councillors Carr, Ruane and Walker expressed concerns, saying their Parties supported both projects.

Mr Hannaway advised that Councillor Reilly's amendment would have the effect of directly negating the motion before the Council and therefore could not be taken.

Mr Hannaway stated that an update would be provided at the Enterprise, Regeneration and Tourism Committee on 14 December 2015 and he would seek an update regarding the meeting with the Minister.

Councillors Stokes and Ruane altered their initial motion to include writing to both Governments.

It was therefore proposed by Councillor Stokes, seconded by Councillor Ruane, that NMDCC and Louth Joint Committee write to both Governments asking for their support and requesting a meeting to discuss the project.

The results of the recorded vote were as follows:

FOR: 33
AGAINST: 2
ABSTENTIONS: 1

The Motion was CARRIED (copy results attached)

Agreed: It was agreed on the proposal of Councillor Stokes, seconded by Councillor Ruane, that NMDCC and Louth Joint Committee write to both Governments asking for their support for the Narrow Water Bridge Project and requesting a meeting to discuss the project.

It was further agreed that an update on the meeting with the Minister would be provided at the Enterprise, Regeneration and Tourism Committee on 14 December 2015.

REPORTS FROM OFFICERS

C/164/015 TO APPOINT REPRESENTATIVES TO THE BOARD OF CARLINGFORD LOUGH COMMISSIONERS

Read: Report from Mrs E McParland dated 27 November 2015 regarding the appointment of Members to the Board of Carlingford Lough Commissioners. (Copy circulated).

Mr Hannaway advised this matter had been ongoing for a few months and the appointments had previously been made from those Councillors serving on the Warrenpoint Harbour Authority namely Councillors Doran, Fitzpatrick and McKee. He stated the Commissioners were willing to permit Council to rotate its representatives on the Board over the term of the Council.

Councillor Ruane proposed that Councillor Doran be nominated for the full term of the Council. This was seconded by Councillor Burns.

Councillor Taylor proposed that Councillor McKee be nominated on a rotational basis, this was seconded by Councillor Burgess.

Following further discussion, Councillor Taylor and Councillor Burgess altered their proposal to state that Councillor McKee be nominated for the full term of the Council.

Councillor McGrath proposed that Councillor Fitzpatrick be nominated for the full term of the Council. This was seconded by Councillor Curran.

Mr Hannaway advised agreement was required on a form of voting for this appointment.

Councillor Ruane proposed each Councillor should vote once for one person. This was seconded by Councillor Burns and agreed unanimously.

As there were three nominations for only two positions, the matter was put to a vote, which was recorded at the request of Councillor Reilly. (copy of results appended to the minutes).

The results of the vote are as follows:

COUNCILLOR DORAN:	13 VOTES
COUNCILLOR FITZPATRICK:	13 VOTES
COUNCILLOR MCKEE:	10 VOTES
ASSENTIONS:	0

Agreed: It was therefore agreed that Councillor Doran and Fitzpatrick be nominated to the Board of Carlingford Lough Commissioners for the Council term 2015-2019.

C/165/2015 **RATES SUPPORT GRANT DELEGATION 11TH NOVEMBER 2015 – MINUTE AND PROPOSAL**

Read: Minutes and Proposal from Multi-Council Delegation with Minister for the Environment in Guildhall, Derry on 11th November 2015 at 11am. (Copy circulated).

Mr Hannaway advised Councillors had attended a multi-Council delegation meeting on 11th November 2015 in Guildhall, Derry and the minutes and proposal from that meeting were circulated. He stated the proposal asked that the NI Executive commit to:

- ring-fencing a sum of a minimum of £18.325m within Executive budgets from 2016/17 onwards, from the Department of the Communities and if necessary related Departments;
- undertake in the same year a detailed study as part of the wider review of Rates, co-designed with Local Government, to determine the real level of future need required to ensure that those Councils with proven socio-economic need can maintain parity of service provision with those with a stronger, sustainable rate base.

Agreed: It was agreed on the proposal of Councillor Curran, seconded by Councillor Craig to accept the proposal from the multi-Council delegation.

C/166/015 **PROPOSED REVIEW OF PLANNING (DEVELOPMENT MANAGEMENT)**

Read: Report from Mr C O'Rourke, Director of Regulatory and Technical Services dated 7 December 2015 regarding a

proposed review of Planning (Development Management) (Copy circulated).

Mr Hannaway presented the report advising that officers were seeking approval to set up a Task Force with the brief to critically review the operation of the Development Management function within the Planning Department, based on the experience gained since 1st April 2015.

Mr Hannaway advised that when Council established its arrangements for Planning, it had agreed that there would be a review of arrangements after 12 months. He stated the setting up of a Task Force would undertake this review and examine the following:

- the operation of the Briefing Panel
- the officers delegated authority
- the Planning Committee Operating Protocol
- speaking rights at the Planning Committee
- the prioritisation used to determine Planning application consideration
- the sign off and issuing of Planning decisions
- performance reporting in relation to Planning
- identify training and capacity building.

Mr Hannaway stated that as the Planning function cuts across a number of Council Departments, the Task Force should comprise the following:

- Chair and Deputy Chair of the Planning Committee
- Chair and Deputy Chair of the Regulatory and Technical Services Committee
- Chair and Deputy Chair of the Strategy Policy and Resources Committee
- Director of Regulatory and Technical Services
- Director of Strategic Planning and Performance
- Area Planning Manager
- Change Manager
- An independent outside person with significant Planning experience.

Members discussed the issue at length and Councillor Murnin proposed that members of the Briefing Panel be included as well as Chairs and Deputy Chairs being able to appoint nominees. This was seconded by Councillor Devlin.

Councillor Reilly asked if the Chief Executive would contact Donegal County Council's Chief Executive to get information from him on wind turbines.

Agreed: It was agreed on the proposal of Councillor Murnin, seconded by Councillor Devlin to accept the setting up of a task force and to include members of the Members' Briefing Panel. It was also agreed that Chairs and Deputy Chairs could appoint nominees to the Task Force.

The Chief Executive to contact Donegal County Council's Chief Executive to get information on wind turbines.

C/167/015 STRANGFORD FERRY TIMETABLE – CONSULTATION RESEARCH REPORT

Read: Report from Ms H McKee, Assistant Director Community Planning dated 7 December 2015 regarding Response to the consultation on the changes to the Strangford Lough Ferry Timetable (copy circulated).

Mr Curtis advised the Council had agreed to undertake a survey to ascertain opinion on the proposed changes to the Ferry Service timetable and the results indicated that the additional early morning sailing and the late sailings should be retained and other options explored for balancing the costs of this such as cutting services during the daytime in winter, possibility between the shifts of workers.

Agreed: **It was agreed on the proposal of the Chairperson, Councillor Bailie, seconded by Councillor Sharvin to accept the response to the consultation as set out and write to North Down and Ards Borough Council seeking their support in the submission.**

C/168/2015 RETENTION AND DISPOSAL SCHEDULE

Read: Report from Mrs A Robb, Assistant Director, Corporate Services, Administration and Mrs B Magill, Administration, dated 7 December 2015 regarding Retention and Disposal Schedule (copy circulated).

Mr Hannaway advised Council were required to develop a Retention and Disposal Schedule under the Disposal of Documents Order 1925. He stated the schedule needed to be submitted to PRONI by the end of December 2015.

Agreed: **It was agreed on the proposal of Councillor Doran, seconded by Councillor Sharvin to submit the Retention and Disposal Schedule, as presented, to PRONI.**

COMMUNITY PLANNING AND WELLBEING

C/169/2015 TO CONSIDER APPOINTMENTS TO THE NILGA PLANNING AND REGENERATION WORKING GROUP AND COMMUNITY PLANNING WORKING GROUP

Mr Hannaway advised NILGA were seeking one appointment to each of the Planning and Regeneration and Community Planning Working Groups.

Councillor McGrath proposed Councillor Fitzpatrick for the Community Planning Working Group. This was seconded by Councillor Andrews.

Councillor Ruane proposed a Sinn Fein nomination for the Planning and Regeneration Working Group, which would be communicated in due course. This was seconded by Councillor Burns.

Agreed: It was agreed on the proposal of Councillor McGrath, seconded by Councillor Andrews to nominate Councillor Fitzpatrick to NILGA Community Planning Working Group.

It was agreed on the proposal of Councillor Ruane, seconded by Councillor Burns to nominate a Sinn Fein Councillor on to NILGA Planning and Regeneration Working Group, the name of whom would be communicated in due course.

CORRESPONDENCE

C/170/2015 **CORRESPONDENCE FROM POST OFFICE REGARDING NOTICE OF CHANGES TO POST OFFICES – ALTNAMACKIN, CROSSGAR, ARDGLASS AND KILLYLEAGH**

Read: Correspondence received from Post Office regarding notice of changes to Post Offices – Altnamackin, Crossgar, Ardglass and Killyleagh (copy circulated).

Noted: The correspondence received from Post Office regarding note of changes to Post Offices at Altnamackin, Crossgar, Ardglass and Killyleagh was noted.

C/171/2015 **CORRESPONDENCE FROM DRD TRANSPORTNI RE: PROPOSED A24 BALLYNAHINCH BYPASS ENVIRONMENTAL STATEMENT DIRECTION ORDER AND VESTING ORDER – PUBLIC INQUIRY**

Read: Correspondence received from TransportNI regarding Proposed A24 Ballynahinch ByPass Environmental Statement, Direction Order and Vesting Order: Public Inquiry (copy circulated).

Mr Hannaway advised correspondence had been received from TransportNI regarding the Draft Direction Order, Draft Vesting Order and Environmental Statement for the proposed A24 Ballynahinch ByPass. He stated the Department for Regional Development has convened a Public Inquiry to examine the case for and against the proposed scheme which would be held in the Millbrook Lodge Hotel, Ballynahinch starting at 10.00am on 26 January 2016.

Noted: The correspondence highlighting the Public Inquiry would take place on 26 January 2015 at 10.00am in the Millbrook Lodge Hotel, Ballynahinch was noted.

C/172/2015 **M/2 – LETTER FROM HOME OFFICE (SYRIAN RESETTLEMENT CORRESPONDENCE TEAM) RE: RESPONSE TO OFFER TO SUPPORT AT LEAST 100 REFUGEES ON BEHALF OF NMDDC (BALLYKINLAR CAMP)**

Read: Correspondence received from Home Office regarding response to offer to support at least 100 refugees on behalf of NMDDC (Ballykinlar Camp) (copy circulated).

Noted: The correspondence was noted.

C/173/2015 **G/4/1 – LETTER FROM ROADS SERVICE RE: BULL'S ROAD, NEWRY – PERSONAL INJURY COLLISION RECORDS FROM PSNI**

Read: Correspondence received from Roads Service regarding Bull's Hill Road, Newry (copy circulated).

Councillor Kimmins advised that Roads Service had not provided the correct information within the correspondence as she had asked that the road be investigated due to its size not being sufficient to have 2-way traffic on it and had nothing to do with personal injury collisions.

Councillor Kimmins proposed that Council write to the Roads Service highlighting this fact and that cars would be coming into contact with on-coming vehicles, while trying to pass each other due to the inadequacy of the road. This was seconded by Councillor Ennis.

Agreed: It was agreed on the proposal of Councillor Kimmins, seconded by Councillor Ennis that a letter be written to Roads Service highlighting the fact that the Bull's Road in Newry was not adequate to accommodate 2-way traffic passing each other and asking that this matter be investigated.

C/174/2015 **NORTHERN IRELAND SOCIAL CARE COUNCIL ANNUAL REPORT AND ACCOUNTS 2014/15**

Read: Northern Ireland Social Care Council Annual Report and Accounts for 2014/15 (copy available at www.niscc.info/index.php/16-general/158-publications)

Noted: The Northern Ireland Social Care Council Annual Report and Accounts 2014/15 was noted.

C/175/2015 **APSE SEMINAR – ECONOMIC DEVELOPMENT, JOB CREATION AND SUSTAINABLE COMMUNITIES – DERRY – THURSDAY 10 DECEMBER 2015**

Read: Invitation received from APSE regarding Seminar to be held in Derry on Thursday 10 December 2015 regarding Economic Development, Job Creation and Sustainable Communities (copy circulated)

Agreed: It was agreed that Councillors Andrews and Craig would attend the APSE Seminar on Thursday 10 December 2015.

CONSULTATION DOCUMENTS

C/176/2015 **CONSULTATION ON NI LOCAL GOVERNMENT CODE OF CONDUCT – ALTERNATIVE ACTION PROPOSALS**

Read: Consultation document received from NI Local Government Code of Conduct – Alternative Action Proposals (copy circulated).

Mr Hannaway advised Members a consultation document had been received from Commissioner for Complaints for Northern Ireland regarding NI Local Government Code of Conduct – Alternative Action Proposals and recommended that Parties respond to the consultation.

Agreed: It was agreed that individual Parties should respond to the consultation on NI Local Government Code of Conduct – Alternative Action Proposals.

C/177/2015 **REPORT ON THE ACCESS TO JUSTICE REVIEW PART II**

Read: Report received on the consultation on the Access to Justice Review Part II (copy available at www.dojni.gov.uk/sites/default/files/consultation/doj/access-to-justice-review-consultation.pdf).

Noted: The report on the consultation on the Access to Justice Review Part II was noted.

