

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Ref: AHC/2016

Minutes of Active and Healthy Communities Committee Meeting held on Monday 19 September 2016 at 6.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick

Chairperson: Councillor M Carr

Members:

(Councillors)

Councillor P Brown

Councillor P Byrne

Councillor V Harte

Councillor L Kimmins

Councillor D Taylor

Councillor J Trainor

Councillor S Burns

Councillor D Hyland

Councillor H Harvey

Councillor K Loughran

Councillor W Walker

Non Committee Members:

Councillor T Andrews

Councillor C Enright

Officials in Attendance:

Mr L Hannaway Chief Executive

Mr M Lipsett, Director of Active and Healthy Communities

Mr E Devlin, Assistant Director of Active and Healthy Communities (Health and Wellbeing)

Mr R Moore, Assistant Director of Active and Healthy Communities (Leisure and Sport)

Ms J Hillen Assistant Director Community Engagement

Mr K Gordon Head of Indoor Leisure

Mrs L Dillon, Democratic Services Officer

AHC/109/2016: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from:

- Councillor B O Muiri

- Councillor G Fitzpatrick

Letter of thanks – Mr Maguire

Councillor Carr said the Council had received a letter from Mr Maguire expressing his thanks to staff at Newry Swimming Pool who arranged urgent medical assistance to him.

Retirement – Jo Orr

Councillor Carr acknowledged the retirement of Jo Orr after 36 years of service to the Council.

Step Back to Health Programme

Councillor Carr said an email of congratulations had been received from Mr Quinn regarding the Step Back to Health Programme in Newry Sports Centre.

New Appointments

Councillor Carr extended best wishes to Julie McCann in her new post of Head of Service for Community Services and to Kieran Gordon in his new position of Head of Indoor Leisure.

Merger – Citizens Advice

Councillor Carr said an update had been received regarding the merger of the Down District Citizens Advice and Newry & Mourne Citizens Advice. He said the office currently in Downpatrick will be moving to Ballymote Centre by 31 October 2016. Citizens Advice will be in St Patrick's Centre every Tuesday and one telephone number will be available early in the new year.

Expression of Thanks

Councillor Carr expressed thanks to Ms Sinead Trainor Senior Environmental Health Officer who is acting as Secretary for the Nuclear Free Local Authority.

Message of Congratulations

Several Councillors extended congratulations to Bethany Firth on her achievements in swimming at the Paralympics in Rio.

Agreed: **On the proposal of Councillor Walker seconded by Councillor Hyland it was agreed to send a letter of congratulations to Bethany Firth on winning three gold medals and one silver medal in swimming at the Paralympics in Rio.**

AHC/110/2016: DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of interest received.

AHC/111/2016: **ACTION SHEET ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING – MONDAY 15 AUGUST 2016**

Read: Action Sheet of the Active & Healthy Communities Committee Meeting held on Monday 15 August 2016. **(Copy circulated)**

Agreed: **It was agreed to note Action Sheet arising from the Active & Healthy Communities Committee Meeting held on Monday 15 August 2016.**

AHC/112/2016: DELEGATION TO MINISTER

Mr Lipsett said arising from the Party Representatives Forum Meeting held in August 2016 discussion took place regarding the Department of Education policy of opening up of school facilities . He said it was agreed to send a delegation from the AHC Committee to meet with the Minister for Education to lobby that schools are encouraged to work close with Councils to

develop sports facilities in the District.

AGREED: On the proposal of Councillor Walker seconded by Councillor Burns it was agreed to appoint the Chairperson of the AHC Committee, 1 No representative from the four main Political parties on the Council plus 1 No. Independent representative, to attend a meeting with the Minister for Education to discuss the development of sports facilities between Schools and Councils.

The following Members were appointed:

Councillor M Carr Chairperson of AHC Committee
Councillor B Walker
Councillor Taylor
Councillor D Hyland
Councillor P Byrne
1 No. Representative from Sinn Fein – to be confirmed.

It was also agreed a Pre Meeting be held with relevant Council Officials and the Councillors appointed to meet with the Minister for Education, to discuss and agree the issues the Council will raise with the Minister.

COMMUNITY ENGAGEMENT

AHC/113/2016: NEWRY STREET UNITE

Read: Report dated 19 September 2016 from Ms J McCann/C McKenna regarding Newry Street Unite Community Centre Project. *(Copy circulated)*

Agreed: It was unanimously agreed to note the content of Report dated 19 September 2016 from Ms J McCann/C McKenna regarding Newry Street Unite Community Centre Project.

AHC/114/2016: DEA FORA UPDATE

Read: Report from Mrs J Hillen, Assistant Director of Active and Healthy Communities, Community Engagement, dated 19 September 2016 regarding DEA Fora Update. *(Copy circulated)*

Noted: It was noted that a sum of £7,000 has been allocated to each DEA from the Good Relations Action Plan.

Agreed: It was unanimously agreed to note the contents of Report dated 19 September 2016 from Ms J Hillen Assistant Director Community

Engagement, regarding DEA For a Update and approve the recommendations outlined in Action Sheets arising from DEA Forum Meetings held in July and August 2016.

AHC/115/2016: CHRISTMAS ILLUMINATIONS 2016 & 2017

Read: Report dated 19 September 2016 from Julie McCann, Head of Service (Community Services) and Ms S Burns, Programme Manager regarding Christmas Illuminations 2016 & 2017. *(Copy circulated)*

Agreed: It was agreed to note the following regarding Christmas Illuminations 2016-2017:

- (a) **Provision of grant aid to communities through Financial Assistance call in September 2016 (£300 - £3,000 thresholds).**
- (b) **Undertake consultation exercise through each DEA, with communities that Council currently supply to consider a one-off payment to assist with the purchase of trees and/or illuminations from 2017 forward.**
- (c) **Cross-departmental review of post-Christmas 2016, to inform arrangements for 2017 and report back to relevant Committees.**

AHC/116/2016: SUPPORTING COMMUNITIES PROJECTS

Read: Report from Mrs J Hillen, Assistant Director, Community Engagement dated 19 September 2016 regarding supporting Communities Projects. (Copy circulated)

Agreed: **On the proposal of Councillor Burns seconded by Councillor Hyland it was agreed to approve the recommendations contained in Report dated 19 September 2016 from Ms J Hillen Assistant Director Community Engagement, regarding supporting Communities Projects, as follows:**

- (a) **Council consider Capital and Revenue provision to support Community Associations with facility and/or programme development and to satisfy external funding body requirements for match funding (£550k to be considered as part of the Rate Estimates)**
- (b) **Council agree to ring fence funding required to meet design costs association with Drumlane Community Association build (approximately £29k in 16/17 financial year).**
- (c) **Officers investigate the introduction of a Community Support Loan Scheme and report back to Committee with an options paper.**

Noted: In response to a query raised regarding applying for retrospective funding to cover professional fees that are not included, Mr Lipsett said if the Council was involved with a scheme from the outset then it may be easier to consider the provision of grant aid retrospectively. He added that if a scheme had not received Council support from the outset then there could be difficulties regarding a retrospective payment.

LEISURE & SPORTS

AHC/117/2016: INDOOR LEISURE BUSINESS PLAN

Read: Report from Mr K Gordon, Head of Indoor Leisure dated 19 September 2016 regarding Indoor Leisure Business Plan Update. ***(Copy circulated)***

Agreed: **On the proposal of Councillor Burns seconded by Councillor Trainor it was agreed to approve as follows as per Report dated 19 September 2016 regarding Indoor Leisure Business Plan Update:**

The Council to progress the recommendations set out in the Report, specifically Table 3 (as per Appendix A), and engage assistance where necessary, in order to achieve this plan by the end of 2020/21 financial year, specifically:

- (a) ICT – immediate review, enhancement and implementation of modern infrastructure by end of 2016/17 to support Business Plan objectives and reporting.**
- (b) Marketing and Branding – immediate development and implementation of a strategy to include sub brand, transparent customer journey, staff training and recruitment of additional resource by end of 2016/17.**
- (c) Pricing – review and simplification of structure with presentation of proposals for Committee decision by end of 2016/17.**
- (d) Programme and Resource – develop clear linkages with other departments, specifically Sports Development, to begin to increase participation and programmes on offer with additional 2 Officers resource as identified, recruited by end of 2016/17.**
- (e) Additional income opportunities – develop proposals for consideration for facility enhancements for use of low occupancy space and specifically Kilkeel Leisure Centre Fitness Suite Space by end of 2017/18.**

AHC/118/2016: NEWRY LEISURE CENTRE – PHASE 2

Read: Report from Mr K Gordon, Head of Indoor Leisure dated 19 September 2016 regarding Newry Leisure Centre – Phase 2 – Operating Model. ***(Copy circulated)***

Noted: A detailed summary is available on request.

Agreed: **On the proposal of Councillor Hyland seconded by Councillor Byrne it was agreed as follows as per recommendation contained in Report dated 19 September 2016 from Mr K Gordon Head of Indoor Leisure regarding Newry Leisure Centre – Phase 2 – Operating Model:**

- (a) To approve opening arrangements.**
- (b) Officers to commence consultation with staff over proposed hours and shifts and also clubs and user groups in relation to booking provision.**
- (c) On conclusion of consultation process, Officers to provide an accurate budget proposal for 2017/18 Rate Estimates process.**
- (d) Officers and staff to further develop the transitional plans and preparations needed for the future opening of Newry Leisure Centre Phase 2. These proposed arrangements should allow an ability to adapt over time as customer focus will be key.**

AHC/119/2016: PLAY STRATEGY UPDATE

Read: Report from Mr R Moore, Assistant Director, Leisure & Sport dated 19 September 2016 regarding Play Strategy Update. ***(Copy circulated)***

Agreed: **On the proposal of Councillor Harvey seconded by Councillor Burns it was agreed it was agreed that the sums identified in the Play Strategy are considered as part of the Rates Estimates process using estimates in Section 4 as a guide until the Strategy is complete, as per Report dated 19 September 2016 from R Moore Assistant Director Leisure & Sport.**

AHC/120/2016: SPORTS FACILITY STRATEGY – DEA UPDATE

Read: Report from Mr R Moore, Assistant Director, Leisure & Sport dated 19 September 2016 regarding Sports Facility Strategy and DEA Update. ***(Copy circulated)***

Noted: Mr Moore advised Members that the feedback through the DEAs highlighted the need to summarise potential Sports Hubs within the recommendations of the Executive Summary.

On behalf of Councillor Hanna, Councillor Walker said the Committee were to be made aware that people in Kilkeel would like the Bowling Pavilion included within the new Sports Hub, and that Ballyveagh FC should not be included in Category 3 but should be in Category 2.

Councillor Burns asked that Clubs be contacted asking them to submit their comments in writing to the Council as soon as possible.

Noted: Mr Moore confirmed all Clubs would be written to again as part of the final consultation.

Agreed: On the proposal of Councillor Burns seconded by Councillor Walker it was agreed to approve the draft Sports Facility Strategy following consideration by the 7 No. DEAs and proceed to further public consultation through SAND. A final report on the Strategy will be presented to the AHC Committee as soon as possible thereafter, as per Report dated 19 September 2016 from Mr R Moore Assistant Director Leisure & Sport.

It was also agreed Mr R Moore Assistant Director Leisure & Sport, summarise potential Sports Hubs within each DEA, as part of the recommendations of the Executive Summary.

AHC/121/2016: SPORTS FACILITY STRATEGY – FINANCIAL PROVISION

Read: Report from Mr R Moore, Assistant Director, Leisure & Sport dated 19 September 2016 Sports Facility Strategy financial provision.
(Copy circulated)

Agreed: On the proposal of Councillor Burns seconded by Councillor Kimmins it was agreed the funds for financial assistance as detailed in Report dated 19 September 2016 from Mr R Moore Assistant Director Leisure & Sport, regarding Sports Facility Strategy financial provision, be considered as part of the Rates Estimates process.

HEALTH AND WELL-BEING

AHC/122/2016: PARTNERSHIP AGREEMENT – NI FIRE & RESCUE SERVICE

Read: Report from Mr E Devlin, Assistant Director, Health & Well-being dated 19 September 2016 regarding Partnership Agreement with Northern Ireland Fire & Rescue Service. ***(Copy circulated)***

Agreed: **On the proposal of Councillor Taylor seconded by Councillor Trainor it was agreed to approve the Partnership Agreement with NI Fire & Rescue Service, as per Report dated 19 September 2016 from Mr E Devlin Assistant Director Health & Well-being.**

AHC/123/2016: SUSTAINABLE DEVELOPMENT & CLIMATE CHANGE

Read: Sustainable Development & Climate Change Standing Forum.
(Copy circulated)

Agreed: **It was unanimously agreed to appoint the following Members to the Sustainable Development & Climate Change Forum:**

Sinn Fein	2 no representatives
SDLP	2 no representatives
DUP	Cllr H Harvey
UUP	1 no representative
Alliance	Cllr P Brown
Independent	Cllr C Enright

It was agreed an email be sent to Party Group Leaders to make appointments to the Sustainable Development & Climate Change.

AHC/124/2016: SELLAFIELD

Read: Report dated 19 September 2016 from Mr E Devlin, Assistant Director, Health & Well-being regarding current Reports on Sellafield Nuclear Reprocessing Plant Cumbria. ***(Copy circulated)***

Agreed: **On the proposal of Councillor Carr seconded by Councillor Hyland it was agreed the Council offer to host a meeting of the Nuclear Free Local Authorities at the Council Chamber in Downshire Estate.**

Sample results regarding Sellafield to be posted on the Council's Website.

AHC/125/2016: CONTRACT – PUBLIC ANALYST SERVICES

Read: Report dated 19 September 2016 from Mr E Devlin, Assistant Director, Health & Well-being regarding Contracts between Newry, Mourne and Down District Council and Public Analyst Scientific Services Ltd.
(Copy circulated)

Agreed: **On the proposal of Councillor Burns seconded by Councillor Trainor it was agreed the Chief Executive sign the Service Contract between Public Analyst Scientific Services Ltd and Newry Mourne & Down District Council.**

**AHC/126/2016: LIFE GIFT FUNDING
PROPOSED GREEN INFRASTRUCTURE**

Read: Report dated 19 September 2016 from Ms S McEldowney/Mr J Campbell Senior Environmental Health Officers regarding match funding requirement for the LIFE GIFT Project. **(Copy circulated)**

Agreed: **On the proposal of Councillor Burns seconded by Councillor Loughran it was agreed to approve match funding requirement for the LIFE GIFT Project, as outlined in 2.1 in Report dated 19 September 2016 from Ms S McEldowney/Mr J Campbell Senior Environmental Health Officers, subject to noting this decision will be subject to the forthcoming rates process.**

AHC/127/2016: CONGRATULATIONS

Councillor Carr congratulated the Councillors who participated in charity sea swim.

There being no further business the meeting ended at 6.55pm

For consideration at the Council Meeting to be held on Monday 3 October 2016

**Signed: Councillor M Carr
 Chairperson**

**Signed: Mr M Lipsett
 Director of Active and Healthy Communities**