

May 26th, 2021

**Notice Of Meeting**

You are requested to attend the Annual Meeting to be held on **Tuesday, 1st June 2021** at **6:00 pm** in **Mourne Room Downshire and Microsoft Teams**.

# Agenda

## 1.0 Apologies and Outgoing Chairperson's/Vice-Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Appointment of Statutory Positions of Responsibility

 *Year 3 Statutory Positions of Responsibility .pdf*

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## 4.0 Newly Appointed Chairperson/Vice-Chairperson to assume the Chair/Vice-Chair role

Newly appointed Chairperson's & Vice-Chairperson's remarks

## 5.0 To appoint Members to Committees 2021/22 (List attached showing appointments to be made by Quota of Greatest Remainder and remaining positions to be filled using d'Hondt)

Note: At the Annual Meeting of Council on 20 May 2019, the Council agreed by a qualified majority vote, and in accordance with Local Government Act (NI) 2014, Part 4 and Schedule 2, to use the default method of Quota of Greatest Remainder for appointment to Committees, with the remaining 12 positions being allocated by the d'Hondt method.

UUP get first two picks and then d'Hondt order for pick 1 will be Malone, Reilly, Tinnelly, Gibbons and Enright (Deputy Chair of Planning Committee).

Second pick will be Malone, Reilly, Tinnelly, Gibbons and Enright.

Committee picks as at Mock Annual Meeting attached for information

Quota of Greatest Remainder spreadsheet attached for information

 *List of Committee picks 21-22.pdf*

*Page 2*

 *Copy of Appointments to Committees 2021.pdf*

*Page 3*

## 6.0 Appointments to External Boards/Bodies and Council Boards/Bodies

 *Committee External and Council Bodies List 2020-21 Updated 25.05.21.pdf*

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## 7.0 Scheme of Allowances 2021/22

## **8.0 Schedule of Meetings for Incoming Year**

Committees to amend times as required at their first meetings in June

# Invitees

Cllr Terry Andrews

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Ms Alice Curran

Cllr Laura Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Aoife Finnegan

Cllr Hugh Gallagher

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Roisin Howell

Mrs Sheila Kieran

Cllr Mickey Larkin

Cllr Alan Lewis

Mr Michael Lipsett

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Mr Johnny Mc Bride

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Roisin Mulgrew

Cllr Declan Murphy

Cllr Barra Ó Muiri

Mr Fearghal O'Connor

Linda O'Hare

Cllr Gerry O'Hare

Cllr Kathryn Owen

Cllr Henry Reilly  
.....  
Ms Alison Robb  
.....  
Cllr Michael Ruane  
.....  
Cllr Michael Savage  
.....  
Cllr Gareth Sharvin  
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Donna Starkey  
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Cllr Gary Stokes  
.....  
Sarah Taggart  
.....  
Cllr David Taylor  
.....  
Cllr Jarlath Tinnelly  
.....  
Cllr John Trainor  
.....  
Cllr William Walker  
.....  
Mrs Marie Ward  
.....

PARTY	POSITION	COUNCILLOR
Sinn Féin	Chair of Council Year 3	
Sinn Féin	Deputy Chair of Council Year 3	
Sinn Féin	Chair of ERT Year 3	
SDLP	Deputy Chair of ERT Year 3	
SDLP	Chair of AHC Year 3	
Sinn Féin	Deputy Chair of AHC Year 3	
DUP	Chair of NS Year 3	
Sinn Féin	Deputy Chair of NS Year 3	
Sinn Féin	Chair of SPR Year 3	
Alliance	Deputy Chair of SPR Year 3	
SDLP	Chair of Planning Year 3	
Enright	Deputy Chair of Planning Year 3	Cadogan Enright

PARTY	POSITION	COUNCILLOR
Sinn Féin	NI Housing Executive: 4 Year Term	Michael Ruane
DUP	Reserve Forces & Cadets' Assoc for NI: 4 Year Term	Kathryn Owen
DUP	Arc21 - Position 1: 4 Year Term	Kathryn Owen
UUP	Arc21 - Position 2: 4 Year Term	Harold McKee
Sinn Féin	Arc21 - Position 3: 4 Year Term	William Clarke
UUP	Partnership Panel for NI: 4 Year Term	Robert Burgess
Sinn Féin	PCSP Position 1: 4 Year Term	William Clarke
SDLP	PCSP Position 2: 4 Year Term	Hugh Gallagher
Sinn Féin	PCSP Position 3: 4 Year Term	Oonagh Hanlon
SDLP	PCSP Position 4: 4 Year Term	Michael Savage
Sinn Féin	PCSP Position 5: 4 Year Term	Sean Doran
Sinn Féin	PCSP Position 6: 4 Year Term	Declan Murphy
UUP	PCSP Position 7: 4 Year Term	Alan Lewis
SDLP	PCSP Position 8: 4 Year Term	John Trainor
Sinn Féin	PCSP Position 9: 4 Year Term	Michael Ruane
DUP	PCSP Position 10: 4 Year Term	William Walker

### Appointments to Committees 2021/22

Committee	Total Places	Allocated by Quota of Greatest Remainder		Remaining positions to be allocated by d'Hondt (UUP have first 2 picks, Independents will pick using d'Hondt order)	Totals
Active and Healthy Communities	15	Sinn Féin	6 (Deputy)	Cllr Malone Cllr Tinnelly	15
		SDLP	4 (Chair)		
		UUP	1		
		DUP	1		
		Alliance	1		
Enterprise, Regeneration & Tourism	15	Sinn Féin	6 (Chair)	Cllr Reilly Cllr Gibbons	15
		SDLP	4 (Deputy)		
		UUP	1		
		DUP	1		
		Alliance	1		
Neighbourhood Services	15	Sinn Féin	6 (Deputy)	Cllr Malone	15
		SDLP	4		
		UUP	2		
		DUP	1 (Chair)		
		Alliance	1		
Strategy, Policy and Resources	15	Sinn Féin	6 (Chair)	Cllr Reilly Cllr Tinnelly	15
		SDLP	4		
		UUP	1		
		DUP	1		
		Alliance	1 (Deputy)		
Planning	12	Sinn Féin	5	Cllr Enright (Deputy Chair)	12
		SDLP	3 (Chair)		
		UUP	2		
		DUP	1		
Audit	10	Sinn Féin	3	Cllr Gibbons Cllr Enright	10
		SDLP	3		
		UUP	1		
		DUP	1		