C/178/2015 PUBLIC CONSULTATION ON THE PENALTY FARES (INCREASE) ORDER (NORTHERN IRELAND) 2016

Read: Correspondence received from Department of Regional Development regarding public consultation on the Penalty Fares (Increase) Order (Northern Ireland) 2016 (copy circulated).

Noted: **The consultation on the Penalty Fares (Increase) Order (Northern Ireland) 2016 was noted.**

C/179/2015 CONSULTATION ON THE KEY ISSUES RELATED TO THE ESTABLISHMENT OF A HELICOPTER EMERGENCY MEDICAL SERVICE (HEMS) FOR NORTHERN IRELAND

Read: Letter received from Department of Health, Social Services and Public Safety regarding Helicopter Emergency Medical Service (HEMS) for Northern Ireland – Public Consultation (copy circulated).

Members discussed the correspondence received on the Public Consultation and expressed their disappointment at the lack of public consultation meetings being held in the Southern part of Northern Ireland.

Councillor Reilly proposed that Council write to the Department expressing this view and requesting a consultation event be held in Newry or surrounding area. This was seconded by the Chairperson, Councillor Bailie.

Agreed: **It was agreed on the proposal of Councillor Reilly, seconded by Councillor Bailie that a letter be written to the Department expressing the Council's disappointment at the lack of public consultation meetings being held in the Southern part of Northern Ireland and requested that a public consultation event on the HEMS Service be held in Newry or the surrounding area.**

It was agreed to take item 27 at this stage.

SEALING DOCUMENTS

C/180/2015 SEALING DOCUMENTS

Agreed: **It was agreed to sign and seal the following documents on the proposal of Councillor Hanna, seconded by Councillor Craig:**

1. Client Support Agreement - Rock Merchanting Limited and Newry, Mourne and Down District Council (Provision of Gym Equipment at Newry Sports Centre)
2. Assisted Car Purchase - Environmental Health Officer
3. Loan Agreement - Elected Member Training

4. Arts Centre Cafe Licence
5. Newry Cathedral Corridor Public Realm Project - Form of Agreement

NOTICES OF MOTION

C/181/2015 NOTICE OF MOTION RECEIVED FROM COUNCILLOR T ANDREWS – OAKRIDGE CARE HOME

The Chairperson advised that due to the recent developments regarding Oakridge Care Home, Councillor Andrews had withdrawn his motion.

Councillor Andrews stated the residents and relations of residents were delighted with the news that new owners had taken over ownership of Oakridge Care Home.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

C/182/2015 FRANCIS HAMILL V NMDDC RoW CASE

Agreed: On the proposal of Councillor Murnin, seconded by Councillor P Clarke, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 5 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information in relation to which a claim to legal professional privilege could be maintained in legal proceedings.

Read: Report from Mrs C Murphy, Countryside/Rights of Way Officer, dated 1st December 2015 regarding matters in relation to an Appeal to the High Court – Newry, Mourne and Down District Council v Francis Hamill (copy circulated).

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Donnelly, it was agreed the Committee come out of closed session.

The Chairperson reported that Council had agreed on the proposal of Councillor Donnelly, seconded by Councillor Mulgrew to accept the officer's recommendation not to assert a Public Right of Way at the location subject to conditions detailed in the officer's report of 1st December 2015.

C/183/2015 REPORT ON SPR MINUTE REFERENCE SPR/226/2015 – VOLUNTARY SEVERANCE SCHEME

Agreed: On the proposal of Councillor Murnin, seconded by Councillor P Clarke, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 1-4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

Read: Report from Mrs C Miskelly, Assistant Director, Corporate Services, Human Resources, dated 7th December 2015 regarding recommendations for approval under RPA Staff Severance Scheme for Local Government (copy circulated at meeting).

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Donnelly, it was agreed the Committee come out of closed session.

The Chairperson reported that Council had agreed on the proposal of Councillor Craig, seconded by Councillor Ruane to accept the officer's recommendations for approval under RPA Staff Severance Scheme for Local Government, including the reduction of the number of staff being released under phase 2 from seven to six staff members.

There being no further business, the meeting concluded at 7.55pm

Signed: _____
 Chairperson

 Chief Executive

NEWRY, MOURNE & DOWN DISTRICT COUNCIL
RECORDED VOTE

DATE: 07-12-2015

VENUE: Downshire Civic Centre **MEETING:** Council Meeting

SUBJECT OF VOTE: Item C/163/2015 – Narrow Water Bridge

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews	X			
N Bailie	X			
P Brown	X			
R Burgess	X			
S Burns	X			
M Carr	X			
C Casey	X			
P Clarke	X			
W Clarke	X			
G Craig	X			
D Curran	X			
L Devlin	X			
G Donnelly	X			
S Doran	X			
S Ennis	X			
C Enright	X			
G Fitzpatrick	X			
G Hanna		X		
V Harte	X			
H Harvey	X			
T Hearty				X
D Hyland				X
L Kimmins	X			
M Larkin	X			
K Loughran	X			
D McAteer				X
K McAteer				X
C McGrath	X			
H McKee				X
R Mulgrew	X			
M Murnin	X			
P O Gribin	X			
B O Muiri	X			
B Quinn	X			
H Reilly		X		
M Ruane	X			
G Sharvin	X			
G Stokes	X			
D Taylor	X			
JJ Tinnelly	X			
B Walker			X	
TOTALS	33	2	1	5

NEWRY, MOURNE & DOWN DISTRICT COUNCIL
RECORDED VOTE

DATE: 07-12-2015

VENUE: Downshire Civic Centre **MEETING:** Council Meeting

SUBJECT OF VOTE: Item C/164/2015 – Carlingford Louth Commissioners

COUNCILLOR	FOR COUNCILLOR DORAN	FOR COUNCILLOR FITZPATRICK	FOR COUNCILLOR MCKEE	ABSTAIN/ABSENT
T Andrews		X		
N Bailie	X			
P Brown			X	
R Burgess			X	
S Burns	X			
M Carr		X		
C Casey	X			
P Clarke			X	
W Clarke	X			
G Craig			X	
D Curran		X		
L Devlin		X		
G Donnelly		X		
S Doran	X			
S Ennis	X			
C Enright			X	
G Fitzpatrick		X		
G Hanna			X	
V Harte	X			
H Harvey			X	
T Hearty				X
D Hyland				X
L Kimmins	X			
M Larkin	X			
K Loughran		X		
D McAteer				X
K McAteer				X
C McGrath		X		
H McKee				X
R Mulgrew	X			
M Murnin		X		
P O Gribin	X			
B O Muirì	X			
B Quinn		X		
H Reilly			X	
M Ruane	X			
G Sharvin		X		
G Stokes		X		
D Taylor			X	
JJ Tinnelly		X		
B Walker			X	
TOTALS	13	13	10	5

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 9 December 2015 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor T Andrews

In Attendance:

Councillor P Brown	Councillor C Casey
Councillor S Ennis	Councillor G Hanna
Councillor V Harte	Councillor M Murnin
Councillor Ó Gribin	Councillor H Reilly
Councillor G Stokes	Councillor D Taylor

Non Committee Members:

Councillor B Walker
Councillor B Quinn

Officials in Attendance

- Mr C O'Rourke, Director of Regulatory and Technical Services
- Mr A McKay, Head of Planning
- Mr K Scullion, Assistant Director of Facilities, Management and Maintenance
- Mr C Jackson, Assistant Director of Building Control and Regulations
- Mr J Parkes, Assistant Director of Waste Management
- Mrs E McParland, Democratic Services Manager
- Mrs L Dillon, Democratic Services Officer
- Mrs C McAteer, Democratic Services Officer

RTS/135/2015: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors G Fitzpatrick; H McKee; G Sharvin and S Doran.

