



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

January 19th, 2018

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 22nd January 2018 at 6:00 pm in Commedagh Room, Downshire Civic Centre.**

Chair: Cllr W Walker

Vice: Cllr D Taylor

Members:

Cllr T Andrews Cllr P Brown

Cllr S Burns Cllr S Doran

Cllr C Enright Cllr G Fitzpatrick

Cllr V Harte Cllr L Kimmins

Cllr K Loughran Cllr A McMurray

Cllr B Ó'Muirí Cllr B Quinn

Cllr J Trainor

Agenda

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Invitees

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Mrs Marie Ward	marie.ward@nmandd.org
Mr Adam Wilkinson	adam.wilkinson@nmandd.org

ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/117/2016	Indoor Leisure Business Plan	<p>It was agreed to approve as follows as per Report dated 19 September 2016 regarding Indoor Leisure Business Plan Update: The Council to progress the recommendations set out in the Report, specifically Table 3 (as per Appendix A), and engage assistance where necessary, in order to achieve this plan by the end of 2020/21 financial year, specifically:</p> <ul style="list-style-type: none"> • ICT – immediate review, enhancement and implementation of modern infrastructure by end of 2016/17 to support Business Plan objectives and reporting. • Marketing and Branding – immediate development and implementation of a strategy to include sub brand, transparent customer journey, staff training and recruitment of additional resource by end of 2016/17. • Pricing – review and simplification of structure with presentation of proposals for Committee decision by end of 2016/17. • Programme and Resource – develop clear linkages with other departments, specifically 	R Moore	<p>ICT – Phase 1 complete April 17, Phase 2 In progress</p> <p>Marketing and Branding – in progress</p> <p>Pricing – complete Feb 17</p> <p>Programme and resource – in progress</p> <p>Additional income opportunities – in progress</p>	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/169/2016		<p>Sports Development, to begin to increase participation and programmes on offer with additional 2 Officers resource as identified, recruited by end of 2016/17.</p> <ul style="list-style-type: none"> Additional income opportunities – develop proposals for consideration for facility enhancements for use of low occupancy space and specifically Kilkeel Leisure Centre Fitness Suite Space by end of 2017/18. 			
AHC/56/2017	Creche Space Operating Model for Newry Leisure Centre – Phase 2	<p>It was agreed to accept the officer's recommendation not to proceed with making arrangements to operate a drop-in baby minding service and research alternate operating models and use for the space and bring a report back to Committee at a later date detailing proposed options for consideration.</p> <p>AHC/38/2017 - Presentation – ORNI</p> <p>It was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.</p>	R Moore	In progress	N
AHC/57/2017	Community Trails SLA with Outdoor	<p>As above, it was agreed to proceed to develop an SLA with</p>	C Haughey	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Recreation	ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.			
AHC/63/2017	Expression of Interest Regards Leasing Council Land	It was agreed to approve the public adverts for the Expression of Interest in line with NMDDC lease/sale policy and to approve the officer's recommendation. It was agreed that any submissions would be evaluated by the Administration Department to ensure their business case sets out how sports clubs would deliver on the rights of all existing users.	C Haughey	In progress	N
AHC/120/2017	South Armagh/South Down Peace Centre	Approval to submit an application for full planning permission to progress the application	J McCabe	Ongoing	N
AHC/121/2017	Cullyhanna Community Centre	Approval for replacement flooring in the main hall of Cullyhanna Community Centre at a cost of approx. £11,000.	T McDonald/J McCann	Ongoing	N
AHC/147/2017	Request to match fund an invasive species eradication programme in Daisy Hill Wood using existing resources	It was agreed to agree to match fund an invasive species eradication programme at Daisy Hill wood using existing resources.	S McEldowney	To be progressed by the Biodiversity Officer Maternity Cover when appointed.	N
AHC/159/2017	Community Hub for	It was agreed to convene	J Hillen	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/161/2017	Warrenpoint Options for Extended Opening Times within Community Centres	meetings with agencies to update on progress and reaffirm support for the Warrenpoint Community Hub initiative. It was agreed to: <ul style="list-style-type: none"> Undertake further research through customer surveys at each of the facilities concerned to determine the level of interest in increasing opening hours of community centres on a Saturday and Sunday; Bring back a report with all implications as detailed in the recommendations and to be reviewed as part of the 2018/19 rates estimates process. 	J Hillen	Ongoing	N
AHC/181/2017	Photovoltaic Installation at new Down Leisure Centre	It was agreed that Council accept option B as recommended in the report to request for costings to include 40kWp of Photovoltaic Panels to Leisure Centre contract with these costings being assessed for value for money and investigate the possibility of installing additional panels to power heat pumps.	C Mussen	Ongoing – will report back when costings have been received.	N

ACTION SHEET ARISING FROM AHC MEETING HELD ON 18 DECEMBER 2017

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/189/2017	Chairperson's Remarks	It was agreed that a letter of condolence be sent to the family of Mr Paul Straney.	M Lipsett	Actioned	Y
AHC/194/2017	Peace IV Local Action Plan	It was agreed to agree the recommendations of the Peace IV Partnership.	J McCabe	Actioned	Y
AHC/195/2017	Financial Assistance	It was agreed to: <ul style="list-style-type: none"> Open Financial Call 1 in January 2018 to include revenue programmes, potential minor capital budget and ERT projects as recommended by ERT. Implement the financial assistance review recommendations to include a revision of the application form and scoring. Deliver information workshops to communities on the open financial call. It was also agreed that officers work with successful groups who had not reached the funding threshold to investigate other sources of funding for their programmes. 	J McCabe	Ongoing	N
AHC/196/2017	DEA Fora - Update	It was agreed to approve the	D Brannigan	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>actions outlined in the action sheets from the DEA Forum meetings:</p> <ul style="list-style-type: none"> Rowallane DEA Forum Private Meeting held on the 11 October 2017; Mournes DEA Forum Private Meeting held on the 25 October 2017; Crotlieve DEA Forum Private Meeting held on the 9 November 2017; Slieve Gullion DEA Forum Private Meeting held on the 14 November 2017; Newry DEA Forum Private Meeting held on the 23 November 2017. 			
AHC/197/2017	Strengthening the Links between DEA Fora and Community Planning	<p>It was agreed to note the recommendations agreed at the Community Planning Strategic Partnership Board's Meeting on Tuesday 24 October 2017 and to:</p> <ul style="list-style-type: none"> Allocate an operational budget of £10,000 for each DEA Coordinator to help them undertake actions, and respond to issues, in their respective DEA. Allocate a budget of £2,000 per DEA to develop and enhance communication. Allocate a budget of £2,000 	D Brannigan	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>per DEA to support capacity building initiatives.</p> <ul style="list-style-type: none"> Approve the revised Terms of Reference & Operating Protocol for the DEA Fora. 			
AHC/198/2017	Additional Funding from DfC for Frontline Advice Services	It was agreed to award the additional DfC funding of £14,460.57 to Citizens Advice Newry, Mourne and Down.	D Brannigan	Actioned	Y
AHC/199/2017	Vacant Crèche Space at Newry Leisure Centre	It was agreed to commence expression of interest process for vacant drop-in baby minding area at Newry Leisure Centre	K Gordon	To be implemented	Y
AHC/200/2017	Options for Extended Opening Times within Indoor Leisure	<p>It was agreed to:</p> <ul style="list-style-type: none"> Continue to open DLC and NLC in line with previously approved opening hours and monitor usage over the next 6-12 months to determine level of interest from members of the public; Continue to monitor staff and customer feedback from Ballymote, Kilkeel and Newcastle to facilitate any future reviews; Maintain current opening arrangements at Ballymote, Kilkeel and Newcastle and to promote the availability of additional Sunday morning opening at the Newry and 	K Gordon	To be implemented	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Downpatrick centres;</p> <ul style="list-style-type: none"> Present further paper to Committee in October-December 2018 to determine success of Sunday opening hours at DLC and NLC to influence future decision on remaining facilities at Ballymote, Kilkeel and Newcastle. 			
AHC/201/2017	Warrenpoint Tennis Club	It was agreed to enter into a 3 year lease agreement at a rental of £120 per annum (as assessed by LPS) subject to completion of all legal formalities in order to regularise the situation and in light of the Assets Management Review.	C Haughey	To be implemented	Y
AHC/202/2017	Licence Request for a Booking at Newry Leisure Centre	It was agreed to proceed with licence request for a booking at Newry Leisure Centre.	K Gordon	To be implemented	Y
AHC/203/2017	Response NI Climate Change Adaptation Programme 2019-2024	It was agreed to note the report and to submit the response as outlined in the report. It was also agreed to invite Sustainable NI to present to the Committee at a future date.	S McEldowney	Ongoing	N
AHC/204/2017	Request from Age	It was agreed that the Council	L O'Reilly	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Sector Platform to host Pensioners Parliament	hosts and facilities a local sitting of the Pensioners Parliament			
AHC/205/2017	Appointment of Public Analysts	<p>It was agreed to formally appoint the following public analysts to provide services to NMDDC:</p> <p>Ronald Anthony Ennion BSc, MChemA, CChem, FRSC, MIFST Watney Elizabeth Moran MSc, MChemA, CChem, FRSC Duncan Kenelm Arthur BSc, MChemA, CChem, MRSC Nigel Kenneth Payne MSc, MChemA, CChem, MRSC Joanne Hubbard BSc, MChemA, CChem, MRSC Kevin Wardle MSc, MChemA, CChem, MRSC Lilian Emma Jane Downie MChem, MChemA, CChem, MRSC</p>	S Murphy	Actioned	Y

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 nd January 2018
Subject:	Community Centre Effectiveness Review
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Julie McCann Head of Community Services, Facilities & Events

Decisions required:

Request for Committee to:

- Approve recommendations contained within Newry, Mourne & Down District Council, Audit of Community Centre Facility Effectiveness (Appendix 1)
- Approve increased Service Level Agreement for County, Down Rural Community Network to assist in the roll out of Review Recommendations (particularly those in rural DEAs) and work with local groups to access funding (e.g. Rural Development Programme) which will support the development of community centre provision across the District.

1.0	Purpose and Background:
1.1	<p>AHC Committee agreed to:</p> <p><i>'carry out a holistic review of allocations, including an audit of facility effectiveness. Initiate a consultation exercise with DEA Fora and with facilities currently funded and for DEA Coordinators to liaise on an individual basis and build capacity with centre representatives who have been in receipt of council support for a considerable time from legacy Councils'</i></p> <p>Terms of Reference for each of the four phases of the 'review' were presented and ratified to AHC from April 2016 onwards.</p> <p>This report details overarching recommendations and progression routes; a substantial amount of raw data has also been collated as part of the review and can be made available on request.</p>
2.0	Key issues:
2.1	<p>Include:</p> <ul style="list-style-type: none"> • Inequitable spread of community centre provision/support across the District • Legacy agreements have been in place for number of years and will require a period of transition • Health & Safety as well as Equality/Rural considerations require a new operational approach • Community volunteers require sustainable and defined support

	<p>mechanisms in place</p> <ul style="list-style-type: none"> • Systems require upgrading to explore electronic data management • Council agreements should be revised to ensure equality of opportunity for communities wishing to draw down support.
3.0	<p>Recommendations: Request for Committee to:</p> <ul style="list-style-type: none"> • Approve recommendations contained within Newry, Mourne & Down District Council, Audit of Community Centre Facility Effectiveness (Appendix 1) • Approve increased Service Level Agreement for County, Down Rural Community Network to assist in the roll out of Review Recommendations (particularly those in rural DEAs) and work with local groups to access funding (e.g. Rural Development Programme) which will assist in the development of community centre provision across the District.
3.1	
4.0	<p>Resource implications Increase of £49,200 to the Community Engagement budget which would be included for consideration in the 2018/19 estimates process.</p>
5.0	<p>Equality and good relations implications: The outcome of equality screening is that the proposal not be subject to an equality impact assessment (with no mitigating measures required).</p>
5.1	All centres will be reviewed using the same assessment tools.
6.0	Appendices
	<p>Report on Findings Audit of Effectiveness Report (Dec 17) Appendix 1: Location of Centres by DEA Appendix 2: Community Centre Costs and Usage</p>

Newry Mourne & Down District Council Audit of Community Centre Facility Effectiveness

Report on findings from Study

December 2017



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Appendix 17

Executive Summary

Newry Mourne and Down District Council acknowledged the need to conduct a comprehensive review on how they currently support community centres/facilities across the entire District in order to ensure future support could be distributed more equitably. County Down Rural Community Network along with the Confederation of Community Groups were commissioned to undertake this review on behalf of the Council.

The first part of the review identified the number of supported community facilities throughout the District, mapping the provision to determine areas with concentrated or lack of supported facilities. The types of facilities were classified into four phases as follows:

- Phase 1 Centres – Centres owned by the Council by managed by a volunteer management committed, financed by Council under a Facilities Management Agreement;
- Phase 2 Centres – Centres owned and managed by Community Groups who receive financial assistance from Council under a Service Level Agreement;
- Phase 3 Centres – Community owned and managed Centres who do not receive any financial assistance for running costs from Council;
- Phase 4 Centres – Council owned and 100% managed and financed centres.

The following table identifies the number of supported facilities under each phase within each DEA.

DEA	Phase 1	Phase 2	Phase 4	Total for each DEA
Crotlieve	3	2	0	5
Downpatrick	0	6	0	6
Mournes	3	2	0	5
Newry	5	0	0	5
Rowallane	0	1	3	4
Slieve Croob	0	1	1	2
Slieve Gullion	5	2	3	10
Total by Phase	16	14	7	

The mapping exercise identified a disparity in provision across the District with a higher concentration in some DEA's compared to others.

CDRCN staff undertook face to face meetings with staff and volunteers from each of the 50 identified centres to gather relevant information via approved questionnaires. The information gathered was analysed and put forward into recommendations and considerations to Council to ensure its continues to support community facilities across the District in a equitable and sustainable manner in future years.

The main findings, recommendations and considerations for Council, concluding from the review are:

- **Support for Groups Managing Council owned Centres (16 No.)**
 - **Findings** – Volunteer committees provide invaluable support to Council by managing the Centres –
 - Relationships and communication is generally good but could be improved.
 - Some centres benefit more than others from Council resources
 - Volunteers are responsible for undertaking a range of regular health and safety checks - pressure on volunteers and possibly expose Council to risks
 - **Recommendations & Considerations**
 - Consider implementing yearly one to one meetings with the voluntary committees
 - Council resources should be shared more equitably between all the 16 Centres
 - Investigate ways to help remove the burden on volunteers regarding H&S compliance

- **Capacity Building Programme**
 - **Findings** – Volunteer management committees continually required ongoing support to ensure their skills are relevant and up to date. Over the years committee members change which can result in the change of the skills base of the committee.
 - **Recommendations & Considerations** - Recommendation that a programme of Capacity building training and development be established for voluntary management committees which will help enhance and develop their skills base, maximising effectiveness of volunteers

- **Centre Opening Hours**
 - **Findings** – Currently there is a disparity between the opening hours of Council owned centres with legacy Down centres opening at weekends in contrast to legacy Newry centres which operate weekdays only. The result of this is that Council are not providing the same level of service across the District
 - **Recommendations & Considerations** – it is recommended that Council investigate possible ways to ensure alignment of services through all Centres across the District

- **Submission of Static Information to Council**
 - **Findings** – Groups are concerned with the requirement to supply various departments of the council with the same static information
 - **Recommendations and Considerations** – Council should consider the implementation of a database in which information received from

community groups can be kept in a single location and shared between departments

- **Booking Systems**

- **Findings** – Most Council owned centres operate a manual booking system. While this system generally is sufficient there remains room for improvement to ensure systems are up to date and of adequate standard
- **Recommendations & Considerations** - It is recommended that Council investigates the development of an electronic booking system for all council owned centres – this would allow staff to view, update and amend bookings as required and would also enable members of the public to view and book facilities online

- **Acknowledge success of groups and volunteer effort**

- **Findings** – An enormous amount of volunteer hours are being dedicated to ensure communities across the district have access to affordable, fit for purpose community facilities, from which a vast array of activities can take place. Council remains extremely supportive and appreciative of this effort shown by all volunteers
- **Recommendations and Considerations**- Consideration should be given to Council hosting a yearly Celebration event to acknowledge and recognise the tremendous effort shown by volunteers across all centres

Newry Mourne and Down Council has acknowledged that it needs to review how its supports community facilities to ensure an equitable service is available across the District. The recommendations and considerations within this review will help to ensure all communities have access to facilities which will continue to meet their needs both now and in the future.

In order to implement and develop these recommendations additional and ongoing financial resources will be required to ensure the recommendations put forward will continue to help shape community services for the future across the entire District.

Introduction

Background and Purpose of the Review

At present, Newry, Mourne & Down District Council is either directly or indirectly involved in supporting a large number of community centres/facilities across the District. As a result of legacy arrangements which were in place before the formation of the new Council in April 2015, there are currently a number of different operating/funding models being employed.

Council has acknowledged that a comprehensive review is required before support mechanisms can be overhauled, realigned and distributed more equitably across the District.

Many of the current arrangements have been in place for a considerable period of time and Council have acknowledged that there may be a need to develop a programme of support and capacity building in tandem with the review.

County Down Rural Community Network (CDRCN), along with the Confederation of Community Groups (CCG), were commissioned by the Council to undertake a full review of the effectiveness of all the community facilities which are currently either in Council ownership or are in receipt of financial assistance from Council within the Newry, Mourne and Down District Council area.

Terms of Reference and Methodology

Terms of Reference

The Terms of Reference set out to undertake the review are as follows:

- Initiate investigation into the current provision of council supported community centres across the entire Newry Mourne & Down Council area
- Engage in discussion around key local issues emerging in relation to capacity/effectiveness/value for money
- Review of models to include:
 - Effectiveness of facility management (usage figures vs capacity)
 - Capacity of management/volunteers/staff
 - Frequency of committee meetings
 - Administrative arrangements (including bookings, agendas, filing)
 - Training provided/attended
 - Procedures to include health & safety, first aid, child protection, access checks for volunteers
 - Financial accountability (audited accounts/signatories/debt management/profit)
 - Forward planning (including marketing/fundraising/crisis management)
 - Physical survey (floor plan, areas for potential development, areas of risk)

- Identify programme of capacity building, training & development to maximise effectiveness (with particular focus on community led models)
- Identify short, medium and long term objectives relating to future support mechanisms
- Production of report highlighting review findings and draft proposals for future centre provision

Methodology

CDRCN in agreement with NM&D Council adopted the following methodology to successfully complete the review.

- Mapping Exercise – this involved the mapping of current Council supported community provision across the District which would enable the identification of the number and location of existing Council supported facilities highlighting areas with high concentration or lack of supported facilities;
- Ascertain the different ownership arrangements/funding models currently in place over all the centres;
- Development of a standardised questionnaire - this was used to facilitate the collection of information during face to face meetings with centre volunteers and/or staff.
- One to one meetings with centre management staff/volunteers to gather information via the approved questionnaire
- Analysis of information and production of draft report
- Consultation with DEA forum on draft report
- Presentation of final report to Council

CDRCN completed the questionnaires for each centre and wrote up the following report.

Findings, Recommendations and Considerations

Community Centre Review

Over the period April 2016 to October 2017, CDRCN staff visited at total of 50 community facilities to undertake the review of community centre effectiveness. The purpose of the visits was to gather in-depth information from centre staff/volunteers regarding centre effectiveness. The findings recorded were put forward to inform Council on how best to move forward to ensure it continues to meet its long term objectives to support community facilities across the Council area.

Through a mapping exercise the identified centres were categorised into four models depending on their current funding structure. The review was structured into four distinct phases with each phase relating to one of the four types of funding models. The four types of funding models currently in place are:

- **Phase 1 Centres** – Council owned centres which are managed by a voluntary management committee and received financial contribution from Council under a Facilities Management Agreement (FMA). There were 16 centres under this funding model.
- **Phase 2 Centres** – Community owned and community managed centres which receive financial support towards centre running costs from Council under a Service Level Agreement (SLA). There were 14 centres identified under this funding model.
- **Phase 3 Centres** – Community owned and community managed centres which do not receive any financial support for running cost from Council. As there is currently a vast number of centres located throughout the district that fall within this category it was agreed to use a random sample based on agreed criteria, - two from each DEA area (where possible), not be a sports club, non church based, offered a varied range of activities.
- **Phase 4 Centres** – Council owned centres with 100% Council financing and resourcing. 7 Centres in total

Information was gathered using the approved questionnaire, adjusted slightly to meet the needs of the four different models.

Using information gathered from the visits the following report was produced.

Recommendations and Considerations

The following are recommendations which flow across all four phases of the review

1. Location of Centres Findings

A total of 50 community centres were involved in the review, which were categorised under the following Phases depending on their funding model:

- Phase 1 Centres – Council owned centres which are managed by a voluntary management committee and received financial contribution from Council under a Facilities Management Agreement (FMA). 16 centre in total.
- Phase 2 Centres – Community owned and community managed centres which receive financial support towards centre running costs from Council under a Service Level Agreement (SLA). 14 Centres in total
- Phase 3 Centres – Community owned and community managed centres which do not receive any financial support for running cost from Council
- Phase 4 Centres – Council owned centres with 100% Council financing and resourcing. 7 Centres in total

A mapping exercise was carried out to identify the location of each of the centres. The table below (Table 1) shows the number of centres that receive financial support from Council which are located within each DEA. It should be noted that Phase 3 Centres are not included in this table as we only carried out a random sample of these types of centres. To accurately assess the number of such centres a full audit exercise would be required which was beyond the scope of this review.

Table 1- Council Supported Facilities by DEA

DEA	Phase 1	Phase 2	Phase 4	Total for each DEA
Crotlieve	3	2	0	5
Downpatrick	0	6	0	6
Mournes	3	2	0	5
Newry	5	0	0	5
Rowallane	0	1	3	4
Slieve Croob	0	1	1	2
Slieve Gullion	5	2	3	10
Total by Phase	16	14	7	

Table 1 above identifies the spread of centres throughout the council area. As can be seen there is a higher concentration of Council supported centres within the Slieve Gullion DEA (10), with Slieve Croob DEA showing the lowest number

of supported centres at just 2. This table clearly identifies current gaps within provision across the district.

