

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2017

Minutes of Active and Healthy Communities Committee Meeting held on Monday 19 June 2017 at 6.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick

Chairperson: Councillor Walker

In attendance: **(Councillors)**
Councillor Andrews Councillor Brown
Councillor Burns Councillor Enright
Councillor Fitzpatrick Councillor Harte
Councillor Kimmins Councillor Loughran
Councillor McMurray Councillor Ó Muirí
Councillor Quinn Councillor Taylor
Councillor Trainor

Officials in attendance: Mr M Lipsett, Director, Active & Healthy Communities
Mr E Devlin, Assistant Director of Active & Healthy Communities (Health & Wellbeing)
Mrs J Hillen, Assistant Director of Active & Healthy Communities (Community Engagement)
Mr R Moore, Assistant Director of Active & Healthy Communities (Leisure & Sports)
Mr C Haughey, Head of Outdoor Leisure
Mr K Gordon, Head of Indoor Leisure
Ms C Burns, Programmes Unit
Miss S Taggart, Democratic Services Officer

AHC/80/2017: APOLOGIES & CHAIRPERSON'S REMARKS

There were no apologies received.

The Chairperson stated he was honoured that his party had chosen him to be Chair of the Committee and looked forward to working with everyone throughout the year. He advised Members would only be allowed to speak once per item and that all Members should show colleagues respect when speaking.

The Chairperson advised the Community Safety Wardens would be back on the street with nighttime patrols from 10pm to 3am beginning on

Saturday 17th June in Newry, Downpatrick and Warrenpoint/Kilkeel areas.

The Chairperson extended his congratulations to John O'Hanlon from Newry Leisure Centre who will retire in June after 43 years' service with the Council.

The Chairperson advised Members of ongoing essential maintenance at Newry Leisure Centre in the leisure pool area which would remain unavailable to customers until 24th June.

AHC/81/2017: DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/82/2017: ACTION SHEET OF THE ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 15 MAY 2017

Read: Action Sheet of the Active & Healthy Communities Committee Meeting held on Monday 15 May 2017. **(Copy circulated)**

AHC/14/2017 – Ballyhornan Coastal Improvements

Councillor Enright asked whether the signs for Ballyhornan were to be erected soon.

Mr Devlin advised the matter was in progress and he would update the Member tomorrow.

AHC/62/2017 – Disability Sports Hub Project

Councillor Andrews asked for an update on the Disability Sports Hub Project.

Mr Moore advised the equipment for the hub would be portable and therefore could be transferred throughout the District.

Agreed: It was agreed to note the action sheet.

AHC/83/2017: TO AGREE A START TIME FOR AHC MEETINGS FROM JUNE 2017-MAY 2018

Read: Schedule of Meetings Timetable June 2017-May 2018 (copy circulated)

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Brown that AHC Meetings start at 6pm.

It was agreed to take item 30 on the agenda at this stage

AHC/84/2017: COMMUNITY TRAIL SLA ORNI

Read: Report from Mr M Lipsett, Director of Active and Healthy Communities dated 19 June 2017 regarding Community Trail Plans SLA with ORNI (copy circulated)

Agreed : **It was agreed on the proposal of Councillor Burns, seconded by Councillor McMurray to approve the Service Level Agreement with Outdoor Recreation NI (ORNI) for the 2017-18 financial year at the total cost of £69,000**

DIRECTOR'S PAPERS

AHC/85/2017: DIRECTORATE BUSINESS PLAN – FOR NOTING

Read: Report from Mr M Lipsett, Director of Active and Healthy Communities dated 19 June 2017 regarding Directorate Business Plan 2017-18 (copy circulated)

Agreed: **It was agreed on the proposal of Councillor Burns, seconded by Councillor Andrews to note the Directorate Business Plan 2017-2018.**

COMMUNITY ENGAGEMENT

AHC/86/2017 FINANCIAL ASSISTANCE REVIEW

Read: Report from Mrs J McCabe, Head of Service: Strategic Programmes Unit dated 19 June 2017 regarding Financial Assistance Review (copy circulated)

Mrs Hillen advised the report recommended approval to implement interim, short-term and long-term solutions with the short term solutions for immediate implementation in Call 2; approve the introduction of Grant Management System and approval for Financial Assistance Call 2 (subject to funding).