Councillor Andrews said he would like to extend his thanks to the Committee Members; fellow colleagues and staff who had helped and supported him over the past year and particularly since the new Council went live on 1 April 2015.

RTS/136/2015: DECLARATIONS OF INTEREST

Councillor Quinn said he was not a member of the RTS Committee but would like to express a professional interest in an item on the agenda relating to the re-use of old furniture from the Council's recycling centres.

It was noted there were no other declarations of interest.

RTS/137/2015: ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 18 NOVEMBER 2015

Read: Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 18 November 2015. **(Circulated)**.

Mr O'Rourke said that there was a slight change to the Action Sheet this month as the actions had not been approved by the Council when the Sheet was issued with the agenda. They had been approved at the Council meeting on Monday 7 December 2015 and he could provide a verbal update to any Member who had any queries.

Agreed: The Action Sheet was noted.

RTS/138/2015: THE REGULATORY AND TECHNICAL SERVICES BUSINESS PLAN

Read: The Regulatory and Technical Services Business Plan. **(Circulated)**.

Mr O'Rourke took Members through the Business Plan and advised that quarterly updates on progress would be presented to the Committee so that Members could ensure the targets of the Business Plan were being met.

Mr O'Rourke responded to a number of queries from Councillors including an update on the request that the Council's pest control service be re-instated; the planning system in the Republic of Ireland and the desire to make Newry, Mourne and Down a premier tourist destination, not just in Ireland but in the UK and beyond.

Agreed: It was agreed on the proposal of Councillor Murnin, seconded by Councillor Hanna, to approve the Regulatory and Technical Services Directorate Business Plan 2015-2016.

FACILITIES MANAGEMENT AND MAINTENANCE

RTS/139/2015: PROVISION OF BUS SHELTERS – BUS SHELTER AT DRUMANESS/NEWCASTLE ROAD, DUNDRUM

Read: Report from Kevin Scullion dated 10 December 2015 regarding the provision of a bus shelter at Drumaness/Newcastle Road, Drumaness – Belfast direction. The report recommended that a bus shelter be provided at this location subject to the availability of funding. **(Circulated)**.

Agreed: It was agreed on the proposal of Councillor Stokes, seconded by Councillor Hanna to approve the provision of a bus shelter at Drumaness/Newcastle Road, Drumaness, subject to the availability of funding.

RTS/140/2015: APPLICATION FOR FUNDING TO PROVIDE PATHWAY TO DECHOMET GRAVEYARD

Read: Report dated 10 December 2015 from Mr K Scullion advising that an application for funding from the Heritage Lottery Fund to create a pathway into Dechomet Graveyard, which was in ownership of the Council, had been unsuccessful. Proposed capital spend of £25,000 had been submitted for consideration by the Council in the 2016/2017 Capital Projects. The report also noted the potential need for an archaeological dig at the site with an initial estimated cost of £850,000. **(Circulated).**

In response to queries from Members Mr O'Rourke said that under the Disability Discrimination Act access to facilities had to be available to everyone, including wheelchair users.

Agreed: **It was agreed on the proposal of Councillor Hanna, seconded by Councillor O'Grbin that Council Officials investigate if there were other Council owned graveyards that had access issues and report back to Committee.**

Councillor Casey, Councillor Harte, Councillor Brown and Councillor O'Grbin left the meeting – 6.30 pm.

PLANNING

RTS/141 /2015 – PLANNING DEPARTMENT - PERFORMANCE INDICATORS

Read: Report on Planning Department Performance Indicators. **(Circulated).**

Mr McKay presented the figures for Planning Department performance and said applications received were up 10-15% for the same period last year. He said the number of applications decided had dipped slightly but added that following a recruitment process 1 No. full time Planner had been appointed and 2 No. temporary planners. It was hoped they would be in post in early January 2016 and this would make a positive impact on the planning performance indicators.

Mr McKay said there were 3 more temporary posts to fill and hopefully interviews for these would take place before Christmas.

Agreed: **It was unanimously agreed to note the Planning Performance Indicators Report.**

Noted: **It was noted the Mournes Area Councillors had requested that Mr McKay update them on 2 No. applications in the Mournes area.**

WASTE MANAGEMENT

RTS/142/2015: OLD FURNITURE AT COUNCIL RECYCLING SITES

Councillor Andrews said he had been asked by Councillor Walker and Councillor Quinn to put an item on the agenda regarding old furniture that ends up in Council amenity sites and what happens to it.

Councillor Walker said he, and a number of other Councillors, had attended an exhibition by Pop Up Art in Stormont about 3 weeks ago. He said this Group operated out of a hub in Downpatrick and worked with people who had mental health problems. They got old furniture which their members restored and sold on and this proved to be very therapeutic for them, as well as raising much needed funds for their Organisation.

Councillor Walker said a lot of old furniture was left at the Council amenity sites and he believed it should be offered to groups such as this one.

Councillor Quinn supported Councillor Walker's comments and spoke of a group called SPACE who worked with people with mental health issues, learning difficulties etc. and who did similar work in upgrading old furniture

Councillor Hanna, Taylor, Reilly, Andrews and Ennis also spoke in support of the Council adopting such an initiative.

Mr Joe Parkes outlined the arrangements for donating old furniture to charities which were in place in two recycling centres in the Downpatrick area. He said a similar initiative had been tried in the Newry site but had not been successful.

