

June 12th, 2023

Notice Of Meeting

You are requested to attend the Enterprise Regeneration & Tourism Committee Meeting to be held on **Monday, 12th June 2023** at **6:00 pm** in **Boardroom Council Offices Monaghan Row Newry.**

Committee Membership 2023 - 2024

Councillor M Ruane **Chairperson**

Councillor G Kearns **Deputy Chairperson**

Councillor T Andrews

Councillor C Bowsie

Councillor P Campbell

Councillor W Clarke

Councillor C Galbraith

Councillor G Hanna

Councillor C King

Councillor D Lee-Surginor

Councillor S Murphy

Councillor A Quinn

Councillor M Savage

Councillor J Tinnelly

Councillor J Truesdale

Agenda

1.0 Apologies and Chairperson's remarks.

2.0 Declarations of Interest.

3.0 Action Sheet: Enterprise Regeneration & Tourism Committee Meeting - Monday 13 March 2023. (Attached)

[ERT Committee Action Sheet - March 2023.pdf](#)

Page 1

4.0 ERT Committee Terms of Reference. (Attached)

[ERT Report - ERT Committee Terms of Reference 2023 - 2027.pdf](#)

Page 8

[Appx - Terms of Reference - ERT Committee \(June 2023\).pdf](#)

Page 11

5.0 To agree start times for ERT Committee Meetings 2023-2024. (Attached)

[Start times for ERT Mtgs.pdf](#)

Page 14

6.0 ERT Directorate Business Plans

[ERT Report - Directorate Business Plans.pdf](#)

Page 15

[Enterprise Regeneration and Tourism Business Plan 2023-24 \(final\).pdf](#)

Page 18

Notices of Motion

7.0 To consider the following Notice of Motion in the names of Councillors Hanlon and Murphy: (Attached)

"That this Council notes the recent publication of the Department of Economy's review into Invest NI; Welcomes that the need for profound change within the organisation has been recognised; Notes with concern that Invest NI has not proactively promoted the benefits and opportunities of the Protocol for businesses, which given our councils geographic position represents missed opportunities; And calls on Council to work collaboratively with Invest NI to put a focus on: 1. Promoting a balanced regional economy; 2. Boosting productivity; 3. Targeting support to local small and medium businesses; 4. Bringing new and good quality jobs to our district; 5. Future proofing our local economy and investing in green jobs; 6. Unlocking the potential of our towns

[ERT Report - Notice of Motion - Invest NI.pdf](#)

Page 34

8.0 To consider the following Notice of Motion in the names of

Councillor C Enright and Lee-Surginor: (Attached)

“This Council recognises the disparity of Council investment between our County Town of Downpatrick when compared to large public-sector led investment proposals for Newry City or the Gateway Project in Newcastle. The recent flawed private sector-led project in our County Town failed to attract any private sector interest in redeveloping Downpatrick’s Town Centre. This project aimed to sell off the land-bank built up by Down Council over 30 years including the old Police Station, the main town car-park and derelict properties in Irish Street under the 2011 Downpatrick Masterplan. Council notes NM&D’s fresh opportunity to deliver a meaningful, large-scale public investment-led regeneration of Downpatrick’s old retail centre in line with the 2011 Council-led Downpatrick Masterplan. This Council directs Management to reinstate the original public-sector led project for the town centre aspect of the Downpatrick Masterplan. Including the in-town 2-lane one-way system, additional on-street parking, enhanced pedestrian areas from ASDA to Irish Street and improved access to the old retail centre of the town to make it competitive with out-of-town shopping, LIDL or ASDA. Council notes that original estimates suggest that this could be achieved with 10% of the estimated cost of the proposed major Newry development or less than half the budget for the so-called Mournes Gateway project in Newcastle.”

 **ERT Report - Notice of Motion - Rural Regeneration for Downpatrick Town Centre.pdf**

Page 37

9.0 To consider the following Notice of Motion in the names of Councillor Devlin and Sharvin: (Attached)

“This Council unequivocally supports our hospitality and tourism sector and its vital contribution to the District’s economy. • This Council puts on record our frustration that the recently announced Spring Budget failed to provide a lifeline to the Hospitality Sector by reducing the VAT rate. • This Council writes to the Chancellor calling for the issue to be reconsidered given the ever increasing rate of inflation and the fact that the Republic of Ireland’s VAT rate for Hospitality and Tourism is 9% compared to our rate of 20%. • This Council writes to all 18 MP’s calling on each to lobby for this much needed reduction in VAT.”

 **ERT Report - Notice of Motion - Reduction in VAT Rate for Hospitality Sector.pdf**

Page 41

Enterprise, Employment and Regeneration Items

10.0 Artisan Markets. (Attached)

 **ERT Report - Artisan Markets.pdf**

Page 44

11.0 NI Enterprise Support Service Programme. (Attached)

 **ERT Report - NI Enterprise Support Services Programme.pdf**

Page 48

Tourism, Culture and Events Items

12.0 Ballykinlar Hut - Relocation. (Attached)

 **ERT Report - Ballykinlar Hut relocation.pdf**

Page 52

13.0 Bathing Water Operator at Sandy Bottom Warrenpoint. (Attached)

[ERT Report - Bathing Water Operator at Sandy Bottom.pdf](#)

Page 55

14.0 Ireland Golf Tour Operator Associations. (Attached)

[ERT Report - Ireland Golf Tours Operators Association.pdf](#)

Page 58

15.0 Visitor Safety Advisory Group Membership. (Attached)

[ERT Report - Visitor Safety Advisory Group Membership.pdf](#)

Page 61

Exempt Information Items

16.0 Update re: Small Settlements Scheme.

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

[ERT Report - Small Settlement Scheme.pdf](#)

Not included

17.0 AONB and Geopark Environmental Fund Business Case. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

[ERT Report - AONB and Geopark Environment Fund.pdf](#)

Not included

[Appx - AONB & Geopark Environment Fund Business Case.pdf](#)

Not included

18.0 Carlingford Lough Greenway - Business Case for Stage 1 works. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.


[ERT Report - Carlingford Lough Greenway Business Case Stg 1 Works.pdf](#)

Not included

[Appx i. Carlingford Lough Greenway - NMD Amended Business Case.pdf](#)

Not included

 *Appx ii. Carlingford Lough Greenway - DFI Business Case.pdf* **Not included**

 *Appx iii. Carlingford Lough Greenway - DFI Letter of Offer.pdf* **Not included**

19.0 Third Party Ticket Sales. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Report - Third Party Ticket Sales.pdf* **Not included**

20.0 Tourism Events Suppliers. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Report - Tourism Event Suppliers.pdf* **Not included**

 *Appx i. Tourism Events Suppliers - PA & Lighting BC.pdf* **Not included**

 *Appx ii. Tourism Events Suppliers - Event Power BC.pdf* **Not included**

 *Appx iii. Tourism Events Suppliers - Marquees BC.pdf* **Not included**

 *Appx iv. Tourism Events Suppliers - Transport Park & Ride BC.pdf* **Not included**

 *Appx v. Tourism Event Staging BC.pdf* **Not included**

 *Appx vi. Tourism Events Suppliers - Stewarding, Safety & Safeguarding BC.pdf* **Not included**

21.0 Ulster Rally Championships. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Report - Ulster Rally Championship.pdf* **Not included**

 *Appendix 1- Ulster Rally Sponsorship.pdf* **Not included**

22.0 Building Control 6 monthly Report. (Attached)

 *ERT Report - Building Control 6 x month Report.pdf*

Page 64

23.0 ERT Historic Action Tracker Sheet. (Attached)

 *ERT Historic Action Tracker Sheet - for June 2023 Mtg.pdf*

Page 69

24.0 Forest Park Enhancements - Dog Enclosures. (Attached)

 *ERT Report - Forest Park Enhancements - Dog Enclosures.pdf*

Page 70

25.0 Licensing 6 monthly Report. (Attached)

 *ERT Report - Licensing 6 x month Report.pdf*

Page 73

26.0 Property Certificates Fees. (Attached)

 *ERT Report - Property Certificate Fees 2023.pdf*

Page 83

**27.0 Scheme of Delegation Report October 2022 - March 2023).
(Attached)**

 *ERT Scheme of Delegation 6 Monthly Report 1 Oct 22 - 31 Mar 2023.pdf*

Page 86

Invitees

- Cllr Terry Andrews
- Cllr Callum Bowsie
- Cllr Jim Brennan
- Cllr Pete Byrne
- Cllr Philip Campbell
- Mr Andrew Cassells
- Cllr William Clarke
- Mrs Linda Cummins
- Cllr Laura Devlin
- Ms Louise Dillon
- Cllr Cadogan Enright
- Cllr Doire Finn
- Cllr Aoife Finnegan
- Cllr Conor Galbraith
- Cllr Mark Gibbons
- Cllr Oonagh Hanlon
- Cllr Glyn Hanna
- Cllr Valerie Harte
- Cllr Roisin Howell
- Ms Catherine Hughes
- Mr Colum Jackson
- Cllr Jonathan Jackson
- Cllr Geraldine Kearns
- Mrs Josephine Kelly
- Cllr Tierna Kelly
- Mrs Sheila Kieran
- Cllr Cathal King
- Cllr Mickey Larkin
- Cllr David Lee-Surginor
- Cllr Alan Lewis
- Cllr Oonagh Magennis
- Mr Conor Mallon
- Cllr Aidan Mathers
- Cllr Declan McAteer
- Cllr Leeanne McEvoy
- Jonathan McGilly
- Ms Tracie McLoughlin
- Cllr Andrew McMurray
- Cllr Declan Murphy
- Cllr Kate Murphy
- Cllr Selina Murphy
- Cllr Siobhan O'Hare

Mr Andy Patterson
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Cllr Áine Quinn
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Cllr Henry Reilly
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Cllr Michael Rice
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Cllr Jill Truesdale
.....
Mrs Marie Ward
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ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 13 MARCH 2023

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/043/2023	NOTICE OF MOTION RE: HOUSING (LDP)	<ol style="list-style-type: none"> 1. To adopt the Notice of Motion, including the Planning Department consider methods of speeding up the introduction of a replacement for PPS21 before 2027/28, or devise an interim process whereby land can be identified for Social and Affordable Housing. 2. To note the proposed Housing Strategy of the LDP and associated planning policies requiring development proposals of a certain size/area to deliver a proportion of affordable housing will be a key change in addressing affordable housing need in the District. 3. To note the proposed planning policies will significantly increase opportunities to address affordable housing needs across the whole District and across all settlement tiers supporting both urban and rural communities. 	A McKay	Being taken forward in the work associated with producing the Local Development Plan	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		4. To note delivery of affordable housing schemes will be monitored and the need for any changes to policy provision considered as part of the subsequent LDP review.			
ERT/044/2023	NOTICE OF MOTION RE: HOLIDAY HOMES	To support the proposed Housing Strategy and associated planning policies of the LDP in addressing affordable housing needs of the District, and to note a change in the planning legislation is required to address the issue of second homes and short-term holiday lets.	A McKay	Being taken forward in the work associated with producing the Local Development Plan	Y
ERT/045/2023	AONB & GEOPARK – ENVIRONMENT FUND APPLICATIONS	<ol style="list-style-type: none"> 1. To note the proposed application priorities for AONB & Geopark activity against which an application for funding has been submitted to DAERA's Environmental Fund. 2. To approve that if successful, a Letter of Offer is accepted, signed and returned to DAERAs Environment Fund to effectively deliver against outcomes for year 2023/24. 	J McGilly	In progress	y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/046/2023	SMALL SETTLEMENTS SCHEME	<ol style="list-style-type: none"> 1. Following consideration of the outline design drawings by the Task & Finish Steering Groupings adopt the attached reports and proceed to submit planning applications for the proposed Bessbrook, Castlewellan, Rostrevor and Saintfield Environmental Improvement Schemes. 2. Council note the update on the Revitalisation and Make It Local Campaign elements of the Small Settlements Scheme. 	J McGilly	completed	y
ERT/047/2023	NON STATUTORY FEE INCREASE FOR LICENSING	To approve the proposed fee increase of 9% for 2023/24 effective from 01 April 2023 as per attached appendix, for the following Licences:	C Jackson	Actioned & in progress	Yes

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> • Civil Marriage/Civil Partnerships • Street Trading • Road Closures • Pavement Cafes (3 year Licence) • Postal Numbering Certificates • Pavement Cafes (3 year licence) • Postal Numbering Certificates 			
ERT/048/2023	(EXEMPT) ARTIST IN RESIDENCE- DOWN ARTS CENTRE	To extend a Service Level Agreement for the delivery of an Artist in Residence Programme in Down Arts Centre from April 2023 – March 2024.	A Patterson	In progress	Y
ERT/049/2022	(EXEMPT) BUSINESS CASE CARLINGFORD LOUGH GREENWAY	To approve the updated Business Case for the Carlingford Lough Greenway.	J McGilly	Completed	y
ERT/050/2023	(EXEMPT) KILBRONEY FALLOWS TRAIL PHASE 2 – SHARED PROSPERITY FUND LETTER OF OFFER	<ol style="list-style-type: none"> 1. Council accept the UK Shared Prosperity Fund Letter of Offer for the Fallows Trail Phase 2 Project. 2. Council accept the revised Business Case for the Fallows Trail Phase 2. 	A Patterson	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/051/2023	(EXEMPT) LABOUR MARKET PARTNERSHIP (LMP) 2023/24 ACTION PLAN	<ol style="list-style-type: none"> 1. To note that Council have prepared and submitted to DfC a Strategic Assessment and Action Plan for implementation of a programme of Employability and Skills initiative across the District for 2023/24. It is anticipated that this action plan will be approved by the Regional LMP in April 2023. 2. To approve the attached business case for the implementation of the LMP Action Plan for 2023/24. 3. To approve the next steps to progress the delivery of the LMP as set out in section 2.2 of the above Report, subject to funding approval. 	J McGilly	Completed Update to be tabled at August Committee due to challenges as a result of DfC budget cut proposals	n
ERT/052/2023	(EXEMPT) DIGITAL CONTENT SUPPORT SERVICES TOURISM EVENTS MUSEUM ARTS	To procure and appoint a specialist provider for a 3 year period, to support Council in the development and delivery of high-quality digital content, online communications, website support and development for Tourism, Events, Museums and Arts Services.	A Patterson	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/053/2023	TOURISM EVENTS PROGRAMME 2023/24	<ol style="list-style-type: none"> 1. To deliver the Annual Tourism Events Programme as detailed in the above Report. 2. To undertake the necessary procurement exercises to appoint suppliers for the delivery of major festivals in the Annual Tourism Events Programme. 3. To issue Letters of Offer to named groups as detailed in the above Report, to deliver tourism events in the 2023/24 financial year. 	A Patterson	In progress	Y
ERT/054/2023	THEATRE IN RESIDENCE	To establish a Service Level Agreement between Council and Dramability for the delivery of a Theatre-in-Residence programme at Down Arts Centre, initially for one year, with the option to renew the agreement for a second year, subject to meeting annual KPIs.	A Patterson	In progress	Y
ERT/055/2023	CASTLEWELLAN FOREST PARK CAMPSITE	To commit additional budget from the Capital Programme to deliver a programme of improvement works across the caravan/campsite amenity buildings at Castlewellan Forest Park.	A Patterson	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/056/2023	TOURISM STRATEGY AND BRANDING	To approve the draft Tourism Strategy and Destination Brand for the District, to be issued for public consultation.	A Patterson	In progress	Y
ERT/057/2023	FOR NOTING DUBLIN BELFAST CORRIDOR (DBEC) FUNDING AGREEMENT	To note Funding Agreement for 2022/23 and 2023/24 financial years between Belfast City Council and Newry Mourne & Down District Council as detailed in Point 2.1 in above Report.	C Mallon	Noted	Y

