

January 22nd, 2024

Notice Of Meeting

You are requested to attend the meeting to be held on Monday, 22nd January 2024 at 6:00 pm in Mourne Room, Downshire Civic Centre & MS Teams.

Committee Membership 2023 - 2024

Councillor R Howell **Chairperson**

Councillor O Magennis **Deputy Chairperson**

Councillor L Devlin

Councillor D Finn

Councillor A Finnegan

Councillor C Galbraith

Councillor M Gibbons

Councillor J Jackson

Councillor D Lee-Surginor

Councillor A Lewis

Councillor A Mathers

Councillor A McMurray

Councillor D Murphy

Councillor K Murphy

Councillor S O'Hare

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from Active and Healthy Communities Committee Meeting held on 18 December 2023

📎 *Action Sheet from AHC 18 Dec 23 inc previous actions updated by AR-PT.pdf*

Page 1

Community Development

4.0 Community Coordination Hub (CCH) Update Report

For Decision

📎 *CCH update report for AHC January 2024.pdf*

Page 6

📎 *Action sheet - CCH meeting 13 Dec 2023.pdf*

Page 8

5.0 Saintfield Community Centre - Request for additional land

For Decision

📎 *AHC Report - Request for additional land at Saintfield Community Centre.pdf*

Page 14

📎 *Appendix - Saintfield Plan.pdf*

Page 17

📎 *Appendix - FMA 2023-2027.pdf*

Page 18

For Noting - Community Development

6.0 District Electoral Area (DEA) Forums Update Report

For Information

📎 *DEA Fora Update Report AHC Jan 2024.pdf*

Page 31

📎 *Appendix1 DEA Forum report January 2024.pdf*

Page 33

7.0 Newry Neighbourhood Renewal Partnership (NRP) Report

For Information

📎 *Newry NRP Report for January 2024 AHC Committee_.pdf*

Page 35

📎 *minutes of NRP partnership mtg 29 nov 23.pdf*

Page 37

8.0 Multi Sports Hubs

For Information

 *AHC - Multi Sports Hubs Final.pdf*

Page 44

 *Appendix Schedule 1-4.pdf*

Page 51

ACTIONS ARISING FROM ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING – 20 NOVEMBER 2023

AHC/083/2023	Community Trails Update	It was agreed that AHC Committee: • Consider Outdoor Recreation NI's (ORNI) presentation on the 2022/23 SLA. • Agree Community Trail Development Priorities as per appendix 1 of the officer's report. • Agree the NMDDC Beach Access Framework as per appendix 2 of the officers report. • Agree the Review of Sea Swimming at Newcastle Harbour as per appendix 3 of the officer's report. It was agreed that a report would be brought back to Council to consider the feedback from the report including: • That a Task and Finish Group for Newcastle Harbour be established to include DEA Councillors from the area, local businesses and stakeholders to take the masterplan forward as a matter of priority. • That provision be made for a lifeguard at the Newcastle pier in the summer period during times of high tide within the estimates and that requests be forwarded to the ERT Directorate.	P Tamati	Ongoing	N
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Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/111/2023	Notice of Motion – Homelessness	<p>It was agreed to note the contents of the report and consider inviting NIHE to present on the issue of Homelessness to Council in due course.</p> <p>It was agreed that a presentation regarding homelessness be made from advocacy groups such as those listed and a webpage signposting organisations to help people in crisis be included on the Council website.</p> <p>Mrs Robb confirmed she had noted the proposal for a presentation and a webpage and that she would bring forward a report to committee in due course.</p>	A Robb	Ongoing	N

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
AHC/133/2023	Access and Inclusion Funding	It was agreed to approve the following: <ul style="list-style-type: none"> • Successful funding bids to the DfC Access and Inclusion Fund. • A Public Tender and appointment to complete the works outlined in the Access and Inclusion Funding Application. • To approve the Business Case for this Public Tender as per appendix 1 and Council's Procurement Policy. 	P Tamati	Agreed	Y
AHC/134/2023	Sport NI Community Planning Investment Programme	It was agreed to approve the successful funding bid to Sport NI's District Councils Community Planning 23/24 Investment Programme and the revised Business Case as per appendix 1 of the officer's report.	P Tamati	Agreed	Y

ACTIONS ARISING FROM ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING – 18 DECEMBER 2023

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/137/2023	Action sheet arising from Committee Meeting held 20 November 2023	It was agreed to note the action sheet	All	Noted	Y
AHC/138/2023	Active and Healthy Community Directorate Business Plan	It was agreed to approve the Mid-Year assessment of the AHC Directorate Business Plan	P Tamati	Agreed	Y
		Councillor McMurray queried the service provision in community facilities in Slieve Croob.	A Robb	Response issued 17/1/24	Y
AHC/139/2023	DEA Forums Update	It was agreed to approve the actions in the action sheets attached for: <ul style="list-style-type: none"> - Rowallane DEA Forum Private Meeting held on Tuesday 21 November 2023 - The Mournes DEA Forum Private Meeting held Tuesday 28 November 2023 	A Robb	All actions being actioned as agreed	Y

		<ul style="list-style-type: none"> - Newry DEA Forum Private Meeting held on Tuesday 30 November 2023 - Slieve Gullion DEA Forum Private Meeting held Tuesday 12 November 2023 - Downpatrick DEA Forum Private Meeting held Tuesday 12 December 2023 - Slieve Croob DEA Forum Private Meeting held Tuesday 12 December 2023 - 			
AHC/140/2023	Community Coordination Hub (CCH) Update Report	<p>It was agreed to note the report and approve the actions in the action sheet for.</p> <ul style="list-style-type: none"> - Community Coordination Hub Meeting Wednesday 15th November 2023 	A Robb	All actions being actioned as agreed	Y
AHC/141/2023	Policing & Community Partnership (PCSP) Report	<p>It was agreed to note the report and note the minutes for:</p> <ul style="list-style-type: none"> - Policing Committee & PCSP Meeting held 26 September 2023, approved at the Policing Committee & PCSP meeting held Tuesday 28 November 2023 	A Robb	Noted	Y
AHC/142/2023	Downpatrick Neighborhood Renewal (NRP) Report	<p>It was agreed to note the report and note the minutes for:</p> <ul style="list-style-type: none"> - Downpatrick NRP Meeting held Wednesday 5 July 2023, approved at Downpatrick NRP Meeting held Tuesday 14 November 2023 	A Robb	Noted	Y
AHC/143/2023	Newry Neighborhood Renewal (NRP) report	<p>It was agreed to note the report and note the minutes for:</p> <ul style="list-style-type: none"> - Newry NRP meeting held on Wednesday 4 October 2023, approved at Newry NRP Meeting held on Wednesday 29 November 2023 	A Robb	Noted	Y
AHC/144/2023	Notice of Motion – Road Safety Report	<p>It was agreed to note the report, and to note the ongoing road safety initiatives progressed by NMD Policing & Community Safety Partnership (PCSP) and other agencies (including NMDDC and the PSNI)</p> <p>Councillor McMurray queried whether the Kids Court Initiative could be brought to specific schools.</p>	A Robb A Robb	Noted Response issued 18/1/24	Y Y

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
AHC/145/2023	Swimming Pool Covers & Moving Floors	It was agreed to: - Approve the Business Case as per Appendix 1 and 2 of the officer's report. - To commence procurement of contractor/single supplier for swimming pool moving floors and pool covers.	P Tamati	Agreed	Y
AHC/146/2023	Building Management Systems	It was agreed to: - Approve the Business Case as per Appendix 1 of the officer's report. - Commence procurement and appointment of contractor/single supplier for Building Management Systems for leisure facilities.	P Tamati	Agreed	Y
AHC/147/2023	Newry Leisure Centre Swimming Pool Tiles	It was agreed to approve core sampling works of Newry Leisure Centre swimming pool at a cost outlined in section 4.1 of the officer's report.	P Tamati	Agreed	Y

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2024
Subject:	Community Coordination Hub (CCH) Update Report
Reporting Officer (Including Job Title):	Alison Robb, Assistant Director for Community Development
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either: -

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To note the report. To consider and agree to approve the actions in the Action Sheet of the Community Coordination Hub (CCH) Meeting listed in 3.1 below. <p>Background</p> <p>The information in the Action Sheet attached is provided to update the Committee on recent CCH activity and on activity planned to be undertaken by the CCH and its member organisations.</p>
2.0	Key issues
2.1	To coordinate actions to mitigate impact on individuals and groups in the community.
3.0	Recommendations
3.1	<p>That the Committee: -</p> <ul style="list-style-type: none"> Note the report. Agree to approve the actions in the Action Sheet attached for the: <ul style="list-style-type: none"> ➤ Community Coordination Hub Meeting held on Wednesday 13 December 2023.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the CCH action sheets.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>

5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
7.1	<p>Appendix 1: Community Coordination Hub Meeting Action Sheet of Wednesday 13 December 2023.</p>
8.0	<p>Background Documents</p>
8.1	<p>None.</p>

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Action Sheet of Community Coordination Hub (CCH) Meeting Wednesday 13th December 2023 @ 2:00pm via Teams

In Attendance: Chair: Damien Brannigan (Engagement)

Raymond Jackson (Confederation of Community Groups and Strategic Stakeholder Forum)
 James Elliott (DFC)
 Rosemary McDonnell (Community Advice Newry, Mourne and Down and Strategic Stakeholder Forum)
 Laura Higgins (Admin Assistant AHC)
 Justyna McCabe (Diversity and Inclusion)
 Aisling Rennick (DEAs)
 Aidan McCabe (SHSCT)
 Alan Beggs (Community Planning)
 Julie McCann (Community Services, Facilities and Events)

Apologies:

James Campbell (Health & Wellbeing)
 Sinead Trainor (Health & Wellbeing)
 Brian Rankin (Sustainability)
 Lauren McMenamy (Community Planning)
 Sonya Burns (Programmes Unit)
 Alison Robb (Assistant Director Community Development)
 Nicholas McCrickard (County Down Rural Community Network and Strategic Stakeholder Forum)

	Agenda Item	Discussion and Action Agreed	Raised by/ Referred to
1.	Welcome & Apologies	<ul style="list-style-type: none"> Everyone was welcomed to the meeting and apologies noted. 	All
2.	Actions from last CCH Meeting held on Wednesday 15 th November 2023	<ul style="list-style-type: none"> Actions from the last CCH meeting held attached. 	All
3.	Funding Opportunities for NI Community	<ul style="list-style-type: none"> Funding Opportunities for NI Community. Copy attached for information and distribution as appropriate. Damien thanked Laura for updating this each month for CCH members as it is very helpful resource. 	All
4.	Update on Refugees and Asylum Seekers Support	<ul style="list-style-type: none"> Justyna updated that the latest data from MEARS is that there are 14 family properties in the district with 43 service users (this number shows an increase) and there are 17 service users in the Hotel (this number shows a decrease). The Home Office states that the number of arrivals has decreased slightly, however due to housing issues in the Republic of Ireland these numbers may change. Some people have also discontinued support from MEARS as they now have gained refugee status, however there is a severe lack of housing for these people. Stakeholder Group meetings took place in Newry on 16th November and in Newcastle on 7th December. The Stakeholder Group meetings are going to move online via TEAMS in the new year. There are various projects on the ground including the English speaking classes in Downpatrick Presbyterian Church, they take place on Mondays and Sinead Bailie (Council's Social Inclusion Officer) also attends and tracks attendees and also directs people to signposting services. 	JMcC

		<ul style="list-style-type: none"> Rosemarie stated that The Executive Office (TEO) approached Advice NI, Law Centre and STEP to tender for January, February and March funding to support Asylum Seekers and Refugees with the strong possibility that it will also run from 1st April 2024 to 31st March 2025. It will involve skilling up Advisors in NI on OCN Level 1 Immigration. It will include specialists working Level 2 qualifications with more complex cases and it will be free and confidential. Rosemarie agreed to keep the CCH informed on any developments. It was also emphasised that there is still no data sharing agreement in place with MEARS (it is still with the Legal team at MEARS), Health and Education contacts are getting updates from MEARS but it is vital the data sharing agreement is in place as soon as possible to enable Council and community to be updated too. 	RMcD JMcC
5.	Update from DfC	<ul style="list-style-type: none"> James advised that the Consultation on the Regional Infrastructure Support Programme has now been launched and is live on DfC's website. There is no update on Social Supermarket or Neighbourhood Renewal budgets. 	JE
5.1	DfC 2023/2024 Social Supermarket (SSM) Support Fund update on progression	<ul style="list-style-type: none"> The Social Supermarket update by Clanrye Group was circulated to members prior to the meeting. Damien thanked all who were involved in the update. Raymond added that Norbrook had sent some staff to help at the Social Supermarket at the Quays in Newry by stacking shelves. Raymond is also meeting Norbrook on Friday to finalise details of 'We Care at Christmas'. James said he was aware that there has been some food supply issues, FairShare is not a wholesaler, and their hands are tied as to what they can access, expectations need managed as this service is a helping hand as opposed to replacing the weekly shop. Messaging needs to reflect this. Raymond reminder members that the Social Supermarket (SSM) is not a replacement for but to complement Food Banks, it is a service for 12 weeks to 	DB RJ JE RJ

		<p>assist those most in need, Clanrye Group had to increase their participants from 85 to 100 as demand is so high for the service. The associated wrap around service is the most important part of the SSM as it will direct participants to more long-term help and provide them with skills.</p> <ul style="list-style-type: none"> James advised that FareShare receive end of life stock so there are challenges too in terms of prompt distribution before items perish. James added that it would be ideal if there were local producers in areas to which could sell short dated stock on at cost price. Clanrye Group have been speaking with Dunnes and other local retailers. 	JE
5.2	DfC Hardship Grant Scheme Funding 2022/2023 update on progression	<ul style="list-style-type: none"> To date the Confederation of Community Groups (CCG) have received 50% funding totalling £145,632 which has been allocated to Bolster, Women's Aid Armagh Down, Rural Health Partnership, CCG (EOI), CCG (SSM), County Down Rural Community Network and Clanrye Group. The next OBA will be completed for the end of December. Groups expect an increase in referrals in the lead up to Christmas and also post Christmas. Raymond concluded that an advance payment request will be submitted for the remaining 50% of funds. All money must be spent by 31st March 2024. Damien thanked Raymond and all the partners involved in rolling out the Hardship Scheme initiative for the update reports detailing the good progress being made which were circulated to members prior to the meeting. 	RJ
6.	Updates from CCH Members:	<p><u>Community Update</u></p> <ul style="list-style-type: none"> Rosemarie said that poverty is extremely high and people are really struggling. The 'working poor' are now increasingly in need of help and the poverty is the worst Rosemarie has ever seen. 	RMcD

