



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

February 9th, 2018

Notice Of Meeting

You are invited to attend the Enterprise, Regeneration and Tourism Committee Meeting to be held on **Monday, 12th February 2018** at **5:00 pm** in **Baordroom, Monaghan Row.**

Chair: Cllr. P Byrne

Vice: Cllr. D Hyland

Members:

Cllr. R Burgess	Cllr. M Carr
Cllr. C Casey	Cllr. W Clarke
Cllr. D Curran	Cllr. G Hanna
Cllr. H Harvey	Cllr. T Hearty
Cllr. D McAteer	Cllr. O McMahon
Cllr. B Quinn	Cllr. M Ruane
Cllr. G Stokes	

Agenda

1.0 Apologies and Chairperson's remarks

2.0 Declarations of Interest

3.0 ERT Action Sheet 15 January 2018 (Attached)

 *Action Sheet from Jan 2018 ERT.pdf*

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Presentations

4.0 Presentation from Tourism NI on Tourism Product Development Market Research

Enterprise, Employment and Regeneration Items

5.0 City Deal - Future Cities Catapult (Attached)

 *Belfast City Deal Report.pdf*

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6.0 ERDF/ INI Letter of Offer for a Business Growth Mentoring Programme (Attached)

 *ERDF Report ERT Feb 2018.pdf*

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7.0 Castlewellan Forest Park Report (Attached)

 *Castlewellan Forest Park Report.pdf*

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8.0 Newry Lower Hill Street Public Realm Scheme (Attached)

 *Newry Lower Hill Street PR Scheme.pdf*

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9.0 LPWAN Report (Attached)

 *LPWAN Report MF.pdf*

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10.0 Innovation Conference (Attached)

 *ERT Report - Innovation Conference.pdf*

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11.0 N.I. Agri-business Conference (Attached)

 *NI Agri-business Conference Brochure.pdf*

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Tourism, Culture and Events Items

12.0 Tourism Product Development (Attached)

📄 *TNI Tourism Product Development - Marketing Testing AP.pdf*

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13.0 Cruise - Attendance at Florida Trade Show (Attached)

📄 *Sea Cruise Global Event MB.pdf*

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14.0 Production Services (Attached)

📄 *10 Production Services AP.pdf*

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Exempt Information Items

15.0 Lease of office at Warrenpoint Town Hall (Attached)

This Item is deemed to be restricted by virtue of Paragraph 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

📄 *EXEMPT INFO Report to ERT - Feb 18.pdf*

Not included

Enterprise Employment and Regeneration - For noting

16.0 Down County Museum - PEACE funding (Attached)

📄 *Down County Museum PEACE - MK.pdf*

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17.0 Scheme of Delegation (Attached)

📄 *Scheme of Delegation for ERT from April 2017 to end March 2018.pdf*

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18.0 Action Tracker Update Sheet (Attached)

📄 *ACTIONS TRACKING UPDATE - incl. Dec ERT 2017.pdf*

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ACTION SHEET – ENTERPRISE REGENERATION & TOURISM COMMITTEE MEETING

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MONDAY 15 JANUARY 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/004/2018	JOINT BREXIT CONFERENCE	<ol style="list-style-type: none"> 1. Approve cross border Brexit conference, to be hosted in the Carrickdale in association with NMD Council, InterTradeIreland, Louth County Council, Local Enterprise Office (LEO), Dundalk Chamber and Newry Chamber. 2. Develop a similar Brexit event to be hosted in Downpatrick / Newcastle area early 2018. 3. Link to enable online registration to the Brexit Conference to be circulated to all Members 	Jonathan McGilly	Ongoing – Event scheduled for 7 th Feb 2018.	
ERT/005/2018	CREATIVE INDUSTRIES – EMERGING TECHNOLOGIES FOR SMALL BUSINESS	Council approve programme of £17,000, working in collaboration with SRC/SERC to host “Emerging technologies for business” events across the district.	Jonathan McGilly	Work in progress as per recommendation.	
ERT/006/2018	UPDATE ON DERRYMORE REGENERATION PROJECT	<ol style="list-style-type: none"> i. Following the procurement and assessment of an Integrate Design Team for the regeneration of Derrymore Demesne and Moorehall Estate projects, to appoint the most economically advantageous tender, providing it is within budget ii. To put in place a Service Level Agreement between Council / MGL LAG and Mayo Co Council re the 	Jonathan McGilly	Work in progress as per recommendation	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>project management and financial delivery of the Co-operation Project</p> <p>iii. To engage with National Trust regarding necessary legal agreements regarding the completion of the works on their land. This will also outline the aspects of the project that National Trust will continue to maintain following completion of the project, and outline Council's responsibility for future maintenance of the Play Area</p> <p>iv. To establish Permission Path Agreements in relation to the River Walk, subject to legal formalities and land valuation.</p> <p>v. To procure the appointment of a contractor(s) for both Derrymore Demense and Moorehall Estate projects. However official appointment of a contractor(s) will only be made once funding is in place for completion of the capital works.</p> <p>vi. To submit a funding application to MGL LAG once the all pre application requisites have been completed. Engage with Sport NI to secure a Letter of Offer once all pre LoO requisites have been completed.</p>			
ERT/007/2018	CHINESE INVITATION	1. To accept the invitation extended by Liu Changlong, Mayor of Changchun to visit in 2018	Jonathan McGilly	Ongoing	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>2. To agree to the Chair of Council and Chief Executive representing the Council on the visit.</p> <p>3. To further consider the opportunities to include a wider delegation of business and educational partners in the visit.</p>			
ERT/008/2018	MIPIM CANNES	To approve the Chair of Council and One Council official attending MIPIM to represent the Newry, Mourne and Down Region development opportunities.	Marie Ward	In progress – event scheduled 12 th March 2018	
ERT/009/2018	NORTHERN IRELAND TOURISM ALLIANCE	To confirm Newry, Mourne and Down District Council's support of the formation of a new Tourism Alliance.	Andy Patterson	Complete	Y
ERT/010/2018	GEOTOURISM PROJECT UPDATE	To approve the recommendation that the UNESCO Geopark submission will include the Strangford Lough and Lecale AONB (if agreed by Ards & North Down BC) in addition to the Mourne and Ring of Gullion AONBs.	Andy Patterson	Project Ongoing	N
ERT/011/2018	ATTENDANCE AT DUBLIN HOLIDAY WORLD AND BALMORAL SHOW	Councillors Harvey and McAteer attend the Balmoral Show (16 – 19 May 2018) and Councillor Hyland attend the Dublin Holiday World show (26 – 28 January 2018)	Andy Patterson	Complete	Y
ERT/012/2018	EXTENSION OF APPOINTMENT FOR FESTIVAL OF FLIGHT DIRECTOR FOR 2018 LECALÉ	Extend the appointment of Rick Peacock-Edwards as Festival of Flight Flying Display Director 2018 in line with the ERT committee decision taken on 9th May 2016.	Andy Patterson	Complete	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/013/2018	<u>EXEMPT INFORMATION</u> WARRENPOINT BATHS DEVELOPMENT BRIEF	Newry, Mourne and Down District Council agree the additional £13,500, as per current tender assessment, to appoint a multi-disciplinary team to manage the development brief process in relation to Warrenpoint Baths. The total contract cost is £23,500 and is available in the Council regeneration budget	Jonathan McGilly	Work in progress – Contractor to be appointed as per procedure.	
ERT/014/2018	<u>EXEMPT INFORMATION</u> WARRENPOINT BATHS LEASE	Council enter into short term lease (1 year with option to renew) with East Coast Adventure subject to valuation from LPS and completion of all legal formalities	Andy Patterson	Ongoing	N
ERT/018/2018	UPDATE ON NEXT STEPS ON EXPORT DEVELOPMENT PROGRAMME	<ol style="list-style-type: none"> 1. Agreed that in order to determine impact of the programme, Council will 6 months following programme completion contact the 20 local companies to undertake monitoring against any new clients / contracts secured as a result of participation on the Overseas Results programme 2. Council will also review with the business any further additional support that may be required to fulfil the new contract to inform potential additional programmes under future LED activity 	Jonathan McGilly	Work in progress.	
END					

Report to:	Enterprise Regeneration and Tourism Committee
Subject:	Belfast Region City Deal: Digital Infrastructure Strategy
Date:	12 th February 2018
Reporting Officer:	Liam Hannaway, Chief Executive
Contact Officer:	Liam Hannaway, Chief Executive

Decisions Required

To note content of report and approve contribution of £19,000 towards the completion of a Digital Infrastructure Strategy for the City Deal Region, the total cost for the Strategy is being contributed to by the six councils on the basis of EEP.

1.0 Purpose and Background

Council have been participating in the Belfast Region City Deal initiative, which is inclusive of 6 NI Councils, with Belfast City Council as the lead partner.