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	ERT Committee Terms of Reference 2023 – 2027
Reporting Officer (Including Job Title):	Conor Mallon Director – Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Conor Mallon Director – Enterprise, Regeneration and Tourism

Confirm how this Report should be treated by placing an x in either:-

		For decision	For noting only
1.0	Purpose and Background		
1.1	<u>Purpose</u> To agree the recommendations as detailed in Section 3.0		
2.0	Key issues		
2.1	During the life of this Council as a result of restructuring and issues arising within specific Committees around the efficiency of decision making Terms of reference for Committees, have been revised and some adjustments have been proposed. Revised terms of reference with changes highlighted in red, has been attached as follows; Appx 1: Enterprise Regeneration & Tourism (To become Economy Regeneration & Tourism)		
3.0	Recommendations		
3.1	To adopt the proposed changes as detailed in Appx 1 – Enterprise Regeneration and Tourism Terms of Reference		
4.0	Resource implications		
4.1	n/a		
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)		
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>		

	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Appx 1 – Enterprise Regeneration and Tourism Committee (to be known as Economy, Regeneration and Tourism) Terms of Reference

8.0	Background Documents
	N/A

ENTERPRISE, REGNERATION & TOURISM COMMITTEE

-TERMS OF REFERENCE-

Scope

The Enterprise, Regeneration and Tourism Committee (“the Committee”) will be responsible for clustering enterprise, regeneration and tourism activity across the District and for protecting the natural and built environment of the District in accordance with the discharge of specified statutory functions and services, including planning development management and control in order to drive and support the local economy.

Responsibilities

- Developing and implementing an integrated economy, regeneration and tourism product for the District;
- Maximizing and securing opportunities for regional, national and international investment for economy, regeneration and tourism;
- Leading on the promotion and marketing of the District, and the engagement of key stakeholders for economy, regeneration and tourism;
- Contributing to the delivery of both Corporate and Community Plan objectives as advocate of the economic strand;
- Developing the District as a notable premier tourism destination on the island of Ireland;
- Leading on the renewal, regeneration and development of the District’s city, towns, villages and rural settlements, and maximizing and securing opportunities for job creation and retention and throughout the District;
- **Leading on the securing and management of external funding / grants and delivery of the Councils financial assistance programme.**
- Developing and implementing a vibrant cultural, arts and events program for the District;
- Responsible for the provision of the building control function, including building regulations; safety in the built environment; licensing; postal numbering;
- **Responsible for the provision of the Planning function, including Local Development Plan, Development Management, Enforcement and appeals.**

Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council’s Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be undertaken by the Council.

- The effective stewardship of delegated responsibilities for the District's resources and assets (physical, financial, people and property based) for economy, regeneration and tourism.

Membership

The Committee is comprised of the fifteen (15) Elected Members appointed to the Committee at the Council's Annual Meeting.

Quorum

No business shall be transacted unless at least 4 Members are present.

Chairperson

The Committee Chairperson and Deputy Chairperson shall be appointed at the Council's Annual Meeting in accordance with the Local Government Act (NI) 2014.

Meetings

All meetings of the Committee shall be governed by the Council's Standing Orders and the Northern Ireland Code of Conduct for Councillors.

A timetable of meetings shall be agreed annually by the Council.

Sub-Committees and Working Groups

The Committee has the power to establish and appoint any number of Sub Committees, Task and Finish Working Groups, Project Boards and Forums as are necessary, to consider in more detail the work of the Committee, (see appendix 1 attached).

Communication and Reporting

The Minutes of the Committee shall be tabled at each meeting of the Council in accordance with the Council Standing Orders.

Declarations of Interest

A Declaration of Interests Register will be kept for all Committee Members. Each Member shall take responsibility to declare proactively any potential conflict of interest arising out of business undertaken by the Council.

Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be undertaken by the Council.

APPENDIX 1

Council Task and Finish Working Groups / Project Boards / Forums
Reporting Arrangements.

	Task & Finish	Committees			
		AHC	ERT	RTS	SPR
Anti Litter Working Group				✓	
Camlough Lake Task and Finish Board	✓		✓		
Castlewellan Forest Park Task and Finish Project Board	✓		✓		
Chief Executive Appraisal Group					✓
Councillors Website Reference Group	✓				✓
DEA Fora		✓			
Decade of Centenaries Working Group					✓
Economic Forum			✓		
Efficiency Working Group					✓
Elected Member Development Working Group					✓
Equality and Good Relations Reference Group					
Health Forum	✓	✓			
Implementation of Irish Language Strategy Working Group	✓				✓
Marine Task Force				✓	
Newry and Mourne Travellers Forum		✓			
Strategic Waste Issues Working Group				✓	
St Patrick's Day Cross Party Working Group	✓				✓
Strategic Projects Forum					✓
Sustainability and Climate Change Task Force		✓			
Tourism Strategy Task and Finish Project Board	✓		✓		

Community Planning Thematic Partnerships – report to Community Planning Partnership Board

Community Planning Partnership Board – report to Council

Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be undertaken by the Council.

ENTERPRISE REGENERATION AND TOURISM COMMITTEE MEETINGS

Proposed start times for consideration at ERT Committee Meeting – 12 June 2023

DATE	TIME	LOCATION
12 June 2023	6pm	Chamber, Monaghan Row
14 August 2023	6pm	Chamber, Monaghan Row
11 September 2023	6pm	Chamber, Monaghan Row
09 October 2023	6pm	Chamber, Monaghan Row
13 November 2023	6pm	Chamber, Monaghan Row
11 December 2023	6pm	Chamber, Monaghan Row
15 January 2024	6pm	Chamber, Monaghan Row
12 February 2024	6pm	Chamber, Monaghan Row
11 March 2024	6pm	Chamber, Monaghan Row
08 April 2024	6pm	Chamber, Monaghan Row
13 May 2024	6pm	Chamber, Monaghan Row

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	ERT Directorate Business Plans
Reporting Officer (Including Job Title):	Conor Mallon, Director Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Conor Mallon, Director Enterprise, Regeneration and Tourism

Confirm how this Report should be treated by placing an x in either:-

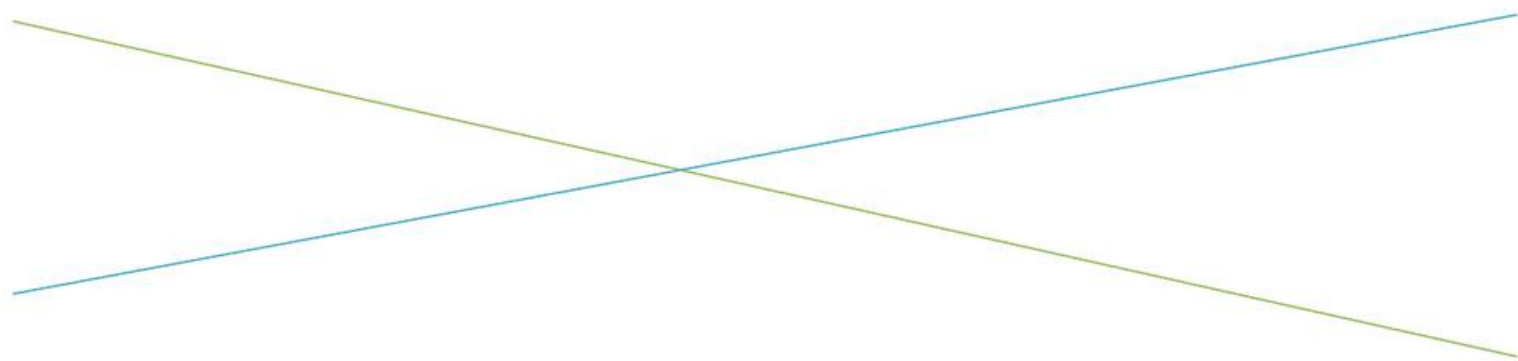
	For decision	X	For noting only	
1.0				Purpose and Background
1.1				<p><u>Purpose</u> Directorate Business Plans provide an overview of planned activity for the year ahead, and contribute to the delivery of the Community Plan, Corporate Plan and other key plans and strategies. They form an essential part of the Council's Business Planning and Performance Management Framework, which demonstrates how corporate objectives are cascaded across the organisation and provides assurance that they are being delivered.</p> <p><u>Background</u> As Directorate Business Plans are directly aligned to the achievement of the Corporate Plan, they remain fairly high level, and do not necessarily capture the core, business as usual activity that is undertaken by individual departments. Alternatively, they provide an insight into the key, overarching objectives, supporting actions and measures of success for each Directorate in the year ahead, whilst setting the context for the development of departmental Service Plans which are operational in nature.</p>
2.0				Key issues
2.1				<p>Directorate Business Plans 2023-24</p> <p>Directorate Business Plans 2023-24 outline the key objectives, supporting actions and measures of success each Directorate will work towards, which are aligned to the strategic objectives within the Corporate Plan. Directorate Business Plans are also aligned to the current organisational structure and may be subject to amendment as Planning for the Future progresses.</p> <p>The ERT Directorate Business Plan 2023-24 is attached at Appendix 1.</p>
2.2				It should be noted that further improvements to the business planning process are underway across the Council, particularly in relation to cascading corporate

	objectives in a meaningful way to employees through Service Plans and People Perform Grow. This process improves the use of performance measures at all levels of the Business Planning and Performance Management Framework and create a clear 'line of sight' between the work of individuals, teams and departments, and how they contribute to the achievement of Directorate Business Plans and the Corporate Plan.
3.0	Recommendations
3.1	To consider and agree the ERT Directorate Business Plan 2023-24
4.0	Resource implications
4.1	There are no financial resources implications within this report.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p>

	<i>Rationale:</i> Consultation not required.
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	Appendices
	<ul style="list-style-type: none"> Appendix 1 – ERT Directorate Business Plan 2023-24
8.0	Background Documents
	n/a

Economy, Regeneration and Tourism Directorate

Annual Business Plan 2023-24



Contents	Pages
1.0 Introduction	
2.0 Background and Context	
3.0 Purpose and Values	
4.0 Challenges and Opportunities	
5.0 Key Supporting Actions for 2023-24	
6.0 Performance	
7.0 Organisation and Office Structure	
8.0 Financial Information	
9.0 Governance Arrangements	

1.0 Introduction

1.1 The Economy, Regeneration and Tourism (ERT) Directorate is responsible for the following key functions of Council:

- **Economic Development**
- **Regeneration**
- **Tourism Development and Promotion**
- **Tourism Facilities Management and Development**
- **Arts and Culture**
- **Events**
- **Heritage**
- **Grants & Funding**
- **AONB Management**
- **Planning Development Management and Control**
- **Local Development Plan**
- **Building Control**
- **Licencing**
- **International Relations**

1.2 The ERT Business Plan 2023-24 is focused on identifying opportunities for business recovery and transformation, in response to the COVID-19 pandemic.