Alliance giving up position on Planning Committee

Sinn Féin giving up position on Audit Committee

	SF	SDLP	UUP	DUP	ALL	MALONE	REILLY	TINNELLY	GIBBONS	ENRIGHT	TOTALS
1st Preference Votes (LG Election May 2019)	21,334	15,660	4,817	4,194	2,279	2,296	1,447	1,412	1,189	1,052	
1 Number of Councillors	16	11	4	3	2	1	1	1	1	1	41
2 % Full Council Membership	39.02%	26.83%	9.76%	7.32%	4.88%	2.44%	2.44%	2.44%	2.44%	2.44%	100.00%
3 Quota <i>(based on 4 x Standing Committees (15 each), 1 x Planning Committee (12) &amp; 1 x Audit Committee (10) = 82 places)</i>	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	
4 Allocation	32.0000	22.0000	8.0000	6.0000	4.0000	2.0000	2.0000	2.0000	2.0000	2.0000	
5 Allocation of Whole Numbers <b>(First Stage)</b> <i>(This can also be considered as the minimum allocation for each Party Grouping / Independent across the entire Committee structure)</i>	32	22	8	6	4	2	2	2	2	2	82
6 Greatest Residual Remainder <b>(Second Stage)</b> <i>Remaining places to be filled on the basis of the greatest, residual remainders at second stage, where the order of pick is determined by largest decimal number and so on, however this only works where Committees are of an equal size. At this stage six places remain to be allocated across the entire Committee structure</i>	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0

	Active & Healthy Communities			Enterprise, Regeneration & Tourism			Neighbourhood Services			Strategy, Policy & Resources			Planning			Audit			CHECK
	Min No	Total	% Check	Min No	Total	% Check	Min No	Total	% Check	Min No	Total	% Check	Min No	Total	% Check	Min No	Total	% Check	
SF	6	6	40.00%	6	6	40.00%	6	6	40.00%	6	6	40.00%	5	5	41.67%	3	3	30.00%	32 (-1) *
SDLP	4	4	26.67%	4	4	26.67%	4	4	26.67%	4	4	26.67%	3	3	25.00%	3	3	30.00%	22
UUP	1	1	6.67%	1	1	6.67%	1	1	6.67%	1	1	6.67%	1	1	8.33%	1	1	10.00%	6 (+2) #
DUP	1	1	6.67%	1	1	6.67%	1	1	6.67%	1	1	6.67%	1	1	8.33%	1	1	10.00%	6
ALL	1	1	6.67%	1	1	6.67%	1	1	6.67%	1	1	6.67%	0	0	0.00%	0	0	0.00%	4 (-1) ~
IND	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0 (+2) X5 "
TOTAL		13			13			13			13			10			8		70

NOTE:

\* Sinn Féin gave up position on Audit (2021)

~ Alliance gave up position on Planning (2021)

# UUP have 1st two picks

~ Independent picks will be using d'Hondt order

2021 (12 places remaining)

2 places remaining

2 places remaining

2 places remaining

2 places remaining

2 places remaining

2 places remaining





## 2021-2022 Appointments

**Chairperson:**

**Deputy Chairperson:**

## Contents:

1. Committees
2. Statutory Positions of Responsibilities
3. Council Project Boards and Forums
4. Task and Finish Working Groups
5. Appointments to External Bodies / Organisations
6. Community Planning Thematic Groups

1. Committee List

Active and Healthy Communities 2021-22

	Contact Details
Chairperson	
Deputy Chairperson	

Audit 2021-22

	Contact Details

Plus Independent Chairperson – Ms Brona Slevin (2019-2023)

**Enterprise, Regeneration and Tourism 2021-22**

	Contact Details
Chairperson	
Deputy Chairperson	

Neighbourhood Services 2021-22

	Contact Details
Chairperson	
Deputy Chairperson	

Strategy, Policy and Resources 2021-22

	Contact Details
Chairperson	
Deputy Chairperson	

Planning 2021-22

	Contact Details
Chairperson	
Deputy Chairperson Cadogan Enright	

## Policing and Community Safety Partnership 2019 – 2023 (4 Year Term)

	Contact Details
Willie Clarke	37 King Street, Newcastle, BT33 0HD <a href="mailto:william.clarke@nmandd.org">william.clarke@nmandd.org</a>
Sean Doran	12 Springdale Crescent, Kilkeel, BT34 4XY <a href="mailto:sean.doran@nmandd.org">sean.doran@nmandd.org</a>
Hugh Gallagher	8 Dundrinne Gardens, Castlewellan, BT31 9UY <a href="mailto:hugh.gallagher@nmandd.org">hugh.gallagher@nmandd.org</a>
Oonagh Hanlon	4 Malone Crescent, Downpatrick, BT30 6UJ <a href="mailto:oonagh.hanlon@nmandd.org">oonagh.hanlon@nmandd.org</a>
Alan Lewis	5 Claragh Court, Clough, BT30 8ND <a href="mailto:alan.lewis@nmandd.org">alan.lewis@nmandd.org</a>
Declan Murphy	19 Quarter Road, Camlough, Newry, BT35 7EY <a href="mailto:declan.murphy@nmandd.org">declan.murphy@nmandd.org</a>
Mickey Ruane	Sinn Féin Office, 14 Charlotte Street, Warrenpoint, BT34 3LF <a href="mailto:michael.ruane@nmandd.org">michael.ruane@nmandd.org</a>
Michael Savage	10 Dunbrae, Cloughoge, Newry, BT35 8HG <a href="mailto:michael.savage@nmandd.org">michael.savage@nmandd.org</a>
John Trainor	41 Ardglass Road, Downpatrick, BT30 6JQ <a href="mailto:john.trainor@nmandd.org">john.trainor@nmandd.org</a>
William Walker	12 Grove Park, Killyleagh, BT30 9RR <a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>