		<ul style="list-style-type: none"> • Raymond added that St Vincent De Paul is now dealing with clients who they would never have had to assist before which is a sign of how tough people are finding the cost-of-living crisis. • Raymond advised that the Norbrook 'We Care at Christmas' campaign is very busy, more meals on wheels are being delivered on Friday and the last batch of meals will go out next Tuesday. • There will be up to 900 Norbrook hampers to be distributed from Cloughreagh Community Centre, Julie asked for the list of all groups who are involved to ensure everything runs as smoothly as possible. <p><u>Trusts & PHA Update</u></p> <ul style="list-style-type: none"> • Aidan updated members that the complexity of needs and the scale of poverty in society at this time is overwhelming. • Work is ongoing in partnership with the Social Supermarket in terms of nutritional advice and tips for cooking on a budget. There are a further 6 sessions planned for the next quarter and staff are delighted to be involved in the programme. • The Trust's Ethnic Minority Support Officer has been inundated with requests for support for asylum seekers. There have also been 70 Doctors and their families who have relocated from Southern India to the Southern Trust area in the last quarter. They are making a great contribution to the local area. • People are presenting on a daily basis requesting food vouchers. 	<p>RJ</p> <p>JMcCann</p> <p>AMcC</p>
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		<u>Council Update</u> <ul style="list-style-type: none"> Aisling asked members to remind community contacts who have not already downloaded their documents from the EGMS to do so as a matter of urgency as all documents will no longer be accessible from 31st December 2023. Julie advised that Call 1 Financial Assistance is delayed until the end of January 2024 due to the new EGMS but members will be advised when the call is released. Alan confirmed that the next Community Planning Partnership Board meeting will take place on 30th January. In response to Alan, Damien with the approval of CCH members present confirmed that Alan can share updates discussed at CCH meetings at Partnership Board meetings. 	AR
			JMcCann
			AB
7.	AOB	<ul style="list-style-type: none"> All business was discussed and noted through the other items on the agenda. Damien thanked all members for their attendance throughout the year and for all the good work that is being done. 	DB
8.	Date of Next Meeting	<ul style="list-style-type: none"> Wednesday 17th January 2024 at 2.00pm 	All

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2024
Subject:	Saintfield Community Association (SCA) Extension of Community Garden to the back of Unit B, Saintfield Community Centre
Reporting Officer (Including Job Title):	Alison Robb Assistant Director Community Development
Contact Officer (Including Job Title):	Julie McCann Head of Community Services, Facilities and Events

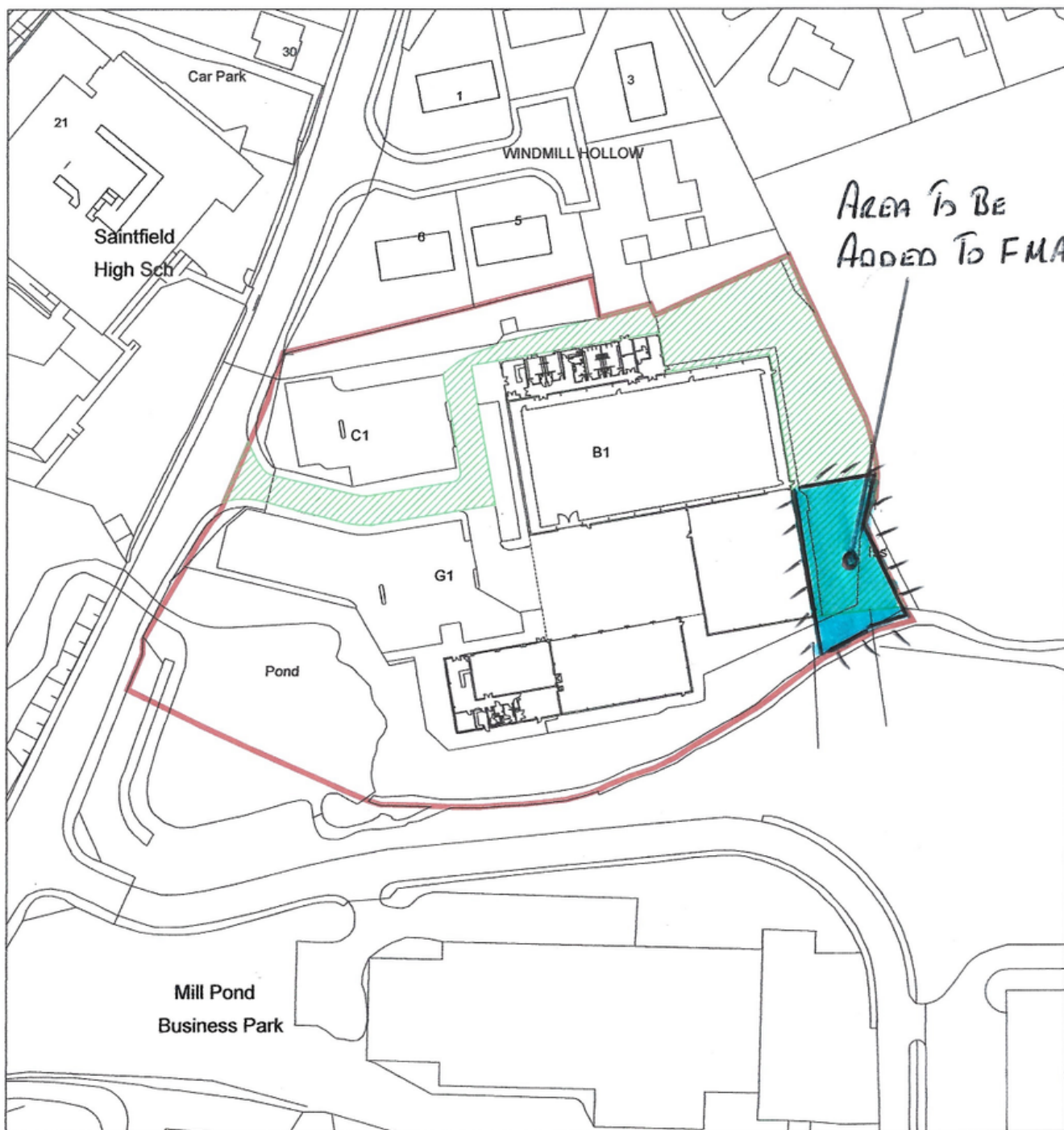
Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only	
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1.0	Purpose and Background
1.1	To consider a request by SCA to extend the current Community Garden at Saintfield Community Centre.
1.2	If approved arrange to update the SCA Facility Management Agreement ("FMA") to include the grass area at the rear of Building B.
2.0	Key issues
2.1	Following Committee approval in June 2021, SCA have created an allotment and Community Garden within the grass area at the rear of Building A.
2.2	SCA are in advanced stages of obtaining a long-term Lease for Building B.
2.3	SCA would like to extend the Community Garden to include the grass area behind building B and install a 7m x 6m paved area for seating/picnic tables (see attached plan).
2.4	The FMA Community Garden Clause is as follows (FMA attached): Allotment/Community Garden The Association must adhere to the following: 4.10 The agreed area must only be used for allotments / community garden. 4.11 The Association will be responsible for the insurance, maintenance/repairs and general upkeep of the allotment area. 4.12 The Association will ask for permission from the Council to carry out any alterations or works within the area of the allotments / community garden. SCA's application to extend the current FMA will help meet Council objectives within the Corporate Plan 2021-23: <ul style="list-style-type: none"> • Enable and support people to engage in inclusive and diverse activities in their communities • Provide accessible, high-quality and integrated services through continuous improvement • Empowered communities influencing local services and development.

3.0	Recommendation
3.1	Approve SCA's request to extend the current Community Garden at Saintfield Community Centre and include it within its FMA Agreement with Council.
4.0	Resource implications
4.1	None.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	Rural Needs Impact Assessment completed	<input type="checkbox"/>
7.0	Appendices	
	Plan of extended grass area FMA Agreement with SCA.	
8.0	Background Documents	
	None.	



Marie Ward
Chief Executive



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

18

Mr Brendan Burns
Saintfield Community Trust
9 Forge Hill Close
Saintfield
Co. Down
BT24 7NJ

01/04/2023

Dear Mr Brendan Burns,

Re: Project Saintfield Community Centre Facility Management Agreement, Ref: 3760

I am pleased to inform you that your application for assistance in respect of funding towards the Saintfield Community Centre Facility Management Agreement (hereinafter referred to as "the project") has been approved; and Newry, Mourne and Down District Council is prepared to make available to Saintfield Community Trust (hereinafter referred to as "the Applicant") financial assistance of **£6,500.00** (maximum), subject to the organisation meeting the Terms and Conditions attached at Annex A of this Letter of Offer.

1. This offer is made on the basis of the application submitted. If changes are made in relation to the project submitted, then these must be notified to the Council as soon as they are known to the applicant. The Council reserves the right to withdraw their offer of funding or to amend their offer of funding in the event of significant changes to the proposal upon which the offer is based.
2. In consideration of the Council paying to Saintfield Community Trust the agreed amount of grant up to a maximum of **£6,500.00** hereof for the running costs of the nominated community centre as specified below:

Project Expenditure Table

Details	Cost (£)	Amount Awarded (£)
Electric	3,000.00	3,000.00
General running costs	2,000.00	2,000.00
Water rates	650.00	650.00
Heating	50.00	50.00
Handyman activities	800.00	800.00
Total		£6,500.00

**Oifig an Iúir
Newry Office**
O'Hagan House
Monaghan Row
Newry BT35 8DJ

**Oifig Dhún Pádraig
Downpatrick Office**
Downshire Civic Centre
Downshire Estate, Ardglass Road
Downpatrick BT30 6GQ

0300 013 2233 (Council)
0300 200 7830 (Planning)
council@nmandd.org
www.newrymournedown.org

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agus Ard Mhacha Theas**
**Serving Down
and South Armagh**



3. Payment will be released only upon the following conditions:

- **Balance from previous year's Letter of Offer and/or addendums is cleared either via claim submission, withdrawal or decommittal.**
- Daily fire log and facility inspections sheets must be completed by the Community Association's designated competent person and be submitted to the relevant member of the Community Services Department at the end of each month. Any defects found as a result of inspections should be reported immediately. See contact details below.
 - Briege.boyle@nmandd.org (Slieve Gullion DEA) Tel: 0771 736 8601
 - Laura.sage@nmandd.org (Newry / Crotlieve & Mournes DEA) Tel: 0778 726 6518
 - Rosie.daly@nmandd.org (Slieve Croob / Downpatrick / Rowallane DEA) Tel: 0774 283 3974
- Completion of the electronic Claim & Evaluation form (available through the Electronic Grant Management System), together with submission of original invoices/receipts only and related bank statements. **NO cash payments are eligible.**
- The invoices should correspond with the breakdown of costs that the group have requested the Council to fund as state in the project expenditure table above.
- Council will pay only the agreed sum against each original invoice whenever all relevant conditions have been met.
- "Own labour", hire of "own facilities", payments to named/known members of the organisation, including employees, directors, board members, trustees or the immediate family of any of the above, and internally generated invoices/receipts will not be eligible for reimbursement.
- Receipt of full income and expenditure breakdown for the project.
- This funding offer is conditional upon provision of valid bank account details. Council will deem the details provided on the completed BACS Mandate to be the primary Project bank account and **all Project related transactions must be paid through this account**, which should also correspond to the account nominated in the application. Expenditure paid via a differing account will be disallowed.

4. Council shall not be liable for any liabilities arising from the Project and the Applicant shall indemnify the Council accordingly. Applicants must have all necessary insurances in place for all activities that take place over the four-year period of the Project. We request that the applicant provide a copy of valid insurance with each quarterly claim.

Claim Schedule and Content

Claims should be made on the following quarterly basis:

Claim	Claim Period	Due date
Quarter 1	01/04/2023 – 30/06/2023	30/06/2023
Quarter 2	01/07/2023 – 30/09/2023	30/09/2023
Quarter 3	01/10/2023 – 31/12/2023	31/12/2023
Quarter 4	01/01/2024 – 31/03/2024	30/04/2024*

* A maximum of four weeks can be allowed for the submission of the Quarter 4 claim to enable bank statements to be received.



Claims should contain:

- Claim form
- Original invoices
- Bank statements
- Procurement summary reports for any purchases outside of regular running costs, for example, replacement equipment, maintenance services etc.

It is important that you confirm to the Council that you intend to take up the funding offered by returning the signed offer letter within 30 days. Failure to return this letter of offer signed in 30 days will be taken as notification by you that you will not be able to accept the Council funding in the current financial year, and the funding will be reallocated. Return acceptance to the following address:

**Newry Mourne & Down District Council
Programmes Unit
McGrath House
1 Margaret Street
Newry
BT34 1DF**

If you would like any further information, please contact:

**Programmes Unit
0330 137 4040**

Yours Faithfully,

Michael Lipsett
Director of Active Healthy Communities
Encs



Annex A

Facility Management Agreement Terms and Conditions

Ref: 3760

- (1) **Newry, Mourne and Down District Council** of District Council Offices, O'Hagan House, Monaghan Row, Newry, BT35 8DJ;
and
- (2) Saintfield Community Trust of address:
9 Forge Hill Close
Saintfield
Co. Down
BT24 7NJ

1 Definitions

In this Agreement, the following expressions have the meaning specified:

- 1.1 'the Association' means Saintfield Community Trust.
- 1.2 'the Council' means Newry, Mourne and Down District Council, party hereto.
- 1.3 'the facilities' means the community centre Saintfield Community Centre.

2 Recitals

- 2.1 The Council is the owner of the facilities.
- 2.2 The Council and the Association have agreed that the Association will undertake responsibility for the management of the facilities in accordance with the provisions hereinafter contained and for the duration hereinafter specified.
- 2.3 The Association acknowledges its responsibility for all obligations arising pursuant to this Agreement.

3 Period of Agreement

- 3.1 This Agreement will have effect for a period of four years from the 1st day of April 2023 until 31st March 2027.
- 3.2 The Council further reserves the right to withdraw this offer at any time in the event of matters being drawn to the Council's attention which would be inconsistent with any policy of Council or which are material to the decision of grant annual assistance.



4 Management of the Facilities

- 4.1 The Association shall undertake and be responsible for the general management of the facilities on behalf of the Council in accordance with the following provisions of this Agreement, including the acceptance of bookings, the collection of cash, the organising of events and the provision of security.
- 4.2 The Association shall carry out all instructions as directed by the Council.
- 4.3 The Association shall be responsible for all the daily inspections of the facilities so as to ensure safe operation and use.
- 4.4 The Association shall be responsible for reporting any maintenance issues in respect of the community facility or associated grounds.
- 4.5 The Association will be responsible for all cleaning where an existing Council employed caretaker does not exist.
- 4.6 The Council will be responsible for the repairs and maintenance of the facilities.
- 4.7 The Association will be responsible for the running costs as set out in the Second Schedule.
- 4.8 The Community Association must report all incidents and accidents that occur in the Venue or on adjoining Council lands to their Community Facilities Manager.
- 4.9 The Community Association must notify both the Programmes Unit and Community Services of a change of office bearers within the Committee.

Allotment / Community Garden

The Association must adhere to the following:

- 4.10 The agreed area must only be used for allotments / community garden.
- 4.11 The Association will be responsible for the insurance, maintenance/repairs and general upkeep of the allotment area.
- 4.12 The Association will ask for permission from the Council to carry out any alterations or works within the area of the allotments / community garden.

Site Specific

- 4.13 SCT will ensure ease of access of three meters to Mill Field.
- 4.14 The Council or Potential New Tenant would require right of way to the area of the back of building B, EG Fire exit/Council to maintain grass area or new tenant availing of the grass land. A three-metre access is required.



5 Insurance and Indemnity

- 5.1 (i) The Association will indemnify the Council in respect of claims, losses, costs or damages which arise out of the Association's negligence in the management and use of the facilities in accordance with this Agreement. The Association must take out and maintain Public and Employers liability insurance with a minimum limit of indemnity of £5 million (five million pounds).
- (ii) The Association shall be responsible for ensuring that a minimum of £5 million Public Liability Insurance must be provided in advance of the event to the Management Committee for persons wishing to book any Community Facilities for educational classes, training or coaching classes, advice services etc. In the event of a Hirer arranging an activity which the Council would deem 'high risk' then the higher rates of Insurance will be required (these include bouncy castles, crèches, nurseries) all of which require a minimum of £10 million Public Liability Insurance cover (See section 2 of Booking Form).
- (iii) The Council will have in place buildings and public liability insurance in respect of the facilities when required.
- 5.2 The Council will not be responsible for claims, losses, costs or damages in respect of injury or disease sustained by any employee or volunteer of the Association.
- 5.3 The Council will not be responsible for claims, losses, costs or damages in respect of damage or destruction of equipment stored at the facilities.

6 Use

- 6.1 The Association shall use the facilities as a sports, recreation and community facility as permitted by the Council and for no other use or purpose whatsoever.
- 6.2 The sale or consumption of alcoholic drinks is strictly prohibited, unless the Hirer has sought permission from the Council and received its written permission to sell and supply intoxicating liquor on the premises and has the necessary licence to do so.
- 6.3 The Association shall ensure that any person(s) acting for, or on its behalf who will have access to children or vulnerable adults whilst managing the facilities have undergone enhance checks through Access NI and also ensure that those who fail the vetting procedure must not be permitted to work on the site.
- 6.4 The Association will ensure that the requirements of the Health & Safety at Work Act 1974 and other Acts and Regulations, Directives and Orders on Health & Safety are observed.



- 6.5 The Association shall ensure that it informs the Council in a timely manner of all significant and/or untoward events especially those likely to attract media attention or become the subject of legal action.

7 No Building

- 7.1 The Association shall not erect, build, construct or lay out or permit to be erected, built, constructed or laid out on the facilities any building, erection, construction works, path or paved area except in accordance with plans, elevations and specifications previously submitted to and approved by the Council in writing.

8 Access

- 8.1 The Association agrees that the Council shall have uninhibited right to:
 - (a) Enter and inspect the facilities and any portacabin;
 - (b) Interview all participating staff and trainees; and
 - (c) Carry out any works or operations as the Council may require.

9 Compliance

- 9.1 The Association agrees that it shall comply with the provisions of all statutes and the requirements of any competent authority relating to the facilities, use thereof and in the exercise of the powers and obligations on the part of the Association contained in this Agreement.

10 Section 75 Northern Ireland Act 1998

- 10.1 The Council has a duty pursuant to Section 75 of the Northern Ireland Act 1998 in carrying out its functions to have due regard to the need to promote equality of opportunities between different classes of persons, including persons of different religious belief and political opinion.
- 10.2 The Association must ensure that all activities and programmes provided under the terms of this Agreement shall be delivered in such a way as to promote equality of opportunity and shall not be used for the benefit of any particular political groups and it shall not discriminate on the grounds of religious belief, political opinion, race, disability, age, gender or sexual orientation.



11 Public Use

- 11.1 Members of the public, sporting clubs, groups and schools will continue to be entitled to use the facilities subject to the payment of user charges to be fixed from, time to time by the Council, and a booking system as agreed between the parties. The Association shall use its best endeavours to ensure that public use of the facilities is made available as and when required. Members of the public will continue to be permitted access to the property for passive recreational pursuits.
- 11.2 In the event that the Association should wish to refuse public use of the facilities as referred to at 11.1 above, it shall only refuse such use where it appears to the Association reasonable to do so. The Association shall, as soon as possible after such refusal, notify the Council in writing and provide the Council with such information as the Council requires to assist it to make an informed decision as to whether the Association acted reasonably in making the refusal. If the Council believes that the Association has not acted reasonably the Council shall be entitled to reverse the Association's decision on such refusal. Should the refusal relate to future use and should there be sufficient time to do so, the Association shall notify the Council in writing of its intention to refuse and provide the Council with such information as the Council requires to assist it to make an informed decision as to whether a refusal should be made. In these circumstances the decision shall be the joint decision of the Council and the Association.

12 Reports

- 12.1 The Association shall forward any reports as required by the Council in respect of the facilities relating to usage, teams, bookings, variations, maintenance or any other matter the Council may require a report on.



13 Accounts and Records

- 13.1 The Association shall keep and maintain effective and robust legal and financial controls in place to receive and administer all income received and expenditure incurred in relation to the facilities ("the Accounts") and shall retain all Accounts and other records relating to the facilities in a secure place for the duration of this Agreement and submit the financial statements to the Council for quarterly review no later than six weeks after the financial quarter end. The Council reserves the right to have sight of all expenditure invoices, and the right of access to the applicant's accounts and records for the Council's Internal Auditor and/or Local Government Auditor.
- 13.2 The Association shall permit the Council through its authorised officers and agents to have uninhibited right to inspect the Accounts and all financial and other relevant documents relating to income received and expenditure incurred including booking forms in relation to the facilities and the Association shall disclose such information to the Council upon demand.
- 13.3 The Association shall operate as a non-profit making organisation in respect of the facilities and shall apply all income received in relation to the facilities towards the improvement, enhancement and betterment of the facilities.
- 13.4 The Association must submit a final statement of accounts and bank statements relating to the project for an evaluation report upon request from Council.
- 13.5 Council accepts no responsibility whatsoever for any expenditure or liabilities arising out of the applicant's project.

14 Funding

- 14.1 In the event that the Association may want to apply for additional funding for development of the facilities from other sources full Council approval will be required in advance of any application being submitted. It shall ensure that all funding secured is applied entirely in accordance with the eligibility criteria and covenants and conditions of the funders.
- 14.2 Any monies which are put into or invested by the Association in the facilities shall be at the sole risk of the Association and the Council shall retain legal possession of the facilities at all times and no tenancy is intended to be, nor is hereby created nor shall the Association call upon the Council to grant tenancy.



14.3 The Association shall provide the Council with all information that the Council considers relevant in relation to any funding received or applied for by the Association and the Council shall, through its authorised officers and agents, have the right to discuss all aspects of the Association's activities with its representatives or office-bearers.

14.4 The Applicant will be responsible for the keeping of proper accounts, for prudent and economical administration, for the avoidance of waste and extravagance and for the efficient and effective use of all resources in its charge. All payments must be processed through the organisation bank account and highlighted on the bank statement. **Cash payments will not be eligible for reimbursement.**

15 Non-Assignment

This Agreement shall not be assignable or transferable without the prior written consent of the Council.

16 No Tenancy

The council retains legal possession of the facilities and no tenancy is intended to be, nor is hereby created.

17 Notices

Any notice requiring to be served hereunder shall be sufficiently served in the case of the Association if sent to its address hereinbefore appearing and in the case of the Council if addressed to its Chief Executive and sent by Recorded Delivery to the Council's principal office.

18 Termination

If the Association shall fail to observe and perform any of the obligations, conditions and agreements on its part contained in this Agreement and if the Association shall fail to remedy any such non-observance or non-performance of any of the obligations, conditions and agreements within one month of receiving notice in writing by the Council then it shall be lawful for the Council at any time thereafter to re-enter into and upon the facilities or any part thereof in the name of the whole and this Agreement shall determine without prejudice to the rights and remedies of the Council against the Association in respect of any antecedent claim or breach of condition or agreement.



19 Law

This Agreement shall be construed and applied in accordance with the laws of Northern Ireland and the parties submit to the exclusive jurisdiction of the Courts of Northern Ireland.

20 Freedom of Information Act

The Council reserves the right to publicly announce its funding of the Association and the extent of its commitment thereto, but otherwise all information passing between the Council and the Association shall be treated as confidential, unless otherwise agreed, or already in the public domain and nothing in this Clause shall preclude the Council from fulfilling its obligations under the Freedom of Information Act.

Please notes: Eligibility to enjoy the facilities shall not be restricted on denominational grounds or made conditional on denominational religious observances.

FIRST SCHEDULE

The premises known as **Saintfield Community Centre and location as detailed** in the Council Asset Register.



SECOND SCHEDULE

The Community Association shall be responsible for the following running costs which may be claimed via their FMA:

Eligible:

- Running costs - Heat, light, electric, water rates, trade waste, insurance, cleaning materials, caretaking expenses, phone and internet.
- Replacement equipment
- Handyman activities e.g.: power washing, guttering, drains, window cleaning etc.

Ineligible:

- Programme delivery
- New equipment
- Promotional material.

As per Council regulations:

In most cases Council will not provide funding for any of the following elements:

- Any costs which clearly fall within another statutory agency's remit.
- Projects or activities which are delivered outside the Council area and do not meet needs within the area.
- Activities which specifically exist to raise funding.
- The purchase of alcohol.
- Salaries and/or administration costs will not be funded.
- Costs incurred prior to the funding application and letter of offer from Council.
- Costs that can be recovered elsewhere, for instance recoverable VAT.
- **Payments to any members of the applicant group for services provided in relation to the project i.e. self-invoicing.** An exception can be made for volunteer expenses as long as they are not receiving any other financial benefit from the project e.g. fuel, parking.
- Gifts / prizes / presentation items or awards to individuals.

Please note, a claim for expenditure is only eligible after Council verification has been completed. A submission of a claim does not guarantee payment.



Expenditure up to a maximum of £6,500.00 per annum, broken down as follows:

Details	Cost (£)	Amount Awarded (£)
Electric	3,000.00	3,000.00
General running costs	2,000.00	2,000.00
Water rates	650.00	650.00
Heating	50.00	50.00
Handyman activities	800.00	800.00
Total		£6,500.00

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2024
Subject:	District Electoral Area (DEA) Forums Update Report
Reporting Officer (Including Job Title):	Alison Robb, Assistant Director for Community Development
Contact Officer (Including Job Title):	Aisling Rennick, Engagement & Development Manger Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either: -

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To note the report. <p>Background</p> <p>The information in Appendix 1 attached is provided to update the Committee on recent DEA activity and on activity planned to be undertaken by the DEAs.</p>
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee: -</p> <ul style="list-style-type: none"> Note the report.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the DEA action plans.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	<p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves. <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	Appendices
7.1	Appendix 1: Update on the ongoing work of the DEAs.
8.0	Background Documents
8.1	None.

Appendix 1

Update on the ongoing work of the DEAs

The following information is provided to update the AHC Committee on recent DEA activity and on activity planned to be undertaken by the DEAs.

All People in Newry, Mournes and Down Enjoy Good Health and Wellbeing

Level of Health Status:

To help reduce loneliness and social isolation among men during the holiday season, the Mournes DEA in partnership with Hillside Men's Shed hosted a Christmas breakfast event on Saturday 2nd December.

In partnership with CDRCN, Downpatrick, Mournes, Rowallane and Slieve Croob DEAs hosted a Silver Screening of the movie 'The Miracle Club' on Thursday 7th December 2023. Over 240 people attended the event and it was a great opportunity for people who feel isolated to connect with others and improve their mental health.

During December Slieve Croob DEA delivered music in 7 care homes across the DEA. This was an opportunity to raise the Christmas spirit. Residents enjoyed listening and dancing to Christmas favourites. Santa made a surprise visit, and everyone had a lovely festive afternoon of cheer.

In December Downpatrick, Rowallane and Slieve Croob DEAs collaborated with the SEHSCT Carers Department to provide over 250 care packages. This was an opportunity to provide Carers with a gift at Christmas to let them know others are thinking of them. The package contained items that would help them through the winter months.

The Mournes DEA have been supporting local residents in Newcastle affected by flooding with ongoing signposting and information. Additional meetings with relevant agencies have been planned.

All People in Newry, Mournes and Down Live in Respectful, Safe and Vibrant Communities

Level of Civic Participation and Good Relations:

Newry DEA continued the Living Together Ladies Project with a floral workshop as funded by Arbour and Radius Housing Associations to develop shared spaces and relationships with local people.

Newry DEA cohosted a 'Step Back in Time' seniors disco with the Newry Neighbourhood Renewal Partnership and Drumalane Men's Shed. 100 older people attended the event.

The Mournes DEA in partnership with the Council's Social Inclusion Officer organised and delivered a Christmas celebration event for asylum seekers in the Newcastle area on Saturday 16th December. The event was supported and attended by the local residents from the Newcastle Lions Club who provided music, traditional Christmas songs, donated gifts and food.

Crotlieve DEA hosted 'This is Home - An evening of Poetry and Song' in Rostrevor Inn on Monday 18th December to celebrate International Migrants Day. The event had over 50 participants.

As part of its Christmas Intergenerational Programme Downpatrick DEA organised a Christmas event involving pupils from St Patrick's Primary School Saul and the Saul Parish Senior Group. As well as bringing the community together it was an opportunity to help alleviate isolation in the rural community.

In Slieve Gullion DEA the planning and delivery of activities was a big focus in December. A large number of community groups arranged their own Christmas celebrations events. The DEA supported the events in terms of arranging delivery of trees and lights to the location for the communities Christmas Trees and arranging

the Council’s Community Services, Facilities and Events Section to deliver barriers and appropriate equipment to support safe events. A Cross Community Christmas Carols Event was held in Bessbrook where the DEA supplied sound equipment. Other events supported by Slieve Gullion DEA included a Cross Community Senior Citizens Event in Silverbridge, a senior citizens event in Culloville and Christmas light switch on in Camlough.

Along with the Council’s Community Services, Facilities and Events Section and our community sector partners, the DEAs supported the Norbrook “We care at Christmas” project again this year in December. The project involves the delivery of 400 meals each Friday in December to vulnerable members of the community, 3 Senior Citizens’ Lunches in Norbrook’s Carnbane Facilities (on the 8th, 15th and 20th December) and the provision of food hampers and toys to over 900 families and individuals.

The Mourne DEA continue to link with statutory agencies and the Council’s Social Inclusion Officer to provide support and opportunities for engagement for asylum seekers recently accommodated in the area including links with local food banks and community kitchen programmes.

Newry DEA in partnership with the Council’s Ethnic Minority Support Centre and the SHSCT has been hosting an Open House in Newry Leisure Centre each Monday morning with approximately 70 attendees per week.

Level of Personal Safety and Crime:

In collaboration with St Oliver Plunkett Youth Club, Down Community Arts and Slieve Gullion DEA a reimaging project has been completed on a bus shelter in Silverbridge. The young participants took part in a 20-week programme learning new skills with a local artist. The final painting of the bus shelter was unveiled at a celebration event in Silverbridge Resource Centre.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2024
Subject:	Newry Neighbourhood Renewal Partnership (NRP) Report
Reporting Officer (Including Job Title):	Alison Robb, Assistant Director for Community Development
Contact Officer (Including Job Title):	Aisling Rennick, Engagement & Development Manager Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To note the report. To note the attached Minutes of the Newry Neighbourhood Renewal Partnership (NRP) Meeting held on Wednesday 29 November 2023. <p>Background</p> <p>The attached Minutes of the Newry NRP Meeting held on Wednesday 29 November 2023 are provided to update the Committee on the on-going work of Newry NRP.</p>
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> Note the report. Note the following Newry NRP Minutes as attached: <ul style="list-style-type: none"> > Minutes of Newry NRP Meeting held on Wednesday 29 November 2023, approved at Newry NRP Meeting held on Wednesday 17 January 2024.
4.0	Resource implications
4.1	None.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations. <input checked="" type="checkbox"/></p>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i>

	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened. <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation. <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves. <input type="checkbox"/></p> <p>Consultation period will be 12 weeks. <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service.</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed. <input type="checkbox"/></p>
7.0	Appendices
7.1	Appendix 1: Minutes of Newry NRP Meeting held on Wednesday 29 November 2023.
8.0	Background Documents
8.1	None.



**Minutes of the Newry NR Partnership Meeting
Wednesday 29th November 2023
At 7.00pm
Room 1, WIN Business Centre**

In Attendance:

Mrs Paula McGuigan	Chairperson, NRP (Carnagat Community Association)
Mr Collie Hanna,	Vice Chairperson, NRP (Barcroft CA)
Ms Bernie Mooney,	Education Authority NI. (EANI)
Ms Maureen O'Gorman,	Education Authority NI Youth service
Mrs Joanne Markey,	Carnagat CA
Ms Lesley Hamilton,	Southern Regional College
Ms Maeve McParland,	Newry and Mourne Enterprise Agency (NMEA)
Mrs Catherine O'Hanlon,	Area Manager Department for Communities
Mr Sean Mc Kevitt,	Newry Mourne and Down District Council
Mr Raymond Jackson,	Confederation of Community Groups
Ms Noreen Rice,	Meadow Armagh Road CA
Mr Aiden McCabe,	Southern Health and Social Care Trust Promoting Well-being team.
Ms Francine Ruddy,	Martins Lane CA
Mrs Maureen Ruddy,	Martins Lane CA
Mr Niall Fitzpatrick,	Northern Ireland Housing Executive

Apologies:

Ms Claire Crainey,	Northern Ireland Housing Executive
Ms Aisling Rennick,	Newry Mourne & Down District Council
Dr Conor Patterson,	Newry and Mourne Enterprise Agency
Mr Paul Magennis,	Barcroft CA
Ms Shauna McCourt,	Drumalane Quayside Close CA
Mr Brendan Cranney,	Meadow Armagh Road CA

Matters Discussed

- 1. Welcome & Introductions
- 2. Apologies.
- 3. Minutes/Matters arising.
- 4. Conflict of Interest.
- 5. Expression of Interest
- 6. Sub-group updates
- 7. DFC/Community updates.
- 8. A.O.B
- 9. Date of next meeting.

ITEM	SUBJECT	MATTERS ARISING/UPDATE	ACTIONS	By Whom
1	Welcome / Introductions	Paula Mc Guigan welcomed everyone to the meeting.		
2.	Apologies	Recorded as above.		
3.	Minutes/matters arising.	<p>Minutes agreed as accurate. Proposed by Joanne Markey and seconded by Francine Ruddy.</p> <p>Matters arising: Education meeting to be held in the new year (possibly January) to discuss any issues.</p> <p>Letter sent to NMDDC re: Raymond McCreesh Park and future usage.</p>		

		Catherine informed members that the Primary schools project had been completed.	Amend the Action plan to reflect this. To be removed at the next Action plan review	Sean McKevitt
4.	Conflict of interest	None declared		
5.	Expression of Interest	<p>Expression of interest from St Malachys Nursery school.</p> <ul style="list-style-type: none"> School asking for support to 2 new interactive whiteboards to help support the children within the school. <p>Benefits include:</p> <ul style="list-style-type: none"> Improves literacy and numeracy skills, motor and coordination skills for pupils and helps with their development. Develop social interaction, emotional regulation, sensory development for SEN children. Sharpen visual perception. Improve focus and concentration. Stimulate brain growth. This brain growth and the mental benefits it produces is crucial to overall development and learning. A readiness to learn. Nurture each child's development in school and to buffer them from ongoing exposure to ACE's and trauma. 		

		<p>Small capital scheme - £9,000</p> <p>Approved in principle by all the members to go to full application.</p> <p>EANI will make the application on behalf of the school.</p>		
6.	Subgroup updates	<p>Capital: NIHE –</p> <ul style="list-style-type: none"> • Carnagat Extension – delays due to Health and safety breaches. Work has ceased on the site. • NIHE, Contractor and Consultants to meet to discuss a new timetable for the completion of the work. <p>Revenue: Education-</p> <ul style="list-style-type: none"> • All programmes running and all reports completed to date. • Currently no update on youth engagement • St Joseph's boys high school project – business case made to EA for the roads. • Application completed for the rain shelters/storage – to be sent to DFC. • Martins lane raised the issue of lack of access to the school building – Bernie to contact the principal with a view to meeting with Martins lane to discuss. <p>Youth service:</p> <ul style="list-style-type: none"> • Number of youth programmes running: • Youth programme on Tuesdays in Derrybeg – 15 young people. Health and well-being. • Young men's group based in Martins lane- John Muir 	Contact the Principal of St Malachys	Bernie Mooney

		<p>award run through geology rocks – 14+ age group.</p> <ul style="list-style-type: none"> • Young women's group in Whitegates – 14+ age group- 12 young people participating. • Working with young people in Newry High and St Joseph's boys' High school – 25 young people – under achievers. • Looking at delivering a car maintenance programme. • Seeking a mechanic who could possibly work with a group of young people. <p>Health:</p> <ul style="list-style-type: none"> • Health programmes ongoing – Physical activities, CHS (dates set for January in 3 areas) and Action cancer bus in Carnagat (date to be finalised) • Community health champions planned for the 16th January – 18 places available. Now a condensed programme run over a 3-hour session. <p>Southern Regional College:</p> <ul style="list-style-type: none"> • 29 completed training • 22 qualifications – 1 person received employment. • 12 continuing training • New course developed – working in confined spaces and working on roads etc. • Door security just completed. • OCEANS recruiting at present – working on sea vessels etc. • Running employability sessions – open to all in NR areas. • All information on SRC facebook page 	Check for a local contact	Meave McParland
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		<p>NMEA:</p> <ul style="list-style-type: none"> • Supporting 3 primary schools – pre-transfer • P7's mindset and confidence programmes • Health and well-being in St Joseph's high school – 190 students – online safety. • Programme with St Marys High school in February. • Careers pathway event planned for March – interview skills. <p>NMDDC:</p> <p>Community Renewal-</p> <ul style="list-style-type: none"> • Confederation of Community Groups delivering ongoing support to all the groups (governance, funding, training etc.). Issue in Derrybeg acquiring volunteers. Exploring ideas to engage with the wider community to get some support. • Groups planning for Annual General Meetings <p>Outdoor activity –</p> <ul style="list-style-type: none"> • Targets have been met – high number of programmes delivered. • All the 9 groups have availed of support along with other groups within the NR areas- Playgroups/youth groups. 		
7.	DfC/Community Update	<p>DfC:</p> <ul style="list-style-type: none"> • A number of Meetings set for the monitoring visits. • Hopeful to also meet with all delivery agencies to look at the new OBA reporting for 2024. – Timetable meetings early in the New Year. • Both of the EA small capital schemes gave been completed. 		

		<ul style="list-style-type: none"> The 2 staff in the Safer Stronger Communities' project – Ewan and John have left. Await details of the ongoing recruitment process. <p>Communities:</p> <ul style="list-style-type: none"> Been a very busy year for the groups. Weekly activities- targeting all members of the community. Completed very successful summer schemes. Hosted Halloween events Planning their Christmas events. 		
8.	A.O.B	<p>Raymond updated the members:</p> <ul style="list-style-type: none"> The EOI support scheme – some funding available. Contact CCG for information and access. The 36 NRP's not in agreement with DfC and the review process in terms of their vision for NR <p>No planned Christmas event for NRP members due to the clash with all the Community activities. Plan something for the NewYear.</p> <p>No More Business</p> <p>All the members thanked for their attendance. Wish everyone a very happy Christmas.</p>		
9.	Date of Next Meeting	<p>Wednesday 17th January 2024 7.00pm in WIN business centre</p>	<p>Circulate details and all information</p>	<p>Sean McKevitt.</p>

Report to:	Active and Healthy Communities (AHC) Committee
Date of Meeting:	22 nd January 2024
Subject:	Multi Sports Hubs Review
Reporting Officer (Including Job Title):	Paul Tamati, Assistant Director: Leisure and Sport
Contact Officer (Including Job Title):	Paul Tamati, Assistant Director: Leisure and Sport

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Following an ERT Committee report in December 2023, it was agreed to bring a report to AHC Committee to provide clarity around the inclusion of Crotlieve DEA in the recent expression of interest (EOI) process for Multi Sports Hubs.</p> <p>The details of the EOI process and approvals are set out below.</p> <ul style="list-style-type: none"> In 2015/16, Sport NI provided funding and appointed independent consultants to work in collaboration with all 11 Councils in Northern Ireland to develop a Sports Facilities Strategy for each Council area. On the 23rd January 2017 NMDDC approved a new Sports Facilities Strategy and a number of associated recommendations including recommendation number 5 which (as per appendix 1) outlined the following: <ul style="list-style-type: none"> <u>Recommendation 5</u> <i>NMDDC to consider the opportunity to designate a multi-sport hub within each of the DEA's. Designation of a multi-sports hub should also involve the provision of support services for high performance training, operating as a satellite from the Sports Institute NI.</i> In February 2018, after securing National Lottery Funding, Sport NI announced a funding initiative for Multi Sports Facilities across NI. This funding stream had very specific criteria which influenced Councils Sports Facilities Strategy under recommendation number 5, Multi Sports Hubs. Council submitted two applications to the Sport NI Multi Sports Facilities fund with all applications progressing to stage 2 of this process. However, in 2019 Council was notified that the two NMDDC applications failed to progress to stage 3. On the 18th January 2021, Councils AHC Committee approved a review of Councils Sports Facilities Strategy, specifically recommendation number 5, Multi Sports Hubs as per appendix 2. As part of this review consultants were appointed and

completed a significant consultation process with Sports Clubs and Community organisations district wide. This consultation included a range of workshops, surveys and engagements across all Councils DEA's which resulted in a Sports Facilities Strategy – Multi Sports Hub Review – Strategic Recommendations Document (appendix 3).

- On the 20th June 2022 AHC Committee subsequently considered and agreed the following, which was also ratified at full Council in July 2022.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

AHC/114/2022

SPORTS FACILITY STRATEGY/SPORTS HUB REVIEW

Agreed:

On the proposal of Councillor Sharvin, seconded by Councillor Tinnelly, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read:

Report dated 20 June 2022 from Mr P Tamati, Assistant Director, Leisure and Sport regarding Sports Facilities Strategy – Multi Sports Hubs Review. (Copy circulated)

Agreed:

On the proposal of Councillor Sharvin, seconded by Councillor McEvoy, it was agreed the Committee come out of closed session.

Agreed:

It was agreed on the proposal of Councillor Casey, seconded by Councillor Sharvin to approve the following:

- The Executive Summary and Strategic Recommendations of the completed Sports Facilities Strategy - Multi Sports Hubs Review.
- To support the Strategic Recommendations of the Sports Facilities Strategy - Multi Sports Hubs Review as per 4.1 of the officer's report.

COUNCILLOR TINNELLY LEFT THE MEETING AT THIS STAGE – 7.14pm

C/121/2022

MINUTES OF ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 20 JUNE 2022

Read:

Minutes of Active and Healthy Communities Committee Meeting held on 20 June 2022 (copy circulated).

