

May 14th, 2018

**Notice Of Meeting**

You are invited to attend the Enterprise, Regeneration and Tourism Committee Meeting to be held on **Monday, 14th May 2018 at 3:00 pm** in **Boardroom, Monaghan Row.**

**Chair:** Cllr. P Byrne

**Vice:** Cllr. D Hyland

**Members:**

Cllr. R Burgess	Cllr. M Carr
Cllr. C Casey	Cllr. W Clarke
Cllr. D Curran	Cllr. G Hanna
Cllr. H Harvey	Cllr. T Hearty
Cllr. D McAteer	Cllr. O McMahon
Cllr. B Quinn	Cllr. M Ruane
Cllr. G Stokes	

# Agenda

## 1.0 Apologies and Chairperson's remarks

## 2.0 Declarations of Interest

## 3.0 ERT Action Sheet - 16 April 2018 (Attached)

📄 *Action Sheet from ERT 16.04.18.pdf*

Page 1

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### *Presentations*

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## 4.0 Presentation - Eoin Magennis, UUU.

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### *Enterprise, Employment and Regeneration Items*

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## 5.0 Diversion at Adders Loanin (Attached)

📄 *Report - Proposed diversion Adders Loanin.pdf*

Page 8

## 6.0 Atlantic Area Programme (Attached)

📄 *Report - NPA Programme ASCENT - DR.pdf*

Page 11

## 7.0 International Relations (Attached)

📄 *International Relations ERT May 18.pdf*

Page 15

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### *Tourism, Culture and Events Items*

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## 8.0 Ballykinler Hut Project (Attached)

📄 *Report - Ballykinler Hut Project - 14.05.18.pdf*

Page 21

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### *Notices of Motion*

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## 9.0 To consider the following Notice of Motion in the name of Councillor G Sharvin re Council Support St Patrick's Day Festivities (Attached)

"Call on this Council to lead, support and enhance the Saint Patrick's Day festivities in the home of Saint Patrick, and in order to encourage greater connectivity with businesses and local communities to establish an inter - community and business forum for local people to contribute to the festival planning jointly with the Council."

- Councillor G Sharvin be invited to be in attendance for discussion on this item

- (NB: This Motion was referred from the Council Meeting April 2018 to the ERT Committee)

📄 *Notice of Motion - Saint Patrick's Day Festivities - 14.05.18.pdf*

*Page 91*

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***For Noting***

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**10.0 Brexit Research (Attached)**

📄 *Brexit Research ERT May 2018.pdf*

*Page 94*

**11.0 AECOM - Southern Relief Road (Attached)**

📄 *Letter and Map from AECOM Re Southern Relief Road Stage 2 EA.pdf*

*Page 96*

**12.0 Louth / Newry Joint Committee Report (Attached)**

📄 *Report of Louth NMD Joint Committee Meeting - 31.1.18 - approved 18.4.18.pdf*

*Page 101*

**13.0 NI Business Start Up Programme (Attached)**

📄 *Report on NI Business Start Up Programme.pdf*

*Page 105*

**14.0 Castlewellan Forest Park Task and Finish Report (Attached)**

📄 *Castlewellan Task & Finish Cover Report.pdf*

*Page 107*

**15.0 Warrenpoint Park Task and Finish Report (Attached)**

📄 *Warrenpoint Task & Finish Cover Report.pdf*

*Page 111*

**16.0 Scheme of Delegation (Attached)**

📄 *Scheme of Delegation for May ERT.pdf*

*Page 115*

**17.0 Action Tracker Update Sheet (Attached)**

📄 *ACTION TRACKER UPDATE SHEET - incl. Feb ERT 2018.pdf*

*Page 116*

ACTION SHEET - ENTERPRISE REGENERATION & TOURISM COMMITTEE MEETING

1

MONDAY 16 April 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/059/2018	ERT BUSINESS PLAN 2018/19	<ol style="list-style-type: none"> <li>1. Members are asked to note the contents of the report, give consideration and agree to: The Enterprise, Regeneration and Tourism Business Plan (2018-19)</li> <li>2. To note the section of the Business plan which refers to Building Control and Regulation and Planning. This section of the Business plan will be approved at the Regulatory and Technical Services Committee.</li> <li>3. A comment regarding the deprivation in the district to be added to the ERT Business Plan</li> <li>4. To note the concerns for partially sighted and blind people with regard to the proposed implementation of street cafes</li> </ol>	M Ward	Adopted	
ERT/060/2018	CHAMBRE HOUSE	<ol style="list-style-type: none"> <li>1. Procure an Interpretation Consultant.</li> <li>2. Meet all mandatory requirements for 'Northern Ireland Rural Development Programme 2014-2020 Rural</li> </ol>	J McGilly	Work Ongoing as per April 2018 ERT	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Tourism Scheme' application.</p> <ol style="list-style-type: none"> <li>Submit a full application to DAERA based on Option 3b.</li> <li>If successful, deliver project as set out in the application and the Letter of Offer.</li> </ol>			
ERT/061/2018	SKILLS FORUM UPDATE AND NEXT STEPS	<ol style="list-style-type: none"> <li>Council adopt the report</li> <li>Officials work with Social Research Centre to develop an online survey to capture the views of a wider cross section of industry and education and complete this exercise by end May 2018</li> <li>Further meeting of the Forum be convened mid-June before school term ends to consider the combined response and agree next steps</li> <li>Council include as part of the Innovation Event in September an engagement/skill fair whereby students from across the region can learn more of the job career opportunities that exist in the District through the range of employers across Sectors.</li> </ol>	J McGilly	Action Ongoing	N
ERT/062/2018	RDP VILLAGE PLANS	<ol style="list-style-type: none"> <li>In order to meet pre application eligibility, to appoint, within</li> </ol>	J McGilly	Work in progress as per	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>existing available budgets, the necessary disciplines, that are required to develop projects through design and costing stages and secure any required statutory approvals</p> <p>2. In order to comply with pre application eligibility requirement, to undertake procurement for the identification of preferred bidders, for any Multi-Disciplinary consultancy services, and contractors for implementation of works</p> <p>3. To make applications to the Mourne Gullion Lecale Village Renewal measure for implementation of suitable and eligible actions following an analysis across the Village Plans</p> <p>4. To appoint Multi-Disciplinary consultancy services and contractors following acceptance of a Letter of Offer for implementation of the Village Renewal initiatives</p>		recommendations	
ERT/063/2018	BREXIT FORUM REPORT	NMDDC approve a visit by the Brexit Forum members to Dublin to meet with business representatives and to approve the	J McGilly	Ongoing - next meeting scheduled 24.05.18	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		hosting of a "Town Hall" Brexit event in Newry in partnership with Queens University.			
ERT/064/2018	DEVELOPING THE BELFAST - DUBLIN ECONOMIC CORRIDOR	NMDDC approve the request by Translink for them to undertake a detailed Technical & Feasibility study of all proposed options for the development of the Dublin & Belfast Enterprise service.	J McGilly	Actioned	Y
ERT/065/2018	WOMEN IN BUSINESS	NMDDC approve participation in 'The NI Woman in Enterprise Challenge 2018-2021' at a cost of £6,162 in Year 1. Following an assessment of Year 1 outputs and impact a decision to progress in subsequent years will be brought to this Committee for further consideration.	J McGilly	Approved	Y
ERT/066/2018	ESF FINANCIAL ASSISTANCE	NMDDC approve the payment of £10,000 for each of the four European Social Fund projects assessed (total £40,000) in the financial year 2018/19. This to be reviewed after year 1.	J McGilly	Approved	Y
ERT/067/2018	RURAL BROADBAND UPDATE	<ol style="list-style-type: none"> <li>1. Recommendation that Council approves the report which highlights potential solutions for rural broadband;</li> <li>2. Work with local communities and engage suppliers to ensure</li> </ol>	J McGilly	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		uptake of Gigabit Voucher Scheme regarding Community Owned Network models; 3. Continue to signpost businesses and residents to future broadband initiatives and explore future funding such as Local Full Fibre Network Wave 3 (Summer 2018) to implement potential service models;			
ERT/068/2018	GIGABIT VOUCHER SCHEME	1. That the Gigabit Voucher Scheme is promoted in areas of poor connectivity across NMD Council area as identified by the RDP Feasibility and Needs Analysis Report. Officers should engage with suppliers and rural communities to encourage multiple voucher applications to pool the value, which can then help meet the installation cost charged by the supplier. 2. The following marketing campaign is recommenced in order to promote the Gigabit Voucher Scheme: <ul style="list-style-type: none"> <li>• Hosting a series of community information seminars to encourage uptake;</li> <li>• District wide newspaper campaign consisting of advert</li> </ul>	J McGilly	Ongoing	N



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>and a press release inviting businesses &amp; residents to explore and complete the application process;</p> <ul style="list-style-type: none"> <li>• Social Media campaign promoting scheme through NMDBusiness &amp; NMDCouncil profiles aligning to hashtag: #GigabitVoucher;</li> <li>• Promotion through NMD Business e-zine;</li> <li>• Information to be placed on Council websites, : <a href="http://www.newrymouredown.org">http://www.newrymouredown.org</a> and DigitalNMD website: <a href="http://www.digitalnmd.org">www.digitalnmd.org</a></li> <li>• Leaflet drop to local businesses and enterprise agencies, chambers, colleges, partner organisations etc;</li> <li>• Emails / Information packs sent to elected members regarding the scheme, that could be circulated to businesses.</li> </ul>			
ERT/069/2018	ARTS AND CULTURE MARKETING PLAN	Approval to tender for the services of a marketing agency to develop a marketing plan, and to implement specific campaigns to drive the growth of the Council's Arts, Culture and Heritage venues and	A Patterson	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		programmes, for a period of 1 year with the option of renewal for a further two years on an annual basis subject to satisfactory performance.			
ERT/070/2018	DOWNTIME FESTIVAL DELIVERY	Consider and approve the recommendation to put an SLA in place with Down Community Arts to deliver key aspects of the DownTime Festival in Downpatrick (14th to 17th June 2018)	A Patterson	SLA Complete. Festival date 14 <sup>th</sup> - 17 <sup>th</sup> June 2018	Y
ERT/081/2018	<b>EXEMPT INFO</b> SLIEVE GULLION COURTYARD - LEASE OF WALLED GARDEN AND SHED	Enter into a lease for one year subject to annual review on the basis of agreeing the terms of the lease and appropriate valuation.	A Patterson	Ongoing	N
END					

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Subject:</b>	Requested diversion of Adders Loanin, Ballyward
<b>Date:</b>	14 May 2018
<b>Reporting Officer:</b>	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer:</b>	Heather Wilson, Countryside Access Officer

### Decisions Required

Approval to make a Diversion Order under the Access to the Countryside (NI) Order 1983 for a section of the public right of way known as Adders Loanin, Ballyward, Castlewellan

#### 1.0 Purpose and Background

Adders Loanin was asserted as a public footpath on the 4<sup>th</sup> January 1994 by the legacy Banbridge District Council. One of the landowners on the path, Mr Truesdale, has made a request to council that it divert a small section of the path to facilitate the extension of an agricultural shed. The current route of the public footpath is as indicated on the attached photograph along with the proposed line of the diversion.

#### 2.0 Key Issues

Under Article 15 of the Access to the Countryside (NI) Order 1983, prior to making any order to divert a public right of way, the council must be satisfied that it is expedient to divert the path in the interests of the owner, lessee or occupier of the land crossed by the path or otherwise.

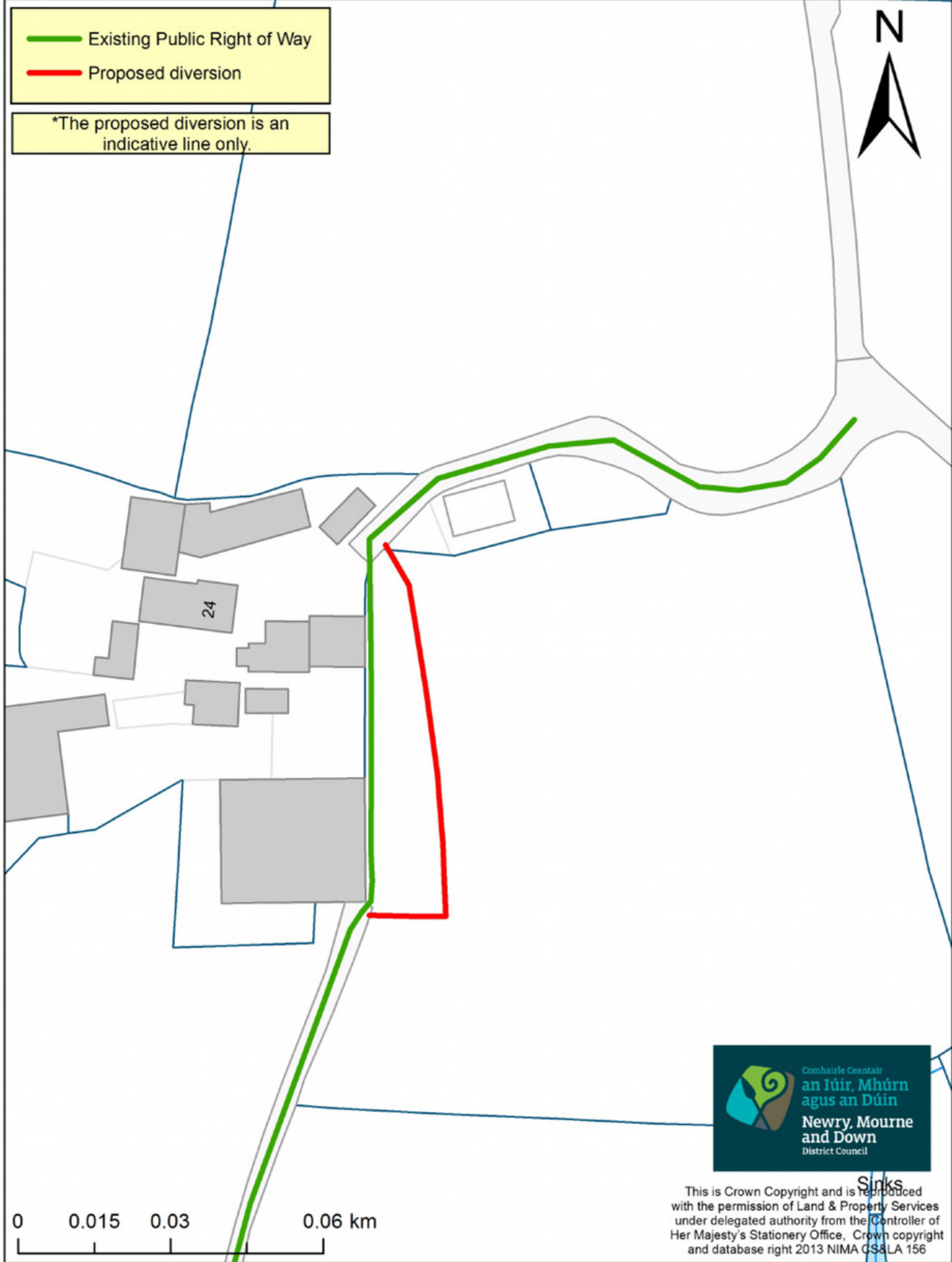
Further it must be satisfied that the path will not be substantially less convenient to the public as a consequence of the diversion and that it is expedient to confirm the order have regard to the effect of the diversion on public enjoyment of the path as a whole or on any other public path and on land affected by the proposed new path, taking into account the provisions for compensation.

In relation to Adders Loanin the proposed diversion would be expedient for the following reasons:-

- The diversion of the path will be in the interests of the landowner, allowing him to expand his farm business thereby contributing to the local economy
- The proposed diversion affects a small section of path within the control of one landowner (Mr Truesdale)
- The section of public right of way to be diverted is currently unfenced-the landowner has agreed to fence off the diverted path at his own expense, thereby separating walkers from farm stock
- The current stile will be removed to allow for easier maintenance of the path with a tractor.
- The proposed diversion will not materially alter the public's enjoyment of the path nor affect any other public path or land affected by the proposed new path. No compensation will be payable to the landowner.
- There are no known private right of access over the section of path to be diverted

<b>3.0</b>	<b>Recommendations</b> The Council agrees to the making of a Diversion Order for Adders Loanin
<b>4.0</b>	<b>Resource Implications</b> Possible provision of a gate to replace the existing stile and staff time in processing the diversion order.
<b>5.0</b>	<b>Equality and Good Relations implications</b> None identified.
<b>6.0</b>	<b>Appendices</b> See map attached

# Proposed diversion of Adders Loanin

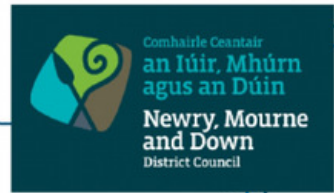


Existing Public Right of Way  
Proposed diversion

\*The proposed diversion is an indicative line only.



0 0.015 0.03 0.06 km



Sinks  
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<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Subject:</b>	Ring of Gullion AONB and Mourne AONB: NPA Programme ASCENT
<b>Date:</b>	14 <sup>th</sup> May 2018
<b>Reporting Officer:</b>	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer:</b>	Darren Rice – Ring of Gullion Landscape Partnership Scheme Manager

### Decisions Required

Submit an application to the Atlantic Area Programme in June 2018 for the following project: CultureScape: Intangible Cultural Heritage inspired by Designated Land and Seascapes in the Atlantic Area.

1. Submit application to Atlantic Area, NMDDC as Lead Partner.
2. Forward for consideration for rates estimate subject to satisfactory submission.

### 1.0

#### Purpose and Background

A need has been identified in NMDDC Tourism Strategy 2017-2021 for this type of project. The five years strategy vision states: Newry, Mourne and Down is a premier year-round mountain and maritime destination in Ireland recognised for its EPIC experiences in outdoor adventure, it's rich tapestry of cultural heritage, myths and unique stories, and its authentic local life.

The programme of work towards developing a functioning UNESCO Global Geopark has been initiated with a plan to submit a successful bid to UNESCO by November 2019. The Aspiring Geopark is making special effort to explore, develop and celebrate the links between the areas geological heritage and all other aspects of the area's natural, cultural and intangible heritages.

It is a pre-requisite that all UNESCO Global Geoparks develop and operate educational activities for all ages to spread awareness of our geological heritage and its links to other aspects of our natural, cultural and intangible heritages.

The Atlantic Area project will address the disconnect that has grown in the last generation between peoples and their cultural assets and heritage. This project will make a positive economic impact in the partner areas.

Northern Ireland's 'Tourism 2025: A Strategy for Tourism Growth in Northern Ireland' focuses strongly on the region's culture. The strategy also recognises that the community benefits are not limited to job creation. Investing in tourism can also deliver a greater quality and diversity of leisure options for local residents and a living environment that local people will be proud to call home. It can also lead to increased community awareness of local stories, heritage and culture, leading to increased ownership and the value ascribed to these. This can encourage greater protection and conservation of our cultural, natural and built heritage. Increased engagement with visitors from around the world will also help to create a more confident and outward looking society.

The strategy goes on to say, "In order to truly connect with our visitors and ultimately grow market share, there is a need to ensure that our visitors truly connect with Northern Ireland's people, culture and landscape through watching, tasting, touching, listening and being part of an experience that they can't get at home."

In Northern Ireland the latent potential of heritage tourism has been identified in Tourism NI's '*A Prospectus for Change - Strategic Framework to Unlock the Potential of Heritage-Led Tourism in NI*'. Among other things we have been guided by the following quote cited in this document '*.....ensuring that culture is more on stage than off stage and that our self-image, our collective imagination and our cultural horizons are not simply, in a striking line from Seamus Heaney "the loss occurred off stage"*' (Happy Days EIBF Ltd 2016, quoted in the Clinton International Centre Vision Document).

#### **Proposed project under the Atlantic Area Programme:**

CultureScape: Intangible Cultural Heritage inspired by Designated Land and Seascapes in the Atlantic Area.

This project proposes to use Intangible Cultural Heritage as a driver of economic development in the tourism sector. This project will be implemented in the area of the Aspiring UNESCO Global Geopark, and be managed by the Ring of Gullion Manager in NMDDC.

The overarching aim of the CultureScape project is to develop a range of sellable assets and experiences rooted in *intangible cultural heritage* that has been inspired by European and International designated land and seascapes in the Atlantic Area, which will enhance the lives of those who live, work and visit the Atlantic Areas.

Through the CultureScape project, analysis of each region's *intangible cultural heritage* tourism offering will be carried out in order to provide

	<p>guiding principles for sustainable economic growth. The project will deliver solutions to common issues, and develop mechanisms to maximise common opportunities.</p> <p>Significant opportunity has been identified in the partner regions to develop place based <i>intangible cultural heritage</i> assets, products and experiences. Outcomes will be innovative, creative and iconic.</p> <p>This grant provides 75% match funding.</p> <p>The Ring of Gullion Partnership is considering if partial match funding can be found from existing legacy budgets 2019/2020 and 2021/2021.</p>
<b>2.0</b>	<p><b>Key Issues</b> There are no key issues at this stage.</p>
<b>3.0</b>	<p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li>3. Submit application to Atlantic Area, NMDDC as Lead Partner.</li> <li>4. Forward for consideration for rates estimate subject to satisfactory submission.</li> </ol>
<b>4.0</b>	<p><b>Resource Implications</b> <b>There are no resource implications in 18/19. There is likely to be</b> when if the application is successful in 19/20, 20/21 and 21/22 in the region of €25,000 but this will depend on the final project proposal and the number of partners.</p> <p>Partners currently:  <b>Lead partner:</b> Newry, Mourne and Down District Council – Ring of Gullion Partnership:  <b>Partners:</b>  <b>UK:</b> Mourne Heritage Trust (sub-partner), Tourism Northern Ireland (associated partner), Brecon Beacons National Park Authority, Pembrokeshire Coast National Park Authority.  <b>Ireland:</b> Cork Institute of Technology  <b>Spain:</b> University of Vigo, Cantabria - Regional Government, On Projects (Management for partners TBC)  <b>Portugal:</b> Rio Maior Municipality</p>
<b>5.0</b>	<p><b>Equality and good relations implications:</b></p> <p>None</p>
<b>6.0</b>	<p><b>Appendices</b> Project Proposal – attached or available by <a href="#">clicking here.</a></p>



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<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Subject:</b>	International Relations
<b>Date:</b>	14 <sup>th</sup> May 2018
<b>Reporting Officer:</b>	Marie Ward, Director Enterprise, Regeneration and Tourism
<b>Contact Officer:</b>	Marie Ward, Director Enterprise, Regeneration and Tourism

### Decisions Required

Members are asked to note the contents of the report, give consideration and agree to:  
The Enterprise, Regeneration and Tourism Business Plan (2018-19)

And to note the section of the Business plan which refers to Building Control and Regulation and Planning. This section of the Business plan will be approved at the Regulatory and Technical Services Committee.

#### 1.0 Purpose and Background

A meeting of the International Relations Task and Finish Group was held on 18<sup>th</sup> April 2018. A representative from St Paul's High School, Assumption Grammar School and South Eastern Regional College were in attendance.