The Belfast Region City Deal is a composite programme of investment through the City Deal mechanism. The objective of the deal is to achieve more and better jobs, inclusive growth, improved skills and growth of the domestic business base and Foreign Direct Investment. The economic growth ambitions for the deal focus on the key themes of infrastructure, innovation and skills, and a programme of investment within these 3 key areas will be proposed as part of the Deal.

2.0 Key Issues

The Infrastructure pillar of the City Deal proposition includes capital regeneration proposals, tourism development proposals, and digital infrastructure. In order to inform the digital infrastructure investment proposal the 6 City Deal Councils have identified a requirement for a Digital Infrastructure Strategy that will underpin the strategic need and evidence base required by DCLG in assessment of the City Deal proposal.

Future Cities Catapult have been identified by Belfast City Council due to their expertise in this field, in particular their experience in working with other UK City Deal Regions on their individual digital infrastructure proposal

It is recognised that Digital Infrastructure underpins the growth in today's economy. Broadband connectivity is a necessary part of doing business. As a City Deal Region we need to ensure the infrastructure is in place to enable growth of the economy, but also to ensure that we have both the digital skills and digital infrastructure to meet the needs of the future economy: including emerging technologies, smart buildings etc. To realise this potential, investment is required in much more than the connectivity of the fibre and wireless networks.

To inform the Digital Infrastructure proposal a requirement for the below has been identified:

- Analysis on current infrastructure across the region
- Identification of priorities for digital infrastructure
- To inform and produce a digital infrastructure Strategy for the Belfast Region
- Identification and selection of digital infrastructure projects
- Assessment on selected projects to analysis economic impact on growth and productivity

	<p>In order to comply with the City Deal timeframe of submitting a proposition, this piece of work will be completed by April 2018.</p> <p>The completion of this strategy will also benefit the Council in providing an evidence base for taking forward other digital infrastructure projects outside of the City Deal proposal.</p>
3.0	<p>Recommendations</p> <p>To note content of report and approve contribution of £19,000 towards the completion of a Digital Infrastructure Strategy for the City Deal Region, the total cost for the Strategy is being contributed to by the six councils on the basis of EEP.</p>
4.0	<p>Resource Implications</p> <p>Staff time £19,000 which has been identified within budgets.</p>
5.0	<p>Equality and Good Relations implications</p> <p>All necessary considerations will be taken account of</p>
6.0	<p>Appendices</p> <p>N/A</p>

Report to:	Enterprise Regeneration and Tourism Committee
Subject:	ERDF: Business Growth Mentoring Programme
Date:	12 th February 2018
Reporting Officer:	Jonathan McGilly, Assistant Director
Contact Officer:	Amanda Smyth, Enterprise Development Officer

Decisions Required

To note content of report and

- Following review of the LoO Terms and Conditions to approve the acceptance of the Letter of Offer received from Invest NI for delivery of a 5 year Business Growth Mentoring programme, supported through ERDF funding. Match funding contribution required by Council is 20% of the total costs, which is £95,000 over a 5 year period.
- Proceed as per LoO requirements, to work with CPD to procure and appoint a suitable delivery agent

1.0 Purpose and Background

ERDF is the main EU Structural and Investment Fund used to support economic development to help drive economic growth. Council in 2017 submitted an application to priority Axis 2 Objective 4 which is to "Increase employment in NI micro and small businesses".

Invest NI are the intermediary funding body for the above Axis of the ERDF programme. This application has now been assessed and approved for funding. The key components of the project are detailed below, for which Council has now received a Letter of Offer.

2.0 Key Issues

The Programme will be targeted at Small and Micro sized enterprises located within the District

A key output of the programme is job creation, therefore to be eligible for support businesses will need to have job creation potential.

A 5 year business advisory support structure will be in place as follows:

- A tiered One to One Mentoring service of 1 day, 3 days, 4 days or 6 days
- 30 half day workshops over the 5 year period
- 10 Thematic Business Development Programmes over a 5 year programme

Over the duration of the programme Council is hoping to engage with 840 businesses, and create 470 new employment positions.

Terms and Conditions of the grant are outlined within the Letter of Offer. A requirement is stated that for procurement of the Delivery Contract Council is to work with CPD who will manage the procurement element of all projects supported under ERDF funding

3.0 Recommendations

To note content of report and

- Following review of the LoO Terms and Conditions to approve the acceptance

	<p>of the Letter of Offer received from Invest NI for delivery of a 5 year Business Growth Mentoring programme, supported through ERDF funding. Match funding contribution required by Council is 20% of the total costs, which is £95,000 over a 5 year period.</p> <ul style="list-style-type: none"> • Proceed as per LoO requirements, to work with CPD to procure and appoint a suitable delivery agent
<p>4.0</p>	<p>Resource Implications Staff time Total Project cost is £472,775 80% Funding from ERDF and Invest NI: £378,220 20% Funding from Council: £94,555 over a 5 year period, approx. £19,000 per year Some additional costs will be incurred for ineligible costs, i.e. marketing, venue hire etc, however these will be managed within available budgets.</p>
<p>5.0</p>	<p>Equality and Good Relations implications All necessary considerations will be taken account of</p>
<p>6.0</p>	<p>Appendices N/A</p>

Report to:	Enterprise, Regeneration and Tourism Committee
Subject:	Castlewellan Forest Park Task & Finish Project Board
Date:	12 th February 2018
Reporting Officer:	Jonathan McGilly - Assistant Director Enterprise Employment & Regeneration.
Contact Officer:	Shirley Keenan Project Development Officer.

Decisions Required

To note the contents of the report and approve recommendations at 3.0:

- 1) To submit an application to the DAREA Rural Tourism Scheme in respect of funding in the region of £500,000 in respect of Castlewellan Forest Park. Council will be required to commit match funding in the region of £167,000 (25%). The application is inclusive of a Technical Assistance Grant in the region of £50,000. (EOI submission February 2018.)
- 2) To submit a formal project enquiry to Heritage Lottery Fund followed by a full application in Summer 2018 requesting funding of £1000,000. Council commit to match funding this request with £1000,000.
- 3) To procure the necessary services and contracts - inclusive of Economic Appraisal, Business Plan, Multi-disciplinary Design Team and Contractors in accordance with the applicable funding guidance. Appointments in respect of construction contracts subject to successful award of funding.
- 4) To submit applications for Statutory Approvals ie Planning, Building Control and NIEA if required.
- 5) To procure a facilitator for the purposes of consultation required for the project development.

1.0

Purpose and Background

Castlewellan Forest Park and in particular the park's Arboretum, Annesley Garden and Grange Buildings have been examined with regards to Council submitting funding applications to the Heritage Lottery Fund and to the DAERA Rural Tourism Scheme. It is expected that applications will be lodged in 2018.

The park is undoubtedly of heritage significance; however the heritage is currently in a declining state and would therefore require investment for its preservation and promotion. Castlewellan Forest Park has exceptional tourism and recreational potential.

Whilst the park is currently owned and managed by Forest Service NI, Council are currently liaising with Forest Service Northern Ireland with regards to the future management of the park.

Consultants have been appointed to conduct studies in respect of Biodiversity, Built Heritage, The Arboretum and Annesley Garden, Traffic and Car-parking. The studies are required in order to develop funding applications.

Council established a Project Task and Finish Board in 2016. The Castlewellan Forest Park Task and Finish Project Board met on the 12th January 2018. The

	Board are seeking approval of the recommendations at 3.0.
2.0	<p>Key Issues</p> <p>Castlewellan Forest Park has exceptional tourism and recreational potential. However the park requires investment. Funding would enable Council to develop significant projects on site however the applications will require a commitment from Council to provide match funding. Expenditure is also required to develop the applications to maximise their chance of success when competing against other projects from other organisations.</p>
3.0	<p>Recommendations:</p> <ol style="list-style-type: none"> 1) To submit an application to the DAREA Rural Tourism Scheme in respect of funding in the region of £500,000 in respect of Castlewellan Forest Park. Council will be required to commit match funding in the region of £167,000 (25%). The application is inclusive of a Technical Assistance Grant in the region of £50,000. (EOI submission February 2018.) 2) To submit a formal project enquiry to Heritage Lottery Fund followed by a full application in Summer 2018 requesting funding of £1000,000. Council commit to match funding this request with £1000,000. 3) To procure the necessary services and contracts - inclusive of Economic Appraisal, Business Plan, Multi-disciplinary Design Team and Contractors in accordance with the applicable funding guidance. Appointments in respect of construction contracts subject to successful award of funding. 4) To submit applications for Statutory Approvals ie Planning, Building Control and NIEA if required. 5) To procure a facilitator for the purposes of consultation required for the project development.
4.0	<p>Resource Implications</p> <ol style="list-style-type: none"> 1) The full application to DAREA will be submitted in Spring/Summer 2018, a commitment to match fund the project in the sum of £167,000 will be necessary if the application is to be successful. Expenditure of same in the financial year of 2018/19. 2) The application to HLF will require match funding to be successful. The requested figure of £1000,000 in respect of both the Development and Delivery project stages will be required given the significance of the site. The Development Stage match funding will be required in 2019/20 it is estimated in the region of £30,000.
5.0	<p>Appendices None attached.</p>

