



February 10th, 2016

Notice Of Meeting

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Thursday, 11th February 2016 at 5:00 pm** in **Downshire Civic Centre**.

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor R Burgess

Vice Chair: Councillor H Reilly

Members: Councillor T Andrews Councillor P Brown

Councillor S Burns Councillor M Carr

Councillor W Clarke Councillor G Craig

Councillor D Curran Councillor L Kimmins

Councillor B Ó'Muirí Councillor B Quinn

Councillor M Ruane Councillor G Sharvin

Councillor W Walker

Agenda

- 1 **Apologies**
- 2 **Declarations of Interest**
- 3 **Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 14 January 2016 (copy attached)**

[SPR-14-01-2016.pdf](#)

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Corporate Services - Democratic Services

- 4 **Letter re Councillors attending NAC UK Meetings (copy attached)**

For noting.

[NAC.pdf](#)

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- 5 **Voting Methods (copy attached)**

[voting methods council.pdf](#)

Page 6

- 6 **Strategy, Policy & Resources Committee Meeting - March 2016 - 2pm**

FOR NOTING:

It was agreed at the SPR Committee on 17.12.2015, that as the SPR Committee was programmed for Friday 18 March, (17 March being a public holiday), the meeting would take place on **Tuesday 16 March at 2pm.**

All other SPR Committee meetings: February, April and May 2016 will be at the agreed time of 5pm.

Corporate Services - Finance

7	Report on Procurement (copy attached)	
	<u>Dec Report Tenders db.pdf</u>	Page 8
8	STA's 9 months to 31 December 2015 (copy attached)	
	<u>STA items.pdf</u>	Page 9
	<u>ASG -McCadden STAs Dec i.pdf</u>	Page 10
	<u>ASG -McCadden STAs Dec ii.pdf</u>	Page 11
9	Management Accounts for 9 months ended 31 December 2015 (to follow)	
	<u>(Item 9) Net Revenue Expenditure Report.pdf</u>	Page 12
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Community Planning and Well-being		
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10	Health Forum - Supplemental Terms of Reference	
	<u>Report - Supplemental Terms of Reference for the Health Forum.pdf</u>	Page 14
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Estate		
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11	Lands at Harmony Way, Ballynahinch (copy attached)	
	<u>Harmony Way Ballynahinch.pdf</u>	Page 21
	<u>Map - Harmony Way.pdf</u>	Page 23
12	Land Issues (copy attached)	
	<u>Report Lands Issues.pdf</u>	Page 24
	<u>Appendix 1 Amended Plan Kilbroney Cemetery.pdf</u>	Page 27
	<u>Appendix 2-NI Property re compensation-Carnbane Playing Fields.pdf</u>	Page 28
	<u>Appendix 3 mcshane1solicitors An Ríocht GFC.pdf</u>	Page 30
13	Saintfield Community Centre - Business Case (report attached)	
	<u>Saintfield Community Centre.pdf</u>	Page 32

14	Land at Altnaveigh, Newry	
	<u>Template report-land at Altnaveigh.pdf</u>	Page 34
	<u>Appendix 2-Lands at Altnaveigh.pdf</u>	Page 36

15	Men's Shed, Rostrevor (copy attached)	
	<u>Mens Shed Rostrevor.pdf</u>	Page 38

For Consideration and/or Decision

16	Efficiency Working Group (copy attached)	
	<u>Efficiency Working Group.pdf</u>	Page 45
	<u>App I - Efficiency Working Group - Terms of Reference vDRAFT.pdf</u>	Page 47

17	Planning Task Force (copy attached)	
	<u>Planning Task Force.pdf</u>	Page 50
	<u>App I - Taskforce Meeting 13-01-2016.pdf</u>	Page 52
	<u>App II - PID v1.4 Agreed at Task Force - 13 01 16.pdf</u>	Page 68
	<u>App III - Terms of Reference v1.pdf</u>	Page 74

18	Draft Response to DoE Consultation on Draft Guidance for LG Performance Improvement 2016/17 (copy attached)	
	<u>Consultation response to LG Performance Improvement.pdf</u>	Page 76
	<u>App II - NMD Response - LG Performance Improvement.pdf</u>	Page 77

19	Minutes of Newry, Mourne and Down District Council/Louth CC Joint Meeting held 13 January 2016 (copy attached)	
	<u>Minutes of NMDDC Louth CC Joint Cmte.pdf</u>	Page 79

19(i)	Invitation to Kirovsk	
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20	Report on Section 75 Policy Screening Report - Quarterly Report for period October 2015 - December 2015 (copy attached)	
	<u><i>Report on Section 75 Policy Screening Report – Quarterly Report for period October - December 2015 .pdf</i></u>	Page 83
	<u><i>Quarterly Screening Report October - December 2015.pdf</i></u>	Page 84
21	Update Report on Decade of Centenaries Programme 2016 (copy attached)	
	<u><i>Update Report on Decade of Centenaries Programme 2016 11-2-16.pdf</i></u>	Page 89
22	Housing Executive written consultation responses to their Community Cohesion Strategy 2015-2020 (copy attached)	
	<u><i>Housing Executive Publication of written repsonses to their Community Cohesion Strategy 2015-2020.pdf</i></u>	Page 92
	<u><i>Correspondence from the Housing Executive (received 8 January 2016) and Written Consultation Responses to the Community Cohe.pdf</i></u>	Page 93
23	Annual Review of Corporate Plan 2015-2019 - Consultation/Engagement Process (copy attached)	
	<u><i>Corporate Plan Consultation Engagement Process.pdf</i></u>	Page 101
<hr/> Grant Aided Programmes <hr/>		
24	Peace IV - Update Report (copy attached)	
	<u><i>Peace IV update.pdf</i></u>	Page 103
25	Sister Cities	
	<u><i>Sister Cities Feb 2016.pdf</i></u>	Page 105
26	Financial Assistance - Update (copy attached)	
	<u><i>Financial Assistance report.pdf</i></u>	Page 106

- 27 Off-Street Parking - Update on negotiations with Transport NI re Agency Agreement Extension (copy attached)**
- [Off-Street Parking Update.pdf](#) Page 108
- 28 Proposal for Public Car Park in Kilkeel Town Centre (copy attached)**
- [Car Park in Kilkeel Town Centre.pdf](#) Page 110
- [Addit. info for Agenda Item SPR 5.2.16 Kilkeel Sq Car park.pdf](#) Page 111
- 29 Land for sale at Upper Dromore Road, Warrenpoint (copy attached)**
- [Report Lands at Upper Dromore Road, Warrenpoint.pdf](#) Page 114
- [Appendix 1 Best Property - Land at Upper Dromore Road, Warrenpoint.pdf](#) Page 115
- [Upper Dromore Rd, Warrenpoint - Valuation.pdf](#) Page 122
- 30 Review of Agency Workers (copy attached)**
- [Agency Workers Report.pdf](#) Page 130
- 31 Severance application**
- This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.
- report to be circulated at the meeting.
- 32 Datahub Report**
- Report will be circulated at the meeting

Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
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ACTION SHEET- STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING – THURSDAY 14 JANUARY 2015