## Plus Independent Members



## 2. Statutory Positions of Responsibility – Annual Meeting 1 June 2021

POSITION - Year 3		Councillor Name
Chair of Council Year 3	Sinn Féin	
Deputy Chair of Council Year 3	Sinn Féin	
Chair - ENTERPRISE, REGENERATION & TOURISM Year 3	Sinn Féin	
Deputy Chair - ENTERPRISE, REGENERATION & TOURISM Year 3	SDLP	
Chair - ACTIVE & HEALTHY COMMUNITIES Year 3	SDLP	
Deputy Chair - ACTIVE & HEALTHY COMMUNITIES Year 3	Sinn Féin	
Chair - NEIGHBOURHOOD SERVICES Year 3	DUP	
Deputy Chair - NEIGHBOURHOOD SERVICES Year 3	Sinn Féin	
Chair - STRATEGY, POLICY & RESOURCES Year 3	Sinn Féin	
Deputy Chair - STRATEGY, POLICY & RESOURCES Year 3	Alliance	
Chair - Planning Year 3	SDLP	
Deputy Chair - Planning Year 3	Ind	Councillor C Enright
Partnership Panel for NI: 4 Year Term	UUP	Councillor R Burgess
NI Housing Council: 4 Year Term	Sinn Féin	Councillor M Ruane
Reserve Forces & Cadets' Assoc for NI: 4 Year Term	DUP	Councillor K Owen
Arc21 - Position 1: 4 Year Term	DUP	Councillor K Owen
Arc21 - Position 2: 4 Year Term	UUP	Councillor H McKee
Arc21 - Position 3: 4 Year Term	Sinn Féin	Councillor W Clarke
PCSP Position 1: 4 Year Term	Sinn Féin	Councillor W Clarke
PCSP Position 2: 4 Year Term	SDLP	Councillor H Gallagher
PCSP Position 3: 4 Year Term	Sinn Féin	Councillor O Hanlon
PCSP Position 4: 4 Year Term	SDLP	Councillor M Savage
PCSP Position 5: 4 Year Term	Sinn Féin	Councillor S Doran
PCSP Position 6: 4 Year Term	Sinn Féin	Councillor D Murphy
PCSP Position 7: 4 Year Term	UUP	Councillor A Lewis
PCSP Position 8: 4 Year Term	SDLP	Councillor J Trainor
PCSP Position 9: 4 Year Term	Sinn Féin	Councillor M Ruane
PCSP Position 10: 4 Year Term	DUP	Councillor W Walker

### 3. Council Project Boards and Forums

#### Brexit Forum

Membership	2019-2023
Sinn Fein	M Larkin C Mason
SDLP	G Stokes M Savage
UUP	D Taylor
DUP	G Hanna
Alliance/Independent	H Reilly

#### Chief Executive Appraisal Group

Membership	2019-2023
1 Sinn Fein	B Ó Muirí
1 SDLP	P Byrne
1 UUP	R Burgess
1 DUP	G Hanna
1 Alliance/Indp	C Enright

#### Christmas Illuminations / Celebrations Group

Membership	2019 - 2023
2 Sinn Fein	W Clarke O Magennis
2 SDLP	T Andrews K McKevitt
1 UUP	H McKee
1 DUP	W Walker
1 Alliance	P Brown
1 Smaller Party/Independent	J Tinnelly

#### Covid 19 Recovery Working Group

Membership	2021-2023
Sinn Fein	W Clarke O Hanlon
SDLP	G Stokes L Devlin
DUP	K Owen
UUP	D Taylor
Alliance/Independent	J Tinnelly

#### Economic Forum

Membership	2019-2023
2 Sinn Fein	O Hanlon D Murphy
2 SDLP	M Savage D Curran
1 UUP	R Burges
1 DUP	K Owen
1 Alliance/Independent	A McMurray

### Elected Member Development Working Group

Membership 2019 - 2023	
Sinn Fein	M Ruane
Sinn Fein	B Ó Muirí
SDLP	T Andrews
SDLP	M Savage
UUP	A Lewis
DUP	K Owen
Alliance/Indp	P Brown

### Equality and Good Relations Reference Group

Membership	
Sinn Féin (2)	W Clarke
	B Ó Muirí
SDLP (2)	P Byrne
	K McKevitt
UUP	D Taylor
DUP	W Walker
Alliance	A McMurray
Independents (2)	H Reilly
	C Enright

### Fair Trade Steering Group

Membership	
Sinn Fein	R Howell
SDLP	P Byrne

### Health Working Groups

Membership 2019-2023	Southern Trust Area	SE Trust Area
3 Sinn Fein	C Casey D Murphy G O'Hare	W Clarke S Doran O Hanlon
3 SDLP	P Byrne D McAteer M Savage	T Andrews J Trainor D Curran
1 UUP	D Taylor	A Lewis
1 DUP	G Hanna	K Owen
1 Alliance	P Brown	P Brown
1 Independent	G Malone	C Enright

### International Relations Forum

Membership	
Sinn Fein	M Ruane
Sinn Fein	O Magennis
SDLP	G Stokes
SDLP	K McKevitt
UUP	R Burgess
DUP	W Walker
Alliance	P Brown
Independent	J Tinnelly

### Irish Language Strategy Working Group

Membership	
Sinn Fein	B Ó Muirí
Sinn Fein	G O'Hare
SDLP	T Andrews
SDLP	D McAteer
1 UUP	No nomination
1 DUP	No nomination
2 Alliance / Independents	C Enright
	P Brown

### Local Development Plan Steering Group – (All Planning Committee Members)

Membership	
Sinn Fein	S Doran M Larkin G O'Hare V Harte D Murphy
SDLP	G Stokes D McAteer J Trainor
DUP	G Hanna
UUP	R Burgess
1 Alliance	P Brown
1 Independent	J Tinnelly

### Neighbourhood Services Working Group

Membership	
2 Sinn Fein	A Finnegan O Magennis
2 SDLP	G Stokes K McKevitt
1 UUP	H McKee
1 DUP	K Owen
1 All/Indp	G Malone

Appointments should come from the Neighbourhood Services Committee.