#### 2.0 Key Issues

##### Kirovsk Visit (School No 7)

St Paul's High School representative provided an overview of the recent trip to Kirovsk, Russia. The trip was attended by two adult representatives from the school and six children. The visit involved integration to the school system with pupils and teachers getting experience from an educational perspective in the subjects of music, science, physical education and history. The schools continue to connect through Skype via modern pen pal arrangements. Moving forward St Paul's see this as an ambassadorial role that enhances the international experience of their students and would be keen to explore how they can share this experience more widely.

St Paul's would like to work with the Council on a host visit from School No 7 to the Newry, Mourne and Down District with the opportunity to broaden this through cross community working and indeed across the district.

##### SERC International Relations Development

SERC briefed members on their established international relations which include links with China, colleges and businesses in Japan, Honk Kong, Pakistan and other European and Asian Countries. SERC have a Tier 4 licence issued by the Home Office. They regularly facilitate student and staff exchanges and have 15 Chinese Students and 10 students from Pakistan scheduled to participate in a 3 week summer exchange.

SERC want to work with Newry, Mourne and Down Council in the development of International Relations across the world to encourage business links, virtual learning and English through tourism and business.

	<p><b>Educational Links (Post Primary)</b></p> <p>The representative from Assumption Grammar, Ballynahinch presented details on the shared education programme and advised of research hubs that would be launching next year in conjunction with other post primary schools within the District.</p> <p>The Assumption Grammar have international links across all continents and have local links with the Confucius Institute.</p> <p>It was highlighted that International links assist in raising standards across all schools and would be keen to collaborate with Newry, Mourne and Down District Council in the development of International Relations.</p> <p>It was recognised that the recently established Skills Forum provided an opportunity to connect with the education sector and that International Relations should form part of that agenda.</p> <p><b>Southern Pines Visit</b></p> <p>A paper was presented to members regarding the recent visit to Southern Pines and this is attached at Appendix One.</p>
3.0	<p><b>Recommendations</b></p> <p>Members are asked to note the contents of the report, give consideration and agree to:</p> <ol style="list-style-type: none"> <li>1. Approve the facilitation through St Paul's High School of a host visit from School No 7 to Newry, Mourne and Down District and to develop a wider connection across the area. Any future visits should give consideration to the school calendar.</li> <li>2. Approve further development of potential links with Post Primary Schools in relation to International Relations considered through the skills forum and recognition of the opportunities that exist through music.</li> <li>3. Development of links with SERC and SRC in International Relations with consideration of participation in the upcoming Changchung visit.</li> <li>4. To develop our Junior Competitions as part of the USA Kids Golf</li> <li>5. To consider alternative accommodation exchanges to promote and encourage visits from both areas to visit from both areas to visit reciprocally.</li> <li>6. To target golfing societies attached to our Golf Clubs to visit each other's areas as part of exchange (Ryder Cup approach).</li> <li>7. To audit, inform and promote craft and niche products in each other's Council areas, Visit Centres etc.</li> <li>8. To make Chamber connections and assist in encouraging ideas for collaboration.</li> </ol>
4.0	<p><b>Resource Implications</b></p> <p>There are resource implications arising from this report and will be resourced from the agreed budget for 2018-19.</p>

<b>5.0</b>	<b>Equality and Good Relations implications</b> There are no equality or good relations implications arising from this report, however specific tasks within each Business Plan may be subject to their own statutory screening. The outcomes of which will be reported to Members as part of future Officer recommendations.
<b>6.0</b>	<b>Appendices</b> Appendix I – Southern Pines Report

<b>Report to:</b>	International Relations Forum
<b>Date of Meeting:</b>	Wednesday 18 April 2018
<b>Subject:</b>	Council visit to Southern Pines/Pinehurst and Aberdeen
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway, Chief Executive
<b>Contact Officer (Including Job Title):</b>	Liam Hannaway, Chief Executive

<b>Decisions required:</b>	
<b>1.0</b>	<b>Background:</b>
1.1	With the purpose of building on our Sister City links with the above Councils and reciprocating our musical cultural exchanges a delegation of Chair of Council, Chief Executive and Tourism Officer of the Council with local young musicians visiting North Carolina from 30 March to 5 April 2018.
<b>2.0</b>	<b>Purpose of the visit:</b>
2.1	<p>The Objectives of the visit were:</p> <ol style="list-style-type: none"> <li>1. To promote and expand the effective and mutually beneficial co-operation between the people of Newry, Mourne and Down and the people of Pinehurst, Southern Pines and Aberdeen.</li> <li>2. To promote international goodwill, understanding, and expanding business relations between our two Districts and their respective nations by the exchange of people, ideas, and information in a wide variety of economic, tourism, social, cultural, municipal, environmental, professional, sporting, technical, youth, and other, endeavours.</li> <li>3. To reciprocate the visit of musicians from the Sister City areas in North Carolina last year with a visit from 6 young musicians who were involved in the workshop last year. These 6 musicians would engage in music workshops with the purpose of staging a concert to be held involving all 12 musicians.</li> </ol>
<b>3.0</b>	<b>Actions</b>
3.1	In order to achieve these objectives the Council developed a multi-layered engagement programme attached at Appendix 1, which sought to meet the desire

	<p>to develop the musical exchange, foster civic connections and explore economic opportunity as well as continuing to build the social and friendly relationship between citizens across the 3 Council areas in North Carolina and Newry, Mourne and Down District Council.</p> <p>The Chairperson and Chief Executive met with Council Members of each Council on 3 consecutive days to agree this approach and establish civic links to lead and drive the initiative. They also had meetings with the Chamber of Commerce of Moore County, which covers the Council areas, Golf Course Management and Promotions, The Economical Partnership for the Council, the College of Further Education, and local Commissioners of the County.</p>
<p><b>4.0</b></p>	<p><b>Economic Initiatives</b></p>
<p>4.1</p>	<p>1. <b><i>Gold Opportunities</i></b></p> <ul style="list-style-type: none"> <li>• To develop our Junior Competitions as part of the USA Kids Golf Work Championship.</li> <li>• To consider alternative accommodation exchanges to promote and encourage visits from both areas to visit from both areas to visit reciprocally.</li> <li>• To target golfing societies attached to our Golf Clubs to visit each other’s areas as part of exchange (Ryder Cup approach).</li> </ul> <p>2. <b><i>SME Development</i></b></p> <ul style="list-style-type: none"> <li>• To audit, inform and promote craft and niche products in each other’s Council areas, Visit Centres etc.</li> <li>• To make Chamber connections and assist in encouraging ideas for collaboration.</li> </ul>
<p><b>5.0</b></p>	<p><b>Cultural Engagement</b></p>
<p>5.1</p>	<p>Throughout the 5 days the 6 young people engaged in music workshops with 6 young American people with the result being a concert on Wednesday night to 300 plus audience.</p> <p>The Council Sister City relationship also received radio, press and magazine coverage prior during and post its visit to North Carolina. See Attached.</p>

<b>6.0</b>	<b>Conclusion</b>
6.1	<p>This was an extremely successful trip with many ideas exchanged to further cement the objectives of the Sister City arrangements.</p> <p>The concentration on building the Civic Communication will build a strong civic foundation for future work.</p> <p>The young people enjoyed a brilliant experience working with professional musicians, staging a concert and the establishment of friendships which will last throughout their lives.</p>
<b>7.0</b>	<b>Appendices</b>
	Appendix 1: Programme
	Appendix 2: Press Coverage

<b>Agenda Item:</b>	Recreation of an Armstrong hut from Ballykinler Camp at Down County Museum
<b>Report to:</b>	Economic Regeneration and Tourism Committee
<b>Subject:</b>	Recreation of an Armstrong hut from Ballykinler Camp at Down County Museum
<b>Date:</b>	14 May 2018
<b>Reporting Officer:</b>	Andy Patterson, Assistant Director Enterprise, Regeneration and Tourism
<b>Contact Officer:</b>	Mike King, Heritage Manager

### Decisions Required

This paper aims to inform Committee and Council of progress with the proposal to recreate a hut from Ballykinler Camp in the courtyard of Down County Museum, drawing on £190,000 EU PEACE IV funding.

**The committee is asked to consider and approve Option 3 of the Business Case for the project, in order to enable the project to progress to procurement with the support of the EU PEACE IV programme and Central Procurement Directorate, as required.**

<b>1.0</b>	<p><b>Purpose and Background</b></p> <ul style="list-style-type: none"> <li>Down County Museum's Ballykinler 'History Hut' Project involves the recreation and interpretation of a 1900 era timber hut, using as much original material as possible salvaged from Ballykinler Camp when the huts were demolished in 2012. The Camp has donated the 18m x 6m gabled 'Armstrong' hut to the Museum in order to preserve it for posterity. The site of the hut was excavated after removal of the hut and many finds collected for future display.</li> <li>Planning permission has been granted to recreate the hut in the Museum courtyard to mark the Decade of Centenaries, representing a shared space to interpret its use during the period 1900-present, including for military training during the First World War, internment during the Irish War of Independence, and use during the Second World War for Maltese refugees and US GIs.</li> <li>The Museum has already published a booklet about the first 70 years of the camp as part of a PEACE III project. The Museum (a gaol from 1796-1830) was also used as a barracks during the period 1840-1946, and housed</li> </ul>
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	<p>similar Armstrong huts – for which evidence of their gables still survives on the gaol walls. Huts like the salvaged Ballykinler example therefore once existed in the gaol/Museum courtyard.</p> <ul style="list-style-type: none"> <li>• The estimated cost of recreating the hut is £150,000, and this funding has now been approved as part of the Council's successful bid for EU PEACE IV funding under the 'Shared Spaces' programme. The Council has allocated an additional £65,000 in the year 2018-19 for development of exhibition designs and interpretation/fit-out for the hut in order to make it an authentic experience.</li> <li>• A Ballykinler public engagement project has also been approved for funding under the PEACE IV 'Building Positive Relations' programme, and this project is due to commence in the summer of 2018, to involve participants and digitise materials relating to the history of the Camp.</li> <li>• In order to progress the project, a Business Case has been prepared for approval by Council (see attached), and specifically Option 3 is proposed for approval as the preferred way forward.</li> </ul>
2.0	<p><b>Key Issues</b></p> <ul style="list-style-type: none"> <li>• The dismantled hut has been stored in an external location, covered with tarpaulins, since 2012, while the required permissions and funding were secured for this project. This delay has unfortunately resulted in the deterioration of the fabric of the building. Although a professional survey of the hut carried out in September 2017 assessed that 50% of the hut could be salvaged, it is likely that the bad winter conditions of 2017-18 will have caused further rot and deterioration of the timbers, meaning that as little as 20% could be salvaged. In addition this survey identified 3 types of asbestos in the hut which would have to be removed safely.</li> <li>• The primary objective is to tell the story of the hut's inhabitants using the original plans, providing an authentic experience and using what can be salvaged of the original. In fact, parts of the hut have probably been replaced many times over its 100 year history, but still preserving its original design features. . It can be recreated using original plans. The hut reconstructed at the Somme Centre utilised parts of more than one building.</li> <li>• Option 1 is not to proceed with the project, making the surviving hut fabric irrecoverable and missing a major opportunity to engage with audiences all over Ireland and UK using the story of the hut and Camp as a major attraction.</li> <li>• Option 2 is to attempt to utilise 50% of the fabric in reconstructing the hut, stripping timbers of original toxic paint, removing asbestos and providing substantial repairs where necessary. However, the recent deterioration may result in less than 20% being re-usable, and this option could result in structural weakness and a non-sustainable building. There are serious</li> </ul>

risks of this option resulting in excessive additional repair and patching up work during a workshop phase of the project, and overspend due to new materials and additional labour being required. Therefore a contingency of 15% has been provided

- Option 3 is the creation of a replica of the hut based on original plans and following the precise details preserved in the surviving fabric, utilising original timbers (e.g. roof trusses) which have survived in good condition, and including an original section of each feature of the hut wherever possible, including internal cut-away areas showing how the building was constructed. This option will result in a structurally sound building with authentic historic features, which will be made in sections and capable of removal and reconstruction elsewhere in the future. It will meet all the objectives and targets of the project:
  1. Project Objectives
    - a) To recreate a historic building – the Ballykinler History Hut – to tell its story in the period 1912-1922, in a secure environment in Down County Museum.
    - b) To engage with, and involve, the local community in successfully connecting the history of Ballykinler to an international audience.
    - c) To create a high quality experience which speaks to the heritage and identity of diverse communities in and beyond Northern Ireland, and meets the requirements of EU PEACE IV funding.
  2. Targets
    - a) To utilise EU PEACE IV Shared Spaces funding of £150,000 to recreate the Ballykinler History Hut at Down County Museum by 31/7/2019.
    - b) To utilise EU PEACE IV Building Positive Relations funding of £40,000 to carry out a programme of public engagement relating to the Ballykinler History Hut project by 30/9/2019.
    - c) To utilise £65,000 of NMDDC capital funding to design and fit out high quality exhibitions in order to open the hut to the public by 15/09/2019.
    - d) To attract 55,000 visitors to Down County Museum in calendar years 2020 and 2021, an increase in 10,000 per year as a result of the project.

As with the existing museum buildings, the hut will be made universally accessible and be provided with a ramp. Power is available from conduits under the courtyard, and drainage also exists. A new surface will be required to the middle courtyard to facilitate a level area for construction, also covering

	<p>dangerous cobbles laid only in the 1980s.</p> <p>The completion of this project will have a significant social, economic, community and conservation impact on Downpatrick, and add another dimension to it as a heritage town which cares about the past for the benefit of future generations, and attracts tourists seeking genuine experiences of local history.</p>
<b>3.0</b>	<p><b>Recommendations</b></p> <p><b>The committee is asked to consider and approve the Business Case for the project, specifically the preferred Option 3, in order to enable the project to progress to procurement with the support of the EU PEACE IV programme and Central Procurement Directorate, as required.</b></p>
<b>4.0</b>	<p><b>Resource Implications</b></p> <p>The recreation of the History Hut will be funded by the EU PEACE IV 'Shared Spaces' programme (£150,000). A Ballykinler public engagement project will be funded under the EU PEACE IV 'Building Positive Relations' programme (£40,000). The Council has allocated an additional £65,000 in the year 2018-19 for development of exhibition designs and interpretation/fit-out for the hut in order to make it an authentic experience.</p>
<b>5.0</b>	<p><b>Equality Assessment</b></p> <p>All necessary consideration will be taken account of.</p>
<b>6.0</b>	<p><b>Appendices</b></p> <p>Appendix 1 – Business Case Ballykinler Hut</p>

## Full Business Case Template

### Expenditure: £100,000 - £500,000

This pro forma is designed to document expenditure appraisals for expenditures between £100k and £500k with appropriate and proportionate effort. It identifies the main elements of a business case to be covered, followed by spaces or tables for inserting the relevant information. ***The spaces and tables should be enlarged or modified as required to accommodate all the necessary information.***

There are no precise rules about the length of business case documents for small expenditure decisions, but, as an indication, it might be anything from a few pages in the simplest cases to 20 pages or so in more complex cases.

For detailed guidance on business cases and expenditure appraisal, consult the [Northern Ireland Guide to Expenditure Appraisal and Evaluation](#) (NIGEAE) or seek advice from the Procurement Department.

<b>Project Title:</b>	<b>Ballykinler History Hut Project</b>	
<b>Directorate:</b>	ERT	
<b>Prepared by:</b>	M. King	
<b>Date:</b>	4.5.18	
<b>Checked by Assistant Director:</b>		<b>Date:</b>
<b>Director Approval:</b>		<b>Date:</b>
<b>Committee Approval: (AHC, SP&amp;R, RTS or ERT)</b>		<b>Date:</b>
<b>Council Approval: (minutes ratified)</b>		<b>Date:</b>

**Note:** The level of detail should be proportionate and appropriate to the level of expenditure to be incurred.

## Section 1: Project Background, Strategic Context and Need

- Explain the background to the proposal - detail what the expenditure is for and why it is needed?
- Please provide the strategic context.

Ensure that you have clearly identified the need for the new project or service

1. Explain the background to the proposal including its strategic context – i.e. departmental business plan, corporate plan, community plan, regional strategies and government strategies, relevance to NI Government or Departmental strategic aims and policy objectives.
2. Identify the key stakeholders and explain their commitment and any outstanding issues.
3. As specifically as possible, explain the nature of the needs or demands that are to be addressed, and detail any deficiencies in existing service provision.
4. Include suitable quantification of needs/demands/deficiencies where possible.
5. Outline the proposed timescale for implementation of the project.
6. Is this project subject to a conditions survey/other survey?
7. Please provide any other relevant information to support the need for this project. i.e. drawings, plans, photographs...

### 1. Background

Down County Museum's Ballykinler History Hut Project involves the recreation and interpretation of a 1910s era timber hut, salvaged from Ballykinler Camp when the huts were demolished in 2012 (see photo: Appendix 1). The site of the hut was excavated after removal of the hut and many finds collected for future display. The building has been improved many times over its 100-year history, but it will serve as a model, and provide original features for the construction of a safe, weatherproof and accessible reconstruction, with internal displays of sets and material from the era of the Camp to tell the stories of its occupants. It is proposed that the hut be built in the Museum courtyard to create a shared space to interpret its use during the period 1910-present, including for military training during the First World War and for internment during the Irish War of Independence (See previous reports to ERT Committee, Appendix 2). The estimated cost of building and interpreting the hut is £150,000, and this funding has been secured through EU PEACE IV funding under the Shared Spaces programme. The project is included in Down Count Museum's Forward Plan for 2017-20, approved by Council in December 2016 (see Appendix 3 for extract).

### 2. Stakeholders

Stakeholders include the Council's PEACE IV Board, including Councillors and cross-community representatives; Ballykinler Camp authorities; Ballykinler residents; community volunteers involved in saving the hut in 2012; museums, libraries and archives in NI/Rol with Ballykinler Camp related collections; Central Procurement Directorate.

### 3. Need for Project

In terms of **community relations** there is a need to underpin mutual understanding within the district in relation to commemorative events of the Decade of Centenaries (1912-22). The Ballykinler Hut can engage communities through its use as both a training facility during World War One (1914-18) and as a place of internment in the War of Irish Independence (1920-21). In **economic terms**, this project will attract those with an interest in the major events of 1912-1922 to the district from all over UK/Rol, and will add a further dimension to the visitor profile of the Museum and Downpatrick, attracting an international audience, leading to a much-needed increase in spend in the local economy.

### 4. Quantification of Need – see appendix 4

## 5. Timescale for implementation of Project

	Task	Deadline
1	Business case approved by Council	31/05/2019
2	2 Ballykinler Road shows including publicity (PEACE IV Building Positive Relations Engagement Project)	31/08/2018
3	Appointment of architect (PEACE IV Shared Spaces)	30/09/2018
4	Appointment of exhibition design team (capital budget)	30/09/2018
5	4 One Day activities/trips for Project participants (BPR Engagement Project)	31/10/2018
6	Researcher for 40 Days to identify 25 stories of people who occupied Ballykinler Camp (PEACE IV BPR Engagement Project)	31/01/2019
7	Digitisation of 2000 Ballykinler-related items (PEACE IV BPR Engagement Project)	31/01/2019
8	12 Oral History interviews (PEACE IV BPR Engagement Project)	31/01/2019
9	Appointment of contractor to build hut (PEACE IV Shared Spaces) – Feb-Mar off-site/April-June on site	31/01/2019
10	Hut construction complete (PEACE IV Shared Spaces)	30/06/2019
11	Scanning of the Ballykinler Hut to enable virtual visits (PEACE IV BPR Engagement Project)	31/07/2019
12	Design, editing & Production of 2000 copies of a 2-sided comic story book on WWI/Internment figures (PEACE IV BPR Engagement Project)	31/07/2019
13	Exhibition fit out – July-August (capital budget)	31/08/2019
14	Filming of the project/production of 2 short films (PEACE IV BPR Engagement Project)	31/08/2019
15	Snagging completed	30/09/2019
16	SEUPB Funder's Requirements completed	30/09/2019
17	Opening/Launch	15/10/2019

## 6. Condition Report

A condition report on the hut, with estimated costs for reconstruction, is appended to this document as Appendix 5.

## 7. Plans and Photographs

Plans prepared for the planning application are appended as Appendix 6.

A photograph of the hut prior to dismantling is appended as Appendix 1.

## Section 2: State Objectives & Constraints

### 1. Project Objectives

- a) To recreate a historic building – the Ballykinler History Hut – to tell its story in the period 1912-1922, in a secure environment in Down County Museum.
- b) To engage with, and involve, the local community in successfully connecting the history of Ballykinler to an international audience.
- c) To create a high quality experience which speaks to the heritage and identity of diverse communities in and beyond Northern Ireland, and meets the requirements of EU PEACE IV funding.

### 2. Targets

- a) To utilise EU PEACE IV Shared Spaces funding of £150,000 to recreate the Ballykinler History Hut at Down County Museum by 31/7/2019.
- b) To utilise EU PEACE IV Building Positive Relations funding of £40,000 to carry out a programme of public engagement relating to the Ballykinler History Hut project by 30/9/2019.
- c) To utilise £65,000 of NMDDC capital funding to design and fit out high quality exhibitions in order to open the hut to the public by 15/09/2019.
- d) To attract 50,000 visitors to Down County Museum in calendar years 2020 and 2021, an increase in 5,000 per year as a result of the project.

### 3. Constraints

#### 3a) Timing issues

The completion of the project depends on adherence to the timetable outlined in Section 1.5 above, including procurement of architect/construction company and exhibition design company/exhibition fit out company.

#### 3b) Legal requirements

The Camp has donated the 18m x 6m gabled 'Armstrong' hut to the Museum in order to preserve it for posterity. The hut is therefore the legal property of the Museum (see Appendix 7).

#### 3c) Planning constraints

Planning permission was granted to reconstruct the Ballykinler hut in the museum courtyard as per plans provide (Appendix 5) as a temporary building for 3 years in May 2017 (Appendix 8). A further 3-year extension of planning permission from May 2020 to May 2023 will be required but will be looked upon favourably by the Planning Authority. This extension is required to cover the centenary commemoration period of the use of the hut for internment 2020-2021 and to maximise visits for cultural and economic benefits locally.

#### 3d) Condition of original hut

The hut has been in a dismantled state in an external location since 2012 awaiting funding, planning permissions and approvals to reconstruct it at the Museum. It has been stored outside, and despite being covered, it has suffered considerable deterioration. Asbestos and toxic paints have been identified which will involve costs to remove, in particular in option 2. The hut could deteriorate further prior to reconstruction in 2019. The condition of the hut in September 2017 is described in the condition report in Appendix 5. Although this advises that 50% of the hut could be recovered, the likely percentage could be between 20% and 50% by 2019 due to wet rot and rust taking their toll. This factor should be taken into account in determining the preferred option for progressing the project. The condition of the hut does not reduce its importance and its potential for recreation and interpretation of the period 1914-21 for community relations and tourism purposes in 2019-2013, when Ballykinler Camp will be in the international spotlight. The hut itself is the result of 100 years of repairs and replacements, including recent floors and internal walling. It may be necessary to build a new hut structure incorporating key original features that have been preserved, such as roof trusses, taking the materials and look of the hut back to the 1912-22 period for the authentic visitor experience. In addition to the condition report and outline costs, therefore, it has been deemed prudent to estimate for a new-build precisely to the specifications of the original, drawing on inspection of the original fabric, and incorporating key features of the original where possible. Timber building construction costs indicate that such a building, made in sections like the original, would cost approximately £55 per square foot for construction, plus additional items such as ramp and courtyard surfacing. The latter option can still be achieved within the £150,000 budget, and is the most desirable for future re-use and sustainability of the hut, and its possible transfer back to a Ballykinler site in 2023.





