

January 16th, 2020

**Notice Of Meeting**

You are requested to attend the meeting to be held on **Monday, 20th January 2020** at **6:00 pm** in **Mourne Room, Civic Centre Downpatrick.**

**Chairperson Barra O'Muirí**

**Vice Chairperson Mark Gibbons**

Cllr S Doran

Cllr H Gallagher

Cllr G Malone

Cllr L McEvoy

Cllr K McKevitt

Cllr A McMurray

Cllr G O'Hare

Cllr C Mason

Cllr M Ruane

Cllr M Savage

Cllr D Taylor

Cllr J Trainor

Cllr W Walker

# Agenda

## 1.0 Introduction and Apologies

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from Active and Healthy Committee Meeting held on 16 December 2019

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### *Community Engagement*

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## 4.0 District Electoral Area (DEA) Fora Update Report

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## 11.0 Sustainability and Climate Change Forum Action Sheet - 19 December 2019

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### *Directors Papers*

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## 12.0 Scheme of Delegation - Director of Active and Healthy Communities

 *Scheme of Delegation Report and Appendices.pdf*

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*Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014*

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## 13.0 No.16 The Square, Rostrevor

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business.

 *16 the square rostrevor update report Jan 2020.pdf*

*Not included*

# Invitees

Cllr Terry Andrews

Mr Alan Beggs

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Ms Alice Curran

Cllr Laura Devlin

Mr Eoin Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Hugh Gallagher

Cllr Mark Gibbons

Mr Kieran Gordon

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Mr Conor Haughey

Cllr Terry Hearty

Mrs Janine Hillen

Cllr Roisin Howell

Cllr Mickey Larkin

Cllr Alan Lewis

Mr Michael Lipsett

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Andrew McMurray

Mr Roland Moore

Ms Carmel Morgan

Cllr Roisin Mulgrew



Cllr Barra Ó Muirí  
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Linda O'Hare  
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Cllr Gerry O'Hare  
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Cllr Kathryn Owen  
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Cllr Henry Reilly  
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Cllr Michael Ruane  
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Cllr Michael Savage  
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Cllr Gareth Sharvin  
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Donna Starkey  
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Cllr Gary Stokes  
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Sarah Taggart  
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Paul Tamati  
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Cllr David Taylor  
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Cllr Jarlath Tinnelly  
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Cllr John Trainor  
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Central Support Unit  
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Cllr William Walker  
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Mrs Marie Ward  
.....

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/092/2019	Leasing of Council land known as Rosconnor Playing Fields, Strangford Playing Fields and the back Pitch, Greenbank, Newry	It was agreed subject to Departmental Consent that the following leases be agreed at a peppercorn rent: <ul style="list-style-type: none"> <li>• Lease of Rosconnor Playing Fields, Downpatrick to Teconnaught GAC for the term of 5 years.</li> <li>• Lease of Strangford Playing Fields, Strangford to Strangford FC for the term of 5 years.</li> <li>• Lease of the Back Pitch, Greenbank, Newry to Newry AFC for the term of 25 years.</li> </ul>	C Haughey	<p><b>Subject to Departmental Consent Ongoing</b></p> <p><b>Teconnaught and Newry have been approved by DFC and Julie is sending out the agreed lease docs to clubs</b></p> <p><b>Awaiting responses back from clubs</b></p>	N
AHC/120/2019	Application to DFC: New Model Farm Community Centre proposal, Downpatrick	It was agreed to accept the following recommendations: <ul style="list-style-type: none"> <li>• that the Committee agree to proceed with an application to DfC for a replacement facility for the Trojan Horse, Downpatrick. Including the development of a business case, design proposals and submission of a planning application.</li> </ul>	K Hynds	<p>Ongoing.</p> <p>Funding application to be completed by NHR Officer &amp; CDRCN for submission to DfC.</p>	N
AHC/144/2019	Castlewellan Lease & 3G Pitch Condition Survey	It was agreed to note and approve the following: <ul style="list-style-type: none"> <li>• The Council to pay a contribution of 50% towards the replacement of the synthetic carpet in 5 years' time..</li> <li>• Improvement works to bring the 3G pitch up to necessary standards to be completed by Neighbourhood Services</li> </ul>	J Hillen	<p><b>Castlewellan CC Lease issued and signed</b></p> <p><b>3G Pitch FMA ongoing</b></p> <p><b>Ongoing</b></p>	<p>N</p> <p>N</p>

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		department using existing maintenance budgets. • Council to provide replacement goals from existing budgets.		Ongoing	N
AHC/148/2019	Healthy Vending Machines in Leisure Centres	It was agreed to note that when clear guidance on minimum nutritional standards (MNS) for Council Catering Outlets and Vending is established, a future report will be brought back to Active and Healthy Communities Committee regarding the potential implementation of these standards.	P Tamati	Report to future AHC Ongoing, MNS not established yet, anticipated April 2020.	N
AHC/152/2019	Notice of Motion – Disability Access on to Newcastle Beach (Referred from Council Meeting 2 September 2019)	It was agreed that officers investigate the provision of disability access on to Newcastle beach to enable the facility to be inclusive, which will enhance the visitor experience for all.  An update report to be provided to the Active & Health Communities Committee following on from a meeting of Neighbourhood Services department, Enterprise, Regenerations & Tourism department and Corporate Services departments.	M Lipsett  M Lipsett	Meetings held with internal officers on with a further meeting to be arranged.  Report to future AHC Meeting.	N
AHC/181/2019	ORNI Community Trails Legal Agreement and ongoing Maintenance Costs	It was agreed to approve Council to enter into legal agreements for a period of 20 years (subject to a fee of 5 pence per annum) with the Department of Agriculture, Environment and Rural Affairs in respect of Forest/Community Trails and Car Parking (if relevant) at the following locations: - Drumkeeragh Forest - Tivenadarragh Forest	P Tamati	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		- Corrywood Forest - Seaforde Forest			
AHC/182/2019	Kilclief Play Park	It was agreed to proceed with the commencement of design consultation, capital works and spend for Kilclief Play Park of £119,995 as per the Councils Play Strategy.	P Tamati	Report to AHC 20/01/2020	N
AHC/184/2019	Autism Friendly Sessions	It was agreed to introduce Autism Friendly Swim Sessions at Newry and Kilkeel Leisure Centre and Tropicana (subject to closures and holiday arrangements) as a pilot with a 6-monthly review period from 1 April 2020. - Newry Leisure Centres: Saturdays from 4.00pm – 5.00pm - Kilkeel Leisure Centre: Mondays from 3.45pm to 4.30pm - Newcastle Tropicana: Fridays from 12noon to 1pm (July and August only)	P Tamati	Consultation with Autism groups and key stakeholders has been commissioned in relation to identified programme times at each individual centre with update report due back to AHC Committee Jan/Feb 2020 and implementation from 1 <sup>st</sup> April 2020	N



<b>ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014</b>					
<b>AHC/133/2019</b>	Mullaghbane Community Centre Lease	It was agreed that the Committee agree to changes to the original terms of the Mullaghbane Community Centre lease as per recommendations as set out in para 3.1 of the officer's report and that a deadline of all lease negotiations to be finalised by 31 December 2019 and agreement that failure to do so will result in lease not being renewed.	<b>J McCann</b>	<b>Site Works Ongoing Lease negotiations with Council's Legal Department</b>	<b>Y</b>
<b>AHC/134/2019</b>	Ballyholland Land Transfer	It was agreed that the Committee agree to proceed with the leasing of Councils play area in Ballyholland to BHGAC in exchange for the leasing of separate lands from BHGAC to Council for the establishment of play park facilities in line with the Councils Play strategy.	<b>C Haughey</b>	<b>Completed</b>	<b>Y</b>
<b>AHC/162/2019</b>	<b>Saintfield Community Centre</b>	It was agreed to note and agree to approve the following: <ul style="list-style-type: none"> <li>• Proceed to Expression of Interest Process in line with Councils Sporting and Community Facilities Leasing Policy for the rear of Unit C and the whole of Unit B.</li> <li>• Providing an additional area to the rear of Unit C to increase the amount of storage space within the Community Centre, approximate cost £15,000.</li> </ul>	<b>J Hillen</b>	<b>Ongoing</b>	<b>N</b>
<b>AHC/174/2019</b>	Castlewellan 3G Pitch	It was agreed to remove the agreement to lease the 3G pitch to Castlewellan Community Partnership as per minute (AHC/071/2019) and replace this with a Facility Management Agreement for the 3G pitch.	<b>J Hillen</b>	<b>Ongoing</b>	<b>N</b>

<b>AHC/175/2019</b>	<b>Lands at Barcroft</b>	It was agreed to the application being made for departmental approval to allow Newry, Mourne and Down District Council to lease the site identified at a peppercorn rent	<b>J Hillen</b>	<b>Ongoing</b>	<b>N</b>
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**ACTION SHEET ARISING FROM AHC MEETING HELD ON 16 DECEMBER 2019**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/181/2019	Action Sheet	It was agreed to have the Service Level Agreement with Outdoor Recreational Northern Ireland extended beyond March 2020.	P Tamati	Subject to future Committee Report and budget identification	N
AHC/199/2019	Summer Activity Programme for 2020	It was agreed to implement an alternative and enhanced Summer Activity Programme for July and August 2020.	P Tamati	Draft Summer Activity Programme to be submitted for notification at February Committee meeting	N
AHC/200/2019	Castle Park Seasonal Operations	It was agreed to approve a public tender for a minimum of 5 years for the delivery of alternative and enhanced seasonal (Easter to September) operations and services at Castle Park in Newcastle.	P Tamati	Ongoing	N
AHC/201/2019	Everybody Active (EBA) 2020 Delivery Contract – New Tender	It was agreed to approve Council to tender of the Everybody Active 2020 Delivery Contract for 12 months from 1 April 2020 – 31 March 2021 with possible extension subject to funding.	P Tamati	Ongoing	N

AHC/202/2019	Sport NI Your School Your Club Funding +1 Enclosure	It was agreed to examine the availability of funding for Newry City Football Club with a follow up meeting with Council official to be arranged.	P Tamati	Meeting with Newry City FC to be arranged.	N
		It was agreed the update on Newry, Mourne and Down District Council Projects that applied for Your School Your Club was agreed and approval given for the commissioning of the Tennis Bubble Project at Our Lady's in Newry.	P Tamati	Ongoing	N
AHC/203/2019	Renewal of the LeisureWatch Scheme	It was agreed to renew the LeisureWatch Scheme and signoff the contract for another 12 months from 1 January 2020 with membership renewal on 1 January 2021.	P Tamati	Actioned	Y
AHC/204/2019	Environmental Strategy Consultation	It was agreed to return the consultation response to the Department of Agriculture, Environment and Rural Affairs on the NI Environment Strategy. The response was returned by the required date on the proviso that it was subject to Council approval.	E Devlin	Actioned	Y
AHC/205/2019	Single Use Plastics Strategy	It was agreed to adopt a Single Use Plastics Strategy for Newry, Mourne and Down District Council, including a Single Use Plastics Policy and Action Plan.	E Devlin	Adopted	Y



AHC/206/2019	Adoption of Suicide Down to Zero	<p>It was agreed that:</p> <ul style="list-style-type: none"> <li>• Council formally adopt the approach and aspiration of Suicide Down to Zero. A suitable launch and media statement to be prepared for Council Chairperson.</li> <li>• An amount of £10,000 is allocated to a Mental Health and Suicide Prevention Small Grants Scheme administered through a Financial call subject to the estimates process.</li> <li>• A working group involving the Council, the Southern and South Eastern Health Trusts and local relevant Voluntary Organisations is created to examine ways of attaining the goal of zero suicides across the District.</li> </ul>	E Devlin	Ongoing	N
AHC/207/2019	Aughrim Hill – Letter of Support	<p>It was confirmed contact could be made with IndiWoods to see if there were any other way that Council could get involved in similar projects.</p> <p>It was agreed to send a letter of support to IndiWoods in relation to tree planting at Aughrim Hill.</p>	<p>E Devlin</p> <p>E Devlin</p>	<p>Actioned</p> <p>Actioned</p>	<p>Y</p> <p>Y</p>
AHC/208/2019	Sustainability and Climate Change Forum Action Sheet	It was agreed to note the report and approve the actions arising from the Sustainability and Climate Change Forum Meeting on 21 November 2019.	E Devlin	Noted	Y
AHC/209/2019	Social Investment Fund	Noted	J Hillen	Noted	Y

AHC/210/2019	Downpatrick Neighbourhood Renewal Partnership Update	Noted	J Hillen	Noted	Y
AHC/211/2019	Newry Neighbourhood Renewal Update	Noted	J Hillen	Noted	Y
AHC/212/2019	Play Park Strategy Update	<p>It was agreed to report back to Councillors Kimmins and Savage regarding the fencing at the new build play park at Carrievemaclone.</p> <p>It was agreed to note the report.</p>	<p>P Tamati</p> <p>P Tamati</p>	<p>Actioned</p> <p>Noted</p>	Y



ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
AHC/213/2019	16 The Square, Rostrevor	<p>It was agreed to:</p> <ul style="list-style-type: none"> <li>• Amend the business case to RDP for revised scheme to redevelop the entire building at 16 The Square, Rostrevor.</li> <li>• Approve the submission of the business case and begin procurement in advance of full council approval Jan 2020 (funding restrictions apply)</li> <li>• AHC Director to provide RDP with a letter of comfort re Optimum Bias connected with the project.</li> <li>• Continue to provide portacabin facility to the rear of 16 The Square, allowing the Men's Shed to continue with their activities.</li> </ul>	J Hillen		
AHC/214/2019	Mullaghbawn Community Centre	<p>It was agreed to:</p> <ul style="list-style-type: none"> <li>• Extend the date for the parish to sign the lease from the 31 December 2019 to 31 March 2020.</li> <li>• If the legal agreement cannot be agreed by that date Council to hand the building back to the parish committee.</li> <li>• Community Centre to remain closed until the lease agreement is finalised.</li> </ul>	J Hillen		

END

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	20 January 2020
<b>Subject:</b>	District Electoral Area (DEA) Forums Update Report
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director Community Engagement
<b>Contact Officer (Including Job Title):</b>	Damien Brannigan, Head of Engagement

<table><tr><td>For decision</td><td>X</td><td>For noting only</td><td></td></tr></table>		For decision	X	For noting only	
For decision	X	For noting only			
1.0	<b>Purpose and Background</b>				
1.1	<b>Purpose</b> <ul style="list-style-type: none"><li>• To note the report.</li><li>• To consider and agree to approve the actions in the attached Action Sheets from the DEA Forum Private Meetings listed in 3.1 below</li></ul>				
1.2	<b>Background</b> <p>The information in Appendix 1 is provided to update the Committee on recent work undertaken by the DEA Forums and to inform of DEA activity planned for early 2020. DEA Coordinators continue to implement actions detailed in their respective local action plans.</p>				
2.0	<b>Key issues</b>				
2.1	None.				
3.0	<b>Recommendations</b>				
3.1	That the Committee: - <ul style="list-style-type: none"><li>• Note the report.</li><li>• Agree to approve the actions in the Action Sheets attached for:<ul style="list-style-type: none"><li>➢ Crotlieve DEA Forum Private Meeting held on Tuesday 26 November 2019.</li><li>➢ Slieve Croob DEA Forum Private Meeting held on Wednesday 4 December 2019.</li><li>➢ Newry DEA Forum Private Meeting held on Thursday 5 December 2019.</li><li>➢ Mourne DEA Forum Private Meeting held on Tuesday 10 December 2019.</li><li>➢ Slieve Gullion DEA Forum Private Meeting held on Tuesday 10 December 2019.</li><li>➢ Downpatrick DEA Forum Private Meeting held on Wednesday 18 December 2019.</li><li>➢ Rowallane DEA Forum Private Meeting held on Wednesday 18 December 2019.</li></ul></li></ul>				
4.0	<b>Resource implications</b>				
4.1	Support and assistance from partners to deliver actions in the DEA action plans.				
5.0	<b>Equality and Good Relations implications</b>				
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.				
6.0	<b>Rural Proofing implications</b>				
6.1	Due regard to rural needs has been considered.				
7.0	<b>Appendices</b>				
7.1	Appendix 1: Update on the ongoing work of the DEAs. Appendix 2: Action Sheet Crotlieve DEA Forum Private Meeting 26 November 2019. Appendix 3: Action Sheet Slieve Croob DEA Forum Private Meeting 4 December 2019. Appendix 4: Action Sheet Newry DEA Forum Private Meeting 5 December 2019. Appendix 5: Action Sheet Mourne DEA Forum Private Meeting 10 December 2019. Appendix 6: Action Sheet Slieve Gullion DEA Forum Private Meeting 10 December 2019. Appendix 7: Action Sheet Downpatrick DEA Forum Private Meeting 18 December 2019.				

	Appendix 8: Action Sheet Rowallane DEA Forum Private Meeting 18 December 2019.
<b>8.0</b>	<b>Background Documents</b>
8.1	None.

## **Appendix 1**

The following information is provided to update the Committee on recent work undertaken by the DEAs and to inform of DEA activity planned for early 2020.

### **1. DEA Activity Autumn/Winter Round Up 2019:**

#### **Level of Educational Wellbeing:**

Over 140 primary school pupils took part in the Building Resilience Programme which provided young people with coping skills, dealing with mental health and confidence building. The Schools involved included St Joseph's PS Killough, St Colmcille's PS Downpatrick, Ballynahinch PS, Sacred Heart PS Dundrum, The Drumlins PS Ballynahinch and Killyleagh Integrated PS. All the pupils involved will attend a workshop in January 2020 whereby an artist will assist them with the design of a banner.

#### **Level of Health Status:**

Over 100 young people aged 14-16 years, took part in the Downpatrick, Rowallane and Slieve Croob DEAs Healthy Relationships Initiative in partnership with South Down Domestic Violence Partnership.

Pupils from St Joseph's PS Strangford and St Macartan's PS Loughinisland took part in Downpatrick DEA's Mini Medics Programme which offered a basic introduction to first aid and defibrillation for primary school pupils and provided the children with the opportunity to learn what to do in an emergency situation.

Crotlieve DEA in partnership with the PSNI, PCSP and Education Authority supported a Christmas Cinema evening with age appropriate health information stalls at Warrenpoint Town Hall, targeting young people at the start of the Christmas holidays.

Slieve Gullion DEA's health and wellbeing 6-week programme for women has now concluded with over 50 participants taking part. The programme concluded with a workshop by Joanne Callan on ways to look after mental health and included signposting to support services.

In Slieve Gullion DEA, the 4-week men's health programme concluded in December with an information session for participants. The session included a healthy eating demo. There was also a talk on Take 5 by the Council's Health Inequalities Officer. Fifteen men from a range of cultural and ethnic backgrounds took part in the programme.

#### **Level of Civic Participation:**

Rowallane and Slieve Croob DEAs organised an Intergenerational Project in the Great Hall, Downshire, where pupils from The Drumlins Integrated PS Ballynahinch, Cedar Integrated PS Crossgar, Holy Family PS Teconnaught and Our Lady and St. Patricks PS Downpatrick joined members from Dementia NI's Musical Memories Choir (Crossgar) to host a Christmas Carol Service.

Crotlieve DEA supported a cross-community choral workshop facilitated by the world famous Anuna Choir in Rostrevor. Choristers from different choirs representing different backgrounds then performed with the Anuna Choir at a cross community concert.

Crotlieve DEA supported a Cross-Community Christmas Orchestral Service in St Mary's Rostrevor on 22<sup>nd</sup> December 2019, recognising music as a way of bringing the community together in the spirit of Christmas.

Slieve Gullion DEA continues to work in partnership with the Education Authority to deliver the South Armagh Inter-Club project. In December, youth clubs from Crossmaglen, Newtownhamilton, and Cullyhanna will be coming together to deliver a shared Christmas event.

The participatory budgeting event held in Newry on 16<sup>th</sup> November 2019 was attended by 300 who came along to cast their votes to the worthy applicants of the scheme. Seventeen stallholders came along with a plethora of fun and informative equipment which demonstrated their proposal for the £750 available. Thirteen of the stallholders were successfully awarded with the remaining groups being signposted to other funding opportunities.

Twenty five young people from the Newry DEA participated in a Polish Cultural Awareness discussion which challenged misconceptions locally and helped the participants broaden their knowledge on a significant community living within the City and District.

### **Level of Personal Safety and Crime:**

Pupils from Downpatrick, Slieve Croob and Rowallane DEAs took part in the Downpatrick DEA's Road Safety Campaign, in partnership with the PSNI. Pupils were asked to design posters which are to be included on the Banner for display at their School. Schools involved were Holy Family PS Teconnaught, St Mary's PS Aughlisnafin, St Joseph's PS Crossgar, Glasswater PS Crossgar, St Nicholas PS Ardglass and St Mary's PS Dunsford.

A safety day in Crossmaglen was delivered by Slieve Gullion DEA. The session included a presentation by the Council's Home Safety Officer, as well as referrals for home visits. The PSNI also delivered a presentation on scam awareness, and anti-burglary tips as well. Free personal alarms, anti-theft items, credit card shields and leaflets we also distributed to participants.

Slieve Gullion DEA linked with the PSNI to deliver safety information stands for residents in Cullyhanna and Newtownhamilton as part of their Christmas events.

Forty young people from across Newry DEA attended the second in a series of comedy nights which cater for young people as diversionary and alternative activity on Friday nights. This improves social engagement and encourages positivity.



## **2. DEA Activity Planned for Early 2020:**

### **Level of Educational Wellbeing:**

In the Mournes DEA, a Shared Schools Building Resilience Programme is planned with St Louis GS and Kilkeel HS. The Resilience Doughnut is an ecological model providing solution focussed approaches to change. It is used internationally with professionals working with children and youth.

Newry and Slieve Gullion DEAs will continue to work on their Shared Schools Programme and have planned events such as Diversity Boards, Shared History of the Centenaries and a Racism event from January to March 2020 in Newry HS and Newtownhamilton HS.

### **Level of Health Status:**

In Downpatrick DEA an after schools Dance Programme has been planned to commence in January 2020 with St Patrick's PS and St Malachy's PS, promoting healthy activity through dance.

The Downpatrick DEA Mini Medics ongoing programme will continue promoting first aid and civic responsibility with primary school children in January 2020.

Downpatrick DEA has planned a Healthy Me and Art programme with primary school children in January 2020.

Crotlieve DEA plans to host the Dementia Bus Experience in February 2020.

Downpatrick, Rowallane and Slieve Croob DEAs are supporting the South Eastern Trust with a Carers Event in March 2020.

Slieve Gullion DEA is planning a series of Mental Health Events in early 2020.

The Mournes DEA is working with the Council's Age Friendly Coordinator on a joint Care Home Network event. This proved successful in the South-Eastern Trust, so we now hope to replicate it in the Southern Trust.

### **Level of Civic Participation:**

Downpatrick DEA has planned an Art Programme at Ardarragh House in January 2020.

Newry DEA has a Shared Spaces Programme planned to take place in March 2020 and a Languages Exploration Project in February 2020. This is an animation project in partnership with the Orange Order.

### **Level of Personal Safety and Crime:**

Crotlieve DEA plans to organise an internet safety session for parents and guardians in the Hilltown area in January 2020.

Crotlieve DEA intends to run a Safe Place Programme in partnership with Women's Aid and local Foresters organisations in February 2020.

Crotlieve DEA has organised a First Aid session for young people in partnership with the Parish Youth Director as part of a larger Youth Leadership Programme.

Newry DEA has a Youth Comedy Project planned in partnership with the Education Authority Youth Service, the PCSP and the PSNI. This should encompass two events and involve 80 young people.

	Appendix 8: Action Sheet Rowallane DEA Forum Private Meeting 18 December 2019.
<b>8.0</b>	<b>Background Documents</b>
8.1	None.

**Newry, Mourne and Down District Council**

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**Action Sheet of Crotlieve District Electoral Area Private Meeting  
held on Tuesday 26<sup>th</sup> November 2019 at 6.00pm in Warrenpoint Town Hall**

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<b>Chairperson:</b>	<b>Councillor Jarleth Tinnelly</b>
<b>In Attendance:</b>	<b>Councillor Declan McAteer Councillor Gerry O'Hare Councillor Mark Gibbons</b>
<b>Independent Members:</b>	<b>Thomas McCann Tania Bailie Wilbert McKee</b>
<b>Statutory Partners:</b>	<b>Carie Crawford - Education Authority Deirdre Magill – Southern Trust Karen McComb – Southern Trust</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Shirley Keenan – Crotlieve DEA Co-ordinator Pauline Allen – Crotlieve DEA Administrative Assistant</b>
<b>Apologies:</b>	<b>Councillor Karen McKevitt</b>

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/C/25/2019	Declaration of Interest	No Declarations of Interest were made.	Completed.
DEA/C/26/2019	Matters arising from Action Sheet from meeting held on 24 <sup>th</sup> September 2019	Historical Walking Tours to remain on Agenda for next meeting.	DEA Administrative Assistant to include this item on Agenda for meeting to be held in January 2020.
DEA/C/26/2019	Matters arising from Action Sheet from meeting held on 24 <sup>th</sup> September 2019	Dementia Bus potential visit to the Crotlieve Area.	DEA Coordinator to meet with statutory partner regarding this proposal.  DEA Coordinator to contact company.

DEA/C/27/2019	Matters arising from DEA Coordinators Report and Spend	Citizenship Programme in Crotlieve Area.	Education Authority partner will respond to DEA Coordinator regarding the possibility of running this programme before March 2020.
DEA/C/27/2019	Matters arising from DEA Coordinators report and spend	Minutes are no longer recorded at DEA Forum meetings.	DEA Coordinator to ascertain where this directive has come from and report back to Forum.
DEA/C/28/2019	Emerging Themes Safety & Good Relations	Youth Partnership Programme.	<p>DEA Coordinator to facilitate meeting with all interested Councillors and independent members regarding the proposal to have this Programme running in the Crotlieve area.</p> <p>Education Authority partner to send full details of the Programme to Trust partner.</p> <p>Education Authority to contact Fire Service regarding their availability for this programme</p>

The meeting ended at: 7.15pm

**Newry, Mourne and Down District Council****21**


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**Action Sheet of Slieve Croob District Electoral Area Private Meeting  
held on Wednesday 4<sup>th</sup> December 2019 at 3.30pm in Maginn's, Castlewellan**

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<b>Chairperson:</b>	<b>Councillor Roisin Howell</b>
<b>In Attendance:</b>	<b>Councillor Alan Lewis Councillor Hugh Gallagher Councillor Catherine Mason</b>
<b>Independent Members:</b>	<b>Felix Blaney, Castlewellan Community Partnership Catherine Kennedy, Loughinisland Youth Club Alan Dumigan, Down Senior Forum Patricia McMurray, South Eastern Domestic and Sexual Violence Partnership</b>
<b>Statutory Partners:</b>	<b>Heather Bradley, Department for Infrastructure Sean Brennan, Northern Ireland Housing Executive</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Priscilla McAlinden, Slieve Croob DEA Co-Ordinator Aisling Rennick, Engagement &amp; Development Manager Judith Thompson, Policing &amp; Community Safety Partnership Officer Margaret Quinn, Project Development Manager, Enterprise Regeneration &amp; Tourism Colum Jackson, Assistant Director Enterprise Regeneration &amp; Tourism Building Control Gary McCurry, Duty Manager, Off Street Parking Function Marie McKee, DEA Administrative Assistant</b>
<b>Apologies:</b>	<b>Councillor Andrew McMurray David Workman, Ballynahinch Rugby Club Heather Holland, County Down Rural Community Network Donna Weir, Education Authority</b>