### Newry Lower Hill Street Public Realm Scheme

Membership	
Newry DEA Councillors	C Casey V Harte R Mulgrew G Malone M Savage G Stokes

**Plus representatives from Newry Chamber of Commerce**

**Newry City Centre Regeneration Project**

Membership	
Sinn Féin	C Casey R Mulgrew
SDLP	P Byrne G Stokes
UUP	D Taylor
DUP	W Walker
All/Ind	G Malone

**Newry and Mourne Travellers Forum**

Membership	2019 - 2023
3 Councillors appointed to Local Government Partnership for Travellers	C Casey G Stokes J Tinnelly
Plus 3 Councillors:	
1 Sinn Fein	D Murphy
1 SDLP	D McAteer
1 UUP/DUP	W Walker

**Party Representatives Forum**

Membership	
Sinn Fein (2 Members if not holding Chair of Council position)	B Ó Muirí O Hanlon
SDLP (Chair of Council plus Party Rep)	P Byrne L Devlin
1 UUP	D Taylor
1 DUP	W Walker
Chair of Council	L Devlin

- **One Special Responsibility Allowance to Sinn Fein and SDLP for role as Party Representative.**
- **Position of Chairperson and Deputy Chairperson, if on forum, count towards allocation of two places for Sinn Fein and SDLP**

**Peace IV Partnership**

Membership	
3 Sinn Fein	D Murphy M Ruane S Doran
2 SDLP	T Andrews K McKeivitt
1 UUP	D Taylor
1 DUP	W Walker
1 Alliance	P Brown
1 Independent	H Reilly

Plus 9 social partners



### Planning Call in Panel

Membership	June 2021-Nov 2021
R Burgess	
M Larkin	
D McAteer	

**\*Membership to be rotated on 6 monthly basis**

### Strategic Finance Working Group (replaced EWG)

Membership	
2 Sinn Féin	W Clarke O Hanlon
2 SDLP	P Byrne G Sharvin
1 DUP	K Owen
1 UUP	R Burgess
1 Alliance/Independent	C Enright

### Sustainable Development and Climate Change Forum

Membership	
2 Sinn Féin	W Clarke C Mason
2 SDLP	T Andrews D Curran
1 DUP	G Hanna
1 UUP	D Taylor
1 Alliance	P Brown
1 Independent	C Enright

**Agreed that the Sustainability and Climate Change Forum would be open to any additional Members who wished to attend.**

### All Party Group on Sustainable Development

Membership	
Sinn Féin	W Clarke
SDLP	T Andrews

### Women's Working Group

Membership	
Sinn Fein	C Mason A Finnegan
SDLP	L Devlin K McKevitt
UUP	A Lewis
DUP	K Owen
All/Ind	M Gibbons

**4. Task & Finish Working Groups****Camlough Lake Task & Finish Working Group**

Slieve Gullion Councillors	P Byrne
	A Finnegan
	M Larkin
	O Magennis
	D Murphy
	B Ó Muirí
	D Taylor

**Castlewellan Forest Park Task and Finish Project Board**

Membership	
2 Sinn Fein	W Clarke
	R Howell
2 SDLP	L Devlin
	H Gallagher
1 UUP	A Lewis
1 DUP	G Hanna
1 All/Indp	A McMurray

**St Patrick's Day Cross Party Working Group**

Membership	
1 Sinn Fein	O Hanlon
1 SDLP	J Trainor
1 UUP	D Taylor
1 DUP	G Hanna
1 Alliance/Independents	C Enright

**Tourism/Arts Task and Finish Project Board**

Membership	
2 Sinn Fein	W Clarke
	O Magennis
2 SDLP	D Curran
	D McAteer
1 UUP	R Burgess
1 DUP	G Hanna
1 Alliance/Independent	P Brown

**Warrenpoint Front Shore Public Realm Working Group**

Membership	
Crotlieve Cllrs	M Gibbons
	D McAteer
	K McKeivitt
	G O'Hare
	M Ruane
	J Tinnelly

### Warrenpoint Municipal Park Task & Finish

Membership	
Crotlieve Cllrs	M Gibbons D McAteer K McKevitt G O'Hare M Ruane J Tinnelly

### YAFTA Short listing

Membership	
Sinn Fein	V Harte
SDLP	P Byrne
UUP	A Lewis
DUP	K Owen
All/Indp	P Brown

## 5. Appointments to External Bodies/Organisation

### APSE NI Executive Board 2019-2023

Membership	
1 Member	T Andrews

### Carlingford Lough Commissioners Board 2019 – 2023

Sinn Fein	S Doran
SDLP	M Savage

### Community Planning Partnership Board

Membership	
Sinn Féin 2 Members	W Clarke
	A Finnegan
SDLP 2 Members	T Andrews
	G Stokes
UUP 1 Member	H McKee
DUP 1 Member	W Walker
Alliance/Indp 1 Member	P Brown
Chairperson of Council	L Devlin

(Chairperson will change annually)

### Diversity Champions 2019-2023

Councillors and Officer	
Sinn Féin 1 Member	A Finnegan
SDLP 1 Member	P Byrne
UUP/DUP 1 Member	W Walker
Council Officer	C Moffett



### East Border Region

Sinn Féin	C Mason
Sinn Féin	D Murphy
Sinn Féin	M Ruane
SDLP	T Andrews
SDLP	D McAteer
UUP	R Burgess