The 16 centres under Phase 1, (Council owned managed by a voluntary management committee under a FMA), are all located within the legacy Newry & Mourne Council area.

The majority (9) of Phase 2 centres (Centres with a SLA), are located within the legacy Down Council area with the remaining 5 being within legacy Newry & Mourne.

Four of the Phase 4 centres (council owned and managed) are located within the legacy Down with the remaining 3 in legacy Newry & Mourne. Of the four Down centres three of them have transitioned from Leisure centres to community centres.

A map of the Council area highlighting the location of each centre is contained in Appendix 1 along with a table indicating the town/village the facility is located within.

Considerations and Recommendations

- a. All facilities regardless of their funding model, are important assets to the communities they serve. It is therefore important that Council continue to support community facility provision in a fair and equitable manner in the long term.
- b. Council needs to give consideration to areas throughout the District where there are currently gaps in provision and consider ways this can be rectified, to give consideration to areas where there is no or low provision.

2. Council Owned Community Centres

Findings

Council currently own 23 community centres located throughout the District. Of these centres Council are responsible for the full management, staffing and operation of seven of them. The remaining 16 are managed and operated by voluntary community management groups under a Facilities Management Agreement.

3. Facilities Management Agreements (FMAs)

Findings

There are currently 16 centres that receive a Facility Management Agreement from Council, all of which are located within the legacy Newry and Mourne Council area. Under the Facility Management Agreement Council owned facilities are managed by community voluntary management committees. This management committee take on full responsibility for the overall running and management of the facilities including taking and managing bookings. Council have responsibility for the maintenance of the facilities and also contribute 45%

towards the overall running costs of the centres. The level of funding received under a FMA varies across all the centres.

The volunteers have to assume a lot of responsibilities in terms of ensuring all relevant health and safety checks required by Council, are carried out on a regular basis and to specific standards. This places a lot of responsibility on the individual volunteers while at the same time has the possibility of exposing Council to potential risks in the event the checks are not carried out to correct standards.

There are a few of these centres that receive additional support from Council and as a result, some inequalities exist in terms of resources, with some centres receiving more support in comparison to other centres.

A number of the volunteer management committees are unclear how cost are attributed to their centre specifically staffing costs.

Considerations and Recommendations

- a. All Phase 1 facilities (Council owned community managed) should be supported by Council in some way. A system should be established that will share council financial resources across all these 16 facilities ensuring each receive a level of financial contribution. This level of financial contribution may not necessarily be the same for each facility but may be a tiered system depending on such things as size of facility, number of activities, location etc.
- b. The FMA system needs to be clear and transparent so that each management committee will be clear about:
 - i. The level of resource support that each centre receives from the council
 - ii. How costs are attributed to their centres
 - iii. The level of funding they will be receiving each financial year
 - iv. How the funding is distributed between all the centres with FMAs in place
 - v. The FMA should be in place for the term of the Council
- c. Staffing structures: Council should consider reviewing the current staffing structure within council owned facilities to one which would allow for the flexibility of resources across all facilities. The system developed should enable the following:
 - i. Council should review staffing structure in line with operational need. Staff should not be assigned solely to an individual Phase 1 Centre (Council owned community managed centres) but rather their time should be spread between all the centres that fall within this category, ensuring a fair and equitable system in which all the centres receive some level of support.
 - ii. Council staff should be available to carry out weekly and monthly health and safety checks for the Phase 1 centres removing some of the responsibility from volunteers

- iii. Volunteers will continue to undertake daily checks but should continue to receive ongoing training and support on how and when to carry out these duties.
- d. It is recommended that Council host an annual meeting with each of the voluntary management committees in centres in receipt of FMAs in an effort to encourage open and transparent working relationships, develop relationships between volunteers and council staff, keep volunteers informed and updated.

4. Service Level Agreements (SLA)

Findings

There are currently 14 community owned and managed centres that receive financial support from Council under a Service Level agreement. The level of financial support ranges from approximately £1,500 to £4,000 per year. Regardless of the level of support most centres have stated they depend immensely on this financial contributor to enable their centre to remain sustainable. The system of receiving an SLA is closed to new entrants which means there is currently no method of extending the scheme to other community owned centres that do not currently receive any financial support from Council.

Considerations and Recommendations

- a. At present Council provide around £36,000 for non Council owned facilities through Service Level Agreements. Council should continue with and consider increasing this financial support through the process of a Service Level Agreement. However, the process of receiving an SLA should not be restricted to those centres who are currently in the system but needs to be opened up to allow for new recipients.
 - i. Receipt of an SLA should be based on an open call enabling a wider range of centres to apply.
 - ii. Council needs to agree a definition of what the term 'community centre/facility' refers to and agree qualifying criteria which centres must fulfil to enable them to receive an SLAs. This criteria may look at issues such as:
 - Other Council supported facilities within the area
 - Other funding streams the centres are in receipt of
 - Level and type of activity within the centre
 - Size of community served by the centre
 - iii. Consideration should be given to the length of the SLA – to offer groups greater financial security the SLA should run for a period of possibly three years or indeed the term of the Council.

5. Investment in long term Sustainability of facilities – both Council owned and Community Owned

Findings

While it is acknowledged that the majority of centres are fit for purpose, a number are beginning to suffer from the effects of age and usage. The current heating

and water systems within some of the centres are currently outdated and as such are inefficient and costly to run and maintain. Methods to promote efficiency of resources should be explored to ensure the viability of the centres is retained to safeguard the future sustainability and life span of the centres.

Community owned centres constantly face difficulties in meeting building maintenance and repair costs as any generated income is used to cover centre running costs. This type of general maintenance works is required to ensure centres are kept in an acceptable state of repair and to meet health and safety requirements.

Considerations and Recommendations

- a. It is recommend that Council investigate possible avenues for funding to enable continued investment in council owned facilities ensuring viable facilities are retained and the asset is continued to be managed efficiently.
- b. Energy efficiency measures should continue to be rolled out and implemented within all the Council owned facilities including those centres that are managed by voluntary management committees. These should include solar panels to help reduce heating and lighting costs along with measures that will help efficiency in water usage.
- c. A Maintenance Grant Scheme should be considered for non-council owned centres, to ensure voluntary management groups can keep their buildings in a good state of repair. This scheme should enable centre voluntary management groups to apply for awards of up to £30,000 and should require minimal match funding. This will help ensure buildings are kept up to good standards of repair and continue to be fit for purpose for many years to come.

6. Centre Opening Hours

Findings

Currently there is a disparity between the opening hours of Council owned centres throughout the District. This has mainly been due to legacy arrangements with legacy Down centres opening seven days a week including weekends in contrast to legacy Newry centres which operate weekdays only. The result of this is that Council is not providing a consistent level of service across the District.

Considerations and Recommendations

It is recommended that Council investigates possible ways to ensure alignment of service through all Council owned and Council managed Centres across the entire Council area.

7. Marketing and Communication plan

Findings

At present Council owned and managed centres have to follow Council process in relation to advertising upcoming events and in communicating with the local community. This can sometimes prove ineffective for events that are taking place

in a very short timeframe. Feedback suggest that there is a need for a more responsive communication mechanism to be developed focusing on a community engagement ethos, that would enable Council to communicate in an up to date reactive approach, leading to effective engagement with the local community.

Considerations and Recommendations

- a. Consideration should be given to developing enhanced mechanism's for Council owned centres to communicate more effectively and efficiently with the local community, developing new methods that will improve the system for the benefit of the end user.
- b. Currently Council are developing a corporate marketing plan. Within this plan it is important that special consideration is afforded to Community Centres in which centre staff will have the flexibility to add information on upcoming events and activities taking place within the facility.
- c. Recommend that Council should consider putting systems in place that will help build the skills and capacity of staff and volunteers in communication and engagement mechanism. For example, Council should give consideration to the provision of resources to enable centres to create and manage their own social media which would enable facilities to have access to a real time promotional platform.

8. Electronic systems including booking systems, and WI-Fi

Findings

The majority of the Council owned and managed centres operate a manual booking system for the booking of the rooms within their facility. While this system generally is sufficient there remains room for improvement to ensure systems are future proofed, kept up to date and are of adequate standards.

In addition Council require ongoing submission of generic information from community organisations for the purposes of Facility Management Agreements and Service Level Agreements. The constant need to resubmit this generic information is a cause of frustration to many voluntary groups, who spend a lot of volunteer hours gathering, collating and submitting the required information.

Many of the Council owned centres do not have available Wi-Fi.

Considerations and Recommendations

- a. It is recommended that Council investigates the development of a centralised electronic booking system that can be rolled out for all Council owned facilities. This system should allow the public to view and book facilities online at any time of the day or night while also enabling staff in each centre to have the ability to view, update and amend bookings as required.
- b. The centralised online booking system would require one central administrative co-ordinator who would have responsible for overseeing the bookings for all Council owned centres and all associated administrative duties.

- c. It is recommended that a centralised Council portal is developed that can be accessed and used by all departments within the Council. This portal could be used for the submission of generic information from community organisations, such as constitutions, policies, financial statements etc, requiring groups to submit the information only once. Information held on this central portal would be accessible to all departments within the Council thus removing the need for multiple submissions.
- d. Consideration should be given to the installation of Wi-Fi in all Council owned facilities including those operating under FMA's. Centre Wi-Fi should be made available free for public use.

9. Capacity building for Community Centre groups (and wider community)

Findings

Over the years members of voluntary management groups change which can result in changes to the skills base of the committee. Volunteer management committee's continually require ongoing support to ensure their skills are relevant and up to date and the committees have the skills necessary to ensure the successful running of the centres.

Considerations and Recommendations

Recommendation that a programme of Capacity Building training and development be established for voluntary management committees which will help enhance and develop their skills base, maximising effectiveness of centres. This could involve a series of capacity building workshops which would be rolled out at least annually, for Community Centre groups, but which could be extended to the wider community if need is there. Topics of training could focus on:

- i. Financial sustainability
- ii. Health and Safety training
- iii. Event planning and risk management

10. Health and Safety and Good Governance

Findings

Currently Council staff carry out a range of daily, weekly and monthly checks to ensure the buildings adhere to all health and safety regulations. For most of the centres in receipt of FMAs volunteers are required to undertake such duties, which not only places an extremely high level of responsibility on the volunteers but also exposes the council to high risk if the checks are not carried out correctly. Council need to be mindful of the need to assist volunteers to ensure checks are undertaken to required standards.

Considerations and Recommendations

- a. There should be an equitable spread of council resources across all council owned centres to ensure the required weekly and monthly health and safety checks are undertaken to correct standards. To enable this to happen

working arrangements of community service staff needs to be flexible to enable movement between different centres.

- b. Volunteer management committees need to be aware of and trained in all issues relating to health and safety to ensure the centres in which they have responsibility for adhere to all regulations especially in fire safety and legionella. To facilitate this Council should consider providing annual training for all community centre management committees in relation to health and safety requirements

11. Acknowledge Success of groups and volunteer effort in management of Community Facilities

Findings

Council are extremely mindful of the enormous amount of volunteer effort which is being dedicated to ensure communities across the entire district have access to affordable, fit for purpose community facilities, from which a vast array of activities can take place. Council remains extremely supportive and appreciative of this effort shown by all volunteers.

Considerations and Recommendations

- a. Council should continue to develop their successful working relationship with groups. Council staff can provide invaluable support to centre groups working in a liaison role by providing advice, guidance and signposting, enabling groups to continue to provide local services and draw down external funds.
- b. Assist groups to work with other service providers such as Education Authority, to identify current assets to maximise resources within their communities
- c. Continue to provide financial support through Financial Assistance to enable centre groups to use it as match funding to draw down additional funding
- d. Consideration should be given to the Council hosting an annual Celebration event for all centre volunteer management committees to show council appreciation of the hard work, dedication and commitment they carry out, through their pursuit to ensure communities have continued access to affordable, local community facilities.

12. Many volunteer management committees offered their time and provided information necessary to ensure the success of this review. It is therefore important to communicate the outcomes of the review with all the groups that have participated in each stage of the process in acknowledgement of their commitment, help and support.

Conclusion

Council has acknowledged that how community facilities are supported in the future needs to be reviewed to ensure an equitable service is available across the entire District. The recommendations and considerations put forward within this review, if

implemented, will, over time, help to ensure all areas within the District have access to community facilities which will continue to meet the needs of the local community.

However, Council should be mindful that in order to implement and develop the recommendations put forward within this review additional and ongoing financial resources will be required to ensure the recommendations will continue to help shape community services for the future across the entire District.

Appendix

Appendix 1 – Location of Centres by DEA

Mournes DEA	Location	Type of Centre (Phase)
Annalong Community Centre	Annalong	Phase 1
Lisnacree Community Centre	Lisnacree	Phase 1
Kittys Road Community Centre	Kilkeel	Phase 1
Longstone Community Centre	Annalong	Phase 2
Annesley Hall	Newcastle	Phase 2
Attical Community Centre	Attical	Phase 3
The Bracken Centre	Kilkeel	Phase 3
Mournes DEA	Location	Phase
Annalong Community Centre	Annalong	Phase 1
Lisnacree Community Centre	Lisnacree	Phase 1
Kittys Road Community Centre	Kilkeel	Phase 1
Longstone Community Centre	Annalong	Phase 2
Annesley Hall	Newcastle	Phase 2
Attical Community Centre	Attical	Phase 3
Crotlieve DEA	Location	Phase
Carullion House Hilltown	Hilltown	Phase 1
Cabra Community Centre	Cabragh	Phase 1
Barnmeen Community Centre	Rathfriland	Phase 1
Mayobridge Community Centre	Mayobridge	Phase 2
Burren Community Centre	Burren	Phase 2
Ballyholland Community Centre	Ballyholland	Phase 3
Downpatrick DEA	Location	Phase
Killough Youth and Community Hall	Killough	Phase 2
Inverbrena Community Association	Strangford	Phase 2
Ardglass Community Centre	Ardglass	Phase 2
Ballyhornan & District Community Ass	Bishopscourt	Phase 2
Dunsford Cross Community Resource Centre	Ardglass	Phase 2
Bright Community Association	Bright	Phase 2
Trojan Mobile	Downpatrick	Phase 3
Ballymote Centre	Downpatrick	Phase 3
Downpatrick DEA	Location	Phase
Slieve Croob DEA	Location	Phase
Castlewellan Community Centre	Castlewellan	Phase 2
Seaforde YF Club	Clough	Phase 3
Annsborough Community Centre	Annsborough	Phase 3
Dan Rice Hall Drumanness	Drumaness	Phase 4
Rowallane DEA	Location	Phase
Crossgar War Memorial Hall	Crossgar	Phase 2
Rowallane Community Hub	Saintfield	Phase 3

Langley Road	Ballynahinch	Phase 3
Ballynahinch Community Centre	Ballynahinch	Phase 4
Ballynahinch Market House	Ballynahinch	Phase 4
Killyleagh Centre	Killyleagh	Phase 4
Crotlieve DEA	Location	Phase
Carcullion House Hilltown	Hilltown	Phase 1
Cabra Community Centre	Cabragh	Phase 1
Barnmeen Community Centre	Rathfriland	Phase 1
Mayobridge Community Centre	Mayobridge	Phase 2
Burren Community Centre	Burren	Phase 2
Ballyholland Community Centre	Ballyholland	Phase 3
Newry DEA	Location	Phase
Meadow and Armagh Road Community Centre	Newry	Phase 1
Meigh Community Centre	Meigh	Phase 1
Barcroft Community Centre	Newry	Phase 1
Derrybeg	Newry	Phase 1
Three Ways	Newry	Phase 1
Altnaveigh House	Newry	Phase 3
St Mary's Youth Club & Community Hall	Newry	Phase 3
Newry DEA	Location	Phase
Meadow and Armagh Road Community Centre	Newry	Phase 1
Meigh Community Centre	Meigh	Phase 1
Barcroft Community Centre	Newry	Phase 1
Derrybeg	Newry	Phase 1
Three Ways	Newry	Phase 1
Altnaveigh House	Newry	Phase 3
St Mary's Youth Club & Community Hall	Newry	Phase 3
Slieve Gullion DEA	Location	Phase
Forkhill Community Centre	Forkhill	Phase 1
Mullaghbane Community Centre	Mullaghbawn	Phase 1
Cullyhanna Community Centre	Cullyhanna,	Phase 1
Dorsey Community Centre	Dorsey, Cullyhanna	Phase 1
Newtownhamilton Community Centre	Newtownhamilton	Phase 1
Lislea Community Centre	Lislea	Phase 2
Jerretspass Community Centre	Newry	Phase 2
Newtownhamilton Rural Community Ass	Newtownhamilton	Phase 3
Dromintee Community Centre	Jonesborough	Phase 3
Cloughreagh Community Centre	Bessbrook	Phase 4
Bessbrook Community Centre	Bessbrook	Phase 4
Crossmaglen Community Centre	Crossmaglen	Phase 4

Appendix 2 Community Centres Costs and Usage

The following section of the report looks at costings and usage for each of the types of facilities.

Cost for the council owned and managed centres are based on 2016/17 expenses. The figures used are only for comparison purposes and should only be used as a guide.

- For the year 2016/17 the cost to Council for all the Centres within each of the four Phase models is estimated at £914,554 (*please note: no financial information was available for two of the Phase 1 Centres – Kittys Road and Derrybeg*)
- This amount is broken down as follows:
 - Phase 1 Centres – Council Owned, Community Managed (only 14 of the 16 Centres) - £114,777
 - Phase 2 Centres- Community Owned with a SLA - (14 Centres) £36,890
 - Phase 4 Centres – Council Owned and 100% funded –
 - Legacy Down (4 Centres) - £554,634
 - Legacy Newry (3 Centres) – £208,253
 - (NB: no adjustment has been made to the Phase 4 Centre figures for income received - Income recorded for Legacy Down Centres is £127,293, no figures available for legacy Newry)
- The average cost across the 16 Phase 1 centres is £8,198
- The average amount for the SLA centres is £3,000
- The average cost for the seven Phase 4 centres is
 - Legacy Down - £138,658
 - Legacy Newry - £69,417

NB: *no cost are shown for Phase 3 centres as they do not receive any financial support from Council.*

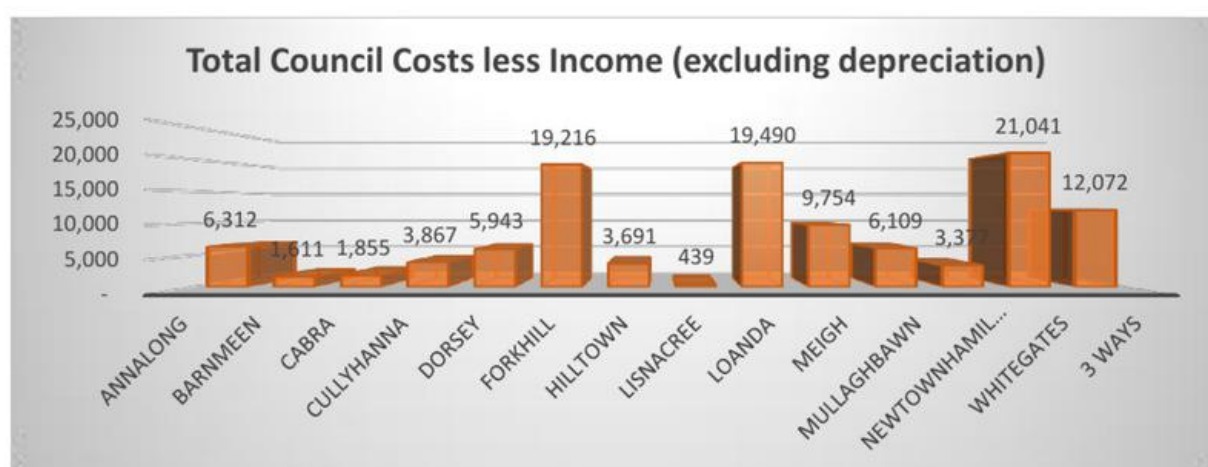
Figure 1: Cost to Council



Phase 1 Costs

- 16 Community centres receive support under a Facility Management Arrangement
- Total Cost across the 16 centres is £114,770
- Three centres, Forkhill, Barcoft and Whitegate account for 52% of the costs
- Cost to Council for Lisnacree centre is £439 representing 0.4% of Total Costs for all Centres
- Whitegates is the most expensive centre at £21,040, representing 18% of Total Costs

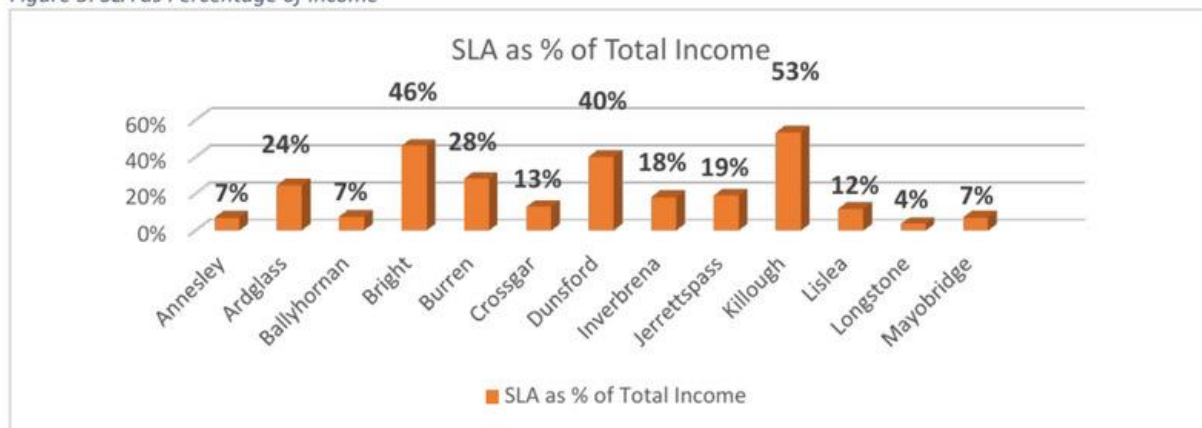
Figure 2: Phase 1 Cost to Council



Phase 2 Centres – Financed through an SLA

- 14 Centres receive financial support from Council under a Service Level Agreement
- Average yearly cost to Council for the SLA's is £36,890
- The level of financial assistance ranges from £1,900 to £4,000 with most centres (9) receiving £3,000
- The percentage of centre income that comes from the SLA varies greatly between centres ranging from 4% up to 53%
- Regardless of the percentage of income the SLA formed, all the centres clearly stated that they depend on this funding for basic running costs which they find it difficult to fundraise for. Without this financial support for heat, light, insurance they would find it difficult to operate at the same levels that they currently do; a number of centres even stated they would have to close their doors if the SLA was withdrawn.

