



March 16th, 2016

**Notice Of Meeting**

You are invited to attend the Regulatory and Technical Services Committee Meeting to be held on **Wednesday, 23rd March 2016** at **3:15 pm** in **the Boardroom Monaghan Row Newry**.

**The Committee Members are:**

**Chair: Councillor T Andrews**

**Vice: Councillor S Ennis**

**Members:**

<b>Councillor P Brown</b>	<b>Councillor C Casey</b>
<b>Councillor S Doran</b>	<b>Councillor G Fitzpatrick</b>
<b>Councillor G Hanna</b>	<b>Councillor V Harte</b>
<b>Councillor M Murnin</b>	<b>Councillor H McKee</b>
<b>Councillor P O'Gribin</b>	<b>Councillor P Byrne</b>
<b>Councillor G Stokes</b>	<b>Councillor H Reilly</b>
<b>Councillor D Taylor</b>	

# Agenda

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## Committee Business

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1. **Apologies and Chairperson's Remarks.**
2. **Declarations of conflicts of interest.**
3. **Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 17 February 2016. (Attached).**

*Action Sheet 17 February 2016.pdf*

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## For Consideration and/or Decision - Building Control

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4. **Report re: Tender for Council's Street Nameplate Service. (Attached).**

*Report re. Tender for Council's Street Nameplate Service.pdf*

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## For Consideration and/or Decision - Planning

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5. **Planning Department Performance Indicators - February 2016. (Attached).**

*Planning Department Performance Indicators - February 2016.pdf*

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6. **Record of Meetings between Planning Officers and Public Representatives - February 2016 - as requested. (Attached).**

*Record of meetings between Planning Officers and Public Representatives at 29 February 2016.pdf*

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## For Consideration and/or Decision - Facilities Management and Maintenance

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7. **Portraits of former Councillors on Down District Council. (At**

**the request of Councillor Walker and Councillor Curran).**

8. **The provision of blue bins to businesses. (At the request of Councillor Murnin).**

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*For Noting*

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9. **Council's Bi-Annual Scheme of Delegation. (Attached).**

*Council's bi-annual Scheme of Delegation.pdf*

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10. **Consultation response on proposed early closure of the NI Renewables Obligation (NIRO) to onshore wind in 2016. (Attached).**

<https://www.detini.gov.uk/consultations/closure-niro-new-onshore-wind-2016>

*Consultation on onshore wind.pdf*

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11. **Arc21 Members Monthly Bulletin - 25 February 2016. (Attached).**

*arc21 JC Members Monthly Bulletin 25 Feb 2016.pdf*

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12. **Arc21 Steering Group Meeting - Minutes of the Meeting held on Tuesday 19 January 2016. (Attached).**

*arc21 Steering Group Meeting 19 Jan 2016.pdf*

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13. **Arc21 Joint Committee Meeting - Minutes of the Meeting held on Thursday 28 January 2016. (Attached).**

*arc21 JC Meeting 28 Jan 2016.pdf*

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*Items to be considered with press and public excluded*

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14. **PAC Hearing in relation to the Planning Application for arc21's proposed waste treatment facility at Hightown Quarry. (Attached).**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

*PAC Progression.pdf*

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15. **Report re: Tender for final capping at Aughnagun Landfill Site. (Attached).**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

*Tender for final Capping at Aughnagun Landfill Site.pdf*

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**ACTION SHEET- REGULATORY AND TECHNICAL SERVICES COMMITTEE – 17 FEBRUARY 2016**

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<b>MINUTE NO.</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed</b>
RTS/16/2016	Epilepsy NI – International Awareness Day – 25/26 March 2016	<b>On the proposal of Councillor Casey, seconded by Councillor Fitzpatrick, it was agreed the Council light up Newry Town Hall and St. Patrick's Centre, Downpatrick purple to support the International Day of Epilepsy Awareness.</b>	Sheila Kieran has organised the lighting of these two buildings and has advised Epilepsy NI
RTS/17/2016	Tender for Council's Street nameplate service	<b>On the proposal of Councillor Stokes, seconded by Councillor Hanna, it was agreed not to adopt the report at this stage but that Officials bring back a report to the March RTS Committee Meeting giving details of various design templates for street nameplates together with relevant costs.</b>	C Jackson – Item 4 RTS Agenda
RTS/18/2016	Tender for Council's Dog Kennelling Service	<p><b>On the proposal of Councillor Taylor, seconded by Councillor Casey, it was agreed to authorise the commencement of the tendering process for the provision of a Kennelling Contract for stray and unwanted dogs with effect from 1 April 2016 until 31 March 2019, with the option to extend by a further period of up to one year.</b></p> <p><b>It was also agreed to seek authorisation to go out to tender to extend the provision of a holding centre within 20 miles of one of the main Council offices after the Kennelling contract has been awarded.</b></p> <p><b>It was further agreed that a monthly report be tabled at the RTS Committee Meeting giving details of the number of stray dogs lifted, what happened to them and the cost to the Council of managing stray dogs.</b></p>	<p>C Jackson</p> <p>C Jackson</p> <p>Refer to Licensing Report (Included in Council's bi-annual Scheme of Delegation – Item 9)</p>

MINUTE NO.	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including action taken/date completed or progress to date if not yet completed
RTS/21/2016	Review of bin charges	<b>On the proposal of Councillor Stokes, seconded by Councillor Hanna, it was agreed that in relation to proposed bin charges for the financial year 2016/2017 that the cost of the blue and brown bins be reduced by 50%. This proposal was unanimously agreed.</b>	J Parkes
RTS/22/2016	Strategic Waste Issues Working Group	<p><b>On the proposal of Councillor Stokes, seconded by Councillor Andrews, it was agreed to establish a cross party Strategic Waste Issues Working Group and that this be referred to the Party Representatives to make nominations on behalf of each Party.</b></p> <p><b>It was proposed that Councillor Andrews, as Chairman of the RTS Committee, would represent the SDLP on this Working Group.</b></p> <p><b>It was agreed at the request of Councillor Reilly that officials table a report at a future RTS Committee Meeting on the savings to the Council if glass collection was removed from the blue bin collection in the former Newry and Mourne District Council area.</b></p>	<p>E McParland/S Taggart to include this item on the agenda for the PRF Meeting – 22-03-2016</p> <p>J Parkes</p>
RTS/32/2016	Aughnagun Cell 5 Steep Wall Lining Final Account	<b>On the proposal of Councillor Reilly, seconded by Councillor Hanna, it was agreed to approve the final account payment relating to Aughnagun's Cell 5 Steep Wall Lining in the sum of £270,000.00 as detailed in the report circulated at the meeting.</b>	J Parkes
RTS/33/2016	Agreed Mix Dry Recyclables Processing Contract	<b>On the proposal of Councillor Hanna, seconded by Councillor Stokes, it was agreed to approve the proposed award of the contract for the processing of the Mixed Dry Recyclables collected across the Newry, Mourne and Down District, with the processing being carried out under two different "lots", dependent on the source of the materials. It was agreed the contract be awarded for one year, with the option to extend for a further year.</b>	J Parkes

MINUTE NO.	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including action taken/date completed or progress to date if not yet completed
RTS/34/2016	Delays in the payment of grants	<b>It was agreed at the request of Councillor Reilly that the Assistant Director of Building Control and Regulations be asked to clarify if there were any delays in Building Control processing applications for grants such as replacement central heating boilers as other agencies were telling customers that the delays in paying out grants lay with Building Control.</b>	Response provided to Councillor Reilly