Councillor Quinn asked whether there would still be opportunities for organisations to submit paper applications as not all would have access online.

Mrs Hillen stated there was a long term objective to work with groups to build their capacity to use the online system however there would be a dual system in place going forward.

Councillor Burns asked whether the fact that clubs and organisations who have expertise to be used in-kind contributions against match funding could be strengthened within the recommendations.

Mrs Hillen advised the second recommendation recognises in-kind contributions by groups as potential match funding.

Agreed: It was agreed on the proposal of Councillor Enright, seconded by Councillor Burns to accept the officer's recommendations.

AHC/87/2017 **THE SHSSB USE OF CROSSMAGLEN COMMUNITY CENTRE**

Read: Report from Mrs J McCann, Head of Community Services, Facilities and Events dated 19 June 2017 regarding the SHSSB use of Crossmaglen Community Centre (copy circulated)

Agreed: It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Fitzpatrick to accept the recommendations in particular the reduction in income to Crossmaglen Community Centre.

AHC/88/2017 **INSURANCE REQUIREMENTS FOR GROUPS USING COMMUNITY CENTRES**

Read: Report from Mrs J McCann, Head of Community Services, Facilities and Events dated 19 June 2017 regarding Insurance requirements for groups using community centres (copy circulated).

Mrs Hillen advised due to legacy arrangements in community centres across the District, a number of different insurance requirements were in place and there was a need to harmonise these across the District. She stated the decisions required were:

- Decide whether to remove the requirement for user groups to produce evidence of £5million insurance when booking Council owned community facilities (exceptions include: educational classes/training or coaching sessions/advice services);
- Decide whether a minimum of £5million Public Liability & Employers Liability Insurance would be required by Community Associations managing Community Centres on Council's behalf (exceptions include centres who plan to run activities considered High Hazard i.e. bouncy castles, crèches, nurseries – all of which require a minimum of £10m cover)

Members discussed the implications around removing this requirement and the positive effect it would have on community groups. They also stated most community groups who hire in bouncy castles do so from hire companies who would have the insurance cover in place.

AGREED: It was agreed on the proposal of Councillor Burns, seconded by Councillor Harte to remove the requirement for user groups to produce evidence of insurance to book facilities and to continue requesting evidence of adequate insurance (£5m - £10m depending on activities) for Groups managing Council premises.

AHC/89/2017

**POLICY AND PROCEDURES FOR THE USE OF PLAY
INFLATABLES IN/ON COUNCIL PREMISES**

Read: Report from Mrs J McCann, Head of Community Services, Facilities and Events dated 19 June 2017 regarding policy and procedures for the use of play inflatables in/on Council premises (copy circulated)

Mrs Hillen advised the Community Engagement Section of Council had established a cross departmental working group to look at the provision and use of play inflatables in Council owned premises/land and through funded events. She stated the recommendations were that Members agree to the draft Play Inflatables Policy and Procedures; approve the roll out of training for relevant Council staff and community/voluntary sector representatives.

AGREED: It was agreed on the proposal of Councillor Burns, seconded by Councillor Ó Muirí to accept the officer's recommendation approve the draft Play Inflatables Policy and Procedures; approve the roll out of training for relevant Council staff and community/voluntary sector representatives.

AHC/90/2017

PROPOSED COMMUNITY FACILITY FOR BALLYKINLAR

Read: Report from Ms A Rennick, Investing for Health Officer, dated 19 June 2017 regarding proposed community facility for Ballykinlar (copy circulated)

Mr Lipsett advised the Council had the opportunity to purchase a sectional building located at Strangford Road, Downpatrick from Northern Ireland Fire and Rescue Service at a nominal fee. The building could be relocated to provide suitable community facilities in Ballykinlar at a cost that would be significantly lower than the provision of a new build and in a much shorter timeframe.

