

November 17th, 2015

Notice Of Meeting

You are invited to attend the Regulatory and Technical Services Committee Meeting to be held on **Wednesday, 18th November 2015 at 3:00 pm** in **the Boardroom District Council Offices Monaghan Row, Newry.**

The Committee Members are:

Chair: Councillor T Andrews

Vice: Councillor S Ennis

Members:

Councillor P Brown	Councillor C Casey
Councillor S Doran	Councillor G Fitzpatrick
Councillor G Hanna	Councillor V Harte
Councillor M Murnin	Councillor H McKee
Councillor P O'Gribin	Councillor G Sharvin
Councillor G Stokes	Councillor H Reilly
Councillor D Taylor	

Agenda

1. **Apologies and Chairperson's remarks.**
2. **Declarations of "Conflicts of Interest".**

Committee Business

3. **Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 21 October 2015. (Attached).**

Action Sheet - 21 Oct 2015.pdf

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4. **Report on Council's Scheme of delegation. (Attached).**

Scheme of Delegation.pdf

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For Consideration and/or Decision - Building Maintenance

5. **Report re: spelling of townland names. (Attached).**

Report re. Townland Names.pdf

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For Consideration and/or Decision - Facilities Management and Maintenance

6. **Improvements to grass verge at entrance to Ardglass. (At the request of Councillor Curran).**

7. **Report re: Hilltown Handball Court. (Attached).**

Report re. Hilltown Handball Court (1).pdf

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8. **Report re: Bus shelter requests. (Attached).**

9. **Report re: proposed extension to Struell Cemetary. (Attached).**

Report re. Proposed extension to Struell Cemetery.pdf

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10. **Correspondence from NILGA dated 6 November 2015 re: Britain in Bloom 2016 Nominations. (Attached).**

Britain in Bloom 2016 Nominations.pdf

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For Consideration and/or Decision - Planning

11. **Planning Department Performance Indicators. (Attached).**

Planning Dept Performance Indicators.pdf

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For Consideration and/or Decision - Waste Management

12. **MOU with Transport NI for Snow Clearance. (Report attached).**

MOU with Transport NI.pdf

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For Noting

13. **Arc 21 Joint Committee Meeting - Members' Monthly Bulletin - 5 November 2015. (Attached).**

arc21 Members Monthly Bulletin 5 Nov 2015.pdf

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14. **Arc21 Joint Committee Meeting - Minutes of the Meeting held on Thursday 1 October 2015. (Attached).**

arc21 JC Mtg 1 Oct 2015.pdf

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15. **Arc21 Special Joint Committee Meeting - Minutes of the Meeting held on Thursday 16 October 2015. (Attached).**

16. DVA Application to renew a Road Service Licence. (Details attached).

[DVA - Road Service Licence.pdf](#)

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17. Report re: Building Regulations. (Attached).

[Report re. Building Regulations.pdf](#)

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Items to be considered with press and public excluded

18. Tender Report: Integrated Design Team - Downpatrick Household Recycling Centre. (Attached).

This item is deemed to be exempt under paragraph 1 of Schedule 6 of the Local Government Act (NI) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

[Downpatrick HRC IDT Tender Report.pdf](#)

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Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
Cllr. Robert Burgess	robert.burgess@downdc.gov.uk
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ACTION SHEET- REGULATORY AND TECHNICAL SERVICES COMMITTEE – 21 OCTOBER 2015

MINUTE NO.	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including action taken/date completed or progress to date if not yet completed
RTS/102/2015	Letter of sympathy	It was agreed to send a letter of sympathy to the family of the late Chris Rice.	Letter sent
	Newcastle winning the Runner Up Award in the 2015 Best Kept Small Town Category	It was agreed Mr Hannaway investigate if the £150 award cheque could be used as contribution towards an event for the grounds maintenance staff and update Councillor Andrews	Ongoing
RTS/105/2015	Scheme of delegation	It was agreed at the request of Councillor Casey that in future the Scheme of Delegation Report should give a full history of the Entertainment Licences which have been approved under delegated authority and that the list presented to the meeting should be represented next month, with the details included. At the conclusion of the debate on townland names it was agreed that Officers consider all the points made at the meeting in relation to the spelling of townland names, and bring a report to the November Regulatory and Technical Services Meeting.	November RTS agenda November RTS agenda
RTS/107/2015	Determination of the Revised Waste Management Plan	It was agreed on the proposal of Councillor Hanna, seconded by Councillor Murnin, to approve the determination of the arc21 Waste Management Plan.	arc21 advised

MINUTE NO.	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including action taken/date completed or progress to date if not yet completed
RTS/109/2015	Extension of lease for Cloonagh Road Civic Amenity Site	It was agreed on the proposal of Councillor Murnin, seconded by Councillor Hanna, to extend the current lease for Cloonagh Road Civic Amenity Site, Downpatrick, for a period of 18 months with an option for the Council to extend for a further six month period if required (maximum of 24 months).	Being progressed
RTS/110/2015	Proposed consultation response – closure of the NI Renewables Obligation to New Onshore Wind in 2016	It was agreed that the draft response to the Consultation of the Closure of the Northern Ireland Renewables Obligation to new onshore wind in 2016, as circulated, be submitted to the Department, subject to a comment being added that the Renewables Obligation to New Onshore Wind had been introduced into Northern Ireland a year later than elsewhere and should therefore have been given an extra year before closure.	Letter from Liam Hannaway sent on 11-11-2015
RTS/113/2015	Proposed installation of a large display screen in Hill Street, Newry as part of 2015/2016 Christmas Illuminations Budget	It was agreed on the proposal of Councillor Casey, seconded by Councillor Murnin to approve that the budget for contract works for the erection of Christmas Illuminations throughout the Newry and Mourne Area, to include the design, build and installation of a large display screen in the event space in Hill Street, Newry. This screen then to be utilised at Switch on Event and other future Council advertised Events. (Approximately £23,000 spend on the Scheme (Christmas Illuminations Contract Budget within 2015/2016 financial year for this Council). It was agreed at the request of Councillor Casey that Mr O'Rourke investigate if any significant archaeological artefacts had been uncovered when the foundations were being excavated for the large screen.	E Curtis for attention and to update Mr C O'Rourke on the two issues raised (see below) None found

MINUTE NO.	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>It was agreed at the request of Councillor Murnin that Mr O'Rourke investigate if there would be any revenue generated by use of the screen.</p> <p>Mr McKay, Planning, noted that the screen only had temporary planning permission and he would need to check on this issue, given that the screen was to be erected in a conservation area.</p>	<p>No income from TV but Council get 6 hours free advertisement per week</p> <p>Mr A McKay</p>

ACTION SHEET- REGULATORY AND TECHNICAL SERVICES COMMITTEE – 23 SEPTEMBER 2015

MINUTE NO.	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
RTS/90/2015	Pedestrian access gate between the Council car park and St. Mary's Cemetery, Newry	It was agreed on the proposal of Councillor Casey, seconded by Councillor Doran, that Council Officials be granted authority to proceed to liaise with Newry Parish to seek agreement to open a pedestrian gateway between the Council car park and St. Mary's Cemetery, Newry and report back to the Committee.	Council Officials met with Newry Parish to seek agreement to open a pedestrian gateway between the Council car park and St. Mary's Cemetery, Newry. After consideration Newry Parish advised Council Officials that as there were eight existing entry points to the cemetery they did not wish to create an additional entry point by breaking into a boundary wall.

Newry, Mourne and Down District Council

The Council's Scheme of Delegation for Officers is made in accordance with Section 7 (arrangements for discharge of functions of Council) of the Local Government (NI) Act 2014.

Arrangements for Monitoring and Review

Each Department is required to appoint an officer with responsibility for maintaining a register of delegated decisions. Reports on the register shall be brought to relevant Committees on a bi-annual basis.

A corporate register of delegated decisions shall be maintained by the Head of Democratic Services which can be requested to be produced by any Committee of Council at any time. The Head of Democratic Services is the responsible officer for ensuring this register remains current and accurate at all times.

Scheme of Delegated Decisions for Reporting

The following delegated decisions or authorisations are to be reported monthly (unless otherwise specified) to the relevant Committee by the officer responsible for making or granting.

1. Engaging consultancy assistance below the delegated level of £2,000;
2. Decision to commence formal restructuring within a Department or Departments;
3. Consultation responses other than technical responses where officers asked for Member views;
4. Decisions arising from external report on significant Health and Safety at Work;
5. In cases of emergency, the allocation or awarding of Financial assistance (small grants) to external groups or organisations below the delegated level of £300; and
6. Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Attached is a reporting form for each of the categories of delegated decisions/authorisations which should be completed by Departmental Officers and reported to relevant committees.

Other decisions or authorisations delegated to each Department under the Scheme of Delegation, should be reported by way of a bi-annual report to the relevant Committee of Council, (refer to the Council's Scheme of Delegation for complete list of delegated matters).

A copy should also be forwarded to Eileen McParland, Democratic Services Manager – eileen.mcparland@newryandmourne.gov.uk

Category 6

Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

1.0 Road Naming – Glen Burren

The name 'Glen Burren' was approved for the proposed development at Castlewellan Road, Newcastle by Mr Robert Hamilton.

The proposal met with the Street Naming Criteria as it 'reflects a local topographical feature' satisfying 4.2(1) of the numbering criteria.

2.0 List of Entertainment Licenses issued from 1 April – 1 November 2014

Application Information	1 April- 31 October 2015
Number of Licensing Applications Received and Validated	249
Number of Licences Granted	219
Number of Annual Inspections Carried out (including During Performance Inspections)	367

Name of Premises	Address
Cabra Community Centre	Castlewellan Road, Cabra
Country Folk Inn	114 Tullyawe Road, Whitecross
Amplified Bar	2 Upper Water Street, Newry
Sheepbridge Inn	143 Belfast Road, Newry
Ballymartin Inn	17 Ballymartin Village, Ballymartin
Welcome Inn	35 Main Street, Forkhill
Carrickcruppen GAA & Social Club	Lowes Lane, Camlough
AOH Hall Glasdrumman	298 Glasdrumman Road, Annalong
McSwiggans Bar	59 North Street, Newry
Culloville House	61 Concession Road, Culloville
Atticall GAC Social Club	4 Sandy Brae, Kilkeel
Jade Centre	14 Jade Busines Park, Jonesborough
St Mary's Social Club	Corrags Road, Burren, Warrenpoint
Brass Monkey	1-4 Sandy Street, Newry
Saval GFC Sports & Leisure Complex	22 Coalpit Road, Saval, Newry
Atticall Community Centre	140 Tullyframe Road, Kilkeel
Cobbles Bar	15 The Mall, Newry
St Moninna INF Club	55 Forkhill Road, Newry

Name of Premises	Address
Fusion	4 Duke Street, Warrenpoint
Newry Variety Market	Mary Street, Newry
Mourne Stimulus Day Centre	1 Council Road, Kilkeel
Forge Bar	100 Carrickasticken Road, Forkhill
Canal Court Hotel	29-32 Merchants Quay, Newry
Irish National Foresters	22 Rostrevor Road, Hilltown
St. Patricks Gaelic Social Club	48 Old Road, Mayobridge
Longstone Community Association	65 Longstone Road, Annalong
The Quayside Inn	55-56 Merchants Quay, Newry
Carlingford Lough Yacht Club	Killowen Point, Rostrevor
The Bank Bar	1-4 Trevor Hill, Newry
Marine Tavern	4 Marine Parade, Warrenpoint
Annalong Presbyterian Church Net Hall	Major's Hill, Annalong
Cross Square Hotel	4-5 O'Fiaich Square, Crossmaglen
Magees Bar	20 Merchants Quay, Newry
The Duke	7 Duke Street, Warrenpoint
Railway Bar	79 Monaghan Street, Newry
St Peters GAA	17-19 Mary Street, Warrenpoint
Bellinis	25 Merchants Quay, Newry
Rosie O'Gradys	29-31 Canal Street, Newry
Cloughmor Inn	2 Bridge Street, Rostrevor
TJ's Pool Hall	9 Margaret Square, Newry
Warrenpoint Golf Club	Lower Dromore Road, Warrenpoint
The Three Steps	75 Finnegans Road, Dromintee
Youth with a Mission Ireland	Shore Road, Rostrevor
The Yellow Heifer	16 Main Street, Camlough
Kilkeel Golf Club	Mourne Park, Kilkeel
Silverbridge Harps GAC	Fords Cross, Silverbridge
Mিনny Doyle's Bar	13-15 Main Street, Hilltown
Narrow Water Castle	Newry Road, Warrenpoint
Glenside Lounge	15 Main Street, Belleeks
Newry Independent Social Club	Kilmorey Street, Newry
Catholic Working Mens Club	36 Hill Street, Newry
Sugar Supper Club	14 Sugar Island, Newry
Ye Old Ship Inn	12-14 The Square, Warrenpoint
St. John Bosco GFC Social Club	10 Water Street, Newry
Clonduff GAC	18 Castlewellan Road, Hilltown
St. Bronaghs GAA Club	Mary Street, Rostrevor
The Halfway House	138 Glassdrumman Road, Annalong
Cuchulainn Park Social Club	Cranny Road, Mullaghbawn
Harley's Bar	9 Newry Street, Kilkeel

Name of Premises

Mr Buzby's
 The Golf Inn
 St Patrick's Golf Club
 Downpatrick Cricket Club
 White Horse Inn
 Fossetts Circus
 Fossetts Circus
 Owenbeg Bowling Club
 Maginns
 The Green Heights
 Millbrook Lodge Hotel
 Hole in the Wall Bar
 Central Bar
 Edengrove Presbyterian Church
 Burrendale Hotel & Country Club
 Rademon Non-Subscribing Presbyterian Church
 Cocos Indoor Adventure Playground
 The Ramble Inn
 St. Patrick's Hall
 Paddy's Barn
 Denvir's Hotel
 The Mill at Ballydugan
 Turley's Bar
 Ballynahinch Rugby Club (Marquee)
 Ballynahinch Rugby Club (Concert)
 Dan Rice Hall

 St. Aquinas Hall
 Mulholland's Bar
 Ballynahinch Centre
 The Dugout
 Bryansford GAC Club Rooms

 Second Saintfield Presbyterian Church
 The Wedding Barn
 Killyleagh Football Club
 Burrendale Hotel and Country Club
 Ardglass Golf Club
 Down Arts Centre
 Ramery Inn

Address

16 The Square, Newtownhamilton
 11 Forkhill Road, Newry
 43 Saul Road, Downpatrick
 2 Strangford Road, Downpatrick
 49-51 Main Street, Saintfield
 Millbrook Lodge Hotel, Ballynahinch
 Dundrum Road, Newcastle
 77 Stream Street, Downpatrick
 9-11 Main Street, Castlewellan
 1 Downpatrick Road, Ardglass
 5 Drumaness Road, Ballynahinch
 12-14 Downpatrick Road, Strangford
 1 Cross Street, Killyleagh
 15-17 Dromore Road, Ballynahinch
 51 Castlewellan Road, Newcastle
 19 Listooder Road, Crossgar

 27a Central Promenade, Newcastle
 122 Vianstown Road, Downpatrick
 St. Patrick's Road, Downpatrick
 37 Mearne Road, Saul
 14-16 English Street, Downpatrick
 Drumcullen Road, Downpatrick
 5-7 Scotch Street, Downpatrick
 6 Mountain Road, Ballynahinch
 6 Mountain Road, Ballynahinch
 Dan Rice Memorial Hall, Drumaness Road, Drumaness
 33 Main Street, Dundrum
 18-22 Main Street, Castlewellan
 55 Windmill Street, Ballynahinch
 59-61 Main Street, Newcastle
 St. Patrick's Park, Castlewellan Road, Newcastle
 Ballynahinch Road, Saintfield
 Old Court, Strangford
 Comber Road, Killyleagh
 51 Newcastle Road, Newcastle
 4 Castle Place, Ardglass
 2-6 Irish Street, Downpatrick
 45 Windmill Street, Ballynahinch

Name of Premises

Ballyward Masonic Hall

Leitrim Festival (Marquee)

The Shed

Annesley Hall

St. Patrick's Hall

Great Hall, Downshire Hospital

Down Leisure Centre

The Round House Bar

St. John's GAC

Raffrey Orange Hall

Bright Castle Golf Club

Mullan's Bar

St. Patrick Centre

St. Mary's Hall

Harbour House Inn

Bridge Centre

Ballyhornan & District Community Association

Ballykinlar GAC

Down County Museum

The Townhouse

St. Malachy's Hall

Ardglass Golf Club

St. Patrick's Church Hall

Primrose Lounge Bar & Restaurant

The Maghera Inn

Down County Museum

The Oaks Bar

Killyleagh Yacht Club

Paddy's Bar

The Villager

Central Bar

Diamond Pats

Downpatrick Cricket Club

Mooney's Bar

Bright Community Centre

Address

42 Ballyward Road, Ballyward, Castlewellan

11 Backaderry Road, Leitrim, Castlewellan

155 Dundrum Road, Dromara

3 South Promenade, Newcastle

68A St. Patrick's Road, Saul, Downpatrick

Ardglass Road, Downpatrick

114 Market Street, Downpatrick

28 Stream Street, Downpatrick

2 Ballywillwill Road, Castlewellan

175 Carrickmannon Road, Crossgar

14 Coniamstown Road, Downpatrick

48 Church Street, Downpatrick

Market Street, Downpatrick

54 Main Street, Newcastle

4-8 South Promenade, Newcastle

Braeside Gardens, Killyleagh

15 Rourkes Link, Bishopscourt, Ballyhornan

Commons Road, Ballykinlar

The Mall, English Street, Downpatrick

7 Upper Square, Castlewellan

121 Dublin Road, Kilcoo

4 Castle Place, Ardglass

24 Church Street, Ballynahinch

30 Main Street, Ballynahinch

86 Ballyloughlin Road, Maghera, Castlewellan

The Mall, English Street, Downpatrick

5 Darragh Cross, Saintfield

23 Cuan Beach, Killyleagh

37A Mearne Road, Downpatrick

1-3 Downpatrick Street, Crossgar

1 Cross Street, Killyleagh

59 Central Promenade, Newcastle

2 Strangford Road, Downpatrick

36 Main Street, Castlewellan

66 Ballynoe Road, Downpatrick

Street Nameplates	1 April- 31 October 2015
Nameplates Requests Received	101
Nameplates confirmed as being erected	142

Postal Numbering	1 April- 31 October 2015
Allocation of New Postal Address	258
Postal queries responded to	188

Postal queries are address queries from Pointer, Land and Property services and queries from members of the public.

Agenda Item:	RTS / 105 / 2015
Report to:	Regulatory and Technical Services Committee Meeting on 18 November 2015
Subject:	<i>Use of "Townland" names</i>
Date:	<i>06 November 2015</i>
Reporting Officer:	<i>Mr Colum Jackson, Assistant Director of Regulatory and Technical Services</i>
Contact Officer:	<i>Mr Colum Jackson</i>

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Members are asked to note the content of the report and consider to agree to:**

Instruct Council Officials to use Ordnance Survey of Northern Ireland (OSNI) records for the spelling of townland names within our District.

1.0 Purpose & Background

1.1 Following a request from the members of the Regulatory and Technical Services Committee meeting on Thursday 21 October 2015, a report was to be brought to the following meeting to consider the spelling of "townland" names within our District.

I have enclosed copies of references to townland spelling and the historical basis from which the spelling has derived. I refer to Appendix A – Longfield, County Armagh and Appendix B – Gargarry, County Down.

As you can see the spelling of the "townlands" has many variations based on the historical data of the time. Placenames Northern Ireland hold this historical record and details of the provider and basis for the record contained.

In 2007 under the Pointer –Common Address file, project, local authorities, Royal Mail, OSNI and VLA agreed a common address format. It was agreed to use the townland names as identified by OSNI to ensure a consistent approach across the province. It was agreed that "OSNI will be responsible for the custodianship of this attribute", i.e. townland names. This agreement was ratified through the Pointer Project Board in September 2007.

The current address stream within "Pointer" populates the townland field within the townland data as represented on the OSNI mapping system. All local authorities use the OSNI mapping system dating back to the 1902 survey.

2.0 **Officers Recommendation:**

To continue to use the OSNI records for the purpose of spelling townland names as agreed by all local authorities in 2007. Thus ensuring a consistent approach across our District and across the Province.

3.0 **Appendices**

- Appendix A- Longfield, County Armagh
- Appendix B- Gargarry, County Down

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Title of Source

Title of Book

Abbreviation

OSNB: gen. sources

Full Description

Sources for place-name spellings recorded in the Name-books compiled during the progress of the Ordnance Survey in 1827-35 and preserved in the Ordnance Survey, Phoenix Park, Dublin.

