



Comhairle Ceantair  
**an Iúir, Mhúrn  
agus an Dúin**  
**Newry, Mourne  
and Down**  
District Council

September 4th, 2017

**Notice Of Meeting**

You are requested to attend the Council meeting to be held on **Monday, 4th September 2017** at **6:00 pm** in **Mourne Room, Downshire Civic Centre.**

# Agenda

## 1.0 Apologies and Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from Council Meeting held on 7 August 2017 (copy attached)

📎 *Council-07082017.pdf*

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### 3.1 Correspondence Received from Dept for the Economy re Mineral Development Act (NI) 1969 (copy attached)

📎 *Letter from Dawn Montgomery Dept Economy to Liam Hannaway re Mineral Development Act NI 1969 16 Aug .pdf*

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### *Council Minutes For Adoption and Signing*

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## 4.0 Minutes of Council Meeting held on 7 August 2017 (copy attached)

📎 *Council\_07-08-2017.pdf*

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### *Committee Minutes for Consideration and Adoption*

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## 5.0 Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 14 August 2017 (copy attached)

📎 *ERT Minutes 14082017.pdf*

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## 6.0 Minutes of Strategy, Policy and Resources Committee Meeting held on 17 August 2017 (copy attached)

📎 *SPR Minutes 17-08-2017.pdf*

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## 7.0 Minutes of Active and Healthy Communities Committee Meeting held on 21 August 2017 (copy attached)

📎 *AHC Minutes 21082017.pdf*

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## 8.0 Minutes of Regulatory and Technical Services Committee Meeting held on 23 August 2017 (to follow)

📎 *RTS23082017.pdf*

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*For Consideration and/or Decision*

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**9.0 To consider draft consultation response from Council on Stroke Services (copy attached)**

📎 *Response Questionnaire stroke.pdf*

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**9.1 Minutes of Meeting with Health Forums regarding Stroke Services (copy attached)**

For Noting

📎 *Minutes of Joint Daisy Hill and Downe Forum re Stroke services 10082017.pdf*

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**10.0 To consider arrangements for Council's corporate response to the public consultation on Health Service savings in both the Southern and South Eastern Health & Social Care Trusts**

Verbal Report

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*For Noting*

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**11.0 Report on Daisy Hill Hospital Pathfinder Community Forum (copy attached)**

📎 *DHH pathfinder Comm Forum. full Council Sept 2017.pdf*

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**12.0 Audit Committee Annual Report 2016-17 (copy attached)**

📎 *Report re Audit Committee Annual Report.pdf*

*Page 74*

**13.0 Correspondence from Boundary Commission for Northern Ireland (copy attached)**

📎 *Boundary Commission correspondence.pdf*

*Page 81*

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*Notices of Motion*

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**14.0 Notice of Motion received from Planning Committee Members: Cllrs Craig, Loughran, Casey, Clarke, Devlin, Hanna, Harte, Larkin, Macauley, McAteer, Murnin & Ruane**

"That Planning Committee decision (12) of Meeting held on 26 April 2017: P2009/1336/7 - Mr J C Campbell, 68 to 72 and 74 Shore Road, Rostrevor, proposed new 70 bed nursing home together with 41 no. 2 & 3 bedroom apartments with associated site works, landscaping and car parking (including at grade and under croft car parking) be rescinded and the Planning Committee reconsider this planning application".

# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
Cllr Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
Cllr Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
Cllr Robert Burgess	<a href="mailto:robert.burgess@nmandd.org">robert.burgess@nmandd.org</a>
Cllr Stephen Burns	<a href="mailto:stephen.burns@nmandd.org">stephen.burns@nmandd.org</a>
Lorraine Burns	<a href="mailto:lorraine.burns@nmandd.org">lorraine.burns@nmandd.org</a>
Cllr Pete Byrne	<a href="mailto:pete.byrne@nmandd.org">pete.byrne@nmandd.org</a>
Cllr Michael Carr	<a href="mailto:michael.carr@nmandd.org">michael.carr@nmandd.org</a>
Mrs Dorinnia Carville	<a href="mailto:dorinnia.carville@nmandd.org">dorinnia.carville@nmandd.org</a>
Cllr charlie casey	<a href="mailto:charlie.casey@nmandd.org">charlie.casey@nmandd.org</a>
Cllr William Clarke	<a href="mailto:william.clarke@nmandd.org">william.clarke@nmandd.org</a>
Cllr Garth Craig	<a href="mailto:garth.craig@nmandd.org">garth.craig@nmandd.org</a>
Cllr Dermot Curran	<a href="mailto:dermot.curran@nmandd.org">dermot.curran@nmandd.org</a>
Ms Alice Curran	<a href="mailto:alice.curran@nmandd.org">alice.curran@nmandd.org</a>
Cllr Laura Devlin	<a href="mailto:laura.devlin@nmandd.org">laura.devlin@nmandd.org</a>
Mr Eoin Devlin	<a href="mailto:eoin.devlin@nmandd.org">eoin.devlin@nmandd.org</a>
Ms Louise Dillon	<a href="mailto:louise.dillon@nmandd.org">louise.dillon@nmandd.org</a>
Cllr Sean Doran	<a href="mailto:sean.doran@nmandd.org">sean.doran@nmandd.org</a>
Cllr Cadogan Enright	<a href="mailto:cadogan.enright@nmandd.org">cadogan.enright@nmandd.org</a>
Cllr Gillian Fitzpatrick	<a href="mailto:gillian.fitzpatrick@nmandd.org">gillian.fitzpatrick@nmandd.org</a>
Cllr Glyn Hanna	<a href="mailto:glyn.hanna@nmandd.org">glyn.hanna@nmandd.org</a>
Mr Liam Hannaway	<a href="mailto:liam.hannaway@nmandd.org">liam.hannaway@nmandd.org</a>
Cllr Valerie Harte	<a href="mailto:valerie.harte@nmandd.org">valerie.harte@nmandd.org</a>
Cllr Harry Harvey	<a href="mailto:harry.harvey@nmandd.org">harry.harvey@nmandd.org</a>
Cllr Terry Hearty	<a href="mailto:terry.hearty@nmandd.org">terry.hearty@nmandd.org</a>
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Cllr Mark Murnin	<a href="mailto:mark.murnin@nmandd.org">mark.murnin@nmandd.org</a>



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Cllr Jarlath Tinnelly	<a href="mailto:jarlath.tinnelly@nmandd.org">jarlath.tinnelly@nmandd.org</a>
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Central Support Unit	<a href="mailto:central.support@nmandd.org">central.support@nmandd.org</a>
Cllr William Walker	<a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>
Mrs Marie Ward	<a href="mailto:marie.ward@nmandd.org">marie.ward@nmandd.org</a>
Adam Wilkinson	<a href="mailto:adam.wilkinson@nmandd.org">adam.wilkinson@nmandd.org</a>

**ACTION SHEET – COUNCIL MEETING – MONDAY 7 AUGUST 2017**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
C/120/2017	Apologies & Chairperson's Remarks	Letter of sympathy to be sent to the family of Ian Maye, Dept for Communities.	L Hannaway	<b>Letter sent 23.8.17.</b>	
C/122/2017	Action Sheet arising from Council Meeting held on 3 July 2017	Health & Social Care Pre- Consultation on Reshaping Stroke Services in progress.	A Rennick	<b>In progress – consultation response on Council Agenda 4.9.17.</b>	
C/123/2017	Minutes of Council Meeting held on 3 July 2017	Cllr Fitzpatrick to be contacted regarding her query re glass/blue bins.  Minutes agreed as an accurate record and adopted subject to the inclusion of Cllr Macauley's apology.	A Wilkinson  Democratic Services	<b>Cllr Fitzpatrick contacted. Ongoing.</b>  <b>Council minute amended.</b>	
C/124/2017	Minutes of Special Council Meeting held on 26 June 2017	Minutes agreed as an accurate record and adopted.  Copy of adopted minutes to be sent to groups in attendance at the meeting.	Democratic Services Democratic Services	<b>Adopted.</b>  <b>Minutes sent to groups.</b>	
C/125/2017	Minutes of Special Council Meeting held on 22 May 2017	Minutes agreed as an accurate record and adopted.  Copy of adopted minutes to be sent to Transport NI.	Democratic Services Democratic Services	<b>Adopted.</b>  <b>Minutes sent to Transport NI 23.8.17.</b>	
C/126/2017	Minutes of Audit Committee held on 29 June 2017	Minutes agreed as an accurate record and adopted.	D Carville	<b>Approved.</b>	
C/127/2017	Transfer and Renewal of Licence and Authorisation of Officer to attend Court	Agreed to approve the transfer/renewal of the Liquor Licence for Down Arts Centre from DDC to NMDDC and the Head of Legal Administration or any other person as required to attend the Hearing in relation to same to give evidence as required.	A Robb	<b>Approved.</b>	
C/128/2017	NILGA Annual Conference 12 October 2017	Six nominations agreed. To be finalised at Party Reps on 4.9.2017.	Democratic Services	<b>Referred to Party Reps 4.9.17.</b>	
C/129/2017	Correspondence	Correspondence noted.	Democratic	<b>Correspondence sent to</b>	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	received from the Dept for the Economy – Mineral Development Act (NI) 1969		Services	<b>Dept for the Economy 18.8.17. Response received – attached at Agenda item 3.1</b>	
C/130/2017	Correspondence received from the Post Office Ltd re Forkhill Post Office	Correspondence noted.	Democratic Services	<b>Noted.</b>	

Room 9  
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Belfast  
BT4 3SB  
(028) 9038 8462

FAO: Chief Executive  
Newry, Mourne and Down District Council  
District Council Offices  
O'Hagan House  
Monaghan Row  
Newry  
BT35 8DJ



16 August 2017

Dear Sir/Madam

### **MINERAL DEVELOPMENT ACT (NORTHERN IRELAND) 1969**

I refer to my previous letter and enclosures of 16<sup>th</sup> June concerning the above and the mineral prospecting application received by the Department from Conroy Gold and Natural Resources Ltd.

The consultation period closed at 5.00 pm on Friday 11 August. However, representations have been made to the Department about lack of awareness of the consultation in the South Armagh area and in recognition of this the Department is content to extend the notification period and accept representations up to 15 September 2017.

I should be grateful therefore if you would arrange to have the map showing the area over which the application has been made displayed at your office until 5.00 pm on Friday 15<sup>th</sup> September August 2017.

In accordance with subsections 4(b) and 5(b) of section 11 of the Act, the Department is required to take into account any representations which are made to it by your council before coming to a decision and as no response was received at the 11<sup>th</sup> August deadline this too will be extended until 15<sup>th</sup> September 2017 I should be glad, therefore, to receive, within the specified period, any comments which your Council may wish to make. You may assume that your representation will be passed to the company unless we let you know to the contrary.

Grateful if you could acknowledge receipt of this letter via e-mail to [minerals@economy-ni.gov.uk](mailto:minerals@economy-ni.gov.uk) and also confirm where the consultation documentation has been displayed.



Yours sincerely

Dawn Montgomery  
Minerals Branch

- ① AMChay - Urget Atletra.
- ② L Hornaway Infomatra.
- ③ Ack Receipt of <sup>Letter USA</sup> Email.
- ④ E Devlin - Infomatra / commets
- ⑤ E McFled - " - + addl to Council mtg Sept for Info WITH original letter which was tabled at Aug Council mtg.

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

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**NMD/C/**

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**Minutes of Council Meeting held on Monday 7 August 2017 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor R Mulgrew**In attendance:** **(Councillors)**

Councillor T Andrews	Councillor P Brown
Councillor R Burgess	Councillor P Byrne
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor L Devlin	Councillor S Doran
Councillor C Enright	Councillor G Fitzpatrick
Councillor G Hanna	Councillor V Harte
Councillor T Hearty	Councillor D Hyland
Councillor L Kimmins	Councillor M Larkin
Councillor L Kimmins	Councillor M Larkin
Councillor J Macauley	Councillor D McAteer
Councillor A McMurray	Councillor M Murnin
Councillor B O'Múiri	Councillor H Reilly
Councillor M Ruane	Councillor G Sharvin
Councillor G Stokes	Councillor D Taylor
Councillor J J Tinnelly	Councillor J Trainor
Councillor W Walker	

**(Officials)**

Mr L Hannaway, Chief Executive  
 Mrs D Carville, Director of Corporate Services  
 Mr M Lipsett, Director of Active and Healthy Communities  
 Mrs M Ward, Director of Enterprise, Regeneration and Tourism  
 Mrs C Miskelly, Assistant Director, Corporate Services (Human Resources)  
 Mrs E McParland, Democratic Services Manager  
 Mrs C Taylor, Democratic Services Officer  
 Miss S Taggart, Democratic Services Officer

**C/120/2017****APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Bailie, Burns, Carr, Harvey, Loughran and McMahon.

The Chairperson advised Members of the tragic death of Ian Maye from the Department for Communities, who had worked very closely with Councils in Northern Ireland on the reform programme, saying the Chief Executive would be sending a letter of condolence to his family on behalf of Council.

The Chairperson referred to the recent tourism events in the District, saying they had been hugely supported and she commended all of the staff and



departments involved for the success, saying she hoped the success would continue throughout the summer.

The Chairperson said some young adults from the District had been successful in the Commonwealth Games and if any Member knew of anyone else who had achieved a medal or had received national/international recognition, to pass this information to her.

## **C/121/2017            DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **C/122/2017            ACTION SHEET ARISING FROM COUNCIL MEETING HELD ON 3 JULY 2017**

Read:                    Action Sheet from Council Meeting held on 3 July 2017(copy circulated).

Mr Hannaway advised Members a response to the correspondence received from the Health and Social Care Board regarding re-shaping Stroke Services: a Pre-consultation, was in progress and a meeting with action groups regarding stroke services had been organised.

**AGREED:            The Action Sheet from Council Meeting held on 3 July 2017 was agreed.**

## **COUNCIL MINUTES FOR ADOPTION AND SIGNING**

### **C/123/2017            MINUTES OF COUNCIL MEETING HELD ON 3 JULY 2017**

Read:                    Minutes of Council Meeting held on 3 July 2017 (copy circulated).

In response to a query from Councillor Fitzpatrick regarding information on the blue bin glass issue, Mr Hannaway advised Mr Wilkinson, Interim Director, Regulatory and Technical Services, would revert on this matter.

Councillor Macauley advised she had submitted an apology for this meeting, but this had not been reflected in the minutes.

*C/114/2017 – Minutes of Strategy, Policy and Resources Committee Meeting held on 15 June 2017 – SPR/111/2017 – Officer's Report – Local Development Plan: Options for Undertaking Sustainability Appraisal, incorporating Strategic Environmental Assessment.*

Councillor Byrne said it was important to note, for the purposes of the minutes, that when the Strategy, Policy & Resources Committee had considered the Officers Report on the matter, the report presented had contained inaccuracies.

Mr Hannaway concurred with Councillor Byrne's comments and explained this was the reason a second report had been prepared for Councillors' consideration.

**AGREED: The Minutes were agreed as an accurate record, subject to Councillor Macauley's amendment, and adopted on the proposal of Councillor Burgess, seconded by Councillor Hearty.**

**C/124/2017 MINUTES OF SPECIAL COUNCIL MEETING HELD ON 26 JUNE 2017**

Read: Minutes of the Special Meeting held on 26 June 2017 (copy circulated).

Mr Hannaway said preliminary arrangements had been made for a site visit to two wind farms in Limavady/Coleraine, which would have similarities with the proposed wind farm in Hilltown and the date of 25 August 2017 had been set aside for this visit for Councillors.

Mr Hannaway advised a site visit would then be arranged to view the location of the proposed wind farm in Hilltown and the proposed date was 1 September 2017.