Mr Lipsett recommended that Council seek costings for the relocation of the building to the former Kindle Primary School site to include any necessary reassembly works, ground preparation and services provision. He also recommended that Council proceed to purchase the NIFRS building at Strangford Road, Downpatrick at a nominal fee, subject to a structural survey and confirmation that the building is suitable for transport to Ballykinlar.

Councillor Trainor proposed to accept the officer's recommendations however asked that officials still investigate the possibility of a long-term solution. This was seconded by Councillor Andrews.

Councillor Burns stated it was dissatisfactory that Kindle Primary School had to be demolished and was being replaced with something totally inadequate however asked that, when siting the replacement building, it be done so at the edge of the site to allow erection of potential new building on the site.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Andrews to accept the officer's recommendations as below, while officials investigate possibility of long-term solution:

1. Council seek costings for the relocation of the building to the former Kindle Primary School site to include any necessary reassembly works, ground preparation and services provision.
2. Council proceed to purchase the NIFRS building at Strangford Road, Downpatrick at a nominal fee, subject to a structural survey and confirmation that the building is suitable for transport to Ballykinlar.

AHC/91/2017 **UPDATE REPORT ON LOGISTICAL SUPPORT FOR EVENTS 2016/17**

Read: Report from Ms J McCann, Head of Community Services, Facilities and Events dated 19 June 2017 regarding update report on logistical support for events 2016/17 (copy circulated)

Noted: It was agreed to note the update report on Logistical Support for Events 2016/17.

AHC/92/2017 **PEACE IV LOCAL ACTION PLAN**

Read: Report from Ms J McCabe, Programmes Unit dated 19 June 2017 regarding Peace IV Local Action Plan (copy circulated)

Agreed: It was agreed on the proposal of Councillor Andrews, seconded by Councillor Burns to approve the recommendations of the Peace IV Partnershi to formally appoint PCSP and the Education Authority as Partner Delivery Agents.

AHC/93/2017 **SOUTH ARMAGH/SOUTH DOWN PEACE CENTRE**

Read: Report from Ms J McCabe, Programmes Unit dated 19 June 2017 regarding South Armagh/South Down Peace Centre (copy circulated)

Noted: It was agreed to note the update provided on the submission of the application for the South Armagh/South Down Peace Centre.

AHC/94/2017 **EUROPEAN RURAL NETWORK FOR JOB MOBILITY – ERN4MOB PROJECT**

Read: Report from Ms J McCabe, Programmes Unit dated 19 June 2017 regarding European Rural Network for Job Mobility – ERN4mob Project (copy circulated)

Noted: It was agreed to note the contents of the report.

AHC/95/2017 SOCIAL INVESTMENT FUND ‘WORK IT’ TRAINING AND EMPLOYMENT PROJECT

Read: Report from Ms J McCabe, Programmes Unit dated 19 June 2017 regarding Social Investment Fund ‘Work It’ Training and Employment Project (copy circulated)

Noted: It was agreed to note the update provided on Social Investment Fund ‘Work It’ Training and Employment Project.

AHC/96/2017 SAINTFIELD COMMUNITY CENTRE PROJECT

Read: Report from Ms J McCabe, Programmes Unit dated 19 June 2017 regarding Saintfield Community Centre Project (copy circulated)

Agreed: It was agreed on the proposal of Councillor Brown, seconded by Councillor Burns to approve the business cases for Saintfield Community Centre, Indoor 3G facility and outdoor 2G surface and proceed with the delivery of the projects.

AHC/97/2017 DEA UPDATE

Read: Report from Mr D Brannigan, Head of Engagement dated 19 June 2017 regarding DEA Fora Update (copy circulated)

Noted: It was agreed to note the DEA Fora Update.

AHC/98/2017 PCSP

Read: Report from Ms S Fearon dated 19 June 2017 regarding Policing and Community Safety Partnership (copy circulated)

Noted: It was agreed to note the update on the on-going work of the PCSP.

AHC/99/2017 LEASE OF LAND AT 16 THE SQUARE, ROSTREVOR TO MENS SHED FOR FURTHER ONE YEAR PERIOD

Read: Report from Ms B Magill, Administration Officer dated 19 June 2017 regarding Lease of Land at 16 The Square, Rostrevor to Men’s Shed for

further one year period. (copy circulated)

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Ó Muirí to agree a one year extension to licence agreement to Men's Shed, Rostrevor, at a peppercorn rent. Area of licence to be extended to include all of ground floor and outdoor storage, subject to Estates Section being satisfied that all is in order.