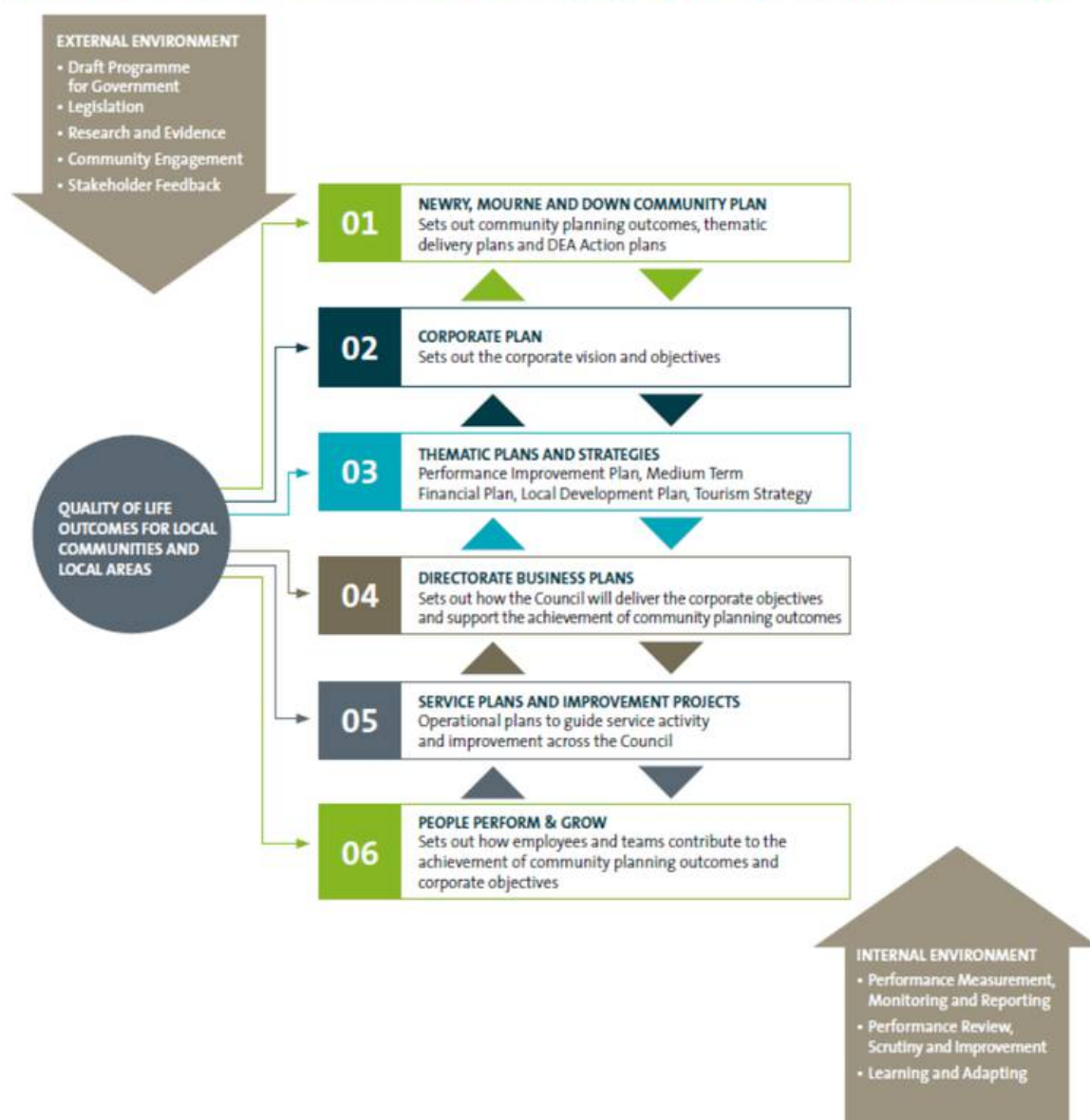
2.0 Background and Context

2.1 The ERT Business Plan is developed within the context of the Community Plan and Corporate Plan 2021-23. The Community Plan sets out the long term outcomes for the District, based on the needs and aspirations of local people. The Corporate Plan sets out the key strategic objectives for the Council between 2021-23, and how it will contribute to achieving the community planning outcomes.

2.2 The Community Plan and Corporate Plan are cross cutting and strategic in nature. They guide all activity within the organisation, as well as the subsequent allocation of resources, and sit within a hierarchy of plans, as outlined in the 'Business Planning and Performance Management Framework' (Figure 1).

2.3 The Business Planning and Performance Management Framework drives and provides assurance that the Council is delivering its corporate vision and priorities, whilst securing continuous improvement in the exercise of functions. It provides a mechanism to join up and cascade the various plans and strategies across the organisation, demonstrating how employees contribute to achieving community planning outcomes and corporate priorities, for the ultimate benefit of the citizens we serve.

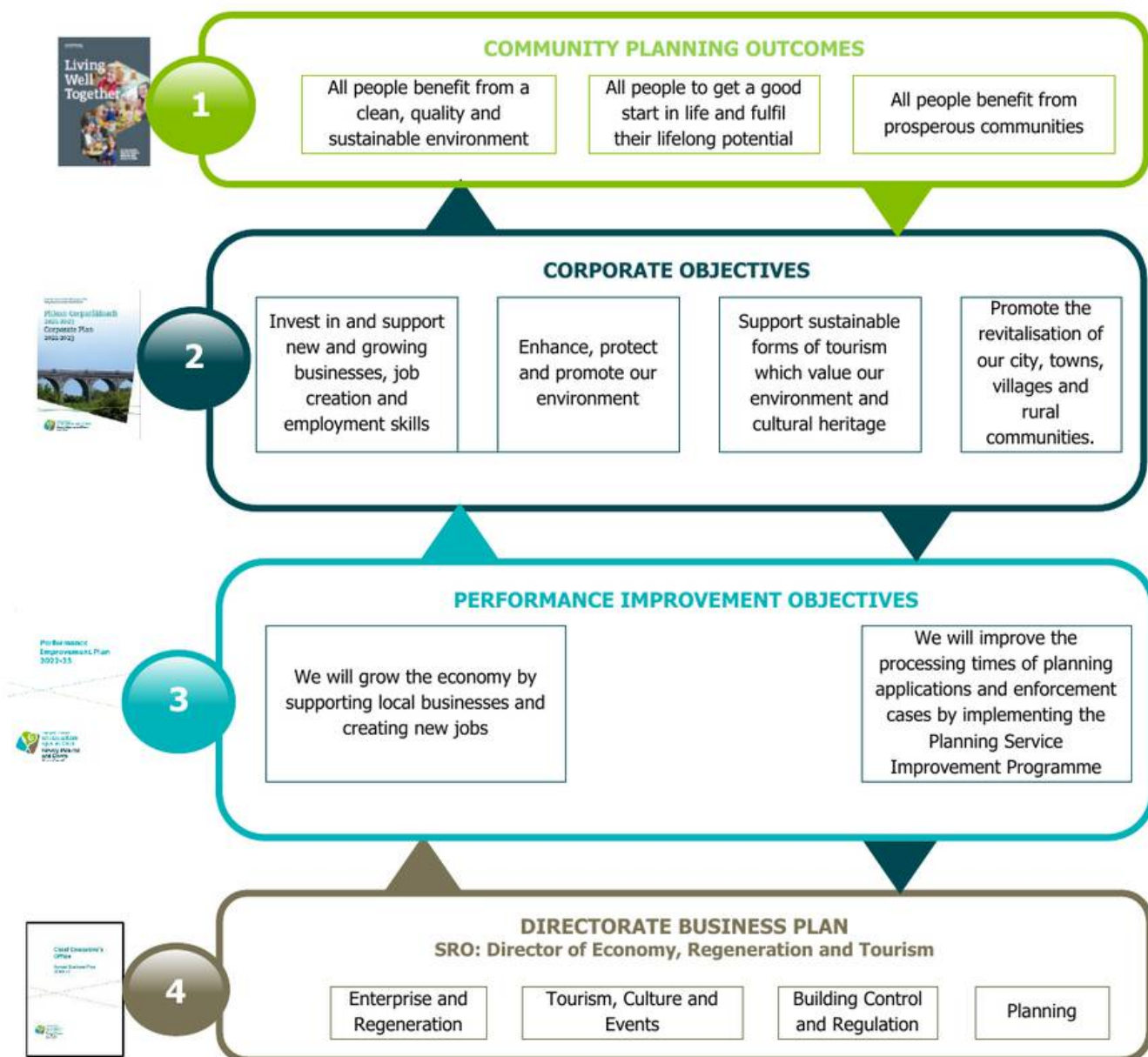
Figure 1: Business Planning and Performance Management Framework



2.4 Whilst the Corporate Plan focuses on issues which cut across the organisation and are strategic in nature, the ERT Business Plan provides an overview of the key operational activities for the coming year. These activities are explicitly linked to corporate objectives, and coupled with 'business as usual' service delivery, provide clear direction for all employees within the Directorate (Figure 2). Directorate Business Plans are supported by Service Plans and 'People Perform and Grow'.

2.5 The ERT Business Plan is published annually and is the basis upon which performance is managed and reviewed by the full Council, Enterprise, Regeneration and Tourism Committee and Senior Management Team.

Figure 2: ERT Alignment across the Business Planning and Performance Management Framework



3.0 Purpose and Values

3.1 Purpose

3.1.1 The ERT Directorate’s primary purpose is to develop, implement and monitor key strategies and plans to deliver economic, regeneration, tourism, arts and culture outcomes for the Council, deliver the statutory functions within the planning, Building Control and licensing that together contribute to the delivery of community planning outcomes and corporate priorities.

3.2 Values

3.2.1 The Department adheres to the Council's values which are outlined in the Corporate Plan 2021-23:

We Will Be	What This Means
Accountable	We will be accountable for how we plan for and use resources sustainably
Collaborative	We will work in partnership with others
Transparent	We will be transparent in how we make decisions

3.2.2 In accordance with the Section 75 requirements of the Northern Ireland Act (1998), the Chief Executive's Department is committed to carrying out its functions having due regard to the need to promote equality of opportunity and regard for the desirability to promote good relations. All new and revised policies, procedures and programmes of work will be subject to an equality screening and rural needs impact assessment (where appropriate).

4.0 Challenges and Opportunities

4.1 The ERT was established in 2017 following the reorganisation of the former Strategic Planning and Performance Directorate and Regulatory and Technical Services Directorate. The directorate continues to evolve in line with organisational change, and remains committed to developing and embedding the necessary plans, policies and processes to deliver improvement across the organisation.

4.2 Influences within the external and internal environment continuously present challenges and opportunities, which have an impact on the overall management and operation of the ERT Directorate. These influences can be summarised as follows:

External Environment

- Macro Economic Environment – impact of inflation on capital projects
- Funding availability – transition to a range of new funding opportunities
- Stakeholder engagement and varying sectoral needs
- Wider societal and economic recovery from the Covid pandemic
- Resumption of international travel market
- Level of disposable income and consumer confidence
- Inflation and interest rate changes

- Potential supply chain & labour market impacts as a result of Brexit and Covid recovery, etc
- Available external match funding for project delivery
- Lack of appropriate space to accommodate requests for use of Council land.
- Reduced income from services due to Covid.
- Reliance on external partners to effectively discharge planning function.

Internal Environment

- Available match-funding for project delivery
- Challenges of labour market on accessing people
- Requirement to deliver business plan objectives on time with available resources, whilst ensuring the need for efficiencies.
- Working in partnership with the private sector to grow opportunities for greater economic return to Council and the district.
- Opportunities created by new ways of working and new IT systems for Planning and Building Control

5.0 Directorate Objectives and Supporting Actions

Key Office Actions

Enterprise and Regeneration – Work with partners to lead the implementation of the Economic, Regeneration and Investment Strategy to support the development of the local economy and infrastructure to ensure the district is competitive and attractive to investors and residents.

Tourism, Culture and Events – Work with partners to lead the implementation of the Tourism Strategy. Lead the development and implementation of Culture and Arts Strategy and delivery of improved and new tourism assets

Building Control and Regulation – A statutory duty to apply the Building Regulations to support regeneration and economic development across the district and the licencing obligations of Council.

The management of Car Park facilities owned and operated by Council

Planning – Provide a robust, efficient and responsive development management service within the Council Planning Department to support regeneration and economic development across the district.

Progress the preparation and delivery of the Local Development Plan in accordance with the agreed timeframe to determine future land use planning policy across the district

Provide a robust, efficient and effective planning enforcement function within the Council Planning Department to address breaches of planning control.

Enterprise and Regeneration	
Work with partners to support the economic recovery of the District	ALIGNMENT WITH CORPORATE PLAN
	Invest in and support new and growing businesses, job creation and employment skills
Action	Timescale
Progress the Belfast Region City Deal and develop programmes of activity around: 1. Skills and Employability 2. Digital and Innovation	Q1-4
Continue to progress the Newry City Centre Regeneration as part of the Belfast Region City Deal investment programme.	Q1-4
Development and management of the Digital Transformation Flexible Fund under FFNI across all Councils providing financial assistance for Digital Transformation in micros/small businesses. Facilitation of Mobile Action plan NI implementation on behalf of 11 NI councils	Q 1-4
Development and Implementation of Enterprise Support Services programme across the pillars of Foundation, Engage ,Growth and Scaling	Q 1-4
Collaboration and Development of applications under Peace Plus, shared Island Fund, Levelling up Fund etc aligned to Council corporate priorities	Q 1-4
Support Business development and growth via a range of initiatives including markets development, social economy, innovation, Leadership events, international connections, digital engagement.	Q1-4
Develop ongoing initiatives via LMP to improve employability and skills via engagement with business and education	Q 1-4
Lead the secretariat and work in partnership with all member councils and universities of DBEC to deliver on the strategic aims and actions plans for the corridor.	Q1 -Q4
Deliver a programme regeneration and Infrastructure initiatives	ALIGNMENT WITH CORPORATE PLAN
	Promote the revitalisation of our city, towns, villages and rural communities
Action	Timescale
Improvement in connectivity through FFNI via the Mobile Action Plan, Northern Ireland Barrier Busting Taskforce, the DSIT Shared	Q1-4

Rural network (4G) and DSIT UK Wireless Strategy/5G innovation Regions.		
Development of SMART Towns/Villages and services through BRCD funding, PEACE plus and other initiatives.		Q1-4
Implementation of Small Settlement scheme across the district as per agreed plan with focus on, public realm, revitalisation & dereliction, and marketing		Q 1-4
Completion of Warrenpoint Frontshore scheme phase 1 and development of phase 2 proposals		Q1-4
Development and implementation of plans for Greenway development with focus on priority routes – Newry – Carlingford & Downpatrick		Q 1-4
Protect and enhance the Areas of Outstanding Natural Beauty across the District	ALIGNMENT WITH CORPORATE PLAN	
	Enhance, protect and promote our environment	
Action		Timescale
Management for the Ring of Gullion and Strangford & Lecale AONBs through implementation of NI Environment Fund projects as detailed in AONB Action		Q 1-4
Development and implementation of the Geo park plan following accreditation		Q 1-4
Continued stewardship of Landscape partnership legacy programme		Q 1-4

Tourism, Culture and Events	
A. Tourism Development & Promotion B. Tourism Facilities Management & Development C. Tourism Events D. Museums, Arts & Heritage	ALIGNMENT WITH CORPORATE PLAN Support sustainable forms of tourism which value our environment and cultural heritage
Action	Timescale
Launch & commence delivery of the new Tourism Strategy 2023 – 2028.	Q3 onwards
Continue to progress the Mournes Gateway Project as part of the Belfast Region City Deal investment programme.	Q1 – Q4
Continue to support the delivery of the new Newry Arts, Theatre and Conference facility.	Q1 – Q4
Support local tourism & hospitality businesses to access Business Support Programmes, training & mentoring.	Q1 – Q4
Deliver a collection of new visitor experiences with a focus on Outdoor Adventure, Food & Drink and Heritage & Culture.	Q1 – Q4
Continue to invest in and deliver major Tourism Capital Projects that will attract international visitors to NI and the district.	Q1 – Q4
Continue the delivery of Council’s Arts, Culture, Heritage Strategy.	Q1 – Q4
Create an audience growth plan for arts venues, including the redevelopment of Newry Town Hall, the SHAC, and Down Arts Centre.	Q1 – Q4
Continue the delivery of the new Tourism Events Programme for the district.	Q1 – Q4
Launch new Museum Forward Plans.	Q1 – Q4
Deliver museums engagement programme with community and visitors through annual programme of events, activities and exhibitions.	Q1 – Q4
Increase accessibility to museum collections via new website and social media platforms.	Q1 – Q4
Progress delivery of heritage development initiatives, activities & events across district.	Q1 – Q4

Building Control	
The management of Car Park facilities owned and operated by Council <ul style="list-style-type: none"> - Work with partners to deliver projects to benefit towns and villages. 	ALIGNMENT WITH CORPORATE PLAN Promote the revitalisation of our city, towns, villages and rural communities
	Action To Complete the tender process and appoint a service provider for the provision of car park tariff collection and enforcement of the off-street parking Order.
A statutory duty to apply the Building Regulations and licencing obligations of Council. <ul style="list-style-type: none"> - Improve the processing times of BC applications. 	ALIGNMENT WITH CORPORATE PLAN Provide accessible, high quality and integrated services through continuous improvement
	Action To provide a robust and responsive service to Applicants, Agents, Builders and Solicitors for the enforcement of all aspects of the relevant legislation. To engage with Tascomi/Idox through BCNI to develop an online portal for the submission of Building Control – Full Plans Applications. To engage with Tascomi/Idox to explore the possibility of facilitating the submission of online Licencing Applications.
A statutory duty to apply the Building Regulations and licencing obligations of Council. <ul style="list-style-type: none"> - Work with partners to support the economic recovery of the District 	ALIGNMENT WITH CORPORATE PLAN Promote the revitalisation of our city, towns, villages and rural communities
	Action To implement a new organizational structure for Building Control and Licencing section
Planning	
Provide a robust, efficient and responsive development management service within the Council Planning Department	ALIGNMENT WITH CORPORATE PLAN Promote the revitalisation of our city, towns, villages and rural communities
	Action Deliver against statutory targets for major and local planning applications through a performance improvement programme. Improve engagement and communications with applicants and agents to deliver an efficient service.

