

Agenda Item:	
Report to:	Strategic Policy and Resources Committee
Subject:	Remedial Works to Castlewellan Library
Date:	17 December 2015
Reporting Officer:	Alison Robb, Assistant Director Corporate Services (Administration)
Contact Officer:	Alison Robb, Assistant Director Corporate Services (Administration)

Decision Required

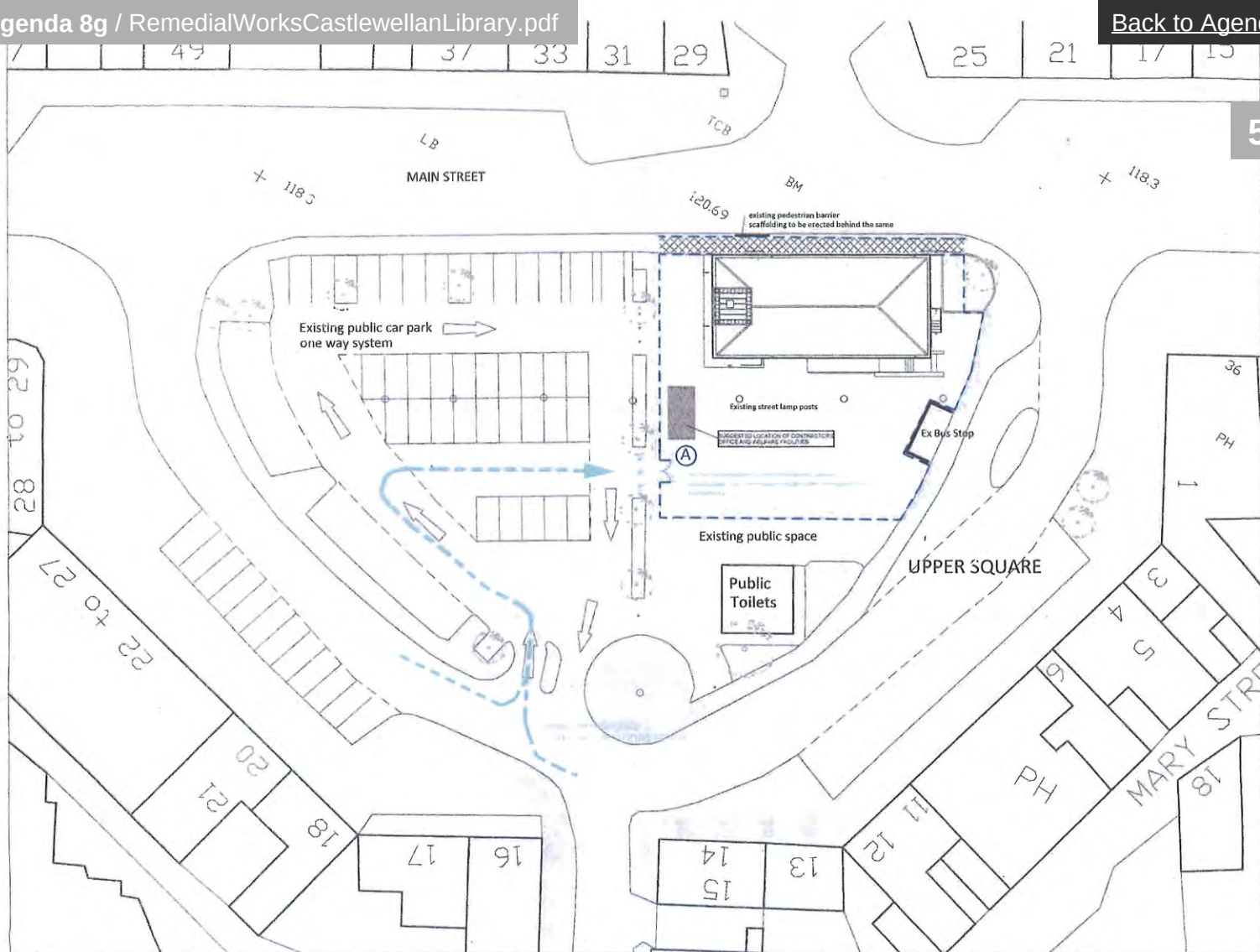
Approval to grant the Education Authority use of Council land adjacent to Castlewellan Library for the purpose of undertaking remedial works to this building, subject to the Council receiving payment for use of it's land.

1.0	<u>Purpose and Background</u> The Council has received correspondence from the Education Authority to advise that it intends to carry out remedial works to Castlewellan Library. Tom McClean, Estates Manager, met the Board's Architect to review the proposals and was advised that the Education Authority intends removing the roof structure and replacing it which will entail scaffolding the complete perimeter of the building where it may encroach on some Council land to the rear. The Education Authority has also requested a significant amount of open space to the rear of the Library to act as a compound. The Education Authority has presented 3 options with option 1 being the preferred choice and option 3 being the least preferred choice. The proposed programme at this stage is for the Education Authority to go to tender at the end of November with a start date of mid-January 2016 and completion of the works in April 2016.
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	The Estates Manager has no problem with the request but will require the production of employer and public liability insurance, method and risk statement and programme of works for the contractor prior to commencement on site. He has also advised that a joint condition survey of the area will be required both before and upon completion of the works.
2.0	<u>Key Issues</u> 1. The need to facilitate the Education Authority with regard to the required remedial works to Castlewellan Library. 2. Protection of the Council's position via the securing of the insurance information, method and risk statement, programme of works and joint condition survey. 3. The application was approved at the Council's Senior Management Team Meeting on 1 December 2015 subject to the Council receiving payment for use of it's land.
3.0	<u>Resource Implications</u> None
4.0	<u>Appendices</u> Options 1 – 3 as presented by the Education Authority.

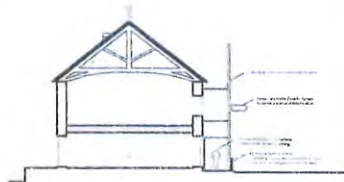
Appendix 1

Options 1 – 3 as presented by the Education Authority

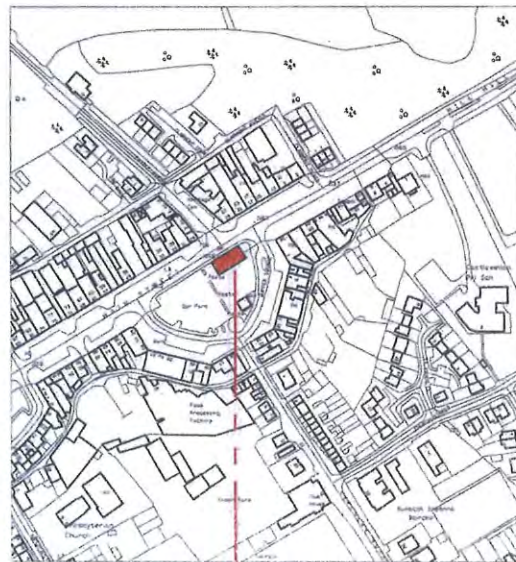


- DENOTES PUBLIC PEDESTRIAN PATH
- DENOTES EXISTING PUBLIC CAR PARK SPACES
- DENOTES SNR OF CAR PARK SPACES TO BE IN POSSESSION OF MAIN CONTRACTOR DURING THE WORKS
- DENOTES AREA TO BE TAKEN FROM PUBLIC PEDESTRIAN PATH scaffolding to be erected at this area pedestrian path must be kept clear and safe for the public use underneath the scaffolding Note: scaffolding must be erected behind existing pedestrian barrier existing traffic signage must be relocated at scaffolding
- DENOTES MAIN CONTRACTORS WORKS AREA DENOTES AREA OF THE SITE IN THE POSSESSION AND CONTROL OF THE MAIN CONTRACTOR DURING THE PERIOD OF THE WORKS THE CONTRACTOR SHALL ERECT A 2400 HIGH SECURE FENCE TO FULLY PROTECT THE MAIN WORKS AREA THE CONTRACTOR SHALL ALSO PROVIDE APPROPRIATE SIGNAGE AREA TAKEN FROM PUBLIC AREA (NEWRY MOURNE AND DOWN COUNCIL) EXISTING SURFACE TO BE REPAIRED AND CLEANED AFTER COMPLETION OF WORKS
- DENOTES CONTRACTOR ACCESS ACCESS TO SITE THROUGH PUBLIC CAR PARK (NEWRY MOURNE AND DOWN COUNCIL) SIGNAGE FOR PUBLIC TRAFFIC ARRANGEMENTS TO BE PROVIDED BY MAIN CONTRACTOR
- DENOTES CONTRACTOR ACCESS ACCESS TO COMPOUND THROUGH PUBLIC CAR PARK (NEWRY MOURNE AND DOWN COUNCIL) GATES TO BE UNDER CONTROL MAIN CONTRACTOR

schematic scaffolding layout



CASTLEWELLAN LIBRARY 1/2000



TENDER

CONTRACTOR IS RESPONSIBLE TO MAKE REQUIRED APPLICATION TO ROAD SERVICES FOR THE ERECTION OF SCAFFOLDING UNDER PREMISES STATE ON THIS DWG AND AS ROADS SERVICE REQUIREMENTS

CONTRACTOR IS RESPONSIBLE TO REINSTATE AND MAKE GOOD PUBLIC SURFACES AND KERBS AND STREET FURNITURE AFTER WORKS ARE COMPLETED

GENERAL INFORMATION IN RELATION TO ASBESTOS

THE EASER HAVE ALREADY CARRIED OUT A REFURBISHMENT SURVEY OF THE EXISTING BUILDINGS WHICH INTERFACE WITH THE PROPOSED NEW WORKS

THE MAIN CONTRACTOR SHOULD NOTE THAT ALL ASBESTOS CONTAINING MATERIALS FOUND WITHIN THE MAIN BUILDING AND TEMPORARY BUILDING WILL BE REMOVED UNDER LICENCE PRIOR TO THE COMMENCEMENT OF THE WORKS

THE EASER WILL PROVIDE THE REQUIRED SURVEY REPORT AS PART OF THE CONTRACT INFORMATION



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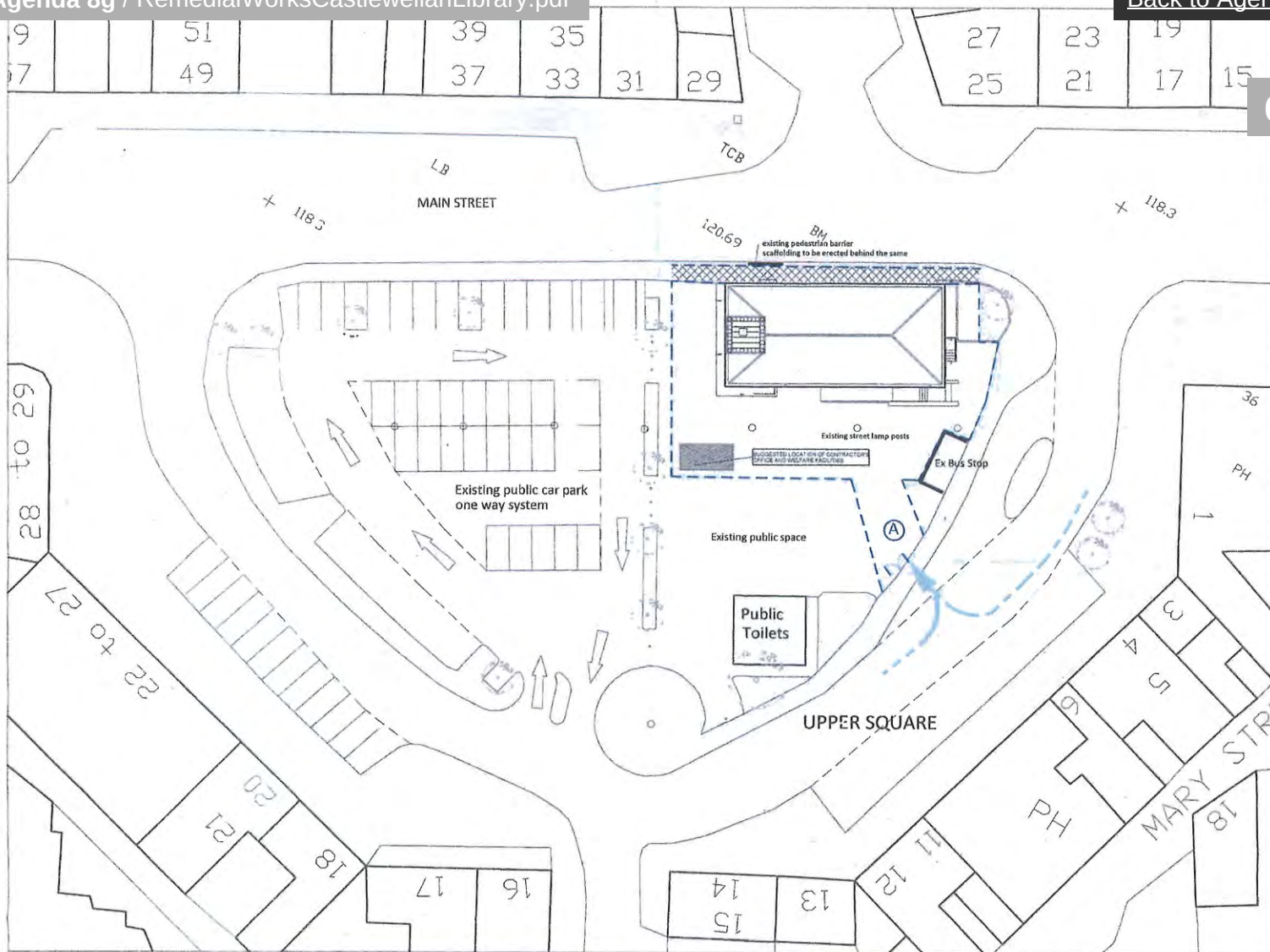
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DENOTES PUBLIC PEDESTRIAN PATH



DENOTES EXISTING PUBLIC CAR PARK SPACES



DENOTES AREA OF CAR PARK SPACES TO BE IN POSSESSION OF MAIN CONTRACTOR DURING THE WORKS



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THE CONTRACTOR SHALL ALSO PROVIDE APPROPRIATE SIGNAGE

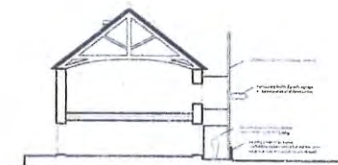
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schematic scaffolding layout



CASTLEWELLAN LIBRARY 1/2000



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THE EASER WILL PROVIDE THE REQUIRED SURVEY REPORT AS PART OF THE CONTRACT INFORMATION



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option 3

Agenda Item:	
Report to:	Strategic Policy and Resources Committee
Subject:	Request to purchase land/right of way at New Line Playground, Saintfield
Date:	17 December 2015
Reporting Officer:	Alison Robb, Assistant Director Corporate Services (Administration)
Contact Officer:	Alison Robb, Assistant Director Corporate Services (Administration)

Decision Required

Refuse with regret a request from Mr Johnston to acquire a strip of land at New Line Playground, Saintfield pending completion of the Council's Play Area Strategy.

1.0	<u>Purpose and Background</u> The Council has received correspondence from Mr Johnston of New Line, Saintfield requesting a strip of land nine feet wide and thirty foot long at the Council owned play park at New Line, Saintfield. Mr Johnston's property marches the playground and the portion of ground he is requesting is to facilitate parking to the rear of his property. I took the opportunity to look at this area and Mr Johnston's house is not the property adjacent to the play area but is in fact the next property in, and the land he is requesting is in fact landscaped and is part of the play area which was successful in obtaining DRAP funding for a refurbished playground towards the end of legacy Down District Council. The attached map at Appendix 1 shows the Council owned playground delineated in red together with numbers 1 and 2 New Line and the area is indicated in blue where Mr Johnston would wish to open up an access.
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2.0	<u>Key Issues</u>
2.1	New Line playground is leased by the Council from NIHE under the terms of a 10,000 year with restrictions on usage etc so there would be title issues should the Council decide to facilitate a disposal to Mr Johnston.
2.2	The matter is complicated by the fact that Mr Johnston is not the immediate land owner because he would be opening up his access to the side of the first property beside the play area i.e. number 1.
2.3	I understand that a Strategy on Play Areas is to be completed and until such times as that exercise has been undertaken would not recommend disposal of any of the existing play areas.
2.4	At the Council's Senior Management Team meeting on 1 December 2015 it was agreed to refuse the application on the basis of the information contained within the report.
3.0	<u>Resource Implications</u> None
4.0	<u>Appendices</u> Appendix 1 – Map showing New Line Play Area, Saintfield.