LEISURE AND SPORTS

AHC/100/2017 PLAY STRATEGY UPDATE

Read: Report from Mr C Haughey, Head of Outdoor Leisure, dated 19 June 2017 regarding Play Strategy Update (copy circulated)

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Burns to note the Play Strategy Update; approve tender process for fixed play equipment; approve commencement of Consultation process; commence non-fixed play recommendations within each DEA i.e. free play schemes and community training.

AHC/101/2017 CLUBMARK NI ONLINE SCHEME – OPERATING PROTOCOLS

Read: Report from Mr C Haughey, Head of Outdoor Leisure, dated 19 June 2017 regarding Clubmark NI Online Scheme – Operating Protocols (copy circulated)

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Trainor to approve Newry, Mourne and Down District Council Clubmark NI Online Scheme-Operating Protocols and the licensing agreement with Sport Northern Ireland. It was also agreed that officials write to those clubs in the District whose membership of Clubmark has lapsed to remind them to renew same.

AHC/102/2017 SPORT NI'S SMALL GRANTS LETTER OF OFFER

Read: Report from Mr C Haughey, Head of Outdoor Leisure, dated 19 June 2017 regarding Sport NI's Small Grants Letter of Offer (copy circulated)

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor McMurray to approve the offer from Sport NI small grants scheme to be controlled and managed directly by Council.

AHC/103/2017 LEASING AND PURCHASING OF COUNCIL LAND

Read: Report from Mr C Haughey, Head of Outdoor Leisure, dated 19 June 2017 regarding leasing and purchasing of Council land. (copy circulated)

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councilor Ó Muirí to agree with the amendment to previous report in April 2017 with regard to leasing/sale of Council lands.

AHC/104/2017 LOOSE FIXTURES, FITTINGS AND EQUIPMENT NEEDED FOR THE NEW DOWNPATRICK LEISURE CENTRE

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 19 June 2017 regarding Loose Fixtures, Fittings and Equipment needed for the new Downpatrick Leisure Centre – Operating Protocols (copy circulated)

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Taylor to agree to the procurement of loose fixtures, fittings and equipment that were not included within the tender contract award and that were needed for the new Downpatrick Leisure Centre.

AHC/105/2017 NEWRY LEISURE CENTRE PHASE 2 TRANSITIONAL ARRANGEMENTS

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 19 June 2017 regarding NLC Phase 2 Transitional Arrangements – Operating Protocols (copy circulated)

Noted: It was agreed to note the contents of the report.

AHC/106/2017 NEW DOWNPATRICK LEISURE CENTRE OPERATING ARRANGEMENTS

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 19 June 2017 regarding new Downpatrick Leisure Centre operating arrangements – Operating Protocols (copy circulated)

Councillor Burns asked whether it would be possible not to close both Downpatrick and Newry Leisure Centres for staff training on the same days.

Mr Moore advised it would depend upon what training was being delivered as to whether they would try to bring staff from both centres together.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Taylor to approve the new Downpatrick Leisure Centre operating arrangements.

AHC/107/2017 INDOOR LEISURE MARKETING PLAN

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 19 June 2017 regarding new Indoor Leisure Marketing Plan (copy circulated)

Agreed: It was agreed on the proposal of Councillor Taylor, seconded by Councillor Trainor to agree the Indoor Leisure Marketing Plan.

AHC/108/2017 INDOOR LEISURE FITNESS SUITE OPERATING ARRANGEMENTS

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 19 June 2017 regarding indoor leisure fitness suite operating arrangements – Operating Protocols (copy circulated)

Mr Moore advised there were different arrangements in place for customers to the Council's five fitness suite facilities and a new consistent approach for access arrangements was required. The recommendations were:

- Committee agree to extend multi-site membership permissions to include the new Newry Leisure Centre fitness suite upon opening specific to customers' relevant membership access permissions;
- Committee agree to proceed with maintaining over 60 membership permissions to allow unlimited access to its swimming pools/sauna/steam room and promotion of a new over 60's gym membership category at £15 per month.