Figure 3: SLA as Percentage of Income



Phase 4 - Council Owned and 100% Financed

- Total of 7 Council owned and 100% financed centres – 4 centres located in legacy Down - 3 located in legacy Newry & Mourne area
- Cost to Council – (No adjustment was made for income received)
 - 4 Legacy Down Centres - £554,634 - (recorded income £127,293)
 - 3 Legacy Newry Centres – 208,253
- Staffing costs for centres :
 - Legacy Down - £447,832 – represents on average 80% of total costs, although varies between Centres
 - Killyleagh Centre - 83%
 - Market House - 45%
 - Ballynahinch Centre - 83%
 - Dan Rice Hall - 77%
 - Legacy Newry Centres – £141,403 – represents on average 68% of total costs, breakdown per centres is a follows:
 - Bessbrook -62%
 - Cloughreagh – 76%
 - Crossmaglen – 68%

Please note: Total Costs is operating costs less any recorded depreciation, no adjustment has been made for income

Figure 4- Phase 4 Centre Operating Costs



Figure 5 - Staff Costs as percentage of Total Costs

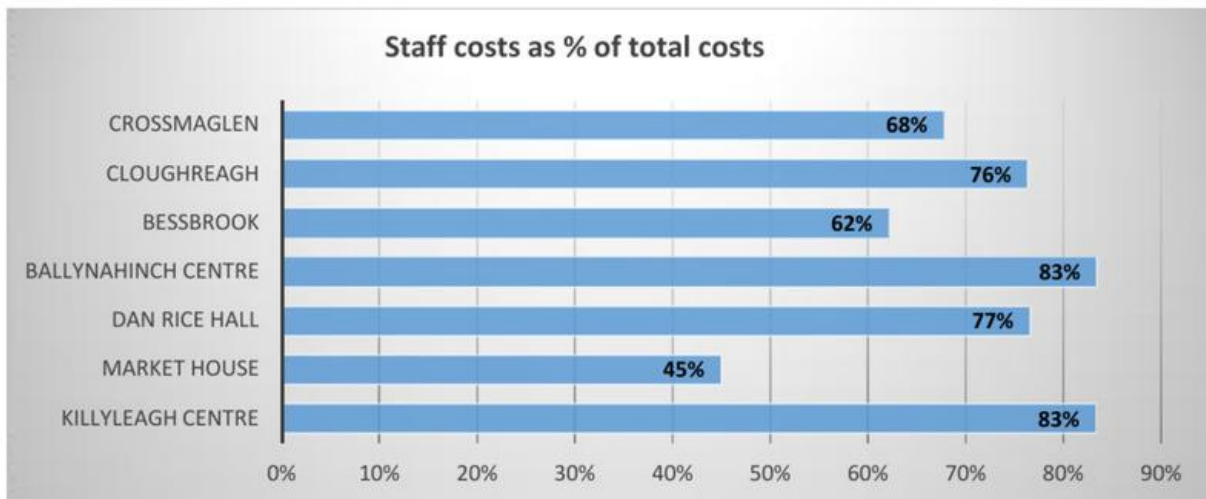
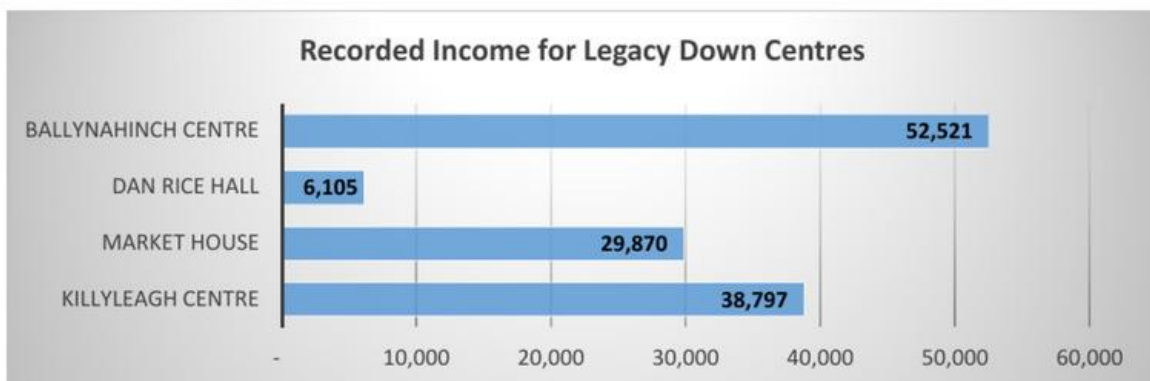


Figure 6- Income Received

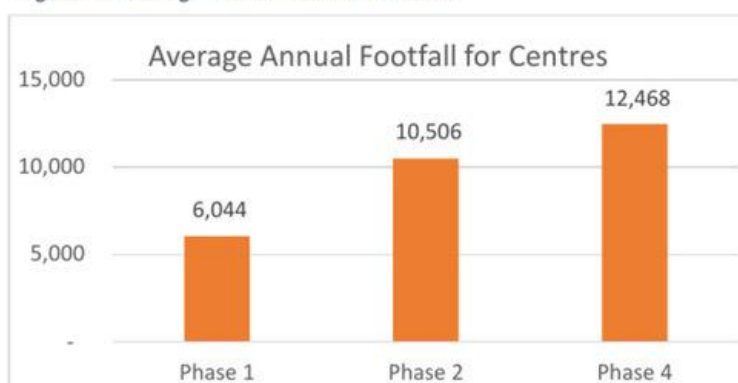


Centre Usage

- In terms of actual footfall the level varies between the centres with urban centres having higher levels compared to the rural centres. However footfall alone should not be taken as an indicator of need and usage as the rural centres serve a smaller population but remain an important asset to the communities they serve.
- Levels of activity within each of the centres would be considered as a more appropriate indicator of need within the community for the existence of the centre.
 - The range of different activities taking place within the centres does not differ to any great extent between the different types of centres.
 - Phase 1 Centres – the range of activities is on average 8 per centre, with the lowest being noted as 2 and the highest being 12 different activities – although it should be noted that some activities take place more than once per week
 - Phase 2 Centres – the range of activities is on average 7 per centre, with the lowest being 3 and the highest being 10;
 - Phase 4 Centres – the range is on average 10 per centre.
 - The activities cited for each centre may take place on more than one occasion during the week.
 - In addition to the regular weekly activities all centres provide a wide range of ad hoc activities throughout the year. Most of the centres are also used at weekends for children’s birthday parties which proves to be a valuable source of income for the Phase 2 centres.

Annual estimated footfall for each of the centres has been calculated based on the number of people attending the activities within the centre, divided by the number of centres within each Phase. Average data indicates that the Phase 4 centres attract the highest average footfall, at an average of 12,468 people visiting each centre per year. While footfall figures are an indication of how well a centre is used other factors need to be taken into consideration especially location, as rural centres will serve a much smaller population compared to centres located within urban town and cities.

Figure 7: Average Centre Annual Footfall



Report to:	Active and Healthy Communities
Date of Meeting:	22 January 2018
Subject:	Financial Assistance Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Unit

Decisions required:
<p><i>To consider and agree to:</i></p> <ul style="list-style-type: none"> • Include insurance as eligible cost if it relates to the project activity applied for. • Issue Letters of Offer to groups that are currently on the Sports Active NI waiting list with a 10-day deadline to return signed acceptance forms (if additional funding becomes available).

1.0	Purpose and Background:						
1.1	<p>CALL 1 The next Call for Financial Assistance opens on 16 January and closes on 16 February 2018 under the following themes:</p> <ul style="list-style-type: none"> • Active and Healthy Communities - Sports Development (£500 – £2,000) • Active and Healthy Communities - Community Engagement (£500 – £1,500) • Major/ Minor Events and Festivals (£500 – £2,000) • Summer Schemes (£500 - £1,000) • Irish Language (£500 - £3,000) • Tourism Events (£5000 - £15,000) • Arts and Culture (£500 - £1500) <p>Workshops on the application process will take place at 6.30pm at the following venues:</p> <table> <tr> <td>Tuesday 23rd January</td> <td>Millbrook Lodge Hotel, Ballynahinch</td> </tr> <tr> <td>Tuesday 30th January</td> <td>Canal Court Hotel, Newry</td> </tr> <tr> <td>Thursday 1st February</td> <td>Kilmorey Arms Hotel, Kilkeel</td> </tr> </table> <p>It is planned that a report with award recommendations will be presented to AHC Committee on 22 March 2018.</p> <p>Currently insurance costs are ineligible. Approval is sought to include insurance as eligible cost if it relates to the project activity applied for.</p> <p>SPORTS ACTIVE AWARD In Call 3 2017-2018 under Sports Active Award the amount of funding requested was much higher than the available budget. After consulting with the funder (Sports NI), it was recommended that the applications should be scored and ranked with the available funding awarded in line with rank until full budget is allocated. Applicants that had received a pass score and did not receive funding</p>	Tuesday 23 rd January	Millbrook Lodge Hotel, Ballynahinch	Tuesday 30 th January	Canal Court Hotel, Newry	Thursday 1 st February	Kilmorey Arms Hotel, Kilkeel
Tuesday 23 rd January	Millbrook Lodge Hotel, Ballynahinch						
Tuesday 30 th January	Canal Court Hotel, Newry						
Thursday 1 st February	Kilmorey Arms Hotel, Kilkeel						

	<p>and were informed that they may be reconsidered and allocated funding should it become available at a later date.</p> <p>Sport NI have verbally informed Newry, Mourne and Down Council that the Sports Active Call may have an underspend and therefore Newry, Mourne and Down District Council may receive additional funding for the Call 3 Sports Active Call. Currently there are 26 groups that have passed stage 2 scoring and are on a waiting to list to be reconsidered and allocated funding should it become available. Sports NI should have a full update on the potential funding available by the end of January 2018.</p> <p>If Sport NI allocate additional funding, we seek permission to issue Letters Of Offer to groups that are currently on the Sports Active NI waiting list. In line with Financial Assistance guidance, we will review the list of applicants on the scored and ranked list allocating monies beginning with those projects scoring highest and continuing in descending order, until all additional funding has been fully committed.</p> <p>Given the time frame for project activity (projects must be complete by 31st March 2018) we seek permission to issue Letter of Offer with a 10-day deadline for groups to review and return signed acceptance forms.</p>
<p>2.0</p>	<p>Key issues:</p>
<p>2.1</p>	<ul style="list-style-type: none"> • Currently insurance is ineligible and groups cannot claim it through Financial Assistance. • In Call 3 2017-2018 under Sports Active Award the amount of funding requested was much higher than the available budget, however additional funding may become available.
<p>3.0</p>	<p>Recommendations:</p>
<p>3.1</p>	<p>That the Committee agree the following:</p> <ul style="list-style-type: none"> • Include insurance as eligible cost if it relates to the project activity applied for. • Issue Letters of Offer to groups that are currently on the Sports Active NI waiting list with a 10-day deadline to return signed acceptance forms (if additional funding becomes available).
<p>4.0</p>	<p>Resource implications:</p>
<p>4.1</p>	<p>Resources required planning and implementing information workshops and facilitating assessment panels.</p>
<p>5.0</p>	<p>Equality and good relations implications:</p>
<p>5.1</p>	<p>There is an inclusion of equality and good relations within the applications and the process is underpinned by Equality and Good Relations principles.</p>
<p>6.0</p>	<p>Appendices</p>
	<p>none</p>

Report to:	Active & Healthy Communities Committee
Date of Meeting:	22 January 2018
Subject:	Social Investment Fund - Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager

Decisions required:
To note the risks to these projects
To agree the revised allocation of funding as detailed.

1.0	Purpose and Background:
	<p>The Council is covered by two Social Investment Zones – Southern (legacy Newry and Mourne) and South Eastern (legacy Down).</p> <p>Council accepted a Letter of Offer from OFMDFM for £1,681.218 at the April 2016 SPR meeting (including management fees) to deliver a number of South Eastern Capital Projects. These include (Community Operated Sports Facilities):</p> <p>Downpatrick Football Club (£408,783) Ballyhornan Family Centre (£467,582) Kilcooley Community Forum (£547,500)</p> <p>Match funding has been set aside in Council reserves for both the Downpatrick and Ballyhornan projects. Other funding sources include Department for Communities (DFC) and Ulster Wildlife Trust.</p> <p>A further Letter of Offer for £527,591 has been accepted by the Council at SPR Committee (May 2017) for the development of the Castlewellaan Community Centre.</p>
2.0	Key issues:
2.1	<p>Community Operated Sports Facilities</p> <ul style="list-style-type: none"> • There is a significant risk that the funding obtained from Department of Communities, The Executive Office and The Ulster Wildlife Trust will not be carried through to the next financial year 18/19. • Estimated construction costs for the 3rd Generation pitches continue to increase and represent a significant risk to these projects.. <p>The Executive Office have requested that Council agree to revise allocated amounts of funding to each project to cover an initial shortfall in funding.</p> <p>Specifically:</p>

	<p>Previous breakdown:</p> <table border="1"> <thead> <tr> <th></th> <th>UWT</th> <th>Council</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Downpatrick</td> <td>100</td> <td>150</td> <td>250</td> </tr> <tr> <td>Ballyhornan</td> <td>100</td> <td>25</td> <td>125</td> </tr> <tr> <td>Total</td> <td>200</td> <td>175</td> <td>375</td> </tr> </tbody> </table> <p>Proposed breakdown:</p> <table border="1"> <thead> <tr> <th></th> <th>UWT</th> <th>Council</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Downpatrick</td> <td>155</td> <td>95</td> <td>250</td> </tr> <tr> <td>Ballyhornan</td> <td>0</td> <td>125</td> <td>125</td> </tr> <tr> <td>Total</td> <td>155</td> <td>220</td> <td>375</td> </tr> </tbody> </table>		UWT	Council	Total	Downpatrick	100	150	250	Ballyhornan	100	25	125	Total	200	175	375		UWT	Council	Total	Downpatrick	155	95	250	Ballyhornan	0	125	125	Total	155	220	375
	UWT	Council	Total																														
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3.0	Recommendations:																																
3.1	That the Committee agree to revise allocation of funding as detailed.																																
4.0	Resource implications:																																
4.1	Current Council contribution: £25k Ballyhornan and £150k Downpatrick.																																
5.0	Equality and good relations implications:																																
5.1	This was undertaken as part of the application process.																																
6.0	Appendices																																
	N/A																																

Report to:	Active and Healthy Communities
Date of Meeting:	22 January 2018
Subject:	DEA Fora Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Decisions required:
<ul style="list-style-type: none"> To note the report. To consider and agree the actions outlined in the action sheets from the DEA Forum Private Meetings.

1.0	Purpose and Background:
1.1	<p>DEA Coordinators continue to implement actions detailed in their respective local action plans.</p> <p>Level of Civic Participation</p> <p>> Downpatrick DEA’s public meeting was held in Ballyhornan Family Centre on 13 December. Local people received some vital information from representatives of the Crime Prevention/PSNI/PCSP, Suicide Down to Zero, Citizens Advice and Women’s Aid and also got health checks from Gordon’s Chemist. Young people got to meet Santa and partake in a range of activities.</p> <p>> The Slieve Croob DEA was involved in a Christmas event in Loughinisland in December. Members of the public had the opportunity to put forward their ideas on how to address priorities identified in the Forum’s action plan. The DEA also held a capacity building workshop with a Ballykinlar group in December.</p> <p>> The Mourne DEA was involved in a number of cross community Christmas events which were held in Newcastle and Kilkeel during December. The DEA is also involved in a new Life Learning Partnership which has been developed with various agencies to address the educational needs in the Newcastle area.</p> <p>> Rowallane DEA held a public engagement Christmas Community Fair on Saturday 9 December which was organised in partnership with Crossgar War Memorial Hall Committee. The event attracted many craft exhibitors and visitors. Northern Ireland Fire and Rescue Service together with County Down Rural Community Network attended and provided helpful information and advice to those in attendance. The DEA also helped liaise with the Council’s Events Team in relation to several other events which drew large crowds.</p> <p>Level of Personal Safety and Crime</p> <p>> Conscious of the need to develop a common approach to deal with social media problems in schools, the Rowallane, Slieve Croob and Downpatrick DEA’s in partnership with the PSNI hosted a planning meeting for Post Primary School Principals in early December. The event included speakers from the Neighbourhood Policing Team, Public Protection Unit and NSPCCC and concluded with round table discussions to develop a protocol to deal effectively with pastoral care issues arising from social media. Such was the interest with Principals 7 post primary schools attended.</p> <p>> In December, Downpatrick DEA held a Crime Prevention morning in Dunsford with the local Women’s Group. Over 25 people received important information from the PSNI regarding SCAMs and how to protect themselves. The Forum also ran a 5 week Basic IT Course for Seniors in the Ballymote Centre and will be</p>

	<p>rolling out a similar project in Ballyhornan in partnership with the Ballyhornan Community Association.</p> <p>> Newry DEA supported a series of Community Safety events in partnership with the PCSP in December.</p> <p>Level of Health Status</p> <p>> On 20 January 2018, Downpatrick DEA is holding a Health & Safety Initiative in Strangford whereby members of the public can avail of health checks being carried out through the Action Cancer Bus and the Farm Families Bus. The PSNI/Crime Prevention Officer will also be attending and carrying out trailer marking.</p>
2.0	Key issues:
2.1	None
3.0	Recommendations:
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> • note the report • agree to approve the action sheets from the following DEA Forum Private Meetings: <ul style="list-style-type: none"> ➤ Slieve Croob DEA Forum Private Meeting held on 13 November 2017; ➤ Mournes DEA Forum Private Meeting held on the 13 December 2017; ➤ Rowallane DEA Forum Private Meeting held on the 14 December 2017; ➤ Slieve Croob DEA Forum Private Meeting held on 19 December 2017.
4.0	Resource implications
4.1	Support and assistance (including financial assistance) from partners to ensure delivery of actions detailed in the DEA action plans.
5.0	Equality and good relations implications:
5.1	The actions detailed have been developed to meet Councils statutory duty to promote Good Relations.
6.0	Appendices
6.1	<p>Appendix I: DEA Forum Private Meeting action sheets for:</p> <ul style="list-style-type: none"> ➤ Slieve Croob DEA Forum Private Meeting held on 13 November 2017; ➤ Mournes DEA Forum Private Meeting held on the 13 December 2017; ➤ Rowallane DEA Forum Private Meeting held on the 14 December 2017; ➤ Slieve Croob DEA Forum Private Meeting held on 19 December 2017.

ACTION SHEET - Slieve Croob District Electoral Area Meeting – 13th November 2017

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SC/3/2017	Minutes of meeting 05.09.17 and associated action sheet	Minutes and action sheet were proposed as a true record	Councillor Burns and Cllr Craig
DEA/SC/3/2017	Libraries NI	Libraries NI to be invited to December meeting	Priscilla to action
DEA/SC/4/2017	Community Facilities Review	Highlight concerns to County Down Rural Community Network that Slieve Croob has lowest level of Council supported Community Centre provision in terms of equity of services.	Priscilla to action
DEA/SC/6/2017	Induction of New member	Organise induction of new Forum Member	Priscilla to action
DEA/SC/7/2017	Community Trail	Email Clare's details to Forum Members Forum members to pass Clare's details to relevant community contacts	Priscilla to action Forum members to action

DEA/SC/8/2017	December Private meeting	Organise date for December meeting	Priscilla to action
DEA/9/2017	Communication of DEA Forum	Priscilla to contact marketing regarding possibility of developing a Slieve Croob face book page to promote DEA Forum	Priscilla to action
DEA/SC/10/2017	Action Plan	Work in partnership with PSNI to implement road safety initiative with Drumaroad and Spa primary schools	Priscilla to action

ACTION SHEET- Mournes District Electoral Area Meeting 13th December 2017 in Annalong Community Centre

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/31/2017	Minutes of meeting held 25 th October 2017	Minutes and action sheet were proposed as a true record.	Councillors S Doran and W Clarke
DEA/32/2017	Matters Arising from DEA Meeting 5 th April 2017	Request Andrew Patterson, Assistant Director of Tourism to look at initiating Traffic Calming Measures in Bloody Bridge/Head Road.	Request Andrew Patterson to contact Roads Service/PSNI in relation to Traffic Calming Matters. Andy to contact local landowners re- acquiring land at Head Road and to speak to landowners and relevant agencies (i.e. Planning) to gain permission for Car Parks.
DEA/39/2017	Minutes 05 April 2017	Kathleen to identify groups in the Newcastle area and set up calendar of events re- Community Education Programme.	Kathleen to issue regular updates.
DEA/40/2017	Team Building for Members	A date has been confirmed for Team Building on 23 rd February 2018.	Kathleen is currently looking at venues for team building. If members have any ideas would they pass them on.
DEA/43/2017	Play Park Consultation	Co-ordinator has spoken to relevant officer and the consultation is not yet ready for distribution.	Ongoing.
DEA/44/2017	Ballymartin Play Park	Kathleen to find out if site has been secured for Ballymartin Play Park.	Kathleen to find out if site for Play-Park has been secured.

DEA/45/2017	Matters Arising from DEA Meeting 25 th October 2017	Kathleen to find out if Play Equipment in Annalong are to be replaced.	Kathleen to circulate email from Conor Haughey re- schedule of works to ascertain if surplus play equipment in storage could be installed in Annalong Play Park
DEA/46/2017	Traffic Issues at Tollymore Forest Park	Request Andrew Patterson to find out if exit at the back of Tollymore Forest Park (Hilltown Road end) can be adapted to allow a two-way flow of traffic and issue of parked vehicles on Hilltown Road to be raised with PSNI. Kathleen to raise concerns with Roads Service about faded white lines road markings, yellow box and cats eyes on the Kilkeel road leading to Newcastle.	Forest Service to be contracted re- flow of Traffic at Hilltown Road Entrance. Issue of parked cars on Hilltown Road to be raised with PSNI
DEA/47/2017	Emerging issues from DEA Meeting 13 th December 2017		Kathleen to contact Roads Service about these issues.

