



September 20th, 2017

**Notice Of Meeting**

You are invited to attend the Regulatory & Technical Services Committee Meeting to be held on **Wednesday, 20th September 2017 at 6:00 pm** in the **~Boardroom Monaghan Row Newry~**.

The Members of the Regulatory and Technical Services Committee are:-

**Chair:** Councillor J Trainor

**Vice Chair:** Councillor V Harte

**Members:**

Councillor T Andrews	Councillor S Burns
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor G Fitzpatrick	Councillor L Kimmins
Councillor J Macauley	Councillor M Ruane
Councillor G Stokes	Councillor D Taylor
Councillor J Tinnelly	

# Agenda

**1.0 Apologies and Chairperson's remarks.**

**2.0 Declarations of "Conflicts of Interest".**

**3.0 Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 23 August 2017. (Attached).**

[RTS Action Sheet - 23 August 2017.pdf](#)

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## *For Consideration and/or Decision - Building Control*

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**4.0 Report re: issues surrounding motor home/camper van usage of Council car parks in Newcastle, Co. Down. (Attached).**

[Motor homes Newcastle.pdf](#)

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## *For Consideration and/or Decision - Planning*

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**5.0 August 2017 Planning Committee Performance Report. (Attached).**

[August Planning Committee Performance Report.pdf](#)

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**6.0 Record of meetings between Planning Officers and Public Representatives. (Attached).**

[Record of mtgs between Planning Officers & Public Reps 2017-2018.pdf](#)

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**7.0 Current appeals - July 2017. (Attached).**

[Current Appeals August 2017.pdf](#)

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## *For Consideration and/or Decision - Facilities Management and Maintenance*

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**7a. Report re: attendance at Britain in Bloom RHS Awards Presentation on Friday 27 October 2017 in Llandundono, Wales. (Attached).**

[Report on attendance at BIB Awards Presentation October 2017.pdf](#)

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**7b. Terms of Reference for Councillors Christmas**

## **Illuminations/Celebrations Group. (Attached).**

📎 *Item 7b - Christmas Illuminations-Celebrations Group.pdf*

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### ***For Noting***

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## **8.0 6 Monthly Report from Building Control. (Attached).**

📎 *6 monthly report (BC).pdf*

*Page 39*

## **9.0 Licensing report. (Attached).**

📎 *Report re. Licensing.pdf*

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## **10.0 ARC21 Joint Committee Members' Monthly Bulletin 31 August 2017. (Attached).**

📎 *JC023-31Aug17-Members' Bulletin.pdf*

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## **11.0 ARC21 Joint Committee Meeting - Minutes of Thursday 27 July 2017. (Attached).**

📎 *JC023-31August17-Item3-Mins.27July2017.F.pdf*

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## **12.0 Historic Action Sheet. (Attached).**

📎 *Historic Action Sheet RTS - updated.pdf*

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# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
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**ACTION SHEET ARISING FROM RTS MEETING HELD ON WEDNESDAY 23 AUGUST 2017**

<b>Minute Ref</b>	<b>Subject</b>	<b>Decision</b>	<b>Lead Officer</b>	<b>Actions taken/ Progress to date</b>	<b>Remove from Action Sheet Y/N</b>
RTS/89/2017	Consider Policy regarding Hearing of Representatives for Licences	<p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li><b>1. Approve of the "Protocol on Hearing of Representations and Referrals for Licenses and Permits", and</b></li> <li><b>2. Authorise the Regulatory and Technical Services Committee to hear representations or referrals from the Licensing Officers on Licenses or permits applications. The Committee to be given the power to make decisions /issue refusals on behalf of the Council. The Special Meetings should be conducted in accordance with the Council's approved Standing Orders (9 January 2017), and the above mentioned Protocol.</b></li> </ol>	C Jackson	<b>Policy now approved by full Council on the 4 September 2017 and the first Hearing is scheduled for the 27 September.</b>	Y
RTS/94/2017	Extension of Lease – Cloonagh Road Civic	<b>Approved - extension of the current lease for Cloonagh</b>	L Dinsmore	<b>Meeting scheduled with</b>	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Amenity Site, Downpatrick	<p>Road Amenity Site, Downpatrick for a period of six months, with an option for the Council to extend for a further six month period if required.</p> <p>Agreed - officers contact PCSP regarding site security and the establishment of a community habitat scheme in the area of the new site moving forward.</p>		<p>Landlord for 15 September, no issues anticipated.</p> <p>Initial approach made to PSNI. Meeting to be arranged.</p> <p>Site plans received from Consultant. Modified plans and costs to be available to Regulatory and Technical Services.</p>	
RTS/101/201 7	Historic Actions Tracking Update	Agreed that officers meet with Transport NI to explore opportunities for the piece of ground in Newry.	K Scullion		To Be Arranged.

<b>Report to:</b>	Regulatory Technical Services Committee
<b>Date of Meeting:</b>	20 Sept 2017
<b>Subject:</b>	Necessity to address the issue surrounding motor home/camper van usage of Council car parks in Newcastle, County Down.
<b>Reporting Officer (Including Job Title):</b>	Mr Colum Jackson, Assistant Director, Regulatory and Technical Services.
<b>Contact Officer (Including Job Title):</b>	Mr Gary McCurry, Duty Manager, Off Street Parking Function.

**Decisions required:** - *To note the contents of the report and if agreed, refer to RTS Committee for consideration and initiate the relevant course of action.*

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>Historically, Newry Mourne and Down District Council receive a quantity of complaints throughout the year with regards to motor homes/camper vans visiting Newcastle, County Down, with an obvious increase during the summer season.</p> <p>The areas identified as problematic are <b>Downs Road</b> car park, <b>Glen River</b> car park, <b>The Rock Pool</b> car park (which all possess a coastline frontage), and on occasion <b>Donard</b> car park. Complaints range from motor homes/camper vans occupying several parking bays, staying in excess of the 12 hour permitted limit and generally obscuring the view of others. The most recent complaint arises from motor homes/camper vans parking in Glen River car park during the Festival of Flight over the weekend of 5th August 2017, despite this area being designated solely for the purpose of disabled badge holders.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<p>There are several important factors surrounding this issue.</p> <p><b>a) The current legislation:</b></p> <p>The car parking sites affected are legislated for under Down District Council – Tourist Amenity Car Park Bye-Laws dated 17<sup>th</sup> February 1997. These bye-laws are quite dated and realistically are extremely difficult to enforce and indeed ambiguous with regards to permitted vehicles.</p> <p>The bye-laws provide the following interpretation of “permitted vehicle.” – (a) motorcycle or motor car or bus constructed solely for the carriage of passengers and not exceeding a maximum weight of 3.5 tonnes; (b) an invalid carriage; or (c) a caravan or trailer whether attached or unattached.</p> <p>A motor home/camper van therefore does not fall into the category of “permitted vehicle” hence should not be using the car parks, however in the absence of an alternative parking site and possibly in the interests of promoting tourism, the Council have permitted access and attempted where possible to enforce the 12 hour stay period. Equally, other unauthorised vehicles regularly utilise Donard car park without enforcement, so penalising motor home/camper van users, would generate adverse publicity.</p>



Additionally, section (3) of the bye-laws state: "A person shall not allow a permitted vehicle to remain in the car park for longer than 12 hours continually in any one day." This element is near on impossible to enforce, as there are no mechanisms to record when a motor home/camper van enters the car park. This would require automated recording or enforcement officers on duty continually over a 24 hour period.

In essence, a motor home/camper van could enter Downs Road car park at midday and remain until midnight, drive to a neighbouring car park and remain from midnight to the following midday and return to Downs Road and continue the cycle, thus highlighting the ineffectiveness of the current bye-laws.

There exists a core group of persistent offenders, who visit Newcastle over the weekend, taking up positions in the mentioned car parks, particularly Glen River, much to the annoyance of other users and some local residents. The problem is further compounded, as many of the motor home/camper van users are also disabled badge holders, which provides them with greater autonomy for parking and adds to an already delicate and controversial issue.

Furthermore, to emphasis the ineffectiveness of the current bye-laws, any contravention presently requires the Council to progress the matter to a Magistrate's Court, with no facility to issue a fixed penalty notice. This is not cost effective, is time consuming and could potentially be viewed as excessive, as associated offences may cause a degree of inconvenience and minor nuisance, however within the Criminal Justice System, would be deemed as very low level.

It is imperative that prior to any progression of this issue, the legislation requires amendment to negate any possibility of a legal challenge, once access is denied.

#### **b) Economy/Tourism/Rights**

Legislation aside, it could be argued that motor home/camper van users contribute to the local economy and meet all legal requirements with regards to their vehicles, therefore command the same rights of access as other car park users. Furthermore, many of these vehicles visiting Newcastle emanate from overseas, underpinning Council responsibility to generate and promote tourism within our settlements.

#### **c) Alternative**

A potential solution to this issue, would involve the erection of Height Restriction Barriers (HRB's), initially on the two sites primarily affected, that being **Downs Road** and **Glen River** car parks. This would require a total of three sets of barriers, as Downs Road has two entrance/egress points.

In order to facilitate the motor homes/camper vans once restrictions have been implemented, both the **Rock Pool** and **Donard** car parks should remain unrestricted. The situation would require close monitoring over a 3-6 month period to assess the traffic impact, with potential displacement of the problem causing an excess of motor homes/camper vans to utilise the Rock Pool and Donard car parks thus inviting additional complaints/ criticism.

	<p>Furthermore, this course of action would also require alteration/revocation to the current Tourist Amenity Car Park Bye-Laws dated 1997. As previously mentioned, this legislation stipulates that caravans and buses with a maximum weight of 3.5 tonnes (minibuses) are deemed 'permitted vehicles'. With the introduction of HRB's, potentially some variants of these types of vehicles could also be excluded, in contradiction to the bye-laws.</p> <p>A general estimate for installation of 3 x HRB's, inclusive of associated signage, would be circa 6-9K, subject to a detailed site inspection.</p> <p style="text-align: center;"><b>d) Existing facilities</b></p> <p>There are two established touring parks which cater for motor home/camper van users in the immediate vicinity:</p> <p><b>Windsor Holiday Park</b> on the main Dundrum Road, Newcastle, situated approximately 1km from the town centre, provides a total of 35 hard standing pitches, inclusive of all associated facilities, electricity/chemical toilet disposal etc, from £25 per night.</p> <p>Alternatively, <b>The Mournie Campsite</b>, located on the Ballagh Road, Newcastle, close to BloodyBridge, presently offers 6 dedicated pitches however, subject to a planning appeal, it is hoped this will increase to 16 pitches in the coming months. Again full facilities exist on site at a cost of £20 per night.</p> <p>Council offer no dedicated facilities in Newcastle. If HRB's were implemented, as alluded to in point c above, there is an increased likelihood that displacement of motor homes/camper vans from Downs Road and Glen River car parks, could cause issues in neighbouring car parking sites, namely Donard Park and the Rock Pool, as these sites are close to the seafront and are free of charge.</p> <p>In conclusion, there are sufficient alternative pitches available for this type of vehicle within the Newcastle area however, the central location and free of charge Council car parks, will undoubtedly remain a preferred option for many.</p>
<p><b>3.0</b></p>	<p><b>Recommendations: -</b></p>
<p>3.1</p>	<ol style="list-style-type: none"> <li>1. RTS committee to consider the content of this report and if agreed, authorise permission to install Height Restriction Barriers at Downs Road and Glen River car parks.</li> <li>2. Update the existing bye-laws, in relation to "permitted vehicles". Motor homes/camper vans would require to be included in this category for Donard car park and the Rock pool, with caravans excluded from Downs Road and Glen River, as they would be unable to access these sites due to the HRB's.</li> <li>3. Introduce the option for Enforcement of bye law contravention to be dealt with by way of a Fixed Penalty Notice for offenders parked in excess of the permitted 12 hour period.</li> <li>4. In addition, refer this report to the DEA Coordinator for the Newcastle area to communicate to the local DEA Councillors.</li> </ol>
<p><b>4.0</b></p>	<p><b>Resource implications</b></p>
<p>4.1</p>	<ul style="list-style-type: none"> <li>• Cost of purchasing and erecting height restriction barriers on affected sites.</li> <li>• Maintenance costs associated with this type of installation.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cost of producing and erecting appropriate signage.</li> <li>• Cost of amending relevant bye laws (however there is a requirement to review and update all legislation as a matter of best practice post merging of the two Councils).</li> <li>• Cost of any associated media releases advertising the proposed changes.</li> </ul>
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	This solution would exhibit a practical approach to a long standing issue.
<b>6.0</b>	<b>Appendices</b>
	<p>Appendix 1: Recently received complaint for information.</p> <p>Appendix 2: Recent report from Seasonal Enforcement Officer employed in Newcastle.</p> <p>Appendix 3: Downs Road car park.</p> <p>Appendix 4: Donard and Glen River car parks.</p> <p>Appendix 5: Rock Pool car park.</p> <p style="text-align: center;">Appendix 1:</p>

Appendix 2:

I apologise for contacting you on a Sunday but since coming on shift at 8am this morning I have been approached by a number of concerned and irate rate payers regarding motor home parking in Newcastle over the Festival of Flight weekend.

Numerous motor homes have parked in car parks in the town, and not in the designated motor home parking site at the top of the overspill in Donard Park. Some have been there since Friday evening or early Saturday morning before the Club Sec team started their shifts and were still there this morning. The issue was highlighted on social media on Friday evening, when a post appeared on 'The Local' facebook page about motor home owners parking in the Glen River car park, which was a designated disabled car park for the event, and moving the barrier to allow more motor homes to park there.

This is an ongoing issue in Newcastle car parks, not just during the FoF, that motor homes park up and stay for longer than the 12hrs that is stated in the bye laws.

I have taken 20 number plates from motor homes in Donard Park, Glen River and Downs Road car parks this morning that I think have been there since yesterday, however I cannot be 100% sure. I have tried to reassure people that I will do my best to address any concerns brought to my attention as best I can, but we are very limited to what we can do as we have no tools to enforce any breaches of legislation.

What I am hoping to do is try and identify ownership of these vehicles and contact them by post informing them of the legislative time limits and also of the local camp site facilities available to them so as to hopefully reduce the likelihood of them returning time and time again.

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Appendix 3: Downs Road car park. (Red line denotes HRB position)



Appendix 4: Donard (left) Glen River (right).



Appendix 5: Rock Pool car park.



# Newry, Mourne & Down District Council – August

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## 1. Live Applications

MONTH 2017/18	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
April	129	1,075	293
May	149	1,058	281
June	149	976	263
July	135	957	250
August	166	959	249

## 2. Live Applications by length of time in system

Month 2017/18	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
April	590	192	77	72	144	1,075
May	585	192	76	65	140	1,058
June	550	163	78	55	130	976
July	535	172	73	45	132	957
August	540	170	72	40	137	959

## Newry, Mourne & Down District Council – August

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### 3. Live applications per Case Officer

Month 2017/18	Average number of Applications
April	67
May	62
June	58
July	50
August	50

### 4. Decisions issued per month

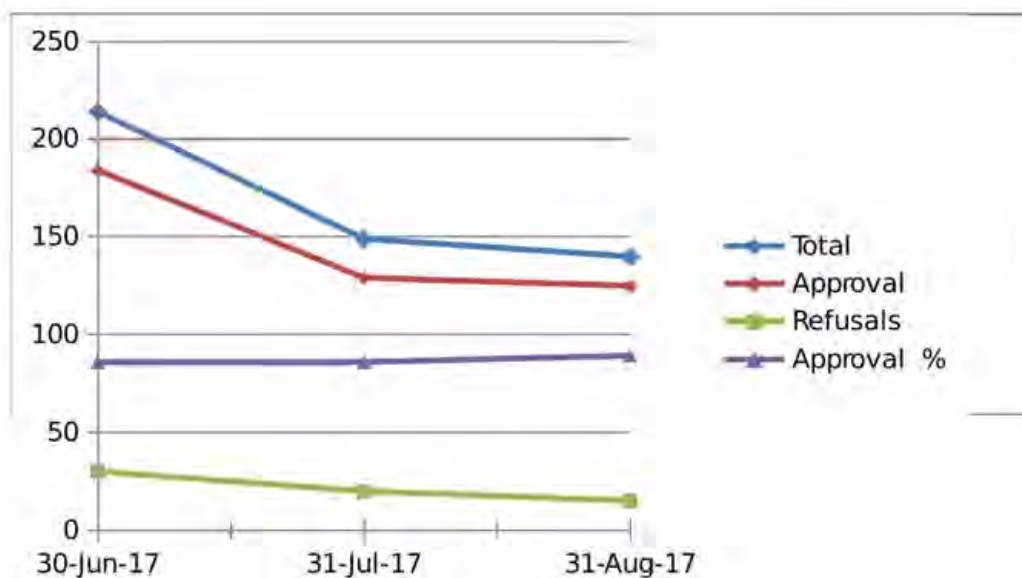
Month 2017/18	Number of Decisions Issued	Number of Decisions Issued under delegated authority
April	123	104
May	174	148
June	214	170
July	149	124
August	140	122



# Newry, Mourne & Down District Council – August

## 5. Decisions Issued YTD

Month 2017/18	Number of Decisions Issued (cumulative)	Breakdown of Decisions	
		Approvals	Refusals
April	123	Approvals (111)	90%
		Refusals (12)	10%
May	297	Approvals (266)	90%
		Refusals (31)	10%
June	511	Approvals (450)	88%
		Refusals (61)	12%
July	660	Approvals (579)	88%
		Refusals (81)	12%
August	800	Approvals (704)	88%
		Refusals (96)	12%



## Newry, Mourne & Down District Council – August

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### 6. Enforcement Live cases

Month 2017/18	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
April	292	126	95	87	55	83	738
May	286	137	89	91	53	85	741
June	295	138	91	93	53	88	758
July	311	142	89	88	61	88	779
August	321	139	93	80	70	88	791

### 7. Planning Committees 2017/2018

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/Deferred for future meeting
26 April	26	19	7
24 May	39	28	11
21 June	34	18	16
19 July	32	20	12
16 & 23	36	19	17
<b>Totals</b>	<b>167</b>	<b>104</b>	<b>63</b>

### 8. Appeals

#### Planning Appeal Commission Decisions issued during August 2017

Area	Number of current	Number of decisions	Number of decisions Allowed	Number of decisions Dismissed	Other decisions
Newry & Mourne	23	2	1	1	0
Down	12	0	0	0	0
<b>TOTAL</b>	<b>35</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>

## Statutory targets monthly update - up to July 2017 (unvalidated management information)

### Newry, Mourne and Down

	Major applications (target of 30 weeks)				Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)			
	Number received	Number decided/withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	% of cases processed within 30 weeks	Number received	Number decided/withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	% of cases processed within 15 weeks	Number opened	Number brought to conclusion <sup>3</sup>	"70%" conclusion time <sup>3</sup>	% of cases concluded within 39 weeks
April	0	1	91.8	0.0%	127	113	19.0	38.9%	37	20	64.2	60.0%
May	1	2	110.4	0.0%	148	157	18.0	43.9%	32	46	61.1	56.5%
June	2	2	73.2	0.0%	121	204	19.3	41.7%	32	20	59.7	55.0%
July	1	1	128.4	0.0%	110	141	20.0	41.1%	29	20	106.5	55.0%
August	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
September	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
October	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
November	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
December	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
January	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
February	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
March	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
<b>Year to date</b>	<b>3</b>	<b>5</b>	<b>92.6</b>	<b>0.0%</b>	<b>396</b>	<b>474</b>	<b>18.8</b>	<b>41.8%</b>	<b>101</b>	<b>86</b>	<b>61.1</b>	<b>57.0%</b>

Source: NI Planning Portal

#### Note

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.

## Record of meetings between Planning Officers and Public Representatives 2017-2018

15

DATE OF MEETING	PLANNING OFFICER'S NAME/S	PUBLIC REPRESENTATIVE'S NAME
3/4/17	A McKay	M Ritchie MP
4/4/2017	A McAlarney	Cllr Walker
20/4/17	P Rooney	M Ritchie MP
27/4/17	A McAlarney	C McGrath MLA
27/04/17	A McAlarney M Keane	Cllr W Clarke
09/05/2017	A McAlarney	C McGrath MLA
11/5/17	A McKay	M Ritchie MP
1/6/17	A McAlarney	C McGrath MLA
2/6/17	G Kerr	Cllr J Tinnelly
20/06/17	A McAlarney	Cllr Walker
04/08/2017	A McAlarney	Colin McGrath
04/08/2017	G Kerr	Cllr David Taylor
15/08/2017	P Rooney G Kerr	Justin McNulty MLA
25/08/2017	G Kerr	Cllr J Tinnelly

## Current Appeals

16

**AUTHORITY**      **Newry, Mourne and Down**

<b>ITEM NO</b>	<b>1</b>	<b>PAC Ref:</b>	<b>2016/A0005</b>
<b>Planning Ref:</b>	P/2014/0303/O	<b>DEA</b>	<b>The Mournes</b>
<b>APPELLANT LOCATION</b>	Michael Horner Adjacent To And North Of 36 Belmont Road Kilkeel		
<b>PROPOSAL</b>	<sup>Newry</sup> Erection of Infill Dwelling and Detached Garage		

<b>APPEAL TYPE</b>	Plg Refusal; permissions	<b>Date Appeal Lodged</b>	05/04/2016
<b>Appeal Procedure</b>			
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

<b>ITEM NO</b>	<b>2</b>	<b>PAC Ref:</b>	<b>2016/A0041</b>
<b>Planning Ref:</b>	P/2014/0853/F	<b>DEA</b>	<b>Crollieve</b>
<b>APPELLANT LOCATION</b>	S Meade To The Immediate North And East Of 16 Rostrevor Road Hilltown.		
<b>PROPOSAL</b>	Retention of two light industrial units, erection of three light industrial units.		