<b>Agenda Item:</b>	<i>Item 4</i>
<b>Report to:</b>	<i>Regulatory and technical Services</i>
<b>Subject:</b>	<i>Tender for Council's Street Nameplate Service</i>
<b>Date:</b>	<i>14 March 2016</i>
<b>Reporting Officer:</b>	<i>Mr Colum Jackson, Assistant Director of Regulatory and Technical Services</i>
<b>Contact Officer:</b>	<i>Mr Colum Jackson</i>

### **Decisions Required**

Members are asked to note the contents of the report, and consider and agree to:

- ***To Seek authorisation from Council to go out to tender for the provision of Street Nameplates for the period 1<sup>st</sup> April 2016 – 31<sup>st</sup> March 2019, with the option to extend by a further period of up to one year. The cost of the contract is likely to be in the region of £9,000 per annum.***

#### **1.0 Purpose & Background**

- 1.1 At present there are two separate contractors in place for the two legacy Councils which are due to expire on 31<sup>st</sup> March 2016. It is therefore necessary to seek to put in place a new contract for supplying nameplates for the new Council.

The specification is to be used for all new signs erected in the district without out deviation to ensure consistency on the street scene and familiarity when travelling throughout the district.

As the contract is likely be in the region of £9,000 per annum for a period of three years, with the option to extend for up to one further year. I am seeking Council's approval to publicly invite tenders for the provisions of street nameplates.

#### **2.0 Officers Recommendation:**

That the Council authorise the commencement of the tendering process with the view to putting in place a new contract for the provisions of new street nameplates effective from 1<sup>st</sup> May 2016 until 31<sup>st</sup> March 2019.

Reference was made at the previous Regulatory and Technical Services Committee Meeting in February 2016 that the frame of the existing nameplates were subject to accidental damage or vandalism and that the

new signs should be made of a more sturdy design. With this in mind it is recommended to increase the dimensions of the supporting frame from 35mm to 50mm.

That the Council adopt the Street Nameplate design shown in Appendix A, B and C.

### 3.0 **Appendices**

- Appendix A- Legacy Newry and Mourne District Council Rural Street Nameplate
- Appendix B- Legacy Newry and Mourne District Council Urban Street Nameplate
- Appendix C – Legacy Newry and Mourne District Council wall mounted Street Nameplate
- Appendix D – Legacy Down District Council Street Nameplate

**Signed**  
**Colum Jackson, Assistant Director of Regulatory and Technical Services**

APPENDIX A



APPENDIX B



APPENDIX C



APPENDIX D



## Newry, Mourne & Down District Council – February 2016

### 1. Live Applications

MONTH 2016	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
January	112	1,596	387
February	134	1,545	387

### 2. Live Applications by length of time in system

Month 2016	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
January	656	553	182	64	141	<b>1,596</b>
February	660	498	181	58	148	<b>1,545</b>

### 3. Live applications per Case Officer

Month 2016	Average number of Applications per Case Officer
January	84
February	81

### 4. Decisions issued per month

#### Decisions Issued

Month 2016	Number of Decisions Issued	Number of Decisions Issued under delegated authority
January	89	86
February	171	159

## Newry, Mourne & Down District Council – February 2016

### 5. Decisions Issued YTD

Month 2016	Number of Decisions Issued	Average processing Time	Breakdown of Decisions	
January	827	41.37 weeks	Approvals (753)	91%
			Refusals (74)	9%
February	998	41.38 weeks	Approvals (899)	90%
			Refusals (99)	10%

### 6. Enforcement

#### Live cases

Month 2016	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
January	187	117	93	40	24	74	535
February	182	111	93	45	23	74	528

### 7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Deferred for future meeting
15 April 2015	5	5	0
13 May 2015	5	4	1
10 June 2015	6	4	2
8 July 2015	5	5	0
5 August 2015	4	3	1
2 September 2015	2	2	0
30 September 2015	4	4	0
28 October 2015	2	2	0
25 November 2015	6	4	2
16 December 2015	2	2	0
20 January 2016	12	9	3
4 February 2016	4	4	0
17 February 2016	8	7	1
<b>Totals</b>	<b>65</b>	<b>55</b>	<b>10</b>



## Newry, Mourne & Down District Council – February 2016

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### 8. Performance against PSA targets

	Major applications (target of 30 weeks)		Local applications (target of 15 weeks)		Cases concluded (target of 39 weeks)	
	Number decided/ withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	Number decided/ withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	Number brought to conclusion <sup>3</sup>	"70%" conclusion time <sup>3</sup>
April	0	-	20	24.8	36	64.1
May	3	53.4	67	30.6	5	115.8
June	5	61.2	59	25.6	21	30.6
July	1	102.0	79	32.8	13	79.3
August	0	-	74	33.6	17	65.9
September	4	35.9	116	35.4	12	177.2
October	4	56.1	124	32.1	18	29.6
November	2	40.7	90	36.2	26	73.9
December	4	171.7	74	36.5	14	111.7
January	2	122.9	84	42.8	23	98.3
February	0	-	0	-	0	-
March	0	-	0	-	0	-
<b>Year to date</b>	<b>25</b>	<b>54.0</b>	<b>789</b>	<b>33.6</b>	<b>185</b>	<b>67.3</b>

#### Notes:

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.

### 9. Appeals

Area	Number of current appeals
Newry & Mourne	24 (P prefix)
Down	5 (R prefix)
<b>TOTAL</b>	<b>29</b>



## Newry, Mourne and Down District Council

The Council's Scheme of Delegation for Officers is made in accordance with Section 7 (arrangements for discharge of functions of Council) of the Local Government (NI) Act 2014.

### Arrangements for Monitoring and Review

Each Department is required to appoint an officer with responsibility for maintaining a register of delegated decisions. Reports on the register shall be brought to relevant Committees on a bi-annual basis.

A corporate register of delegated decisions shall be maintained by the Head of Democratic Services which can be requested to be produced by any Committee of Council at any time. The Head of Democratic Services is the responsible officer for ensuring this register remains current and accurate at all times.

### Scheme of Delegated Decisions for Reporting

The following delegated decisions or authorisations are to be reported monthly (unless otherwise specified) to the relevant Committee by the officer responsible for making or granting.

1. Engaging consultancy assistance below the delegated level of £2,000;
2. Decision to commence formal restructuring within a Department or Departments;
3. Consultation responses other than technical responses where officers asked for Member views;
4. Decisions arising from external report on significant Health and Safety at Work;
5. In cases of emergency, the allocation or awarding of Financial assistance (small grants) to external groups or organisations below the delegated level of £300; and
6. Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Attached is a reporting form for each of the categories of delegated decisions/authorisations which should be completed by Departmental Officers and reported to relevant committees.

Other decisions or authorisations delegated to each Department under the Scheme of Delegation, should be reported by way of a bi-annual report to the relevant Committee of Council, (refer to the Council's Scheme of Delegation for complete list of delegated matters).