Upcoming Meetings - Mournes DEA 2017/2018

Date	Time	Private/Public	Venue
23rd August 2017	3.30-5.30 pm	DEA Meeting (Private)	Attical GAA Clubrooms
25th October 2017	3.00 pm	DEA Meeting (Private)	Newcastle Civic Centre
13th December 2017	11.00 am	DEA Meeting (Private)	Annalong Community Centre
28th February 2018	3.00 pm	DEA Meeting (Private)	TBC
25th April 2018	3.00 pm	DEA Meeting (Public)	TBC
27th June 2018	3.00 pm	DEA Meeting (Private)	TBC

ACTION SHEET- Rowallane District Electoral Area Meeting – 14TH December 2017

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/13/3	Minutes and Action Sheet from 14/12/17	Proposed as true record by Councillor Walker and Seconded by Councillor Harvey with one minor amendment to change time of close of meeting to 12.15 p.m. instead of a.m.	Completed 09/01/18
DEA/13/5	Approve revised Terms of Reference and Operating Protocols	Having been circulated prior to the meeting the amendments were Proposed by Councillor Walker and Seconded by Councillor Burgess	Damien Brannigan advised of this decision 09/01/18
DEA/13/7	Update on Christmas Public Event and work since previous meeting.	Agreed that Damien Morgan, Parks Officer be thanked for arranging to have The Square cleared of snow and ice for the Ballynahinch Christmas Lights Switch On.	Email sent to DJ on 09/01/18

ACTION SHEET - Slieve Croob District Electoral Area Meeting – 19th December 2017

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SC/3/2017	Minutes of meeting 13.11.17 and associated action sheet	Minutes and action sheet were proposed as a true record.	Felix Blaney and Cllr Craig.
DEA/SC/3/2017	Slieve Croob DEA Mailing List	Priscilla to check that Alan Dumigan is on mailing list for minutes that are sent six days prior to meeting.	Priscilla to action.
DEA/SC/4/2017	Update on grit piles from Transport NI	Priscilla to contact Stephen Duffy and invite him to Slieve Croob DEA meeting to discuss locations of all grit piles within Slieve Croob DEA.	Priscilla to action.
DEA/SC/4/2017	Grit piles	Priscilla asked Forum to provide some evidence of areas within DEA that can become impassable during extreme weather.	Forum members to action.
DEA/SC/4/2017	Email from Stephen Duffy	Priscilla to forward email from Stephen Duffy to Cllr McMurray.	Priscilla to action.

DEA/SC/4/2017	Failed nurse/carer visits	Forum members to provide Priscilla with contact details of people from Trust and private care organisations relating to statistics for failed nurse/carer calls due to impassable roads in extreme weather.	Forum members to action. Priscilla to action.
DEA/SC/5/2017	Safe Place Initiative	Forum members to provide names of potential 'Safe Place' premises to Priscilla. Patricia McMurray to forward Safe Place leaflet to Priscilla for distribution to forum members.	Forum members to action.
DEA/SC/6/2017	Action Plan Update	Priscilla to arrange mental health school play at St Malachy's HS Castlewellan.	Priscilla to action.
DEA/SC/7/2017	Libraries NI	Priscilla to formally invite Libraries NI to Senior Citizens Event on 27 th February 2018.	Priscilla to action.
DEA/SC/7/2017	Libraries NI	Priscilla to send out the timetable of Libraries NI mobile service to community contacts in Slieve Croob DEA database.	Priscilla to action.
DEA/SC/7/2017	Libraries NI	Priscilla to give Emma, Libraries NI, contact details of Irish speaking PSNI officer.	Priscilla to action.
DEA/SC/8/2017	Outdoor Recreation NI	Forum members recommended that Outdoor Recreation NI (ORNI) should proceed with the next stage of the Community Trails project. AHC to request funding of £15,400 from Council to progress the project.	Outdoor Recreation NI /AHC to action.

Report to:	Active and Healthy Communities
Date of Meeting:	22 January 2018
Subject:	Community Trail Hubs within Slieve Croob DEA
Reporting Officer (Including Job Title):	Michael Lipsett, Director of Active and Healthy Communities
Contact Officer (Including Job Title):	Janine Hillen, Assistant Director of Community Engagement

Decisions required:	
To consider and agree to proceed with designing 14 km of Community Trails in Slieve Croob.	
1.0	Purpose and Background:
1.1	<p>Outdoor Recreation NI is currently working on the development of Community Trails within Slieve Croob DEA. 7 'Community Trail Hubs' or sites have been identified with a high demand from the community and permission in principle from the landowners.</p> <p>Outdoor Recreation NI have estimated the cost to design up to 14kms of community trails within these sites at £15,400.</p>
2.0	Key issues:
2.1	<p>The aim is to have trail design completed and project costs identified at these 7 sites by the end of March 2018. This means that should capital become available towards the end of financial year, there are 7 projects 'shovel ready'.</p> <p>The sites are as follows -</p> <ol style="list-style-type: none"> 1. Drumkeeragh Forest 2. Tievenadarragh Forest 3. Bohill Forest 4. Million Tree Wood (Seaforde) 5. Ballynahinch Rugby Club 6. Corry Wood 7. Hollymount Woodland
3.0	Recommendations:
3.1	That the Committee approve to proceed with designing 14 km of Community Trails in Slieve Croob at a cost of £15,400.
4.0	Resource implications
4.1	£15,400 which has not been included in the current budget and will result in an overspend which can be offset by savings in other budget lines.
5.0	Equality and good relations implications:
5.1	None.
6.0	Appendices
	None.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2018
Subject:	Lease of Land for Community Centre at Mullaghbawn, Barnmeen and Lisnacree.
Reporting Officer:	Janine Hillen, Assistant Director, Community Engagement
Contact Officer:	Briege Magill - Administration Officer Julie McCann – Head of Community Services, Facilities and Events

Decision required:

Council to consider and agree that Officers initiate discussions to progress the development of new lease agreements for community centres located at Mullaghbawn, Barnmeen and Lisnacree - subject to completion of legal agreements, acceptable to all parties.

1.0	Purpose and Background:
1.1	Legacy Newry and Mourne District Council held:
A)	15 year lease agreement with St Patrick's Arch Diocesan Trust Ltd for premises – Mullaghbawn Community Centre. Council currently pay £500 per annum plus rates, insurance etc. The Lease expires in October 2018.
B)	15 year lease agreement with Barnmeen Parish for - Barnmeen CC. Council currently pays £1,000 per annum plus rates, insurance etc. The lease is due to expire 31/10/18
C)	15 year lease with Killeel Parish for Lisnacree CC. Council currently pays 5p if demanded. This lease expired in 13/3/2003 and a draft 15 yr renewal was produced but the parties could not agree on terms. The community centre continues to be located on this site.
2.0	Key issues:
2.1	The leases on both Barnmeen and Mullaghbane are due to expire October 2018 and it currently has no lease with the Killeel Parish.
2.2	Council has a Community Centre on each site currently.
3.0	Recommendation:
3.1	Council to consider and agree that Officers initiate discussions to progress the development of new lease agreements for community centres located at Mullaghbawn, Barnmeen and Lisnacree - subject to completion of legal agreements, acceptable to all parties.

4.0	Resource implications
4.1	Financial: Premium for a 15 year lease for recreational purposes at three locations and costs associated with a valuations required.
5.0	Equality and good relations implications:
5.1	None identified
6.0	Appendices
6.1	None

Report to:	Active and Healthy Communities
Date of Meeting:	22 nd January 2018
Subject:	Options for Extended Opening Times within Community Centres
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Julie Mc Cann, Head of Community Services, Facilities and Events

Decisions required:	
Decision required:	
<ul style="list-style-type: none"> Continue to operate current weekend opening times at all seven 100% run Community centres. Continue to monitor staff and customer feedback at all seven centres to facilitate any future reviews. Include an additional figure of £22,000 into the 18/19 rate estimates to facilitate the additional opening hours Mon- Fri in Crossmaglen, Bessbrook and Cloughreagh CC. 	
1.0	Purpose and Background:
1.1	<p>In the seven 100% run Council Community Centres, different opening hours are in operation. Specifically;</p> <ul style="list-style-type: none"> Ballynahinch, Killyleagh and Dan Rice Community Centres open seven days a week. The Market House, Ballynahinch opens five days and upon request at the weekends. Crossmaglen opens six days per week. Cloughreagh and Bessbrook open five days and as per bookings at the weekend. <p>Previously, AHC agreed (October 2017) that options should be explored around extended opening hours for all/some Community facilities. Specifically;</p> <ul style="list-style-type: none"> To undertake further research through customer and staff surveys at each of the facilities concerned to determine the level of interest in standardising opening hours Monday-Friday, and increasing opening hours on a Saturday and Sundays. In addition, staff surveys should be undertaken to determine level of interest in additional opening hours to help ascertain HR implications To bring a report with all implications and to be reviewed as part of 2018/19 rates estimates process
2.0	Key issues:
2.1	Recently, a customer and staff survey was commissioned and circulated within the seven 100% run council centres. Full details are provided within appendix A.
2.2	<p>With reference to the customer survey, it can be summarised as follows:</p> <ul style="list-style-type: none"> Total of 108 responses were received. 40% of respondents stated that they use centres in the Legacy Down area and the remaining 60% stated that they use centres in the legacy Newry area. In relation to additional opening hours on a Saturday in legacy Down area,

	<p>38% of respondents were in favour of increasing the opening hours and in legacy Newry this figure was 47%.</p> <ul style="list-style-type: none"> In relation to additional opening hours on a Sunday in legacy Down, 23% of respondents were in favour of additional opening hours and in legacy Newry this figure was 33.33%.
2.3	<p>With reference to the staff survey, it can be summarised as follows:</p> <ul style="list-style-type: none"> Total of 25 responses were received across all of the seven 100% run centres. 95% of respondents stated they would like to see standardised opening hours from 9am-10pm Monday –Friday. In relation to additional opening hours on a Saturday and Sunday 100% of legacy Down staff were in favour of no additional opening hours whereas in Newry 80% were in favour of additional hours on a Saturday and Sunday. In relation to preferred opening hours 75% of Newry staff indicated that opening should be as per bookings. In legacy Down 47% and in legacy Newry 83% of staff advised that they would be willing to work additional hours to facilitate any proposed increase to opening times. 41% of staff advised that they would be willing to enter into consultation to amend their hours to facilitate any proposed additional hours.
2.5	<p>Based on the survey:</p> <ul style="list-style-type: none"> There is broad agreement that community centres should have standardised opening hours Mon-Fri and that current arrangements at the weekends should remain as is.
3.0	Recommendations:
3.1	<ul style="list-style-type: none"> To continue to operate current weekend opening times at all seven 100% run Community centres. Continue to monitor staff and customer feedback at all seven centres to facilitate any future reviews. To include an additional figure of £22,000 into the 18/19 rate estimates to facilitate the additional opening hours Mon- Fri in Crossmaglen, Bessbrook and Cloughreagh CC.
4.0	Resource implications
4.1	<p>Officer time – to Continue to monitor staff and customer feedback to facilitate any future reviews</p> <p>Finance – A increase of £22,000 to 2018/19 rates estimates process to facilitate the proposed increased opening hours at Crossmaglen, Bessbrook and Cloughreagh CC.</p>
5.0	Equality and good relations implications:
5.1	<p>Section 6 of the Council's approved Equality Scheme outlines arrangements for ensuring accessibility of public access to services we provide. Monitoring the implementation and impact of said policy decision and course of action will ensure Council meets its equality scheme commitments.</p>
6.0	Appendices
	Appendix A – Customer and Staff Survey Analysis

Community Centres Customer Survey

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1. Do you currently use our Community Centres?		Number of Respondents	
Yes		107	
No		1	
Total		108	
2. What Community Centre do you mainly use?		Number of Respondents	
Ballynahinch Centre		13	
Bessbrook		28	
Bridge Centre		9	
Cloughreagh		14	
Crossmaglen		41	
Dan Rice Hall		10	
Market House		12	
3. Based on your answer to Q2, on average how frequent would you use the Community Centre?		Number of Respondents	
One per month		16	
Two-Three times per month		12	
Once per week		52	
Two-Three times per week		31	
More than Three times per week		11	
4. Based on your answer to Q3, what are the main days/times that you use the Community Centre?		Number of Respondents	
Monday to Friday before 1pm		43	
Monday to Friday between 1pm-5pm		28	
Monday to Friday between 5pm-10pm		53	
Saturday and Sunday before 12noon		6	
Saturday and Sunday after 12noon		7	
5. Would you like to see extended Saturday opening hours at your mainly used Community Centre?		Number of respondents	
		Legacy Down	Legacy Newry
Yes		13	32
No		21	35
If yes, preferred options -			
9am – 5pm		18	
9am – 6pm		6	
9am – 7pm		9	
As per Bookings		10	
6. Would you like to see extended Sunday opening hours at your mainly used Community Centre?		Number of respondents	
		Legacy Down	Legacy Newry
Yes		8	22
No		26	44
If yes, preferred options -			
12noon – 6pm		5	
12noon – 7pm		3	
11am – 6pm		7	
11am – 7pm		6	
As per Bookings		10	

Community Centres Staff Survey

1. What is your current employment Status?		Number of respondents	
Full Time Permanent		14	
Full Time Temporary		4	
Part Time Permanent		2	
Part Time Temporary		5	
Casual			
Total		25	
2. What Community Centre is your main base?		Number of respondents	
Ballynahinch Centre		7	
Bessbrook		2	
Bridge Centre		6	
Cloughreagh		2	
Crossmaglen		3	
Dan Rice Hall		2	
Market House		2	
Total		24	
3. If applicable, would you like to see continuous weekday opening hours at your main base? ie Monday to Friday 9am – 10pm		Number of respondents	
Yes		22	
No			
N/A		1	
4. Would you like to see extended/additional opening hours on Saturdays and Sundays at your main base?		Number of respondents	
		Legacy Down	Legacy Newry
Yes			4
No		18	1
5. If so, what hours do you feel would best facilitate User Groups?		Number of respondents	
Saturdays 9am – 5pm			3
Saturdays 9am – 6pm			
Saturdays 9am – 7pm			
As per Bookings			7
Sundays 12noon – 6pm			2
Sundays 12noon – 7pm			
Sundays 11am – 6pm			
Sundays 11am – 7pm			
As per Bookings			6
6. If applicable, would you be prepared to work additional hours to facilitate extended opening hours?		Number of respondents	
		Legacy Down	Legacy Newry
Yes		8	5
No		9	1
7. Would you be prepared to enter into consultations to amend your contract to facilitate additional opening hours?		Number of respondents	
		Legacy Down	Legacy Newry
Yes		7	3
No		10	4

Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2018
Subject:	Funding from Department for Communities (DfC) for Welfare Reform Support Project
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Decisions required	
To consider and agree to:	
<ul style="list-style-type: none"> the award of DfC funding of £51,122.39 to Citizens Advice Newry, Mourne and Down for its Welfare Reform Support Project. 	
1.0	Purpose and Background:
1.1	<p>To approve the awarding of DfC funding of £51,122.39 to Citizens Advice Newry, Mourne and Down.</p> <p>The Council's Chief Executive, Mr Liam Hannaway, has received a letter (see Appendix 1) from DfC advising that through its Voluntary and Community Division (VCD) it is providing funding of £51,122.39 to the Council (through the Council's Community Support Programme) for the funding to be issued to 'Newry, Mourne & Down Citizens Advice' for its Welfare Reform Support Project.</p> <p>The funding of £51,122.39 is for Welfare Reform frontline adviser salaries for the period 1 October 2017 – 31 March 2018, associated hosting costs, an additional funding allocation for the year 2017/2018 and training package for Welfare Reform Advisers.</p> <p>The funding is in year and must be spent by the 31 March 2018.</p> <p>The Council is not required to match this funding.</p> <p>The Council is the primary funder of Citizens Advice Newry, Mourne and Down, with the Council currently providing £306,999.57 in this financial year via a Service Level Agreement (SLA). £142,264.57 of this £306,999.57 comes from DfC, under the District Councils' Community Support Programme, and the Council contributes the remainder of £164,735.00 from its own resources.</p>
2.0	Key issues:
2.1	None.
3.0	Recommendations:
3.1	<ul style="list-style-type: none"> That the Committee agree the awarding of DfC funding of £51,122.39 to Citizens Advice Newry, Mourne and Down.
4.0	Resource implications
4.1	There are no resource implications as the Council is not required to match fund the additional funding from DfC.
5.0	Equality and good relations implications:
5.1	There are no equality and good relations implications arising from this specific report.

6.0	Appendices
	Appendix I: ➤ Letter from Department for Communities dated 15 January 2018.



Mr Liam Hannaway
Newry, Mourne and Down District Council
Newry Office
Monaghan Row
Newry
BT35 8DJ

Voluntary and Community Division
Level 3, The Lighthouse Building
Gasworks Business Park
Ormeau Road
Belfast BT7 2JB
Telephone: (028) 9082 9441
Facsimile: (028) 9082 9422
Email: Elaine.downey@communities-ni.gov.uk

Date: 15 January 2018

Dear Mr Hannaway

Re: Welfare Reform Support Project

Thank you for agreeing to issue funding for the Welfare Reform Support Project through the Community Support Programme in respect of Citizens Advice Frontline Advice services. I am pleased to advise you that the Voluntary and Community Division (VCD) can now provide funding of **£51,122.39** for Welfare Reform frontline adviser salaries for the period 1 October 2017 – 31 March 2018, associated hosting costs, an additional funding allocation for the year 2017/2018 and training package for Welfare Reform Advisers.

Details and breakdown of funding for Welfare Reform Support Project for Newry, Mourne & Down Citizens Advice are demonstrated at Annex A.

The funding is in year and must be spent by 31 March 2018.

A Letter of Variance to include this additional funding will follow.

If you have any queries regarding these additional funds please contact either: Elaine Downey Elaine.downey@communities-ni.gov.uk or Nuala McCrudden, Nuala.McCrudden@communities-ni.gov.uk or telephone 90829441/90376342

Yours sincerely



Elaine Downey
Head of Advice Services
Voluntary and Community Division

Annex A**Welfare Reform Support Project Funding – Newry, Mourne & Down Citizens Advice**

- 1. Newry, Mourne & Down Citizens Advice Adviser salaries (4 Advisers) total £35,260.02 for period 1 October 2017 – 31 March 2018**

- 2. Hosting Costs total £9119.61 for 2017/2018 year**

- 3. Additional Welfare Reform support total £4342.76 for 2017/2018 year**

- 4. Training Package for 4 Welfare Reform Advisers @ £600 each, total £2400.00 for year 2017/2018**

Report to:	Active and Healthy Communities
Date of Meeting:	22 nd January 2018
Subject:	KLC Internal Refurbishment Scheme
Reporting Officer (Including Job Title):	Roland Moore, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Decisions required:	
Members are asked to note the contents of the report, and consider and agree to: <ul style="list-style-type: none"> the development and implementation of a scheme to enhance Kilkeel Leisure Centre reception and dry side changing areas 	
1.0	Purpose and Background:
1.1	In September 2016, approval was given to adopt the recommendations contained within the Indoor Leisure Business Plan 2016-2020 which specifically focuses upon a number of actions to ultimately aim to achieve participation growth within its leisure centres from 1.3m visits to 1.9m visits per annum by 2021.
1.2	The key recommendation contained within the Indoor Leisure Business Plan 2016-2020 relevant to this report is: <ul style="list-style-type: none"> Develop further and implement proposals for opportunities for income generation through facility development and enhancements: consider Kilkeel Leisure Centre to enhance potential income and potential capacity issues Consider change of use for sports halls which may have positive impact on participation levels, reducing low occupancy levels and increasing income.
2.0	Key issues:
2.1	It was previously identified that upgrade works were required for Kilkeel Leisure Centre reception area and dry side changing areas and these works have already been included within the 2018/19 capital programme.
3.0	Recommendations:
3.1	Noting that these proposed works are already part of the Councils capital programme for 2018/19, it is recommended to permit officers to proceed to devise, develop and coordinate proposals and works for the enhancement of Kilkeel Leisure Centre reception and dry side changing areas.
4.0	Resource implications
4.1	Officer time – to devise and develop proposals and coordinate works Financial – previous inclusion of £150k within the Councils capital programme for 2018/19.
5.0	Equality and good relations implications:
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Appendices
	N/A

Report to:	AHC Committee
Date of Meeting:	22 January 2018
Subject:	Physical Activity Best Practice Conference
Reporting Officer	Roland Moore – Assistant Director: Leisure and Sport
Contact Officer	Conor Haughey- Head of Outdoor Leisure

Decisions required:

Council to support and participate within the Southern Area Physical Activity Best Practice Conference 14th March 2018.

1.0	Purpose and Background:
1.1	The Public Health Agency in partnership with the Southern Area Local Councils (ABC, NMDDC and Mid Ulster) seek to showcase various examples of best practice within the Southern Region and to learn from UK and Ireland examples of good practice for collaborative working within the area of physical activity/obesity. This conference is to be held on the 13 th and 14 th March in Armagh City Hotel.
2.0	Key issues:
2.1	Obesity continues to be one of the biggest public health challenges facing Northern Ireland. The strategic context for tackling obesity and creating a more active society is incorporated within this Council and other Local Government Council's strategic and action plans. The PHA has set targets for reducing adult obesity by 3% and children's obesity by 2% by 2022 within Northern Ireland. Therefore, Southern Area Physical Activity Best Practice Conference will assist this Council in meeting both our own corporate objective and National targets in reducing obesity and creating a more active citizenship within our District.
3.0	Recommendations:
3.1	Council to participate as an active partner in the delivery of this conference.
4.0	Resource implications
4.1	Cost of £2000 to fund guest speakers, conference event and logistics to be funded through the existing Sports Development budget. Officer's time.
	Equality and good relations implications:
5.1	No equality of opportunity or good relations adverse impact has been identified.
6.0	Appendices
	N/A

Report to:	AHC Committee
Date of Meeting:	22 January 2018
Subject:	Newry Sports Centre Asset Disposal
Reporting Officer	Roland Moore – Assistant Director: Leisure and Sport
Contact Officer	Conor Haughey- Head of Outdoor Leisure

Decisions required:

Council to approve the disposal of surplus loose small assets from the now closed Newry Sports Centre to SANDSA club members.