Author

Date of Publication

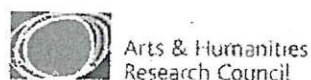
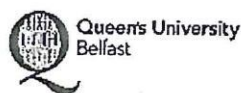
Includes

Included In

Pages

Comments

Library



Lawhill	1613	<u>CPR Jas I 222a</u>	
~(?)Lemchoill, Duthracht o	1630c	<u>Mart. Don. Oct 25 p282</u>	Barony Orior Upper
Leaukill	1657	<u>Inq. Arm. (Paterson) 228</u>	Parish Forkill
Loghekill	1657c	<u>Hib. Reg. Oryer</u>	Parish in 1851 Forkill
Loghehill	1661	<u>BSD 1</u>	Townland
Lakill	1664	<u>HMR Murray (1941) 135</u>	None
Lakill	1664	<u>HMR Orior 430</u>	Place name ID 15060
Loughill	1672c	<u>Hib. Del. 28</u>	Place name type T
Loughill	1688	<u>Forfeit. Estates 388 46</u>	
Longfield	1827	<u>Map Orior</u>	 Queen's University Belfast
Longfield	1830c	<u>Bnd. Sur. (OSNB) A/E165</u>	 Land & Property Services.
~Leamhchoill ""Elm Wood""	1835	<u>J O'D (OSNB) A/E165</u>	
Longfield	1835c	<u>OSNB: gen. sources A/E165</u>	 Arts & Humanities Research Council
~Leamh-choill, elm wood	1913	<u>Joyce III 487</u>	 Foras na Gaeilge
Leamhchaill ""Elmwood""	1994	<u>Ó Coinn's S. Arm. Forkill 10</u>	
Leamhchoill ""elm wood""	2003	<u>NIPNP replies PMcK/PNíU</u>	
Leamhchoill ""elm- wood""	2004	<u>NIPNP replies KMtoArmTur</u>	

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Origin

Background

References

Additional Information

Find further information about this place at Logainm.ie

Historical name form

Old Form	Ref. Date	Reference
Clogh O'Cominslawnohill	1605	Inq. Ult. (Armagh) §3 Jas. I
Lawnehill	1605	Ex. Inq. (Arm) 2 Jac. I 45
Lawghill	1609	Esch. Co. Map 5.26
Lawhill	1612	CPR Jas I 214b

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Porter's map, cited in OSNB passim. ?? Palmer's Map ireland, cited OSNB TYR?

Title of Source

Title of Book

Porter's map, cited in OSNB passim. ??
 Palmer's Map ireland, cited OSNB TYR?

Abbreviation

Porter's Map (OSNB)

Full Description

Porter's map, cited in OSNB passim. [??
 Palmer's Map Ireland, cited OSNB TYR?]

Author

Date of Publication

Includes

Included In

Pages

Comments

Library

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Page 3 of 3

17

Grangerryes als Graregerry	1692	Rent Roll Down 10
Garvegary	1755	Map of Down (OSNB) 65
Gargory	1758	Reg. Deeds abstracts ii \$243
Gargery	1810	Wm. Map (OSNB) 65
Gargory	1821	Porter's Map (OSNB) 65
Gargary	1830c	Bnd. Sur. (OSNB) 23
Gargarry	1834c	J O'D (OSNB) 65

Complaints Procedure | © Crown 2013

Historical name form

Old Form	Ref. Date	Reference
<i>Garbh-uire,</i> "rough land"	1834c	OSNB Inf. 65
<i>Garbh dhoire</i>	1950c	Mooney 1950c 129
Ballygorrowgirry	1609	CPR Jas I 396a
Ballygarrowgire	1612	CPR Jas I 235a
Ballegarrogirry	1629	Ing. Ult. (Down) \$13 Car. I
Ballegarkogery	1639	Ing. Ult. (Down) \$85 Car. I
Gargary	1641	Wars Co. Down 78
Garowgerie	1657c	Hib. Reg. Up. Iveagh
Garvegary	1659c	Census 1659 77
Garrow Gerry 1 Towne	1661	BSD 118
Garowgery	1672c	Hib. Del. Down
Gravegerry alias Garvegerry	1681	ASE 273 b 29
Gargarry part	1692	Rent Roll Down 13
Gargarry part	1692	Rent Roll Down 13x

Barony

Iveagh Up., Lr. Half

Parish

Drumgooland

Parish in 1851

Drumgooland

Townland

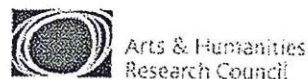
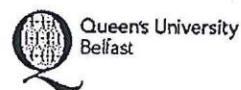
None

Place name ID

14384

Place name type

T



Foras na Gaeilge

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Gargarry, County Down

[Show the Map](#)

Origin

Ir. Garbhdhoire 'rough oak grove'

Background

O'Donovan described Gargarry as a rocky poor townland and the Ordnance Survey Name Book informant in the 1830s derived its name from *Garbh-uire* 'rough land'. Given general deforestation it more probably derives from the well-attested compound of the adjective *garbh* 'rough' with *doire*, *Garbhdhoire* 'a rough or impassable (?) oak grove'. Irish *dh* was frequently 'de-lenited' to *g*, as in the townland name Corgary, also a compound of *corr* 'prominent' with *doire* 'oak-wood' (*PNI* i 97-8).

References

KM, 2009

Additional Information

Find further information about this place at [Logainm.ie](http://logainm.ie)

Agenda Item:	Facilities Management and Maintenance
Report to:	Regulatory and Technical Services Committee
Subject:	Hilltown Handball Court
Date:	12 November 2015
Reporting Officer:	Kevin Scullion
Contact Officer:	Briege Magill/Patrick Green

Decisions Required

Members are asked to note the contents of the report and decide if they are in agreement to the Council entering into lease agreements in respect of this area.

1.0 **Purpose & Background**

1.1 Newry and Mourne District Council had two leases which have both now expired –

Lease From – In 1987 the Council entered into a lease with the Trustees of St John’s Youth Club for an area of land to the rear of St John’s Youth Club, Hilltown. The purpose of leasing this land was that the Council would provide an informal play area and a handball building – both currently on the site.

Lease To - In 1991 there was a supplementary agreement to the original agreement which added three extra clauses including granting use of the facility free of charge to the Trustees of St John’s Youth Club

In 1994 there was a Management Agreement but the Management Committee no longer exist.

As both these leases have now expired, Council Officials are keen to regularise the situation. A recent meeting in August 2015 with the relevant community groups it was agreed to seek direction from the Senior Management Team and Council as to future Council involvement at this location and a decision made as to whether or not future leases are required.

The Management Team recommended entering into leases in respect of this area.

2.0 **Key Issues**

2.1 *There is a need for a lease to be put in place.*

3.0	<u>Resource Implications</u>
3.1	<i>Council maintain the area. However expenditure is relatively low.</i>
4.0	<u>Appendices</u>
	<ul style="list-style-type: none">▪ Appendix I - Report of Meeting of 10 August 2015▪ Appendix 2 – Site Plan

Newry, Mourne and Down District Council

Report of Meeting held on Monday 10 August 2015 in Downshire Arms Hotel, Hilltown, to discuss lease agreement relating to Hilltown Multipurpose Recreation Area including Handball Court.

In Attendance Kevin Scullion, Assistant Director, Facilities Management and Maintenance
Patrick Green, Legal Advisor
Ciara Lowe, Sports Development
Briege Magill, Administration

Also in Attendance: Des McNeill, Handball Club
Sinead McAleavey, Clonduff Youth Club
Adiena Devlin, Clonduff Youth Club
Brendan Murray, Clonduff GAA Club
Anita Brannigan, Clonduff GAA Club

Kevin Scullion explained the background to the meeting. He said in 1987 Newry and Mourne District Council had entered into a lease agreement with the Trustees of St John's Youth Club to lease an area of land to the rear of St John's Youth Club, Hilltown. This included a right of way from Main Street to the area of land so as to provide access to the land.

The lease was for 22 years and so expired in 2009. However the Council did have an option to extend the lease for a further period of 22 years.

The purpose of leasing this land to the Council was so that the Council could provide an informal play area. This informal play area was to be constructed before the end of March 1988. On site at present is a Handball Building and at the rear of this is an informal play area.

Under the terms of the lease the Council was to be responsible for the maintenance of area.

In 1991 there was a supplementary agreement to the original agreement which added three extra clauses:-

- First, Trustees of St John's Youth Club were to be granted use for the facility free of charge. It is assumed that this relates to the Handball Building which would have been constructed at this time.
- Second, Council was to provide Public Liability Insurance for use of the right of way, although this was not to be extended to Trustees of St John's Youth Club or members of Clonduff Youth Club who would provide their own insurance.
- Third, an option for Council to renew lease for further 22 years was provided.

In 1994 there was a Management Agreement agreed for management of the Multipurpose Recreation Area. There were three parties to the agreement: Newry and Mourne District Council, Trustees of Clonduff Football Club and Trustees of Hilltown Youth Club. This agreement required a committee to be formed comprising of members of each of the three organisations and this committee would manage day to day operations on site. Their role would include; hiring out the facility, paying annual financial contribution to Council (initially £300, later reduced to £50 from 1 April 1997), ensuring user groups have adequate public liability insurance, securing building, opening and closing building, cleaning facility and control misuse and antisocial behaviour issues.

It was noted that this Management Committee no longer existed.

Kevin Scullion said Newry and Mourne District Council last met with the relevant local groups to discuss this in March 2013. Main use then of the handball building appeared to be by Hilltown Handball Club. Recommendations from that meeting were to reopen negotiations with Clonduff GAC and Handball Club with view to renewing lease and Management Agreement, and to remove the reference to St John's Youth Club from Management Agreement as they no longer used the Handball Building.

Kevin Scullion said no progress had been made and so the purpose of this meeting was to clarify various issues to progress the matter.

Following discussion the following points were clarified:-

- Handball Club is part of the GAA Club
- The GAA Club has plans in the future for a new handball facility at their Club grounds and would not be interested in taking over the Lease.
- In the meantime the Handball Club currently use the facility quite a lot (October to March the facility is used for competitions and training for Down League/Championship at least 2 evenings per week and from April to September is used for social handball ad-hoc 4/5 evenings per week.)
- Keys to the handball alley are currently held by Des McNeill, Pat Shields, Colin Shields, Eddie Clancey and several others (All Handball Club members)
- Handball Club members generally access the handball court via Car Park to rear of Downshire Arms Hotel
- St John's Youth Club is now known as Clonduff Youth Club
- Youth Club is up and running again after being closed for two years.
- Youth Club is currently interested in using the Handball building on occasions.
- Trustees of the Youth Club need to be examined as many of the named Trustees are now deceased.
- The Lease from the Youth Club to NMDC granted a right of way to Council via an alleyway between the Downshire Arms Hotel and the Youth Club. The current Youth Club committee members advise ownership of the alleyway lies with the Youth Club and that in 2000/01 a 'gentleman's agreement' was reached with the Development Association which renovated the hotel that permitted the hotel use of the alleyway for storage and, in return, the Youth Club could access the rear of its premises via the hotel car park. The Youth

Club is encountering difficulty confirming its ownership of a portion of the alleyway which abuts Castlewellan Road. To all intents and purposes, whilst the Youth Club would use the alleyway for emergency access, the hotel tenants are exercising control over access to this alleyway. This appears to be an issue of some contention which the two parties will have to resolve.

- Youth Club do not want to be responsible for maintaining handball building or informal play area due to insufficient funds
- Youth Club Committee currently do not hold a key to the Handball building.
- Handball Club and Youth Club are the only users of the handball facility.

Maintenance

It was noted that the problems regarding condensation had greatly reduced due to the repair carried out by Council of extractor fan and two heaters.

Noted the outside of the building required painting.

Basic cleaning equipment for the handball court was requested

Electricity meter which services the handball court is located in the alleyway.

Recommendations

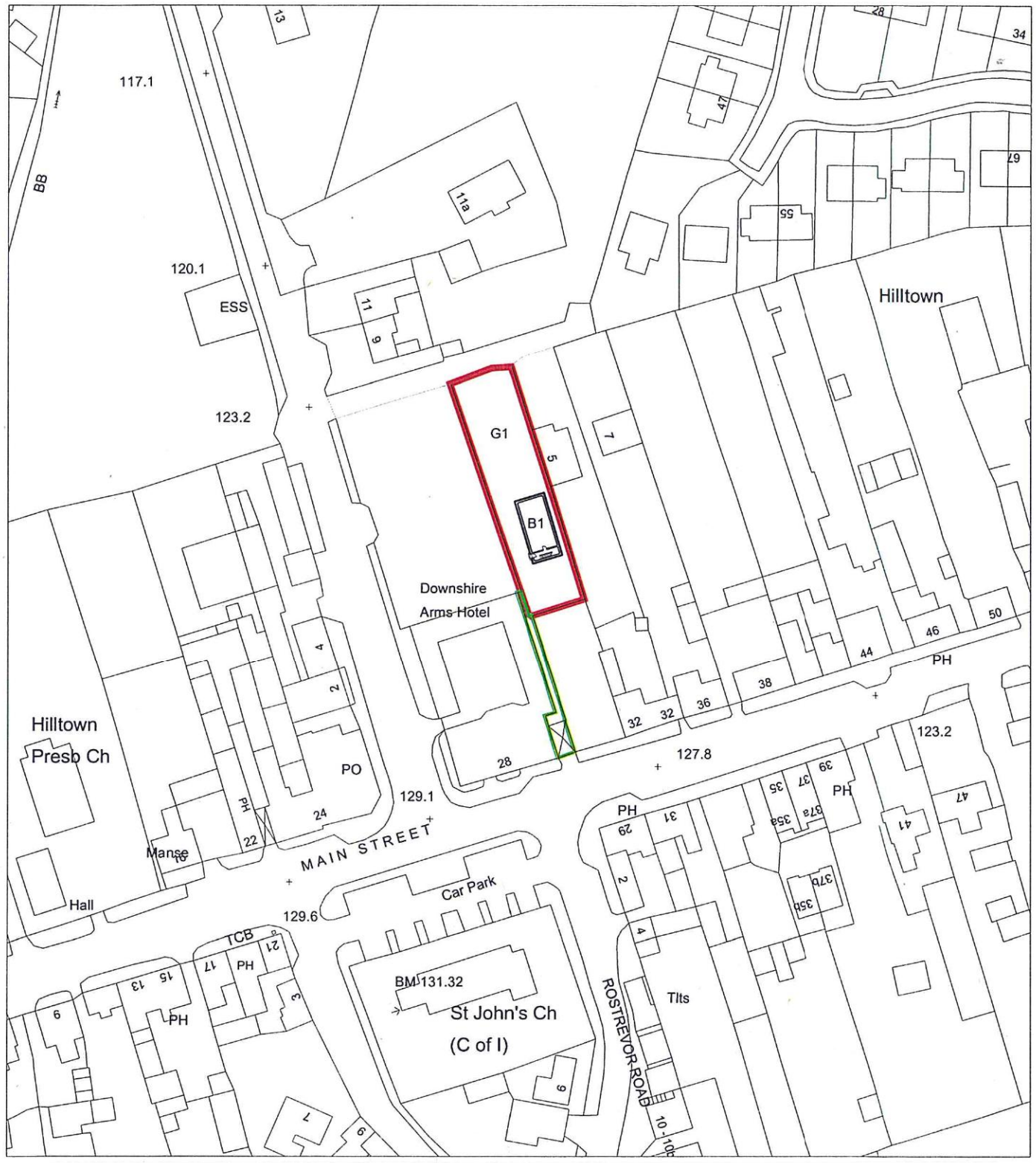
- 1) Kevin Scullion to provide Sinead McAleavey with key to handball court.
- 2) M Lipsett to consider this facility in Audit to be carried out by his Department regarding future funding arrangements of sporting facilities.
- 3) Kevin Scullion to seek direction from the Senior Management Team and Council as to future Council involvement at this location and decision made as to whether or not future lease is required.
- 4) Kevin Scullion to obtain current electricity meter reading.
- 5) Briega Magill to check current insurance provision at this location.


There being no further business the Meeting ended at 1.10 p.m.

LEGEND:

 Newry and Mourne District Council Boundary

 Right Of Way



 <p>NEWRY AND MOURNE DISTRICT COUNCIL</p>	<p>Building: Handball Alley, Hilltown</p>	<p>Drawing no. NM081-G-1-00</p>	<p>Drawing Title: Siteplan</p>
	<p>Council ref no.: R/S 220</p>	<p>Scale: 1:1250</p>	<p>Drawn by: GMcV</p>

Agenda Item:	Facilities Management and Maintenance
Report to:	Regulatory & Technical Services Committee
Subject:	Report on Bus Shelter Requests
Date:	18 th November 2015
Reporting Officer:	Canice O'Rourke
Contact Officer:	Kevin Scullion

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

Update provided on requests for provision of bus shelters for consideration and approval

1.0 **Purpose & Background**

1.1

The Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the Department of Regional Development to erect and maintain on any road within the district, shelters for the protection from weather of persons waiting to enter public service vehicles.

At its Monthly Meeting held on 7th September 2015 the Council agreed a policy and set of procedures to be used to address requests for the erection and removal of bus shelters in the Council area.

Attached at Appendix 1 is a report providing an update on requests with recommendations provided for approval/consideration.

2.0 **Key Issues**

2.1 The recommendations provided are in line with Council Policy on bus shelters.

3.0 **Resource Implications**

3.1 Budget within this financial year for provision of bus shelters is £5000.00. To meet all request on the report for approval today is estimated to require a budget between £30,000.00 to £35,000.00.

4.0 **Appendices**

Appendix I – Report on Bus Shelter Requests

Appendix 1: Report on Bus Shelter Requests

Section A: Bus Shelter Requests Completed

1. Frederick Street, Killyleagh

Background & Summary of Findings to date

A request was received on 13 May 2011 for a bus shelter in Frederick Street, Killyleagh. This request was approved by legacy Down District Council but was not progressed during life of Council.

Update

Cantiliver type bus shelter with perspex back, metal roof and seat installed at this location in October 2015.

2. Castle Street, Killough

Background & Summary of Findings to date

A request was received 5 September 2012 to upgrade the above shelter to have a seat installed as there are many elderly users.

Update

Seat has been provided at this bus shelter

Section B: Bus Shelters Requests for consideration to Approve

1. Crossgar – Adjacent to 65 Downpatrick Street

Background & Summary of Findings to date

A request was received on 7 July 2011.

Legacy Down District Council had agreed to locate a bus shelter at this location during 2014/2015. This did not happen. Table 1 below summaries consultation which took place at that time by legacy Down District Council.

Table 1

Consultee	Response	Comment
Transport NI	No objections in principle	Complies with Policy
PSNI	No Objections	Complies with Policy
Translink	Well used site	Complies with Policy
Local property owners/residents within 50 meter radius of proposed site	From 14 letters that were issued in a survey, only 2 replies were received, both of which were opposed to a bus shelter at this location.	Less than one third of those consulted have objected in writing therefore proposed site meets with Policy.

It will be noted that the proposed site meets with Council policy. Given the town location and the proximity of local houses the type of shelter recommended is a cantilever type bus shelter with perspex back panel and metal roof. Also recommended to provide a seat to shelter. Likely cost to buy is £5000.00 and to install £1200.00.

Recommendations

Subject to availability of budget a cantilever type bus shelter with perspex sides and metal roof to be installed at this location and to include the provision of a seat.

2. Main Street, Clough

Background & Summary of Findings to date

A request was received 31 May 2012.

Legacy Down District Council had agreed to locate a bus shelter at this location during 2014/2015. This did not happen. Table 2 below summaries consultation which took place at that time by Legacy Down District Council.

Table 2

Consultee	Response	Comment
Transport NI	No objections in principle to a "Cantilever" type shelter with no panels which should be set back tight to the wall. There needs to be 0.6m clearance between roof of the shelter and road kerb edge. No end panels allowed, as DRD need 1.8m back from edge of kerb	Complies with Policy

	to allow for passing pedestrians.	
PSNI	No Objections	Complies with Policy
Translink	A minimum of 50 passengers using this stop each day.	Complies with Policy
Local property owners/residents within 50 meter radius of proposed site	No replies were received from the survey of properties within 50m radius of the bus stop.	Complies with Policy

It will be noted that the proposed site meets with Council policy. Given the village location and the proximity of local houses the type of shelter recommended is a canteliver type bus shelter with perspex back panel and metal roof. Also recommended to provide a seat to shelter. Likely cost to buy is £5000.00 and to install £1200.00..

Recommendation

Subject to availability of budget a canteliver shaped bus shelter with perspex sides and metal roof to be installed at this location and to include the provision of a seat.

3. Meigh Village Request

Background & Summary of Findings to date

Request received in 2013.

Request was to provide a bus shelter in the Newry direction at or close to the bus stop within the village.

Following initial investigation attempts to agree a site proved difficult as agreement could not be reached with landowner for the preferred site which would have been to the side of 43 Monnina Park, Meigh.

Consideration was then given to placing a bus shelter in front of 43 Monnina Park, Meigh, which is also the location of the bus stop. Consultation in accordance with Council Policy is summarised in Table 3 below.

Table 3

Consultee	Response	Comment
Transport NI	Agreeable to this location but given width of footpath it would be a requirement that a canteliver type shelter was used (i.e. no sides).	Complies with Policy
PSNI	No Objections.	Complies with Policy
Translink	More than 20 passengers per day	Complies with Policy

	use this bus stop.	
Local property owners/residents within 50 meter radius of proposed site	11 properties consulted. Four replies received, 4 in favour and one opposed.	Complies with policy

It will be noted that the proposed site meets with Council policy. Given the village location and the proximity of local houses the type of shelter recommended would be a cantilever shaped structure with perspex back panel and metal roof. Also recommended to provide a seat to shelter. Likely cost to buy is £5000.00 and to install £1200.00.

Recommendation

Subject to availability of budget a cantilever shaped bus shelter with perspex sides and metal roof to be installed at this location and to include the provision of a seat.

4. Mill Hill, Castlewellan Request

Background & Summary of Findings to date

Request received in June 2015.

This request is to accommodate local residents using the bus stop to travel in the Downpatrick direction and also school children who are collected from this location to be taken to school. Consultation in accordance with Council Policy is summarised in Table 4 below.

Table 4

Consultee	Response	Comment
Transport NI	Agreeable to this location but preferred type of shelter is a cantilever type shelter (i.e. no sides) so as not to impede pedestrians.	Complies with Policy
PSNI	No Objections.	Complies with Policy
Translink	More than 20 passengers per day use this bus stop.	Complies with Policy
Local property owners/residents within 50 meter radius of proposed site	No replies were received from the survey of properties within 50m radius of the bus stop..	Complies with policy

It will be noted that the proposed site meets with Council policy. Given the village location and the proximity of local houses the type of shelter recommended would be a cantilever shaped structure with perspex back panel and metal roof. Also recommended to provide a seat to shelter. Likely cost to buy is £5000.00 and to install £1200.00

Recommendation

Subject to availability of budget a cantilever shaped bus shelter with perspex sides and metal roof to be installed at this location and to include the provision of a seat.

5. Camlough Road, Newry, Request

Request received in August 2015.

This request relates to the replacement of two existing bus shelters along the Camlough Road close to Derrybeg, with two shelters which are more open. It has been alleged by local residents and PSNI that the existing structures, given their closed construction is providing harbourage to youths in the area who take advantage of the closed nature of the structure to throw stones at passing vehicles.

Quotations have been sought for the replacement of these two bus shelters with more open structures. It is estimated that the cost to buy such structures would be £3460.00 and £2955.00 respectively.

Recommendation:

Subject to availability of budget the existing 2 bus shelters located at Derrybeg, Camlough Road, Newry, be replaced with more open type bus shelters.

Section C – Bus Shelter Requests for consideration to Refuse

1. Newcastle Rd, Kilkeel Request

Background & Summary of Findings to date

Request received in October 2014.

Bus shelter requested along Newcastle Rd, Kilkeel, near filling station/garden centre (in either direction).

Councillors present at The Mournes multi agency meeting 31/11/14, recommended not to go ahead with proposal for bus shelter adj. to school playing fields on grounds of safety and low use of bus stop at this location

Investigation has been completed concerning possible location of a bus shelter beside existing bus stop beside Sheenmore Crest, Killeel. Consultation in accordance with Council Policy is summarised in Table 5 below.

Table 5

Consultee	Response	Comment
Transport NI		Complies with Policy
PSNI	No Objections	Complies with Policy
Local property owners/residents within 50 meter radius of proposed site	3 Properties consulted with two responses received objecting to proposed location.	Does not comply with policy

Recommendation

Consultation with local residents within 50 meters of proposed site showed that two thirds of those consulted were not in favour of this site citing loss of view and possible anti social behaviour as their reasons for objecting. As there is insufficient support from local residents it is not recommended to proceed with this site. As no alternative site available at present it is recommended to withdraw request from the list.

Section D: Bus Shelter Requests under Consideration

Table 6 below lists the remaining requests under consideration.

Table 6

Location	Date Request Made
Drumaness/Newcastle Road, Drumaness – Belfast direction – new bus shelter	April 2013
Glassdrumman Road, Annalong– new bus shelter (x2)	August 2014
Sandbank/Hilltown Road, Mayobridge– new bus shelter	October 2014
Turleys Crossroads/Prospect Road, Moneylane– new bus shelter	February 2015
A24 Newcastle Road/Ballynahinch Bus Stop– new bus shelter	March 2015
Clanvaraghan Road, Castlewellan– new bus shelter	June 2015
Belfast Road, Saintfield - Extension to bus shelter	June 2015
Drumroad, Castlewellan	June 2015
Roxborough Road, Dorsey – relocate bus	July 2015

shelter	
Bryansford Road, Newcastle– new bus shelter	September 2015
Castlewellan Road, Clough– new bus shelter	October 2015

Agenda Item:	Proposed extension to Struell Cemetery
Report to:	Regulatory and Technicla Services Committee
Subject:	Proposed extension to Struell Cemetery
Date:	18 th November 2015
Reporting Officer:	Canice O'Roruke
Contact Officer:	Kevin Scullion

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

Issue of tender for a main contractor to carry out the works at Struell Cemetery at an estimated cost of £125,000.00.

Reallocate £125,000.00 from Capital Budget 2015/2016 to Capital Budget 2016/2017 for expenditure on the proposed extension to Lough Inch Cemetery

1.0 Purpose & Background

1.1 Due to a limited number of remaining burial plots in Struell and Lough Inch Cemeteries, the Council is proposing to extend the number of existing plots at both sites.

A total budget of £250,000.00 was allocated in this year's Capital Budget to carry out both these extensions.

To date, a proposed layout for the extension to Struell Cemetery has been agreed with the relevant Council officers with an estimated cost of approximately £125,000.00. Please see at Appendix 1 and 2 the existing site layout and the proposed site layout. The original planning approval for this site allows for this extension so no further approval is required from Planning Service for this particular extension.

It should be noted that Council officers are carrying out an on-going investigation into the possibility of a concrete pipe traversing the location of the proposed extension in Struell. Whilst it is likely redundant, the presence of such a pipe may affect the designed layout, which in turn may have minor implications on number of plots possible and overall cost.

The proposed extension to Lough Inch cemetery does require panning approval and this has been applied for. It is unlikely that this will be approved in time for works to be carried out in this financial year.

There will be an underspend in the £250,000.00 Capital Budget allocated in this financial year and the Council is requested to reallocate £125,000.00 of this year's budget and move this to a Capital Budget for 2016/2017 to be used for works to extend Lough Inch Cemetery.

2.0 **Key Issues**

- 2.1 It is estimated that there is a maximum of 3 years burial capacity remaining at Struell cemetery at a burial rate of 51 per annum. The current proposal would create an additional 373 plots, which would provide an additional 7.3 years of use at the current burial rate.

3.0 **Resource Implications**

- 3.1
- Budget to undertake these works is agreed in this year's Capital Budget
 - Design work to be completed in-house by Estates Team with the exception of site investigation works which will be at a cost of approximately £3000. This cost to be taken from Capital Budget.

4.0 **Appendices**

- **Appendix 1** – Existing Site Plan of Struell Cemetery
- **Appendix 2** – Proposed Site Plan of Struell Cemetery



All dimensions to be checked on site. Figured dimensions take preference over scaled dimensions. Any errors or discrepancies to be reported to the Project Manager. This drawing may not be edited or modified by the recipient.

FILE NO.	SCALE 1:750 @ A3
EM/364	DATE 20/08/15
DWG. NO.	DRL. JG
D-1001	REV.
PROJECT	STRUELL CEMETERY PLOT EXTENSION
DWG. TITLE	EXISTING SITE PLAN



Council of the County
 an tAire Mhúirín
 agus an Dúin
 Newry, Mourne
 and Down
 Council

OPTION 4 - 467 NEW PLOTS



All dimensions to be checked on site. Figured dimensions take preference over scaled dimensions. Any errors or discrepancies to be reported to the Project Manager. This drawing may not be edited or modified by the recipient.

PROJECT		STRUELL CEMETERY PLOT EXTENSION	
FILE NO.	EM/364	SCALE	1:750 @ A3
DRAWG NO.	D-1002D	DATE	08/09/15
REV.		DRAWN BY	JG
DRAWG TITLE		PROPOSED SITE PLAN - OPTION 4	



Council of the City and County of Dublin
 an tArd Mhúir agus an Duin
 Newry, Mourne and Down District Council

Councillor Naomi Bailie
Chairperson
Newry, Mourne and Down District Council
District Council Offices
Monaghan Row
Newry
BT35 8DJ

6th November 2015

Re: Britain in Bloom 2016 Nominations

Dear Cllr Bailie

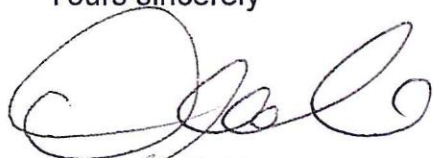
On behalf of the Northern Ireland Local Government Association, may I again congratulate you on your councils success in the 2015 Translink Ulster in Bloom competition.

In an effort to take your Council's success further, we are planning with your support, to nominate Newcastle to represent Northern Ireland in the 'Coastal under 12k Category' of the 2016 Royal Horticultural Society (RHS), Britain in Bloom Competition.

We believe the Translink Ulster in Bloom Competition has made a major contribution to the environmental improvement of Northern Ireland for almost 40 years and in association with Britain in Bloom, it has generated valuable positive coverage for everyone involved.

I would encourage you to put this letter within the agenda of the Council or the most appropriate Standing Committee in order to ensure that your council members and officers are informed and are in support of this nomination. Your council is a credit to Northern Ireland.

Yours sincerely



Derek McCallan

Chief Executive, Northern Ireland Local Government Association

CC. Mr Liam Hannaway, Chief Executive, Newry, Mourne and Down District Council, Mr Canice O'Rourke, Newry, Mourne and Down District Council Mr Connor Haughey, Newry, Mourne and Down District Council and Mr Damien Morgan, Newry, Mourne and Down District Council

Live Applications by length of time in the system

As At:- 11/9/2015

39

Division	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
Newry, Mourne and Down	673	500	131	64	132	1,500
Newry, Mourne and Down Totals	<u>673</u>	<u>500</u>	<u>131</u>	<u>64</u>	<u>132</u>	<u>1,500</u>
Divisions Total No HQ	<u>673</u>	<u>500</u>	<u>131</u>	<u>64</u>	<u>132</u>	<u>1,500</u>
Planning Service Totals	<u>673</u>	<u>500</u>	<u>131</u>	<u>64</u>	<u>132</u>	<u>1,500</u>

Applications Received

Month	2014	2015
April	140	164
May	185	171
June	100	148
July	128	152
August	119	102
September	145	136
October	125	144
Total	942	1017

No. of Applications Decided

Month	2014	2015
April	87	20
May	106	69
June	106	66
July	128	84
August	122	72
September	118	119
October	121	130
Total	788	560

Breakdown of Decisions 1 April – 31 October 2015

Decision	Total	Percentage
Approve	509	91%
Refuse	51	9%
Total	560	100%

Agenda Item:	Partnering Arrangements for Removal of Snow and Ice
Report to:	Regulatory and Technical Services Committee
Subject:	MOU with Transport NI
Date:	18 th Nov 2015
Reporting Officer:	Canice O'Rourke
Contact Officer:	Joe Parkes/Kevin Scullion

Decision Required

Confirm that the Committee are content to recommend the attached MOU to Council

1.0	<p><u>Purpose and Background</u></p> <p>Both legacy councils had agreements in place to assist DRD with snow and ice clearance from town centres on a voluntary basis, assuming they had resource available. The attached MOU has been developed by Transport NI, with a view to re-establishing that agreement with Newry, Moume and Down Council.</p>
2.0	<p><u>Key Issues</u></p> <ol style="list-style-type: none"> 1) Newry, Moume and Down Council are asked to enter into an agreement to assist Transport NI with removal of snow and ice from town centres. 2) The provision of such assistance would only happen if, at the time of request, council was in a position to provide the requested resource (i.e. not mandatory). 3) Transport NI will indemnify council as and when they engage in this activity. 4) Transport NI will offer council £2,683.52 annually, to help cover any administration costs associated with the service. 5) The MOU would take effect from 1st December and last for three years, with the option to extend thereafter on an annual basis. 6) The area to be covered are listed in the attached Appendix
3.0	<p><u>Implications</u></p> <p>No significant implications, as the MOU is not mandatory.</p>
4.0	<p><u>Recommendation</u></p> <p>Committee recommend adoption of MOU to Council.</p>


ROADS Service

42

9/4/11/12

Date: 16 October 2015

Mr Liam Hannaway
 Chief Executive
 Newry, Mourne and Down District Council
 District Council Offices
 O'Hagan House
 Monaghan Row
 NEWRY
 BT35 8DJ

Comhairle Ceantair an Iúir Mhúrn agus an Dúin Newry, Mourne and Down District Council		Southern Division Marlborough House Central Way Craigavon BT64 1AD
Date	20 OCT 2015	
Chief Executive Liam Hannaway	Telephone: (028) 3834 1144	Fax: (028) 3834 1867

Dear Mr Hannaway

PROPOSALS FOR PARTNERING ARRANGEMENTS FOR THE REMOVAL OF SNOW AND ICE FROM TOWN CENTRE FOOTWAYS AND PEDESTRIAN AREAS

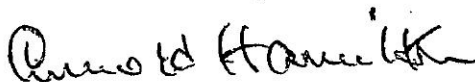
As you may be aware, TransportNI (formerly Roads Service) has previously held meetings with representatives of NILGA and SOLACE regarding partnering arrangements for the removal of snow and ice from town centre footways and pedestrian areas. During these meetings, a set of key principles was agreed which provided the basis of partnering arrangements between TransportNI and Councils for the provision of this worthwhile service during severe winter periods.

The outworking of these agreed principles and subsequent agreements have provided a well received working partnership between Councils and TransportNI over the last number of winter seasons.

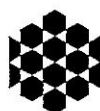
The purpose of this letter is to see if a new local agreement with your District Council for snow clearance can be reached. I enclose for your consideration a model Memorandum of Understanding, based on the agreed key principles, with a view to developing a local agreement. This can take account of your council's preferences for areas to be treated, call-out arrangements, salt delivery arrangements and perhaps most important the resources available.

I do hope your Council will see this as a pragmatic way forward and I look forward to hearing from you in the near future to develop local arrangements. If you require clarification on any aspect of the proposed agreement please do not hesitate to call.

Yours sincerely



PP SIMON RICHARDSON
 Divisional Manager Southern
 Transport NI



Department for
**Regional
 Development**
 www.drdni.gov.uk



INVESTORS
 IN PEOPLE

Newry, Mourne & Down District Council

**Memorandum of Understanding
Of
Partnering Arrangements
between
DRD TransportNI and District/Borough Councils
for
Clearing Busy Town Centre Footways and Pedestrian Areas of Snow and Ice.**

Introduction

1. The purpose of this Memorandum of Understanding (MOU) is to set out the basis of partnering arrangements between TransportNI and Councils for the treatment of snow and ice from busy town centre footways during prolonged periods of wintry weather. It is anticipated that footways will generally only be considered for treatment after significant snow or ice events although there may be occasions when footways could be pre-treated if freezing is forecast following heavy rain.
2. It is appreciated that neither TransportNI nor Councils have a statutory obligation to salt footways and are not resourced for this work but under this MOU footway clearance and salt/grit spreading may be undertaken by TransportNI and/or Council staff, depending on resources available at the time.
3. This MOU sets out a broad framework of key principles agreed by the Department for Regional Development (DRD), the Northern Ireland Local Government Association (NILGA) and the Society of Local Authority Chief Executives (SOLACE) to be put forward for consideration and agreement by individual local councils.
4. It is anticipated that these key principles will be specifically tailored at local level, to take account of council preferences/restraints. For example should existing local arrangements between TransportNI Section Offices and local councils be deemed appropriate by all parties, these arrangements can be retained, subject to agreement and to a schedule of work being agreed by all.

Newry, Mourne & Down District Council

Objectives

5. The objectives of the Memorandum of Understanding are to:
 - Provide an agreed framework which local offices can build on to formalise the level of service to be provided by each organisation in those areas;
 - Define each organisation's duties and obligations in delivering this service;
 - Establish a schedule of footways to be treated in the event of prolonged periods of wintry weather;
 - Promote an efficient and co-operative working relationship between both organisations.

The Role and Commitments of TransportNI

6. TransportNI shall lead consultation, ultimately to be agreed by individual councils, on a schedule of main village/ town/ city centre footways to be treated. This is attached as Appendix 1.
7. TransportNI shall lead consultation, ultimately to be agreed by individual councils, when a salting operation should be carried out, on the basis of conditions, weather information and the availability of resources. The rationale supporting this decision making process should be developed locally.
8. TransportNI will provide Councils with salt, or a salt/grit mix, free of charge to treat those footways on the schedule, when required. TransportNI shall confirm the availability of and determine the release of salt or salt/grit mix required; and such availability and its release will be subject to TransportNI resources and it being required by local councils.
9. TransportNI will extend the indemnity being offered to Councils and their authorised agents, as defined in paragraph 14 of this MOU.
10. TransportNI will offer your council an annual service fee of £2683.52, to help with the administration of this service. This service fee is in accordance with the Service Fee scale currently in force.

Newry, Mourne & Down District Council

The Role and Commitments of Councils

11. During extreme conditions following heavy snowfalls or prolonged freezing council staff may assist the Department with footway clearance and salt/grit spreading on an agreed schedule of footways depending on resource availability at the time.
12. The Council will nominate a representative to be responsible for the council's contribution to the treatment of snow and ice from busy town centre footways during prolonged periods of wintry weather and to attempt to resolve any difficulties or problems that may arise.
13. Councils will assist TransportNI in developing a rationale for when a salting operation should be carried out, on the basis of conditions, weather information and the availability of resources etc.
14. The Council may delegate their responsibilities under this Memorandum in whole or in part to businesses, trading organisations, and community groups ("authorised Council Agents") within their council areas, which are willing to undertake this work. The Council shall be responsible for coordinating and supervising the work of their authorised Council Agents.
15. The Council will work in close liaison with the Department's TransportNI Section Engineer's staff in order to maximise efforts and co-ordinate the deployment of the Department's TransportNI and the Council's workforce, which may comprise both the employees and contractors of the Council, their Trading Organisation Agents and community groups.
16. The Council shall provide sufficient supervisory staff for the personnel employed to carry out the work. Personnel employed to carry include the servants and employees and contractors of the Council and the authorised Council Agents.

Legislation

17. Article 8 of the Roads (Northern Ireland) Order 1993 ("the Roads Order") of the Roads Order imposes a statutory duty to maintain roads (including footways)

Newry, Mourne & Down District Council

- adopted for maintenance by the Department. While TransportNI has no statutory obligation to salt roads Article 9 of the Roads Order provides the Department with the legal right to exercise a discretionary power to take such steps as it considers reasonable and practicable to prevent snow and ice interfering with the safe passage of persons or vehicles using a road.
18. For that purpose it may also enter into agency arrangements with any persons for the treatment of roads affected by snow and ice.
 19. The Council is empowered by Sections 104 and 105 of the Local Government Act (NI) 1972 to exercise functions on behalf of and to enter into arrangements with a government department for the supply of services.
 20. Under these arrangements TransportNI is prepared to offer Councils the same range of defences that are available to the Department. This indemnity will include groups of traders or community groups operating on the Councils behalf.
 21. This means that Councils that enjoy discretionary delegated powers can run the same defences as are available to TransportNI. Councils shall indemnify TransportNI against any claims made against TransportNI arising from allegations of negligence or fault on the part of the Council, their staff, contractors or authorised Council Agents in carrying out work under this MOU.

Terms and Conditions of the Memorandum.

22. The Memorandum shall commence on 1 November 2015 and will remain in force for a maximum period of 3 years. It replaces any previous winter service agreements between TransportNI and the Council.
23. Either DRD TransportNI or the Council may seek amendments to the Memorandum at any time.
24. Subject to the consent of both DRD TransportNI and the Council, the Memorandum may be extended at one year intervals.

Newry, Mourne & Down District Council

- 25. The Memorandum may be terminated by either party with 6 months written notice.
- 26. The effectiveness of these arrangements will be reviewed in April of each year. Further analysis of actual costs to carry out this work in order to advocate the finances necessary to undertake this work will also be undertaken in April of each year.

The Signatories

Both organisations signify below their acceptance of the Memorandum on the terms and conditions set out

Signed on behalf of ----- Borough/District Council.

Date:

Signed on behalf of DRD TransportNI.

Date:

Newry, Mourne & Down District Council

APPENDIX ONE

FOOTWAYS AND PEDESTRIAN AREA

ICE AND SNOW CLEARANCE – PRIORITY 1 / PRIORITY 2

ROAD	EXTENT	OTHER COMMENTS
		Refer to attached schedules and/or maps identifying locations previously agreed with Councils.

Appendix One lists the footways to be treated in priority order

APPENDIX ONE

FOOTWAYS AND PEDESTRIAN AREA

ICE AND SNOW CLEARANCE – PRIORITY 1 / PRIORITY 2

ROAD	EXTENT	OTHER COMMENTS
Priority 1 Hill Street and John Mitchell Place, Newry	Kildare Street to William St.	Including Marcus St and Mall to Bus Centre Pedestrian Entrance
Priority 2 Monaghan Street, Newry	Merchants Quay to Patrick Street	Including Patrick Street to SRC
Other Areas		
Mill street, Buttercrane Quay and Bridge Street	Hill Street to Francis Street to Dublin Bridge to jct Bridge Street car park access road	

Appendix One lists the footways to be treated in priority order

DOWN

APPENDIX ONE

FOOTWAYS AND PEDESTRIAN AREAS

ICE AND SNOW CLEARANCE – PRIORITY 1 / PRIORITY 2

ROAD	EXTENT	OTHER COMMENTS
<u>PRIORITY ONE</u>		
<u>DOWNPATRICK</u>		
Market Street	Irish Street to Entrance to Leisure Centre	
Irish Street	From Scotch Street to Entrance to Irish Street car park	
English Street	From Church Street junction for a distance of 50 m.	
Church Street	From Scotch Street to entrance to Church Street car park.	
Scotch Street	From Church Street junction for a distance of 50 m.	
<u>NEWCASTLE</u>		
Main Street.	From Railway Street to Central Promenade.	
Central Promenade.	From Main Street to Bryansford Road.	
Railway Street	From Entrance to car park at Percy French to Junction with Donard Street	
Donard Street	From Railway Street to Bryansford Avenue.	
Bryansford Avenue	From junction with main Street for a distance of 50 m.	

DOWN

<p><u>BALLYNAHINCH</u></p> <p>Main Street and High Street.</p>	<p>From Harmony Road to Dromore Road roundabout</p>	
<p><u>BALLYNAHINCH</u></p> <p>Harmony Road, Windmill Street.</p>	<p><u>PRIORITY TWO</u></p> <p>From Main Street Junction to High Street junction.</p>	
<p><u>CASTLEWELLAN</u></p> <p>Main Street.</p>	<p>From Clarmont Place to Bann Road roundabout</p>	
<p>Upper Square</p>	<p>From Main Street to Main Street.</p>	
<p>Newcastle Road</p>	<p>From Main Street to petrol filling station.</p>	
<p><u>KILLYLEAGH</u></p> <p>Catherine Street, Cross Street.</p>	<p>From Plantation Street to Frederick Street</p>	
<p>High Street</p>	<p>From Castle to Catherine Street.</p>	

Appendix One lists the footways to be treated in priority order.



JOINT COMMITTEE
5 November 2015

MEMBERS' MONTHLY BULLETIN

The purpose of this Bulletin is to provide Members with an executive summary of the various agenda items which will be considered by the Joint Committee at its forthcoming meeting. The titles highlighted in blue relate to the various agenda items.

Item 3 - Minutes of Joint Committee meeting 005 held on 1 October 2015

For approval

The Joint Committee's approval is sought for the minutes of the meeting held on 1 October 2015.

Item 5 - Minutes of Joint Committee meeting 006 held on 16 October 2015

For approval

The Joint Committee's approval is sought for the minutes of the meeting held on 16 October 2015.

'IN COMMITTEE' ITEMS - COMMERCIALY CONFIDENTIAL

Item 7 - Minutes of Joint Committee meeting 005 held 'in committee' on 1 October 2015

For approval

The Joint Committee's approval is sought for the minutes of the meeting held 'in committee' on 1 October 2015.

Item 8 - Minutes of Joint Committee meeting 006 held 'in committee' on 16 October 2015

For approval

The Joint Committee's approval is sought for the minutes of the meeting held 'in committee' on 16 October 2015.



JOINT COMMITTEE
5 November 2015

Item 9 - Provision of a Landfill Service**Recommendation for approval**

The provision of landfill services is required from 1 April 2016 and the Joint Committee is asked to approve the main elements of the specification for the landfill service contract.

Item 10 - Residual Waste Treatment Project**For noting**

To provide an update to the Joint Committee on the following:

The Procurement Process - Procurement activities have been reduced to a low level of intensity to minimise nugatory expenditure until there is better visibility on the direction of planning issues.

Financial Transactions Capital Funding - Following the DOE Minister's memo of 21st September 2015 to the Chief Planner directing that a Notice of Opinion to refuse full planning permission be issued to arc21, on 13th October 2015 the DFP Minister confirmed the £50million of FTC funding had been surrendered by the DOE.

Planning Application - A request for the DOE to make a referral to the Planning Appeals Commission was made in writing on 16th October 2015.

Integrated Pollution Prevention and Control (IPPC) Permit - A draft IPPC permit has been issued to the Consortium by NIEA IPRI team and is being reviewed.

The Joint Committee is asked to note the report.

RETURN TO MAIN AGENDA**Item 11 - Contracts and Performance Update****Recommendation for consideration and approval**

To advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

No major operational difficulties were experienced with any of the service contracts with all non compliance issues suitably addressed and no need for further action.



JOINT COMMITTEE
5 November 2015

The monthly level of contamination at the MRF has reduced from last month.

It is recommended that the supplies contract be extended by a further 6 months.

arc21, in conjunction with Refresh Appliances and ERP, have submitted an application for funding from the WEEE/BIS Local Project Fund to enhance reuse capability.

The position with respect to meeting this year's NILAS target, at an arc21 level, remains encouraging.

The Joint Committee is asked to approve the recommendation in relation to the Supplies Contracts and note the rest of the report.

Item 12 - Revenue Estimates

Recommendation for consideration and approval

The Joint Committee, at its meeting held on 1 October 2015, was presented with the proposed Revenue Estimates of arc21 setting out the costs of the Joint Committee in terms of its Establishment, Procurement and Operational activities, Waste Contract Services and Waste Contract Supplies.

At that stage Newry, Mourne and Down District Council was considering its position with regard to the services provided by arc21 in order to identify what services it required other than those provided to the former Down District Council. The Revenue Estimates presented in September 2015 reflected the cost of the provision of services to the former Down District Council only.

Having considered this matter, Newry, Mourne and Down District Council has approved a policy in which it will increase its services required from arc21 in a stepped manner, with its annual contribution to the running costs of the Joint Committee reflecting this approach.

The Council has agreed to increase the level of activity by one third annually over the next three years so that by the year 2018/19 it will be receiving the same level of services from arc21 as all other Participant Councils and therefore making its full pro rata contribution at that time.

The Revenue Estimates attached have been updated to reflect the agreed policy of Newry, Mourne and Down District Council and are presented to the Joint Committee for formal approval, prior to being submitted to Councils for incorporation within their own budgeting procedures.



JOINT COMMITTEE
5 November 2015

Item 13.1 - Consultation on Waste Electrical and Electronic Equipment Code of Practice (October 2015)

Recommendation for consideration and approval

The purpose of the consultation was to seek views on a redrafted WEEE Code of Practice on collection from Designated Collection Facilities.

The Joint Committee is retrospectively asked to consider and endorse the draft response which was duly submitted to BIS by the deadline of 28 October 2015.

Given the fact that a key component of the regular meetings involves updating Members on routine business it was considered that future meetings could be held less frequently.

Going forward Members are asked to consider changing the meetings arrangements from the current monthly basis to a situation in which meetings would be held either every two months or every three months. In addition, Members suggested that visits to treatment facilities could be built into the calendar of arc21 activities.

Any new arrangements agreed must also make provision for ad hoc meetings to be able to be called, potentially at short notice, in order that emerging issues can be discussed or decisions taken to facilitate the operations of the organisation.

Item 13.2 - Consultation on Waste Electrical and Electronic Equipment Compliance Fee Methodology - Evaluation of Proposals

Recommendation for consideration and approval

The purpose of the consultation is to seek views on:

- whether the Secretary of State should approve a compliance fee for 2015; and
- how well the proposals meet the published evaluation criteria.

The Joint Committee is asked to consider and endorse the draft response, subject to any further amendment to take account of further contributions or developments prior to closing date, for submission to BIS.

Next Meeting: Thursday 3 December at 10.30am, hosted by Newry, Mourne and Down District Council in the Mourne Room, Downshire Civic Centre, Downpatrick.

ITEM 3
ARC21 JOINT COMMITTEE
Meeting No 005
Hosted by Lisburn & Castlereagh City Council
MINUTES
Thursday 1 October 2015

Members Present:

Councillor J Bingham	Antrim and Newtownabbey Borough Council
Alderman R Gibson	Ards and North Down Borough Council
Alderman A Graham	Ards and North Down Borough Council
Alderman A Carson	Ards and North Down Borough Council
Councillor G Carroll	Belfast City Council
Councillor L Poots	Lisburn & Castlereagh City Council
Councillor O Gawith	Lisburn & Castlereagh City Council
Alderman J Tinsley	Lisburn & Castlereagh City Council
Councillor B Adger	Mid and East Antrim Borough Council
Councillor D O'Loan	Mid and East Antrim Borough Council
Councillor G Craig (<i>Chair</i>)	Newry, Mourne and Down District Council
Councillor S Burns	Newry, Mourne and Down District Council

Members' Apologies:

Councillor M Rea	Antrim and Newtownabbey Borough Council
Councillor N Kells	Antrim and Newtownabbey Borough Council
Councillor R Brown	Belfast City Council
Councillor J Bunting	Belfast City Council
Councillor R Wilson	Mid and East Antrim Borough Council
Councillor D Curran	Newry, Mourne and Down District Council

Officers Present:

J Quinn	arc21
G Craig	arc21
H Campbell	arc21
J Green	arc21
C Johnson	arc21
J Gurney	Antrim and Newtownabbey Borough Council
T Walker	Belfast City Council
A Reynolds	Lisburn & Castlereagh City Council
N O'Malley	Lisburn & Castlereagh City Council
P Thompson	Mid and East Antrim Borough Council
J Parkes	Newry, Mourne and Down District Council

Officers' Apologies:

K Boal	arc21
R Burnett	arc21

Apologies

Apologies were noted.

