



February 17th, 2016

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 22nd February 2016 at 6:00 pm** in **Downshire Civic Centre**.

Chair: Cllr L Kimmins

Vice: Cllr L Devlin

Members: Cllr S Burns Cllr M Carr

Cllr S Doran Cllr C Enright

Cllr G Fitzpatrick Cllr V Harte

Cllr H Harvey Cllr D Hyland

Cllr K Loughran Cllr B Ó'Muirí

Cllr D Taylor Cllr G Sharvin

Cllr W Walker

Agenda

1 **Apologies & Chairperson's Remarks**

2 **Declarations of Interest**

3 **Action Sheet arising from AHC Committee Meeting held on 18
January 2016 (copy attached)**

[Action Sheet.pdf](#)

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Presentations

4 **Presentation by Stepping Stones**

to follow

Community Engagement

6 **DEA Fora Update (copy attached)**

[Item 6 - DEA Report 22 Feb 16 \(JH\).pdf](#)

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[Item 6 - Minutes SG DEA 12.01.16.pdf](#)

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[Item 6 - ACTION SHEET Slieve Guillion.pdf](#)

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[Item 6 - Minutes of Mtg - 21 January 2016 Newry.pdf](#)

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[Item 6- ACTION SHEET 210116 Newry.pdf](#)

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[Item 6 - Minutes of Meeting 220116 Rowallane.pdf](#)

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[Item 6 - Minutes of Crotlieve DEA Mtg 22.01.16.pdf](#)

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[Item 6 - Crotlieve Action Sheet Jan 16.pdf](#)

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[Item 6 - Minutes Slieve Croob.pdf](#)

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7 **DEA Public Meetings and Consultation on Nomination Process
for Members (copy attached)**

<u><i>Item 7 - DEA Nomination Report - 22 Feb (JH).pdf</i></u>	Page 37
<u><i>Item 7 - DEA Nomination Pack - 22 Feb (JH).pdf</i></u>	Page 39
<u><i>Item 7 - Draft nomination form - 22 FEB 16 (JH).pdf</i></u>	Page 47

Leisure and Sports

8	Lease of Carnbane Playing Fields (copy attached)	
	<u><i>Report on Carbane Playing Fields - 22 Feb (RM&CMcK).pdf</i></u>	Page 52
	<u><i>Item 8 - Carnbane Playing Fields Map.pdf</i></u>	Page 54
9	Bann Road, Castlewellan (copy attached)	
	<u><i>Report on Castlewellan Pitch - 22 Feb (ML).pdf</i></u>	Page 55
	<u><i>St Malachy's GAC letter.pdf</i></u>	Page 56
	<u><i>Castlewellan Town FC Letter.pdf</i></u>	Page 60
10	Leisure Pricing (Copy attached)	
	<u><i>AHC Leisure Pricing 22 Feb 2016 (RM).pdf</i></u>	Page 64
	<u><i>Leisure Pricing Appx.pdf</i></u>	Page 65
11	DCAL Response (copy attached)	
	<u><i>DCAL Sub Regional Stadia Programme for Soccer - 22 Feb 2016 (RM).pdf</i></u>	Page 73
	<u><i>Appendix A DCAL consultation response feb 16.pdf</i></u>	Page 74
	<u><i>Appendix B DCAL consultation document.pdf</i></u>	Page 85
12	Council Policy on Leasing Sports Facilities to Sporting Organisations (copy attached)	
	<u><i>Report on Leasing Sports Facilities to Sporting Organisations - 22 Feb (ML).pdf</i></u>	Page 110

Health & Wellbeing

13	Correspondence received from NILGA - role of NIHE (copy attached)	
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Role of NI Housing Executive - 22 Feb ED.pdf

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Letter from nilga re nihe - 22 Feb ED.pdf

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14 Policy on use of Council Land for Sustainability Projects (copy attached)

Report on policy for use of Council land - 22 Feb (ED).pdf

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Use of Council land for sustainability projects policy Final.pdf

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15 LIFE Funding - Proposed Green Infrastructure Project (copy attached)

Report on LIFE FUNDING - 22 Feb (ED).pdf

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16 Save a Selfie Campaign (copy attached)

Report on Save a Selfie Report - 22 Feb (AR).pdf

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For Noting

17 Heritage Lottery funded "Bee-licious project" (copy attached)

Report on Beelicious 22 Feb 2016 (ED).pdf

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18 Council's Response to the DOE's Discussion Document on better Management and control of Bonfires (copy attached)

NMDDC Response on DOE Discussion Document on options to develop the better management and control of bonfires 27-1-16.pdf

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19 Council's Section 75 Policy Screening Report (copy attached)

Quarterly Screening Report October - December 2015.pdf

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Correspondence and Conferences

20 Correspondence received from Banbridge Area Electoral Office re: Cloughreagh Community Centre (copy attached)

Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
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Cllr. Stephen Burns	stephen.burns@downdc.gov.uk
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ACTION SHEET- ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING – MONDAY 18 JANUARY 2015

1

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/7/2016	DEA Fora Update Report	It was agreed that the request from the Crotlieve DEA Forum be forwarded to the Regulatory and Technical Services Committee for decision.	Actioned
AHC/8/2016	2015-2016 Community Facilities Running Costs, Review of Agreed List and Future Allocations	It was agreed to accept the officer's recommendation to proceed with the implementation of Option 1 – to continue with the allocations in line with the reviewed and approved list for one further financial year and noting that Council Officers would liaise with Ballyholland Community Association on applications for other potential sources of funding.	Meeting undertaken with Ballyholland Community Associations SLA's being drafted for Financial Year 16/17
AHC/9/2016	Private Rented Sector Consultation	It was agreed to approve the consultation response as presented.	Complete
AHC/10/2016	Environmental Governance Consultation	It was agreed to approve the consultation response and return same to the Department of Environment.	Complete
AHC/11/2016	Climate Change Legislation Consultation	It was agreed to approve the consultation response and return same to the Department of Environment.	Complete
AHC/12/2016	Proposed Overspend for Various Works to Newcastle Centre	It was agreed to approve the overspend of approximately £64,000 in this year's Capital Budget for various works to Newcastle Centre.	Actioned

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/13/2016	Land at Dunleath Park, Downpatrick	It was agreed to grant approval to officers to pursue the acquisition of the freehold title to lands at Dunleath Park, Downpatrick, subject to any agreement on the valuation being brought back to the Committee for approval.	Ongoing

Agenda Item:	
Report to:	Active Healthy Communities
Subject:	DEA Fora Update Report
Date:	22 February 2015
Reporting Officer:	Michael Lipsett
Contact Officers:	Janine Hillen

Decision Required	
Members are asked to note the contents of the report and consider recommendations contained within.	
1.0	<p>Purpose & Background</p> <p>Public Meetings: The first public meeting of the DEA Fora is scheduled to take place on the 23rd February, with the remaining six taking place in succession, until the last meeting by the Mourne DEA on 8th March.</p> <p>The main purpose of the meetings is to provide an introduction for all sectors on the membership, purpose and context of the DEA's. A presentation will also be delivered on the DEA Nomination Process which is now due to be launched on Wednesday 9th March (subject to positive feedback following consultation).</p> <p>Actions arising: The overwhelming actions arising from Fora meetings have related to the practical planning required in advance of the public meetings. (action sheets from Forums that have met since last AHC are attached for reference).</p> <p>The majority of recommendations have been agreed at DEA level however some require consideration by Committee, specifically actions arising from Newry and Crotlieve DEA.</p>
2.0	<p>Recommendation</p> <p>Members are asked to note the contents of the report and consider the recommendations to Committee.</p>
3.0	<p>Resource Implications</p> <p>Officer time</p>

4.0	Appendices Appendix A – DEA Fora Minutes & Action Sheets
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NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Ref: **DEA/SG/2015**

Minutes of District Electoral Area, Slieve Gullion Meeting held on 12 January 2016 at 4pm in Cullyhanna Community Centre

Chairperson: Cllr Barra Ó'Muirí

In attendance: **(Councillors)**

Cllr Terry Hearty
Cllr Micky Larkin
Cllr Kate Loughran
Cllr Roisin Mulgrew
Cllr David Taylor

(Officials)

Mrs Kate Bingham – DEA Co-ordinator (Slieve Gullion)
Ms Tracie McLoughlin - Administrative Assistant
Ms Kerri Morrow – DEA Co-ordinator (Newry)
Mrs Suzanne Rice – DEA Co-ordinator (Crotlieve)
Mr Darren Rice – Ring of Gullion Landscape Partnership Officer

DEA/SG/1/2016 Apologies

Cllr G Donnelly
Mr E Curtis
Mr M Lipsett

It was agreed that a letter of thanks be sent to Cllr Geraldine Donnelly who has announced her resignation as a Slieve Gullion Councillor from the end of January.

DEA/SG/02/2016 Action Sheet

Enclosed.



DEA/SG/03/2016 Minutes of Meeting held on 3 November 2015

Cllr T Hearty stated that he had been omitted from the attendance list on these minutes.

On the proposal of Cllr Ó'Muirí, seconded by Cllr Mulgrew, the minutes of the meeting on 3 November 2015 were approved with the inclusion of Cllr T Hearty recorded as being in attendance.

DEA/SG/04/2016 Amended Meeting Schedule

Kate Bingham confirmed that all meetings on the schedule have been entered into the Council's Master Diary.