1.0	Purpose and Background:
1.1	<p>The Leisure and Sport Department have been approached by a local sports club (SANDSA member) to request for some redundant lockers/bench from Newry Sports Centre to assist with a child protection issue.</p> <p>In addition, within the closed centre, there are various surplus small quantities of both sports equipment and office furniture which would have been disposed/recycled. These assets would be of assistance and support to local sports clubs and individuals. By allocating these small loose assets to SANDSA club members it allows for the clearance of Newry Sports Centre and also Council showing support in the development of local sports associations.</p>
2.0	Key issues:
2.1	An inventory of assets for disposal is to be drawn up along with asset disposal documentation, thereafter SANDSA members contacted to collect an expression of interest on all equipment/material on a first come first served basis. SANDSA members will be required to collect and remove any agreed assets under their own insurance and resources.
3.0	Recommendations:
3.1	Council to approve the disposal of any surplus assets from Newry Legacy Sports Centre to SANDSA members and to allocate the redundant lockers/bench to the local sports club who contacted the Council in the first instance.
4.0	Resource implications
4.1	Officer's time.
	Equality and good relations implications:
5.1	No equality of opportunity or good relations adverse impact is anticipated.

6.0	Appendices
	N/A

Report to:	AHC Committee
Date of Meeting:	22 January 2018
Subject:	Mary Peters Trust, Financial Support
Reporting Officer	Roland Moore – Assistant Director: Leisure and Sport
Contact Officer	Conor Haughey- Head of Outdoor Leisure

Decisions required:

For Council to consider financial donation to the Mary Peters Trust.

1.0	Purpose and Background:
1.1	Mary Peters Trust has requested financial donation of support toward their capital Sporting Awards in order for this charity to present financial support to various sports people living within our District, and participating in different sports including disability sports. The value of award last year varies from £300-1000.
2.0	Key issues:
2.1	The Committee received a similar request last year and decided to award a grant of £1000 due to already providing grants to high performers in our District directly from the Council through our own Elite Athlete Scheme.
3.0	Recommendations:
3.1	Council to provide a donation similar to 2017/18 to the Mary peters Trust to the value of £1000.00 however, the Council will be the main conduit for similar types of funding in future.
4.0	Resource implications
4.1	Cost of £1000 to the Sports Development Budget.
	Equality and good relations implications:
5.1	It is not anticipated that the proposal will have an adverse impact in terms of promoting equality of opportunity and good relations.
6.0	Appendices
	Letter from Mary Peters Trust dated 14 th December 2017



14th December 2017

Mr Liam Hannaway
Chief Executive
Newry, Mourne and Down Council
Monaghan Row
Newry
BT35 8DJ



Dear Mr Hannaway

Over the years you have assisted the Mary Peters Trust (we are a charity administered voluntarily by Directors) by providing encouragement and financial support. We invest our capital and the interest is distributed in the form of sporting awards to upcoming athletes.

In the year 2017 the Trust disbursed over £80k to 200 young people representing over 50 sports. Awards were made to the following recipients who reside in your area:

Name	Sport	Amount
Christopher Burns	Cycling	£400
Drew Armstrong	Cycling	£400
Amy McMillian	Deaf Badminton	£500
Robbie Cockburn	Fencing	£400
Megan O'Boyle	Karate	£300
Kate O'Connor	Athletics	£750
Rioghach McGuigan	Karate	£300
Rachel Moore	Netball	£300
Frances Keenan	Netball	£300
Erin McConnell	Triathlon	£500

We are seeking your support to help maintain our capital base to ensure the level and value of awards continues to grow. We need the support of Local Authorities, commercial organisations and voluntary bodies in order to help achieve this target. A number of fundraising events are also being organised.

We ask you to forward this letter to the relevant Council Committee and respectfully request they join in our work of helping young people achieve excellence in sport, by making a contribution for the financial year 1 April 2018 to 31 March 2019.

Best wishes and many thanks for your continued support.

Dame Mary Peters CH DBE RNR
President

Agenda Item:	
Report to:	Active and Healthy Communities
Subject:	Mayobridge New Play Park
Date:	22 January 2018
Reporting Officer:	Conor Haughey, Head of Outdoor Leisure
Contact Officer:	Roland Moore, Assistant Director Leisure and Sport

Decisions required:

Council to approve findings and recommendations for the delivery of a new play park within Mayobridge as set out in Stage 1 and 2 of the consultation.
Council to approve the lease agreement between the community association and council for the site at Mayobridge at a peppercorn rate as agreed previously

1.0	Purpose and Background:
1.1	Council accepted in December the 3 stage consultation process in regards to the procedure for the delivery of new, upgrade, transformation and consolidation play parks. Stage one and two have now been completed with children, young people and local community within Mayobridge. To progress to the construction and manufacture of this new play park, Council are required to complete stage 3 (a) of the process. This stage can only be completed on receipt of the actual design drawings of the park with stage 1 and 2 direct inputs. Stage 3 (b) then proceeds to manufacture and build of the play park.
2.0	Key issues:
2.1	As a result of both focus groups, community consultations and online surveys it was accepted by the majority of these groups that the best and safest location to create a new play park within Mayobridge is within the car park area adjacent to the youth club. This land has been leased to Council and planning permission approved to create a new park. Wicksteed have now been tasked to design a LEAP standard play park within the site lines of this leased land. This new park will take on board all recommendations from local communities and by Playboard NI guidance, as per the final stage of the consultation process.
3.0	Recommendations:
3.1	Council to approve the findings of the consultation process Stage 1 and 2 from Playboard NI in order to deliver the design and completion of Stage 3 of the process allowing for the Council to sign a peppercorn rate lease agreement between the council and the community association for the proposed land, thereafter allow for the build of a new play park within Mayobridge.

4.0	Resource implications:
4.1	Officer's time. £100,000 play park capital works (already set within rates budgets).
	Equality and good relations implications:
5.1	It is anticipated the successful implementation of this proposal will have direct positive impact for children and young people within Mayobridge and the surrounding community.
6.0	Appendices
	Playboard NI report.



Newry, Mourne and Down District Council Mayobridge Community Consultation Report



1.0 Introduction

The Newry, Mourne and Down District Council Play Strategy identified six gaps area in the provision of fixed play areas. The first of these gap areas, to be addressed in year one of the roll-out of the Play Strategy is located at Mayobridge.

Gap Area	Play Strategy Year
Mayobridge	Year 1
Ballymartin	Year 2
Magennis Villas	Year 3
Kilmore	Year 4
(1) Barnamaghery Villas (2) Kilclief	Year 5

As part of the Play Strategy implementation process PlayBoard NI was commissioned to conduct consultations with parents/carers, children and young people and community providers within the Mayobridge area.

The aim of the consultation was to gather information, views and the perceptions of children and young people, parents/carers and wider community representatives on a range of issues including:

- Consideration of the proposed development of a new fixed play area (including the proposed location, additional environmental factors, support needs etc.)
- Projected levels of demand/usage for the proposed new play area
- Community views on the types of play they would like to see incorporated into the new play area
- Views on the preferred style of fixed play equipment to be incorporated into the play area
- Suggestions on specific play equipment types they would like to see incorporated into the design process (based on experience of other fixed play areas within or outside of the council area)
- Suggestions on how the play area could best enhance children's play experiences.

This report outlines the key findings of the consultation process.

2.0 Methodology

The consultation was based on a mixed methods approach and used two key methods to gather the views of those living within the Mayobridge area:

- Online Surveys

Online surveys were undertaken using the SurveyMonkey platform, going live on 14th December 2017 and closing on 1st January 2018.

Two surveys were developed, the first aimed at parents/carers and wider community organisations with the second aimed at children and young people.

- Children and Young Peoples Focus Groups

With a view to increasing the number of children and young people feeding in to the consultation process, two focus groups took place within the Mayobridge area.

The first focus group took place in conjunction with Mayobridge Youth and Community Centre with the second taking place in conjunction with St Patrick's Primary School.

At each focus groups PlayBoard staff explored a range of issues with the children aimed at supporting them to identify the types of play they would gain most benefit from within the new play area.

3.0 Responses

The total number of survey responses received during the consultation process was 127. This was broken down as follows:

- Parents and Carers (105 responses)
- Community organisations (10 responses)
- Children and Young People (12 responses)

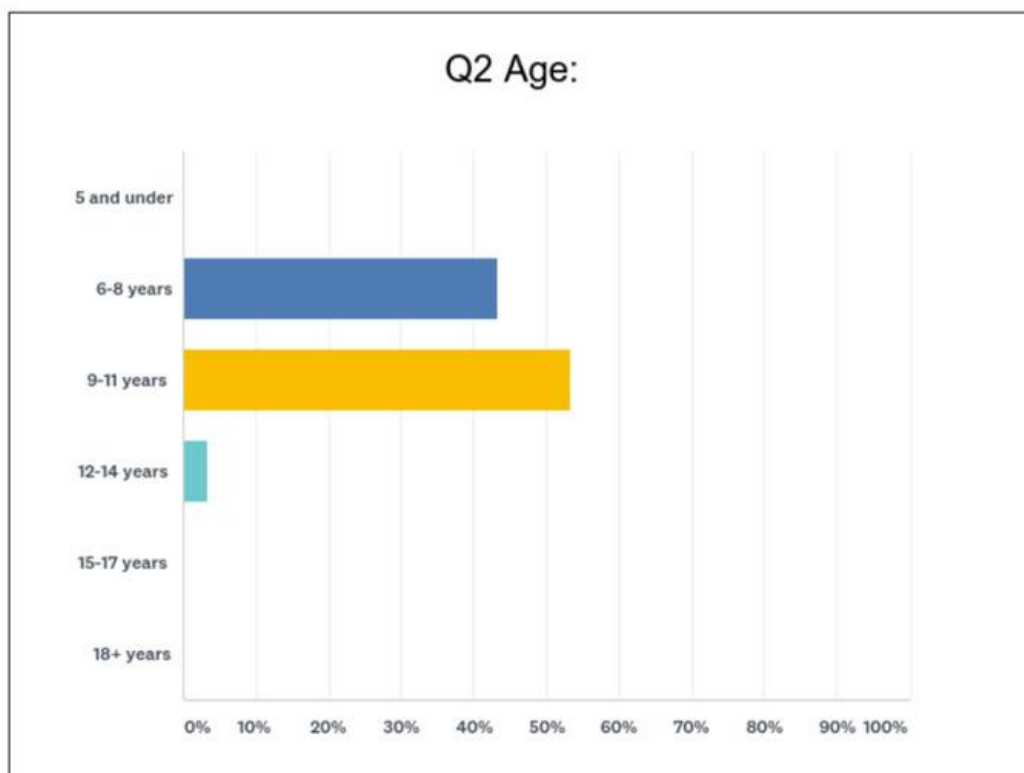
A total of 35 children and young people engaged in the focus group sessions.

4.0 Children and Young People Focus Group Findings

During the consultation a total of 35 children and young people participated within the two focus groups.

4.1 Age of Participants

The majority of those involved were aged between 9 and 11 years of age (53%) with 43% aged 6 to 8 years and 3% aged 12 to 14 years.



4.2 Most Frequently Visited Play Areas

When participants were asked to indicate which (if any) play areas they currently visited. Two sites were identified:

- The play area located at Slieve Gullion Forest Park
- The play area located adjacent to Solitude Park/Tesco in Banbridge

No other sites were identified.

4.3 Projected Level of Use

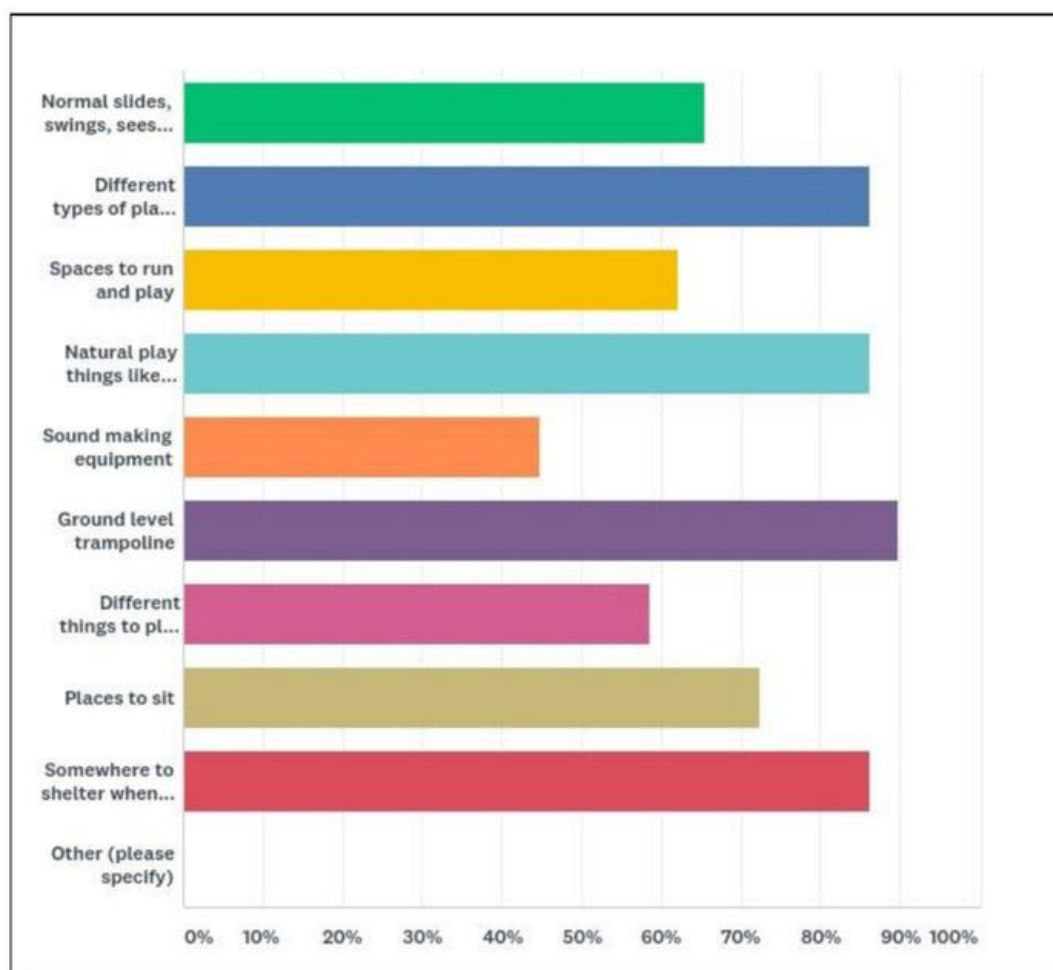
Participants were asked to indicate how often they felt they would make use of a new fixed play area in Mayobridge.

The majority (38%) indicated that they would use the play area on a daily basis, particularly during the summer months and during other school holidays. Of the remainder, 27% indicated they would use the park 2 to 3

times per week with the same proportion (27%) indicating that they would use the play area 1 time per week, whilst 7% were unsure.

4.4 What would make the new Play Area a good place to Play?

Participants were asked to indicate what they felt would make the new play area a good place to play.



There was broad support for the provision of 'standard' fixed play equipment (swings, seesaws, roundabouts etc.), with children also keen to see the play area incorporate:

- More natural play opportunities, for example boulders and tree stumps for climbing, dips and rises in ground level, tunnels and mounds, sand and water etc.
- Spaces to run about and play (non-fixed) within the play area
- More challenging play opportunities such as climbing walls, zip line etc.
- Sound making equipment.

The provision of appropriate seating and shelter from the elements was viewed as a key consideration.

4.5 What Equipment would you like to see in the Play Area?

Children were asked to indicate if there were any specific types of play equipment they would like to see included in the design. The most popular items included:

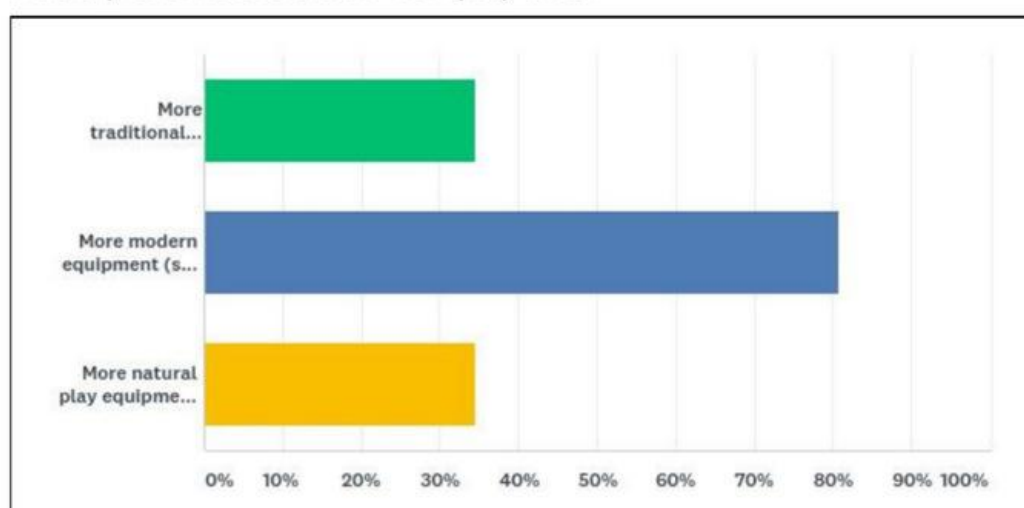
- Zip line
- Ground level trampoline
- Monkey bars
- A spiral slide
- A climbing wall
- A Climbing frame
- A roundabout
- Trees and natural plants
- Provision for balls games

4.6 What would you NOT like to see in the Play Area?

When asked to indicate the types of things they would not like to see in the play area the majority of participants focused on the behaviour of other users identifying bullying, 'cheeky children' and fighting.

4.7 What would make the new Play Area a good place to Play?

Participants were asked to indicate the style and design of play equipment they would prefer to see at the new play area.



The majority indicated that they would like to see more modern equipment (in terms of design and appearance) installed within the play area, with an equal number preferring more traditional and more natural play equipment.

4.8 What would make the new Play Area a Welcoming Place?

When asked what would make the new play area space a welcoming place to play the children and young people identified a number of ideas including:

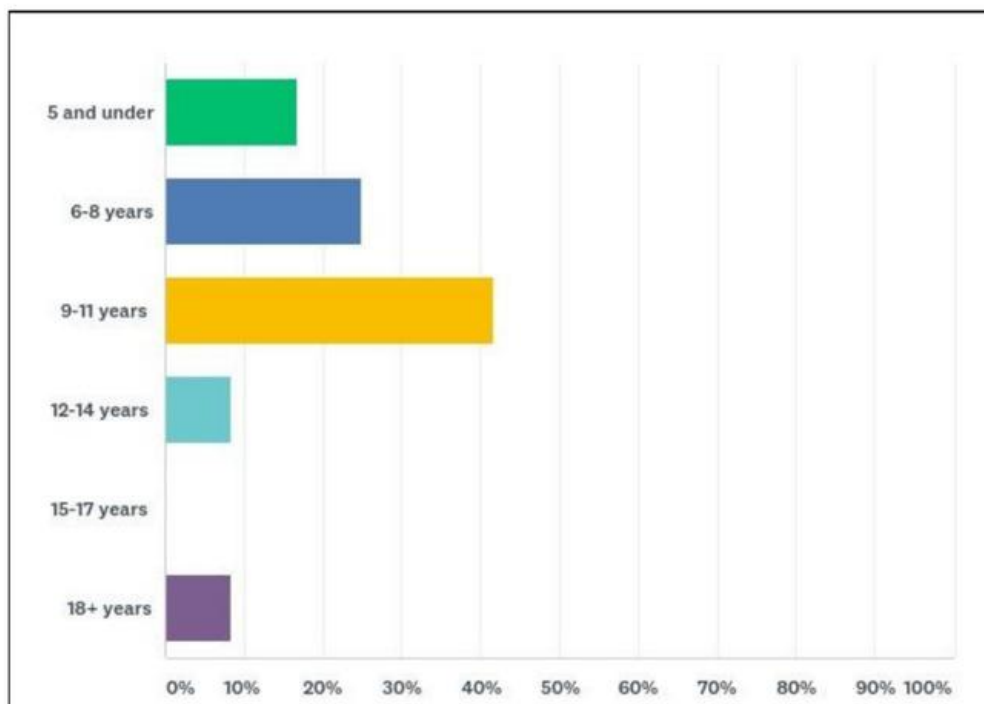
- Attractive and welcoming signage
- A colourful play space and surrounding area
- Make it a bully free zone

5.0 Children and Young People Online Survey Findings

During the consultation a total of 12 children and young people completed online surveys.

5.1 Age of Participants

The largest age group was the 9 to 11 age band (42%%) with 25% aged 6 to 8, 16% aged 5 or under, with 8% aged 12 to 14 years or 18 years.



