

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2019

**Minutes of Active and Healthy Communities Committee Meeting held on
Thursday 21 March 2019 at 6.00pm in the Mourne Room, Downshire Civic
Centre, Downpatrick**

Chairperson: Councillor G Sharvin

In attendance: (Councillors)
Councillor T Andrews Councillor C Enright
Councillor G Fitzpatrick Councillor R Howell
Councillor D Hyland Councillor K Loughran Councillor
A McMurray Councillor B Quinn
Councillor D Taylor Councillor W Walker

Officials in attendance: Mr M Lipsett, Director of Active & Healthy Communities
Mrs J Hillen, Assistant Director, Community Engagement
Mr J Campbell, Head of Environmental Health-Residential
Mr K Gordon, Head of Indoor Leisure
Mr C Haughey, Head of Outdoor Leisure
Ms S Murphy, Head of Environmental Health-Commercial
Ms C Burns, Programmes Unit
Miss S Taggart, Democratic Services Manager (Acting)
Ms L O'Hare, Democratic Services Officer

AHC/036/2019: APOLOGIES & CHAIRPERSON'S REMARKS

Apologies were received from Councillors Kimmins and Harte and Mr Eoin Devlin, Assistant Director of Health and Wellbeing.

- The Chairman conveyed thoughts and prayers to the families of Ruth Maguire, Martin Patterson and Shane McAnallen who tragically passed away over St Patrick's weekend.
- The Chairman thanked all Members for their hard work and support on the Committee as this would be the last Meeting of Active and Healthy Communities Committee before the elections.
- The Chairman congratulated the local Special Olympics athletes on winning 68 medals and St Patricks Grammar School on winning the McLarnon Cup.
- The Chairperson offered his congratulations and best wishes to Councillor Devlin on the birth of her baby daughter.

Mr Lipsett advised Members that due to a number of factors, it had not been possible to bring a report in relation to a pop-up park or to consider a public consultation on the current Albert Basin site. He advised he would table an update at a future Committee meeting.

AHC/037/2019: DECLARATIONS OF INTEREST

There were no Declarations of Interest.

AHC/038/2019: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 18 FEBRUARY 2019

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 18 February 2019 **(Copy circulated)**

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Howell, it was agreed the Action Sheet of Monday 18 February 2019 be noted and actions removed as marked.

COMMUNITY ENGAGEMENT

AHC/039/2019: DEA FORA UPDATE REPORT

Read: Report dated 21 March 2019 from Mr D Brannigan, Head of Engagement, regarding District Electoral Area (DEA) Fora Update. **(Copy circulated)**

Agreed: On the proposal of Councillor Walker, seconded by Councillor Fitzpatrick, it was agreed to note the report and agree the action sheets from the following DEA Forum Private Meetings:

- Rowallane DEA Forum Private Meeting held on Thursday 20 December 2018.
- The Mournes DEA Forum Private Meeting held on Tuesday 8 January 2019.
- Crotlieve DEA Forum Private Meeting held on Tuesday 15 January 2019.
- Downpatrick DEA Forum Private Meeting held on Tuesday 12 February 2019.
- Slieve Croob DEA Forum Private Meeting held on Tuesday 12 February 2019.
- Slieve Gullion DEA Forum Private Meeting held on Tuesday 19 February 2019.
- Rowallane DEA Forum Private Meeting held on Wednesday 27 February 2019.

AHC/040/2019: PEACE IV LOCAL ACTION PLAN

Read: Report dated 21 March 2019 from Ms J McCabe, Programmes Manager regarding Peace IV Local Action Plan **(Copy circulated)**

Agreed: On the proposal of Councillor Hyland, seconded by Councillor Andrews, it was agreed to note the report and agree the minutes from the PEACE IV Partnership meeting held on Thursday 31 January 2019.

AHC/041/2019: FINANCIAL ASSISTANCE POLICY

Read: Report dated 21 March 2019 from Ms J McCabe, Programmes Manager, regarding Revised Financial Assistance Policy and Procedure **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Howell, seconded by Councillor Hyland, that the revised policy be implemented in conjunction with the online Grant Management System. The more notable changes to existing process include:

- Immediate procurement and implementation of an online system;
- Assessment process;
- Verification of projects;
- Risk Assessment/Monitoring and Evaluation document;
- Sanctions.

AHC/042/2019 FINANCIAL ASSISTANCE – CALL 1

Read: Report dated 21 March 2019 from Ms J McCabe, Programmes Manager, regarding Financial Assistance Call 1 2019/20 **(Copy circulated)**

Councillor Enright asked for reassurance that areas with oversubscribed applications would not miss out as result.

Mrs Hillen responded stating that if there was an oversubscription in one particular area, the funding would be reduced accordingly.

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Enright, to accept the following recommendations:

- Approval to fund applications in Call 1 for the 2019-2020 periods as per the Appendices.
- Approval for Financial Assistance Call 2 (subject to the confirmation of budgets).

AHC/043/2019 SAINTFIELD COMMUNITY CENTRE – FMA AGREEMENT WITH SAINTFIELD COMMUNITY TRUST

Read: Report dated 21 March 2019 from Ms J McCann, Head of Community Services Facilities and Events, regarding Saintfield Community Centre – FMA Agreement with Saintfield Community Trust **(Copy circulated)**

Councillors Andrews and Walker paid tribute to all officers who worked on the project stating the work was very impressive.

Agreed: It was agreed on the proposal of Councillor Andrews, seconded by Councillor Walker, to proceed with the

development of a Facility Management Agreement with Saintfield Development Trust and the formal handover of the Community Facility and Indoor 3G pitch.

LEISURE AND SPORT

AHC/044/2019: PHYSICAL ACTIVITY REFERRAL SCHEME

Read: Report dated 21 March 2019 from Mr K Gordon, Head of Indoor Leisure regarding Physical Activity Referral Scheme (**Copy circulated**)

Agreed: **It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Quinn, to accept option 3 as set out in 2.3 of the officer's report:**

- **Proceed with implementing new regional PARS delivery model with one additional member of staff;**
- **Council to contribute an estimated £15k per annum which is currently not budgeted for (Southern Area and South Eastern Trust to provide additional funding up to the required £33k).**

AHC/045/2019: AUTISIM FRIENDLY AT DOWN LEISURE CENTRE

Read: Report dated 21 March 2019 from Ms S Geary, Area Manager, regarding Autism Friendly pool times in Down Leisure Centre (**Copy circulated**)

Councillor Walker suggested that Council asks CAPPa to get involved as they have done a lot of good work in this area.

Mr Lipsett confirmed that CAPPa would be contacted directly along with other local groups to see if they would like to be involved.

Councillor Quinn stated that there was a very active Autism group in Kilkeel and if possible, could the programme be extended to Kilkeel.

The Chairman confirmed if the programme was successful there was the possibility of extension to other centres.

Agreed: **It was agreed on the proposal of Councillor Howell, seconded by Councillor Hyland to approve early closure of Downpatrick pool opening times on a Sunday to facilitate the Autism Friendly Sessions on an initial trial period from 7 April 2019 to 30 June 2019 (12 sessions).**

AHC/046/2019: SITE SPECIFIC MEMBERSHIPS

Read: Report dated 21 March 2019 from Ms K Halliday, Area Manager and Ms S Geary, Area Manager regarding Site Specific Memberships – Ballymote and Newcastle (**Copy circulated**)

Agreed: On the proposal of Councillor Howell, seconded by Councillor Loughran, it was agreed to proceed with option 2 as set out in section 2.2 of the officer's report, and implement new proposed pricing model in Newcastle Centre and Ballymote Sports and Wellbeing Centre as follows:
Direct Debit (Ballymote and Newcastle single site only):

- Gym Only Monthly Direct Debit - £18.95
- Gym Only Concession Monthly Direct Debit-£16.50

Paid in Full Options:

- 3-month gym only-£56.90
- 3-month gym only concession-£49.50
- 6-month gym only-£113.70
- 6-month gym only concession-£99.00
- 12-month gym only-£208.50
- 12-month gym only concession-£181.50

Over 60 and Less Abled:

- Gym, swim, health suite monthly direct debit (access all times) (*same as DLC/KLC/NLC*)-£15.00
- Gym per use off peak - £1.00 per use (*Ballymote and Newcastle only and must be on the annual over 60 membership of £3.70 of less abled membership of £12.40 to achieve discount. Off-peak is generally Mon-Fri 9am-5pm and access all weekend*),

AHC/047/2019: HOUSE HOLD MEMBERSHIP BOLT ON

Read: Report dated 21 March 2019 from Ms K McConnell, Commercial Development Officer, regarding House Hold Membership Bolt On **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Howell, seconded by Councillor Quinn to accept the officer's recommendation as follows:

- New household bolt on membership category - £15 per month for DLC, KLC AND NLC and £10 per month for Ballymote and Newcastle
- For leisure centre members who have an active membership account, a discounted rate of £1.50 for 4-15 year olds for swimming access (i.e. saving of 90p compared to normal admission price).

