

October 14th, 2015

Notice Of Meeting

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Thursday, 15th October 2015 at 3:00 pm** in **Downshire Civic Centre**.

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor R Burgess

Vice Chair: Councillor H Reilly

Members:	Councillor P Brown	Councillor S Burns
	Councillor M Carr	Councillor W Clarke
	Councillor G Craig	Councillor D Curran
	Councillor G Donnelly	Councillor L Kimmins
	Councillor C McGrath	Councillor B O'Muirí
	Councillor B Quinn	Councillor M Ruane
	Councillor W Walker	

Agenda

- 1 **Apologies**
- 2 **Declarations of Interest**
- 3 **Action Sheet of Strategy, Policy & Resources Committee held on 17 September 2015 (Copy attached)**

[SPR-17092015.pdf](#)

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4 Local Development Plan

- 4a **Local Development Plan - Population and Growth - Data Update (report attached)**

ALL COUNCILLORS ARE INVITED FOR THIS ITEM OF BUSINESS

The Population and Growth - Data Update Paper can be found as follows:

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > POPULATION AND GROWTH - DATA UPDATE PAPER.

[SPR Report Oct'15 re LDP Paper 1 \(1st Revision \)-Pop and Growth-Data Update.pdf](#)

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- 4b **Local Development Plan - Population and Growth - Settlement Hierarchy (report attached)**

ALL COUNCILLORS ARE INVITED FOR THIS ITEM OF BUSINESS

The Population and Growth - Settlement Hierarchy Paper can be found as follows:

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > POPULATION AND GROWTH - SETTLEMENT HIERARCHY PAPER.

[SPR Report Oct'15 re LDP Paper 1 \(2nd Revision\)-Pop and Growth-Settlement Hierarchy.pdf](#)

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- 4c **Local Development Plan - Employment and Economic Development (report attached)**

ALL COUNCILLORS ARE INVITED FOR THIS ITEM OF BUSINESS

The Employment and Economic Development Paper can be found as follows:

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > EMPLOYMENT AND ECONOMIC DEVELOPMENT

[SPR Reoprt Oct'15 re LDP Paper 3-Emp and Econ Dev.pdf](#)

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5 Estate

5a **Land offered to Council at former Abbey Grammar School, Courtney Hill, Newry (Report attached)**

[Template - Report Abbey Lands.pdf](#)

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[abbey grammer map rs.pdf](#)

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5b **Bessbrook Community Centre - Hydro & Heat Pump (report attached)**

[Bessbrook Community Centre.pdf](#)

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5c **Request from the Quays Shopping Centre to use St Christopher's Park at Newry Albert Basin for staff parking for 6 weeks at Christmas 2015 (verbal report)**

6 Communications

6a **Marketing and Communications Strategy 2015/2016 (Report attached)**

The NMD DC Communications Strategy 2015-2016 and the Action Plan can be found as follows:

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > NMD DC COMMUNICATIONS STRATEGY 2015-2016

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > NMD DC COMMUNICATIONS STRATEGY ACTION PLAN

[Marketing and Communications Strategy 2015-2016.pdf](#)

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6b **Marketing and Communications Unit - Quarterly Report July - Sept 2015 (Report attached)**

7 Corporate Services

7a Treasury Management Contract (Report attached)

Treasury Management Contract.pdf

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7b Capital Spend Report for 5 months to 31 August 2015 and 7 months projected to 31 March 2016 (Report attached)

FOR NOTING

Capital Spend Report.pdf

Page 22

7c Insurance Report for 6 months to 30 September 2015 (Report attached)

Insurance report.pdf

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7d Net Revenue Expenditure Report year to 30 June 2015 (3 months) (Report attached)

FOR NOTING

Net Revenue Expenditure Report.pdf

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7e Payroll Spend Report to 30 June 2015 (3 months) (Report attached)

FOR NOTING.

Payroll spend report.pdf

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7f IT Equipment Storage Devices (Report attached)

IT equipment storage devices.pdf

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Appx G Ringland - IT Equipment Storage Devices.pdf

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7g Staff Recognition Event (Report attached)

[Staff Recognition Event.pdf](#)

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7h Correspondence from Department of Justice dated 14 September 2015 and Report on Responses to Proposals for Draft Legislation on the collection and enforcement of financial penalties: Equality and Regulatory Impact Assessments, September 2015 (Report Attached)

The correspondence from the DOJ of 14 September 2015 can be found as follows:

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > CORRESPONDENCE FROM DOJ 14 SEPTEMBER 2015

[Report on correspondence from DOJ re Report on Responses September 2015.pdf](#)

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7i Car Loans (Report attached)

[Car Loans.pdf](#)

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[circular lg 10 13 - car loans 2013.pdf](#)

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7j Consultation response to an independent review of NILGA (Report attached)

Appendix 1 - Independent Review of NILGA and Appendix 2 - Draft Response to Independent Review of NILGA can be found as follows:

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > APP 1 - INDEPENDENT REVIEW OF NILGA

and

MENU > DOCUMENTS > STRATEGY, POLICY AND RESOURCES > APP 2 - DRAFT RESPONSE TO INDEPENDENT REVIEW OF NILGA

[Consultation response to an independent review of NILGA.pdf](#)

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7k Video Conferencing Facility between Council Chambers (Report attached)

[Video Conferencing Facility between Council Chambers SPR Meeting 15 Oct 15.pdf](#)

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8 Equality

8a Section 75 Policy Screening Report - Quarterly Report July - September 2015 (Report attached)

[Report on Section 75 Policy Screening Report – Quarterly Report for period July - September 2015 for consideration at SP&R .pdf](#) Page 46

[Quarterly Screening Report July - September 2015.pdf](#) Page 48

8b Equality Commission advice on Good Relations for Local Councils September 2015 (Report attached)

[Report on Correspondence from the Equality Commission for Northern Ireland - Equality Commission advice on Good Relations f.pdf](#) Page 50

[ECNI Advice on Good Relations in Local Councils September 2015.pdf](#) Page 52

8c 2016 Decade of Centenaries Grant Programme (report attached)

[Decade of Centenaries Grant Programme 2016.pdf](#) Page 60

9 Community Planning

9a Community Planning and the Arts - An Arts Council of Northern Ireland Symposium (Report attached)

[Community Planning and the Arts Seminar.pdf](#) Page 62

10 Verification

10a Sister City/Twinning (Report attached)

[Sister City Twinning.pdf](#) Page 64

10b Scheme of Delegation for officers (Report attached)

[Delegated Authority Report.pdf](#) Page 66

10c Report on Eurocities (verbal report)

11 Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014

11a Tender for Advertising of Planning Application Notices (Report attached)

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Tender for Advertising of Planning Application Notices.pdf

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11b Mayobridge Community Association Ltd CC/69 - Release of Charge (Report attached)

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Report Mayobridge CA Release of Charge.pdf

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Invitees

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ACTION SHEET- STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING – THURSDAY 17 SEPTEMBER 2015

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/145/2015	Extension to Corporate Graphic Design Contract	It was agreed on the proposal of Councillor Craig, seconded by Councillor Reilly to extend the existing Graphic Design contract for a 6 month period.	Letter advising contract provider of the approved extension has been issued.
SPR/146/2015	Councillors Website Reference	It was agreed on the proposal of Councillor Reilly, seconded by Councillor Burns that a Councillors' Website Reference Group be established to advise, support and be engaged with on the development of the new Corporate Website.	Being actioned. Nominations received at Council mtg 5.10.15.
SPR/147/2015	Governance of Community Planning	It was agreed to <ol style="list-style-type: none"> 1. Establish initial Community Planning Thematic Partnerships 2. Draft a report to Party Representatives Forum regarding the political representation on each Partnership. 	Actioned.
SPR/148/2015	Twinning – Projects for Approval	It was agreed to: <ol style="list-style-type: none"> 1. Evaluate the 7 legacy Twinning Projects and bring back a detailed report to include a recommendation on the continuation and development of 3 or 4 of the existing twinning arrangements. 2. That funding for Twinning Projects to be investigated. 	Report to October SPR
SPR/149/2015	Sister Cities	It was agreed that a review of Sister Cities would be undertaken and a report brought back to Strategy, Policy and Resources Committee meeting in October 2015.	Deferred to November SPR.
SPR/150/2015	DSD Transferring Functions – SIF Projects	It was agreed to: <ol style="list-style-type: none"> 1. DSD's request for Council to give a commitment to ring-fence contributions of £240,000 and £350,000 for Thomas Davis GFC and Downpatrick Football Club respectively from the 	

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>budgets transferring from DSD to Councils in 2016.</p> <p>2. Write to OFMDFM requesting them to transfer money from revenue spend into capital spend to allow sports clusters to go ahead.</p>	
SPR/151/2015	Proposal To Purchase Portion Of Land At Former Down District Council Site On Strangford Road, Downpatrick For Development Of New Down High School	<p>It was agreed to:</p> <ol style="list-style-type: none"> 1. Agree in principle to the request from the Department of Education to acquire a portion of land at the former Down District Council offices to develop the new High School proposal. 2. Agree to both parties using LPS in respect of required valuations. 3. The Department of Education to cover all Council costs for land valuations and all legal costs. 	Agreed. EC to provide an update at October SPR.
SPR152/2015	Draft Policy And Procedures On The Erection Of Commercial/Advertising Signage On Council Land And Property By Third Parties	<p>It was agreed to:</p> <ol style="list-style-type: none"> 1. Accept the draft Policy and Procedures on the Erection of Commercial/Advertising Signage on Council Land and Property by Third Parties. 2. It was further agreed that signage indicating the location of the Paupers' Graveyard, Newry, be investigated. 	<p>Agreed.</p> <p>Ongoing.</p>
SPR/153/2015	Head Foreshore Lease – Issue On Foreshore At Ballyedmond, Carlingford Lough	<p>It was agreed to:</p> <ol style="list-style-type: none"> 1. That Council continue with negotiations in relation to the renewal of the Head Lease for foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran and officials work in association with the Ballyedmond Estate regarding extraction of a portion of the head lease at Ballyedmond and the alleged public right of way along the shoreline at Ballyedmond. 	Progressing.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		2. That a Mournes/Crotlieve DEA briefing meeting be held to provide up to date information for the Mournes and Crotlieve DEA Councillors, particularly those not familiar with the area.	Progressing.
SPR/154/2015	Employee Qualification Assistance Scheme	It was agreed that the Employee Qualification Assistance Scheme be made available to employees of Newry, Mourne and Down District Council to operate on the loan basis as the procedure for Councillors obtaining qualifications with delegated authority to the management team for the operation of this scheme.	Scheme will be amended and launched to employees following ratification, based on decision of Council and management decisions regarding amount of financial support to be made available to employees.
SPR/155/2015	Application for Credit Cards	It was agreed that an Agreement be signed with Danske Bank Ltd to issue Credit Cards to the following staff: <ul style="list-style-type: none"> • Robert Dowey, - limit of £8,000 • Eddie Curtis – limit of £5,000 • David Barter, limit of £4,000 • Marie Ward – limit of £2,000 • Canice O'Rourke – limit of £2,000 	Work in progress.
SPR/156/2015	Increased Crane Costs Removal of Sea Gates at Victoria Lock	It was agreed that the payment of additional costs in relation to cost of crane hire for removal and replacement of Sea Gates at Victoria Lock be considered with authority to be granted to Consultant/Project Manager to discuss extra costs with Contractor and report back to Council with recommendations on any appropriate additional payments.	Update to November SPR Committee.
SPR/157/2015	Planning Permission for Cloughoge Roundabout	It was agreed that the proposal for a Community Roundabout feature at Cloughoge Roundabout, Newry, be approved.	In progress.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/158/2015	Proposal For Urban Garden At The Rear Of The Arts Centre, Newry	It was agreed that with regret, the proposal for a community garden at the back of the Arts Centre be refused, but that officials work with the Trust to identify another suitable area.	Done.
SPR/159/2015	Crotlieve DEA Briefing Report	It was agreed that the Crotlieve DEA Briefing Report of the meeting held on 10 August 2015, be approved.	Approved.
SPR/160/2015	Meeting with South Down Community Rescue	It was agreed that the section of land adjacent to Drumalane (Newry) Playing Fields to establish a base for the South Down Community Rescue Team, be approved.	Ongoing.
SPR/161/2015	Off-Street Parking – Future Delivery Options	<p>It was agreed:</p> <ol style="list-style-type: none"> 1. That authorising Officials enter into discussions with the Department for Regional Development (DRD) to extend the Agency Agreement and Technical Specification (for all Councils) for the delivery of off-street parking for a further three years (1 November 2016 – 31 October 2019) (with an option to extend if required) 2. That an economic appraisal be commissioned to identify the future options for the use of car parking across the District. 	Correspondence issued to DRD Permanent Secretary on 5 October 2015 by Regional Working Group notifying wish to enter into formal negotiations with Transport NI for extension of Agency Agreement. Further report to be tabled for SP&R agreement once full costs identified.
SPR/162/2015	Tender: 52 – 2014 Leisure Centre, Newry – Phase 2	<p>It was agreed:</p> <ol style="list-style-type: none"> 1. To approve the four firms who applied under the PQQ process. 2. To proceed to the ITT Stage. 3. To invite these 4 firms to tender for the Newry Leisure Centre – Phase 2 Scheme. 4. To make arrangements for the demolition of the former Newry Swimming Pool and Jennings Park Pavilion with 	Approved. Out to tender.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		consideration to be given to including these works with the Phase 2 Scheme.	
SPR/163/2015	Organisational Design – Update	<p>It was agreed:</p> <ol style="list-style-type: none"> 1. The recommendations set out in Section 4 of the report in relation to the responsibilities of and appointment for a Director of Corporate Services; including Elected Member nominations to the shortlisting and interview panels should those be required, and that these nominations be in line with points 4.6 and 4.7 of the report. 2. The recommendations set out in Section 5 of the report. 	Job Matching progressed for Director of Corporate Services and nominations to selection panel requested via Party Reps Forum
SPR/164/2015	Ballynahinch Environmental Scheme	It was agreed that the contents of the report be noted and approval be provided to settle the final account.	Ongoing
SPR/166/2015	Any Other Business	<p>It was agreed that due to the size of the Strategy, Policy and Resources Committee, the agendas in future would be condensed into the headings below:</p> <ul style="list-style-type: none"> • Estate • Corporate • Community Planning • Performance • Verification • Capital • With items requiring to be taken as exempt matters, being grouped together on the agenda 	Actioned.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed

Report to:	Strategy, Policy & Resources Committee
Subject:	Newry, Mourne and Down Local Development Plan Preparatory Studies Paper 1 (1 st Revision): Population and Growth – Data Update
Date:	15 October 2015
Reporting Officer:	Anthony McKay, Chief Planning Officer
Contact Officer:	Andrew Hay, Development Plan Manager

Decisions Required

Note the content of this report.

