



June 3rd, 2019

**Notice Of Meeting**

You are requested to attend the Council meeting to be held on **Monday, 3rd June 2019** at **6:00 pm** in **Mourne Room, Downshire.**

# Agenda

## 1.0 Apologies & Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from Council Meeting held on 1 April 2019

 *Action Sheet from Council 01.04.2019.docx*

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### *Council Minutes For Adoption and Signing*

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## 4.0 Minutes of Council Meeting held on 1 April 2019

 *Council Minutes -01042019.pdf*

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## 5.0 Minutes of Annual Meeting held on 20 May 2019

 *Annual Meeting Minutes 20.05.2019.pdf*

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### *Committee Minutes for Consideration and Adoption*

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## 6.0 Minutes of Audit Committee Meeting held on Monday 15 April 2019

 *Minutes Audit Committee April 2019 PDF.pdf*

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### *Correspondence and Conferences*

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## 7.0 NAC Conference - Regeneration of Towns and Villages

Date: 28 - 30 June 2019

Venue: The Royal Clifton Hotel, Southport

Delegate Fees £350.00 plus VAT

Accommodation £60.00 plus VAT per night

Flights Extra

 *Correspondence dated 11.05.19 from NAC.pdf*

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 *NAC Conf agenda.pdf*

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 *NAC UK Booking form 28June2019.doc*

*Page 45*

## 8.0 NILGA AGM

Burrendale Hotel, Newcastle

Friday 21 June 2019

10.30am - 1.30pm

 *NILGA - invite for AGM.docx*

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## 9.0 The Somme

The Somme - 29th June - 8 days

Cost £635.00 per person

 *Somme Booking Details.JPG*


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### *Correspondence Received*

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## 10.0 Correspondence dated 01.04.2019 from Housing Council

 *Correspondence dated 01.04.2019 from Housing Council.pdf*

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## 11.0 Correspondence dated 03.04.2019 - The Somme Association

Renewal Yearly Subscription £1,000 + VAT

 *Correspondence dated 03.04.2019 from The Somme Association.pdf*

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## 12.0 Correspondence dated 04.04.2019 from Dept of Health Re: NO Air Ambulance

 *Correspondence dated 04.04.2019 from Dept of Health re NI Air Ambulance.pdf*

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## 13.0 Correspondence dated 15.04.2019 from DfI Re: Transfer of Mourne

 *Correspondence dated 15.04.2019 from DfI re transfer of Mourne DEA.pdf*

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## 14.0 Correspondence dated 16.04.2019 from Mid Ulster DC

 *Correspondence dated 16.04.2019 from Mid Ulster DC.pdf*

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## 15.0 Correspondence dated 17.04.2019 from Sec of State Re NIPD

📎 *Correspondence dated 17.04.2019 from Sec of State re NIPB.pdf*

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## 16.0 Correspondence dated 27.03.2019 from DfI Re: Rooney Road Kilkeel

📎 *Correspondence dated 27.03.2019 from DfI re Rooney Road Kilkeel.pdf*

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## 17.0 Correspondence dated 27.03.2019 from Ards & N Down

📎 *Correspondence dated 27.07.2019 from Ards & N Down BC.pdf*

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### *Notices of Motion*

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## 18.0 Notice of Motion - Climate Change Emergency

Notice of Motion Received from Councillor Enright, seconded by Councillor Brown

**Newry Mourne and Down's Draft Local Development Plan to 2030 (preferred options paper) went out for consultation in June 2018 and the consultation closed on 24th August 2018.** The Development Plan is minimalistic in dealing with climate change. It notes the lack of National Government targets and uncertainty over the future of renewable targets. It comments that "there is no system-wide need for further renewable energy being connected to the grid" (key issue 18). The plan acknowledges that the Council has 160 kilometers of coastline, but there are no plans to deal with sea-level rise in the document.

**In October 2018 the UN announced that we have 12 years to save the planet. UN scientists gave the starkest warning yet that our chances of tackling climate change and averting disaster are slipping away. They said delaying to 2030 would be too late to avoid a 2% rise in global temperatures and climate catastrophe.** The UN says action by government actors would need to be taken now. Westminster is paralyzed by Brexit and Stormont is not sitting,.

In view of this, and the UN's Climate Change warnings for 2030, Council declares a 'Climate Change Emergency' and will fundamentally revise and amend the draft of the 2030 Newry, Mourne and Down Development Plan (preferred options paper) to deal with rising sea levels, the need to transition to 100% renewable energy, the infrastructure for electrification of transport over the next 10 years and how our District can command a strategic advantage in being a major producer of renewable energy on the Island of Ireland to bring large numbers of well-paid jobs to the area and boost the commercial rates of the Council from new renewable installations in our area.

## 19.0 Notice of Motion - Breast Assessment Services

Notion of Motion received from Councillor Mulgrew, seconded by Councillor Kimmins

"Newry Mourne and Down District Council write to both Shane Devlin CEO of Southern Trust and Richard Pengelly permanent secretary clearly stating that the proposal to remove breast assessment services from the Southern Trust will not be tolerated.

The services currently being provided by Craigavon area hospital and Belfast City Hospital are excellent

and to remove those services would have a hugely negative impact on all those within the Southern Trust but particularly on those from rural communities."

## **20.0 Notice of Motion - Suicide Down to Zero**

Notice of Motion received from Councillor Brown, seconded by Councillor Gibbons

'This Council will adopt a 'suicide down to zero' approach to combating the high prevalence of suicide across our district. It commits to closer partnership working with local mental health and suicide prevention charities and will establish a suicide prevention working group with a dedicated Council officer responsible, meeting quarterly with representation from all party groupings and the necessary resources to develop and implement a strategy to deliver the commitment of bringing suicides in the district down to zero.

The Council will establish a new small grants scheme within the existing financial assistance programme to fund projects specifically dealing with mental health and suicide in the district, the criteria and performance of which will be drawn up by the working group and monitored by the Active and Healthy Communities Directorate.

Council will also write to the Permanent Secretary of the Department of Health lamenting the abject failure of the Department to implement the Protect Life 2 strategy, and that this strategy should have been signed off regardless of the absence of an Executive given its vital lifesaving and non-contentious nature.'

## **21.0 Notice of Motion - Vending Machines**

Notice of Motion received from Councillor Clarke

This council will introduce a policy to ensure council buildings and leisure centres with vending machines, will replenish them with healthy choice snacks and drinks and will reduce the availability of high-sugar items such as sweets, high sugar fizzy drinks and high fat snacks. Furthermore, council will encourage other partner organisations on the community planning partnership board to follow the example of council and implement similar interventions within their organisations, these measures will assist us in tackling obesity, creating "nudge" strategies to facilitate healthier choices to help people to change their diet.

# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
Cllr Gregory Bain	<a href="mailto:gregory.bain@nmandd.org">gregory.bain@nmandd.org</a>
Mr Alan Beggs	<a href="mailto:alan.beggs@nmandd.org">alan.beggs@nmandd.org</a>
Cllr Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
Cllr Robert Burgess	<a href="mailto:robert.burgess@nmandd.org">robert.burgess@nmandd.org</a>
Cllr Pete Byrne	<a href="mailto:pete.byrne@nmandd.org">pete.byrne@nmandd.org</a>
Mr Gerard Byrne	<a href="mailto:gerard.byrne@nmandd.org">gerard.byrne@nmandd.org</a>
Mrs Dorinnia Carville	<a href="mailto:dorinnia.carville@nmandd.org">dorinnia.carville@nmandd.org</a>
Cllr charlie casey	<a href="mailto:charlie.casey@nmandd.org">charlie.casey@nmandd.org</a>
Cllr William Clarke	<a href="mailto:william.clarke@nmandd.org">william.clarke@nmandd.org</a>
Cllr Dermot Curran	<a href="mailto:dermot.curran@nmandd.org">dermot.curran@nmandd.org</a>
Ms Alice Curran	<a href="mailto:alice.curran@nmandd.org">alice.curran@nmandd.org</a>
Cllr Laura Devlin	<a href="mailto:laura.devlin@nmandd.org">laura.devlin@nmandd.org</a>
Mr Eoin Devlin	<a href="mailto:eoin.devlin@nmandd.org">eoin.devlin@nmandd.org</a>
Ms Louise Dillon	<a href="mailto:louise.dillon@nmandd.org">louise.dillon@nmandd.org</a>
Cllr Sean Doran	<a href="mailto:sean.doran@nmandd.org">sean.doran@nmandd.org</a>
Cllr Cadogan Enright	<a href="mailto:cadogan.enright@nmandd.org">cadogan.enright@nmandd.org</a>
Cllr Hugh Gallagher	<a href="mailto:hugh.gallagher@nmandd.org">hugh.gallagher@nmandd.org</a>
Cllr Mark Gibbons	<a href="mailto:mark.gibbons@nmandd.org">mark.gibbons@nmandd.org</a>
Mr Kieran Gordon	<a href="mailto:kieran.gordon@nmandd.org">kieran.gordon@nmandd.org</a>
Cllr Oonagh Hanlon	<a href="mailto:oonagh.hanlon@nmandd.org">oonagh.hanlon@nmandd.org</a>
Cllr Glyn Hanna	<a href="mailto:glyn.hanna@nmandd.org">glyn.hanna@nmandd.org</a>
Mr Liam Hannaway	<a href="mailto:liam.hannaway@nmandd.org">liam.hannaway@nmandd.org</a>
Cllr Valerie Harte	<a href="mailto:valerie.harte@nmandd.org">valerie.harte@nmandd.org</a>
Cllr Harry Harvey	<a href="mailto:harry.harvey@nmandd.org">harry.harvey@nmandd.org</a>
Mr Conor Haughey	<a href="mailto:conor.haughey@nmandd.org">conor.haughey@nmandd.org</a>
Cllr Terry Hearty	<a href="mailto:terry.hearty@nmandd.org">terry.hearty@nmandd.org</a>
Mrs Janine Hillen	<a href="mailto:janine.hillen@nmandd.org">janine.hillen@nmandd.org</a>
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Mr Colum Jackson	<a href="mailto:colum.jackson@nmandd.org">colum.jackson@nmandd.org</a>
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Cllr Mickey Larkin	<a href="mailto:micky.larkin@nmandd.org">micky.larkin@nmandd.org</a>
Cllr Alan Lewis	<a href="mailto:alan.lewis@nmandd.org">alan.lewis@nmandd.org</a>
Mr Michael Lipsett	<a href="mailto:michael.lipsett@nmandd.org">michael.lipsett@nmandd.org</a>
Mrs Regina Mackin	<a href="mailto:regina.mackin@nmandd.org">regina.mackin@nmandd.org</a>
Cllr Oonagh Magennis	<a href="mailto:oonagh.magennis@nmandd.org">oonagh.magennis@nmandd.org</a>
Mr Conor Mallon	<a href="mailto:conor.mallon@nmandd.org">conor.mallon@nmandd.org</a>
Cllr Gavin Malone	<a href="mailto:gavin.malone@nmandd.org">gavin.malone@nmandd.org</a>
Cllr Cathy Mason	<a href="mailto:cathy.mason@nmandd.org">cathy.mason@nmandd.org</a>
Mr Johnny Mc Bride	<a href="mailto:johnny.mcbride@newryandmourne.gov.uk">johnny.mcbride@newryandmourne.gov.uk</a>