AHC/048/2019 MARY PETERS TRUST FINANCIAL ASSISTANCE

Read: Report dated 21 March 2019 from Mr P Power, Sports Development Manager, regarding Mary Peters Trust Financial Assistance **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Hyland, seconded by Councillor Quinn, to provide a donation of £800.00. This donation would be provided with the understanding that this would be the final financial

support from Council and no support would be granted to the trust in 2020 as Council would continue with its own Elite Athlete Scheme.

AHC/049/2019

KILTYBANE AMENITY AREA TOILET FACILITY

Read: Report dated 21 March 2019 from Mr D Crilly, Outdoor Leisure Officer, regarding Kiltybane Amenity Area Toilet Facility **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Howell to accept the officer's recommendation for the new £30,000 budget and the realignment of the overall capital budgets.**

AHC/050/2019

RELOCATION OF NEWRY MITCHELLS

Read: Report dated 21 March 2019 from Mr D Crilly, Outdoor Leisure Officer, regarding Relocation of Newry Mitchells **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Hyland, seconded by Councillor Fitzpatrick for Newry Mitchells to use Derryleckagh Playing Fields on a seasonal hire arrangement from 1st April 2019 to 31st March 2020.**

AHC/051/2019

CAPITAL SCHEME APPROVALS

Read: Report dated 21 March 2019 from Mr D Crilly, Outdoor Leisure Officer, regarding Capital Scheme Approvals **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Walker, to approve the listed projects within both the Sports Facility Strategy and Play Strategy to be tendered and delivered within five-year programme (copy list appended to these minutes).**

AHC/052/2019

PEACE IV SHARED SPACES PROGRAMME

Read: Report dated 21 March 2019 from Mr D Crilly, Outdoor Leisure Officer, regarding Peace IV Shared Spaces Programme **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Howell, to use the Council land and gain support to develop new Peace IV shared spaces projects in ten areas across the District.**

AHC/053/2019

TRANSFORMING HEALTH, PREVENTING DISEASE – PROJECT FUNDING PROPOSAL

Read: Report dated 21 March 2019 from Mr C Haughey, Head of Outdoor Leisure, regarding Transforming Health, Preventing Disease – Project Fund Proposal

In response to a query, Mr Haughey stated the proposed model would ensure officers could individuals and how they could be accommodated within the programmes in the rural areas.

Agreed: **It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Quinn to accept:**

- the joint Health programme to introduce a health service for clients/patients to a wide range of physical activities and opportunities.
- the recruitment of the two client support officers.

HEALTH AND WELLBEING

AHC/054/2019:

BREASTFEEDING WELCOME HERE PHASE 2

Read: Report dated 21 March 2019 from Ms E O'Hagan, Health Inequalities Officer, regarding Breastfeeding Welcome Here Phase 2 **(Copy circulated)**

The Chairman requested that Council write out to other non-Council community centres asking them to promote the Breastfeeding Welcome Here initiative.

Mr Campbell advised that once the initial phase was under way it was possible to investigate ways of widening the scheme to other community centres and public buildings.

Councillor Fitzpatrick queried whether businesses and groups could avail of the training being provided.

Mr Campbell stated the Health and Equalities officer would be providing training to council staff and if business owners could be accommodated in the same session.

Agreed: **On the proposal of Councillor Fitzpatrick, seconded by Councillor McMurray, it was agreed to approve the following phase 2 community centres and Council buildings joining the Breastfeeding Welcome Here Scheme:**

- Annalong; Barcroft, Barnmeen; Cabra; Cloughreagh; Crossmaglen; Cullyhanna; Derrybeg; Dorsey; Drumalane/Quayside Close; Forkhil; Kitty's Road; Lisnacree; Meadow/Armagh Road; Meigh; Mullaghbawn; Newtownhamilton; Three-Ways; Ballynahinch; Dan Rice Hall; Market House; Castlewellan; Saintfield and McGrath Centre.