<b>APPEAL TYPE</b>	Plg Refusal; permissions	<b>Date Appeal Lodged</b>	01/07/2016
<b>Appeal Procedure</b>	<b>Informal Hearing</b>		
<b>Date of Hearing</b>		<b>16/09/2016</b>	
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

## Current Appeals

17

<b>ITEM NO</b>	<b>3</b>	<b>PAC Ref:</b>	2016/A0135
<b>Planning Ref:</b>	P/2014/0649/O	<b>DEA</b>	The Mournes
<b>APPELLANT</b>	Mr Joseph Walls		
<b>LOCATION</b>	60 Metres East Of No.20 Sandbank Road Hilltown County Down BT34 5XU		
<b>PROPOSAL</b>	Site for Farm Dwelling (amended address)		

<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>	<b>Informal Hearing</b>	<b>Date Appeal Lodged</b>	13/10/2016
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

<b>ITEM NO</b>	<b>4</b>	<b>PAC Ref:</b>	2016/A0148
<b>Planning Ref:</b>	LA07/2015/0877/F	<b>DEA</b>	The Mournes
<b>APPELLANT</b>	Mr Diarmid Sloan		
<b>LOCATION</b>	10 Tullybrannigan Brae Newcastle BT33 0DG		
<b>PROPOSAL</b>	Roof space conversion, replacement roof and 2 storey extension		

<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>	<b>Written Reps</b>	<b>Date Appeal Lodged</b>	01/11/2016
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

## Current Appeals

18

<b>ITEM NO</b>	<b>5</b>		
<b>Planning Ref:</b>	LA07/2015/1244/F	<b>PAC Ref:</b>	2016/A0166
<b>APPELLANT</b>	Barney Mackin	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	19.3m North-East Of No27B Derrycraw Road Derrycraw		
<b>PROPOSAL</b>	<sup>Newly</sup> Erection of farm dwelling and garage		
<b>APPEAL TYPE</b>	Plg Refusal; permissions		
<b>Appeal Procedure</b>	<b>Written Reps with Site Visit</b>	<b>Date Appeal Lodged</b>	30/11/2016
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>6</b>		
<b>Planning Ref:</b>	LA07/2016/1041/C	<b>PAC Ref:</b>	2016/A0172
<b>APPELLANT</b>	Joseph O'Hare	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	Lands North Of And Adjacent To 53 Mayo Road Mayobridge		
<b>PROPOSAL</b>	<sup>Newly</sup> Dwelling and domestic garage on gap/infill site (amended address)		
<b>APPEAL TYPE</b>	Plg Refusal; permissions		
<b>Appeal Procedure</b>	<b>Informal Hearing</b>	<b>Date Appeal Lodged</b>	05/12/2016
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

19

<b>ITEM NO</b>	<b>7</b>	<b>PAC Ref:</b>	2016/A0185
<b>Planning Ref:</b>	LA07/2016/0381/C	<b>DEA</b>	Crotlieve
<b>APPELLANT</b>	Mr Matt Burns		
<b>LOCATION</b>	Opposite No. 107 Kilbroney Road Rostrevor		
<b>PROPOSAL</b>	Proposed farm retirement dwelling		
<b>APPEAL TYPE</b>	Plg Refusal; permissions		
<b>Appeal Procedure</b>	<b>Written Reps with Site Visit</b>	<b>Date Appeal Lodged</b>	15/12/2016
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>8</b>	<b>PAC Ref:</b>	2016/A0192
<b>Planning Ref:</b>	LA07/2016/0802/C	<b>DEA</b>	Crotlieve
<b>APPELLANT</b>	Darren O'Hagan		
<b>LOCATION</b>	60m NE Of 11a New Line Road Hilltown		
<b>PROPOSAL</b>	<sup>Newrv</sup> Site for dwelling and detached garage		
<b>APPEAL TYPE</b>	Plg Refusal; permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	30/12/2016
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

20

**ITEM NO** 9  
**Planning Ref:** LA07/2016/0510/C **PAC Ref:** 2016/A0204  
**APPELLANT** Robert Laurence Annett **DEA** The Mournes  
**LOCATION** Adjacent And West Of 60 Corcreaghan Road  
 Kilkeel  
 RT34 4SI  
**PROPOSAL** Dwelling on a farm

**APPEAL TYPE** Plg Refusal; permissions  
**Appeal Procedure** **Written Reps** **Date Appeal Lodged** 23/01/2017  
**Date of Hearing**  
**Date Statement of Case Due for Hearing**  
**Date Statement of Case Due - Written Representation**  
**Date of Site Visit**

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**ITEM NO** 10  
**Planning Ref:** LA07/2016/0826/C **PAC Ref:** 2016/A0211  
**APPELLANT** Kevin Donaghy **DEA** Slieve Gullion  
**LOCATION** Lands To The West And Rear Of Nos 22 And 24 Ballynabee Road  
 Maghernahely  
 Bessbrook  
**PROPOSAL** Proposed erection of detached dwelling and garage

**APPEAL TYPE** Plg Refusal; permissions  
**Appeal Procedure** **Written Reps** **Date Appeal Lodged** 02/02/2017  
**Date of Hearing**  
**Date Statement of Case Due for Hearing**  
**Date Statement of Case Due - Written Representation**  
**Date of Site Visit**

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## Current Appeals

21

<b>ITEM NO</b>	<b>11</b>		
<b>Planning Ref:</b>	LA07/2015/0647/C	<b>PAC Ref:</b>	2016/A0214
<b>APPELLANT</b>	PR Jennings	<b>DEA</b>	Rowallane
<b>LOCATION</b>	15m North Of 39 Listooder Road Crossgar		
<b>PROPOSAL</b>	Erection of farm dwelling (additional information received)		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	10/02/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>12</b>		
<b>Planning Ref:</b>	LA07/2016/0365/C	<b>PAC Ref:</b>	2016/A0224
<b>APPELLANT</b>	Mr And Mrs McCluskey	<b>DEA</b>	Rowallane
<b>LOCATION</b>	Lands Between 1 Brae Road And 212 Belfast Road Ballynahinch		
<b>PROPOSAL</b>	2no proposed dwelling houses		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	27/02/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

22

<b>ITEM NO</b>	<b>13</b>	<b>PAC Ref:</b>	2016/A0226
<b>Planning Ref:</b>	LA07/2016/0477/F	<b>DEA</b>	Slieve Gullion
<b>APPELLANT</b>	Mr Caolan Quinn		
<b>LOCATION</b>	50m South-east Of No 106 Carrickgallogly Road Carrickgallogly		
<b>PROPOSAL</b>	<del>Belleek</del> Erection of dwelling		

<b>APPEAL TYPE</b>	Plg Refusal: permissions	<b>Date Appeal Lodged</b>	28/02/2017
<b>Appeal Procedure</b>			
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>14</b>	<b>PAC Ref:</b>	2016//E0005
<b>Planning Ref:</b>	P/2015/0147/LDP	<b>DEA</b>	Newry
<b>APPELLANT</b>	Mr Gabriel McEvoy		
<b>LOCATION</b>	14m South West Of No 255 Dublin Road Killeen		
<b>PROPOSAL</b>	<del>Newry</del> Erection of agricultural building and associated hardstanding area, including removal of existing stone wall to provide access from existing agricultural yard.		

<b>APPEAL TYPE</b>	Plg Refusal: permissions	<b>Date Appeal Lodged</b>	02/05/2017
<b>Appeal Procedure</b>			
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

23

<b>ITEM NO</b>	<b>15</b>		
<b>Planning Ref:</b>	LA07/2015/0166/L	<b>PAC Ref:</b>	2016-E0045
<b>APPELLANT</b>	Mr Ronald Sloan	<b>DEA</b>	The Mournes
<b>LOCATION</b>	29 Leitrim Road Kilkeel		
<b>PROPOSAL</b>	A Certificate of Lawfulness confirming that the construction of the works undertaken were lawful under planning reference P/2009/0663/F and P/2009/1484/F, and therefore constitute a material start to the dwelling approved under reference P/2009/0663/F.		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	24/01/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>16</b>		
<b>Planning Ref:</b>	LA07/2016/1212/C	<b>PAC Ref:</b>	2017/0061
<b>APPELLANT</b>	Thomas Grant	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	Adjacent & Immediately South Of 20 Ryan Road Mayobridge		
<b>PROPOSAL</b>	Newly Replacement dwelling on farm		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>	<b>Informal Hearing</b>	<b>Date Appeal Lodged</b>	06/07/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

24

<b>ITEM NO</b>	<b>17</b>		
<b>Planning Ref:</b>	LA07/2015/0429/F	<b>PAC Ref:</b>	2017/A0002
<b>APPELLANT</b>	Rory And Kerri Farrell	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	Site 11 The Avenue Rurren		
<b>PROPOSAL</b>	New two storey house with attached garage and associated external works		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	04/04/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>18</b>		
<b>Planning Ref:</b>	LA07/2016/0150/C	<b>PAC Ref:</b>	2017/A0016
<b>APPELLANT</b>	Alan & Ronald Davidson	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	Adjacent And Immediately South Of No.17 Ardaragh Road Newry Co. Down BT34 1NY		
<b>PROPOSAL</b>	Erection of managers dwelling and domestic garage		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	21/04/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

25

<b>ITEM NO</b>	<b>19</b>		
<b>Planning Ref:</b>	LA07/2016/1147/K	<b>PAC Ref:</b>	2017/A0026
<b>APPELLANT</b>	Noel Ross	<b>DEA</b>	Rowallane
<b>LOCATION</b>	Between 1 Drumgiven Road And 37 Creevyargon Road Ballynahinch		
<b>PROPOSAL</b>	Infill site for 2 dwellings and associated domestic garages.		

<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	08/05/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

<b>ITEM NO</b>	<b>20</b>		
<b>Planning Ref:</b>	LA07/2016/0736/F	<b>PAC Ref:</b>	2017/A0027
<b>APPELLANT</b>	Mr Noel Ritchie	<b>DEA</b>	Slieve Croob
<b>LOCATION</b>	To The Rear 102 Drumsnade Road Drumaness		
<b>PROPOSAL</b>	RT24 RNI Retrospective application for retention of timber frame domestic dwelling on site of storage shed		

<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	09/05/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

## Current Appeals

26

<b>ITEM NO</b>	<b>21</b>		
<b>Planning Ref:</b>	LA07/2015/0946/F	<b>PAC Ref:</b>	2017/A0028
<b>APPELLANT</b>	Mark Rice	<b>DEA</b>	Newry
<b>LOCATION</b>	Lands Adjacent And North Of No.46 Lower Foughill Road Jonesborough Armagh.		
<b>PROPOSAL</b>	Proposed retention and extension of existing prefabricated structure to create farm dwelling. (amended description)		
<b>APPEAL TYPE</b>	Plg Refusal; permissions		
<b>Appeal Procedure</b>	<b>Written Reps with Site Visit</b>	<b>Date Appeal Lodged</b>	10/05/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>22</b>		
<b>Planning Ref:</b>	LA07/2016/0557/F	<b>PAC Ref:</b>	2017/A0030
<b>APPELLANT</b>	Mr And Mrs Oliver Reavey	<b>DEA</b>	Slieve Gullion
<b>LOCATION</b>	85 Newtown Road Camlough Newry		
<b>PROPOSAL</b>	Retention of dwelling as constructed previously approved under planning ref P/2015/0186/RM		
<b>APPEAL TYPE</b>	Plg Refusal; permissions		
<b>Appeal Procedure</b>	<b>Informal Hearing</b>	<b>Date Appeal Lodged</b>	15/05/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

27

<b>ITEM NO</b>	<b>23</b>	<b>PAC Ref:</b>	2017A0030
<b>Planning Ref:</b>	LA07/2016/0557/F	<b>DEA</b>	Slieve Gullion
<b>APPELLANT LOCATION</b>	Mr And Mrs Oliver Reavey 85 Newtown Road Camlough Newry		
<b>PROPOSAL</b>			
<b>APPEAL TYPE</b>	Plg Refusal: permissions	<b>Date Appeal Lodged</b>	15/05/2017
<b>Appeal Procedure</b>			
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>24</b>	<b>PAC Ref:</b>	2017/A0033
<b>Planning Ref:</b>	LA07/2017/0092/F	<b>DEA</b>	The Mournes
<b>APPELLANT LOCATION</b>	Mr Fintan McMullan 16 Mourne View Avenue Newcastle Newcastle		
<b>PROPOSAL</b>	Extension to front of dwelling (Retrospective)		
<b>APPEAL TYPE</b>	Plg Refusal: permissions	<b>Date Appeal Lodged</b>	22/05/2017
<b>Appeal Procedure</b>			
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