Councillor Enright stated the increase in price between £3.60 per year to £15 per month for over 60s was too steep.

Mr Moore advised there were two different models in existence and the £15 per month was the cheapest throughout all of the Councils in Northern Ireland.

Councillor Quinn asked what the impact would be on Kilkeel Pool.

Mr Moore advised there would be an increase for those currently using Kilkeel Leisure Centre. He stated Council would honour a year's membership that people were currently on before having to pay the increased fee for gym membership.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Ó Muirí to agree to proceed with maintaining over 60 membership permissions to allow unlimited access to its swimming pools/sauna/steam room at £3.60 per year and promotion of a new over 60's gym membership category at £15 per month

AHC/109/2017 LICENCE – FISHING RIGHTS AT DONAGHAGUY RESERVOIR, WARRENPOINT

Read: Report from Ms B Magill, Administration Manager, dated 19 June 2017 regarding Licence – Fishing Rights at Donaghaguy Reservoir, Warrenpoint (copy circulated)

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Burns to extend the 1 year licence agreement with Warrenpoint, Rostrevor and District Angling Club – commencing 1 July 2017 – for fishing rights at Donaghaguy Reservoir. It was also agreed that conditions to be similar to the previous licence agreement but with the provision that the Club would be responsible for regular safety inspection of the site and in particular the fishing stands. It was also agreed to permit use of small Club boat to carry out maintenance works and re-stocking of reservoir with fish.

HEALTH & WELLBEING

AHC/110/2017 REQUEST FROM KEEP NORTHERN IRELAND BEAUTIFUL FOR ECO SCHOOLS POST SUPPORT CONTRIBUTION FOR PERIOD 2017-18

Read: Report from Ms S McEldowney, Senior EHO, dated 19 June 2017 regarding request from Keep Northern Ireland Beautiful for Eco Schools Post Support Contribution for period 2017-18 (copy circulated).

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Taylor to approve the contribution of £1,500 for the period 2017-18 to Keep Northern Ireland Beautiful for Eco Schools Post Support Contribution for period 2017-18.

AHC/111/2017 SUSTAINABLE DEVELOPMENT AND CLIMATE CHANGE STANDING FORUM

Read: Report from Ms S McEldowney, Senior Environmental Health Officer, dated 19 June 2017, regarding Sustainable Development and Climate Change Standing Forum (copy circulated).

Noted: The report of the Sustainable Development and Climate Change Forum Meeting that was held on 15 May 2017 was noted.

**AHC/112/2017 CONSULTATION RESPONSE UK AIR QUALITY PLAN –
NITROGEN DIOXIDE**

Read: Report from Ms S McEldowney, Senior Environmental Health Officer, dated 19 June 2017, regarding consultation response UK Air Quality Plan – Nitrogen Dioxide (copy circulated).

Agreed: **The submission of the consultation response to UK Air Quality Plan – Nitrogen Dioxide was agreed on the proposal of Councillor Burns, seconded by Councillor Taylor.**

CORRESPONDENCE

**AHC/113/2017 LETTER RECEIVED FROM DEPARTMENT FOR
COMMUNITIES RE THE AFFORDABLE WARMTH SCHEME**

Read: Correspondence received from Department for Communities regarding The Affordable Warmth Scheme (copy circulated).

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Brown to write a letter to Department for Communities expresses the Committee’s disappointment at their response.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

AHC/114/2017 SCHEME OF DELEGATION

Agreed: On the proposal of Councillor Kimmins, seconded by Councillor Brown, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information)

Read: Report from Mr M Lipsett, Director of Active and Healthy Communities dated 19 Jun 2017 regarding Scheme of Delegation Report (copy circulated).

Agreed: On the proposal of Councillor Kimmins, seconded by Councillor Ó Muirí, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Enright, seconded by Councillor Brown, to note the contents of the Scheme of Delegation Report.

There being no further business the meeting ended at 7.10pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 3 July 2017.

Signed: Councillor W Walker
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities