



May 31st, 2017

**Notice Of Meeting**

You are requested to attend the Council meeting to be held on **Monday, 5th June 2017 at 6:00 pm** in **Mourne Room, Downshire Civic Centre, Downpatrick.**

# Agenda

## 1.0 Apologies and Chairperson's Remarks

Councillor Curran

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from Council Meeting held on 2 May 2017

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[Response re Smart Pass Campaign.pdf](#)

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### *Council Minutes For Adoption and Signing*

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## 4.0 Minutes of Council Meeting held on 2 May 2017

[Council-02052017.pdf](#)

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## 5.0 Minutes of Special Council Meeting held on 24 April 2017

[Special Council Minutes 24 04 2017.pdf](#)

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### *Committee Minutes for Consideration and Adoption*

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## 6.0 Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 8 May 2017

[ERT Mins 8 May 2017 -.pdf](#)

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## 7.0 Minutes of Strategy, Policy and Resources Committee Meeting held on

[SPR Minutes 11-05-2017.pdf](#)

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## 8.0 Minutes of Active and Healthy Communities Committee Meeting held on

[AHC 15-05-2017.pdf](#)

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## 9.0 Minutes of Regulatory and Technical Services Committee Meeting held on

[RTS Minutes - 17-05-2017.pdf](#)

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## 10.0 Minutes of Audit Committee Meeting held on 27 April 2017

 *Audit Committee Minutes - 27 April 2017.pdf*

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### *Correspondence*

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## 11.0 Invitation to attend a meeting of the Seanad Special Select Committee on the UK's Withdrawal from the EU (copy attached)

 *Letter re invitation to attend mtg of Seanad Special Select Cmte re UK withdrawal from EU.pdf*

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### *Notices of Motion*

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## 12.0 Notice of Motion received from Councillor Stokes

"Newry Mourne and Down Council note with deep concern the 2.5% cut, equivalent to a reduction of £50m, in the Education Budget announced by the Secretary of State in April 17. This is in light of the announcement made by the previous Minister of Education to the Education Committee where he stated that schools required an additional £80m per year just to stay at 2016/17 spending. This effective cut of £130m would seriously impact on schools and to the educational provision of the children in Newry Mourne and Down.

Newry Mourne and Down notes the unprecedented move by many primary principals, who have expressed their dismay at this reduction in schools budgets especially given the reductions they have had to suffer over the last few years. Many schools now find that they would have to reduce staff in order to stay within proposed spending limits and this would lead to increased pupil numbers in classes and seriously compromise children's education. As a council we are also gravely concerned that our schools will not know their budget until at least September due to the current political impasse, a situation which is unprecedented and some considerable months into the new financial year.

Newry Mourne and Down Council supports the honourable stand by these principals especially our local principals, against this proposed cut in educational funding as it will seriously undermine the educational opportunities and achievements of the children in the communities we represent.

Newry Mourne and Down Council agrees to extend an invite to and meet principals from the area and write to and seek meetings with the Education Authority, CCMS and the Secretary of State to highlight our concerns about reductions in our schools budgets and the impact this would have to the local economy and the children in Newry Mourne and Down and demand increased funding to our schools in line with that proposed by the previous Minister of Education."

## 13.0 Notice of Motion received from Councillors Enright, Trainor, Curran and Sharvin

"Council directs management to resume the Downpatrick Masterplan Implementation Group as an interagency working group led by Downpatrick DEA Councillors, but open to any other Councillor whose area is likely to be impacted by the Masterplan. The Masterplan Implementation Working Group is essential for the development and progression of five work streams containing all the major projects envisaged in the Downpatrick area. It is also the Downpatrick DEA's draft submission to the Area Plan. The resumption of

this Masterplan Implementation Working Group can act as a model for other areas across the Council."

# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
Cllr Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
Cllr Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
Cllr Robert Burgess	<a href="mailto:robert.burgess@nmandd.org">robert.burgess@nmandd.org</a>
Cllr Stephen Burns	<a href="mailto:stephen.burns@nmandd.org">stephen.burns@nmandd.org</a>
Cllr Pete Byrne	<a href="mailto:pete.byrne@nmandd.org">pete.byrne@nmandd.org</a>
Cllr Michael Carr	<a href="mailto:michael.carr@nmandd.org">michael.carr@nmandd.org</a>
Mrs Dorinnia Carville	<a href="mailto:dorinnia.carville@nmandd.org">dorinnia.carville@nmandd.org</a>
Cllr charlie casey	<a href="mailto:charlie.casey@nmandd.org">charlie.casey@nmandd.org</a>
Cllr William Clarke	<a href="mailto:william.clarke@nmandd.org">william.clarke@nmandd.org</a>
Cllr Garth Craig	<a href="mailto:garth.craig@nmandd.org">garth.craig@nmandd.org</a>
Cllr Dermot Curran	<a href="mailto:dermot.curran@nmandd.org">dermot.curran@nmandd.org</a>
Ms Alice Curran	<a href="mailto:alice.curran@nmandd.org">alice.curran@nmandd.org</a>
Cllr Laura Devlin	<a href="mailto:laura.devlin@nmandd.org">laura.devlin@nmandd.org</a>
Ms Louise Dillon	<a href="mailto:louise.dillon@nmandd.org">louise.dillon@nmandd.org</a>
Cllr Sean Doran	<a href="mailto:sean.doran@nmandd.org">sean.doran@nmandd.org</a>
Cllr Cadogan Enright	<a href="mailto:cadogan.enright@nmandd.org">cadogan.enright@nmandd.org</a>
Cllr Gillian Fitzpatrick	<a href="mailto:gillian.fitzpatrick@nmandd.org">gillian.fitzpatrick@nmandd.org</a>
Mr Patrick Green	<a href="mailto:patrick.green@nmandd.org">patrick.green@nmandd.org</a>
Miss Claire Hamilton-Bryce	<a href="mailto:claire.hamilton-bryce@nmandd.org">claire.hamilton-bryce@nmandd.org</a>
Cllr Glyn Hanna	<a href="mailto:glyn.hanna@nmandd.org">glyn.hanna@nmandd.org</a>
Mr Liam Hannaway	<a href="mailto:liam.hannaway@nmandd.org">liam.hannaway@nmandd.org</a>
Cllr Valerie Harte	<a href="mailto:valerie.harte@nmandd.org">valerie.harte@nmandd.org</a>
Cllr Harry Harvey	<a href="mailto:harry.harvey@nmandd.org">harry.harvey@nmandd.org</a>
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Cllr Mark Murnin	<a href="mailto:mark.murnin@nmandd.org">mark.murnin@nmandd.org</a>
Mrs Aisling Murray	<a href="mailto:aisling.murray@nmandd.org">aisling.murray@nmandd.org</a>
Cllr Barra O Muiri	<a href="mailto:barra.omuiri@nmandd.org">barra.omuiri@nmandd.org</a>
Cllr Pol O'Gribin	<a href="mailto:pol.ogribin@nmandd.org">pol.ogribin@nmandd.org</a>
Mr Canice O'Rourke	<a href="mailto:canice.orourke@downdc.gov.uk">canice.orourke@downdc.gov.uk</a>
Ms Patricia Oakes	<a href="mailto:patricia.oakes@nmandd.org">patricia.oakes@nmandd.org</a>
Cllr Brian Quinn	<a href="mailto:brian.quinn@nmandd.org">brian.quinn@nmandd.org</a>
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Ms Alison Robb	<a href="mailto:Alison.Robb@downdc.gov.uk">Alison.Robb@downdc.gov.uk</a>
Cllr Michael Ruane	<a href="mailto:michael.ruane@nmandd.org">michael.ruane@nmandd.org</a>
Cllr Gareth Sharvin	<a href="mailto:gareth.sharvin@nmandd.org">gareth.sharvin@nmandd.org</a>
Cllr Gary Stokes	<a href="mailto:gary.stokes@nmandd.org">gary.stokes@nmandd.org</a>
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Cllr David Taylor	<a href="mailto:david.taylor@nmandd.org">david.taylor@nmandd.org</a>
Caroline Taylor	<a href="mailto:Caroline.Taylor@downdc.gov.uk">Caroline.Taylor@downdc.gov.uk</a>
Cllr Jarlath Tinnelly	<a href="mailto:jarlath.tinnelly@nmandd.org">jarlath.tinnelly@nmandd.org</a>
Cllr John Trainor	<a href="mailto:john.trainor@nmandd.org">john.trainor@nmandd.org</a>
Cllr William Walker	<a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>
Mrs Marie Ward	<a href="mailto:marie.ward@nmandd.org">marie.ward@nmandd.org</a>

**ACTION SHEET – COUNCIL MEETING – TUESDAY 2 MAY 2017**

<b>Minute Ref</b>	<b>Subject</b>	<b>Decision</b>	<b>Lead Officer</b>	<b>Actions taken/ Progress to date</b>	<b>Remove from Action Sheet Y/N</b>
C/72/2017	Minutes of Council Meeting held on 3 April 2017	Minutes agreed as an accurate record and adopted.	Democratic Services	<b>Agreed.</b>	Y
C/73/2017	Minutes of Special Council Meeting held on 27 March 2017	Minutes agreed as an accurate record and adopted.	Democratic Services	<b>Agreed</b>	Y
C/74/2017	Minutes of ERT Committee Meeting held on 10 April 2017	Minutes agreed as an accurate record and adopted.	M Ward	<b>Agreed</b>	Y
C/75/2017	Minutes of SPR Committee Meeting held on 13 April 2017	Minutes agreed as an accurate record and adopted.	D Carville	<b>Agreed</b>	Y
C/76/2017	Addendum to Book of Condolence Policy (as considered at Party Reps Meeting 25/04/17)	The Chief Executive advised the report on Books of Condolence would now be referred back to the SP&R Committee for further discussion.	L Hannaway	<b>Actioned</b>	N
C/77/2017	Minutes of AHC Committee Meeting held on 20 April 2017	Minutes agreed as an accurate record and adopted.	M Lipsett	<b>Agreed</b>	Y
C/78/2017	Minutes of RTS Committee Meeting held on 19 April 2017	<p><i>RTS/48/2017 – Planning Committee Performance Indicators</i> It was agreed that an area be zoned for Members of the Planning Committee to have tea/coffee and that all Members of the Planning Committee be reminded they should not be having conversations during comfort breaks with applicants, agents or architects.</p> <p><i>RTS/51/2017 – Report re: Maintenance and Upkeep of Magheradroll Parish Graveyard</i> It was agreed that a report be brought back to the next RTS Meeting outlined the cost of maintaining the Magheradroll Parish Graveyard.</p>	C O'Rourke	<b>Agreed</b>	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Minutes agreed as an accurate record and adopted.			
C/79/2017	Organisation of Rally to Support the Delivery of A&E Services at Daisy Hill	It was agreed to accept the officer's recommendation to organise a public rally for 11am on Saturday 13 <sup>th</sup> May 2017 in Albert Basin, Newry and that the Party Representatives Forum oversee the organisation of the rally.	L Hannaway	<b>Agreed</b>	Y
C/80/2017	Correspondence received from Housing Council	The correspondence received from Housing Council was noted.	Democratic Services	<b>Noted</b>	Y
C/81/2017	Mna Na hEireann 2017 – Celebrating Women in Northern Ireland	It was agreed that any Member who was interested to contact Democratic Services as soon as possible.	Members		
C/82/2017	Battle of Messines Centenary Pilgrimage – Somme Association	It was agreed that Councillors Burgess and Craig attend the Somme Association Pilgrimage.	Democratic Services	<b>Somme Association contacted and names of Members given.</b>	Y
C/83/2017	Invitation received from Irish Department of Foreign Affairs and Trade to Commemoration Marking Centenary of the Battle of Messines Ridge, 7 <sup>th</sup> June 2017	It was agreed that those appointed to the Somme Association pilgrimage, Councillors Burgess and Craig attend the Commemoration Marking Centenary of the Battle of Messines Ridge on 7 <sup>th</sup> June 2017.	Democratic Services	<b>Irish Department of Foreign Affairs and Trade contacted and names of Members given.</b>	Y
C/84/2017	Correspondence received from Permanent Secretary and HSC Chief Executive regarding Orkambi	The correspondence was noted.	Democratic Services	<b>Noted</b>	Y
C/85/2017	Correspondence received from NIO regarding Tony Taylor	It was agreed to send a letter to the Parliamentary Under Secretary of State for Northern Ireland stating Council was unhappy with the content of the response received.	Democratic Services	<b>Letter sent – 09/05/2017</b>	
C/86/2017	Correspondence received from Department for Infrastructure regarding motion on churches, church halls and places	It was agreed that further clarification be sought regarding the work of the Strategic Planning Group on this issue.	L Hannaway	<b>Ongoing</b>	



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	of worship being exempt from planning fees				
C/87/2017	Correspondence received from Southern Health & Social Care Trust regarding potential closure of Emergency Department at Daisy Hill Hospital	The correspondence was noted.	Democratic Services	<b>Noted</b>	
C/88/2017	Northern Ireland Fire & Rescue Service – Consultation on Draft NIFRS Security Policy	The consultation document was noted.	Democratic Services	<b>Noted</b>	
C/89/2017	Notice of Motion received from Councillor Enright	It was agreed that Council recognises the importance of the work of 'Mayors for Peace' which through close cooperation among member municipalities/cities strives to raise international public awareness regarding the need to abolish nuclear weapons and contribute to the realisation of genuine and lasting world peace by working to eliminate starvation and poverty, assist refugees fleeing local conflict, support human rights, protecting the environment, and solving the other problems that threaten peaceful coexistence within the human family. Further, this Council wishes to join Mayors for Peace to contribute to this global effort to achieve a lasting peace and to deal with the issues that we face on both a global and local level with regards poverty, starvation, supporting human rights and protecting our environment.	Democratic Services	<b>Registration for Mayors for Peace completed.</b>	
C/90/2017	Notice of Motion received from Councillor Trainor	It was agreed that this Council recognises the continuous threats to Health Service provision in Newry, Mourne and Down District and in wishing to address these issues will establish a Health Committee inviting the Health Trusts to Council and discuss health related issues. This Council will also involve local	L Hannaway	<b>Discussion ongoing at Party Reps Forum</b>	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		health campaigners to explore health provision issues and concerns.			
C/91/2017	Notice of Motion received from Councillor Brown	It was agreed to refer the Notice of Motion to the ERT Committee for consideration and report.	M Ward		
C/92/2017	Notice of Motion received from Councillor Andrews	It was agreed that Newry, Mourne & Down District Council notes the recent establishment of the Smart Pass Equality Campaign, endorses its call for the full fare concessionary travel pass to be issued to all people who are unable to drive for medical reasons and writes to the Finance Minister asking that money be made available to the new Transport Minister for this initiative.	Democratic Services	<b>Letter sent – 09/05/2017 Response on agenda – 05/06/2017</b>	
C/93/2017	Notice of Motion received from Councillor Devlin	It was agreed that this Council calls on the Department for Communities to overhaul current liquor licensing legislation. We need to modernise these laws so our hospitality sector can survive and thrive, and in turn boost our local tourism industry.	Democratic Services	<b>Letter sent – 09/05/2017</b>	

**David Sterling**

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Liam Hannaway  
Chief Executive  
Newry, Mourne and Down District Council  
Downshire Civic Centre  
Downshire Estate  
Ardglass Road  
Downpatrick  
BT30 6GQ

Our Ref: SCORR-0102-2017

25 May 2017

Dear Mr Hannaway

**SMART PASS EQUALITY CAMPAIGN**

Thank you for your letter dated 11<sup>th</sup> May 2017 regarding the above.

