



December 14th, 2015

Notice Of Meeting

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Thursday, 17th December 2015 at 3:00 pm** in **Downshire Civic Centre**.

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor R Burgess

Vice Chair: Councillor H Reilly

Members:	Councillor P Brown	Councillor S Burns
	Councillor M Carr	Councillor W Clarke
	Councillor G Craig	Councillor D Curran
	Councillor G Donnelly	Councillor L Kimmins
	Councillor C McGrath	Councillor B O'Muirí
	Councillor B Quinn	Councillor M Ruane
	Councillor W Walker	

Agenda

- 1 **Apologies**
- 2 **Declarations of Interest**
- 3 **Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 12 November 2015 (copy attached)**

[SPR-12-11-2015.pdf](#)

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Local Development Plan

4 **Local Development Plan**

ALL COUNCILLORS ARE INVITED FOR THIS ITEM OF BUSINESS

4a **Local Development Plan: Preparatory Studies - Paper 5: Transportation (copy attached)**

A copy of the Transportation Plan can be found on the Document Shelf:

Documents/Strategy, Policy & Resources.

[LDP Paper 5-Transportation.pdf](#)

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4b **Local Development Plan: Sustainability Appraisal incorporating Strategic Environmental Assessment - An Overview (copy attached)**

A copy of the Sustainability Appraisal incorporating Strategic Environmental Assessment - An Overview can be found on the Document Shelf:

Documents/Strategy, Policy & Resources.

Presentations

5a Presentation of final Directorate Business Plan - Strategic Planning and Performance (copy attached)

SPP Directorate - Business Plan 2015-16 v1.6.pdf

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Marketing and Communications

6a Brand Management - Signage Proposals (copy attached)

Brand Management - Signage Proposals.pdf

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NMDDC Brand Signage.pdf

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Facilities Management and Maintenance

7a Proposed Overspend for Provision of Bus Shelters (copy attached)

Report of Proposed Overspend for Provision of Bus Shelters.pdf

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Estate

8a St. Mary's Primary School (copy attached)

St Mary's Site Newcastle revised.pdf

Page 44

8b Council Land at Carnbane Playing Fields, Newry - JG035 Ballydougan to Newry SMT - Phase 2A (copy attached)

Report Carnbane Playing Fields.pdf

Page 46

8c Kilkeel Former Cinema/Town-Hall Building and Yard (copy attached))

[Template - Report Kilkeel Town Hall.pdf](#)

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[map Kilkeel Town Hall.pdf](#)

Page 49

8d Expansion of Downshire Office Accommodation (copy attached)

[Expansion - Downshire Office Accommodation i.pdf](#)

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8e Forkhill Peadar O'Doirnin GAA - Lease of soccer field situated alongside the club grounds at Bog Road, Forkhill (copy attached)

[Forkhill GAA.pdf](#)

Page 51

8f Ballynahinch Community Facility (copy attached)

[Ballynahinch Community Facility.pdf](#)

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8g Remedial Works to Castlewellan Library (copy attached)

[RemedialWorksCastlewellanLibrary.pdf](#)

Page 55

8h Request to Purchase land/right of way at New Line Playground, Saintfield (copy attached)

[NewLinePlaygroundSaintfield.pdf](#)

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8i Walkway at Dundrum Transfer of Lighting (copy attached)

[WalkwayDundrumTransferofLighting.pdf](#)

Page 65

8j Progress Report on Victoria Lock (copy attached)

[Victoria Lock Refurbishment Scheme Progress Report.pdf](#)

Page 70

8k Newry Leisure Centre Phase 2 - External Works and Fencing (copy attached)

[Newry Leisure Centre Phase 2 External Works and Fencing Report .pdf](#)

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- 8l **Newry Civic Centre and Area Investment Plan (copy attached)**
Newry Civic Building-Area Investment Plan.pdf Page 74
- 8m **Saintfield Development Association - Progress Report (copy attached)**
Saintfield Development Association.pdf Page 75
-
- For Discussion/Decision*
-
- 9a **Agree date for SPR Committee meeting March 2016**
To agree date for SPR Committee meeting March 2016 - (currently meeting is programmed for Friday 18 March, 17th being a public holiday. Alternative date available is Tuesday 16 March at 2 pm)
- 9b **Schedule of meetings for May 2016 - May 2017 (copy attached)**
meetings 2016 - 2017 council report.pdf Page 77
Council Meetings - May 16 - May 17.pdf Page 78
- 9c **Downshire Civic Centre - Smoke Free Zone (copy attached)**
Downshire Estate - Smoke Free Zone.pdf Page 91
- 9e **Emergency Planning (copy attached)**
Emergency Planning Report to SPR Dec 2015.pdf Page 94
Appendix 1 EP.pdf Page 96
- 9f **Derryleckagh Sports Project (copy attached)**
Derryleckagh Sports Project.pdf Page 100
- 9g **Newry Street United Shared Spaces Project (copy attached)**
Newry Street United.pdf Page 102

Corporate Services

10a Six Monthly Report on Corporate Plan (2015-2019) (Report attached)

[Six Month Update on Corporate Plan.pdf](#)

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[App I - 6 Mth Performance Report.pdf](#)

Page 106

10b Policy and Procedure on unacceptable actions or behaviour by complainants (Report attached)

[Policy on Unacceptable Behaviour.pdf](#)

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Corporate Services - Human Resources

11a Safeguarding and Photography of Children

Corporate Services - Finance

12a Treasury Management Services Armagh City, Banbridge and Craigavon Borough Council (copy attached)

[Report re Treasury Management.pdf](#)

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12b Tenders Awarded to 30th November 2015 (copy attached)

[Report re Tenders Awarded up to 30 Nov 2015.pdf](#)

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[Appendix - Current Tenders anticipated over £30k 30 Nov 2015.pdf](#)

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12c Report from Procurement (copy attached)

[Report re Procurement.pdf](#)

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[Procurement Appendix.pdf](#)

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12d Management Accounts for 7 months ended 30th October 2015 (report to follow)

Equality

**13a European Rural Network for Job Mobility – ERN4mob Project
(copy attached)**

[Report ERN4mob project.pdf](#)

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Community Planning and Well-being

14a Draft Terms of Reference for the Health Forum (copy attached)

[Report - Draft Terms of Reference for the Health Forum.pdf](#)

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Grant Aided Programmes

15a Financial Assistance - SIF (copy attached)

[FA Dec revised.pdf](#)

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[Appendix Financial Assistance.pdf](#)

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15b Social Investment Fund (copy attached)

[SIF.pdf](#)

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15c Peace IV (copy attached)

[PEACE IV Dec.pdf](#)

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[PEACE IV Indicative Call Timetable.pdf](#)

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Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014

16a Advertising of Statutory Notices (copy attached)

[Statutory Notices - Cover Report.pdf](#)

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[Statutory Notices - App I.pdf](#)

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[Statutory Notices - App II.pdf](#)

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[Statutory Notices - App III.pdf](#)

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16b

Provision of Advertising Services (copy attached)

Provision of Advertising Services.pdf

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Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
Cllr. Robert Burgess	robert.burgess@downdc.gov.uk
Cllr. Stephen Burns	stephen.burns@downdc.gov.uk
Cllr. Michael Carr	michael.carr@newryandmourne.gov.uk
Cllr. charlie casey	charlie.casey@newryandmourne.gov.uk
Cllr. Patrick Clarke	patrick.clarke@downdc.gov.uk
Cllr. Garth Craig	garth.craig@downdc.gov.uk
Cllr. Dermot Curran	dermot.curran@downdc.gov.uk
Mr. Eddie Curtis	eddie.curtis@newryandmourne.gov.uk
Cllr. Laura Devlin	laura.devlin@downdc.gov.uk
Ms. Louise Dillon	louise.dillon@newryandmourne.gov.uk
Cllr. Geraldine Donnelly	geraldine.donnelly@newryandmourne.gov.uk
Cllr. Sean Doran	sean.doran@newryandmourne.gov.uk
Mr. Robert Dowey	robert.dowey@newryandmourne.gov.uk
Cllr. Sinead Ennis	sinead.ennis@nmandd.org
Cllr. Cadogan Enright	cadogan.enright@downdc.gov.uk
Cllr. Gillian Fitzpatrick	gillian.fitzpatrick@newryandmourne.gov.uk
Mr. Patrick Green	patrick.green@downdc.gov.uk
Cllr. Glyn Hanna	glyn.hanna@nmandd.org
Mr. Liam Hannaway	liam.hannaway@nmandd.org
Cllr. Valerie Harte	valerie.harte@newryandmourne.gov.uk
Cllr. Harry Harvey	harry.harvey@newryandmourne.gov.uk
Cllr. Terry Hearty	terry.hearty@newryandmourne.gov.uk
Cllr. David Hyland	david.hyland@newryandmourne.gov.uk
Miss Veronica Keegan	veronica.keegan@downdc.gov.uk
Mrs. Shiela Kieran	sheila.kieran@newryandmourne.gov.uk
Cllr. Liz Kimmins	liz.kimmins@nmandd.org
Cllr. Mickey Larkin	micky.larkin@nmandd.org
Mr. Michael Lipsett	michael.lipsett@downdc.gov.uk
Cllr. Kate Loughran	kate.loughran@newryandmourne.gov.uk
Mrs. Regina Mackin	regina.mackin@newryandmourne.gov.uk
Cllr. Kevin Mc Ateer	kevin.mcateer@nmandd.org
Mr. Johnny Mc Bride	johnny.mcbride@newryandmourne.gov.uk
Cllr. Colin Mc Grath	colin.mcgrath@downdc.gov.uk
Collette McAteer	collette.mcateer@newryandmourne.gov.uk
Cllr. Declan McAteer	declan.mcateer@newryandmourne.gov.uk
Cllr. Harold McKee	harold.mckee@newryandmourne.gov.uk
Ms. Heather Mckee	heather.mckee@newryandmourne.gov.uk
Eileen McParland	eileen.mcparland@newryandmourne.gov.uk

Catrina Miskelly	catrina.miskelly@downdc.gov.uk
Cllr. Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr. Mark Murnin	mark.murnin@nmandd.org
Cllr. Barra O Muiri	barra.omuiri@nmandd.org
Cllr. Pol O'Gribin	pol.ogribin@nmandd.org
Mr. Canice O'Rourke	canice.orourke@downdc.gov.uk
Cllr. Brian Quinn	brian.quinn@newryandmourne.gov.uk
Cllr. Henry Reilly	henry.reilly@newryandmourne.gov.uk
Ms. Alison Robb	Alison.Robb@downdc.gov.uk
Pat Rooney	pat.rooney@nmandd.org
Cllr. Michael Ruane	michael.ruane@newryandmourne.gov.uk
Cllr. Gareth Sharvin	gareth.sharvin@downdc.gov.uk
Cllr. Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@downdc.gov.uk
Cllr. David Taylor	david.taylor@newryandmourne.gov.uk
Caroline Taylor	Caroline.Taylor@downdc.gov.uk
Cllr. Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr. William Walker	william.walker@nmandd.org
Mrs. Marie Ward	marie.ward@downdc.gov.uk
Cllr. Clarke William	william.clarke@downdc.gov.uk

ACTION SHEET- STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING – THURSDAY 12 NOVEMBER 2015

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/199/2015	Rates Support Grant 2015/16	It was agreed on the proposal of Councillor Craig, seconded by Councillor Donnelly, that Council write to Minister Durkan, MLA, requesting the Rate Support Grant to be ring-fenced for the future.	Ongoing.
SPR/200/2015	Eurocities	It was agreed on the proposal of Councillor Brown, seconded by Councillor W Clarke, that Newry, Mourne and Down District Council join the Eurocities Network at a cost of €4,220 per forum per annum.	Awaiting information from L Leonard, Belfast City Council
SPR/202/2015	Irish Language Strategy	<p>It was agreed on the proposal of Councillor O’Muirí, seconded by Councillor Burns,</p> <ul style="list-style-type: none"> • That the Irish Language Strategy 2015-2016, be agreed with exception of Section 7 of the Strategy relating to staff issues. • That translation costs and resources be investigated through the opportunities for co-operation between Councils. <p>It was agreed on the proposal of Councillor Craig, seconded by Councillor Brown, that the implementation of the Irish Language Strategy be discussed at the Good Relations Forum.</p>	Ongoing.
SPR/203/2015	Local Development Plan Paper 4 – Town Centres and Opportunity Sites	It was agreed on the proposal of Councillor Craig, seconded by Councillor O’Muirí, that the report on the Local Development Plan Paper 4 - Town Centres and Opportunity Sites, be noted.	Noted.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/204/2015	Capital Projects – Progress Report	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Craig, that the contents of the report be noted and further details awaited regarding compensation events/additional costs for Victoria Lock Refurbishment Scheme.	Actioned.
SPR/205/2015	Kindle Integrated Primary School – Letter from Education Authority	Correspondence from the Education Authority dated 16 October 2015 regarding the proposed Community Project, Kindle, was noted.	Officers currently working with the Community Association on funding opportunities.
SPR/206/2015	Play Area and Mobile at Oriel Drive, Downpatrick	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Donnelly, that authority be given to acquire the freehold transfer of land for the play area and mobile building at Oriel Drive, Flying Horse, Downpatrick in order to regularise the title in the sum of £6,500.	Ongoing.
SPR/207/2015	Orior Park Changing Rooms, Bessbrook	It was agreed on the proposal of Councillor Donnelly, seconded by Councillor Ruane, to grant a 21 year lease of the Council owned changing rooms at Orior Park/Allotment Gardens, Bessbrook, to Bessbrook United Football Club, subject to NIHE approval, DOE approval to peppercorn rent and legal agreement being drawn up.	Approved.
SPR/208/2015	Request to Purchase Land at Station Road, Castlewellan	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Craig, to note the expression of interest in the site from an adjacent landowner, make a planning application for residential development for the site at Station Road, Castlewellan and, thereafter, seek to dispose of the site on the open market in order to maximise the return for Council.	Ongoing.
SPR/209/2015	Request to Acquire Lisburn Street Car Park, Ballynahinch	It was agreed on the proposal of Councillor Craig, seconded by Councillor W Clarke, that Option 2 be agreed: Sale of the portion the developer requires to build the rear of the store on (hatched and outlined in blue at Appendix 2 in report presented by Mr Green, and already approved by Council) and lease of remainder of car park	Meeting has been held on site and progress report will be tabled in the near future.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		area for 25 years (would require expression of interest exercise to be carried out).	
SPR/210/2015	Valuation of Land at Greenbank Industrial Estate, Newry	<p>It was agreed on the proposal of Councillor Ruane, seconded by Councillor Donnelly, that approval be given to enter into negotiation with Southern Group Enterprises with the aim of setting up a rental agreement to avail of 38 car parking spaces at their premises located within the Greenbank Industrial Estate, Newry.</p> <p>The cost of the annual rental is expected to be c £410 per month plus maintenance costs. Rental of site is available initially up to end of June 2016 with possibility of extension.</p>	Approved.
SPR/211/2015	Storm Water Drainage at Corrags Road, Burren Village Green	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Quinn, that the request by Killowen Contracts for a wayleave to lay a storm sewer to serve a new private housing development through Council land at Burren Village Green, be approved subject to consultation.	Approved.
SPR/212/2015	Murphy Trust	It was agreed on the proposal of Councillor Ruane seconded by Councillor Donnelly, that agreement be given for Newry, Mourne and Down District Council to manage, control and maximise the property portfolio of the Murphy Trust.	Legal documentation is currently being finalised and update reports will be provided in the near future.
SPR/213/2015	Council Land at The Green, Strangford – Request for Use	<p>It was agreed on the proposal of Councillor Ruane, seconded by Councillor Craig,</p> <ul style="list-style-type: none"> • That the request for DRD Transport NI to use a small section of Council Land at The Green, Strangford, to construct a temporary slipway from January 2016 for a period of up to 10 months, be acceded to. 	Update SPR Meeting in December.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<ul style="list-style-type: none"> • That DRD Transport NI be advised that the works should take no longer than the 10 month time frame indicated by them. • That DRD Transport NI be requested to carry out consultation with local residents outlining the need for these works to be undertaken. 	
SPR214/2015	Approval for Call for Financial Assistance 2016/17	<p>It was agreed on the proposal of Councillor Ruane, seconded by Councillor Quinn, that approval be given to:</p> <ul style="list-style-type: none"> • 3 Financial Assistance Calls for the period 2016-2017. • Allocation within the rates budget for grant allocations, advertising and capacity building programme and for resourcing the management and delivery of the programme. • Inclusion of logistical support, (barriers, tables, chairs etc.), request form in the application and in letters of offer of financial assistance to major/minor events (to include provision of portaloos where deemed essential). • Capacity building for the Community /Voluntary Sector and resourcing of same. • Advances to groups for up to 50% of the grant aid if the need can be demonstrated and an Advance Agreement signed off. • Thresholds for each theme to be set by Officers in line with rates. 	Officers now preparing budgets and paperwork to progress the recommendations.
SPR/215/2015	Update on Christmas Events Funding	It was agreed on the proposal of Councillor Ruane, seconded by Councillor Carr, that the Christmas Event Funding throughout the District be agreed.	Completed.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/216/2015	Elected Member Application to Undertake Accredited Training	It was agreed on the proposal of Councillor Ruane, seconded by Councillor W Clarke, that the application for financial assistance for a Councillor to undertake a part-time Honours Degree in Irish Language and Literature at the University of Ulster which commenced in September 2015, be approved.	Approved.
SPR/219/2015	Appointment of Members to the Board of the Carlingford Lough Commissioners	Mr Hannaway, Chief Executive, advised Members that the Chief Executive of Warrenpoint Harbour Authority had advised that only 2 positions were available on the Board of the Carlingford Lough Commissioners and the Council had now been advised these positions could be rotated. He said nominations would be sought from the Parties involved: Sinn Fein, SDLP and UUP, at the Council meeting on 7 December 2015.	Agreed at Council meeting 7.12.15.
SPR/220/2015	Sister City/Twinning Issues	<p>It was agreed on the proposal of Councillor Ruane, seconded by Councillor Craig:</p> <ul style="list-style-type: none"> • That agreement be given to continue discussions with local Recycling Companies in Newry, Mourne and Down District Council re the provision of recycling facilities in the city of Grozny, Southern Russia. • That a small deputation from Grozny in December 2015 be hosted. 	<p>Ongoing.</p> <p>Invitation has been completed and update progress will be prepared in the near future.</p>
SPR/221/2015	SIF – UPDATE	It was agreed that the Programmes Manager would provide project updates to Members when they became available.	Further update to be provided at the next meeting.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/222/2015	PEACE IV	It was agreed that the report be noted.	Noted.
SPR/224/2015	Appointment of an Arbitrator – Datahub	It was agreed on the proposal of Councillor Ruane, seconded by Councillor W Clarke, that Quigg Golden, be appointed Arbitrators in this case.	Approved.
SPR/225/2015	Valuation for the Sale of Land at Former Down District Council offices at Strangford Road, Downpatrick	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Craig, that the valuation from LPS be accepted.	Legal Transfer negotiations have commenced.
SPR/226/2015	Update on Voluntary Severance	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Craig, that the recommendations regarding the second phase of consideration of applications for voluntary severance at 2.2 and 3.6 of the report, be agreed.	Approved.

Report to:	Strategy, Policy & Resources Committee
Subject:	Newry, Mourne and Down Local Development Plan Preparatory Studies Paper 5: Transportation
Date:	17 December 2015
Reporting Officer:	Anthony McKay, Chief Planning Officer
Contact Officer:	Andrew Hay, Development Plan Manager

Decisions Required

Note the content of this report.

1.0 **Purpose & Background**

1.1 Preparatory studies are essential in providing the evidence base for preparing the Local Development Plan (LDP). A reliable and comprehensive evidence base is vital to informing and justifying the 'soundness' of the LDP documents (Plan Strategy and Local Policies Plan) and to show how policies and proposals help to achieve the social, economic and environmental objectives for the plan area.

1.2 As part of the programme of preparatory work, the purpose of this report is to present 'Paper 5: Transportation' for members consideration.

