

May 29th, 2018

Notice Of Meeting

You are requested to attend the Annual Meeting to be held on **Monday, 4th June 2018** at **6:00 pm** in **Mourne Room, Downshire Civic Centre.**

Agenda

1.0 Apologies and Chairperson's Remarks

Please note: Dinner will be served after the Annual Meeting in the Commedagh Room at approx 6.30pm

2.0 Declarations of Interest

3.0 To appoint Members to Statutory Positions of Responsibility (List attached)

[Statutory Positions of Responsibility - Year 4 08 May 2018.pdf](#)

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4.0 Report of Mock Annual Meeting held on Wednesday 16 May 2018 (Copy enclosed)

[Mock Annual Meeting Minutes 2018.pdf](#)

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5.0 To appoint members to Committees - 2018/19 (List attached showing picks chosen at Mock Annual Meeting on 16 May 2018)

[Appendix 5.pdf](#)

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[Appointment to Committees Mock Run 2018.pdf](#)

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6.0 Appointment of Chair of PCSP - 2018/19 (In accordance with Justice Act (NI) 2011 this is a UUP position)

7.0 To appoint Members to external Bodies and Organisations (excluding Statutory Positions of Responsibility. (List of positions attached)

[External bodies - organisations.pdf](#)

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8.0 To appoint Members to Council Forums/Working Groups/Project Boards/Thematic Groups. (Details attached).

[Council Project Board and Forums.pdf](#)

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9.0 To agree Scheme of Allowance payable to Councillors from 4 June 2018. (Copy enclosed)

[scheme of allowances june 2018.pdf](#)

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10.0 Timetable of Meetings for 2018/19

📄 *(INTERNAL) MEETINGS SCHEDULE MAY 2018-MAY 2019.pdf*

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Invitees

Cllr Terry Andrews	terry.andrews@nmandd.org
Cllr Naomi Bailie	naomi.bailie@nmandd.org
Cllr Robert Burgess	robert.burgess@nmandd.org
Cllr Pete Byrne	pete.byrne@nmandd.org
Cllr Michael Carr	michael.carr@nmandd.org
Mrs Dorinnia Carville	dorinnia.carville@nmandd.org
Cllr charlie casey	charlie.casey@nmandd.org
Cllr William Clarke	william.clarke@nmandd.org
Cllr Garth Craig	garth.craig@nmandd.org
Cllr Dermot Curran	dermot.curran@nmandd.org
Cllr Laura Devlin	laura.devlin@nmandd.org
Cllr Sean Doran	sean.doran@nmandd.org
Cllr Cadogan Enright	cadogan.enright@nmandd.org
Cllr Gillian Fitzpatrick	gillian.fitzpatrick@nmandd.org
Cllr Glyn Hanna	glyn.hanna@nmandd.org
Mr Liam Hannaway	liam.hannaway@nmandd.org
Cllr Valerie Harte	valerie.harte@nmandd.org
Cllr Harry Harvey	harry.harvey@nmandd.org
Cllr Terry Hearty	terry.hearty@nmandd.org
Mrs Janine Hillen	janine.hillen@nmandd.org
Cllr Roisin Howell	roisin.howell@nmandd.org
Cllr David Hyland	david.hyland@nmandd.org
Miss Veronica Keegan	veronica.keegan@nmandd.org
Mrs Sheila Kieran	sheila.kieran@nmandd.org
Cllr Liz Kimmins	liz.kimmins@nmandd.org
Cllr Mickey Larkin	micky.larkin@nmandd.org
Mr Michael Lipsett	michael.lipsett@nmandd.org
Cllr Kate Loughran	kate.loughran@nmandd.org
Cllr Jill Macauley	jill.macauley@nmandd.org
Mrs Regina Mackin	regina.mackin@nmandd.org
Colette McAteer	colette.mcateer@nmandd.org
Cllr Declan McAteer	declan.mcateer@nmandd.org
Patricia McKeever	patricia.mckeever@nmandd.org
Cllr Oksana McMahon	oksana.mcmahon@nmandd.org
Cllr Andrew McMurray	andrew.mcmurray@nmandd.org
Eileen McParland	eileen.mcparland@nmandd.org
Mr Roland Moore	roland.moore@nmandd.org
Ms Carmel Morgan	carmel.morgan@nmandd.org
Cllr Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr Mark Murnin	mark.murnin@nmandd.org
Cllr Barra O Muiri	barra.omuiri@nmandd.org
Cllr Brian Quinn	brian.quinn@nmandd.org

Cllr Henry Reilly	henry.reilly@nmandd.org
Cllr John Rice	john.rice@nmandd.org
Cllr Michael Ruane	michael.ruane@nmandd.org
Cllr Michael Savage	michael.savage@nmandd.org
Cllr Gareth Sharvin	gareth.sharvin@nmandd.org
Cllr Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@nmandd.org
Cllr David Taylor	david.taylor@nmandd.org
Cllr Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr John Trainor	john.trainor@nmandd.org
Central Support Unit	central.support@nmandd.org
Cllr William Walker	william.walker@nmandd.org
Mrs Marie Ward	marie.ward@nmandd.org