Under the Executive's concessionary fares scheme those who have had a driving licence refused or revoked on medical grounds can currently avail of a half fare travel concession, and indeed everyone can avail of full fare concessionary travel once they reach age 60.

Now that the Secretary of State has advised departments of their budget for 2017-18 it is the responsibility of the Department for Infrastructure (Dfi), which runs the concessionary fares scheme, to allocate funds in line with its priorities.

I note that you have also contacted the Dfi about this matter and I recommend that the Council continues to liaise with the Dfi with its concerns as any decision to extend the concessionary fares scheme is the responsibility of that Department.

Yours sincerely

PP

**DAVID STERLING**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL****NMD/C/**

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**Minutes of Council Meeting held on Monday 2 May 2017 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor G Fitzpatrick**In attendance: (Councillors)**

Councillor T Andrews	Councillor P Brown
Councillor R Burgess	Councillor S Burns
Councillor P Byrne	Councillor M Carr
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor L Devlin	Councillor S Doran
Councillor C Enright	Councillor G Hanna
Councillor V Harte	Councillor H Harvey
Councillor T Hearty	Councillor D Hyland
Councillor L Kimmins	Councillor K Loughran
Councillor J Macauley	Councillor D McAteer
Councillor O McMahan	Councillor A McMurray
Councillor R Mulgrew	Councillor M Murnin
Councillor P O’Gribin	Councillor B O’Múiri
Councillor B Quinn	Councillor M Ruane
Councillor G Stokes	Councillor D Taylor
Councillor J J Tinnelly	Councillor J Trainor
Councillor W Walker	

**(Officials)**

Mr L Hannaway, Chief Executive  
 Mrs D Carville, Director of Corporate Services  
 Mr M Lipsett, Director of Active and Healthy Communities  
 Mr C O’Rourke, Director of Regulatory and Technical Services  
 Mrs M Ward, Director of Enterprise, Regeneration and Tourism  
 Mrs E McParland, Democratic Services Manager  
 Mrs C Taylor, Democratic Services Officer  
 Miss S Taggart, Democratic Services Officer

**C/69/2017****APOLOGIES AND CHAIRPERSON’S REMARKS**

Apologies were received from Councillors Bailie, Larkin and Sharvin.

The Chairperson expressed her condolences to the family of Mrs Heather Kelly, a member of staff employed in Greenbank who had

passed away recently. She proposed that Council hold a minute's silence in memory of Mrs Kelly.

The Meeting then stopped for a minute's silence – 6.07pm

The Chairperson passed her condolences to the family of Dan Rooney, former US ambassador to Ireland who had passed away recently. She extended condolences to his friends at Southern Regional College with whom he had strong links.

The Chairperson extended her condolences to the families of Mr Conor Morgan from Kilcoo who tragically died in an accident in Scotland and Mr Conall O'Hare from Castlewellan who died as a result of a traffic accident.

The Chairperson expressed her condolences to Councillor Enright and his family on the sad passing of his mother.

The Chairperson stated she had attended the International Shooting Competition Awards Ceremony at the weekend with over 125 people from France, Italy, England and Germany attending the event.

The Chairperson congratulated Laura Graham, lifeguard with the Council, who was the winner of the Belfast Marathon in a time of 2 hours and 31 minutes.

**C/70/2017**

**DECLARATIONS OF INTEREST**

Councillor Murnin declared an interest in item 24 – Notice of Motion received from Councillor Devlin as he was a publican.

Councillor Casey declared an interest in item 11 – Correspondence received from NI Housing Council as he was a member of the Housing Council.

**C/71/2017**

**ACTION SHEET ARISING FROM COUNCIL MEETING HELD ON 3 APRIL 2017**

Read: Action Sheet from Council Meeting held on 3 April 2017(copy circulated)

The Chief Executive advised there had been two additional letters received which related to items on the action sheet and these had been added to the agenda and circulated to Members.

**AGREED: The Action Sheet from Council Meeting held on 3 April 2017 was agreed.**

**COUNCIL MINUTES FOR ADOPTION AND SIGNING****C/72/2017                    MINUTES OF COUNCIL MEETING HELD ON 3 APRIL 2017**

Read:                            Minutes of Council Meeting held on 3 April 2017 (copy circulated)

**AGREED:**                    **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Curran, seconded by Councillor Burgess.**

**C/73/2017                    MINUTES OF SPECIAL COUNCIL MEETING HELD ON 27 MARCH 2017**

Read:                            Minutes of Special Council Meeting held on 27 March 2017 (copy circulated)

**AGREED:**                    **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Burgess, seconded by Councillor Hanna.**

**COMMITTEE MINUTES FOR CONSIDERATION AND ADOPTION****C/74/2017                    MINUTES OF ENTERPRISE, REGENERATION AND TOURISM COMMITTEE MEETING HELD ON 10 APRIL 2017**

Read:                            Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 10 April 2017 (copy circulated).

**ERT/066/2017 – Newry, Mourne & Down Statistical Research**

Councillor Craig queried whether the research was time bound and when Council would be likely to receive the results of the research.

Mrs Ward advised the research was to look at the impact of Brexit and how to promote the local economy and a report would be brought back to a future Committee Meeting.

**COUNCILLOR BURGESS LEFT THE MEETING AT THIS STAGE – 6.13PM**

**AGREED:**                    **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Stokes, seconded by Councillor Curran.**

**C/75/2017**                    **MINUTES OF STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 APRIL 2017**

Read:                            Minutes of Strategy, Policy and Resources Committee Meeting held on 13 April 2017 (copy circulated).

**SPR/82/2017 – Management Accounts**

Councillor Enright advised it had been agreed that each set of management accounts should contain a variance report which highlighted any major variances.

Mrs Carville advised this did occur currently and would continue, with departmental variances being brought forward within the Directors' reports.

**SPR/84/2017 – Greenway Phase 1 Project – Newry to Weir on Middlebank**

Councillor Hyland asked how much of an overspend was required to finish the project and how long the project would take to be completed.

Mrs Carville advised there had been minor overspends on phase 1 of the project and Council was now in the procurement process for phase 2. She stated until the process was completed, she would not be able to say for certain how long the scheme would take. She advised she would provide Councillor Hyland with an update as soon as possible.

**AGREED:**                    **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Ó Muirí, seconded by Councillor Byrne.**

COUNCILLOR O'GRIBIN ENTERED THE MEETING AT THIS STAGE – 6.15PM

**C/76/2017**                    **ADDENDUM TO BOOK OF CONDOLENCE POLICY (AS CONSIDERED AT PARTY REPS MEETING 25/04/17)**

Read:                            Report from Mrs E McParland, Democratic Services Manager dated 25 April 2017 regarding Policy on arrangements for Books of Condolence – SPR Minute reference: SPR/77/2017 (copy circulated)

The Chief Executive advised there had been discussion regarding the locations for the Books of Condolence and officers had been tasked with considering additional locations across the District. He stated the report recommended that Council approve the locations as set out below to cover each DEA within the District:

Crotlieve – Warrenpoint Town Hall

Downpatrick – Council Headquarters and Down Arts Centre

Newry – Council Headquarters and Newry Town Hall

Rowallane – Ballynahinch Market House

Slieve Croob – Castlewellan Community Centre

Slieve Gullion – Crossmaglen Community Centre

The Mournes – Newcastle Centre

Councillor Ruane proposed to accept the recommendation, this was seconded by Councillor Clarke.

Councillor Hanna proposed that Kilkeel Leisure Centre should be added to the list due to the geographical spread of The Mourne DEA and its distance from Newcastle. This was seconded by Councillor Quinn.

The amendment, as proposed by Councillor Hanna, seconded by Councillor Quinn, to the recommendation was put to a vote, the results of which were as follows:

FOR:	17
AGAINST:	17
ABSTENTIONS:	0

The Chairperson then used her casting vote to vote FOR the amendment, which was CARRIED and became the substantive motion and was put to a vote, the results of which were as follows:

FOR:	17
AGAINST:	18
ABSTENTIONS:	0

The motion was LOST.

**ACTION:**                    **The Chief Executive advised the report on Books of Condolence would now be referred back to the SP&R Committee for further discussion.**

**CI/77/2017                    MINUTES OF ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 20 MARCH 2017**

Read:                            Minutes of Active and Healthy Communities Committee Meeting held on 20 March 2017 (copy circulated)

**AHC/63/2017 – Expression of Interest regards Leasing Council Land**

Councillor Casey asked whether the expression of interest had closed or if it was still available for people to apply.

Mr Lipsett advised the expression of interest remained open throughout the year and depending on the land, there were different departments responsible. He suggested Councillor Casey contact Conor Haughey, Head of Outdoor Leisure in the first instance to discuss the matter with him.

**AHC/57/2017 – Community Trails SLA with Outdoor Recreation NI**

Councillor Byrne queried whether the Director had received the clarification on budget for the Community Trails.

Mr Lipsett advised he had not had a chance to speak with the other Director involved however he intended to bring a report back to the next AHC Committee Meeting.



Councillor Murnin asked whether there was an update on the trails that had been missed in the Slieve Croob area and would consultation begin to look at these trails.

Mr Lipsett advised the trails in the Slieve Croob area would be included within the next round of consultations and consultation would take place within the DEAs and through the DEA Forum.

**AHC/66/2017 – Affordable Warmth Scheme Update**

Councillor Andrews asked whether any further correspondence had been received in relation to the Affordable Warmth Scheme.

Mr Lipsett advised there had been no further correspondence, however, he believed due to there currently being no Executive and the budgetary situation at present, the current position would be unlikely to change.

**AGREED:**                    **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Kimmins, seconded by Councillor Carr.**

**C/78/2017                    MINUTES OF REGULATORY & TECHNICAL SERVICES COMMITTEE MEETING HELD ON 22 MARCH 2017**

Read:                            Minutes of Regulatory and Technical Services Committee Meeting held on 22 March 2017 (copy circulated)

**RTS/46/2017 – Action Sheet of RTS Meeting held on Wednesday 22 March 2017 – RTS/35/2017 – Interruptions in bin service collections**

Councillor Casey asked for an update on the issue with the bulky lift backlog stating that if delays were to continue, people should be given their money back.

Mr O'Rourke advised he believed the issues had been resolved, however he would respond to Councillor Casey following further investigation.

**RTS/48/2017 – Planning Committee Performance Indicators**

Councillor D McAteer welcomed the reduced processing times however expressed his concern at the delays in issuing applications. He asked if officers could look at staffing levels.

Mr O'Rourke advised additional staff had been employed to deal with the backlog as well as the staff on the local development plan for a period the previous year. He advised there was currently a recruitment process for 2 staff which should assist to bring the staff complement on development control up to its full level. He also advised 2 additional staff had been recruited within enforcement to deal with the backlog.

Councillors Casey and Clarke highlighted their concerns regarding agents/applicants speaking with members of the Planning Committee during comfort breaks and asked

that officers investigate some method of ensuring separate areas were in place for Members during these breaks.

**AGREED:** It was agreed that an area be zoned for Members of the Planning Committee to have tea/coffee and that all Members of the Planning Committee be reminded they should not be having conversations during comfort breaks with applicants, agents or architects.

**RTS/51/2017 – Report re: Maintenance and Upkeep of Magheradroll Parish Graveyard, Crabtree Road, Ballynahinch**

Councillor Murnin asked whether the graveyard could be maintained by Council.

Mr O'Rourke stated it had been highlighted recently that Council were undertaking £90,000 worth of work on lands that was not in their ownership and this graveyard would fall into that category.

Councillor Murnin asked the officer to investigate whether the work could be maintained and at what cost.

**AGREED:** It was agreed that a report be brought back to the next RTS Meeting outlining the cost of maintaining the Magheradroll Parish Graveyard.

**AGREED:** The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Andrews, seconded by Councillor Stokes.

**REPORTS FROM OFFICERS**

**C/79/2017      ORGANISATION OF RALLY TO SUPPORT THE DELIVERY OF A&E SERVICES AT DAISY HILL**

Read: Report from Chief Executive dated 2 May 2017 regarding Organisation of Rally to Support the Delivery of Accident & Emergency Services at Daisy Hill Hospital (copy circulated)

The Chief Executive advised that due to the recent announcement by the Southern Trust regarding senior staff shortages at Daisy Hill A&E, the public had been raising concerns and it was recommended that Council agree to organise a public rally to enable members of the public to voice their support for Daisy Hill and that the Party Representatives Forum oversee the organisation of the rally.

The Chief Executive stated Officers had been investigating possible sites for the rally and had identified Albert Basin at 11am on 13<sup>th</sup> May 2017 as the best place and time.

Councillor Ruane provided an update to the meeting that had been released by the Southern Health Trust, giving details of a change to the previous arrangements on the proposed closure.

Councillor Walker proposed the officer's recommendations in relation to the Rally. This was seconded by Councillor Ruane.

Councillor Enright asked that the previous minutes regarding Health Committees being designated as task and finish groups be revisited.

**AGREED:** It was agreed on the proposal of Councillor Walker, seconded by Councillor Ruane to accept the officer's recommendation to organise a public rally for 11am on Saturday 13<sup>th</sup> May 2017 in Albert Basin, Newry and that the Party Representatives Forum oversee the organisation of the rally.