Colette McAteer	<a href="mailto:colette.mcateer@nmandd.org">colette.mcateer@nmandd.org</a>
Cllr Declan McAteer	<a href="mailto:declan.mcateer@nmandd.org">declan.mcateer@nmandd.org</a>
Cllr Leeanne McEvoy	<a href="mailto:leeanne.mcevoy@nmandd.org">leeanne.mcevoy@nmandd.org</a>
Jonathan McGilly	<a href="mailto:jonathan.mcgilly@nmandd.org">jonathan.mcgilly@nmandd.org</a>
Cllr Harold McKee	<a href="mailto:harold.mckee@nmandd.org">harold.mckee@nmandd.org</a>
Patricia McKeever	<a href="mailto:patricia.mckeever@nmandd.org">patricia.mckeever@nmandd.org</a>
Cllr Karen McKeivitt	<a href="mailto:karen.mckevitt@nmandd.org">karen.mckevitt@nmandd.org</a>
Catrina Miskelly	<a href="mailto:catrina.miskelly@downdc.gov.uk">catrina.miskelly@downdc.gov.uk</a>
Mr Ken Montgomery	<a href="mailto:ken.montgomery@nmandd.org">ken.montgomery@nmandd.org</a>
Mr Roland Moore	<a href="mailto:roland.moore@nmandd.org">roland.moore@nmandd.org</a>
Cllr Roisin Mulgrew	<a href="mailto:roisin.mulgrew@nmandd.org">roisin.mulgrew@nmandd.org</a>
Cllr Barra Ó Muiri	<a href="mailto:barra.omuiri@nmandd.org">barra.omuiri@nmandd.org</a>
Linda O'Hare	<a href="mailto:linda.o'hare@nmandd.org">linda.o'hare@nmandd.org</a>
Cllr Gerry O'Hare	<a href="mailto:gerry.o'hare@nmandd.org">gerry.o'hare@nmandd.org</a>
Mr Andy Patterson	<a href="mailto:andrew.patterson@nmandd.org">andrew.patterson@nmandd.org</a>
Cllr Henry Reilly	<a href="mailto:henry.reilly@nmandd.org">henry.reilly@nmandd.org</a>
Ms Alison Robb	<a href="mailto:Alison.Robb@downdc.gov.uk">Alison.Robb@downdc.gov.uk</a>
Cllr Michael Ruane	<a href="mailto:michael.ruane@nmandd.org">michael.ruane@nmandd.org</a>
Cllr Michael Savage	<a href="mailto:michael.savage@nmandd.org">michael.savage@nmandd.org</a>
Mr Kevin Scullion	<a href="mailto:kevin.scullion@nmandd.org">kevin.scullion@nmandd.org</a>
Cllr Gareth Sharvin	<a href="mailto:gareth.sharvin@nmandd.org">gareth.sharvin@nmandd.org</a>
Donna Starkey	<a href="mailto:donna.starkey@nmandd.org">donna.starkey@nmandd.org</a>
Cllr Gary Stokes	<a href="mailto:gary.stokes@nmandd.org">gary.stokes@nmandd.org</a>
Sarah Taggart	<a href="mailto:sarah-louise.taggart@nmandd.org">sarah-louise.taggart@nmandd.org</a>
Cllr David Taylor	<a href="mailto:david.taylor@nmandd.org">david.taylor@nmandd.org</a>
Cllr Jarlath Tinnelly	<a href="mailto:jarlath.tinnelly@nmandd.org">jarlath.tinnelly@nmandd.org</a>
Cllr John Trainor	<a href="mailto:john.trainor@nmandd.org">john.trainor@nmandd.org</a>
Central Support Unit	<a href="mailto:central.support@nmandd.org">central.support@nmandd.org</a>
Cllr William Walker	<a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>
Mrs Marie Ward	<a href="mailto:marie.ward@nmandd.org">marie.ward@nmandd.org</a>

**ACTION SHEET – COUNCIL MEETING – MONDAY 1 APRIL 2019**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/ N
C/056/2019	Action Sheet arising from Council Meeting held on 4 March 2019	The action sheet was agreed as an accurate record and adopted.	Democratic Services	<b>Adopted</b>	
C/057/2019	Minutes of Council Meeting held on 4 March 2019	The minutes were agreed as an accurate record and adopted.	Democratic Services	<b>Adopted</b>	
C/058/2019	Minutes of Special Council Meeting held on 6 March 2019	The minutes were agreed as an accurate record and adopted.	Democratic Services	<b>Adopted</b>	
C/059/2019	Minutes of ERT Committee Meeting held on 11 March 2019	<p>The minutes were agreed as an accurate record and adopted.</p> <p><u>ERT/044/2019</u> Update regarding a date for Artisan Market in Warrenpoint to be forwarded to Councillor McAteer</p> <p><u>ERT/054/2019</u> Schedule of various consultation events relating to Geopark to be circulated to Members</p>	M Ward	<p>Date confirmed as 8 June 2019 – Cllr McAteer advised.</p> <p>A List of all UNESCO Geopark Events to be tabled for discussion at June 2019 ERT Committee Meeting</p>	
C/060/2019	Minutes of SP&R Committee Meeting held on	The minutes were agreed as an accurate record and adopted.	D Carville	Letter issued to NIAO on 5/4/19.	



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/ N
	14 March 2019	<u>SPR/055/2019</u> Council write to the Local Government Audit Office to request that they look into the role of the Dept for Communities in respect of the funding granted for the Big Screen in Newry and the oversight mechanisms they had in place during the process.			
C/061/2019	Minutes of RTS Committee Meeting held on 20 March 2019	The minutes were agreed as an accurate record and adopted.  <u>RTS/052/2019</u> <ul style="list-style-type: none"> <li>Planning staff to enable their 'out of office' email facility when they are not at work.</li> <li>Update on planning staffing issues and enforcement cases to be provided to Members in June 2019.</li> </ul>	R Moore  M Ward M Ward	<b>Adopted</b>  <b>Actioned</b>  <b>For action June 2019</b>	
C/062/2019	Minutes of AHC Committee Meeting held on 21 March 2019	The minutes were agreed as an accurate record and adopted.	M Lipsett		
C/063/2019	Correspondence received re. Geological Disposal Facility	It was agreed that Council write to the Secretary of State requesting clarification that there were no plans for a Geological Disposal Facility in No. Ireland and any future decision on this issue would be subject to community. The letter should also outline Council's dissatisfaction at how the process had been conducted.	Democratic Services	<b>Letter sent to Rt. Hon. K Bradley, Sec of State for NI</b>	
C/064/2019	Correspondence received re. Strangford Lough Ferry Service	The correspondence received was noted.	Democratic Services		
C/065/2019	Correspondence received re. Fixed Odds Betting Terminals	It was agreed that Council request evidence of the collaboration between the DFC and Dept of Health re Odds Betting Terminals via the Council's Health Working Groups.	Democratic Services	<b>Referred to Sinead Trainor, Senior Env. Health Officer</b>	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/ N
C/066/2019	Notice of Motion – Donard Demesne, Newcastle	The Motion was referred in accordance with Standing Order 16.1.6 to the ERT Committee Meeting.	Democratic Services	Referred to ERT Committee	
End					

# **NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

**NMD/C/**

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## **Minutes of Council Meeting held on Monday 1 April 2019 at 6.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor M Murnin

**In attendance:**

Councillor T Andrews	Councillor N Bailie
Councillor P Brown	Councillor P Byrne
Councillor R Burgess	Councillor C Casey
Councillor M Carr	Councillor G Craig
Councillor W Clarke	Councillor C Enright
Councillor D Curran	Councillor G Hanna
Councillor S Doran	Councillor H Harvey
Councillor G Fitzpatrick	Councillor R Howell
Councillor V Harte	Councillor M Larkin
Councillor T Hearty	Councillor L Kimmins
Councillor J Macauley	Councillor D Hyland
Councillor O McMahon	Councillor K Loughran
Councillor B Ó Muirí	Councillor D McAteer
Councillor H Reilly	Councillor A McMurray
Councillor M Ruane	Councillor R Mulgrew
Councillor B Quinn	Councillor J Rice
Councillor M Savage	Councillor G Stokes
Councillor D Taylor	Councillor J Trainor
Councillor B Walker	

**(Officials)**

Mr L Hannaway, Chief Executive  
Mrs D Carville, Director of Corporate Services  
Mr M Lipsett, Director of Active & Healthy Communities  
Ms M Ward, Director of Enterprise, Regeneration & Tourism  
Mr R Moore, Director of Neighbourhood Services  
Ms C Miskelly, Asst. Director of Human Resources  
Miss S Taggart, Democratic Services Manager (Acting)  
Ms L O'Hare, Democratic Services Officer  
Mrs P McKeever, Democratic Services Officer

**C/054/2019**

## **APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Devlin and Tinnelly.

## DECLARATIONS OF INTEREST

Mr Hannaway referred to Item 16 on the Agenda – Appointment of Chief Executive and said all staff would be required to leave during discussion on this Item.

- The Chairperson extended condolences to the families of Martin Patterson, Shane McAnallen and temporary staff member Ruth Maguire who had tragically lost their lives over St. Patrick's weekend.
- The Chairperson extended condolences to Councillor Hearty on the recent passing of his father.
- The Chairperson referred to the very successful St Patrick's weekend events and commended all staff involved.
- The Chairperson extended congratulations to St Colman's Grammar School, Newry on winning the Paul McGirr Cup, St Patrick's Grammar School, Downpatrick on winning the MacLarnon Cup, recipients of the YAFTA awards and all those who had been recognised at the recent civic awards ceremony in Downpatrick.
- The Chairperson advised a thank you letter had been received from Nottingham Council in appreciation for Newry Mourne and Down Council's presence at their thirtieth St. Patrick's Day celebrations; Councillor Andrews had represented the Council.

Councillor Reilly acknowledged Annalong's recent football success in securing the Beckett Cup and asked that Council send a letter in recognition of this achievement.

**ACTION SHEET ARISING FROM COUNCIL MEETING HELD ON 4 MARCH 2019**

Read: Action sheet arising from Council Meeting held on 4 March 2019 (copy circulated)

**Agreed:** The Action Sheet from Council Meeting held on 4 March 2019 was agreed.

**COUNCIL MINUTES FOR ADOPTION AND SIGNING**

**MINUTES OF COUNCIL MEETING HELD ON 4 MARCH 2019**

Read: Minutes of Council Meeting held on 4 March 2019 (copy circulated).

**Agreed:** The Minutes of the Council Meeting held on 4 March 2019 were agreed as an accurate record and adopted on the proposal of Councillor Ruane, seconded by Councillor Burgess.

**MINUTES OF SPECIAL COUNCIL MEETING HELD ON**  
**6 MARCH 2019**

Read: Minutes of Special Council Meeting held on 6 March 2019 (copy

circulated).

**Agreed:** **The Minutes of the Special Council Meeting held on 6 March 2019 were agreed as an accurate record and adopted on the proposal of Councillor Ruane, seconded by Councillor Burgess.**

# **COMMITTEE MINUTES FOR CONSIDERATION AND ADOPTION**

## **C/059/2019 MINUTES OF ENTERPRISE, REGENERATION AND TOURISM COMMITTEE MEETING HELD ON 11 MARCH 2019**

**Read:** Minutes of Enterprise, Regeneration and Tourism Meeting held on 11 March 2019 (copy circulated).

### **ERT/044/2019 - Service Level Agreements Artisan Markets (Downpatrick and Newcastle)**

Councillor McAteer asked for an update regarding a date for Warrenpoint Market as part of the ongoing Revitalisation Project for Warrenpoint.

Mrs Ward advised she would look into this and revert back to the Councillor.

### **ERT/047/2019 - Belfast Region City Deal**

Councillor Byrne asked for clarity on the wording of the match funding figure of £350K based on projects going forward and stated it was important that the wording would not be interpreted as watering down the commitment from the UK Treasury.

In response, Mr Hannaway said that £350M from the Treasury had been confirmed and £350K from Stormont Departments. He said it was a package deal and would be reliant on all aspects being tied together and any variation would impact the overall deal. Mr Hannaway stated the Secretary of State had signed off on the deal and there would be a review by Ministers when the Executive came back into power. However, given that the package was an agreement between Treasury, Councils, Universities and the N.Ireland Council, any variation could impact the receipt of the additional funding from Treasury.

### **ERT/054/2019 - Kilbroney Trails Project**

Councillor Burgess asked for an update on the Geopark Consultation.