A copy should also be forwarded to Eileen McParland, Democratic Services Manager – [eileen.mcparland@newryandmourne.gov.uk](mailto:eileen.mcparland@newryandmourne.gov.uk)

## Category 6

**Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.**

### Licensing Report – Matters for Noting

#### 1.0 Application Information

##### 1.1 Application Information

**1 November  
2015 - 29  
February 2016**

Number of Licensing Applications Received and Validated (Entertainment, Cinema, Amusement, Marriage, Street Trading and Dogs)	1599
Number of Licences Granted (Entertainment, Cinema, Amusement, Marriage, Street Trading and Dogs)	1590
Number of Annual Inspections Carried out (including During Performance Inspections)	117

#### 2.0 List of Entertainment Licences issued from 1 November 2015 – 29 February 2016

<b>Name of Premises</b>	<b>Address</b>
INF Social Club Ballyholland	49 Lower Ballyholland Road, Ballyholland, BT34 2LU
John Moore Wines & Spirits	9A Margaret Square, Newry, BT34 1DE
Lissummon Community Hall	Leish Road, Lissummon, BT35 6NF
Newtownhamilton Rural Community Hall	Dundalk Road, Newtownhamilton, BT35 0PE
King George VI Memorial Orange Hall	27 Castleblaney Street, Newtownhamilton, BT35 0PD
The Mourne Country Hotel	52 Belfast Road, Newry, BT34 1TR
Irish National Foresters Club	15A William Street, Newry, BT34 2EQ
Drumgath GAC	100 Newry Road, Rathfriland, BT34 5AP
Fusion	4 Duke Street, Warrenpoint, BT34 3JY
Santa's Cottage	Sandbank Road, Hilltown, BT34 5XX
The Lantern	10 The Square, Crossmaglen, BT35 9AA
Boley Inn	19 Main Street, Hilltown, BT34 5UD

Culloville House	61 Concession Road, Culloville, BT35 9AP
St Killians Hall	Tullyah Road, Whitecross, BT60 2TG
The Q Club	2 Basin Quay, Newry, BT35 6HX
St Patricks GFC	Tullynavall Road, Cullyhanna, BT35 0PZ
Lisnamulligan Orange Hall	Lisnamulligan Road, Hilltown, BT34 5YH
Mac's Bar	48 Main Street, Hilltown, BT34 5UJ
Newry Shamrocks GAC Social Club	7 Ballynacraig Way, Newry, BT34 2QX
Newry Olympic Hockey Club	2 Belfast Road, Newry, BT34 1QA
First and Last	24 The Square, Warrenpoint, BT34 3JT
Grants Bar	4 Tamnaharry Hill, Mayobridge, BT34 2EY
INF Glen Club	34 Bridge Street, Rostrevor, BT34 3BG
AOH Hall Glasdrumman	298 Glasdrumman Road, Annalong, BT34 4QN
Crossmaglen Rangers Social Club	9 Dundalk Road, Crossmaglen, BT35 9HL
Shane O'Neills GFC	Newry Road, Camlough, BT35 7JP
Ma Kearneys	20 Newry Road, Crossmaglen BT35 9HH
Finnis Orange Hall	161 Rathfriland Road, Dromora, BT25 2EE
Roscocs Amusement Centre	15 St Patrick's Drive, Downpatrick, BT30 6NE
Raffery Presbyterian Church Hall	Manse Road, Crossgar, BT30 9LY
The Dufferin Arms	35 High Street, Killyleagh, BT30 9QF
Rademon Non Subscribing Presbyterian Church Hall	19 Listooder Road, Crossgar, BT30 9JE
Kings and Queens	70-72 Main Street, Newcastle, BT33 0AE
King's Bar	136 Rathfriland Road, Dromara, BT25 2EE
Thierafurth Inn	83 Dublin Road, Kilcoo, BT34 5HT
Rowallane Inn	1 Belfast Road, Saintfield, BT24 7AP
Avoca Hotel	93-95 Central Promenade, Newcastle, BT33 0HH
Curran's Bar	83 Strangford Road, Ardglass, BT30 7SP
Russell Gaelic Union	Old Course Road, Downpatrick, BT30 8AQ
Savages Bar	15-19 Main Street, Castlewellan, BT31 9DF
Murphy's Bar	78 Market Street, Downpatrick, BT30 6LZ
Patrician Youth Centre	John Street, Downpatrick, BT30 6BY
Kent Amusements	78-81 Central Promenade, Newcastle, BT33 0AH
Ballykinlar GAC	Commons Road, Ballykinlar, BT30 8DG
Assumption Youth Club	6 Main Street, Saintfield, BT24 7AA
Newry, Mourne and Down District Council, Arts Centre	2-6 Irish Street, Downpatrick, BT30 6BP
The Cuan Restaurant	The Square, Strangford, BT30 7ND
Inverbrena Community Centre	Stalla Maris Street, Strangford, BT30 7NJ
Arkle Bar	17 Irish Street, Downpatrick, BT30 9QS

<b>Name of Premises</b>	<b>Address</b>
Oasis Retail Services Ltd, Joyland Amusement Centre	1/7 Central Promenade, Newcastle, BT33 0AA
The Avenue Bar	18 St Patricks Avenue, Downpatrick, BT30 6DW
The Lodge Cultural Community & Business Centre	1 Dublin Road, Castlewellan, BT31 9AG
Ballyward Church Hall	Castlewellan Road, Castlewellan, BT31 9RL
The Anchor Bar	49 Castle Street, Killough, BT30 7QQ
The Road Houses	67 Ballyhornan Road, Downpatrick, BT30 7AA
St Colman's GAC	91 Old Park Road, Drumaness, BT24 8SE
Mourne Golf Club	36 Golf Links Road, Newcastle, BT33 0AN
The Ramble Inn	122 Vianstown Road, Downpatrick, BT30 8HN
Saintfield Orange Hall	41 Main Street, Saintfield, BT24 7AB
Quinn's Bar	62-64 Main Street, Newcastle, BT33 0AE
Maginn's Bar	9-11 Main Street, Castlewellan, BT31 9DF
Bright Community Centre	66 Ballynoe Road, Downpatrick, BT30 8AJ
Gems Bar T/A Mackens	71-73 South Promenade, Newcastle, BT33 OEY
The Russell Bar	7-9 Church Street, Downpatrick, BT30 6EH
St Columbas Hall	Drumnaconagher Road, Crossgar, BT30 9JQ
Castle Inn	109 Ballynoe Road, Downpatrick, BT30 8AJ
Killyleagh Yacht Club	23 Cuan Beach, Killyleagh, BT30 9QU
Owenbeg Bowling Club	77 Stream Street, Downpatrick, BT30 6DF
Four Roads Bar and Lounge	17 Carricknab Road, Ballykinlar, BT30 8DD
Turley's Bar	5-7 Scotch Street, Downpatrick, BT30 6AQ
Donard Bar	11-27 Main Street, Newcastle, BT33 OAD
International Bar	7-9 Cross Street, Killyleagh, BT30 9QG
The Corner Inn	29 Killyleagh Street, Crossgar, BT30 9DQ
Carman's Inn	Downpatrick Street, Crossgar, BT30 9EA
Crossgar War Memorial Hall	John Street, Crossgar, BT30 9EG
Anchor Bar	9-11 Bryansford Road, Newcastle, BT33 0HJ
White Horse Inn	47/53 Main Street, Saintfield, BT24 7AB
St Malachy's Hall	Dublin Road, Kilcoo, BT34 5JG
St Patrick's Parish Centre	4 Church Road, Ballynahinch, BT24 8LP
The Maghera Inn	86 Ballyloughlin Road, Maghera, Castlewellan, BT31 9HE
O'Hare's Lounge Bar	119-121 Central Promenade, Newcastle, BT33 0EU
Loughinisland GAC	7 Teconnaught Road, Loughinisland, BT30 8QE
St Mochai's GAC	Darragh Cross, Crossgar, BT30 9NP

