



Notice Of Meeting

You are requested to attend the meeting to be held on **Monday, 19th August 2019 at 6:00 pm** in **Mourne Room, Downshire Civic Centre**.

Chairperson Barra O'Muiiri

Vice Chairperson Mark Gibbons

Cllr S Doran

Cllr H Gallagher

Cllr G Malone

Cllr L McEvoy

Cllr K McKevitt

Cllr A McMurray

Cllr G O'Hare

Cllr C Mason

Cllr M Ruane

Cllr M Savage

Cllr D Taylor

Cllr J Trainor

Cllr W Walker

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from AHC Meeting held on Monday 17 June 2019

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Directors Papers

4.0 AHC Business Plan - Annual Review

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Community Engagement

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8.0 Ballyholland FMA

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9.0 No 16 The Square, Rostrevor

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10.0 Application to Department For Communities, New Model Farm Community Centre proposal Downpatrick

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For Noting - Community Development

11.0 Downpatrick Neighbourhood Renewal Partnership (NRP) Report

 [Downpatrick NRP Report for August 2019 AHC Committee - with Damien's amends 26.7.2019 \(002\).pdf](#)

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12.0 Newry Neighbourhood Renewal Partnership (NRP) Report

 [Newry NRP Report for August 2019 AHC Committee - with Damien's amends 5.8.2019.pdf](#)

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 [minutes of NR partnership 20 march 19.pdf](#)

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13.0 Policing and Community Partnership (PCSP) Report

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14.0 Community Services Strategy

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15.0 Peace IV Local Action Plan

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16.0 Autism Friendly Swim Sessions

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17.0 Community Trails Funding

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For Noting - Leisure & Sports

18.0 Your School Your Club Funding

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19.0 Swim Ulster Pool Bookings

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Health & Wellbeing

20.0 Home to Hospital Scheme for Slieve Gullion DEA

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21.0 Service Level Agreement between Newry, Mourne and Down District Council and Armagh City, Banbridge and Craigavon Borough Council

 [Affordable Warmth SLA.pdf](#)

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Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

22.0 Land at Barcroft Community Centre

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

 [Land at Barcroft CC Aug 19.pdf](#)

Not included

23.0 Mullaghbane Community Centre Lease

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

24.0 Ballyholland Land Transfer

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

25.0 Play Park Update

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

26.0 Ballykinlar Community Centre

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

27.0 Bann Road Pavillion

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the

Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

 *Bann Road Sports Pavilion August 2019.pdf*

Not included

 *Appendix 1 -Bann Rd Proposed Changing Rooms Exemplar Floor Plan.pdf*

Not included

FOR NOTING Items deemed to be exempt under Part 1 of Schedule 6 of the Local Government Act (NI) 2014

28.0 Social Investment Fund - Update

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person. The public may, by resolution, be excluded during this item of business

 *SIF Report August 2019.pdf*

Not included

 *Appendix 1 - SIF Capital Project Board Meeting 3 June 2019.pdf*

Not included

ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/040/2018	Willie Maley Statue	It was agreed to allow officers to develop proposals including potential costs, sources of funding and any likely capital commitment from Council and to contact all potential partners in relation to location and funding options.	C Haughey	Report to future AHC Meeting	Y
AHC/043/2018	Lease of Land to St John Bosco	It was agreed to proceed with a 25 year lease at a peppercorn rent, with an option for St John Bosco GAC to renew for a further 25 years, subject to Department for Communities approval.	F O'Connor	Lease to be issued subject to legal refinement	Y
AHC/052/2018	Apologies & Chairperson's Remarks	It was agreed that officers investigate potential ways of recognising the contribution made by carers in the District and bring a paper with proposals back to a future Committee Meeting.	E Devlin	Report to August AHC Committee	Y
AHC/069/2018	Multi-Sports Facility Sports Hub	It was agreed to submit expressions of interest applications for the 3 Sports Hubs (Newry Leisure Centre, St Peter's GAA, Warrenpoint and Tollymore FC, Newcastle), recommended within the study to Sport NI Multi-Sports Funding Stream.	P Power	Completed	Y
AHC/147/2018	Wi-Fi in Community Centres	It was agreed to approve Council Officials to complete a business case for the provision of Wi-Fi at 7 Council owned Community Centres and to proceed to work with the IT Department to procure, appoint and implement the Wi-Fi Project.	J Hillen	Roll out started by IT	Y
AHC/148/2018	Community Centre Review and Strategy	It was agreed to approve the appointment of a consultant using the	J Hillen	Appointment made. Draft Strategy to be present to a future AHC Meeting.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		NEBRO framework to develop a Community Centre Strategy to identify gaps in provision and make recommendations on how Council addressed current and future needs			
AHC/163/2018	Kilbroney Park Sports Hub	It was agreed that officers be permitted to develop the project to a point where funding could be sought.	C Haughey	Superseded by AHC/089/2019	Y
AHC/182/2018	Kittybane Amenity Toilets	It was agreed to approve the purchase and installation of a new toilet unit and the realignment of the overall capital budgets of £20k for the facility. The unit to be managed, maintained and cleaned by the local fishing club by way of an SLA.	C Haughey	Subsequent report to AHC for £30,000 – procurement commissioned.	Y
AHC/206/2018	Community Trails ORNI	It was agreed to approve, in principle, to contribute capital funding of up to £393,633.75, for the development of the trails at Drumkeeragh, Tievnadarragh, Corry Wood, Seaforde Planting and Annsborough Link as ORNI can secure funding through TRPSE and RDP.	C Haughey	Report to August AHC Committee meeting.	Y
AHC/213/2018	No 16 The Square, Rostrevor	It was agreed to note the contents of the officer's report, to accept the projected costs of the works and proceed.	J Hillen	Works have commenced on site	Y
AHC/221/2018	Warrenpoint Community Centre Feasibility Study	<p>It was agreed to:</p> <ul style="list-style-type: none"> Accept the recommendations within the feasibility report for Warrenpoint Community Facility including preferred location (Clonallon Park); Proceed with a green book appraisal, assessing the two design options for Clonallon Park contained within the report. 	J Hillen	<p>Actioned.</p> <p>Report to be brought to a future AHC Committee meeting.</p>	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/224/2018	Remedial Works at Mullaghbane CC	The remedial works at Mullaghbane Community Centre were agreed, subject to a suitable business case being established.	J McCann	Business Case completed and procurement exercise currently underway	N
AHC/229/2018	Newry Tennis Bubble	It was agreed to re-align the capital spend of £100,000 and utilise the £90,000 DfC Funding in order to create a tennis bubble and upgrade of the existing courts under an SLA between Our Lady's Grammar School in Newry and Council.	D Crilly	Report to August AHC Committee Meeting for noting.	Y
AHC/230/2018	Newtownhamilton Play Park Fencing	It was agreed to approve the additional capital spend on the playpark of £18,945 from within the current overall capital budget for the Play Strategy 2017-2022.	D Crilly	Procurement work commissioned.	Y
AHC/260/2018	New Down Leisure Centre Handball and Squash Provision	It was agreed to note the verbal update on the current situation regarding the new Down Leisure Centre Handball and Squash Provision.	K Gordon C Mallon	Currently being installed.	Y

ACTION SHEET ARISING FROM AHC MEETING HELD ON 17 JUNE 2019

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/075/2019	To Agree a Starting Time for AHC Meetings	It was agreed that the start time of all Active and Healthy Communities meetings would remain at 6.00pm.	D Services	Actioned	Y
AHC/076/2019	Action sheet of the Active & Healthy	It was agreed to note the action sheet.	D.Services	Noted.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Communities Committee Meeting held on Thursday 21 March 2019				
AHC/077/2019	Notice of Motion referred from Council meeting Monday 3 June 2019 – Suicide Down to Zero	. It was agreed on the proposal of Councillor Gibbons, seconded by Councillor Bain that officers investigate the possibility of adopting a 'suicide down to zero' approach to combating the high prevalence of suicide across our district; exploring closer partnership working with local mental health and suicide prevention charities; investigate the establishment of a suicide prevention working group with a dedicated Council officer responsible; explore the possibility of establishing a new small grants scheme within the existing financial assistance programme to fund projects specifically dealing with mental health and suicide in the district; Council also to write to the Permanent Secretary of the Department of Health lamenting the abject failure of the Department to implement the Protect Life 2 strategy, and that this strategy should have been signed off regardless of the absence of an Executive given its vital lifesaving and non-contentious nature.	M. Lipsett E Devlin	Letter sent to the Permanent Secretary. Report to future AHC Committee Meeting.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/078/2019	Notice of Motion referred from the Council Meeting Monday 3 June 2019 – Vending Machines	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Ó Muirí, that officers investigate the possibility of introducing a policy to ensure Council buildings and leisure centres with vending machines will replenish them with healthy choice snacks alongside reducing high-sugar items and to work in partnership with partner organisations on the community planning partnership board to follow the example of Council in implementing similar interventions.	M Lipsett P Tamati	Report to future AHC Committee Meeting.	N
AHC/080/2019	Community Trail Plans SLA with ORNI 2019/20	It was agreed that the Committee approve the Service Level Agreement with Outdoor Recreation NI (ORNI) for the 2019-2020 financial year at the total cost of £116,400.	C Haughey	Approved at AHC Committee	Y
AHC/081/2019	Gating Lanes to mitigate Anti-Social Behaviour	It was agreed that the Committee use the circulated procedure when applications were made to Newry Mourne and Down District Council for gating orders.	J Campbell	Actioned	Y
AHC/082/2019	Active & Healthy Communities Directorate Business Plan for 2019/20	It was agreed to accept the Active and Healthy Communities Business Plans for 2019/20.	M Lipsett	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/083/2019	DEA Fora Update Report	<p>it was agreed to note the report and agree the action sheets from the following DEA Forum Private Meetings:</p> <ul style="list-style-type: none"> • Newry DEA Forum Private Meeting held on Thursday 31 January 2019. • Crotlieve DEA Forum Private Meeting held on Tuesday 12 March 2019. • Mournes DEA Forum Private Meeting held on Tuesday 12 March 2019 • Downpatrick DEA Forum Private Meeting held on 11 June 2019 to be forwarded at next AHC with permission granted to allow the Education Authority & the Downpatrick DEA to erect a mural designed by the young people of Ardglass onto the wall of the Pavilion in the Meadow Playing Fields or the Playpark, Quay Street. 	D Brannigan	Actioned	Y
AHC/084/2019	Financial Assistance: SLA's	<p>it was agreed to note the report and agree:</p> <ul style="list-style-type: none"> • To allocate legacy SLA groups 50% of legacy payments for 2019-2020 and 2020-2021. • To allow all groups, including new groups to reapply to Financial Assistance interim SLA open call (April 2021 – March 2023) 	J McCabe	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/085/2019	PEACE IV Report June 2019	It was agreed to note the report and approve to request SEUPB to extend Letter of Offer until June 2021; and approve to process 190k and the remaining Animation Fund budget through the approved Council Financial Assistance process (subject to SEUPB's approval).	J McCabe	Actioned	Y
AHC/086/2019	Logistical Support for Events	It was agreed to cap the number of barriers that would be delivered by Council to any one group to 50 – (maximum 2 journeys in Council van).	J McCann	Actioned	Y
AHC/087/2019	Enforced Closure Compensation for Community Associations	It was agreed that fees paid by the Electoral Office to Council for use of community managed facilities at elections were passed on to the relevant Community Association; It was also agreed that a payment of £150 per day for utilities or associated costs incurred when the facility is being used as an emergency rest centre by Council be approved. This figure is in line with current rates given by the electoral office for use as polling stations.	J McCann	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/088/2019	Financial Assistance Call 2/3	It was agreed to fund applications in Call 2 as per the Appendices and to open Financial Assistance Call 3 in Autumn 2019 (subject to the confirmation of budgets) and Assistance Call 3 in Autumn 2019 (subject to the confirmation of budgets) and that should slippage monies become available those successful groups who missed out on funding be allocated those monies.	J McCabe	Actioned	Y
AHC/089/2019	Kilbroney Park Pitches	It was agreed to proceed with the appointment of a design team and business plan consultants for the upgrading of Kilbroney playing pitches.	P Tamati	Capital Team update commissioned – Work ongoing	N
AHC/090/2019	Carlingford Park Play Area	It was agreed to approve the construction of a Play Area in Carlingford Play in Newry at a revised budget of £180,605.08.	C Haughey	Works Commissioned	Y
AHC/091/2019	Kilkeel River Walk Lights	It was agreed to proceed with the Kilkeel River Walk Lights Upgrade at a cost of £34,000.	C Haughey	Works Commissioned	Y
AHC/092/2019	Leasing of Council land known as Rosconnor Playing Fields, Strangford Playing Fields and the back Pitch, Greenbank, Newry	It was agreed subject to Departmental Consent that the following leases be agreed at a peppercorn rent: • Lease of Rosconnor Playing Fields, Downpatrick to Teconnaught GAC for the term of 5 years.	C Haughey	Subject to Departmental Consent	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> Lease of Strangford Playing Fields, Strangford to Strangford FC for the term of 5 years. Lease of the Back Pitch, Greenbank, Newry to Newry AFC for the term of 25 years. 			
AHC/093/2019	Membership of Action Renewals Association	It was agreed to acquire Partner Membership of Action Renewables Energy Association (AREA) at a cost of £1,000 with benefits reviewed annually before membership renewal is agreed.	S Mc Eldowney	Actioned	Y
AHC/094/2019	All Party Group on Sustainable Development - Nominees	It was agreed to nominate two Councillors as representatives to the All Party Group on Sustainable Development.	S Mc Eldowney	Actioned	Y
AHC/095/2019	Motor Neurone Disease Charter	<p>It was agreed to accept the following recommendations:</p> <ul style="list-style-type: none"> Pass the resolution to adopt the charter and arrange a publicity event to mark the official signing of motion. Request a member of the Motor Neurone Disease Association to attend a council meeting to give a short presentation around the condition and what it means for people living with this palliative condition. 	S Trainor	Actioned Presentation to AHC in October	Y
AHC/096/2019	Consultation on Stroke Services	It was agreed to return the attached Consultation response questionnaire.	E Devlin	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/097/2019	Consultation on Breast Screening Services	It was agreed to return the attached Consultation response to the Department for Health.	E Devlin	Actioned	Y
AHC/098/2019	Consultation Report on Model Licence Conditions under the Caravans Act (NI) 1963	It was agreed to submit the consultation report to the Department for Infrastructure in relation to Model License Conditions under Caravans Act (Northern Ireland) 1963.	S Murphy	Actioned	Y
AHC/099/2019	Terms of Reference for Sustainability & Climate Change	It was agreed to agree to establish a Sustainability & Climate Change Forum and agree to the recommended Terms of Reference.	M Lipsett	Actioned	Y
AHC/100/2019	Relocation of existing Resources at Carnbane Youth Pitches	It was agreed to note the contents of the report.	C Haughey	Noted	Y
AHC/101/2019	Closure of Swimming Pools	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
AHC/102/2019	Sport NI Your School Your Club Funding	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
AHC/103/2019	Affordable Warmth Scheme	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
AHC/104/2019	Newry Neighbourhood Renewal Partnership (NRP) Report	It was agreed to note the contents of the report.	Democratic Services	Noted	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/105/2019	Policing & Community Safety Partnership (PCSP)	It was agreed to note the contents of the report	Democratic Services	Noted	Y
AHC/106/2019	Areas at risk funding for Bessbrook & Crossmaglen	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
AHC/107/2019	South Armagh/South Down PEACE Centre	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
AHC/108/2019	Schedule of Scheme of Delegation	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
AHC/109/2019	Terms of Reference for Committee & Working Groups	It was agreed to note the contents of the report.	Democratic Services	Noted	Y
<u>ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014</u>					
AHC/110/2019	Castlewellan Community Centre Lease	It was agreed that Newry, Mourne and Down District Council enters into a 25yr lease agreement with Castlewellan Community Partnership to include the Community Centre, 3G Pitch and mobile units at a peppercorn rate £25 per annum.	J Hillen	Lease to issued	Y

Active and Healthy Communities Directorate

Mid-Year Assessment Business Plan 2018-19



Introduction

This report provides an overview of progress in delivering the Active and Healthy Communities Directorate Business Plan 2018-19 between April-September 2018, across the following service areas:

- Leisure and Recreation
- Parks and Open Spaces
- Sports Development
- Environmental Health
- Sustainability
- Health Improvement
- Engagement and Community Development
- Strategic Programmes
- Community Services, Facilities and Events

The delivery of the Active and Healthy Communities Directorate Business Plan 2018-19 supports the achievement of the following corporate priorities, and performance has been tracked using the legend below.

Support improved health and wellbeing outcomes

Protect our natural and built environment

Advocate on your behalf specifically in relation to those issues which really matter to you

Transform and modernise the Council, providing accessible as well as value for money services

Empower and improve the capacity of our communities

Legend

Status	
	Target or objective achieved / on track to be achieved
	Target or objective partially achieved / likely to be achieved / subject to delay
	Target or objective not achieved / unlikely to be achieved

Progress at a glance

99% of premises within the Food Hygiene Rating Scheme scored 4 or 5	
93% of Planning consultations completed within the target period	

86% of requests for service responded to within 3 days	
105 Environmental Education talks to schools/community groups	
Between March -September 2018, the Ethnic Minority Support centre in Newry recorded 1,500 visits from black and ethnic minority communities who received advice on issues including employment, housing, universal credit and residential rights.	
285 homes were secured with 2,676 devices, 45% of which were window alarms, through the PCSP Home Secured initiative.	
Through calls one and two of the Financial Assistance Scheme, the Council received 611 applications, 73% of which were awarded a total of £1,496,880	
New community facility opened in Saintfield in partnership with local volunteers	

Key AHC Actions				
	Supporting Actions	Timescale	Status	Progress
Leisure and Sport	Undertake Recommendations of Play Strategy Year 2 including capital works 40 no in total	Mar 2019		17 projects completed in line with the Play Strategy which above the target for year 2
	Undertake Recommendations of Sports Facilities Strategy Year 2 including capital works 68 no projects in full	Mar 2019		Nine capital schemes within year two of the Sports Facility Strategy are complete, with improvements being delivered at Killough, Drumaness and Strangford football pitches.
	Strengthen Activity Promotion and Development Plans to meet corporate objectives with a range of partnerships	Consolidate by Oct 2018		The Activity, Promotion and Development Plan was considered by the Play and Leisure Partnership in November 2018, and published on the Council's website, social media channels and 'NMD Be Active' app has now been commissioned.
	Audit of leisure activities programmes in outdoor facilities and develop an action plan	Sep 2018		The new outdoor leisure identity is in place and the review of the Council's outdoor leisure facilities is almost complete.
	Consolidate and enhance transitional works associated with the opening of Newry Leisure	Oct 2018		Down Leisure Centre opened in November 2018, and the Council is exploring opportunities to maximise commercial income

	Centre Phase 2 and undertake transition from current Down Leisure Centre to the new Down Leisure Centre			through a customer loyalty scheme, member referrals and revised pricing and programming arrangements.
	Modernise our operations to ensure a comprehensive user friendly suite of services through the improved use of ICT to include Indoor Leisure Mobile Apps, Online payment and joining along with activity booking facility for all Indoor Leisure sites across the District.	Mar 2019		The 'NMD Be Active' app, which enables users to book classes/activities online, join online, find out general centre information, news features and track their physical activity online, has been launched.
	Scope out the potential for a Newry City Park at the Albert Basin site and develop a Terms of Reference for the Council Working Group and deliver a number of key site audit and survey reports to inform future decisions on the scope and scale of the project	Mar 2019		The terms of reference and governance arrangements for the Albert Basin Task and Finish Working Group have been agreed and the group has been allocated a budget of £86k to consider options to progress the development of a park in Newry City.
	Develop and deliver an Outdoor Leisure Strategy and action plan	Commence Sep 2019		In the process of procuring consultants for the service and securing budget
Health and Wellbeing	Implement revised HR Procedures and other measures to effectively manage Sickness absence	Ongoing		Sickness Absence being managed by line managers in accordance with HR procedures
	Carry out statutory functions in relation to Food Safety, Health and Safety at Work, Public Health and Housing, Environmental Protection and Consumer Protection	Sep 2018		All statutory work continuing. Audit of Food Safety function by FSANI took place in October 2018
Health and Wellbeing	Develop and deliver a Health and Wellbeing action plan from June 2018 to March 2019 and facilitate Biannual Health Fora	Jun 2018		Biannual Health for a structures in place
	Work with our partners such as FSA, HSE, DAERA etc to mitigate	Mar 2019		Work ongoing with new target date for EU exit of 31 October

Community Engagement	the day one Brexit implications for local business by reviewing policies, procedures and bye-laws to ensure we have 'business as usual'			2019
	Develop and deliver 'Live Here Love Here/Down Your Street' programme to include an awards ceremony/celebration event and Civic Pride initiatives and deliver environmental and sustainability education	Sep 2018		Financial assistance call was successful. No celebration event in this period but will now take place in current plan
	Develop and deliver an action plan for the Sustainability and Climate Change Standing Forum	4 meetings per annum		Meetings completed, Structures now amended and reviewed
	The lead Collaborative Action for the Natura Network (CANN) INTERREG VA project ensuring the delivery of all areas	Project runs until Jan 2021		Project proceeding according to plan. Council targets being met
	Develop at least 2 Nearly Zero Energy Buildings within the district	Mar 2019		The opportunity to put this into place has not been available within this reporting period
	Implement revised HR Procedures and other measures to effectively manage Sickness absence	Ongoing		All RTWs up to date and procedures being implemented
	Implement recommendations arising from the Community Centres Effectiveness Review and the roll out of comprehensive capacity building programmes and Financial Assistance process	Mar 2019		Ongoing mentoring support and annual capacity building sessions delivered as part of the Financial Assistance process. Agreement at council that FMA and SLA are to be assessed via an application process and are now to be issued on a four year cycle.
	Further develop levels of engagement and participation through existing structures	Mar 2019		Meetings of DEA Forums, Neighbourhood Renewal Partnerships and PCSP and Policing Committee have been

				held monthly /bi-monthly/ quarterly as required with good levels of engagement and participation as evidenced under this report's 'Measures of Success' section. Regular PEACE IV Partnership meetings held involving Elected Members and Social Partners.
	Harmonise service provision by developing new policies (and related procedures) to address identified gaps.	Mar 2019		New Financial Assistance Policy developed and approved. To be implemented 2020/21.
	Full implementation of statutory responsibilities in relation to Community Engagement service provision (including PCSP, Peace IV etc)	Ongoing		PCSP action plan delivered as agreed. GR action Plan delivered as agreed.
	Research and develop communication mechanisms designed to promote community engagement service delivery across the District	Mar 2019		PCSP won 'Award for Excellence in Communication' and was shortlisted for 'Award for Excellence in Engagement' at Regional PCSP Awards Ceremony held in May 2019. DoJ in conjunction with local PCSPs, researching the concept of developing a community safety application programme (an App) for use by PCSPs. DEA Coordinators further developed and issued DEA Forum Newsletters.
	Develop and implement a District wide Good Relations Programme.	Mar 2019		Good Relations (GR) Programme delivered as planned with GR funding being used to support a range of Council initiatives e.g DEA GR activity, GR financial assistance awards, Bonfire Management Programme, Ethnic Minority Support Centre.
	Undertake a review, through each DEA of progress relating to objectives contained	Mar 2019		DEA Co-ordinators met on Tuesday 15 January 2019 to review DEA Action Plans and to

	within Fora Action Plans to further develop their input on Community Plans			revise the plans for 2019/2020 ensuring continued input to the Community Plan.
	Implement revised HR Procedures and other measures to effectively manage Sickness absence	Ongoing		Revised HR procedures being implemented and sickness absence is closely monitored and managed.

Measure of Success	Measures of Success – Sport and Leisure			Explanatory note
	2018-19	Target	YTD Actual	
2.6 % increase in the number of participants using indoor leisure facilities	1,473,781 attendances	835,433 attendances		The Council has achieved 57% of the 2018-19 target. Overall, attendance levels across indoor leisure facilities have increased by 5.5% when compared to Q1 and Q2 2017-18.
5-6% year on year increase in the number of participants using Newry Leisure Centre	619,610 attendances	392,515 attendances		The Council has achieved 63% of the 2018-19 target. Overall, attendance levels have increased by 27% when compared to Q1 and Q2 2017-18.
9% increase in the number of participants using Down Leisure Centre	209,862 attendances	116,612 attendances		The Council has achieved 56% of the 2018-19 target. Whilst attendance levels have reduced when compared to Q1 and Q2 2017-19, further increases are anticipated when DLC opens in November 2018.
Level of user satisfaction with selected indoor leisure facilities	NLC	70%		Satisfaction levels across the six leisure centres range from 64% in Down Leisure Centre to 85% in the Ballymote Centre, and compare favourably to the UK average of 73.19%. Improvement plans are currently being developed to address the key issues raised through the consultation.
	St Colman's	74.8%		
	Newcastle Centre	71.2%		
	Ballymote Centre	84.8%		
	DLC	64.3%		
	KLC	76.1%		
Number of children and young people engaged in Community Play	-	697		Between April-August 2018, 697 children and young people took part in 'outdoor' and 'arts' community play sessions across all DEA's. This is

and other health and wellbeing initiatives				supplemented by the community play sessions which are delivered by those community groups which have participated in the training and capacity building programme which has been delivered by the Council.
Number of participants from targeted groups involved in physical activity programmes	EBA 2020	Target		The Council continues to work with the Everybody Active delivery partners to provide a range of programmes including Couch to 5K, tai chi, yoga and danderball. Whilst participation to date falls below target, further increases are anticipated during Q3 and Q4 2018-19. The final validated participation levels across every category within the EBA Programme will be reported at the end of the financial year by Sport NI.
	Total participants	8,280		
	Women and Girls	4,802		
	Sustained participation	2,566		
	People with a disability	1,407		
	High social need	2,815		

*EBA 2020 is the regional Everybody Active Programme.

Measure of Success	2018-19		Status	Explanatory note
	Target	YTD Actual		
Percentage of service requests responded to within 3 days	80%	86%		Believe this may not actually be representative due to reporting issues with software and actual should be higher
Percentage of general planning applications processed within 15 working days of receipt (or 21 days)	90%	93%		On target
Net cost of core Environmental Health services per head of population (excluding CEC)		£1207043		This relates only to the 5 core areas of Environmental Health, Food safety, Public Health/Housing, Environmental protection, Consumer Protection and Occupational Health and Safety

Percentage of premises within the scope of the Food Hygiene Scheme that meet the standard of 'broadly compliant'	90%	99%		On target
Number of proactive premise inspections as a percentage of total premises within jurisdiction	25%	44%		Above expected performance
Customer satisfaction with core Environmental Health Services (% of customers that were 'satisfied' or 'very satisfied')		N/A		Customer satisfaction questionnaire to be developed with other APSE councils. Department reflected well in overall ratepayers survey
Number of groups assisted with litter picks/Environmental initiatives		82		These are directly helped. There are numerous other groups how are self-sufficient at this stage
Percentage of target Home Safety visits completed	100%	187%		Due to large demand for service we have added to PHA provided funding and carried out additional work
Number of school environmental awareness talks completed		105 talks to schools and Community Groups		Hosting the Chairperson's Green Flag reception for schools who have received their first green flags. This year ten schools in total received their first flags and six attended the reception. 40 schools currently hold a Green Flag award.

Measures of Success – Community Engagement				
Measure of Success	2018-19		Status	Explanatory note
	Target	YTD actual		
Number of meetings and public engagement events	-	94		The five community engagement structures continue to meet on a regular basis and have hosted a range of public engagement events which focused on themes such as housing, mental health and neighbourhood watch.
Number of events delivered	-	64		The community engagement structures have organised 64 events, including the annual Mourne Mountain Adventure which 300 young people took part in, three Drug and Alcohol Awareness events which almost 400 young people attended, a range of events during Men's Health Week which attracted 191 participants, five internet safety and cyber crime events which over 70 people attended and the Meadowlands Fun Day in the Downpatrick DEA which 100 people attended.
Number of events supported	-	56		The community engagement structures have supported 56 events, including the Golden Globes in Saintfield, Kilbroney Vintage Show, Newry Show, Castlewellan Show, opening of the Ballynahinch MUGA Pitch, MELA Intercultural Festival and the 'Back to School' initiatives which took place across a number of DEA's.
Number of capacity building programmes	-	5		Through the community engagement structures, five capacity building programmes have been delivered, including the financial assistance workshops which 61 people attended and the Slieve Gullion Good Relations Programme which 25 women took part in.
Number of visits to Ethnic Minority Support Centre	-	1,500		Between March-September 2018, the Ethnic Minority Support Centre in Newry recorded 1,500 visits from black and minority ethnic communities who received advice on issues including employment, housing, universal credit and residential rights.