1.0 Purpose & Background

- 1.1 Preparatory studies are essential in providing the evidence base for preparing the Local Development Plan (LDP). A reliable and comprehensive evidence base is vital to informing and justifying the ‘soundness’ of the LDP documents (Plan Strategy and Local Policies Plan) and to show how policies and proposals help to achieve the social, economic and environmental objectives for the plan area. The preparation of the evidence base is an ongoing process with information being reviewed and kept up to date to ensure that it remains reliable and relevant.
- 1.2 As part of the programme of preparatory work, the purpose of this report is to present ‘Paper 1 (1st Revision): Population and Growth – Data Update’ for members consideration.
- 1.3 ‘Paper 1: Population and Growth’ (August 2014) was presented to the Shadow Planning Committee on 7 October 2014. In presenting the paper it was recommended that it be reviewed and updated following the release of the latest data for the Newry, Mourne and Down area from the Northern Ireland Statistics & Research Agency (NISRA) and other sources.
- 1.4 The paper, attached at Appendix 1, provides members with an update of Paper 1. The paper has now been reviewed and updated in response to the latest data which has been made available over the course of the last year. All updates contained within the paper have been highlighted.
- 1.5 Baseline information on population will be a key driver in developing a settlement strategy for accommodating growth in the Newry, Mourne and Down area to 2030. The paper provides information on:
- a profile of the population including different Section 75 groups of people, identifying those which the plan is likely to have an impact on;
 - a profile of the existing population, past population trends and population and household projections up until 2030; and
 - a proposed settlement strategy for accommodating growth.

2.0	<u>Key Issues</u>
2.1	In reviewing the paper and updating the baseline information there is little change to the overall data. The most notable changes are in relation to the population projections to 2030.
2.2	Members attention is drawn to downward changes to the projected population increase of the District by 2030. The original estimate highlighted in the previous paper which was based on an extrapolation of the NISRA 2008-2023 population projections was that the population for the District for 2030 would be 206,676. Newly released data using the NISRA 2012-2037 population projections indicates this will now be 197,836 by 2030. This represents an increase of 22,433 over the plan period from the NISRA 2015 mid year estimate population of 175,403 (June 2015).
2.3	Other changes worth noting include changes to the age structure of the District by 2030. In particular, there will be a significant increased proportion of residents aged 65+ which is now projected to increase from 14.69% of the population in 2015 to 20.32% in 2030. The proportion of those aged 0-15 will decline from 22.37% of the District in 2015 to 20.94% in 2030 and likewise those aged 16-64 will decline from 62.94% to 58.70% in the same period.
2.4	Newly released information has also highlighted population growth between 2001-2011 at the village level of the District from 17.60% to 20.16% as a proportion of the District population and also a decline of the District's two main settlements (Newry & Downpatrick) as a proportion of the District population from 25.02% to 22.02%.
2.5	The baseline information in this paper together with associated data contained in the Community Planning baseline evidence will inform other preparatory studies. Data gathered as part of this and other preparatory studies will be used to establish the baseline of the social, economic, and environmental characteristics of the plan area and enable the Council to identify the issues which need to be addressed by the LDP. Furthermore, it will provide a sound basis on which to formulate the plan strategy, policies and proposals within the LDP that will subject to independent public examination.
3.0	<u>Recommendations</u>
3.1	Members are requested to note the content of this report.
4.0	<u>Resource Implications</u>
4.1	N/A
5.0	<u>Appendices</u>
	<ul style="list-style-type: none"> Preparatory Paper 1 (1st Revision): Population and Growth – Data Update

Report to:	Strategy, Policy & Resources Committee
Subject:	Newry, Mourne and Down Local Development Plan Preparatory Studies Paper 1 (2 nd Revision): Population and Growth – Settlement Hierarchy
Date:	15 October 2015
Reporting Officer:	Anthony McKay, Chief Planning Officer
Contact Officer:	Andrew Hay, Development Plan Manager

Decisions Required

Note the content of this report.

1.0 **Purpose & Background**

- 1.1 Preparatory studies are essential in providing the evidence base for preparing the Local Development Plan (LDP). A reliable and comprehensive evidence base is vital to informing and justifying the 'soundness' of the LDP documents (Plan Strategy and Local Policies Plan) and to show how policies and proposals help to achieve the social, economic and environmental objectives for the plan area.
- 1.2 As part of the programme of preparatory work, the purpose of this report is to present 'Paper 1 (2nd Revision): Population and Growth – Settlement Hierarchy' for members consideration.
- 1.3 'Paper 1: Population and Growth' (August 2014) was presented to the Shadow Planning Committee on 7 October 2014. In presenting the paper it was recommended that the settlement hierarchy be reviewed to consider and identify proposed changes to the settlement hierarchy, subject to sustainability appraisal.
- 1.4 The paper, attached at Appendix 1, provides members with an overview of the existing settlement hierarchy in the Newry, Mourne and Down area and considers formulating a settlement strategy for accommodating future growth across the District to 2030, while identifying any potential constraints to the expansion of settlements. The paper builds on the existing evidence base and further examines the settlement hierarchy referenced in Paper 1. The paper:
- sets out the regional context for the approach taken to defining the settlement hierarchy while outlining the current situation across the District;
 - outlines the implications for possible restructuring or re-designation of the settlements within the hierarchy while comparing and contrasting the approaches detailed within the context of the Regional Development Strategy 2035 (RDS) and other policy and guidance documents;
 - undertakes a comparison study of the RDS against the Northern Ireland Statistics & Research Agency (NISRA) report 'Review of the Statistical Classification and Delineation of Settlements' (March 2015); and

	<ul style="list-style-type: none"> introduces the need for Settlement Appraisals to be undertaken for each settlement with in the District.
2.0	<u>Key Issues</u>
2.1	The paper in discussing the existing settlement hierarchy starts the process of formulating a new settlement strategy for the Local Development Plan. Factors to be taken into consideration are highlighted below.
2.2	The overarching emphasis at a strategic level is on focussing development on the larger settlements, in particular the ‘hubs’ as identified in the RDS. The RDS stresses the need to share rather than duplicate services while providing an opportunity to develop complementary services allowing each settlement to play an important role within the District. Care is also required to ensure that the overall distribution of development across the settlement hierarchy is distributed appropriately to ensure the plan has taken account of the RDS as well as factoring in the predominantly rural population of the District. The principle of identifying a hierarchy of settlements in the Plan Strategy will be essential to the achievement of the RDS objectives for the District.
2.3	Consideration will need to be given to the existing growth strategy and the role each settlement serves within the District. Any changes to the status of existing settlements or classifications within the hierarchy will need to be mindful of the fact that the level of services provided by a settlement cannot always be judged from its population size. There will be variations in the characteristics of settlements across the District in terms of the availability of local services and the wider catchment areas they serve, particularly in some of the more rural areas. This will be further examined as part of the proposed Settlement Appraisals which will inform the settlement hierarchy and in formulating a settlement strategy for accommodating future growth across the District.
2.4	Data gathered as part of this and other preparatory studies will be used to establish the baseline of the social, economic, and environmental characteristics of the plan area and enable the Council to identify the issues which need to be addressed by the LDP. Furthermore, it will provide a sound basis on which to formulate the plan strategy, policies and proposals within the LDP that will subject to independent public examination.
3.0	<u>Recommendations</u>
3.1	Members are requested to note the content of this report.
4.0	<u>Resource Implications</u>
4.1	N/A
5.0	<u>Appendices</u>
	<ul style="list-style-type: none"> Paper 1 (2nd Revision): Population and Growth – Settlement Hierarchy

Report to:	Strategy, Policy & Resources Committee
Subject:	Newry, Mourne and Down Local Development Plan Preparatory Studies Paper 3: Employment and Economic Development
Date:	15 October 2015
Reporting Officer:	Anthony McKay, Chief Planning Officer
Contact Officer:	Andrew Hay, Development Plan Manager

<u>Decisions Required</u>	
Note the content of this report.	
1.0	<u>Purpose & Background</u>
1.1	Preparatory studies are essential in providing the evidence base for preparing the Local Development Plan (LDP). A reliable and comprehensive evidence base is vital to informing and justifying the 'soundness' of the LDP documents (Plan Strategy and Local Policies Plan) and to show how policies and proposals help to achieve the social, economic and environmental objectives for the plan area.
1.2	As part of the programme of preparatory work, the purpose of this report is to present 'Paper 3: Employment and Economic Development' for members consideration.
1.3	The paper, attached at Appendix 1, provides members with an overview of the employment and economic development base in the Newry, Mourne and Down area and considers the land requirements for economic development uses to 2030. The paper builds on the existing evidence base and sets out: <ul style="list-style-type: none"> • regional and local policy context for formulating local development plan policies for economic development; • a picture of the business and labour market across the district; • an overview of the current provision and take up of zoned economic development land in the existing Development Plans covering the Newry, Mourne and Down area; • an assessment of the number of new jobs required and how this can be translated into future economic land requirements; and • a summary of the key findings.
2.0	<u>Key Issues</u>
2.1	The paper discusses the amount of land zoned for economic development use in each of the existing Development Plans covering the Newry, Mourne and Down area i.e: <ul style="list-style-type: none"> • Ards and Down Area Plan 2015 • Banbridge, Newry and Mourne Area Plan 2015 It looks at each individual zoning and considers the extent to which these have been developed to date.

2.2	As part of the preparation of the LDP an estimate of the amount of land is required to ensure an ample supply of suitable land to meet economic development needs. The paper considers three methodologies, and estimates land requirements under each methodology.
2.3	Having proposed how much economic development land may be needed the paper considers how this land could be distributed across the main settlements taking into account the requirements of the Regional Development Strategy. Three different options are considered and the distribution of lands under each option are examined.
2.4	Data gathered as part of this and other preparatory studies will be used to establish the baseline of the social, economic, and environmental characteristics of the plan area and enable the Council to identify the issues which need to be addressed by the LDP. Furthermore, it will provide a sound basis on which to formulate the plan strategy, policies and proposals within the LDP that will subject to independent public examination.
3.0	<u>Recommendations</u>
3.1	Members are requested to note the content of this report.
4.0	<u>Resource Implications</u>
4.1	N/A
5.0	<u>Appendices</u>
	<ul style="list-style-type: none"> • Preparatory Paper 3: Employment and Economic Development

Report to:	<i>SPR Committee</i>
Subject:	<i>Land offered to Council at former Abbey Grammar School, Courtney Hill, Newry</i>
Date:	<i>7 October 2015</i>
Reporting Officer:	<i>Eddy Curtis</i>
Contact Officer:	<i>Carmel McKenna</i>

Decisions Required

Members are asked to consider and agree to:

- ***Proceed with the acquisition of land comprising 5.44 acres offered to the Council by the Christian Brothers at the former Abbey Grammar School, Courtney Hill, Newry as there is an identified need for amenity land in Newry City***

1.0 **Purpose & Background**

1.1 *The Christian Brothers offered to cede 5.44 acres of land at Courtney Hill, Newry to the Council in 2013 with a covenant that the lands remain in amenity use for the city of Newry,*

The Council put in a bid for other land on this site but it was unsuccessful

In March 2015 the Council agreed to hold off on the transferring of the Abbey land until the outcome of the location for the new Community Treatment Centre site was agreed as the Abbey site was one of the proposed sites for the centre.




The Solicitors acting for the Christian Brothers recently advised that the Council had 2 weeks to decide whether to proceed with the gift and if so a further 2 weeks to complete the transfer. The solicitors have been advised that Council approval to proceed cannot be obtained within that timescale

The land offered to the Council partly adjoins Council land.

2.0 **Key Issues**

2.1 The site is sloped and heavily wooded and the trees have Tree Preservation Orders

	<p>Work to secure the site should be carried out in this financial year.</p> <p>The developer of the adjoining land should be requested to fence the common boundary</p> <p>It will be necessary to provide security checks at the site</p> <p>Investigate the possibility of access from adjoining Council land at the Rocks.</p> <p>Investigate possible funding for the development of this land</p>
3.0	<u>Resource Implications</u>
3.1	<i>Cost of securing the site etc and legal costs of transfer. The estimated cost of fencing off the site is £15,000 to £20,000</i>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none"> ▪ Appendix 1 – Map of land ▪ Appendix 2-Newry DEA Briefing summary

 Proposed Boundary of Transfer
 NMDDC Boundary
 Former Abbey Grammar Site



0 0.01250.025 0.05 Miles

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Report to:	Strategic Planning & Resources Committee
Subject:	<i>Potential Hydro Turbine & Water Source Heat Pump at Bessbrook Community Centre</i>
Date:	15 October 2015
Reporting Officer:	Eddy Curtis, Director Strategic Planning and Performance
Contact Officer:	Ciarán Óg Mussen, Energy & Sustainability Officer

Decisions Required

Committee consider report and decide how to proceed between Option A and Option B

1.0 Purpose & Background

1.1

Bessbrook Community Centre has been identified as a potential site for Hydro power sourced from the adjacent Mill Pond. A private company with many years of Hydro engineering experience have carried out a full feasibility study into the potential of such a scheme. The report (which is attached) has confirmed that the site is not only suitable for Hydro Power but also for a water source heat pump. Both these technologies would be using energy from the mill pond to provide 70-80% of Bessbrook CC electricity and heating demands.