28

<b>ITEM NO</b>	<b>25</b>	<b>PAC Ref:</b>	2017/A0044
<b>Planning Ref:</b>	LA07/2016/1323/F	<b>DEA</b>	The Mournes
<b>APPELLANT</b>	Cathal Sloan		
<b>LOCATION</b>	14 Sandy Brae Attical Kilkeel		
<b>PROPOSAL</b>	Partial conversion of existing domestic garage to provide ancillary residential accommodation.		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>	<b>Informal Hearing</b>	<b>Date Appeal Lodged</b>	08/06/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>26</b>	<b>PAC Ref:</b>	2017/A0045
<b>Planning Ref:</b>	LA07/2016/0762/C	<b>DEA</b>	Downpatrick
<b>APPELLANT</b>	Mr G Sharvin		
<b>LOCATION</b>	Lands 10m West Of 89 Killard Road Ballyhoman Downpatrick		
<b>PROPOSAL</b>	Proposed one and half storey bungalow and detached garage (Amended Site Location)		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	08/06/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

29

**ITEM NO** 27  
**Planning Ref:** LA07/2017/0199/F  
**APPELLANT** Paul Burke  
**LOCATION** 12 Marshallstown  
 Ballynoe Road  
 Downpatrick  
**PROPOSAL** Retention of portion of existing domestic store as replacement for  
 substandard aged domestic stores

**PAC Ref:** 2017/A0047  
**DEA** Downpatrick

**APPEAL TYPE** Plg Refusal: permissions  
**Appeal Procedure** **Date Appeal Lodged** 08/06/2017  
**Date of Hearing**  
**Date Statement of Case Due for Hearing**  
**Date Statement of Case Due - Written Representation**  
**Date of Site Visit**

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**ITEM NO** 28  
**Planning Ref:** P/2015/0067/O  
**APPELLANT** Mrs M McKnight  
**LOCATION** 40m South Of 4 Molly Road Lower  
 Jonesborough  
**PROPOSAL** Dwelling and garage

**PAC Ref:** 2017/A0058  
**DEA** Slieve Gullion

**APPEAL TYPE** Plg Refusal: permissions  
**Appeal Procedure** **Informal Hearing** **Date Appeal Lodged** 21/06/2017  
**Date of Hearing**  
**Date Statement of Case Due for Hearing**  
**Date Statement of Case Due - Written Representation**  
**Date of Site Visit**

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## Current Appeals

30

<b>ITEM NO</b>	<b>29</b>		
<b>Planning Ref:</b>	LA07/2017/0077/F	<b>PAC Ref:</b>	2017/A0071/F
<b>APPELLANT</b>	Gary O'Hare	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	Lands Between No. 20B And No. 22 Derrycraw Road Newry		
<b>PROPOSAL</b>	RT34 1RG Construction of 2 No. new detached 1 1/2 storey infill dwellings with detached double garages, associated site works and new access to public road.		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	24/07/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>30</b>		
<b>Planning Ref:</b>	LA07/2015/0805/F	<b>PAC Ref:</b>	2017/A0075
<b>APPELLANT</b>	Mr Peter Kelly	<b>DEA</b>	Crotlieve
<b>LOCATION</b>	140 Metres North Of 22 Newry Road Hilltown		
<b>PROPOSAL</b>	RT34 5TG Retention of dwelling with associated granny flat building, garden shed/store and ancillary site works as built. (Amended scheme to that approved under P/2012/0052/F)		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	26/07/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

31

<b>ITEM NO</b>	<b>31</b>		
<b>Planning Ref:</b>	LA07/2015/1381/F	<b>PAC Ref:</b>	2017-A0076
<b>APPELLANT</b>	Mr And Mrs E Kerr	<b>DEA</b>	Slieve Croob
<b>LOCATION</b>	154a Downpatrick Road Teconnaught Ballvnahinch		
<b>PROPOSAL</b>	Conversion and extension of existing stone building to form dwelling plus detached garage and associated site works		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	27/07/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>ITEM NO</b>	<b>32</b>		
<b>Planning Ref:</b>	LA07/2015/0714/F	<b>PAC Ref:</b>	2017-A0082
<b>APPELLANT</b>	Mr And Mrs Byrne	<b>DEA</b>	Downpatrick
<b>LOCATION</b>	180m North West Of Existing Farm Buildings Adjoining 28 Ballyclander Road Downpatrick		
<b>PROPOSAL</b>	Proposed farm dwelling and garage		
<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	04/08/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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## Current Appeals

32

<b>ITEM NO</b>	<b>33</b>		
<b>Planning Ref:</b>	LA07/2016/1296/C	<b>PAC Ref:</b>	2017/A009
<b>APPELLANT</b>	Mr And Mrs John Curran	<b>DEA</b>	Slieve Croob
<b>LOCATION</b>	Opposite 2 And 4 Magheralone Road Drumaness Rallvnahinch		
<b>PROPOSAL</b>	Proposed 1No. dwelling and garage with associated site works		

<b>APPEAL TYPE</b>	Plg Refusal: permissions		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	11/04/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

<b>ITEM NO</b>	<b>34</b>		
<b>Planning Ref:</b>	LA07/2017/0766/F	<b>PAC Ref:</b>	2017/A0090
<b>APPELLANT</b>	Kelbourne Property Ltd	<b>DEA</b>	The Mournes
<b>LOCATION</b>	87e Bryansford Road Newcastle BT33 01 F		
<b>PROPOSAL</b>	Dwelling and associated parking and landscaping		

<b>APPEAL TYPE</b>	Non Determination: Plg Permission		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	17/08/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

## Current Appeals

33

<b>ITEM NO</b>	<b>35</b>	<b>PAC Ref:</b>	2017/A0094
<b>Planning Ref:</b>	LA07/2017/0624/F	<b>DEA</b>	Crotlieve
<b>APPELLANT</b>	Mary Rooney		
<b>LOCATION</b>	80A Kilbroney Road Rostrevor		
<b>PROPOSAL</b>	RT34 3P1 Single storey side + rear extension		
<b>APPEAL TYPE</b>	Non Determination: Plg Permission		
<b>Appeal Procedure</b>		<b>Date Appeal Lodged</b>	25/08/2017
<b>Date of Hearing</b>			
<b>Date Statement of Case Due for Hearing</b>			
<b>Date Statement of Case Due - Written Representation</b>			
<b>Date of Site Visit</b>			

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<b>Report to:</b>	Regulatory & Technical Services Committee
<b>Date of Meeting:</b>	20 <sup>th</sup> September 2017
<b>Subject:</b>	Attendance at Britain in Bloom RHS Awards Presentation on Friday 27 <sup>th</sup> October 2017 in Llandundno
<b>Reporting Officer</b>	Adam Wilkinson
<b>Contact Officer</b>	Kevin Scullion

**Decisions required:** Members are asked to note the contents of the report, and consider and agree to the recommendations contained in Section 3.

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>Newcastle was entered into the RHS Britain Bloom competition in Summer 2017 for the category of "Small Coastal Town". Judging took place in August with two Judges visiting the town.</p> <p>The Awards Presentation is being held this year in Llandundno, Wales, on Friday 27<sup>th</sup> October. The presentation commences on Friday afternoon at 4.30 pm ending at 10.45 pm. The following morning there is an opportunity for Council representatives to meet with the Judges to receive feedback on their entry.</p> <p>Five invitations for Council representatives have been received and these have provisionally been accepted.</p> <p>Council is asked to consider sending representatives to this presentation.</p> <p>In this year's entry to this competition the Council was greatly assisted with three local groups; Ark Community Gardens, Autism NI and Unit T.</p> <p>Council is asked to consider taking up all five invitations with two Councillor representatives, two Officer representatives (to include one manager and one representative from working squads) and to offer the last place for a representatives from one of the three local groups.</p> <p>Cost for travel and accommodation are provided in section 4 below. Should Council agree to send a representative from one of the groups then Council would cover travel and accommodation costs for this delegate.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<ul style="list-style-type: none"> <li>As detailed above</li> </ul>
<b>3.0</b>	<b>Recommendations:</b>
3.1	<ul style="list-style-type: none"> <li>Council takes up all five invitations with two Councillor representatives, two Officer representatives (to include one manager and one representative from working squad and to offer the last place for a representatives from one of the three local</li> </ul>

	groups.
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>No specific budget available for this occasion.</p> <ul style="list-style-type: none"> <li>• Flight from Belfast Aldergrove to Liverpool for five..... £815.00</li> <li>• Hire of car .....£100.00</li> <li>• <u>Accommodation for one night for five people (B&amp;B) .....£340</u></li> <li>• Estimated total .....£1255.00</li> </ul>
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>
	None



<b>Report to:</b>	Regulatory & Technical Services Committee
<b>Date of Meeting:</b>	20 <sup>th</sup> September 2017
<b>Subject:</b>	Terms of Reference for Councillors' Christmas Illuminations/Celebrations Group
<b>Reporting Officer</b>	Adam Wilkinson
<b>Contact Officer</b>	Kevin Scullion

**Decisions required:** Members are asked to note the contents of the report, and consider and agree to the recommendations contained in Section 3.

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>At this Committee in June 2017 the following recommendation was made and subsequently approved by Council.</p> <p>Agreed: To continue with the present arrangements for Christmas celebrations for the current year and that a Working Group be set up to consider options for 2018 and beyond. It was agreed the Working Group meet in August/September 2017 and that the issue of Membership of the Group be referred to the Party Representatives' Forum for agreement.</p> <p>The Party Representatives' Forum met earlier this week and considered and agreed to the attached Terms of Reference for the Working Group.</p> <p>This Committee is now asked to approve these terms of reference for the Group.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<ul style="list-style-type: none"> <li>As detailed above</li> </ul>
<b>3.0</b>	<b>Recommendations:</b>
3.1	<ul style="list-style-type: none"> <li>The Committee approves the attached Terms of Reference for the Councillors' Christmas Illuminations/Celebrations Group</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<ul style="list-style-type: none"> <li>Councillor/Officer time</li> </ul>
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>
	Appendix 1. Terms of Reference for Councillors' Christmas Illuminations/Celebrations Group

## **COUNCILLORS' CHRISTMAS ILLUMINATIONS/CELEBRATIONS GROUP**

### **- Terms of Reference -**

#### **Scope:**

The Councillors' Christmas Illuminations/Celebrations Group will meet once per month from September 2017 until December 2017 to agree a three to five year programme for how Council will help local communities across the district celebrate Christmas.

#### **Membership:**

Membership shall be respectful of the party political representation on the Council, take account of the changing positions of Chairperson and Deputy Chairperson, and shall acknowledge majority/minority political party dynamics whilst taking account of the need to create a space for minority political voices. No single political party shall hold more than two membership places with the two largest political parties being entitled to hold two membership positions at all times.

Membership shall be composed of:

- Council Chairperson
- Council Deputy Chairperson
- One Councillor nominated from each of the following parties - Sinn Fein, SDLP, DUP, UUP, Alliance and 1 Independent member.
- Further nominees, as required, from the two largest political parties in line with their entitlement to hold a maximum of two membership positions.

#### **Chairperson:**

Council Chairperson will chair meetings.

In the absence of the Chairperson, the Deputy Chairperson will chair the meeting. If both are not present, the meeting will select a Chair from those present.

#### **Meetings:**

The Christmas Illuminations/Celebrations Group does not have decision making powers, it makes recommendations only. Recommendations arising will be tabled at the Council's Strategic Planning and Resources Committee for consideration.

It does not operate to any quorum and meetings proceed regardless of numbers in attendance.

Meetings will be convened by the Chief Executive.

**Officers:**

Assistant Directors of Facility Management & Maintenance Department, Community Engagement Department. Tourism, Culture and Events Department and the Head of Corporate Policy.

**Press:**

Not open to the press.

**Public:**

Not open to the public.

## 6 Monthly Report for RTS Committee Meeting

### 1.0 Building Regulations Report – Matters for Noting

#### 1.1 Number of Building Regulation Applications Received

<b>1 Mar 2017 – 31 Aug 2017</b>	<b>1 Mar 2016 - 31 Aug 2016</b>
1412	1903

#### 1.2 Fees Received

<b>1 Mar 2017 – 31 Aug 2017</b>	<b>1 Mar 2016 - 31 Aug 2016</b>
Plan Fee           £111,301.43	Plan Fee           £119,414.25
Inspection Fee <u>£201,317.22</u>	Inspection Fee <u>£195,265.88</u>
Total               £312,618.65	Total               £314,680.13

#### 1.3 Site Inspections carried out

<b>1 Mar 2017 – 31 Aug 2017</b>	<b>1 Mar 2016 - 31 Aug 2016</b>
6,685	7,068

#### 1.4 Performance

Due to some staff being off on long term sick leave, annual leave and delay in recruiting new staff, not all of the Performance Indicators within our Service Level Agreement are being met. However, KPI's are expected to improve and targets met over the next few months now that the summer leave period is over.

## 2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between March 2017 and August 2017 = 10

9 Old Road, Camlough	Conversion of Attached Garage to Habitable Accommodation	Resolved
25 Derrymore Meadows, Bessbrook	Alterations to Front Elevation to Form Single Window Ground Floor	Resolved
Dublin Road, Killeen	Shell of Building	Resolved
6 Crannard Gardens, Newry	External Insulation Cladding	Resolved
20 Upper Dromore Road, Warrenpoint	New Roof Covering, Conversion of Internal Garage to Habitable Room, New External Render and Alterations to Dwelling	Resolved
48 Church View, Bessbrook	Removal of Floors After Oil Spill and reinstatement	2 <sup>nd</sup> Reminder Letter Sent
Village Farm, 31 Wild Forest Lane, Castlewellan	Log Cabin Dwelling	2 <sup>nd</sup> Reminder Letter Sent
18-20 Church Street, Warrenpoint	Internal Alterations to Extend Shop	Resolved
61 Castleward Road, Strangford	Loft Conversion	2 <sup>nd</sup> Reminder Letter Sent

83 Shandon Park, Newry	Alteration to form flats.	2 <sup>nd</sup> Reminder Letter Sent
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### 3.0 Dangerous Structures

Number of premises identified as dangerous structures between March 2017 and August 2017 = 8

Spice Tree Café, 2 Bridge Street, Kilkeel	Fire Damage to Existing Pub	Resolved
Adj to Kilclief Castle, Kilclief	Dangerous Building	Resolved
98 Greencastle Pier Road, Kilkeel	Alleged Dangerous Pier	Resolved
4 Causeway Road, Newcastle	Potentially Unstable Chimney Stack	Resolved
75-77 South Promenade	Dangerous Structure	Resolved
Adj to 96 Drumlee Road, Kilcoo	Dangerous Structure	Resolved
21 Patrick Street, Newry	Metal Frame of Sign Dangerous	Resolved
5b Gaol Lane Mews, Downpatrick	Masonry falling off Chimney	Resolved

### 4.0 Property Certificates

Property certificates responded to date.

1 Mar 2017 – 30 Aug 2017  
1393

1 Mar 2016 – 30 Aug 2016  
1129

## 5.0 Fire Risk Assessments

There have been 20 Fire Risk Assessments carried out during the past 6 months.

- Event Building Kilbroney, Rostrevor
- Newry Arts Centre, Bank Parade, Newry
- Bagenals Castle, Water Street, Newry
- Warrenpoint Town Hall, 27a Church Street, Warrenpoint
- Loanda Community Centre, Dorans Hill, Newry
- Kilkeel Sports Centre, Mourne Esplanade, Kilkeel
- Newry Market, Hill Street, Newry
- 3 Ways Community Centre, Hill Street, Newry
- Hilltown Community Centre, Carcullion House, Rostrevor Road, Hilltown
- Whitegates Community Centre, Clanrye Avenue, Newry
- Kilkeel Changing Block, Mourne Esplanade, Kilkeel
- Kilkeel Bowling Green, Mourne Esplanade, Kilkeel
- Kilbroney Park Buildings, Shore Road, Rostrevor
- Derrybeg Community Centre, 28a First Avenue, Derrybeg, Newry
- Down Leisure Centre, 114 Market Street, Downpatrick
- Newcastle Leisure Centre
- Dan Rice Leisure Centre, Drumaness
- Ballynahinch Community Centre, 55 Windmill Street, Ballynahinch
- Down Arts Centre, 26 Irish Street, Downpatrick
- Tropicana, 10-14 Central Promenade, Newcastle

## 6.0 Energy Performance of Buildings (EPB) Checks 1<sup>st</sup> March 2017-31<sup>st</sup> August 2017

### ESTATE AGENTS

- \* Total no of agents checked (on site/ website) - 27
- \* Total number of non-compliance - 276
- \* Number of first warning letters issued - 47
- \* Number of successful first warning letters – 39

### Display Energy Certificates (DEC's)

- \* Number of buildings checked on Landmark - 77
- \* Number of buildings compliant on Landmark- 68
- \* Number of 2 month expiry letters issued - 370
- \* Number of first warning letters issued - 80
- \* Number of successful first warning letters - 52

### AIR CONDITIONING

- \* Number of air con buildings checked on landmark - 80
- \* Number of air con buildings compliant – 77
- \* Number of first warning letters issued - 3
- \* Number of successful first warning letters - 0

### EPCs RECEIVED (ON CONSTRUCTION)

- \* Number of new dwelling EPC's checked on Landmark – 238

**Recommendation:  
For Noting**

**Colum Jackson  
Assistant Director of Regulatory & Technical Services**



## Licensing Report – Matters for Noting

### 1.0 Application Information

#### 1.1 Application Information

1 March 2017 –  
31 August 2017

Number of Licensing Applications Received and Validated (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading and Dogs)	6449
Number of Licences Granted (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading and Dogs)	6410
Number of Annual Inspections Carried out (including During Performance Inspections)	220

### 2.0 List of Entertainment Licences issued from 1 March 2017 – 31 August 2017

Name of Premises	Address
Irwins Public House	1 Castleblayney Street, Newtownhamilton
Cosy Bar	42 Dundalk Street, Newtownhamilton
St Killians Hall	Tullyah Road, Whitecross
Silverbridge Harps GAC	Fords Cross, Silverbridge
Murphy's Bar	2 Dromintee Road, Meigh
Culloville Community Centre	Corrasmoor Road, Crossmaglen
Kilhorne Parish Church Hall	110 Kilkeel Road, Annalong
Newry Olympic Hockey Club	2 Belfast Road, Newry
Peadar O'Doornin GAA Club	4 Bog Road, Forkhill
Cloverhill Golf Club	Lough Road, Mullaghbawn
Lissummon Community Hall	Leisgh Road, Lissummon
Crossmaglen Rangers Social Club	9 Dundalk Road, Crossmaglen
Whitecross Lounge	176B Tullyah Road, Whitecross
Welcome Inn	35 Main Street, Forkhill
The Red Fella's Bar	51 Lurgan Road, Crossmaglen
Ballymartin Inn Ltd	17 Ballymartin Village, Ballymartin

**Name of Premises****Address**

Saval GFC Sports & Leisure Complex	22 Coalpit Road, Newry
Ti Chulainn Centre	2 Bog Road, Mullaghbawn
The Lough and Quay	1-3 Marine Parade, Newry
Victoria Hotel	1 Dock Street, Warrenpoint
Riverside Bar	4 Forkhill Road, Mullaghbawn
Atticall GAC Social Club	4 Sandy Brae, Kilkeel
Narrow Water Castle (AVA Castle Party)	Newry Road, Warrenpoint
Fossett Brothers Circus Ltd	Albert Basin, Newry
McGuigan's Bar	48 Monaghan Street, Newry
Hunter Moore Social Club	90 Belfast Road, Newry
Catholic Working Mens Club	36 Hill Street, Newry
Kilkeel Parish Bridge Association Ltd	17-19 Greencastle Street, Kilkeel
Forge Bar	100 Carrickasticken Road, Forkhill
Longstone Community Association	65 Longstone Road, Annalong
Mac's Bar	48 Main Street, Hilltown
Minnie Doyle's Bar	13-15 Main Steet, Hilltown
Marine Tavern	4 Marine Parade, Warrenpoint
St Patricks Gaelic Social Club	4B Old Road, Mayobridge
Cross Square Hotel	4-5 O'Fiaich Square, Crossmaglen
Clonduff GAC	18 Castlewellan Road, Hilltown
St Bronaghs GAA Club	Mary Street, Rostrevor
Cobbles Bar	15 The Mall, Newry
St Moninna INF Club	55 Forkhill Road, Newry
Fusion	4 Duke Street, Warrenpoint
Ma Kearneys	20 Newry Road, Crossmaglen
Number 7	7 Duke Street, Warrenpoint
Canal Court Hotel	29-32 Merchants Quay, Newry
Warrenpoint Golf Club	Lower Dromore Road, Warrenpoint
Carlingford Lough Yacht Club	Kilowen Point, Rostrevor
Magees Bar	20 Merchants Quay, Newry
Railway Bar	79 Monaghan Street, Newry
The Yellow Heifer	16 Main Street, Camlough
St Peters GAA	17-19 Mary Street, Warrenpoint
Courtneys	24 Margaret Street, Newry
Newry Masonic Social Club	Downshire Road, Newry
TJ's Pool Hall	9A Margaret Square, Newry
Kilkeel Royal British Legion Club	20 The Harbour, Kilkeel
Dan's Bar & Danni's Function Room	109 Camlough Road, Newry
Royal British Legion	5 Derrymore Road, Bessbrook
Kitty's Road Community Association	Kitty's Road, Kilkeel
Belleek Country House	16 Main Street, Belleeks

**Name of Premises****Address**

King George VI Memorial Orange Hall  
 Mourne Stimulus Day Centre  
 Duffys Circus (Newry)  
 Bellinis  
 Newry Variety Market  
 Duffys Circus (Kilkeel)  
 The Bank Bar  
 The Three Steps  
 The Harbour Inn  
 The Clarnagh Maid  
 Narrow Waters Arts

27 Castleblayney Street, Newtownhamilton  
 1 Council Road, Kilkeel  
 Albert Basin, Newry  
 25 Merchants Quay, Newry  
 Mary Street, Newry  
 Greencastle Street, Kilkeel  
 1-2 Trevor Hill, Newry  
 75 Finnegans Road, Dromintee  
 6 Harbour Drive, Annalong  
 46-47 Cardinal O'Fiaich Square, Crossmaglen  
 Narrow Water Castle, Newry Road,  
 Warrenpoint