AHC/055/2019: STATIC HOLIDAY AND TOURING CARAVAN SITES LICENSE CONDITIONS

Read: Report dated 21 March 2019 from Ms S Murphy, Head of Environmental Health (Commercial), regarding Static Holiday and Touring Caravan Sites License Conditions **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Howell, the amended Residential and Static Holiday and Touring Caravan Sites License Conditions were agreed and adopted for licensed sites in the District from 1 April 2019.**

AHC/056/2019: TRANSFER OF HOUSES IN MULTIPLE OCCUPATION COUNCILS: - TRANSFERRING FUNCTION TO COUNCIL FROM NORTHERN IRELAND HOUSING EXECUTIVE IN APRIL 2019

Read: Report dated 21 March 2019 from Mr J Campbell, Head of Environmental Health - Residential, regarding Licensing of Houses in Multiple Occupation – Transferring function to Council from Northern Ireland Housing Executive in April 2019 **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Walker, it was agreed to recommend:**

- **that the Active and Healthy Communities Committee assumed responsibility for recommending to Council in the determination of all matters under the House in Multiple Occupation (HMO) Act NI 2016, except for those which are proposed to be delegated to the Director of Active and Healthy Communities and Assistant Director of Health and Wellbeing.**
- **Council authorises the staff listed in appendix 1 of the officer's report to carry out the function.**

AHC/057/2019 TRANSFER OF HOUSES IN MULTIPLE OCCUPATION (HMO): SERVICE LEVEL AGREEMENTS

Read: Report dated 21 March 2019 from Mr J Campbell, Head of Environmental Health - Residential, regarding Transfer of Houses in Multiple Occupation (HMO): Service Level Agreements **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Walker, it was agreed to approve the signing of the Service Level Agreements contained within the report and that the Chief Executive sign on Council's behalf.**

AHC/058/2019 TRANSFER OF HOUSES IN MULTIPLE OCCUPATION STANDARD CONDITIONS AND TACKLING ANTI-SOCIAL BEHAVIOUR

Read: Report dated 21 March 2019 from Mr J Campbell, Head of Environmental Health - Residential, regarding Transfer of Houses in Multiple Occupation Standard Conditions and Tackling Anti-Social Behaviour (**Copy circulated**)

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Walker, it was agreed to endorse the proposed Standard Conditions and the proposed approach to tackling Anti-Social Behaviour as attached in Appendix 1 and 2 of the officer's report.

AHC/059/2019 **UPDATE ON TRANSFER OF HOUSES IN MULTIPLE OCCUPATION: FEES AND FIXED PENALTY NOTICES**

Read: Report dated 21 March 2019 from Mr J Campbell, Head of Environmental Health - Residential, regarding Update on Transfer of Houses in Multiple Occupation: Fees and Fixed Penalty Notices (**Copy circulated**)

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Walker, it was agreed to approve the following recommendations:

- Note the update information regarding the fees for the Houses of Multiple Occupation licensing function;
- Agree to set a fee of £37 per person per annum in respect of an application for a HMO licence;
- Agree to additional fees for an application to vary a licence of £185, and those for supplying a certified copy from, or of, the register of £15;
- Note the information regarding the use of Fixed Penalty Notices as enforcement functions that are available to the Council under the Houses in Multiple Occupation (HMO) Act NI 2016;
- Agree the value of any fixed penalty notices that may be issued as set out in Appendix 1

AHC/060/2019 **CONSULTATION RESPONSE TO THE FOOD STANDARDS AGENCY (FSA) ON AMENDING ALLERGEN INFORMATION PROVISIONS CONTAINED WITHIN DOMESTIC FOOD INFORMATION LEGISLATION FOR FOOD PREPACKED FOR DIRECT SALE (PPDS)**

Read: Report dated 21 March 2019 from Ms S Murphy, Head of Environmental Health – Commercial, regarding, Consultation response to the Food Standards Agency (FSA) on amending allergen information provisions contained within domestic food information legislation for food prepacked for direct sale (PPDS) (**copy circulated**)

Agreed: On the proposal of Councillor Howell, seconded by Councillor Enright, it was agreed send the

circulated response to the FSA’s consultation on amending allergen information provisions contained within domestic food information legislation for food prepacked for direct sale, namely, the circulated consultation response proposing policy option 3 – Mandate name of the food and allergen labelling on packaging of food prepacked for direct sale.

NOTICE OF MOTION

AHC/061/2019: REFERRED FROM COUNCIL MEETING HELD ON 4 MARCH 2019 - CYCLING

The following Notice of Motion came forward for consideration in the name of Councillor McMurray:

“That this Council recognises the multiple health, environmental, social and economic benefits of cycling and commits to itself to encouraging cycling. These are to be brought about by; practically encouraging cycling within and between our towns through the re-designation of some pathways as well as safer cycle corridors within our towns, working with external organisations to encourage recreational participation and safety measures such as ‘staying alive at 1.5’. It also acknowledges the recent study by the Department of Infrastructure that notes – regardless of being of primary or post-primary age, or whether they are urban or rural dwellers – the excessively low numbers of children who cycle to school. Council commits to working with external agencies to explore ways in which cycling, and other active means of transport, can be promoted and increased within our district”.