It was agreed that the venues for meetings would be rotated across the DEA, and that assuming availability, that the meeting schedule would be updated to reflect:

**9 February at 4.00pm – Jerrettspass Village Hall
1 March at 7.00pm – Bessbrook Community Centre (public)
6 April at 4.00pm – Dromintee Community Centre
4 May at 4.00pm – Newtownhamilton Community Centre**

DEA/SG/05/2016 Recruitment of DEA External Members

Kate Bingham advised that the nominations process for external members would commence towards the end of February, in line with the public meetings for the DEA For a. A representative from NICVA (Northern Ireland Council for Voluntary Associations) will attend the Slieve Gullion DEA public meeting on 1 March to provide an overview of the nominations process. Cllr Hearty said that the DEA Forum cannot meet its full potential until the external members were in place and asked that the DEA Co-ordinator contact NICVA to ensure the nominations pack is finalised as soon as possible.

DEA/SG/06/2015 Public meeting

The first public meeting of the Slieve Gullion DEA Forum is scheduled to take place on Tuesday 1st March 2016 in Bessbrook Community Centre. The meeting will be publicised well in advance, through advertisements on social media, the

Council's website and local newspapers, as well as a newsletter outlining the role and purpose of the Slieve Gullion DEA Forum which will be sent to all community groups. Kate Bingham advised that the pre meeting has been scheduled for Elected Members at 6.00pm on 1st March, followed by the Public Meeting at 7.00pm.

Darren Rice, Landscape Partnership Scheme Officer will attend the public meeting to deliver a presentation on the ongoing projects, activities and events in the Slieve Gullion DEA.

DEA/SG/07/2016 DEA Co-ordinators report

Slieve Gullion DEA Action Plan: Kate Bingham provided an overview of the issues which were identified by key agencies across the statutory and voluntary sectors at the action planning workshop which took place in November 2015. Kate Bingham will continue to meet with partner organisations to identify key issues, priorities and opportunities for collaborative working in order to develop the action plan for the Slieve Gullion DEA.

Designated Areas of Deprivation - Cllr Hearty said that there was a recent presentation to full Council outlining the top twenty areas of deprivation in Northern Ireland in 2010 and out of the four identified areas in Newry, Mourne and Down three were in the Slieve Gullion region: Crossmaglen, Creggan and Silverbridge. He said that this was a great concern and it should be a priority for this DEA Fora to consider this. The Chairperson said we should be looking at what could be done to upgrade these areas. Kate Bingham said that the indices of multiple deprivation would provide valuable baseline information facilitate the development of the action plan, ensure resources are allocated to the areas most in need and assist with the completion of funding applications which seek to address disadvantage and deprivation across the area.

The Youth and Future Talent Awards – Kate Bingham said that the YAFTA's provide an excellent opportunity to recognise the contribution of young people across the District. The awards ceremony will take place on 22 March 2016 and nomination packs will be circulated to Elected Members when they become available. All Elected Members are invited to attend both the launch event and the awards ceremony. Cllr Mulgrew

expressed disappointment that many Elected Members were unable to attend the launch of the YAFTA's due to a clash in the Council's master diary. Kerri Morrow agreed to let both Youth Council's know that Elected Members are very supportive of the YAFTA's and apologise for not being able to attend.

Financial Assistance – Kate Bingham said that the Financial Assistance Scheme was due to open soon and Elected Members agreed that a workshop to help groups complete their application forms would be beneficial for community groups in the area.

It was agreed that a financial assistance workshop be organised for community groups in the Slieve Gullion area.

DEA/SG/08/2016 **Emerging Community Issues**

Condition of rural roads in the Slieve Gullion Area – Cllr Hearty said he was concerned about the current condition of the roads in the DEA and requested that representatives from DRD Roads Service attend the next meeting to discuss this further.

It was agreed that DRD Roads Service be invited to attend the next meeting on 9 February 2016 to discuss the condition of rural roads in the Slieve Gullion area. Elected Members agreed to compile a list of specific roads and forward to DRD in advance of this meeting.

Corporate Events - Cllr Mulgrew expressed disappointment that Slieve Gullion had not been given adequate funding for events in 2016-17. She felt that the information contained within a Council report was misleading, as many of the events that take place in Slieve Gullion are delivered through the Ring of Gullion Landscape Partnership Scheme.

It was agreed that this matter be discussed at the Events Meeting scheduled for Thursday 14th January 2016.

Mullaghbane Community Centre - Cllr Mulgrew advised that the roof at Mullaghbane Community Centre is in urgent need of repair, an issue which has been reported many times over the last year. However "the parish" own the Centre which is on long term lease by NMDDC and therefore the issue as to who is



responsible for these repairs is being considered. Cllr Mulgrew stated that the Centre will close if repairs are not carried out.

It was agreed that Kate Bingham would invite to the relevant Official to discuss this issue in more detail at the next DEA Forum meeting.

There being no further business, the meeting ended at 5.00pm

Signed: _____
Chairperson

Signed: _____
Vice Chairperson

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/8/2016	Emerging Community Issues	<ul style="list-style-type: none">• Invite DRD Roads Service to the next DEA meeting to discuss the condition of the roads across Slieve Gullion.• Invite the relevant Council Official to the next Slieve Gullion DEA meeting to provide an update on Mullaghbane Community Centre.	February 2016

NEWRY, MOURNE & DOWN DISTRICT COUNCIL**Ref: DEA/N/2016**

**Minute of Newry District Electoral Area Meeting held on Thursday
21 January 2016 at 3:00 pm in the Boardroom, Town Hall Newry**

Chairperson: Cllr Valerie Harte**Vice Chairperson: Cllr Gary Stokes****In attendance: (Councillors)**

Cllr C Casey	Cllr D Hyland
Cllr L Kimmins	Cllr K McAteer

(Officials)

Mr E Curtis, Director of Strategic Planning and Performance
 Ms K Morrow, Newry DEA Co-ordinator
 Ms R Lewis, Administrative Assistant

DEA/1/2016: Minutes of last meeting on 17 December 2015

On the proposal of Cllr Casey and seconded by Cllr Hyland the Minutes of the last meeting on 17 December 2015 were adopted.

DEA/3/2016 Action Sheet

DEA/5/2015 – Waiting on guidelines from NICVA. NICVA will chair Public Meeting on Thursday 3 March 2016.

DEA/7/2015 – Tour of the DEA – To be removed

DEA/5/2015 – Fisher Park Railings – Cllr Harte stated that she had received a letter from Newry Maritime Association stating their strong opposition to the removal of the fencing at Fisher Park and they were concerned that removing the fencing would create a health and safety issue. Cllr Harte also stated that the Fisher Family had written a letter of concern regarding this. Further clarification around the proposal to be sought from E Curtis.

DEA/10/2015 – Albert Basin/Quayside – AECOM Presentation – this has been referred to the ERT Committee.

DEA/4/2016 Amended meeting schedule

Next meeting scheduled for Thursday 18 February 2015 at 3:00 pm is Private.

DEA/05/2016 DEA Co-ordinator's Report

K Morrow provided an update with regard the proceedings and schedule for the Public Meeting to be held on Thursday 3 March 2016. A generic agenda has been agreed for all 7 inaugural public DEA Meetings. The agenda includes welcome by Chair of DEA, presentation from DEA Coordinator, presentation from NICVA, Peace IV Workshop.

K Morrow provided an update on the key issues and findings from the Newry DEA Workshops hosted by Tides Training on 17 December 2015. Key issues will be used to inform the DEA action plan.

K Morrow gave an update around upcoming Good Relations supported programmes taking place in the District including Youth and Future Talent Awards to be held on 22 March 2016 and Around the World Through Sport 12 March 2016.

K Morrow gave an update with regard upcoming funding workshops to be held in Newry for community/voluntary organisations with a date to be agreed for end February. K Morrow updated on the current Social Investment Fund Programme (SIF) and community grants which were available. It was agreed to invite a representative from SIF to discuss programme further.

DEA/6-10/2016 No issues.

**DEA/11/2016 Update Report Phase 2 Newry Leisure Centre
– Provision for Trampoline Pit**

E Curtis gave an update on Phase 2 of Newry Leisure Centre which included the provision of a trampoline pit. On the proposal of Cllr Hyland and seconded by Cllr Harte it was agreed (subject to consideration by the relevant Council Committee) that the provision of a Trampoline Pit should remain within the plans for Phase 2 of the Newry Leisure Centre.

There being no further business the meeting ended at 3:45pm.

Signed:

Chairperson

Signed:

Vice Chairperson

ACTION SHEET- Newry District Electoral Area Meeting – 21st January 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/5/2016	DEA Coordinator Report	K Morrow updated on the current Social Investment Fund Programme (SIF) and community grants which were available.	K Morrow to invite a representative from SIF to discuss programme further.
DEA/11/2016	Update Report Phase 2 Newry Leisure Centre	E Curtis gave an update on Phase 2 of Newry Leisure Centre which included the provision of a trampoline pit. On the proposal of Cllr Hyland and seconded by Cllr Harte (and subject to approval from the relevant Council Committee) it was agreed that the provision of a Trampoline Pit should remain within the plans for Phase 2 of the Newry Leisure Centre.	K Morrow to refer recommendation to relevant Council Committee for consideration.

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/8/2016	Tides Training Workshop	<ul style="list-style-type: none"> Members noted outcomes of the workshop and asked that additional data be compiled for planning meeting for public meeting. 	Ellen to prepare.
DEA/9/2016	Funding Opportunities	<ul style="list-style-type: none"> Members noted information from LAGS, ARCS and PEACE IV 	Noted
DEA/10/2016	Emerging Community Issues	<ul style="list-style-type: none"> Capital Projects Health and Wellbeing Safety Environmental Economic Development 	<p>Groups to be encouraged to consider new ways of working.</p> <p>Carnegie UK Approach to Health and Wellbeing document to be circulated to members by Ellen.</p> <p>Road Traffic amendment bill outlined M Durkin MP.</p> <p>Council meeting Agencies to discuss flooding issue</p> <p>LAGS funding referred to</p>
DEA/11/2016	Killyleagh/Shrigley roads issue. Additional item.	<ul style="list-style-type: none"> Meeting with Hugh Morgan Roads and Joe Parkes, Council Cleansing to be scheduled. 	Councillors Walker and Andrew to attend meeting.