The Whistledown Hotel  
 Francis Court Hotel  
 Newry Independent Social Club  
 Kilkeel Golf Club  
 Youth with a Mission Ireland  
 Downshire Arms  
 Cloughmor Inn  
 Old Killowen Inn  
 Down County Museum  
 Ballyhornan Family Centre  
 St Colmans GAC  
 Ballyward Church Hall  
 Leitrim (Liatroim) Fontenoys GAC  
 St Patrick's GFC  
 Kingdom GAC & YC  
 Annalong Presbyterian Church Net Hall  
 Mulhollands Bar  
 The Wedding Barn  
 The Anchor Bar  
 Ye Old Ship Inn  
 Clodan Ltd T/A White Horse Inn  
 Rademon Non-Subscribing Presbyterian  
 Church Hall  
 Trainor's Bar  
 Circus Vegas  
 Circus Vegas  
 St John Bosco GFC  
 Annalong Presbyterian Church Hall  
 Glenside Lounge

6 Seaview, Warrenpoint  
 17-19 Francis Street, Newry  
 Kilmorey Street, Newry  
 Mourne Park, Kilkeel  
 Shore Road, Rostrevor  
 28 Main Street, Hilltown  
 2 Bridge Street, Rostrevor  
 10 Bridge Street, Rostrevor  
 The Mall, Downpatrick  
 15 Rourkes Link, Bishopscourt  
 91 Old Park Road, Ballynahinch  
 Ballyward Road, Ballyward  
 11 Backaderry Road, Castlewella  
 18 Aghadavoyle Road, Jonesborough  
 10 Dunavil Road, Kilkeel  
 Majors Hill, Annalong  
 18-20 Main Street, Castlewella  
 60A Old Court, Strangford  
 9-11 Bryansford Road, Newcastle  
 12-14 The Square, Warrenpoint  
 49/53 Main Street, Saintfield  
 16 Listooder Road, Crossgar

21 Main Street, Camlough  
 Castlewella Road, Hilltown  
 Kitty's Road, Kilkeel  
 10 Water Street, Newry  
 Major's Hill, Annalong  
 15 Main Street, Belleeks

<b>Name of Premises</b>	<b>Address</b>
Cuchulainn Park Social Club	Cranny Road, Mullaghbawn
Kilbroney Bar	31-33 Church Street, Rostrevor
The Shed	155 Dundrum Road, Dromara
Orchard Bar	114 Rathfriland Road, Newry
Gormans Bar	2 Bavan Road, Mayobridge
Cosy Bar	42 Dundalk Street, Newtownhamilton
The Golf Inn	11 Forkhill Road, Newry
Ramery Inn	45 Windmill Street, Ballynahinch
Circus Vegas	142 Dundrum Road, Newcastle

### **3.0 List of Petroleum Licences issued from 1 March 2017 – 31 August 2017**

<b>Name of Premises</b>	<b>Address</b>
Ghan Filling Station	43 Warrenpoint Road, Newry
Glenview Service Station	10 Dublin Road, Newry
Millvale Services Limited	17 Millvale Road, Bessbrook
Newry Filling Station	16 Belfast Road, Newry
O'Hares Supermarket	37 Newry Road, Mayobridge
Whitecross Filling Station	15 Kingsmill Road, Whitecross
Rockmount Service Station	32 Rathfriland Road, Newry
Barneys Service Station	261 Dublin Road, Newry
Mulkerns Eurospar	51A Forkhill Road, Newry
Gregory's Service Station	109 Camlough Road, Bessbrook
Rafferty's Garage	42 Newry Road, Kilkeel
Barbican Annalong	35 Kilkeel Road, Annalong
Morgan Xpress Station	251 Dublin Road, Newry
Grants Stores	2 Bog Road, Newry
Murphy Bros	103 Carrickasticken Road, Forkhill
B Cassidy & Sons	38-40 Carran Road, Crossmaglen
Central Filling Station	6 Main Street, Camlough
Mac Fuels	56 Forkhill Road, Newry
Killens Service Station	49 Main Street, Hilltown
O'Neills Filling Station	207 Concession Road, Crossmaglen
Morgan Xpress Archview Garage	26 Camlough Road, Newry
Eurospar	55 Greencastle Street, Kilkeel
Vivo Warrenpoint	61 Upper Dromore Road, Warrenpoint
Coole Oils Ltd	71 New Road, Silverbridge
Mullaghbawn Filling Station	4 Forkhill Road, Mullaghbawn

<b>Name of Premises</b>	<b>Address</b>
Lennon and Sons	1 Newcastle Road, Castlewella
Meadowside Filling Station	27 Church Street, Downpatrick
Henderson's Retail Ltd	2-4 Main Street, Clough
Henderson's Retail Ltd	5 Downpatrick Road, Ardglass
Mourne Fresh Foods	14-16 Castlewella Road, Newcastle
Royal County Down Golf Club	36 Golf Links Road, Newcastle
O'Hares Filling Station	Drumaness Road, Drumaness
Donard View Service Station	76 Crossgar Road, Ballynahinch
Barbican Filling Station	Dundrum Road, Newcastle
Carlisle Brothers	105 Belfast Road, Ballynahinch

#### **4.0 List of Amusement Permits issued from 1 March 2017 – 31 August 2017**

<b>Name of Premises</b>	<b>Address</b>
Oasis Gaming Centre	4 Margaret Square, Newry
The Q Club	2 Basin Quay, Newry
Kent Amusements	77-79 Central Promenade, Newcastle
Roscos Amusement Arcade	15 St Patrick's Drive, Downpatrick
Arcadia Amusements	37-39 Central Promenade, Newcastle
Funland	90 – 94 Main Street, Newcastle
Joyland Amusements	1-11 Central Promenade, Newcastle

#### **5.0 Breakdown of Animal Welfare calls in Newry, Mourne and Down**

**01 March 2017-  
31 August 2017**

<b>5.1 Animal Welfare Calls</b>	
Total number of calls for Northern Ireland	3298
Total number of calls received to date by Southern Region Area	678
Number of calls for Newry, Mourne and Down District area	237
Completed calls for Newry, Mourne and Down District area	217

#### **5.2 Animal Welfare Cases**

Number of animal welfare cases in Northern Ireland	2648
Number of animal welfare cases in Southern Region group	601
Number of animal welfare cases in Newry, Mourne and Down District Council	217
Number of calls that are not animal welfare cases	20

### 5.3 Breakdown of Animal Welfare Cases

Total number of animal welfare cases in Northern Ireland	2648
Number of animal welfare cases closed in Northern Ireland	2463
Number of animal welfare cases open in Southern Region group	45

### 5.4 Breakdown of Visits and Actions

Number of visits carried out in Northern Ireland	4907
Improvement Notices in Northern Ireland	154
Number of cases of animals seized in Northern Ireland	81

## 6.0 Street Nameplates

### 6.1 Street Nameplates

1 March 2017  
– 31 August  
2017

Nameplates Requests Received	96
Nameplates Ordered	84
Nameplates confirmed as being erected	50

## 7.0 List of Single Language Nameplates erected from 1 March 2017 – 31 August 2017

### Street Name

Clarkill Road, Castlewellan  
Lisnaree Road, Saval  
Nos. 1, 3, 5, Clarkill, Castlewellan  
Nos. 1- 6 Clarkill, Castlewellan  
Leading to Nos 8a-8d Croob Close, Downpatrick

**Street Name**

Dairy Lane, Newtownhamilton  
Drumboniff Road, Cabra  
Tullybrannigan Road, Newcastle  
Shore Road, Strangford  
Island Road, Saintfield  
Tullywest Road, Saintfield  
Lisnaree Road, Rathfriland  
Carrigans Pass, Silverbridge  
Lough Road, Silverbridge  
Ashfield Avenue, Newry  
Bog Road, Mullaghbawn  
Tullyah Road, Whitecross  
Kingsmill Road, Whitecross  
Mowhan Road, Whitecross  
Ballymoyer Road, Whitecross  
Longstone Road, Annalong  
Nos. 1- 12 Phennich Way, Ardglass  
Oldbridge Road, Castlewellan  
Caiseal Heights, Ballyholland  
Mullaghduff Road, Newtownhamilton  
Aughnagurgan Road, Newtownhamilton  
Skerriff Road, Newtownhamilton  
Ballykeel Road, Ballymartin  
Ballyveaghbeg Road, Ballymartin  
Church Road, Kilkeel  
Brackenagh West Road, Ballymartin  
Scrogg Road, Kilkeel  
Belmont Road, Kilkeel  
Clarmont Place, Castlewellan  
Cluntagh Road, Crossgar  
Ballyhafry Road, Castlewellan  
Drumaconnell Road, Saintfield  
Rann Road, Downpatrick  
Leading to 9, 10, 11, 12 Burrenview Way, Newcastle  
Leading to Quoile Crescent and Drumcloon Walk, Downpatrick  
Leading to Nos. 22-31 Quoile Crescent, Downpatrick  
Quoile Crescent, Downpatrick  
Oldbridge Road, Castlewellan  
Rathcillian Wood, Newcastle

## **8.0 Requests for Dual Language Nameplates**

### **8.1 The Valley, Mullaghbawn**

It was approved to erect a Dual-language street nameplate at The Valley, Mullaghbawn following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at The Valley, Mullaghbawn.

15 questionnaires were posted to same amount of properties in The Valley, Mullaghbawn Kilkeel (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

### **8.2 Drumnaconagher Road, Crossgar**

It was approved to erect a Dual-language street nameplate at Drumnaconagher Road, Crossgar following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Drumnaconagher Road.

92 questionnaires were posted to same amount of properties on Drumnaconagher Road (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

### **8.3 Ardfern Close, Downpatrick**

It was approved to erect a Dual-language street nameplate at Ardfern Close, Downpatrick following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Ardfern Close.

17 questionnaires were posted to same amount of properties at Ardfern Close (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

### **8.4 Drumlee Road, Kilcoo**



It was approved to erect a Dual-language street nameplate on Drumlee Road, Kilcoo following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier on Drumlee Road.

10 questionnaires were posted to same amount of properties at Ardfern Close (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.5 Mourne Park, Castlewellan**

It was approved to erect a Dual-language street nameplate at Mourne Park, Castlewellan following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Mourne Park.

30 questionnaires were posted to same amount of properties at Mourne Park (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.6 Mourne Gardens, Castlewellan**

It was approved to erect a Dual-language street nameplate at Mourne Gardens, Castlewellan following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Mourne Gardens.

23 questionnaires were posted to same amount of properties at Mourne Gardens (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.7 Drumena Road, Kilcoo**

It was approved to erect a Dual-language street nameplate at Drumena Road, Kilcoo following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Drumena Road.

15 questionnaires were posted to same amount of properties at Drumena Road (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.8 Largy Road, Kilcoo**

It was approved to erect a Dual-language street nameplate at Largy Road, Kilcoo following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Largy Road.

12 questionnaires were posted to same amount of properties at Largy Road (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.9 Trassey Road, Newcastle**

It was approved to erect a Dual-language street nameplate at Trassey Road, Newcastle following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Trassey Road.

27 questionnaires were posted to same amount of properties at Trassey Road (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.10 Mill Road, Kilcoo**

It was approved to erect a Dual-language street nameplate at Mill Road, Kilcoo following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Mill Road.