COUNCILLORS KIMMINS AND Ó MUIRÍ LEFT THE MEETING AT THIS STAGE – 6.56PM

### CORRESPONDENCE AND CONFERENCES

**COUNCILLOR CASEY PREVIOUSLY DECLARED AN INTEREST IN THE NEXT ITEM**

#### **C/80/2017                    CORRESPONDENCE RECEIVED FROM HOUSING COUNCIL**

Read: Correspondence dated 11 April 2017, received from Housing Council regarding Housing Council Member attendance (copy circulated).

**NOTED:** The correspondence received from Housing Council was noted.

#### **C/81/2017                    MNA NA hEIREANN 2017 – CELEBRATING WOMEN IN NORTHERN IRELAND**

Read: Invitation to Conference on Friday 19<sup>th</sup>-Saturday 20<sup>th</sup> May 2017 Mna na hEireann 2017 – A Conference on the Theme of Women in Modern Ireland (copy circulated).

**AGREED:** It was agreed that any Member who was interested to contact Democratic Services as soon as possible.

COUNCILOR O'GRIBIN LEFT THE MEETING AT THIS STAGE – 7.11PM

#### **C/82/2017                    BATTLE OF MESSINES CENTENARY PILGRIMAGE – SOMME ASSOCIATION**

Read: Invitation to Battle of Messines Centenary Pilgrimage 6<sup>th</sup>-9<sup>th</sup> June 2017 from Somme Association (copy circulated).

**AGREED:** It was agreed on the proposal of Councillor Hanna, seconded by Councillor Taylor that Councillors Burgess and Craig attend the Somme Association Pilgrimage.

**C/83/2017** INVITATION RECEIVED FROM IRISH DEPARTMENT OF FOREIGN AFFAIRS AND TRADE TO COMMEMORATION MARKING CENTENARY OF THE BATTLE OF MESSINES RIDGE, 7<sup>TH</sup> JUNE 2017

Read: Invitation to Commemoration Marking Centenary of the Battle of Messines Ridge on 7<sup>th</sup> June 2017 from Irish Department of Foreign Affairs and Trade (copy circulated).

**AGREED:** It was agreed that those appointed to the Somme Association pilgrimage, Councillors Burgess and Craig attend the Commemoration Marking Centenary of the Battle of Messines Ridge on 7<sup>th</sup> June 2017.

**C/84/2017** CORRESPONDENCE RECEIVED FROM PERMANENT SECRETARY AND HSC CHIEF EXECUTIVE REGARDING ORKAMBI

Read: Correspondence dated 3 April 2017 from Permanent Secretary and HSC Chief Executive regarding Orkambi drug (copy circulated).

**NOTED:** The correspondence was noted.

**C/85/2017** CORRESPONDENCE RECEIVED FROM NIO REGARDING TONY TAYLOR

Read: Correspondence dated 6 April 2017 from Mr K Hopkins MP, Parliamentary Under Secretary of State For N Ireland, regarding Tony Taylor (copy circulated).

Councillor Casey proposed that the Council should send a letter back to Mr Hopkins stating it was unhappy with the content of the response received with regard to Tony Taylor. This was seconded by Councillor Hyland.

Members discussed the issue at length with Councillors Walker, Hanna, Brown and Taylor stating the matter was an issue for the courts and not for the Council.

The proposal was put to a vote, the results of which were as follows:

FOR:	18
AGAINST:	9
ABSTENTIONS:	4

The proposal was CARRIED.

**AGREED:** It was agreed on the proposal of Councillor Casey, seconded by Councillor Hyland to send a letter to the Parliamentary Under Secretary of State For N Ireland, stating Council was unhappy with the content of the response received.

**C/86/2017** **CORRESPONDENCE RECEIVED FROM DEPARTMENT FOR INFRASTRUCTURE REGARDING MOTION ON CHURCHES, CHURCH HALLS AND PLACE OF WORSHIP BEING EXEMPT FROM PLANNING FEES**

**Read:** Correspondence dated 28<sup>th</sup> April 2017, from Department for Infrastructure regarding motion on Churches, Church Halls and Places of Worship being exempt from planning fees (copy circulated).

**AGREED:** It was agreed that further clarification be sought regarding the work of the Strategic Planning Group on this issue.

**C/87/2017** **CORRESPONDENCE RECEIVED FROM SOUTHERN HEALTH & SOCIAL CARE TRUST REGARDING POTENTIAL CLOSURE OF EMERGENCY DEPARTMENT AT DAISY HILL HOSPITAL**

**Read:** Correspondence dated 20 April 2017, from Southern Health & Social Care Trust regarding potential closure of emergency department at Daisy Hill Hospital (copy circulated).

**NOTED:** The correspondence was noted.

#### **CONSULTATION DOCUMENTS**

**C/88/2017** **NORTHERN IRELAND FIRE & RESCUE SERVICE-CONSULTATION ON DRAFT NIFRS SECURITY POLICY**

**Read:** Consultation document received from NIFRS (copy circulated).

**NOTED:** The consultation document was noted.

**NOTICES OF MOTION****C/89/2017                    NOTICE OF MOTION RECEIVED FROM COUNCILLOR ENRIGHT**

The following Notice of Motion came forward for consideration in the name of Councillor Enright:

**"This Council recognises the importance of the work of 'Mayors for Peace' which through close cooperation among member municipalities/cities strives to raise international public awareness regarding the need to abolish nuclear weapons and contribute to the realisation of genuine and lasting world peace by working to eliminate starvation and poverty, assist refugees fleeing local conflict, support human rights, protecting the environment, and solving the other problems that threaten peaceful coexistence within the human family. Further, this Council wishes to join Mayors for Peace to contribute to this global effort to achieve a lasting peace and to deal with the issues that we face on both a global and local level with regards poverty, starvation, supporting human rights and protecting our environment."**

In proposing the motion, Councillor Enright said the motion had arisen from a nuclear meeting held in Newry, after which all Parties had been in agreement to bring forward the motion to Council.

Councillor Trainor seconded the motion, saying international relations across the world were very uncertain and any positive move towards the decommissioning of nuclear weapons had to be welcomed.

Councillor Hanna expressed concerns, saying if nuclear weapons were abolished, it could leave the country defenceless, and he could not support the motion.

Councillor Taylor concurred with Councillor Hanna's comments, saying due to the threats in the western world, this would not be realistic.

Councillor Carr, Brown and Clarke spoke in support of the motion.

The Chairperson put the motion to a vote, results of which were as follows:

<b>FOR:</b>	<b>27</b>
<b>AGAINST:</b>	<b>6</b>
<b>ABSTENTIONS:</b>	<b>0</b>

**The motion was CARRIED.**

**AGREED:**                    **It was agreed on the proposal of Councillor Enright, seconded by Councillor Trainor, that Council recognises the importance of the work of 'Mayors for Peace' which through close cooperation among member**

**municipalities/cities strives to raise international public awareness regarding the need to abolish nuclear weapons and contribute to the realisation of genuine and lasting world peace by working to eliminate starvation and poverty, assist refugees fleeing local conflict, support human rights, protecting the environment, and solving the other problems that threaten peaceful coexistence within the human family. Further, this Council wishes to join Mayors for Peace to contribute to this global effort to achieve a lasting peace and to deal with the issues that we face on both a global and local level with regards poverty, starvation, supporting human rights and protecting our environment.**

**C/90/2017**

**NOTICE OF MOTION RECEIVED FROM COUNCILLOR TRAINOR**

In accordance with Standing Order 19.2 – Alteration of motion, the meeting's consent to the following altered Notice of Motion from Councillor Trainor was signified and came forward for consideration:

“That this Council recognises the continuous threats to Health Service provision in Newry, Mourne and Down district and in wishing to address these issues will establish a Health Committee inviting the Health Trusts to Council to discuss health related issues. This Council will also involve local health campaigners to explore health provision issues and concerns”.

In proposing the motion, Councillor Trainor stated that the health services for the people of east and south Down were being stripped away with ever growing threats to the District's accessibility to health provision.

Councillor Trainor referred to the recent threats to Daisy Hill's A&E service and the reduced A&E service at the Downe Hospital, saying the people of Lecale and south east Down had to travel to the Royal or the Ulster hospitals, which could involve a long journey due to lack of ambulance cover in the area and was dangerous due to the poor roads infrastructure. He stated that the reason for the reductions and cuts in services were not patient or financial based, but down to the failure of the Health Trusts in recruiting key staff Province wide. He said to strip away a lifeline to the people of the area, where due to an ageing population, poor infrastructure and a number of sports clubs, residents required high quality health care, was immoral. He said that given the fact that there were hundreds of people at the recent meeting in the Canal Court, Newry and thousands of people on the streets of Downpatrick and Newry at different rallies, it was clear that people wanted Council to fight to keep the services and by setting up a Health Committee this would ensure a mechanism was in place whereby Council could hold the Trusts to account.

Councillor D McAteer seconded the motion, saying a Health Committee would bring accountability closer to the people of this area.

Councillor Walker, on behalf of the DUP commended Councillor Trainor on the motion, asking Councillors to ensure they attend the Health Committee meetings.

Councillors Hyland, Brown and Mulgrew spoke with unanimous support of the motion, saying it was of vital importance that the Committee was well attended and the Trust could be held to account.

In response to Councillor Enright and Councillor Brown's queries, Councillor Trainor confirmed he was seeking a Health Committee that would not be a Task & Finish Committee, but that it would be a proactive Committee with dedicated staff and funding to address the issues.

Councillor Trainor, in summing up, said he was pleased with his response from his Council colleagues, on what was a non-political, cross-community campaign.

**The Chairperson put the motion to a vote, results of which were unanimously in favour of the motion, which was CARRIED.**

**AGREED:** It was agreed on the proposal of Councillor Trainor, seconded by Councillor D McAteer, that this Council recognises the continuous threats to Health Service provision in Newry, Mourne and Down district and in wishing to address these issues will establish a Health Committee inviting the Health Trusts to Council and discuss health related issues. This Council will also involve local health campaigners to explore health provision issues and concerns".

**C/91/2017**                    **NOTICE OF MOTION RECEIVED FROM COUNCILLOR BROWN:**

The following Notice of Motion came forward for consideration in the name of Councillor Brown:

**'That this Council recognises the positive impact local farmer and artisan markets can have on the local economy, particularly our tourism, small business and agri-food sectors. It also notes the success of the Newry night market and similar farmers markets in Comber. Council will consult with local food providers and prepare a business case on the viability of a monthly market in the traditional market town of Downpatrick'**

Councillor Brown, in proposing the motion, said how inspired he had been by the abundance of local produce in the area, recently demonstrated at the launch of Council's Tourism Strategy, where several local producers had been invited to bring examples of their produce. He said that the range and quality of agri-foods in the District should be further promoted by Council as the demand was there, clearly shown by the success of the Newry Twilight Market and St. George's Market in Belfast. He said it was time Downpatrick had a similar farmers market selling fresh produce once a month on a Friday or Saturday evening in the Millennium square,



which would be boost the night time economy and be beneficial to the regeneration of Downpatrick as a whole.

Councillor Enright seconded the motion, saying Millennium square would be an excellent location for the market.

The Chairperson said under Standing Orders 16.1.6, the motion would be referred to the Economic, Regeneration and Tourism Committee for consideration and report.

**AGREED: It was agreed to refer the above Notice of Motion to the ERT Committee for consideration and report.**

**C/92/2017 NOTICE OF MOTION RECEIVED FROM COUNCILLOR ANDREWS:**

The following Notice of Motion came forward for consideration in the name of Councillor Andrews:

**"That Newry, Mourne & Down District Council notes the recent establishment of the Smart Pass Equality Campaign and endorses its call for the full fare concessionary travel pass to be issued to all people who are unable to drive for medical reasons."**

In proposing the motion, Councillor Andrews said that the Smart Pass Equality Campaign (SPEC) had been launched in November 2016, and its aim was to extend a full fare to all people who could not drive for medical reasons. He stated that this provision already existed in the Republic of Ireland, Scotland, Wales and some of England and he hoped all Councils would support and endorse the campaign which was about equality and inclusion.

Councillor Curran seconded the motion.

Councillors Macauley and Walker spoke in favour of the motion, Councillor Walker saying this was a pertinent motion as the District was a rural area, some residents travelling to the Ulster or Lagan Valley Hospitals had to take 2 or 3 buses and a through fare would be worthwhile.

Councillor Burns proposed an amendment to the motion that the Council write to the Finance Minister asking that money be made available to the new Transport Minister.

Councillor Andrews accepted the amendment and thanked Members for their support for the motion.

The Chairperson put the motion, with the amendment to a vote, the results of which were unanimous.

**The motion, with the amendment, was CARRIED.**

**AGREED:** It was agreed on the proposal of Councillor Andrews, seconded by Councillor Curran that Newry, Mourne & Down District Council notes the recent establishment of the Smart Pass Equality Campaign, endorses its call for the full fare concessionary travel pass to be issued to all people who are unable to drive for medical reasons and writes to the Finance Minister asking that money be made available to the new Transport Minister for this initiative.

COUNCILLORS ENRIGHT, HYLAND AND TINNELLY LEFT THE MEETING DURING THE ABOVE DISCUSSIONS – 7.45PM

COUNCILLOR BURNS LEFT THE MEETING AT THIS STAGE – 7.50PM

**C/93/2017**                      **NOTICE OF MOTION RECEIVED FROM COUNCILLOR DEVLIN:**

The following Notice of Motion came forward for consideration in the name of Councillor Devlin:

**"That this Council calls on the Department for Communities to overhaul current liquor licensing legislation. We need to modernise these laws so our hospitality sector can survive and thrive, and in turn boost our local tourism industry."**

In proposing the motion, Councillor Devlin stated that the laws around liquor licencing in Northern Ireland were antiquated and needed to be modernised, particularly around Easter time when the sale of alcohol in pubs, restaurants and hotels was restricted to midnight on the Thursday and Saturday before Easter, from 5pm to 11pm on Good Friday and from 12:30pm to 10:00pm on Easter Sunday, although there were no restrictions on the sale of alcohol from supermarkets.

Councillor Devlin stated that whilst she realised alcohol was a controlled substance and needed to be regulated, the laws needed to be reviewed. She said there had been a mandate to amend the legislation which was making progress at the Assembly, but now this was on hold. She went on to say that the hospitality industry in Northern Ireland sustained 60,000 jobs, 45,000 of which were in food and drink and tourism was the District's biggest economic driver, with outstanding restaurants and pubs but the old fashioned licensing laws were not helping the visitor experience and the hospitality industry was being stymied by the current legislation.