Agreed:

The Minutes of Active and Healthy Communities Committee Meeting held on 20 June 2022 were agreed as an accurate record and adopted, on the proposal of Councillor Sharvin, seconded by Councillor Lewis.

Strategic Recommendations

1. Executive Summary

Introduction

- 1.1** Newry, Mourne and Down District Council has commissioned a review of its Sports Facilities Strategy 2017 in relation to Multi Sports Hubs in the 7 DEA Areas, addressing association football, gaelic games, rugby, hockey, cricket, lawn bowls, athletics, water sports. Research carried out during 2021 and 2022 involved desk research, community consultation, surveys, site inspections and liaison with key stakeholders. The terms of reference requires a pitch condition survey with a comprehensive audit, and a strategy presenting recommendations for the development of outdoor sports facilities. This is Part 1: Strategic Recommendations.

Strategic Recommendations

Association Football, Gaelic Games, Rugby

- 1.2** The measure of adequacy of provision highlights a shortfall in the supply of pitches for association football training, for gaelic games and for rugby. Given the maintenance issues associated with training on grass pitches, the recommendation is to develop three multi-sport artificial turf pitches – 3G – strategically located across the district to best achieve geographical spread, taking advantage of partnership/funding opportunities, and reflecting population density.
- 1.3** A recommendation to support clubs to develop additional multi-sport pitch provision via Council's Sport and Community Leasing Policy, Financial Assistance Programme and external funding opportunities not available to Council should continue to be encouraged. Furthermore, the proposal of a higher level financial assistance process to support clubs wanting to establish regional facilities provision should also be considered. Five recommendations have been made for association football, gaelic games and rugby.

1. Pitch 1: Newry, located at Jennings Park by converting the existing two association football pitches to a multi-sport floodlit 3G pitch, offering a full size gaelic games pitch, a full size rugby pitch and two full size association football pitches. This should then be designated as part of the multi-sports hub provision for Newry DEA.

2. Pitch 2: Newcastle, located at Donard Park by converting the existing AstroTurf pitch to a multi-sport floodlit 3G pitch, offering a gaelic games training pitch and a full size association football pitch. It is understood that partnership opportunities with the Department of Education and Shimna College would further support this recommendation. This should then be designated as part of the multi-sports hub provision for The Mournes DEA.
3. Pitch 3: Downpatrick, located either at the Council's Dunleath Park or Down High School. Converting either existing or planned grass/shale pitch provision to a multi-sport floodlit 3G pitch, offering a gaelic games training pitch, a full-size match standard football and rugby pitch. It is understood that partnership opportunities with the Department of Education and Down High School would further support the recommendation for a pitch at this site. This should then be designated as part of the multi-sports hub provision for Downpatrick DEA.
4. Council should continue to encourage and support additional multi-sport pitch provision across the district via Council's Sport and Community Leasing Policy and Financial Assistance Programme with a weighting system considered to prioritise these types of projects. This process should be considered to designate multi-sports hub provision for Slieve Gullion, Crotlieve, Slieve Croob and Rowallane DEAs.
5. Grass pitches that are under-used or no longer in use; it is recommended that these pitches be considered for leasing to local clubs or considered for disposal.

- On the 21st November 2022 AHC Committee subsequently considered and agreed the following, which was also ratified at full Council in December 2022.

AHC/195/2022

**FINANCIAL ASSISTANCE – MAJOR SPORTS CAPITAL
(REFERRED FROM COUNCIL)**

Read:

Report dated 21 November 2022 from Mr Michael Lipsett, Director, Active and Healthy Communities presented by Mr P Tamati regarding financial assistance, major sports capital. **(Copy circulated)**

It was also agreed on the proposal of Councillor Lewis, seconded by Councillor McAteer to approve to progress a Sports Hub, Expressions of Interest Financial Assistance Call for Higher Level Sports Capital as outlined in 2.1.B of the officer's report.

C/194/2022

**MINUTES OF ACTIVE AND HEALTHY COMMUNITIES
COMMITTEE MEETING HELD ON 21 NOVEMBER 2022**

Read:

Minutes of Active and Healthy Communities Committee Meeting held on 21 November 2022 (copy circulated).

Agreed:

It was agreed on the proposal of Councillor McKeivitt, seconded by Councillor Gallagher to approve the minutes of the Active and Healthy Community Committee Meeting held on 21 November 2022 as follows:
AHC/194/2022: Biodiversity Strategy and Action Plan 2023-2028

4

It was agreed on the proposal of Councillor Lee-Surginor, seconded by Councillor McAteer that the Biodiversity Officer drafts a Biodiversity Strategy and Action Plan for NMDDC to lead biodiversity action across the district for the next 5 years.

	<ul style="list-style-type: none"> As per the above approval, on the 26th April 2023, Council progressed an Expression of Interest - Financial Assistance process for Multi Sports Hubs in the Slieve Gullion, Crotlieve, Slieve Croob and Rowallane DEA's. <p>This process outlined up to £500,000 of 50% match funding for multi sports hubs projects based on a specific criteria (see appendix 4) to meet the need requirement for each DEA as identified in the Multi Sports Hub review document. This process opened of the 26th April 2023 and closed on the 30th May 2023.</p>
2.0	Key issues
2.1	As a result of the above EOI Financial Assistance process for Multi Sports Hubs Slieve Gullion, Crotlieve, Slieve Croob and Rowallane DEA's, this process has only identified one potential project that has progressed to stage 3 and this project in the Slieve Croob DEA.
3.0	Recommendations
3.1	That AHC Committee consider and note the contents of this report.
4.0	Resource implications
4.1	<p>Revenue: There are no anticipated revenue implications associated with this report</p> <p>Capital: There are no capital budget implications associated with this report,</p>
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>Appendices Schedule 1 – 4</p>
8.0	<p>Background Documents</p>
	<p>None</p>

Appendix Schedule

1 - 4

APPENDIX 1

AHC/10/2017 SPORTS FACILITIES STRATEGY

Read: Report from Mr C Haughey, Head of Outdoor Leisure, dated 23 January 2017 regarding the Sports Facility Strategy Update (Copy circulated).

Agreed: It was agreed on the proposal of Councillor Doran, seconded by Councillor Byrne, that Council's Sports Facility Strategy Update, be approved.

Council Minutes:

C/25/2017 MINUTES OF ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 23 JANUARY 2017

Read: Minutes of Active and Healthy Communities Committee Meeting held on 23 January 2017 (copy circulated)

AGREED: The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Harvey, seconded by Councillor Byrne.

Report to:	AHC Committee
Date of Meeting:	23 January 2017
Subject:	Sports Facility Strategy Update
Reporting Officer	Roland Moore – Assistant Director Leisure & Sport
Contact Officer	Conor Haughey – Head of Outdoor Leisure

Decisions required:

- **Members approve the Council's Sports Facility Strategy**

1.0	Purpose and Background:
1.1	The Council's Sports Facility Strategy is now finalised following the Consultation period with feedback from all stakeholders considered whilst finalising the strategy.
2.0	Key issues:
2.1	The complete Final Sports Facility Strategy is contained in the Appendix.
3.0	Recommendations:
3.1	<p>That the AHC Committee approve the Sports Facility Strategy with the key recommendations being;</p> <p>RECOMMENDATION 1</p> <p>A feasibility study is undertaken to consider the options for the Newcastle Centre and sports facilities in Newcastle in the future.</p> <p>RECOMMENDATION 2</p> <p>Consider providing additional playing pitches and the improvement of those facilities graded as 'Poor' and 'Standard' quality rated playing pitches – football and Gaelic to meet a 'Good' standard of provision which allows for pitches to have the capacity to provide for 3 games a week.</p> <p>RECOMMENDATION 3</p> <p>The Council to provide for the refurbishment of or for new changing facilities where the strategy has identified the need at outdoor sports facilities.</p> <p>RECOMMENDATION 4</p> <p>The Council to provide capacity building, funding application and business and</p>

<p>sports development planning advice to Sports Clubs and sports and community organisations through SANDSA.</p> <p>RECOMMENDATION 5</p> <p>Newry, Mourne and Down to consider the opportunity to designate a multi-sport hub within each of the DEAs. Designation of a multi-sports hub should also involve the provision of support services for High Performance training, operating as a satellite from the Sports Institute NI.</p> <p>RECOMMENDATION 6</p> <p>Newry, Mourne and Down undertakes a review of its community centres to assess the options for the long term of sports and physical activity provision at these facilities; as well as the locations for future provision, given the population growth expected.</p> <p>RECOMMENDATION 7</p> <p>Newry, Mourne and Down works with external partners to develop outdoor provision comprising walking and cycling routes/trails linking sports facilities and transport.</p> <p>RECOMMENDATION 8</p> <p>Areas of population growth/areas without access to other formal sports facilities should have access to a MUGA or outdoor recreational grass sports area as minimum provision.</p> <p>RECOMMENDATION 9</p> <p>Partnership working should underpin all future investment in sports facility provision to ensure it 'fits' with and addresses identified needs of the district and can maximize access to and securing of, all available external and internal funding opportunities.</p> <p>RECOMMENDATION 10</p> <p>Newry, Mourne and Down should consult and work with neighboring authorities and other providers on an ongoing basis on future sports facility provision to ensure there is no duplication of provision.</p> <p>RECOMMENDATION 11</p> <p>Consider a partnership approach to the development of a bubble to cover 2 tennis courts at either Newry Tennis Club or Newcastle Tennis Club to provide a facility within the local authority that provides for all year round tennis.</p> <p>RECOMMENDATION 12:</p> <p>Consider a shared approach with a school to deliver a 400m 6 lane track with ancillary facilities in the Downpatrick/Newcastle area.</p>

	<p>RECOMMENDATION 13</p> <p>Facility specifications should fully reflect inclusive design guidance (Access to Sports Facilities for People with a Disability - 2009), to ensure provision is appropriate for participants with a disability. Disability Sport NI, Governing Bodies and Councils should work together to ensure all sports facilities are fully inclusive (http://dsni.co.uk/files/design_management_guidelines-2010.pdf) and where appropriate, receive Inclusive Sports Facility (ISF) accreditation.</p>
4.0	Resource implications
4.1	<p>There are a considerable number of projects for the Council's capital budget for the next four years primarily upgrading for Council outdoor sports facilities and pavilions.</p> <p>£520k has been recommended for capital provision for grants for 2017/18 for third parties.</p> <p>It is also critical that the Leisure & Sport Department has the resources in tier 5 of the new staff structures deliver the capital schemes required.</p>
5.0	Equality and good relations implications:
5.1	<p>The strategy has been equality screened, and the decision is that it not be subject to an equality impact assessment (with no mitigating measures required). It is anticipated the implementation of the strategy will have a positive impact, and will be delivered taking account of the Council's Section 75 statutory duties to have due regard towards the promotion of equality of opportunity and regard towards the desirability of promoting good relations.</p>
6.0	Appendices
	Final Sports Facility Strategy

APPENDIX 2

AHC/017/2021

SPORTS FACILITIES STRATEGY – SPORTS HUB

Agreed:

On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read:

Report dated 18 January 2021 from Mr Paul Tamati Assistant Director Leisure and Sport, regarding Sports Facilities Strategy, Sports Hubs. (Copy circulated)

Agreed:

On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.

Agreed:

It was agreed on the proposal of Councillor Trainor, seconded by Councillor Casey, to appoint consultants to develop a sports development strategy for the Council and further develop and prioritise the establishment of Sports Hubs across the District including progressing these to detailed design and planning stage as appropriate.

It was also agreed the budget as outlined in the officer's report for the above is added to Councils Capital programme as part of Councils Sports Facilities Strategy list of projects.

Council Minutes

C/024/2021

MINUTES OF ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 18 JANUARY 2021

Read:

Minutes of the Active and Healthy Communities Committee Meeting held on 18 January 2021 (copy circulated).

Agreed:

The Minutes of the Active and Healthy Communities

3

Committee Meeting held on 18 January 2021 were agreed as an accurate record and adopted, on the proposal of Councillor Ó Muirí, seconded by Councillor O'Hare.

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Report to:	Active and Healthy Communities Committee (AHC)
Date of Meeting:	18 th January 2021
Subject:	Sports Facilities Strategy – Sports Hubs
Reporting Officer (Including Job Title):	Michael Lipsett, Director AHC.
Contact Officer (Including Job Title):	Paul Tamati, Assistant Director: Leisure and Sport

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
1.1	<p>The purpose of this report is for AHC Committee to consider and agree to progress the development of Sports Hubs within the Council area and commission a review of Councils Sports Facilities Strategy to prioritise facilities for development and key partners.</p> <p>In partnership with Sport NI a Sports Facility Strategy for NMDDC was established in 2017. As part of this strategy a key recommendation was the development of Sports Hubs in each DEA area. A feasibility study was carried out and prioritised Sports Hubs in Newry, Warrenpoint and Newcastle.</p> <p>Accordingly, in 2018 Council submitted an application to Sport NI's multi sports facility fund and identified the development of facilities at Newry Leisure Centre in Newry and Donard Park in Newcastle to be developed based on the criteria set out by Sport NI. Unfortunately based on Sport NI's criteria these applications did not progress to stage 3 of the funding process.</p> <p>As part of the AHC directorate business plan, the establishment of a Sports Development Strategy for the Council has been identified as a key priority.</p>
2.0	Key issues
2.1	<p>Although the applications to Sport NI's multi sports facility fund did not progress, there is still a need for Sports Hubs in the NMDDC area as identified in the Councils Sports Facilities Strategy.</p> <p>Since the development of Councils Sports Facilities Strategy in 2017 many sports clubs and partnership organisations within the district have progressed in identifying their own needs and Council itself has also seen further development in the demand for Sports Facilities in Downpatrick, Newcastle, Warrenpoint, Kilkeel and Newry.</p> <p>In the absence of securing financial resources for Sports hubs through Sport NI's multi facility fund, it is now proposed that Council continue with the establishment of Sports Hubs</p>

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

	<p>in the 5 areas mentioned above and identify potential Sports Hubs in the remaining DEA areas.</p> <p>As previously agreed in the AHC directorate business plan, a Sports Development Strategy for the Council is due to be commissioned, and it is proposed that a review of Sports Hubs is included and prioritised as part of this process.</p>
3.0	Recommendations
3.1	<p>That AHC Committee consider and agree to:</p> <ol style="list-style-type: none"> 1. Appoint consultants to:- <ul style="list-style-type: none"> • Develop a sports development strategy for the Council • further develop and prioritise the establishment of Sports Hubs across the district including progressing these to detailed design and planning stage as appropriate. 2. a [REDACTED] budget for the above is added to Councils Capital programme as part of Councils Sports Facilities Strategy list of projects.
4.0	Resource implications
4.1	<p>Revenue: There are no anticipated revenue implications associated with this report.</p> <p>Capital: A Capital budget of approximately [REDACTED] will need to be established to facilitate the appointment of consultants to progress a Sport Development Strategy and review of Sports Hubs.</p>
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>None</p>
8.0	<p>Background Documents</p>
	<p>NMDDC – Sports Facilities Strategy</p>

APPENDIX 3



Sports Facilities Strategy – Multi Sports Hub Review Strategic Recommendations

June 2022

Broughshane House, 70 Main Street, Broughshane BT42 4JW
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Email: info@otiu-recreationconsultancy.co.uk

TABLE OF CONTENTS

	Page No
1. Executive Summary	1
2. Need	5
3. Approach to Investment	7
4. Key Findings	18

Strategic Recommendations

1. Executive Summary

Introduction

- 1.1** Newry, Mourne and Down District Council has commissioned a review of its Sports Facilities Strategy 2017 in relation to Multi Sports Hubs in the 7 DEA Areas, addressing association football, gaelic games, rugby, hockey, cricket, lawn bowls, athletics, water sports. Research carried out during 2021 and 2022 involved desk research, community consultation, surveys, site inspections and liaison with key stakeholders. The terms of reference requires a pitch condition survey with a comprehensive audit, and a strategy presenting recommendations for the development of outdoor sports facilities. This is Part 1: Strategic Recommendations.