### **Section 3: Identify the Options and indicate the risks, costs and benefits of each option – this includes monetary and non-monetary.**

- **Options - Please identify all available options and provide a description of each option.**
  - Identify all available options and provide a full description of each.
  - This should include a do nothing option (status quo).
  - Other may include, 'do minimum' and then a number of 'do something' options.
  - Explain each option and how it would meet the aim and objectives.
  - Provide advantages and disadvantages of each option

- **Risks - Please indicate if there are any notable risks associated with the project/acquisition.**

A risk could be any factor which would have a negative impact on the project running smoothly. Consider a range of risks such as:

- |  |   |
|--|---|
| - Financing                                | - Timeframe   |
| - Contractor capabilities                  | - Reputation  |
| - The requirements for statutory approvals | - Poor take-up of new service / acquisition (if applicable) |
| - Land ownership                           | - Health and safety, etc.                                   |
| - External Funding Uncertainties           | - Insurance   |

Indicate how these risks could be mitigated against.

- **Monetary Costs and Benefits**

Outline the full range of monetary costs for each option.

Please explain how these costs have been estimated e.g. previous experience. If there are any monetary benefits, these should be included here e.g. savings.

Include:

- Capital costs
- Ongoing revenue costs, (e.g. warranty costs, maintenance costs, service charges etc. whole life costs, insurance)
- Income generated
- Savings made
- Any other monetary benefits
- Net cost to Council.

- **Non-Monetary Costs and Benefits**

Please identify the non-monetary costs and benefits associated with each option.

Non-monetary costs and benefits to include (costs which cannot be measured in financial terms): Not all of these may be applicable to each option.

- |                                  |   |
|----------------------------------|---|
| - Sustainability                 | - Collaboration                         |
| - Environmental                  | - Improved Service Delivery             |
| - Social                         | - Local Economic Multiplier             |
| - Health and Well being          | - Corporate & Community Plan objectives |
| - External Funding Uncertainties |   |
| - Reputation                     |   |

**The number of Options will vary according to each project.**

Option 1)	Status Quo: Do not reconstruct the hut at Down County Museum							
<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>In this option, the hut would not be reconstructed at Down County Museum.</p> <p>Objectives 2.1 a-c and Targets 2.2 a-d would not be achieved.</p> <p>No advantages.</p> <p>Opportunity to engage with local community and utilise a local resource/story lost.</p> <p>The hut will deteriorate in its external location and become irrecoverable. £190,000 (150,000 Shared Spaces; £40,000 Building Positive Relations) of EU PEACE IV approved for the project funding will be lost.</p> <p>Risk to reputation of Council in letting down members of local community who have preserved the hut.</p> <p>£65,000 of NMDDC capital funding would not be utilised for exhibition design and production.</p> <p>No benefits</p>							
<p><b>Monetary Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	Option 1 Status Quo	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Totals
<b>Capital Costs</b>								
<b>Total Capital Costs</b>								0
<b>Revenue Costs</b>								
<b>Total Revenue Costs</b>								0
<b>Income</b>								0
<b>Savings</b>								0
<b>Whole Life Costs</b>								0

Option 2)	<b>Do something: Reconstruct the hut at Down County Museum utilising maximum 50% of the historic fabric</b>							
<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>All project objectives 2.1 a-c and Targets 2.2 a-d above will be achievable through this option.</p> <p>1. Between 20% and 50% of the historic fabric of the hut could be preserved. 2. Utilisation of £150,000 of external PEACE IV funding to benefit the local community and tourism.</p> <p>The Museum courtyard will be partly cordoned off for construction of the hut during April 2019, causing temporary disruption to visitors. All buildings to remain open.</p> <p>Risk of over-running schedule if procurement not carried out in timely fashion.</p> <p><b>Risk that the surviving fabric will be very fragile and not substantial/safe for re-use in a public building, and that costs of replacement materials will spiral beyond budget. Cost of 125,000 plus 15% contingency (£18,750) therefore allowed for.</b></p> <p><b>Risk of over-spend due to asbestos and toxic paint removal and further deterioration of the hut prior to 2019, and reconstruction costs exceed £150,000.</b></p> <p>The Museum and local economy will benefit from increased visits in 2020-21. Currently the Museum has an impact of minimum £1 million on the local economy (see appendix 9). The project will have an impact on visitor awareness of Downpatrick, and will enhance the reputation of the Council, and the area as a tourist destination, supporting the NMDDC Tourism Strategy (2017). Visitor numbers at the Museum are anticipated to rise from 45,000 to 55,000 in 2020-21.</p>							
<p><b>Monetary Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	<b>Option 1 Status Quo</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>		<b>Totals</b>
	Architect + designer	23,000						23,000
	Hut reconstruction		143,750					143,750
	Hut fit out		60,000					60,000
	<b>Total Capital Costs</b>	23,000	191,250					226,750
	<b>Revenue Costs</b>							
	Electric/running costs		1,000	3,000	3,000	3,000		10,000
	<b>Total Revenue Costs</b>		1,000	3,000	3,000	3,000		10,000
	<b>Income</b>	23,000	127,000					150,000
	<b>Savings</b>							
	<b>Whole Life Costs</b>	0	62,250	3,000	3,000	3,000		84,250

Option 3)	<b>Do something: Recreate a replica of the hut, utilizing key</b>
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	<b>features of original</b>						
<b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b>  <b>Advantages:</b>  <b>Disadvantages:</b>  <b>Risks:</b>  <b>Monetary Benefits:</b>  <b>Non-Monetary Costs &amp; Benefits:</b>	<p>All project objectives 2.1 a-c and Targets 2.2 a-d above will be achievable through this option.</p> <p><b>1. A robust new hut structure based on the original and including key well-preserved features will be designed and built to the original specifications and to appear as in 1910s, to provide an authentic appearance, without later additions eg flooring and walling added to surviving building fabric. 2. Utilisation of £150,000 of external PEACE IV funding to benefit the local community and tourism. Option £13,000 cheaper than option 2.</b></p> <p>The Museum courtyard will be partly cordoned off for construction of the hut during April 2019, causing temporary disruption to visitors. All buildings to remain open.</p> <p>Risk of over-running schedule if procurement not carried out in timely fashion. 5% contingency allowed for – 10% less than option 2 as this is a newbuild.</p> <p>The Museum and local economy will benefit from increased visits in 2020-21. Currently the Museum has an impact of minimum £1 million on the local economy (see appendix 9). <b>A new building will be more sustainable in the long term, could be built in sections and removed to a new location as a show-piece eg back to a Ballykinler venue after 2023. See Appendix 10 for detailed cost estimate.</b></p> <p>The project will have an impact on visitor awareness of Downpatrick, and will enhance the reputation of the Council, and the area as a tourist destination, supporting the NMDDC Tourism Strategy (2017). Visitor numbers at the Museum are anticipated to rise from 45,000 to 55,000 in 2020-21.</p>						
<b>Monetary Costs:</b>  This is a sample and should be adapted as required or replaced with a spreadsheet	<b>Option 1 Status Quo</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>	<b>Totals</b>
	Architect + designer	23,000					23,000
	Hut construction		128,520				128,520
	Hut fit out		65,000				65,000
	<b>Total Capital Costs</b>	23,000	193,520				216,520
	<b>Revenue Costs</b>						
	Electric/running costs		1,000	3,000	3,000	3,000	10,000
	<b>Total Revenue Costs</b>		1,000	3,000	3,000	3,000	10,000
	<b>Income</b>	23,000	127,000				150,000
	<b>Savings</b>						
	<b>Whole Life Costs</b>	0	67,520	3,000	3,000	3,000	76,520

## **Section 4: Social Value and Rural Proofing**

**a. Social Value** - The additional benefit that a contract can deliver to the local community over and above the benefit of the goods and services themselves.

This benefit could be social, economic or environmental. For example, what are the opportunities to the community through the overall project if they do not directly benefit i.e. Creating skills and training opportunities.

Example the development of a new football pitch, the direct benefit is the provision of a football pitch, the social value could be the an opportunity of apprenticeship with the construction firm awarded the contract, an opportunity for local coaches to provide skills and fitness training on the new pitch.

**Has social value been considered and indicate how?**

The Social Value of the project lies in its ability to draw together resources and materials from all over NI/Rol to tell the story of a famous place in Irish history to a local and international audience. It will be of enormous benefit to local people in boosting their profile, identity and involvement in the project. It will also benefit Downpatrick economically, and in the long term the local community who, after 2023, will have the opportunity to relocate/acquire this facility.

**b. Rural Proofing** - The process by which policies, strategies and plans are assessed to determine whether they have a differential impact on **rural** areas and, where appropriate, adjustments are made to take account of particular **rural** circumstances.

**Have you considered if this project could have a different impact in rural areas and, if so how you might change, implement the project differently to ensure equitable treatment for rural dwellers?**

This project is designed to involve, and engage with, the local community in Ballykinler, and therefore focuses on the needs of a rural area in the district. It offers the opportunity to move the hut back to the Ballykinler community in 2023, complete with cross-community display and interpretation, in order to benefit that community and celebrate its local heritage.

**c. EQIA** – Should the project / service being discussed be subject to an Equality Impact Assessment?

The Ballykinler hut reflects the identities of key groups living in the district, and it is an opportunity for them to share their history. The Museum is a neutral venue which will facilitate this project as a shared space. The project is envisaged as a cross-community project to promote mutual understanding. An Equality Impact Assessment is not required in this context.

## Section 5: Analysis and Selection of Preferred Option

Clearly document the preferred option – why has this option been selected?

Option 3 : **Recreate a replica of the hut** is recommended for the following reasons:

1. Provision of a robust, stable building fit for public use, as original has deteriorated badly.
2. Authentic 1910s appearance can be achieved without modern replacement floors/walling. Newbuild offers less risk of overspend and smaller contingency.
3. No removal of asbestos/toxic paints required.
4. Removal of risk of overspend due to replacement of large amounts of fabric.
5. Building will be £8k less expensive than restoration Option 2 and sustainable; it can be installed/removed in sections, and re-used elsewhere after 2023.
6. Key well-preserved features can be re-used in the fabric and interpreted.

### 1. Project management

The project will be managed by M. King and Down County Museum staff, with support from NMDDC Project Management team, Programmes Unit and Central Procurement Directorate.

### 2. Progress/budget monitoring

Progress and budget monitoring will be carried out by the project management team on a monthly basis and will be included in regular monthly reports to Andrew Patterson, Assistant Director ERT.

### 3. Reporting to Committee

Progress reports will be made to the ERT Committee as required.

### 4. Budget variances

Budget variances will be reported to the Assistant Director, and budget shortfall will be reported to Committee for action as necessary.

### 5. Measuring benefits

The SEUPB PEACE IV Building Positive Relations target is for participants from both communities to take part in joint activities for a minimum of 26 hours each as part of the Engagement programme associated with the project (£40,000). Participation of individuals in the project will be recorded to confirm targets are met, and the total number of participants will also be recorded. Data will be reported to ERT Committee and SEUPB as required. Visitor numbers attending the hut exhibition specifically and the Museum generally will be recorded after opening in September 2019, in order to provide quantitative data.

### 6. Project evaluation

The success of the project activities will be evaluated according to the completion of targets 2.2a-d as identified above. Evaluation forms will be provided for participants to complete in relation to their experience of the project during its development, and for visitors to complete with regard to the exhibition after opening, so that qualitative data may be compiled at 6 monthly intervals for reporting.

## Section 7: Financing

Please indicate how the project / service will be financed. Has this been included in the estimates?

Yes

No

If yes, where in the estimates

Account Code: 3004

Cost Code:

Project Code: 9129

If the proposal is for Capital expenditure, has this expenditure been included within the four year rolling capital plan? If so, how much has been put in the plan?

The reconstruction of the Ballykinler hut will be financed by a grant of £150,000 under the EU PEACE IV Shared Spaces Programme (Ex Military Sites Legacy Programme – App 11).

Engagement with the public regarding the project will be financed by a grant of £40,000 under the EU PEACE IV Building Positive Relations Programme.

£65,000 has been included in the NMDDC 4 year capital programme for the development of exhibition designs and fit out for the hut.

## Section 8: Appendices

Please name the document and reference the relevant section of the document to be attached.

Appendix 1: Photograph of the hut before dismantling in 2012

Appendix 2 Previous reports to ERT Committee on Ballykinler History Hut project

Appendix 3 Extract from Down County Museum Forward Plan 2017-20

Appendix 4 Quantification of need for the Ballykinler History Hut Project

Appendix 5 Condition Report on the Ballykinler Hut with outline costs for reconstruction

Appendix 6 Plans for the reconstruction of the Ballykinler Hut in the courtyard of Down County Museum

Appendix 7 Form confirming donation of hut to Down County Museum

Appendix 8 Planning permission approvals

Appendix 9 Impact of Down County Museum on the local economy



Appendix 10 Cost estimate breakdown for replica hut – Option 3

Appendix 11 Letter of Offer – PEACE IV funding

## **Section 9: Glossary**

Key to Abbreviations:

PEACE IV BPR Engagement Project: European Union PEACE IV Building Positive Relations Engagement Project

## Full Business Case Template

### Expenditure: £100,000 - £500,000

This pro forma is designed to document expenditure appraisals for expenditures between £100k and £500k with appropriate and proportionate effort. It identifies the main elements of a business case to be covered, followed by spaces or tables for inserting the relevant information. ***The spaces and tables should be enlarged or modified as required to accommodate all the necessary information.***

There are no precise rules about the length of business case documents for small expenditure decisions, but, as an indication, it might be anything from a few pages in the simplest cases to 20 pages or so in more complex cases.

For detailed guidance on business cases and expenditure appraisal, consult the [Northern Ireland Guide to Expenditure Appraisal and Evaluation](#) (NIGEAE) or seek advice from the Procurement Department.

Project Title:	<b>Ballykinler History Hut Project</b>	
Directorate:	ERT	
Prepared by:	M. King	
Date:	22.3.18	
Checked by Assistant Director:		Date:
Director Approval:		Date:
Committee Approval: (AHC, SP&R, RTS or ERT)		Date:
Council Approval: (minutes ratified)		Date:

**Note:** The level of detail should be proportionate and appropriate to the level of expenditure to be incurred.

## Section 1: Project Background, Strategic Context and Need

- Explain the background to the proposal - detail what the expenditure is for and why it is needed?
- Please provide the strategic context.

Ensure that you have clearly identified the need for the new project or service

1. Explain the background to the proposal including its strategic context – i.e. departmental business plan, corporate plan, community plan, regional strategies and government strategies, relevance to NI Government or Departmental strategic aims and policy objectives.
2. Identify the key stakeholders and explain their commitment and any outstanding issues.
3. As specifically as possible, explain the nature of the needs or demands that are to be addressed, and detail any deficiencies in existing service provision.
4. Include suitable quantification of needs/demands/deficiencies where possible.
5. Outline the proposed timescale for implementation of the project.
6. Is this project subject to a conditions survey/other survey?
7. Please provide any other relevant information to support the need for this project. i.e. drawings, plans, photographs...

### 1. Background

Down County Museum's Ballykinler History Hut Project involves the recreation and interpretation of a 1910s era timber hut, salvaged from Ballykinler Camp when the huts were demolished in 2012 (see photo: Appendix 1). The site of the hut was excavated after removal of the hut and many finds collected for future display. The building has been improved many times over its 100-year history, but it will serve as a model, and provide original features for the construction of a safe, weatherproof and accessible reconstruction, with internal displays of sets and material from the era of the Camp to tell the stories of its occupants. It is proposed that the hut be built in the Museum courtyard to create a shared space to interpret its use during the period 1910-present, including for military training during the First World War and for internment during the Irish War of Independence (See previous reports to ERT Committee, Appendix 2). The estimated cost of building and interpreting the hut is £150,000, and this funding has been secured through EU PEACE IV funding under the Shared Spaces programme. The project is included in Down Count Museum's Forward Plan for 2017-20, approved by Council in December 2016 (see Appendix 3 for extract).

### 2. Stakeholders

Stakeholders include the Council's PEACE IV Board, including Councillors and cross-community representatives; Ballykinler Camp authorities; Ballykinler residents; community volunteers involved in saving the hut in 2012; museums, libraries and archives in NI/Rol with Ballykinler Camp related collections; Central Procurement Directorate.

### 3. Need for Project

In terms of **community relations** there is a need to underpin mutual understanding within the district in relation to commemorative events of the Decade of Centenaries (1912-22). The Ballykinler Hut can engage communities through its use as both a training facility during World War One (1914-18) and as a place of internment in the War of Irish Independence (1920-21). In **economic terms**, this project will attract those with an interest in the major events of 1912-1922 to the district from all over UK/Rol, and will add a further dimension to the visitor profile of the Museum and Downpatrick, attracting an international audience, leading to a much-needed increase in spend in the local economy.

### 4. Quantification of Need – see appendix 4

## 5. Timescale for implementation of Project

	Task	Deadline
1	Business case approved by Council	31/05/2019
2	2 Ballykinler Road shows including publicity (PEACE IV Building Positive Relations Engagement Project)	31/08/2018
3	Appointment of architect (PEACE IV Shared Spaces)	30/09/2018
4	Appointment of exhibition design team (capital budget)	30/09/2018
5	4 One Day activities/trips for Project participants (BPR Engagement Project)	31/10/2018
6	Researcher for 40 Days to identify 25 stories of people who occupied Ballykinler Camp (PEACE IV BPR Engagement Project)	31/01/2019
7	Digitisation of 2000 Ballykinler-related items (PEACE IV BPR Engagement Project)	31/01/2019
8	12 Oral History interviews (PEACE IV BPR Engagement Project)	31/01/2019
9	Appointment of contractor to build hut (PEACE IV Shared Spaces) – Feb-Mar off-site/April-June on site	31/01/2019
10	Hut construction complete (PEACE IV Shared Spaces)	30/06/2019
11	Scanning of the Ballykinler Hut to enable virtual visits (PEACE IV BPR Engagement Project)	31/07/2019
12	Design, editing & Production of 2000 copies of a 2-sided comic story book on WWI/Internment figures (PEACE IV BPR Engagement Project)	31/07/2019
13	Exhibition fit out – July-August (capital budget)	31/08/2019
14	Filming of the project/production of 2 short films (PEACE IV BPR Engagement Project)	31/08/2019
15	Snagging completed	30/09/2019
16	SEUPB Funder's Requirements completed	30/09/2019
17	Opening/Launch	15/10/2019

## 6. Condition Report

A condition report on the hut, with estimated costs for reconstruction, is appended to this document as Appendix 5.

## 7. Plans and Photographs

Plans prepared for the planning application are appended as Appendix 6.

A photograph of the hut prior to dismantling is appended as Appendix 1.

## Section 2: State Objectives & Constraints

### 1. Project Objectives

- a) To recreate a historic building – the Ballykinler History Hut – to tell its story in the period 1912-1922, in a secure environment in Down County Museum.
- b) To engage with, and involve, the local community in successfully connecting the history of Ballykinler to an international audience.
- c) To create a high quality experience which speaks to the heritage and identity of diverse communities in and beyond Northern Ireland, and meets the requirements of EU PEACE IV funding.

### 2. Targets

- a) To utilise EU PEACE IV Shared Spaces funding of £150,000 to recreate the Ballykinler History Hut at Down County Museum by 31/7/2019.
- b) To utilise EU PEACE IV Building Positive Relations funding of £40,000 to carry out a programme of public engagement relating to the Ballykinler History Hut project by 30/9/2019.
- c) To utilise £65,000 of NMDDC capital funding to design and fit out high quality exhibitions in order to open the hut to the public by 15/09/2019.
- d) To attract 50,000 visitors to Down County Museum in calendar years 2020 and 2021, an increase in 5,000 per year as a result of the project.

### 3. Constraints

#### 3a) Timing issues

The completion of the project depends on adherence to the timetable outlined in Section 1.5 above, including procurement of architect/construction company and exhibition design company/exhibition fit out company.

#### 3b) Legal requirements

The Camp has donated the 18m x 6m gabled 'Armstrong' hut to the Museum in order to preserve it for posterity. The hut is therefore the legal property of the Museum (see Appendix 7).

#### 3c) Planning constraints

Planning permission was granted to reconstruct the Ballykinler hut in the museum courtyard as per plans provide (Appendix 5) as a temporary building for 3 years in May 2017 (Appendix 8). A further 3-year extension of planning permission from May 2020 to May 2023 will be required but will be looked upon favourably by the Planning Authority. This extension is required to cover the centenary commemoration period of the use of the hut for internment 2020-2021 and to maximise visits for cultural and economic benefits locally.

#### 3d) Condition of original hut

The hut has been in a dismantled state in an external location since 2012 awaiting funding, planning permissions and approvals to reconstruct it at the Museum. It has been stored outside, and despite being covered, it has suffered considerable deterioration. Asbestos and toxic paints have been identified which will involve costs to remove, in particular in option 2. The hut could deteriorate further prior to reconstruction in 2019. The condition of the hut in September 2017 is described in the condition report in Appendix 5. Although this advises that 50% of the hut could be recovered, the likely percentage could be between 20% and 50% by 2019 due to wet rot and rust taking their toll. This factor should be taken into account in determining the preferred option for progressing the project. The condition of the hut does not reduce its importance and its potential for recreation and interpretation of the period 1914-21 for community relations and tourism purposes in 2019-2013, when Ballykinler Camp will be in the international spotlight. The hut itself is the result of 100 years of repairs and replacements, including recent floors and internal walling. It may be necessary to build a new hut structure incorporating key original features that have been preserved, such as roof trusses, taking the materials and look of the hut back to the 1912-22 period for the authentic visitor experience. In addition to the condition report and outline costs, therefore, it has been deemed prudent to estimate for a new-build precisely to the specifications of the original, drawing on inspection of the original fabric, and incorporating key features of the original where possible. Timber building construction costs indicate that such a building, made in sections like the original, would cost between £55 and £75 per square foot for construction, plus additional items such as ramp and courtyard surfacing. The latter option can still be achieved within the £150,000 budget, and may be the most desirable for future re-use and sustainability of the hut, and its possible transfer back to a Ballykinler site in 2023.