Report to:	Enterprise Regeneration and Tourism Committee
Subject:	Commencement of procurement for the Newry Lower Hill Street Public Realm Scheme
Date:	Monday 12th February 2018
Reporting Officer :	Mr Jonathan McGilly - Assistant Director of Enterprise, Employment & Regeneration
Contact Officer :	Mr Seamus Crossey – Capital Projects Officer - ERT

Decisions Required

To note/agree etc the contents of the report and approve recommendations at Section 3:

- 1.) Approve the Newry Lower Hill Street Public Realm Scheme, to proceed to procurement of an Integrated Consultancy Team (ICT). If within Budget, proceed to appointment.**
- 2.) Council establish a relevant Task and Finish Working Group for the Design and Delivery (Subject to DFC funding) of the Newry Lower Hill Street Public Realm Scheme.**

1.0	<p>Purpose and Background</p> <p>Following previous ERT approval of the 'Urban Regeneration Public Realm Forward Work Plan' with DFC (Department For Communities), now seeking to progress to consultancy appointment for the Newry Lower Hill Street Public Realm Scheme. (Inclusive of Lower Hill Street, O'Hagan Street, Mill Street, John Mitchell Place)</p> <p>As previously provided to ERT, this 3rd phase of works in Newry City Centre will build on the previous 2012 and 2015 schemes.</p> <p>Following consultancy appointment, detailed consultation and design would be carried out before a submission of an Economic Appraisal and Planning Application in late 2018. Council funding in 18/19 would be used to cover the initial RIBA stages 1-3. Only after DFC have approved the main funding package can progress then be made in terms of appointing a contractor and proceeding with the on-site works in 2019.</p>
2.0	<p>Key Issue</p> <p>- In order to make an application to the Department For Communities (DFC) in late 2018, to trigger release of 90% of the required funding for the scheme, Council now need to proceed with appointment of the ICT (Consultants) for the Design, Economic Appraisal and Planning Permission Stages of the project (RIBA 1-3).</p>
3.0	<p>Recommendations</p> <ol style="list-style-type: none"> 1.) Approve the Newry Lower Hill Street Public Realm Scheme, to proceed to procurement of an Integrated Consultancy Team (ICT). If within Budget, proceed to appointment. 2.) Council establish a relevant Task and Finish Working Group for the Design and Delivery (Subject to DFC funding) of the Newry Lower Hill Street Public Realm Scheme.
4.0	<p>Resource Implications</p> <p>Over the next 4-5 Financial Years, Council have agreed to consider Capital and Revenue match funding contributions for future Public Realm projects. The Councils required match funding monies (£40,000) for this project have been put forward to the rates process for 18-19 and will cover the initial RIBA Stages 1-3. Further monies will be put forward to the 2019-2020 and 2020-2021 rates to match fund DFC in regards covering the main contract costs.</p>

5.0	Equality and Good Relations implications
	In delivery of these schemes, the Council are fully mindful of the Section 75 legislation and will carry out the required Screening exercise as part of the Design Consultation Process.
6.0	Appendices – N/a

Report to:	Enterprise Regeneration and Tourism Committee
Subject:	LPWAN – “Things Connected Programme for SMEs”
Date:	Monday 12 February 2018
Reporting Officer:	Jonathan McGilly – Assistant Director Enterprise, Employment & Regeneration
Contact Officer:	Michael Forster - Enterprise Development Officer
<p>Decisions Required To note content of report and approve recommendation outlined at section 3</p> <ol style="list-style-type: none"> 1. Allow installation of Gateways in strategic locations identified by University of Ulster. Sites have been specifically chosen as they have large population, contain clusters of SMEs and are locations of specific need e.g. proximity to industrial sites, ports, major retail, manufacture, border and tourism challenges. 2. Allow Officers to work with University of Ulster and InvestNI to build promotional materials targeted specifically at local businesses; 3. Run an Introduction to IOT workshop for Micro and Small SME's targeted at non-technical businesses to highlight and explore the benefits and opportunities the project may bring offer. 4. Assist with identification and application for funding to take business ideas further through Knowledge Transfer Partnership, Innovation Vouchers or similar challenge funds with support from SRC and SERC. 	
1.0	<p>Purpose and Background</p> <p>Things Connected is an innovation support programme targeting UK businesses who wish to leverage the capabilities of LPWAN technologies. It will foster the emergence of a strong UK based LPWAN ecosystem to ensure the UK is open and ready to innovate with the Internet of Things (IoT).</p> <p>Things Connected will initially provide 50 LoRaWAN base stations across Northern Ireland to offer a low power wide area network testbed.</p> <p>The project will enable businesses from many sectors to develop exciting and novel IoT products and services. The programme will encourage the deployment of sensors, applications and services to meet some of modern day challenges.</p> <p>This project will compliment and has a direct link with Future Cities Catapult and City Deal for Smarter Cities initiatives.</p>
2.0	<p>Key Issues:</p> <ul style="list-style-type: none"> • 5 Base stations per Council are proposed and aim to provide coverage in the Newry, Mourne and Down area: for Newry and surrounding area, Warrenpoint, Downpatrick/Lecale area, Newcastle and Castlewellan. Kilkeel may be an option too but further surveys have to be completed. • Full permission has been sought from Kevin Scullion in order to mount the Gateways on Council Property. No planning permission is required.

	<ul style="list-style-type: none"> • Ulster University are currently developing a training/engagement programme in conjunction with Council for SMEs interested in developing and trialling technical solutions on the “Things Connected” network. • Large-scale challenges funded by Digital Catapult, Councils and TourismNI will also be running between 31/3/18 – 31/3/19, with commercialisation potential of significant interest for the programme. • If phase 1 of the project is successful, Digital Catapult may consider rolling out additional gateways for Phase 2 to cover more of Northern Ireland. • University of Ulster will be coordinating and administrating equal funding per Council to ensure SME's in these respective areas can benefit from the project;
3.0	<p>Recommendations</p> <ol style="list-style-type: none"> 5. Allow installation of Gateways in strategic locations identified by University of Ulster. Sites have been specifically chosen as they have large population, contain clusters of SMEs and are locations of specific need e.g. proximity to industrial sites, ports, major retail, manufacture, border and tourism challenges. 6. Allow Officers to work with University of Ulster and InvestNI to build promotional materials targeted specifically at local businesses; 7. Run an Introduction to IOT workshop for Micro and Small SME's targeted at non-technical businesses to highlight and explore the benefits and opportunities the project may bring offer. 8. Assist with identification and application for funding to take business ideas further through Knowledge Transfer Partnership, Innovation Vouchers or similar challenge funds with support from SRC and SERC.
4.0	<p>Resource Implications</p> <p>Council have approved the required match funds and in the interim the key resolve will be staff time. Costs associated with hosting development workshops, seminars and networks will be provided by University of Ulster and also met through the Creative Industries Programme – DigitalNMD</p>
5.0	<p>Equality and Good Relations implications</p> <p>As per Councils Policy</p>
6.0	<p>Appendices</p> <p>N/A</p>

Report to:	Enterprise Regeneration and Tourism Committee
Subject:	Innovation Newry
Date:	12 th February 2018
Reporting Officer:	Marie Ward, Director Enterprise, Regeneration and Tourism
Contact Officer:	Marie Ward, Director Enterprise, Regeneration and Tourism

Decisions Required

To approve delivery of an Innovation Conference in Newry City in 2018 and appointment of delivery agent.

1.0 Purpose and Background

Newry has a long history of innovation and entrepreneurship in the technology sector, spawning leading companies such as First Derivatives and more recently STATSports, which are market leaders in their respective sector. The city also has a number of leading companies who will continue to adopt technology to keep ahead of their competition and continue a strong export trajectory for their product or service, for example, MJM Group and Norbrook.

Newry is also one of Northern Ireland's key areas for business start-ups. According to research carried out by Ulster University SME Centre and The Federation of Small Businesses, Newry & Mourne has the highest population of SMEs and the highest amount of new businesses outside of Belfast.

With the growth of the technology sector playing an increasingly important role in the development of the Northern Irish economy, it is important that the Council is positioning Newry City to be a leading destination for technology start-ups and companies seeking a well-positioned geographical location and pipeline of well-educated talent, both of which Newry City can boast.

The three primary objectives for developing a technology-focused event are:

- Position Newry city as a great place to locate;
- Highlight the pipeline of talent in the city and wider district area;
- Showcase the fast-track technology companies already operating in Newry to create a perception of a cluster, attracting other companies to 'think Newry'.

2.0 Key Issues

Proposed event format

The event would likely be a one-day conference featuring guest speakers, panel sessions, exhibitions including some immersive digital technology and robotics for interaction as well as a competition to engage young people. Our aim would be to attract anywhere between 500 plus people attending in Year One, including:

- Investor companies;

	<ul style="list-style-type: none"> • Funds/finance companies; • technology companies; • Secondary school kids and their parents; • Existing employers and employees; • Techpreneurs; • Media, both from Northern Ireland & ROI. <p>Different events will be held on different parts of the chosen site location, so several speaker sessions might be taking place at the one time and finish with a dinner for all the key stakeholders, participants and speakers.</p> <p>It would also offer inward investors the chance to visit Newry, perhaps for the first time, to exhibit their technology and outline career opportunities in the sector.</p> <p>Private sector sponsorship will be sought.</p>
3.0	<p>Recommendations To approve delivery of an Innovation Conference in Newry City in 2018 and appointment of delivery agent.</p>
4.0	<p>Resource Implications Staff time £30,000 which has been identified within budgets.</p>
5.0	<p>Equality and Good Relations implications All necessary considerations will be taken account of</p>
6.0	<p>Appendices N/A</p>

Northern Ireland Agri-business Conference

Looking beyond 2022

Thursday 15th February 2018 • Craigavon Civic Centre, Co. Armagh

Organised by

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Banbridge
& Craigavon**
Borough Council



**Food
Heartland**
Armagh City, Banbridge & Craigavon

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Looking beyond 2022

Irrespective of the final outcome to the Brexit negotiations, farming and food in Northern Ireland is primed for further growth. The world's population is set to increase by 50 per cent between now and the middle of this century.

Given that approximately 85 per cent of the food produced locally is destined for export, these international developments will have a major impact on the future prospects of the local economy as whole.

In tandem with this, the inexorable rise of the middle classes in countries like China will ensure that the global demand for high quality animal protein-based foods will increase exponentially. Moreover, new trade deals linking Northern Ireland with the likes of the Philippines and China, specifically where pork is concerned, genuinely raise the bar regarding the local food industry's export-focussed expectations for the period ahead.

Yes, Brexit will be a major issue for agri-food in Northern Ireland to address. However, the experience of the past year is pointing to the probable upside of a post-Brexit world for our farming and food sectors, more so than the challenges that it might pose. The weakening of Sterling relative to the Euro, in the wake of the EU referendum, has led to a genuine boom in farmgate prices where dairy, beef, pork and lamb are concerned.

There are many reasons for farmers and food processors throughout Northern Ireland to be optimistic regarding their future prospects.

One of the big imponderables, moving forward, will be the shape of the farm support policies put in place by the UK, once Brexit becomes a reality. However, the coming months will provide London with an opportunity to put some flesh on this all-important issue for farming in Northern Ireland.

All of these themes will be addressed by leading industry figures at agendaNi's 7th Agri-business conference. So, if farming and food are important to your business, why not make the conference a must-attend occasion?

Key discussion topics

- 1. Brexit: What will it mean for the agriculture and food sector?
- 2. Extending the recovery and an indepth look at individual sectors
- 3. Future economic and political prospects
- 4. The Food Heartland
- 5. Challenges facing the dairy industry
- 6. Looking to the future of farming

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Food Heartland Forum

Armagh City, Banbridge and Craigavon Borough Council has identified the agri-food sector as one of its priority growth sectors and has established The Food Heartland Forum – a network of people from all parts of the sector who work together to drive the sector forward. The Forum is developing the sector by highlighting the importance of food and drink competitions and awards, as well as encouraging innovation and entrepreneurship within the agri-food industry throughout the borough.



Food Heartland
Armagh City, Banbridge & Craigavon

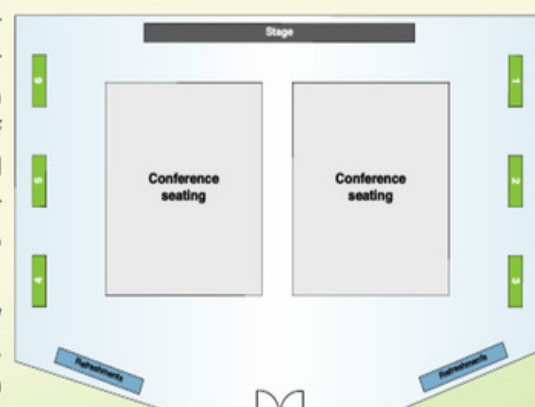
Sponsorship and exhibition opportunities

There are a number of available sponsorship and exhibition opportunities at this conference. Sponsorship of this event is an excellent way for organisations to raise their profile with a key audience of senior decision-makers from across the agri-food sector in Northern Ireland. The event also offers a limited number of high quality exhibition opportunities which will be of interest to companies and organisations with products or services they wish to promote to this key audience.



For further information on how your organisation can benefit, contact **Fiona McCarthy** on +44 (0) 28 9261 9933 or email fiona.mccarthy@agendani.com

Exhibition floorplan



Conference programme

0900 Conference chair: **Richard Halleron**, Agricultural Journalist

Welcome from **Lord Mayor of Armagh City, Banbridge and Craigavon Borough**, Alderman Gareth Wilson

Outlook for Northern Irish agriculture post Brexit

Richard Halleron, Agricultural Journalist

The future economic direction of UK agriculture and food

Michael Haverty, Senior Agricultural Economist, The Andersons Centre UK

Farming and growth in Northern Ireland

Wesley Aston, Chief Executive, Ulster Farmers' Union

The Food Heartland: Promoting the local agri-food sector

Roger Wilson, Chief Executive, Armagh City, Banbridge and Craigavon Borough Council

Questions & answers / Panel discussion

Panel: Outlook: Extending the recovery

Conall Donnelly, Director, Northern Ireland Meat Exporters' Association

Nick Whelan, Chief Executive, Dale Farm

Robin Irvine, President, Northern Ireland Grain Trade Association

James Speers, President, Young Farmers' Club

Michele Shirlow, Chief Executive Officer, Food NI (invited)

1100 Morning coffee / exhibition viewing

1130 **Interview: Addressing the challenges facing the dairy industry**

Michael Hanley, Chief Executive, Lakeland Dairies

Impacts of Alternative Post-Brexit Trade Agreements on UK Agriculture

Myles Patton, Senior Agricultural Economist, Agri-Food and Biosciences Institute

Questions & answers / Panel discussion

Panel: The impact of Brexit: Challenges and opportunities

Ken Fletcher, Deputy Editor, The Scottish Farmer

William Irwin MLA, DUP

Declan McAleer MLA, Sinn Féin

Patsy McGlone MLA, SDLP

Robin Swann MLA, UUP

Joe Healy, President, Irish Farmers' Association

1330 Conference networking lunch, exhibition viewing and conference close



I wish to:

- Reserve ____ places at the Agri-business Conference
Delegate fee £195 + VAT @ 20% = £234
- Receive details of **sponsorship opportunities** at the conference
- Receive details of **exhibition opportunities** at the conference

Delegate details

Name (Mr/Mrs/Miss/Ms/Dr): _____

Job title: _____

Organisation: _____

Address: _____

_____ Postcode: _____

Telephone: _____

Email: _____

Payment options

I enclose a cheque for £ _____
Payable to 'bmf Business Services'

Please invoice me

Please debit my Visa / Mastercard

Card number

□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□
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Name of card holder _____

Signature _____

Expiry date _____

Security code _____

(Please provide card billing address if different from company address)

Cancellations / substitutions

For those unable to attend, a substitute participant may be sent at any time for no additional charge. Alternatively for cancellations received in writing, by fax or email, the following charges will apply:

- More than 14 days before the conference: 25% fee
- Less than 14 days before the conference: 100% fee
- Failure to attend: 100% fee

Acknowledgement of registration

Confirmation of registration will be sent to all delegates. Joining instructions will be sent out following receipt of registration details. If you have not received your acknowledgement seven days prior to the start of the conference, please contact Michelle Davidson at registration@agendaNi.com to confirm your booking.

Who should attend?

This conference should be attended by key stakeholders from across the agriculture and food industries, and wider economic sectors in Northern Ireland. This will include:

- Government departments and agencies
- Representative groups in agriculture and food
- Agricultural producers
- Food processing companies
- Economic policy-makers
- Legal and financial advisors
- Consultants advising agri-food industry
- Agricultural and food science educators
- Local government officers and councillors
- NGOs and community organisations
- Rural interest groups
- Academics and researchers

Benefits of attending conference

Delegates attending the conference will:

- Hear directly from agri-food policy makers
- Discuss the impact of Brexit on the farming industry
- Meet with fellow industry professionals
- Understand the challenges & opportunities facing the local agri-food industry
- Gain an in-depth understanding of the strategies for the long-term growth in agri-food
- Get an overview of global agricultural and food security issues

How to register



Online

www.agendaNi.com/events



By email

registration@agendaNi.com



By telephone

+44 (0)28 9261 9933



By fax

+44 (0)28 9261 9951



Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	12 February 2018
Subject:	Northern Ireland Agri-business Conference - Looking beyond 2022.
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director
Contact Officer (Including Job Title):	Margaret Quinn, Project Development Manager

Decisions required:	
To approve the recommendation at 3.1 That Committee approves Councillor representation at the Agri-business Conference.	
1.0	Purpose and Background:
1.1	Agenda Ni, with support from Armagh City, Banbridge & Craigavon Borough Council, is holding an Agri-business Conference in Craigavon Business Centre on Thursday 15 February 2018. The conference will focus on the future of farming and the food sector post Brexit. Key discussion topics include the challenges facing the dairy industry, future economic and political prospects and extending the recovery and an in depth look at individual sectors.
2.0	Key issues:
2.1	Given the Council focus on the Make it Local initiative and the promotion of local produce attendance at the conference would provide an opportunity to participate in discussions on the future of the industry post Brexit.
3.0	Recommendations:
3.1	That Committee approves Councillor representation at the Agri-business Conference.
4.0	Resource implications
4.1	The cost of attending the conference is £195 and the budget for this can be accommodated within existing budgets.
5.0	Equality and good relations implications:
5.1	Attendance at the Conference is open to all sections of the community.
6.0	Appendices
	N/A

Report to:	Economic Regeneration and Tourism Committee
Subject:	Tourism Product Development – Market Testing
Date:	12 th February 2018
Reporting Officer:	Andy Patterson, Assistant Director Tourism, Culture and Events
Contact Officer:	Andy Patterson, Assistant Director Tourism, Culture and Events

Decisions Required

Consider and approve the recommendation to undertake research, in partnership with Tourism NI, to test the international market demand for new and existing tourism products and experiences.

1.0	<p>Purpose and Background</p> <p>Tourism NI has developed an internationally recognised methodology of market testing new and existing tourism experiences and products. Research will be undertaken later this year to test the potential international market demand for a long-list of new experiences and existing tourism products. The results of this research will provide valuable empirical evidence that will help to inform future investment decisions, based on potential international market demand.</p>
2.0	<p>Key Issues</p> <p>Following the development of the Council’s Visitor Experience Plans, Council Officers have been working with clusters of tourism business stakeholders throughout the district to develop new tourism experiences.</p> <p>This comprehensive engagement with tourism businesses has resulted in some highly innovative and exciting new concepts that, if fully develop and made ‘market-ready’, could significantly underpin the district’s aspiration of becoming one of the premier tourism destinations on the Island of Ireland.</p> <p>In addition to engaging closely with tourism businesses, Council Officers have been working closely with Tourism NI to determine</p>

	<p>how these regional experiences can be developed in a commercially sustainable way to meet international market demand.</p> <p>Tourism NI has developed an internationally recognised methodology of market testing new and existing tourism experiences and products. Research will be undertaken later this year to test the potential international market demand for a long-list of new experiences and existing tourism products. The results of this research will provide valuable empirical evidence that will help to inform future investment decisions, based on potential international market demand.</p> <p>In addition to providing reasoning for the Council’s future investment decisions, the research will provide valuable input into the considerations around key infrastructure projects such as the Mourne Gateway Project. The research can be used to inform the ongoing discussions on the Belfast City Deal Initiative, of which the Mourne Gateway Project is included.</p>
3.0	<p>Recommendations</p> <p>Consider and approve the recommendation to undertake research, in partnership with Tourism NI, to test the international market demand for new and existing tourism products and experiences.</p>
4.0	<p>Resource Implications</p> <p>Tourism NI will fund the scope and delivery of the research initiative.</p>
5.0	<p>Equality Assessment</p> <p>All necessary consideration has been taken account of.</p>
6.0	<p>Appendices</p> <p>N/a</p>

Report to:	Economic Regeneration and Tourism Committee
Subject:	Seatrade Cruise Operator Events 2018
Date:	12 th February 2018
Reporting Officer:	Andy Patterson, Assistant Director Tourism, Culture and Events
Contact Officer:	Michelle Boyle, Tourism Development Officer

Decisions Required

Consider and approve the recommendation that a Council Official will attend the Seatrade Cruise Global Event in Fort Lauderdale, Cruise Europe Conference in St Petersburg and Seatrade Med, Lisbon in partnership with Warrenpoint Harbour Authority.

1.0	<p>Purpose and Background</p> <p>Seatrade Cruise Trade Shows are the cruise industry's premier events, bringing together buyers, suppliers, and cruise line executives with the benefit of networking, sourcing and education. The event will provide attendees with an opportunity to build relationships with key cruise operators and has the potential to grow the cruise market into Warrenpoint.</p> <p>The Council as a member of Cruise Europe are actively working to encourage an increasing number of cruise ships to Warrenpoint.</p> <p>In partnership with Warrenpoint Harbour Authority the Council proposes to send a Council Official to the following Cruise operator activities to foster discussion and continue to build linkages with key cruise operators</p> <ul style="list-style-type: none"> • Seatrade Cruise Global 5 - 8 March 18, Fort Lauderdale • Cruise Europe Conference 24 - 26 April 18, St Petersburg • Seatrade Cruise Med 19-20 September 18, Lisbon
2.0	<p>Key Issues</p> <ul style="list-style-type: none"> • The Councils Tourism Strategy has identified the opportunity the pocket cruise market represents and it should be a priority for Council to grow this. • The Council are actively working on package development

	<p>with the tourism industry which will help improve the tourism offering for cruise passengers, to encourage them to stay in the District and to generate tourism revenue within the district when ships are in port.</p> <ul style="list-style-type: none"> • The Council has successfully attracted a number of cruise ships which has proved beneficial in raising the profile of the District. • The Council are working in partnership with Warrenpoint Harbour Authority to actively increase the number of cruises ships visiting Warrenpoint
3.0	<p>Recommendations</p> <p>Consider and approve the recommendation that a Council Official will attend the Seatrade Cruise Global Event in Fort Lauderdale, Cruise Europe Conference in St Petersburg and Seatrade Med, Lisbon in partnership with Warrenpoint Harbour Authority.</p>
4.0	<p>Resource Implications</p> <p>The Council will attend the Cruise Trade events outlined as a member of the Cruise Europe stand. The Cost of flights, accommodation and subsistence for the attendance are as follows:</p> <ul style="list-style-type: none"> Seatrade Cruise Global, Fort Laurderdale £3240 Cruise Europe Conference, St Petersburg £1250 Seatrade Cruise Med, Lisbon £850
5.0	<p>Equality Assessment</p> <p>All necessary consideration has been taken account of.</p>
6.0	<p>Appendices</p> <p>N/A</p>

Report to:	Economic Regeneration and Tourism Committee
Subject:	Tourism Event Production Services
Date:	12 th February 2018
Reporting Officer:	Andy Patterson, Assistant Director Tourism, Culture and Events
Contact Officer:	Andy Patterson, Assistant Director Tourism, Culture and Events

Decisions Required

Consider and approve the recommendation to tender and appoint suppliers of Event Production Services for the 2018/19 Tourism Events Programme.

1.0	<p>Purpose and Background</p> <p>Council has agreed the budget and schedule for the 2018/19 Tourism Events Programme in January 2018. In order to scope the delivery of the Giant Adventure series of events, and to establish the scale to which these events can be delivered in 2018 – over and above the level to which they were delivered in 2017 – the council now needs to appoint suppliers of Event Production Services.</p>
2.0	<p>Key Issues</p> <p>It is envisaged the procurement of these services will:</p> <ul style="list-style-type: none"> • commence in March and conclude in May • will be undertaken in line with Financial Good Governance • will provide value for money, and • will ensure that each event can be planned and delivered in a timely way to budget and within available resources. <p>For the Festival of Flight, the council seeks to appoint an Event Production Services supplier(s) to scope the proposed STEM and Corporate tourism aspects of this year's event, and to establish the scale and duration to which the event can be delivered.</p> <p>The scope of the Event Production Services supplier(s) for Wake the Giant, Footsteps in the Forest, Wake the Giant and City of Merchants will include: the delivery of ancillary services, staging and lighting, audio visual equipment procured by the Council, in addition to the provision of artists and artistic programming.</p>

3.0	Recommendations Consider and approve the recommendation to tender and appoint suppliers of Event Production Services for the 2018/19 Tourism Events Programme.
4.0	Resource Implications The procurement of suppliers of Event Production Services will be undertaken within the budget allocated.
5.0	Equality Assessment All necessary consideration has been taken account of.
6.0	Appendices N/A

Report to:	Economic Regeneration and Tourism Committee
Subject:	Museum PEACE IV Cross-Community Projects
Date:	12 th February 2018
Reporting Officer:	Andy Patterson, Assistant Director Tourism, Culture and Events
Contact Officer:	Michael King, Museum Curator, Down County Museum

Decisions Required

To note the contents of this report.

1.0	<p>Purpose and Background</p> <p>Down County Museum, in conjunction with the NMDDC Programmes Unit, has been successful in securing European Union PEACE IV funding for three major projects totalling £473,722 during the period 2018-2021. This follows the successful completion of multiple PEACE III cross-community projects valued at £326,000 in 2011-14.</p>
2.0	<p>Key Issues</p> <p>In the category 'Working with Children and Young People', £123,722 has been allocated over 3 years to 20 cross-community learning projects to involve young people, including age-groups 10-12, 12-18 and 16-24, especially those not in education, employment or training.</p> <p>Under 'Building Positive Relations', £200,000 has been allocated over 3 years to programmes relating to specific cross-community themes.</p> <p>Under 'Shared Spaces and Services', £150,000 has been allocated to the 'Ballykinler History Hut' project, which involves the reconstruction of a 100-year-old military hut from Ballykinler Camp in the courtyard of Down County Museum, in order to interpret its history particularly relating to the First World War and the Irish War of Independence during the period of the Decade of Centenaries commemorations.</p> <p>The activities to be run annually 2018-21 under 'Working with Children and Young People' include the following programmes at</p>

	<p>Down County Museum and Newry and Mourne Museum: 'Know Downpatrick: Love Downpatrick' (16-24 year olds) 'Know Newry: Love Newry' (16-24 year olds) Community Relations Residential Programmes (12-18 year olds) 'Understanding local heritage and cultural diversity' (16-18 year olds) 'Hands-on History' (10-12 year olds)</p> <p>'Building Positive Relations' programmes will also be run over 3 years and will involve engagement with all sections of the local community in relation to:</p> <ul style="list-style-type: none"> • the story of St Patrick and Christianity in the district, including a community excavation on Cathedral Hill, Downpatrick. • the Ballykinler History Hut project, to collect information, interviews and material to tell the story of the Camp. • the history of the Old Gaol and prison history. • the story of medical care in the area with special attention to the understanding and development of important medical collections and associated organisations and life-stories. • the story of Hans Sloane, native of Killyleagh, his foundation of the British Museum, and issues of local and international cultural diversity.
3.0	<p>Recommendations</p> <p>To note the contents of this paper.</p>
4.0	<p>Resource Implications</p> <p>Total grants from the SEUPB for these programmes amount to £473,722.</p>
5.0	<p>Equality Assessment</p> <p>All necessary consideration has been taken account of.</p>
6.0	<p>Appendices</p> <p>N/a</p>

Newry, Mourne and Down District Council

The Council's Scheme of Delegation for Officers is made in accordance with Section 7 (arrangements for discharge of functions of Council) of the Local Government (NI) Act 2014.

Arrangements for Monitoring and Review

Each Department is required to appoint an officer with responsibility for maintaining a register of delegated decisions. Reports on the register shall be brought to relevant Committees on a bi-annual basis.

A corporate register of delegated decisions shall be maintained by the Head of Democratic Services which can be requested to be produced by any Committee of Council at any time. The Head of Democratic Services is the responsible officer for ensuring this register remains current and accurate at all times.

Scheme of Delegated Decisions for Reporting

The following delegated decisions or authorisations are to be reported monthly (unless otherwise specified) to the relevant Committee by the officer responsible for making or granting.

1. Engaging consultancy assistance below the delegated level of £2,000;
2. Decision to commence formal restructuring within a Department or Departments;
3. Consultation responses other than technical responses where officers asked for Member views;
4. Decisions arising from external report on significant Health and Safety at Work;
5. In cases of emergency, the allocation or awarding of Financial assistance (small grants) to external groups or organisations below the delegated level of £300; and
6. Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Attached is a reporting form for each of the categories of delegated decisions/authorisations which should be completed by Departmental Officers and reported to relevant committees.

Other decisions or authorisations delegated to each Department under the Scheme of Delegation, should be reported by way of a bi-annual report to the relevant Committee of Council, (refer to the Council's Scheme of Delegation for complete list of delegated matters).

A copy should also be forwarded to Eileen McParland, Democratic Services Manager – eileen.mcparland@newryandmourne.gov.uk

Category 1.

Engaging consultancy assistance below the designated level of £2,000

Purpose of Engagement	Name of Consultancy	Cost ex VAT

Category 2.

Decision to commence formal restructuring with a Department or Departments

Name of Department/s and reason for restructure

Category 3.

Consultation responses other than technical responses where officers asked for Member views

List Consultation title and attach response

Category 4

Decisions arising from external report on significant Health and Safety at Work issues

Details of report issued by Health and Safety Executive	Decision taken as result of report received

Category 5

In cases of emergency, the allocation or awarding of financial assistance (small grants) to external groups or organisations below the designated level of £300

Name of group/organisations	Amount awarded	Reason for award

Category 6

Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Info on event	Date of agreement/approval	Contact name	Decision made by Director	Costs/requirements
Extension to St Patricks Day and Easter operating dates		Elmer Bell		
Various dates April to Oct 2017 on Newry Canal- Angling	24/3/17	Geoff Quinn Newry Canal Match Group	Approved	
13/4/17 Hill & Dale Running Event Castlewellan Trails	Event Licence 23/3/17	Newcastle Athletics Club	Approved	Insurance Event fee £30 Event Bond £30
18/4/17 charity fundraising cycle on Newry Towpath	9/3/17	Michelle McCann Administration Officer Head Injury Support	Approved	Insurance No fee
18 & 19/4/17 filming actors riding horses on beach	12/4/17	Woman in White Productions	Approved	
23rd April 2017 – charity walk for Southern Area Hospice	14/3/17	Southern Area Hospice	Approved	
23/4/17 Girl Guide Event in Kilbroney Park – scavenger	12/4/17	Girl Guides	Approved	Insurance, risk assessments, health & safety, plan of area

hunt & team building				to be used etc requested
27/4/17 Newcastle Athletics Club race in Kilbroney Pk	12/4/17	Newcastle Athletics Club	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
6 th May 2017 Darkness into Light 5km walk – starting at 4.30am	12/4/17	Catherine Croston	Approved	KP Staff arrangement to come in early. Insurance, risk assessments, health & safety, plan of area to be used etc requested
7/5/17 charity fundraising walk on Newry Towpath	14/3/17	Emma McKeivitt Fight for Alfie	Approved	Insurance No fee
Other info (date of event etc)	Date of agreement	Contact name	Decision made by Director	Costs/requirements
30/5, 1/6 & 5/6 2017filming in Kilbroney Park	27/4/17	Ryan Loney Little Forest Studios 21A High Street Lurgan BT66 8AH 07834 226 917 028 3832 3793	Approved	
Use of Castlewellan Mountain Bike Trails for the Ulster XC Series Round 4 Mountain Bike Race on 14 May 2017.	5/5/17	Shimna Wheelers Cycling Club c/o Michael Clarke, 11a Dundrinne Road, Castlewellan, Co Down, BT31 9LY	Approved	
Use of Tyrella Beach on 13 & 14 May 2017 for charity walk along beach and camp in car park	9/5/17	Paul McKinstry Journey Free	Approved	Insurance, risk assessments, health & safety plan, plan of area to be used etc requested
21/5/17 - 10k & 5k on the bay – Warrenpoint breakwater	19/5/17	Anne McCormack St Peters GAA	Approved	Insurance, risk assessments, health & safety plan requested
24/5/17 School Walk Abbey Grammar Newry in Kilbroney Pk	12/4/17	Dominic Wadsworth	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested

25-29 May 2017 Warrenpoint Park Bluesberry – part of Blues on Bay Weekend	10/4/17	Ian Sands	Approved	
3 & 4 June 2017 Crooked Lake Triathlon, Camlough	1/6/17	Catherine Murphy	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
10/6/17 Mourne Way Marathon in Kilbroney Park	12/4/17		Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
12/6/17 Action MS Sponsored Walk in Kilbroney Park	12/4/17	Action MS	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
Other info (date of event etc)	Date of agreement	Contact name	Decision made by Director	Costs/requirements
17/6/17 Kilbroney Vintage Car Show in Kilbroney Park	12/4/17	Kilbroney Show	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
IRISH JUNIOR TRIALS – Fishing - CANAL & Albert Basin Sat June 24/Sun 25th	23/5/17	Oliver McGauley	Approved	Insurance, risk assessments, health & safety plan, plan of area to be used etc requested
26 & 27 June Murlough Bay filming on beach from sand dunes	30/5/17	Gordon Wycherley Zephr Films	Approved	Insurance, risk assessments, plan of area to be used etc requested
8/7/17 Top of the Mourne Triathlon in Kilbroney Pk	12/4/17		Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
22 & 23/7/17 Irish National Champs M Bike Event in Kilbroney Pk	12/4/17		Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
23/7/17 Womens Mini Marathon in Kilbroney Pk	12/4/17		Approved	Insurance, risk assessments, health & safety, plan of area to be used etc