### East Border Region Board Directors 2019-2023

Sinn Féin	M Ruane
SDLP	T Andrews
UUP	R Burgess

### FLAG Board

1 Member	D Curran
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### LAG Board

Sinn Féin	L McEvoy
Sinn Féin	R Howell
Sinn Féin	A Finnegan
Sinn Féin	R Mulgrew
SDLP	T Andrews
SDLP	P Byrne
SDLP	D McAteer
SDLP	M Savage
UUP	R Burgess
DUP	W Walker
Alliance / Indp	J Tinnelly
	H Reilly

### Local Government Partnership on Travellers Issues 2019-2023

Sinn Féin	C Casey
SDLP	G Stokes
Alliance / Indp	J Tinnelly

### Louth, Newry, Mourne and Down (LNMD) Joint Committee 2019-2023

Sinn Féin	W Clarke
Sinn Féin	M Larkin
Sinn Féin	R Mulgrew
Sinn Féin	D Murphy
SDLP	D Curran
SDLP	D McAteer
UUP	H McKee
DUP	W Walker
Alliance / Indp	J Tinnelly

### National Association of Councillors 2019-2023

3 Sinn Féin	C Casey
	V Harte
	M Ruane
3 SDLP	T Andrews
	D Curran
	H Gallagher
1 UUP	R Burgess
Alliance /Indp 1 Member	P Brown

### NILGA 2019-2023

3 Sinn Féin	M Ruane
	C Casey
	V Harte
3 SDLP	T Andrews
	D Curran
	K McKeivitt
1 UUP	R Burgess
1 DUP	W Walker

### NILGA Policy & Learning Networks

Economy & International Affairs	
Elected Member Development	T Andrews
Health, Social & Environmental Wellbeing	
Place Shaping & Infrastructure	
Reform, Devolution & Improvement	

### Ring of Gullion AONB Management Board/ Ring of Gullion Landscape Partnership Management Board

Slieve Gullion Councillors	SDLP	P Byrne
	Sinn Féin	A Finnegan
	Sinn Féin	M Larkin
	Sinn Féin	O Magennis
	Sinn Féin	D Murphy
	Sinn Féin	B Ó Muirí
	UUP	D Taylor

### Rural Community Network

SDLP	Pete Byrne
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### SANDSA (South Armagh, Newry and Down Sports Association)

5 Councillors	Sinn Féin	O Magennis
	Sinn Féin	L McEvoy
	SDLP	D McAteer
	SDLP	G Sharvin
	UUP	A Lewis

### Somme Advisory Council 2019 – 2023

Year 1 Walker / Andrews	Year 2 Burgess / Owen
Year 3 McKee / Andrews	Year 4 Lewis / Hanna

**Strangford Lough and Lecale Partnership**  
**Years 1 and 3 2019 / 2020 and 2021 / 2022**

2 Councillors	SDLP	G Sharvin
	Alliance/Indp	C Enright

**Years 2 and 4 2020 / 2021 and 2022/2023**

2 Councillors	SF	O Hanlon
	DUP	K Owen

**Warrenpoint Harbour Authority 2020 – 2024**

Sinn Féin	C Mason
SDLP	K McKeivitt
DUP	G Hanna

**6. Community Planning Thematic Groups**

<b>Lifelong Health &amp; Wellbeing</b>	<b>Elected Member</b>
Sinn Féin	V Harte
SDLP	D McAteer
UUP	D Taylor
DUP	K Owen
Alliance/Independents	G Malone

<b>Sustainable Environment (Environmental &amp; Spatial)</b>	<b>Elected Member</b>
Sinn Féin	W Clarke
SDLP	J Trainor
UUP	H McKee
DUP	K Owen
Alliance/Independents	C Enright

**Newry, Mourne and Down District Council  
Scheme of Allowances Payable to Councillors**

This Scheme is made under Part 3 of the Local Government Finance Act (Northern Ireland) 2011 and the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2019 and will take effect from 1st April, 2021.

**1. Definitions:**

In this scheme 'approved duty' and committee member are as defined in the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2019.

**2. Commencement Date:**

This scheme of allowances shall be operational from 1 April 2021.

**3. Basic Allowance:**

An annual basic allowance of £15,486 shall be paid to each Councillor. Where applicable this will be paid pro-rata.

**4. Special Responsibility Allowance:**

**4.1** A special responsibility allowance shall be paid to those Councillors who hold the special responsibilities specified in Schedule 1.

**4.2** The amount of allowance shall be the amount specified against that special responsibility in the Schedule. The allowance is only payable whilst the Councillor is carrying out that duty.

**4.3** At any time, only one special responsibility allowance will be paid to a Councillor.

**4.4** Where applicable any special responsibility allowances will be paid pro-rata.

**5. Chairperson/Deputy Chairperson Allowance:**

**5.1** An allowance of £20,165.40 will be payable to the Chairperson of the Council. Where applicable this allowance will be paid pro-rata.

**5.2** An allowance of £6,293.40 will be payable to the Deputy Chairperson of the Council. Where applicable this allowance will be paid pro-rata.

- 5.3** The Chairperson/Deputy Chairperson may incur and be reimbursed in respect of expenses, which are wholly and exclusively incurred in the conduct of Chair/Deputy Chair duties. The expenses which may be reimbursed include:
- Reasonable (receipted) donations to individuals or organisations, charitable or otherwise, providing the proposed done would not be deemed by the Council to be incompatible with the Council's role in society and the purpose of the donation is compatible with the Council's core values;
  - Reasonable (receipted) hospitality expenses (relative to the numbers entertained) where any expenditure relating to alcohol at any one function is generally limited to either the higher of £100 or 20% of the total bill for food and alcohol;
  - Reasonable (receipted) gifts (excluding alcohol and tobacco) subject to full disclosure of done, gift (description and cost) and occasion in an appropriate gifts and hospitality register;
  - Reasonable (receipted) travel and subsistence costs of the Chair/Deputy Chair subject to the requirement that no other reimbursement has/will be made by the Council or any other individual, organisation or authority;
- 5.4** The Council will:
- a) Make payments towards expenditure reasonably incurred by the Chair/Deputy Chair in making official or courtesy visits, on behalf of the Council; and
  - b) Defray any expenses reasonably incurred in the reception and entertainment by way of official courtesy of distinguished persons residing in or visiting the Council district or persons representative of or connected with local government or other public services.
- 5.5** The amounts payable by the Council in respect of the making of official or courtesy visits will be made on the same basis and subject to the same limits, etc. as equivalent amounts payable to Councillors under this Scheme, e.g. travel and subsistence.