The effectiveness of Council run community engagement structures in facilitating stakeholder participation	-	-		52% of the 196 places currently occupied through the Council's engagement structures are taken by representatives from the voluntary, business and community sectors. This demonstrates the Council's commitment to working alongside key stakeholders, enabling them to inform the local decision-making process and have their say in shaping the future of the district.
Number of Neighbourhood Watch Schemes	-	176		The number of Neighbourhood Watch Schemes has slightly reduced from 177 since March 2018.
Number of beneficiaries of the 'Home Secure' scheme	-	285		285 homes were secured with 2,676 devices, 45% of which were window alarms. The majority of the homes secured with devices were in the Mourne DEA (92) and Newry DEA (49).
Number of beneficiaries of the 'Good Morning, Good Neighbour' scheme	-	315 users		315 registered users, including 35 new referrals, received 21,072 calls through the scheme. 67 active volunteers are currently registered on the scheme, and have been offered support on call handling and desktop access.
Number and percentage of financial assistance projects funded and successfully delivered	-	611 applications		Through calls one and two of the Financial Assistance Scheme, the Council received 611 applications, 73% of which were awarded a total of £1,496,880 across a range of themes including tourism, Christmas illuminations, community engagement, community safety and good relations.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	District Electoral Area (DEA) Forums Update Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

For decision	<input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> • To note the report. • To consider and agree to approve the actions in the attached Action Sheets from the DEA Forum Private Meetings listed in 3.1 below.
1.2	<p>Background</p> <p>Information in Appendix 4 is provided to update the Committee on the on-going work of the DEA Forums. DEA Coordinators continue to implement actions detailed in their respective local action plans.</p>
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee: -</p> <ul style="list-style-type: none"> • Note the report. • Agree to approve the actions in the DEA Forum Private Meeting Action Sheets attached for: <ul style="list-style-type: none"> ➤ Slieve Croob DEA Forum Private Meeting held on Tuesday 18 June 2019. ➤ Crotlieve DEA Forum Private Meeting held on Tuesday 18 June 2019. ➤ Mournes DEA Forum Private Meeting held on Tuesday 18 June 2019.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the DEA action plans.
5.0	Equality and Good Relations implications
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
7.1	<p>Appendix 1: Action Sheet for Slieve Croob DEA Forum Private Meeting held on Tuesday 18 June 2019.</p> <p>Appendix 2: Action Sheet for Crotlieve DEA Forum Private Meeting held on Tuesday 18 June 2019.</p> <p>Appendix 3: Action Sheet for Mournes DEA Forum Private Meeting held on Tuesday 18 June 2019.</p> <p>Appendix 4: Update on the work of DEAs.</p>
8.0	Background Documents
8.1	None.

ACTION SHEET- Slieve Croob DEA Private Forum Meeting

Tuesday 18 June 2019

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SC/2/2019	Declarations of Interest	Forum members to declare conflict of interest of any item on the agenda at the start of each DEA meeting.	No conflicts of interest declared.
DEA/SC/3/2019	Appointment of Chairperson and Vice-Chairperson of Slieve Croob DEA	<p>It was AGREED on the PROPOSAL of Councillor Alan Lewis and SECONDED by Councillor Catherine Mason that Councillor Roisin Howell be elected Chairperson.</p> <p>It was AGREED on the PROPOSAL of Councillor Hugh Gallagher and SECONDED by Councillor Councillor Roisin Howell that Councillor Alan Lewis be elected Vice-Chairperson.</p>	Noted Noted
DEA/SC/4/2019	Minutes of meeting held on 12 February 2019 and associated action sheet	Minutes and Action sheet were proposed as a true record.	Proposed by Cllr Roisin Howell Seconded by Priscilla McAlinden

DEA/SC/5/2019	Report on proposals for St John's Point Lighthouse	Priscilla provided update on St John's Point Lighthouse and the proposals were noted.	Noted.
DEA/SC/6/2019	Ballykinler Update	To support the opening of Ballykinler community facility at Kindle site.	DEA Co-Ordinator to action.
DEA/SC/7/2019	Update from Age Friendly Co-Ordinator	Due to a prior commitment Lorraine O'Reilly, Age Friendly Co-Ordinator, could not attend. To be invited to next meeting.	DEA Co-Ordinator to action.
DEA/SC/8/2019	Update on time restrictions for on-street and off-street parking at Castlewellan	It was AGREED to accept the recommendation of Colum Jackson and that the Slieve Croob Forum support the DFI in undertaking the 12-week public consultation and report findings to the Slieve Croob Forum for consideration.	
DEA/SC/9/2019	Update on Youth Services Provision for Slieve Croob	Due to a prior commitment Marie Conway could not attend.	
DEA/SC/10/2019	Meeting Schedule	Priscilla to contact Independent Members of Forum to update on revised meeting schedule.	DEA Co-Ordinator to Action

DEA/SC/11/2019	Action Plan Update	<p>Good Relations programmes and associated costs agreed.</p> <p>Next meeting of Slieve Croob DEA Forum in September to meet in SERC premises in Downpatrick.</p> <p>Councillor Hugh Gallagher to forward to Priscilla the contact details of the main co-ordinator for all carers in Ballynahinch.</p> <p>Priscilla to approach Holy Family PS and Aughleisnafin PS to ascertain if they would wish to participate in the Road Safety Event.</p> <p>A familiarisation trip of Slieve Croob area to be organised for all Forum Members.</p>	<p>Proposed by Councillor Roisin Howell Seconded by Councillor Catherine Mason</p> <p>DEA Co-Ordinator to Action.</p> <p>Councillor Hugh Gallagher</p> <p>DEA Co-Ordinator to Action.</p> <p>DEA Co-Ordinator to Action.</p>
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ACTION SHEET- Crotlieve DEA Private Forum Meeting 18th June 2019

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/C/15/2019	Emerging Themes, Economic Development, Regeneration & Tourism	Various Economic Development matters raised.	Issues to be forwarded to relevant department.
DEA/C/15/2019	Emerging Themes Safety & Good Relations	Container for sand bags in the St Judes area of Rostrevor	DEA Coordinator to revert to Assistant Director of Estates and Project Management.
DEA/C/16/2019	Report & Action sheet from Crotlieve DEA Forum meeting held on 12 th March 2019	DFI response letters regarding disabled parking bays in Warrenpoint Nightline Service Mary Street Response from DFI	Response letters will be sent to DFI DEA Coordinator to forward number of users for Nightline Service to DEA Forum Members. DEA Coordinator seek permission from DFI to release letter.

		Domestic Violence	DEA Admin Assistant will put Domestic Violence on action plan.
DEA/C/18/2019	Crotlieve DEA Action Plan	Forum members to feedback to DEA Coordinator with any issues	Forum members to feedback to DEA Coordinator with any issues
DEA/C/19/2019	Date of next and subsequent meetings for 2019/20	Dates were agreed for meetings going forward	DEA Admin Assistant will send dates for 2019/20 to all DEA Forum members DEA Admin Assistant to ensure these dates are put into Master Diary DEA Admin Assistant to put these dates onto Minute Pad

ACTION SHEET- Mournes District Electoral Area Meeting –18 June 2019

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/19/21	Minutes and Action sheet from 12 March 2019	On the proposal of Councillor Sean Doran seconded by Andy Hall it was agreed to record the minutes as a true and accurate record.	Noted
DEA/19/22	Declaration of Interest	There were no declarations of interest associated with this meeting.	Noted
DEA/19/23	St John's Point Lighthouse	On the proposal of Councillor Doran seconded by Councillor Hanna it was agreed to request the Council to raise the concerns of local fishermen regarding this issue at any meeting with the Irish Lights Organisation	Coordinator to action
DEA/19/24	Antisocial behaviour	On the proposal of Councillor Hanna, seconded by Councillor Doran it was agreed to invite the PSNI to attend the next meeting of the DEA forum to discuss antisocial behaviour in the Mournes and the Newcastle night-time economy.	Coordinator to action
DEA/19/25	Proposed Artisan Market	<p>It was agreed to support a proposal from the ERT Department to develop an Artisan Market in the Mournes</p> <p>Concern was expressed regarding the level of business rates in Kilkeel and the impact this factor and the allocation of street trading licences was having on the local retail sector.</p>	Coordinator to action

DEA/19/26	Coordinators report	Aisling Rennick presented the Coordinator's report giving details of programmes following the March 19 Meeting and planned projects for the summer period.	Noted.
DEA/19/27	Playgrounds	Agreed to invite Conor Haughey to the next DEA forum meeting for update on play areas at Ballymartin and Castlewellan Road Newcastle	Coordinator to action
DEA/19/28	Capital Projects	Aisling Rennick provided an update report on the Kitty's Road Community Centre Project	Noted
DEA/19/29	Economic Development	Aisling Rennick provided an update on the Annalong Environmental Improvement Scheme	Noted
DEA/19/30	Donard Park, Newcastle	On the proposal of Councillor Hanna, seconded by Councillor Reilly it was agreed the Mournes Forum support a notice of motion from Councillor Clarke regarding Donard Park, Newcastle	Coordinator to action

Appendix 4

The following information is an update for the Committee on the ongoing work of the DEAs.

Level of Civic Participation:

- > On 27 June Ellen Brennan and Katrina Hynds made a presentation on behalf of Council outlining their 'Spanner in The Works' Youth Club drama project to The Executive Office's District Council's Good Relations Programme 2018/2019 End of Year Conference held at Oxford Island Discovery Centre, Craigavon. In the afternoon Ellen attended the official opening of Saintfield's new 'state of the art' Community Centre.
- > Newry, Slieve Gullion, Crotlieve, and Downpatrick DEAs in partnership with Newry Muslim Community Association held an EID celebration event on Saturday 15 June in Bessbrook Community Centre. As part of the celebration the Newry Muslim Community Association invited local community groups to take part, including local youth clubs. The event featured an information workshop on EID as well as traditional music, food and children's activities. Over 115 people attended the event.
- > Slieve Gullion DEA held an Irish Traveller Pride week with exhibition events on Saturday 22 July in Slieve Gullion Courtyard. The event featured a traditional barrel topped wagon display, tin work, music, workshops and storytelling by the Meath Traveller Workshop. The day also included traditional music by the Traditional Arts Partnership and children's activities.
- > Crotlieve and Newry DEAs hosted the Guardians of the Flame Event in Newry Arts Centre on 1 June in partnership with YWAM (Youth with A Mission). This Good Relations event allowed members of the public to take part in a discussion with victims of 'The Troubles' following the viewing of a very powerful documentary.

Level of Educational Wellbeing:

- > Crotlieve DEA supported the RESPECT Programme in Warrenpoint during the summer months. The programme in partnership with the Education Authority NI provided diversionary activity for the youth of the area on Friday evenings.

Level of Health Status:

- > CDRCN (County Down Rural Community Network) in association with Downpatrick, Rowallane and Slieve Croob DEAs organised photography workshops with Raphael Mason Photography to celebrate Men's Health Week. Participants attended a workshop in the morning getting tips and hints from Raphael on photo composition, lighting, angles etc. In the afternoon the men left for a tutorial tour of a local beauty spot and took photographs applying all they learned from the morning's workshop. The programme concluded on Wednesday 26 June with an exhibition of the photographs taken by the participants being displayed in the Ballymote Centre, Downpatrick.

> Slieve Gullion DEA supported Lislea Men's Shed Health Week which ran from 10 to 13 June. The focus for this year's event was mental health. The event was organised in partnership with Lislea Men's Shed, Council's Age Friendly Coordinator, Age Well Network, and HSCNI (Health & Social care in Northern Ireland). The week featured a range of activities including Dementia awareness talks, health checks, an information fair, healthy cooking demos, and signposting and information by Home Safety, PSNI, MPower, PIPs, and the Recovery College.

> Crotlieve DEA Forum hosted a Men's Health Event on 22 June to mark Men's Health Week. Attendees took part in a healthy cookery demonstration, availed of health checks conducted by Cancer Focus and heard from All Ireland Medal holder Micheal Magill about life following stroke. There was also an opportunity to take part in the Support Stroke Unit Consultation.

> Downpatrick DEA supported a visit of the Action Cancer Bus to Teconnaught.

> Slieve Gullion DEA in partnership with PCSP and PSNI organised two drug awareness workshops in Jonesbourough and Carrickcruppen. The workshops featured a talk and question/answer session by Teresa Burke.

> Slieve Gullion DEA organised a series of six mental health and wellbeing workshops in Crossmaglen. The workshops were delivered in partnership with the Rural Health Partnership and the Recovery College and focused on steps to improving and maintaining mental health.

> An International Children's Day event was held on Friday 7 June in Newtownhamilton Community Centre. The event was organised by the Slieve Gullion DEA in partnership with Surestart, and CYPSP (Children & Young People's Strategic Partnership). The event focused on healthy choices for children and featured a range of information stalls, including Home Safety, PCSP, healthy cooking demo, and free dental starter packs for children.

Level of Personal Safety and Crime:

> Crotlieve DEA supported a Cycling Road Safety Facilitation at Mayobridge Youth Club in partnership with the PSNI and Newry and Mourne Road Safety Committee on 1 July following reports that young children were cycling around the village without helmets.

> Crotlieve DEA supported a programme for youth that formed part of the annual Fiddlers Green Festival in Rostrevor. Funded primarily by the PCSP, the programme provided an Acoustic Youth Café for young people during the festival in which they could listen to music and take part in table top activities with the Education Authority NI. On the second evening of the programme the youth availed of water sports.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Financial Assistance Call 1 – 2020/21
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Head of Programmes

	<input checked="" type="checkbox"/> For decision <input type="checkbox"/> For noting only
1.0	Purpose and Background
1.1	Purpose To consider and agree to recommendations contained in 3.1.
1.2	Background In 2019/20 there have been two calls for Financial Assistance under the following themes: <u>Call 1</u> <ul style="list-style-type: none"> • Community Engagement • Sports Active Award • Community Events and Festivals • Summer Schemes • Irish Language • Tourism Events • Local Biodiversity Enhancement • Minor Grants for Communities • Community Capital • Service Level Agreements • FMAs <u>Call 2</u> <ul style="list-style-type: none"> • Good Relations • PCSP • Christmas Illuminations • Sports Capital • Community Capital / Minor Grants for Community Centres
2.0	Key issues
2.1	Call 3 2019/20 for Financial Assistance will open in September 2019 subject to the confirmation of budgets. Themes will be agreed with budget holders. It is proposed that Call 1 2020/21 open before Christmas to assist groups in planning and implementation of their projects. The Financial Assistance Policy has been ratified and the associated sanctions have been approved and satisfy Council Internal Audit.

	<p>The Policy and procedures will be fully implemented upon procurement and launch of the Electronic Management System.</p> <p>The procurement of the Electronic Grant Management System has been initiated with the preparation of the ITT documents.</p> <p>The outcome of the Equality Screening the Financial Assistance Policy is that it not be subject to an EQIA.</p> <p>Due regard to rural needs has been given and a Rural Needs Impact Assessment has been completed for the revised policy.</p>
3.0	Recommendations
3.1	<p>That the Committee agree to:</p> <ul style="list-style-type: none"> • Open Financial Assistance Call 1 2020/21 before Christmas (subject to the confirmation of budgets). <p>That the Committee note the outcomes of the Equality Screening of the Financial Assistance Policy.</p>
4.0	Resource implications
4.1	£1.2million (approx.) allocated to over 580 projects across all themes.
5.0	Equality and good relations implications
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Financial Assistance: Service Level Agreements (SLAs) for Community Centres
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Head of Programmes

For decision	<input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose To consider and agree to recommendations contained in 3.1.</p>
1.2	<p>Background The recommendations of this report were approved at the June AHC Committee. At the July Council meeting it was agreed that the report should be referred to the August Active and Healthy Communities Committee meeting.</p> <p>Newry Mourne and Down District Council provide funding to Community Centres/Organisations to support running costs.</p> <p>This year a Service Level Agreement Call was included in the Financial Assistance process. Several legacy SLA projects either did not apply or were not successful.</p>
2.0	Key issues
2.1	<p>Council agreed that any group/organisation that failed to apply or was not successful in applying to the Service Level Agreement open call for Financial Assistance, would be issued a Letter of Offer at 33% of the agreed legacy amount/budget for one year only.</p> <p>There were 8 SLA legacy groups that either failed to score threshold or did not apply and Letters of Offer have been issued offering 33% of costs.</p> <p>Four of the groups have raised concerns mainly around not being able to function with only 33% of costs for 1 year. Some of the groups further claimed they were unaware of the need to apply through a competitive process.</p> <p>To address these issues, Council should consider:</p> <ul style="list-style-type: none"> • An increase to 50% of legacy payments for a 2-year period. <p>Resulting in the following budget implications:</p> <ul style="list-style-type: none"> - Year 1: an increase from the agreed £6,483 (33%) to £9,725 (50%) - Year 2: £9,725 - 50% of legacy award for 8 groups.

3.0	Recommendations
3.1	<p>That the Committee agree to:</p> <ul style="list-style-type: none"> • To allocate legacy SLA groups 50% of legacy payments for 2019-2020 and 2020-2021. • To allow all groups, including new groups to reapply to Financial Assistance interim SLA open call (April 2021 – March 2023)
4.0	Resource implications
4.1	An increase of £12,967 for two years. Interim call revenue for successful applicants (2-year period).
5.0	Equality and good relations implications
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	18 th August 2019
Subject:	Proposed change to Management arrangements at Ballyholland Community Centre
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director of Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

	<input checked="" type="checkbox"/> For decision <input type="checkbox"/> For noting only
1.0	Purpose and Background
1.1	<p>Purpose</p> <p>To consider and agree to:</p> <ul style="list-style-type: none"> • Council to withdraw the sub lease from Ballyholland Development Association and replace with a Facility Management Agreement. • Council to formally write to DEARA to confirm councils decision and proposals.
1.2	<p>Background</p> <p>In 2014 /2015, NM&DC entered into a partnership arrangement with Ballyholland Development Association to assist the group with the construction of Ballyholland Community Facility. The facility received both Council and Rural Development Partnership funding.</p> <p>On completion of the project in 2015, the Centre was handed back to Ballyholland Community Association by way of a lease agreement as per letter of offer (See below) and the group have solely managed the building since.</p> <p><i>Special Condition of Grant Offer:</i></p> <p><i>"Ownership.</i></p> <p><i>Evidence of a sub-lease of the land leased to Ballyholland Development Association for a period of 25years is to be provided by Ballyholland Development Association by way of a signed and dated sub lease from Newry and Mourne District Council to Ballyholland Development Association"</i></p> <p>Since 2015 Ballyholland Development Association have had ongoing issues with the heating system installed and have also been unable to meet the ongoing costs in relation to service contracts and maintenance associated with managing a building. The council have assisted previously in relation to procuring a contractor to complete a fixed wiring inspection.</p>

2.0	Key issues
2.1	<ul style="list-style-type: none"> Ballyholland Development Association have advised Council officers that they are unable to meet the ongoing servicing and maintenance costs associated with running a community facility. Because of the terms and conditions set out in the RDP letter of offer the council have sought approval from DEARA that subject to council approval that the council would be permitted to withdraw the sub lease from Ballyholland Development Association and enter into a facility management agreement with them. Senior Officials with DEARA have confirmed via email that they are content with the course of action being proposed.
3.0	Recommendations
3.1	<p><i>That the Committee agree to:</i></p> <ul style="list-style-type: none"> <i>Council legal department to withdraw the sub lease from Ballyholland Development Association and instead a Facility Management Agreement be issued in line with other council owned community facilities.</i> <i>Council to formally write to DEARA to confirm council's decision and proposals.</i>
4.0	Resource implications
4.1	<p>Officer time</p> <p>Ongoing maintenance and service contract costs (Given that no budget has been allocated to this centre this will be an agreed overspend in this financial year)</p>
5.0	Equality and good relations implications
5.1	No equality impact assessment is required at this time.
6.0	Rural Proofing implications
6.1	A rural Needs Impact Assessment is not required at this time
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 th August 2019
Subject:	No 16, The Square, Rostrevor: Additional funding opportunity through Rural Development Programme
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

	For decision <input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose</p> <p><i>To consider and agree to:</i></p> <p>Submit a formal application (subject to funding becoming available), to the Mourne, Gullion and Lecale Rural Development Partnership (RDP) for refurbishment works at No 16 The Square, Rostrevor.</p>
1.2	<p>Background</p> <p>In Dec 2018, Council agreed to close No 16, The Square on a temporary basis to allow for remedial works to be undertaken. (Identified requirements of both building control and fire risk assessment standards for a community facility).</p> <p>A portacabin was installed to the rear of the property to facilitate the ongoing activities of The Men's Shed.</p>
2.0	Key issues
2.1	<p>DEARA have recently advised, through RDP, that slippage money may be made available locally to progress community capital projects. (It would be expected that any proposed project would be in receipt of full planning permission and be moving towards full procurement).</p> <p>At a recent meeting (June 2019), Crotlieve Cllrs discussed this opportunity and were supportive of plans to apply (should funding be confirmed). Amended plans have been drawn up and preparations for a RDP business case and application are being prepared.</p>
3.0	Recommendations
3.1	<i>To consider and agree to:</i>

	Submit a formal application (subject to funding becoming available), to the Mourne, Gullion and Lecale Rural Development Partnership (RDP) for refurbishment works at No 16 The Square, Rostrevor.
4.0	Resource implications
4.1	Related application fees (E.g. Engineers report) Officer time
5.0	Equality and good relations implications
5.1	No equality impact assessment is required at this time
6.0	Rural Proofing implications
6.1	A Rural Needs Impact Assessment is not required at this time
7.0	Appendices
	None
8.0	Background Documents
	<i>None</i>

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Application to Department for Communities: New Model Farm Community Centre Proposal, Downpatrick
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Katrina Hynds, DEA Coordinator, Downpatrick

<input checked="" type="checkbox"/> For decision <input type="checkbox"/> For noting only	
1.0	Purpose and Background
1.1	<p>Purpose</p> <p>That the Committee agree to:</p> <ul style="list-style-type: none"> • Proceed with an application to DfC for a replacement facility for the Trojan Horse, Downpatrick. Including the development of a business case, design proposals and submission of a planning application.
1.2	<p>Background</p> <p>Under the Downpatrick Neighbourhood Renewal Action Plan for 2019/20 the replacement of the Trojan Horse community facility, New Model Farm, Downpatrick was identified as a priority Capital Project for both the groups and Department for Communities (DfC).</p> <p>The existing building is 19 years old and the structure is becoming poor and unsafe which is resulting in high maintenance costs. The facility is still currently utilised and is considered an important part of community infrastructure in the area and is owned and operated by the Flying Horse Ward Community Forum (FHWCF).</p> <p>Due to this, DfC have asked Council to consider submitting a funding application for replacement of this build. Contact has been made with the Flying Horse Ward Community Forum, who have confirmed they will continue to manage the new facility once it is constructed.</p> <p>An initial meeting between DfC, CDRCN and Council officers took place on 1 July 2019 whereby it was agreed that permissions would be sought for the progression of the project. Council have also written to DfC to request a financial contribution towards development costs relating to the project.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> • Managing community expectations around potential capital development • Timescales attached to project, to secure possible external funding and all relevant permissions. • If this application is successful the Council will have to project manage the tender and construction phases of the project. • The Council is currently in the process of buying the land from NIHE. • The current building is in the ownership of the community forum and the new building will be transferred back to the group under a lease agreement. • The Council's Estate and Project Management Section will develop the designs and manage the necessary statutory application processes.

3.0	Recommendations
3.1	That the Committee agree to: <ul style="list-style-type: none">• Proceed with an application to DfC for a replacement facility for the Trojan Horse, Downpatrick. Including the development of a business case, design proposals and submission of a planning application.
4.0	Resource implications
4.1	Officer time Costs associated with obtaining relevant planning permissions (may be waivered)
5.0	Equality and Good Relations implications
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
7.1	None
8.0	Background Documents
8.1	None.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Downpatrick Neighbourhood Renewal Partnership (NRP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

For decision	For noting only <input checked="" type="checkbox"/>
1.0 Purpose and Background	
1.1	<p>Purpose</p> <ul style="list-style-type: none"> • To note the report. • To note the attached Minutes of the Downpatrick Neighbourhood Renewal Partnership (NRP) Meeting listed in 3.1 below.
1.2	<p>Background</p> <p>The following information is provided to update the Committee on the on-going work of the Downpatrick NRP:</p> <p>South Eastern Regional College Driving to Success Programme:</p> <ul style="list-style-type: none"> • Out of 11 people who started driving lessons in October 2018, 7 have passed their theory. • 27 participants completed the programme. • Qualifications achieved through the programme include Level 2 Certificate & Award in Vocational Studies, Fundamentals of IT, Level 2 Food Safety & Hygiene. • 3 students have achieved full time employment in hospitality, retail & manufacturing. <p>Surestart Family Health & Wellbeing Programme:</p> <ul style="list-style-type: none"> • 13 active families in the New Parent Programme. • 50 individuals attended healthy lifestyle programmes. • 4 families have been referred to the Support Home Visiting Service. • Partnership working continues with Community Advice NM&D (formerly NM&D CAB), Clanny, Action for Children, and Fountain Street Foodbank. • Mobile creche facility is available so that parents can attend programmes. • 33 creche sessions were achieved in quarter 3. <p>County Down Rural Community Network Health & Community Engagement Programme:</p> <ul style="list-style-type: none"> • 49 volunteers were supported in quarter 3. • 22 members of the community groups attended the Mood Matters Course. • Ongoing support & administration provided to groups in relation to community activities & governance. • Support & assistance provided at Halloween and Christmas Events. • New Community Allotments Committee has been established.

	<ul style="list-style-type: none"> Classes continue with the Women's Group, Men's Group, Senior Women's Group and the allotments. <p>Downpatrick NRP Technical Assistance Programme:</p> <ul style="list-style-type: none"> Action plan objectives on target. Community groups to identify shovel ready capital projects. Tenders went out after Christmas for equipment and maintenance of Meadowlands Play park. Playboard met with community association regarding inclusion of equipment. The play park is now open to the public and an official opening is being planned accordingly.
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> Note the report. Note the attached Minutes of the Downpatrick NRP Meeting held on Monday 11 February 2019, which were approved at the Downpatrick NRP Meeting held on Monday 24 June 2019.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the Minutes and Action Plan attached.
5.0	Equality and Good Relations implications
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.
6.0	Rural Proofing implications
6.1	There are no negative implications identified.
7.0	Appendices
7.1	Appendix I: Minutes of Downpatrick NRP Meeting held on Monday 11 February 2019.
8.0	Background Documents
8.1	None.

Downpatrick Neighbourhood Renewal Partnership (DNRP)
Minutes of the Meeting held on Monday 11th February 2019 at 4:00 pm
Murphy's Bar and Restaurant, Downpatrick

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Present:**Members**

Raphael Crummy	DFC (Department for Communities) – <i>Acting Chair</i>
Deborah Finlay	Model Farm Community Association (MFCA)
Kyla Hannaway	Model Farm Community Association (MFCA)
Patricia Kearney	Model Farm Community Association (MFCA)
Emma Curran	Model Farm Community Association (MFCA)
Alison McCarthy	Lynn Doyle Residents Association (MFCA)
Doreen Brown	Tosú Ur
Lilian Swaffield	Mount Crescent, Bridge Street Residents Association
Anthony Trainor	Stream Street Residents Association (SSRA)
Cadogan Enright	Stream Street Residents Association (SSRA)
Kathy Mullan	Flying Horse Ward Community Forum (FHWCF)
Bernie Mooney	EANI
Katrina Hynds	NMDDC - DEA/NHR Coordinator
Laura Higgins	NMDDC - Clerical Officer
Aisling Rennick	NMDDC - Engagement & Development Manager
Dan McEvoy	Downpatrick Community Collective (DCC)
Donna Marks	Marian Park Community Association (MPCA)
Kerry Gracey	Meadowlands Community Association (MCA)
Danny Quinn	Meadowlands Community Association (MCA)
Jason Grant	Meadowlands Community Association (MCA)

Promoters

Maria Kelly	SureStart, South Eastern Health & Social Care Trust (SEHSCT)
Tatiana Seed	South Eastern Regional College (SERC)
Jenny Laverty	CDRCN/ FHWCF (Flying Horse Ward Community Forum)

ITEM	ACTION
1. <u>Apologies</u> Raphael welcomed the partnership to today's meeting and thanked everyone for attending, he explained that in Nicholas' absence he would be acting chair for today's meeting. He said that he was delighted to see such a good turnout at today's meeting and it was great to see so many community representatives.	

	<p>Raphael offered condolences to Lisa Perry on the recent death of her mother, on behalf of the Downpatrick Neighbourhood Renewal Partnership.</p> <p>Raphael then invited each representative from Downpatrick Neighbourhood Renewal Partnership to introduce themselves:</p> <p>Apologies were received from the following:</p> <ul style="list-style-type: none"> • Nicholas McCrickard – CDRCN • Eamonn Mac Con Midhe - Tosú Úr / Fresh Start (TÚ) • Anne McKeever – South Eastern Health & Social Care Trust • Macartán Digney – Marian Park Community Association • Janice McDonald – Down Business Centre • Joan Tummons – Down Business Centre • Susan Casement – Mount Crescent, Bridge Street Residents Association • Jannette McCarthy – Tosú Ur • Lisa Perry – Flying Horse Ward Community Forum 	
2.	<p><u>Minutes of meeting held on 20th November 2018</u></p> <p>It was agreed that the minutes of the last meeting held on 20th November 2018 were a true reflection of the meeting.</p> <p>Minutes from the meeting on 20th November 2018 were adopted on the proposal of Dan McEvoy and seconded by Anthony Trainor .</p>	
4.	<p><u>Promoter's Reports (October-December 2018)</u></p> <ul style="list-style-type: none"> • <u>Speech and Language Therapy (SLT) – Anne McKeever</u> Anne was unable to attend today's meeting, she submitted her report and will present it at next Downpatrick Neighbourhood Renewal meeting. • <u>Driving to Success – Tatiana Seed (SERC)</u> Tatiana introduced herself and explained that there were 2 main outcomes of the 'Driving to Success' programme: (1) To have 30 people taking driving lessons and 80% successfully passing their driving test on completion of the programme and (2) 30 people achieving at least 2 nationally accredited qualifications. <p><u>Tatiana reported on project objectives/outputs:</u></p> <ul style="list-style-type: none"> • 11 participants started taking driving lessons in October 2018, 7 passed their theory test and 2 have booked theory tests. There are also 8 practical driving tests booked. • David Blair School of Motoring has the contract with SERC for the provision of driving lessons for the 'Driving to Success Programme' and continues to provide driving lessons and use of car for practical driving tests. 	

- All participants are provided with access to SERC IT resources to allow them to practice driving theory online via e-books and DVD's.
- 31 participants enrolled on the Driving to Success Programme in 2018/2019 (24 female and 7 male).
- 27 participants completed the programme of study in 2018/2019, 4 left the project due to relocation, own health and personal circumstances.
- From the beginning of the programme in April 2018 to December 2018 the following qualifications have been achieved:
 - ✓ Level 2 Certificate in Vocational Skills – 13
 - ✓ Level 2 Award in Vocational Skills – 14
 - ✓ Fundamentals of using IT – 25
 - ✓ Level 2 Award in Food Safety and Hygiene – 13
- The programme of study is designed to meet individual needs and is tailored to meet student's abilities.
- 3 students, with additional needs, were provided with laptops to assist coursework completion.
- Students attended educational trips to Slieve Donard Hotel and Spa to gain knowledge about different roles in the hospitality industry. Students also attended Mindset Workshop delivered by Action Mental Health.
- 3 students achieved full-time employment in hospitality, retail and manufacturing.

Tatiana invited DNRP members to the Driving to Success Certificates Presentation Event on 13th March 2019, 11:30am-1:30pm RSVP by 1st March 2019.

ACTION: Members to RSVP to Tatiana by March 1st to confirm if they are attending certificate presentation event on 13th March 2019.

Lilian said that her son completed Driving to Success programme and he now has a job, she said that the programme really does work. Cadogan added that it is a great scheme. Raphael stated that the programme is unique in that Downpatrick is the only Neighbourhood Renewal area where the project is run. Alison said that she is currently taking part in the programme, her daughter also took part in the programme and it grew her confidence and, as a result, she is now back at tech.

- **Family Health & Wellbeing – Maria Kelly (SureStart)**

Maria reported on project objectives/outputs:

New Parent Programme

- 13 families were carried forward from quarter 2, there were no discharges this quarter.
- There were no new referrals taken on this quarter due to staff changes.

- There were **2** births this quarter.
- There are **13** active families on the New Parent Programme this quarter.
- Maria reported that there have been onward referrals and collaborative working partnerships in terms of mental health services, housing, food bank, midwifery teams and attunement and attachment support.
- **50** unique individuals attended healthy lifestyle programmes in quarter 3. **13** – Infant massage, **6** – Baby Yoga, **6** – Breastfeeding support, **7** – Weaning groups, **6** – Postnatal Pilates, **5** – Cook It, **10** Mini MEND.
- Smoking cessation advice and support is on-going on a 1:1 basis as required.
- **12** attended drop-in health visitor clinics, **12** attended new mums groups and **4** attended mellow babies.
- Programmes and creche provision did not run for 2 weeks over Christmas.
- Healthy Lifestyle Programmes and Parenting Programmes are planned around local need.

- Support Home Visiting Service
 - **4** families have been referred this quarter, **10** children have had access to the service.
 - **3** families have asked for support with managing their child/children's behaviour.
 - **1** family needed support with routines and eating difficulties.
 - Positive written feedback from parents was received, "Family worker was amazing helping me and my sons", "The service was a great help to me and my child. The member of staff does an excellent job", "Member of staff was really patient with my daughter even when she was uncooperative".
 - Partnership working links by staff include, CAB, Clan rye Family Service, Action for Children, Fountain Street Foodbank, School staff and health advice on nutrition.

Mobile Crèche Programme

- This service is available to allow parents to attend the various parent programmes and healthy lifestyle programmes available.
- 33 creche sessions were achieved in quarter 3 (creche did not run for 2 weeks over the Christmas break).

Raphael thanked Maria for her report and the great work being done. Maria added that there is a waiting list for courses which is dependent on local need, a minimum of 6 people are required for a programme to run.

- **Health and Community Engagement – Jenny Laverty (CDRCN)**
 - Jenny reported on the progress of project objectives/outputs
 - Jenny reported that **49** volunteers were supported in quarter 3.
 - Local community groups had requested Mood Matters course and **22** members attended course (improving mental health awareness).
 - Ongoing support and administration was provided to 8 groups with regards to activities and governance (Flying Horse Ward Community Forum (FHWCF), Stream Street Residents Association (SSRA), Tosú Úr, Bridge Street and Mount Crescent, Marian Park, Downpatrick Community Collective (DCC), Cumman Bhaile An Mhóta, Model Farm Residents Association and Meadowlands Community Association).
 - Assistance provided to Marian Park, Bridge Street & Mount Crescent and Meadowlands with their community engagement events in St Patrick's Centre and Down County Museum.
 - Bridge Street and Mount Crescent completed their charity commission registration. DDC, FHWCF, SSRA and Bridge Street Mount Crescent are all now registered with NI Charity Commission.
 - Support given to DCC with secretariat role and admin support. **25** people attended DCC AGM, support and assistance was provided at Halloween and family Christmas event.
 - A new committee has been set up for the community allotments and roles and responsibilities defined, **8** attended the meeting.
 - *Downpatrick Women's Group* – 15 weekly participants, walking group, yoga, tai Chi, flower arranging, networking event.
 - *Downpatrick Men's Group* – 28 weekly participants, physical activity, yoga, maintaining and developing allotments, bee keeping and assisted application for people in communities funding.
 - *Senior Women* – 28 weekly participants, arts & crafts, boccia, flower arranging and celebratory event.
 - *Irish Language Classes* – 20 weekly participants engaged in basic or intermediate classes delivered by volunteers.
 - *Allotments* – 20 weekly participants.

Raphael thanked Jenny and stated that there is a new-found confidence in community groups which is very encouraging to see. Jenny added that community groups are coming forward now and expressing their needs which is great to see.

Tatiana asked what provision was available for English classes for non-English speakers. Jenny said that she will be meeting members of the Syrian community in a few weeks regarding community allotments and she will advise them. She added that Downpatrick Presbyterian Church recently provided English classes and they had more than **20** participants.

	<ul style="list-style-type: none">• <u>NR Technical Assistance – Katrina Hynds (NMDDC)</u>• Katrina advised that action plan objectives are on target.• Community groups are encouraged to identify any shovel ready projects for financial year 2019/20, if funding became available.• Meadowlands play park project has commenced. Tenders went out after Christmas for equipment and maintenance. Playboard met with the Community Association regarding equipment for inclusion in playpark.	50
5.	<u>Date of Next Meeting</u> Katrina/Laura to forward details of date for next meeting	

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Newry Neighbourhood Renewal Partnership (NRP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

For decision	For noting only	X
1.0	Purpose and Background	
1.1	Purpose <ul style="list-style-type: none"> • To note the report. • To note the attached Minutes of the Newry Neighbourhood Renewal Partnership (NRP) Meeting listed in 3.1 below. 	
1.2	Background The attached Minutes of the Newry NRP Meeting held on Wednesday 20 March 2019 (adopted at the Newry NRP Meeting held on Wednesday 12 June 2019) are provided to update the Committee on the on-going work of Newry NRP.	
2.0	Key issues	
2.1	None.	
3.0	Recommendations	
3.1	That the Committee:- <ul style="list-style-type: none"> • Note the report. • Note the attached Minutes of the Newry NRP Meeting held on Wednesday 20 March 2019, which were approved at the Newry NRP Meeting held on Wednesday 12 June 2019. 	
4.0	Resource implications	
4.1	Support and assistance from partners to deliver actions in the Minutes and Action Plan attached.	
5.0	Equality and Good Relations implications	
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.	
6.0	Rural Proofing implications	
6.1	There are no negative implications identified. The work of Newry NRP is statutorily restricted to the nine Neighbourhood Renewal areas of Newry City.	
7.0	Appendices	
7.1	Appendix I: Minutes of Newry NRP Meeting held on Wednesday 20 March 2019.	
8.0	Background Documents	
8.1	None.	



Minutes of the Newry NR Partnership Meeting
Wednesday 20th March 2019
At 7.00pm
WIN Business Park, Newry

In Attendance:

Mrs Geraldine Merendino	Ballybot CA (Chairperson)
Ms Karen Gracey	Development manager DfC
Mr Sean Mc Kevitt	NM&DDC
Dr Kieran Shields	Education Authority N.I
Ms Bernie Mooney	Education Authority N.I.
Mr Raymond Jackson	CCG
Mr Collie Hanna	Barcroft CA
Ms Ruth Allen	SHSCT Promoting Well being team
Mrs Patricia O'Gorman	Threeways CA
Mrs Joanne Markey	Carnagat CA
Mrs Paula Mc Guigan	Carnagat CA
Ms Kathleen Lowry	Greater Linenhall Area CA
Mrs Sinead Jennings	Ballybot CA
Mr Malachy Maguire	Ballybot CA
Mrs Maureen Ruddy	Martins lane CA
Mr Caeron Finnegan	Martins lane CA
Ms Noreen Rice	MARCA
Ms Maeve Mc Parland	E2E project
Mrs Madaleine Mc Crink	SHSCT Promoting Well being team

Apologies:

Ms Aisling Rennick	NM&DDC
Mr David Vint	SRC
Ms Andrea Kearney	SRC

Mrs Deirdre Murtagh	Ballybot CA
Mr Brendan Cranney	MARCA
Mr Richard Kimmings	Barcroft CA
Mr Colin Morley	Carnagat CA
Mr James Treanor	Carnagat CA
Dr Conor Patterson	NMEA
Mr Gerard Hutchinson	Drumalane quayside Close CA
Mrs Bridie Hughes	Drumalane quayside close CA

Matters Discussed

1. Welcome & Introductions
2. Apologies
3. Minutes / Matters Arising
4. Conflict of Interest
5. Programme updates
6. Access NI checks
7. Expression of interest
8. AOB
9. Date and time of next meeting

ITEM	SUBJECT	MATTERS ARISING/UPDATE	ACTIONS	By Whom
1	Welcome	<p>Geraldine welcomed everyone to the meeting</p> <p>Kieran introduced Ms Bernie Mooney to the members. This would be Kieran's last meeting with Newry NRP and Bernie would taking over his role.</p>		

		Geraldine asked for a round of introductions as there were new members at the table this evening		
2.	Apologies	Recorded as above.		
3.	Minutes and matters arising	Minutes agreed as accurate and proposed by Ms Kathleen Lowry Seconded by Mrs Madaleine Mc Crink The meeting with SRC took place – very productive meeting. The chairperson added that she would in David's absence, cover the report of the meeting under programme updates. Noreen expressed her great respect for SRC and their commitment to listening to local communities – there now stands a very positive relationship with the college.		
4.	Conflict of Interest	No Conflicts of Interest declared		
5.	Project updates	<p>Health programme</p> <p>Coming to the end of the current programme for 19/20:</p> <p>20 Health and well-being programmes delivered in this final quarter:</p> <ul style="list-style-type: none"> • 4 visits of the Action Cancer Bus – March – Carnagat and Greater Linenhall Area in January, Ballybot in February and Drumalane quayside(29th March) - to date 88 breast screenings and 46 health MOT's conducted – await any other information • 9 Physical activity programmes – dance/gymnastics/kettlebells.and Taekwondo delivered to children and adults. • Under mental health 4 programmes – tai chi, chair-based 		

	<p>exercises/.and green gym delivered to older people.</p> <ul style="list-style-type: none">• 2 First aid training programme in partnership with CCG• Smoking cessation programme – 8 people successfully quit smoking• Ongoing work – Delivered by Promoting well being team- Delivered a 6 wk Cook It and Take 5 programme in Carnagat. Early movers programmes delivered to volunteers in the Meadow and Barcroft communities, to promote a better understanding of physical activity and early years development. In May the Oral Health Nurse will visit Barcroft parent and toddler group and deliver a training and awareness programme to parents/guardians. <p>E2E project:</p> <ul style="list-style-type: none">• Reached all targets and budget spend.• Due to a child protection issue unable to complete all placement targets – this has now been addressed• Working in Newry high school – increased levels of NR students attending. <p>SRC employability programmes (update delivered by the Chairperson)</p> <p>TOPS to date:</p> <ul style="list-style-type: none">• All targets met – 66 residents recruited• 6 achieved CSR Construction• 14 enrolled on Cat C (HGV) – 1 achievement to date• 3 enrolled on Cat C+E with 2 achievements to date• 6 enrolled on door security – 4 achieved to date and received tehri license• 7 enrolled on Forklift training course – 5 achieved to date• 12 residents enrolled on CCTV course – 6 achieved to date• 10 enrolled on level 2 award in cutting men's hair course – 4 have	
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	<p>achieved qualification to date.</p> <ul style="list-style-type: none">• 8 enrolled on SIA door security (commenced on the 27/02/19)• 9 people have secured employment• OCEANS programme – 14 participants – only 1 from Newry <p>• SRC met with CA's and discussed the programmes moving forward.</p> <ul style="list-style-type: none">• All members agreed that the TOPS programme is very successful• Noreen commended the SRC on the relationship and open communication with the NR groups – very positive - tribute to David and his team <p>Key points from the meeting :</p> <ul style="list-style-type: none">• Highlight the different strands of training from within the OCEANS programme in the leaflet – how it can open up other employment opportunities.• More training to target women – administration etc.• Beauty – nails/make up etc.• Taxi license – target 25+ age <p>Education Programme</p> <p>All programmes approaching the end – await monitoring returns</p> <p>Youth engagement – budget spent</p> <p>Newry intercommunity project - focus on Mental health – event in Newry Town hall followed by silent walk to Newry market – stalls/information stands/food/music. – NRP board members invited to attend</p> <p>The Bosco fencing and field upgrade – await report from maintenance team -Require costs- need to invest to get this ready</p> <p>Newry high school and Windsor hill PS– Numeracy and literacy in bottom 20%- higher numbers of children from NR areas attending the schools.. Extended schools could change – no further update on budgets.</p> <p>Members express their sincere thanks to Kieran and his work with Newry</p>	
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	<p>NRP – he will be greatly missed.</p> <p>Sean McKeitt gave an overview – NM&DDC programmes</p> <p>Outdoor activity: To date all 9 groups have received support + 3 community user groups and 3 youth programmes plus the SPACE project and the Polish supplementary school based in St Joseph's high school Newry. 1685 people participated – with 1220 hours of volunteering generated - 39 activities took place. All outputs/targets met – all within budget and on time</p> <p>Community Renewal Meeting all targets and on course to spend the budget No Issues</p> <p>Capital projects</p> <p>NIHE projects Drumalane EI scheme – the application with DfC - letter of delegated responsibility confirming new signatory completed</p> <p>Carnagat extension – Application for revenue to acquire technical support is now with DfC</p> <p>Council Capital projects MARCA toilet block – no further progress – await update from council</p>	
6.	Access N.I checks	Discussion on the requirement for access N.I checks. Raymond informed members of the changes. Suggest CA's read the literature before they apply – does this person need an access NI check? – Members agreed that this could create some difficulties.- the volunteers want to keep both the people they work with and themselves safe.

7.	E.O.I	<p>Expression of interest for Storage sheds at Carnagat and Derrybeg</p> <p>Approved in principle to go to full application – subject to council agreeing to apply</p>	<p>Paper to go to council/ application to be drafted and submitted if agreed.</p>	Sean
8.	A.O. B	<p>Karen updated members on progress of applications for further funding</p> <ul style="list-style-type: none"> • Drafts ready. • Hopefully maintained at 18/19 levels • Letter to go to coordinators and to lead agencies • Possibility of new C's FF by 29th March 19 <p>No more business All members thanked for attending Thank NMEA and Sean for the hospitality</p>		
9.	Date and time of next meeting	22 nd May 2019 in WIN Business Centre Commences at 7.00pm	Circulate details	Sean

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Policing & Community Safety Partnership (PCSP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

For decision	For noting only <input checked="" type="checkbox"/>
1.0 Purpose and Background	
1.1 Purpose	<p>• To note the report.</p> <p>• To note the attached Minutes of the Policing Committee Meeting and PCSP Meeting listed in 3.1 below.</p>
1.2 Background	The attached Minutes of the Policing Committee Meeting and PCSP Meeting listed in 3.1 below are provided to update the Committee on the on-going work of the PCSP.
2.0 Key issues	
2.1	None.
3.0 Recommendations	
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> • Note the report. • Note the following Policing Committee and PCSP Minutes as attached: <p>➤ Minutes of the Policing Committee Meeting held on Tuesday 28 May 2019, approved at the Policing Committee Meeting on Tuesday 30 July 2019.</p> <p>➤ Minutes of the PCSP Meeting held on Tuesday 28 May 2019, approved at the PCSP Meeting on Tuesday 30 July 2019.</p>
4.0 Resource implications	
4.1	All actions are budgeted for in the PCSP Action Plan.
5.0 Equality and Good Relations implications	
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.
6.0 Rural Proofing implications	
6.1	Due regard to rural needs has been considered.
7.0 Appendices	
7.1	Appendix I: Minutes of Policing Committee Meeting held on Tuesday 28 May 2019. Appendix II: Minutes of PCSP Meeting held on Tuesday 28 May 2019.
8.0 Background Documents	
8.1	None.

PCSP POLICING COMMITTEE

**Minutes of PCSP Policing Committee of
Newry, Mourne and Down District Council held
in the Board Room, Council Offices, Monaghan Row, Newry
on 28 May 2019 at 6:00pm**

In attendance: Audrey Byrne, Independent Member
Ewan Morgan, Independent Member
Una Kelly, Independent Member
Declan Murphy, Independent Member
Jude McNeill, Independent Member
Grace McQuiston, Independent Member
Fiona Stephens, Independent Member
Councillor W Clarke, NMDDC
Councillor H Gallagher, NMDDC
Councillor O Hanlon, NMDDC
Councillor T Hearty, NMDDC (**Chair**)
Councillor L Kimmings, NMDDC
Councillor A Lewis, NMDDC
Councillor M Ruane, NMDDC
Councillor M Savage, NMDDC
Councillor J Trainor, NMDDC
Councillor W Walker, NMDDC
District Commander Jane Humphries, PSNI
Chief Inspector Joe McMinn, PSNI
Inspector Russell Vogan, PSNI
Inspector Darren Hardy, PSNI
Inspector Nigel Henry, PSNI
Sergeant Des O'Sullivan, PSNI
Donna Weir, EANI
Ruth Allen, SHSCT
Loma Wilson, NIHE
Roisin Leckey, PBNI

Also in attendance: Michael Lipsett, Director, Active & Healthy Communities
Damien Brannigan, Head of Engagement
Martina Flynn, Safer Communities & Good Relations Manager
Judith Thompson, PCSP Officer
Kerri Morrow, DEA Co-Ordinator
Patricia McKeever, Democratic Services Officer

1. Apologies and Chairman's Remarks

No apologies were received.

Councillor Hearty welcomed all to the meeting, acknowledging it was his first Meeting as Chair of the Committee. He welcomed the new Committee, particularly the newly appointed Councillors and introductions were made.

2. Minutes of Policing Committee Meeting held on 19 March 2019

Read: Minutes of Policing Committee Meeting held on 19 March 2019 (copy circulated)

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Walker it was agreed to approve the Minutes of the Policing Committee Meeting as a true and accurate record.

3. Matters Arising

Ms Kelly asked if the Agenda could be issued earlier, given that the Meetings were held on a bi-monthly basis.

Mrs Flynn said she appreciated the Agenda had been issued slightly later than usual. However, she advised this had been due to the Local Government Elections and the appointment of new Committee Members following the Council AGM on Monday 20 May. On this occasion, it had not been possible to issue the Agenda any earlier.

4. Declarations of Interest

There were no Declarations of Interest.

5. District Commander's Report – Period 2

Read: District Commander's Report – 28 May 2019 (copy circulated).

Chief Inspector Joe McMinn presented the District Commander's report to the Committee.

Following the presentation, discussion took place and the following points were raised:

Blues on the Bay Festival

- There had been widespread underage drinking and ASB at the Blues on the Bay Festival that had been held from 22 – 27 May, although Committee Members stressed this was not a negative reflection on the PSNI.
- The Festival was an economic driver locally, and the incidences of underage drinking and ASB had a very negative impact.
- Important to put a plan in place to avoid a repetition at future festivals. A forum could be set up to include all stakeholders from the business community to work alongside the Festival Committee.
- PSNI agreed to support any initiative in counteracting the underage drinking and ASB that had become prevalent at the festival in recent years.

- The perpetrators were not just from the locality, and although they had caused widespread disruption, it was important to note that many other people had enjoyed the festival without incident.
- Clonallon Park had been a focal point for a lot of the ASB.

ASB in the District

- PSNI to address the ongoing ASB on the Bryansford Road and Shimna Road in Newcastle via social media outlets.
- PSNI acknowledged that when responding to a recent crime in the South Armagh area they had inadvertently entered the wrong house. They said they were not happy with how the operation had been handled and they recognised this type of error had reflected very negatively on them.
- Members voiced their concern at this very serious error by the PSNI and said the family whose home had been entered had been very frightened by the experience.
- It was acknowledged that a lot of work still has to be done in building confidence in the PSNI across the entire District.
- Concern was expressed regarding an increase in the level of vandalism in the Rowallane area. A seven week diversionary programme that involved working with young people in the Rowallane area had proven to be very effective in reducing ASB in the area, however that programme was no longer running. Approx £1,500 – £2,000 p.a. would be required to further support these diversionary activities. It was agreed that community engagement was needed in the area, with PSNI, PCSP, Council and the local schools all having a role to play in trying to tackle the ASB in the area.
- The PSNI were unable to comment on a recent attack that had taken place in Barcroft Park, Newry where the perpetrators had filmed the incident, as they said it was a live case.
- There was an increase in the level of ASB incidents in the estates in Downpatrick and a recent spate of burglaries had taken place in Castlewellan and surrounding areas.

RAPID Bins

- It had been agreed for one RAPID Bin to be located at North Street Carpark, Newry – this had been done in conjunction with Newry BID. A second Bin has been located at Hughes Convenience Stores in Camlough, this had been agreed following discussions with the Hughes family.
- A lot of engagement was needed and a build-up of trust with the owners of potential sites for the location of additional RAPID Bins; insurance and liability were issues that needed to be addressed.
- To date, 7,500 items had been deposited into the RAPID Bin located in Kilkeel, 95% of the drugs recovered were prescription drugs.
- It was agreed that some consideration should continue to be given to Council owned properties as potential locations for the location of additional Bins.

Traffic Management

- There appeared to be an improvement in traffic management and speeding enforcements in the Newry area.
- Ongoing parking issues at Drumalane and the Flagstaff Road need to be addressed. There is potential for forty parking spaces under the flyover near the Flagstaff - an additional park and ride facility is needed here.
- Traffic management monitoring to be undertaken on the Forkhill and Newtown Roads, with additional signage being explored as an option to reduce speed.

- The siting of a pedestrian crossing was being explored in a further effort to reduce speed on the Forkhill Road, outside Mulkearns Eurospar. There is also a need for speeding patrols in this area.
- There was a need to extend the 30mph speed restriction outside Cloughoge Primary School to include the Chancellors Road.
- PSNI to continue in their efforts with regard to addressing the traffic management and parking issues in the Dromalane / Newtowncloughoge areas.

7. Date of Next Meeting

It was agreed the date of the next meeting would be Tuesday 30 July 2019 at 6pm in the Mourne Room, Downshire Civic Centre.

There being no further business, the meeting concluded at 7.10pm.

POLICING AND COMMUNITY SAFETY PARTNERSHIP

Minutes of the Policing & Community Safety Partnership Meeting of Newry, Mourne and Down District Council held in the Board Room, Council Offices, Monaghan Row, Newry on 28 May 2019 at 7pm

Present: Audrey Byrne, Independent Member
Una Kelly, Independent Member
Jude McNeill, Independent Member
Grace McQuiston, Independent Member
Fiona Stephens, Independent Member
Declan Murphy, Independent Member
Councillor H Gallagher, NMDCC
Councillor O Hanlon, NMDCC
Councillor T Hearty, NMDCC (**Chair**)
Councillor L Kimmims, NMDCC
Councillor M Savage, NMDCC
Councillor J Trainor, NMDCC
District Commander Jane Humphries, PSNI
Chief Inspector Joe McMinn, PSNI
Inspector Darren Hardy, PSNI
Inspector Nigel Henry, PSNI
Sergeant Des O'Sullivan, PSNI
Inspector Russell Vogan, PSNI
Donna Weir, EANI
Ruth Allen, SHSCT
Roisin Leckey, PBNI
Loma Wilson, NIHE

Also in attendance: Damien Brannigan, Head of Engagement
Martina Flynn, Safer Communities & Good Relations Manager
Judith Thompson, PCSP Officer
Kerri Morrow, DEA Co-Ordinator
Patricia McKeever, Democratic Services Officer

1 Apologies and Chairperson's Remarks

Apologies were noted from Michael Heaney, Youth Justice Agency

Councillors Ruane, Lewis and Walker were unable to stay for the PCSP meeting.

Councillor Hearty welcomed all to the Meeting and introductions were made.

2 Minutes of PCSP Committee Meeting held on 19 March 2019

Read: Minutes of PCSP Committee Meeting held on 19 March 2019 (copy circulated)

Agreed: **On the proposal of Councillor Clarke, seconded by Mr Murphy, it was agreed to approve the Minutes of the PCSP Committee Meeting as a true and accurate record.**

3 Matters Arising – Action Sheet dated 19 March 2019

There were no matters arising.

4 Declarations of Interest

Councillor Trainor declared an interest in Item 8 of the Agenda – DEA Co-ordinator's Report.

5 Updated Action Plan 2019/20.

Read: Report by Ms. M Flynn, dated 28 May 2019 regarding Newry, Mourne and Down PCSP Action Plan 2019/20 (copy circulated).

In response to queries from Members regarding the re-allocation of funding, Ms Flynn replied that in previous years, the Housing Executive had provided £20K funding towards the Community Safety Warden Scheme, however she said this had not been the case in the current financial year and consequently adjustments had to be made accordingly.

Ms Wilson said although the £20K funding had not been granted in the current financial year, this may be reviewed next year.

Mrs Flynn stated additional funding had been allocated for the provision of new uniforms and GPS trackers for Community Safety Wardens. Mrs Flynn continued, saying the GPS trackers had proven to be very beneficial in that they provided a footprint of the Community Safety Wardens' movements, this was supported by the PSNI who confirmed that there had recently been a vast improvement in the overall Warden service.

In response to a query as to how the Warden resources would be best targeted, Ms Flynn advised that there are a total of sixteen wardens who work across the entire District. The PCSP liaise with the PSNI to agree where they are best deployed in response to emerging issues of ASB.

Ms Flynn confirmed the Community Warden Service currently in operation would continue for six months as previously agreed, and then as per Council protocol would be subject to the Council Tender process.

Ms Flynn confirmed it had also been agreed that the Domestic Violence Intervention Programme, Home Secure and Good Morning / Good Neighbour Schemes would roll over until October 2019 when they would be procured again.

Agreed: On the proposal of Councillor Savage, seconded by Councillor Clarke it was agreed to:

- **Approve the Report.**
- **Approve the amended 2019/20 PCSP Action Plan.**
- **To approve a District wide approach to the development of ASB initiatives in the 2019/20 PCSP Action Plan.**

6 PCSP Sub Groups

Read: Report by Ms M Flynn dated 28 May regarding PCSP Sub Groups (copy circulated).

Ms Flynn stated the Elected Members of the Sub Group would change due to the Election, however the Independent Members would remain the same. Ms Flynn asked that the political parties advise her of the names of the representatives by Monday 3 June 2019, following which she would ensure this information was circulated to the Independent Members.

Ms Flynn confirmed the Chairperson of the Sub Groups could be an Independent Member.

Ms McNeill advised that she is a member of the Funding Sub Group. Ms Flynn replied that she would update Sub Group membership lists and circulate.

Agreed: On the proposal of Ms Kelly seconded by Councillor Trainor, it was agreed to:

- **Approve the Report**
- **Approve the nomination of Elected Members to the three PCSP sub groups, and approve the Terms of Reference for these groups.**

7 Officer's Report

Read: Officer's Report by Ms M Flynn, dated 28 May 2019 (copy circulated).

Agreed: It was agreed to note the Officer's Report

8 PEACE IV PCSP Update

Read: Report by Ms M Flynn, dated 28 May 2019, regarding PEACE IV PCSP Update (copy circulated).

Agreed: It was agreed to note the PEACE IV PCSP Update

9 DEA Co-ordinator's Report

Read: DEA Co-ordinator's Report by Ms K Morrow, dated 28 May 2019 (copy circulated).

Agreed: The DEA Co-ordinator's Report was noted.

10 Update from PSNI on implications of, and preparations for, Brexit in relation to Policing in Newry, Mourne and Down.

Read: Report by Superintendent Jane Humphries, dated 28 May 2019, regarding implications of and preparations for Brexit in relation to Policing in Newry, Mourne and Down.

Agreed: It was agreed to note the Report.

11 Date of Next Meeting

The next PCSP Committee Meeting is scheduled for Tuesday 30 July 2019 at 7pm in the Mourne Room, Downshire Civic Centre.

There being no further business, the meeting concluded at 8.10pm.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	18 th August 2019
Subject:	Community Facilities Strategy Update
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

<input type="checkbox"/> For decision	<input type="checkbox"/> For noting only <input checked="" type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose</p> <p><i>To note the report.</i></p>
1.2	<p>Background</p> <p>The Audit of Effectiveness Review carried out by CDRCN was agreed at Council in December 2017. The review indicated that the Council needed to review the following:</p> <ul style="list-style-type: none"> • All facilities regardless of their funding model, are important assets to the communities they serve. It is therefore important that Council continue to support community facility provision in a fair and equitable manner in the long term. • Council needs to consider areas throughout the District where there are currently gaps in provision and consider ways this can be rectified, to give consideration to areas where there is no or low provision. <p>In Aug 2018, Council agreed to "The appointment of a consultant using the NEBRO framework to develop a Community Centre Strategy to identify gaps in provision and make recommendations on how we address current and future needs". No suitable returns were submitted through the framework and through a subsequent procurement exercise Venture International were appointed.</p>
2.0	Key issues
2.1	<p>When complete the Council expects that, the Community Facilities Strategy will provide an evidence base to:</p> <ul style="list-style-type: none"> • Provide an agreed pathway to proactively identify gaps in community facilities provision in the district; • Guide Council decision making in relation to capital investment in community facilities – both the existing stock of Council owned community facilities and

	<p>applications from the community/voluntary sector through the capital grants programme;</p> <ul style="list-style-type: none"> • Guide how the Council operates the community facilities that it owns and manages and how these can be developed as hubs of community activity; • Guide how Council supports community facilities that are operated by voluntary organisations throughout the district. <p>Timeline for delivery:</p> <p>Sept/ Oct – Public consultation meetings throughout the district Nov – Draft strategy to be presented at CMT Dec- Draft strategy to be presented at SMT Jan- Completed strategy to AHC committee Feb- Ratified at Full council</p>
3.0	Recommendations
3.1	<p><i>The Committee note,</i></p> <p>Timeline for delivery of the Community Facilities Strategy</p>
4.0	Resource implications
4.1	Consultancy fees included within current budget Officer time
5.0	Equality and good relations implications
5.1	No equality impact assessment is required at this time
6.0	Rural Proofing implications
6.1	A rural Needs Impact Assessment is not required at this time
7.0	Appendices
	None
8.0	Background Documents
	<i>None</i>

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 August 2019
Subject:	Peace IV Local Action Plan
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Head of Programmes

<input type="checkbox"/> For decision	<input type="checkbox"/> For noting only <input checked="" type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose</p> <p>To note the report.</p>
1.2	<p>Background</p> <p>The Peace IV Partnership met on 19 March 2019 and there were no recommendations arising from this meeting. Report is for noting only.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> The Chair and Vice Chair of the PEACE IV Partnership were appointed in September 2018. According to the Partnership Agreement, the roles of Chairperson and Vice Chairperson shall be alternated between the Elected members and Social Partners. The new Chair (Elected Member) and Vice Chair (Social Partner) will be elected at the meeting on 5 September 2019. An extension request has been submitted to SEUPB for all three projects: Children and Young People, Shared Spaces and Services and Building Positive Relations.
3.0	Recommendations
3.1	That the Committee note the report and minutes.
4.0	Resource implications
4.1	No cost to Council. Project 85% funded by the EU and 15% by the two Governments.
5.0	Equality and good relations implications

5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
	Minutes of PEACE IV Partnership (March 2019).
8.0	Background Documents
	<i>None</i>

Peace IV Partnership Meeting
Council Chambers, Downpatrick,
Thursday 19th March 2019

Present:

Clr Charlie Casey (Newry, Mourne and Down District Council)
Clr Michael Ruane (Newry, Mourne and Down District Council)
Clr Terry Andrews (Newry, Mourne and Down District Council)
Clr William Walker (Newry, Mourne and Down District Council)
Breige Jennings (Social Partner)
Declan Murphy (Social Partner)
Helen Honeyman (Social Partner)

Officers Present:

Dan McEvoy (PCSP)
Janine Hillen (NMDDC)
Justyna McCabe (Programmes Manager)
Claire Loughran (Peace Officer)

Apologies noted from:

Clr Gillian Fitzpatrick
Ruth Allen
Marian Cully
Martin McMullan
Paul Yam
Seamus Campilsson

In attendance:

Kytrina Mullan

1. Welcome

Declan Murphy chaired the PEACE IV Partnership meeting.
The chair welcomed PEACE Officer Claire Loughran to the PEACE IV Partnership

2. Conflict of Interest

Helen Honeyman and Breige Jennings declared a conflict of interest.

3. Minutes from Previous Meeting (Thursday 31st January 2019)

The minutes were approved:
Proposed: Cllr Michael Ruane

Seconded: Cllr Charlie Casey

4. Management Report

Justyna McCabe presented the management report update.

Programme Extension – High staff turnover has impacted negatively on programme delivery. The Programmes unit would like to request SEUPB to extend letter of offer until June 2021 to meet project objectives and outputs.

The Peace team have completed a forecasting exercise to identify any potential Underspend/savings. £190k has been identified under BPR T1. There is also 210k under this action allocated to the Animation Fund, of which £20,780 has been spent to date. It is proposed that SEUPB's approval is requested to process £190k and the remaining animation fund budget through the approved council Financial Assistance Process.

Breige Jennings queried if this will include children and young people and Shared Spaces. It was confirmed that it will under Building Positive Relations and that SEUPB will determine the levels of funding that each group/individual can be awarded.

Proposed: Cllr Terry Andrews

Seconded: Cllr Michael Ruane

5. Partner Delivery Agent Reports

Partner Delivery Agent reports were circulated to the PEACE Partnership Members.

Children and Young People

Claire Loughran presented the Children and Young People report. No Delegated Authority requested.

Shared Spaces and Services

Claire Loughran presented the Shared Spaces and Services report. No Delegated Authority requested.

Building Positive Relations.

Justyna McCabe presented the Building Positive Relations report. No Delegated Authority requested.

The Building positive relations is ongoing.

Three Tenders have been submitted to SEUPB for Approval.

The Tender for the Rebellion Project has been awarded. (T7)

The Tender for the embroidery project has been successfully awarded. (T7)

PCSP

Dan McEvoy presented the PCSP Report. No Delegated Authority requested.

Dan McEvoy confirmed that Copius had met with the Bonfire Subgroup the preceding week.

6. Date of Next Meeting:

Thu 23 May, 6 pm, Downpatrick

Thu 20 June, 6pm, Newry

Report to:	Active and Healthy Community
Date of Meeting:	19 th August 2019
Subject:	Autism Friendly Swim Sessions – Down Leisure Centre
Reporting Officer (Including Job Title):	Paul Tamati, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0 Purpose and Background			
1.1	<p>Purpose</p> <ul style="list-style-type: none"> • To consider and agree to permanently introduce Autism Friendly Swim Sessions at Downpatrick Leisure Centre (subject to closures and holiday arrangements) on Thursday evenings from 6pm to 7:00pm with a 6-month review period. 		
1.2	<p>Background</p> <ul style="list-style-type: none"> • In March 2019, approval was given to pilot autism friendly swimming sessions in DLC on Sunday evenings from 4pm to 5pm commencing the 7th April 2019 to 30th June 2019 (12 sessions) with a review on completion of this pilot. • During the 12-week pilot period, 248 customers attended the Autism Friendly Sessions with an income of £380.70 achieved. • By comparison, the 12 weeks prior to the pilot programme 899 customers attended general swimming pool admission during this time period with an income of £2143.60 achieved. • Feedback from those who attended the Autism Friendly Sessions was extremely positive with arrangements generally well received by all users within DLC. 		
2.0	<p>Key issues</p>		
2.1g	<ul style="list-style-type: none"> • In order to accommodate Autism Friendly Sessions a number of operational considerations and changes are required including: <ol style="list-style-type: none"> 1. Changing of pool and changing room programmes to accommodate sessions 2. Exclusive use pool sessions (no open swim session, users group bookings, swim lessons) 3. Exclusive use changing room time both pre and post sessions. • Although the introduction of Autism Friendly Sessions has been positive, it is important to acknowledge that the impact of exclusive use sessions and operational dynamics associated with such programmes is likely to have an impact on user numbers and income going forward. 		

	<ul style="list-style-type: none"> • It is acknowledged that mid-week Autism Friendly Sessions may prove more popular vs late Sunday afternoon sessions.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • That the committee agree to permanently introduce Autism Friendly Sessions at Downpatrick Leisure Centre (subject to closures and holiday arrangements) on Thursday evenings from 6pm to 7:00pm with a 6-month review period.
4.0	Resource implications
4.1	It is anticipated there will be budget implications that will need to be absorbed within existing revenue budgets with the permanent introduction of this programme and accounted for in future rates estimates processors.
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	There are no anticipated rural proofing implications.
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Community
Date of Meeting:	19 th August 2019
Subject:	Community Trails Funding Report
Reporting Officer (Including Job Title):	Paul Tamati, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Conor Haughey, Head of Outdoor Leisure

For decision	<input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0 Purpose and Background	
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To consider and agree that subject to the securing of external funding, Council will provide £289,626 match funding for Community Trails at Drumkeeragh Forest, Tievenadarragh Forest, Seaforde Plantations, and Corry Wood as per appendix 1.
1.2	<p>Background</p> <ul style="list-style-type: none"> Outdoor Recreation NI currently have an SLA in place with Council to develop, seek external funding and establish new or upgrade Community Trails throughout the Council area. Planning permission has now been secured for a number of Community trail projects. Potential external funding opportunities in the region of £606,128 through DEARA, TRPSI and Rural Development have been identified for the above projects.
2.0 Key issues	
2.1g	<ul style="list-style-type: none"> Key external funding opportunities are due to close in the coming weeks with Council conformation of match funding a prerequisite of these submissions. Without this approval, the securing of external funding will be lost for these projects.
3.0 Recommendations	
3.1	<ul style="list-style-type: none"> That the committee agree that subject to the securing of external funding, Council will provide £289,626 match funding for Community Trails at Drumkeeragh Forest, Tievenadarragh Forest, Seaforde Plantations, and Corry Wood as per appendix 1.
4.0 Resource implications	
4.1	It is anticipated that any match funding budget required will be absorbed within the current capital programme budget.

5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	There are no anticipated rural proofing implications.
7.0	Appendices
	Appendix 1: Community Trails Funding Breakdown.
8.0	Background Documents
	None

FUNDING OF COMMUNITY TRAILS – NEWRY MOURNE AND DOWN DISTRICT COUNCIL

	DEARA - TRPSI	RDP	Council	TOTAL COST
Drumkeeragh Forest Applications submission 30 th August. Trails to be on the ground by 31 st March	£300,000	-	£174,000	£474,000
Tievenadarragh Forest Applications submission 30 th August. Trails to be on the ground by 31 st March	£149,628	-	£64,126	£213,755
Seaforde Plantations	-	£72,500	£23,500	£96,000
Corry Wood	-	£84,000	£28,000	£112,000
TOTAL	£449,628	£156,500	£289,626 (32%)	£895,755

Report to:	Active and Healthy Community
Date of Meeting:	19 th August 2019
Subject:	Sport NI Your School Your Club Funding
Reporting Officer (Including Job Title):	Paul Tamati, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Conor Haughey, Head of Outdoor Leisure

	<input type="checkbox"/> For decision <input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0 Purpose and Background	
1.1	<p>Purpose</p> <ul style="list-style-type: none"> • To consider and agree that subject to the securing of external funding from YSYC, Council will provide in total up to £125,000 of match funding (an additional £25,000) for the proposed Tennis Bubble at Our Lady's Grammar in Newry. • To note that following the previous report in June 2019 on Your School Your Club (YSYS) Funding opportunity, Sport NI have requested further information, received revised information and given an updated response (see appendix 1) on submissions.
1.2	<p>Background</p> <ul style="list-style-type: none"> • In May 2019, Sport NI recently requested EOI for projects to be consider for 'Your School Your Club' funding programme and Council submitted potential projects in line with its Sports Facility Strategy. • In June 2019, Sport NI requested further clarifications on selected projects. • In August 2019, Sport NI requested further information of selected projects. • The programme is aimed at Enhancing Club & Community Use of School Sports Facilities. • Revised costs for projects have been submitted as a result of the above clarifications and after further consultation with the Council's Estates and Project Management Team.
2.0 Key issues	
2.1g	<ul style="list-style-type: none"> • The Sports Facility Strategy identifies the need for a tennis bubble within the district. • The strategy also prioritises projects which will open up the school estate. • The Sport NI Your School Your Club funding programme is in the final stages of assessment and a decision on successful projects is envisaged in the coming months. • Although there is potential within the funding programme for projects to be 100% funded, match or additional funding may also be required from key partner organisations for some projects. • Councils 2019/20 Capital scheme would be limited in terms of supporting all of the identified projects at present.

	<ul style="list-style-type: none"> • Project costs are indicative figures only and may be subject to change. • Sport NI has now outlined that any match funding from YSYC will be subject to the following principals: <ol style="list-style-type: none"> 1. The aim of YSYC is to enhance community access to the school sporting estate. 2. While there is no minimum investment threshold, Value For Money and additionality will be taken into account in assessing projects; 3. For large scale projects, partnership funding will normally be required. YSYC will not be the majority funder in these projects; 4. For projects in, and/or benefitting rural areas, flexibility in funding will normally be provided.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • That the committee agree subject to the securing of external funding from YSYC, Council will provide in total up to £125,000 of match funding (an additional £25,000) for the proposed Tennis Bubble at Our Lady's Grammar in Newry. • That committee note that revised information as per appendix 1 has been requested and submitted to Sport NI.
4.0	Resource implications
4.1	<ul style="list-style-type: none"> • Additional Capital/match funding (subject to committee approval) will be absorbed within Councils Capital programme.
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	There are no negative implications identified
7.0	Appendices
	Appendix 1: Revised YSYC Information
8.0	Background Documents
	None

Sport NI: Your School Your Club
Clarifications and Revised Information

Reference number	Project Name	Project Type	Further Information Request	Further Information Submitted
YSYC/11	Newry Mourne and Down District Council (Our Ladys High School)	Tennis Bubble and Courts Surface	<p>Our Lady's High School (tennis surface and dome)</p> <p>Councils Capital team has confirmed a revised total project price of £248,886. £90K requested from YSYC last year and this has increased to £150K to improve accessibility. Is there potential for Council to increase funding to absorb this increase in costs?</p> <p>-</p>	<p>Council has £100,000 of capital budget approved for improving the provision of tennis via the establishment of a Tennis Dome in the 2019/20 financial year. Any addition to this budget would have to be asked for and approved as part of the 2020/21 rates estimates process and therefore not delivered within this financial year.</p> <p>Given the current constraints on Councils capital budgets, there is a possibility that the current £100,000 identified for the Tennis Dome could be reallocated to other projects or withdrawn from the capital programme altogether if not committed in this financial year. A full breakdown of costs and rational for the revised project costs have been submitted as part of the previous clarification process.</p>

Report to:	Active and Healthy Community
Date of Meeting:	19 th August 2019
Subject:	Newry Leisure Centre (NLC) Swimming Pool - Swim Ulster Booking Requests.
Reporting Officer (Including Job Title):	Paul Tamati, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure

	<input type="checkbox"/> For decision <input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose</p> <p>To note that swim ulster have requested the following bookings for NLC swimming pool which will result in no public access to the swimming pool during these dates:</p> <ol style="list-style-type: none"> 1. Sunday 26th January 2020: Swim Ulster Gala – Full day 2. Saturday 21st March 2020: Swim Ulster Gala – Full Day 3. Sunday 10th May 2020: Swim Ulster Gala – Full Day 4. Friday 5th June 2020: Swim Ulster Gala - 5-9pm Only 5. Sunday 14th June 2020: Swim Ulster Gala – Full day
1.2	<ul style="list-style-type: none"> • Background • A report for noting was brought to AHC committee in June 2019 regarding NLC swimming pool closures. • This report highlighted that since Newry Leisure Centre opened in March 2015 it has experienced a significant amount of growth and demand for a wide variety of activities and user groups including: <ol style="list-style-type: none"> 1. Public Swimming 2. Swimming Tuition 3. Programmed Activities 4. Club and Group Based Bookings 5. Event Use including club and regional swimming galas. • Some events such as large swimming galas and elections require full day closures. • A number of customer complaints were fielded last year relating to full closures and access to the swimming pool and a number of these happened to be in close succession, including a 3-day closure for the elections. • Due to the impact on the service and management striving to deliver a balanced programme, large galas have been reduced from 14 to 9 in the past 2 years. • In addition to this NLC also operates full closers on designated public/bank holidays, for designated staff training days and planned preventative maintenance days • When possible, these are planned to coincide with each other for efficiency and minimal disruption.

2.0	Key issues
2.1g	<ul style="list-style-type: none"> Whilst management at the centre strive to accommodate all user demands, a balanced approach to programme delivery helps ensure that disruptions such as full closures are minimised. The delivery of a balanced programme in the interest of the wider context of all users, has led to some groups and their provision unable to be fully meet. Where possible the accommodation of exclusive use requirements for events is planned outside of the normal opening hours for the centre to minimise disruption on normal arrangements. The centre has received an increase in complaints from members of the public due to swimming pool closures. This year NLC was designated by the electoral office as both a polling and count station for the recent local government elections. This led to 3 days of additional full closure of NLC and a number of customer complaints. In addition to event closures, public/bank holiday, staff training and planned preventative maintenance closures, unanticipated closures for health, safety and essential maintenance reasons also arise throughout the year.
3.0	Recommendations
3.1	<p>Purpose</p> <p>To note that swim ulster have requested the following bookings for NLC swimming pool which will result in no public access to the swimming pool during these dates:</p> <ol style="list-style-type: none"> 1. Sunday 26th January 2020: Swim Ulster Gala – Full day 2. Saturday 21st March 2020: Swim Ulster Gala – Full Day 3. Sunday 10th May 2020: Swim Ulster Gala – Full Day 4. Friday 5th June 2020: Swim Ulster Gala - 5-9pm Only 5. Sunday 14th June 2020: Swim Ulster Gala – Full day
4.0	Resource implications
4.1	Any changes to the current arrangements may have an impact on income and expenditure budgets.
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	There are no negative implications identified
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Home to Hospital Scheme for Slieve Gullion DEA
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0	Purpose and Background		
1.1	<p>Purpose</p> <p>To consider and agree to: -</p> <p>1. The allocation of £10000 to provide this service for older persons in the Slieve Gullion DEA up to 31 March 2020</p> <p>2. That Expressions of Interest are sought from suitable Community/Voluntary sector organisations to administer the scheme</p>		
1.2	<p>Background</p> <p>There is acknowledged to be a major difficulty in persons from the more rural areas accessing hospital appointments in Craigavon, Belfast and beyond. This causes particular problems for our increasingly older population. This issue has been highlighted for a long period of time by the Slieve Gullion DEA. The Council has facilitated a Volunteer Driver Home to Hospital scheme for the last number of years within the Mourne area in partnership with the Public Health Agency. This has proved to be successful from the point of view of the local people who receive the help with the transport and from those volunteers who provide the transport. We wish to set up an identical scheme to meet the needs of the population in South Armagh and will continue to seek partners to assist us in this regard</p>		
2.0	Key issues		
2.1	<ul style="list-style-type: none"> With continuing pressure on our local Health provision and an increasing trend to centralise services it is important that we enable our most vulnerable residents to access appointments. This should have the added advantage of decreasing the numbers of 'do not attend' and the associated costs. We have an increasingly aged population who may not have access to transport 		

	<ul style="list-style-type: none"> • The rural nature of our district makes it impracticable to access medical appointments by using public transport • We have identified a model that is successful in another part of our District
3.0	Recommendations
3.1	<p>That the Committee agree to</p> <ol style="list-style-type: none"> 1. Allocate £10000 to facilitate a Home to Hospital scheme for Older Persons within Slieve Gullion DEA 2. Issue an Expression of Interest to suitable Community/Voluntary Groups to administer the scheme
4.0	Resource implications
4.1	£10000 to be identified within current estimates.
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	Officers confirm due regard to rural needs has been considered;
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 August 2019
Subject:	Service Level Agreement in relation to the Affordable Warmth Scheme
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Sinead Trainor Senior EHO (Health Improvement)

For decision	<input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p>Purpose</p> <p>To consider the report and agree that the Chief executive signs the attached Service Level Agreement</p>
1.2	<p>Background</p> <p>Since 2015 the Council has been delivering the Affordable Warmth Scheme in partnership with Department for Communities and the Northern Ireland Housing Executive. The scheme is targeted at those dwellings in greatest need with some allowance for referrals.</p> <p>Council officers carry out the initial survey work and the Housing Executive then enable the adaptation work to be carried out.</p> <p>To date we have referred around 2300 addresses to the scheme.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> • The funding offered to us to carry out the scheme in this year has been significantly reduced in line with a reduced number of monthly referrals. It has been reduced from around £68000 to £41000 • We are now only required to refer 16 dwellings each month. • This decrease in funding would have made it very difficult for us to maintain the staff to provide the service across our district. Council has received a request from Armagh, Banbridge and Craigavon Borough Council to conduct surveys within their area in return for their funding allocation. • This will allow us to maintain our current staffing levels and meet our own local targets • A Service Level Agreement has been prepared to allow this collaborative working to take place

3.0	Recommendations
3.1	That the Committee approve the signing of the attached Service Level Agreement with Armagh City, Banbridge and Craigavon Borough Council in relation to the provision of the Affordable Warmth Scheme
4.0	Resource implications
4.1	Within existing estimates. Additional visits for Armagh Banbridge and Craigavon BC will be fully funded by Department for Communities
5.0	Equality and good relations implications
5.1	No equality impact assessment is required at this time;
6.0	Rural Proofing implications
6.1	Officers confirm due regard to rural needs has been considered.
7.0	Appendices
	Service Level Agreement
8.0	Background Documents
	None

Service Level Agreement

Affordable Warmth Service

2019/20

Between

**ARMAGH CITY BANBRIDGE
AND CRAIGAVON BOROUGH COUNCIL**

and

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

August 2019

1.0 Background

The Department for Communities (DfC) is responsible for developing policy and implementing programmes to mitigate the effects of fuel poverty and improve the thermal comfort of low income households across Northern Ireland. The Affordable Warmth Scheme is DfC's primary scheme for tackling fuel poverty. DfC works in partnership with all local councils and the Northern Ireland Housing Executive (NIHE) to deliver the Affordable Warmth Scheme.

The SLA provides a framework under which Newry Mourne and Down District Council (MNMDCC) will provide the delivery of the Affordable Warmth Scheme in the Armagh City Banbridge and Craigavon Borough Council area on behalf of Armagh City Banbridge and Craigavon Borough Council (ACBCBC).

2.0 Shared Objectives

2.1 The Objectives of the Agreement are:

- a) To establish provision under which NMDDC will provide the Affordable Warmth Service funded by the Department for Communities (DfC) within the ACBCBC area in accordance with the Letter of Funding and Service Level Agreement as defined by DfC.
- b) To define the role, responsibilities and obligations of the stakeholders.

3.0 Review of the Service Level Agreement

3.1 A review of this agreement will take place three months prior to the end of the financial year. This will be carried out in consultation with DfC.

3.2 The Stakeholders may propose at any time during the period to revise the Agreement and subsequently agree any reasonable request to alter the Agreement.

4.0 Level of Service Delivered

4.1 NMDDC is responsible for ensuring services are delivered within the Agreement.

4.2 NMDDC is responsible for ensuring where possible, that suitable and sufficient staff resources necessary to deliver the agreed level of service and achieve the fulfilment of targets are available.

4.3 NMDDC shall ensure that monthly targets for ACBCBC are fulfilled as specified by DfC within the Letter of Funding and Service Level Agreement

4.4 ACBCBC will provide access to 'hot desk' or other mobile working options to assist with the effective and efficient delivery of the service.

5.0 Performance Review and Reporting

5.1 Progress reports on the Affordable Warmth Service as required on a monthly basis shall be produced by NMDDC and forwarded to DfC, with a copy to ACBCBC.

5.2 NMDDC is responsible for monitoring the delivery of services on an ongoing basis and shall highlight to ACBCBC any areas of concern at the earliest possible opportunity.

5.3 The Stakeholders shall jointly review performance under the Agreement on a quarterly basis.

6.0 Financial Management

6.1 NMDDC shall be responsible and accountable for the management of the Affordable Warmth budget allocated by DfC to them on behalf of ACBCBC.

6.2 NMDDC shall share any Audit recommendations concerning Affordable Warmth and consider those to improve the management of the scheme.

6.3 ACBCBC shall have no liability to NMDDC for any loss or damage sustained through the management and delivery of the Affordable Warmth Scheme.

7.0 Health and Safety

7.1 Health and Safety of staff employed by NMDDC when working in the ACBCBC area is the responsibility of NMDDC.

7.2 NMDDC employees must adhere to the Health and Safety requirements of ACBCBC respective Council, when working in a Council owned facility.

8.0 Resolution of Disputes

8.1 Any matters which give cause for concern or dispute, which have the potential to impact on the fulfilment of requirements within the Agreement, and which cannot be resolved by the respective Head of Department / Assistant Director directly involved, will be referred to the Strategic Directors of each Council.

9.0 Termination of SLA

Once entered into, the SLA can be terminated within three months with written notice from either party. Any party may also terminate the Agreement without notice, for any of the following reasons:-

- a) any breach by the other of its obligations under this Agreement; and
- b) in the case of a breach capable of rectification, where such breach has not been rectified by the other party within 14 days of it being given notice of same.

10.0 Data Protection, General Data Protection Regulations (GDPR) and Freedom Of Information (FOI)

10.1 All Parties are to take cognisance and comply with Data Protection, GDPR and FOI legislation together with requirements defined in the SLA issued by DfC.

SIGNED ON BEHALF OF

ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL

Chief Executive

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Chief Executive

For Approval