



Comhairle Ceantair  
**an Iúir, Mhúrn  
agus an Dúin**  
**Newry, Mourne  
and Down**  
District Council

May 30th, 2017

**Notice Of Meeting**

You are requested to attend the Council meeting to be held on **Thursday, 1st June 2017** at **6:00 pm** in **Mourne Room, Downshire.**

# Agenda

## 1.0 Apologies and Chairperson's Remarks

PLEASE NOTE:

DINNER WILL BE SERVED AFTER THE ANNUAL MEETING IN THE COMMEDAGH ROOM AT APPROX 6.30PM.

## 2.0 Declarations of Interest

## 3.0 To appoint Members to Statutory Positions of Responsibility (List Attached)

 *'Item 3 - Appoint members to Stat Positions of Resp.pdf'.pdf*

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## 4.0 Report of Mock Annual Meeting held on Thursday 18 May 2017 (Copy enclosed)

 *Item 4 - Rpt of Mock Annual Meeting - 18 May 17.pdf*

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## 5.0 Appointment of Chair of PCSP.

(NB: DUP position - for term commencing 25 June 2017).

## 6.0 To appoint Members to Committees (List attached showing picks chosen at Mock Annual Meeting on 18 May 2017)

 *Item 6 - Appoint Membes to Committees.pdf*

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## 7.0 To appoint Members to external bodies and organisations (excluding statutory positions of responsibility). (2016/17 List attached)

 *Item 7 - Appoint Members to Exernal Bodies and Org.pdf*


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## 8.0 To appoint Members to Council Project Boards and Forums (2016/2017 List attached)

 *Item 8 - Appoint Members to Council Projects Boards Forums.pdf*

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## 9.0 To appoint Members to Task and Finish Working Groups (2016/17 List attached)

 *Item 9 - Appoint Members to Task and Finish Working Groups.pdf*

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## **10.0 To appoint Members to Community Planning Thematic Partnerships (2016/17 List attached)**

 *Item 10 - Appoint to Community Planning Thematic.pdf*

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## **11.0 To agree Scheme of Allowances Payable to Councillors from June 2017 (Attached)**

 *Item 11 Scheme of Allowances.pdf*

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## **12.0 To agree timetable of Meetings (attached)**

Each Committee will agree its own start time. Approval of start time proposed for June Meetings is requested.

 *Item 12 Timetable of Meetings.pdf*

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## **13.0 Report from Director of Corporate Services on Terms of Reference for Committees (attached)**

 *Item 13 - Rpt re Terms of Reference.pdf*

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# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
Cllr Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
Cllr Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
Cllr Robert Burgess	<a href="mailto:robert.burgess@nmandd.org">robert.burgess@nmandd.org</a>
Cllr Stephen Burns	<a href="mailto:stephen.burns@nmandd.org">stephen.burns@nmandd.org</a>
Cllr Pete Byrne	<a href="mailto:pete.byrne@nmandd.org">pete.byrne@nmandd.org</a>
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Cllr charlie casey	<a href="mailto:charlie.casey@nmandd.org">charlie.casey@nmandd.org</a>
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Cllr Dermot Curran	<a href="mailto:dermot.curran@nmandd.org">dermot.curran@nmandd.org</a>
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Mr Liam Hannaway	<a href="mailto:liam.hannaway@nmandd.org">liam.hannaway@nmandd.org</a>
Cllr Valerie Harte	<a href="mailto:valerie.harte@nmandd.org">valerie.harte@nmandd.org</a>
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Cllr Terry Hearty	<a href="mailto:terry.hearty@nmandd.org">terry.hearty@nmandd.org</a>
Cllr David Hyland	<a href="mailto:david.hyland@nmandd.org">david.hyland@nmandd.org</a>
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Cllr Pol O'Gribin	<a href="mailto:pol.ogribin@nmandd.org">pol.ogribin@nmandd.org</a>
Mr Canice O'Rourke	<a href="mailto:canice.orourke@downdc.gov.uk">canice.orourke@downdc.gov.uk</a>
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Cllr John Trainor	<a href="mailto:john.trainor@nmandd.org">john.trainor@nmandd.org</a>
Cllr William Walker	<a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>
Mrs Marie Ward	<a href="mailto:marie.ward@nmandd.org">marie.ward@nmandd.org</a>

## Statutory Positions of Responsibility – Annual Meeting 1 June 2017

Positions – Year 3	Party	Councillor Name
Chair of Council Year 3	SF	
Deputy Chair of Council Year 3	SF	
Chair – ENTERPRISE, REGENERATION & TOURISM Year 3	SDLP	
Deputy Chair – ENTERPRISE, REGENERATION & TOURISM Year 3	Clr Hyland	D Hyland
Chair – ACTIVE & HEALTHY COMMUNITIES Year 3	DUP	
Deputy Chair – ACTIVE & HEALTHY COMMUNITIES Year 3	UUP	
Chair – REGULATORY & TECHNICAL SERVICES Year 3	SDLP	
Deputy Chair – REGULATORY & TECHNICAL SERVICES Year 3	SF	
Chair – STRATEGY, POLICY & RESOURCES Year 3	SF	
Deputy Chair – STRATEGY, POLICY & RESOURCES Year 3	Alliance	
Chair – PLANNING Year 3	DUP	
Deputy Chair – PLANNING Year 3	SDLP	
Partnership Panel for NI: 4 Year Term	SDLP	D Curran
NI Housing Council: 4 Year Term	SF	C Casey
Reserve Forces & Cadets' Assoc for NI: 4 Year Term	Alliance	P Brown
Arc21 – Position 1: 4 Year Term	SDLP	D Curran
Arc21 – Position 2: 4 Year Term	DUP	G Craig
Arc21 – Position 3: 4 Year Term	SF	S Burns
PCSP Position 1: 4 Year Term	SF	M Larkin
PCSP Position 2: 4 Year Term	SDLP	T Andrews
PCSP Position 3: 4 Year Term	SF	M Ruane
PCSP Position 4: 4 Year Term	SDLP	L Devlin
PCSP Position 5: 4 Year Term	DUP	H Harvey
PCSP Position 6: 4 Year Term	SF	S Doran
PCSP Position 7: 4 Year Term	SDLP	K Loughran
PCSP Position 8: 4 Year Term	SF	W Clarke
PCSP Position 9: 4 Year Term	SDLP	B Quinn
PCSP Position 10: 4 Year Term	UUP	D Taylor

## NEWRY MOURNE AND DOWN DISTRICT COUNCIL

**Mock run of Annual Meeting held on Thursday 18 May 2017 at 3pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

**In the Chair:** Councillor Craig

<b>In Attendance:</b>	Councillor Brown	Councillor Burgess
	Councillor Casey	Councillor Curran
	Councillor Hanna	Councillor Hearty
	Councillor Hyland	Councillor Macauley
	Councillor Mulgrew	Councillor Ruane
	Councillor Stokes	Councillor Taylor
	Councillor Walker	

**Officials in Attendance:** Mr L Hannaway, Chief Executive  
 Mrs D Carville, Director Corporate Services  
 Mrs E McParland, Democratic Services Manager  
 Mrs L Dillon, Democratic Services Officer  
 Miss S Taggart, Democratic Services Officer  
 Mrs C Taylor, Democratic Services Officer

### APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Devlin, Fitzpatrick and Harvey.

### DECLARATIONS OF INTEREST

There were no declarations of interest.