## **6. Dependants' Carers' Allowance:**

- 6.1** Councillors are entitled to claim a dependants' carers' allowance (DCA) towards reimbursement of actual reasonable costs necessarily incurred in providing care for an eligible dependant, while carrying out an approved duty.
- 6.2** A dependants' carers' allowance shall be payable based upon actual receipted costs or at the appropriate hourly rate, whichever is the lower; up to the monthly maximum.
- 6.3** The hourly rate of dependants' carers' allowance for standard care shall be £8.91 and for specialised care £17.82. The monthly maximum for standard care payable is £463 and the monthly maximum for specialised care is £927. Councillors may claim only one DCA in respect of each occurrence of approved duty. Only one DCA rate is payable even if there are 2 or more children/dependants being cared for (claim form attached).



## 7. **Travel and Subsistence Allowances:**

- 7.1** A Councillor or committee member shall be entitled to claim travel and subsistence allowances where expenditure on travelling or subsistence has been necessarily incurred, (refer to schedule 2 for further information). The amount claimed should not exceed expense incurred. The amount claimed for subsistence should be inclusive of VAT and should not include any alcohol.
- 7.2** The rates of travel allowance for travel by private vehicle shall be as shown in the table below:

Type of Vehicle	Rate per Mile
A pedal cycle	20.0p
A motor cycle (all engine capacities)	24.0p
A motor car of cylinder capacity exceeding 450cc but not exceeding 999cc	46.9p *13.7p
A motor car of cylinder capacity exceeding 999cc but not exceeding 1,199cc	52.2p *14.4p
A motor car of cylinder capacity exceeding 1,199cc	65.0p *16.4p
An electric car	45.0p **25.0p
Passenger rate (per passenger)	5.0p

\* For mileage above 8,500 miles

\*\* For mileage above 10,000 miles

**7.3** The rates of subsistence shall be as shown in the table below.

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PERIOD/MEAL	RATES	
	British Isles	London
<b>Accommodation allowance</b> - An absence involving an overnight stay, away from the normal place of residence. This rate does not include any meal allowance.	100.70	122.45
<b>Breakfast allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period before 11 am)	11.50	
<b>Lunch allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 12 noon and 2pm)	13.50	
<b>Tea allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 3pm and 6pm)	4.70	
<b>Evening meal allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period ending after 7pm)	20.95	

**8. Councillors' Support Services:**

- 8.1** Newry, Mourne & Down District Council have provided a mobile device and printer to all 41 Councillors in order to carry out their Council duties. Members can claim up to £35 per month towards their actual home broadband costs on production of broadband receipts. Amounts claimed for broadband expenses should not exceed the expense incurred.
- 8.2** Council also provide general secretarial services, business cards and headed paper to Councillors. As IT readable devices have been provided, Council will not provide hard copies of electronic documents to Members.

**9. Claims and Payment:**

- 9.1** Payments regarding basic allowance and special responsibility allowance shall be made monthly.
- 9.2** Claims for dependants' carers' allowance, travelling allowance or subsistence allowance should be made in writing within three months, and should be accompanied by receipts, where appropriate

**10. General:**

- 10.1** This scheme may be revoked or amended at any time.
- 10.2** The amounts stated in paragraphs 3-5 will be subject to any indexing increase during the year.
- 10.3** The amounts stated in paragraph 6 will be subject to any increase to the national living wage for age 25+.
- 10.4** Where a Councillor is suspended from carrying out the duties of a Councillor, in accordance with Section 59 (5) of the Local Government Act (NI) 2014, the part of basic allowance, special responsibility allowance, or Chairperson/Deputy Chairperson allowance payable to the Councillor in respect of the period for which the Councillor is suspended, must be withheld.
- 10.5** Councillors may, if they wish, renounce their entitlement to basic, chairperson, vice-chairperson or special responsibility allowances. They can do this by writing to the Chief Executive. A Councillor can subsequently withdraw the renunciation. They can also amend a renunciation (for example, to limit it to one kind of allowance only). The withdrawal or amendment cannot have retrospective effect.



**Schedule 1 to the Scheme of Allowances**  
**Special Responsibility Allowances**

The following table provides details of the duties which attract a special responsibility allowance and the associated allowance amount.

<b>Special Responsibility</b>	<b>Special Responsibility Allowance Rate (per annum)</b>	<b>Per Month (£)</b>
Chairperson of Council	£20,165.40	£1,680.45
Deputy Chairperson of Council	£6,293.40	£524.45

<b>Special Responsibility</b>	<b>Special Responsibility Allowance Rate (per annum)</b>	<b>Per Month (£)</b>
Chairperson (Enterprise, Regeneration and Tourism)	£3816.75	£318.06
Chairperson (Active and Healthy Communities Committee)	£3816.75	£318.06
Chairperson (Neighbourhood Services Committee)	£3816.75	£318.06
Chairperson (Strategy, Policy and Resources Committee)	£3816.75	£318.06
Planning Committee Member 1	£3816.75	£318.06
Planning Committee Member 2	£3816.75	£318.06
Planning Committee Member 3	£3816.75	£318.06
Planning Committee Member 4	£3816.75	£318.06
Planning Committee Member 5	£3816.75	£318.06
Planning Committee Member 6	£3816.75	£318.06
Planning Committee Member 7	£3816.75	£318.06
Planning Committee Member 8	£3816.75	£318.06
Planning Committee Member 9	£3816.75	£318.06
Planning Committee Member 10	£3816.75	£318.06
Planning Committee Member 11	£3816.75	£318.06
Planning Committee Member 12	£3816.75	£318.06
Party Representative (Sinn Féin)	£3816.75	£318.06
Party Representative (SDLP)	£3816.75	£318.06
Party Representative (DUP)	£3816.75	£318.06
Party Representative (UUP)	£3816.75	£318.06
<b>Total Special Responsibility Allowance</b>	<b>£76,335.00</b>	