Agreed: **It was agreed on the proposal of Councillor Hanna, seconded by Councillor Taylor, that the Council adopt a policy that people leaving old furniture at Council amenity sites be given the opportunity to donate it to charity and that expressions of interest be sought from charitable organisations to collect this furniture for upgrading and re-use.**

FOR NOTING

RTS/143/2015: U6076 CLOGANRAMER ROAD, NEWRY (ABANDONMENT) ORDER (NI) 2015 NO. 374

Read: Letter dated 25 November 2015 from DRD advising of the above road abandonment. **(Circulated).**

Agreed: **It was unanimously agreed to note the above correspondence.**

RTS/144/2015: CONSULTATION ON CHANGES TO THE PLASTIC PACKAGING RECYCLING BUSINESS TARGETS FOR 2016-2017 AND NEW TARGETS FOR PLASTIC AND GLASS FOR 2018-20

Read: Letter dated 26 November 2015 from DoE advising they had published the above named consultation paper as part of a UK-wide consultation with any comments to be made by 23 December 2015. . **(Circulated).**

Agreed: **It was unanimously agreed to note the above correspondence.**

RTS/145/2015: ANTI LITTER WORKING GROUP MEETING – 20 NOVEMBER 2015

Read: Report of Newry, Mourne and Down District Council Anti-Litter Working Group Meeting held on 20 November 2015. **(Circulated).**

Agreed: **It was unanimously agreed to note the above report.**

RTS/146 /2015 – ARC 21 JOINT COMMITTEE MEETING MEMBERS MONTHLY BULLETIN (3 DECEMBER 2015)

Read: Arc 21 Joint Committee Members Monthly Bulletin – 3 December 2015. **(Circulated).**

Agreed: **It was unanimously agreed to note the above correspondence.**

RTS/147/2015 – ARC 21 STEERING GROUP MEETING - TUESDAY 27 OCTOBER 2015

Read: Minutes of ARC 21 Steering Group Meeting held on Tuesday 27 October 2015. **(Circulated).**

Agreed: **It was unanimously agreed to note the above Minutes.**

RTS/148/2015 – ARC 21 JOINT COMMITTEE MEETING - THURSDAY 5 NOVEMBER 2015

Read: Minutes of ARC 21 Joint Committee Meeting held on Thursday 5 November 2015. **(Circulated).**

Agreed: **It was unanimously agreed to note the above Minutes.**

**RTS/149/2015: REPAIRS TO STEPS AT MANSE ROAD, KILKEEL
(BEACH ACCESS)**

Agreed: It was agreed at the request of Councillor Reilly that urgent action be taken to repair the steps at Manse Road, Kilkeel (beach access) which had been undermined due to recent bad weather.

There being no further business the meeting concluded at 7.00 pm.

For consideration at the Council Meeting to be held on Monday 4 January 2016.

Signed: Councillor Terry Andrews
Chairperson of Regulatory & Technical Services Committee

Signed: Mr C O Rourke
Director Regulatory & Technical Services

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

30

**Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on
Monday 14 December 2015 at 6.00pm in the Mourne Room, Downshire Civic
Centre, Downpatrick**

Deputy Chairperson: Councillor R Mulgrew

In Attendance: (Committee Members)

Councillor T Andrews
Councillor R Burgess
Councillor W Clarke
Councillor G Donnelly
Councillor S Ennis
Councillor G Hanna
Councillor V Harte
Councillor H Harvey
Councillor T Hearty
Councillor D McAteer
Councillor M Ruane
Councillor G Stokes

(Non Committee Members)

Councillor J Tinnelly

Officials in Attendance:	Mr L Hannaway	Chief Executive
	Ms M Ward	Director Enterprise Regeneration & Tourism
	Mr J McGilly	Assistant Director Enterprise Regeneration & Tourism
	Mr M Mohan	Senior Tourism Initiatives Manager
	Ms M Boyle	Tourism Development Officer
	Ms E McParland	Democratic Services Manager
	Ms L Dillon	Democratic Services Officer

ERT/142/2015: APOLOGIES AND CHAIRPERSON'S REMARKS

Councillor Mulgrew welcomed the members of the Youth Council to the meeting who were present to observe proceedings.

The following apologies were received:

Councillor D Curran

Councillor B Quinn

Councillor Andrews said Councillor Curran Chairperson of the Enterprise Regeneration & Tourism Committee wanted to convey Christmas greetings to everyone.

On behalf of the Enterprise Regeneration & Tourism Committee, Councillor Mulgrew Vice Chairperson extended best wishes to Councillor Curran.

ERT/143/2015: DECLARATIONS OF INTEREST

No Declarations of Interest were received.

ERT/144/2015: ACTION SHEET MINUTES OF ENTERPRISE REGENERATION & TOURISM COMMITTEE MEETING MONDAY 9 NOVEMBER 2015

Read: Action Sheet arising out of the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 9 November 2015. **(Copy circulated)**

AGREED: **It was unanimously agreed to note the Action Sheet arising from the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 9 November 2015.**

Geotourism

Noted: It was noted matters regarding Geotourism would be discussed at a later stage on the agenda.

Newry Business Improvement Bid

AGREED: **It was agreed a copy of the Newry Business Improvement Bid be forwarded to Councillor D Curran Chairperson of the Enterprise Regeneration & Tourism Committee.**

Appointment of Programme Advisor – St Patrick’s Festival

Noted: It was noted that costs in the sum of £25,000 for the appointment of a Programme Advisor for the St Patrick’s Festival (Downpatrick/Armagh) over 3 years would be met on a shared basis between Armagh Banbridge & Craigavon Borough Council and Newry Mourne & Down District Council.

Works at Newry Town Hall – Phase II

Noted: It was noted that works for Phase II at Newry Town Hall would include works to the interior of the building.

AGREED: **Ms M Ward Director of Enterprise Regeneration & Tourism to advise Councillor S Ennis if the tender for Phase II for Newry Town Hall will**

include refurbishment of seating.

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ENTERPRISE EMPLOYMENT AND REGENERATION ITEMS

ERT/145/2015: CASTLEWELLAN ARBORETUM AND FOREST PARK HERITAGE LOTTERY FUND APPLICATION

Read: Report dated 1 December 2015 from Mr J McGilly Assistant Director Enterprise Regeneration & Tourism regarding the Castlewellan Arboretum and Forest Park Heritage Lottery Fund bid. (Copy circulated)

AGREED: On the proposal of Councillor Harvey seconded by Councillor Burgess it was agreed as follows: -

- (a) **Review the Terms of Reference of Castlewellan Arboretum Advisory Board with a view to making it a more useful Board in the plans for a bid to Heritage Lottery and widen its membership to ensure it is more diverse and beneficial to Council as the Castlewellan Task and Finish Project Board.**
- (b) **Introduce Councillor membership to the Board. The members to be nominated by Council and to take up seats on the Board with immediate effect.**
- (c) **Permit officers to obtain and pay for specialist advices in relation to project in order to ensure it is developed as per Heritage Lottery Fund requirements subject to confirmation of costs to ERT Committee.**

Noted: A total of 7 Councillors would be nominated to the Membership of the Board to be representative of Councillors from across the entire District.

ERT/146/2015: ERT DIRECTORATE BUSINESS PLAN

Read: Report dated 8 December 2015 from Ms M Ward Director of Enterprise Regeneration & Tourism regarding the Enterprise Regeneration & Tourism Business Plan. **(Copy circulated)**

Councillor Andrews asked for clarification as to which Council Officers would be responsible for completing the items contained in the Business Plan and which Elected Members would be part of this process as he felt a task and finish group should be formed to implement the plan.