Mr Hannaway explained the purpose of the Mock Run of the Annual Meeting was to take Members through the proposed running order so that a paper could be presented to the Annual Meeting of Council on Thursday 1 June 2017.

Mr Hannaway advised that the legal position regarding the UKIP positions remained in place and therefore the Committee picks that would fall to the UKIP Nominating Officer would be allocated on party strength to the two largest party groupings, with SF having the first pick, followed by SDLP. He advised these additional picks would only be allocated when d'Hondt had been run for the other outstanding positions.

### TO APPOINT MEMBERS TO STATUTORY POSITIONS OF RESPONSIBILITY

**Noted:** **Appointments to all Statutory Positions of Responsibility, including Chairs and Deputy Chairs of the Council's Standing Committees had been allocated at the inaugural Meeting of Council on 31 March 2015 in accordance with legislation, and nominating Officers would be required to**

**put forward names for each of the positions at the Annual Meeting.**

### **TO APPOINT MEMBERS TO COMMITTEES**

**Read:** List showing remaining 19 positions on standing Committees to be filled using d'Hondt (copy circulated)

**Noted:** **See attached list of picks for the 19 outstanding Committee places.**

### **TO APPOINT MEMBERS TO EXTERNAL BODIES AND ORGANISATIONS (EXCLUDING STATUTORY POSITIONS OF RESPONSIBILITY)**

**Read:** List showing appointments to External Bodies/Organisations, which are not statutory positions of responsibility (copy circulated)

**Noted:** **List circulated giving details of appointments.**

Mr Hannaway explained that the Somme Advisory Council (appointed for one year 2016/17) required a Council decision for the incoming one year term. He advised that the Rural Community Network appointment ran to October 2018 and could be reviewed at the following year's Annual Meeting. The remaining bodies/organisations had been appointed for the term 2015-2019.

### **TO APPOINT MEMBERS TO COUNCIL PROJECT BOARDS AND FORUMS**

**Read:** List circulated giving details of Council Project Boards/Working Groups 2016-2017 (copy circulated)

Mr Hannaway advised the membership of the Efficiencies Working Group would be discussed at the Party Reps meeting.

**Noted:** **List circulated giving details of appointments.**

### **TO APPOINT MEMBERS TO TASK AND FINISH WORKING GROUPS**

**Read:** List showing appointments to Task and Finish Working Groups 2016-2017 (copy circulated)

**Noted:** **List circulated giving details of appointments.**

### **TO APPOINT MEMBERS TO COMMUNITY PLANNING THEMATIC GROUPS**



Read: List showing appointments to Community Planning Thematic Groups (copy circulated)

Mr Hannaway advised that although every Councillor was nominated to the Thematic working groups, as some of the meetings were held during the day, the attendance was low. He advised therefore that Parties could nominate the same Member to sit on more than one of the thematic groups to encourage maximum attendance.

**Noted: List circulated giving details of appointments.**

### **TO AGREE SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS FROM 1 JUNE 2017**

Read: Scheme of Allowances Payable to Councillors from 1 June 2017 (copy circulated)

**Noted: The Scheme of Allowances payable to Councillors from 1 June 2017 would be tabled for formal approval at the Annual Meeting of Council to be held on Thursday 1 June 2017.**

### **TIMETABLE OF MEETINGS FOR 2017/2018**

Read: Schedule of Meetings for May 2017 to May 2018 (copy circulated)

Mr Hannaway advised the following amendments were recommended:

- Council to be held on 9<sup>th</sup> April 2018 rather than 1<sup>st</sup> April 2018 due to Easter Week.
- Active & Healthy Communities Committee to be held on 22<sup>nd</sup> March rather than 19<sup>th</sup> March due to the St Patrick's Day public holiday.
- Regulatory & Technical Services Committee to be held on 18<sup>th</sup> December rather than 19<sup>th</sup> December to allow for the circulation of minutes prior to the Christmas Holidays.

**Noted: The schedule of meetings was agreed, to include the above amendments.**

The meeting concluded at 3.45pm.

For noting at the Annual Meeting of Council to be held on Thursday 1 June 2017.

**Signed: Mr L Hannaway  
Chief Executive**

**Appointments to Committees – Mock Run of Annual General Meeting 2017**

Committee	Total Membership	Allocated by Quota of Greatest Remainder	Remaining positions to be allocated by d'Hondt – Picks made at Mock Annual Meeting	Totals
Enterprise, Regeneration & Tourism	15	SF 5 SDLP 5 DUP 1 UUP 1	SDLP DUP Hyland	15
Active and Health Communities	15	SF 5 SDLP 5 DUP 1 UUP 1	Alliance Enright Alliance	15
Regulatory and Technical Services	15	SF 5 SDLP 5 DUP 1 UUP 1	UUP Tinnelly SF	15
Strategy Policy and Resources	15	SF 5 SDLP 5 DUP 1 UUP 1	Alliance Enright Hyland	15
Planning	12	SF 4 SDLP 4 DUP 1	SF DUP UUP	12
Audit	10	SF 3 SDLP 3	Alliance DUP Tinnelly SDLP	10

**Appointments to Committees – Mock Run of Annual General Meeting 2017**

<b>Committee</b>	<b>Total Membership</b>	<b>Allocated by Quota of Greatest Remainder</b>	<b>Remaining positions to be allocated by d'Hondt – Picks made at Mock Annual Meeting</b>	<b>Totals</b>
Enterprise, Regeneration & Tourism	15	SF 5 SDLP 5 DUP 1 UUP 1	SDLP DUP Hyland	15
Active and Health Communities	15	SF 5 SDLP 5 DUP 1 UUP 1	Alliance Enright Alliance	15
Regulatory and Technical Services	15	SF 5 SDLP 5 DUP 1 UUP 1	UUP Tinnelly SF	15
Strategy Policy and Resources	15	SF 5 SDLP 5 DUP 1 UUP 1	Alliance Enright Hyland	15
Planning	12	SF 4 SDLP 4 DUP 1	SF DUP UUP	12
Audit	10	SF 3 SDLP 3	Alliance DUP Tinnelly SDLP	10

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**Appointments to External Bodies/Organisation****LAG Board 2015-2019**

SDLP	Terry Andrews
UUP	Robert Burgess
SF	Stephen Burns
SDLP	Pete Byrne
SF	William Clarke
DUP	Harry Harvey
SF	Terry Hearty
SDLP	Declan McAteer
SF	Roísín Mulgrew
SDLP	Mark Murnin
Henry Reilly	Henry Reilly
Smaller Parties / Indp	Jarlath Tinnelly

**Warrenpoint Harbour Authority 2015-2019**

SF	Sean Doran
SDLP	Gillian Fitzpatrick
DUP	Glyn Hanna

**Carlingford Lough Commissioners Board 2015 – 2019**

SF	Sean Doran
SDLP	Gillian Fitzpatrick

**Louth, Newry, Mourne and Down (LNMD) Joint Committee 2015-2019**

SDLP	Pete Byrne
SDLP	Dermot Curran
Smaller Parties/Indp	Cadogan Enright
SF	Terry Hearty
SDLP	Declan McAteer
SF	Roísín Mulgrew
SF	Michael Ruane
Smaller Parties/Indp	Jarlath Tinnelly
DUP	William Walker