18 questionnaires were posted to same amount of properties at Mill Road (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

#### **8.11 Blackthorn Close, Kilcoo**

It was approved to erect a Dual-language street nameplate at Blackthorn, Kilcoo following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Blackthorn Close.

25 questionnaires were posted to same amount of properties at Drumena Road (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

## **9.0 Postal Numbering**

## 9.1 Postal Numbering 1 March 2017 – 31 August 2017

Allocation of New Postal Address	172
Postal queries responded to	223
Postal queries are address queries from Pointer, Land and Property services and queries from members of the public.	

## 10.0 Requests for Development Naming

### 10.1 Millfield Manor, Kilkeel

The name 'Millfield Manor' was approved for the proposed development at Mill Road, Kilkeel by Campbell Bros Contracts.

The proposal met the Street Naming Criteria as 'the prefix of the name can only be the same as an existing street or road name prefix in the locality if it is accessed from that street or road'.

The proposed development is accessed off the Mill Road.

### 10.2 Masters Green, Kilkeel

The name 'Masters Green' was approved for the proposed development at School Road, Kilkeel by David McKee Contracts.

The proposal met the Street Naming Criteria as it 'Reflects the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The development is situated beside the old school house. When the school house was operational the principle was known as the "Master". The development had been designed with a centrally located open space area which could be easily considered as a "green", hence Masters Green.

The proposed development is accessed off the Mill Road.

### 10.3 Rockmount Close

The name 'Rockmount Close' was approved for the proposed development at Clontafleece Road, Burren by Aine Cassidy.

The proposal met the Street Naming Criteria as it 'Reflects the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The development is built on an elevated site, hence the reference to 'mount', i.e. building on a mount of rock ", hence Rockmount Close.

#### **10.4 St Patricks Crescent**

The name 'St Patricks Crescent' was approved for the proposed development at Ballyhornan Road, Downpatrick by Dynes Brothers

The proposal met the Street Naming Criteria as 'the prefix of the name can only be the same as an existing street or road name prefix in the locality if it is accessed from that street or road'.

The new development will be adjacent to the existing development St Patricks Way.

#### **10.5 Poundbridge Green**

The name 'Poundbridge Green' was approved for the proposed development at Lisburn Road, Saintfield by Poundbridge Green Developments

The proposal met the Street Naming Criteria as it 'Reflects the local townland name, or a local geographical/topographical feature or social, or historical feature'.

Pound Bridge (west of Main Street) was where the cattle market was held. This area is in close proximity to the site.'

#### **10.6 Drakes Bridge Grove**

The name 'Drakes Bridge Grove' was approved for the proposed development at Drakes Bridge Road, Crossgar by Don Croob Developments Ltd

The proposal met the Street Naming Criteria as 'the prefix of the name can only be the same as an existing street or road name prefix in the locality if

it is accessed from that street or road’.

The proposed development will be accessed off the existing Drakes Bridge Road.

#### **10.7 St Annes Green**

The name 'St Annes Green' was approved for the proposed development at Drakes Bridge Road, Crossgar by Don Croob Developments Ltd.

The proposal met the Street Naming Criteria as 'the prefix of the name can only be the same as an existing street or road name prefix in the locality if it is accessed from that street or road’.

The proposed development will be accessed off the existing St Annes Close.

#### **10.8 Saul Acre**

The name 'Saul Acre' was approved for the proposed development at Saul Road, Downpatrick by KAP Properties Ltd

The proposal met the Street Naming Criteria as it 'Reflects the local townland name, or a local geographical/topographical feature or social or historical feature’.

The proposed development is located in the townland of Saul, and is accessed off the Saul Road.

#### **10.9 Ballyriver Walk**

The name 'Ballyriver walk' was approved for the proposed development at Dromore Street, Ballynahinch by Clanmill Housing

The proposal met the Street Naming Criteria as it 'Reflects the local townland name, or a local geographical/topographical feature or social or historical feature’.

The proposed development is located within the townland of Ballynahinch and adjacent to the Ballynahinch river, hence Ballyriver walk.

#### **10.10 Pheasant Hill**

The name 'Pheasant Hill' was approved for the proposed development adjacent to Drummond Park, Ballynahinch.

The proposal met the Street Naming Criteria as it 'Reflects the local townland name, or a local geographical/topographical feature or social or historical feature',

The proposed development is known locally as Pheasant Hill.

**Recommendation:  
For Noting**

**Signed  
Colum Jackson  
Assistant Director of Regulatory & Technical Services**



**JOINT COMMITTEE**  
**31 August 2017**

**MEMBERS' MONTHLY BULLETIN**

The purpose of this Bulletin is to provide Members with an executive summary of the various agenda items which will be considered by the Joint Committee at its forthcoming meeting. The titles highlighted in blue relate to the various agenda items.

**Item 3 - Minutes of Joint Committee meeting 022 held on 27 July 2017**

**For approval**

The Joint Committee's approval is sought for the minutes of the meeting held on 27 July 2017.

**'IN COMMITTEE' ITEMS - COMMERCIALLY CONFIDENTIAL**

**Item 5 - Minutes of Joint Committee meeting 022 held 'in committee' on 27 July 2017**

**For approval**

The Joint Committee's approval is sought for the minutes of the meeting held 'in committee' on 27 July 2017.

**Item 7 - Residual Waste Treatment Project**

**For noting**

**The Procurement Process** - Procurement activities have been reduced to a low level of intensity to minimise nugatory expenditure until there is better visibility on the direction of planning issues. A programme of work is being developed so as to step up activities as required.

**PAC hearing** - The PAC issued its report to the Department of Infrastructure on 9 March 2017. In the devolved administration arrangements, the Minister (acting through the Department) is required to make the determination on the planning application. However, the Agent for the application is seeking guidance from the planning authority (Department for Infrastructure – Strategic Planning Division) as to whether there is any basis for a determination in the absence of a Minister. These discussions are on-going.

**Grid Connection** – Following the Utility Regulator recent determinations, that may inform how grid connections for facilities such as arc21's energy from waste plant could be secured, the system operators - SONI and NIE Networks - have started engagement with industry to explore what is possible within the constraints set by other parties. A workshop was jointly held by SONI and NIE Networks on 18 August 2017 at Dunsilly Hotel.

The Joint Committee is asked to note the report.





**JOINT COMMITTEE**  
**31 August 2017**

**Item 8 - The Provision of Receipt, Processing, Treatment, Recycling and Disposal of Street Sweepings Waste Contract**

**For approval**

The report addresses the procurement exercise in relation to the appointment of a service supplier for the Provision of Receipt, Processing, Treatment, Recycling and Disposal of Street Sweepings Waste Contract.

The Joint Committee is asked to approve the recommendation outlined in the report.

**RETURN TO MAIN AGENDA**

**Item 9 - Revenue Estimates**

**For approval**

Participant Councils are currently engaged in the annual Revenue Estimates process and need to take into account the costs associated with the activities of the Joint Committee.

The Joint Committee is therefore presented with the proposed Revenue Estimates for the three year period from 2018/19 to 2020/21, setting out the costs in respect of the Establishment, Procurement and Operational activities of the organisation. These costs are applied on the basis of population and reflect an increase in 2018/19 of 1% over the 2017/18 year as can be seen in Appendix B - £1.165m compared to £1.15m.

The estimates also reflect the end of the transitional arrangement with Newry, Mourne and Down and, from 2018/19 onwards, the contribution from Newry, Mourne and Down District Council will be on the same terms as all other Councils.

The costs associated with Waste Treatment Services contracts (Gate Fee Charge per Tonne) and Waste Management Supplies contracts (Cost Per Item) have been provided separately to Councils to enable them to calculate the costs based on their own respective tonnage and usage requirements.

The cost of the Educational Vehicle service has traditionally been split equally among Councils and this approach is recommended to continue with the cost estimated at £8,250 per Council in 2018/19.

In terms of the Residual Waste Treatment Project, the outcome of the planning application is awaited but, subject to a positive outcome on Planning, the Project would then progress to completing the procurement process, award the contract and also move to acquire the necessary land assembly including the acquisition of the Hightown Quarry site.



**JOINT COMMITTEE**  
**31 August 2017**

The anticipated Loan Charges associated with borrowing to acquire the Hightown Quarry site and ancillary land are set out in Appendix C. It is anticipated that the land would be acquired in 2018/19 and funding from the Government Loans Fund used to finance the costs with the loan repayments starting in 2019/20. Some Councils have indicated their intention to make a one-off revenue contribution to cover their share of the acquisition of the land, rather than pay the loan charges, and revenue contributions figures are therefore provided in Appendix C, to assist Councils with their choice of funding option.

The Joint Committee is asked to approve the Revenue Estimates for the three years from 2018/19 to 2020/21 so that they can be presented to the Participant Councils for incorporation within their own respective budgets.

#### **Item 10 - Contracts and Performance Update**

##### **For noting**

Organic tonnages fell when compared to those delivered in June but were higher than the total collected in the same month last year.

Tonnages collected through the MRF contract were broadly similar when compared to July 2016.

The Joint Committee is asked to note the report.

#### **Item 11 - NI Waste Composition Analysis 2017 - Stage 1**

##### **For noting**

Some key results have been amalgamated into bar charts reproduced in this report. The key result components being:

1. Set Out Rates per Sample Size (150 households);
2. Weight of Waste Collected per Collection Stream; and
3. Weight of Food Waste Collected per Collection Scheme.

The Joint Committee is asked to note the report.



**JOINT COMMITTEE**  
**31 August 2017**

**Item 12 - Consultation on the Draft UK Ship Recycling (Requirements in Relation to Hazardous Materials on Ships) Regulations 2017**

**For approval**

The purpose of the consultation is to seek views on whether to extend the scope of Landfill Tax to material disposed of at illegal waste sites.

The Joint Committee is asked to endorse the draft response, subject to any further amendments to take account of further contributions or developments prior to closing date, for submission to the MCA.

**Item 13 - Truck Cartel**

**For noting**

The Road Haulage Association are offering the opportunity to UK Truck Operators to sign up to a group claim against some European truck manufacturers that engaged in a price fixing cartel. Councils would be deemed as eligible organisations to join the group action if they so wished.

The Joint Committee is asked to note the report.

**Item 14 - Waste Statistics 2016/17**

**For noting**

The purpose of the report is to provide supplementary information and further analysis in relation to household waste arisings and recycling rates across NI.

The Joint Committee is asked to note the report.

**Next Meeting: Thursday 28 September 2017 to be hosted by Ards and North Down Borough Council in The Pavilion Londonderry Park, Portaferry Road, Newtownards**

**ARC21 JOINT COMMITTEE**  
**Meeting No 022**  
**Hosted by Newry, Mourne and Down District Council**  
**MINUTES**  
**Thursday 27 July 2017**

**Members Present:**

Alderman A Carson	Ards and North Down Borough Council
Alderman R Gibson ( <i>Deputy Chair</i> )	Ards and North Down Borough Council
Councillor A Cathcart	Ards and North Down Borough Council
Councillor O Gawith	Lisburn & Castlereagh City Council
Councillor D O'Loan ( <i>Chair</i> )	Mid and East Antrim Borough Council
Councillor R Wilson	Mid and East Antrim Borough Council
Councillor G Craig	Newry, Mourne and Down District Council
Councillor D Curran	Newry, Mourne and Down District Council

**Members' Apologies:**

Councillor B Duffin	Antrim and Newtownabbey Borough Council
Councillor M Rea	Antrim and Newtownabbey Borough Council
Councillor G Milne	Belfast City Council
Councillor J Bunting	Belfast City Council
Councillor M Collins	Belfast City Council
Councillor L Poots	Lisburn & Castlereagh City Council
Alderman J Tinsley	Lisburn & Castlereagh City Council
Councillor B Adger	Mid and East Antrim Borough Council
Councillor S Burns	Newry, Mourne and Down District Council

**Officers Present:**

G Craig ( <i>Secretary</i> )	arc21
H Campbell	arc21
K Boal	arc21
H Moore	Lisburn & Castlereagh City Council
S Holgate	Mid and East Antrim Borough Council
L Dinsmore	Newry, Mourne and Down District Council

**Officers' Apologies:**

J Quinn	arc21
R Burnett	arc21
J Green	arc21
G Girvan	Antrim and Newtownabbey Borough Council
D Lindsay	Ards and North Down Borough Council
N Grimshaw	Belfast City Council
P Thompson	Mid and East Antrim Borough Council
A Wilkinson	Newry, Mourne and Down District Council

### Apologies

Apologies were noted.

