

February 17th, 2020

Notice Of Meeting

You are requested to attend the meeting to be held on **Monday, 17th February 2020** at **6:00 pm** in **Mourne Room, Civic Centre Downpatrick.**

Chairperson Barra O'Muiri

Vice Chairperson Mark Gibbons

Cllr S Doran

Cllr H Gallagher

Cllr G Malone

Cllr L McEvoy

Cllr K McKevitt

Cllr A McMurray

Cllr G O'Hare

Cllr C Mason

Cllr M Ruane

Cllr M Savage

Cllr D Taylor

Cllr J Trainor

Cllr W Walker

Agenda

1.0 Introduction and Apologies

2.0 Declarations of Interest

3.0 Action Sheet arising from Active and Healthy Committee Meeting held on 20 January 2020

 *Action Sheet 20 January 2020.pdf*

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Presentations

4.0 Presentation by ORNI

 *ORNI - NMDDC Committee Pres Feb 20 Lo-Res.pdf*

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Community Engagement

5.0 District Electoral Area (DEA) Fora Update Report

 *DEA Fora Update Report for February 2020.pdf*

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6.0 Financial Assistance - Community Engagement

 *Financial Assistance - Report Feb 2020 (002).pdf*

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 *Appendix 1 - Community Festivals Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Summer Schemes Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Community Engagement Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Minority Communities Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Irish Language Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Minor Grants Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Community Capital Fund FA call 1 2020-21 appendix.pdf*

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 *Appendix 1 - Local Biodiversity Fund FA call 1 2020-21 appendix.pdf*

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7.0 Peace Plus - Response to consultation

Copy report to follow.

 **AHC PEACE IV Report February 2020 (002).pdf** **Page 68**

 **Survey response draft.pdf** **Page 70**

8.0 Community Centre Hire Charges

 **Hire Charges for Community Centres 2020 2021 .pdf** **Page 93**

9.0 Renewal of Lease Agreement for Barnmeen Community Centre

 **Barnmeen report re lease.pdf** **Page 95**

10.0 Inclusive Cities Project

 **Inclusive Cities Feb 2020.pdf** **Page 97**

 **Appendix 1 - Inclusive Cities Briefing Note.pdf** **Page 99**

Leisure and Sports

11.0 Leisure and Sport - Scale of Charges

 **Leisure and Sport Scale of Charges Report.pdf** **Page 103**

Health & Wellbeing

12.0 Organ Donation Initiative (referred from Council Meeting)

 **Organ Donation Initiative.pdf** **Page 114**

13.0 Review of Charges for Port Health Inspections

 **Port Health Inspections.pdf** **Page 116**

14.0 Request from Nuclear Free Local Authorities to host a meeting in NMD Area

 **Nuclear Free Local Authorities - Feb 2020.pdf** **Page 118**

15.0 Acceptance of Funding from Office of Product Safety and Standards

 **Office of Product Safety and Standards.pdf** **Page 120**

For Noting - Community Engagement

16.0 Social Investment Fund - Update

[Social Investment Fund Report February 2020.pdf](#)

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17.0 Newry Neighbourhood Renewal Report

[Newry Neighbourhood Renewal Partnership Report.pdf](#)

Page 173

18.0 Policing and Community Safety Partnership (PCSP) Report

[PCSP Report Feb 2020.pdf](#)

Page 182

19.0 Ballykinlar Electricity Supply

[Ballykinlar CC Electricity.pdf](#)

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For Noting - Leisure & Sports

20.0 Autism Friendly Swim Sessions

[Autism Friendly Sessions Feb 2020.pdf](#)

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Items deemed to be exempt under paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

21.0 Recognition of Achievement for High Levels in Sport

This item is deemed to be exempt under paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information which is likely to reveal the identity of an individual. and the public may, by resolution, be excluded during this item of business.

[Recognition of Achievement for High Performance 2020-21.pdf](#)

Not included

Items deemed to be exempt under paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

22.0 Contract for Public Analyst Services

This item is deemed to be exempt under paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to any individual and the public may, by resolution, be excluded during this item of business.

[Public Analyst Services.pdf](#)

Not included

23.0 Threeways Community Centre - Refurbishment of Ropewalk Pitch

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 ***Three Ways Community Centre - Ropewalk Pitch Report.pdf***

Not included

Invitees

Cllr Terry Andrews

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Cllr Laura Devlin

Mr Eoin Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Hugh Gallagher

Cllr Mark Gibbons

Mr Kieran Gordon

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Terry Hearty

Mrs Janine Hillen

Cllr Roisin Howell

Cllr Mickey Larkin

Cllr Alan Lewis

Mr Michael Lipsett

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Andrew McMurray

Mr Roland Moore

Cllr Roisin Mulgrew

Cllr Barra Ó Muirí

Linda O'Hare

Cllr Gerry O'Hare

Cllr Kathryn Owen

Cllr Henry Reilly
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Paul Tamati
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Cllr David Taylor
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Cllr Jarlath Tinnelly
.....
Cllr John Trainor
.....
Cllr William Walker
.....
Mrs Marie Ward
.....

ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/092/2019	Leasing of Council land known as Rosconnor Playing Fields, Strangford Playing Fields and the back Pitch, Greenbank, Newry	It was agreed subject to Departmental Consent that the following leases be agreed at a peppercorn rent: <ul style="list-style-type: none"> • Lease of Rosconnor Playing Fields, Downpatrick to Teconnaught GAC for the term of 5 years. • Lease of Strangford Playing Fields, Strangford to Strangford FC for the term of 5 years. • Lease of the Back Pitch, Greenbank, Newry to Newry AFC for the term of 25 years. 	C Haughey	Ongoing Teconnaught and Newry have been approved by DFC and Julie is sending out the agreed lease docs to clubs Rosconnor is finalising the lease agreement and Departmental consent being given Strangford have declined the lease option but will enter into a SLA.	N
AHC/120/2019	Application to DFC: New Model Farm Community Centre proposal, Downpatrick	It was agreed to accept the following recommendations: <ul style="list-style-type: none"> • that the Committee agree to proceed with an application to DfC for a replacement facility for the Trojan Horse, Downpatrick. Including the development of a business case, design proposals and submission of a planning application. 	K Hynds	Ongoing. Funding application to be completed by NHR Officer & CDRCN for submission to DfC.	N
AHC/144/2019	Castlewellan Lease & 3G Pitch Condition Survey	It was agreed to note and approve the following: <ul style="list-style-type: none"> • The Council to pay a contribution of 50% towards the replacement of the synthetic carpet in 5 years' time.. • Improvement works to bring the 3G pitch up to necessary standards to be 	J Hillen	Castlewellan CC Lease issued and signed 3G Pitch FMA ongoing Ongoing	N N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		completed by Neighbourhood Services department using existing maintenance budgets. • Council to provide replacement goals from existing budgets.		Ongoing	N
AHC/148/2019	Healthy Vending Machines in Leisure Centres	It was agreed to note that when clear guidance on minimum nutritional standards (MNS) for Council Catering Outlets and Vending is established, a future report will be brought back to Active and Healthy Communities Committee regarding the potential implementation of these standards.	P Tamati	Report to future AHC Ongoing, MNS not established yet, anticipated April 2020.	N
AHC/152/2019	Notice of Motion – Disability Access on to Newcastle Beach (Referred from Council Meeting 2 September 2019)	It was agreed that officers investigate the provision of disability access on to Newcastle beach to enable the facility to be inclusive, which will enhance the visitor experience for all. An update report to be provided to the Active & Health Communities Committee following on from a meeting of Neighbourhood Services department, Enterprise, Regenerations & Tourism department and Corporate Services departments.	M Lipsett M Lipsett	Meetings held with internal officers on with a further meeting to be arranged. Report to future AHC Meeting.	N
AHC/181/2019	ORNI Community Trails Legal Agreement and ongoing Maintenance Costs	It was agreed to approve Council to enter into legal agreements for a period of 20 years (subject to a fee of 5 pence per annum) with the Department of Agriculture, Environment and Rural Affairs in respect of Forest/Community Trails and Car Parking (if relevant) at the following locations:	P Tamati	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> - Drumkeeragh Forest - Tivenadarragh Forest - Corrywood Forest - Seaforde Forest 			
AHC/182/2019	Kilclief Play Park	It was agreed to proceed with the commencement of design consultation, capital works and spend for Kilclief Play Park of £119,995 as per the Councils Play Strategy.	P Tamati	Report to AHC 20/01/2020	Y
AHC/184/2019	Autism Friendly Sessions	<p>It was agreed to introduce Autism Friendly Swim Sessions at Newry and Kilkeel Leisure Centre and Tropicana (subject to closures and holiday arrangements) as a pilot with a 6-monthly review period from 1 April 2020.</p> <ul style="list-style-type: none"> - Newry Leisure Centres: Saturdays from 4.00pm – 5.00pm - Kilkeel Leisure Centre: Mondays from 3.45pm to 4.30pm - Newcastle Tropicana: Fridays from 12noon to 1pm (July and August only) 	P Tamati	Consultation with Autism groups and key stakeholders has been commissioned in relation to identified programme times at each individual centre with update report due back to AHC Committee March 2020 and implementation from 1 st April 2020	N

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
AHC/162/2019	Saintfield Community Centre	<p>It was agreed to note and agree to approve the following:</p> <ul style="list-style-type: none"> • Proceed to Expression of Interest Process in line with Councils Sporting and Community Facilities Leasing Policy for the rear of Unit C and the whole of Unit B. • Providing an additional area to the rear of Unit C to increase the amount of storage space within the Community Centre, approximate cost £15,000. 	J Hillen	Ongoing	N
AHC/174/2019	Castlewellan 3G Pitch	It was agreed to remove the agreement to lease the 3G pitch to Castlewellan Community Partnership as per minute (AHC/071/2019) and replace this with a Facility Management Agreement for the 3G pitch.	J Hillen	Ongoing	N
AHC/175/2019	Lands at Barcroft	It was agreed to the application being made for departmental approval to allow Newry, Mourne and Down District Council to lease the site identified at a peppercorn rent	J Hillen	Ongoing	N

AHC/181/2019	Action Sheet	It was agreed to have the Service Level Agreement with Outdoor Recreational Northern Ireland extended beyond March 2020.	P Tamati	Subject to future Committee Report and budget identification	N
AHC/199/2019	Summer Activity Programme for 2020	It was agreed to implement an alternative and enhanced Summer Activity Programme for July and August 2020.	P Tamati	Draft Summer Activity Programme to be submitted for notification at March Committee meeting	N
AHC/200/2019	Castle Park Seasonal Operations	It was agreed to approve a public tender for a minimum of 5 years for the delivery of alternative and enhanced seasonal (Easter to September) operations and services at Castle Park in Newcastle.	P Tamati	Public tender to be advertised February 2020	N
AHC/201/2019	Everybody Active (EBA) 2020 Delivery Contract – New Tender	It was agreed to approve Council to tender of the Everybody Active 2020 Delivery Contract for 12 months from 1 April 2020 – 31 March 2021 with possible extension subject to funding.	P Tamati	Public tender to be advertised February 2020	N
AHC/202/2019	Sport NI Your School Your Club Funding	It was agreed to examine the availability of funding for Newry City Football Club with a follow up meeting with Council official to be arranged.	P Tamati	Meeting with Newry City FC to be arranged.	N
		It was agreed the update on Newry, Mourne and Down District Council Projects that applied for Your School Your Club was agreed and approval given for the commissioning of the Tennis Bubble Project at Our Lady's in Newry.	P Tamati	Ongoing	N

AHC/206/2019	Adoption of Suicide Down to Zero	<p>It was agreed that:</p> <ul style="list-style-type: none"> • Council formally adopt the approach and aspiration of Suicide Down to Zero. A suitable launch and media statement to be prepared for Council Chairperson. • An amount of £10,000 is allocated to a Mental Health and Suicide Prevention Small Grants Scheme administered through a Financial call subject to the estimates process. • A working group involving the Council, the Southern and South Eastern Health Trusts and local relevant Voluntary Organisations is created to examine ways of attaining the goal of zero suicides across the District. 	E Devlin	Ongoing	N
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ACTION SHEET ARISING FROM AHC MEETING HELD ON 20 JANUARY 2020

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/4/2020	Overflow Car Park at Donard Park	<p>It was agreed to proceed:</p> <ul style="list-style-type: none"> • with 'winter arrangements' for the unofficial overflow car park at Donard Park to remain in place until Easter 2020 as per historical arrangement. • Winter arrangements – closed from the 1st November to Easter 2020 (10th April) • If a budget became available in the interim, the opening of the overflow car park could be brought forward on busy days prior to Easter 2020. • The proposed establishment of an official and permanent overflow car parking arrangements at Donard Park as per appendix 1, and commit £250k to Council Capital Programme. Following such approval, a detailed capital proposal will be brought back to Committee for further consideration. 	P Tamati	<p>Commissioning meeting with the Capital Team to take place.</p> <p>Confirmation of budget to be agreed.</p>	N

AHC/5/2020	District Electoral Area (DEA) Fora Update Report	<p>It was agreed to note the report and to approve the actions from the following DEA Forum Private Meetings:</p> <ul style="list-style-type: none"> • Crotlieve DEA Forum Private Meeting held on Tuesday 26 November 2019 • Slieve Croob DEA Forum Private Meeting held on Wednesday 4 December 2019 • Newry DEA Forum Private Meeting held on Thursday 5 December 2019 • Mournes DEA Forum Private Meeting held on Tuesday 10 December 2019 • Slieve Gullion DEA Forum Private Meeting held on Tuesday 10 December 2019 • Downpatrick DEA Forum Private Meeting held on Wednesday 18 December 2019 • Rowallane DEA Forum Private Meeting held on Wednesday 18 December 2019 	J Hillen	Actioned	Y
AHC/6/2020	Annual Licence Agreement with Communities Facilities	It was agreed to replace existing tenancy arrangements within Council Community Facilities to updated Licence Agreements.	J Hillen	Ongoing	N
AHC/7/2020	Social Inclusion: Red Cross Crisis Fund/Inclusive Cities	It was agreed to note the acceptance of the grant offer of £5,000 to administer TEO Crisis Fund and agree that the Council participate in the Inclusive Cities Initiative.	J Hillen	Actioned	Y

AHC/8/2020	Peace IV Local Action Plan	<p>An update in relation to works at Forkhill Barracks would be provided for all Active and Healthy Community Committee Members.</p> <p>Agree recommendations of the Peace IV Partnership to change the frequency of Partnership meetings from monthly to bi-monthly.</p>	J Hillen	Actioned	Y
AHC/9/2020	Kilclief Play Park	<p>Mr Tamati to confirm the completion of works regarding fencing along the road side area at the new Play Park at Carrievemaclone.</p> <p>Assurance given that once the Carrievemaclone Play Park was completed and operational, if concerns were raised these could be examined.</p> <p>It was agreed to proceed with: The leasing of land from the Trustees of Kilclief Gaelic Athletic Club for the creation of a play area at Kilclief Gaelic grounds as identified as part of play strategy consultation process. The revised estimated capital spend for Kilclief Play Park of £159,000.00 was as a result of feedback from the final stage consultation process.</p>	P Tamati	Ongoing	N
AHC/10/2020	Gating Orders	The Downpatrick Traffic Regulations Order 2020 approved.	E Devlin	Approved	Y
AHC/11/2020	Sustainability and Climate Change Forum	Agreed to note the report and approve the actions from the Sustainability and Climate Change Forum on 19 December 2019.	E Devlin	Approved	Y

AHC/12/2020	Scheme of Delegation – Director of Active and Healthy Communities	Agreed to note the report on Scheme of Delegation for the Director of Active and Healthy Communities.	M Lipsett	Noted	Y

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
AHC/13/2020	No 16 The Square, Rostrevor	It was agreed to approve officers proceeding as outlined in the report: Withdraw the original application Complete the procurement process Submit an application to the RDP for up to 75% through the Village Renewal Scheme of the total project costs.	J Hillen	Ongoing	N

END

Review of Service Level Agreement (2019-2020)

February 2020
Philip Weston



SLA 2019-2020



ITEM 1

Delivery and Promotion of Saul and Ballynahinch Community Trails and preparation of Management Plans

- St Patricks GAC, Saul – 0.7km all ability trail – Completed August 2019
- Ballynahinch RFC – 1.3km all ability trail – Completed September 2019
- Defects period ongoing (12 months)



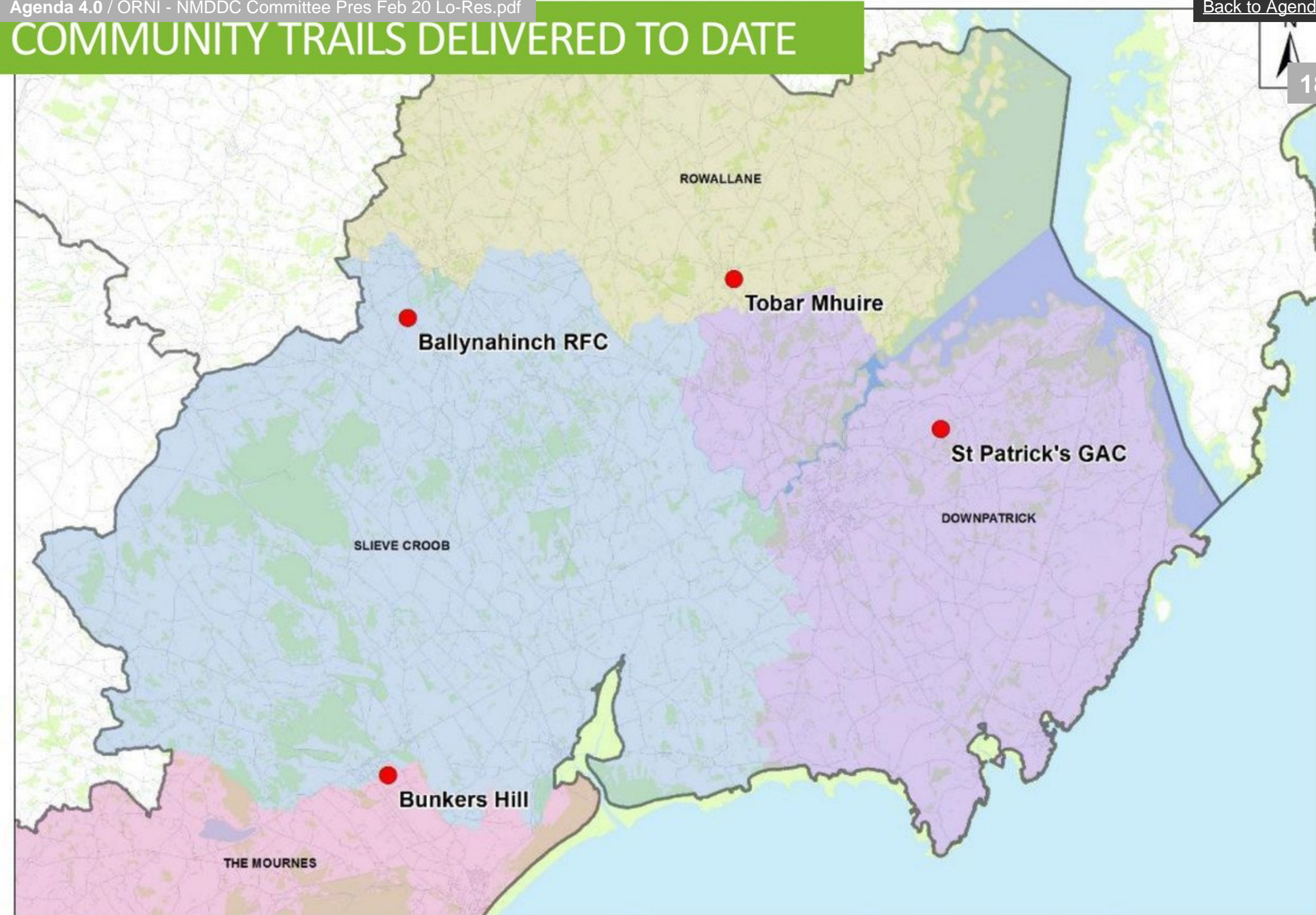






COMMUNITY TRAILS DELIVERED TO DATE

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SLA 2019-2020



ITEM 2

Delivery on the ground of 4 Community Trails (Drumkeeragh, Tievenadarragh, Corry Wood, Seaforde) and preparation of a Management Plan for Tievenadarragh.

- Delivery of 4 Community Trails within Slieve Croob
- Licences and Access Agreements in order
- Construction underway
- Due to complete by mid-June

Under Construction

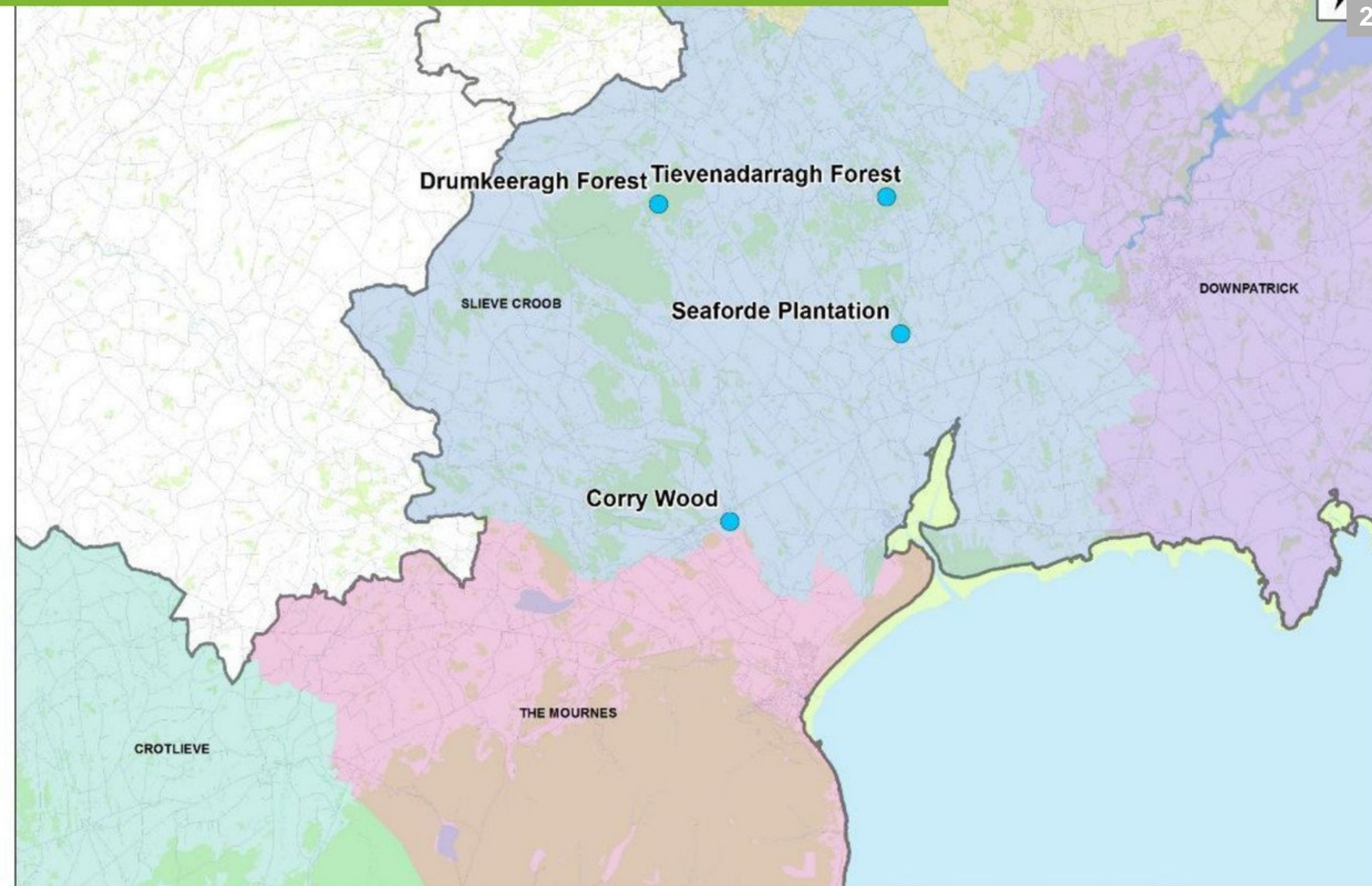


Community Trail	Tievenadarragh Forest	Drumkeeragh Forest	Seaforde Plantation Wood	Corry Wood
DEA	Slieve Croob	Slieve Croob	Slieve Croob	Slieve Croob
Ownership	Private / Public lease	Public (DAERA / FSNI)	Private	Private / Public lease
Works	3.5km new trail to create 4.5km network New car park	6.5km of new build trail to create 10.5km network New car park	1.6km new build trail	4.0km new build trail
Access	Walking Family cycling	All ability Walking Family Cycling Horse riding	Walking	Walking



COMMUNITY TRAILS UNDER CONSTRUCTION

21



Funding of Trails to Date



	SportNI	TRPSI	RDP	Council	TOTAL COST
Saul GAC	62,911	-	-	-	62,911
Ballynahinch	67,628	-	-	-	67,628
Tievenadarragh Forest		166,131	-	47,624	213,755
Drumkeeragh Forest	-	300,000	-	81,755	381,755
Seaforde Plantation Wood and Corry Wood	-	-	137,816	45,939	183,755
TOTAL	130,539	466,131	137,816	175,318	909,804

SLA 2019-2020



ITEM 4

Data collection for all Community Trail sites (including: Castleward, Tobar Mhuire, Bunkers Hill, Saul, Ballynahinch)

- Monthly visitor counter data ongoing at all sites

SLA 2019-2020



ITEM 5

Feasibility Study for Community Trail from Downpatrick to Delamont

- Feasibility study – Quoile riverside walking route
- 10.5km linear route linking Steamboat Quay to Delamont Country Park
- Continuation of Janes Shore
- Significant environmental Designations
- Flooding risks
- Private and public landownership constraints

FEASIBILITY STUDY ROUTES





1:10,000



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SLA 2019-2020

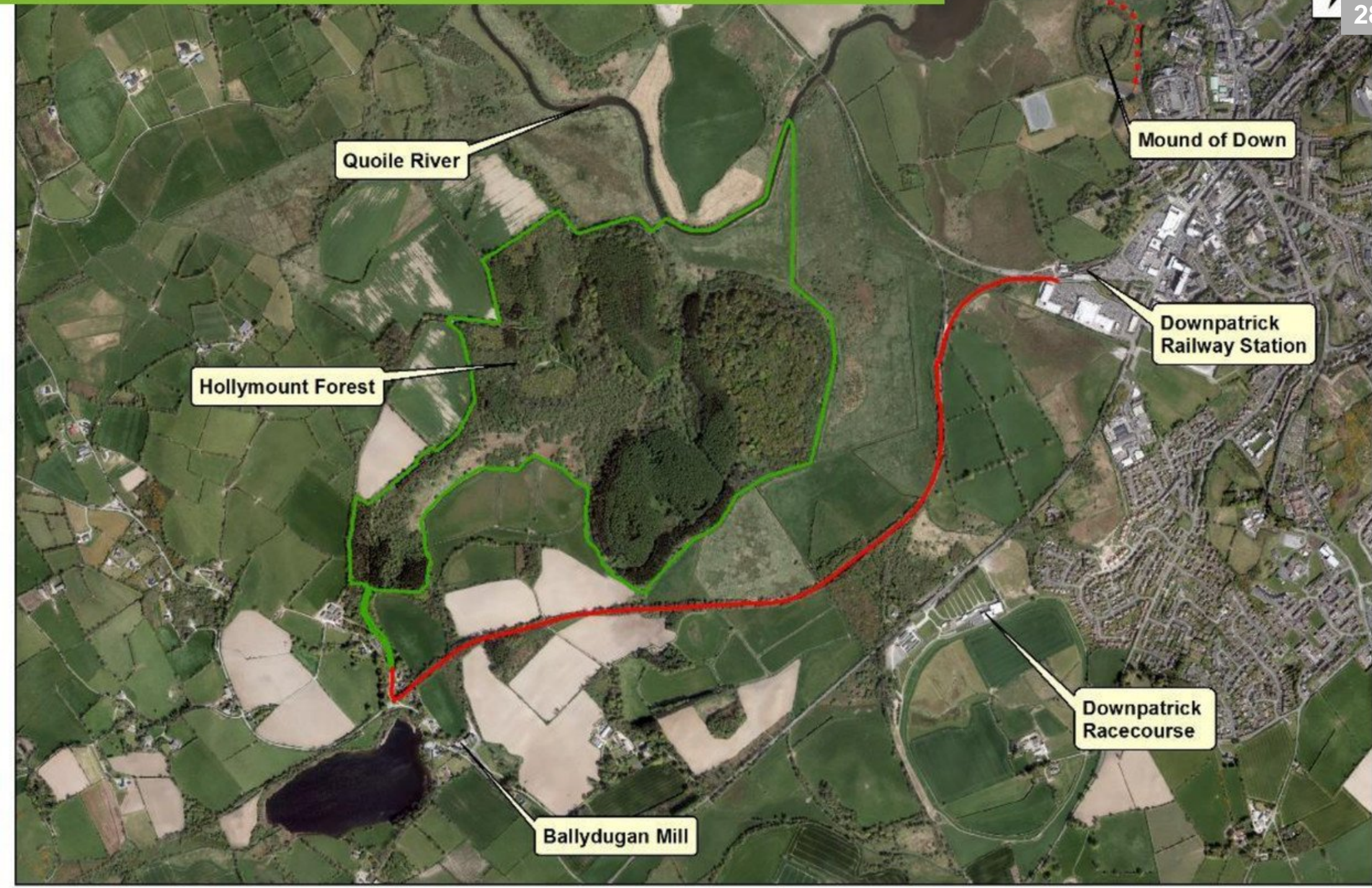


ITEM 6

Feasibility Study for Community Trails from Downpatrick to Hollymount

- 3.0km linear route linking Downpatrick with Ballydugan Mill and Hollymount Forest
- Opportunity to share route with Downpatrick and County Down Railway
- Alternative options possible
- Private and public landownership

FEASIBILITY STUDY ROUTES



SLA 2019-2020



ITEM 7

Project Development Work of a further 5 Community Trails to 'shovel ready' status.

- 5 community trails within Gullion, Mourne, Rowallane and Newry
- Concept trail design
- Statutory consultees
- Planning application

Under Development

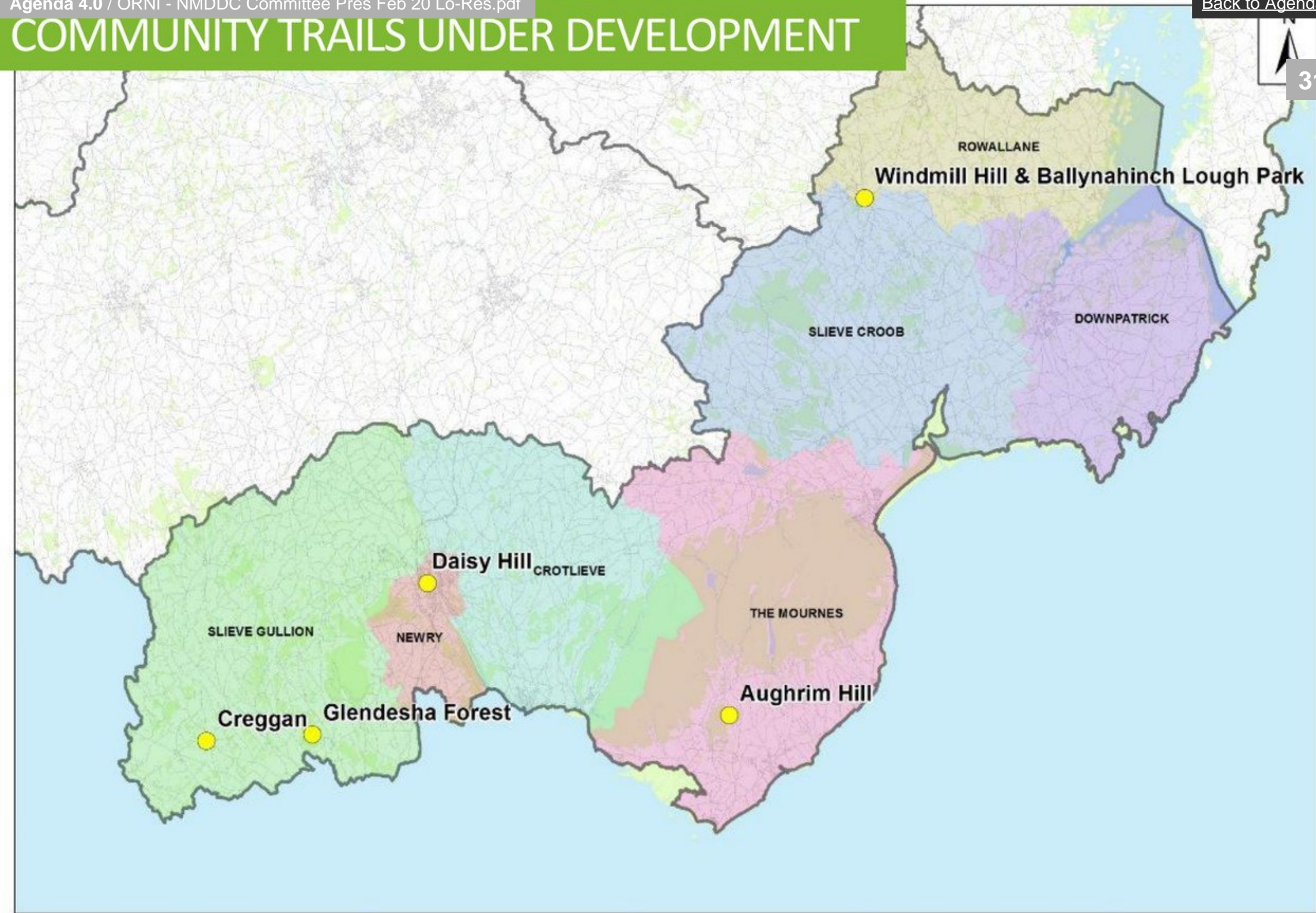


DEA	Rowallane	Mourne	Newry	Gullion	Gullion
Site	Ballynahinch: -Windmill Hill -Ballynahinch Lough -Downpatrick to Delamont Country Park	Attical: -Aughrim Hill	Newry: -Daisy Hill	Forkhill: -Glendesha / Carrive Forest	Creggan
Status	Concept / Planning	Concept / Planning	Concept / Planning	Concept / Planning	Concept / Planning
Ownership	NMDDC Woodland Trust	Woodland Trust	NMDDC Woodland Trust	Forest Service NI Private	Private Ownership
Works	2.7km looped network Upgrade of existing and new build to improve access Windmill Hill and Ballynahinch Lough	3.0km new build looped network and car park	2.0km new build looped network	3.5km new build looped network	
Access	Walking	Walking	Walking	Walking	Walking



COMMUNITY TRAILS UNDER DEVELOPMENT

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SLA 2019-2020



✓	Delivery and Promotion of Saul and Ballynahinch Community Trails and preparation of Management Plans
✓	Delivery on the ground of 4 Community Trails (Drumkeeragh, Tievenadarragh, Corry Wood, Seaforde) and preparation of a Management Plan for Tievenadarragh.
✓	Data collection for all Community Trail sites (including: Castleward, Tobar Mhuire, Bunkers Hill, Saul, Ballynahinch)
✓	Feasibility Study for Community Trail from Downpatrick to Delamont
✓	Feasibility Study for Community Trails from Downpatrick to Hollymount
✓	Project Development Work of a further 5 Community Trails to 'shovel ready' status.