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**Name of Premises****Address**

Dolly's Brae Inn  
Ballynahinch Rugby Football Club

15 Gargarry Road, Ballyward, BT31 9RW  
Ballymacarn Park, 6 Mountainview Road,  
Ballynahinch, BT24 8JR

Annesley Hall  
Scout Hall  
Murphy's Bar and Restaurant  
Greenan's Steakhouse  
Villa Vinci

3 South Promenade, Newcastle, BT33 0EX  
Thomas Russell Park, Downpatrick, BT30 6NH  
78 Market Street, Downpatrick, BT30 6LZ  
1D Hilltown Road, Cabra, BT34 5EZ  
31 Main Street, Newcastle, BT33 0AD

### 3.0 List of Petroleum Licences issued from 1 November 2015 – 29 February 2016

**Name of Premises****Address**

S McConnell & Sons Ltd  
Murphy's Shop  
Point Hire

184 Carrigenagh Road, Kilkeel, BT34 3PN  
4 Skerriff Road, Cullyhanna, BT35 0JG  
Milltown Industrial Estate, Warrenpoint,  
BT34 3PN

Safe Ltd  
Narrow Water Service Station  
Central Filling Station  
Carragher Oils

8 Newry Road, Camlough, BT35 7JP  
Newry Road, Warrenpoint, BT34 3LD  
6 Main Street, Camlough, BT35 7JG  
Tullyard, Blaney Road, Crossmaglen, BT35  
9AT

Clarnew Limited  
Casey's Eurospar  
Pointside Service Station  
Newry, Mourne and Down District Council

30A Newry Road, Crossmaglen, BT35 9BW  
8 Newry Road, Crossmaglen, BT35 9HH  
11 Old Warrenpoint Road, Newry, BT34 2PF  
Haughey House, Rampart Road, Greenbank  
Industrial Estate, Newry, BT34 2QU

Save Oils Ltd

186 Glassdrumman Road, Annalong, BT34  
4QL

Greenbank Service Station  
Bell Motor Works  
Belfast Road Service Station  
Central Garage  
Dufferin Garage  
Carlisle Brothers  
Maxol Oil Ltd  
Asda Filling Station  
Brennans  
Henderson's Retail Ltd

7 Warrenpoint Road, Newry, BT34 2PS  
1 Downpatrick Road, Crossgar, BT30 9EQ  
69-77 Belfast Road, Ballynahinch, BT24 8EB  
21 Killyleagh Street, Crossgar, BT30 9DQ  
6-8 Cross Street, Killyleagh, BT30 9QG  
91 Belfast Road, Ballynahinch, BT24 7EX  
New Bridge Street, Downpatrick, BT30 6EX  
Ballyduggan Road, Downpatrick, BT30 6TE  
149 Newcastle Road, Seaforde, BT30 8PL  
7 Saintfield Road, Crossgar, BT30 9HY

#### 4.0 List of Amusement Permits issued from 1 November 2015 – 29 February 2016

<b>Name of Premises</b>	<b>Address</b>
Casino Palace	8 Water Street, Newry, BT34 1DJ
The Casino	51 Monaghan Street, Newry, BT35 6AY
The Q Club	2 Basin Quay, Newry, BT35 6HX
Roscos Amusement Centre	15 St Patrick's Drive, Downpatrick, BT30 6NE
Kings and Queens	70-72 Main Street, Newcastle, BT33 0AE
Kent Amusements	78-81 Central Promenade, Newcastle, BT33 0AH
Oasis Retail Services Ltd, Joyland Amusement Centre	1/7 Central Promenade, Newcastle, BT33 0AA
Amusement Arcade	5 Quay Street, Ardglass, BT30 7SA
Amusement Arcade	10 Quay Street, Ardglass, BT30 7SA
Funland	90-94 Main Street, Newcastle, BT33 0AE
Arcadia Amusements	37-39 Main Street, Newcastle, BT33 0AD

#### 5.0 Number of Stray and Unwanted Dogs

<b>5.1 Number of Stray and Unwanted Dogs</b>	<b>1 September 2015 - 29 February 2016</b>
Number of Strays Dogs (Newry Office)	145
Number of Unwanted Dogs (Newry Office)	109
Number of Strays Dogs (Down Office)	197
Number of Unwanted Dogs (Down Office)	75
Total Cost 1 <sup>st</sup> September 2015 – 29 <sup>th</sup> February 2016	£17,731.30

#### 6.0 Enforcement Action Taken Welfare of Animals (NI) Act 2011

I refer to the court case of Newry, Mourne and Down District Council v Joseph McMullan which was heard by Worship District Judge (Magistrates' Court) Peter Grant at Downpatrick Magistrates' Court on 1 February 2016.

There were 3 charges on the summons in respect of one dog. Charge 1 referred to being the keeper of a dog which was caused to suffer unnecessarily (on 28/01/15). Charge 2 referred to failing to take reasonable steps to ensure that the needs of the



dog were met to the extent required by good practice (on 28/01/15) and Charge 3 referred to failing to comply with an Improvement Notice dated 22 May 2014 (between the dates of 03/06/14 and 28/01/15).

The defendant failed to appear and given this was the second occasion the matter had appeared on the court list and an adjournment notice had been served. His Worship directed that the matter proceed.

Upon hearing the facts, His Worship fined the defendant £100 on each charge, totalling £300.

Upon the application made by the Council, he further made a Disqualification Order under Section 33(2) of the Welfare of Animals (NI) Act 2011 in respect of dogs for a period of three years.

Finally, and upon the Council's application, he awarded a compensation order in the sum of £250 to Newry, Mourne and Down District Council (this was a portion of the kennelling and veterinary fees in the sum of £1,862.05) and legal costs in favour of the Council totalling £132. An offender's levy of £15 was also imposed.

## 7.0 Street Nameplates

### 7.1 Street Nameplates

**1 November  
2015 - 29  
February  
2016**

Nameplates Requests Received	57
Nameplates confirmed as being erected	23

## 8.0 List of Single Language Nameplates erected from 1 November 2015 – 29 February 2016

### Street Name

Moorfield Court, Kilkeel  
 Sliabh Mor, Mullaghbawn  
 The Poets Glen, Crossmaglen  
 Dairy Lane, Newtownhamilton  
 Aughnaoory Road, Kilkeel  
 Lower Newtown Road, Newry

Continued from Page 6

**Street Name**

Carrickcroppan Hill, Camlough  
Sliabh Girkin Heights, Camlough  
Finegans Road, Drumintee  
Old Road, Drumintee  
Carricknagavna Road, Mullaghbawn  
Lurgan Road, Silverbridge  
Murrays Road, Glasdrumman  
Blackrock Road, Crossmaglen  
Mullaghduff Road, Cullyhanna  
Forge Road, Cullyhanna  
Bog Road, Cullyhanna  
Ballynarea Road, Cullyhanna

**9.0 Requests for Dual Language Nameplates**

**9.1 Derrybeg Terrace, Newry**

It was approved to erect a Dual-language street nameplate at Derrybeg Terrace, Newry, following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Derrybeg Terrace, Newry.

8 questionnaires were posted to same amount of houses in Derrybeg Terrace, Newry (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**9.2 Patrician Court, Newry**

It was approved to erect a Dual-language street nameplate at Patrician Court, Newry, following a request from an occupant; a postal survey was initiated by the Licensing Section, to each occupier at Patrician Court, Newry.

4 questionnaires were posted to same amount of houses in Patrician Court, Newry (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

## 10.0 Postal Numbering

### 10.1 Postal Numbering

1 November  
2015 - 29  
February 2016

Allocation of New Postal Address	99
Postal queries responded to	140

Postal queries are address queries from Pointer, Land and Property services and queries from members of the public.

## 11.0 Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995, Article 11

The Council received a complaint from the owner of 23 Tollymore Brae, Newcastle, BT33 0GT in relation to the allocation of postal numbering.

The Complainant appealed to the Ombudsman's Office and the Ombudsman's Office found in favour of the responses made by the Council.

## 12.0 Requests for Development Naming

### 12.1 Bridge Technology Park, Newry

The name Bridge Technology Park was approved for the proposed development at Carnagat Lane, Newry by Nacelle Property Limited.

The proposal met with the Street Naming Criteria as 'the name reflects a local feature'.

The proposed development is situated adjacent to the railway bridge, hence the name Bridge Technology Park.

### 12.2 Weavers Way, Ballinahinch

The name Weavers Way was approved for the proposed development at Riverside Road, Ballinahinch by Rice Contracts Limited.

The proposal met with the Street Naming Criteria as 'the name reflects a historical feature'.

The development is situated in the townland of 'Ballykine Upper'. Historical Ordnance Survey Memoirs 1840 make reference to weavers who worked in the local flax mill and lived in the townland of Ballykine Upper, hence the name Weavers Way.

### **12.3 Chapel View, Ardglass**

The name Chapel View was approved for the proposed development at Strangford Road, Ardglass by DPK Developments Limited.

The proposal met with the Street Naming Criteria as 'the name reflects a historical feature'.

The development is situated in the locality of Chapelstown and is located adjacent to St Mary's Catholic Church., hence the name Chapel View.

### **12.4 The Paddock, Downpatrick**

The name The Paddock was approved for the proposed development at Racecourse Road, Downpatrick by Bartley Murphy.

The proposal met with the Street Naming Criteria as 'the name reflects a geographical feature'.

The proposed development is situated close to Downpatrick Racecourse, hence the name The Paddock.

### **12.5 Mill River Close, Ardglass**

The name Mill River Close was approved for the proposed development at Strangford Road, Ardglass by Fold Housing Association.

The proposal met with the Street Naming Criteria as 'the name reflects a local topographical feature'.

The River running adjacent to the site is the Mill River, and the layout of the site is a 'close' as it is a residential street without through access., hence the name Mill River Close.

## 13.0 Off- street charged car park tariff change to 6 car parks

The Council approved the decision to revise the car parking tariffs in off-street car parks in Newry and Downpatrick.

The decision was made at the Rates meeting on 10 February 2016. The proposed changes will come into effect on 1 April 2016.

Transport NI have been notified and have agreed to 2 change the pay and display machines and all signs shall be amended to reflect this change.

### Recommendation: For Noting

#### 1.0 Building Regulations Report – Matters for Noting

##### 1.1 Number of Building Regulation Applications Received

**1 November 2015 – 29 February 2016**

963

##### 1.2 Fees Received

**1 November 2015 – 29 February 2016**

Plan Fee	£62,199.83
Inspection Fee	£213,443.57
<b>Total</b>	<b>£275,643.40</b>

##### 1.3 Inspections carried out

**1 November 2015 – 29 February 2016**

4,301

##### 1.4 Performance

*All of the DOE Performance Indicators and Service Level Agreement targets continue to be met.*

## 2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between November 2015 and February 2016 = 16

<i>Ballynahinch Road, Crossgar</i>	<i>Steel framed building housing mini-brewery</i>	<i>Resolved</i>
<i>Tullyah Road, Whitecross</i>	<i>New roof</i>	<i>Resolved</i>
<i>81 Crossgar Road, Killyleagh</i>	<i>Structural alterations to a shed</i>	<i>Resolved</i>
<i>8b Loughway Business Park, Newry</i>	<i>Erection of a mezzanine floor in existing storage unit</i>	<i>Resolved</i>
<i>Quoile Yacht Club, Downpatrick</i>	<i>Installation of gas heating stove</i>	<i>Resolved</i>
<i>7 Duke Street, Warrenpoint</i>	<i>Alterations to roof structure</i>	<i>Resolved</i>
<i>7-9 Dock Street, Warrenpoint</i>	<i>Re-location of internal office and extension of bar facilities</i>	<b>Legal proceedings initiated</b>
<i>142 Killowen Road, Rostrevor</i>	<i>Change of use from a detached garage to a dwelling</i>	<i>Resolved</i>
<i>4 Dock Street, Warrenpoint</i>	<i>Internal alterations to shop</i>	<b>Legal proceedings initiated</b>
<i>50b Belfast Road, Newry</i>	<i>Fit-out</i>	<i>Resolved</i>
<i>37 Barkers Road, Newtownhamilton</i>	<i>Agricultural workshop</i>	<i>Resolved</i>
<i>41 Millbank Grove, Ballynahinch</i>	<i>Sun lounge extension</i>	<i>Resolved</i>
<i>21 Demesne View, Downpatrick</i>	<i>Installation of new stove</i>	<i>28 day timeframe not expired</i>
<i>Kings Lane, Warrenpoint</i>	<i>Installation of new stove</i>	<i>28 day timeframe not expired</i>
<i>Carnagat Lane, Newry</i>	<i>Temporary storage unit</i>	<i>Resolved</i>
<i>29-33 Dromore Street, Ballynahinch</i>	<i>Internal alterations</i>	<i>28 day timeframe not expired</i>

### 3.0 Dangerous Structures

Number of premises visited to assess dangerous structure between November 2015 and February 2016 = 10

<i>109 Camlough Road, Camlough</i>	<i>External damage to petrol station / supermarket</i>	<i>Resolved</i>
<i>Chequer Hill, Newry</i>	<i>Tin shed</i>	<i>Resolved</i>
<i>17 Seaview, Warrenpoint</i>	<i>Loose slates to derelict dwelling</i>	<i>Resolved</i>
<i>16a New Street, Newry</i>	<i>Dangerous glazing in building</i>	<i>Resolved</i>
<i>Canal Street, Newry</i>	<i>Advertisement hoarding</i>	<i>Resolved</i>
<i>9 Main Street, Ballynahinch</i>	<i>Loose sign board</i>	<i>Resolved</i>
<i>27 Mill Hill, Castlewellan</i>	<i>Fire damage to 3 dwellings</i>	<i>Resolved</i>
<i>Carlingford Bay Hotel, Warrenpoint</i>	<i>Loose material to roof</i>	<i>Resolved</i>
<i>43 Mill Street, Newry</i>	<i>Loose material at eaves of derelict building</i>	<i>Resolved</i>
<i>4 Attical Road, Kilkeel</i>	<i>Loose slates and loose timbers</i>	<i>Resolved and DS Notice withdrawn</i>

### 4.0 Property Certificates

Property certificates responded to date.

**1 November 2015 – 29 February 2016**

733

These figures indicate an increase of 20 property certificate requests over the same period last year.

**Recommendation:  
For Noting**

## 5.0 Building Control Application Cancellation Process

### **Purpose and Background**

A performance improvement review of the Building Control and Planning administration processes was carried out in December 2015. The review was carried out by an external consultant Nereo Services.

Service improvement recommendations were made to both the Building Control and Planning processes. One of the cost saving exercises identified within the Building Control section was in relation to the cancellation of application function. All Building Control applications are cancelled 3 years after the date of submission of the application if works have not commenced on site. At present Building Control notify applicants / agents 3 months in advance of the expiry date of their application and then follow up this with a final cancellation letter if works have not commenced on site. The consultants identified a 4.5 hour savings in administration time which can be utilised elsewhere within the administration function.

The recommendation is to cease issuing the 3 month notification letter and only issue the final cancellation letter from April 2016.

### **Resource Implications**

There are no resource implications. There should be a saving of 4.5 hours per month administration time by amending this process.

### **Appendices**

Appendix 1 – Quick reference guide to cancellation procedure

Appendix 2 – Detailed procedure for cancellation process / declaring of plans to be of no effect

**Recommendation:  
For Noting**



## **6.0 Exercise with Newry, Mourne & Down District Council for inspections of Vacant Properties, Tranche 2**

### **Preliminary**

In conjunction with the Newry, Mourne & Down Council, LPS supplied 60 addresses of properties to be inspected and determine their occupancy status. LPS supplied Newry Building Control with individual inspection sheets containing the property address, description of the premises, co-ordinates of the building and the name of the last known owner or occupier.

LPS asked the Council staff that when the inspection was in progress, they complete all possible sections of the inspection sheet and where possible obtain the names of the owner / occupier and their contact details. The inspectors were also requested to give a comprehensive general description of the appearance of the building and if possible photographs showing the property's condition.

### **Return of completed inspection sheets**

Newry, Mourne & Down Council completed and returned 60 inspections.

The initial breakdown of the returned inspection sheets:-

02 - with start dates

08 - with occupier names

19 - with owner or agent names

31 – no owner, occupier or agent information obtained

The majority of the inspection sheets were returned with a description of what the inspector found and 80% had photographs of the property attached.

One of the inspected properties had enough information to immediately proceed to billing.

### **LPS follow up**

On receipt by the Central Investigation Team, the inspection sheets found to be correctly paying vacant rates, exempt / listed buildings still vacant and properties needing revalued were logged and notes added to LPS database. The remaining sheets proceeded to further investigation.

At present, breakdown is as follows:-

Possible actionable	04
Vacant properties paying rates	31
Follow – up	10
Exempt	06
Sent to valuation	05
Property removed from list	- 04

CIT continue to follow up the ten properties requiring further investigation. Nine require more information before processing and one has been passed to local office to be started.

Five properties have been passed to valuation because of their poor condition observed by the inspector or due to an addressing issue.

Newry, Mourne & Down District Council

Monies obtained from occupied properties (November 2015 – February 2016)

Year 2015-2016

Tranche 1	95,435.09
Tranche 2	14,740.85
Tranche 3	
Tranche 4	
Tranche 5	
	110,175.94

Portion of money eligible to Council from occupied properties	£27,543.99
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The total amounts of all occupied properties has been adjusted, taking into account for Small Business Rate Relief • Sport and Recreation Rate Relief • Residential Homes Rate Relief • Industrial Derating

	£27,543.99
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**Recommendation:  
For Noting**

## **Consultation response on proposed early closure of the Northern Ireland Renewables Obligation (NIRO) to onshore wind in 2016**

Dear Stakeholder

In September 2015, DETI published a 2 week consultation on proposed early closure of Northern Ireland Renewables Obligation (NIRO) to onshore wind in 2016. This Minister has now published his response to the consultation.

The response confirms closure of the NIRO to large scale onshore wind from 1 April 2016 with exceptions in the form of grace periods for eligible projects. The NIRO will remain open for the time being to small scale wind until further consultation is completed. The Minister will consult further on closure arrangements for small scale onshore wind, which must now be set in the context of DECC's intention to protect GB consumers if Northern Ireland does not close the NIRO on equivalent terms to GB.

The proposed closure to large scale wind will be adopted in a Renewables Obligation Closure Order (Northern Ireland) 2016 which is intended to come into operation in mid March.

The consultation response can be viewed at:

<https://www.detini.gov.uk/consultations/closure-niro-new-onshore-wind-2016>

Regards

Renewable Electricity Branch  
Department of Enterprise, Trade and Investment



**JOINT COMMITTEE**  
25 February 2016

**MEMBERS' MONTHLY BULLETIN**

The purpose of this Bulletin is to provide Members with an executive summary of the various agenda items which will be considered by the Joint Committee at its forthcoming meeting. The titles highlighted in blue relate to the various agenda items.

**Item 3 - Minutes of Joint Committee meeting 009 held on 28 January 2016**

**For approval**

The Joint Committee's approval is sought for the minutes of the meeting held on 28 January 2016.

**'IN COMMITTEE' ITEMS - COMMERCIALY CONFIDENTIAL**

**Item 5 - Minutes of Joint Committee meeting 009 held 'in committee' on 28 January 2016**

**For approval**

The Joint Committee's approval is sought for the minutes of the meeting held 'in committee' on 28 January 2016.

**Item 6 - Residual Waste Treatment Project**

**For noting**

**The Procurement Process** - Procurement activities have been reduced to a low level of intensity to minimise nugatory expenditure until there is better visibility on the direction of planning issues.

**Planning Application** - A request on behalf of arc21 for the DOE to refer arc21's Planning Application (PAC) for a development of waste treatment facilities at Hightown Quarry to the Planning Appeals Commission was made in writing on 16th October 2015. The DOE confirmed by letter dated 15<sup>th</sup> December 2015 (received by arc21's Planning Agent on 21<sup>st</sup> December 2015) that they had formally referred the application to the PAC. The PAC has by letter dated 5<sup>th</sup> February 2016 notified interested parties of the commencement of the hearing process.



**JOINT COMMITTEE**  
25 February 2016

The final arc21 report for Councils to consider as part of the governance decision as to whether to continue with the PAC hearing process or not has been circulated to all Councils along with the associated legal opinion.

The Joint Committee is asked to note the report.

### **Item 7 - Municipal Waste Disposal Contract**

#### **Recommendations for consideration and endorsement**

The report addresses the procurement exercise in relation to the appointment of a service provider for the provision of the Municipal Waste Disposal Contract.

The Joint Committee is asked to approve the recommendations outlined in the report.

#### **RETURN TO MAIN AGENDA**

### **Item 8 - Contracts and Performance Update**

#### **For noting**

As anticipated the monthly level of contamination at the MRF has marginally increased in January.

Report on an inspection of a consignment of mixed paper destined for China included.

Significant increase in the amount of textiles collected when compared with the two previous months.

Antrim Transfer Station for Organics on schedule to be operational during March 2016.

The position with respect to meeting this year's NILAS target at an arc21 level remains encouraging.

The Joint Committee is asked to note the report.

arc21 **JOINT COMMITTEE**  
25 February 2016

**Item 9 - Meeting with European Commission, Brussels, regarding Circular Economy Proposals**

**For noting**

The report notes the key issues that were discussed during a meeting with officials from the European Commission in Brussels regarding the Circular Economy.

The Joint Committee is asked to note the report.

**Next Meeting: Thursday 7 April 2016 at 10.30am, hosted by Belfast City Council.**

ITEM 2Minutesarc21 Steering Group Meeting No 007Tuesday 19 January 2016 @ 10.30amBelfast Castle**Present:**

Antrim & Newtownabbey Borough Council	Lisa Mayne Michael Laverty
Ards & North Down Borough Council	Nigel Martin David Lindsay
Belfast City Council	Tim Walker ( <i>Chair</i> )
Lisburn & Castlereagh City Council	Noeleen O'Malley
Mid & East Antrim Borough Council	Donna Carey
Newry, Mourne & Down District Council	Joe Parkes
arc21	John Quinn George Craig Ricky Burnett Karen Boal John Green Heather Campbell ( <i>Acting Secretary</i> )

**1. Apologies**

Apologies were received from Ms Geraldine Girvan, Ms Siobhan Toland, Mr Cormac Quinn, Ms Heather Moore, Mr Albert Reynolds, Mr Philip Thompson and Mr Canice O'Rourke.

**2. Minutes of Steering Group Meeting 006**

Minutes of Steering Group Meeting 006 held on 23 November 2015 were proposed by Mr Nigel Martin and seconded by Mr Michael Laverty.

**Action: Agreed**

**3. Matters Arising**

The Chair called for any matters arising from these minutes and the following issues were raised.

*BCC Recycling Centre Charging* - Mr Walker raised the report from the IESE Review and advised that he had spoken to the legal team within BCC in relation to the legal position. He advised his legal team had the same view as the ombudsman and therefore he was not proposing to progress any further.

**Action: Noted**

**AGENDA**

*Bring Sites* - Mr Burnett reported minor issues in relation to overflowing of banks during the Xmas period. Mr Martin and Mr Lindsay advised that 4 sites had been the subject of complaint in the Ards and North Down area. Mr Burnett acknowledged these were relatively isolated occurrences in the context of over 250 sites. However he undertook to look into their specific circumstances and respond to Mr. Martin accordingly. He also advised that this may help to inform preparations for the next major holiday period.

**Action: Mr Burnett**

#### 4. Conflicts of Interest Statement

The Chair called for any conflicts of interest in relation to the matters to be discussed at the meeting. There were none.

**Action: Noted**

#### 5. Confidential Matters

Matters of a confidential nature were discussed and recorded separately.

**Action: Noted**

#### 6. Contracts and Performance Update

Mr Burnett presented a report to advise the Steering Group on progress with the core contracts relating to processing and disposal infrastructure i.e. MRF, Landfill, Bring Sites, and Organic Treatment, followed by the monthly update in regards to the performance indicators.

He reported that no major operational difficulties had been experienced during the festive period although the contractors had reported a significant increase in the amount of material collected and he noted that to date no particularly reasons had been identified for this.

Mrf – Mr Burnett reported that contamination had increased during the past month from 12.57% in November to 13.49% in December. Visual surveys were continuing at the Mrf with the results passed on to councils on a weekly basis.

Landfill - despite the heavy winds and rain during December, Mr Burnett advised that no major operational difficulties had been experienced. He did note however that Biffa had received an enforcement notice from NIEA in relation to levels of methane and leachate issues. He also noted that in relation to the new procurement a legal letter had been sent to arc21 on behalf of a potential service provider and all the councils and legal advice was being taken on how to progress.

Waste Compositional Study – Mr Walker enquired as to the situation in relation to commencing the Study. Mr Burnett advised that he was still awaiting information on collection schedules etc from some councils. He also recognised that Ards and North Down had asked that any study of their composition be deferred until their current set of initiatives had bedded down although they did not want to unduly delay other councils. Following discussion, it was agreed that a collective effort would be the preferred approach. Costs are expected to be in the region of £20,000/£25,000.



Bring Sites - no major issues were identified. Mr Burnett advised that the visit to the textile site due to take place during the next Joint Committee had now been postponed and would be rescheduled later in the year.

Organic Waste - Ms Boal provided an update on: the amount of the annual uplift for type 1 and 2; Compost Week 2016; and the Transfer Station at Antrim.

Mr Burnett reported ongoing discussions with the contractor in relation to a revised gate fee. Mr Lindsay suggested that some background information would be useful in relation to the revised offer quantified in economic terms. Mr Craig said that he was reviewing the recent information provided by NWP and that, if possible, he would produce a paper for the next month's meeting.

**Action: Mr Craig**

Street Sweepings – Mr Burnett reported that a health and safety inspection had been conducted by our specialist consultant at the treatment facility with no major issues identified.

Haulage – Mr Burnett advised that the closing date for procurement was this Friday.

Supplies – Mr Burnett reported that the routine testing of caddy liners had identified that some do not meet the technical specification. Following discussion with the contractor a service credit has been agreed and those councils involved in the contract will be reimbursed accordingly.

WEEE – Mr Burnett advised that the Partnership Bid for WEEE/BIS local project fund to increase capability relating to reuse of white goods had been successful and meetings are being held with the partners to progress the implementation of the project.

NILAS – He also reported that the position with respect to meeting this year's NILAS target at an arc21 level remains encouraging, although it was now looking likely that the transfer protocol would need to be initiated with respect to the position of one council.

Contract Revenue Share – Mr Craig presented a report to update the Steering Group on sources of income due under the arc21 waste management contracts for the MRF Contract, Bring Bank Collection Contract, the Wheeled Bin Supply Contract, a share of the Revenue earned by ERP under the WEEE Contract and a final dividend from the Administration of Greenstar in respect of paper collected under the Bring Bank Collection contract in 2012.

In terms of the MRF Contract, Mr Craig recommended that the rate of £28 per tonne should be paid for the third quarter, i.e. the same as the first two quarters. He explained that with a continued downturn in the market it was prudent to continue to pay out at this level. He also advised that Councils who are trying to estimate the MRF Revenue Share for the whole year – for end of year budgeting purposes – should consider applying a rate of £25 per tonne for the last quarter.

He reported that a schedule, identifying the amounts due to each Council, will be issued by arc21 setting out the amounts due per tonne or per unit.

The Steering Group was asked to note this report and make arrangements to invoice arc21 as soon as possible after the receipt of the relevant income schedules.

Following discussion the Steering Group noted the report.

**Action: Noted**

#### **7. Waste Management Plans Progress Report Q1 and Q2 2015/16**

Mr Burnett presented a report to inform officers on the completed matrix relating to the quarterly update on progress relating to the implementation of the Waste Management Plan which is submitted to the DOE.

Following discussion the Steering Group noted the report.

**Action: Noted**

#### **8. Discussion Document – Environmental Governance in Northern Ireland**

Mr Burnett presented a report along with a proposed arc21 response to the consultation issued by Environmental Governance in NI.

He reported that the discussion document aimed to reopen the debate and allow stakeholders to express their views on all aspects of environmental governance and/or suggest new ideas.

The next meeting of the Joint Committee is scheduled on 29 January which is after the closing date for the consultation. Accordingly, Mr Burnett proposed to electronically circulate the draft response to the Joint Committee in respect of the submission to the DOE for endorsement prior to the closing date.

Following discussion the Steering Group endorsed the draft response subject to any further amendment to take account of further contribution or developments prior to the closing date, for submission to the DOE.

**Action: Agreed**

#### **9. Council Update (Open Forum)**

*Antrim & Newtownabbey Borough Council* - Mr Lavery noted that meetings had taken place with DFP and the innovation labs in respect of exploring waste projects. He advised that it may be an NI type project and they would be writing to councils in relation to that.

*Newry Mourne and Down District Council* – noting to report.

*Lisburn and Castlereagh City Council* – management structures ongoing.

*Belfast City Council* – Mr Walker reported that Nigel Grimshaw has been appointed as the new Strategic Director to the City and Neighbourhoods Department and would be starting this month. He also noted that he was in the process of finalising the proposition document on Circular Economy which would be going to the CMT shortly and may be supplementary to the new draft Waste Strategy up to 2025 which was being finalised.

