



February 16th, 2018

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 19th February 2018 at 6:00 pm** in **Mourne Room, Downshire Civic Centre.**

Chair: Cllr W Walker

Vice: Cllr D Taylor

Members:

Cllr T Andrews Cllr P Brown

Cllr S Burns Cllr S Doran

Cllr C Enright Cllr G Fitzpatrick

Cllr V Harte Cllr L Kimmins

Cllr K Loughran Cllr A McMurray

Cllr B Ó'Muirí Cllr B Quinn

Cllr J Trainor

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from AHC Meeting held on 22nd January 2018

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Community Engagement

4.0 DEA Fora Update

 *Report on DEA Fora.pdf*

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 *Appendix 1 - Report on Fora.pdf*

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5.0 Policing and Community Safety Partnership

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6.0 Peace IV Local Action Plan

 *Report PEACE IV Feb 18.pdf*

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Leisure and Sports

7.0 Indoor Leisure Business Plan Update

 *AHC Update on Indoor Leisure Business Plan 2016-2020.pdf*

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 *Appendix 1 - Review of Indoor Leisure Business Plan Feb 2018 - V1.pdf*

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8.0 Scale of Charges for Leisure Services

 *Report on Scale of Charges 2018.19 Final.pdf*

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9.0 Newcastle Footgolf

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10.0 Milltown Tennis Courts

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11.0 Capital Scheme Approvals

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12.0 Willie Maley Statue

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13.0 Sport NI Application for Funding

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14.0 Commonwealth Games Support

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15.0 Lease of Land to St John Bosco GAC for Clubhouse Facilities at Newry Leisure Centre

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16.0 Organ Donor Consultation

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For Noting - Community Engagement

17.0 Social Investment Fund Update

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18.0 Newry Neighbourhood Renewal Partnership

-  *Report on Newry NRP.pdf* *Page 114*
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19.0 Downpatrick Neighbourhood Renewal Partnership


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For Noting - Leisure & Sports

20.0 Currently Appointed Capital Schemes

-  *Report on Current Appointed Capital schemes.pdf* *Page 139*

21.0 Indoor Leisure Customer Satisfaction Survey

-  *Report on Indoor Leisure Customer Satisfaction Survey for noting Feb 18.pdf* *Page 140*
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Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014

22.0 Saintfield Community Centre

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information)

23.0 Capital Scheme Approvals - Appendix B

This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information)

Invitees

Cllr Terry Andrews	terry.andrews@nmandd.org
Cllr Naomi Bailie	naomi.bailie@nmandd.org
Cllr Patrick Brown	patrick.brown@nmandd.org
Cllr Robert Burgess	robert.burgess@nmandd.org
Cllr Stephen Burns	stephen.burns@nmandd.org
Lorraine Burns	lorraine.burns@nmandd.org
Cllr Pete Byrne	pete.byrne@nmandd.org
Cllr Michael Carr	michael.carr@nmandd.org
Mrs Dorinnia Carville	dorinnia.carville@nmandd.org
Cllr charlie casey	charlie.casey@nmandd.org
Cllr William Clarke	william.clarke@nmandd.org
Cllr Garth Craig	garth.craig@nmandd.org
Cllr Dermot Curran	dermot.curran@nmandd.org
Ms Alice Curran	alice.curran@nmandd.org
Cllr Laura Devlin	laura.devlin@nmandd.org
Mr Eoin Devlin	eoin.devlin@nmandd.org
Cllr Sean Doran	sean.doran@nmandd.org
Cllr Cadogan Enright	cadogan.enright@nmandd.org
Cllr Gillian Fitzpatrick	gillian.fitzpatrick@nmandd.org
Cllr Glyn Hanna	glyn.hanna@nmandd.org
Mr Liam Hannaway	liam.hannaway@nmandd.org
Cllr Valerie Harte	valerie.harte@nmandd.org
Cllr Harry Harvey	harry.harvey@nmandd.org
Cllr Terry Hearty	terry.hearty@nmandd.org
Cllr David Hyland	david.hyland@nmandd.org
Cllr Liz Kimmins	liz.kimmins@nmandd.org
Cllr Mickey Larkin	micky.larkin@nmandd.org
Mr Michael Lipsett	michael.lipsett@nmandd.org
Cllr Kate Loughran	kate.loughran@nmandd.org
Cllr Jill Macauley	jill.macauley@nmandd.org
Colette McAteer	colette.mcateer@nmandd.org
Cllr Declan McAteer	declan.mcateer@nmandd.org
Patricia McKeever	patricia.mckeever@nmandd.org
Cllr Oksana McMahan	oksana.mcmahan@nmandd.org
Cllr Andrew McMurray	andrew.mcmurray@nmandd.org
Eileen McParland	eileen.mcparland@nmandd.org
Mr Roland Moore	roland.moore@nmandd.org
Ms Carmel Morgan	carmel.morgan@nmandd.org
Cllr Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr Mark Murnin	mark.murnin@nmandd.org
Cllr Barra O Muiri	barra.omuiri@nmandd.org
Ms Patricia Oakes	patricia.oakes@nmandd.org

Cllr Brian Quinn	brian.quinn@nmandd.org
Cllr Henry Reilly	henry.reilly@nmandd.org
Cllr John Rice	john.rice@nmandd.org
Cllr Michael Ruane	michael.ruane@nmandd.org
Cllr Michael Savage	michael.savage@nmandd.org
Cllr Gareth Sharvin	gareth.sharvin@nmandd.org
Cllr Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@nmandd.org
Cllr David Taylor	david.taylor@nmandd.org
Caroline Taylor	Caroline.Taylor@downdc.gov.uk
Cllr Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr John Trainor	john.trainor@nmandd.org
Central Support Unit	central.support@nmandd.org
Cllr William Walker	william.walker@nmandd.org
Mrs Marie Ward	marie.ward@nmandd.org
Mr Adam Wilkinson	adam.wilkinson@nmandd.org

ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/169/2016	Creche Space Operating Model for Newry Leisure Centre – Phase 2	It was agreed to accept the officer's recommendation not to proceed with making arrangements to operate a drop-in baby minding service and research alternate operating models and use for the space and bring a report back to Committee at a later date detailing proposed options for consideration.	R Moore	In progress	N
AHC/56/2017	Action Sheet of AHC Committee held on 20 March 2017	AHC/38/2017 - Presentation – ORNI It was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.	C Haughey	In progress	N
AHC/57/2017	Community Trails SLA with Outdoor Recreation	As above, it was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.	C Haughey	In progress	N
AHC/121/2017	Cullyhanna Community Centre	Approval for replacement flooring in the main hall of Cullyhanna Community Centre at a cost of approx. £11,000.	T McDonald/J McCann	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/147/2017	Request to match fund an invasive species eradication programme in Daisy Hill Wood using existing resources	It was agreed to agree to match fund an invasive species eradication programme at Daisy Hill wood using existing resources.	S McEldowney	To be progressed by the Biodiversity Officer Maternity Cover when appointed.	N
AHC/159/2017	Community Hub for Warrenpoint	It was agreed to convene meetings with agencies to update on progress and reaffirm support for the Warrenpoint Community Hub initiative.	J Hillen	Ongoing	N
AHC/161/2017	Options for Extended Opening Times within Community Centres	It was agreed to: <ul style="list-style-type: none"> Undertake further research through customer surveys at each of the facilities concerned to determine the level of interest in increasing opening hours of community centres on a Saturday and Sunday; Bring back a report with all implications as detailed in the recommendations and to be reviewed as part of the 2018/19 rates estimates process. 	J Hillen	Ongoing	N
AHC/181/2017	Photovoltaic Installation at new Down Leisure Centre	It was agreed that Council accept option B as recommended in the report to request for costings to include 40kWp of Photovoltaic Panels to Leisure Centre contract with these costings being assessed for value for money and investigate the possibility of installing additional panels to	C Mussen	Ongoing – will report back when costings have been received.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/203/2017	Response NI Climate Change Adaptation Programme 2019-2024	power heat pumps. It was agreed to note the report and to submit the response as outlined in the report. It was also agreed to invite Sustainable NI to present to the Committee at a future date.	S McEldowney	Ongoing	N

ACTION SHEET ARISING FROM AHC MEETING HELD ON 22 JANUARY 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/005/2018	Community Centre Effectiveness Review	It was agreed to approve the recommendations of the Peace IV Partnership. This should refer to the Review not Peace IV	J McCann	Ongoing	Y
AHC/006/2018	Financial Assistance Update	It was agreed to include insurance as eligible costs if it relates to the project activity applied for; and issue Letters of Offer to groups that are currently on the Sports Active NI waiting list with a 10-day deadline to return signed acceptance forms (if additional funding becomes available)	J McCabe	Ongoing	N
AHC/007/2018	Social Investment Fund – Update	It was agreed to: <ul style="list-style-type: none"> note the risks that the funding obtained from the Department of Communities, the Executive Office and the Ulster Wildlife Trust would not be carried through to the next financial year 18/19 and that estimated construction costs for 3G pitches continue to increase and represent a significant risk to the Downpatrick Football Club, Ballyhornean Family Centre 	J McCabe	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		and Kilcooley Community Forum projects; <ul style="list-style-type: none"> Agree the revised allocation of funding as £95k to Downpatrick and £125k to Ballyharrair. 			
AHC/008/2018	DEA Fora - Update	<p>It was agreed to approve the actions outlined in the action sheets from the DEA Forum Private meetings:</p> <ul style="list-style-type: none"> Slieve Croob DEA Forum Private Meeting held on the 13 November 2017; Mournes DEA Forum Private Meeting held on the 13 December 2017; Rowallane DEA Forum Private Meeting held on the 14 December 2017; Slieve Croob DEA Forum Private Meeting held on the 19 December 2017. 	D Brannigan	Completed	Y
AHC/009/2018	Community Trail Hubs within Slieve Croob DEA	It was agreed to approve to proceed with designing 14km of Community Trails in Slieve Croob at a cost of £15,400, subject to identifying savings within current budgets.	J Hillen	Ongoing	Y
AHC/010/2018	Lease of Land for Community Centre at Mullaghbawn, Barmeen and	It was agreed to approve Officers to initiate discussions to progress the developments for new lease agreements for	B Magill	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Lisnacree	community centres located at Mullaghbawn, Barnmeen and Lisnacree – subject to completion of legal agreements, acceptable to all parties.			
AHC/011/2018	Community Centres Opening Hours	<p>It was agreed to:</p> <ul style="list-style-type: none"> Continue to operate current weekend opening times at all seven 100% Council run community centres; Continue to monitor staff and customer feedback at all seven centres to facilitate any future reviews; Include an additional figure of £22,000 into the 18/19 rates estimates to facilitate the additional opening hours Mon-Fri in Crossmaglen, Bessbrook and Cloughreagh CC. 	J McCann	Ongoing	N
AHC/012/2018	Funding from Department for Communities (DFC) for Welfare Reform Support Project	It was agreed to approve the awarding of DFC funding of £51,122.39 to Citizens Advice Newry, Mourne and Down	D Brannigan	Completed	Y
AHC/014/2018	Kilkeel Leisure Centre Capital Works	It was agreed to approve the development and implementation of a scheme to enhance Kilkeel Leisure Centre reception and dry side changing areas.	K Gordon	To be implemented	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/015/2018	Physical Activity Best Practice Conference	It was agreed to support and participate within the Southern Area Physical Activity Best Practice Conference on 14 th March 2018.	C Haughey	To be implemented	Y
AHC/016/2018	Newry Sports Centre Asset Disposal to SANDSA Members	It was agreed to approve the disposal of surplus loose small assets from the now closed Newry Sports Centre to SANDSA club members and that a similar process be developed for the closure of Down Leisure Centre.	C Haughey	To be implemented	Y
AHC/017/2018	Mary Peters Fund	It was agreed to provide a donation similar to 2017/18 to the Mary Peters Trust to the value of £1000, however, the Council would be the main conduit for similar types of funding in future.	C Haughey	To be implemented	Y
AHC/018/2018	Mayobridge New Play Park	It was agreed to approve the findings and recommendations for the delivery of a new play park within Mayobridge as set out in stage 1 and 2 of the consultation. It was also agreed that Council approve the lease agreement between the community association and Council for the site at Mayobridge at a	C Haughey	To be implemented	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		peppercorn rent as agreed previously			
AHC/019/2018	RDP Application for the Play Park Upgrades	It was agreed to support an application to RDP for the upgrade to play parks identified within the Council's Play Strategy 2017-2022.	C Haughey	To be implemented	Y
AHC/020/2018	Realignment of Play Strategy – Fixed Play Recommendations – Year 1-5	It was agreed to approve the realigned priority listing for fixed play of the 5 year Play Strategy 2017.	C Haughey	To be implemented	Y
AHC/021/2018	Consultation on Affordable Warmth Scheme	It was agreed to submit the consultation response on behalf of Council.	S Trainor	Actioned	Y
AHC/022/2018	Consultation on Sports Grounds	It was agreed to submit the consultation response on behalf of Council.	S Trainor	Actioned	Y
AHC/023/2018	Scheme of Delegation Report	The Scheme of Delegation Report was noted.	M Lipsett	Noted	Y
AHC/024/2018	Kilkeel Leisure Centre Closure	The report on the closure of Kilkeel Leisure Centre was noted.	K Gordon	Noted	Y
AHC/025/2018	Play Tender Appointment	The report on the Play Strategy 2017-2022 Contractor Appointment was noted.	C Haughey	Noted	Y
AHC/026/2018	Launch of the Macmillan Move	The report on the Macmillan Move More Programme was	R Flynn	Noted	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	More Programme	noted.			
AHC/027/2018	Calorie Wise Initiative with Food Businesses	The report on the Calorie Wise Award Scheme was noted.	S Murphy	Noted	Y
AHC/028/2018	Rates Process	It was agreed to take additional items forward and suggest in-year savings be used next year and they would be listed separately going into the rates process.	M Lipssett	Actioned	Y

Report to:	Active and Healthy Communities
Date of Meeting:	19 February 2018
Subject:	District Electoral Area (DEA) Fora Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement Shirley Keenan, DEA Co-ordinator (Crotlieve)

Decisions required:

- To note the report.
- To consider and agree the actions outlined in the action sheet from the Downpatrick DEA Forum Private Meeting.

1.0

Purpose and Background:

1.1

To provide the Committee with an update on the on-going work of the DEA Fora.

Shirley Keenan has been appointed as the new DEA Co-ordinator for Crotlieve and took up her post on Thursday 1 February 2018. Shirley was formerly a Project Development Officer in the Council's ERT Department.

DEA Coordinators continue to implement actions detailed in their respective local action plans as follows.

Level of Civic Participation

> The Slieve Gullion DEA organised a number of events in December 2017. On Wednesday 13 December, over 30 young people from a range of community backgrounds attended a Culture Fest Event in Newtownhamilton. The young people took part in various activities at the event which sought to reduce tensions in the area. The DEA also organised an Inter-generational Programme which brought together younger and older people with the aim of addressing negative stigma and isolation.

> The Mournes, Newry and Slieve Gullion DEAs supported Shared Learning Schools Programmes. The programmes brought pupils from various schools together to learn about different countries, their cultures and traditions.

> In the Mournes DEA, work began in January 2018 with CDRCN, SERC and community volunteers to bring together a group of people who could work with various agencies to build a life-long learning partnership. The Partnership would look at the educational needs in the Newcastle area and devise programmes that would best suit the community.

> The Downpatrick, Slieve Croob and Rowallane DEAs have organised a Senior Event that will take place on Tuesday 27 February in the Millbrook Lodge Hotel in Ballynahinch. The purpose of the event being to assist with rural and social isolation.

> On Thursday 18 January 2018, DEA Co-ordinators participated in The Executive Office's TBUC Funding Fair in the Conference Centre, Newry.

> DEA Co-ordinators helped promote and attended the recent Financial Assistance Workshops for Financial Assistance Call 1 which were organised by the Council's Programmes Unit.

> DEAs Co-ordinators helped to make local groups aware of the Council's PEACE IV funding through information sessions held in conjunction with PEACE IV

	<p>officers.</p> <p>Level of Personal Safety and Crime</p> <p>> The DEAs provided Safe Place training workshops across the District which enabled several organisations to avail of training in domestic and sexual violence and become recognised as Safe Places for women and children.</p> <p>> The Mournes DEA has been involved in on-going work in Kilkeel with local schools, community representatives, PCSP staff and the PSNI to address issues of anti-social behaviour.</p> <p>Level of Health Status</p> <p>> The Downpatrick DEA in partnership with County Down Rural Community Network organised a Health & Safety Initiative in Strangford on Saturday 20 January. Over 70 members of the public were able to avail of free health checks being carried out through the Action Cancer Bus and the Farm Families Bus. The PSNI were also in attendance carrying out trailer marking.</p> <p>> The Mournes DEA worked with the Age Friendly Strategic Alliance in the delivery of Winter Warmer Packs in the Kilkeel area.</p>
2.0	Key issues:
2.1	None
3.0	Recommendations:
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> • note the report • agree to approve the action sheet from the following DEA Forum Private Meeting: <ul style="list-style-type: none"> ➢ Downpatrick DEA Forum Private Meeting held on Monday 4 December 2017.
4.0	Resource implications
4.1	Support and assistance (including financial assistance) from partners to ensure delivery of actions detailed in the DEA action plans.
5.0	Equality and good relations implications:
5.1	The actions detailed have been developed to meet Councils statutory duty to promote Good Relations.
6.0	Appendices
6.1	<p>Appendix I: DEA Forum Private Meeting action sheet for:</p> <ul style="list-style-type: none"> ➢ Downpatrick DEA Forum Private Meeting held on Monday 4 December 2017.

ACTION SHEET – DOWNPATRICK District Electoral Area Meeting – 4th December 2017

ITEM	SUBJECT	DECISION	FOR COMPLETION (including Actions taken/date completed or progress to date if not yet completed)
2.0	Appointment of new DEA Chair	Councillor Trainor will assume the post of Downpatrick DEA Chair from 1 st January 2018.	Proposed by Councillor Enright Seconded by Councillor Curran Accepted by Councillor Trainor
2.0	Appointment of new DEA Vice-Chair	Information on appointment of vice chair	Katrina Hynds to find out for next meeting
3.0	Downpatrick Masterplan	Update requested on Rathkeltair House	Margaret Quinn
4.0	Minutes and Action Sheet 7 th Sept 2017.	Minutes and Action sheet were proposed as a true record.	Noted
4.0	Minutes and Action Sheet 26 th October 2017.	Minutes and Action sheet were proposed as a true record.	Noted
5.0	Updated Terms of Reference	Updated Terms of Reference were approved by DEA Forum	Proposed by Councillor Trainor Seconded by Jenny Lavery
6.0	Timeline of Rezoning in Ballyhorgan	Katrina to contact Council Office to find out date for next BRIG meeting.	BRIG Meeting took place in December 2017 (Copy minutes attached to Agenda)
6.0	Timeline of Rezoning in Ballyhorgan	Councillor Enright to make contact with the Planning Office regarding the refused application, as a Councillor but not representing Forum	Councillor Enright
7.0	Update on Village Plans	Councillor Curran to receive a copy of Village Plans.	Katrina to discuss with Councillor Curran which Village Plans he requires
8.0	Action Plan Update	Katrina asked all Forum members to promote all	DEA Forum

9.0	Area Plan Submission on Recognition of a 'Special Area of Development for Renewable Energy'	upcoming events within the Downpatrick DEA. Invite colleges in to present to DEA at Forum meeting.	Proposed by Councillor Trainor Seconded by Councillor Enright
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Report to:	Active and Healthy Communities
Date of Meeting:	19 February 2018
Subject:	Policing and Community Safety Partnership (PCSP)
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement Siobhán Fearon, PCSP Manager

Decisions required:	
<ul style="list-style-type: none"> To note the report. To consider and agree the recommendations detailed in this report at paragraph 3.1 below. 	
1.0	Purpose and Background:
1.1	<p>1. To update the Committee on the on-going work of the PCSP and Policing Committee.</p> <p>2. To request Council permission to allow the PCSP to provide continuity of service in the possible context of a delayed Letter of Offer from the Joint Committee by extending the contract for services contained within, namely:</p> <ul style="list-style-type: none"> ➤ Provision of Locks & Bolts Scheme for vulnerable members of the community (Confederation of Community Groups (CCG)) (Total value of Contract £25,000 – On-going). ➤ Provision of Good Morning, Good Neighbour Scheme (CCG & Good Morning Down) (Total value of Contract £15,000 - On-going). ➤ Provision of Domestic Violence intervention programme (Women’s Aid, Newry & Armagh) (Total value of Contract £10,000 - On-going). ➤ Provision of Community Safety Wardens (Total value of Contract £53,000, (£33,000 PCSP / £20,000 NIHE) – on-going).
2.0	Key issues:
2.1	The PCSP has reviewed and ratified its Action Plan for 2018-2019 which has been submitted for approval to the Joint Committee. The PCSP has been verbally informed that a budget cut of up to 10% may be applied and are currently awaiting a letter of comfort confirming this from the Joint Committee.
3.0	Recommendations:
3.1	<p>That the Committee:</p> <ul style="list-style-type: none"> note the following attached Minutes and Officer Report:- <ul style="list-style-type: none"> ➤ PCSP Minutes of the Meeting held on Tuesday 21 November 2017. ➤ Policing Committee Minutes of the Meeting held on Tuesday 21 November 2017. ➤ Officer Report to the PCSP Meeting held on Tuesday 21 November 2017. approve at risk spend for PCSP to extend the contracts for services named below: <ul style="list-style-type: none"> ➤ Provision of Locks & Bolts Scheme for vulnerable members of the community (Confederation of Community Groups (CCG)) (Total value of Contract £25,000 – On-going). ➤ Provision of Good Morning, Good Neighbour Scheme (CCG & Good Morning Down) (Total value of Contract £15,000 - On-going).

	<ul style="list-style-type: none"> ➤ Provision of Domestic Violence intervention programme (Women's Aid, Newry & Armagh) (Total value of Contract £10,000 - On-going). ➤ Provision of Community Safety Wardens (Total value of Contract £53,000, (£33,000 PCSP / £20,000 NIHE) – On-going).
4.0	Resource implications
4.1	All items are budgeted for in the PCSP Action Plan. A 10% cut has been factored in.
5.0	Equality and good relations implications:
5.1	None.
6.0	Appendices
6.1	<p>Appendix 1: PCSP Minutes of the Meeting held on Tuesday 21 November 2017.</p> <p>Appendix 2: Policing Committee Minutes of the Meeting held on Tuesday 21 November 2017.</p> <p>Appendix 3: Officer Report to the PCSP Meeting held on Tuesday 21 November 2017.</p>

POLICING & COMMUNITY SAFETY PARTNERSHIP

Minutes of the Policing & Community Safety Partnership Meeting of Newry, Mourne and Down District Council held in the Boardroom, Monaghan Row, Newry on Tuesday 21 November 2017 at 7pm

In attendance: Cllr Terry Andrews, Newry, Mourne & Down District Council
 Audrey Byrne, Independent Member
 Cllr William Clarke, Newry, Mourne & Down District Council
 Jude Cumisky, Independent Member
 Cllr Sean Doran, Newry, Mourne & Down District Council
 Cllr Harry Harvey, Newry, Mourne & Down District Council
 (Chair)
 Michael Heaney, Youth Justice Agency
 Una Kelly, Independent Member
 Cllr Mickey Larkin, Newry, Mourne & Down District Council
 Cllr Kate Loughran, Newry, Mourne & Down District Council
 Dan McEvoy, Independent Member
 Grace McQuiston, Independent Member Vice Chair
 Ewan Morgan, Independent Member
 Declan Murphy, Independent Member
 Rod O'Hare, NIFRS
 Cllr Brian Quinn, Newry, Mourne & Down District Council
 Cllr Mickey Ruane, Newry, Mourne & Down District Council
 Cllr Michael Savage, Newry, Mourne & Down District Council
 Fiona Stephens, Independent Member
 Cllr David Taylor, Newry, Mourne & Down District Council
 Paul Reid, District Commander
 Loma Wilson, NIHE

Also in attendance: Shane Fay, Elite Security

Also in attendance: Siobhán Fearon, Partnership Manager
 Damien Brannigan, Head of Service Community Engagement
 Kerri Morrow, DEA Co-ordinator (Newry)
 David Patterson, Head of Community Planning
 Andrew McKernaghan, PCSP Officer
 Sarah Taggart, Democratic Services Officer
 Patricia McKeever Democratic Services Officer

1. Apologies and Chairman's Remarks

There were no apologies received.

The Chairperson welcomed everyone to the meeting. The Chair thanked those who attended the NHW meeting and requested members attendance at Turning the curve training the following week and planning review day in January

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of PCSP Committee held on 19 September 2017

Read: Minutes of PCSP Committee held on 19 September 2017 (copy circulated)

ACTION: The Minutes were agreed as an accurate record on the proposal of Grace McQuiston, seconded by Cllr Terry Andrews.

4. Matters Arising

Ms Fearon circulated the requested names of successful groups, and schedule of hours covered by CCTV monitoring in legacy Down area .

5. Community Safety Warden Presentation

The Chairperson welcomed Mr Shane Fay from Elite Security and invited him to make his presentation.

Mr Fay stated the role of the wardens was be to undertake high visibility, directed foot patrols in targeted areas throughout the District to detect and deter anti-social behaviour which included day and night shifts in designated areas and other areas in the District as the need arises. He stated there was a degree of flexibility required for wardens to be available throughout the District of Newry, Mourne & Down and react to were the need is at the time.

Mr Fay responded to member's queries as follows:

- There are between 8 and 10 wardens out every weekend and it may be necessary to expand this. Sector inspectors work closely with the wardens.
- NIHE provide feedback regarding hotspots for antisocial behaviour and the wardens would then work with PSNI and local community groups e.g. in Kilkeel they worked with groups regarding River Walk which has received positive feedback.
- Employees are recruited from all backgrounds, gender etc. and thoroughly vetted.
- All wardens are SLA licensed and trained and first aid trained however they may not be trained regarding suicide prevention or awareness.

Members asked that Mr Fay target resources near the beach at Downs Road and Island Park in Newcastle and RingMellroy and Clonallan Park in

Warrenpoint. All requests are considered based in evidence and in consultation with partnership agencies via the PCSP Manager

Ms Fearon advised members to ring and report incidents

6. Presentation from NIFRS

The Chairperson welcomed Mr Rod O'Hare from NIFRS and invited him to make his presentation.

Mr O'Hare advised that RPA impacted upon the interaction between PCSP and NIFRS as he was mostly on duty in the response area from Newtownhamilton, Crossmaglen, Newry, Warrenpoint and Rathfriland which made it difficult to attend meetings in the Downpatrick constituency. He provided some background to his role within the Fire Service stating it was wide ranging and quite varied on a daily basis and he worked closely with school children, community groups and local representatives to try to engage where specific anti social behaviour issues occur. NIFRS value the partnership working with PCSP and the joined up approach to work this allows, getting more value from existing resources and building excellent relationships.

Mr O'Hare responded to queries from members as follows:

- NIFRS using facebook and social media now to interact with the public. Fire stations, although some are retained, are very open to have people calling into visit them to get information as required.
- In terms of gas appliances, people need to ensure accredited engineers only install and repair these appliances.
- Leaflets will exist in all stations and people should be able to access these. Happy to go along to any event if time and resources permit.

The Chairperson thanked Mr O'Hare for his presentation.