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/SC/3/2019	Declaration of Interest	No Declarations of Interest were made.	
DEA/SC/4/2019	Matters arising from Minutes and Action Sheet from meeting held on 10 September 2019	Minutes and Action Sheet from 10 September 2019 were proposed as a true record.	Councillor Hugh Gallagher proposed. Councillor Catherine Mason seconded.
DEA/SC/5/2019	Policing & Community Safety Partnership (PCSP) Overview	<p>Judith Thompson, PCSP Officer gave an overview of ongoing work in the area.</p> <p>PCSP to organise Crime Prevention Workshop in Slieve Croob Area. Date to be set in New Year.</p> <p>PCSP will be organising Road Safety Initiatives in Slieve Croob area in January/February 2020.</p>	<p>PCSP Officer.</p> <p>PCSP Officer to advise DEA Co-Ordinator regarding proposed schools to participate in project.</p>

DEA/SC/6/2019	Update on time restrictions for on-street and off-street parking at Castlewellan	<p>Following presentation from Assistant Director ERT Building Control; Duty Manager, Off-Street Parking and Representative from Department of Infrastructure, it was generally agreed it would be helpful to have the views of local traders regarding the details of the proposals.</p>	<p>Councillors Roisin Howell and Hugh Gallagher <b>AGREED</b> to meet with Castlewellan Traders Association to discuss proposals and report back to DEA Co-Ordinator by end of January.</p> <p>DEA Co-Ordinator to report findings to Assistant Director of ERT, Building Control.</p>
DEA/SC/7/2019	NIHE Community Cohesion Programme	<p>Following a presentation from Dr Sean Brennan, Listen, Share, Change Peace IV Project, Dr Brennan agreed to forward relevant video and literature to the Forum.</p> <p>It was <b>AGREED</b> that Details of interested community groups be forwarded to Dr Sean Brennan.</p> <p>It was advised that Community Groups can apply for funding for projects through the NIHE Community Cohesion Programme.</p>	<p>Dr Sean Brennan forward leaflet and video of Listen, Share, Change Peace IV Project to DEA Co-Ordinator.</p> <p>Forum members to forward relevant contacts to DEA Co-Ordinator to be passed to NIHE.</p> <p>Forum members agreed to advise any relevant Community groups of this funding programme.</p>



DEA/SC/8/2019	Update on Dundrum Environmental Improvement Scheme by Project Development Manager, ERT	Update from Project Development Manager regarding Dundrum Environmental Improvement Scheme.  Agreed to clarify position regarding Tourist sign in Dundrum.	Project Development Manager to clarify situation regarding updated Tourist Sign in Dundrum and forward relevant information to DEA Co-Ordinator.
DEA/SC/9/2019	Meeting Schedule 2020	Meeting Schedule for 2020 was AGREED by all members.	DEA Administrative Assistant to action.
DEA/SC/19/2019	Action Plan Update	All Forum members approved projects outlined and associated budget.	DEA Co-Ordinator to action.

The meeting ended at: 5.20pm

## Newry, Mourne and Down District Council

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### Action Sheet of Newry District Electoral Area Private Meeting held on Thursday 5<sup>th</sup> December 2019 at 12.00 noon in the Seán Hollywood Arts Centre, Newry

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<b>Chairperson:</b>	<b>Councillor Liz Kimmins</b>
<b>In Attendance:</b>	<b>Councillor Charlie Casey Councillor Gavin Malone</b>
<b>Independent Members:</b>	<b>Raymond Jackson, CCG Eamon Connolly, BID</b>
<b>Statutory Partners:</b>	<b>Catherine McInerney, Department for Communities Ryan Duffy, PSNI Warren Roberts, PSNI Graham Offer, PSNI</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Kerri Morrow, DEA Coordinator Damien Brannigan, Head of Engagement Aisling Rennick, Engagement &amp; Development Manager Teresa McAvoy, DEA Administrative Assistant Martina Flynn, Safer Communities &amp; Good Relations Manager Claire Loughran, PCSP Officer</b>
<b>Apologies:</b>	<b>Councillor Valerie Harte Colin Hanna, N&amp;M Enterprise Agency</b>

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/2019/1	Declaration of Interest	No Declarations of Interest were made.	
DEA/2019/13	Proposal from DFI to put vehicle waiting restrictions on Windmill Road.	Members/Cllrs accepted and welcomed the proposal. Members/Cllrs asked that the road be resurfaced as its current state is unacceptable and causing damage to vehicles.	DEA Coordinator to respond to DFI.
	Southern Relief Road	Awaiting update.	DEA Coordinator to follow up.
	Ravensdale Villas commitment given by DFI and work to start imminently	Request scheduled start date C McInerney, DFC, agreed to follow up with DFI and report back to Coordinator.	DEA coordinator to liaise with DFC.
	Bollards at Clanrye Avenue/NLC	Request the area be reviewed regarding illegal access.	NLC Officials liaising directly with Noreen Rice (Independent Member).
	Street Lights	Report multiple street light faults at Sugar Island.	DEA Coordinator to follow up reported issues.
DEA/2019/14	Homelessness	Proceed with clearing green area on Abbey Way adjacent St Colman's Park	DEA Coordinator to liaise with PSNI and DFI.

DEA/2019/15	Traffic Management	DFI to carry out transportation survey in Newry.	DEA Coordinator to circulate specification for Newry DEA area.
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The meeting ended at: 1.25pm

**Newry, Mourne and Down District Council**


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**Action Sheet of Mournes District Electoral Area Private Meeting  
held on Tuesday 10<sup>th</sup> December 2019 at 10.30am in the Daisy Lodge, Newcastle**

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<b>Chairperson:</b>	<b>Councillor Seán Doran</b>
<b>In Attendance:</b>	<b>Councillor William Clarke</b> <b>Councillor Laura Devlin</b> <b>Councillor Glyn Hanna</b> <b>Councillor Leanne McEvoy</b> <b>Councillor Harold McKee</b> <b>Councillor Henry Reilly</b>
<b>Independent Members:</b>	<b>Trevor McConnell</b> <b>Paula Nixon, CDRCN</b> <b>Ann Grant</b>
<b>Statutory Partners</b>	<b>Deirdre Magill, Southern Trust</b> <b>Rosie Carey, Education Authority</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Kathleen Magee, Mournes DEA Coordinator</b> <b>Aisling Rennick, Engagement &amp; Development Manager</b> <b>Damian Brannigan, Head of Engagement</b> <b>Treasa McAvoy, DEA Administrative Assistant</b>
<b>Apologies:</b>	<b>Andy Hall, SANDSA</b> <b>Eileen Murphy, Women's Aid</b> <b>Brian O'Callaghan, Education Authority</b> <b>Paul Connolly, PSNI</b> <b>Jacinta Linden, SPACE</b>

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/2019/1	Declaration of Interest	No Declarations of Interest were made.	
DEA/2019/8	Anti-social behaviour	Update required from PSNI at next forum meeting.	DEA Coordinator to follow up with PSNI.
DEA/2019/9	Rat Infestation at the Square, Kilkeel	Environmental Health has checked the site.	DEA Coordinator will follow up with Environmental Health for progress report.
DEA/2019/10	Kilkeel Harbour project	Conor Mallon (Acting Director ERT Department) now dealing with this issue.	DEA Coordinator to contact Acting Director ERT for progress report .
DEA/2019/11	Newcastle Leisure project	Awaiting update from Paul Tamati Assistant Director Leisure.	DEA Coordinator to follow up with Assistant Director Leisure.
DEA/2019/12	River clean up – Kilkeel River	Update required from Ronnie Sloane.	DEA Coordinator to circulate progress report to forum members.
DEA/2019/13	Out of Hours GP Service provision	Agreed to contact Southern Health and Social Care Trust re: response times for the Mourne area and viability of nurse led Minor Injuries facility.	DEA Coordinator to progress.
DEA/2019/14	Consultation on Public Health Agency Community Development funding	Agreed to respond to the consultation.	DEA Coordinator to liaise with Eoin Devlin Assistant Director Health and Wellbeing re: response to PHA.
DEA/2019/15	Playpark at Ballymartin	Agreed to request feedback on this issue from Maeve McLoughlin Play. Participation Officer Playboard NI	DEA Coordinator to progress.

DEA/2019/16	Slippage monies from Department For Communities	Agreed to seek clarification from Assistant Director ERT if a proposed clean-up for lower square in Kilkeel could be included for this slippage.	DEA Coordinator to progress.
DEA/2019/17	Erection of danger signs at Kilkeel beach and no parking signs at Annalong Harbour	Agreed to enquire with relevant Council department.	DEA Coordinator to progress.

The meeting ended at: 11.30am

<b>Chairperson:</b>	<b>Councillor Michael Larkin</b>
<b>In Attendance:</b>	<b>Councillor Terry Hearty Councillor David Taylor</b>
<b>Independent Members:</b>	<b>None Present</b>
<b>Statutory Partners:</b>	<b>Annie Clarke, Community Development Worker Southern Trust Stevie Simpson, PSNI Mark McGarrity, PSNI , PSNI</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Taucher McDonald, Slieve Gullion DEA Coordinator Aisling Rennick, Engagement &amp; Development Manager Catherine Lynch, Slieve Gullion DEA Administrative Assistant Damien Brannigan, Head of Engagement Martina Flynn, Safer Communities &amp; Good Relations Manager Julie McCann, Head of Community Facilities, Events &amp; Services</b>
<b>Apologies:</b>	<b>Councillor Oonagh Magennis Councillor Roisin Mulgrew Theresa Nugent Andrea Begley</b>



ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
<b>DEA/SG/001/2016</b>	Declaration of Interest	No Declarations of Interest were made.	
<b>DEA/SG/02/2016</b>	Matters arising from Action Sheet from meeting held on 10 December 2019 in Bessbrook Community Centre	Meetings of previous meeting on 15 October 2019 was agreed.	Proposed by Cllr Larkin and Seconded by Cllr Hearty.
<b>DEA/SG/15/2016</b>	WiFi in community centres	WiFi Issues to be raised through Active and Healthy Communities Department.	Ongoing.
<b>DEA/SG/70/2018</b>	Disability Access	Disability parking issues within Crossmaglen.	Older Person's Forum has taken this onboard.

<b>DEA/SG/81/2018</b>	Health and Wellbeing Directory	Directory of Services to be distributed to Forum.	Directory of Services currently under review.
<b>DEA/SG/82/2018</b>	DEA Private Forum Membership	Update received on amendments to process for appointing independent representatives to DEA Forums.	Paper now approved by Council and Engagement and Development Manager to progress recruitment of Community/Voluntary Sector Partner.
<b>DEA/SG/83/2018</b>	Safety Issues	Camlough Heritage Society sent letter to Forum looking for Department of Infrastructure to extend the 30MPH speed sign further up the Newry side of the Camlough Road.	Response from DFI on 15/11/19- Area does not fit criteria. DEA Coordinator has sought further clarification regarding criteria and awaiting response from DFI.
<b>DEA/SG/94/2019</b>	Capital Projects	Poet's Meadow, Creggan.	DEA Coordinator to follow up with Enterprise, Regeneration & Tourism Department.
<b>DEA/SG/96/2019</b>	Health and Wellbeing	<p>Julie McCann, Head of Community Facilities, Events &amp; Services explained the Areas at Risk funding from Department for Communities was restricted to Crossmaglen and Bessbrook.</p> <p>Members said they would like to see a wider distribution of funding throughout the Slieve Gullion Area.</p>	Community Services Manager West and DEA Coordinator to meet to discuss.

<b>DEA/SG/99/2019</b>	Letter to Disability Action	Disability Action and Department of Health to be contacted regarding champion for disabled parking spaces in Crossmaglen.	Issues to be raised championed by Age Friendly Forum.
<b>DEA/SG/103/2019</b>	Up-Coming Good Relations Projects and events Up to March 2020	<ul style="list-style-type: none"> <li>• Shared Schools Education Programme</li> <li>• Inter- Youth Club Programme</li> <li>• Mental Health Event</li> </ul>	<p>Next event on 15 January 2020 in Newry High School.</p> <p>Next event on 19 December 2019.</p> <p>Series of 4 mental health events delivered. One event to be held in March 2020. DEA Coordinator to coordinate.</p>
<b>DEA/SG/106/2019</b>	Health and Safety	Request for 30MPH speed limit sign by Newtownhamilton Primary School to be moved up.	Waiting for DFI response.
<b>DEA/SG/107/2019</b>	Projects and Programmes	Update received from Head of Community Facilities, Events & Services regarding Mullaghbawn Community Centre Lease and Agreed to provide a relevant paper to Active & Healthy Communities Committee.	As Agreed Head of Community Facilities, Events & Services to report to AHC Committee.

<b>DEA/SG/108/2019</b>	Good Relations	Ongoing South Armagh Inter-Club Forum And Shared school's events.	DEA to support delivery.
<b>DEA/SG/112/2019</b>	Funding Opportunities	TBUC and Pharmacy Grants.	DEA Coordinator to promote.
<b>DEA/SG/113/2019</b>	Road Safety	Update from Martina Flynn, Safer Communities & Good Relations Manager regarding response from DFI Southern Region in respect of mobile speed signs.	Safer Communities & Good Relations Manager agreed to keep the forum informed of any progress.

The meeting ended at: 5.10pm.

**Newry, Mourne and Down District Council**


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**Action Sheet of Downpatrick District Electoral Area Private Meeting  
held on Wednesday 18<sup>th</sup> December 2019 at 10.00am in The Barn, Saul**


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<b>Chairperson:</b>	<b>Councillor Oonagh Hanlon</b>
<b>In Attendance:</b>	<b>Councillor John Trainor Councillor Cadogan Enright Councillor Dermot Curran Councillor Gareth Sharvin</b>
<b>Independent Members:</b>	<b>Daniella McCarry, County Down Rural Community Network Maurice Denvir, East Lecale Communities Jim Masson, Down Business Connect</b>
<b>Statutory Partners:</b>	<b>None present</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Katrina Hynds, Downpatrick DEA Co-Ordinator Aisling Rennick, Engagement &amp; Development Manager Laura Higgins, Downpatrick DEA Administrative Assistant Damien Brannigan, Head of Engagement</b>
<b>Apologies:</b>	<b>Dan McEvoy Macartan Digney Jenny Laverty Lynsey Lloyd Mel Murray</b>

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/19/02	Declaration of Interest	No Declarations of Interest were made.	
DEA/19/03	Minutes of DEA Meeting held on 16 October 2019	Minutes were proposed as a true record.	Proposed by Councillor Dermot Curran and seconded by Maurice Denvir.
DEA/19/04	Report on DEA Initiatives	Following discussion on Ongoing and Future Downpatrick DEA projects it was agreed Members be kept updated on proposals for Neighbourhood Renewal Projects.	DEA Coordinator to update Members.
DEA/19/05	Additional Lighting at Struell Cemetery, Downpatrick	It was agreed to request the relevant Council Department investigate the possibility of providing additional lighting in parts of Struell Cemetery, in particular the older section. To take account of possible health and safety risks.	DEA Co-Ordinator to refer issue to relevant department for consideration.

DEA/19/06	Update on Proposed Hotel, Belfast Road, Downpatrick	Members discussed the proposed Hotel Development. Councillors agreed to arrange a joint meeting with ERT to discuss the site.	Downpatrick Councillors agreed to organise a meeting with representatives from ERT to discuss the proposed hotel progress.
DEA/19/07	Anti-Social Behaviour, Downpatrick	<p>Concerns were expressed regarding antisocial behaviour and police response times in Downpatrick.</p> <p>Agreed Safer Communities &amp; Good Relations Manager and Downpatrick PSNI Community Engagement Team be invited to Downpatrick DEA Meeting in February 2020.</p> <p>Safer Communities &amp; Good Relations Manager be requested to raise ASB in Downpatrick at the next PCSP ASB Sub Group Meeting.</p>	DEA Co-Ordinator to contact Safer Communities & Good Relations Manager regarding ASB to be raised at next PCSP ASB Sub Group Meeting, and to invite PCSP and PSNI to next Downpatrick DEA Meeting.
DEA/19/8	Consider Request from Bells Funfair to use The Meadows Car Park, Ardglass during Festival week	<p>Agreed to seek clarification from Bells Fun fair regarding proposed size and usage. This information to be referred to the Council's Fun Fair Working party for consideration.</p> <p>Councillors agreed to liaise with Festival Committee re alternative site for fun fair.</p>	<p>DEA Co-Ordinator to request that further information be sought from Bells funfair and that issue be referred to Fun Fair Working Party.</p> <p>Councillors to work with Festival Committee re: sourcing alternative site.</p>

DEA/19/9	Notes from Downpatrick DEA Ad Hoc Meeting re Edward Street on 8 October 2019	<p>Members noted the Notes of Meeting.</p> <p>It was agreed to seek clarification from Department for Infrastructure re outcomes of previous consultation.</p> <p>In relation to the redevelopment of the site in Irish Street, members agreed to defer this item to the February Meeting, following an on site meeting to be held in January.</p>	<p>DEA Co-Ordinator to contact DfI regarding findings of consultation.</p> <p>Include Redevelopment of Irish Street on agenda for February DEA Meeting.</p>
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The Meeting ended at: 12.00 noon.



**Newry, Mourne and Down District Council**

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**Action Sheet of Rowallane District Electoral Area (DEA) Private Meeting  
held on Wednesday 18<sup>th</sup> December 2019 at 10.30am in The Market House, Ballynahinch**

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<b>Chairperson:</b>	<b>Councillor Robert Burgess</b>
<b>In Attendance:</b>	<b>Councillor Terry Andrews Councillor Kathyryn Owen Councillor William Walker</b>
<b>Independent Members:</b>	<b>Lise Curran, County Rural Community Network Brian Gamble, Saintfield Development Association Lawrence Murphy, Saintfield Development Association Richard Orme, Ballynahinch Community Collective</b>
<b>Statutory Partners:</b>	<b>None present</b>
<b>Others in attendance:</b>	<b>None present</b>
<b>Council Officials:</b>	<b>Judith Thompson, Policing and Community Safety Partnership Officer Ellen Brennan, Rowallane DEA Co-Ordinator Marie McKee, DEA Administrative Assistant</b>
<b>Apologies:</b>	<b>Councillor Patrick Brown Aisling Rennick, Engagement &amp; Development Manager Donna Weir, Education Authority Roisin Erskine, Crossgar Community Association</b>

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/SC/3/2019	Declaration of Interest	No Declarations of Interest were made.	
DEA/SC/4/2019	Matters arising from Minutes and Action Sheet from meeting held on 29 October 2019	Minutes and Action Sheet from 29 October were proposed as a true record.	Richard Orme proposed. Councillor Kathryn Owen seconded.
DEA/SC/5/2019	Policing and Community Safety Partnership (PCSP) Overview	Judith Thompson, PCSP Officer gave an overview of ongoing work in the area.  PCSP to raise issue of anti-social behaviour and increased patrols of Community Safety Wardens at ASB Sub-Group Meeting 18 December 2019.	PCSP Officer.

		<p>Meeting to be arranged with Rowallane, Slieve Croob, Downpatrick DEA Co-Ordinators, PCSP and PSNI to consider development and delivery of Schools Drugs &amp; Alcohol Programme.</p> <p>DEA Co-Ordinator to research the provision of Mentor/Peer support programme for children and parents suffering from bullying and associated issues.</p>	<p>DEA Co-Ordinator to action.</p> <p>DEA Co-Ordinator to action.</p>
DEA/SC/6/2019	DEA Co-Ordinator's Report and Upcoming Events	<p>DEA Co-Ordinator to arrange meeting with Conor Mallon, Acting Director of Enterprise, Regeneration and Tourism to discuss Ballynahinch Harvest Festival.</p> <p>All Forum members approved projects outlined and associated budget.</p>	DEA Co-Ordinator to action.

The meeting ended at: 11.45am

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	20 January 2020
<b>Subject:</b>	Annual Licence Agreement with Community Facilities
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen Assistant Director: Community Engagement
<b>Contact Officer (Including Job Title):</b>	Julie McCann Head of Community Services Facilities and Events

<table><tr><td>For decision</td><td>x</td><td>For noting only</td><td></td></tr></table>		For decision	x	For noting only	
For decision	x	For noting only			
1.0	<b>Purpose and Background</b>				
1.1	<i>To consider and agree to:-</i>  <b>Replace existing tenancy arrangements within Council Community Facilities to updated Licence agreements.</b>				
2.0	<b>Key issues</b>				
2.1	<p>Within several council community facilities (Crossmaglen CC, Market House, Ballynahinch and Dan Rice Hall, Drumaness) there are long term tenants who have exclusive use of rooms to run their activities. They have an agreed annual rate for use and are not charged using an hourly rate.</p> <p>The current arrangements are usually an annual agreement and have been inherited from both legacy Councils.</p> <p>The aim of this process is to introduce a consistent approach and formalise updated licence agreements between Newry, Mourne and Down District Council and tenants of community facilities.</p>				
3.0	<b>Recommendations</b>				
3.1	<p>That the Committee approve:</p> <p>Replacement of the existing tenancy arrangements within Council Community Facilities to Licence agreements.</p>				
4.0	<b>Resource implications</b>				
4.1	<p>Community services officer's and Legal officers time to establish an Annual licence agreement</p> <p>LPS Valuations</p>				
5.0	<b>Equality and good relations implications</b>				
5.1	<p>✓ <b>should have a positive impact on Equality and Good Relations</b></p>				

<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	<b>Insert one the following:</b> ✓ Due regard to rural needs has been considered;
<b>7.0</b>	<b>Appendices</b>
	<b>None</b>
<b>8.0</b>	<b>Background Documents</b>
	<b>None</b>

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	20 January 2020
<b>Subject:</b>	<b>Social Inclusion: Red Cross Crisis Fund/Inclusive Cities</b>
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director: Community Engagement
<b>Contact Officer (Including Job Title):</b>	Justyna McCabe, Head of Programmes

<table><tr><td>For decision</td><td>✓</td><td>For noting only</td><td></td></tr></table>				For decision	✓	For noting only	
For decision	✓	For noting only					
1.0	Purpose and Background						
1.1	<p><b>Purpose</b></p> <p>To note the acceptance of the grant offer of £5,000 to administer TEO Crisis Fund;</p> <p>To consider and agree to:</p> <ul style="list-style-type: none"><li>• Participation in the Inclusive Cities initiative.</li></ul>						
1.2	<p><b>Background</b></p> <p>The purpose of the report is to provide an update on the latest initiatives within the Social Inclusion Unit:</p> <p><u>Red Cross Crisis Fund</u></p> <p>In November 2019 the British Red Cross was appointed by The Northern Ireland Executive Office to administer a Crisis Fund to assist destitute migrants who have come to Northern Ireland and may have become vulnerable due to a range of circumstances. The intention of the Crisis Fund is to “bridge” destitution or to provide support to people who can have the advice of a professional while the cause of their destitution is addressed, rather than prolonging someone in circumstances that will not change after the support of the Crisis Fund ends. The Crisis Fund should not be considered as a parallel benefit system but a mechanism to bridge destitution while the cause of destitution is addressed. The fund is distributed through the British Red Cross with a number of partner organisations across Northern Ireland. The Newry, Mourne and Down Ethnic Minority Support Centre is the partner organisation and accepted a grant offer of £5,000 to administer TEO Crisis Fund in the Newry, Mourne and Down DC area.</p> <p><u>Inclusive Cities</u></p> <p>Inclusive Cities is a knowledge exchange initiative supporting UK cities and their local partners to achieve a step-change in their approach towards the inclusion of</p>						

	newcomers in the city. The first phase of the programme ran from 1 March 2017 to 31 May 2019 and supported 6 UK cities to develop their approach to the inclusion of newcomers through peer learning, development of a dedicated action plan and knowledge exchange. The second phase will continue to deepen and mainstream this engagement and will recruit 6 new cities. Cities from Northern Ireland are invited to participate in the second phase of the project.
<b>2.0</b>	<b>Key issues</b>
2.1	<p>The Inclusive Cities initiative will provide the following:</p> <ul style="list-style-type: none"> <li>• Facilitated opportunities for peer learning between the 12 cities;</li> <li>• Space and support to develop their approach to inclusion in their city which allows the local authority to embody its local leadership role;</li> <li>• Inclusive Cities is a member of the newly launched Welcoming International, which supports initiatives in the US, Australia, New Zealand, Germany.</li> <li>• Opportunities for bilateral exchange between cities. In discussion with the cities, each founder city will be paired with a new city to promote mutual learning and there is a small pot of funding to support bilateral learning exchanges between cities.</li> <li>• Support from the Global Exchange staff team.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	<p>That the Committee:</p> <ul style="list-style-type: none"> <li>• Note the acceptance of the grant offer of £5,000 to administer TEO Crisis Fund;</li> <li>• Agree that the Council participate in the Inclusive Cities Initiative.</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>Staff time to attend the Inclusive Cities meetings/exchange visits.</p> <p>Budget will be provided by the Inclusive Cities Network for travel and accommodation costs of the two city representatives for each UK meeting and the learning exchange visit to cities in Europe.</p>
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	<p>The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.</p>
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	<p>Due regard to rural needs has been considered.</p>
<b>7.0</b>	<b>Appendices</b>
	Inclusive Cities Briefing note

8.0	Background Documents
	None



# Inclusive Cities

Using knowledge exchange to create a step change in the inclusion of newcomers at the local level



## What is Inclusive Cities?

Inclusive Cities is a knowledge exchange initiative supporting UK cities and their local partners to achieve a step-change in their approach towards the inclusion of newcomers in the city. The first phase of the programme ran from 1 March 2017 to 31 May 2019. **This note sets out the plans for the second phase of the programme which will run from 1<sup>st</sup> June 2019 – 31<sup>st</sup> June 2022.** The second phase will continue to work with the founder cities, as well as six new UK cities.

The programme overall aims to create a step change in local authority practice and throughout the city. It does this through the development of a:

- City wide action plan which will have delivered an innovative new approach to newcomers and their relationships with other city residents including a range of mainstreamed and project based initiatives
- Strong, inclusive narrative on migrants in the city, reflecting its unique history and the contributions migrants have and continue to make, will be voiced by elected representatives and staff across the city administration and their external partners
- A shared commitment across the public, private and voluntary sectors, reflected in the Taskforce, to deliver the new approach

In its first phase each of the founder Inclusive Cities (Bristol, Cardiff, Glasgow, Liverpool and Peterborough, with London joining some aspects of the project as an associate member) has identified a number of priority areas which form an action plan made up of practical initiatives which broaden opportunities for inclusion of all residents across the economic, social and civic life of the city. They have also appointed a Taskforce of stakeholders from the private, public and voluntary sectors who are both advising on the project and taking forward the actions in their respective sectors.

The project is a knowledge exchange initiative which has allowed the cities to reflect upon and develop their thinking in a number of ways through:

- Peer learning and support between the participating cities
- Dedicated support from the Global Exchange on Migration and Diversity, the knowledge exchange arm of the Centre on Migration, Policy and Society at the University of Oxford
- Learning exchange to Pittsburgh, Pennsylvania and Montgomery County, Maryland, hosted by Welcoming America, a highly acclaimed initiative which supports the development of a shared narrative and inclusive practices among city administrations and their partners. A full write up of the learning exchange is available [here](#).

## Contact details for further information:

**Jacqueline Broadhead, Director of the Global Exchange on Migration and Diversity at the University of Oxford**

[jacqueline.broadhead@compas.ox.ac.uk](mailto:jacqueline.broadhead@compas.ox.ac.uk)

**Denis Kierans, Researcher at the Global Exchange on Migration and Diversity at the University of Oxford**

[denis.kierans@compas.ox.ac.uk](mailto:denis.kierans@compas.ox.ac.uk)



## Features of the programme for cities

The first phase of the Inclusive Cities has supported 6 UK cities to develop their approach to the inclusion of newcomers through peer learning, development of a dedicated action plan and knowledge exchange. The second phase will continue to deepen and mainstream this engagement, alongside growing to new cities and will provide.