Councillor McAteer asked if the Members of the ERT Committee would be able to prioritise some of the projects contained in the Business Plan.

Noted: It was noted the Business Plan was an operational plan and that relevant Council Officers would be allocated from across the Directorate to deliver on the various items contained within the plan. The plan linked in with the Enterprise Regeneration & Investment Strategy document and in time priorities would change but this would be looked at as the plan would progress. If Members had any queries they can contact Ms M Ward Director Enterprise Regeneration & Tourism.

AGREED: **On the proposal of Councillor Hearty seconded by Councillor Hanna it was agreed to adopt the Enterprise Regeneration & Tourism Business Plan.**

It was also agreed that a report on the ERT Business Plan be tabled at the Enterprise Regeneration & Tourism Committee on a quarterly basis.

**ERT/147/2015: WARRENPOINT PUBLIC REALM SCHEME
- CHURCH STREET/THE SQUARE**

Read: Report dated 7 December 2015 from Mr J McGilly Assistant Director of Enterprise, Regeneration and Tourism regarding the Warrenpoint Public Realm Scheme (Church Street/The Square). (Copy circulated)

AGREED: **It was unanimously agreed to note the following recommendations as agreed at the Warrenpoint Public Realm Scheme Task & Finish Steering Committee Meeting held on 19 November 2015:**

- (a) The Task & Finish Steering Committee now accept the 42 week programme and work with the Contractor to properly prepare for the Trader Information Meeting and deliver on-going PR regarding the scheme, throughout the works.**
- (b) Council Officials to follow-up with NI Water on their planned works to make sure that they are linking up with TNI to programme other Carriageway Sewage Improvement Works.**

Noted: Elected Members may contact Mr Seamus Crossey Enterprise Development Officer should any problems arise regarding the Warrenpoint Public Realm Scheme. They may also contact Ms M Ward Director ERT or Mr J McGilly Assistant Director ERT.

Reporting to local Councillors regarding the scheme can if necessary be done via the DEA Structures.

Warrenpoint Public Realm Scheme Task & Finish Steering Group Meetings will be held on a more frequent basis as the scheme progresses ie, monthly.

Transport NI will be a consultee throughout the scheme.

ERT/148/2015: NEWRY CATHEDRAL CORRIDOR – PUBLIC REALM SCHEME

Read: Report dated 7 December 2015 from Mr J McGilly, Assistant Enterprise, Regeneration and Tourism regarding the recommendations arising out of the Task & Finish Public Realm Steering Group Meeting held on 12 November 2015 regarding the Newry Cathedral Corridor Public Realm Scheme.
(Copy circulated)

Agreed: **On the proposal of Councillor Stokes seconded by Councillor Harte it was agreed: -**

- (a) Newry City Centre Management Partnership (NCCMP) to continue to try and source the names of 3 affected businesses that would be prepared to sit on the Committee.**
- (b) NMDDC, (NCCT) Newry Chamber of Commerce & Trade & NCCMP all in agreement with the Work Programme presented in regards to the sequence of works to be delivered, starting in Marcus Street East.**
- (c) Key Partnership working now to be undertaken to ensure that the 'Hill Street is open for Business' message is continually circulated.**
- (d) Further Meetings of the Task & Finish Steering Committee to be held throughout the works.**

ERT/149/2015: NEWRY LINKAGES REVITALISATION

Read: Report dated 7 December 2015 from Mr J McGilly, Assistant Director Enterprise Regeneration & Tourism to provide an update on the Shop Front Revitalisation Scheme that is proposed on the back of the 2014 Public Realm Scheme delivered along Buttercrane and Merchants Quay. There are now potential DSD monies on the table up to March 2016, subject to an agreed Action Plan being signed off by the end of October. The Task & Finish Steering Group is made up of a joint partnership between representatives of local traders located along Buttercrane and Merchants Quay and Newry City Councillors.

AGREED: **On the proposal of Councillor Stokes seconded by Councillor McAteer it was agreed to approve the following recommendations agreed at the Task & Finish Steering Meeting held on 5 November 2015: -**

- (a) The Task & Finish Steering Committee agree to the presented Newry Linkages Revitalisation Scheme and draft Action Plan,**

which is now to be submitted to DSD for approval to release the grant aid.

- (b) **Additional elements discussed at the Meeting should also be included in the lower priorities for the Plan, in case additional monies are obtained.**

ERT/150/2015: BILL ON RURAL NEEDS RESPONSE

Read: Report dated 17 November 2015 from Mr J McGilly, Assistant Director Enterprise Regeneration & Tourism regarding a response to the Rural Needs Bill. (Copy circulated)

AGREED: **It was agreed to note the written response in relation to the Rural Needs Bill as per Report from Mr J McGilly, Assistant Director Enterprise Regeneration & Tourism dated 17 November 2015.**

ENTERPRISE EMPLOYMENT AND REGENERATION ITEMS – FOR NOTING

ERT/151/2015: MAKE IT LOCAL INITIATIVE

Read: Report dated 14 December 2015 from Ms M Quinn, Project Development Manager regarding the Make It Local Initiative. (Copy circulated)

AGREED: **It was agreed to note the update contained in Report dated 14 December 2015 from Ms M Quinn, Project Development Manager regarding the Make It Local Initiative.**

Council Officials to contact any other relevant groups/government agencies, in particular Invest NI, to establish if they would be interested in becoming involved with the Make it Local Initiative.

ERT/152/2015: REPORT RE: SOUTHERN RELIEF ROAD - WEDNESDAY 21 OCTOBER 2015

Read: Report dated 3 December 2015 from Mr J McGilly Assistant Director Enterprise Regeneration & Tourism regarding funding for the Southern Relief Road. (Copy circulated)

Councillor McAteer asked why no lobbying was carried out with representatives of the European Parliament and highlighted the potential of creating a Southern Relief Road and the possibility of a crossing near Narrow Water, and stressed the need for a closer working relationship with Transport NI with regarding to funding applications for such a project. He added that MEPs should be lobbied regarding this project including MEPs from the bordering Louth constituency.

AGREED: On the proposal of Councillor Clarke seconded by Councillor Ennis it was agreed as follows:

- (a) To note the following recommendations arising from the Report of a Meeting held on 21 October 2015 with Ms C Fitzgerald Head of EU Commission in NI, regarding the Council's application for funding for the Southern Relief Road:
 - (1) Ms C Fitzgerald Head of EU Commission in NI to forward the Council information of the 315 billion euro investment plan.
 - (2) Council to arrange to meet new Transport NI Minister, Ms Michelle McIlveen and Jennifer McCann MLA.
 - (3) Include community planning in the application from a Health Perspective.
 - (4) The Council to work in partnership with Transport NI and input into any application put forward.
 - (5) Arrange to meet Ken Bishop NILGA to perhaps advise the Council on how to draw down funding for the Southern Relief Road application.
- (b) The Council write to the 3 No. MEPs in the European Parliament and to the MEPs from the bordering Louth constituency to lobby for EU funding for the Southern Relief Road.