Councillor Stokes seconded the motion, saying the District wanted to be a premier tourist destination and the laws were created in an era when things were very different, but now needed to be modernised.

Councillors Macauley, Clarke, Brown and Walker spoke in support of the motion, with Councillor Clarke referring to the high quality restaurants in the District which were being detrimentally impacted upon, especially around Easter time, and also visitors

were going elsewhere, to Europe, which was having a major consequence on the District.

Councillor Craig said whilst he recognised the relaxation of liquor laws may boost the hospitality sector, this could be at a significant cost. He said the role of the regulators was to mitigate the risk associated with alcohol consumption and the health of individuals and said that he would not be supporting the motion until more research had been undertaken around the link between increased availability of alcohol and the increase in affects it could have.

The Chairperson put the motion to a vote, results of which were as follows:

**FOR: 24**  
**AGAINST: 3**  
**ABSTENTIONS: 0**

The Motion was declared **CARRIED**.

**AGREED: It was agreed on the proposal of Councillor Devlin, seconded by Councillor Stokes, that this Council calls on the Department for Communities to overhaul current liquor licensing legislation. We need to modernise these laws so our hospitality sector can survive and thrive, and in turn boost our local tourism industry."**

There being no further business, the meeting concluded at 8.04pm

**Signed:** \_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Chief Executive**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL****NMD/C/**

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**Minutes of Council Meeting held on Monday 24 April 2017 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor G Craig**In attendance: (Councillors)**

Councillor R Burgess	Councillor W Clarke
Councillor D Curran	Councillor C Enright
Councillor H Harvey	Councillor K Loughran
Councillor A McMurray	Councillor J Trainor

**(Officials)**

Mr L Hannaway, Chief Executive  
 Mrs E McParland, Democratic Services Manager  
 Miss S Taggart, Democratic Services Officer  
 Mrs C Taylor, Democratic Services Officer

Also in attendance: Mr C Feeney, Network Performance & Safety Director,  
 Northern Ireland Electricity Networks  
 Mr R Ballentine, Network Operations Manager, Northern  
 Ireland Electricity Networks

**SC/8/2017 APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Andrews, Bailie, Brown, Burns, Byrne, Carr, Casey, Devlin, Doran, Fitzpatrick, Harte, Hearty, Hyland, Kimmins, Larkin, Macauley, D McAteer, McMahon, Mulgrew, Murnin, O'Gribin, O'Múiri, Quinn, Ruane, Sharvin, Stokes, Taylor, Tinnelly and Walker.

**SC/9/2017 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**C/10/2017 PRESENTATION BY NORTHERN IRELAND ELECTRICITY NETWORKS**

The Chairperson welcomed the representatives from NIE Networks to the meeting and explained that many Councillors were attending the public meeting regarding Daisy Hill Hospital.

The Chief Executive then advised that the meeting was inquorate as 9 Members were present and the quorum for Council Meetings was 11 Members. However, he explained that as the meeting had been convened to facilitate a presentation by NIE

Networks, and was not required to take decisions, it could proceed informally to facilitate discussion between Councillors present and the representatives from NIE Networks.

The Chairperson thanked the representatives from NIE Networks for their presentation and invited questions from Members:

Members asked the following questions:

- Did wind turbines cause any grid overloading problems?
- What preparations did NIE Networks have in place for the 2018 Zero Energy Building Code?
- How were NIE Networks going to relieve congestion on the 'heat map' on 33kv stations in the District?
- What plans did NIE Networks have in place to ensure future businesses operating along the south Down coastline did not have to continue to run diesel engines?
- Why did the new Newry Leisure Centre phase 2 and the new Downpatrick Leisure Centre have no connectivity available for photovoltaics?
- There were severe difficulties with connection between Bishopscourt and Ardglass – due to the station being over-subscribed. Would a 33kv line be replacing the 11kv line? Could a 110kv line be installed?
- Was NIE Networks aware of the planning application in the Bishopscourt area for energy storage and how were they facilitating it?
- Would it be possible to store renewable energy in the Camlough tunnel?
- With the Ballykinler base being decommissioned, would farmers in the local area have more access to renewable energy?
- Was there a programme of wooden pole replacement?
- What was the current condition of the infrastructure in the District?
- What percentage of infrastructure was at the end of its life in the District?
- What measures were in place to prevent bird fouling from the overhead lines onto footpaths? Would overhead power lines be put underground to alleviate this problem?
- Did applicants require planning permission to connect to the grid?
- Was 2% investment adequate?

Representatives from NIE Networks responded to Members queries as follows:

- Wind turbines caused challenges for the network, especially the smaller turbines, which caused significant grid congestion when being connected.
- During summer nights, customers in Northern Ireland only required 500 mw. The wind turbines produced 1800mw, meaning approximately 1300mw was wasted, unless it could be sold off.
- The challenge for NIE Networks was determining how tariffs would work. Customers wanted an assurance that they could always connect to the grid and for NIE Networks to maintain a network that was always on standby, was a challenge.

- Investment went up and down in certain counties dependent upon the asset cycle.
- NIE Networks did not make the connection policy, it was decided on by the regulator. The connecting party paid for the voltage they connected at.
- There was investment in NIE Network's business plan to alleviate congestion on the 30kv grid, which was a specific request put to the regulator. To move from 30kv to 110kv would be dictated by underlying low growth, but there was significant opposition to building 110kv overhead power lines. These challenges were local. There were no plans to upgrade Bishops court to 110kv.
- NIE Networks had provided a replacement 11kv connection between Bishops court and Ardglass which would help some customers.
- The view in the UK and in Europe was that a network business should not own storage as it could stifle the market.
- Ballykinler was one of 300 major sub-stations in NI.
- NIE Networks operated a 15 year refurbishment programme and a 45 year rebuild programme across Northern Ireland. Over the past 20 years interruptions had decreased by 66%.
- Underground cabling in scenic areas had been considered as part of the stakeholder engagement programme, but there had been no support for it and it was therefore not in the business plan.
- Bird fouling from overhead lines was a prevalent issue, which could be fed into the consultation which closed on 19 May 2017.
- Planning permission was not now required to connect to the grid.
- NIE Networks considered that a 2% investment was enough and £10m would be spent on innovation investments if approved by the utilities regulator.

Mr Hannaway clarified that the Council was in the process of vesting Camlough Lake, but did not own it.

Councillor Enright asked the representatives of NI Electricity Networks to provide responses to the following questions:

- How NIE Networks would be preparing for the 2018 Zero Energy Building Code.
- Specific examples of where NIE Network customers felt that the connection policy had not been adhered to.
- With Ballykinler base being decommissioned, would it mean that farmers could now avail of additional connectivity to renewable energy projects?

Councillor Enright undertook to provide the representatives of NI Electricity Networks with the following:

- A list of businesses using diesel generators along the south Down coastline between Strangford Lough and Carlingford Lough (to be provided to Mr Hannaway for onward transmission to NIE Networks).
- Specific customers in the Bishops court area which would be helped by the replacement 11kv connection (to be provided to Mr Hannaway for onward transmission to NIE Networks).

- Any correspondence Councillor Enright had previously sent to NIE Networks and not received a response to, including the date sent and the person written to.

There being no further business, the meeting concluded at 7.05pm

**Signed:**

\_\_\_\_\_

**Chairperson**

\_\_\_\_\_

**Chief Executive**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

**Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on  
Monday 8 May 2017 at 3.00pm in the Boardroom, District Council Offices,  
Monaghan Row, Newry**

**Chairperson:** Councillor R Burgess

**Vice Chairperson:** Councillor D Curran

**In Attendance:** **(Committee Members)**

Councillor T Andrews  
Councillor C Casey  
Councillor W Clarke  
Councillor G Hanna  
Councillor H Harvey  
Councillor T Hearty  
Councillor D McAteer  
Councillor A McMurray  
Councillor B Quinn  
Councillor M Ruane  
Councillor G Stokes  
Councillor J Tinnelly

**Officials in Attendance:** Ms M Ward Director of Enterprise, Regeneration & Tourism  
Mr J McGilly Assistant Director of Enterprise, Regeneration & Tourism  
Mr M Mohan Senior Tourism Initiatives Manager  
Mr A Patterson Tourism NI  
Ms L Dillon Democratic Services Officer

**ERT/088/2017: APOLOGIES / CHAIRMAN'S REMARKS**

The following apologies were received:

Councillor N Bailie

**ERT/089/2017: DECLARATIONS OF INTEREST**

There were no declarations of interest



**ERT/090/2017: ACTION SHEET  
MINUTES OF ENTERPRISE, REGENERATION & TOURISM  
COMMITTEE MEETING  
MONDAY 10 APRIL 2017**

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**Read:** Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 10 April 2017.  
**(Copy circulated)**

**AGREED:** On the proposal of Councillor Hanna seconded by Councillor Ruane it was agreed to note the Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 10 April 2017.

**ENTERPRISE, EMPLOYMENT & REGENERATION**

**ERT/091/2017: WARRENPOINT MUNICIPAL PARK  
HLF REGENERATION PROJECT**

**Read:** Report dated 8 May 2017 from Ms S Keenan Project Development Officer J regarding recommendations arising from the Warrenpoint Municipal Park HLP Regeneration Project Steering Group Meeting held on 24 April 2017.  
**(Copy circulated)**

**AGREED:** On the proposal of Councillor Ruane seconded by Councillor McAteer, it was agreed as follows as per Report dated 10 April 2017 from Ms S Keenan Project Development Officer, to approve the design proposals presented in the RIBA Stage 4 Design Report, in respect of the Warrenpoint Municipal Park HLF Regeneration Project, and which has been approved at the Warrenpoint Municipal Park Steering Group Meeting held on 24 April 2017.

**ERT/092/2017: DAERA  
OUTDOOR RECREATION LEGISLATION**

**Read:** Report dated 8 May 2017 from Ms C Murphy/Ms Heather Wilson Countryside/Rights of Way Officers regarding a review of Outdoor Recreation Legislation relating to DAERA.

**AGREED:** On the proposal of Councillor McAteer seconded by Councillor Clarke it was agreed to approve and submit the draft response to DAERA regarding a review of Outdoor Recreation Legislation, as per Report dated 8 May 2017 from Ms C Murphy/Ms Heather Wilson Countryside/Rights of Way Officers.

**ERT/093/2017: SUPERFAST / RURAL BROADBAND**

Read: Report dated 8 May 2017 from Mr M Patterson Enterprise Development Officer regarding an update on Superfast and Rural Broadband. **(Copy circulated)**

**AGREED:** On the proposal of Councillor McAteer seconded by Councillor Andrews it was agreed as follows, as per Report dated 8 May 2017 from Mr M Patterson Enterprise Development Officer in relation to Superfast and Rural Broadband:

- (a) Newry Mourne & Down District Council support the Department for the Economy implementation of the additional 'superfast broadband' funding.
- (b) Newry Mourne & Down District Council submit an application to the Rural Development Programme via the Mourne, Gullion and Lecale Local Action Group (LAG) for funding to commission research. This will identify the additional problem areas and options available to the LAG to redress them.

It was also agreed:

- (c) The Council use postcodes and consultation with the Council DEA Fora to assist in identifying broadband weak spots.
- (d) The Council to contact BT regarding broadband cabinets which have been installed in various locations but which have not yet been connected. Councillors to pass details of these locations to Mr J McGilly Assistant Director of ERT.

**ERT/094/2017: PROPOSED HOTEL DEVELOPMENT  
DOWNPATRICK**

Read: Report dated 8 May 2017 from Mr J McGilly Assistant Director of ERT regarding Downpatrick Hotel. **(Copy circulated)**

**AGREED:** On the proposal of Councillor Curran seconded by Councillor Harvey it was agreed as follows, as per Report dated 8 May 2017 from Mr J McGilly Assistant Director of Enterprise Regeneration & Tourism regarding proposed hotel development for Downpatrick:

- (a) To approve the Report and findings of the Feasibility Study /Business Case carried out by Council, regarding options for a proposed Hotel in Downpatrick.
- (b) The Council continue to liaise with potential developers within the parameters of the Report's findings and recommendations.

- (c) **A progress report be submitted back to the Enterprise Regeneration & Tourism Committee Meeting to be held on Monday 14 August 2017.**

**ERT/095/2017:      FORMER PSNI STATION SITE  
DOWNPATRICK**

**Read:** Report dated 8 May 2017 from Mr J McGilly Assistant Director Enterprise Regeneration & Tourism regarding the former PSNI Station Site in Downpatrick. **(Copy circulated)**

**AGREED:** **On the proposal of Councillor Curran seconded by Councillor Clarke it was agreed as per Report dated 8 May 2017 from Mr J McGilly Assistant Director of ERT, that the Council proceed to commission consultants to carry out a Feasibility Study/Options appraisal, including a valuation, on the former PSNI Station site in Downpatrick. This study to also include Council owned adjacent car park and if required, develop the business case to justify the purchase of the site and carry out a Development Brief on the extended site.**

**TOURISM, CULTURE AND EVENTS**

**ERT/096/2017:      UPDATE RE: SLIEVE GULLION FOREST PARK**

**Read:** Report dated 8 May 2017 from Ms M Boyle Tourism Development Officer regarding an update on Slieve Gullion Forest Park – improvements to visitors facilities. **(Copy circulated)**

**AGREED:** **On the proposal of Councillor Hearty seconded by Councillor Andrews it was agreed as follows as per Report dated 8 May 2017 from Ms M Boyle Tourism Development Officer regarding an update on Slieve Gullion Forest Park – improvements to visitors facilities:**

**(a) To note timetable for implementation of Capital investment programme.**

**(b) Council to investigate options for visiting the site such as booking visits.**

**ERT/097/2017:      EXHIBITIONS – NEWRY & MOURNE MUSEUM**

**Read:** Report dated 8 May 2017 from Ms N Cunningham Museum regarding revamping exhibitions at Newry & Mourne Museum. **(Copy circulated)**

**AGREED:** **On the proposal of Councillor Hearty seconded by Councillor McAteer it was agreed to proceed to seek tenders to revamp exhibitions at Newry &**

**Mourne Museum, as per Report dated 8 May 2017 from Ms N Cunningham  
Museum Curator.**

**ERT/098/2017: ROYAL INTERNATIONAL AIR TATTOO  
SUNDAY 16 JULY 2017  
COTSWOLDS**

Read: Report dated 8 May 2017 from Mr M Mohan Senior Tourism Initiatives Manager regarding attendance at the Royal International Air Tattoo to be held on Sunday 16 July 2017 in the Cotswolds England. **(Copy circulated)**

Councillor Clarke proposed and Councillor Ruane seconded that only 2 No. members of the Council's Events Team attend the Royal International Air Tattoo to be held on Sunday 16 July 2017 in the Cotswolds England:

The above proposal was put to a vote by way of a show of hands and voting was as follows:

For: 5  
Against: 9  
Abstentions: 0

The proposal was declared lost.