Strategic Recommendations

Association Football, Gaelic Games, Rugby

- 1.2** The measure of adequacy of provision highlights a shortfall in the supply of pitches for association football training, for gaelic games and for rugby. Given the maintenance issues associated with training on grass pitches, the recommendation is to develop three multi-sport artificial turf pitches – 3G – strategically located across the district to best achieve geographical spread, taking advantage of partnership/funding opportunities, and reflecting population density.
- 1.3** A recommendation to support clubs to develop additional multi-sport pitch provision via Council's Sport and Community Leasing Policy, Financial Assistance Programme and external funding opportunities not available to Council should continue to be encouraged. Furthermore, the proposal of a higher level financial assistance process to support clubs wanting to establish regional facilities provision should also be considered. Five recommendations have been made for association football, gaelic games and rugby.

1. Pitch 1: Newry, located at Jennings Park by converting the existing two association football pitches to a multi-sport floodlit 3G pitch, offering a full size gaelic games pitch, a full size rugby pitch and two full size association football pitches. This should then be designated as part of the multi-sports hub provision for Newry DEA.

Newry, Mourne and Down District Council

Sports Facilities Strategy: Multi-Sports Hub Review

63

2. Pitch 2: Newcastle, located at Donard Park by converting the existing AstroTurf pitch to a multi-sport floodlit 3G pitch, offering a gaelic games training pitch and a full size association football pitch. It is understood that partnership opportunities with the Department of Education and Shimna College would further support this recommendation. This should then be designated as part of the multi-sports hub provision for The Mournes DEA.
3. Pitch 3: Downpatrick, located either at the Council's Dunleath Park or Down High School. Converting either existing or planned grass/shale pitch provision to a multi-sport floodlit 3G pitch, offering a gaelic games training pitch, a full-size match standard football and rugby pitch. It is understood that partnership opportunities with the Department of Education and Down High School would further support the recommendation for a pitch at this site. This should then be designated as part of the multi-sports hub provision for Downpatrick DEA.
4. Council should continue to encourage and support additional multi-sport pitch provision across the district via Council's Sport and Community Leasing Policy and Financial Assistance Programme with a weighting system considered to prioritise these types of projects. This process should be considered to designate multi-sports hub provision for Slieve Gullion, Crotlieve, Slieve Croob and Rowallane DEAs.
5. Grass pitches that are under-used or no longer in use; it is recommended that these pitches be considered for leasing to local clubs or considered for disposal.

Newry, Mourne and Down District Council

~~Sports Facilities Strategy - Multi-Sports Hub Review~~

64

Water Sports

1.4 The key issue for water sports clubs is a lack of storage and general club accommodation, most felt amongst emerging water sports but also amongst traditional water sports. The Council has approved a capital project to develop water sports at Camlough Lake, is moving forward with a project to bring Warrenpoint Baths back into use and is currently scoping enhancements at Newcastle Harbour and Rockpool. Three recommendations have been made for water sports.

1. In tandem with the development of Albert Basin City Park, water sports provision should be considered as part of this project, accommodating water sports clubs and maximising the potential of the Newry Canal and Albert Basin.
2. Council Capital projects located in areas where there is lack of provision and identified need should consider incorporating water sports provision within the project. Camlough Lake, Warrenpoint Baths, Rockpool, Kilkeel and Newcastle Harbour, projects should be considered for multi-sports hub provision in their respective DEAs.
3. Council should continue to encourage and support additional water sports provision across the district via Councils Sport and Community Leasing Policy and Financial Assistance Programme with a weighting system considered to prioritise these types of projects. This process should be considered to designate multi-sports hub provision for Slieve Croob and Downpatrick DEAs.

Cricket

1.5 The four cricket clubs in the district operate their own facilities with one club leasing its ground from the Council. They are in need of ongoing support to assist in developing their sport, especially female participation. Needs include training nets, rain covers and ground maintenance equipment whilst some clubs need changing accommodation for females. One recommendation has been made for cricket.

1. Council should continue to encourage and support cricket provision across the district via Council's Sport and Community Leasing Policy and Financial Assistance Programme with a weighting system considered to prioritise these types of projects.

Athletics

- 1.6** In recent years interest in athletics, mostly running, has grown significantly to a present estimate of 70,000 to 80,000 participants in Northern Ireland, making it one of the highest participation sports. The district presently has one athletics track, located in Newry. One recommendation has been made for athletics.

1. Develop second athletics track for the district, strategically located in Downpatrick to best achieve geographical spread, reflecting population density and taking advantage of partnership/funding opportunities, 400m x up to 6 lanes, synthetic surface, floodlit, and fenced. This should then be designated as part of the multi-sports hub provision for Downpatrick DEA.

General

- 1.7** In addition to the sports-specific recommendations there are two general recommendations that cover all sports that should be considered.

1. Council should continue to encourage and support sports provision across the district via Council's Sport and Community Leasing Policy and Financial Assistance Programme with a weighting system considered to prioritise projects that have an under-provision and identified need that has not been addressed or is in the process of being addressed and would contribute to multi-sports hub provision in a particular DEA.
2. A higher level financial assistance process to support clubs wanting to establish multi-sports hubs facilities where there is an identified under-provision and identified need that has not been addressed or is in the process of being addressed, should be considered.

2. Need

Introduction

- 2.1** The audit process and findings inform the recommendations, based on need, for the strategic development of facilities. The methodology adopted in the approach to considering recommendations is as follows:-

Identify need for sports facilities in each District Electoral Area.

Establish how investment in and development of facilities should be approached:-

- **Approach 1 - Council investing in Council-owned facilities.**
- **Approach 2 - Council in partnership with other statutory-owned facilities.**
- **Approach 3 - Community/Voluntary sector, supported by:-**

Leasing Council land and/or facilities to community/voluntary sector organisations, so enabling them to seek external funding, or

- **The Council's financial assistance programme, either (i) Minor and Major Facilities Capital Fund, or (ii) Higher Level Capital Fund.**

Need Identified

- 2.2** The audit process, which involved survey work, facility inspections and consultation with sports groups, resulted in identification of need for each of the eight sports being considered – association football, gaelic games, rugby, hockey, cricket, lawn bowls, athletics, water sports. Need is identified through analysis of *adequacy of provision* using the Sport England methodology 'Towards a Level Playing Field: Playing Pitch Model.' The following table presents a summary of adequacy of provision expressed as 'facility shortfall – yes/no' for each sport in each DEA, recognising that;

- ❖ For association football, gaelic games, rugby and hockey, adequacy of provision is *measured* using Sport England's Playing Pitch Model.
- ❖ For cricket, athletics, lawn bowls and water sports adequacy of provision is *assessed*, using information gathered from the clubs' survey and focus groups.
- ❖ A 'n/a' result indicates there are no clubs in the DEA for that sport.

Newry, Mourne and Down District Council

~~Sports Facilities Strategy – Multi-Sports Hub Review~~

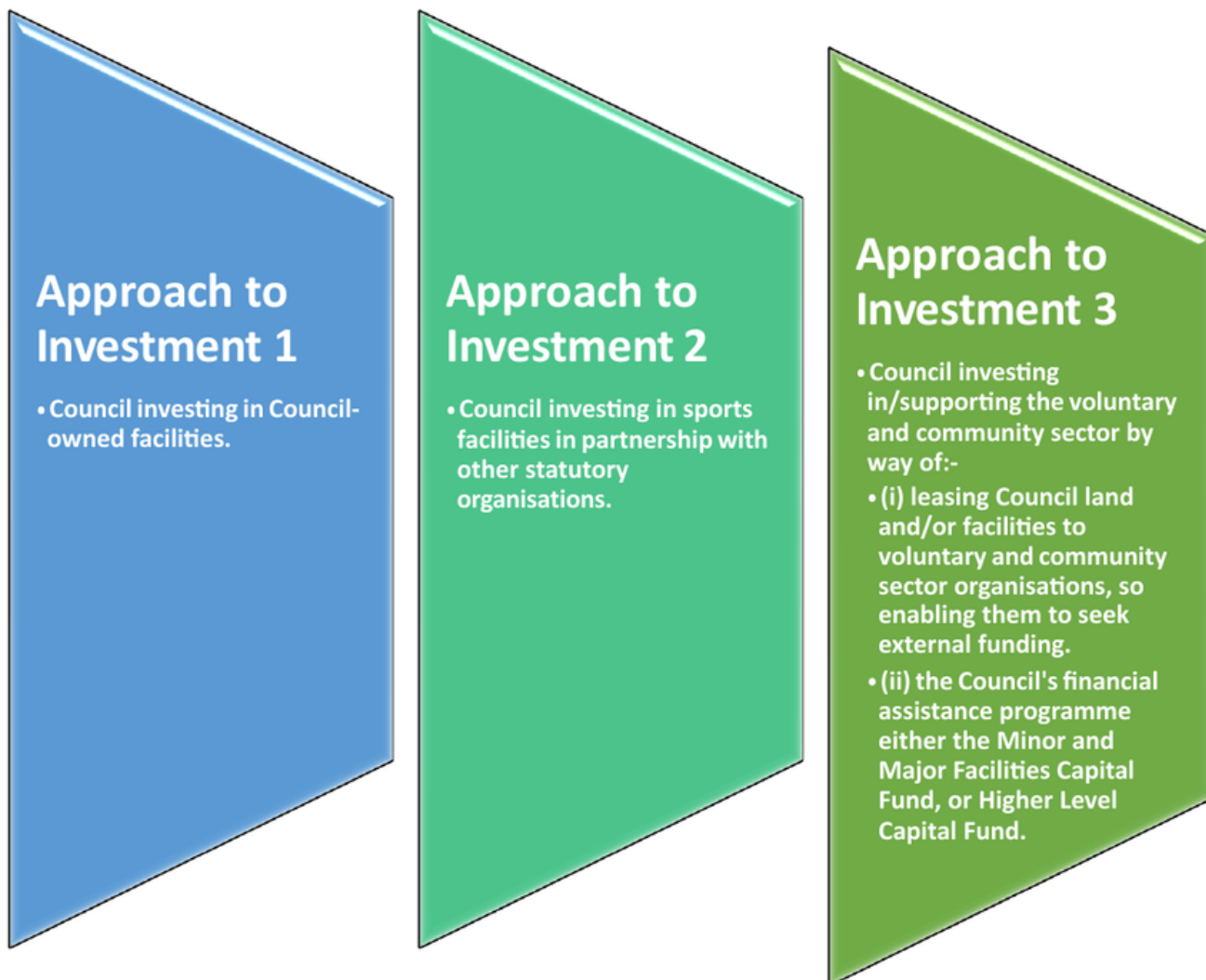
67

Adequacy of Provision – All DEAs								
Sport	District	Adequacy of Provision Facility Shortfall – Yes/No?						
		Rowallane	Slieve Croob	Downpatrick	The Mournes	Crotlieve	Slieve Gullion	Newry
Assoc Football – Matches	+13 pitches	Yes	No	No	Yes	Yes	No	No
Assoc Football – Training	- 184 one-hr training slots	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Gaelic Games	- 6 pitches	Yes	No	Yes	Yes	Yes	Yes	Yes
Rugby	+ 2 pitches (shortfall of training facilities)	n/a	No	n/a	n/a	Yes	n/a	n/a
Cricket – Matches	Even	No	No	No	n/a	n/a	n/a	n/a
Cricket – Training	Shortfall	Yes	Yes	Yes	n/a	n/a	n/a	n/a
Hockey	+ 2 pitches	No	n/a	n/a	No	n/a	n/a	No
Athletics	Shortfall	Yes	n/a	Yes	Yes	No	No	No
Lawn Bowls	Surplus	No	n/a	No	No	No	No	No
Water Sports	Shortfall	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- 2.3** The analysis of adequacy of provision shows the sports of association football, gaelic games, rugby, cricket, athletics and water sports have *need* to a greater or lesser extent. In the case of association football the need is for facilities to accommodate mid-week training. In the case of gaelic games the need is for facilities to relieve the over-use of club-based pitches for training and matches. In the case of rugby the need is for training facilities for one of the district's two clubs. For cricket the need is for financial assistance to support development of the sport. For athletics the need is for a second athletics track to support the further development of the sport in the northern part of the district. For water sports the need is to support clubs in a number of traditional and emerging water sports activities.