In proposing the motion Councillor McMurray suggested that there were multiple benefits for both the Council and individuals in cycling, including physical, mental, environmental as well as social and economic benefits. By choosing to cycle individuals can help ease the strain in towns and city centres and the motion would complement the greenways which Council had committed to.

Councillor Hyland seconded the motion stating less children cycle or walk to school, regular exercise was vital to young people more parents should be made aware. Cycle lanes in Newry have almost become redundant as the marking system is no longer clear and pedestrians are unclear if cycle lanes still exist in some areas.

Councillors spoke in support of the motion raising the following points:

- Hedgerows were overgrown and verge weren’t being cleared in some areas therefore a massive commitment from Roads Service was required to improve these to make roads safer for cyclists.
- Council could work in partnership with Sustrans, as they have previously improved walkways and roadways at no cost to schools or Road Service to encourage children to walk to school.

In summing up, Councillor McMurray thanked members for their support and agreed that Sustrans was a major external body that could be helpful.

Mr Lipsett advised officers would bring forward a report to the next Active and Healthy Communities Committee highlighting the measures they could potentially put in place to promote safer cycling.

Agreed: It was unanimously agreed on the proposal of Councillor McMurray, seconded by Councillor Hyland that officers prepare a report highlighting the measures which could potentially be put in place to promote safer cycling.

AHC/062/2019 REFERRED FROM COUNCIL MEETING HELD ON 4 MARCH 2019 - GATING LANES TO MITIGATE ANTI-SOCIAL BEHAVIOUR

The following Notice of Motion came forward for consideration in the name of Councillor Enright:

“Council notes that its published policy for applications to gate lanes to mitigate anti-social behaviour gives responsibility to the PCSP to coordinate the required inter-agency action.

Council further notes that the PCSP has no procedures to implement this policy, no criteria to respond to such requests, and no budget to implement it. Council notes therefore that there is currently no procedure for residents or police to request lane closures in areas that are not NIHE estates.

Council notes that gating lanes requires permission from the 3 emergency services, NI Water, Roads and the NIHE and Council where relevant. Any of these may request a standard format key to be used.

Council directs that;

- 1. The Active and Healthy Directorate to recognise either petitions from 90% of residents, or letters from the NIHE, PSNI or Fire Service as the criteria for triggering a formal request for inter-agency consideration and action via the PCSP.**
- 2. To produce a written procedure for PCSP to follow in reflecting Council policy.**
- 3. The Policy and Resources Directorate to provide the PCSP with access to a small annual budget for capital projects to effect this policy and these new procedures.**

In proposing the motion, Councillor Enright asked members to consider adopting a similar policy as Housing Executive to be used outside of housing estates, thereby allowing PCSP to do their jobs properly at a minimal cost to Council. He stated a standard format lock could be used on gated lanes which emergency services have access to similar to those used in car park areas etc.

Councillor Walker seconded the motion stating there were certain areas in Killyleagh and Downpatrick at times where anti-social behaviour was a real problem. He stated Council need to work with other statutory agencies as a joint approach in areas where there are known hotspots.

Members spoke in support of the motion stating if implemented that PCSP would need to be given adequate staff and resources to carry out the extra work.

Councillor Quinn also supported the motion stating that Council would need to ensure PCSP have adequate staff and resources to carry out this extra work.

Councillor Enright stated that Council had the right, by law to close the public or private rights of way and the Countryside Act had provisions to gate lanes which Council had the right to implement.

Agreed: It was unanimously agreed on the proposal of Councillor Enright, seconded by Councillor Walker that officers prepare a report for the next Committee meeting outlining the potential ways in which the motion could be taken forward.

FOR NOTING – LEISURE & SPORTS

AHC/063/2019: NEWRY TENNIS BUBBLE

Read: Report dated 21 March 2019 from Mr C Haughey, Head of Outdoor Leisure, regarding Newry Tennis Bubble **(Copy circulated)**

Mr Lipsett advised that unfortunately the Newry Tennis Bubble project, which was to be funded through SportNI, would not be able to be progressed within this financial year due to the tight timelines, however it was hoped to resubmit an application within the 2019/20 financial year. He stated this was unfortunately also the case for Tievenadarragh, Drumkeeragh and Corry Wood community trails as the work cannot be physically completed on time.

