

## **NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

Ref: AHC/2017

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### **Minutes of Active and Healthy Communities Committee Meeting held on Monday 21 August 2017 at 6.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**Chairperson:** Councillor Walker

**In attendance:** **(Councillors)**  
Councillor Andrews Councillor Brown  
Councillor Burns Councillor Doran  
Councillor Harte Councillor Harvey  
Councillor Loughran Councillor McMurray  
Councillor Ó Muirí Councillor Quinn  
Councillor Taylor Councillor Trainor

**Officials in attendance:** Mr M Lipsett, Director, Active & Healthy Communities  
Mr E Devlin, Assistant Director of Active & Healthy Communities (Health & Wellbeing)  
Mrs J Hillen, Assistant Director of Active & Healthy Communities (Community Engagement)  
Mr R Moore, Assistant Director of Active & Healthy Communities (Leisure & Sports)  
Mr C Haughey, Head of Outdoor Leisure  
Ms C Taylor, Democratic Services Officer

#### **AHC/115/2017: APOLOGIES & CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Enright, Fitzpatrick and Kimmins.

The Chair advised Members that Katrina Hynds, the Downpatrick based PCSP officer had secured the new post of DEA Coordinator (in Downpatrick), which would mean Katrina would be moving on from PCSP (exact date to be confirmed). The Chair extended his congratulations to Katrina and said all Members would join him in thanking her for all her dedicated hard work addressing the community safety needs of the District's residents and in wishing her all the very best in her new role. He said she would not be a stranger by any means working to promote and develop the existing links between DEA and PCSP and he looked forward to working with her in this new capacity.

The Chair said Members may have heard in the national media that the end of the Horsemeat fraud case had resulted in custodial sentences for those involved. This case was taken by the City of London police however Environmental Health staff within the Council were integral to the as it was Council officers who made the initial discovery of the Horsemeat while carrying out an unrelated investigation. The Chair congratulated all those involved for their diligence and professionalism in carrying out this work.

The Chair advised Members that Aubrey Flannagan, one of the caretakers in Bessbrook Community Centre had been involved in a one vehicle accident on the A1 on 18 July where he had sustained serious upper body injuries. He had been in intensive care for almost two weeks but he has improved enough to be moved to a main ward in the Royal Victoria Hospital and the Chair advised a letter wishing Aubrey Flannaghan a full and speedy recovery would be sent by the Committee.

Mr Lipsett advised a visit was to be organised to Newry Leisure Centre – Phase 2, for all Active & Healthy Communities Committee members and any other Members wishing to attend and an email would be sent in due course advising of dates.

**AHC/116/2017:      DECLARATIONS OF INTEREST**

Councillor Burns declared an interest in AHC/118/2017 – Advance Payments for SLA's.

**AHC/117/2017:      ACTION SHEET OF THE    ACTIVE AND HEALTHY  
COMMUNITIES COMMITTEE MEETING HELD ON 19 JUNE  
2017**

Read:              Action Sheet of the Active & Healthy Communities Committee Meeting held on Monday 19 June 2017. **(Copy circulated)**

**AHC/62/2017 – Disability Sports Hub Project**

Councillor Andrews welcomed the work in progress on the Disability Sports Hub Project and in response to his queries, R Moore confirmed disabled facilities were being incorporated into the new leisure centres and he would email Councillor Andrews with further details.

**AHC/65/2017 – Macmillan Cancer Support Project**

Councillor Andrews welcomed the agreement to submit a letter of support to the Macmillan Move More Project 2017-2020.

**Agreed:              It was agreed to note the action sheet.**

**COMMUNITY ENGAGEMENT**

**AHC/118/2017:      ADVANCE PAYMENTS FOR SLA's**

Read:              Report from Ms J McCann, Head of Community Services, Events & Facilities and Ms J McCabe, Programmes Manager, dated 21 August

2017, regarding Advance Payments to SLA/FMA Community Organisations. (copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Doran, seconded by Councillor Trainor, to approve the release of up to 50% advance funding for Community Groups in receipt of Facility Management Agreements (FMAs) and Service Level Agreements (SLAs) going forward.

**AHC/119/2017:** **FINANCIAL ASSISTANCE – CALL 2 UPDATE AND CALL 3 REQUEST FOR APPROVAL**

**Read:** Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding Financial Assistance – Call 2 Update and Call 3 Request for Approval (copy circulated).

Councillor Burns said the Slieve Croob DEA was the only DEA which did not have a Christmas tree paid for by the Council and the group in Castlewellan who had previously funded a Christmas tree had advised they could no longer draw down monies to fund the tree. Mrs Hillen said this money did not relate to trees but undertook to ensure the issue was raised at the working group.

Councillor Burns said the bringing forward of the Financial Assistance Call 3 was an excellent idea and referred to the recommendations made off the last capital call regarding the in kind contributions sports clubs could use so that they did not have to find 50% match funding but using their own bricklayers and plumbers, etc, and he asked if Call 3 would take this into consideration.

In response to Councillor Burns query, Mrs Hillen advised it had previously been agreed to investigate works carried out by Community Associations, but this had not yet gone ahead, although she would look again to see if it could move forward. She added this would not be done in time for Call 3.

Councillor Andrews raised concerns regarding the complicated language used on the application forms, saying this could put groups off applying and he asked for processes to be set in place to allow easier form filling. He also raised concerns regarding groups providing monies in advance for events and asked that the process would be speeded up so groups and associations would be informed at an early stage whether they had been successful.

Mr Lipsett advised that budget for the Financial Assistance Call 3 (Sports Development and Capital Call 2018/19) was not yet set and the proposal was to reallocate some capital budget towards that call. He confirmed he would bring a report back to Committee in this regard.

**Agreed :** It was agreed on the proposal of Councillor Burns, seconded

by Councillor Andrews, to approve the following recommendations:

1. Approval to fund applications in Call 2 2017/18 as detailed in Appendix 1 (previously circulated) (which includes an enhanced Christmas Illuminations budget).
2. Approval for Financial Assistance Call 3 (Sports Development and Capital Call 2018/19)(subject to budget).

**AHC/120/2017      SOUTH ARMAGH/SOUTH DOWN PEACE CENTRE**

Read: Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding South Armagh/South Down Peace Centre (copy circulated).

In response to a query from Councillor Ó Muirí, Mrs Hillen advised the application cost of £25,000 was an estimate at this stage and included a costs relating to consultancy also.

Mr Lipsett informed Members that this project had transferred over to Active & Healthy Communities Committee from another directorate and there was no budget for it, which could result in a potential overspend at the end of the year.

**Agreed :**                    **It was agreed on the proposal of Councillor Loughran, seconded by Councillor Ó Muirí, to provide approval to submit an application for full planning permission to progress the application.**

**AHC/121/2017      CULLYHANNA COMMUNITY CENTRE**

Read: Report from Ms T McDonald, Slieve Gullion DEA Co-ordinator and Ms J McCann, Head of Service, Community Services, Events & Facilities dated 21 August 2017, regarding Cullyhanna Community Centre (copy circulated)

**Agreed :**                    **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Loughran, to approve the replacement flooring in the main hall of Cullyanna Community Centre at a cost of approximately £11,000.**

**AHC/122/2017      SIF CAPITAL PROJECT UPDATE**

Read: Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding Social Investment Fund (SIF) Project Update (copy circulated)

**Agreed :**                    **It was agreed on the proposal of Councillor Doran, seconded by Councillor Trainor, to approve the Project Board to continue to manage the delivery of these projects subject to**

**on-going update reports.**

**AHC/123/2017      DEA FORA UPDATE**

**Read:** Report from Mr D Brannigan, Head of Engagement and Ms S Rice, DEA Co-ordinator (Crotlieve) regarding DEA Fora Update (copy circulated)

**Agreed :**                **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Doran, to approve the actions outlined in the following action sheets:**

- **Rowallane DEA Private Meeting held on 6 June 2017**
- **Crotlieve DEA Private Meeting held on 20 June 2017**

**LEISURE AND SPORTS**

**AHC/124/2017      LEASE OF LAND FOR PLAY AREA AT MARTIN'S LANE, NEWRY**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Lease of Land for Play Area at Martin's Lane, Newry (copy circulated).

Councillor Taylor raised concerns on this item, saying it was the second item on the agenda which had been transferred to Active & Healthy Communities from another directorate, but with no budget.

Councillor Walker concurred with Councillor Taylor's concerns and asked the Director to find out why the budget had not been transferred.

**Agreed:**                **It was agreed on the proposal of Councillor Harte, seconded by Councillor Ó Muirí, to approve to renew the lease at Martin's Lane, Newry together with the £9,000 overspend (due to legacy Newry and SPR departments previously holding the budgets for these, responsibility now transferred to AHC).**

**AHC/125/2017      ACTIVE AGEING**

**Read:** Report from Mr K Gordon, Head of Indoor Leisure, dated 21 August 2017, regarding Active Ageing (copy circulated)

**Agreed:**                **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Quinn, to approve accepting the South Eastern Health and Social Care Trust Service's Level Agreement for an Active Ageing Programme.**

**AHC/126/2017      COMMONWEALTH GAMES QUEEN'S BATON**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August

2017 regarding Commonwealth Games Queen's Baton (copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Quinn, seconded by Councillor Taylor, to approve the promotion of the District and the Sports Facilities by welcoming the Commonwealth Games Queen's Baton on 30 August 2017 at St. Colman's College Complex, Newry.

**AHC/127/2017     DONAGHAGUY RESEVOIR CAPITAL WORKS**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Donaghaguy Reservoir Capital Works (copy circulated)

In response to Councillor Andrews queries regarding how clubs and associations could access funding to bring lakes and waterways including the Quoile River up to standard, Mr Lipsett confirmed that groups were advised of Councils financial assistance call each year and that there were several other avenues of funding available including through Sport NI and the Rural Development Programme. He said the Countryside Officer was investigating opening up pathways along the Quoile in the Rowallane DEA.

**Agreed:** It was agreed on the proposal of Councillor Quinn, seconded by Councillor Andrews, to approve the proposed existing 3 year capital programme for upgrading Donaghaguy Reservoir to be amalgamated as a single project within 2017/18 financial year with an overall budget of £150,000.

**AHC/128/2017     EBA 2000 PARTNERSHIPS**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding EBA 2000 Partnerships (copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Doran, seconded by Councillor Burns, to approve the amalgamation of 2 partnership members within the EBA 2000 programme, in order to deliver more effective programmes and by doing so, reach higher KPI targets as set by Sport NI.

**AHC/129/2017     SURESTART SOUTH ARMAGH**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Surestart South Armagh (copy circulated)

In response to concerns from Councillor Loughran, Mr Haughey advised that he had consulted with Craobh rua regarding the roof and Surestart would be located at the far end of the site which would not affect Craobh rua.

Councillor Ó Muirí advised issues around this proposal had been raised at the Slieve Gullion DEA meeting. He welcomed the consultation by officers with Craobh rua and requested that he and Councillor Loughran would speak to Craobh Rua prior to the

September Council meeting.

Mr Lipsett advised officers would consult with Craobh Rua to ensure that they were content prior to developing a lease for Surestart South Armagh.

**Agreed:**                    **It was agreed that officers consult with Craobh Rua prior proceeding to develop a lease in line with Council Policy.**

**AHC/130/2017      CO DOWN GAMES CENTRE**

**Read:**                    Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Co Down Games Centre (copy circulated).

Mr Lipsett informed Members a meeting was arranged in 2 days to discuss the proposal in more detail and a more detailed report would be brought back to Members in September.

Councillor Trainor expressed concerns over the infrastructure and asked that talks would be facilitated with the GAA County Board and Transport NI to improve roads in the area.

Councillor Andrews said there were 250 houses on the Ballykinler camp which could be used by the people of the District on the NIHE waiting list.

Councillor Burns requested officers enter into a conversation with the Ministry of Defence to ascertain whether they would be vacating the whole site and if so, when, and if consultants could be brought in to create a master plan for Ballykinler.

**Agreed:**                    **It was agreed on the proposal of Councillor Doran, seconded by Councillor Trainor, to approve officers continuing to work with the Down County Board.**

**HEALTH & WELLBEING**

**AHC/131/2017      INFORMATION SHARING PROTOCOL BETWEEN THE LANDLORD REGISTRATION REGISTRAR AND THE NEWRY, MOURNE AND DOWN COUNCIL**

**Read:**                    Report from Mr E Devlin, Assistant Director, Health & Wellbeing, dated 21 August 2017 regarding Information Sharing Protocol between the Landlord Registration Registrar and the Newry, Mourne and Down Council (copy circulated).

In response to queries from Councillors, Mr Devlin advised the following:

- It was a strain on resources but housing legislation had always been an environmental health responsibility and personal data

was required to be kept safely.

- The data would be accessed several times per month by officers dealing with housing complaints.
- There was a requirement for landlords to register. Officers would only access the register to enforce the legislation.
- It was the responsibility of the Housing Executive to police houses in multiple occupation, but this was a transferring function in April 2018.

**Agreed:** It was agreed on the proposal of Councillor Andrews, seconded by Councillor Brown, to approve for protocol to be signed by the Chief Executive on behalf of the Council.

**AHC/134/2017     FOOD SERVICE PLAN**

**Read:** Report from Ms S Murphy, Senior Environmental Health Officer (Food Safety), dated 21 August 2017, regarding Food Service Plan (copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Loughran, to approve the adoption of the Food Service Plan 2017-18.

**FOR NOTING**

**AHC/132/2017     LICENCE AGREEMENT BETWEEN DOWN COMMUNITY & NMDDC FOR USE OF MEETING ROOM IN DAN RICE HALL**

**Read:** Report from Ms J McCann, Head of Community Service, Facilities & Events, dated 21 August 2017 regarding proposed licence agreement between the Down Community and NM&DDC for use of meeting room in Dan Rice Hall (copy circulated).

**Agreed:** It was agreed to note the content of the report.

**AHC/133/2017     EUROPEAN RURAL NETWORK FOR JOB MOBILITY – ERN4MOB PROJECT**

**Read:** Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding European Rural Network for Job Mobility – ERN4Mob Project (copy circulated)

**Agreed:** It was agreed to note the content of the report.

There being no further business the meeting ended at 6.58pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held



on Monday 4 September 2017.

Signed: Councillor W Walker  
Chairperson

Signed: Mr M Lipsett  
Director of Active and Healthy Communities