Thank you for listening

philip@outdoorrecreationni.com

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	District Electoral Area (DEA) Forums Update Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

<table><tr><td>For decision</td><td>X</td><td>For noting only</td><td></td></tr></table>		For decision	X	For noting only	
For decision	X	For noting only			
1.0	Purpose and Background				
1.1	Purpose <ul style="list-style-type: none">To note the report.To consider and agree to approve the actions in the Action Sheets attached from the DEA Forum Private Meetings listed in 3.1 below				
1.2	Background <p>The information in Appendix 1 is provided to update the Committee on DEA activity being undertaken now and the coming months. DEA Coordinators continue to implement actions detailed in their respective local DEA action plans.</p>				
2.0	Key issues				
2.1	None.				
3.0	Recommendations				
3.1	That the Committee: - <ul style="list-style-type: none">Note the report.Agree to approve the actions in the Action Sheets attached for:<ul style="list-style-type: none">➤ Crotlieve DEA Forum Private Meeting held on Tuesday 28 January 2020.➤ Downpatrick DEA Forum Private Meeting held on Tuesday 4 February 2020.				
4.0	Resource implications				
4.1	Support and assistance from partners to deliver actions in the DEA action plans.				
5.0	Equality and Good Relations implications				
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.				
6.0	Rural Proofing implications				
6.1	Due regard to rural needs has been considered.				
7.0	Appendices				
7.1	Appendix 1: Update on the ongoing work of the DEAs. Appendix 2: Action Sheet Crotlieve DEA Forum Private Meeting Tuesday 28 January 2020. Appendix 3: Action Sheet Downpatrick DEA Forum Private Meeting Tuesday 4 February 2020.				
8.0	Background Documents				
8.1	None.				

Appendix 1

The following information is provided to update the Committee on planned activity to be undertaken by the DEAs:

All People in Newry, Mourne and Down Enjoy Good Health and Wellbeing:

Level of Health Status:

The seven DEAs have come together to roll out a Health and Wellbeing Day for Young Carers across the district. Over 40 young carers will gather on Thursday 30th January 2020 to connect, share their experiences and discuss issues affecting their mental health.

To encourage young people to become more active and improve their eating habits Downpatrick, Rowallane and Slieve Croob DEAs have joined forces to implement a 4-week dance programme in 6 primary schools across the DEAs. Over 100 young people from the participating schools will come together on Friday 7th February 2020 in Down Leisure Centre to conclude the event and participate in a healthy lifestyle workshop.

The Community Sport Programme will be delivered between February and April 2020. This multi-sports and fitness programme will be supported by PSNI, PCSP, community sector, sports associations and DEA across the Newry area. The youth project will promote Health and Wellbeing for 40-50 young people aged 12-16 years.

Crotlieve DEA is hosting the Dementia Virtual Reality Bus in Warrenpoint on 20th February 2020.

Crotlieve DEA is also planning a Women's Health and Wellbeing Programme with Mayobridge Women's Group to begin in March 2020.

Slieve Gullion DEA in partnership with Age Friendly will be arranging a 12-week health and wellbeing programme for survivors of heart attack and stroke. The programme will look at ways to look after one's health and wellbeing through mindfulness, healthy eating, exercise and craft workshops.

A Minority Women's Health and Wellbeing Project for legacy Newry area is aimed at addressing health inequalities for people from within minority communities. The programme is supported by the Council, DEAs and the SHSCT. Up to 20 women from various age groups will participate in the 6-week programme.

All People in Newry, Mourne and Down Live in Respectful, Safe and Vibrant Communities:

Level of Civic Participation/Good Relations:

Slieve Gullion and Newry DEAs have organised a Good Relations visit to Dublin in February 2020 with 30 secondary school students from both areas. As part of the Shared Schools Education Programme with the Education Authority the students have been working together to explore issues around good relations in their community.

Newry and Slieve Gullion DEAs have also organised a Shared Schools event to be held in February 2020 which will address shared history and politics. This programme is supported by the Education Authority. This event will be attended by 45 year 14 students from St Paul's HS, Newry HS and Our Lady's GS.

Slieve Gullion DEA will be delivering a five-week good relations programme for women in the Bessbrook area - the Role of Women in the Community. The programme will explore the role of women in the community in building positive relations and will run from February to the end of March 2020.

Rowallane and Newry DEAs have planned a Community Cohesion Project to take place from February to March 2020. This project will be delivered with the Carnagat area, Newry (Newry DEA) and the Langley Road area, Ballynahinch (Rowallane DEA). The youth groups will be supported by the NIHE, DEAs and community sector. The 40-young people engaged will participate in cultural awareness activities and excursions.

Newry DEA has planned a Minority Communities Programme to be delivered in February and March 2020.

Newry DEA has also planned the development and launch of Peeling the Orange Project which creates a myth busting animated video of the history of The Orange Order and community halls. This programme will be supported by the Council, PCSP, NIHE and The Orange Order.

Level of Personal Safety and Crime:

Crotlieve DEA has planned a Safe Place Programme (Domestic Violence training) to take place in Ballyholland Irish National Foresters Club in February 2020. Clubs from Rostrevor and Hilltown will also attend.

Newry and Slieve Gullion DEAs have planned a Shared Schools event to be held in March 2020 which will address racism and hate crime. The Shared Schools Programme is supported by the Education Authority, PSNI, DEAs and Cooperation Ireland. This event will be attended by 120 year 8 students from St Paul's HS, Newry HS, St Joseph's HS Crossmaglen and Newtownhamilton HS.

All People in Newry, Mourne and Down Have a Good Start in Life and Fulfil Their Potential:

Level of Connectivity:

Slieve Gullion DEA has organised two information sessions in February 2020 to help people in the Newtownhamilton area connect with services and supports. The first session in partnership with The Migrants Centre will focus on providing EU nationals with information on registering with the Home Office. The second session will be a workshop delivered by Advice NI and will provide information on the Universal Credit system.

Level of Educational Wellbeing:

During January and February 2020 over 250 young people from 10 primary schools across Downpatrick, Rowallane and Slieve Croob DEAs will participate in Building Resilience workshops to improve their mental health. The programme which focuses on addressing emotional well-being and confidence will be delivered over 6 sessions in each of the participating primary schools. The programme comprises of key components to develop resilient processes, creating opportunities for young people to increase knowledge, change behaviours and develop new skills. The primary schools will come together to design a banner for their school based on their experiences of the programme.

Newry, Mourne and Down District Council

**Action Sheet of Crotlieve District Electoral Area Private Meeting
held on Tuesday 28th January 2020 at 6.00pm in Warrenpoint Town Hall**

Chairperson:	Councillor Jarleth Tinnelly
In Attendance:	Councillor Declan McAteer Councillor Gerry O'Hare Councillor Mark Gibbons Councillor Michael Ruane Councillor Karen McKeivitt
Independent Members:	Thomas McCann Tania Bailie
Statutory Partners:	Deirdre Magill – Southern Trust
Others in attendance:	Mary Lynch – Mediation NI Gordon Douglas – Mediation NI
Council Officials:	Shirley Keenan – Crotlieve DEA Co-ordinator Pauline Allen – Crotlieve DEA Administrative Assistant
Apologies:	Danielle Begley – Biodiversity Officer Carrie Crawford – Education Authority Clare Shields – County Down Rural Community Network

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/C/01/2020	Declaration of Interest	No Declarations of Interest were made.	Completed.
DEA/C/02/2020	Matters arising from Action Sheet from meeting held on 26 th November 2019	Youth Programme and Citizenship Programmes are on hold until Education Authority Partner respond to Council Official.	Education Authority Partner to respond to DEA Coordinator with update.
DEA/C/03/2020	DEA Coordinator's Report	Spend approved to deliver programmes in the future as per DEA Coordinator's report.	DEA Coordinator to begin work to deliver said programmes/projects/events.

DEA/C/04/2020	Inclusion for Action Plan	DEA Coordinator to review Action Plan.	Forum Members to forward items/issues for inclusion in the Action Plan to DEA Coordinator.
DEA/C/05/2019	Update on Dementia Bus	Dementia Bus will be in Warrenpoint 20 th February 2020.	Forum members to promote recruitment to this event.
DEA/C/06/2019	Mediation Northern Ireland	DEA Forum training will take place on the last Friday of February, April, June and September 2020 9.00am – 1.00pm in Warrenpoint Town Hall.	Mediation Northern Ireland to book venue and contact members with updates.
DEA/C/07/2020	Update on Toilets in Warrenpoint Park	DEA Coordinator to obtain update.	DEA Coordinator to contact Democratic Services for matter to be forwarded on to the Water Service.
DEA/C/08/2020	Historical Walking Tours	Item to remain on agenda.	DEA Coordinator to contact relevant official and request their attendance at the next DEA Forum Private Meeting to discuss the item.

DEA/C/09/2020	Update on Warrenpoint Baths	ERT Department to be invited to next meeting.	DEA Coordinator to request a member of the ERT Department to attend the next DEA Private Forum Meeting with an update on Warrenpoint Baths and the possibility of setting up a working group.
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The meeting ended at: 7.20pm

Newry, Mourne and Down District Council

Action Sheet of Downpatrick District Electoral Area Private Meeting held on Tuesday 4th February 2020 at 4.00 pm in The Saint Patrick Centre, Downpatrick

Chairperson:	Councillor Oonagh Hanlon
In Attendance:	Councillor Cadogan Enright Councillor Dermot Curran Councillor Gareth Sharvin
Independent Members:	Dan McEvoy, Downpatrick Community Collective Macartan Digney, Downpatrick Neighbourhood Renewal Project Jenny Lavery, Housing Communities Network
Statutory Partners:	Sgt Suzanne Cochrane, PSNI
Others in attendance:	None present
Council Officials:	Katrina Hynds, Downpatrick DEA Co-Ordinator Aisling Rennick, Engagement & Development Manager Martina Flynn, Safer Communities & Good Relations Manager Laura Higgins, DEA Administrative Assistant
Apologies:	Councillor John Trainor Daniella McCarry Maurice Denvir Jim Masson

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/DPK/20/02	Declaration of Interest	No Declarations of Interest were made.	
DEA/DPK/20/03	Actions of Meeting held on 18 December 2019	Actions were noted	
DEA/DPK/20/04	Presentation by Prince's Trust	DEA Co-Ordinator to continue to work with Prince's Trust to run more programmes in the Downpatrick DEA.	DEA Co-Ordinator.
DEA/DPK/20/05	Mediation NI re: Forum Training	Members agreed that the most suitable method of providing this training would be 4 x 4 hour sessions. Members to forward suitable day/times that would suit	DEA Co-Ordinator to collate suitable days/times. Mediation NI to recommend having one joint training session to Slieve Croob and Rowallane DEA Forums.

		<p>Forum Members for training to the DEA Co-Ordinator.</p> <p>Recommend consideration be given to collaborating with Slieve Croob and Rowallane DEAs for the final session.</p>	
DEA/DPK/20/06	ASB Downpatrick	<p>PCSP and PSNI to continue rolling out initiatives in the Downpatrick area.</p> <p>Downpatrick Community Collective to include ASB as a standing item on the Downpatrick Interagency Meetings.</p> <p>DEA Co-Ordinator to represent Council at Downpatrick Interagency Meetings.</p>	<p>PCSP/PSNI to continue to roll out programmes.</p> <p>Downpatrick Community Collective Forum Member to action at Downpatrick Interagency Meetings.</p> <p>DEA Co-Ordinator to represent Council at Downpatrick Interagency Meetings.</p>
DEA/DPK/20/08	Car Parking Charges, Downpatrick	<p>Councillors to continue to press to ensure there is equity on car parking charges throughout the Council car parks.</p> <p>Contact Council's Off-Street Parking Manager regarding the condition and size of car parking spaces in Irish Street Car Park as it is felt existing spaces are unsuitable for modern large cars.</p>	<p>Downpatrick Councillors to raise through appropriate Council process.</p> <p>DEA Co-Ordinator to write to Council's Off-Street Car Parking Manager.</p>

DEA/19/06	Update on Proposed Hotel, Belfast Road, Downpatrick	Councillors agreed to arrange a joint meeting with ERT Department to discuss progress on the proposed Hotel site.	Downpatrick Councillors agreed to request a meeting with representatives from ERT Department to discuss progress on the proposed Hotel.
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The meeting ended at 6.25 pm

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 th February 2020
Subject:	Financial Assistance
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Sonya Burns, Head of Programmes

<table border="1"><tr><td>For decision</td><td>x</td><td>For noting only</td><td></td></tr></table>		For decision	x	For noting only	
For decision	x	For noting only			
1.0	Purpose and Background				
1.1	Purpose To consider and agree to recommendations contained in 3.1.				
1.2	Background Call 1 for Financial Assistance opened on 4 th November 2019 and closed on 9 th December 2019 and included the following themes: <ul style="list-style-type: none">• Community Festival• Summer Scheme• Tourism Events• Tourism Marketing• Minority Community Fund• Irish Language• Community Capital and Minor Works• Local Biodiversity• Community Engagement <p>Attached are reports which provide a breakdown of the number of applications, pass and fail at each stage of the process, geographical spread of the applications received and a breakdown of the final budget allocations to successful applicants.</p> <p>It is proposed to open a further 2 calls this financial year: Call 2 2020 using the Electronic Grant Management System, open in March 2020, the themes to be included are:</p> <ul style="list-style-type: none">- Good Relations- PCSP- Sports Development (this will include Capital items up to a maximum of £5,000)- Tourism Events <p>Call 3 2020 using the Electronic Grant Management System, open in April/May 2020, the themes to be included are:</p> <ul style="list-style-type: none">- Community Capital / Minor Works*- Sports Capital / Minor Works*- Christmas Illuminations- Suicide Prevention				

- Detailed options report to be presented at the March Committee Meeting

2.0	Key issues
2.1	<p>To provide training and workshops for Call 2 and Call 3 and support applicants to use the Electronic System.</p> <p>To support Community Capital/Minor Works applicants and build their capacity to apply under the next open Call of the Community Capital and Minor Works funding (Call 3).</p>
3.0	Recommendations
3.1	<p>That the Committee agree to:</p> <ul style="list-style-type: none"> • To fund applications in Call 1 as per the Appendices. • To open Financial Assistance Call 2 in March 2020 and Call 3 in April/May 2020 • To provide workshops/training to applicants during Call 2 and 3 on the use of the online system (three sessions per Call)
4.0	Resource implications
4.1	<p>The total amount awarded for each theme as per the Appendices.</p> <p>Provision of three workshops during Call 2 2020 and three workshops during Call 3 2020 to support applicants in the use of the Electronic Grant Management System.</p>
5.0	Equality and good relations implications
5.1	<p>The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.</p>
6.0	Rural Proofing implications
6.1	<p>Due regard to rural needs has been considered.</p>
7.0	Appendices
	<p>Call 1 Analysis</p>
8.0	Background Documents
	<p>None</p>

Community Festivals Financial Assistance 2020/2021 Call 1

Newry, Mourne and Down District Council

Applications received 69

44 Applications recommended for funding

64% of applications awarded

Amount requested from successful applicants **£86,830.00**

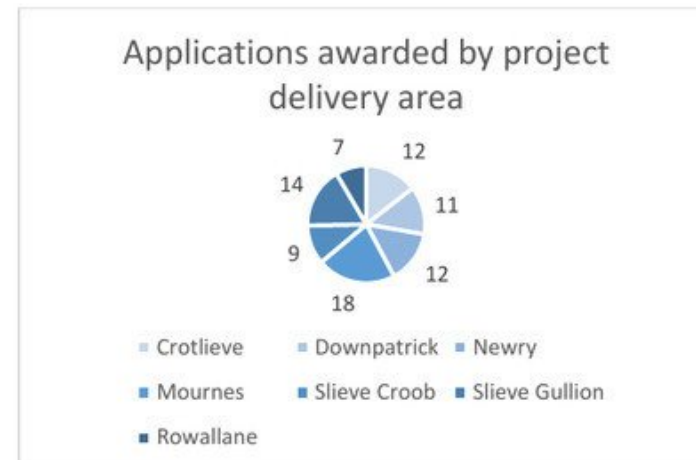
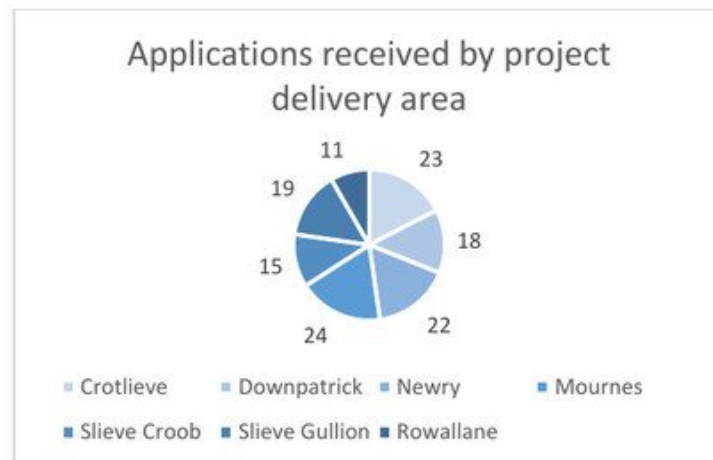
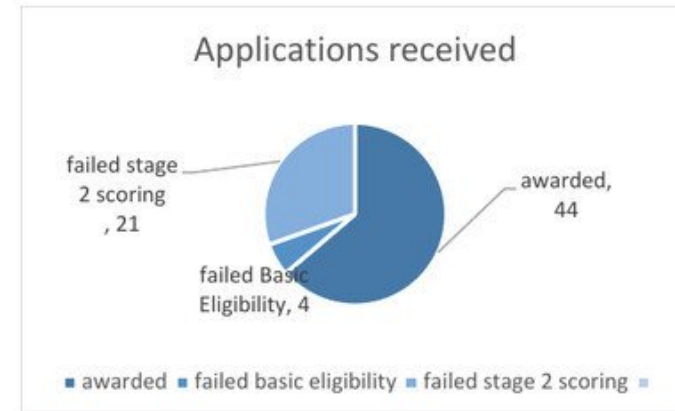
Total amount awarded **£86,830.00**

Of the 69 applications:

4 failed basic eligibility = 6%

21 Failed stage 2 scoring = 30%

44 Passed stage 2 and awarded = 64%



Appendix

Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 4 Fail

Group	Passed basic eligibility
CF-20-2020	No
CF-54-2020	No
CF-56-2020	No
CF-70-2020	No

Stage 2 = 21 fail

Group	Passed basic eligibility	Stage 2
CF-1 - 2020	Yes	No
CF-3-2020	Yes	No
CF-6-2020	Yes	No
CF-7-2020	Yes	No
CF-14-2020	Yes	No
CF-15-2020	Yes	No
CF-17-2020	Yes	No
CF-21-2020	Yes	No
CF-25-2020	Yes	No
CF-28-2020	Yes	No
CF-29-2020	Yes	No
CF-35-2020	Yes	No
CF-36-2020	Yes	No
CF-37-2020	Yes	No
CF-38-2020	Yes	No
CF-43-2020	Yes	No
CF-47-2020	Yes	No
CF -51-2020	Yes	No
CF-60-2020	Yes	No
CF-65-2020	Yes	No
CF-67-2020	Yes	No

Stage 1 & 2 = 42 Passed & 42 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
CF-2-2020	Yes	Yes	£2,000.00
CF-4-2020	Yes	Yes	£1,430.00
CF-5-2020	Yes	Yes	£2,000.00
CF-8-2020	Yes	Yes	£2,000.00
CF-9-2020	Yes	Yes	£2,000.00

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CF-10-2020	Yes	Yes	£2,000.00
CF-11-2020	Yes	Yes	£2,000.00
CF-12-2020	Yes	Yes	£2,000.00
CF-13-2020	Yes	Yes	£2,000.00
CF-16-2020	Yes	Yes	£2,000.00
CF-18-2020	Yes	Yes	£1,950.00
CF-19-2020	Yes	Yes	£2,000.00
CF-22-2020	Yes	Yes	£2,000.00
CF-23-2020	Yes	Yes	£2,000.00
CF-24-2020	Yes	Yes	£2,000.00
CF-26-2020	Yes	Yes	£2,000.00
CF-27-2020	Yes	Yes	£2,000.00
CF-30-2020	Yes	Yes	£2,000.00
CF-31-2020	Yes	Yes	£2,000.00
CF-33-2020	Yes	Yes	£2,000.00
CF-34-2020	Yes	Yes	£1,500.00
CF-39-2020	Yes	Yes	£1,950.00
CF-40-2020	Yes	Yes	£2,000.00
CF-41-2020	Yes	Yes	£2,000.00
CF-42-2020	Yes	Yes	£2,000.00
CF-44-2020	Yes	Yes	£2,000.00
CF-45-2020	Yes	Yes	£2,000.00
CF-46-2020	Yes	Yes	£2,000.00
CF-48-2020	Yes	Yes	£2,000.00
CF-49-2020	Yes	Yes	£2,000.00
CF-50-2020	Yes	Yes	£2,000.00
CF-52-2020	Yes	Yes	£2,000.00
CF-53-2020	Yes	Yes	£2,000.00
CF-55-2020	Yes	Yes	£2,000.00
CF-57-2020	Yes	Yes	£2,000.00
CF-58-2020	Yes	Yes	£2,000.00
CF-59-2020	Yes	Yes	£2,000.00
CF-61-2020	Yes	Yes	£2,000.00
CF-62-2020	Yes	Yes	£2,000.00
CF-63-2020	Yes	Yes	£2,000.00
CF-64-2020	Yes	Yes	£2,000.00
CF-66-2020	Yes	Yes	£2,000.00
CF-68-2020	Yes	Yes	£2,000.00
CF-69-2020	Yes	Yes	£2,000.00
Total Awarded			£86,830.00

END

Summer Schemes Financial Assistance 2020/2021 Call 1
Newry, Mourne and Down District Council

Applications received 56

28 Applications recommended for funding

50% of applications awarded

Amount requested from successful applicants £27,999.00

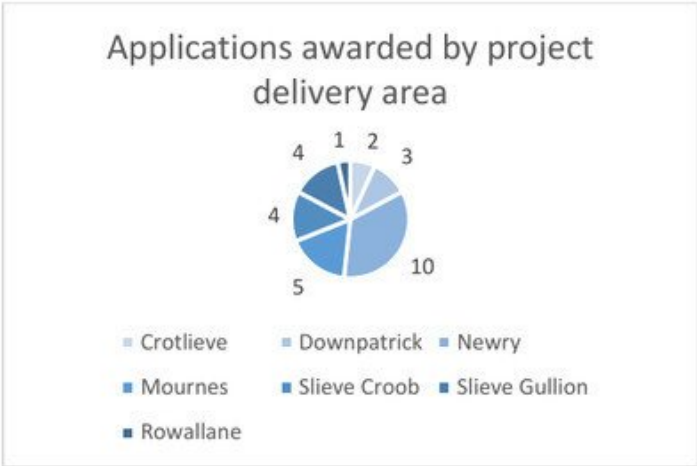
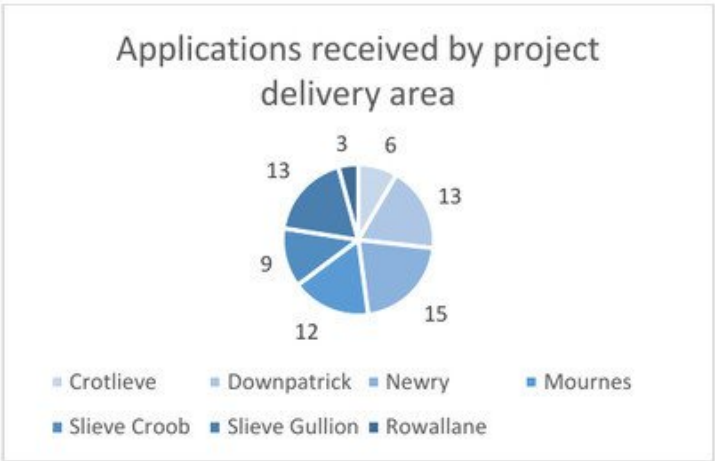
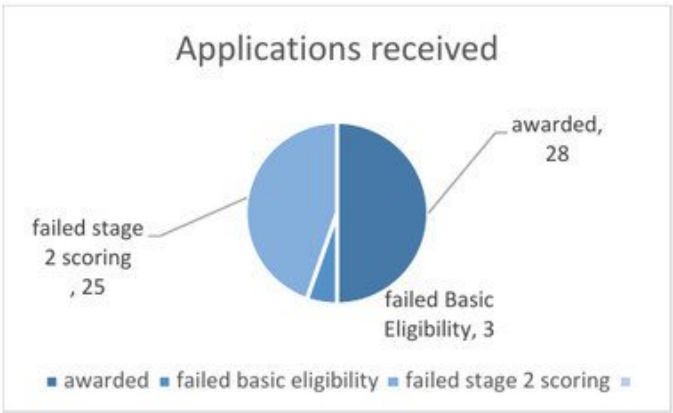
Total amount awarded £27,999.00

Of the 56 applications:

3 failed basic eligibility = 5%

25 Failed stage 2 scoring = 45%

28 Passed stage 2 and awarded = 50%



Appendix

Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 3 Fail

Group	Passed basic eligibility
SS-6-2020	No
SS-17-2020	No
SS-37-2020	No

Stage 2 = 25 fail

Group	Passed basic eligibility	Stage 2
SS-2-2020	Yes	No
SS-3-2020	Yes	No
SS-4-2020	Yes	No
SS-8-2020	Yes	No
SS-9-2020	Yes	No
SS-11-2020	Yes	No
SS-12-2020	Yes	No
SS-13-2020	Yes	No
SS-14-2020	Yes	No
SS-19-2020	Yes	No
SS-21-2020	Yes	No
SS-22-2020	Yes	No
SS-28-2020	Yes	No
SS-32-2020	Yes	No
SS-33-2020	Yes	No
SS-34-2020	Yes	No
SS-35-2020	Yes	No
SS-36-2020	Yes	No
SS-40-2020	Yes	No
SS-41-2020	Yes	No
SS-43-2020	Yes	No
SS-46-2020	Yes	No
SS -51-2020	Yes	No
SS-52-2020	Yes	No
SS-55-2020	Yes	No

Stage 1 & 2 = 28 Passed & 28 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
SS-1-2020	Yes	Yes	£1,000.00
SS-5-2020	Yes	Yes	£1,000.00

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SS-7-2020	Yes	Yes	£1,000.00
SS-10-2020	Yes	Yes	£1,000.00
SS-15-2020	Yes	Yes	£1,000.00
SS-16-2020	Yes	Yes	£1,000.00
SS-18-2020	Yes	Yes	£1,000.00
SS-20-2020	Yes	Yes	£1,000.00
SS-23-2020	Yes	Yes	£1,000.00
SS-24-2020	Yes	Yes	£1,000.00
SS-25-2020	Yes	Yes	£1,000.00
SS-26-2020	Yes	Yes	£1,000.00
SS-27-2020	Yes	Yes	£1,000.00
SS-29-2020	Yes	Yes	£1,000.00
SS-30-2020	Yes	Yes	£1,000.00
SS-31-2020	Yes	Yes	£1,000.00
SS-38-2020	Yes	Yes	£1,000.00
SS-39-2020	Yes	Yes	£1,000.00
SS-42-2020	Yes	Yes	£1,000.00
SS-44-2020	Yes	Yes	£1,000.00
SS-45-2020	Yes	Yes	£1,000.00
SS-47-2020	Yes	Yes	£999.00
SS-48-2020	Yes	Yes	£1,000.00
SS-49-2020	Yes	Yes	£1,000.00
SS-50-2020	Yes	Yes	£1,000.00
SS-53-2020	Yes	Yes	£1,000.00
SS-54-2020	Yes	Yes	£1,000.00
SS-56-2020	Yes	Yes	£1,000.00
Total Awarded			£27,999.00

END

Community Engagement Financial Assistance 2020/2021 Call 1

Newry, Mourne and Down District Council

Applications received 107

56 Applications recommended for funding

52% of applications awarded

Amount requested from successful applicants **£118,620.00**

Total amount awarded **£82,994.00**

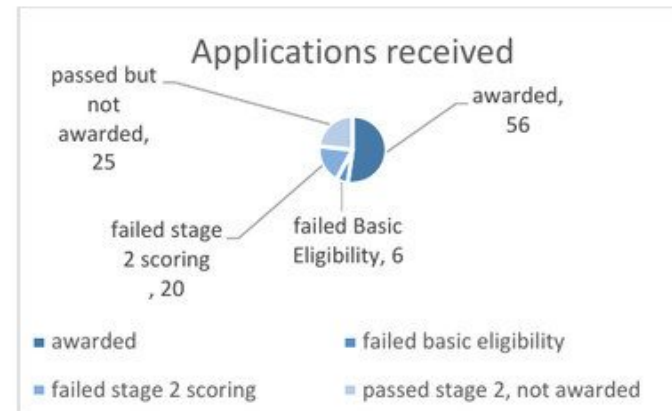
Of the 107 applications:

6 failed basic eligibility = 5%

20 Failed stage 2 scoring = 19%

25 Passed stage 2 but not awarded funding 23%

56 passed stage 2 and awarded = 52%



Appendix

Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 6 Fail

Group	Passed basic eligibility
CE-9-2020	No
CE-28-2020	No
CE-31-2020	No
CE-73-2020	No
CE-75-2020	No
CE-103-2020	No

Stage 2 = 20 fail

Group	Passed basic eligibility	Stage 2
CE-2 - 2020	Yes	No
CE-5 - 2020	Yes	No
CE-6- 2020	Yes	No
CE-13 - 2020	Yes	No
CE-19 - 2020	Yes	No
CE-21 - 2020	Yes	No
CE-34- 2020	Yes	No
CE-36 - 2020	Yes	No
CE-44 - 2020	Yes	No
CE-45 - 2020	Yes	No
CE-57 - 2020	Yes	No
CE-59 - 2020	Yes	No
CE-60 - 2020	Yes	No
CE-61 - 2020	Yes	No
CE-72 - 2020	Yes	No
CE-85 - 2020	Yes	No
CE-86 - 2020	Yes	No
CE-92 - 2020	Yes	No
CE-95 - 2020	Yes	No
CE-97 - 2020	Yes	No

Stage 1 & 2 = 81 Passed & 56 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
CE-1 - 2020	Yes	Yes	£1,500.00
CE-7- 2020	Yes	Yes	£1,500.00
CE-8- 2020	Yes	Yes	£1,470.00
CE-10 - 2020	Yes	Yes	£1,500.00

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CE-11 - 2020	Yes	Yes	£1,500.00
CE-12 - 2020	Yes	Yes	£1,500.00
CE-14 - 2020	Yes	Yes	£1,500.00
CE-17 - 2020	Yes	Yes	£1,500.00
CE-18 - 2020	Yes	Yes	£1,500.00
CE-22 - 2020	Yes	Yes	£1,500.00
CE-23 - 2020	Yes	Yes	£1,485.00
CE-24 - 2020	Yes	Yes	£1,500.00
CE-25 - 2020	Yes	Yes	£1,500.00
CE-30 - 2020	Yes	Yes	£1,500.00
CE-32 - 2020	Yes	Yes	£1,500.00
CE-33 - 2020	Yes	Yes	£1,499.00
CE-35 - 2020	Yes	Yes	£1,500.00
CE-37 - 2020	Yes	Yes	£1,500.00
CE-38 - 2020	Yes	Yes	£1,500.00
CE-39 - 2020	Yes	Yes	£1,500.00
CE-42 - 2020	Yes	Yes	£1,500.00
CE-46 - 2020	Yes	Yes	£1,500.00
CE-47 - 2020	Yes	Yes	£1,500.00
CE-49 - 2020	Yes	Yes	£1,500.00
CE-50 - 2020	Yes	Yes	£1,500.00
CE-51 - 2020	Yes	Yes	£1,480.00
CE-52 - 2020	Yes	Yes	£1,500.00
CE-53 - 2020	Yes	Yes	£1,500.00
CE-54 - 2020	Yes	Yes	£1,500.00
CE-55 - 2020	Yes	Yes	£1,500.00
CE-56 - 2020	Yes	Yes	£1,500.00
CE-58 - 2020	Yes	Yes	£1,460.00
CE-63 - 2020	Yes	Yes	£1,500.00
CE-64 - 2020	Yes	Yes	£1,500.00
CE-65 - 2020	Yes	Yes	£1,500.00
CE-67 - 2020	Yes	Yes	£1,500.00
CE-70 - 2020	Yes	Yes	1,500.00
CE-71 - 2020	Yes	Yes	£1,500.00
CE-76 - 2020	Yes	Yes	£1,320.00
CE-77 - 2020	Yes	Yes	£1,500.00
CE-78 - 2020	Yes	Yes	£1,500.00
CE-82 - 2020	Yes	Yes	£780.00
CE-83 - 2020	Yes	Yes	£1,500.00
CE-84 - 2020	Yes	Yes	£1,500.00
CE-87 - 2020	Yes	Yes	£1,500.00
CE-88 - 2020	Yes	Yes	£1500.00
CE-89 - 2020	Yes	Yes	£1,500.00
CE-90 - 2020	Yes	Yes	£1,500.00
CE-93 - 2020	Yes	Yes	£1,500.00
CE-98 - 2020	Yes	Yes	£1,500.00
CE-100 - 2020	Yes	Yes	£1,500.00

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CE-101 - 2020	Yes	Yes	£1,500.00
CE-102- 2020	Yes	Yes	£1,500.00
CE-104- 2020	Yes	Yes	£1,500.00
CE-105 - 2020	Yes	Yes	£1,500.00
CE-106 - 2020	Yes	Yes	£1,500.00
CE-3- 2020	Yes	Yes	£0.00
CE-4 - 2020	Yes	Yes	£0.00
CE-15 - 2020	Yes	Yes	£0.00
CE-16 - 2020	Yes	Yes	£0.00
CE-20 - 2020	Yes	Yes	£0.00
CE-26- 2020	Yes	Yes	£0.00
CE-27- 2020	Yes	Yes	£0.00
CE-29- 2020	Yes	Yes	£0.00
CE-40- 2020	Yes	Yes	£0.00
CE-41 - 2020	Yes	Yes	£0.00
CE-43 - 2020	Yes	Yes	£0.00
CE-48- 2020	Yes	Yes	£0.00
CE-62 - 2020	Yes	Yes	£0.00
CE-66 - 2020	Yes	Yes	£0.00
CE-68 - 2020	Yes	Yes	£0.00
CE-69 - 2020	Yes	Yes	£0.00
CE-74 - 2020	Yes	Yes	£0.00
CE-79 - 2020	Yes	Yes	£0.00
CE-80 - 2020	Yes	Yes	£0.00
CE-81 - 2020	Yes	Yes	£0.00
CE-91 - 2020	Yes	Yes	£0.00
CE-94- 2020	Yes	Yes	£0.00
CE-96 - 2020	Yes	Yes	£0.00
CE-99 - 2020	Yes	Yes	£0.00
CE-107-2020	Yes	Yes	£0.00
Total Awarded			£82,994.00

END

Minority Communities Financial Assistance 2020/2021 Call 1
Newry, Mourne and Down District Council

19 Applications received

16 Applications recommended for funding

84% of applications awarded

Amount requested from successful applicants £7,865.00

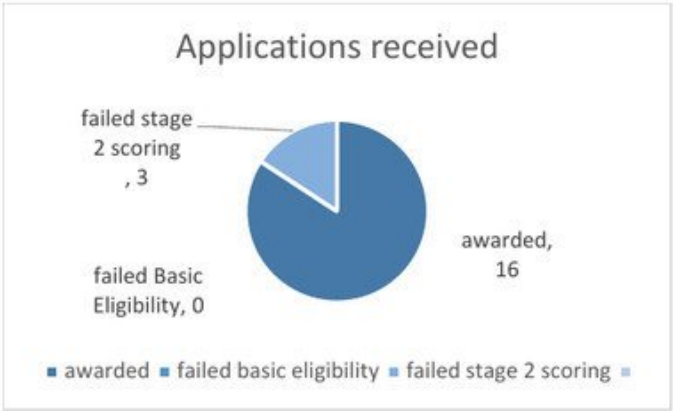
Total amount awarded £7,865.00

Of the applications:

0 failed basic eligibility = 3%

3 Failed stage 2 scoring = 18%

16 Passed stage 2 and awarded = 84%



Appendix

Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 0 Fail

Group	Passed basic eligibility

Stage 2 = 6 fail

Group	Passed basic eligibility	Stage 2
MC-1-2020	Yes	No
MC-7-2020	Yes	No
MC-14-2020	Yes	No

Stage 1 & 2 = 16 Passed & 16 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
MC-2 - 2020	Yes	Yes	£500.00
MC-3 - 2020	Yes	Yes	£500.00
MC-4 - 2020	Yes	Yes	£500.00
MC-5- 2020	Yes	Yes	£500.00
MC-6- 2020	Yes	Yes	£500.00
MC-8 - 2020	Yes	Yes	£500.00
MC-9 - 2020	Yes	Yes	£500.00
MC-10 - 2020	Yes	Yes	£500.00
MC-11- 2020	Yes	Yes	£500.00
MC-12 - 2020	Yes	Yes	£390.00
MC-13 - 2020	Yes	Yes	£500.00
MC-15 - 2020	Yes	Yes	£500.00
MC-16 - 2020	Yes	Yes	£500.00
MC-17- 2020	Yes	Yes	£500.00
MC-18 - 2020	Yes	Yes	£500.00
MC-19 - 2020	Yes	Yes	£475.00
Total Awarded			£7,865.00

END

Irish Language Financial Assistance 2020/2021 Call 1 Newry, Mourne and Down District Council

Applications received 33

19 Applications recommended for funding

58% of applications awarded

Amount requested from successful applicants **£69,564.00**

Total amount awarded **£50,504.00**

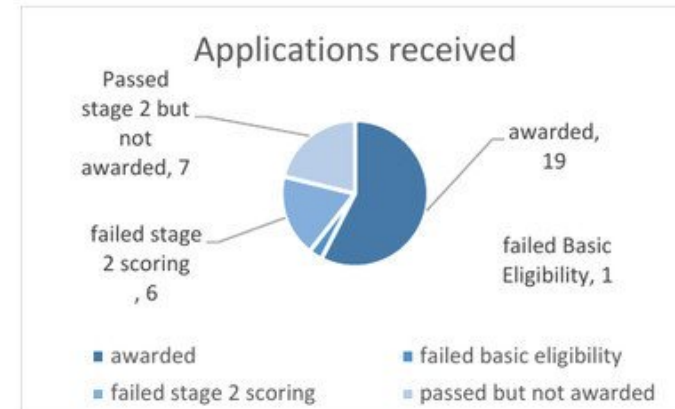
Of the 33 applications:

1 failed basic eligibility = 3%

6 Failed stage 2 scoring = 18%

19 Passed stage 2 and awarded = 58%

7 Passed stage 2 but not awarded funding = 21%



Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 1 Fail

Group	Passed basic eligibility
IL-6-2020	No

Stage 2 = 6 fail

Group	Passed basic eligibility	Stage 2
IL-1-2020	Yes	No
IL-26-2020	Yes	No
IL-27-2020	Yes	No
IL-30-2020	Yes	No
IL-31-2020	Yes	No
IL-33-2020	Yes	No

Stage 1 & 2 = 26 Passed & 19 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
IL-2-2020	Yes	Yes	£3000.00
IL-3-2020	Yes	Yes	£3000.00
IL-5-2020	Yes	Yes	£3000.00
IL-7-2020	Yes	Yes	£2000.00
IL-8-2020	Yes	Yes	£2100.00
IL-10-2020	Yes	Yes	£3000.00
IL-12-2020	Yes	Yes	£2280.00
IL-13-2020	Yes	Yes	£2000.00
IL-14-2020	Yes	Yes	£2184.00
IL-16-2020	Yes	Yes	£1500.00
IL-18-2020	Yes	Yes	£2440.00
IL-19-2020	Yes	Yes	£3000.00
IL-20-2020	Yes	Yes	£3000.00
IL-21-2020	Yes	Yes	£3000.00
IL-22-2020	Yes	Yes	£3000.00
IL-23-2020	Yes	Yes	£3000.00
IL-24-2020	Yes	Yes	£3000.00
IL-25-2020	Yes	Yes	£3000.00
IL-29-2020	Yes	Yes	£3000.00
IL-4-2020	Yes	Yes	£0
IL-9-2020	Yes	Yes	£0
IL-11-2020	Yes	Yes	£0
IL-15-2020	Yes	Yes	£0

Appendix

IL-17-2020	Yes	Yes	£0
IL-28-2020	Yes	Yes	£0
IL-32-2020	Yes	Yes	£0
Total Awarded			£50,504.00

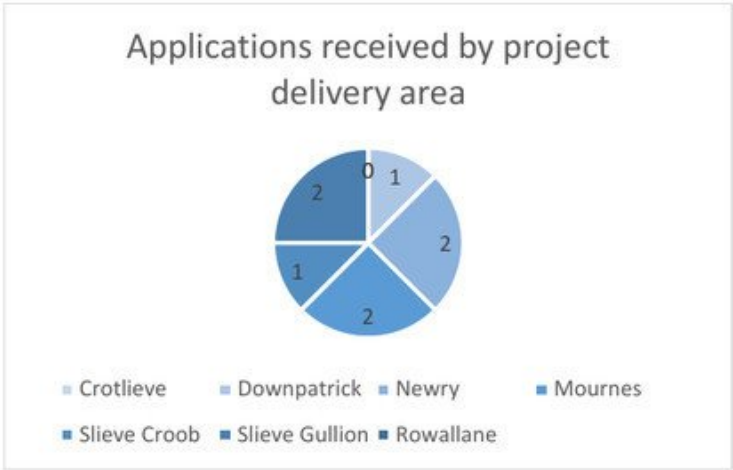
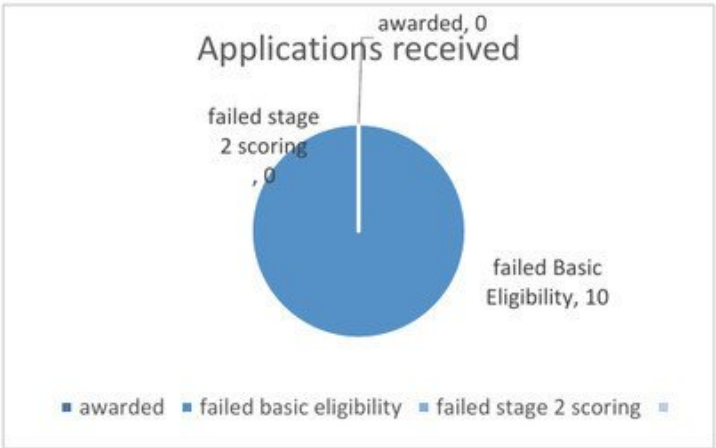
END

Minor Works Grants Financial Assistance 2020/2021 Call 1
Newry, Mourne and Down District Council

Applications received 10

0 Applications recommended for funding
0% of applications awarded
Amount requested from successful applicants £0
Total amount awarded £0

Of the 10 applications:
10 failed basic eligibility = 100%
0 Failed stage 2 scoring = 0%



Appendix

Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 10 Fail

Group	Passed basic eligibility
MG-1-2020	No
MG-2-2020	No
MG-3-2020	No
MG-4-2020	No
MG-5-2020	No
MG-6-2020	No
MG-7-2020	No
MG-8-2020	No
MG-9-2020	No
MG-10-2020	No

Stage 2 = 0 fail

Group	Passed basic eligibility	Stage 2
	Yes	No

Stage 1 & 2 = 0 Passed & 0 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
Total Awarded			£0

END

Community Capital Financial Assistance 2020/2021 Call 1
Newry, Mourne and Down District Council

Applications received 2

0 Applications recommended for funding

0% of applications awarded

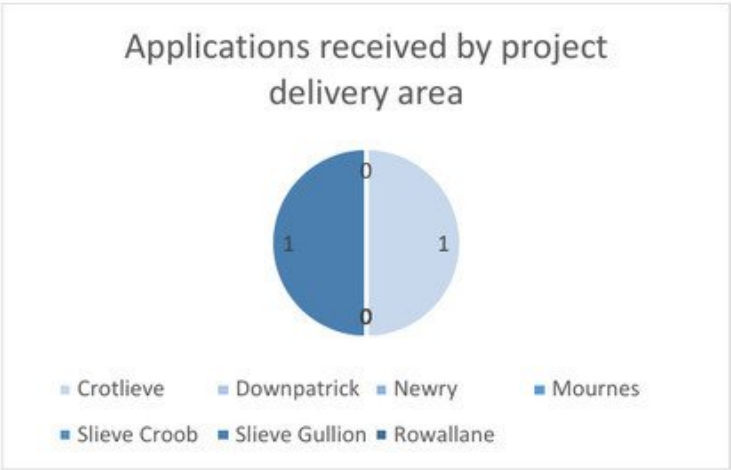
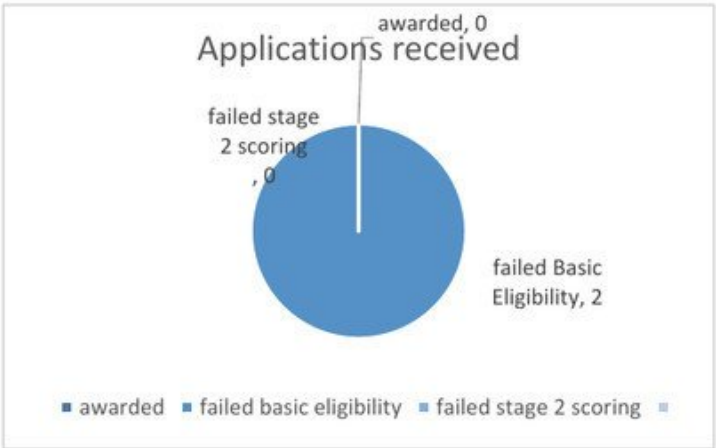
Amount requested from successful applicants £0

Total amount awarded £0

Of the 2 applications:

2 failed basic eligibility = 100%

0 Failed stage 2 scoring = 0%



Appendix

Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 2 Fail

Group	Passed basic eligibility
CC-1-2020	No
CC-2-2020	No

Stage 2 = 0 fail

Group	Passed basic eligibility	Stage 2
	Yes	No

Stage 1 & 2 = 0 Passed & 0 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
Total Awarded			£0

END

Local Biodiversity Enhancement Financial Assistance 2020/2021 Call 1

Newry, Mourne and Down District Council

20 Applications received

11 Applications recommended for funding

55 % of applications awarded

Amount requested from successful applicants **£23,691.00**

Total amount awarded **£10,000.00**

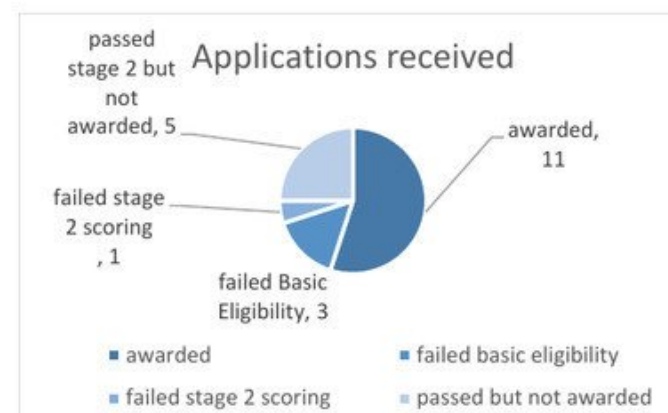
Of the applications:

3 failed basic eligibility = 15%

1 Failed stage 2 scoring = 5%

11 Passed stage 2 and awarded = 55%

5 Passed stage 2 but not awarded funding = 25%



Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 3 Fail

Group	Passed basic eligibility
LB-4-2020	No
LB-19-2020	No
LB-20-2020	No

Stage 2 = 1 fail

Group	Passed basic eligibility	Stage 2
LB-12-2020	Yes	No

Stage 1 & 2 = 16 Passed & 11 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
LB-2-2020	Yes	Yes	£1,200.00
LB-3-2020	Yes	Yes	£1,100.00
LB-6-2020	Yes	Yes	£1,500.00
LB-7-2020	Yes	Yes	£800.00
LB-8-2020	Yes	Yes	£800.00
LB-10-2020	Yes	Yes	£700.00
LB-11-2020	Yes	Yes	£1,040.00
LB-14-2020	Yes	Yes	£700.00
LB-15-2020	Yes	Yes	£820.00
LB-16-2020	Yes	Yes	£700.00
LB-18-2020	Yes	Yes	£640.00
LB-1-2020	Yes	Yes	£0
LB-5-2020	Yes	Yes	£0
LB-9-2020	Yes	Yes	£0
LB-13-2020	Yes	Yes	£0
LB-17-2020	Yes	Yes	£0
Total Awarded			£10,000.00

END

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	PEACE IV Local Action Plan and PEACE PLUS Consultation
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Sonya Burns, Head of Programmes

<table border="1"><tr><td>For decision</td><td>v</td><td>For noting only</td><td></td></tr></table>		For decision	v	For noting only	
For decision	v	For noting only			
1.0	Purpose and Background				
1.1	Purpose <i>To consider and agree to:</i> <ul style="list-style-type: none">• To accept the revised Letters of Offer for the PEACE IV Local Action Plan (Children and Young People, Shared Spaces and Services and Building Positive Relations) representing an approved extension to December 2021.• To approve the PEACE PLUS consultation response.				
1.2	Background <u>Outcome of PEACE IV Extension Request</u> Our extension request for the PEACE IV Local Action Plan (Children and Young People, Shared Spaces and Services and Building Positive Relations) has been approved by SEUPB. The new approved completion date is 31 December 2021 and we should shortly receive the revised Letters of Offer for the three themes. <u>PEACE PLUS Consultation</u> PEACE PLUS is a new cross-border programme that will contribute to a more prosperous and stable society in Northern Ireland and the border region of Ireland. The programme will achieve this by funding peace and reconciliation activities, and by funding activities that contribute to North/South cross-border economic and territorial development of the region. The combination of the PEACE and INTERREG type activities in a single programme is reflected in the name of the programme where "PLUS" represents the inclusion of wider economic, social and environmental activities. The value of the programme is estimated to equate to that of the previous two programmes (€553m). Tourism has also been added back into this programme as it was not previously included in the last INTERREG programme. SEUPB have launched a consultation which will run until 25 February and has two main elements: <ul style="list-style-type: none">• Stakeholder engagement events• Online survey				

	<p>Councils are invited to participate in the consultation by attending the events and completing the survey.</p> <p>The Programmes Unit team attended the PEACE PLUS stakeholder event on 27 January in Newcastle.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> The revised PEACE IV grant offer is subject to the written acceptance of the revised Letters of Offer. A consultation response has been drafted on behalf of the Council and is attached for Committee approval.
3.0	Recommendations
3.1	<p>That the Committee agree to:</p> <ul style="list-style-type: none"> Accept the revised Letters of Offer for the PEACE IV Local Action Plan (Children and Young People, Shared Spaces and Services and Building Positive Relations) representing an approved extension to December 2021. Approve the PEACE PLUS consultation response.
4.0	Resource implications
4.1	No cost to Council. Project 85% funded by the EU and 15% by the two Governments.
5.0	Equality and good relations implications
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
	PEACE PLUS Consultation Response.
8.0	Background Documents
	<i>None</i>



Special EU Programmes Body
Foras Um Chláir Speisialta An AE
Boord O Owre Ocht UE Projects

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PREPARING THE PEACE PLUS PROGRAMME

European Territorial Co-operation
2021–2027

Stakeholder Engagement Survey – Questions

December 2019 to February 2020



Northern Ireland
Executive

www.northernireland.gov.uk



Rialtas na hÉireann
Government of Ireland

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Survey questions

The purpose of this survey is to get input from stakeholders on potential funding themes for the PEACE PLUS Programme as well as feedback on delivery options as proposed by the draft regulations. The purpose of this document is to present the questions that will be included in the survey. Please do not respond on this document. If you would like a hard copy of the questionnaire please request one from PEACEPLUS@seupb.eu or 00 44 (0) 28 90 266 660.

PEACE PLUS is a new cross-border programme that will contribute to a more prosperous and stable society in Northern Ireland and the border region of Ireland. The programme will achieve this by funding peace-building activities, and by funding activities that contribute to the cross-border economic and territorial development of the region¹. The combination of the PEACE and INTERREG type activities in a single programme is reflected in the name of the programme where "PLUS" stands for the inclusion of wider North/South economic, social and environmental activities, of mutual interest.

We welcome responses regardless of whether you have been involved in INTERREG or PEACE before. We really appreciate your views.

The survey is composed of 5 sections. We recommend that you read the "[Part 2 of the Stakeholder Engagement Information Document](#)" before responding, as questions will refer to this.

With the exception of Section A, no section is compulsory; please respond to the questions in the other sections where you wish to do so. Please use Section E to make more general comments that you do not feel are covered in the rest of the survey and to attach reports to support your response where you believe this is relevant for the programme development.

Responses are subject to word limits. This is to encourage focused responses and ensure that responses can be effectively analysed by the SEUPB as part of the process to develop the new programme. We recommend that you include evidence to support your responses. For example, you may include links to supporting information as part of your response or you may add attachments in the Section E.

Deadline for response

The engagement process will run from **10 December 2019** until **17:00 25 February 2020**.

Other ways to get involved

A number of stakeholder information events have been organised, at which members of the public and other key stakeholders will have the opportunity to express their views on the issues raised in this document. Information on the dates and locations for these meetings is available on the SEUPB's website at <https://seupb.eu/peaceplus>.

¹ Previously funded under INTERREG.

Use of responses

This survey requires you to provide your name and postal address. This is for verification purposes only and to prevent multiple responses from the same person or organisation. No anonymous responses will be considered.

The SEUPB will publish a synopsis of the responses. If you are responding on behalf of an organisation we may publish your organisation's name, unless requested not to below. If you are responding as an individual we may refer to the content of your response but not your name or address, nor will we publish anything which may identify you or other individuals.

Notwithstanding the above, the information you provide in your response to this survey, excluding personal information, may be disclosed in accordance with the Freedom of Information Code of Practice (North South Implementation Bodies and Tourism Ireland Ltd.). If you want the information that you provide to be treated as confidential, please contact communications@seupb.eu, but be aware that, under the Code of Practice, we cannot guarantee confidentiality.

I am responding on behalf of my organisation and I do not wish the details of the organisation to be published.

A. About you

Q.A.1 Are you responding on behalf of an organisation or as an individual?

Organisation: Please state your name and your organisation's name and address.

Newry Mourne and Down District Council

Individual: Please state your name and address

Q.A.2 Which of the following best describes you? (Select as many as applicable)

I am a stakeholder associated with the management of the PEACE or INTERREG programmes

I receive or have previously received funding from the PEACE or INTERREG programmes
(as a project partner or a subcontracted organisation)

I have applied for funding from the PEACE or INTERREG programmes but my application was not
accepted

I have been a participant or beneficiary of a PEACE or INTERREG funded project

I would like to get involved with this PEACE PLUS Programme

Other. Please describe: _____

B (1). Thematic focus: Peace-building activities

The PEACE PLUS programme will contribute to a more peaceful, prosperous and stable society in Northern Ireland and the Border Counties of Ireland¹ by funding:

- **peace and reconciliation activities**, and
- activities that contribute to North/South **economic, social and environmental** development in the region, in areas of mutual interest.

Peace-building activities

PEACE PLUS will fund Peace and Reconciliation under Policy Objective 4 of the draft EU regulation. This allows for funding to be awarded for the following:

- Actions to improve community and social cohesion,
- Improving employment opportunities,
- Increasing access to quality education,
- Reducing marginalisation through improved housing and services,
- Increasing access to quality health care in the region,
- Other peace building activities.

Thinking of the needs in your local area, we want your views on which actions are most relevant for achieving Peace and Reconciliation.

To help you with your responses you may wish to view case studies of the existing PEACE initiatives. These can be found here: <https://seupb.eu/case-studies>.

¹ Cavan, Donegal, Leitrim, Louth, Monaghan and Sligo. Organisations from outside the programme area may be funded where this contributes to the programme objectives for the eligible region.

Q.B.1 Below are a list of indicative actions for achieving Peace and Reconciliation. Please rate the relevance of each type of action as a means to achieve Peace and Reconciliation.

	Not at all relevant						Extremely relevant	I don't know
	1	2	3	4	5	6	7	
Actions to improve community and social cohesion.							X	
Improving employment opportunities.							X	
Increasing access to quality education.						X		
Reducing marginalisation through improved housing and services.					X			
Increasing access to quality health care in the region.						X		
Other peace building activities.							X	

Q.B.1i Please explain why you have given the rating above: [Word limit 500 words]

There are several public sector services such as education, health and housing which are central Government responsibilities included in the above. At the core of these systemic changes are required to ensure a long-lasting impact on the peace building process. In terms of Education it is already of a high-quality standard in Northern Ireland however the provision for young people who do not fit into the traditional education system requires further investment. In relation to Health Care, the key Peace and Reconciliation issue here is mental health which is a legacy issue from the Troubles. Housing remains mainly segregated and work with the Housing Executive to address community cohesion is fundamental along with an integrated education system. Northern Ireland is still graduating through the peace building phase of the peace process where community cohesion needs to be normalised through our service provisions, including health, education, housing, as well as Policing and usage of Council community facilities and services.

In terms of other peace building activities at a grass roots level the continual need for single identity work is paramount especially as the diversity of the community continues to grow along with emerging issues such as Brexit and border communities. In addition there is a transpiring need for intra good relations work to be undertaken due to the traditional demographics of communities and the growing issues within these community to manage their own relations and to enable them to step forward into peace building programmes. Other peace building activities which are extremely relevant in the period going forward are Brexit and the inter related issues around the border, the current political climate and aspirations around the island of Ireland, the potential further polarisation of border communities given the context of Brexit, the changing nature of the party political voter base and maintaining and developing the relationship between the PSNI and Garda especially in border areas.

This cannot be considered outside the context of the New Decade New Approach which sets out several key Government priorities all of which will impact on the delivery of this programme and the approach of both the regional and local governments going forward. In particular the Executives priority around delivering a fair and compassionate society and thereafter the commitment to Rights, Language and Identity will be of key consideration in the formation of all local and regional strategies around Peace and Reconciliation.

Q.B.1ii If there are other types of action not covered by the table in Q.B.1 that you think are relevant for achieving Peace and Reconciliation in your local area, please describe them below. [Word limit 1000 words]

The proposed approach will broadly provide an opportunity for most sectors of the community to engage with the programme provided there is a recognition for local needs and flexibility to meet these. In terms of employability and other peace related issues such as diversity within the work place and emerging issues from Brexit it would be crucial for the private/business sector to be involved in the development of the programme and its ongoing delivery.

In the Peace IV programme the youth sector was a particular target group and this would be crucial in future programme delivery to build on the current successes and provide further engagement with harder to reach sectors. A key aspect here would be the linkage between

the Peace Plus, the Education Authority Youth Service and central good relations programmes such as T:BUC. There needs to be further investment in the cohesion of all programmes which service the same user group such as young people. This will not only achieve better value for money but will also provide better outcomes which need to be aligned also.

Shared space was a key feature of the Peace IV programme and this need continues particularly in relation to service provision. The New Decade New Approach also recognises the cost of division and the need to reduce this spend profile on divided service provision. This not only relates to service provision for health and education but also local community facilities provided through Councils. For example our residents survey found that 95% felt it was important to invest in creating shared spaces to bring residents together. This demonstrates that communities are largely ready to engage in activities together if the provision of the space is there.

Another key area for the Peace Programme has been the utilisation of sport to encourage further community engagement. Currently there is a T:BUC programme which also uses sport and creativity to bring young people together and develop their leadership skills to become leaders and advocates for peace in the community. It would be of benefit for the T:BUC programme and Peace Programme not only to align the outcomes of such activity but to dovetail the work which they are undertaking to ensure long term sustainability and maximise the outcomes across the programmes bringing them to a population level.

Q.B.1iii What are the main challenges and opportunities for greater Peace and Reconciliation (previously addressed under the PEACE programme)?
[Word limit 1000 words]

In our residents survey 'Improving community relations and safety, reducing crime and anti-social behaviour' is the third highest priority for improvement for residents. With 72% of residents agreeing their local area is a place where people from different backgrounds get on well together though 95% feeling it is important to invest in creating shared spaces to bring communities together. These are positive results which demonstrate we are a way to improving relations within our communities however the need is still evident that there are challenges in terms of shared space. This challenge is also coupled with only 22% of residents regularly participating in local groups and community activities with only 35% having undertaken work or activities on a voluntary basis in the last 12 months. This sense of apathy about community participation is a challenge for the programme to ensure that projects provided are sufficiently engaging and worthwhile to ensure participation across a broader section of the community. In particular there have been issues with engaging with the PUL community in the current programme and the greatest sense of apathy from the residents survey is also within areas with a mainly PUL demography.

Another challenge for the programme is Brexit and for this area in particular the issue of the Border economically, socially and in terms of mobility and security. Within the past two Peace programmes in the area there has been much work completed on a cross border basis including programmes with the PSNI, Garda and Catholic Church as well as with community organisations. There is still much work to be progressed here especially with Brexit and the evolving political climate.

The period ahead will also bring with it a number of commemorations, alongside ongoing cultural celebrations and traditions. In the New Decade New Approach we note there is a renewed commitment to rights, language and identity wherein respect for national and cultural identity are to be maintained and developed. This will be a challenge for the programme going forward to ensure that communities are provided with adequate skills and knowledge to do this in an informed way in line with the New Decade New Approach to ensure historical narrative is maintained accurately, victims issues are dealt with sensitively and ethically and celebrations and commemorations are delivered responsibly.

There are many new progressions within Government through the New Decade New Approach which will have an impact on how local government operates and delivers services such as the Irish Language Commissioner and the Office of Identity and Cultural Expression. Whilst bringing opportunities it will also present challenges in how it is received and delivered within local communities to ensure that we are not presented with a new challenge of proxy identity warfare. Whilst doing this on a cross community basis presents many challenges there are also significant challenges still remaining on an intra community basis which go beyond the need for single identity work. In many areas the community is of a significant majority religious background and there are challenges within those communities which can be greater than challenges on a cross community basis. It is important to recognize these challenges and ensure that they are addressed for community cohesion to be achieved in mainly single identity areas.

Q.B.1iv Please list any ideas for initiatives or projects that could address the challenges/opportunities identified in Q.B.1iii. [Word limit 1000 words]

A networking forum which brings together the various delivery agents who are targeting the same service users such as young people, paramilitarism, ethnic diversity. This would enable a cohesive approach and better value for money to achieve joined up outcomes across the region. This would need to be broader than the Peace Plus programme and include regional initiatives such as T:BUC, the new Office of Identity and Cultural Expression, EA Youth Service and other relevant regional delivery agents.

Further to this broader engagement with the private sector organisations especially those effected by Brexit or in border areas and with a diverse workforce. With the ongoing transition out of the EU it will have a large impact on our community especially individuals from an ethnic minority background. To aid a harmonious transition we need to engage with all sectors and ensure that all avenues of engagement are made available and the engagement of this sector is pivotal to that. We need to ensure that any myths and negative perceptions are dispelled and through the workforce and private sector engagement we will be able to engage more effectively with this audience. We have an increase of 36% in the usage of our Ethnic Minority Support centre which can almost all be applied to issues related to Brexit. It is important that we continue to serve this need.

It will be important to recognize the demographics of an area even if they are largely single identity and address the needs within those areas. There remain issues on an intra community basis which for some areas are not about single identity work however about addressing the needs and issues which effect the community in that area and are having a detrimental effect on relations. Furthermore there needs to be flexibility within the programme to engage with hard to reach individuals as there is a great sense of apathy within the community. From our residents survey they still see the need for a harmonious and safe community however this is coupled with a community where engagement is relatively low especially in PUL communities. The programme should therefore focus on fulfilling needs of communities to address community tensions.

B (2). Thematic focus: North/South economic, social and environmental development of the region

The PEACE PLUS programme will contribute to a more peaceful, prosperous and stable society in Northern Ireland and the Border Counties of Ireland² by funding:

- **peace and reconciliation activities**, and
- activities that contribute to North/South **economic, social and environmental** development in the region in areas of mutual interest.

Wider economic, social and environmental development of the region

PEACE PLUS can fund the wider economic, social and environmental development of the region by financing projects under all five Policy Objectives set out in the draft EU regulations. The process for selecting which of these Policy Objectives PEACE PLUS will focus on is still in progress. This is why we would like your views on which Policy Objectives would enable investment with the most impact for the economic, social and environmental development of the region.

To help you with your responses you may wish to view case studies of the existing INTERREG initiatives. These can be found here: <https://seupb.eu/case-studies>.

(2) Cavan, Donegal, Leitrim, Louth, Monaghan and Sligo. Organisations from outside the programme area may be funded where this contributes to the programme objectives for the eligible region.

Q.B.2 Rate the relevance of Policy Objective 1: A SMARTER EUROPE

(i) Actions under this Policy Objective could include:

- Measures to boost the innovation capacity of the region,
- Measures to increase the uptake of advanced technology,
- Actions to increase the growth and competitiveness of the SME sector,
- Improvements to digital services.

Not at all relevant	1	2	3	4	5	6	7	Extremely Relevant
							x	

I don't know

Q.B.2i Please explain why you have given the rating above: [Word limit 500 words]

The main priority identified through the residents survey was to support local businesses, attracting investments and jobs. Therefore ensuring that we have the required technological infrastructure to meet the needs of the business sector is vitally important such as 5G. The SME sector is vitally important to the area and is a source of ongoing investment through current programmes. It would be beneficial to continue the growth of this through further programmes.

Q.B.3 Rate the relevance of Policy Objective 2: A GREENER, LOWER CARBON EUROPE

(i) Actions under this Policy Objective could include:

- Measures to improve energy efficiency,
- Additional renewable energy production capacity,
- Smart grids for improved energy management,
- Improved disaster monitoring, warning or response systems,
- Improved water and waste treatment,
- Measures to improve biodiversity.

Not at all relevant	1	2	3	4	5	6	7	Extremely Relevant
							x	

I don't know

Q.B.3i Please explain why you have given the rating above: [Word limit 500 words]

There is an increased focus on climate change within the Council area with 86% of residents in the survey indicating it was very important to them. This has therefore brought climate change to be a core aspect of all work within the area and everything in the objectives outlined above are aligning towards this. Within the New Decade New Approach document we can see how it highlights climate change as a key priority and therefor there is a regional approach on this pertinent issue. Within our area we have benefitted greatly in relation to this objective through Cross border working especially with Louth CC. It would be beneficial for the area for this work to continued and further developed to assist in achieving climate change targets.

Q.B.4 Rate the relevance of Policy Objective 3: A MORE CONNECTED EUROPE

(i) This Policy Objective focuses on

improving transport and ICT infrastructure in the eligible region.
Actions could include improvements to cross-border transport infrastructure.

Not at all relevant	1	2	3	4	5	6	7	Extremely Relevant
					✖			

I don't know

Q.B.4i Please explain why you have given the rating above: [Word limit 500 words]

Whilst this is not an organizational priority we are mindful of Brexit and the need for maintained and improved cross border transport infrastructure given our proximity to the border and reliance on cross border trade and investment.

Q.B.5 Rate the relevance of Policy Objective 4: A MORE SOCIAL EUROPE

All of the PEACE elements for PEACE PLUS must be set within the context of this objective. However, this objective can also fund activities with a wider scope. **For this question, we would like to know how relevant Policy Objective 4 would be for the wider economic, social and environmental development of the region.** Actions that can be funded under the activities include:

- Actions to improve community and social cohesion,
- Improving employment opportunities,
- Increasing access to quality education,
- Reducing marginalisation through improved housing and services,
- Increasing access to quality health care in the region.

Not at all relevant	1	2	3	4	5	6	7	Extremely Relevant
							✱	

I don't know

Q.B.5i Please explain why you have given the rating above. [Word limit 500 words]

Northern Ireland continues to be in the process of peace building and there are a number of systemic changes required to ensure the long term sustainability of this process. Through all service delivery (Regional and local government, housing, policing, education) there needs to be good relations objectives and screening at its core. To have a society which is stable and progressive at its core will ensure continual economic growth, a stable society and a renewed focus on the environment. To have shared objectives across regional and local programmes will provide a renewed focus to achieve real change as opposed to an outputs driven process.

Q.B.6 Rate the relevance of Policy Objective 5: A EUROPE CLOSER TO ITS CITIZENS

(i) Actions under this Policy Objective could include:

- Activities to boost tourism,
- Measures to promote cultural heritage,
- Improving community facilities,
- Measures to improve security.

This Policy Objective covers urban, rural and coastal areas.

Not at all relevant	1	2	3	4	5	6	7	Extremely Relevant
							✱	

I don't know

Q.B.6i Please explain why you have given the rating above: [Word limit 500 words]

A key priority for council is to continually improve tourism through its facilities both built and natural and the events they host. This is also a shared priority within the New Decade New Approach document and the need to invest in larger international events into Northern Ireland. This is of course coupled with the need for a better physical infrastructure alongside a stable society to attract such events, investment and visitors.

In our resident survey 65% stated that they would like to hear more about the cultural heritage sector. This demonstrates that there is an interest in this sector. With 40% also stating that they would like to see activities more relevant to their families. Therefore to promote cultural heritage and for maximum engagement we need to focus on projects which will engage a broad sector of the community. In line with the New Decade New Approach this will also have to be done in such a way which is respectful to other cultures but provides the space for this to be done in a lawful way.

Within the residents survey it can be noted that 95% of residents felt it is important to invest in shared space. There are a wide range of community facilities across the area and further investment would develop them as localized shared spaces. The Council have also identified the need for larger shared spaces for not only local communities but also for visitors.

Improving community relations and safety, reducing crime and antisocial behaviour is the third highest priority for improvement among our residents. Much work has been completed in the last two peace programmes in the area with the PSNI and Garda given this is a border community. It would be crucial especially given Brexit and potential border issues that this continues and is developed to address the emerging issues.

Q.B.7 What are the main challenges and opportunities for the wider economic and territorial development of the programme area (previously addressed under the INTERREG programme)? [Word limit 1000 words]

Given our proximity to the border Brexit is a key challenge for the economic sector going forward. There are issues pertaining to labour flow and skills shortages which the sector faces with Brexit. The Ethnic Minority Support Centre has seen a 36% increase in demand for their services as people want to remain part of the workforce in Northern Ireland post Brexit. It is important that any potential skills losses because of Brexit are recognized and fulfilled.

The challenge of Brexit also brings with it the need to develop a new business development plan where businesses can continue to thrive in the new post Brexit phase. There will be the need when the final trade agreements and border issues are resolved for a new business environment to be created. There will be a period of adjustment especially for businesses in this locality as it is on the economic corridor between Belfast and Dublin. The region needs to maintain free movement of people to sustain and develop businesses. It also provides the region with unique selling points and is important to sustain its future development. This also relates to the physical infrastructure in terms of transportation and ICT to ensure that the region is connected in digital and road terms.

Another challenge is growing and developing the innovation sector. It is important to create business opportunities and ensure we have the required skills for future economic growth. This will require alignment with the education sector along with careers advice to guide the workforce in terms of local economic needs.

There is a great opportunity in terms of the local community led strategies and how these can be integrated into future programme plans. It is important to ascertain and fulfill local needs to ensure the best local development. A structure to do this through will be the local economic forums which would provide a long term plan and sustainability.

Q.B.8 Please list any ideas for initiatives or projects that could address the challenges/opportunities identified in Q.B.7. [Word limit 1000 words]

A key initiative going forward will be to support innovation through various methods including incubation hubs and research grants. This would be coupled with ensuring there are projects which provide various sectors which are currently suffering from a skills shortage with the requisite skills required and the quantity of workforce to enable this to sustain business development and growth.

In the post Brexit period it will be vital to provide a multiplicity of support to the economic sector. Pivotal to this will be initiatives which will drive business development programmes in a new and emerging economic climate.

Projects which support the IT infrastructure will be vital in the next phase of economic planning. It will be crucial to ensure that business are ahead of the IT developments to ensure that they are competitive in a new phase of economic growth.

C. Increasing simplification and focus on results

In the current PEACE and INTERREG programming period, the SEUPB initiated a number of measures to reduce the administrative burden for applicants and to increase the result orientation of the programmes.

The draft regulations contain a number of provisions to further simplify the management and implementation of projects and make them more focused on results. The SEUPB is committed to continuing to address both of these goals and would like your views on which provisions would be most effective.

Q.C.1i To what extent would the following measures further simplify management and implementation of projects?

Greater use of flat rates

(i) Where costs are calculated through an automatic calculation. An example of a Flat Rate in the 2014-2020 programming period is the Flat Rate at which partners claim costs under the Budget Heading: "Office and Administration Costs". Projects do not claim actual costs related to Office and Administration (photocopying, electricity bills etc.). Instead the value of these costs are automatically calculated as 15% of eligible Staff Costs.

Not at all beneficial	1	2	3	4	5	6	7	Extremely beneficial
							✖	

I don't know

Greater use of unit costs

(i) Where payments are tied to the delivery of pre-agreed outputs rather than based on the direct costs related to producing the output. An example of a Unit Cost in the 2014-2020 programming period is the Unit Cost for SMEs attending a project workshop. Under this Unit Cost, partners can claim a fee for each SME that attends a workshop, rather than the actual costs associated with the workshop.

Not at all beneficial	1	2	3	4	5	6	7	Extremely beneficial
	✖							

I don't know

Q.C.1ii Please explain why you have given the ratings above. [Word limit 500 words]

The usage of unit costs present too high a risk for lead partners as there are factors beyond their control in terms of delivery costs. This would also present major issues for engaging with other sectors such as the community voluntary sector and the business sector. To establish a consistency is too difficult and high risk for organisations.

Q.C.1iii Please detail any measures that would further simplify management and implementation of projects that are not listed above? [Word limit 500 words]

In relation to monitoring and evaluation a standardized approach would be beneficial in respect of provision of templates and a consistent approach throughout all delivery plans. Provision of consistent information through out the delivery of the programme. Agreement on the approach at programme commencement and this should then be carried through the remainder of programme delivery. With decisions being made efficiently and effectively. Payment of grants post audit would need to be quicker to aid cashflow. Whilst the online system is new to this programme period it would need simplified and achieve a better level of user friendliness.

D. Other administrative and delivery arrangements

For the current programmes, support to potential applicants is available in a number of forms, including through the SEUPB website and through events promoting calls for funding. The SEUPB would like to consider other ways of providing project development support during the new programming period.

Q.D.1i Below is a list of examples of measures that could provide project development support. Using the scale below, please rate how beneficial each of the following examples would be while applying for funding.

	Not at all beneficial						Extremely beneficial	I don't know
	1	2	3	4	5	6	7	
Expert assistance supporting project development							X	
Events, including networking events and project development workshops							X	
Additional materials published online, including manuals and instruction videos to support the development of projects							X	
Lump sum payments for preparation costs.							X	

Q.D.1ii Please explain why you have given the ratings above. [Word limit 500 words]

At the stage of plan development it would be beneficial to have expert assistance which is consistent across the spectrum of all submissions. This would enable a consistent approach to be established across not only plan development but also in terms of the outcomes to be achieved so these could be raised to be at a population level in terms of impact. If there was a direct correlation between this and the delivery phase to ensure smooth implementation of the programme which is consistent across the region. To have events and online materials available it would provide applicants with a better sense of what was expected in terms of delivery plans and would then reduce the subsequent clarification questions post submission. A lump sum payment for preparation would be beneficial to applicants to ensure they are able to submit a high quality application and to reduce the financial burden of such a process.

Q.D.1iii Please detail any measures you can suggest that would be beneficial to potential applicants during Project Development that are not listed above? [Word limit 500 words]

If there was a call off list of suitable suppliers to assist with the development of projects this would assist applicants by ensuring they had the required skills and knowledge set and also to ensure they were compliant with the needs of SEUPB. It would provide a consistency of approach across the region. In addition the provision of templates for monitoring and evaluation to ensure we are capturing the required data from programme commencement. It would again provide consistency of data collection across the programme. It would be beneficial for standard outcomes to be set and therefore the impact could be assessed at a population level not just across this programme but also other programmes which have the same target outcomes.

Q.D.2 Should the current arrangements to source match-funding continue, or should some or all of match-funding be provided by the applicant (public or private)? Please explain your answer. If you would consider applying to PEACE PLUS, please state in your answer whether you would be willing to provide some or all match-funding? [Word limit 500 words]

The current arrangements would be deemed appropriate going forward as there are a lot of hidden costs within Council to deliver such programmes. To ensure engagement and no barriers for the community in terms of the Peace programmes it has always been appropriate that these require no match funding.

E. Other comments

Q.E.1 Please make any additional comments about a future PEACE PLUS Programme that have not already been included in previous questions.
[Word limit 1000 words]

We would advocate that there is a timely introduction of the programme in line with the completion of the current programme period. It would be ideal if there was no gap to provide consistency of delivery and reduce potential loss of momentum of delivery and engagement with key community members.

Q.E.2 If you know of any reports that can inform the future PEACE PLUS programme development, please attach them here:

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Government of Ireland

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Community Centres Scale of Charges 2020/2021
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

<table><tr><td>For decision</td><td>x</td><td>For noting only</td><td></td></tr></table>		For decision	x	For noting only	
For decision	x	For noting only			
1.0	Purpose and Background				
1.1	Background Community Services section carries out an annual analysis of pricing within Community Facilities. This report details recommendations suggested as part of the review. Subject to Council consideration and approval, it is anticipated that changes take effect from the 1st April – 31st March each year.				
2.0	Key issues				
2.1	<p>In recent years, price points within the annual scale of charges has consistently been increased.</p> <p>However, for the 20/21 period, it is recommended to maintain the pricing that has been adopted for the 2019/20 period with one exception, detailed below;</p> <p>Bridge Centre Killyleagh, Gold Card Membership Fitness Suite – Over 60 Membership</p> <table><tr><td>Current Charge</td><td>Recommended Charge</td></tr><tr><td>£3.70 annually</td><td>£3.80 annually in addition to £1.00 per use</td></tr></table> <p>This proposed change will align charges to that of similar fitness suite in Leisure (i.e. Ballymote and Newcastle)</p> <p>(Off-peak is generally Mon-Fri 9am-5pm and access all weekend)</p> <p>All other charges to remain static as per AHC/046/2019</p> <p>Existing members will be exempt from the £1 per use until they renew their new membership</p>	Current Charge	Recommended Charge	£3.70 annually	£3.80 annually in addition to £1.00 per use
Current Charge	Recommended Charge				
£3.70 annually	£3.80 annually in addition to £1.00 per use				

3.0	Recommendations
3.1	<p>That the Committee agree:</p> <p>To maintain the hire charge pricing that had been adopted for the 2019/20 period with exception below;</p> <ul style="list-style-type: none"> • Bridge Centre Killyleagh, Gold Card Membership Fitness Suite – Over 60 Membership - Off peak £3.80 plus £1.00 per use.
4.0	Resource implications
4.1	Officer time – to make staff aware of pricing and to update and configure literature and computerised till systems
5.0	Equality and good relations implications
5.1	No equality impact assessment is required at this time.
6.0	Rural Proofing implications
6.1	A Rural Needs Impact Assessment is not required at this time
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Renewal of Lease Agreement for Barnmeen Community Centre
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

<table><tr><td>For decision</td><td>x</td><td>For noting only</td><td></td></tr></table>		For decision	x	For noting only	
For decision	x	For noting only			
1.0	Purpose and Background				
1.2	Background Previously Council agreed (Feb 2018), that Officers could, <i>"...initiate discussions to progress the development of new lease agreements for community centres located at Mullaghbawn, Barnmeen and Lisnacree – subject to completion of legal agreements, acceptable to all parties".</i> The Lease relating to Barnmeen Community Centre was drafted by Council and sent to the Parish Solicitors in August 2019. Despite repeated reminders from both sets of solicitors the Lease has not been signed or returned by the Parish. The Parish were further advised that unless the Lease is formalised by the end of January 2020 the matter will go back to Council, with a view to placing a timeframe within which matters must be formalised. The deadline has passed and there has been no correspondence from the Parish.				
2.0	Key issues				
2.1	The delays in relation to signing the lease has had a knock-on effect with the council's previous decision to enter into an agreement with the local Primary School for use of the Community Centre Car Park.				
3.0	Recommendations				
3.1	<i>To consider and agree to:</i> Provide a further 12-week timeframe to the Parish for the lease to be agreed and signed. In the event of this deadline not being met, the keys of the building will be returned to the Parish.				
4.0	Resource implications				

4.1	Officer time
5.0	Equality and good relations implications
5.1	No equality impact assessment is required at this time
6.0	Rural Proofing implications
6.1	A Rural Needs Impact Assessment is not required at this time
7.0	Appendices
	None
8.0	Background Documents
	<i>None</i>

Report to:	Active and Healthy Communities
Date of Meeting:	17 February 2020
Subject:	Inclusive Cities Project
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programme Coordinator

<table><tr><td>For decision</td><td>x</td><td>For noting only</td><td></td></tr></table>		For decision	x	For noting only	
For decision	x	For noting only			
1.0	Purpose and Background				
1.1	Purpose To nominate operation and strategic leads for the Inclusive Cities Project.				
1.2	Background It was agreed at the January AHC Committee meeting that the Council participate in the Inclusive Cities project. Inclusive Cities is a knowledge exchange initiative supporting UK cities and their local partners to achieve a step-change in their approach towards the inclusion of newcomers in the city. The initiative is facilitated and supported by Oxford University. The first phase of the programme ran from 1 March 2017 to 31 May 2019 and supported 6 UK cities to develop their approach to the inclusion of newcomers through peer learning, development of a dedicated action plan and knowledge exchange. The second phase will continue to deepen and mainstream this engagement and will recruit 6 new cities. Cities from Northern Ireland have been invited to participate in the second phase of the project.				
2.0	Key issues				
2.1	The Council must nominate two people who will actively engage in the project: <ul style="list-style-type: none">A senior official or elected representative to provide leadership and profile for the city’s initiative, who is committed to participating at the key milestone events, including the European learning exchange, and to heading up the city’s own taskforce on behalf of the city. This could be an officer at Chief Executive, Director or equivalent level; or elected official with appropriate mandate (Mayor, Deputy Mayor, Leader, Executive Member or equivalent)				

	<ul style="list-style-type: none"> • An operational lead official who has capacity to develop and deliver the action plan and manage the taskforce (with support and input from the Inclusive Cities project manager) and is able to drive forward progress day-to-day, as well as to attend the key milestone events including the European exchange. • The names and positions of the operational and strategic leads are to be provided by 12 February. • The operational and strategic leads are expected to join the next meeting which will be held on 16 and 17 March in Peterborough. Accommodation, board and travel costs are covered by the programme.
3.0	Recommendations
3.1	<p>To nominate a strategic lead (elected member) and operational lead for the Inclusive Cities project.</p> <p>The operational and strategic leads to join the next meeting which will be held on 16 and 17 March in Peterborough.</p>
4.0	Resource implications
4.1	<p>Staff time to attend the Inclusive Cities meetings/exchange visits.</p> <p>Budget will be provided for travel and accommodation costs of the two city representatives for each UK meeting and the learning exchange visit to cities in Europe.</p>
5.0	Equality and good relations implications
5.1	<p>The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.</p>
6.0	Rural Proofing implications
6.1	<p>Due regard to rural needs has been considered.</p>
7.0	Appendices
	<p>Inclusive Cities Briefing note</p>
8.0	Background Documents
	<p>None</p>

Inclusive Cities

Using knowledge exchange to create a step change in the inclusion of newcomers at the local level



What is Inclusive Cities?

Inclusive Cities is a knowledge exchange initiative supporting UK cities and their local partners to achieve a step-change in their approach towards the inclusion of newcomers in the city. The first phase of the programme ran from 1 March 2017 to 31 May 2019. **This note sets out the plans for the second phase of the programme which will run from 1st June 2019 – 31st June 2022.** The second phase will continue to work with the founder cities, as well as six new UK cities.

The programme overall aims to create a step change in local authority practice and throughout the city. It does this through the development of a:

- City wide action plan which will have delivered an innovative new approach to newcomers and their relationships with other city residents including a range of mainstreamed and project based initiatives
- Strong, inclusive narrative on migrants in the city, reflecting its unique history and the contributions migrants have and continue to make, will be voiced by elected representatives and staff across the city administration and their external partners
- A shared commitment across the public, private and voluntary sectors, reflected in the Taskforce, to deliver the new approach

In its first phase each of the founder Inclusive Cities (Bristol, Cardiff, Glasgow, Liverpool and Peterborough, with London joining some aspects of the project as an associate member) has identified a number of priority areas which form an action plan made up of practical initiatives which broaden opportunities for inclusion of all residents across the economic, social and civic life of the city. They have also appointed a Taskforce of stakeholders from the private, public and voluntary sectors who are both advising on the project and taking forward the actions in their respective sectors.

The project is a knowledge exchange initiative which has allowed the cities to reflect upon and develop their thinking in a number of ways through:

- Peer learning and support between the participating cities
- Dedicated support from the Global Exchange on Migration and Diversity, the knowledge exchange arm of the Centre on Migration, Policy and Society at the University of Oxford
- Learning exchange to Pittsburgh, Pennsylvania and Montgomery County, Maryland, hosted by Welcoming America, a highly acclaimed initiative which supports the development of a shared narrative and inclusive practices among city administrations and their partners. A full write up of the learning exchange is available [here](#).

Contact details for further information:

Jacqueline Broadhead, Director of the Global Exchange on Migration and Diversity at the University of Oxford

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Features of the programme for cities

The first phase of the Inclusive Cities has supported 6 UK cities to develop their approach to the inclusion of newcomers through peer learning, development of a dedicated action plan and knowledge exchange. The second phase will continue to deepen and mainstream this engagement, alongside growing to new cities and will provide.

The plan:

- The founder Inclusive Cities will use the newly developed Inclusive Cities Framework to both embed and mainstream the work identified in phase one and, where applicable, to expand their approach to other thematic areas and priorities.
- Six newly recruited cities will use the newly developed Inclusive Cities framework to **develop an action plan** of inclusion, **appoint a Taskforce** of stakeholders to drive this plan forward. They will be **paired with a founder city** to support bilateral exchange alongside broader learning opportunities.
- **Facilitated opportunities for peer learning between the 12 cities**, including through 5, 2 day convenings throughout the three years of the project, hosted by participating cities and facilitated by the Global Exchange on Migration and Diversity. These meetings will bring together both founder and phase two cities to provide opportunities for exchange and learning.
- **Space and support to develop their approach to inclusion** in their city which allows the local authority to embody its local leadership role in this area through the development and monitoring of an action plan identifying key priorities based on the new **Inclusive Cities Framework**, which has been developed using research feedback as well as learning from the 6 founder cities.
- Inclusive Cities is a member of the newly launched **Welcoming International**, which supports initiatives in the US, Australia, New Zealand, Germany. Senior staff from Welcoming International provide support and guidance to the participating cities and will facilitate a European learning exchange with cities in Germany.
- **Opportunities for bilateral exchange between cities**. In discussion with the cities, each founder city will be paired with a new city to promote mutual learning and there is a small pot of funding to support bilateral learning exchanges between cities.
- **Support from the Global Exchange staff team**, providing advice and practical help to ensure that real change happens during the lifetime of the project. Researchers, including the Director, will work closely with each authority between meetings as a resource, providing research evidence and examples of successful practices, and as a catalyst and facilitator; while building external support for the initiative through effective networking and communications. The existing resources developed as part of the programme can be found here: <https://www.compas.ox.ac.uk/project/inclusive-cities/>
- **Access to policy resources, data and expertise from COMPAS**: the internationally known research centre at the University of Oxford, in which the Global Exchange is based, including through the Migration Observatory.

Structure of the programme.

- The founder Inclusive Cities have all completed action plans which can be found [here](#). As well as continuing to monitor, evaluate and refine their plans, they will use the newly developed Inclusive Cities Framework to both embed and mainstream the work identified in phase one and, where applicable, to expand their approach to other thematic areas and priorities.
- Six newly recruited cities will use the newly developed Inclusive Cities framework to develop an action plan of inclusion, appoint a Taskforce of stakeholders to drive this plan forward. They will be paired with a founder city to support bilateral exchange alongside broader learning opportunities.

What is expected of participating cities?

This is a city led initiative, facilitated and supported by a university research centre. Each city will have its own local context and each narrative and action plan will reflect this (though the Inclusive Cities framework has drawn out shared learning from the founder cities.) With the support and input of the Global Exchange, each city will drive forward change which works for their city and will have ownership over their project in order that it matches their priorities and needs.

There are three specific requirements to participate:

- That the city nominates two people who will actively engage in the project on behalf of the city:
 - **A senior official or elected representative** to provide leadership and profile for the city's initiative, who is committed to participating at the key milestone events, including the European learning exchange, and to heading up the city's own taskforce on behalf of the city. This could be an officer at Chief Executive, Director or equivalent level; or elected official with appropriate mandate (Mayor, Deputy Mayor, Leader, Executive Member or equivalent)
 - **An operational lead official** who has capacity to develop and deliver the action plan and manage the taskforce (with support and input from the *Inclusive Cities* project manager) and is able to drive forward progress day-to-day, as well as to attend the key milestone events including the European exchange.
- That the city Mayor, Leader or CEO appoint (or continue to convene) **a Taskforce of local stakeholders** who can advise and endorse the action plan, and drive forward delivery in their own sectors. Membership would be chosen by the city and tailored to its requirements but likely to include significant local employers, relevant public sector agencies, voluntary and community sector, arts and cultural organisations and trade unions.
- A **formal written commitment** to the further 3 year lifespan of the project, to the requirements outlined above and to driving forward change in this area signed off by the senior sponsor.

How are cities selected?

Potential cities have been identified based on a longlist of UK cities which have experienced significant migration in the last decade and are diverse in their geography, demographic and economic profiles, local government structures (including Mayoralities and Leader led cities) and political control. The commitment and enthusiasm of the cities to use the opportunities provided by the project and to deliver on the project aims is also a key selection criteria for participation.

What is included in the project budget?

- The travel and accommodation costs of the two city representatives for each UK meeting and the learning exchange visit to cities in Europe.
- A small fund to cover travel for cities to engage in bilateral learning visits in between the Inclusive Cities convenings
- Dedicated support from the Global exchange on Migration and Diversity through its Director (who leads the project) and a Researcher who will provide research materials and support throughout the project as well as developing project materials (such as the Inclusive Cities framework)
- Network membership of Welcoming International

Indicative timetable

Phase two cities will be recruited in autumn 2019 with a first convening phase II cities taking place in Cardiff on 23-24 October 2019. A series of five 2 day convenings will take place over the course of the project and the European exchange will take place in 2021.

Report to:	Active and Healthy Community
Date of Meeting:	17 th February 2020
Subject:	Leisure and Sport Scale of Charges 2020/21
Reporting Officer (Including Job Title):	Michael Lipsett, Director: Active Health and Communities
Contact Officer (Including Job Title):	Paul Tamati, Assistant Director: Leisure and Sport

For decision		X	For noting only	
1.0	Purpose			
1.1	<ul style="list-style-type: none">To consider and agree the proposed scale of charges for Leisure and Sports Section for 2020/21, commencing the 1st April 2020 as per appendix 1.			
1.2	Background			
	<ul style="list-style-type: none">Leisure and Sport Services Section annually review its scale of charges in line with the rates estimates process to ensure a timely implementation for the beginning of the financial year in April.Over the past 5 years since the amalgamation of legacy Councils, the leisure and sports scale of charges have focused on a phased alignment of pricing across the district.In addition to this, as part of the annual scale of charges review, a majority of price points have also increased in line with the Councils district rate in recent years.			
.2.0	Key issues			
2.1	<ul style="list-style-type: none">Although there has been consistent price point increases year on year in line with the district rate, it is proposed that a price freeze for a majority of price points is put in place for 2020/21 as further increases may have a detrimental effect on revenue generation and sustainability of the service.To ensure continued value for money a slight decrease in 'pay in advance' memberships has been proposed in the 2020/21 scale of charges.Following district wide pitch enhancements, all pitches have been re-classified where required and prices no longer relevant have been removed.Discretionary pricing flexibility is to continue to be considered as and when required under the Scheme of Delegation to allow scope for sales promotions, official Council supported events, member service issues, site specific usage trends, etc.Site specific membership arrangements for Newcastle Centre and Ballymote Sports and Wellbeing Centre that were approved via Council in March 2019 will continue (AHC/046/2019).			

	<ul style="list-style-type: none"> Household bolt on membership arrangements that were approved via Council in March 2019 will continue (AHC/047/2019). New Summer Activity Arrangements approved by Council in December 2019 have been considered and a Multi Sports Camp price has now been included. A further update report on these new arrangements is planned for March 2020.
3.0	Recommendations <ul style="list-style-type: none"> To consider and approve the proposed scale of charges for Leisure and Sports Section for 2020/21, commencing the 1st April 2020 as per appendix 1.
4.0	Resource implications
4.1	<p>It is anticipated that the proposed scale of charges and subsequent price freeze on a majority of price points will ensure there is no detrimental impact on revenue generation. The price freeze has been factored into the budgets for the next year 2020/21.</p> <p>The proposed scale of charges will ensure a more robust and standardised approach to pricing across the leisure and sports service section.</p>
5.0	Equality and good relations implications
5.1	<p>There are no anticipated equality and good relations arising from this specific report.</p>
6.0	Rural Proofing implications
	<p>There are no rural proofing implications arising from this specific report.</p>
7.0	Appendices
	<p>Appendix A: Leisure and Sport Scale of Charges 2020/21</p>
8.0	Background Documents
	<p>None</p>

Admission Charges Appendix 1		NOTES	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2020-21 (Gross Total)	Indoor Leisure Charges 2020-21 (Net)	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
Activity	Description					
	Admission Shower	BMOTE, NEWC, SCSC (for DLC,KLC and NLC charge is swim admission)	£1.20	£1.20	£0.96	SR
	Tea/Coffee surcharge for meetings	per person rate	£1.00	£1.00	£0.80	SR
Soft Play	Soft Play Junior Peak	NLC Only	£4.00	£4.00	£3.20	SR
Off Peak 9-5 Mon to Fri Peak - All other times	Soft Play Junior Off Peak	NLC Only	£3.00	£3.00	£2.40	SR
	Soft Play Toddler Peak	NLC Only	£2.00	£2.00	£1.60	SR
	Soft Play Toddler Off Peak	NLC Only	£1.50	£1.50	£1.20	SR
Tea Dance Creche	Tea Dance Senior Citizen	NC only	£1.40	£1.40	£1.12	SR
	Creche per child per hour	NC & DLC only	£3.10	£3.10	£2.48	SR
Equipment Hire	Deposit for 5 a side ball(Returnable)		£5.00	£5.00	£4.00	SR
	Bleachers commercial group	In additional to hall hire	£50.40	£50.40	£40.32	SR
	Bleachers non commercial group	In additional to hall hire	£25.40	£25.40	£20.32	SR
Gym Admission - Casual Pay as You Go						
	Gym Pay As You Go Day Rate	Includes Express Fitness Suite Induction	£5.60	£5.60	£4.48	SR
	Gym Pay As You Go Concession Day Rate	Includes Express Fitness Suite Induction	£4.10	£4.10	£3.28	SR
	Gym Pay As You Go Day Rate (over 60's and less abled)	BMOTE and NEWC site specific only, must be on an annual over 60 membership and off-peak only	£1.00	£1.00	£0.80	SR
	School Fitness	DLC site specific	£2.30	£2.30	£2.30	EX
	Gym, Swim, Sauna, Steam - Day Rate	DLC, KLC, NLC	£10.00	£7.00	£5.60	SR
	Gym, Swim, Sauna, Steam - Concession Day Rate	DLC, KLC, NLC	£7.50	£5.30	£4.24	SR
Exercise classes - Casual Pay as You Go						
	Coaching Pay As You Go: 1 x class rate		£5.40	£5.40	£5.40	EX
	Coaching Pay As You Go Concession: 1 x class rate		£4.00	£4.00	£4.00	EX
	Pay As You Go Special Population Classes Over 50's		£2.00	£2.00	£2.00	EX
	EBA 2020 Session	per use	£1.00	£1.00	£1.00	EX
	Couch 2 5k	per course	£15.00	£15.00	£15.00	EX
	Gymnastics Coaching		£5.30	£5.30	£5.30	EX
Swimming - Casual Pay as You Go						
	Pay As You Go Day Rate 16+		£3.20	£3.20	£2.56	SR
	Pay As You Go Concession Day Rate		£2.50	£2.50	£2.00	SR
	Pay As You Go Day Rate Under 4		£0.00	£0.00	£0.00	SR
	Pay As You Go Day Rate (with an adult on a membership)	4-15-year olds with an accompanying adult on a membership providing normal admission criteria is met	£1.50	£1.50	£1.20	SR
	Pay As You Go Day Rate Group Ticket	Up to 2 adults and 2 children normal admission rules apply	£9.60	£9.60	£7.68	SR
Health Suite & Swim - Casual Pay as You Go						
	Pay As You Go Day Rate 16+	NLC, KLC, DLC	£5.60	£5.60	£4.48	SR
	Pay As You Go Concession Day Rate 16+	NLC, KLC, DLC	£4.10	£4.10	£3.28	SR
Courts - Casual Pay as You Go						
per 45 mins	Adult x 2 - Squash/Handball/Racquet/Badminton/Table tennis	Includes equipment hire	£7.00	£7.00	£5.60	SR
	Concession x 2 - Squash/Handball/Racquet/Badminton/Table tennis	Includes equipment hire	£4.30	£4.30	£3.44	SR
per 60 mins	Badminton Adult	NEWC only	£9.60	£9.60	£7.68	SR
	Badminton Concession	NEWC only	£6.40	£6.40	£5.12	SR
	Indoor Bowls		£2.70	£2.70	£2.16	SR
	Indoor Bowls Concession		£1.50	£1.50	£1.20	SR
Loyalty Vouchers/Multi-use Cards						
	20 Session Swim		£46.90	£46.90	£37.52	SR
	20 Session Swim Concession		£35.20	£35.20	£28.16	SR
	10 session Swim/Steam/Sauna		£47.40	£47.40	£37.92	SR
	10 session Swim/Steam/Sauna Concession		£35.50	£35.50	£28.40	SR
	10 session Court Card for Handball and Racquets		£43.00	£43.00	£34.40	SR
	10 session Court Card for Handball and Racquets Concession		£32.20	£32.20	£25.76	SR
Council Elected Members and Employee Health Scheme						
	Gym access/Pool access	Include gym and swim does not include free use to bookable activities	£0.00	£0.00	£0.00	
Platinum All Inclusive						
Multi-site access to facilities that have gym, swim, sauna, steam or class provision: * Ballymore Sports and Wellbeing Centre * Downpatrick Leisure Centre * Newry Leisure Centre * Kilkeel Leisure Centre * Newcastle Centre	DD: Platinum Adult Gym,Swim, Class		£29.95	£29.95	£23.96	SR
	DD: Platinum Concession Gym, Swim, Class		£22.70	£22.70	£18.16	SR
	3 MTH Platinum Adult Gym,Swim, Class Paid in Full	plus 10% of monthly rate	£113.80	£99.00	£79.20	SR
	3 MTH Platinum Concession Gym,Swim, Class Paid in Full	plus 10% of monthly rate	£85.40	£75.00	£60.00	SR
	6 MTH Platinum Adult Gym,Swim, Class Paid in Full	plus 10% of monthly rate	£198.00	£197.70	£158.16	SR
	6 MTH Platinum Concession Gym,Swim, Class Paid in Full	plus 10% of monthly rate	£148.50	£149.80	£119.84	SR
	12 MTH Platinum Adult Gym,Swim, Class Paid in Full	pay for 11 months, get 1 free	£365.40	£329.50	£263.60	SR
	12 MTH Platinum Concession Gym,Swim, Class Paid in Full	pay for 11 months, get 1 free	£274.20	£249.70	£199.76	SR
	DD: Platinum Bolt On Gym,Swim, Class (per person)	proof of eligibility of singular residence within the Newry, Mourne and Down District Council area for up to 6 individuals (min of one adult required and all aged 16 or above)	£15.00	£15.00	£12.00	SR
	6 MTH Platinum Bolt On Gym,Swim, Class Paid in Full (per person)		£90.00	£90.00	£72.00	SR
	12 MTH Platinum Bolt On Gym,Swim, Class Paid in Full (per person)		£180.00	£180.00	£144.00	SR
	DD: Platinum Adult Swim Only		£20.60	£20.60	£16.48	SR
Corporate Gym, Swim, Health Suite, Class						
Company/Organisation must be on Corporate List	DD: Platinum Concession Swim Only		£15.45	£15.45	£12.36	SR
	3 MTH Platinum Adult Swim Only Paid in Full	plus 10% of monthly rate	£76.50	£68.00	£54.40	SR
	3 MTH Platinum Concession Swim Only Paid in Full	plus 10% of monthly rate	£57.70	£51.00	£40.80	SR
	6 MTH Platinum Adult Swim Only Paid in Full	plus 10% of monthly rate	£133.80	£136.00	£108.80	SR
	6 MTH Platinum Concession Swim Only Paid in Full	plus 10% of monthly rate	£100.30	£102.00	£81.60	SR
	12 MTH Platinum Adult Swim Only Paid in Full	pay for 11 months, get 1 free	£245.20	£226.60	£181.28	SR
	12 MTH Platinum Concession Swim Only Paid in Full	pay for 11 months, get 1 free	£184.00	£170.00	£136.00	SR
	DD: Platinum Over 60 Gym,Swim, Health Suite		£15.00	£15.00	£12.00	SR
	3 MTH Platinum Over 60 Gym, Swim Health Suite Paid in Full	plus 10% of monthly rate	£47.70	£49.50	£39.60	SR
	6 MTH Platinum Over 60 Gym, Swim Health Suite Paid in Full	plus 10% of monthly rate	£95.50	£99.00	£79.20	SR
	12 MTH Platinum Over 60 Gym, Swim Health Suite Paid in Full	pay for 11 months, get 1 free	£191.00	£165.00	£132.00	SR
	12MTH Over 60 Swim + Health Suite Paid in Full		£3.80	£3.80	£3.04	SR
Gold						
Singular facility of your choice below: * Ballymore Sports and Wellbeing Centre * Newcastle Centre	DD: Platinum Less Abled Gym,Swim, Health Suite		£15.00	£15.00	£12.00	SR
	3 MTH Platinum Less Abled Gym, Swim Health Suite Paid in Full	plus 10% of monthly rate	£47.70	£49.50	£39.60	SR
	6 MTH Platinum Less Abled Gym, Swim Health Suite Paid in Full	plus 10% of monthly rate	£95.50	£99.00	£79.20	SR
	12 MTH Platinum Less Abled Gym, Swim Health Suite Paid in Full	pay for 11 months, get 1 free	£191.00	£165.00	£132.00	SR
	Step into Health	Must meet scheme eligibility via relevant co-ordinator and term is for 3 months	£20.00	£20.00	£16.00	SR
	Be Active For Health		£10.00	£10.00	£8.00	SR
	Be Active For Health Concession		£20.00	£20.00	£16.00	SR
	Be Active For Health Concession		£10.00	£10.00	£8.00	SR
	DD: Gold Bolt On Gym Only (per person)	proof of eligibility of singular residence within the Newry, Mourne and Down District Council area for up to 6 individuals (min of one adult required and all aged 16 or above)	£10.00	£10.00	£8.00	SR
	6 MTH Gold Bolt On Gym Only Paid in Full (per person)		£60.00	£60.00	£48.00	SR
	12 MTH Gold Bolt On Gym Only Paid in Full (per person)		£120.00	£120.00	£96.00	SR
	DD: Gold Bolt On Gym Only (per person)	proof of eligibility of singular residence within the Newry, Mourne and Down District Council area for up to 6 individuals (min of one adult required and all aged 16 or above)	£10.00	£10.00	£8.00	SR
Gold Less Abled Scheme						
Multi-site access to all facilities that have swim and health suite provision * Down Leisure Centre * Newry Leisure Centre * Kilkeel Leisure Centre	12MTH Less Abled Adult Paid in Full		£12.80	£12.80	£10.24	SR
	12MTH Less Abled Child Paid in Full		£6.50	£6.50	£5.20	SR
Silver						
Singular facility of your choice below that have gym, swim, sauna, steam provision: Off peak times only * Ballymore Sports and Wellbeing Centre * Newcastle Centre	DD: Silver Adult Gym, Swim, Sauna, Steam Off Peak		£21.00	£21.00	£16.80	SR
	3 MTH Silver Adult Gym, Swim, Sauna, Steam Off Peak Paid in Full	plus 10% of monthly rate	£75.70	£69.30	£55.44	SR
	6 MTH Silver Adult Gym, Swim, Sauna, Steam Off Peak Paid in Full	plus 10% of monthly rate	£131.50	£138.60	£110.88	SR
	12 MTH Silver Adult Gym, Swim, Sauna, Steam Off Peak Paid in Full	pay for 11 months, get 1 free	£241.30	£231.00	£184.80	SR
	DD: Silver Bolt On Gym Only (per person)	proof of eligibility of singular residence within the Newry, Mourne and Down District Council area for up to 6 individuals (min of one adult required and all aged 16 or above)	£10.00	£10.00	£8.00	SR
	6 MTH Silver Bolt On Gym Only Paid in Full (per person)		£60.00	£60.00	£48.00	SR
	12 MTH Silver Bolt On Gym Only Paid in Full (per person)		£120.00	£120.00	£96.00	SR
Silver						
Singular facility of your choice below that have gym, swim, health suite, class provision: Off peak times only * Newry Leisure Centre	DD: Silver Adult Gym, Swim, Health Suite, Class Off Peak		£24.75	£24.75	£19.80	SR
	3 MTH Silver Adult Gym, Swim, Health Suite, Class Off Peak Paid in Full	plus 10% of monthly rate	£92.30	£81.70	£65.36	SR
	6 MTH Silver Adult Gym, Swim, Health Suite, Class Off Peak Paid in Full	plus 10% of monthly rate	£160.50	£163.40	£130.72	SR
	12 MTH Silver Adult Gym, Swim, Health Suite, Class Off Peak Paid in Full	pay for 11 months, get 1 free	£296.30	£272.30	£217.84	SR

Admission Charges Appendix 1		NOTES	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2020-21 (Gross Total)	Indoor Leisure Charges 2020-21 (Net)	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
* Killeel Leisure Centre * Downpatrick Leisure Centre						
Swimming Pool Activities						
Per hour	Main Pool Non Commercial NLC, KLC, DLC	Per lane price - pro-rata up/down	£10.30	£10.30	£8.24	SR UNLESS SERIES OF LETS
	Main Pool Commercial NLC, KLC, DLC	Per lane price - pro-rata up/down	£13.90	£13.90	£11.12	SR UNLESS SERIES OF LETS
	Learner Pool Non Commercial NLC, KLC, DLC	50% off if shared use with public ie. half pool	£16.60	£16.60	£13.28	SR UNLESS SERIES OF LETS
	Learner Pool Commercial NLC, KLC, DLC	50% off if shared use with public ie half pool	£55.80	£55.80	£44.64	SR UNLESS SERIES OF LETS
	Special Event - during core hours (plus VAT)	Staff costs may apply	£97.40	£97.40	£77.92	SR
	Special Event outside core Hours (plus VAT)	Staff costs apply	£115.80	£115.80	£92.64	SR
	Instructor		£24.70	£24.70	£24.70	EX
	Attendant		£17.90	£17.90	£17.90	EX
	Schools swimming (per child)	cost per participant per single session (also applies to KLC swim club per user)	£1.70	£1.70	£1.70	EX
	Private swim lesson Adult 30 mins - 2 pupils max	normal admission and booking rules apply	£7.10	£7.10	£5.68	SR
	Private swim lesson Junior 30 mins - 2 pupils max	normal admission and booking rules apply	£4.10	£4.10	£3.28	SR
	Pre-booked private swim lesson Adult 30 mins - 2 pupils max	normal admission and booking rules apply	£9.40	£9.40	£7.52	SR
	Pre-booked private swim lesson Junior 30 mins - 2 pupils max	normal admission and booking rules apply	£5.40	£5.40	£4.32	SR
	Private teacher registration fee yearly		£59.20	£59.20	£47.36	SR
Swimming Lessons and Courses						
	Adult - Over 16 (per class)		£7.40	£7.40	£7.40	EX
	Junior - Under 16 (per class)		£5.50	£5.50	£5.50	EX
	Pool Lifeguard Course		£281.50	£245.00	£245.00	EX
	Pool Lifeguard Course renewal		£175.40	£175.40	£175.40	EX
	Swim Survive Save Course		£219.60	£219.60	£219.60	EX
	STA Student Teacher Award		£159.10	£159.10	£159.10	EX
	STA Disability Teacher Award		£419.10	£419.10	£419.10	EX
	STA Baby and Pre-School Award		£403.10	£403.10	£403.10	EX
	STA Award in Teaching		£381.90	£381.90	£381.90	EX
	STA Certificate in Teaching		£403.10	£403.10	£403.10	EX
	Rookie Lifeguard		£8.10	£8.10	£8.10	EX

			Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2020-21 Gross Total)	Indoor Leisure Charges 2020-21 (Net)	Charges 2019-20 VAT Notes - Standard Rate (SR) or Exempt
Newcastle Rock Pool	Swim Concession		£2.00	£2.00	£1.60	SR
	Swim Adult		£2.70	£2.70	£2.16	SR
	Season Ticket Concession	unlimited use	£36.50	£36.50	£29.20	SR
	Season Ticket Adult	unlimited use	£47.90	£47.90	£38.32	SR
	10 Session Ticket Concession		£17.80	£17.80	£14.24	SR
	10 Session Ticket Adult		£24.85	£24.90	£19.92	SR
	Survive & Save Awards per class	16yrs upwards	£9.50	£9.50	£9.50	EX
	Survive & Save Awards per class	under 16yrs	£7.10	£7.10	£7.10	EX
	Rockarama		£2.40	£2.40	£1.92	SR
	Rookies per class		£5.50	£5.50	£5.50	EX
	Spectator		£1.20	£1.20	£0.96	SR
Newcastle Tropicana	Swim Over 8yrs		£4.20	£4.20	£3.36	SR
	Swim Under 8yrs		£3.70	£3.70	£2.96	SR
	10 Swim Ticket Under 8		£26.80	£26.80	£21.44	SR
	10 Swim Ticket - Over 8yrs		£35.70	£35.70	£28.56	SR
	Rainy Day Ticket		£2.40	£2.40	£1.92	SR
	Tropicanarama		£4.10	£4.10	£3.28	SR
	Family Ticket	Up to 2 adults and 2 children normal admission rules apply	£17.90	£13.40	£10.72	SR
	Lessons	per wk/5 days	£20.70	£20.70	£20.70	EX
	Spectator		£1.20	£1.20	£0.96	SR
Newcastle Tennis Pavilion	Court hire Adult		£5.30	£5.30	£4.24	SR
	Court hire Concession		£3.20	£3.20	£2.56	SR
	Lost Tennis Balls		£2.30	£2.30	£1.84	SR
	Group Use (per person)		£2.70	£2.70	£2.16	SR
Newcastle Crazy Golf	Adult		£2.70	£2.70	£2.16	SR
	Concession		£2.20	£2.20	£1.76	SR
	Lost Balls		£2.30	£2.30	£1.84	SR
	Schools		£1.80	£1.80	£1.44	SR
Newcastle Go-Karts	Per 10 minute session		£1.90	£1.90	£1.52	SR
Newcastle Bowls	Adult		£4.30	£4.30	£3.44	SR
per hour	Senior		£4.30	£4.30	£3.44	SR
	Equipment hire - bowls		£2.80	£2.80	£2.24	SR
Newcastle Boating/Swans	Adult		£3.20	£3.20	£2.56	SR
	Concession		£2.40	£2.40	£1.92	SR
	Schools per person		£2.40	£2.40	£1.92	SR
Summer Multi Sports Camps	Price per person per week	N/A		£10.00	£10.00	EX

Birthday Parties Appendix 3		NOTES			Indoor Leisure Charges 2020-21 (Net)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2020-21 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 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Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 201
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4			Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2020-21 (Gross Total)	Indoor Leisure Charges 2020-21 (Net)	Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
All bookings will be charged pro rata up and down against 30min slots						
Grass Pitch and Pavillion (where internal leisure centre changing rooms required then this price includes 2 x changing rooms and 1 x referee change)	Adult	2hr booking	£63.40	£63.40	£50.72	SR UNLESS SE
	Junior	2hr booking	£27.90	£27.90	£22.32	SR UNLESS SERIES OF LETS
Grass Pitch Only	Adult	2hr booking	£48.10	£48.10	£38.48	SR UNLESS SERIES OF LETS
	Junior	2hr booking	£21.80	£21.80	£17.44	SR UNLESS SERIES OF LETS
Changing Room/Pavillion Only	Adult and Junior	2hr booking	£22.00	£22.00	£22.00	EX
Cricket Square	Cricket	per day	£87.50	£87.50	£70.00	SR UNLESS SERIES
All Weather Pitch & Pavillion (Non Floodlight)						
per 60 mins	Adult	Langley Road and Dunleath	£21.20	£21.20	£16.96	SR UNLESS SERIES OF LETS
	Junior	Langley Road and Dunleath	£9.00	£9.00	£7.20	SR UNLESS SERIES OF LETS
All Weather Pitch & Pavillion (Floodlight)						
per 60 mins	Adult	Langley Road and Dunleath	£25.70	£25.70	£20.56	SR UNLESS SERIES OF LETS
	Junior	Langley Road and Dunleath	£11.40	£11.40	£9.12	SR UNLESS SERIES OF LETS
Synthetic Pitch 2G						
Floodlit	Half Pitch	Newcastle, Saintfield and St Colmans B'Hinch only	£46.30	£46.30	£37.04	SR UNLESS SERIES OF LETS
	Full Pitch	Newcastle, Saintfield and St Colmans B'Hinch only	£69.70	£69.70	£55.76	SR UNLESS SERIES OF LETS
Non Floodlit	Half Pitch	Newcastle, Saintfield and St Colmans B'Hinch only	£23.50	£23.50	£18.80	SR UNLESS SERIES OF LETS
	Full Pitch	Newcastle, Saintfield and St Colmans B'Hinch only	£46.80	£46.80	£37.44	SR UNLESS SERIES OF LETS
Floodlights in addition to pitch hire	Per 60 mins	Site Specific Annsborough	£20.70	£20.70	£16.56	SR UNLESS SERIES OF LETS
St Colmans Sports Complex						
3G pitch Floodlit	Half pitch	SCSC only	£45.10	£45.10	£36.08	SR UNLESS SERIES OF LETS
	Full pitch	SCSC only	£90.20	£90.20	£72.16	SR UNLESS SERIES OF LETS
	Third of pitch	SCSC only	£35.00	£35.00	£28.00	SR UNLESS SERIES OF LETS
3G pitch Non-Floodlit	Half pitch	SCSC only	£37.20	£37.20	£29.76	SR UNLESS SERIES OF LETS
	Full pitch	SCSC only	£74.30	£74.30	£59.44	SR UNLESS SERIES OF LETS
	Third of pitch	SCSC only	£28.90	£28.90	£23.12	SR UNLESS SERIES OF LETS
St Colmans Athletic Track						
Membership per year	Adult	SCSC only	£67.60	£67.60	£54.08	SR
	Under 18	SCSC only	£39.40	£39.40	£31.52	SR
	Family	SCSC only	£135.10	£135.10	£108.08	SR
	Concessionary	SCSC only	£56.20	£56.20	£44.96	SR
Casual Usage	Adult	SCSC only	£4.50	£4.50	£3.60	SR
	Under 18	SCSC only	£3.40	£3.40	£2.72	SR
Athletic Track Hire						
Exclusive use with Floodlights		SCSC only	£61.90	£61.90	£49.52	SR UNLESS SERIES OF LETS
Exclusive use		SCSC only	£45.00	£45.00	£36.00	SR UNLESS SERIES OF LETS
Non-Exclusive use with Floodlights		SCSC only	£39.40	£39.40	£31.52	SR UNLESS SERIES OF LETS
Non-Exclusive Use		SCSC only	£28.10	£28.10	£22.48	SR UNLESS SERIES OF LETS
Changing Room Hire		SCSC only	£10.30	£10.30	£8.24	SR
Circus	Per Day		£682.20	£682.20	£682.20	Ex
Funfairs/ Events/ Open Spaces	Per Day		£227.40	£227.40	£227.40	Ex
Car Boot Sales	Easter - June & Sept		£51.50	£51.50	£41.20	SR
	July & Aug		£56.70	£56.70	£45.36	SR
Tennis						EXEMPT- SERIES OF LETS
Club Season use	Newry	Site specific	£1,617.30	£1,617.30	£1,617.30	Ex
	Warrenpoint	Site specific	£975.80	£975.80	£975.80	Ex
	Rostrevor	Site specific	£762.30	£762.30	£762.30	Ex
Bowls						EXEMPT- SERIES OF LETS
Club Season use	Bessbrook	Site specific	£602.60	£602.60	£602.60	Ex
	Newry	Site specific	£602.60	£602.60	£602.60	Ex
	Warrenpoint	Site specific	£602.60	£602.60	£602.60	Ex
	Annalong	Site specific	£602.60	£602.60	£602.60	Ex
	Kilkeel Indoor	Site specific	£602.60	£602.60	£602.60	Ex
	Kilkeel Outdoor	Site specific	£602.60	£602.60	£602.60	Ex
	Newcastle	Site specific	£602.60	£602.60	£602.60	Ex
	Rink Hire	Site specific	£8.00	£8.00	£8.00	Ex
Club Use Per Season						EXEMPT- SERIES OF LETS

	4 - 6 teams		£762.70	£762.70	£762.70	Ex
	7 + teams		£1,078.40	£1,078.40	£1,078.40	Ex
			£1,403.40	£1,403.40	£1,403.40	Ex
Club Use Per Season - Pavillion	1 - 3 teams		£512.20	£512.20	£512.20	Ex
	4 - 6 teams		£728.70	£728.70	£728.70	Ex
	7 + teams		£943.60	£943.60	£943.60	Ex
League Use Per Season	Carnbane League	Includes licence fee for Carnbane complex	£4,223.00	£4,223.00	£4,223.00	Ex
Ballynahinch Hockey Club	St Colman's Synthetic Pitch Ballynahinch	Pitch and pavilion 4 - 6 teams	£2,091.20	£2,091.20	£2,091.20	Ex
Tollymore FC	Bear Park, Donard, Newcastle	Pitch only. Season Hire Rate/lease	£540.00	£540.00	£540.00	Ex
Saintfield Sports Club	Saintfield Synthetic Pitch	Pitch only (Club own pav)	£1,047.00	£1,047.00	£1,047.00	Ex
Saintfield High School	Saintfield Synthetic Pitch	Pitch only	£762.70	£762.70	£762.70	Ex
Dundrum GAC	Dundrum Pitch 2	Pitch only. Season Hire Rate	£762.70	£762.70	£762.70	Ex
Ballyvea Kilkeel	Carginagh Pitches	Pitch only. Pavillion rate to be charged separately if required	£13.85	£13.85	£13.85	Ex
Killough FC	Killyleagh Pitch	Pitch and Pavillion	£36.40	£36.40	£36.40	Ex
Saintfield United						
Aughlisnafin GAC	Annsborough Gaelic Pitch and Pavillion	Pitch and Pavilion 1 - 3 teams	£1,274.90	£1,274.90	£1,274.90	Ex
Kilmore Rec FC	Kilmore Soccer Pitch					
Ballynahinch FC	Kilmore Soccer Pitch					
Ardglass FC	Ardglass Pitch					

Rooms/Sports Halls Hire Charges Appendix 5			NOTES	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2020-21	Indoor Leisure Charges 2020- 21 (Net)	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
Meeting Room Hire Category A							
per hour	Adult	DLC - Studio 1/2/3		£13.30	£13.30	£13.30	Ex
	Concession	NLC MP 1/2/4/TR		£6.80	£6.80	£6.80	Ex
	Commercial	KLC Meeting Room		£20.20	£20.20	£20.20	Ex
Meeting Room Hire Category B							
per hour	Adult	Bmote - First Aid Rm		£11.10	£11.10	£11.10	Ex
	Concession	DLC - Meeting Rm		£5.70	£5.70	£5.70	Ex
	Commercial	NC - Meeting Rm/AV Rm		£16.80	£16.80	£16.80	Ex
Meeting Room Hire Category C							
per hour	Adult	NC - Shimna Rm/Mourne Rm		£9.00	£9.00	£9.00	Ex
	Concession	Upstairs Cafe/Games Rm		£5.00	£5.00	£5.00	Ex
	Commercial			£13.50	£13.50	£13.50	Ex
All Centres							
per court	Sports Activity Adult	per 50mins		£7.90	£7.90	£6.32	SR UNLESS SERIES OF LETS
	Sports Activity Concession	per 50mins		£6.30	£6.30	£5.04	SR UNLESS SERIES OF LETS
	Class/user group Commercial	per 50mins		£16.80	£16.80	£13.44	SR UNLESS SERIES OF LETS
	Class/user group Non Commercial	per 50mins		£7.90	£7.90	£6.32	SR UNLESS SERIES OF LETS
	Sp. Event Commercial	x 1 court per 60mins		£28.80	£28.80	£23.04	SR UNLESS SERIES OF LETS
	Sp. Event Non Commercial	x 1 court per 60mins		£19.10	£19.10	£15.28	SR UNLESS SERIES OF LETS
	Class/User Group Non Commercial	x 1 court per 60mins		£11.10	£11.10	£8.88	SR UNLESS SERIES OF LETS
	Class/User Group Commercial	x 1 court per 60mins		£20.20	£20.20	£16.16	SR UNLESS SERIES OF LETS
Classes/Special Events/User Groups Newcastle Centre							
Auditorium							
per hour	Sports Activity Adult	NC only		£17.00	£17.00	£13.60	SR UNLESS SERIES OF LETS
	Sports Activity Concession	NC only		£11.60	£11.60	£9.28	SR UNLESS SERIES OF LETS
	Classes Commercial	NC only		£30.30	£30.30	£24.24	SR UNLESS SERIES OF LETS
	Classes Non Commercial	NC only		£16.70	£16.70	£13.36	SR UNLESS SERIES OF LETS
	Classes Commercial Concession	NC only		£18.00	£18.00	£14.40	SR UNLESS SERIES OF LETS
	Special Event Commercial	NC only plus additional operating costs		£43.60	£43.60	£34.88	SR UNLESS SERIES OF LETS
	Special Event Non Commercial	NC only plus additional operating costs		£28.40	£28.40	£22.72	SR UNLESS SERIES OF LETS
	Foyer (per day)	NC only		£16.80	£16.80	£13.44	Ex
Kilkeel Leisure Centre							
Swimming pool	Canoe Club	per 60mins KLC only		£51.30	£51.30	£41.04	SR
Viewing Area	Snack Area	per 60mins KLC only		£15.90	£15.90	£15.90	EX
Committee Room	Committee Room - Per Hour	per 60mins KLC only		£14.30	£14.30	£14.30	EX
Playgroup	Daily	per 60mins KLC only		£17.60	£17.60	£17.60	EX
	Half Day	per 60mins KLC only		£10.60	£10.60	£10.60	EX
Kilkeel High School	School/Junior under 18	per 60mins KLC only		£14.30	£14.30	£14.30	EX
Ballymote							
	Boxing Club	Annual Hire Charge		£150.00	£150.00	£150.00	EX
Functional Fitness Space							
	Functional Training Room	Site Specific NLC		£33.60	£33.60	£26.88	SR UNLESS SERIES OF LETS

Commercial/Non-Commercial Classification

There are a range of variables and differing definitions for Commercial and Non-Commercial organisations and therefore for the purposes of the Indoor Leisure Scale of Charges, it is proposed that the following definitions and criteria will be applied in order to establish the appropriate definition of a group or organisations.

Non-Commercial Organisations - can be part of the public sector, the community and voluntary sector or the charitable sector who aim to provide products and services to the community however they will not make a profit. However, there are some groups, organisations and initiatives that could define themselves as Non-Commercial but nonetheless operate with the intentions of making a profit and therefore a criteria needs be established to ensure adherence to the definition.

To determine any eligibility issues as a Non-Commercial organisation, if required the following documentation should be requested as proof of this:

1. Charitable Organisation Numbers.
2. Vat Registration Numbers.
3. Any membership fee information.
4. Copy of most recent AGM minutes and Committee members.
5. Copy of most recent audited accounts.
6. Any affiliations to relevant governing body.
7. Previous facilities hire information.

Groups or organisations that cannot prove their eligibility for Non Commercial rates based on the above criteria will then be considered Commercial and the Commercial rate options will apply.

PITCH NAME & LOCATION	LOCATION	PITCH TYPE	TYPE OF FACILITY
Gerry Brown Park	Newry	Gaelic	Pitch & Pavilion
Drumalane Park/Artie Green Pitch	Newry	Soccer	Pitch Only
Barley Field	Newry	Soccer	Pitch Only
Jennings Park 1	Newry	Soccer	Pitch & Pavilion (NLC)
Jennings Park 2	Newry	Soccer	Pitch & Pavilion (NLC)
Jack Mackin Park	Newry	Gaelic	Pitch & Pavilion (NLC)
Derrybeg Park	Newry	Soccer	Pitch Only
Norman Brown Park	Newry	Soccer	Pitch Only
Carnbane League Mini Pitches	Newry	Soccer	Pitches Only
Glen Hill/Lisdrumliska	Newry	Soccer	Pitch Only
Killeavey	Newry	Soccer	Pitch Only
Derryleckagh W Davis Street	Derryleckagh	Soccer	Pitch & Pavilion
Derryleckagh P Barry Park	Derryleckagh	Gaelic	Pitch & Pavilion
Derryleckagh Olympic Park	Derryleckagh	Soccer	Pitch & Pavilion
Meigh Pitch	Meigh	Soccer	Pitch Only
Jim Steen Park	Newtownhamilton	Soccer	Pitch Only
St Michaels	Newtownhamilton	Gaelic	Pitch Only
Orior Park	Bessbrook	Soccer	Pitch Only
Cloughreagh Park	Bessbrook	Soccer	Pitch Only
Nan sands	Saval	Soccer	Pitch Only
Millburn Park	Warrenpoint	Soccer	Pitch Only
Milltown Park	Warrenpoint	Gaelic	Pitch & Pavilion
Kilbroney Park	Warrenpoint	Soccer	Pitch Only
Kilbroney Park	Warrenpoint	Gaelic	Mini Pitch Only
Clonallon Park	Warrenpoint	Soccer	Pitch Only
Carginagh Road Pitches 1 & 2	Kilkeel	Soccer	Pitch & Pavilion
Mourne Esplanade Pitch	Kilkeel	Soccer	Pitch & Pavilion
Dunleath Park	Downpatrick	Soccer	Pitch & Pavilion
Ardglass Playing Fields	Ardglass	Soccer	Pitch & Pavilion
Killough Playing Fields	Killough	Soccer	Pitch & Pavilion
Ballykinlar Playing Fields	Ballykinlar	Soccer & Gaelic	Pitch & Pavilion
Strangford Playing Fields	Strangford	Soccer	Pitch & Pavilion
Rosconnor Playing Fields	Annacloy	Soccer & Gaelic	Pitch & Pavilion
Donard Park Playing Fields	Newcastle	Soccer & Synthetic	Pitch & Pavilion
Castlewellan Playing Fields	Castlewellan	Soccer & Gaelic	Pitch & Pavilion
Dundrum Playing Fields	Dundrum	Soccer	Pitch & Pavilion
Annsborough Playing Fields	Annsborough	Soccer & Gaelic	Pitch & Pavilion
Langley Road Playing Fields	Ballynahinch	Soccer & All weather	Pitch & Pavilion
Saintfield Playing Fields	Saintfield	Synthetic	Pitch & Pavilion
Kilmore Playing Fields	Crossgar	Soccer	Pitch & Pavilion
Drumaness Playing Fields	Drumaness	Soccer & Cricket	Pitch & Pavilion
Killyleagh Playing Fields	Killyleagh	Soccer	Pitch & Pavilion

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Organ Donation Initiative
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing

<table><tr><td>For decision</td><td>X</td><td>For noting only</td><td></td></tr></table>		For decision	X	For noting only	
For decision	X	For noting only			
1.0	Purpose and Background				
1.1	Purpose To consider and agree to: Council developing an initiative to encourage the wider population to sign up to the Organ Donation Register				
1.2	Background Following a detailed examination of all aspects of opt out systems, the Northern Ireland Assembly decided in 2016 not to proceed with specific legislation to introduce an opt out system as a possible means of increasing levels of organ donation in Northern Ireland. However, the Assembly, in recognition of the importance of promoting organ donation, passed legislation that places a statutory duty on the Department of Health to promote transplantation; and increase awareness about transplantation and the donation of human organs. Whilst there are currently no plans to introduce opt out legislation in Northern Ireland work is ongoing to achieve higher rates of donation and transplantation to ensure that more people can receive the gift of an organ. At the Full Council meeting of 6 January 2020, it was agreed to promote the principle of Organ Donation across the DEAs. It is further proposed that we try to look at a wider scope by involving Staff and Elected members.				
2.0	Key issues				
2.1	We wish to promote this initiative through elected members, employees and the wider public. We propose to host 'signing' events both within Council and across the seven DEAs and to utilise Council social media to provide ongoing reminders to our residents.				

3.0	Recommendations
3.1	<p>That the Committee agree</p> <ul style="list-style-type: none"> • To facilitate a sign up of elected members and employees with associated publicity • A similar event to be hosted within each of our seven DEAs
4.0	Resource implications
4.1	Within existing estimates
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered;
7.0	Appendices
	None
8.0	Background Documents
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Ship Sanitation Inspection Charges
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director of Health and Wellbeing
Contact Officer (Including Job Title):	Sinead Murphy Head of Environmental Health (Commercial)

For decision	X	For noting only																																		
1.0	Purpose and Background																																			
1.1	To consider and agree to implementing the new pricing structure (2020/21) for charging for the issuing of Ship Sanitation Exemption and Control Certificates from 1 April 2020.																																			
2.0	Key issues																																			
2.1	<p>Newry, Mourne and Down District Council are a Corporate Member of The Association of Port Health Authorities (APHA).</p> <p>APHA has recommended that all members institute a standard charging regime for the issue of Ship Sanitation Exemption and Ship Sanitation Control Certificates.</p> <p>The revised charges for 2020/21 are as follows:</p> <table><tr><th>Gross tonnage of vessel</th><th>Previous Charge (£)</th><th>New Charge (£)</th></tr><tr><td>1,000</td><td>90</td><td>100</td></tr><tr><td>1,001-3,000</td><td>125</td><td>135</td></tr><tr><td>3,001-10,000</td><td>190</td><td>205</td></tr><tr><td>10,001-20,000</td><td>245</td><td>265</td></tr><tr><td>20,001-30,000</td><td>320</td><td>340</td></tr><tr><td>Over 30,000</td><td>375</td><td>400</td></tr><tr><td>Vessels 50-1000 persons</td><td>375</td><td>400</td></tr><tr><td>Vessels 1000+ persons</td><td>640</td><td>680</td></tr><tr><td>Extension</td><td>60</td><td>70</td></tr><tr><td>Water sample (legionella test)</td><td>100</td><td>100</td></tr></table> <p>The legal basis for charging is detailed within Regulation (EU) 2017/625 on official controls and other official activities performed to ensure the application of food and feed law.</p>			Gross tonnage of vessel	Previous Charge (£)	New Charge (£)	1,000	90	100	1,001-3,000	125	135	3,001-10,000	190	205	10,001-20,000	245	265	20,001-30,000	320	340	Over 30,000	375	400	Vessels 50-1000 persons	375	400	Vessels 1000+ persons	640	680	Extension	60	70	Water sample (legionella test)	100	100
Gross tonnage of vessel	Previous Charge (£)	New Charge (£)																																		
1,000	90	100																																		
1,001-3,000	125	135																																		
3,001-10,000	190	205																																		
10,001-20,000	245	265																																		
20,001-30,000	320	340																																		
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Vessels 1000+ persons	640	680																																		
Extension	60	70																																		
Water sample (legionella test)	100	100																																		
3.0	Recommendations																																			

3.1	The committee agrees to implementing the new charging regime with effect from 1 April 2020.
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	A rural Needs Impact Assessment is not required at this time
7.0	Appendices
	None
8.0	Background Documents
	The Association of Port Health Authorities publish the recommended pricing structure on their website which can be accessed on http://www.porthealthassociation.co.uk/

Report to:	Active and Healthy Communities Committee
Date of Meeting:	Monday 17 th February 2020
Subject:	NFLA All Ireland Sustainable Energy Forum Meeting March 2020
Reporting Officer (Including Job Title):	Michael Lipsett, Director Active & Healthy Communities
Contact Officer (Including Job Title):	Sheena McEldowney, Head of Sustainability

<table><tr><td>For decision</td><td>X</td><td>For noting only</td><td></td></tr></table>		For decision	X	For noting only	
For decision	X	For noting only			
1.0	Purpose and Background				
1.1	Purpose To consider and agree to hosting an NFLA Forum Meeting on Friday 20 th March 2020 in Boardroom Monaghan Row, Offices.				
1.2	Background The NFLA is a local authority group made up of Councils from England, Scotland, Wales, Northern Ireland and the Republic of Ireland. It raises issues over all aspects of nuclear policy and energy policy in order to assist local government in meeting its commitment to sustainable development, energy policy development, environmental protection and public safety. A NFLA All Ireland Forum was established in 2001 (following on from a number of annual UK and Ireland Conferences on Nuclear Hazards). In 2019, Forum councillors, agreed to refocus the Forum to assist local authorities with advice and best practice on dealing with the climate emergency, promoting sustainable energy and mitigating the worst effects of climate change.				
2.0	Key issues				
2.1	NFLA are keen to hold the first Forum meeting of the 2020 year in Northern Ireland, and would like to hold the meeting on Friday 20 th March 2020 in Boardroom, Monaghan Row Offices.				
3.0	Recommendations				
3.1	The Committee agree to hosting an NFLA Forum Meeting on Friday 20 th March 2020 in Boardroom, Monaghan Row, Offices.				

4.0	Resource implications
4.1	Refreshments to be provided at an estimated cost of £150 which can be absorbed in current budgets.
5.0	Equality and good relations implications
5.1	✓ No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	✓ This report has not been subject to a rural needs impact assessment.
7.0	Appendices
	None
8.0	Background Documents
	<i>None</i>

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Acceptance of Funding from Office of Product Safety and Standards
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing

<table><tr><td>For decision</td><td>X</td><td>For noting only</td><td></td></tr></table>		For decision	X	For noting only	
For decision	X	For noting only			
1.0	Purpose and Background				
1.1	Purpose To consider and agree to: - Accept the offer of funding from OPSS on behalf of all Councils in Northern Ireland				
1.2	Background As national regulator for product safety across the whole of the United Kingdom, the Office for Product Safety and Standards (OPSS) is responsible for: <ul style="list-style-type: none">• building national capacity for product safety• removing unsafe products from entering the UK market• providing practical and financial support to front line enforcement This being the case providing <u>resources</u> to Local Authorities involved in product safety work at key points of entry in the UK, to enable them to remove unsafe products from entering the UK market is seen as an important facet of their work. They also wish to provide increased support through grant funding of local authority teams at ports and points of entry to build capacity and capability and ensure access to enforcement equipment and facilities as outlined in OPSS Strategy 2018-2020 – Strengthening National Capacity for Product Safety. This will ensure that unsafe and non-compliant consumer non-food goods are removed from the market and there is a robust UK wide product safety system. The overarching aim of their work is to make improvements to the UK’s approach to market-surveillance at ports and key points of entry in relation to non-food consumer products.				

2.0	Key issues
2.1	OPSS have been working in partnership with EHNI and its Consumer Protection Sub group for the past 2 years and wish to provide funding to allow for the purchase of promotional material and Emergency equipment packs. For this to happen it is proposed that this Council accepts the funding on behalf of all 11 Councils and carries out the necessary procurement exercise. This will allow us to provide more effective controls on Product Safety when required and also allow for the promotion of greater awareness among the wider public.
3.0	Recommendations
3.1	That the Committee agree <ul style="list-style-type: none"> • To accept the offer of Funding from OPSS • To carry out the procurement exercise on behalf of the 11 Councils
4.0	Resource implications
4.1	Fully funded project
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered
7.0	Appendices
	GRANT FUNDING AGREEMENT TO BUILD CAPACITY AND CAPABILITY FOR PORTS LOCAL AUTHORITIES IN NORTHERN IRELAND 19/20
8.0	Background Documents
	None

SECRETARY OF STATE FOR BUSINESS, ENERGY AND INDUSTRIAL STRATEGY ("BEIS")

and

NEWRY, MOURNE & DOWN DISTRICT COUNCIL ON BEHALF OF ENVIRONMENTAL
HEALTH CONSUMER PROTECTION SUB-GROUP IN NORTHERN IRELAND

**GRANT FUNDING AGREEMENT TO BUILD CAPACITY AND CAPABILITY FOR PORTS
LOCAL AUTHORITIES IN NORTHERN IRELAND 2019/20**

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This Grant Funding Agreement is made on 3rd February 2020

Between:

- (1) SECRETARY OF STATE FOR BUSINESS, ENERGY AND INDUSTRIAL STRATEGY ("BEIS"), whose principal address is at 1 VICTORIA STREET, LONDON, SW1H 0ET (the "**Authority**")
- (2) NEWRY, MOURNE & DOWN DISTRICT COUNCIL ON BEHALF OF THE ENVIRONMENTAL HEALTH CONSUMER PROTECTION SUB-GROUP IN NORTHERN IRELAND, whose principal address is at Newry Office, O'Hagan House Monaghan Row Newry BT35 8DJ the "Company", (the "**Grant Recipient**").

In relation to:

Project Name: TO BUILD CAPACITY AND CAPABILITY FOR PORTS LOCAL AUTHORITIES IN NORTHERN IRELAND DURING THE FINANCIAL YEAR 2019/20

BACKGROUND

- (A) The Grant is made pursuant to the Supply and Appropriation (Main Estimates) Act 2019 as it relates to expenditure arising from:

- *Inspections and compliance in accordance with EU regulatory requirements*

As national regulator for product safety across the whole of the United Kingdom, the Office for Product Safety and Standards (OPSS), part of the Authority, is responsible for:

- building national capacity for product safety
- removing unsafe products from entering the UK market
- providing practical and financial support to front line enforcement

Thus, providing resources to Local Authorities involved in product safety work at key points of entry in the UK, to enable them to remove unsafe products from entering the UK market is in accordance with EU regulatory requirements.

- *Funding organisations supporting departmental objectives, including the department's executive agencies and arm's length bodies and their subsidiaries*

To increase support through grant funding of local authority teams at ports and points of entry to build capacity and capability and ensure access to enforcement equipment and facilities as outlined in OPSS Strategy 2018-2020 – Strengthening National Capacity for Product Safety. This will ensure that unsafe and non-compliant consumer non-food goods are removed from the market and there is a robust UK wide product safety system. The overarching aim of our work is to make improvements to the UK's approach to market-surveillance at ports and key points of entry in relation to non-food consumer products.

- (B) The Authority will provide the Grant to the Grant Recipient as provided for in this Grant Funding Agreement.

- (C) The Grant Recipient will use the Grant solely for the Funded Activities.

The conditions collectively (the **Conditions**) are as follows:

1. INTRODUCTION

- 1.1. This Grant Funding Agreement sets out the conditions which apply to the Grant Recipient receiving the Grant from the Authority up to the Maximum Sum.
- 1.2. The Authority and the Grant Recipient have agreed that the Authority will provide the Grant up to the Maximum Sum as long as the Grant Recipient uses the Grant in accordance with this Grant Funding Agreement.
- 1.3. The Authority makes this Grant to the Grant Recipient to build capacity and capability at their ports and borders to ensure there is a robust product safety system UK wide. The Grant is intended to support the development of a Northern Ireland Ports Working Group and the deliverables as set out in Annex 2.

2. DEFINITIONS AND INTERPRETATION

- 2.1. Where they appear in these Conditions:

Annex means the annexes attached to these Conditions which form part of the Grant Funding Agreement;

Asset means any assets that are to be purchased or developed using the Grant including equipment or any other assets which may be a Fixed Asset appropriate in the relevant context, and **Assets** will be construed accordingly;

Asset Owning Period means the period during which the Assets are recorded as Assets in the Grant Recipient's accounts;

Authority Personal Data means any Personal Data supplied for the purposes of, or in connection with, the Grant Funding Agreement by the Authority to the Grant Recipient;

Bribery Act means the Bribery Act 2010 and any subordinate legislation made under that Act from time to time together with any guidance or codes of practice issued by the relevant government department concerning this legislation;

Code of Conduct means the Code of Conduct for Recipients of Government General Grants published by the Cabinet Office in November 2018 which is available at https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/754555/2018-11-06_Code_of_Conduct_for_Grant_Recipients.pdf, including any subsequent updates from time to time;

Commencement Date means the date on which the Grant Funding Agreement comes into effect, being the **3rd February 2020**;

Confidential Information means any information (however conveyed, recorded or preserved) disclosed by a Party or its personnel to another Party (and/or that Party's personnel) whether before or after the date of the Grant Funding Agreement, including but not limited to:

- (a) any information that ought reasonably to be considered to be confidential (whether or not it is so marked) relating to:
 - (i) the business, affairs, customers, clients, suppliers or plans of the disclosing Party;
 - and

- (ii) the operations, processes, product information, know-how, designs, trade secrets or software of the disclosing Party; and
- (b) any information developed by the Parties in the course of delivering the Funded Activities;
- (c) the Authority Personal Data;
- (d) any information derived from any of the above.

Confidential Information shall not include information which:

- (a) was public knowledge at the time of disclosure (otherwise than by breach of paragraph 10 of these Conditions;
- (b) was in the possession of the receiving Party, without restriction as to its disclosure, before receiving it from the disclosing Party;
- (c) is received from a Third Party (who lawfully acquired it) without restriction as to its disclosure; or
- (d) is independently developed without access to the Confidential Information.

Contracting Authority means any contracting authority (other than the Authority) as defined in regulation 2 of the Public Contracts Regulations 2015 (as amended);

Controller and Processor take the meaning given in the GDPR;

Change of Control means the sale of all or substantially all the assets of a Party; any merger, consolidation or acquisition of a Party with, by or into another corporation, entity or person, or any change in the ownership of more than fifty percent (50%) of the voting capital stock of a Party in one or more related transaction;

Crown Body means the government of the United Kingdom (including the Northern Ireland Assembly and Executive Committee, the Scottish Executive and the National Assembly for Wales), including, but not limited to, government ministers and government departments and particular bodies, persons, commissions or agencies from time to time carrying out functions on its behalf;

Data Protection Legislation means (i) the GDPR, and any applicable implementing Law as amended from time to time; (ii) the Data Protection Act 2018 to the extent that it relates to the processing of Personal Data and privacy; and (iii) all applicable Law relating to the processing of Personal Data and privacy;

Disposal means the disposal, sale, transfer of an Asset or any interest in any Asset and includes any contract for disposal;

Domestic Law means an applicable law, statute, bye-law, regulation, order, regulatory policy, guidance or industry code, judgment of a relevant court of law, or directives or requirements of any regulatory body, delegated or subordinate legislation which replaces EU law as a consequence of the UK leaving the European Union;

Domestic Successor means, as the context requires, either:

- (a) a body that takes over the functions of the European Commission in the United Kingdom on the date it withdraws from the European Union; or
- (b) the relevant court in England & Wales which takes over the functions of the Court of Justice of the European Union in England & Wales on the date the United Kingdom withdraws from the European Union;

Duplicate Funding means funding provided by a Third Party to the Grant Recipient, which is for the same purpose for which the Grant was made, but has not been declared to the Authority;

Eligibility Criteria mean the Authority's selection criteria used to determine who should be grant recipients including the Grant Recipient;

Eligible Expenditure means the expenditure incurred by the Grant Recipient during the Funding Period for the purposes of delivering the Funded Activities which comply in all respects with the eligibility rules set out in paragraph 5 of these Conditions;

EIR means the Environmental Information Regulations 2004;

Event of Default means an event or circumstance set out in paragraph 23.1;

Financial Year means from 1 April to 31 March;

Fixed Assets means any Asset which consists of land, buildings, plant and equipment acquired, developed, enhanced, constructed in connection with the Funded Activities;

FOIA means the Freedom of Information Act 2000 and any subordinate legislation made under that Act from time to time together with any guidance or codes of practice issued by the relevant government department concerning the legislation;

Funded Activities means the activities set out in Annex 2;

Funding Period means the period for which the Grant is awarded starting on the Commencement Date and ending on **31st March 2020**;

General Data Protection Regulation and **GDPR** means (the General Data Protection Regulation (EU) 2016/679);

Grant means the sum or sums the Authority will pay to the Grant Recipient in accordance with paragraph 4 and subject to the provisions set out at paragraph 18.

Grant Claim means the payment request submitted by the Grant Recipient to the Authority for payment of the Grant;

Grant Funding Agreement means these Conditions together with its annexes and schedules including but not limited to the Annex 1 Grant Offer Letter;

Grant Manager means the individual who has been nominated by the Authority to be the single point of contact for the Grant Recipient in relation to the Grant;

Grant Offer Letter means the letter the Authority issued to the Grant Recipient dated 3 February 2020, a copy of which is set out in Annex 1;

HRA means the Human Rights Act 1998 and any subordinate legislation made under that Act from time to time together with any guidance or codes of practice issued by the relevant government department concerning the legislation;

Ineligible Expenditure means expenditure incurred by the Grant Recipient which is not Eligible Expenditure and as set out in paragraph 5 of these Conditions;

Information Acts means the Data Protection Legislation, FOIA and the EIR, as amended from time to time;

Intellectual Property Rights or **IPRs** means copyright, rights related to or affording protection similar to copyright, rights in databases, patents and rights in inventions semi-conductor topography rights, trade marks, rights in internet domain names and website addresses and other rights in trade names, designs, know-how, trade secrets and any modifications, amendments, updates and new releases of the same and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world;

IPR Material means all material produced by the Grant Recipient or its Representatives in relation to the Funded Activities during the Funding Period (including but not limited to, materials expressed in any form of report, database, design, document, technology, information, know how, system or process);

Instalment Period means the intervals set out in Annex 3 when the Authority will release payment of the Grant to the Grant Recipient during the Funding Period;

Joint Controllers means where two or more Controllers jointly determine the purposes and means of processing;

Law mean any applicable law, statute, byelaw, regulation, order, regulatory policy, guidance or industry code, judgment of a relevant court of law, or directives or requirements of any regulatory body, delegated or subordinate legislation;

Losses means all losses, liabilities, damages, costs, expenses (including legal fees), disbursements, costs of investigation, litigation, settlement, judgment, interest and penalties whether arising in contract, tort (including negligence), breach of statutory duty, misrepresentation or otherwise and **Loss** will be interpreted accordingly;

Match Funding means any contribution to the Funded Activities from a Third Party to the Grant Recipient to meet the balance of the Eligible Expenditure not supported by the Grant;

Maximum Sum means the maximum amount of the Grant the Authority will provide to the Grant Recipient for the Funded Activities subject to paragraph 18;

Party means the Authority or Grant Recipient and **Parties** shall be each Party together;

Personal Data has the meaning given to it in the Data Protection Legislation as amended from time to time;

Procurement Regulations means the Public Contracts Regulations 2015, Concession Contracts Regulations 2016, Defence Security Public Contracts Regulations 2011 and the Utilities and Contracts Regulations 2016 together with their amendments, updates and replacements from time to time;

Prohibited Act means:

- (a) directly or indirectly offering, giving or agreeing to give to any servant of the Authority or the Crown any gift or consideration of any kind as an inducement or reward for:
 - (i) doing or not doing (or for having done or not having done) any act in relation to the obtaining or performance of the Funding Agreement; or
 - (ii) showing or not showing favour or disfavour to any person in relation to the Funding Agreement;
- (b) committing any offence:
 - (iii) under the Bribery Act;

- (iv) under legislation creating offences in respect of fraudulent acts; or
- (v) at common law in respect of fraudulent acts in relation to the Funding Agreement; or
- (c) defrauding or attempting to defraud or conspiring to defraud the Authority or the Crown;

Publication means any announcement, comment or publication of any publicity material by the Grant Recipient concerning the Funded Activities or the Authority;

Remedial Action Plan means the plan of action submitted by the Grant Recipient to the Authority following an Event of Default pursuant to the Rectification Plan process set out in paragraphs 23.4;

Representatives means any of the Parties' duly authorised directors, employees, officers, agents, professional advisors and consultants;

Special Payments means ex gratia expenditure by the Grant Recipient to a third party where no legal obligations exists for the payment and/or other extra-contractual expenditure. Special Payments may include, but is not limited to, out-of-court settlements, compensation or additional severance payments to the Grant Recipient's employees;

State Aid Law means the law embodied in Articles 107- 109 of section 2, Title VII of the Common Rules on Competition, Taxation and Approximation of Laws – Consolidated Versions of the Treaty on European Union and the Treaty for the Functioning of the European Union or any Domestic Law which replaces such State Aid Law following the UK's exit from the European Union;

Third Party means any person or organisation other than the Grant Recipient or the Authority;

Unspent Monies means any monies paid to the Grant Recipient in advance of its Eligible Expenditure, which remains unspent and uncommitted at the end of the Financial Year, the Funding Period or because of termination or breach of these Conditions;

VAT means value added tax chargeable in the UK;

Working Day means any day from Monday to Friday (inclusive) which is not specified or proclaimed as a bank holiday in England and Wales pursuant to section 1 of the Banking and Financial Dealings Act 1971 including Christmas Day and Good Friday or means any day from Monday to Friday (inclusive) which is not a statutory bank holiday in Scotland.

2.2. In these Conditions, unless the context otherwise requires:

- (i) the singular includes the plural and vice versa;
- (ii) reference to a gender includes the other gender and the neuter;
- (iii) references to a person include an individual, company, body corporate, corporation, unincorporated association, firm, partnership or other legal entity or Crown Body;
- (iv) a reference to any Law includes a reference to that Law as amended, extended, consolidated or re-enacted from time to time;
- (v) the words "including", "other", "in particular", "for example" and similar words will not limit the generality of the preceding words and will be construed as if they were immediately followed by the words "without limitation";

- (vi) references to “writing” include typing, printing, lithography, photography, display on a screen, electronic and facsimile transmission and other modes of representing or reproducing words in a visible form, and expressions referring to writing will be construed accordingly;
- (vii) references to “representations” will be construed as references to present facts, to “warranties” as references to present and future facts and to “undertakings” as references to obligations under the Grant Funding Agreement;
- (viii) references to “paragraphs” and “Annexes” are, unless otherwise provided, references to the paragraphs and annexes of these Conditions and references in any Annex to parts, paragraphs and tables are, unless otherwise provided, references to the parts, paragraphs and tables of the Annex in which these references appear; and
- (ix) the headings in these Conditions are for ease of reference only and will not affect the interpretation or construction of these Conditions.

2.3. Where there is any conflict between the documents that make up this Grant Funding Agreement the conflict shall be resolved in accordance with the following order of precedence:

- 2.3.1. the Conditions set out within this Grant Funding Agreement;
- 2.3.2. Schedule 1 – The Authority’s Grant Funding Letter;

CONDITIONS

3. DURATION AND PURPOSE OF THE GRANT

- 3.1. The Funding Period starts on 3rd February 2020 (the **Commencement Date**) and ends on 31st March 2020 unless terminated earlier in accordance with this Grant Funding Agreement.
- 3.2. The Grant Recipient will ensure that the Funded Activities start on 5th December 2019 but where this has not been possible, that they start no later than 1 month after the Commencement Date.
- 3.3. The Grant Recipient shall use the Grant solely for the delivery of the Funded Activities. The Grant Recipient may not make any changes to the Funded Activities.

If the Authority wants to make a change to the Funded Activities (including for example reducing the Grant or removing some of the Funded Activities from the Grant) it may do so on 1 month’s written notice to the Grant Recipient.

4. PAYMENT OF GRANT

- 4.1. Subject to the remainder of this paragraph 4 the Authority shall pay the Grant Recipient an amount not exceeding **£20,000 – twenty thousand pounds tbc**. The Authority shall pay the Grant in pound sterling (GBP) and into a bank located in the UK.
- 4.2. The Grant Recipient must complete and sign the Confirmation of Bank Details and Signatories (Annex 4) as part of their acceptance of the Grant. No payment can be made in advance of receipt of a correctly completed and signed form.
- 4.3. The signatory must be the chief finance officer or someone with proper delegated authority. Any change of bank details must be notified immediately on the same form and signed by an

approved signatory. Any change of signatory must be notified to the Authority for approval, as soon as known.

- 4.4. The Grant represents the Maximum Sum the Authority will pay to the Grant Recipient under the Funding Agreement. The Maximum Sum will not be increased in the event of any overspend by the Grant Recipient in its delivery of the Funded Activities.
- 4.5. The Authority will only pay the Grant to the Grant Recipient in respect of Eligible Expenditure incurred by the Grant Recipient to deliver the Funded Activities. The Authority will not pay the Grant until it is satisfied that the Grant Recipient has paid for the Funded Activities in full and the Funded Activities have been delivered during the Funding Period.
- 4.6. The Grant Recipient will provide the Authority with evidence of the costs/payments, which are classified as Eligible Expenditure in paragraph 5.2, which may include (but will not be limited to) receipts and invoices or any other documentary evidence specified by the Authority.
- 4.7. The Grant Recipient shall declare to the Authority any Match Funding which been approved or received, before the Commencement Date. If the Grant Recipient intends to apply for, is offered or receives any further Match Funding during the Funding Period, the Grant Recipient shall notify the Authority before accepting or using any such Match Funding. On notifying the Authority of the Match Funding the Grant Recipient shall confirm the amount, purpose and source of the Match Funding and the Authority shall confirm whether it is agreeable to the Grant Recipient accepting the Match Funding. If the Authority does not agree to the use of Match Funding the Authority shall be entitled to terminate the Grant Funding Agreement in accordance with paragraph 23.1.9 and where applicable, require all or part of the Grant to be repaid.
- 4.8. Where the use of Match Funding is permitted the Grant Recipient shall set out any Match Funding it receives in the format required by Annex 3 and send that to the Authority. This is so the Authority knows the total funding the Grant Recipient has received for the Funded Activities.
- 4.9. The Grant Recipient agrees that:
 - 4.9.1. it will not apply for, or obtain, Duplicate Funding in respect of any part of the Funded Activities which have been paid for in full using the Grant;
 - 4.9.2. the Authority may refer the Grant Recipient to the police should it dishonestly and intentionally obtain Duplicate Funding for the Funded Activities;
 - 4.9.3. The Authority will not make the first payment of the Grant and/or any subsequent payments of the Grant unless or until, the Authority is satisfied that:
 - (i) the Grant will be used for Eligible Expenditure only; and
 - (ii) if applicable, any previous Grant payments have been used for the Funded Activities or, where there are Unspent Monies, have been repaid to the Authority.
- 4.10. The Grant Recipient shall submit by the **31st March 2020** the Grant Claim together with a copy of Annex 5 of these Conditions (Eligible Expenditure) and any other documentation as prescribed by the Authority, from time to time.
- 4.11. Unless otherwise stated in these Conditions, payment of the Grant will be made within 30 days of the Authority approving the Grant Recipient's Grant Claim.
- 4.12. The Authority will have no liability to the Grant Recipient for any Losses caused by a delay in the payment of a Grant Claim howsoever arising.

- 4.13. The Authority reserves the right not to pay any Grant Claims, which are not submitted within the period set out in paragraph 4.10 or Grant Claims, which are incomplete, incorrect or submitted without the full supporting documentation.
- 4.14. The Grant Recipient shall promptly notify and repay immediately to the Authority any money incorrectly paid to it either as a result of an administrative error or otherwise. This includes (without limitation) situations where the Grant Recipient is paid in error before it has complied with its obligations under the Grant Funding Agreement. Any sum, which falls due under this paragraph 4.14, shall fall due immediately. If the Grant Recipient fails to repay the due sum immediately the sum will be recoverable summarily as a civil debt.
- 4.15. The Grant will be paid into a separate bank account in the name of the Grant Recipient which must be an ordinary business bank account. All cheques from the bank account must be signed by at least two individual Representatives of the Grant Recipient.
- 4.16. Where the Grant Recipient enters into a contract with a Third Party in connection with the Funded Activities, the Grant Recipient will remain responsible for paying that Third Party. The Authority has no responsibility for paying Third Party invoices.
- 4.17. Onward payment of the Grant and the use of sub-contractors shall not relieve the Grant Recipient of any of its obligations under the Grant Funding Agreement, including any obligation to repay the Grant.
- 4.18. The Grant Recipient may not retain any Unspent Monies without the Authority's prior written permission.
- 4.19. If at the end of the relevant Financial Year there are Unspent Monies, the Grant Recipient shall repay such Unspent Monies to the Authority no later than 30 days of the Authority's request for repayment.

5. ELIGIBLE AND INELIGIBLE EXPENDITURE

- 5.1. The Authority will only pay to the Grant in respect of Eligible Expenditure incurred by the Grant Recipient to deliver the Funded Activities and the Grant Recipient will use the Grant solely for delivery of the Funded Activities (as set out in Annex 2 of these Conditions).
- 5.2. The following costs/payments will be classified as Eligible Expenditure if incurred for the purposes of the Funded Activities:
 - 5.2.1. Fees charged or to be charged to the Grant Recipient by the external auditors/accountants for reporting/certifying that the grant paid was applied for its intended purposes.
 - 5.2.2. giving evidence to Parliamentary Select Committees;
 - 5.2.3. attending meetings with government ministers or civil servants to discuss the progress of a taxpayer funded grant scheme;
 - 5.2.4. responding to public consultations, where the topic is relevant to the objectives of the Funded Activities. To avoid doubt, Eligible Expenditure does not include the Grant Recipient spending the Grant on lobbying other people to respond to any such consultation (unless explicitly permitted in the Grant Funding Agreement);

- 5.2.5. providing independent, evidence based policy recommendations to local government, departments or government ministers, where that is the objective of a taxpayer funded grant scheme, for example, 'What Works Centres'; and
- 5.2.6. providing independent evidence based advice to local or national government as part of the general policy debate, where that is in line with the objectives of the Grant.
- 5.3. The Grant Recipient may not in any circumstance claim the following non-exhaustive list as Eligible Expenditure: The list below does not override activities which are deemed eligible in these Conditions:
 - 5.3.1. Paid for lobbying, which means using the Grant to fund lobbying (via an external firm or in-house staff) in order to undertake activities intended to influence or attempt to influence Parliament, government or political activity; or attempting to influence legislative or regulatory action;
 - 5.3.2. using the Grant to directly enable one part of government to challenge another on topics unrelated to the agreed purpose of the grant;
 - 5.3.3. using the Grant to petition for additional funding;
 - 5.3.4. expenses such as for entertaining, specifically aimed at exerting undue influence to change government policy;
 - 5.3.5. input VAT reclaimable by the grant recipient from HMRC;
 - 5.3.6. payments for activities of a political or exclusively religious nature;
- 5.4. Other examples of expenditure, which are prohibited, include the following:
 - 5.4.1. contributions in kind;
 - 5.4.2. interest payments or service charge payments for finance leases;
 - 5.4.3. gifts;
 - 5.4.4. statutory fines, criminal fines or penalties civil penalties, damages or any associated legal costs;
 - 5.4.5. payments for works or activities which the grant recipient, or any member of their Partnership has a statutory duty to undertake, or that are fully funded by other sources;
 - 5.4.6. bad debts to related parties;
 - 5.4.7. payments for unfair dismissal or other compensation;
 - 5.4.8. depreciation, amortisation or impairment of assets owned by the Grant Recipient;
 - 5.4.9. the acquisition or improvement of Assets by the Grant Recipient (unless the Grant is explicitly for capital use – this will be stipulated in the Grant Funding Letter); and
 - 5.4.10. liabilities incurred before the commencement of the Grant Funding Agreement unless agreed in writing by the Authority.

6 MONITORING AND REPORTING

6.1 The Grant Recipient shall closely monitor the delivery and success of the Funded Activities throughout the Funding Period to ensure that the aims and objectives of the Funded Activities are achieved.

6.2 The Grant Recipient shall provide the Authority with all reasonable assistance and co-operation in relation to any ad-hoc information, explanations and documents as the Authority may require, from time

to time, so the Authority may establish if the Grant Recipient has used the Grant in accordance with the Grant Funding Agreement.

6.3. The Grant Recipient shall also provide the Authority with a report on 30th April 2020 to contain the following:

6.3.1 the progress made towards achieving the agreed outputs and the defined longer term outcomes set out in Annex 2 of these Conditions. Where possible, the report will quantify what has been achieved by reference to the Funded Activities' targets; and

6.3.2 if relevant, provide details of any Assets either acquired or improved using the Grant.

6.4. The Grant Recipient will permit any person authorised by the Authority reasonable access, with or without notice, to its employees, agents, premises, facilities and records, for the purpose of discussing, monitoring and evaluating the Grant Recipient's fulfilment of its obligations under the Grant Funding Agreement and will, if so required, provide appropriate oral or written explanations to such authorised persons as required during the Funding Period.

6.5. The Grant Recipient will record in its financial reports the amount of Match Funding it receives together with details of what it has used that Match Funding for.

6.6. The Grant Recipient will notify the Authority as soon as reasonably practicable of:

6.7. any actual or potential failure to comply with any of its obligations under the Grant Funding Agreement, which includes those caused by any administrative, financial or managerial difficulties; and

6.8. actual or potential variations to the Eligible Expenditure set out in Annex 5 of these Conditions and/or any event which materially affects the continued accuracy of such information.

6.9. The Grant Recipient represents and undertakes (and shall repeat such representations on delivery of its report:

6.9.1. that the reports and information it gives pursuant to this paragraph 0 are accurate;

6.9.2. that it has diligently made full and proper enquiry of the matter pertaining to the reports and information given; and

6.9.3 that any data it provided pursuant to an application for the Grant may be shared within the powers conferred by legislation with other organisations for the purpose of preventing or detecting crime.

7. AUDITING AND ASSURANCE

Within six months of the end of each Financial Year the Grant Recipient will provide the Authority with independent assurance that the Grant has been used for delivery of the Funded Activities. To satisfy this requirement the Grant Recipient will provide a statement showing that the Grant has been certified by an independent and appropriately qualified auditor. Accompanied by the Grant Recipient's annual audited accounts.

7.1. The Authority may, at any time during and up to 1 years after the end of the Grant Funding Agreement, conduct additional audits or ascertain additional information where the Authority considers it necessary. The Grant Recipient agrees to grant the Authority or its Representatives access, as required, to all Funded Activities sites and relevant records. The Grant Recipient will ensure that necessary information and access rights are explicitly included within all arrangements with sub-contractors.

- 7.2. If the Authority requires further information, explanations and documents, in order for the Authority to establish that the Grant has been used properly in accordance with the Grant Funding Agreement, the Grant Recipient will, within 5 Working Days of a request by the Authority, provide the Authority, free of charge, with the requested information.
- 7.3. The Grant Recipient shall:
 - 7.3.1. if applicable nominate an independent auditor to verify the final statement of expenditure and income submitted to the Authority;
 - 7.3.2. identify separately the value and purpose of the Grant Funding in its audited accounts and its annual report; and
 - 7.3.3. maintain a record of internal financial controls and procedures and provide the Authority with a copy if requested.

Retention of documents

- 7.4. The Grant Recipient shall retain all invoices, receipts, accounting records and any other documentation (including but not limited to, correspondence) relating to the Eligible Expenditure; income generated by the Funded Activities during the Funding Period for a period of 1 year from the date on which the Funding Period ends.
- 7.5. The Grant Recipient shall ensure that all its sub-contractors retain each record, item of data and document relating to the Funded Activities for a period of 1 year from the date on which the Funding Period ends.
- 7.6. The Grant Recipient will promptly provide revised forecasts of income and expenditure:
 - 7.6.1. when these forecasts increase or decrease by more than 5 % of the original expenditure forecasts; and/or
 - 7.6.2. at the request of the Authority.
- 7.7. Where the Grant Recipient is a registered charity, the Grant Recipient must file their charity annual return by the date specified by the Charity Commissioner.
- 7.8. The Grant Recipient shall provide the Authority with copies of their annual return, accounts and charity annual return (as applicable) within five days of filing them at Companies House and/or the Charity Commissioner. If a Grant Recipient fails to comply with this paragraph the Authority may suspend funding or terminate the Grant Funding Agreement in accordance with paragraph 23.1.1 of these Conditions.

8. FINANCIAL MANAGEMENT AND PREVENTION OF BRIBERY, CORRUPTION, FRAUD AND OTHER IRREGULARITY

- 8.1. The Grant Recipient will at all times comply with all applicable Laws, statutes and regulations relating to anti-bribery and anti-corruption, including but not limited to the Bribery Act.
- 8.2. The Grant Recipient must have a sound administration and audit process, including internal financial controls to safeguard against fraud, theft, money laundering, counter terrorist financing or any other impropriety, or mismanagement in connection with the administration of the Grant. The Grant Recipient shall require that the internal/external auditors report on the adequacy or otherwise of that system.
- 8.3. All cases of fraud or theft (whether proven or suspected) relating to the Funded Activities must be notified to the Authority as soon as they are identified. The Grant Recipient shall explain to

the Authority what steps are being taken to investigate the irregularity and shall keep the Authority informed about the progress of any such investigation. The Authority may however request that the matter referred (which the Grant Recipient is obliged to carry out) to external auditors or other Third Party as required.

- 8.4. The Authority will have the right, at its absolute discretion, to insist that the Grant Recipient address any actual or suspected fraud, theft or other financial irregularity and/or to suspend future payment of the Grant to the Grant Recipient. Any grounds for suspecting financial irregularity includes what the Grant Recipient, acting with due care, should have suspected as well as what it actually proven.
- 8.5. The Grant Recipient agrees and accepts that it may become ineligible for Grant support and may be required to repay all or part of the Grant if it engages in tax evasion or aggressive tax avoidance in the opinion of Her Majesty's Revenue and Customs.
- 8.6. For the purposes of paragraph 8.4 "financial irregularity" includes (but is not limited to) potential fraud or other impropriety, mismanagement, and the use of the Grant for any purpose other than those stipulated in the Grant Funding Agreement. The Grant Recipient may be required to provide statements and evidence to the Authority or the appropriate organisation as part of pursuing sanctions, criminal or civil proceedings.

9. CONFLICTS OF INTEREST

- 9.1. Neither the Grant Recipient nor its Representatives shall engage in any personal, business or professional activity which conflicts or could conflict with any of their obligations in relation to the Grant Funding Agreement.
- 9.2. The Grant Recipient must have and will keep in place adequate procedures to manage and monitor any actual or perceived bias or conflicts of interest.

10. CONFIDENTIALITY

- 10.1. Except to the extent set out in this paragraph 10 or where disclosure is expressly permitted, the Grant Recipient shall treat all Confidential Information belonging to the Authority as confidential and shall not disclose any Confidential Information belonging to the Authority to any other person without the prior written consent of the Authority, except to such persons who are directly involved in the provision of the Funded Activities and who need to know the information.
- 10.2. The Grant Recipient gives its consent for the Authority to publish the Grant Funding Agreement in any medium in its entirety (but with any information which is Confidential Information belonging to the Authority or the Grant Recipient redacted), including from time to time agreed changes to the Grant Funding Agreement.
- 10.3. Nothing in this paragraph 10 shall prevent the Authority disclosing any Confidential Information obtained from the Grant Recipient:
 - 10.3.1. for the purpose of the examination and certification of the Authority's accounts; or pursuant to section 6(1) of the National Audit Act 1983 of the economy, efficiency and effectiveness with which the Authority has used its resources; or
 - 10.3.2. to any government department, consultant, contractor or other person engaged by the Authority, provided that in disclosing information under the Authority only discloses the information which is necessary for the purpose concerned and requests that the information is treated in confidence and that a confidentiality undertaking is given where appropriate;

10.3.3. where disclosure is required by Law, including under the Information Acts.

- 10.4. Nothing in this paragraph 10 shall prevent either Party from using any techniques, ideas or know-how gained during the performance of its obligations under the Grant Funding Agreement in the course of its normal business, to the extent that this does not result in a disclosure of the other Party's Confidential Information or an infringement of the other Party's Intellectual Property Rights.

11. TRANSPARENCY

- 11.1. The Authority and the Grant Recipient acknowledge that, except for any information, which is exempt from disclosure in accordance with the provisions of the Information Acts, the content of the Grant Funding Agreement is not confidential.

12. STATUTORY DUTIES

- 12.1. The Grant Recipient agrees to adhere to its obligations under the Law including but not limited to the Information Acts and the HRA.
- 12.2. Where requested by the Authority, the Grant Recipient will provide reasonable assistance and cooperation to enable the comply with its information disclosure obligations under the Information Acts.
- 12.3. On request from the Authority, the Grant Recipient will provide the Authority with all such relevant documents and information relating to the Grant Recipient's data protection policies and procedures as the Authority may reasonably require.
- 12.4. The Grant Recipient acknowledges that the Authority, acting in accordance with the codes of practice issued and revised from time to time under the Information Acts, may disclose information concerning the Grant Recipient and the Grant Funding Agreement without consulting the Grant Recipient.
- 12.5. The Authority will take reasonable steps to notify the Grant Recipient of a request for information to the extent that it is permissible and reasonably practical for it to do so. Notwithstanding any other provision in the Grant Funding Agreement, the Authority will be responsible for determining in its absolute discretion whether any information is exempt from disclosure in accordance with the Information Acts.

13. DATA PROTECTION, PUBLIC PROCUREMENT AND STATE AID

Data Protection

- 13.1. The Grant Recipient and the Authority will comply at all times with its respective obligations under Data Protection Legislation.
- 13.2. The Parties agree to enter into a separate Memorandum of Understanding (example form annexed hereto at Annex 7) in respect of the processing activities that the Grant Recipient and any further beneficiaries of the Grant will carry out.
- 13.3. To the extent that the Grant Recipient and the Authority share any Personal Data for the purposes of this Grant Funding Agreement, the Parties accept that they are each a separate independent Controller in respect of such Personal Data. Each Party:

- (i) shall comply with the applicable Data Protection Legislation in respect of their processing of such Personal Data;
- (ii) will be individually and separately responsible for its own compliance; and
- (iii) do not and will not Process any Personal Data as Joint Controllers.

- 13.4. Each Party shall, with respect to its processing of Personal Data as independent Controller, implement and maintain appropriate technical and organisational measures to ensure a level of security appropriate to that risk, including, as appropriate, the measures referred to in Article 32(1)(a), (b), (c) and (d) of the GDPR, and the measures shall, at a minimum, comply with the requirements of the Data Protection Legislation, including Article 32 of the GDPR.

Public Procurement

- 13.5. The Grant Recipient will ensure that any of its Representatives involved in the Funded Activities will, adopt such policies and procedures that are required in order to ensure that value for money has been obtained in the procurement of goods or services funded by the Grant.
- 13.6. Where the Grant Recipient is a Contracting Authority within the meaning of the Procurement Regulations the Grant Recipient will comply, as necessary, with the Procurement Regulations when procuring goods and services in connection with the Grant Funding Agreement and the Authority shall not be liable for the Grant Recipient's failure to comply with its obligations under the Procurement Regulations.

14. INTELLECTUAL PROPERTY RIGHTS

- 14.1. Intellectual Property in all IPR Material will be the property of the Grant Recipient. Other than as expressly set out in these Conditions, neither Party will have any right to use any of the other Party's names, logos or trade marks on any of its products or services without the other Party's prior written consent.
- 14.2. The Grant Recipient grants to the Authority a non-exclusive irrevocable and royalty-free, sub-licensable, worldwide licence to use all the IPR Material for the purpose of supporting other projects.
- 14.3. Ownership of Third Party software or other IPR necessary to deliver Funded Activities will remain with the relevant Third Party.
- 14.4. The Grant Recipient must ensure that they have obtained the relevant agreement from the Third Party proprietor before any additions or variations are made to the standard 'off-the-shelf' versions of any Third Party software and other IPR. The Grant Recipient will be responsible for obtaining and maintaining all appropriate licences to use the Third Party software.

15. ENVIRONMENTAL REQUIREMENTS

- 15.1. The Grant Recipient shall perform the Funded Activities in accordance with the Authority's environmental policy, which is to conserve energy, water, wood, paper and other resources, reduce waste and phase out the use of ozone depleting substances and minimise the release of greenhouse gases, volatile organic compounds and other substances damaging to health and the environment.

- 15.2. The Grant Recipient shall pay due regard to the use of recycled products, so long as they are not detrimental to the provision of the Funded Activities or the environment, to include the use of all packaging, which should be capable of recovery for re-use or recycling.
- 15.3. The Grant Recipient shall take all possible precautions to ensure that any equipment and materials used in the provision of the Funded Activities do not contain chlorofluorocarbons, halons or any other damaging substances, unless unavoidable, in which case the Authority shall be notified in advance of their use. The Grant Recipient shall endeavour to reduce fuel emissions wherever possible.

16. INSURANCE

16.1. The Grant Recipient will during the term of the Funding Period and for 3 years after termination or expiry of these Conditions, ensure that it has and maintains, at all times adequate insurance with an insurer of good repute to cover claims under the Grant Funding Agreement or any other claims or demands which may be brought or made against it by any person suffering any injury damage or loss in connection with the Funded Activities or the Grant Funding Agreement.

16.2. The Grant Recipient will upon request produce to the Authority its policy or policies of insurance or where this is not possible, a certificate of insurance issued by the Grant Recipient's insurance brokers confirming the insurances are in full force and effect together with confirmation that the relevant premiums have been paid.

17. ASSIGNMENT

17.1. The Grant Recipient will not transfer, assign, novate or otherwise dispose of the whole or any part of the Grant Funding Agreement or any rights under it, to another organisation or individual, without the Authority's prior approval.

17.2 Any approval given by the Authority will be subject to a condition that the Grant Recipient has first entered into a Grant Funding Agreement, authorised by the Authority, requiring the Grant Recipient to work with another organisation in delivering the Funded Activities.

18. SPENDING CONTROLS – MARKETING, ADVERTISING, COMMUNICATIONS AND CONSULTANCY

- 18.1. The Grant Recipient must seek permission from the Authority prior to any proposed expenditure on advertising, communications, consultancy or marketing either in connection with, or using the Grant.
- 18.2. The Grant Recipient should provide evidence that any marketing, advertising, communications and consultancy expenditure carried out in connection with, or using the Grant will deliver measurable outcomes that meet government objective to secure value for money.

19. LOSSES, GIFTS AND SPECIAL PAYMENTS

- 19.1. The Grant Recipient must obtain prior written consent from the Authority before:

- 19.1.1. writing off any debts or liabilities;
- 19.1.2. offering to make any Special Payments; and
- 19.1.3. giving any gifts.

in connection with this Grant Funding Agreement.

- 19.2. The Grant Recipient will keep a record of all gifts, both given and received, in connection with the Grant or any Funded Activities.

20. BORROWING

- 20.1. The Grant Recipient must obtain prior written consent from the Authority before:
 - 20.1.1. borrowing or lending money from any source in connection with the Grant Funding Agreement; and
 - 20.1.2. giving any guarantee, indemnities or letters of comfort that relate to the Grant Funding Agreement or have any impact on the Grant Recipient's ability to deliver the Funded Activities set out in the Grant Funding Agreement.

21. PUBLICITY

- 21.1. The Grant Recipient gives consents to the Authority to publicise in the press or any other medium the Grant and details of the Funded Activities using any information gathered from the Grant Recipient's initial Grant application or any monitoring reports submitted to the Authority in accordance with paragraph 0 of these Conditions.
- 21.2. The Grant Recipient will comply with all reasonable requests from the Authority to facilitate visits, provide reports, statistics, photographs and case studies that will assist the Authority in its promotional and fundraising activities relating to the Funded Activities.

22. CHANGES TO THE AUTHORITY'S REQUIREMENTS

- 22.1. The Authority will notify the Grant Recipient of any changes to their activities, which are supported by the Grant.
- 22.2. The Grant Recipient will accommodate any changes to the Authority's needs and requirements under these Conditions.

23. CLAWBACK, EVENTS OF DEFAULT, TERMINATION AND RIGHTS RESERVED FOR BREACH AND TERMINATION

Events of Default

- 23.1. The Authority may exercise its rights set out in paragraph 23.2 if any of the following events occur:
 - 23.1.1. the Grant Recipient uses the Grant for a purpose other than the Funded Activities;

- 23.1.2. the Grant Recipient fails to comply with its obligations under the Grant Funding Agreement, which is material in the opinion of the Authority;
- 23.1.3. where delivery of the Funded Activities do not start within three (3) months of the Commencement Date and the Grant Recipient fails to provide the Authority with a satisfactory explanation for the delay, or failed to agree a new date on which the Funded Activities shall start with the Authority;
- 23.1.4. the Grant Recipient uses the Grant for Ineligible Expenditure;
- 23.1.5. the Grant Recipient fails, in the Authority's opinion, to make satisfactory progress with the Funded Activities and in particular, with meeting the Agreed Outputs set out in Annex 2 of these Conditions;
- 23.1.6. the Grant Recipient fails to:
 - (i) submit an adequate Remedial Action Plan to the Authority following a request by the Authority pursuant to paragraph 23.3.4
 - (ii) improve delivery of the Funded Activities in accordance with the Remedial Action Plan approved by the Authority;
- 23.1.7. the Grant Recipient is, in the opinion of the Authority, delivering the Funded Activities in a negligent manner (in this context negligence includes but is not limited to failing to prevent or report actual or anticipated fraud or corruption);
- 23.1.8. the Grant Recipient fails to declare Duplicate Funding;
- 23.1.9. the Grant Recipient fails to declare any Match Funding in accordance with paragraph 4.7;
- 23.1.10. the Grant Recipient receives funding from a Third Party which, in the opinion of the Authority, undertakes activities that are likely to bring the reputation of the Funded Activities or the Authority into disrepute;
- 23.1.11. the Grant Recipient provides the Authority with any materially misleading or inaccurate information and/or any of the information provided in their grant application or in any subsequent supporting correspondence is found to be incorrect or incomplete to an extent which the Authority considers to be significant;
- 23.1.12. the Grant Recipient commits or has committed a Prohibited Act or fails to report a Prohibited Act to the Authority, whether committed by the Grant Recipient, its Representatives or a Third Party, as soon as they become aware of it;
- 23.1.13. the Authority determines (acting reasonably) that the Grant Recipient or any of its Representatives has:
 - (i) acted dishonestly or negligently at any time during the term of the Grant Funding Agreement and to the detriment of the Authority; or
 - (ii) taken any actions which unfairly bring or are likely to unfairly bring the Authority's name or reputation and/or the Authority into disrepute. Actions include omissions in this context;
 - (iii) transferred, assigns or novates the Grant to any Third Party without the Authority's consent;
 - (iv) failed to act in accordance with the Law; howsoever arising, including incurring expenditure on unlawful activities;

- 23.1.14. the Grant Recipient ceases to operate for any reason, or it passes a resolution (or any court of competent jurisdiction makes an order) that it be wound up or dissolved (other than for the purpose of a bona fide and solvent reconstruction or amalgamation;
- 23.1.15. the Grant Recipient becomes insolvent as defined by section 123 of the Insolvency Act 1986, or it is declared bankrupt, or it is placed into receivership, administration or liquidation, or a petition has been presented for its winding up, or it enters into any arrangement or composition for the benefit of its creditors, or it is unable to pay its debts as they fall due;
- 23.1.16. the European Commission (or a Domestic Successor) or the Court of Justice of the European Union (or Domestic Successor) requires any Grant paid to be recovered by reason of a breach of State Aid Law or the Grant Recipient fails to comply with the provisions of the exemption or scheme under State Aid Law that applies to the Funded Activities and the Grant, as set out in paragraph 13;
- 23.1.17. The Grant Recipient breaches the Code of Conduct and/or fails to report an actual or suspected breach of the Code of Conduct by the Grant Recipient or its Representatives in accordance with paragraph 28.2;
- 23.1.18. The Grant Recipient undergoes a Change of Control which the Authority, acting reasonably, considers:
 - 23.1.19. will be materially detrimental to the Funded Activities and/or;
 - 23.1.20. the new body corporate cannot continue to receive the Grant because they do not meet the Eligibility Criteria used to award the Grant to the Grant Recipient;
 - 23.1.21. the Authority believes that the Change of Control would raise national security concerns and/or;
 - 23.1.22. the new body corporate intends to make fundamental change(s) to the purpose for which the Grant was given.

- 23.2. Where, the Authority determines that an Event of Default has or may have occurred, the Authority shall notify the Grant Recipient to that effect in writing, setting out any relevant details, of the failure to comply with these Conditions or pertaining the Event of Default, and details of any action that the Authority intends to take or has taken.

Rights reserved for the Authority in relation to an Event of Default

- 23.3. Where, the Authority determines that an Event of Default has or may have occurred, the Authority shall take any one or more of the following actions:
 - 23.3.1. suspend or terminate the payment of Grant for such period as the Authority shall determine; and/or
 - 23.3.2. reduce the Maximum Sum in which case the payment of Grant shall thereafter be made in accordance with the reduction and notified to the Grant Recipient; and/or
 - 23.3.3. require the Grant Recipient to repay the Authority the whole or any part of the amount of Grant previously paid to the Grant Recipient. Such sums shall be recovered as a civil debt; and/or
 - 23.3.4. give the Grant Recipient an opportunity to remedy the Event of Default (if remediable) in accordance with the procedure set out in paragraph 23.3;
 - 23.3.5. terminate the Grant Funding Agreement.

Opportunity for the Grant Recipient to remedy an Event of Default

- 23.4. Where the Grant Recipient is provided with an opportunity to submit a draft Remedial Action Plan in accordance with paragraph 23.3.4, the draft Remedial Action Plan shall be submitted to the Authority for approval, within 5 Working Days of the Grant Recipient receiving notice from the Authority.
- 23.5. The draft Remedial Action Plan shall set out:
 - 23.5.1. full details of the Event of Default; and
 - 23.5.2. the steps which the Grant Recipient proposes to take to rectify the Event of Default including timescales.
- 23.6. On receipt of the draft Remedial Action Plan and as soon as reasonably practicable, the Authority will submit its comments on the draft Remedial Action Plan to the Grant Recipient.
- 23.7. The Authority shall have the right to accept or reject the draft Remedial Action Plan. If the Authority rejects the draft Remedial Action Plan, the Authority shall confirm, in writing, the reasons why they have rejected the draft Remedial Action Plan and will confirm whether the Grant Recipient is required to submit an amended Remedial Action Plan to the Authority.
- 23.8. If the Authority directs the Grant Recipient to submit an amended draft Remedial Action Plan, the Parties shall agree a timescale for the Grant Recipient to amend the draft Remedial Action Plan to take into account the Authority's comments.
- 23.9. If the Authority does not approve the draft Remedial Action Plan the Authority may, at its absolute discretion, terminate the Grant Funding Agreement.
- 23.10. The Authority shall not by reason of the occurrence of an Event of Default which is, in the opinion of the Authority, capable of remedy, exercise its rights under either paragraph 23.3.3 or 23.3.4 unless the Grant Recipient has failed to rectify the default to the reasonable satisfaction of the Authority.

General Termination rights – Termination for Convenience

- 23.11. Notwithstanding the Authority's right to terminate the Grant Funding Agreement pursuant to paragraph 23.3.4 above, either Party may terminate the Grant Funding Agreement at any time by giving at least 3 months (or a timescale proportionate to the Funding Period; whichever is the shorter) written notice to the other Party.
- 23.12. If applicable, all Unspent Monies (other than those irrevocably committed in good faith before the date of termination, in line with the Grant Funding Agreement and approved by the Authority as being required to finalise the Funded Activities) shall be returned to the Authority within 30 days of the date of receipt of a written notice of termination from the Authority.
- 23.13. If the Authority terminates the Grant Funding Agreement in accordance with paragraph 23.11 the Authority may choose to pay the Grant Recipient's reasonable costs in respect of the delivery of the Funded Activities performed up to the termination date. Reasonable costs will be identified by the Grant Recipient and will be subject to the Grant Recipient demonstrating that they have taken adequate steps to mitigate their costs. For the avoidance of doubt, the amount of reasonable costs payable will be determined solely by the Authority.
- 23.14. The Authority will not be liable to pay any of the Grant Recipient's costs or those of any contractor/supplier of the Grant Recipient related to any transfer or termination of employment of any employees engaged in the provision of the Funded Activities.

Change of Control

- 23.15. The Grant Recipient shall notify the Authority immediately in writing and as soon as the Grant Recipient is aware (or ought reasonably to be aware) that it is anticipating, undergoing, undergoes or has undergone a Change of Control, provided such notification does not contravene any Law.
- 23.16. The Grant Recipient shall ensure that any notification made pursuant to paragraph 23.15 shall set out full details of the Change of Control including the circumstances suggesting and/or explaining the Change of Control.
- 23.17. Where the Grant Recipient has been awarded to a consortium and the Grant Recipient has entered into a collaboration agreement, the notification required under paragraph 23.15 shall include any changes to the consortium members as well as the lead Grant Recipient.
- 23.18. Following notification of a Change of Control the Authority shall be entitled to exercise its rights under paragraph 23.1 of these Conditions providing the Grant Recipient with notification of its proposed action in writing within three (3) months of:
 - (i) being notified in writing that a Change of Control is anticipated or is in contemplation or has occurred; or
 - (ii) where no notification has been made, the date that the Authority becomes aware that a Change of Control is anticipated or is in contemplation or has occurred,
- 23.19. The Authority shall not be entitled to terminate where an approval was granted prior to the Change of Control.

24. EXIT PLAN

- 24.1. Where the Authority requires the Grant Recipient to prepare an Exit Plan to allow the cessation or seamless transfer of the Funded Activities, the Grant Recipient shall prepare the Exit Plan within three (3) months of the signing of the Grant Funding Agreement.

25. DISPUTE RESOLUTION

- 25.1. The Parties will use all reasonable endeavours to negotiate in good faith, and settle amicably, any dispute that arises during the continuance of the Grant Funding Agreement.
- 25.2. All disputes and complaints (except for those which relate to the Authority's right to withhold funds or terminates the Grant Funding Agreement) shall be referred in the first instance to the Parties Representatives.
- 25.3. If the dispute cannot be resolved between the Parties Representatives within a maximum of 30 days, then the matter will be escalated to formal meeting between the Grant Manager and the Grant Recipient's chief executive (or equivalent).

26. LIMITATION OF LIABILITY

- 26.1. The Authority accepts no liability for any consequences, whether direct or indirect, that may come about from the Grant Recipient delivering/running the Funded Activities, the use of the Grant or from withdrawal, withholding or suspension of the Grant. The Recipient shall indemnify and hold harmless the Authority, its Representatives with respect to all actions, claims, charges,

demands Losses and proceedings arising from or incurred by reason of the actions and/or omissions of the Grant Recipient in relation to the Funded Activities, the non-fulfilment of obligations of the Grant Recipient under this Grant Funding Agreement or its obligations to Third Parties.

- 26.2. Subject to this paragraph 26, the Authority's liability under this Grant Funding Agreement is limited to the amount of Grant outstanding.

27. VAT

- 27.1. If VAT is held to be chargeable in respect of the Grant Funding Agreement, all payments shall be deemed to be inclusive of all VAT and the Authority shall not be obliged to pay any additional amount by way of VAT.
- 27.2. All sums or other consideration payable to or provided by the Grant Recipient to the Authority at any time shall be deemed to be exclusive of all VAT payable and where any such sums become payable or due or other consideration is provided, the Grant Recipient shall at the same time or as the case may be on demand by HMRC in addition to such sums, or other consideration, pay to HMRC all the VAT so payable upon the receipt of a valid VAT invoice.

28. CODE OF CONDUCT FOR GRANT RECIPIENTS

- 28.1. The Grant Recipients acknowledges that by signing the Grant Funding Agreement it agrees to take account of the Code of Conduct, which includes ensuring that its Representatives undertake their duties in a manner consistent with the principles set out in the Code of Conduct.
- 28.2. The Grant Recipient shall immediately notify the Authority if it becomes aware of any actual or suspected breaches of the principles outlined in the Code of Conduct.
- 28.3. The Grant Recipient acknowledges that a failure to notify the Authority of an actual or suspected breach of the Code of Conduct may result in the Authority immediately suspending the Grant funding, terminating the Grant Funding Agreement and taking action to recover some or all of the funds paid to the Grant Recipient as a civil debt in accordance with paragraph 23.1.17.

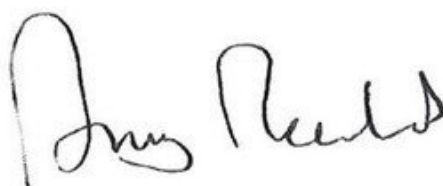
29. NOTICES

- 29.1. All notices and other communications in relation to this Grant Funding Agreement shall be in writing and shall be deemed to have been duly given if personally delivered, e-mailed, or mailed (first class postage prepaid) to the address of the relevant party, as referred to in Annex 7 or otherwise notified in writing. All notices and other communications must be marked for the attention of the contact specified in Annex 7 (Contact Details). If personally delivered or if e-mailed all such communications shall be deemed to have been given when received (except that if received on a non-working day or after 5.00 pm on any Working Day they shall be deemed received on the next Working Day) and if mailed all such communications shall be deemed to have been given and received on the second Working Day following such mailing.

30. GOVERNING LAW

- 30.1. These Conditions will be governed by and construed in accordance with the law of England and Wales and the Parties irrevocably submit to the exclusive jurisdiction of the English and Welsh courts.

SIGNED by:



.....
Signature

**Amy Newland,
Deputy Director
for and on behalf of the
Office for Product Safety &
Standards,
Department for Business,
Energy & Industrial Strategy**

**Deputy Director
Title**

**03/02/2020
Date**

SIGNED by

.....
Signature

**Eoin Devlin
for and on behalf of
ENVIRONMENTAL HEALTH
CONSUMER PROTECTION
SUB-GROUP IN NORTHERN
IRELAND (EHNI)**

.....
Title

.....
Date

ANNEX 1 – GRANT FUNDING LETTER AND GRANT APPLICATION PART A - GRANT FUNDING LETTER

Eoin Devlin
Chair of Environmental Health – Consumer Protection Sub Group
Newry Office
O'Hagan House
Monaghan Row
Newry
Northern Ireland
BT35 8DJ

03 February 2020

Dear Eoin,

PROJECT TITLE: Grant Funding to Build Capacity and Capability for Ports in Northern Ireland 2019/20

I am pleased to inform you that subject to the terms and conditions of this Grant Offer Letter the Secretary of State for Business, Energy and Industrial Strategy ("BEIS") is prepared to pay the Newry Mourne & Down District Council on behalf of the Environmental Health Consumer Protection Sub Group in Northern Ireland ("EHNI") Newry Office, O'Hagan House Monaghan Row Newry BT35 8DJ a grant not exceeding **£20,000 (twenty thousand pounds)** under the **Supply and Appropriation (Main Estimates) Act 2019** to improve product safety through the supply chain (the "Project") in accordance with the project outline in Annex 2.

Purpose and Use of the Grant

This Grant is provided to EHNI to build capacity and capability at their ports by supporting the delivery of the Northern Ireland Ports Working Group operational plan as set out in Annex 2, including the outcomes for the Grant Period where these apply.

Acceptance of this offer constitutes agreement in full to the terms and conditions set out in this Grant Offer Letter. This Grant Offer Letter and the schedules to it constitute the entire agreement and the understanding between BEIS and EHNI with respect to all matters which are referred to and shall supersede any previous arrangement(s) between EHNI and BEIS in relation to the matters referred to in this Grant Offer Letter.

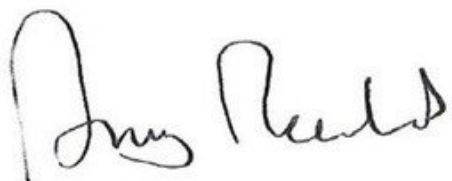
The offer should be accepted by the Chair of EHNI Consumer Protection Sub-Group signing the duplicate copy of the offer letter on behalf of EHNI Consumer Protection Sub-Group and returning it to me.

This offer letter shall be governed by and construed in accordance with the law of England and Wales, EHNI irrevocably submits to the exclusive jurisdiction of England and Wales and your address for service is Newry Office, O'Hagan House Monaghan Row Newry, Northern Ireland, BT35 8DJ.

If this offer is accepted, the Project will be monitored on behalf of BEIS by Heena Prajapati, BEIS, Office for Product Safety and Standards, 4th Floor, Cannon House, 18 Priory Queensway, Birmingham, B4 8BS. Contact: heena.prajapati@beis.gov.uk. Telephone: 07500 027419

Please acknowledge receipt of this letter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Amy Newland', written in a cursive style.

AMY NEWLAND

Deputy Director
Office for Product Safety & Standards
Department for Business, Energy and Industrial Strategy

ANNEX 2 –THE FUNDED ACTIVITIES

1. **Background/purpose of the Grant**

- 1.1. Background: The Office for Product Safety and Standards (OPSS) is responsible for developing a national capacity for product safety that is consistent and applied uniformly across the UK. A key component of this is a robust, intelligence led mechanism for targeting unsafe goods as they enter the UK. As part of its remit the OPSS is developing and strengthening relationship with the Northern Ireland District Local Authorities, which is important in terms of product safety work in general as well as ports and borders work.

1.2. **Aims and objectives of the Funded Activities**

This Grant is provided to Newry Mourne & Down District Council on behalf of the Environmental Health Consumer Protection Sub-Group in Northern Ireland to build capacity and capability at their ports in Northern Ireland as part of a UK wide approach to enhance national product safety enforcement and ensure unsafe and non-compliant consumer non-food goods do not enter the UK market. The aim is to improve consumer product safety through the supply chain by UK market surveillance in line with the Office Product Safety and Standards Strategy 2020.

2. **Funded Activities**

Participants:

Newry Mourne & Down District Council will act as the Coordinator and administer the grant on behalf of the six participating Environmental Health District Councils Ports authorities ("The Authorities") outlined below:

Antrim & Newtownabbey Council – Belfast International Airport
 Belfast City Council – Belfast seaport
 Causeway Coast & Glens Council - Coleraine Port
 Derry & Strabane Council – Derry Port/Airport
 Mid & East Antrim – Larne Port
 Newry, Mourne & Downs Council – Warrenpoint Port

Outline of £20,000 budget breakdown proposition is as follows:

- a. Up to £11,000 for development of common consumer protection brand for all district councils to support raising awareness of product safety
- b. Up to £5,000 for ports intervention work to enable them to invest in their ports works including screen testing equipment and development of consistent approach to documentation for non-food consumer goods which enter the UK through their ports
- c. £4,000 for coordination support in organising meeting, finding resources and developing Terms of References, approaches etc

Project Actions:

OPSS will work in partnership with Northern Ireland District Councils outlined above to provide resources at key Ports to prevent consumer detriment caused by the import of unsafe and non-compliant goods. The authorities will work together:

- a) To develop a Ports Working Group with clear terms of reference and robust governance arrangements.

- b) To undertake Intel awareness training sessions for intervention at ports so that dangerous/ non-compliant goods are prevented from entering the country and causing harm in the consumer market.
- c) To develop a common consumer protection brand to promote product safety awareness for consumers and other key stakeholders in Northern Ireland.
- d) To support capacity building by developing port intervention kits to enable screen-testing and developing a consistent approach to documentation.
- e) To share Intel with OPSS Intel Hub to help inform a UK wide approach for ports and borders and market surveillance including inputting information on national databases.
- f) To develop effective working relationships with other relevant agencies operating at the ports and borders e.g. Border Force, HSENI and Trading Standards NI.
- g) To pilot the OPSS national Product Safety database to shape development and help ensure it is effective and efficient for all users

Project Deliverables:

- a) To develop a common consumer protection brand for all district councils and to evidence of impact.
- b) To develop capability to deal with interventions at ports and borders if necessary, through having screen testing equipment kits and consistent approach to documentation used.
- c) To share Intel with OPSS Intel Hub to help inform a UK wide approach for ports and borders and market surveillance.

A summary report on progress by Northern Ireland Ports Working Group

Project costs and funding requested:

These funding amounts are based on the following:

Officer hourly rate: £70.00 hour

This will cover developing capacity for intervention at ports, submission of samples, traceability checks, receiving results, recording on intelligence databases, information to importers and follow up work with inland authorities.

Regional coordination costs: 10% based on the above hourly rate. Mileage rate: 45p/mil

ANNEX 3 – PAYMENT SCHEDULE

The Authority will pay the grant on receipt of eligible expenditure claims in a single payment. Payment will be made in arrears.

This should be submitted in March 2020 covering the project deliverables outlined in Annex 2.

ANNEX 4 – GRANT RECIPIENT'S BANK DETAILS

Guidance: The Grant Recipient must complete parts 1 to 5. Part 5 must only be completed by the person who signed the Grant Letter/ Agreement with the Authority, or their replacement.

The Grant Recipient should take a photocopy of the form for their records and return the original along with the signed Grant Funding Agreement to the address indicated in the Grant Letter.


Part 1: Grant recipient details

<p>Name of Main Grant Holder</p> <input type="text"/>	<p>Address of Grant Holder</p> <input type="text"/>
<p>Grant Determination number</p> <input type="text"/>	<p>Postcode:</p> <input type="text"/>
<p>Grant name</p> <input type="text"/>	
<p>Contact telephone number</p> <input type="text"/>	

Part 2: Bank details

<p>Bank / Building Society name</p> <input type="text"/>	<p>Account name</p> <input type="text"/>
<p>Branch name</p> <input type="text"/>	<p>Account number</p> <input type="text"/>
<p>Bank sort code</p> <input type="text"/> - <input type="text"/> - <input type="text"/>	<p>Account type</p> <input type="text"/>
<p>Building Society roll number</p> <input type="text"/>	<p>Branch address</p> <input type="text"/>
	<p>Postcode:</p> <input type="text"/>

Part 3: Address for remittance advice

<p>Choose one method only</p>		<p>Postal address (if different from Part 1)</p> <input type="text"/>
<p>Send our remittance advice by post</p>	<p><input type="checkbox"/> </p>	<p>Postcode</p> <input type="text"/>
<p>Send our remittance advice via email</p>		<input type="text"/>

Part 4: Authorised signatories

The names and specimen signatures of people authorised to sign claim forms on behalf of the person who signed the Grant Funding Agreement are shown below. These signatures are binding on this organisation in respect of the Agreement.

Name	Name
<input type="text"/>	<input type="text"/>
Position in the organisation	Position in the organisation
<input type="text"/>	<input type="text"/>
Signature	Signature
<input type="text"/>	<input type="text"/>
Date	Date
<input type="text"/>	<input type="text"/>

Part 5: Grant recipient declaration

To be completed by the person who signed the Grant Letter/ Grant Funding Agreement

- I certify that the information given on this form is correct.
- I agree that following discussions, any overpayments can be automatically recovered from future payments.

Name	Signature (<i>the person who signed the agreement</i>)
<input type="text"/>	<input type="text"/>
Date	
<input type="text"/>	

Return this form to the address indicated in the Grant Letter, alongside a signed Grant Funding Agreement.

General Data Protection Regulation (2018): The information on this form will be recorded on the Authority's computer system. The information provided will be used for paying your fees and will not be passed to anyone outside of the Authority without the permission of the Grant Recipient.

ANNEX 5 – ELIGIBLE EXPENDITURE SCHEDULE

(breakdown of forecast grant expenditure)

[Guidance: Details of eligible expenditure must be included in all funding agreements, including items of expenditure that are expressly ineligible. Grant recipients are required to provide evidence of their grant expenditure]

Item of Expenditure	Budget (in UK Sterling)/forecast expenditure

ANNEX 6 – CONTACT DETAILS

The main departmental contact in connection with the Grant is:

Name of contact	Heena Prajapati
Position in organisation	Senior Policy Analyst
Email address	heena.prajapati@beis.gov.uk
Telephone number	07500 027419
Fax number	N/A
Postal address	Office for Product Safety & Standards, Department for Business Energy & Industrial Strategy, 4 th Floor, Cannon House, 18 Priory Queensway Birmingham, B4 8BS

This information is correct at the date of the Grant Funding Agreement. The Authority will send you a revised contact sheet if any of the details change.

The Grant Recipient's main contact in connection with the Grant Funding Agreement is:

Reference	
Organisation	Newry, Mourne & Down District Council
Name of contact	Eoin Devlin
Position in organisation	Chair of Environmental Health Consumer Protection Sub Group
Email address	Eoin.Devlin@nmandd.org
Telephone number	07736093387
Fax number	N/A
Postal address	Newry Office, O'Hagan House Monaghan Row Newry BT35 8DJ

Please inform the Authority if the Grant Recipient's main contact changes.

ANNEX 7 – [EXAMPLE MOU]

Chief Executive Officer
XXXXXXXXX Local Authority
Any street
Any town
Any County
Postcode

Date ??/??/??

To: the Chief Executive Officer of **Insert Name of Local Authority**

Cc The Head of Regulatory Services

Memorandum of Understanding between Department for Business, Energy & Industrial Strategy (Office for Product Safety & Standards) and **Insert name of local Authority to facilitate border controls on non-food consumer products.**

This MoU is designed to formalise the procedure relating to the exchange of information between the Office for Products Safety and Standards (OPSS) and local authority regulators responsible for product safety and compliance at points of entry into the UK. The purpose of the exchange of information is to facilitate a high level of product safety through interventions at ports and key points of entry in the UK and to intercept unsafe and non-compliant products before they reach the market.

Specifically, the provision of information about consignments that have been flagged through HMRC databases as meeting previously set national product safety risk priorities, that are being imported through a port or entry point within the local authorities jurisdiction. It also covers the reporting of interventions undertaken by the local authority in connection with the import of products into the UK.

Information will only be exchanged where it is lawful to do so. The relevant legal bases are detailed within this agreement.

- HMRC is responsible for the operation of Customs Handling of Import, Export Freight (CHIEF) and the Customs Declaration Service (CDS), which allows electronic processing of 99% of all customs declarations and duty payments. In processing 2 declarations every second, its speed and sophistication mean every declaration (75 million per year) can be risk assessed, allowing a balance between control and facilitation to be maintained.
- OPSS is responsible for market surveillance in the UK and is further a market surveillance authority in certain cases and an enforcement authority as defined by regulations that implement EU product safety and compliance legislation and the Consumer Protection Act 1987 and the General Product Safety Regulations 2015.

- Local authority regulators, trading standards in Great Britain and environmental health in Northern Ireland undertake, along with other regulators that may have jurisdiction, product safety interventions at points of entry into the UK.

This MoU will cover arrangements in respect of the final stages of selection and intervention of goods at the UK border for product safety and compliance reasons. OPSS considers that the disclosure of information to local authorities operating at UK points of entry is necessary and proportionate because of the potential risk to public safety from the release of dangerous goods into the UK market.

The Legal Basis for information disclosure

The disclosure of import information under this MoU will be in accordance with the provisions of Part 9 of the Enterprise Act 2002. Specified information which has come to OPSS in the connection with the exercise of its product safety and compliance functions may be disclosed if one of the permissions contained in Part 9 applies.

The subsequent disclosure of information to which section 237 applies in contravention of section 237(2) is an offence

Other information

For information not covered by a data gateway detailed above the onus is on OPSS to assess the information it holds, decide if it is in the public interest to disclose the information, ascertain if there are any restrictions that would prevent the disclosure of that information to the relevant local authority and to stipulate what security or confidentiality requirements should accompany access to the data.

The Procedures

Using available intelligence sources OPSS will in partnership with HMRC instigate a series of risk priorities that will be implemented in the CHIEF database. Reports of consignments that match those risk priorities will be sent to OPSS for assessment along with import declarations provided by the relevant import agent.

OPSS will disclose to the relevant local authority information about imports which match the risk priorities having regard to any limitations on capability or capacity indicated by the local authority to OPSS in advance.

That information will be in the format of an email sent to a secure local authority email address containing;

- The E2 declaration
- The C88 import declaration
- Any further relevant information

The local authority will provide OPSS information about interventions it conducts at UK points of entry to facilitate an effective intelligence led feedback system and to facilitate any national reporting requirements.

The format for this feedback information will be determined and communicated to all authorities working at ports and border entry points.

The standard operating procedures included in annex 1 to this MoU will apply as developed and amended.

Security and Assurance

The local authority agrees to:

- Take responsibility for the information that is disclosed and manage it appropriately within the local authorities information management system.
- Only use the information for purposes in a manner which it is permitted to do by law including forwarding to any other enforcement or market surveillance authorities exercising statutory functions.
- Only hold the data while there is a business need to keep it. Ensure that only people who have a genuine business need to see the data will have access to it and it is stored in a secure environment.
- Prepare for and respond to security incidents and report any data losses, wrongful disclosures or breaches of security relating to information originating from OPSS to the designated contacts immediately (within 24 hours of becoming aware). This includes both advising and consulting with OPSS on the appropriate steps to take, e.g. notification of the Information Commissioner's Office or dissemination of any information to the data subjects.
- Allow OPSS to carry out an audit to help in deciding whether OPSS should continue to provide the data, upon request.
- Provide written, signed assurance that they have complied with these undertakings regularly upon request.

Data Protection Legislation

For the purposes of this MOU, Data Protection Legislation means the General Data Protection Regulation ((EU) 2016/679), the Data Protection Act 2018 where applicable, the applicable Human Rights Act 1998 and all applicable laws and regulations relating to processing of personal data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner.

Nothing in this Memorandum of Understanding will limit the receiving authorities' legal obligations under the data protection legislation.

For the purposes of this clause, transfers of personal data shall mean any sharing of personal data by the local authority with a third party, and shall include, but is not limited to, granting a third-party controller access to the personal data.

It is envisaged that personal data will be limited to information identifying the consignor and consignee (including the names of living individuals and their addresses) of goods imported into the UK which are the subject of market surveillance and enforcement activities.

It is agreed that all personal data processed is for the performance of a task carried out in the public interest or in the exercise of official authority

OPSS and the local authority each confirm that all processing of personal data is consistent with their published privacy statements.

Even in the event that the OPSS and the local authority jointly process personal data, each organisation must ensure compliance with all requirements under the data protection legislation and will comply with any obligations imposed on it.

Each party shall ensure that the personal data is:

- (i) Adequate, relevant and limited to what is necessary in relation to the purposes for which the Personal Data is processed under this Agreement; and
- (ii) Accurate and, where necessary, up to date; having taken every reasonable step to ensure that any inaccurate Personal Data (having regard to the purposes for which the personal data is processed under this Agreement) has been erased or rectified.

Each organisation shall, in respect of the personal data, ensure they provide clear and sufficient information to the data subjects, in accordance with the data protection legislation, of the purposes for which they will process their personal data, the legal basis for such purposes and such other information as is required by the data protection legislation if personal data is to be transferred to a third party, that fact and sufficient information about such transfer and the purpose of such transfer to enable the data subject to understand the purpose and risks of such transfer.

Personal data breaches and reporting procedures

In the event of any accidental or unlawful destruction, loss, alteration, disclosure or access to personal data, the parties shall each comply with its obligation (where applicable) to report to the Information Commissioner and (where applicable) data subjects and shall each inform the other party without undue delay of such breach irrespective of whether there is a requirement of notification to the Information Commissioner or any data subject.

OPSS and the local authority agree to provide reasonable assistance as is necessary to each other to facilitate the handling of any such breach in an expeditious and compliant manner and agree to provide such assistance as is reasonably required to enable the other party to comply with requests from data subjects to exercise their rights under the data protection legislation within the time limits imposed by the data protection legislation.

In respect of the personal data the parties shall notify each other as soon as reasonably practicable after becoming aware if they:

- (d) receive any communication from the Information Commissioner in connection with personal data processed under this Agreement;
- (e) receives a request from any third Party for disclosure of personal data where compliance with such request is required or purported to be required by law;
- (f) becomes aware of a loss of personal data.

In the event the data subjects request further information from either party about how their personal data is being processed, the recipient party shall consult the other party on the content of the response to the data subject.

Freedom of Information Act 2000 (FOIA) and Environmental Information Regulations 2004 (EIR)

It is the intention of both parties that this MoU can be published as a statement of the cooperation between them and the shared objective of facilitating a high level of product safety and compliance through interventions at ports and borders.

The parties acknowledge that this MoU may be disclosed pursuant to a request made under FOIA and/or EIR.

In the event of one party receiving a request under FOIA and /or EIR that involves disclosing information that has been provided by the other party, it shall inform the other party and consult with it with a view to agreeing a position which is consistent complying with their respective legal obligations and allow it the opportunity to make representations on the potential impact of disclosure.

Reporting and review arrangements

- This agreement covers the period from its signature to 31st March 2024
- Each party will be free to propose amendments or additions during the term of the agreement, which will be negotiated and inserted as revised versions of the MoU
- The agreement may be terminated by either party giving 3 months' notice

OPSS and Local Authority representatives will review the content and operation of this and similar MoUs with other ports and borders authorities on a regular basis which will include consideration of whether the information exchange is achieving its objectives and that the security arrangements are appropriate to the risks.

Contacts for the MoU

OPSS	INSERT NAME OF LOCAL AUTHORITY
Name: Dennis Ager	Name:
Email: dennis.ager@beis.gov.uk	Email:
Tel: 07823 537296	Tel:

Signatories for the MOU

OPSS	INSERT NAME OF LOCAL AUTHORITY
Signature:	Signature:
Name: Amy Newland	Name:
Date:	Date:

Document control

Description	Version Number	Date
Original Document	Version 1.0	As signed

Standard Operating Procedure – Facilitating Border Controls

162

1. Overview:

- This document sets out the working arrangements between The Office of Product Safety and Standards and the Local Authority operating at the point of entry into the UK.
- It outlines how to support and sustain effective and efficient border controls of non-food consumer products arriving in the UK within the area of responsibility of the Local Authority.

2. Purpose:

- To ensure that appropriate controls are in place to ensure effective and efficient profiling of consumer products based on a risk based, intelligence led approach.
- To mutually agree on service provision and delivery between OPSS and the Local Authority
- To clarify roles and responsibilities.

3. Service Agreement and Assumptions

OPSS will provide the following activities in support of this arrangement:

- Provision of import entry documentation via a secure network.
- A detailed risk assessment for each consignment/entry.
- Contact point between 9am and 5pm Monday – Thursday and between 9am and 4pm on Fridays.
- Quarterly analysis of the effectiveness of profiles.
- Consider, and where justified agree, directly with the Local authority and other relevant partners, urgent changes to profiles.
- Provide information to the Local Authority, in an appropriate timeframe, of any disruption to the provision of import documentation, e.g. ICT failures.

The Local Authority will provide the following in support of this arrangement:

- Identification of a secure network/mechanism for the receipt of import documentation.
- Contact details (email and/or phone numbers) that can be provided to freight agents who wish to contact the LA for an update on the status of a consignment;
- Management and use of documentation in line with the Memorandum of Understanding
- Respond to OPSS within two hours of receipt of documentation as to whether or not an assessment/intervention will be undertaken. This enables OPSS to facilitate the rapid release of consignments where an intervention is not undertaken.
- Reasons for identified action.
- Notify OPSS of the outcomes of the examination and the results of any assessments/testing that may have been undertaken via the monthly data returns spreadsheet.
- Contact point within the hours of 9am – 5pm Monday – Thursday and between 9am and 4pm on Fridays.
- Inform OPSS, within an appropriate timeframe, of changes to the availability of the Local Authority officers/capacity to undertake examinations.
- Inform OPSS, within an appropriate timeframe, of any disruption to services, e.g. ICT issues that may impact on the delivery of the service.

4. Service Management

Efficient and effective border controls depend on effective communication and cooperation between both parties and consistent activities and service levels. The following sections provide relevant details on service availability, monitoring of in-scope activities and related components.

Service management by the OPSS:

- OPSS will be available by telephone on 01473 264893 between the hours specified above. However, email is the preferred communication route.
- Calls received out of hours will be forwarded to a voicemail messaging system and will be answered as soon as the office re-opens.
- OPSS will be contactable via secure email at spoc@suffolk.gov.uk during the hours specified above.
- Emails received out of office hours will be stored and a response provided as soon as the office re-opens.