7. Joint Committee Communiqué 6

Read: Report by Siobhan Fearon, PCSP Manager, dated 21 November 2017, Joint Committee Communiqué 6 regarding member's expenses. Individual members to be contacted directly re update on expense allocation

ACTION: It was agreed to note Joint Committee Communiqué 6.

8. Officer Report

Read: Report by Siobhan Fearon, PCSP Manager, dated 21 November 2017, regarding Officer Report

ACTION: It was agreed to note the Officer Report.

9. Sub Group Reports

Read: Report by Siobhan Fearon, PCSP Manager, dated 21 November 2017, regarding Sub Group Reports.

ACTION: It was agreed on the proposal of Cllr Michael Ruane, seconded by Dan McEvoy to wind up the Engagement Sub-Group with any requests in future to be brought to this forum for discussion.

10. Equality Scheme

Read: Report by Siobhan Fearon, PCSP Manager, dated 21 November 2017, regarding Equality Scheme.

Siobhan Fearon advised the scheme included proposed response comments and sought the support of the PCSP to submit.

ACTION: It was agreed to submit the response to Equality Scheme.

11. Mourne Mountain Adventure Report

Read: Report by Siobhan Fearon, PCSP Manager, dated 21 November 2017, regarding Mourne Mountain Adventure Report.

ACTION: It was agreed on the proposal of Dan McEvoy, seconded by Cllr Sean Doran to approve the report and the continued involvement on revised role of the PCSP

12. Peace IV Update

Read: Report by Alison McConville, Peace IV Officer, dated 21 November 2017, regarding Peace IV Update.

ACTION: It was agreed to note the Peace IV update report.

13. Community Planning Update

Read: Report by David Patterson, Head of Community Planning, dated 21 November 2017, regarding Community Planning Update

David Patterson provided an update on Community Planning and asked members to note the contents of the report in regard to proposals to improve DEA Fora/Thematic Delivery Group links and suggest actions within current plans that have the potential

to apply a Participatory Budgeting approach and comment on draft terms of reference for Thematic Delivery Groups.

Queries from Members were answered by David Patterson as follows:

- Not jumping at Participatory Budgeting however have expressed an interest in training and support with an expectation that awareness workshops would be held between February and May 2018.
- PCSP accountability would be to DoJ and although PCSP covers the Safety and Good Relations Thematic Group it also has a statutory role to fulfil. This can be added onto the terms of reference.

ACTION: It was agreed to note the report and forward any amendments to the Terms of Reference as outlined above.

14. Any Other Business

Audrey Byrne stated at the Network meeting in Burrendale Hotel she had been speaking to officers about the effectiveness of bodyworn cameras has the District Commander any view on them and are all officers using them?

Commander Reid stated it was being used across the District and the organisation and is an integral piece of kit. The overall savings are not demonstrable as yet however the anticipation is that once a defence solicitor is shown the images, most defendants plead guilty quickly so as the judge does not have sight of the images from the body worn cameras.

15. Date of Next Meeting

Siobhan Fearon advised that the date of the next meeting would be 23 January 2018 in Downpatrick.

There being no further business, the meeting finished at 8.30pm.

POLICING COMMITTEE

**Minutes of Policing Committee of
Newry, Mourne and Down District Council held
in the Boardroom, Monaghan Row, Newry, on 21 November 2017 at 6:00pm**

In attendance: Cllr Terry Andrews, Newry, Mourne & Down District Council
Audrey Byrne, Independent Member
Cllr William Clarke, Newry, Mourne & Down District Council
Jude Cumisky, Independent Member
Cllr Sean Doran, Newry, Mourne & Down District Council
Cllr Harry Harvey, Newry, Mourne & Down District Council
(Chair)
Una Kelly, Independent Member
Cllr Mickey Larkin, Newry, Mourne & Down District Council
Cllr Kate Loughran, Newry, Mourne & Down District Council
Dan McEvoy, Independent Member
Grace McQuiston, Independent Member Vice Chair
Ewan Morgan, Independent Member
Declan Murphy, Independent Member
Cllr Brian Quinn, Newry, Mourne & Down District Council
Cllr Mickey Ruane, Newry, Mourne & Down District Council
Cllr Michael Savage, Newry, Mourne & Down District Council
Fiona Stephens, Independent Member
Cllr David Taylor, Newry, Mourne & Down District Council
Paul Reid, District Commander

Also in attendance: Siobhán Fearon, Partnership Manager
Damien Brannigan, Head of Service Community
Engagement
Sarah Taggart, Democratic Services Officer
Patricia McKeever, Democratic Services Officer

1. Apologies and Chairman's Remarks

There were no apologies received.

The Chairperson welcomed everyone to the meeting

2. Minutes of Policing Partnership held on 19 September 2017

Read: Minutes of PCSP Policing Partnership held on 19 September 2017
(copy circulated)

ACTION: The Minutes were agreed as an accurate record on the
proposal of Cllr Terry Andrews, seconded by Dan McEvoy.

3. Matters Arising

Cllr Sean Doran congratulated the PSNI on the work carried out in Newry Street in Kilkeel stating the people on the street had praised the Police for the work being done. Cllr Brian Quinn concurred with these remarks.

4. Declarations of Interest

There were no Declarations of Interest.

5. District Commander Report

Read: District Commander Report – 21 November 2017 (copy circulated)

The Chair invited Superintendent Reid to present the District Commanders report to the Committee.

Superintendent Reid highlighted the following areas within the report:

- Conducted three major operations against a crime gang in Newry Street estates with 7 houses searched. Work commenced in the vicinity of River Walk seemed to be more sustained than previously and other agencies had maintained the activities and work being carried out.
- Warrenpoint Harbour – work was being carried out with HMRC.
- Police trying to identify patterns with burglaries in Hilltown, Mayobridge area and they were trying to deter further activity by increasing patrols in the areas.
- Crotlive and Mourne areas had school safety talks on fireworks and stranger danger as well as some trailer marking events.
- Some search activity within the Bessbrook area had been carried out over previous weeks and were continuing.
- Within the Newry area there was a lot of work being done re crime prevention with the Chinese community to try to provide increased level of awareness regarding their vulnerability with regard to the levels of cash they move around and keep in their houses.
- Work relating to fire safety and joint training between NIFRS and PSNI commences within the next few weeks to raise police officer awareness on dangers when entering smoke filled buildings and also for NIFRS officers to identify crime risks when in people's homes.
- Within Downpatrick area the Flying Horse/Model Farm initiatives appear to have worked with anti-social behaviour being suppressed at the moment and a number of arrests made around Halloween time which seemed to have a positive effect.
- Incidents in Donard Park seem to be on the rise and PSNI were working with local businesses and partners to try to manage this.
- There had been a spike in boiler related thefts in the Rowallane area recently and Police would make appeals to the construction industry to be mindful of increasing their security on sites and in vans.

- Drug detections vary with some very lucky encounters whereby Police spotted some erratic driving which led to detaining someone as a person of interest.
- PSNI recovered £80-90k worth of drugs in the last month.

Questions from Members were answered by Superintendent Reid as follows:

- Operational activities were ongoing in Newry and South Armagh with regard to drugs seizures and we understand the frustration of communities as it sometimes seems as if the Police are not doing anything but please be assured they are working hard behind the scenes gathering intelligence and evidence to ensure they get the correct outcomes.
- Intelligence comes through in snippets and often the community feel as if the information they may have is not important however when added to other gathered evidence it can enable Police to seek a warrant.
- Although it may appear that people are caught and released without charge, there is a challenge for the Police to prove that the items recovered are illicit drugs, this means that we have to bail pending forensic analysis of the substance.
- There were positive lines of enquiry with regards to the fire in Killyleagh and it seems there was not any malicious intent, it seemed to have been a fire that got out of control while young people using the building.
- Undertake to seek an answer to anti-social behaviour on the lane in Warrenpoint.
- The sale of drugs paraphernalia is not unlawful however would undertake to get the community police to provide some information on the potential uses for the pipes, grinders etc. that are being sold.
- There are a raft of agencies that work within the drugs arena that can be sent through Siobhan to send to everyone to help people who need assistance.
- There are seasonal increases in shoplifting, thefts and burglaries and an operational plan is place to try to deter burglaries in retail centres, park and rides, carparks and residential areas.
- There was greater visibility in Downpatrick estates as that was where the risk was identified, however, there was no displacement of officers away from Newcastle. The resource is managed across the whole of the District without creating a deficit.
- Will address the issues of need for additional resources within playparks in Newcastle are.
- It took longer than necessary to take down the sectarian signage in Clough however it was not a Police responsibility to remove the signs. They responded to the report of hate crime however have no equipment to work at heights to remove the sign.
- Programme in place to coordinate the activities of community wardens and others with regards the arson attacks in the crescent.

- Incidents of knife crime in the district are relatively low and work has been aligned through schools and social media to try to address the issue.
- There are a range of other agencies who provide assistance and support for those people who attempt suicide. It is the Police's role to signpost these people towards help available.
- Road deaths have reached an appalling level and there are a range of activities going on at present to try to slow people down and tackle the root causes of road deaths.

In response to a query from Cllr Brian Quinn, Ms Fearon advised the purple flag working group is a business meeting and the ERT Department within Council is responsible for it. Information on this can be passed out which details how to go about this.

6. Date of Next Meeting

The next meeting will be held in Downpatrick on 23rd January 2018.

There being no further business, the meeting ended at 7pm.

**Appendix III
PCSP Officer Report
21 November 2017**

Strategic Objective 1: To form & successfully deliver the functions of the Policing & Community Safety Partnership for the area.

- PCSP continues to meet bi-monthly. An additional training session (3.5 hr) to complete a Turning the Curve exercise will be facilitated by NCB on 30th November. All Members required to attend
- Governance meeting with the Joint Committee took place in October
- Monthly schedule continues to be circulated.
- Feedback on Equality Scheme has been received and tabled for information, noting and agreement
- Social media is updated externally through the week via Twitter and Facebook to maintain an online presence and inform the public of the PCSP's work..
- PCSP officers from through the 11 Councils attended a Sharing Good Practice meeting on the 22nd of September. It was a great opportunity for all of the officers from each district to meet, discuss the projects of each area and share ideas. The officers were able to learn from each other and review the various projects that are working in each community.

Strategic Objective 2: To improve community safety by tackling crime and anti-social behaviour

Anti-Social Behaviour Action Plans

The ASB Sub Group held their meeting on 2 August 2017 whereby after consideration of statistical information members agreed to roll out 3 ASB Action Plans in Carnagat, Ballymote, Downpatrick and Castlewellan Road, Newcastle.

A meeting was held in October to plan with new ideas being forwarded to improve the situation.

Engagement

The Engagement Sub Committee took the opinion that there was little value in meeting as they were replicating the work the actual PCSP was doing. So the decision was taking to wrap the committee up and put efforts into other meetings and the main PCSP.

Carnagat

Carnagat area has been quiet regarding ASB with the continuation of the activity based programme for young people. Reports from PSNI have noted that the incidents being reported has still significantly reduced. Since the end of the activity based programme there have been a few incidents- but stats are still well reduced from earlier in the year. We are currently looking at setting up new structures of conversation with a facilitator to help to improve relationships across the age ranges.

Partnership Working: PSNI, Education Authority, Translink, Carnagat Community Association, Northern Ireland Housing Executive, Youth Justice Agency, Southern Health Trust (SHSCT)

ASB Initiatives

Riverwalk Kilkeel /Mournes DEA

The Community Safety Wardens and PSNI have been working along with the PSNI along the Riverwalk regularly to ensure that there is a presence in area.

The latest meeting was very positive with feedback about Police engagement and helping to solve crime and anti-social behaviour.

Kilkeel High School and St Louis Grammar are organising a litter pick along the Riverwalk area in November. They are currently in discussion with NMD Council officers to arrange this.

More of the Where is your child campaign information was distributed in Kilkeel with Kilkeel Development Association helping to distribute.

To assist with ASB and have a presence in Kilkeel, the PCSP took a stall at the Halloween Event Night at the Bowling Pavilion.

Partnership Working; PCSP, PSNI, Kilkeel Development Association, Kilkeel High School, St Louis Grammar School

Drugs and Alcohol

There was an event organised in conjunction with Armagh, Banbridge, & PCSP on Drugs and alcohol which was well attended by community groups and youth groups from Newry and Warrenpoint. This was organised with Start 360.

NMD PCSP, ABC PCSP, Start 360

'Cuss The World'

'Cuss The World' is a play written and directed by Patricia Downey from 'Spanner in The works' theatre company. Dealing with themes such as domestic violence, anti-social behaviour, binge drinking and drug use this play is being rolled out throughout the District week beginning 20th November. The aims of this play is for young people aged 16+ to experience the different effects that these issues can have in society and to understand some of the problems that they themselves may have experienced.

Partnership Working: PCSP, PSNI, Spanner in the Works, Post Primary schools

Bike Marking

Bike marking events took place in Daisy Hill and Tesco's, the aim of this event was to give hospital staff and members of the public an opportunity to get their bikes marked for anti-theft purposes. There was a good variety of staff and other people that arrived with their bikes, the PSNI explained how the system works and also provided information on how people can deter bike theft. Along with the PCSP, the PSNI and a Crime Prevention Officer were all in attendance. They brought leaflets, card defenders, slap bands, hi-vis and backpack covers as an added incentive for people to learn more about being a responsible bike owner.

The aim of this information session was to educate cyclists on road safety and how to prevent their bikes being stolen.

Partnership Working: PCSP, PSNI, SHSCT, Tesco's

Road Safety

There have been several of the road safety information events organised with the Visual Reality Headsets use to teach and road safety and accidents. The Newry Mourne and Down Road Safety Committee have worked along with the PCSP, PSNI

and NIFRS to help to deliver a Young Drivers Programme. Hi-Vis vests have been distributed to individuals and groups to promote safer walking and cycling as well as schools in district.

The Cool Fm Road Safety show was delivered in St Paul's High school in Bessbrook. The PCSP, PSNI and NIFRS arrived to give a talk on the importance of road safety among young drivers and passengers. Newry event is scheduled for Newry Leisure Centre for Newry based schools on 23rd November with Downpatrick scheduled for early 2018.

Road safety event took place in Ballynahinch Rugby Football Club, "Hit The Pitch, Not The Ditch". This event was hosted by Ballynahinch RFC, members of the club and the public were invited to attend a talk, presentation and a demonstration of someone being cut out of a car in simulation of a serious road traffic accident. Each session included presentations, a film with a short Q&A at the end.

Partnership Working: PCSP, PSNI, NIFRS, NMD Road Safety Committee Ballynahinch Rugby Club, GAA Ulster Council

Rural Crime

Following the growing interest in Neighbourhood Watch and Farmwatch in many rural areas, the PCSP ran the the Rural and Farmwatch at SAFE in Camlough at end of September looking at safer farms and targeting crime in rural areas. The VW Golf and the PSNI tractor were there too. There was also a second event at Mayobridge Community Centre that also had trailer marking for farmers etc.

Partnership working: PCSP, PSNI, NIFRS, DARD, HSENI, UFU

ABC PCSP and PSNI also set up a joint trailer marking event in Rathfriland for first week In November, as farmers from both council would be attending a sale yard in Rathfriland.

Partnership Working: NMD PCSP, NMD PSNI, ABC PCSP, ABC PSNI

Retail Crime

The RFID Protection cards continue to be one of the best engagement tools for the PCSP – PSNI and community across the district with a lot being requested in post from the legacy Down side of the district.

Partnership Working: PCSP, PSNI, Bank of Ireland, Halifax, Santander, Nationwide Building Society, First Trust, local shops and Post Offices.

The Chinese community in District were invited to attend an crime prevention information session at the Omniplex. The aim of this event was to educate the Chinese community to counter targeting by criminals in this type of retail crime as well as raise awareness of reporting under Hate Crime.

Partnership Working PCSP, PSNI, Newry BID

Neighbourhood Watch / Burglary / Crime Prevention

Neighbourhood Watch Schemes continue to grow across the district

Neighbourhood Watch Network event took place on 13th November 2017 in Newcastle with an excellent attendance. Coordinators heard from NIPB on QUB

Local Policing Team research and a presentation on Body Worn Video and how it used by PSNI.

Crime Prevention Talks have been taking place across the district, with a second talk with the Newry and Mourne Deaf Club has happened in October with a 3rd talk planned for the new year. This relationship is working extremely well, with the Health board wanting us and the PSNI to talk to the Newry Visually impaired groups as well.

Partnership Working: PSNI, Home Secure Scheme, DEAs, Council

Domestic and Sexual Violence

On the 23rd of November there will be a conference on 'Domestic Violence: It's Everybody's Business', taking place in the Burrendale Hotel, Newcastle. This is a multi-agency event to educate and raise awareness of the current issues concerning domestic violence. It will be an excellent opportunity to learn about this area of crime within the community.

Partnership Working: PCSP, South Down Domestic Violence Intervention Partnership, CDRCN, Women's Aid

Strategic Objective 3: To improve confidence in Policing

Coffee with Cops

Coffee with Cops has continued across the district. The PSNI speak to members of the public and inform them of the new contactless card defenders and also if the public have any issues for them. This has proven to be an excellent engagement with the public by the PSNI and PCSP. Coffee with Cops will be on a hiatus until January 2018.

Partnership Working: PCSP, PSNI, local coffee shops

Fresher's Fair

PCSP attended Southern Regional College annual fresher's fair. Students were provided with information about the PCSP, merchandise and the PSNI were also on campus for Coffee with Cops. This was a great opportunity for students to learn more about policing in their community and gather feedback through our consultation forms. The engagement with students from the PCSP and PSNI was beneficial to gaining a further understanding of policing in the local community, their concerns and issues they may have.

Partnership Working: PCSP, PSNI, SRC.

Internet Safety

The PCSP attended several primary schools with PSNI on internet safety, how to be safe online and be aware of 'stranger danger'. The PSNI gave a presentation and a short Q&A session to give these children an opportunity to ask questions about the police and how to stay safe online.

Partnership Working: PCSP, PSNI, primary schools.

Consultation

Over 400 consultations forms have been completed at various events over past number of months and results are being compiled and will be presented at Action Planning meeting in on 12th January 2018.

Report to:	Active & Healthy Communities Committee
Date of Meeting:	19 February 2018
Subject:	Peace IV Local Action Plan
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager

Decisions required:	
<i>To consider and agree to:</i>	
<ul style="list-style-type: none"> The recommendations of the PEACE IV Partnership. 	
1.0	Purpose and Background:
	The Peace IV Partnership met on 25 January 2018. Recommendations arising from this meeting require AHC Committee approval.
2.0	Key issues:
2.1	<p>Due to falling attendance at the Partnership meetings, partners have been contacted regarding their continued membership. To date, one social partner has confirmed they are unable to remain.</p> <p>Mobilisation of the actions assigned to the Education Authority has not commenced as expediently as expected. SEUPB has subsequently agreed that Council could assume responsibility for the delivery of agreed actions and Education Authority would become an advisory partner. A meeting was held with the Education Authority and they are in favour of this option.</p> <p>Management:</p> <ul style="list-style-type: none"> Permission to re-advertise recruitment for social partners Party leaders to review elected members representation on Partnership Approval for the Education Authority to withdraw as a Delivery Partner and for the Council to take over the responsibility for the delivery of the actions. <p>Children and Young People:</p> <p>Capacity Building Projects for disengaged, hard to reach young people:</p> <ul style="list-style-type: none"> Reassign the delivery of this programme back to Newry, Mourne and Down District Council. Begin to mobilise and implement small scale projects and appoint facilitators if required. Estimated cost: £10,000 <p>Youth Engagement Programme:</p> <ul style="list-style-type: none"> Reassign the delivery of this programme back to Newry, Mourne and Down District Council. Begin to mobilise and implement small scale projects and appoint facilitators if required. Estimated cost: £40,000

- Begin to mobilise and implement 15 freeplay projects and appoint facilitators if required. Estimated costs: £67,500

Youth Led Cultural Diversity Programme:

- Reassign the delivery of this programme back to Newry, Mourne and Down District Council.
- Begin to mobilise and implement small scale projects and appoint facilitators if required. Estimated cost: £25,000

Youth Led Citizen Programme:

- Reassign the delivery of this programme back to Newry, Mourne and Down District Council.
- Begin to mobilise and implement small scale projects and and appoint facilitators if required. Estimated cost: £40,000

Shared History & Culture Programme for Young People:

- Deliver Children and Young Peoples programmes including; 'Know your area', Residential Programmes and Summer Schemes. Taking place in both Newry and Downpatrick Museums. Estimated cost: £60,000

Shared Spaces and Services

Re-Imaging and Regeneration Programme

- Tender and appoint providers and community artists. Estimated cost: £223,000

Building Positive Relations:

Capacity Building programme for Groups:

- Tender and appoint a facilitator to carry out capacity building training for groups across the district (10-14 sessions), and carry out project development with groups. Estimated cost: £60,000
- Purchase of musical equipment for Ballyholland Cross Cultural Music classes (animation fund). Estimated Cost: £5,000

Civic Leadership programme:

- Tender to appoint a facilitator to deliver 2 x OCN Level 1 Leadership Programmes (1 x N&M Area, 1 Down Area) in Diversity and Good Relations. Estimated cost: £15,000
- Good Relations Study visit to Krakow for participants of the Leadership Programmes. Estimated cost: £20,000
- To appoint a facilitator to deliver OCN Level 3 Tour Guiding & Good Relations Training. Estimated cost: £16,000

Older People Good Relations Programme:

- To appoint a facilitator to carry out Older Peoples Good Relations Programmes across the 7 DEAs. Estimated cost: £37,100 with possibility of additional £37,100 if approved by SEUPB in reallocations

Shared History and Culture Programme:

- To appoint a facilitator for community engagement on the Ballykinlar Hut project. Estimated cost: £35,000

Ethnic Minority Cultural Programme:

- To appoint a facilitator to complete a media campaign, across the district and Cross-border. Estimated cost: £36,000
- Facilitator to be appointed to deliver 6 'Learn the language of your neighbour' programmes across the district. Estimated cost: £30,000

3.0	Recommendations:
3.1	That the Committee agree to the recommendations of the PEACE IV Partnership as set out in Section 2.1 at a total cost of £719,600.
4.0	Resource implications:
4.1	Project 85% funded by the EU and 15% by the two Governments.
5.0	Equality and good relations implications:
5.1	The project ensures equal opportunity and non-discrimination and the principles of equality and good relations have been incorporated into all stages of the Action Plan.
6.0	Appendices
	Minutes of PEACE IV Partnership (November 2017)

Report to:	Active and Healthy Communities
Date of Meeting:	19 th February 2018
Subject:	Indoor Leisure Business Plan Update
Reporting Officer (Including Job Title):	Roland Moore, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure

Decisions required:	
Members are asked to consider and approve to:	
<ul style="list-style-type: none"> • Update of progress on Indoor Leisure Business Plan from 2016-2020/21 	
1.0	Purpose and Background:
1.1	<p>In September 2016, the Council adopted the Indoor Leisure Business Plan. This plan was developed within the context of the Councils Corporate Plan 2015-2019 and the AHC Directorate Business Plan.</p> <p>The plan developed in 2016, recommend that by 2020/21, Indoor Leisure services should have an established identity and campaign that should include:</p> <ul style="list-style-type: none"> • A consistent service proposition across all of our indoor leisure facilities • A consistent look and feel for all of our facilities • A single pricing strategy • Increased number of users and members • Increased variety of programmes available • Citizen focused service with improved customer engagement • Modern infrastructure across the estate • Improved use of technology <p>This report sets out progress against the 2016 business plan objectives and financial performance for elected member to consider.</p>
2.0	Key issues:
2.1	<p>A number of recommendations were detailed in the 2016 indoor leisure business plan, in areas including;</p> <ul style="list-style-type: none"> • ICT • Marketing • Pricing • Income Generation • Programming • Resources • Linkage and collaboration • Reporting • Training <p>These recommendations have been or are in the process of being implemented with the main goals of increasing activity and reducing the net cost of service by 2021.</p>

	<p>The review in appendix 1 provides an update against each of the key recommendations together with an expected position by 2021.</p> <p>It should be noted that the measures for increasing activity are reported and detailed within the Council's Performance Improvement Plan, so are not contained within this review. However, the Council is on or exceed targets at this point in relation to increasing activity.</p>
2.2	<p>The financial projections set out in the 2016 indoor leisure business plan, illustrated that by implementing the recommendations as detailed in 2.1, there would be an increase in income to negate increased operational costs due to larger facilities but also reduce the net cost of service by 2021.</p> <p>An assessment has been undertaken which highlights that the changes implemented over the last 18 months are positive and will contribute to improved performance both operationally and financially.</p> <p>The assessment highlights that NLC and DLC are expected to exceed the projected financial position for 2018/19 with the other centres on track to meet the projected financial position by 2018/19. All centres are on track to meet or exceed the projected financial position in 2021.</p> <p>However, the operating environment is now more competitive (than 2016) and further analysis on the market conditions is recommended to ensure 2021 targets remain achievable.</p>
3.0	Recommendations:
3.1	<p>That Council note the progress to date and agree to continue with recommendations from 2016 Indoor Leisure Business Plan to ensure focus in increasing participation and increase opportunities for income generation.</p> <p>Further work in respect of the ICT software system should continue to ensure system is fully operational where external expertise may be required to maximise functionality.</p> <p>That further research into market conditions is undertaken and latent demand analysis used for forecasting income projections up to 2021.</p>
4.0	Resource implications
4.1	This will involve engagement with a 3 rd party as set out in sections 2 and 3. The costs of which are provided for in the revenue budget within AHC.
5.0	Equality and good relations implications:
5.1	It is not anticipated that the proposal will have an adverse impact upon equality of opportunity and good relations.
6.0	Appendices
	Review of Indoor Leisure Business Plan



Newry, Mourne and Down District Council

Review of 2016 Indoor Leisure Business Plan - Performance and Budgets

February 2018



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NMDDC – Review of Performance and Budgets

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1. Executive Summary

- 1.1 In 2016 Max Associates were commissioned to undertake a service review of the leisure facilities managed by Newry, Mourne and Down District Council (NMDDC).
- 1.2 Since the review in 2016 NMDDC have implemented a number of positive actions to move the service forward. To review the impact of these changes and to assess whether the service is on track to meet the original projections we have reviewed the actuals from 2015/16 and 2016/17 as well as the budgets for 2017/18 and 2018/19 against the 2016 review.
- 1.3 A summary of the recommendations from the initial service review, the actions that have been implemented over the past 12 months and where the service is expected to be by 2021 is outlined below.