5.2 Most Frequently Visited Play Areas

When participants were asked to indicate which (if any) play areas they currently visited a number of sites were identified:

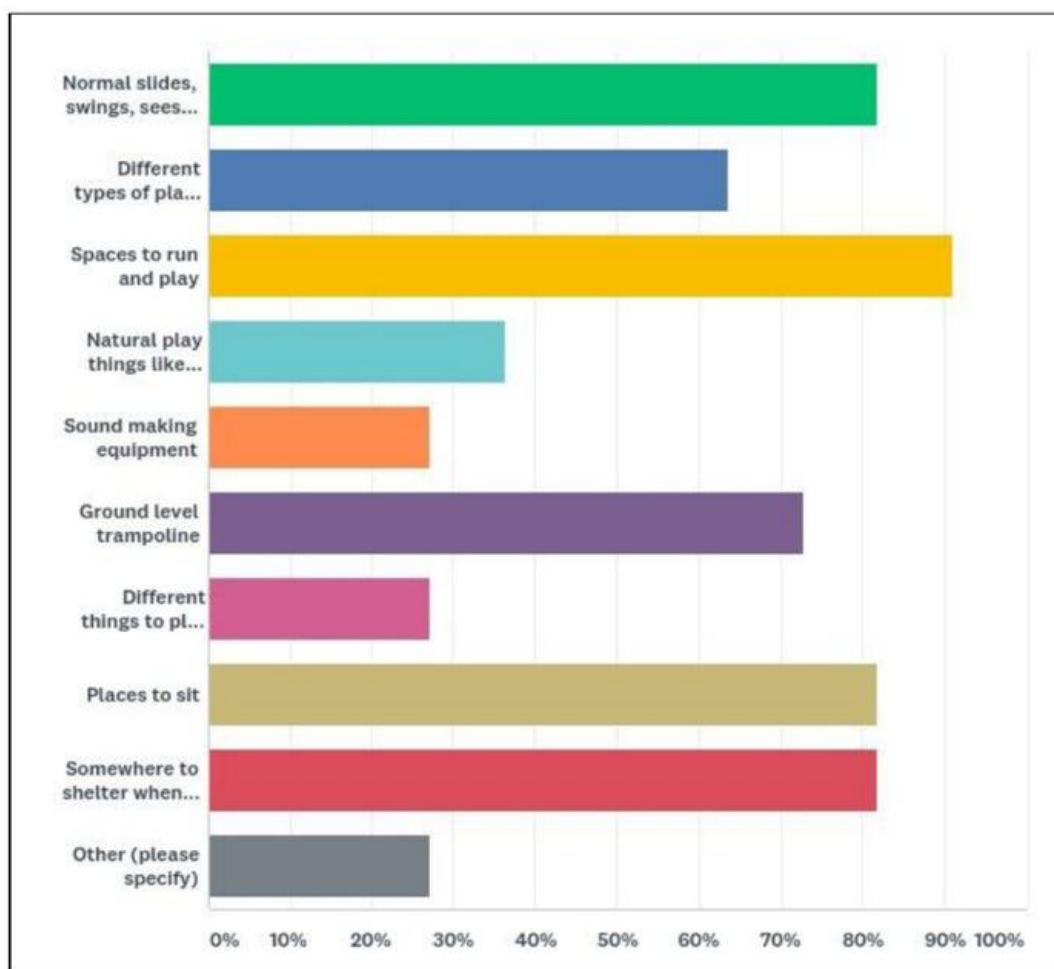
- Kilbroney Park
- The play area located at Slieve Gullion Forest Park
- The play area located adjacent to Solitude Park/Tesco in Banbridge
- The play area at Rostrevor
- The main play area in Warrenpoint

5.3 Projected Level of Use

Participants were asked to indicate how often they felt they would make use of a new fixed play area in Mayobridge. The majority (77%) indicated that they would use the play area on a daily basis, particularly during the summer and other school holidays. The remainder indicated that they would use the park 2 to 3 times per week.

5.4 What would make the new Play Area a good place to Play?

Participants were asked to indicate what they felt would make the new play area a good place to play.



Similar to the focus groups, there was broad support for the provision of 'standard' fixed play equipment (swings, seesaws, roundabouts etc.), with children also keen to see the play area incorporate:

- Spaces to run about and play (non-fixed) within the play area
- More natural play opportunities, for example boulders and tree stumps for climbing, dips and rises in ground level, tunnels and mounds, sand and water etc.
- More challenging play opportunities such as climbing walls, zip line etc.
- Sound making equipment.

The provision of appropriate seating and shelter from the elements was again viewed as a key requirement.

5.5 What Equipment would you like to see in the Play Area?

Children were asked to indicate if there were any specific types of play equipment they would like to see included in the design. The most popular items included:

- Zip line

- Monkey bars
- A spiral slide
- Metal digger and sand
- Climbing frame
- Provision for Basket Ball
- Play equipment for children with disabilities

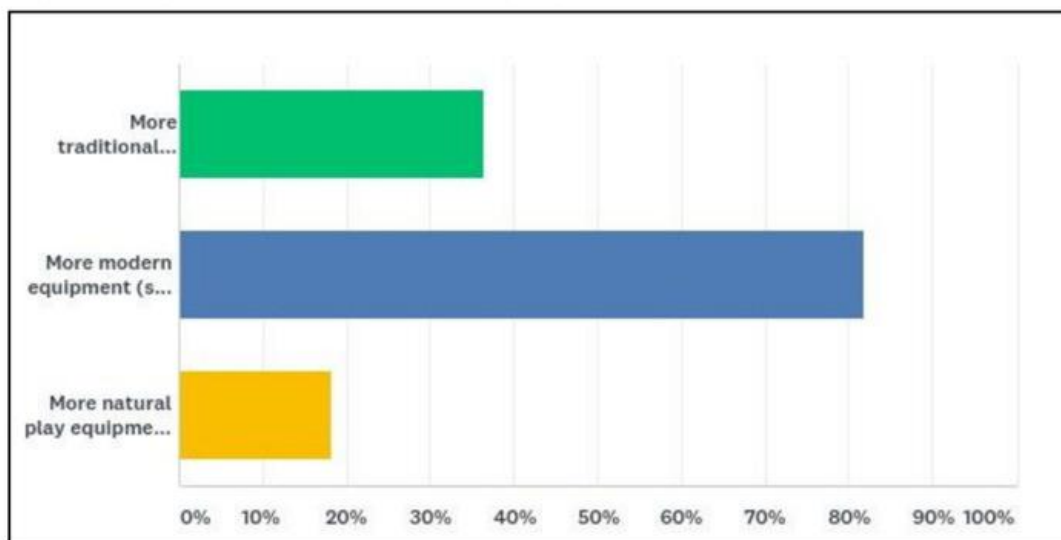
5.6 What would you NOT like to see in the Play Area?

When asked to indicate the types of things they would not like to see in the play area respondents noted:

- Play equipment suitable only for young children and toddlers
- Dogs and dog poo

5.7 What would make the new Play Area a good place to Play?

Respondents were asked to indicate the style and design of play equipment they would prefer to see at the new play area.



The majority (81%) indicated that they would like to see more modern equipment (in terms of design and appearance) installed within the play area, with 36% preferring more traditional and 18% preferring more natural play equipment.

5.8 What would make the new Play Area a Welcoming Place?

When asked what would make the new play area space a welcoming place to play the children and young people identified a number of ideas including:

- A good variety of play equipment for a range of ages
- Attractive and welcoming signage
- Play opportunities for children with disabilities

6.0 Survey Findings: Parents and Community Representatives

In total 115 parents, carers and community providers participated giving their views through online questionnaires.

6.1 What type of User of the Play Area will you be?

Respondents were asked to indicate the type of the user of the play area they would be. The purpose of the questions was to get an indication of the underlying level of demand based on the ages of children and young people living within the area.

The largest single category of user (accounting for around two-thirds of all respondents) was parents/carers with a young child (aged 4 through to 12 years). The second most popular user group was parents/carers with babies or toddlers with the third being parents/carers with teenagers. A number of community providers (4 in total) indicated that they would make use of the play areas as part of the range of activities they offered.

6.2 What Play Parks do you currently visit and enjoy the most?

Respondents identified a number of play areas that they currently visited and enjoyed. These included:

Play Area	Comments
Slieve Gullion	<ul style="list-style-type: none"> Offers an excellent variety of play equipment Offers a mix of natural and modern play
Kilbroney	<ul style="list-style-type: none"> Offers a mix of traditional and more challenging play Offers natural elements to supplement the fixed play elements
Solitude Park, Banbridge	<ul style="list-style-type: none"> Modern, busy and exciting play equipment Good variety of play equipment to allow the children to challenge themselves
Barnmeen	<ul style="list-style-type: none"> Clean, tidy and great for younger children Seating and picnic tables enhance play area
Rostrevor	<ul style="list-style-type: none"> Enclosed and safe Fun equipment for the children

6.3 How often are you likely to use the Play Area?

Respondents were asked to indicate how often they felt they would make use of the new play area.

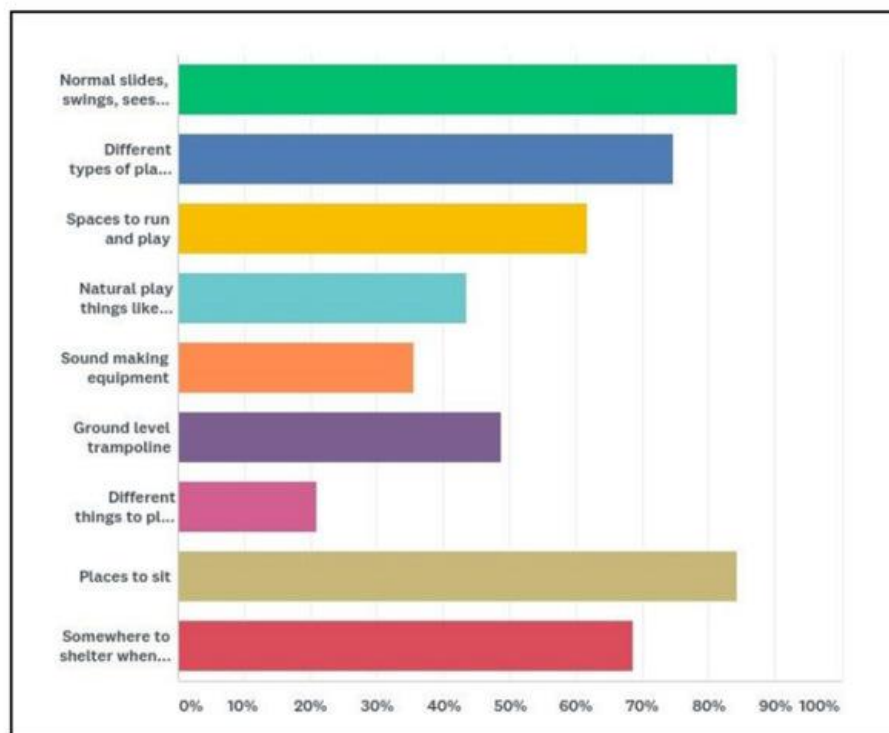
How Often?	% of Respondents
------------	------------------

Once per Week	30
2 to 3 times per week	38
4 or more times per week	29
Not Sure	3

The majority of respondents (38%) indicated that they would use the play area 2 to 3 times per week, 30% once per week with 29% indicating that they would use the play area 4 or more times per week.

6.4 What would make the Play area a Good Place to Play?

Respondents were asked to indicate what would make the play area a good place for children to play.

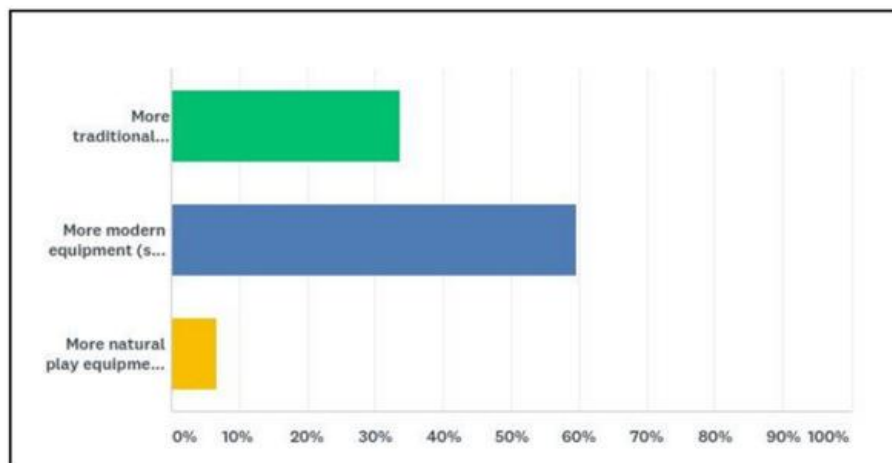


There was a strong view that traditional play equipment such as slides and swings would make the play space more appealing. There was a recognition of the need to provide non-traditional and more challenging play opportunities, whilst space to run around safely within the play area was seen as an important consideration.

The provision of appropriate seating and shelter was viewed as being important to meet to needs of both children and parents/carers.

6.5 What Style of Play Area would you prefer?

In terms of the design approach to be adopted, respondents were asked to indicate the style of play equipment they would prefer to see within the new play area.



The majority (59%) indicated that they would prefer a more modern style of equipment, 34% indicated that they would prefer a more modern, traditional style while 7% preferred a more natural approach.

6.6 What types of Play Equipment would you like to see?

Giving consideration to other parks they were familiar with (see 6.2), respondents were asked to identify any specific pieces of play equipment they would like to see considered for inclusion within the new play area. Those identified included:

- Zip Lines
- Swings
- Climbing frames
- Ground level trampoline
- Climbing wall
- Monkey bars
- Basket swing
- Sensory play equipment
- Accessible play equipment for children with disabilities
- Roundabout
- Log swing (similar to Solitude Park in Banbridge)
- Play vehicle (e.g. train at Solitude Park)
- Skateboard ramp/area
- Provision for ball games (football, basketball, handball etc.)

6.7 How could we ensure everyone is welcome at the Play Area?

Respondents were asked for their views on how the play area could be made a welcoming area for all. Amongst the ideas expressed were:

- Ensure it provides play opportunities and challenge for a variety of age ranges from toddlers through to early teens
- Ensure that it provides play opportunities for children with disabilities
- Zone the space by age group to ensure safety at play
- Provide recreational opportunities for teens, for example skate ramp or youth shelter
- Ensure signage and colour scheme is welcoming (possible multi-lingual sign, colourful mural)
- Ensure the play area and its environs are neutral with no emblems etc. that would deter either community
- The proposed site is to be leased to Council from the community association land
- Provide picnic tables to encourage families to make use of the play area
- Avoid contentious names.

6.8 Location

In developing a play area, location is always a key issue for the community and during the consultation a number of respondents highlighted concerns or reservations at the proposed location adjacent to the Youth centre. These were primarily on the grounds of:

- *Road Safety*: The issue of road safety was raised by 13% of respondents who were concerned that children walking to the proposed location would have to cross a main road.
- *Availability of an Alternative Location*: A number of respondents (17%) suggested that an alternative location should be sought for the play area. Reasons given included the perceived lack of neutrality of the proposed site within the grounds of the GAA club and the bulk of housing within Mayobridge being on the other side of the main road.

Of the 17%, five percent suggested that the green space area at St Anne's Park would offer a move suitable location for the play area.

In reviewing the issues raised, a number of external factors were further considered with regards to the issues raised, including:

- Planned recreational work at the St. Anne's Park site to enhance outdoor sports provision;
- The history of anti-social behaviour at the St. Anne's Park site and lack of dedicated parking for potential users of a Local Equipped Area for Play (LEAP);
- The possibility of installing a road crossing in the proximity of the proposed play area to enhance road safety; and
- The possibility of providing dual access to the site from the public pavement side to the proposed site to address perceived neutrality issues.

Whilst the issue of location was raised by a number of respondents, it is suggested that, having considered the factors noted above the proposed site offers the optimum location for the play area. Council should however seek to address concerns by taking addressing the issue of road safety, site neutrality through dual site access etc.

7.0 Conclusions

Based on the community consultation process there is a high level of support for the development of a play area within Mayobridge. The vast majority of respondents (children/ parents/carers/community reps) expressed their delight at the proposed development of the play area which many felt was overdue given the level of local demand.

A number of issues were raised regarding the proposed location, however given consideration of external factors it is felt that the site offers the optimum location within Mayobridge. The relevant agency should however seek to address the issues regarding road safety and should ensure that the play area is seen as a neutral space accessible to all.

In considering responses to the consultation, it is recommended that the final design should:

- Incorporate a range of fixed play equipment for a variety of ages, up to and including early teens;
- Give consideration to the provision of a teen shelter on the site if viable;
- Incorporate a range of accessible play opportunities for children with disabilities;
- Seek to provide a level of progressive, controlled challenge in play activities, enabling children to develop their skills base as they grow and develop;
- Incorporate an element of free (unallocated) space within the confines of the play area to allow for free (non-equipment) play;
- Incorporate some natural elements to provide children with opportunities to explore the natural environment through play;
- Incorporate seating and shelter to meet the needs of parents/carers and the children and young people making use of the site;

8.0 Next Steps

Following appointment of a contractor to oversee the development the play area, PlayBoard NI will work alongside the design team to ensure that the views expressed by the community are factored into the design process.

Once a draft design has been developed a further consultation session will take place locally to enable the local community to review the plans and express their views, make suggestions to enhance the design etc. This process should be completed by the end of February 2018. The lease and signing of this site between the community association and council should also be completed during this period of time

Once the design has been agreed construction work will commence

Report to:	AHC Committee
Subject:	Rural Development Programme Funding for Play Strategy
Date:	22 nd January 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

Decisions Required

To support an application to the RDP for the upgrade to play parks identified within the Councils Play Strategy 2017-2022.

1.0	Purpose and Background
1.0	The Council Play Strategy 2017 – 2022 has identified 23 No. parks in need of upgrade due to low play value and current conditions. The Rural Development Programme funding criteria has been identified as a possible stream to seek additional capital revenue to support the capital investment from Council. The current RDP may provide funding of up to 75% for up to 16 No. rural parks within the strategy to support Council's current capital scheme and deliver higher standard and quality play park provision throughout.
2.0	Key Issue
2.1	Funding application to be submitted to RDP. Thereafter budgets realigned for each specific play park upgrade and project.
3.0	Recommendations
3.1	To approve an application to RDP for the Play Park upgrading section of the Play Strategy and realignment thereafter of budgets for equal provision across all 23 No. play park upgrading schemes.
4.0	Resource Implications
4.1	Staff time for application to RDP. Realignment of Capital Budgets.
5.0	Equality and good relations implications.
5.1	The proposal's successful outcome will have positive direct impact for children and young people.
6.0	Appendices
6.1	N/A

Report to:	AHC Committee
Subject:	Realignment of Priority Recommendations for the Play Strategy 2017 – 2022
Date:	22 nd January 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

Decisions Required

Council to approve the realigned priority listing for fixed play of the 5 year Play Strategy 2017 – 2022

1.0	Purpose and Background
1.0	<p>In order to deliver upon the key recommendations and Capital priorities within the 2017-2022, tier 5 posts within AHC are required to be in place. To date tier 5 posts have not been filled which has affected the delivery of the fixed play recommendations approved by Council.</p> <p>However, the free play schemes have been delivered this year as has the appointment of Playboard NI to assist with the implementation of the Play Strategy recommendations (for a 3 year period). The procurement of a design, manufacture and build contractor has also recently been completed.</p> <p>In December 2017, the Council took a decision to move the consultation process for a year 2 priority consolidation (Raymond McCreesh and Barcroft play park) to year 1.</p> <p>Therefore there is now a need to realign year 1 and 2 programmes with remaining year 3, 4 and 5 as per original strategy.</p>
2.0	Key Issue
2.1	<p>To consider projects previously identified for years 1 and 2 of the Play Strategy and to prioritise those that can be delivered within the rest of year 1 with the remainder rolling forward to year 2.</p> <p>Filling of the tier 5 posts in order to deliver on the Play Strategy.</p>
3.0	Recommendations
3.1	To agree to the realigned Capital Priority schemes within the 5 year programme as set out in Appendix A.
4.0	Resource Implications
4.1	Tier 5 posts to be filled. Capital budgets to be realigned.
5.0	Equality and good relations implications.

5.1	The proposed course of action contained within the report reflects the decision of a Special meeting of Council on 13 December 2017 that the Council's Play Strategy recommendation regarding consultation for consolidation of play facilities at Raymond McCreesh Park and Barcroft Community Centre from two to one be re-timetabled from year 2 to year 1.
6.0	Appendices
6.1	A

Appendix A

	Year 1	Year 2	Year 3	Year 4	Year 5
New	-Mayobridge	-Ballymartin	-Magennis Villas	-Kilmore	-Barnamaghery Villas -Kilclief
Upgrade	-Meigh CC	-Backfield -Bridge Centre -Mourne Gdns -Oliver Plunkett -Newtowncloghue -Lislane -Carrivemaclone -Jonesborough -Burren Village Green	-Killough Playing Fields -Drumaness -Westlands -Drumintee -Lurganare	-Fairview -Dungormley -Cullyhanna -Innisfree -Bog Road Picnic	-Kitty's Road -Cullaville -Newcastle Centre
Consolidation	(2 to 1) -Raymond McCreesh Pk -Barcroft	Re-locate to suit more Indicative households: -Spelga Park	Radial Duplication- Assess need/potential consolidation: -Bridge Street -Ardmore Av -Marian Park	(2 to 1) -Emmet Street -Mourneview	(2 to 1) -Mona View -Annalong
		(4 to 2) -Charlemont Sq -Pond Field -Fr Cullen -College Square	(2 to 1) -Hillfoot Toddler -Hillfoot Junior	(2 to 1) -Springhill Drive -Shandon Park	(2 to 1) -Model Farm -St Dymnas
		(2 to 1) -Windmill Road -Heather Park			
Transformation		-Clonallen Park -Drumilly -Lisnalee -Ballymaderphy -Carnbane Gardens	-Latt Crescent -Pious Hill -Tullydonnell	-Drumaroad -Station Avenue	

Report to:	Active and Healthy Communities
Date of Meeting:	22 January 2018
Subject:	Affordable Warmth Scheme Public Consultation – Changes to the Affordable Warmth Scheme – November 2017
Reporting Officer (Including Job Title):	Eoin Devlin (Assistant Director Health and Wellbeing)
Contact Officer (Including Job Title):	Sinead Trainor (Senior Environmental Health Officer)

Decisions required:	
Members agree to submit the attached consultation response	
1.0	Purpose and Background:
1.1	<p>The Department for Communities has published a consultation paper entitled “Changes to the Affordable Warmth Scheme”. The document outlines proposals for changes which were a result of a review of the Scheme following its first full year of operation. The Department has also published an Equality Impact Assessment (EQIA) screen of the proposals.</p> <p>The consultation document and EQIA screen are available at www.communities-ni.gov.uk/consultations/changes-affordable-warmth-scheme. Copies of the consultation pack, including copies in alternative formats (on request) are available by emailing AWSConsultation@communities-ni.gov.uk or telephoning 02890515220.</p> <p>The consultation period runs from 13 November 2017 to 16 February 2018.</p>
2.0	Key issues:
2.1	<p>Four changes have been proposed and these are as follows:</p> <ul style="list-style-type: none"> • The Department proposes that one installer, managing the installation of all measures to the household, becomes the preferred delivery method. • The Department proposes to raise the income threshold to £23,000 for households with more than one person and reducing it to £18,000 for all single person households. • The Department proposes that Disability Living Allowance, Attendance Allowance, Personal Independence Payment and Carer’s Allowance are removed from the calculation of income for the Affordable Warmth Scheme. • The Department proposes the removal of age-related and disability-related eligibility criteria from the boiler replacement element of the Affordable Warmth Scheme. <p>The Affordable Warmth team have considered the impact of these changes</p>

	and have included the proposed response in Appendix 1 for Members
3.0	Recommendations:
3.1	The Affordable Warmth consultation response (Appendix 1) to be forwarded to Department for Communities before 16 th February 2018
4.0	Resource implications
4.1	Resources will be aligned with budget for 2018/19
5.0	Equality and good relations implications:
5.1	n/a
6.0	Appendices
	Appendix I: Newry Mourne and Down District Council Consultation Response



Department for
Communities
www.communities-ni.gov.uk

Changes to the Affordable Warmth Scheme

Public Consultation

November 2017

Responses

- 1.4 Comments on any aspect of the proposed changes discussed in this paper would be welcome. They should reach the Department by 16 February 2018. You may provide comments by letter, email, survey monkey or telephone. Please reply to:

AWS Consultation
Department for Communities
Regional Housing Authority Sponsor
Level 3, Causeway Exchange
Bedford Street
Belfast

Tel: 02890515237

Email: AWSConsultation@communities-ni.gov.uk

If this document is not in a format that suits your needs, please contact us and we can discuss alternative arrangements that may better suit your specific requirements.

Additional Copies

Copies of this document are at "Consultations" on the Department's website.

Annex A

Your responses to the Consultation**Name:** Eoin Devlin**Organisation:** Newry, Mourne and Down District Council**Position in the organisation:** Assistant Director Health and Wellbeing**Proposal 1**

The Department proposes that one installer, managing the installation of all measures to the household, becomes the preferred delivery method.

How much do you agree with this proposal? (please circle one option)

Strongly agree Agree Disagree Strongly disagree Don't know

Comments

Since the scheme began the Council's Affordable Warmth staff has listened to many complaints about the quality of work carried out by contractors for The Warm Homes scheme. The Affordable Warmth Scheme has always been promoted as being different to previous schemes where the applicant had the opportunity to appoint a local installer (whom they may know). This has had a positive outcome for the householder as well as for the local economy.

Should repairs be required after measures have been installed it is generally easier for a householder to arrange works with a local contractor. With the previous scheme, householders had difficulty knowing who to contact.

With increased reports of burglaries in the District recently there is a reluctance to invite strangers (E.g. Contractors) into the home. Householders like to know the installer as they feel safer and there is an element of trust and responsibility given to them.

Advising applicants that they can choose the contractor has encouraged many householders to apply for the Scheme also.

Dfc should consider how many companies in Northern Ireland can install all measures to the household. It is Council's opinion that there may be a limited number of companies who can carry out all measures for a household which may lead to longer timescales for completion of works for applicants.

Proposal 2

The Department proposes to raise the income threshold to £23,000 for households with more than one person and reducing it to £18,000 for all single person households.

How much do you agree with this proposal? (please circle one option)

Strongly agree Agree Disagree Strongly disagree Don't know

Comments

Increasing the income threshold will open-up the Affordable Warmth scheme to more vulnerable people who are living in fuel poverty, especially pensioners who have quite often been marginally over the £20,000 threshold in addition to those households where there is more than one person on a low income.

Proposal 3

The Department proposes that Disability Living Allowance, Attendance Allowance, Personal Independence Payment and Carer's Allowance are removed from the calculation of income for the Affordable Warmth Scheme.

How much do you agree with this proposal? (please circle one option)

Strongly Agree **Agree** Disagree Strongly disagree Don't know

Comments

Removal of these allowances from income calculations is welcome as many applicants believe that it should not be included. This change will make the Affordable Warmth Scheme open to a larger number of people who are already disadvantaged and less able to leave their homes due to their disabilities.

Proposal 4

The Department proposes the removal of age-related and disability-related eligibility criteria from the Affordable Warmth Scheme.

How much do you agree with this proposal? (please circle one option)

Strongly agree Agree Disagree Strongly disagree Don't know

Comments

We welcome this proposal as quite often householders who were considered to be vulnerable or adversely affected by a faulty or inoperable boiler fell outside the criteria and were unable to avail of an essential replacement boiler. Removing the criteria will also make the scheme eligibility consistent for all measures.

Other Comments

Are there any additional comments or suggestions you wish to make on the proposals in the consultation document?

Comments

- Newry Mourne and Down District Council welcome many of the proposals to the Scheme as these will increase the number of households who are eligible for energy efficiency measures.
If the proposed changes are made there will be an increase in the demand on Council staff resources. I anticipate that there will be an increase in the number of telephone enquiries being received by staff and an increase in the number of eligible households. When DfC are setting the targets and allocation of budget for the Scheme the above should be considered.
- Newry, Mourne and Down District Council Building Control Department agree that there are undue delays with the Building Control application process for the Scheme and having a single installer could make the process more efficient.
- If the proposals in this consultation are to be put in place the Dfc should consider how households who have been declined from the scheme previously are made aware of the changes as they may now be eligible for the scheme. E.g. £23,000 household income for more than one person.

Report to:	Active and Healthy Communities
Date of Meeting:	22 January 2018
Subject:	Safety at Sports Grounds Guidance in Northern Ireland
Reporting Officer (Including Job Title):	Eoin Devlin (Assistant Director Health and Wellbeing)
Contact Officer (Including Job Title):	Sinead Trainor (Senior Environmental Health Officer)

Decisions required:	
Members consider and agree to return the attached response to Department for Communities	
1.0	Purpose and Background:
1.1	<p>The Department for Communities are seeking comment on the appropriateness of Northern Ireland (NI) adopting the Sports Grounds Safety Authority (SGSA) 'Guide to Safety at Sports Grounds'.</p> <p>In 2007 the Department, (the precursor to the Department for Communities being the Department of Culture, Arts and Leisure), provided a substantial technical guide 'The Northern Ireland Guide to Safety at Sports Grounds' (275 pages) to assist stakeholders in NI to comply with the Safety of Sports Grounds (Northern Ireland) Order 2006. The guide, at that time, also provided assistance to stakeholders on meeting the requirements of the new sports grounds safety certification scheme. This NI guide was based on the 4th edition of the SGSA 'Guide to Safety at Sports Grounds' and was produced by Sport NI's Sports Grounds Safety Advisory Unit (SGSAU) on behalf of the Department.</p> <p>The SGSA guide was refreshed in 2008, providing additional advice on risk management, counter terrorism and training of stewards, producing version 5. The NI guide has not been updated to include this revised guidance.</p>
2.0	Key issues:
2.1	<p>The NI guide is substantially out of date and additionally does not reflect the current SGSA risk based approach. The Department is therefore exploring the appropriateness of NI adopting the new SGSA guide. The following paragraphs highlight the main reasons why the Department is considering this approach.</p> <ul style="list-style-type: none"> ○ The SGSA is recognised internationally as a leading global body in the provision of safety at sports grounds advice. In the past it has provided support and expertise to the organisers of many high profile events such as the 2012 London Olympic Games, Euro 2012 (Poland & Ukraine) and the 2016 Rio Olympic Games. ○ Version 6 will reflect the many changes in the design and management of sports grounds. It will also cover dealing with threats to sports grounds which have become more common in recent years. At its core will remain the founding principle of being a means to establish a safe capacity for sports grounds. ○ The recent service level agreement between the SGSA and Sport NI to provide safety

	<p>advice and guidance to all stakeholders in NI would support the adoption of the SGSA guide. From 1 November 2017 the SGSA assumed responsibility for carrying out the advisory and overseeing functions previously undertaken by the SGSAU of Sport NI, with that unit now responsible for managing this arrangement.</p> <ul style="list-style-type: none"> ○ The SGSA produces a suite of documents that underpin the main guide. These documents, which are revised as circumstances dictate, would also be made available to NI stakeholders. ○ A key aspect of the new SGSA guide is that it will be internationally recognised and sport neutral, allowing it to be used for any sport. ○ Any existing confusion for NI stakeholders due to the existence of two guides would be removed.
3.0	Recommendations:
3.1	The completed Questionnaire on Safety at Sports Grounds Guidance in Northern Ireland response (Appendix 1) to be forwarded to Department for Communities before 14 th February 2018
4.0	Resource implications
4.1	n/a
5.0	Equality and good relations implications:
5.1	n/a
6.0	Appendices
	Appendix I: Questionnaire on Safety at Sports Grounds Guidance in Northern Ireland



Questionnaire on Safety at Sports Grounds Guidance in Northern Ireland

Introduction

The Department for Communities welcomes comments on the appropriateness of Northern Ireland (NI) adopting the Sports Grounds Safety Authority (SGSA) '*Guide to Safety at Sports Grounds*'. We want to ascertain and collate the views of relevant stakeholders on this proposal.

This questionnaire will be available for a period of 8 weeks from 21 December to 5pm on 14 February. The questionnaire has been sent to those stated in the document included in the related section. This questionnaire is on-line and responses will be received automatically once submitted by the respondent.

Following the 8 week period, the Department will fully consider the views of respondents on the proposal before making any decision.

When a decision has been reached the Department will publish a final report indicating that decision. This report will include a summary of responses, and will detail how any issues raised have been considered and, where appropriate, any action that has been taken as a result.

Background

In 2007 the Department, (the precursor to the Department for Communities being the Department of Culture, Arts and Leisure), provided a substantial technical guide '*The Northern Ireland Guide to Safety at Sports Grounds*' (275 pages) to assist stakeholders in NI to comply with the Safety of Sports Grounds (Northern Ireland) Order 2006. The guide, at that time, also provided assistance to stakeholders on meeting the requirements of the new sports grounds safety certification scheme. This NI guide was based on the 4th edition of the SGSA '*Guide to Safety at Sports Grounds*' and was produced by Sport NI's Sports Grounds Safety Advisory Unit (SGSAU) on behalf of the Department.

The SGSA guide was refreshed in 2008, providing additional advice on risk management, counter terrorism and training of stewards, producing version 5. The NI guide has not been updated to include this revised guidance.

The SGSA is currently undertaking a major exercise to rewrite their guidance which will result in version 6. This extensive rewrite will consolidate their position on significant and important guidance on safety at sports grounds. The new guide will recognise and build upon the need to assess risk and develop levels of safety which are proportionate to the risk and the achievement of reasonable levels of safety for each ground. As part of the rewrite the SGSA held an initial consultation event, on the wider definition of safety, in the Public Record Office NI earlier this year in June. Further consultation is due to take place early in 2018 with the new guide expected to be issued later in the year.

Rationale for Questionnaire

The NI guide is substantially out of date and additionally does not reflect the current SGSA risk based approach. The Department is therefore exploring the appropriateness of NI adopting the new SGSA guide. The following paragraphs highlight the main reasons why the Department is considering this approach.

- The SGSA is recognised internationally as a leading global body in the provision of safety at sports grounds advice. In the past it has provided support and expertise to the organisers of many high profile events such as the 2012 London Olympic Games, Euro 2012 (Poland & Ukraine) and the 2016 Rio Olympic Games.
- Version 6 will reflect the many changes in the design and management of sports grounds. It will also cover dealing with threats to sports grounds which have become more common in recent years. At its core will remain the founding principle of being a means to establish a safe capacity for sports grounds.
- The recent service level agreement between the SGSA and Sport NI to provide safety advice and guidance to all stakeholders in NI would support the adoption of the SGSA guide. From 1 November the SGSA assumed responsibility for carrying out the advisory and overseeing functions previously undertaken by the SGSAU of Sport NI, with that unit now responsible for managing this arrangement.
- The SGSA produces a suite of documents that underpin the main guide. These documents, which are revised as circumstances dictate, would also be made available to NI stakeholders.
- A key aspect of the new SGSA guide is that it will be internationally recognised and sport neutral, allowing it to be used for any sport.
- Any existing confusion for NI stakeholders due to the existence of two guides would be removed.

Summary

The proposal of adopting the SGSA new guide is to ensure that safety guidance for sports grounds in NI is current, exemplary and of the highest quality. The Department is keen to hear stakeholders' views on the appropriateness of this proposal; and in particular to identify any issues.

If there is support for the adoption of the SGSA guide from NI stakeholders then arrangements will be made for SGSA to fully include NI in the wider consultation planned for early next year, prior to the launch of version 6 of their guide.

Question 1: Which safety guide do you, or your organisation, most frequently reference when considering safety issues at sports grounds?

The Northern Ireland Guide to Safety at Sports Grounds

Sports Grounds Safety Authority (SGSA) Guide to Safety at Sports Grounds

Question 2: Do you think NI should consider adopting the Sports Grounds Safety Authority (SGSA) guide to Safety in Sports Grounds?

Answer box Yes

If your answer to question 2 was 'Yes' please state your rationale for this answer:

Yes I believe NI should consider adopting the SGSA Guide of Safety in Sports Grounds given that the NI red guide was issued in 2006, of which a review is required at this time.

Having one guide across the UK would mean consistency for everyone, i.e. Local Authorities, Sports Grounds etc.

Given the recent service level agreement between the SGSA and Sport NI to provide safety advice and guidance to all stakeholders in NI having one guide would aid this service level agreement.

Question 3: Do you wish to raise any issues on the potential adoption of the SGSA guide in NI?

Answer Box Yes

Please provide details of any issues on the potential adoption of the SGSA guide in NI that you wish to raise:

Some Designated Grounds in Northern Ireland are smaller than in UK and therefore I would hope that the adoption of the SGSA guide in NI would not be onerous on such small grounds who may have <500 spectators on normal match days.

Question 4: Do you have any concerns about safety guidance for sports grounds in NI?

Answer Box No

Please provide details of any concerns about safety guidance for sports grounds in NI that you wish to raise:

-----n/a-----

Additional information

Please provide any other comments below.

-----n/a-----

If you have any queries relating to this questionnaire please contact:

Lizanne Kennedy
Sports & Lottery Branch
Level 7, Causeway Exchange
1-7 Bedford Street,
Belfast
BT2 7EG
Telephone: 02890515270

E-mail: sportsgroundsurvey.communities-ni.gov.uk

Report to:	Active and Healthy Communities
Subject:	Scheme of Delegation Report
Date:	22 January 2018
Reporting Officer:	Michael Lipsett, Director of Active and Healthy Communities
Contact Officer:	Michael Lipsett, Director of Active and Healthy Communities

Decisions Required	
	<ul style="list-style-type: none"> To note the report
1.0	Purpose & Background
1.1	<p>Attached is a schedule of decisions and authorisations delegated to Michael Lipsett, Director of Active and Health Communities under the following categories:-</p> <ol style="list-style-type: none"> Engaging consultancy assistance below the delegated level of £2,000; Decision to commence formal restructuring within a Department or Departments; Consultation responses other than technical responses where officers asked for Members' views; Decisions arising from external report on significant Health and Safety at Work; In cases of emergency, the allocation or awarding of Financial Assistance to external groups or organisations below the delegated level of £300; and Other decisions such as those with political media or industrial relations implications that Directors consider Members should be aware of.
2.0	Recommendation
2.1	That the Committee note the report.
3.0	Resource Implications
3.1	Not applicable
4.0	Appendices
	Appendix 1: scheme of delegations list

SCHEME OF DELEGATION (Funding/Contract/Tenders/Claims/LOOS

Details of Funding etc	Amount	Additional Details
Downpatrick NRP Progress Report/Governance Update/Funding Update	01.01.17 – 31.03.17	
Funding Claim re Martins Lane & Meadow Play Facilities Upgrade	£29,147.33	
Funding Claim re Downpatrick Refurbishment of Community Play Area	£15,000	
Funding Claim re Downpatrick Community Equipment	£16,565	
Every Body Active 2020 Strand 4 Letter of Offer	£55,162.11	
Letter of Offer under PEACE IV Objective BPR	£1,939,186.05	
Newry Outdoor Activity Grant	£39,450	
Good Relations Programme 2017/18	£315,649.48	
LoO for Community Renewal 17/18 - Confederation of Community Groups	£56,375.51	
To proceed with quotation for Mullaghbane CC	£3,771.30	
Claim for Revenue Costs - Newry Technical Assistance	£8,778.26	
Letter of offer from the Council for Ballyvea FC and request to use underspend	£7,000	The Council to assist the group in drawing down their full funding before re-issuing the new LoO

SCHEME OF DELEGATION (Funding/Contract/Tenders/Claims/LOOS)

Details of Funding etc	Amount	Additional Details
Claim for Payment - Downpatrick Community Equipment	£16,565	period of grant - 15/02/17 - 31/03/17
Claim for Payment - Neighbourhood Renewal Technical Assistance 17/18	£43,754.29	
Claim for Payment- Newry Outdoor Activity Grant	£39,450.00	
Claim for Payment- Newry Technical Assistance	£21,740.00	
Red Cross Emergency Fund	£5,000	Ethnic Minority Support Centre receives money from the Red Cross Emergency Fund and vouchers are distributed
Golden Eagle Trust	17,135.79 euros	CANN Project Payment to made to NMD Council
Ballykinlar Capacity Building Workshops	£900	Single Action Tender
Newry Community Renewal Programme 17/18	Claim 2 £95,615.31	Statuary Body Claim of Revenue Costs - Newry Community Renewal Programme 17/18
Requisition	£24,750	Award of Tender for the delivery of PDP for Children
LoO - Castlewellan Community Centre SIF-C4-SE	£527,951	Castlewellan Community Centre SIF-C4-SE
Bessbrook Community Training Programme 17/18	£30,000	Bessbrook Community Training Programme 17/18

SCHEME OF DELEGATION (Funding/Contract/Tenders/Claims/LOOS)

Details of Funding etc	Amount	Additional Details
Application for Funding Programme 'Northern Periphery & Artic Programme' for an Energy based project	660.50 euros	
eMS Assurance for the SEUPB		To issue permission to start Local Action Plan approved projects

SCHEME OF DELEGATION (HR)

Details	Date	Category No
Extension of Temporary Employment – Sports & Leisure x 15	2017/18	
Extension of Temporary Employment- Community Engagement x 15	2017/18	
Extension of Temporary Employment – Health & Wellbeing x 3	2017/18	
EQA Scheme/Training – Sports & Leisure x 7	2017/18	
EQA Scheme/Training – Community Engagement x 5	2017/18	
Attendance at Conferences x 2	17.05.17,	
Career Break - Health Inequalities	2½ years	
Attendance at Mental Health & Wellbeing Summit x 2	13/10/2017	
Attendance at APSE Seminar in Loughborough University x 2	09/11/17	
Unpaid Leave Request	2 weeks from 02/09/17	
Agreement on Course Fees – Health & Wellbeing x 1	15/09/17	

SCHEME OF DELEGATION [SLAs MoUs Licence Agreements]

Details	Date	Comments
SLA NMDDC & Ardglass Community Association	01.04.16 – 31.03.17 Recurrent expenditure up to a maximum of £3000	
Sign MoU for Disability Sport NI	01.04.17 - 31.03.19	
Licence Agreement - Use of Council Lands at The Green, Strangford	15 - 22 July inclusive	
Extension of License Agreement for Parker Green Company Ltd for a further 3 years from 01/09/17 - 31/08/17 to use advertising hoarding at Newry Tennis/Bowling Club at £4284 pa	01-Sep-07	
Millburn FC	01/09/17 - 31/08/2020	Three Year License to install Portable Dugouts at the soccer pitch, Greenan Road, Warrenpoint

SCHEME OF DELEGATION [ENFORCEMENT & LICENCING]

Details	Date	Comments
2 x EHO's + 9 staff – To be appointed as duly authorised officers to carry out Enforcement Duties any other Orders or Regulations as agreed		
Notice of Transfer of Enforcement Responsibility at 31-39 Mill Street, Newry, BT34 1AG	WEF 30.05.17	
Certificate of Registration for the business of Tattooing –	22.05.17	Irish Street Tattoo
To initiate legal proceedings for non-compliance with a noise abatement notice	14.07.17	
Investigation of a work related accident	01.08.17	Initial Inspection & Testing 2nd & 15th August 07.08.17
Notice of Assignment of Enforcement Responsibility x 2		
Notification of Conditional Approval of a Food Business - A&A Seafood	application 11/07/17	
Certificate of Registration for the business of Ear Piercing		Strangford Pharmacy, Strangford
Certificate of Registration for the business of Tattooing		Wikerman Tattoo, Newcastle

SCHEME OF DELEGATION [ENFORCEMENT & LICENCING]

Details	Date	Comments
Registration to carry on Business of Microblading/Dermal Planing		B & R Heads, Castlewellan

SCHEME OF DELEGATION [ENFORCEMENT & LICENCING]

Details	Date	Comments
2 x EHO's + 9 staff –To be appointed as duly authorised officers to carry out Enforcement Duties any other Orders or Regulations as agreed		
Notice of Transfer of Enforcement Responsibility from HSE to NMD	WEF 30.05.17	The Academy Hair and Beauty Training School at 31-39 Mill Street, Newry, BT34 1AG
Certificate of Registration for the business of Tattooing –	22.05.17	Irish Street Tattoo
To initiate legal proceedings for non-compliance with a noise abatement notice	14.07.17	
Investigation of a work related accident	01.08.17	Initial Inspection & Testing 2nd & 15th August
Notice of Assignment of Enforcement Responsibility x 2		07.08.17
Notification of Conditional Approval of a Food Business - A&A Seafood	application 11/07/17	
Certificate of Registration for the business of Ear Piercing		Strangford Pharmacy, Strangford
Certificate of Registration for the business of Tattooing		Wikerman Tattoo, Newcastle

SCHEME OF DELEGATION [ENFORCEMENT & LICENCING]

Details	Date	Comments
Registration to carry on Business of Microblading/Dermal Planing		B & R Heads, Castlewellan

SCHEME OF DELEGATION [CHANGE TO FACILITIES/CHARGES]