Mrs Ward replied she would arrange for a schedule of all the various consultation events relating to Geopark to be circulated to Members.

**Agreed:** **The Minutes of the Enterprise, Regeneration and Tourism Meeting held on 11 March 2019 were agreed as an accurate record and adopted, on the proposal of Councillor McMahon, seconded by Councillor Curran.**

**Update regarding a date for Artisan Market in Warrenpoint to be forwarded to Councillor McAteer.**

**Schedule of various consultation events relating to Geopark to be circulated to Members.**

**C/060/2019**

**MINUTES OF STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 14 March 2019**

Read: Minutes of Strategy, Policy and Resource Meeting held on 14 March 2019 (copy circulated).

**SPR/055/2019 – Request from Department for Communities for repayment of grant funding in respect of the big screen in Newry**

Councillor Byrne referred to the proposal he had made at the SPR Meeting on 14 March 2019 saying he had expressed concerns about the Department for Communities oversight in relation to this issue and he asked that an additional point be added to his proposal to include writing to the Local Government Audit Office to request that they look into the role of the Department for Communities during this process and the oversight mechanisms they had in place. This was seconded by Councillor Mulgrew.

**SPR/054/2019 – Gerry Brown Park**

Councillor Savage stated the residents in the Fathom area would like more engagement via the DEA with Department for Infrastructure.

**SPR/052/2019 – Civic Centre Regeneration (CCR) Theatre / Conference Project**

Councillor Savage referred to the new theatre conference centre and said local drama and arts groups were keen to be involved and had asked if they could take part in the consultation process.

**Agreed:**

**The Minutes of the Strategy, Policy and Resources Committee Meeting held on 14 March 2019 were agreed and adopted on the proposal of Councillor Savage, seconded by Councillor Curran.**

**On the proposal of Councillor Byrne, seconded by Councillor Mulgrew, it was agreed that Council write to the Local Government Audit Office to request that they look into the role of the Department for Communities in respect of the funding granted for the Big Screen in Newry and the oversight mechanisms they had in place during the process.**

**C/061/2019**

**MINUTES OF REGULATORY & TECHNICAL SERVICES COMMITTEE MEETING HELD ON 20 MARCH 2019**

Read: Minutes of Regulatory & Technical Services Committee Meeting held on 20 March 2019 (copy circulated).

**RTS/052/2019 – Planning Committee Performance Report – February 2019**

Discussion took place among Members and the following issues were raised:



- Big turn-over of Planning staff resulting in planning applications being dealt with by different officers and adding to delays in the system. There were three new skilled personnel starting in Planning who would need to be supported and allowed to use their skills.
- In some cases where Planning Officials were not at work, their emails were not always responded to.
- Incidents of enforcement cases needed to be looked at, as various enforcement cases were taken out against Planning applications without prior notice given.

Mrs Ward replied as follows:

- All staffing issues within Planning were continually being monitored.
- One staff member had been relocated to work solely on 2015/2016 and 2017 planning application files.
- Assurance to Members that all planning staff would enable their 'out of office' email facility when they were not at work.
- All enforcement cases currently under review.
- An update on both staffing issues and enforcement cases to be provided to Members in June 2019.

**Agreed:**

**The Minutes of Regulatory & Technical Services Committee Meeting held on 20 March 2019 were agreed as an accurate record and adopted on the proposal of Councillor Craig seconded by Councillor Clarke.**

**Planning Staff to enable their 'out of office' email facility when they are not at work.**

**Update on planning staffing issues and enforcement cases to be provided to Members in June 2019.**

**C/062/2019**

**MINUTES OF ACTIVE AND HEALTHY COMMUNITIES MEETING HELD ON 21 MARCH 2019**

Read:

Minutes of Active and Healthy Communities Committee Meeting held on 21 March 2019 (copy circulated).

**AHC/050/2019 – Relocation of Newry Mitchells**

Councillor Savage said he recognised the work that officers had done in facilitating the club at Derryleckagh but he acknowledged this was only a temporary solution and he asked what process would be put in place to identify a permanent site.

Mr Lipsett said Council was currently working with Newry Mitchells Club to identify a suitable site.

Councillor Hyland acknowledged it was extremely difficult to find sites in Newry and said this needed urgent action as Newry Mitchell's was a very historic club and Council should be doing all they can to resolve this.

**AHC/036/2019 – Apologies and Chairperson’s remarks**

Councillor Hyland referred to Mr Lipsett’s statement regarding the Albert Basin Site and stated there was huge public support for the development of a park at this location. He said local people were not aware of the hurdles that had yet to be overcome and that the project would take longer than had been anticipated.

**Agreed:** **The Minutes of Active and Healthy Communities Committee Meeting held on 21 March 2019 were agreed as an accurate record and adopted on the proposal of Councillor Hyland, seconded by Councillor Howell.**

**C/063/2019 GEOLOGICAL DISPOSAL FACILITY**

Read: Correspondence dated 7 March 2019 received from Fermanagh & Omagh District Council regarding Geological Disposal Facility (GDF) (copy circulated).

Read: Correspondence dated 19 March 2019 received from Department for Business, Energy and Industrial Strategy. (copy circulated)

Councillor Carr asked that it be placed on record Council’s appreciation to Fermanagh and Omagh Council in following Armagh Banbridge Craigavon Council in supporting our Motion that no Geological Disposal Facility would ever be acceptable in N. Ireland. Councillor Carr continued, saying he would welcome clarification from the Secretary of State confirming there were no plans for a GDF in N. Ireland and that any future decision on the issue would be subject to community agreement.

Councillor Carr said the conclusions made from the National Geological screening for a (GDF) which had suggested parts of Newry, Mourne and Down District as potentially being suitable for a GDF had been mismanaged and at considerable expense, additionally it had caused widespread alarm and panic in communities. Councillor Carr continued saying step one should have been to identify a willing community followed by a study, and he said it was clearly a ‘cart before the horse’ scenario and a letter should be sent to the Secretary of State outlining this.

Councillor Clarke concurred with Councillor Carr’s comments

**Agreed:** **Council write to the Secretary of State requesting clarification that there were no plans for a Geological Disposal Facility in N. Ireland and any future decision on this issue would be subject to community agreement. The letter should also outline Council’s dissatisfaction at how the process had been conducted.**



**C/064/2019**

**STRANGFORD LOUGH FERRY SERVICE**

**Read:** Correspondence dated 6 March 2019 received from Department for Communities regarding Strangford Lough Ferry Service (copy circulated)

**Agreed:** **The correspondence received from the Department for Communities was noted.**

**C/065/2019**

**FIXED ODDS BETTING TERMINALS**

**Read:** Correspondence dated 15 March 2019 received from Department for Communities regarding Fixed Odds Betting Terminals. (copy circulated)

**Read:** Correspondence dated 20 March received from Department of Health regarding Fixed Odds Betting Terminals. (copy circulated)

Councillor Byrne said there were two conflicting opinions in the correspondence received from Department for Communities and that received from the Department of Health. He said gambling was clearly a huge problem and it was important to get, via the Health Working Groups, clear evidence from both Departments as to what collaboration was in place. Councillor Clarke concurred with Councillor Byrne's comments.

**Agreed:** **It was agreed to request evidence of the collaboration between the Department for Communities and Department of Health with regard to Fixed Odds Betting Terminals via the Council's Health Working Groups.**

**NOTICES OF MOTION**

**C/066/2019:**

**NOTICE OF MOTION – DONARD DEMESNE, NEWCASTLE**

The following amended Notice of Motion came forward for consideration in the name of Councillor Clarke:

**"Newry, Mourne and Down Council enters into discussions with the Annesley Estate proposing that council leases the woodland known as Donard Demesne, Newcastle, in order that this woodland area can be properly maintained and made an attractive area to complement the amenities already existing in Donard Park, with the view to improving the recreational, health and well-being and tourism potential, this area is an important habitat that requires adequate management."**

The motion was seconded by Councillor Doran and referred, in accordance with Standing Order 16.1.6 to the Enterprise, Regeneration and Tourism Committee Meeting.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**Agreed:** On the proposal of Councillor McMahon, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**C/067/2019: APPOINTMENT OF CHIEF EXECUTIVE**

**Read:** Report by Staff Commission and Assistant Director of Corporate Services (HR and Safeguarding)

**Agreed:** On the proposal of Councillor O'Muiri, seconded by Councillor Stokes it was agreed the Committee come out of closed session.

Ms Taggart advised that while the Committee was in closed session the following was agreed:

**Agreed:** On the proposal of Councillor Stokes, seconded by Councillor Ruane it was agreed to delegate authority to the Party Reps Committee to progress the recruitment of a new Chief Executive in a timely manner.

There being no further business, the meeting concluded at 7.55pm

**Signed:**

\_\_\_\_\_  
**Chairman**

\_\_\_\_\_  
**Chief Executive**

# **NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

## **NMD/AGM/**

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### **Minutes of Annual Meeting of Council held on Monday 20th May 2019 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor M Murnin 6.00pm-6.20pm  
Councillor C Casey 6.20pm – 6.46pm

**In attendance: (Councillors)**

Councillor T Andrews	Councillor G Bain
Councillor P Brown	Councillor R Burgess
Councillor P Byrne	Councillor C Casey
Councillor W Clarke	Councillor D Curran
Councillor L Devlin	Councillor S Doran
Councillor C Enright	Councillor H Gallagher
Councillor M Gibbons	Councillor O Hanlon
Councillor G Hanna	Councillor V Harte
Councillor H Harvey	Councillor T Hearty
Councillor R Howell	Councillor L Kimmins
Councillor M Larkin	Councillor A Lewis
Councillor O Magennis	Councillor G Malone
Councillor C Mason	Councillor D McAteer
Councillor L McEvoy	Councillor H McKee
Councillor K McKeivitt	Councillor G O'Hare
Councillor B O' Muiirí	Councillor H Reilly
Councillor M Ruane	Councillor M Savage
Councillor G Sharvin	Councillor G Stokes
Councillor D Taylor	Councillor J Tinnelly
Councillor J Trainor	Councillor B Walker

**(Officials)**

Mr L Hannaway, Chief Executive  
Mrs D Carville, Director of Corporate Services  
Mr R Moore, Director of Neighbourhood Services  
Mrs M Ward, Director of Enterprise, Regeneration and Tourism  
Mrs C Miskelly, Assistant Director of Corporate Services (HR and Safeguarding)  
Miss S Taggart, Democratic Services Manager (Acting)  
Mrs D Starkey, Democratic Services Officer  
Ms L O'Hare, Democratic Services Officer  
Mrs P McKeever, Democratic Services Officer  
Miss R Webb, Democratic Services Student

## **AGM/1/2019**

## **APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillor Mulgrew.

The Chairperson, Councillor Murnin welcomed everyone to the meeting, in particular the newly appointed Councillors.

The Chairperson thanked his colleagues and officers for all the support he had received during his year as Chair particularly the Democratic Services team, Sheila Kieran, Rebecca Webb and also Bria Cunningham who had been working with him at the start of his tenure.

The Chairperson said there had been over 600 events held throughout the year, the highlights of which included spending time with the special Olympians; the evening to celebrate Councillor Dermot Curran's 40 years service in local government; leading the St Patrick's Day parade in his own home area; Innovation Nation event; and the fund raising efforts on behalf of Ellen and Alfie both of whom he wished well in their future medical treatments.

The Chairperson encouraged all parties to work together in making the District the number one tourism destination and place to live. He continued, saying that climate risk and alternative energy were issues that needed serious consideration by our Council.

The Chairperson said he had enjoyed his 4 years as a Councillor and, in particular his last year as Chair of Council.

Councillors Enright, Stokes, Walker, Taylor, Brown, Ruane and Tinnelly paid tribute to the work undertaken by Councillors Murnin and McMahon during their tenure as Chairperson and Deputy Chairperson.

Mr Hannaway, on behalf of all staff thanked Councillor Murnin for all the work he had undertaken during his year as Chair of Council and stated that Councillor Murnin and Councillor McMahon had worked well together as Chair and Deputy Chair.

## **AGM/2/2019**

## **DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **AGM/3/2019**

## **AGREE APPOINTMENT TO PCSP COMMITTEE**

**Read:** Policing and Community Safety Partnership Appointments at Annual Meeting (copy circulated)

**Agreed:** **It was unanimously agreed on the proposal of Councillor Ruane, seconded by Councillor Taylor, that the number of Members appointed to the PCSP Committee at the Annual Meeting be 10.**

**AGM/4/2019**      **TO AGREE THE METHOD FOR THE APPOINTMENT OF STATUTORY RESPONSIBILITY USING D'HONDT BY QUALIFIED MAJORITY VOTE**

**Read:**                      Order of Pick by d'Hondt (copy circulated)

**Agreed:**                **It was unanimously agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne, to approve the method for the appointment of statutory responsibility using d'Hondt by qualified majority vote (copy of recorded vote sheet appended to these minutes).**

**AGM/5/2019**      **TO AGREE THE METHOD FOR THE APPOINTMENT TO STATUTORY COMMITTEES for 2019/20 USING QUOTA OF GREATEST REMAINDER BY QUALIFIED MAJORITY VOTE**

**Read:**                      Appointment of Councillors to Committees – Quota Greatest Remainder (copy circulated)

**Agreed:**                **It was unanimously agreed on the proposal of Councillor Ruane, seconded by Councillor Walker, to note the contents of the report and consider and agree to:**

- **The recommendation that Quota Greatest Return be applied at the first stage to allocate the minimum number of positions per Committee for each of the recognised Parties and Independent Councillors.**
- **The recommendation that D'Hondt is applied at the second stage for determining the allocation of the remaining twelve (12) positions to the agreed Committee structure. Only after the minimum number of positions to be allocated per Committee, for each of the recognised Parties and Independent Councillors, have been determined at the first stage using Quota Greatest Remainder (QGR); and**
- **The point in the order of selection that D'Hondt should apply to determine the allocation of the remaining twelve (12) positions. (Copy of recorded vote sheet appended to these minutes)**

**AGM/6/2019**      **APPOINTMENT OF STATUTORY POSITIONS OF RESPONSIBILITY**

The Chief Executive called upon Councillor Ruane as nominating officer for Sinn Féin to nominate a Councillor for the position of Chairperson of Council for 2019/20.

Councillor Ruane nominated Councillor Charlie Casey who subsequently accepted the post.

The Chief Executive called upon Councillor Byrne as nominating officer for SDLP to nominate a Councillor for the position of Deputy-Chairperson of Council for 2019/20.

Councillor Byrne nominated Councillor Terry Andrews who subsequently accepted the post.

The Chairperson stated that Councillor Casey and Councillor Andrews had been duly nominated as Chairperson and Deputy-Chairperson respectively of Newry, Mourne and Down District Council for the year 2019/20.

The Chairperson called upon the nominating officers of each of the parties to nominate to the following statutory positions of responsibility and the following nominations were made by the respective nominating officers and formally accepted by the nominees:

Chair of AHC	Councillor Kimmins
Deputy Chair of AHC	Councillor Gibbons
Chair of ERT	Councillor Mulgrew
Deputy Chair of ERT	Councillor Curran
Chair of NS	Councillor Harvey
Deputy Chair of NS	Councillor Stokes
Chair of SPR	Councillor Savage
Deputy Chair of SPR	Councillor Brown
Chair of Planning	Councillor Larkin
Deputy Chair of Planning	Councillor Reilly

**Councillor Murnin vacated the Chair at this point in the meeting.**

**Councillors Casey and Andrews assumed the Chairperson and Deputy-Chairperson roles at this point.**

#### **AGM/7/2019      NEWLY APPOINTED CHAIR AND DEPUTY CHAIR ASSUME ROLES**

Councillor Casey, in his acceptance speech as the newly appointed Chairperson of Council for the 2019/20 term, urged for Council unity in protecting the services under threat particularly those pertaining to the health and welfare for all and especially the most vulnerable.

Councillor Casey pledged that in his role of Chairperson he would fight for life saving and life changing services, champion the cause of equality and take forward the Council commitment of putting communities at the heart of everything it does. Councillor Casey urged all political representatives to continue to unite in the campaign to save the Stroke Services and Breast Cancer Services that were under threat, and he said he believed working together with all stakeholders, would make this achievable.

Councillor Casey continued saying that Newry Mourne and Down Council mission was to lead and serve a District that was prosperous and healthy as well as sustainable from an economic, environmental and social perspective. Councillor Casey said Brexit was a threat to the Council area and he committed to working hard with local and European representatives to ensure the will of the people was respected and the 'backstop' as the least worse option was maintained.



Councillor Casey said he would support local voluntary groups, charities agencies and individuals in whatever practical way he could.

In conclusion, Councillor Casey thanked the outgoing Chairperson Councillor Murnin and Deputy Chairperson Councillor McMahon for their hard work throughout the year and he paid tribute to those outgoing Councillors for their contributions.

Councillor Andrews, in his acceptance speech, thanked his SDLP colleagues for nominating him to his newly appointed position of Deputy Chairperson of Council. He paid tribute to Councillor Murnin and Deputy Chairperson Councillor McMahon for the hard work and dedication they showed in carrying out their duties during the 2018/19 term and he wished them well for the future.

Councillor Andrews said he was proud to represent the Rowallane DEA and he was humbled and honoured to have been nominated to fulfil the role of Deputy Chairperson. Councillor Andrews continued, saying he would do his best for everyone in the District but he would particularly champion people with disabilities and mental health issues.

Councillor Andrews congratulated Councillor Casey on his appointment as Chairperson and said he looked forward to working alongside him together with all the Members and Officers' in the coming year.

## **AGM/8/2019**

## **APPOINTMENTS TO STATUTORY COMMITTEES 2019/20**

Read: List of Committee picks 2019-20 (copy circulated)

**Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne to approve the appointments to Committees using Quota of Greatest Remainder. (copy of Committee List 2019/20 appended to these minutes)**

## **AGM/9/2019**

## **TO AGREE THE METHOD AND TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES AND ORGANISATIONS (EXCLUDING STATUTORY POSITIONS OF RESPONSIBILITY)**

Read: List of External Bodies and Organisations 2019/20 (copy circulated)

Councillor Brown said he disagreed with the decision taken at the Party Representatives' Forum held on 14 May 2019 regarding representation on the Board for East Border Region and he said he believed it should include representatives from the smaller parties namely Alliance and Independent Councillors.

Mr Hannaway replied that Councillor Brown would have to propose an amendment to PR/55/2019 from Party Reps Forum held on 14 May 2019.

Councillor Brown proposed that the smaller parties maintain their position on the Board of East Border Region as in the previous term 2015 – 2019. This was seconded by Councillor Enright.

The Chairman put the proposal to a recorded vote, the results of which were as follows:  
(result of vote appended to these minutes)

**FOR:** 4  
**AGAINST:** 34  
**ABSTENTIONS:** 1

The proposal was lost.

Councillor Ruane proposed and Councillor Byrne seconded to uphold the decision that had been taken at the Party Representatives' Forum on 14 May 2019 – PR/55/2019 regarding East Border Region membership.

The proposal was put to a vote by way of a show of hands and voting was as follows:

**FOR:** 34  
**AGAINST:** 3  
**ABSTENTIONS:** 1

The proposal was carried.

**Agreed:** **It was agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne to approve the decision taken at the Party Group Leaders Meeting held on 14 May 2019 - PR/55/2019, regarding membership on the East Border Region Board. All other appointments to External Boards and Bodies were agreed and list of appointments appended to these minutes.**

## **AGM/10/2019      TO APPOINT MEMBERS TO COUNCIL BOARDS AND FORA**

**Read:** List of Council Forums/Working Groups/Project Boards/Thematic Groups (copy circulated)

Councillor Brown said he disagreed with the decision taken at the Party Representatives' Forum held on 14 May 2019, regarding representation on the Strategic Projects Working Group and he said he believed it should include representatives from the smaller parties namely Alliance and Independent Councillors.

Mr Hannaway replied that Councillor Brown would have to propose an amendment to PR/56/2019 from Party Reps Mins from 14 May 2019.

Councillor Brown proposed that the smaller parties maintain their position on the Strategic Projects Working Group as in the previous term 2015 – 2019. This was seconded by Councillor Enright.

The Chairman put the proposal to a recorded vote, the results of which were as follows:  
(result of vote appended to these minutes)

**FOR:** 4  
**AGAINST:** 32



**ABSTENTIONS: 3**

Councillor Ruane proposed and Councillor Byrne seconded to uphold the decision that had been taken at the Party Representatives' Forum on 14 May 2019 – PR/56/2019, regarding the Strategic Projects Working Group.

The proposal was put to a vote by way of a show of hands and voting was as follows:

**FOR: 32**  
**AGAINST: 4**  
**ABSTENTIONS: 3**

The proposal was carried.

**Agreed:** It was agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne to approve the decision taken at the Party Group Leaders Meeting held on 14 May 2019 regarding membership on the Board of the Strategic Projects Working Group.  
 All other appointments to Council Boards and Fora were agreed and list of appointments appended to these minutes.

**AGM/11/2019** **TO NOTE THE REPORT OF MOCK ANNUAL MEETING HELD ON THURSDAY 16<sup>th</sup> MAY 2019 AND REPORT OF 20 MAY 2019 FOLLOWING ADJOURNMENT ON 16 MAY 2019**

**Read:** Report of the Mock Annual Meeting held on Thursday 16th May 2019 and Report of 20 May 2019 following Adjournment on 16 May 2019 (copy circulated)

**Agreed:** The reports were agreed as an accurate record, on the proposal of Councillor Ruane, seconded by Councillor McAteer.

**AGM/12/2019** **AGREE SCHEDULE OF MEETINGS FOR INCOMING YEAR**

**Read:** Schedule of Meetings for the year 2019/20 (copy circulated)

It was agreed the start times for the Schedule of Meetings for the year June 2019 -May 2020 be agreed at the first Meeting of each Committee.

**Agreed:** It was agreed to approve the Timetable of Meetings for the year 2019/20.

**AGM/13/2019      AGREE SCHEME OF ALLOWANCES**

**Read:** Scheme of Allowances payable to Councillors (copy circulated)

**Agreed:** The Scheme of Allowances payable to Councillors as presented was agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**Agreed:** On the proposal of Councillor Ruane, seconded by Councillor Byrne, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**AGM/14/2019      APPOINTMENT OF PANEL FOR CHIEF EXECUTIVE**

**Agreed:** It was agreed on the proposal of Councillor Burgess, seconded by Councillor Ruane the Committee come out of closed session.

Ms Taggart advised that while the Committee was in closed session the following was agreed:

**Agreed:** It was agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne, to appoint the Chair of Council, plus another 2 Members to the Shortlisting Panel taking account of gender and cross-community considerations and to appoint 3 substitute Councillors. It was also agreed that the Interview Panel would comprise of 5 and not more than 7 Councillors and this would include the Chair of Council and the panel would take account of gender and cross-community considerations with substitutes as previously agreed. It was further agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne, and following a vote, the results of which were FOR - 34; AGAINST – 3;

**ABSTENTIONS – 3; to retain the number of Councillors  
on the Interview Panel at 5.**

There being no further business, the Meeting concluded at 6.46pm.

**Signed:** \_\_\_\_\_  
**Chairperson**

**Signed:** \_\_\_\_\_  
**Chief Executive**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

**DATE:** 20/05/2019

**VENUE:** Mourne Room Downpatrick

**MEETING:** AGM

**21**

**SUBJECT OF VOTE:** Item 4 – Proposal from Cllr Ruane seconded by Cllr Byrne To agree the method of the appointment of Statutory Positions of Responsibility using d'Hondt by Qualified Majority vote

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews	√			
G Bain	√			
P Brown	√			
R Burgess	√			
P Byrne	√			
C Casey	√			
W Clarke	√			
D Curran	√			
L Devlin	√			
S Doran	√			
C Enright	√			
H Gallagher	√			
M Gibbons	√			
O Hanlon	√			
G Hanna	√			
V Harte	√			
H Harvey	√			
T Hearty	√			
R Howell	√			
L Kimmins	√			
M Larkin	√			
A Lewis	√			
O Magennis	√			
G Malone	√			
C Mason	√			
D McAteer	√			
L McEvoy	√			
H McKee	√			
K McKeivitt	√			
R Mulgrew				√
G O'Hare	√			
B ÓMuirí	√			
H Reilly	√			
M Ruane	√			
M Savage	√			
G Sharvin	√			
G Stokes	√			
D Taylor	√			
J Tinnelly	√			
J Trainor	√			
B Walker	√			
<b>TOTALS</b>	<b>40</b>			<b>1</b>

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

**DATE:** 20/05/2019

**VENUE:** Mourne Room Downpatrick

**MEETING:** AGM

**22**

**SUBJECT OF VOTE:** Item 5 – Proposal from Cllr Ruane seconded by Cllr Byrne To agree the method of the appointment to Statutory Committees using Quota of Greatest Remainder by Qualified Majority Vote by Qualified Majority vote

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews	√			
G Bain	√			
P Brown	√			
R Burgess	√			
P Byrne	√			
C Casey	√			
W Clarke	√			
D Curran	√			
L Devlin	√			
S Doran	√			
C Enright	√			
H Gallagher	√			
M Gibbons	√			
O Hanlon	√			
G Hanna	√			
V Harte	√			
H Harvey	√			
T Hearty	√			
R Howell	√			
L Kimmins	√			
M Larkin	√			
A Lewis	√			
O Magennis	√			
G Malone	√			
C Mason	√			
D McAteer	√			
L McEvoy	√			
H McKee	√			
K McKeivitt	√			
R Mulgrew				√
G O'Hare	√			
B ÓMuirí	√			
H Reilly	√			
M Ruane	√			
M Savage	√			
G Sharvin	√			
G Stokes	√			
D Taylor	√			
J Tinnelly	√			
J Trainor	√			
B Walker	√			
<b>TOTALS</b>	<b>40</b>			<b>1</b>

17 May 2019



### Appointments to Committees 2019/20

Committee	Total Membership	Allocated by Quota of Greatest Remainder	Remaining positions to be allocated by d'Hondt (UUP have first 2 picks, Independents will pick using d'Hondt order)	Totals
Active and Healthy Communities	15	Sinn Féin 6 SDLP 4 UUP 1 DUP 1 Alliance 1	Malone Gibbons	15
Enterprise, Regeneration & Tourism	15	Sinn Féin 6 SDLP 4 UUP 1 DUP 1 Alliance 1	Enright Reilly	15
Neighbourhood Services	15	Sinn Féin 6 SDLP 4 UUP 2 DUP 1 Alliance 0	Malone Tinnelly	15
Strategy, Policy and Resources	15	Sinn Féin 6 SDLP 4 UUP 2 DUP 1 Alliance 1	Tinnelly	15
Planning	12	Sinn Féin 5 SDLP 3 UUP 1 DUP 1 Alliance 1	Reilly	12
Audit	10	Sinn Féin 3 SDLP 3 UUP 1 DUP 1	Gibbons Enright	10

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

**DATE:** 20/05/2019

**VENUE:** Mourne Room Downpatrick

**MEETING:** AGM

**25**

**SUBJECT OF VOTE:** Item 9 – Proposal from Cllr Brown, seconded by Cllr Enright that the smaller parties maintain their position on the Board of East Border Region as in the previous term 2015 – 2019.

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews		√		
G Bain	√			
P Brown	√			
R Burgess		√		
P Byrne		√		
C Casey		√		
W Clarke		√		
D Curran		√		
L Devlin		√		
S Doran		√		
C Enright	√			
H Gallagher		√		
M Gibbons	√			
O Hanlon		√		
G Hanna		√		
V Harte		√		
H Harvey		√		
T Hearty		√		
R Howell		√		
L Kimmins		√		
M Larkin		√		
A Lewis		√		
O Magennis		√		
G Malone	√			
C Mason		√		
D McAteer		√		
L McEvoy		√		
H McKee		√		
K McKevitt		√		
R Mulgrew				√
G O'Hare		√		
B ÓMuirí		√		
H Reilly			√	
M Ruane		√		
M Savage		√		
G Sharvin		√		
G Stokes		√		
D Taylor		√		
J Tinnelly	√			
J Trainor				√
B Walker		√		
<b>TOTALS</b>	<b>6</b>	<b>32</b>	<b>1</b>	<b>2</b>

17 May 2019





### Appointments to External Bodies/Organisations

#### **Carlingford Lough Commissioners Board**

Sinn Féin	<b>Sean Doran</b>
SDLP	<b>Declan McAteer/Karen McKevitt</b>

#### **Community Planning Partnership Board**

<b>Membership</b>	
Sinn Féin 2 Members	<b>Willie Clarke</b>
	<b>Terry Hearty</b>
SDLP 2 Members	<b>Terry Andrews</b>
	<b>Gary Stokes</b>
UUP 1 Member	<b>Harold McKee</b>
DUP 1 Member	<b>Harry Harvey</b>
Alliance/Ind 1 Member	<b>Patrick Brown</b>
Chairperson of Council	<b>Charlie Casey</b>

#### **Diversity Champions**

<b>Councillors and Officer</b>	
Sinn Féin 1	<b>Roisin Mulgrew</b>
Members SDLP 1	<b>Pete Byrne</b>
Member DUP/UUP	<b>Harry Harvey</b>
Council Officer	<b>Colin Moffett</b>

#### **East Border Region**

Sinn Féin	<b>William Clarke</b>
Sinn Féin	<b>Mickey Larkin</b>
Sinn Féin	<b>Michael Ruane</b>
SDLP	<b>Terry Andrews</b>
SDLP	<b>Declan McAteer</b>
UUP	<b>Robert Burgess</b>

#### **East Border Region Board Directors**

Sinn Féin	<b>Michael Ruane</b>
SDLP	<b>Terry Andrews</b>
UUP	<b>Robert Burgess</b>

#### **FLAG Board**

<b>Membership</b>	
	<b>Dermot Curran</b>

#### **LAG Board**

Sinn Féin	<b>Leeanne McEvoy</b>
Sinn Féin	<b>Roisin Howell</b>
Sinn Féin	<b>Terry Hearty</b>
Sinn Féin	<b>Roisin Mulgrew</b>
SDLP	<b>Terry Andrews</b>
SDLP	<b>Pete Byrne</b>
SDLP	<b>Declan McAteer</b>
SDLP	<b>Michael Savage</b>
DUP	<b>Harry Harvey</b>
UUP	<b>Robert Burgess</b>
Alliance/Ind	<b>Jarlath Tinnelly</b>

Henry Reilly	Henry Reilly
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#### **Local Government Partnership on Travellers Issues**

Sinn Féin	Charlie Casey
SDLP	Gary Stokes
Alliance/Ind	Jarlath Tinnelly

#### **Louth, Newry, Mourne and Down (LNMD) Joint Committee**

Sinn Féin	Mickey Larkin
Sinn Féin	Michael Ruane
Sinn Féin	William Clarke
Sinn Féin	Roisin Mulgrew
SDLP	Dermot Curran
SDLP	Declan McAteer
UUP	Harold McKee
DUP	Harry Harvey
Alliance/Ind	Jarlath Tinnelly

#### **National Association of Councillors**

Membership	
Sinn Féin 3 Members	Charlie Casey
	Valerie Harte
	Michael Ruane
SDLP 3 Members	Terry Andrews
	Dermot Curran
	Hugh Gallagher
	Robert Burgess
UUP 1 Member	Robert Burgess
Alliance/Ind 1 Member	Gregory Bain

#### **NILGA**

<b>Membership</b>	
Sinn Féin 3 Members	Michael Ruane
	Charlie Casey
	Valerie Harte
SDLP 3 Members	Terry Andrews
	Dermot Curran
	Karen McKeivitt
	Robert Burgess
UUP 1 Member	Robert Burgess
DUP 1 Member	William Walker

#### **Northern Ireland Amenity Council**

Sinn Féin	Charlie Casey
SDLP	Terry Andrews

#### **APSE NI Executive Board**

<b>Membership</b>	
1 Member	Terry Andrews

#### **Regional Elected Member Development Working Group**

<b>Membership</b>	
1 Member	Harry Harvey

### Ring of Gullion AONB Management Board/Ring of Gullion Landscape Partnership Management Board

Slieve Gullion Councillors	<b>Pete Byrne</b>
	<b>Terry Hearty</b>
	<b>Mickey Larkin</b>
	<b>Oonagh Magennis</b>
	<b>Roisin Mulgrew</b>
	<b>Barra Ó Muirí</b>
	<b>David Taylor</b>

### Rural Community Network

#### Membership

<b>Pete Byrne</b>
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### SANDSA (South Armagh, Newry and Down Sports Association)

5 Councillors	<b>Barra Ó Muirí</b>
	<b>Cathy Mason</b>
	<b>Declan McAteer</b>
	<b>Gareth Sharvin</b>
	<b>Alan Lewis</b>

### Somme Advisory Council

<b>Year 1 – Walker/Andrews</b>	<b>Year 2 – Burgess/Harvey</b>
<b>Year 3 – McKee/Andrews</b>	<b>Year 4 – Lewis/Hanna</b>

### Strangford Lough and Lecale Partnership

#### Years 1 and 3

2 Councillors	<b>Gareth Sharvin</b>
	<b>Cadogan Enright</b>

#### Years 2 and 4

2 Councillors	<b>Oonagh Hanlon</b>
	<b>Harry Harvey</b>

**Warrenpoint Harbour Authority – No nominations required at this stage**

### 3. Council Project Boards and Forums

#### Chief Executive Appraisal Group

Membership	
Sinn Féin	Charlie Casey
SDLP	Laura Devlin
UUP	David Taylor
DUP	Harry Harvey
Alliance/Ind	Cadogan Enright

#### Efficiency Working Group

Membership	
1 Sinn Fein	Oonagh Hanlon
1 SDLP	Pete Byrne
1 DUP	Harry Harvey
1 UUP	Robert Burgess
1 Alliance/Ind	Cadogan Enright

#### Strategic Projects Working Group

Membership	
3 Sinn Fein	William Clarke Liz Kimmins Cathy Mason
2 SDLP	Terry Andrews Gary Stokes
1 UUP	Robert Burgess
1 DUP	Harry Harvey

#### Elected Member Development Working Group

Membership	
Sinn Féin	Michael Ruane
Sinn Féin	Roisin Mulgrew
SDLP	Terry Andrews
SDLP	Michael Savage
UUP	Alan Lewis
DUP	Harry Harvey
Alliance/Ind	Gregory Bain

#### Fair Trade Steering Group

Membership	
Sinn Féin	William Clarke
SDLP	Pete Byrne

#### International Relations Forum

Membership	
Sinn Féin	Michael Ruane
Sinn Féin	Charlie Casey
SDLP	Gary Stokes
SDLP	Karen McKevitt
UUP	Robert Burgess
DUP	Harry Harvey
Alliance	Gregory Bain
Independent	Jarlath Tinnelly

## **Newry and Mourne Travellers Forum**

<b>Membership</b>	
3 Councillors appointed to Local Government Partnership for Travellers	<b>Charlie Casey Gary Stokes Jarlath Tinnelly</b>
Plus 3 Councillors: Sinn Féin	<b>Roisin Mulgrew</b>
SDLP	<b>Declan McAteer</b>
UUP/DUP	<b>Harry Harvey</b>

## **Peace IV Partnership**

<b>Membership</b>	
3 Sinn Féin	<b>Charlie Casey Michael Ruane Sean Doran</b>
2 SDLP	<b>Terry Andrews Karen McKeivitt</b>
1 DUP	<b>William Walker</b>
1 UUP	<b>David Taylor</b>
1 Alliance	<b>Gregory Bain</b>
1 Independent	<b>Patrick Brown</b>

Plus 9 social partners

## **Task & Finish Working Groups**

### **Christmas Illuminations / Celebrations Group**

<b>Membership</b>	
Sinn Féin Sinn Féin	<b>Michael Ruane William Clarke</b>
S D	<b>Terry Andrews John Trainor</b>
UUP	<b>Harold McKee</b>
DUP	<b>Harry Harvey</b>
Alliance	<b>Gregory Bain</b>
Independent	<b>Jarlath Tinnelly</b>

### **Implementation of Irish Language Strategy Working Group**

<b>Membership</b>	
Sinn Féin Sinn Féin	<b>Barra Ó Muirí Gerry O'Hare</b>
SDL P	<b>Terry Andrews Declan McAteer</b>
1 UUP	<b>No nomination</b>
1 DUP	<b>No nomination</b>
2 Alliance/Independents	<b>Cadogan Enright Gregory Bain</b>

### **Party Representatives Forum**

<b>Membership</b>	
Sinn Féin (2 Members if not holding Chair of Council position)	<b>Mickey Ruane</b>
SDLP (2 Members if not holding Chair of Council position)	<b>Pete Byrne</b>
1 UUP	<b>David Taylor</b>
1 DUP	<b>William Walker</b>
Chair of Council	<b>Charlie Casey</b>

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

DATE: 20/05/2019

VENUE: Mourne Room Downpatrick

MEETING: AGM

32

**SUBJECT OF VOTE:** Proposal from Cllr Brown, seconded by Cllr Enright that the smaller parties maintain their position on the Strategic Projects Working Group as in the previous term 2015 – 2019.

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews		√		
G Bain	√			
P Brown	√			
R Burgess		√		
P Byrne		√		
C Casey		√		
W Clarke		√		
D Curran		√		
L Devlin		√		
S Doran		√		
C Enright	√			
H Gallagher		√		
M Gibbons			√	
O Hanlon		√		
G Hanna		√		
V Harte		√		
H Harvey		√		
T Hearty		√		
R Howell		√		
L Kimmins		√		
M Larkin		√		
A Lewis		√		
O Magennis		√		
G Malone			√	
C Mason		√		
D McAteer		√		
L McEvoy		√		
H McKee		√		
K McKevitt		√		
R Mulgrew				√
G O'Hare		√		
B ÓMuirí		√		
H Reilly			√	
M Ruane		√		
M Savage		√		
G Sharvin		√		
G Stokes		√		
D Taylor		√		
J Tinnelly	√			
J Trainor				√
B Walker		√		
<b>TOTALS</b>	<b>4</b>	<b>32</b>	<b>3</b>	<b>2</b>

17 May 2019





# **NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

## **Minutes of Audit Committee Meeting held on Monday 15 April 2019 at 3.00pm in the Mourne Room, Downshire Estate, Downpatrick**

**Chairperson:** Mr J Campbell, Independent Chairperson

**In Attendance:** **(Committee Members)**  
Councillor C Casey  
Councillor R Mulgrew  
Councillor M Murnin  
Councillor M Ruane  
Councillor W Clarke

**Officials in Attendance:** Mr L Hannaway, Chief Executive  
Ms D Carville, Director Corporate Services  
Mr K Montgomery, Assistant Director, Corporate Services (Finance)  
Mr G Byrne, Audit Services Manager  
Miss S Taggart, Democratic Services Manager  
Ms L Dillon, Democratic Services Officer

**Also in Attendance:** Ms C Hagan, ASM (Internal Auditors)  
Mr T Wilkinson, Northern Ireland Audit Office  
Ms B Slevin, Incoming Independent Chairperson

### **AC/022/2019: APOLOGIES AND CHAIRPERSON'S REMARKS**

No apologies received.

The Chairperson stated this would be his last Audit Committee Meeting with Newry Mourne & Down District Council and he extended his thanks to the Members for their support during his time in office and to the political parties for ensuring continuity on the Committee, the Internal Auditors ASM for the professional service they provided, in particular Christine Hagan, the Chief Executive and Director of Corporate Services, Assistant Director of Corporate Services (Finance), Audit Services Manager and Democratic Services staff for their support and assistance throughout his term of office.

The Chairperson welcomed Mr Tomas Wilkinson NIAO to the meeting who would be replacing Colette Kane to whom he also extended his thanks for her support during his time in office.

He welcomed Brona Slevin, the newly appointed Independent Chairperson of the Audit Committee. He said he worked with Brona previously and had no doubt she would be a great success and wished her all the best in her term as Chairperson of the Committee.

On behalf of the SDLP, Councillor Murnin thanked Mr Campbell for his guidance and invaluable assistance over the past four years.

Councillor Ruane echoed Councillor Murnin's comments, and extended thanks on behalf of Sinn Féin to Mr Campbell and said it had been a pleasure to work with him.

Mr Hannaway said it had been great to work with Mr Campbell over the last four years and added the Audit Committee had worked very well under his chairmanship.

**AC/023/2019:      DECLARATIONS OF INTEREST**

No declarations of interest.

**AC/024/2019:      ACTION SHEET ARISING FROM AUDIT COMMITTEE MEETING - TUESDAY 15 JANUARY 2019**

Read:                      Action Sheet arising out of Minutes of Audit Committee Meeting held on Tuesday 15 January 2019. (Copy circulated)

It was noted all actions had been completed, with the exception of AC/018/2019 regarding Grants Database which would remain on the Action Sheet.

**Agreed:                      On the proposal of Councillor Casey seconded by Councillor Ruane it was agreed to note the Action Sheet and remove those actions marked for removal.**

**AC/025/2019:      APPOINTMENT INDEPENDENT CHAIRPERSON OF AUDIT COMMITTEE**

Ms Carville explained Mr Joe Campbell would be stepping down as Independent Chairperson of the Audit Committee and that following a recruitment process, Ms Brona Slevin had been appointed as the new Independent Chairperson of the Audit Committee for the next four-year term.

**Noted:                      It was agreed to note that Ms Brona Slevin had been appointed as the new Independent Chairperson of the Audit Committee for the next four-year term.**

**AC/026/2019      TERMS OF REFERENCE AUDIT COMMITTEE**

Read:                      Audit Committee Terms of Reference. (copy circulated)

Ms Carville advised the Audit Committee Terms of Reference had been approved at the Council Meeting held on Monday 4 March 2019 following review and updating based on

CIPFA Audit Committee handbook 2018 and HM Treasury Handbook 2016. Ms Carville stated the terms of reference would continue to be reviewed on an annual basis.

**Agreed:** It was agreed to note the Audit Committee Terms of Reference which have been formally approved at the Council Meeting on 4 March 2019.

## **CORPORATE SERVICES**

### **AC/027/2019      CORPORATE RISK REGISTER**

**Read:** Report dated 15 April 2019 from Mrs D Carville, Director of Corporate Services, regarding Corporate Risk Register.  
**(Copy circulated)**

Mrs Carville advised that the Senior Management Team had completed a thorough review of the Corporate Risk Register on 2 April 2019 and the Audit Services Manager would carry out a detailed review to update all 4 Directorate Risk Registers in April/May 2019. She stated the year end Directorate Assurance Statements would be provided to the Chief Executive prior to 30 April 2019, which would assist with the preparation of the Annual Governance Statement.

Mr Campbell asked for an update on Risk CR 10 (Risk of Industrial Relations Deteriorating), and Risk CR 11 (Actions/Injuries may occur if health and safety of service users and staff is not considered with particular focus on Fire Risk assessments).

With regard to Risk CR 10, Ms Carville stated assistance had been previously received from the Labour Relations Agency and it was hoped matters could now progress. She advised that Management were keen to set up a working group and embark on a series of meetings to progress a number of key matters.

With regard to Risk CR 11, Ms Carville advised the risk level had been elevated as progress to carry out remedial works had not been delivered as quickly as was originally anticipated, therefore the risk would not be reduced until actions arising from Building Control assessments are complete.

**AGREED:** It was unanimously agreed to note the Corporate Risk Register report.

### **AC/028/2019      PROMPT PAYMENTS**

**Read:** Report dated 15 April 2019 from Mr K Montgomery, Assistant Director of Finance regarding Prompt Payment Statistics.  
**(Copy circulated)**

**AGREED:** It was unanimously agreed to note the above report regarding Prompt Payment Statistics.

**AC/029/2019      FRAUD AND WHISTLEBLOWING**

Read: Report dated 15 April 2019 from Mr G Byrne, Audit Services Manager, regarding Fraud and Whistleblowing.  
**(Copy circulated)**

It was noted 3 new potential fraud and whistleblowing cases had been reported since the last Meeting of the Audit Committee in January 2019.

**AGREED: It was unanimously agreed to note the Report on Fraud and Whistleblowing.**

**AC/030/2019      DIRECT AWARD CONTRACT REGISTER (DAC)**

Read: Report dated 14 April 2019 from Mr G Byrne, Audit Services Manager regarding the Direct Award Contract Register (DAC).  
**(Copy circulated)**

**AGREED: It was unanimously agreed to note the report regarding the Direct Award Contract Register.**

**AC/031/2019      UPDATE RE: AUDIT RECOMMENDATIONS**

Read: Report dated 15 April 2019 from Mr G Byrne, Audit Services Manager providing an update on Audit Recommendations.  
**(Copy circulated)**

**AGREED: It was unanimously agreed to note the update on Audit Recommendations.**

**AC/032/2019      TIMETABLE – YEAR END ACCOUNTS**

Read: Report dated 15 April 2019 from Mr G Byrne, Audit Services Manager regarding the timetable for Year End accounts.  
**(Copy circulated)**

Mr Byrne said the Draft Year End Accounts would be presented at the next meeting of the Audit Committee in July 2019.

**AGREED: It was unanimously agreed to note the timetable for Year End Accounts.**

## **EXEMPT ITEMS**

***Items restricted in accordance with Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014***

**Agreed:** On the proposal of Councillor Ruane seconded by Councillor Mulgrew, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during these items of business.

## **NIAO**

**AC/033/2019      NIAO AUDIT STRATEGY**

**Read:** Newry Mourne and Down District Council Audit Strategy 2018-19.  
**(Copy circulated)**

## **ASM**

**AC/034/2019      ASM SUMMARY / PROGRESS REPORT**

**Read:** ASM Internal Auditors Summary/Progress Report.  
**(Copy circulated)**

This item included:

**Item 15 Validation – Performance Indicators**

**Item 16 Environmental Health**

**Item 17 Enterprise Employment & Regeneration**

**Item 18 HR Management Policies and Procedures**

**Item 19 Follow up 2017/18 Recommendations**

**AC/035/2019      ASM ANNUAL ASSURANCE REPORT**

**Read:** Correspondence dated 12 April 2019 from ASM regarding the ASM Annual Internal Audit Assurance Report 2018/19.  
**(Copy circulated)**

When the Committee came out of Closed Session, Ms Carville, reported the following decisions had been taken:

## **AC/033/2019 – NIAO Audit Strategy**

**AGREED:** It was agreed to note the NIAO Audit Strategy.

### AC/034/2019 - ASM Summary / Progress Report

- AGREED:** It was agreed to note the ASM Summary / Progress Report, including reports on:
- Validation of Performance Indicators
  - Environmental Health
  - Enterprise Employment and Regeneration
  - HR Management Policies and Procedures
  - Follow up on 2017/18 Recommendations

### AC/035/2019 - ASM Annual Assurance Report

- AGREED:** It was agreed to note the ASM Annual Assurance Report.

