



Building Regulations Application

Full Plans Submission



Office Use Only				
Received Date	/ / 2		Reference No.	/ 2 /
Plan Fee Submitted	£	Inspection Fee	£	Receipt No.
Payment Type	<input type="checkbox"/> Debit/Credit	<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	Cheque No.

1	<p>Application</p> <p>Description of works that have been carried out</p> <p><input type="checkbox"/> Erect a Building</p> <p><input type="checkbox"/> Make structural alterations and/or extensions to a building</p> <p><input type="checkbox"/> Provide services or fittings in connection with a building including non-domestic microgeneration technologies</p> <p><input type="checkbox"/> Make a material change of use to a building</p> <p><input type="checkbox"/> Loft Conversion over 3m²</p>
2	<p>Applicant Details</p> <p>Forename: Surname:</p> <p>Company Name:</p> <p>Address:</p> <p>Townland: Town: Postcode:</p> <p>Phone: Mobile:</p> <p>Email:</p>
3	<p>Agent Details (if Applicable)</p> <p>Forename: Surname:</p> <p>Company Name:</p> <p>Address:</p> <p>Townland: Town: Postcode:</p> <p>Phone: Mobile:</p> <p>Email:</p>
4	<p>Details of Works/Change of Use (delete as appropriate)</p> <p>Address/Location of Site (If different to Applicants address):</p> <p>.....</p> <p>.....</p> <p>Townland: Town: Postcode:</p> <p>Detailed Description:</p> <p>.....</p> <p>Is the site considered Greenfield <input type="checkbox"/> or Brownfield <input type="checkbox"/></p>
5	<p>Use of Building</p> <p>Proposed Use: Current Use:</p> <p>If an existing building, is it classified as 'listed' or a 'protected building' under the relevant Planning Legislation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

Use of Building (continued)

- Is The Building Intended to be subject to an Entertainment Licence? Yes No
 Is The Building intended to be subject to a Pavement Café Licence? Yes No
 Has a Site Investigation been carried out? Yes No

If Yes, please enclose a copy of report with your application where available.

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Additional Information (if applicable)

Planning Reference Number / / F RM O (circle as appropriate)

It is presumed that the Department of Finance Technical Booklets are/were used as guidance for the design. If not, then please list documents which are referred to. E.g. if TBE is/was not used for the fire safety design, which technical standards are used? _____

Air Conditioning system

Is there an existing/proposed air conditioning system with an effective rated output of more than 12 KW?

Yes No If Yes, provide details of Type _____ Rating _____ Date Installed _____

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Plan Fee

Amount Enclosed

Erection of Dwellings/flats/maisonettes <250 m²

Number of Plan types

Erection of Dwelling(s) >250 m²

Estimated cost of Works £

Erection of a detached garage /carport not exceeding 40m²

Extension of a dwelling not exceeding 20m²

Extension of a dwelling exceeding 20m² but not exceeding 40m²

Extension of a dwelling exceeding 40m² but not exceeding 60m²

Extension of a dwelling providing 1 or more rooms in the roof space

All other works requiring an estimated cost of works

Estimated cost of works £

Total Fee £

Works to an existing building for the sole benefit of a person with physical disabilities may be exempt from fees

Is an exemption from fees being claimed? Yes No (N.B. Documented proof of disability will be required)

To assist in submitting the correct plan fee, there is a fee calculator available on the Building Control Website. www.buildingcontrol-ni.com or contact your local Building Control Department for advice.

Advisory Notes and Declaration

- It is an offence under Article 21 1(A) of the Building Regulations (Northern Ireland) Order 1979 (as amended) to make false or misleading statements or to recklessly give a notice or certificate with an application.
- Information provided as part of this application may be disclosed in response to a request under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004.
- The Council to which you are submitting this application form, collects data for the purposes of the management and application of the Building Regulations. This data may also be passed on to other related Government Agencies and to other Council Departments e.g. Planning; Environmental Health.
- The Water and Sewerage Services (Northern Ireland) Order 2006 as amended by the Water and Sewerage Services Act (Northern Ireland) 2016, requires any person proposing to connect 2 or more properties drainage systems to a public sewer to obtain written approval to connect, on the basis of a mandatory sewer adoption agreement (Article 161) issued and authorised by Northern Ireland Water, prior to any connections being made. See <http://www.niwater.com/sewers/asp> for further advice.

I/we hereby submit this application under the Building Regulations (Northern Ireland) 2012 (as amended)

Signed: Date: