

October 19th, 2020

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 19th October 2020 at 6:00 pm in Microsoft Teams.**

Chair: Cllr L McEvoy

Vice: Cllr G O'Hare

Members:

Cllr T Andrews

Cllr C Casey

Cllr A Finnegan

Cllr H Gallagher

Cllr M Gibbons

Cllr G Malone

Cllr C Mason

Cllr K McKevitt

Cllr A McMurray

Cllr B Ó'Muirí

Cllr D Taylor

Cllr J Trainor

Cllr W Walker

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from Active and Healthy Communities Committee Meeting held on 21 September 2020

 *21 September 2020.pdf*

Page 1

Directors Papers

4.0 Active and Healthy Communities Annual Assessment Business Plan 2019/20

 *Assessment and Update of Emergency Business Plans AHC.pdf*

Page 16

 *Appendix 1 - Annual Assessment AHC Business Plan 2019-20.pdf*

Page 19

Community Engagement

5.0 District Electoral Area (DEA) Forums Update Report

 *DEA Fora Update Report - October.pdf*

Page 35

 *Appendix 1 - DEA Fora Update October 2020.pdf*

Page 38

 *Appendix 2 - DEA Report Action Sheet Crotlieve DEA Private Forum Meeting September 2020.pdf*


Page 39

 *Appendix 3 - DEA Report - Newry DEA Action Sheet Sept 2020.pdf*

Page 43

 *Appendix 4 - DEA Report Action Sheet Slieve Gullion DEA Private Forum Meeting September 2020.pdf*

Page 46

 *Appendix 5 - DEA Report Action Sheet October 2020 Rowallane DEA Meeting 2.10.2020.pdf*

Page 52

6.0 Draft Submission to DfC for COVID-19 Access to Food Fund and COVID-19 Financial Inclusion Fund



 *Draft Submission to DfC for COVID 19 Access to Food Fund.pdf*

Page 56




7.0 Financial Assistance Update

 <i>Financial assistance - Oct.pdf</i>	<i>Page 60</i>
 <i>Appendix 1 - FA call 2 Suicide Preventio application detail.pdf</i>	<i>Page 63</i>
 <i>Appendix 2 - FA Report Covid Support and Recovery Fund FA call 3 2020-21.pdf</i>	<i>Page 65</i>

8.0 Volunteering Policy

 <i>Volunteer Policy and Procedures report.pdf</i>	<i>Page 68</i>
 <i>Appendix 1 - Draft Volunteering Policy v4.pdf</i>	<i>Page 71</i>

9.0 British Red Cross Hardship Fund

 <i>Hardship fund report AHC Oct 2020.pdf</i>	<i>Page 75</i>
 <i>Appendix 1 - Hardship Fund Report - 3_Requirements to be a Referral Partner.pdf</i>	<i>Page 78</i>
 <i>Appendix 2 - British Red Cross Hardship Fund - MoU.pdf</i>	<i>Page 79</i>

Health & Wellbeing

10.0 Support Request from Keep Northern Ireland Beautiful for Eco Schools Programme for period 2021-22

 <i>Eco Schools Support 2021 2022.pdf</i>	<i>Page 90</i>
 <i>Appendix 1 - Support request letter from Eco Schools.pdf</i>	<i>Page 93</i>
 <i>Appendix 2 - NMDDC Eco School Metrics.pdf</i>	<i>Page 102</i>

11.0 Sustainability and Climate Change Forum Actions for Meeting held on 17 September 2020

 <i>SCCF Action Sheet 17 Sept 2020.pdf</i>	<i>Page 104</i>
 <i>Appendix 1 - SCCF Action Sheet 17 09 2020.pdf</i>	<i>Page 106</i>

For Noting - Community Engagement

12.0 SIF Update

 <i>SIF report AHC Oct 2020.pdf</i>	<i>Page 113</i>
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13.0 Policing & Community Safety Partnership (PCSP) Report

PCSP Report October 2020.pdf

Page 120

Appendix 1 - PCSP Report - Policing Committee Minutes - 21 July 2020.pdf

Page 123

14.0 Newry Neighbourhood Renewal Partnership (NRP) Report

Newry NRP Report for October 2020 AHC.pdf

Page 127

Appendix 1 - Newry NRP meeting 1st July 20.pdf

Page 129

Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

15.0 Leasing of Jack Mackin Park Pitch to St John Bosco

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Leasing of Jack Mackin Pitch to St John Bosco Oct 2020.pdf

Not included

Appendix 1 - Jack Mackin Park Map.pdf

Not included

16.0 Leasing of Land: Ballymartin Play Park

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Leasing of land from NIHE in Ballymartin Oct 2020 Final.pdf

Not included

17.0 Leasing of Land to Saval GAA at Nansands Park

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Transfer of Land to Saval GAA Nansands Park Oct 2020 Final.pdf

Not included

Appendix 1 - Lands to be Transferred to Saval GAA.pdf

Not included

18.0 Leasing of Land: The Links Playing Field, Strangford

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *Leasing of Land at the Links Playing Field Strangford Oct 2020.pdf*

Not included

19.0 STA Environmental Health IT support

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *STA Environmental Health IT support Report.pdf*

Not included

 *Appendix 1 - STA Tascomi - Te-Environment - 2020.pdf*

Not included

Invitees

Cllr Terry Andrews

Mr Alan Beggs

Ms Kate Bingham

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mr Gerard Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Ms Alice Curran

Cllr Laura Devlin

Mr Eoin Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Aoife Finnegan

Cllr Hugh Gallagher

Cllr Mark Gibbons

Mr Kieran Gordon

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Mr Conor Haughey

Mrs Janine Hillen

Cllr Roisin Howell

Cllr Mickey Larkin

Cllr Alan Lewis

Mr Michael Lipsett

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKeivitt

Cllr Andrew McMurray

Mr Roland Moore

Cllr Roisin Mulgrew
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Cllr Declan Murphy
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Cllr Barra Ó Muirí
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Cllr Gerry O'Hare
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Linda O'Hare
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Cllr Kathryn Owen
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Cllr Henry Reilly
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Paul Tamati
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Cllr John Trainor
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Cllr William Walker
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Mrs Marie Ward
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ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/092/2019	Leasing of Council land known as Rosconnor Playing Fields, Strangford Playing Fields and the back Pitch, Greenbank, Newry	It was agreed subject to Departmental Consent that the following leases be agreed at a peppercorn rent: <ul style="list-style-type: none"> • Lease of Rosconnor Playing Fields, Downpatrick to Teconnaught GAC for the term of 5 years. • Lease of Strangford Playing Fields, Strangford to Strangford FC for the term of 5 years. • Lease of the Back Pitch, Greenbank, Newry to Newry AFC for the term of 25 years. 	C Haughey	Ongoing Teconnaught and Newry have been approved by DFC and legal is sending out the agreed lease docs to clubs. Lease now agreed and in place. Rosconnor is finalising the lease agreement and Departmental consent being given. All agreed. Land is transferred from 20/07/2020 for 5 years. Lease now agreed and in place. Strangford have declined the lease option but will enter into a SLA. SLA now agreed and in place.	Y
AHC/120/2019	Application to DFC: New Model Farm Community Centre proposal, Downpatrick	It was agreed to accept the following recommendations: <ul style="list-style-type: none"> • that the Committee agree to proceed with an application to DfC for a replacement facility for the Trojan Horse, Downpatrick. Including the development of a business case, design proposals and submission of a planning application. 	K Hynds	Ongoing. Funding application to be completed by NHR Officer & CDRCN for submission to DfC.	N
AHC/148/2019	Healthy Vending Machines in Leisure Centres	It was agreed to note that when clear guidance on minimum nutritional standards (MNS) for Council Catering Outlets and Vending is established, a	P Tamati	Report to future AHC Ongoing, MNS not established yet, anticipated April 2020.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		future report will be brought back to Active and Healthy Communities Committee regarding the potential implementation of these standards.		Liaising with Food Standards Agency. MNS protocols have been delayed due to COVID-19. Awaiting further update from FSA on MNS. Tender to be progressed.	
AHC/152/2019	Notice of Motion – Disability Access on to Newcastle Beach (Referred from Council Meeting 2 September 2019)	<p>It was agreed that officers investigate the provision of disability access on to Newcastle beach to enable the facility to be inclusive, which will enhance the visitor experience for all.</p> <p>An update report to be provided to the Active & Health Communities Committee following on from a meeting of Neighbourhood Services department, Enterprise, Regenerations & Tourism department and Corporate Services departments.</p>	<p>M Lipsett</p> <p>M Lipsett</p>	<p>Meetings held with internal officers</p> <p>Mae Murray visited the site and advised that the disabled toilet facilities are not suitable to accommodate a large changing table and therefore would not be suitable for disabled beach access facilities similar to Cranfield</p> <p>Report to future AHC Meeting.</p>	N
AHC/184/2019	Autism Friendly Sessions	<p>It was agreed to introduce Autism Friendly Swim Sessions at Newry and Kilkeel Leisure Centre and Tropicana (subject to closures and holiday arrangements) as a pilot with a 6-monthly review period from 1 April 2020.</p> <ul style="list-style-type: none"> - Newry Leisure Centres: Saturdays from 4.00pm – 5.00pm - Kilkeel Leisure Centre: Mondays from 3.45pm to 4.30pm - Newcastle Tropicana: Fridays from 12noon to 1pm (July and August only) 	P Tamati	<p>Consultation with Autism groups and key stakeholders has been commissioned in relation to identified programme times at each individual centre with update report due back to AHC Committee March 2020 and implementation from 1st April 2020</p> <p>Report went to AHC Committee on 17th Feb outlining dates and times for Autism Friendly Swim Sessions which have been paused due to COVID-19. These sessions will be re-instated once restrictions are lifted. Autism friendly sessions have now recommenced as per report on the 21st September 2020.</p>	Y
AHC/200/2019	Castle Park Seasonal Operations	It was agreed to approve a public tender for a minimum of 5 years for the delivery of alternative and enhanced seasonal	P Tamati	<p>Public tender to be advertised February 2020</p> <p>Currently ongoing</p>	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		(Easter to September) operations and services at Castle Park in Newcastle.		Tender process paused due to COVID-19 as per Committee Meeting June 2020 Current Tender Process now terminated as per AHC report on the 21 st September 2020. New Tender to be commissioned for 2020/21.	
AHC/202/2019	Sport NI Your School Your Club Funding	It was agreed the update on Newry, Mourne and Down District Council Projects that applied for Your School Your Club was agreed and approval given for the commissioning of the Tennis Bubble Project at Our Lady's in Newry.	P Tamati	Ongoing Project commenced but, delayed due to COVID-19. Due to be completed Sept 2020. Hand over now due in November 2020 due to COVID-19 delay.	N
AHC/206/2019	Adoption of Suicide Down to Zero	It was agreed that: <ul style="list-style-type: none"> • Council formally adopt the approach and aspiration of Suicide Down to Zero. A suitable launch and media statement to be prepared for Council Chairperson. • An amount of £10,000 is allocated to a Mental Health and Suicide Prevention Small Grants Scheme administered through a Financial call subject to the estimates process. • A working group involving the Council, the Southern and South Eastern Health Trusts and local relevant Voluntary Organisations is created to examine ways of attaining the goal of zero suicides across the District. 	E Devlin	Ongoing	N
AHC/4/2020	Overflow Car Park at Donard Park	It was agreed to proceed: <ul style="list-style-type: none"> • with 'winter arrangements' for the unofficial overflow car park at Donard 	P Tamati	Commissioning meeting with the Capital Team to take place. Confirmation of budget to be agreed.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Park to remain in place until Easter 2020 as per historical arrangement.</p> <p>Winter arrangements – closed from the 1st November to Easter 2020 (10th April)</p> <ul style="list-style-type: none"> • If a budget became available in the interim, the opening of the overflow car park could be brought forward on busy days prior to Easter 2020. <p>The proposed establishment of an official and permanent overflow car parking arrangements at Donard Park as per appendix 1, and commit £250k to Council Capital Programme. Following such approval, a detailed capital proposal will be brought back to Committee for further consideration.</p>		<p>Temporary overflow car park now in place. Capital Team to submit planning application for permanent arrangements – ongoing. Ongoing</p>	
AHC/6/2020	Annual Licence Agreement with Communities Facilities	It was agreed to replace existing tenancy arrangements within Council Community Facilities to updated Licence Agreements.	J Hillen	Ongoing	N

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
AHC/162/2019	Saintfield Community Centre	<p>It was agreed to note and agree to approve the following:</p> <ul style="list-style-type: none"> • Proceed to Expression of Interest Process in line with Councils Sporting and Community Facilities Leasing Policy for the rear of Unit C and the whole of Unit B. 	J Hillen	Ongoing	N
AHC/036/2020	Threeways Community Centre – Refurbishment of Ropework Pitch	<p>It was agreed to:</p> <ul style="list-style-type: none"> • Incorporate the legacy Service Level Agreement into the current Facility Management Agreement for Threeways Community Association in line with other similar facilities. • Review booking over the period detailed in the Facility Management Agreement and present options to Council in order to inform potential future investment in the facility. 	J Hillen	Ongoing	N

AHC/053/2020	Lease of Lands at Barcroft Community Centre	It was agreed that Newry, Mourne and Down District Council provide Newry Felons with a lease for the additional lands requested at a Peppercorn rent as agreed by the Department for Communities.	J Hillen	Ongoing	N
AHC/64/2020	Castle Park Seasonal Operations – Public Tender	<p>It was agreed to put on hold the progressing of the Public Tender and entering into a contract with the preferred bidder for the delivery of alternative and enhanced seasonal operations and services at Castle Park in Newcastle.</p> <p>It was further agreed a report come back to Committee for approval on the next steps of this tender where there is further clarity in terms of COVID-19 restrictions.</p>	P Tamati	<p>Tender process paused due to COVID-19 as per Committee Meeting June 2020. As per minute AHC/4/2020</p> <p>As per minute AHC/4/2020 and AHC/64/2020</p>	Y

ACTIONS ARISING FROM ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING – 21 September 2020

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/87/2020	Action Sheet from 17 August 2020	Noted	All	Noted	Y
AHC/88/2020	Notice of Motion – Dog Euthanasia	It was agreed to note the Notice of Motion was referred for consideration at the next Enterprise, Regeneration and Committee Meeting to be held on 12 October 2020.	C Mallon	Actioned	Y
AHC/89/2020	Active and Healthy Communities Emergency Business Plan April – September 2020	Active and Healthy Communities mid-term Emergency Business Plan April-September 2020 approved.	M Lipsett	Approved	Y
AHC/90/2020	District Electoral Areas (DEAs) Update	It was agreed to note the report provided and approve the actions in the actions sheets for: <ul style="list-style-type: none"> • Rowallane DEA Forum Private Meeting held on Thursday 4 June 2020 • Downpatrick DEA Forum Private Meeting held on Tuesday 11 August 2020 • Mournes DEA Forum Private Meeting held on Wednesday 9 September 2020. • Slieve Croob DEA Forum Private Meeting held on Tuesday 15 September 2020. 	J Hillen	Action Sheets being actioned accordingly	Y

AHC/91/2020	DfC Tranche COVID-19 Community Support Funding	<p>It was agreed to note the report and to allocate the 2nd Tranche of COVID-19 Community Support Funding of £143,674.86 as follows:</p> <ul style="list-style-type: none"> • £123,674.86 be directed to support a second 'COVID-19 Community Response and Recovery' theme under Financial Assistance Call 3. (This theme was approved under the Financial Assistance Report that was considered at the AHC Committee Meeting on Monday 17 August 2020 but the amount allocated to the theme was not because DfC's letter of variance advising of the 2nd Tranche of COVID-19 Community Support Funding was not received until Wednesday 19 August 2020). • £10,000.00 be awarded each to Confederation of Community Groups and County Down Rural Community Network through their existing SLA's with Council to support eligible activity and associated costs in response to COVID-19 by community and voluntary organisations. (2 awards of £10,000.00 = £20,000.00). • Grant permission to top up the amount allocated to the Confederation of Community Groups and County Down Rural Community Network should the £10,000.00 allocated to each organisation not be sufficient to help them meet community needs. 	J Hillen	<p>Second 'COVID-19 Community Response and Recovery', theme included in Financial Assistance Call 3.</p> <p>Awards to CCG & CDRCN being progressed through existing SLA with each organisation.</p> <p>Noted</p>	<p>Y</p> <p>Y</p> <p>Y</p>
AHC/92/2020	DfC COVID-19 Funding, Access to Food Fund and	It was to note the report and provide approval to make a draft submission to the Department for Communities (DfC) on behalf of the Council's COVID-19	J Hillen	Draft submission submitted to DfC on 30.9.20 and will be presented for consideration and approval at AHC Committee Meeting on 19.10.20.	Y

	Financial Inclusion Partnership Fund	Community Coordination Hub as to how the amounts awarded to Council under the 'COVID-19 Access to Food Fund' and 'COVID-19 Financial Inclusion Fund' would be utilised.			
AHC/93/2020	Peace IV Local Action Plan	It was agreed to approve the recommendations of the PEACE IV Partnership as follows: <ul style="list-style-type: none"> • To extend projects impacted by Covid-19 to March 2022 to ensure all outputs were delivered in line with the Letter of Offer (subject to SEUPB approval); • To re-allocate any identified underspend between projects and to staff costs if required (subject to SEUPB approval). 	J Hillen	Actioned	Y
AHC/94/2020	Financial Assistance Update	It was agreed to approve the proposed revised thresholds, as listed within the officer's report, for Capital, Minor Works and Minor Capital items funding and the amendments to the guidance notes.	J Hillen	To be implemented in new call	Y
AHC/96/2020	Expression of interest, Derryleckagh Road	It was agreed that the business case submission from Newry Rugby Club for Derryleckagh Field, had been evaluated and met the minimum threshold under the Sports & Community Facility Management & Leasing Policy (2016). It was also agreed to progress to a public expression of interest process in line with the Sports & Community Facility Management & Leasing Policy (2016).	P Tamati	EOI public advert to be commissioned, ongoing.	N
AHC/97/2020	Expression of interest, Generator House, Newcastle and vacant land adjacent to Burren Village Green	It was agreed that the expression of interest for leasing of the Generator House and Vacant Land Adjacent to Burren Village Green was progressed in line with Councils Sports and Community Facility Management and Leasing Policy (2016).	P Tamati	EOI public advert to be commissioned, ongoing.	N

AHC/98/2020	Reopening of indoor leisure facilities plan, phase 4	<p>It was agreed on the proposal of Councillor Andrews, seconded by Councillor Ó Muirí, to approve the contents of the officer's report and Phase 4 of the indoor leisure reopening plan as per appendix 1 including the below recommendations:</p> <ul style="list-style-type: none"> • Contact Sports Clubs in a block booking capacity could return from the 5th October 2020 in line with governing body guidance and satisfactory submission of an activity risk assessments. • Non-Contact Sports could return in a casual capacity from the 5th October 2020. • School Swimming Lessons could return from the 5th October 2020 in a restricted capacity. • Council Swimming Lessons could return from the 12th October 2020 in a restricted capacity. • Private Swimming Tuition by designated 3rd Party Providers could return from the 19th October 2020, in a restricted capacity and via a new online booking process. • Standardisation of pricing for designated activities to be introduced as per appendix 2 to ensure online/contactless bookings could be implemented, track and trace was in place for bookings and to simplify processors. • Soft play and health suites to remain closed until further notice. 	P Tamati	Phase 4 reopening plan currently being implemented.	Y
AHC/99/2020	Development of a walking/cycling strategy.	It was agreed to approve Council Officers examining the development of a Walking and Cycling Strategy for the District.	E Devlin	ongoing	N

AHC/100/2020	Consultation response on proposed guidance on the Supply of Wild Game for Human Consumption	It was agreed to approve the response as presented being submitted to the Food Standards Agency on proposed guidance on the Supply of Wild Game for Human Consumption. The response had been returned by the specified date with the condition that it was subject to Council approval.	E Devlin	Response submitted	Y
AHC/101/2020	Consultation response on amendments to retained EU Law for food and feed safety and hygiene for the end of the transition period.	It was agreed to approve the response as presented being submitted to the Food Standards Agency on Amendments to Retained EU Law for Food and Feed Safety and Hygiene for the end of the Transition Period.	E Devlin	Response submitted	Y
AHC/102/2020	Autism Swimming Sessions Update	It was agreed to note the introduction of the Autism Friendly Swimming Session pilot in Newry and Kilkeel Leisure Centre and recommencement at Downpatrick Leisure Centre week commencing the 5th October 2020 as per the below timetable: <ul style="list-style-type: none"> • Newry Leisure Centre: Sundays 10:30am – 11:30am. • Kilkeel Leisure Centre: Friday's 5.30pm to 6.30pm. • Downpatrick Leisure Centre: Thursdays 5:30pm to 6:30pm. 	P Tamati	As per AHC/184/2019 minute above.	Y
AHC/103/2020	'Suicide Down to Zero'	Verbal Update noted	E Devlin	Noted	Y
AHC/104/2020	Update on the current situation with the Affordable Warmth Scheme	It was agreed to note the update report and the correspondence sent to Department for Communities setting out Newry Mourne and Down District Council's support for the Affordable Warmth Scheme and the Councils continued involvement in helping the vulnerable in our District.	E Devlin	Noted	Y

AHC/105/2020	Social Investment Fund – Capital	It was agreed to note the update report on Social Investment Fund.	J Hillen	Noted	Y
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ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/106/2020	Newtownhamilton Aged Debt	It was agreed to remove Newtownhamilton Community Association from the aged debt list at a cost to Council as identified within the officer's report.	J Hillen	Ongoing	N
AHC/107/2020	Your School Your Club Update	It was agreed to note the update provided on Your School Your Club Funding as per the contents of the officer's report and appendix 1.	P Tamati	Update complete, Remove	Y
AHC/108/2020	No 16 The Square, Rostrevor	It was agreed to note the officer's report and appendix and to approve the awarding of contract to the preferred supplier identified within same.	C Quinn	Ongoing	N

AHC/109/2020	Castle Park, Seasonal Operatives – Public Tender	<p>It was agreed to approve the following:</p> <ul style="list-style-type: none"> • that the current tender process for seasonal operations at Castle Park was terminated. • a new tender process for seasonal operations at Castle Park for up to 5 years was commissioned with COVID-19 now considered. • that officers undertake the appropriate evaluation of the new public tender in line with procurement guidelines, appoint a preferred bidder and enter into a contract. 	P Tamati	As per minute AHC/4/2020 and AHC/64/2020	Y
AHC/110/2020	Proceed to tender business cases – Pool Plant, Pool Chemicals and Air Conditioning and Ventilation	<p>It was agreed to approve the following:</p> <ol style="list-style-type: none"> 1. The Business Case as per appendix 1 of the officer's report, for Pool Plant Servicing, Repairs and Maintenance and approve procurement via a public tender for these services and supplies. 2. The Business Case as per appendix 2 of the officer's report, for Pool Chemicals and approve procurement via a public tender for these services and supplies. 3. The Business Case as per appendix 3 of the officer's report, for Air Conditioning and Ventilation and approve procurement via a public tender for these services and supplies. 	P Tamati	Agreed, remove	Y

AHC/111/2020	Leisure Capital Schemes Approval	<p>It was agreed on the proposal of Councillor McKeivitt, seconded by Councillor Walker, to approve the following Capital projects to be commissioned as outlined in Councils Capital Programme:</p> <ol style="list-style-type: none"> 1. Derrybeg Pathway Trail, Newry – Progress Upgrade Works 2. NLC external works/ Jennings Park, Newry – Progress Upgrade Works 3. Loanda Crescent/Martins Lane Play Park, Newry – Progress New Build 4. Kilkeel Bowling Pavilion, Kilkeel – Progress to tender and appointment of contractor at the costs as identified within the officer's report. 	P Tamati	Agreed, remove	Y
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Report to:	Active and Healthy Communities
Date of Meeting:	19 October 2020
Subject:	Annual Assessment of Directorate Business Plan for Active and Healthy Communities 2019-20
Reporting Officer (Including Job Title):	Michael Lipsett, Director of Active and Healthy Communities Eoin Devlin, Assistant Director of Health and Wellbeing Janine Hillen, Assistant Director of Community Engagement Paul Tamati, Assistant Director of Leisure and Sports
Contact Officer (Including Job Title):	Michael Lipsett, Director of Active and Healthy Communities Eoin Devlin, Assistant Director of Health and Wellbeing Janine Hillen, Assistant Director of Community Engagement Paul Tamati, Assistant Director of Leisure and Sports

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
1.0	Purpose and Background		
1.1	The social and economic disruption caused by COVID-19 has had a significant impact on our District, our citizens, our services and the way we provide them. In response to the pandemic, the annual assessment of Directorate Business Plans 2019-20 was delayed until October 2020 and Emergency Business Plans were developed to manage the Councils response to COVID-19.		
2.0	Key issues		
2.1	Annual Assessment of Directorate Business Plan 2019-20 Directorate Business Plans are an essential part of the Council's Business Planning and Performance Management Framework, which drives and provides assurance that corporate priorities are being delivered. In order to improve transparency and accountability, and facilitate a performance led approach to business planning, each Directorate has undertaken a review of their 2019-20 Business Plan. These assessments provide an overview of the performance of each Directorate during 2019-20 and form an important part of the Council's statutory responsibility to strengthen the way performance is monitored, reviewed and reported across the organisation. The annual assessments of the Active and Healthy Communities Business Plan 2019-20 are attached at Appendix 1 .		
3.0	Recommendations		
3.1	To consider and agree: <ul style="list-style-type: none"> The annual assessment of the Active and Healthy Communities Business Plan 2019-20 		

4.0	Resource implications
4.1	There are no financial resources implications within this report.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> Consultation not required.</p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>

7.0	Appendices
	Appendix 1: Annual assessment of the Active and Healthy Communities Business Plan 2019-20
8.0	Background Documents
	Active and Healthy Communities Directorate Business Plan 2019-20 Mid Year Assessment of Active and Healthy Communities Directorate Business Plan 2019-20

Active and Healthy Communities Directorate

Annual Assessment Business Plan 2019-20

Introduction

This report provides an overview of progress in delivering the Active and Healthy Communities Directorate Business Plan 2019-20, across the following service areas:

- Leisure and Recreation
- Parks and Open Spaces
- Sports Development
- Environmental Health
- Sustainability
- Health Improvement
- Engagement and Community Development
- Strategic Programmes
- Community Services, Facilities and Events




The delivery of the Active and Healthy Communities Directorate Business Plan 2019-20 supports the achievement of the following corporate priorities, and performance has been tracked using the legend below.

Support improved health and wellbeing outcomes







Advocate on your behalf specifically in relation to those issues which really matter to you




Empower and improve the capacity of our communities







Legend



Status	
	Target or objective achieved / on track to be achieved
	Target or objective partially achieved / likely to be achieved / subject to delay
	Target or objective not achieved / unlikely to be achieved





Progress at a glance






Key AHC Actions				
	Supporting Actions	Timescale	Status	Progress
Leisure and Sport	Undertake Recommendations of Play Strategy and deliver 8 key projects by March 2020.	Q2		During 2019-20, one new play park opened in Carlingford Park, Newry, three play parks were transformed in Belleeks, Newry and Whitecross and five play parks were upgraded in Newtownhamilton, Carrivemaclone, Castlewellan, Hilltown and Newtownclougue.
	Undertake Recommendations of Sports Facilities Strategy and deliver 6 Key projects by March 2020.	Q2		During 2019-20, six major capital works were completed, including the Bann Road car park and new pavilion, Bessbrook artificial bowling green, Newry tennis courts lighting and surface improvements, as well as upgrades to six soccer pitches.
	Undertake the development of an Open Space Strategy and Action Plan with a draft strategy in place for March 2020.	Q3		The development of the Open Space Strategy and action plan was delayed due to the COVID-19 pandemic. However, the procurement documentation is currently being prepared, for completion during Q3/Q4.
	Undertake the development of a Sports Strategy and action plan with a draft strategy in place for March 2020.	Q3		The development of the Sports Strategy and action plan was delayed due to the COVID-19 pandemic. However, the procurement documentation is currently being prepared, for completion during Q3/Q4.
	Develop design proposals for a Newry City Park at the Albert Basin site for consideration.	Q2		The consultation on the 15 acre Albert Basin Park in Newry took place between 8 June and 17 July 2020, and included an online survey which achieved 546 responses as well as 10 online workshops which involved 48 participants. Feedback from the consultation process has been analysed, considered and approved by the Strategy, Policy and Resources Committee, and is subject to full Council ratification in October. The next stage of the project is to develop and progress the design proposals.
	Review the indoor leisure business plan to promote alignment of	Q4		The review of the Indoor Leisure Business Plan 2015-19 has been delayed in response to the impact of the pandemic. Once complete, next








	operational practices and structures linked to service needs			steps will be agreed, in line with COVID-19 restrictions and guidance, and the new corporate organisational structure.
	Implement measures to effectively manage Sickness absence	Ongoing		The Directorate continues to monitor the level of absenteeism and adheres to the corporate reporting mechanisms between Human Resources, line managers, as well as the Corporate and Senior Management Teams.
	Carry out statutory functions in relation to Food Safety, Health and Safety at Work, Public Health and Housing, Environmental Protection and Consumer Protection	Q2		This work continues and is being delivered in line with targets and performance indicators.
Health and Wellbeing	Facilitate Biannual formal engagement between Council, the local Health Trusts and NIAS	Q2 & Q4		Engagement meeting and correspondence delivered as planned.
	Work to mitigate the day one Brexit implications for local business by providing Export Health Certificates for relevant businesses who will be exporting their produce to Third Countries. Working with the Office for Product Safety & Standards to ensure consumers continue to be protected through the regulation of consumer products at Ports	Ongoing		This work is ongoing however the new emphasis has had to be in relation to Import checks at Warrenpoint Port in relation to the Withdrawal agreement and implementation of the NI protocol.





	Work in partnership with PHA, Community voluntary sector and the Local Health Trusts to address Health inequalities through agreed action plan	Ongoing		Targets within action plan and PHA contract delivered.
	Develop a one stop shop to advise SMEs in relation to Food safety, Health and safety and Consumer Protection	Q1 & Q3		Due to pressures within Commercial team particularly with regard to EU exit this has not progressed.
Health and Wellbeing	Establish baseline of Customer satisfaction with Environmental Health Service	Q3		Not progressed. Discussions ongoing with APSE and other Councils about way forward.
	Develop and deliver 'Cleaner Greener Communities Initiative' alongside the Neighbourhood Services Directorate to include a recognition event for participating groups	Q3		Not progressed in Spring 2020 due to Covid 19. Individuals and groups requesting litter packs have continued to be supported and specific Covid guidance has been developed.
	Continue to support and develop the Age Friendly Strategic Alliance with Statutory and Community Voluntary sector partners	Q1, 2, 3 & 4		New strategy and 3 year action plan developed with partners.
	Lead Partner for the Collaborative Action for the Natural Network (CANN) INTERREG VA project ensuring the delivery of all areas	Ongoing		Project proceeded as planned, delivery of communication elements of project have been carried out virtually due to Covid 19 restrictions.


	<p>Carry out the following measures in relation to Energy Efficiency:</p> <ol style="list-style-type: none"> 1. Develop a pilot Energy Efficiency advice service for residents 2. Increase Councils renewable energy generation through Solar, Photovoltaic and Heat Pump technologies with the aim of making Councils Buildings Nearly Zero Energy' where feasible 3. Investigate and implement battery storage on a trial site with Photovoltaic Panels with a view to roll out to other sites. 4. Continue energy efficiency drive in Council's estate and extend the use of the Energy Metering and Monitoring system across Council Facilities. 	<p>Q3</p> <p>Q2</p> <p>Q3</p> <p>Q1,2,3 & 4</p>		<p>Energy advice service did not progress due to taking on of affordable Warmth work for ABC Council which required all available resources.</p> <p>Other actions proceeding on a limited basis due to redeployment of post of Energy Officer.</p>
Health and Wellbeing	<p>Deliver a funding programme for Biodiversity Improvement / Enhancement Projects across the District to assist and encourage local people and organisations to play a vital part in enhancing and maintaining the area's biodiversity.</p>	<p>Q1</p>		<p>Delivered successfully with a substantial demand identified.</p>


	Assist a minimum of 10 local groups through this programme.			
	Achieve accreditation for Newry, Mourne and Down District Council to become a member of the Sustainable Food Cities Network.	Q3		It is anticipated that this will be progressed during Q4.
	Implement measures to effectively manage Sickness absence	Ongoing		
	Implement recommendations arising from the Community Centres Effectiveness Review including the development of a Community Facility Strategy.	Q4		Some recommendations have been implemented but the Community Facility Strategy review is on hold due to COVID 19.
Community Engagement	Implement the recommendations arising from the Financial Assistance Audit, including the implementation of the Financial Assistance Policy and the Electronic Grant Management System.	Q3		The new EGMS system was launched during call 2 for the COVID response and recovery. The new policy will be implemented during Call 3 in 2020-2021.
	Further develop levels of engagement and participation through existing structures (eg DEAs, NHR, PCSP, PEACE IV)	Q4		Meetings of DEA Forums, Neighbourhood Renewal Partnerships and PCSP and Policing Committee were held monthly/bi-monthly/quarterly as required with good levels of engagement and participation as evidenced under this report's 'Measures of Success' section.

	Harmonise service provision by developing new policies (and related procedures) to address identified gaps.	Q3		Volunteering Policy developed. Full approvals and implementation through Council ongoing.
	Full implementation of statutory responsibilities in relation to Community Engagement service provision (including PCSP, Peace IV & DEAs)	Ongoing		PCSP, GR, NRP and DEA action plans were delivered as agreed (subject to any restrictions arising from COVID-19) and in implemented in keeping with statutory responsibilities. Peace IV action plan was implemented in compliance of ongoing COVID restrictions.
	Develop and implement a District wide Good Relations Programme, PCSP Action Plan, NHR Action Plan (Downpatrick & Newry), PEACE IV Local Action Plan	Q2		Action Plans developed and implemented for PCSP, GR, and Downpatrick and Newry NRPs with funding secured from NIPB/DoJ Joint Committee, TEO and DfC respectively for delivery of the plans. The emergence of COVID-19 impacted on the delivery of some aspects of the plans. Peace IV action plan has been implemented mainly on a virtual basis and in line with PHA guidelines. All implementation has been agreed with SEUPB.
Community Engagement	Develop and deliver 7 DEA Fora Action Plans and further develop their input into the implementation of the Community Plan	Q4		7 DEA Action Plans developed in line with the NM&D Community Plan and two DEA Coordinators were allocated to each Community Plan Thematic Working to provide input from the DEA Fora. The action plans were delivered as agreed by each DEA Forum, subject to any restrictions arising from COVID-19.
	Work with external organisations, and internally across departments to deliver a minimum of 2 Financial Assistance Calls per annum, and roll out external training sessions	Ongoing		Two calls for financial assistance were rolled out alongside training sessions which were openly advertised across the District.







Positively engage minority groups through an outreach service provision (Downpatrick & Newry)	Ongoing		Support services delivered across the District with a closure of services coming in mid March whereby services took place virtually via WhatsApp.
Develop proposals for community facilities in line with Councils capital programme.	Ongoing		Drawings and procurement for 16 The Square underway. Ballykinlar CC under construction.
Continue to logistically support local community run events and festivals	Q4		Suspended services due to Covid restrictions.
Develop a New PCSP Action Plan	Q2		New PCSP Action Plan developed and delivered with funding secured from NIPB/DoJ Joint Committee for delivery. COVID-19 restrictions impacted on some aspects of action plan delivery in the latter part of Q4.
Develop a DEA Action Plan	Q2		7 DEA Action Plans developed and delivered as agreed by each DEA Forum with GR funding secured from TEO for the delivery of DEA GR activities. COVID-19 restrictions impacted on some aspects of action plan delivery in the latter part of Q4.
Develop a Good Relations Action Plan	Q2		Good Relations (GR) Action Plan developed with GR funding secured from TEO to support a range of Council initiatives e.g DEA GR activity, GR financial assistance awards, Bonfire Management Programme, Ethic Minority Support Centre. COVID-19 restrictions impacted on some aspects of action plan delivery in the latter part of Q4.
Implement measures to effectively manage Sickness absence	Ongoing		





Measures of Success – Leisure and Sport				
Measure of Success	2019-20		Status	Explanatory note
	Target	Actual		
2.6% increase in attendances at indoor leisure facilities, including a 14% increase by 2019-20	1,678,140 attendances	1,818,040 attendances		Over the past five years, the Council exceeded the overall targets set for the number of attendances across all leisure facilities. However, whilst there was a 55.2% increase in attendances at Down Leisure Centre between 2018-19 and 2019-20, all other facilities recorded a reduction in the number of attendances, particularly the Ballymote Sports and Wellbeing Centre. However, the 25.7% decrease in attendance levels at the Ballymote Sports and Wellbeing Centre may be attributed to its close proximity to the new Down Leisure Centre, and regular customers may have opted to use the new centre instead. In addition, the overall reduction in attendances may be attributed to the COVID-19 pandemic and the subsequent the closure of all leisure facilities on 16 March 2020. When compared to the average attendance levels recorded for March 2017 and 2018, attendance levels in March 2019 fell by an average of 47%, with Newry and Kilkeel Leisure Centres being particularly affected.
5-6% year on year increase in the number of participants using Newry Leisure Centre	652,904 attendances	864,190 attendances		
9% increase in attendances at Downpatrick Leisure Centre, including a 72% increase by 2019-20 (when the new leisure centre completes)	360,000 attendances	377,842 attendances		
Complete user satisfaction with indoor leisure facilities	NLC	70%		During Q4 2017-18, customer satisfaction surveys were carried out across six leisure facilities, with satisfaction levels ranging from 64% in Down Leisure Centre to 84% in the Ballymote Centre. The overall satisfaction for Newry, Mourne and Down is 73.5% which compared favourably to the 2017-18 UK average of 73.19%. Work is underway to improve levels of customer satisfaction, as evidenced through the opening of Down Leisure Centre, the
	St Colman’s	74.8%		
	Newcastle Centre	71.2%		
	Ballymote Centre	84.8%		







	DLC	64.3%		NMD 'Be Active' Campaign and My Wellness app. Further Customer Satisfaction Surveys were scheduled to be carried out in Q4 2019-20, but have been delayed in response to the COVID-19 pandemic and subsequent closure of all leisure facilities.
	KLC	76.1%		
Number of children and young people engaged in Community Play and other health and wellbeing initiatives	-	1,276		Over the past four years, 4,350 children and young people took part in community play initiatives across the District. The highest level of participation was recorded in 2019-20, which represents an increase of 53% when compared to 2016-17.
Number of participants from targeted groups involved in physical activity programmes	EBA 2020	Target	Actual	Between 2017-18 and 2019-20, total participation in Everybody Active increased by 56.9%, from 6,879 to 10,793 participants. This included an increase of 66.8% for women and girls, 55% increase for people with a disability and 68.3% increase for people living in areas of high social need. However, the number of sustained participants reduced by 24.5% from 2,408 to 1,819 participants during this time. In addition, the Council exceeded the 2019-20 targets set for total participation by 30.4%, women and girls by 32.3%, people with a disability by 6.4% and people living in areas of high social need by 4.8%. However, only 69% of the 2019-20 target set for sustained participation was achieved. Overall participant feedback on the EBA programme across Northern Ireland has been very positive, with 95% of adult participants reporting that they enjoyed the programme, 95% reporting that they wished to continue to take part in the sport they engaged
	Total participants	8,279	10,793	
	Women and Girls	4,885	6,463	
	Sustained participation	1,490	1,586	
	People with a disability	2,898	3,038	



	High social need	2,649	1,819		in and 76% reporting that their frequency in taking part in physical activity had increased. In addition, since taking part in the EBA programme, 49% of adult participants had become a member of a sports club and 42% of participants aged 12-17 years had become a member of a sports club or team at school.
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*EBA 2020 is the regional Everybody Active Programme.

Measures of Success – Community Engagement				
Measure of Success	2019-20		Status	Explanatory note
	Target	Actual		
Number of meetings and public engagement events	-	102		During 2019-20, the five community engagement structures organised or supported around 306 meetings, events and programmes, which resulted in over 13,000 attendances. This included 96 partnership/forum meetings and 6 public engagement events which focused on themes such as Neighbourhood Watch, positive ageing and participatory budgeting. 74 events were also organised across the District, with 300 people attending the Dunaman Family Fun day in Kilkeel, 600 people taking part in the 'Walk for Life' events in Slieve Croob and Downpatrick and 150 children participating in a series of 'Mini First Aid' events. In addition, support was provided towards a further 49 events, including the Inter-Church Symposium, Newry Triathlon and beach clean ups. 55 programmes and 26 capacity building events were also delivered, which included the PEACE IV Civic Leadership and Shared History and Culture programmes, Safe Place training and Standing Orders training for PCSP independent members.
Number of events delivered	-	74		
Number of events supported	-	49		
Number of capacity building programmes	-	26		
Number of programmes	-	55		
The effectiveness of Council run community engagement structures in facilitating stakeholder participation	-	51% of 203 spaces occupied by representatives from the community and voluntary sector		Similar to 2017-18 and 2018-19, the majority of places occupied on the five community engagement structures are taken by representatives from the community, voluntary and business sectors. This demonstrates the Council's commitment to facilitating effective stakeholder participation and working in partnership to shape and influence the future of the District. Of the 203 places currently occupied on the community engagement structures, 60 (30%) are taken by

				Elected Members, 39 (19%) by statutory sector partners and 104 (51%) by representatives from the voluntary, business and community sectors.
Maintain the number of Neighbourhood Watch Schemes	-	98		The number of Neighbourhood Watch (NHW) Schemes across the District has reduced from 175 in 2018-19 to 98 in 2019-20. This decrease can be attributed to the implementation of a new reaccreditation process, which has identified a number of previously registered NHW Schemes which had not been active for some time. During 2019-20, the Council also hosted three Neighbourhood Watch Network meetings, with an average of 57 attendees per meeting, as well as three Neighbourhood Watch Awareness Sessions in Newry and Warrenpoint, which were attended by 70 people in total.
Number of beneficiaries of the 'Good Morning, Good Neighbour' scheme	-	277 users 45,391 calls made		Between 2018-19 and 2019-20, the number of registered users of the 'Good Morning Good Neighbour' scheme increased by 7.4%, from 258 to 277, and the number of calls made increased by 8%, from 42,029 to 45,391. During this time, the number of volunteers registered on the scheme decreased from 51 to 46 whilst the number of new referrals increased from 63 to 110.
Number of beneficiaries of the 'Home Secure' scheme	-	727 homes secured 5,741 devices fitted		Between 2017-18 and 2019-20, the number of homes secured increased from 474 to 727, and the number of devices fitted increased from 4,078 to 5,741. During 2019-20, the majority of homes secured were in the Newry DEA (237) and Mournes DEA (175) whilst the Slieve Croob DEA recorded the lowest number of homes secured (29). During Q1 and Q2, the most popular devices fitted were window alarms (1,167), external PIR light batteries (213), padlock alarms (208) and oil tank bars (204). During Q3 and Q4, 224 new referrals were also received to the Home Secure Scheme (it should be noted that there was an amendment in the way information was recorded in 2019-20).
Percentage of people who feel safer in their homes	-	94% feel safe during the day 87% feel safe after dark		The 2018 Residents Survey revealed that 94% of residents feel 'very safe' or 'fairly safe' in their local area during the day compared to only 2% of residents who feel 'very unsafe' or

				'fairly unsafe'. 87% of residents feel 'very safe' or 'fairly safe' in their local area after dark, compared to 5% of residents who feel 'very unsafe' or 'fairly unsafe'.
Number and percentage of financial assistance projects funded and successfully delivered	-	698 applications 71% successful		Over the past five years, the number of applicants applying to the Councils Financial Assistance Scheme increased by 19%, from 587 in 2015-16 to 698 in 2019-20. The overall success rate of applicants increased from 44% in 2015-16 to 71% in 2019-20, when 498 applicants were awarded a total of £1.25m. This demonstrates the positive impact of ongoing mentoring support and capacity building sessions delivered by the Council. However, whilst the number of financial assistance themes increased from 11 to 18 over the past five years, significant shortfalls have been recorded between the amounts of funding requested and funding available, particularly for Community Events and Festivals, Community Engagement and Christmas Illuminations.
Approved Community Facility Strategy	-			Ongoing. At public consultation stage but put on hold due to COVID 19
Development of operational policies relating to individual service areas (3 per annum)	-	Volunteering Policy		Cross-departmental working group established to review best practice and current operations
Develop and deliver 7 DEA Action Plans	-	7 DEA Plans		Delivered and implemented
Advertise and roll out a minimum of 2 FA Calls and 3 external training sessions for grant recipients	-	2 calls issued 3 training sessions provided		All calls were issued with training alongside throughout the District.
Maintain the number of visits to the Ethnic	-	2,398 visits		Over the past four years, 9,284 visits have been recorded at the Ethnic Minority Support Centre, including 2,398 visits during 2019-20. Clients receive free, confidential and impartial

Minority Support Centre				advice in four languages (Romanian, Russian, Polish and Arabic), as well as Lithuanian and Bulgarian on request. During 2019-20, 55% of clients were Roma (from Romania and Bulgaria), 30% were Polish, 10% were Lithuanian, Latvian and Moldavians with Romanian Passports and 5% were Syrian. The centre hosts weekly Housing Executive and Syrian clinics, and during 2019-20, 400 individuals accessed support through the EU Registration Clinics for migrants living and working in the District.
Develop proposals and implement capital works programme (completion of 1 community facility per annum)	-			Kittys Road CC complete. Ballykinlar CC under construction.
Support up to 200 community run events per annum.	-			307 events supported

Measures of Success – Health and Wellbeing				
Measure of Success	2019-20		Status	Explanatory note
	Target	Actual		
80% of service requests responded to within 3 days	80%			
80% of general planning applications processed within 15 working days of receipt (or 21 days)	80%			
80% of premises within the scope of the Food Hygiene Rating Scheme that have been scored and advised within statutory timescales	80%			
Customer satisfaction with core Environmental Health Services (% of	-			

customers that were 'satisfied' or 'very satisfied'				
Percentage increase in number of groups assisted with litter picks/Environmental initiatives	-	94 community clean ups		During 2019-20, the Council assisted with 94 clean-ups which were carried out by local schools, community groups and businesses. This represents a 6% decrease when compared to the 100 community clean ups which were assisted during 2018-29. During June-July 2019, 16 community groups also participated in the 'Cleaner Greener Communities' initiative, receiving assistance with litter picks, promoting anti dog fouling and raising awareness of food recycling.
Percentage of target Home Safety visits completed	-			
Number of school environmental awareness talks completed	-	122		122 visits to schools and community groups to deliver talks on waste management and recycling. 55 schools took part in the annual schools calendar competition which promotes the benefits of recycling and environmental issues to children and young people.
Number of Groups receiving financial assistance from the Biodiversity call	-			Through the Financial Assistance Scheme, £9,935 was awarded to 10 projects through the Local Biodiversity Enhancement Scheme. Projects included the creation of a sensory garden at the Ark Community Gardens in Newcastle and the installation of supplementary feeders and wildlife cameras for red squirrels on the Montalto Estate, Ballynahinch.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 October 2020
Subject:	District Electoral Area (DEA) Forums Update Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To note the report. To consider and agree to approve the actions in the Action Sheets attached from the DEA Forum Private Meetings listed in 3.1 below. <p>Background</p> <p>The information in Appendix 1 attached is provided to update the Committee on recent DEA activity and on activity planned to be undertaken by the DEAs (subject to COVID-19 restrictions).</p>
2.0	Key issues
2.1	Any activity undertaken by the DEAs must be compliant with COVID-19 guidance and restrictions.
3.0	Recommendations
3.1	<p>That the Committee: -</p> <ul style="list-style-type: none"> Note the report. Agree to approve the actions in the Action Sheets attached for: <ul style="list-style-type: none"> ➤ Crotlieve DEA Forum Private Meeting held on Tuesday 15 September 2020. ➤ Newry DEA Forum Private Meeting held on Thursday 24 September 2020. ➤ Slieve Gullion DEA Forum Private Meeting held on Friday 25 September 2020. ➤ Rowallane DEA Forum Private Meeting held on Friday 2 October 2020.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the DEA action plans.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>

	<p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>Appendix 1: Update on the ongoing work of the DEAs. Appendix 2: Action Sheet Crotlieve DEA Forum Private Meeting Tuesday 15 September 2020</p>

	Appendix 3: Action Sheet Newry DEA Forum Private Meeting Thursday 24 September 2020 Appendix 4: Action Sheet Slieve Gullion DEA Forum Private Meeting Friday 25 September 2020 Appendix 5: Action Sheet Rowallane DEA Forum Private Meeting Friday 2 October 2020
8.0	Background Documents
	None.

Appendix 1

The following information is provided to update the Committee on some recent DEA activity and on activity planned to be undertaken by the DEAs (subject to COVID-19 restrictions).

In planning and undertaking DEA activity, the DEA Coordinators seek as far as possible to work and partner with colleagues in PCSP & Good Relations, Neighbourhood Renewal, Programmes Unit, Health & Wellbeing and other sections in Council as appropriate, and to also support and assist the work of other Council sections as and when there may be a need to do so.

All People in Newry, Mourne and Down Live in Respectful, Safe and Vibrant Communities:

Level of Civic Participation/Good Relations:

In partnership with County Down Rural Community Network and People and Communities (Big Lottery), Downpatrick, Rowallane and Slieve Croob DEAs have organised 7 outdoor Reconnect with Coffee events. During COVID-19 and lockdown many people experienced isolation. The events aim to reconnect people suffering from social or rural isolation in a safe environment. Participants will be able to have a social distanced walk around a local open space and finish up with a coffee and a chat.

Level of Personal Safety and Crime:

In partnership with the PCSP, PSNI and local community representatives, Newry DEA delivered a successful summer intervention programme ranging from community events, outdoor pursuits programmes and localised sports activities. The activities were part of a joint initiative to reduce isolation fatigue and welcome children and young people back together in a positive manner across the Newry City area.

In partnership with the PSNI, Downpatrick, Rowallane and Slieve Croob DEAs have delivered Road Safety Initiatives in six primary schools. The primary schools participated in a Road Safety Poster Competition and the winning posters were incorporated onto a banner. The banners will be displayed outside the schools to remind everyone of the importance of driving safely.

Newry, Mourne and Down District Council

Action Sheet of Crotlieve District Electoral Area Private Meeting held on Tuesday 15th September 2020 at 11.00 am via Microsoft Teams

Chairperson:	Councillor Jarleth Tinnelly
In Attendance:	Councillor Gerry O'Hare Councillor Mark Gibbons Councillor Karen McKevitt
Independent Members:	Clare Shields – County Down Rural Community Network
Statutory Partners:	Deirdre Magill – Southern Trust Carrie Crawford – Education Authority Rosie Carey – Education Authority
Council Officials:	Shirley Keenan – Crotlieve DEA Co-ordinator Danielle Begley – Biodiversity Officer
Apologies:	Councillor Declan McAteer Councillor Michael Ruane Thomas McCann Tania Bailie Eileen Murphy Damien Brannigan, Head of Engagement

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/C/10/2020	Declaration of Interest	No Declarations of Interest were made.	Completed.
DEA/C/11/2020	Matters arising from Action Sheet from meeting held on 28 th January 2020	Action sheet confirmed as a true and accurate record.	Completed.
DEA/C/12/2020	DEA Forum Code of Conduct	For noting.	Completed.
DEA/C/13/2020	DEA Co-ordinators Report/ Spend and Action Plan.	DEA Action Plan including Good Relations Section and projects approved by Forum Members along with associated budget.	DEA Co-ordinator to implement delivery of approved projects.

DEA/C/14/2020	Environmental & Spatial Development - Biodiversity Officer	Rewilding Programme.	Members to forward suggestions of areas for rewilding programme.
DEA/C/15/2020	Opening Hours of Council Toilets in Warrenpoint area.	Request to open Council Toilets in Warrenpoint area for longer hours to prevent general public from using local cafes for this purpose.	DEA Co-ordinator to send request to relevant department.
DEA/C/16/2020	Bin Provision in Kilbroney Park.	Request for additional bins on walking trails in Kilbroney Park due to increase of general litter and dog litter on trails.	DEA Co-ordinator to send request to relevant department.
DEA/C/17/2020	Date of next and future meeting.	Meeting dates and times agreed.	DEA Co-ordinator to circulate details to members.
DEA/C/02/2020	Youth Programme & Citizenship Programme with Education Authority.	Await update from EA.	Item on hold due to COVID-19.

DEA/C/06/2019	Mediation Northern Ireland.	DEA Forum training will take place.	Item on hold due to COVID-19.
DEA/C/07/2020	Update on Toilets in Warrenpoint Park.	DEA Coordinator to obtain update.	Matter ongoing – relevant officer updating DEA Co-ordinator.
DEA/C/08/2020	Historical Walking Tours.	Item to remain on agenda.	Relevant Officer contacted and matter passed to ERT Department. DEA Co-ordinator to obtain updates.
DEA/C/09/2020	Update on Warrenpoint Baths.	Item to remain on agenda.	DEA Coordinator to request a member of the ERT Department to attend the next DEA Private Forum Meeting with an update on Warrenpoint Baths and the possibility of setting up a working group.

The meeting ended at: 12.05 pm

Newry, Mourne and Down District Council

Action Sheet of Newry District Electoral Area (DEA) Private Meeting held on Thursday 24th September 2020 at 1.00pm in NMEA, WIN, Microsoft Teams

Chairperson:	Councillor Roisin Mulgrew
In Attendance:	Councillor Charlie Casey Councillor Valerie Harte Councillor Gary Stokes Councillor Gavin Malone Councillor Michael Savage
Independent Members:	Raymond Jackson, CCG Colin Hanna, N&M Enterprise Agency Eamon Connolly, BID Noreen Rice, Neighbourhood Renewal
Statutory Partners:	Graham Offer, PSNI Niall Fitzpatrick, NIHE Loma Wilson, NIHE Ryan Crilly, EA Youth Service Catherine McInerney, Department for Communities
Council Officials:	Kerri Morrow, Newry DEA Coordinator Damien Brannigan, Head of Engagement Martina Flynn, Safer Communities & Good Relations Manager
Apologies:	Jacinta Linden, Wellbeing Action Partnership Madeline McCrink, SHSCT Promoting Wellbeing Team Brian Lockhart, Orange Order Jessica Kane, Newry Chamber

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/N/2020/1	Review of Temporary Accommodation	Ascertain/confirm the future plans for Clanrye Avenue Site (Temporary Carpark).	Conor Mallon, Director ERT, to provide an update.
DEA/N/2020/2	Toilets/Derelict Building at Railway Avenue	Confirm if NIHE can enforce legal powers to remove the property.	Loma Wilson, NIHE to progress.
		Identify land owner and report issue to Building Control.	DEA Coordinator to progress.
DEA/N/2020/3	Willie Malley Statue Project	Invite Willie Malley Statue Project to the next meeting of the Newry DEA Forum in November.	DEA Coordinator to progress.
		Request that Enterprise, Regeneration and Tourism Committee invite the group to a future Meeting to present their project to Members.	DEA Coordinator to progress.
DEA/N/2020/4	Air Quality Newry City	Request information update on projects or initiatives Council delivers and or supports or plans to develop that will improve the air quality levels in Newry City.	DEA Coordinator to progress.
DEA/N/2020/5	Noise/Fumes/Antisocial Behaviour levels at Damolly Retail Park	Report car cruising issue to PSNI and Environmental Health with regards the levels of noise and fumes as well as Antisocial Behaviour.	DEA Coordinator to progress.
DEA/N/2020/6	Vacant Property at Nursery Drive, Newry	Determine property ownership and report property's unacceptable status to appropriate authority for consideration.	Cllr Savage to provide update on the property. DEA Coordinator to progress.