1.3 The paper provides members with an overview of the regional planning and roads policy context in relation to transportation provides information on the current transportation provision and future transportation initiatives within the Newry, Mourne & Down District. The paper builds on the existing evidence base and sets out:

- An overview of the regional policy context for formulating Local Development Plan transportation strategies and policies;
- An overview of the existing transportation situation including strategic road network, modes of travel, various transportation schemes, existing car parking provision and public transport services within the Council area;
- A summary of key future transportation proposals and initiatives relevant to the Council area; and
- Key recommendations.

2.0 **Key Issues and Conclusions**

2.1 This paper allows members to commence consideration of the priorities for the improvement of the main transport corridors that form the regional transportation network whilst seeking to promote sustainable development and sustainable transport choices. At this stage the paper only aims to provide a foundation for future decision making which will need to be further developed and informed through the local development plan process in the integration of land use and transportation.

<p>2.2</p> <p>2.3</p> <p>2.4</p> <p>2.5</p> <p>2.6</p> <p>2.7</p> <p>2.8</p>	<p>The movement of people and efficient distribution of goods and services are essential to the functioning of any area. Good communications are important to the local economy and to attract inward investment. Good transport links also support people socially and provide access to leisure and recreational opportunities. Transportation is therefore a key component of any land use plan. Whilst transport planning is a function that will remain primarily with the Department for Regional Development (DRD), it will be important that the LDP integrates transportation with land use.</p> <p>As part of the plan process, there will be a need to look closely at how greater encouragement can be given to more sustainable forms of transport such as buses, cycleways and walkways. Parking provision including off street parking, which is now a local government responsibility, will also be considered.</p> <p>The paper considers the quality and capacity of both local and strategic transport infrastructure and its ability to meet demand in Newry, Mourne and Down.</p> <p>The role of the private car and other forms of transport within the District is considered within the paper, and data on car usage as well as public transport provision is outlined to highlight key transport issues.</p> <p>The paper recommends the need to promote and improve connectivity across the District, particularly in rural areas.</p> <p>The paper also recommends the need to promote more sustainable transport modes including walking, cycling and public transport and highlights the need for improved protection and road safety for these groups as well as car users.</p> <p>Data gathered as part of this and other preparatory studies will be used to establish the baseline of the social, economic, and environmental characteristics of the plan area and enable the Council to identify the issues which need to be addressed by the LDP. Furthermore, it will provide a sound basis on which to formulate the plan strategy, policies and proposals within the LDP that will be subject to independent public examination.</p>
<p>3.0</p>	<p><u>Recommendations</u></p>
<p>3.1</p>	<p>Members are requested to note the content of this report.</p>
<p>4.0</p>	<p><u>Resource Implications</u></p>
<p>4.1</p>	<p>N/A</p>
<p>5.0</p>	<p><u>Appendices</u></p>
	<ul style="list-style-type: none"> • Paper 5: Transportation

Report to:	Strategy, Policy & Resources Committee
Subject:	Newry, Mourne and Down Local Development Plan Preparatory Studies Sustainability Appraisal incorporating Strategic Environmental Assessment – An Overview
Date:	17 December 2015
Reporting Officer:	Anthony McKay, Chief Planning Officer
Contact Officer:	Andrew Hay, Development Plan Manager

<u>Decisions Required</u>	
Note the content of this report.	
1.0	<u>Purpose & Background</u>
1.1	Preparatory studies are essential in providing the evidence base for preparing the Local Development Plan (LDP). A reliable and comprehensive evidence base is vital to informing and justifying the ‘soundness’ of the LDP documents (Plan Strategy and Local Policies Plan) and to show how policies and proposals help to achieve the social, economic and environmental objectives for the plan area.
1.2	The Planning Act (NI) 2011 and the Environmental Assessment of Plans and Programmes Regulations (NI) 2004 require that those who exercise any function in relation to local development plans must do so with the objective of furthering sustainable development.
1.3	In order to comply with the above pieces of legislation the Council must undertake a Sustainability Appraisal and Strategic Environmental Assessment (SA/SEA) of their LDP. The ongoing preparatory work plays a critical role in developing the evidence base to inform the Sustainability Appraisal.
1.4	The paper, attached at Appendix 1, provides members with an overview of Sustainability Appraisal and Strategic Environmental Assessment (SA/SEA), their statutory underpinning and their implications for land use planning within the Council area. The paper sets out: <ul style="list-style-type: none"> • the legislative context ; • the purpose of a Sustainability Appraisal; • key stages in the SA process; • the creation of a multi-disciplinary steering group for the SA; • a review of other appraisals and assessments; and • Key issues and recommendations.
2.0	<u>Key Issues and Conclusions</u>

2.1	The paper highlights the differences between Sustainability Appraisal and Strategic Environmental Assessment and then outlines how the two assessments can be merged to allow for a single joint appraisal. The paper considers the range of benefits that the SA/SEA process will bring not just identifying and mitigating adverse impacts but tangible benefits to the policy making process.
2.2	The paper focuses on the initial Scoping stage of the process, outlining the key tasks and engagement that will be undertaken in the production of the Scoping Report. Prior to publishing of the Scoping Report a pre-scoping exercise will commence in early 2016 and will involve establishing a Multi-Disciplinary Steering Group. The Steering Group will consider the SA framework which will contain the SA themes, the LDP objectives as well as indicators that will be used to determine if the LDP objectives have been met.
2.3	The need for transboundary consultation at an early stage in the SA process is also considered within the paper. Whilst not mandatory at the Scoping Stage the Development Plan team will issue the Scoping Report to both Monaghan and Lough County Councils and informal discussions will be held with these authorities on the need for formal transboundary consultations on the SA Report.
2.4	The paper highlights a number of legal cases where plans and proposals have been challenged through the courts on the grounds of failing to fully comply with environmental legislation. The importance of ensuring a robust assessment undertaken from the outset of the plan process is emphasised.
2.5	In conclusion the paper recommends that the Development Plan team explore the potential for the Shared Environmental Service team to expand their existing level of support beyond Habitats Regulation Assessment to include Sustainability Appraisal.
3.0	<u>Recommendations</u>
3.1	Members are requested to note the content of this report.
4.0	<u>Resource Implications</u>
4.1	N/A
5.0	<u>Appendices</u>
	<ul style="list-style-type: none"> • Sustainability Appraisal incorporating Strategic Environmental Assessment – An Overview

Strategic Planning & Performance

Directorate Business Plan 2015-2016



Comhairle Ceantair
an Iúir, Mhúrn
agus an Dúin
**Newry, Mourne
and Down**
District Council

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10.0 Political Governance	20

FINAL DRAFT

1.0 Introduction

- 1.1 The Strategic Planning & Performance Directorate is a recently formed Department of the new Newry, Mourne & Down District Council which is responsible for supporting the organisation in strategic planning, policy and performance management. The Directorate is also responsible for the management of the Council's property and land assets along with the delivery of its strategic capital projects, as well as overall responsibility for the programme management of the Social Investment Fund (SIF) in the District. The Directorate also performs a lead role in the development and implementation of transformational programme of change across the new organisation.
- 1.2 The core responsibilities of the Department are:
 - **Corporate Planning & Policy**
 - **Community Planning**
 - **Transformation, Innovation & Performance**
 - **Estates & Capital Projects**
 - **Strategic Programmes**

2.0 Background

- 2.1 The Corporate Plan sets-out in strategic terms what the Council intends to achieve over the lifetime of the Council (2015-19). In doing so, it guides our own activities and how we as a Department allocate the resources at our disposal.
- 2.2 Whilst the Corporate Plan focuses on issues which cut across the organisation and are strategic in nature, the Directorate Business Plan is more focused on the operational delivery of those issues, as well as those services which are provided on an on-going and continual basis.
- 2.3 This Plan describes how the Strategic Planning & Performance Directorate's proposed actions and targets for the year 2015-16 complements those in the Corporate Plan by explicitly linking Directorate activity with the desired outcomes of the Corporate Plan. It is also the basis upon which the Directorate is managed by the Strategic Planning & Resources Committee and the Directorate Management Team (DMT).

3.0 Purpose & Values

3.1 Purpose

- 3.1.1 The Strategic Planning & Performance Directorate’s primary purpose is to develop, implement and monitor key corporate (strategic) frameworks to deliver strategic (corporate) planning, policy and performance outcomes for the Council.
- 3.1.2 As a result, the bulk of Departmental activity is aligned with the Council’s strategic objective: *“By 2019, we will have transformed and modernised the Council, providing accessible as well as value for money services”*.
- 3.1.3 However, there are other important Council strategic objectives where the Department makes a significant contribution. Further, more detailed information is provided in Sections 5.0 (Alignment with the Corporate Plan) and 6.0 (Key Actions) of this Plan.

3.2 Values

3.2.1 The Department adheres to the Council’s values which state:

We Will Be	What This Means
Citizen Focused	We will actively encourage citizen and community engagement, as well as be a listening and responsive Council.
Accountable	We will make decisions based on an objective assessment of need and operate in a transparent way as well as openly report on our performance.
Collaborative	We will actively encourage and pursue working in partnership and at all levels to deliver for our District.
Sustainable	We will take into account the social, economic and environmental impacts of our decisions on current and future generations.
Fairness	We will proactively target actions at those which are marginalised in our community.

3.2.2 We are also committed to delivering on the promotion of equality of opportunity and good relations in accordance with our statutory duties as laid out in Section 75 of The Northern Ireland Act (1998).

4.0 Challenges & Opportunities

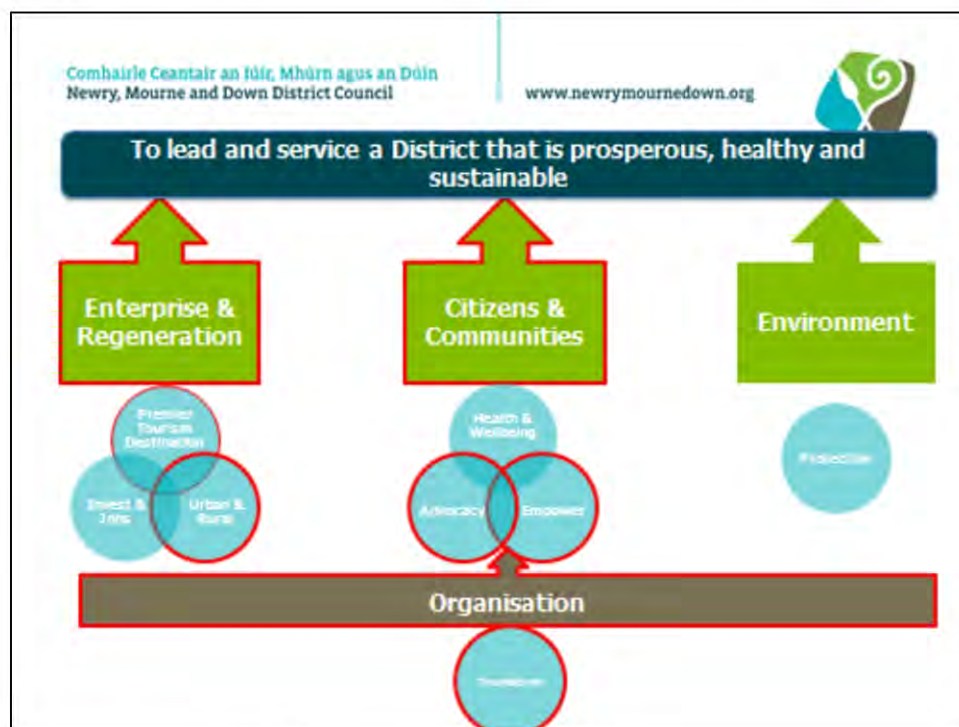
- 4.1 The Strategic Planning & Performance Directorate was established in December 2014, as part of the organisational design of the new Council, to centralise the management of a number of existing Council functions as well as new powers which were transferred to the Council on the 1 April 2015.
- 4.2 It is still in its developmental stage however over the course of this financial year, the Directorate will continue to develop the necessary corporate frameworks, policies, process and systems to deliver strategic improvement across the organisation, specifically in the areas of strategic planning (Community & Corporate), policy, performance as well as asset and project management. Changes in the external environment reflect heavily upon the operations of the Directorate.
- 4.3 The various (internal and external) challenges and opportunities for the Department are summarised as follows:
- **Management** – successfully establishing the new Directorate in terms of its structure, governance and internal processes.
 - **Resources** – identifying and securing the financial and non-financial resources needed for the Directorate to successfully develop, as well as implement, the key corporate frameworks that will drive organisational performance and improvement.
 - **Legislation** – ensuring corporate legislative compliance in respect of key statutory obligations, including Equality (Section 75), Performance Improvement as well as Community Planning.
 - **Community Planning** – identifying the evidence base, as well as putting in place the necessary partnerships and plans, to deliver on the District's Community Planning ambitions.
 - **Corporate Planning & Policy** – establishing the necessary corporate planning and policy frameworks within which Members' priorities for the District will be delivered and statutory obligations met.
 - **Performance Management** – continually monitoring and reviewing Council performance, highlighting areas of high-performance as well as identifying areas for intervention.
 - **Transformation & Improvement** – successfully developing and implementing a transformational programme of change that drives out the efficiencies and improvements that both Members and the public demand.
 - **Strategic Projects** – ensuring the management and delivery of the Council's strategic projects within time, cost and quality parameters.
 - **Property & Land Assets** – successfully developing and implementing the necessary frameworks, policies and processes to support the effective and efficient management of the Council's estate. Responding to a stagnant property base across the District.
 - **Strategic Programmes** – ensuring the management and delivery of the Council's strategic projects within time, cost and quality parameters.

- **Social Investment Fund** – the programme is in the early stages of implementation and good governance is required to ensure its successful delivery.

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5.0 Alignment with the Corporate Plan (2015-19)

- 5.1 The Strategic Planning & Performance Directorate contributes to the achievement of the following Council strategic objectives (as represented in the strategy map below):



- 5.2 This is reflected in a combination of the management of specific programmes and projects, as well as the delivery of business as usual services. Further alignment is demonstrated by the strategic read-across in Figure 3 (overleaf) which summarises the key Directorate actions that will support the realisation of the Council's strategic objectives.
- 5.3 More specific information concerning the timetabling of key Directorate actions during 2015-16 is provided in section 6.0 of this Plan.

Figure 3

	Strategic Objective	Supporting Directorate Objective	Key Directorate Actions
1	<p>Become one of the premier tourism destination on the island of Ireland</p> <p><i>Ensuring that we have a cultural and tourism infrastructure that will attract and serve the expectations of a growing number of local and international visitors.</i></p>	<p>Ensured the creation of a culturally diverse tourism destination</p>	<ol style="list-style-type: none"> Corporate Planning & Policy – facilitating the development of an enriched cultural offering of the District (e.g. events etc.) through the medium of the Irish Language. Community Planning – supporting collaborative working between Council, its partners and the community to agree and address tourism priorities. Estates & Capital Projects – managing the delivery of major capital projects to improve tourism infrastructure.
2	<p>Led the regeneration of our urban and rural areas</p> <p><i>Ensuring that our city, towns, villages and surrounding rural areas are great places for people to live, work, and visit.</i></p>	<p>Facilitated the District’s regeneration through the delivery of outcomes-focused programmes and projects</p>	<ol style="list-style-type: none"> Strategic Programmes – implementing and delivering Social Investment Fund programmes and projects across the District, as well as the co-ordination of the Council’s financial assistance programme and the design and delivery of a PEACE IV strategy. Community Planning – supporting collaborative working between Council, its partners and the community to agree and address regeneration priorities. Estates & Capital Projects – managing the initiation and delivery of the Council’s strategic (capital) projects.

	Strategic Objective	Supporting Directorate Objective	Key Directorate Actions
3	<p>Advocated on your behalf specifically in relation to those issues which really matter to you</p> <p><i>Advocate for the District, lobby and campaign with government and others and establish partnerships to enhance the quality of life for all within our District.</i></p>	<p>In partnership with others, led the establishment of the necessary structures to advocate on the District's behalf</p>	<p>1. Community Planning - establishing a new Community Planning Partnership as a means to engage and involve statutory partners as well as communities in developing the District.</p>
4	<p>Empowered and improved the capacity of our communities</p> <p><i>Encourage and empower employees to make decisions within the bounds of agreed strategy, service plans and budgets. In the community setting, promote leadership and responsible community ownership of programmes and assets.</i></p>	<p>In partnership with others, developed and implemented needs-driven programmes and projects to support improved community capacity</p>	<p>1. Community Planning – developing and publishing a Community Plan for the District.</p> <p>2. Strategic Programmes – developing and delivering capacity building programmes, as well as the establishment of a Social Inclusion Unit.</p>

	Strategic Objective	Supporting Directorate Objective	Key Directorate Actions
5	<p>Transformed and modernised the Council, providing accessible as well as value for money services</p> <p><i>Establish the new Council as an efficient, effective and equitable organisation that people (employees and citizens) are proud of.</i></p>	<p>Led, facilitated and supported the transformation and improvement of the Council and its services</p>	<ol style="list-style-type: none"> 1. Directorate – using strategic planning processes (through the Community and Corporate Plans) to support and embed the development of other Council strategies, plans and frameworks. 2. Corporate Planning & Policy – developing and implementing the necessary corporate policies and frameworks to support effective policy development, business planning as well as ensuring we meet our statutory obligations, while communicating in an effective, efficient and accessible manner. 3. Community Planning – using and embedding the use of research, data and evidence to inform future decision-making across the Council and the wider District. 4. Transformation, Innovation & Performance - implementing an improvement plan and supporting performance management framework to transform, as well as improve, Council operations. 5. Estates & Capital Projects – developing and implementing the necessary corporate policies and frameworks to support the effective and efficient use of the Council’s land and property assets. 6. Strategic Programmes – developing, managing and implementing programmes and projects linked to the Social Investment Fund, as well as proactively maximising all areas of external funding for the District.

6.0 Key Actions for 2015-16

6.1 Corporate Objective:

Become one of the premier tourism destinations on the island of Ireland.

- 6.1.1 A key role of Corporate Planning & Policy will be to ensure the provision of an increasingly culturally diverse tourism destination through the work of the Irish Language Unit. This will be done in collaboration with the Council's Enterprise, Regeneration & Tourism Directorate. Community Planning will support collaborative working between the Council, its partners and the community to support the delivery of agreed tourism priorities. Estates & Capital Projects will lead on the delivery of a number of capital schemes that will support the development of tourism infrastructure within the District.

Key Directorate Actions	Timetable / Measures of Success
1. Establish the necessary internal and external partnerships to ensure Irish language events are integral to Council (tourism) events planning	March 2016
2. Establish an economic, regeneration and tourism thematic partnership ¹ as part of Community Planning governance arrangements	March 2016
3. Completion of repairs to canal banks as part of Newry Canal Greenway scheme (Phase I)	March 2016

¹ This partnership will also support the regeneration of the District's urban and rural areas.

6.2 Corporate Objective:

Led the regeneration of our urban and rural areas.

- 6.2.1 The work of the Programmes Unit will help to facilitate the District's regeneration by establishing a number of outcomes-focused partnerships, as well as deliver a number of key programmes and projects in support of both urban and rural regeneration. Estates & Capital Projects will perform a lead role in the delivery of a number of important strategic capital projects in support of regeneration across the District. Community Planning will support collaborative working between the Council, its partners and the community to support the delivery of agreed regeneration priorities.

Key Directorate Actions	Timetable / Measures of Success
1. Tender for design and build of the new Newry Leisure Centre (Phase II)	November 2015
2. Tender for the design and build of the new Down Leisure Centre	November 2015
3. Delivery of the South Eastern Capital SIF projects.	November 2015 onward
4. Development of the Social Inclusion Unit.	November 2015 onward
5. Commencement of the Work It SIF programme.	December 2015
6. Completion of Victoria Locks refurbishment scheme	December 2015
7. Development of the PEACE IV programme.	January 2016 onward
8. Delivery of the Councils Financial Assistance programme.	On-going
9. Tender for the design and build of the new Saintfield Community Centre	Currently subject to community consultation
10. Tender for the design and build of Ballynahinch Community Centre	Currently subject to community consultation

6.3 Corporate Objective:

Advocated on your behalf, specifically in relation to those issues which really matter to you.

- 6.3.1 Community Planning, working in partnership with statutory and community organisations in the District, will establish the necessary structures, programmes and projects to address those issues which have been identified as important for the District. Corporate Planning and Policy will also perform a key role taking forward the establishment of District-wide Older and Younger Peoples Fora.