**Action: Noted**

The Chair informed the meeting of the recent illness of Councillor Matthew Collins, Belfast City Council, and on behalf of the Committee wished him a speedy recovery.

The Chair also informed the meeting that Mr Ricky Burnett, Policy and Operations Director at arc21, had now returned back to work and was doing well after his recent illness.

**Action: Noted**

### Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

**Action: Noted**

### Minutes

The minutes of Joint Committee meeting 021 held on 29 June 2017 were agreed.

**Action: Agreed**

### Matters Arising from the Minutes

Page 4 - WEEE statistics

Mr Craig confirmed that the total quantity of Large Domestic Appliances collected across all arc21 HRCs in 2016 was 55,480. In response to a question in terms of comparison with arc21 tonnage Mr Craig stated that this quantity equated to just over 3,000 tonnes compared to the estimated 300,000 tonnes which arc21 deal with per annum.

**Action: Noted**

Page 6 - Independent Review of Internal Audit Service

Mr Craig referred to the activities of the Audit Committee which were set out in the minutes. He informed Members that the Internal Audit Service, provided to arc21 by Belfast City Councils Audit Governance and Risk Services (AGRS), was subject to an independent external review every five years and that Belfast City Council had recently undertaken a procurement competition to secure the services of a contractor to undertake the review of the service within the Council which was due this year. He advised that Onboard Training (David Nichol) had been awarded the contract and also that the Council had made provision, within the tender documents, for arc21 to be included in the independent external review.

In response to a question about the independent review process, Mr Craig confirmed that he would obtain more details and then update Members at the next meeting.

**Action: Mr Craig**

*The Chair advised Members that the meeting would now be formally dealt with 'in committee'.*

### **In Committee**

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were three matters discussed as follows:

1. In Committee Minutes of Joint Committee Meeting No. 021 held on 29 June 2017. **Action: Agreed**
2. Matters arising - there were no matters arising. **Action: Noted**
3. Residual Waste Treatment Project. **Action: Noted**

*The Chair advised Members that the meeting would now return to the main agenda.*

### **Contracts and Performance Update**

Ms Boal presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

A summary of the key discussions are replicated as follows:

- *Quarterly Tonnages being treated through the Organic Waste Treatment Contract are 15% up on the same period last year.*
- *Quarterly Tonnages being treated through the MRF contracts are consistent with the same period last year.*
- *The quantum of recompense in respect of the caddy liners that failed the tests is the subject of ongoing discussion.*

Further to discussions on the MRF contract, Mr Craig updated the meeting in respect of the final year of the previous MRF contract which ended in March 2016 and confirmed that the final revenue share amount had now been agreed resulting in a credit due to Councils. He advised that the legal formalities would now be completed with Bryson Recycling to conclude the matter.

Ms Boal referred to the recent procurement for Supplies and stated that based on legal advice in relation to consideration of changed requirements to meet future needs in respect of nine Lots, (not previously brought forward for recommendation), for a range of bins, caddies and boxes, it would be better to meet these through a new competition. Members were asked to note that it was intended to terminate the competition in respect to those Lots.

**Action: Noted**

Ms Boal reported that the NILAS sharing protocol would have to be initiated as one Council just missed their target by a marginal amount.

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

### **2016/17 Waste Statistics**

Ms Boal presented a report to inform the Joint Committee on the indicative position in respect of key waste statistics covering the 2016/17 year.

She reported that the information provided by Councils to the Department through the waste dataflow system for the year 2016/17 had been completed and is now the subject of an initial validation process by the NIEA. Consequently the figures may be subject to change.

Following discussion it was agreed that more detail should be provided in respect of the differential in recycling rates and waste arisings per household between the arc21 Councils and NWRWMG and Other NI.

**Action: Ms Boal**

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

### **arc21 Customer Survey 2016/17**

Mr Craig presented the results of the annual arc21 Customer Survey carried out in May/June 2017 for Members' information. The Chair expressed his disappointment at the poor response, which he noted was down from the previous year, and emphasised the importance of responding to the survey.

Mr Craig noted that the overall satisfaction level with arc21's performance over the year was up from the previous year which was a positive step forward and encouraging for the organisation especially given the particularly challenging period.

Mr Craig welcomed the comments received which arc21 would take into account when considering the future service requirements of Councils.

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

### **Recycling GAP Analysis**

Ms Boal provided a verbal update in relation to the recycling gap analysis. This included reference to the recent Seminar at the Hilton Hotel at which the outcomes of the Recycling Gap Analysis Study undertaken by WRAP were presented along with presentations and discussion on the role that output materials could play in respect of developing the circular economy locally.

She advised that arc21 officers continued to engage with Council Officers, WRAP and Departmental Officials in respect of next steps with regard to recycling targets, policy issues, future procurements for processing and the circular economy.

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

**AOB**

There was no further business discussed.

**Action: Noted**

**Next Meeting**

The Chair advised that the next scheduled meeting of the Joint Committee was due to be held on Thursday 31 August 2017 at 10.30am and hosted by Mid and East Antrim Borough Council in the Braid Centre, Ballymena.

**Action: Noted**

**Date:** \_\_\_\_\_

**Chairman:** \_\_\_\_\_



HISTORICACTION SHEET – REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING20 SEPTEMBER 2017

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<b>RTS MEETING – 23 AUGUST 2016</b>			
RTS/72/2017	Brown bins in urban areas	Approve recommendation in the report that a set project to address food waste regulations and recycling targets, that the Council grant the issuing of 3,000 140l brown bins, caddies and liners to those households that require a food waste collection service. This would incur a non-budgeted cost of £39,150 but this cost however should be covered by reduced waste processing costs.	J Parkes/Liam Dinsmore	As per recommendation residents have now started to receive a 140l brown bin, caddy and pack of liners.  As at 31 August all properties notified to Council Offices are in receipt of a Brown Bin with exceptional exceptions. Householders continue to make contact with bins to	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
				be made available as requested. Windows for issue to continue to be kept open.	
RTS/78/2017	Abandoned boat in Dundrum Bay	Agreed that the recommendation in the report 21.6.17 should not be approved and that due to H&S concerns, EOIs be sought for the removal of the abandoned boat in Dundrum Bay.	K Scullion	EOI to be advertised in local Press before end of October 2017 and on Council e-Procurement. DAERA confirmed that removal of a boat is a licensable activity requiring Council to make an application. Minimum processing time is 4 months from submission of completed application.	N
RTS/80/2017	Options for Glass Recycling	Agreed that Council appoints an Independent Consultant to provide an independent economic appraisal on the 3 Options for glass recycling	J Parkes	Management are now progressing Option 1 – Glass collection pod on refuse vehicles	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		outlined in the report presented to Committee and also that a 4 <sup>th</sup> option be included and costed ie. that the current arrangement for blue bin material to include glass which exists in the legacy Newry and Mourne area should be extended throughout the District.		with blue bin tray insert for glass. This service will be implemented during 2018/19. A timetable for the project will be provided to Cllrs in due course.	
		<b>RTS MEETING – 18 MAY 2016</b>			
RTS/77/2016	Additional Off-road car parking at Kilbroney Municipal Cemetery, Rostrevor	Officers undertake a feasibility study into request to provide additional off street car parking at Kilbroney Municipal Cemetery, Rostrevor, and as part of the study to consider best use of the piece of ground identified for possible parking as opposed to using the greenfield site.	K Scullion	No progress to report as yet.	N
RTS/78/2016	Council Public Amenity Space near the Council		K Scullion	It was further agreed that the suggestion of	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	public toilets at Castlewellan			providing dancing fountains in Castlewellan Square would be investigated.	N
<b>RTS/87/2016</b>	<b>Tender for final capping at Drumanakelly Landfill Site</b>	<b>Agreed to tender for the final capping at Drumanakelly Landfill Site</b>	<b>J Parkes/L Dinsmore</b>	Part 4 now completed. Part 5 at Tender Stage for works.  Officers meeting held on 8 September, with anticipation that Tender Documents are ready to be released by Estates Department.	N
		<b>RTS MEETING – 20 APRIL 2016</b>			
<b>RTS/60/2016</b>	<b>Opening and closing of toilets in Newcastle</b>	<b>An audit/review of all Council owned toilets be carried out looking at issues such as usage; consultation with</b>	<b>J Parkes/L Dinsmore</b>	A detailed evaluation of all public toilets, including condition,	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>users; possibility of charging a minimal fee for usage with any money raised to be put back into upgrading toilet facilities;            details of cleaning schedules; opening/closing times; extended opening hours during busy periods. A report be brought back to a subsequent R&amp;TS Meeting on these issues.</p>		<p>footfall and cleaning regime is being carried out with a view of bringing back recommendations for Members to consider.</p>	
<b>RTS MEETING – 9 DECEMBER 2015</b>					
<b>RTS/142/2015</b>	<b>Old Furniture at Council Recycling Sites</b>	<p>Council adopt a policy that people leaving old furniture at Council amenity sites be given the opportunity to donate it to charity and that expressions of interest be sought from charitable organisations to collect this furniture for upgrading and re-use.</p>	<b>J Parkes/L Dinsmore</b>	<p>Ongoing. Putting together expressions of interest document. To go out next month.</p> <p>Paper to be considered at RTS September meeting.</p>	<b>N</b>

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<b>RTS MEETING – 18 NOVEMBER 2015</b>			
<b>RTS/123/2015</b>	<b>Lease agreement – Hilltown Handball Court</b>	<b>Council enter into a lease agreement in respect of Hilltown Handball Court.</b>	<b>K Scullion</b>	<b>In progress - issue with right of way.</b>	<b>N</b>
<b>RTS/124/2015</b>	<b>Bus Shelter requests</b>	<b>Councillor Casey referred to the bus shelter on the Old Warrenpoint Road and said it was being used for anti-social behaviour purposes - officials investigate if this could be moved and report back to the Committee.</b>  <b>Councillor Casey asked if officials could investigate if a bus shelter could be provided on the Drummond Road, off the Armagh Road if this area was in the Newry, Mourne and Down Council area.</b>	<b>K Scullion</b>	<b>Being considered under current policy requirements.</b>	<b>N</b>

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<b>RTS MEETING 17 JUNE 2015</b>			
RTS/46/2015	Summary Review Report – Reservoir Bill (NI) Future	To include the costs of this survey work in the 2016/17 Rate Estimates with a view to carrying out the Reservoir Surveys in the Spring of 2016.		Estimates costs will be added for consideration to next year's budget estimates.	N