Service management by the Local Authority:

- The Local Authority will be available by telephone between the hours of 09:00-17:00, Monday-Thursday and 09:00-16:00 Friday [please insert operating hours before signing]
- During operational hours the service can be contacted on xxxx xxxxxxxx [please insert operational contact number].
- [Please insert out of hours contact procedure which might be an emergency contact team or answermachine number which is reviewed at the start of the next operational day]
- The Local Authority will be contactable via secure email at [please insert a contact email for the service for internal use] during operational hours.
- Emails received out of office hours will be stored and a response provided as soon as the office re-opens.
- The trade contact point for the Local Authority is [please provide an email or other contact details that can be shared with affected businesses]

Document owner

Carol Garrett

The Office for Product Safety and Standards, Landmark House, 4 Egerton Road, Ipswich, IP1 5PF

Tel: 01473 264890. Mob: 07770 698004

Email: carol.garrett@beis.gov.uk

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Social Investment Fund - Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Sonya Burns, Head of Programmes

<table><tr><td>For decision</td><td>For noting only</td><td>v</td></tr></table>		For decision	For noting only	v
For decision	For noting only	v		
1.0	Purpose and Background			
1.1	Purpose To note the report.			
1.2	Background The Council is covered by two Social Investment Zones – Southern (legacy Newry and Mourne) and South Eastern (legacy Down). The Council has completed the 'Work It' programme in the Southern Zone. The South Eastern Zone includes two programmes: Castlewellan Community Centre and Community Operated Sports Facilities (Ballyhornan and Kilcooley).			
2.0	Key issues			
2.1	<u>Castlewellan Community Centre</u> The project is fully completed with the group undertaking the OBA data collection and reporting. The centre was launched on Friday 24 January 2020. <u>Ballyhornan</u> The contractor is currently on site and are slightly behind schedule however the project should be completed early May. <u>Kilcooley</u> Ards & North Down BC Planning have been informed that the Rivers Agency are currently not releasing any responses to planning application requests where there is a reservoir involved. They cannot proceed with any decision until this report has been received from the Rivers Agency. Not obtaining planning permission in December/January places the funding in serious jeopardy.			
3.0	Recommendations			
3.1	That the Committee note the report and minutes.			

4.0	Resource implications
4.1	Council contribution: Ballyhornan £125K
5.0	Equality and good relations implications
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
	Appendix 1: Minutes of SIF Board Meetings - November 2019. Appendix 2: Minutes of SIF Board Meetings – December 2019
8.0	Background Documents
	None

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

MINUTES OF SIF CAPITAL PROJECT BOARD MEETING Monday 16th December @ 10am, Downshire Civic Centre, Downpatrick

CHAIRPERSON: Janine Hillen

Present:

Francesca Dowler
Justyna McCabe
Sarah McClory
Ciara Burns
Paul Brannigan
Raphael Crummy
Kirk Marshall
Heather Sloan

APOLOGIES:

Anita Waite
Michael Lipsett
Stephen Courtney
Kenny Knox
Colin Bell

1. INTRODUCTIONS:

Janine Hillen welcomed all the members of the project board and thanked all those in attendance.

2. CONFLICT OF INTEREST:

No conflicts of interest were raised.

3. THOMAS DAVIS PROJECT:

Justyna McCabe presented the update on the Thomas Davis Project. Contract meeting was due to take place today to appoint the contractor. Building Control has been granted and the Deed of Variation has been signed by Council. All trustees were to sign but the meeting has been cancelled as one of the trustees is out of the country and can't sign the contract.

Thomas Davis may not be able to process. The Executive Office will make their decision early next week regarding this.

Actions:

- The Deed of Variation has been signed.
- Tom McClean has forwarded the Contingency Events list to Kenny Knox.
- Francesca Dowler is liaising with Paul re planning decisions.
- OBA report card has been forwarded to the contractor.
- Joseph Deegan is meeting with the group.
- Council contribution to the Ballyhorgan project has been confirmed.

4. Castlewellan: Community Centre

The official opening has been set back several times and has now been set for January 2020.

The group seem to be happy and have settled into the building and snagging list is being completed at present. The community group have signed the lease and the FMA is being put in place for the 3G pitch.

5. Community Operated Sports Facilities

Kilcooley:

Paul Brannigan provided the update. The River Agency has completed the flood report and should be available in the next couple of days.

Waiting on decision from the River Agency nothing can be done until this report is received.

Ards and North Down Borough Council will not be holding a planning committee meeting in January, the next meeting will be the 6th February 2020 and full committee will take place at the end of February.

NIHE to transfer the land when planning permission has been approved. If the project is approved work could commence in March 2020. The PQQ was completed 6th November and is currently being assessed. Paul will seek permission from The Executive Office to advertise the ITT.

The Housing Executive will transfer the land ownership when planning permission has been granted. A licence to allow work to start on the land will have to be obtained.

The Kilcooley group have asked if the sports facilities don't happen can they apply for a grant for something else instead.

Action:

- **Paul Brannigan to seek permission from The Executive Office to proceed to ITT stage.**

Ballyhornan:

Paul Brannigan provided the update. Counstruction is currently in week 14. There have been a couple of weather days. The third site meeting has been held and work is progressing. Building Control have inspected, and first valuation has progressed.

There has been a few incidents with a local resident accessing the construction site and the Community Association would benefit from assistance with this issue. Construction is due to be completed by June 2020.

Action:

- **Engage with Community Association regarding resident's relationships.**
- **Engage with Community Association to progress the lease agreement.**

6. Update from Department for Communities

No update.

Action:

7. Finance

All on target.

8. OBA NISRA report cards

The final Castlewellan Construction OBA report card has been issued to the statistician's at TEO.

Sarah McClory is due to meet the TEO Statistician tomorrow regarding Post Construction OBA requirements.

Actions:

- Sarah to meet with TEO Statistician on Tuesday 17th December.

Signed: Janine Hillen
Chairperson

Signed: Justyna McCabe

Next Project Board Meeting:

Monday 20th January 2020, 10 am

Location: **SMT Room, Monaghan Row, Newry**

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

MINUTES OF SIF CAPITAL PROJECT BOARD MEETING
Monday 18th November @ 10am, Training Room, Monaghan Row, Newry

CHAIRPERSON: Janine Hillen

Present:

Anita Waite
 Francesca Dowler
 Justyna McCabe
 Sarah McClory
 Ciara Burns
 Paul Brannigan
 Stephen Courtney
 Raphael Crummy
 Kenny Knox
 Colin Bell

APOLOGIES:

Michael Lipsett
 Kirk Marshall
 Tom McClean

1. INTRODUCTIONS:

Janine Hillen welcomed all the members of the project board and thanked all those in attendance.

2. CONFLICT OF INTEREST:

No conflicts of interest were raised.

3. THOMAS DAVIS PROJECT:

Colin Bell provided an update on the Thomas Davis Project. It was hoped that the contractor would be appointed on 29 November 2019. A revised Letter of offer from the Executive Office would be required before they could proceed with appointment. Due diligence is still to be completed but Building Control approval

would be received in the next two weeks. Three signed documents are still outstanding: project addendum, license agreement and the delivery agreement, which is to be signed by Newry, Mourne and Down District Council. Department for Communities and TEO to consider potential shortfall of DFC funding and to liaise regarding potential contribution from the group. A draft Letter of Offer is currently with the Executive Office however, a letter to proceed would be issued. Additional Due Diligence is currently being carried out but Armagh City, Banbridge and Craigavon Borough Council's Solicitor is content with the Ladies Club.

Stephen Courtney explained that TEO had two issues, the Dead of Appointment and DFC funding confirmation. It was noted that the £240K contribution to the project from DFC had not been secured. The deadline for confirming the transfer of the DFC contribution to TEO is this Thursday and DFC would need confirmation by Thursday that TEO were confident that the project would proceed in order to meet that deadline. It was noted that the contract price would expire on the 1st December 2019.

Actions:

- Ciara to pursue the Dead of Variation that is to be signed by Newry, Mourne and Down District Council.
- TEO to liaise with DFC on transfer of DFC monies towards the project by Thursday's deadline.
- Thomas Davis Project to be a standing order in future SIF Capital Project Board meetings.

Colin Bell left the meeting.

4. MINUTES:

The minutes of the previous meeting were approved. Paul Brannigan noted that the minutes read that all consultations would be completed by 25th October, however there was an addendum to the reservoir and drainage consultations and these have been extended to the end of this week.

5. ACTION SHEET:

Castlewellan – Sarah McClory has provided Tom McClean with Alistair Walker's email address.

Community Operated Sports facilities – Ballyhornan – Solicitors letter has been issued and no further incidents noted.

Community Operated Sports facilities – Kilcooley – Paul Brannigan and Francesca Dowler attended the Stakeholders meeting with the design team.

6. Castlewellan: Community Centre

Paul Brannigan provided an update on Castlewellan. The final building certificate has been issued and the keys to the property have been handed over to the group. The group has signed the lease and will be moving into the property next week. Kenny Knox noted that he is still waiting for the final Contingency Events register from Tom McClean and requested that this be done as a matter of urgency in order to allow TEO to formally sign off the final financial accounts. Kenny confirmed that the retention fee would be paid out by the TEO next year. Janine Hillen confirmed that in order to assist the group with their new facility the Council has agreed to issue a Facility Management Agreement for the new 3G pitch. The opening of the facility has been delayed to January 2020. Kenny noted that an article on the facility had appeared in Northern Building magazine and was extremely complementary; however, there was not mention of the SIF funding.

Action:

- Tom McClean to forward the final Contingency Events register to Kenny Knox.

7. Community Operated Sports Facilities

Kilcooley:

Paul provided an update. Paul Brannigan noted that the minutes read that all consultations would be completed by 25 October, however there was an addendum to the reservoir and drainage consultations and these have been extended to the end of this week. Paul noted that they would receive the Rivers Agencies response to Planning by this Wednesday. This will allow enough time for the Council's Planning Committee meeting in December. Based on the new designs supplied Planning Committee will make their decision in December and will then go to Councils full Committee in January. The Council could overturn a negative planning decision, however. Paul and Fran met with the stakeholder group to provide an update, the stakeholder group understood the challenges facing this project. Paul confirmed that this would be a 10-month build and the PQQ would be issued this Friday, return date of 6 December, which would allow time for the ITT to be issued before Christmas. Paul noted that the consultations on roads and noise were okay and the drainage and reservoir were currently outstanding.

Action:

- Francesca Dowler to keep Paul and NMDDC up to date with any planning decisions.

Ballyhornan:

Paul provided an update. The contractor has been on site for 10 weeks and the project will be completed early May. The solicitor issued a letter to the resident requesting that they no longer drive over the construction site; there have been no further incidents. Valuation number 1 certificate has been issued and 2 building control certificates have also been issued. Gas will have to be installed, as oil is no longer permitted for a building that size.

Action:

- Sarah to forward Construction OBA report card to Paul for the contractor to complete.
- Joseph Deegan to meet with the group and offer support to ensure a smooth transition when construction completed.
- Janine to confirm Council contribution to the project is in place for expenditure next year.

8. Update from Department for Communities

No update.

Action:

9. Finance

No Further update.

10. OBA NISRA report cards

The final Castlewellan Construction OBA report card has been issued to the statistician's at TEO.

Signed: Janine Hillen
Chairperson

Signed: Justyna McCabe

Next Project Board Meeting:

Monday 16th December 2019

Location: Meeting Room 1, Downshire Civic Centre, Downpatrick

Time: 10.00am

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Newry Neighbourhood Renewal Partnership (NRP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

<table><tr><td>For decision</td><td></td><td>For noting only</td><td>X</td></tr></table>		For decision		For noting only	X
For decision		For noting only	X		
1.0	Purpose and Background				
1.1	Purpose <ul style="list-style-type: none">To note the report.To note the attached Minutes of the Newry Neighbourhood Renewal Partnership (NRP) Meeting listed in 3.1 below.				
1.2	Background <p>The attached Minutes of the Newry NRP Meeting held on Wednesday 27 November 2019 (adopted at the Newry NRP Meeting held on Wednesday 22 January 2020) are provided to update the Committee on the on-going work of Newry NRP.</p>				
2.0	Key issues				
2.1	None.				
3.0	Recommendations				
3.1	That the Committee:- <ul style="list-style-type: none">Note the report.Note the attached Minutes of the Newry NRP Meeting held on Wednesday 27 November 2019, which were approved at the Newry NRP Meeting held on Wednesday 22 January 2020.				
4.0	Resource implications				
4.1	None.				
5.0	Equality and Good Relations implications				
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.				
6.0	Rural Proofing implications				
6.1	There are no negative implications identified. The work of Newry NRP is statutorily restricted to the nine Neighbourhood Renewal areas of Newry City.				
7.0	Appendices				
7.1	Appendix I: Minutes of Newry NRP Meeting held on Wednesday 27 November 2019.				
8.0	Background Documents				
8.1	None.				



**Minutes of the Newry NR Partnership Meeting
Wednesday 27^h November 2019
At 7.00pm
WIN Business Park, Newry**

In Attendance:

Mrs Geraldine Merendino	Ballybot Community Association(Chairperson)
Ms Karen Gracey	Development manager DfC
Mr Sean Mc Kevitt	NM&DDC
Ms Sinead Jennings	Ballybot COMMUNITY ASSOCIATION
Mr Malachy Maguire	Ballybot COMMUNITY ASSOCIATION
Mr Raymond Jackson	Confederation of Community Groups
Ms Ruth Allen	SHSCT Promoting Well being team
Ms Maureen Ruddy	Martins lane COMMUNITY ASSOCIATION
Mr Cearon Finnegan	Martins Lane COMMUNITY ASSOCIATION
Ms Linda Devlin	Martins lane COMMUNITY ASSOCIATION
Ms Sarah Jane McAllister	Barcroft COMMUNITY ASSOCIATION
Mrs Paula Mc Guigan	Carnagat COMMUNITY ASSOCIATION
Ms Kathleen Lowry	Greater Linenhall Area COMMUNITY ASSOCIATION
Ms Aisling Rennick	NM&DDC
Mr David Vint	Southern Regional College
Ms Maeve Mc Parland	E2E project Newry & Mourne Enterprise Agency
Mr Pdraig Harte	Threeways COMMUNITY ASSOCIATION
Ms Marian O'Reilly	Derrybeg COMMUNITY ASSOCIATION
Mr Michael Mc Loughlin	Derrybeg COMMUNITY ASSOCIATION
Ms Bernie Mooney	Education Authority N.I.
Mr Collie Hanna	Barcroft COMMUNITY ASSOCIATION
Ms Noreen Rice	MARCA

Mr Gerry Coyle	Drumalane Quayside Close COMMUNITY ASSOCIATION
Ms Edwina Boyle	Drumalane Quayside Close COMMUNITY ASSOCIATION
Mrs Madaleine Mc Crink	SHSCT Promoting Well being team

Others attending:

Mr Ewan Morgan	Community Restorative Justice Ireland
Ms Colleen McCreesh	CRJI

Apologies:

Mr Brendan Cranney	MARCA
Mr Gary Mc Keown	Drumalane Quayside Close COMMUNITY ASSOCIATION
Dr Conor Patterson	Newry and Mourne Enterprise Agency
Mr James Treanor	Carnagat COMMUNITY ASSOCIATION
Mrs Patricia O’Gorman	Threeways COMMUNITY ASSOCIATION

Matters Discussed

1. Welcome & Introductions
2. Apologies
3. Safer Stronger Project
4. Minutes and matters arising
5. Conflict of Interest
6. Programme updates
7. AOB
8. Date and time of next meeting

ITEM	SUBJECT	MATTERS ARISING/UPDATE	ACTIONS	By Whom
1	Welcome	Mrs Geraldine Merendino welcomed everyone to the meeting		

		<p>On behalf of the members she extended sincere condolences to the family and friends of Frank ruddy on their recent family bereavement.</p> <p>She also offered congratulations to Martins lane on their successful AGM and the new volunteers who had now joined the association.</p>		
2.	Apologies	Recorded as above.		
3.	Community Restorative Justice Ireland Safer Stronger Project update	<p>Key points:</p> <ul style="list-style-type: none"> • 3 specific output targets: • Community safety – 120 people participating • Youth inclusion/diversionary projects – 150 young people participating – events prior to Halloween – Zombie run !! • Human faces workshops • Halloween community safety workshop in Barcroft – target young people • 12 case referrals for victims of crime. • A number of policing in the community meetings held – address key issues. <p>Future programmes include:</p> <ul style="list-style-type: none"> • OCN Training in restorative Practice – venue WIN business centre. • Fixing things programme target P7's – In St Patricks 11th February <p>Members thanked Ewan and Colleen for their presentation.</p>		
4.	Minutes and matters arising	<p>Minutes of NRP meeting in September agreed as accurate and proposed by Ms Noreen Rice</p> <p>Seconded by Mrs Paula Mc Guigan</p>		

		No matters arising Minutes of Action plan review held on the 26 th September proposed by Mr David Vint seconded by Mr Padraig Harte		
5.	Conflict of Interest	No Conflicts of Interest declared		
6.	NR engagement event update	<p>How does NR fit with the Programme for Government How much did we do/How well did we do it? How do we measure? Data collection – do we use other sources – local information community audits? Do we need to change going forward? Look for back stories Discussion took place - Key points emerged:</p> <ul style="list-style-type: none"> • New applications sent to all delivery agencies (no guarantee of funding) • Perhaps an opportunity to make some changes – require the same outputs • How do we future proof – new social housing developments in NR areas • Tell the story of NR – back stories. • Use Iur FM radio or other. • Set up a steering group • Nominations – Collie Hanna, Noreen Rice, Gerry Coyle and Edwina Boyle, Paula Mc Guigan, Geraldine Merendino, Kathleen Lowry, Maureen Ruddy Malachy Rafferty, Raymond Jackson. • Delivered by the Volunteers. 		
7.	Project updates			

		<p>Health programme 48 health programmes Dementia virtual tour – 119 took part Action cancer bus – data received to date – 62 screening and 20 health MOT's – no second visits Visit due in MARCA – all breast screening filled – some appointments left for MOT's 39 physical activity programmes 3 Mental health programmes Healthy eating in 10 schools – report at end of January Grow good wellbeing – visit to An Tobar took place.</p> <p>E2E project: Motivational sessions in St Joseph's high school Skills based learning programme in local primary schools Career pathway event in the Omniplex All invited to attend – target 600 – expect 400 to attend</p> <p>SRC employability programmes TOPPS- Target 60 – 56 to date have enrolled 11 – cutting men's hair 5 Forklift truck 4 ladies on level 2 text – 1 completed 15HGV – 2 received their licenses 20 door security – 6 completed a further 7 this week 1 Construction Skills Register card</p> <p>OCEANS Public services and safety programme 12 took part – 2 from Newry As a direct result of the training,1 young man from Newry has secured a full-time position with a Norwegian Company based in</p>		
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		<p>the UK. Commences a level 3 diploma in January</p> <p>Education Programme Update on youth engagement programme First call – 6 applications – Assessment panel approved.5 with 1 deferred - await more information. / answer queries – Bosco Extended programme.</p> <p>.</p> <p>Sean McKevitt gave an overview – NM&DDC programmes</p> <p>Outdoor activity:</p> <ul style="list-style-type: none">• All community groups have availed of the programme.• Support also given to 4 Youth projects, 3 nursery units and the Polish school based in St Joseph’s high school• To date children, young people and adults have availed of the programme.• 138 people volunteered to date of which 78 were community volunteers. 60 additional people (parents and young people) supported the programme generating approximately 900 hours of voluntary support.• The overall programme is on course to spend the budget and meet all key objectives. <p>Community Renewal All 9 groups receive support – range of support: Governance, charity commission registration and reports, vetting procedures, training.</p>		
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		<p><u>Capital projects</u></p> <p>NIHE projects Carnagat extension – Contract for revenue programme has been issued. To be completed by 31st March – this will get project to design and planning stage. Consultant will speak to Community group when appointed – regarding design of building</p> <p>No further update on Drumalane EI scheme</p> <p>Council Capital projects The proposal for the two storage sheds is now on the list of projects to be delivered – subject to available funding.</p> <p>No further progress on Whitegates upgrade.</p> <p>WIN THINC lab Contract for funding issued – to be completed by 31st March 2020.</p>		
8.	A.O. B	<p>Noreen asked if there were any concerns that needed to be raised at the next DEA meeting.</p> <p>No more business</p>		
9.	Date and time of	Wednesday 22 nd January 2020 in WIN Business Centre	Circulate	Sean

	next meeting	Commences at 7.00pm	details	
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Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Policing & Community Safety Partnership (PCSP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

<table><tr><td>For decision</td><td>For noting only</td><td>X</td></tr></table>		For decision	For noting only	X
For decision	For noting only	X		
1.0	Purpose and Background			
1.1	Purpose <ul style="list-style-type: none">To note the report.To note the attached Minutes of the Policing Committee Meeting and PCSP Meeting listed in 3.1 below.			
1.2	Background <p>The attached Minutes of the Policing Committee Meeting and PCSP Meeting listed in 3.1 below are provided to update the Committee on the on-going work of the PCSP.</p>			
2.0	Key issues			
2.1	None.			
3.0	Recommendations			
3.1	That the Committee:- <ul style="list-style-type: none">Note the report.Note the following Policing Committee and PCSP Minutes as attached:<ul style="list-style-type: none">Minutes of the Policing Committee Meeting held on Wednesday 18 September 2019, approved at the Policing Committee Meeting on Tuesday 21 January 2020.Minutes of the PCSP Meeting held on Wednesday 18 September 2019, approved at the PCSP Meeting on Tuesday 21 January 2020.			
4.0	Resource implications			
4.1	All actions are budgeted for in the PCSP Action Plan.			
5.0	Equality and Good Relations implications			
5.1	No Equality of Opportunity or Good Relations adverse impact is anticipated. Should have a positive impact on Equality of Opportunity and Good Relations.			
6.0	Rural Proofing implications			
6.1	Due regard to rural needs has been considered.			
7.0	Appendices			
7.1	Appendix I: Minutes of Policing Committee Meeting held on Wednesday 18 September 2019. Appendix II: Minutes of PCSP Meeting held on Wednesday 18 September 2019.			
8.0	Background Documents			
8.1	None.			

POLICING AND COMMUNITY SAFETY PARTNERSHIP

Minutes of the Newry, Mourne & Down Policing & Community Safety Partnership Meeting held in Custom House, Merchants Quay, Newry on 18 September 2019 at 7pm

Present:

- Audrey Byrne, Independent Member
- Una Kelly, Independent Member
- Ewan Morgan, Independent Member
- Declan Murphy, Independent Member
- Jude McNeill, Independent Member
- Grace McQuiston, Independent Member
- Fiona Stephens, Independent Member
- Councillor W Clarke, NMDDC
- Councillor H Gallagher, NMDDC
- Councillor O Hanlon, NMDDC
- Councillor T Hearty, NMDDC **(Chair)**
- Councillor L Kimmins, NMDDC
- Councillor A Lewis, NMDDC
- Councillor W Walker, NMDDC
- Councillor M Ruane, NMDDC
- Councillor M Savage, NMDDC
- Councillor J Trainor, NMDDC
- Superintendent Jane Humphries, PSNI
- Inspector Nigel Henry, PSNI
- Inspector Darren Hardy, PSNI
- Inspector Sheila Loughran, PSNI
- Sergeant Des O'Sullivan, PSNI
- Donna Weir, EANI
- Michael Heaney, YJA
- Jean O'Neill, PBNI
- Loma Wilson, NIHE
- Ruth Allen, SHSCT

Also in attendance:

- Michael Lipsett, Director Active & Healthy Communities
- Damien Brannigan, Head of Engagement
- Martina Flynn, Safer Communities & Good Relations Manager
- Kerri Morrow, DEA Co-ordinator
- Judith Thompson, PCSP Officer
- Clare Loughran, PCSP Officer
- Linda O'Hare, Democratic Services Officer
- Patricia McKeever, Democratic Services Officer

1 Apologies and Chairperson's Remarks

Apologies were received from David Patterson, NMDDC.

Ms Flynn advised Members that Una Kelly had been elected as Vice Chair of the PCSP Committee from the Independent Members. Ms Kelly thanked all who had voted for her and said she would do her utmost to best represent the Partnership. Ms Kelly thanked Ms Stephens for her contribution as outgoing Vice Chair.

2 Declarations of Interest

There were no Declarations of Interest.

3 Minutes of PCSP Committee Meeting held on 30 July 2019

Read: Minutes of PCSP Committee Meeting held on 30 July 2019 (copy circulated)

ASB Sub Group Report

Ms Kelly asked that the Minutes be amended to include her name along with Ms McQuiston's and Ms Byrne's names.

Agreed: On the proposal of Councillor Clarke, seconded by Ms Kelly it was agreed to approve the Minutes of the PCSP Committee Meeting as a true and accurate record subject to above amendment regarding the ASB Sub Group Report.

4 PCSP Action Plan 2019/20 – Mid Year Review.

Ms Flynn presented the PCSP Action Plan 2019/20 Mid Year Review. (copy circulated).

On completion of the presentation, the following issues were raised:

- The significant reduction in ASB in Newry and Downpatrick was a good news story that was the result of a multi-agency approach.
- 1 SID (Speed Indicator Device) to be installed in each of the 7 DEA areas, this was a work in progress with PSNI and DFI. Potential locations would be subject to approval from DFI.
- NMD Road Safety Committee would welcome volunteers to assist with their activities across the district.
- Restricted parking for parents dropping children off at schools in the mornings across the district was a cause for concern.
- The Hi-Vis distribution initiative was very successful, and particularly useful in rural areas.
- Doctors' surgeries and pharmacies could promote RAPID Bins for the safe disposal of prescription medication.
- The RAPID Bins had been widely promoted on social media outlets.
- A new provider for the Community Safety Wardens was in place and the contract would run from October 2019 – March 2020.
- Home safety packs were currently out of stock, should be available within 2-3 weeks.
- Crime prevention events could be organised to take place in local community centres.

5. Update from PSNI on implications of, and preparations for Brexit in relation to Policing in Newry, Mourne and Down (Standing item)

Superintendent Humphries confirmed there was no further update at this time.

6. Date of Next Meeting

The next PCSP Committee Meeting scheduled for Tuesday 19 November 2019 at 7pm in the Council Offices, Downpatrick.

There being no further business, the meeting concluded at 8.10pm.

POLICING COMMITTEE

Minutes of the meeting of the Policing Committee of Newry, Mourne & Down Policing & Community Safety Partnership Meeting held in Custom House, Merchants Quay, Newry on 18 September 2019 at 6pm

In attendance:

Audrey Byrne, Independent Member
 Una Kelly, Independent Member
 Declan Murphy, Independent Member
 Jude McNeill, Independent Member
 Grace McQuiston, Independent Member
 Fiona Stephens, Independent Member
 Ewan Morgan, Independent Member
 Councillor W Clarke, NMDDC
 Councillor H Gallagher, NMDDC
 Councillor J Trainor, NMDDC
 Councillor M Savage, NMDDC
 Councillor M Ruane, NMDDC
 Councillor O Hanlon, NMDDC
 Councillor T Hearty, NMDDC **(Chair)**
 Councillor L Kimmins, NMDDC
 Councillor A Lewis, NMDDC
 Councillor W Walker, NMDDC
 Superintendent Jane Humphries
 Inspector Nigel Henry, PSNI
 Inspector Darren Hardy, PSNI
 Inspector Sheila Loughran, PSNI
 Sergeant Des O'Sullivan, PSNI
 Donna Weir, EANI
 Ruth Allen, HSCNI

Also in attendance:

Michael Lipsett, Director Active & Healthy Communities
 Damien Brannigan, Head of Engagement
 Martina Flynn, Safer Communities & Good Relations Manager
 Kerri Morrow, DEA Co-Ordinator
 Judith Thompson, PCSP Officer
 Clare Loughran, PCSP Officer
 Linda O'Hare, Democratic Services Officer
 Patricia McKeever, Democratic Services Officer

1. Apologies and Chairman's Remarks

Apologies were received from David Patterson, NMDDC.

2. Declarations of Interest

There were no Declarations of Interest.

3. Minutes of Policing Committee Meeting held on 30 July 2019

Read: Minutes of Policing Committee Meeting held on 30 July 2019 (copy circulated)

Agreed: On the proposal of Una Kelly, seconded by Councillor Gallagher it was agreed to approve the Minutes of the Policing Committee Meeting as a true and accurate record.

4. Matters Arising

There were no Matters Arising.

5. District Commander's Report – September 2019

Read: District Commander's Report – 18 September 2019 (copy circulated)

Superintendent Humphries paid tribute to Sergeant Des O'Sullivan who she said was leaving and she would be very sad to see him go.

Superintendent Jane Humphries then presented the District Commander's Report to the Committee.

Following the presentation, discussion took place and the following points were raised:

General

- Members thanked Sergeant O'Sullivan for his contribution and wished him well for the future.
- PSNI to work in partnership with the PCSP to implement the Kid's Court initiative across the District.

Domestic Abuse

- Problem with domestic abuse in the Killyleagh area, discussions were ongoing with Councillor Walker and Inspector Hardy regarding this.
- Councillor Lewis asked if PSNI /PCSP could highlight the services that were in place for victims of domestic abuse.

Road Safety

- PSNI currently working on road safety campaign in Meigh.
- Inspector Hardy to update Councillor Clarke on a speeding incident that took place in Newcastle on 17 September.
- Speeding cars in Seaforde / Ballyduggan were cause for concern.
- Councillor Ruane referred to a RTC in Warrenpoint on 17 September and said as a PCSP Member and Warrenpoint Councillor, he should have been informed by PSNI of the incident and kept updated.
- There had been a fatality recently on the road between Newcastle and Annalong; parking issues continued to be a cause for concern on Bloody Bridge and need to be addressed.

Anti Social Behaviour

- Response from the PSNI regarding a recent incident of ASB on the Brannish Road, Downpatrick had been disappointing and there was little confidence in the 101 telephone number.
- Consider how diversionary activities programme could be extended to reduce ASB.
- 16 week programme recently started with Downpatrick Youth Academy, youth workers were looking for referrals.
- The recent 'It's a Knock Out' event in Kilkeel had been a huge success.

Hate Crime

- Councillors Walker, Lewis and Clarke referred to a potential hate crime incident that took place recently at a band parade in Newcastle.

Burglary / Crime Prevention

- Recent spike in burglaries in the district, plans in place to increase patrolling, more vigilance needed by homeowners in ensuring doors are locked and windows closed.
- Neighbourhood Watch Scheme currently going through accreditation in the Armagh Road area.
- Organised crime gangs coming from Dublin into the district daily and carrying out numerous burglaries.
- Superintendent Humphries was not aware of the source of a recent article in the Newry Reporter claiming there were 40 burglaries in Newry since July.
- Superintendent Humphries to provide a breakdown in burglary figures across the district over a 5 year period.

RAPID Bins

- Although the RAPID Bins were proving to be successful, the disposal rate for the Bin at the Ballymote Centre in Downpatrick had been quite low to date.

6. Date of Next Meeting

It was agreed the date of the next meeting would be Tuesday 19 November 2019 at 6pm in the Council Offices, Downpatrick.

There being no further business, the meeting concluded at 7.05pm.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	17 February 2020
Subject:	Ballykinlar Community Centre Hire of a generator in the absence of Electricity Supply
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

<table><tr><td>For decision</td><td></td><td>For noting only</td><td>x</td></tr></table>		For decision		For noting only	x
For decision		For noting only	x		
1.0	Purpose and Background				
1.1	Purpose: <i>For Noting.</i>				
1.2	Background The works to the new centre at Ballykinlar are 95% complete since early December. The remainder of the works cannot be progressed as we are waiting on the electricity to be connected by NIE. There is a delay with the connection due to NIE not being able to obtain a wayleave from the Ministry of Defence to carry out works on their land. As a result, the council cannot obtain a connection date to allow the final works and certificates to be completed.				
2.0	Key issues				
2.1	The community association in Ballykinlar are very keen to open the facility with numerous users waiting to move in. The wayleave issue with the M.O.D could be a long-term problem and the longer the facility is left unoccupied the more prone it will become to vandalism.				
3.0	Recommendations				
3.1	For Noting.				
4.0	Resource implications				
4.1	None				
5.0	Equality and good relations implications				
5.1	No equality impact assessment is required at this time				
6.0	Rural Proofing implications				
6.1	A Rural Needs Impact Assessment is not required at this time				

7.0	Appendices
	None
8.0	Background Documents
	<i>None</i>

Report to:	Active and Healthy Community					
Date of Meeting:	17 th February 2020					
Subject:	Autism Friendly Swim Sessions – Newry/Kilkeel Leisure Centres and Newcastle Tropicana					
Reporting Officer (Including Job Title):	Paul Tamati, Assistant Director Leisure and Sport					
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure					
<table><tr><td>For decision</td><td>For noting only</td><td>X</td></tr></table>				For decision	For noting only	X
For decision	For noting only	X				
1.0	Purpose and Background					
1.1	Purpose <ul style="list-style-type: none">To note the arrangements for the launch of Autism Friendly Swim Sessions in Newry, Kilkeel Leisure Centres and Tropicana from 1 April 2020.					
1.2	Background <ul style="list-style-type: none">Previously in August 2019, Council agreed implementation of Autism friendly swim sessions in Down Leisure Centre following a pilot earlier in 2019. (AHC/126/2019)Officers were asked to review and consider implementation in Newry and Kilkeel Leisure Centres along with Newcastle Tropicana and therefore in November 2019, Council agreed to introduce Autism Friendly Swim Sessions at Newry and Kilkeel Leisure Centre along with Tropicana (subject to closures and holiday arrangements) as a pilot with a 6-monthly review period from 1 April 2020. (AHC/183/2019)Officers were also asked to consider the timings of the sessions and to consult with local Autism groups as part of the implementation process.					
2.0	Key issues					
2.1	<p>In order to accommodate Autism Friendly Sessions a number of operational considerations and changes are required including:</p> <ol style="list-style-type: none">Changing of pool and changing room programmes to accommodate sessionsExclusive use pool sessions (no open swim session, users group bookings, swim lessons)Exclusive use changing room time both pre and post sessions. <p>Following discussions with local Autism groups, the below sessions will commence from 1 April 2020. Note that while all feedback received has attempted to have been considered and implemented, due to the many long standing club/user group block bookings and also general customer demand along with existing programmes, it may not be possible in all cases to agree a session time that suits all stakeholders needs however this pilot will be reviewed after 6 months to assess effectiveness:</p> <ul style="list-style-type: none">Newry Leisure Centre: Saturday's 4pm-5pm (close pool to public from 3.30pm)					

	<ul style="list-style-type: none"> Kilkeel Leisure Centre: Friday's 5.30pm to 6.15pm (close pool to public from 5pm and re-open at 6.30pm) Newcastle Tropicana: During July and August, Thursdays 12pm-1pm (close pool to public from 11.30am and re-open at 1.30pm)
3.0	Recommendations
3.1	<ul style="list-style-type: none"> That the committee note the implementation of the pilot Autism Friendly Sessions from 1st April 2020
4.0	Resource implications
4.1	It is anticipated there will be budget implications that will need to be absorbed within existing revenue budgets with the introduction of this programme and accounted for in future rates estimates processors.
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	There are no anticipated rural proofing implications.
7.0	Appendices
	None
8.0	Background Documents
	<ul style="list-style-type: none"> August 2019 AHC Report - AHC/126/2019 November 2019 AHC Report - AHC/183/2019