Noted: It was agreed to note the contents of the report.

AHC/064/2019: ANGLING REPORT UPDATE

Read: Report dated 21 March 2019 from Mr C Haughey, Head of Outdoor Leisure, regarding Angling Report Update **(Copy circulated)**

Noted: It was agreed to note the contents of the report.

AHC/065/2019: SUMMER SCHEME UPDATE

Read: Report dated 21 March 2019 from Ms Mrs J Hillen, Assistant Director Community Engagement, Mr C Haughey, Head of Outdoor Leisure and Mr K Gordon, Head of Indoor Leisure, regarding Summer Scheme Update **(Copy circulated)**

Noted: It was agreed to note the contents of the report.

AHC/066/2019 FLOODING AT JIM STEEN PARK NEWTOWNHAMILTON

Read: Report dated 21 March 2019 from Mr D Crilly, Outdoor Leisure Officer, regarding update on flooding at Jim Steen Park, Newtownhamilton **(Copy circulated)**

Noted: It was agreed to note the contents of the report.

FOR NOTING – COMMUNITY ENGAGEMENT

AHC/067/2019 DOWNPATRICK NEIGHBOURHOOD RENEWAL PARTNERSHIP (NRP) REPORT

Read: Report dated 21 March 2019 from Mr D Brannigan, Head of Engagement regarding Downpatrick Neighbourhood Renewal Partnership (NRP) Report **(Copy circulated)**

Noted: **It was agreed to note the contents of the report.**

AHC/068/2019 **NEWRY NEIGHBOURHOOD RENEWAL PROGRAMME APPLICATION FOR FUNDING FOR DfC FOR TWO EXTERNAL STORAGE UNITS**

Read: Report dated 21 March 2019 from Mr D Brannigan, Head of Engagement regarding Downpatrick Neighbourhood Renewal Programme Application for Funding for DfC for two External Storage Units **(Copy circulated)**

Noted: **It was agreed to note the contents of the report.**

FOR NOTING – HEALTH AND WELLBEING

AHC/069/2019 **TRANSFER OF HOUSES IN MULTIPLE OCCUPATION MEMORANDUM OF UNDERSTANDING**

Read: Report dated 21 March 2019 from Mr J Campbell, Head of Environmental Health – Residential, regarding Transfer of Houses in Multiple Occupation: Memorandum of Understanding (MOU) between Department for Communities (DfC) Housing Division and lead Councils **(Copy circulated)**

Noted: **It was agreed to note the Memorandum of Understanding contained within the report.**

AHC/070/2019 **PUBLIC HEALTH CHECKS IN COMMUNITY FACILITIES**

Read: Report dated 21 March 2019 from Mr Eoin Devlin, Assistant Director Health and Wellbeing, regarding Public Health Checks in Community Facilities **(Copy circulated)**

Noted: **It was agreed to note the contents of the report.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: **On the proposal of Councillor Howell, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the**

public may, by resolution, be excluded during this item of business.

AHC/071/2019 CASTLEWELLAN COMMUNITY CENTRE – LEASE AGREEMENT

Read: Report dated 21 March 2019 from Ms J McCann, Head of Community Services Facilities and Events. regarding Lease Agreement with Castlewellan Community Partnership **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Howell, it was agreed the Committee come out of closed session**

Agreed: **On the proposal of Councillor Howell, seconded by Councillor McMurray it was agreed to approve Council officers investigating all possibilities which will satisfy the funding body requirements and the needs of Castlewellan Community Partnership Council officers to draft necessary documentation and Business Case, as required, in order to issue the lease which will cover the community centre, 3G pitch and mobile units.**

AHC/072/2019 BALLYHOLLAND COMMUNITY CENTRE

Read: Report dated 21 March 2019 from Ms J McCann, Head of Community Services Facilities and Events. Regarding Ballyholland Community Centre **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Howell, it was agreed the Committee come out of closed session**

Agreed: **On the proposal of Councillor Fitzpatrick, seconded by Councillor Loughran, it was agreed that Council procure a suitably qualified contractor to carry out the remedial works required for the simplification of the pellet feed system, at a cost outlined in para 3.1 of the officer's report. This was subject to Ballyholland Development Association satisfying Council that all the conditions of the letter of offers relevant to the development of initial scheme are being met.**

There being no further business the meeting ended at 7.48pm.

Signed: Councillor G Sharvin
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities