



March 11th, 2016

**Notice Of Meeting**

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Tuesday, 15th March 2016 at 2:00 pm** in **Downshire Civic Centre**.

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor R Burgess

Vice Chair: Councillor H Reilly

Members: Councillor T Andrews Councillor P Brown

Councillor S Burns Councillor M Carr

Councillor W Clarke Councillor G Craig

Councillor D Curran Councillor L Kimmins

Councillor B Ó'Muirí Councillor B Quinn

Councillor M Ruane Councillor G Sharvin

Councillor W Walker

# Agenda

**1 Apologies**

Cllr L Kimmins

**2 Declarations of Interest**

**3 Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 11 February 2016 (copy attached)**

[SPR-11-02-2016.pdf](#)

Page 1

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*Corporate Services - Democratic Services*

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**4 Report on Presentations to Council and Committee Meetings (copy attached)**

[special council meetings - presentations .pdf](#)

Page 10

[Special Council Meetings List .pdf](#)

Page 12

**5 Report on Meetings during Election Week (copy attached)**

[council meetings - election week .pdf](#)

Page 13

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*Corporate Services - Finance*

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**6 Insurance (copy attached)**

[Insurance Report.pdf](#)

Page 14

**7 Corporate Credit Card**

[Corporate Credit Card.pdf](#)

Page 19

**8 Pilot of NICS Identity Verification System &#40;copy attached&#41;**

[NICSIdentityVerificationSolution07032016.pdf](#)

Page 20

**9 Lease of Amenity Area at Spelga Dam (copy attached)**

[LeaseofAmenity AreaatSpelga Dam.pdf](#)

Page 23

**10 Request to lease Former Council Building, Strangford Road, Downpatrick (copy attached)**

[Use of Former Building Control Offices at Strangford Road.pdf](#)

Page 26

**11 Head Foreshore Lease - Issue on Foreshore at Ballyedmond, Carlingford Lough (copy attached)**

[Ballyedmond Report.pdf](#)

Page 27

[Briefing Meeting - 3 March 2016.pdf](#)

Page 29

[Map 3.3.16.pdf](#)

Page 32

**12 Head Foreshore Lease - Issue at Rostrevor Foreshore (Copy attached)**

[Head Foreshore Lease - Rostrevor.pdf](#)

Page 37

[M McGinn2\(map\).pdf](#)

Page 39

**13 Resurfacing works at Newcastle Harbour's North Pier (copy attached)**

[Newcastle Harbour.pdf](#)

Page 40

**14 Response to Sustainable Rural Communities: Consultation**

## information for the Review of the Housing Executive's Rural Housing Policy (copy attached)

[Sustainable Rural Communities - Consultation information for Review of the Housing Executive Rural Housing Policy \(1\).pdf](#)

Page 41

### 15 Draft Community Planning Engagement Framework (copy attached)

[Community Planning Engagement Framework.pdf](#)

Page 43

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*For Consideration and/or Decision*

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### 16 Report of Meeting with Deputy First Minister re Narrow Water Bridge project (copy attached)

[Report on meeting re Narrow Water Bridge.pdf](#)

Page 51

### 17 Photovoltaic Panels (copy attached)

[Photovoltaic Panels.pdf](#)

Page 56

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*Equality and Policy*

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### 18 Report on Naming Council Facilities - Policy, guidelines and associated procedure (copy attached)

[Naming Council Facilities.pdf](#)

Page 60

[Appendix 1 - Draft policy on Naming of facilities.pdf](#)

Page 63

[Appendix 2 - Draft Guidelines and associated procedure on Naming of facilities.pdf](#)

Page 65

### 19 Report on Decade of Centenaries Programme 2016 - Civic Initiatives (copy attached)

[Report on Decade of Centenaries Programme 2016 - Civic initiatives 15-3-16.pdf](#)

Page 67

### 20 All Ireland - US, Sister Cities Mayor's Summit, Dublin 21-24 April 2016 (copy attached)



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*Grant Aided Programmes*

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**21 Peace IV - Update Report (copy attached)**

*Peace report March.pdf*

Page 71

**22 Financial Assistance (copy attached)**

*Financial Assistance report March.pdf*

Page 73

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*Strategic Projects*

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**23 Participation in LIBERATE European Commission Project (copy attached)**

*Naturalisation of Urban Rivers Scopes and Waterways.pdf*

Page 75

**24 Progress Report on Capital Projects (copy attached)**

*Victoria Lock Refurbishment Scheme Progress Report 3 March 2016.pdf*

Page 76

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*Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014*

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**25 Report on Provision of Council's Legal Services (copy attached)**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

*Legal Services Provision - SPR 15.03.16.pdf*

Page 79

*Appendix 1 - LegSerProvision.pdf*

Page 81

**26 Fundamental Service Review of Graphic Design Services (incorporating Advertising Services) (copy attached)**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business

affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

*Review of Graphic Design Services.pdf*

Page 82

# Invitees

Cllr. Terry Andrews	<a href="mailto:terry.andrews@downdc.gov.uk">terry.andrews@downdc.gov.uk</a>
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**ACTION SHEET- STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING – THURSDAY 11 FEBRUARY 2015**

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/21/2016	Action Sheet of the SPR Committee 14 January 2016	It was agreed on the proposal of Councillor Burns, seconded by Councillor Curran, the Action Sheet of the Strategy, Policy and Resources Committee held on 14 January 2016, be approved.	Approved.
SPR/22/2016	Letter re Councillors Attending NAC UK Meetings	It was agreed on the proposal of Councillor Walker, seconded by Councillor Curran, the correspondence from NAC NI regarding Councillors attending NAC UK Meetings be noted.	Noted.
SPR/23/2016	Voting Methods	It was agreed on the proposal of Councillor Brown, seconded by Councillor Carr, that Option B: <i>“If the number of nominations exceeds the number of vacancies, there shall be an open ballot of the members present at the meeting in which each member of the Council shall vote for as many candidates as there are vacancies to be filled. Vacancies shall thereupon be filled using the single transferable vote system. It should be noted that if this method is to be adopted, it will take time to process the voting during the Council meeting”</i> be approved.	Agreed.
SPR/24/2016	Strategy, Policy and Resources Committee – 16 March 2016	It was NOTED that the Strategy, Policy and Resources Committee Meeting would take place on Tuesday 15 March 2016 at 2:00pm.	Noted.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/25/2016	Report on Procurement/Tender Awards to 31 December 2015	It was agreed on the proposal of Councillor Craig, seconded by Councillor Burns, that the Spreadsheet detailing current tenders anticipated over £30k up to 31 December 2015, was noted.	Noted.
SPR/26/2016	Single Tender Action Report – 9 Months to 31 December 2016	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Burns, that the Single Tender Action Report 9 months to 31 December 2015, was noted.	Noted.
SPR/27/2016	Management Accounts for 9 Months Ended 31 December 2015	The Management Accounts for 9 Months ended 31 December 2015, were noted.	Noted.
SPR/28/2016	Health Forum – Supplemental Terms of Reference	It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig, that Supplemental Terms of Reference for the Health Fora be approved.	Agreed.
SPR/29/2016	Lands at Harmony Way, Ballynahinch	<p>It was agreed on the proposal of Councillor Walker seconded by Councillor Craig, that:</p> <ul style="list-style-type: none"> <li>• Approval be given to a minor works contract to carry out a levelling and roadway resurfacing scheme with improvements to drainage and a formal marking of car park spaces and double yellow lines to improve vehicular circulation at a cost estimate of approximately £70,000 - £100,000.</li> <li>• A facilities assessment be carried out on any Council owned roadways to ensure they are brought up to health and safety standards.</li> <li>• Council's representative on the Partnership</li> </ul>	Actioned.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>Panel, Councillor Curran, to address this issue with the Minister at the Partnership Panel.</p> <ul style="list-style-type: none"> <li>• Council to write to the Minister citing Harmony Way, Ballynahinch as an example.</li> </ul>	
SPR/30/2016	Land Issues	<p><u>Kilbroney Cemetery, Rostrevor</u> It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that:</p> <ul style="list-style-type: none"> <li>• The Title Rectification proceeds and the legal costs in relation to same be paid by Council.</li> <li>• Officers investigate removal of trees between the old and new graveyards at Kilbroney Cemetery and a report be brought back to Council.</li> </ul>	<p>Agreed. Ongoing.</p>
SPR/30/2016	Land Issues	<p><u>Compensation for NI Water Scheme on Council land at Carnbane Playing Fields</u> It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that the revised compensation of £3,000 offered for the NI Water Scheme at Carnbane Playing Fields, Newry, be accepted.</p>	<p>Agreed.</p>
SPR/30/2016	Land Issues	<p><u>Registered Charge- Lands in Folio 45766 Co Down</u> It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that consent be given to the charging of the Kingdom Youth Club's leasehold Folio in favour of DENI.</p>	<p>Agreed.</p>
SPR/31/2016	Saintfield Community Centre – Business Case	<p>It was agreed on the proposal of Councillor Burgess, seconded by Councillor Walker, that:</p> <ul style="list-style-type: none"> <li>• Council commits to develop the Community Centre, Belfast Road, Saintfield.</li> </ul>	<p>Actioned.</p>

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<ul style="list-style-type: none"> <li>• The Community Centre would be included in the 2017/18 Rate Budget.</li> <li>• The commitment to work in association with Saintfield Development Association to have a completed Economic Appraisal in 2016/17.</li> <li>• The architectural design will be finalised in 2016/17.</li> <li>• Necessary changes (if any) to Planning Approval in 2016/17 will be completed.</li> <li>• The Legal Agreement with Saintfield Development Association regarding utilisation of the Community Centre site including use by private/community sector organisations, will be completed.</li> <li>• The project will commence in early 2017/18 financial year, subject to all approvals being in place.</li> <li>• An officer to drive the Saintfield Community project from SPR Team would be appointed.</li> <li>• The idea of the area being opened up for eg. Car boot sales/farmers markets, be investigated.</li> </ul>	
SPR/32/2016	Land at Altnaveigh, Newry	It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, that the item regarding Land at Altnaveigh, Newry be taken off the agenda in order that a policy be developed to cover all elements of leases for sporting clubs, and that this would be brought back to the March Strategy, Policy and Resources Committee meeting.	Actioned.



AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/33/2016	Men's Shed, Rostrevor	<p>It was agreed on the proposal of Councillor Ruane, seconded by Councillor Walker, that :</p> <ul style="list-style-type: none"> <li>• A licence be provided to the Rostrevor Men's Shed Committee for the use of Council premises at the Square, Rostrevor.</li> <li>• The licence would be at a peppercorn rent, subject to DOE, Local Government approval.</li> </ul>	Actioned.
SPR/34/2016	Efficiency Working Group	<p>It was agreed on the proposal of Councillor Ruane, seconded by Councillor W Clarke, that :</p> <ul style="list-style-type: none"> <li>• The inaugural meeting of the Efficiency Working Group be held at 3pm on Monday 21 March 2015 in the Commedagh Room, Downpatrick.</li> <li>• The inclusion of financial planning (Rates) within the draft Terms of Reference.</li> </ul>	Actioned.
SPR/35/2016	Planning Task Force	<p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Craig, that :</p> <ul style="list-style-type: none"> <li>• The Report of the Meeting of the Planning Task Force held on 13 January 2016 be approved.</li> <li>• The Project Initiation Document (PID) and Terms of Reference for the review of Development Management (Planning).</li> </ul>	Approved.
SPR/36/2016	Draft Guidance to DOE Consultation on Draft Guidance for LG Performance Improvement	<p>It was agreed on the proposal of Councillor Craig, seconded by Councillor Ruane, that the issues raised within this report be submitted as the Council's formal response to DOE Consultation:</p>	Consultation response submitted to DoE Local Government Policy Division.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
	2016/17	<b>Draft Guidance on Local Government Performance Improvement (2016/17).</b>	
<b>SPR/37/2016</b>	Minutes of Newry, Mourne and Down District Council/Louth CC Joint Meeting held on 13 January 2016	<b>It was agreed on the proposal of Councillor Ruane, seconded by Councillor Burns, that minutes of Newry, Mourne and Down District Council/Louth CC Joint Meeting held on 13 January 2016, be adopted, subject to the visit to Brussels being postponed until June 2016.</b>	<b>Agreed.</b>
<b>SPR/38/2016</b>	Invitation to Kirovsk	<b>It was agreed on the proposal of Councillor Burns, seconded by Councillor Carr, that invitation for Councillors Burgess and Ruane to visit Kirovsk in March 2016, be accepted.</b>	<b>Invitation accepted.</b>
<b>SPR/39/2016</b>	Report on Section 75 Policy Screening Report – Quarterly Report for Period October 2015 – December 2015	<b>The Section 75 Policy Screening Report – Quarterly Report for period October – December 2015, was noted.</b>	<b>Noted.</b>
<b>SPR/40/2016</b>	Decade of Centenaries Programme – 2016	<p><b>In response to a query from Councillor Ruane, the Programmes Manager, Ms S Burns, undertook to bring a date forward for the Sub-Committee.</b></p> <p><b>The report was noted which outlined the current overview of Newry, Mourne and Down District Council proposed activities during 2016 in relation to the Decade of Centenaries 2016 (Easter Rising and Somme), as further discussed at the Councillor’s Equality and Good Relations Reference Group meeting on 26 January 2016.</b></p>	<b>Noted.</b>

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/41/2016	Housing Executive Written Consultation Responses to their Community Cohesion Strategy 2015-2020	The correspondence and associated comments contained within the Housing Executive's publication of written consultation to their Community Cohesion Strategy 2015-2020, was noted.	Noted.
SPR/42/2016	Annual Review of Corporate Plan 2015-2019 – Consultation/Engagement Process	The revised recommended timetable for the consultation on the reviews of Year 1 of the Corporate Plan, was agreed.	Agreed.
SPR/43/2016	Peace IV Programme	It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig, that the progress of the PEACE IV Programme, be noted.	Noted.
SPR/44/2016	Sister Cities/Twinning	<p>It was agreed on the proposal of Councillor Burns, seconded by Councillor Carr, that:</p> <ul style="list-style-type: none"> <li>• A Sister Cities/Twinning structure would be set up to oversee the development and implementation of a long-term strategy which will be reflective of the organisations involved.</li> <li>• Approval for participation at the Sister Cities Summit from 21-24 April 2016, be agreed.</li> </ul>	Report to be submitted to April SPRC Meeting.
SPR/45/2016	Financial Assistance	It was agreed on the proposal of Councillor Andrews, seconded by Councillor Walker, that the update report on Financial Assistance be noted.	Noted.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/46/2016	Off-Street Parking – Update on Negotiations with Transport NI Agency Agreement Extension	It was agreed on the proposal of Councillor Walker, seconded by Councillor Ruane, that the recommendations within the report be accepted relating to the Off-Street Parking – Update on negotiations with Transport NI concerning Agency Agreement Extension.	Agreed.
SPR/47/2016	Proposal for Public Car Park in Kilkeel Town Centre	<p>Mr Curtis provided an update on the proposal and requested agreement to take this matter to the DEA meeting and bring a report back to Council.</p> <p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Ruane, that approval be given to take this matter to the Mournes DEA meeting and bring a report back to Council regarding the proposal for a Public Car Park in Kilkeel Town Centre.</p>	<p>Actioned by DEA Officer</p> <p>Next Mournes Meeting – 8 March 2016.</p>
SPR/48/2016	Land for Sale at Upper Dromore Road, Warrenpoint	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Carr, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the land for sale at Upper Dromore Road, Warrenpoint.	Approved.
SPR/49/2016	Review of Agency Workers	It was agreed on the proposal of Councillor Reilly, seconded by Councillor Curran, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the Review of Agency Workers.	Approved.
SPR/50/2016	Datahub Report	It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the Datahub.	Agreed.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/51/2016	Severance Application	It was agreed on the proposal of Councillor Curran, seconded by Councillor Reilly, that approval be given to the recommendations contained within the report dated 11 February 2016, regarding the Severance Application.	Agreed.
SPR/52/2016	Future Use of the Former Warrenpoint Boat House, Marine Parade, Warrenpoint	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Craig, that the Currach Club and Sailability be contacted over their interest in the sub-lease of the former Warrenpoint Boat House, Marine Parade, Warrenpoint. If the groups could not be contacted, sporting groups would be contacted.	Both Currach Club and Sailability were contacted and both initially expressed an interest in sub leasing the premises. Both visited the site and inspected the facility. Both were subsequently written to and requested to confirm in writing to the Council by Friday 4th March if they were interested in sub leasing the premises from the Council. Written confirmation was received from the Currach Club of their interest in sub leasing the premises by Friday 4th March. No response has been received from Sailability.