Table 1 - Summary of Recommendations, Actions Implemented and Expected Position in 2021

Area	2016 Recommendation	Actions Taken	Expected 2021 Position
ICT	<ul style="list-style-type: none"> Immediate review needed of ICT and the use of modern infrastructure across Indoor Leisure. Council should be aiming to enhance website offerings and also provide access to online joining, bookings, mobile apps Consistent reporting of income and usage data across the service needed 	<ul style="list-style-type: none"> Legend Leisure Management System installed November 2017 Online booking and joining available from January 2018 Implementation of GL coding guide for all centres to ensure all centres are allocating income to the same lines Budget trackers introduced in April 2017 	<ul style="list-style-type: none"> Leisure Management system will be fully embedded Further refinement of income allocation to support ongoing benchmarking and monitoring
Marketing and Branding	<p>Leisure Specific Marketing and Branding Strategy needed to achieve a consistent service proposition:</p> <ul style="list-style-type: none"> Development of a specific indoor leisure sub brand that includes a clear and transparent journey and offering for the customer Development of a clear and consistent sales process and culture to improve data capture and income conversion Alignment of indoor leisure facility services, procedures and governance Investment in gym equipment to modernise centres and offer continuity of services across sites with same equipment supplier allowing for customer integration across the sites and availability of programmes, health assessments and 	<ul style="list-style-type: none"> A new brand 'Be Active – Your Way, Every Day' was launched in November 2017 alongside the opening of the new LC and will be rolled out across the other centres in 2018 Preferred fitness equipment supplier was appointed in 2017, NLC received new gym equipment for the opening of the new centre in November 2017 as will DLC when it opens in September 2018. A new Commercial Officer post will be in place by 1st March 2018 who will be responsible for monitoring and driving the commercial aspects of the leisure business. 	<ul style="list-style-type: none"> Branding will be rolled out across all centres by 2021 Fitness equipment replacement programme implemented at all centres Impact of the new Commercial Officer can be reviewed and should result in further improvements in income and participation between 2018 and 2021

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Area	2016 Recommendation	Actions Taken	Expected 2021 Position
Pricing	<p>associated technology being identified as a key retention tool</p> <ul style="list-style-type: none"> Additional staffing support such as an officer dedicated to commercial income, branding and marketing across Indoor Leisure section. <p>Review of Leisure Pricing Strategy proposed:</p> <ul style="list-style-type: none"> Simplification of membership pricing structure Consider opportunities for innovative pricing strategies Consider options regarding over 60's and less abled scheme (price, eligibility and access permissions) 	<ul style="list-style-type: none"> In November 2017 a new membership structure with simplified process was rolled out and new schemes for the over 60's and less abled were implemented. The over 60's pricing strategy was reviewed, updated and implemented in June 2017. 	<ul style="list-style-type: none"> The financial impact of these changes will be fully understood through actual performance data from 2018/19 onwards and we expect to see an increase in income as a result.
Opportunities for Income Generation	<p>Develop further and implement proposals for opportunities for income generation through facility development and enhancements:</p> <ul style="list-style-type: none"> Newcastle Review Killeel Leisure Centre to enhance potential income and potential capacity issues Consider change of use for sports halls which may have positive impact on participation levels, reducing low occupancy levels and increasing income. 	<ul style="list-style-type: none"> Plans to refurbish the changing and reception area at KLC in 2018/19 and a potential opportunity for a gym extension in 2019/20. Sales analysis and promotion activity has increased. 	<ul style="list-style-type: none"> Improvements at KLC should result in improved customer satisfaction and income.
Programming	<p>Consistency of activities needed along with general targeted programming and enhancement of sports development that will assist in increased participation and income levels:</p> <ul style="list-style-type: none"> Swim lessons (to increase size of current programme) Group exercise classes (i.e. Follow Newry model) Review of coached activities in terms of in house provision versus outsource Consider and develop general targeted programmes that link with corporate objectives Need to provide additional staffing resource to develop activity programmes 	<ul style="list-style-type: none"> Swimming teachers are currently being recruited to expand the lesson programme, initially looking at Sunday mornings to create an additional 130 spaces. There has been development of disability activities with new disability Sport NI equipment installed in November 2017. 	<ul style="list-style-type: none"> Increased swimming lesson income Increased participation across all groups, including target groups
Resource	<ul style="list-style-type: none"> Appointment of key personnel to maintain direction and delivery of action plan, i.e. Leisure Specific Commercial Services Officer. 	<ul style="list-style-type: none"> By March 2018 a new Sports Development Manager will be in place. A new Commercial Officer post will be in place by 1st March 2018 who will be 	<ul style="list-style-type: none"> From these posts it is expected that there will be further improvements to the programming, participation and income.

NMDDC – Review of Performance and Budgets

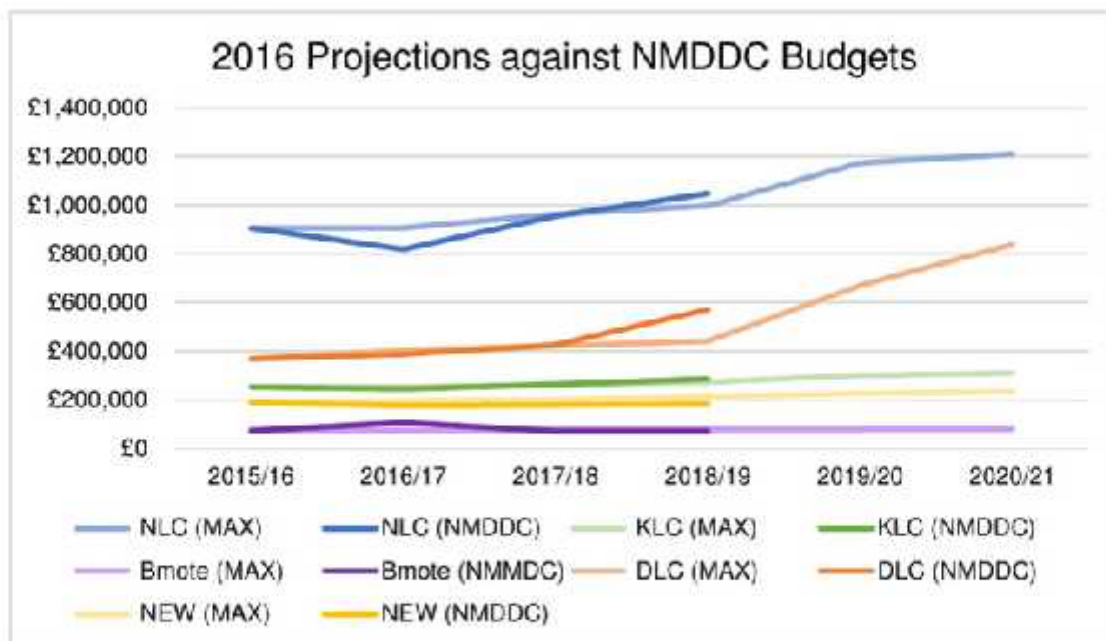
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Area	2016 Recommendation	Actions Taken	Expected 2021 Position
		responsible for monitoring and driving the commercial aspects of the leisure business.	
Linkage and Collaboration	<ul style="list-style-type: none"> • Closer links with outdoor leisure • Closer links with sports development • Closer links with health and well-being related departments • Above 3 links should increase participation levels and increase targeted programmes 	<ul style="list-style-type: none"> • Links with Outdoor Leisure have been improved through weekly LMT meetings • By March 2018 a new Sports Development Manager will be in place. 	<ul style="list-style-type: none"> • Improvement in the range of activities offered as part of the programme • Increased participation
Reporting	<ul style="list-style-type: none"> • Need for improvements for future performance monitoring and benchmarking that will influence delivery of the business plan action plan. 	<ul style="list-style-type: none"> • Legend Leisure Management System (LMS) was installed in November 2017 • A new Indoor LMS was implemented in May 2017 including procedures for uploading usage data and income analysis • Budget trackers were implemented in April 2017 • In September 2017 a risk register was rolled out across all sites through the new Indoor LMS, which has improved health and safety monitoring. 	<ul style="list-style-type: none"> • Ongoing improvements in the monitoring and recording of data and better analysis of performance
Training	<ul style="list-style-type: none"> • Further training for staff would improve the level of information available to potential customers and the customer journey from initial contact to visiting the centres. 	<ul style="list-style-type: none"> • Staff training for disability activities took place in January 2018. 	<ul style="list-style-type: none"> • Improved customer satisfaction and ability to deliver a wider range of services and activities through increased staff training

1.3.1 The graph overleaf outlines the original projections made in 2016 against the actual and projected performance. This is illustrated in the graph overleaf, the figures proposed by Max Associates are the lighter colours with the NMDDC figures represented by darker colours.

1.4 This highlights that NLC and DLC are expected to exceed the projected position for 2018/19 with the other centres on track to meet the projected position by 2018/19. All centres are on track to meet or exceed the projected position in 2021.

Figure 1 - 2016 Projections against NMDDC Budget



- 1.5 In summary, the changes implemented over the past 18 months are positive and will contribute to improved performance both operationally and financially, however the true impact of these changes can only be assessed once actual data for a full 12 months following implementation is available.
- 1.6 Having reviewed the benchmarks for the budgets against previous actual performance we are confident that the budgets are realistic and achievable as they are within industry standards and that the centres are on course to meet the projections set in 2016.
- 1.7 The main concern highlighted by the review is the opening of the national chain budget gym, PureGym, in Newry in January 2018. As a result of this we would suggest that NMDDC may want to re-commission an updated latent demand report for NLC to inform the budgets for 2018/19 onwards.

2. Introduction

2.1 In 2016 Max Associates were commissioned to undertake a service review of the leisure facilities managed by Newry, Mourne and Down District Council (NMDDC), this included:

- Newry Leisure Centre (NLC)
- Newry Sports Centre (NSC)
- Down Leisure Centre (DLC)
- Kilkeel Leisure Centre (KLC)
- Ballymote Sports and Wellbeing Centre (Bmote)
- St Colemans Sport Complex (SCSC)
- Newcastle Leisure Centre (including Tropicana and Rock Pools) (NEW)

2.2 In November 2017 the phase 2 works on NLC were completed and NSC closed with all facilities now operating from one facility.

2.3 A new Down Leisure Centre is also set to open to the public in September 2018.

2.4 Following our initial service review a number of recommendations were made to improve the financial position and the general operation of the centres. A summary of these are shown in the table below.

Table 2 - 2016 Service Review Actions

Area	Action
ICT	<ul style="list-style-type: none"> • Immediate review needed of ICT and the use of modern infrastructure across Indoor Leisure. • Council should be aiming to enhance website offerings and also provide access to online joining, bookings, mobile apps. • Consistent reporting of income and usage data across the service needed
Marketing and Branding	<p>Leisure Specific Marketing and Branding Strategy needed to achieve a consistent service proposition:</p> <ul style="list-style-type: none"> • Development of a specific indoor leisure sub brand that includes a clear and transparent journey and offering for the customer • Development of a clear and consistent sales process and culture to improve data capture and income conversion • Alignment of indoor leisure facility services, procedures and governance • Investment in gym equipment to modernise centres and offer continuity of services across sites with same equipment supplier allowing for customer integration across the sites and availability of programmes, health assessments and associated technology being identified as a key retention tool • Additional staffing support such as an officer dedicated to commercial income, branding and marketing across Indoor Leisure section.
Pricing	<p>Review of Leisure Pricing Strategy proposed:</p> <ul style="list-style-type: none"> • Simplification of membership pricing structure • Consider opportunities for innovative pricing strategies • Consider options regarding over 60's and less abled scheme

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Area	Action
	(price, eligibility and access permissions)
Opportunities for Income Generation	Develop further and implement proposals for opportunities for income generation through facility development and enhancements: <ul style="list-style-type: none"> • Newcastle • Review Killeel Leisure Centre to enhance potential income and potential capacity issues • Consider change of use for sports halls which may have positive impact on participation levels, reducing low occupancy levels and increasing income.
Programming	Consistency of activities needed along with general targeted programming and enhancement of sports development that will assist in increased participation and income levels: <ul style="list-style-type: none"> • Swim lessons (to increase size of current programme) • Group exercise classes (i.e. Follow Newry model) • Review of coached activities in terms of in house provision versus outsource • Consider and develop general targeted programmes that link with corporate objectives • Need to provide additional staffing resource to develop activity programmes
Resource	<ul style="list-style-type: none"> • Appointment of key personnel to maintain direction and delivery of action plan, i.e. Leisure Specific Commercial Services Officer.
Linkage and Collaboration	<ul style="list-style-type: none"> • Closer links with outdoor leisure • Closer links with sports development • Closer links with health and well-being related departments • Above 3 links should increase participation levels and increase targeted programmes
Reporting	<ul style="list-style-type: none"> • Need for improvements for future performance monitoring and benchmarking that will influence delivery of the business plan action plan.
Training	<ul style="list-style-type: none"> • Further training for staff would improve the level of information available to potential customers and the customer journey from initial contact to visiting the centres.

2.5 We also highlighted what was believed to be realistic income projections for each site as shown below. It is noted that the impact of the new DLC was shown in 2019/20, however this is now expected to be achieved from September 2018.

Table 3 - 2016 Max Associates' Income Projections

Income	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
NLC (NSC/NSP)	692,769	905,598	907,850	962,433	998,240	1,174,400	1,232,412
KLC	262,442	254,020	254,110	262,512	274,048	301,552	310,598
Bmote	67,728	74,523	74,523	79,523	79,523	79,523	81,113
DLC	407,665	369,337	405,871	423,142	442,068	671,040	861,580
NEW	227,271	188,768	198,380	202,158	213,145	227,911	234,748
Total	1,657,875	1,792,246	1,840,733	1,929,767	2,007,025	2,454,426	2,720,453

2.6 Following the service review and action plan recommendations, NMDDC has implemented a number of the actions, in summary the key changes are:

- Legend Leisure Management System (LMS) was installed in November 2017
- Online booking and joining made available in January 2018
- A new Indoor LMS was implemented in May 2017 including procedures for uploading usage data and income analysis
- Budget trackers were implemented in April 2017
- A new brand 'Be Active – Your way, Every Day' was launched in November 2017 alongside the opening of the new LC and will be rolled out across the other centres in 2018
- A preferred fitness equipment partner was appointed in 2017, NLC received new gym equipment for the opening of the new centre in November 2017 as will DLC when it opens in September 2018.
- Plans to refurbish the changing and reception area at KLC in 2018/19 and a potential opportunity for a gym extension in 2019/20.
- A new Commercial Officer post will be in place by 1st March 2018 who will be responsible for monitoring and driving the commercial aspects of the leisure business.
- In November 2017 a new membership structure with simplified process was rolled out and new schemes for the over 60's and less abled were implemented.
- There has been development of disability activities with new disability Sport NI equipment installed in November 2017. Staff training for disability activities took place in January 2018.
- The over 60's pricing strategy was reviewed, updated and implemented in June 2017.
- New activities have been developed e.g. after school club at KLC.
- Sales analysis and promotion activity has increased.
- Swimming teachers are currently being recruited to expand the lesson programme, initially looking at Sunday mornings to create an additional 130 spaces.
- Links with Outdoor Leisure have been improved through weekly LMT meetings
- By March 2018 a new Sports Development Manager will be in place.
- In September 2017 a risk register was rolled out across all sites through the new Indoor LMS, which has improved health and safety monitoring.

2.7 From this list it is clear that positive actions have been implemented to move the service forward, however, as the majority have been implemented from November 2017 onwards the financial impact will only start to be realised in 2018/19. We have therefore reviewed the budget for this year as part of our comparison of performance however we would suggest that the true benefit of these changes cannot be fully understood until the actual financial data for 2018/19 can be assessed.

3. Competition Update

3.1 Prior to reviewing the financial changes over the past 18 months it is important to understand if there have been any changes to the local competition that may impact the potential growth of the sites, particularly around fitness, where significant latent demand was identified in 2016.

3.2 We have outlined the key changes for each centre below.

3.3 Ballymole Sports and Wellness Centre

3.3.1 Additional Fitness Competition

- Ascendance CrossFit Downpatrick - base membership price of £70/month
- The Gym Dock - £99.99 for 6 months

3.3.2 We did not identify any further new competition for the facilities at Bmote.

3.3.3 We would anticipate that the Ascendance CrossFit facility is less likely to impact Bmote due to the price difference, however The Gym Dock at £99.99 for six months is the equivalent of £16.66 per month and is therefore cheaper than the Bmote membership.

3.4 Newcastle Leisure Centre

3.4.1 There were no changes to the competition for NEW, however the new facilities at DLC may draw people away from NEW when it opens in 2018.

3.5 Kilkeel Leisure Centre

3.5.1 Additional Fitness Competition

- Conquer Fitness (CrossFit/Functional Training)
- Type One Fitness (CrossFit/Functional Training/Personal Training)

3.5.2 As CrossFit/functional training venues the offer is slightly different to that at KLC and therefore is unlikely to significantly impact the membership potential at KLC. These facilities run on a session basis or group training rather than a casual pay and play gym.

3.6 Down Leisure Centre

3.6.1 It is noted that Andersonstown Leisure Centre, which is on the edge of the 40 minute catchment, is currently closed and is being replaced by a new £25m leisure centre that is due to open in the Summer of 2019. This will have a 25m 6 lane pool, leisure water, confidence water and learner pool as well as a 140 station gym.

3.6.2 Additional Fitness Competition

- Ascendance CrossFit Downpatrick - base membership price of £70/month
- The Gym Dock - £99.99 for 6 months

3.6.3 As with Bmote, Ascendance is less likely to impact on the performance of DLC due to the price difference, however the pricing at The Gym Dock does make it more competitive.

3.6.4 The new facility in Andersonstown, is on the edge of the catchment and therefore its impact should be minimal.

3.7 Newry Leisure Centre

3.7.1 As with DLC, the new centre in Andersonstown, Belfast also sits on the edge of the 40 minute catchment from NLC. However, for NLC there may be an impact from commuters that live in Newry but travel into Belfast for work as the facility is close to the main M1 route into Belfast. This impact is still expected to be minimal.

3.7.2 Additional Fitness Competition

- The gym at Aura Dundalk was relaunched in January 2018 – 21 minutes from NLC
- PureGym Newry (Budget gym) opened January 2018
- CrossFit Newry
- Curves Newry
- Cross Functional Fitness (just outside fitness catchment at 21 minutes)
- Armagh City Hotel and Fitness Club (26 minute drive)

3.7.3 Since the original service review there has been a significant increase in fitness provision in the Newry area. Whilst, three of the providers are niche offers (CrossFit and Curves), Pure Gym will be a direct competitor to NLC and is just over 1 mile away.

3.8 Competition Summary

3.8.1 The competition review has highlighted that competition for swimming, sports halls, squash etc. has remained relatively unchanged, however there has been an increase in fitness provision particularly in the niche market of CrossFit and functional training.

3.8.2 The opening of PureGym in Newry is significant for NLC at just over 1 mile from the leisure centre it offers memberships from £12.99/month, opens 24/7 and has 220 stations. PureGym is the fitness national budget brand that has opened a facility in close proximity to NMDDC sites. This could potentially have a significant impact on the NLC fitness income, however having only just opened the impact on sales of this new budget gym will be seen across the financial year 2018/19. NLC will need to use its strengths of customer service and inclusion of other facilities such as the pool in its membership to retain members and compete against the likes of PureGym.

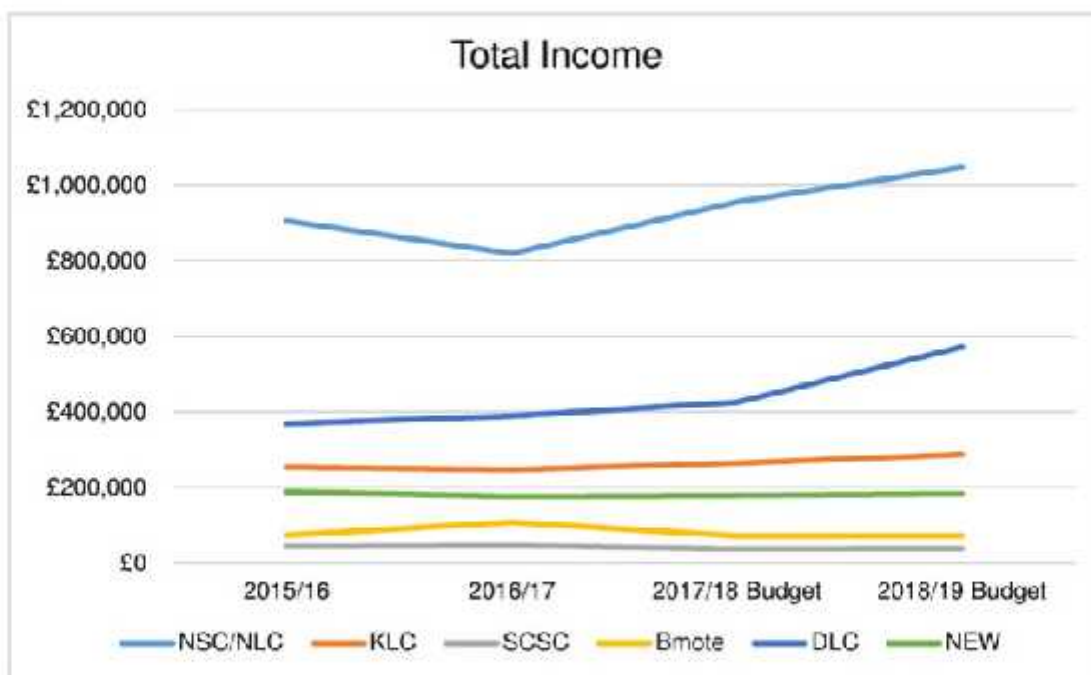
4. Financial Comparison and Projections

- 4.1 Since the review in 2016 progress has been made in the way income is reported and allocated through the implementation of the GL Coding guide, this ensures that all centres are allocating income to the same codes, which will enable easier monitoring and comparing of performance across the portfolio of facilities.
- 4.2 This has highlighted that some of the codes used in the previous benchmarking, such as 'user payments' in dryside income also included income that should be allocated to wetside or outdoor activities. For example, code 1600 – user payments includes transactions such as showers, tennis court hire and outdoor bowls but it also includes income from tea dances, which we assume take place in the sports halls. Similarly with 1610 - course receipts this includes dryside courses such as gymnastics coaching but also includes class income, which would typically come under fitness and NPLQ training which would be allocated to wetside income. Code 1603 – Room Hire incorporates the majority of sports hall income but also includes squash income and some pool hire at KLC and lane hire at NLC.
- 4.3 As the income has been allocated in this way with wetside and dryside income combined under different codes it is not possible to get a completely accurate benchmark and would recommend that to progress the recording and monitoring of income further the income for dryside, wetside and fitness is allocated to separate codes to enable more accurate benchmarking in the future.

4.4 Total Income

- 4.4.1 In assessing total income we have reviewed actuals for 2015/16 and 2016/17 and budgets for 2017/18 and 2018/19.
- 4.4.2 We have outlined overleaf the projected growth in total income for each site. The graph shows that NLC and DLC are the only centres projecting significant growth over the next year, which is as expected given the redevelopment of these sites. The other centres income remains at similar levels or shows slight growth.

Figure 2 - Total Income

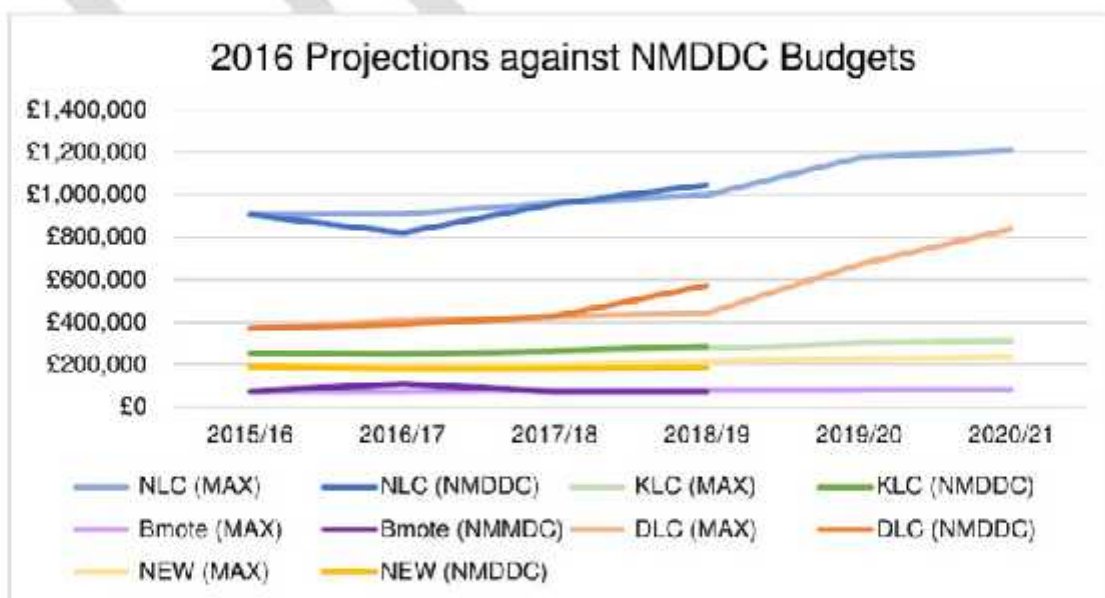


4.4.3 We have also compared the actual and budget income against the proposed income we projected as part of the review in 2016. This is illustrated in the graph overleaf, the figures proposed by Max Associates are the lighter colours with the NMDDC figures represented by darker colours.

4.4.4 This highlights that at KLC, Bmote and NEW performance is projected to be in line with our original recommendations.

4.4.5 The developments at NLC and DLC, offer greater opportunity to improve income and the NMDDC budgets for these centres propose that they will achieve a better position in 2018/19 than projected by Max Associates in 2016.

Figure 3 - 2016 Projections against NMDDC Budget



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4.4.6 We would recommend that actual performance from 2018/19 onwards is recorded and updated in this graph to track actual performance against budget.

4.5 Income per Visit

4.5.1 Income per visit has been calculated using the total income per site divided by the total annual users. For 2017/18 and 2018/19 we have used the projected annual usage produced in 2016.

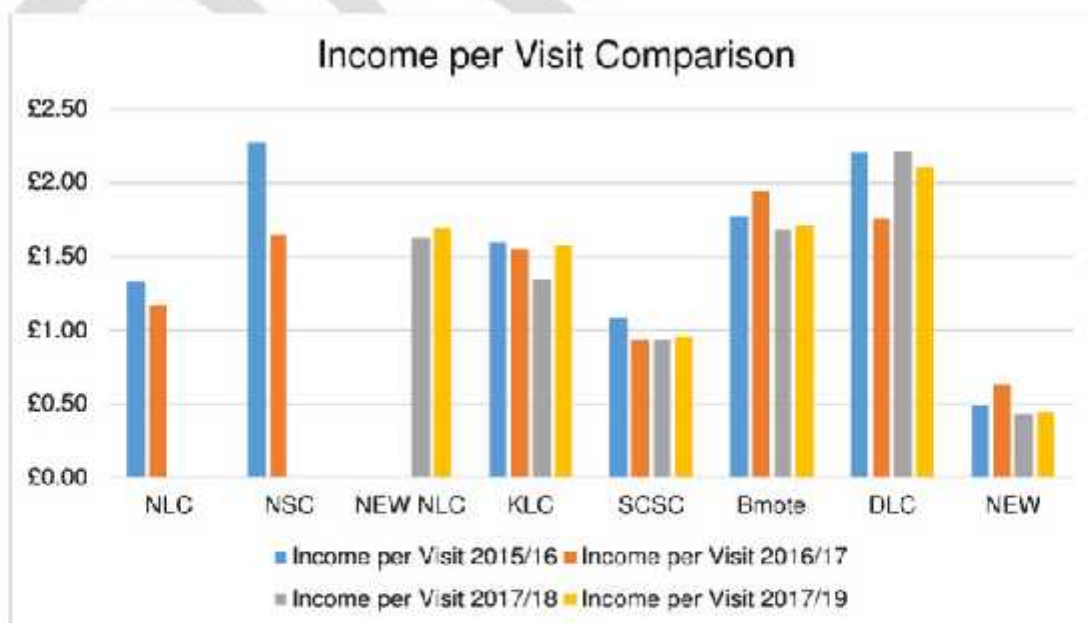
4.5.2 In 2016 performance was compared to the 2015 Sport England National benchmarks (no comparable benchmarks are available from Sport NI), which showed that wet sites such as NLC have a range of £1.57 - £7.11 per visit. NLC fell below this level at £1.33 and we would suggest that a realistic target would be to achieve £3.00 - £4.00 per visit which would place it in the middle of the Sport England benchmark.