The feasibility study has been independently reviewed by Dr David Redpath, Research Associate in the Centre for Sustainable Technologies, University of Ulster who has confirmed and verified the reports conclusions.

The total cost of this scheme is estimated to be £205,000 which would have an annual value to council of combined energy savings, Renewable Obligation Certificates (ROC) and Renewable Heat Incentive (RHI) payments of £28,863 p.a. giving it an overall payback of 7.5 years.

The project is at the initial stage and Council will need to tender for and appoint a suitably qualified professional consultant to prepare drawings required for an

- Abstraction license application
- Planning application
- NIE Grid Connection application

Each of these applications would be time consuming and may require several surveys as part of application submissions. Once all permissions been achieved the Council would need to then tender the construction phase of the project.

The project is time constraint by the government financial incentives which are due to be removed in March 2017. Without these incentives the financial viability of the project would be significantly less attractive. The revenue potential of the project would drop from £28,863 per annum to £14,142 per annum.

An alternative option to Council would be to take on a lease agreement with a suitably experienced company with a Hydro engineering background who would pay an annual lease for the site and cover all capital costs for the design and installation works. The energy generated on site would be sold back to council at a discount rate and council would receive an agreed annual sum over a 25 year lease. The company who carried out the feasibility study feel confident enough in the viability of this project that they would be prepared to take a 25 lease agreement for the site with an annual value to Council of approx £3,000 (negotiable). The lease would either be based on a fixed yearly payment to Council or else a discounted rate for both electricity and heating to the building. The Council would be

required to put out an expression of interest and tender such a lease option agreement.

2.0 **Key Issues**

Option A - Capital Investment	Option B - Lease option agreement
Cost to Council	£205,000
Annual Savings/Income	£28,863 (51% ROCs + RHI)
Payback Period	7.5 years (15 years without ROC's and RHI revenue)
Benefits/Pros	Council capitalise on financial incentives available through the ROC's and RHI by committing to capital investment.
	Council receive £3,000 per year for zero capital expenditure. This would equate to a 25% reduction in total energy expenditure for the site.
	Bessbrook Community Centre would have 70-80% of its power and heating demand met by the mill pond.
	Bessbrook Community Centre carbon footprint would be reduced by 70-80% due to energy supply from Mill Pond.
	Reduction of carbon emissions and promotion of renewable energy in the District
	Reduction of carbon emissions and promotion of renewable energy in the District
	Council negate all risk
Risks/Cons	Council have to commit to £205,000 capital expenditure
	Council do not avail of annual financial incentives from ROC's and the RHI (20 year income)
	Council risk not completing project before March 2017 and missing out on ROC financial incentives which would double payback period.
	Council would effectively enter a lease agreement for 25 years
	Council would incur ongoing maintenance costs involved with such an installation

3.0 **Appendices**

- **Feasibility Study Report**

Report to:	Strategy, Policy & Resources Committee
Subject:	Marketing and Communications Strategy 2015/2016
Date:	15 October 2015
Reporting Officer:	Veronica Keegan, Marketing Manager
Contact Officer:	Veronica Keegan, Marketing Manager

	Decisions Required:
	To consider and agree the contents of the report.
1.0	Purpose and Background:
1.1	This strategy is designed to be a useful tool for the Senior Management Team, Assistant Directors, Heads of Services, all Employees and Council Members. It sets a framework for Council communications and gives direction to all media, digital, marketing, public relations and internal communications activity undertaken on behalf of the Council.
2.0	Key Issues:
2.1	<p>Our Strategic Communication Aims are:</p> <ul style="list-style-type: none"> • To support the development of Newry, Mourne and Down District Council as 'one council' and to ensure that we communicate effectively with all parts of the community. • To coordinate a corporate approach to marketing and communications to enhance the reputation of Newry, Mourne and Down District Council as an efficient and responsive authority and to earn understanding and support for the Council. • To ensure the promotion of Council services, facilities and corporate events in an effective and accessible manner. • To ensure all stakeholders are kept informed about the Council's activities and future plans and are encouraged to give their views. <p>We will use the most appropriate channels of communication to reach the wide variety of customers and stakeholders we serve, including residents, employees, businesses, community partners, visitors to the district and all levels of government.</p> <p>The ultimate aim of this Communications Strategy is to ensure that all staff, residents, partners and everyone who deals with the Council will be kept informed and involved, while maintaining our reputation as an efficient, effective and professional authority.</p>
3.0	Financial and Resources Implications:
3.1	Resources to be identified to undertake the implementation of the Strategy Action Plan.
4.0	Equality and Good Relations Implications:
4.1	Equality and Good Relations principles upheld.
5.0	Appendices:
	Appendices referenced in the Marketing and Communications Strategy are available upon request to Veronica Keegan, Marketing Manager.

Report to:	Strategy, Policy & Resources Committee
Subject:	Marketing and Communications Unit – Quarterly Report, July – September 2015
Date:	15 October 2015
Reporting Officer:	Veronica Keegan, Marketing Manager
Contact Officer:	Veronica Keegan, Marketing Manager

	Decisions Required:
	None.
1.0	Purpose and Background:
1.1	<p>This report seeks to provide Members with an update on the Marketing and Communications activities for the quarter period, July – September 2015.</p> <p>Members are asked to note the contents of the report.</p>
2.0	Key Issues:
2.1	<p>Veronica Keegan, Marketing Manager; and Orla McGreevy, Marketing Development Officer.</p> <p>Advertising: 239 advertisements were managed and placed in local and regional printed and online media</p> <p>Corporate Identity and Branding: Officers worked closely with strategic partners to manage the development and design of brand identity marks, namely, Mourne, Gullion and Lecale Rural Development Partnership and SAND (Sports Association Newry Down) which have now been agreed by the strategic partnerships and will be applied to a wide range of marketing materials in the coming weeks. Eight other smaller projects were delivered for departments during this period.</p> <p>Events: Officers provided marketing, PR and communications advice, guidance and support to a number of seasonal events: Meet the Buyer; Kilbroney Vintage Show; Gran Fondo; Greater Newry Area Business Awards; Newry City Centre Triathlon; Homestart Celebrates 25 Years; Festival of Water; and Culture Night.</p> <p>Two signature events were hosted across the district during September:</p> <ul style="list-style-type: none"> • Officers developed and delivered a PR Plan to promote the Official Opening of the High Cross Extension, Exhibition and Cathedral Tearoom at Down County Museum; and • A fully integrated Marketing and Communications Plan was developed and implemented to promote the Annual Famine Commemoration. <p>Internal Communications: A range of internal communications activities were delivered by the Officers, to include:</p> <ul style="list-style-type: none"> • Chief Executive’s Inside Brief Newsletter – two issues authored, published and distributed to all staff and members • Chief Executive’s Staff Briefings – events held in Downpatrick and Newry <p>Two new newsletters were created, edited and distributed to relevant target audiences:</p>

	<ul style="list-style-type: none"> • AHC Departmental Staff Newsletter – August and September editions, edited and published by the Marketing and Communications Officers • Mourne, Lecale and Gullion RDP Newsletter – inaugural edition, September 2015, edited and published by the Marketing and Communications team. <p>Media Relations: Press Releases: 60 good news stories/press releases were issued to the local and regional press and online media during this month.</p> <p>Media Enquiries: approximately 79 media enquiries were received from the local and regional newspapers, radio and tv broadcast stations; corporate responses were provided for all enquiries.</p> <p>Public Relations: approximately 42 photo-opportunities and 20 radio interviews were arranged with the Chairperson and Council Officials to secure media coverage of Council activities.</p> <p>New Media: Facebook/Twitter: almost 284 posts were placed on the Council’s corporate Facebook and Twitter sites. At the end of the last quarter period, we now have 3454 Facebook Likes; 998 Twitter followers representing a 7% and 19% increase respectively.</p> <p>Website: The Officers are both members of the NMD DC Website User Working Group; they co-ordinated and contributed to the Staff Stakeholder Engagement Workshop held on 11 September 2015 in the Downshire Civic Centre.</p> <p>Comments, Enquiries, Complaints: 35 comments, enquiries, complaints were dealt with via the Council’s new media sites this month.</p> <p>Publications: 62 requests for marketing/promotional literature items from across several Council departments were managed via the Marketing and Communications team.</p> <p>Strategic Marketing and Communications: during the recent quarter period the Marketing Manager has:</p> <ul style="list-style-type: none"> • Developed a Communications Strategy for Newry, Mourne and Down District Council • Developed a Unit Profile for the Marketing and Communications section • Contributed to Organisational Design Proposals of the Marketing and Communications Unit; and • Contributed to the development of the Strategic Planning and Performance Directorate Business Plan.
3.0	Financial and Resources Implications:
3.1	<p>This report currently reflects the work delivered by the Marketing and Communications team based in the Downpatrick Office.</p> <p>As organisational structures are accomplished and teams are established it is envisaged that future reports will reflect the work of the entire Marketing and Communications section of the Council.</p>
4.0	Equality and Good Relations Implications:
4.1	Equality and Good Relations principles upheld.
5.0	Appendices:
	None.

Report to:	<i>Strategy Policy and Resources Committee Meeting</i>
Subject:	<i>Treasury Management Contract</i>
Date:	<i>7 October 2015</i>
Reporting Officer:	<i>Robert Dowey</i>
Contact Officer:	<i>Robert Dowey</i>

<u>Decisions Required</u>	
Members are asked to note the contents of this report and agree to:-	
<ul style="list-style-type: none"> • Retrospective approval is required for Newry, Mourne and Down District Council to join in a Treasury Management Contract to be led by Armagh, Banbridge and Craigavon Council. 	
1.0	<u>Purpose & Background</u>
1.1	<i>Given the complexity of Treasury Management of recent times most Councils have employed an external advisor to provide these services. The current provider to Newry, Mourne and Down District Council is Arlingclose Ltd. This current contract expired on 30 September 2015.</i>
2.0	<u>Key Issues</u>
2.1	Given the quality of information and templates which were required in annual reports etc. it is felt the provision of this service is essential
3.0	<u>Resource Implications</u>
3.1	<i>The annual fee for this service is expected to be less than £10,000. However until the tenders are returned it will not be possible to give an exact figure.</i>
4.0	<u>Appendices</u>
<ul style="list-style-type: none"> ▪ None 	

Newry, Mourne & Down District Council
Capital Spend Report

From 1 April 2015 to 31st August 2015 and 7 Months Projected to 31st March 2016

Asset Type	Project	C		D		E		F		G		H		I		J		K		L	
		Opening Balances	Net Spend 01 April 2015	Spend for Year	Grants for Year	Net Spend for Year	Spend/ Accruals 5 Mos	Projected Spend 7 Mos	Grants Received YTD	Net Spend YTD	Gross Spend Projected	Variance	Gross Spend Projected	Grants Received YTD	Net Spend YTD	Gross Spend Projected	Variance	Gross Spend Projected	Grants Received YTD	Net Spend YTD	
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
B/L	9062 Ballymahinch Public Realm	466,981	0	0	0	18,577	0	0	0	18,577	0	0	0	18,577	0	0	0	0	0	(18,577)	
B/L	9648 Bessbrook - Orfor Park - Changing	112,802	0	0	0	9,741	0	0	0	9,741	0	0	0	9,741	0	0	0	0	0	(9,741)	
B/L	Castlewalian E.I. Scheme	59,040	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L	Clonduff Graveyard - Assessment	1,196,836	0	5,000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	
B/L	9009 Down Leisure Centre	7,526	0	665,000	665,000	1,550	0	0	0	3,970,901	0	0	0	3,972,451	0	0	0	0	0	(3,307,451)	
B/L	9043 Downpatrick 3G Pitch	(18,170)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L	9060 Downpatrick Public Realm	202,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L	9916 Killeel -Valley Rangers Scheme	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L	9010 Killeel - In line Skating Park	156,014	0	10,000	10,000	218,797	0	0	0	218,797	0	0	0	218,797	0	0	0	0	0	(218,797)	
B/L	9588 Mourne Esplanade - SEA EFF Project	0	0	650,000	650,000	2,450	0	0	0	2,450	0	0	0	2,450	0	0	0	0	0	(2,450)	
B/L	Newcastle - Purchase St Mary's	0	0	0	0	252,384	0	0	0	252,384	0	0	0	252,384	0	0	0	0	0	(242,384)	
B/L	9889 Newry - Projects Officer - EIS Schemes	0	0	938	938	649,082	0	0	0	649,082	0	0	0	649,082	0	0	0	0	0	0	
B/L	9853 Newry - Victoria Lock - Refurbishment Works	94,570	0	500,000	500,000	11,092	0	0	0	11,092	0	0	0	11,092	0	0	0	0	0	(11,092)	
B/L	9887 Newry Canal - G/W - Albert B -Vict Lough	27,545	0	78,000	78,000	54,600	0	0	0	54,600	0	0	0	54,600	0	0	0	0	0	45,400	
B/L	Newry - Albert Basin - Consultancy 2nd Access	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L	9845 Newry City Centre EIS	26,617	0	72,100	72,100	722,100	0	0	0	722,100	0	0	0	722,100	0	0	0	0	0	(25,000)	
B/L	9320 Newry Leisure Facility - Phase 1 Wet Side	9,697,866	0	1,800,000	1,800,000	192,338	0	0	0	192,338	0	0	0	192,338	0	0	0	0	0	(192,338)	
B/L	9321 Newry Leisure Facility - Phase 2 Dry Side	527,617	0	1,800,000	1,800,000	838,814	0	0	0	838,814	0	0	0	838,814	0	0	0	0	0	1,401,186	
B/L	9406 Newry Village Renewal - Retention	0	0	3,500	3,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,500	
B/L	9243 Play Areas - Various Match Fund	0	0	50,000	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,000	
B/L	9786 Play Areas - Various Replace Equip	0	0	70,000	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	70,000	
B/L	Play areas(Saul, Kilcoo, Dundrum, Clough, B/K)	0	0	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	
B/L	9511 Ringmacloy, Play Area Warrenpoint	1,081	0	0	0	97,401	0	0	0	97,401	0	0	0	97,401	0	0	0	0	0	(97,401)	
B/L	9061 Trassey Outdoor Amenity Centre	0	0	0	0	58,143	0	0	0	58,143	0	0	0	58,143	0	0	0	0	0	(58,143)	
B/L	Sainfield Square E.I. Scheme	92,689	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L	9844 Warrenpoint Public Realm Scheme	0	0	115,000	115,000	22,198	0	0	0	22,198	0	0	0	22,198	0	0	0	0	0	600,000	
P&E	9184 Plant & Machinery - Grounds Mice	0	0	66,000	66,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66,000	
Veh	9083 Leisure Veh (N) Repl Crew Cab SBZ 1236	0	0	35,000	35,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35,000	
Veh	Vehicle - Leisure Services (D)	0	0	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	
Veh	9085 Leisure Veh (N) Repl TBZ 7246	0	0	12,000	12,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000	
Veh	9084 Leisure Veh (N) Repl Crew Cab F/JZ 7762	0	0	32,000	32,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32,000	
Veh	Vehicles - second hand vehicle (D)	0	0	30,000	30,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30,000	
002	RECREATION AND SPORT	12,689,514	0	4,213,600	4,213,600	940,209	0	0	0	7,716,679	0	0	0	7,716,679	0	0	0	0	0	(4,443,285)	
B/L	9010 Sainfield Community Centre	1,139,535	0	500,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500,000	
003	COMMUNITY SERVICES	1,139,535	0	500,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500,000	

Asset Project Type Code Project		Newry, Mourne & Down District Council													
		Capital Spend Report													
		From 1 April 2015 to 31st August 2015 and 7 Months Projected to 31st March 2016													
	C	D	E		F	G		H		I	J		K		L
			Spend for Year	Grants for Year		Net Spend for Year	Accruals 5 Mos	Spend/Projected 7 Mos	Grants Received YTD		Gross Spend Projected	Grants Received YTD	Gross Spend Projected	Net Spend YTD	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
B/L 9728	Annalong Marine Park - Drainage					1,261									
B/L 9822	Bloody Bridge Amenity Area & Coastal Path ***	0			0										
B/L 9161	Camlough Lake	177,576		1,134,000		35,148		14,852		50,000		1,084,000		0	1,084,000
B/L 9895	Cranfield Beach - Mourne Signature Project	71,365		100,000		303,812			(243,812)	60,000		(203,812)		243,812	40,000
B/L 9095	Cranfield Beach Front Repairs	0		0		550				550		(550)		0	(550)
B/L 9755	Kilbroney Park - Events Space ***	393,068		0		80,978				80,978		(80,978)		0	(80,978)
B/L 9892	Kilbroney Park - Master Plan	16,500		0		0				0		0		0	0
B/L 9017	Mourne Forest Dev - ORNI Strategy/Plan	19,551		0		11,750				11,750		(11,750)		0	(11,750)
B/L 9486	Warrenpoint Baths	44,172		0		500				500		(500)		0	(500)
		0		0		0				0		0		0	0
		0		0		0				0		0		0	0
		0		0		0				0		0		0	0
		0		0		0				0		0		0	0
		0		0		0				0		0		0	0
005	TOURISM	722,232		1,234,000		433,989		14,852	(243,812)	205,039		785,149		243,812	1,028,961
B/L 9066	Ballynahinch War Memorial	85,222		0						0		0		0	0
B/L 9015	Castlewellan Park Trial ORNI	33,536		0						0		0		0	0
B/L 9019	Castlewellan Play Structure	13,999		0						0		0		0	0
B/L 9045	Down Museum Ext'n - High Cross	356,225		103,000		324,212			(221,212)	103,000		(221,212)		221,212	0
B/L 9059	Downpatrick Cinema Development	56,127		0						0		0		0	0
B/L 9047	Land at Stream Street	(38,548)		0						0		0		0	0
B/L 9017	Legacy 2 for Development Strategy	48,509		0		0				0		0		0	0
B/L 9846	NAC - Roof Repairs	798		0						0		0		0	0
B/L 9048	Newcastle Street Scope	(3,923)		0						0		0		0	0
B/L 9018	Newry Arts Centre Refurb.	0		0		3,537				3,537		(3,537)		0	(3,537)
B/L 9560	NTH - ACNI Capital Bldg Applic	33,861		0						0		0		0	0
B/L 9899	NTH - Upgrade Scheme - (Option 3b)	14,363		500,000				306,000		306,000		194,000		0	194,000
B/L 9063	Saul Church - Signature Project	8,273		0						0		0		0	0
B/L 9020	Srangford Pontoon - Extension	58,113		0					0	0		0		0	0
B/L 9016	Tipry WD Trial ORNI	5,100		0						0		0		0	0
B/L	Tollymore Play Structure	12,170		0		0				0		0		0	0
		12,949		0		0				0		0		0	0
006	CULTURE AND HERITAGE	666,774		603,000		327,749		306,000	(221,212)	412,537		(80,749)		221,212	180,463

Newry, Mourne & Down District Council																					
Capital Spend Report																					
From 1 April 2015 to 31st August 2015 and 7 Months Projected to 31st March 2016																					
Asset Type	Project Code	Project	C		D		E		F		G		H		I		J		K		L
			Opening Balances	Net Spend 01 April 2015	Spend for Year	Grants for Year	Net Spend for Year (D+C)	Accruals 5 Mos	Projected Spend 7 Mos	Received YTD	Net Spend YTD (G+H)	Gross Spend Projected (D-G)	Received YTD (E-H)	Net Spend YTD (I+K)	Gross Spend Projected (D-G)	Received YTD (E-H)	Net Spend YTD (I+K)	Gross Spend Projected (D-G)	Received YTD (E-H)	Net Spend YTD (I+K)	
			£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
P&E	9075	C.A.S. 3 Nos Compactors	0	45,000			45,000											45,000	0		45,000
P&E	9076	C.A.S. 5 Nos Open Top Skips	0	30,000			30,000											30,000	0		30,000
B/L		Civic Amenity Sites - Upgrade	0	10,000			10,000											10,000	10,000		20,000
Veh	9071	Refuse Vehicle (D) Rep NJZ 5187	0	153,000			153,000											153,000	0		153,000
Veh	9072	Refuse Vehicle (D) Rep JJZ 2541	0	153,000			153,000											153,000	0		153,000
Veh	9073	Refuse Vehicle (N) Rep RLZ 7859	0	155,000			155,000											155,000	0		155,000
Veh	9074	Refuse Vehicle (N) Rep MBZ 2283	0	155,000			155,000											155,000	0		155,000
			0	0			0											0	0		0
	007	WASTE COLLECTION	0	701,000			701,000											701,000	10,000		711,000
			0	0			0											0	0		0
			0	0			0											0	0		0
B/L	9000	Downpatrick H.R.C.	92,314	570,000			570,000											550,000	0		550,000
B/L	9001	Drumreelilly Waste Transfer	75,968	380,000			380,000											380,000	0		380,000
P&E	9054	Plant & Machinery	459,420																0		0
			627,702	950,000			950,000											930,000	0		930,000
	008	WASTE DISPOSAL	0	115,000			115,000											115,000	0		115,000
Veh	9078	Cleansing Vehicle (N) Repl IJZ 7667	0	60,000			60,000											60,000	0		60,000
Veh	9079	Cleansing Veh (N) Repl Compact Sweep REZ 9979	0	90,000			90,000											90,000	0		90,000
Veh	9080	Cleansing Veh (D) Repl Mech Sweeper JJZ 5172	0	90,000			90,000											90,000	0		90,000
Veh		Vehicle - Mech Sweeper (D) 7.5 tonne	0	65,000			65,000											65,000	0		65,000
Veh	9081	Cleansing Veh (D) Repl Macpac JJZ 7584	0	420,000			420,000											420,000	0		420,000
	009	OTHER CLEANING	0	15,000			15,000											15,000	0		15,000
			0	0			0											0	0		0
Veh	9062	Vehicles (N) Dog Warden Repl HJZ 3332	0	15,000			15,000											15,000	0		15,000
			0	0			0											0	0		0
			0	0			0											0	0		0
	010	ENVIRONMENTAL HEALTH	0	15,000			15,000											15,000	0		15,000
			0	0			0											0	0		0
B/L	9003	Cemetery - Loch Inch check budget	0	250,000			250,000											147,069	0		147,069
B/L	9004	Cemetery - (Struill & Loch Inch)	0	10,000			10,000											10,000	0		10,000
B/L	9109	Kilbroney Cemetery - concrete path	0	2,931			2,931											100,000	0		102,931
			0	0			0											0	0		0
	011	CEMETERY, CREMATION & MORTUARY	0	260,000			260,000											157,069	0		157,069
			0	0			0											0	0		0
			0	0			0											0	0		0

Newry, Mourne & Down District Council
Capital Spend Report

From 1 April 2015 to 31st August 2015 and 7 Months Projected to 31st March 2016

Asset / Project Type Code Project	C		D		E		F		G		H		I		J		K		L	
	Opening Balances		Spend for Year		Grants for Year		Net Spend for Year		Spend/ Accruals 5 Mos		ACTUALS 2015/2016		Grants Received YTD		Gross Spend Projected		Grants Received YTD			Net Spend YTD
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
012 PUBLIC CONVENIENCES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
013 BUILDING CONTROL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L 9780 Annalong Harbour Gate (Insurance Claim)	35,171	0	0	0	0	0	0	0	9,430	0	0	0	9,430	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
023 TRADING SERVICES	35,171	0	0	0	0	0	0	0	9,430	0	0	0	9,430	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
B/L 9033 Bus Shelters	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
P&E 9077 Plant & Machinery 2 Trailers	0	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
024 MINOR WORKS	5,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
IT 9283 IT - Broadband	0	0	0	0	0	0	0	0	4,714	0	0	0	4,714	0	0	0	0	0	0	
IT 9070 IT - Corporate Budget	0	200,000	0	0	0	0	0	92,836	56,500	0	0	0	149,336	0	0	0	0	0	0	
IT 9875 IT - Finance Sun & Budgeting System	79,831	0	0	0	0	0	0	14,211	0	0	0	14,211	0	0	0	0	0	0	0	
IT 9768 IT - Wi-Fi in Council Buildings	0	0	0	0	0	0	0	7,936	0	0	0	7,936	0	0	0	0	0	0	0	
IT 9136 IT - Additional PC's & Equipment	0	0	0	0	0	0	0	2,610	0	0	0	2,610	0	0	0	0	0	0	0	
IT 9915 RPA - Capital Costs	237,481	0	0	0	0	0	0	22,199	0	0	0	22,199	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
035/039 CORPORATE MANAGEMENT	317,312	200,000	0	0	0	0	0	144,506	56,500	0	0	201,006	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
IT 9032 Personnel/Time Mgt System	0	0	0	0	0	0	0	1,490	0	0	0	1,490	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
038 ADMINISTRATION	0	0	0	0	0	0	0	1,490	0	0	0	1,490	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
040 TECHNICAL / LEISURE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Newry, Mourne & Down District Council
Capital Spend Report

From 1 April 2015 to 31st August 2015 and 7 Months Projected to 31st March 2016

Asset Type	Project Code	Project	C		D		E		F		G		H		I		J		K		L	
			Opening Balances Net Spend 01 April 2015 £		Spend for Year £	Grants for Year £	Net Spend for Year (D+C) £	Spend/ Accruals 5 Mos £	Projected Spend 7 Mos £	Grants Received YTD £	Net Spend YTD (G+H) £	Gross Spend Projected (D-G) £	Grants Received YTD (E-H) £	Net Spend YTD (J+K) £	Variance 2015/2016							
Veh	9089	Building Maint Veh (D) Repl JIJZ 5168	0		15,000		15,000	0	0	0								0	0	0	0	0
Veh	9087	Building Maint Veh (D) Repl CJZ 8802	0		18,000		18,000	0	0	0								15,000	0	0	0	15,000
Veh	9088	Building Maint Veh (D) Repl EIJZ 5543	0		18,000		18,000	0	0	0								18,000	0	0	0	18,000
Veh	9086	Vehicle (N) - Bld Mice 2 Vehicles	0		49,500		49,500	0	0	0								49,500	0	0	0	49,500
Misc	B088	Newry Swimming Pool	0		0		0	494	0	494								(494)	0	0	0	(494)
	041	BUILDING MAINTENANCE	0		100,500		100,500	0	494	0	494							100,006	0	0	0	100,006
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0								0	0	0	0	0
			0		0		0	0	0	0												



1) **PUBLIC LIABILITY AND EMPLOYEE LIABILITY CLAIMS RECEIVED
DURING THE FIRST 6 MONTHS FROM 1 APRIL 2015 TO 30 SEPTEMBER
2015**

RECEIVED	1/04/2015 – 30/09/2015
PUBLIC LIABILITY CLAIMS	12
EMPLOYEE CLAIMS	10

2) **PUBLIC LIABILITY AND EMPLOYEE LIABILITY CLAIMS SETTLED
DURING THE FIRST 6 MONTHS FROM 1 APRIL 2015 TO 30 SEPTEMBER
2015**

SETTLED	1/04/2015 – 30/09/2015
PUBLIC LIABILITY CLAIMS	12
EMPLOYEE CLAIMS	1

Newry Mourne & Down District Council	Net Revenue Expenditure Report Year to Date: 30 June 2015											
	01/2016			To 03/2016						01/10/2015		
	YTD Budget £	YTD Actual £	YTD Variance £	YTD Budget £	YTD Actual £	YTD Variance £	YTD Budget £	YTD Actual £	YTD Variance £	YTD Budget £	YTD Actual £	YTD Variance £
Leisure and Recreation Services												
Culture and Heritage	53,738	43,444	(10,294)	552,033	498,799	53,234	498,295	455,355	42,940			
Recreation and Sport	517,633	447,244	(70,388)	2,499,716	2,399,552	100,164	1,982,083	1,952,308	29,776			
Tourism	98,240	91,082	(7,158)	762,674	937,179	(174,506)	664,434	846,097	(181,663)			
Community Services	226,314	55,352	(170,963)	713,226	699,825	13,401	486,912	644,474	(157,562)			
Environmental Services												
Cemetery, Cremation and Mortuary	8,500	12,338	3,838	52,322	31,494	20,829	43,822	19,156	24,667			
Environmental Health	78,068	103,724	25,657	695,215	723,167	(27,951)	617,148	619,443	(2,295)			
Public Conveniences	1,037	26	(1,011)	55,595	40,368	15,227	54,558	40,342	14,216			
Licensing	26,034	34,844	8,810	33,212	31,598	1,614	7,178	(3,246)	10,424			
Flood Defence and Land Drainage	0	0	0	0	0	0	0	0	0			
Other Cleaning	941	250	(691)	662,929	579,782	83,147	661,988	579,532	82,456			
Waste Collection	230,388	174,915	(55,473)	2,560,853	2,541,309	19,543	2,330,465	2,366,394	(35,929)			
Waste Disposal	35,894	136,033	100,140	571,433	597,688	(26,255)	535,540	461,655	73,885			
Building Control	307,232	206,465	(100,747)	340,420	291,123	49,297	33,188	84,639	(51,450)			
Minor Works	3,750	7,913	4,163	115,147	50,351	64,796	111,397	42,438	68,959			
Other Services												
Economic Development	137,879	70,739	(67,141)	392,062	520,962	(128,900)	254,183	450,224	(196,041)			
EU Rural Development	0	0	0	0	0	0	0	0	0			
Urban Regeneration & Community Planning	0	0	0	0	19,822	(19,822)	0	19,822	(19,822)			
Planning Policy	349,750	337,419	(12,331)	480,516	415,203	65,313	130,766	77,784	52,982			
Development Control	0	0	0	0	0	0	0	0	0			
Off Street Car Parking Services	76,000	66,392	(9,608)	8,250	21,821	(13,571)	-67,750	(44,571)	(23,179)			
Trading Services	17,116	19,510	2,394	61,835	43,570	18,265	44,719	24,060	20,659			
Democratic Representation and Management	0	0	0	296,048	283,689	12,358	296,048	283,689	12,358			
Corporate Management	1,070	38,462	37,392	206,143	277,871	(71,728)	205,073	239,409	(34,336)			
Unapportionable Central Overheads	23,769	1,592	(22,178)	-84,259	1,014,573	(1,098,832)	-108,029	1,012,981	(1,121,010)			
Central Services to the Public	145,458	56,517	(88,941)	230,735	162,158	68,577	85,276	105,641	(20,365)			
Peace III	0	0	0	0	63	(63)	0	63	(63)			
Sub-Total	2,338,810	1,904,280	(434,530)	11,206,105	12,181,969	(975,865)	8,867,294	10,277,689	(1,410,395)			

Newry Mourne & Down District Council	Net Revenue Expenditure Report Year to Date: 30 June 2015						01/10/2015					
	01/2016			03/2016			YTD			YTD		
	YTD Budget	YTD Actual	YTD Variance	YTD Budget	YTD Actual	YTD Variance	YTD Budget	YTD Actual	YTD Variance	YTD Budget	YTD Actual	YTD Variance
	£	£	£	£	£	£	£	£	£	£	£	£
Support Services												
District Development Department	0	(66)	(66)	161,912	96,994	64,918	161,912	97,060	64,852	161,912	97,060	64,852
Admin/Personnel	14,287	26,611	12,324	891,274	842,912	48,363	876,988	816,301	60,687	876,988	816,301	60,687
Finance	4,001	62,375	58,374	628,179	623,548	4,631	624,178	561,173	63,005	624,178	561,173	63,005
Technical/Leisure Services	6,250	11,870	5,620	239,255	216,712	22,543	233,005	204,842	28,163	233,005	204,842	28,163
Building Maintenance	1,250	1,387	137	457,134	519,429	(62,296)	455,884	518,042	(62,158)	455,884	518,042	(62,158)
Garage Maintenance	0	0	0	196,152	74,927	121,225	196,152	74,927	121,225	196,152	74,927	121,225
EH & BS Admin Department	0	0	0	70,585	66,477	4,108	70,585	66,477	4,108	70,585	66,477	4,108
Greenbank Offices	4,300	3,984	(316)	107,406	91,064	16,342	103,106	87,101	16,005	103,106	87,101	16,005
Monaghan Row Offices	6,125	7,301	1,176	211,956	229,974	(18,018)	205,831	222,673	(16,842)	205,831	222,673	(16,842)
Downshire Civic Centre	19,500	7,499	(12,001)	107,455	109,740	(2,286)	87,955	102,242	(14,287)	87,955	102,242	(14,287)
Net Expenditure on Services	2,394,523	2,025,221	-369,302	14,277,413	15,053,747	-776,334	11,882,890	13,028,525	-1,145,635	11,882,890	13,028,525	-1,145,635
Other Expenditure & Income												
Bank Interest and Investment Income	8,551	4,314	-4,237	0	960	-960	-8,551	-3,355	-5,196	-8,551	-3,355	-5,196
Asset Management Revenue Account	0	0	0	784,828	787,068	-2,240	784,828	787,068	-2,240	784,828	787,068	-2,240
Capital Financing Account (P&L)	0	0	0	0	0	0	0	0	0	0	0	0
Transfer to Capital Fund	0	0	0	0	0	0	0	0	0	0	0	0
Interest Payable Government Loans	0	0	0	0	0	0	0	0	0	0	0	0
Repairs & Renewals Fund	0	0	0	0	0	0	0	0	0	0	0	0
(Profit)/Loss on Disposal of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	0
Investment Properties Impairments	0	0	0	0	0	0	0	0	0	0	0	0
General Grant	1,144,520	1,144,520	0	0	0	0	-1,144,520	-1,144,520	0	-1,144,520	-1,144,520	0
District Rates	11,503,059	11,503,059	0	0	0	0	-11,503,059	-11,503,059	0	-11,503,059	-11,503,059	0
Net District Fund Expenditure	15,050,653	14,677,115	-373,538	15,062,241	15,841,775	-779,533	11,588	1,164,660	-1,153,072	11,588	1,164,660	-1,153,072
Adjust Savings Budget / Less: Severance Payments		0	0	125,000	-888,414	1,013,414	125,000	-888,414	1,013,414	125,000	-888,414	1,013,414
Net District Fund Expenditure - Excluding Redundancies & Savings Budget	15,050,653	14,677,115	-373,538	15,187,241	14,953,361	233,881	136,588	276,246	-139,658	136,588	276,246	-139,658

Salaries and Wages Analysis							
As At 30 June 2015							
Description	Code	Period 03 2016			Y.T.D. to 03 2016		
		Budget	Actual	Variance	Budget	Actual	Variance
		£	£	£	£	£	£
WAGES							
General Wages	1001	704,489	332,610	371,879	2,113,467	1,601,442	512,025
Conditioned Overtime	1002	25,904	17,472	8,433	77,713	49,528	28,185
Casual Overtime	1003	25,638	54,720	(29,082)	76,914	196,964	(120,051)
Sick Pay - Weekly	1004	26,565	32,570	(6,006)	79,694	62,762	16,932
Holiday Pay Weekly	1005	26,890	35,070	(8,180)	80,669	106,980	(26,311)
Washing & Greasing O/T	1006	7,106	41	7,065	21,319	247	21,072
Plant Room O/T	1008	0	111	(111)	0	111	(111)
Public Holidays O/T	1009	20,160	15,663	4,498	60,481	50,781	9,700
Employers Nat Ins	1010	36,091	40,419	(4,328)	108,273	128,317	(20,044)
Employers Super'ann	1011	88,246	129,918	(41,672)	264,737	397,372	(132,635)
Coaches O/T	1106	0	3,478	(3,478)	0	10,606	(10,606)
Sickness and Holiday	1250	0	0	0	0	0	0
Breakdown O/T	1261	0	883	(883)	0	3,430	(3,430)
Special Overtime	1263	0	0	0	0	0	0
Sick Cover	1264	0	1,730	(1,730)	0	3,051	(3,051)
Events Overtime Wages	1268	833	6,671	(5,838)	2,500	13,992	(11,492)
Evacuation Services	1448	167	135	32	500	203	298
		962,089	671,491	290,599	2,886,268	2,625,786	260,481
Recruitment Agency	1265	7,588	118,450	(110,862)	22,765	165,500	(142,735)
WAGES TOTALS		969,678	789,941	179,737	2,909,033	2,791,286	117,747
SALARIES							
Salaries	1012	1,176,216	296,601	879,615	3,528,648	3,253,770	274,877
Salaries conditioned o/t	1013	3,089	604	2,484	9,266	2,076	7,190
Salaries casual o/t	1014	7,049	22,675	(15,625)	21,148	67,024	(45,876)
Sick Pay Monthly	1015	13,999	0	13,999	41,996	0	41,996
Salaries employers Nat Ins	1018	30,408	66,763	(36,355)	91,223	218,505	(127,282)
Salaries employers S/ann	1019	87,459	207,788	(120,329)	262,376	642,821	(380,445)
HND Students	1189	6,090	3,094	2,996	18,271	10,475	7,796
Salaries Trainees	1190	0	0	0	0	0	0
Sheltered Employees	1191	2,834	1,918	917	8,503	5,443	3,061
Events Overtime Salaries	1269	333	1,278	(945)	1,000	2,746	(1,746)
		1,327,477	600,721	726,757	3,982,431	4,202,859	(220,428)
Salaries Recruit Agency	1267	0	39,754	(39,754)	0	66,865	(66,865)
Less Grant Aided Salary Posts		0	(24,994)	24,994	0	(74,640)	74,640
SALARIES TOTAL		1,327,477	615,480	711,997	3,982,431	4,195,084	(212,653)
TOTAL SALARIES & WAGES		2,297,155	1,405,421	891,734	6,891,464	6,986,370	(94,906)

Report to:	<i>Strategy Policy and Resources Committee Meeting</i>
Subject:	<i>IT equipment storage devices</i>
Date:	<i>7 October 2015</i>
Reporting Officer:	<i>Robert Dowey</i>
Contact Officer:	<i>Gavin Ringland</i>

<u>Decisions Required</u>	
Members are asked to note that the Management Team have agreed to spend £18,888 to appoint Capita to supply, install and configure additional computer storage.	
1.0	<u>Purpose & Background</u>
1.1	<i>This storage is urgently required due to very large storage requirements from Planners and the transfer of Planners' information from their previous system to the Newry, Mourne and Down District Council system.</i>
2.0	<u>Key Issues</u>
2.1	<i>There is no alternative to the purchase of this storage.</i>
3.0	<u>Resource Implications</u>
3.1	<i>The cost of this storage is £18,888.</i>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none"> ▪ Appendix – Email dated 2-10-2015 from Gavin Ringland



Gavin Ringland/Down District
Council@DOWN DISTRICT
COUNCIL

02/10/2015 12:30

To Robert Dowey/Newry&Mourne/NI@Newry&Mourne,

cc

bcc

Subject Fw: SAN Expansion Quote

History:

✉ This message has been replied to.

Hi Robert

Further to our discussion last week I hereby request your approval to appoint CAPITA to supply, install and configure an HP StoreVirtual 4530 Node (with 4TB Disks) under an emergency single tender action at a cost of £18,887.91.

This capital equipment is required to extend the new storage infrastructure installed in Newry in April 2015, which has already been over-committed.

All servers on the old storage infrastructure were to be migrated to the new storage, but there is insufficient capacity as several critical servers were not accounted for during planning/design. The old storage is now failing and is out of warranty. It is therefore imperative that we add capacity to the new storage and migrate the servers currently running on the old storage, before it fails completely.

I can confirm that the quotation supplied by CAPITA offers excellent value for money and has been heavily discounted following negotiations with HP.

The equipment purchased is agile and can be re-deployed as we shape the infrastructure to the needs of the new organisation.

Please let me know if you approve or if you require any additional supporting material.

Many thanks in advance.

Gavin

Report to:	<i>Strategy Policy and Resources Committee Meeting</i>
Subject:	<i>Staff Recognition Event to be held in December 2015</i>
Date:	<i>15 October 2015</i>
Reporting Officer:	<i>Robert Dowey</i>
Contact Officer:	<i>Robert Dowey</i>

<u>Decisions Required</u>	
Members are requested to agree a sum of £5,000 under Section 37 of the Local Government Act (N.I.) 2011 for the Council to host a staff recognition event in December 2015.	
1.0	<u>Purpose & Background</u>
1.1	With the merger of the legacy Councils of Down District Council and Newry, Mourne and Down District Council it is considered important as far as possible to work to build “esprit de corps” amongst staff and also take into account the numerous locations and geographical size of the Council.
1.2	The Council in a period of change has worked across all Departments to deliver events which have gained international recognition.
1.3	A cross departmental officer working group will be tasked with organising the events. Members of Council will be advised when the events are happening to enable them to attend.
2.0	<u>Key Issues</u>
2.1	<ul style="list-style-type: none"> • <i>It is considered this will help build morale within the workforce.</i> • <i>It will be an opportunity for staff to get to know one another.</i> • <i>It will be an opportunity for disseminating information in an informal setting and progress to date in recognition and celebration of a year of achievement for reorganisation; Irish Open; Famine Commemorations etc.</i>
3.0	<u>Resource Implications</u>
3.1	<i>Under legislation as listed above, as it does not fall under any other relevant heading, it will require the Council to propose and second the spending of this £5,000.</i>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none"> • Appendix None

Agenda Item:	Correspondence dated 14 September 2015 from Department of Justice, Criminal Law Branch Re: Report on Responses, Proposals for Draft legislation on the collection and enforcement of financial penalties: Equality and Regulatory impact assessments
Report to:	Strategic Planning and Resources Committee
Subject:	Department of Justice (DOJ), Criminal Law Branch: Report on Responses, Proposals for Draft legislation on the collection and enforcement of financial penalties: Equality and Regulatory impact assessments, September 2015
Date:	15 October 2015
Reporting Officer:	Colin Moffett, Equality Officer
Contact Officer(s):	Colin Moffett, Equality Officer

Decisions Required

No decision is required - Members are asked to note the contents of the report and accompanying correspondence and Report on Responses contained which advises, subject to any amendments that may be brought forward as the Bill progresses through the Assembly, the Justice Minister is content to proceed with the legislation as proposed.

1.0 **Purpose & Background**

1.1 The item refers to correspondence from the Department of Justice, Criminal Law Branch providing a Report on Responses (September 2015) to Proposals for Draft legislation on the collection and enforcement of financial penalties: Equality and Regulatory impact assessments.

Newry, Mourne and Down District Council was one of only three respondents to the consultation which closed on 10 July 2015.

2.0 **Key Issues**

2.1 The Council in its response to the consultation, welcomed the potential savings that a new collection and enforcement service would bring, and noted that the increased opportunities for community-based work may have additional impact on other bodies and agencies including local councils. As a body working towards safer communities, the Council requested that any savings under the legislation be used for these purposes.

The DOJ has advised that savings from the proposed arrangements will not be directly cash-releasing but will largely be realised in terms of the freeing up of valuable justice system resources; enabling police to better target their efforts at crime prevention and detection, and prisons to focus on more serious offenders and their rehabilitation.

Section 4 of the attached Report on Responses provides the DOJ's conclusions and way

	<p>forward in relation to the Equality and Regulatory Impact Assessments.</p> <p>With regard to the equality impact assessment, in broad terms, the package as a whole is fair to all Section 75 Groups. Its purpose is to prevent default; to provide collection and increased community supervision options; and to reduce the potential for imprisonment.</p> <p>The regulatory impact assessment conclusions are that the proposals will have some minor cost impacts on the legal profession by reducing outlay for fine default hearings meaning a saving for the public purse.</p> <p>Recommendation: To note the contents of the report and accompanying correspondence and Report on Responses which advises, subject to any amendments that may be brought forward as the Bill progresses through the Assembly, the Justice Minister is content to proceed with the legislation as proposed.</p>
3.0	<u>Financial & Resource Implications</u>
3.1	No financial or resource implications are anticipated.
4.0	<u>Equality & Good Relations Implications</u>
4.1	No equality and good relations implications are anticipated.
5.0	<u>Appendices</u>
	<ul style="list-style-type: none"> ▪ Correspondence dated 14 September 2015 from Department of Justice, Criminal Law Branch ▪ Report on Responses, Proposals for Draft legislation on the collection and enforcement of financial penalties: Equality and Regulatory impact assessments

Report to:	Strategic Policy and Resources Committee Meeting
Subject:	Loans to Officers for Purchase of Motor Vehicles
Date:	15 October 2015
Reporting Officer:	Catrina Miskelly, Assistant Director Corporate Services (Human Resources)
Contact Officers:	Robert Dowey, Head of Finance Catrina Miskelly, Assistant Director Corporate Services (Human Resources)

Decisions Required

Members are asked to consider the report's contents and agree to proceed on the basis recommended.

1.0 Purpose & Background

1.1 Section 41B of the Local Government Act (Northern Ireland) 1972, provides for a district council to make a loan to an officer for the purchase of a motor car or motor cycle (refer to Appendix enclosed).

1.2 The Head of Finance has confirmed that this scheme operated in Newry and Mourne District Council.

2.0 Decisions required

2.1 For any officer to be eligible to apply for financial assistance in accordance with the scheme, the employing authority will be required to pass a resolution that it is essential to the efficient carrying out of official duties.

3.0 Key Issues

3.1 The Head of Finance has confirmed that this scheme operated in Newry and Mourne District Council.

3.2 The Head of Finance advises that the scheme as operated by Newry and Mourne District Council was underpinned by a legal agreement which was sealed by Council which ensured that any loans continued to be paid to Council during periods of employee absence and in the event of an employee leaving the Council.

4.0 Resource Implications

4.1 It will be the responsibility of the Finance Department to administer the release and repayment of any loans granted.

4.2 It will be the responsibility of the Finance Department to ensure Council complies with the requirements of the Consumer Credit Act 1974.

5.0 Recommendation

5.1 That Newry, Mourne and Down District Council adopts the provision in Section 41B of the Local Government Act to allow it to make loans to officers in accordance with the specified conditions.

5.2 That condition 1 on the enclosed 'Schedule' for which a loan may be made to an officer for the purchase of a motor vehicle is determined by management where it is satisfied that it is essential for officers to use their private vehicles in carrying out official duties.

6.0 Appendices

- DOE Circular LG 10/13; Loans to Officers for Purchase of Motor Vehicles Determination (Northern Ireland) 2013, revised 1 April 2013 and dated 11 June 2013



Local Government Policy Division

Clerk & Chief Executive of each District Council,
 Finance Officer of each District Council,
 Mr D McCallan, Chief Executive, Northern Ireland
 Local Government Association,
 Cllr R Ferguson, Secretary, National Association
 of Councillors
 Mr L Hannaway, Honorary Secretary, Society of
 Local Authority Chief Executives,
 Ms J McCaffrey, Chairman, Association of Local
 Government Finance Officers
 Mr A Kerr, Chief Executive, Local Government
 Staff Commission,
 Mr D Murphy, Secretary, Northern Ireland Local
 Government Officers' Superannuation Committee,
 Mr J Quinn, Chief Executive, Arc21,
 Mr G Craig, Finance Director, Arc21
 Ms L Mason, Chief Local Government Auditor
 Mr R Allen, Director, Local Government Audit

Finance Branch
 1st Floor
 Millennium House
 17-25 Great Victoria Street
 Malone Lower
 Belfast
 BT2 7BN

Telephone: (028) 9025 6573
 Facsimile: (028) 9041 6737
 Email: john.small@doeni.gov.uk

Your reference:
 Our reference:

Date: 11 June 2013

Circular No. LG 10/13

Dear Sir/Madam

LOCAL GOVERNMENT ACT (NORTHERN IRELAND) 1972 LOANS TO OFFICERS FOR PURCHASE OF MOTOR VEHICLES

Section 41B of the Local Government Act (Northern Ireland) 1972 provides for a district council to make a loan to an officer for the purchase of a motor car or motor cycle, subject to such conditions as this Department, with the approval of the Department of Finance and Personnel, may determine.

The Department has now reviewed the existing interest rates applied by councils and has determined that revised interest rates shall apply to all such loans granted, with effect from 1 April 2013. The conditions of such loans shall be in accordance with the schedule referred to in the attached formal determination.

It should be noted that for any officer to be eligible to apply for financial assistance in accordance with the scheme, the employing authority will be required to pass a resolution that it is essential to the efficient carrying out of official duties.

Prior to entering into an agreement, councils are advised to check the base rates applied by the banks named in article 4 of the Consumer Credit (Exempt Agreements) Order 1989, as amended by the Consumer Credit (Exempt Agreements) (Amendment) Order 1999. If the total charge for credit exceeds the sum of one per cent above the highest of the base rates published by the banks named, 28 days prior to the date on which the agreement is made, the council will have to comply with the requirements of the Consumer Credit Act 1974. Compliance with these legislative provisions is the responsibility of each council.

Yours faithfully

DeHammeter
P.P. **JOHN SMALL**

Encs.

LOCAL GOVERNMENT ACT (NORTHERN IRELAND) 1972**LOANS TO OFFICERS FOR PURCHASE OF MOTOR VEHICLES DETERMINATION
(NORTHERN IRELAND) 2013**

The Department of the Environment, in exercise of the power conferred on it by Section 41B of the Local Government Act (Northern Ireland) 1972(a), as inserted by Article 25 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985(b) and with the approval of the Department of Finance and Personnel, hereby determines as follows:-

Commencement

1. This Determination is effective from 1 April 2013.

Interpretation

2. In this Determination:-

"motor vehicle" means a motor car or motor cycle.

Loans

3. A council may make loans to such of its officers subject to such conditions as are specified in the Schedule hereto, to facilitate such officers in the purchase of motor vehicles essential to the efficient carrying out of their official duties.

Dated 11th day of June 2013



A senior officer of the Department of the Environment

-
- (a) 1972 c.9 (N.I.)
(b) S.I. 1985/1208 (N.I. 15)



SCHEDULE

CONDITIONS UNDER WHICH A LOAN MAY BE MADE TO AN OFFICER FOR THE PURCHASE OF A MOTOR VEHICLE

1. Any officer whose district council resolves that it is essential, in the interests of the efficient conduct of the business of the district council, that the officer shall be permitted to use his private motor vehicle in carrying out his official duties, shall be eligible for financial assistance in accordance with this scheme.
2. The district council may, on receipt of an application for financial assistance from any such officer and subject to the terms and conditions of this scheme, authorise the grant of a loan not exceeding the purchase price of the new or second-hand motor vehicle which the officer proposes to acquire, after taking into account any allowance which may be made for the value of any motor vehicle which the officer offers in part exchange for the motor vehicle which he is proposing to acquire, or the selling price of any motor vehicle which the officer has disposed of otherwise than by part exchange during the preceding 12 months.
3. An application under this scheme in respect of a second-hand motor vehicle shall be accompanied by a certificate as to the reasonableness of the price, the road worthiness and the estimated future life of the vehicle which it is proposed to purchase, given by a qualified independent automobile engineer.
4. No application shall be approved unless the estimated future life of the motor vehicle, having regard to the annual mileage which the officer might reasonably be expected to cover on private and official journeys, is 2 years.
5. No application shall be approved unless the district council is satisfied that the type of motor vehicle concerned is suitable for the performance of the official duties for which it is required.
6. A loan granted in accordance herewith shall be repayable by instalments with interest over such period, not exceeding 4 years or the estimated life of the motor vehicle whichever is the shorter, as may be approved, except that in the case of motor vehicles not more than 3 years old at the date of purchase the maximum loan period shall be 5 years.
7. Interest shall be charged and may be calculated by either of the following alternative methods:-
 - a. at **4.4%** per annum at half-yearly rests on the amount of the loan outstanding at the commencement of the second quarter of each period to which the interest charge relates (this method is appropriate if the district council wishes to relate the interest element to the decreasing balance outstanding as the loan is repaid); or

- b. by the addition to the amount to be repaid of **2.2%** per annum on the amount of the loan (this method is appropriate where it is desired that repayment of the loan and payment of the interest charge should be undertaken by equal monthly instalments).
8. Any officer to whom assistance has been granted shall, in the event of his contract of service with the district council granting the loan being terminated prior to the completion of repayment of the loan with interest accrued, be liable to repay the balance outstanding with interest accrued to the date of repayment forthwith, on the termination of his appointment.
9. Any officer to whom assistance has been granted shall, during any period in which the repayment of any part of the loan granted by the district council with interest accrued as outstanding in favour of the district council and subject to any unavoidable non-compliance with this condition due to the motor vehicle requiring repair or overhaul, undertake to utilise the motor vehicle in respect of which assistance has been granted in the performance of his official duties, as required by the district council.
10. Any officer to whom assistance has been granted shall undertake not to dispose of the motor vehicle in respect of which assistance has been granted, without the previous consent of the district council at any time prior to the repayment of the full amount of the loan with interest accrued. Should disposal be authorised, the balance of the principal sum owing, together with interest accrued to date, shall immediately become repayable to the district council.
11. An officer shall undertake, in respect of any motor vehicle for the purchase of which assistance has been given during the currency of the period of repayment of the loan with interest accrued and whilst the motor vehicle remains in his possession, to maintain a comprehensive policy of insurance in respect of the motor vehicle in which the district council's interest is recognised and to submit such policy to the Chief Financial Officer of the district council at such time as may be required.
12. As a condition of any assistance given an officer shall, if so required, execute a bond for the due performance of his contracted obligations, of such reasonable amount as the district council may determine; alternatively the motor vehicle shall be the property of the district council until the full amount of the loan with interest is paid.

Revised 1 April 2013

Report to:	Strategy, Policy & Resources Committee
Subject:	Consultation response to an independent review of NILGA
Date:	15 October 2015
Reporting Officer:	Liam Hannaway, Chief Executive
Contact Officer:	Johnny McBride, Change Manager

<u>Decisions Required</u>	
Members are asked to note the contents of the report and consider and agree to:	
<ul style="list-style-type: none"> ▪ The issues raised within this report be submitted as the Council’s formal response to an independent review of NILGA. 	
1.0	<u>Purpose & Background</u>
1.1	The purpose of this report is to set-out for Member consideration a number of issues which may form the basis of a Council response to the publication of a final draft of a report following an independent review of NILGA.
1.2	In June 2015 a small-scale and independent review of NILGA was carried-out by SoLACE in Business (part of the SoLACE Group UK). The scope of which was to review the Association’s future purpose, sustainability, roles, priorities, objectives and structure. A copy of the report is attached at Appendix I .
2.0	<u>Key Issues</u>
2.1	A summary of the issues that Members may wish to consider as the basis of a formal Council response are provided at Appendix II . These issues are structured according to the headings of the review report and perform the role of a draft response.
3.0	<u>Resource Implications</u>
	There are no resource implications contained within this report.
4.0	<u>Appendices</u>
<ul style="list-style-type: none"> ▪ Appendix I – Report of the independent review of NILGA ▪ Appendix II – Draft response 	

Agenda Item:	<i>Video Conferencing facility between Council Chambers</i>
Report to:	<i>Strategy ,Policy and Resources Committee Meeting</i>
Subject:	<i>Video Conferencing facility between Council Chambers</i>
Date:	<i>15th October 2015</i>
Reporting Officer:	<i>Kevin Scullion</i>
Contact Officer:	<i>Kevin Scullion</i>

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

Officers to draw up specification for the implementation of a facility which would allow Council Meetings to be held using a video conference facility with members and officers located at Council Chamber , Downpatrick and Council Chamber Newry

1.0 Purpose & Background

1.1 The purpose of this report is to seek agreement from the Committee for Council Officials to investigate the potential for Council Committee Meetings to be held with members and officials being located at either of the Council's two Council Chambers. Matter has already been raised with at Party Representatives Meeting with a favourable response having been received.

1.2 Having such a facility would remove the absolute requirement for officers or members to travel to a designated location for the Council meetings. Whilst the meeting may be scheduled for the Council Chamber in Downpatrick, members and officers would be able to attend the meeting from the Council Chamber in Newry and to be fully engaged in the meeting.

2.0 Key Issues

2.1 It is believed that the Council Chamber at Downpatrick is already capable of this type of facility and that the capital works required to develop this proposed system will be undertaken within the Council Chamber in Newry.

The implementation of a system as proposed will result in cost savings through reduced mileage allowance payments for those attending and will provide time savings through reduced travel times. Environmental benefits are also gained from reduced travel times.

It will also be valuable during inclement weather by allowing officers and members to attend meetings which they would otherwise be unable to attend for safety reasons.

	<p>There will be additional costs in keeping both rooms open and functioning for the meetings (heating, lighting and security).</p> <p>As part of this project work will be required to ensure that the meetings are held in accordance with Council Standing Orders.</p>
3.0	<u>Resource Implications</u>
3.1	<p>External Consultancy Support will be required to develop a specification which will meet the Council needs. The cost of this support is approximately £350 per day. To take this project from start to practical completion is estimated to require 6 days support giving a cost of £2100.00.</p> <p>Cost of an actual system to provide video conferencing between both Council Chambers is expected to be in the region of £10,000 to £15,000.</p>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none">▪ None

Agenda Item:	Section 75 Policy Screening Report – Quarterly Report for period July - September 2015
Report to:	Strategic Planning and Resources Committee
Subject:	Section 75 Policy Screening Report – Quarterly Report for period July - September 2015
Date:	15 October 2015
Reporting Officer:	Colin Moffett, Equality Officer
Contact Officer(s):	Colin Moffett, Equality Officer

Decisions Required

Members are asked to note the contents of the report and to give consideration to agreement to the following:

- To note the Section 75 Policy Screening Report – Quarterly Report for period July – September 2015.

1.0 **Purpose & Background**

- 1.1 In line with Council's Section 75 statutory duties and commitments within our approved Equality Scheme, policy screening reports are published quarterly. The Quarterly Report for the period July – September 2015, including screening reports, is available on Council's website www.newrymournedown.org. This information has also been forwarded to all equality consultees.

2.0 **Key Issues**

- 2.1 Recommendation: To note the Section 75 Policy Screening Report – Quarterly Report for period July – September 2015

3.0 **Financial & Resource Implications**

- 3.1 No financial or resource implications are anticipated.

4.0 **Equality & Good Relations Implications**

- 4.1 No equality and good relations implications are anticipated.

Publishing quarterly reports, including screening reports, making them available on Council's website www.newrymournedown.org, and forwarding this information to all equality consultees is in accordance with the commitments contained within the Council's approved Equality Scheme.

5.0 **Appendices**

- Section 75 Policy Screening Report – Quarterly Report for period July – September 2015.

Newry, Mourne and Down District Council Section 75 Policy Screening Report
Quarterly Report July - September 2015

Policy Number	Policy	Details of policy	Screening Outcome
	Equality screening of the decision to use .org as Council's primary website and email domains i.e. www.newrymournedown.org and @nmandd.org .	This relates to a decision taken at Newry, Mourne and Down District Council's Governance Committee on 10 February 2015, subsequently ratified at the (Shadow) Council Meeting held on 3 March 2015, wherein the following was agreed: <ul style="list-style-type: none"> • The registering / re-registering of the following website domains: <ul style="list-style-type: none"> ○ www.newrymournedown.gov.uk ○ www.newrymournedown.com ○ www.newrymournedown.org ○ www.newrymournedown.net ○ www.nmandd.net ○ www.nmandd.org ○ www.nmandd.com • The hosting of the website domain www.newrymournedown.org as the primary URL website address; • The use of @nmandd.org as the primary email domain; and • The registering of nmdcouncil as the descriptor for social media channels. 	No EQIA considered necessary
	Provision of Elected Member stationery	This relates to a decision taken at a Special (Shadow) Council Meeting held on Tuesday 10 March 2015 where it was agreed, "...that any Councillor can choose to have the language of their	No EQIA considered necessary

		<p><i>preference on personal affects supplied by the Council such as stationery; business cards; pens etc. It is stipulated that the Council logo and the wording Newry, Mourne and Down must be on all documentation."</i></p> <p>In terms of the consideration of the provision of Elected Members' stationery within the context of the Council's Bilingualism Policy and Procedures, this is essentially a communications issue. The policy and procedures enable Elected Members to avail of stationery in a format of their choice; be it bilingual, English only or Irish only. However, to ensure consistency the use of the Council's corporate identity / logo must at all times adhere to the adopted Bilingualism Procedures.</p>	
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Agenda Item:	Correspondence from the Equality Commission for Northern Ireland: Equality Commission advice on Good Relations for Local Councils
Report to:	Strategic Planning and Resources Committee
Subject:	Equality Commission advice on Good Relations for Local Councils
Date:	15 October 2015
Reporting Officer:	Colin Moffett, Equality Officer
Contact Officer(s):	Colin Moffett, Equality Officer

Decisions Required

Members are asked to note the contents of the report and to give consideration to agreement to the following:

- To note the Equality Commission advice on Good Relations for Local Councils.

1.0 **Purpose & Background**

1.1 The guidance note provides advice to Councils in Northern Ireland on how the Section 75 good relations duty applies to relevant areas of business, and how it can inform Council's wider good relations policy development.

It acknowledges the challenges faced by Councils, and in particular the sensitivities in relation to developing or reviewing policies relating to community identity in Northern Ireland such as those relating to flags, emblems, commemorations, corporate branding or the naming of facilities and places.

2.0 **Key Issues**

2.1 Section 75 of the NI Act 1998 requires the Council when carrying out its functions to have due regard to the need to promote equality of opportunity in relation to the nine categories and to have regard to the desirability of promoting good relations between persons of different religious belief, political opinion or racial group.

The Section 75(2) good relations duty places a requirement on decision-makers to ensure they properly consider the desirability of promoting good relations when carrying out Council's functions, including when developing new policies, or when revising existing ones.

While the ECNI guidance note focuses primarily on the Section 75(2) good relations duty, it also outlines that the Race Relations (Northern Ireland) Order 1997 and the Fair Employment and Treatment (NI) Order 1998 are also relevant to promoting good relations.

To inform the policy framework to promote good relations, the Equality Commission for Northern Ireland guidance lists the following eight areas for consideration by Council:

1. Leadership, especially at Councillor and senior levels, should be key to promoting

	<p>good relations;</p> <ol style="list-style-type: none"> 2. Good governance, especially in relation to conduct and behaviours, should be demonstrable in all decisions; 3. Policy objectives to encourage good relations should be established; 4. Policies and practices relevant to good relations should be considered strategically for consistency with the Council’s commitment to promoting good relations; 5. Council policy making should be informed by a sound evidence base; 6. Council’s should consider the cumulative impacts on good relations and put in place appropriate mitigation measures; 7. Good relations should be central to the policy development process; 8. Any policies and practices should adopted should be lawful, in terms of anti-discrimination law. <p>Newry, Mourne and Down District Council has an approved equality scheme which outlines commitments and actions to assist Council meet its legislative Section 75 statutory duties.</p> <p>Recommendation: To note the Equality Commission advice on Good Relations for Local Councils.</p>
3.0	<u>Financial & Resource Implications</u>
3.1	No financial or resource implications are anticipated.
4.0	<u>Equality & Good Relations Implications</u>
4.1	The Equality Commission advice on Good Relations to Councils reflects the commitments made by Council within its approved equality scheme to meet its Section 75 statutory duties.
5.0	<u>Appendices</u>
	<ul style="list-style-type: none"> • Equality Commission advice on Good Relations for Local Councils

Statutory Equality and Good Relations Duties

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The logo for the Equality Commission for Northern Ireland, featuring a blue rectangle with the text 'Equality Commission' in white, and a green rectangle below it with the text 'FOR NORTHERN IRELAND' in white.

Equality Commission

FOR NORTHERN IRELAND

This guidance note provides advice to Councils in Northern Ireland on how the Section 75 good relations duty applies to relevant areas of their business, as well as how it can inform Councils' wider good relations policy development.

Equality Commission advice on Good Relations in Local Councils

There are several statutes which place good relations duties on Councils. While these statutes apply to all designated public authorities, they have particular relevance to Councils, given their ongoing programme of work related to good relations and the opportunities presented to progress this through local government reorganisation.

The Commission recognises the various challenges faced by Councils as they assume the responsibilities of the previous District Councils. These challenges are particularly sensitive when policies are established or reviewed relating to community identity in Northern Ireland, whether that is flags, emblems, commemorations, corporate branding or the naming of facilities and places.

The Commission will continue to offer advice to Councils on the effective implementation of their Section 75 good relations duty and expects each public authority to apply its Equality Scheme arrangements to fulfil this duty. Such engagement will be informed by the Executive's good relations strategy, [Together: Building a United Community](#) and the outworking of relevant sections of the Stormont House Agreement. We plan to update our guidance on good relations generally over the coming period to take account of this changing context. We look forward to engaging with key stakeholders in the Councils and other public authorities to progress this work.



This guidance should be read in conjunction with [Section 75: A Guide to Public Authorities](#) (2010), [The Public Sector Equality, Disability and Good Relations Duties: A Short Guide](#) (2014) and other related guidance.¹

The Good Relations Duties

The **Section 75 duties** require a designated public authority, when carrying out its functions relating to Northern Ireland, to have due regard to the need to promote equality of opportunity in relation to the nine equality categories² and to have regard to the desirability of promoting good relations between persons of a different religious belief, political opinion or racial group. Equality Commission guidance provides information on the interrelationship between these two duties. This notes, for example, that the 'due regard' equality duty was intended to be and is stronger than the good relations 'regard' duty whilst, nevertheless, emphasising that "both duties have to be discharged in all circumstances."³

The Section 75 (2) good relations duty places a requirement on decision makers to ensure that they properly consider the desirability of promoting good relations when carrying out the Council's functions, such as when developing new policies, or when revising existing ones.

Case law in Great Britain has identified some principles that the courts take into account when assessing compliance with the public sector duties. These principles may also be applied by the Northern Ireland courts. Public authorities, in working to implement their duties, may find these principles helpful:⁴

1. a decision-maker must be aware that he/she is obliged to comply with the public sector duties
2. the duties must be fulfilled before and at the time that a particular decision is being considered, and not afterwards
3. the duties must be exercised in substance, with rigour and an open mind and not as a 'tick box' exercise

¹ Equality Commission Guidance: '[Promoting Good Relations: A Guide for Public Authorities](#)'

² Between persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation; between men and women generally; between persons with a disability and persons without; and between persons with dependants and persons without.

³ Section 75 of the Northern Ireland Act 1998, A Guide for Public Authorities, April 2010 Chapter 5

⁴ R (Brown) -v- Secretary of State for Work & Pensions & others [2008] EWHC 3158 (Admin)

4. the duties are non-delegable, meaning that it is the actual decision-maker who must comply with the duties, and not some other person
5. the duties are continuing ones
6. it is good practice to keep adequate records that will show that the statutory goals have been conscientiously considered and to promote transparency and discipline in the decision making process.

While the Section 75 (2) good relations duty requires that consideration is properly paid to *the desirability of promoting good relations* when a policy or practice is being formulated or reviewed, it does not dictate that the policy or practice must have any particular content or lead to any particular outcome. Nevertheless, if a decision is made to initiate or continue with a policy or practice that damages good relations or which is likely to frustrate the promotion of good relations, then it may raise a doubt that the decision-maker properly paid regard to the desirability of promoting good relations. If such a decision is challenged by way of a complaint to the Equality Commission or otherwise, the decision-makers will have to provide convincing evidence that they considered the desirability of promoting good relations “in substance, with rigour and an open mind” and not as a mere ‘tick box’ exercise. Where the Commission finds that a public authority has not complied with its Equality Scheme it will make recommendations that the public authority properly applies Scheme arrangements. This may influence the final policy where a re-consideration of the policy decision has been prompted. Where the Commission is satisfied that a public authority has complied with the requirements of its Equality Scheme then the final decision on the policy or practice remains a matter for the public authority.

While this paper focuses primarily on the Section 75 (2) good relations duty, it should be noted that there are other duties that are also relevant to promoting good relations. These are:

- The obligations on public authorities and others under the ***Race Relations (Northern Ireland) Order 1997*** (RRO) not to discriminate on racial grounds. In addition, Article 67 of the RRO places a specific duty on Councils “to make appropriate arrangements with a view to securing that its various functions are carried out with due regard to the need to eliminate racial discrimination and to promote equality of opportunity and good relations between persons of different racial groups.”