Work with Council Capital Projects Team to ensure planning contributes to the delivery of the Council's capital programme across the District.	Q1-4
Provide a robust and responsive service to applicants, agents and elected members and respond to complaints in accordance with council complaints procedures.	Q1-4
Develop new and additional online planning guidance.	Q1-2
Work to ensure the successful introduction of the new planning IT system.	Q1-4
Work with the Department and other stakeholders to progress the recommendations from the Public Accounts Committee report into Planning in Northern Ireland.	Q1-4
Carry out 2 Nr "in person" engagement events between planning staff, applicants, Agents and developers	Q2-4
Progress the preparation and delivery of the Local Development Plan (LDP) in accordance with the agreed timeframe to direct future land use across the district.	ALIGNMENT WITH CORPORATE PLAN
	Promote the revitalisation of our city, towns, villages and rural communities
Action	Timescale
Prepare draft Plan Strategy (dPS) documents for presentation to and agreement by Planning Committee.	Q1-4
LDP preparation, quarterly updates to Planning Committee and SMT.	Q1-4
Monitor progress of LDP preparation against agreed timetable	Q1-4
Progress preparation of draft Plan Strategy for Council approval and publication.	Q4
Work with the Department and other stakeholders to progress the recommendations from the Public Accounts Committee report into Planning in Northern Ireland.	Q1-4
Provide a robust, efficient and effective planning enforcement function within the Council planning department to address breaches of planning control.	ALIGNMENT WITH CORPORATE PLAN
	Enhance, protect and promote our environment
Action	Timescale
Meet statutory targets for bringing enforcement cases to conclusion through programme of performance improvement measures.	Q1-4
Ongoing review and implementation of Council Planning Enforcement Strategy.	Q1-4
Work to ensure the successful introduction of the new planning IT system.	Q1-4
Work with the Department and other stakeholders to progress the recommendations from the Public Accounts Committee report into Planning in Northern Ireland.	Q1-4
Provide a robust and responsive service to applicants, agents and elected members and respond to complaints in accordance with council complaints procedure.	Q1-4

6.0 Performance

6.1 The following performance measures will be monitored during 2023-24:

Measures of Success
<p>Economic Development (statutory):</p> <ul style="list-style-type: none"> • Number of jobs promoted through business start-up activity (statutory) • Number of jobs created and businesses supported through Council programmes • Amount of investment secured by the Council • Number of urban and rural regeneration initiatives delivered
<p>Tourism, Culture and Events:</p> <ul style="list-style-type: none"> • Visitor spend (£) • Volume of overnight stays in the district • Visitor satisfaction • Investment into tourism capital projects (£)
<p>Building Control:</p> <ul style="list-style-type: none"> • Increase the percentage time for processing Domestic BC applications within 21 days to 82% • Increase the percentage time for processing Commercial BC applications within 35 days to 82% • Increase the percentage time for processing all application returns within 14 days to 86% • Increase number of online applications by a further 10%
<p>Planning:</p> <ul style="list-style-type: none"> • Average processing time for local planning applications of 15 weeks. • Average processing time for major planning applications of 30 weeks. • 70% of planning enforcement cases are processed within 39 weeks. • Reduce the number of planning applications in the system for more than 12 months to 150. • Reduce the number of planning applications in the system for less than 12 months to 800. • Reduce the number of enforcement cases in the system for more than 12 months to 420.

ERT Plans and Strategies

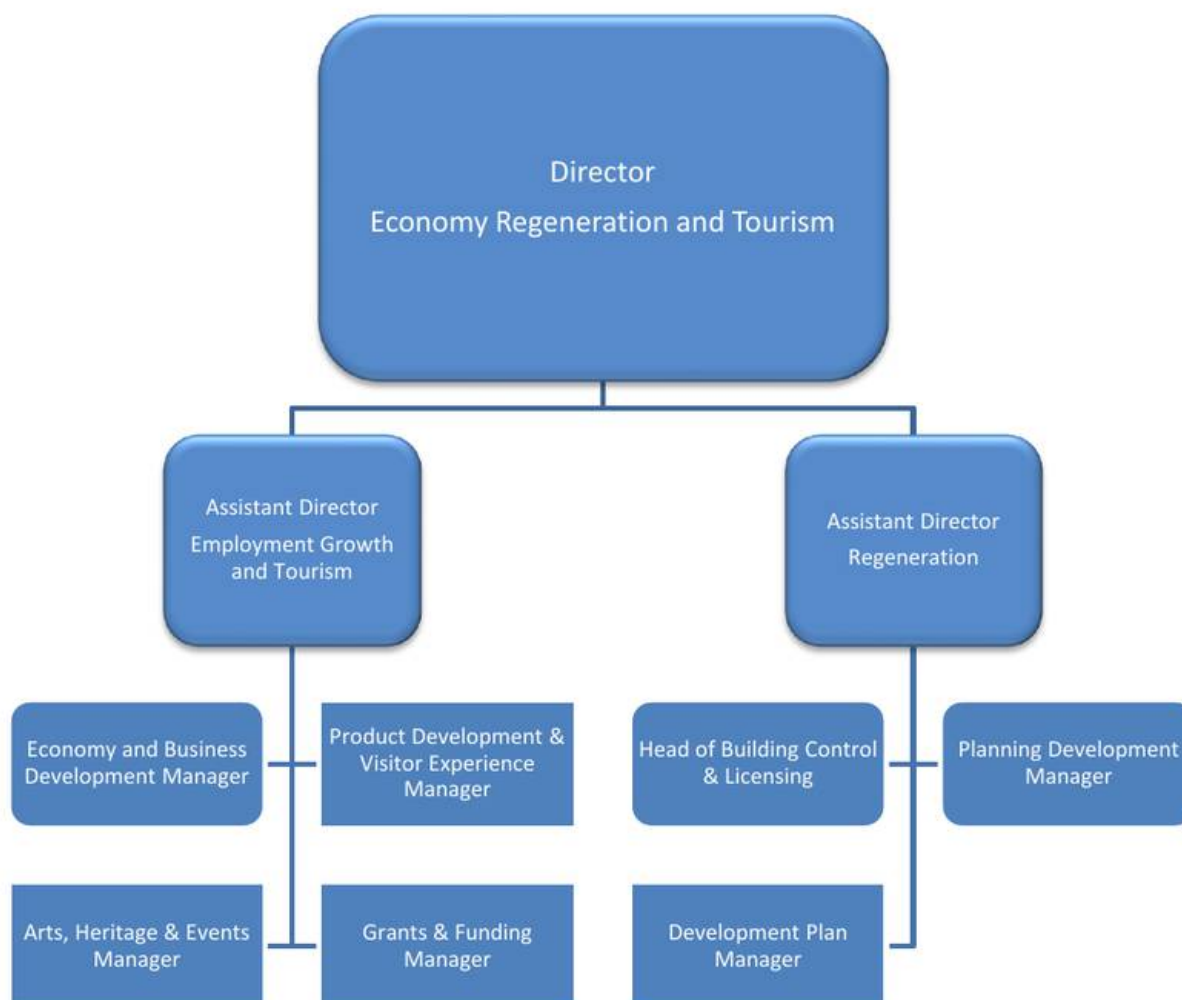
6.2 The ERT Directorate is responsible for leading the development, implementation and review of the following plans and strategies, which influence the work of the Office and Council:

- Economic, Regeneration and Investment Strategy
- Tourism Strategy
- Rural Development Strategy
- Arts and Culture Strategy
- Local Development Plan – Preferred Options Paper

7.0 Organisation and Directorate Structure

7.1 The ERT Directorate is one of five Departments, which together, comprise the Management structure of the Council. The ERT Structure is shown in Figure 3.

Figure 3 Existing ERT Departmental Structure



8.0 Financial Information

Net estimated expenditure Revenue (2023-24)	
Economy and Business Development	£1,573,479
Culture, Heritage, and Events	£2,822,380
Product Development & Visitor experience	£2,121,107
Building Control and Licensing	£219,965
Planning	£836,656
TOTAL: ERT Directorate	£7,573,587

9.0 Governance Arrangements

9.1 Reviewing performance and reporting progress to Elected Members and other key stakeholders facilitates transparency, accountability and improvement in everything the Council does. The political and organisational governance arrangements to develop, monitor and report the Council’s progress in implementing the ERT Business Plan are outlined below, and are supplemented by regular reviews by the ERT Director and his team. The governance arrangements the Council has put in place to deliver continuous improvement are also subject an annual audit and assessment by the Northern Ireland Audit Office.

Figure 4: Governance Arrangements



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Ag freastal ar an Dún agus Ard Mhacha Theas Serving Down and South Armagh

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Oifig an Iúir
Newry Office
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Monaghan Row

Newry BT35 8DJ

Oifig Dhún Pádraig
Downpatrick Office
Downshire Civic Centre
Downshire Estate, Ardglass Road

Downpatrick BT30 6GQ

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Notice of Motion – Invest NI C/076/2023
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise Employment and Regeneration
Contact Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To provide some background and information relevant to the following notice of motion as proposed by Councillor Hanlon and seconded by Councillor Murphy</p> <p>"That this Council notes the recent publication of the Department of Economy's review into Invest NI;</p> <p>Welcomes that the need for profound change within the organisation has been recognised;</p> <p>Notes with concern that Invest NI has not proactively promoted the benefits and opportunities of the Protocol for businesses, which given our councils geographic position represents missed opportunities;</p> <p>And calls on Council to work collaboratively with Invest NI to put a focus on:</p> <ol style="list-style-type: none"> 1. Promoting a balanced regional economy; 2. Boosting productivity; 3. Targeting support to local small and medium businesses; 4. Bringing new and good quality jobs to our district; 5. Future proofing our local economy and investing in green jobs; 6. Unlocking the potential of our towns <p>The motion was seconded by Councillor Murphy</p>
2.0	Key issues
2.1	The report referred to in the notice of motion was published earlier in 2023 which outlined a number of key recommendations to be considered by Invest NI in relation

	<p>to their strategy moving forward following a formal review of the organisation by an independent review panel. NMDDC were a consultee in the review process and put forward a range of points in relation to the focus of the review.</p> <p>NMDDC has engaged with Invest NI on an ongoing basis since its inception, this has been aided via the sub regional structures that sees an Invest NI office and team based in Newry. This has been the key route for engagement and has assisted in accessing teams based elsewhere in NI.</p> <p>Invest NI sit on a range of partnerships withing the District namely the Economic Forum and its sub groups and the Community Planning Partnership. There is no doubt that the local economy faces many challenges and stakeholders need to engage more effectively.</p> <p>At this stage the changes that will result within Invest NI as a result of the review are currently being worked through but it is essential that Councils continue to engage with Invest NI and ensure complementarity in our respective strategies and that through future structures information and engagement is meaningful to ensure benefits are accrued to the district.</p>
3.0	Recommendations
3.1	Council agree the report and ensure as the Invest NI review is implemented, robust structures and processes of engagement are put in place to ensure progress is made against the key priorities outlined in the notice of motion
4.0	Resource implications
4.1	N/A
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	<p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
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6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Notice of Motion – Downpatrick C/103/2023
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise Employment and Regeneration
Contact Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To provide some background and information relevant to the following notice of motion as proposed by Councillor Enright and seconded by Councillor Lee-Surginor.</p> <p>“This Council recognises the disparity of Council investment between our County Town of Downpatrick when compared to large public-sector led investment proposals for Newry City or the Gateway Project in Newcastle. The recent flawed private sector-led project in our County Town failed to attract any private sector interest in redeveloping Downpatrick’s Town Centre. This project aimed to sell off the land-bank built up by Down Council over 30 years including the old Police Station, the main town car-park and derelict properties in Irish Street under the 2011 Downpatrick Masterplan.</p> <p>Council notes NM&D’s fresh opportunity to deliver a meaningful, large-scale public investment-led regeneration of Downpatrick’s old retail centre in line with the 2011 Council-led Downpatrick Masterplan.</p> <p>This Council directs Management to reinstate the original public-sector led project for the town centre aspect of the Downpatrick Masterplan. Including the in-town 2-lane one-way system, additional on-street parking, enhanced pedestrian areas from ASDA to Irish Street and improved access to the old retail centre of the town to make it competitive with out-of-town shopping, LIDL or ASDA.</p> <p>Council notes that original estimates suggest that this could be achieved with 10% of the estimated cost of the proposed major Newry development or less than half the budget for the so-called Mourne Gateway project in Newcastle.”</p> <p>The Motion was seconded by Councillor Lee-Surginor.</p>