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

**Minutes of District Electoral Area, Rowallane Meeting held on
22nd January 2016 at 2pm in The Market House Ballynahinch**

Chairperson: Cllr William Walker

Vice Chairperson: Cllr Patrick Brown

In attendance: **(Councillors)**

Cllr Terry Andrews Cllr Patrick Brown
Cllr Harry Harvey Cllr Willam Walker

(Officials)

Ms Julie McCann, ACDO / Play Development
Ms Ellen Brennan, DEA Coordinator
Mrs Judith Graham, Customer Information Assistant
Mr John Aitken DEA Graduate Placement

1. Welcome and Introductions

The Chairperson welcomed everyone to the meeting and introduced Julie McCann who would be making an informal presentation on the play strategy. Members were advised that at the request of Councillor Andrews an additional item to discuss Killyleagh and Shrigley road safety.

2. Apologies:

Apologies were received from Cllr Robert Burgess and PSNI.

3. Chairperson's Remarks

Cllr Walker thanked the group for attending. Ellen Brennan introduced the Youth and Future Talent Awards Nomination forms and advised that Kerri Morrow is the contact for more information.

On behalf of the DEA Forum, Cllr Walker asked for a letter to be sent Janine Hillen congratulating her on her new appointment as Assistant Director of Community Engagement.

Julie McCann ACDO / Play Development Officer presented an overview of the Play Development Strategy. She advised that a draft report has been circulated to the Active and Healthy Communities committee and are awaiting DEA action plans before key strategic priorities can be finalised. There are 4 main areas within the strategy document outlined below:-

- I. Review of existing play premises and areas. 127 play areas within Newry, Mourne and Down area ranging from open green spaces to interactive play parks.
- II. A play audit will be undertaken for these sites against assessment criteria. On the outcome of the audit, action will taken as to redevelopment or new facility needed. Julie McCann pointed out the challenge of the enlarged Newry, Mourne and Down Council area meant that key priorities needed to be identified and each application backed by statistics and based on need.
- III. Championing play and leisure. Key areas include making a complaints form young person friendly and making Council buildings more child-friendly and interactive. Also possibility of including a one-off event within each DEA to mark National Day of Play in August. Julie McCann suggested the group might explore appointing a young person to the DEA Forum who already was active within other, existing young people's fora in the area.
- IV. Looking at access to play and leisure facilities. Once audit is completed, the gaps in quantity and quality of play provision will be assessed against a number of criteria for each community. Cllr Brown asked if a list of the more creative facilities and options for play could be made available.

ACTION: Julie McCann to provide requested details to Forum.

Another initiative is the 'CAN play' initiative, where Playboard comes into a community for a couple of hours to provide 'pop-up' playground. It was suggested that this could be rolled out in areas where more traditional play areas are lacking. Julie McCann suggested there could be 1 CAN play initiative for each DEA. 7 areas were to be piloted with potential to further train local play group leaders to build capacity within the community for the future.

The group were encouraged to identify potential storage facilities (perhaps in existing Council buildings) for the equipment needed for the 'CAN play' project

Cllr Walker thanked Julie McCann for a very informative presentation and commended her for the work already completed. He looked forward to the completed play strategy.

Cllr Brown also thanked Julie McCann and welcomed the new initiatives.

4. Minutes and Action Sheet held on 17th November 2015.

ACTION: On the **proposal** of Cllr Harvey and **Seconded** by Cllr Brown the minutes were agreed as a true record.

5. Confirmation of location and subject of public meeting (23rd Feb 2016).

The Market House, Ballynahinch was agreed as the location. Ellen Brennan outlined the generic agenda that had been agreed by all 7 DEA's for public meetings. She proposed the meeting would be formally brought to a close by Chairperson after the

DEA had concluded their business and before the presentation on PEACE IV. This was agreed.

Ellen suggested inviting representatives from local community and voluntary groups to have a presence in the foyer of the Market House to engage with attendees and profile their work.

ACTION : It was **agreed** on the **proposal** of Cllr Harvey and **seconded** by Cllr Andrews, that groups such as The Hub, PCSP, Health Promotion agency etc., should be invited to promote their services in the foyer prior to the public meeting.

6. Co-ordinators update.

Ellen Brennan provided a report to the group updating them on progress to date. Cllr Harvey asked to have a copy of the completed databases of community and businesses circulated to the group following compilation of same.

ACTION: Ellen **agreed** to circulate DEA database when completed.

7. DEA Meeting Schedule.

The dates of the meetings presented were **noted** by all present.

8. Summary of TIDES training workshop and identifying Rowallane priorities.

To facilitate discussion Ellen had summarised the outcomes of the workshop and circulated them to members. Cllr Walker stated that he found this workshop very useful. Ellen Brennan stated that from the list of priorities for Rowallane, the group would be working to identify the top three priority areas. It was suggested that the existing action plans from villages and towns should also be reviewed.

ACTION: Ellen **agreed** to produce a report from all the information gathered to date to present to the next meeting to assist with the identification of Rowallane priorities.

9. Funding opportunities.

Ellen provided an update on LAGs, ARCS and PEACE IV for member's information.

10. Emerging Community Issues.

Ellen addressed a number of issues;

- I. **Capital Projects** - were discussed including Saintfield Community Centre which Cllr Andrews commented that community groups were already working closely with Council to look at all potential streams of funding and he welcomed their initiative and commitment.
- II. **Health and Wellbeing** - Ellen highlighted the "Approach to Health and Wellbeing" framework document which would feed into setting priorities

for this thematic priority. Cllr Andrews highlighted the continued uncertainty around the Downe and Lagan Valley hospitals as a key concern.

ACTION: Ellen **agreed** to circulate the "Carnegie UK Approach to Health and Wellbeing" document to the group.

- III. Safety** - Rowallane DEA and PCSP will continue to work closely together. Ellen Brennan highlighted a road traffic amendment bill that had its passage through the assembly on 12th Jan (Mark Durkin MP).
- IV. Environmental** - Members were notified that Agencies will be meeting with full Council going forward to discuss the flooding issues.
- V. Economic Development** - There are opportunities for groups and businesses to access LAGs funding.

11. Additional item on agenda: Killyleagh / Shrigley.

Cllr Andrews raised some concerns from the community of Killyleagh over a stretch of the Killyleagh to Shrigley road. Street lights have not been working for the past 4-6 weeks. He stated that there seemed to be a grey area over whose responsibility it was to maintain roadside verges and pavements. As a result residents were feeling overlooked and forgotten.

Cllr Walker advised that a meeting was scheduled with Joe Parkes and Hugh Morgan to ascertain responsibilities. In addition he asked Cllr Andrews to forward any email correspondence from residents which could be raised at the meeting.

ACTION: Cllr Andrews to forward email correspondence to Cllr Walker.

Ellen encouraged Councillors to communicate the need for creative thinking in future to tackle such issues. She suggested that groups be encouraged to seek alternative funding, possibly under ARCS, to develop schemes through which the community themselves would be taking responsibility for addressing problems. She further advised that due to austerity measures groups had to find a new way of working instead of continued reliance on the Council. Ellen stated that Community Planning requires groups to be innovative in how they approach problems and need to capacity build groups to become sustainable on their own. Cllr Walker referred the group to the success of "Down Your Street" awards last year which was led by communities.

Cllr Walker thanked the group and drew the meeting to a close at 4pm.

Signed

Signed

Chairman

Vice Chairman

ACTION SHEET- Rowallane District Electoral Area Meeting – 22nd January 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/3/2016	Chairpersons Remarks	<ul style="list-style-type: none"> • Councillor Walker outlined YAFTA awards and asked members to consider nominations. • Agreed letter of congratulations be sent to Janine Hillen on her appointment of Assistant Director Community Engagement. • Presentation on Play Strategy 	<p>Ellen circulated nomination forms.</p> <p>Ellen to draft and forward.</p> <p>Julie McCann outlined current position in relation to strategy.</p>
DEA/4/2016	Minutes and Action Sheet 17/11/15	<ul style="list-style-type: none"> • Minutes and action sheet were proposed as a true record. 	Councillors Harvey and Brown
DEA/5/2015	DEA Meetings	<ul style="list-style-type: none"> • Public meeting in the Market House Ballynahinch on 23rd February with groups invited to take a table to promote their services • Planning meeting for public event 11th February 2016 at 7.00 p.m. in Civic Centre • March meeting in The War Memorial Hall Crossgar • Generic Agenda to be used for Public Meeting. Sector Matters, NICVA currently finalising nomination pack. 	<p>On-going with Ellen Coordinating</p> <p>Ellen to compile report of relevant data to assist identifying priorities.</p> <p>Ellen to prepare Agenda and presentation for meeting.</p>
DEA/6/2016	Coordinators report	<ul style="list-style-type: none"> • Councillors welcomed the update on the work undertaken to date and asked to have a copy of the community contact database circulated following review. • A tour of the area is to be arranged for DEA members and be open to other interested parties 	<p>Ellen to circulate following updating of database.</p> <p>Ellen to organise following appointment of all members.</p>
DEA/7/2016	DEA Meeting Schedule	<ul style="list-style-type: none"> • Copy of proposed meeting dates circulated. 	Members noted dates.

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/8/2016	Tides Training Workshop	<ul style="list-style-type: none"> • Members noted outcomes of the workshop and asked that additional data be compiled for planning meeting for public meeting. 	Ellen to prepare.
DEA/9/2016	Funding Opportunities	<ul style="list-style-type: none"> • Members noted information from LAGS, ARCS and PEACE IV 	Noted
DEA/10/2016	Emerging Community Issues	<ul style="list-style-type: none"> • Capital Projects • Health and Wellbeing • Safety • Environmental • Economic Development 	<p>Groups to be encouraged to consider new ways of working.</p> <p>Carnegie UK Approach to Health and Wellbeing document to be circulated to members by Ellen.</p> <p>Road Traffic amendment bill outlined M Durkin MP.</p> <p>Council meeting Agencies to discuss flooding issue</p> <p>LAGS funding referred to</p>
DEA/11/2016	Killyleagh/Shrigley roads issue. Additional item.	<ul style="list-style-type: none"> • Meeting with Hugh Morgan Roads and Joe Parkes, Council Cleansing to be scheduled. 	Councillors Walker and Andrew to attend meeting.

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Ref: C/MIN/1

Minutes of District Electoral Area, Crotlieve Meeting held on 22 January 2016 at 10am in Warrenpoint Town Hall

Chairperson: Cllr Declan McAteer

In attendance: **(Councillors)**

Cllr Sinead Ennis
Cllr Gillian Fitzpatrick
Cllr Michael Ruane
Cllr Jarlath Tinnelly

(Officials)

Mrs Suzanne Rice – DEA Co-ordinator (Crotlieve)
Mr Seamus Crossey – Capital Projects Officer
Mr Eddy Curtis – Director of Strategic Planning & Performance
Ms Tracie McLoughlin - Administrative Assistant

DEA/C/01/2016 Apologies

Cllr Michael Carr

DEA/C/02/2016 Action Sheet

Enclosed and ongoing.

DEA/C/03/2016 Minutes of Meeting held on 8 December 2015

On the proposal of Cllr Ruane seconded by Cllr Tinnelly the minutes of the meeting on 8 November 2015 were approved.

DEA/C/04/2016 Proposed Warrenpoint Community Hub

Eddy Curtis gave those in attendance a background to the proposal for a community hub in Warrenpoint. He advised that land had been acquired by the doctors with a view to developing a community hub to include and health village, community centre, library and PSNI drop in service. Mr Curtis said that all relevant parties were in support for the proposals and that they were not seeking capital investment but it was the view that Council consider taking on a long term lease on this site if developed. Mr Curtis said he is seeking approval for Council to investigate opportunities to develop and when a business plan is developed that this would be circulated to Councillors at the next Crotlieve DEA Meeting.

On the proposal of Cllr Ruane, seconded by Cllr Ennis it was agreed that support be given for Council to investigate opportunities to develop and when a business plan is developed to update members on progress through the Crotlieve DEA forum.

DEA/C/05/2016 McMahan's Land

Councillors noted that an area known as McMahan's Land had come on the market for sale and that this site had previously been investigated for potential purchase.

On the proposal of Cllr McAteer, seconded by Cllr Ruane it was agreed that Council should consider ascertaining the current valuation of McMahan's Land which is currently for sale and zoned for industry and report back a future meeting of the Crotlieve DEA forum.

DEA/C/06/2016 Request by Bell's Amusements to host funfair in Warrenpoint

Seamus Crossey advised that Bell's Amusement had formally requested that they could host a funfair in Warrenpoint for 3 Weeks during the St.Patrick's Day/Easter period and 2 weeks in the summer around the Maiden of Mournes Festival time. Mr Crossey said that due to the current ongoing public realm

scheme works parking in Warrenpoint was limited and locating the funfair in the Square may not be feasible this year. Further discussion ensued regarding potential alternative locations.

On the proposal of Cllr Ruane, seconded by Cllr Tinnelly, it was agreed that:

- a) **That Council should agree to Bell's Amusements hosting a Funfair in Warrenpoint for 5 weeks throughout the 2016 year subject to an alternative site being investigated as parking is limited due to current Public Realm Scheme works in Warrenpoint.**
- b) **Council should consider organising a meeting with Bell's Amusements to discuss alternative sites.**

DEA/C/07/2016

Update on Warrenpoint Public Realm Scheme

Seamus Crossey said that Northstone were currently on site and works had commenced. He advised that Northstone had not yet appointed a Liaison Officer but he would be contacting the Contractor to encourage that this appointment is made a priority so he can pass on the details to businesses, residents and Councillors. Mr Crossey said that in conjunction with WBR Chamber Council are liaising with NI Water to ensure any groundworks that they may anticipate in the future could be carried out now so that no cut ups would be needed after the works have been completed.

Cllr Ennis asked if Council could advertise the Public Realm Scheme so that the public were aware of what was going on and what to expect. Seamus Crossey said that advertising could be arranged and a flyer issued to businesses and residents giving some detail and the contact number of the Liaison Officer.

On the proposal of Cllr McAteer, seconded by Cllr Ennis it was agreed that the Capital Projects Officer should arrange for a public information advert regarding the Public Realm Scheme giving contact details for the Contractors Liaison Officer and that a flyer should be produced and circulated to residents and businesses in the Warrenpoint area.

DEA/C/08/2016 Amended Meeting Schedule

Suzanne Rice confirmed that all meetings on the schedule have been entered into the Council's Master Diary.

It was agreed that the venues for private meetings would take place in Warrenpoint Town Hall and that venues for the Public meetings would be rotated across the DEA:

18th February 2016 – Warrenpoint Town Hall
2nd March 2016 – Ballyholland Community Centre
5th April 2016 – Warrenpoint Town Hall
4th May 2016 – Warrenpoint Town Hall

DEA/C/09/2016 Recruitment of DEA External Members

Suzanne Rice advised that the nominations process for external members would commence towards the end of February, in line with the public meetings for the DEA Fora. A representative from NICVA (Northern Ireland Council for Voluntary Associations) will attend the Crotlieve DEA public meeting on 2nd March to provide an overview of the nominations process. Cllr Ruane asked if Councillors would have a say on criteria for networks. Mrs Rice said she would ascertain if a review is possible and report back.

DEA/C/10/2016 Emerging Community Issues

Suzanne Rice said that she met with Warrenpoint Town Football Club and they requested the opportunity to make a presentation to Councillors. It was agreed that the Club be invited to a future meeting.

YAFTAs - Suzanne Rice advised that the Youth and Future Talent Awards (YAFTA's) recognise the contribution of the young people across the District and will take place on 22 March 2016. All Elected Members are invited to attend the launch event and the awards ceremony. The nomination packs would be circulated to Elected Members and that submissions close on 25th February. Cllr Ruane requested that the application form also be emailed to Councillors.



Narrow Water Keep - Suzanne Rice advised that she had contacted Northern Ireland Environmental Agency / Historic Monuments regarding the opening times of Narrow Water Keep. They advised that the site would not be open until Spring with the exception of arranged visits, eg schools. Cllr McAteer said it would be beneficial to have an input from Tourism NI and DSD. He also suggested the involvement of Warrenpoint Heritage Group. Suzanne Rice said she would contact these groups and liaise with NIEA.

Flooding - Councillors expressed concern regarding recent flooding in the Crotlieve area and requested that Rivers Agency and Transport NI be invited to attend the next Crotlieve DEA meeting to discuss this further.

On the proposal of Cllr Ennis, seconded by Cllr Ruane it was agreed that the DEA Coordinator meets with Rivers Agency and Transport NI be invited to attend the next meeting of the Crotlieve DEA.

There being no further business, the meeting ended at 12.00pm

Signed: _____
Chairperson

Signed: _____
Vice Chairperson

ACTION SHEET- Crotlieve District Electoral Area Meeting 22 January 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/C/04/2016	Warrenpoint Community Hub	Support be given for Council to investigate opportunities to develop a Community Hub in Warrenpoint.	Strategic Planning and Performance Dept to consider action.
DEA/C/05/2016	McMahon's Land	Council should consider ascertaining the current valuation of McMahon's Land, Warrenpoint which is currently for sale and zoned for industry.	Strategic Planning and Performance Dept to consider action
DEA/C/06/2016	Bell's Amusement Funfair in Warrenpoint 2016	<p>Council should agree to request by Bell's Amusements to host a funfair in Warrenpoint for 5 weeks throughout 2016 subject to an alternative site being agreed as parking is limited due to current Public Realm Scheme in Warrenpoint.</p> <p>Council should seek a meeting with Bell's Amusements to discuss alternative sites.</p>	<p>Administration Dept to consider issuing letter relaying this to Bell's Amusements.</p> <p>Administration Dept should consider arranging a meeting.</p>
DEA/C/07/2016	Warrenpoint Public Realm Scheme	A public information advert and flyer giving contact detail for the Contractor's Liaison Officer should be issued.	Capital Projects Officer to consider action.

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/C/08/2016	Meeting Schedule	Schedule to be updated as follows: 18 th Feb 2016 – Warrenpoint Town Hall 2 nd March 2016 – Ballyholland Community Centre (Public Mtg) 5 th April 2016 – Warrenpoint Town Hall 4 th May 2016 – Warrenpoint Town Hall	Tracie McLoughlin
DEA/C/09/2016	Recruitment of DEA External Members	<ul style="list-style-type: none"> • Nominations process to commence towards the end of February. Councillors to receive nomination packs. NICVA to present at the public Meeting on 2nd March. • Can Councillors have a say on the eligibility criteria? 	Ongoing Suzanne Rice to see if a review is possible and report back.
DEA/C/10/2016	Emerging Community Issues	<ul style="list-style-type: none"> • Warrenpoint Town FC to present to Council • Youth & Future Talent Awards (YAFTAs) to be held on 22nd March and all Councillors invited to attend. 	AHC committee to consider. Suzanne Rice to arrange for YAFTA Nomination packs to be issued to Crotlieve Councillors and an application form to be emailed. Suzanne Rice to liaise with Tourism NI, DSD, NIEA and Warrenpoint Heritage Group regarding opening times.