3. Approach to Investment

- 3.1** For the district electoral areas, consideration is given to each facility shortfall identified under adequacy of provision as a precursor to recommending how investment may best address need. Commentary on investment considerations is given under (i) adequacy of provision; (ii) perceived benefits; (iii) other factors. The following table presents the commentary on each consideration along with summary comments and an approach to investment attributed to each project based on one of three options:-



Newry, Mourne and Down District Council

Sports Facilities Strategy – Multi-Sports Hub Review

Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
ROWALLANE DEA					
1. Multi-sports pitch	There is an under-supply of pitches in Rowallane DEA most especially in training accommodation for association football, reckoned to be an under-supply of 39 one-hour periods/slots. Gaelic games pitches are generally over-used for a combination of training and matches. Three association football clubs in Rowallane DEA each aspire to develop a 3G facility at their own grounds.	A 3G multi-sports pitch will benefit both association football and, potentially the one gaelic games club in Rowallane DEA.	In the event that one or more local clubs progresses the development of a 3G facility at their own grounds, this will contribute to reducing the under-supply of training periods/slots.	A multi-sports pitch in Rowallane DEA could be located at the Council’s Langley Road Recreation Grounds in Ballynahinch. In the knowledge that a number of association football clubs in Rowallane DEA aspire to develop a 3G facility at their own grounds, the need for a 3G pitch on a Council site should be kept under review.	Approach 3
2. Cricket facilities	Whilst district-wide supply for cricket matches is meeting demand, the cricket club in Rowallane DEA has a need for training nets.	Cricket participation district-wide is predominantly male, however, Cricket Ireland is promoting female participation and the local club in Rowallane DEA is keen to involve more female players; training nets should help achieve this.	Saintfield Cricket Club operates within a club that also offers hockey, helping to increase awareness of both sports.	The district’s four cricket clubs are in need of better facilities, including training nets, changing accommodation, rain covers, maintenance equipment, etc. The Council supports cricket through its financial assistance programme.	Approach 3

Newry, Mourne and Down District Council

Sports Facilities Strategy – Multi-Sports Hub Review

Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
3. Water sports facilities	The development of several 'new' water-based sports across the district in recent times has outstripped the supply of facilities. The need for better accommodation – clubhouse, storage, equipment – has been emphasised by most of the 13 water-based sports clubs that responded to the survey for this review.	Better accommodation will contribute to more people getting involved, both male and female, in traditional and emerging water sports.	There may be partnership opportunities for emerging water sports to work with established clubs such as sailing clubs.	Water sports clubs/groups throughout the district have highlighted the need for support. In the case of clubs which operate their own facilities there is an ongoing need for improvement works; in the case of some recently established clubs there is a need for a club base (see Newry DEA).	Approach 3
4. Athletics facilities	Athletics, the third largest participation sport in the district, is largely represented by running rather than field (jumping, throwing) events. The district has one synthetic running track – 400m x 6 lane – at St Colman's College in Newry. Whilst a good deal of running takes place on roads, especially in urban areas to avail of street lighting on dark evenings, this is generally unsatisfactory.	A second athletics track in the district has the potential to attract more young people, females and people with a disability, especially if wheelchair-bound, to athletics. An athletics track offers a safe and well-lit environment for newcomers and seasoned runners alike.	Athletics NI is supportive of the development of more athletics tracks and the need for a second running track in the district is identified in the Council's Sports Facilities Strategy.	In recent years interest in athletics, mostly running, has grown significantly to a present estimate of 70,000 to 80,000 participants, making it one of the highest participation sports in Northern Ireland. The district has one running track, a 400m x 6 lane facility at St Colman's College in Newry; the need for a second track to serve the district has been identified (see Downpatrick DEA).	Approach 1

Newry, Mourne and Down District Council

Sports Facilities Strategy – Multi-Sports Hub Review

71

Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
SLIEVE CROOB DEA					
5. Multi-sports pitch	The significant need for a multi-sports pitch to serve Slieve Croob DEA is for association football training given an under-supply of 62 one-hour periods/slots. Whilst the 9 gaelic games clubs in Slieve Croob DEA are judged to have a surplus of 3 pitches, gaelic games pitches are generally over-used for matches and training.	A multi-sports pitch in the locality will help in reducing the considerable under-supply of one-hour periods/slots for mid-week training in association football. It will also reduce the pressure to use grass surfaces for training.	Down GAA is moving ahead to develop a county facility at Ballykinlar providing 4 gaelic games pitches and ancillary accommodation; it is being presented as multi-purpose.	A multi-sports pitch in Slieve Croob DEA could be located at the Council’s Bann Road Playing Fields in Castlewellan, presently used by gaelic games and association football clubs.	Approach 3
6. Cricket facilities	The two cricket clubs in Slieve Croob DEA express a need for improvements to their facilities, not least to better accommodate training with the club pointing to the need for indoor cricket training nets.	Cricket participation district-wide is predominantly male, however, Cricket Ireland is promoting female participation and improved club-based facilities in Slieve Croob DEA should encourage more female participation.	Both clubs have plans to progress capital development projects.	The district’s four cricket clubs are in need of better facilities, including training nets, changing accommodation, rain covers, maintenance equipment, etc. The Council supports cricket through its financial assistance programme.	Approach 3
7. Water sports facilities	The development of several ‘new’ water-based sports across the district in recent times has outstripped the supply of	Better accommodation will contribute to more people getting involved, both male	There may be partnership opportunities for emerging water sports to work with	Water sports clubs/groups throughout the district have highlighted the need for support. In the case of clubs	Approach 3

Newry, Mourne and Down District Council

Sports Facilities Strategy – Multi-Sports Hub Review

Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
	facilities. The need for better accommodation – clubhouse, storage, equipment – has been emphasised by most of the 13 water-based sports clubs that responded to the survey for this review.	and female, in traditional and emerging water sports.	established clubs such as sailing clubs.	which operate their own facilities there is an ongoing need for improvement works; in the case of some recently established clubs there is a need for a club base (see Newry DEA).	

DOWNPATRICK DEA

8. Multi-sports pitch	There is an under-supply of pitches in Downpatrick DEA for association football training, reckoned to be 24 one-hour periods/slots, whilst the supply of gaelic games pitches is at breakeven.	A 3G multi-sports pitch will benefit the six association football clubs and five gaelic games clubs in Downpatrick DEA, encouraging more participation amongst young people in particular.	Local association football clubs comment on the lack of training facilities in Downpatrick DEA and observe that ‘away’ matches in other Council areas are increasingly played on 3G.	The Council’s Dunleath Park is a potential location for a multi-sports 3G, however, it’s known there are technical challenges linked to the risk of flooding in considering any type of pitch surface at Dunleath Park other than natural grass. Down High School is also a potential location for a multi-sports 3G pitch, converting an existing grass rugby pitch to a multi-sport 3G surface for shared use, ie, school use during curriculum time and community use outside curriculum time.	Approach 2
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Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
9. Cricket facilities	Whilst district-wide supply for cricket matches is meeting demand, the cricket club in Downpatrick has a need for training nets.	Downpatrick Cricket Club aspires to develop female participation which is presently very low across the district.	Cricket Ireland is promoting female participation, an initiative which should have an impact locally through time.	The district's four cricket clubs are in need of better facilities, including training nets, changing accommodation, rain covers, maintenance equipment, etc. The Council supports cricket through its financial assistance programme.	Approach 3
10. Water sports facilities	The development of several 'new' water-based sports across the district in recent times has outstripped the supply of facilities. The need for better accommodation – clubhouse, storage, equipment – has been emphasised by most of the 13 water-based sports clubs that responded to the survey for this review.	Better accommodation will contribute to more people getting involved, both male and female, in traditional and emerging water sports.	There may be partnership opportunities for emerging water sports to work with established clubs such as sailing clubs.	Water sports clubs/groups throughout the district have highlighted the need for support. In the case of clubs which operate their own facilities there is an ongoing need for improvement works; in the case of some recently established clubs there is a need for a club base (see Newry DEA).	Approach 3
11. Athletics facilities	Athletics, the third largest participation sport in the district, is largely represented by running rather than field (jumping, throwing) events. The district has one synthetic	A second athletics track in the district has the potential to attract more young people, females and people with a disability, especially if wheelchair-bound, to	Athletics NI is supportive of the development of more athletics tracks and the need for a second running track in the district is identified in the	In recent years interest in athletics, mostly running, has grown significantly to a present estimate of 70,000 to 80,000 participants, making it one of the highest	Approach 1

Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
	running track – 400m x 6 lane – at St Colman’s College in Newry. Whilst a good deal of running takes place on roads, especially in urban areas to avail of street lighting on dark evenings, this is generally unsatisfactory.	athletics. An athletics track offers a safe and well-lit environment for newcomers and seasoned runners alike.	Council’s Sports Facilities Strategy.	participation sports in Northern Ireland. The district has one running track, a 400m x 6 lane facility at St Colman’s College in Newry; the need for a second track to serve the district has been identified. A second athletics track for the district could be strategically located in Downpatrick to best achieve geographical spread.	

THE MOURNES DEA

12. Multi-sports pitch	In the Mournes DEA gaelic games doesn’t have a buffer of pitches and association football has an under-supply of 61 one-hour periods/slots for training; there are 8 gaelic games clubs and 7 association football clubs.	Both sports of gaelic games and association football would benefit from having access to a 3G multi-sports pitch in The Mournes DEA.	Shimna Integrated College in Newcastle will commence construction of a new school this year; the Council is discussing the potential for shared facilities between the school and the community. The Council’s AstroTurf pitch at Donard Park in Newcastle is no longer used for hockey since the demise of the local hockey club.	The Council’s Donard Park in Newcastle is a potential location, converting the existing ‘AstroTurf’ pitch to a multi-sports 3G surface which could be shared with the adjacent post-primary school, Shimna College. Given the scale of the shortfall in training slots for association football in The Mournes DEA, a multi-sport 3G pitch would help address	Approach 2
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Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
				this shortfall; a suggested location is at the Council's Mourne Esplanade site in Kilkeel.	
13. Water sports facilities	The development of several 'new' water-based sports across the district in recent times has outstripped the supply of facilities. The need for better accommodation – clubhouse, storage, equipment – has been emphasised by most of the 13 water-based sports clubs that responded to the survey for this review.	Better accommodation will contribute to more people getting involved, both male and female, in traditional and emerging water sports.	There may be partnership opportunities for emerging water sports to work with established clubs such as sailing clubs.	Water sports clubs/groups throughout the district have highlighted the need for support. In the case of clubs which operate their own facilities there is an ongoing need for improvement works; in the case of some recently established clubs there is a need for a club base (see Newry DEA).	Approach 3
14. Athletics facilities	Athletics, the third largest participation sport in the district, is largely represented by running rather than field (jumping, throwing) events. The district has one synthetic running track – 400m x 6 lane – at St Colman's College in Newry. Whilst a good deal of running takes place on roads, especially in urban areas to avail of street	A second athletics track in the district has the potential to attract more young people, females and people with a disability, especially if wheelchair-bound, to athletics. An athletics track offers a safe and well-lit environment for newcomers and seasoned runners alike.	Athletics NI is supportive of the development of more athletics tracks and the need for a second running track in the district is identified in the Council's Sports Facilities Strategy.	In recent years interest in athletics, mostly running, has grown significantly to a present estimate of 70,000 to 80,000 participants, making it one of the highest participation sports in Northern Ireland. The district has one running track, a 400m x 6 lane facility at St Colman's College in	Approach 2

Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
	lighting on dark evenings, this is generally unsatisfactory.			Newry; the need for a second track to serve the district has been identified (see Downpatrick DEA).	

CROTLIEVE DEA

15. Multi-sports pitch	Gaelic games has an under-supply of 3 pitches, association football has an under-supply of 13 one-hour periods/slots for training and rugby has an under-supply for training. There are 9 gaelic games clubs, 4 association football clubs and 1 rugby club in Crotlieve DEA.	A multi-sports pitch in Newry has the potential to assist the training requirements of the three ‘large ball’ field sports.	The Council is proposing to develop an association football grass pitch and a gaelic games grass pitch at its Kilbroney Playing Fields site; this will help address matches and perhaps some training during daylight hours. Presently, sports clubs within Crotlieve DEA tend to travel into Newry to access training facilities; in the case of Newry Rugby Club which is located in Crotlieve DEA but close to Newry city, the club uses the 3G pitch at St Colman’s College and the Council’s AstroTurf training-size pitch at the Ropewalk site.	The Council is proceeding with a re-development project at its Kilbroney Playing Fields site, providing a full-size gaelic games pitch and an association football pitch, both grass, along with changing accommodation.	Approach 1
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Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
16. Water sports facilities	The development of several 'new' water-based sports across the district in recent times has outstripped the supply of facilities. The need for better accommodation – clubhouse, storage, equipment – has been emphasised by most of the 13 water-based sports clubs that responded to the survey for this review.	Better accommodation will contribute to more people getting involved, both male and female, in traditional and emerging water sports.	There may be partnership opportunities for emerging water sports to work with established clubs such as sailing clubs.	Water sports clubs/groups throughout the district have highlighted the need for support. In the case of clubs which operate their own facilities there is an ongoing need for improvement works; in the case of some recently established clubs there is a need for a club base (see Newry DEA).	Approach 3

SLIEVE GULLION DEA

17. Gaelic Games facilities	The dominant pitch-based sport in Slieve Gullion DEA is gaelic games, with 13 of the district's 50 gaelic games clubs and 28.5% of its players; there is a shortfall of 2 gaelic games pitches in Slieve Gullion DEA. The need is for additional training accommodation for gaelic games.	Gaelic games would be the main beneficiary of additional pitch capacity in Slieve Gullion DEA.	Given Slieve Gullion DEAs proximity to Newry, a multi-sports pitch in Newry may help to alleviate some of the shortfall of gaelic games pitches.	Approach 3
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Project Identifier	INVESTMENT CONSIDERATIONS			Summary Comments	Approach to Investment
	Adequacy of Provision	Perceived Benefit	Other Factors		
NEWRY DEA					
18. Multi-sports pitch	In Newry DEA the two multi-sports/3G pitches are both school-based – St Colman’s College, The Abbey Grammar School. Adequacy of provision for gaelic games in Newry DEA is a shortfall of 4 pitches whilst association football has a surplus of 4 pitches for matches but a shortfall of 40 one-hour periods/slots for training.	Gaelic games and association football will both benefit from a Council-operated multi-sports pitch in Newry DEA. Newry Rugby Club, which is located in the neighbouring Crotlieve DEA, may also benefit from a multi-sports pitch in Newry DEA for training sessions.	Sports facilities in Newry DEA are able to be accessed by clubs from neighbouring district electoral areas that are within travelling distance/time, especially Slieve Gullion, Crotlieve and, to a lesser extent, The Mournes.	A multi-sports pitch could be located at the Council’s Jennings Park site on the footprint of the two grass association football pitches. This would take advantage of the adjacent Newry Leisure Centre for changing accommodation.	Approach 1
19. Water sports facilities	The development of several ‘new’ water-based sports across the district in recent times has outstripped the supply of facilities. The need for better accommodation – clubhouse, storage, equipment – has been emphasised by most of the 13 water-based sports clubs that responded to the survey for this review.	Better accommodation will contribute to more people getting involved, both male and female, in traditional and emerging water sports.	There may be partnership opportunities for emerging water sports to work with established clubs such as sailing clubs.	In tandem with the development of Albert Basin City Park, a water sports centre should be located here, accommodating water sports clubs and maximising the potential of the Newry Canal.	Approach 1

APPENDIX 4



Application Form Guidance Notes

Sports Facilities – Multi Sports Hub

Expressions of interest are open from 12 noon, Wednesday 26 April 2023

and close at 12 noon, Tuesday 30 May 2023

1. [Overview](#)
2. [Overarching Principles](#)
3. [Sports Facilities - Multi-Sports Hub Criteria](#)
4. [Expression of Interest Process](#)
5. [Completing the Expression of Interest Form](#)
6. [Section 2 Project Specific Criterion](#)
7. [What Happens Next](#)
8. [Appeals](#)
9. [Useful Contacts and Appendix](#)

1. Overview

NMDDC Council has recently completed a review of its Sports Facilities Strategy with a key focus on Multi Sports Hubs.