2.0	Key issues
2.1	<p>Council investment plans and priorities are agreed by Full Council via rate setting process and the established governance structures. Based on robust business planning processes funding is allocated to project delivery, this will include external funding where appropriate. Via equality screening and rural proofing etc balance and spread of resources and impact across the district are factored into decision making process which Council has agreed.</p> <p>Regeneration of Downpatrick remains a key priority for Council. Following on from Irish public realm and revitalisation, Church Street revitalisation has been completed and plans are progressing to develop proposals for public realm works in church Street and De Courcy Place. All these projects have been progressed in partnership with stakeholders and funded by Council and DfC.</p> <p>The former PSNI station was acquired by DfC and in partnership with Council and local stakeholders, via a formal working group, a mixed-use development brief was issued to the market which included Council lands adjacent (Irish Street Carpark) subject to parking being retained. While the response was not as expected given the impact of Covid on wider economy, work is currently ongoing to review against lessons learnt and seek feedback from Developers who had expressed an interest in the brief. The brief will be reviewed based on the findings, and this opportunity will be brought back to market in consultation with the working group. The work to review and add value to the brief is currently underway and is being funded by DfC.</p> <p>Council has also established a Regeneration Group in Downpatrick involving elected members, local stakeholders and agencies etc. The role of this group is to establish regeneration priorities for the Town. This has resulted in DfC funding the Ministerial Advisory Group (MAG) to carry out an extensive engagement process across sectors and with the general public around challenges and opportunities for the town and will culminate in a living high street toolkit which will detail short term and long-term projects and priorities that reflect to outcome of the engagement. This exercise has been ongoing since December 2022 and has resulted in over 200 people attending a range of themed workshops, along with a workshop hosted by SERC involving students. There has also been extensive engagement with statutory agencies via the workshops and through direct consultation.</p> <p>This process while facilitated by MAG has been lead by the Regeneration Working Group members which includes Downpatrick DEA Councillors. The final tool kit is currently being drafted and will hopefully be launched in early Autumn and this will form the basis of the Regeneration Groups work moving forward in partnership with the key agencies and stakeholders.</p>

3.0	Recommendations
3.1	To note the content of the report in particular the projects already implemented and those in planning and development phase and the role of the Downpatrick Regeneration Working Group as agreed by Full Council.
3.2	Note the completion of the MAG / DfC Living High Street Toolkit in June and the formal launch in Autumn 2023
3.3	Officials will present the outcomes of the MAG / DfC "co designed" Living High Street toolkit as the framework / masterplan for regeneration of Downpatrick Town Centre at ERT in August 2023.
4.0	Resource implications
4.1	Not applicable as a result of this paper
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
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	<p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
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6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Notice of Motion: Reduction in the VAT rate for the Tourism & Hospitality Sector C/106/2023
Reporting Officer (Including Job Title):	Andy Patterson Assistant Director of Tourism Culture and Events
Contact Officer (Including Job Title):	Andy Patterson Assistant Director of Tourism Culture and Events

For decision	x	For noting only	
1.0			Purpose and Background
1.1			<p><u>Purpose</u> To approve recommendations as set out in section 3.1 of this report on the Notice of Motion calling for the reduction in the VAT rate for the Tourism & Hospitality Sector.</p> <p><u>Background</u> At the Council meeting in April 2023 the following motion was received from Councillor Devlin:</p> <ul style="list-style-type: none"> • "This Council unequivocally supports our hospitality and tourism sector and its vital contribution to the District's economy. • This Council puts on record our frustration that the recently announced Spring Budget failed to provide a lifeline to the Hospitality Sector by reducing the VAT rate. • This Council writes to the Chancellor calling for the issue to be reconsidered given the ever increasing rate of inflation and the fact that the Republic of Ireland's VAT rate for Hospitality and Tourism is 9% compared to our rate of 20%. • This Council writes to all 18 MP's calling on each to lobby for this much needed reduction in VAT." <p>The motion was seconded by Councillor Sharvin, and it was agreed the Motion was referred to the Enterprise, Regeneration & Tourism Committee in accordance with Standing Orders.</p>
2.0			Key issues

2.1	<p>The rate of VAT for the hospitality sector was temporarily reduced to five per cent by the UK Government in July 2020 in response to the impact of the Covid-19 pandemic.</p> <p>The VAT rate was maintained at this level until October 2021, when it was increased to 12.5 per cent. The rate was increased to 20 per cent in April 2022 and remains at this level. The Council has previously written to the Chancellor of the Exchequer to call for a reduced rate of VAT for the tourism and hospitality sector to be maintained.</p>
3.0	Recommendations
3.1	<p>1. Council to write to the Chancellor of the Exchequer, stating:</p> <ul style="list-style-type: none"> • “This Council unequivocally supports our hospitality and tourism sector and its vital contribution to the District’s economy. • This Council puts on record our frustration that the recently announced Spring Budget failed to provide a lifeline to the Hospitality Sector by reducing the VAT rate. • This Council calls for the issue to be reconsidered given the ever increasing rate of inflation and the fact that the Republic of Ireland’s VAT rate for Hospitality and Tourism is 9% compared to our rate of 20%. <p>2. Council to write to all 18 MP’s calling on: “each to lobby for this much needed reduction in VAT.”</p>
4.0	Resource implications
4.1	N/a
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

	<p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i> N/a</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	n/a
8.0	Background Documents
	n/a

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 June 2023
Subject:	Update on Artisan Markets in Downpatrick, Newcastle, Newry, Warrenpoint and Slieve Gullion pilot
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Aveen McVeigh Regeneration, Business Support and Development Officer

Confirm how this Report should be treated by placing an x in either -

	For decision	x	For noting only	
1.0	Purpose and Background			
1.1		x		<p><u>Purpose</u> To provide an update on the Council promoted Artisan Markets which are delivered monthly (subject to weather conditions) in Downpatrick, Newcastle, Newry and Warrenpoint and a pilot market held in Slieve Gullion Courtyard.</p> <p><u>Background</u> Council operates monthly Artisan Markets across the district. <i>Schedule and locations:</i></p> <ul style="list-style-type: none"> • Newcastle, 1st Saturday month of the month located outside Newcastle Centre • Newry, 2nd Sunday of the month located in Newry Variety Market • Downpatrick, 3rd Saturday of the month located at St Patrick's Square • Warrenpoint, 4th Saturday of the month located in Warrenpoint Municipal Park <p>All markets operate from 11 am – 3 pm.</p> <p>A pilot Artisan Market was delivered in Slieve Gullion Courtyard in April 2023.</p> <p>There has been a change to the licencing laws in Northern Ireland enabling craft producers of alcohol products to sell their products at registered events with DfC and PSNI.</p> <p>Council issued an expression of interest for the delivery of Newcastle Market; a delivery agent was appointed in May 2023.</p>
2.0	Key issues			
2.1				To note the attendance figures for the Artisan Markets held across the district from April 2022 – March 2023.

	Downpatrick		Newcastle		Warrenpoint		Newry	
	Visitors	Traders	Visitors	Traders	Visitors	Traders	Visitors	Traders
April	549	16	1415	16	1753	33	750	39
May	469	18	1493	17	2505	64	925	37
June	985	18	1964	17	2026	26	960	32
July	1005	17	1719	17	806	29	740	30
August	750	19	1912	17	1900	30	580	23
September	875	18	Weather cancellation		1010	28	401	19
October	760	17	Weather cancellation		964	31	700	30
November	900	20	808	14	Weather cancellation		930	30
December	942	19	288	17	908	30	980	35
January	Winter break							
February	Winter break							
March	700	17	1043	17	1150	28	795	32
ANNUAL TOTAL	7935	179	10642	132	13022	299	7761	307
ANNUAL AVERAGE	794	18	1330	17	1447	33	776	31

Summary attendance

- Total number of markets held – 37 (3 cancelled due to the weather)
- Total number of visitors – 39,360
- Average per market – 1064
- A review of market attendance and activity will be conducted in Autumn to ensure the markets continue to develop.

Pilot artisan market - Slieve Gullion

- A pilot artisan market was delivered in Slieve Gullion Courtyard on 23 April 2023 from 11.00 a.m. – 3.00 p.m.
- The market had been promoted across social media
- The market had 15 traders and attracted 425 visitors which was limited in comparison to attendance at other markets. The weather conditions on the day were favourable.
- To facilitate a market at this location Council is required to hire the space and facilitate the provision of gazebos, storage, security etc.
- At present there is no additional resources to deliver a market in Slieve Gullion, however this location will form part of the review in Autumn.

Change in Alcohol licensing law

Licensing (Northern Ireland) Order 1996 – Local producer's licence: sales not on licensed premises.

Article 52D of the Licensing (NI) Order 1996 (the Order) permits local producers of intoxicating liquor, who have been granted a liquor licence by the courts under Article 5(1)(m) of the Order, to sell their own products for consumption off the premises, at a place which is not licensed for the sale of alcoholic drinks in any way.

DfC and PSNI have granted permission to Council operated artisan markets to allow local craft producers to sell their alcohol products at the artisan markets (unopened). The district boasts numerous craft producers of alcohol products, their addition to the artisan markets offers a number of benefits such as, it creates another route to market

	for the producer, it supports local traders and grows the trader base of the markets therefore encouraging new visitors.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> To note the annual attendance figures at the artisan markets and review market activity in Autumn. To note the delivery of a market in Slieve Gullion. To recommend the sale of local craft alcohol products (unopened) at artisan markets as per Licensing (Northern Ireland) Order 1996 – Local producer’s licence: sales not on licensed premises Article 52D of the Licensing (NI) Order 1996.
4.0	Resource implications
4.1	There is provision in the 23/24 budget to deliver the existing artisan markets through SLAs.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p>

	<p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p>
	<p><i>Rationale:</i></p>
<p>6.0</p>	<p>Due regard to Rural Needs (please tick all that apply)</p>
<p>6.1</p>	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<p>7.0</p>	<p>Appendices</p>
	<p>N/A</p>
<p>8.0</p>	<p>Background Documents</p>
	<p>N/A</p>

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	NI Enterprise Support Service Programme
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Amanda Smyth, Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either -

For decision	X	For noting only	
1.0			Purpose and Background
1.1			<p><u>Purpose</u></p> <ul style="list-style-type: none"> To note the update provided on the development of a NI Enterprise Support Service Programme To approve that Council enters into a formal partnership agreement with the lead Council, subject to a successful funding bid to enable delivery of the programme <p><u>Background</u></p> <p>The Enterprise Support Service (ESS) will replace Council's business support offering previously funded via ERDF.</p> <p>The ESS is a new service, led by Northern Ireland's 11 local Councils and provides a mechanism for Councils to meet their statutory obligations relating to enterprise and fostering business start-ups and the growth of existing businesses.</p> <p>The Enterprise Support Service is a new approach to helping potential entrepreneurs, new starts and existing businesses to maximise their potential and contribute to Northern Ireland's economy.</p> <p>ESS will provide would-be and existing businesses with flexible, tailored and easily accessible advice and support at any stage of their growth journey.</p>
2.0			Key Issues
2.1			<p>Funding</p> <p>Councils have submitted a funding application to Department for Levelling Up, Housing and Communities (DLUHC) to support delivery of the programme through to March 2025. This funding application is currently under assessment.</p> <p>The application sets out four 'Elements' of support:</p> <ol style="list-style-type: none"> 1. ENGAGE - Engaging individuals at the pre/ early start-up phase 2. FOUNDATION - Support for founding of higher value/ VAT + potential businesses

3. ENABLING GROWTH – Aligned to aspirations and potential
4. ACCELERATED SCALING - geared to supporting start-ups, that can go on and generate at least £1m in revenues after 3 years

Across Northern Ireland, the 11 Councils have identified the following as key sectors within the Enabling Growth Element: Digital, ICT, and Creative Industries; Agri-tech and agri-food (including marine environment; fishing); Fintech / Financial Services; Advanced Manufacturing & Engineering; Life and Health Sciences; Vitality of Place: Tourism, Hospitality, Leisure & Retail; Green economy (energy; waste); Logistics, Haulage & Distribution; Advanced Construction. This list is not exhaustive and may change aligned with each Council's policies and requirements based on local need.

In addition, it is anticipated that there will be a target of 10% engagement with individuals/organisations in the social economy sector across each of the activities associated with the Engage, Foundation and Growth Elements of the NIESS.

Governance

Belfast City Council are the lead Council who will have contracting responsibility with the funder, and with all delivery agents to be appointed through the programme.

A Governance structure has been agreed that sets out:

- Lead Council (BCC) delivery team
- ESS Programme Co-ordination Group, representative of senior officers from all 11 Councils
- Local Service leads for each of the 11 Councils
- A reporting structure through to SOLACE Economic Development Group and each Council's respective committees

Branding

The ESS Programme Co-ordination Group are currently developing a new brand to ensure the right brand would be identified and aligned to the new Enterprise Support Service. The new brand seeks to provide an identity for the new Enterprise Support Service; this is still under development and further information will be provided as this work progresses.

Procurement

Given the breadth of support and the varying needs of the business community throughout the business lifecycle, Councils have identified a need to put in place three 'NIESS Frameworks' which will provide the full continuum of support for potential entrepreneurs and businesses across Northern Ireland. Procurement processes are currently underway and further information will be provided as this work progresses

NI ESS Grants

The ESS programme also includes a small grants programme for eligible business accessing support through the foundation and growth elements of support.

	<p>A budget towards a small grants programme has been allocated within the funding application, which would support in NMDDC approx. 150 businesses with an average of £3500 grant.</p> <p>NI ESS Launch timescales Subject to a successful funding bid and appointment of delivery partners across the 3 Frameworks Councils are hoping to launch the NI ESS programme by Q3 2023/24</p>
<p>3.0</p>	<p>Recommendations</p>
<p>3.1</p>	<ul style="list-style-type: none"> • To note the update provided on the development of a NI Enterprise Support Service Programme • To approve that Council enters into a formal partnership agreement with the lead Council, subject to a successful funding bid to enable delivery of the programme
<p>4.0</p>	<p>Resource implications</p>
<p>4.1</p>	<p>Councils required match funding for the programme has been reflected in 2023/24 approved budget</p>
<p>5.0</p>	<p>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</p>
<p>5.1</p>	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input type="checkbox"/></p>
<p>5.2</p>	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input checked="" type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

<p>5.3</p>	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p><i>Rationale:</i> <input type="checkbox"/></p>
<p>6.0</p>	<p>Due regard to Rural Needs (please tick all that apply)</p>
<p>6.1</p>	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
<p>7.0</p>	<p>Appendices</p>
	<p>N/A</p>
<p>8.0</p>	<p>Background Documents</p>
	<p>N/A</p>

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Ballykinlar Hut
Reporting Officer (Including Job Title):	Andrew Patterson, Assistant Director, Tourism, Culture and Events
Contact Officer (Including Job Title):	Noreen Cunningham, Head of Service, Culture, Arts, Heritage and Events

For decision	x	For noting only	
1.0			Purpose and Background
1.1			<p><u>Purpose</u> To seek approval on the recommendations set out in section 3.1 of this report to remove the Ballykinlar Hut from Down County Museum.</p> <p><u>Background</u> The Ballykinlar History Hut has been a popular attraction at Down County Museum since it was launch in 2021. However, as a temporary replica structure, it is now approaching the end of its lifecycle.</p>
2.0			Key issues
2.1			<p>The Ballykinlar Hut is a SEPUB Project which involved building a replica of one of the Armstrong Huts that once stood at the former Ballykinlar military camp. This hut was recreated at the museum and features replica displays and stories from the period.</p> <p>Planning Permission for the Ballykinlar Hut expired in 2022. An application was made to extend the Planning Permission. This extension was approved, with the condition that the hut structure be removed in its entirety at some stage before 2025, with the land at the museum restored to its former condition.</p> <p>The Hut has deteriorated over the past two years. It was designed as a temporary structure, but deterioration has been accelerated due to excess humidity in autumn and winter. There are no defined access path leading visitors around the Museum and this has been identified as an access issue in a recent report by Access Matters UK. The Council's Estates Section are currently drafting drawings to establish a routeway. However, this cannot progress until the Hut is removed and the site is returned to its previous state.</p> <p>The contents and displays within the hut will be retained for future exhibitions at a suitable location / facility. It is proposed that a contractor is appointed to dismantle and remove the hut and the contents be retained for future exhibitions at a suitable location / facility.</p>

3.0	Recommendations
3.1	To approve the recommendations on the Ballykinlar Hut project as set out in this report.
4.0	Resource implications
4.1	The required budget for the removal and possible relocation of the hut, and restoration of the ground within the museum is £5,000. This is available within ERT Departmental budgets.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>

6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	n/a
8.0	Background Documents
	n/a

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Bathing Water Operator at Sandy bottom, Warrenpoint
Reporting Officer (Including Job Title):	Andrew Patterson, Assistant Director Tourism, Culture and Events
Contact Officer (Including Job Title):	Michelle Boyle – Head of Product Development & Visitor Experience

For decision	x	For noting only	
1.0	Purpose and Background		
1.1	<p><u>Purpose</u> To approve recommendations as set out in section 3.1 of this report on the bathing water designation at Warrenpoint’s Sandy Bottom.</p> <p><u>Background</u> The Department of Agriculture, Environment and Rural Affairs has undertaken a review of Bathing Waters under the Quality of Bathing Water Regulations (Northern Ireland) 2008, and are considering new designated ‘bathing water’ sites whereby they are responsible for testing water quality. The Council agreed in August 2022 to nominate designated sites which have the potential to qualify and meet the necessary criteria.</p>		
2.0	Key issues		
2.1	<p>The Bathing Water Regulations aim to protect public health and the environment by monitoring water quality at coastal and inland waters where there is an appropriate body willing to take on the formal responsibility of bathing water operator for the site.</p> <p>The Department has completed its evaluation and survey of candidate sites, and preliminary criteria for identification have been met at the Sandy Bottom, Warrenpoint. The Council are required to confirm it will act as Bathing Water Operator. This will include:</p> <ul style="list-style-type: none"> • Appropriate litter control. • Ensuring that signage at the bathing water includes the information set out in the guidance for Bathing Water Operators. • When Bathing Water Operators become aware of pollution incidents/ abnormal situations/ exceptional weather events that could be considered a risk to human health they should follow guidance – notifying DAERA and erecting signage. 		

	<ul style="list-style-type: none"> Where DAERA has issued a notice requiring Bathing Water Operators to comply with the Bathing Water Regulations, the operator is required to display signage. <p>It is proposed that the Council will act as Bathing Water Operator for Sandy Bottom, Warrenpoint with Bathing Water Operator duties required from June – September annually. Ongoing litter picking will continue and officers will erect signage for updating information on water quality during the period June – September.</p>	
3.0	Recommendations	
3.1	Approval for Council to act as Bathing Water Operator for Sandy Bottom, Warrenpoint.	
4.0	Resource implications	
4.1	Budget requirements are nominal, and are included in ERT departmental budgets.	
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)	
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>	
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>	
5.3	<i>Proposal initiating consultation</i>	N/a <input type="checkbox"/>

	<p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks</p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p>	
<i>Rationale:</i>		
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>	
7.0	Appendices	
	N/A	
8.0	Background Documents	
	N/A	

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	12 June 2023
Subject:	Ireland Golf Tour Operator Associations sponsorship
Reporting Officer (Including Job Title):	Andy Patterson, Assistant Director Tourism, Culture and Events
Contact Officer (Including Job Title):	Michelle Boyle, Head of Product Development and Visitor Experience

For decision	x	For noting only	
1.0	Purpose and Background		
1.1	<p><u>Purpose</u> To seek approval of the recommendations as set out in section 3.1 of this report to provide sponsorship to the Ireland Golf Tour Operators Association National Golf Tourism and Gala Irish Golf awards in October 2023 in the Slieve Donard Hotel.</p> <p><u>Background</u> The Ireland Golf Tour Operators Association (IGTOA) is an organisation that represents Ireland's leading Golf Tour Operators. The IGTOA also represents the many companies that form the wider Irish Golf Tourism Industry, and it helps to facilitate communication between IGTOA Golf Tour Operators, their suppliers and industry partners to promote the island of Ireland as a leading international golf destination.</p> <p>The 26th National Golf Tourism Conference & 2023 Gala Irish Golf Awards will take place in the Slieve Donard Hotel on the 8th and 9th October and will be attended by approximately 300 delegates.</p>		
2.0	Key issues		
2.1	<p>This two-day event will:</p> <ul style="list-style-type: none"> ➤ inform delegates on industry updates ➤ include educational platforms through golf tourism seminars ➤ lead workshops to stimulate new trading relationships and ➤ facilitate business networking sessions with a view to doing business in 2024 and beyond (these sessions present an opportunity to highlight and promote the destinations, attractions and experiences to Tour Operators). <p>The region has a vast amount to offer all tourists who visit the area, and this networking event is a unique opportunity to showcase the entirety of the</p>		

	<p>destinations many attractions, experiences, and fantastic golf courses. All non-golfing delegates will have an opportunity to visit some attractions and experiences and the itinerary will be guided by staff.</p> <p>Benefits of sponsorship would be a follows:</p> <ul style="list-style-type: none"> ➤ Designation as "IGTOA major Supporting Sponsor " for the 26th National Golf Tourism Conference and 2023 Gala Irish Golf Awards at Slieve Donard Hotel ➤ Opportunity to Exhibit at the Business Conference & Golf Seminar on Sunday 8th October 2022 at Slieve Donard Hotel ➤ A dedicated space at the business networking event to promote all golf and non-golf attractions/tourist destinations in the area. ➤ Brand inclusion on all IGTOA Promotional Material, Website and media partner publications. <p>Further support contributions are being pursued for the conference from Tourism Northern Ireland and Fáilte Ireland.</p>
3.0	Recommendations
3.1	To approve Council's sponsorship of £5,500 to the Ireland Golf Tour Operators Association National Golf Tourism and Gala Irish Golf awards in October 2023.
4.0	Resource implications
4.1	The budget requirement is available within the ERT departmental budget.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	The policy (strategy, policy initiative or practice and / or decision) has been equality screened	<input type="checkbox"/>
	The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation	<input type="checkbox"/>
5.3	<i>Proposal initiating consultation</i>	N/a
	Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves	<input type="checkbox"/>
	Consultation period will be 12 weeks	<input type="checkbox"/>
	Consultation period will be less than 12 weeks (rationale to be provided)	<input type="checkbox"/>
	<i>Rationale:</i>	
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following: Rural Needs Impact Assessment completed	<input type="checkbox"/>
7.0	Appendices	
	N/A	
8.0	Background Documents	
	N/A	

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 12 June 2023
Subject:	Membership of the Visitor Safety Group for GB and Ireland
Reporting Officer (Including Job Title):	Andrew Patterson Assistant Director of Tourism Culture and Events
Contact Officer (Including Job Title):	Michelle Boyle Head of Product Development & Visitor Experience

For decision	x	For noting only	
1.0	Purpose and Background		
1.1	<p><u>Purpose</u> To approve recommendations as set out in section 3.1 of this report for the Council to become a member of the Visitor Safety Group.</p> <p><u>Background</u> The Visitor Safety Group was established in 1997 and is a membership organisation with members in GB and Ireland. It includes organisations that own and manage land and property, with day-to-day experience of visitor management, as well as national policymakers and specialist safety advisers. The group works together to:</p> <ul style="list-style-type: none"> • identify and share good practice • promote the application of consistent management principles • develop a model approach to risk assessment that incorporates valuing benefits • encourage consistency in the choice and application of risk control measures • seek a balanced and pragmatic approach to dealing with the many and varied factors that affect visitor safety management • produce sound interpretation of legislative requirements and court decisions 		
2.0	Key issues		
2.1	<p>Membership will assist in providing well-founded and relevant guidance for all types of landscapes.</p> <p>Membership includes organisations who are involved in the management of geoparks, forests and woodlands, country parks, nature reserves and organisations providing water safety, all important resources and facilities which the Council are involved in managing.</p>		

	Membership provides access to seminars, publications and a network of members with information around key topics such as visitor safety, managing visitor pressure, trail sustainability etc.
3.0	Recommendations
3.1	Approval for Council to become a member of the Visitor Safety Group at annual cost of £1,150
4.0	Resource implications
4.1	The required budget of £1,150 is available within ERT departmental budgets.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i> N/a</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service

	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following: Rural Needs Impact Assessment completed <input type="checkbox"/>
7.0	Appendices
	N/a
8.0	Background Documents
	N/a

6 Monthly Report for ERT Committee Meeting

1.0 Building Regulations Report – Matters for Noting

1.1 Number of Building Regulation Applications Received

1 Sept 2022 – 28 Feb 2023

1201

1 Sept 2021 – 28 Feb 2022

1485

1.2 Fees Received

1 Sept 2022 – 28 Feb 2023

Plan Fee £105,186.76

Inspection Fee £229,961.29

Other Fee £990.00

Total £336,138.05

1 Sept 2021 – 28 Feb 2022

Plan Fee £130,710.31

Inspection Fee £277,105.82

Other Fee £1,295.00

Total £409,111.13

1.3 Site Inspections carried out

1 Sept 2022 – 28 Feb 2023

5504

1 Sept 2021 – 28 Feb 2022

5686

1.4 Performance

Current performance indicators are not all being met:-

Domestic Plan Assessments assessed within 21 days (Target 75%) 86%

Non Domestic Plan Assessments assessed within 35 days (Target 75%) 85%

BR3 Returns assessed within 14 days (Target 80%) 90%

2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between September 2022 and February 2023 = 15

13 Casement Park, Kilkeel	Conversion of existing store to a dwelling	Resolved
3 Corry Square, Newry	Dwelling renovation	Resolved
21 Hillcrest Way, Bessbrook	Sunroom extension	Resolved
101 De Coursey Way, Dundrum	Single storey extension	Resolved
25 St Oliver Plunkett Park, Camlough	Bathroom adaption	Resolved
114 Rathfriland Road, Newry	Rear storage extension to existing licensed premises	1 st reminder letter sent
32 Main Street, Camlough	Alterations to form takeaway	Resolved
11 Meadowbrook, Newry	Roofspace conversion	1 st reminder letter sent
28 Carrickinab Road, Ballykinlar	Installation of stove	Resolved
12 Carrigvale, Dundrum	Installation of stove appliance	Resolved
68 Carlingford Park, Newry	Extension to dwelling	Resolved
18 Hillfoot Crescent, Ballynahinch	Removal of internal wall	First Reminder letter sent out
Ballintemple Road, Killeavy	Proposed new dwelling	Resolved
Newry Road, Camlough	Gym	First Reminder letter sent out
57 Ballyhosset Road, Downpatrick	Extension to dwelling to form 2 bedrooms and bathroom	Has not expired yet

Moor Road, Ballyward	Detached dwelling house	Witness statement with Legal Services
Bann Road, Castlewellan	Detached single storey timber frame dwelling house	Witness Statement with Legal Services

3.0 Dangerous Structures

Number of premises identified as dangerous structures between September 2022 and February 2023 = 5

Unit A, 10 The Mall, Newry	Fallen concrete debris from roof	Resolved
Camlough Road, Newry	Dangerous wall	Resolved
54 Canal Street, Newry	Window shutters not attached at front of building	Resolved
Adj to 3 Station Avenue, Castlewellan	Spalling bricks falling into neighbouring property	Resolved
98 Hill Street, Newry	Masonry plaster falling from building	Resolved

4.0 Property Certificates

Property certificates responded to date.

1 Sept 2022 – 28 Feb 2023
1138

1 Sept 2021 – 28 Feb 2022
1315

5.0 Fire Risk Assessments

Our Building Control Surveyors have carried out 14 Fire Risk Assessments during the past 6 months.