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed

DEA/C/10/2016 contd.	Emerging Community Issues	Flooding in the Crotlieve area to be addressed.	Suzanne Rice/Tracie McLoughlin to contact Rivers Agency and Transport NI and invite them to attend the next meeting of Crotlieve
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NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

SC/MIN/1

Minutes of Slieve Croob, District Electoral Area meeting held on Thursday 14th January 2016 at 2pm in Clough School

Chairperson: Cllr Stephen Burns

In attendance: Cllr Patrick Clarke
Cllr Garth Craig
Cllr Mark Murnin
Bronagh Magorrian, NIHE
Karen Thomas, PSNI
Phil Quinn, PSNI
Suzanne Cochrane, PSNI
Priscilla McAlinden, DEA Officer
Ellen Brennan, DEA Officer
John Aitken, DEA Student
Shona McIlhone, Clerical Officer

Apologies: Cllr Pol O'Gribin
Denise Malone, Youth service

1) Welcome

The chair welcomed everyone to the meeting and asked all present to introduce themselves.

2) Apologies

Apologies from Cllr Pol O'Gribin and Denise Malone were noted.

3) Chairman's Remarks

The Chair welcomed Priscilla McAlinden to her first DEA meeting and wished her all the best in her new role as DEA co-ordinator for Slieve Croob. He congratulated Janine Hillen on her appointment to Assistant Director of Community Engagement. The Chair provided a brief overview of the community planning structure. He explained that statutory partners are not required to attend the DEA meetings but if there is a particular issue relating to them they would be asked to attend meeting.

4) Minutes of Meeting held on 10 November 2015

The Forum discussed the minutes from the meeting held on 10 November 2015. It was agreed on the Proposal of Cllr Patrick Clarke, seconded by Cllr Garth Craig that the minutes be approved.

Further to a suggestion from a previous meeting, the group agreed a tour of each meeting location was not required.

5) Confirmation of location and subject of public meeting

It was agreed all public meetings will commence at 7pm. All members agreed that the next public meeting will be held on Thursday 25th February 2016 in Annsborough Community Hall. Priscilla explained that the agenda will be generic for all the DEA Fora. She explained that the agenda is not yet finalised but will include a presentation from NICVA and PEACE IV.

All present agreed that the private meetings will be located around the district at held at 3pm and 4.30pm alternately. It was agreed that the private group will meet one hour prior to the public meetings. It was agreed to host the next three private meetings in the following venues:

-

- 1) Peter Morgan's Cottage, Finnis
- 2) Spa Primary School
- 3) Ballykinlar meeting room

ACTION: Priscilla to book venues for meetings

6) Co-ordinators Update

Priscilla advised members on the following: -

Youth and Future Talent Awards

Nominations have now opened for the Youth and Future Talent Awards which will be hosted in Canal Court Hotel, Newry on Tuesday 22nd March 2016. There are six award categories open for nominations. She encouraged all present to nominate people in their area to ensure they get the recognition they deserve.

Financial Assistance

Two rounds of financial assistance will roll out annually. DEA members to advise community groups of the release dates.

PCSP

A Stay Safe Online programme is currently being run for parents in Newry. NSPCC & O2 hope to run a similar programme near Downpatrick in March.

DEA Structure: Community, voluntary and business representatives will be recruited following the seven DEA meetings. Priscilla advised that we are required to recruit people who represent a network appointed to the DEA committee in the new financial year. Individuals must be

nominated to these groups by their own groups. Each representative will be required to represent the interests of all concerned groups from all sections of the community.

ACTION: Members to advise groups of stay safe online training

ACTION: Members to nominate people for Youth awards and advise groups of financial assistance grants

ACTION: Members to talk to groups about the DEA Forum and recruitment of members

7) Meeting Schedule

All agreed the meeting schedule.

ACTION: Priscilla to check meetings do not clash with anything in the master diary

8) TIDES Workshop

Priscilla advised she has pulled together all the issues raised from the action plan workshop into a table format and asked all members to review it and if there is anything that needs added to let her know by Thursday 21 January. She explained these issues will form part of the action plan which will be fluid and will be updated as meetings progress throughout the year. She emphasised DEA Forums do not have specific funding for groups and are not decision makers, they make recommendations which will be taken to Active Healthy Communities Committee.

ACTION: Members to review Action Plan and send amends to Priscilla by Thursday 21 January

9) Update from Agencies

PSNI

Karen Thomas stated there are some youth related anti-social behaviour issues in Castlewellan. More violent crimes are related to late night crowds leaving bars. Community confidence is low but crime can only be dealt with when reported to PSNI and reporting in this area is low. Visibility of PSNI in these areas is important. It is hoped 'Coffee with a Cop' in Castlewellan will happen in the next month. Also, the PSNI hope to carry out cycle patrols/quads in the forest park during the summer months.

NIHE

Bronagh Magorrian stated the HE have low reports of anti-social behaviour relating to the Castlewellan area. She highlighted that sometimes tenants may feel there is no point reporting issues as they feel nothing will be done. She emphasised tenants are encouraged to report ASB so NIHE can address it.

She highlighted tenants in Annsborough have been inconvenienced by flooding in recent months. Meetings have already been held to address this for the future. Floodline liaison has been encouraged. She stated that it might be a solution to provide sandbag containers in flood

prone areas. Piped gas has been installed very successfully in Annsborough, will be installed in other areas soon.

Reports of ASB in Dundrum, high level threats being made, related to bonfire issues. NIHE liaised with bonfire committee last year to improve the situation but feel that contact should be made even earlier this year. Furthermore, Dundrum has alcohol related ASB issues.

No NIHE issues in Drumaness, Spa or Ballyward at present.

Emerging Community Issues

No capital projects running at present but Rural Development Programme will be releasing funding to run from 2016 to 2020.

1) Capital Projects

Priscilla advised that she has liaised with Margaret Quinn and no capital projects at present in the area. Rural Development Programme will be released this year running from 2016 to 2020. She advised the following information is indicative and may be subject of change but wanted to give the members a flavour of funding available. She advised the following grants may be of interest to the community: -

Village Renewal Programme – The need must be identified through the village plans and delivered in partnership with Council and community. Priscilla advised there will be 10 grants of £5,000 available to upgrade existing village plans.

Business Funding – Micro businesses (<10 employees and turnover of <£100,000) - £25,000 available (match funding) aim is to support the creation of 55 new businesses for capital and marketing development. Furthermore, it is anticipated 20 grants of £35,000 will be available for existing businesses with the aim to supporting and growing e.g. develop new products.

Local Business Funding – (10-20 employees), £75,000 available to support and grow small businesses.

Technical Assistance Grants - £5,000 available

Rural Basic Services – 9 capital grants of £200,000 available to develop and upgrade community facilities

Programme to target children and young people – 3 grants of £30,000 available each for younger and older categories

Priscilla advised that where match funding is required groups can match from lottery funding but not from other European funding.

2) Health & Wellbeing

Cllr Burns advised 'Hotspot' cancer areas have emerged throughout the district, e.g Annsborough. More illness means more carers therefore higher unemployment figures for that area. Statistical analysis will confirm the areas affected. It is DEA responsibility to shape services for these areas. Ambulance provision in rural areas is scarce but statistical evidence of this is required before addressing the issue. PHA should have statistics on all the problems in each area, ie, cancer, mental health, obesity etc.

Safety

No PCSP programmes currently being delivered.

Annsborough's severe and recurrent flooding problems will have to be addressed by multi agencies, (Roads Service, Water Service, Forestry, Council, NIHE) at a later date to develop a strategy for the future. It was suggested that certain private landowners may also have to be approached about problems on their property. Flooding issues will be addressed at Council when the crisis is over.

Dundrum recently suffered a spate of burglaries but the issue has been resolved now.

Environment - No issues in this area

Economic Development - No issues raised.

PSNI enquired who will be dealing with the Centenary and Somme celebrations events. Priscilla advised that the grants available for has been carried out through the Council's programmes units and the lead officer is Sonya Burns.

ACTION SHEET- Slieve Croob District Electoral Area Meeting – 14th January 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/5/2016	DEA Coordinator Report	P. McAlinden provided an overview of Coordinator activity and highlighted relevant events locally.	<p>Members to advise groups of stay safe online training</p> <p>Members to nominate people for Youth awards and advise groups of financial assistance grants</p> <p>Members to talk to groups about the DEA Forum and recruitment of community/voluntary & business sector reps</p>
DEA/7/2016	DEA Meeting Schedule	Members discussed the revised schedule	P. McAlinden to check meetings do not clash in the Master Diary.
DEA//2016	Tides Workshop	Members reviewed information from the recent planning workshop	Members to review Action Plan and send amends to Priscilla by Thursday 21 January

Agenda Item:	
Report to:	Active and Healthy Communities
Subject:	DEA Public Meetings & Consultation on Nomination Process for Members
Date:	22 February 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Janine Hillen

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Launch of DEA Nomination Process to take place on Wednesday 9th March 2016 (subject to positive feedback from the community following consultation).**

1.0

Purpose & Background

Council agreed that DEA Fora Membership should include representatives from the community, voluntary and business sectors.

Each DEA Forum is seeking representation from 8 local networks.

Officers have been working with NICVA Sector Matters to develop a nomination process that is both robust and with a built in level of independent assessment.

Consultation on the proposed process has included:

- Discussion at 7 DEA Forum meetings
- Review with Council Equality Officer
- Review with Council Community Planning Assistant Director
- Review with Council HR Manager
- Review with member organisations of the Rural Development Advisory Group
- Review with Collaboration N.I.
- Approval by Council Marketing (re: branding)

Summary of feedback to date:

- Welcome input from independent community based organisation on the proposed process (NICVA Sector Matters)
- Ensure it is communicated that this is a nomination process for a DEA discussion forum, not a recruitment exercise
- Necessity of network representation at Fora level

	<ul style="list-style-type: none"> • Acknowledgement that currently networks do not exist within certain DEAs and this infrastructure would take time to develop • Nomination process to remain fluid so that newly formed networks can request representation at a DEA level • Desk based assessment of nominations is an adequate measure which will not put increased pressure on networks considering nomination • Community should be consulted at inaugural DEA Public Meetings • Elected Members and DEA Coordinators should have a role in discussion as to which networks should be represented at each DEA, following presentation by NICVA Sector Matters
2.0	<p>Recommendation</p> <p>Launch of DEA Nomination Process (as detailed in Appendix 1) to commence on 9th March 2016</p>
3.0	<p>Resource Implications</p> <p>Officer time NICVA Sector Matters</p>
4.0	<p>Appendices</p> <p>Appendix 1 – DEA Draft Nomination Process</p>



Newry, Mourne and Down District Council –

District Electoral Area Fora (DEA) Nomination Pack- March 2016

Completed Nomination Forms must be returned to our Community and voluntary sector recruitment partners Sector Matters no later than **4.00 pm on Friday 8th April 2016-TBC**



1. BACKGROUND TO DEA FORMATION

- The Local Government Act (NI) 2014 makes provision for the new duty of community planning on councils and their community planning partners.
- The Act provides the 'high level framework for the operation of community planning', and states that a district council must initiate, and having done so, maintain and facilitate a process known as community planning.
- District council to have a leadership role in the process and be supporting by their **community planning partners**.
- Objectives of local government reform include: *'bringing decision making closer to communities and citizens, creating a stronger and more effective local democracy, and improving service delivery by influencing place shaping and facilitating greater integration.'*
- Duty of community planning will require councils as lead partner to be responsible for making arrangements for community planning in their areas. They will work with statutory bodies and their communities to develop and implement a shared vision for promoting the well-being of an area, community cohesion and improving the quality of life of its citizens.
- *'Community planning is the key over-arching partnership framework helping to co-ordinate other initiatives and partnerships and where necessary, acting to rationalise and simplify a cluttered landscape. It has the ability to improve the connection between national priorities and those at regional, local and neighbourhood levels.'*
- Duty on councils: the council as lead partner for community planning is responsible for facilitating and managing the process including putting in place appropriate governance and management structures.
- Council must set up a *'strategic community planning partnership in collaboration with their partners'*
- The council should actively encourage local people and organisations to become involved in the community planning process, demonstrate the benefits of community planning, how it assists with delivering better outcomes for citizens and more efficient and effective service delivery, and report to them on progress
- Community planning partners were included in the 'The Local Government (Community Planning Partners) Order 2015 which names organisations that are required to participate in community planning: The Education and Library Board relevant to a council area; The Health and Social Care Trust relevant to

a council area; Public Health Agency; Health and Social Care Board; Police Service of Northern Ireland; Fire and Rescue Service; Northern Ireland Housing Executive; Invest Northern Ireland; and the Northern Ireland Tourist Board.

- Community planning partners are effectively “champions” for the process. They are responsible for demonstrating the benefits of collaborative approach of community planning, and how it assists with delivering better outcomes for citizens and more efficient and effective service delivery. Partners should also encourage local people and organisations to become involved in the community planning process, which will influence decisions on the direction and policy of local service providers with which they interact.
- The Voluntary and Community Sector is mentioned as part of the community (so should be consulted with as well as wider community in the production of the community plan and monitored by the public sector partners). The sector is framed as having a ‘crucial role’ to play in improving the quality of life for local communities and their ability to reach the ‘hard to reach’. *The Local government circular LG 28/15 – Statutory guidance for the operation of community planning states in Section 6.3:*

‘The Local Government Act (NI) 2014 requires the council and its community planning partners to seek the views of the community, encourage them to express their views and take their views into account in the community planning process. The community planning process includes the production and review of the community plan’

2. What will the DEA **Fora** look like?

- Council has agreed that the most effective way to meet its strategic objectives as outlined in the Community Plan is to implement a model of engagement, through the establishment of seven DEA Fora. The seven District Electoral Areas are: Crotlieve, Downpatrick, Newry, Rowallane, The Mourne, Slieve Croob and Slieve Guilion.
- DEA Fora will provide the mechanism for continuous engagement at a grass roots level, feed directly into operational Thematic Delivery Groups and input at a strategic level through the Community Planning partnership.
- It is proposed that Forum meetings are held bi-monthly.
- The effectiveness of the Fora is dependent on ensuring that the membership as far as reasonably possible reflects the views and opinions of the entire

community the body represents and yet at the same time safeguarding against the creation of an oversized unwieldy partnership that exhausts the resources of both key community/ voluntary, **business** and statutory partners.

- Forum membership includes:
 - Elected representatives for the defined geographical area
 - Up to eight community/voluntary/business sector personnel who will provide representation on behalf of key local networks
- In order to ensure consistency of approach and clear, defined leadership around the development and implementation of local action plans each DEA has elected both a Chair and Vice-Chair and Council should provide adequate staffing resource to facilitate progress.
- For this reason, it is proposed that:
 - The Chair of the DEA shall be an elected representative
 - The Vice Chair shall be an **elected representative**
 - Both positions should be rotated following a maximum 12 month term
 - Council will appoint a DEA Manager to oversee the operation of each Forum
 - Council will provide administrative support for each DEA Forum
 - Each Directorate within Council should ensure that there is Officer representation at each Forum meeting

The DEA Fora members will hold their positions on the fora from appointment until 2019.

3. WHAT ARE WE LOOKING FOR IN OUR FORA MEMBERS?

We are looking for a membership that reflects the views and opinions of the community it represents and ask that FORA members have a knowledge and experience in a minimum of 3 of the below subsectors and can demonstrate representation on behalf of **a local *network of groups**.

- **Advice Services**
- **Arts**
- **Carers**
- **Children and families**
- **Community Development**
- **Community Relations**
- **Community Safety**
- **Criminal Justice and Community Safety**
- **Disability**
- **Economic Development**
- **Education/training**

- Environment
- Equality
- Faith Based
- Health and wellbeing
- Housing and Homelessness
- Men
- Older People
- Poverty
- Race/Ethnicity
- Rural Development
- Sport/Recreation
- Sustainable Development
- Transport
- Urban Regeneration
- Women
- Young People

We want each of seven DEA Fora to have members who will represent as wide a range as possible of the above key themes which will be relevant to community planning.

Fora particularly welcome nominations from networks who can demonstrate specific representation on behalf of Section 75 groups. Section 75 requires Newry, Mourne and Down District Council, in carrying out our functions and duties, to have due regard to the need to promote equality of opportunity:

- between persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation
- between men and women generally
- between persons with a disability and persons without
- between persons with dependants and persons without.

* For the purposes of nomination to the Fora, Newry, Mourne and Down District Council define a 'network of groups' as a group of constituted organisations that have come together to form a network representing a wider body of beneficiaries within their district electoral area.

4. WHAT WILL NOMINEES DO?

INSERT Information co-ordinators have been circulating detailing main activities of fora.

Please note DEA fora members can nominate a named deputy who may attend meetings in their place on rare occasions where the nominated DEA member cannot attend.

All members of the DEA fora will be issued with a code of conduct and a terms of reference document- see _____ .

5. HOW TO NOMINATE?

We are looking for established community and voluntary **and business networks** to nominate suitable individuals to join the forum.

We have developed a nomination form for the nominating **network** to complete which highlights the sub sectors the **network** represents, the geographical area and details the nominated individual's experience in the community and voluntary **or business** sector.

Please note a network can nominate more than one individual if they wish to nominate for several DEA fora i.e. more than one geographical area. However only one nominated individual from any one network will be considered for each individual DEA fora.

6. ONGOING RECRUITMENT

Should a Fora member resign during their term, the original nominating **network** will be able to nominate another suitable individual to be co-opted onto the Fora subject to approval from Council for the remainder of the term.

Newry, Mourne and Down District Council are committed to building capacity of organisations to form new networks of groups to nominate DEA fora members. **DEA coordinators will assist with capacity building as required.**

If following the nomination process vacant positions remain on any DEA fora, **newly established networks interested in nominating to the Fora** may approach our recruitment partners Sector Matters for guidance on nominating part way through the term.

7. DEA APPOINTMENT TIMETABLE

Action	Timeframe
<ul style="list-style-type: none"> Information regarding DEA recruitment goes onto Council Website, Community NI website, NICVA website and into NICVA E-news mail shot 	<ul style="list-style-type: none"> 9th March 2016
<ul style="list-style-type: none"> Targeted mail shot to all NICVA members in the Newry, Mourne and Down geographical area encouraging networks to nominate 	<ul style="list-style-type: none"> 9th March 2016
<ul style="list-style-type: none"> Nominations close -all forms to Sector Matters by 4.00 pm 	<ul style="list-style-type: none"> Close of Nominations – Friday 8th April 2016-TBC
<ul style="list-style-type: none"> Assessment and appointment process- Council representatives along with independent Sector Matters Consultant assess the applications. 	<ul style="list-style-type: none"> Week beginning Monday 18th April 2016-TBC
<ul style="list-style-type: none"> All nominees informed of the outcome and public announcement of fora members 	<ul style="list-style-type: none"> Friday 6th May 2016-TBC

8. NOMINATIONS DEADLINE

The deadline for completed nomination forms is 4.00pm, Friday 8th April 2016

Your completed nomination form should be sent as follows:

Email: louise.foster@sectormatters.com

By Post:

**Sector Matters
61 Duncairn Gardens
Belfast, BT15 2GB**

Sector Matters cannot accept incomplete nomination forms or nomination forms received after the closing deadline

Please note that 1st class mail does not guarantee next day delivery. It is the responsibility of the nominating organisation to ensure that sufficient postage has been paid, normally a large letter stamp, to return the form to Sector Matters

Contact Details

If you have any queries regarding the nomination process, please contact: by e-mail louise.foster@sectormatters.com or telephone **028 9087 5015**

NOMINATION FORM

We nominate the following for consideration as a voluntary and community/business sector representative to the District Electoral Area Fora (DEA)

Name:

Contact address:
.....
.....