### **Section 3: Identify the Options and indicate the risks, costs and benefits of each option – this includes monetary and non-monetary.**

- **Options - Please identify all available options and provide a description of each option.**
  - Identify all available options and provide a full description of each.
  - This should include a do nothing option (status quo).
  - Other may include, 'do minimum' and then a number of 'do something' options.
  - Explain each option and how it would meet the aim and objectives.
  - Provide advantages and disadvantages of each option
- **Risks - Please indicate if there are any notable risks associated with the project/acquisition.**

A risk could be any factor which would have a negative impact on the project running smoothly. Consider a range of risks such as:

- |  |   |
|--|---|
| - Financing                                | - Timeframe   |
| - Contractor capabilities                  | - Reputation  |
| - The requirements for statutory approvals | - Poor take-up of new service / acquisition (if applicable) |
| - Land ownership                           | - Health and safety, etc.                                   |
| - External Funding Uncertainties           | - Insurance   |

Indicate how these risks could be mitigated against.

- **Monetary Costs and Benefits**

Outline the full range of monetary costs for each option.

Please explain how these costs have been estimated e.g. previous experience. If there are any monetary benefits, these should be included here e.g. savings.

Include:

- Capital costs
- Ongoing revenue costs, (e.g. warranty costs, maintenance costs, service charges etc. whole life costs, insurance)
- Income generated
- Savings made
- Any other monetary benefits
- Net cost to Council.

- **Non-Monetary Costs and Benefits**

Please identify the non-monetary costs and benefits associated with each option.

Non-monetary costs and benefits to include (costs which cannot be measured in financial terms): Not all of these may be applicable to each option.

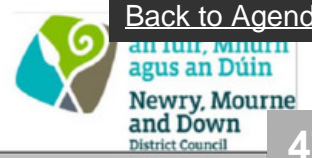
- |                                  |   |
|----------------------------------|---|
| - Sustainability                 | - Collaboration                         |
| - Environmental                  | - Improved Service Delivery             |
| - Social                         | - Local Economic Multiplier             |
| - Health and Well being          | - Corporate & Community Plan objectives |
| - External Funding Uncertainties |   |
| - Reputation                     |   |

**The number of Options will vary according to each project.**

Option 1)	Status Quo: Do not reconstruct the hut at Down County Museum							
<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>In this option, the hut would not be reconstructed at Down County Museum.</p> <p>Objectives 2.1 a-c and Targets 2.2 a-d would not be achieved.</p> <p>No advantages.</p> <p>Opportunity to engage with local community and utilise a local resource/story lost.</p> <p>The hut will deteriorate in its external location and become irrecoverable. £190,000 (150,000 Shared Spaces; £40,000 Building Positive Relations) of EU PEACE IV approved for the project funding will be lost.</p> <p>Risk to reputation of Council in letting down members of local community who have preserved the hut.</p> <p>£65,000 of NMDDC capital funding would not be utilised for exhibition design and production.</p> <p>No benefits</p>							
<p><b>Monetary Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	Option 1 Status Quo	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Totals
<b>Capital Costs</b>								
<b>Total Capital Costs</b>								0
<b>Revenue Costs</b>								
<b>Total Revenue Costs</b>								0
<b>Income</b>								0
<b>Savings</b>								0
<b>Whole Life Costs</b>								0



Option 2)	<b>Do something: Reconstruct the hut at Down County Museum utilising 50% of the historic fabric</b>																																																																																																
<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>All project objectives 2.1 a-c and Targets 2.2 a-d above will be achievable through this option.</p> <p>1. Between 20% and 50% of the historic fabric of the hut could be preserved. 2. Utilisation of £150,000 of external PEACE IV funding to benefit the local community and tourism.</p> <p>The Museum courtyard will be partly cordoned off for construction of the hut during April 2019, causing temporary disruption to visitors. All buildings to remain open.</p> <p>Risk of over-running schedule if procurement not carried out in timely fashion.</p> <p><b>Risk that the surviving fabric will be very fragile and not substantial/safe for re-use in a public building, and that costs of replacement materials will spiral beyond budget.</b></p> <p><b>Risk of over-spend due to asbestos and toxic paint removal and further deterioration of the hut prior to 2019, and reconstruction costs exceed £150,000.</b></p> <p>The Museum and local economy will benefit from increased visits in 2020-21. Currently the Museum has an impact of minimum £1 million on the local economy (see appendix 9).</p> <p>The project will have an impact on visitor awareness of Downpatrick, and will enhance the reputation of the Council, and the area as a tourist destination, supporting the NMDDC Tourism Strategy (2017). Visitor numbers at the Museum are</p>																																																																																																
<p><b>Monetary Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	<table border="1"> <thead> <tr> <th data-bbox="451 1305 699 1361">Option 1 Status Quo</th> <th data-bbox="699 1305 788 1361">18-19</th> <th data-bbox="788 1305 906 1361">19-20</th> <th data-bbox="906 1305 1018 1361">20-21</th> <th data-bbox="1018 1305 1129 1361">21-22</th> <th data-bbox="1129 1305 1249 1361">22-23</th> <th data-bbox="1249 1305 1361 1361"></th> <th data-bbox="1361 1305 1492 1361">Totals</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 1361 699 1417">Architect + designer</td> <td data-bbox="699 1361 788 1417">23,000</td> <td data-bbox="788 1361 906 1417"></td> <td data-bbox="906 1361 1018 1417"></td> <td data-bbox="1018 1361 1129 1417"></td> <td data-bbox="1129 1361 1249 1417"></td> <td data-bbox="1249 1361 1361 1417"></td> <td data-bbox="1361 1361 1492 1417">23,000</td> </tr> <tr> <td data-bbox="451 1417 699 1473">Hut reconstruction</td> <td data-bbox="699 1417 788 1473"></td> <td data-bbox="788 1417 906 1473">131,250</td> <td data-bbox="906 1417 1018 1473"></td> <td data-bbox="1018 1417 1129 1473"></td> <td data-bbox="1129 1417 1249 1473"></td> <td data-bbox="1249 1417 1361 1473"></td> <td data-bbox="1361 1417 1492 1473">131,250</td> </tr> <tr> <td data-bbox="451 1473 699 1529">Hut fit out</td> <td data-bbox="699 1473 788 1529"></td> <td data-bbox="788 1473 906 1529">60,000</td> <td data-bbox="906 1473 1018 1529"></td> <td data-bbox="1018 1473 1129 1529"></td> <td data-bbox="1129 1473 1249 1529"></td> <td data-bbox="1249 1473 1361 1529"></td> <td data-bbox="1361 1473 1492 1529">60,000</td> </tr> <tr> <td data-bbox="451 1529 699 1597"><b>Total Capital Costs</b></td> <td data-bbox="699 1529 788 1597">23,000</td> <td data-bbox="788 1529 906 1597">191,250</td> <td data-bbox="906 1529 1018 1597"></td> <td data-bbox="1018 1529 1129 1597"></td> <td data-bbox="1129 1529 1249 1597"></td> <td data-bbox="1249 1529 1361 1597"></td> <td data-bbox="1361 1529 1492 1597">214,250</td> </tr> <tr> <td colspan="8" data-bbox="451 1597 1492 1653"><b>Revenue Costs</b></td> </tr> <tr> <td data-bbox="451 1653 699 1709">Electricity</td> <td data-bbox="699 1653 788 1709"></td> <td data-bbox="788 1653 906 1709">1,000</td> <td data-bbox="906 1653 1018 1709">3,000</td> <td data-bbox="1018 1653 1129 1709">3,000</td> <td data-bbox="1129 1653 1249 1709">3,000</td> <td data-bbox="1249 1653 1361 1709"></td> <td data-bbox="1361 1653 1492 1709">10,000</td> </tr> <tr> <td data-bbox="451 1709 699 1765"></td> <td data-bbox="699 1709 788 1765"></td> <td data-bbox="788 1709 906 1765"></td> <td data-bbox="906 1709 1018 1765"></td> <td data-bbox="1018 1709 1129 1765"></td> <td data-bbox="1129 1709 1249 1765"></td> <td data-bbox="1249 1709 1361 1765"></td> <td data-bbox="1361 1709 1492 1765"></td> </tr> <tr> <td data-bbox="451 1765 699 1832"><b>Total Revenue Costs</b></td> <td data-bbox="699 1765 788 1832"></td> <td data-bbox="788 1765 906 1832">1,000</td> <td data-bbox="906 1765 1018 1832">3,000</td> <td data-bbox="1018 1765 1129 1832">3,000</td> <td data-bbox="1129 1765 1249 1832">3,000</td> <td data-bbox="1249 1765 1361 1832"></td> <td data-bbox="1361 1765 1492 1832">10,000</td> </tr> <tr> <td data-bbox="451 1832 699 1899"><b>Income</b></td> <td data-bbox="699 1832 788 1899">23,000</td> <td data-bbox="788 1832 906 1899">127,000</td> <td data-bbox="906 1832 1018 1899"></td> <td data-bbox="1018 1832 1129 1899"></td> <td data-bbox="1129 1832 1249 1899"></td> <td data-bbox="1249 1832 1361 1899"></td> <td data-bbox="1361 1832 1492 1899">150,000</td> </tr> <tr> <td colspan="8" data-bbox="451 1899 1492 1955"><b>Savings</b></td> </tr> <tr> <td data-bbox="451 1955 699 2029"><b>Whole Life Costs</b></td> <td data-bbox="699 1955 788 2029">0</td> <td data-bbox="788 1955 906 2029">62,250</td> <td data-bbox="906 1955 1018 2029">3,000</td> <td data-bbox="1018 1955 1129 2029">3,000</td> <td data-bbox="1129 1955 1249 2029">3,000</td> <td data-bbox="1249 1955 1361 2029"></td> <td data-bbox="1361 1955 1492 2029">74,250</td> </tr> </tbody> </table>	Option 1 Status Quo	18-19	19-20	20-21	21-22	22-23		Totals	Architect + designer	23,000						23,000	Hut reconstruction		131,250					131,250	Hut fit out		60,000					60,000	<b>Total Capital Costs</b>	23,000	191,250					214,250	<b>Revenue Costs</b>								Electricity		1,000	3,000	3,000	3,000		10,000									<b>Total Revenue Costs</b>		1,000	3,000	3,000	3,000		10,000	<b>Income</b>	23,000	127,000					150,000	<b>Savings</b>								<b>Whole Life Costs</b>	0	62,250	3,000	3,000	3,000		74,250
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<b>Option 3)</b>	<b>Do something: Recreate a replica of the hut</b>
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<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary</b></p> <p><b>Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>All project objectives 2.1 a-c and Targets 2.2 a-d above will be achievable through this option.</p> <p><b>1. A solid new hut structure based on the original and including key well-preserved features will be designed and built to the original specifications and to appear as in 1910s, to provide an authentic appearance, without later additions eg flooring and walling added to surviving building fabric. 2. Utilisation of £150,000 of external PEACE IV funding to benefit the local community and tourism.</b></p> <p>The Museum courtyard will be partly cordoned off for construction of the hut during April 2019, causing temporary disruption to visitors. All buildings to remain open.</p> <p>Risk of over-running schedule if procurement not carried out in timely fashion.</p> <p>The Museum and local economy will benefit from increased visits in 2020-21. Currently the Museum has an impact of minimum £1 million on the local economy (see appendix 9).</p> <p><b>A new building will be more sustainable in the long term, could be built in sections and removed to a new location as a show-piece eg back to a Ballykinler venue after 2023. See Appendix 10 for detailed cost estimate.</b></p> <p>The project will have an impact on visitor awareness of Downpatrick, and will enhance the reputation of the Council, and the area as a tourist destination, supporting the NMDDC Tourism Strategy (2017). Visitor numbers at the Museum are anticipated to rise to 50,000 in 2020-21.</p>																																																																																				
<p><b>Monetary</b></p> <p><b>Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	<table border="1"> <thead> <tr> <th>Option 1 Status Quo</th> <th>18-19</th> <th>19-20</th> <th>20-21</th> <th>21-22</th> <th>22-23</th> <th>Totals</th> </tr> </thead> <tbody> <tr> <td>Architect + designer</td> <td>23,000</td> <td></td> <td></td> <td></td> <td></td> <td>23,000</td> </tr> <tr> <td>Hut construction</td> <td></td> <td>128,520</td> <td></td> <td></td> <td></td> <td>128,520</td> </tr> <tr> <td>Hut fit out</td> <td></td> <td>60,000</td> <td></td> <td></td> <td></td> <td>60,000</td> </tr> <tr> <td><b>Total Capital Costs</b></td> <td>23,000</td> <td>188,520</td> <td></td> <td></td> <td></td> <td>211,520</td> </tr> <tr> <td><b>Revenue Costs</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Electricity</td> <td></td> <td>1,000</td> <td>3,000</td> <td>3,000</td> <td>3,000</td> <td>10,000</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total Revenue Costs</b></td> <td></td> <td>1,000</td> <td>3,000</td> <td>3,000</td> <td>3,000</td> <td>10,000</td> </tr> <tr> <td><b>Income</b></td> <td>23,000</td> <td>127,000</td> <td></td> <td></td> <td></td> <td>150,000</td> </tr> <tr> <td><b>Savings</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Whole Life Costs</b></td> <td>0</td> <td>62,520</td> <td>3,000</td> <td>3,000</td> <td>3,000</td> <td>71,520</td> </tr> </tbody> </table>	Option 1 Status Quo	18-19	19-20	20-21	21-22	22-23	Totals	Architect + designer	23,000					23,000	Hut construction		128,520				128,520	Hut fit out		60,000				60,000	<b>Total Capital Costs</b>	23,000	188,520				211,520	<b>Revenue Costs</b>							Electricity		1,000	3,000	3,000	3,000	10,000								<b>Total Revenue Costs</b>		1,000	3,000	3,000	3,000	10,000	<b>Income</b>	23,000	127,000				150,000	<b>Savings</b>							<b>Whole Life Costs</b>	0	62,520	3,000	3,000	3,000	71,520
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## **Section 4: Social Value and Rural Proofing**

**a. Social Value** - The additional benefit that a contract can deliver to the local community over and above the benefit of the goods and services themselves.

This benefit could be social, economic or environmental. For example, what are the opportunities to the community through the overall project if they do not directly benefit i.e. Creating skills and training opportunities.

Example the development of a new football pitch, the direct benefit is the provision of a football pitch, the social value could be the an opportunity of apprenticeship with the construction firm awarded the contract, an opportunity for local coaches to provide skills and fitness training on the new pitch.

**Has social value been considered and indicate how?**

The Social Value of the project lies in its ability to draw together resources and materials from all over NI/Rol to tell the story of a famous place in Irish history to a local and international audience. It will be of enormous benefit to local people in boosting their profile, identity and involvement in the project. It will also benefit Downpatrick economically, and in the long term the local community who, after 2023, will have the opportunity to relocate/acquire this facility.

**b. Rural Proofing** - The process by which policies, strategies and plans are assessed to determine whether they have a differential impact on **rural** areas and, where appropriate, adjustments are made to take account of particular **rural** circumstances.

**Have you considered if this project could have a different impact in rural areas and, if so how you might change, implement the project differently to ensure equitable treatment for rural dwellers?**

This project is designed to involve, and engage with, the local community in Ballykinler, and therefore focuses on the needs of a rural area in the district. It offers the opportunity to move the hut back to the Ballykinler community in 2023, complete with cross-community display and interpretation, in order to benefit that community and celebrate its local heritage.

**c. EQIA** – Should the project / service being discussed be subject to an Equality Impact Assessment?

The Ballykinler hut reflects the identities of key groups living in the district, and it is an opportunity for them to share their history. The Museum is a neutral venue which will facilitate this project as a shared space. The project is envisaged as a cross-community project to promote mutual understanding. An Equality Impact Assessment is not required in this context.

## Section 5: Analysis and Selection of Preferred Option

Clearly document the preferred option – why has this option been selected?

Option 3 : **Recreate a replica of the hut** is recommended for the following reasons:

1. Provision of a sound, stable building fit for public use, as original has deteriorated badly.
2. Authentic 1910s appearance can be achieved without modern replacement floors/walling.
3. No removal of asbestos/toxic paints required.
4. Removal of risk of overspend due to replacement of large amounts of fabric.
5. Building will be less expensive than restoration Option 2 and sustainable; it can be installed/removed in sections, and re-used elsewhere after 2023.
6. Key well-preserved features can be re-used in the fabric and interpreted.

### 1. Project management

The project will be managed by M. King and Down County Museum staff, with support from NMDDC Project Management team, Programmes Unit and Central Procurement Directorate.

### 2. Progress/budget monitoring

Progress and budget monitoring will be carried out by the project management team on a monthly basis and will be included in regular monthly reports to Andrew Patterson, Assistant Director ERT.

### 3. Reporting to Committee

Progress reports will be made to the ERT Committee as required.

### 4. Budget variances

Budget variances will be reported to the Assistant Director, and budget shortfall will be reported to Committee for action as necessary.

### 5. Measuring benefits

The SEUPB PEACE IV Building Positive Relations target is for participants from both communities to take part in joint activities for a minimum of 26 hours each as part of the Engagement programme associated with the project (£40,000). Participation of individuals in the project will be recorded to confirm targets are met, and the total number of participants will also be recorded. Data will be reported to ERT Committee and SEUPB as required. Visitor numbers attending the hut exhibition specifically and the Museum generally will be recorded after opening in September 2019, in order to provide quantitative data.

### 6. Project evaluation

The success of the project activities will be evaluated according to the completion of targets 2.2a-d as identified above. Evaluation forms will be provided for participants to complete in relation to their experience of the project during its development, and for visitors to complete with regard to the exhibition after opening, so that qualitative data may be compiled at 6 monthly intervals for reporting.

## Section 7: Financing

Please indicate how the project / service will be financed. Has this been included in the estimates?

Yes

No

If yes, where in the estimates

Account Code: 3004

Cost Code:

Project Code: 9129

If the proposal is for Capital expenditure, has this expenditure been included within the four year rolling capital plan? If so, how much has been put in the plan?

The reconstruction of the Ballykinler hut will be financed by a grant of £150,000 under the EU PEACE IV Shared Spaces Programme (Ex Military Sites Legacy Programme – App 11).

Engagement with the public regarding the project will be financed by a grant of £40,000 under the EU PEACE IV Building Positive Relations Programme.

£65,000 has been included in the NMDDC 4 year capital programme for the development of exhibition designs and fit out for the hut.

## Section 8: Appendices

Please name the document and reference the relevant section of the document to be attached.

Appendix 1: Photograph of the hut before dismantling in 2012

Appendix 2 Previous reports to ERT Committee on Ballykinler History Hut project

Appendix 3 Extract from Down County Museum Forward Plan 2017-20

Appendix 4 Quantification of need for the Ballykinler History Hut Project

Appendix 5 Condition Report on the Ballykinler Hut with outline costs for reconstruction

Appendix 6 Plans for the reconstruction of the Ballykinler Hut in the courtyard of Down County Museum

Appendix 7 Form confirming donation of hut to Down County Museum

Appendix 8 Planning permission approvals

Appendix 9 Impact of Down County Museum on the local economy

Appendix 10 Cost estimate breakdown for replica hut – Option 3

Appendix 11 Letter of Offer – PEACE IV funding

## **Section 9: Glossary**

Key to Abbreviations:

PEACE IV BPR Engagement Project: European Union PEACE IV Building Positive Relations Engagement Project





<b>Report to:</b>	ERT Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> December 2016
<b>Subject:</b>	Reconstruction of an Armstrong hut from Ballykinler Camp at Down County Museum
<b>Reporting Officer (Including Job Title):</b>	Marie Ward, Director, ERT
<b>Contact Officer (Including Job Title):</b>	Michael King, Museum Curator, Down County Museum

<b>Decisions required:</b>	
This report is to:	
<ol style="list-style-type: none"> <li>1. Inform Committee and Council of the proposal to rebuild a hut from Ballykinler Camp in the courtyard of Down County Museum as a shared space to tell the history of the Camp, including the use of the Camp in the First World War (1914-18) and for internment (1920-21).</li> <li>2. Request approval for developing initial plans and seeking costs for the project in anticipation of European PEACE IV or alternative funding becoming available.</li> </ol>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	Down County Museum's Ballykinler Hut Project involves the reconstruction and interpretation of a 1900 era timber hut salvaged from Ballykinler Camp when they were demolished in 2013. The Camp has donated the 18m x 6m gabled 'Armstrong' hut to the Museum in order to preserve it for posterity. The site of the hut was excavated after removal of the hut and many finds collected for future display. The building will need to be repaired, rebuilt and made safe, weatherproof and accessible, with internal displays of sets and material from the era of the Camp.
1.2	It is proposed that the hut be rebuilt in the Museum courtyard to create a shared space to interpret its use during the period 1900-present, including for military training during the First World War and for internment during the Irish War of Independence.
1.3	The Museum has already published a booklet about the first 70 years of the camp as part of a PEACE III project. The Museum (a gaol from 1796-1830) was also used as a barracks during the period 1840-1946, and housed similar Armstrong huts – for which evidence of their gables still survives on the gaol walls. Huts like the salvaged Ballykinler example therefore once existed in the gaol/Museum courtyard.
1.4	The estimated cost of rebuilding and interpreting the hut is £150,000, and this funding is part of a Council application for EU PEACE IV funding under the Shared Spaces programme .
<b>2.0</b>	<b>Key issues:</b>
2.1	The hut played a crucial role in local and international history as it is one of the last remaining examples and housed those being trained to fight in the trenches in World War One, and those interned during the Irish War of Independence. This is a unique opportunity to interpret the stories of those who used the huts and their part in making history.
2.2	The hut reflects the identities of key groups living in the district, and it is an opportunity for them to share their history. The Museum wishes to work with local groups with an interest in the Camp, and to collect information, photographs and

	objects that could help tell the story of these huts and their occupiers.
2.3	This project will attract those with an interest in the major events of 1912-1922, and will add a further dimension to the visitor profile of the Museum and Downpatrick, attracting an international audience, leading to increased spend in the local economy.
2.4	At present the hut is stored in a temporary external location, but cannot be kept in this state indefinitely without suffering deterioration. The hut will require to be refitted and refurbished in order to be accessible, safe and weatherproof, and will be preserved for posterity and represent a sustainable use of a heritage asset, managed within a larger more secure heritage institution, in the future.
2.5	The move and reconstruction of the hut should be carried out in good time in order to benefit from the current local and international interest in the Decade of Centenaries 1912-1922.
2.6	As with the existing museum buildings, the hut should be made universally accessible and be provided with a ramp. Power is available from conduits under the courtyard, and drainage also exists. A new surface will be required to the middle courtyard to facilitate a level area for construction, also covering dangerous cobbles laid only in the 1980s.
2.7	A planning application (free) and request for listed building consent have been lodged. The hut is classed as a temporary building as it does not have foundations – it is constructed on pads supporting upright timbers. This explains the discovery of many historical finds under the hut by archaeologists.
2.8	The sum of £10,000 has been allowed in this year's capital budget to fund the assessment of the dismantled hut and a detailed plan and outline costings for its reconstruction, and the detailed design and outline costing of the displays and sets that will be installed inside the hut to interpret its history. These plans and costings will then be used to put the works out to tender, should EU PEACE IV funding of £150,000 be made available.
2.9	The completion of this project would have a significant political, social, economic, community and conservation impact on Downpatrick, and add another dimension to it as a heritage town which cares about its past for the benefit of future generations, and attracts tourist seeking genuine experiences of local culture and history.
2.10	The development of this project would allow the Museum to launch a programme of outreach activities working with local communities and organisations to accompany and promote the project, and to encourage participation by interested members of the public. It would also lead to new donations or loans of material for display.
<b>3.0</b>	<b>Recommendations:</b>
3.1	It is recommended that Committee and Council support the initial stages of the project, so that it can proceed if the necessary funding becomes available. Further reports will update Committee on progress.
<b>4.0</b>	<b>Resource implications</b>
4.1	Up to £10,000 is currently in the 2016-17 Capital budget to develop this project, in order to establish detailed plans and indicative costs for future tender action. The Planning Application is free as this is a temporary building.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	The Museum is a neutral venue which will facilitate this project as a shared space. The project is envisaged as a cross-community project to promote mutual understanding.

**Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 12 December 2016 at 3.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

**Chairperson:** Councillor R Burgess

**Vice Chairperson:** Councillor D Curran

**In Attendance: (Committee Members)**

Councillor W Clarke

Councillor G Hanna

Councillor H Harvey

Councillor T Hearty

Councillor B Quinn

Councillor J Tinnelly

Councillor M Ruane

**Officials in Attendance:** Ms M Ward Director Enterprise Regeneration & Tourism

Mr J McGilly Assistant Director Enterprise Regeneration & Tourism

Ms M Boyle Tourism Development Officer

Mr M Mohan Senior Tourism Initiatives Manager

Mr A Patterson Tourism NI

Ms L Dillon Democratic Services Officer

**ERT/194/2016: ARMSTRONG HUT FROM BALLYKINLER CAMP  
DOWN COUNTY MUSEUM**

Read: Report dated 12 December 2016 from Mr M King, Museum Curator regarding the reconstruction of an Armstrong Hut from Ballykinler Camp at Down County Museum.

**(Copy circulated)**

**AGREED:** On the proposal of Councillor Burgess seconded by Councillor Ruane it was agreed as follows, as per Report dated 12 December 2016 from Mr M King Museum Curator, regarding the reconstruction of an Armstrong Hut from Ballykinler Camp at Down County Museum:

(a) To approve the development of initial plans and to seek costs for the project to reconstruct an Armstrong Hut from Ballykinler Camp at Down County Museum in order that should funding become available from Peace IV, or an alternative source, the project can proceed.

(b) Progress reports regarding the project to reconstruct an Armstrong Hut from Ballykinler Camp at Down County Museum, be tabled at the at the Enterprise Regeneration & Tourism Committee in due course.

App 3

**MÚSAEM CONTAE AN DÚIN  
DOWN COUNTY MUSEUM**

**Forward Plan  
2016 - 2019**



Cornhairle Ceantair  
an Iúir, Mhúrn  
agus an Dúin  
**Newry, Mourne  
and Down**  
District Council

MÚSAEM CONTAE  
**AN DÚIN**  
DOWN COUNTY  
**MUSEUM**

result in greater usage of the facilities by businesses and public bodies, and this will be a priority during the period of this plan. The historic site is also an ideal location for filming, and this aspect will also be promoted.

New tours for visiting groups relating to the Early Christian collections and the Old Gaol will be promoted, with associated catering packages. The Museum will hold regular conferences relating to archaeological and historical subjects connected with County Down, and promote itself as a good location for external conferences. A series of costumed events will be continued by staff, including historical tours, murder mystery evenings, 'meet the prisoners' visits and ghost walks in order to generate income and attract greater usage of the Museum site by the local community. The popular birthday party options will be more effectively marketed to local families to increase bookings.

The Museum will also consider how to publicise the collections and generate income by lending out travelling exhibitions, selling publications, developing merchandise relating to the collections and selling photographs from the collection online.

**Strategic Objective 1: To increase earned income from the hire of facilities**

**Strategic Objective 2: To increase earned income from tours, events and educational activities**

**Strategic Objective 3: To increase earned income from retail and photographic sales**

#### **Aim 7**

##### **To train staff for success**

(NI Museums Policy Strategic Priority 4: Infrastructure, Investment and Resources)

The skills and commitment of Museum staff are essential to make any of the other aspects of this plan possible, and so 'investment in people' needs to be supported at every level. Personal development plans will feed into an overall Museum training plan, and coaching and shadowing activity will also be required to ensure skills are developed and services improved. Evaluation of training will be essential to ensure that it is effective and useful in the workplace.

**Strategic Objective 1: To ensure that all staff have a personal development plan in place**

**Strategic Objective 2: To develop a training plan for Museum staff**

**Strategic Objective 3: To ensure that development activity is evaluated**

#### **Aim 8**

##### **To build for the future**

(NI Museums Policy Strategic Priority 4: Infrastructure, Investment and Resources)

The Museum has recently completed a Museum Extension and gallery space to the rear of the complex, where the Downpatrick High Cross has been preserved and displayed, in the context of the view of the historic landscape, including the Mound of Down, Inch Abbey (managed by DOENI) and the Quoile River, part of an Area of Outstanding Natural Beauty. The Downpatrick High Cross is an iconic monument on the St Patrick Trail, and its high profile move to Down County Museum will provide a valuable boost to the promotion of the St Patrick Trail, and the building of interest in the Early Christian heritage of Downpatrick, and specifically that housed in the Museum. Any outstanding work on the Extension will be completed during the retention period.

The restored 18<sup>th</sup> century buildings of the gaol/museum require constant maintenance and repair, and service contracts require annual funding to maintain safety and customer care standards. The front courtyard requires re-surfacing in order to prevent accidents.

Risk assessments will be updated and a risk register kept for the site. Improvements will be made in line with National Security Adviser reports and NIMC Access Audits.

Subject to feasibility and funding, a hut dating to c. 1900 from Ballykinler Camp will be reconstructed in the Museum courtyard as a shared history community project, displaying collections relating to the use of the hut for military and internment purposes during the decade 1912-1922.

**Strategic Objective 1: To ensure that any outstanding work on the new Museum Extension is completed during the retention period**

**Strategic Objective 2: To maintain the gaol/museum buildings and resurface front courtyard for safety reasons**

**Strategic Objective 3: To carry out risk assessments and make site improvements, as recommended in health and safety, security and access audits**



**Strategic Objective 4: To rebuild a hut from Ballykinler Camp and display related collections**

## Appendix 4 Quantification of Need

### 1.0 The need for Community Relations programming

The Council is seeking to improve community relations and mutual understanding in the district through the construction and exploration of a former military hut from Ballykinler Camp, which housed soldiers training for action in the First World War (1914-18), internees in the War of Irish Independence (1920-21), Maltese refugees (1940-42) and US troops (1942-43), among others. This project funded under the Shared Spaces theme of the European Union's PEACE IV programme, and is aimed at dispelling myths and perceptions to provide understanding on how our past links to our future. This is aimed at taking learning from the past and building it into our future learning & approaches to culturally clashing situations.

The main objectives of the project are to promote positive relations, mutual respect and the celebration of cultural diversity, and to reduce prejudice, hate and intolerance.

The Programme will provide opportunities for sustained, meaningful and purposeful contact between individuals and groups of different backgrounds, on a cross border basis. Through this contact the Programme will result in a reduction in isolation, polarisation, division, prejudice, sectarianism, racism and stereotypes between/among groups.

The Programme will pay particular attention to minority groups and groups who traditionally have been marginalised in society so that opportunities will be created that allow for a greater degree of participation and integration in society.

The result indicators for the project (Shared Spaces theme) and accompanying public engagement programme, under the Building Positive Relations theme, are:

1. An increase in the percentage of people who think relations between Protestants & Catholics are better than they were five years ago, from 45% to 52%;
2. The percentage of people who think relations between Protestants & Catholics will be better in 5 years (from 40% to 48%)
3. The percentage of people who know about the culture of minority ethnic communities from 30% to 38%

### 2.0 The need to generate economic benefits from tourism

#### 2.1 Newry, Mourne and Down District Council area

In 2017, the tourism sector was worth 5.2% of Northern Ireland's Gross Domestic Product (GDP), and generated revenue of £723 million while sustaining 43,000 jobs. In 2015 visitors

arriving from outside of N.I. rose by 5%, and hotels were continuing to report growth in the first half of 2016. Maintaining this growth trajectory has become a central focus of the N.I. Tourism Strategy. The development of the Newry, Mourne and Down Tourism Strategy for 2017-21 has been undertaken with the intent of building on this momentum, and identifying new opportunities to strengthen the District's tourism industry, the competitiveness of its core destination experiences, and its international appeal.

Tourism is a key economic driver within the District and was worth £47.7 million to the local economy in 2015. The sector supports almost 5,000 jobs, many of which are within small and medium sized industries distributed throughout the entire District.

The Newry, Mourne and Down Tourism Strategy for 2017-21 aims to ensure that the development of tourism is undertaken sustainably and contributes to the enhancement of social, cultural and environmental values.

There is a clear need for high quality tourism experiences in the district to support the aim of the Strategy, to 'become one of the premier tourism destinations on the island of Ireland' by 2019. The planned completion of the Ballykinler History Hut in 2019, and its international and cross-border appeal as a core cultural event in the Decade of Centenaries, fits well with this ambition for the district. The aim is to attract 50,000 visitors to the Museum in 2020 and 2021, bringing economic benefits to both the Museum and Downpatrick.

## 2.2 Down County Museum

A visitor profile survey carried out by Audiences NI for Down County Museum in January-March 2016 showed that the visitor profile consisted of:

Local residents (travelled less than 30 minutes to reach Museum)	63%
NI Day Tripper (travelled more than 30 minutes to Museum)	31%
Day Tripper outside NI	3%
Staying overnight in NI	3%

Although this survey was undertaken outside the main tourist season, it is clear that more needs to be done to bring tourists from outside N.I. to the Museum and Downpatrick.

Visitor numbers at the Museum have increased from 22,879 in 2015 to 45,400 in 2017, largely due to the impact of an EU funded extension, featuring the Downpatrick High Cross, with 3 new galleries and a tearoom. This shows that a new development with international appeal (Early Christian heritage) can have a major impact on visitor numbers and generate an increased economic impact in the local area. The Ballykinler History Hut is presented as the next major opportunity for the Museum to bring economic benefits to Downpatrick through an increase in tourism visits.



App 5

62

September 2017

H&amp;D Ref: SD469/IH

# Holmes & Doran

## CHARTERED SURVEYORS

CONDITION REPORT  
ON  
DISMANTLED TIMBER FRAMED BUILDING  
BALLYKINLER  
CO DOWN

SEPTEMBER 2017

(H&D REF: SD469/IH)



**Holmes & Doran Ltd**  
Chartered Surveyors  
First Floor, The Old Savings Bank  
1 Victoria Street  
Armagh  
BT61 9DS  
Tel: 02837 510800  
Fax: 02837511919  
Email: [info@holmesanddorran.co.uk](mailto:info@holmesanddorran.co.uk)

September 2017

H&D Ref: SD469/IH

## 1. **BRIEF**

- 1.1 Holmes & Doran, Chartered Surveyors were requested by R Heatrick Ltd to undertake a Condition Survey of a dismantled timber framed building which is stored within a field in Ballykinler, Co Down.
- 1.2 The purpose of the inspection was to establish, as far as was possible, the condition of the various elements of the building, and whether they are in good enough condition to allow the building to be removed from the site and re-erected on a site in Downpatrick.
- 1.3 The inspection took place on Thursday 21<sup>st</sup> September 2017. Mr Holmes was accompanied by Mr David Brown from R Heatrick Ltd.

## 2. **DESCRIPTION**

- 2.1 The timber framed building was formally used as sleeping accommodation within Ballykinler Army Camp. It was dismantled approximately 5 years ago and brought to the field where it is stored under polythene sheeting.
- 2.2 The building was approximately 60ft by 20ft in size and constructed as follows:

### **Roof:**

Mild steel corrugated sheet roof on timber boarding on timber trusses.

### **External Walls:**

Timber framed sections each 10ft by 8ft with structural timber framework clad with tongued and grooved softwood boarding which was painted or mild steel corrugated cladding.

### **Windows:**

Softwood framed single glazed casement style windows

### **Doors:**

Presumably timber sheeted doors.

September 2017

H&D Ref: SD469/IH

**Floors:**

The building has a timber sheeted floor on joists which sit on a concrete base.

The external walls were not insulated and had a painted finish.

**3. CONDITION**

- 3.1 The building has been deposited in six large bundles and covered with polythene sheeting.



**Building components stored under polythene sheeting.**

It has lain here for circa 5 years and has suffered an extensive amount of damp penetration and woodworm infestation.

September 2017

H&amp;D Ref: SD469/IH

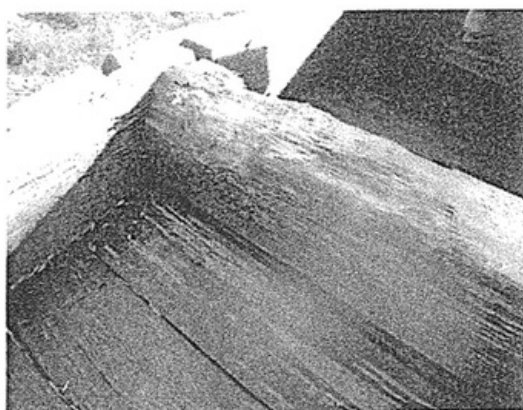
**3.2 Structural Timber members:**

These are badly decayed at ends, particularly at the bases of the vertical members where they have been ripped out of the concrete bases.



**Damaged and decayed end of vertical timber member.**

There is also significant wet rot decay to the members. Extensive and proactive woodworm/beetle infestation has also affected the timber.



**Wet rot to structural timbers.**



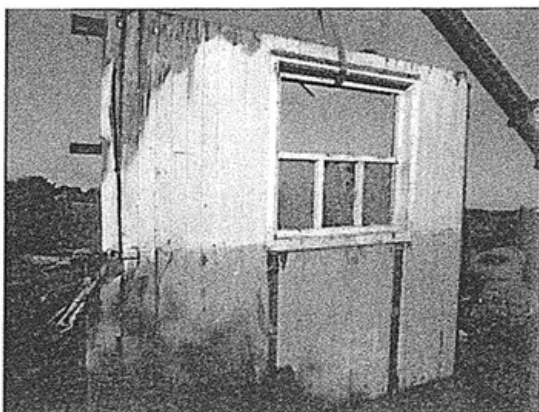
**Woodworm/beetle infestation to timber.**

September 2017

H&D Ref: SD469/IH

### 3.3 External vertical timber panelling

This is badly decayed both at the tops and bottoms of the sheeted panels. Individual boards are missing and can be easily pulled apart by hand.



Decay to external wall panel.

### 3.4 Roof trusses

These appear in slightly better condition as they have been better protected by the polythene sheeting although there is evidence of decay at ends and woodworm infestation.



Roof trusses.

September 2017

H&amp;D Ref: SD469/IH

### 3.5 Structural wall panels

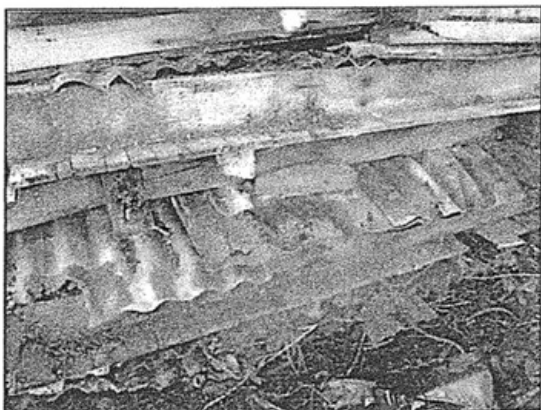
These are also in varying degrees of decay. The panels stored at the top and bottom of the bundles have suffered extensive wet rot however those in the centre of the bundles are not as badly affected.



Wall panels stored in bundles.

### 3.6 Mild steel corrugated sheeting

Both the roof and wall cladding are very badly decayed at their ends, where extensive rust and decay is evident.



Decay to ends of corrugated sheeting.

September 2017

H&D Ref: SD469/IH

The sheeting is badly distorted in several areas and is also holed.



**Damaged and holed corrugated sheeting.**

In several places the sheeting is badly rusted and can be easily punctured.



**Decayed end of sheeting.**

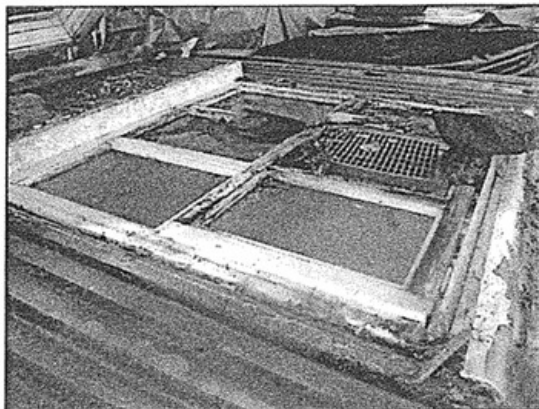
The painted finish is disintegrating and can be easily removed by rubbing. It no longer provides a protective covering to the sheeting.

September 2017

H&D Ref: SD469/IH

### 3.7 Windows

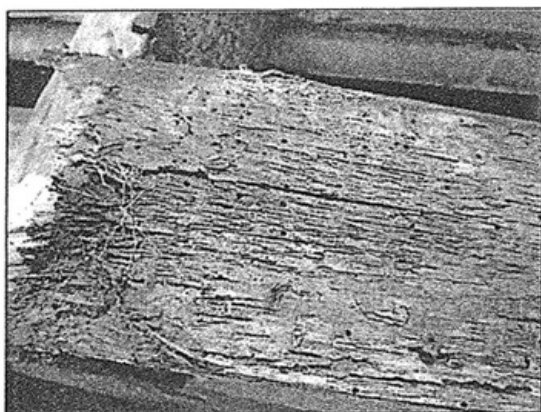
The window frames are either badly decayed or damaged and many are beyond repair and will need to be replaced.



Decayed window frames.

### 3.8 Woodworm/Wood beetle infestation

This is extensive particularly within the larger structural timber members and appears to be very proactive. This will significantly affect the integrity of the timber.



Woodworm/wood beetle infestation.

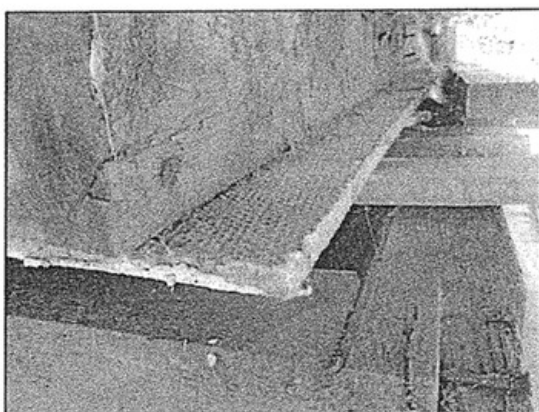


September 2017

H&amp;D Ref: SD469/IH

### 3.9 Presence of asbestos based wall cladding

Within some areas of the building the walls were lined with asbestos cladding. Laboratory analysis revealed this to be Asbestos Insulating Board, which contained Chrysotile (white asbestos); Amosite (brown asbestos) and Crocidolite (blue asbestos), which is the worst type.



#### **Asbestos based wall lining.**

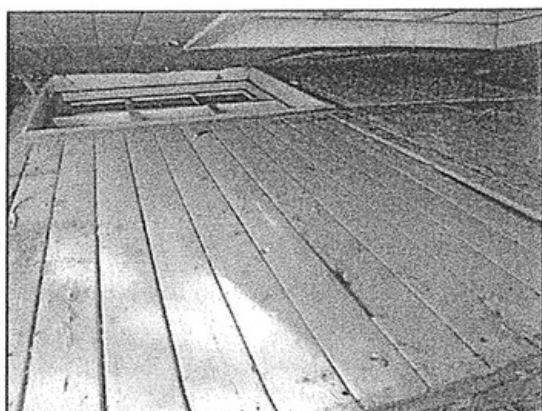
The board will need removed by a Licensed Asbestos Removal Contractor and deposited in a licensed tip.

September 2017

H&D Ref: SD469/IH

#### 4. PROPOSALS

- 4.1 It is proposed to remove the dismantled building from the field, transport it to another location and re-erect it on a site in Downpatrick.
- 4.2 The removal of the building from the field will be difficult, the wall sections which are still in place will need to be supported at all corners prior to removal otherwise the panels will come apart.



**External wall panel complete with window.**

The nailed joints to the structure are badly rusted and will come apart if handling is not carried out correctly.

- 4.3 The sections of the dismantled building will need to be brought to a large dry storage shed and the various sections laid out. It was observed on site that some of the wall panels which were exposed had been numbered i.e. W1, W2, E2 etc. It should be possible to layout the shape and components of the building within the shed.
- 4.4 The timber structure will need time to naturally dry out as too rapid drying will further distort the framework.
- 4.5 All decayed sections of timber will need to be cut out and new spliced sections installed. All decayed and distorted corrugated sheeting will also need to be cut out and replaced.

September 2017

H&D Ref: SD469/IH

- 4.6** I would estimate from our visual inspection of the dismantled building within the field that a maximum, at 50% of the components of the existing building can be retained.

The remaining 50% will have to come from either other stored similar buildings or new material.

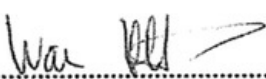
- 4.7** The existing building is not insulated and new insulation will need to be provided both to the roof and so the external walls. A new concrete base will be required and the building will require electricity and heat.

September 2017

H&amp;D Ref: SD469/IH

## 5. CONCLUSION

- 5.1 The existing dismantled building has been poorly stored in an external environment. There is evidence of extensive decay to the structural timber framework; the flooring; the external wall panelling and the corrugated sheeting.
- 5.2 In my opinion a maximum of 50% of the existing building can be salvaged. Reconstruction will be a slow and difficult job, however I am aware that the contractor has extensive experience in this type of work and am confident that the building can be successfully re-erected on a new site.

Signed  .....

I Holmes MRICS

CHARTERED BUILDING SURVEYOR

For & on behalf of Holmes & Doran Chartered Surveyors

Date: 22<sup>nd</sup> September 2017

**R Heatrick Ltd****Estimate for the refurbishment and relocation of the sectional 'Baxter Block' to the Down County Museum, Downpatrick.****Sep-17**

The sections of the structure have been lying in a field now for up to 5 years and have been partially covered by polythene. During this period, the covering had been damaged due to the weather, although at the time of inspection it was noted that the covering had been repaired/replaced from our initial inspection on 16 June 2017.

The unit which we have already refurbished and relocated to the Somme Heritage Centre, Conlig, was in a much better condition. We were able to salvage sections from other identical standing structures at the time of dismantling the unit which were part of a demolition contract that we were engaged in at that time.

This saved the Somme Centre a considerable amount of expenditure as we did not have to purchase materials for elements that required replacing. It also retained the historical significance of the unit.

The unit presently stored in a field close to Ballykinler shall require significant new materials due to its poor condition. At this point, we are only able to supply an approximate estimate for the works as we would need to transport all of the stored sections to a dry working environment (large warehouse/workshop) to thoroughly inspect them and to allow the timbers to dry out. The drying out process might cause further damage to the timbers, requiring additional materials. It is also possible that further damage could be caused to some of the sections by transporting them across the field for removal from their current position as many of them are extremely flimsy due to their condition.

There shall also be additional expense in this scheme due to the presence of asbestos which we detected during our inspection on 21 September 2017. The previous units did not contain any asbestos. (See report)

The unit in question shall also require hoisting into position from Mount Crescent. This shall require crane hire as well as a road closure. These are again additional costs over the Somme Centre scheme. Due to the congested nature of traffic in Downpatrick in the mornings and afternoons due to school runs, it is highly likely that Mount Crescent shall not be closed during peak hours which would lead to non-productive working expense. To avoid this, weekend working might be necessary but this again attracts additional labour costs.

Finally, due to the sections having to be double handled before final placement within the confines of the museum courtyard (Ballykinler-Workshop-Downpatrick) the costs shall escalate further. We previously only had to transport the unit from Ballykinler to Conlig.

Please also note, we would require virtually the whole of the courtyard in the area shown which is to house the unit for working space and also for the Health and Safety of visitors and staff circulating between the museum buildings. A further area would be required to store sections when offloaded as well as welfare accommodation for our employees.

The time required for this scheme shall be dependant on the extent of the repairs. Somme Centre took approximately 4 months. Anticipated for Downpatrick, 5-6 months.

**Estimated Costs of Refurbishment and Erection of Block for Down County Museum**  
**Costs are based on previous scheme at the Somme Heritage Centre where possible.**  
**Please note, this is not a fixed price quotation and are Provisional Costings only.**

Asbestos removal.	4,000.00
Transfer sections from Ballykinler to workshop and from workshop to Downpatrick following repairs/replacements.	4,500.00
Set up site barriers, welfare facilities etc. Remove on completion.	1,200.00
Erection of refurbished unit including crange.	30,000.00
New plinths to support structure.	2,000.00
New timber beam flooring.	3,000.00
Cut out main vertical supports & replace.	2,000.00
Spray timbers with woodworm killer.	500.00
Cut out rotten timbers & splice in new; replace defective T&G wall panelling.	4,000.00
Insulate walls & roof including supply & fixing breathable felt.	7,500.00
Replace defective corrugated external wall & roof cladding.	3,000.00
Supply & fit new external wall corner trims.	200.00
Replace glazed windows	3,000.00
Replace external doors.	1,100.00
Replace defective trimmings (skirtings, architraves & window linings)	1,500.00
Remove old fascia & rainwater goods & replace with new.	1,200.00
Construct meter cupboard.	300.00
Provide recessed floor sockets.	700.00
Provide shelving.	1,300.00
Strip all old timbers & cladding of defective paintwork and redecorate.	7,500.00
Provide new electrics & alarms.	9,000.00
	c/fwd
	<u>87,500.00</u>

	b/fwd	87,500.00
Provide new courtyard surfacing (not previously required at Somme Ctr)		30,000.00
Construct service duct.		500.00
Construct 2 number ramps.		4,000.00
Provide storm drainage.		1,000.00
Road closure (including notifications & signage)		<u>2,000.00</u>
		125,000.00
Contingencies @ 5%		<u>6,250.00</u>
		131,250.00
	VAT @ 20%	<u>26,250.00</u>
		<u>157,500.00</u>





## DOWN COUNTY MUSEUM - OBJECT ENTRY FORM

Form No: 0361

Received from: TONY CANNIFORD

Owner (if different):

Address: BALLYKINLER TRAINING CAMP  
BALLYKINLER, COMMONS RD

Address:

Tel No: 07824607555

Tel No:

DESCRIPTION OF OBJECT/COLLECTION (note obvious damage, & any related information eg. when, where, or how was it found or used; names, dates & details of the people who made or previously owned it, etc. Continue on a new sheet if necessary).

ARMSTRONG HUT / BAXTER BLOCK  
Mn. from extended camp at Ballykinler Camp.

Total number of items: 1

## REASON FOR ENTRY (please tick as applicable, and sign)

- Donation** I offer to donate the object(s) listed above to the museum's governing body.  
 **Sale** I offer to sell the object(s) listed above to the museum's governing body (price sought £ )  
 **Loan** I offer to loan the object(s) listed above for the use of the museum's governing body for a period of  
 **Identification** I leave the object(s) listed above for identification & undertake to collect these no later than 3 months from today  
 **Loan for copying** I leave the photograph/s listed above for copying.

I confirm that the information given on this form is correct to the best of my knowledge and belief, & that I accept the terms and conditions described overleaf.

Signed: 

Date: 23/11/16

## ADDITIONAL AGREEMENT (DONATIONS/SALES ONLY) (tick as applicable, and sign)

- I, the owner, confirm that I have undisputed title to the object(s) listed above, with full power to dispose of the items and transfer such title to the museum's governing body. OR  
 I, the depositor acting on behalf of the owner(s), confirm that the owner(s) have undisputed title to the object(s) listed above, with full power to dispose of the items and transfer such title to the museum's governing body, & that I am authorised by the owner(s) to act on their behalf to that effect.

The title in the objects listed above, & subject to the conditions overleaf, is hereby transferred to the governing body of the museum.

Signed

Date

## MUSEUM SIGNATORY

Receipt of the object(s) described above is hereby acknowledged.

Signed:   
On behalf of the museum's governing body

Date: 23/11/16

## RETURN OF OBJECT TO OWNER (tick as applicable, and sign)

I, the depositor/owner, acknowledge the return of the object(s) described above in a satisfactory condition following:

- Identification  the end of the period of loan  copying  
 The museum's governing body declining to accept the donation, loan or purchase of the object(s).

Signed:

Countersigned (for museum):

Date:

App 8

**Liam Hannaway**  
Chief Executive



Comhairle Ceantair  
an Iúir, Mhúrn  
agus an Dúin  
**Newry, Mourne  
and Down**  
District Council

79

## APPROVAL OF PLANNING PERMISSION

Planning Act (Northern Ireland) 2011

Application No: **LA07/2017/0202/F**

Date of Application: **9th February 2017**

Site of Proposed Development: **Down County Museum, The Mall, English Street, Downpatrick.**

Description of Proposal: **Reconstruction of circa 1900's period hut.**

Applicant: Down County Museum  
Address: The Mall English Street  
Downpatrick  
BT30 6AH

Agent: Newry, Mourne & Down District  
Address: Council  
Downshire Civic Centre  
Downshire Estate Ardglass Road  
Downpatrick  
BT30 7GQ

Drawing Ref: LA07/2017/0202/01-03

The Council in pursuance of its powers under the above-mentioned Act hereby

## GRANTS PLANNING PERMISSION

for the above-mentioned development in accordance with your application subject to compliance with the following conditions which are imposed for the reasons stated:

1. The structure hereby approved shall be removed within 3 years from the date of this approval and the land restored to its former condition.

Reason: This type of temporary structure is such that its permanent retention would harm the amenity of the listed building adjacent.

**Oifig an Iúir  
Newry Office**  
O'Hagan House  
Monaghan Row  
Newry BT35 8DJ

**Oifig Dhún Pádraig  
Downpatrick Office**  
Downshire Civic Centre  
Downshire Estate, Ardglass Road  
Downpatrick BT30 6GQ

0300 013 2233 (Council)  
0300 200 7830 (Planning)  
council@nmandd.org  
www.newrymournedown.org

Ag freastal ar an Dúin  
agus Ard Mhacha Theas  
**Serving Down  
and South Armagh**



2. Ground surface repairs and finishes shall match existing in all detailing.

Reason: to protect the integrity of the listed building

#### Informatives

1. This approval does not dispense with the necessity of obtaining the permission of the owners of adjacent dwellings for the removal of or building on the party wall or boundary whether or not defined.
2. This permission does not alter or extinguish or otherwise affect any existing or valid right of way crossing, impinging or otherwise pertaining to these lands.
3. This permission does not confer title. It is the responsibility of the developer to ensure that he controls all the lands necessary to carry out the proposed development.

Dated: 5th May 2017

Authorised Officer

**Liam Hannaway**  
Chief Executive



Comhairle Ceantair  
an Iúir, Mhúrn  
agus an Dúin  
**Newry, Mourne  
and Down**  
District Council

81

**LISTED BUILDING CONSENT**  
Planning Act (Northern Ireland) 2011/Planning (Listed Buildings) Regulations (Northern  
Ireland) 2015

Application No: **LA07/2016/1582/LBC**

Date of Application: **24th November 2016**

Site of Proposed Development: **The Mall, English Street, Downpatrick.**

Description of Proposal: **Temporary erection of a 1900's army hut in the courtyard in  
Down County Museum in Downpatrick.**

Applicant: Down County Museum  
Address: The Mall  
English Street  
Downpatrick  
BT30 6AH

Agent: Newry, Mourne & Down District  
Address: Council  
Downshire Civic Centre  
Downshire Estate  
Ardglass Road  
Downpatrick  
BT30 6GQ

Drawing Ref: LA07/2016/1582/01-03

With respect to the above-mentioned proposal for works to a listed building The Council in pursuance of its powers under the above Act and Regulations, and in accordance with your application hereby

**GRANTS LISTED BUILDING CONSENT**

subject to compliance with the following conditions which are imposed for the reasons stated:

1. The structure hereby approved shall be removed within 3 years from the date of this approval and the land restored to its former condition.

**Oifig an Iúir**  
**Newry Office**  
O'Hagan House  
Monaghan Row  
Newry BT35 8DJ

**Oifig Dhún Pádraig**  
**Downpatrick Office**  
Downshire Civic Centre  
Downshire Estate, Ardglass Road  
Downpatrick BT30 6GQ

0300 013 2233 (Council)  
0300 200 7830 (Planning)  
council@nmandd.org  
www.newrymournedown.org

Ag Treastal ar an Dúin  
agus Ard Mhacha Theas  
**Serving Down**  
and South Armagh

App 9

## The Economic Impact of Down County Museum

### 1. Introduction

Down County Museum is a well-established regional museum which has now been in operation for 30 years. It has a strong role in the local community particularly in the areas of heritage preservation, education, community relations and tourism. The Museum opens 7 days a week, with only a brief closure over the Christmas period each year. The Museum attracted 34,299 visitors in 2010.

A recent survey of visitors has established that 24% of visitors are under 16. Of the 26,067 adult visitors, 47% are local visitors (from within Down District), 30% are day visitors from outside the District, and 23% are overnight visitors staying locally. The Museum spent £111,900 on supplies and services in 2010-11. The Council currently employs 12 FTE staff in the Museum. The Museum clearly contributes considerably to the local economy, and it is the aim of this paper to evaluate its economic impact using approved methodology.

### 2. The Economic Value of Museums

Using the rationale developed in a report entitled 'The Economic Value of the Independent Museum Sector' by DC Research on behalf of the Association of Independent Museums (AIM) in June 2010, it is now possible, using local data and Annex 3 (Toolkit), to assess three ways in which the Museum contributes to the local economy:

**Tourism Impact:** This expresses the impact of visits to a museum in terms of the economic value to its local economy.

**Employment Impact:** This expresses the impact of a museum's employees in terms of the economic value to the local economy.

**Impact of Spend on Goods and Services:** This expresses the impact of a museum's spending on goods and services in terms of the economic value to the local economy.

### 3. Tourism Impact

The Tourism impact is measured by multiplying the numbers of local visitors by the average 'spend per local visitor' calculated for Northern Ireland (£21.50), the number of day visitors by 'spend per day visit' (£42.99), and the number of overnight visitors by 'spend per night' (£39.69). (Figures provided by DC Research). Summing these three values up provides the total gross economic impact of visitors to the museum. Down County Museum had 34,299 visitors in 2010, of whom 26,067 were adults (often accompanied by children). The museum survey shows that 47% are local visitors, 30% day trippers and 23% overnight visitors.

Local visitors:  $12,252 \times £21.50 = £263,418$

Day trippers:  $7,820 \times £42.99 = £336,182$

Overnight visitors:  $5,995 \times £39.69 = £237,942$

**Total gross visitor impact of £837,542 in the local economy in 2010.**

#### 4. Employment impact

Down District Council currently employs 12 FTE staff in the Museum. In order to calculate the wider impacts of employment at the museum, the total number of FTE staff needs to be applied to a formula that takes account of deadweight, leakage, displacement and multiplier factors (see Key Terms and Definitions below).

This can be expressed as follows: Net wider economic impacts of employment (i.e. Indirect and Induced Employment) = number of FTE staff x (1-deadweight (0.25)) x (1-Leakage (0.15)) x (1-displacement (0.25)) x Multiplier (1.2)).

Down County Museum is a medium-sized museum and is of significance in the local job market, employing 12 FTE staff (8 FT and 4 FTE PT/casual staff).

Indirect and induced jobs =  $12 \times (1-0.25) \times (1-0.15) \times (1-0.25) \times 1.2 = 7$

**Total direct, indirect and induced employment value in local economy of 19 jobs.**

#### 5. Impact of Spend on Goods and Services

Down County Museum spent £111,900 on supplies and services in the last financial year, including maintenance, equipment, stationery, exhibitions, publicity, education, outreach projects, events, conservation, photography, publications, specimen purchases and shop stock for sale.

In order to calculate the wider economic impact of the museum's spend on goods and services, the total value of spend on goods and services needs to be applied to a formula that takes account of deadweight, leakage, displacement and multiplier factors (see Key Terms and Definitions below).

This can be expressed as follows: Net wider economic impact of spend on goods and services (i.e. Indirect and Induced Spend) = spend on goods and services x (1-deadweight) x (1-leakage) x (1-displacement) x Multiplier).

Down County Museum is a medium-sized museum and is of considerable significance to the local service economy, spending £111,900 in the last financial year.

Indirect & induced spend =  $£111,900 \times (1-0.25) \times (1-0.5) \times (1-0.25) \times 1.2 = £37,766$

**Total direct, indirect and induced spend of £149,666.**

#### 6. Conclusion

The local application of the rationale adopted in the report entitled 'The Economic Value of the Independent Museum Sector' by DC Research on behalf of the Association of Independent Museums (AIM) shows the value of Down County Museum to the local economy:

1. The Museum has a total gross visitor impact of **£837,542** in the local economy.
2. The Museum creates total direct, indirect and induced employment value in the local economy of **19 jobs**, with 12 FTE being internal and an additional 7 being sustained in the local area. (The staff of the DRP Mainstay Tearoom based in the Museum are easily identified as specific beneficiaries).

3. Due to its expenditure on supplies and services, the Museum has a total direct, indirect and induced spend of **£149,666**, comprising £111,900 in direct spend and an additional **£37,766** in indirect and induced spend.

The above figures emphasise the importance of the impact of Down County Museum in the local economy, in addition to the very significant contribution made by the Museum in relation to the preservation and interpretation of the County's material heritage, through the continuing fulfilment of its founding mission and purpose 30 years ago:

Mission:

'to enhance appreciation of the history, culture and environment of County Down'.

Purpose:

'to collect, conserve, interpret, and display those objects which best serve to illustrate the history, culture, and environment of County Down, and to research related subjects. This involves study, promotion, and active practice in relation to human history, the natural environment, the arts and crafts, past and present.'

Down County Museum  
August 2011

### Key terms and definitions

**Deadweight:** Value or impact that would have occurred without the museum.

**Direct effects:** Actual jobs and spending created by a museum.

**Displacement:** The proportion of museum value or impact accounted for by reduced value or impact elsewhere in the local area.

**Indirect and induced effects:** Supply chain linkages, and income multiplier effects on local employment and incomes created in local areas as a result of the activities of a museum.

**Leakage:** The proportion of value or impact that benefit those outside of the museum's local area (eg for Section 4: % of employees living outside DDC area)

**Multiplier effects:** Further economic activity (jobs, expenditure or income) associated with additional local income, local supplier purchases and longer term effects.

See Table A3.2 in Toolkit for rationales for standard figures used.

(Source: DC Research adopted from English Partnership Additionality Guidance (3rd Edition, October 2008) and Scottish Enterprise Guidance Note (November 2008).)

**Appendix 10****Estimated costs for replica hut (18m x 6m; 59 x 20 ft)**

Timber framed hut as per original- 1180 sq ft @ £55 per sq ft*	£64,900
Courtyard surface	£30,000
Site barriers/welfare	£1,200
New plinths	£2,000
Insulate walls and roof	£7,500
Meter cupboard	£300
Recessed floor sockets	£700
Shelving	£1,300
Electrics, alarms	£9,000
Service duct	£500
2 ramps	£4,000
Storm drainage	£1,000
<b>Total</b>	<b>£122,400</b>
Contingencies @5%	£6,120
<b>Total with contingency</b>	<b>£128,520</b>
VAT @20%	£25,704

\*

£55 per sq ft is industry standard for this type of timber framed building





Special EU Programmes Body  
Foras Um Chláir Speisialta An AE  
Boord O Owre Ocht UE Projects



## LETTER OF OFFER

17 January 2017

**Liam Hannaway**  
Chief Executive  
Newry, Mourne & Down District Council  
O'Hagan House  
8 Monaghan Row  
Newry  
BT35 8DJ.

**Project Name:** Beyond Tolerance

**Application Reference Number:** PIV/027

Dear Mr Hannaway,

### 1. Award and description of project

I am pleased to inform you that the PEACE IV Programme Steering Committee agreed on 22<sup>ND</sup> November 2016 to offer the project a Grant, as defined in this Letter of Offer, subject to the written acceptance of this **Letter of Offer** and to the **Standard Conditions of Grant** applicable to the Peace IV Programme:

Grant of up to a maximum of **£4,241,555.73 (ERDF + Government Match Funding)** to be expended and claimed by 30<sup>th</sup> June 2020 has been offered, subject to availability of funding and as per section 5 of this letter. The grant will be funded by the European Union (ERDF) with Government of Ireland and the Northern Ireland Executive providing match funding.

**Belfast Office**  
7<sup>th</sup> Floor  
2 Clarence Street West  
Belfast  
Northern Ireland  
BT2 7GP

**Monaghan Office**  
M:Tek II Building  
Armagh Road  
Monaghan  
H18 YH59  
Ireland

**Omagh Office**  
EU House  
11 Kevlin Road  
Omagh  
Northern Ireland  
BT78 1LB



Northern Ireland - Ireland  
European Regional Development Fund

This grant is awarded under Priority 1: Promoting Peace and Reconciliation, Objective 4.1: Building Positive Relations – Local Authority Action Plans ("Grant") to Newry, Mourne and Down District Council as Lead Partner for the following project and approved outputs.

**Project Objectives:**

As Lead Partner, Newry, Mourne and Down District Council will deliver the Local Authority Action Plan over the period 1<sup>st</sup> June 2016 to 30<sup>th</sup> June 2020 (49 months). It includes the following programmes/ initiatives:

<b>Children and Young People (CYP)</b>	<p><b>Personal Development Programme for Children</b></p> <p><b>Objective:</b> Interventions to develop social, emotional &amp; soft skills of 148 children, 0-9 year olds, through age appropriate activities. Developing capabilities for positive family &amp; community relationships.</p> <p><b>Duration:</b> 35 months</p> <p><b>Budget:</b> £29,980.00 /</p>
	<p><b>Capacity Building Hard-to-Reach Young People</b></p> <p><b>Objective:</b> Projects for 40 disengaged/hard to reach young people aged 10-24. Preparatory projects leading to citizenship interventions.</p> <p><b>Duration:</b> 12 months</p> <p><b>Budget:</b> £30,000.00 /</p>
	<p><b>Youth Leadership Seasonal Projects</b></p> <p><b>Objective:</b> Cross community programmes for 140 young people, aged 10-24 and development of knowledge &amp; understanding of their own role in community. Soft skills, International exchanges to broaden perspectives &amp; understanding.</p> <p><b>Duration:</b> 38 months</p> <p><b>Budget:</b> £163,000.00 /</p>



	<p><b>Youth Engagement Programme (Cross-Community &amp; Cross-Border)</b></p> <p><b>Objective:</b> Relationship building between 310 young people of different backgrounds (inc BME) &amp; between young people &amp; services (e.g. PSNI) through thematic activities e.g. driving/motoring/road safety, outdoor pursuits, sport. Three age groups targeted, 0-9, 10-15, 16-24.</p>
	<p><b>Duration:</b> 36 months</p>
	<p><b>Budget:</b> £127,500.00 ✓</p>
	<p><b>Youth-led Cultural Diversity Programme Cross-border</b></p> <p><b>Objective:</b> Projects promoting cultural diversity, visits to cultural centres, media campaign designed by young people, summer language school. 170 participations aged 10-15 and 16-24</p> <p><b>Duration:</b> 38 months</p> <p><b>Budget:</b> £93,500.00 ✓</p>
	<p><b>Shared History &amp; Culture Programme for Young People. Cross-border</b></p> <p><b>Objective:</b> Exploration of local areas/sites, shared Christian heritage, different faiths &amp; cultural roots, hate crime &amp; exclusion, exploration of museum &amp; other cultural heritage collections to explore shared &amp; diverse history of the district &amp; cross border. Intergenerational element. 443 participants aged 10-15 and 16-24.</p> <p><b>Duration:</b> 38 months</p> <p><b>Budget:</b> £123,772.00 ✓</p>
	<p><b>Youth-led Citizenship Programme</b></p> <p><b>Objective:</b> Citizenship/leadership courses, mentoring/shadowing with elected members. Support for youth council, faith based youth groups and bands. Developing capabilities for</p>



	<p>positive participation in community life, democratic processes &amp; volunteering to support community.</p> <p><b>Duration:</b> 37 months</p> <p><b>Budget:</b> £163,600.00 ✓</p>
<p><b>Shared Spaces and Services (SSS)</b></p>	<p><b>Re-imaging &amp; Regeneration Programme. Spaces Places &amp; Services Dialogue Programme</b></p> <p><b>Objective:</b> Fieldwork for initial engagement &amp; creation of safe spaces for dialogue. Aimed at ensuring activities which will produce local physical changes are agreed by all residents therefore ensuring their long term sustainability.</p> <p>10 sites / projects to be targeted.</p> <p><b>Duration:</b> 34 months</p> <p><b>Budget:</b> £223,000.00 ✓</p>
	<p><b>Flags, Emblems &amp; Bonfires Protocol Programme</b></p> <p><b>Objective:</b> Build upon previously established protocols &amp; create new sustainable protocols across District.</p> <p><b>Duration:</b> 35 months</p> <p><b>Budget:</b> £65,400.00 ✓</p>
<p>✱</p>	<p><b>Ex-military Sites Legacy Programme</b></p> <p><b>Objective:</b> Engagement at local &amp; district level opening up spaces for learning where they have a historical back drop in the 'Troubles'</p> <p>5 projects</p> <ul style="list-style-type: none"> <li>- Ballykinlar – a hut from the former site will be restored to reflect its shared history. ✓</li> <li>- Forkhill – this is part of a wider redevelopment scheme of the site. This project will address the social aspects of the site to open up a formally contested space.</li> <li>- Bessbrook, Ballyhornan &amp; Ballynahinch – The process for these sites will be:</li> </ul>



	<ul style="list-style-type: none"><li>- Engage local communities on a dialogue programme.</li><li>- Develop a work plan</li><li>- Implement the workplan to undertake small capital projects such as history walks between the 2 squares in Bessbrook to show their shared history.</li></ul>
	<b>Duration: 33 months</b>
	<b>Budget: £402,871.00</b>

<b>Item No</b>	(This will be entered by Democratic Services Officer)
<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	14 <sup>th</sup> May 2018
<b>Subject:</b>	Saint Patrick's Day Festivities
<b>Reporting Officer</b>	Marie Ward, Director of Enterprise, Regeneration and Tourism
<b>Contact Officer</b>	Andy Patterson, Assistant Director for Tourism, Culture and Events

### Decisions required:

To consider the contents of the report and to approve the recommendations to improve the St Patrick's Day parades in both Newry and Downpatrick in 2019.