*Ards & North Down Borough Council* – Mr Lindsay reported that they had commenced the roll out on the implementation of a set of initiatives. The first strand was the food waste and recycling and this had been receiving positive feedback to date.

*Mid & East Antrim Borough Council* – nothing to report.

#### 10. AOB

Nothing further reported.

**Action: Noted**

**Next Meeting: Tuesday 16 February 2016 at 10.30am hosted by arc21 at Belfast Castle.**

**ITEM 3**  
**ARC21 JOINT COMMITTEE**  
**Meeting No 009**  
**Hosted by Antrim and Newtownabbey Borough Council**  
**MINUTES**  
**Thursday 28 January 2016**

**Members Present:**

Councillor J Bingham  
 Councillor M Rea  
 Alderman R Gibson  
 Alderman A Carson  
 Alderman A Graham  
 Councillor L Poots  
 Councillor B Adger  
 Councillor D O'Loan  
 Councillor R Wilson  
 Councillor G Craig (*Chair*)

Antrim and Newtownabbey Borough Council  
 Antrim and Newtownabbey Borough Council  
 Ards and North Down Borough Council  
 Ards and North Down Borough Council  
 Ards and North Down Borough Council  
 Lisburn & Castlereagh City Council  
 Mid and East Antrim Borough Council  
 Mid and East Antrim Borough Council  
 Mid and East Antrim Borough Council  
 Newry, Mourne and Down District Council

**Members' Apologies:**

Councillor N Kells  
 Councillor J Bunting  
 Councillor G Carroll  
 Councillor R Brown  
 Councillor O Gawith  
 Alderman J Tinsley  
 Councillor D Curran  
 Councillor S Burns

Antrim and Newtownabbey Borough Council  
 Belfast City Council  
 Belfast City Council  
 Belfast City Council  
 Lisburn & Castlereagh City Council  
 Lisburn & Castlereagh City Council  
 Newry, Mourne and Down District Council  
 Newry, Mourne and Down District Council

**Officers Present:**

J Quinn  
 R Burnett  
 G Craig (*Secretary*)  
 H Campbell  
 J Green  
 G Girvan  
 L Mayne  
 D Lindsay  
 T Walker  
 H Moore  
 P Thompson  
 C O'Rourke

arc21  
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 arc21  
 Antrim and Newtownabbey Borough Council  
 Antrim and Newtownabbey Borough Council  
 Ards and North Down Borough Council  
 Belfast City Council  
 Lisburn & Castlereagh City Council  
 Mid and East Antrim Borough Council  
 Newry, Mourne and Down District Council

**Officers' Apologies:**

K Boal  
 S Toland

arc21  
 Belfast City Council

### Apologies

Apologies were noted.

**Action: Noted**

### Draft Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. No Conflicts of Interest were noted.

**Action: Noted**

### Minutes

The minutes of Joint Committee meeting 008 held on 3 December 2015 were agreed.

**Action: Agreed**

### Matters Arising from the Minutes

**Page 7 - Circular Economy Package** - Mr Quinn provided an update on the revised Circular Economy Package entitled 'Closing the Loop' adopted by the European Commission in December 2015.

He reported that the Circular Economy Package has been adopted to help European businesses and consumers to make the transition to a stronger and more circular economy where resources are used in a more sustainable way. The proposed actions will contribute to "closing the loop" of product lifecycles through greater recycling and re-use, and bring benefits for both the environment and the economy.

He noted that the revised legislative proposal on waste sets clear targets for reduction of waste, some of which are replicated below:

- A common EU target for recycling 65% of municipal waste by 2030;
- A common EU target for recycling 75% of packaging waste by 2030;
- A binding landfill target to reduce landfill to a maximum of 10% of all waste by 2030;
- A ban on landfilling of separately collected waste; and
- Promotion of economic instruments to discourage landfilling.

He informed Members that a meeting had been secured in Brussels with Julius Langendorff, Deputy Head of Waste Management and Recycling, Directorate-General for Environment, European Commission, on Friday 5 February, to initiate dialogue and to gain some clarity in terms of the capacity requirements for NI and that an agenda was currently being worked up in preparation for this.

**Action: Noted**

*The Chair advised Members that the meeting would now be formally dealt with 'in committee' and reminded them that the reports were commercially sensitive and confidential.*

### In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were four matters discussed as follows:

- |    |  |                       |
|----|--|-----------------------|
| 1. | In Committee Minutes of Joint Committee Meeting No. 008 held on 3 December 2015. | <b>Action: Agreed</b> |
| 2. | Residual Waste Treatment Project report.   | <b>Action: Noted</b>  |
| 3. | Dry Materials Recovery Facility Contract   | <b>Action: Agreed</b> |
| 4. | The Loading, Haulage and Transfer of Wastes Contract                             | <b>Action: Agreed</b> |

*The Chair advised Members that the meeting would now return to the main agenda.*

### Contracts and Performance Update

Mr Burnett presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

In summary:

- No major operational difficulties were experienced during the festive period. Contractors indicated significant increase in tonnages when compared with same period last year.
- The monthly level of contamination at the MRF has increased.
- Construction work started at Antrim Transfer Station for organic waste.
- Agreement on service credit for 8 batches of caddy liners supplied to 3 council areas which strictly did not meet parts of technical specification.
- Partnership Bid for WEEE/BIS local project fund successful to increase capability relating to reuse of white goods.
- The position with respect to meeting this year's NILAS target at an arc21 level remains positive.

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

### Audit Committee - Approved Minutes

Mr Craig presented the Joint Committee with the approved minutes of the Audit Committee meeting held on 16 October 2015, for information.

Following discussion the Joint Committee agreed to note the minutes.

**Action: Noted**

### Discussion Document - Proposals for Taking Forward NI Climate Change Legislation

Mr Burnett presented a report to advise the Joint Committee on the consultation issued by the DOE seeking views associated with the development of Climate Change legislation in Northern Ireland.

He reported that the purpose of the discussion paper was to update stakeholders and the public on developments since the 2013 pre-consultation exercise seeking views on the need for climate change legislation here and to provide the Department's current thinking on a future Northern Ireland Climate Change Bill. The paper:

- provides a background to the climate change debate;
- gives an overview of the outcome and concerns raised as part of the pre-consultation exercise;
- gives an overview of the progress and developments since the pre-consultation exercise;
- presents the latest rationale and policy proposals for Northern Ireland climate change legislation; and
- invites further comments on the need for a Climate Change Bill and its content.

He further reported that the purpose of this discussion paper is to encourage recipients to express their views on the appropriateness of Northern Ireland climate change legislation and its proposed contents with a view to rebuilding the momentum for a Northern Ireland Climate Change Bill.

A copy of the proposed arc21 response was presented for consideration and endorsement, and, following discussion, the Joint Committee agreed to endorse the response.

**Action: Agreed**

### AOB

**Environmental Governance in Northern Ireland** - At the last Joint Committee meeting Mr Burnett reported that the Department was seeking views from key stakeholders on the issue of environmental governance and that he would be preparing a response. However, in order to meet the deadline, this would be circulated electronically to Members for any comments which would be duly included in the final submission.

Having now submitted the response, he thanked the Members for their comments and tabled a final copy of the response for information and noting.

**Action: Noted**

### Next Meeting

The Chair advised that the next scheduled meeting would be held on Thursday 25 February 2016 and hosted by Ards and North Down Borough Council at 10.30am.

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**Chairman**