Tel no
(Work): **(Mobile):**

Email:

Network with which the nominee is connected:
.....

Name of nominating network:

Signed on behalf of nominating network:

Address:
...
.....
.....

Tel no:

Email: ...

Signature of nominee:

Please indicate the sub sector(s) most relevant to your network (tick a maximum of 3);

Advice Services	<input type="checkbox"/>	Men	<input type="checkbox"/>
Arts	<input type="checkbox"/>	Older People	<input type="checkbox"/>
Carers	<input type="checkbox"/>	Poverty	<input type="checkbox"/>
Children and families	<input type="checkbox"/>	Race/Ethnicity	<input type="checkbox"/>
Community Development	<input type="checkbox"/>	Rural Development	<input type="checkbox"/>
Community Relations	<input type="checkbox"/>	Sport/Recreation	<input type="checkbox"/>
Community Safety	<input type="checkbox"/>	Sustainable Development	<input type="checkbox"/>
Criminal Justice and Community Safety	<input type="checkbox"/>	Transport	<input type="checkbox"/>
Disability	<input type="checkbox"/>	Urban Regeneration	<input type="checkbox"/>
Economic Development	<input type="checkbox"/>	Women	<input type="checkbox"/>
Environment	<input type="checkbox"/>	Young People	<input type="checkbox"/>
Education/training	<input type="checkbox"/>	Other (please specify)	<input type="checkbox"/>
Equality	<input type="checkbox"/>		
Faith Based	<input type="checkbox"/>		
Health and wellbeing	<input type="checkbox"/>		
Housing and Homelessness	<input type="checkbox"/>		
	<input type="checkbox"/>		

Please indicate the geographical areas where your network operates and the DEA for you are nominating for;

.....

.....

.....

Please provide a description (150-250 words for each section detailed below) of your nominee, outlining:

- (1) The nominee's experience of their chosen sub-sectors

- (2) How the nominee will gather views from your network to be disseminated back to the Fora

Please return this nomination form by **Friday 8th April 2016-TBC**
to:

Sector Matters
61 Duncairn Gardens
Belfast, BT15 2GB

Tel: 028 9087 5015

Email: louise.foster@sectormatters.com

Report to:	Active and Healthy Communities
Subject:	Proposed Lease of Carnbane Playing Fields to the Carnbane League
Date:	22 February 2016
Reporting Officer:	Roland Moore
Contact Officer:	Mrs Carmel McKenna

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- To proceed with the Newry and Mourne Legacy Council's decision to seek legal advice on the potential leasing of the land purchased in 2008/09 at Carnbane Playing Fields, Tandragee Road, Newry to the Carnbane League Committee on a 21 year lease.

1.0

Purpose & Background

Newry and Mourne Legacy Council purchased approximately 6.5 acres of land in 2008/09 from the SELB in order to lease this site on a 21 year term to the Carnbane League. The Council inherited a licence Agreement between the SELB & the Carnbane League when we acquired the land. In the same year the legacy Council agreed to the lease conditions for the 21 year term.

The Carnbane League raised concerns regarding the safety of the site and were not in a position to sign the lease. The concerns being that there were no off-road parking facilities or security fencing around the perimeter of the land.

In 2010 Legacy Council entered into a Licence Agreement with the League based largely on the terms and conditions of the SELB Licence. The Carnbane League has remained the Licensee and continues to pay an annual licence fee. During this time, in 2012, the Legacy Council developed 2 car parking areas within the confines of the land to be leased.

During 2014 the Newry and Mourne Legacy Council had several meetings with the Carnbane League and an interested third party with regard to agreeing the conditions of the lease. However, a joint lease agreement could not be met and the League accepted Council's recommendations to draft a Business Plan to be forwarded to the DOE in order to lease the site to the league as per the original actions from 2008/09.

	<p>In January 2015, the Newry and Mourne District Council's District Development Committee requested that legal advice should be obtained in order to safeguard the Council proceeding with this lease to the League.</p> <p>Key Issues Council to seek legal advice in relation to moving forward with the lease to the Carbane League as per the agreement in 2009.</p> <p>Whether Council will be required to draw up a Business Case to be forwarded to the DOE for a 21 year Nil Premium Lease to the Carbane League.</p> <p>The proposed lease will transfer all maintenance responsibilities for this land to the Lessee, which will be a saving to Council of approximately £8,160 per annum.</p> <p>There will be a need for the Lessee to provide a 5 year Development Plan to include sports development, upgrade of the site and a maintenance plan.</p>
2.0	<p>Recommendation</p> <p>To seek legal advice on the Newry & Mourne Council's decision to lease the land to the Carbane League.</p>
3.0	<p>Resource Implications</p> <p>Legal professional fees</p>
4.0	<p>Appendices</p> <p>Appendix 1 - Map of land</p>



<p>Land: Carnbane Playing Fields Tandragee Road</p>	<p>Drawing Title: Siteplan</p>	<p>Scale: 1:1250</p>	
<p>Council reference no.: R/S 233</p>	<p>Drawing no.: NM411-G-1-00</p>	<p>Drawn by : GMcV</p>	<p>Date : 30.04.14</p>

Report to:	Active and Healthy Communities
Subject:	Castlewellan, Bann Road Pitch
Date:	22 February 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Michael Lipsett

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Officers to meet with both interested parties to see if a partnership could be formed to ensure the future development of the upper pitch of the Bann Road, Playing Fields, Castlewellan**

1.0	<p>Purpose & Background</p> <p>The council has received letters from St Malachy's GAC and Castlewellan Town Football Club, both clubs are expressing a separate interest in the future development of the upper pitch at Bann Road Playing Fields. Castlewellan GAC has requested that the council grants them a long term lease of this facility and Castlewellan Town FC has stated that as the principal users of this pitch over the last 5 years that they would not be in favour of any proposed leasing arrangement which would give exclusive use to any other organisation.</p> <p>Both clubs have expressed an interest in upgrading the pitch to 4G standard with floodlighting.</p>
2.0	<p>Recommendation</p> <p>Officers to meet with both interested parties to see if a partnership could be formed to ensure the future development of the upper pitch of the Bann Road, Playing Fields, Castlewellan</p>
3.0	<p>Resource Implications</p> <p>No request has been made for funding from the council at this stage.</p>
4.0	<p>Appendices</p> <p>Appendix 1 – Letter from St Malachy's GAC, Castlewellan Appendix 2 – Letter from Castlewellan Town</p>

CLG Naomh Maolmhoig Caislean A Mhuilinn An Duin

St. Malachy's GAC Castlewellaan Co.Down



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Mr Michael Lipsett
Director of Recreation Services
Newry, Mourne & Down District Council

Date : 26th January 2016

Kevin Sweeney,
Chairman Castlewellaan GAC
21 Circular Road,
Castlewellaan,
Co.Down BT319ED

Mobile : 07747803804

Re- Long Term Lease on the Gaelic Pitch at the Bann Rd. Castlewellaan

A Chara Michael,

Further to our recent meeting with yourself and Patrick Green in Downpatrick on 18-1-16 the Executive Committee of the above club (St.Malachy's GAC Castlewellaan) would ask the Newry, Mourne & Down District Council to give due consideration to the following.

(i) On 1-7-13 we submitted a formal application to the then Clerk and Chief Executive of Down District Council John Dumigan to secure a long term lease on the Gaelic Pitch at the Bann Rd. playing fields Castlewellaan in line with the lease secured by the local soccer club for the adjacent soccer pitch.

(ii) We received a response from John Dumigan on 8-8-13 and I quote the relevant paragraph :

“ I note also your request to obtain a long-term lease on the gaelic pitch at Bann Road. That matter has been referred to our Legal Department and to Michael Lipsett, Director of Recreation Services, who will be in touch with you in due course.”

(iii) Unfortunately a lot of time has lapsed since and little progress has been made leaving Castlewellaan GAC totally frustrated given that we provided your office with a letter of agreement towards the soccer club being awarded a long term lease for the soccer pitch at the Bann Rd. playing fields on the understanding that Castlewellaan GAC would be awarded similar status with the adjacent Gaelic pitch and the soccer club would honour and reciprocate agreement.

(iv) St. Malachy's GAC Castlewellaan is the largest integrated sporting organisation in the area with almost 500 members catering for 26 teams in 4 different sports (mens football – hurling – ladies football – camogie) and currently provide all Gaelic playing facilities available in the Castlewellaan area which has resulted in a huge financial drain on the clubs resources.

St. Malachy's GAC Castlewellaan would like once again to take this opportunity to renew our formal application to Newry,Mourne & Down District Council for a Long-Term Lease of the council owned Gaelic playing field at Bann Rd. Castlewellaan, similar to that which has been awarded to the local soccer club.

When successful with our request for this long-term lease our intentions would be, with the support of Down County GAA Board – Down Camogie Board – Down Ladies Football Board – Local Secondary schools –Local Primary schools to seek a cocktail of capital funding to develop the pitch to 4G standard fully floodlit, and make it available to all these groups all year round.

We appeal to your good office in the interest of the further development of Gaelic Games in the Castlewellaan area and the provision of these much needed necessary additional facilities, implore Newry, Mourne & Down District Council to give serious consideration to or formal request for a **Long Term Lease**.

We attach letters of support from interested groups towards the development of such a facility.