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/3/2016	Action Sheet of the SPR Committee 17 December 2015	It was agreed on the proposal of Councillor Craig, seconded by Councillor Burns, the Action Sheet of the Strategy, Policy and Resources Committee held on 17 December 2015, be approved.	Approved.
SPR/4/2016	Local Development Plan – Paper 6 – Environmental Assets	The Local Development Plan Preparatory Studies – Paper 6 – Environmental Assets was noted.	Noted.
SPR/5/2016	Time of Future Committee Meetings	It was agreed on the proposal of Councillor Ó'Muirí, seconded by Councillor Kimmins, that Strategy, Policy and Resources Committee meetings start at 5pm until the AGM in June 2016, at which point a review of Committee start times would be undertaken.	SPR Committee meetings to start at 5pm.
SPR/6/2016	Procedures for Sod Cutting and Civic Receptions	It was agreed on the proposal of Councillor Burns, seconded by Councillor Ruane, that the recommendations contained in report dated 14 January 2016 be agreed to, subject to the inclusion of the Chairperson of the relevant Committee in sod cutting photo-calls, (appendix attached details agreed arrangements).	Approved.
SPR/7/2016	Local Government Pay 2016	The correspondence from the Local Government Association dated 18 December 2015, regarding Local Government Pay 2016, was noted.	Noted.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/8/2016	Report on Procurement/Tender Awards to 31 December 2015	The Excel spread sheet detailing current tenders anticipated over £30k up to 31 December 2015, was noted.	Noted.
SPR/9/2016	Draft NILGA Response to the Business Rates Consultation	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Craig, that the draft response prepared by NILGA to the Business Rates Consultation, be submitted as the Council's response on or before 29 January 2016.	Approved for submission.
SPR/10/2016	Annalong Marine Park – 2 No Additional Easements for Cove Developments	<p>When the Committee came out of closed session, the Chairman reported that it had been agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that:</p> <ul style="list-style-type: none"> • The valuations from the Council's Valuer dated 6 November 2015 for the granting of 2 No additional easements be approved in principle, • The Council would not make any financial contribution to the development of the roadway as requested by the developer. 	Actioned.
SPR/11/2016	Lease of Office Accommodation at Saint Patrick Visitor Centre	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Burns, that Council enters into a 5 year lease from 1 February 2015 to 31 January 2020 with the Saint Patrick Visitor Centre in respect of the Downpatrick Visitor Information Centre at an annual cost of £16,800 + VAT.	Approved.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/12/2016	Forkhill Peadar O'Doirnin GAA – Lease of Soccer Field	<p>It was agreed on the proposal of Councillor Donnelly, seconded by Councillor Ó'Muirí, that the valuation report be approved and discussions be entered into with Peadar O'Doirnin GAA Club regarding the way forward.</p> <p>It was agreed on the proposal of Councillor Burns seconded by Councillor W Clarke, that officers investigate this matter, including any relevant precedent, and draw up a policy for the leasing of Council facilities by sports clubs. The legacy agreements also to be looked at regarding how they fit into the policy.</p>	Actioned.
SPR/13/2016	Future Use of the Former Warrenpoint Boat House, Marine Parade, Warrenpoint	It was agreed on the proposal of Councillor Ruane, seconded by Councillor W Clarke, that an expression of interest for the Warrenpoint Boat House be advertised in the local area and that the matter be brought back to the February Strategy, Policy and Resources Committee.	Since the SPR Meeting in January there has been no contact from the charity Sailability to express an interest in leasing this facility from the Council. Current terms and conditions of lease of premises requires approval from landlord before Council can sub lease premises.
SPR/14/2016	Victoria Lock Refurbishment Scheme – Progress Report	When the Committee came out of closed session, the Chairman reported that it had been agreed on the proposal of Councillor Craig, seconded by Councillor Carr, that the recommendations within the report be accepted relating to the Victoria Lock Refurbishment Scheme and, in addition that advice	Approved.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		be sought from Central Procurement Directorate (part of DFP) in relation to over spend on this scheme.	
SPR/15/2016	Report on Tenders – Repairs to Canal Bank at Middlebank	When the Committee came out of closed session, the Chairman reported that it had been agreed on the proposal of Councillor Craig, seconded by Councillor Donnelly, that approval be given to the recommendations contained within report dated 14 January 2016 relating to the repairs to the Canal Bank at Middlebank, Newry Canal.	Approved.
SPR/16/2016	Mountain Bike Contract, Kilbroney	When the Committee came out of closed session, the Chairman reported that it had been agreed on the proposal of Councillor Carr, seconded by Councillor Ruane, that approval be given to the recommendations contained within the report dated 14 January 2016 in relation to the Mountain Bike Contract at Kilbroney.	Approved.
SPR/18/2016	Flooding	It was agreed that officers would look at an environmental scheme for the bridge at Moygannon river.	Ongoing.

m/42.

National Association of Councillors
Northern Ireland Region



5

11 January 2016

Liam Hannaway
Chief Executive
Newry Mourne & Down District Council
Monaghan Row
Newry BT35 8DJ

Dear Liam Hannaway

Councillors attending NAC UK meetings

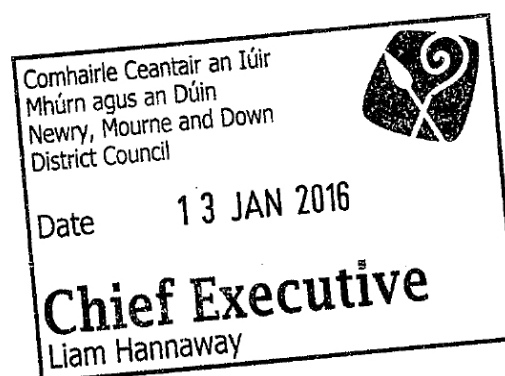
We would like to confirm that councillors from Newry Mourne and Down District Council who are attending meetings of the National Association of Councillors UK in England can be reimbursed by their council for travel, accommodation, subsistence and other expenses incurred.

The NAC UK is unable to pay councillors' expenses for these meetings and relies on local councils for reimbursement.

It is normal practice for Northern Ireland councils to reimburse councillors for these attendances, but we wanted to confirm that this is the case in Newry Mourne and Down, to avoid any misunderstandings.

Yours sincerely

Councillor Joe Boyle
Regional Secretary



Subject: Appointment of Members to external organisations

Report to: Strategy Policy and Resources Committee Meeting – Thursday 11 February 2016

Date: 2 February 2016

Reporting Officer: Liam Hannaway, Chief Executive

Contact Officer: Eileen McParland, Democratic Services Manager

Decisions required:

Members are asked to consider and agree a way forward in relation to voting arrangements for circumstances where it is not possible to reach a decision by simple majority voting.

1.0 Purpose and Background:

- 1.1 The purpose of this report is to put forward, for Committee's consideration, options for voting arrangements for circumstances where it is not possible to reach a decision by simple majority vote, in circumstances such as election of members to an organisation where there are more nominations than places available. This matter was discussed at Party Representatives Forum on 29 January 2016.

2.0 Key Issues:

- 2.1 The Council has made appointments to statutory Positions of Responsibility in line with the Local Government Act (NI) 2014, with the agreed method of appointment being d'Hondt.
- 2.2 Further appointments, both internal and external have also been made by Council, taking account of proportionality. Council practice is that such appointments have, in the first instance, been brought to Party Representatives Forum in an effort to agree a proportionate way forward and this has been achieved for both internal appointments, for example – Party Representatives Forum; Members Briefing Panel; Equality and Good Relations Reference Group; and external appointments, for example - SAND; NILGA; National Association of Councillors.
- 2.3 Arising from Council meeting held on 7 December 2015, concern has been expressed about the method used for the appointment of members to the Board of Carlingford Lough Commissioners, following the nomination of 3 members (SF, SDLP and UU) and the subsequent appointment of SF and SDLP representatives for the term ending 2019. Consequently Council Officers were asked to review and make suggestions on a method of voting for such situations.
- 2.4 Members are asked to consider the following two alternative methods referred to in the publication **Knowles on Local Authority Meetings – A Manual of Law and Practice**, as a possible way forward:

Option A. If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.

Option B. If the number of nominations exceeds the number of vacancies, there shall be a secret ballot of the members present at the meeting in which each member of the Council shall vote for as many candidates as there are vacancies to be filled. Vacancies shall thereupon be filled using the single transferable vote system. It should be noted that if this method is to be adopted, it will take time to process the voting during the Council meeting.

At all times it is recommended that, in the first instance, such appointments continue to be discussed at Party Representatives Forum in an effort to reach a consensus agreement on the way forward, as this has proved to be achievable in the majority of appointments made by Council to date.

3.0 Resource Implication:

None

4.0 Appendices

None

Current Tenders anticipated over 30k upto 31 December 2015												EU tenders placed with OJEU Notice in RED		
Reference	OJEU	Close	End of Standstill Award	Dept	Person	Description	Type	End of Standstill Award	Estimate	Award Value	Successful Tenderer/ Position			
13/2015		6-Nov		RTS	JGordan	Household Recycling Centre, Flying Horse Road, Downpatrick	ITT		33 k		- Awaiting award			
15/2015	Y	6-Nov		SPP	EMcManus	Downpatrick Leisure Centre with Quigg Golden	ITT/EU		15,500 k		- Awaiting PO to be issued to Felix O'Hare			
16/2015		27-Nov		ERT	WWarburton	Destination Partnerships Web Data Managements Systems & Native Apps	ITT		100 k		- Awaiting award			
17/2015		4-Nov		ERT	MBoyle	Facilitator to Assist in the Development of a Tourism Strategy to 2020	ITT		40 k	39,375.00	- Awarded to Tourism Team Consulting			
18/2015	Y	1-Dec		SPP	EMcManus	Leisure Centre Newry - Phase 2. (PQQ 52-2014)	ITT/EU		9,800 k	9,773,128.00	- OJEU Contract Award Notice issued (2016/S 005-004720) - Awarded 6th Jan to Felix O'Hare			
19/2015		20-Nov		RTS	LDinsmore	Supply and Delivery of 4 No. Roll-on Roll-off, Open Top Containers	ITT	None	20 k	10,400.00	- Awarded to Numac Waste Sytems Ltd			
20/2015		30-Nov		RTS	LDinsmore	Compactor Units - Servicing & maintenance of	ITT	None	28 k	6,000 P.A.	- Awarded to Benagh Eng. & Motor Works Ltd.			
21/2015		11-Dec		RTS	TDaly	Structural Repairs Canal Bank located at Middle Bank Newry	ITT		100 k	163,943.88	- Awarded following Standstill on 2 February, 2016 to Deane Public Works Ltd			
22/2015		4-Dec		RTS	LDinsmore	Supply of 1 No X 7.5 Tonne Refuse Collection Vehicle c/w Bin-Lifting Device	ITT		65 k	68,397.00	- Awarded to Stewart Commercials Ltd			
23/2015	Y	23-Dec		RTS	LDinsmore	Lot 1 - Supply & Delivery of 1no. 15 tonne Street Cleansing Vehicle	ITT/EU		120 k	119,245.00	- OJEU Contract Award Notice issued (2016-015481-F03-EN) - Awarded to McCreath Taylor Ltd.			
24/2015	Y	23-Dec		RTS	LDinsmore	Lot 2. Supply & Delivery of 1no. 10-12 tonne Street Sweeping Vehicle	ITT/EU		115 k	110,320.00	- OJEU Contract Award Notice issued (2016-015481-F03-EN) - Awarded to S.P. Plant			
25/2015	Y	23-Dec		RTS	LDinsmore	Lot 3. Supply & Delivery of 1no. 2.5t Multipurpose Street Cleansing Vehicle	ITT/EU		60 k	70,421.42	- OJEU Contract Award Notice issued (2016-015481-F03-EN) - Awarded to S.P. Plant			
26/2015		11-Dec		ERT	MB	EXPRESSION OF INTEREST - Licence for 2 Trading Pitches at Slieve Gullion	Licence				- Awaiting award			
27/2015		08-Jan-16		RTS	CH	Supply and Delivery of Grounds Maintenance Machinery	ITT		30 k		- Awaiting award			
31/2015		08-Jan-16		RTS	CH	Spring & Summer Bedding Plants Stock	ITT		25 k		- Awaiting award			
28/2015				RTS	TD	Supply of 3 Intergral Style Panel Vans	CCS		39 k		- Awaiting award			
29/2015				RTS	TD	Supply of 2 Car-Derived vans	CCS		20 k		- Awaiting award			
30/2015				RTS	TD	Supply of 2 Panel Vans (max GVW 3500kg)	CCS		48 k		- Awaiting award			
32/2015				ERT	RK	Arts, Culture and Museums Audience Development Plan	ITT		22 k		Closes 5 Feb			
33/2015				ERT	SC	Painting Railings at 6 Bridges crossing Newry Canal/Clanrye River.	ITT		25 k		Closes 12 Feb			
34/2015				ERT	SC	Electrical Contractor - Uplighting to the Ballybot & Needham Bridges	ITT		25 k		Closes 12 Feb			
Tenders currently current or pending as of 31 December 2015														
07/2015.				ERT	EMcQuaid	Graphic Design and Print Management Service for Tourism	ITT				Pending issue			

STA Report from 1 Apr 2015 to 31 Dec 2015										
Product	Cost Code Est / Budget / Actual	Qty	Unit Cost	VAT	Price	Company	Req	PO	Date of PO	Authoriser
Traditional Gate - Ballyrainey Road, Greyabbey, Inch Abbey, St Johns Point, Ardglass Rd	1171 / Z / 3985	5	6,170.00		6,170.00	Ballinliss Forge Ltd	Gillian Armstrong	100184	15.4.15	G McGivern
Pontoon handrails on both sides of the the walkway, all fittings, installation and delivery - Strangford	1171 / Z / 3985	1	5,362.36		5,362.36	AQUA DOCK	Gillian Armstrong	100528	27.4.15	G McGivern
Tankering of leachate as required for period April 2015	1104 / Z / 2019	1	6,000.00		6,000.00	Road Safety Contracts	Des Hudson	100754	8.5.15	E McManus
£55.50 per Tonne for collection and processing of Street Sweeping Waste from HRCs.	1438 / Z / 2225	1	15,000.00		15,000.00	Re-Con Waste	Liam Dinsmore	101048	19.5.15	C O'Rourke
Completion of Structural Engineering of new Corporate T.V in Newry	1096 / Z / 2000	1	5,000.00		5,000.00	Denis Williams Design	Eddy Curtis	101258	28.5.15	E Curtis
Tankering of leachate as required for period May 2015	1104 / Z / 2018	1	5,000.00		5,000.00	Rd Safety Contracts	Des Hudson	101599	10.6.15	C O'Rourke
Seafood Project Consultation Document [13750.00]	1171/G208/3354	1	13,750.00		13,750.00	Business & Tourism Solutions Ltd	Susan McClay	101763	18.6.15	M Ward
Sponsorship of Giro d'Italia Gran Fondo for 2015/16, value £6,000 payable as per terms of sponsorship agreement	1154 / Z / 2100	1	6,000.00		6,000.00	Shadetree Sports	Angela Powell	101827	19.6.15	G McGivern
Construction & repair of traditional gateways at 7 locations	1171 / Z / 3985	1	8,440.00		8,440.00	Art of Stone	Arlene Matthews	101829	22.6.15	M Ward
marketing Campaign for the RSI Programme, up until Oct.2015	1095 / Z / 2060	1	16,062.00		16,062.00	Invest Northern Ireland	Amanda Smyth	102413	16.7.15	J McGilly
Organisation of Ulster Pipe Band Championships on Saturday 8 August 2015 in Kilbroney Park,	1100 / Z / 2050	1	15,000.00		15,000.00	Royal Scottish Pipe Band Ass NI	Treasa McAvoy	102864	4.8.15	E Curtis
SLA with INI for delivery of the Social Entrepreneurship Programme	1100 / Z / 2060	1	20,322.50		20,322.50	Invest Northern Ireland	Amanda Smyth	103313	28.8.15	M Ward
SLA with INI for delivery of the Regional Start Initiative	1100 / Z / 2060	1	36,493.54		36,493.54	Invest Northern Ireland	Amanda Smyth	103314	28.8.15	M Ward
Testing of mussel samples from Narrow Water, Carlingford Lough for PAH levels in 2015/16	1160 / Z / 2231	1	6,700.00		6,700.00	Food Standards Agency	Sinead Murphy	103485	7.9.15	J Farrell
Contribution to Keep Northern Ireland Beautiful for Live here love here campaign and small grants scheme	1100 / Z / 2213	2	26,000.00		26,000.00	KEEP NI BEAUTIFUL	Eoin Devlin	103716	15.9.15	M Lipsett
Refurbishment of pool and Spa filters on an emergency spend	9025/B090 / 8001	1	30,900.00		30,900.00	Oak Creative Water Engineering	John Davis	104467	16.10.15	M Lipsett
To supply spare materials and to carry out repairs to festive lighting	1031 / Z / 3280	1	10,100.00		10,100.00	AJC Electrical.	Gerry Torney	104582	21.10.15	C O'Rourke
Installation of Festive Lighting in Newcastle,Downpatrick and Ballynahinch	1031 / Z / 3280		15,120.00		15,120.00	AJC Electrical.	Gerry Torney	104611	22.10.15	C O'Rourke
Broker Fee for Willis Insurance for year 2016/2017	1095 / Z / 2084	1	9,950.00		9,950.00	Willis Insurance	Lorraine Burns	104663	23.10.15	R Dowey
PR and Event Mgt for the Euromet Conference 30/09/2015 - 02/10/2015 in S lieve Donard Resort and Spa, Newcastle	1095 / Z / 3357	1	15,000.00		15,000.00	Downey Birch Limited	Mary Lennon	105043	11.11.15	M Ward
To perform a business process improvement exercise in both Planning & Building Control	1175 / Z / 2252		5,850.00		5,850.00	North East Regional Employers' Org	Eddy Curtis	105107	13.11.15	E Curtis
Tankering of leachate as and when required during period December 2015	1104 / Z / 2019		6,000.00		6,000.00	Road Safety Contracts	Des Hudson	105735	15.12.16	J Parkes
Provision of the following entertainment, costumes, music, performers and attractions for St Patrick's Day Downpatrick 2016	1154 / Z / 3045	1	12,170.00	0	12,170.00	Streetswise Performance Ltd	Damien Brannigan	106114	13.01.16	M Lipsett
McCadden Design Orders: expired in March/April. Extension agreed by committee for 6 months - no process through here. Only large value PO included - Total far higher (214 PO's to date)										
A5 Maritime Heritage Booklets printed x 20,000 copies	1171 / Z / 3368		9,960.00		9,960.00	Mc Cadden	Gillian Armstrong	102329	9.7.15	G McGivern
Production of Townlands/ Gateway Booklet, Cloughiey Panel, Archaeology Leaflet	1171 / Z / 3985		11,950.00		11,950.00	Mc Cadden	Gillian Armstrong	102237	7.7.15	M Ward
1000 sheets of Letter headed paper for 35 Councillor	1050 / Z / 2092		9,990.00		9,990.00	Mc Cadden	Shiela Kieran	103046	13.8.15	E McParland
10,000 Copies of St.Patrick's Way Pilgrim Walk	1095 / Z / 2362		7,000.00		7,000.00	Mc Cadden	Tracey Kearns	103561	9.9.15	M Ward
300 A4 certificates, framing, 15,000 copies of A4 landscape calendar, distribution of calendars to schools	1095/G212/2231		5,088.00		5,088.00	Mc Cadden	Joanne Donnan	104354	12.10.15	E Devlin
NMDMMand RoG Welcome Packs	1171 / Z / 2362	1	9,848.00	0	9,484.00	Mc Cadden	Mary Lennon	105804	17.12.15	M Ward
Season programme January - April 2016	1095 / Z / 3004	1	4,835.00	1,815.00	6,650.00	McCadden Design Ltd	Shirley Maguire	105449	30.11.15	Mike King

Total value, based on estimated* prices, for ASG in Dec: **£ 15,298.93**

PO Ref.	PO Date	Raised By	Raised For	Supplier	RFQ Ref. [REQ Ref]	Status	Action	ASG
106110	13-Jan-16	Adrian Doyle	Abby McSherry	ASG	Auto_33982 [95510]	PO Confirmed		35.44
106148	13-Jan-16	Adrian Doyle	Linda McKenna	ASG	Auto_34020 [95554]	PO Confirmed		250.00
106075	11-Jan-16	Adrian Doyle	Rita McCrickard	ASG	Auto_33947 [95458]	PO Confirmed		1,200.00
106000	08-Jan-16	Peter Cunningham	Museum Reception	ASG	Auto_33872 [95368]	PO Confirmed		235.00
106010	08-Jan-16	Peter Cunningham	Denise Griffith	ASG	Auto_33882 [95382]	PO Confirmed		667.00
106018	08-Jan-16	David Barter	Jacqueline Turley	ASG	Auto_33890 [95400]	PO Confirmed		80.00
106020	08-Jan-16	David Barter	Denise Griffith	ASG	Auto_33892 [95323]	PO Confirmed		380.00
105980	06-Jan-16	Peter Cunningham	Suzanne Trainor	ASG	Auto_33852 [95262]	PO Confirmed		1,700.00
105910	22-Dec-15	Adrian Doyle	Gerry Torney	ASG	Auto_33782 [95222]	PO Confirmed		500.00
105879	21-Dec-15	Adrian Doyle	Rita McCrickard	ASG	Auto_33751 [95183]	PO Confirmed		1,200.00
105802	17-Dec-15	Adrian Doyle	Museum Reception	ASG	Auto_33674 [95093]	PO Confirmed		280.00
105803	17-Dec-15	David Barter	Museum Reception	ASG	Auto_33675 [95020]	PO Confirmed		150.00
105703	14-Dec-15	Adrian Doyle	Michael Forster	ASG	Auto_33575 [94850]	PO Confirmed		600.00
105666	11-Dec-15	David Barter	Rita McCrickard	ASG	Auto_33538 [94933]	PO Confirmed		1,200.00
105606	08-Dec-15	Adrian Doyle	Rachel Kennedy	ASG	Auto_33478 [94839]	PO Confirmed		621.49
105610	08-Dec-15	Adrian Doyle	Gail McPolin	ASG	Auto_33482 [94845]	PO Confirmed		4,000.00
105611	08-Dec-15	Adrian Doyle	Rita McCrickard	ASG	Auto_33483 [94854]	PO Confirmed		1,200.00
105586	07-Dec-15	Adrian Doyle	Michelle Boyle	ASG	Auto_33458 [94796]	PO Confirmed		1,000.00

* Actual prices may differ and one should confirm same against Invoice price.

15,298.93

Total value, based on estimated* prices, for McCadden in Dec:

£ 23,708.00

PO Ref.	PO Date	Raised By	Raised For	Supplier	RFQ Ref. [REQ Ref]	Status	Action	Value
106053	11-Jan-16	David Barter	David Barter	MC CADDEN	Auto_33925 [95451]	PO Confirmed		80.00
106021	08-Jan-16	Peter Cunningham	Denise Griffith	MC CADDEN	Auto_33893 [95370]	PO Confirmed		30.00
106024	08-Jan-16	Peter Cunningham	Denise Griffith	MC CADDEN	Auto_33896 [95328]	PO Confirmed		35.00
106025	08-Jan-16	Peter Cunningham	Mary Lennon	MC CADDEN	Auto_33897 [95327]	PO Confirmed		50.00
106026	08-Jan-16	Peter Cunningham	Abby McSherry	MC CADDEN	Auto_33898 [94956]	PO Confirmed		4,640.00
106027	08-Jan-16	Peter Cunningham	Linda McKenna	MC CADDEN	Auto_33899 [95310]	PO Confirmed		1,000.00
106039	08-Jan-16	Peter Cunningham	Donna Rogan	MC CADDEN	Auto_33911 [95423]	PO Confirmed		35.00
105880	21-Dec-15	Adrian Doyle	Michelle Boyle	MC CADDEN	Auto_33752 [95184]	PO Confirmed		300.00
105804	17-Dec-15	Adrian Doyle	Mary Lennon	MC CADDEN	Auto_33676 [94778]	PO Confirmed		9,848.00
105780	16-Dec-15	Adrian Doyle	Mary Lennon	MC CADDEN	Auto_33652 [95060]	PO Confirmed		740.00
105490	02-Dec-15	Adrian Doyle	Tracey Kearns	MC CADDEN	Auto_33362 [94682]	PO Confirmed		300.00
105449	30-Nov-15	Adrian Doyle	Shirley Maguire	MC CADDEN	Auto_33321 [94628]	PO Confirmed		6,650.00
								23,708.00

* Actual prices may differ and one should confirm same against Invoice price.

Newry Mourne & Down District Council	Net Revenue Expenditure Report Year to Date: 31 December 2015						05/02/2016	
	01/2016		To 09/2016					
	INCOME		EXPENDITURE		NET SPEND/(INCOME)			
	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	£	£	£	£	£	£	£	£
			Variance		Variance		Variance	
			£		£		£	
Leisure and Recreation Services								
Culture and Heritage	161,213	175,335	14,122	1,666,137	(10,039)	1,494,885	1,490,802	4,083
Recreation and Sport	1,552,898	1,687,461	134,563	7,617,685	(118,538)	5,946,250	5,930,225	16,026
Tourism	294,719	550,983	256,264	2,602,398	(387,952)	1,919,726	2,051,415	(131,688)
Community Services	678,942	489,541	(189,401)	2,235,612	(95,933)	1,460,736	1,746,070	(285,334)
Environmental Services								
Cemetery, Cremation and Mortuary	25,500	37,327	11,827	107,816	49,150	131,467	70,489	60,977
Environmental Health	234,203	407,339	173,137	2,200,026	(114,380)	1,851,444	1,792,687	58,757
Public Conveniences	3,112	2,213	(899)	149,247	17,539	163,674	147,034	16,640
Licensing	78,102	71,497	(6,606)	97,308	2,328	21,533	25,811	(4,278)
Flood Defence and Land Drainage	0	0	0	0	0	0	0	0
Other Cleaning	2,823	1,459	(1,364)	1,855,599	133,189	1,985,965	1,854,140	131,825
Waste Collection	691,163	689,312	(1,851)	7,766,545	(83,988)	6,991,395	7,077,233	(85,838)
Waste Disposal	107,681	238,387	130,706	1,852,911	(138,611)	1,606,619	1,614,524	(7,905)
Building Control	921,696	730,114	(191,582)	886,303	134,958	99,564	156,188	(56,624)
Minor Works	11,250	8,673	(2,577)	295,451	49,991	334,191	286,778	47,413
Other Services								
Economic Development	413,638	671,190	257,553	1,662,702	(486,516)	762,549	991,512	(228,963)
EU Rural Development	0	0	0	0	0	0	0	0
Urban Regeneration & Community Planning	0	0	0	69,094	(69,094)	0	69,094	(69,094)
Planning Policy	1,049,250	803,067	(246,183)	1,325,207	116,342	392,299	522,140	(129,841)
Development Control	0	0	0	0	0	0	0	0
Off Street Car Parking Services	476,994	368,148	(108,846)	187,218	86,526	(203,250)	(180,930)	(22,320)
Trading Services	51,349	58,812	7,463	162,128	23,377	134,156	103,316	30,840
Democratic Representation and Management	0	2,798	2,798	815,962	72,180	888,143	813,164	74,979
Corporate Management	3,209	39,602	36,392	818,559	(203,715)	611,634	778,957	(167,323)
Unapportionable Central Overheads	71,308	44,836	(26,472)	457,569	(710,346)	(324,086)	412,733	(736,818)
Central Services to the Public	436,375	241,999	(194,375)	510,692	181,511	255,829	268,693	(12,864)
Peace III	0	0	0	0	0	0	0	0
Sub-Total	7,265,425	7,320,092	54,667	35,342,168	(1,552,020)	26,524,723	28,022,076	(1,497,353)

	INCOME			EXPENDITURE			NET SPEND/(INCOME)		
	YTD Budget £	YTD Actual £	YTD Variance £	YTD Budget £	YTD Actual £	YTD Variance £	YTD Budget £	YTD Actual £	YTD Variance £

Report to:	Strategic Policy & Resources Committee
Subject:	<i>Draft Terms of Reference for the proposed Newry, Mourne and Down Health Forum</i>
Date:	11 February 2016
Reporting Officer:	Heather McKee, Assistant Director Community Planning
Contact Officer:	Heather McKee, Assistant Director Community Planning

<u>Decisions Required</u>	
<i>Approval of Supplemental Terms of Reference for the Health Fora</i>	
1.0	<u>Purpose & Background</u>
1.1	Council approved the Terms of Reference to establish a task and finish Health Forum to allow members to advocate on health related issues.
2.0	<u>Key Issues</u>
	<ul style="list-style-type: none"> • It was agreed that supplemental terms of reference would be drawn up when Council agrees each specific Task and Finish issue to be addressed by the Forum. • Supplemental Terms of Reference have been drawn up to address The Daisy Hill Action Group request to advocate for continued A&E provision and Stroke Services at Daisy Hill Hospital and Risk to services at Downe Hospital, Downpatrick
3.0	<u>Resource Implications</u>
	Staff time
4.0	<u>Appendices</u>
	<ul style="list-style-type: none"> ▪ Appendix 1 – Supplemental Terms of Reference ▪ Appendix 2 – Full Health Forum Terms of Reference – already approved by Council

Appendix 1

Health Forum Supplemental Terms of Reference

To be read in conjunction with the full Terms of Reference relating to the Task and Finish Health Forum

Issues identified to the Forum and approved for Action by Council:

Task and Finish Health Forum A

- Threat to A&E Services at Daisy Hill Hospital, Newry
- Risk to continuation of Stroke Services at Daisy Hill Hospital, Newry.

Task and Finish Health Forum B

- Risk to services at Downe Hospital, Downpatrick

Membership (Issues with District wide implications):

Issues identified as District Wide require wider representation from elected members beyond one DEA. Each forum identified above will comprise seven members drawn from elected members and will be governed by Council's Standing Orders. Proposed membership based on electoral mandate at the previous election, with this number of members, would suggest the following makeup,

SDLP 2	Sinn Féin 2	DUP 1	UUP 1	Independent 1
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Approach

1. To meet as a task and finish group to consider identified health issues within a specified time line.
Start date: Projected end date:
2. To provide an opportunity for dialogue between the Statutory and Voluntary/Community Sectors on the matters identified above.
3. To reflect to the Health Sector the views of the community on the issues identified above.

Servicing of Forum

Officer support to be agreed.

Appendix 2

Newry, Mourne and Down Health Forum

Terms of Reference

The overarching aim of the Health Forum is to consult, involve, listen and respond to communities on key issues which impact the health of citizens.

Scope:

1. To meet as a task and finish, issue specific, group when key health issues arise which require Councillors to represent community views. For example the proposed closure of Slieve Roe House, Kilkeel. Each specific issue would have supplemental terms of reference to define the remit and actions of the task and finish group.
2. To communicate the community's views to the Health Sector and ensuring this does not conflict with community planning objectives and priorities.
3. To provide an environment for a facilitated conversation between the Community and Statutory sector in relation to a key identified health issues.
4. To assist in the prioritisation of local issues defined within a particular geographical area and convey these views to the relevant DEA Forum supporting the implementation of an agreed multi-agency plan of action towards developing sustainable communities.

STANDING ORDERS

The Chairman of each Health Forum shall ensure that the meetings and business shall be conducted in accordance with the requirements set out in the Forum Standing Orders.

ELECTION OF CHAIR AND VICE-CHAIR

Election of Chair & Vice Chair

The Chair and Vice-Chair of each Health Forum shall be appointed by the Fora from amongst the political Members. The period in office will be for the period of the task and shall not exceed 12 months.

The office of Chairman should be held in turn by each of the political parties and independent members represented on the council immediately after the last local general election.

ABSENCE OF CHAIR AND VICE-CHAIR

If the Chair and Vice-Chair are absent from a meeting, those present shall elect one of the Members of the Forum to act as Chairman.

RULING OF THE CHAIRMAN

The ruling of the Chairman upon all questions of order, and of matters arising in debate, shall be final and shall not be open to discussion.

MEETING AGENDA

The meeting agenda and supporting papers will be distributed to members in advance of the Forum meeting (preferably 7 days in advance). The agenda shall not include AOB; however should an urgent issue present itself the Chair, or in their absence Vice-Chair, may be consulted as to whether this matter should be tabled at the meeting or whether a Special meeting is required.

MEMBERSHIP

Each Health Forum shall be made up of Elected Members from a relevant DEA or adjoining DEAs if the issue impacts across more than one DEA, representatives from the community voluntary & statutory sector organisations (by invitation) and Officers of Council.

MEETINGS

The Health Forum does not have decision making powers, they make recommendations only. Recommendations arising will be tabled at the Strategic Policy and Resource Committee for consideration.

The Chair of the Health Forum shall also be provided with the opportunity to attend meetings of the Community Planning Partnership and/or Thematic Working Groups to raise issues agreed as critical by the Health Forum, to ensure effective co-operation and communication of matters relating to the Community Plan.

REMIT

The remit of each specific task and finish health forum will be defined in supplemental terms of reference to be agreed by Council, with a clear start and end date and shall not exceed 12 months.

ATTENDANCE AT MEETINGS

Attendance at meetings of the Forum will be restricted to Members and relevant partner organisations except as otherwise determined by the Members. Attendance at meetings of the Forum of invited organisations, groups or individuals shall be regulated by the Chairman of the Forum.

FREQUENCY OF MEETINGS

The Forum will meet once per quarter unless otherwise agreed by forum Members to address a specific issue or deadline.

IN PUBLIC

The Health Forum can hold a public meeting which will be publically advertised. The dates, times, venues and format of the meetings are to be agreed by the Forum and should facilitate engagement with the public and reflect local priorities relating to health and contribute to Community Plan activity.

NOTIFICATION OF PUBLIC MEETINGS OR EVENTS

At least fourteen days before the date on which a public meeting or event is due to be held, it shall be publicly advertised. The Members of the Forum shall determine the media to be utilised to publicly advertise the meeting or event and endeavour to publicise it through their respective community networks.

MODE OF ADDRESS

Council staff and Members of the Forum shall address and speak of one another at all times in a respectful and courteous manner.

OFFENSIVE EXPRESSION

A Member shall not impute motives or use offensive expression in reference to any Member of the Forum.

DISORDERLY CONDUCT

The Chair, or a Member acting in the role of Chair, may order the removal from the meeting of any member of the public whose behaviour represents a threat to the orderly conduct of the business to be transacted.

If at a meeting any Member, in the opinion of the Chair, misconducts themselves by persistently disregarding the ruling of the Chair, or by behaving irregularly, improperly or offensively, or by wilfully obstructing business, the Chair or any other Member may move “That the Member named be not further heard”, and the motion if seconded shall be put and determined without discussion.

If the Member named continues their misconduct after a motion under the foregoing paragraph has been carried:-

- (i) the Chairman or any other Member may move “That the Member named do leave the meeting” (in which case the motion shall be put and determined without seconding or discussion); and
- (ii) the Chairman may adjourn the meeting for such period as they in their discretion shall consider expedient.

When the Chairman is of the opinion that the due and orderly dispatch of business is impossible, they, in addition to any other power vested in them, may, without question, adjourn the meeting at their discretion for such period as they shall consider expedient.

DECISION MAKING AND VOTING

The Forum should seek to make decisions by agreement and consensus and therefore no voting will take place or be recorded. The Health Forum does not have decision making powers, they make recommendations only. Recommendations arising will be tabled at the Strategic Policy and Resource Committee for consideration.

OFFICERS

???? Manager/Assistant Director, Committee Clerk

PRESS

Invitations to the press shall only be extended for invitation to public meetings

PUBLIC

Invitations to members of the public shall only be extended for attendance at public meetings

QUORUM

The quorum for meetings of the Forum, shall be one quarter of their membership.
Upon the attention of the Chairman being called to the fact that there is not a quorum present, the Chairman shall declare the meeting at an end.

Report to:	Strategy, Policy and Resources Committee
Subject:	<i>Harmony Way Ballynahinch</i>
Date:	11 February 2016
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance
<u>Decisions Required</u>	
<ul style="list-style-type: none"> <i>Council consider approval of a minor works contract to carry out a levelling and road way resurfacing scheme with improvements to drainage and a formal marking of carpark spaces and double yellow lines to improve vehicular circulation. Cost estimate provided was approx. £70k to £100k</i> 	
1.0	<u>Purpose & Background</u>
1.1	<ul style="list-style-type: none"> Harmony Way is a Council owned link road servicing rear entrances to shops and businesses on Main Street and High Street, Ballynahinch. There is also an area for parking 10 to 12 cars and a pedestrian lane way access on to Main Street. The former DRD Windmill Street carpark beside it has come under Council ownership from April 2015.
2.0	<u>Key Issues</u>
2.1	<ul style="list-style-type: none"> Harmony Way was previously to be included in the Ballynahinch Streetscape improvement scheme which commenced in 2013 but due to financial restraints was excluded from this scheme It has fallen into disrepair, has numerous potholes throughout and poor surface drainage. Over the years Council Building section has filled potholes and carried out patch repairs to road surfaces but this has only been effective as a short term measure.
<u>Possible Future Issues for Consideration</u>	
2.2	<ul style="list-style-type: none"> Council consider introducing pay and display for parking in this location the same as the car park adjacent
3.0	<u>Resource Implications</u>
3.1	Council staff time Procurement of a Civil Engineer and Contractor to carry out these works
4.0	<u>Appendices</u>
4.1	Map of Harmony Way

District Council G/3
Transfer of Lands from Kerr Estates to Down District Council
Harmony Way to Windmill Street
TL: 1:1250, Date: 17/2/2011



Legend



Report to:	<i>Strategy Policy and Resources Committee</i>
Subject:	<i>Land Issues</i>
Date:	<i>11 February 2016</i>
Reporting Officer:	<i>Eddie Curtis/Robert Dowey</i>
Contact Officer:	<i>Carmel McKenna</i>

<u>Decisions Required</u>	
Members are asked to note the contents of the report, and consider and agree to:	
Kilbroney Cemetery,Rostrevor	
<i>Proceed with the Title Rectification and pay the legal costs etc in relation to same.</i>	
1.0	<u>Purpose & Background</u>
1.1	<i>At the time of development of Kilbroney Municipal Cemetery ,Rostrevor by the Council the Kilbroney Parish agreed to the transfer of land to the Council but this transfer was not finalised. The Parish have now agreed to a title rectification subject to the Council discharging the relevant fees for this transaction.</i>
2.0	<u>Key Issues</u>
2.1	<i>There is a need for the Council to regularise the title for the Municipal Cemetery.</i>
3.0	<u>Resource Implications</u>
3.1	<i>Payment of legal costs etc.</i>
4.0	<u>Appendices</u>
<ul style="list-style-type: none"> ▪ Appendix I Map showing proposed Title Rectification - Kilbroney Cemetery,Rostrevor 	
<u>Decisions Required</u>	
Members are asked to note the contents of the report, and consider and agree to:	
<i>Compensation for NI Water Scheme on Council land at Carnbane Playing Fields</i>	
<i>Accept the revised compensation of £3,000 offered for the NI Water Scheme at Carnbane Playing Fields, Newry</i>	


1.0	<u>Purpose & Background</u>
1.1	<i>NI Water installed a pipeline in Council land at Carnbane Playing Fields.</i>
2.0	<u>Key Issues</u>
2.1	<i>Land & Property Services originally offered a compensation figure of £5250 which was approved by the Council. LPS have now indicated they made a mistake in their calculations and have offered a revised compensation figure of £3,000 which our valuer has indicated is in line with the general rule of thumb in assessing this type of compensation.</i>
3.0	<u>Resource Implications</u>
3.1	<i>Compensation payable to Council</i>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none"> ▪ Appendix 2 – Correspondence from Council’s valuer.re Compensation Carnbane Playing Fields

<u>Decisions Required</u>	
Members are asked to note the contents of the report, and consider and agree to:	
<i>Registered Charge-Lands in Folio 45766 Co Down</i>	
<i>Consent to the charging of the Kingdom Youth Club’s leasehold Folio in favour of DENI</i>	
1.0	<u>Purpose & Background</u>
1.1	<p><i>The Council gave a contribution of £20,000 to An Ríocht GFC, Dunavil, Kilkeel in 2004. A charge was registered by the Council on 29 October 2014 over the lands in Folio 45766 Co Down.</i></p> <p><i>A portion of the lands was leased on 18 April 2013 to the Kingdom Youth Club for a period of 25 years and the Council consented to this lease.</i></p> <p><i>The Council subsequently signed a Deed of Release releasing the charge from the new leasehold folio but the Council’s charge is still registered against the Freehold Folio.</i></p> <p><i>The Youth Club is now seeking grant aid from DENI to refurbish the youth club premises and the consent of the Council is requested to the charging of the youth club’s leasehold folio in favour of DENI</i></p>
2.0	

2.1	
3.0	
3.1	
4.0	<u>Appendices</u>
<ul style="list-style-type: none">▪ Appendix 3 copy of correspondence from McShane Solicitors-An Riocht GFC	

KEY:
AREA TO BE TRANSFERED FROM FOLIO
DN33433 TO NEWRY, MOURNE AND
DOWN DISTRICT COUNCIL



 Comhairle Ceantair an Iúir, Mhúrn agus an Dúin Newry, Mourne and Down District Council	Site: Kilbroney Municipal Cemetery	Drawing Title: Siteplan showing land transfer from Folio 33433	Scale: 1/1250	
	Council reference no.: PH/14/1	Drawing no.: NM246-G-1-10	Drawn by: GMcV	Date: 20.01.16



NIPG
<info@nipropertygroup.co.uk>
k>
20/01/2016 12:24

To: carmel.mckenna@newryandmourne.gov.uk
cc
bcc

Subject: Fwd: Council land at Carnbane Playing Fields, Newry - JG035 Ballydougan to Newry STM - Phase 2A.

Carmel,

I have since been discussing this matter with LPS and they are sticking with their offer of £3000. Can you please confirm if Council are willing to accept same.

Many thanks.

Geoff.

NI Property Group Chartered Surveyors

Tel: 07784192417

Subject to Contract/Without Prejudice

Begin forwarded message:

From: NI property Group <info@nipropertygroup.co.uk>

Date: 19 January 2016 at 14:38:49 GMT

To: "carmel.mckenna@newryandmourne.gov.uk" <carmel.mckenna@newryandmourne.gov.uk>

Subject: Re: Council land at Carnbane Playing Fields, Newry - JG035 Ballydougan to Newry STM - Phase 2A.

Carmel

LPS have made contact with me, after I accepted their offer of £5250 on behalf of council.

They have stated now, a mistake was made by them in their calculations and have now revised the offer to £3000.

In the mean time I will continue to negotiate on this and revert back to you ASAP.

Although the revised figure is less than we had hoped for, this is in line with the general rule of thumb in assessing this type of compensation.

Kind regards
Geoffrey

Sent from my iPhone

On 12 Jan 2016, at 12:05, carmel.mckenna@newryandmourne.gov.uk wrote:

Geoffrey-Thank you for your e mail. The Council has agreed to accept the compensation offer of £5250. Please proceed accordingly and thank you for your assistance.

Carmel

NI property Group <
info@nipropertygroup.co.uk>

01/12/2015 14:56

To carmel.mckenna@newryandmourne.gov.uk

cc

Subje Council land at Carnbane Playing Fields, Newry - JG035 Ballydougan to
ct Newry STM - Phase 2A.

Carmel

Further to the above, we have been in negotiations with LPS who act on behalf of NI Water in regards to compensation due to Council on the above scheme.

Further to negotiations LPS have offered a compensation figure of £5250, this is in excess of what was originally offered of £2983.25.

It is our opinion the figure offered represents a fair settlement to council.

Please can you advise if council wish to accept this offer based on the above.

Kind regards
Geoffrey

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Please note that we cannot guarantee that this message or any attachment is virus free or has not been intercepted and amended.

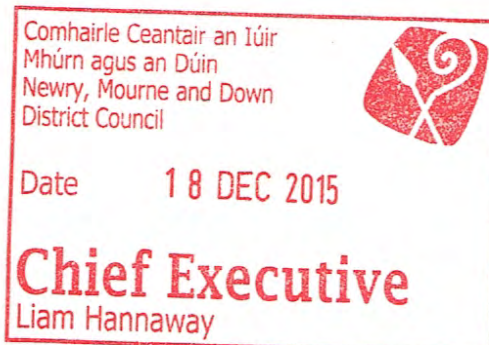


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E info@mcshaneandco.com
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Newry, Mourne & Down District Council
Monaghan Row Offices
O'Hagan House
Monaghan Row
NEWRY
Co. Down
BT35 8DJ



OUR REF: MD/KD/D3/3613/B/1

YOUR REF: R/S/ 204

DATE: 15, December, 2015

Dear Sirs

RE: Our Client: An Riocht GFC, Dunavil, Kilkeel

The council is the registered owner of a charge over the lands in Folio 45766 County Down the said charge having been registered on the 29th October 2004. A portion of the lands was leased on the 18th April 2013 to The Kingdom Youth Club for a period of 25 years. The youth club is now seeking grant aid from DENI to refurbish the youth club premises and we have been requested to seek the consent of the Council to the charging of the youth club's leasehold folio in favour of DENI.

We are enclosing a copy of the relevant page of the land certificate showing the registered charge in favour of the old council.

We look forward to receiving your consent to the proposal.

Yours faithfully,


Mary Doherty
McSHANES SOLICITORS

e-mail : md@mcshaneandco.com

PART I – containing a description of the land and, where appropriate, particulars of the lease under which it is held.

PART II – containing the name and address of the registered owner and the other particulars relating to ownership of the land.

Date of Registration & Remarks	Particulars
	CLASS OF TITLE: Absolute
Registered 8th October 2002 Document No: 2002/207234/A	<u>SEAN O'ROURKE</u> of GRAHAMVILLE ESTATE, KILKEEL, COUNTY DOWN, <u>JAMES KELLY</u> of 110 BALLYLOUGH ROAD, CASTLEWELLAN, COUNTY DOWN, <u>COLM MCGURK</u> of 45 MANSE ROAD, KILKEEL, COUNTY DOWN, <u>JEREMIAH BERNARD SHEEHAN</u> of 68 MANSE ROAD, KILKEEL, COUNTY DOWN, <u>FRANCIS COLLINS</u> of 70 MANSE ROAD, KILKEEL, COUNTY DOWN, <u>JAMES CUNNINGHAM</u> of 13 NEWCASTLE STREET, KILKEEL, COUNTY DOWN, <u>DANIEL MCCARTAN</u> of 13 ELMWOOD PARK, NEWRY and <u>DANIEL MURPHY</u> of GRINAN ROAD, NEWRY are full owners.

PART III – containing particulars relating to burdens and charges etc.

Date of Registration & Remarks	Particulars
Charge Registered 29th October 2004 Document No: 2004/396900/B C of C to McShane & Company	Charge for all moneys secured by the said Document. Charge Owner: Newry & Mourne District Council of Monaghan Row, Newry, County Down.
Charge Registered 15th June 2005 Document No: 2005/245255/B C of C to McShane & Company	Charge for all moneys secured by the said Document. Charge Owner: AIB Group (UK) plc, 4 Queens Square Belfast BT1 3DJ.
Lease Registered 11th October 2013 Document No: 2013/513369/J Lessee's Title: DN194296L	Part of the land herein is subject to a lease made on 18th April 2013 from Sean O'Rourke and others to Kingdom Youth Club for 25 years. There is also demised by the said lease the following rights: Rights affecting so much of the land herein as described on the lease and is now shown coloured brown for identification purposes on the Registry map.

Report to:	Strategy, Policy and Resources Committee – February 2016
Subject:	Saintfield Community Centre
Date:	11 February 2016
Reporting Officer:	Mr E Curtis Director of Strategic Planning and Performance
Contact Officer:	Mr E Curtis Director of Strategic Planning and Performance

Decisions Required

- Commitment to develop Community Centre; Belfast Road Saintfield.
- Inclusion of Finance in 2017/18 Rate Budget
- Commitment to work in association with Saintfield Development Association to have a completed Economic Appraisal in 2016/17.
- To finalise architectural design in 2016/17.
- Complete necessary changes (if any) to Planning Approval in 2016/17.
- Complete Legal Agreement with Saintfield Development Association re utilisation of the community Centre site including use by private/community sector organisations.
- To commence project in early 2017/18 financial year, subject to all approvals being in place.
- To appoint an officer to drive Saintfield Community Centre project from SPR Team.

1.0 Purpose & Background

- 1.1 The former Down District Council and current Newry Mourne & Down District Council have given a commitment to develop a Community Centre in Saintfield. The legacy Down District Council acquired a strategic site on Belfast Road Saintfield.
- Numerous meetings have been held with Saintfield Development Association and recently the Council appointed a Social Enterprise Officer to assist the Group with a Business Case.
- A Business Case has been completed and Officials have reviewed same and will work with

	<p>the Saintfield group to complete all necessary financial models particularly with regard to funding opportunities.</p> <p>The Group have to be congratulated on the excellent work they have completed in a short time period and have produced a Business Case which will greatly assist in the final economic appraisal.</p>
2.0	<u>Key Issues</u>
2.1	N/A
3.0	<u>Resource Implications</u>
3.1	To appoint an Officer from the SPR Team to drive the Saintfield Community Centre project.
4.0	<u>Appendices</u>
	<ul style="list-style-type: none"> ▪ N/A

Report to:	<i>SPR Committee</i>
Subject:	<i>Land at Altnaveigh, Newry</i>
Date:	<i>8 February 2016</i>
Reporting Officer:	<i>Eddie Curtis</i>
Contact Officer:	<i>Sonya Burns/Carmel McKenna</i>

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- ***Approve the Business Case to be submitted to DOE subject to all matters therein being approved***
- ***Proceed subject to contract with the transfer of the remaining 5.98 acres of land to Thomas Davis GFC at open market value as assessed by the Council's valuer subject to DOE approval, and subject to all matters being in order.***

1.0	<u>Purpose & Background</u>
1.1	<p><i>In 1995 the Council acquired 13.5 acres of land approximately at Altnaveigh, Dorans Hill, Newry for playing field development.</i></p> <p><i>The land was not developed and in 2011/2012 the Council transferred 7.25 acres of this land to Thomas Davis GFC on a long lease restricted to recreational use.</i></p> <p><i>The Council agreed on 30 March 2015 to sell the remaining land at Altnaveigh – 5.98 acres – to Thomas Davis GFC at open market value as recommended by the Council's valuers with full freehold title ie without any recreational restriction.</i></p> <p><i>The Council also agreed to prepare a Business Case to be presented to DOE to allow Thomas Davis GFC to buy out the Freehold Title of the 7.25 portion of land already held by the club on a long lease, at a nil premium ie without any recreational restrictions.</i></p>
2.0	<u>Key Issues</u>
2.1	All issues have now been resolved
3.0	<u>Resource Implications</u>
3.1	Income from proposed sale of remaining land.

4.0	<u>Appendices</u>
<ul style="list-style-type: none"> ▪ Appendix I – <i>Map of land @ Altnaveigh, Newry</i> ▪ Appendix 2-Report of meeting held on 16 March 2015 	

Note: A copy of the Business Case will be available at the meeting.

NEWRY AND MOURNE DISTRICT COUNCIL**COMHAIRLE AN IUIR AGUS MHURN**

(Ref: SB/5)

Report of Fews/Newry Town/Slieve Gullion, plus any interested Councillor site meeting held on Monday 16 March 2015 re: Land at Altnaveigh Newry – Thomas Davis GFC.

In Attendance: Councillor L Kimmins
Councillor D Hughes
Councillor F Feely
Councillor A Flynn
Councillor J Feehan
Councillor C Casey
Councillor J McArdle
Councillor V Harte
Councillor R Mulgrew
Councillor M Larkin

Officials in attendance: Mr E Curtis Clerk & Chief Executive
Ms C McKenna Assistant Director of Administration
Mr D Russell Assistant Director of District Development
Ms L Dillon Committee Administrator

Also in attendance: Mr R McShane Solicitor
Mr G O Reilly Thomas Davis GFC
Mr A Havern Thomas Davis GFC

Apologies: Councillor M Carr

The meeting assembled on site at the playing fields at Altnaveigh Newry to discuss requests from Thomas Davis GFC in relation to land already leased to the Club and on the remaining land at this location.

It was noted the Council sold 7.25 acres of land at Altnaveigh Newry to Thomas Davis GFC restricted to recreational use.

Detailed drawings were on display which illustrated future plans for the site at Altnaveigh in terms of playing field and community facilities.

Mr O Reilly gave an update on the works already completed at the Altnaveigh site and explained proposals for future development of the Altnaveigh site and what the Club were seeking from the Council.

It was noted that the surrounding area would be developed over the next number of years providing additional housing and that Thomas Davis GFC were seeking to

expand what was already built at Altnaveigh and provide a community hub facility for this region of Newry.

- The Club were currently in the process of securing the 3 Ni Scoils in the area to occupy the site.
- £400,000 has been secured from the Social Investment Fund – subject to receipt of a letter of offer
- £300,000 has been secured from DSD NR Partnership
- The Club are currently making a case to HMRC to secure a portion of the proposed building free from VAT.

The Councillors then continued discussion back at the Council offices where the following was agreed:

Recommendations

On the proposal of Councillor Flynn seconded by Councillor Kimmins it was agreed:

- To sell remaining land at Altnaveigh Newry (5.98 acres) to Thomas Davis GFC at open market value as recommended by Council valuers (dated 24 November 2015) at a cost between £45,000 and £47,000 with full freehold title, ie, with no recreational restriction.**
- The Council to prepare a Business Case to be presented to DOE to allow Thomas Davis GFC to buy out the freehold title of the 7.25 acre portion of land already held by the Club on a long lease, at a nil premium, ie, without any recreational restrictions.**

The Meeting concluded at 10.50am.

For consideration at the Special Council Meeting to be held on Monday 30 March 2015.

Signed: L Dillon
Committee Administrator

/LD

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Men's Shed, Rostrevor</i>
Date:	11 February 2016
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance

Decisions Required

- *To provide a licence to the Rostrevor Men's Shed Committee for the use of Council premises at the Square, Rostrevor.*
- *Licence to be at a peppercorn rent*

1.0 **Purpose & Background**

1.1

A Men's Shed Committee has been established in Rostrevor by Groundwork NI. The Men's Shed is a very successful concept and aims to improve the health and wellbeing of all its members by organising activities particularly for retired members.

2.0

Key Issues

2.1

Rostrevor Men's Shed Committee have identified a Council property in Rostrevor to organise their activities.

3.0

Resource Implications

3.1

Provision of Council property at peppercorn rent.

4.0

Appendices

4.1

Email dated 22 January 2016 from Groundwork NI re Men's Shed



Carol Follis
<CarolFollis@groundworkni.co.uk>

22/01/2016 11:59

To "eddie.curtis@newryandmourne.gov.uk"
<eddie.curtis@newryandmourne.gov.uk>,

cc

bcc

Subject Rostrevor Men's Shed

1 attachment



Short Guide to Starting a Mens Shed.pdf

Dear Mr Curtis

On behalf of Groundwork Northern Ireland I would like to confirm our support of Rostrevor Men's Shed in its efforts to secure suitable permanent premises for its activities. As part of the Men's Sheds Movement Project we have been working with the Rostrevor Men's Shed and are very encouraged by the dedication and enthusiasm shown by members in getting the Shed operational in such a short period of time. Much work has been done to lay the foundations for the Shed moving forward.

Through the project we are working with Sheds from across Northern Ireland to deliver a range of supports to assist Sheds with their growth and long term sustainability. We offer Sheds a range of services such as organising training in first aid and health & safety, implementing governance structures, registering with the Charities Commission, financial planning, fundraising, promotion, networking with other Sheds etc.

We believe that Rostrevor Men's Shed has the potential to make a very significant positive impact on the lives of men living in the Rostrevor, Warrenpoint and surrounding area. We trust that the Council looks favourably on the request from Rostrevor Men's Shed for use of Council premises in The Square and look forward to working with the Shed over the coming years.

Should you require any further information on the Men's Sheds Movement Project please do not hesitate to contact me. I have attached a short guide to setting up a men's shed to give you some background on the men's sheds concept. If you would like some hard copies please let me know and I will arrange this.

Kind regards

Carol Follis

Carol Follis
Senior Project Development Officer
Groundwork Northern Ireland
c/o Aisling Centre
37 Darling Street
Enniskillen
Co. Fermanagh
BT74 7DP

T: 028 66325129

A Short Guide to Starting a Men's Shed

A Resource of the Men's Sheds Movement Project



Groundwork Northern Ireland

November 2015

HSC Public Health
Agency

GROUNDWORK
NORTHERN IRELAND

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1
A Short Guide to Starting a Men's Shed
Groundwork Northern Ireland - November 2015

Introduction

This short guide has been compiled by Groundwork Northern Ireland (GWNl) as part of the Men's Sheds Movement Project funded by the Public Health Agency and delivered by GWNl. The guide has been informed by the work of the Australian Men's Sheds Association; the Irish Men's Sheds Association and most specifically from the experiences of Men's Sheds across Northern Ireland.