Councillor Hanna proposed and Councillor McAteer seconded that the following attendees be appointed to attend the Royal International Air Tattoo to be held on Sunday 16 July 2017 in the Cotswolds England:

- Chairperson of Council or Chairperson of Enterprise Regeneration Tourism Committee
- 2 No. members of staff from the Council's Events Team

The above proposal was put to a vote by way of a show of hands and voting was as follows:

For: 9  
Against: 4  
Abstentions: 1

The proposal was declared carried.

**AGREED: On the proposal of Councillor seconded by Councillor Clarke it was agreed, as per Report dated 10 April 2017 that the following attendees be appointed to attend the Royal International Air Tattoo to be held on Sunday 16 July 2017 in the Cotswolds England:**

- Chairperson of Council or Chairperson of Enterprise Regeneration Tourism Committee
- 2 No. members of staff from the Council's Events Team

**FOR NOTING****ERT/099/2017: ERT ACTION TRACKING UPDATE**

Read: Action Tracking Update for Enterprise Regeneration & Tourism Committee Meeting. **(Copy circulated)**

**AGREED: It was agreed to note the ERT Action Tracking Update.**

**ERT/100/2017: STRANGFORD LOUGH MARINE PROTECTED AREA MANAGEMENT SCHEME**

Read: Report dated 8 May 2017 from Ms C Nolan SLLP Manager regarding the Strangford Lough Marine Protected Area Management Scheme. **(Copy circulated)**

**AGREED: It was agreed to note Report dated 8 May 2017 from Ms C Nolan SLLP Manager regarding the Draft Strangford Lough Marine Protected Area Management Scheme and that DAERA will be consulting with the Council, as the relevant authority, regarding the final version of the document in due course.**

Councillor Andrews extended his thanks to Councillor Burgess, Chairperson and to Councillor Curran Deputy Chairperson, of the Enterprise Regeneration & Tourism Committee for presiding over the Committee during the past term.

Councillor Harvey concurred with Councillor Andrews comments.

**ERT/101/2017: CRANFIELD BEACH**

**AGREED: It was agreed Council Officials investigate issues regarding safety at Cranfield Beach as raised by Councillor B Quinn and report back via the ERT Committee in due course.**

There being no further business the meeting concluded at 5.35pm.

For consideration at the Council Meeting to be held on Monday 5 June 2017.

**Signed: Councillor R Burgess  
Chairperson of Enterprise Regeneration & Tourism Committee**

**Signed: Ms M Ward  
Director of Enterprise Regeneration & Tourism Committee**



**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of Strategy Policy & Resources Committee Meeting held on Thursday  
11 May 2017 at 5.00pm in the Mourne Room, Downshire Civic Centre,  
Downpatrick.**

In the Chair:	Councillor C Enright 5.00pm – 6.16pm Councillor P Brown 6.16pm – 7.27pm										
In Attendance:	<table border="0"> <tr> <td>Councillor T Andrews</td> <td>Councillor P Byrne</td> </tr> <tr> <td>Councillor R Burgess</td> <td>Councillor S Doran</td> </tr> <tr> <td>Councillor W Clarke</td> <td>Councillor M Murnin</td> </tr> <tr> <td>Councillor B Ó'Múiri</td> <td>Councillor M Ruane</td> </tr> <tr> <td>Councillor G Sharvin</td> <td>Councillor W Walker</td> </tr> </table>	Councillor T Andrews	Councillor P Byrne	Councillor R Burgess	Councillor S Doran	Councillor W Clarke	Councillor M Murnin	Councillor B Ó'Múiri	Councillor M Ruane	Councillor G Sharvin	Councillor W Walker
Councillor T Andrews	Councillor P Byrne										
Councillor R Burgess	Councillor S Doran										
Councillor W Clarke	Councillor M Murnin										
Councillor B Ó'Múiri	Councillor M Ruane										
Councillor G Sharvin	Councillor W Walker										
Also in Attendance	Councillor A McMurray      Councillor M Larkin										
Officials in Attendance:	<p>Mr L Hannaway, Chief Executive  Mrs D Carville, Director of Corporate Services  Mr M Lipsett, Director of Active and Healthy Communities  Mr C O'Rourke, Director of Regulatory &amp; Technical Services  Mrs R Mackin, Assistant Director, Corporate Planning and Policy  Mrs A Robb, Assistant Director, Corporate Services (Administration)  Mr A McKay, Area Planning Manager  Mr M McQuiston, Senior Planning Officer  Mr E McManus, Capital Projects  Mrs E McParland, Democratic Services Manager  Miss S Taggart, Democratic Services Officer  Mrs C Taylor, Democratic Services Officer</p>										

**SPR/87/2017      APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Bailie, Carr, Quinn, Mrs M Ward, Director of Enterprise, Regeneration and Tourism and Mr E Curtis, Director of Strategic Planning and Performance.

Mrs Carville advised Councillor Reilly wished to withdraw his Notice of Motion.

**AGREED:**      **It was agreed on the proposal of Councillor Doran, seconded by Councillor Ruane, that the Notice of Motion submitted by Councillor Reilly be withdrawn.**

**SPR/88/2017      DECLARATIONS OF INTEREST**

Councillor Enright declared an interest in Agenda Item 12 – Lease of Boat House, Warrenpoint, as he was a member of Down Coastal Rowing Association, which had been joined by the Curragh Club.

**SPR/89/2017      ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 APRIL 2017**

Read:                      Action Sheet of the Strategy, Policy and Resources (SPR) Committee Meeting held on 13 April 2017 (circulated).

SPR/19/2017 – Saintfield Community Centre

In response to Councillors' queries regarding the latest updates on Saintfield Community Centre, Mrs Carville advised the business cases were being developed and meetings had taken place with the various groups in Saintfield. Also, officers were preparing plans for the hockey club and the business case for the Belfast Road site was being drawn up for consideration.

Mrs Carville further advised the hockey pitch would not be ready in time for the start of the hockey season as officers had been asked to undertake more detailed business cases, but she would follow up on this issue with Mr Lipsett and bring further information back to Committee.

**Agreed:                      The Action Sheet of 13 April 2017 was noted.**

**LOCAL DEVELOPMENT PLAN**

**SPR/90/2017      STATEMENT OF COMMUNITY INVOLVEMENT – FINALISED DRAFT**

Read:                      Report from Mr A McKay, Chief Planning Officer, dated 11 MAY 2017, regarding Statement of Community Involvement: Finalised Draft (copy circulated).

In response to a query from Councillor Enright regarding master plans and village plans, Mr McQuiston advised that the purpose of the Statement of Community Involvement (SCI) focused solely on the Local Development Plan and did not extend to the village plans, but there was an exercise underway to review the existing village plans and bring forward new ones, although this was a separate process undertaken by the Planning Department.

Mr McQuiston undertook to discuss Councillor Enright's concerns with his colleagues in the Planning department to ensure they were addressed.

**AGREED:                      It was agreed on the proposal of Councillor Ruane, seconded by Councillor Doran, that :**



- Agreement be given to the draft SCI as outlined in the 'Consultation Report' at Appendix 1 and the content of the report be agreed.
- The finalised draft of the SCI as detailed in Appendix 2 be submitted to the Department for Infrastructure for their agreement.

## **CORPORATE PLANNING & POLICY**

**SPR/91/2017**

### **COMMUNICATIONS/MARKETING ASSIGNMENT**

Read: Report from Mrs R Mackin, Assistant Director Corporate Planning and Policy, dated 11 May 2017, regarding Communications/Marketing Assignment (copy circulated).

In response to concerns from Councillor Sharvin, Mrs Mackin explained that the Communications and Marketing team was a very small team made up of 1 full time and 1 part time person.

Mrs Mackin clarified the position regarding the employment of permanent members of staff, saying she hoped positions would be filled by the end of the summer.

Councillor Enright asked the Press to note that there had been complaints from artists and from the printing trade, who had not been registered on Council's e-hub system.

Mrs Carville advised she was aware of some complaints in the area. However, it appeared that in some cases suppliers had been registered on Council's system and they had not sought the opportunity to submit a tender.

In response to Councillor Enright's query, Mrs Carville explained it was incumbent on suppliers to register on Council's e-hub procurement system and that she had met with representatives of small businesses the previous week, and given them recommendations to take back to small businesses in the community to help them to register with Council.

**AGREED:** It was agreed on the proposal of Councillor Andrews, seconded by Councillor Ruane, to appoint an external provider to deliver additional advice and support services to the in-house Communications/Marketing team at specific times as and when required on an ad hoc basis for the next 6 months with the option to extend for a further period if required compliant with the Council's Procurement Policy.

**SPR/92/2017**

### **RURAL NEEDS ACT (NORTHERN IRELAND 2016)**

Read: Report from Mrs R Mackin, Assistant Director Corporate Planning and Policy, dated 11 May 2017, regarding Rural Needs Act (Northern Ireland) 2016 (copy circulated)

**AGREED:** It was agreed on the proposal of Councillor Doran, seconded by Councillor Clarke, to note the establishment an Inter-Departmental Working Group to consider appropriate roles and responsibilities to enable Council to meet the statutory duty requirements of the Rural Needs Act (Northern Ireland) 2016.

**SPR/93/2017** **TUAIRISC IS DÉANAÍ AR GHRÚPA OIBRE UM STRAITÉIS NA GAELIGE / UPDATE REPORT ON IRISH LANGUAGE STRATEGY CROSS PARTY WORKING GROUP**

Read: Report from Mrs R Mackin, Assistant Director Corporate Planning and Policy, dated 11 May 2017, regarding Update on Irish Language Strategy Cross Party Working Group (copy circulated).

**AGREED:** It was agreed on the proposal of Councillor Enright, seconded by Councillor Andrews, to :

- Agree the updated Terms of Reference for the Irish Language Strategy Cross Party Working Group.
- Note the consultation response forwarded to Foras na Gaeilge in relation to the consultation on The Irish Language Officers Scheme in Local Government in the North.

## **CORPORATE SERVICES – DEMOCRATIC SERVICES**

**SPR/94/2017** **BOOK OF CONDOLENCE POLICY**

Read: Report from Mr L Hannaway, Chief Executive, dated 11 May 2017 regarding the Policy on arrangements for Books of Condolence (copy circulated).

Mr Hannaway explained that this item had been referred back from the Council meeting held on 2 May 2017 as agreement could not be found on the locations suggested in which to have the books of condolence.

Councillor Walker proposed that the recommendations in the report be agreed, along with the additional inclusion of Kilkeel as a location. He said this was due to Kilkeel being in a large rural area which had seen a number of tragedies.

Councillor Clarke advised he did not agree with Councillor Walker's proposal, saying a location in Newcastle centre would facilitate the whole area.

In response to Councillor Sharvin's queries, Mr Hannaway referred to the draft policy, saying that the decision to open a Book of Condolence lay with Chair of Council, and that he would work closely with the Chair on the matter.

Councillor Burgess seconded Councillor Walker's proposal which was put to a vote, results of which were as follows:

**FOR: 2**  
**AGAINST: 8**

**The motion was declared LOST.**

Councillor Clarke proposed that the original recommendation would be accepted, which was a location in each DEA: Warrenpoint Town Hall (Crotlieve), Ballynahinch Market House (Rowallane), Castlewellan Community Centre (Slieve Croob), Crossmaglen Community Centre (Slieve Gullion), the Newcastle Centre (The Mournes), and the Council Headquarters and Newry Town Hall (Newry) and the Council Headquarters and Down Arts Centre (Downpatrick).

Councillor Doran seconded Councillor Clarke's proposal.

The Chair put Councillor Clarke's proposal to a vote, results of which were as follows:

**FOR: 8**  
**AGAINST: 2**

**The vote was declared CARRIED.**

**AGREED:**

**It was agreed on the proposal of Councillor Clarke, seconded by Councillor Doran, that the following locations be included in the Book of Condolence Policy :**

- **Warrenpoint Town Hall (Crotlieve)**
- **Ballynahinch Market House (Rowallane)**
- **Castlewellan Community Centre (Slieve Croob)**
- **Crossmaglen Community Centre (Slieve Gullion)**
- **The Newcastle Centre (The Mournes)**
- **Council Headquarters and Newry Town Hall (Newry)**
- **Council Headquarters and Down Arts Centre (Downpatrick).**

**FOR CONSIDERATION AND/OR DECISION**

**SPR/95/2017      REQUEST FROM DOWN GAA RE CAR PARKING/CRASH BARRIERS/TABLES IN NEWRY**

Read: Correspondence received from Down GAA dated 24 April 2017 (copy circulated).

Mrs Carville advised the correspondence received from Down GAA was for noting and would be dealt with under the Directors Scheme of Delegation and the Events Policy.

**SPR/96/2017      UPDATE ON NEWRY CIVIC CENTRE**

Read: Report from Mrs M Ward, Director of Enterprise, Regeneration and Tourism, dated 11 May 2017 regarding Newry Civic Centre (copy circulated).

In response to queries from Councillors Andrews and Sharvin, Mr Hannaway advised that the oversight of the project would be through the Strategic Projects Working Group, to which the Project Board would report.

**AGREED:            On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed that:**

1. The Council appoint Deloitte through the Consultancy One Framework in the role of Procurement Lead and development of outline and full business case.
2. The Council approve the Strategic Projects Working Group as Project oversight body.
3. The Council approve the Project Board membership and roles as set out at Appendix A of the report.
4. The Council approve the use of SIB and their framework for the development of the technical specification for the Civic Centre.
5. The Council approves a tender process for the appointment of a consultant to deliver on the technical specification and development of an operation model for the theatre element of the project.
6. The Council approves the use of Belfast City Council legal services through the existing SLA for the delivery of legal support to the project.
7. The Council approves the use of Strategic Investment Board for the delivery of internal project management support in pre contract stage.