**East Border Region 2015-2019**

SDLP	Terry Andrews
SF	Micky Larkin
SDLP	Kate Loughran
Smaller Parties/Indp	Davy Hyland
H Reilly	Henry Reilly
SF	Michael Ruane

**East Border Region Board Directors 2015-2019**

SDLP	Terry Andrews
Smaller Parties/Indp	David Hyland
SF	Michael Ruane

**NILGA 2015-2019**

Membership	
3 Sinn Fein	Charlie Casey
	Michael Ruane
	Pol Ó'Gríbin
3 SDLP	Terry Andrews
	Dermot Curran
	Brian Quinn
1 DUP	William Walker
1 UUP	Robert Burgess

**National Association of Councillors 2015-2019**

Membership		
3 Sinn Fein	Charlie	Casey
	Valerie	Harte
	Roísín	Mulgrew
3 SDLP	Terry	Andrews
	Michael	Carr
	Dermot	Curran
1 UUP	Robert	Burgess
1 Rep from Smaller Parties/Indp	Andrew	McMurray

**Local Government Partnership on Travellers Issues 2015-2019**

SF	Charlie Casey
Smaller Parties/Indp	Kevin McAteer
SDLP	Gary Stokes

**Northern Ireland Amenity Council 2015-2019**

SDLP	Terry Andrews
SF	Valerie Harte

**Somme Advisory Council 2016-2017**

UUP	Robert Burgess
DUP	William Walker

**Ring of Gullion AONB Management Board/Ring of Gullion Landscape Partnership Management Board 2015-2019**

Slieve Gullion Councillors	SDLP	Pete Byrne
	SF	Terry Hearty
	SF	Micky Larkin
	SDLP	Kate Loughran
	SF	Roísín Mulgrew
	SF	Barra Ó Muirí
	UUP	David Taylor

**SANDSA (South Armagh, Newry and Down Sports Association) 2015-2019**

5 Councillors	SF	Stephen Burns
	SF	Barra Ó Muirí
	SDLP	Declan McAteer
	SDLP	Gareth Sharvin
	DUP	William Walker

(allocated by d'Hondt 05/12/16)

**Strangford Lough and Lecale Partnership****Years 1 and 3 2015/2016 and 2017/2018**

2 Councillors	SP/Indp	Cadogan Enright
	SDLP	Gareth Sharvin

**Years 2 and 4 2016/2017 and 2018/2019**

2 Councillors	SF	Naomi Bailie
	DUP	William Walker

**NI Museums Council September 2015 to September 2018**

Membership	
1 Councillor	UUP Robert Burgess

**NI Drainage Council 2015 - 2019**

Membership	<b>2015 - 2019</b>
1 Councillor	SP/Indp Cadogan Enright

(Competitive selection process undertaken by NI Drainage Council)

**Rural Community Network – October 2016 – October ~~2018~~ 2019**

Term to October 2017	SF Terry Hearty
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**Diversity Champions 2015-2019**

Councillors and Officer	
SF 1 Member	Roísín Mulgrew
SDLP 1 Member	Brian Quinn
DUP/UUP 1 Member	Garth Craig
Council Officer	Colin Moffett

**Community Planning Partnership Board**

Membership	<b>2016 – 2019</b>
SF 2 Members	Stephen Burns
	Terry Hearty
SDLP 2 Members	Gary Stokes
	John Trainor
DUP 1 Member	Harry Harvey
UUP 1 Member	David Taylor
1 Rep Smaller Parties/Indp	David Hyland
Chairperson of Council	Gillian Fitzpatrick

(Chairperson will change annually)

## 8 / Council Project Boards and Forums 2016 – 2017 (unless otherwise stated)

### Party Representatives Forum

Membership	2016 - 2017
Chairperson	G Fitzpatrick
Deputy Chairperson	G Craig
2 Sinn Fein	M Ruane R Mulgrew
2 SDLP	G Stokes G Fitzpatrick
1 DUP	H Harvey
1 UUP	D Taylor
1 Smaller Parties/Indp	D Hyland
H Reilly *	H Reilly

\* This Member does not receive a Special Responsibility Allowance for this role.

1 Special Responsibility Allowance to Sinn Fein and SDLP for role as Party Representative

Position of Chairperson and Deputy Chairperson count towards allocation of 2 Members to Party Representatives Forum for Sinn Fein and SDLP.

### Chief Executive Appraisal Group

Membership	2015 - 2019
1 Sinn Fein	C Casey
1 SDLP	M Murnin
1 DUP	G Craig
1 UUP	D Taylor
1 Smaller Parties/Indp	C Enright

### Strategic Projects Forum

Membership	2016 - 2017
2 Sinn Fein	C Casey W Clarke
2 SDLP	M Murnin G Stokes
1 DUP	G Craig
1 UUP	D Taylor
1 Smaller Parties/Indp	P Brown



**Economic Forum**

Membership	2016 - 2017
2 Sinn Fein	S Burns R Mulgrew
2 SDLP	D Curran M Murnin
1 DUP	H Harvey
1 UUP	R Burgess
1 Smaller Parties/Indp	P Brown

**Equality and Good Relations Reference Group**

Membership	2016 - 2017
2 Sinn Fein	T Hearty M Ruane
2 SDLP	T Andrews G Fitzpatrick (Chairperson)
1 DUP	W Walker
1 UUP	D Taylor
1 Alliance	P Brown
H Reilly	H Reilly
1 Independent	D Hyland
Chairperson	G Fitzpatrick as Chairperson*
Deputy Chairperson	G Craig as Deputy Chairperson*

\* These Members will change annually as new Chairperson/ Deputy Chairperson appointed. Other appointments are preferred for term 2015-2019. Revised ToR allow for 2 members from the larger parties (SF and SDLP) but Chairperson and Deputy Chairperson are counted towards this representation.

**Peace IV Partnership**

Membership	2016 - 2017
2 Sinn Fein **	T Hearty M Ruane
2 SDLP **	T Andrews G Fitzpatrick (Chairperson)
1 DUP	W Walker
1 UUP	D Taylor
1 Alliance	P Brown
H Reilly	H Reilly
1 Independent	D Hyland
Chairperson	G Fitzpatrick as Chairperson*
Deputy Chairperson	G Craig as Deputy Chairperson*

Plus 9 social partners

- \* These Members will change annually as new Chairperson/ Deputy Chairperson appointed. Other appointments are preferred for term 2015-2019.
- \*\* SF and SDLP have 2 Members but positions of Chairperson and Deputy Chairperson count towards this representation

### Efficiency Working Group

Membership	2016 - 2017
Chairs of:	
ERT	R Burgess as Chair of ERT*
AHC	M Carr as Chair of AHC*
SPR	P Brown as Chair of SPR*
RTS	R Mulgrew as Chair of RTS*
Planning	W Clarke as Chair of Planning *
1 Sinn Fein	S Doran
1 SDLP	G Stokes
1 DUP	H Harvey
1 UUP	J Macauley
1 Smaller Parties/Indp	C Enright

\*These Members will change annually as new Chairs are appointed. Other appointments are preferred for term 2015-2019

### Newry and Mourne Travellers Forum

Membership	2016 - 2017
3 Councillors appointed to Local Government Partnership for Travellers	C Casey K McAteer G Stokes
Plus 3 Councillors:	
1 Sinn Fein	L Kimmins
1 SDLP	P Byrne
1 DUP/UUP	H Harvey

### Anti Litter Working Group

Membership	2016 - 2017
Sinn Fein	C Casey W Clarke
SDLP	G Stokes
DUP	W Walker
UUP	J Macauley
Smaller Parties/Indp	J Tinnelly

**Marine Task Force**

Membership	2016 - 2017
2 Sinn Fein	W Clarke S Doran
2 SDLP	M Carr B Quinn
1 DUP	G Hanna
1 UUP	R Burgess
1 Smaller Parties/Indp	C Enright

**Elected Member Development Working Group**

Membership	2016 - 2017
Sinn Fein	C Casey R Mulgrew
SDLP	G Fitzpatrick T Andrews
DUP	H Harvey
UUP	D Taylor
Smaller Parties/Indp	A McMurray

Appointment preferred for term 2015-2019

**Strategic Waste Issues Working Group**

Membership	2016 - 2017
2 Sinn Fein	S Doran V Harte
2 SDLP	T Andrews G Stokes
1 DUP	G Craig
1 UUP	J Macauley
Smaller Parties/Indp	C Enright

**Sustainable Development and Climate Change Forum**

Membership	2016 - 2017
Sinn Fein	S Burns
Sinn Fein	S Doran
SDLP	T Andrews
SDLP	M Murnin
DUP	H Harvey
UUP	D Taylor
Alliance	P Brown
Smaller Parties/Indp	C Enright

13 April 2017 /LD

**Fair Trade Steering Group**

Membership	2016 - 2017
Alliance	P Brown
SDLP	T Andrews

**International Relations Forum**

Membership	2016 - 2017
Sinn Fein	Nomination outstanding
Sinn Fein	Nomination outstanding
SDLP	M Murnin
SDLP	M Carr
DUP	Nomination outstanding
Smaller Parties/Independents	Nomination outstanding

9

**Task & Finish Working Groups****Tourism Strategy Task and Finish Project Board**

Membership	2016 - 2017
2 Sinn Fein	W Clarke T Hearty
2 SDLP	D Curran B Quinn
1 DUP	G Hanna
1 UUP	R Burgess

**Health Forums**

	Daisy Hill – Forum A	Downe – Forum B
SF	L Kimmins	N Bailie
SF		
SDLP	D McAteer	D Curran
SDLP	P Byrne	J Trainor
DUP	G Hanna	W Walker
UUP	D Taylor	J Macauley
Smaller Parties/Indp	D Hyland	C Enright

**St Patrick's Day Cross Party Working Group**

Membership	2016 - 2017
Sinn Fein	C Casey
SDLP	J Trainor
DUP	G Hanna
UUP	D Taylor
Smaller Parties/Indp	C Enright

**Castlewellan Forest Park Task and Finish Project Board**

2 Sinn Fein Members	S Burns
	W Clarke
2 SDLP Members	L Devlin
	M Murnin
1 DUP Member	G Craig
1 UUP Member	R Burgess
Smaller Parties/Indp	A McMurray

**Implementation of Irish Language Strategy Working Group**

Membership	2016 - 2017
2 Sinn Fein	C Casey B O'Muirí
2 SDLP	T Andrews D McAteer
1 DUP	No nomination submitted
1 UUP	No nomination submitted
Smaller Parties/Indp 1 Member	C Enright
Chairperson of Council	G Fitzpatrick
Deputy Chairperson of Council	G Craig

**YAFTA Short listing 2016/2017**

Membership	2016 - 2017
Sinn Fein	L Kimmins
SDLP	P Byrne
DUP	H Harvey
UUP	D Taylor
Smaller Parties/Indp 1 Member	P Brown

**Decade of Centenaries Working Group**

Membership	2016 - 2017
Sinn Fein	T Hearty
SDLP	D McAteer
DUP	G Hanna
UUP	D Taylor
Alliance	P Brown
Independent	D Hyland
H Reilly	H Reilly
Chairperson	G Fitzpatrick
Deputy Chairperson	G Craig

**Camlough Lake Task & Finish Working Group**

Slieve Gullion Councillors	SDLP	Pete Byrne
	SF	Terry Hearty
	SF	Micky Larkin
	SDLP	Kate Loughran
	SF	Roísín Mulgrew
	SF	Barra Ó Muirí
	UUP	David Taylor

**Warrenpoint Municipal Park Task & Finish**

Crotlieve Councillors	SDLP	Declan McAteer
	SDLP	Gillian Fitzpatrick
	SDLP	Michael Carr
	SF	Mickey Ruane
	SF	Oksana McMahon
	Independent	Jarlath Tinnelly

**Councillors Website Reference Group**

Membership	2016 - 2017
Sinn Fein	S Burns
SDLP	M Carr
DUP	H Harvey
UUP	J Macauley
Smaller Parties/Indp	C Enright

**Elected Member Representation on Community Planning Thematic Groups (2016 – 2017)**

<b>Thematic Working Group Safety &amp; Good Relations</b>	<b>Elected Member</b>
	Terry Andrews
	William Clarke
	Laura Devlin
	Sean Doran
	Harry Harvey
	Mickey Larkin
	Kate Loughran
	Brian Quinn
	Michael Ruane
	David Taylor

<b>Thematic Working Group Economic Development Regeneration/Tourism</b>	<b>Elected Member</b>
	Patrick Brown
	Robert Burgess
	Stephen Burns
	Michael Carr
	Charlie Casey
	Dermot Curran
	Glyn Hanna
	Terry Hearty
	Mark Murnin
	Michael Ruane

<b>Thematic Working Group Health and Wellbeing</b>	<b>Elected Member</b>
	Naomi Bailie
	Pete Byrne
	Valerie Harte
	Davy Hyland
	Jill Macauley
	Declan McAteer
	Roisin Mulgrew
	Brian Quinn
	Jarlath Tinnelly
	William Walker

<b>Thematic Working Group Environment and Spatial Development</b>	<b>Elected Member</b>
	Terry Andrews
	William Clarke
	Garth Craig
	Cadogen Enright
	Liz Kimmins
	Kevin McAteer
	Andrew McMurray
	Barra O Muiri
	Henry Reilly
	Gary Stokes



## **NEWRY, MOURNE AND DOWN DISTRICT COUNCIL SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS**

This Scheme is made under the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2012.

### **1. Definitions**

In this scheme 'approved duty' and committee member are as defined in the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2012.

### **2. Commencement Date**

This scheme of allowances shall be operational from 1 June 2017.

### **3. Basic Allowance**

An annual basic allowance of £14,485 shall be paid to each Councillor. Where applicable this will be paid pro-rata.

### **4. Special Responsibility Allowance**

**4.1.** A special responsibility allowance shall be paid to those Councillors who hold the special responsibilities specified in Schedule 1.

**4.2.** The amount of allowance shall be the amount specified against that special responsibility in the Schedule. The allowance is only payable whilst the Councillor is carrying out that duty.

**4.3.** At any time, only one special responsibility allowance will be paid to a Councillor.

**4.4.** Where applicable any special responsibility allowances will be paid pro-rata.

## **5. Chairperson/Deputy Chairperson Allowance**

**5.1.** An allowance of £19,770 will be payable to the Chairperson of the Council. Where applicable this allowance will be paid pro-rata.

**5.2.** An allowance of £6,170 will be payable to the Deputy Chairperson of the Council. Where applicable this allowance will be paid pro-rata.

## **6. Dependants' Carers' Allowance**

**6.1.** Councillors are entitled to claim a dependants' carers' allowance towards reimbursement of actual reasonable costs necessarily incurred in providing care for an eligible dependant, while carrying out an approved duty.

**6.2.** A dependants' carers' allowance shall be payable based upon actual receipted costs or at the appropriate hourly rate, whichever is the lower; up to the monthly maximum.

**6.3.** The hourly rate of dependants' carers' allowance for standard care shall be £7.50 and for specialised care £15. The monthly maximum for standard care payable is £390 and the monthly maximum for specialised care is £780.

Councillors may claim only one DCA in respect of each occurrence of approved duty. Only one DCA rate is payable even if there are 2 or more children/dependants being cared for (claim form attached).

## **7. Travel and Subsistence Allowances**

**7.1.** A Councillor or committee member shall be entitled to claim travel and subsistence allowances where expenditure on travelling or subsistence has been necessarily incurred. The amount claimed should not exceed expense incurred. The amount claimed for subsistence should be inclusive of VAT and should not include any alcohol.

**7.2.** The rates of travel allowance for travel by private vehicle shall be as shown in the table below.

<b>Type of Vehicle</b>	<b>Rate per Mile</b>
A pedal cycle	20.0p
A motor cycle (all engine capacities)	24.0p
A motor car of cylinder capacity exceeding 450cc but not exceeding 999cc	46.9p *13.7p
A motor car of cylinder capacity exceeding 999cc but not exceeding 1,199cc	52.2p *14.4p
A motor car of cylinder capacity not exceeding 450cc	22.0p
A motor car of cylinder capacity exceeding 1,199cc	65.0p *16.4p
An electric car	45.0p **25.0p
Passenger rate (per passenger)	5.0p

\* For mileage above 8,500 miles

\*\* For mileage above 10,000 mile

**7.3.** The rates of subsistence shall be as shown in the table below.

PERIOD/MEAL	RATES	
	British Isles £	London £
<b>Accommodation allowance</b> - An absence involving an overnight stay, away from the normal place of residence. This rate does not include any meal allowance.	100.70	122.45
<b>Breakfast allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period before 11 am)	11.50	
<b>Lunch allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 12 noon and 2pm)	13.50	
<b>Tea allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period including the period between 3pm and 6pm)	4.70	
<b>Evening meal allowance</b> - (more than 4 hours away from the normal place of residence or, where approved by the council, a lesser period ending after 7pm)	20.95	

## **8. General**

**8.1.** This scheme may be revoked or amended at any time.

**8.2.** The amounts stated in paragraphs 3-5 will be subject to any indexing increase during the year.

**8.3.** The amounts stated in paragraph 6 will be subject to any increase to the national living wage for age 25+.

**8.4.** Where a Councillor is suspended from carrying out the duties of a Councillor, in accordance with Section 59 (5) of the Local Government Act (NI) 2014, the part of basic allowance, special responsibility allowance, or Chairperson/Deputy Chairperson allowance payable to the Councillor in respect of the period for which the Councillor is suspended, must be withheld.

## **9. Claims and Payment**

**9.1.** Payments regarding basic allowance and special responsibility allowance shall be made monthly.

**9.2.** Claims for dependants' carers' allowance, travelling allowance or subsistence allowance should be made in writing within three months, and should be accompanied by receipts, where appropriate.

## SCHEDULE 1 to the Scheme of Allowances

The following table provides details of the council's duties which attract a Special Responsibility Allowance and the associated allowance amount.

Special Responsibility	Special Responsibility Allowance Rate (per annum)	Per Month (£)
Chairperson of Council	£19,770.00	£1,647.50
Deputy Chairperson of Council	£6,170.00	£514.17

Special Responsibility	Special Responsibility Allowance Rate (per annum)	Per Month (£)
Chairperson (Enterprise, Regeneration and Tourism Committee)	£3,400.00	£283.33
Chairperson (Active and Healthy Communities Committee)	£3,400.00	£283.33
Chairperson (Regulatory and Technical Services Committee)	£3,400.00	£283.33
Chairperson (Strategy, Policy and Resources Committee)	£3,400.00	£283.33
Planning Committee Member 1	£3,400.00	£283.33
Planning Committee Member 2	£3,400.00	£283.33
Planning Committee Member 3	£3,400.00	£283.33
Planning Committee Member 4	£3,400.00	£283.33
Planning Committee Member 5	£3,400.00	£283.33
Planning Committee Member 6	£3,400.00	£283.33
Planning Committee Member 7	£3,400.00	£283.33
Planning Committee Member 8	£3,400.00	£283.33
Planning Committee Member 9	£3,400.00	£283.33
Planning Committee Member 10	£3,400.00	£283.33
Planning Committee Member 11	£3,400.00	£283.33
Planning Committee Member 12	£3,400.00	£283.33
Party Representative (Sinn Fein)	£3,400.00	£283.33
Party Representative (SDLP)	£3,400.00	£283.33
Party Representative (DUP)	£3,400.00	£283.33
Party Representative (UUP)	£3,400.00	£283.33
Party Representative (smaller parties/independents)	£3,400.00	£283.33
<b>Total Special Responsibility Allowance</b>	<b>£71,400.00</b>	

DEPENDANTS' CARERS' ALLOWANCE  
CLAIM FORM – STANDARD CARE

Date care provided: .....

Approved duty covered: .....  
(expand as necessary) .....  
.....

Time from ..... Time to .....

Total travel time within above hours .....

Total hours: .....

Cost per hour: £..... Total amount paid: £.....

Total amount claimed £.....

*(Claim amount is subject to agreed travel time, hourly and monthly rate limits)*

Name of dependant(s): .....

Relationship(s) to Councillor: .....

Name of carer: .....

National Insurance Number of carer .....

**Declaration:**

*I declare that the above named provided a childcare/carer service to me as detailed above, in order that I could perform the approved duty stated.*

Name of claimant: .....

Signature of claimant: .....

Date of claim: .....

*NB – A claim form should be completed and submitted for each relevant occurrence of approved duty*

DEPENDANTS' CARERS' ALLOWANCE  
CLAIM FORM – SPECIALISED CARE

Date care provided: .....

Approved duty covered: .....

(expand as necessary) .....  
.....

Time from ..... Time to .....

Total travel time within above hours .....

Total hours: .....

Cost per hour: £..... Total amount paid: £.....

Total amount claimed £.....

(Claim amount is subject to agreed travel time, hourly and monthly rate limits)

Name of dependant(s): .....

Relationship(s) to Councillor: .....

Name of carer: .....

National Insurance Number of carer: .....

**Declaration:**

*I declare that the above named provided a childcare/carer service to me as detailed above, in order that I could perform the approved duty stated.*

Name of claimant: .....

Signature of claimant: .....

Date of claim: .....