Since the project started in December 2014 Groundwork NI has engaged with existing Sheds from all parts of Northern Ireland and has met with individuals and groups wishing to start a Shed. This guide has been developed in response to one of the most commonly asked questions, "How dowe start a Shed?" As each community is unique so too is each Shed and as such not all the information contained in this guide may be applicable to your circumstances.

The programme which runs to November 2017 is designed to:

- Support the growth of new Men's Sheds throughout Northern Ireland
- Provide effective services to Men's Sheds
- Raise awareness and understanding of the Men's Sheds model

Through the project Groundwork NI can provide support and assistance to existing and new Men's Sheds. The support offered is bespoke to the individual shed. Examples include training, action planning, arranging visits to other Sheds, networking events, sourcing funding, registering with the Charities Commission for Northern Ireland, developing policies and procedures.

At a regional level the project seeks to raise awareness of Men's Sheds through promotion at different events and activities.



2
A Short Guide to Starting a Men's Shed
Groundwork Northern Ireland - November 2015

What is a Men's Shed?

Background to the Men's Shed's Movement

Men's Sheds or Community Sheds are non-profit organisations that originated in Australia in the mid 1990's and rapidly spread to New Zealand, Canada, England and then here in Ireland. The first Men's Shed in Ireland opened in February 2009 and since then over 220 Sheds have sprung up; some 50 of these are in Northern Ireland.

They were set up to advise and improve the overall health of all males. However they have expanded their remit to include anyone regardless of age or gender.



The Irish Men's Sheds Association describe Men's Sheds as being;
"any community based, non-commercial organisation that is open to all men where the primary activity is the provision of a safe, friendly, and inclusive environment where men are able to gather and/or work on meaningful projects at their own pace, in their own time and in the company of other men, and where the primary objective is to advance the health and wellbeing of the participating men".

Sheds offer a social space for men (and women) of all ages to engage in meaningful leisure activities, whilst chatting to others from their locality, thus creating a sense of community and belonging for those who may have been isolated and lonely

3
 A Short Guide to Starting a Men's Shed
 Groundwork Northern Ireland - November 2015

before joining the Shed. Men's Sheds provide a place to get out of the house, learn new skills in an informal setting, and learn more about health and wellbeing, again in an informal way, through chatting with other men and women.

A Shed's activities usually involve making or mending in wood (e.g. carpentry, joinery, turning, carving, whittling, furniture renovation). Other activities may include metalworking (milling, sheet metal, welding, etc.) bike repair, gardening, electronics, tool renovation, boat renovation, model engineering (model railways, planes) and even building a car! Reclamation, reuse and restoration feature strongly, and other activities also include painting, mosaic work and basket weaving.

Members of Men's Sheds come from all walks of life – the bond that unites them is that they are men (and women) with time on their hands and they would like something meaningful to do with that time. Although Men's Sheds are open to women, they remain a minority group!



Essential features of a Shed

- There is something practical to do. This normally is a woodworking workshop. The key is that a man can come along to the Shed, have a look around and a discussion about what he is interested in, find something that matches and want to come back.
- A good atmosphere. Men usually arrive a bit hesitantly; a second key is that the atmosphere is friendly and the welcome should be good.
- Has a relaxation/social area. It is important to have this space to encourage chatting and general interaction.

4
A Short Guide to Starting a Men's Shed
Groundwork Northern Ireland - November 2015

Report to:	Strategy, Policy & Resources Committee
Subject:	Efficiency Working Group
Date:	11 February 2016
Reporting Officer:	Johnny McBride, Change Manager
Contact Officer:	Johnny McBride, Change Manager

Decisions Required

Members are asked to note the contents of the report and agree to:

- **The inaugural meeting of the Efficiency Working Group be held at 3pm on Monday, 21 March 2015 in the Commedagh Room, Downpatrick; and**
- **The inclusion of financial planning (Rates) within the draft Terms of Reference.**

1.0 Purpose & Background

1.1 The purpose of the report is to recommend for Member consideration and agreement arrangements to support the establishment of a (Member-led) Efficiency Working Group. This Group will perform a key role in the longer-term transformation and modernisation of the Council, as well as in the drive to leverage efficiencies.

1.2 Members will recall the Council has already agreed to the membership arrangements of the Group at its meeting on the 6 July 2015. Further details are provided within the draft Terms of Reference.

2.0 Key Issues

Draft Terms of Reference

2.1 Based on recent Member feedback, the primary purpose of the Working Group will be to assist the Council with its longer-term financial planning by recommending indicative rates / efficiency targets, as well as specific areas for efficiency and organisational change. In this regard, it will also perform the role of a Programme Board by providing political leadership and support to the implementation of the agreed changes. It will not be a decision-making forum but will be responsible for.

2.2 Financial Planning

- Assisting with the development of a longer-term financial plan for the Council so that the realisation of Members' ambitions for the District are affordable and financially sustainable;
- Exploring and recommending to the Council (via the Strategy, Policy & Resources Committee) improvements to the (existing) rates setting process;
- Exploring and recommending to the Council indicative efficiency and rates targets

	<p>for future years; and</p> <ul style="list-style-type: none"> ▪ Exploring and recommending to the Council specific efficiency projects and other financial initiatives.
2.3	<p><u>Programme Management</u></p> <ul style="list-style-type: none"> ▪ Exploring and recommending to Council the scope of the programme, its constituent projects and other initiatives; ▪ Recommending to Council the allocation of resources (people, money, other assets etc.) to support programme development and implementation; ▪ Monitoring performance and progress against the programme plan, timescales and targets; and ▪ Recommending to the Council the approval of business cases, policy changes and projects which will support implementation.
2.4	<p>The Working Group will be supported by the Chief Executive, the Senior Management Team (SMT) as well as other senior officials. Draft Terms of Reference have been included for initial Member consideration and will be tabled for final agreement at the Working Group's inaugural meeting in March.</p>
3.0	<p><u>Resource Implications</u></p>
3.1	<p>There are no specific resource implications contained within this report as the Working Group will be supported from within existing Council resources.</p>
4.0	<p><u>Appendices</u></p> <ul style="list-style-type: none"> ▪ Appendix I – Draft Terms of Reference for initial consideration

Efficiency Working Group

-DRAFT TERMS OF REFERENCE-

Scope

- The Efficiency Working Group (“the Working Group”) shall be responsible for assisting the Council with its longer-term financial planning, as well as the development, implementation and monitoring of a programme of organisational efficiencies and change in Newry, Mourne & Down District Council (“the Council”), including:

Financial Planning

- i. Exploring and recommending to the Council (via the Strategy, Policy & Resources Committee) improvements to the (existing) rates setting process;
- ii. Exploring and recommending to the Council indicative rates and efficiency targets for future years; and
- iii. Exploring and recommending to the Council specific efficiency projects and other financial initiatives for implementation.

Programme Management

- i. Defining the scope of the Programme, as well as recommending to Council projects and initiatives for inclusion;
 - ii. Performing the role of a Programme Board, providing political direction, guidance and support to its development and implementation;
 - iii. Resolving strategic and directional issues between the constituent projects of the Programme;
 - iv. Ensuring the Programme delivers within its agreed boundaries (i.e. costs, timetable, organisational impact as well as benefits); and
 - v. Monitoring Programme implementation as well as progress against the Programme Plan.
- The Group shall **not** have any decision-making authority but shall make recommendations to the Strategy, Policy & Resources Committee for consideration.

Membership

To ensure a single Council approach to the development and implementation of the Programme, the Group shall be comprised of the following:

- The Chairs of the following Committees of Council:
 - i. Strategy, Policy & Resources Committee;
 - ii. Enterprise, Regeneration & Tourism Committee;
 - iii. Active Healthy & Communities Committee;
 - iv. Regulatory & Technical Services Committee;
 - v. Planning Committee; and
- A maximum of one representative from each of the following recognised Political Groupings on Council (Sinn Fein, SDLP, DUP; UUP and ALL / IND); and

Term

The Group will be established for a maximum of four (4) years in accordance with the lifetime of the Council.

The membership of Group will change in accordance with the appointment of the five (5) Committee Chairs at each Annual General Meeting (AGM).

Chairperson

The Group shall be chaired by the Chairperson of the Strategy, Policy & Resources Committee.

In the absence of the Chairperson, the Group shall be chaired by a Member agreed by the Members of the Group present.

Meetings

All Meetings of the Group shall be governed by the Standing Orders of Council and the Code of Conduct.

Attendance at Meetings of the Group is open to any forty-one (41) Members of Council.

A schedule of Meetings shall be agreed at the inaugural meeting of the Working Group.

Members of the public shall not be permitted to attend Meetings of the Group.

Agenda, Reports & Minutes

All agenda, reports and minutes of the Group shall be circulated to all forty-one (41) Members of Council.

Communication & Reporting

The Minutes of the Group shall be reported at the next available Meeting of the Strategy, Policy & Resources Committee by the Chairperson of the Group.

Officer Support

Primary officer support shall be provided by the Chief Executive, the Director of Strategic Planning & Performance and the Director of Corporate Services.

Additional Officer support shall be provided by the Senior Management Team (SMT) and other relevant Officers.

Draft for consideration