Statutory Positions of Responsibility - Year 4

Positions - Year 4	Party	Councillor Name
Chair of Council Year 4	SDLP	
Deputy Chair of Council Year 4	SF	
Chair - ENTERPRISE, REGENERATION & TOURISM Year 4	SF	
Deputy Chair - ENTERPRISE, REGENERATION & TOURISM Year 4	SDLP	
Chair - ACTIVE & HEALTHY COMMUNITIES Year 4	SDLP	
Deputy Chair - ACTIVE & HEALTHY COMMUNITIES Year 4	SDLP	
Chair - REGULATORY & TECHNICAL SERVICES Year 4	SF	
Deputy Chair - REGULATORY & TECHNICAL SERVICES Year 4	SF	
Chair - STRATEGY, POLICY & RESOURCES Year 4	SDLP	
Deputy Chair - STRATEGY, POLICY & RESOURCES Year 4	DUP	
Chair - PLANNING Year 4	SF	
Deputy Chair - PLANNING Year 4	SDLP	
Partnership Panel for NI: 4 Year Term	SDLP	D Curran
NI Housing Council: 4 Year Term	SF	C Casey
Reserve Forces & Cadets' Assoc for NI: 4 Year Term	Alliance	P Brown
Arc21 - Position 1: 4 Year Term	SDLP	D Curran
Arc21 - Position 2: 4 Year Term	DUP	G Craig
Arc21 - Position 3: 4 Year Term	SF	W Clarke
PCSP Position 1: 4 Year Term	SF	M Larkin
PCSP Position 2: 4 Year Term	SDLP	T Andrews
PCSP Position 3: 4 Year Term	SF	M Ruane
PCSP Position 4: 4 Year Term	SDLP	L Devlin
PCSP Position 5: 4 Year Term	DUP	H Harvey
PCSP Position 6: 4 Year Term	SF	S Doran
PCSP Position 7: 4 Year Term	SDLP	K Loughran
PCSP Position 8: 4 Year Term	SF	W Clarke
PCSP Position 9: 4 Year Term	SDLP	B Quinn
PCSP Position 10: 4 Year Term	UUP	D Taylor

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Mock run of Annual Meeting held on Wednesday 16 May 2018 at 3pm in the Mourn Room, Downshire Civic Centre, Downpatrick

In the Chair: Councillor Mulgrew

In Attendance:

Councillor Burgess	Councillor Casey	
Councillor Craig	Councillor Curran	
Councillor Enright	Councillor Harvey	
Councillor Hyland	Councillor Loughran	
Councillor Macauley	Councillor McAteer	
Councillor McMurray	Councillor Murnin	
Councillor Ruane	Councillor Savage	
Councillor Tinnelly		

Officials in Attendance: Mr L Hannaway, Chief Executive
 Mrs D Carville, Director Corporate Services
 Mrs E McParland, Democratic Services Manager
 Mrs P McKeever, Democratic Services Officer
 Miss S Taggart, Democratic Services Officer

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor Stokes.

DECLARATIONS OF INTEREST

There were no declarations of interest.

Mr Hannaway explained the purpose of the Mock Run of the Annual Meeting was to take Members through the proposed running order so that a paper could be presented to the Annual Meeting of Council on Monday 4th June 2018.

Mr Hannaway advised that Councillor Reilly had submitted a query relating to the legality of him not being allocated Committee places. He said further legal advice had been taken which stated that the legal position remained unchanged from previous advices received. However he explained the two vacant committee places would be held for the purposes of today's allocation, but should there be a change in the position of UKIP on the Council, they would be allocated at positions 9 and 15 at the Annual Meeting or, if there was no change, at positions 18 and 19.

TO APPOINT MEMBERS TO STATUTORY POSITIONS OF RESPONSIBILITY

Noted: **Appointments to all Statutory Positions of Responsibility, including Chairs and Deputy Chairs of the Council's Standing Committees had been allocated at the inaugural**

Meeting of Council on 31 March 2015 in accordance with legislation, and nominating Officers would be required to put forward names for each of the positions at the Annual Meeting. Those nominated must be in attendance at the Annual Meeting to confirm their acceptance of positions.

APPOINTMENT OF CHAIRPERSON OF PCSP – FOR THE TERM 2018/19

Mr Hannaway advised the Chair of the PCSP for the incoming year commencing 25 June 2018, must be appointed in accordance with the Justice Act (NI) 2011 and for the incoming year this was a UUP position.

TO APPOINT MEMBERS TO COMMITTEES – FOR THE TERM 2018/19

Read: List showing remaining 19 positions on standing Committees to be filled using d'Hondt, after agreed method of QGR had been exhausted (copy circulated)

Mr Hannaway then ran d'Hondt, the results of which were as follows:

Pick 1	SF	Planning Committee
Pick 2	SDLP	ERT Committee
Pick 3	DUP	Planning Committee
Pick 4	UUP	Planning Committee
Pick 5	DUP	ERT
Pick 6	Alliance	SPR
Pick 7	UUP	RTS
Pick 8	DUP	RTS
Pick 9	UKIP	no UKIP nominating officer
Pick 10	Cllr Hyland	SPR
Pick 11	Cllr Enright	SPR
Pick 12	Cllr Tinnelly	ERT
Pick 13	Alliance	AHC
Pick 14	Alliance	RTS
Pick 15	UKIP	no UKIP nominating officer
Pick 16	Cllr Hyland	AHC
Pick 17	Cllr Enright	AHC
Pick 18	Cllr Tinnelly	Audit
Pick 19	Alliance	Audit

Noted: See attached list of picks for the 19 outstanding Committee places and those allocated by QGR.

TO APPOINT MEMBERS TO EXTERNAL BODIES AND ORGANISATIONS (EXCLUDING STATUTORY POSITIONS OF RESPONSIBILITY)

Read: List showing appointments to External Bodies/Organisations, which are not statutory positions of responsibility (copy circulated)

Mr Hannaway highlighted the following:

APSE NI Executive Board – Councillor Andrews was the representative for 2017/18. APSE had been asked whether they had a preferred term; however there was no reply to date.

NI Museums Council – Newry, Mourne and Down District Council would not be entitled to a representative on the Museums Council after September 2018 as the positions circulate among all member Councils.

Regional Elected Member Development Working Group – Councillor Harvey was representative as NILGA had advised that they preferred membership to be for the duration of a Council term.

Somme Advisory Council – the nominations for the Somme Advisory Council were shared among the 8 Unionist representatives.

RCN – the term was until October 2018 and in June 2018 RCN would be seeking nominations for the term October 2018 - October 2020 with the nominated person representing the statutory sector and not just one Council.

Noted: List circulated giving details of appointments.

TO APPOINT MEMBERS TO COUNCIL FORUMS/WORKING GROUPS/PROJECT BOARDS/THEMATIC GROUPS

Read: List circulated giving details of Council Project Boards/Working Groups 2017-2018 (copy circulated)

Mr Hannaway advised that any amendments to the parties/groupings' representation should be notified to Democratic Services staff so that the list could be updated for the Annual Meeting.

Mr Hannaway advised the Chair of Council would become Chair of the Community Planning Partnership.

Noted: List circulated giving details of appointments.