### CIRCULARS

#### **AC/036/2019      CONSOLIDATED COUNCILLORS ALLOWANCES**

- Read:** Circular LG 07/2019 from Department for Communities regarding Consolidated Councillor Allowances (Updated February 2019).  
**(Copy circulated)**

Ms Carville assured Members that rates included in the above circular would be updated by the Council's Payroll Section accordingly.

- Noted:** It was agreed to note Circular LG 07/2019 from Department for Communities regarding Consolidated Councillor Allowances (updated February 2019).

#### **AC/037/2019      PARTNERSHIPS BETWEEN DEPARTMENTS AND ARMS LENGTH BODIES -NI CODE OF PRACTICE**

- Read:** Circular DAO 03/2019 from Department of Finance regarding Partnerships between Departments and Arm's Length Bodies – NI Code of Practice.  
**(Copy circulated)**

- Noted:** It was agreed to note Circular DAO 03/2019 from Department of Finance regarding Partnerships between Departments and Arm's Length Bodies – NI Code of Practice.



**AC/038/2019      ACCOUNTS DIRECTION 2018/19  
NORTHERN IRELAND DISTRICT COUNCILS**

**Read:**                      Circular LG 12/19 from Department for Communities regarding Accounts Direction 2018/19 – Northern Ireland District Councils.  
**(Copy circulated)**

Ms Carville assured that Management would be following the Accounts Direction as above, and that Council's draft Accounts for 2018/19 would be presented at the Audit Committee Meeting in July 2019.

**Noted:**                      **It was agreed to note Circular LG 12/19 from Department for Communities regarding Accounts Direction 2018/19 – Northern Ireland District Councils.**

**AC/039/2019      DECLARATION OF ACCEPTANCE OF OFFICE**

**Read:**                      Circular LG 06/19 from Department for Communities regarding Declaration of Acceptance of Office.  
**(Copy circulated)**

Councillor Casey raised concerns regarding the Code of Conduct and the implications for Councillors as they are required to sign up to it as part of their Declaration of Acceptance of office.

**Noted:**                      **It was agreed to note Circular LG 06/19 from Department for Communities regarding Declaration of Acceptance of Office.**

**AC/040/2019      TEMPLATE FOR COUNCILLORS ALLOWANCE RETURN**

**Read:**                      Circular LG 13/2019 from Department for Communities regarding Record of Councillors' and Committee Members' Allowances Funded by Council 2018/2019.  
**(Copy circulated)**

Ms Carville explained that Council were obliged to have Councillors' Allowance Returns published annually (via the Councils' website) and advised this information would be circulated to Members in advance of making this public information.

**Noted:**                      **It was agreed to note Circular LG 13/2019 from Department for Communities regarding Record of Councillors' and Committee Members' Allowances Funded by Council 2018/2019.**

**AC/041/2019**

**ANNUAL THEFT AND FRAUD REPORT 2017/18**

**Read:** Circular from Department of Finance regarding Annual Theft and Fraud Report 2017/18.  
**(Copy circulated)**

**Noted:** **It was agreed to note circular from Department of Finance regarding Annual Theft and Fraud Report 2017/18.**

Mr Campbell thanked the Members and Officers for their contribution over the past Council term.

There being no further business the meeting concluded at 4.10pm.

For consideration at the Council Meeting to be held on Monday 3 June 2019.

**Signed:** **Ms D Carville**  
**Director of Corporate Services**

**Signed:** **Mr J Campbell**  
**Independent Chairperson**





11/5/2019

**Regeneration of Towns & Villages Conference****The Royal Clifton Hotel, Southport****28<sup>th</sup>-30<sup>th</sup> June 2019**

Dear Colleagues,

This NAC Conference is being held in the popular seaside town of Southport at the Royal Clifton Hotel, which is located on the sea front. The hotel boasts a range of quality conference facilities as well as a health and leisure club with indoor heated swimming pool, sauna, whirlpool spa and a fully equipped gymnasium.

In towns and villages across the UK we all face the problems of shops closing, trade dropping with employment and our local economies suffering as a consequence. High streets are recognised as important hubs of social interaction and cohesion, as well as providers of local jobs, they're a visible indicator of how well, or how badly, a local economy is doing. But our high streets and town centres are facing serious challenges from out-of-town and internet shopping.

The days of our town and city centres being used exclusively for retail are over. Our high streets should become a destination for shopping, socialising, culture, health & wellbeing, bustling with people services and jobs, delivering a vibrant economy during the day and in the evening. This NAC Regeneration Conference will examine the problems we face and consider a range of initiatives designed to revive town and village centres and our local economies.

This event will provide opportunities to hear a range of speakers from the private and public sectors and participate in Q&A sessions as well as contribute to the conference workshops. The conference will benefit elected members from every tier of local government in all parts of the UK.

If you wish to attend this event, please return the form overleaf.

Yours Faithfully

*B. Nelson*

Councillor Brian Nelson

General Secretary

# **National Association of Councillors**

## **Regeneration of Towns and Villages Conference** **Draft Agenda**

### **Friday 28<sup>th</sup> June 2019**

5 – 6pm Registration

6pm Opening Session, Cllr Brian Stephens in the chair.

Introduction to Regeneration

Delegates Questions

7.15 pm Dinner

### **Saturday 29<sup>th</sup> June 2019**

10-00am Session Two, Dr. Joan Dixon.

CCC-Alliance

Regenerating Industrial Towns and Villages

Questions

10.45am Chris McEwan, Darlington BC

Development and the Environment

Questions

11.30am Tea / Coffee

Royal Clifton Hotel, Southport

NAC Summer Conference

28<sup>th</sup>-30<sup>th</sup> June 2019

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## 11.45am Session 3

Speaker from the private sector TBC

Questions

1-00pm Lunch

2-00pm Visit to local regeneration projects

6-30pm Conference Dinner (Smart Dress)

## **Sunday 30<sup>th</sup> June 2019**

10-00am NAC General Secretary

Workshops (delegates to split into groups)

Both Groups to Feedback

12-00 Noon Lunch

1-00pm End of Event.

# NATIONAL ASSOCIATION OF COUNCILLORS

## *Regeneration of Towns & Villages*

The Royal Clifton Hotel, Southport 28<sup>th</sup>-30<sup>th</sup> June 2019

### Delegate Booking Form

Name of  
Delegate.....  
.....

Organisation .....  
.....

Delegate's  
Email .....  
.....

Telephone Number.....

Authorising Signature.....Order No if  
reqd.....

Printed  
Name.....  
.....

Position.....Organisation.....  
.....

**INVOICE**, email address for  
invoice.....  
.....

To Register - Complete the delegate details above, and either:-Email a copy of this form to  
Cllr Brian Nelson [Generalsecretary@nationalassociationofcouncillors.org](mailto:Generalsecretary@nationalassociationofcouncillors.org)

or Post form to NAC Bookings, 16 Frederick St North, Meadowfield, Durham DH7 7NB

Delegate Fees: £350 plus VAT - Metropolitan, County, Unitary, Borough & District Councils

£295 plus VAT - Town, Parish and Community Councils

Accommodation is available for delegates at the Conference Hotel at the special NAC  
Conference Delegate rate of £60 plus VAT per night. The accommodation fee is payable by  
delegate on departure from the hotel unless otherwise indicated on the booking form.

**Delegate Accommodation Friday & Saturdays nights YES / NO**

**Local Authority to be billed direct for accommodation YES / NO**

Please note that double and family rooms are also available (prices available on request)

14<sup>th</sup> May 2019

Dear Council Member Services/Democratic Services,

The Northern Ireland Local Government Association cordially invites the council to alert **senior officers and those Elected Members nominated to NILGA** and its associated network groups to attend its Annual General Meeting and first all council meeting of the new council electoral term.



## **NILGA Annual General Meeting**

**VENU: Burrendale Hotel, Newcastle**

**DATE: Friday 21st June 2019**

**TIME: 10.30am - 1.30pm**



We understand that some councils may not have completed their own AGMs, therefore we send this advance notice of the NILGA AGM, to assist diary planning and information dissemination.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Derek McCallan'.

**Mr Derek McCallan**  
**Chief Executive**

**Northern Ireland Local Government Association**

Bradford Court, Upper Galwally, Castlereagh, BT8 6RB

Tel: 028 9079 8972 email: [office@nilga.org](mailto:office@nilga.org) web: [www.nilga.org](http://www.nilga.org) twitter: @NI\_LGA

Please RSVP by Wednesday 12<sup>th</sup> June 2019:

NILGA AGM, Friday 21<sup>st</sup> June 2019, Burrendale Hotel, Newcastle, the following Members will be in attendance:

Name	Party	Council

Officer Representation

Name	Position	Council

**Northern Ireland Local Government Association**

Bradford Court, Upper Galwally, Castlereagh, BT8 6RB

Tel: 028 9079 8972 email: [office@nilga.org](mailto:office@nilga.org) web: [www.nilga.org](http://www.nilga.org) twitter: @NI\_LGA



> No increase on last year's prices...

Enquire about other available dates:

Why not let us plan your annual outing or ask about our special group rates. Day Tours must be paid on booking - no refunds available.

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[www.cfholidays.com](http://www.cfholidays.com)

Office Hours: 09.30 - 18.00  
Monday - Saturday



We are committed to arranging good value, enjoyable holidays which are relaxing and refreshing!







*Chair: John Finlay*

*Secretary Kelly Cameron*  
*The Housing Centre, 2 Adelaide Street,*  
*Belfast, BT2 8PB*

*Telephone: 028 9598 2750*

Chief Executive  
Newry, Mourne and Down District Council  
Downshire Civic Centre  
Downshire Estate  
Ardglass Road  
DOWNPATRICK  
BT30 6GQ

1<sup>st</sup> April 2019

Dear Sir/Madam

I am writing to inform you of your Councillor's attendance at the Housing Council and Committee Meetings between the period 1<sup>st</sup> April 2018 and 31<sup>st</sup> March 2019.

The Housing Council held 10 meetings.

Your representative Charlie Casey was recorded as present at all of these meetings.

The Housing Council Committee held 5 meetings.

Your representative was recorded as present at all of these meetings.

Yours sincerely

*K. Cameron*

Kelly Cameron  
Secretary  
NI Housing Council



# THE SOMME ASSOCIATION



233 Bangor Road  
Newtownards  
BT23 7PH

Telephone 028 91823202  
Facsimile 028 91823214

Website: [www.sommeassociation.com](http://www.sommeassociation.com)  
Email: [sommeassociation@btconnect.com](mailto:sommeassociation@btconnect.com)  
Face Book: The Somme Association

Vice-President  
The Viscount Brookeborough, DL

Chairman  
Mr Alan McFarland

Director  
Mrs Carol Walker, MBE

Honorary President:  
H.R.H The Duke of Gloucester, KG, GCVO

3rd April 2019

Mr Liam Hannaway  
Chief Executive  
Newry Mourne and Down District Council  
Monaghan Row  
Newry  
BT35 8DJ



Dear Mr Hannaway

**Re: 'Friends of the Somme' yearly subscription 2019/20**

I am writing to inform you that your council's yearly subscription to the Somme Association is now due. This year's fee, in line with the previous year, is as follows: £1,000.00 plus VAT of £200.00 making a total of £1,200.00. Please find invoice enclosed which contains our bank details for BACS payments.

The subscription relates to the financial year ending 31 March 2020, but note that due to the continuing budgetary pressures that we are facing, we are writing to you a little sooner than we usually would. The Officers of the Somme Association wish me to thank your Council for its continued support over this very busy centenary period and sincerely hope that it will continue to support our work at the Somme Museum and the Ulster Memorial Tower, France.

If you have any questions you would like answered, please do not hesitate to contact me.

Yours faithfully

Carol Walker MBE  
Director  
Enc.