- An obligation on public authorities and others under the **Fair Employment and Treatment (NI) Order 1998** not to discriminate on the grounds of religious belief and/or political opinion in employment and the provision of goods and services. Importantly, the **Fair Employment Code of Practice** recommends that employers promote a good and harmonious working environment.

Defining Good Relations

Although there is no current statutory definition of good relations within Section 75, or in any other Northern Ireland legislation, the Commission included a definition in its 2007 guidance, [Promoting Good Relations – A Guide for Public Authorities](#). The guidance references a number of other definitions in use by public authorities at that time and recommended that public authorities themselves determine a definition of good relations, and a vision and aims, appropriate for their circumstances.

In the context of the Northern Ireland Executive strategy on good relations, [Together: Building a United Community](#), the Commission has proposed that there should be a definition of good relations in statute, to ensure clarity and consistency of purpose in shaping actions and promoting good relations.

The Commission has indicated that there are a number of elements that would be helpful in the formulation of such a definition. Good relations could be said to exist where there is:

- a high level of dignity, respect and mutual understanding
- an absence of prejudice, hatred, hostility or harassment
- a fair level of participation in society.⁵

The definition contained in Section 149 of the Equality Act 2010 in Great Britain is also useful in that it provides public authorities there with direction on how they should comply with their duty to have due regard to the need to foster good relations, as follows:

(5) - Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) tackle prejudice, and*
- (b) promote understanding*

The Commission will build upon the above and give further consideration to a definition through review of and updating of its good relations guidance.

⁵ This draws on provision originally made in section 10, Equality Act 2006, in respect of powers and duties of the Equality and Human Rights Commission in Britain.

Fulfilling the statutory good relations duty (Section 75 (2))

Each of the Councils established in 2015 has assumed responsibility for all previous Councils' staff, policies and buildings and each will be working through previous equality and good relations practices to decide which ones should continue or should be reviewed. Councils must give appropriate consideration and time to develop policies in order to fulfil their responsibilities to have regard to the desirability of promoting good relations.

In essence a Council should consider what actions it could or might take to secure or improve good relations. Councils should also consider whether to refrain from taking any proposed actions that could damage good relations, or consider how to limit or mitigate any damage that might result from such actions. It should do so by having a process by which it can assess what effect on good relations (positive, negative or neutral) particular policies or practices are having or may have.

Furthermore, the duty is to have regard to the desirability of promoting good relations between persons of different religious beliefs, political opinions and racial groups. It is important to pay attention to the specific statutory language, as emphasised above. Considering how to promote good relations between persons of different religious beliefs, political opinions or racial groups differs to considering how to promote the interests (e.g. economic, religious, political or cultural) of any one particular group, though the two matters may sometimes be interrelated. This has been noted in case law.⁶

While the Commission has developed broad policy advice on some matters relating to identity⁷, it is for each Council to pay regard in the specific context in which it is working and to develop policies which work towards the Council's own good relations objectives.

⁶ See the comments of Lord Justice Pill at paragraph 38 in R (Harris) -v- London Borough of Haringey [2010] EWCA Civ 703

⁷ For example as contained in Equality Commission guidance, 'Promoting a Good and Harmonious Workforce: A Guide for Employers' October 2009

Using Section 75 (2) to inform the policy framework to promote good relations

1. **Leadership, especially at Councillor and senior levels, should be key to ensuring the promotion of good relations.** Leaders should seek to have a positive influence and should publicly acknowledge that it is desirable to promote good relations and commit their Councils to this. They should also, for example, seek to:
 - Unify to a common purpose
 - Tackle prejudice and promote understanding
 - Establish positive working relationships
 - Facilitate collaboration and ensure participation
 - Exhibit empathy and respect for diversity

2. **Good governance, especially in relation to conduct and behaviours, should be demonstrable in all decisions.** Decision makers should not only demonstrate leadership, but also adhere to appropriate regulations relating to conduct and behaviours; the two are clearly and closely aligned in the Code of Conduct for District Councillors⁸. The Code is based on 12 principles of conduct, which are intended to promote the highest possible standards of behaviour for Councillors, including promoting equality and good relations.

3. **Policy objectives to encourage good relations should be established.** Such policy objectives and goals should be coherent and consistent with a Council's agreed definition of good relations and encourage greater integration of communities, particular to further sharing, cohesion, common purpose and mutual understanding.

4. **Policies and practices relevant to good relations should be considered strategically for consistency with the Council's commitment to promoting good relations.** Policies and practices which are likely to be relevant to the promotion of good relations which are linked in terms of their aims and objectives should be considered within a strategic policy framework. This should ensure that the policy development process, under the arrangements in the Council's Equality Scheme, enables policies to be developed which are

⁸ Paragraph 3.3 for 12 principles in the Northern Ireland Local Government Code of Conduct for Councillors, DoE May 2014

consistent with the Council's overarching framework for promoting good relations.

5. **Council policy making should be informed by a sound evidence base.** The policy development process should involve consideration of evidence, whether qualitative or quantitative. Relevant guidance should be considered as part of the process, for example the Equality Commission's guidance, [Promoting Good Relations: A Guide for Public Authorities](#); the [Fair Employment Code of Practice](#) and the Commission's [Guide to Promoting a Good and Harmonious Working Environment](#). Decision making on sensitive matters relating to community identity, which may have an impact on the promotion of good relations, should be evidence based. While community consultation contributes to the development of an evidence base, policy making should not simply be about reflecting the wishes of the majority. Where the policy is particularly contentious, over-reliance on data from consultation could potentially intensify sectarian divisions.
6. **Councils should consider the cumulative impacts on good relations and put in place appropriate mitigation measures.** Such impacts and mitigation measures may be more easily identified when policies are reviewed or developed at a strategic level rather than on a single issue basis. For example, a particular emblem or decision may have little adverse impact on the promotion of good relations when viewed in isolation or in the context of an environment that is otherwise generally welcoming to everyone, but might have a greater adverse impact if displayed in an environment in which it is merely one amongst a large number of similar items that are directed towards the interests of one particular community to the exclusion of others.
7. **Good relations should be central to the policy development process.** A Council's Equality Scheme outlines the procedural arrangements that the Council proposes to follow to fulfil the Section 75 statutory duties. Complying with the arrangements outlined in its Equality Scheme will help a Council to comply with and to demonstrate that it has complied with the 'regard' duty of Section 75 (2).
8. **Any policies and practices adopted should be lawful, in terms of anti-discrimination law.** Policies or practices should not contravene the equality provisions relating to employment or the provision of goods, facilities or services.

Further information and advice

For further information and advice on the public sector equality, disability and good relations duties, please contact us at:

Telephone: 028 90 500600

Textphone: 028 90 500589

Email: information@equalityni.org

Website: www.equalityni.org

Twitter: [EqualityCommNI](https://twitter.com/EqualityCommNI)

Equality Commission for Northern Ireland
Equality House
7-9 Shaftesbury Square
Belfast BT2 7DP



Agenda Item:	Decade of Centenaries Grant Programme - 2016
Report to:	Strategic Planning and Resources Committee
Subject:	Decade of Centenaries Grant Programme – 2016
Date:	15 October 2015
Reporting Officer:	Sonya Burns, Programmes Manager
Contact Officer(s):	Sonya Burns, Programmes Manager Colin Moffett, Equality Officer

Decisions Required

Members are asked to note the contents of the report and to give consideration to agreement to the following:

- To allocate an additional £20,000 within the 2016/2017 budget to establish a total budget of £40,000 for a Decade of Centenaries Grant Programme – 2016.
- To proceed with a call for applications to the Decade of Centenaries Grant Programme – 2016.

1.0 **Purpose & Background**

1.1 The primary purpose of the Decade of Centenaries Grant Programme 2016 will be to assist organisations / groups in relation to the delivery of projects which commemorate / mark anniversaries / remember the past in relation to the centenaries of the Easter Rising and Battle of the Somme.

Consideration will only be given to projects seeking funding up to a maximum limit of £3000 from the Council.

It is proposed the total budget for the Grant Programme be £40,000.

The call for applications will open on 16 November 2015 and close at 4.00pm on 4 December 2015.

2.0 **Key Issues**

2.1 Newry, Mourne and Down District Council has currently set aside £20,000 within the 2015/2016 financial year. To establish a total grant programme of £40,000 will require Council to agree to allocate an additional £20,000 within the 2016/2017 budget.

3.0 **Financial & Resource Implications**

- 3.1
1. Associated advertisement costs of up to £3000 for publicising the grant programme.
 2. To establish a total grant programme of £40,000 will require Council to agree to

	allocate an additional £20,000 within the 2016/2017 budget.
4.0	<u>Equality & Good Relations Implications</u>
4.1	<p>The call for applications will be advertised and administered by way of the Council's agreed financial assistance process.</p> <p>As per the guidance notes, any project / event that focuses on commemorations / marking anniversaries / remembering the past must comply to, and illustrate, the guiding principles compiled by the Community Relations Council (CRC) and the Heritage Lottery Fund (HLF).</p>
5.0	<u>Appendices</u>
N/A	

Report to:	Strategy, Policy and Resources Committee
Subject:	<i>Community Planning and the Arts – How the Arts can help Councils deliver successful Community Plans</i>
Date:	15 October 2015
Reporting Officer:	Liam Hannway, Chief Executive
Contact Officer:	Eileen McParland, Democratic Services Manager

Decisions Required

To consider appointing delegates to the Community Planning and the Arts – “How the Arts can help Councils deliver successful Community Plans” Seminar on 21 October 2015, at The Burnavon Arts Centre, Cookstown from 09:00 – 13:00.

1.0 Purpose & Background

This event is aimed at senior executives responsible for arts and cultural activities within each new super council area. This presents a real opportunity for local council representatives and ACNI to connect and discuss how arts and cultural activities can play a role in the delivery of services and help meet the needs of local communities across NI.

The seminar will facilitate discussion with ACNI about where arts and culture have the potential to deliver real benefits within the new community plans being developed for 2016/17 and the challenges ahead.

Keynote speaker, Mark Davy, Founder of Futurecity will present his experience of advising local authorities on cultural place making strategies. Futurecity have written over 100 place making and cultural strategies for the largest brownfield developments and regeneration projects across the UK and mainland Europe, including Canary Wharf, City of London, Earls Court, White City, Nine Elms Opportunity area and Greenwich Peninsula.

This event will be presented in partnership with Arts and Business NI and Audiences NI.

Please Note: This is a FREE event.
6 no. places have provisionally been reserved for Councillors and Officers.

2.0 Key Issues

Possible Future Issues for Consideration

3.0 Resource Implications

4.0 Appendices



Report to:	Strategy, Policy & Resources Committee
Subject:	<i>Sister City/Twinning</i>
Date:	15 October 2015
Reporting Officer:	Eddy Curtis, Director Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director Strategic Planning and Performance

Decisions Required

To agree future Sister City/Twinning Project from 2015-19 period

Select 4/5 sister City/Twinning Projects from current list of Projects

1.0 Purpose & Background

1.1

- (a) Newry, Mourne and Down District Council are currently participating in Sister City/Twinning Projects as detailed at Strategic, Planning and Resources Committee Meeting on 17 September 2015. Some projects have been very active while others have been dormant or have limited activity. The Council should be focusing on Projects which are sustainable and have evidence based outcomes which are related to the corporate objectives of the Council;
- Decisions can only be made from current information available from Council files, Councillors etc.
 - Project should add value to current Council objectives.
 - Project should be outcome focused and should be evaluated annually.
 - A Sister City/Twinning Policy needs to be developed to consider future training projects.
 -

These are the current Sister City/Twinning Projects the Council are currently participating in:

- a) **Kirovsk, Russia**
- b) **Clare, Ireland**
- c) **Western Isles, Scotland**
- d) **Bezons, France**
- e) **Listowel, Ireland**
- f) **New Ross, Ireland**
- g) **Lamorlaye, France**
- h) **Southern Pines, USA**

It is proposed that the following 4 Sister Cities/Twinning projects are adopted for the 2015-19 period;

- a) **Bezons (France) formal structure agreed**
- b) **Listowel (Ireland) have formal structure agreed**
- c) **Kirovsk (Russia) have formal structure agreed**
- d) **Southern Pines (USA) have formal structure agreed**

	<p>These projects will be evaluated annually and will be tabled at Strategic, Planning and Resources Committee in the future.</p> <p>Request from Gronzy, Russia to twin with Newry, Mourne and Down District Council. It is recommended that Council Officials be given authority to investigate this linkage due to significant private sector opportunities via Recycling, Renewable Energy projects etc. Also because this is a former conflict region there may be exchange opportunities for students via Peace VI. A report will be tabled at a future meeting.</p>
2.0	<u>Key Issues</u>
2.1	N/A
3.0	<u>Possible Future Issues for Consideration</u>
	<p>Need to expand external agencies in Newry, Mourne and Down District Council Twinning Project, e.g.</p> <ul style="list-style-type: none"> a) Southern Regional and South Eastern Regional Colleges of Further Education b) Local Enterprise Agencies c) Private Sector d) Local Schools etc
4.0	<u>Resource Implications</u>
	Approximately £20k will be required annually to maintain Sister City/Twinning Links
3.0	<u>Appendices</u>
	None.

Agenda Item:**Report to:** Strategy, Policy & Resources Committee**Subject:** *Scheme of Delegation Report***Date:** 15 October 2015**Reporting Officer:** Eddy Curtis, Director Strategic Planning and Performance**Contact Officer:** Eddy, Director of Strategic Planning and Performance**1.0 Purpose & Background**

1.1

Attached is a schedule of decisions and authorisations delegated to Eddy Curtis, Director of Strategic Planning Performance under Category 1 of Newry, Mourne and Down District Council's Scheme of Delegation

2.0 Appendices

2.1 Schedule