Key Directorate Actions	Timetable / Measures of Success
1. Establishment of the Community Planning Governance Structure including Strategic Partnership and Thematic Delivery Partnerships	March 2016
2. Draft Age Friendly Action Plan for 2016-19	March 2016
3. Draft Children’s & Younger Peoples’ Action Plan	March 2016

6.4 Corporate Objective:

Empowered and improved the capacity of our communities.

- 6.4.1 The Community Planning process will help empower and improve the capacity of our communities by actively involving them in the identification of the issues, as well as the development of our Community Plan.

Key Directorate Actions	Timetable / Measures of Success
1. Developing and publishing a (first draft) of a Community Plan for the District	March 2016

6.5 Corporate Objective:

Transformed & modernised the Council, providing accessible as well as value for money services.

- 6.5.1 The Directorate will perform a lead role in leading, as well as supporting, the transformation, modernisation and improvement of the Council and its services. All the Directorate's services will perform an important role in this regard.

Key Directorate Actions	Timetable / Measure of Success
1. Establish an Equality & Good Relations Reference Group	September 2015
2. Audit of (Council-owned) public signage across the District	September 2015
3. Ensure legislative compliance with the Duty of Performance Improvement	October 2015
4. Development of an interim Irish Language strategy for the period up to 31 March 2016	November 2015
5. Audit of inequalities and the subsequent development of an action measures plan	November 2015
6. Development of an integrated marketing and communications strategy	November 2015
7. Equality screening of Council policies	On-going (quarterly reports to Committee)
8. Centralisation of key strategic programmes and projects to be delivered across the District and in Partnership with other statutory agencies	On-going
9. Design and produce guidelines for the use of the Irish Language in the Council	December 2015
10. Establish Member Improvement Board (corporate transformation programme)	December 2015

Directorate Business Plan 2015-16 v1.6 (FINAL DRAFT for SPR)

11. Business case for the provision of graphic design and print management services	December 2015
12. Scope Council functions to ensure effective implementation of Bilingualism Policy (managed through the establishment of an internal Liaison Committee)	February 2016
13. Audit of Irish Language community across District to establish needs and inform strategy development for 2016-19.	February 2016
14. Development of a corporate transformation programme & performance improvement plan	March 2016
15. Development of a corporate consultation and engagement strategy	March 2016
16. Establishment of a new and fully interactive corporate website	March 2016
17. Centralisation of photography services in the Council	March 2016
18. Development of Research and Evidence Team for Community Planning	March 2016
19. Annual review & update of the Corporate Plan (2015-19)	March 2016

7.0 Performance

- 7.1 The Directorate has developed the following set of performance metrics for collection, monitoring and reporting of Directorate performance throughout the 2015-16 financial year.

The metrics are a combination of project activity as well as project outcomes and are aligned with the strategic objectives of the Council, which the Directorate makes a significant contribution to.

During 2015-16 work will continue to baseline performance across the main functional areas. This information will be used to identify other suitable performance metrics (for other functions) as well as performance targets for future years.

- 7.2 **Led the regeneration of our urban and rural areas**

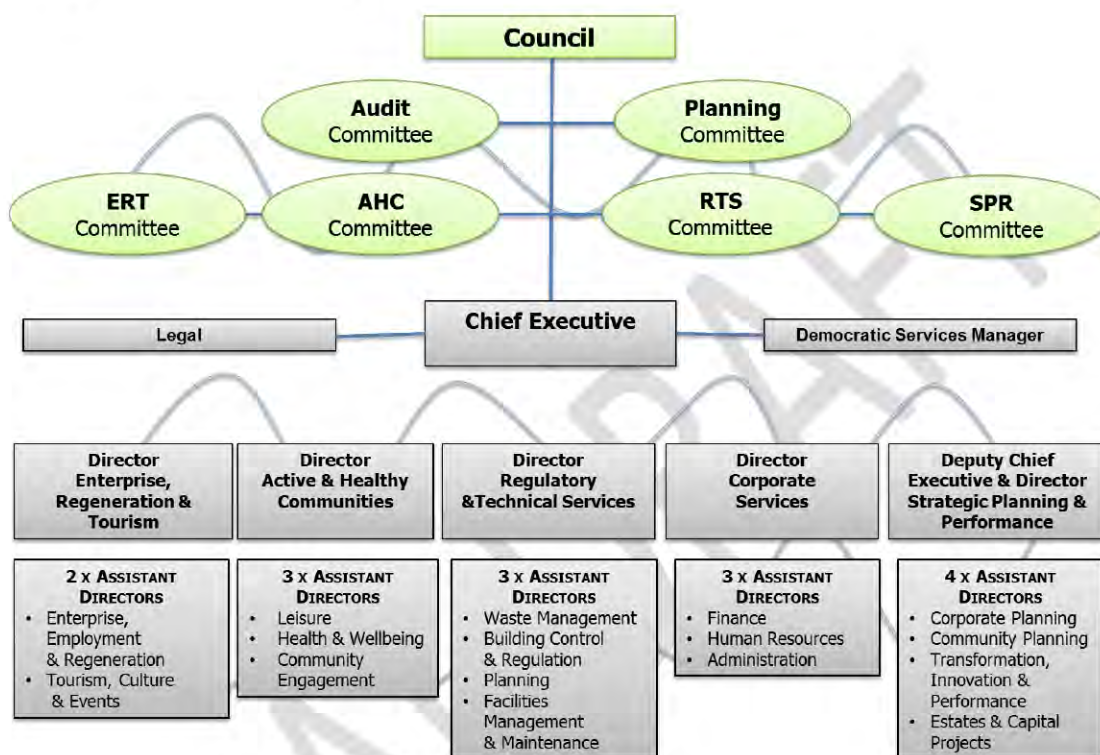
	Annual Target
Amount of money leveraged through the Social Investment Fund	£6,191,751 ²
Amount of money leveraged through SIF, Social Inclusion Unit & Financial Assistance (inclusive of SLA's & recurrent expenditure)	£4,135,097

² This is indicative on allocations indicated by OFMDFM and does not include PEACE IV which is approximately £6.5m for the District

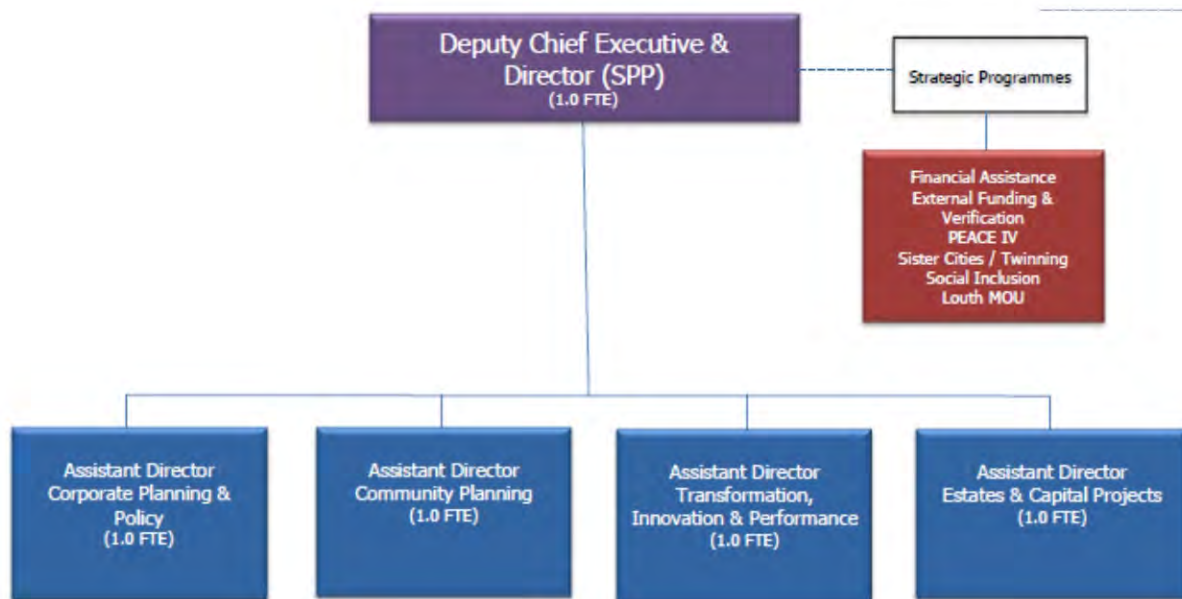
8.0 Directorate Structure

8.1 The Strategic Planning & Performance Directorate is one of five service Departments, which together, comprise the management structure of the Council. The management structure of the Council is set-out in Figure 1 whereas for the Directorate it is set-out in Figure 2.

8.2 Figure 1 - Council Management Structure



8.3 Figure 2 - SPP Management Structure



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9.0 Financial Information

Financial information for the Directorate to be inserted.