**Schedule 2 to the Scheme of Allowances - travel and subsistence**

Duties for which payment may be claimed:

1. Council meetings.
2. Committee meetings and meetings of working groups/forums of which the Councillor is a member.
3. Committee meetings and meetings of working groups/forums of which the Councillor is not a member, if they are attending at the specific invitation of the Council.
4. Attendance at approved conferences, study visits or seminars as a representative of the Council.
5. Attendance at briefings/training courses approved by the Council.
6. Attendance by appointed Councillors at meetings of PCSP and Policing Committee.
7. Attendance by appointed Councillors at meetings of outside bodies. Expenses cannot be claimed where remuneration is made to the Councillor from the outside body.

Duties for which payment may not be claimed:

1. Committee Meetings of which the Councillor is not a member (with exception of point 3 above).
2. Events/ launches to which an official invitation has not been issued by Council (with exception of Chairperson, Deputy Chairperson or Member deputizing).
3. Any constituency business.
4. Party political meetings.

This list provides information but is not intended to be exhaustive.

# DEPENDANTS' CARERS' ALLOWANCE

## CLAIM FORM – STANDARD CARE

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Date care provided: .....

Approved duty covered:

.....

*(expand as necessary)*

.....

Time from ..... Time to .....

Total travel time within above hours .....

Total hours: .....

Cost per hour: £..... Total amount paid: £.....

Total amount claimed

£.....

*(Claim amount is subject to agreed travel time, hourly and monthly rate limits)*

Name of dependant(s): .....

Relationship(s) to Councillor: .....

Name of carer: .....

National Insurance Number of carer .....

### **Declaration:**

*I declare that the above named provided a childcare/carers service to me as detailed above, in order that I could perform the approved duty stated.*

Name of claimant: .....

Signature of claimant: .....

Date of claim: .....

*NB – A claim form should be completed and submitted for each relevant occurrence of approved duty*

# DEPENDANT S ' CARERS' A L LOWANCE

## CLAIM FORM – SPECIALISED CARE

Date care provided: .....

Approved duty covered:

.....

*(expand as necessary)*

.....

Time from ..... Time to .....

Total travel time within above hours .....

Total hours: .....

Cost per hour: £..... Total amount paid: £.....

Total amount claimed £.....

*(Claim amount is subject to agreed travel time, hourly and monthly rate limits)*

Name of dependant(s): .....

Relationship(s) to Councillor: .....

Name of carer: .....

National Insurance number of carer: .....

### **Declaration:**

*I declare that the above named provided a childcare/carers service to me as detailed above, in order that I could perform the approved duty stated.*

Name of claimant: .....

Signature of claimant: .....

Date of claim: .....

**NB – A claim form should be completed and submitted for each relevant occurrence of approved duty. – an original invoice from the carer must be presented with this claim form**

**(INTERNAL LIST)**

**Newry, Mourne & Down District Council**

**-Schedule of Meetings for period  
June 2021 - May 2022**

**(N.B. venues to remain under review to include MS Teams)**

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Enterprise, Regeneration and Tourism Committee	<b>5</b>
Strategy Policy and Resources Committee	<b>6</b>
Active and Healthy Communities Committee	<b>7</b>
Neighbourhood Services Committee	<b>8</b>
Audit Committee	<b>9</b>
PCSP and Policing Committee	<b>10</b>
Party Representatives Meetings	<b>11</b>

## COUNCIL MEETINGS

Date	Time	Location
<b>Mock Annual Meeting</b> 26 May 2021	2.00 pm	Mourne Room, Downshire Civic Centre
<b>Annual Meeting</b> 1 June 2021	6.00 pm	Mourne Room, Downshire Civic Centre
7 June 2021	6.00pm	Mourne Room, Downshire Civic Centre
5 July 2021	6.00pm	Mourne Room, Downshire Civic Centre
2 August 2021	6.00pm	Mourne Room, Downshire Civic Centre
6 September 2021	6.00pm	Mourne Room, Downshire Civic Centre
4 October 2021	6.00pm	Mourne Room, Downshire Civic Centre
1 November 2021	6.00pm	Mourne Room, Downshire Civic Centre
6 December 2021	6.00pm	Mourne Room, Downshire Civic Centre
10 January 2022	6.00pm	Mourne Room, Downshire Civic Centre
7 February 2022	6.00pm	Mourne Room, Downshire Civic Centre
7 March 2022	6.00pm	Mourne Room, Downshire Civic Centre
4 April 2022	6.00pm	Mourne Room, Downshire Civic Centre
Tuesday 3 May 2022	6.00pm	Mourne Room, Downshire Civic Centre

### **SPECIAL COUNCIL MEETINGS - PRESENTATIONS**

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>PRESENTATION</b>
24 May 2021	6.00pm	Downshire Civic Centre	
27 September 2021	6.00pm	Downshire Civic Centre	
25 October 2021	6.00pm	Downshire Civic Centre	
31 January 2022	6.00pm	Downshire Civic Centre	
28 March 2022	6.00pm	Downshire Civic Centre	
23 May 2022	6.00pm	Downshire Civic Centre	

### **PLANNING COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Location</b>
30 June 2021	10.00 am	Boardroom, Monaghan Row, Newry
28 July 2021	10.00 am	Boardroom, Monaghan Row, Newry
25 August 2021	10.00 am	Boardroom, Monaghan Row, Newry
22 September 2021	10.00 am	Boardroom, Monaghan Row, Newry
20 October 2021	10.00 am	Boardroom, Monaghan Row, Newry
17 November 2021	10.00 am	Boardroom, Monaghan Row, Newry
15 December 2021	10.00 am	Boardroom, Monaghan Row, Newry
12 January 2022	10.00 am	Boardroom, Monaghan Row, Newry
09 February 2022	10.00 am	Boardroom, Monaghan Row, Newry
09 March 2022	10.00 am	Boardroom, Monaghan Row, Newry
06 April 2022	10.00 am	Boardroom, Monaghan Row, Newry
04 May 2022	10.00 am	Boardroom, Monaghan Row, Newry