<b>Report to:</b>	<b>Strategy Policy and Resources Committee – 15 March 2016</b>
<b>Subject:</b>	Presentations to Council and Committee meetings
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Liam Hannaway
<b>Contact Officer:</b>	Eileen McParland

### **Decisions Required**

To note timetable of presentations to Council/Committee meetings as agreed at Party Representatives Forum held on Wednesday 2 March 2016.

### **Key issues**

Members are asked to note the following arrangements in respect of forthcoming presentations.

1. No Special Council meeting to take place in March 2016 as Monday 28<sup>th</sup> is Easter Monday.
2. **Special Council Meeting 25 April 2016** – presentation from SONI on North South InterConnector and presentations from PPANI (Public Protection Arrangements NI -a combined grouping of agencies including the police, probation, prison service, health trusts and others that work together to provide assessment and management of the risks posed by sexual and certain violent offenders ).
3. **Special Council Meeting Monday 23 May 2016** – presentation by Transport NI. Note that due to the forthcoming elections, Transport NI has advised they will be in a period of purdah and unable to attend the April meeting, as originally anticipated.
4. **Special Council meeting 26 September 2016** - presentation by NIHE and possibly the NI Federation of Housing Associations, subject to more information being sought on their request.
5. **Special Council Meeting 24 October 2016** – Transport NI.
6. **Special Council meeting 28 November 2016** - NI Water.
7. No Special Council meeting in December due to holiday period.
8. Pensioners Parliament to present to Active and Healthy Communities Committee with all Councillors being invited to attend.
9. Request from Pensionwise to be progressed through the Council's HR department and an invitation extended to Councillors and staff to one of their briefings on pension issues.
10. Refuse request from Mr Scott Moore for permission to make a presentation to Council on the issue of schools having the option of whether or not they hold collective worship in their assemblies and the rights of non-Christians in schools having to attend collective worship.

3.0	<b><u>Resource Implications</u></b>
	None as Council has already agreed to hold Special Council meetings each month, should the need arise.
4.0	<b><u>Appendices</u></b>
	1. Timetable of presentations.

**Appendix 1****Timetable of presentations to Council and Committee: March – December 2016**

April	-	SONI (north/south Inter Connector) and PPANI (NI Public Protection Agency)
May	-	Transport NI
June	-	currently free
August	-	currently free
September	-	NIHE and provisionally NI federation of Housing Associations
October	-	Transport NI
November	-	NI Water
December	-	No Meeting

**Other arrangements:**

1. Pensioners Parliament to be invited to Active and Health Communities, with all Members being invited to attend.
2. Pensionwise to be progressed through the Council's HR Department – event for staff and Councillors



<b>Report to:</b>	<b>Strategy Policy and Resources Committee – 15 March 2016</b>
<b>Subject:</b>	Meeting arrangements during election week – (week commencing Monday 2 May 2016)
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Liam Hannaway
<b>Contact Officer:</b>	Eileen McParland

### **Decisions Required**

To consider and agree arrangements for meetings during the week of Assembly elections – Monday 2 to Friday 6 May 2016.

### **Key issues**

Following discussion at Party Representatives' Forum on 2 March 2016 Members are asked to consider and agree below arrangements for meetings during the week of Assembly elections, when some Councillors will be standing for election and others will be involved in assisting with election campaigns.

1. Council meeting proceed as planned on Tuesday 3 May at 6 pm, with the agenda being kept as brief as possible and Members aiming not to include Notices of Motion, if they can be directed to an alternative meeting date.
2. Chief Executive Appraisal Meeting also take place on Tuesday 3 May at 3 pm, as it would be difficult to reschedule the independent Assessor who attends.
3. No other meetings to be organised during Election week.

3.0	<b><u>Resource Implications</u></b>
	none
4.0	<b><u>Appendices</u></b>
	none

<b>Report to:</b>	<b>SPR Committee - 2016</b>
<b>Subject:</b>	
<b>Date:</b>	
<b>Reporting Officer:</b>	<b>Mr Robert Dowey</b>
<b>Contact Officer:</b>	<b>Mrs Lorraine Burns</b>

<b>Decisions Required</b>	
<b>To pay Insurance premiums as listed and summarised on Appendix 2</b>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>Insurance Renewal for 2016/2017</p> <p>The bulk of the Insurance is due for renewal on 1<sup>st</sup> April 2016.</p> <p>The schedule of renewal and costs are per Appendix 1. On a like for like basis the Insurance costs would reduce from £877,731 to £815,458 and this includes an increase in Insurance Premium Tax from 6% to 9%.</p> <p>If the Council's Insurance Policy and Legal Cover is included (not taken out for all of 2015/2016) the cost of Insurance as listed on Appendix 2 would be £834,530, which including Legal Cover shows a decrease year on year of £35,300.</p> <p>The Insurance has been advertised in the European Journal by the Brokers Willis. The cost of administrating the Account by Willis is £9,950 per annum. No figure is included for Festival of Flight as this is on "an as required basis".</p> <p>I would strongly recommend the Council add to its policies a Cyber Liability Policy in the event of "foul play" with any of the Councils systems and possible "data protection" items where fines can be very large.</p> <p>Consideration needs to be given as to whether the Public and Employee Liability should be raised from £10 million to £25 million.</p> <p>The budget for Insurance for 2016/2017 is £1,014,517 which would appear to be high, however it should be borne in mind that there is a £10,000 excess on every claim settled on the Employers and Public/Products Liability Policy.</p>

	<p><b>Recommendations (see Appendix 1A &amp; 1B)</b></p> <ol style="list-style-type: none"> <li>1. Transfer Combined Liability (Public/Employer Liability) from Irish Public Bodies to RSA (due to lesser premiums) for a 3 year Long Term Agreement (– note 50% loss ratio condition).</li> <li>2. Transfer Commercial Combined from IPB to RSA as lesser premiums but note this does not cover malicious damage to say play parks. A 3 year Long Term Agreement is offered and should be taken (note 50% loss ratio condition).</li> <li>3. Motor Fleet – Extend 2 year agreement to a 3 year agreement.</li> <li>4. Environmental Impairment Liability – take-out 3 year policy which will provide significant savings compared to single year policy – (Single Year = £27,164; 3 year = £18,381 per year [55,144/3])</li> <li>5. Take out Cyber Liability insurance at an annual cost of £5,475.</li> <li>6. Consider raising Employees Liability (EL) / Public Liability (PL) Limit from £10 million to £25 million at an additional cost of £18,067.50</li> </ol> <p>Approve Insurance Premiums (including Willis fee) at a figure of £848,913.09 or £866,980.59 (if increase the EL/PL Limit) detail on appendix 2</p>
2.0	<b><u>Key Issues</u></b>
2.1	
3.0	<b><u>Resource Implications</u></b>
3.1	
4.0	<p><b><u>Appendices</u></b></p> <p>Appendix 19 and Appendix 1B</p> <p>Appendix 2</p>

## PREMIUM SUMMARY &amp; PAYMENT TERMS

Class of Cover	2015 / 2016 Premium including 6% IPT £	2016 / 2017 Renewal Premium including 9.5% IPT £	Comments	Alternative Options where available
Combined Liability -Employers Liability -Public/Products Liability	604,200.00	545,432.64	Transfer to RSA	545,432.64
Commercial Combined - Property Damage - Property Owners Liability	84,599.96	68,437.50	Transfer to RSA	100,496.91
Motor Fleet	94,870.00	102,793.12	Renew with RSA	102,793.12
Officials Indemnity	14,999.00	17,629.50	Transfer to RSA	17,629.50
Fine Art, Museum and Exhibition	690.74	713.55	Renew with Axa Art	713.55
Environmental Impairment Liability	25,781.32	27,164.76	Renew with XL	55,144.20
Crime/Fidelity Guarantee	6,890.00	7,117.50	Renew with RSA	7,117.50
Group PA / Business Travel	1,704.48	934.63	Transfer to AIG	934.63
Marine Hull and Liability Insurance	8,480.00	8,760.00	Renew with RSA	8,760.00
Engineering Inspection	14,268.17	14,856.00	Renew with HSB	14,856.00
Engineering	11,296.46	11,669.45	Renew with HSB	11,669.45
Commercial Legal Expenses		26,776.95	New Cover wef 1/3/16	26,776.95
Councillors Legal Expenses	2,173.00	2,244.75	Renewal 6/10/16	2,244.75
<b>Insurance Sub Total</b>	<b>867,780.13</b>	<b>805,508.65</b>		<b>894,569.20</b>
Willis Annual Fee	9,950.00	9,950.00		9,950.00
<b>Total Insurance Cost</b>	<b>877,730.13</b>	<b>815,458.65</b>		<b>904,519.20</b>
<b>Additional Quotations</b>				
Cyber Liability		5,475.00		5,475.00
Excess EL / PL Liability (to £25m)		18,067.50		18,067.50
<b>Total Cost Including Additional Covers</b>		<b>839,001.15</b>		<b>928,061.70</b>

## Notes re above premium table &amp; options:

POLICY COVER	COMMENTS
Combined Liability	Recommended transfer from IPB to RSA, with selection of a 3 year Long Term Agreement option – providing rate stability (subject to 50% loss ratio).
Combined Property	Transfer to from AIG to RSA, will generate significant cost saving. However the RSA cover is restricted in comparison with the AIG in respect of property in the open / playground equipment etc (only providing Fire / Lightning / Aircraft & Explosion). The AIG policy offers wider perils including malicious damage (& has paid a significant claim for same during year). Council to consider a trade off of reduced premium for cover. Either insurer will offer 3 year Long Term Agreement option – providing rate stability (subject to 50% loss ratio).
Motor Fleet	Recommended selection of 1 year's extension to current 2 year Long Term agreement, in order to secure rating stability.
Environmental Impairment Liability	Recommendation to consider 3 year policy coverage, which offers significantly improved value over the annual policy ie Annual premium - £27,164.76; compared to 3 year policy premium - £55,144.20.

Willis

Commercial Legal Expenses	New cover bound effective 1/3/16 to run to a common renewal date of 31/3/17.
Councillors Legal Expenses	Indicative premium provided for policy which is renewable on 6/10/16.
Additional Quotations	
Cyber Liability	Recommended given current upward trend in cyber liability incidents & data protection act breaches / fines.
Excess Layer EL / PL Liability	Recommended increased limits of EL / PL to £25m – given increased size & risk exposure of new Council (previously each legacy Council would have had a separate limit).

**Note:**

The above premiums are inclusive of IPT & VAT where applicable.

The summary of premiums shows a comparison between last year's arrangements and our recommendation for the coming year.

The expiring premium has been calculated on the same basis of cover as renewal but at last year's rates. Where it is not possible to calculate a precise amount we have shown our best estimate and marked the expiring premium with an asterix.

Details of our recommendations for each class of insurance and any options are shown on the appropriate page within Renewal Terms and Our Recommendations section of this report.

**2015/16 Year-End Declarations**

A number of Council's policies are on a declaration basis & following receipt of the declaration for the year ended 2015/16, there may be Additional &/or Return Premiums that are due at the year end. Further advices will follow re declarations / adjustment premiums upon conclusion of the current period of insurance.

**Payment Terms**

Premiums and Fees are payable on receipt of invoice or by prior agreed instalment facility to ensure Willis have "cleared funds" to meet our terms of trade with Insurers. Insurers may also impose a premium payment warranty or premium payment condition, which gives them the additional right to cancel all cover from inception without further notice or cancel and charge a pro rata premium for the period on cover, if the premium is not paid to them by a specified date. If any of your insurances are subject to a premium payment warranty or condition this will be detailed in the following recommended quotations including the specified settlement due date.

In the event that you wish to pay your premiums by means of a premium credit facility, the above Payment Terms shall apply until such time as credit has been secured.

Appendix 1(b)

## Newry, Mourne and Down District Council - Insurance re 2016/2017

Class of Cover	Premium 2015/2016 including 6% I.P.T.	Renewal Proposal 2016/2017 including 9.5% I.P.T.	Variance 2016/2017 ref 2015/2016		Budget 2016/2017	Account Code
	£	£	£		£	
Employers & Public/Products Liability	604,200.00	545,432.64	(58,767.36)		694,678.95	1130
Commercial Combined	84,599.96	68,437.50	(16,162.46)		92,636.96	1131
Motor Fleet	94,870.00	102,793.12	7,923.12		103,882.65	1075
Official Indemnity	14,999.00	17,629.50	2,630.50		17,245.10	1130
Fine Art and Exhibition	690.74	713.55	22.81		756.36	1131
Environmental Impairment Liability	25,781.32	27,164.76	1,383.44		29,642.07	1132
Crime/Fidelity Guarantee	6,890.00	7,117.50	227.50		7,921.78	1130
Group Personal Accident/Business Travel	1,704.48	934.63	(769.85)		1,959.73	1130
Engineering Combined Insurance	11,296.46	11,669.45	372.99		12,369.62	1132
Engineering Inspection	14,268.17	14,856.00	587.83		14,268.17	1132
Marine Hull and Liability Insurance	8,480.00	8,760.00	280.00		9,749.88	1132
Commercial Legal Cover re H.R. Insurance Cover re. Complaints against Councillors	2,050.00	2,244.75	194.75	commenced 01 Mar 2016 Renewal 6/10/2016	2,356.99	1132
<b>Insurance Sub Total</b>	<b>869,830.13</b>	<b>834,530.35</b>	<b>(35,299.78)</b>		<b>987,468.25</b>	
			0.00			
Willis Broker Fee	9,950.00	9,950.00	0.00		9,500.00	1130
Festival of Flight - TOURISM	16,026.19	0.00	(16,026.19)	As required only	17,548.68	1132
<b>Totals</b>	<b>895,806.32</b>	<b>844,480.35</b>	<b>(51,325.97)</b>		<b>1,014,516.93</b>	
Exclude items in Pink	877,730.13	815,458.65				
<b>Payments to be made for 2016/2017 at 01 April 2016</b>						
		£				
Fig as above		815,458.65				
Add Cyber Insurance		5,475.00				
Less:- Environmental Insurance 1 year deal		(27,164.76)				
Add:- Environmental Insurance 3 year deal		55,144.20				
<b>Fig if PL/EL limit retained at £10 million</b>		<b>848,913.09</b>				
If increase PL/EL limit		18,067.50				
<b>Fig if PL/EL limit lifted to £25 million</b>		<b>866,980.59</b>				

Report to: Strategy, Policy and Resources Committee - 15 March 2016

Date: 15 March 2016

Reporting Officer: Eddy Curtis, Director of Strategic Planning and Resources

Contact Officer : Ken Montgomery, Assistant Director - Finance

Decisions required:

Members are asked to consider and agree the report's contents.

1.0 Key Issues:

- Following the retirement of Head of Finance, Robert Dowey, his credit card was cancelled on 4th March 2016. This card was used for the payment of all travel and conferences and had a credit limit of £8,000.
- Approval is now sought from Council to increase the credit limit of the Council's Purchasing Officer, David Barter's credit card from **£4,000 up to £8,000 for an interim period of 3 months**, with this card being used for the purchase of all travel and conferences.
- A Report outlining amendments required to the approved Bank Signatures and Credit Card Holders will shortly be presented to Council following the appointment of the new Corporate Services Director.

3. Resource Implication:

None

4.0 Appendices:

None



<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Subject:</b>	Pilot of NICS Identify Verification Solution
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Alison Robb Assistant Director Corporate Services (Administration)
<b>Contact Officer:</b>	Alison Robb Assistant Director Corporate Services (Administration)

### **Decision Required**

Members are asked to consider the contents of this Report and endorse the Council's participation in a Pilot of a NICS Identify Verification Solution.

#### **1.0. Purpose and Background**

As part of the drive to provide more government services on-line a solution is being sought to provide a broad choice of venues where citizens can have their identify verified.

The Digital Transformation Service, part of the Department of Finance and Personnel ("DFPNI"), is taking the lead and is looking for partners known as "Trust Providers" who will provide a public facing facility whereby someone may bring their personal documents e.g. passport, driving licence etc for physical checking and where their on-line government User account can be validated/verified. Once this has been done the person will have access to a range of government services on-line.

From February 2016 a number of services will "go live" including GRO, DVA, LPS, DARD, Blue Badge Applications and Schools Transfer and Open Enrolment.

This will mean that once a person has an on-line account he/she can access a wide range of services from their own homes, their workplace, public libraries, etc without having to present to a diverse range of public buildings with physical documents to verify their identity.

Initially potential footfall for verification transactions is not expected to be high particularly if there are a wide range of venues to choose from. This could however increase as the number of government services on-line grows but it would be a case of monitoring usage, which would be undertaken by DFPNI.

As an example of the number of on-line transactions which citizens make, in 2014:



25,000 applications were made to GRO – 2,547 of these in the NMDDC area  
180,000 applications were made to DVA – 1,493 of these in the NMDDC area  
30,000 applications were made to DARD – 4,914 of these in the NMDDC area.

In terms of process ie. how it will work:

1. The citizen creates an on-line account ie before presenting to the Council, and obtains a service code.
2. The citizen brings his/her personal documents (ID verification) to the Council Offices along with the service code.
3. The Council employee will have access to a Trust provider portal where they enter the service code and verify the recorded personal information on the portal against the physical documentation presented by the citizen.
4. If the Council employee is satisfied they will verify that account on the Trust provider portal. This transaction will only take a few minutes to perform.
5. The citizen is then free to use government services on-line from their choice of venue eg. home, public library etc.
6. Each citizen only requires to have their details verified on one occasion unless their details change eg. if a name changes upon marriage.

## **2.0. Key Issues**

Given the size and rurality of the District it is felt that this service is one which the Council would be remiss not to pilot on behalf of its citizens.

It is felt that this service would fit well within the District Registration Offices in Downshire Civic Centre and Newry Town Hall given the staff are well trained and familiar with working with a wide range of documentation and being particularly observant against any type of identity fraud. Additionally the service ties in with the drive to increase the number of GRO Services available on-line.

Going forward it is likely that GRO will continue to move more services on-line and the provision of this service appears to fit well with a corresponding fall in GRO Services provided through the District Registration Offices eg. the provision of duplicate certificates.

Full training will be provided to Council employees by DFPNI.

Staff within the Registration service are happy to participate in the pilot.

There may also be the possibility of tying specific local government services into the on-line service in the future.

Participation in the pilot was supported at the Party Representatives Forum on 29 February 2016.

### **3.0. Recommendation**

Members endorse the Council running a pilot of a NICS Identification Verification Solution in conjunction with DFPNI for a period of 12 months from 1 April 2016 with a report to be brought back to Council after an initial 6 month period on usage and service satisfaction. The first services will be on-line from mid-June 2016 but it is anticipated that citizens will enrol on-line from April 2016.

### **4.0. Resource Implications**

Limited - requirements for the pilot:-

1. Secure office location – available in both District Registration Offices.
2. Employee access to a PC/Laptop by which the Portal can be accessed over the internet – available in both District Registration Offices.
3. No requirement to scan, print or copy documents or keep physical records on the part of the Council – no resource required.
4. Training for employees – provided by DFPNI – no resource required.
5. Statistical information – on usage/customer satisfaction – provided by DFPNI – no resource required.
6. Council employee time – believed limited but will be kept under review.
7. Marketing/advertising/promotion of service – will be provided by the various Government services eg. GRO, DVA – there is no requirement on the Council to do this.

<b>Agenda Item:</b>	
<b>Report to:</b>	Strategic Policy and Resources Committee
<b>Subject:</b>	Department for Regional Development for Northern Ireland and Newry, Mourne and Down District Council – Lease of Amenity Area at Spelga Dam
<b>Date:</b>	18 March 2016
<b>Reporting Officer:</b>	Alison Robb, Assistant Director Corporate Services (Administration)
<b>Contact Officer:</b>	Alison Robb, Assistant Director Corporate Services (Administration)

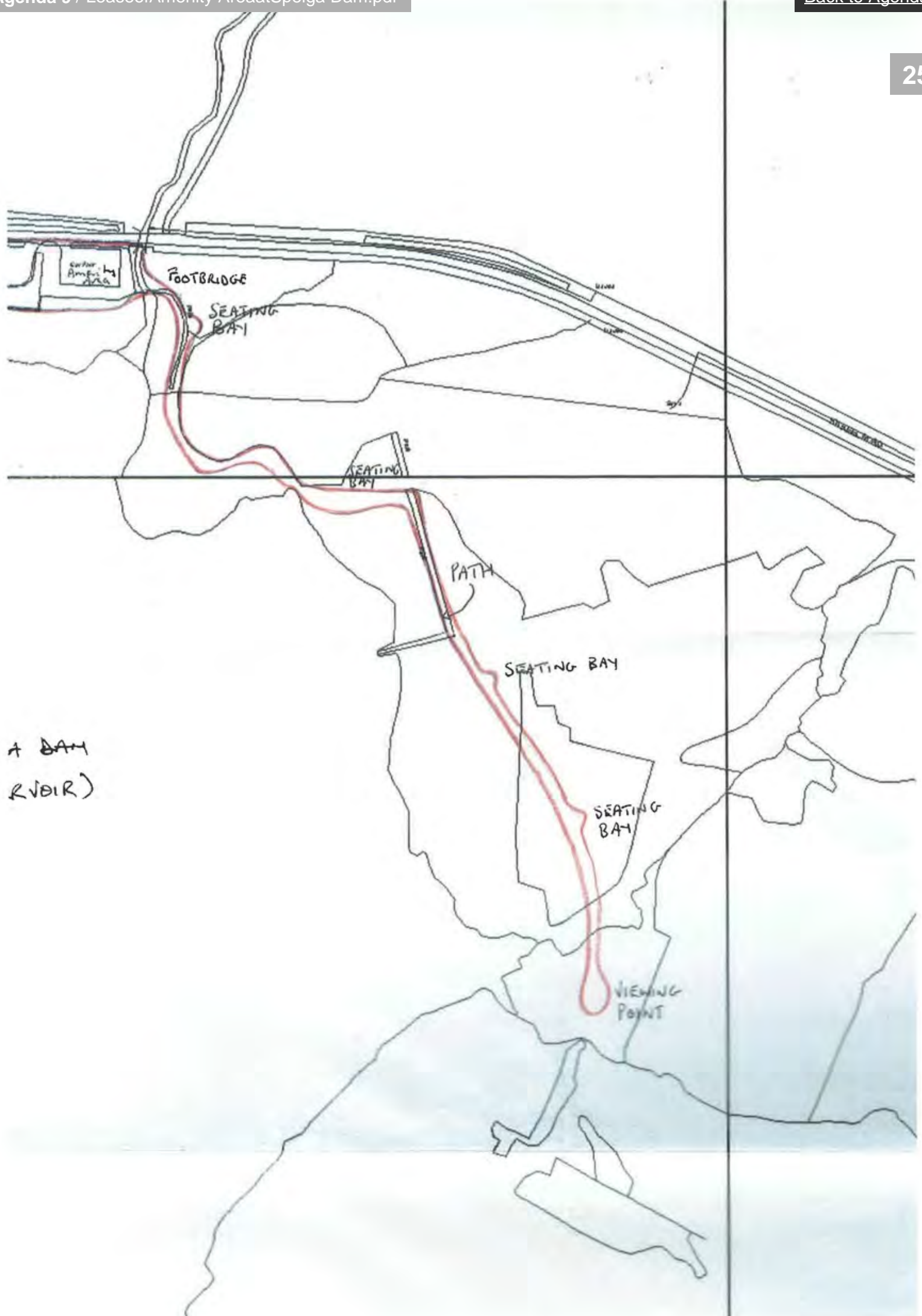
### **Decision Required**

Authority is sought for a renewal of the Council's existing lease with DRD in respect of the Amenity Area at Spelga Dam as shown on the attached map (Appendix 1).

1.0	<p><b><u>Purpose &amp; Background</u></b></p> <p>Legacy Newry and Mourne District Council entered into a lease for 10 years from 1 March 2006 in respect of the Amenity Area at Spelga Dam.</p> <p>The rental is for a nominal figure of 5p per annum if demanded.</p> <p>The lease is due to expire on 29 February 2016 and authority is required in order that a further lease agreement can be entered into on the same terms and conditions.</p>
2.0	<p><b><u>Key Issues</u></b></p> <p>2.1 This is a popular picnic facility and well used by members of the public.</p> <p>2.2 The Lease Agreement is available to the Council for a nominal consideration.</p>
3.0	<p><b><u>Resource Implications</u></b></p> <p>Minimal. Lease is for a nominal sum and this will involve the legal costs only of entering into a revised Lease Agreement.</p>
4.0	<p><b><u>Apendices</u></b></p> <p>Appendix 1 – Map of Spelga Dam Amenity Area</p>

## Appendix 1

### Map of Spelga Dam Amenity Area



A DAM  
(RIVER)

<b>Report to:</b>	<b>Strategic Policy and Resources Committee</b>
<b>Subject:</b>	<i>Licence for Former Building Control Offices at Strangford Road, Downpatrick to Social Enterprise Projects</i>
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b>Contact Officer:</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b><u>Decisions Required</u></b>	
<ul style="list-style-type: none"> <li><i>Licence of Former Building Control Offices at former Down District Council offices, Strangford Road, Downpatrick at LPS Community Valuation.</i></li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<ul style="list-style-type: none"> <li>Newry, Mourne and Down District Council have been approached by Downpatrick Social Enterprise Projects to take a licence at the former Down District Council offices for a period of 2 years while they develop a Business Case to identify a suitable long-term site for their projects. This Licence would be subject to all normal policies, eg, Public Liability Insurance.</li> </ul>
2.0	<b><u>Key Issues</u></b>
2.1	<ul style="list-style-type: none"> <li><b>This site is currently being sold to the Department of Education for the Development of the new Down High School.</b></li> <li><b>Officials need to discuss the request from the Social Enterprise Programme with the Department of Education to ensure the proposed licence has no impact on the development of the school.</b></li> </ul>
<b><u>Possible Future Issues for Consideration</u></b>	
2.2	<ul style="list-style-type: none"> <li>N/A</li> </ul>
3.0	<b><u>Resource Implications</u></b>
3.1	Staff Time only
4.0	<b><u>Appendices</u></b>
4.1	None



<b>Report to:</b>	<b>Strategic Planning and Resources Committee</b>
<b>Subject:</b>	<b>Head Foreshore Lease – Issue on foreshore at Ballyedmond, Carlingford Lough</b>
<b>Date:</b>	<b>15 March 2016</b>
<b>Reporting Officer:</b>	<b>Eddy Curtis</b>
<b>Contact Officer:</b>	<b>Eamon McManus/Briege Magill</b>

### **Decisions Required**

*Members are asked to note the contents of the report and Council to decide if they are in agreement to the recommendations from Crotlieve and Mournes DEA Briefing Meeting of 3 March 2016.*

1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>The Council is presently negotiating with the Crown Estate Commissioners to renew the Head Lease for Foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran. The previous lease expired in 2012. There are several issues preventing the lease from being renewed. One such issue is the extraction of a piece of land at the Harbour area at Ballyedmond by the Crown Estate from the new Head Lease.</p> <p>On 9 November 2015 the Senior Management Team discussed the matter and agreed to reluctantly recommend to Council to accept the extraction of the small disputed area at Ballyedmond Harbour in order to allow the Head Lease to proceed.</p> <p>A further Crotlieve and Mournes DEA Briefing Meeting was held on 3 March 2016 and recommendations as below.</p>
2	<b><u>Recommendations</u></b>
2.1	<p>a) Mr L Hannaway endeavor to convene a meeting between Council Officials and representatives from Ballyedmond Estate with a view to discussing the possibility of obtaining a permissible path agreement around the Harbour area and to progress the High Court Settlement Agreement of 2014.</p> <p>b) Subject to positive outcome re above, the Council to accept the decision of the Crown Estate to extract the three further areas marked red on map (dated 22/8/2003) from the new Head Lease</p>
3.0	<b><u>Key Issues</u></b>
	There is a need for a Head Regulating Lease to be put in place
4.0	<b><u>Resource Implications</u></b>
	None
5.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"> <li>▪ Appendix I - report of Briefing meeting of 3 March 2016</li> </ul>





## NEWRY, MOURNE & DOWN DISTRICT COUNCIL

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File note of Crotlieve and Mournes DEA Briefing Meeting held on Thursday 3 March 2016 at 2.00pm in Warrenpoint Town Hall to discuss issues relating to Ballyedmond Foreshore and the Crown Estate Head Regulating Lease.

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**In attendance:****(Councillors)**

Councillor H McKee (In the Chair)  
Councillor S Doran  
Councillor M Carr  
Councillor D McAteer  
Councillor B Quinn  
Councillor J Tinnelly

**(Officials)**

Mr E McManus, Capital Projects  
Ms Catherine Murphy, ROW  
Mr Gavin McVeigh, Estates  
Mrs Briege Magill, Administration

Mr McManus gave a powerpoint presentation on issues relating to access to and across the foreshore in the Ballyedmond area. (Copy enclosed)

He said the Council is presently negotiating with the Crown Estate Commissioners to renew the Head Lease for Foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran. The lease expired in 2012 and had not yet been renewed as a number of issues had arisen.

One such issue was the request by the Crown Estate Commissions for the Council to allow an area at Ballyedmond to be extracted from the Head Lease.

Mr McManus provided the background. He said in 1995 the Crown Estate had obtained the Council's permission to extract an area from its lease at Ballyedmond in the vicinity of the Harbour. However it later became evident that the harbour works carried out at Ballyedmond had involved a greater area than that formally extracted from the lease. The Crown Estate subsequently advised the Council that they wished to regularise the situation in relation to the entire area of foreshore and seabed affected by unauthorised works.

The Council did not agree to the extraction. At that time the Council felt there were two issues to be considered - one was the issue of the extraction of an additional area from the Council's lease and the second involved matters relating to an alleged public right of way along Lord Ballyedmond's lands.

### ***Harbour Area***

In 2013 and again in 2015 the Crown Estate asked the Council to agree to surrender the subject area from the lease so that a further lease could be granted to Lord Ballyedmond's Estate to regularise the matter.

At the Council's SPR Meeting held on 17 September 2015 and agreed by Council on 5 October 2015 it was agreed to reply to the Crown Estate stating that the Head Foreshore Lease should be renewed as a matter of urgency but that the Council did not agree to this area being extracted at this time. The Council, however, would work with Ballyedmond Estate regarding the issue of extraction of this portion of land and the alleged public right of way along the shoreline at Ballyedmond.

Mr McManus advised that on 30 October 2015 the Crown Estate replied stating these are unconsented works, which the Council has not taken any action to remove. The previous refusal to allow extraction from the foreshore lease has prevented the Crown Estate from regulating these works and the extensive additional works that affect the adjoining seabed. The Crown Estate has now decided that the works are in breach of the terms of the previous lease and the disputed area will not be included in the renewal lease, allowing an agreement to be entered into by the Crown Estate directly with the Ballyedmond Estate.

On 9 November 2015 the Senior Management Team discussed the stance being taken by the Crown Estate and agreed to reluctantly recommend to Council to accept the extraction of the small disputed area at Ballyedmond Harbour in order to allow the Head Lease to proceed.

### ***Big Moat Area/Tullahogue Lane***

The Council are waiting on detailed technical designs as per High Court Settlement Agreement with Lord Ballyedmond in February 2014 in relation to the proposed pathway around the Big Moat following the closure of Tullahogue Lane. The Council received a report from Ballyedmond Estate's consultants supporting the comments made by Council Officers relating to a proposed design for the walkway.

The Council's Solicitor was asked for a progress report regarding Council instruction in October 2015 to begin negotiations with representatives from Ballyedmond Estate in relation to (a) securing agreement for a permissible path around the harbour area to allow the public to walk from School House Lane to Killowen Cottage Lane and (b) the outstanding technical design relating to a suitable pathway in the vicinity of the Big Moat as per High Court settlement of February 2014.

To date, little progress has been made. The Council's Solicitor asked for the position to be reviewed by the High Court on 1 March 2016 and the Court has ordered a further review to be held on 26 April 2016.

A revised sketch of the proposed trail layout for the Big Moat area was received by the Council on 2 March 2016 but not the required outstanding specialist technical design.

No update has yet been received from Council's Solicitor re issues relating to the Harbour area.

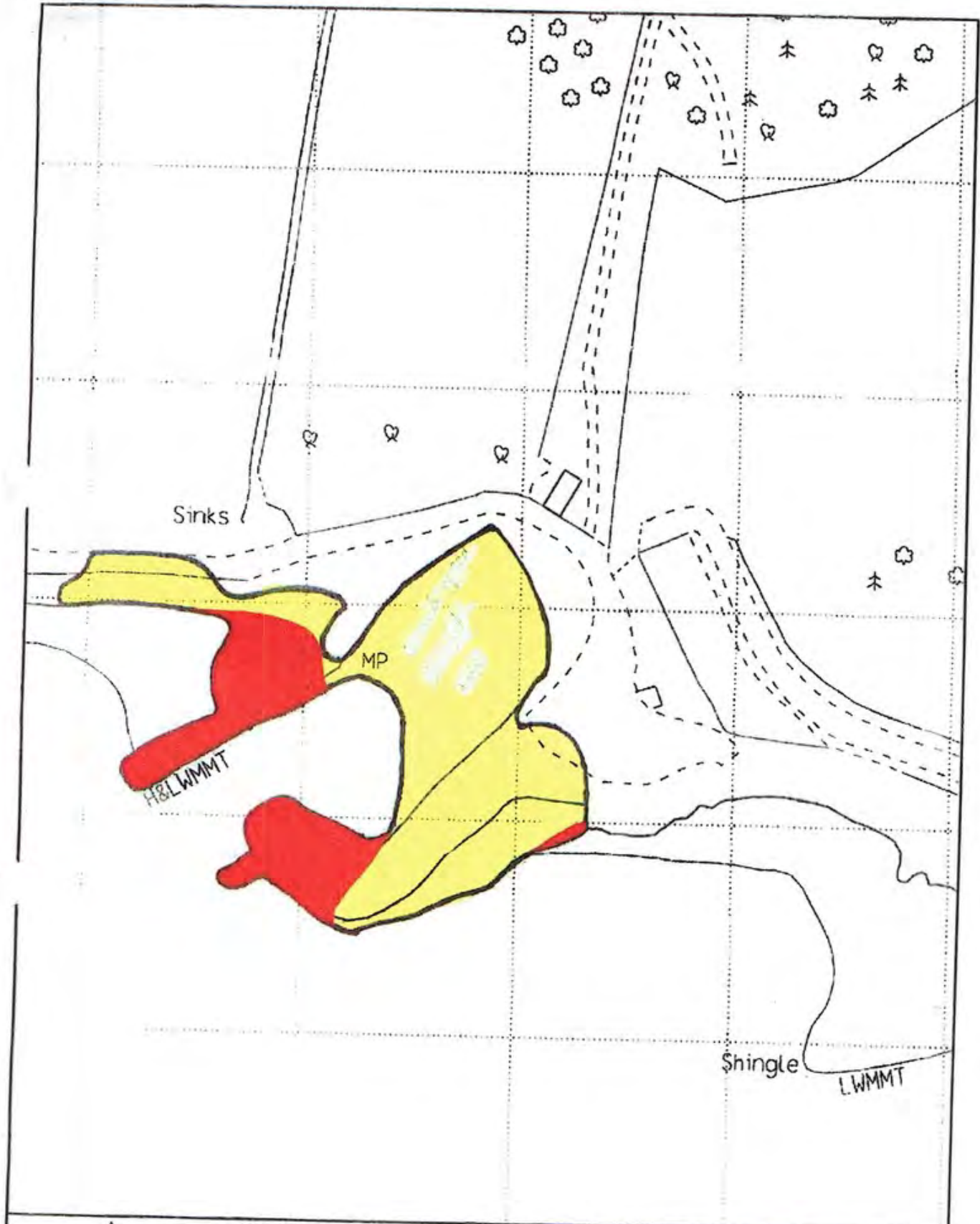
### **WAY FORWARD**

After a detailed discussion on all of the issues, the following recommendations were made:-

- Mr L Hannaway endeavor to convene a meeting between Council Officials and representatives from Ballyedmond Estate with a view to discussing the possibility of obtaining a permissible path agreement around the Harbour area and to progress the High Court Settlement Agreement of 2014.
- Subject to positive outcome re above, the Council to accept the decision of the Crown Estate to extract the three further areas marked red on attached map (dated 22/8/2003) from the new Head Lease.

There being no further business, the Meeting ended at 4.50 p.m.

Signed:       Briege Magill, Administration  
Date:         3 March 2016



Map Ref: 283-04SW  
 Property Ref:  
 Agreement Ref:  
 Date: 22.08.2003  
 Drawn by: LMM

**THE CROWN ESTATE**  
 Marine Estates  
 16 Carlton House Terrace  
 London SW1Y 5AH  
 Tel: 020 7210 4377  
 Fax: 020 7839 7847

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# Map of Killowen



1:13,000



# Ballyedmond Area



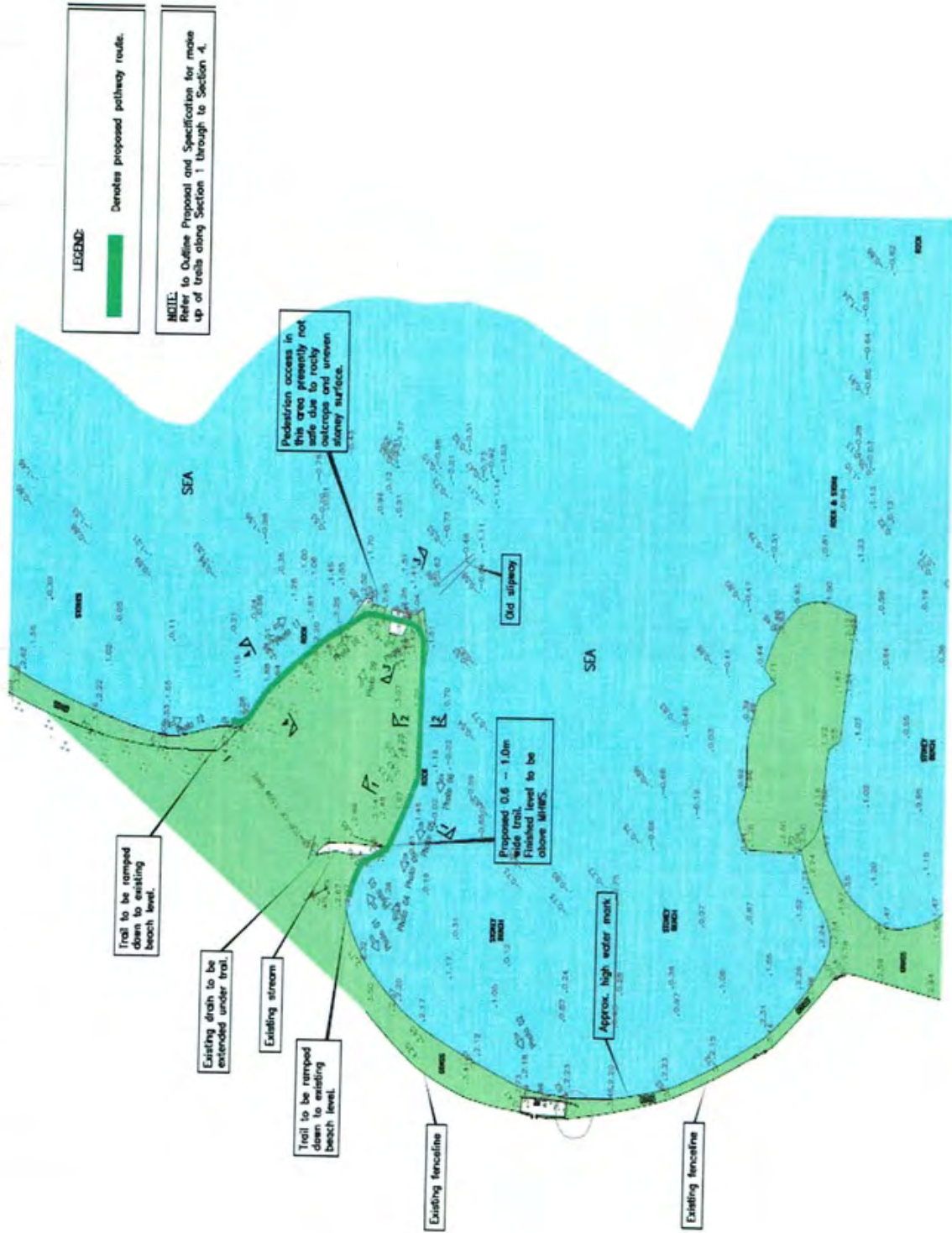
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# Proposed Walkway



**PROPOSED TRAIL LAYOUT**  
(WATER INDICATED AT APPROX. HIGH TIDE)  
SCALE 1:1000



<b>Report to:</b>	<b>Strategy, Policy and Resources Committee</b>
<b>Subject:</b>	<b>Head Foreshore Lease – Issue at Rostrevor Foreshore</b>
<b>Date:</b>	<b>11 March 2016</b>
<b>Reporting Officer:</b>	<b>Eddy Curtis</b>
<b>Contact Officer:</b>	<b>Eamon McManus/Brieger Magill</b>

### **Decisions Required**

*Members are asked to note the contents of the report and decide if they are in agreement to the Council sub-letting an area of foreshore at Rostrevor to Mr McGinn when the new Head Regulating Lease is in place - rather than permitting the Crown Estate to extract the area affected by the proposal from the new Head Regulating Lease.*

#### **1.0 Purpose and Background**

**1.1** The Council is presently negotiating with the Crown Estate Commissioners to renew the Head Lease for Foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran.

The Council recently considered a request from Mr M McGinn seeking permission to place a small amount of rock armour on the foreshore on the Rostrevor side of the pier and in-filling to the gap between the rock armour and the pier. This would mean encroaching on the foreshore to the extent that an adequate turning area would be provided for lorries thus eliminating the need for them to reverse out onto the busy road.

The Crown Estate had indicated that, as the Council currently do not have a lease, they are willing to extract the area affected by the proposal from the new Head Regulating lease plan and would be prepared to offer Mr McGinn a lease of the foreshore affected, to allow the reclamation to proceed, on terms to be agreed, and subject to him obtaining all necessary statutory approvals.

Council Officials were authorised to speak to Mr McGinn to look at options which would safe-guard the Council's interests at this location and would also improve road safety for Mr McGinn's business.