The Multi Sports Hub review has outlined a number of strategic recommendations that identified proposals on how Council will support the development of Multi Sports Hubs and sports facilities in the district moving forward including:

1. Council investing in Council-owned facilities.
2. Council investing in partnership with other statutory-owned facilities.
3. Council investing in partnership with the community/voluntary sector.

This financial assistance call for Multi Sports Hubs relates to point three above and Council investing in partnership with the community/voluntary sector to help address the needs identified in the Sports Facilities Strategy Review - Multi Sports Hubs document.

Council are now progressing an initial 'Expression of Interest' with the view to supporting potential community/voluntary projects that are approved and can be completed within the period of 2023/24 or 2024/25, with a key focus on the provision on sports pitches to address the under provision of training facilities for association football, gaelic games, and rugby in the Slieve Gullion, Slieve Croob, Crotlieve, and Rowallane District Electoral Areas (DEA's).

2. Overarching Principles and Eligibility

Council's overall vision for financial assistance is to maximise the impact of its work across the Council area for the benefit of residents.

Council will use financial assistance in a way which is:

- Strategic and helps Council deliver its objectives in line with its statutory responsibilities.
- Transparent and accountable.
- Fair and equitable – funding allocation will be based on merit and no other factor.
- Needs based – funding will only be provided where there is a clearly demonstrated need.
- Efficient use of funding/value for money.
- Able to show tangible outcomes.
- Outcomes that can be measured.
- Able to engage the community.

3. Sports Facilities – Multi-Sports Hub

Sports Facilities - Multi-Sports Hub projects must complement the programme aims and objectives as outlined below.

Programme – Sports Facilities - Multi-Sports Hub

Expression of interest applications are open from noon Wednesday 26 April 2023 and close at noon Tuesday 30 May 2023

Aim:

Council will provide 50% match funding up to £500,000 for individual projects per District Electoral Area (DEA) that can demonstrate how they address the needs outlined in Council's Sports Facilities Strategy – Multi Sports Hub review and meet the criteria outlined below as part of a three-stage process.

Stage 1 Expression of Interest

Section 1 – Organisational detail basic requirements

Applicants must submit the application form and all the details required by the closing date/time (the EGMS will not allow the submission of late applications).

Applications must:

- Meet the criteria of the programme applied under (see Section 2).
- Be approved by two office bearers,
- Have all relevant documents uploaded:
 - Proof of group legal status / constitution.
 - Evidence of land ownership / long-term lease title for a minimum of 25-year period.
 - Health and Safety policies relevant to a managing a Sports Facility.
 - Accounts / Income and Expenditure / Independently examined accounts.

Section 2 – Programme detail basic requirements

Projects must satisfy the below criterion scored as a Pass/Fail:

1. The Sports Club and associated project **must be** located in one of the four designated DEA locales as identified in the Council's Sports Facilities Strategy – Multi Sports Hub review, these are:
 - Crotlieve
 - Rowallane
 - Slieve Croob
 - Slieve Gullion

Please note: The pitch and deliverables must be located in the relevant DEA.

2. The Project **meets the necessity for training sports provision outlined in the Council's Sports Facilities Strategy – Multi Sports Hub Review** for sports clubs and organisations within the Newry, Mourne and Down District Council.

3. The Project is in receipt and **can provide 'Letters of Support'** to Council from a minimum of **two** differing Sporting governing bodies for local clubs within the same DEA that will utilise the facility. The letter(s) must refer to the sports clubs intended use of the facility and acknowledge the partnership arrangements as outlined in Point 5 below.
4. The Project is in receipt of a **fully approved current planning permission** letter and must upload evidence of same.
5. **Evidence of partnership agreement** on the project regarding shared pitch provision with a minimum of two additional sporting bodies, including a minimum of two board member signatures from each local club within your DEA on the agreement. **NB: Partnership agreement letters can only be from organisations with their base in the DEA where the project will be delivered.**
6. A robust **Business case**, approved at Club committee level, outlining financial and non-financial considerations for the project.

Organisations that are uncertain whether they are eligible for funding are advised to discuss this with the relevant Council Officers before submitting Expression of Interest forms to minimise unnecessary effort.

4. Expression of Interest Process

Financial Assistance Programmes will be operated through the online Electronic Grant Management System (EGMS); however, Council may require additional specific information and therefore reserve the right to amend accordingly. A paper alternative will only be offered in exceptional circumstances should an applicant be unable to access the EGMS.

Expressions of interest must be completed in full and returned along with any documentary evidence required for the funding programme by the closing date stipulated on the Expression of Interest form.

Incomplete or late Expressions of Interest will automatically be deemed ineligible whether online or by paper.

Any expressions of interest returned without the necessary details, signatures or required attachments will also be rejected. There will be no opportunity to submit information at a later stage and therefore it is the applicant's responsibility to ensure that all requirements are met at the initial Expression of Interest stage.

Expression of Interests will only be considered from projects which are approved and can be completed by 31 March 2025.

5. Completing the Expression of Interest Form

Applicants will be unable to submit Expressions of Interest after the closing date. Applicants should assume that Council Officers have no prior knowledge of their organisation and should include all information necessary to adequately inform the assessment panel.

The amount of information provided within the expression of interest and business case should be proportionate to the scale of funding and the nature of the programme.

Application – Section A, Section B and Section C

Section A

Question 1.1(a) – 1.1(y) Lead Partner and Contact Information

The applicant must ensure the contact details are correct for the contact person, as this will be the only person Council will contact regarding your application(s). If the contact person changes during the period of the application process, please provide alternative contact details.

The e-mail contact details will be used for future correspondence therefore it is vital this is up-to-date and correct.

1.2 – 1.3 Legal and Accounting

If an applicant fails to attach the following documentation, they will not progress:

- Documents showing the legal status of the organisation.
- Annual accounts, independently examined accounts, or an income expenditure report (applicants can use bank statements to compile an annual spreadsheet detailing their income and expenditure for the most recent financial year, however the bank statements themselves are not acceptable evidence). **Please note:** Council will only accept accounts dated within two years of the date of the application.

Applicants can upload as many documents as required under each section; however, a combined document for each section is preferable.

As per the Basic Eligibility checklist projects must also provide their relevant bank account details in the Budget section; this section forms part of the Basic Eligibility requirements.

1.4 Organisational Information

The applicant must ensure the organisational information provided is accurate; these details should be updated as and when required; this section forms part of the Basic Eligibility requirements.

Section B

2.1. Project Title

This will be the project name used in all future correspondence.

2.2 The Sports Club and associated project must be located in one of the four designated DEA locales as identified in the Council's Sports Facilities Strategy – Multi Sports Hub review. Please select your DEA.

The applicant must ensure the project is delivered within one of the eligible Council areas of Crotlieve, Rowallane, Slieve Croob or Slieve Gullion. **Please note:** The pitch and deliverables must be located in the relevant DEA.

2.3 How will this project meet the necessity for the training sports provision as outlined in the relevant section of the Sports Facilities Strategy Multi Sports Hub review for sports clubs and organisations within the Newry, Mourne and Down District Council? (500 words maximum)

This question allows the applicant to provide details on what your project is about and what you will do. This may include but not limited to:

- An outline of what the project is.
- Details of project delivery and specific actions that will be delivered.
- The target group and numbers involved.
- The duration of the project.
- The location of the project.
- The outcomes of the project.
- The direct and indirect benefits of the project.
- How the project is able to meet the Sport England recommendations for training and matches on an annual basis.
- How the project complements the Sports Facilities Multi-Sports Hub review, the aims and objectives of which, are outlined above.

The applicant should provide as much detail as possible on how the project links to the programme applied under and detail the indicators that will help identify how project delivery will achieve this.

2.4 Please provide 'Letters of Support' to Council from a minimum of two differing Sporting governing bodies of local clubs within same DEA, that acknowledges the intended usage of the facility.

The letter(s) must make reference to the Sports Clubs intended use of the facility and also acknowledge the partnership arrangements as outlined in Q2.6 below.

2.5 Please provide a fully approved current planning permission letter for the proposed project.

Upload full a complete and current planning approval letter.

2.6 Please provide evidence of a partnership agreement with regards to shared pitch provision, with a minimum of two additional sporting bodies, including a minimum of two board member signatures from each local club from the two additional sporting bodies, within your DEA, on the agreement.

The agreement should contain details such as:

- The name(s) of the sporting bodies
- The names of a minimum of two board members
- The shared provision agreement document between all clubs mentioned in this Expression of Interest
- A schedule of when the sports hub will be used by each sporting body

Please note: Partnership agreement letters can only be from organisations with their base in the DEA where the project will be delivered.

2.7 Please provide a robust Business Case, approved at Club committee level, outlining financial and non-financial considerations for the project.

This will be required in order to assess the viability of the project. The following elements must be included in the business case:

- **Executive summary:** Brief overview of the project, its objectives, and benefits.
- **Background:** provision of the context for the project including any problems it aims to solve, market trends, and relevant industry data.
- **Scope:** Define the scope of the project, including what will be included and excluded, and any assumptions made.
- **Financial Considerations:** This section should outline the financial aspects of the project, including its estimated costs, potential revenue, and return on investment. It should also consider any financial risks associated with the project.
- **Non-Financial Considerations:** Consider the non-financial benefits and risks of the project, such as, improved sports groups satisfaction, or regulatory compliance.
- **Implementation Plan:** This section should outline the steps required to implement the project, including a timeline and key milestones.
- **Project Risks:** Identify the potential risks associated with the project and provide a plan to mitigate them.
- **Conclusion:** Summarize the key points of the business case and make a recommendation on whether to proceed with the project or not.

2.8 You must upload evidence of land ownership and/or legal and/or lease title for a minimum of 25-years to property confirmed and in place and provide relevant folio maps.

Submission – Final Application Submission

- **Data Protection**
A copy of our privacy notice is available on request or via the following link: http://www.newrymouredown.org/media/uploads/privacy_notice.pdf
- **Declaration**
Please ensure all relevant sections are complete and signee details are inputted as this section forms part of the Basic Eligibility requirements.

6. Section 2 Project Specific Criterion

For consistency and to facilitate efficient assessment the following approach has been adopted to scoring against the following criteria:

Question			
Fit with the programme or service area being applied for	PASS	FAIL	PANEL UPDATE COMMENT
Letters of support from two differing Sports' governing bodies	PASS	FAIL	PANEL UPDATE COMMENT
Full approved planning permission	PASS	FAIL	PANEL UPDATE COMMENT
Partnership agreement	PASS	FAIL	PANEL UPDATE COMMENT
Robust business case	PASS	FAIL	PANEL UPDATE COMMENT

Outcome: If you fail under any of the criteria above your expression of interest will be considered invalid and will not progress.

7. What Happens Next?

Once your Expression of Interest is submitted it will enter the Council's assessment process. The system will not allow Expressions of Interest to be submitted after the closing time (**NB 12 noon Tuesday 30 May 2023**). There will be no right of appeal.

Any group which passes the above criterion and continues to Stage 2 will be provided with the relevant suite of documents. Please see Appendix attached for Stage 2 requirements.

8. Appeals

Where an application has been rejected for reasons of incomplete information, failure to sign the application/complete the declaration, or ineligibility, there will be no right of appeal.

9. Useful Contacts and Links to Strategies

For Further information please contact:

Programmes Unit

Telephone: **0330 137 4040**

Email: programmesunit@nmandd.org

Ryan Flynn

Sports Development Officer, Newry

Telephone: **0330 137 4826**

Email: ryan.flynn@nmandd.org

Colleen Morrison

Sports Development Officer, Downpatrick

Telephone: **0330 137 4389**

Email: colleen.morrison@nmandd.org

Appendix

The Sports Facilities Strategy – Multi Sports Hub Review can be downloaded from <https://www.newrymoumedown.org/residents-grants-and-funding>

If an Expression of Interest successfully passes Stage 1, the applicant will be invited to progress to be assessed against the following Stage 2 in a separate application. Should an applicant pass Stage 2 they will then enter Stage 3 as outlined below (please note this is subject to review and funding availability).

Stage 2 Project Delivery and Competency which will be included in Stage 2 assessment:

1. Evidence of the planned delivery project team with reference to experience of delivery and similar projects.
2. Submission of a relevant Sports development plan for all sports and how the project will enhance the development of players/coaches/volunteers in clubs, club governance / Club Mark / Club Maith accreditation.
3. Previous evidence and experience of sports program delivery and development.
4. Evidence of an agreed multi sports provision plan which addresses the established need from the sports facility review document to include a minimum of two other sporting codes, and two clubs from each sporting code.
5. Social impact analysis.
6. Project risk assessment/register and delivery programme.
7. Detailed Project Plan and project costing.

Stage 3 Project Delivery and Competency

- Final checks and accreditations
- LOO