- Warrenpoint Town Hall
- Bagenals Castle
- Ballynahinch Community Centre
- Dan Rice Hall
- The Market House
- Ballymote Sports and Wellbeing Centre
- Killyleagh Bridge Centre
- Delamont Country Park (Office Block)
- Delamont Country Park (Herons Nest Building)
- Down Leisure Centre Pavilion
- Down Leisure Centre
- Strangford DSO
- Castlewellan Community Centre
- Downshire Civic Centre

6.0 Energy Performance of Buildings (EPB) Checks and LPS Vacant Rating 1st September 2022 – 28th February 2023

ESTATE AGENTS

- * Total no of agents checked (on site/ website) - 48
- * Total number of properties not compliant – 3
- * Number of first warning letters issued – 3
- * Number of successful first warning letters – 3

DISPLAY ENERGY CERTIFICATES (DEC's)

- * Number of buildings checked on Landmark - 214
- * Number of buildings compliant on Landmark - 175
- * Number of first warning letters issued - 39
- * Number of successful first warning letters - 37

AIR CONDITIONING

- ❖ Number of air con buildings checked on landmark – 111
- ❖ Number of air con buildings compliant – 102
- ❖ Number of first warning letters issued - 9
- ❖ Number of successful first warning letters – 4

EPCs RECEIVED (ON CONSTRUCTION)

- ❖ Number of new dwelling EPC's checked on Landmark – 321
- ❖ Number of new dwellings complaint – 314

LPS VACANT RATING

Three tranches have been completed on various properties across the district (119 properties). Currently awaiting report on eligible rates from Land and Property services.

Recommendation:

For Noting

Colum Jackson

Assistant Director of Enterprise, Regeneration and Tourism

HISTORIC

ACTION TRACKER SHEET

ENTERPRISE REGENERATION AND TOURISM COMMITTEE

(For Noting at ERT Meeting – 12 June 2023)

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		FEBRUARY 2023			
		No pending actions			
		(MARCH 2023 to follow)			

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Proposed creation of fenced dog exercise areas at Kilbroney and Castlewella Forest Parks
Reporting Officer (Including Job Title):	Andrew Patterson Assistant Director of Tourism Culture and Events
Contact Officer (Including Job Title):	James Loughran Tourism Facilities Development Manager

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> To notify of Council's intention to create fenced dog exercise areas at Kilbroney and Castlewella Forest Parks.</p> <p><u>Background</u> As per Government guidance, dogs are only required to be 'under control' in most areas of the Forest Parks (additional restrictions apply at the play parks and campsites). At Kilbroney and Castlewella Forest Parks there are currently no dedicated areas for unleashed dog exercise.</p> <p>At Delamont Country Park a dedicated dog exercise area has been in place for a number of years and is a key attraction for dog owners. The area has proven to significantly reduce incidents of dog fouling, confrontation and complaint.</p>	
2.0	Key issues	
2.1	<ul style="list-style-type: none"> The creation of a dog exercise area at Castlewella Forest Park will require planning permission due to its designation as a 'Historic Park Garden Demense'. Based on the observed usage of similar areas at Delamont Country Park and Derrymore Woods (National Trust – Bessbrook) the dog exercise areas will attract a lot of usage and will therefore subject the grounds to significant wear-and-tear. The areas will need to be located close to park amenities but be suitably screened with consideration to the overall presentation of the parks. Officers will undertake a public survey, both online and at the parks, to gauge opinion on proposed dog exercise areas. Officers will bring proposals back to members on the preferred option for the exercise areas. Based on this feedback, a planning application will be submitted for Castlewella Forest Park. If approved, it is anticipated that the dog exercise area would be in place by Spring 2024. Works at Kilbroney would commence and be delivered sooner. 	
3.0	Recommendations	

3.1	To note the contents of this report.	
4.0	Resource implications	
4.1	The budget requirements to deliver the project is available within existing ERT allocations.	
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)	
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i> It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations	<input checked="" type="checkbox"/>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following: The policy (strategy, policy initiative or practice and / or decision) has been equality screened The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation	<input type="checkbox"/> <input type="checkbox"/>
5.3	<i>Proposal initiating consultation</i>	<i>N/A</i>
	Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves	<input type="checkbox"/>
	Consultation period will be 12 weeks	<input type="checkbox"/>
	Consultation period will be less than 12 weeks (rationale to be provided)	<input type="checkbox"/>
	<i>Rationale:</i>	
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following: Rural Needs Impact Assessment completed	<input type="checkbox"/>
7.0	Appendices	
	N/a	
8.0	Background Documents	

	N/a

Licensing Report: Matters for Noting

1 September 2022 - 28 February 2023

1.0	Application Information	
1.1	Number of Licensing Applications Received and Validated (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading, Lotteries, Road Closures and Pavement Café)	197
1.2	Number of Licences Granted (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading, Lotteries, Road Closures and Pavement Café)	170
1.3	Number of Annual Inspections Carried out (Amusement, Cinema, Entertainment, Marriage, Petroleum and also During Performance Inspections)	168

2.0 List of Entertainment Licences Issued

Name of Premises (Entertainment)	Address		
An Cuan (Youth with a Mission NI Ltd)	Shore Road	Rostrevor	BT34 3ET
Anchor Bar	Castle Street	Killough	BT30 7QQ
Annalong Presbyterian Church Hall	Major's Hill	Annalong	BT34 4QR
Annesley Hall	South Promenade	Newcastle	BT33 0EX
Ardglass Golf Club	Castle Place	Ardglass	BT30 7TP
Atticall Community Centre	Tullyframe Road	Kilkeel	BT34 4RZ
Atticall GAC Social Club	Sandy Brae	Kilkeel	BT34 4SS
Ballyholland Harps Social Club	Bettyshill Road	Newry	BT34 2PL
Ballyhornan Family Centre	Rourkes Link	Bishopscourt	BT30 7DQ
Ballynahinch Rugby Football Club	Mountview Road	Ballynahinch	BT24 8JR
Belleek Country House	Main Street	Belleeks	BT35 7PH
Bellinis Bar & Restaurant	Merchants Quay	Newry	BT35 6AH
Bright Community Centre	Ballynoe Road	Downpatrick	BT30 8AJ
Burrendale Hotel and Country Club	Castlewellan Road	Newcastle	BT33 0JY
Cosy Bar	Dundalk Street	Newtownhamilton	BT35 0PB
Country Folk Inn	Tullyawe Road	Whitecross	BT60 2TQ
Crossgar War Memorial Community Hall	John Street	Crossgar	BT30 9EG
Crossmaglen Rangers Social Club	Dundalk Road	Crossmaglen	BT35 9HL
Dan's Bar	Camrough Road	Newry	BT35 7EE
Donard Bar	Main Street	Newcastle	BT33 0AD
Doyle's Bar	Main Street	Camrough	BT35 7JG
Dufferin Arms	High Street	Killyleagh	BT30 9AF
First & Last	The Square	Warrenpoint	BT34 3JT
Fitzpatricks Bar	Church Street	Downpatrick	BT30 6EH

Name of Premises (Entertainment)	Address		
Garvey's Bar & Restaurant	New Road	Silverbridge	BT35 9LN
Green Heights	Strangford Road	Ardglass	BT30 7SF
Greenans Bar	Hilltown Road	Cabra	BT34 5EX
Hillyard House	Castle Avenue	Castlewellan	BT31 9DX
Hunter Moore Social Club	Belfast Road	Newry	BT34 1QH
INF Social Club Ballyholland	Lower Ballyholland Road	Newry	BT34 2LU
International Bar	Cross Street	Killyleagh	BT30 9QU
Irish National Foresters (INF)	Rostrevor Road	Hilltown	BT34 5XR
Irish National Foresters (INF) Club	William Street	Newry	BT34 2EQ
Irwins Public House	Castleblayney Street	Newtownhamilton	BT35 0PD
Joyland Amusement Centre	Central Promenade	Newcastle	BT33 0AA
Kilkeel Golf Club	Mourne Park	Kilkeel	BT34 4LB
Killeavy Castle Estate	Ballintemple Road	Killeavy	BT35 8LQ
Lislea Community Association	Mountain Road	Lislea	BT35 9UG
Loughinisland GAC	Teconnaught Road	Loughinisland	BT30 8QE
Ma Kearneys	Newry Road	Crossmaglen	BT35 9HH
Magees Bar	Merchants Quay	Newry	BT34 6AH
Maginns Bar	Main Street	Castlewellan	BT31 9DF
McConvilles Bar	Cardinal O'faich Square	Crossmaglen	BT35 9AA
Minerstown Tavern	Minerstown Road	Downpatrick	BT30 8SU
Montalto House	Dromore Road	Ballynahinch	BT24 8AY
Mourne Stimulus Day Centre	Council Road	Kilkeel	BT34 4NP
Nan Rice's	Francis Street	NEWRY	BT35 8BQ
Newcastle Community Cinema	Main Street	Newcastle	BT33 0AD
Newry Orange Hall	Downshire Road	Newry	BT34 1EJ
Newry Town Hall	Bank Parade	Newry	BT35 6HP
O'Hares Lounge Bars	Central Promenade	Newcastle	BT33 0EU
Old Killowen Inn	Bridge Street	Rostrevor	BT34 3BG
Owenbeg Bowling and Sports Club	Stream Street	Downpatrick	BT30 6DE
Peadar O'Doornin GAA Club	Bog Road	Forkhill	BT35 9SZ
Rademon Estate Distillery	Church Road	Crossgar	BT30 9HR
Royal British Legion	Derrymore Road	Bessbrook	BT35 7DY
Savages Bar	Main Street	Castlewellan	BT31 9DF
Second Saintfield Presbyterian Church Hall	Ballynahinch Road	Saintfield	BT24 7AD
Shane O'Neills GFC	Newry Road	Camlough	BT35 7JP
Slieve Donard Resort & Spa	Downs Road	Newcastle	BT33 0AH
Square 4	The Square	Kilkeel	BT34 4AA
St Colmans GAC	Old Park Road	Ballynahinch	BT24 8SE
St Johns GAA	Ballywillwill Road	Castlewellan	BT31 9NR
St Michael's Parochial Hall	Rathfriland Road	Dromara	BT25 2EE
St Patricks GFC	Tullynavall Road	Cullyhanna	BT35 0PZ
St Patricks GFC Dromintee	Aghadavoyle Road	Jonesborough	BT35 8JJ
St Peters GAA	Mary Street	Warrenpoint	BT34 3NT
The Bank Bar	Trevor Hill	Newry	BT34 1DN
The Bridge Bar	North Street	Newry	BT34 1DD
The Carman's Inn	Downpatrick Street	Crossgar	BT30 9EA
The Carriage Rooms at Montalto	Spa Road	Ballynahinch	BT24 8PT
The Dundrum Inn	Main Street	Dundrum	BT33 0LX
The Lantern	Cardinal O'faich Square	Crossmaglen	BT35 9AA

Name of Premises (Entertainment)	Address		
The Maghera Inn	Ballyloughlin Road	Castlewellan	BT31 9HE
The Rostrevor Inn	Bridge Street	Rostrevor	BT34 3BG
The Rowallane Inn	Belfast Road	Saintfield	BT24 7AP
The Saint Patrick Centre	Lower Market Street	Downpatrick	BT30 6LZ
The Three Steps	Finnegans Road	Dromintee	BT35 8TA
The Whistledown Hotel	Seaview	Warrenpoint	BT34 3NH
The White Horse Inn	Main Street	Saintfield	BT24 7AB
The Yellow Heifer	Main Street	Camlough	BT35 7JG
Thierafurth Inn	Dublin Road	Kilcoo	BT34 5HT
Ti Chulainn Cultural Centre	Bog Road	Mullaghbawn	BT35 9TT
Turleys Bar	Scotch Street	Downpatrick	BT30 6AQ
Villa Vinci	Main Street	Newcastle	BT33 0AD
Warrenpoint Golf Club	Lower Dromore Road	Warrenpoint	BT343LN
Warrenpoint Town Hall	Church Street	Warrenpoint	BT34 3HN
Welcome Inn	Main Street	Forkhill	BT35 9SQ

3.0 List of Petroleum Licences Issued

Name of Premises (Petroleum)	Address		
A29 Fuel Centre Ltd	Armagh Road	Newtownhamilton	BT35 0EU
Annacloy Filling Station	Annacloy Road	Downpatrick	BT30 9AE
Bells Supervalu	Downpatrick Road	Crossgar	BT30 9EQ
Casey's Filling Station	Concession Road	Crossmaglen	BT35 9AB
Casey's Supermarket Ltd	Newry Road	Crossmaglen	BT35 9HH
Central Garages	Killyleagh Street	Crossgar	BT30 9DG
Clarnew Limited	Newry Road	Crossmaglen	BT35 9BW
Coole Oils Ltd	New Road	Silverbridge	BT35 9LR
Donnelly's Service Station	Dublin Road	Newry	BT35 8RL
Downpatrick Service Station	New Bridge Street	Downpatrick	BT30 6EY
Eurospar	Castlewellan Road	Newcastle	BT33 0DB
Finch's Millvale	Millvale Road	Bessbrook	BT35 7NH
Fiveways Shop and Service Station	Armagh Road	Newry	BT35 6PW
Gaboto Limited	Concession Road	Crossmaglen	BT35 9JE
GO Ballynahinch	Belfast Road	Ballynahinch	BT24 8DZ
MCG Wholesale	Edenappa Road	Jonesborough	BT35 8HY
McKevitt Services Ltd (Barneys SS)	Dublin Road	NEWRY	BT35 8RL
Meadowside Filling Station	Church Street	Downpatrick	BT30 6EH
O'Hare's Drumaness Ltd T/A Eurospar	Drumaness Road	Ballynahinch	BT24 2ET
O'Hare's Warrenpoint Ltd	Upper Dromore Road	Warrenpoint	BT34 3PN
O'Neill's Filling Station	Concession Road	Crossmaglen	BT35 9JD
PSNI	Ballyhornan Road	Downpatrick	BT30 6RB
S McConnell & Sons Ltd	Carrigenagh Road	Kilkeel	BT34 4QA
Saintfield Service Station	Crossgar Road	Saintfield	BT24 7AS
Spar Castlewellan	Newcastle Road	Castlewellan	BT31 9DP
Spar Crossgar Service Station	Saintfield Road	Crossgar	BT30 8HY
T Duffy & Sons Ltd	Castle Street	Killough	BT30 7QQ

4.0 List of Amusement Permits Issued ⁽³⁾

Boyle Bingo & Amusements	Church Street	Warrenpoint	
Kent Amusements	Central Promenade	Newcastle	
Vegas Casino	Corn Market	Newry	

5.0 Street Nameplates

Nameplates Requests Received	53
Nameplates Ordered	63
Nameplates confirmed as being erected	34

6.0 List of Single Language Nameplates erected from 1 September 2022 - 28 February 2023

Street Name	
Parkhead Crescent, Newry	
Leading To No's. 58, 60 & 62 Parkhead Crescent, Newry	
No's 58, 60 & 62 Parkhead Crescent, Newry	
Newry Road, Drumintee, Newry	
Brae Road, Ballynahinch	
The Paddock, Downpatrick	
Race Course View, Downpatrick	
Church Street, Downpatrick	
Bonds Road, Silverbridge	
McGinn Terrace, Bessbrook	
Hill Crescent, Newry	
Rathmore Road Leading To Hill Crescent, Newry	
Clanmaghery Road, Downpatrick	(Replacement)
Altnadua Road, Castlewellan	(Replacement)
Clay Road, Downpatrick	(Replacement)
Ballygoskin Road, Crossgar	(Replacement)
Cochron Road, Newry	(Replacement)
Todds Hill Park Leading To Todds Hill Lane, Saintfield	(Replacement)
St Dymnas Avenue, Downpatrick	(Replacement)

7.0 Requests for Dual Language Nameplates Approved/**Rejected**

7.1 Drumintee Road, Dromintee

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 75 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.2 Ballygallum Road, Downpatrick

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 13 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.3 Dublin Road, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 43 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.4 Grange Road, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 19 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.5 O'Donnell Park, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 15 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.6 Rathkeltair Park, Downpatrick

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 18 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.7 Rathkeltair Road, Downpatrick

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 28 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.8 Upper Square, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 18 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.9 Chapel View, Crossmaglen

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 57 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.10 Lower Foughill Road, Jonesborough

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 94 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.11 Chapel Lane, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 13 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.12 Drumsnade Road, Ballynahinch

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 75 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.13 Scrib Road, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 8 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.14 St Francis Crescent, Castlewellan

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 8 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.15 Fegans Gardens, Hilltown

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 14 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.16 Kennedy Drive, Hilltown

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 14 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.17 Tullybrannigan Gardens, Newcastle

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 10 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.18 Carnagat Park, Newry

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 34 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.19 Main Street, Hilltown

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 55 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.20 Rostrevor Road, Hilltown

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 77 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

7.21 Shannon Park, Hilltown

It was approved to erect a dual-language street nameplate following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with 10 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.0 Postal Numbering

8.1	Allocation of New Postal Address	195
8.2	Postal queries received	1373

Postal queries are address queries from Pointer, Land and Property Services and queries from members of the public.

9.0 Requests for Development Naming (Approved)

9.1 "St Clares Close, Drive, Lane & Mews" Newry

By Developer: Clonrose Development Ltd

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The new housing development is being built on the old site of The Sisters of St Clare's convent in High Street, which was established in 1830.

9.2 "St Johns Avenue" Downpatrick

By Developer: Clanmill Housing Association

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The townland is Demesne of Down and the new development is part of the redevelopment of the old Downe Hospital.

9.3 "Church Gate" Ballynahinch

By Developer: WH Engineering Ltd

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The development is two blocks of apartments on the Lisburn Road, Ballynahinch, which are situated next to the local Baptist Church hence the proposal "Church Gate".

9.4 "Culan Close" Killeavy

By Developer: O'Hagan Group Ltd

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The development will be located at the footsteps of Slieve Gullion where the legendary hero Cú Chulainn (Cuhullin) received his name and where he spent his childhood as Sétanta. According to myth, the mountain is named after Culann the metalsmith.

9.5 "The Oaks" Bryansford

By Developer: Clady Properties Ltd

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

This is based on the site being the actual location beside Tollymore Forest Park where the prevalent species can be found it is also represented on the historical maps of the area.

9.6 "Ringfad Way" and "Ringfad Close" Ardglass

By Developer: Philip Polly

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The neighbouring townland is "Ringfad". In 2018 the development "Ringfad Meadows" was named and a new developer wish to add the suffix Way and Close.

9.7 "Willowbank Lane" Castlewellan

By Developer: Rory O'Connor

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The site location has Willow trees native to that area. There is a grass bank with 2 willow trees at the top of the bank to the rear of the proposed houses. The development layout is designed in the style of a country lane with the proposed houses sited on one side of the road.

Recommendation:

For Noting:

Signed: -



Colum Jackson

**Assistant Director of Enterprise, Regeneration and Tourism
(Building Control & Licensing)**

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 12 th June 2023
Subject:	Local Authority (Council) Property Certificate fees 2023
Reporting Officer (Including Job Title):	Colum Jackson, Assistant Director Building Control & Licensing
Contact Officer (Including Job Title):	Colum Jackson, Assistant Director Building Control & Licensing

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	x
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> Members are asked to note the content of this report and support the proposal.</p> <p><u>Background</u> Members will be aware that The Council Property Certificate system arises from an agreement in the early 1990's between the Law Society (representing solicitors) and local Councils, as a means of ascertaining information, which is useful in legal searches relating to the conveyancing process for land and property. The Council Property Certificate is a series of questions asked about a specific address, which in our Council area, are answered by mainly Building Control, Environmental Health and Licensing with a small number responded to from Estates & Assets Management.</p>
2.0	Key issues
2.1	<p>Members may recall that in 2020, Councils agreed to increase the Council's Property Certificate fee from £60 to £70 fixed until a further review in 2023.</p> <p>This review has now been undertaken by officers at a regional level and given the increasing cost pressures on councils, officers have obtained SOLACE approval for the following proposal :-</p> <p>To mitigate against future inflationary costs to Councils, officers have obtained SOLACE approval to the concept of applying a 3 year inflationary fee review cycle meaning a further review would not be required until 2026, unless there were significant changes to the Council Property certificate process. In which case, Councils would reserve the right to review the fees.</p>

	<p>Therefore, if we build in an assumption for future rises to Consumer Price Index's (CPI's), along with other increasing cost pressures on Councils, officers feel it would be reasonable to propose an increase the Councils Property Certificate fee from £70 to £90 fixed for three years.</p> <p>This proposed increase would assist Councils in maintaining adequate resources to ensure that the service is delivered in a prompt, efficient and professional manner. The slight differential between the Regional PC and Councils PC would also address the previous concerns raised by the Law Society that the two fees being the same had sometimes led to confusion in applications from solicitors and agents.</p> <p>Allowing for establishment of new councils after the forthcoming election, this would increase the fees as outlined below from 1st July 2023:</p> <p><u>Standard Charges</u></p> <table border="1"> <thead> <tr> <th></th> <th><u>Current Fee</u></th> <th><u>Inflationary cycle added</u></th> </tr> </thead> <tbody> <tr> <td>a) Standard 10 year search</td> <td>£70</td> <td>£90</td> </tr> <tr> <td>b) Search back to 1973</td> <td>£95</td> <td>£122</td> </tr> <tr> <td>c) Specified 10 year search</td> <td>£70</td> <td>£90</td> </tr> <tr> <td>d) Follow-up 10 year search</td> <td>£30</td> <td>£38</td> </tr> </tbody> </table>		<u>Current Fee</u>	<u>Inflationary cycle added</u>	a) Standard 10 year search	£70	£90	b) Search back to 1973	£95	£122	c) Specified 10 year search	£70	£90	d) Follow-up 10 year search	£30	£38
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d) Follow-up 10 year search	£30	£38														
3.0	Recommendations															
3.1	Members are asked to note the content of this update report and support the proposals.															
4.0	Resource implications															
4.1	There would be significant increase to the income raised but exact figure will depend on the number of applications received.															
5.0	<p>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</p> <p>Officers are not aware of any equality or good relations implications in relation to this report.</p>															
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>															

<p>5.2</p>	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
<p>5.3</p>	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
<p>6.0</p>	<p>Due regard to Rural Needs (please tick all that apply)</p>
<p>6.1</p>	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<p>7.0</p>	<p>Appendices</p>
	<p>n/a</p>
<p>8.0</p>	<p>Background Documents</p>
	<p>n/a</p>

**ENTERPRISE, REGENERATION AND TOURISM DEPARTMENT
SCHEME OF DELEGATION
1st Oct 2022 – 31st March 2023**

Category 6 - Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Info on Event	Date of Director's Consideration	Applicant	Director's Decision	Requirements
9 th October 2022 Request to Use Council Land – Castlewellan Forest Park for Charity Cross Country Run	5 th October 2022	Life Adventure / Cancer Fund for Children	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
23 October 2022 - Request to Use Council Land, Delamont Country Park Trails	25 th August 2022	Ulster Rural Riders Association	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
26 th October 2022 Request to Use Council Land – Rostrevor MTB Trails for Mourne Geo Park video	25 th October 2022	Speed Motion Films	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
28 th October 2022 Request to Use Council Land – Annalong Harbour for Fireworks Display	25 th October 2022	Annalong Community Development Assoc	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
29 th October 2022 Request to Use Council Land – Rostrevor MTB Trails for taking pictures of mountain bikers	25 th October 2022	Outdoor Recreation NI	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
30 th October 2022 Request to Use Council Land – area outside Newcastle Centre, carpark at Tropicana and Central Promenade for entertainment ; music food, drink, outdoor cinema and fireworks display	27 th October 2022	Newcastle Community Cinema	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
30 - 31 October 2022, Request to Use Council Land, Market Street North	14 th September 2022	Downpatrick Community Collective	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.

Carpark, Downpatrick				
31 st October 2022 Request to Use Council Land – Warrenpoint Breakwater & Havelock Place Carpark for Fireworks Display	10 th October 2022	Safer Warrenpoint Project	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
5 th November 2022 Request to Use Council Land – Events Space, Kilkeel for Community Event	25 th October 2022	Schomberg Society	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
12 th November 2022 Request to Use Council Land – Cenotaph/ Area at front of Newcastle Centre for Remembrance Sunday Ceremony	27 th October 2022	Royal British Legion	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
13 th November 2022 Request to Use Council Land – Slieve Gullion Forest Park for Running Race	11 th November 2022	Slieve Gullion Runners	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
19 th November 2022 Request to Use Council Land – Leisure Centre Carpark and Lower Square Kilkeel for Candlelight remembrance walk	9 th November 2022	The Well Hub	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment.
26 th November 2022 Request to Use Council Land – Bridge Street Carpark Kilkeel for Dickens Day / Christmas Switch On	15 th November 2022	Kilkeel Development Association	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
26 th November 2022 Request to Use Council Land – Warrenpoint Square for Christmas Light Switch On	22 nd November 2022	WBR Chamber of Commerce	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
29 th November 2022	26 th October 2022	Clean Slate TV	Approved	Subject to: Risk Assessment; Events Plan; Site Plan;

Request to Use Council Land – Kilbroney Park Narnia Trail for filming education drama.				Insurance; Covid Assessment
2 nd December 2022 Request to Use Council Land – Marina Car Park Ardglass for Community Christmas Event	7 th November 2022	Ardglass Festival Association	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
3 rd December 2022 Request to Use Council Land – Lower carpark at Kilbroney Park for assembly point for charity tractor run	18 th November 2022	Hughes Agri Contracts	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
9 th December 2022 Request to Use Council Land – Delamont Country Park for Schools Cross Country	21 st November 2022	Athletics NI	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
11 th December 2022 Request to Use Council Land – Phennick Marina Carpark Ardglass for Carol Service	21 st November 2022	Cllr D Curran Representing Ardglass Churches	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
11 th December 2022 Request to Use Council Land – Castlewellan Forest Park for Charity Reindeer Run	6 th December 2022	RNLI	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
18 th December 2022 Request to Use Council Land – Camlough Lake Amenity Area for Running Race	15 th December 2022	Dermot Winters	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
27 th December 2022 Request to Use Council Land – Castlewellan Forest Park for running event.	6 th October 2022	Newcastle Athletic Club	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
9 th January 2023 Request to Use Council Land – Floating pontoons at Delamont	8 th December 2022	Dundrum Coastal Rowing Club	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment

Country Park for Rowing Regatta				
13 th January 2023 Request to Use Council Land – Castlewellan Forest Park for Charity Night Run and Walking Event	4 th January 2023	26 Extreme	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
19 th January 2023 Request to Use Council Land – Dog Exercise Field at Delamont Country Park for Schools Cross Country	8 th December 2022	Co Down District Schools Athletics	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
21 st January 2023 Request to Use Council Land – Newry Canal for Rowing Event	23 rd December 2022	Newry Rowing Club	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; Covid Assessment
21 st January 2023 Hire Agreement – Hire of Pontoon for River Race at Newry Canal	3 rd January 2023	Newry Rowing Club	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; and costs as outlined in Hire Agreement
5 th February 2023 Request to Use Council Land – Delamont Country Park for Junior Cross Country Event	9 th January 2023	East Down Athletic Club	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
14 th February 2023 Request to Use Council Land – Tyrella Beach for filming	9 th February 2023	BBC NI	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
18 th February 2023 Request to Use Council Land – Castlewellan Forest Park for 5K & 10K Forest Walk	4 th January 2023	Born 2 Run Events	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
25 th February 2023 Request to Use Council Land – Newry Canal Towpath for marathon event	30 th January 2023	We Run Wild NI	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
Mar & Apr 2023 Request to Use Council Land for RSPB Information Days. Castlewellan Forest Park 5 th Mar & 2 nd Apr.	10 th February 2023	RSPB	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.

Delamont Country Park 11 th Mar & 8 th April				
17 th Mar – 16 th Apr 2023 Request to Use Council Land – Osbourne Terrace Carpark Warrenpoint for Funfair	8 th March 2023	Bells/Dizzy Land Funfair	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance; and T&Cs and costs as outlined in Licence Agreement.
17 th March 2023 Request to Use Council Land – The Square Warrenpoint for St Patrick's Day Festival	6 th Feb 2023	Community Centre for Warrenpoint Group	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
24 th March 2023 Request to Use Council Land – Kilbroney Park for filming on behalf of Dept of Economy	10 th March 2023	BNL Productions	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
25 th March 2023 Request to Use Council Land – Carpark at Cranfield Beach for mobile sauna	23 rd March 2023	Simon Grant	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.
31 st March 2023 Request to Use Council Land – Kilbroney Park for Primary School Easter Bunny Hunt	6 th March 2023	Seaview Nursery School	Approved	Subject to: Risk Assessment; Events Plan; Site Plan; Insurance.