**NB – A claim form should be completed and submitted for each relevant occurrence of approved duty. – an original invoice from the carer must be presented with this claim form**



**(INTERNAL LIST)****Newry, Mourne & Down District Council****-Schedule of Meetings for May 2017/May 2018**

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**(Council Meeting)**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Thursday 1 June 2017 <b>Annual Meeting of Council</b>	6.00 pm	Mourne Room, Downshire Civic Centre
Monday 5 June 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 3 July 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 7 August 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 4 September 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 2 October 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 6 November 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 4 December 2017	6.00pm	Mourne Room, Downshire Civic Centre
Monday 8 January 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 5 February 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 5 March 2018	6.00pm	Mourne Room, Downshire Civic Centre
Monday 9 April 2018 (subject to change)	6.00pm	Mourne Room, Downshire Civic Centre
Tuesday 8 May 2018	6.00pm	Mourne Room, Downshire Civic Centre

**SPECIAL COUNCIL MEETINGS - PRESENTATIONS**

<b>Date</b>	<b>Time</b>	<b>Location</b>
26 June 2017	6.00pm	Downshire Civic Centre
29 August 2017	6.00pm	Downshire Civic Centre
25 September 2017	6.00pm	Downshire Civic Centre
23 October 2017	6.00pm	Downshire Civic Centre
27 November 2017	6.00pm	Downshire Civic Centre
29 January 2018	6.00pm	Downshire Civic Centre
26 February 2018	6.00pm	Downshire Civic Centre
26 March 2018	6.00pm	Downshire Civic Centre
30 April 2018	6.00pm	Downshire Civic Centre
Tuesday 29 May 2018	6.00pm	Downshire Civic Centre

### Planning Committee (May 2017 to May 2018)

<b>Date</b>	<b>Time</b>	<b>Location</b>
24 May 2017	10.00am	Boardroom, Monaghan Row, Newry
21 June 2017	10.00 am	Boardroom, Monaghan Row, Newry
19 July 2017	10.00 am	Boardroom, Monaghan Row, Newry
16 August 2017	10.00 am	Boardroom, Monaghan Row, Newry
13 September 2017	10.00 am	Boardroom, Monaghan Row, Newry
11 October 2017	10.00 am	Boardroom, Monaghan Row, Newry
8 November 2017	10.00 am	Boardroom, Monaghan Row, Newry
6 December 2017	10.00 am	Boardroom, Monaghan Row, Newry
10 January 2018	10.00 am	Boardroom, Monaghan Row, Newry
7 February 2018	10.00 am	Boardroom, Monaghan Row, Newry
7 March 2018	10.00 am	Boardroom, Monaghan Row, Newry
4 April 2018	10.00 am	Boardroom, Monaghan Row, Newry
2 May 2018	10.00 am	Boardroom, Monaghan Row, Newry

**Enterprise, Regeneration and Tourism Committee**

<b>Date</b>	<b>Suggested start time (subject to agreement)</b>	<b>Location</b>
12 June 2017	3.00 pm	Boardroom, Monaghan Row, Newry
14 August 2017	5.00 pm	Boardroom, Monaghan Row, Newry
11 September 2017	3.00 pm	Boardroom, Monaghan Row, Newry
9 October 2017	5.00 pm	Boardroom, Monaghan Row, Newry
13 November 2017	3.00 pm	Boardroom, Monaghan Row, Newry
11 December 2017	5.00 pm	Boardroom, Monaghan Row, Newry
15 January 2018	3.00 pm	Boardroom, Monaghan Row, Newry
12 February 2018	5.00 pm	Boardroom, Monaghan Row, Newry
12 March 2018	3.00 pm	Boardroom, Monaghan Row, Newry
16 April 2018	5.00 pm	Boardroom, Monaghan Row, Newry
14 May 2018	3.00 pm	Boardroom, Monaghan Row, Newry

**Strategy, Policy and Resources Committee**

<b>Date</b>	<b>Suggested start time (subject to agreement)</b>	<b>Location</b>
15 June 2017	5.00 pm	Mourne Room, Downshire Civic Centre
10 August 2017	5.00 pm	Mourne Room, Downshire Civic Centre
14 September 2017	5.00 pm	Mourne Room, Downshire Civic Centre
12 October 2017	5.00 pm	Mourne Room, Downshire Civic Centre
16 November 2017	5.00 pm	Mourne Room, Downshire Civic Centre
14 December 2017	5.00 pm	Mourne Room, Downshire Civic Centre
18 January 2018	5.00 pm	Mourne Room, Downshire Civic Centre
15 February 2018	5.00 pm	Mourne Room, Downshire Civic Centre
15 March 2018	5.00 pm	Mourne Room, Downshire Civic Centre
12 April 2018	5.00 pm	Mourne Room, Downshire Civic Centre
17 May 2018	5.00 pm	Mourne Room, Downshire Civic Centre

**Active and Healthy Communities Committee**

<b>Date</b>	<b>Suggested start time (subject to agreement)</b>	<b>Location</b>
19 June 2017	6.00pm	Commedagh Room, Downshire Civic Centre
21 August 2017	6.00pm	Commedagh Room, Downshire Civic Centre
18 September 2017	6.00pm	Commedagh Room, Downshire Civic Centre
16 October 2017	6.00pm	Commedagh Room, Downshire Civic Centre
20 November 2017	6.00pm	Commedagh Room, Downshire Civic Centre
18 December 2017	6.00pm	Commedagh Room, Downshire Civic Centre
22 January 2018	6.00pm	Commedagh Room, Downshire Civic Centre
19 February 2018	6.00pm	Commedagh Room, Downshire Civic Centre
<b>22 March 2018</b>	<b>6.00pm</b>	<b>Commedagh Room, Downshire Civic Centre</b>
23 April 2018	6.00pm	Commedagh Room, Downshire Civic Centre
21 May 2018	6.00pm	Commedagh Room, Downshire Civic Centre

### Regulatory and Technical Services Committee

<b>Date</b>	<b>Suggested start time (subject to agreement)</b>	<b>Location</b>
21 June 2017	5.00 pm	Boardroom, Monaghan Row, Newry
23 August 2017	5.00 pm	Boardroom, Monaghan Row, Newry
20 September 2017	5.00 pm	Boardroom, Monaghan Row, Newry
18 October 2017	5.00 pm	Boardroom, Monaghan Row, Newry
22 November 2017	5.00 pm	Boardroom, Monaghan Row, Newry
<b>19 December 2017</b>	<b>5.00 pm</b>	<b>Boardroom, Monaghan Row, Newry</b>
24 January 2018	5.00 pm	Boardroom, Monaghan Row, Newry
21 February 2018	5.00 pm	Boardroom, Monaghan Row, Newry
21 March 2018	5.00 pm	Boardroom, Monaghan Row, Newry
18 April 2018	5.00 pm	Boardroom, Monaghan Row, Newry
23 May 2018	5.00 pm	Boardroom, Monaghan Row, Newry



**Audit Committee**  
**(held quarterly)**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Thursday 29 June 2017	2.00pm	Downpatrick
Tuesday 26 September 2017	2.00pm	Downpatrick
Thursday 7 December 2017	2.00pm	Downpatrick
Thursday 26 April 2018	2.00pm	Downpatrick

**Party Representatives' Forum**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Tuesday 23 May 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 20 June 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 22 August 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 19 September 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 17 October 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 14 November 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 12 December 2017	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 9 January 2018	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 6 February 2018	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 6 March 2018	9.00 am	Boardroom, Monaghan Row, Newry
Tuesday 10 April 2018	9.00 am	Boardroom, Monaghan Row, Newry
Thursday 8 May 2018	9.00 am	Boardroom, Monaghan Row, Newry



<b>Report to:</b>	<b>Annual Meeting</b>
<b>Date of Meeting:</b>	1 June 2017
<b>Subject:</b>	Review of Terms of Reference for Committees
<b>Reporting Officer (Including Job Title):</b>	Dorinnia Carville, Director of Corporate Services
<b>Contact Officer (Including Job Title):</b>	Dorinnia Carville, Director of Corporate Services

**Decisions required:** To make the necessary adjustments to the Terms of Reference (ToR) of the Strategy, Policy and Resources and Active and Healthy Committees, as detailed in para 2.1 with effect from 1 June 2017 Annual Meeting.