Mr Martin Patterson has now investigated the matter and has reported that:-

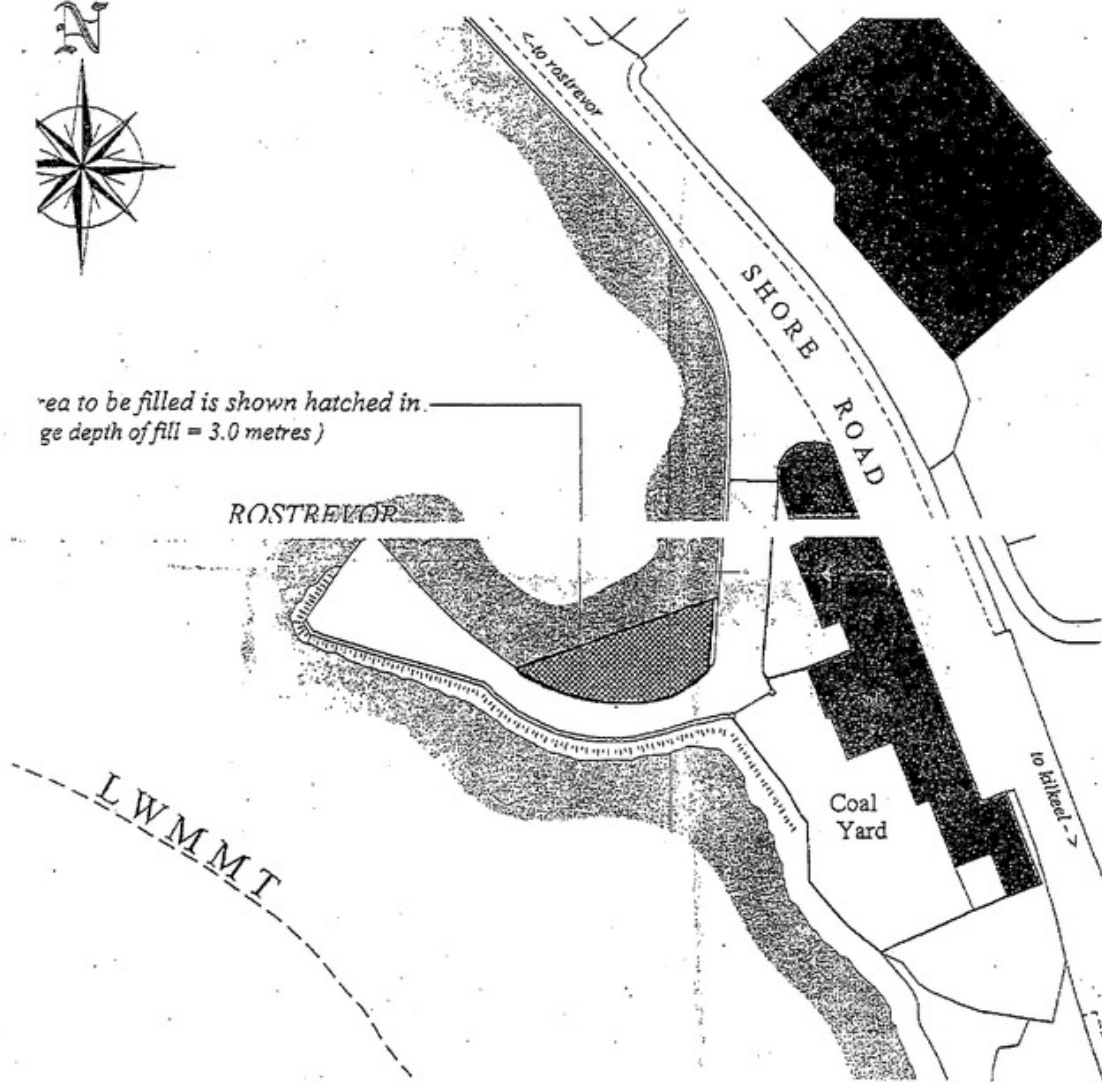
- For health and safety reasons there is a clear need for Mr McGinn to build a turning circle for vehicular manoeuvres. Lorries currently back out onto the Rostrevor/Killowen Road.
- Mr McGinn advised Mr Patterson that, if approached, he has no issue with providing access to any group or individual wishing to use the pier. There is currently public access from a Council swimming pontoon immediately across the road from the Kilbroney Park entrance.
- M Patterson has assessed Council's future project plans and can see no aspect of the piece of foreshore in question for development of a turning circle hindering any Council activity

2	<b><u>Key Issues</u></b>
2.1	There is a need for a Head Regulating Lease between the Council and the Crown Estate Commissioners to be put in place as soon as possible.
3.0	<b><u>Recommendations</u></b>
	1. Subject to the approval of the Crown Estate, and when the Head Regulating Lease is in place, the Council sub- lease to Mr McGinn the area of foreshore affected, to allow the reclamation to proceed, on terms to be agreed, and subject to him obtaining all necessary statutory approvals.
3.0	<b><u>Resource Implications</u></b>
3.1	<i>None</i>
4.0	<b><u>Appendices</u></b> Map of area

# @ ROSTREVOR QUAY, ROSTREVOR, Co.DOWN. SONS Ltd.



Area to be filled is shown hatched in.  
(average depth of fill = 3.0 metres)



SITE LAYOUT PLAN      SCALE - 1:500.

date - March 2014.    scale - as shown.    drawing no - MMG/01

<b>Report to:</b>	<b>Strategic Policy and Resources Committee</b>
<b>Subject:</b>	<i>Newcastle Harbour Project</i>
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b>Contact Officer:</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b><u>Decisions Required</u></b>	
<ul style="list-style-type: none"> <li><b><i>To agree to source grant aid from relevant funding organisations to resurface and carry out minor works at Newcastle Harbour.</i></b></li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<ul style="list-style-type: none"> <li>Newcastle Harbour is in the ownership of Newry, Mourne and Down District Council and the facility is badly run down and due to serious Health and Safety issues, the site cannot be used for Recreation activities.</li> </ul>
2.0	<b><u>Key Issues</u></b>
2.1	<ul style="list-style-type: none"> <li><b>Major Health and Safety issues</b></li> <li><b>Current facility cannot be open to the public.</b></li> <li><b>Private sector currently owns a portion of the site and discussions need to be initiated with the owner to see if a Strategic Project can be developed.</b></li> </ul>
<b><u>Possible Future Issues for Consideration</u></b>	
2.2	<ul style="list-style-type: none"> <li><b>N/A</b></li> </ul>
3.0	<b><u>Resource Implications</u></b>
3.1	Staff Time only
4.0	<b><u>Appendices</u></b>
4.1	None

<b>Report to:</b>	<b>Strategic Policy &amp; Resources Committee</b>
<b>Subject:</b>	<i>Sustainable Rural Communities- full policy framework: Consultation information for Review of the Housing Executives Rural Housing Policy</i>
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Heather McKee, Assistant Director Community Planning
<b>Contact Officer:</b>	Heather McKee, Assistant Director Community Planning

**Decisions Required**

*Approval of response to the Consultation*

1.0 **Purpose & Background**

1.1 The Housing Executive sets out the overall context within which the Review of the Rural Housing Policy is set.

They acknowledge that the review is influenced by 2 key factors, DARDs Rural Development Plan 2014-2020, and the new powers for Local Government including Community Planning.

The executive summary states that “the review focuses on how the Housing Executive can work in collaboration with housing providers, other government departments and agencies, councils and the voluntary and community sector to deliver housing and housing services in rural areas which will help support and sustain rural communities within a Community Planning context”

They note a number of drivers for change

- The rural population increased more significantly than the urban population between 2001-2011.
- The increasing age profile of the population.
- In 2010 house prices were on average 19% more expensive in rural areas (and 29% higher in the rural east) than urban areas.
- Average incomes in rural areas are lower than urban areas.
- There is a higher proportion of trade occupations and a lower proportion of professional and technical workers in rural areas.
- Fuel poverty is higher in rural areas.
- There is a decrease in owner-occupation in rural areas and an increase in private rented sector.

The Housing Executive cite the new increased powers of local Councils for Community Planning and Local Development Plan as key to meeting local, rural, need.

The Housing Executive focus on 2 key elements for supporting and sustaining local rural communities.

1. Planning, enabling and improving rural homes

	<p>2. Supporting and investing in local people</p> <p>Five policy objectives are proposed -</p> <ol style="list-style-type: none"> <li>1) To plan and enable the provision of affordable homes which meet rural housing needs;</li> <li>2) To improve the condition of rural housing stock and reduce fuel poverty;</li> <li>3) To provide housing support to vulnerable people in rural areas;</li> <li>4) To contribute to the development of safe, cohesive and engaged rural neighbourhoods;</li> <li>5) To work in partnership with others to assist in rural development.</li> </ol> <p>These are to be achieved through a number of policy actions.</p>
2.0	<p><b><u>Key Issues</u></b></p>
	<p><b>Response to the Consultation:</b></p> <p><b>The background and context for the framework is robust and the proposals are acceptable in principle.</b></p> <p><b>The review is particularly relevant to Newry, Mourne and Down due to our predominantly rural geography and demographic.</b></p> <p><b>The proposals in the document reflect many of the issues discussed at the Newry, Mourne and Down Community Planning Engagement events and at the DEA workshops.</b></p> <p><b>However, while many policy actions are attributed to the Housing Executive itself, many require collaborative working to achieve meaningful impact for rural communities. Some policy actions will require joint working with Council and the Local Development Plan team as well as Health and wellbeing providers at statutory and voluntary community level.</b></p> <p><b>The outcomes and indicators are sufficiently vague at this stage to allow alignment with local Community Plans and for the development of collaborative activity to achieve long term impacts.</b></p> <p><b>Linking to Newry, Mourne and Down Community Planning process will be key but the framework could be the driver for meaningful impact for struggling rural communities.</b></p>
3.0	<p><b><u>Resource Implications</u></b></p>
	<p>None</p>
4.0	<p><b><u>Appendices</u></b></p>
	<p>None – The full document can be obtained by contacting Heather McKee</p>

<b>Report to:</b>	<b>Strategic Policy &amp; Resources Committee</b>
<b>Subject:</b>	<i>Draft Community Planning Engagement Framework</i>
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Heather McKee, Assistant Director Community Planning
<b>Contact Officer:</b>	Heather McKee, Assistant Director Community Planning

<b><u>Decisions Required</u></b>	
<i>Approval of the Engagement Framework</i>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	As our engagement for the Community Planning process is developing we need to agree a standard approach to reduce duplication and consultation/engagement fatigue in the community.
2.0	<b><u>Key Issues</u></b>
	<p><b>It will provide a guide to engagement and prompt Partners:</b></p> <ul style="list-style-type: none"> <li>• To check if the information already exists eg within the DEA activity ,before undertaking further engagement activity</li> <li>• To be clear about the reason for the engagement</li> <li>• To explore different approaches to engagement depending on what is to be achieved</li> <li>• To maintain a good quality standard to our engagement activity.</li> </ul> <p><b>This will fit with the Council’s Engagement Strategy and the Council’s Corporate Consultation Strategy.</b></p>
3.0	<b><u>Resource Implications</u></b>
	None
4.0	<b><u>Appendices</u></b>
<b>Appendix 1 – Newry, Mourne and Down Community Planning Engagement Framework</b>	



## **DRAFT Newry, Mourne and Down Community Planning Engagement Framework**

Newry, Mourne and Down Community Planning Partnership is aware of good practice, of the need to find new and improved ways in which to consult and engage with local people and for the providers of public services to work better together.

The Newry, Mourne and Down Community Planning Partnership is therefore committed to involving local people in the planning, development, and delivery of services, so that our services are relevant and response to the communities' needs

The Engagement Framework aims to:

- Develop a common understanding of what community engagement means
- Share a vision for engaging with local communities so that we promote strong and inclusive communities in Newry, Mourne and Down.
- Agree a set of engagement objectives which help to improve the quality of life of local people
- Develop common engagement standards across the strategic partnership
- Better co-ordinate activities and provide a menu of choices for getting involved.

### **The Engagement Framework**

#### Introduction

The Newry, Mourne and Down Community Planning Partnership is committed to listening to what local people have to say about services and what they want to see happen in their area. We believe that community engagement plays a key part in achieving the a sustainable vision of making Newry, Mourne and Down

“a place with strong, safe and vibrant communities where everyone has a good quality of life and access to opportunities, choices and high quality services which are sustainable, accessible and meet people’s needs.”

There are already effective consultation structures in operation across the partnership and this Engagement Framework is intended to build on these. It reflects an increased commitment to encouraging and supporting residents and service users to take an active role in working with the Newry, Mourne and Down Community Planning Partnership to make decisions about what is best for our area. It sets out clear principles, standards and objectives for community engagement in the District.



## ***Why have we developed an Engagement Framework?***

These are some of the key reasons:

To develop and implement an effective community engagement framework that is responsive to people's needs, wants and aspirations and which gives organisations and service providers the information they need to plan and implement inclusive, quality services

To develop a set of common standards that will cover all engagement activity in Newry, Mourne and Down and provide clear guidance on how and when people can be involved in decision-making

To ensure that people have access to the information they need to be actively involved in decision making and the opportunity to gain the skills to engage effectively in issues that affect their lives

To improve joint planning and co-ordination of engagement activity across Newry, Mourne and Down to avoid duplication and overload

To enable local people, service users and their representative organisations to participate in the design, co-production and co-delivery of services, where appropriate and to develop social capital

## ***What do we mean by engagement?***

Community engagement can mean different things to different people, services and situations. This framework is designed to ensure that the most appropriate means are used for communities to be involved and to give feedback.

Every type of involvement is important in the community engagement process and different methods will be used depending on the circumstances. Sometimes, it may be more appropriate to *inform* or *consult* while at other times we may want to *involve* communities and individuals in much greater depth.

The diagram below provides a summary of the different types of engagement and influence.

<b>Five Types of Community Engagement and Influence Inform</b>	<b>Consult</b>	<b>Involve</b>	<b>Collaborate</b>	<b>Empower</b>
To provide balanced and objective information to assist the public in understanding key issues	To obtain public feedback to inform decision - making	To work directly with service users and the public to ensure that issues and concerns are consistently understood and considered	To work in partnership with service users and the public in each aspect of decision-making	To place final decision-making in the hands of the service users and the public
<b>Impact on public</b> We will keep you informed	<b>Impact on public</b> We will keep you informed, listen and acknowledge concerns and provide feedback on how your input influenced the decision	<b>Impact on public</b> We will work with you to ensure that your concerns are directly reflected in options and provide feedback on how your input influenced the decision	<b>Impact on public</b> We will look to you for advice and innovation in finding solutions and incorporate your advice and recommendations to the maximum extent possible	<b>Impact on public</b> We will implement what you decide
<b>Examples</b> Fact sheets Newsletters Web sites	<b>Examples</b> Public comment Focus groups Surveys Public meetings	<b>Examples</b> Workshops Deliberative polling	<b>Examples</b> Citizen advisory Fora Consensus-building Participatory decision-making	<b>Examples</b> Citizen juries Ballots Delegated decision-making

***What do we mean by 'Community'?***

There are a number of different types of community.

**Community of place**

A community linked to a particular geographical location such as a ward, neighbourhood or a housing estate. This location will usually have physical boundaries.

**Community of interest**

A group of people with a shared interest or experience. A community of interest includes service users (for example, people interested in climate change, patients registered with a particular GP, library users, pupils of a school, people who work in Newry, Mourne and Down but live elsewhere etc).

**Community of identity**

A community that is defined by how people identify themselves or how they are identified by society, (for example, people with disabilities, young people, religious groups, older people, Black and Minority Ethnic, Lesbian, Gay, Bisexual and Transgender people).

People usually see themselves as belonging to one community of place but more than one community of interest or identity. This complexity must be taken into account when different communities are approached to plan, deliver and review services.

The Newry, Mourne and Down Community Planning Partnership acknowledges the importance of engaging with individual residents as well as defined communities.

***What is Our Vision for Engagement?***

Our vision is that Newry, Mourne and Down will have strong, active, inclusive communities who:

- Have the information, skills and opportunities they need to choose if, and how, they engage with local service providers

- Can access a range of coordinated and high quality engagement opportunities that are appropriate to their needs and aspirations

- Believe that by participating they can make a difference.

***What are Our Objectives?***

Our key objective is to create and implement an effective engagement framework that is open, transparent, responsive, proportionate, and provides accurate and quantifiable information to inform decision-making and service delivery. This framework should ensure that there:

- Is a clear understanding of, and a commitment to, community engagement across Newry, Mourne and Down 's strategic partners

Are clear standards for community engagement in Newry, Mourne and Down that Newry, Mourne and Down Community Planning partners are signed up to

Is a coordinated approach to community engagement that helps make best use of public resources and avoids duplication

Are a wide range of different engagement activities in Newry, Mourne and Down that provide all citizens and communities (including those that are traditionally harder to engage) with a choice of how and where they can influence and effect change in their community

Is effective and appropriate communication to ensure that the people who wish to, are able to participate in these activities

Are opportunities available so engagement skills and knowledge can be developed and shared across agencies and the public, private and not-for-profit sectors

To improve the quality of services for the benefit of service users and the general public

### ***What are Our Standards for Comprehensive Engagement?***

To ensure that there is consistent, high quality engagement activity across the District, we are setting out standards for community engagement. These build upon the existing work of the Newry, Mourne and Down Community Planning Partnership and will enable residents to be clear about what they can expect if they choose to engage with the Newry, Mourne and Down Community Planning Partnership and other stakeholders. Whilst we recognise that lack of resources may sometimes be an issue, every effort should be made to ensure that these standards are adhered to.

### **Proposed Engagement Standards**

#### **When to Engage/Clarity of Purpose**

Before beginning any engagement activity, we will be clear about the reasons why it is happening, what we want to achieve, which engagement activity we will use, what the community can and cannot influence, and how we will use the information gathered through the engagement activity.

#### **Evidence Base**

We will use all available research, knowledge and community intelligence available to us to help us plan engagement activities. *We will not carry out engagement activities if the information we need is already available.*

#### **Duration/Timing**

We will allow sufficient time to design and carry out engagement activities (e.g. up to 12 weeks for written consultations) that are inclusive and encourage participation



from all affected communities. We will also allow sufficient time to ensure that the results of engagement activities can shape our policies, plans and services to meet the needs of our communities.

### **Capacity and Quality**

We will work to ensure that staff supporting the Newry, Mourne and Down Community Planning Partnership and responsible for engagement have the skills and capacity to achieve high quality engagement. Equally, we will work to ensure that communities have the opportunity to develop their skills and capacity to engage if they wish.

### **Partnership**

We will identify the appropriate partners (including service users), with particular recognition of the knowledge and expertise of the voluntary and community sector *e.g. The District Electoral Area Fora and Newry, Mourne and Down Strategic Stakeholder Forum* and carry out engagement activities via these networks. This will allow us to appropriately target engagement activities and to avoid duplication of effort (helping us to avoid 'consultation fatigue' in our communities).

### **Communication**

We will always be open, honest, and accountable when sharing information and responding to contributions from all participants. We will also communicate with partners to create joined-up engagement activities and avoid duplication of effort.

### **Feedback**

We will provide feedback to the community about the engagement activities we carry out and will explain how the community's input contributed to the decision-making process. We will explain how and when we will provide feedback to the community at the same time as we carry out the community engagement exercise. We will also make the feedback as widely available as possible.

### **Flexibility**

We will support a variety of engagement activities to reflect the diversity of our communities and will be responsive to the ways that the community wants to engage with us. We will recognise the complexity of engaging with seldom-heard groups, and people who face additional barriers to engagement.

### **Monitoring and Review**

Through the Newry, Mourne and Down Community Planning Joint Officer Group and in partnership with the *Strategic stakeholders Forum*, we will monitor, evaluate and review our engagement activities to ensure that all sections of the community have the opportunity to engage should they choose, particularly those whose voices are not often heard.

### **Resources**

We will plan engagement activity carefully in the light of what that activity seeks to achieve and in the context of available resources and will communicate any constraints clearly.

In addition, these standards will reinforce the principles and codes of good practice established in the *Newry, Mourne and Down Corporate Communication and Engagement Policy* and the *Newry, Mourne and Down Engagement Strategy* (?).

### ***Developing an Action Plan***

The Newry, Mourne and Down Community Planning Partnership is developing an action plan that sets out how the vision and objectives will be achieved. This will include existing partnership work, plus new initiatives to improve and develop community engagement in Newry, Mourne and Down . Below is a list of key actions for the medium term:

#### **Some Key Actions**

Produce a plain English summary leaflet for local people

Publish and maintain details of engagement opportunities across Newry, Mourne and Down on the Newry, Mourne and Down Council Website

Investigate new ways for improving co-ordination of work on the ground across agencies through the Newry, Mourne and Down Community Planning Partnership, the Joint Officer Group and Strategic Stakeholder Group

Develop cross sector training and development activities for engagement targeted at both communities and staff at all levels.

Develop a best practice toolkit to support quality engagement (?) (*NMD Communication and Engagement Strategy*)

Undertake periodic monitoring and evaluation to measure the benefits of engagement and its impact on improved services and quality of life

To provide regular reports to the Newry, Mourne and Down Strategic Partnership Board, other interested parties and to make such reports publicly available

## Newry Mourne and Down District Council

**Report of Meeting held with Mr Martin McGuinness Deputy First Minister and a delegation from Council, to discuss the Narrow Water Bridge Project, held on Wednesday 24 February 2016 in the Mall Suite Canal Court Hotel Newry.**

**In the Chair:** Councillor M Ruane Chairperson of Council

**In attendance:** Councillor C Casey (Sinn Fein)  
 Councillor G Hanna (DUP)  
 Councillor D Taylor (UUP)  
 Councillor J Tinnelly (Independent)  
 Councillor M Carr (SDLP)  
 Councillor D McAteer (SDLP)

**Officials in attendance:** Mr L Hanna way Chief Executive  
 Ms M Ward Director of Enterprise Regeneration & Tourism  
 Ms L Dillon Democratic Services Officer

**Representatives from OFMDFM:** Mr M McGuinness Deputy First Minister  
 Mr D Moran OFMDFM  
 Mr T Reid DRD

**Also in attendance:** Ms P Arthurs East Border Region

Councillor Ruane thanked the Deputy First Minister and his staff Mr Tom Reid and Mr Donal Moran for agreeing to meet with the Council to discuss the Narrow Water Bridge project.

He said Mr Liam Hannaway Chief Executive would brief the meeting on the concept for the Narrow Water Bridge project during which he would also refer to the Southern Relief Road project.

Mr Hannaway thanked the Deputy First Minister for attending the meeting. He set out the historical background relating to the Narrow Water Project and stressed the importance of the project to the Newry, Mourne, Louth and Down areas. He said in 2008 Newry & Mourne District Council, Louth County Council and East Border Region submitted an application under Interreg IV(a) Funding Route and was successful in obtaining funding in the sum of €17.4m but when the project went to tender there was a shortfall in the region of €10m over the estimated original cost.

Mr Hannaway said that in July 2014 Louth County Council officially put the project on hold. He said work has since been done to investigate possible EU funding but none has become available and added there currently is no programme within current EU funding structures to support an application for this project. He said the Narrow Water Bridge project was a substantial project which the Council are unable to deliver and therefore the project is currently in abeyance.

Mr Hannaway said the Narrow Water Bridge is seen as a being a piece of infrastructure critical to the promotion of tourism connecting South Down to the Cooley Peninsula both which are interlinked to the Mourne and Gullion areas of the District. He said Newry Mourne & Down was the third most popular area in the North in terms of visitor numbers and the Council believe connecting the South Down area to the Cooley Peninsula would bring major potential to drive overnight stays along the East coast of Ireland.

With regard to the Southern Relief Road, Mr Hannaway said the Council recognised this project would be connected to the Narrow Water Bridge project and would bring huge benefits to the District in terms of a reduction in air pollution levels and increasing business potential at Warrenpoint Port. He said the Council were working closely with Transport NI and supported a bid by Transport NI for EU funding under the TEN-T Connecting Europe Facility, towards the Southern Relief Road project.

In concluding Mr Hannaway said Newry was seen as a strategic city along the North South economic corridor and in order to achieve the major ambitions envisaged for this area it was firmly believed a major piece of infrastructure was needed to connect South Down with the Cooley Peninsula.

Ms Ward Director of Enterprise Regeneration & Tourism highlighted the importance of the Narrow Water Bridge project and said it was vital this project proceeded in order to enhance selling and marketing the area for tourism. She stressed the need for proper connections and transport links which will allow visitors to make longer stays in the District.

With regard to the Southern Relief Road project, Ms Ward said this project was critical to Warren point Port and how it can do business in the future and would be key to the development of the north of Ireland the island of Ireland.

Ms Arthurs said the East Border Region strongly supported the Narrow Water Bridge project and viewed it as iconic and symbolic and would make a physical connection between the two areas.

Councillor McAteer said the Narrow Water Bridge was a viable project which would bring great opportunity in terms of tourism for Carlingford Lough. He referred to the significant signing of a Memorandum of Understanding between the legacy Newry & Mourne District Council and the Louth Local Authorities which was a strategic alliance to support and promote economic development in the region and he said the development of the Narrow Water bridge would be



the foundation block to this and would allow both authorities to build a massive tourism project on Carlingford Lough. He said he hoped the project would be prioritised under the Fresh Start programme.

Councillor Hanna said he had concerns regarding the Narrow Water Bridge project and said if the project proceeded it could potentially have a negative impact on an area of the Mourne known as the Kingdom of Mourne as it could result in visitors bypassing this area of the Mourne and he therefore questioned if developing this bridge would be the best way to spend public money and he added that the development of a Southern Relief Road would bring more benefit to the entire area.

Councillor Taylor said he was not against the Narrow Water Bridge project but he did however state that the Southern Relief Road was the preferred option and was needed as a matter of urgency. He said he recognised there was a strong desire that the Narrow Water Bridge project would bring benefit to the area in terms of tourism and although he would support any efforts to pursue this project he did stress the need for necessary finances to be in place to proceed with such a scheme in order to avoid a significant funding shortfall situation. He said he would be happy to support the progression of both projects.

Councillor Carr highlighted the need for a commitment to be given that the Southern Relief Road project would be carried out. He said he also supported the Narrow Water Bridge project as this would increase traffic coming into the South Down area.

Councillor Casey said it was apparent there was a consensus that there was room for both projects. He said the Southern Relief Road was always going to be a long term project which so far had taken 10-12 years to reach its current stage. He said the Southern Relief road would provide key infrastructure to link ports in Belfast and Dublin with Warrenpoint.

He referred to the Greenway project which was a walkway linking Omeath to Carlingford and said the Narrow Water Bridge project would compliment this walking route and he added that up to half a million people had visited the Carlingford area.

Councillor Tinnelly said tourism was the epitaph of the new Council, in particular geotourism, which only emphasised the need for the Narrow Water Bridge. He referred to the beauty of the South Down region and said if the bridge could be built on passion and desire it would have already been built. He referred to the difficulties travelling from the South Down area and said that for example, anyone making a journey from the South Down area to Dublin Airport that the most frustrating part of this journey was getting through Newry therefore the Southern Relief Road would be of major benefit to the area and would also address the difficulties for lorries travelling to and from Warrenpoint Port.

Councillor Ruane spoke of the passion within local communities for the Narrow Water Bridge project to proceed and said a local group had forwarded a letter and dvd presentation to the Deputy First Minister lobbying in support of the project.

The Deputy First Minister, Mr McGuinness, thanked everyone for attending the meeting. He said he acknowledged how passionate people were about the Narrow Water Bridge project and understood the sense of disappointment, including that of his own, that the project did not go ahead.

He referred to the fact that the Narrow Water Bridge project features in the Stormont House Agreement & Implementation Plan – “A Fresh Start”, which he said was a clear recognition that this was seen as a scheme for the area. He said Officials from Dublin and the North plan to bring a report to the next Meeting of the North South Ministerial Council scheduled for 22 June 2016 and he said he looked forward to receiving this report and was in no doubt this matter would receive serious consideration.

He said the fact that DRD have prioritised the Southern Relief Road project should ensure this issue is kept on the agenda. He said he recognised the importance and potential of tourism development for the area which he described as “a beautiful part of the country” and said the Mourne were stunning. He said we had to exploit opportunities for the local communities and infrastructure was of vital importance in doing so. He said he has seen what investment can do for an area and he made particular reference to his home city of Derry and the way in which the development of the Peace Bridge brought the city together.

He said today’s meeting provided very useful engagement and he noted the strong views that had been expressed.

Mr Moran said a meeting had been scheduled for 22 March 2016 regarding a review of the “Fresh Start” agreement and implementation plan and another meeting would follow in June 2016.

Mr Reid said it was the Departments intention to consult with local Council’s and other stakeholders as part of the Fresh Start agreement and allow Councillors the opportunity to feed into the process.

He highlighted two aspects of the Narrow Water Bridge project, ie, connectivity and Tourism and explained that the reason why DRD had very little involvement with this particular project, was that initially it had been developed as tourism project. He said there was little opportunity as the moment in terms of EU funding for the project as in order to draw down such funding would require demonstrating that the project would bring European added value.

Mr Reid explained figures in relation to funding and said the Department would take into account the tourism potential for the scheme.

Ms Arthurs said the Fresh Start agreement outlined that senior officials from the Northern Ireland Executive and the Irish Government would maintain a strategic overview of projects in sectors including Flood Relief Investment Programmes, Energy & Communications, and Health,

and she requested that Officials also consult with Councils and the East Border Region regarding these programmes.

Mr Reid said he would certainly bring this request back to Department Officials and confirmed the Department intended to meet with all key stakeholders.

Councillor Ruane thanked the Deputy First Minister for attending the meeting.

The meeting concluded at 3.30pm.

For noting at the Strategy Policy & Resources Committee Meeting to be held on Tuesday 15 March 2016.

**Signed:**

\_\_\_\_\_  
**Councillor Mickey Ruane**  
**Chairperson of Council**

\_\_\_\_\_  
**Mr Liam Hannaway**  
**Chief Executive**

/LD

<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Subject:</b>	<i>Potential for Solar Photovoltaic Panels at Community Centres in the District</i>
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Eddy Curtis, Director Strategic Planning and Performance
<b>Contact Officer:</b>	Ciarán Óg Mussen, Energy & Sustainability Officer

<b><u>Decisions Required</u></b>	
<b>Committee to consider report</b>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>The Council has a significant number of community facilities that receive annual financial assistance. This report considers the potential to implement Photovoltaic systems at Centres throughout the district to reduce electricity running costs and also provide an annual income through the Renewable Obligation Certificate (ROC) scheme which is due to expire April 2017.</p> <p>The Northern Ireland Renewables Obligation is the main support mechanism for encouraging increased renewable electricity generation in Northern Ireland. Renewable technologies which generate electricity receive an annual income based on a tariffed pence/kWh generated rate for a 20 year period.</p> <p>The Council have successfully completed several Photovoltaic installations including Greenbank Depot 8 kWp, Kilkeel Leisure Centre 15 kWp and Killyleagh Bridge Centre 8 kWp with plans to install PV panels at Ballynahinch Centre and Downshire Civic Centre in the near future.</p>
2.0	<b><u>Key Issues</u></b>
	<ul style="list-style-type: none"> <li>• <b>There is potential for Photovoltaic panel's installations on a significant number of Community facilities in the Council area which would generate approx £13,482 p.a. income through ROC payments.</b></li> <li>• <b>There is also potential electricity savings of up to £12,391 p.a.</b></li> <li>• <b>Total capital cost for project would be approx £191,500</b></li> <li>• <b>The list of potential PV installations at individual Community Centres is a basic initial assessment. Each site will require approval from a structural engineer to comply with Building regulations. This may result in a reduction of permitted PV panels or in some cases no panels at all permitted on certain roof structures.</b></li> </ul>
3.0	<b><u>Resource Implications</u></b>
	Council Officer will be required to manage contracts for PV installations
4.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"> <li>▪ <b>Potential for Photovoltaic at Community Facilities in Newry, Mourne &amp; Down Area</b></li> </ul>