				requested
As part of Fiddlers Green Festival - forest school for children and foraging classes for adults in Kilbroney forest from the 24th-25th July 2017		Lucy O'Hagan forest school practitioner, bushcraft instructor and forager 07928108932	Approved	
29/7/17 12-2pm Kilbroney Park Bear Hunt on Narnia Trail, table top activities, picnic & bouncy castle	26/5/17	Kate Cahill Sure Start	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
Other info (date of event etc)	Date of agreement	Contact name	Decision made by Director	Costs/requirements
Mourne Truck Run Albert Basin from 4-6 August	15/5/17	Stephen O'Hare	Approved	
6-13 Aug 17 Maiden of Mourne Festival Warrenpoint Square	12/4/17	Maiden of Mourne Festival	Approved	6/8 open fair day – stage, dance floor & seating area in Square. Small cabin to be located in square for duration of festival. 8/8 Ulster radio rdshow, 10/9 Cancer Bus.
11/8 & 12/8 & 13/8 Camlough Lake Water Festival	2/6/17	CLWF festival	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
LA until end of Sept then extended to end Oct 2017	31/5/17	Café in Kilbroney lease	Approved	
10/9/17 South Armagh Warrior & Lord & Lady swim Camlough Lake	2/6/17	C Murphy Newry Triathlon Club	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
23/9/17 SMILE Mile at Camlough Lake	2/6/17	C Murphy Newry Triathlon Club	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
20 th – 22 nd Oct &	07.09.17	Graeme @ Grounded	Approved	Insurance, risk assessments, health

27 th – 29 th Oct Newry Oktoberfest Use of Albert Basin				& safety, plan of area to be used etc requested. Subject to 50% Fee in advance.
Fri 11 th – Su 13 th Aug 13 th Irish International Currach Championships	20.07.17	Tom McCann	Approved	Insured under Maiden of Mourne Festival Insurance
Greater Newry Business Awards – Sponsorship	30.06.17	Newry Chamber	Approved	£5k sponsorship
Family Fun Day at Flagstaff Viewpoint Sun 30 th July 1pm – 6pm	26.07.17	Newry Maritime Association	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc.
Currachs to enter water at Victoria Locks and move around on Sun 30 th July 1pm – 6pm	26.07.17	Newry Maritime Association	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc.
Foraging Walk for adults in Kilbroney Park on 10 th August 2017 5pm – 8pm	07.08.17	Lucy O'Hagan	Approved	PL Insurance, Risk Assessment, Events Plan, Child Protection Policy.
BBC Filming Ardglass Harbour 6, 7 th Aug, 8 th Aug	03.08.17	Catrina Stewart, BBC	Approved	Flight Plan, Insurance, Risk Assessment, Permission from CAA
Maiden of the Mourne request to use Warrenpoint Beach during festival 6-13 th Aug 2017			Approved	
Cross Community Memorial Prayer service at Cranfield West Amenity Area 25 th Aug 2017, 7.30pm	25.08.17	James McAreavey	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
St Patrick's Coastal Endurance Ride 2 nd September 2017 at Tyrella Beach	01.09.17	David Cunningham, St. Patrick's Coast Ride	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Angling Competition, Middlebank – coal yard area. 24/09, 22/10, 29/10, 12/11, 19/11, 03/12	01.09.17	Geoff Quinn	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
BBC Filming at Fairy Glen, Rostrevor 1 st Sept 2017 – The Big Painting Challenge	22.08.17	Bernadette Kelly, Assistant Producer, The Big Painting Challenge, BBC	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Viking Event in Kilbroney Park,	25.08.17	Magnus Vikings	Approved	Insurance, Risk Assessments, Health

Rostrevor 16 Sept 2017				& Safety, Plan of Area to be used etc.
Junior National Team Trials, Middle Bank, Newry Canal, 16 Sept 2017	25.08.17	Jack Tisdall	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Charity Walk on Newry Canal Towpath on Sat 2 nd Sept	30.08.17	PIPS	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Albert Basin - Carparking for Quays Centre staff for Christmas period. Extension to 21 st Jan 2018 requested		Parker Green		
Albert Basin 2018 Dates: Move on site Monday 5 th March 2018, open to the public Friday 9 th March 2018, St Patricks day on a Saturday, proposing an extra day on the bank holiday Monday, finishing on Monday 19 th March. Vacating the site on Tuesday 20 th March 2018	26.10.17	Cullen's Funfair	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
Albert Basin 29 th June – 1 st July 2018	27.11.17	Duffy's Circus	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
Albert Basin – 25 th January (tbc)	27.11.17	Circus Vegas	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested
Albert Basin July 2018 (preferably a Sat, 2/3 day event tbc) daily family activities and night time gigs	21.11.17	Nicola McEvoy	Approved	Insurance, risk assessments, health & safety, plan of area to be used etc requested. Subject to fees. 50% payable in advance.
Use of Event Space Hill Street, Newry for promotion & gazebo,	27.11.17	Independent Marketing Company on behalf of Pure Gym	Approved	Subject to Events plan - details of start/finish times, what exactly will be taking place on

				site, emergency contact details etc Risk Assessment Insurance cover.
BBC Filming from Flagstaff Viewpoint	14.12.17	Dragonfly Film & Television	Approved	Subject to insurance, event plan and risk assessment .
Use of Bessbrook Pond on 20 th January 2018 for sailing of model boats.	19.01.18	Michael Kernaghan, Seahorse Boat Club	Approved	Subject to Risk Assessment, Event Plan, Insurance, Site Plan

ACTIONS TRACKING UPDATE**ENTERPRISE REGENERATION AND TOURISM COMMITTEE**

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		ERT - Monday 11 JANUARY 2016			
ERT/177/2016	Policy & Procedures Access to the Countryside in Newry Mourne & Down District Council	<p>To note a policy document was currently being prepared on Access to the Countryside in the Newry, Mourne and Down District Council area, as outlined in Report dated 21 December 2015 from Ms C Murphy and Ms Heather Wilson, Countryside/Rights of Way Officer</p> <p>The policy document will be a framework for merging the differing policies within the legacy Councils and ensuring the Council's compliance with the implementation of the Access to the Countryside (NI) Order 1983.</p> <p>When the policy document is completed it will be brought to the Enterprise Regeneration & Tourism Committee for consideration in due course.</p>	Work ongoing to complete the policy including seeking legal advice	Final draft to go to Committee Jan/Feb 2018	N
		ERT - MONDAY 10 OCTOBER 2016			
ERT/155/2016	Tender re: Arts	The Council tender for the	In Progress		N

	Centre Heritage Strategy & Action Plan	Development of an Integrated Culture Arts & Heritage Strategy 2017 - 201 and Action Plan 2017-2019 for Newry, Mourne and Down District Council, as per report dated 10 October 2016 from Mr J McGilly, Assistant Director ERT.			
		ERT - MONDAY 14 NOVEMBER 2016			
ERT/176/2016	Sean Hollywood Arts Centre Café Franchise	<p>(a) The Council to not proceed on the basis as outlined in Point 2.0 for the reasons as outlined in Point 3.0 in Report dated 14 November 2016 from Ms J Turley Facilities Administrator.</p> <p>(b) Council Officials to enter back into negotiations regarding the café franchise at Sean Hollywood Arts Centre</p>	In progress		N
ERT/178/2016	Caravan and Campsite Management	<p>(a) To agree a joint process between Council and Forest Service to appoint external expertise to prepare the Business Rationale and Specification to seek competent providers for the management of Tollymore, Castlewellan and Kilbroney Park Caravan/ Camping provision with the option to consider some additional tourism recreational services which would enhance the tourism offering.</p> <p>(b) To revert to Council with the completed Business Rationale and Specification prior to progressing to seek Expression of Interest.</p>	In progress		N

		(a) ERT - JANUARY 2017			
ERT/006/2017	International Ice Swimming Association Bid	a) The Council to provide a letter of support to the Camlough Lake Water Festival (CLWF) to host the International Ice Swimming Association (IISA) World Championships 2019 in Newry Canal or Camlough lake. ERT and AHC Departments will work in partnership with CLWF Festival to facilitate this project.	M Boyle	Awaiting update from CLWF on plans to progress	N
		12 JUNE 2017			
ERT/101/2017	Cranfield Beach	Councillor Quinn asked for Officials to look at replacing the turning bay with a roundabout as during warmer water cars park in the turning bay resulting in residents being unable to get into their homes. Hotel provision - Rostrevor		On-going	N
ERT/118/2017	<ul style="list-style-type: none"> Lease - Tennis Pavilion - Rostrevor Tennis Club 	It was agreed to agree to a proposed 20 year lease from 1 March 2017 of the pavilion building to Rostrevor Tennis Club at peppercorn rent, as per report dated 12 June 2017 from Ms B Magill, Administration Officer.			N
		AUGUST 2017			
ERT/134/2017	Department for Communities Funding - Regeneration Projects	(a) Council write to the Permanent Secretary for the Department for Communities regarding the following: - To express the Council's concern at	J McGilly	Awaiting outcome from DfC	N

		<p>the on-going delay in Department for Communities funding for regeneration projects.</p> <ul style="list-style-type: none"> - To seek a meeting between Council Official and the Permanent Secretary to discuss the on-going delay in funding and the Urban Regeneration Forward Work Plan and to request that funding is agreed for the three schemes, that Letters of Offer should allow for an extension into the 2018/19 financial year for a scheme completion and spend. • Report back to Enterprise Regeneration and Tourism Committee Meeting in due course. 			
ERT/140/2017	Clanbrassil Barns and Tea Rooms Tollymore Forest Park	(a) It was agreed the Council enter into a legal agreement with DAERA for a 20 year Lease for Clanbrassil Barns & Tea Rooms at Tollymore Forest Park, subject to valuation by DAERA and condition assessment by Council, as per Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer.		Ongoing	N
ERT/142/2017	Warrenpoint Baths	(a) It was agreed the Council proceed to appoint a suitably qualified multi-disciplinary team to design and manage a development brief process in line with existing planning approval.	J McGily	Tender closed Currently being assessed (Nov 2017)	N
		ERT - MONDAY 11 SEPTEMBER 2017			

ERT/160/2017	Sport NI Outdoor Inclusive Beaches	(a) To agree to a formal agreement between Newry, Mourne and Down DC and Mae Murray foundation to facilitate the preparation of a business case to Sport NI to provide an inclusive destination at Cranfield Beach subject to agreeing logistics of storage and letting of equipment. Subject to a successful bid to Sport NI provide partnership funding of 25% equating to £4675.60 and assistance with planning application by Mae Murray Foundation if required.	Andy Patterson	On-going	N
ERT MONDAY 9 OCTOBER 2017					
ERT/171/2017	GREENWAY DEVELOPMENT PROPOSALS	(a) Council approval to work up project bids and detailed designs for the Department of Infrastructure's Capital Grants Programme for Greenways should the Programme become available. (b) Council explores how the work relating to the negotiation with landowners can be progressed	Jonathan McGilly	Work will commence subject to necessary funds being secured in 18/19 Budgets.	N
ERT/172/2017	NORTHERN IRELAND EUROPEAN SOCIAL FUND PROGRAMME 2014-2020	(a) Newry, Mourne and Down District Council (a) authorise Council officials to engage with relevant organisations to develop potential ESF applications and report back to Council in due course and (b) provide £50,000 per annum within the 2018/19, 2019/20 & 2020/21 financial years to match fund and lever in potential new economic and employment projects under the European Social Fund programme 2014	Jonathan McGilly	Work ongoing subject to 18/19 Budgets	N

		- 2020. This would be made available within the economic development budget.			
ERT/175/2017	APPLICATION TO HERITAGE LOTTERY FUND FOR GREAT PLACE SCHEME	<p>(a) To agree that the Council act as a lead partner for this application and submit the preliminary application.</p> <p>(b) To pursue all relevant funding opportunities to match fund the application, if it is successful to the final stage.</p> <p>(c) Recommend the on-going support from all relevant NMDDC departments for the applications.</p>	Jonathan McGilly	Work Ongoing	N
ERT/191/2017	CAMLOUGH LAKE – LAND RELATED MATTERS	<p>Closed Session Item</p> <p>(a) To enter into negotiations with Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake</p> <p>To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements</p>	Andy Patterson	Ongoing	N
		ERT MONDAY 13 NOVEMBER 2017			
ERT/195/2017	LOW POWERED WIDE AREA NETWORK (LPWAN)	<p>1.The application to The Digital Catapult was successful;</p> <p>2.Recommendation to allow officers within ERT to work with University of</p>	J McGilly	Ongoing	N

	UPDATE	Ulster and Invest NI to identify possible locations within the district to site the LPWAN base stations;			
ERT/196/2017	CASTLEWELLAN FOREST PARK TASK & FINISH PROJECT BOARD	To include budget in next financial year (subject to rates) in respect of additional work required and match funding to accompany application submission in 2018. £100,000 has been previously allocated in the current financial year Capital Budget. An uplift of £50,000 is now being sought.	J McGilly	Ongoing	N
ERT/202/2017	PURCHASE OF LAND AT SLIEVE GULLION FOREST PARK – ADDITIONAL CAR PARKING	EXEMPT INFORMATION Council to purchase lands 110m x 8m situated on an agricultural field at Slieve Gullion Forest Park, which fronts on to Wood Road, almost opposite the existing car park. The valuation agreed with LPS is £15,000, plus the landowners costs. To proceed to purchase subject to obtaining planning permission for car parking.	A Patterson	Ongoing	N
		ERT MONDAY 11 DECEMBER 2017			
ERT/211/2017	ACTION SHEET MINUTES OF ENTERPRISE, REGENERATION & TOURISM COMMITTEE MEETING MONDAY 13 NOVEMBER 2017	ERT/199/2017 2018/19 Tourism Events Programme - Include an action to liaise with the groups currently running tourism related festivals.	Marie Ward		
ERT/212/2017	PRESENTATION -	Presentation to be circulated to all	Marie Ward	Work in progress	

	FUTURE ECONOMIC GROWTH IN NMD	Members of ERT Committee.			
ERT/213/2017	RING OF GULLION SLLP NIEA FUNDING	Sign and return NIEA Acceptance Form and to approve the additional funding offer of £11,000.	Jonathan McGilly	Actioned	
ERT/214/2017	UNION PRIORITY 4 (SEAFLAG	(a) To note the Strategy Development process. (b) To approve the submission of the Development strategy to DAERA. (c) To approve the acceptance and sign off for the administration/running costs letter of offer.	Jonathan McGilly	Work in progress	
ERT/215/2017	IRISH STREET, DOWNPATRICK – PUBLIC REALM SCHEME	(a) Approve the further expenditure of £6,000 to allow the scheme to secure the necessary planning approval. This will ensure that the project will be ready to proceed as soon as the DFC funding is released.	Jonathan McGilly	Actioned	
ERT/216/2017	ACCELERATE INNOVATION PROPOSAL	(a) Contribute £25,000 towards the Innovate Accelerate Pilot Programme in Year One, to be implemented by Newry and Mourne Enterprise Agency and Down Business Centre in partnership with Newry, Mourne and Down District Council, Louth, Meath and Monaghan Local Enterprise Offices. Option for two additional years in 2018/19 and 2019/20 upon review for the pilot programme.	Jonathan McGilly	Work in progress	
ERT/217/2017	AUDIT OF VACANT	(a) To approve the SLA with the 2	Jonathan	Work in progress	

	PROPERTIES	<p>no. Enterprise Agencies to cover works agreed in advance up to a maximum cost of £20,000 per annum for 2017/18 and 2018/19.</p> <p>(b) To approve vacant property unit works be completed under this SLA at a cost of £10,000 within the current financial year.</p> <p>(c) To include any vacant land in Downpatrick and Newry</p>	McGilly		
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10% overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>	Marie Ward	Work in progress	
ERT/219/2017	ACCESS AUDIT STRANGFORD LOUGH AND LECALE	<p>(a) Audit of Access to the Strangford Lough to include: Current Access, Potential Access and Recommendations, relevant to the potential to develop water based recreation and related activities while conserving the area's conservation</p>	Jonathan McGilly	Work in progress	

		features and biosecurity.			
ERT/220/2017	INTERNATIONAL RELATIONS REPORT	<p>(a) Note the detail of the visit to Kirovsk and the signing of a Twinning Agreement from October 2017 to April 2019.</p> <p>(b) Approve the financial contribution of Council to the St Paul's Exchange visit in February 2017.</p> <p>(c) Approve the placement of a Russian Student for the period of April 2018 to March 2019.</p> <p>(d) Approve further consideration of development of a Friendship Agreement between the Changchun region and Newry, Mourne and Down District Council procedures.</p>			
ERT/221/2017	EVENTS OPEN CALL PROPOSAL	<p>(a) Approve Scenario 2: Remove c12% from Giant Adventures Events - to include the following:</p> <p>(b) Festival of Flight: £140k proposed budget cut to £122k.</p> <p>(c) Footsteps in the Forest: £85k proposed budget cut to £74k.</p> <p>(d) Wake the Giant: £100k proposed budget cut to £87k.</p> <p>(e) City of Merchants: £100k budget cut to £87k.</p> <p>(f) In addition to the above budget adjustments, the overall budget</p>			

		proposed for the Guardians of the Mourne Festival would be cut from £128k to £112k.			
ERT/225/2017	UPDATE ON PROPOSED DOWNPATRICK HOTEL	(a) "Note" this progress and await the outcome of the planning process			
ERT/226/2017	DOWNPATRICK PSNI STATION	<p style="text-align: center;">Closed Session Item</p> <p>Approve the recommendations as outlined in Section 3.0 of the Report dated 11 December 2017 from Marie Ward</p>	Marie Ward		
		JANUARY 2018			