Comhairle Ceantair
an Iúir, Mhúrn
agus an Dúin
Newry, Mourne
and Down
District Council

May 16th, 2016

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 16th May 2016** at **6:00 pm** in **Commedagh Room, Downshire Civic Centre, Downpatrick.**

Chair: **Cllr L Kimmins**

Vice: **Cllr L Devlin**

Members: **Cllr S Burns Cllr M Carr**

Cllr S Doran Cllr C Enright

Cllr G Fitzpatrick Cllr V Harte

Cllr H Harvey Cllr D Hyland

Cllr K Loughran Cllr B Ó'Muirí

Cllr D Taylor Cllr G Sharvin

Cllr W Walker

Agenda

1 Apologies

2 Chairperson's Remarks

3 Declarations of Interest

4 Action Sheet arising from AHC Meeting held on 18 April 2016

5 Scheme of Delegation Report (16/11/15-16/05/16)

Community Engagement

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6 Burren Vision Report

7 Service Level Agreement with Community Facilities

Leisure and Sports

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8 Mary Peters Trust Report

Health & Wellbeing

9 Response to Consultation on Diabetes Strategic Framework

10 Review of Housing Fitness Standard

11 Food Hygiene Rating Scheme Consultation Response

Community Engagement

12 Assets Recovery and Priority Youth Intervention Funding

Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
Cllr. Robert Burgess	robert.burgess@downdc.gov.uk
Cllr. Stephen Burns	stephen.burns@downdc.gov.uk
Ms. Sonya Burns	sonya.burns@newryandmourne.gov.uk
Lorraine Burns	lorraine.burns@newryandmourne.gov.uk
Cllr. Pete Byrne	pete.byrne@nmandd.org
Cllr. Michael Carr	michael.carr@newryandmourne.gov.uk
Mrs. Dorinnia Carville	dorinnia.carville@nmandd.org
Cllr. charlie casey	charlie.casey@newryandmourne.gov.uk
Cllr. William Clarke	william.clarke@downdc.gov.uk
Cllr. Patrick Clarke	patrick.clarke@downdc.gov.uk
Cllr. Garth Craig	garth.craig@downdc.gov.uk
Cllr. Dermot Curran	dermot.curran@downdc.gov.uk
Cllr. Laura Devlin	laura.devlin@downdc.gov.uk
Ms. Louise Dillon	louise.dillon@newryandmourne.gov.uk
Cllr. Sean Doran	sean.doran@newryandmourne.gov.uk
Cllr. Sinead Ennis	sinead.ennis@nmandd.org
Cllr. Cadogan Enright	cadogan.enright@downdc.gov.uk
Ms. Siobhan Fearon	siobhan.fearon@newryandmourne.gov.uk
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Cllr. Liz Kimmins	liz.kimmins@nmandd.org
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Cllr. Kevin Mc Ateer	kevin.mcateer@nmandd.org
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Eileen McParland	eileen.mcparland@newryandmourne.gov.uk
Mr. Roland Moore	roland.moore@newryandmourne.gov.uk
Cllr. Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr. Mark Murnin	mark.murnin@nmandd.org

Mrs. Aisling Murray	aisling.murray@newryandmourne.gov.uk
Cllr. Barra O Muiri	barra.omuiri@nmandd.org
Cllr. Pol O'Gribin	pol.ogribin@nmandd.org
Mr. Canice O'Rourke	canice.orourke@downdc.gov.uk
Ms. Patricia Oakes	patricia.oakes@downdc.gov.uk
Cllr. Brian Quinn	brian.quinn@newryandmourne.gov.uk
Cllr. Henry Reilly	henry.reilly@newryandmourne.gov.uk
Cllr. Michael Ruane	michael.ruane@newryandmourne.gov.uk
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Cllr. William Walker	william.walker@nmandd.org
Mrs. Marie Ward	marie.ward@downdc.gov.uk

Back to Agenda

ACTION SHEET- ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING – MONDAY 18 APRIL 2016

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/50/2016	2016-2017 Community Facilities – Audit of Effectiveness	**It was agreed that an audit of community facilities (30 in total), in partnership with County Down Rural Community Network (supported by Confederation of Community Groups), be initiated at an approximate cost of £8,225 (funding already secured and ring-fenced).**	Audit has commenced
AHC/53/2016	DFP Consultation – Enhanced Sport & Recreation Rate Relief Unlicensed Community Amateur Sports Club	**It was agreed that Council supports the Department's policy proposals, allowing clubs 100% rate relief where:** • **The club is registered with HMRC as a community amateur sports club; and** • **Does not hold a liquor licence.**	Response issued
AHC/54/2016	Concussion & Head Injury Management Training for Sports Clubs	**It report on Concussion and Head Injury Conference for Sports Clubs was noted.**	Noted
AHC/55/2016	Leisure and Sports Facility – Public Holiday 2016/17	**The report regarding Leisure and Sport Facility Arrangements for 2016/17 Public Holidays was noted.**	To be implemented
AHC/56/2016	Play and Leisure Strategy Update	**It was agreed to note the report.**	To be implemented

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/57/2016	Smoking Cessation Pilot Scheme	**It was agreed that the Smoking Cessation Scheme be run as a pilot over a 6 month period and reviewed with a view to extending across the District if successful.**	In progress
AHC/58/2016	Sunbed Test Purchasing	**It was agreed to note the report.**	Complete
AHC/59/2016	Fairtrade Status for District	**It was agreed that Council support the campaign to achieve Fairtrade District Status for the Newry, Mourne and Down District Council area.**	In progress

Report to:	Active and Healthy Communities
Subject:	Scheme of Delegation Report
Date:	16 May 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Michael Lipsett

Decisions Required

Members are asked to note the contents of the report

- **For noting only**

	Purpose & Background Attached is a schedule of decisions and authorisations delegated to Michael Lipsett, Director of Active and Healthy Communities under the following Categories:- 1. Engaging consultancy assistance below the delegated level of £2,000; 2. Decision to commence formal restructuring within a Department or Departments; 3. Consultation responses other than technical responses where officers asked for Member views; 4. Decisions arising from external report on significant Health and Safety at Work; 5. In cases of emergency, the allocation or awarding of Financial assistance (small grants) to external groups or organisations below the delegated level of £300; and 6. Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.
2.0	**Recommendation** For noting only
3.0	**Resource Implications** Not applicable
4.0	**Appendices**

	Appendix 1: Scheme of Delegations list

Scheme of Delegations – Active & Health Community

Category 1.

Engaging consultancy assistance below the designated level of £2,000

Purpose of Engagement	Name of Consultancy	Cost ex VAT
DEA nomination process	Appointment of NICVA Sector matters	£2,000
Community Facilities Audit	Extension of CDRCN & CFCG SLA to include community facilities	£2,000

Category 2.

Decision to commence formal restructuring with a Department or Departments - Not Applicable

Category 3.

Consultation responses other than technical responses where officers asked for Member views – Not Applicable

Category 4.

Decisions arising from external report on significant Health and Safety at Work issues – Not Applicable

Category 5

In cases of emergency, the allocation or awarding of financial assistance (small grants) to external groups or organisations below the designated level of £300 – Not Applicable

Category 6

Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Name of Group/Organisations	Amount Awarded	Reason for Award
Sacred Heart Boxing Club	£299	Weighing Scales
Newry City Runners	£300	Coaching Qualification
Teenage Kick	N/A	1 x 10 health suite voucher 1 x 20 swim card voucher 300 x swim vouchers for promo bag
Newry PIPS Charity	N/A	Use of Newry pitch and changing rooms at NLC
NLC/NSC/KLC	1 x 10 health suite, 1 x 20 swim card, 1 x 10 court card	Charity Prizes
Cllr Stokes	Use of Facilities – free of charge	48hr swimathon
Bosco GAA	Use of Facilities – free of charge	ST. Colman's running track/3G pitch for a charity event
Patrick Rankin Cycle	Use of Facilities – free of charge	Use of Newry Sports Centre
Ballynahinch Centre	N/A	Change to operating hours bring opening hours forward to open 12.30 on Sunday

Kilkeel Leisure Centre	N/A	Deferred pool opening by 45 minutes to facilitate private booking
Victoria Bennett, NM & D	N/A	Application for Training / Development Activities Ardglass Shellfish Suppies, Unit 6, North Quay, Ardglass
David Stratton	N/A	Level 3 Exercise referral at Lisburn & Antrim College
Christopher Kelly	N/A	Lifeguard trainer assessor - Dromore, Co Tyrone
Special Schools Gala – 10 May 2016	N/A	Newry Leisure Centre - Facility Closure
Mid Ulster Auctions	N/A	Sale of mezzanine floor – Saintfield Community Centre
Assistant Leisure Services Officer	N/A	FIBO Trade Show/Conference
Ballynahinch Baptist Church	Use of Facilities – free of charge	Carol Service, The square, Ballynahinch
The Edge	Use of Facilities – free of charge	Community Christmas Event, The square, Ballynahinch
Portaferry & Strangford Trust	Use of Facilities – free of charge	Christmas Fair and Carol Singing at The Green, Strangford
Ballyholland GAC	Use of Facilities – free of charge	Charity Match, Derryleagh pitch
Ballyveagh Football Club	N/A	Alter & relocate the Ballstop at Carrinagh Road Football Fields
Downe Old Car Club	Use of Facilities – free of charge	Car park & Depot toilets at Strangford Road, Rally

NM&D Health, Safety & Emergency Planning Officer	Use of Facilities – free of charge	Use of Car Park at Warrenpoint Town Park
Newry Casca	Use of Facilities – free of charge	Use of Newry Sports Centre – Car Park
Colette Lock	Use of Facilities – free of charge	Ringmacilroy Park, Warrenpoint – use of handball wall
Paulie Project	Use of Facilities – free of charge	Charity Event – Use of St Colmans running track
Kilkeel Development Association	Use of Facilities – free of charge	Mourne Esplanade - Annual JI Jive Event
Pat Rooney	Use of Facilities – free of charge	Fleadh - Ringmacilroy, Warrenpoint for the holding of a band competition
It's a Knock	Use of Facilities – free of charge	Use of Dunleath Playing Fields, Downpatrick
Louise Sinclair	Use of Facilities – free of charge	Use of Tyrella beach - Filming/ Bad Day pictures Limited
Kilkeel Development Association	Use of Facilities – free of charge	5 a side football – use of Mourne Esplanade
Mohan's Funfair	Use of Facilities – free of charge	Funfair – overflow carpark, Kilkeel
La na gClubanna	Use of Facilities – free of charge	Use of Warrenpoint Park

Report to:	Active and Healthy Communities
Subject:	Letter of Support for Burren Vision Group, Warrenpoint
Date:	16 May 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Suzanne Rice

Decisions Required

Members are asked to consider the report and recommendation:

- **Council to issue a letter supporting Burren Vision Group's second stage application to the Lottery's 'Space and Place' Programme for funding towards a Community Hub in Burren.**

1.0	**Purpose & Background** The Burren Vision Group delivers a wide range of activities for the local community. Their vision is 'to provide a community hub that promotes improved health and wellbeing for the entire locality regardless of ability, belief or age through enhanced facilities and services'. The Group have successfully passed Stage One of the Lottery's Space and Place application and now have a number of requirements to meet to progress to Stage Two (deadline is June 2016). Specifically, the Group must explore links with Council and other agencies in order to identify potential programmes of activity for the proposed site. If the application is successful the Group will provide match funding to undertake the first phase of the development for the Community Hub (which is an extension of the current Burren Youth Club facility.)
2.0	**Recommendation** Newry, Mourne and Down District Council issue a letter outlining Council's support in principle for the Burren Vision Group second stage application to the Lottery's 'Space and Place' programme.
3.0	**Resource Implications** Not Applicable
4.0	**Appendices**

	Appendix 1 - Letter of request from Mr C Loughran and supporting documentation.

Burren Vision

Forward Together A Better Burren for All

An Outline of Burren Vision's Sport & Leisure Development Proposal

Background

Burren Vision is a group of local people directly involved in the delivery of a wide range of activities for the local community who have come together to modernise local facilities due to them not being fit for purpose and the increasing demand and necessity for meaningful engagement of our rural population in sport, leisure and education to improve and maintain healthy physical and mental wellbeing.

Our vision is 'To provide a community hub that provides for improved health and wellbeing for the entire locality regardless of ability, belief or age through enhanced facilities and services.'

Currently our outdated and underdeveloped facilities host the following activities; Youth Club, Athletics, Mother & Toddlers Group, Dancing, Boxing, Gym (Disability/ Older People), Gaelic Games, Circuits, Targeted Boot Camps and Health Information/ Checks sessions.

Following our recent survey of local people responses overwhelmingly favoured better local facilities for people to counter a lack of connectedness, access to services and opportunity to engage appropriately and timely in supports and activities that will promote positive physical and mental well-being and subsequently improve one's quality of life. This is accentuated further in the individuals and families not involved in Gaelic games.

Burren Vision members met with elected representatives of the Council to present our proposal and have submitted this in detail to Kathleen Magee, NMDC Community Development Worker.

Burren Vision is actively seeking funding to realise our *vision,* has a Green Book appraisal and submitted a planning application to have Council for approval.

Burren Vision is registered with The Charity Commission for Northern Ireland, Registered Number: NIC10211. And a Company Limited by Guarantee, Company No: NI1623617.

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Proposed Project.

The Burren Vision Group would like to completely rebuild our existing 37 year old Youth Club site, reconfigure and surface the surrounding area creating modern, safe facilities for people to engage, enjoy and benefit from a range of sport, leisure, cultural, and health and wellbeing activities that promote and protect positive physical and mental health.

Our vision is 'To provide a community hub that enables opportunities to improve health and wellbeing for the entire locality regardless of ability, belief or age through enhanced facilities and services.'

In realising Our Vision we will address the fact that our current building is no longer fit for purpose. Building materials used at the time, 1978, would not meet today's building control standards and its design does not accommodate the demand from the local community in terms of numbers and its function. Our new building will also address current concerns regarding disability access and health and safety compliance. The limited available space is constantly booked up by current users making it impossible for other users to engage in their desired activity. There are no facilities to meet with people privately to discuss issues important to them in respect of their health and well-being.

Our new facility will result in a centre of excellence and will serve as a central point for the local community to meet and engage in meaningful activity and share learning. Opportunities and activities that will equip people with improved fitness, information and practical skills to take more control of their quality of life. We will actively seek to engage pre-school, school age children, young and ageing adults in learning new skills that will promote positive mental and physical health, healthy lifestyle choices whilst supporting people with regards to diet, nutrition, isolation, loneliness, poverty, changing roles and in doing so boosting one's resilience, coping skills and social/ support networks.

When realised, our new facility will also provide the local community with training and any additional expressed or identified support that enable people to make and maintain healthier lifestyle choices. Improvements will also enable new, diverse opportunities for the entire local community, not currently available.

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Detailed plans have been submitted to Council for approval and below are two 3D images of the finished building

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Project Need & Benefit

We know that the people in our community want this project and what it will enable from the direct responses we have received through several levels of consultation like Survey Monkey, targeted focus groups with children and young people facilitated by the school, older people during a coffee morning and hard copy questionnaires. We also held a number of open public meetings of the Vision Group and key local representatives and a series of specific consultations with a local BME employee group and young unemployed people. Additionally we surveyed existing users of the building to profile and ask "what additional resources are needed for your group to develop?" with the information being recorded on a standardised pro-forma.

We can confirm that all responses overwhelmingly confirm that our local community not only want this project but that they have a keen desire to see it happen from a development and health and safety point of view. This is demonstrated in the following quotes from our survey:

"Best of luck with plans! Any upgrade or additional services would be welcomed. It's a growing community."

"Very exciting - looking forward to all the developments!"

The total of responses is circa 1000; 400 Survey Monkey/ Hard Copy questionnaires completed. Approximately 600 consulted directly through focus groups.

The Vision Group are very aware of the need for our project from the numbers attending current activities. E.g. the youth club attracts up on 120 primary school children over two nights, dancing classes attract approximately 50 people, up to 45 parents and infants attend the Mothers & Toddlers group weekly. The site is also used by Burren GAA who have circa 18 football teams from U6 – senior level for both male and female. Burren Athletics Club and the Newry Boxing Club also use our current facilities. Our current building is not fit for purpose and limiting. We are also very aware of the fact that a significant number of our local community are not currently catered for, teenagers in particular.

The main disadvantage experienced by our local community is that of increasing isolation, a lack of connectedness, access to services and opportunity to engage appropriately and timely in supports and activities that will promote positive physical and mental well-being and subsequently improve one's quality of life. This is accentuated further in the individuals and families not involved in Gaelic games.

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Burren Vision want to create a safe space for people engage in, contribute to and benefit from community opportunities.

Our existing Youth Club site and surrounding area is not suited for its current use, it's unsafe and extremely limiting in what is offered to the local community. The Building has Asbestos Containing Material in both the roof covering and interior ceilings. The building has very poor thermal insulation qualities and a high energy consumption of Oil and Electricity. A modern facility will allow us to reduce our energy consumption, remove the risk from the Asbestos containing Material and incorporate into the design renewable energy systems thereby reducing running costs. A new facility will also give us the opportunity to improve the Architecture of our Community which lies within an Area of Outstanding Natural Beauty.

The desire for a new community facility was echoed and evident from the following response in the results of our survey:

•"…the facilities are in need of modernisation, they are not fit for purpose. Much more could be done if these were provided."

Emerging from our survey is the lack of anything for, in particular, teenagers and older people. Multiple respondents highlighted this; some requesting activities that:

•"encourage the elderly to stay active and involved" citing that "so many young families have left this area leaving older folks at home."

Our survey told us constituently how local teenagers are disadvantaged with successive requests for:

"Community need more social outlet for teenagers etc."

"A place for teenagers to meet / café".

When realised our project will have a fantastic, far-reaching positive impact on community life in the Burren area as underpinning all our plans and proposals are efforts and opportunities to improve the physical and mental wellbeing of our community.

The project will significantly enhance opportunities for local people to benefit from social, leisure, educational, and sporting activities in a safe and fit for purpose building 12 months of the year. We will be able to accommodate concurrent activities and subsequently a great many more people which in turn will give rise for better community cohesion and awareness of developing needs across the life cycle.

Burren Vision

Forward Together A Better Burren for All

This then allowing for preventative measures to be offered for support to avert potential crises, keeping people well.

Our new facilities will enable full access to all activities by all people as design will accommodate and counteract all known barriers.

Whilst all of our planned activities will target all people across the life cycle we will have a particular focus on people of post-primary age and onwards as currently there is very little opportunity for such members of our community to engage in meaningful activity that will nurture and result in people becoming move active participants in Burren community life.

It is hoped that through enhanced engagement and familiarity people will get a greater sense of belonging and ownership of their local community and potentially volunteer in some way and enrich Burren community life.

The skill and activity level of each participant will increase through their involvement in planned opportunities. For example, when participating in *personal development* courses and sport people will increase their self-help skills concerning their physical and mental health, which subsequently will increase the wider community's capacity to support one and other concerning health and wellbeing also, the social benefit through participation will create an opportunity for people to discuss matters important to them such as mental health, loneliness etc. and such will lead on to other activities to maintain continuity.

The information people receive also through attending ongoing courses/ information sessions will enhance people's self-determination and make healthy lifestyle choices to maintain positive wellbeing.

Burren Vision plans also see that new and diverse activities are identified, developed and delivered for the betterment of the local community.

Burren Vision both values and recognises the importance of effective partnership working with all others who may contribute positively to our overall aims and help to support the needs of beneficiaries.

In knowing this, we are fully committed to working in partnership with existing local groups and in the forging of new relationships with any and all who can support our community. Moreover, we see this as necessary for a comprehensive approach in the planning and delivery of all activities, ensuring that outcomes are positive and lasting.

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In the formation of our Vision we have worked, proactively, with a range of local partners and key people to make sure that people have a sense of belonging and ownership of our plans and this has enriched the process.

Burren prides itself in being a welcoming and inclusive host to all people at all times. Once realised our new facility will be unique and community enriching in what it will enable local people to benefit from. Particularly the indoor space as this will permit multiple sport, recreational, personal development/ life skills and cultural activities to run throughout the year regardless of weather conditions and daylight and as noted earlier, in the winter months opportunities for local people to engage in significantly.

I trust that the information provided is to your satisfaction. Should you require any further information in support of our application, please don't hesitate to get in touch. I can be reached on 07866384123 or at collie.l@btinernet.com.

Kind regards

Collie Loughran
Chairperson

Mr C Loughran
Burren Vision
Burren Youth Club
Corrags Road
Burren
NEWRY
Co. Down
BT34 3PY

22nd February 2016

Dear Colin

Unique Reference Number: **WEB109296**
Project Name: **Building a Better Burren - Phase 1**

I am pleased to inform you that the Space and Place Programme Grant Sub-Committee has agreed to invite you to complete a Stage 2 Application Form for the Space and Place Programme.

The Sub-Committee has recommended that development support be made available prior to the completion of a Stage 2 Application Form. This support, which will be provided by Groundwork NI, is intended to help you meet the technical requirements needed for a Stage 2 application. The areas which we will support, and the days we can provide, are outlined in the action plan attached to this letter. You should look at this carefully.

The Space and Place Programme will meet the costs of this development support directly. If you wish to accept this offer, you are required to sign, date and return the attached Development Support Agreement. You should sign and return one copy to the Community Foundation for Northern Ireland and retain the second copy for your own information.

If the offer of support is not accepted and returned within **4 weeks** of the date this letter, it shall be deemed to be withdrawn.

Further to this in completing the Stage 2 Application Form you should take account of the following comments that were made which might help you in the further development of your project:-

(1) The group is invited to attend a Tranche 4 Stage 2 information session before the commencement of their application
(2) Develop and carry out a community consultation process which further establishes the need for the project through the identification of specific community needs and how the project can address these issues.
(3) Through consultation which will include direct engagement by the group in a number of focus group meetings, deepen your understanding and appreciation of the specific disadvantages experienced by the project beneficiaries and how the project to be developed can address these issues
(4) Ensure that all consultation process addresses the main and four sub-outcomes of the Space and Place Programme

The Community Foundation for Northern Ireland,
Community House, Citylink Business Park, 6a Albert Street, Belfast BT12 4HQ

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E: info@communityfoundationni.org W: www.communityfoundationni.org/spaceandplace

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(5) Develop via community consultation a monitoring and evaluation framework which will enhance the community's participation in a process that allows the group to evidence the impact this project has made within the community
(6) That the group explore links with the local council, health trust and other partners around a commitment to provide a range of programmes of activity which would benefit a cross-section of the community on the site when it is completed.

A copy of the Stage 2 Application Form along with details of the Tranche 4 Stage 2 information session will be emailed to you. Please note that the application form must not be submitted until you have been notified that the Development Support has been completed and when ready it should be submitted electronically. The closing date for submission of a Stage 2 application including signed declaration and all supporting documentation is noon **Friday 3rd June 2016.**

If you have any questions or queries, please speak to Michael Hughes, Programme Co-Ordinator. You can contact Michael via email mhughes@communityfoundationni.org or telephone number 028 90 245 927.

Yours sincerely,

Andrew McCracken
Chief Executive Officer
Community Foundation for Northern Ireland

Enc. Development Support Agreement
Action Plan

COMMUNITY FOUNDATION FOR NORTHERN IRELAND

Development Support Agreement

Space and Place Programme

Reference Number:	**WEB109296**
Applicant Name:	**Burren Vision**
Agreement Between:	This Agreement is made between the Community Foundation for Northern Ireland and **Burren Vision**.
Date of Agreement:	**22nd February 2016**
Development Support Details:	Groundwork NI to provide a maximum of 5 days support in respect of the tasks detailed in the attached action plan to this Agreement.
Timescale for Completion:	To be agreed between Groundwork NI and **Burren Vision**.

Changes to the Project
The Community Foundation for Northern Ireland must be advised immediately of any events such as change of circumstances or incidents involving the progress of your project.

Proposed changes to the nature, scale and timing of your project as defined in your Stage One Application Form must be notified in writing to the Community Foundation for Northern Ireland. Any major changes, that are not approved, may result in the withdrawal of Development Support.

Liabilities
The Community Foundation for Northern Ireland accepts no responsibility, financial or otherwise, for expenditure or liabilities arising out of the work of the Organisation. Any commitments incurred before approval of a Stage 2 application, and a related Letter of Offer shall be the responsibility of the Organisation. This Agreement solely relates to the specified areas of Development Support that will be paid for directly by the Community Foundation for Northern Ireland.

Sharing of Information
Information provided by you will be stored on computer and in hard copy by the Community Foundation for Northern Ireland and may be made available to funding bodies for the purpose of ensuring the accuracy of information and preventing or detecting crime. Summary details of information relevant to the award of development support will also be made available to the public via the Foundation's website, Annual Report and other Foundation publications. All information will be stored in compliance with Data Protection legislation.

Acceptance
We accept the offer of support set out in the Action Plan attached to the Agreement and agree to cooperate in delivering the work with Community Foundation for Northern Ireland/Groundwork/contractor as outlined above. We understand the Community Foundation for Northern Ireland will fund only the work outlined in the action plan attached to this Agreement.

We acknowledge that this Agreement in no way constitutes a guarantee of further funding.

Signed for and on behalf of the Organisation by the Chairperson and Treasurer

1. Signed: _____ Position: _____ Date: _____

Print Name: _____

2. Signed: _____ Position: _____ Date: _____

Print Name: _____

(If applicable, signed for and on behalf of Statutory Agency and/or Limited Company)

1. Signed: _____ Position: _____ Date: _____

Print Name: _____

2. Signed: _____ Position: _____ Date: _____

Print Name: _____

Signed for and on behalf of the Community Foundation for Northern Ireland

1. Signed: [illegible] Position: Co-ordinator Date: 22/2/16

Groundwork NI – Space and Place Stage 1

Development Support Action Plan

Applicant Name: **Burren Vision**
Project Title: **Building a Better Burren - Phase 1**
URN: **WEB109296**

Discipline	Management Costs (MC) or Development Costs (DC)	Description of Action (With redefined output)	Estimated Time Required to Complete
		Design Information	
Architect	DC	Confirm design requirements with applicants	0.5
Architect	DC	Site plan showing the outline of the site and building (if relevant), surrounding properties and access routes at a minimum scale of 1:1250	By Community Group
Architect	DC	Colour photographs (or colour copies) of the existing site or buildings	By Community Group
Architect	DC	Floor plans or sketch design drawings showing your proposals, noting the gross internal area in square metres at a minimum scale of 1:100 (A3 minimum size)	1.5 (to review proposals)
Architect	DC	Outline specification for the site or building and/or for the proposed works and the specific needs of the proposed users	By Community Group
Architect	DC	Description of how the building and the site will allow access to and use by those with disabilities in accordance with Building Regulation/Standards, Disability Discrimination Act and British Standard 8300:2009 and all relevant revisions, which may include: ramped access, induction loops, disabled toilets, clear signage, lifts and details of other public issues.	By Community Group
		Cost Estimates	
Quantity Surveyor	DC	Detailed elemental cost estimate produced either by a registered professional quantity surveyor or building surveyor, identifying	1 (To review existing

		allowances made for abnormal costs (for example poor ground conditions) separately stating the cost of land purchase, construction works, furniture and equipment, external works, preliminaries, contingencies (of 10 per cent minimum), non-recoverable VAT, legal, statutory and/or professional fees as well as administration costs and inflation.	costs)
		Details of Site Appraisal	
Architect	DC	Relevant site investigations including ground conditions, drainage and services and surveys of existing buildings, undertaken by competent professionals.	1
		Design Information	
Architect	DC	Description of how sustainable development has been accounted for in the design, materials and building services, for example: proposals to use low-energy products	By Community Group
		Additional Actions Proposed – Please Give Exact Details	
CDM Co-ordinator	DC	CDM regulations legislation has been complied with in so far as it is applicable to the development of the project to date	1
		Total	5

Report to:	Active and Healthy Communities
Subject:	Service Level Agreements with Community Facilities
Date:	16 May 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Janine Hillen & Sonya Burns

Decisions Required

Members are asked to note the contents of the report

- **New process for the management of Service Level Agreements with Community Centres and services on behalf of Council as outlined below.**

1.0 Purpose & Background

Active Healthy Communities Committee has agreed Service Level Agreement (SLA) budgets for community centres and organisations for the period 2016 – 2017. The Strategic Programmes Section is required to administer and manage the Service Level Agreements including the payment of claims. Across the two legacy Councils there are 4 different methods of processing the claims which is not manageable going forward.

To assist groups in the effective management of centres and to implement a streamlined process which is consistent across the whole District the following recommendations have been presented to SPR Committee for approval (May 2016):

- Completion of a small application to ascertain what the organisation is going to do in the year ahead.
- Organisations will be able to claim up to all of their allocation as set by AHC.
- Organisations will be responsible for payment of all their invoices relating to their centre.
- Council will no longer be responsible for the payment of Community Centre invoices.
- For this year insurance will remain as per previous years.
- The process for claiming expenditure will be the same as per the Financial Assistance programme.

- For organisations claiming recurrent expenditure there will be no allowance for project activity. For Organisations who hold a

	Service Level Agreement for project related work this will not apply. The process outlined above will assist groups into the transition of the new Council processes and any potential future processes which may be proposed. Meetings will be arranged with Organisations to explain the new process and assist with any concerns raised. This will be undertaken by AHC staff and assisted by the Strategic Programmes Section where required.
2.0	**Recommendation** Managing Organisations through the new process in this transition period.
3.0	**Resource Implications** The amount agreed by AHC for SLA's. Officer time in AHC and Strategic Programmes Section.
4.0	**Appendices** None

Report to:	Active and Healthy Communities
Subject:	Mary Peters Trust
Date:	16 May 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Roland Moore

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Future consideration of development of Sports Grants Awards through SAND**

1.0	**Purpose & Background** The Council has received a letter from the Mary Peters Trust seeking support for the sports grants for local sportsmen and sportswomen, some of which reside in the Council area. A copy of the letter is detailed in Appendix A. The Council has not budgeted for contributing to the Mary Peters Trust.
2.0	**Recommendation** Officers recommend that the Council should politely decline to support this trust and develop a new Sports Grants Award Process which can be administered through the SAND once the group becomes operational. A report should be brought back to AHC in future with more detail on how this new Award process would be funded and administered.
3.0	**Resource Implications** None
4.0	**Appendices** Appendix A – Letter from Mary Peters Trust

Mary Peters Trust *Helping young people achieve excellence in sport*

www.marypeterstrust.org

15 March 2016

Mr Liam Hannaway
Chief Executive
Newry, Mourne and Down Council
Monaghan Row
Newry
BT35 8DJ

Comhairle Ceantair an Iúir
Mhúrn agus an Dúin
Newry, Mourne and Down
District Council

Date 21 MAR 2016

Chief Executive
Liam Hannaway

Dear Mr Hannaway

Over the years you have assisted the Mary Peters Trust (we are a charity administered voluntarily by Directors) by providing encouragement and financial support. We invest our capital and the interest is distributed in the form of sporting awards.

In the year 2015 the Trust disbursed over £70K to 200 young people representing over 30 sports. Awards were made to the following recipients who reside in your area:

Conor Quinn	**Sailing**	**400**	**Adam Smith**	**Shooting**	**500**
Luke McIlwaine	**Sailing**	**400**	**David Leavy**	**Football**	**400**
Matthew Rollston	**Wheelchair Basketball**	**400**			

We are seeking your support to help maintain our capital base to ensure the level and value of awards continues to grow. We need the support of Local Authorities, commercial organisations and voluntary bodies in order to help achieve this target. A number of fundraising events are also being organised.

I know this letter arrives at a time of massive change and disruption for local councils however as you probably know the sporting budget has been cut drastically. This means the athletes are increasingly turning to the Trust as their only means of support. We would therefore ask you to forward this letter to the relevant Council Committee and respectfully request they join in our work of helping young people achieve excellence in sport, by making a contribution for the financial year 1 April 2016 to 31 March 2017.

Best wishes and many thanks for your continued support.

Dame Mary Peters CH DBE RNR
President

House of Sport, Upper Malone Road, Belfast, BT9 5LA. Telephone 028 9038 3830 email: info@marypeterstrust.org

Report to:	Active and Healthy Communities
Subject:	Response to Consultation on Diabetes Strategic Framework
Date:	16 May 2016
Reporting Officer:	Eoin Devlin
Contact Officer:	Aisling Rennick

Decisions Required

- **Members are asked to note the contents of the report, consider and agree to submit the attached response to NI Diabetes Strategic Framework**

1.0 Purpose & Background

The incidence of Diabetes has risen significantly in recent years due to increases in life expectancy and obesity. Approximately 10% of the UK health budget is currently spent on treatment of the condition. For Northern Ireland this equates to approximately £1m per day.

By March 2015, 84,836 people in NI were diagnosed with Diabetes with almost 90% having Type 2. Type 1 Diabetes is a metabolic disorder where the body does not produce insulin. It is neither preventable nor curable. However, up to 80% of Type 2 can be preventable and recent studies indicate that some Type 2 may be reversible with radical diet interventions.

Diabetes can lead to significant additional health complications including renal failure, blindness, cardiovascular problems and limb amputation. Around have of Type 2 Diabetics already have complications by the time of diagnosis.

Consultation on the Plan closes on 31 May 2016.

Proposals

The aim of the strategic framework is to realise a vision of care which improves outcomes for people living with diabetes; or at risk of developing Type 2 diabetes. It focuses on 7 key Themes

1. A Partnership Approach to Service Transformation – clinicians and people living with diabetes will be actively involved in decision-making about service development through a Diabetes Network

	2 Supporting self-management – providing structured diabetes education programmes to enable people to manage their own health. **3** Prevention, early detection and delaying complications – The Diabetes Network on Making Life Better implementation groups, the PHA to establish an approach to the prevention of Type 2, the PHA provide information, advice and support for people identified at increased risk and a foot care pathway is to be developed. **4** Using information to optimise services – clinical information systems will be integrated. **5** Innovative services for people living with diabetes – to include access to insulin pumps for young people, transition services, improvement in service capacity for pregnant women with diabetes, enhancement of the capacity of Specialist Diabetes Teams to provide care for people with diabetes admitted to hospital for other reasons and formal needs assessments be carried out for particularly vulnerable people. **6** Enhancing the skills of frontline staff – development of a workforce plan and prioritise training in diabetes care for nurses and Allied Health professionals. **7** Encouraging innovation The Diabetes Network will have responsibility for actions in the implementation plan whilst the PHA and Health and Social Care Board will be accountable for enabling implementation.
2.0	**Recommendation** The Council respond to the consultation Document regarding the Diabetes Strategic Framework as follows:- The Council supports the Framework in principle, and is encouraged by the proposed structured approach to addressing this complex issue. In particular, the Council is pleased the Diabetes Network will give an opportunity for clinicians and people living with diabetes to have a say in how services are developed. However, the Council would be concerned that Key Theme 3: Prevention does not contain adequate proposals for targeting people more at risk of developing Type 2. In particular, given that 50% of newly diagnosed individuals have a BMI of less than 30%, it would have been useful to have proposals

	identifying those at increased risk but who are not obviously obese. In addition, the Framework does not acknowledge, in full, the key roles played by other statutory and community bodies in prevention. For example the provision of affordable physical activity opportunities by Councils. To conclude, the Framework has the potential to improve the lives of people living with diabetes. However, the prevention of the projected increase in future diagnoses will take a concerted effort on a much wider basis than the Health Service alone and more consideration needs to be taken of the potential roles of the community and statutory sectors.
3.0	**Resource Implications** None
4.0	**Appendices** None

Report to:	Active and Healthy Communities
Subject:	Review of Housing Fitness Standard
Date:	16 May 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Eoin Devlin

Decisions Required

Members are asked to note the contents of the report, and consider and agree to submit:

- **A response to DSD's Discussion document, "Review of the Statutory Minimum Housing Fitness Standard for all Tenures of dwelling."**

1.0 Purpose & Background

The above discussion document was submitted for comment to Council (March 2016). It has been widely acknowledged by many stakeholders that the current statutory standard is no longer fit for purpose and that changes should be made. The standard of housing impacts on all sectors of the community.

Evidence suggests that living in poor housing can lead to an increased risk of cardiovascular and respiratory disease as well as to anxiety and depression. Problems such as damp, mould, excess cold and structural defects which increase the risk of an accident also present hazards to health (Chartered Institute of Environmental Health).

It is critical therefore that the Department adopts a new statutory fitness standard which not only sets a new contemporary threshold for 2016 but is future proof and which can adapt as people's housing needs change.

Council advocate the introduction of the Housing Health and Safety Rating system (HHSRS) as the preferred mechanism for assessing a dwelling's suitability for occupation. This system has been in place since 2006 in England and Wales. It has an abundance of technical guidance, I.T. support packages and tribunal decisions to assist the Officer through the change process of moving from one standard to another.

The advantages of using the HHSRS is explored in detail in the response found in Appendix 1, but it addresses all the issues potentially

	affecting health through the 29 hazards assessed. This Standard would not only benefit the occupants of unhealthy housing but will also provide savings and benefits to the Health Service. The HHSRS is a measurable, quantitative standard which does not rely on the assessing Officer's subjective opinion. This ensures clarity in the decision making process for landlords, tenants and other stakeholders.
	Recommendation The attached consultation response is submitted on behalf of Council.
3.0	**Resource Implications** None
4.0	**Appendices** Appendix 1- Consultation response attached

Appendix 1

REPLY TEMPLATE

Name of Organisation/Individual responding	**Newry, Mourne and Down District Council**
Contact Details	**Eoin Devlin**

Question 1: What is your view on the inclusion of separate and specific provision in relation to thermal comfort as part of a revised standard?

It is agreed that thermal comfort should be included as part of a revised standard.

The current Fitness Standard is deficient in dealing with issues relating to thermal comfort. A single socket and minimal insulating properties is completely inadequate and unacceptable.

The Proposed Enhanced Housing Fitness Standard Criteria as suggested by the DSD in the discussion document needs further clarification as to what will be included in thermal comfort and what the measures will be. It does not appear to deal with excess heat which can also be a serious issue when it arises for vulnerable people such as the elderly.

Housing Health and Safety Rating system (HHSRS) comprehensively addresses thermal comfort by considering both excess cold and excess heat hazards. In addition, HHSRS has the potential to assist in identifying vulnerable families, help prioritise cases and in delivering the governments targets on excess cold.

It is recommended that HHSRS is the most appropriate and effective system for addressing thermal comfort in a revised standard for housing and will allow people in NI to enjoy the equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

Question 2: Do you consider that provision for the detection of fire and carbon monoxide should be a priority for focus within an updated Housing Fitness Standard?

It is agreed that provision for the detection of fire and carbon monoxide should be included as part of a revised standard.

The current Fitness Standard is deficient in dealing with issues relating to the detection of fire and carbon monoxide and it is not considered at all in assessing the suitability for human habitation. This is completely inadequate and unacceptable.

The Proposed Enhanced Housing Fitness Standard Criteria as suggested by the DSD in the discussion document needs further clarification as to what will be included in their proposals for 'Fire'. It does not appear to adequately deal with prevention of fire and carbon monoxide but rather focuses on the detection and safe emergency egress.

HHSRS comprehensively addresses both Fire and Carbon Monoxide hazards. It addresses the possible causes of fire and production of Carbon Monoxide, how they can be prevented in addition to the detection and safe egress.

It is recommended that HHSRS is the most appropriate and effective system for addressing fire and carbon monoxide in a revised standard for housing and will allow people in NI to enjoy the equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

Question 3: Do you consider that electrical safety should be a priority for focus within an updated Housing Fitness Standard?

It is agreed that electrical safety should be included as part of a revised standard.

The current Fitness Standard is deficient in dealing with issues relating to electrical safety. Electrical safety is currently considered as part of disrepair along with many other items of disrepair. The protection from unsafe electrical installations is inadequate and unacceptable.

The Proposed Enhanced Housing Fitness Standard Criteria as suggested by the DSD in the discussion document needs further clarification as to what will be included in "relevant requirements" in relation to electrical installations.

HHSRS comprehensively addresses electrical safety.

It is recommended that HHSRS is the most appropriate and effective system for addressing electrical safety in a revised standard for housing and will allow people in NI to enjoy the equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

There should also be consideration to follow the direction of England and Wales where they are currently putting in place requirements for the inspection and testing of electrical installations in privately rented properties.

Question 4: What is your view on the provision of reasonable security measures is an appropriate element within an updated Housing Fitness Standard?

It is agreed that reasonable security measures should be included as part of a revised standard.

The current Fitness Standard is deficient in dealing with issues relating to reasonable security measures and is not considered at all in assessing the suitability for human habitation. This is completely inadequate and unacceptable.

The Proposed Enhanced Housing Fitness Standard Criteria as suggested by the DSD in the discussion document needs further clarification as to what will be included in 'is secure and free from disrepair which could be injurious to health and to emergency egress.'

HHSRS comprehensively addresses reasonable security measures by considering entry by intruders. The HHSRS guidance on entry by intruders also looks at the neighbourhood as part of the assessment and therefore has the potential to work with Community Safety Partnerships.

It is recommended that HHSRS is the most appropriate and effective system for addressing reasonable security measures in a revised standard for housing and will allow people in NI to enjoy the equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

Question 5: What is your view on the prevention of accidental falls as an area for focus within an updated Housing Fitness Standard?

It is agreed that prevention of accidental falls should be included as part of a revised standard.

The current Fitness Standard is deficient in dealing with issues relating to accidental falls. It relies on elements within houses being in serious disrepair and does not consider inherently dangerous conditions that increase the risk of falls. It is completely inadequate and unacceptable.

The Proposed Enhanced Housing Fitness Standard Criteria as suggested by the DSD in the discussion document needs further clarification as to what will be included in 'secure and free from disrepair' and what the measures will be. The use of the terms 'secure and disrepair' will still not adequately inherently dangerous conditions. It also does not appear to deal with falls associated with baths etc. which can also be a serious issue when it arises for vulnerable people such as the elderly.

HHSRS comprehensively addresses all falls (falling on level surfaces etc., falling on stairs etc., falling between levels, and falls associated with baths etc.). HHSRS does not just assess the stability and any disrepair, but considers inherent design, the lack of handrails and other measures that would prevent falls, adequacy of lighting, the fall area, retaining walls, paths, yards outside areas etc. It is much more comprehensive and all encompassing.

HHSRS has the potential to assist in identifying people vulnerable to falls particularly the elderly and young children, help prioritise cases and in delivering the Home Accident Prevention Strategy.

It is recommended that HHSRS is the most appropriate and effective system for addressing the prevention of accidental falls in a revised standard for housing and will allow people in NI to enjoy the equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

Question 6: Are there any other issues currently not addressed within the Housing Fitness Standard that you believe should be included within a revised Housing Fitness Standard?

There are many additional issues and hazards that are currently not addressed within the Housing Fitness Standard and should be included in a revised Housing Fitness Standard. The Department's Proposed Enhanced Housing Fitness Standard Criteria inadequately covers the range of hazards that may arise in housing. The issues identified include:

1. Damp and Mould Growth – the current Fitness Standard fails to adequately deal with condensation which is a form of dampness associated with mould growth affecting health. To carry through the criteria of 'Free from dampness…' and 'Ventilation' as they are in the current Fitness Standard would be inappropriate. Condensation is a complex from of dampness with multi factors influencing its presence and extent including heating, insulation, ventilation, occupancy, activity etc. Environmental Health Practitioners would therefore like to avail of the range of tools available within the HHSRS guidance.

2. Excess Heat – see response to Question 1

3. Asbestos and MMF

4. Biocides

5. Radiation – the new Radon maps for NI published by NIEA IN August 2015 reports an increase on the last estimate made in 2009 of the total number of Northern Ireland homes at risk. It is now estimated that some 155,000 homes, about 1 in 5 in Northern Ireland, are now in 'Affected Areas'. In light of this information, it is the view that Radon should be addressed within a revised standard for housing.

6. Un-combusted Fuel Gas

7. Volatile Organic Compounds

8. Crowding and Space – these issues are only given real consideration if it is a House in Multiple Occupation (HMO) allowing inequity. Crowding and space are also associated with an increase in accidents.

9. Lighting – the proposed Enhanced Housing Fitness Standard Criteria seems to propose carrying through the Lighting requirements from the current Fitness Standard. The current lighting requirements under the Fitness Standard is inadequate as it allows borrowed light and does not consider obstructions, glare and the lighting of external areas. It would be inappropriate to simply carry this criterion through unchanged.

10. Noise – Noise of concern within houses can be from many sources. It was noted that there was a comment in the proposed enhanced housing fitness standard criteria that separate legislation relates to noise however this is not accurate. The main legislation deals with noise as a statutory nuisance under the Clean Neighbourhoods and Environment NI Act 2011 and covers noise from premises (unreasonable noise from neighbours, industry etc.) as well as noise from entertainment premises and alarms. It does not cover noise from roads, rail, air traffic and the like. Including noise as an issue in a revised housing standard will provide people with greater protection from the health impacts of noise and compliment the work by the DOE in implementing the Environmental Health Directive. In addition, noise nuisance does not allow action to be taken where the noise from neighbouring properties is from reasonable activities or noise emanating from a person's own home. Both of these can result from the likes of poor noise insulation between and within properties. Building Control Regulations now have requirements for new homes and conversions however; they do not apply retrospectively leaving many older properties with the potential for inadequate protection from noise.

11. Personal Hygiene – the proposed Enhanced Housing Fitness Standard Criteria appears to suggest carrying through the current Fitness criteria for the provision of a wash hand basin with hot and cold water supply and a suitably located WC. There may be some privacy issues which are not fully addressed.

12. Pests and Refuse

13. Food Safety – the current Fitness Standard only addresses food safety to a limited extent and current guidance will allow a minimum of space for work surfaces for the preparation of food and the space for cooking facilities. The actual work surfaces, storage facilities and appliances for cooking do not have to be provided. This is inadequate and unacceptable.

14. Falls associated with baths – see comments in response to question 5.

15. Falling on the level, between levels and on the stairs etc. whenever there is an inherent deficiency – see comments in response to question 5

16. Flames and Hot Surfaces (including scalds) – the proposed enhanced housing fitness criteria suggests that these are only applicable to kitchens. There may be situations were these hazards will arise in other rooms within the house and adequate protection must be provided.

17. Collision and Entrapment

18. Explosions

19. Position and Operability of amenities - the proposed enhanced housing fitness criteria suggests that these are only applicable to kitchens. There may be situations were these hazards will arise in other rooms within the house and adequate protection must be provided.

It should be noted that all of these hazards are fully comprehensively considered under the HHSRS.

It is recommended that HHSRS is the most appropriate and effective system for addressing the prevention of all hazards in a revised standard for housing and will allow people in NI to enjoy the equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

Question 7: How, in your view, has grant assistance made a contribution to tackling unfitness and is government intervention still required?

It is the view that grants assistance where a house has been declared as Unfit for Human Habitation has only had a limited contribution to tackling unfitness as only a small number would have availed of grant assistance. It would have made a greater contribution if the renovation grant where Notices of Refusals had been issued had been retained.

However, government intervention is still required to help protect the most vulnerable.

Question 8: What are your views on the provision of loans as an alternative to grant to assist in tackling unfitness?

Loans may provide a system where financial assistance may be made available to more people and may be more sustainable than a grant system. Loans have been well established in England and Wales.

Your views on the options outlined are welcome; particularly which would most effectively addresses the deficiencies of the Northern Ireland Housing Stock and the resultant impact on tenants affected by unfitness

It is recommended that HHSRS is the most appropriate and effective system for addressing the prevention of all deficiencies and hazards in a revised standard for housing and will allow people in NI to enjoy the optimum and equivalent protection to health, safety and wellbeing in their own homes as they do in England and Wales.

This request for views appears within Section 6 'Options for Implementing an Updated Housing Fitness Standard' and it is appropriate to make comment on a number of points raised in this section.

in paragraphs 6.6 and 6.11 there are comments on an augmented version of the existing standard would ensure that current enforcement officers are easily made aware of additional provisions and would not require significant additional training for practitioners to implement. This comment could be seen to be somewhat unfair. Any changes to the current regime will require significant training. However, there is the view that the training will be more easily delivered if HHSRS is introduced. It benefits from 10 years of practice in England and Wales to the large volume of legal precedents to draw on as identified in point 6.9. The same cannot be said if an Enhanced Housing Fitness Standard Criteria is introduced. There will be no precedents to draw from and any issues that arise with uncertainty may result in undue delays in improving the housing conditions adversely affecting the people living in that property. In addition, Environmental Health Practitioners

are familiar with a risk based approach which is the approach favoured by the HHSRS. It will bring housing regulation in line with the other core areas of Environmental Health such as food safety, health and safety and environmental protection that all use a risk based approach to compliance and regulation. The theory and principles of HHSRS are taught in all CIEH accredited Environmental Health degree courses in the UK including Ulster University. It has been taught to all Environmental Health students since 2006 and all graduates since then will have an understanding of the principles. The issue in NI is that while the students and graduates are taught the principles, it is not practiced during placement or when in employment therefore the skills acquired are not developed and maintained. It is pertinent to note that the CIEH offer a 2-day course on Understanding and Applying the HHSRS and completion of the course leads to a Certificate of Competence from the Environmental Health Registration Board. The delivery of an existing course will be more cost effective than a bespoke course.

Paragaph 6.10 makes reference to differences of baseline unfitness between England and Wales and NI and that changes should reflect the exhibited and projected need, however it is argued that the principles behind a safe and healthy home is the same in any jurisdiction and crosses all borders and boundaries. The HHSRS was designed on the underlying principle that any residential premises should provide a safe and healthy environment for any potential occupier or visitor. The introduction of this principle to NI is welcomed.

In paragraph 6.11 there is a comment that implementing the HHSRS may require the establishment of a body similar to the Residential Properties Tribunal in England and Wales. However, this could be looked on as a favourable outcome as tribunals are often seen provide a speedier and cheaper procedure than that afforded by the courts and reliefs congestion of law courts.

Paragragh 6.12 refers to criticism of the HHSRS as too complex, but as well as the publication of a layman's guide to HHSRS to increase user understanding, the Department for Communities and Local Government noted that the current guidance on HHSRS is fundamentally sound.

There is another paragraph contained in section 6 requesting views:

"6.18 The Department is again seeking views on the most efficient and effective enforcement arrangements contained in Chapter II of the Housing (Northern Ireland)Order 1981 (as amended). The enforcement of the standard may, to some extent, be guided by the nature of the revised standard, and the views of interested parties are welcome."

It is the view that all housing powers to identify and tackle poor housing conditions should be made available together e.g. through local Councils giving a 'one stop shop'. This would make it simpler and easier to understand for all involved (tenants, landlords, the public, elected representatives, government bodies etc.). Area action, regeneration and clearance where areas are identified as having poor housing could be of interest and overlap with Community Planning responsibilities that are transferred to local Councils.

Views are welcome on the options available to the Department for making available assistance to address fitness in an effective and sustainable way.

This has been partly addressed through responses to Questions 7 and 8.

It is noted that this request for views is made within section 7 of the Discussion Document. The discussion document contains some information on costs and there are some more costs indicated in the Partial Regulatory Impact Assessment provided. However, these figures are incomplete and contain inaccuracies for example, in Table 4 on page 26 of the discussion document the last column is labelled for the estimated costs but these do not add up to the total given at the bottom of the column and indeed they are the same figures used in the 2nd column of Table 5 which is the number of dwellings requiring work. In the partial regulatory impact, the figure quoted for cost of work in relation to Fire hazards is given as £15,051 based on figures provided to NIHE in 2015 by BRE. However, this seems excessive as the BRE, in a report to the NIHE in 2012 (BRE, 2012), estimated costs to remedy Fire at £3930.

An informed view cannot be given using the information provided and clarification is required.

Views are welcome on the proposals to:

i. **Target any available assistance towards the costs of certain fitness criteria;**

ii. **Introduce a revised standard in phases.**

The HHSRS is a risk based approach and results in a score that indicates the seriousness of the hazard. It identifies 29 different hazards that could be present in a home. It therefore lends itself ideally to the idea of targeting assistance of deal with either particular hazards or to the most serious hazards and prioritising work.

It can be seen that there will be difficulties, confusion and inequities if a revised standard was to be introduced in phases.

Report to:	Active and Healthy Communities
Subject:	Food Hygiene Rating Scheme Consultation Response
Date:	16 May 2016
Reporting Officer:	Michael Lipsett
Contact Officer:	Eoin Devlin

Decisions Required

Members are asked to note the contents of the report and recommendation:

- **The consultation document (Appendix 1) is forwarded to the FSA NI by 20 June 2016 as the Food Hygiene Rating Scheme Consultation Response of Newry, Mourne and Down District Council**.

1.0	**Purpose & Background** This Consultation provides details relating to secondary legislation needed to implement the statutory Food Hygiene Rating Scheme, established by the Food Hygiene Rating Act (Northern Ireland) 2016. It also covers guidance to be issued to district councils operating the new statutory scheme.
2.0	**Recommendation** The consultation document (Appendix 1) is forwarded to the FSA NI by 20 June 2016 as the Food Hygiene Rating Scheme Consultation Response of Newry, Mourne and Down District Council.
3.0	**Resource Implications** None
4.0	**Appendices** Appendix 1 - Consultation response document

Appendix 1 – 16 May 2016

FOOD STANDARDS AGENCY CONSULTATION
Impact of mandatory display of food hygiene ratings in Northern ireland
CONSULTATION RESPONSE FORM

Please return this response by 10 June 2016 to:
By email: Anthony McLaughlin executive.support@foodstandards.gsi.gov.uk
By post: Local Authority Policy and Delivery Team, Food Standards Agency in Northern Ireland, 10A-10C Clarendon Road, Belfast BT1 3BG

Your name:	Graham Farthing
Your organisation or businesses (if appropriate):	Newry, Mourne and Down District Council
Your postal address:	
Your email address:	graham.farthing@nmandd.org
Your telephone number:	02830313105

PROPOSALS FOR THE DRAFT FOOD HYGIENE RATING REGULATIONS (NORTHERN IRELAND) 2016

Question 1-Do you have any comments regarding the proposed commencement date? If you consider an alternative date appropriate please provide a rationale for this.

Answer
Newry, Mourne and Down District Council is content with the proposed commencement date.

Question 2 - Do you have any comments regarding regulation 2 (Interpretation)?

Answer
Newry, Mourne and Down District Council have no comments regarding Regulation 2 “Interpretation”.

Question 3 - Do you agree with the categories of food business establishment that will be exempt from rating under the Regulations? If you think that certain categories should be included or excluded in the scheme please provided details.

Answer

Newry, Mourne and Down District Council agree with the types of establishments that are exempt from receiving a rating under the Regulations. However, we would welcome some consideration of the inclusion of manufacturers in the scheme, as manufacturers with a retail element are already included and receive a rating. Alternatively, consideration might be given to excluding manufacturers with a retail element which would help to reduce consumer confusion which exists around this type of business.

Question 4 - Do you have any comments on the forms of the food hygiene rating sticker detailed in Schedule 1 of the Regulations?

Answer

Newry, Mourne and Down District Council is content with the format of the food hygiene rating scheme stickers as this is the same format which is currently used in the voluntary scheme.

Question 5 - Do you agree that the statutory scheme should make provision for the two forms of stickers detailed above (those with and without the district council name and branding on the front of the sticker)? Please provide comments explaining your answer.

Answer

Newry, Mourne and Down District Council have no objections to the provision of both types of stickers. This will give each District Council the opportunity to decide which type of sticker they would wish to use in the statutory scheme.

Question 6 - Do you agree with the proposals regarding who must pay the cost of producing the different forms of the food hygiene rating sticker?

Answer

Newry, Mourne and Down District Council disagree that if a District Council wishes to use a sticker and attach their logo to the front of the sticker then they should bear the cost. The FSA should provide the food hygiene rating stickers pre-printed with the council logo at no additional cost to the operating council.

Question 7 - Do you have any comments on regulation 5 regarding the location and manner of display of food hygiene rating stickers?

Answer

Newry, Mourne and Down District Council have no comment to make on Regulation 5 regarding location and manner of display of the sticker but would ask that the Food Hygiene Rating Implementation Group ensure that this is considered through their work in the roll out of the statutory scheme to ensure consistency on location of stickers by all eleven Councils.

Question 8 - Are there any food businesses that you think regulation 5 does not provide for in terms of the display of food hygiene rating stickers? If so please give examples.

Answer

Newry, Mourne and Down District Council feel that all food businesses should be able to comply with Regulation 5 and display of a Food Hygiene Rating Sticker. This issue should also be considered by the Food Hygiene Rating Implementation Group if issues arise as the statutory scheme is rolled out across Northern Ireland.

Question 9 - Is there any other information you consider a district council should send to operators of new food businesses in their area that would help them to understand the food hygiene rating scheme and their obligations under it? If so please provide details.

Answer

Newry, Mourne and Down District Council is content with the information that will have to be provided to new businesses regarding the scheme but would ask that consideration is given to including some details on the 're-rating' cost in this information.

Question 10 - Do you have any comments regarding the form and method of payment of a Fixed Penalty Notice set out in Schedule 2?

Answer

Newry, Mourne and Down District Council are satisfied with the form and method of payment of the Fixed Penalty Notice.

PROPOSALS FOR THE DRAFT FOOD HYGIENE RATING (COMMENCEMENT AND TRANSITIONAL PROVISIONS) ORDER (NORTHERN IRELAND) 2016

Question 11 - Do you have any comments regarding the proposed commencement date? If you consider an alternative date appropriate please provide a rationale for this.

Answer

Newry, Mourne and Down District Council is content with the proposed commencement date.

Question 12 - Do you have any comments regarding the proposed appointed day? If you consider an alternative date appropriate please provide a rationale for this.

Answer

Newry, Mourne and Down District Council is content with the proposed appointed date.

Question 13 - Do you agree with the procedure set out in Article 3 for migrating those food businesses rated under the voluntary scheme to the new statutory food hygiene rating scheme?

Answer

Newry, Mourne and Down District Council agree with the procedure set out in Article 3 for migrating food businesses from the voluntary to the statutory scheme.

Question 14 - Do you agree with the 12 month timescale for district councils to provide a food business establishment previously rated under the voluntary scheme with a food hygiene rating under the new statutory food hygiene rating scheme? If not please provide comments and a rationale for an alternative date.

Answer

Newry, Mourne and Down District Council agree with the 12 month timescale as this will allow low risk establishments to be phased into the statutory scheme as resources permit.

PROPOSALS FOR THE DRAFT FOOD HYGIENE RATING (FEE AND FIXED PENALTY AMOUNT) ORDER (NORTHERN IRELAND) 2016

Question 15 - Do you have any comments regarding the proposed commencement date? If so please provide comments and a rationale for an alternative date.

Answer

Newry, Mourne and Down District Council is content with the proposed commencement date.

Question 16 - Do you have any comments on Article 2 (The re-rating fee)

Answer

Newry, Mourne and Down District Council is satisfied with the re-rating fee of £150.00 as this has been costed by Food Standards Agency NI on a cost recovery basis for District Councils and is the same as the re-rating fee in Wales where the statutory scheme already operates.

Question 17 - Do you have any comments on Article 3 (Fixed penalty amount)?

Answer

Newry, Mourne and Down District Council have no comments.

Question 18 - Do you agree with the fixed penalty amount stated? Please explain your reasons.

Answer

Newry, Mourne and Down District Council agree with the amount of the fixed penalty as this is consistent with the figure set in Wales. Newry, Mourne and Down District Council also welcomes the reduction in the fee if paid within 14 days of service.

Question 19 - Do you have any other comments or views on the draft Regulations and Orders described in this document?

Answer

Newry, Mourne and Down District Council have no further comments to make.

DRAFT GUIDANCE FOR DISTRICT COUNCILS

Question 20 - Do you have any comments regarding the format in which the guidance is presented? Please provide details.

Answer

Newry, Mourne and Down District Council is content with the format of the guidance as it is similar to the current guidance on the voluntary scheme which Environmental Health Officers are already familiar with.

Question 21 - Are there any aspects of the statutory Food Hygiene Rating Scheme that have not been addressed in the guidance?

Answer

Newry, Mourne and Down District Council is content with the guidance document and are not aware of any issues that have not been addressed within it. We welcome the fact that FSA NI acknowledge it is a live document and would appreciate regular review and updates in conjunction with ourselves as issues arise which may need clarification in the roll out of the statutory scheme.

Question 22 - Do you have any comments regarding the level of detail provided in Section 10 – Display of food hygiene rating stickers?

Answer

Newry, Mourne and Down District Council is satisfied with the current detail contained within Section 10. As previously mentioned we would encourage further review in conjunction with ourselves if issues arise during the introduction of the statutory scheme.

Question 23 - Do you have any comments regarding the guidance provided in respect of "Exceptional Circumstances" in Section 13 – Adjustment of time periods?

Answer

Newry, Mourne and Down District Council have no additional comments to make.

Question 24 - Do you have any other comments or views on the draft guidance described in this document?

Answer

Newry, Mourne and Down District Council welcome the guidance document and level of detail contained within same. This document must be kept under continuous review as the statutory scheme develops.

Report to:	Active & Healthy Committee
Date of Meeting:	16 May 2016
Subject:	ARCs & PYI funding
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Siobhán Fearon PCSP Manager

Decisions required: **To agree percentage advance to groups funded under ARCs and PYI**	
1.0	**Purpose and Background:**
1.1	Department of Justice issues call for funding under Assets Recovery and Priority Youth Intervention. The Department then assesses and awards grants. These grants are administered by relevant local Policing and Community Safety Partnership. Three groups in Newry, Mourne and Down were successful. • CRJ - £22,000 • Bosco YC - £5000 • Kingdom YC - £1500 The Letter of Offer has been received from Department of Justice and signed off by Chief Executive of Council and PCSP Manager. Successful applicants are currently being issued with letter of offer from Council
2.0	**Key issues:**
2.1	Successful groups have requested an advance payment of grant aid to facilitate the commencement of projects. Council then claims this back from Department of Justice in quarterly claims. This approach is consistent with existing procedures developed for the administration of Financial Assistance and practice of legacy Newry and Mourne District Council.
3.0	**Recommendations:**
3.1	AHC approves issuing advance to successful groups funded through ARCs and Asset Recovery.
4.0	**Resource implications**
4.1	Advance rate: 30% of total application
5.0	**Equality and good relations implications:**
5.1	None
6.0	**Appendices**
	None