Details	Date of Event	Comments
St Colman's Sports Complex – approved request charges to be waived for Campa Chormaic	03.07.17 - 07.07.17	
St Colman's Sports Complex approved request to alter membership charges over summer period	22.05.17 - 09.06.17	
Down Leisure Centre Free Swims for Men's Well Being Day	20 Free swims for DLC	
Summer Offer of discounted rates for the 3G Hire of St Colman's Complex	July & August 2017	
DLC Change to public swimming opening times to facilitate Lecale Swimming Club Gala's	23.09.17 / 25.11.17 / 10.02.18 signed	
Alliance Leisure Framework	Direct Debit Form	
Change to public swimming opening times to facilitate Lecale Swimming Club Gala at DLC	6 January 2017 & 7 April 2017	
St Colman's Sports Complex 15% reduction in track membership rates for adult/junior/concession and family		
Change to public swimming opening times to facilitate Lecale Swimming Club Gala at DLC	06/01/18 & 07/04/18	

SCHEME OF DELEGATION [CHANGE TO FACILITIES/CHARGES]

Details	Date of Event	Comments
Kilkeel LC Urgent Maintenance works - 1 day closure	20-Nov-17	
St Colman's Sports Complex Closure of complex due to transfer on at St Colman's College	18/11/2017	18/11/2017
St Colman's Sports Complex - Danderball - Walking Football for Over 50's - £2.00 per session	22.05.17 - 25.09.17	

SCHEME OF DELEGATION (Use of Council Land)

Details	Date	Additional Comments
The following were approved:-		
Down GAA request to use Albert Basin site and Newry tennis courts car park	04.06.17	
Request the use of land - Ballynahinch Square for community event	14.08.17	
Newry Leisure Centre - Annual Primary Schools Gala	15.06.17 - 8.00 am - 3.00 pm	
Reivers Folk Orchestra to use Mourne Esplanade (public grass area, adj to tennis courts) for Sporting activities as part of summer scheme programme	31.07.17 - 10 am - 3pm 04.08.17 - 12 pm - 3 pm	
Bessbrook District Vintage Tractor Club to use Marcas Square, Newry	Saturday - date TBC	
Use of 16 The Square & The Square, Rostrevor for Fiddler's Green Festival - £85 fee to be waived	19.07.17 - 30.07.17	
Newry Marathon request use of showers in Newry Sport Centre	28.05.17	
St Colman's Sports Complex request to alter membership charges over summer period	22.05.17 - 09.06.17	

SCHEME OF DELEGATION (Use of Council Land)

Details	Date	Additional Comments
Kilkeel Development Association to use Mourne Esplanade for Annual JI Jive Festival	29.07.17 (12.00 - 6.00 pm)	
Cricket Grounds seeking permission to erect a small shed on site at The Village Ground, Drumanness to safely store vital pieces of equipment	ASAP	
Request from St Peter's GAA Club, Warrenpoint to host the annual Hurling/Camogie Summer Week at Milltown Playing Fields	03.07.17 - 07.07.17	
Newry Mitchells request the use of Derryleckagh Playing Fields to host an annual All Ireland Under 12 Blitz	03.06.17	
Newry 2020 request to use Marcus Square, Newry Hill Street for a street art exhibition	10.06.17 (8.00 am - 6.00 pm)	
Request from Rinn Mhic Giolla Rua CCE to host Marching Band Competition at Ringmacilloy Playing Fields, Warrenpoint	18.06.17	

SCHEME OF DELEGATION (Use of Council Land)

Details	Date	Additional Comments
Request the use of Milltown Gaelic Pitch, Warrenpoint to host a Community Fun Day	11.06.17	
Request to Use Council Land - St Patrick's Square	22.09.17 - Culture Night 31.10.17 - Halloween Minin Festival	
Request to Use Council Land - Kilmorey Park, Cowan Street, Newry - Eari-wig Festival Committee	Annual Family Festival 28.07.17 - 30.07.17	
Kilkeel Development Association to use Mourne Esplanade for Annual GI Jive Festival	29.07.17	
Downpatrick Boxing Academy request to use St Patrick's Square, Downpatrick for a charity event	12.08.17 - 10.00 am to 4.00 pm	
The Patient & Client Council request to use Downshire Civic Centre Reception for promotion/information	29.08.17 - 9.00 am - 5.00 pm	
Request to use Upper Square, Castlewellan for Charity Truck Show	11.11.17 - 1pm to 12 am	

SCHEME OF DELEGATION (Use of Council Land)

Details	Date	Additional Comments
Request permission for a seed collection at the Grove, St Patrick's Chair & Struell Wells	13-Sep-17	
Erection of 6mx3m Marquee in St Patrick's Square, Downpatrick prior to Culture Night to prioritise the work of the Downpatrick Community Collective	09/09/17 & 16/09/17	
Park Ice Cream Van at Downs Road Car Park, Newcastle for 90 minutes at the end of a charity walk to give out free ice cream on 9 /11/17.	09/11/2017	
Cyclocross Race in Donard Park by Shimna Wheelers -	Race Set Up - 25/11/17 Round 9 of the Ulster Cyclocross Series - 26/11/17	
Use of Kilkeel Minor Pool and Viewing Room by Mourne Gospel Fellowship to facilitate a baptism	15-Oct-17	
Use of Belfast Road Site, Saintfield for Community Open Days	14 & 15 October 2017	

SCHEME OF DELEGATION (Use of Council Land)

Details	Date	Additional Comments
Erect a Bird Watching Stall in Newcastle	11 & 20 July, 3, 10 & 26 August, 9 & 16 September, 20 & 29 October 2017	
Trees in High Street, Catherine Street & Corss Street, Killyleagh to be decorated with ribbons/buntings	1/10/17 - 31/10/17	
Advertising Hoarding at Newry Tennis/Bowling Club	01/09/2017 - 31/08/17	
Swim Ulster/Newry & Mourne Swim Club/Swim Ireland Water Polo	New Leisure Centre	Dates in Nov, Dec 2017 & Jan, Feb, March, April, May 2018
Newry Street Unite CA	Hillside Drive, Newry	28/10/2017
Newry BID	Heather Park	27/10 - 31/10/17
Saintfield Striders 5K	Proposed Community Centre, Saintfield agree to keyholder attending and opening the site	26/10/2017
Swim Ulster/Newry & Mourne Swim Club/Swim Ireland Water Polo	New Leisure Centre	Dates in Nov, Dec 2017 & Jan, Feb, March, April, May 2018
Newry Street Unite CA	Hillside Drive, Newry	28/10/2017
Newry BID	Heather Park	27/10 - 31/10/17

SCHEME OF DELEGATION (Use of Council Land)

Details	Date	Additional Comments
Swim Ulster/Newry & Mourne Swim Club/Swim Ireland Water Polo	New Leisure Centre	Dates in Nov, Dec 2017 & Jan, Feb, March, April, May 2018
Newry Street Unite CA	Hillside Drive, Newry	28/10/2017
Newry Street Unite	Authorise a licence for works at Hillside Drive, Kilkeel	
Newry LC	Hall Booking for PCSP	23-Nov-17
Newry LC	Action Cancer Bus	13-Dec-17
Gina Santa Cottage	To erect an advertising banner on railings at Corry Park, Newry	1-16 December 2017
Ballynahinch Community Collective	Christmas event at Market House plus the Square, Ballynahinch	08-Dec-17
BSg Civil Engineering (on Behalf of NIW)	To repair main foul and storm sewers located to the rear of Quoile Crescent, Meadowlands, Downpatrick	Work to commence 17/09/17 to end February 2018
NIW	Lay a gas pipe across Council land at Playing Fields at Dundrum	Sep-17

Report to:	Active and Healthy Communities
Date of Meeting:	22 nd January 2018
Subject:	Kilkeel Leisure Centre Closure
Reporting Officer (Including Job Title):	Roland Moore, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Decisions required:	
Members are asked to note the contents of the report:	
<ul style="list-style-type: none"> • Kilkeel Leisure Centre Closure 	
1.0	Purpose and Background:
1.1	Kilkeel Leisure Centre requires essential servicing and maintenance works to take place on its moving floor contained within its swimming pool and these works have already been included within the 2017/18 capital programme. Due to the technical nature of the work, a pool closure is required in order to facilitate these essential works.
2.0	Key issues:
2.1	The service agent has estimated that it will take 10 days to complete the required works. It is anticipated that the works commence on the 12 th March 2018 meaning the pool facility will be closed to the public and will re-open on the 22 nd March 2018. Customers and affected user groups/bookings will be notified and will be given the opportunity to avail of other swimming pool facilities where applicable. All other "dry" facilities at Kilkeel LC (gym, sports hall, classes, etc) will remain open during this time.
3.0	Recommendations:
3.1	Members are asked to note that in order to achieve successful essential servicing and maintenance, Kilkeel Leisure Centre pool area will be closed for 10 days, commencing on the 12 th March 2018. Customers and affected user groups/bookings will be kept updated with regards to the above within a timely matter and impact minimised where possible
4.0	Resource implications
4.1	Officer time – to make staff and customers aware of arrangements, to co-ordinate closure plan Customers – no access to Kilkeel Leisure Centre swimming pool for a period of 10 days – customers will be given the opportunity to avail of other swimming pool facilities where applicable. Finance – these works have already been included within the 2017/18 capital programme. A slight reduction in income is anticipated during this period and impact minimised where possible
5.0	Equality and good relations implications:
5.1	The Kilkeel Leisure Centre servicing and maintenance works take positive action and it is not anticipated these will have an adverse impact upon the promotion of equality of opportunity and good relations.
6.0	Appendices
	N/A

Report to:	AHC Committee
Date of Meeting:	22 January 2018
Subject:	Play Strategy 2017-2022 Contractor Appointment
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

For Noting:

Council to note the appointment of the Play Strategy design and build contractor. To deliver on all new build, upgrade, consolidation and transformation as part of the 5 year plan.

1.0	Purpose and Background:
1.1	The play strategy 2017-2022 has identified the need for various actions within our community to provide fixed play. These recommendations will require as part of the consultation process the design of various parks and thereafter the delivery of manufacture and installation. Council utilised as part of an ESPO procurement framework a tendering process in order to appoint a singular design, manufacturer and build contractor. This procurement process was evaluated by AHC Officers, RTS maintenance department, Playboard NI representative and approved by our own procurement department. The ESPO framework allows for the appointment for a singular contract up to 2020 however, this tender allows for a possible extension to meet the needs of the Council's 5 year strategic plan.
2.0	Key issues:
2.1	Officers have undertaken the procurement process and selected a preferred contractor for the Council to appoint a singular design, manufacture and build Contractor to deliver on its 5 year Play Strategy works as part of ESPO framework agreements.
3.0	Recommendation:
3.1	Council to note the delivery of the Play Strategy design and build works will be carried out by the appointed Contractor (following completion of the procurement process) up to 2020 thereafter, works programmes will be re-evaluated with a possibility of an additional extension, subject to confirmation from ESPO.
4.0	Resource implications
4.1	Officer time. £2.5 million capital works over the next 5 years (already set within rates budgets).

5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
6.1	N/A

Report to:	AHC Committee
Date of Meeting:	22 nd of January 2018
Subject:	Launch of the Macmillan Move More Programme
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Ryan Flynn (Move More Coordinator)

For Noting:	
Newry, Mourne and Down District Council in partnership with Macmillan Cancer Support, the South Eastern and Southern trusts have launched the Macmillan Move More programme.	
1.0	Purpose and Background:
1.1	<p>There is currently 55,721 people living with cancer in Northern Ireland and 5,144 people living with cancer in the Newry, Mourne and Down area.</p> <p>There were on average 8,940 cancers diagnosed every year in Northern Ireland and 1,155 cancers diagnosed each year in the Newry, Mourne and district Council area between 2011 and 2015.</p> <p>Being active before, during and after treatment has been proven to benefit those living with and beyond cancer.</p> <p>The Move More Coordinator will be engaging with and supporting those living with and beyond cancer to get and remain active at a level that is right for them, by utilising existing resources and developing cancer specific opportunities in the council area.</p>
2.0	Key issues:
2.1	Macmillan aim to engage with, encourage and support 500 citizens from the Newry, Mourne and Down District Council area who are living with cancer from 2018 to 2021.
3.0	Recommendation:
3.1	Council to note the Launch of the Macmillan Move More programme
4.0	Resource implications
4.1	Funded post through MacMillan
5.0	Equality and good relations implications:
5.1	It is not anticipated that the proposal will have an adverse impact in terms of promoting equality of opportunity and good relations.
6.0	Appendices
6.1	Power point presentation

WE ARE
MACMILLAN.
CANCER SUPPORT

MOVE MORE

NEWRY, MOURNE & DOWN



Comhairle Ceantair
an Iúir, Mhúrn
agus an Dúin
**Newry, Mourne
and Down**
District Council



CURRENTLY IN

NORTHERN IRELAND

55.721

8.940

WHAT THE RESEARCH TELLS US



Reduces the consequences of treatment



Reduces co-morbidities



Reduces Disease Progression



Decreases mortality



Decreases recurrence

HOWEVER...

77%

OF PEOPLE LIVING WITH CANCER ARE NOT ACTIVE ENOUGH

PHYSICAL ACTIVITY & SURVIVAL

Emerging evidence of physical activity post-diagnosis as an independent predictor of survival time/disease

Cancer	Studies	Risk reduction
Breast	4	>20% cancer mortality/progression
Colorectal	6	>30% cancer mortality/progression
Prostate	2	>50% cancer mortality/progression
Lung	1	>30% total mortality
Brain	1	>30% total mortality

CLINICAL SPECIALIST NURSE

141

HEALTH & WELLBEING EVENTS

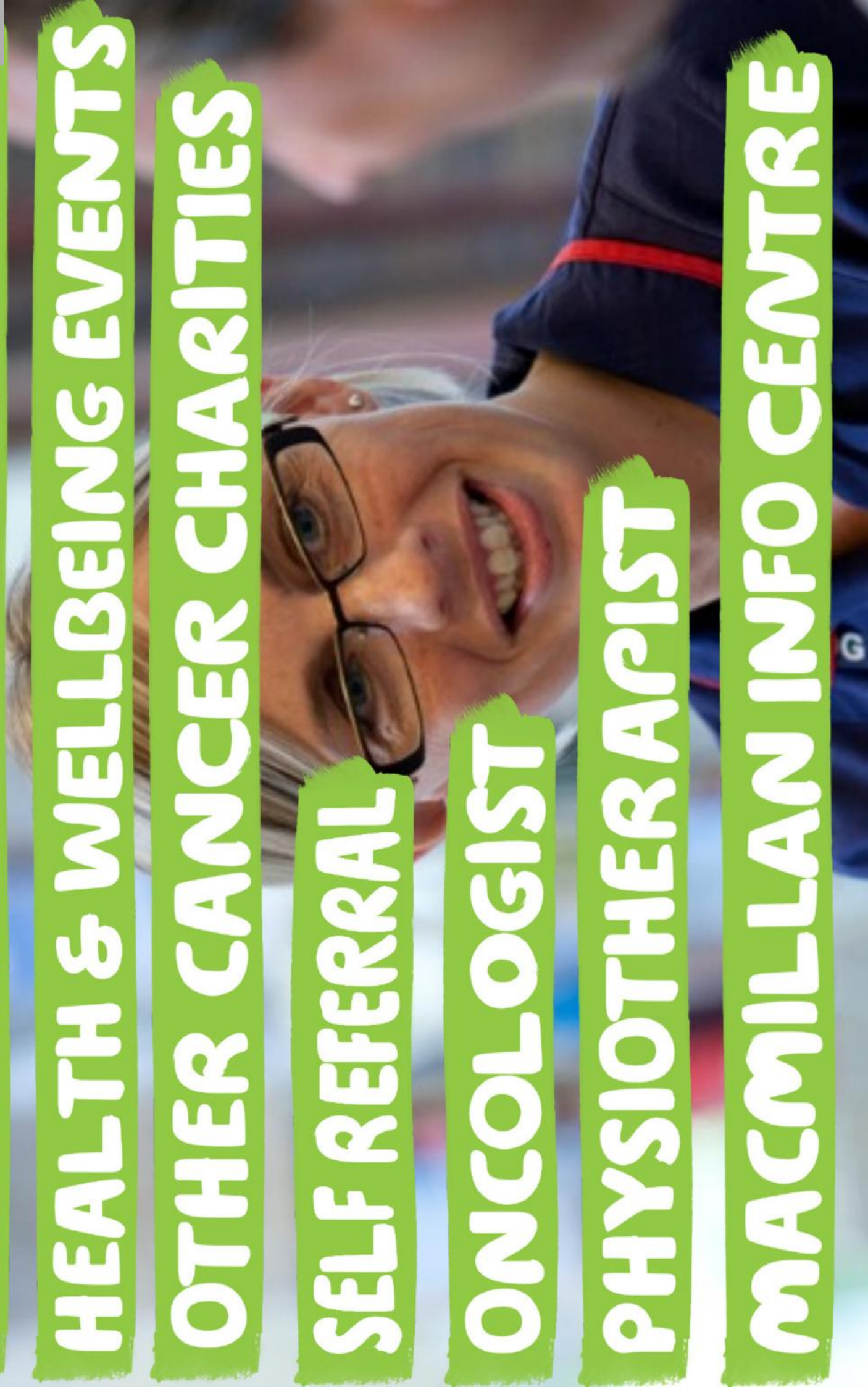
OTHER CANCER CHARITIES

SELF REFERRAL

ONCOLOGIST

PHYSIOTHERAPIST

MACMILLAN INFO CENTRE



MARKETING & COMMUNICATIONS

LIVING WITH CANCER? WE'LL HELP YOU GET ACTIVE

WE ARE MACMILLAN. CANCER SUPPORT



Taking part in physical activity during and after cancer treatment can make a big difference to a person's clinical outcomes and quality of life. That's why Macmillan has a scheme in Antrim & Newtownabbey called Move More to help people get and stay active at a level that suits them.

Join Move More Antrim & Newtownabbey
 Call Alan McCausland on **07587 657488** or email **Alan.McCausland@antrimandnewtownabbey.gov.uk**

Move More. Be a more active you.

Working with Macmillan
 Antrim and Newtownabbey Borough Council
 Northern Health and Social Care Trust

Macmillan Cancer Support, registered charity in England and Wales (261017), Scotland (SC039907) and the Isle of Man (604). Also operating in Northern Ireland.

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WANT TO GET INVOLVED?

Name _____
 Telephone _____
 Email _____

Please return to: Alan McCausland, Move More Antrim & Newtownabbey, Antrim Civic Centre, 53 Stn Way, Antrim, BT1 7UB.

Move More. Be a more active you.

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Borough Life
 Antrim and Newtownabbey Residents' Magazine
 ISSUE 4, August 2018



Top Tip for Recycling
Arts & Culture
Active Life

ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL



ENGAGE

ENCOURAGE

SUPPORT

MOVE MORE NORTHERN IRELAND

WE ARE
MACMILLAN
CANCER SUPPORT



LIVING WITH
CANCER?
WE'LL
HELP YOU
GET
ACTIVE

WE ARE
MACMILLAN.
CANCER SUPPORT



CONSULTATION WITH
**TRAINED
SPECIALIST**

DIVERSE MENU OF
PHYSICAL ACTIVITY
OPPORTUNITIES TAILORED TO YOUR NEEDS

MINIMUM OF
12 MONTHS
FOLLOW UP SUPPORT

**WALKING, SPORTS,
GYM, SWIMMING
ACTIVE AT HOME**

**GROUP-BASED
OR
INDIVIDUAL**

**CANCER SPECIFIC
OR
NON-CANCER
SPECIFIC**

**INCENTIVES:
FREE SESSIONS,
DISCOUNTED RATES,
MOVE MORE EVENTS**



RYAN FLYNN
MOVE MORE COORDINATOR
NEWRY, MOURNE & DOWN
07769285574
MOVEMORE@NMANDD.ORG



Report to:	Active and Healthy Communities Committee
Date of Meeting:	22 January 2018
Subject:	CALORIE WISE AWARD SCHEME
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director of Health and Wellbeing
Contact Officer (Including Job Title):	Sinead Murphy Head of Environmental Health - Commercial

Decisions required:	
For noting	
1.0	Purpose and Background:
1.1	<p>The display of Calorie information within food establishments is voluntary in Northern Ireland. There is no legal requirement to do so. Well established catering chains are already providing Calorie information, however smaller independent food businesses are relatively unfamiliar with Calories.</p> <p>Where Calorie information is provided, it should be accurate and not misleading for the consumer. Technical guidance which meets the requirements in EU Regulation No.1169/2011 for the provision of Voluntary Calorie information is available for food businesses.</p> <p>The Calorie Wise initiative is a free scheme which helps businesses display calories on menus so their customers can have the information they need to make healthier choices when eating out.</p> <p>With 6 in 10 adults either overweight or obese in Northern Ireland, the development and delivery of the Calorie Wise initiative will contribute towards District Councils' objectives in terms of community health and wellbeing at a local level.</p>
2.0	Key issues:
2.1	<p>It was developed by the Food Standards Agency in Northern Ireland (FSA(NI)) in partnership with District Councils to encourage food businesses to display calorie information on their menus. Food businesses will be invited to agree and adhere to four principles;</p> <ol style="list-style-type: none"> 1. Food businesses agreeing to providing Calorie information for consumers 2. Ensuring Calorie information provided is accurate- support for food businesses achieved by signposting to MenuCal, or other equally as effective tool 3. Meeting the four principles outlined in the technical guidance for providing Calorie information 4. Agreeing to support and promote the Calorie Wise Award Scheme -

	<p>displaying promotional materials, window stickers.</p> <p>By displaying Calories this will allow consumers to make an informed decision of choosing between dishes. This will encourage food businesses to reduce Calorie content of their choices through; reformulation of recipes, a change in cooking practices and consideration of portion size.</p> <p>Food businesses across the district are being invited to one of two FSA(NI) workshops to introduce them to the online tool 'MenuCal', inform them of the scheme and give businesses an opportunity to participate in the scheme. An Environmental Health Officer will carry out an assessment visit to the SME independently owned businesses in alignment with the principles of the Calorie Wise scheme with a view to achieving the award.</p>
3.0	Recommendations:
3.1	That the Committee note the launch of the Calorie Wise Award Scheme in the area through the provision of two workshops facilitated by the FSA(NI) – Downshire Civic Centre on Monday 29 January 2018 and O'Hagan House, Monaghan Row on Tuesday 30 January 2018.
4.0	Resource implications:
4.1	None. FSA(NI) have allocated funding to be used in 2017/18 for workshops and assessing 5 businesses from across the district.
5.0	Equality and good relations implications:
5.1	None
6.0	Appendices
	None