## **ENTERPRISE, REGENERATION AND TOURISM COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Location</b>
14 June 2021	6.00 pm	Boardroom, Monaghan Row, Newry
9 August 2021	6.00 pm	Boardroom, Monaghan Row, Newry
13 September 2021	6.00 pm	Boardroom, Monaghan Row, Newry
11 October 2021	6.00 pm	Boardroom, Monaghan Row, Newry
8 November 2021	6.00 pm	Boardroom, Monaghan Row, Newry
13 December 2021	6.00 pm	Boardroom, Monaghan Row, Newry
17 January 2022	6.00 pm	Boardroom, Monaghan Row, Newry
14 February 2022	6.00 pm	Boardroom, Monaghan Row, Newry
14 March 2022	6.00 pm	Boardroom, Monaghan Row, Newry
11 April 2022	6.00 pm	Boardroom, Monaghan Row, Newry
9 May 2022	6.00 pm	Boardroom, Monaghan Row, Newry

## **STRATEGY, POLICY AND RESOURCES COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Location</b>
17 June 2021	6.00 pm	Mourne Room, Downshire Civic Centre
12 August 2021	6.00 pm	Mourne Room, Downshire Civic Centre
16 September 2021	6.00 pm	Mourne Room, Downshire Civic Centre
14 October 2021	6.00 pm	Mourne Room, Downshire Civic Centre
11 November 2021	6.00 pm	Mourne Room, Downshire Civic Centre
16 December 2021	6.00 pm	Mourne Room, Downshire Civic Centre
20 January 2022	6.00 pm	Mourne Room, Downshire Civic Centre
17 February 2022	6.00 pm	Mourne Room, Downshire Civic Centre
Wednesday 16 March 2022	6.00 pm	Mourne Room, Downshire Civic Centre
14 April 2022	6.00 pm	Mourne Room, Downshire Civic Centre
12 May 2022	6.00 pm	Mourne Room, Downshire Civic Centre

## **ACTIVE AND HEALTHY COMMUNITIES COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Location</b>
21 June 2021	6.00pm	Mourne Room, Downshire Civic Centre
16 August 2021	6.00pm	Mourne Room, Downshire Civic Centre
20 September 2021	6.00pm	Mourne Room, Downshire Civic Centre
18 October 2021	6.00pm	Mourne Room, Downshire Civic Centre
15 November 2021	6.00pm	Mourne Room, Downshire Civic Centre
20 December 2021	6.00pm	Mourne Room, Downshire Civic Centre
24 January 2022	6.00pm	Mourne Room, Downshire Civic Centre
21 February 2022	6.00pm	Mourne Room, Downshire Civic Centre
21 March 2022	6.00pm	Mourne Room, Downshire Civic Centre
Wednesday 20 April 2022	6.00pm	Mourne Room, Downshire Civic Centre
16 May 2022	6.00pm	Mourne Room, Downshire Civic Centre

### **NEIGHBOURHOOD SERVICES COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Location</b>
23 June 2021	6.00 pm	Boardroom, Monaghan Row, Newry
18 August 2021	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 21 September 2021	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 19 October 2021	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 16 November 2021	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 21 December 2021	6.00 pm	Boardroom, Monaghan Row, Newry
26 January 2022	6.00 pm	Boardroom, Monaghan Row, Newry
23 February 2022	6.00 pm	Boardroom, Monaghan Row, Newry
23 March 2022	6.00 pm	Boardroom, Monaghan Row, Newry
<b>Thursday 21</b> April 2022	6.00 pm	Boardroom, Monaghan Row, Newry
18 May 2022	6.00 pm	Boardroom, Monaghan Row, Newry

**AUDIT COMMITTEE**  
**(held quarterly)**

Date	Time	Location
Monday 05 July 2021	2.00 pm	Downpatrick
Thursday 23 September 2021	2.00 pm	Downpatrick
Tuesday 11 January 2022	2.00 pm	Downpatrick
Friday 22 April 2022	2.00 pm	Downpatrick

### **PCSP MEETINGS**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Tuesday 30 March 2021	2.00 pm	MS Teams
Tuesday 25 May 2021	2.00 pm	MS Teams
Tuesday 20 July 2021	2.00 pm	MS Teams
Tuesday 28 September 2021	2.00 pm	MS Teams
Tuesday 23 November 2021	6.00 pm	The Chamber, Downshire Civic Centre
Tuesday 25 January 2022	6.00 pm	Boardroom, Monaghan Row
Tuesday 22 March 2022	6.00 pm	The Chamber, Downshire Civic Centre

### **PARTY REPRESENTATIVES' FORUM**

<b>Date</b>	<b>Time</b>	<b>Location</b>
3 June 2021	3.00 pm	Boardroom Monaghan Row Newry
8 July 2021	3.00 pm	Boardroom Monaghan Row Newry
5 August 2021	3.00 pm	Boardroom Monaghan Row Newry
9 September 2021	3.00 pm	Boardroom Monaghan Row Newry
7 October 2021	3.00 pm	Boardroom Monaghan Row Newry
4 November 2021	3.00 pm	Boardroom Monaghan Row Newry
9 December 2021	3.00 pm	Boardroom Monaghan Row Newry
13 January 2022	3.00 pm	Boardroom Monaghan Row Newry
10 February 2022	3.00 pm	Boardroom Monaghan Row Newry
10 March 2022	3.00 pm	Boardroom Monaghan Row Newry
7 April 2022	3.00 pm	Boardroom Monaghan Row Newry
5 May 2022	3.00 pm	Boardroom Monaghan Row Newry