Action: Noted

AGENDA

Draft Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. No Conflicts of Interest were noted.

Action: Noted

He also reminder Members of point 3.5 from the Supplemental Agreement to the Terms of Agreement 1 April 2015 as follows:

3.5 The Parties shall use all reasonable endeavours to, at all times, act in the best interests of the Projects. The Parties expressly acknowledge that their members and officers involved in carrying out activities under this Agreement or otherwise in connection with the Projects will have regard to the benefits to all Parties and accordingly may be required to act in conflict with their duty to their relevant Party, and the Parties hereby authorise them to act in such a manner.

Minutes

The minutes of meeting 004 held on 3 September 2015 were agreed.

Action: Agreed

Matters Arising from the Minutes

There were no matters arising.

Action: Noted

The Chair advised Members that the meeting would now be formally dealt with 'in committee' and reminded them that the reports were commercially sensitive and confidential.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were two matters discussed as follows:

1. In Committee Minutes of Joint Committee Meeting No. 004 held on 3 September 2015. **Action: Agreed**
2. Residual Waste Treatment Project report. **Action: Noted**

The Chair advised Members that the meeting would now return to the main agenda.

Contracts and Performance Update

Ms Johnson and Mr Craig presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

Ms Johnson reported that no major operational difficulties were experienced with any of the service contracts.

She further reported that the monthly level of contamination at the MRF had reduced for the second time since the start of the financial year and, with the current better weather, the monthly amount of Organic Waste delivered during August was 11.7% up on the same month last year.

Finally, she advised that the position with respect to meeting this year's NILAS target remains encouraging.

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Revenue Estimates

Mr Craig presented a report to with the proposed Revenue Estimates of arc21 setting out the costs of the Joint Committee in terms of its Establishment, Procurement, Infrastructure Development and Operational activities.

He reported that, in line with high level guidance sought from Councils, the proposed Revenue Estimates are maintained at the same level in 2016/17 as 2015/16 i.e. £1.4m. The current policy is to apportion the costs to Participant Councils on the basis of population statistics provided by NISRA.

Mr Craig recommended that the Joint Committee consider and approve the Revenue Estimates to enable Participant Councils to take them into account within their own budget preparations.

Following discussion the Joint Committee agreed to approve the Revenue Estimates.

Action: Agreed

Future Arrangements for Joint Committee Meetings

Mr Craig stated that following a request from the Joint Committee at the last meeting he was now presenting a report to provide Members with the opportunity to discuss and agree a new timetable for holding future meetings which would also facilitate attendance at Treatment and other relevant Facilities.

Having considered the report, Members agreed to continue with the monthly meetings for the next 6 months and then review the position at that time. Members also agreed that it would be beneficial to arrange site visits during every second month preceded by a short agenda meeting, particularly in situations where the reports presented by arc21 are primarily updates for information purposes rather than requiring decisions to be taken.

Following discussion the Joint Committee agreed to adopt this approach.

Action: Agreed

Next Meeting

The Chair advised that a Special Joint Committee would be held on Friday 16 October 2015 and hosted by arc21 at Belfast Castle to discuss the current issues arising in relation to the Planning Application for the Residual Waste Treatment Project.

Action: Noted

Site Visit

Following the meeting Members and Officers were invited to visit the Organic Waste Treatment facility at Glenside operated by Natural World Products, the current arc21 Contractor dealing with this waste stream.

Chairman

ITEM 5
ARC21 SPECIAL JOINT COMMITTEE
Meeting No 006
Hosted by arc21
MINUTES
Friday 16 October 2015

Members Present:

Councillor M Rea
 Alderman R Gibson
 Alderman A Graham
 Alderman A Carson
 Councillor G Carroll
 Councillor J Bunting
 Councillor O Gawith
 Alderman J Tinsley
 Councillor B Adger
 Councillor R Wilson
 Councillor D O'Loan
 Councillor D Curran
 Councillor G Craig (*Chair*)

Antrim and Newtownabbey Borough Council
 Ards and North Down Borough Council
 Ards and North Down Borough Council
 Ards and North Down Borough Council
 Belfast City Council
 Belfast City Council
 Lisburn & Castlereagh City Council
 Lisburn & Castlereagh City Council
 Mid and East Antrim Borough Council
 Mid and East Antrim Borough Council
 Mid and East Antrim Borough Council
 Newry, Mourne and Down District Council
 Newry, Mourne and Down District Council

Members' Apologies:

Councillor J Bingham
 Councillor N Kells
 Councillor R Brown
 Councillor L Poots
 Councillor S Burns

Antrim and Newtownabbey Borough Council
 Antrim and Newtownabbey Borough Council
 Belfast City Council
 Lisburn & Castlereagh City Council
 Newry, Mourne and Down District Council

Officers Present:

J Quinn
 G Craig
 H Campbell
 J Green
 K Boal
 L Mayne
 D Lindsay
 T Walker
 H Moore
 P Thompson
 L Hannaway
 C O'Rourke

arc21
 arc21
 arc21
 arc21
 arc21
 Antrim and Newtownabbey Borough Council
 Ards and North Down Borough Council
 Belfast City Council
 Lisburn & Castlereagh City Council
 Mid and East Antrim Borough Council
 Newry, Mourne and Down District Council
 Newry, Mourne and Down District Council

Officers' Apologies:

J Dixon
 G Girvan
 S Reid
 S Toland

Antrim and Newtownabbey Borough Council
 Antrim and Newtownabbey Borough Council
 Ards and North Down Borough Council
 Belfast City Council

In Attendance: Stephen Shaw QC, Bar Library
William Curry, Arthur Cox Solicitors
Colin Campbell, Belfast City Council Legal Services

Apologies

Apologies were noted.

Action: Noted

Draft Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. No Conflicts of Interest were noted.

Action: Noted

The Chair advised Members that the meeting would now be formally dealt with 'in committee' and reminded them that the reports were commercially sensitive and confidential.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there was one matter discussed as follows:

1. Residual Waste Treatment Project report.

Action: Agreed

The Chair advised Members that the meeting would now return to the main agenda.

Next Meeting

The Chair advised that the next Joint Committee would be held on Thursday 5 November 2015 at 10.30am and hosted by Mid and East Antrim Borough Council in the Braid, Town Hall, Ballymena.

Action: Noted

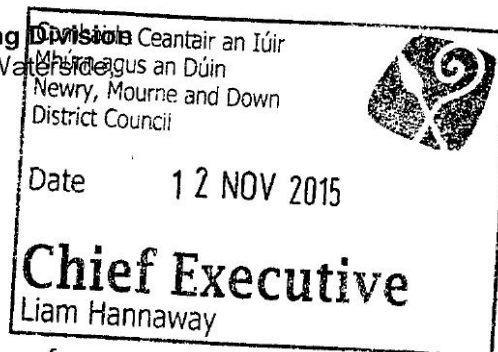
Chairman

m/20



DRIVER & VEHICLE AGENCY

Passenger Transport Licensing Division
 County Hall, Castlerock Road, Waterside,
 Coleraine, BT51 3HS
 Tel: 028 9025 4100



62

Newry, Mourne and Down District
 Council
 O'Hagan House
 Monaghan Row
 Newry
 BT35 8DJ

Your ref:

Our Ref: B1264, B2880, B417,
 B622, B3490 & B1560.

Date: 09th November 2015

Dear Sir/Madam

APPLICATION TO RENEW A ROAD SERVICE LICENCE

- B1264 – GLENSHANE COACH HIRE LTD, 11 GLENSHANE ROAD, MAGHERA, COUNTY LONDONDERRY, BT46 5JZ.
- B2880 – LAGAN VALLEY REGIONAL TRANSPORT CIC, UNITS 1-6 PRM COMPLEX, RATHDOWN ROAD, MORIA ROAD, LISBURN, BT28 2RE.
- B417 – BEN MCMURRAY T/A MCMURRAY COACHES, LEAMORE, LETTERBREEN, ENNISKILLEN, COUNTY FERMANAGH, BT74 9DZ.
- B622 – TREVOR PRATT, 17 MASHERACOLTON ROAD, NEWTOWNSTEWART, OMAGH, COUNTY TYRONE, BT78 4LF.
- B3490 – OAKWOOD CHILDCARE LTD, 124 MAIN STREET, DERRYLIN, COUNTY FERMANAGH, BT92 9PD.
- B1560 – WILLIAM GIBSON, T/A GLENVIEW ENTERPRISES, 23 CAVANAPOLE ROAD, TYNON, COUNTY ARMAGH, BT60 4RS.

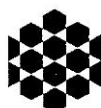
The Department has received an application to renew the Road Service Licence from the above-named operators.

The licence details and services have not changed from the previous licences.

In accordance with Section 6 of the Transport Act (NI) 1967 I should be obliged if you would inform me of any representations you may have regarding these applications as soon as possible and, in any case, **before 23th November 2015.**

Yours faithfully

Ms Gillian Doole
 Licensing Officer



An Agency within the Department of the
Environment
 www.doeni.gov.uk



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1.0 Building Regulations Report – Matters for Noting

1.1 Number of Building Regulation Applications Received

1 April 2015 – 30 October 2015

1936

1.2 Fees Received

1 April 2015 – 30 October 2015

Plan Fee	£197,965.03
Inspection Fee	<u>£116,779.84</u>
Total	£314,744.87

1.3 Inspections carried out

1 April 2015 – 30 October 2015

7337

1.4 Performance

All of the DOE Performance Indicators and Service Level Agreement targets continue to be met.

2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between July and October 2015 = 14

3.0 Dangerous Structures

Number of premises visited to assess dangerous structure between July and October 2015 = 4

4.0 Property Certificates

Property certificates responded to date compared to same period last year.

1 April 2015 – 30 October 2015

1574

These figures indicate an increase of 75 property certificate requests over the same period last year.

**Recommendation:
For Noting**

**Colum Jackson
Assistant Director of Regulatory & Technical Services**