Appendix 1 – Map showing New Line Play Area, Saintfield



Down District Council GIS

New Line, Saintfield

TL/120, Scale 1:1250, Date 27/9/07



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Legend

 Site_Boundaries

048 16 24 32

 Meters

Agenda Item:	
Report to:	Strategic Policy and Resources Committee
Subject:	Walkway at Dundrum Transfer of Lighting
Date:	17 December 2015
Reporting Officer:	Alison Robb, Assistant Director Corporate Services (Administration)
Contact Officer:	Alison Robb, Assistant Director Corporate Services (Administration)

Decision Required

Committee is asked to note the contents of the report and consider and agree to the expenditure in the sum of £2,350.12 plus VAT and £3,000 for the supply and installation of electrical cubicles at two locations and electricity supply for lighting of the Walkway at the Quay, Dundrum.

1.0	<u>Purpose and Background</u> Legacy Down District Council agreed to acquire the Walkway at Dundrum from the Quay Development Management Committee back in 2010 subject to a number of conditions. It was part of the original planning permission for the Quay Development that ownership of the Walkway would transfer to the Council upon completion. The matter was of particular concern to legacy Down District Council as the Walkway formed part of the Moume Coastal Route and at a time the residents of the Quay Development had expressed an intention to close the Walkway off to the public and instead operate same as a private facility for the Development. The conditions of transfer were inter alia that the Council undertook to ensure that any metering in respect of the lighting of the Walkway was transferred to it from the Management Committee.
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	An issue subsequently arose due to the fact that the metering set up was complicated. If the Council were to take over the metering set up as currently configured, this would include lighting servicing the Quay Development itself. Following negotiations between the Management Committee, the Council's Estate Department and NIE, I have now been advised of the cost of providing new supplies at the Walkway, Dundrum as per the attached e-mail dated the 5th November 2015 from Gerry Torney and letter from NIE dated 26th October 2015.
2.0	<u>Key Issues</u>
2.1	The need to resolve this matter on the ground as currently the lighting for which the Council is responsible is in dispute between it and the Management Company in terms of repair, maintenance etc.
2.2	It was a condition of the transfer of the Walkway that the Council would be responsible for the transfer of the metering and technically the Council is in breach of that aspect of the conditions of transfer.
2.3	This matter has been a source of complaint from residents of the Quay Development to the Council on the basis that the Council had agreed to take on responsibility for the lighting and the matter remains unresolved.
2.4	It was agreed at the Senior Management Team Meeting on 1 December 2015 to agree to the transfer of lighting at the Walkway, Dundrum, and incur the expenditure detailed.
3.0	<u>Resource Implications</u> As per the attached quotations approximately £3,000 for the supply and installation of 2 x electrical cubicles at two locations and £2,350.12 plus VAT for the new electricity supply to the Walkway lighting.
4.0	<u>Appendices</u> Appendix 1 – E-mail dated 5th November 2015 from Gerry Torney and letter from NIE dated 26th October 2015.

Appendix 1

E-mail dated 5th November 2015 from Geny Tomey
and letter from NIE dated 26th October 2015.

ms/ t15 3

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The Quay, Dundrum
Gerry Torney to: Alison Robb

05/11/2015 14:39

Ali

Please see attached quotation from NIE for installation of new supplies in order to facilitate the separation of footpath lighting and carpark lighting at The Quay, Dundrum. This would be in addition to estimated costs of approximately £3000.00 for supply and installation of 2 x electrical cubicles at two locations.

Permission to install the new cubicles adjacent to existing cubicles would need to be granted from appropriate agencies before we could proceed assuming there was a budget to do so.

Not sure what the way forward is now but I'll leave it in your capable hands.

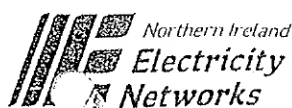
Regards

Gerry.

Gerry Torney
Estates Maintenance Manager
Office.02844610868
Mobile 07802327019
Ext.4103



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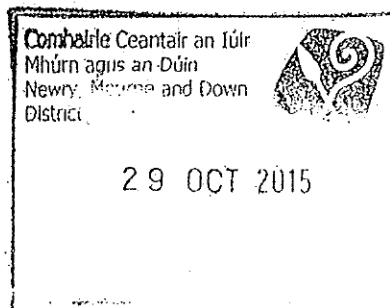


Phone 03457 643 64

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nienetworks.co.uk
NIE Networks Dargan Depot
57 Dargan Road
Belfast
BT3 9JU

Newry, Mourne & Down
Downshire Civic Centre, Downshire Estate
Ardglass Road
Downpatrick
BT30 6GQ



Job No: 15/19113
OurRef:005000074998
Your Ref:

26 October, 2015

FAO: Gerry Torney

Dear Sir

Electricity Supply at The Quay Dundrum for 'Walk way lighting'

Being Dealt with by Richard McGall at our Belfast Office - Telephone Number 028 9095 4718 or alternatively you may contact our Customer Helpline on 03457 643643.

Thank you for contacting Northern Ireland Electricity Limited (NIE) regarding new supplies at the above location.

The estimated cost of this work is approximately £2350.12 plus £470.02 VAT at standard rate. This is based on current costs and NIE infrastructure.

This cost is for budget purposes only and is based on all excavation and reinstatement of the cable trenches being carried out by you or your appointed contractor and NIE carrying out excavation and reinstatement of joint holes.

Before accurate proposals can be prepared and terms quoted it will be necessary for you to forward:

- Detailed site plans indicating mini pillar locations.

As it could take several months following acceptance of terms before supply can be made available, please return the above information at an early date.

I trust this information will allow you to proceed with your proposals and if you require any further information please do not hesitate to contact me.

Yours sincerely

Richard McGall
NIE

Agenda Item:	Victoria Lock Refurbishment Scheme - Progress Report
Report to:	Strategy, Policy & Resources Committee on Thursday, 17th December 2015
Subject:	Progress Report on Capital Projects
Date:	17 December 2015
Reporting Officer:	Eddie Curtis, Director Strategic Planning and Performance
Contact Officer:	Eamon McManus – Capital Projects

<u>Decisions Required</u>	
Members are asked to note the contents of the Report and to await further details on compensation events/additional costs for Victoria Lock Refurbishment Scheme.	
1.0	<u>Purpose & Background</u>
1.1	The purpose of the Report is to inform Members on progress to date and key issues on the following Capital Project:- (1) Victoria Lock – Refurbishment Scheme
2.0	<u>Key Issues</u>
2.1	(1) Victoria Lock - Refurbishment Scheme. Capital Budget 2015/2016 - £500,000 It is expected that the Budget will be fully spent by end of March 2016 and that additional costs, which could be in the order of £150,000 will arise - to be paid in this financial year. Contract No 1, Dredging of Lock Chamber and lowering of Service Pipe. Contract Amount £135,975 Commenced on 13 th July 2015, Dredging of the Lock Chamber and area around the Sea Gates was carried out with work substantially completed by Friday, 18th September 2015. A 2 week delay with associated extra costs has been claimed by the Contractor. A total of 2,153 tonnes of Dredged material has been removed and transported to Aughnagun for disposal. Inspection by Divers established that the 250 mm dia Steel Service pipe which carries electrical cables across the lower section of the lock chamber was broken in two places. The damaged pipe was lifted out of the lock chamber for repair and has now been reinstalled on the floor of the lock chamber. New electrical cables have been pulled through the service pipe and reconnected via new junction manholes to the control house. It is anticipated that extra costs will arise due to the damage and consequent removal/repair and reinstallation of the service pipe but these costs have not yet been quantified or agreed.

	Contract No 2 Refurbishment of Sea Gates. Contract amount - £243,705. Commenced on 17 th August 2015. The two Sea gates were lifted out for inspection and repairs on Sun 23/Mon 24 August 2015. Extra Crane capacity, ie, a 750 Tonne crane was needed to safely lift out the gates due to substantial additional weight of the gates. The seaward faces of the sea gates have been cleaned, shot blasted, inspected, repaired with steel plating where required and painted . The damaged timber sills of both gates were removed and have now been completely replaced with new Greenheart timber. The gates were lifted and turned on Friday 30 October 2015 in order to carry out similar repairs and to replace the 4 Penstocks on the canal side faces. Substantial delays to the Contract have arisen mainly due to unforeseen issues with the Sea Gates and having to design, fabricate and install replacement base pivot pins. A further delay has been caused by the nominated subcontractor, who is responsible for fitting the 4 replacement penstocks, advising recently that due to other work commitments they cannot come from England to carry out their work until early January 2016. The projected completion date is now Friday, 5 February 2016. Additional costs - substantial extra costs will arise due to the sea gates being much heavier than expected and extra crane capacity required and removal of mud from within the gates as far as practical. Broken pivot pin at base of far gate and poor condition of nearside pivot pin -requires extensive work by Divers to assist in design and installation of replacement anchor systems. Extra costs still to be fully quantified and agreed but the Contractor has given notice that extra costs for the 2 Contracts could be in the region of £120,000. The Consultant has also given notice of his intention to claim extra fees due to the extra unforeseen work and delays associated with the Contracts. The extra fees are likely to be in the region of £50,000. Costs will be reported back when further details become available. The Consultants offices in Ireland and the UK were closed down on 30 November 2015 by the parent company in the USA. Discussions are ongoing with the parent company with a view to assigning the Consultancy Contract to it on suitable terms for the Council in order to ensure the satisfactory completion of the Contracts.
3.0	<u>Resource Implications</u>
3.1	Substantial additional costs will arise in relation to Victoria Lock – Refurbishment Scheme – to be paid in this financial year. The projected completion date is now Friday, 5 February 2016.
4.0	<u>Appendices</u>
	None

Agenda Item:	Newry Leisure Centre Phase 2, External Works and Fencing
Report to:	Strategy, Policy & Resources Committee on Thursday, 17th December 2015
Subject:	Capital Project – Newry Leisure Centre – Phase 2
Date:	9 December 2015
Reporting Officer:	Eddie Curtis, Director Strategic Planning and Performance
Contact Officer:	Eamon McManus – Capital Projects

<u>Decisions Required</u>	
Members are asked to note the contents of the Report and to agree to refer the following Capital Budget request to the draft Rate Estimates for 2016/17/18 for consideration:- 2016/2017 £200,000} For external works at 2017/2018 £110,000} Newry Leisure Centre – Phase 2	
1.0	<u>Purpose & Background</u>
1.1	The purpose of the Report is to inform Members on the need to provide a Capital Budget for 2016/17/18 in order to carry out external works, including fencing, at Newry Leisure Centre as part of the Phase 2 Contract. In January 2011 the former Newry and Mourne District Council instructed the Design Team to remove any external site works and fencing from the Phase 1 and Phase 2 cost plans for budget planning reasons. Costs were presented again to the legacy Council in February 2014 but the Council decided not to add in costs for external site works and fencing in the Phase 1 and Phase 2 Contracts. Subsequently Phase 1 was completed and Phase 2 Tender has closed recently without provision for external site works which should be provided in order to complete the overall development of the site to an appropriate standard.
2.0	<u>Key Issues</u>
2.1	Based on the costs presented by the Design Team in February 2014 an overall indicative budget cost including fees would be £310,000. These works would be due to be carried out towards the end of the Phase 2 Contract and so could be split over 2 years as follows:-

	2016/2017 – Newry Leisure Centre Phase 2 - External works/Fencing - £200,000 2017/2018 – Completion of these works - £110,000. The works would include the following:- (1) Boundary Condition Enhancements (2) Works to Public Right of Way (3) Replacement of existing fencing to Clanrye Avenue (4) New street lighting to Upper Edward Street path (5) Landscaping (6) Works to Upper Edward Street Path (7) Replacement of existing fencing to boundary with Bosco Youth Club
3.0	<u>Resource Implications</u>
3.1	A Capital Budget for these works should be provided as follows:– 2016/2017 £200,000 2017/2018 £110,000
4.0	<u>Appendices</u>
	▪ None

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Newry Civic Building/Area Investment Plan</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance
<u>Decisions Required</u>	
<i>To appoint Consultants to develop a major investment strategy for the new Newry, Mourne and Down District Council region.</i> <i>This investment strategy to identify viable site locations throughout our region for projects eg, Newcastle Activity Centre, Newry Civic Centre and Private Sector Projects.</i>	
1.0	<u>Purpose & Background</u>
1.1	- To develop innovative investment strategy for the next 5-10 years, capitalising on our region's growing reputation as a top business, cultural, tourism and community destination. - The investment Programme will deliver a "Step Change" in the region's economic performance and provide possible assistance to kick start projects in our region.
2.0	<u>Key Issues</u>
2.1	Appoint specialised consultants to develop an investment strategy. Appoint a group of Councillors to support officers and consultants in a new Strategy eg, 2 Sinn Féin, 2 SDLP, 1 DUP, 1 UUP and 1 other
3.0	<u>Resource Implications</u>
3.1	- Appointment of Consultants from Belfast City Council Procurement Framework - Officer and Elected Member time
4.0	<u>Appendices</u>
4.1	None

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Progress Report – Saintfield Development Association</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance

Decisions Required

Approval requested for:-

- 1. To complete an Economic Appraisal/Business case for a Community/Leisure facility at Saintfield.***
- 2. Saintfield Development Association to avail of Local Enterprise Centre Social Enterprise Officer to advise on Business Plan.***
- 3. Newry, Mourne and Down District Council to publically advertise an Expression of Interest for interested parties to enter into a Joint Venture for a Community/Leisure Centre at Saintfield.***

1.0 Purpose & Background

- 1.1**
- Newry, Mourne and Down District Council prioritised the development of a Community Facility in Saintfield in its 2015-19 Corporate Plan.

2.0 Key Issues

- 2.1**
- **Investigate 25 year of land in Council ownership in Saintfield to Saintfield Development Association at a peppercorn rent subject to DoE approval.**
 - **Council to consider capital contribution to SDA in 2016/17.**
 - **All above subject to completion of Economic Appraisal to Green Book standard by Social Enterprise Officers and SDA Team**

3.0 Resource Implications

- 3.1**
- Officer time
 - Advertisement in Local Press re Expression of Interest (detailed above)
 - Capital Grant in 2016/17

4.0 Appendices

- 4.1**
- Letter dated 5 November 2015 from SDA attached**



To Mr Eddie Curtis
 Director of Strategic Planning and Performance
 Newry, Mourne and Down District Council
 Downshire Civic Centre
 Downpatrick
 BT30 6GQ

From Martyn Todd
 Chair, Saintfield Development Association

5 November, 2015

Dear Eddie,

SAINTFIELD COMMUNITY CENTRE

As you are looking after the Saintfield Community Centre project during Michael Lipsett's absence, I would like to bring you up to date on Saintfield Development Association's recent progress.

We have engaged with two private sector providers of leisure and fitness services and from these discussions we have learned that:

- there is a private sector interest in some form of partnership with SDA and/or NMD to operate a community centre with a fitness suite and possibly other sports facilities from the Belfast Road site in Saintfield. This interest is strong enough that we believe significant capital investment from the private sector is possible.
- SDA has now a preferred layout for the Belfast Road site and a set of drawings to show how the three buildings could be used for an indoor 4G surface (to accommodate all local sports for training purposes) community space and an extensive fitness suite, which we believe would be popular with the 13,500 people who live within a four-mile radius of Saintfield.

We have requested formal clarification from Saintfield High School as to what community use will be possible for their new three-court hall. We have a meeting with the Principal on 19th November, to which a representative from NMD is invited, to clarify if, when and at what costs the new hall would be available for the local community to use. Clearly this will have a significant impact on the sports hall requirements in the new community centre.

We have compiled a list of all the community and sports groups in the local area who are likely to be interested in using the new community centre

We have met with Stephen McClelland to discuss the preparation of a business case for a social enterprise to take the project forward.

Subject: Council and Committee meetings: May 2016 – May 2017

Report to: Strategy, Policy and Resources Committee 2015

Date: 17 December 2015

Reporting Officer: Liam Hannaway, Chief Executive

Contact Officer: Eileen McParland

Decisions required:

Members are asked to consider and agree the attached draft timetable for Council and Committee meetings May 2016 – May 2017.

1.0 Purpose and Background:

To provide a first draft timetable of Council and Committee meetings for the Council year May 2016 – May 2017.

2.0 Key Issues:

Members are requested to consider the draft timetable for Council and Committee meetings for the next Council year.

This will enable the main meeting dates to be inserted and then allow for all other meetings to be programmed, well in advance of year 2 of the Council (AGM, June 2016).

Members are also asked to note in particular suggested date for AGM and those dates highlighted in red, which involve a date change to facilitate public holidays etc.

Members are also asked to give consideration to holding a mock AGM in May, similar to the meeting which took place prior to this year's AGM – suggested date being Thursday 19 May at 3 pm in the Mourne Room, Downpatrick.

3.0 Resource implications:

None as this timetable is reflective of this year's programme of meetings.

4.0 Appendices

Appendix 1 – timetable of Council and Committee meetings, May 2016 – May 2017

Newry, Mourne & Down District Council

-Schedule of Meetings for May 2016/May 2017

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Planning Committee	3
Member's Briefing Panel (Planning)	4
Enterprise, Regeneration and Tourism Committee	5
Strategic Planning and Resources Committee	6
Active and Healthy Communities Committee	7
Regulatory and Technical Services Committee	8
Audit Committee and pre Audit	9
Party Representatives Meetings	10
Special Council Meetings (Presentations)	11

(Full Council Meeting)

Date	Time	Location
Tuesday 3 May 2016	6.00pm	Mourne Room, Downshire Civic Centre
Mock AGM Thursday 19 May 2016	3.00 pm	Mourne Room, Downshire Civic Centre
AGM Wednesday 1 June 2016	6.00 pm	Mourne Room, Downshire Civic Centre
Monday 6 June 2016	6.00pm	Mourne Room, Downshire Civic Centre
Monday 4 July 2016	6.00pm	Mourne Room, Downshire Civic Centre
Monday 1 August	6.00pm	Mourne Room, Downshire Civic Centre
Monday 5 September	6.00pm	Mourne Room, Downshire Civic Centre
Monday 3 October	6.00pm	Mourne Room, Downshire Civic Centre
Monday 7 November	6.00pm	Mourne Room, Downshire Civic Centre
Monday 5 December	6.00pm	Mourne Room, Downshire Civic Centre
Monday 9 January 2017 (rather than Tuesday 3 January – gives more time for reports in December)	6.00pm	Mourne Room, Downshire Civic Centre
Monday 6 February	6.00pm	Mourne Room, Downshire Civic Centre
Monday 6 March	6.00pm	Mourne Room, Downshire Civic Centre
Monday 3 April	6.00 pm	Mourne Room, Downshire Civic Centre

Tuesday 2 May	6.00 pm	Mourne Room, Downshire Civic Centre
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Planning Committee (May 2016 to May 2017)
(every 4 weeks)

Date	Time	Location
11 May 2016	10.00am	<i>Boardroom, Monaghan Row, Newry</i>
8 June	10.00am	<i>Boardroom, Monaghan Row, Newry</i>
6 July	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
3 August	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
31 August	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
28 September	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
26 October	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
23 November	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
21 December	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
18 January 2017	<i>10.00 am</i>	<i>Boardroom, Monaghan Row, Newry</i>
15 February	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
15 March	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
12 April	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>
10 May	10.00 am	<i>Boardroom, Monaghan Row, Newry</i>

Member's Briefing Panel (May 2016 to May 2017)

Date	Time	Location
17 May 2016	10.00am	Boardroom, Monaghan Row, Newry
14 June	10.00am	Boardroom, Monaghan Row, Newry
8 July	10.00 am	Boardroom, Monaghan Row, Newry
9 August	10.00 am	Boardroom, Monaghan Row, Newry
6 September	10.00 am	Boardroom, Monaghan Row, Newry
4 October	10.00 am	Boardroom, Monaghan Row, Newry
1 November	10.00 am	Boardroom, Monaghan Row, Newry
29 November	10.00 am	Boardroom, Monaghan Row, Newry
THURSDAY 22 December (should be Tuesday 27 th)	10.00 am	Boardroom, Monaghan Row, Newry
24 January 2017	10.00 am	Boardroom, Monaghan Row, Newry
21 February	10.00 am	Boardroom, Monaghan Row, Newry
21 March	10.00 am	Boardroom, Monaghan Row, Newry
Wednesday 19 April (Tuesday 18 th is Easter Tuesday)	10.00 am	Boardroom, Monaghan Row, Newry
16 May	10.00 am	Boardroom, Monaghan Row, Newry

Enterprise, Regeneration and Tourism Committee

Date	Time	Location
9 May 2016	3.00 pm	Boardroom, Monaghan Row, Newry
13 June	6.00 pm	Boardroom, Monaghan Row, Newry
8 August	3.00 pm	Boardroom, Monaghan Row, Newry
12 September	6.00 pm	Boardroom, Monaghan Row, Newry
10 October	3.00 pm	Boardroom, Monaghan Row, Newry
14 November	6.00 pm	Boardroom, Monaghan Row, Newry
12 December	3.00 pm	Boardroom, Monaghan Row, Newry
16 January 2017	6.00 pm	Boardroom, Monaghan Row, Newry
13 February	3.00 pm	Boardroom, Monaghan Row, Newry
13 March	6.00 pm	Boardroom, Monaghan Row, Newry
10 April	3.00 pm	Boardroom, Monaghan Row, Newry
8 May	6.00 pm	Boardroom, Monaghan Row, Newry

Strategy, Policy and Resources Committee

Date	Time	Location
12 May 2016	3.00 pm	Mourne Room, Downshire Civic Centre
16 June	6.00 pm	Mourne Room, Downshire Civic Centre
11 August	3.00 pm	Mourne Room, Downshire Civic Centre
15 September	6.00 pm	Mourne Room, Downshire Civic Centre
13 October	3.00 pm	Mourne Room, Downshire Civic Centre
17 November	6.00 pm	Mourne Room, Downshire Civic Centre
15 December	3.00 pm	Mourne Room, Downshire Civic Centre
19 January 2017	6.00 pm	Mourne Room, Downshire Civic Centre
16 February	3.00 pm	Mourne Room, Downshire Civic Centre
16 March	6.00 pm	Mourne Room, Downshire Civic Centre
13 April	3.00 pm	Mourne Room, Downshire Civic Centre
11 May	6.00 pm	Mourne Room, Downshire Civic Centre

Active and Healthy Communities Committee

Date	Time	Location
16 May 2016	6.00 pm	Mourne Room, Downshire Civic Centre
20 June	3.00 pm	Mourne Room, Downshire Civic Centre
15 August	6.00 pm	Mourne Room, Downshire Civic Centre
19 September	3.00 pm	Mourne Room, Downshire Civic Centre
17 October	6.00 pm	Mourne Room, Downshire Civic Centre
21 November	3.00 pm	Mourne Room, Downshire Civic Centre
19 December	6.00 pm	Mourne Room, Downshire Civic Centre
23 January 2017	3.00 pm	Mourne Room, Downshire Civic Centre
20 February	6.00 pm	Mourne Room, Downshire Civic Centre
20 March	3.00 pm	Mourne Room, Downshire Civic Centre
THURSDAY 20 April (Monday 17 th is Easter Monday)	6.00 pm	Mourne Room, Downshire Civic Centre
15 May	3.00 pm	Mourne Room, Downshire Civic Centre

Regulatory and Technical Services Committee

Date	Time	Location
18 May 2016	3.00 pm	Boardroom, Monaghan Row, Newry
22 June	6.00 pm	Boardroom, Monaghan Row, Newry
17 August	3.00 pm	Boardroom, Monaghan Row, Newry
21 September	6.00 pm	Boardroom, Monaghan Row, Newry
19 October	3.00 pm	Boardroom, Monaghan Row, Newry
23 November	6.00 pm	Boardroom, Monaghan Row, Newry
21 December (Planning on also)	6.00 pm	Boardroom, Monaghan Row, Newry
25 January 2017	6.00 pm	Boardroom, Monaghan Row, Newry
22 February	3.00 pm	Boardroom, Monaghan Row, Newry
22 March	6.00 pm	Boardroom, Monaghan Row, Newry
19 April (Planning on also)	3.00 pm	Boardroom, Monaghan Row, Newry
17 May	6.00 pm	Boardroom, Monaghan Row, Newry

Audit Committee
(held quarterly)
No dates agreed yet

Date	Time	Location
Pre Audit	2.00pm 1.30 pm	Downpatrick
Pre Audit	2.00pm 1.30 pm	Downpatrick
Pre Audit	2.00pm 1.30 pm	Downpatrick

Party Representatives' Forum

Date	Time	Location
23 May 2016	3.00 pm	Commedagh Room, Downshire Civic Centre
27 June	3.00 pm	Commedagh Room, Downshire Civic Centre
22 August	3.00 pm	Commedagh Room, Downshire Civic Centre
26 September	3.00 pm	Commedagh Room, Downshire Civic Centre
24 October	3.00 pm	Commedagh Room, Downshire Civic Centre
28 November	3.00 pm	Commedagh Room, Downshire Civic Centre
19 December 2016 Before AHC Meeting	3.00 pm	Commedagh Room, Downshire Civic Centre
30 January 2017	3.00 pm	Commedagh Room, Downshire Civic Centre
27 February	3.00 pm	Commedagh Room, Downshire Civic Centre
27 March	3.00 pm	Commedagh Room, Downshire Civic Centre
24 April	3.00 pm	Commedagh Room, Downshire Civic Centre
22 May	3.00 pm	Commedagh Room, Downshire Civic Centre

SPECIAL COUNCIL MEETINGS - PRESENTATIONS

Date	Time	Location
23 May 2016	6.00 pm	Downshire Civic Centre
27 June	6.00 pm	Downshire Civic Centre
22 August	6.00 pm	Downshire Civic Centre
26 September	6.00 pm	Downshire Civic Centre
24 October	6.00 pm	Downshire Civic Centre
28 November	6.00 pm	Downshire Civic Centre
NONE IN DECEMBER		
30 January 2017	6.00 pm	Downshire Civic Centre
27 February	6.00 pm	Downshire Civic Centre
27 March	6.00 pm	Downshire Civic Centre
24 April	6.00 pm	Downshire Civic Centre
22 May	6.00 pm	Downshire Civic Centre

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Downshire Civic Centre – Smoke Free Zone</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis Director of Strategic Planning and Performance

Decisions Required

- *To decide if Downshire Civic Centre can be included in the Department of Health's Smoke Free Zone*

1.0 **Purpose & Background**

1.1

- The Minister at the 2014 No Smoking Event gave a commitment to have all Health Sector properties as Smoke Free Zones. As the Downshire site is a Health Sector property, they are requesting that the Council consider making their facility a Smoke Free Zone.

2.0

Key Issues

2.1

- Need to consult with all Council staff who operate out of the Downshire Civic Centre.
- Need to consult with the Trade Unions

Possible Future Issues for Consideration

2.2

- If it is agreed to make Downshire Civic Centre a Smoke Free Zone, the local Trust have agreed to provide a package of assistance to all staff affected.

3.0

Resource Implications

3.1

Officer time

4.0

Appendices

4.1

Email dated 18 November 2015 from Jeff Thompson. Department of Health and Social Services.



"Thompson, Jeff"
<Jeff.Thompson@setrust.hscni.net>
18/11/2015 17:38

To "Vladeanu, Lynda" <Lynda.Vladeanu@setrust.hscni.net>,
"Tom.McClean@downdc.gov.uk"
<Tom.McClean@downdc.gov.uk>,
cc "eddy.curtis@newryandmourne.gov.uk"
<eddy.curtis@newryandmourne.gov.uk>,
"johnny.mcbride@newryandmourne.gov.uk"

bcc

Subject RE: smoke free policy frequent asked questions

1 attachment



QUESTIONNAIRE - Final.pdf

Tom

Following on from yesterday's meeting and the earlier email notifying the council formally of the Trusts strategic direction to implement smoke free campuses by March 2016.

Please see email below from Lynda Vladeanu, Health Development Manager regarding Brief Intervention Training when implementing the smoke free campus on Downshire. Could you forward Lynda a name of an individual in the council who Lynda can make contact with to discuss how this can be delivered/cascaded to staff on the Downshire site?

I also attach a sample Travel plan questionnaire used recently in the Ulster Hospital that we could discuss and hopefully finalise at our next meeting with a view to circulate the revised version to all staff on the Downshire Estate in the spring.

Regards

Jeff

From: Vladeanu, Lynda
Sent: 18 November 2015 15:04
To: Thompson, Jeff
Subject: RE: smoke free policy frequent asked questions

Hi Jeff

Happy to provide the BIT to Council staff, we have provided this training in the past to Lisburn council and worked with cancer focus(who are funded by the PHA to provide workplace stop smoking services) to provide a stop smoking service to council workers . Maybe we can also take this forward on the Down site .

If you forward me the contact name I will get this organised

Lynda

From: Thompson, Jeff
Sent: 17 November 2015 21:39
To: Vladeanu, Lynda
Subject: Re: smoke free policy frequent asked questions

Hi Lynda

Spoke to Newry Mourne and Down District Council today.

They asked if it was possible for the trust to provide brief intervention training for the council staff? I said I would make contact with yourself to see if it was feasible for council staff to be invited to BIT training when it was being provided on the Downshire site. The council also advised that as landlords the trust should instruct them of the requirement for their staff to comply with the smoke-free policy from March 2016. The council thought this was the best approach to take this instruction to the elected reps but could not foresee any real difficulties.

Let me know if BIT can be provided and i will link you with the relevant council manager. Perhaps you could provide slides to cascade training?

Thanks

Jeff

Sent from my iPhone

On 17 Nov 2015, at 19:39, Vladeanu, Lynda <Lynda.Vladeanu@setrust.hscni.net> wrote:

Hello

I have updated the frequently asked questions which will require formatted and printed once we have agreed the content.

Can I ask you to review these especially from an HR perspective in relation to staff .

Do we need to send this to staff side for their information and views ?

Many thanks

Lynda

<What does the new smoke free policy mean.docx>

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Report to:	<i>SPR Committee Meeting – 17th December 2015</i>
Subject:	<i>Emergency Planning</i>
Date:	<i>17th December 2015</i>
Reporting Officer:	<i>Liam Hannaway, Chief Executive</i>
Contact Officer:	<i>Ian Sands, Emergency Planning</i>

Decisions Required

Members are asked to note the recommendations contained in point 1.6 of Appendix 1 (copy attached)

1.0	<u>Purpose & Background</u>
1.1	<i>In January 2015, in preparation for the local government reform Civil Contingencies Policy Branch (CCPB) in the Office of the First Minister and Deputy First Minister (OFMDFM) presented a paper to LGCEG setting out the changes and decisions sought from them to ensure robust civil contingency arrangements would remain in place at a local level post April 2015. The LGCEG were not able to agree a response to all the queries within this paper which led to the request for an independent review of the civil contingencies arrangements within Councils. The 11 new Councils agreed interim operating arrangements to deliver services associated with emergency planning until this review is completed.</i>
1.2	<i>Local Government has contributed to emergency preparation, response and recovery in Northern Ireland for many years. This contribution has previously been undertaken on a voluntary basis with no legal power for delivery. Article 29 of the Local Government (NI) Order 2005 provided local authorities with discretionary powers to engage in emergency planning and allowed them to assist other organisations in leading local recovery.</i>
1.3	<i>Funding for Emergency Planning was cut in January 2015 but a grant of £500 was restored in November 2015. However, Local Government need to agree a position collectively.</i>
2.0	<u>Key Issues</u>
2.1	<i>When an emergency happens senior officers from Councils are required to be present locally and cannot devote time to a central response. However there is a need to have a Local Government presence to help co-ordinate all Councils in the event of an emergency which covers several Council areas.</i>
2.2	<i>Funding for this central response should be the responsibility of Central Government and Councils will provide funding for officers at a local level.</i>

2.3	<i>Central Government need to identify one Ministry with responsibility for Emergency Planning.</i>
3.0	<u>Appendices</u>
▪ Appendix I – Review of Civil Contingencies in Local Government in NI – Executive Summary	

1. EXECUTIVE SUMMARY

1.1 Introduction

Business Consultancy Service (BCS) of the Department of Finance and Personnel (DFP) was appointed by the Local Government Chief Executive's Group (LGCEG) to undertake a review of the local government civil contingencies arrangements within Northern Ireland.

The BCS terms of reference for this assignment were as follows:

To clarify local government's role in relation to civil contingencies at an individual council, sub-regional and regional level and to identify a suitable framework for delivery of the emergency planning function by councils.

The review has taken account of the following:

- Emergency planning, response and recovery;
- Recent local government reform (11 Councils and additional functions);
- Existing good practice and the interim local government civil contingencies arrangements that have been put in place over the period of local government transformation;
- Local emergency planning and response arrangements specific to individual council areas, including political engagement and leadership, local community resilience and on the ground delivery;
- Sub regional emergency planning arrangements, which are the main interface for multi agency emergency planning;
- Regional local government civil contingency arrangements and links to Civil Contingencies Group (NI) (CCG(NI)); and
- Funding of local government for emergency planning and civil contingencies at a local, sub-regional and strategic level. Potential funding sources and comparisons with how this work is funded in other parts of the UK.

1.2 Strategic Context

This review considered a number of key contextual developments pertinent to the delivery of civil contingencies arrangements going forward, including the following:

- Local Government Reform;
- Society of Local Authority Chief Executives and Senior Managers Northern Ireland (Solace (NI));
- Civil Contingency Legislation and Guidelines;
- Stormont House Agreement; and
- Multi Agency Partner Changes.

Following local government reform it was considered timely to conduct this review to ensure that local government optimally meets its local, sub-regional and regional civil contingency requirements going forward in light of these strategic developments.

1.3 Regional, Sub-Regional and Local Arrangements

The report explains the regional, sub-regional and local arrangements. At the time of the review interim civil contingencies arrangements were in place between CCG (NI) and council Chief Executives. These arrangements reflected the previous arrangement but

there were components which Chief Executives did not agree in the interim. This has given urgency to this review so that full arrangements can be restored.

1.4 Findings

The review consulted with Chief Executives, Council Officers, multi-agency partners, Chair of CCG (NI) and DOE. There was a great deal of consistency in the issues raised by consultees and on suggestions for the local government civil contingency function going forward. A key message was for minimal change as much of the structures and arrangements in place are working well. The Review Team considered the output from these consultations in the development of a suitable framework for the delivery of the emergency planning function by councils.

1.5 Comparison Studies

The review carried out comparison studies of the Northern Ireland civil contingencies arrangements with the other UK regions, England, Scotland and Wales, with a focus on local government arrangements. Scotland was found to be the best comparator with similarities which allowed reasonable comparisons to be made with Northern Ireland. The Scottish model has influenced the Review Team's proposals in this review.

1.6 Analysis and Recommendations

The proposed changes to the local government civil contingency arrangements address issues found with the governance arrangements for planning and the management arrangements for response and recovery.

The headline proposals are summarised as follows:

- Changes to the arrangement for local government representation at CCG (NI).
- Revised governance and organisational arrangements for sub-regional and local civil contingencies planning and response.
- Creation of a role for sub-regional local government co-ordination.
- That civil contingencies legislation for NI must be developed as soon as possible.
- A ring fenced permanent funding source is identified and provided for any civil contingency planning, response or recovery activities beyond an individual councils remit.
- No change to the number of EPGs in the short term, remains at 5.
- EPGs to lead on areas of work on a task and finish basis and share with other EPGs as part of a co-ordinated work programme.
- One EPO for each council.
- Review of planning forums attended by staff engaged in emergency planning.
- Creation of a local government EPO forum for sharing information, learning and training.
- Adoption of an Integrated Emergency Management approach to civil contingency planning and response.
- Full utilisation by local government of the NI Risk Assessment.
- Communication strategy for revised local government civil contingencies arrangements.
- Further consideration on the following:
 - sub-regional/regional funding for civil contingencies
 - NI central government and Ministerial lead on resilience
 - Further investigation of Scottish resilience model.

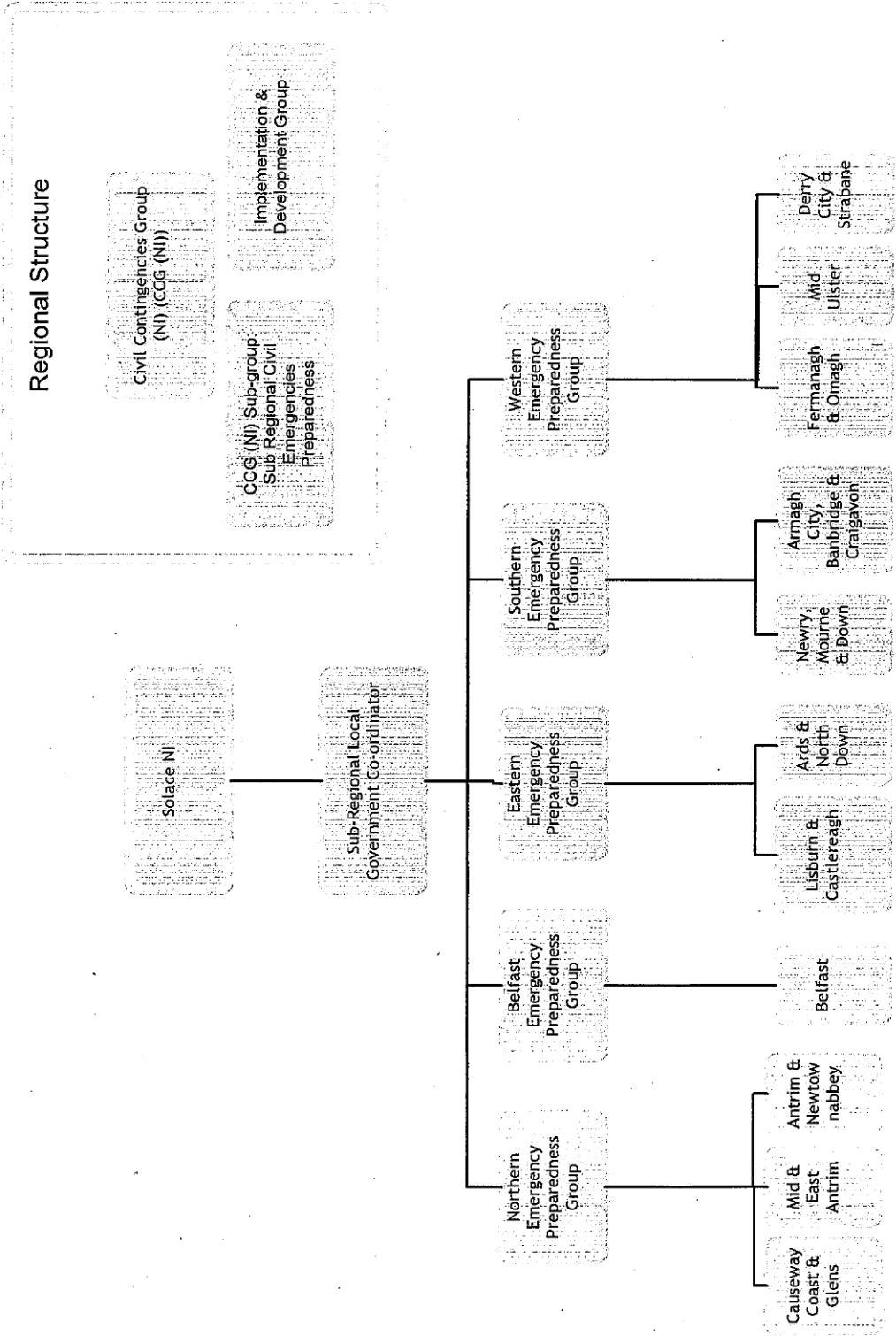
The proposed local government organisational structure is contained in Appendix 11.

1.7 Conclusions

The proposed changes provide clarity on local government's role in local, sub-regional and regional civil contingencies in Northern Ireland. This is outlined in the proposed local government governance structures and supported by recommendations on how it should operate. This framework more accurately reflects local government needs alongside the existing regional requirements and current joint working with multi-agency partners.

Recommendations are shown in full at Table 1 at paragraph 7.11.

APPENDIX 11 – PROPOSED LOCAL GOVERNMENT ORGANISATIONAL STRUCTURES



Report to:	StrategyPolicy and Resources Committee
Subject:	<i>Derryleckagh Sports Project</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance

Decisions Required

- *To approve completion of Economic Appraisal/Business Case to submit an application to Sport NI for the development of a multi-purpose sports facility at Council property at Derryleckagh, Newry in association with Newry Rugby Club, Carnbane League, Windmill Stars and Mitchells GFC.*
- *Council to obtain valuation for its property at Gerry Brown Park, Newry.*
- *Finance raised from proposed sale of Gerry Born Park to be Council Capital Contribution to the project.*

1.0 **Purpose & Background**

- 1.1
- In early 2016, Sport NI will be opening up a Strategic Sports Development Application for a multi-sport (maximum 4 sports) facility. There will be a maximum of 5 projects supported in NI. The level of funding available will be substantial.

2.0 **Key Issues**

- 2.1
- **Need to obtain consensus among 4/5 sporting organisations.**
 - **Council staff have completed a survey with current 4 possible partners re: their sporting needs.**
 - **Partners must obtain Governing Body support.**
 - **Council need to discuss applications with Ulster Council GAA to ascertain their support.**
 - **Council to consider the sale of Gerry Brown Park, Newry to provide financial assistance towards the project.**

3.0 **Resource Implications**

- 3.1
- Officer time to complete Application, Economic Appraisal and Business Case.
 - Possible requirement for a Consultant if Council application goes through 1st evaluation of Sport NI Application process.

4.0	<u>Appendices</u>
4.1	None

Report to:	Strategy Policy and Resources Committee
Subject:	<i>Newry Street United</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance

Decisions Required

- *Financial support to Newry Street United to assist with redevelopment of a play area in Kilkeel at an approximate cost of £30,000 (Group to provide £50,000).*
- *Recommend referring to 2016/17 Rates Estimates.*
- *25 year lease of property in Kilkeel for development of a Community Centre funded by Spaces and Places £350,000.*
- *Council assistance with Capacity Building of the Community Association.*
- *Council to maintain play area at completion of redevelopment.*

1.0 **Purpose & Background**

- 1.1
- Newry Street United have secured £350,000 from Spaces and Places to develop a Community Centre in Kilkeel. They are also upgrading a community play area. The group require financial assistance to assist with their project (particularly redevelopment of play area).

2.0 **Key Issues**

- 2.1
- **Council are required to lease Council property to the Community Association (at least 25 years), subject to DoE approvals.**
 - **Council to provide match funding for a play area development (£30,000 approximately).**
 - **Council to maintain play area on completion of the project.**
 - **Council officials to advise Community Association re Management of new Community facility.**

3.0 **Resource Implications**

- 3.1
- £30,000 to be considered in 2016/17 Rates Estimates discussion for play area.
 - Council to maintain refurbished play area.
 - Officer time in building capacity of Community Association.

4.0 **Appendices**

4.1

	None.
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Report to:	Strategy, Policy & Resources Committee
Subject:	Six-Month Performance Report & Annual Review of the Corporate Plan (2015-19)
Date:	17 December 2015
Reporting Officer:	Johnny McBride, Change Manager
Contact Officers:	Johnny McBride, Change Manager Regina Mackin, Assistant Director, Corporate Planning & Policy

Decisions Required

Members are asked to note the contents of the report and consider and agree to:

- **The six-month performance report on the Corporate Plan (2015-19); and**
- **The recommended arrangements for its annual review.**

1.0	<u>Purpose & Background</u>
1.1	The purpose of this report is to provide Members with a six-month performance report on the implementation of the Corporate Plan (2015-19) as well as to recommend arrangements for its annual review.
2.0	<u>Key Issues</u>
	Scope of the Performance Reporting
2.1	A commitment was previously made in the Plan to review progress against the Plan in accordance with the following timetable: ▪ Quarterly – Senior Management Team (SMT); ▪ Six-Monthly – Strategy, Policy & Resources (SP&R) Committee; and ▪ Annually – Full Council
2.2	The report (provided at Appendix I) considers the status of those key revenue and capital projects that are explicitly referenced in the Plan and are representative of Members' ambitions for the wider District. It is important to note that the majority of these projects are at the developmental stage; therefore performance at this stage is an assessment of activity as opposed to the outcomes of that activity. Performance is reported using a traffic light (Red / Amber / Green (RAG)) assessment.
2.3	The report covers the period from the 1 April to the 30 September 2015 and represents the first of a series of reports that will be presented to Council concerning corporate performance. Performance management is an area that the Council will need to prioritise over the coming years to ensure both legislative compliance with its new Duty of Improvement but also to provide Members with the necessary analysis and insights to

	ensure resources are allocated where the need is greatest. This will need to be taken forward as part of the development of a wider strategic performance management framework.
	Annual Review
2.3	As part of the overall performance review, there is also a requirement to reassess its relevancy given the wider changes in the Council's operating environment since it was originally published. It is therefore proposed a limited consultation exercise be undertaken to inform this work. This will involve using existing structures, such as the District Electoral Area (DEA) Fora, to consult and engage with a wide range of stakeholders. It is also proposed to undertake two employee engagement events (one on Newry, the other in Downpatrick) for the same purpose. All consultation events will be scheduled to take place during February / March 2016.
2.4	Stakeholders will be asked for their feedback across the eight (8) strategic priorities defined within the Plan as well as feedback on any new or emerging issues for the Council to consider over the next 12 months.
2.5	A summary of the information collated from the consultation events will be tabled for the consideration of the Strategy, Policy & Resources Committee and in advance of the publication of any updated Plan.
3.0	<u>Resource Implications</u>
3.1	There are no resource implications contained within this report.
4.0	<u>Appendices</u>
	▪ Appendix I – Six-month performance report of the Corporate Plan (2015-19).

Corporate Plan - 6 Month Performance Report

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Corporate Objective 1: Become one of the premier tourism destinations on the island of Ireland

Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
ERT1	Tourism Strategy	MW	Mar-16	G	G			G	Consultants appointed. Work on-going to construct strategy.

Corporate Objective 2: Attracted investment and supported the creation of new jobs

Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
ERT2	Economic Regeneration Strategy	MW	Jun-15	G	G			G	Strategy launched in Jun-15. Proceeding with implementation.
RTS1	Local Development Plan	COR	Mar-17	G	G			G	Strategy, Policy & Resources Committee appraised of the issues.

Corporate Objective 3: Supported improved health and wellbeing outcomes

Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
AHC1	Leisure Facilities Strategy	ML	Mar-16	G	A			G	Consultation phase recently completed with Sport NI. Sport NI has delayed publication of strategy until Mar-16.

Corporate Objective 4: Protected our natural and built environment

Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
RTS2	Camlough Lake Improvements	COR	Dec-15	G	R			R	Partner funding now at risk

Corporate Plan - 6 Month Performance Report

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Corporate Objective 5: Led the regeneration of urban and rural areas									
Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
SPP4	Tender for design & build of Newry Leisure Centre (Phase II)	EC	Sep-15	A	G			G	ITT issued on 05.09.15
SPP5	Tender for design & build of Downpatrick Leisure Centre	EC	Sep-15	A	G			G	ITT issued on 10.09.15

Corporate Objective 6: Advocated on your behalf specifically in relation to those issues that really matter to you									
Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
SPP3	Establish Community Planning Governance structure	EC	Mar-16	G	G			G	various stakeholder workshops held & outline agreement secured in final option. To be presented to Members in Q3 for agreement.
AHC4	Establish & resource DEA Fora	ML	Nov-15	G	G			G	DEA For a established in Sep-15. DEA Officers appointed.

Corporate Objective 7: Empowered and improved the capacity of our communities									
Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
SPP1	Community Plan	EC	Mar-16	G	G			G	Data profiling work completed. Workshops currently underway to identify priority areas.
AHC2	Community Support Plan	ML	Apr-17	A	R			R	Confirmation that DSD functions will not transfer. Implications of the Council currently being identified.

Corporate Objective 8: Transformed and modernised the Council, providing accessible as well as value for money services									
Ref.	Key Actions.	Owner.	Target.	Q1 (2015/16)	Q2 (2015/16)	Q3 (2015/16)	Q4 (2015/16)	Direction of Travel	Comments / Mitigating Actions
SPP2	Performance Improvement Plan	EC	Mar-16	G	G			G	Scoping underway. Portfolio of projects to be presented to Members in Q4 for agreement.
CS1	Design & implement Departmental structures	CS	Nov-15	G	G			G	Tier 4 posts presented for Council consideration.

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