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	Following the decision to restructure Council's directorates, a corresponding review of the Terms of Reference (TOR) of the S P & R Committee, being the Committee most closely linked to the SPP Directorate was carried out. This is in accordance with a commitment to review all committee Terms of Reference annually <u>or</u> as circumstances dictate.
<b>2.0</b>	<b>Key issues:</b>
2.1	<p>A number of areas of responsibility previously resting with the SPP Directorate now rest in other directorates. These are:</p> <ul style="list-style-type: none"> <li>• European Programmes Unit. This now rests with AHC and, therefore, the following item will be removed from the TOR of S P &amp; R and added to the TOR of AHC Committee: <ul style="list-style-type: none"> <li>• Responsible for the management of PEACE IV European Commission Project and other European Projects including linked to Social Inclusion, Social Investment Fund projects and implementation of same.</li> </ul> </li> <li>• International Relations. This now rests with ERT Directorate. No specific inclusion within S P &amp; R TOR and TOR of ERT Committee is considered adequate to cover inclusion of same, therefore, no amendment required.</li> <li>• Disposal of land assets. The S P &amp; R Committee currently has the following responsibility linked in its TOR: <ul style="list-style-type: none"> <li>• Responsible for the effective planning and stewardship of the Council's entire resources and assets (financial, employees, information technology and land/property assets).</li> </ul> </li> </ul> <p>The AHC Committee currently has the following listed within its TOR:</p> <ul style="list-style-type: none"> <li>• The effective stewardship of delegated responsibilities for the District's resources and assets (financial, people and property based) for environmental protection and services, well-being, social cohesiveness and</li> </ul>

	<p>community engagement, and leisure and sport.</p> <p>At present the TORs have been interpreted such that all land disposals and transactions go through S P &amp; R Committee. However, it is felt, in the context of the recently published Sports &amp; Play Strategies, that it is more appropriate for land disposals and transactions relating to sporting and playgrounds and facilities are taken to AHC. As such, no amendment is considered necessary to the existing TORs.</p>
<b>3.0</b>	<b>Recommendations:</b>
3.1	To make the necessary adjustments to the Terms of Reference of S P & R and AHC, to take effect from 1 June 2017 AGM.
<b>4.0</b>	<b>Resource implications</b>
4.1	None.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None.
<b>6.0</b>	<b>Appendices</b>
	<p>Appendix 1: S P &amp; R TOR  AHC TOR  ERT TOR</p>

## STRATEGY POLICY & RESOURCES COMMITTEE

### **-TERMS OF REFERENCE-**

#### **Scope**

The **Strategy Policy & Resources Committee** ("the Committee") will be responsible for the effective and efficient operation of the Council, as well as setting its future strategic direction.

- Responsibilities for the development, and monitoring implementation, of the key strategic plans of the Council, including the Community Plan, Area Development Plan, Equality Scheme, Disability Action Plan, Corporate Plan, Performance Improvement Plan.
- Responsible for the effective planning and stewardship of the Council's entire resources and assets (financial, employees, information technology and land/property assets).
- Responsible for the management of the Council's policy development framework, including the statutory duties of equality and disability, and development of policy on matters including the Irish Language, disability and safe guarding strategies.
- Responsible for the development of an equality action measures plan to address corporate key inequalities identified under the audit of inequalities.
- Responsible for the Council's corporate performance management framework, including the setting and monitoring of performance targets and the oversight of performance across the organisation.
- Responsible for leading on the development and implementation of future organisational change in support of the Council's strategic objectives
- Responsible for the development and delivery of key corporate projects.
- Responsible for the Council's corporate communications and policy, including public consultation; public relations and media; marketing and publications.
- Leading on the development and implementation of suitable strategies, policies and programmes to assist with the effective and efficient operation of the Council, to include matters relating to finance and systems; grants administration; human resources; estates and project management; administration and registration.
- Responsible for the management of Peace IV European Commission Project and other European Projects including linked to Social Inclusion, Social Investment Fund projects and Implementation of same.

[Approved at Council Meeting on.....]

[To be reviewed on.....]

## **Membership**

The Committee is comprised of the fifteen (15) Elected Members appointed to the Committee at the Council's Annual Meeting.

## **Quorum**

No business shall be transacted unless at least 4 Members are present.

## **Chairperson**

The Committee Chairperson and Deputy Chairperson shall be appointed at the Council's Annual Meeting in accordance with the Local Government Act (NI) 2014.

## **Meetings**

All meetings of the Committee shall be governed by the Council's Standing Orders and the NI Local Government Code of Conduct for Councillors.

A timetable of meetings shall be agreed annually by the Council.

## **Sub-Committees and Working Groups**

The Committee has the power to establish and appoint any number of Sub-Committees, Task and Finish Working Groups, Project Boards and Forums, as are necessary, to consider in more detail the work of the Committee, (see appendix 1).

## **Communication & Reporting**

The Minutes of the Committee shall be tabled at each meeting of the Council in accordance with the Council's Standing Orders.

[Approved at Council Meeting on.....]  
[To be reviewed on.....]

**Declarations of Interest**

A Declaration of Interests Register will be kept for all Committee Members. Each Member shall take responsibility to declare proactively any potential conflict of interest arising out of business undertaken by the Council.

[Approved at Council Meeting on.....]  
[To be reviewed on.....]



## APPENDIX 1

## Council Task and Finish Working Groups/Project Boards/Forums

## Reporting Arrangements

	Task & Finish	Committees			
		AHC	ERT	RTS	SPR
Anti-Litter Working Group				√	
Camlough Lake Task and Finish Board	√		√		
Castlewellan Forest Park Task and Finish Project Board	√		√		
Chief Executive Appraisal Group					√
Councillors Website Reference Group	√				√
DEA Fora		√			
Decade of Centenaries Working Group					√
Economic Forum			√		
Efficiency Working Group					√
Elected Member Development Working Group					√
Equality and Good Relations Reference Group					
Health Forum	√	√			
Implementation of Irish Language Strategy Working Group	√				√
Marine Task Force				√	
Newry and Mourne Travellers Forum		√			
Strategic Waste Issues Working Group				√	
St Patrick's Day Cross Party Working Group	√				√
Strategic Projects Forum					√
Sustainability and Climate Change Task Force		√			
Tourism Strategy Task and Finish Project Board	√		√		

Community Planning Thematic Partnerships – report to Community Planning Partnership Board

Community Planning Partnership Board – report to Council

[Approved at Council Meeting on.....]  
 [To be reviewed on.....]

## ACTIVE AND HEALTHY COMMUNITIES COMMITTEE

### **-TERMS OF REFERENCE-**

#### **Scope**

The **Active and Healthy Communities Committee** ("the Committee") will be responsible for improving the health, wellbeing and social cohesiveness of the District's communities.