	Net Estimated Expenditure (2015-16)
Corporate Planning & Policy	
Community Planning	
Transformation, Innovation & Performance	
Estates & Capital Projects	
Strategic Programmes	
Total	

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10.0 Political Governance

Strategic Planning & Resources Committee

Chairman: Councillor Robert Burgess

Vice-Chairman: Councillor Henry Reilly

Councillors:

- Councillor Patrick Brown
- Councillor Stephen Burns
- Councillor Michael Carr
- Councillor William Clarke
- Councillor Garth Craig
- Councillor Dermot Curran
- Councillor Geraldine Donnelly
- Councillor Liz Kimmins
- Councillor Colin McGrath
- Councillor Barra Ó Muirí
- Councillor Brian Quinn
- Councillor Michael Ruane
- Councillor William Walker

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agus Ard Mhacha Theas**
**Serving Down
and South Armagh**

0300 013 2233 (Council)
0300 200 7830 (Planning)
council@nmandd.org
www.newrymournedown.org

Oifig an Iúir
Newry Office
O'Hagan House
Monaghan Row

Newry BT35 8DJ

Oifig Dhún Pádraig
Downpatrick Office
Downshire Civic Centre
Downshire Estate, Ardglass Road

Downpatrick BT30 6GQ

Report to:	Strategy Policy and Resources Committee
Subject:	Brand Management - Signage Proposals
Date:	17 December 2015
Reporting Officer:	Veronica Keegan, Marketing Manager
Contact Officer:	Veronica Keegan, Marketing Manager Colin Moffett, Equality and Policy Officer

	Decisions Required:
	Members are asked to consider the contents of the presentation (attached) and agree to: <ul style="list-style-type: none"> The application of the Newry, Mourne and Down District Council corporate identity to the Council's signage.
1.0	Purpose and Background:
1.1	Progress the implementation of the Council's visual brand across the entire district of Newry, Mourne and Down in a unified, consistent manner.
2.0	Key Issues:
2.1	The Signage proposals have been considered by the Equality and Good Relations Reference Group at their recent meetings held in November and December 2015.
2.2	In relation to the Signage proposals there was general consensus to proceed with the proposals contained in the document presented, on the basis that Boundary Signage will be erected in the current financial year.
2.3	Following monitoring and learning from any issues which may arise through the erection of the boundary signage, signage relating to towns and villages would be considered in the new financial year.
3.0	Financial and Resources Implications:
3.1	<ul style="list-style-type: none"> 18 Boundary Signs have been identified and will be replaced from existing budget provision.
3.2	<ul style="list-style-type: none"> Car Parking Signs will be replaced from existing budget provision.
3.3	<ul style="list-style-type: none"> Other Signs will be replaced from existing budget provision.
4.0	Equality and Good Relations Implications:
4.1	It is not envisaged that the Signage Proposals will have an adverse impact upon the promotion of equality of opportunity and good relations. As stated, the proposals have been considered and discussed by the Council's Equality and Good Relations Reference Group. The Council is also committed to monitoring and learning from any issues which may arise through the erection of the boundary signage.
5.0	Appendices:
	None



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Applications

Signage



Signage

Signage is an important and very public expression of the Newry, Mourne and Down District Council Brand Identity.

It must, in all its iterations, meet the dual needs of clearly communicating information whilst also projecting an intangible sense of the Council's professionalism and progressive nature.

These requirements can both be met through thoughtful and effective design implemented across the four main signage types:

**1 (a/b/c).
Council
Buildings/Property
Signage**

**2.
Council
Boundary
Signage**

**3.
Council
Information
Signage**

Council Signage

1a. Council Buildings/ Property Signage



Monaghan Row Exterior Wall Sign



Monaghan Row Exterior Wall Sign



Downshire Exterior Totem Sign

Level One

Where a sign is required to identify a Council building or campus, it will simply contain the Council brandmark, i.e. the symbol stone icon and the Council name in Irish and English. This is all that's required to let all audiences know that the location is a Council facility.

As with all other print, display and on-line iterations of the core brandmark, these signs can be produced with white or teal green backgrounds. The decision of which colour variant is preferable will be determined by the requirements of each individual situation.

For example, on the totem sign outside Downshire, the signage 'slats' all have white backgrounds so here it makes sense that the white background brandmark is used.

At Monaghan Row, on the other hand, the main external sign is sited in a position that is very prone to discolouration due to rainwater run-off so the darker teal green background version of the brandmark offers a much more robust and practical solution.

This signage will be square or, more often, rectangular in format. The size of this signage will be determined by the nature of the site and careful consideration of how large the sign needs to be to present the Council brandmark at a size appropriate to the distance it's being viewed from.

It is also important that the sign sits comfortably in its position, i.e. not overly large in a cramped setting and not too small on a large wall.

Council Signage

1b. Council Buildings/ Property Signage

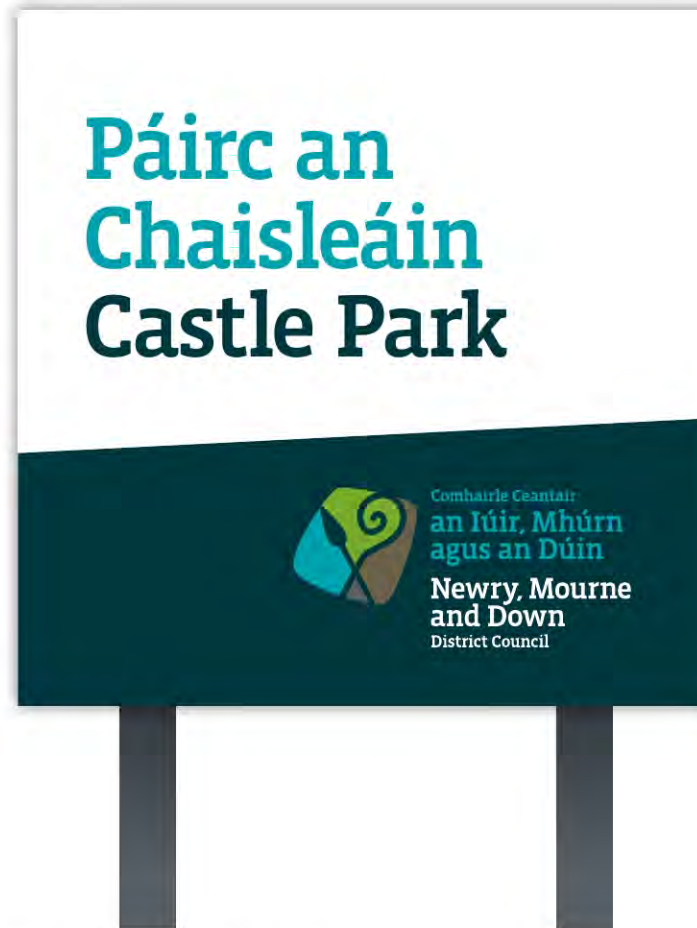


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36



Sample of Council ownership signage



Sample of Council ownership signage

Level One (continued)

Where a sign is required to denote Council ownership of property and also provide a name or title, our signage will adopt a 'split-screen' approach.

The part of the sign carrying the Primary Information (i.e. the name of the facility or asset in Irish and English) will sit on a white background whilst the secondary information (the full Council brandmark) will sit on the teal green colour field.

The split between the white and teal green parts of the sign should be demarcated by an angled line - never a pure horizontal or vertical.

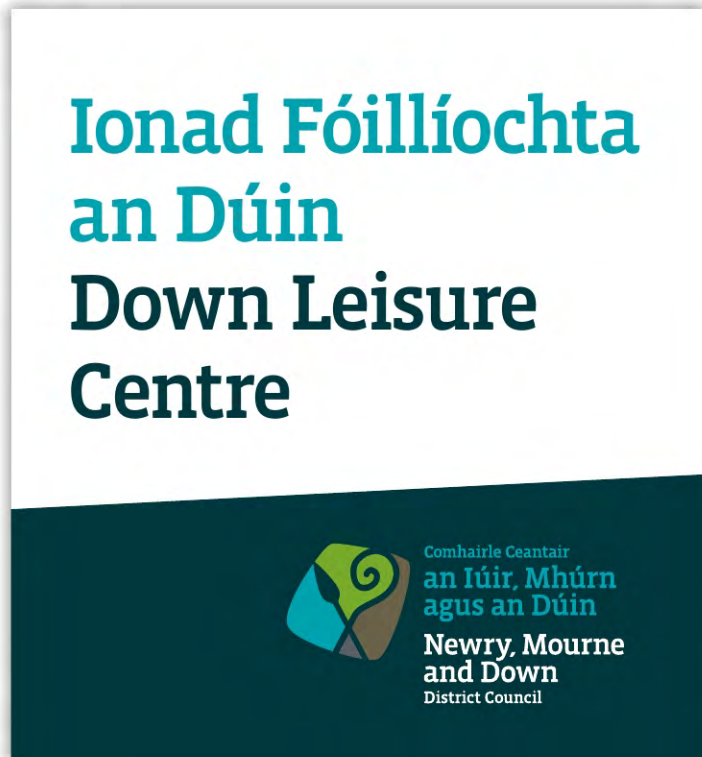
This signage will be square or, more often, rectangular in format. The size of this signage will be determined by the nature of the site and careful consideration of how large the sign needs to be to present the Primary Information at a size appropriate to the distance its being viewed from.

Council Signage

1b. Council Buildings/ Property Signage



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District Council



Sample of Council ownership signage



Sample of Council ownership signage

Council Signage

1C. Council Buildings/ Property Signage



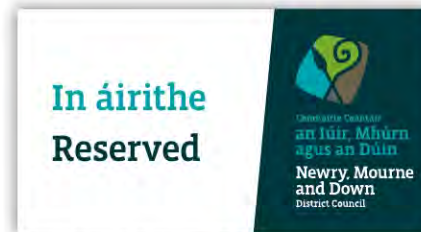
650mm wide x 300mm wall mounted



650mm wide x 300mm wall mounted



950mm wide x 300mm wall mounted



550mm wide x 300mm wall mounted



950mm wide x 300mm wall mounted

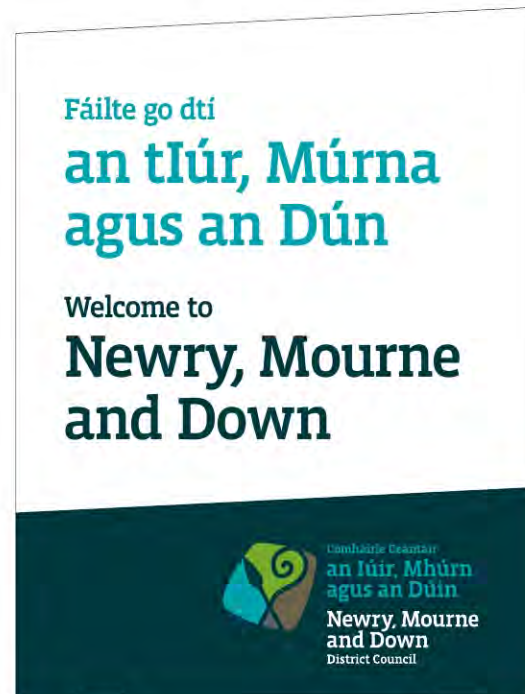
Level Two

Once the visitor (or staff member) has passed the Level One sign and entered the Council campus/ facility it is likely that the next level of signage will need to fulfill a directional or identification role e.g. people will need guided to Reception or perhaps informed that certain parking spaces are reserved.

In these cases, our signage will again adopt our 'split-screen' approach. The part of the sign carrying the Primary Information e.g. 'Reception' or 'Disabled Parking' will sit on a white background whilst the secondary information (the logo denoting Council ownership) will sit on the teal green colour field.