#### 1.0

#### Purpose and Background:

1.1

The following Notice of Motion was presented to Council for consideration by Councillor Gareth Sharvin:

"This Council to lead, support and enhance the Saint Patrick's Day festivities in the home of Saint Patrick, and in order to encourage greater connectivity with businesses and local communities to establish an inter-community and business forum for local people to contribute to the festival planning jointly with the Council."

It was agreed to refer the above Notice of Motion to the Enterprise, Regeneration and Tourism Committee for consideration and report.

#### 2.0

#### Key issues:

2.1

- **Event Feedback**

The Council has received feedback from participants, visitors and residents relating to both Saint Patrick's Day Parades held in Newry and Downpatrick on Saturday 17<sup>th</sup> March 2018. Whilst similar numbers of visitors attended each parade as did in 2017, it was apparent that the dwell time of visitors after each parade was reduced. This was predominately due to the very cold weather conditions that weekend and due to the live coverage of international sporting events on the afternoon of the 17<sup>th</sup> March.

- **Participation of Community Groups**

Annually the Council calls for Expressions of Interests from community and arts groups to participate in each parade. To assist those groups that had expressed an interest in participating, the council

commissioned professional artistic and creative companies to work with the groups. The Council also provided a small financial contribution to each group to assist in the development of their display for the parades and do not charge groups to participate.

Each of the community groups' time and participation is greatly appreciated and it is recognised that these groups enhance the culture and artistic offering of the district for incoming visitors.

- **Enhancements to the Event**

In order to develop the Home of Saint Patrick Festival in 2019 it is proposed that the following recommendations are adopted:

1. **The focus of the festival will be on growing and developing the parades in both Newry and Downpatrick.**

In previous years the festival programme included a wide range of events that were held in the run up to the parades on the 17<sup>th</sup> March. The number of visitors attending these smaller fringe events has been decreasing year-on-year. It is recognised that it is through the parades held in both centres on the 17<sup>th</sup> March that the Council has the opportunity to attract most visitors and create positive media coverage for the district.

2. **Expressions of Interest will be sought from stakeholder groups based in the local communities of Newry and Downpatrick who wish to lead on the development, enhancement and delivery of the parades in each centre in 2019**, with the emphasis being on the delivery of cross-community parades that can provide international stand-out for the district. A budget will be available for the development and complete delivery of parades in each centre. Expressions of Interest will be welcome in particular from stakeholder groups that specialise in the delivery of Arts and Tourism based programmes, activities and events, and that can work with and attract input from a wide-range of community based groups and local businesses. A call for EOIs will be issued as soon as possible in order to ensure the planning and delivery of the parades can commence as soon as possible.

3. **Support will be provided to encourage established local bands based within the district to take part in the parades in both centres.** A financial contribution of £1,500 will be provided to each band that takes part in the parades, in addition to the council providing sustenance, and transport between the Newry and Downpatrick parades on 17<sup>th</sup> March. Expressions of Interest will be sought from bands with the aim of securing six local bands to take part in both parades.

	<p><b>4. The planning and delivery of the Saint Patrick's Day parades will be overseen by the existing 'St Patrick's Day cross-party Working Group.'</b></p> <p>Following the Notice of Motion this paper sets out a number of recommendations that aim to improve and enhance the St Patrick's Day parades in Newry and Downpatrick on 17<sup>th</sup> March 2019.</p>
<b>3.0</b>	<b>Recommendations:</b>
3.1	<b>To consider and approve the recommendations to improve the St Patrick's Day parades in both Newry and Downpatrick in 2019.</b>
<b>4.0</b>	<b>Resource implications</b>
4.1	The cost associated with delivery of St Patrick's Day events will be covered by the resource allocation within the current 18/19 FY budget. The total festival budget is £180,000 of Council funding.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	All necessary consideration will be taken account of.
<b>6.0</b>	<b>Appendices</b>
	N/A



## **Understanding the spatial impacts of changing border arrangements: Brexit and coastal communities in the UK (BOAT)**

The changing nature of the Irish land border has had a prominent place in debates over Brexit. This invokes complex issues of identity, trade, regulation, free movement and infrastructure, which may come to define the very nature of the Brexit settlement. However, the UK shares a far more extensive, and potentially more complex marine border with the EU and the potential impacts of this on the diverse range of coastal communities has so far largely been overlooked. While this is a concern across the UK's coast line, it is likely to be more sharply felt in specific locations.

This project aims to explore this issue by asking the following questions:

- What is the nature of the UK's marine border for coastal communities and the economic sectors on which they depend?
- How do future Brexit scenarios affect the nature of this border?
- What risks, opportunities and challenges may Brexit induce at different spatial scales effecting coastal communities?
- How best can coastal communities respond to the challenges induced by Brexit and how can their adaptive capacity be enhanced?
- How does a focus on the consequences of Brexit on coastal communities and broader marine activities change our understanding of the spatial impacts of Brexit?

To do this, we intend to adopt a conceptual framework that recognises:

- The impact of Brexit will be highly spatially differentiated – with varied consequences felt according to location and geographic resolution. This project will focus on the specific challenges faced by coastal communities at different spatial scales, with work packages progressively focusing on more specific geographic locations.
- Brexit has and will continue to unleash a variety of drivers of complex primary, secondary and tertiary effects that requires a coherent conceptual framework for understanding the dynamic nature of the resulting risks, challenges and opportunities, operating at different scales and timeframes.
- Different actors and places will have a variety of capacities to respond to the changes precipitated by Brexit and other shifts in the marine governance regime and a framework is required to be able to understand the type of actors, resources, agency and capacities that will allow coastal communities to best respond to these.

These will be brought together in a project structured around the following Work Packages (WP):

**WP1: Project Management** (lead: QUB), including the broad managerial and administrative aspects of the project

**WP2: Brexit: Framing the context of change for coastal communities** (lead: University of Hull), this WP will seek to map out the main terrain of change

facing coastal communities and the marine sector on which they rely. It seeks to understand Brexit as a form of landscape shift (re. Transition Theory), that may place a variety of changing pressures on dominant governance, economic and cultural regimes.

*Methods:* interviews with key national/international actors, legal analysis, scenario building

**WP3: Brexit and the marine governance regime** (lead: Cardiff University), which will apply the findings of WP2 to scope the main parameters of change, risks and opportunities to UK coastal communities as shaped by the changes and pressures on the regulatory and economic environments ('landscape' level) induced by Brexit. It will seek to map the key actors that will help shape (system mapping), identify critical pressure points for existing regime functions and develop a range of scenarios of the challenges that Brexit may provide for coastal communities.

*Methods:* Interviews with key regional actors, system mapping, scenario building, policy analysis.

**WP4: Coastal communities: responding to the Brexit Challenge** (lead: Queen's University Belfast), drawing on the previous two WPs, this will seek to understand the local capacities and risks of Brexit on specific case study communities in different parts of the UK. These will include South Down, Humber, West Wales, and the Shetlands. It will map key local actors and the varied scalar networks that influence local activities and their adaptive capacity to respond to a range of changes that may arise from the Brexit process.

*Methods:* Participative workshops, interviews with key local actors, local surveys re innovation systems and adaptive capacity.

**WP5: Knowledge Exchange, impact and dissemination** (lead: Queen's University Belfast), this will synthesise the findings of the previous WPs into key findings, engage with key stakeholders, facilitate opportunities for impact and disseminating research outcomes.

*Potential Methods:* Roundtable events, advisory board, innovative communication techniques, social media.

CPP PROJ / 19

09 April 2018

 Mr Liam Hannaway  
 Chief Executive  
 Newry, Mourne & Down District  
 Council  
 Monaghan Row  
 NEWRY  
 Co. Down  
 BT35 8DL


Dear Mr Hannaway

## Newry Southern Relief Road: Stage 2 Environmental Assessment


 Co-financed by the European Union  
 Trans-European Transport Network (TEN-T)

We are writing to you in connection with the Newry Southern Relief Road scheme, which has progressed to Stage 2. This stage involves a more detailed assessment of 'Approved Route Options' leading to the selection of a 'Preferred Route', which will subsequently be developed and progressed through Statutory Procedures (Environmental Statement, Direction Order and draft Vesting Order). As part of this process, in line with the Department for Infrastructure's (DfI) 'Communication Guidelines for Major Works Projects' we are seeking feedback as part of the scheme development.

Further to our Stage 1 consultation letters of 22 July and 13 October 2016 we have now developed the design to a point where we have three Approved Route Options (Red, Yellow and Blue Route) for consideration as part of the Stage 2 Assessment. In addition to this, due to a range of environmental, engineering and geotechnical constraints, two variants of the Blue Route have been developed and included in the assessment process. The five Approved Route Options (which include the Blue Route variants) are shown on the enclosed drawing (NSRR\_ACM\_XX\_XX\_DR\_EN\_00019) and have been developed to an appropriate level to allow us to undertake a Design Manual for Roads and Bridges (DMRB) Stage 2 Assessment, in line with relevant DfI policy and procedure for strategic road improvement schemes.

Should you have any updated/new information or specific comment to make on any of the route options/variants, please forward these to the address above as soon as reasonably possible, but no later than **04<sup>th</sup> May 2018** in order for them to be taken into consideration in the assessment process. Should you wish to respond promptly by email, please send your comments to [pareth.couchlin@aecom.com](mailto:pareth.couchlin@aecom.com).

Should you wish to discuss the proposals further, or seek clarification about the information requested, please do not hesitate to contact us. If you require any further project information, this is available at: [www.infrastructure-ni.gov.uk/articles/newry-southern-relief-road-overview](http://www.infrastructure-ni.gov.uk/articles/newry-southern-relief-road-overview)

Information you provide in your response could be published or disclosed under the Freedom of Information Act 2000 (FoIA). Under the FoIA, there is a statutory Code of Practice with which public authorities must comply and which deals with obligations of confidence. If you want the information that you provide to be treated as confidential, it would be helpful if you could explain why. Although DfI will take full account of your explanation we cannot give an assurance that confidentiality can be maintained in all circumstances. An automatic confidentiality disclaimer generated your IT system will not be regarded as binding on the Department. For further information about the confidentiality of responses, please contact the Information Commissioner's Office (or see website at: [www.ico.gov.uk](http://www.ico.gov.uk)).

~~1. ~~Letter~~ ~~Attch~~~~

① ~~1~~ L Hamway - Info .

② ~~2~~ M Wood - ~~Attch~~ Attch .



Yours sincerely,

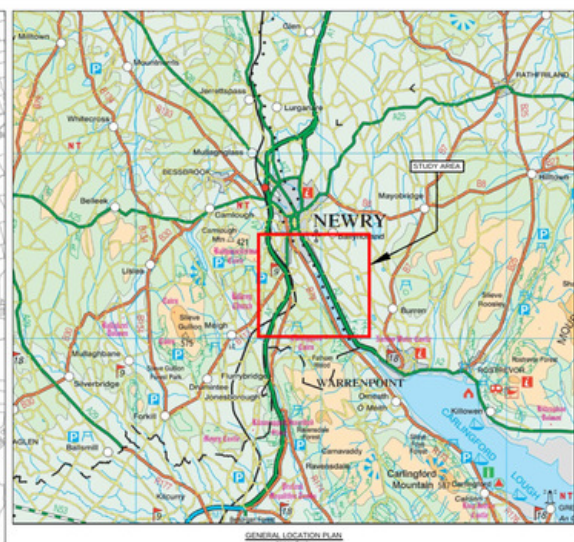
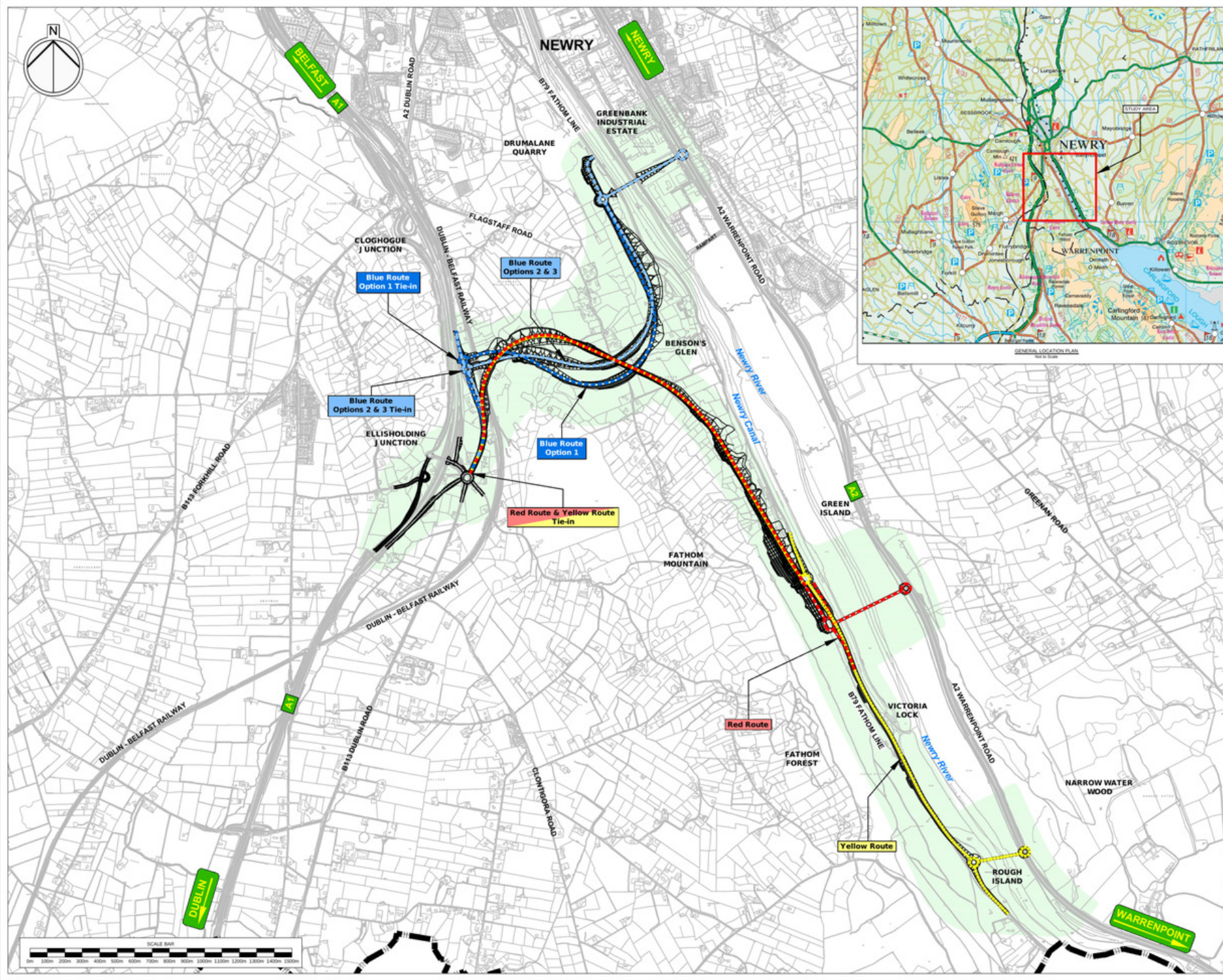
A handwritten signature in black ink, appearing to read "G. M. Coughlin".

Gareth Coughlin - Technical Director  
AECOM Infrastructure & Environment UK Limited

Copy to:            Mr Aloysius Loughran      DfI – Roads (Southern Division)  
                         Mr Michael MacLean        AECOM

Enc: Drawing NSRR\_ACM\_XX\_XX\_DR\_EN\_00019: Stage 2 Scheme Assessment: Route Options





**NEWRY SOUTHERN RELIEF ROAD**

Co-financed by the European Union  
Trans-European Transport Network

100

Client: **Infrastructure Bonneagair**

**KEY**

- Route Options: Yellow Route, Red Route, Blue Route Option 1, Blue Route Options 2 & 3
- Area of Embankment
- Area of Cutting
- Indicative Ellisholding Junction Arrangement (coincident with all routes)
- Route Option Design Study Area
- International Border

**NOTES:**

Route Options shown are indicative only and may be subject to change during the design development process. Any such changes would be contained within the (light-green) shaded area surrounding the routes.

Blue Route Options 2 & 3 follow the same horizontal alignment, except Option 3 has a steeper gradient and earthworks.

Route Options	Max Gradient
Yellow Route	6%
Red Route	6%
Blue Route Option 1	6%
Blue Route Option 2	6%
Blue Route Option 3	9%

With all routes, the objective is that the Newry Ship Canal is maintained for navigation and accessible to the boating, rowing and angling activities which take place on it.

Red and Yellow Route Options include an opening bridge structure over the canal / river respectively, due to the restricted height at the designated crossing points. For the Blue Route options, navigability is maintained with an approximate 12m air draft under a fixed bridge structure.

\*\*\*\* Revision 1 Details \*\*\*\*

Revision Details	By	Date	Rev

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**STAGE 2 SCHEME ASSESSMENT ROUTE OPTIONS**

Drawn	Checkd	Appr'd	Date	
GAM	DMG	GAM	GC	April 2018

Project No: 60472927  
Scale: @ A1  
1:10,000

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Comhairle Contae **Lú**  
**Louth** County Council



Comhairle Ceantair  
**an Iúir, Mhúrn  
agus an Dúin**  
**Newry, Mourne  
and Down**  
District Council

M/151

**Joint Committee of Elected Members between  
Newry, Mourne and Down District Council, and Louth County Council**

**Report of Meeting held Wednesday 31 January 2018 at 10.00 a.m.  
in the Multipurpose Room, Newry Leisure Centre**

<b>In the Chair:</b>	<b>Councillor D McAteer,</b>	<b>Newry, Mourne and Down DC (Joint Chair)</b>
<b>Present:</b>	<b>Councillor E Corrigan,</b>	<b>Louth County Council (Joint Chair)</b>
	<b>Councillor P McGeough,</b>	<b>Louth County Council</b>
	<b>Councillor A Watters,</b>	<b>Louth County Council</b>
	<b>Councillor P Bryne,</b>	<b>Newry, Mourne and Down DC</b>
	<b>Councillor T Hearty,</b>	<b>Newry, Mourne and Down DC</b>
	<b>Councillor D Curran,</b>	<b>Newry, Mourne and Down DC</b>
	<b>Councillor M Ruane,</b>	<b>Newry, Mourne and Down DC</b>
	<b>Councillor J Tinnelly,</b>	<b>Newry, Mourne and Down DC</b>
	<b>Mr L Hannaway,</b>	<b>Chief Executive NMDDC</b>
	<b>Ms E O’Gorman,</b>	<b>Director LCC</b>
	<b>Mr F Pentony,</b>	<b>Director LCC</b>
	<b>Ms M Ward,</b>	<b>Director NMDDC</b>
	<b>Mr J McGilly,</b>	<b>Assistant Director NMDDC</b>
	<b>Mr A Patterson,</b>	<b>Assistant Director NMDDC</b>
	<b>Ms P Arthurs,</b>	<b>CEO, East Border Region</b>
	<b>Ms A Powell,</b>	<b>NMDDC (Notes)</b>
<b>Invited Guests (Scenic Carlingford Ferry):</b>		<b>Paul O’Sullivan Pamela Houston</b>

**1. Welcome and Apologies:**



**Apologies received from:**

<b>Councillor D Minogue,</b>	<b>Louth County Council</b>
<b>Councillor T Byrne,</b>	<b>Louth County Council</b>
<b>Councillor R Culhane,</b>	<b>Louth County Council</b>
<b>Councillor E Coffey,</b>	<b>Louth County Council</b>
<b>Councillor D Saurin,</b>	<b>Louth County Council</b>
<b>Councillor C Markey,</b>	<b>Louth County Council</b>
<b>Councillor W Walker,</b>	<b>Newry, Mourne and Down DC</b>
<b>Councillor C Enright,</b>	<b>Newry, Mourne and Down DC</b>
<b>Councillor M Larkin,</b>	<b>Newry, Mourne and Down DC</b>
<b>Councillor R Mulgrew,</b>	<b>Newry, Mourne and Down DC (Chairperson, NMDDC)</b>
<b>Ms J Martin,</b>	<b>Chief Executive LCC</b>
<b>Mr P Donnelly,</b>	<b>Director LCC</b>
<b>Ms B Woods,</b>	<b>Director LCC</b>
<b>Mr J McGuinness,</b>	<b>Director LCC</b>
<b>Mr M Lipsett,</b>	<b>Director NMDDC</b>
<b>Ms D Carville,</b>	<b>Director NMDDC</b>
<b>Mr A Wilkinson,</b>	<b>Director NMDDC</b>

**2. Presentation – “Scenic Carlingford Ferry”**

A presentation was provided from Paul O’Sullivan and Pamela Houston on the Carlingford Ferry Project. Issues raised included road signage and linking with Tourism e.g. Fleadh Cheoil which is due to be held in Drogheda.

Pamela Houston encouraged members to view a promotional video “An Irish Heart” by Owen Mac - available on the following link -

<https://www.youtube.com/watch?v=CkLt2TyHJF0>

There was discussion regarding improving signage for the Ferry particularly in the North. Approval has been given for 5 new signs in the North by Roads Service which was received with help from Liam Hannaway. Paul informed that they are currently pursuing an application for a remote digital sign to inform on approach that the Ferry is operational or not.

Paul O’Sullivan informed members that there are plans for an improved toilet facility at the Greencastle side.

### **3. Report of Louth/Newry, Mourne and Down Joint Committee Meeting held on 29 November 2017**

On the proposal of Councillor M Ruane, seconded by Councillor A Watters, report of meeting held on the 29 November 2017 was approved as a true and accurate record, same having been circulated.

### **4. Matters Arising**

#### **Concessionary Access to Swimming Pools**

Councillor A Watters confirmed that he had spoken to Joe McGuinness regarding the period of contract of supplier at Dundalk Swimming Pool.

Frank Pentony informed that there would be a cost involved to the Council and that Officials are in the process of calculating this.