**SPR/97/2017      UPDATE ON DISSOLUTION OF LOCAL GOVERNMENT STAFF COMMISSION**

**Read:** Report from Mr L Hannaway, Chief Executive, dated 11 May 2017 regarding Update on dissolution of the Local Government Staff Commission (LGSC) (copy circulated).

In response to questions from Councillor Sharvin, Mrs Carville said the instalment(s) would be funded from reserves unless there was an under-spend in another area which could be used.

In response to a request from Councillor Andrews, Mrs Carville said Council would try to pursue the NI Executive for recompense, once it was up and running again through Solace. Councillor Walker suggested pursuing the NI Executive for any recompense once it was back up and running, saying once again, the ratepayer would have to foot the bill. Councillor Enright concurred with Councillor Walker.

**AGREED:** It was agreed on the proposal of Councillor Clarke, seconded by Councillor Murnin, that

- A six month payment based of £14,608 be made to fund the non-dissolution of the Local Government Staff Commission with the provision that the second six month payment of £14,607 be paid, should the Commission not be formally dissolved prior to October 2017.
- The NI Executive be pursued for recompense of these monies.

Councillor Enright declared an interest in the following item as he was a member of Down Coastal Rowing Association, which had been joined by the Curragh Club.

**SPR/98/2017**      LEASE OF BOAT HOUSE, MARINE PARADE, WARRENPOINT

**Read:** Report from Mrs A Robb, Assistant Director of Corporate Services (Administration) dated 11 May 2017 regarding Lease of Boat House, Marine Parade, Warrenpoint (copy circulated).

**AGREED:** It was agreed on the proposal of Councillor Ruane, seconded by Councillor Doran, that the Council enter into a 5 year lease with the owners of the Boat House, Warrenpoint, with commencement date of 1 April 2016, at a rental of £4,000 per annum for the first 2 years and with a rent review then taking place after 2 years. Conditions to be similar to the previous lease but with the provision that the Council is able to sublet to another party such as the Carlingford Curragh Club.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014****SPR/99/2017      ANNUAL DEBT WRITE-OFF**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

**Read:**                Report from Mrs D Carville, Director of Corporate Services, dated 11 May 2017 regarding Debt Write-Off at 31 March 2017 (copy circulated).

**Agreed:**            On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Sharvin, to approve the bad debt write-off list as at 31 March 2017, contained in Appendix 1 of the Officer's Report, with the exception of those debts highlighted by the Committee which should be pursued further in an attempt to recoup payment. It was further agreed that Council's policies/procedures be reviewed to take account of situations where grant aid may be payable to parties with outstanding debts with the Council with reference to recoupment taking place prior to payment of further funding by Council.

During the next item of business, Councillor Brown joined the meeting – 6:16pm – and assumed the Chair.

**SPR/100/2017      OPTION FOR GAS AT DOWN LEISURE CENTRE**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

**Read:** Report from Mr M Lipsett, Director of Active & Healthy Communities, dated 11 May 2017 regarding Option for Gas Heating to New Down Leisure Site (copy circulated).

**Agreed:** On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Sharvin, seconded by Councillor Clarke to note the contents of the Officer's Report and to approve the recommendation to proceed with switching to Natural Gas as the fuel source for the new Down Leisure Centre. Mr Lipsett to provide clarification to Councillor Murnin on matters raised relating to the cost of gas tanks.

**SPR/101/2017**      **SITE FOR NEW DOWN HIGH SCHOOL, DOWNPATRICK**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

**Read:** Report from Mrs A Robb, Assistant Director of Corporate Services (Administration) dated 11 May 2017 regarding Site for new Down High School, Downpatrick (copy circulated).

**Agreed:** On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Sharvin, seconded by Councillor Walker, to agree to proceed on the basis of the recommendation contained in paragraph 3.1 of the Officer's Report in relation to the disposal of Council land at Strangford Road, and Quoile Quay, Downpatrick to the Education Authority and endorsement of the Education Authority's mitigation strategy in relation to two old graveyards, with the Education Authority to cover the Council's legal costs in relation to this transaction. Also agreed to advise the Education Authority of Council's

request to be kept updated on the future of the current school site.

**SPR/102/2017      STRATEGIC PROJECTS WORKING GROUP MINUTES – 25 APRIL 2017**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

**Read:**                Minutes of Strategic Projects Working Group held on 25 April 2017 (copy circulated).

**Agreed:**            On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Brown, seconded by Councillor Clarke, to approve the recommendations contained within the Minutes of the Strategic Projects Working Group minutes of 25 April 2017.

**SPR/103/2017      TENDER FOR LEGAL SERVICES – FORMER NEWRY AND MOURNE DISTRICT COUNCIL**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

**Read:**                Report from Mr L Hannaway, Chief Executive, dated 11 May 2017 regarding Tender for Legal Services – Former Newry and Mourne District Council (copy circulated).

**Agreed:**            On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.



**Agreed:** When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Murnin, seconded by Councillor Doran, to approve the recommendation contained in paragraph 3.1 of the Officer's report relating to an investigation by the NI Public Services Ombudsman into a matter involving the former Newry and Mourne District Council.

**SPR/104/2017**      **RTS DIRECTOR RECRUITMENT**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

**Read:** Report from Mr L Hannaway, Chief Executive, dated 11 May 2017 regarding Director Recruitment (copy circulated).

**Agreed:** On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Clarke, seconded by Councillor Ruane, to note the contents of the Officer's Report and to approve the recommendations at paragraph 3.1 regarding interim arrangements for engaging a Director on an interim basis, pending open recruitment for this appointment.

It was further agreed to appoint the Members previously involved in Directors' shortlisting and interview panels for the recruitment of the permanent post, as they have previously been trained – Councillors Casey, Craig and Devlin. If not available, a similar gender/community background Member to be appointed and trained if required.

There being no further business, the meeting concluded at 7.27pm.

For consideration at the Council Meeting to be held on 5 June 2017

**Signed:**                      **Councillor Patrick Brown**

**Chairperson**

**Signed:**

**Dorinnia Carville**  
**Director of Corporate Services**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

Ref: AHC/2017

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**Minutes of Active and Healthy Communities Committee Meeting held on  
Monday 15 May 2017 at 6.00pm in the Mourne Room, Downshire Civic  
Centre, Downpatrick**

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**Chairperson:** Councillor M Carr

**In attendance:** **(Councillors)**

Councillor Burns	Councillor Byrne
Councillor Doran	Councillor Harvey
Councillor Kimmins	Councillor Loughran
Councillor Ó Muirí	Councillor Taylor
Councillor Trainor	Councillor Walker

**Also in attendance:** Councillor Enright

**Officials in attendance:** Mr M Lipsett, Director, Active & Healthy Communities  
 Mr E Devlin, Assistant Director of Active & Healthy Communities (Health & Wellbeing)  
 Mrs J Hillen, Assistant Director of Active & Health Communities (Community Engagement)  
 Mr R Moore, Assistant Director of Active & Healthy Communities (Leisure & Sports)  
 Miss S Taggart, Democratic Services Officer

**Also in attendance:** Briege Jennings, County Down Rural Community Network (CDRCN)**AHC/68/2017: APOLOGIES & CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Fitzpatrick, Harte and McMurray.

The Chairperson stated this was his last meeting as Chair of the Committee and he expressed his appreciation to Councillor Kimmins for her support as Vice-Chairperson. He also thanked Mr Lipsett, Mr Devlin, Mrs Hillen and Mr Moore for their support throughout the year and thanked Democratic Services for keeping him on the right track.

The Chairperson congratulated Laura Graham who was a lifeguard in Kilkeel Leisure Centre for becoming the first Northern Irish female winner in 18 years to win the Belfast Marathon. He stated Laura was a great ambassador for our District.

The Chairperson acknowledged and praised the leisure staff during the successful implementation of the Leisure Managements System (Phase I)

The Chairperson advised a letter had been received from a member of the public who had health problems. The letter praised the staff in Kilkeel Leisure Centre, in particular Caroline, Mark and Wayne who went above and beyond their duty.

The Chairperson advised a letter had been received from a ratepayer who had visited Cranfield over Easter and used the gym in Kilkeel Leisure Centre. She stated she was very impressed with the centre and had availed of the spin class, praising the instructor and stating she would use the facilities again when visiting Cranfield. The Chairperson asked that the staff in the leisure centre were made aware of these positive comments.

The Chairperson welcomed Briege Jennings from County Down Rural Community Network who was in attendance at the meeting for the item on community centre review.

**AHC/69/2017:        DECLARATIONS OF INTEREST**

Councillor Burns declared an interest in AHC/149/2016 – Extension of Facility Management Agreement with Castlewellan Community Partnership which appeared in the action sheet.

**AHC/70/2017:        ACTION SHEET OF THE ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 20 APRIL 2017**

Read:            Action Sheet of the Active & Healthy Communities Committee Meeting held on Monday 20 April 2017. **(Copy circulated)**

***AHC/151/2016 – Approval for Minor Improvements at Barcroft and Annalong Community Centres***

Councillor Kimmins asked whether there was any update to the fencing issue at Barcroft Community Centre.

Mrs Hillen advised she would speak with the officers involved in the scheme and advise them to liaise directly with Councillor Kimmins.

**Agreed:            It was agreed to note the action sheet.**

**COMMUNITY ENGAGEMENT**

**AHC/71/2017        COMMUNITY CENTRE REVIEW**

**Read:** Report from Mrs J McCann, Head of Community Services dated 15 May 2017 regarding Community Centre Review (copy circulated)

Councillor Byrne asked what criteria had been used with regard to funding community centres, was it just using footfall figures.

Mrs Hillen advised a number of operational models existed and due to the differences within these models, the review was undertaken.

**Agreed:** **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Doran to approve the findings of Stage 2 of the Community Centre Review and proceed with implementation of Stage 3.**

**AHC/72/2017**      **COMMUNITY SUPPORT LOANS**

**Read:** Report from Mrs J McCabe, Programmes Unit dated 15 May 2017 regarding Community Support Loans (copy circulated)

Mrs Hillen advised Members that officers had convened a number of meetings to investigate options open to Council in terms of community support loans following the notice of motion presented to Council in January 2017. She stated the report recommended that Officers complete the following:

- Continue to support community organisations undertaking capital projects;
- Continue to signpost to established charitable organisations who provide support loans (if required);
- Investigate the viability of introducing a Fund Management Loan Arrangement (if required and subject to budget within 18/19 financial year);
- Re-assess levels of match funding required by Council for community capital projects as part of the overall Financial Assistance Review in June 2017.

Councillor Burns proposed that the Committee accept the recommendations and asked whether a clause could be written in that community organisations who complete groundworks or other aspects of the build themselves could have their works offset against the match funding element of the grant.

Councillor Enright stated most community groups do not have money and the releasing of monies for festivals etc. could be done through the reserves.

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Doran to accept the officer's recommendations and investigate whether community organisations could, as part of their match funding element of the grant, complete groundworks or other aspects of the build.**

**AHC/73/2017**      **DEA UPDATE**

Read: Report from Mr D Brannigan, Head of Engagement and Ms S Rice, DEA Co-ordinator (Crotlieve), dated 15 May 2017, regarding DEA Fora Update (copy circulated).

**AGREED:** It was agreed to note the DEA update.

**AHC/74/2017**      **FINANCIAL ASSISTANCE**

Read: Report from Ms J McCabe, Programmes Unit, dated 15 May 2017, regarding Financial Assistance programme (copy circulated)

Mrs Hillen advised the Financial Assistance report would previously have been an item on the SPR agenda however it now falls under the remit of AHC. She stated there had been a year on year increase in the number of applicants passing stage 1 and stage 2 and as the amount of funding requested under some themes was much higher than the available budget accordingly, some groups had been awarded less funding than they had requested.

Councillor Byrne welcomed the stats breakdown however he would like to see each of the themes broken down across each of the DEA areas. Mrs Hillen agreed to provide this information.

Councillor Burns asked whether in-kind contributions could be investigated with regard to what community organisations can bring to Council.

**AGREED:** It was agreed on the proposal of Councillor Burns, seconded by Councillor Byrne to accept the officer's recommendation to approve to fund applications in call one for the 2017-2018 period and approve financial assistance call 2 (subject to the confirmation of budgets).

**Mrs Hillen to provide a breakdown of the grants by themes and DEA.**

**AHC/75/2017**      **Mourne Mountain Adventure & Rescue 116**

Read: Report from Ms S Fearon, PCSP Manager, dated 15 May 2017 regarding Mourne Mountain Adventure & Rescue 116 (copy circulated)

Mrs Hillen provided some background to the Mourne Mountain Adventure and its relationship with Rescue 116 and recommended that the registration fee from Mourne Mountain Adventure 2017 was donated to the Irish Coastguard in memory of Rescue 116.

**AGREED:** It was agreed on the proposal of Councillor Doran, seconded by Councillor Burns to accept the officer's recommendation to donate the registration fees from Mourne

**Mountain Adventure 2017 to the Irish Coastguard in memory of Rescue 116.**

**LEISURE AND SPORTS**

**AHC/76/2017      INDOOR LEISURE STAFF TRAINING DAYS**

Read:            Report from Mr K Gordon, Head of Indoor Leisure, dated 15 May 2017 regarding Indoor Leisure Staff Training Days (copy circulated)

Mr Moore advised that in the legacy Down District Council, leisure centres closed up to an additional 4 days per year to facilitate core staff training, however there was no such arrangement in legacy Newry & Mourne District Council. He recommended that Officers be permitted to target known dates throughout the year where customer throughput was lower than average and allow up to 2 closure days per year per facility for staff training.

**AGREED:**            **It was agreed on the proposal of Councillor Burns, seconded by Councillor Byrne to accept the officer's recommendation to target known dates throughout the year where customer throughput was lower than average and allow up to 2 closure days per year per facility for staff training.**

**AHC/77/2017      PRESS ADVERTISEMENT FOR SANDSA – ONLINE FUNDING**

Read:            Report from Mr P Power, Sports Officer, dated 15 May 2017 regarding Press Advertisements for SANDSA – online funding (copy circulated)

Mr Moore advised the Council's Sports Officer had met with Northern Ireland Local Giving Coordinator regarding information and assistance for local charities and sports clubs with their online fundraising and the sports development section was proposing to host three information sessions for all sports clubs throughout the District. These were proposed as follows:

Thursday 8 June – Newry Arts Centre  
Monday 12 June – Kilkeel Bowling Pavilion  
Tuesday 13 June – Downpatrick Golf Club

Members welcomed the information sessions, however asked whether the Newry Arts Centre date could be amended due to the General Election being held that day.

**AGREED:**            **It was agreed on the proposal of Councillor Byrne, seconded by Councillor Burns to approve the information sessions as follows:  
Thursday 15 June – Newry Arts Centre (new date identified following meeting)  
Monday 12 June – Kilkeel Bowling Pavilion  
Tuesday 13 June – Downpatrick Golf Club**

## HEALTH & WELLBEING

### **AHC/78/2017      SERVICE LEVEL AGREEMENT WITH DRINKING WATER INSPECTORATE**

**Read:** Report from Mr E Devlin, Assistant Director, Health and Wellbeing, dated 15 May 2017 regarding Service Level Agreement with Drinking Water Inspectorate (copy circulated).

**Agreed:**            **It was agreed on the proposal of Councillor Burns, seconded by Councillor Byrne to agree the signing of the Service Level Agreement with Drinking Water Inspectorate.**

### **AHC/79/2017      FUNDING REQUEST FROM SUSTAINABLE NI**

**Read:** Report from Ms S McEldowney, Senior Environmental Health Officer, dated 15 May 2017, regarding Funding Request from Sustainable NI (copy circulated).

Mr Devlin advised that Sustainable NI was a charity set up to advance the pursuit of sustainable development by local authorities and others and they were requesting a contribution of £5000 for membership of the Local Government Sustainable Development Forum which provided networking and advice to Council Officers engaged in the field of Sustainability.

Members queried what the reasons for not supporting this previously were and whether other Councils got value for money from membership.

Mr Devlin advised the matter slipped a bit through the legacy Councils and Council received a lot of goodwill support last year. He stated it would be useful through the new forum to make savings which would justify the cost of membership.

**Agreed:**            **It was agreed on the proposal of Councillor Byrne, seconded by Councillor Trainor to accept the officer's recommendation to provide funding to Sustainable NI and to sign the Service Level Agreement.**

There being no further business the meeting ended at 6.42pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 5 June 2017.

**Signed:**            Councillor M Carr  
Chairperson



Signed:

Mr M Lipsett  
Director of Active and Healthy Communities

**NEWRY, MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of the Regulatory and Technical Services Committee Meeting held on  
Wednesday 17 May 2017 in the Boardroom, District Council  
Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor R Mulgrew

**Vice Chairperson:** Councillor T Andrews

**Members:**

Councillor C Casey	Councillor J Tinnelly
Councillor G Craig	Councillor D Curran
Councillor D Taylor	Councillor V Harte
Councillor D Hyland	Councillor J Macauley
Councillor P O'Gribin	Councillor G Stokes

**Officials in Attendance**

Mr L Hannaway Chief Executive  
 Mr C O'Rourke, Director of Regulatory and Technical Services  
 Mr A McKay, Head of Planning  
 Mr J Parkes, Assistant Director of Waste Management  
 Mr K Scullion, Assistant Director Facilities Management and Maintenance  
 Mr C Jackson Assistant Director Building Control/Regulation  
 Ms L Dillon Democratic Services Officer

**RTS/58/2017: APOLOGIES AND CHAIRPERSON'S REMARKS**

It was noted apologies were received from:

Councillor Fitzpatrick

Councillor S Burns

Councillor J Trainor

Councillor Mulgrew thanked Members and Officers for working so well on the RTS Committee over the past term. She extended a special thanks to Mr Canice O'Rourke Director of RTS and she extended best wishes to the new Chairperson of the RTS Committee.

Councillor Hyland paid tribute to Councillor Mulgrew for carrying out an excellent job chairing the RTS Committee.

Councillors Curran, Craig and Andrews concurred with Councillor Hyland's comments regarding the excellent job carried out by Councillor Mulgrew as Chair of the RTS Committee.

**RTS/59/2017:        DECLARATIONS OF "CONFLICT OF INTEREST"**

**Noted:**                There were no declarations of interest.

**RTS/60/2017:        ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 19 APRIL 2017**

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**Read:**                Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 19 April 2017. **(Circulated)**.

**Noted:**                **Items RTS/51/2017 (Magheradrool Parish Church) and RTS/52/2017 (Well Lane Graveyard) are ongoing and have been removed from the Action Sheet.**

**Agreed:**              **The Action Sheet was noted.**

**FOR CONSIDERATION AND/OR DECISION – BUILDING CONTROL**

**RTS/61/2017:        REPORT RE: ROAD CLOSURES FOR SPECIAL EVENTS**

**Read:**                Report dated 17 May 2017 from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services regarding road closures for Special Events **(Circulated)**.

Several Councillors expressed concerns regarding the fees involved for applying for a Road Closure Order as many smaller organisations/community groups simply would not have the funding to meet such costs.

(5.10pm – Councillor Stokes joined the meeting)

(5.10pm – Councillor O Gribin joined the meeting)

**Agreed:**              **On the proposal of Tinnelly seconded by Councillor Hyland it was agreed as follows, regarding road closures for Special Events:**

- **To approve the contents of Report dated 17 May 2017 from Mr C Jackson Assistant Director RTS (Building**

Control/Regulation) including the Policy, Procedure and fees.

- To approve a fee of £600 for a large event and £400 for a small event, these costs include an administration fee and £200 advertising costs.
- A review of fees to be carried out after 6 months to determine if fees are appropriate.
- To consider setting aside a sum of £45,000 in Rate Estimates to cover costs for waiving of fees for Charities and Community Associations.

On the proposal of Councillor Casey seconded by Councillor Hyalnd it was agreed that in the meantime, in order to waive the fees for Charities and Community Associations for the period September 2017 to March 2018, that the Council set aside a sum of £25,000.

#### **FOR CONSIDERATION AND/OR DECISION - PLANNING**

**RTS/62/2017: PLANNING COMMITTEE PERFORMANCE INDICATORS**

**Read:** Planning Performance Indicators for April 2017. **(Circulated)**

**Agreed:** **The above Report was noted.**

**RTS/63/2017: RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES – APRIL 2017**

**Read:** Record of Meetings between Planning Officers and Public Representatives for April 2017. **(Circulated).**

**Agreed:** **The above Report was noted.**

(5.50pm – Councillor Casey left the meeting)

#### **FOR CONSIDERATION AND/OR DECISION -FACILITIES MANAGEMENT AND MAINTENANCE**

**RTS/64/2017: REPORT RE: CAPITAL PROJECT – PROVISION OF NEW HEATING SYSTEM TO BUNSCOIL AN IUIR, NEWRY**

**Read:** Report dated 17 May 2017 from Mr Canice O'Rourke, Director of Regulatory and Technical Services regarding Capital Project – Provision of new heating system to Bunscoil an Iuir, Newry **(Circulated)**.

(6.05pm – Councillor Taylor left the meeting)

**Agreed:** On the proposal of Councillor Hyland seconded by Councillor Harte it was agreed as follows regarding a Capital Project for the provision of a new heating system at the former Gasworks building at Kilmorey Street Newry , which is leased to Bunscoil an Iuir: -

- The Council replace the existing electric heating system within the buildings (main building and Portacabain Classroom) occupied by Bunscoil an Iuir with a gas central heating system.
- Agree to the increased budget as noted in Officer's Report, so that a tender process can be progressed without the need to return to Committee for further approval.

**FOR CONSIDERATION AND/OR DECISION – WASTE MANAGEMENT**

**RTS/65/2017: REQUEST FOR ADDITIONAL TEMPORARY REFUSE STAFF**

**Read:** Report dated 17 May 2017 from Mr J Parkes Assistant Director Waste Management, regarding request for additional Temporary Refuse Staff. **(Circulated)**

**Agreed:** On the proposal of Councillor Craig seconded by Councillor Andrews it was agreed to approve a request for an additional 5 No. Temporary Refuse Staff to ensure delivery of a robust Refuse Service until such times as the Refuse Route Optimisation Project is implemented.

(6.15pm – Councillor Curran left the meeting)

**RTS/66/2017: VERBAL UPDATE RE: STRATEGIC WASTE WORKING GROUP**

Mr J Parkes Assistant Director RST (Waste Management) gave a verbal update on the following items which were discussed by the Strategic Waste Working Group:

- Brown Bin roll out
- Glass Collection in Blue Bins
- Recycling Targets
- Optimisation of Refuse Collections
- Household Recycling Centres
- Long term options regarding Residual Waste
- Long term options regarding Management of Landfill Sites

**Noted:** A paper on the Strategic Waste Working Group items will be presented to the next Meeting of the Regulatory Technical Services Committee.

### **FOR NOTING**

**RTS/67/2017:** **HISTORIC ACTIONS TRACKING UPDATE**

**Read:** Report re: Regulatory & Technical Services Committee Action Tracking Update. **(Circulated)**.

**Agreed:** It was agreed to note the above Report.

It was also agreed Mr K Scullion Assistant Director of RTS (Facilities Management/Maintenance) arrange to follow up Minute No: RTS/77/2016 regarding off road car parking at Kilbroney Municipal Cemetery Rostrevor.

There being no further business the meeting ended at 6.30pm>

For consideration at the Council Meeting to be held on Monday 5 June 2017.

**Signed:** **Councillor Roisin Mulgrew**  
**Chairperson of Regulatory & Technical Services Committee**

**Signed:** **Mr C O Rourke**  
**Director Regulatory & Technical Services**

**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

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**Minutes of Audit Committee Meeting held on Thursday 27 April 2017 at 2.40pm in  
the Mourne Room, Downshire Estate, Downpatrick**

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**Chairperson:** Mr J Campbell, Independent Chairperson

**In Attendance:** **(Committee Members)**

Councillor P Brown  
Councillor L Devlin  
Councillor T Hearty  
Councillor M Murnin  
Councillor M Ruane

**Officials in Attendance:**

Mr L Hannaway	Chief Executive
Ms D Carville	Director Corporate Services
Mr K Montgomery	Assistant Director, Corporate
Services (Finance)	
Mr G Byrne	Audit Services Manager
Mrs K Bingham	Head of Service Transformation
	Innovation & Performance
Ms C Taylor	Democratic Services Officer

**Also in Attendance:**

Ms C Hagan	ASM (Internal Auditors)
Ms C Kane	Northern Ireland Audit Office

**AC/001/2017: APOLOGIES AND CHAIRPERSON'S REMARKS**

The following apologies were received:

Councillors Casey, Enright, O'Gribbin, Sharvin, Trainor, Mr M Lipsett, Director, Active & Healthy Communities, Mrs M Ward, Director, Enterprise, Regeneration & Tourism, Mr E Curtis, Director of Strategic Policy and Performance, Mr C O'Rourke, Director, Regulatory & Technical Services and Mr J McBride, Assistant Director of Community Planning and Performance.

Mr J Campbell, Chairperson, extended condolences from himself and on behalf of the Audit Committee to Councillor Enright upon the recent passing of his mother.

The Chairperson advised that Item 27 – Draft Governance Statement – was deferred to the next Audit Committee Meeting.

**AC/002/2017: DECLARATIONS OF INTEREST**

**Ms C Hagan ASM Limited** declared an interest in Item 28 on the agenda regarding the Renewal of the Internal Audit Contract.

**AC/003/2017:      ACTION SHEET  
MINUTES AUDIT COMMITTEE MEETING  
THURSDAY 8 DECEMBER 2016**

Read:                      Action Sheet arising out of Minutes of Special Audit Committee Meeting held on Thursday 8 December 2016. **(Copy circulated)**

**AGREED:              It was unanimously agreed to note the Action Sheet arising from the Minutes of the Audit Committee Meeting held on Thursday 8 December 2016.**

**NORTHERN IRELAND AUDIT OFFICE (NIAO) (OPEN SESSION)**

**AC/004/2017:      ANNUAL AUDIT LETTER**

Read:                      Newry, Mourne & Down District Council Annual Audit Letter 2015-2016. **(Copy circulated)**

Ms C Kane, NIAO, advised the Annual Audit Letter for 2015/16 was now on Councils website and was a reflection back on the audit of the financial statements for 2015/16 and Page 3 gave an overall summary of the process. She further advised there were no specific issues that needed to be brought to Members' attention in the document.

Mr Campbell advised that Page 3 of the Annual Audit Letter, Key Messages, read very well and congratulated all of the officers involved.

**AGREED:              It was unanimously agreed to note the Annual Audit Letter NMDDC 2015-16.**

**AC/005/2017:      NIAO AUDIT STRATEGY**

Read:                      Northern Ireland Audit Office Audit Strategy for Newry, Mourne & Down District Council – Audit of Statement of Accounts for Year ended 31 March 2017. **(Copy circulated)**

Ms Kane advised the NIAO Audit Strategy for the accounts year ended 31 March 2017 and was a standard document which Members would have seen in previous years and which summarised the NIAO's approach to the audit of financial statements for 2016/17.

Ms Kane highlighted the following:

- Page 1, Paragraph 1.3 – this outlined what those charged with governance (Audit Committee) were invited to consider and whether the NIAO's assessment of the potential risk of material financial statements was complete, whether the



managements' response to the risks were adequate, whether the proposed plan was adequate to address the risks and whether the financial statements could be materially misstated due to fraud and any areas of concern communicated to management and to the NIAO.

- Para 2.3 – this audit approach was a risk based approach and there had not been any significant areas of risk identified in this audit.
- 2.13 – the estimated materiality was £1.4m based on the prior year's Statement of Accounts.
- 2.16 – Error Reporting Threshold – an amount of £25,000 was considered a "trivial" amount and errors below this amount not required to be considered by the Audit Committee.
- Presumed Risks – there was some presumed risks required to be looked at under the Auditing Standards:
  - 3.3 – Risk of fraud in revenue – specifically areas where there are cash streams.
  - NIAO identified 3 Risk Factors for this year's audit, namely – Year end accounts process, fixed assets and principal and agency transactions. These 3 risk factors would be closely looked at during the audit.
- The timetable had been agreed with officers and the NIAO were on schedule to produce an audit certificate for 30 September 2017.
- The estimated audit fee for the 2016-2017 Statement of Accounts was £63,000.

**AGREED: It was unanimously agreed to note the NIAO Audit Strategy.**

### **CORPORATE SERVICES (OPEN SESSION)**

#### **AC/006/2017: TIMETABLE – YEAR END ACCOUNTS**

Read: Report dated 27 April 2017 from Mr K Montgomery regarding timetable for completion of the financial statements for the year ended 31 March 2017. **(Copy circulated)**

Mr Montgomery provided a detailed analysis of the timetable for the year end accounts.

The Chairman advised that the Audit Committee could take assurance that there was a robust process in place to prepare the accounts for 2016/17.

In response to a query from Councillor Murnin, Mr Montgomery advised a comprehensive review, which was due to be finalised next week, had been undertaken by the Assistant Directors and the Finance department where coding issues had been addressed.

**AGREED: It was unanimously agreed to note the Timetable – Year End Accounts.**

#### **AC/007/2017: PROMPT PAYMENTS**

Read: Report dated 27 April 2017 from Mr K Montgomery, Assistant Director of Finance, regarding Prompt Payments. **(Copy circulated)**

Mr Montgomery advised of the following in respect of prompt payments:

- In the period 1 January 2017 to 31 March 2017, there had been 5,713 invoices processed, 687 of which had been paid within 10 days which at 12%, was slightly up from the previous quarter, which was 8%.
- 87% of invoices had been paid within 30 days, which was slightly below the previous quarter of 90%.
- 719 invoices (13%) had been paid outside of the payment period, which was above the last quarter (10%).

In response to a question from Councillor Devlin, Mr Montgomery confirmed a review had been carried out in respect of how invoices could be processed quicker. He said the recently concluded internal audit had provided recommendations on how to increase efficiency in this area and would be implemented by management.

**AGREED: It was unanimously agreed to note the Prompt Payments.**

**AC/008/2017: DIRECT AWARD CONTRACT REGISTER**

Read: Report dated 27 April 2017 from Mr K Montgomery, Assistant Director of Finance, regarding Direct Aware Contract Register. **(Copy circulated)**

Mr Montgomery advised in the 2016-17 financial year, 15 direct award contracts had been made, the total value of which was £350,000.

In response to a concern from Councillor Murnin regarding the award of the direct award contract for CCTV system at the Bridge Centre, Killyleagh, Mr Montgomery undertook to investigate the details and rationale behind the award.

In response to a query from the Chairperson regarding the direct award contract at the Camlough Lake Dam, Mrs Carville explained this was an on-going project led by NI Water, for which Council had agreed to make a 50% contribution, which amounted to a contract value of £1.5m to the Council.

The Chairperson advised Direct Award Contracts would be brought to the Audit Committee on a quarterly basis in future.

**AGREED: It was unanimously agreed to note the Direct Award Contract Register.**

**AC/009/2017: CORPORATE RISK REGISTER**

Read: Report dated 27 April 2017 from Ms D Carville, Director of Corporate Services regarding the Corporate Risk Register. **(Copy circulated)**

Mrs Carville provided an update on the Corporate Risk Register, advising that it was now being presented on the GRACE system. She further advised Directorate Risk Registers had been completed for each directorate which were now live on the GRACE system and that as this was the first Corporate Risk Register being presented on GRACE, there were no tracked changes, but this was a review feature of the GRACE system that would be brought to the next Audit Committee to highlight any changes.

**AGREED: It was unanimously agreed to note the Corporate Risk Register.**

**AC/010/2017: FRAUD & WHISTLEBLOWING**

Read: Report dated 27 April 2017 from Mr G Byrne, Audit Services Manager regarding Fraud & Whistleblowing. **(Copy circulated)**

**AGREED: It was unanimously agreed to note the report on Fraud & Whistleblowing.**

**AC/011/2017: IMPLEMENTATION OF LEGACY COUNCILS  
INTERNAL AUDIT RECOMMENDATIONS**

Read: Report dated 27 April 2017 from Mr G Byrne, Audit Services Manager regarding a summary on the implementation of Legacy Councils Internal Audit Recommendations. **(Copy circulated)**

In response to a query from Councillor Murnin, Mr Byrne confirmed he would continue to monitor and implement legacy recommendations.

Ms Hagan advised that as she had a limited number of audit days, it would be a better use of time for the Audit Services Manager to implement and oversee legacy recommendations.

The Chairperson advised he was content with the proposed way forward and he placed on record significant progress had been made on the follow up of legacy recommendations and many had been implemented. The Audit Services Manager would continue to review the legacy recommendations and the Audit Committee would concentrate on monitoring internal audit recommendations arising in the current audit programme.

**AGREED: On the proposal of Councillor Devlin, seconded by Councillor Brown, it was agreed that legacy recommendations would continue to be implemented and overseen by the Audit Services Manager and going forward, the Audit Committee would concentrate on monitoring internal audit recommendations which had been made since NMDDC had**

formed with the Audit Services Manager bringing a new report detailing progress accordingly.

**AC/012/2017: PERFORMANCE IMPROVEMENT PLAN**

Read: Report dated 27 April 2017 from Mr J McBride, Assistant Director of Community Planning & Performance regarding Performance Improvement Objectives 2017-2018. **(Copy circulated)**

**AGREED: It was unanimously agreed to note the Performance Improvement Plan.**

**CIRCULARS**

**AC/013/2017: CIRCULARS FOR NOTING**

Read: Correspondence dated 25 January 2017 from the Department for Communities re Circular LG 02/17 – Template for Councillor Allowances Return 2016/17. **(Copy circulated)**

Read: Correspondence dated 15 February 2017 from the Department for Communities re Circular LG 03/17 - Consolidated Councillors Allowances Circular – updated February 2017. **(Copy circulated)**

Read: Correspondence dated 13 March 2017 from the Department of Communities re LG 10/17 Accounts Direction 2016/2017 Northern Ireland District Councils. **(Copy circulated)**

**AGREED: It was agreed to note the above mentioned circulars.**

- **Mrs K Bingham, Head of Service Transformation Innovation & Performance departed from the meeting – 3:22pm.**

**AUDIT SERVICES SECTION (CLOSED SESSION)**

*The following items are deemed restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014*

**AGREED: On the proposal of Councillor Ruane seconded by Councillor Brown, it was agreed to exclude the public and press from the Meeting during discussion on the following matters which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).**

**AC/014/2017: INTERNAL AUDIT SUMMARY REPORT**

Read: Newry, Mourne & Down District Audit Summary Report.  
(Copy circulated)

**AGREED:** It was agreed to note the Internal Audit Summary Report.

**AC/015/2017: REPORT FROM INTERNAL AUDIT RE: FLEET MANAGEMENT**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Fleet Management. (Copy circulated)

**AGREED:** It was agreed to note the report from Internal Audit re Fleet Management.

**AC/016/2017: REPORT FROM INTERNAL AUDIT RE: ACCOUNTS PAYABLE**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Accounts Payable. (Copy circulated)

The Chairperson referred to the priority 1 recommendations and requested a progress report for the next Audit meeting.

**AGREED:** It was agreed to note the report from Internal Audit regarding Accounts Payable.

**AC/017/2017: REPORT FROM INTERNAL AUDIT RE: RISK MANAGEMENT**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Risk Management. (Copy circulated)

**AGREED:** It was agreed to note the report from Internal Audit regarding Risk Management.

**AC/018/2017: REPORT FROM INTERNAL AUDIT RE: CASH HANDLING**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Cash Handling. (Copy circulated)

**AGREED:** It was agreed to note the report from Internal Audit regarding Cash Handling.

**AC/019/2017: REPORT FROM INTERNAL AUDIT - RE: REVIEW OF COMMUNITY CENTRES**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Review of Community Centres. **(Copy circulated)**

The Chairperson requested a progress report to be brought back to the next Audit Committee meeting to ensure the implementations were progressing satisfactorily.

**AGREED: It was agreed to note the report from Internal Audit regarding the review of Community Centres.**

**AC/020/2017: REPORT FROM INTERNAL AUDIT RE: FOLLOW UP REVIEW**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Follow Up Review. **(Copy circulated)**

**AGREED: It was agreed to note the report from Internal Audit regarding the Follow Up Review.**

**AC/021/2017: REPORT FROM INTERNAL AUDIT RE: BIG SCREEN REVIEW**

Read: Report from ASM Limited Internal Auditors regarding Audit Fieldwork 2016-2017 – Big Screen Review. **(Copy circulated at Meeting)**

**AGREED: It was agreed to note the report from Internal Audit regarding the Big Screen Review.**

**AC/022/2017: REPORT FROM INTERNAL AUDIT - RE: INTERNAL AUDIT ASSURANCE**

Read: Newry, Mourne & Down District Council Annual Internal Audit Assurance Report 2016/2017. **(Copy circulated)**

**AGREED: It was agreed to note the report from Internal Audit regarding the Annual Internal Audit Assurance.**

**AC/023/2017: DRAFT INTERNAL AUDIT PLAN 2017/2018**

Read: Draft Internal Audit Plan 2017/2018. **(Copy circulated)**

The Chairperson asked officers to review the audit areas which had been pushed from 2017/18 into 2018/19 and to undertake a high level review of the disaster plan for the IT systems in the context of disaster recovery.

**AGREED:** On the proposal of Councillor Murnin, seconded by Councillor Ruane, it was agreed that the draft Internal Audit Plan 2017/18 be approved in principle subject to the following being undertaken:

- A review of those audit areas pushed out from 2017/18 into 2019/20.
- A high level review of the disaster plan for IT systems in the in the context of disaster recovery.

### **CORPORATE SECTION (CLOSED SESSION)**

#### **AC/024/2017: ASSURANCE STATEMENTS**

Read: Assurance Statements. (verbal update)

**AGREED:** It was agreed to note the Assurance Statements.

#### **AC/025/2017: DRAFT GOVERNANCE STATEMENT**

Noted: It was noted the Draft Governance Statement would be tabled at the next Meeting of the Audit Committee to be held on Thursday 29 June 2017.

**AGREED:** It was noted that this item of business was deferred to the next Audit Committee

- **Ms C Hagan ASM Limited** declared an interest in the next item of business and departed from the meeting – 4:10pm.

#### **AC/026/2017: INTERNAL AUDIT CONTRACT**

Read: Report dated 27 April 2017 from Mr G Byrne, Audit Services Manager regarding Renewal of Internal Audit Contract. **(Copy circulated)**

**AGREED:** On the proposal of Councillor Ruane, seconded by Councillor Devlin, it was agreed that the recommendations in section 3.1 of the report be approved to extend ASM's contract for another year.

**AGREED:** On the proposal of Councillor Ruane, seconded by Councillor Brown, it was agreed to come out of Closed Session.

The Meeting concluded at 4:15pm







Houses of the  
**Oireachtas**  
Tithe an Oireachtais

Roghchoiste Speisialta an tSeanad  
um an Ríocht Aontaithe do  
Tharraingt Siar as an Aontas  
Eorpach  
Teach Laighean  
Baile Átha Cliath 2  
SeanadWUKEU@oireachtas.ie  
Teil: (01) 618 3189

Seanad Special Select  
Committee on the Withdrawal  
of the United Kingdom from  
the European Union  
Leinster House  
Dublin 2  
SeanadWUKEU@oireachtas.ie  
Tel: (01) 618 3189

11 May 2017  
Border Corridor Local Authority Group,  
c/o Ms Pamela Arthurs,  
Chief Executive Officer,  
East Border Region,  
2 Monaghan Court, Newry,  
County Down, BT35 6BH.

**REF: I95**  
**Issued by email,**

**Re:- Invitation to attend a meeting of the Seanad Special Select  
Committee on the UK's Withdrawal from the European Union**

Dear Ms Arthurs,

In recognition of the potential consequences of the decision of the United Kingdom to withdraw from the European Union, the Seanad has established a Special Select Committee to consider the implications for Ireland. The Terms of Reference of the Committee are attached. To assist the Committee in its consideration, the Committee will be holding a number of hearings, on specific questions.

In this regard, I am directed by Senator Neale Richmond, Chairman of the Seanad Special Select Committee, to invite a suitable delegation from the **Border Corridor Local Authority Group** to attend a meeting of the Committee on **Tuesday 7 June**. The day of meetings which you have been invited to will focus on **all-island issues**.

The Committee meeting will be held in the Seanad Chamber, Leinster House. The meeting will be conducted in public session and will be televised within the Leinster House complex and web-cast live. Footage of the meeting will be available to broadcasting organisations and a transcript will be published in due course. RTÉ also receives the feed live and web-casts selected Committee meetings on its website.

**Structure of Presentations**

In preparing for their presentation it is important to note that the Seanad Special Select Committee will be focused on exploring **solutions** to the challenges that will arise following the UK's withdrawal from the EU. The

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Committee would therefore appreciate if the delegation could prepare their presentation/s to address the following:

1. The most significant challenge(s) that they have identified;
2. The solution or solutions that they believe might best address the challenge;
3. Relevant precedents, if any; and
4. The manner in which their solutions might be implemented.

The Committee understands that they may have more background information or details on the challenges they have identified, but in order to maintain the focus of the meeting, it may not be possible to explore all of these on the day. The Committee however welcomes any **written submissions** they would like to make that either provide background or provide further depth to the points they would like to make. It would be helpful if any written submissions could be provided to me by early on the 5<sup>th</sup> June at the latest for circulation to Members.

### **Format of the meeting**

Initially, the delegation will be invited to make a **short** opening statement, which will be followed by a question and answer session with Members of the Committee. Please forward the opening statement/s, in electronic format, to me by lunchtime on 6<sup>th</sup> June so that it can be distributed to Members in advance of the meeting.

We will need confirmation of the names of the delegation as well as any others they would like to be accompanied by (who will sit in the public gallery), so please send their details (indicating their name and area of responsibility) as early as possible so that I can ensure security clearance for them, but no later than lunchtime on 6<sup>th</sup> June.

### **Privilege**

Please note that any members of the delegation who speak are protected by absolute privilege in respect of the evidence they are to give to the Committee. However, if they are directed by the Committee to cease giving evidence in relation to a particular matter and they continue to do so, they are entitled thereafter only to a qualified privilege in respect of their evidence. They are directed that only evidence connected with the subject matter of these proceedings is to be given and they are asked to respect the parliamentary practice to the effect that, where possible, they should not criticise nor make charges against any person(s) or entity by name or in such a way as to make him, her or it identifiable. For more information, please refer to the Witness Protocol which has also been sent to you.

Please do not hesitate to contact me if you require any further information or clarification, by telephone at 01-6183189 or by email at [heidi.lougheed@oireachtas.ie](mailto:heidi.lougheed@oireachtas.ie).

Yours sincerely,



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Heidi Lougheed  
Clerk to the Committee

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