This signage will be square or, more often, rectangular in format. The size of this signage will be determined by the nature of the site and careful consideration of how large the sign needs to be to present the Primary Information at a size appropriate to the distance it's being viewed from.

2. Council Boundary Signage



Panel is 1200mm wide x 1600mm tall
Overall sign is 1200mm wide x 2200mm tall

Council Boundary Signage

Council Boundary Signage should follow the design protocol as described previously in section 1b.

The Primary Information that viewers are looking for is the name of the district they are entering so this takes primacy on the sign and sits on a white background.

Council custodianship of the place will then be communicated by placement of the full Council landmark on the teal green colour field, placed underneath the Primary Information.

This signage will employ a standardised size and rectangular format with the top of the sign angled to reflect the brand graphic language.



3. Council Information Signage

Reilig Chathrach Chnoc Na Manach, An tIúir Monkshill Municipal Cemetery, Newry

Visitors are requested to **comply** with the following:

<p>Opening Times The Cemetery opens at 9.00am daily The Cemetery car park will be locked each evening as per details below:</p> <div style="background-color: #008080; color: white; padding: 5px; margin-bottom: 5px;"> <p>Summer (April – September) Closes at 8.00pm</p> </div> <div style="background-color: #333; color: white; padding: 5px;"> <p>Winter (October – March) Closes at 6.30pm Lights will go off at 7.00pm</p> </div>	<p>Floral Displays and Memorials Are only permitted at the head of each grave to facilitate graveyard maintenance. Owners who contravene this regulation will be notified;</p> <p>Dogs Please ensure that all dogs are kept under control when within the Cemetery grounds;</p> <p>Disposal of rubbish Please use the bins provided at various locations throughout the Cemetery. Dumping is strictly prohibited;</p> <p>Times of Funerals All funerals must arrive at the Cemetery between the hours of 9am and 3pm;</p> <p>Ownership of the Right of Burial Only 1 No. person is permitted to be registered as the proprietor of the Right of</p>	<p>Burial. Joint proprietorship is prohibited; Cremated remains Scattering of cremated remains is not permitted.</p> <p>Erection of Headstones Approval must be obtained for the erection of all headstones. Also prior approval is required for additional inscriptions;</p> <p>Maintenance of Headstones Headstones/monuments should not be allowed to fall into a bad state of repair. Any found to be causing a safety risk will be repaired or removed if necessary, with costs to be incurred by the Owner.</p> <p>All enquiries Please speak to the Caretaker or telephone: T: 0300 013 2233</p>	
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Newry, Mourne and Down
District Council

Ag freastal ar an Dúin agus Ard Mhacha Theas
Serving Down and South Armagh

Newry, Mourne and Down District Council is responsible for the general management of this Cemetery.

Council Information Signage

Public Information Signage should follow the design protocol as described previously in section 1b.

When members of the public are looking for, say a park or a cemetery, the Primary Information they're looking for is the name of the park or cemetery and whatever information that may be relevant to the site.

This is therefore the content that they'll see first, taking primacy on the sign and sitting on a white background. Council ownership of the asset (an important but secondary consideration) will then be communicated by placement of the full Council brandmark on the teal green colour field, placed either underneath or to the side of the Primary Information (exact format in each situation to be determined by site-specific physical considerations).

This signage will be square or, more often, rectangular in format. The size of this signage will be determined by the nature of the site and careful consideration of how large the sign needs to be to present the Primary Information at a size appropriate to the distance it's being viewed from.

Sign shown here is 1200mm wide x 800mm
This sign has the headline and sign-off information in both English and Irish.
All other information is presented in English



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District Council

Signage Overview

1. Council Buildings/Property Signage



2. Council Boundary Signage



3. Council Information Signage



Report to:	Strategy, Policy & Resource Committee
Subject:	Proposed Overspend to accommodate requests for new Bus Shelters
Date:	17 th December 2015
Reporting Officer:	Eddy Curtis
Contact Officer:	Kevin Scullion

<u>Decisions Required</u>	
Members are asked to note the contents of the report, and consider and agree to:	
An overspend of approximately £30,000.00 in this year's Capital Budget for Bus Shelters	
1.0	<u>Purpose & Background</u>
1.1	<p>The Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the Department of Regional Development to erect and maintain on any road within the district, shelters for the protection from weather of persons waiting to enter public service vehicles.</p> <p>At its Monthly Meeting held on 7th September 2015 the Council agreed a policy and set of procedures to be used to address requests for the erection and removal of bus shelters in the Council area.</p> <p>In this year's Capital Budget there was no provision made for new bus shelters but there is a revenue budget of £5000.00 allocated for bus shelters.</p> <p>Through the Regulatory and Technical Services Committees reports have been made concerning a number of bus shelter requests which meet with current policy requirements and therefore can proceed subject to available funding. Five of these requests refer to new sites and two are for replacement of existing sites. Of the five new sites all but one were initially raised through the legacy Councils.</p>
2.0	<u>Key Issues</u>
2.1	The requests for bus shelters are in accordance with Council policy but there is insufficient budget to meet these requests
3.0	<u>Resource Implications</u>
3.1	Budget within this financial year for provision of bus shelters is £5000.00. To meet all

	<p>requests approved by the Regulatory and Technical Services Committee is estimated to require a budget of £30,000.00 to £35,000.00.</p>
<p>4.0</p>	<p><u>Appendices:</u> None</p>

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Former St Marys Primary School Site</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis Director of Strategic Planning and Performance

Decisions Required

- *Council officials be given approval to complete an options paper for Council to consider in light of the decision by the site owners not to sell the St Mary's site to Newry, Mourne and Down District Council.*

1.0 **Purpose & Background**

1.1

- The Council submitted a bid of £625k to purchase the former St Mary's School site, Shan Slieve Drive, Newcastle from the local Parish to develop Leisure Facilities.
- The Parish had forwarded Council request to the Charity Commission to ascertain if they could sell the site to the Council as it was not the highest bid.

2.0

Key Issues

2.1

- Email of 6 November 2015 received from the Parish Agent confirming our bid was unsuccessful.

Possible Future Issues for Consideration

2.2

- **Council Officials have been attempting to contact the Parish Solicitors etc to ascertain why the bid was unsuccessful .**
- **Attempt to acquire copy of advices from the Charity Commission which was provided to the Parish authorities.**

3.0 **Resource Implications**

3.1

None

4.0 **Appendices**

4.1

Email dated 6 November 2015 from J D Flynn.



"Info @ JD Flynn"
<info@jdflynn.com>
06/11/2015 11:41

To <Patrick.Green@downdc.gov.uk>,
cc <eddy.curtis@newryandmourne.gov.uk>
bcc
Subject re: old school site - NEWCASTLE

Thank-you for your offers on the above property.

I have been instructed to notify you that your bid has been unsuccessful.

If there is any change in circumstances we will inform you.

Regards

J D FLYNN

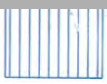
Report to:	<i>SPR Committee</i>
Subject:	<i>Compensation for NI Water Scheme on Council land at Carnbane Playing Fields</i>
Date:	<i>17 December 2015</i>
Reporting Officer:	<i>Robert Dowey/Eddie Curtis</i>
Contact Officer:	<i>Carmel McKenna</i>

<u>Decisions Required</u>	
Members are asked to note the contents of the report, and consider and agree to:	
<ul style="list-style-type: none"> ▪ <i>Accept the compensation of £5250 offered for the NI Water Scheme at Carnbane Playing Fields, Newry</i> 	
1.0	<u>Purpose & Background</u>
1.1	<i>NI Water installed a pipeline in Council land at Carnbane Playing Fields.</i>
2.0	<u>Key Issues</u>
2.1	<i>Land & Property Services have offered a compensation figure of £5250. The Council's valuer has advised that the figure offered represents a fair settlement.</i>
3.0	<u>Resource Implications</u>
3.1	<i>Compensation payable to Council</i>
4.0	<u>Appendices</u>
<ul style="list-style-type: none"> ▪ <i>Appendix I – Notice of Intention from NI Water</i> 	

Report to:	<i>Strategy, Policy and Resources Committee</i>
Subject:	<i>Kilkeel Town Hall</i>
Date:	<i>17 December 2015</i>
Reporting Officer:	<i>Eddy Curtis</i>
Contact Officer:	<i>Carmel McKenna</i>

<u>Decisions Required</u>	
Members are asked to note the contents of the report, and consider and agree to:	
<ul style="list-style-type: none"> ▪ <i>Enter into discussions with interested parties regarding possible future uses for this property</i> 	
1.0	<u>Purpose & Background</u>
1.1	<p>The former Vogue Cinema was acquired in the 1970s for use as a Town Hall building. It has a sloping auditorium and continued to be leased out to a cinema operator and was also used for other bookings</p> <p>The cinema operation ceased around 2007 and the building was later closed and decommissioned. The Council tried to identify other uses for the building at that time</p> <p>The property is currently leased to the PSNI up to 30 April 2016. They lease the building & yard although they only use the yard.</p>
2.0	<u>Key Issues</u>
2.1	<p><i>The property has a Grade B2 listing as a building of special architectural and historic interest.</i></p> <p>There is asbestos in the roof cladding which was described in an asbestos report in 2007 as very low risk</p> <p>There have been a number of enquiries about the Council’s long term plans for the building including an enquiry about re-opening the cinema.</p>