Councillor Hanna said he was not in favour of writing to MEPs in the Louth constituency.

The above proposal was put to a vote by way of a show of hands and voting was as follows:

For: 9
Against: 3

The proposal was declared carried.

ERT/153/2015: FOOTWAY SCHEME – A2 KILLOWEN ROAD, ROSTREVOR

Read: Report dated 17 November 2015 from Ms C Murphy Countryside/ROW Officer regarding a Footway Scheme proposed by DRD at A2 Killowen Road, Rostrevor on a section of Public Right of Way – Killowen Road to Foreshore at Outdoor Education Centre. (Copy circulated)

AGREED: It was agreed to note the Report from Ms C Murphy Countryside/ROW Officer regarding a Footway Scheme proposed by DRD at A2 Killowen Road, Rostrevor on a section of Public Right of Way – Killowen Road to Foreshore at Outdoor Education Centre.

TOURISM CULTURE & EVENTS ITEMS

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ERT/154/2015: LETTING OF LANDS – DELAMONT COUNTRY PARK

Read: Report dated 30 November 2015 from Mr S Boyle Park Manager regarding the letting of lands at Delamont Country Park. **(Copy circulated)**

AGREED: **On the proposal of Councillor Harvey seconded by Councillor Andrews it was agreed:**

- (a) To extend the Licence to the current Licensee for field numbers 8a (7.2 hectares), 7d (2.2 hectares), 8b (3.35 hectares), a total of 12.75 hectares.**

NB: This land being required to accommodate the Skiffie Worlds in Summer 2016. The Licence fee for this bid of 12.75 hectares (31.1 acres) under the current Licence agreement is £75 per acre – total £2,332.50.

- (b) The remaining 27 hectares to be advertised under open tender for conacre – sheep grazing only, for one year.**
- (c) To let, through open advertisement, the remaining 30.4 hectares for sheep grazing/crops for a further five year Licence period from 2017.**

ERT/155/2015: FOREST PARK DEVELOPMENT – TRANSFER OF ASSETS - - FRANCHISING CARAVAN & CAMPING FACILITIES

Read: Report dated 14 December 2015 from Mr G McGivern Officer regarding franchising of Caravan & Camping facilities at Castlewellan, Tollymore and Rostrevor Forest Parks. **(Copy circulated)**

Councillors McAteer and Tinnelly both expressed concerns that Kilbroney Park could potentially be included in future franchising proposals and said they would be opposed to the transfer of any facility at Kilbroney Park.

Ms Ward explained any arrangement to franchise would be to develop and enhance existing services and all parks needed to be given due consideration regarding franchising to establish whether or not they should be included in any proposals.

AGREED: **On the proposal of Councillor Clarke seconded by Councillor Andrews it was agreed the Council commission external expertise to complete options appraisals and business case to include:**

- (a) Completion of condition surveys for Castlewellan, Tollymore and Kilbroney Caravan Parks (to include the touring in the tree side site at Kilbroney)**
- (b) Financial assessment of income and expenditure for all 3 sites.**

- (c) **Overview of caravan and camping park market operation.**
- (d) **A scope of potential management options and recommendations of preferred options to the Council.**
- (e) **Consideration and recommendation of preferred contractual relationship between the Council and Forestry Service for the future management of caravan parks.**
- (f) **A scope of options for preferred contractual arrangements (in terms of licence, lease or alternates) between the Council and Caravan Park managers.**

ERT/156/2015: PROPOSED LISTING – EVENTS 2016 – 2017

Read: Report dated 14 December 2015 from Mr M Mohan Senior Tourism Initiatives Manager regarding a proposed list for Events 2016-2017. (Copy circulated)

AGREED: **On the proposal of Councillor Mulgrew seconded by Councillor Harvey it was agreed that financial allocation for the proposed listing for Events 2016-17 be discussed at a Special Rates Workshop to be held in advance of the next Council Meeting regarding Rate Estimates on Friday 15 January 2015. All Councillors to be invited to attend the Special Workshop.**

ERT/157/2015: FORWARD PLANNING – SLIEVE GULLION FOREST PARK

Read: Report dated 25 November 2015 from Ms M Boyle Tourism Development Officer regarding forward planning for Slieve Gullion Forest Park. (Copy circulated)

AGREED: **On the proposal of Councillor Donnelly seconded by Councillor Hearty it was agreed:**

- (a) **A meeting to be arranged with Council Officials, including Estates Department and Clanyre Group, to discuss the way forward with regard to the water tank upgrade at Slieve Gullion.**
- (b) **Mrs J McCann Area Community Development Officer to get an update on legal advice on the shutting of entrance and exit gates at Slieve Gullion and report back to the next meeting in due course.**

ERT/158/2015: APPLICATION – ESMEE FAIRBURN COLLECTIONS FUND NEWRY MOURNE & DOWN MUSEUM PERFORMING ARTS COLLECTION

Read: Report dated 14 December 2015 from Ms N Cunningham Museum Curator regarding a letter of offer received from Esmee Fairburn Collections Fund in

respect of an application for funding for Newry Mourne & Down Museum Performing Arts Collection. (Copy circulated)

AGREED: On the proposal of Councillor Stokes seconded by Councillor Donnelly it was agreed to accept the offer of funding from Esmee Fairburn Collections Fund in respect of Newry Mourne & Down Museum Performing Arts Collection.

AGREED: It was also agreed to extend a message of thanks from Councillors to the Officers responsible for submitting this application.

ERT/159/2015: HOLIDAY WORLD 2016 (BELFAST AND DUBLIN)

Read: Report dated 3 December 2015 from Ms M Boyle Tourism Development Officer providing details regarding staffing arrangements at Holiday World 2016. (Copy circulated)

AGREED: On the proposal of Councillor Burgess seconded by Councillor Hearty it was agreed:

- (a) To note Council attendance at the Holiday World promotions and details of staff committed, as per Report dated 3 December 2015 from Ms M Boyle Tourism Development Officer.**
- (b) Any Councillors who wish to have a rota on the stand to advise Ms M Boyle Tourism Development Officer.**
- (b) Should any Elected Member wish to attend either Holiday World 2016 event in Dublin or Belfast, that they inform Ms M Boyle Tourism Development Officer.**

ERT/160/2015: KILBRONEY MASTERPLAN

Read: Report dated 4 December 2015 from Ms M Ward Director Enterprise Regeneration & Tourism regarding the Draft Masterplan for Kilbroney Park and Rostrevor Forest. (Copy circulated)

Councillor Tinnelly expressed concern regarding the lack of reference in the Masterplan made to improvements to play pitch facilities at Kilbroney Park and he felt that this part of the park should be a priority first item within the plan.