The plan:

- The founder Inclusive Cities will use the newly developed Inclusive Cities Framework to both embed and mainstream the work identified in phase one and, where applicable, to expand their approach to other thematic areas and priorities.
- Six newly recruited cities will use the newly developed Inclusive Cities framework to **develop an action plan** of inclusion, **appoint a Taskforce** of stakeholders to drive this plan forward. They will be **paired with a founder city** to support bilateral exchange alongside broader learning opportunities.
- **Facilitated opportunities for peer learning between the 12 cities**, including through 5, 2 day convenings throughout the three years of the project, hosted by participating cities and facilitated by the Global Exchange on Migration and Diversity. These meetings will bring together both founder and phase two cities to provide opportunities for exchange and learning.
- **Space and support to develop their approach to inclusion** in their city which allows the local authority to embody its local leadership role in this area through the development and monitoring of an action plan identifying key priorities based on the new **Inclusive Cities Framework**, which has been developed using research feedback as well as learning from the 6 founder cities.
- Inclusive Cities is a member of the newly launched **Welcoming International**, which supports initiatives in the US, Australia, New Zealand, Germany. Senior staff from Welcoming International provide support and guidance to the participating cities and will facilitate a European learning exchange with cities in Germany.
- **Opportunities for bilateral exchange between cities**. In discussion with the cities, each founder city will be paired with a new city to promote mutual learning and there is a small pot of funding to support bilateral learning exchanges between cities.
- **Support from the Global Exchange staff team**, providing advice and practical help to ensure that real change happens during the lifetime of the project. Researchers, including the Director, will work closely with each authority between meetings as a resource, providing research evidence and examples of successful practices, and as a catalyst and facilitator; while building external support for the initiative through effective networking and communications. The existing resources developed as part of the programme can be found here: <https://www.compas.ox.ac.uk/project/inclusive-cities/>
- **Access to policy resources, data and expertise from COMPAS**: the internationally known research centre at the University of Oxford, in which the Global Exchange is based, including through the Migration Observatory.

**Structure of the programme.**



- The founder Inclusive Cities have all completed action plans which can be found [here](#). As well as continuing to monitor, evaluate and refine their plans, they will use the newly developed Inclusive Cities Framework to both embed and mainstream the work identified in phase one and, where applicable, to expand their approach to other thematic areas and priorities.
- Six newly recruited cities will use the newly developed Inclusive Cities framework to develop an action plan of inclusion, appoint a Taskforce of stakeholders to drive this plan forward. They will be paired with a founder city to support bilateral exchange alongside broader learning opportunities.

### What is expected of participating cities?

**This is a city led initiative**, facilitated and supported by a university research centre. Each city will have its own local context and each narrative and action plan will reflect this (though the Inclusive Cities framework has drawn out shared learning from the founder cities.) With the support and input of the Global Exchange, each city will drive forward change which works for their city and will have ownership over their project in order that it matches their priorities and needs.

There are three specific requirements to participate:

- That the city nominates two people who will actively engage in the project on behalf of the city:
  - **A senior official or elected representative** to provide leadership and profile for the city's initiative, who is committed to participating at the key milestone events, including the European learning exchange, and to heading up the city's own taskforce on behalf of the city. This could be an officer at Chief Executive, Director or equivalent level; or elected official with appropriate mandate (Mayor, Deputy Mayor, Leader, Executive Member or equivalent)
  - **An operational lead official** who has capacity to develop and deliver the action plan and manage the taskforce (with support and input from the *Inclusive Cities* project manager) and is able to drive forward progress day-to-day, as well as to attend the key milestone events including the European exchange.
- That the city Mayor, Leader or CEO appoint (or continue to convene) **a Taskforce of local stakeholders** who can advise and endorse the action plan, and drive forward delivery in their own sectors. Membership would be chosen by the city and tailored to its requirements but likely to include significant local employers, relevant public sector agencies, voluntary and community sector, arts and cultural organisations and trade unions.
- A **formal written commitment** to the further 3 year lifespan of the project, to the requirements outlined above and to driving forward change in this area signed off by the senior sponsor.

### How are cities selected?

Potential cities have been identified based on a longlist of UK cities which have experienced significant migration in the last decade and are diverse in their geography, demographic and economic profiles, local government structures (including Mayoralities and Leader led cities) and political control. The commitment and enthusiasm of the cities to use the opportunities provided by the project and to deliver on the project aims is also a key selection criteria for participation.

### What is included in the project budget?

- The travel and accommodation costs of the two city representatives for each UK meeting and the learning exchange visit to cities in Europe.
- A small fund to cover travel for cities to engage in bilateral learning visits in between the Inclusive Cities convenings
- Dedicated support from the Global exchange on Migration and Diversity through its Director (who leads the project) and a Researcher who will provide research materials and support throughout the project as well as developing project materials (such as the Inclusive Cities framework)
- Network membership of Welcoming International

#### **Indicative timetable**

Phase two cities will be recruited in autumn 2019 with a first convening phase II cities taking place in Cardiff on 23-24 October 2019. A series of five 2 day convenings will take place over the course of the project and the European exchange will take place in 2021.

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	20 January 2020
<b>Subject:</b>	<b>Peace IV Local Action Plan</b>
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director: Community Engagement
<b>Contact Officer (Including Job Title):</b>	Justyna McCabe, Head of Programmes

<table><tr><td>For decision</td><td>v</td><td>For noting only</td><td></td></tr></table>		For decision	v	For noting only	
For decision	v	For noting only			
1.0	<b>Purpose and Background</b>				
1.1	<b>Purpose</b>  <i>To consider and agree to:</i> <ul style="list-style-type: none"><li>The recommendations of the PEACE IV Partnership.</li></ul>				
1.2	<b>Background</b> The Peace IV Partnership met on 9 January and recommendations arising from this meeting require AHC Committee approval.				
2.0	<b>Key issues</b>				
2.1	The following recommendations were agreed by the Partnership on 9 January and require AHC Committee approval: <ul style="list-style-type: none"><li>To change the frequency of Partnership meetings from monthly to bi-monthly.</li></ul>				
3.0	<b>Recommendations</b>				
3.1	That the Committee agree to the recommendations of the PEACE IV Partnership: <ul style="list-style-type: none"><li>To change the frequency of Partnership meetings from monthly to bi-monthly.</li></ul>				
4.0	<b>Resource implications</b>				
4.1	No cost to Council. Project 85% funded by the EU and 15% by the two Governments.				
5.0	<b>Equality and good relations implications</b>				
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.				

<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Due regard to rural needs has been considered.
<b>7.0</b>	<b>Appendices</b>
	Minutes of PEACE IV Partnership (November 2019).
<b>8.0</b>	<b>Background Documents</b>
	<i>None</i>

**Peace IV Partnership Meeting**  
**Council Chamber, Newry,**  
**Thursday 7<sup>th</sup> November 2019**

**Present:**

Cllr William Walker  
 Cllr Henry Reilly  
 Cllr Karen McKeivitt  
 Judith Poucher (Social Partner)  
 Ruth Allen (SHSCT)  
 Helen Honeyman (Social Partner)  
 Declan Murphy (Social Partner)

**Officers Present:**

Justyna McCabe (Head of Programmes)  
 Theresa McLaverty (Peace Officer)

**Apologies noted from:**

Cllr Michael Ruane  
 Cllr Terry Andrews  
 Martina Flynn, NMDDC  
 Seamus Camplisson (Social Partner)  
 Briege Jennings (Social Partner)  
 Janine Hillen, NMDDC  
 Martin Mullan (Social Partner)

**1. Welcome**

Cllr Karen McKeivitt chaired the PEACE IV Partnership meeting and welcomed everyone.

**2. Conflict of Interest**

Judith Poucher declared a conflict of interest in relation to the Civic Leadership Programmes delivered by Clanrye.

**3. Minutes from Previous Meeting (5 September 2019)**

The minutes were approved:  
 Proposed: Cllr William Walker  
 Seconded: Cllr Henry Reilly

The October meeting was cancelled as a quorum was not met.

## 4. Management Report

Justyna McCabe presented the management report update. She informed members that the request to extend the Letter of Offer until August 2021 would be considered by the Steering Committee on 14 November. She also reported that a new Peace Officer is being recruited. She also referred to the letter issued by SEUPB providing clarification on PEACE and INTERREG funding in the region after Brexit.

### Partner Delivery Agent Reports

Partner Delivery Agent reports were circulated to the PEACE Partnership Members.

#### Children and Young People

Justyna McCabe presented the Children and Young People report. Justyna pointed out that the only outstanding project is Freeplay Projects under the Youth Engagement Programme. She informed members that the project had been tendered twice but no facilitator had been appointed and that a proposal would be sent to SEUPB to consider if this could be delivered internally by Council staff. No Delegated Authority requested.

#### Shared Spaces and Services

Justyna McCabe presented the Shared Spaces and Services report. No Delegated Authority requested.

#### Building Positive Relations.

Theresa McLaverty presented the Building Positive Relations report. Theresa informed members that two further tenders had been awarded – Ethnic Minority Integration Programme to Co-Operation Ireland, and Ethnic Minority Cultural Diversity Programme to Beyond Skin. Theresa asked members to encourage groups to take part in the Cross-Community and Intercultural Events programme delivered by ArtSekta. No Delegated Authority requested.

Helen Honeyman commented that there was very little publicity around the Animation Projects.

Judith Poucher advised members that Clanrye were looking for women leaders to participate in the Civic Leadership Programme.

#### PCSP

Apologies received from PCSP. No Delegated Authority requested.

## 5. Date of Next Meeting:

The next meeting is on 5<sup>th</sup> December in the Boardroom, Downshire Civic Centre, Downpatrick.



<b>Report to:</b>	Active and Healthy Community
<b>Date of Meeting:</b>	20 <sup>th</sup> January 2020
<b>Subject:</b>	Donard Park – Unofficial Overflow Car Park
<b>Reporting Officer (Including Job Title):</b>	Paul Tamati, Assistant Director Leisure and Sport
<b>Contact Officer (Including Job Title):</b>	Conor Haughey, Head of Outdoor Leisure

For decision	x	For noting only	
<b>1.0</b>			<b>Purpose and Background</b>
1.1			<b>Purpose</b> <ul style="list-style-type: none"> <li>To consider and agree the below 'Winter Arrangements' for the unofficial overflow car park at Donard Park to remain in place until Easter 2020 as per historical arrangements.</li> </ul> <b>Winter Arrangements</b> <ol style="list-style-type: none"> <li>Closed from the 1<sup>st</sup> November to Easter 2020 (10<sup>th</sup> April 2020).</li> </ol> <ul style="list-style-type: none"> <li>To consider and agree to approve the proposed establishment of an official and permanent overflow car parking arrangements at Donard Park as per appendix 1 and commit £250k to Councils Capital Programme.</li> </ul>
1.2			<b>Background</b> <ul style="list-style-type: none"> <li>Donard Park Car Park is a designated car park and through legacy arrangements is under the ownership and management of Council and currently within the remit of AHC.</li> <li>There is also an '<b>unofficial area</b>' within Donard Park that has been historically used as an overflow car parking area. Previously the area was opened and closed on an ad hoc basis, however from July 2019 opened and managed based on a structured timetable.</li> <li>Historical arrangements for opening and closing of the unofficial overflow car park have varied over the years. Most recently up until July 2019 it was facilitated on an ad hoc basis by enforcement officers within the Neighbourhood Services department, however this didn't include management of the area.</li> <li>A report was presented to SMT on the 4<sup>th</sup> June and 18<sup>th</sup> June 2019 with options for SMT to consider in relation to opening arrangements for the unofficial overflow car park area.</li> <li>Subsequently a contractor was appointed in June 2019 to open, manage and close the unofficial overflow car park on weekends and bank holidays during July and August 2019.</li> <li>Due to ongoing demand, this was extended to 7 days per week in July and August, weekends in September and October 2019 and on request for local events.</li> <li>As per historical arrangements, the unofficial overflow car park at Donard Park was closed for the winter months.</li> </ul>

	<ul style="list-style-type: none"> <li>• There have been ongoing requests to have this area reopened during winter months.</li> <li>• Officers have been scoping a number of proposals in relation to making the current overflow car parking area an official overflow car park that addressed a number of the issues outlined below.</li> </ul>
<b>2.0</b>	<b>Key issues</b>
2.1	<p><b>Winter Closing of the Unofficial Overflow Car Park at Donard Park.</b></p> <ul style="list-style-type: none"> <li>• As per historical arrangements, this area has been closed from November 2019 for the winter.</li> <li>• Deterioration of ground conditions often prevents the opening of this area at anytime, however particularly during the winter months when weather conditions are at their worst.</li> <li>• Demand for car parking in Newcastle area significantly decreases during the winter months.</li> <li>• Any opening of this area will need to consider and address the below issues.</li> <li>• There is currently no resource or budget provision in place to accommodate winter opening of this area.</li> </ul> <p><b>Designation</b></p> <ul style="list-style-type: none"> <li>• The unofficial overflow car park area at Donard Park is <b><i>not</i></b> designated as a car park and as a result would not be covered under public liability for this type of use.</li> <li>• Furthermore, this area is an open space and once accessible, vehicles have the ability to get wider access to other areas of the park. If not managed, parking is uncontrolled with no uniform parking arrangements in place.</li> </ul> <p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>• In consultation with Councils health and safety section, advice has stated that marshalling/stewarding the area during opening times it is recommended that robust traffic management arrangements are in place, which creates significant resource implications.</li> </ul> <p><b>Opening and Closing Arrangements</b></p> <ul style="list-style-type: none"> <li>• Prior to July 2019 ad hoc opening and closing arrangements for the access gate were in place for the overflow area, which was previously carried out by enforcement officers depending on anticipated need (holiday times, weather, etc) and availability of officers. No structured opening times were in place for this area.</li> <li>• Prior to July 2019 a local business owner used to have a key to open and close the gate as and when they felt required.</li> <li>• A key challenge with these arrangements is cars being 'locked in' overnight once the gates have been closed.</li> <li>• Prior to July 2019, there were no official 'out of hours' contact arrangements in place to open gates after they have been closed, often leading to complaints and officers being called out after hours.</li> </ul> <p><b>Anti-social behaviour</b></p> <ul style="list-style-type: none"> <li>• Whilst opening the gates for the unofficial overflow car park can help with alleviating car parking pressures at peak times, prior to July 2019 it has also</li> </ul>