Is mise,

Caoimhin Mac Suibhne

Kevin Sweeney (Chairman Castlewellaan GAC)



An Dún

**CUMANN LÚTHCHLEAS GAEL
COISTE CHONTAE AN DÚIN**

To Whom it May Concern,

Down GAA wish to place on record our support of St Malachy's GAC Castlewellaan in seeking a long term lease on the Gaelic pitch facilities at the Bann Road in Castlewellaan.

Castlewellaan GAC are one of our most progressive Clubs and cater for all codes of our games in Football, Hurling and Camogie. This provides activity for young people in the area from the age of 6 to adult. In addition, off the field the Club caters for members of all ages with a variety of activities.

We in Down GAA have also been grateful to have had the use of the facilities associated with Castlewellaan GAC as we try to cater again for County squads from age 14 to adult. Facilities as always are very hard to come by and we rely on the support of Clubs like Castlewellaan to allow us to use pitches and changing rooms as we seek to develop talent on an all County basis. Logistically the location of the GAA pitches at the Bann Road is an excellent venue for bringing people together from across the County.

I would ask you on behalf of Down GAA to look favourably on the request for a long term lease by Castlewellaan GAC and assure you that by doing so you will be making a valuable contribution to the life of a community.

Yours sincerely,

Seán Óg McAteer
Rúnaí





Ms Moira I
 Down Ladies Se
 12 Annsborou
 Castl
 C
 BT

Dear _Sir/Madam,_____

RE: ___Lease of Dublin Road Pitch_____

Down Ladies would like to place on record their support of Castlewellan GAC being granted a term lease of the Gaelic Field at the Bann Road complex.

Castlewellan GAC has always been one of those clubs that we rely on when seeking facilities for our teams. Despite the mammoth number of teams that we know they cater for across all counties they have always sought to support us and in doing so have given us the opportunity to develop and prepare our County teams which has accumulated in us most recently achieving All-Ireland success.

Whilst we cater for development squads from U-13 ages to senior we are proud to be the beneficiaries of the magnificent work Castlewellan GAC does with girls from U-6 to senior. This has been of enormous benefit to the Castlewellan area and the addition of their sought after facilities can but be good for the whole Castlewellan community and Gaelic games within Down.

Is Míse

Moira Hawkins

Down Ladies Secretary

St. Malachy's High School



Our Ref OON/BC
22nd January 2016

Principal: Mrs O. O'Neill B.Sc. (Hons) PGCE PQH (NI)

FAO Kevin Sweeney, Chairman, Castlewellan GAC

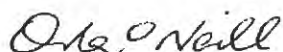
A Chaoimhín, a chara, Kevin,

RE: Application for long-term lease at Bann Road Playing Fields, Castlewellan

On behalf of St. Malachy's High School community, I wish to endorse the tremendous work that you do as a club to support the promotion and organisation of Gaelic Games in Castlewellan. As a school we thank you for your continued support for our many teams that compete at all levels and look forward to continuing to work with you in developing the skills and talents of our young people.

Your application for a long-term lease at the Bann Road, if successful, will enable us all to work together to further enhance and enrich the experience for the many hundreds of young players who avail of the facilities. St Malachy's fully back Castlewellan GAC in your bid and look forward to availing of the wonderful facilities for years to come.

le deá-ghuí



Mrs Orla O'Neill
Principal



Castlewellan Town FC

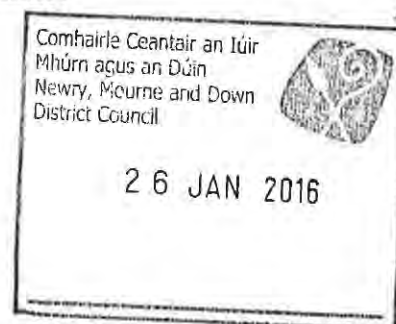
Club Secretary: John Burns | 31 Circular Road | Castlewellan | Co Down | BT31 9ED



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Mr Liam Hannaway – Chief Executive &
 Mr Michael Lipsett – Director of Active & Healthy Communities
 Newry, Mourne & Down Council
 Downshire Civic Centre
 Ardglass Road
 Downpatrick
 BT30 6GQ

20/01/16



*Place on AHC
 agenda and
 send following
 response.
 bill found
 1 with
 30/1/16*

Dear Liam & Michael,

It has been brought to our attention that Council have received an expression of interest for a sports club wishing to long term lease the top football pitch located at the Bann Road playing fields Castlewellan.

As you will be aware, Castlewellan Town FC uses this pitch on a very regular basis. It is our home pitch registered for both our 2nds and 3rds teams respectively, in the Newcastle League. It is also used by our club for juvenile football by our Under15's and Under17s in the Downpatrick Youth Football League. Additionally, we host the cross community Peter Corrigan Memorial Tournament on this pitch, and have done for over twenty years.

It is more than fair to say that Castlewellan Town Football Club is the principle user of this facility. In fact, we have paid for **86%** of all bookings on this pitch over the last 5yrs, at a cost to the club of over £10,000. Evidence of these facts, including a sport by sport breakdown has been supplied along with this letter.

We therefore would not be in favour of Council leasing the facility to any other organisation, and making a multitude of our teams and events homeless.

Castlewellan Town Football Club is permanently committed to both this pitch and to the Bann Road site as a whole. As you will be aware, we have recently developed the lower pitch at a cost of over £200,000. We have signed up to a long term lease with the council and have created a fully fenced off, first class playing surface, which is the envy of every club in the district.

The club has also developed plans for a new changing facility, within their fenced off area if, when completed will have significant capacity to service both the upper and lower pitches and will also be able to cater for various sports including Football, Rugby and GAA. This development is the focus of the club, because the council changing facilities are not up to the minimum standards of the Amateur League, and we will lose our status if we won't proceed.

We have designed this facility with the view that the top multisport pitch would remain, and that our changing facilities would be able to cater for all the diverse range of groups who may want to use it. It will also eliminate the need for council to invest in the new changing rooms themselves at a saving to the ratepayer.

President: Patrick Corrigan | Chairman: David Hutchman | Vice Chairman: Paul Corrigan
 Secretary: John Burns | Treasurer: Ann Burns | Public Relations Officer: Nial Toner

www.castlewellantownfc.com

E: info@castlewellantownfc.com

Twitter: @castlewellanfc



Castlewellan Town FC



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Club Secretary: John Burns | 31 Circular Road | Castlewellan | Co Down | BT31 9ED

We are a very proactive and forward thinking club, and wish nothing but the best for all sports clubs in our area. With these sentiments in mind we would make an open offer to Council that if partnership collaboration could be reached, between a number of interested clubs, with a view to developing a full sized floodlight 4G pitch, Castlewellan Town Football Club will put their full support behind it.

The Clubs committee read with interest the debacle over the siting of a potential new leisure facility in Newcastle. Firm, public commitments were made by both Councillors and senior management that if the new facility were to be sited on Donard Park, that council would relocate Newcastle Town FC 2^{nds} on a new 4G pitch within the town boundary (this is evidenced within the Down District Councils Recreational Minutes). Can you confirm that the same principles would apply to our club? Will any new pitch be inclusive of changing facilities?

Please except this letter, as receipt of our objection to leasing the top pitch to any organisation, and please also review your own booking figures before presenting to council. We would also request both pieces of information be circulated to councillors before that make any decision.

We look forward to hearing from you.

Yours in sport

David Hutchman
Chairman – Castlewellan Town FC

BANN ROAD PITCHES, CASTLEWELLAN - USAGE FIGURES

CLUB	NUMBER OF USAGES PER YEAR				
	2011	2012	2013	2014	2015
Castlewellan FC	44	42	36	30	38
St Malachy's High School, Cw	4	5	4	1	2
Down Camogie Board	6	1	1	0	0
Down Co Board Gaelic	1	0	0	0	0
DDC Soccer Funweek	5	0	0	0	0
Belfast Harlequins Rugby Club	2	0	0	0	0
Down Youth Football League	8	25	15	9	17
Aughlisnafin Primary School	0	1	0	0	0
Ballyvange FC	0	1	0	0	0
Newcastle FC	0	2	1	0	0
Down Ladies Board	0	0	1	0	0
Kilcoo GAC	0	0	1	0	0
Tollymore FC	0	0	1	0	0
Maghera FC	0	0	1	0	0
Dundrum GAC	0	0	0	0	1

BANN ROAD PITCHES, CASTLEWELLAN - USAGE FIGURES

CLUB	NUMBER OF USAGES PER YEAR				
	2011	2012	2013	2014	2015
Castlewellaan FC Senior football	44	42	36	30	38
St Malachy's High School, Cw	4	5	4	1	2
Down Camogie Board	6	1	1	0	0
Down Co Board Gaelic	1	0	0	0	0
DDC Soccer Funweek	5	0	0	0	0
Belfast Harlequins Rugby Club	2	0	0	0	0
Castlewellaan FC Juniors (<i>Booked through Down Youth Football League</i>)	8	25	15	9	17
Aughlisnafin Primary School	0	1	0	0	0
Ballyvange FC	0	1	0	0	0
Newcastle FC	0	2	1	0	0
Down Ladies Board	0	0	1	0	0
Kilcoo GAC	0	0	1	0	0
Tollymore FC	0	0	1	0	0
Maghera FC	0	0	1	0	0
Dundrum GAC	0	0	0	0	1

Breakdown	2011	2012	2013	2014	2015
Castlewellaan FC -Snr & Jnr	75%	87%	84%	98%	95%
Soccer	90%	97%	95%	100%	98%
GAA	10%	1%	5%	None	2%
Rugby	3%	None	None	None	None
Other - School Sports Day	None	1%	None	None	None

Castlewellaan Town FC have paid for 86% of all bookings on this pitch over the past 5yrs!