TO AGREE SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS

Read: Draft Scheme of Allowances Payable to Councillors (copy circulated)

Mr Hannaway advised the Department for Communities had advised they had received additional information from NILGA that would affect the maximum limits for basic and SRA allowances from 1 April 2018, and they would update Councils as soon as possible. A final scheme of allowances would need to be agreed at the Annual Meeting.

Noted: The Scheme of Allowances payable to Councillors would be tabled for formal approval at the Annual Meeting of Council to be held on Monday 4 June 2018.

TIMETABLE OF MEETINGS FOR 2018/2019

Read: Schedule of Meetings for May 2018 to May 2019 (copy circulated)

Noted: The timetable of meetings to be tabled at Annual Meeting.

OTHER BUSINESS

Mr Hannaway responded to queries advising:

- Chairing Skills Training was scheduled for 23rd May from 9.30am-11.30am in Newry office. Those taking up the positions of Chairs and Deputy Chairs should attend, if possible.
- Names for Committees should, where possible, be advised to Democratic Services as possible and names for the statutory positions of responsibility must be provided by the Nominating Officers at the Annual Meeting, and formally accepted by those taking up the positions.

The meeting concluded at 3.30pm.

For noting at the Annual Meeting of Council to be held on Monday 4 June 2018.

**Signed: Mr L Hannaway
Chief Executive**

Appointments to Committees 2018/19

Committee	Total Membership	Allocated by Quota of Greatest Remainder		Remaining positions to be allocated by d'Hondt	Totals
Enterprise, Regeneration & Tourism	15	SF	5	SDLP DUP Councillor Tinnelly	15
Active and Healthy Communities	15	SF	5	Alliance Councillor Hyland Councillor Enright	15
Regulatory and Technical Services	15	SF	5	UUP DUP Alliance	15
Strategy, Policy and Resources	15	SF	5	Alliance Councillor Hyland Councillor Enright	15
Planning	12	SF	4	SF DUP UUP	12
Audit	10	SF	3	Councillor Tinnelly Alliance Additional place to be allocated Additional place to be allocated	10

D'Hondt x 100 Positions

Position 1	SF
Position 2	SDLP
Position 3	SF
Position 4	SDLP
Position 5	SF
Position 6	SDLP
Position 7	DUP
Position 8	SF
Position 9	SDLP
Position 10	UUP
Position 11	SF
Position 12	SDLP
Position 13	SF
Position 14	SDLP
Position 15	SF
Position 16	SDLP
Position 17	DUP
Position 18	ALLIANCE
Position 19	SF
Position 20	SDLP
Position 21	SF
Position 22	SDLP
Position 23	UUP
Position 24	SF
Position 25	SDLP
Position 26	DUP
Position 27	SF
Position 28	SDLP
Position 29	SF
Position 30	SDLP
Position 31	SF
Position 32	SDLP
Position 33	UKIP
Position 34	SF
Position 35	UUP
Position 36	SDLP
Position 37	HYLAND 1
Position 38	DUP
Position 39	ENRIGHT 1
Position 40	TINNELLY 1
Position 41	ALLIANCE
Position 42	SF
Position 43	SDLP
Position 44	SF
Position 45	SDLP
Position 46	SF
Position 47	SDLP
Position 48	DUP
Position 49	SF
Position 50	SDLP

Position 51	UUP
Position 52	SF
Position 53	SDLP
Position 54	SF
Position 55	SDLP
Position 56	SF
Position 57	SDLP
Position 58	DUP
Position 59	ALLIANCE
Position 60	SF
Position 61	SDLP
Position 62	SF
Position 63	SDLP
Position 64	UUP
Position 65	SF
Position 66	SDLP
Position 67	DUP
Position 68	SF
Position 69	SDLP
Position 70	SF
Position 71	SDLP
Position 72	SF
Position 73	SDLP
Position 74	UKIP
Position 75	SF
Position 76	UUP
Position 77	SDLP
Position 78	HYLAND 2
Position 79	DUP
Position 80	ENRIGHT 2
Position 81	TINNELLY 2
Position 82	ALLIANCE
Position 83	SF
Position 84	SDLP
Position 85	SF
Position 86	SDLP
Position 87	SF
Position 88	SDLP
Position 89	DUP
Position 90	SF
Position 91	SDLP
Position 92	UUP
Position 93	SF
Position 94	SDLP
Position 95	SF
Position 96	SDLP
Position 97	SF
Position 98	SDLP
Position 99	DUP
Position 100	ALL

SF	1 remaining pick
SDLP	1 remaining pick
DUP	3 remaining picks
UUP	2 remaining picks
ALL	4 remaining picks
HYLAND	2 remaining picks
ENRIGHT	2 remaining picks
TINNELLY	2 remaining picks
plus allocation 2 UKIP places	

Appointments to Committees 2018/19

Committee	Total Membership	Allocated by Quota of Greatest Remainder	Remaining positions to be allocated by d'Hondt	Totals
Enterprise, Regeneration & Tourism	15	SF 5 SDLP 5 DUP 1 UUP 1	SDLP DUP Councillor Tinnelly	15
Active and Healthy Communities	15	SF 5 SDLP 5 DUP 1 UUP 1	Alliance Councillor Hyland Councillor Enright	15
Regulatory and Technical Services	15	SF 5 SDLP 5 DUP 1 UUP 1	UUP DUP Alliance	15
Strategy, Policy and Resources	15	SF 5 SDLP 5 DUP 1 UUP 1	Alliance Councillor Hyland Councillor Enright	15
Planning	12	SF 4 SDLP 4 DUP 1	SF DUP UUP	12
Audit	10	SF 3 SDLP 3	Councillor Tinnelly Alliance Additional place to be allocated Additional place to be allocated	10

5. Appointments to External Bodies/ Organisation

Carlingford Lough Commissioners Board 2015 - 2019

SF	Sean Doran
SDLP	Gillian Fitzpatrick

Community Planning Partnership Board

Membership	2016 - 2019
SF 2 Members	Willie Clarke
	Terry Hearty
SDLP 2 Members	Gary Stokes
	John Trainor
DUP 1 Member	Harry Harvey
UUP 1 Member	David Taylor
Smaller Parties/Indp 1 Member	David Hyland
Chairperson of Council	Roisin Mulgrew

(Chairperson will change annually)

Diversity Champions 2015-2019

Councillors and Officer	
SF 1 Member	Roísín Mulgrew
SDLP 1 Member	Brian Quinn
DUP/UUP 1 Member	Harry Harvey
Council Officer	Colin Moffett

East Border Region 2015-2019

SF	Micky Larkin
SF	Michael Ruane
SDLP	Terry Andrews
SDLP	Kate Loughran
Smaller Parties / Indp	Davy Hyland
Henry Reilly	Henry Reilly

East Border Region Board Directors 2015-2019

SF	Michael Ruane
SDLP	Terry Andrews
Smaller Parties / Indp	Davy Hyland

FLAG Board

Membership	2017 - 2019
1 Member	D Curran

LAG Board 2015-2019

SF	John Rice
SF	William Clarke
SF	Terry Hearty
SF	Roisin Mulgrew
SDLP	Terry Andrews
SDLP	Pete Byrne
SDLP	Declan McAteer
SDLP	Mark Murnin
DUP	Harry Harvey
UUP	Robert Burgess
Smaller Parties / Indp	Jarlath Tinnelly
Henry Reilly	Henry Reilly

Local Government Partnership on Travellers Issues 2015-2019

SF	Charlie Casey
SDLP	Gary Stokes
Smaller Parties / Indp	Jarlath Tinnelly

Louth, Newry, Mourne and Down (LNMD) Joint Committee 2015-2019

SF	Terry Hearty
SF	Mickey Larkin
SF	Michael Ruane
SDLP	Pete Byrne
SDLP	Dermot Curran
SDLP	Declan McAteer
DUP	William Walker
Smaller Parties / Indp	Cadogen Enright
Smaller Parties / Indp	Jarlath Tinnelly

National Association of Councillors 2015-2019

Membership		
3 Sinn Fein	Charlie	Casey
	Valerie	Harte
	Michael	Ruane
3 SDLP	Terry	Andrews
	Michael	Carr
	Dermot	Curran
1 UUP	Robert	Burgess
1 Smaller Parties/Indp	Andrew	McMurray

NI LGA 2015-2019

Membership	
3 Sinn Fein	Charlie Casey
	Oksana McMahon
	Michael Ruane
3 SDLP	Terry Andrews
	Dermot Curran
	Brian Quinn
1 DUP	William Walker
1 UUP	Robert Burgess

NI Drainage Council 2015 - 2019

Membership 2015 - 2019	
1 Councillor	Cadogan Enright

(Competitive selection process undertaken by NI Drainage Council)

NI Museums Council (September 2015 - September 2018)

Membership 2015 - 2018	
1 Councillor	UUP Robert Burgess

Northern Ireland Amenity Council 2015-2019

SF	Charlie Casey
SDLP	Terry Andrews

PILOT APSE NI Executive Board

Membership	2017 - 2018
1 Member	T Andrews

Regional Elected Member Development Working Group

Membership	2017 - 2018
1 Member	H Harvey

Ring of Gullion AONB Management Board/ Ring of Gullion Landscape Partnership Management Board 2015-2019

Slieve Gullion Councillors	SF	Terry Hearty
	SF	Micky Larkin
	SF	Roisin Mulgrew
	SF	Barra O Muiri
	SDLP	Pete Byrne
	SDLP	Kate Loughran
	UUP	David Taylor

Rural Community Network (October 2016 - October 2018)

Term to October 2018	SF	Terry Hearty
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A new appointment process will be invited for period October 2018-October 2020.

SANDSA (South Armagh, Newry and Down Sports Association) 2016-2019

5 Councillors	SF	John Rice
	SF	Barra Ó Muirí
	SDLP	Declan McAteer
	SDLP	Gareth Sharvin
	DUP	William Walker

(allocated by d'Hondt 05/12/16)

Somme Advisory Council 2017-2018

DUP	William Walker
DUP	Glyn Hanna

Strangford Lough and Lecale Partnership

Years 1 and 3 2015/ 2016 and 2017/ 2018

2 Councillors	SDLP	Gareth Sharvin
	Smaller Parties/Indp	Cadogen Enright

Years 2 and 4 2016/ 2017 and 2018/ 2019

2 Councillors	SF	Naomi Bailie
	DUP	William Walker

Warrenpoint Harbour Authority 2015-2019

SF	Sean Doran
SDLP	Gillian Fitzpatrick
DUP	Glyn Hanna

3. Council Project Boards and Forums 2017 - 2018 (unless otherwise stated)

Brexit Forum

Membership	2017 - 2018
Sinn Fein	R Mulgrew / C Casey
SDLP	P Byrne M Savage
DUP	H Harvey
UUP	R Burgess
Smaller Parties/Indp	J Tinnelly

Chief Executive Appraisal Group

Membership	2015 - 2019
1 Sinn Fein	C Casey
1 SDLP	M Murnin
1 DUP	G Craig
1 UUP	D Taylor
1 Smaller Parties/Indp	C Enright

Economic Forum

Membership	2017 - 2018
2 Sinn Fein	J Rice R Mulgrew
2 SDLP	M Savage D Curran
1 DUP	H Harvey
1 UUP	R Burgess
1 Smaller Parties/Indp	A McMurray

Efficiency Working Group

Membership	2017 - 2018
Chairs of:	
ERT	P Byrne as Chair of ERT*
AHC	W Walker as Chair of AHC*
SPR	T Hearty as Chair of SPR*
RTS	J Trainor as Chair of RTS*
Planning	G Craig as Chair of Planning *
1 Sinn Fein	S Doran
1 SDLP	G Stokes
1 DUP	H Harvey
1 UUP	J Macauley
1 Smaller Parties/Indp	C Enright

*These Members will change annually as new Chairs are appointed.
Other appointments are preferred for term 2015-2019

Elected Member Development Working Group

Membership	2017 - 2018
Sinn Fein	C Casey M Ruane
SDLP	G Fitzpatrick T Andrews
DUP	H Harvey
UUP	D Taylor
Smaller Parties/Indp	A McMurray

Appointments preferred for term 2015-2019

Equality and Good Relations Reference Group

Membership	2017 - 2018
2 Sinn Fein	T Hearty M Ruane
2 SDLP	T Andrews P Byrne
1 DUP	W Walker
1 UUP	D Taylor
1 Alliance	A McMurray
H Reilly	H Reilly
1 Independent	D Hyland

Appointments are preferred for term 2015-2019.

Fair Trade Steering Group

Membership	2017 - 2018
Alliance	A McMurray
SDLP	T Andrews

Health Trust Working Groups

Membership 2017-2018	Southern Trust Area	SE Trust Area
3 Sinn Fein	C Casey L Kimmins (1 nomination outstanding)	W Clarke S Doran (1 nomination outstanding)
3 SDLP	P Byrne D McAteer B Quinn	T Andrews J Trainor M Murnin
1 DUP	G Hanna	W Walker
1 UUP	D Taylor	J Macauley
1 Alliance	A McMurray	A McMurray
1 Independent	D Hyland	C Enright

Chair of Council plus external representatives

International Relations Forum

Membership	2017 - 2018
Sinn Fein	M Ruane
Sinn Fein	C Casey
SDLP	M Murnin
SDLP	M Carr
DUP	W Walker
Independents	J Tinnelly
Alliance	A McMurray
UUP	R Burgess

Local Development Plan Steering Group

Membership	2017/ 2018
3 Sinn Fein - 2 Planning / 1 SPR Members	W Clarke M Ruane M Larkin
3 SDLP - 2 Planning / 1 SPR Members	D McAteer M Murnin M Savage
2 DUP - 1 Planning / 1 SPR Members	G Craig W Walker
2 UUP - 1 Planning / 1 SPR Members	J Macauley R Burgess
1 Alliance/Independents -1 SPR Member	C Enright

Marine Task Force

Membership	2017 - 2018
2 Sinn Fein	W Clarke S Doran
2 SDLP	M Carr B Quinn
1 DUP	G Hanna
1 UUP	R Burgess
1 Smaller Parties/Indp	C Enright

Neighbourhood Services Working Group

Membership	2017 - 2018
Sinn Fein	C Casey W Clarke
SDLP	G Stokes
DUP	W Walker
UUP	J Macauley
Smaller Parties/Indp	J Tinnelly

Newry Lower Hill Street Public Realm Scheme

Membership	2017 - 2018
Newry DEA Councillors	C Casey V Harte D Hyland L Kimmins M Savage G Stoke

Plus representatives from Newry Chamber of Commerce

Newry and Mourne Travellers Forum

Membership	2017 - 2018
3 Councillors appointed to Local Government Partnership for Travellers	C Casey Smaller Parties/Indp G Stokes
Plus 3 Councillors:	
1 Sinn Fein	R Mulgrew
1 SDLP	P Byrne
1 DUP/UUP	H Harvey

Party Representatives Forum

Membership	2017 - 2018
Chairperson	R Mulgrew
SF	M Ruane
2 SDLP	G Stokes J Trainor
1 DUP	H Harvey
1 UUP	D Taylor
1 Smaller Parties/Indp	J Tinnelly
H Reilly *	H Reilly

* This Member does not receive a Special Responsibility Allowance for this role.

- Σ One Special Responsibility Allowance to Sinn Fein and SDLP for role as Party Representative
- Σ Position of Chairperson and Deputy Chairperson count towards allocation of two places for Sinn Fein and SDLP (only one SRA Allowance is paid).

Peace IV Partnership

Membership	2017 - 2018
2 Sinn Fein	T Hearty M Ruane
2 SDLP	T Andrews G Fitzpatrick
1 DUP	W Walker
1 UUP	D Taylor
1 Alliance	A McMurray
H Reilly	H Reilly
1 Independent	D Hyland

Plus 9 social partners

Appointments are preferred for term 2015-2019.

Strategic Projects Working Group

Membership	2017 - 2018
2 Sinn Fein	C Casey W Clarke
2 SDLP	M Murnin G Stokes
1 DUP	G Craig
1 UUP	D Taylor
1 Smaller Parties/Indp	A McMurray

Strategic Waste Issues Working Group

Membership	2017 - 2018
2 Sinn Fein	S Doran C Casey
2 SDLP	T Andrews G Stokes
1 DUP	G Craig
1 UUP	J Macauley
Smaller Parties/Indp	C Enright

Sustainable Development and Climate Change Forum

Membership	2017 - 2018
Sinn Fein	
Sinn Fein	S Doran
SDLP	T Andrews
SDLP	M Murnin
DUP	H Harvey
UUP	D Taylor
Alliance	A McMurray
Smaller Parties/Indp	C Enright

4. Task & Finish Working Groups - 2017 - 2018

Albert Basin Park Task and Finish Working Group

Newry Councillors	Charlie Casey
	Valarie Harte
	Davy Hyland
	Liz Kimmins
	Michael Savage
	Gary Stokes
plus 1 Councillor from Unionist Grouping	

Plus external representatives in accordance with Terms of Reference

Camlough Lake Task & Finish Working Group

Slieve Gullion Councillors	SDLP	Pete Byrne
	SF	Terry Hearty
	SF	Micky Larkin
	SDLP	Kate Loughran
	SF	Roísín Mulgrew
	SF	Barra Ó Muirí
	UUP	David Taylor

Castlewellan Forest Park Task and Finish Project Board

2 Sinn Fein Members	R Howell
	W Clarke
2 SDLP Members	L Devlin
	M Murnin
1 DUP Member	G Craig
1 UUP Member	R Burgess
Smaller Parties/Indp	A McMurray

Christmas Illuminations / Celebrations Group

Membership	2017 - 2018
2 Sinn Fein	W Clarke M Ruane
2 SDLP	G Fitzpatrick J Trainor
1 DUP	H Harvey
1 UUP	J Macauley
1 Alliance	A McMurray
1 Independent	J Tinnelly

If present Chair /Deputy Chair of Council chair meetings, these positions count towards total membership allowable

Councillors Website Reference Group

Membership	
Sinn Fein	R Mulgrew
SDLP	M Carr
DUP	H Harvey
UUP	J Macauley
Smaller Parties/Indp	C Enright

Implementation of Irish Language Strategy Working Group

Membership	
2 Sinn Fein	C Casey B O'Muiri
2 SDLP	T Andrews D McAteer
1 DUP	No nomination submitted
1 UUP	No nomination submitted
2 Smaller Parties/Indp Members	C Enright A McMurray

St Patrick's Day Cross Party Working Group

Membership	
Sinn Fein	C Casey
SDLP	J Trainor
DUP	G Hanna
UUP	D Taylor
Smaller Parties/Indp	C Enright

Tourism Strategy Task and Finish Project Board

Membership	
2 Sinn Fein	W Clarke T Hearty
2 SDLP	D Curran B Quinn
1 DUP	G Hanna
1 UUP	R Burgess

Warrenpoint Municipal Park Task & Finish

Crotlieve Councillors	SDLP	Declan McAteer
	SDLP	Gillian Fitzpatrick
	SDLP	Michael Carr
	SF	Mickey Ruane
	SF	Oksana McMahan
	Independent	Jarlath Tinnelly

YAFTA Short listing 2017/ 2018

Membership	
Sinn Fein	L Kimmins
SDLP	P Byrne
DUP	H Harvey
UUP	J Macauley
Smaller Parties/Indp 1 Member	A McMurray

Newry, Mourne and Down District Council
Scheme of allowances payable to Councillors

This Scheme is made under the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2012.

1. Definitions

In this scheme 'approved duty' and committee member are as defined in the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2012.

2. Commencement Date

This scheme of allowances shall be operational from 4 June 2018.

3. Basic Allowance

An annual basic allowance of £14,485 shall be paid to each Councillor. Where applicable this will be paid pro-rata.

4. Special Responsibility Allowance

- 4.1.** A special responsibility allowance shall be paid to those Councillors who hold the special responsibilities specified in Schedule 1.
- 4.2.** The amount of allowance shall be the amount specified against that special responsibility in the Schedule. The allowance is only payable whilst the Councillor is carrying out that duty.

4.3. At any time, only one special responsibility allowance will be paid to a Councillor.

4.4. Where applicable any special responsibility allowances will be paid pro-rata.

5. Chairperson/Deputy Chairperson Allowance

5.1. An allowance of £19,770 will be payable to the Chairperson of the Council. Where applicable this allowance will be paid pro-rata.

5.2. An allowance of £6,170 will be payable to the Deputy Chairperson of the Council. Where applicable this allowance will be paid pro-rata.

6. Dependants' Carers' Allowance

6.1. Councillors are entitled to claim a dependants' carers' allowance (DCA) towards reimbursement of actual reasonable costs necessarily incurred in providing care for an eligible dependant, while carrying out an approved duty.

6.2. A dependants' carers' allowance shall be payable based upon actual receipted costs or at the appropriate hourly rate, whichever is the lower; up to the monthly maximum.

6.3. The hourly rate of dependants' carers' allowance for standard care shall be £7.83 and for specialised care £15.66. The monthly maximum for standard care payable is £408 and the monthly maximum for specialised care is £815.

Councillors may claim only one DCA in respect of each occurrence of approved duty. Only one DCA rate is payable even if there are 2 or more children/dependants being cared for (claim form attached).

7. Travel and Subsistence Allowances

7.1. A Councillor or committee member shall be entitled to claim travel and subsistence allowances where expenditure on travelling or subsistence has been necessarily incurred, (refer to schedule 2 for further information). The amount claimed should not exceed expense incurred. The amount claimed for subsistence should be inclusive of VAT and should not include any alcohol.

7.2. The rates of travel allowance for travel by private vehicle shall be as shown in the table below.

Type of Vehicle	Rate per Mile
A pedal cycle	20.0p
A motor cycle (all engine capacities)	24.0p
A motor car of cylinder capacity exceeding 450cc but not exceeding 999cc	46.9p *13.7p
A motor car of cylinder capacity exceeding 999cc but not exceeding 1,199cc	52.2p *14.4p
A motor car of cylinder capacity not exceeding 450cc	22.0p
A motor car of cylinder capacity exceeding 1,199cc	65.0p *16.4p
An electric car	45.0p **25.0p
Passenger rate (per passenger)	5.0p

* For mileage above 8,500 miles

** For mileage above 10,000 mile

7.3. The rates of subsistence shall be as shown in the table below.

PERIOD/MEAL	RATES	
	British Isles £	London £
Accommodation allowance - An absence involving an overnight stay, away from the normal place of residence. This rate does not include any meal allowance.	100.70	122.45
Breakfast allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period before 11 am)	11.50	
Lunch allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 12 noon and 2pm)	13.50	
Tea allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 3pm and 6pm)	4.70	
Evening meal allowance - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period ending after 7pm)	20.95	

8. General

8.1. This scheme may be revoked or amended at any time.

8.2. The amounts stated in paragraphs 3-5 will be subject to any indexing increase during the year.

8.3. The amounts stated in paragraph 6 will be subject to any increase to the national living wage for age 25+.

8.4. Where a Councillor is suspended from carrying out the duties of a Councillor, in accordance with Section 59 (5) of the Local Government Act (NI) 2014, the part of basic allowance, special responsibility allowance, or Chairperson/Deputy Chairperson allowance payable to the Councillor in respect of the period for which the Councillor is suspended, must be withheld.

9. Claims and Payment

9.1. Payments regarding basic allowance and special responsibility allowance shall be made monthly.

9.2. Claims for dependants' carers' allowance, travelling allowance or subsistence allowance should be made in writing within three months, and should be accompanied by receipts, where appropriate.

Schedule 1 to the Scheme of Allowances
special responsibility allowances

The following table provides details of the duties which attract a special responsibility allowance and the associated allowance amount.

Special Responsibility	Special Responsibility Allowance Rate (per annum)	Per Month (£)
Chairperson of Council	£19,770.00	£1,647.50
Deputy Chairperson of Council	£6,170.00	£514.17

Special Responsibility	Special Responsibility Allowance Rate (per annum)	Per Month (£)
Chairperson (Enterprise, Regeneration and Tourism Committee)	£3,400.33	£283.36
Chairperson (Active and Healthy Communities Committee)	£3,400.33	£283.36
Chairperson (Regulatory and Technical Services Committee)	£3,400.33	£283.36
Chairperson (Strategy, Policy and Resources Committee)	£3,400.33	£283.36
Planning Committee Member 1	£3,400.33	£283.36
Planning Committee Member 2	£3,400.33	£283.36
Planning Committee Member 3	£3,400.33	£283.36
Planning Committee Member 4	£3,400.33	£283.36
Planning Committee Member 5	£3,400.33	£283.36
Planning Committee Member 6	£3,400.33	£283.36
Planning Committee Member 7	£3,400.33	£283.36
Planning Committee Member 8	£3,400.33	£283.36
Planning Committee Member 9	£3,400.33	£283.36
Planning Committee Member 10	£3,400.33	£283.36
Planning Committee Member 11	£3,400.33	£283.36
Planning Committee Member 12	£3,400.33	£283.36
Party Representative (Sinn Fein)	£3,400.33	£283.36
Party Representative (SDLP)	£3,400.33	£283.36
Party Representative (DUP)	£3,400.33	£283.36
Party Representative (UUP)	£3,400.33	£283.36
Party Representative (smaller parties/independents)	£3,400.33	£283.36

Schedule 2 to the Scheme of Allowances - travel and subsistence

Duties for which payment may be claimed:

1. Council meetings.
2. Committee meetings and meetings of working groups/forums of which the Councillor is a member.
3. Committee meetings and meetings of working groups/forums of which the Councillor is not a member, if they are attending at the specific invitation of the Council.
4. Attendance at approved conferences, study visits or seminars as a representative of the Council.
5. Attendance at briefings/training courses approved by the Council.
6. Attendance by appointed Councillors at meetings of PCSP and Policing Committee.
7. Attendance by appointed Councillors at meetings of outside bodies. Expenses cannot be claimed where remuneration is made to the Councillor from the outside body.

Duties for which payment may not be claimed:

1. Committee Meetings of which the Councillor is not a member (with exception of point 3 above).
2. Events/ launches to which an official invitation has not been issued by Council (with exception of Chairperson, Deputy Chairperson or Member deputizing).
3. Any constituency business.
4. Party political meetings.

This list provides information but is not intended to be exhaustive.

DEPENDANTS' CARERS' ALLOWANCE
CLAIM FORM – STANDARD CARE

Date care provided:

Approved duty covered:
(expand as necessary)

Time from Time to

Total travel time within above hours

Total hours:

Cost per hour: £..... Total amount paid: £.....

Total amount claimed £.....

(Claim amount is subject to agreed travel time, hourly and monthly rate limits)

Name of dependant(s):

Relationship(s) to Councillor:

Name of carer:

National Insurance Number of carer

Declaration:

I declare that the above named provided a childcare/carer service to me as detailed above, in order that I could perform the approved duty stated.

Name of claimant:

Signature of claimant:

Date of claim:

NB – A claim form should be completed and submitted for each relevant occurrence of approved duty

DEPENDANTS' CARERS' ALLOWANCE
CLAIM FORM – SPECIALISED CARE

Date care provided:

Approved duty covered:

(expand as necessary)

Time from Time to

Total travel time within above hours

Total hours:

Cost per hour: £..... Total amount paid: £.....

Total amount claimed £.....

(Claim amount is subject to agreed travel time, hourly and monthly rate limits)

Name of dependant(s):

Relationship(s) to Councillor:

Name of carer:

National Insurance number of carer:

Declaration:

I declare that the above named provided a childcare/carer service to me as detailed above, in order that I could perform the approved duty stated.

Name of claimant:

Signature of claimant:

Date of claim:

NB – A claim form should be completed and submitted for each relevant occurrence of approved duty. – an original invoice from the carer must be presented with this claim form

(INTERNAL LIST)**Newry, Mourne & Down District Council****-Schedule of Meetings for period from Annual Meeting 1 June 2018
to April 2019 ***

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PCSP and Policing Committee	10
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*** Date of Local Government Elections: Thursday 2 May 2019**

(Council Meeting)

Date	Time	Location
Monday 4 June 2018 Annual Meeting of Council	6.00 pm	Mourne Room, Downshire Civic Centre
Tuesday 5 June 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 2 July 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 6 August 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 3 September 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 1 October 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 5 November 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 3 December 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 7 January 2019	6.00pm	Mourne Room, Downshire Civic Centre
Monday 4 February 2019	6.00pm	Mourne Room, Downshire Civic Centre
Monday 4 March 2019	6.00pm	Mourne Room, Downshire Civic Centre
Monday 1 April 2019	6.00pm	Mourne Room, Downshire Civic Centre
Wednesday 24 April 2019	6.00 pm	Mourne Room, Downshire Civic Centre

SPECIAL COUNCIL MEETINGS - PRESENTATIONS

Date	Time	Location
25 June 2018	6.00pm	Downshire Civic Centre
28 August 2018	6.00pm	Downshire Civic Centre
24 September 2018	6.00pm	Downshire Civic Centre
22 October 2018	6.00pm	Downshire Civic Centre
26 November 2018	6.00pm	Downshire Civic Centre
28 January 2019	6.00pm	Downshire Civic Centre
25 February 2019	6.00pm	Downshire Civic Centre
25 March 2019	6.00pm	Downshire Civic Centre
April 2019		No Meeting due to LG Elections

PLANNING COMMITTEE MEETING

Date	Time	Location
6 June 2018	10.00am	Boardroom, Monaghan Row, Newry
4 July 2018	10.00 am	Boardroom, Monaghan Row, Newry
1 August 2018	10.00 am	Boardroom, Monaghan Row, Newry
29 August 2018	10.00 am	Boardroom, Monaghan Row, Newry
26 September 2018	10.00 am	Boardroom, Monaghan Row, Newry
24 October 2018	10.00 am	Boardroom, Monaghan Row, Newry
21 November 2018	10.00 am	Boardroom, Monaghan Row, Newry
19 December 2018	10.00 am	Boardroom, Monaghan Row, Newry
16 January 2019	10.00 am	Boardroom, Monaghan Row, Newry
13 February 2019	10.00 am	Boardroom, Monaghan Row, Newry
13 March 2019	10.00 am	Boardroom, Monaghan Row, Newry
10 April 2019	10.00 am	Boardroom, Monaghan Row, Newry
May 2019		Decision required on when to hold first Planning Committee Meeting following LG elections