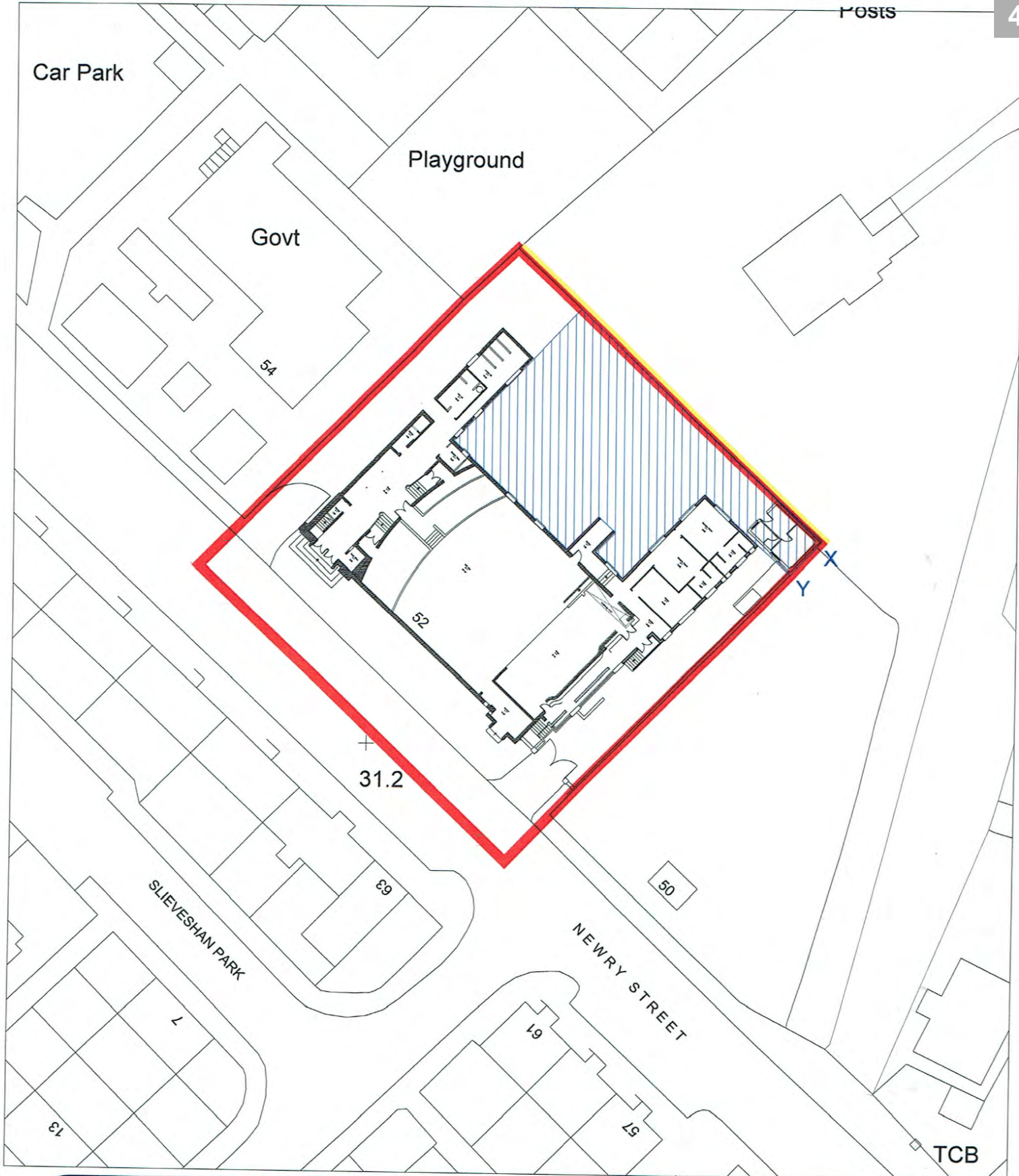
3.0	<u>Resource Implications</u>
3.1	<i>Current rental received is £2750 per annum.</i>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none">▪ Appendix I – Map of site




Right of access for PSNI for carparking as agreed

— NMDC Boundary
— Position of new wall

X-Y New Entrance (4000mm wide)



 <p>NEWRY & MOURNE AN IUR & MURNA NEWRY AND MOURNE DISTRICT COUNCIL</p>	<p>Building: Kilkeel Town Hall</p>	<p>Council ref no.: CP11</p>	<p>Drawing Title: ROW Map</p>	
	<p>Drawing no. NM123-B-1-01</p>	<p>Scale: 1:500</p>	<p>Drawn by: CÓM</p>	<p>Date: 27.09.11</p>

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Expansion of Offices at Downshire Civic Centre</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance
<u>Decisions Required</u>	
<ul style="list-style-type: none"> • <i>Decision required on whether to purchase additional office accommodation at the Downshire Civic Centre.</i> • <i>Approval to commence negotiations with the Trust and LPS re current valuation.</i> 	
1.0	<u>Purpose & Background</u>
1.1	<ul style="list-style-type: none"> • Due to the Council's successful strategy to attract additional Government Departments to locate in the Downshire Civic Centre, it has lead to offices being over an acceptable capacity in terms of staff numbers.
2.0	<u>Key Issues</u>
2.1	<ul style="list-style-type: none"> • Need to revise Accommodation Strategy in the Downshire. • Need to look at future office accommodation. • Ensure Health and Safety policies are not breached.
3.0	<u>Resource Implications</u>
3.1	Cost to purchase additional office accommodation at the Downshire Civic Centre from the Department of Health.
4.0	<u>Appendices</u>
4.1	None.

Comhairle Ceantair an Iúir
Mhúrn agus an Dúin
Newry, Mourne and Down
District Council



Date 14 OCT 2015

Chief Executive
Liam Hannaway

FORKHILL
PEADAR O'DOIRNIN GAA
FOIRCEAL, CONTAE ARD MHACHA



C/O 18 Shean Road
Forkhill
Newry
BT359SY
14-10-2015

Dear Mr Hannaway,

I write on behalf of Peadar O Doirnín GAA Club, Forkhill regarding the soccer field situated alongside our club grounds at Bog Road, Forkhill.

This field has not been used for the past 2/3 years, there being no soccer team in the area for that period. While no games have been played on the field during this period, the Council continues to spend money by cutting the grass and carrying out ongoing maintenance.

Our Gaelic Club, meanwhile, has continued to grow with now some eleven teams playing regular league football as well as training on a twice weekly basis. On a number of evenings per week over the spring and summer months there are some 100 plus children/young people in our grounds while the soccer pitch remains unused.

While our Club has long recognised the potential value of utilising this additional playing area, we have respected the rights of Shanroe Santos and the possibility that they might return to football. However, there has been no team for the past number of years nor does there appear to be any immediate prospect of any return. In this context, it seems somewhat nonsensical that the pitch should remain unused while the gaelic field is under such pressure.

Our Committee representatives have now discussed the position with former /present Shanroe committee members, informing them of our pressures and our plans to approach the Council. They have been most understanding, appreciating that the pitch has been unused and also recognising the broader needs of young people in the Forkhill area. They have no objections to our approach to the Council.

The Club would wish to open discussions with Council with a view to immediate lease of the present soccer field and in the medium/longer term purchase of same.

We would appreciate if our request could be considered by Council as a matter of some urgency. We will be available to meet any officials/ councillors as necessary and any such meeting can be arranged through myself, Thomas Smith (Club Secretary) at Tel—02830888526.

We thank you for your ongoing support and co-operation and look forward to hearing from you in the near future.

Yours Sincerely

Thomas Smith
Club Secretary

Michael Lipsett
ack receipt

Agenda 8e / Forkhill GAA.pdf
Back to Agenda

Report to:	Strategic Policy and Resources Committee
Subject:	<i>Ballynahinch Community Facility</i>
Date:	17 December 2015
Reporting Officer:	Eddy Curtis, Director of Strategic Planning and Performance
Contact Officer:	Eddy Curtis, Director of Strategic Planning and Performance

Decisions Required

- 1. Council consider lease of land in Council ownership in Ballynahinch to Local Community Group to develop a community facility.**
- 2. Council Officers to assist the Local Community Group with applications to various funding agencies, ie Peace IV etc.**
- 3. Council to provide a Capital Grant of £300,000 to assist with development of a Community facility in 2017/18 financial year.**

1.0 **Purpose & Background**

1.1

1. Council owned land in Market Square in Ballynahinch is only developed in the centre of the Town.
2. Property is currently an "eye sore" in the Town centre.
3. There is a possibility of Rural Development and Peace IV funding to develop the scheme in the near future.

2.0

Key Issues

2.1

- 1. Council need to consider a Joint Venture Project to maximise funding opportunities.**
- 2. Council to lease property to Local Community Group at a peppercorn rent subject to DoE approval.**
- 3. All above are subject to a strong Economic Appraisal being completed by Social Enterprise officers to Green Book appraisal level.**

3.0

Resource Implications

3.1

- Council staff time
- Social Enterprise Officer time

4.0

Appendices

4.1

Email dated 9 December 2015 from John Duncan, Edge Community Group



John Duncan
<john@foundationforthenati
ons.org>

09/12/2015 11:41

To "eddy.curtis@newryandmourne.gov.uk"
<eddy.curtis@newryandmourne.gov.uk>,
cc Kelly Stanley <stanleykelly2@hotmail.com>, Lipsett Michael
<michael.lipsett@downdc.gov.uk>, Trish Brown
<trishabrown@btinternet.com>

bcc

Subject STEEL STRUCTURE, THE SQUARE, BALLYNAHINCH

History:

📧 This message has been replied to and forwarded.

Dear Eddy:

Very many thanks to you and Michael for giving time to Stan Kelly and me on Monday night, in the midst of a very busy day.

As you know, The EDGE has been serving Ballynahinch and district consistently for the past 16 years from its current premises on Windmill St, working with both religious communities, and currently has a staff of three full-time youth workers and a full-time intern. Support comes from many individuals, from a wide range of Trusts and Foundations, and from some of the churches in the town. Due to steady growth in the work, we have now outgrown the current building.

Therefore, as per our discussions together, this letter is by way of a formal expression of interest by the Board of The EDGE Youth & Community Centre in leasing the above structure from the Council, for the purpose of building a new and expanded youth & community facility that would serve the whole youth population of the town and district. We request that our interest be tabled at the next meeting of the S, P & R Committee, and that, if their agreement is forthcoming, the matter be placed before the first appropriate meeting of the full Council.

We would expect to be able to fund-raise a portion of the capital and set-up costs of such a new building, but believe that we would need significant financial and other help from the Council to bring it to completion. May we be bold enough therefore to ask the Council for a capital grant of somewhere in the region of £300,000 to help us with the expected costs, which are estimated to be £600,000-£650,000? We would also request a lease of perhaps 25 or 30 years - with an option to renew - to give our investors the confidence to commit the capital sums required.

Finally, would it be appropriate also to ask for a DEA official from the Council to come alongside us to assist in the preparation of our detailed proposal?

Thank you for your kind attention, and we look forward to working together for the physical, emotional, mental and spiritual well-being of the young people and community of Ballynahinch.

With warm regards.