#### **Responsibilities**

- Lead on the improvement of health outcomes and the facilitation of healthy lifestyles through leisure and sporting provision and through health promotion and prevention policies.
- Lead on the development and implementation of suitable strategies, policies and programmes for environmental protection; sustainability; energy management and education, and for biodiversity.
- Provision of environmental health services, including public health and safety.
- Tackle disadvantage and building active, engaged and responsible citizenship through the provision and support of community services, facilities and events.
- Implementation of the Council's Good Relations programmes.
- Improving social and community cohesion through effective community relations and development of the financial outcome programme.
- Managing and overseeing local structures for Policing and Community Safety (PCSP).
- Lead the development, implementation and ongoing management of the 7 DEA Fora.
- Lead on the development and implementation of suitable strategies, policies and programmes for community health, wellbeing and social cohesiveness, youth and age friendly.
- Ensure the design and delivery of Council functions and services are accessible to all citizens.
- Responsible for sports development, including leisure and sporting programmes and facilities.
- Responsible for parks and open spaces, including playing fields and playgrounds.
- The effective stewardship of delegated responsibilities for the District's resources and assets (financial, people and property based) for environmental protection and services, well-being, social cohesiveness and community engagement, and leisure and sport.

[Approved by Council on \_\_\_\_\_]  
[ToR to be reviewed on \_\_\_\_\_]

**Membership**

The Committee is comprised of fifteen (15) Elected Members appointed to the Committee at the Council's Annual Meeting.

**Quorum**

No business shall be transacted unless at least 4 Members are present.

**Chairperson**

The Committee Chairperson and Deputy Chairperson shall be appointed at the Council's Annual Meeting in accordance with The Local Government Act (NI) 2014.

**Meetings**

All meetings of the Committee shall be governed by the Council's Standing Order and the Northern Ireland Code of Conduct for Councillors. A timetable of Meetings shall be agreed annually by the Council.

**Sub-Committee and Working Groups**

The Committee has the power to establish and appoint any number of Sub-Committees, Task and Finish Working Groups, Projects Boards and Forums, as are necessary to consider in more detail the work of the Committee.

**Communications and Reporting**

The Minutes of the Committee shall be tabled at each meeting of the Council, in accordance with the Council's Standing Orders.

**Declarations of Interest**

A Declaration of Interests Register will be kept for all Committee Members. Each Member should take responsibility to declare proactively any potential conflict of interest arising out of business undertaken by the Council.

## APPENDIX 1

## Council Task and Finish Working Groups/Project Boards/Forums

## Reporting Arrangements

	Task & Finish	Committees			
		AHC	ERT	RTS	SPR
Anti-Litter Working Group				√	
Camlough Lake Task and Finish Board	√		√		
Castlewellan Forest Park Task and Finish Project Board	√		√		
Chief Executive Appraisal Group					√
Councillors Website Reference Group	√				√
DEA Fora		√			
Decade of Centenaries Working Group					√
Economic Forum			√		
Efficiency Working Group					√
Elected Member Development Working Group					√
Equality and Good Relations Reference Group					
Health Forum	√	√			
Implementation of Irish Language Strategy Working Group	√				√
Marine Task Force				√	
Newry and Mourne Travellers Forum		√			
Strategic Waste Issues Working Group				√	
St Patrick's Day Cross Party Working Group	√				√
Strategic Projects Forum					√
Sustainability and Climate Change Task Force		√			
Tourism Strategy Task and Finish Project Board	√		√		

Community Planning Thematic Partnerships – report to Community Planning Partnership Board

Community Planning Partnership Board – report to Council

## ENTERPRISE, REGENERATION & TOURISM COMMITTEE

### **-TERMS OF REFERENCE-**

#### **Scope**

The **Enterprise, Regeneration & Tourism Committee** ("the Committee") will be responsible for clustering enterprise, regeneration and tourism activity across the District in order to drive and support the local economy.

#### **Responsibilities**

- Developing and implementing an integrated enterprise, regeneration and tourism product for the District.
- Maximising and securing opportunities for regional, national and international investment for enterprise, regeneration and tourism.
- Leading on the promotion and marketing of the District, and the engagement of key stakeholders for enterprise, regeneration and tourism.
- Contributing to the delivery of both Corporate and Community Plan objectives as advocate of the economic strand.
- Developing the District as a notable premier tourism destination on the island of Ireland.
- Leading on the renewal, regeneration and development of the District's city, towns, villages and rural settlements, and maximising and securing opportunities for job creation and retention throughout the District.
- Developing and implementing a vibrant cultural, arts and events programme for the District.
- Leading on issues relating to outdoor recreation, countryside access and Rights of Way.
- The effective stewardship of delegated responsibilities for the District's resources and assets (physical, financial, people and property based) for enterprise, regeneration and tourism.

#### **Membership**

[Approved by Council on -----]  
[ToR to be reviewed on -----]

The Committee is comprised of the fifteen (15) Elected Members appointed to the Committee at the Council's Annual Meeting.

#### **Quorum**

No business shall be transacted unless at least 4 Members are present.

#### **Chairperson**

The Committee Chairperson and Deputy Chairperson shall be appointed at the Council's Annual Meeting in accordance with the Local Government Act (NI) 2014:

#### **Meetings**

All meetings of the Committee shall be governed by the Council's Standing Orders and the Northern Ireland Code of Conduct for Councillors.

A timetable of meetings shall be agreed annually by the Council.

#### **Sub-Committees and Working Groups**

The Committee has the power to establish and appoint any number of Sub-Committees, Task and Finish Working Groups, Project Boards and Forums as are necessary, to consider in more detail the work of the Committee, (see appendix 1 attached).

#### **Communication and Reporting**

The Minutes of the Committee shall be tabled at each meeting of the Council in accordance with the Council Standing Orders.

[Approved by Council on \_\_\_\_\_]  
[ToR to be reviewed on \_\_\_\_\_]

**Declarations of Interest**

A Declaration of Interests Register will be kept for all Committee Members. Each Member shall take responsibility to declare proactively any potential conflict of interest arising out of business undertaken by the Council.

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## APPENDIX 1

## Council Task and Finish Working Groups/Project Boards/Forums

## Reporting Arrangements

	Task & Finish	Committees			
		AHC	ERT	RTS	SPR
Anti-Litter Working Group				√	
Camlough Lake Task and Finish Board	√		√		
Castlewellan Forest Park Task and Finish Project Board	√		√		
Chief Executive Appraisal Group					√
Councillors Website Reference Group	√				√
DEA Fora		√			
Decade of Centenaries Working Group					√
Economic Forum			√		
Efficiency Working Group					√
Elected Member Development Working Group					√
Equality and Good Relations Reference Group					
Health Forum	√	√			
Implementation of Irish Language Strategy Working Group	√				√
Marine Task Force				√	
Newry and Mourne Travellers Forum		√			
Strategic Waste Issues Working Group				√	
St Patrick's Day Cross Party Working Group	√				√
Strategic Projects Forum					√
Sustainability and Climate Change Task Force		√			
Tourism Strategy Task and Finish Project Board	√		√		

Community Planning Thematic Partnerships – report to Community Planning Partnership Board

Community Planning Partnership Board – report to Council

[Approved by Council on -----]  
 [ToR to be reviewed on -----]