**Potential for Photovoltaic at Community Facilities in the Newry, Mourne & Down Area**

Building Name	Potential Capacity (kWp)	Potential Generation	Potential Savings	Potential ROC Income	Combined Savings & ROC Income	Estimated Capital Cost	Comments
3 Ways CC	5 kWp	4,000 kWh	£468	£509	£977	£7,000	
Annalong CC	5.5 kWp	4,400 kWh	£514	£560	£1,074	£8,000	
Annesley Hall	3 kWp	2,400 kWh	£280	£305	£585	£5,000	May be issues with roof structure with this building
Ardglass CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	
Ballinran CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	
Ballyhornan CFC							This centre has had PV panels installed through a lease option agreement
Barnmeen CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	
Bessbrook CC							Building orientation not suitable
Bright CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	
Burren CC	5 kWp	4,000 kWh	£468	£509	£977	£7,000	
Cabra CC	4.5 kWp	3,600 kWh	£421	£458	£879	£6,500	
Camlough CC							Building is unsuitable
Castlewellan CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	Roof structure may be an issue
Cloughreagh CC	5 kWp	4,000 kWh	£468	£509	£977	£7,000	
Crossgar War Memorial Hall							This site is limited in terms of area of south facing roof and the roof structure. Possibility of asbestos roof material.
Crossmaglen CC	5 kWp	4,000 kWh	£468	£509	£977	£7,000	
Cullyhanna CC	5 kWp	4,000 kWh	£468	£509	£977	£7,000	
Dan Rice Hall	8 kWp	6,400 kWh	749	814	1,563	10,000	May be issues with building being listed
Derrybeg CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	
Dorsey CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	



Dromintee CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	
Dunsford Cross CC							This building is listed and therefore unlikely to lend itself to solar particularly as front of the building is south facing.
Forkhill CC	2.5 kWp	2,000 kWh	£234	£254	£488	£4,000	
Hilltown CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	
Inverbrena CC	9 kWp	7,200 kWh	£842	£916	£1,758	£12,000	
Jerretzpass CC	2 kWp	1,600 kWh	187	204	391	£3,000	
Killough CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	
Killyleagh CC							Already has 8 kWp installed
Kittys Road							Building structure is unsuitable
Lislea CC	4 kWp	3,200 kWh	£374	£407	£781	£6,000	
Lisnacree CC					£0		Building structure is unsuitable
Loanda CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	
Mayobridge CC							Building orientation is not suitable
Meigh CC	7 kWp	5,600 kWh	£655	£712	£1,367	£9,000	
Mullaghbawn CC	9 kWp	7,200 kWh	£842	£916	£1,758	£12,000	
Newtownhamilton CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	
White Gates CC	3 kWp	2,400 kWh	£280	£305	£585	£5,000	

Whitecross CC	8 kWp	6,400 kWh	£749	£814	£1,563	£10,000
<b>Total</b>			<b>£12,391</b>	<b>£13,482</b>	<b>£25,873</b>	<b>£191,500</b>

<b>Agenda Item:</b>	Naming Council Facilities – Policy, guidelines and associated procedure
<b>Report to:</b>	Strategic Planning and Resources Committee
<b>Subject:</b>	Policy on Naming Council Facilities
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Colin Moffett, Equality Officer
<b>Contact Officer(s):</b>	Colin Moffett, Equality Officer

<b><u>Item for discussion</u></b>	
Members are asked to note the contents of the report and to give consideration to agreement to the following:	
<ul style="list-style-type: none"> <li>• Policy on Naming Council facilities (Appendix 1)</li> <li>• Guidelines and associated procedure in relation to (re)naming of facilities (Appendix 2)</li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	Newry, Mourne and Down District Council is required to review and agree a policy on naming of Council facilities. It was agreed that this would be discussed at the Councillors' Equality and Good Relations Reference Group.
1.2	<p><b>Background policy context (external and internal)</b></p> <p>The following reflects the policy context of the legacy Councils:</p> <ul style="list-style-type: none"> <li>• Newry and Mourne District Council agreed that, "No buildings, facilities or rooms would be named after any individual person except in exceptional circumstances i.e. if someone is to be recognised Nationally or Internationally." (March 2007)</li> <li>• Down District Council had no definitive policy position but took an approach dealing with issues on an individual basis.</li> </ul> <p><b>External policy context:</b></p> <p>There are a number of relevant policy frameworks in place in Northern Ireland which relate to and inform the issue of (re)naming facilities including:</p> <ul style="list-style-type: none"> <li>• Together: Building a United Community strategy, key priority - Our Shared Community Shared Aim: to create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone.</li> <li>• Section 75 of the NI Act 1998</li> <li>• Equality Commission for Northern Ireland advice on Good Relations in Local Councils</li> <li>• Equality Commission for Northern Ireland Guidance on Promoting a good and harmonious working environment</li> </ul> <p><b>Internal policy context:</b></p> <p>Within Council there are relevant policy strands which relate to, or inform, the issue of</p>



	<p>(re)naming facilities including:</p> <ul style="list-style-type: none"> <li>• Equality Scheme re: Section 75 of the NI Act 1998</li> <li>• Good Relations Action Plan (Section 75 (2))</li> <li>• Naming, Postal numbering and Erection of Nameplates Policy and Procedures. This policy and associated procedures outline guidance on new development names, new names for existing roads and dual language street signage.</li> </ul>
2.0	<b><u>Key Issues</u></b>
2.1	<p>The naming / renaming of facilities (or any location) is complex and potentially emotionally evocative because assigning a name, and in particular the name of an individual, can be a powerful and permanent identity for a public space and facility.</p> <p>Key issues for consideration in naming of facilities includes taking account of Council’s civic leadership responsibility as a public authority, authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p>
2.2	<p>It is proposed the scope of the proposed policy extend to:</p> <ul style="list-style-type: none"> <li>• Council owned property only.</li> <li>• Naming of facilities, buildings and rooms.</li> <li>• Naming of new facilities.</li> <li>• Requests to re-name facilities, buildings and rooms.</li> <li>• Requests regarding memorials, planting of trees and plaques.</li> </ul> <p>It is proposed that Council will consider naming of facilities:</p> <ul style="list-style-type: none"> <li>• To recognise a specific unique geographic location.</li> </ul> <p>It is proposed the principles of the process be as follows:</p> <ul style="list-style-type: none"> <li>• Specific criteria</li> <li>• Application form</li> <li>• Assessment</li> <li>• Consultation (if required)</li> <li>• Decision-making</li> <li>• Review mechanism</li> </ul>
2.3	The scope of the policy will not extend to facilitating requests to memorialise a deceased person (or family).
2.4	In terms of agreeing the policy it is not proposed to undertake a review of current names of all facilities, buildings and rooms etc.
3.0	<b><u>Financial &amp; Resource Implications</u></b>
3.1	<ul style="list-style-type: none"> <li>• Potential costs associated with consultation on the proposed (re)name change.</li> <li>• Financial implications for the Council in terms of amending signage, and updating literature/Council documents etc.</li> </ul>

4.0	<b><u>Equality &amp; Good Relations Implications</u></b>
4.1	As already stated in section 2, key issues for consideration in naming of facilities includes taking account of Council's civic leadership responsibility as a public authority, authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.
5.0	<b><u>Appendices</u></b>
	<ol style="list-style-type: none"><li>1. Draft Policy on Naming Council Facilities.</li><li>2. Draft guidelines and associated procedure in relation to (re)naming of facilities.</li></ol>

# Newry, Mourne and Down District Council

## Policy on Naming Council facilities

### 1. Title

Policy on Naming Council facilities.

### 2. Statement

Council approves this policy and any associated procedure in relation to naming of facilities and how to manage requests regarding re-naming.

### 3. Aim

Assigning a name can be a powerful and permanent identity for a public space and facility, and Council must demonstrate strong civic leadership as a public authority when naming Council facilities. The aim of this policy is to provide the framework for a consistent approach to decision-making in relation to this.

### 4. Scope

- 4.1. The policy will apply to:
  - Council owned property only.
  - Naming of facilities, buildings and rooms.
  - Naming of new facilities.
  - Requests to re-name facilities, buildings and rooms.
  - Requests regarding memorials, planting of trees and plaques.
- 4.2. Council will consider naming of facilities:
  - To recognise a specific unique geographic location.
- 4.3. The principles of the process are as follows:
  - Specific criteria
  - Application form
  - Assessment
  - Consultation (if required)
  - Decision-making
  - Appeal mechanism

### 5. Related Policies

#### External policy context:

There are a number of relevant policy frameworks in place in Northern Ireland which relate to, and inform, the issue of (re)naming facilities including:

- Together: Building a United Community strategy, key priority - Our Shared Community Shared Aim: to create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone.
- Section 75 of the NI Act 1998.
- Equality Commission for Northern Ireland advice on Good Relations in Local Councils.
- Equality Commission for Northern Ireland Guidance on Promoting a good and harmonious working environment.

#### Internal policy context:

Within Council there are relevant policy strands which relate to or inform the issue of (re)naming facilities including:

## **Newry, Mourne and Down District Council Policy on Naming Council facilities**

- Equality Scheme re: Section 75 of the NI Act 1998
- Good Relations Action Plan (Section 75 (2))
- Naming, Postal numbering and Erection of Nameplates Policy and Procedures. This policy and associated procedures outline guidance on new development names, new names for existing roads and dual language street signage.

### **6. Policy Owner(s)**

Edwin Curtis, Director of Strategic Planning and Performance  
Liam Hannaway, Chief Executive

### **7. Contact details in regard of this policy are:**

Edwin Curtis, Director of Strategic Planning and Performance  
Colin Moffett, Equality Officer

### **8. Policy Authorisation**

Committee / Council considered on \_\_\_\_\_

Committee / Council authorised on \_\_\_\_\_

### **9. Policy Effective Date**

\_\_\_\_\_

### **10. Policy Review Date**

The policy will be reviewed in line with the Council's agreed policy review cycle i.e. every 4 years (as per Council's Equality Scheme commitment 4.31).

### **11. Implementation**

The associated implementation will be guided as per the scope of the policy outlined in section 4.

### **12. Equality Impact Assessment**

The policy will be equality screened prior to implementation.

# Newry, Mourne and Down District Council

## Guidelines and associated procedure in relation to (re)naming of facilities

### Guidelines and procedure

The following procedures and guidelines have been established to ensure a consistent approach is applied to the (re)naming of facilities.

#### 1. Initial requests for (re)naming of Council facilities

All requests for the naming or renaming of a Council facility must be made in writing to the Director of Strategy Planning and Performance.

The relevant application form must be completed and accompany all requests.

#### 2. Proposed criteria

2.1 Requests must relate to Council owned property only, with respect to one of the following:

- Naming of facilities, buildings and rooms.
- Naming of new facilities.
- Requests to re-name facilities, buildings and rooms.
- Requests regarding memorials, planting of trees and plaques.

2.2 Where the request relates to a specific unique location:

- The name should provide a sense of place, reflecting the geographic location, community, neighbourhood or street where the Council facility is located.
- The name should reflect the historical significance of the area or reflect unique characteristics of the site.

2.3 Names should not be considered which:

- Cause confusion duplication or names sound similar to existing named facilities / locations.
- Unlawfully discriminate within the meaning and scope of the provisions of the Council's Equality Scheme and Good Relations policies and the Together Building a United Community strategy.
- Are party-political in intention or use.

2.4 Additional considerations:

- Existing names will not be changed without consideration of the historical significance of the existing name, the cost and impact of changing existing signs, rebuilding community recognition and updating records (i.e. letterhead, databases, and promotional materials).
- Each application will be considered on a case-by-case basis.
- All signs shall comply with the Council's Corporate branding guidelines in relation to signage. Specialised naming signage should not be permitted.

## **Newry, Mourne and Down District Council Guidelines and associated procedure in relation to (re)naming of facilities**

### **3. Assessment procedure**

The assessment of applications will be undertaken by an internal working group comprising the Director of Strategic Planning and Performance or their representative and two other officers of Council.

#### **3.1 Stage 1 – Basic Eligibility Check**

- Initial request is submitted to the Director of Strategic Planning and Performance.
- An initial assessment is carried out to determine request meets the basic eligibility criteria outlined in Section 2.
- Requests which meet basic eligibility criteria will proceed to Stage 2 of the assessment process.
- Requests which do not meet the basic eligibility criteria will not proceed to Stage 2 assessment.
- Applicants whose requests do not meet the basic eligibility will be informed in writing of Council's decision outlining the reason.

#### **3.2 Stage 2 – Full appraisal and assessment**

- Assessment conducted by internal working group.

#### **3.3 Stage 3 – Decision-making**

- Recommendation of internal working group tabled for consideration at Council's Strategy, Planning and Resources Committee.
- Decision of Council communicated to applicant (review process offered to unsuccessful applicants).

#### **3.4 Review Process**

Following the decision to reject an application, applicants will be informed in writing stating the reasons for the decision.

The Review procedure will be implemented in the event that an applicant wishes to appeal against Newry, Mourne and Down Council's decision to reject an application to name a facility.

The procedure will be administered by a Review Panel which will be independent of the Council's internal working group.

The purpose of the Review Procedure is to ensure that the decisions taken, and procedures followed, by the Council for individual applications are applied fairly and consistently. The Review will provide an independent process through which an applicant will have an opportunity to demonstrate to the Review Panel that either:

- the outcome was unreasonable; or
- that the proper procedures were not followed.

Appeals on any other ground will not be considered.

<b>Agenda Item:</b>	Decade of Centenaries Programme 2016 – Civic initiatives
<b>Report to:</b>	Strategic Planning and Resources Committee
<b>Subject:</b>	Councillors’ Decade of Centenaries 2016 Working Group
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Liam Hannaway, Chief Executive
<b>Contact Officer(s):</b>	Liam Hannaway, Chief Executive Colin Moffett, Equality Officer

### **Decisions Required**

Members are asked to note the contents of the report and to give consideration and agreement of the following additional civic initiatives to acknowledge / recognise the Centenaries of the Easter Rising and Battle of the Somme:

- Commemorative service to recognise the Battle of the Somme.
- Commemorative artwork to recognise Patrick Rankin.

Officers to explore the development of said initiatives following approval by Council.