# The Somme Association

233 Bangor Road  
Newtownards, Co. Down, BT23 7PH  
United Kingdom  
Telephone: 02891823202  
Mobile 07712833082  
Email [sommeassociation@btconnect.com](mailto:sommeassociation@btconnect.com)

## SALES INVOICE

### Invoice To:

Newry, Mourne and Down District Council  
Monaghan Row  
Newry  
BT35 8DJ

Invoice Date 03/04/2019	Due Date 03/05/2019	Reference SAMEM19200011	Customer Code New002	Invoice Number SI-1777		
Code	Description	Qty/Hrs	Price/Rate	VAT %	Net Amt	
Membership/Subscription Fees	Council Membership Apr19-Mar20	1.00	1,000.00	20.00	1,000.00	
VAT Rate	Net	VAT	Net Amount		1,000.00	
Standard 20.00% (20.00%)	£1,000.00	£200.00	VAT Amount		200.00	
			TOTAL		£1,200.00	

### Notes:

Make all cheques payable to: Somme Association  
BACs: Account Name: The Somme Association, Somme Association Account  
Bank: First Trust  
Sort Code: 93-84-91  
Account No. 13603367



**From the Permanent Secretary  
and HSC Chief Executive**



Mr Liam Hannaway  
Chief Executive  
Newry, Mourne and Down District Council  
Newry Office  
O'Hagan House  
Monaghan Row  
Newry  
BT35 8DJ

Castle Buildings  
Upper Newtownards Road  
BELFAST, BT4 3SQ

Tel: 02890520559  
Fax: 02890520573

Email: [richard.pengelly@health-ni.gov.uk](mailto:richard.pengelly@health-ni.gov.uk)

Our ref: RP3852  
SCORR-0316-2019

Date: 4 April 2019

Dear Mr Hannaway

Thank you for your letter of 19 March 2019 following Newry, Mourne and Down District Councils Notice of Motion held on 4 March, supporting the Northern Ireland (NI) Air Ambulance as a much needed and vital service, where it was felt that an onus was on Central Government to provide the necessary funding to keep the service in operation.

Firstly, I share the Council's acknowledgement and support of the valuable service of NI Air Ambulance, particularly to the Newry, Mourne and Down area and also the significant fundraising efforts of the public and organisations such as the Ulster Framers Union to help keep this service in operation.

The Helicopter Emergency Medical Service (HEMS) commenced in July 2017 with the Department of Health providing significant recurrent funding of approximately £1m per annum to fund the medical aspects of the service with charity funds (including public donations) sustaining the aviation side.

This partnership model successfully operates in a number of UK HEMS services and evidence would indicate that it can be highly effective in attracting funds to support the non-medical costs of providing the service. As part of the ongoing consultation on reshaping stroke services, the Department has made a commitment to extend the partnership with the charity AANI to enable the Helicopter Emergency Medical Service to provide a secondary response to incidents including strokes by 2022. Any changes to the existing arrangement would be subject to the completion of an appropriate business case and agreement with AANI with regard to any funding implications.

As the Department has already committed to a partnership funding relationship with Air Ambulance NI, I do not think that consideration of further funding for aviation costs is appropriate at this time.

Please accept my best wishes.

Yours sincerely



**RICHARD PENGELLY**



Department for

**Infrastructure**

An Roinn

**Bonneagair**

[www.infrastructure-ni.gov.uk](http://www.infrastructure-ni.gov.uk)

**Southern Division**

Mr Liam Hannaway  
Chief Executive  
Newry, Mourne & Down District Council  
O'Hagan House  
Monaghan Row  
Newry  
BT35 8DJ

Marlborough House  
Central Way  
Craigavon  
BT64 1AD

Tel: 03002007892

E-mail:

[DfIRoads.Southern@infrastructure-ni.gov.uk](mailto:DfIRoads.Southern@infrastructure-ni.gov.uk)

Your Ref:

Our Ref:

Date: 15 April 2019

Dear Mr Hannaway

Thank you for your letter dated 19 March 2019 to the Department for Infrastructure Headquarters about a Council Notice of Motion requesting the Mournes District Electoral Area be transferred to DfI Roads Eastern Division, for the purposes of roads maintenance and improved liaison with elected representatives. As this request primarily relates to roads maintenance activities, which is the area of work for which I am responsible, I have been asked to reply.

I should firstly explain that across Northern Ireland, DfI Roads Divisional and Section Office boundaries are coterminous with the District Council areas which they cover. Within Divisional areas, Section Offices are positioned on a geographical basis to best serve the areas covered by the Council areas, as is the case in the Newry, Mourne and Down District Council area.

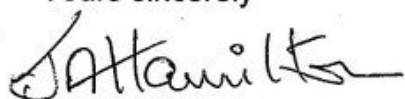
The Council area is served by a Section Office in Newry and also in Castlenavan, near Downpatrick, as was previously the position before the amalgamation of Newry & Mourne District Council with Down District Council. These Section Offices are strategically positioned to reflect the geographical layout of the Newry, Mourne and Down District Council area.

In line with boundary arrangements for council areas across the province, the Department is satisfied that the coterminous arrangement currently in place is most efficient for service delivery and therefore has no plans to reorganise the Divisional or Section Office boundaries at this time.

I appreciate this matter has been raised several times, both at Council meetings and with correspondence to the then Permanent Secretary, Mr Peter May, but as advised previously the Departments position remained unchanged.

I am sorry I cannot be more helpful on this occasion.

Yours sincerely



**J A Hamilton**  
Network Maintenance Manager

G14143



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

56

16 April 2019

Mr Liam Hannaway  
Chief Executive  
Newry Mourne and Down District Council  
Newry Office  
O'Hagan House  
Monaghan row  
Newry  
BT35 8DJ



Dear Mr Hannaway

At a recent meeting of Mid Ulster District Council, members received correspondence from Newry Mourne and Down District Council confirming that it had unanimously passed a motion regarding its opposition to Geographical Disposal Facility by Radioactive Waste Management.

I write to confirm the matter was discussed at a recent Council meeting and it was agreed to support the motion as carried by Newry, Mourne and Down District Council and has written to the Secretary of State, Department for Business, Energy and Industrial Strategy accordingly.

Yours sincerely

*Seán M. Peake*

Councillor Seán McPeake  
Chair

Cookstown Office  
Burn Road  
Cookstown  
BT80 8DT

Dungannon Office  
Circular Road  
Dungannon  
BT71 6DT

Magherafelt Office  
Ballyronan Road  
Magherafelt  
BT45 6EN

Telephone 03000 132 132

info@midulstercouncil.org  
www.midulstercouncil.org

> Taggart - Cancel mtg.





**Secretary of State for Northern Ireland**

1 Horse Guards Road  
London  
SW1 2HQ  
T 020 7210 6460  
T 0207 210 6464

Stormont House  
Belfast  
BT4 3SH  
T 028 9052 7021  
E [sos.bradley@nio.gov.uk](mailto:sos.bradley@nio.gov.uk)

[www.gov.uk/nio](http://www.gov.uk/nio)  
[@niopressoffice](#)

17 April 2019

Dear Sir/Madam,

**NORTHERN IRELAND POLICING BOARD**

Under the terms of the Northern Ireland (Executive Formation and Exercise of Functions) Act 2018, I have interim responsibility for certain appointment functions normally exercised by Northern Ireland Ministers including the Northern Ireland Policing Board (NIPB).

I wrote to you on 27 February 2018 to seek your views on a new competition to recruit Independent members to the NIPB. In my letter, I also highlighted that, in light of the importance of forthcoming senior appointments to the PSNI, there may be a need to reflect further on the appropriate timing of these appointments.

The NIPB faces a number of significant challenges over the coming year. A number of unique and exceptional circumstances have compounded this challenge including the fact that the NIPB was only fully reconstituted in November 2018.

The announcement of the Chief Constable that he plans to stand down in June has also led to the Board needing to urgently exercise one of its key responsibilities to recruit a new Chief Constable. Furthermore, there have been significant changes at senior levels within the PSNI in recent months including pending appointments at Deputy Chief Constable and Assistant Chief Constable level, which the Board will play a central role in recruiting.

Given the critical period ahead, it is imperative the NIPB retains the skills and experience of the current members to maintain a degree of continuity on the Board to ensure it can deliver its critical functions.

I have therefore decided, with the agreement of the Commissioner for Public Appointments in Northern Ireland, to reappoint the current independent members with terms due to expire in June 2019 for a further period of nine months to finish on 31 March 2020. This will also allow adequate time to make the necessary preparations for a new competition to launch within the necessary timeframe to replace these current members when they stand down in March.

Yours sincerely,



**RT HON KAREN BRADLEY MP**  
**SECRETARY OF STATE FOR NORTHERN IRELAND**

Southern Division



Department for

**Infrastructure**

An Roinn

**Bonneagair**

[www.infrastructure-ni.gov.uk](http://www.infrastructure-ni.gov.uk)

Liam Hannaway  
Newry Mourne & Down District Council  
O'Hagan House  
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Level 5 Marlborough House  
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CRAIGAVON  
BT64 1A

Tel: 0300 200 7892

Email: [tnindcraigavon@infrastructure-ni.gov.uk](mailto:tnindcraigavon@infrastructure-ni.gov.uk)

Our reference:

27 March 2019

Dear Sir

**PROPOSED WAITING RESTRICTIONS – ROONEY ROAD KILKEEL**

Please find attached schedule and map for proposed waiting restrictions at Rooney Road Kilkeel.

The proposals are intended stop parking at the junction of Newcastle Street and Rooney Road and to improve the free flow of through traffic.

The proposals follow a request from local elected representatives.

The schedule will be advertised in the local press in due course.

Your comments and early reply would be appreciated.

Yours sincerely

  
CIARAN MCKENNA

Senior Network Development Engineer

# Proposed Waiting Restrictions - Rooney Road, Kilkeel

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Thursday 21 March 2019 14:24:59

**SCHEDULE**

No Waiting At Any Time

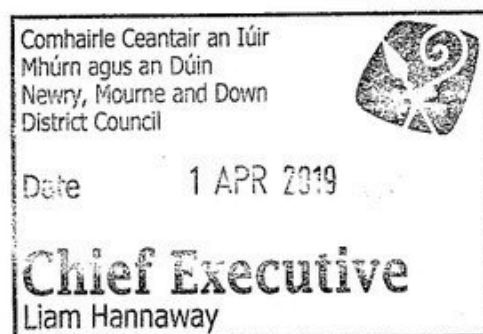
NAME OF ROAD	SIDE	LENGTH OF PROHIBITION
Rooney Road Kikeel	Northeast	From a point 15 metres southeast of its junction with Newcastle Street for a distance of 30 metres in a southeasterly direction

Our Ref : SR/SP/sa/NOM93

27 March 2019



Mr Liam Hannaway  
Chief Executive  
Newry, Mourne and Down District Council  
Monaghan Row  
Newry  
BT35 8DJ



Dear Mr ~~Hannaway~~ *Liam*

**UK's First National Memorial Dedicated To All Emergency Service Personnel Who Have Served Or Been Killed In The Course Of Their Duties**

At the February meeting of Ards and North Down Borough Council the following Notice of Motion was Agreed :

*"That this Council supports the campaign to build the United Kingdom's first national memorial, dedicated to all emergency service personnel who have served or been killed in the course of their duties; believes that such a memorial would be a fitting tribute to those past and present who have shown extraordinary bravery and selflessness by putting themselves in harm's way in order to keep us safe; recognises that the campaign has already secured widespread political support including, from the Prime Minister, her predecessors, leaders of the opposition and also has backing of both the Scottish and Welsh Governments. Therefore this Council formally places on record our support for the creation of a national monument to act as a symbol of eternal gratitude for their service. Furthermore, that Council also circulate the motion to the other ten Councils in Northern Ireland."*

Ards and North Down Borough Council would be grateful if your Council would also formally place on record your support for the creation of a national monument to act as a symbol of eternal gratitude for all emergency service personnel who have served or been killed in the course of their duties. This can be done electronically at [www.nesm.org.uk/contact](http://www.nesm.org.uk/contact).

Yours sincerely

**STEPHEN REID**  
Chief Executive