#### **Youth Council network**

**AGREED:** It was agreed to circulate locations of the Youth Council network events coming up in Newry and Dundalk to members for information.

#### **Advisory Forum Membership**

**AGREED:** It was agreed to invite agricultural / fishing organisations to the next Advisory Forum meeting on 10 April 2018 including:

- Local Fishery Associations
- Ulster Farmers Union
- AB Agri Group
- Irish Farmers Association

### **5. MOU Action & Communication Plan Update**

The updated MOU Action and Communication Plan was discussed.

#### **Cross Border Emergency Services**

Councillor P Byrne enquired regarding a time line on Cross Border Emergency Services arrangements.

Liam Hannaway confirmed that Cross Border Fire and Ambulance Services have been invited to attend the Joint Committee meeting in June 2018.

### **6. Brexit Update**

Pamela Arthurs gave an update on progress with Brexit plans and informed that recently Chief Executives from border Councils met with the British Ambassador /Commission and received a commitment of future funding.

Pamela also informed that a possible meeting is being organised with the Taoiseach in February along with Border Council Chairpersons and the Secretary of State.

### 7. Date of Next Meeting:

The next meeting will be held on Wednesday 18 April 2018, 10am in Louth County Council, Dundalk.

Signed:  M Ward

Director of Enterprise, Regeneration and Tourism  
Newry, Mourne and Down District Council

### ACTIONS

	ACTION	Referred to
1.	It was agreed to circulate locations of the Youth Council network events coming up in Newry and Dundalk to members for information.	M Ward
2.	It was agreed to invite agricultural / fishing organisations to the next Advisory Forum meeting on 10 April 2018 including: <ul style="list-style-type: none"> <li>• Local Fishery Associations</li> <li>• Ulster Farmers Union</li> <li>• AB Agri Group</li> <li>• Irish Farmers Association</li> </ul>	M Ward

<b>Item No:</b>	
<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Subject:</b>	NI Business Start Up Programme: Update
<b>Date:</b>	14 <sup>th</sup> May 2018
<b>Reporting Officer:</b>	Jonathan McGilly, Assistant Director: Enterprise, Employment and Regeneration
<b>Contact Officer:</b>	Amanda Smyth Enterprise Development Officer

### Decisions Required

To note the contents of the report and approve recommendations at Section 3

1. To note update on delivery and performance of Business Startup activity in Item 2.0 above

#### 1.0 Purpose and Background

As agreed previously, Newry, Mourne and Down District Council are participating within the 11 Council collaborative programme for delivery of Business Start activity across NI. This is a 3.5 year programme that represents an investment of £6.173 million across the 11 Council region up until 31<sup>st</sup> March 2021.

A Letter of Offer (issued in February 2017) to support delivery of the programme has been secured through the ERDF Investment for Growth & Jobs Programme (2014-2020)

All 11 Councils have signed a Legal Agreement which sets out the management of the 3.5 year programme. As lead partner on behalf of the 11 Council's, Lisburn and Castlereagh City Council have in place the following structure for delivery:

- Central Services Delivery Unit based in LCCC – 3 FT Employees
- A procured Delivery Agent: Enterprise NI, which provides 30 Delivery points, 67 Business Advisors, and 11 Enquiry Handlers
- A procured Marketing and Communication Agent: ASG
- A procured Enquiry Handling Agent: Teleperformance
- MIS Developed & owned by Councils – logs all enquiries, lead in assessments, workshops, Business Plans

The Programme Delivery Commenced 4<sup>th</sup> September 2017 with the below Regional targets for the programme life time:

- Quality Business Plans – 9,729
- Business Start Ups – 6,616
- New Jobs – 5,981

Newry, Mourne and Down District Council are represented on the Management structure for the overall programme.

#### 2.0 Key Issues

	<p>Delivery under the NI Business Start Programme generates Job Promotion outputs, which delivers against targets outlined within Councils Performance Improvement Plan, and under the terms and conditions agreed by Department for Economy.</p> <p><u>NI Business Start Up Performance (April 17 – March 2018)</u></p> <table border="1"> <thead> <tr> <th>2017/2018</th> <th>Target</th> <th>Actual (2017 / 2018)</th> <th>% achieved against target</th> </tr> </thead> <tbody> <tr> <td>Total Business Plans Approved</td> <td>245</td> <td>245</td> <td>100%</td> </tr> <tr> <td>Business Starts (EDP Rate)</td> <td>167</td> <td>167</td> <td>100%</td> </tr> <tr> <td>DFE Jobs promoted target</td> <td>155</td> <td>169</td> <td>109%</td> </tr> </tbody> </table>	2017/2018	Target	Actual (2017 / 2018)	% achieved against target	Total Business Plans Approved	245	245	100%	Business Starts (EDP Rate)	167	167	100%	DFE Jobs promoted target	155	169	109%
2017/2018	Target	Actual (2017 / 2018)	% achieved against target														
Total Business Plans Approved	245	245	100%														
Business Starts (EDP Rate)	167	167	100%														
DFE Jobs promoted target	155	169	109%														
<b>3.0</b>	<p><b>Recommendations</b> To note update on delivery and performance of Business Startup activity in Item 2.0 above</p>																
<b>4.0</b>	<p><b>Resource Implications</b> Budget for the NI Business Start Up programme is in place through the 'transfer of functions' budget. Cost are summarised below:</p> <p>Programme timeframe: 3.5 years</p> <p>Total NI Programme Cost: £6,173,904</p> <p>100% Cost to NMD for 3.5 year programme: £634,643 Grant to NMD against above cost: £379,981 Balance cost to NMD: £254,662</p> <p>Cost to NMD over 3.5 year programme is as set out below</p> <ul style="list-style-type: none"> <li>• Year 1: £81,132</li> <li>• Year 2: £69,689</li> <li>• Year 3: £67,333</li> <li>• Year 4: £36,507</li> </ul>																
<b>5.0</b>	<p><b>Equality and Good Relations implications</b> The programme will comply with all equality and good relations policies</p>																
<b>6.0</b>	<p><b>Appendices</b> N/A</p>																

<b>Agenda Item:</b>	
<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Subject:</b>	Castlewellan Forest Park Task & Finish Project Board
<b>Date:</b>	14 <sup>th</sup> May 2018
<b>Reporting Officer:</b>	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
<b>Contact Officer:</b>	Shane McGivern, Project Development Officer, HLF

### Decisions Required

To note the contents of the report and approve the attached Castlewellan Forest Park Task and Finish Report 20.4.18

<b>1.0</b>	<p><b>Purpose and Background</b></p> <p>As part of the on-going Castlewellan Forest Park development discussions with Forestry Service, works have been underway in regards to four separate commissions regarding:</p> <ul style="list-style-type: none"> <li>• Buildings</li> <li>• Biodiversity</li> <li>• Traffic</li> <li>• Arboretum</li> </ul> <p>The meeting was a final opportunity for the T&amp;F Group to comment on the recommendations made by the four consultant teams.</p> <p>Following the completion of the final reports, their recommendations will be the basis for a Stage 1 application to the Heritage Lottery Fund to be submitted by 15<sup>th</sup> August 2018 and a DAERA application in October 2018.</p>
<b>2.0</b>	<p><b>Key Issues</b></p> <p>The Public Consultation held on 20.3.18 was well attended and there was a positive response to the initial proposals being made.</p> <p>The next meeting to be held is scheduled for 18<sup>th</sup> May 2018. The Task and Finish Committee will sign off on the reports and preparations made for the next steps.</p> <p>Planning permission will be needed various elements of the projects, particularly the entrance way, Historic Environment Division have visited the site and are broadly content with the initial proposals. The entrance will need an options appraisal to show that all possibilities were fully explored.</p>

	<p>Costs will be a key factor in deciding how the project will proceed and what can be achieved within budget.</p> <p>Castlewellan Forest Park is included as a site in the proposed Geopark, this a tourism brand with no statutory obligations. It was agreed that it would be good to work alongside the Geopark and it would bring strength to the HLF/ DAERA applications.</p>
<b>3.0</b>	<p><b>Recommendations</b></p> <p>-Approve the attached Castlewellan Forest Park Task and Finish Action Sheet dated 20.04.18</p>
<b>4.0</b>	<p><b>Resource Implications</b></p> <p>None arising from this meeting.</p>
<b>5.0</b>	<p><b>Equality and Good Relations Implications</b></p> <p>In delivery of this project the Council are fully mindful of the EIA policy that must be followed.</p>
<b>6.0</b>	<p><b>Appendices</b></p> <p>Action sheet of Task &amp; Finish Steering Committee Meeting 20.04.18</p>

**Title of Working Group/Forum: Castlewellan Forest Park, Task and Finish Steering Committee**

**Date/time/venue: Friday 20<sup>th</sup> April 2018 at 2pm in The Grange, Castlewellan FP**

**CLRs present: CLr A McMurray, CLr M Murnin, CLr L Devlin, CLr R Howell / Others Attending: Mr G Ogle, Mr M Ridout, Mr C Mellon, Mr M Lear, Mrs B Lear, Mr G Casement, Mr M Parker, Mr D Jones, Mr P Mawhirt , Mr J Watson, Mr A Sinnamon, Mr M Carey**

**Chaired by: Ms S Montgomery Officers present: Mr J McGilly, Mr S Crossey, Mr M Patterson, Mr S McGivern, Mr K Scullion**

**Apologies for non-attendance: Mr I Irwin, Mr H McKibbon**

<b>Agenda Item Number</b>	<b>Subject</b>	<b>Agreed way forward (if matter requires Committee/Council approval, a separate Report should be compiled and submitted to Committee)</b>	<b>Lead Officer</b>	<b>Actions taken/Progress to date</b>	<b>Remove from Action Sheet Y/N</b>
<b>1</b>	<b>Public Consultation Evening Review</b>	<b>Consultation was well attended and feedback was broadly supportive. Continue to consult with stakeholders as project moves forward.</b>	<b>S McGivern/ S Crossey</b>	<b>Consultation report by facilitator to be distributed to attendees and via Council website</b>	<b>N</b>
<b>2</b>	<b>Update on Progress with Biodiversity Study</b>	<b>Draft report complete, Council officers to review report, make comment and agree final report</b>	<b>S McGivern/ Crossey</b>	<b>Council Officers continuing to work with Consultant, making comment on the draft report which will be finalised.</b>	<b>N</b>
<b>3</b>	<b>Update on Progress with Traffic Study</b>	<b>Draft report complete, Council officers to review report, make comment and agree final report</b>	<b>S McGivern Crossey</b>	<b>Council Officers continuing to work with Consultant, making comment on the draft report which will be finalised.</b>	<b>N</b>
<b>4</b>	<b>Update on progress with Buildings Study</b>	<b>Draft report to be submitted, Council officers to review report, make comment and agree final report</b>	<b>S McGivern/ S Crossey</b>	<b>Options for traffic management to be carefully reviewed. Various options have been put forward, the most suitable option will require Planning Permission to amend entrance</b>	<b>N</b>



	<b>Arboretum study</b>	<b>officers to review report, make comment and agree final report. Costs to be submitted as a priority.</b>	<b>S McGivern/ S Crossey</b>	<b>Council Officers continuing to work with Consultant, making comment on the draft report which will be finalised.</b>	<b>N</b>
<b>6</b>	<b>Next steps /funding applications</b>	<b>In order to be ready for HLF and DAERA applications in August and September 2018, Council Officers to look at costs/options and best way forward.</b>	<b>S McGivern / S Crossey</b>	<b>Council officers to meet regarding direction of funding applications. HLF enquiry Form to be submitted to assign Case Officer for Project.</b>	<b>N</b>

Signed: \_\_\_\_Shane McGivern Project Development Officer

<b>Agenda Item:</b>	
<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Subject:</b>	Warrenpoint Municipal Park Task & Finish Project Board
<b>Date:</b>	14 <sup>th</sup> May 2018
<b>Reporting Officer:</b>	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
<b>Contact Officer:</b>	Shane McGivern, Project Development Officer, HLF

### Decisions Required

To note the contents of the report and approve the attached Warrenpoint Municipal Park Task and Finish Report 10.4.18

<b>1.0</b>	<p><b>Purpose and Background</b></p> <p>As per the HLF Letter of Offer, Capital Works have been progressing at Warrenpoint Municipal Park. Contractors have been on site since January of this year. Improvements and refurbishments are being including the following features:</p> <ul style="list-style-type: none"> <li>• Bandstand</li> <li>• Gardiners bothy</li> <li>• Pathways</li> <li>• Lawns</li> <li>• Drainage</li> <li>• Gardens</li> <li>• Electrics and lighting</li> <li>• Play areas including a new Multi Use Games Area.</li> </ul> <p>The meeting was a monthly update to the T &amp; F Committee. The Committee was appraised of the progress being made on the park</p>
<b>2.0</b>	<p><b>Key Issues</b></p> <ul style="list-style-type: none"> <li>-Work is continuing on bandstand, following removal of roof for repair, the extent of damage was revealed with serious corrosion of the structure.</li> <li>-Works to the gardener's bothy revealed a lack of foundations and a crack in the retaining wall. It was decided to demolish and rebuild this structure.</li> <li>-The RFQ for the Interpretation work in the Pavilion building has had to be re-tendered as there was only one response which wasn't adequate.</li> <li>-As per the Letter of Offer, the two new project officers will be recruited in the near future</li> <li>-Signage will be replaced within the park in line with Council Policy.</li> <li>-Clarification is to be sought from the architect regarding a maintenance</li> </ul>

	management plan and what events will be appropriate for the park particularly while the lawns are bedding in. Heavy footfall on the grass has the potential to cause damage during this phase.
<b>3.0</b>	<b>Recommendations</b> -Approve the attached Warrenpoint Municipal Park Task and Finish Action Sheet dated 10.04.18
<b>4.0</b>	<b>Resource Implications</b> None arising from this meeting.
<b>5.0</b>	<b>Equality and Good Relations Implications</b> In delivery of this project the Council are fully mindful of the EIA policy that must be followed.
<b>6.0</b>	<b>Appendices</b> Action sheet of Warrenpoint Municipal Park Task & Finish Steering Committee Meeting 20.04.18

**Title of Working Group/Forum: Warrenpoint Municipal Park, Task and Finish Steering Committee**

**Date/time/venue: Tuesday 10<sup>th</sup> April 2018 at 10am in The Conference Room, Warrenpoint Town Hall**

**Cllrs present: Cllr O McMahon / Others Attending: Mr J Boylan, Mr B Reilly, Mrs O Fitzpatrick, Mr B McCalmont, Ms R Donnelly**

**Chaired by: Cllr O McMahon Officers present: Mr S Crossey, Mr S McGivern, Ms G O'Donnell**

**Apologies for non-attendance: Cllr D McAteer, Cllr M Ruane, Mr J McGilly, Mr P Braham, Mr T McCann, Mr K McCann**

<b>Agenda Item Number</b>	<b>Subject</b>	<b>Agreed way forward (if matter requires Committee/Council approval, a separate Report should be compiled and submitted to Committee)</b>	<b>Lead Officer</b>	<b>Actions taken/Progress to date</b>	<b>Remove from Action Sheet Y/N</b>
4	Progress Update	Project is making good progress, drainage is in place and ducting for electrics has been put in place.	S McGivern/ S Crossey	Regular contact taking place between the architect, contractor and Council Officers.	N
4	Bandstand	Work is continuing on bandstand, following removal of roof for repair, the extent of damage was revealed with serious corrosion of the structure.	S McGivern/ S Crossey	Council Officers working with contractor and architect to ensure this progresses.	N
4	Gardiner's Bothy	Works to the bothy revealed a lack of foundations and a crack in the retaining wall. It was decided to demolish and rebuild this structure.	S McGivern/ S Crossey	Council Officers working with contractor and architect to ensure this progresses.	N
4	Interpretation RFQ	The RFQ for the Interpretation work in the Pavillion building has had to be re-tendered as there was only one response which wasn't adequate.	S McGivern/ S Crossey	Council Officers working with Purchasing to re-tender and looking at options in the case of no quotations being received.	N
5	Project Officer appointment	As per the Letter of Offer, steps will be taken by the Project Development Officer to recruit the two new officers	S McGivern/ S Crossey	Council Officers working with HR Department to progress this.	N

		for the Park.			
5	<b>Signage</b>	<b>Signage for the park will be examined by the Council Officers. This will ensure this is in line with Park Bye Laws and Council Policy.</b>	<b>S McGivern/ S Crossey</b>	<b>Council Officers working with architect to ensure this progresses. Examining now to allow sufficient time for completion prior to opening the park.</b>	<b>N</b>
5	<b>Defects period</b>	<b>Clarification is to be sought on the use of the park following its opening. New grass will require a bedding in period and heavy use from foot fall has the potential to cause damage. This will influence the type of events that would be appropriate in the park particularly during the first year.</b>	<b>S McGivern/ S Crossey</b>	<b>Project Development Officer seeking clarification from Architect as to management maintenance of lawns and recommendations regarding appropriate use of park for events.</b>	<b>N</b>

Signed: \_\_\_\_\_ Shane McGivern Project Development Officer

## Category 6

**Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.**

Info on event	Date of agreement/approval	Contact name	Decision made by Director	Costs/requirements
Request to use Canal Towpath for annual charity walk on Sunday 9 <sup>th</sup> September 2018	11.05.18	Thelma Thompson PIPS Hope and Support	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.

**ACTIONS TRACKING UPDATE****ENTERPRISE REGENERATION AND TOURISM COMMITTEE**

<b>ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>REFERRED TO</b>	<b>ACTION TAKEN</b>	<b>REMOVE FROM ACTION SHEET Y/N</b>
		<b>ERT - MONDAY 14 NOVEMBER 2016</b>			
<b>ERT/176/2016</b>	Sean Hollywood Arts Centre Café Franchise	<p>(a) The Council to not proceed on the basis as outlined in Point 2.0 for the reasons as outlined in Point 3.0 in Report dated 14 November 2016 from Ms J Turley Facilities Administrator.</p> <p>(b) Council Officials to enter back into negotiations regarding the café franchise at Sean Hollywood Arts Centre</p>	Andy Patterson	Under Review	N
<b>ERT/178/2016</b>	Caravan and Campsite Management	<p>(a) To agree a joint process between Council and Forest Service to appoint external expertise to prepare the Business Rationale and Specification to seek competent providers for the management of Tollymore, Castlewellan and Kilbroney Park Caravan/ Camping provision with the option to consider some additional tourism recreational services which would enhance the tourism offering.</p> <p>(b) To revert to Council with the completed Business Rationale and Specification prior to progressing to</p>	Andy Patterson	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		seek Expression of Interest.			
		<b>12 JUNE 2017</b>			
<b>ERT/101/2017</b>	Cranfield Beach	Councillor Quinn asked for Officials to look at replacing the turning bay with a roundabout as during warmer water cars park in the turning bay resulting in residents being unable to get into their homes.  Hotel provision – Rostrevor	Michelle Boyle	Council are currently working on Phase II improvement scheme at Cranfield Beach and when works commence it will involve enhancements to the turning bay.	N
<b>ERT/118/2017</b>	<ul style="list-style-type: none"> <li>Lease – Tennis Pavilion – Rostrevor Tennis Club</li> </ul>	It was agreed to agree to a proposed 20 year lease from 1 March 2017 of the pavilion building to Rostrevor Tennis Club at peppercorn rent, as per report dated 12 June 2017 from Ms B Magill, Administration Officer.	Andy Patterson	Tennis Club have not signed the Lease – consideration as to next steps and further paper will be brought back to Committee.	N
		<b>AUGUST 2017</b>			
<b>ERT/140/2017</b>	Clanbrassil Barns and Tea Rooms Tollymore Forest Park	(a) It was agreed the Council enter into a legal agreement with DAERA for a 20 year Lease for Clanbrassil Barns & Tea Rooms at Tollymore Forest Park, subject to valuation by DAERA and condition assessment by Council, as per Report dated 14	Andy Patterson	Ongoing	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		August 2017 from Ms M Boyle, Tourism Development Officer.			
		<b>ERT MONDAY 9 OCTOBER 2017</b>			
ERT/171/2017	GREENWAY DEVELOPMENT PROPOSALS	<p><b>(a)</b> Council approval to work up project bids and detailed designs for the Department of Infrastructure's Capital Grants Programme for Greenways should the Programme become available.</p> <p><b>(b)</b> Council explores how the work relating to the negotiation with landowners can be progressed</p>	Jonathan McGilly	Work will commence subject to necessary funds being secured in 18/19 Budgets.	N
ERT/191/2017	CAMLOUGH LAKE - LAND RELATED MATTERS	<p><b>Closed Session Item</b></p> <p><b>(a)</b> To enter into negotiations with Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake</p> <p>To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements</p>	Andy Patterson	Ongoing	N
		<b>ERT MONDAY 11 DECEMBER 2017</b>			
ERT/217/2017	AUDIT OF VACANT PROPERTIES	(a) To approve the SLA with the 2 no. Enterprise Agencies to cover works agreed in advance up to a maximum cost of £20,000 per annum for 2017/18 and 2018/19.	Jonathan McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) To approve vacant property unit works be completed under this SLA at a cost of £10,000 within the current financial year.</p> <p>(c) To include any vacant land in Downpatrick and Newry</p>			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10% overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>	Jonathan McGilly	Work in progress	N
ERT/219/2017	ACCESS AUDIT STRANGFORD LOUGH AND LECALÉ	(a) Audit of Access to the Strangford Lough to include: Current Access, Potential Access and Recommendations, relevant to the potential to develop water based recreation and related activities while conserving the area's conservation features and biosecurity.	Jonathan McGilly	Work in progress - Final draft available 18.05.18	N
		<b>February 2018</b>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/029/2018	CASTLEWELLAN FOREST PARK REPORT	<ol style="list-style-type: none"> <li>1. To submit an application to the DAREA Rural Tourism Scheme in respect of funding in the region of £500,000 in respect of Castlewellan Forest Park. Council will be required to commit match funding in the region of £167,000 (25%). The application is inclusive of a Technical Assistance Grant in the region of £50,000. (EOI submission February 2018.)</li> <li>2. To submit a formal project enquiry to Heritage Lottery Fund followed by a full application in Summer 2018 requesting funding of £1000,000. Council commit to match funding this request with £100,000.</li> <li>3. To procure the necessary services and contracts - inclusive of Economic Appraisal, Business Plan, Multi-disciplinary Design Team and Contractors in accordance with the applicable funding guidance. Appointments in respect of construction contracts subject to successful award of funding.</li> <li>4. To submit applications for Statutory</li> </ol>	Jonathan McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Approvals ie Planning, Building Control and NIEA if required.</p> <p>5. To procure a facilitator for the purposes of consultation required for the project development.</p> <p>6. Castlewellan Forest Park Task &amp; Finish Project Board report dated 12 February 2018 to be amended to read £100,000 as opposed to £1,000,000.</p>			
ERT/032/2018	INNOVATION CONFERENCE TOURISM ALLIANCE	Approve delivery of an Innovation Conference in Newry City in 2018 and appointment of delivery agent.	Marie Ward	Ongoing	N
		<b>MARCH 2018</b>			