DEA/N/2020/7	Homelessness at Abbey Way	Contact Roads Service for an update on the request to cut back overgrowth at this site.	DEA Coordinator to progress.
DEA/N/2020/8	Antisocial Behaviour and Safety issues at Tennis Dome, Newry Leisure Centre	Contact appropriate agencies to consider a multiagency approach to tackling this ongoing issue, including NMDDC, EA Youth Service, PSNI and Local Community Reps.	DEA Coordinator to progress.
DEA/N/2020/9	Egyptian Arch Site, Newry	Request Translink consider marking the historical significance of this site and potential to have the arch illuminated for future use.	DEA Coordinator to progress.
DEA/N/2020/10	Overgrowth at Monks hill area, Newry	Request landowners (NIE and NI Water) at Monkshill adjacent site to consider rewilding these sites in order to make them more aesthetically acceptable rather than untidily overgrown.	DEA Coordinator to progress.

Meeting ended at: 2.45pm.

Newry, Mourne and Down District Council

Action Sheet of Slieve Gullion District Electoral Area Private Meeting held on Friday 25th September 2020 Via Teams

Chairperson:	Councillor M Larkin
In Attendance:	Councillor A Finegan Councillor D Taylor Councillor D Murphy Councillor B O'Muiri
Independent Members:	Teresa Nugent – Rural Health Partnership Sinead Boyce – Saint Oliver Plunkett Youth Club
Statutory Partners:	Stevie Simpson- PSNI Mark McGaritty - PSNI
Others in attendance:	None
Council Officials:	Taucher McDonald – Slieve Gullion DEA Coordinator Damien Brannigan – Head of Engagement Martina Flynn – Safer Communities & Good Relations Manager
Apologies:	Councillor O Magennis

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/SG/001/2016	Declaration of Interest	No Declarations of Interest were made.	
DEA/SG/02/2016	Matters arising from Action Sheet from meeting held on 25 February 2020 in Newtownhamilton Community Centre	Action Sheet of previous meeting on 25 February 2020 Proposed by Cllr Larkin and Seconded by Cllr Finnegan.	Completed
DEA/SG/15/2016	WiFi in community centres	WiFi issues to be raised through Active and Healthy Communities.	Ongoing
DEA/SG/81/2018	Health and Wellbeing Directory	Directory of Services to be distributed to Forum.	Directory of Services currently under review.

DEA/SG/82/2018	DEA Private Forum Membership	Update received on amendments to process for appointing independent representatives to DEA Forums.	Contract for tender had been re-issued. Update to be provided at the next Forum meeting.
DEA/SG/83/2018	Safety Issues	Road safety issues including the extension of the 30 MPH speed sign further up the Newry side of the Camlough Road.	Councillors to raise at quarterly DFI meetings.
DEA/SG/103/2019	Up-Coming Good Relations Projects and events up to March 2021	<ul style="list-style-type: none"> Mental Health Event 	<p>Series of 4 mental health events delivered. One event to be held in March 2020 – postponed due to COVID-19. DEA Coordinator to coordinate virtual sessions for October and November 2020.</p> <p>DEA Coordinator to contact Cllr Taylor regarding programme in Jerettspass.</p>
DEA/SG/106/2019	Health and Safety	Request for 30 MPH speed limit sign by Newtownhamilton Primary School to be moved up.	Councillors to raise at quarterly DFI meetings.

DEA/SG/121/2019	Projects and Programmes	Health & Well-being, safety and shared schools' programmes to be rolled out throughout all DEAs for October 2020-January 2021.	DEA Coordinator to email programme details to DEA Forum.
DEA/SG/122/2019	Good Relations	Support for South Armagh Inter-Club Forum Flags and Emblem Workshop Halloween event.	DEA to support delivery.
DEA/SG/112/2019	Funding Opportunities	Sustainable Christmas Tree EOI. Blue Challenge. Uptake of funding for local business.	Forum to forward details to groups. DEA Coordinator to forward funding details for next meeting. DEA Coordinator to link with ERT.
DEA/SG/115/2020	PEACE IV Training	Gordon Douglas from Mediation Northern Ireland gave an update and overview of the PEACE IV training for DEA Forums.	Members to agree training schedule and focus at the next Forum meeting in April 2020 – Postponed. Coordinator to give update at next meeting.

DEA/SG/116/2020	Wild Flowers	Danielle Begley discussed a proposal that was passed at full Council meeting in October 2019 by Liz Kimmins who raised it - To ring fence grass areas for growing wild flowers.	Any appropriate sights for this to be emailed to Danielle Begley.
DEA/SG/117/2020	PSNI	New officers now recruited and working in the South Armagh DEA area. Request made to invite them along to the next meeting in Cullyhanna.	DEA Coordinator to request new officers to come to the next DEA meeting – Completed.
DEA/SG/118/2020	Upcoming Projects	Suicide Talk by Teresa Burke undertaking the talks in Newtownhamilton 27 March at 7pm and Forkhill. 7-week Sports Programme Bessbrook and Camlough areas.	DEA Coordinator to send out information on this. – Postponed Coordinator to update at next meeting.
DEA/SG/124/2020	Additional Rapid Bin for Slieve Gullion	Additional location for Rapid Bin for Slieve Gullion to be identified.	CLRs to liaise with shops on two locations and link with PCSP.
DEA/SG/125/2020	Speeding issues	Speeding issues to be identified to PCSP.	CLRs to forward on hotspots to PCSP.

DEA/SG/126/2020	Community Support	Supports for local community groups using Council run facilities.	Cllr B O'Muiri to raise at AHC.
DEA/SG/127/2020	Southern Health Care Trust programmes	Southern Health Care Trust to be invited to next Forum meeting	DEA Coordinator to invite Trust to next Forum meeting.

The meeting ended at: 5.30pm.

Next meeting scheduled for 6 November 2020 at 3.45 pm via Teams.

Newry, Mourne and Down District Council

**Action Sheet of Rowallane District Electoral Area (DEA) Private Meeting via Skype
held on Friday 2nd October 2020 at 12.30 p.m.**

Chairperson:	Councillor Kathryn Owen
In Attendance:	Councillor Patrick Brown Councillor William Walker
Independent Members:	Brian Gamble, Saintfield Development Association Lawrence Murphy, SANDSA Richard Orme, Ballynahinch Community Collective
Council Officials:	Ellen Brennan, Rowallane DEA Co-Ordinator
Apologies:	Councillors Terry Andrews and Robert Burgess Lise Curran, CDRCN Roisin Erskine, Arts/Culture

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/ROW/3/1/2020	Welcome and apologies	Councillor Owen welcomed everyone to the meeting and recorded apologies for Councillors Terry Andrews and Robert Burgess, Lise Curran CDRCN and Roisin Erskine Arts/Culture and Youth.	Noted.
DEA/ROW/3/2/2020	Chairperson's remarks	Councillor Owen thanked members for their support in responding so effectively to the distribution of food parcels and other services during the pandemic.	Noted.
DEA/ROW/3/3/2020	Declarations of Interest	Brian Gamble Saintfield Development Association declared an interest in item 5 of the Agenda.	Noted.
DEA/ROW/3/4/2020	Action sheet from meeting of 4 th June 2020	An error in the Action Sheet was highlighted with Councillor Burgess being recorded twice in place of Councillor Andrews. With the necessary amendment made Councillor Brown proposed the Action Sheet as an accurate record with Richard Orme seconding the proposal.	With the required change the Action Sheet was adopted as an accurate record.

DEA/ROW/3/5/2020	Update on Easement on Saintfield proposed development of green area.	Having attended a Councillor meeting to discuss this issue prior to the DEA meeting with the Director of Active and Healthy Communities, Head of Legal Administration (acting), Head of Administration and Customer Services (Acting) and Head of Engagement, the Chairperson advised that Councillors present had supported the proposed development and had asked for an item to be added to the next SP&R Committee meeting and let any objections be dealt with as part of the normal planning consultation process.	All members, apart from Brian Gamble SDA who abstained due to a declared interest in this matter supported this course of action.
DEA/ROW/3/6/2020	DEA Code of Conduct to be acknowledged by all members.	Members had been circulated a copy of the Code of Conduct prior to the meeting and acknowledged they had read and accepted the contents of same.	Acknowledged and noted.
DEA/ROW/3/7/2020	Covid-19 impact of Council Business.	The DEA Coordinator gave a verbal update on the current reopening of Community Centres and conduct of Council business which was noted.	Noted
DEA/ROW/3/8/2020	DEA Coordinator report	Members had been circulated a copy of the report prior to the meeting and approved the proposed projects and allocation of required budget to undertake same.	The projects and necessary budget allocation were approved.

The meeting ended at: 12.55 p.m.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 October 2020
Subject:	Draft Submission to DfC for COVID-19 Access to Food Fund and DfC COVID-19 Financial Inclusion Fund
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only	
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To approve the draft submission (as detailed below in 1.1) that was submitted to the Department for Communities (DfC) on behalf of the Council's COVID-19 Community Coordination Hub as to how the amounts awarded to Council under the 'COVID-19 Access to Food Fund' and 'COVID-19 Financial Inclusion Fund' will be awarded and for what purposes. To approve the awarding of the funding allocations to the 'Confederation of Community Groups', 'County Down Rural Community Network' and 'Community Advice Newry, Mourne & Down' as detailed in the draft submission, through their current SLAs with Council. <p>Background</p> <p>Approval was sought and granted at the Council's Active & Healthy Communities (AHC) Committee Meeting on Monday 21 September 2020 to submit a draft submission to DfC on behalf of the Council's COVID-19 Community Coordination Hub as to how the amounts awarded to Council under the 'COVID-19 Access to Food Fund' and 'COVID-19 Financial Inclusion Fund' will be utilised. The AHC Committee was advised that in submitting the draft submission to DfC it would be advised that it is subject to it being considered and approved at the AHC Committee Meeting on Monday 19 October 2020.</p> <p>The draft submission below was submitted to DfC on Wednesday 30 September 2020. In submitting the draft submission, we reminded DfC that the 'Confederation of Community Groups', 'County Down Rural Community Network' and 'Community Advice Newry, Mourne & Down' are members of, and provide the linkage between, the Council's COVID-19 Community Coordination Hub, 'Newry, Mourne and Down Community Planning Stakeholders Forum' and the community and voluntary sector.</p> <p>Council currently has SLAs with the 'Confederation of Community Groups', 'County Down Rural Community Network' and 'Community Advice Newry, Mourne & Down'. Awarding the funding detailed in the draft submission below to these three voluntary organisations via their current SLAs ensures that a due process has been adopted in working with them.</p>

	<p><u>Newry, Mourne and Down District Council Draft Submission to DfC</u></p> <p><u>£71,837.00 awarded to Council under COVID-19 Access to Food Fund</u></p> <ul style="list-style-type: none"> ➤ £35,918.50 to be allocated to the Confederation of Community Groups (CCG) for the purposes below. ➤ £35,918.50 to be allocated to County Down Rural Community Network (CDRCN) for the purposes below. • To work in partnership with the Council and others in the community, voluntary, statutory and business sectors to: <ul style="list-style-type: none"> ○ Support the acquisition of food that as far as possible meets the individual/specific requirements of those in need. ○ Support the ability to store a range of food. ○ Support the provision of food to those in need. ○ Address other needs, that may be linked to the access to food, through the following types of intervention: <ul style="list-style-type: none"> ▪ Medical ▪ Complementary Health ▪ Advice ▪ Training ▪ Volunteering ▪ Referrals to other supports • To establish, and also develop existing, partnerships in order to support access to food and address non-food needs. • To cover CCG/CDRCN staffing cost associated with the delivery and achievement of the above objectives and activity. <p><i>(The achievement of the above to be monitored using the Access to Food report/score card, once it has been finalised by DfC)</i></p> <p><u>£68,755.00 awarded to Council under COVID-19 Financial Inclusion Fund</u></p> <ul style="list-style-type: none"> ➤ £68,755.00 to be allocated to Community Advice Newry, Mourne & Down (CANMD) for the purposes below: • To work in partnership with the Council and others in the community, voluntary, statutory and business sectors to: <ul style="list-style-type: none"> ○ Identify and support those who would benefit from direct, targeted advice and assistance; ○ Provide access for people to money management/budgeting advice; ○ Make early referrals to formal, regulated debt advice services; ○ Improve awareness of, and increasing access to, affordable credit from responsible lenders; ○ Improve awareness and increase access to income and benefits maximisation; ○ Promote a savings culture (for those that can save) to help build resilience to future financial shocks. • To establish, and also develop existing, partnerships in order to support the delivery of the above. • To cover CANMD staffing cost associated with the delivery and achievement of the above objectives and activity. <p><i>(The achievement of the above to be monitored using the Financial Inclusion report/score card, once it has been finalised by DfC)</i></p>
2.0	Key issues
2.1	The following are matters that have been considered:

	<ul style="list-style-type: none"> ➤ The continuing need to support community and voluntary activity which is being undertaken in response to the COVID-19 pandemic. ➤ The adoption of a due process in awarding the funding. ➤ That as far as is possible community and voluntary activity in response to the COVID-19 pandemic is coordinated in keeping with the work of the Council's COVID-19 Community Coordination Hub. ➤ The need to ensure that all activities associated with the funds adhere to Government guidance and regulations related to COVID-19.
3.0	Recommendations
3.1	<p>That the Committee: -</p> <ul style="list-style-type: none"> • Note the report. • Approve the draft submission (detailed in 1.1 above) that was submitted to the Department for Communities (DfC) on behalf of the Council's COVID-19 Community Coordination Hub as to how the amounts awarded to Council under the 'COVID-19 Access to Food Fund' and 'COVID-19 Financial Inclusion Fund' will be awarded and for what purposes. • Approve the awarding of the funding allocations to the 'Confederation of Community Groups', 'County Down Rural Community Network' and 'Community Advice Newry, Mourne & Down' as detailed in the draft submission set out in 1.1 above, through their current SLAs with Council.
4.0	Resource implications
4.1	There is no requirement for Council to match fund the £71,837.00 and £68,755.00 (total £140,592.00) awarded by DfC.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
7.1	<p>None.</p>
8.0	<p>Background Documents</p>
8.1	<p>None.</p>

Report to:	Active and Healthy Communities
Date of Meeting:	10 October 2020
Subject:	Financial Assistance
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director
Contact Officer (Including Job Title):	Sonya Burns – Head of Programmes Ciara Burns – Project Coordinator

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
	<p>Call 2 2020/2021 The breakdown for Suicide Prevention projects is attached including a brief project description.</p> <p>Call 3 2020-2021 The call opened on 8th September and the summary of the panels for COVID Response and Recovery and Christmas Illuminations is attached for approval. In addition Tourism Events and Marketing will go to ERT for approval.</p> <p>There was £123,674.86 allocated to COVID response and recovery however this will not be fully allocated. It is recommended that this is re-allocated to support community centres through an addendum to existing SLA's and FMA's. Any balance then can be a reallocated to CCG and CDRCN in line with any needs they identify.</p> <p>Call 1 2021-2022 It is proposed to issue call 1 for 2021-2022 in early 2021 due to several factors:</p> <ul style="list-style-type: none"> - The contract with the current EGMS provider is due for renewal and this call sits outside of the current council approvals in place. We will seek appropriate procurement approvals to extend the existing contract. - Groups will be provided with more time to understand the ongoing guidelines around which they can develop projects - The Financial Assistance policy requires review prior to any further calls - Budgets and themes have not yet been considered by all Departments.
2.0	Key issues
2.1	<ul style="list-style-type: none"> • Processing claims for the previous financial year was delayed due to COVID which has a resource implication on this year. • EGMS contract due to be reviewed. • Financial Assistance Policy to be reviewed. • Capital funding (both Community and Sports) will now be advertised early in the new year.

3.0	Recommendations
3.1	<ul style="list-style-type: none"> • Approval for COVID Response and Recovery and Christmas Illuminations. • Re-allocation of the balance of COVID Response and Recovery funding as outlined above. • Postpone Call one 2021-2022 until quarter 4 (including both Community & Sports Capital)
4.0	Resource implications
4.1	The Financial Assistance process will be managed from existing resources within the Programmes Unit and Letters of Offer from agreed budgets.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>

6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	<p>Appendix 1 - Suicide Prevention update.</p> <p>Appendix 2 - Breakdown of the COVID Response and Recovery and Christmas Illumination recommendations.</p>
8.0	Background Documents

Newry, Mourne and Down District Council**Financial Assistance 2020/2021 Call 2****Suicide Prevention****Successful application with project summary
10 Passed & 10 Recommended for Awarded**

Group	Project Title	Project Summary	Recommended Amount Awarded
Bright Places Counselling Services	Bright Places Counselling Services	Counselling provision.	£1,000.00
STICKY FINGERS ARTS	CONNEXION	Emotional Wellbeing particularly in male young people, through theatre activities for 8 to 15 years old.	£900.00
Kilkeel Parish Bridge Association Limited (JIMS Youth Centre)	JIMS Youth Centre Supporting Young People	training for staff and volunteers in Mental Health First Aid and ASIST.	£1,000.00
Crisis Cafe CIC	Crisis Cafe	therapeutic intervention and peer-based supports to young people feeling suicidal.	£1,000.00
Respect Project	Heads Up Youth Programme	Educational videos.	£800.00
Three Ways Community Association	Promoting Good Mental Health in Young People	Mental Health resource packs.	£1,000.00
An Tobar CIC	Cara Cafe South Armagh	Cara Café will offer therapeutic intervention and peer-based supports to young people feeling suicidal.	£825.00
Ballynahinch Community Collective	Minding your Mental Health 2020	training to increase awareness of suicide prevention.	£986.00

Liatroim Fontenoys GAC	Enhancing Well-being in Liatroim	interactive workshops that will enhance knowledge of mental ill health.	£1,000.00
The Holistic Health And Wellbeing Company CIC	Healthy Habits	grow capacity in the local community to prevent and respond to suicidal behaviours.	£1,000.00
Mourne Gospel Fellowship	Embrace	Befriending, support and Mental Health training.	£500.00
Total Awarded			£10,011.00

Covid-19 Response and Recovery Financial Assistance 2020/2021 Call 3
Newry, Mourne and Down District Council

Applications received 37

29 Applications recommended for funding

78% of applications awarded

Amount requested from successful applicants **£40,224.85**

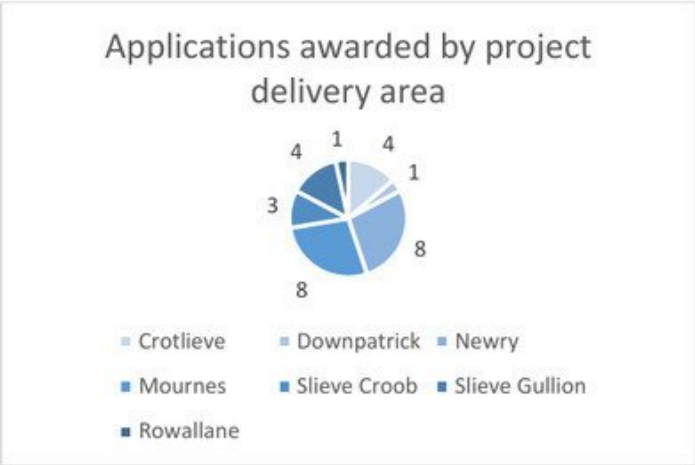
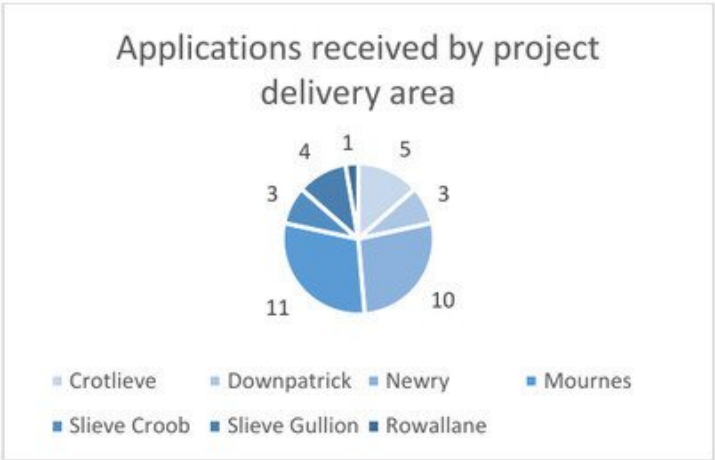
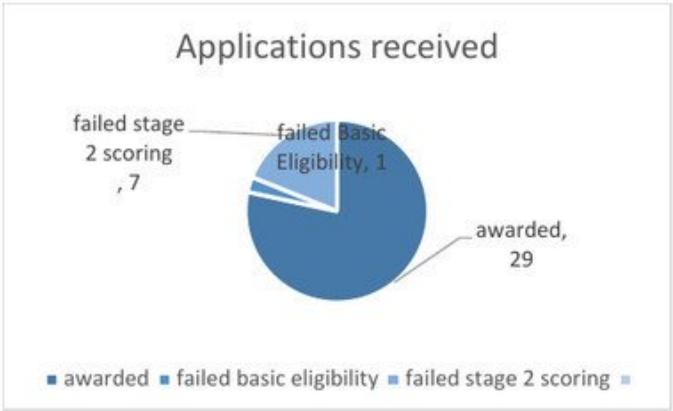
Total amount awarded **£38,814.85**

Of the 14 applications:

1 failed basic eligibility = 3%

7 Failed stage 2 scoring = 19%

29 Passed stage 2 and awarded = 78%



Breakdown of Applications per stage and final amount recommended for award.

Stage 1 = 1 Fail

Group	Passed basic eligibility
872	No

Stage 2 = 7 fail

Group	Passed basic eligibility	Stage 2
657	Yes	No
712	Yes	No
720	Yes	No
756	Yes	No
832	Yes	No
835	Yes	No
843	Yes	No

Stage 1 & 2 = 29 Passed & 29 Recommended for Awarded

Group	Passed basic eligibility	Stage 2	Recommended Amount Awarded
626	Yes	Yes	£1,460.00
639	Yes	Yes	£1,500.00
659	Yes	Yes	£920.00
660	Yes	Yes	£1,500.00
672	Yes	Yes	£1,500.00
676	Yes	Yes	£1,500.00
677	Yes	Yes	£1,500.00
685	Yes	Yes	£1,474.85
690	Yes	Yes	£1,500.00
702	Yes	Yes	£1,500.00

Appendix

708	Yes	Yes	£1,500.00
711	Yes	Yes	£1,500.00
717	Yes	Yes	£1,500.00
725	Yes	Yes	£1,310.00
741	Yes	Yes	£1,500.00
750	Yes	Yes	£850.00
762	Yes	Yes	£1,018.00
764	Yes	Yes	£1,500.00
782	Yes	Yes	£1,500.00
799	Yes	Yes	£500.00
813	Yes	Yes	£690.00
818	Yes	Yes	£1,482.00
824	Yes	Yes	£1,500.00
826	Yes	Yes	£1,500.00
831	Yes	Yes	£1,500.00
837	Yes	Yes	£610.00
840	Yes	Yes	£1,500.00
859	Yes	Yes	£1,500.00
866	Yes	Yes	£1,500.00
Total Awarded			£38,814.85

END

Report to:	Active and Healthy Communities
Date of Meeting:	19 October 2020
Subject:	Volunteer Policy
Reporting Officer (Including Job Title):	Janine Hillen - Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Sonya Burns – Head of Programmes Unit

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
1.1	<p>To agree a Volunteer Policy Agreement for Council.</p> <p>The Council were contacted by Volunteer Now on 10 February highlighting the services of their organisation and outlining the importance of volunteering within a structured framework. They also highlighted some of the services which they offer and support which they can provide to the Council. Given budget constraints it was agreed to progress the Policy development internally through existing resources.</p> <p>Officers have met to firstly review any volunteering policy and procedure information which is utilised by Council. Through this initial sift we were able to identify five different areas within Council who had developed either a Volunteer Policy, a Volunteer Policy Agreement or a Guide. It would therefore seem reasonable to bring these together into one Volunteer Policy Agreement consisting of both a Policy and Procedures.</p> <p>There is a clear need for the policy as the Council do currently engage with Volunteers across a number of service delivery areas which are either project related or are a mainstream service within Council. With the introduction of GDPR, the Code of Conduct for Local Government Employees and the changing role of Volunteers it is important that Council have a policy which is fit for purpose. It is proposed to develop a Volunteer Policy Agreement which will factor in the Councils policy and the procedural approach for implementing the policy with Volunteers.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> • There are currently differing approaches to Volunteering across various Council service delivery areas. • There isn't one defined method of how Volunteers are recruited and managed across the Council. • There are several Volunteer related issues which are not currently covered from within the existing documents which would need to be addressed. • This will only relate to Volunteers located within the Council and not a Corporate Volunteering Policy which is employer supported which should be considered separately.

3.0	Recommendations
3.1	That the Committee agree the Volunteer Policy attached at Appendix 1.
4.0	Resource implications
4.1	From within existing resources.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service

	<div>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></div> <div>If yes, please complete the following:</div> <div>Rural Needs Impact Assessment completed <input type="checkbox"/></div> <div>If no, please complete the following:</div> <div>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></div>
7.0	Appendices
	Appendix 1 - Volunteer Policy
8.0	Background Documents

Newry, Mourne and Down District Council *Volunteer Policy*

1. Title

Volunteer Policy

2. Statement

This policy has been developed to encourage and support volunteering with Newry Mourne and Down District Council (Council) and to provide guidance to ensure the interests of volunteers, staff and service users are met within our volunteering activities.

The Council has adopted the following definition of volunteering:

'Volunteering is the commitment of time and energy, for the benefit of society and the community, the environment, or individuals outside (or in addition to) one's immediate family. It is unpaid and undertaken freely and by choice'.
(Source: Northern Ireland Volunteering Strategy 2012)

3. Aim

To develop and promote best practice in the involvement and support of volunteers in the work of the Council.

Specifically the policy aims to:

- Encourage development of volunteering in all appropriate areas of the Council.
- Recognise and promote the importance of volunteering to the Council.
- To provide clear guidance to individuals, groups and corporate organisations considering volunteering opportunities with Council.
- Identify standards to which Council staff and volunteers are expected to adhere.

4. Scope.

The Council recognises that volunteers offer their time freely. There is, however, an element of responsibility on both sides. It is important for volunteers to understand the benefits that will be gained from volunteering with the Council, and the Council's expectations of the volunteer.

Council employees volunteering during work hours is outside the scope of the policy and procedures

Council undertakes to provide volunteers with:

- A clear explanation of what they will be doing and why.
- Appropriate training, supervision and support for their role.
- A safe volunteering environment.
- Induction training.
- Appropriate personal protective equipment to undertake volunteering activities safely.

Council expects volunteers to:

- Maintain good working relations with other volunteers, employees and service users.
- Be an ambassador and positively promote the Council.
- Strictly adhere to the Council's decisions, policies and procedures.
- Attend and be responsible at all times. Undertake their role safely, both for their own sake and that of others.
- Demonstrate high standards of voluntary work and attend training as required.
- Maintain strict confidentiality.

The key implementation principles of the Volunteering Policy and associated Volunteer Agreement are:

- Recruitment, selection and registration
- Safeguarding and health checks
- A Volunteer Agreement
- Appropriate and relevant induction and training
- Support and Supervision
- 'Adding value' to existing services
- Attendance

5. Related Policies.

A list of related policies.

6. Definitions

Definition of the terms of the policy (if applicable).

7. Policy Owner

Name of policy owner

8. Contact details in regard of this policy are:

9. Policy Authorisation

SMT Authorised on _____

Strategy, Policy and Resources
Committee Authorised on _____

Council Authorised on _____

10. Policy Effective Date

11. Policy Review Date

Policy should be reviewed on a four yearly basis, or sooner as necessary, to ensure that it remains up-to-date with legislative advancements etc. Those writing policy may wish to use the following comment,

"The policy will be reviewed in line with the Council's agreed policy review cycle i.e. every 4 years (as per Council's Equality Scheme commitment 4.31), or sooner to ensure it remains reflective of legislative developments."

12. Procedures and arrangements for monitoring the implementation and impact of the policy

A Volunteer Agreement has been developed to implement the practical outworking's of the policy.

13. Equality Screening

All policies must be equality screened prior to implementation, and policy screening templates, signed off and approved by the senior manager responsible for the policy, must be forwarded to the Head of Corporate Policy.

This section should advise the policy has been screened, and refer to one of the following outcomes:

- 1. Not be subject to an EQIA (with no mitigating measures required)*
- 2. Not be subject to an EQIA (with mitigating measures /alternative policies)*
- 3. Not be subject to an EQIA at this time*
- 4. Be subject to an EQIA*

14. Rural Impact Assessment

The Rural Needs Act (Northern Ireland) 2016 requires the Council to have due regard to rural needs when: (a) developing, adopting, implementing or

revising policies, strategies and plans, and (b) designing and delivering public services.

Rural Needs Assessments must be completed and forwarded to the Head of Corporate Policy. A template has been developed to assist with this process.

This section should confirm the policy has been subject to rural needs impact assessment

15. Version Control

Version to be inserted in bottom right hand corner

Report to:	Active and Healthy Communities
Date of Meeting:	19 October 2020
Subject:	British Red Cross Hardship Fund
Reporting Officer (Including Job Title):	Janine Hillen - Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Sonya Burns – Head of Programmes Unit

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
1.1	<p>The Council has been approached by the British Red Cross to ascertain if we will be partners in the Hardship Fund. Through the Ethnic Minority Support Centre we are partnering with them for the Crisis Fund which is aimed at the Ethnic Minority Community.</p> <p>Clients who are accessing TEO Crisis Fund cannot access the Hardship Fund as they will be in financial support already; however, this may be an opportunity to further your casework support for a wider client group. The financial assistance is managed centrally with pre loaded cards send via central office, but the referral will be managed by local partners. There is a centralised referral system and no cash handling is involved.</p> <p>Here's an overview of the British Red Cross Hardship Fund 2020:</p> <p>The Hardship Fund was created by the British Red Cross with our partner Aviva to help those most financially impacted by the COVID-19 outbreak British Red Cross will work with trusted partners to identify the most in need and provide financial assistance where it can have the greatest impact.</p> <p>Target groups The fund provides short term financial help for people who can't afford the essentials:</p> <ul style="list-style-type: none"> - Food and toiletries - Somewhere safe to sleep - Access to a telephone and the internet - Fuel to keep the lights on, cook or stay warm <p>And who do not have access to any other form of income, such as:</p> <ul style="list-style-type: none"> - Paid employment - Pension - Statutory support - Voluntary sector grants or financial help - Sustainable financial help from family or friends - Income from savings <p>We are particularly targeting certain at risk groups:</p> <ul style="list-style-type: none"> - People with No Recourse to Public Funds - People aged 70 or older - People who have had disruption or delay to statutory support

	<ul style="list-style-type: none"> - Household who have lost their primary earner to coronavirus - Survivors of gender-based violence, including domestic abuse - People facing homelessness or living in temporary accommodation <p>Trusted partners will be organisations providing ongoing support to clients in crisis and distribute funds based on above eligibility with casework support to reduce crisis. Given the work of the Community Coordination Hub in relation to COVID a sub group was formed to discuss the Fund. The requirements above were discussed and it was concluded that the Council leading with other partners from both the Hub and Stakeholder forum would be the most effective way forward to ensure the local community have access to these funds. To maximise the potential of the fund in the District we will have each of the organisations sign a Memorandum of Understanding as each organisation can only refer between 30 to 50 people.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> - Ensuring the training is delivered on time to progress the referrals so financial support can be provided.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> - The Council become a Trusted Partner with the British Red Cross for the delivery of the Hardship Fund through the signing of a Memorandum of Understanding (subject to final amendments). - The Council engage with local community organisations who are represented on the Community Coordination Hub and the Stakeholder Forum and engage them on the relevant training to make referrals. - Staff and other representatives undertake the training through the Red Cross.
4.0	Resource implications
4.1	Officer time
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	<p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
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6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>Appendix 1 - Requirements to be a Hardship Fund Partner</p> <p>Appendix 2 - MoU</p>
8.0	<p>Background Documents</p>

Requirements to be a Hardship Fund Referral Partner

This is a guidance document to help you understand what is required to be a Referral Partner of British Red Cross's Hardship Fund. The list of questions below are designed to provide guidance and facilitate discussion on what becoming a Referral Partner would look like for your organisation.

- **Working in the community to reach at risk individuals**
Are you able to refer people who meet our criteria?
 The Hardship Fund aims, through you, to support the those in greatest need.
- **Ongoing relationship with service users**
Do you work directly with the people you are referring?
 Support from the Hardship Fund is meant to compliment not replace other forms of support.
- **Working as partners**
Are you willing to partner with British Red Cross and sign an MoU to define this relationship?
 Working together we will be better able to reach people who are most in need.
- **Feedback mechanism for service users**
Are you able to capture and act on feedback from the people you are referring?
 The Hardship Fund wants to ensure that service users' voices are heard and help shape the programme.
- **Data protection standards**
Do you collect and store people's personal data in compliance with GDPR?
 In order to process referrals you will be asked to confirm details about the individual whom you are referring. You will need to get their informed consent to do this.
- **Safeguarding processes in place**
Do you have procedures for reporting and investigating safeguarding concerns?
 Ensuring people are protected from harm is a foremost priority of the Hardship Fund.
- **Fraud investigation processes in place**
Do you have procedures for reporting and investigating fraud?
 As a cash programme the Hardship Fund must make sure potential fraud cases can be appropriately investigated.



Memorandum of Understanding

British Red Cross

and

Newry, Mourne and Down District Council

19th October 2020

19th January 2021



Contents

Overview 2

Introduction 2

Aims of the MoU 3

Operating Procedures 3

Insurance and legal issues..... 3

Media and communication 5

Quality assurance 5

Signatories to MoU 6

Appendix A..... 7

1. Overview

- 1.1 This Memorandum of Understanding (MoU) records the principles of an arrangement between **Newry, Mourne and Down District Council** (referred to as **NMD** at **Oifig an Iúir, Newry Office, Monaghan Row, Newry, BT35 8DJ / Oifig Dhún Pádraig, Downpatrick Office, Downshire Civic Centre, Ardglass Road, BT30 6GQ** and the British Red Cross, UK Office, 44 Moorfields, London EC2Y 9AL (referred to as the BRC).
- 1.2 This MoU aims to set out the roles and responsibilities of **NMD** and the BRC in relation to the delivery of the agreed activities.
- 1.3 This MoU, whilst a non-contractual business arrangement, acknowledges the goodwill between participants. It relies upon an ongoing spirit of cooperation and partnership working for its implementation **NMD** and the BRC acknowledge that the MoU is not intended to have, nor does have any legal effect, except those clauses where this is expressly indicated.
- 1.4 The arrangements will be subject to regular review to ensure both **NMD** and the BRC interests are maintained.
- 1.5 No relationship between the parties to this MoU of partnership, joint venture, principal and agent or employer and employee is created by this MoU. Neither party has any ability to bind the other.

2. Introduction

Newry, Mourne and Down District Council

**** please add information**

British Red Cross

- 2.1 The British Red Cross helps millions of people in the UK and around the world to prepare for, respond to and recover from emergencies, disasters and conflicts. We are part of the global Red Cross and Red Crescent humanitarian network and we refuse to ignore people in crisis.
- 2.2 The British Red Cross is able to provide time-limited practical and emotional support to individuals who have been affected by COVID-19 to which **NMD** has called or highlighted a need for support or assistance.

The Project

- 2.4 The **NMD** and the BRC have agreed to work together to administer the BRC's Hardship Fund including the making of financial contributions ("Contributions") to recipients referred by **NMD** (the "Project")

3. Aims of the MoU

- 3.1 The purpose of the MoU is to ensure a joint understanding by both **NMD** and the BRC of the agreed activities that will be provided and the arrangements to provide them.
- 3.2 The main aim(s) of the MoU are to:
- ☐ Outline the range and scope of the agreed activities by both parties.
 - ☐ Identify the operating regime between **NMD** and the BRC.
 - ☐ Cover working relationships between **NMD** and the BRC.
 - ☐ Clarify the legal and financial relationship between both parties

4. Operating Procedures

- 4.1 Appendix A sets out the agreed activities of both parties in connection to the Project.

5. Recruitment and Training

- 5.1 The BRC will ensure its personnel are fully trained in the appropriate delivery of the service and that the personnel involved will work in accordance with the British Red Cross principles, policies, standards and codes of conduct.

6. Insurance and Legal Issues

- 6.1 The BRC will provide appropriate employer/public liability insurance for BRC personnel delivering the service.

- 6.2 The BRC and **NMD** will work to resolve any issues amicably and quickly.

- 6.3 If either party is unable to carry out its obligations set out in this MoU, neither party shall be held responsible or accountable for circumstances beyond its reasonable control.

- 6.4 The Red Cross emblem is a special sign of neutrality and protection in armed conflict, and as such its use is restricted under international and national law. **NMD** shall make no use of the Red Cross emblem without the express permission in writing, including via email correspondence, of the British Red Cross each time they wish to use it. The Red Cross emblem may not be displayed on its own, without being accompanied by the name "British

Red Cross" (usually in the form of the British Red Cross "marque"). **This clause shall be treated as legally binding.**

6.5 The maximum liability of the BRC in relation to this MoU, whether in contract, tort (including negligence) or otherwise, and to the extent such liability may by law be limited or excluded, shall be limited to the value of the Contributions agreed to be paid to recipients under this MOU. **This clause shall be treated as legally binding.**

6.6 Both Parties will ensure that the processing of any personal data under the terms of this MoU will be done in accordance with the General Data Protection Regulation 2016/679(2018) and the Data Protection Act 2018, as amended, extended or supplemented from time to time (the "DP Legislation"). Both parties will ensure ~~that compliance with the seven data protection principles defined by Article 5 of the GDPR all such data is kept secure at all times and, unless otherwise agreed in writing, is only used for the purposes of this MoU.~~ The NMD will only share personal data with the British Red Cross where it has the express permission in writing of the data subject(s) (as defined by the DP Legislation) to do so. ~~Both parties will ensure that any such data, when no longer required for their reasonable business purposes, shall be securely destroyed.~~ **This clause shall be legally binding.**

Commented [CE1]: 'Security' and 'storage limitation' are two of the seven principles. I have therefore offered this suggested amendment which is more protective for both parties.

6.7 All information belonging or relating to a party to this MOU or to any of its service and disclosed to the other in connection with it shall be treated as confidential information and (i) may be used only in connection with the Service or this MOU; and (ii) may be disclosed only with the written consent of the disclosing party or as required by law or regulation. **This clause shall be legally binding.**

6.8 Either Party may terminate this MoU with immediate effect in writing to the other Party in circumstances where, in the reasonable view of the terminating Party, there is a risk that continuing the Project could result in damage to the reputation of the terminating Party. **This clause shall be legally binding.**

6.9 A party may terminate this MOU (i) by providing reasonable notice of not less than one month of such termination in writing to the other; or (ii) by giving to the other 7 days' written notice in the event that the other is in material breach of any of its provisions and has failed to remedy such breach within 21 days of receipt of a notice from the notifying party requiring the breach to be remedied **This clause shall be legally binding.**

6.10 In the event that either party gives notice to terminate this MOU in accordance with this clause 6, the parties acknowledge that no further payments will be made to the relevant recipients and the NMD shall inform all such recipients of the cessation of payment.

6.11 Both parties confirm they have and will adhere to their own safeguarding policies and procedures and agree that they will take all necessary measures to prevent, stop and, if proven, take action against any sexual exploitation, abuse or harassment. NMD shall investigate and, following fair and proper procedures, take immediate action if it has

reasonable grounds to believe that any activities under this MOU (including any referral) is in breach of this clause

6.12 **NMD** agrees to notify the BRC immediately in the event of any such breach or reasonably suspected breach. This clause shall be legally binding.

6.13 **NMD** shall ensure that it has an effective policy and procedures in place for suspicions of fraud, bribery, corruption, money laundering or terrorist financing to be reported, investigated and, if proven, to be acted upon using appropriate disciplinary actions. **NMD** agrees to report to the BRC as soon as possible any reasonable suspicions and any actual or attempted acts of fraud, bribery, corruption, money-laundering or terrorist financing, of which it becomes aware, in relation to the Contributions or this MOU, whether by a staff member, volunteer, beneficiary or another party. This clause shall be legally binding.

7. Media and Communications

7.1 Both parties accept that internal organisational materials may be produced about the Project in order to inform internal audiences. In drafting such materials, each party will bear in mind some of this material may ultimately become available within a wider (public) domain and will accordingly ensure such material is proof-read by the other party where possible and practical. In cases where the British Red Cross name and/or emblem is being used section 6.4 applies, all such material must be agreed with the BRC. No such material should reference Aviva, the Aviva Foundation or make use of any Aviva mark or logo.

7.2 **NMD** will liaise with the BRC about any **NMD** media activity or other external publicity connected with the Project and all such activity must be agreed between the parties.

7.3 **NMD** accepts that the referral partner landing page (<https://hardshipfund.redcross.org.uk>) is restricted to referral partners only and should not be shared with any external party under any circumstances, without express permission from the British Red Cross. This is to minimise the risk of individuals attempting to self-refer which is not possible.

8 Quality Assurance

8.1 In the event of a complaint, other issue, compliment or comment connected with the delivery of the Project, the BRC or **NMD** as applicable will inform the other in writing. In the event of a complaint, the relevant party's complaints, compliments and comments procedure will be followed, and the outcome shared with the other.

8.2 There will be a joint **NMD** and BRC regular review (which may be oral) of the activities performed as part of the Project to establish that it is operating to the satisfaction of both parties.

9 Signatories to MoU

9.1 This MoU is not intended to be, nor is legally binding (with the exception of clauses 6.4 to 6.9 inclusive)

9.2 This MOU is governed by English law and the parties submit to the exclusive jurisdiction of the courts of England and Wales

9.3 The activities will commence on **19th October 2020** and will be reviewed regularly thereafter.

9.4 This MoU may be varied by the production of either a new MoU or an attached amendment, agreed, signed and dated by both parties.

Signatories:

For [name of external partner]

For the British Red Cross

[Name]

[Name]

[Title]

[Title]

[Date]

[Date]

Appendix A – Operating Procedures

This Appendix sets out the agreed activities of both parties in connection to the Project.

1. BRC to share information about the Project, outlining the eligibility criteria for referrals, the financial support available (amount, duration and delivery mechanism) and the data requirements of the Project. This information is contained in the Project website, the link to be shared by BRC. **NMD** not to share this website with other organisations or individuals.
2. **NMD** to provide details of a focal point for discussions about the Project
3. **NMD** to assess their caseload against the shared criteria and provide an estimate number of individuals who would be eligible for support
4. BRC and **NMD** to agree an initial number of referrals based on **NMD's** estimated caseload and available BRC budget, this number not to be exceeded without further agreement from BRC. It is **NMD's** responsibility to contact the BRC to inform them that they have reached this cap. The cap for **NMD** to begin with will be **50**.
5. BRC to share access to online referral form. This includes login details to access the form and training material on its use. This will be provided to **NMD** focal point.
6. **NMD** focal point to update their referral system password, as directed by the system. **NMD** focal point to share updated login details and training material with the staff at **NMD** who will be inputting referrals.
7. **NMD** to refer individuals that meet the criteria as set out by BRC.
8. **NMD** to ensure that allocation of funds will not impinge on the recipients' access to or eligibility for statutory support.
9. **NMD** to fully explain the Project and the financial support available to potential recipients, who meet the criteria.
10. **NMD** to outline what data will be shared with BRC and that BRC will only use this data to process the referral. **NMD** to gain consent for the recipient's data to be shared with BRC for this purpose and record this consent on their system. **NMD** to record this consent **NMD** to read BRC consent notice in full to potential recipient.
11. **NMD** to complete the referral form with the information required. This includes the necessary recipient data, confirmation of data sharing consent, the details of the **NMD** staff who made the referral and the reason for the referral.
12. BRC to process this information to prepare a card for distribution.
13. BRC to post the prepared card and a Welcome Letter explaining its use to the recipient's address entered on the referral form.
14. BRC to activate the card following text verification from the recipient of their identity and receipt of the card
15. BRC to load future tranches onto the card, if recipient referred for 3 months of support, and communicate these uploads to recipients.
16. **NMD** and BRC to jointly review the Project, including reviewing a sample of referrals against the eligibility criteria.
17. **NMD** are responsible for checking that the Hardship Fund would not negatively impact any applications for statutory support that the individual they plan on referring has made or is planning to make, such as Universal Credit, Income Support, Pension

Credit, Asylum Support, etc. The Hardship Fund is not a replacement for statutory support.

18. **NMD** must have an ongoing relationship or case work with the individual they plan on referring. This is to ensure that the person that is being referred is supported in the long term.

Report to:	Active and Healthy Communities
Date of Meeting:	19 October 2020
Subject:	Support request from Keep Northern Ireland Beautiful for Eco Schools Programme for period 2021 - 22
Reporting Officer (Including Job Title):	Eoin Devlin, Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Sheena McEldowney, Head of Sustainability

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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1.0	Purpose and Background
1.1	To consider and agree to approve the contribution of £1,700 for the period 2021 – 2022 to support Keep Northern Ireland Beautiful in the delivery of the Eco Schools Programme for period 2021 – 2022 as per Option 4 in the attached correspondence from Eco Schools.
2.0	Key issues
2.1	<ul style="list-style-type: none"> Keep Northern Ireland Beautiful (see letter appendix 1) is requesting a contribution from the Council for the period 2021 – 22 for delivery of the Eco Schools Programme in the District. KNIB have proposed 4 different supporting options for council to consider. Option 4 is the current support council receive from KNIB for delivery of the Eco Schools Programme. The current programme in Newry, Mourne and Down has proven highly successful. 134 of our 137 schools in the District are registered with the programme. Currently 77 schools have obtained green flag status. Schools undertaking the programme work on ten environmental topics - Litter, Energy, Water, Waste, Transport, Healthy Living, Schools Grounds/Outdoor Learning, Biodiversity, Global Perspective and Climate Change. These topics, and the work carried out by schools, are in keeping with the mission statement contained in the corporate plan: "to lead a district that is prosperous healthy and sustainable". The Department's Environmental Education Officers provide assistance and organise initiatives and events which assist schools in achieving their green flag award. <p>There are one hundred and thirty-seven schools in the District in total and so there is still work to be done if all schools are to progress through the programme.</p>
3.0	Recommendations

3.1	Council approve the contribution of £1,700 for the period 2021-22 as per Option 4 in the attached correspondence from Eco Schools.
4.0	Resource implications
4.1	Contribution will come out of existing budgets.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service

	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	None
8.0	Background Documents
	<p>Appendix I Letter from Eco Schools 5 October 2020</p> <p>Appendix II NMDDC Eco Schools Metrics</p>

Eoin Devlin
Newry Mourne & Down District Council

13 October 2020

Dear Eoin,

Council support request for the Eco-Schools Programme in Northern Ireland 2021/22.

This letter is a request for support for the Eco-Schools programme in your council area in 2021/2022 and to highlight the excellent value the Eco-Schools Programme brings to Northern Ireland in helping deliver a safe and sustainable future for our youth.

Your continued support both financially and with staff time is highly appreciated by Keep Northern Ireland Beautiful and is critical to the success of the programme in educating young people on environmental issues and empowering them to make informed choices, take positive action and be the change needed to ensure a sustainable Northern Ireland. We seek to give young people a platform to make their voices heard and influence their peers, communities, policy and decision-makers.

The Eco-Schools programme encourages and directs young people to think about litter, waste and recycling, energy saving, water conservation, transport options, biodiversity, the natural environment they are custodians of, and make positive choices for a better future. We look forward to continuing the relationship we have established over the years which has helped cement Northern Ireland as top achiever globally in the Eco-Schools programme.

Eco-Schools creates behavioural change in our youth and we have seen it dispersing into society via our Eco-Campuses and Eco-clubs who are now engaging and valuing the impact of the Green Flag Award. Currently Stranmillis College and Queen's University are working with us and our first Eco-Club was awarded with their Green Flag. The programme may start in schools however, the impact is far reaching and we only have to look at this growth in Ireland to see the positive impact with 36 campuses registered with 13 awarded the Green Flag including one hospital site. Continued support of our programme will encourage this further growth and spread into the wider society through positive behaviour change.

We bring additional support from the Department of Agriculture, Environment and Rural Affairs, grant making bodies and other corporate and charity funders and continue to make efforts to diversify funding opportunities for environmental education in Northern Ireland.

I would like to take this opportunity to remind councils they play a vital role in helping us meet our **match funding** for the grant received from DAERA to keep this programme operational. It is important to note that we have so far, because of your continued support, not had to pass the cost on to schools and have been able to offer the programme and assessments for free. We hope to continue this in the future as schools come increasingly under financial pressure. However, loss of council support nationally would result in match funding not being met and the programme either running at a cost to the school or the loss of core funding.

Other countries have moved to charging schools, however, for us at Keep Northern Ireland Beautiful, we believe it is imperative this remains a free programme so **all sections of the community** can benefit equally and it not become a postcode lottery. However, the reality

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may be individual councils who do not support the programme may see their schools paying up to £200 for assessment and award of Green Flag next academic year.

Over the past few years we have increased the amount of support we offer schools in your council area as demand has grown. The demand has grown even more so since lockdown as our online resources and support offered to families and teachers during this time increased and is continuing to rise. As a result, we have seen a huge increase in our social media footfall (52.6K reach this month) which is growing on a weekly basis with our online webinars highlighted in the report attached.

We have also noticed an increase in support requested from councils over the years and often go above and beyond our agreement to ensure we best support them. We are currently a team of three working across Northern Ireland and demand on our time and resources is intense and stretched.

Currently your council contributes 2% of the overall Environmental Educational Team budget at a cost of £1,700 to support the match funding of the Eco-Schools Programme at Keep Northern Ireland Beautiful. That combined with 8 other councils equates to 16% and Belfast City Council contribute 16.5% alone to the programme.

We feel Belfast City Council see the value in the programme and fund it accordingly. We understand not all councils are in the position to offer this kind of support especially on the back of COVID19 however, we must be honest and inform councils we feel they are undervaluing the impact and importance of our work and the value added we bring. One example of value added is, last academic year alone, as part of our support to schools in your council area **our programme provided project funding of £2,638** showing a clear interest in our work.

We must also consider there has only been a £200 increase in the level of support since 2015. However, when calculating staff costings, we must take into consideration the percentage increase in cost of living each year which has been approximately 2.4% each year which has not previously been factored in. If all councils were on board with our preferred support option, we would hope to recruit a new member of staff to better support individual councils and give the time for consultation and support which is often requested.

Your responsibility to our youth and your constituents

The executive office published findings this month on our young people's perceptions of the Outcomes Framework and one thing was made very clear: our young people are much less concerned about their own futures individually than they are about the longer-term future of the collective and, specifically, the environment. By far the biggest differential comes with outcome 2 – young people think we live and work sustainably, protecting the environment, more than twice as many young people disagreed with Outcome 2 than agreed (50% disagreed, compared with 22% who agreed). This is clear evidence our future voters will be influenced moving forward by whomever is looking after their collective future and the environment.

Dealing with the Climate Crisis moving forward, employment within this sector will be in demand and we need to prepare our young people for the jobs they will be working in. Eco-

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Schools is more than an extracurricular activity; our programme is shaping many young people's future career paths. We are in the process of developing a video to show good examples of how this has already been happening and will continue to expand. By fully investing in our programme you are investing in the NI youth's future.

There is an ever increasing engagement from parents in your council and they have shown interest in the programme and the impact positive environmental change it is making in their homes. We hope to support these parents and give them a voice to share their thoughts especially with so many having home-schooled their children for several months. Eco-Schools is continuing to act as a lifeline for many parents and young people during these difficult times.

Statistical Impacts from the Eco-Schools programme

- **100% of schools** signed up to Eco-Schools Programme which equates to 341,456 pupils in 1,136 schools here.
- **332** schools currently have the Eco-Schools Green Flag and we've seen increases from 147 in 2016/17 to 176 in 2018/19 indicating the upward trends in interest in the programme.
- Average reduction in all types of waste to landfill = **47.57g per day per school** (19% reduction in weight)
- Mental awareness lessons rose **from 38% to 96%**
- **57%** raised knowledge and awareness of **Healthy Living** topic since 2015/16
- **49%** Overall average increase in understanding of **Climate Action**
- **393,907 sustainable journeys** have taken place since 2016 through the Translink Travel Challenge with 16,686 pupils getting involved
- **49%** increase in the **Global Perspective** topic since 2018/19
- **37%** increase in awareness of **Litter topic** since 2015/16
- **2,973** bags of litter collected since 2018/19
- **29%** of schools in Northern Ireland are flying the internationally recognised Green Flag - Ensuring a positive experience for our young people – through engaging them in actioned-based and socially-responsible learning.
- **Total CO₂ saving** recorded in the last 2 last academic years is **4,006,595**
- **38 schools** signed up to **Marine topic** in the first year.

Your continued support also ensures that Keep Northern Ireland Beautiful can offer other environmental education initiatives to schools in your Council area most notably Young Reporter's for the Environment; Single Use Plastic initiatives, Translink Travel Challenge all of which contribute to schools achieving Eco-Schools Green Flag status.

When budgets are tight across all sectors we understand now may not be the ideal time to request an increase in financial support however, we must emphasise councils have a responsibility to their constituents to create a 'more resilient Northern Ireland which will take timely and well-informed decisions to address the socio-economic and environmental impacts of climate change' as highlighted in NI's second Climate Change Adaptation Programme (NICCAP).

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Taking all of the above into consideration, increased growth, footfall to our social media sites and online content, cost of living increase, support to council staff, voice of our young people, interest from parents and the statistical impacts, we only see it fair councils consider an increase in their level of financial support to help match fund our programme. In order for this to happen councils will need to review and evaluate the level of support they currently provide Eco-Schools with and we would invite you to review the following 4 options.

Option 1: Keep Northern Ireland Beautiful's preference.

Support of the Eco-Schools Programme at a cost of **£10,942**. This includes Wheelie Big Challenge and core running cost of the programme, which equates to an investment of approximately **32 pence per pupil** in your council area and would bring your council in line with other support.

- A pre-existing programme to **assist council delivery of their waste and litter prevention programmes and to help councils meet waste prevention and landfill reduction targets.**
- Direct communication with **all schools** in your council and NI as a whole.
- Support councils in educating and raising awareness on **litter, waste and avoidable single use plastics** that will be dealt with in forthcoming EU and Northern Ireland Executive Committee legislation.
- The opportunity to be associated with this prestigious international environmental education programme.
- Clear linkage to Council support for young people's environmental leadership development.
- **Free training** for your staff to become Eco-Schools Green Flag Assessors.
- Provision of assessments and flags
- Organisation of **1 Cluster Group meeting and 1 Green Flag Clinic** for teachers in the council area which deliver valuable information to schools progressing through the Eco-Schools programme and provide the council with opportunities to promote their own projects and build relationships with teachers.
- **Attending and promoting Green Flag award ceremonies** hosted by the Council which are important to schools and pupils, re-enforcing the importance of their work and introducing pupils to their local council's involvement and relevance in what they are doing in school.
- **Development of the Ambassador Eco-School network** in your Council area - Ambassador Eco-Schools are flagship schools driving their environmental message further into the community and mentoring other schools in their area.
- Providing reports and statistics on schools in your Council area which are involved in the Eco-Schools programme. **Biannual reports** are provided to supporting councils highlighting statistics for schools and information about initiatives.
- We provide support for council staff and elected representatives such as responding to ad hoc queries on the status of schools in the council area.

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- Access to the Keep Northern Ireland Beautiful Data Hub, which puts information and statistics from Keep Northern Ireland Beautiful programmes you support at your fingertips (www.keepnorthernirelandbeautiful.org).
- **Opportunities to promote your campaigns** and activities through the monthly Eco-Schools newsletter and multiple social media channels and signposting schools to relevant council contacts on the Eco-Schools website (www.eco-schoolsni.org).
- **Preference given to schools in council areas** supporting the programme for promotion through media outlets.
- Allowing schools access to additional funding provided through Eco-Schools for projects such as the international Wrigley Litter Less campaign.

Please refer to Wheelie Big Challenge Proposal Attached as prices can vary or please see a quick overview below in option 2.

Option 2: Wheelie Big Challenge – proposal attached

Investing in the Wheelie Big Challenge at a cost of **£7,967** which would equate to an investment of approximately **23 pence per pupil** in your council area. This would see marked reductions in waste to landfill.

Our role:

Keep Northern Ireland Beautiful will:

- contact school Eco-Coordination to recruit schools to the project,
- manage all communications,
- Provide the toolkit for school and home
- provide workshops/webinars and support,
- ensure data is gathered and uploaded correctly
- gather competition entries,
- organise invitations to the final event and
- generate PR around the project.
- Produce an end of project report

Benefits to the council would include:

- increased association with a high profile environmental education programme,
- improved recycling in schools,
- messaging to homes to assist with council recycling targets,
- educate around Resource Efficiency in line with the NI Waste Strategy – emphasising on waste as a resource and an opportunity, rather than a burden.
- Informing young people, schools and families to move away from landfilling the majority of waste to a more circular economy where products and materials are recovered and regenerated, whenever possible.
- help meet the EU Waste Framework Directive target of recycling (including preparing for re-use) 50% of household waste by 2020 and beyond, as well as the Executive's Programme for Government commitments.
- **Less litter on the streets** surrounding the school and in the Council area.
- Council area specific webinars around the waste topic

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- Engagement in the Wheelie Big Challenge represents a good opportunity to reengage lapsed schools and support schools towards their Green Flag awards.
- an increased percentage of schools achieving Green Flags in their area,
- positive PR produced around a final celebration and prize giving event.

Data has shown the programme has an:

- Average reduction in all types of waste to landfill = 17.852kg per day (71% reduction in weight)
- Average reduction in recyclable waste to landfill = 4.642kg per day (71% reduction in weight)
- Average reduction in food waste to landfill = 11.951kg per day (85% reduction in weight)

Option 3:

Support of the Eco-Schools Programme at a cost of **£2,975** would equate to an investment of approximately **9 pence per pupil** in your council area.

- A pre-existing programme to **assist council delivery of their waste and litter prevention programmes and to help councils meet waste prevention and landfill reduction targets.**
- Direct communication with **all schools** in your council and NI as a whole.
- Support councils in educating and raising awareness on **litter, waste and avoidable single use plastics** that will be dealt with in forthcoming EU and Northern Ireland Executive Committee legislation.
- The opportunity to be associated with this prestigious international environmental education programme.
- Clear linkage to Council support for young people's environmental leadership development.
- **Free training** for your staff to become Eco-Schools Green Flag Assessors.
- Provision of assessments and flags
- Organisation of **1 Cluster Group meeting and 1 Green Flag Clinic** for teachers in the council area which deliver valuable information to schools progressing through the Eco-Schools programme and provide the council with opportunities to promote their own projects and build relationships with teachers.
- **Attending and promoting Green Flag award ceremonies** hosted by the Council which are important to schools and pupils, re-enforcing the importance of their work and introducing pupils to their local council's involvement and relevance in what they are doing in school.
- **Development of the Ambassador Eco-School network** in your Council area - Ambassador Eco-Schools are flagship schools driving their environmental message further into the community and mentoring other schools in their area.
- Providing reports and statistics on schools in your Council area which are involved in the Eco-Schools programme. **Biannual reports** are provided to supporting councils highlighting statistics for schools and information about initiatives.
- We provide support for council staff and elected representatives such as responding to ad hoc queries on the status of schools in the council area.

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- Access to the Keep Northern Ireland Beautiful Data Hub, which puts information and statistics from Keep Northern Ireland Beautiful programmes you support at your fingertips (www.keepnorthernirelandbeautiful.org).
- **Opportunities to promote your campaigns** and activities through the monthly Eco-Schools newsletter and multiple social media channels and signposting schools to relevant council contacts on the Eco-Schools website (www.eco-schoolsni.org).
- **Preference given to schools in council areas** supporting the programme for promotion through media outlets.
- Allowing schools access to additional funding provided through Eco-Schools for projects such as the international Wrigley Litter Less campaign.

Option 4:

Support of the Eco-Schools Programme at the same cost of **£1,700** which equates to an investment of around **5 pence per pupil** in your council area. Maintaining costs at this level is an indication of our commitment to work hard to add value to your investment in our young people but will however have a few small amendments to the original support offered for reasons previously outlined.

As well as the associated environmental benefits mentioned above for your funding we can provide your council with:

- A pre-existing programme to **assist council delivery of their waste and litter prevention programmes and to help councils meet waste prevention and landfill reduction targets.**
- Support councils in educating and raising awareness on **litter, waste and avoidable single use plastics** that will be dealt with in forthcoming EU and Northern Ireland Executive Committee legislation.
- The opportunity to be associated with this prestigious international environmental education programme.
- Increased awareness and use of Council recycling facilities; improved recycling rates.
- **Discounted training** for your staff to become Eco-Schools Green Flag Assessors.
- **Attendance at 1 Cluster Group meetings** for teachers in the council area which deliver valuable information to schools progressing through the Eco-Schools programme and provide the council with opportunities to promote their own projects and build relationships with teachers.
- **Attendance at award ceremonies** hosted by the Council which are important to schools and pupils, re-enforcing the importance of their work and introducing pupils to their local council's involvement and relevance in what they are doing in school.
- **One End of Academic Year Report** issued in July highlighting statistics for schools involved and information about initiatives.
- We provide support for council staff and elected representatives such as responding to ad hoc queries on the status of schools in the council area. However, further consultation on support of developing and delivering initiatives will **incur a consultancy fee charge.**

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- Access to the Keep Northern Ireland Beautiful Data Hub, which puts information and statistics from Keep Northern Ireland Beautiful programmes you support at your fingertips (www.keepnorthernirelandbeautiful.org).
- Opportunity to promote campaigns, events and activities in **one monthly** newsletter and **two social media posts annually**. Posts and article must be provided in full.
- Schools in council areas not supporting the programme are **unable to access funding** provided through Eco-Schools projects such as the international Wrigley Litter Less campaign.

We can all sense that these are important times for the environment and society both locally and globally. Eco-Schools therefore will have an increasingly critical role in mobilising staff and pupils to adapt to the changes that will be required and to be part of the answer and the solution to the many issues becoming apparent. It is evident from recent developments including the Global Climate Strikes and the Conference of Youth for Climate Action that young people also are asking for support and affirmative action. Eco-Schools provides a very practical action-based delivery mechanism for the many solutions. Working together we can all build a better future. Whilst any one of us working alone will struggle to get the critical mass needed.

Enclosed is an Eco-Schools Support Request Form. I would be very grateful if you could provide the necessary Purchase Order number by the end of January 2021 to ensure access to the benefits listed above is maintained in 2021/22.

If you require any further information or clarification on anything above, please do not hesitate to contact me.

Yours Sincerely



Charlene McKeown
 Environmental Education Manager
Charlene.mckeown@keepnorthernirelandbeautiful.org
 Tel: 07845050890
 Keep Northern Ireland Beautiful

Eco-Schools Support 2021-2022 Request Form

Please tick your preferred option:

- ☐ Option 1: **£10, 942** at a rate of 32 pence per pupil
- ☐ Option 2: **£7,967** at a rate of 23 pence per pupil
- ☐ Option 3: **£2,975** at a rate of 9 pence per pupil
- ☐ Option 4: **£1,700** at a rate of 5 pence per pupil

..... Council

☐ Agrees to support the Eco-Schools Programme

OR

☐ Do not wish to support the Eco-Schools Programme

Council Purchase Order Number (required for invoicing)

Signed

Name

Position/job title.....

Date.....

Please return to:

Victoria Rowan
 Keep Northern Ireland Beautiful
 Bridge House
 2 Paulett Avenue
 Belfast
 BT5 4HD

victoria.rowan@keepnorthernirelandbeautiful.org

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**Newry, Mourne and Down District Council Eco-Schools Metrics
September 2020**

- Number of schools registered in council area – 134
- Total number of pupils in council area – 34,035
- Number of schools who have achieved the Green Flag – 77
- Number of schools with current Green Flags – 44 (33%)
- Number of schools with lapsed Green Flags – 33 (25%)
- Green Flags awarded:
 - 2015/16 - 16
 - 2016/17 – 19
 - 2017/18 – 18
 - 2018/19 – 26
 - 2019/20 - 14
- Ambassador Schools:
 - Cumran Primary School (new 2016/17)
 - St Bronagh's Primary School (new 2017/18)
 - Down High School (new 2019/20)
- Cluster Group Meetings:

We are currently exploring how these meetings could be delivered virtually in the future.
- Number of schools engaged with Wrigley Litter Less Campaign (ES and YRE) 2019/20 – 17 primary and post-primary schools
- Number of schools engaged with Translink Travel Challenge 2019/20 – 6 schools
- Number of schools engaged with Single Use Plastic Project and Workshop – 1 post-primary school
- Awareness and engagement with Eco-Schools Topics:

Topic	Number of Schools engaged in topic	Overall Percentage (%)
Biodiversity	41	31
Climate Action	5	4
Energy	34	25
Global Perspective	30	22
Healthy Living	39	29
Litter	42	31
Outdoor Learning	39	29
Transport	18	13
Waste	47	35
Water	12	9
Marine	3	2

Financial Support to Schools through Project Funding

Project Name	School Name	Funding
Wrigley LLC Eco-Schools	Kingsmills PS	398
	St Colman's PS	398
	St Joseph's PS Ardglass	398
	St Malachy's PS_Carnagat	398
	St Nicholas' Primary School	398
	St Oliver Plunckett's PS	398
Single Use Plastic	Shimna Integrated College	250

Total Financial Support to Schools through Project Funding: £2638

Report to:	Active and Healthy Communities
Date of Meeting:	19 October 2020
Subject:	Sustainability and Climate Change Forum
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Sheena McEldowney Head of Sustainability

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>To note the report from the Sustainability & Climate Change Forum which took place on 17th September 2020.</p> <p>To consider and agree to approve the actions in the attached Action Sheet.</p>
2.0	Key issues
2.1	The actions arising from the meeting are attached 'SCCF Action Sheet 17 th September 2020' in Appendix I.
3.0	Recommendations
3.1	Consider and agree to approve the actions in the attached Action Sheet.
4.0	Resource implications
4.1	None.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i>

	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	None
8.0	Background Documents
	Appendix I Action Sheet SCCF 17 th Sept 2020

Sustainability and Climate Change Standing Forum

Thursday 17 September 2020 via Skype – 3.00 pm

In the Chair: Councillor W Clarke

Councillors Present: Cllr T Andrews
Cllr P Brown
Cllr D Curran
Cllr C Enright
Cllr C Mason
Cllr D Taylor

Officers Present: Mr M Lipsett, Director of Active and Healthy Communities
Mr Roland Moore, Director of Neighbourhood Services
Mr Eoin Devlin, Assistant Director Health & Wellbeing
Ms Sheena McEldowney Head of Sustainability
Ms S Kieran, Democratic Services Officer

Apologies: Cllr K McKevitt
Cllr G Stokes
Cllr J Tinnelly

Declarations of Interest: None

Agenda Item Number	Subject	Agreed Way forward (if matter requires Committee/Council approval, a separate report should be compiled and submitted to Committee)	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
2.0	Review Actions SCCF 30 June 2020	S McEldowney confirmed the Biodiversity Officer had attended a further 2 DEA Forum Meetings to discuss potential wildflower areas in the respective DEA's	S McEldowney	Noted	Y
3.0	Officer Report – NFLA 10-point Climate Change Action Plan	<p>S McEldowney presented a report of NFLA 10 Point Climate Action Plan – After detailed discussion it was agreed to note the contents of the report on NFLA Climate Action Plan.</p> <p>Councillor Enright raised queries pertaining to Strangford Sustainable living project.</p> <p>Councillor Enright proposed, and Councillor Curran seconded to invite Strangford Sustainable living project to make a presentation at the next meeting of the Sustainable and Climate Change Forum.</p>	S McEldowney	Noted	Y

Agenda Item Number	Subject	Agreed Way forward (if matter requires Committee/Council approval, a separate report should be compiled and submitted to Committee)	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>The proposal was put to a vote as follows:</p> <p>For: 2 Against: 3 Abstention: 1</p> <p>The proposal was lost, and the Chairman proposed, seconded by Councillor Mason to invite Strangford Sustainable Living Project to a future meeting of Downpatrick DEA.</p> <p>The proposal was put to a vote as follows:</p> <p>For: 4 Against: 2 Abstention: 0</p> <p>The proposal was carried and agreed as follows:</p>			

Agenda Item Number	Subject	Agreed Way forward (if matter requires Committee/Council approval, a separate report should be compiled and submitted to Committee)	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		1. Downpatrick DEA to invite Strangford Sustainable Development Community to attend a future meeting of Downpatrick DEA to discuss planning policy issues that are preventing development of a sustainable community/village. All interested Councillors be invited to attend.	M Lipsett	On-going	N
		2. Mr M Lipsett to contact Council's Planning Department regarding any previous meetings held with Strangford Sustainable Development Community and to advise Planners of discussions from proposed DEA meeting.	M Lipsett	On-going	N
		3. Actions arising out of the proposed DEA Meeting with Strangford Sustainable Development Community and Planner's comments to be	S. McEldowney	On-going	N

Agenda Item Number	Subject	Agreed Way forward (if matter requires Committee/Council approval, a separate report should be compiled and submitted to Committee)	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>reported back to the Sustainability and Climate Change Forum in due course</p> <p>After detailed discussion on Solar Farms it was agreed as follows:</p> <ol style="list-style-type: none"> 1. Liaise with Corporate Services Department to identify suitable land surplus to Council requirements to locate Solar Parks within the District. 2. Liaise with Planning Officials to establish if any of the land is suitable for Solar Parks. 3. Report findings back to the Sustainability and Climate Change Forum in due course 	<p>S McEldowney</p> <p>S McEldowney</p> <p>S McEldowney</p>	<p>On-going</p> <p>On-going</p> <p>On-going</p>	<p>N</p> <p>N</p> <p>N</p>
4.0	Strategic Waste Update	Mr Roland Moore, Director of Neighbour Service gave a verbal	R Moore	Noted	Y

Agenda Item Number	Subject	Agreed Way forward (if matter requires Committee/Council approval, a separate report should be compiled and submitted to Committee)	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		update on the Department of Agriculture Environment and Rural Affairs (DEARA) public discussion document seeking views on the "Future Recycling and Separation of Waste of a Household Nature in Northern Ireland. It was noted the response to DEARA would be tabled at Neighbourhood Service Committee on 22 September 2020 for approval.			
5.0	A.O. B	S McEldowney advised a letter had been received from Sustainable Northern Ireland (SNI) to CEO requesting a nominee from the Planning Department as future contact for sustainability issues. It was agreed to refer the letter to Planning Department for Action.	S McEldowney	Noted	Y
6.0	Date of Next Meeting	Thursday 17 December 2020 – 3.00 pm	S McEldowney	Noted	Y

Report to:	Active and Healthy Communities
Date of Meeting:	19 October 2020
Subject:	Social Investment Fund – Capital
Reporting Officer (Including Job Title):	Janine Hillen - Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Sonya Burns – Head of Programmes Unit Sarah McClory – Programmes Coordinator

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>The Council is covered by two Social Investment Zones – Southern (legacy Newry and Mourne) and South Eastern (legacy Down). The Council has completed the 'Work It' programme in the Southern Zone. The South Eastern Zone includes two programmes: Castlewellan Community Centre and Community Operated Sports Facilities (Ballyhornan and Kilcooley).</p> <p>The Ballyhornan site has been handed over to the group on 9 October 2020 with a provisional launch date yet to be agreed however it is envisaged this will be mid November.</p> <p>Castlewellan Community Centre's final claim is in the process of being completed.</p>
2.0	Key issues
2.1	<p>Castlewellan Community Centre The project is fully completed with the group undertaking the OBA data collection and reporting. The centre was launched on Friday 24 January 2020.</p> <p>Ballyhornan The site was handed over however an official launch date has not yet been agreed due to ongoing restrictions.</p> <p>Kilcooley Planning permission was not granted so project cannot proceed.</p>
3.0	Recommendations
3.1	That the Committee note the report and minutes.
4.0	Resource implications
4.1	Council contribution: Ballyhornan £125K

5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	Rural Needs Impact Assessment completed	<input type="checkbox"/>
	If no, please complete the following:	
	The policy / strategy / plan / public service is not influenced by rural needs	<input type="checkbox"/>
7.0	Appendices	
	Appendix 1 - Minutes of SIF Board Meeting in September	
8.0	Background Documents	

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

MINUTES OF SIF CAPITAL PROJECT BOARD MEETING
Monday 7th September 2020 @ 10 am, via Zoom

CHAIRPERSON: Colin Quinn - Newry, Mourne and Down District Council

Present:

Kenny Knox – Strategic Investment Board Limited
Paul Brannigan – Newry, Mourne and Down District Council
Sarah McClory – Newry, Mourne and Down District Council
Sonya Burns - Newry, Mourne and Down District Council
Francesca Dowler – Ards and North Down Borough
Tom McClean - Newry, Mourne and Down District Council
Raphael Crummy – Department for Communities
Kirk Marshall - Ards and North Down Borough Council

APOLOGIES:

Janine Hillen - Newry, Mourne and Down District Council
Stephen Courtney – The Executive Office
Anita Waite – Department for Communities
Michael Lipsett - Newry, Mourne and Down District Council
Colin Bell - Armagh City, Banbridge and Craigavon Borough Council
Ciara Burns - Newry, Mourne and Down District Council
Justyna McCabe - Newry, Mourne and Down District Council
Council

1. INTRODUCTIONS:

Colin Quinn welcomed all the members of the Project Board and thanked all those in attendance.

2. CONFLICT OF INTEREST:

No conflicts of interest were raised.

3. MINUTES OF LAST MEETING (27th April 2020)

The minutes of the previous meeting were approved.

4. ACTION SHEETS (27th April 2020)

Thomas Davis - Stephen Courtney to email Colin Bell and cc Kenny Knox and consultant to ensure compliance with Covid-19 guidance compliance. Completed.

Thomas Davis - Janine Hillen to confirm that £100,000 has been transferred to Armagh City, Banbridge and Craigavon Borough Council. Completed.

Castlewellan - Colin Quinn to pursue the final certificate from the Consultant. Ongoing.

Castlewellan - Sarah McClory to submit outstanding claims to TEO by Friday 1st May 2020. Completed.

Castlewellan - Risk Register to be updated to reflect outstanding claim submission. Completed.

Kilcooley – Paul Brannigan to send hard copies of the revised plans to Ards and North Down Borough Council Planning Department. Completed.

Kilcooley - Francesca Dowler to organise meeting with Community Group re planning decision when it is safe to do so. Community Group declined Francesca's offer.

Ballyhornan - The Project Manager to carry out an assessment with the contractor whether these specific works can re-commence, ensuring compliance with current government and industry guidance regarding safe working and social distancing. Contractor to report on current availability in the supply chain. Both completed.

Ballyhornan - Update on NIE programme of work to install equipment. Completed.

5. PROJECT UPDATES

5.1 THOMAS DAVIS:

Colin Bell (not present) forwarded an email to provide an update on this project.

- Planned completion of this project is April 2021; however a meeting is scheduled for 15 Sept 2020 to discuss a revised programme of works.
- there has been a few issues on site due to flooding, this was coming from lands outside the sire boundary, however, this appears to have been resolved.
- NIEA approval – regarding the onsite waste water treatment plant (WWTP). No approval has been granted for this yet. This has potential to delay the works. ABC is working with the design team to get this resolved asap. Any further information will be shared once available from the design team.
- Kenny Knox noted that there was a 3-week delay to the project due to Covid-19 and supply chain issues, however, overall the project is progressing well.

Actions:

5.2 Castlewellan: Community Centre

- Tom McClean noted he was waiting on an outstanding certificates in relation to final costs of the construction contract from the consultant, which would then enable Council to submit the final claim to TEO.
- Tom McClean reported that all snags have been completed and he will be meeting with the Quantity Surveyor and the Architect on Wednesday 9th September for final inspection. The defects certificates will be issued thereafter.
- The final claim for Castlewellan will be submitted by the end of September to TEO.

Actions:

- **Tom McClean to ensure defects certificate is issued by consultant.**
- **Tom McClean to ensure all the final payment certificate for the construction contracts has been certified and approved by the consultant.**
- **Sarah McClory to submit final claim to TEO by the end of September 2020.**

5.3 **Community Operated Outdoor Facility- Kilcooley:**

- Kilcooley Community Forum has indicated that they will appeal the recent Planning Services decision to reject their planning application and are considering submitting a Judicial Review or appeal the planning decision. Note: the decision was primarily taken due to the flood risk assessment from a reservoir.
- Kenny Knox noted that an appeal could take 6 months, and this would take the project beyond the timeframe for the SIF programme. As such, it would be highly likely that this funding stream would no longer be available, even if any subsequent appeal was successful.
- Kenny Knox also noted that a Judicial Review must be submitted within 3 months of the planning decision, so the group may be outside of this timeframe (latest date 22nd September 2020).
- It was also noted that the neighbouring reservoir had been drained in recent weeks, therefore potentially eliminating the flood risk. It was agreed that contact should be made with DfI Rivers to ascertain if they are aware of this development.
- It was noted that a new planning application would still need structural reports on the walls of the reservoir and this would be the responsibility of the owner of the reservoir and not the applicant.
- It was agreed that the Project Board would monitor the situation and that Kirk Marshall would send an update to Council.

Actions:

- **Francesca Dowler to contact DfI Rivers to ascertain if they are aware of the reason for the reservoir being drained.**
- **Project Board members to monitor developments over the coming week i.e. to see if an appeal is lodged by the applicant**
- **Kirk Marshall to update Ards & North Down Council on the latest developments on this project.**

5.4 **Community Operated Outdoor Facility - Ballyhornan:**

- Paul Brannigan confirmed that TEO have agreed additional costs due to Covid-19 and the project completion date will be the 8th October 2020.
- Paul Brannigan informed meetings that there was a supply chain issue, however a new sub-contractor has been appointed.
- Most CE's have been approved by TEO, there is an outstanding CE awaiting approval of £5,000 for 1 year's pitch maintenance that Kenny Knox will discuss with Stephen Courtney.
- A gate for the pitch fencing has been requested by the group, Paul Brannigan will obtain a quotation and review before forwarding to TEO for consideration.
- The group had requested early release of the pitch prior to 8th October but Council felt that it would be more workable to release the pitch and pavilion on the same date due to insurance complications; all other Council facilities will not be opening till the 28th September and the lease agreement has not been signed off yet.

- It was noted that the prior issue of antisocial behaviour by a neighbour has ceased.
- The official opening of the centre was discussed, with TEO to give associated consideration of how/when this could be facilitated.

Actions:

- **Kenny Knox to discuss with Stephen Courtney CE for £5,000 for 1 year's pitch maintenance.**
- **Paul Brannigan to forward quotation for fence gate to TEO for consideration (additional works)**
- **Sarah McClory to liaise with Lorraine Braniff re official opening of the pitch.**
- **Paul Brannigan to update the Risk and Issues Log.**

6 UPDATE FROM DEPARTMENT FOR COMMUNITIES

- Raphael Crummy noted that the £140,000 contribution from DfC towards the Thomas Davis Project has been transferred to TEO.
- Raphael confirmed that DfC has no budget for the next financial year.

7 FINANCE

- Kenny Knox noted that there were no issues.

8 OBA NISRA REPORT CARDS

- Sarah McClory noted that due to Castlewellan Community Centre closure, the report cards for this quarter will be frozen as no activity will be taking place.

9 AOB

- It was agreed that meeting schedules would return to a monthly cycle, with the next meeting to take place on Monday 12th October 2020, via the Zoom virtual platform. Invitations to be issued by Sarah McClory.



Signed: Colin Quinn
Chairperson

Date: 7th October 2020

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 October 2020
Subject:	Policing & Community Safety Partnership (PCSP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To note the report. To note the attached Minutes of the PCSP & Policing Committee Meeting listed in 3.1 below. <p>Background</p> <p>The attached Minutes of the PCSP & Policing Committee Meeting listed in 3.1 below are provided to update the Committee on the ongoing work of the PCSP.</p>
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> Note the report. Note the following PCSP & Policing Committee Minutes as attached: <ul style="list-style-type: none"> ➤ Minutes of the PCSP & Policing Committee Meeting held on Tuesday 21 July 2020, approved at the PCSP & Policing Committee Meeting on Tuesday 29 September 2020.
4.0	Resource implications
4.1	All actions are budgeted for in the PCSP Action Plan.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>

	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> <input type="checkbox"/></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Appendix I: Minutes of PCSP & Policing Committee Meeting held on Tuesday 21 July 2020

8.0	Background Documents
	None

POLICING COMMITTEE AND POLICING AND COMMUNITY SAFETY PARTNERSHIP

Minutes of the Newry, Mourne & Down Policing Committee and Policing & Community Safety Partnership Meetings held at 2pm on Tuesday 21 July 2020 via Microsoft Teams

Present:

Councillor W Clarke, NMDDC
 Councillor M Savage, NMDDC
 Councillor H Gallagher, NMDDC
 Councillor D Murphy, NMDDC
 Councillor S Doran, NMDDC
 Councillor M Ruane, NMDDC
 Councillor O Hanlon, NMDDC **(Chair)**
 Councillor A Lewis, NMDDC
 Councillor W Walker, NMDDC
 Audrey Byrne, PCSP Independent Member
 Tara Campbell, PCSP Independent Member
 Briege Jennings, PCSP Independent Member
 Dan McEvoy, PCSP Independent Member
 Sarah Murphy, PCSP Independent Member
 Grace McQuiston, Independent Member
 Richard Orme, PCSP Independent Member
 Michelle Osborne, PCSP Independent Member
 Chief Superintendent Philip Knox, PSNI
 Chief Inspector Joe McMinn PSNI
 Inspector Darren Hardy, PSNI
 Sergeant Ryan Duffy, PSNI
 Donna Weir, EANI
 Roisin Leckey, PBNi
 Loma Wilson, NIHE
 Ruth Allen, SHSCT

In attendance:

Damien Brannigan, Head of Engagement
 Martina Flynn, Safer Communities & Good Relations Manager
 Judith Thompson, PCSP Officer
 Clare Loughran, PCSP Officer
 Kerri Morrow, DEA Co-Ordinator
 Linda O'Hare, Democratic Services Officer

1 Apologies and Chairperson's Remarks

Apologies were received from Councillor John Trainor and Michael Heaney, Youth Justice Agency.

It was agreed by all that Councillor Hanlon would Chair the meeting in Councillor Trainor's absence.

The Chairperson welcomed everyone to the meeting, including the new PCSP Independent Members who were attending their first meeting.

2 Declarations of Interest

There were no Declarations of Interest.

3 Draft Minutes of Policing Committee Meeting dated 10 March 2020

Read: Minutes of Policing Committee Meeting held on 10 March 2020 (copy circulated).

Agreed: On the proposal of Councillor Savage, seconded by Councillor Gallagher, it was agreed to approve the Minutes of the Policing Committee Meeting held on 10 March 2020 as a true and accurate record.

4 Matters arising

There were no matters arising.

5 District Commander's Report – Period 3.

Read: District Commander's Report – Period 3. (copy circulated).

Chief Inspector McMinn then presented the District Commander's Report to the Committee.

Following the presentation, discussion took place and the following points were raised:

Anti-Social Behaviour & Drugs

- Rise in anti-social behaviour linked to drugs and prescription drugs misuse. It was noted that there had been a number of incidents in the Slieve Croob DEA (including Castlewellan) and that these had caused fear in the community and lack of confidence in community policing. Other incidents were noted in Killyleagh, the Monkshill and Barcroft areas of Newry, and Kilkeel where there is a serious influx of drugs at present.
- Members welcomed the update that the increased number of Neighbourhood Policing Teams have now been reinstated and are now on foot across the District to help build up confidence in the community and increase visibility in local areas. An increase in incidents can partly be attributed to the fact that a lot of young people are becoming bored due to lockdown and being out of

school for a long period of time, it is hoped that this will settle down again when restrictions are eased.

Road Safety

- Members welcomed the update on Road Safety and requested that more Road Safety Educational Programmes could be rolled out across the District by the PCSP and other agencies to reinforce the message about speeding.
- The Bloody Bridge area was highlighted and the fact that it was only a matter of time before a serious accident occurred.

6 Draft Minutes of Previous PCSP Committee Meeting dated 10 March 2020.

Read: Minutes of PCSP Committee Meeting held on 10 March 2020 (copy circulated).

Agreed: On the proposal of Councillor Lewis, seconded by Councillor Gallagher, it was agreed to approve the Minutes of the PCSP Committee Meeting held on 10 March 2020 as a true and accurate record.

7 Matters Arising

There were no matters arising.

8 PCSP Officer's Report

Read: PCSP Officer's Report (copy circulated).

Noted: Members welcomed the report and spoke in support of the 7 Speed Indicator Signs which had recently been installed across the District, highlighting that they were very effective. Cllr Clarke sought clarification on the positioning of the Sign at South Promenade, Newcastle. Mrs Flynn agreed to speak to colleagues at DfI and arrange a site visit at this location.

9 PCSP Sub Groups Report

Read: PCSP Sub Group Report (copy circulated).

Agreed: On the proposal of Councillor Gallagher, seconded by Councillor Walker, it was agreed to approve:

- The above report
- The establishment of two PCSP ASB Sub Groups
- The review of the purpose and scope of the Bonfire Sub Group
- The Terms of Reference for the ASB Sub Group(s)

- **The nomination of Elected and Independent Members to the three PCSP Sub Groups**

10 Bonfire Sub Group Report

Read: Bonfire Sub Group report dated 21 July 2020. (copy circulated).

Agreed: On the proposal of Grace McQuiston, seconded by Councillor Walker, it was agreed to note the above report and agree the attached Draft Action Sheet of the Bonfire Sub Group held on 5 June 2020.

11 ASB Sub Group Report

Read: ASB Sub Group report dated 21 July 2020. (copy circulated).

Agreed: On the proposal of Councillor Walker, seconded by Grace McQuiston, it was agreed to note the above report and agree the Draft Action Sheet of the ASB Sub Group Meeting held on 12 June 2020.

12 Update from the PSNI on implications of, and preparations for, Brexit in relation to policing in Newry, Mourne & Down (Standing Item)

Noted: Chief Inspector McMinn advised preparations remained in place for Brexit in relation to policing in Newry, Mourne & Down and no further direction had been received from Central Government.

13 Date of Next Meeting

The next PCSP Committee Meeting is scheduled for Tuesday 29 September 2020 (Venue TBC).

There being no further business, the meeting concluded at 15.23pm.

Report to:	Active and Healthy Communities Committee
Date of Meeting:	19 October 2020
Subject:	Newry Neighbourhood Renewal Partnership (NRP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Purpose</p> <ul style="list-style-type: none"> To note the report. To note the attached Minutes of the Newry Neighbourhood Renewal Partnership (NRP) Meeting listed in 3.1 below. <p>Background</p> <p>The attached Minutes of the Newry NRP Meeting held on Wednesday 1 July 2020 are provided to update the Committee on the on-going work of Newry NRP.</p>
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> Note the report. Note the following Newry NRP Minutes as attached: > Minutes of Newry NRP Meeting held on Wednesday 1 July 2020, approved at Newry NRP Meeting held on Thursday 1 October 2020.
4.0	Resource implications
4.1	None.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>

5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>Appendix I: Minutes of Newry NRP Meeting held on Wednesday 1 July 2020.</p>
8.0	<p>Background Documents</p>
	<p>None.</p>



**Minutes of the NR Partnership held on Wednesday 1st July 2020 at 7.00pm
via zoom**

In Attendance:

Karen Gracey	DfC
Ruth Allen,	SHSCT
Sean Mc Kevitt,	NMDDC
Aisling Rennick,	NMDDC
Raymond Jackson,	CCG
Kaylem Mc Shane	Threeways CA
Patricia O’Gorman,	Threeways CA
Maureen Ruddy,	Martins lane CA
Gerry Coyle	Drumalane Quayside Close CA
Kathleen Lowry	Greater Linenhall Area CA
Bernie Mooney,	EANI
Conor Patterson,	NMEA
Maeve Mc Parland,	NMEA
Collie Hanna,	Barcroft CA
Catriona Regan,	SRC
Paula Mc Guigan,	Carnagat CA

Apologies:

Lesley Hamilton	SRC
Sarah Jane Mc Allister	Barcroft CA
Geraldine Merendino,	Chairperson
Madaleine Mc Crink,	SHSCT
Joanne Mc Ateer	Threeways CA

Agenda

- 1. Welcome/apologies
- 2. Minutes/matters arising
- 3. Conflict of interest
- 4. Programme updates
- 5. Community updates
- 6. DfC update
- 7. A.O.B.
- 8. Date of next meeting and format

ITEM	SUBJECT	DECISION	FOR ACTION – to include progress/date for completion/by whom
1.	Welcome /apologies	Karen Gracey chaired the meeting in the absence of both Chair and vice chair of the Partnership Apologies noted	

2.	Minutes/matters arising	<p>No matters arising</p> <p>Minutes proposed by Patricia O’Gorman Seconded by Collie Hanna</p>	
3.	Conflict of interest	None declared	
4.	Programme updates	<p>E2E – NMEA provided a virtual update: Unable to facilitate face to face Working in partnership with schools to upload apps and access to information. Covid 19 materials CV and interview advice Information for parents and children Virtual role playing by community champions. Inspire providing online wellbeing hub – could be useful portal</p>	<p>Target a return to normal activity in September</p> <p>Raymond to send link to Maeve and Sean</p>

		<p>NR Video Project A lot of information – this will need to be reduced- edit it down to about 10 minutes</p> <p>SHSCT – Linking with the groups - Planning stage – set of proposals for programmes we can run with.</p> <p>SRC – Actively recruiting for new 20/21 TOPs – 34 people signed up to date. Deliver September onwards. OCEANS – 6 have applied to date – 3 from Newry . Looking to retrain the unemployed.</p> <p>EANI – Sub group met. Schools will await opening in September before committing to any</p>	<p>Require information and images. Sean will contact Collie.</p> <p>Request ideas from the CA's – contact Madaleine – complete the template and return.</p> <p>Lottery funding – community partner – meet with CCG Survey in the communities – engage with CA's</p> <p>Schools will require facilitation and delivery within the school – no out of school activity</p>
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		<p>programme delivery – needs of children to be met.</p> <p>Second youth engagement call late summer – give providers opportunity to plan</p> <p>NMDDC Community Renewal CCG – managing covid 19 DfC fund issued by council. Supporting community hub – CCG distributing surplus food parcels. Supporting the CA's- advice/information/governance. Groups may struggle financially due to lost bookings/income Most of the 9 groups have applied and received funding from the Covid 19 response programme Relief fund from National lottery – April – September Dormant account fund – Sep onward.</p> <p>Community updates</p>	<p>Meet with Ruth, Sean and Karen to discuss programmes – avoid duplication</p> <p>Meet with Youth service – what are the priorities.</p>
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		<p>The NR Community groups are delivering a range of programmes to include:</p> <p>Distributing food parcels, vouchers – heating, electricity, food, top ups and activity packs.</p> <p>Self-care packs for teenagers</p> <p>Open air and online Bingo weekly</p> <p>community prayer group and community singalong, contacting your neighbour and checking in on the vulnerable to ensure they are OK</p> <p>-Providing care packages.</p> <p>Distributing newssheets and circulating information on social media platforms.</p> <p>Distributing activity packs for children/grow your own packs/flowers/small pots/arts and crafts. Images of the planting on facebook pages</p> <p>Online youth programmes.</p> <p>Commencing outdoor activity for children and young people.</p> <p>Attend meetings with external agencies via online platforms.</p> <p>.</p>	
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		<p>Communities thank the DfC for their continued support</p> <p>NMDDC -Outdoor activity – no programmes delivered to date. Some facilities opening up – Threeways have some programmes planned</p> <p>THINK lab – some snagging to be completed – equipment installed</p> <p>Storage sheds Await date for installation from the supplier.</p>	Groups to plan their activities moving forward – what is possible. Contact Sean
5.	DfC update	<p>Updates with senior management – await response</p> <p>The Department thanks everyone for their continued hard work during these difficult times.</p> <p>Propose that we remain with same Chair/vice chair – All agreed</p>	

6.	A.O.B	<p>Recognition for contribution of community volunteers, Tribute to all volunteers especially during this crisis.</p> <p>Possibly have something in the new proposed park</p> <p>Conor proposed that we could erect a commemorative plaque in WIN – the new THINK Lab – recognise all the NRP members.</p> <p>All agreed on both proposals</p> <p>Community hub – parcels now down to 95-100 per week – continue to the end of July.</p> <p>Issue over charity status</p> <p>Not a community issue but internal within the charity commission- does not affect your status</p> <p>Arrange community group visits to the THINK lab</p> <p>Perhaps virtual visit</p>	<p>Consultation on the park- ask CA's to complete</p> <p>Set up a small steering group to explore this further.</p>
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7.	Date and time of next meeting	To be confirmed	Sean to circulate details
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