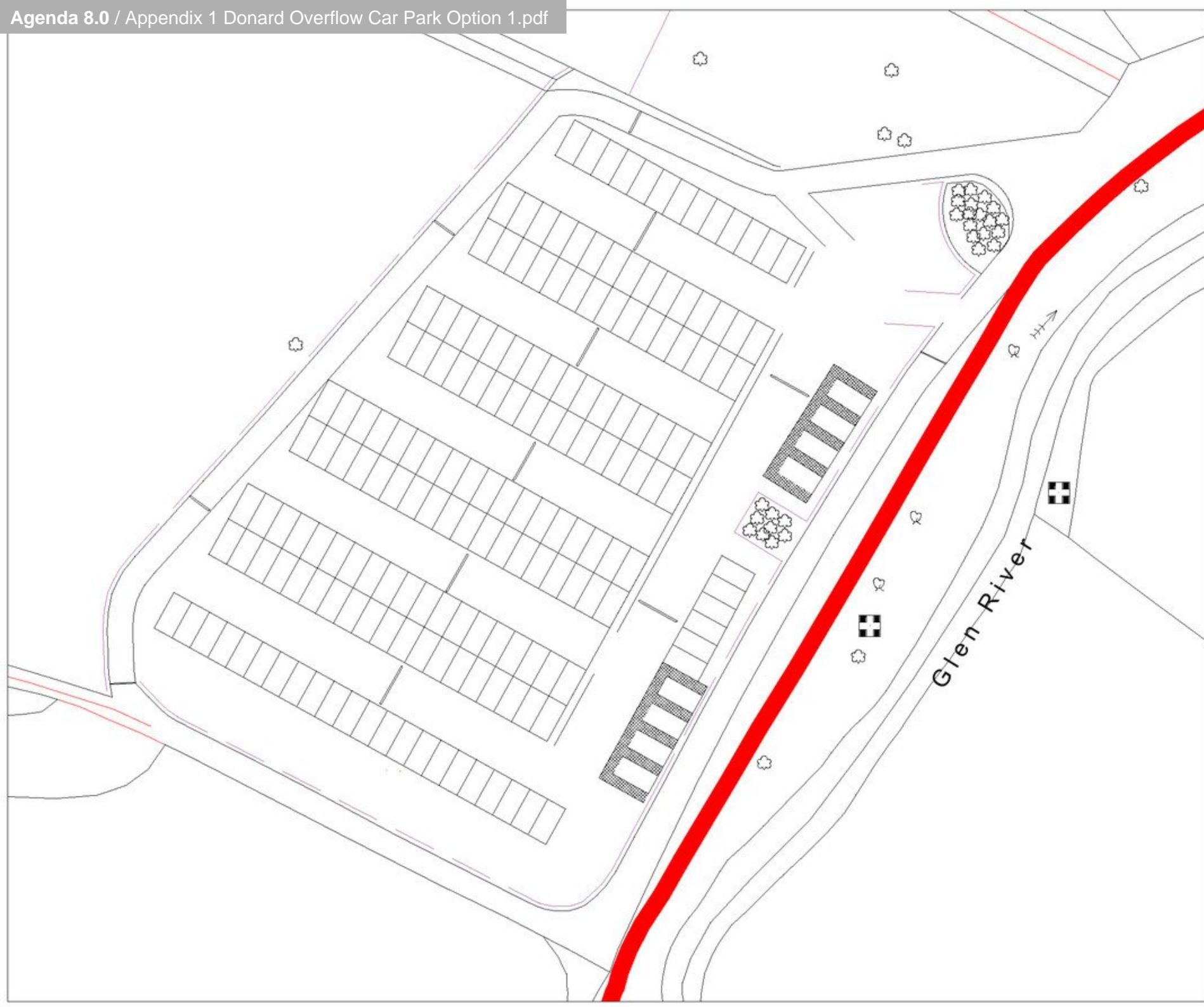
	<p>attracted anti-social behaviour with vehicles using the unrestricted open space to 'joy ride' causing surface damage and requiring regular maintenance in this area.</p> <ul style="list-style-type: none"> <li>Since July 2019 when a contractor was appointed to manage this area, no significant anti-social behaviour issues have been reported. This arrangement seems to have acted as a deterrent and any minor issues have been dealt with and resolved at the time.</li> </ul> <p><b>Residential Issues.</b></p> <ul style="list-style-type: none"> <li>Prior to July 2019, at peak times when the gates to the unofficial over car park are not opened, parking pressures in this area can result in residential complaints due to cars parking on footpaths and laneways.</li> <li>Prior to July 2019, when this area was opened, often congestion occurred when accessing and egressing the unofficial car park area and residents accessing their properties as they use the same access road.</li> <li>Since July 2019 when a contractor was appointed to manage this area, no significant residential issues have been reported with management arrangements resolving any residential issues.</li> </ul> <p><b>Business Owner Issues</b></p> <ul style="list-style-type: none"> <li>Business owners, particularly those situated close to Donard Park continue to complain regarding the parking pressures at Donard Park, often due to increased visitor numbers to the area during key times.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	<p><b>That the Committee agree to proceed with:</b></p> <ul style="list-style-type: none"> <li><b>The below 'Winter Arrangements' for the unofficial overflow car park at Donard Park to remain in place until Easter 2020 as per historical arrangements.</b></li> </ul> <p><b>Winter Arrangements</b>  <b>Closed from the 1<sup>st</sup> November to Easter 2020 (10<sup>th</sup> April 2020)</b></p> <ul style="list-style-type: none"> <li><b>the proposed establishment of an official and permanent overflow car parking arrangements at Donard Park as per appendix 1, and commit £250k to Council Capital Programme. Following such approval, a detailed capital proposal will be brought back to the Committee for further consideration.</b></li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>The allocated budget for this current financial year has been exhausted.</p> <p>There are currently no Capital monies in place for the establishment of overflow car parking provision in Donard park</p>
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	No equality or opportunity or good relations adverse impact is anticipated.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	There are no negative implications identified at this stage.

7.0	<b>Appendices</b>
	Appendix 1: Official Overflow Car Park Proposals
8.0	<b>Background Documents</b>
	None



Comhairle Coantair  
an Iúir, Mhúrn  
agus an Dúin  
Newry, Mourne  
and Down  
District Council

Details: 177 Spaces 8 Disabled
Council reference no.: Donard Park Overflow
Drawing Title: Option 1
Cost: £224,500 - £250,000
Scale: 1:400
Drawn by: CA
Date: 26/11/19





<b>Report to:</b>	Active and Healthy Community
<b>Date of Meeting:</b>	20 <sup>th</sup> January 2020
<b>Subject:</b>	Play Strategy New Build - Kilclief Play Park <ul style="list-style-type: none"> <li>• Leasing of Lands</li> <li>• Revised Capital Spend</li> </ul>
<b>Reporting Officer (Including Job Title):</b>	Paul Tamati, Assistant Director Leisure and Sport
<b>Contact Officer (Including Job Title):</b>	Conor Haughey, Head of Outdoor Leisure

For decision	x	For noting only	
<b>1.0</b>		<b>Purpose and Background</b>	
1.1		<b>Purpose</b> <ul style="list-style-type: none"> <li>• To consider and agree to the leasing of land from the Trustees of Kilclief Gaelic Athletic Club (KGAC) for the creation of a play area at Kilclief Gaelic grounds as identified as part of the play strategy consultation process.</li> <li>• To consider and agree the below revised budget and capital spend for Kilclief Play Park as a result of feedback from the final stage consultation process which identified a need for an additional ball stop, DDA compliant equipment and surfacing upgrades.</li> </ul> <b>New Build (Revised)</b> <ol style="list-style-type: none"> <li>1. Kilclief Play Park: £159,000.00</li> </ol>	
1.2		<b>Background</b> <ul style="list-style-type: none"> <li>• Council approved the NMDDC Play Strategy in February 2017 and allocated a Capital Budget of 2.5 million over 5 years.</li> <li>• Council approved in December 2017 a 3-stage consultation process with regard to the procedure for delivery of upgraded &amp; transformed play parks.</li> <li>• A previous report was presented to Committee on the 18<sup>th</sup> November 2019 approving £119,995.00 of capital spend for this project.</li> <li>• Stage 3 has now been completed, however as a result of the final stage consultation, an additional ball stop, DDA compliant equipment and resurfacing has been identified at a revised cost of approximately £159,000.</li> <li>• Council currently has £119,995 identified for this project in its capital programme, however has also secured rural development funding of up to 75% towards the costs of this project which is now estimated at £159,000.</li> <li>• Council approval of the revised costs is required to progress this project.</li> <li>• Council agreement to leasing of land from the KGAC is also now required to progress this project.</li> </ul>	

<b>2.0</b>	<b>Key issues</b>
2.1	<ul style="list-style-type: none"> <li>As a result of the 18<sup>th</sup> November 2019 AHC report, Play Board NI presented the park upgrade designs to local communities as per the final stage of the Consultation process.</li> <li>The result of this consultation and subsequent feedback has been outlined in this report.</li> <li>Kilclief Play Park has been successful in securing Rural Development funding for this project and this funding will absorb any additional capital cost for this project up to 75% of the total costs.</li> <li>In terms of leasing of lands, it has been agreed in principal that this will be at a peppercorn rate and at no cost to Council due to the enhancement of the site.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	<p><b>That the committee agree to proceed with:</b></p> <ul style="list-style-type: none"> <li><b>The leasing of land from the Trustees of Kilclief Gaelic Athletic Club for the creation of a play area at Kilclief Gaelic grounds as identified as part of the play strategy consultation process.</b></li> <li><b>The revised estimated capital spend for Kilclief Play Park of £159,000.00 is as a result of feedback from the final stage consultation process.</b></li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<p><b>Revenue</b></p> <ul style="list-style-type: none"> <li>It is anticipated that there will be a peppercorn rent for the leasing of lands from the KGAC.</li> </ul> <p><b>Capital</b></p> <ul style="list-style-type: none"> <li>Rural Development Programme funding of up to 75% of the costs for this project has been secured and this will ensure that there is no additional cost to the Council.</li> </ul>
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	No equality or opportunity or good relations adverse impact is anticipated.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The Play Strategy was subject to rural proofing and there are no negative implications identified.
<b>7.0</b>	<b>Appendices</b>
	None
<b>8.0</b>	<b>Background Documents</b>
	None

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	20 January 2020
<b>Subject:</b>	Gating Order- Downpatrick Traffic Regulation Order 2020
<b>Reporting Officer (Including Job Title):</b>	Eoin Devlin Assistant Director Health and Wellbeing
<b>Contact Officer (Including Job Title):</b>	James Campbell Head of Environmental Health-Residential

<table><tr><td>For decision</td><td>X</td><td>For noting only</td><td></td></tr></table>		For decision	X	For noting only	
For decision	X	For noting only			
1.0	<b>Purpose and Background</b>				
1.1	<b>Purpose</b> The purpose of this report is to seek approval from Committee for the making of the Downpatrick Traffic Regulation Order 2020. This Order will give the “proposer” (being the Northern Ireland Housing Executive) approval for 8 gates to be installed in the Islandbane Walk and Ballymote Park areas of Downpatrick to reduce anti-social behaviour.				
1.2	<b>Background</b> The NIHE made an application to Council for alley gates to be installed in Islandbane Walk and Ballymote Park areas as required by the Roads (NI) Order 1993 as amended. As required by guidance on these amendments to the Roads Order, a consultation process was undertaken by Council in the locality, public adverts were placed both in papers and in the areas where the Order would apply. Statutory undertakers such as the Northern Ireland Fire and Rescue Service and Ambulance Service, were also notified. Once this process occurred to a satisfactory conclusion Council can then approve the Traffic Regulation Order.				
	<b>Key issues</b>				
2.1	<ul style="list-style-type: none"><li>• The documentation provided by NIHE clearly indicated a level of anti-social behaviour affecting the residents in this locality.</li><li>• Council noted that alternative interventions have been attempted to prevent anti-social behaviour in the locality and the gating order is appropriate</li><li>• Through the Council’s consultation process the residents were supportive of the Gating Order</li><li>• The necessary publicity and consultation process has now occurred.</li><li>• There is no reason to prevent the approval of the Traffic Regulation Order.</li><li>• NIHE will be responsible for the installation and upkeep of the gates as well as providing keys to any relevant party.</li></ul>				
3.0	<b>Recommendations</b>				
3.1	That Committee approve the Downpatrick Traffic Regulation Order 2020.				



	<b>Resource implications</b>
4.1	Within existing estimates.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	No equality impact assessment is required at this time;
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Officers confirm due regard to rural needs has been considered;
<b>7.0</b>	<b>Appendices</b>
<b>7.1</b>	Draft Downpatrick Traffic Regulation Order 2019
<b>7.2</b>	Map showing the location of the proposed gates.
<b>8.0</b>	<b>Background Documents</b>
	None

**Pursuant to Part 1 of the Clean Neighbourhoods and Environment Act (Northern Ireland) 2011 and Article 69 of the Roads (Northern Ireland) Order 1993; Newry Mourne and Down District Council hereby makes the following Order:**

**DOWNPATRICK TRAFFIC REGULATION ORDER 2020**

**Traffic Regulation Order**

**Road Traffic and Vehicles**

**Downpatrick Traffic Regulation Order 2020**

Made - - - - - 2020

Coming into Operation - - - - 2020

Newry Mourne and Down District Council is satisfied that the conditions for making a gating order as set out in Article 69A (3) of the Roads (Northern Ireland) Order 1993 and inserted in Part 1 of the Clean Neighbourhoods and Environment Act (Northern Ireland) 2011 (hereinafter called "the Act") have been met. Article 69A (3) states that before making a gating order in relation to a relevant road the district council must be satisfied that:

- a) Premises adjoining or adjacent to the road are affected by crime or anti-social behaviour;
- b) The existence of the road is facilitating the persistent commission of criminal offences or anti-social behaviour;
- c) It is in all the circumstances expedient to make the order for the purposes of reducing crime or anti-social behaviour.

Now therefore, Newry Mourne and Down District Council in exercise of the powers conferred on it by Article 69 of the Act and every other power enabling it in that regard hereby makes the following Order:

1. There shall be at the date of coming into effect of this Order gates erected on the roads described in Schedule I hereto and shown on the map annexed to this Order.
2. Subject to Article 69B the use by vehicles and pedestrians of those portions of the Roads described in Schedule 1 which are coloured green on the map annexed to this Order is prohibited
3. Notwithstanding anything contained in this Order the owners of premises adjoining or adjacent to the road and all statutory undertakers as specified in Schedule II hereto shall have the right to retain and access the road.
4. Responsibility for maintaining the gates rests with Northern Ireland Housing Executive 2nd Floor, Downshire Civic Centre, Downshire Estate, Ardglass Road, Downpatrick.
5. This Order shall be cited as the Downpatrick Traffic Regulation Order 2020.
6. This Order comes into effect the day it was passed in Council.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

**SEALED** with the Corporate Seal of \_\_\_\_\_ )  
**Newry Mourne and Down District Council**  
in the presence of: \_\_\_\_\_ )

\_\_\_\_\_  
Chairman \_\_\_\_\_ )

\_\_\_\_\_  
CHIEF EXECUTIVE \_\_\_\_\_ )

DRAFT

## Schedule I

### Affected Roads

To the side of Nos. 4 and 6 Islandbane Walk, Downpatrick

To the side of Nos. 10 and 12 Islandbane Walk, Downpatrick

To the rear of Nos. 11 – 13 Ballymote Park, Downpatrick

To the side of Nos. 13 and 14 Ballymote Park, Downpatrick

To the front of Nos. 7 and 8 Ballymote Park, Downpatrick and to the side of No. 9 Ballymote Park, Downpatrick

## Schedule II

### Exceptions

The prohibition in Article 2 shall not apply to:

- The occupiers of premises adjoining or adjacent to an affected road set out in Schedule 1.
- A person visiting a resident or premises adjacent to or adjoining an affected road set out in Schedule 1.
- A person for police, military, ambulance or fire brigade purposes or in an emergency by a medical practitioner.
- A person in pursuance of statutory powers or duties by or on behalf of a government department or district council.
- A person in connection with the laying, erection, alteration or repair of any electronic communications apparatus as defined in Schedule 2 of the Telecommunications Act 1984.
- A person in connection with street works as defined in Article 3(3) of the Street Works (Northern Ireland) Order 1995.
- A person for the conveyance of goods to or from premises adjacent to an affected road set out in Schedule 1.
- A person in connection with the carrying out of work to premises adjacent to an affected road.
- A person in connection with the discharge of the functions of a holder of a licence granted under Article 8 of the Gas (Northern Ireland) Order 1996.
- A person in connection with a funeral from premises adjacent to an affected road.

## EXPLANATORY NOTE

*(This note is not part of the Order)*

This Order prohibits the use by vehicles and pedestrians of the streets specified in the Schedule.

Provision is made for access, either by vehicle or on foot, for residents, their visitors, emergency services, or any person in pursuance of statutory powers and duties, in connection with telecommunications, street works, gas or electric work, funerals, the carrying out of work at or the conveying of goods to or from premises adjacent to the roads.

Any person who acts in contravention of the Order shall be guilty of an offence under the Road Traffic Regulation (Northern Ireland) Order 1997 ("the Regulation Order") and shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale (£1,000) in accordance with the Road Traffic Offenders (Northern Ireland) Order 1996 as amended by the Regulation Order.

DRAFT

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	20 <sup>th</sup> January 2020
<b>Subject:</b>	Sustainability and Climate Change Forum
<b>Reporting Officer (Including Job Title):</b>	Eoin Devlin, Assistant Director Health and Wellbeing
<b>Contact Officer (Including Job Title):</b>	Sheena McEldowney, Head of Sustainability

<table><tr><td>For decision</td><td>X</td><td>For noting only</td></tr></table>		For decision	X	For noting only
For decision	X	For noting only		
1.0	<b>Purpose and Background</b>			
1.1	<b>Purpose</b> <ul style="list-style-type: none"><li>To note the report</li><li>To consider and agree to approve the actions in the attached Action Sheet.</li></ul>			
1.2	<b>Background</b> <p>The Sustainability &amp; Climate Change Forum took place on Thursday 19<sup>th</sup> December 2019.</p>			
2.0	<b>Key issues</b>			
2.1	The actions arising from the meeting are attached 'SCCF Action Sheet 19 December 2019' in Appendix 1.			
3.0	<b>Recommendations</b>			
3.1	Consider and agree to approve the actions in the attached Action Sheet.			
4.0	<b>Resource implications</b>			
4.1	None			
5.0	<b>Equality and good relations implications</b>			
5.1	No equality or opportunity or good relations adverse impact is anticipated.			
6.0	<b>Rural Proofing implications</b>			
6.1	This report has not been subject to a rural needs impact assessment.			
7.0	<b>Appendices</b>			
	Appendix I: SCCF Action Sheet 19 December 2019			
8.0	<b>Background Documents</b>			
	<i>None</i>			

**Sustainability and Climate Change Standing Forum****Thursday 19<sup>th</sup> December 2019 Monaghan Row, Offices 3 00pm****Councillors present:****Andrews, Taylor, Mason, Clarke.****Chaired by Councillor Clarke****Officers present: E Devlin, S. McEldowney, R. Moore.****Apologies for non-attendance: Cllr Curran, Cllr Enright, Cllr Tinnelly, M. Lipsett**

<b>Agenda Item Number</b>	<b>Subject</b>	<b>Agreed way forward (if matter requires Committee/Council approval, a separate Report should be compiled and submitted to Committee)</b>	<b>Lead Officer</b>	<b>Actions taken/Progress to date</b>	<b>Remove from Action Sheet Y/N</b>
<b>2.0</b>	<b>Review Actions SCCF 21 Nov 2019</b>	<b>S. McEldowney updated members on progress of Climate Adaptation Planning and NOM's (Rewilding and Island's Park).</b>	<b>S. McEldowney</b>	<b>Noted</b>	<b>Y</b>
<b>3.0</b>	<b>Climate Symposium</b>	<b>S. McEldowney provided overview on Climate Symposium speakers and proposed case studies. Agreed Actions: 1. Date for Symposium 12 March 2020.</b>	<b>S. McEldowney</b>	<b>In-progress</b>	<b>N</b>

		<p>2. Prof John Barry to be invited to speak on Importance of Collaborative Working for Climate.</p> <p>3. West Suffolk Council to be invited to present on Community Energy Plan.</p> <p>4. Better Homes Yorkshire to be invited to present on Retrofitting.</p> <p>5. Dundee City Council to be invited to present on Sustainable Transport.</p> <p>6. Maribor Municipality to be invited to present on Circular Economy Strategy.</p> <p>7. Cloughjordan Eco Village to be invited to present on Sustainable Communities.</p> <p>8. Should any of the above organisations not be able to present an alternative case study should be identified by Officers.</p>			
4.0	Single Use Plastic Strategy	E. Devlin advised members of the SUPs Strategy which was approved by AHC on 16 December 2019.	E. Devlin	Noted.	Y



<b>6.0</b>	<b>Date of Next Meeting</b>	<b>It was agreed to allow officers time to progress with Symposium plans next meeting would take place on 20<sup>th</sup> February 2020 in Downpatrick.</b>	<b>S. McEldowney</b>	<b>Noted</b>	<b>Y</b>
<b>7.0</b>	<b>Agenda next meeting</b>	<b>Climate Symposium Update</b>	<b>S. McEldowney</b>	<b>In progress</b>	<b>Y</b>

Signed: \_\_\_\_\_ Lead Officer

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Scheme of Delegation Report
<b>Date:</b>	20 January 2020
<b>Reporting Officer:</b>	Michael Lipsett, Director of Active and Healthy Communities
<b>Contact Officer:</b>	Michael Lipsett, Director of Active and Healthy Communities

<table><tr><td>For decision</td><td></td><td>For noting only</td><td>x</td></tr></table>		For decision		For noting only	x
For decision		For noting only	x		
1.0	<b>Purpose and Background</b>				
1.1	<b>Purpose</b> To note the decisions and authorisations contained in the attached schedules.				
1.2	<b>Background</b> Attached is a schedule of decisions and authorisations delegated to Michael Lipsett, Director of Active and Health Communities under the following categories: -  <div><div></div><div><div>1.</div><div>Engaging consultancy assistance below the delegated level of £2,000;</div></div><div><div>2.</div><div>Decision to commence formal restructuring within a Department or Departments;</div></div><div><div>3.</div><div>Consultation responses other than technical responses where officers asked for Members' views:</div></div><div><div>4.</div><div>Decisions arising from external report on significant Health and Safety at Work;</div></div><div><div>5.</div><div>In cases of emergency, the allocation or awarding of Financial Assistance to external groups or organisations below the delegated level of £300; and</div></div><div><div>6.</div><div>Other decisions such as those with political media or industrial relations implications that Directors consider Members should be aware of.</div></div></div>				
2.0	<b>Key Issues</b>				
2.1	None				
3.0	<b>Recommendation</b>				
3.1	<b>That the Committee note the report.</b>				
4.0	<b>Resource Implications</b>				
4.1	None				
5.0	<b>Equality and Good Relations Implications</b>				
5.1	No equality or opportunity or good relations adverse impact is anticipated.				

<b>6.0</b>	<b>Rural Proofing Implications</b>
6.1	Officers confirm due regard to rural needs has been considered
<b>7.0</b>	<b>Appendices</b>
7.1	Appendix 1: Scheme of Delegations Lists
<b>8.0</b>	<b>Background Documents</b>
8.1	None.

## SCHEME OF DELEGATION [CHANGE TO FACILITIES/CHARGES]

Applicant	Details	Comments	Date
Down Leisure	Extension of the initial 12 week pilot for Autism sessions pending a future decision on the long term viability of the scheme	1/07/19 - 31/08/19 - 11.00 am - 12.00 am	01/07/2019
Hilltown Community Garden Group	Permission to erect a gard shed within their garden area to the side of Carcullion House, Hilltown	Approved	05/07/2019
St Colman's	Hire of 3G Pitch at St Colmans	Agreed at a special reduced rate	09/07/2019
Annalong Canoe and Kayak Club	Equipment Loan - 8 canoe polo boats from KLC for the International Junior Canoe Polo Competition at Carryduff	31/07/19 - 04/08/19 - Approved subject to conditions	09/07/2019
Annalong Canoe and Kayak Club	Equipment Loan - 8 canoe polo boats from KLC for the Irish Open Junior Canoe Polo Championships	06/09/19 - 09/09/19 - Approved subject to conditions	02/09/2019
Down Special Olympics	Use of DLC 2 hours every Friday evening from 7 - 9 pm	01/09/19 - 30/06/20	06/09/2019
Lecale Swimming Club	Closure of DLC to facilitate Lecale Swimming Club Gala	28/09/2019	09/09/2019
RNLI	Partial closure of Rock Pool to facilitate the Harbour Swim annual event fundraiser.	14/08/2019	13/08/2019
Indoor Leisure	Closure of NLC to facility Swim Ulster and Newry Swimming Club Galas	2/11/19, 26/01/20, 22/02/20, 10/05/20, 05/06/20	17/09/2019
Democratric Services (Chairman - Cllr Casey)	Illumination of Down LC of requested colours for Recycling Week, Baby Loss Awareness Week, World Mental Health Day and Anti-Bullying Week	23/09/19 - RW 09/09/19 - 15/09/19 - BLAW 10/10/19 - WMHD 11/11/19 - ABW	27/09/2019
Crossmaglen Rainbow Club	Approval of a special rate of £45 per week to block book several rooms in Crossmaglen CC	2019/2020	30/09/2019

## SCHEME OF DELEGATION [CHANGE TO FACILITIES/CHARGES]

Applicant	Details	Comments	Date
Spin Studio Charity Spin	Approve the Spin Studio to hold a charity spin in NLC for Kids for Africa Charity	10/11/2019	14/10/2019
Indoor Leisure	Closure of DLC to facilitate Lecale Swimming Club Gala	08/02/20 from 2.00 pm - 5.15.pm	17/10/2019
Derrybeg Community Association	Provision of alcoholic beverages at the Senior Citizens Party and Fundraising Quiz x 10 over the year which will be organised, run and supervised by members of Derrybeg CA and covered under their PLA	Various dates	07/11/2019
Down Netball Club	Reduction of Charge of £25.20 per 50 min session x 55 sessions, additional sessions full rate - fee to be charges £2261.57	04/09/19 - 29/04/20	21/11/2019
Indoor Leisure	Discount for Advance Payment for all clubs or voluntary sports bodies	2019/2020	03/12/19

## SCHEME OF DELEGATION [EXPENDITURE APPROVALS/STAs]

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Proposed Purchase	Details
Newry Leisure Centre	Donations for Fundraising Tournament organised by Sacred Heart Grammar School
CRYPSP Downpatrick Locality Group	Distribution of 100 £1 Swim Vouchers for Back to School Fair in Downpatrick
Rowallane DEA	Distribution of 100 £1 Swim Vouchers for Ballynahinch DEA Event in Downpatrick
Down Rural Community Network	Distribution of 100 £1 Swim Vouchers for National Play Day Event in Newcastle Area
Community Engagement	Prizes for a Thank You Afternoon Tea in Newcastle
STA	Music Licence for various community centres for the period April 2019 to March 2020
Indoor Leisure	Family Vouchers for St Malachy's Carnagat, Newry
Indoor Leisure	NPLQ Public Course Costs
Indoor Leisure	20 Swim Card Voucher for Bright Golf Club for a Fundraising Event for Marie Curie
Outdoor Leisure	To approve additional spend to further engage the services of Elite Security from 24/07/19 - 05/09/19
STA	Elite Security Contract
STA	Petal - installation of changing areas and lockers
STA	Southern Regional College for an Introductory Awareness of Autistic Spectrum Level 2
STA	Tascomi Te-Enviroment - Annually recurring hosting, software assurance, annual maintenance and support



## SCHEME OF DELEGATION [EXPENDITURE APPROVALS/STAs]

Proposed Purchase	Details
STA	Communicate Better Ltd - service provision to the fitness suite in NLC and DLC to include electrical works
Leisure and Sport	Attendance of 3 officers at APSE Leisure Conference on 07/11/19
Irish Nursery School, Kilkeel	1x child 20 swim voucher
Cloghouse PS	1x 20 swim voucher valid to 31/03/19
PIPS Draw	2x child swim voucher for PIPS draw
St Bridgets PS, Downpatrick	1x child 20 swim voucher
STA	PPL PPR Ltd - Music Licence and Performance rights
Southern Trust Careers Event Raffle	1x 20 swim voucher
Community Services	Addition costs for Ballykinler Community Centre
STA	Anachem - Cleaning Product for NLC
Community Services	New Ballykinler CC additional works not incorporated within the project and are required to enable the building to operate and ensure H&S within the site
Mourne Mountain Rescue Service	10 health suite bands for use as competition prizes KLC
Blackwater Integrated College, Holy Family PS, Teconnaught, Downpatrick PS	10 x complimentary swim vouchers at DLC
St Mary's PS, Killyleagh	10 x complimentary swim vouchers at DLC
Kilkeel PS	10 x complimentary Swim vouchers at KLC
STA	Intelligent Heating Supplies - maintenance service contact of boilers etc for 1 year
STA	Hiit Coffee catering for mandatory training for leisure and sport staff
Crossgar Youth Club	10 x complimentary swim vouchers at DLC
Proposed Purchase	Details

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## SCHEME OF DELEGATION [EXPENDITURE APPROVALS/STAs]

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STA	Specialist Contract Services for all Council owned Community Facilities
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## SCHEME OF DELEGATION [ENFORCEMENT & LICENCING]

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Applicant	Details	Additional Comments
No 10 Day Spa - Downpatrick	Certificate of Registration for Microneedling	14/06/2019
Picasso - Newry	Certificate of Registration for Microneedling	05/07/2019
Picasso - Newry	Certificate of Registration for Semi Permanent Makeup	23/07/2019
Roisin Dubh - Newry	Certificate of Registration for Tattooing	27/08/2019
Tresses Hair and Beauty, Saintfield	Certificate of Registration of Body Piercing	25/10/2019
Meggy May's Gody Piercing, Killyleagh	Certificate of Registration of Body Piercing	09/01/2020
Kingdom Tattoo Collective, Downpatrick	Certificate of Registration for Tattooing	09/01/2020

## SCHEME OF DELEGATION (Funding/Contract/Tenders/Claims/LOOS)

Details of Funding/Applicant etc	Amount/Details	Additional Details	Date
Kilkeel Royal British Legion	Request to extend their Capital Grant Project	31/05/19 - 30/06/19	24/05/2019
Teconnaught GFC	Request to extend their FA Capital Grant Project	30/06/19 - 31/10/19	05/06/2019
Kilclief Ben Dearg	Request to extend their project	until 01/11/19	01/07/2019
Crossgar War Memorial Hall Project	Request to extend their FA Minor Grant Project	31/08/19 - 31/12/19	27/08/2019
Newry Rugby Football Club Project	Request to extend their FA Capital Grant Project	31/12/18 - 1/03/2019	27/08/2019
The Confederation of Community Groups	Contract for the delivery of a Home Secure Service across NM&DC area	Contract agreement	Oct-19
Kilclief Ben Dearg	Request to extend Capital Grant Project	Until 31/12/19	Sep-19
Culloville Blues	Request to extend their FA Capital Grant Project	28/02/19 - 31/01/20	07/10/2019
Ardglass Community Centre Project	Request to extend their Capital Grant Project	30/06/19 - 31/12/19	06/11/2019
Altanaveigh House Trust Project	Request to extend their Capital Grant Project	30/09/19 - 29/02/2020	07/11/2019
Ballyvea FC Project	Permisssion for Ballyvea FC to authorise a reduction of the retention from 20% to 50% of the LoO limit	08/11/2019	08/11/2019
Ballyhornan & District Community Association	Request to extend their FA Capital Grant Project	31/07/19 - 31/03/20	14/11/2019
Everybody Active	Grant payment to Everybody Active Delivery Partner	14/11/2019	14/11/2019
Kilclief Ben Dearg	Request to extend Capital Grant Project	until 31/03/19	03/12/2019

## SCHEME OF DELEGATION (Funding/Contract/Tenders/Claims/LOOS)

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Details of Funding/Applicant etc	Amount/Details	Additional Details	Date
Mayobridge GAC	Request to extend the Capital Grant Project	until 30/06/2020	02/01/2020

## SCHEME OF DELEGATION: APPROVAL TO COMMENCE PROCUREMENT AND BUSINESS CASES

Proposed Purchase/Business Case	Details	Date	Section
Business Case	Bessbrook Bowling Green/Pavilion	24/05/2019	Outdoor Leisure
Business Case	Provision of Acoustic Training for Environmental Protection Officers	24/05/2019	Health & Wellbeing
Approval to Commence Procurement	Upgrade Boiler at Ballyholland CC	16/07/2019	Community Engagement
Approval to Commence Procurement	Toilet Block at Kittybane Amenity Area	25/06/2019	Outdoor Leisure
Approval to Commence Procurement	NAFAS Level 1 Certificate in Floral Design	16/08/2019	Community Engagement
Business Case	Kilkeel Bowling Green Mourne Esplanade Kilkeel	28/08/2019	Outdoor Leisure
Approval to Commence Procurement	Recreational Flower Arranging Classes	12/09/2019	Community Engagement
Business Case	Community Trails in Seaford Wood Plantation	19/09/2019	Outdoor Leisure
Business Case	Corry Wood Multi-use Trails	19/09/2019	Outdoor Leisure
Approval to Commence Procurement	Extension to present car park at Derryleckagh Complex, Ballyholland Rd, Newry	17/10/2019	Outdoor Leisure
Business Case	Drumkeeragh Multi-Use Trails	18/10/2019	Outdoor Leisure
Approval to Commence Procurement	To install a new internal wall at Building C Saintfield CC	08/11/2019	Community Engagement

## SCHEME OF DELEGATION: APPROVAL TO COMMENCE PROCUREMENT AND BUSINESS CASES

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Proposed Purchase/Business Case	Details	Date	Section
Approval to Commence Procurement	Removal of existing swing & replacement of a new full accessible wheelchair swing in Meadowlands Play Park, Downpatrick	09/01/2020	Community Engagement



## SCHEME OF DELEGATION [SLAs MoUs Licence Agreements]

Details	Project	Details	Date
Service Level Agreement	Ballyvea Football Club	To regulate the season long hire charge and usage of Carginagh Road Football Pitch No 2	30/05/2019
Order Form	Verifone Services for Kiosk - Leisure	Agreement	04/06/2019
Expression of Interest	Your School Your Club Projects	Delivery Partners: NMDCC, Kilkeel HS, Mourne Sports Ltd and Kilkeel Hockey Club	10/06/2019
Wayleave Agreement	Killeavy Road, Newry	To enable NIE works to be carried out	12/06/2019
Service Level Agreement	Windmill Stars FC	To regulate the season long hire charge and usage of Derryleckagh Pitch and Car Park	18/06/2019
Service Level Agreement	Damolly FC	To regulate the season long hire charge and usage of Norman Brown Pitch and Carpark only	02/07/2019
Service Level Agreement	Carnbane (Newry & Mourne) Football League	To regulate the season long hire charge and usage of soccer pitches/pavilions within NMDCC for both Senior and Youth Football	17/07/2019
Gas Connection Application	Phoenix Gas	Connection at Ballynahinch Community Centre	05/08/2019
Contract	Visionworks (Television) Ltd t/a Visionworks Interactive	Delivery of the Design, Development and Maintenance of a website for the INTERREG VA for CANN	
Service Level Agreement	Ballyhornan & District Community Association	Licence agreement for the construction of a new 3G pitch and associated facilities at Ballyhornan, Co Down	Oct-19
Service Level Agreement	Carnbane (Newry & Mourne) Football League	To regulate the Season Long Hire charge and usage of Carnbane pitches with NMD for soccer football	Nov-19

## SCHEME OF DELEGATION [SLAs MoUs Licence Agreements]

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Details	Project	Details	Date
Licence Agreement	Sugar Island, Newry	Licence agreement for advertising hoardings at Sugar Island, Newry	06/11/2019
Service Level Agreement	Down Netball Club	Allow DLC to enter into a new agreement with Down Netball Club re booking and fees and move existing booking to accommodate the SLA	09/09/2019
Health Commitment Statement	Implementation of Health Commitment Statement	Approval of implementation of Health Commitment statement in line with presented position which includes UK active position. QLM Advise, Feedback from other leisure centres, insurance comment, health and safety comment and legal comment	17/09/2019
Service Level Agreement	Saintfield Sports Club	Seasonal Pitch Hire	06/01/2020
Grant Aid Agreement	British Red Cross	The Executive Office Crisis Fund Grant Aid Agreement - £5,000	09/01/2020



## **SCHEME OF DELEGATION [SLAs MoUs Licence Agreements]**

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## SCHEME OF DELEGATION [USE OF COUNCIL LANDS AND FACILITIES]

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The following were approved:-

Applicant	Council Land Requested/Details of Event	Dates	Fee Waived/Paid/Discounted
Collette Lock on behalf of the Maiden of the Mourne Festival	Ringmacilroy Ballwall/Marina Carpark/Warrenpoint Municipal Park as part of the Maiden of Mournes Festival	11/08/19 - 18/08/19	Fee waived
Ulster Wildlife	Newry Leisure reception to hand out literature to the public	24/05/19 - 25/05/19	Fee waived
Start 360	Newry Leisure reception to have an inform desk for Alcohol Awareness Week.	17 June 2019 - 10.00 am - 12.00	Fee waived
Mohan Funfair	Mourne Esplanade Overflow Car Park for the Funfair	14/06/19 - 17/06/19	Fee paid
Ardmore House Special School	Entrance Foyer of Down Leisure Centre to sell herb garden window boxes as a business idea	10/06/2019	Fee waived
Down GAA	Newry Tennis Courts Car Park	22/06/2019	Fee waived
St Dallans PS Warrenpoint	Milltown Playing Fields Warrenpoint for the School's annual Sports Day	21/06/2019	N/A
Bells Funfair	Newcastle Castle Park for the Funfair	29/06/19 - 31/08/19	Fee paid
Killough Community Association	The Green, Killough for the Community Festival	11/07/19 - 15/07/19	Fee waived
Community Cultural Carnival	The Square, Ballynahinch for a cultural celebration in partnership with Choice Housing and Rowallane and Slieve Croob DEAs	03/18/19	N/A
Warrenpoint Community Centre	Ringmakilroy Playing Fields, Warrenpoint for a Community Fun Day	18/08/2019	Fee waived
Eari-wig Festival Committee	Kilmorey Park, Newry for a Community Festival	03/08/2019	Fee waived

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## SCHEME OF DELEGATION [USE OF COUNCIL LANDS AND FACILITIES]

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Applicant	Council Land Requested/Details of Event	Dates	Fee Waived/Paid/Discounted
Wake the Giant	Clonallon Park, Warrenpoint for the Annual Family Fun Day	24/08/19 - 25/08/19	Fee waived
Lotus Homes	Closure of area Between the Derrymore Road and the Millvale Road, Bessbrook	For a period of one year on a rolling 3 month temporary path closure order	N/A
Martin Evans - Evans Leisure	Overflow Carpark, Newry Leisure Centre for a Funfair/Amusements	End of September - Start of October 2019	Fee paid
Seahorse Model Boat Club	Bessbrook Pond Field (Mill Lake)	07/09/2019	Fee waived
Head Injury Support	Use of Newry Leisure Centre Car Park as a start off and finish point for the Mourne Coastal Circuit Tour	08/09/2019	Fee waived
Ulster Wildlife Trust	Erect a small information desk in reception area at NLC to provide information	09/08/2019	Fee waived
Southern Trust - Physiotherapy Unit	Erect a small information desk in reception area at NLC & KLC to provide information	KLC 03/10/19 & NLC 07/10/19	Fee waived
Ballybot Community Association Funday	Use Raymond McCreesh Park to host a Family Fun Day	21/09/2019	Fee waived
Newry Octoberfest	Use McClelland Park, Newry to run Newry Octoberfest	23/10/19 to 04/11/19	Fee paid

## SCHEME OF DELEGATION [USE OF COUNCIL LANDS AND FACILITIES]

90

Applicant	Council Land Requested/Details of Event	Dates	Fee Waived/Paid/Discounted
Killough Community Association	The Green, Killough for Halloween Festival and Firework Display	31/10/2019	Fee waived
Down GAA	Newry Tennis Courts Car Park for the Down GAA Football Championship Match	13/10/2019	Fee waived
Kilkeel Strategic Partnership	Use of Kilkeel LC for the public to fill in the Christmas Bauble and hang on a Christmas Tree	Dec-19	Fee waived
Action Cancer Bus	Use of Newry LC overflow car park to accommodate the Action Cancer Bus	04/12/2019	Fee waived
Electoral Office	Use of Newry LC, Newcastle LC, Downpatrick Lc & Kilkeel LC for collection and holding of Ballot Boxes	11/12 December 2019	Fee waived
Ballynahinch Community Collective	The Square, Ballynahinch to hold the Council joint initiative Harvest Festival Taste the Island and the Christmas Lighting Event	23 and 29 November 2019	Fee waived
DEC Productions LTD	Killough Car Park for filming in the Killough area	13 to 21 October 2019	Fee waived
Start 360	Newry LC for a small information desk in Reception to hand out literature to the public	09/12/19 - 10.00 am to 12.00 pm	Fee waived
Ballynahinch Royal British Legion	Market Square for Vintage Vehicle Display and Poppy Appeal	10/11/2019	Fee waived
Innovation Recovery Project	Provision of information sessions and other training courses in Bessbrook Community Centre	16/12/19 & other dates	Fee waived