ENTERPRISE, REGENERATION AND TOURISM COMMITTEE
(Times to be confirmed at first meeting of Committee)

Date	Time	Location
11 June 2018	3.00 pm	Boardroom, Monaghan Row, Newry
13 August 2018	5.00 pm	Boardroom, Monaghan Row, Newry
10 September 2018	3.00 pm	Boardroom, Monaghan Row, Newry
8 October 2018	5.00 pm	Boardroom, Monaghan Row, Newry
12 November 2018	3.00 pm	Boardroom, Monaghan Row, Newry
10 December 2018	5.00 pm	Boardroom, Monaghan Row, Newry
14 January 2019	3.00 pm	Boardroom, Monaghan Row, Newry
11 February 2019	5.00 pm	Boardroom, Monaghan Row, Newry
11 March 2019	3.00 pm	Boardroom, Monaghan Row, Newry
8 April 2019	5.00 pm	Boardroom, Monaghan Row, Newry
No Meeting in May due to LG elections		

STRATEGY, POLICY AND RESOURCES COMMITTEE
Times to be confirmed at first meeting of Committee

Date	Time	Location
14 June 2018	5.00 pm	Mourne Room, Downshire Civic Centre
16 August 2018	5.00 pm	Mourne Room, Downshire Civic Centre
13 September 2018	5.00 pm	Mourne Room, Downshire Civic Centre
11 October 2018	5.00 pm	Mourne Room, Downshire Civic Centre
15 November 2018	5.00 pm	Mourne Room, Downshire Civic Centre
13 December 2018	5.00 pm	Mourne Room, Downshire Civic Centre
17 January 2019	5.00 pm	Mourne Room, Downshire Civic Centre
14 February 2019	5.00 pm	Mourne Room, Downshire Civic Centre
14 March 2019	5.00 pm	Mourne Room, Downshire Civic Centre
11 April 2019	5.00 pm	Mourne Room, Downshire Civic Centre
No Meeting in May due to LG elections		

ACTIVE AND HEALTHY COMMUNITIES COMMITTEE
Times to be confirmed at first meeting of Committee

Date	Time	Location
18 June 2018	6.00pm	Mourne Room, Downshire Civic Centre
20 August 2018	6.00pm	Mourne Room, Downshire Civic Centre
17 September 2018	6.00pm	Mourne Room, Downshire Civic Centre
15 October 2018	6.00pm	Mourne Room, Downshire Civic Centre
19 November 2018	6.00pm	Mourne Room, Downshire Civic Centre
17 December 2018	6.00pm	Mourne Room, Downshire Civic Centre
21 January 2019	6.00pm	Mourne Room, Downshire Civic Centre
18 February 2019	6.00pm	Mourne Room, Downshire Civic Centre
Thursday 15 March 2019	6.00pm	Mourne Room, Downshire Civic Centre
15 April 2019	6.00pm	Mourne Room, Downshire Civic Centre
No Meeting in May due to LG elections		

REGULATORY AND TECHNICAL SERVICES COMMITTEE
Times to be confirmed at first meeting of Committee

Date	Time	Location
20 June 2018	6.00 pm	Boardroom, Monaghan Row, Newry
22 August 2018	6.00 pm	Boardroom, Monaghan Row, Newry
19 September 2018	6.00 pm	Boardroom, Monaghan Row, Newry
17 October 2018	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 20 November 2018 (clash with Planning on Wednesday 21 st)	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 18 December 2018 (clash with Planning on Wednesday 19)	6.00 pm	Boardroom, Monaghan Row, Newry
23 January 2019	6.00 pm	Boardroom, Monaghan Row, Newry
20 February 2019	6.00 pm	Boardroom, Monaghan Row, Newry
20 March 2019	6.00 pm	Boardroom, Monaghan Row, Newry
Tuesday 16 April 2019	6.00 pm	Boardroom, Monaghan Row, Newry
No Meeting in May due to LG elections		

AUDIT COMMITTEE
(held quarterly)

Date	Time	Location
Thursday 20 September 2018	2.00pm	Downpatrick
Tuesday 15 January 2019	2.00pm	Downpatrick
Thursday 28 March 2019	2.00pm	Downpatrick
Thursday 27 June 2019	2.00pm	Downpatrick

PCSP MEETINGS

Date	Time	Location
22 May 2018	6.00 pm	Boardroom, Newry
24 July 2018	6.00 pm	Boardroom, Newry
18 September 2018	6.00 pm	Boardroom, Newry
27 November 2018	6.00 pm	Boardroom, Newry
22 January 2019	6.00 pm	Boardroom, Newry
19 March 2019	6.00 pm	Boardroom, Newry
Thursday 4 April 2019	6.00 pm	Boardroom, Newry

POLICING COMMITTEE MEETINGS
(PROVISIONAL) DATES

Date	Time	Location
19 June 2018	6.00 pm	Mourne Room, Downpatrick
21 August 2018	6.00 pm	Mourne Room, Downpatrick
23 October 2018	6.00 pm	Mourne Room, Downpatrick
17 December 2018	6.00 pm	Mourne Room, Downpatrick
19 February 2019	6.00 pm	Mourne Room, Downpatrick
19 March 2019	6.00 pm	Mourne Room, Downpatrick
Thursday 4 April 2019	6.00 pm	Mourne Room, Downpatrick

PARTY REPRESENTATIVES' FORUM MEETINGS

Date	Time	Location
Thursday 7 June 2018	9.30 am	TBC
Thursday 9 August 2018	9.30 am	TBC
Thursday 6 September 2018	9.30 am	TBC
Thursday 4 October 2018	9.30 am	TBC
Thursday 1 November 2018	9.30 am	TBC
Thursday 6 December 2018	9.30 am	TBC
Thursday 10 January 2019	9.30 am	TBC
Thursday 7 February 2019	9.30 am	TBC
Thursday 7 March 2019	9.30 am	TBC
Thursday 4 April 2019	9.30 am	TBC