Councillor McAteer said the Council needed to revisit the lower part of the park and examine the creation of additional access and signage to indicate historical attractions and businesses in the area.

Ms Ward explained the Masterplan document tabled was an Executive Summary only and that more detail was contained in the full report. She said the plan will involve significant costs therefore Officials would be seeking funding from various external bodies after which projects will then be considered for prioritisation. She added that the Active & Healthy Communities Committee would be appropriate Committee to deliver on playing pitch aspect of the plan.

AGREED: On the proposal of Councillor Hanna seconded by Councillor Ruane it was agreed to adopt the Masterplan for Kilbroney Park and Rostrevor Forest and progress recommendation on the basis of obtaining the necessary funding for various aspects contained within the plan.

ERT/161/2015: MOUNTAIN BIKE NI CONSORTIUM 2016-17

Read: Report dated 3 December 2015 from Ms M Boyle Tourism Development Officer regarding Mountain Bike NI Consortium 2016-17. (Copy circulated)

Councillor Tinnelly said that since the introduction of the Mountain Bike Trail in Rostrevor, there had not been any upturn in local business in the area and felt this needed to be taken into consideration if the Council are to renew the provision of this activity for a further 3 year period.

Councillor Clarke said he believed that since the introduction of Mountain Bike activities there had been an increase in the number of visitors to Forest Parks and said the Council needed to continue to market its assets and business to realise the potential of such activities in the area and make efforts to attract people to their establishments.

AGREED: On the proposal of Councillor Clarke seconded by Councillor McAteer it was agreed:

- (a) As part of a Council Service Level Agreement with ORNI, provide £36,332 for Mountain Bike NI to provide marketing and PR support for the National Trail Centres of Rostrevor and Castlewellan for April 2016 – March 2017, subject to partner Councils contributions as required.**
- (b) As part of the Mountain Bike NI consortium, seek a new sponsor. To be advertised January 2016 for a period of 3 years.**

Councillor Hanna cautioned the Council to proceed with care in respect of expenditure on the Mountain Bike Trail at Kilbroney Park Rostrevor as this was a niche sport.

ERT/162/2015: GRAPHIC DESIGN SERVICES RE: ST PATRICK'S INTERNATIONAL FESTIVAL 2016

Read: Report dated 14 December 2015 from Mr M Mohan Senior Tourism Initiatives Officer seeking approval to use Armagh City Banbridge & Craigavon Borough

Council's internal graphic design service to deliver the design and print aspect of the St Patrick's International Festival 2016. (Copy circulated)

AGREED: On the proposal of Councillor Hanna seconded by Councillor Burgess it was agreed to approve the use of Armagh City Banbridge & Craigavon Borough Council's internal graphic design service to deliver the design and print aspect of the St Patrick's International Festival 2016.

Noted: It was noted the brand would be agreed via a joint working group initiative and Councillors would have an opportunity to see the brand prior to any decision being agreed.

**ERT/163/2015: USE OF WARRENPOINT SQUARE
RE: ELMER BELL DIZZYLAND FUNFAIR**

Read: Report dated 3 December 2015 from Ms B Magill Administration Officer regarding a request by Elmer Bell Dizzyland Funfair, to use of a portion of Warrenpoint Square by Bells Amusements in 2016.
(Copy circulated)

AGREED: On the proposal of Councillor Hearty seconded by Councillor Donnelly it was agreed to approve a request from Elmer Bell Dizzyland Funfair to use a portion of land in Warrenpoint Square for amusements for a period of time at:

- St Patrick's Day
- Easter
- Maiden of the Mourne Festival.

Exact location to be confirmed subject to Environmental Improvement Scheme contract progression.

ERT/164/2015: WORKS AT NEWRY TOWN HALL – PHASE II

Read: Report dated 14 December 2015 from Mr G McVeigh Surveyor regarding works at Newry Town Hall Phase II. (Copy circulated)

AGREED: It was agreed to note the contents of Report dated 14 December 2015 from Mr G McVeigh Surveyor, regarding works at Newry Town Hall – Phase II.

ERT/165/2015: TOURISM STRATEGY TASK & FINISH PROJECT BOARD

Read: Report dated 4 December 2015 from Ms M Boyle Tourist Development Officer providing an update regarding the Tourism Strategy Task & Finish Project Board.
(Copy circulated)

AGREED: It was unanimously agreed as follows:

- (a) **A detailed report on the content of the Service Level Agreement with ORNI (Outdoor Recreation NI) to be brought to the ERT Committee following consultation with the AHC department to include details on budget, maintenance of trails and customer facing role. The Service Level Agreement to also incorporate the recommendation agreed by Council regarding Mountain Bike NI.**
- (b) **The Events Report to be updated to include events on Camlough Lake, Ring of Gullion Landscape Partnership Events and to advise on towns/villages which would benefit. Opportunities to link GI sites into the Festival of Flight to be considered and opportunity to include the Curragh event on the schedule to be considered.**
- (c) **Opportunities to run a chefs competition involving local Colleges as part of Year of Food & Drink to be considered.**

Geotourism

Noted: It was noted an application had been submitted to (UNESCO) United Nations Educational, Scientific and Cultural Organisation regarding Geotourism.

Councillor Hearty said tourism was a top priority and he highlighted the importance of the Geotourism project. He said the Council should be taking all measures to ensure this major project was followed up by relevant Council Officers and he asked that UNESCO be informed of the names of the Council Officers who will be responsible for the application.

Ms Ward advised that UNESCO had been informed of the change of Officers and a Members Working Group in respect of the Geotourism Project would be set up in early January 2016 and a further detailed report will be tabled at the ERT Committee Meeting in January 2016 regarding progress on the Geotourism funding application.

Councillor Tinnelly concurred with Councillor Hearty and asked that it be recorded that he was disappointed that the two personnel who had been working on the Geotourism application were no longer in post with expertise being lost.

Councillor McAteer expressed similar sentiments to that of Councillor Tinnelly regarding the 2 former Geotourism staff members and said their level of professionalism would be very hard to replace.

Festival of Flight

Councillor Harvey asked if the Festival of Flight could be held on one day as opposed to being ran over a 2 day period.

AGREED: It was agreed the Festival of Flight event could be discussed at the Special Rate Estimates Workshop regarding Events 2016-17, to be held prior to the Council Meeting regarding Rate Estimates on Friday 15 January 2016.

Councillor Mulgrew wished everyone a nice Christmas.

The meeting concluded at 7.35pm.

For consideration at the Council Meeting to be held on Monday 4 January 2016.

Signed: **Councillor R Mulgrew**
Vice Chairperson

Signed: **Ms M Ward**
Director of Enterprise Regeneration & Tourism