4.5.3 We also reviewed centres in areas with high levels of deprivation and the benchmark ranged from £1.08 – £5.96, with the top performing centres achieving over £3.49 per visit. In 2016 the centres were achieving £1.33 to £2.27, highlighting that there was scope to improve the total income across the centres.

4.5.4 The latest 2017 Sport England mean benchmark for income per visit across all family groups is £4.36, with the local authority operated centres achieving a mean of £3.10.

4.5.5 The graph below shows that in 2016/17 there was a drop in income per visit at all sites except Bmote and NEW, however it is noted that the majority of changes to the way in which the services are delivered were not implemented until November 2017 and therefore the actuals provided to date will not show any financial benefit of these changes.

Figure 4 - Income per Visit Comparison



4.5.6 Usage across all sites (except NEW) increased in 2016/17, however income did not increase by the same proportions resulting in the lower benchmark figures.

4.5.7 In 2017/18, the new NLC opened and therefore combining the NSC and NLC income for a full years operation shows that NLC is projected to achieve an average income per visit of £1.63, this is growth on the 2016/17 performance at the separate NLC and NSC sites but is still lower than the SENBS benchmark for 2017.

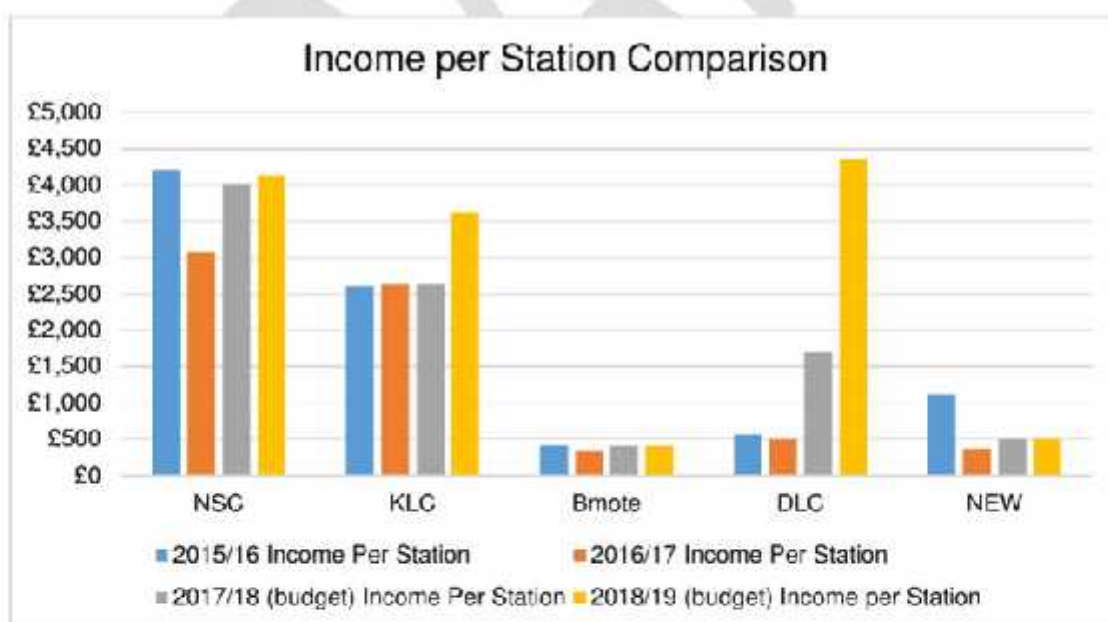
4.5.8 DLC is projected to achieve the highest income per visit in 2018/19, which includes five months operation of the new centre. At the other centres whilst there is some fluctuations income per visit is projected to remain relatively stable and in line with current performance.

4.6 Fitness

4.6.1 Total fitness income is taken from the codes 1673 – Fitness Room and 1675 – Payments Received Pulse Fitness. It is noted that as of November 2017 NMDDC now retains all direct debit income at NLC.

4.6.2 Income per station performance is outlined in the graph below. At NLC the number of stations increased when the new centre opened in November 2017, therefore in the 2017/18 benchmark we have calculated income per station based on the average number of stations across the old and new facilities, for 2018/19 benchmark we have used the new number of stations (92).

Figure 5 -Income per Station Comparison



4.6.3 In 2016/17 there was a drop in income per station across most sites, which is a result of lower recorded income, however from 2017/18 they are set to increase again. It should be noted though that projections for the new NLC in 2018/19 are only in line with the previous performance of the old NSC site in 2015/16. This is due to an increase in income but also an increase in the number of stations. The replacement of NLC and opening of a new DLC in 2018, means that these two centres are set to achieve the highest income per station.

4.6.4 NEW is the only centre projecting a drop in income per station, however this may be due to where income was allocated in 2015/16.

4.6.5 The industry standard is still considered to be £8k - £12k per station and therefore whilst income growth is projected across the portfolio of centres income per station is still below industry standards. As a further comparison the 2017 SENBS mean benchmark across all family groups is £8,757 per station.

4.6.6 As well as income per station we also reviewed the yield for 2017/18 using the current number of members. For the 2017/18 projections we have combined the membership income from NSC and NLC to give a full years membership income projection as members from NSC transferred to the new NLC in November 2017. It is noted that the yield across the sites is based on the direct debit income received from Pulse through the profit share and therefore is not 100% of the membership income. At NLC from 2018/19 we would expect to see an improvement in yield as NMDDC will be retaining all direct debit income. It is recognised that the impact of the new pricing strategies implemented in 2017 will not be realised until 2018/19.

Table 4 - Membership Yield Comparison

	NSC/NLC	KLC	Bmote	DLC
2015/16 Membership Yield	£16.25	£17.60	£23.69	£21.11
2017/18 (budget) Membership Yield	£12.38	£16.81	£10.87	£17.05

4.6.7 At Bmote fitness income is projected to remain at similar levels to the 2015/16 performance however the number of members with access to the gym has more than doubled, resulting in a significantly lower yield.

4.6.8 The table below shows the centres current performance against the latent demand projections, whilst some progress towards the latent demand figures has been made at all sites, the table below indicates that there is further potential across the portfolio.

Table 5 - Latent Demand Assessment

Centre	Original Latent Demand Estimates	Increase in Memberships from 2015/16 to January 2018	Outstanding latent demand
NLC/NSC	1,106	690	416
DLC	1,807	181	1626
KLC	375	24	351
NEW	297	103	194

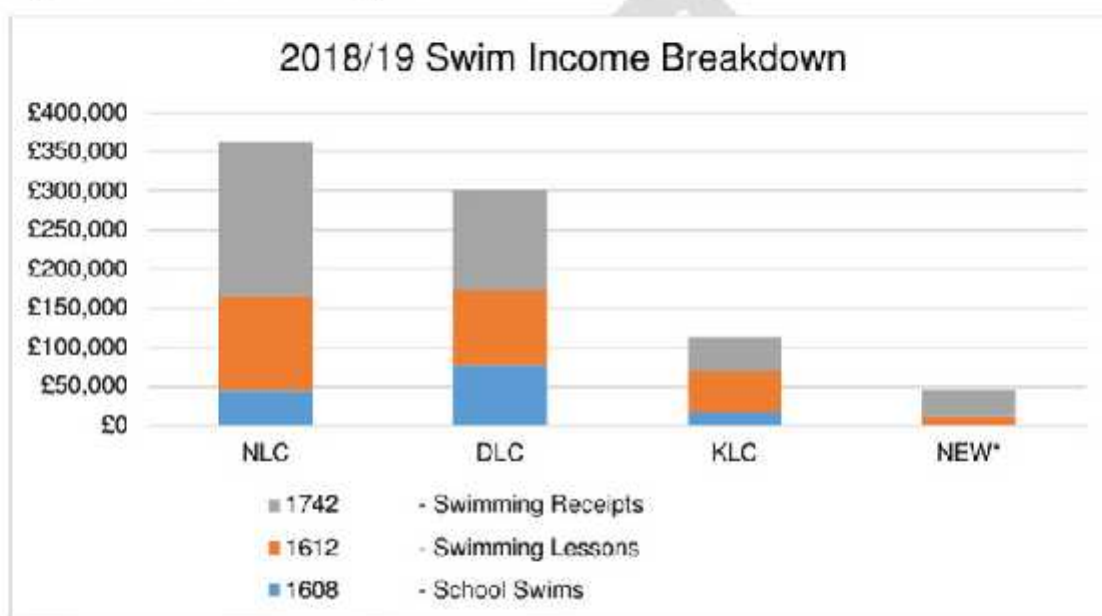
4.6.9 It is important to recognise at this stage the impact the opening of PureGym in Newry may have on the future membership income. With more competition in the catchment the latent demand projections are likely to be different if re-calculated again and therefore whilst the above suggests outstanding latent demand this may now change given the increase of fitness provision in the local market.

4.7 Swimming

4.7.1 When swimming income was originally reviewed in 2016, casual swimming was the most dominant swimming element and this continues to be the case in the 2018/19 projections. This is still slightly against the national trend that is seeing swimming lessons take over as the highest income stream for swimming pools (particularly for established trusts managing facilities on behalf of local authorities.)

4.7.2 As with the review in 2016 we have incorporated swimming income from Tropicana and the Rock Pools into the NEW site. No significant changes are projected at NEW, which is expected given the nature of the swimming offer at Tropicana and the Rock Pools being an outdoor seasonal offer.

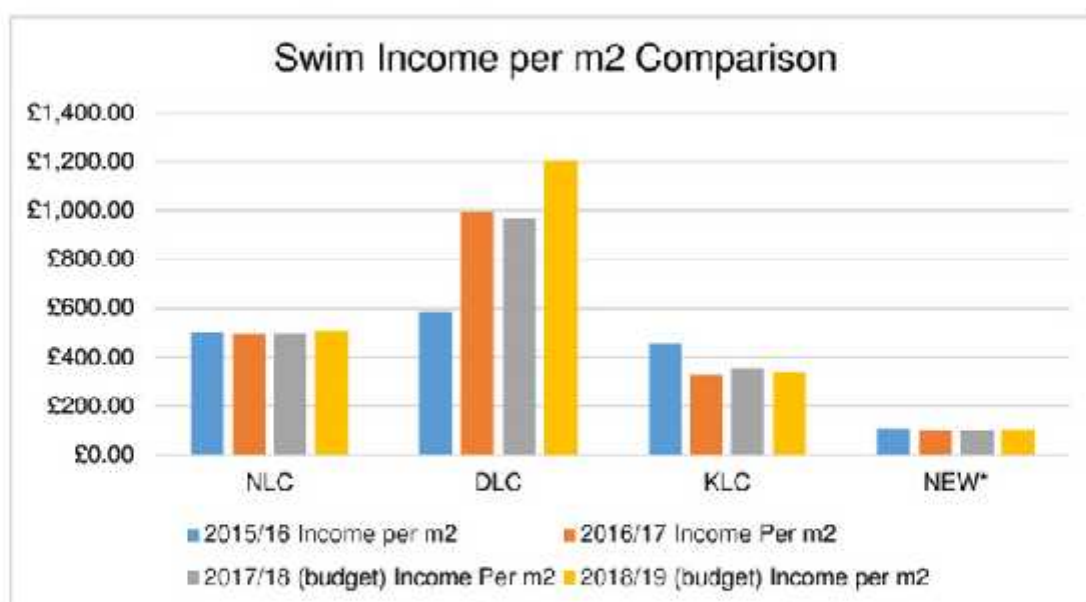
Figure 6 - 2018/19 Swimming Income Breakdown



4.7.3 As an industry standard we would expect swimming pools to achieve income of £500 - £1,000 per m2 of water. In some cases where there is a strong learn to swim or leisure offering income per m2 can achieve higher than this. The latest SENBS mean benchmark for total swimming income per m2 is £1,087 across all family groups.

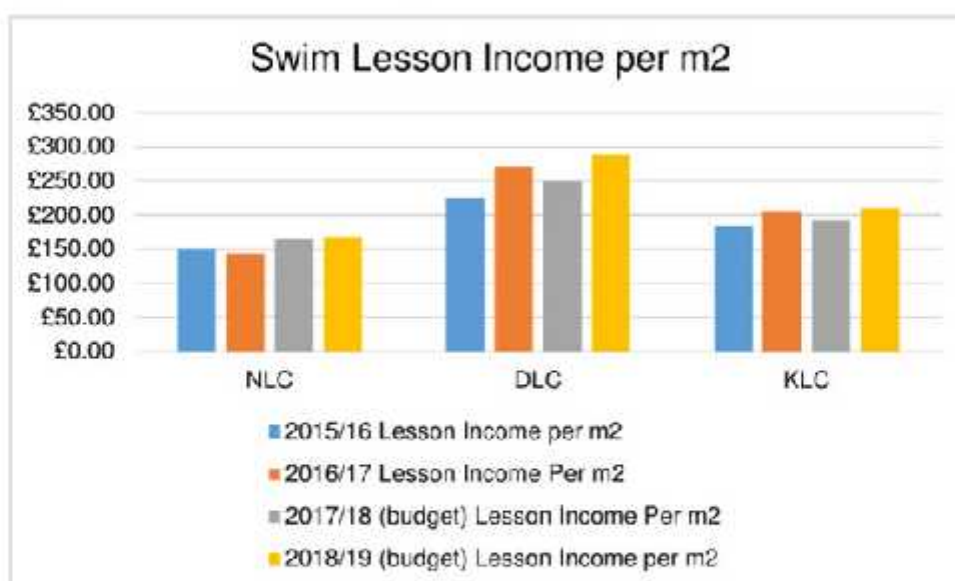
4.7.4 The income per m2 for the three main indoor pools is shown in the graph overleaf.

Figure 7 - Swim Income per m2 Comparison



- 4.7.5 The graph highlights that at NLC total swimming income in 2015/16 was £360k and in 2018/19 it is projected to be £363k and therefore no significant growth has been included in the budget. Whilst it is understood that the new pool had already been in operation the previous report suggested there was an opportunity to grow swimming lesson income at NLC which has not been fully reflected in the budgets for 2017/18 and 2018/19 and the action plan indicates that teachers are being recruited to expand the lesson programme and therefore we would have expected to see a growth in swim lesson income in 2018/19.
- 4.7.6 More significant growth is projected at DLC, which would bring it in line with industry averages, with a further increase in 2018/19 which includes five months of the new leisure centre.
- 4.7.7 KLC's income per m2 is projected to decrease slightly as a result of the income dropping from £114k in 2015/16 to £112k in 2018/19. Given that NLC is a new centre and DLC is being replaced it is possible that these two sites may attract usage away from KLC.
- 4.7.8 The graph below shows the swimming lesson income per m2. This benchmark was not available as part of the previous review, however we have included it below to highlight swimming lesson performance. The SENBS 2017 mean benchmark for swimming lesson income per m2 across all family groups is £571, the local authority managed sites the mean benchmark is £529.

Figure 8 - Swim Lesson Income per m2



4.7.9 NLC had a slight drop in swimming lesson income in 2016/17, however this is projected to increase with the opening of the new centre.

4.7.10 With the opening of the new DLC lesson income per m2 is projected to increase, assuming the new centre will have the same level of water space as the existing site.

4.7.11 Swimming lesson income has remained consistent due to timetable constraints and the need to balance access by different community groups and clubs as well as retaining casual access.

4.7.12 It is noted that the price of swimming lessons has increased from £4.85 (£4.04 net) to £5.10 (£4.25 net) in 2017/18, which will contribute towards growth in swimming lesson income and it is also noted that this price is consistent across the centres, which will help improve the swimming lesson yield.

4.7.13 It is noted that NMDDC are currently recruiting swimming teachers to expand the swimming lesson programme and we would expect this to contribute towards a growth in swimming lesson income in 2018/19.

4.8 Dryside

4.8.1 It was noted in the 2016 review that benchmarking the dryside income was difficult due to the way income lines had been coded. Whilst this is still the case the recently implemented GL Coding guide has enabled us to rule out certain income lines from the dryside income, for example we would suggest that code 1600 – User Payments is not relevant for sports hall income calculations. We have therefore shown total income from 2015/16 to 2018/19 using income from the following codes:

- 1610 – Course Receipts;
- 1603 – Room hire; and
- 1663 – Summer Scheme.

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4.8.2 The table below shows that dryside income at NLC reduced in 2016/17 but is projected to reach 2015/16 levels in 2017/18 and increase again in 2018/19, which is expected given the opening of the new centre. However, with 12 courts split into one 8 court hall and one 4 court hall we would anticipate higher income, particularly through the potential to host events, in 2016 we suggested that the sports hall had the potential to reach £20k per court, assuming an 8 court hall this totaled £160k. The projected total income for 2018/19 over the 12 courts is £8,258 per court, this is including some course income that should be attributed to fitness.

Table 6 – NSC/NLC Dryside Income

NSC/NLC	2015/16	2016/17	2017/18	2018/19
Course Receipts	£43,926	£36,250	£29,500	£30,385
Summer Scheme	£7,629	£6,223	£7,000	£7,000
Room Hire	£45,784	£32,594	£59,915	£61,712
Total	£97,339	£75,067	£96,415	£99,097

4.8.3 From 2017/18 onwards DLC is projecting a significant increase in dryside income compared to historical performance, with the growth coming from 'room hire'. In 2018/19 the new DLC will open and increase the sports hall space from 3 courts to 4 and as such gives more potential to diversify the programme and introduce larger events. Achieving income of £100k-112k would place income per court at £25k - £28k, which is at the top end of industry standards (£15k - £25k per court).

Table 7 - DLC Dryside Income

DLC	2015/16	2016/17	2017/18	2018/19
Course Receipts	£4,359	£18,709	£16,480	£16,974
Summer Scheme	£11,832	£2,890	£0	£0
Room Hire	£20,660	£31,437	£92,700	£95,481
Total	£36,851	£53,036	£109,180	£112,455

4.8.4 Income projections remain relatively unchanged at KLC, the review in 2016 highlighted that the sports hall has the potential to achieve income in the region of £45k and therefore there is still potential for growth in this area at KLC.

Table 8 - KLC Dryside Income

KLC	2015/16	2016/17	2017/18	2018/19
Course Receipts	£3,280	£3,498	£6,000	£6,180
Summer Scheme	£0	£120	£0	£0
Room Hire	£17,817	£15,344	£18,000	£15,450
Total	£21,097	£18,962	£24,000	£21,630

4.8.5 Bmote has a 4 court sports hall, however it has lower income projections in 2017/18 and 2018/19 than the 3 court hall at KLC. It is however noted that the centre is on the outskirts of Downpatrick, where the new DLC will be opening in 2018, providing direct competition.

Table 9 - Bmote Dryside Income

Bmote	2015/16	2016/17	2017/18	2018/19
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Course Receipts	£0	£16,391	£9,000	£9,270
Summer Scheme	£0	£0	£0	£0
Room Hire	£19,356	£48,202	£9,500	£9,785
Total	£19,356	£64,593	£18,500	£19,055

4.9 Financial Summary

4.9.1 The key findings of the financial comparison are:

- NSC/NLC had a significant drop in income in 2016/17, however the budgets show an improvement for the next two years.
- DLC total income is expected to increase significantly in 2018/19 following the opening of the new centre.
- KLC and NEW total income remained relatively unchanged in 2016/17 with minimal further growth projected.
- Bmote income increased by over £30k in 2016/17, however the budgets suggest it will return to 2015/16 levels this year.
- The fitness and sports hall income at Bmote is likely to be impacted by the opening of the new DLC in 2018/19.
- From 2017/18 income per station is set to increase across the sites (with the exception of NEW), at NLC, whilst the benchmark remains at similar levels to the 2015/16 performance there is a significant increase in fitness income projected, the increase in the number of stations as well as income is impacting the benchmark for the site.
- The opening of PureGym in Newry could have a significant impact on membership sales at NLC and the latent demand, however as it only opened in January 2018 NMDDC will not be able to assess the impact until actual data is collected from February 2018 onwards.
- The fitness benchmarks are still lower than industry standards, with DLC and NLC projecting just over £4k per station in 2018/19, suggesting that there are still opportunities for growth.
- The yield remains low, however as the new membership structure was only implemented in November 2017, the impact of these changes should be shown in the 2018/19 actuals.
- When we reviewed the centres in 2016 the new pool at NLC had already opened and therefore there is minimal increase in swimming income projected for NLC.
- DLC is projecting a more significant increase in swimming lesson income than NLC, however the impact of the current recruitment activity and expanded lesson programme is currently unknown, however it is anticipated that it will have a positive impact on lesson income.
- The only centre projected to operate within industry standards for swimming income is DLC following the opening of the new centre, this is mainly a result of swimming receipts rather than lesson income.
- An accurate review of dryside income and specifically sports hall income has been difficult due to the way income is allocated to the relevant codes. Whilst some progress has been made in more consistent coding across the sites we would suggest that wet-side, fitness and dryside income is allocated separately to allow accurate future benchmarking of performance.

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- Dryside income at NLC in 2018/19 is similar to that of the old NSC site in 2016/17 despite there being the number of sports hall courts doubling to an 8 court hall and 4 court hall. In 2016 we suggested that a new 8 court hall could achieve up to £160k or £128k with risk factored in, however projections remain at £100k per annum. We would suggest that the new hall configuration should enable NMDDC to deliver a successful events programme of both sporting and non-sporting activities, which would drive sports hall income.
- Whilst some growth in dryside income is projected, performance levels are still lower than industry averages, however it is recognised that DLC could potentially reach industry standards (based on 'Room Hire' income) once the new centre is open.

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5. Summary and Conclusions

- 5.1 The changes implemented over the past 18 months are positive and will contribute to improved performance both operationally and financially, however the true impact of these changes can only be assessed once actual data for a full 12 months following implementation is available.
- 5.2 Having reviewed the benchmarks for the budgets against previous actual performance we are confident that the budgets are realistic and achievable as they are within industry standards.
- 5.3 The main concern highlighted by the review is the opening of the budget gym, PureGym, in Newry in January 2018. As a result of this we would suggest that NMDDC may want to re-commission an updated latent demand report for NLC to inform the budgets for 2018/19 onwards.
- 5.4 In order to assist the ongoing improvement of monitoring of performance and future benchmarking we would recommend that NMDDC works with Legend LMS to update where income from activities is coded to. For example any income from sports hall activities should be allocated to a sports hall code, with room hire picking up activities such as meeting room hire. It would also be beneficial for group exercise to have its own code, with course receipts picking up income such as NPLQ qualifications. Ideally the income codes need to clearly identify what income is from wetside, dryside, outdoor facilities and fitness.

Report to:	Active and Healthy Communities
Date of Meeting:	19 th February 2018
Subject:	Leisure and Sport Scale of Charges 2018/19
Reporting Officer (Including Job Title):	Roland Moore, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure

Decisions required:	
To note the contents of the report, and consider and agree to:	
<ul style="list-style-type: none"> Indoor Leisure Scale of Charges 2018/19 	
1.0	Purpose and Background:
1.1	Each year, the leisure and sport section carries out an analysis of its pricing mechanisms and therefore presents this in the form of its scale of charges for Council consideration to take effect from the 1 st April – 31 st March each year.
2.0	Key issues:
2.1	<p>Previously, in February 2017, Council approved the current scale of charges for the leisure and sport section and the main points of note within the proposed scale of charges 2018/19 that is itemised within Appendix A are:</p> <ul style="list-style-type: none"> To maintain the pricing categories that have been adopted for the 2017/18 period with a proposed price increase of 3% applied (with exception of direct debit memberships – Officers have reviewed this in line with potential competitors pricing and administration costs to increase direct debits) For the proposed 3% price rise, prices reviewed and rounded up to the nearest £0.10 to assist with the administration and cash handling at centres. Discretionary pricing flexibility under the Scheme of Delegation to allow scope for sales promotions, official Council supported events, member service issues, site specific usage trends, etc Further review and analysis to be conducted and reported back to this committee for consideration on the required pricing transition of membership packages upon the anticipated opening of the new Downpatrick Leisure Centre later in 2018.
3.0	Recommendations:
3.1	That the Committee adopt the Indoor Leisure Scale Of Charges 2018/19 as set out in section 2.1
4.0	Resource implications
4.1	<p>Officer time – to make staff aware of pricing and to update and configure literature and computerised till systems</p> <p>Other Impacts – will continue to ensure a more robust and standardised approach to pricing across Leisure and Sport services and facilities</p>
5.0	Equality and good relations implications:
5.1	It is not anticipated that the proposal will have an adverse impact upon equality of opportunity and good relations.
6.0	Appendices
	Appendix A - Leisure and Sport Scale of Charges 2018/19

APPENDIX 1		General Charges	NOTES	Indoor Leisure Charges 2017/18	Indoor Leisure Charges 2018/19
General Prices					
	Activity				
	Admission Shows			£1.10	£1.10
	Summer Scheme on week (12 to 4)			£51.50	£51.50
	Summer scheme AM/PM			£25.75	£25.80
	Summer scheme Daily			£19.50	£19.50
	Summer scheme Top only			£15.45	£15.50
	Summer Scheme 2 Children (family per child)			£82.70	£82.70
	Summer Scheme 3 + children family per child			£139.65	£139.70
	Summer Scheme Breakfast club 9 am - 10am (per week)	Light breakfast provided (Teat or cereal/juice)		£12.30	£12.50
	Sot1 Play Junior Peak	NCC Only		£4.00	£4.20
	Sot1 Play Junior Off Peak	NCC Only		£3.00	£3.20
	Sot1 Play Toddler Peak	NCC Only		£2.00	£2.20
	Sot1 Play Toddler Off Peak	NCC Only		£1.50	£1.50
	Sot1 Play Birthday Package Sat/Sun (per child)	NCC Only		£4.25	£4.25
	Sot1 Play Birthday Package Mon-Fri (per child)	NCC Only		£3.25	£3.25
	E&A 2020 Session	Per use		£1.00	£1.20
	Couch2 1st	Per course		£15.00	£15.00
	Equipment Hire				
	Derivat for 11 a side table (non-embroid)			£5.00	£5.00
	Bleachers commercial group	In additional to hall hire		£47.50	£49.50
	Resachers non-commercial group	In additional to hall hire		£24.00	£24.70
FITNESS SUITES - Casual Pay as You Go					
	Gym Pay As You Go Day Rate	Includes Fitness Suite Induction		£5.20	£5.40
	Gym Pay As You Go Concession Day Rate	Includes Fitness Suite Induction		£3.90	£4.00
	School Fitness	D&O specific		£2.10	£2.30
	Gym Pay As You Go Lunch Time (12:00pm - 2pm)	D.L.C. MACTE, NSWC specific		£2.50	£2.80
	Gym, Swim, Sauna, Steam Day Rate	D.L.C. K.C.T. N.C.C		£18.00	£19.00
	Gym, Swim, Sauna, Steam Concession Day Rate	D.L.C. R.C.C. N.C.C		£7.50	£7.50
Coaching (exercise classes) - Casual Pay As You Go					
	Coaching Pay As You Go: 1 x class rate			£1.00	£1.20
	Coaching Pay As You Go Concession: 1 x class rate			£0.80	£0.90
	Pay As You Go Special: Popstar Class - Over 50's/Instructor Coaching/Teen Spring/ Soccer Coaching/ 1 x class rate			£3.00	£3.10
Swimming - Casual Pay as You Go					
	Pay As You Go Day Rate 16+			£3.00	£3.10
	Pay As You Go Concession Day Rate			£2.20	£2.40
	Pay As You Go Day Rate Under 4			FREE	
	Pay As You Go Day Rate Group Ticket (up to 7 adults and 2 kids - normal admission rules apply)			£9.00	£9.20
Health Suite - Casual Pay as You Go					
	Pay As You Go Day Rate 16+	NCC/D.L.C		£5.20	£5.40
	Pay As You Go Concession Day Rate 16+	NCC/D.L.C		£3.00	£4.00
	Pay As You Go Day Rate 16+	NSWC		£3.50	£3.80
	Pay As You Go Concession Day Rate 16+	NSWC		£2.60	£2.70
COURTS - Casual Pay as You Go					
	Adult x 2 - Squash Handball/Bocce/badminton/table tennis	Includes equipment hire		£6.80	£6.80
	Junior/Concession x 2 - Squash/Handball/Bocce/badminton/table tennis	Includes equipment hire		£4.10	£4.20
	Badminton Adult	NSWC		£9.00	£9.30
	Badminton Concession	NSWC		£6.00	£6.20
	Indoor bowls			£2.50	£2.60
	Indoor Bowls Concession			£1.30	£1.40
	Gymnastics Coaching			£5.10	£5.10
Multi-Use Courts					
	20 Session Swim Adult			£44.20	£45.00
	20 Session Swim Concession			£29.20	£29.20
	10 session swim/steam/sauna			£44.70	£46.00
	10 session Swim/health suite concession			£29.50	£29.50
	10 session Court Court for Handball and Basketball			£49.50	£49.70
	10 session Court Court for Handball and Basketball Concession			£28.40	£29.30
Corporate Members and Employee Health Scheme					
		Include gym and swim - does not include spa and hot hydroactive activities		FREE - refer to policy	
Platinum All Inclusive					
	Multiple access to all facilities that have gym, swim, sauna, steam or class provision	D.C. Platinum Adult Gym, Swim, Class		£29.00	£29.95
		D.C. Platinum Concession Gym, Swim, Class		£22.70	£22.70
		3 MTH Platinum Adult Gym, Swim, Class Paid in Full		£107.39	£110.50
	Balneario Sports and Wellbeing Centre	0 MTH Platinum Concession Gym, Swim, Class Paid in Full		£86.50	£86.50
	Downpatrick Leisure Centre	6 MTH Platinum Adult Gym, Swim, Class Paid in Full		£186.60	£192.20
	Downpatrick Leisure Centre	6 MTH Platinum Concession Gym, Swim, Class Paid in Full		£140.60	£144.20
	White Leisure Centre	12 MTH Platinum Adult Gym, Swim, Class Paid in Full		£244.50	£249.80
	White Leisure Centre	12 MTH Platinum Concession Gym, Swim, Class Paid in Full		£220.40	£226.20
		D.C. Platinum Adult Swim Only		£20.00	£20.00
		D.C. Platinum Concession Swim Only		£15.40	£15.40
		3 MTH Platinum Adult Swim Only Paid in Full		£72.50	£74.70
		3 MTH Platinum Concession Swim Only Paid in Full		£54.40	£56.00
		6 MTH Platinum Adult Swim Only Paid in Full		£120.10	£124.00
		6 MTH Platinum Concession Swim Only Paid in Full		£94.80	£97.40
		12 MTH Platinum Adult Swim Only Paid in Full		£231.20	£238.30
		12 MTH Platinum Concession Swim Only Paid in Full		£172.40	£176.80
		D.C. Platinum Over 60 GYM, Swim, Health Suite		£15.00	£15.00
		3 MTH Platinum Over 60 GYM, Swim, Health Suite Paid in Full		£45.20	£46.20
		6 MTH Platinum Over 60 GYM, Swim, Health Suite Paid in Full		£90.20	£92.70
		12 MTH Platinum Over 60 GYM, Swim, Health Suite Paid in Full		£180.00	£185.40
Corporate Gym/Swim/Health Suite/Group Exercise Classes					
	Corporate/Group must be on Corporate List	D.C. Platinum Corporate Gym, Swim Class		£22.70	£22.70
		6 MTH Platinum Corporate Gym, Swim, Class Paid in Full		£128.70	£132.60
Gold					
	Multiple access to all facilities that have gym, swim, sauna, steam or class provision	D.C. Gold Adult Gym, Swim, Sauna, Steam		£24.70	£24.70
		D.C. Gold Concession Gym, Swim, Sauna, Steam		£18.50	£18.55
		1 MTH Gold Adult Gym, Swim, Sauna, Steam		£36.80	£37.60
	Balneario Sports and Wellbeing Centre	1 MTH Gold Concession Gym, Swim, Sauna, Steam		£22.20	£22.90
		1 MTH Gold Swim Only Paid in Full		£25.20	£25.80
	Downpatrick Leisure Centre	1 MTH Gold Swim Only Paid in Full		£18.50	£19.40
	Downpatrick Leisure Centre	3 MTH Gold Adult Gym, Swim, Sauna, Steam Paid in Full		£87.30	£89.60
	Downpatrick Leisure Centre	2 MTH Gold Concession Gym, Swim, Sauna, Steam Paid in Full		£65.20	£67.20
	Downpatrick Leisure Centre	6 MTH Gold Adult Gym, Swim, Sauna, Steam Paid in Full		£151.30	£155.80
	Downpatrick Leisure Centre	6 MTH Gold Concession Gym, Swim, Sauna, Steam Paid in Full		£119.50	£124.00
		12 MTH Gold Adult Gym, Swim, Sauna, Steam Paid in Full		£277.40	£285.70
		12 MTH Gold Concession Gym, Swim, Sauna, Steam Paid in Full		£208.10	£214.30
Gold					
	Multiple access to all facilities that have swim and health suite provision	D.C. Gold Adult Swim + Health Suite		£24.75	£24.75
		D.C. Gold Concession Swim + Health Suite		£18.55	£18.55
		3 MTH Gold Adult Swim + Health Suite Paid in Full		£87.30	£89.60

General Charges		NOTES	Indoor Leisure Charges 2016/18	Indoor Leisure Charges 2018/20
APPENDIX 1				
Heavy Leisure Centre	3 MTH Gold Concession Swin + Health Suite Paid in Full		£66.30	£57.30
Heavy Leisure Centre	6 MTH Gold Adult Swims + Health Suite Paid in Full		£151.30	£135.80
	4 MTH Gold Concession Swin + Health Suite Paid in Full		£113.60	£114.90
	12 MTH Gold Adult Swims + Health Suite Paid in Full		£277.40	£285.70
	18 MTH Gold Concession Swin + Health Suite Paid in Full		£398.10	£214.90
Multiple access to all facilities that have swim and health suite	12 MTH Adult Less Ruled Paid in Full	Includes 1 x buddy free per visit	£12.00	£12.40
Children, Downpatrick Leisure Centre	12 MTH Child Less Ruled Paid in Full	visit	£8.10	£8.30
Heavy Leisure Centre	12 MTH Over 60 Swims + Health Suite Paid in Full		£3.90	£3.70
Silver				
Single facility if your choice better than	DC Silver Adult Gym, Swin, Sauna, Steam Off Peak		£21.00	£21.60
Swim, gym, swim, sauna, steam	3 MTH Silver Adult Gym, Swin, Sauna, Steam Off Peak Paid in Full		£71.40	£73.50
provision at their designated off peak times	6 MTH Silver Adult Gym, Swin, Sauna, Steam Off Peak Paid in Full		£148.80	£151.50
Downpatrick Sports and Wellbeing Centre	12 MTH Silver Adult Gym, Swin, Sauna, Steam Off Peak Paid in Full		£327.50	£334.30
Downpatrick Leisure Centre				
Navan Leisure Centre				
Silver				
Single facility if your choice better than	DC Silver Adult Gym, Swin, Health Suite, Class Off Peak		£24.75	£24.75
Swim, gym, swim, health suite, classes	3 MTH Silver Adult Gym, Swin, Health Suite, Class Off Peak Paid in Full		£87.00	£89.40
provision at their designated off peak times	6 MTH Silver Adult Gym, Swin, Health Suite, Class Off Peak Paid in Full		£181.30	£185.80
Heavy Leisure Centre	12 MTH Silver Adult Gym, Swin, Health Suite, Class Off Peak Paid in Full		£378.30	£387.70
Heavy Leisure Centre				
SWIMMING POOL ACTIVITIES				
	Main Pool Booking NLC Non-commercial	£ late price - can go into up/down	£32.40	£33.40
ALL RATES PER HALF HOUR UNLESS OTHERWISE STATED	Main Pool Booking NLC Commercial (per hour)	£ late price - can go into up/down	£105.30	£109.50
	Leamer Pool Booking NLC Non-commercial	50% off if shared use with public (ie. Half pool)	£7.90	£8.10
	Leamer Pool Booking NLC Commercial	50% off if shared use with public (ie. Half pool)	£26.30	£27.10
	Main Pool Booking KLC Non Commercial	£ late price - can go into up/down	£29.10	£30.00
	Main Pool Booking KLC Commercial (per hour)	£ late price - can go into up/down	£79.00	£81.40
	Leamer Pool Booking KLC Non Commercial	50% off if shared use with public (ie. Half pool)	£7.90	£8.10
	Leamer Pool Booking KLC Commercial	50% off if shared use with public (ie. Half pool)	£26.30	£27.10
	Main Pool Booking DLC Non Commercial	£ late price - can go into up/down	£24.20	£24.90
	Main Pool Booking DLC Commercial (per hour)	£ late price - can go into up/down	£65.80	£67.80
	Leamer Pool Booking DLC Non Commercial	50% off if shared use with public (ie. Half pool)	£7.30	£7.80
	Leamer Pool Booking DLC Commercial	50% off if shared use with public (ie. Half pool)	£13.00	£14.00
	Two Groups Sharing	DLC SCHOOL SWIMMING	£44.20	£45.30
	Special Event (during Core Hours) (plus VAT)	Staff costs may apply	£16.00	£17.30
	Special Event outside Core Hours) (plus VAT)	Staff costs apply	£54.80	£56.20
	Transfer		£11.00	£12.00
	Attendee		£8.40	£8.70
	Schools swimming (per child)	NLC KLC site specific / also applies to KLC swim club per user	£1.50	£1.80
	private swim lesson adult 30 mins (2 pupils max)	additional normal admission and booking rates apply	£6.70 plus swim admission fee	£8.80
	private swim lesson junior 20 mins (2 pupils max)	additional normal admission and booking rates apply	£3.90 plus swim admission fee	£4.10
	pre-booked private swim lesson adult 30 mins (2 pupils max)	additional normal admission and booking rates apply	£8.80	£9.10
	pre-booked private swim lesson junior 30 mins (2 pupils max)	additional normal admission and booking rates apply	£5.00	£5.30
	private teacher registration fee yearly		£55.00	£57.50
Swimming Classes	Adult - Over 16 (per class)		£8.80	£7.10
Per class	Junior - Under 15 (per class)		£6.10	£5.00
	Pool Lifeguard Course		£285.30	£273.30
	Pool Lifeguard Course renewal		£185.30	£179.30
	Swim Survive Save Course		£207.00	£212.00
	STA Student Teacher Award		£150.00	£154.50
	STA Disability Teacher Award		£105.00	£109.50
	STA Baby and Pre-School Award		£200.00	£201.40
	STA Award in Teaching		£380.00	£379.80
	STA Certificate in Teaching		£360.00	£361.40

Seasonal		NOTES	Indoor Leisure Charges 2017-18	Indoor Leisure Charges 2018-
APPENDIX 2				
SEASONAL SUMMER				
Newcastle Rock Pool	Junior Swim		£1.80	£1.90
	Adult Swim		£2.50	£2.60
	Junior Season Ticket (unlimited use)		£34.40	£35.40
	Adult Season Ticket (unlimited use)		£45.10	£46.50
	Junior 10 Session Ticket		£16.80	£17.30
Per Class	Junior Lessons		£3.80	£3.90
Per Class	Survive & Save Awards (16 upwards)		£8.90	£9.20
Per Class	Survive & Save Awards (under 16)		£6.70	£6.90
Per Class	Rookies		£5.10	£5.30
	Spectator		£1.10	£1.10
Newcastle Tropicana	Swim Over - 8 & Adult		£4.00	£4.10
	Swim - Junior Under 8		£3.50	£3.60
	10 - Jun Swim Ticket Under 8		£25.20	£26.00
	10 Swim Ticket - 8yrs & Adult		£33.70	£34.70
	Rainy Day Ticket		£2.20	£2.30
	Tropicarama		£3.90	£4.00
	Family Ticket (5 People)	2 adults and 3 kids	£16.90	£17.40
	Lessons		£19.50	£20.10
	Spectator		£1.10	£1.10
Newcastle Tennis Pavilion	Court hire Adult		£4.90	£5.10
	Court hire Junior/ OAP		£3.00	£3.10
	Lost Tennis Balls		£2.10	£2.20
	Group Use		£2.50	£2.60
Newcastle Pitch & Putt	Adult		£3.50	£3.60
	Junior		£3.00	£3.10
	Lost Golf Balls		£2.20	£2.30
	Schools		£2.50	£2.50
Newcastle Crazy Golf	Adult		£2.50	£2.60
	Junior		£2.00	£2.10
	Lost Balls		£2.10	£2.20
	Schools		£1.60	£1.70
Newcastle Go-Karts	Per 10 minute session		£1.70	£1.80
Newcastle Bowls	Adult Per Hour		£4.10	£4.20
	Senior 1 Hour		£4.10	£4.20
	Equipment hire - bowls		£2.60	£2.70
Newcastle Boating/Swans	Adult		£3.00	£3.10
	Junior		£2.20	£2.30
	Schools		£2.20	£2.30

Miscellaneous				
APPENDIX 3		NOTES	Indoor Leisure Charges 2017-18	Indoor Leisure Charges 2018-19
NEWCASTLE CENTRE				
Auditorium	Birthday Party 2 hours with castle	SITE SPECIFIC	£45.70	£47.10
	Birthday Party 2 hours without castle			
Multi-Purpose Hall	Birthday Party 2 hours with castle	SITE SPECIFIC	£30.00	£30.90
	Birthday Party 2 hours without castle			
Kilkeel Leisure Centre	Birthday Party 2 hours with castle	SITE SPECIFIC	£42.00	£43.30
	Birthday Party 2 hours without castle			
Down Leisure Centre	Birthday Party with castle	SITE SPECIFIC	£24.70	£25.40
	Birthday Party without castle			
Miscellaneous	Birthday Party 2 hours with castle	SITE SPECIFIC	£43.30	£44.60
	Birthday Party 2 hours without castle			
Miscellaneous	Birthday Party 2 hours with castle	SITE SPECIFIC	£24.70	£25.40
	Birthday Party 2 hours without castle			
Miscellaneous	Birthday Party 2 hours with castle	SITE SPECIFIC	£58.90	£60.70
	Birthday Party 2 hours without castle			
Miscellaneous		SITE SPECIFIC	£43.10	£44.40
Miscellaneous	Tea Dance Senior Citizen	SITE SPECIFIC-Newcastle	£1.30	£1.30
	Creche per child per hour	SITE SPECIFIC-NEWC & DLC	£2.90	£3.00
Kilkeel Leisure Centre				
		SITE SPECIFIC		
	Canoe Club	SITE SPECIFIC	£49.80	£49.80
Per Hour	Snack Area	KLC site specific	£15.00	£15.40
	Committee Room - Per Hour		£13.50	£13.90
Playgroup	Kilkeel - Daily		£16.60	£17.10
Playgroup	Kilkeel - Half Day		£10.00	£10.30
	Kilkeel School/Junior (<18 Years)		£13.50	£13.90

Outdoor Leisure				
APPENDIX 4		NOTES	Indoor Leisure Charges 2017-18	Indoor Leisure Charges 2018-19
Grass Pitch and Pavillion	Adult (2 hours) Category A	ALL BOOKINGS WILL BE CHARGED PRO RATA UP OR DOWN AGAINST 30 MIN SLOTS	£59.75	£61.50
	Adult (2 hours) Category B		£57.20	£58.90
	Adult (2 hours) Category C		£55.10	£56.80
	Adult (2 hours) Category D		£53.05	£54.60
	Junior (2 hours) Category A		£26.30	£27.10
	Junior (2 hours) Category B		£25.25	£26.00
	Junior (2 hours) Category C		£24.20	£24.90
	Junior (2 hours) Category D		£23.20	£23.90
	Cricket (per day)		£82.40	£84.90
Grass Pitch Only	Adult (2 hours) Category A		£45.30	£46.70
	Adult (2 hours) Category B		£43.50	£44.80
	Adult (2 hours) Category C		£41.70	£43.00
	Adult (2 hours) Category D		£39.90	£41.10
	Junior (2 hours) Category A		£20.60	£21.20
	Junior (2 hours) Category B		£20.25	£20.90
	Junior (2 hours) Category C		£19.90	£20.50
	Junior (2 hours) Category D		£19.50	£20.10
Changing Room/Pavillion Only	All Ages		£20.80	£21.40
All Weather Pitch & Pavillion (Non Floodlight)				
<i>(One Session = 1 hour)</i>	Adult Match	SITE SPECIFIC	#REF!	#REF!
	Junior Match	SITE SPECIFIC	£10.80	£11.10
	Adult Training	SITE SPECIFIC	£20.00	£20.60
	Junior Training	SITE SPECIFIC	£8.40	£8.70
All Weather Pitch & Pavillion (Floodlight)				
<i>(One Session = 1 hour)</i>	Adult Match	SITE SPECIFIC	£31.50	£32.50
	Junior Match	SITE SPECIFIC	£16.30	£16.80
	Adult Training	SITE SPECIFIC	£24.20	£24.90
	Junior Training	SITE SPECIFIC	£10.80	£11.10
Synthetic Pitch 2G	Half Pitch	SITE SPECIFIC	£43.60	£44.90
Floodlit	Full Pitch	SITE SPECIFIC	£65.70	£67.70
Synthetic Pitch 2G	Half Pitch	SITE SPECIFIC	£22.10	£22.80
Non Floodlit	Full Pitch	SITE SPECIFIC	£44.10	£45.40
Floodlights (in addition to pitch hire)	Per One Hour Session	SITE SPECIFIC	£19.50	£20.10
ST. COLMAN'S SPORTS COMPLEX - ONLY				
Synthetic Pitch (Floodlit)	Half pitch	SITE SPECIFIC	£42.50	£43.80
	Full pitch	SITE SPECIFIC	£85.00	£87.60
	Third of pitch	SITE SPECIFIC	£33.00	£34.00
Synthetic Pitch (Non Floodlit)	Half pitch	SITE SPECIFIC	£35.00	£36.10
	Full pitch	SITE SPECIFIC	£70.00	£72.10
	Third of pitch	SITE SPECIFIC	£27.20	£28.00
Athletic Track	Adult	SITE SPECIFIC	£63.70	£65.60

Per Year	Under 15	SITE SPECIFIC	£37.10	£38.20
	Family	SITE SPECIFIC	£127.40	£131.20
	Concessionary	SITE SPECIFIC	£53.00	£54.00
Casual Usage	Adult	SITE SPECIFIC	£4.30	£4.30
	Under 18	SITE SPECIFIC	£3.20	£3.30
Exclusive Use with Fldts		SITE SPECIFIC	£58.30	£60.10
Exclusive Use		SITE SPECIFIC	£42.40	£43.70
Non-Exclusive Use with Fldts		SITE SPECIFIC	£37.10	£38.20
Non-Exclusive Use		SITE SPECIFIC	£26.50	£27.30
Changing Room Hire		SITE SPECIFIC	£10.00	£10.00
Circus	Per Day		£643.00	£662.30
	Deposit			
Funfairs	Per Day		£214.40	£220.80
	Deposit			
Fetes	Per Day		£70.40	£72.50
	Deposit			
Car Boot Sales	Easter-June&Sept		£50.00	£50.00
	July&Aug		£55.00	£55.00
Tennis	Club Season use			
	Newry	Site specific	£1,524.50	£1,570.20
	Warrenpoint	Site specific	£919.80	£947.40
	Rostrevor	Site specific	£718.50	£740.10
Bowls	Club Season use			
	Bessbrook	Site specific	£568.00	£585.00
	Newry	Site specific	£568.00	£585.00
	Warrenpoint	Site specific	£568.00	£585.00
	Annalong	Site specific	£568.00	£585.00
	Kilkeel Indoor	Site specific	£568.00	£585.00
	Kilkeel Outdoor	Site specific	£568.00	£585.00
	Rink Hire	Site specific	£7.60	£7.80
Club Use Per Season	Club Season use			
	1 - 3 teams		£718.90	£740.50
	4 - 6 teams		£1,016.50	£1,047.00
	7 + teams		£1,322.80	£1,362.50
Club Use Per Season - Pavillion	1 - 3 teams		£485.60	£500.20
	4 - 6 teams		£686.90	£707.50
	7 + teams		£889.40	£916.10
League Use Per Season	Carrbane League	Includes licence fee for Carrbane complex	£6,715.60	£6,917.10

Rooms/Sports Halls		NOTES	Indoor Leisure	Indoor Leisure
APPENDIX 5			Charges 2017-18	Charges 2018-19
Meeting rooms Category A (per hour) All Centres	Adult		£10.50	£10.80
	Concession		£5.30	£5.50
	Adult Commercial		£15.80	£16.30
	Concession commercial		£5.40	£5.70
NEWCASTLE CENTRE (SITE SPECIFIC)				
Auditorium/Games Room	Sports Activity Adult per hour		£16.00	£16.50
	Sports Activity Concession per hour		£11.00	£11.30
Charges based on room size	Classes Commercial per hour		£28.50	£29.40
1 1/2 Badminton Courts per 60 minutes	Classes Commercial Concession per hour			£17.50
	Classes Non Commercial per hour		£15.75	£16.25
	Special Events Commercial per hour		£41.00	£42.30
	Special Events Non Commercial per hour		£28.80	£27.60
Multi Purpose Room	Adult Room Hire		£12.50	£12.90
Charges based on room size	Sports Activity Adult per hour		£10.70	£11.00
	Sports Activity Concession per hour		£7.30	£7.50
1 Badminton Court per 60 minutes	Classes Commercial per hour		£19.00	£19.60
	Classes Commercial Concession per hour			£11.50
	Classes Non Commercial per hour		£10.50	£10.80
	Special Events Commercial per hour		£27.30	£28.00
	Special Events Non Commercial per hour		£17.90	£18.50
Foyer	Per Day		£15.80	£16.30
Meeting Room Category B	Adult		£3.40	£6.70
	Junior		£4.70	£4.80
	Adult Commercial		£12.70	£13.10
	Junior Commercial		£5.30	£6.50
One court equivalent hall	Sports Activity Adult (50 mins)		£7.50	£7.70
	Sports Activity Concession (50 mins)		£5.90	£6.10
	Class/user group commercial (50 mins)		£15.80	£16.30
	Class/user group non commercial (50 mins)		£7.50	£7.70
Newry School/Junior <16 Years Pro-Rata Up/Down	3 x Courts (Newry SRC)	SITE SPECIFIC NLC	£20.60	£21.20
	Functional Training Room Commercial	SITE SPECIFIC NLC	£31.00	£32.60
	Functional Training Room Non- Commercial	SITE SPECIFIC NLC	£15.00	£15.50
Note: Badminton court size will be used to provide base line cost.				

There are a range of variables and differing definitions for Commercial and Non-Commercial organisations and therefore for the purposes of the Indoor Leisure Scale of Charges, it is proposed that the following definitions and criteria will be applied in order to establish the appropriate definition of a group or organisations.

Non-Commercial Organisations - can be part of the public sector, the community and voluntary sector or the charitable sector who aim to provide products and services to the community however they will not make a profit. However, there are some groups, organisations and initiatives that could define themselves as Non-Commercial but nonetheless operate with the intentions of making a profit and therefore a criteria needs be established to ensure adherence to the definition.

To determine any eligibility issues as a Non-Commercial organisation, if required the following documentation should be requested as proof of this:

1. Charitable Organisation Numbers.
2. Vat Registration Numbers.
3. Any membership fee information.
4. Copy of most recent AGM minutes and Committee members.
5. Copy of most recent audited accounts.
6. Any affiliations to relevant governing body.
7. Previous facilities hire information.

Groups or organisations that cannot prove their eligibility for Non Commercial rates based on the above criteria will then be considered Commercial and the Commercial rate options will apply.

Report to:	Active and Healthy Communities
Subject:	Footgolf, Newcastle
Date:	19 th February 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

Decisions required:

To re-instate Islands Park, Newcastle as a natural parkland allowing free access to public amenity and open space.

1.0	Purpose and Background:
1.1	Since April 2016 Foot golf has operated out of Islands Park, Newcastle. The private operator relinquished the licence as of 31 st August 2017. He has removed all Footgolf equipment and reinstated the area.
2.0	Key issues:
2.1	No commercial Footgolf operating at this site in 2018.
3.0	Recommendations: Council to approve Islands Park remains as a natural open space and public access to this amenity area to move freely which will allow citizens to promote their health and wellbeing.
3.1	
4.0	Resource implications:
4.1	No resource implications as council are currently carrying out all maintenance at this site.
5.0	Equality and good relations implications:
5.1	The proposal's successful outcome will have positive direct impact for citizens throughout the district.
6.0	Appendices
	N/A

Report to:	Active and Healthy Communities
Subject:	Milltown Tennis Courts
Date:	19 th February 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

Decisions required: To approve capital overspend to replace and improve Milltown Tennis Courts, Warrenpoint floodlights.	
1.0	Purpose and Background:
1.1	A budget of £5000.00 has been allocated for the upgrade of the floodlights at Milltown Tennis Courts Warrenpoint however, on inspection and review it is estimated that the realistic cost to replace control gear etc is £18,000.00. Currently the lighting standard at this facility is poor and is creating a health and safety risk for both Club members and public users. It should be noted that the current capital scheme for Warrenpoint bowling green has an underspend of approx. £20,000.00, this saving can be off set against lighting upgrade at Milltown, Warrenpoint.
2.0	Key issues:
2.1	The re-alignment of budgets in order to cover the realistic costing of repairs and upgrade to floodlights at Milltown Tennis Courts.
3.0	Recommendations:
3.1	That the Committee approve the re-allocation of underspent funds from Warrenpoint Bowling Pavillion for the capital scheme at Milltown Tennis courts in order to improve safety conditions.
4.0	Resource implications:
4.1	Officer's time. Additional £13,000.00 from re-aligned budgets.
	Equality and good relations implications:
5.1	The proposal's successful outcome will have positive direct impact on the Health and safety of all user groups.
6.0	Appendices
	N/A

APPENDIX A

Sports Facility Strategy Capital Works

6 Lane Running Track Feasibility Study

Bann Road Pavilion

Kilkeel Tennis Courts

Newcastle Bowling Pavilion

Newcastle Centre - Feasibility Study

Newry - Carnaget - MUGA - fencing

Rostrevor Tennis Courts

Ballynahinch - ALL Weather Pitch - Upgrade

Ballynahinch - Langley Road - Footpath etc

Bann Road Car Parking - Additional spaces

Derryleckagh Soccer Pavilion

Drainage work at Langley and Killyleagh Football Pitch

Drumaness Football Pitch

Dundrum Playing Field - Car Parking

Dunleath Park Football Pitch

Dunleath Pavilion - Upgrade

Hilltown - River Stability

Install New Play Park Signage

Keggal Amenity Area

Kilfeghan Picnic Area

Kilkeel - River Walk - Upgrade Lights

Killough Football Pitch

Kilmore Playing Fields - Extend Car Park

Meigh Amenity Site

Milltown Gaelic Pavilion

Newcastle - Donard Park - Pavilion & Grass Pitches & tennis courts

Newry Tennis Courts

Newry/Bessbrook/Kilkeel/Annalong Bowling Green

Norman Brown Football Pitch

Sports Hub Feasibility Study

St Annes Park - Kickabout Area - upgrade

Tennis Bubble Newry and Newcastle

Warrenpoint Clonallon Park

Kilkeel Leisure Centre - Minor Refurbishment

Play Strategy Capital Works

Play Strategy – New build – Mayobridge

Play Strategy - Upgrade - Meigh CC *

Play Strategy – New build - Ballymartin

Play Strategy - Transformation - Ballymaderphy

Play Strategy - Transformation - Cambane Gardens

Play Strategy - Transformation - Clonallon Park

Play Strategy - Transformation - Drumilly

Play Strategy - Transformation - Lisnalee

Play Strategy - Upgrade – Backfield *

Play Strategy - Upgrade - Bridge Centre *

Play Strategy - Upgrade - Burren Village Green *

Play Strategy - Upgrade – Carrivemaclone *

Play Strategy - Upgrade – Jonesborough *

Play Strategy - Upgrade – Lislane *

Play Strategy - Upgrade - Mourne Gardens *

Play Strategy - Upgrade – Newtowndogue *

Play Strategy - Upgrade - Oliver Plunkett *

Combined total of £2,551 500

*Play park upgrades have been identified as a possible funding opportunity and an application will be submitted to RDP in order to draw down funds & support Council's capital budgets

Report to:	Active and Healthy Communities
Subject:	Capital Scheme Approvals
Date:	19 th February 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

Decisions required:	
To approve officers tendering and appointing Contractors for the year 1 and 2 projects as listed in Appendix 2.	
1.0	Purpose and Background:
1.1	As a result of both the Play Strategy and the Sports Facility Strategy Council have budgeted a five year programme of capital works in order to improve outdoor sports facilities and play park facilities. Estates Department and Procurement Department require Council approval to proceed with the initial tendering process and contract delivery for the year 1 and 2 projects as listed in Appendix A.
2.0	Key issues:
2.1	In order to ensure timely delivery of these projects, Officers require approval to proceed with tendering and delivery of contracts to meet the programmed year 1 and 2 works as identified in both strategies.
3.0	Recommendations:
3.1	To approve the listed projects within both the Sports Facility Strategy and Play Strategy to be tendered and delivered within 2017-18 and 2018-19 financial year.
4.0	Resource implications:
4.1	Officer's time. Capital costs already budgeted within 2017-18. & 2018-19 financial years.
5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
	Appendix A. Appendix B (This item is deemed to be restricted by virtue of para.3 of part 1 of schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information))

APPENDIX A

Sports Facility Strategy Capital Works

6 Lane Running Track Feasibility Study

Bann Road Pavilion

Kilkeel Tennis Courts

Newcastle Bowling Pavilion

Newcastle Centre - Feasibility Study

Newry - Carnaget - MUGA - fencing

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Ballynahinch - ALL Weather Pitch - Upgrade

Ballynahinch - Langley Road - Footpath etc

Bann Road Car Parking - Additional spaces

Derryleckagh Soccer Pavilion

Drainage work at Langley and Killyleagh Football Pitch

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Killough - Football Pitch

Kilmore Playing Fields - Extend Car Park

Meigh Amenity Site

Miltown Gaelic Pavilion

Newcastle - Donard Park - Pavilion & Grass Pitches & tennis courts

Newry Tennis Courts

Newry/Bessbrook/Kilkeel/Annalong Bowling Green

Norman Brown Football Pitch

Sports Hub Feasibility Study

St Annes Park - Kickabout Area - upgrade

Tennis Bubble Newry and Newcastle

Warrenpoint Clonallon Park

Kilkeel Leisure Centre - Minor Refurbishment

Play Strategy Capital Works

Play Strategy – New build – Mayobridge

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Play Strategy - Transformation - Drumilly

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Play Strategy - Upgrade – Backfield *

Play Strategy - Upgrade - Bridge Centre *

Play Strategy - Upgrade - Burren Village Green *

Play Strategy - Upgrade – Carrivemaclone *

Play Strategy - Upgrade – Jonesborough *

Play Strategy - Upgrade – Lislane *

Play Strategy - Upgrade - Mourne Gardens *

Play Strategy - Upgrade – Newtownogue *

Play Strategy - Upgrade - Oliver Plunkett *

Combined total of £2,551 500

*Play park upgrades have been identified as a possible funding opportunity and an application will be submitted to RDP in order to draw down funds & support Council's capital budgets

Report to:	Active and Healthy Communities
Subject:	Willie Maley Statue
Date:	19 February 2018
Reporting Officer:	Michael Lipsett, Director of Active and Healthy Communities
Contact Officer:	Roland Moore, Assistant Director Leisure and Sport

Decisions Required	
To consider the request from Willie Maley Celtic Supporters Club to lead on the creation and placement of a statue representing the first Glasgow Celtic FC former player/manager and Secretary, Willie Maley who was born in Newry in 1868.	
1.0	Purpose and Background
1.0	<p>Newry and Mourne District legacy Council had been working proactively with local, National Celtic FC Supporters Clubs alongside Glasgow Celtic FC to create and place a statue of Willie Maley within Newry City. Willie Maley was born in Newry in 1868 and went on to become a player and Glasgow Celtic's first manager/secretary which he held for 43 years winning 16 league championships and 14 Scottish Cups.</p> <p>Legacy Council had agreed to procure and fund the design and build of a statue. In 2013 Council agreed to place a budget of £20,000 within the 2014/15 rates. As a result of RPA and departmental restructuring this project was not completed. The Willie Maley Celtic Supporters Club have now contacted this Council to ask if the new Council can reignite this project with the aim of delivering on the legacy Council commitment.</p>
2.0	Key Issues
2.1	To consider possible locations, the design and build of a statue of Willie Maley and thereafter, seek and agree approvals from all relative statutory bodies for the location and placement of the Willie Maley statue.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • That Officers develop proposals including potential costs, sources of funding and any likely capital commitment from Council. • To contact all potential partners re location and funding options.
4.0	Resource Implications
4.1	Officer's time. Future commitment to the capital budget of approximately £20,000.
5.0	Equality and good relations implications.
5.1	Decision-making related to the design and placement of the Willie Maley statue will fall within the scope of the Council's Naming of Council Facilities Policy if the statue were to be erected on Council owned property and be subject to equality screening.
6.0	Appendices
6.1	None.

Report to:	Active and Healthy Communities
Subject:	Sport NI Application for Funding
Date:	19 th February 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

Decisions required:

To approve the appointment of Consultant to carry out a feasibility study of the 14 No. Sports Hubs listed within the Council Sports Facility Strategy.

1.0	Purpose and Background:
1.1	Sport NI multi sports facility funding for £6.75 million launches on 1 st March 2018. Council's Sports Facility Strategy has listed 14 potential Sports Hubs. A feasibility study is required to identify which hub/hubs potentially will be successful in this application allowing Council to apply for and draw down funding to develop a multi sports facility within the District.
2.0	Key issues:
2.1	Timeframe deadline for the application to Sport NI is from the 1 st – 28 th of March 2018 and the feasibility study must be carried out prior to any application submission.
3.0	Recommendations:
3.1	To allow officers to appoint a consultant to carry out the feasibility study of the 14 No. Council Sports Hubs listed within the Council Sports Facility Strategy. Thereafter, submit a funding application to Sport NI on the highest rated scheme or schemes which meet Sport NI criteria.
4.0	Resource implications:
4.1	Budget of £10,000.00 has been allocated within the capital budgets.
	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
	N/A

Report to:	AHC Committee
Date of Meeting:	19 February 2018
Subject:	Commonwealth Games, Gold Coast, Australia
Reporting Officer	Roland Moore, Assistant Director Leisure and Sport
Contact Officer	Conor Haughey – Head of Outdoor Leisure

Decisions required:

To consider approving Council financial support (£3,000) for the 10 participants from our district, participating in the XXI Commonwealth Games 2018.

1.0	Purpose and Background:
1.1	<p>The XXI (21) Commonwealth Games is an international multi-sport event for members of the Commonwealth that will be held on the Gold Coast, Queensland, Australia between 4 and 15 April 2018.</p> <p>Team selection was made in early January 2018, resulting in a sizeable contingent from Newry, Mourne and Down District Council (10 participants, 7 individuals and 3 members of the Netball team):</p> <p>These athletes also have the option of free use of Council facilities in preparation for the 'Games.'</p>
2.0	Key issues:
2.1	The total cost of sending the Northern Ireland Team to Australia is approximately £370,000. This includes team kit, travel, insurance, medical support, induction sessions and administrative support. Team members are not asked to contribute towards costs.
3.0	Recommendations:
3.1	<p>That the Committee recommend to proceed and approve Council support £3,000 for the 10 participants from our district, participating in the XXI Commonwealth Games 2018.</p> <p>The Council's Elite Athlete Scheme allows for £300-500 for each individual participating at international sporting level therefore the £3000 is within the parameters of our elite athlete scheme's revenue budget.</p>
4.0	Resource implications
4.1	£3,000 elite athlete scheme's revenue budget.
5.0	Equality and good relations implications:
5.1	The proposal's successful outcome will have positive direct impact for the athletes within our district participating in the Commonwealth games.
6.0	Appendices
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 th February 2018
Subject:	Lease of land to St John Bosco GAC for Clubhouse facilities at Newry Leisure Centre
Reporting Officer (Including Job Title):	Roland Moore, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Lyndsey Moore, Head of Legal Administration

Decisions required:	
To note the contents of the report and agree to the Council proceeding with a 25 year lease at a peppercorn rent, with an option for the Club to renew for a further 25 years, subject to Department for Communities approval.	
1.0	Purpose and Background:
1.1	At Council's Strategic Policy and Resources Committee in November 2016 the Committee agreed to proceed with a 25 year lease at a peppercorn rental to the club for the land on which their new Clubhouse sits. The recommendation noted that the lease term would be 25 years but did not make clear that the current draft of the lease was on the basis of an initial 25 years with the option to renew for a further 25 years.
2.0	Key issues:
2.1	The Club secured DSD funding of £439,364.61 towards the Clubhouse facilities built on Council land. Based on previous meetings with Council officers Club members were working on the basis of a 25 year lease which had a built-in option to renews as follows; The Council shall at or before the end of the term grant to the Club a new Lease of the premises if not less than 6 months before the end of the term the Club gives the Council written notice that they wish to take a new lease of the property and when the new Lease is granted there is no subsisting breach of any of the Club's obligations contained in the original Lease. In layman's terms this means that as long as the Club doesn't breach any of the terms in the original Lease they will be given an automatic right to renew for a further 25 years on the same terms.
3.0	Recommendations:
3.1	That the Committee agree to the Council proceeding with a 25 year lease at a peppercorn rental (subject to Department for Communities approval) with an option for the Club to renew for a further 25 years.
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications:
5.1	None
6.0	Appendices
	Appendix I: Minute SPR Committee November 2016.

RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2015

SPR/259/2016

ST. JOHN BOSCO GFC – PHASE 2 NEWRY LEISURE CENTRE

Agreed:

On the proposal of Councillor Enright, seconded by Councillor Doran, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

Read:

Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 17 November 2016, regarding the lease of premises/land to St John Bosco GAC for clubhouse facilities at Newry Leisure Centre Phase 2 (copy circulated).

Agreed:

On the proposal of Councillor Sharvin, seconded by Councillor Andrews, it was agreed the Committee come out of closed session.

Agreed:

When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Carr, seconded by Councillor Doran to proceed with a 25 year lease at a peppercorn rental subject to the Department for Communities (Local Government Policy Division) approval and subject to the Club being responsible for all utilities and services.

Report to:	Active Healthy Communities
Date of Meeting:	19 February 2018
Subject:	Consultation on Promoting Human Organ Donation and Transplantation in Northern Ireland
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Aisling Rennick, Investing for Health Officer

Decisions required:	
To consider draft response to public consultation on Promotion of Human Organ Donation and Local Government Code of Practice on same and agree to return to DoH.	
1.0	Purpose and Background:
1.1	<p>The Department of Health aims to promote positive, cultural change with regard to attitudes to organ donation. The aim is to consistently achieve authorisation to proceed with donation in 80% of potential cases by 2020. Only a small number (approx 1%) die in circumstances where organ donation is clinically possible. The Department therefore feels it is important that when these circumstances do arise, the opportunity to help others is not lost</p> <p>In 2016/17 the consent rate for donation in NI was 64% and Northern Ireland had 22.7% deceased donors per million of population, slightly higher than the UK average but below the leading countries including Spain (43.4 pmp). However, in 2016/17 NI had a world leading 42.2 pmp.</p> <p>In 2016/17 almost four out of ten families, when faced with the decision did not give their consent for donation to proceed, sometimes against the known wishes of the patient.</p> <p>The Health (Misc Provisions) Act 2016 has placed a statutory duty on the Department to promote transplantation and increase awareness about transplantation.</p>
2.0	Key Issues
2.1	<p>The Department commits to increasing awareness of organ donation and the rate of consent by families by:</p> <ol style="list-style-type: none"> 1. Developing a long term integrated HSC Communications Programme; 2. Providing ring-fenced funding to coordinate and deliver communications activity; 3. Utilising the potential of civic society to engage with all sectors of the community; 4. Working with Local Government to engage with local community based initiatives;

5. Engaging with key target audiences including older citizens and children and young people, to ensure greater levels of awareness and responsibility by the current and future adult population.
6. Providing high quality organ donation awareness training for healthcare professionals.

In addition, the Department has developed the following Code of Practice for Local Government, in partnership with the local Councils

Principles

Northern Ireland's Local Councils are guided by the following principles in relation to promoting organ donation among their local communities:

- Councils support the Department of Health's overall policy aim of putting Northern Ireland amongst the world's best performing countries by 2020 and beyond. This will be achieved by working together to revolutionise attitudes to organ donation through a sustained and well-coordinated programme of communication activities.
- Organ donation, including the need for organ transplants, is an important local health matter which affects people, families, communities and the local economy.
- Councils, through their Community Plan commitments to improving the health and wellbeing of their local populations, are key stakeholders with an important role to play in promoting positive actions and discussion in relation to organ donation.
- Through their existing strong links with their local communities, Councils are well placed to help deliver key promotional messages about organ donation using various and well established channels of communication.
- Partnership working between HSC organisations and Councils is key to the success of local campaigns to promote organ donation, as it facilitates the provision of localised information, as well as the coordination of key messages in line with regional and national strategic priorities.
- Localised information provided by HSC organisations, coupled with Councils' strong communication channels, can help to drive registration on the Organ Donor Register (ODR) amongst the local population, and ultimately to increase the overall level of consent to organ donation within Northern Ireland as a region.

Suggested activities for Councils under the code include:-

- Establish formal links with the local HSC Trust Organ Donation Committee(s) in the Council area, for example by nominating a Council representative or liaison officer.

	<ul style="list-style-type: none"> • Explore ways to use existing communications channels (e.g. newsletters, public buildings, advertising spaces) to carry positive messages about organ donation. • Explore ways to link Council websites to the ODR and online information about organ donation, for example through end-of-transaction prompts when registering for Council services. • Ensure that opportunities to promote organ donation are included within Council communications plans • Promote organ donation amongst Council staff as part of wider staff welfare initiatives.
3.0	Recommendations:
3.1	That the Committee approve the attached response questionnaire to the Consultation on Promoting Human Organ Donation and Transplantation in Northern Ireland (Appendix1)
4.0	Resource implications
4.1	Council's participation in partnership working to promote organ donation may require some contribution in terms of finance and staff time.
5.0	Equality and good relations implications:
5.1	N/A
6.0	Appendices
	Appendix I: Draft Response to the Consultation on Promoting Human Organ Donation and Transplantation in Northern Ireland.



PROMOTING HUMAN ORGAN DONATION AND TRANSPLANTATION IN NORTHERN IRELAND



Consultation Proposals & Response Questionnaire

11 December 2017 – 12 March 2018

Consultation Proposals

Policy Objectives and Key Commitments

Reflecting international best practice, activities to promote organ donation by Health and Social Care (HSC) organisations in Northern Ireland will focus on **two primary objectives** to be implemented through **six key commitments** to drive increased rates of organ donation in Northern Ireland.

Objective 1: Encouraging positive actions and behaviours in relation to organ donation

Positive actions and behaviours means making our organ donation wishes known. This primarily involves encouraging potential donors to join the Organ Donor Register (ODR), and helping people to discuss their organ donation wishes with family and friends. The Department working with the HSC will deliver this objective by developing and implementing the following measures, focussing on activities that encourage the consent discussion, drive registration, develop the ODR as an effective marketing tool, and support promotion at a local level.

Commitments 1-5

The Department commits to increasing awareness of organ donation and the rate of consent by families by:

1. Developing a long term integrated HSC Communications Programme;
2. Providing ring-fenced funding to coordinate and deliver communications activity;
3. Utilising the potential of civic society to engage with all sectors of the community;
4. Working with Local Government to engage with local community based initiatives;
5. Engaging with key target audiences including older citizens and children and young people, to ensure greater levels of awareness and responsibility by the current and future adult population.

Objective 2: Developing appropriate training for healthcare professionals to increase levels of consent in order to achieve the 2020 strategy target of 80%

Commitment 6

The Department commits to increasing awareness of organ donation and the rate of consent by families by:

6. Providing high quality organ donation awareness training for healthcare professionals.

Further detail on these commitments and consultation questions is provided below.

Commitment 1: Develop a long term integrated HSC Communications Programme

Mass media advertising has been successful to a point in promoting positive attitudes towards organ donation, encouraging positive behaviours and influencing conversations, however the effect of this approach in isolation can be short-lived. When combined with a sustained and co-ordinated programme of activities embracing contemporary marketing techniques the impact can potentially be more beneficial. This approach aims to embed a shift in public attitudes and a change in behaviours over the longer term, resulting in an anticipated higher rate of consent to donation.

Public Information campaigns have, in the past, been delivered in Northern Ireland on an ad hoc basis by various stakeholders including charities, the Public Health Agency and NHS Blood and Transplant (NHSBT)¹, working either individually or collectively, and in the absence of a coordinated, strategic and ongoing approach to communications.

The Department therefore proposes the development of a rolling 3-year integrated HSC communications programme, with annual priority plans. The programme will combine regional and local promotional initiatives with NHSBT's expertise and UK-wide evidence-informed campaign activity in a way that is suitably tailored to meet priorities identified for Northern Ireland organ donation activities.

The communications programme and annual plans will take account of existing public information sources² by engaging with the public on organ donation issues through various platforms including the mass media, social media and local promotional events.

Annual plans will place particular attention on coordinating promotional activities in collaboration with relevant stakeholders (including charities, patients, donor families, HSC Trusts, local councils), around key dates for organ donation each year.

Question 1: Do you agree that a long term communications programme should be developed to promote organ donation through local, regional and national initiatives through various platforms?

Question 2: What activities do you think should be included in the communications programme?

¹ [NHS Blood and Transplant \(NHSBT\)](#) is a Special Health Authority in the NHS which is responsible for the allocation of organs for transplantation is across Northern Ireland, England, Scotland and Wales; management of the Organ Donor Register (ODR); and running public information campaigns in relation to organ donation.

² The website <https://www.organdonationni.info> is the primary source of public health information about organ donation in Northern Ireland, providing statistics, promotional resources, responses to Frequently Asked Questions, and links to facilitate registration on the NHS Organ Donor Register (ODR).

Commitment 2: Providing ring-fenced funding to coordinate and deliver communications activity

The Department commits to providing a ring-fenced annual budget to fund the Communications Programme, to include delivery of promotional activities by a regional coordinator.

The role of the coordinator will include the development and delivery of the communications programme, overseen by a steering group to include Health and Social Care (HSC) commissioners, HSC Trusts, clinicians and specialist nurses who are involved in organ donation and transplantation, as well as patient representatives. It will determine annual plans identifying priority areas for promotional campaign activity and funding in Northern Ireland, monitor the effectiveness of the programme and ensure consistency in its delivery across the region.

The coordinator will also be responsible for maintaining appropriate links with NHSBT's ongoing campaign activity at a UK level, in order to advise the steering group and coordinate as appropriate the delivery of any campaigns that will further Northern Ireland priorities within the available budget.

Question 3: Do you agree that ring-fenced funding should be provided to coordinate and deliver communications activity by a regional coordinator?

Question 4: What do you think should be the funding priorities?

Commitment 3: Utilising the potential of civic society to engage with all sectors of the community

The communications programme will place particular focus on developing partnerships with employers and related business organisations, statutory organisations such as public libraries and universities, and community and voluntary organisations to maximise their contribution to promoting organ donation. Each of these bodies engage with their particular audiences, such as employees, clients and volunteers, through a variety of interfaces which have the potential to help drive ODR registration. Partnership working presents an opportunity to promote organ donation via these networks by tailoring communications in order to maximise their effectiveness.

Technology and contemporary communications will be used as far as possible, e.g. developing compelling, emotive and regular content for delivery through partners' websites and social networks, and using providing staff and customers with web links to both the ODR and to organ donation information.

Employers: Working initially with HR leaders in large employers, campaigns will support the provision of advice and resources to facilitate the development of bespoke Corporate Social Responsibility (CSR) programmes. Through these programmes, employers provide information and encourage staff to learn about organ donation, discuss their views and wishes with friends and family, and join the ODR. CSR programmes can also identify organ donation champions to take the lead in promoting organ donation within their respective organisations and communities, with appropriate support from the Department and HSC bodies. Some local companies have shown leadership in developing such initiatives, which can be used to educate and encourage others to do likewise.

Statutory Sector: Activities will seek to develop partnerships with statutory sector service providers will deliver tailored messages for various user groups, for example:

- Potential opportunities to collaborate with the Northern Ireland Blood Transfusion Service in jointly promoting blood and organ donation;
- Working with the network of Northern Ireland libraries as important community hubs to display information, provide literature, and host educational events;
- Working with schools and colleges – see also paragraph (v) below – to develop appropriate curricular and extra-curricular programmes to educate students about organ donation.

Community and Voluntary Sector: these organisations, particularly those involved in organising and playing sports, promoting health and wellbeing, or representing the interests of health service patients, collectively involve significant numbers of the

Northern Ireland population who are generally receptive to positive health messages. Activities will therefore seek to build partnerships with these organisations, to help stage promotional/learning events, and to provide information and resources which are suitable to the needs of their members.

Question 5: Do you agree with the proposed approach to developing tailored partnerships with employers, the statutory sector, and the community and voluntary sector?

Question 6: Which partnerships do you think would be most effective in encouraging positive behaviours in relation to organ donation?

Commitment 4: Working with Local Government to engage with local community based initiatives

Local Government's strong links with communities present a significant opportunity for positive engagement about organ donation at the local level. The Department therefore commits to working with HSC bodies and Northern Ireland's 11 local councils to collaborate on the development and implementation of local promotional campaigns using a variety of established communications channels. The aim will be to build on local community plan objectives aimed at improving the health and wellbeing of their citizens. The promotion of organ donation is seen by councils as an important element of that responsibility.

Local campaigns will be underpinned by a code of practice to support local councils: in the development of appropriate links with NHSBT to help deliver national promotional activities at a community level; closer partnership working between councils and HSC Trusts to jointly plan and coordinate promotional activities, messages and events; the development of volunteer networks to facilitate these activities; and the sharing of best practice across local government.

The Department will also publish local organ donation statistics available for every council area to support these local activities. Through this collaborative approach the Department aims to increase the number of ODR registrations and rates of donation in each council area.

Question 7: Do you agree that collaboration between Local Councils and Health and Social Care is an effective means of promoting organ donation in local communities?

Question 8: What promotional activities would you wish to see delivered in this way?

Commitment 5: Engaging with key target audiences including older citizens and children and young people, to ensure greater levels of awareness and responsibility by the current and future adult population

People of any age can register to be an organ donor³. It is therefore particularly important that children and young people are provided with appropriate information about what this means at an early age, in order to help them make an informed choice and discuss this with their friends and family.

The *Young Persons' Behaviour & Attitudes Survey 2016*⁴ shows that children and young people in Northern Ireland have mostly favourable views in relation to organ donation, generally seeing it as something positive that can come out of someone's death. However, there is scope to improve their understanding around some aspects of organ donation, and less than half of those surveyed had discussed their views with their close family members.

Recognising the value of encouraging positive attitudes amongst young people towards health and wellbeing matters in general, the Department commits to ensuring that the communications programme will include a co-ordinated approach to working with schools and youth organisations in order to increase knowledge and understanding about organ donation, and encourage young people to discuss the subject amongst friends and family.

It will support and build upon established good practice that has been developed by local champions within Northern Ireland (including teachers, youth leaders, and pupils), to make educational resources and support available to expand and deliver curricular and extra-curricular programmes tailored for various age groups. The Department of Health will work with the Department of Education to facilitate the delivery of this part of the plan.

Furthermore, contrary to the myth that someone's age might prevent them from becoming an organ donor, it is important to remember that patients who die in circumstances where donation may be possible are considered individually, irrespective of how old they are. For example, in 2016/17, the average age of a deceased donor in the UK was 51, with 60% of donations coming from the over 50 age group⁵. The

³ Everyone irrespective of age or health and who is considered legally competent can join the NHS Organ Donor Register. Doing so provides legal consent for the donation of organs. Children can register but their parents, guardians or those with parental responsibility will be asked to provide their consent should the child's death lead to donation being considered.

⁴ <https://www.nisra.gov.uk/sites/nisra.gov.uk/files/publications/YPBAS2016ToplineResults.pdf>

⁵ Whether or not someone's organs after death can be safely used to help others is determined at the time through a number of assessments. Information from the patient's clinical and social history is also considered from medical records and the person's next of kin.

average age of a living donor was 47%, with 44% of donations coming from the over 50 age group⁶.

The communications programme will therefore also seek to deliver appropriate clear 'myth busting' messages to encourage those in older age groups to consider and discuss their organ donation wishes.

Question 9: Do you agree that promotional activities should be targeted at key audiences including older citizens and children and young people?

Question 10: In what ways do you think this could be approached?

⁶ Potential living kidney donors undergo a series of tests to ensure that they are suitable and that it is safe for them to donate.

Commitment 6: Providing high quality organ donation awareness training for healthcare professionals

Only a small proportion of people die in circumstances where it may be possible for their organs to be donated. It is vitally important that in these circumstances families are given the option of consenting to organ donation. Usually this will be in a hospital intensive care setting, and the approach to families must be sensitively managed. They should be referred as early as possible to a *Specialist Nurse - Organ Donation (SNOD)* working within the intensive care unit and equipped with the specialist knowledge and skills to discuss donation and, if known, their loved one's wishes.

In order for referral opportunities to be realised, it is also important that all health professionals involved in the journey with that patient and their family are equipped with appropriate knowledge about organ donation and about the SNOD referral process.

Through this approach, discussing organ donation should become a normal part of end-of-life care for the families of patients in these circumstances. All families, where organ donation is a possibility, will be approached in line with best practice principles.

The Department has endorsed NICE CG135⁷, and NHSBT Best Practice Guidance on approaching the families of potential organ donors⁸, which reinforce that every approach to those close to the patient should be planned with the multidisciplinary team (MDT), should involve the SNOD, and should be clearly planned taking into account the known wishes of the patient. The ODR should be checked in all cases of potential donation, and this information must be discussed with the family as it represents the eligible donor's legal consent to donation.

In the UK as a whole in 2016/17, consent rates when a SNOD was involved in the discussion with the potential donor's family were 68.6%, compared to 27.5% when a SNOD was not involved.

These figures clearly demonstrate the positive difference that effective referral by appropriately trained professional makes to securing the consent of families. Maximising potential donation opportunities when they arise is the key to improving the consent rate and achieving the 2020 target of 80%. Non-referral of potential donors and the resultant low consent rates represent missed opportunities to save lives, and should therefore be minimised.

Reflecting the above, the Department will work with the HSC, training bodies, universities, and NHSBT to develop and deliver appropriate training for various

⁷ <https://www.nice.org.uk/guidance/CG135>

⁸ http://odt.nhs.uk/pdf/family_approach_best_practice_guide.pdf

healthcare professionals involved at all stages of the consent journey. This will include GPs, medical students, medical trainees, consultants and specialist doctors, and trainee and post-registration nurses working in secondary care settings, in order to increase their awareness of organ donation issues and their understanding of the SNOD referral process.

Question 11: Do you agree delivering appropriate training for healthcare professionals can be an effective way of increasing the level of consent for donation to proceed?

Question 12: In what ways do you think this could be approached?

How to Respond in Writing

Please send your completed responses by 5.00pm on Monday 12 March 2018 to:

Email: OrganDonationConsultation@health-ni.gov.uk

Hard Copy: Organ Donation Consultation
Department of Health
Room 1, Annex 1
Stormont Estate
Belfast
BT4 3SQ

Further Information and Related Documents

Large print, Braille and alternative language versions of this document are available on request to the above email address or postal address.

If you have any questions please contact OrganDonationConsultation@health-ni.gov.uk

Promoting Human Organ Donation and Transplantation in Northern Ireland:

A consultation on a policy to increase organ donor numbers

CONSULTATION RESPONSE FORM

I am responding:

As an individual _____

As a health and social care professional _____

On behalf of an organisation _____

X

(please tick one option)

About you or your organisation:

Name:	Aisling Rennick
Job Title:	Investing for Health Officer
Organisation:	Newry, Mourne and Down District Council
Address:	Council Offices, Monaghan Row, Newry, BT358DJ
Tel:	02830313066
E-mail:	Aisling.rennick@nmandd.org

Commitment 1: Develop a long term integrated HSC Communications Programme

Question 1: Do you agree that a long term communications programme should be developed to promote organ donation through local, regional and national initiatives through various platforms?

Yes X

No

Please feel free to comment below, providing evidence to support any alternative proposal:

Question 2: What activities do you think should be included in the communications programme?

Given that almost 4 out of 10 families of possible donors refuse consent, the communications programme should have a focus on determining the reasons behind these decisions and target activities at addressing these barriers.

The programme should include a combination of mass media and interpersonal activities. In particular, interpersonal contacts have proved to be important in increasing levels of registration of donors.

It would also be useful to develop good links with both local and regional media outlets in order that the first port of call for the press on any relevant story is with the communications office to ensure clear and accurate information is provided.

Commitment 2: Providing ring-fenced funding to coordinate and deliver communications activity

Question 3: Do you agree that ring-fenced funding should be provided to coordinate and deliver communications activity by a regional coordinator?

Yes X

No

Please feel free to comment below, providing evidence to support any alternative proposal:

Question 4: What do you think should be the funding priorities?

Whilst significant funding will be needed for mass media activities, it will be important that the more individual interpersonal activities are adequately funded.

It would be useful to ring fence funding for work with local community groups, who whilst having good links with the community are often struggling to find the funding for their everyday activities and may therefore be reluctant to take on additional activities which may be at a cost to them.

Commitment 3: Utilising the potential of civic society to engage with all sectors of the community

Question 5: Do you agree with the proposed approach to developing tailored partnerships with employers, the statutory sector, and the community and voluntary sector?

Yes _____

No _____

Please feel free to comment below, providing evidence to support any alternative proposal:

Question 6: Which partnerships do you think would be most effective in encouraging positive behaviours in relation to organ donation?

It would be vital to build relationships with community and voluntary sector organisations, particularly those who work at grassroots level with individuals and families. They have the interpersonal relationships and trust to encourage registration and family discussions.

However, it would also be important to work closely with locally based network organisations such as the Wellbeing Action Partnership and County Down Community Network who can act as links to the wider community sector in their areas.

The Trade Union movement represents substantial numbers of workers in Northern Ireland and unions are very open to working on issues of social responsibility.

Churches have considerable reach across society and local Clergy Forums could be targeted as a way to skill up clergy in both promoting information and in supporting families during difficult decisions.

With regard to workplace interventions, Business in the Community and local chambers of commerce would have a partnership role to play. Local council Economic Development and Environmental Health units would have good links with local businesses.

Post Offices and libraries still play an important role in communities and could be used to disseminate information.

Commitment 4: Working with Local Government to engage with local community based initiatives

Question 7: Do you agree that collaboration between Local Councils and Health and Social Care is an effective means of promoting organ donation in local communities?

Yes

No

Please feel free to comment below, providing evidence to support any alternative proposal:

Question 8: What promotional activities would you wish to see delivered in this way?

Existing Council communications links including websites and social media could be used to disseminate positive messages regarding transplantation.

Link to donor register from Council websites.

Attendance by Mayor/Chair of Council, as civic leader, at local events organised to promote organ donation.

Local Councils employ a significant number of staff and promotion activities could be included in employee wellbeing programmes/corporate social responsibility.

Utilise existing Council links with community and business organisations to cascade information.

Councils could be requested to adopt a "Statement of Principle" encouraging organ donation and family discussion and include this on websites etc.

Organ donation stands could be provided for Council events etc, giving opportunities for interpersonal contacts.

Commitment 5: Engaging with key target audiences including older citizens and children and young people, to ensure greater levels of awareness and responsibility by the current and future adult population

Question 9: Do you agree that promotional activities should be targeted at key audiences including older citizens and children and young people?

Yes

No

Please feel free to comment below, providing evidence to support any alternative proposal:

Question 10: In what ways do you think this could be approached?

It would be important to address the belief held by some older people that their organs would not be suitable for donation due to age. Links should be built up with community organisations for more active older people such as men's sheds or local U3A branches. Members of these groups are often keen to contribute back to the community and may help with local promotional activities.

Many libraries host book clubs and craft groups which attract older members and could provide opportunities to have active discussions around the issue. Churches often provide community groups which may be a way to target individuals who are not otherwise involved in community activities.

Children and young people could play a valuable role in stimulating family discussions around donation and transplantation. However, it would be important to be sensitive to the concerns some parents may have regarding young children discussing issues around death.

Commitment 6: Providing high quality organ donation awareness training for healthcare professionals

Question 11: Do you agreeing delivering appropriate training for healthcare professionals can be an effective way of increasing the level of consent for donation to proceed?

Yes X

No

Please feel free to comment below, providing evidence to support any alternative proposal:

Question 12: In what ways do you think this could be approached?

N/A

Please use the text box below to provide any additional comments you wish to provide regarding the promotion of organ donation in Northern Ireland:

Report to:	Active & Healthy Communities Committee
Date of Meeting:	19 February 2018
Subject:	Social Investment Fund - Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager

Decisions required:
To note the report and SIF Capital Project Board minutes (Dec 2017).

1.0	Purpose and Background:
	<p>The Council is covered by two Social Investment Zones – Southern (legacy Newry and Mourne) and South Eastern (legacy Down). The Council is delivering the 'Work It' programme in the Southern Zone and a number of capital projects in the South Eastern Zone.</p> <p>Update on projects: <u>'Work It'</u> The Executive Office Social Investment Fund 'Work It' employment and training programme will conclude in March 2018. To-date the programme has assisted 196 unemployed young people access work placement opportunities and achieve accredited qualifications throughout the Southern Zone (top 20% SOA's from Coalisland to Newry). To date 104 participants have secured sustained employment post programme and 500 community projects have been delivered throughout the zone. A closure event will take place on Monday 12 March at Craigavon Civic Centre from 12 – 2pm to celebrate the achievements of the participants and outcomes from the programme.</p> <p><u>Castlewellan Community Centre:</u> The modular building has been moved to facilitate the project. These works are now completed and the building is handed over to the group. The PQQ documents have been returned and assessed. A select list of 6 contractors has been selected for progression to ITT stage. ITT documents are prepared and ready for issue. The Executive Office is processing the approval for the additional costs not included in the original estimates.</p> <p><u>Community Operated Sports Facilities:</u> This project includes the development of three community 3G sports pitch facilities at Ballyhornan, Downpatrick and Kilcooley (Bangor). The project was initially conceived as a 'cluster' project with 3 locations where no single project would proceed until all three projects could be delivered together. However, this has been reviewed by The Executive Office and it has been decided that it in the interests of the projects proceeding as quickly as possible they be split out of the cluster to enable each project to proceed independently.</p> <p>Downpatrick A Ground Investigation has been completed. The design team has provided</p>

	<p>estimated additional costs of options to enable construction of a 3G pitch on the compressible and soft sub-soils existing here. These options and associated additional costs are currently being considered by The Executive Office.</p> <p>A new Planning application was lodged 22.11.17. A new application was required to address changes made to the Planning approved changing room building and car park designs. These changes were required to reduce costs. A current Planning approval already exists for this location to construct a 3G sports pitch with floodlights, changing rooms and car park. Consultations are on-going with Rivers Agency re consent to discharge to the adjacent stream.</p> <p>Ballyhorman A new planning application will be lodged in the near future for this location to seek approval to revise the changing room design. These changes were required to reduce costs. A current planning approval already exists for this location to construct a 3G sports pitch with floodlights and changing rooms. Land surveys have been carried out to determine the exact boundaries of the 3 no. additional pieces of ground required to construct the new pitch. Agreement has been reached in principle and on price to buy the lands with the 3rd party landowners. The land transfers are being dealt with by Ballyhorman and District Community Association's solicitor. NIE are currently considering a proposal to re-route the right of way to their adjacent substation, through the community centre. This proposal is acceptable to the community group.</p> <p>Kilcooley There is no current Planning approval for this project. A pre-application meeting was held with Planning which noted additional landscaping would be required to screen the new facility from the adjacent housing. A new planning application will be submitted in the near future. The land is currently owned by the Housing Executive. Ards and North Down Borough Council advise that the Housing Executive have recommended the transfer of the freehold title of the land to Ards and North Down Borough Council at nil cost. This recommendation is going to the Business Committee of the NIHE for final approval.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> • There is a significant risk of funding loss from the project Funders. • Construction costs are considerable higher than the original estimates. • The Executive Office is considering options and associated additional costs in respect of the Community Operated Sports Facilities.
3.0	Recommendations:
3.1	That the Committee note the report and Capital Project Board minutes.
4.0	Resource implications:
4.1	Current Council contribution as agreed at December meeting: Downpatrick £95K, Ballyhorman £125K
5.0	Equality and good relations implications:
5.1	The Economic Appraisals include a commitment to balanced interventions, equal opportunities and Section 75.
6.0	Appendix
	Minutes of SIF Capital Project Board Meeting (Dec 2017)

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

MINUTES OF SIF CAPITAL PROJECT BOARD MEETING
Monday 04th December 2017 @ 10am in Training Room, Monaghan Row,
Newry

CHAIRPERSON: Conor Mallon

IN ATTENDANCE:

Janine Hillen
Paul Brannigan
Sarah McClory
Kenny Knox
Justyna McCabe
Raphael Crummy
Tom McClean
Francesca Dowler

APOLOGIES:

Debbie Murphy
Michael Lipsett
Stephen Addy
Nicky Lowry
Ciara Burns

INTRODUCTIONS:

Conor commenced the meeting at 10:10am welcoming all the members of the Project Board. Apologies were noted as above.

CONFLICT OF INTEREST:

No conflicts of interest were raised.

MINUTES:

The minutes of the previous meeting were approved.

ACTION SHEET:**Castlewellan:**

- Tom has obtained confirmation from community group on their current spend to date on the project and supplied this information to Debbie
- It was noted that liaising with the Community Partnership regarding post project management would be an ongoing action throughout the lifetime of the project.
- Tom confirmed that a panel has been established to assess the tender submissions. Post assessment, Kenny and CPD are to act as observers during moderation. It is expected that the assessment panel will convene on the 07th or 08th December or failing that, early next week (w/c 11th December).
- Tom has circulated information re project budget
- Tom has provided an updated risk register
- Tom has liaised with CPD and CPD have ITT documents

Community Operated Sports Facilities:

- Paul has updated risk register
- Paul is continuing to liaise with Alison Robb re Ballyhorman land issues.

CASTLEWELLAN COMMUNITY CENTRE:

Tom provided the Project Board with an update on the Castlewellan project. The port-a-cabins on site have been moved and the electrics are being connected. The school are set to move back to the port-a-cabins on the 04th January with the Social Services to complete an inspection thereafter.

As regards the main building, Tom reported that the pre-tender estimate is significantly higher than previously budgeted for coming in at £675,000 rather than the original £420,000 estimate. Tom then met with the design team and reduced this figure to £619,000 which involved deviating from the eight per cent optimism bias buffer that was factored into the original estimate. Conor reiterated the need to have a realistic margin for optimism bias.

However, as this figure, albeit reduced from £675,000 is significantly in excess of the original estimate, Tom has asked the design team to pull together a bill of quantities which he will send through to both Kenny and Debbie in electronic format. Conor suggested that the drawings be sent through along with the bill of quantities. Following on, Conor asked Tom to provide a timeline of event to get a full handle on how the project is now budgeted at a significantly higher cost than it was originally. Conor raised a query over whether it was possible to proceed with procurement given the developments with the budget. Kenny confirmed that it is possible to proceed to stage one but not the second stage. Justyna

questioned whether this will now cause a delay in the delivery timetable. Tom confirmed that it will. Tom provided confirmation that twenty-one replies have been received which demonstrates an appetite for the project in the market.

Risk Register and issues log:

AGREED

- **Tom to send through electronic copy of bill of quantities alongside drawings to both Kenny and Debbie**
- **Tom to provide a timeline of events to the Project Board to get a handle on the new significantly higher budgeted cost**
- **Tom to confirm schedule for assessment panel and for moderation**

COMMUNITY OPERATED SPORTS FACILITIES:

Ballyhornan, Downpatrick, Kilcooley:

Paul provided an update on all three facilities as follows:

Ballyhornan:

New planning application ready for submission however the design team advise the new location for the NIE access road to the sub-station is outside the boundary of the additional land currently being acquired. The Planning application will proceed as the landowner of the potential further additional land will be notified through Planning.

The design team have been requested to confirm how much additional land will be required. The options at the moment are either: secure NIE's change of location of their access road / way-leave; purchase an additional piece of land from the landowner a piece of land is currently being purchased from; or establish an alternative wayleave / access route through the community centre. A potential further option is to narrow the pitch width – currently set at 55m playing area but could potentially reduce to 45m.

Downpatrick:

Laboratory report on ground conditions expected Friday 8th December. The design team will comment on receipt of same. The apparent poor ground conditions remain a key risk to this project

Conor has met with Rivers Agency to initiate the consent to discharge process. Rivers Agency to confirm their requirements.

Council solicitor has written to the solicitors acting for the Dunleath Estate, Racecourse and Downpatrick FC requesting they provide the information previously requested.

Kilcooley:

Paul explained the orientation of the pitch and the extent of landscaping that the Planners may insist on pose a risk to the Kilcooley pitch project as the full impact that both these factors will have on costs is not yet known. The design team are to provide a fee proposal to appoint a landscape architect and advise revised estimated costs for the re-orientation and landscaping.

Fran reported that the Northern Ireland Housing Executive have recommended the transfer of the freehold title of the land to Ards and North Down Borough Council at nil cost. This recommendation is going to the Business Committee of the NIHE for final approval.

Confirmed all three sites will be included at PQQ but will be treated as separate projects at ITT stage.

Risk register and issues log:

AGREED

- **Design team to confirm extent of additional land required at Ballyhornan site and options to relocate the NIE access road / wayleave**
- **Anticipated additional costs associated with Kilcooley project arising from pitch reorientation and landscaping requirement to be passed on to Debbie Murphy to factor into her business case. Noted potential that further surveys / additional costs may be required during the Planning process – Traffic Impact Assessment, Biodiversity Survey, Floodlight Impact Study**

UPDATE FROM DEPARTMENT FOR COMMUNITIES:

Raphael reported to the Project Board that there has been no material change since last month's meeting in that no budget for 2018/19 has been set.

FINANCE

Justyna confirmed that an extra contribution has been requested from NMD Council to make up the shortfall in funding from Ulster Wildlife that was highlighted as a risk at last month's meeting. Transferring some funding from Downpatrick to Ballyhornan is being considered.

Fran confirmed that she would raise the potential prospect of a shortfall in funding for Kilcooley with Ards North Down and suggest that any match funding from them would be most welcome.

OBA NISRA Report cards

No update on the Report card.

Signed: Conor Mallon
 Chairperson

Signed: Justyna McCabe

Next Project Board Meeting: Monday 08th January 2018, 10:00am, Downshire Civic Centre, Downpatrick

Report to:	Active and Healthy Communities
Date of Meeting:	19 February 2018
Subject:	Newry Neighbourhood Renewal Partnership
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement Sean McKeivitt, Neighbourhood Renewal Officer

Decisions required:	
To note the report.	
1.0	Purpose and Background:
1.1	To provide the Committee with an update on the on-going work of the Newry Neighbourhood Renewal Partnership (NRP). Newry Neighbourhood Renewal Partnership met on Wednesday 24 January 2018 at which the Minutes the following meeting were approved: > Minutes of Newry NRP Meeting held on Wednesday 15 November 2017.
2.0	Key issues:
2.1	Neighbourhood Renewal Minutes
3.0	Recommendations:
3.1	That the Committee note the attached Minutes: > Minutes of Newry NRP Meeting held on Wednesday 15 November 2017.
4.0	Resource implications
4.1	None.
5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact in anticipated.
6.0	Appendices
6.1	Appendix 1: Minutes of Newry NRP Meeting held on Wednesday 15 November 2017.



**Minutes of the Newry NR Partnership Meeting
Wednesday 15th November 2017
At 7.15pm
WIN Business Park, Newry**

In Attendance:

Mrs Geraldine Merendino	Chairperson
Ms Karen Gracey	Area manager DfC
Mrs Lesley Hamilton	Southern Regional College
Mr Sean Mc Kevitt	Newry Mourne and Down District Council
Mr Raymond Jackson	Confederation of Community Groups
Mrs Paula Mc Guigan	Carnagat CA
Ms Colleen McCreesh	Barcroft CA
Mr Fergal O'Brien	SHSCT Promoting Well being team
Ms Kathleen Lowry	Greater Linenhall CA
Ms Noreen Rice	Meadow Armagh road CA
Dr Kieran Shields	Education Authority N.I
Mrs Deirdre Murtagh	Ballybot CA
Mrs Sinead Jennings	Ballybot CA
Ms Colleen McCreesh	Barcroft CA
Ms Jenny Hughes	Martins Lane CA
Mrs Donna Lynch	Martins lane CA

Others Attending

Ms Maeve Mc Parland	NMEA
Mr Ewan Morgan	CRJI

Apologies:

- | | |
|------------------------|---------------------------------|
| Mrs Barbara O'Hare | Ballybot CA |
| Mr Colin Morley | Carnagat CA |
| Mrs Patricia O'Gorman | Threeways CA |
| Mrs Maureen Ruddy | Martins lane CA |
| Mr James Treanor | Carnagat CA |
| Mr Damien Brannigan | NM&DDC |
| Mr David Vint | SRC |
| Mrs Madaleine Mc Crink | SHSCT Promoting Well being team |
| Mr Brendan Cranney | MARCA |
| Dr Conor Patterson | NMEA |
| Mr Collie Hanna | Barcroft CA |

Matters Discussed

1. Welcome & Introductions
2. Apologies
3. Stronger Safer Communities project
4. Minutes / Matters Arising
5. Programme updates
6. AOB
7. Date and time of next meeting

ITEM	SUBJECT	MATTERS ARISING/UPDATE	ACTIONS	By Whom
1	Welcome	Everyone welcomed to the meeting		
2.	Apologies	Recorded as above.		
3.	Ewan Morgan	CRJ – 5 measures:		

	<p>Safer Stronger communities Project</p>	<p>Restorative practice – case referrals Crime prevention advice Restorative practice training – residents/students/PSNI School based programmes - fixing things SRC in Jan 18 St Patricks primary school in Feb 18 – 6 week programme Consequences and Human faces programme – 75 young people engaged – Drumalane/Ballybot/Martins lane/MARCA Community safety events and workshops Working with Ballybot and Barcroft - concerned residents Invites to all NR groups – Policing in the community Ewan was thanked for attending. Minutes agreed as accurate proposed by Dr Kieran Shields Seconded by Mr Raymond Jackson</p>	<p>CRJ to give regular updates to members</p>	<p>Ewan Morgan</p>
<p>4.</p>	<p>Minutes and matters arising</p>	<p>Preparation work has commenced for all projects – no budget yet Economic group set for December 12 – after deadline for completion of projects – Meeting will go ahead Pathfinder group – Marian Cully the representative for NR There is no longer a threat to Daisy Hill A&E Marian to give an update in January</p>	<p>Arrange venue</p>	<p>Sean</p>
<p>5</p>	<p>Project updates</p>	<p>E2E: Established time table mid-September Mindfulness delivered to P7 pre-transfer test Champions seminar in St Joseph's boys high school – 25 pupils attended Career pathways event to be held in Omniplex – a number of speakers</p>	<p>Invite Marian to next NRP</p>	<p>Sean</p>

	<p>400 pupils invited – date set for Thursday 30th November 9.30am – 2.30pm</p> <p>SRC employability programmes TOPS – 38 enrolled – Door supervision, dress making, Cat C and forklift truck</p> <p>OCEANS: 12 enrolled – 100% pass in numeracy/literacy 3 from Newry 11 received their licences</p> <p>Enterprise Firms: 25 enrolled – down to 13 - enterprise is a shared experience</p> <p>Education Programme No change – up and running Youth engagement – Respect – extension to sport and Education programme. Intercommunity another success – resource launched – hopeful to get on website for access Post project evaluations – St Joseph's high school Early years, Our lady's access – feasibility report Capital projects – soft play at St Malachy's would be most likely – under pressure from architects and technical team.</p> <p>Windsor hill now in cluster – change to 41% of pupils now from top 30% disadvantaged</p> <p>Health programme Range of activity Across NR – Action cancer big bus</p> <p>Healthy eating programme in partnership with Education to run until December- 8 schools involved IFA level 1 course</p>	
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	<p>AAA positive programme. Mental health – recovery college programme in Barcroft and Carnagat No cost to NR Smoking cessation – 6 – 8 week programme – require EOI from people Online awareness – discussed at health sub group - meet with Education to progress.</p> <p>Sean Mc kevirt gave an overview – NM&DDC programmes</p> <p>Outdoor activity All groups have availed of the programme – 1485 people took part to date. Wide range of activity 85 volunteers supported the programme.</p> <p>Community Renewal Project on track – no real issues</p> <p>Capital projects</p> <p>Drumalane Quayside Modular building – Project well progressed on course to complete December..</p> <p>BMX project – application with Peace iv Raymond McCreesh park – Council strategy – part of consolidation process – await outcome of community consultation.</p> <p>NIHE projects No good news – met with procurement and legal – no money outside of DfC NIHE won't progress unless funding is confirmed – they won't take a risk. Drumalane EI scheme – await confirmed funding.</p> <p>No additional revenue funding for technical support.</p>	
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		Any new revenue programmes may detract from existing programmes		
5.	A.O. B	<p>Members agree Canal court as venue for Christmas event</p> <p>Noreen suggests that people go to Newry library to record their views/comments on the new proposed relief road</p> <p>No Other business</p> <p>Thank NMEA and Sean for the hospitality</p>		
6.	Date and time of next meeting	<p>24th January 2018</p> <p>Venue:- WIN Business park</p> <p>Time: 7.00pm</p>	Circulate details	Sean

Report to:	Active and Healthy Communities
Date of Meeting:	19 February 2018
Subject:	Downpatrick Neighbourhood Renewal Partnership
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement Katrina Hynds, DEA Co-Ordinator (Downpatrick)

Decisions required:	
To note the report.	
1.0	Purpose and Background:
1.1	To provide the Committee with an update on the on-going work of the Downpatrick Neighbourhood Renewal Partnership (NRP). Downpatrick Neighbourhood Renewal Partnership met on Wednesday 24 January 2018 at which the Minutes of the following meeting were approved: > Minutes of Downpatrick NRP Meeting held on Wednesday 18 October 2017 at which the Partnership's 3 year Action Plan (2017/2020) was reviewed and approved.
2.0	Key issues:
2.1	Neighbourhood Renewal Partnership Action Plan 2017-2020.
3.0	Recommendations:
3.1	That the Committee note the attached Minutes and Action Plan: > Minutes of Downpatrick NRP Meeting held on Wednesday 18 October 2017. > Downpatrick NRP reviewed and approved Action Plan (2017/2020).
4.0	Resource implications
4.1	None.
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
6.1	Appendix 1: Minutes of Down NRP Meeting held on Wednesday 18 October 2017. Appendix 2: Downpatrick NRP reviewed and approved Action Plan (2017/2020).

Downpatrick Neighbourhood Renewal Partnership (DNRP)

**Minutes of the Meeting held on Wednesday 18th October 2017 at 2:00 pm
Down County Museum, English Street, Downpatrick**

Present:**Members**

Nicholas McGrickard	CDRCN (County Down Rural Community Network) - <i>Chair</i>
Macartan Digney	Marian Park Community Association (MPCA) - <i>Vice Chair</i>
Ann Grant	CDRCN
Jenny Lavery	CDRCN/ FHWCF (Flying Horse Ward Community Forum)
Dan McEvoy	Downpatrick Community Collective (DCC) (Dan departed 3:15pm)
Raphael Crummy	Department for Communities (DfC)
Esther Millar	Education Authority (EANI) - South East Region
Janice Symington	Down Business Centre (DBC)
Katrina Hynds	NMDDC - DEA/NHR Coordinator
Laura Higgins	NMDDC - Clerical Officer
Catherine O'Neill	NMDDC - Clerical Officer
Damien Brannigan	NMDDC, Head of Community Engagement
Owen McDonnell	NI Housing Executive (NIHE)
Anthony Trainor	Stream Street Community Association (SSCA)
Cadogan Enright	Stream Street Community Association (SSCA) (arrived 3:50pm)

Promoters

Alannah Brown	Surestart, South Eastern Health & Social Care Trust (SEHSCT)
Anne McKeever	South Eastern Health & Social Care Trust (SEHSCT)
Tatiana Seed	South Eastern Regional College (SERC)

ITEM		ACTION
1	<p><u>Apologies</u></p> <p>Apologies were received from the following: -</p> <p>Eamonn MacConMidhe - Tosú ÚR / Fresh Start (TÚ)</p> <p>Neill McGivern - Education Authority (EANI) – South East Region</p> <p>Lisa Perry – Flying Horse Ward Community Forum</p> <p>Lorraine Coulter – South Eastern Health & Social Care Trust (SEHSCT)</p>	

2	<p><u>Action Plan 2016-2019 Refresh & Renewal</u></p> <p>Nicholas welcomed the partnership and everyone around the table introduced themselves.</p> <p>Raphael thanked everyone for coming to the annual review of the action plan. He stated that all money spent is under scrutiny and the programme must tackle deprivation. There is no government currently in place and the NI Civil Service will carry on with programmes until 31st March 2018. Raphael stressed that although no decisions have been made, the partnership must make efficiencies in the £200k spend and that groups will need to readdress their existing budget. He envisaged that this would come from a reduction in staff levels.</p> <p><u>COMMUNITY RENEWAL</u></p> <p>NMD Technical Assistance – Under Review, no decisions have been made.</p> <p>PHA Health & Community Engagement Programme – Successful in the past, Raphael stressed that community groups will have to promote themselves heavily.</p> <p>Community Equipment – Remove (already complete).</p> <p>Community Training & Support Fund – Agreed to keep in.</p> <p>Community Infrastructure Audit – Agreed to remove.</p> <p><u>ECONOMIC RENEWAL</u></p> <p>SERC Driving to Success – Under review.</p> <p>#YOUCAN Enterprise – Keep but with figures reviewed.</p> <p><u>SOCIAL RENEWAL</u></p> <p>SEH&SCT Family Health and Wellbeing – Under review.</p> <p>Speech and Language Therapy – Under review.</p> <p>Speech and Language Therapy (joint project) – Under review</p> <p>Dementia Friendly Community – Agreed to remove.</p> <p>Community Schools Project – Agreed to remove.</p> <p>Homework Clubs and Parent Learning – Change to yellow.</p> <p><u>PHYSICAL RENEWAL</u></p> <p>Down FC 3G Pitch – Raphael stated that this will be delivered.</p> <p>HOPE Project – Agreed to keep.</p> <p>Ground testing Meadowlands – Remove (already complete).</p> <p>Meadowlands MUGA /play/sports facility – Agreed to keep but remove MUGA.</p> <p>Feasibility Study for Town Centre Social Enterprise Development - Agreed to keep but move to economic renewal.</p> <p>Marian Park Playground - additional equipment – Agreed to keep.</p> <p>Bridge St./Mount Crescent playground – additional equipment – Remove (already complete).</p> <p>Dunleath Park/Thomas Russell Park – permanent path – Remove</p>	
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	<p>(already complete). Kennedy Square Activity Area – Agreed to keep and add Lynn Doyle. Saul St./Meadowlands Environmental Improvement – Agreed to keep.</p> <p>It was also agreed to add alley gates to Ballymote (£5k).</p> <p>ACTION - Economic Review – Adjust SERC driving to Success From £40k pa To £73k pa.</p> <p>ACTION – Social Renewal – Adjust SEH&SCT Family Health and Wellbeing From £68k To £63,600 pa.</p> <p>ACTION – Community Renewal – Adjust Meadowlands MUGA/Play Sports Facility capital cost From £400k To £200k.</p> <p>ACTION – Raphael to meet with Surestart in the next six weeks.</p> <p>ACTION – Schools must be engaged more.</p>	
3	<p><u>Minutes of Last Meeting</u></p> <p>Minutes from the meeting on 5th September 2017 were adopted on the proposal of Anthony Trainor, and seconded by Macartan Digney.</p>	
4	<p><u>Promoters Reports (July-Sept 2017)</u></p> <p>1. Speech and Language Therapy – Anne McKeever Anne reported on project objectives:</p> <ul style="list-style-type: none"> • Total caseload P1/P2 children for this quarter was 35 – Important to note that school was off July & August. • There were 16 new referrals in September. • Waiting time between referral and assessment was nine days (in comparison to 13 weeks at local clinic.) • A total of five children were discharged this quarter. • By the end of September there were 141 child contact sessions (31 of these were through extended schools). <p>2. Talk Boost</p> <ul style="list-style-type: none"> • This is only a short term programme and it is anticipated that the quota will be reached by end of March 2018. • Total parent contacts achieved is 15. All parents of children on the caseload will be offered a face to face meeting with SLT or will be telephoned. • Parental observation sessions have commenced. 	

There followed a discussion on Anne's relationships with the schools, Anne stated that she has good contacts in the schools with strong principal engagement, however it is increasingly challenging finding space to work with the children.

3. **Driving to Success – Tatiana Seed, SERC**

Tatiana reported on project objectives/outputs:

- During the Summer students were self-studying Driving Theory and taking their Driving Theory tests.
- Summer had an impact on participation and retention and seven students left the programme.
- Five new students have enrolled in September, four young mums were interested in June and September but couldn't proceed due to childcare.
- Theory tests have been booked for all participants July-October 2017.
- 10 participants have successfully passed their test to date.
- Driving part of the project started 25th September 2017, therefore underspend occurred in July-September reporting period.
- David Blair School of Motoring won the driving lessons tender.
- This year to date, 19 participants obtained a provisional license and 11 participants had acquired a provisional license before the start of the programme.

4. **NR Technical Assistance – Katrina Hynds (NMDDC)**

- Katrina informed delegates that the partnership is on track to achieve NR meeting target of a meeting every six weeks.
- Katrina reported that the first quarterly claim has been processed and that the second quarterly claim has been sent to Raphael.
- Peace IV officers will identify projects for NR.
- Katrina has been attending the Flying Horse ASB meetings.
- All equipment claims are finished. The Community Newsletter is due in Feb/March 2018, Nicholas said that there were good photos available for the Newsletter relating to equipment projects.

5. **Health and Community Engagement – Ann Grant**

Ann reported on project objectives/outputs:

- In quarter one 490 people were engaged through the following programmes, Summer Youth Programme (30), Bridge Street Community fun day (150), Marian Park Community fun day (50), Ladies walking group (8), Marshalls training (8), Interagency training (17), NRPB meeting (5), Family engagement (160), Peace IV community

consultation (7), Housing Community Network (14), DCC meetings (11), DEA Workshops (4), ASB Ballymore intervention (26).

- An additional 1,000 people were engaged through Culture Night, including some people from surrounding estates/areas.
- There are various healthy lifestyle weekly projects running, with more than 90 people attending on a weekly basis. Ann thanked NIHE for £3,500 funding that has been secured for a Bee Keeping Project with the Men's Group.
- Training for Event Stewarding & Marshalling was delivered on Sept 14th to eight new volunteers with update session planned for October 2017. IT training for volunteer committee members planned for October 2017.
- One volunteer from each group registered for book-keeping course planned for November 2017.

6. Family Health & Wellbeing – Alannah Brown, SureStart

Alannah reported on project objectives/outputs:

- The previous staffing issue has been resolved and vacancy filled.
- 18 families have engaged in the New Parent Programme in this quarter.
- 14 families were carried forward from quarter one, there were three new referrals and one discharge. There were another two referrals but unfortunately they could not be accepted as they were out of the area.
- During this quarter there were three case conference reports compiled, three case conferences attended and two core group meetings.
- There were three training area accessed this quarter, (1) Solid Starts, (2) Family Food Matters and (3) Infant mental health workshop.
- The New Parent Programme team continue to promote their service and are engaging with the relevant professional to encourage new registrations.
- Alannah informed the partnership that they are progressing towards 160 people attending healthy lifestyle programmes. 49 attended in quarter two. These programmes include infant massage, baby yoga, adult fitness, breastfeeding support, solid starts, antenatal yoga, postnatal Pilates, fun in the park and mini mend.
- Parenting programmes also continue to run with 50 attending this quarter.
- Home visit target is 30 – 12 families have been referred to date (three of these in quarter two). 100% of families rated the service as 'Excellent' in the Parent/Carer Questionnaires.

	<p>This shows that the work being done is making a difference.</p> <ul style="list-style-type: none"> • Crèche initiatives provided/delivered via the mobile crèche total 48 sessions in quarter two and 65 sessions achieved this year to date. 	
	<p><u>Matters Arising:</u></p> <p>No other matters were arising.</p>	
6	<p><u>Any Other Business</u></p> <p>No one had any questions to ask and Katrina asked the partnership to agree on meetings until 31st March 2018.</p>	KH
7	<p><u>Date and venue of next meeting</u></p> <p>Next 2 meetings have been agreed: Wednesday 24th January 4:00pm (Civic Centre tbc) Wednesday 14th March 4:00pm (location tbc)</p>	KH

The Meeting closed at 4:00pm

October 2017

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Downpatrick Neighbourhood Renewal Partnership

Action Plan 2017 – 2020

(Agreed 6th September 2016 – Updated 18th October 2017)

Key to tables:

Green	Continuing 'core' DSD- funded or mainstreamed project, agreed or expected to go ahead
Red	NR Partnership priority project, subject to future funding
Pink	Possible priority project via NR funding or promoted through DEA Forum / Community Planning Framework
Yellow	Community Planning-related project – to be promoted through DEA Forum / Community Planning framework

October 2017

Strategic Objective: **Community Renewal - Community Involvement**

Overview of Need:

At the outset of the Neighbourhood Renewal programme, levels of community infrastructure and capacity in Downpatrick NRA were extremely variable. The Flying Horse Ward Community Forum, an active umbrella body for a range of community and sporting groups in the 3 main estates in the Ballymote Ward, contrasted with a low level or total lack of community activity in other estates. Levels of community activity have increased through support from the NR programme, particularly through the provision of a dedicated NR community development worker, also essential to co-ordinating access to the range of other social and economic programmes but this remains an ongoing need. Of particular importance is the need to support community- identified actions in the Meadowlands area where, after a huge amount of work to help individuals form a group that can speak out for their community and engage effectively with agencies with resources, continuing support for positive community action is essential.

Key Priorities

1. To increase the number of local people involved and the levels of involvement in activities and decisions contributing to improvements in the quality of life in the NR area.
2. To develop community infrastructure within the NR area and to support the delivery of community based activities.
3. To promote youth engagement and seek opportunities for youth development.
4. To promote partnership working between local community and local statutory bodies.
5. To provide opportunities for increased use of shared community and recreational facilities.
6. To build stronger links between communities in the NR area, and create more opportunities for positive contact between residents.

October 2017

Project / Actions	Key Priorities / Outcomes	Method Of Delivery	Resource Timescale Implication	Milestones	How Success Will Be Monitored	DfC Indicators
NMDDC Technical Assistance	Community: all Economic: all Social: all Physical: all	NMDDC	Annual cost - £21,740	End of year reports April 2017, April 2018, April 2019	Quarterly monitoring reports on agreed outputs and outcomes. Evaluation of programme upon delivery	All
PHA Health & Community Engagement Programme	Community: 1, 2, 4, 6 Economic: 7 Social: 1, 3, 5 Physical: 2, 3	CRDRN	Annual Cost £61,000 Transport & venue costs - £35,000 p.a. 2016 – March 2019	7 groups involved throughout the year	Quarterly monitoring by NRP/DDC Annual review by NRP Number of men & women in health programmes Participants in youth activity Effective interagency meetings	CR3 CR4 SR(H)1 SR(H)4
Community Training & Support Fund	Community: 1, 2, 3, 4, 6, Economic: 7 Social: 2, 5, 9, 12 Physical:	NMDDC NRP	£10,000 p.a. for three years to March 2019	50 community participants p.a.	Quarterly monitoring by NRP/NMDDC Annual review by NRP Number of participants Increased lobbying/community statutory interface	CR3 CR5 CR7

October 2017

Strategic Objective: Economic Renewal - Work and Worklessness, Qualifications, Skills and Training

Overview of Need:

The most recent update of NISRA statistics for the Downpatrick NRA show some improvements in the economic position from the 2001 baseline. The proportion of economically active people has also risen from 50.8% in 2001 to 60.6%, although again well below NI at 66.2%. After a fall in 2006 – 2008, unemployment has resumed 2001 levels and is at 7.6%. This is reflected in the proportion of residents on Job Seekers Allowance at 9.7%, up sharply from 2001 (5.8%) and three times the lowest level in 2008 (3.1%)

Key Issues:

1. To support local people with few or no qualifications to access vocational and personal development training.
2. To help local people, in particular those unemployed and dependent on state welfare benefits, to access suitable employment and training opportunities
3. To source and develop opportunities to provide training relevant to local business needs and local residents.
4. To support and help local people avail of money management advice.
5. To encourage new businesses to locate in the area, and to support expansion of existing businesses in the NR area.
6. To source and develop opportunities for community/socio-economic projects that will provide long term sustainability for local communities
7. To widen economic activity and to source and develop opportunities to increase household incomes and improve prosperity within the NR area.

October 2017

Project / Actions	Key Priorities / Outcomes	Method Of Delivery	Resource Timescale Implication	Milestones	How Success Will Be Monitored	DfC Indicators
SERC Driving to Success	Community: Economic: 1, 2, 3 Social: 6 Physical:	SERC	£73,000 p.a. 2016 – March 2019	Cohort 6 planned Dec. 2016 Adequate funding in place Criteria Review (20 NRA participants)	Quarterly monitoring by NRP/NMDDC Annual review by NRP Number trained Driving test passes Qualifications gained Employment gained	ER2 ER4 ER5 ER6 ER7 ER10, ER14
#YOUCAN Enterprise Project	Community: Economic: 2, 5, 7 Social: Physical:	Down Business Centre /NMDDC	£55,000 p.a. April 2017 – March 2019	5 businesses started by March 2018 15 businesses started by March 2019	Quarterly monitoring by NRP/NMDDC Annual review by NRP Number starting own business	ER8 ER9 ER10 ER12
Feasibility Study for Town Centre Social Enterprise Development	Community: 1, 4, 5 Economic: 2, 5, 6 Social: 3, 4 Physical: 2	Downpatrick Community Collective NMDDC Appointed consultant	Professional fees - £15,000 in 2017/18	Completion of study during 2017	Production of report Identification of preferred option(s)	CR9 PR8 PR10

October 2017

Strategic Objective: Social Renewal - Health & Social Wellbeing, Educational Attainment, Attitudes to Education, Crime & Safety, Income & Benefit Dependency

Overview of Need:

The most recent update of NISRA statistics for the Downpatrick NRA shows some improvements in the educational position from the 2001 baseline. The proportion of the population with no qualifications has fallen from 50.8% to 34.1% and the number of 16 – 74 year olds with a higher level qualification has doubled to 17.5, although this remains well below the NI average of 23.65%. Health has also seen some improvements although we should be wary of small area statistics which give widely varying results for individual health outcomes. However, those who claim that their general health is good rose from 61.8% (2001) to 73.9% in 2011. And is reinforced by the small reduction in those who have a long term limiting illness (26.7%, down from 28.2% in 2001). The latter remains much higher than the NI average at 20.69% and more people across NI claim to have good health (79.51%). In common with most parts of Northern Ireland, crime statistics have shown a major improvement. Recorded crime is down from 1,962/10,000 population to 1,305 in 2011. Rates of burglary, criminal damage and theft have fallen by more than half; although violent crime, which rose sharply until 2006, is now back to 2001 levels.

Key Priorities:

1. To empower and support local people to live healthy lifestyles to help reduce long-term illness within the NR area.
2. To ensure local residents have access to the best possible range of health and social care services.
3. To engage with the young people to promote healthy life style choices, in particular dealing with preventative measures.
4. To provide opportunities and support for the delivery of positive and stimulating health, sports and play activities for children and young people.
5. To influence the delivery of community based health & well being support services, particularly for the elderly and infirm.
6. To ensure local people have access to educational provision at all stages of their lives.

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7. To improve the educational attainment for school leavers.
8. To seek and support the delivery of a variety of new and innovative pathways to education.
9. To develop programmes to engage young people and specifically age groups 8 - 12 & 13 - 25 and to provide positive alternatives for physical education, volunteering and personal development.
10. To develop joint programmes for children and parents, in particular to address ICT skills, development and employability skills.
11. To provide support and seek opportunities to develop the extending school's programme that will include improved usage of public buildings for community development.
12. To support new and migrant workers families to participate within the community including the development of English language and other skills.

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Project / Actions	Key Priorities / Outcomes	Method Of Delivery	Resource Timescale Implication	Milestones	How Success Will Be Monitored	DfC Indicators
SEH&SCT Family Health and Wellbeing	Community: 1, 2, 4 Economic: Social: 1, 2, 3, 4, 5 Physical:	SEH&SCT Downpatrick SureStart	£63,000 p.a. 2016 – March 2019		Quarterly monitoring by NRP/NMDDC Annual review by NRP Number of families helped Level of support for new parents Crèche sessions Home visits	ER13 SR(Ed)1 SR(H)1
Speech and Language Therapy	Community: 1, 4 Economic: 1 Social: 6, 7, 8, 9, 10 Physical:	SEH&SCT Downpatrick Schools	£48,000 p.a. 2016 – March 2019		Quarterly monitoring by NRP/NMDDC Annual review by NRP Improvements in children's reading ages/ class/ school reading scores Integration of Talk Boost programme into curriculum	SR(Ed)6 SR(Ed)7
Speech and Language Therapy (Joint Project – subject to agreement)	Community: 1, 4 Economic: 1 Social: 6, 7, 8, 9, 10 Physical:	SEH&SCT Downpatrick Schools +EANI / SHSCT/ Newry Schools	£ 50,000 p.a. 2016 – March 2019		Quarterly monitoring by NRP/NMDDC Annual review by NRP Improvements in children's reading ages/ class/ school reading	SR(Ed)6 SR(Ed)7
Homework Clubs and Parent Learning	Community: Economic: 1 Social: 6, 7, 8, 9, 10, 11, 12 Physical:	NMDDC NRP Local schools	2016 – 19 Annual Cost Tutor - £80/session Overheads - £30/session £38,500 p.a. (35 wks@ 10 locations)	Project design and locations agreed by March 2017 10 locations in place by April 2018 100 regular	Quarterly monitoring by NRP/NMDDC Annual Review End evaluation Number of participants User feedback	SR(Ed)5 SR(Ed)3 SR(Ed)8 SR(Ed)18

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participants

136

Strategic Objective: Physical Renewal – attractive, safe, sustainable environment

Overview of Need:

The most recent update of NISRA statistics for the Downpatrick NRA shows some improvements which suggest a growing confidence in the Downpatrick NRA. The proportion of owner occupied homes in the area has risen from 45.7% (2001) to 50.3% in 2011 (still far behind NI average levels at 66.9%). However, the proportion of residents claiming Housing Benefit has also risen over this period from 20.9% to 29.7% in 2011.

Key Priorities:

1. Higher availability of affordable housing stock.
2. Improved quality of environment for social, economic, cultural and leisure activities including enhancement of community facilities.
3. Improved infrastructure and access to services within housing estates, including car parking, traffic calming, road improvements and better street signage.
4. Safer physical quality of environment where people live.
5. Safer areas for children and young people to play

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Project / Actions	Key Priorities / Outcomes	Method Of Delivery	Resource Timescale Implication	Milestones	How Success Will Be Monitored	DfC Indicators
Down FC 3G Pitch	Community: 5, 6 Economic: Social: 1, 4 Physical: 2, 5	NMDDC Down FC	Capital Cost - £350k towards total cost of £900k	Completion of plans and costings – January 2016 Completion of pitch – January 2018	Quarterly monitoring by NRP/NMDDC Completion on cost and to specification Number of users from NRA Nature of use User feedback	CR6 SR(H)8 SR(H)7
HOPE Project	Community: 3 Economic: Social: Physical: 2	NMDDC Downpatrick Community Collective	Capital Cost - £25,000 2017/18	Completion of HOPE sculpture – March 2018	Completion of sculpture Community support for project Community feedback Ongoing condition of sculpture	CR1 CR9 PR11
Meadowlands Play / sports facility		NMDDC NRP Local community	Capital Cost - £200,000 in 2018/19	Completion of Play/sports facility by March 2019	Quarterly monitoring by NRP/NMDDC Completion on cost and to specification Number of users from NRA Nature of use User feedback	CR6 SR(H)7 SR(H)8
Marian Park Playground - additional equipment	Community: 2, 5 Economic: Social: 3, 4 Physical: 2, 3, 4, 5	NMDDC NRP Local community	Capital cost - £7,500 in 2016/17	Purchase by March 2017 Installation	Quarterly monitoring by NRP/NMDDC Completion on cost and to specification Number of users from NRA User feedback	CR10 PR5
Kennedy Square/	Community:	NRP	Capital cost - £30,000	Completion of activity	Six monthly review of	PR5

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<p>Lynn Doyle Activity Area</p>	<p>Economic: Social: 1, 4 Physical: 2, 3, 4, 5</p>	<p>NMDDC NIHE</p>		<p>area and play/seating area by March 2018</p>	<p>progress Review on completion by NRP User feedback</p>	
<p>Saul St./Meadowlands Environmental Improvement</p>	<p>Community: 4 Economic: Social: Physical: 2, 3, 4, 5</p>	<p>NRP NMDDC DSD NIHE DRD Roads Service</p>	<p>Capital cost £50,000</p>	<p>Environmental improvement, better lighting by March 2018</p>	<p>Six monthly review of progress NRP Review on completion User feedback</p>	<p>PR3 SR(C)4</p>

Report to:	Active and Healthy Communities
Subject:	Appointed Capital Project Schemes
Date:	19 February 2018
Reporting Officer:	Roland Moore, Assistant Director Leisure and Sport
Contact Officer:	Conor Haughey, Head of Outdoor Leisure

For Noting:	
To note the appointment of contractors for the following capital works:-	
Castle Park Dredging	£60k
Warrenpoint Bowling Pavilion	£110k
Donaghaguy Fishing stands	£150k
Ardglass Pavillion & Pitch	£225k
Ballynahinch All Weather Pitch	£45k
1.0	Purpose and Background:
1.1	The Sports Facility Strategy identified the need for dredging of Castle Park, a new extension to bowling pavilion at Warrenpoint, improved fishing stands and access at Donaghaguy, Ardglass Pavillion and Pitch and Ballynahinch All Weather Pitch. All tenders have been assessed and contractors appointed. A capital budget of £590,000 was allocated for these schemes within the 5 year programme.
2.0	Key issues:
2.1	These schemes have been tendered within the current capital budget to be delivered within 2017-18 financial year.
3.0	Recommendation:
3.1	That the Committee note the appointment of contractors and commencement of capital works at Castle Park, Warrenpoint Bowling Pavilion, Donaghaguy Fishing Stands, Ardglass Pavillion and Pitch and Ballynahinch All Weather Pitch.
4.0	Resource implications
4.1	Officer time. £590,000 capital works 2017-18 (already set within rates budgets).
5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
6.1	N/A

Report to:	Active and Healthy Communities
Date of Meeting:	19 th February 2018
Subject:	Indoor Leisure Customer Satisfaction Survey
Reporting Officer (Including Job Title):	Roland Moore, Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Decisions required:	
Members are asked to note the contents of the report:	
<ul style="list-style-type: none"> • Sports and Leisure Facility Management Customer Satisfaction Survey 	
1.0	Purpose and Background:
1.1	The Local Government Act (NI) 2014 sets out a General Duty of Improvement, whereby all District Councils must put in place arrangements to secure continuous improvement in the exercise of their functions and set performance improvement objectives for each financial year.
1.2	<p>The Council set the following performance improvement objective for 2017-18:</p> <ul style="list-style-type: none"> • Encourage healthy lifestyles through increased participation in leisure, sport and recreational activities <p>The following 'measure of success' was developed to help monitor progress in achieving this performance improvement objective:</p> <ul style="list-style-type: none"> • Level of satisfaction with indoor leisure facilities
2.0	Key issues:
2.1	As part of the Council's working arrangements with the Association of Public Service Excellence (APSE), APSE will provide the Council with the Customer Satisfaction Survey which has been developed specifically for sport and leisure facilities, and has successfully been used by local authorities in neighbouring jurisdictions.
2.2	<p>The survey will be carried out at the following indoor leisure facilities between 26 February - 26 March 2018:</p> <ul style="list-style-type: none"> • Newry Leisure Centre • St Colman's Sports Complex • Kilkeel Leisure Centre • Newcastle Centre • Downpatrick Leisure Centre • Ballymote Sports and Wellbeing Centre <p>The survey will be available in hard copy at all leisure centre receptions and publicised electronically through the Council's website and social media channels. In addition, designated staff will be available at key times within each facility to encourage and support customers in completing the survey.</p>
2.3	APSE will analyse the data and benchmark the Council's performance against the performance of other Councils in Northern Ireland and other jurisdictions which have also carried out the survey during 2017-18. The results of the survey will provide the Council with a robust and reliable evidence base around levels of customer satisfaction. The survey results will be instrumental in identifying and

	delivering future improvements across all indoor leisure facilities, thereby contributing to the achievement of performance improvement objective 1: "Encourage healthy lifestyles through increased participation in leisure, sport and recreational activities"
3.0	Recommendations:
3.1	Members are asked to note the proposed launch of the Indoor Leisure Customer Satisfaction Survey on 26 February. The survey will run for 4 weeks and the results will be reported through the Council's Assessment of Performance 2017-18, in September 2018
4.0	Resource implications
4.1	Officer time – to make staff and customers aware of arrangements and co-ordinate the process for carrying out the customer satisfaction surveys effectively.
5.0	Equality and good relations implications:
5.1	<p>There are no equality and good relations implications arising from this report. The proposal is consistent with the Council's equality scheme commitments to effective consultation, engagement and monitoring. It is likely that undertaking this survey and using the results to influence service improvements will have a positive impact on Council's relations with customers.</p> <p>The Council also has requested that demographic questions around the following Section 75 categories are included in the report, in order to ensure results can be analysed accordingly:</p> <ul style="list-style-type: none"> • Gender • Age • Disability
6.0	Appendices
	Appendix A – Sport and Leisure Facility Management Customer Satisfaction Survey (Newry Leisure Centre) - DRAFT



Sports and leisure facility management customer satisfaction survey

For each question please place a cross X within the box that best represents what you think.

Section one : what is important to you?

Please tell us how important to you each of the following things are

	Extremely important	Very important	Important	Not very important	Not at all important	Not applicable
Staff and information						
Friendliness of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helpfulness of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prices clearly displayed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility presentation						
Cleanliness of changing rooms/toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temperature / quality of pool water *.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disabled Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Feeling of a safe environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of fitness/gym equipment *.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of other equipment used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value for money						
Enjoyment of the activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value for money from the activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catering/vending value for money	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section two : how do you think that we are doing?

Please tell us how you think we are performing with regard to each of the following aspects

	Excellent	Good	Average	Poor	Very poor	Not applicable
Staff and information						
Friendliness of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helpfulness of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prices clearly displayed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility presentation						
Cleanliness of changing rooms/toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temperature / quality of pool water *.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disabled Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Feeling of a safe environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of fitness/gym equipment *.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of other equipment used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value for money						
Enjoyment of the activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value for money from the activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catering/vending value for money	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you a current member or casual, "pay as you go" user?

Member

Pay as you go

* Answer 'Not applicable' if the site does not contain these facilities.