1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>While Council has developed a Decade of Centenaries 2016 Programme, Councillors were also minded to give consideration to developing two civic / community events i.e. May 2016 (Easter Rising) / September 2016 (Somme).</p> <p>It was agreed to establish a Councillors’ Decade of Centenaries 2016 Working Group, one Elected Member being nominated from each party group, to consider these additional specific civic initiatives in relation to the two Centenaries. At a meeting on 29 February 2016 it was recommended consideration be given to Council organising a commemorative service to recognise the Battle of the Somme in September 2016 and, in relation to the Easter Rising, to commission an artwork in relation to Patrick Rankin.</p> <p>It has already been agreed to the lighting of Newry Town Hall to recognize the anniversaries of the Easter Rising (green) on 24 April 2016, and Battle of the Somme (red) on 1 July 2016.</p>
2.0	<b><u>Key Issues</u></b>
2.1	This is an emerging and developing programme and following approval by Council, Officials will explore the development of said initiatives and present proposals back to the Councillors’ Decade of Centenaries 2016 Working Group.
3.0	<b><u>Financial &amp; Resource Implications</u></b>
3.1	The current Decade of Centenaries 2016 Programme is being resourced through the Council’s Good Relations Action Plan, Museum programming budgets and, in relation to the



	<p>grant scheme, monies allocated and agreed to be allocated during the 2015/16 (£20,000) and 2016/17 (£20,000) financial years.</p> <p>Costs associated with the development and implementation of 2 civic / community events i.e. May 2016 (Easter Rising) / September 2016 (Somme) will be required to be budgeted for within the 2016/17 financial year. It should be noted that additional monies towards events, which would be required to match funded (25%), have been requested under the District Council Good Relations Programme, as part of the Council's Good Relations Strategy submission to OFMDFM.</p>
4.0	<b><u>Equality &amp; Good Relations Implications</u></b>
4.1	The Council programme will be delivered taking account of the Council's statutory duties to have due regard towards the promotion of equality of opportunity and regard towards the promotion of good relations.
5.0	<b><u>Appendices</u></b>
N/A	



<b>Agenda Item:</b>	All Ireland - US, Sister Cities Mayor's Summit, Dublin 21-24 April 2016
<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Subject:</b>	All Ireland - US, Sister Cities Mayor's Summit, Dublin 21-24 April 2016
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Colin Moffett, Equality Officer
<b>Contact Officer(s):</b>	Eddy Curtis, Director of Strategic Planning and Performance Colin Moffett, Equality Officer Sonya Burns, Programmes Manager

<b><u>Item for discussion</u></b>	
Council has agreed to Council's participation in the All Ireland – US, Sister Cities Mayor's Summit.	
In relation to the Summit it is recommended that the Council is represented by the Council Chairperson; Elected Members nominated to attend the Summit; along with the Chief Executive, the Director of Strategic Planning and Performance and two Officers from the Strategic Planning and Performance Department which has responsibility for overseeing the development and implementation of the Sister Cities / Twinning functionary area.	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p><b><u>All Ireland - US, Sister Cities Mayor's Summit, Dublin 21-24 April 2016</u></b></p> <p>Newry, Mourne and Down District Council, along with 62 other Irish and Northern Irish local authorities who have US-based sister city and partnership linkages, have been invited by the cities of Dublin and San Jose to participate in an international summit taking place in Dublin in April 2016. This event will celebrate Northern Ireland/Ireland – US connections, including the role that these relationships have played in supporting sustainable economic growth on the island of Ireland.</p> <p>A programme of activity will take place in Dublin during the period 21-24 April 2016. It is proposed that sister cities in Northern Ireland and Ireland will host their partner cities either before or after these dates.</p> <p>In the case of Newry, Mourne and Down District Council, invitations have been extended to Southern Pines, North Carolina to attend the Dublin Summit event and to come to the Council area in advance of the Summit. This will offer an opportunity to re-focus and frame the recently signed Sister City Agreement and linkages with Southern Pines to ensure maximum benefit. While Southern Pines have confirmed the attendance of five people, as their arrival dates have yet to be finalised, a draft programme for their visit to the Council area has not yet been developed. Elected Members will be invited to participate as the Programme evolves.</p>

1.2	<p>The overall programme during the period 21-24 April 2016 is as follows:</p> <p><b>21 April 2016 – Mayors and Leadership Summit Dinner in City Hall, Dublin</b></p> <ul style="list-style-type: none"> <li>• This is by invitation only</li> <li>• Council awaiting notional allocation of places on the basis of each Councils number of Sister Cities</li> </ul> <p><b>22 April 2016 – Sister Cities Summit, Croke Park</b></p> <ul style="list-style-type: none"> <li>• Registration from 8.00am / begins 9.00am / conference closes at 4.30pm</li> <li>• No cost to attend Conference</li> </ul> <p><b>22 April 2016 – Sister Cities Gala Dinner, Mansion House, Dublin</b></p> <ul style="list-style-type: none"> <li>• 50 Euro per delegate</li> </ul> <p><b>23 April 2016 – Saturday activities</b></p> <ul style="list-style-type: none"> <li>• Saturday is a free day – there will be choices and Fáilte Ireland is sponsoring this and will be compiling a list of potential activities</li> </ul> <p><b>24 April 2016 – Croke Park Pageant</b></p> <ul style="list-style-type: none"> <li>• Optional event - part of Ireland 2016 Centenary Programme</li> <li>• Mayors and delegates invited to take part</li> <li>• Interest in attending should be indicated on the registration page of the website</li> </ul>
2.0	<p><b><u>Key Issues</u></b></p> <ul style="list-style-type: none"> <li>• Mayors and Leadership Summit Dinner on 21 April 2016 is by invitation only. Council is awaiting notional allocation of places.</li> <li>• Accommodation requirements must be confirmed as soon as possible given the timing of the Summit coinciding with the Centenary of the Easter Rising. This must also take into consideration the early start of the Summit in Croke Park on 22 April 2016 i.e. 8.00am registration with 9.00am start.</li> <li>• 50 Euro delegate fee for attendance at the Summit Gala Dinner on 22 April 2016 in the Round Room, Mansion House, Dublin.</li> </ul>
3.0	<p><b><u>Financial &amp; Resource Implications</u></b></p>
3.1	<p>Associated costs relate to a fee of 50 Euro per delegate for attendance at the Summit Gala Dinner on 22 April 2016 in the Mansion House, Dublin, and relevant hotel costs to facilitate meaningful and appropriate participation in the Summit Programme.</p>
4.0	<p><b><u>Equality &amp; Good Relations Implications</u></b></p>
4.1	<p>There are no specific equality or good relations implications.</p>
5.0	<p><b><u>Appendices</u></b></p>
N/A	

<b>Report to:</b>	<b>Strategic Planning and Resources</b>
<b>Subject:</b>	PEACE IV
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Sonya Burns, Programmes Manager
<b>Contact Officer(s):</b>	Sonya Burns, Programmes Manager Justyna McCabe, Diversity and Inclusion Projects Co-ordinator
<b><u>Decisions Required</u></b>	
<ul style="list-style-type: none"> <li>▪ Report for noting.</li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>To date seven public consultations have been completed and a number of meetings with Statutory Agencies. An initial draft of the plan will be presented at a Councillors meeting prior to the SPR meeting on 14 April 2016.</p> <p>The following timeframe has been issued by SEUPB:</p> <p>The call for Local Authority Action plans opened on 3 March 2016.</p> <p><b>Stage 1</b> application to be received by 3pm on one of the following dates: 30 March 2016 or 17 May 2016 or 21 June 2016. We are aiming to have the stage one plan submitted by <b>17 May 2016</b>.</p> <p><b>Stage 1</b> Steering Committee will meet no later than the following dates: 11 May 2016 or 28 June 2016 or 2 August 2016.</p> <p><b>Stage 2</b> Steering Committee will meet no later than: 25 November 2016 or 13 January 2017 or 16 February 2017.</p> <p>For the Stage one application we are required to have the Partnership Delivery Agents in place. We are currently seeking additional guidance from SEUPB and Council legal advisors in relation to the establishment of the PEACE IV Partnership.</p>
2.0	<b><u>Key Issues</u></b>
2.1	<p>There are potentially a number of issues:</p> <ul style="list-style-type: none"> <li>▪ Appointment of the Partners to assist the Council in the delivery of the programme.</li> <li>▪ The timeframe for the Stage one application given the issues highlighted above.</li> </ul>
3.0	<b><u>Financial &amp; Resource Implications</u></b>
3.1	The programme is 100% funded for the eligible costs.
4.0	<b><u>Equality &amp; Good Relations Implications</u></b>

4.1	There is an inclusion of equality and good relations within the submissions.
5.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"><li>▪ None.</li></ul>

TEMPLATE

<b>Report to:</b>	<b>Strategic Planning and Resources</b>
<b>Subject:</b>	Financial Assistance
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Sonya Burns, Programmes Manager
<b>Contact Officer(s):</b>	Sonya Burns, Programmes Manager
<b><u>Decisions Required</u></b>	
The following recommendations are made:	
<ul style="list-style-type: none"> <li>▪ The upper thresholds for each theme.</li> <li>▪ The timeframe for call 2.</li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>The Council will complete two calls for Financial Assistance in the period 2016/17.</p> <p>The second call for applications will be on the following themes:</p> <ul style="list-style-type: none"> <li>● PCSP – upper threshold of £750 in line with PCSP key themes.</li> <li>● Good Relations – upper threshold of £750 in line with the Good Relations plan and as per last year.</li> </ul> <p>The timeframe for the call will be as follows:</p> <p>Open Monday 4 April and close 4pm on Friday 22 April.  Assessments completed and report to SPR by 12 May and full council ratification 4 June.  This will enable letters of offer to be issued week commencing 11 June.</p>
2.0	<b><u>Key Issues</u></b>
2.1	<p>There are potentially a number of issues:</p> <ul style="list-style-type: none"> <li>▪ The current demand out weighs the allocated budget and therefore signposting groups to other potential funding sources is vital.</li> <li>▪ Raising awareness of the process and managing expectations of groups in terms of what is available.</li> </ul>
3.0	<b><u>Financial &amp; Resource Implications</u></b>
3.1	<p>Resources: The Strategic Programmes Section will manage the Financial Assistance process.  Grants allocations: As per the agreed budgets within the rates.</p>
4.0	<b><u>Equality &amp; Good Relations Implications</u></b>
4.1	There is an inclusion of equality and good relations questions within the applications. This is

	an open and transparent call for all eligible groups to apply for project funding.
5.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"><li>▪ None.</li></ul>

TEMPLATE

<b>Report to:</b>	<b>Strategic Policy and Resources Committee</b>
<b>Subject:</b>	<i>Strategic Proposal University of Ulster re Strategic Sustainable re Naturalisation of Urban River Scopes and Waterways</i>
<b>Date:</b>	15 March 2016
<b>Reporting Officer:</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b>Contact Officer:</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b><u>Decisions Required</u></b>	
<ul style="list-style-type: none"> <li><i>To participate in Liberate Proposal which aims to demonstrate the transferability and socio-technical sustainability of a wide and extensive community implication in nature-based restoration and strategic revitalisation projects for water systems and river landscapes in urban environments, ie Albert Basin, Newry, Carlingford Greenway</i></li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<ul style="list-style-type: none"> <li>The University of Ulster have written to Newry, Mourne and Down District Council and Belfast City Council to become joint partners in the above mentioned LIBERATE Project.</li> <li>There are 27 partners in the proposed project.</li> </ul>
2.0	<b><u>Key Issues</u></b>
2.1	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b><u>Possible Future Issues for Consideration</u></b>	
2.2	<ul style="list-style-type: none"> <li>N/A</li> </ul>



<b>Agenda Item:</b>	<b>Capital Projects - Progress Report</b>
<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Subject:</b>	<b>Progress Report on Capital Projects</b>
<b>Date:</b>	<b>15 March 2016</b>
<b>Reporting Officer:</b>	<b>Eddie Curtis, Director Strategic Planning and Performance</b>
<b>Contact Officer:</b>	<b>Eamon McManus – Capital Projects</b>

<b><u>Decisions Required</u></b>	
	<ul style="list-style-type: none"> <li>▪ Members are asked to note the contents of the Report and to await further details on the compensation events/draft final accounts for Victoria Lock Refurbishment Scheme with Officers to be granted authority to approve interim payments for compensation events pending agreement on total amounts due.</li> </ul>
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>The purpose of the Report is to inform Members on progress to date and key issues on the following Capital Projects:-</p> <ul style="list-style-type: none"> <li>(1) Victoria Lock – Refurbishment Scheme</li> <li>(2) Newry Canal Greenway Scheme – Phase 1</li> <li>(3) Down Leisure Centre</li> <li>(4) (a) Newry Leisure Centre Phase 2 including St. John Bosco Clubrooms</li> <li>(b) Demolition of Newry Swimming Pool.</li> </ul>
2.0	<b><u>Key Issues</u></b>
2.1	<p><b>(1) Victoria Lock - Refurbishment Scheme. Capital Budget 2015/2016 – Projected Cost £850,000.</b></p> <p><b>Contract No 1, Dredging of Lock Chamber and lowering of Service Pipe. Contract Amount £135,975.</b> All work has been completed and discussions are ongoing between the Contractor and Consultant in relation to the Compensation Events and draft Final Account which will exceed the Contract amount.</p> <p><b>Contract No 2, Refurbishment of the Sea Gates. Contract amount - £243,705.</b> Extensive work by the diving team was carried out during January and February to prepare for and install the two replacement steel base pivot pin plates – approx. 30 diving days. These were fabricated locally and installed successfully by Friday, 19 February 2016.</p>

The refurbished Sea Gates were lifted back into the water on Monday 22/Tuesday 23 February by the original crane supplier and were secured to the new base pivot pins and the lock chamber walls again.

Work continues on the Sea Gates insitu in the Chamber to complete all reinstatement works with a view to re-commissioning the Sea Gates again within the next two weeks.

Victoria Lock should be available for operation again by 25 March 2016.

Discussions are ongoing between the Contractor and Consultant in relation to the Compensation Events and the draft Final Account – it is proposed to make a further interim payment during March 2016 to the Contractor towards the Compensation Events, pending agreement on amounts due, which will bring the amount certified for payment above the Contract amount.

The final costs for these two Contracts will involve substantial additional costs for reasons given in previous reports to Council.

The assignment of the Consultancy Contract from CEI Collins Engineers Ltd (which ceased trading on 30 November 2015) to the Parent Company Collins Engineers Inc which is based in Chicago, USA, was completed on 9 February 2016.

Collins Engineers Inc fees for December and January 2016 were £7,467.86 & £8,136.87 respectively and their fees for February are estimated to be around £8,500. It is recommended that these fees which are due and based on the assigned Contract be paid.

### 3.0 **(2) Newry Canal Greenway Scheme - Phase 1.**

3.1 A revised Letter of Offer dated 27 January 2016 has been received from Ulster Wildlife agreeing to increase the grant from the Landfill Communities Fund to £360,000 (subject to acceptance of terms and conditions) for this Scheme – renamed the Carlingford Lough Greenway – Phase 1. It is recommended that the Letter of Offer be accepted by the Council.

### 3.2 **Tenders for Repairs to the Canal Banks.**

A Tender has been awarded for this work at a cost of £164,000 approx.

These repairs form the first part of the Greenway Phase 1 Scheme. The Contractor expects to commence work before the end of March 2016 and will take 6 weeks approx. to complete the job.

3.3 Planning Permission has been granted during February 2016 for the Greenway Scheme – Newry to Victoria Lock.

It is planned to go out to Tender soon for the Phase 1 Section, Newry to the Spillway on Middlebank.

4.0	<b>(3) Down Leisure Centre.</b>
4.1	The Contractor, Felix O'Hare, moved onto site at the beginning of February 2016 to commence enabling works with Contract start date agreed as Monday, 29 February 2016. Good progress has been made on the site enabling works, ie, provision of temporary car parks, safe pedestrian access to the existing swimming pool, setting up site offices, etc.
5.0	<b>(4) (a) Newry Leisure Centre -Phase 2 including St John Bosco Clubrooms.</b>
5.1	The Contractor, Felix O'Hare, moved onto site w/c 18 January 2016 to commence site preparation.  The Contract started on Monday, 1 February 2016 and good progress has been made in the first 4 weeks – with piling and preparation for ground beams and pile caps ahead of programme.
5.2	<b>(b) Demolition of Newry Swimming Pool.</b>
5.3	Tender documents are being finalized at present for the demolition of the old Swimming Pool.  It is planned to go out to Tender for this work in the near future with site to be cleared by around September 2016 to suit future car parking provision for the new Leisure Centre.
6.0	<b><u>Resource Implications</u></b>
6.1	Substantial additional costs will arise in relation to Victoria Lock – Refurbishment Scheme – to be paid in this financial year.
7.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"> <li>▪ None</li> </ul>