Councillor Enright requested that information on the level of rates paid by the two wind farms be sought prior to the proposed visit.

**AGREED: The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Hearty, seconded by Councillor Burgess.**

**C/125/2017 MINUTES OF SPECIAL COUNCIL MEETING HELD ON 29 MAY 2017**

Read: Minutes of the Special Council Meeting held on 29 May 2017 (copy circulated)

**AGREED: The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Hearty, seconded by Councillor Burgess.**

**COMMITTEE MINUTES FOR CONSIDERATION AND ADOPTION**

**C/126/2017 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 29 JUNE 2017**

Read: Minutes of Audit Committee Meeting held on 29 June 2017 (copy circulated).



In response to a query from Councillor Reilly, Mrs Carville undertook to provide Councillor Reilly with the budgeted figure and period of spend for the refurbishment of Annalong Harbour.

**AGREED:**            **The Minutes were agreed as an accurate record and adopted on the proposal of Councillor Hearty, seconded by Councillor Brown.**

### **FOR CONSIDERATION AND/OR DECISION**

**C/127/2017            TRANSFER AND RENEWAL OF LICENCE AND AUTHORISATION OF OFFICER TO ATTEND COURT**

Read:                    Report from Mrs A Robb, Assistant Director Corporate Services (Administration), dated 7 August 2017, regarding the Transfer and Renewal of Licence and Authorisation of Officer to Attend Court (copy circulated).

**AGREED:**            **It was agreed on the proposal of Councillor Brown, seconded by Councillor Clarke, to approve the transfer/renewal of the Liquor Licence for Down Arts Centre from Down District Council to Newry, Mourne and Down District Council, and the Head of Legal Administration, or any other person as required, attend the Hearing in relation to same to give evidence as required.**

**C/1282017            NILGA ANNUAL CONFERENCE 12 OCTOBER 2017**

Read:                    Correspondence received from NILGA regarding the NILGA Annual Conference – 12 October 2017 (copy circulated).

In response to Councillor Walker's query regarding the NILGA Annual Conference being free for NILGA members, Mr Hannaway undertook to follow up on this.

Mr Hannaway suggested the matter be referred back to the Party Representatives Forum for nominations.

**AGREED:**            **It was agreed that six nominations for the NILGA Annual Representatives Forum Conference be referred to the Party Representatives Forum.**

### **FOR NOTING**

**C/129/2017            CORRESPONDENCE RECEIVED FROM THE DEPARTMENT FOR THE ECONOMY – MINERAL DEVELOPMENT ACT (NI) 1969**

Read:                    Correspondence received from the Department for the Economy dated 16 June 2017 regarding the Mineral Development Act (Northern Ireland) 1969 (Copy circulated)

**NOTED:** It was agreed to note the correspondence received from the Department for the Economy regarding the Mineral Development Act (Northern Ireland) 1969.

**C/130/2017**      **CORRESPONDENCE RECEIVED FROM THE POST OFFICE LTD REGARDING FORKHILL**

Read: Correspondence received from the Post Office regarding Forkhill Post Office (Copy circulated)

**NOTED:** It was agreed to note the correspondence received from the Post Office regarding Forkhill Post Office.

There being no further business, the meeting concluded at 6.20pm

**Signed:** \_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Chief Executive

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

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**Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 14 August 2017 at 5.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor P Byrne

**In Attendance:** **(Committee Members)**

Councillor C Casey  
Councillor W Clarke  
Councillor G Hanna  
Councillor D McAteer  
Councillor B Quinn  
Councillor M Ruane  
Councillor G Stokes

**(Non Members)**

Councillor P Brown  
Councillor C Enright  
Councillor J Trainor

**Officials in Attendance:** Ms M Ward Director of Enterprise, Regeneration & Tourism  
Mr A Patterson Assistant Director Tourism Culture & Events  
Ms L Dillon Democratic Services Officer

**ERT/128/2017: APOLOGIES / CHAIRMAN'S REMARKS**

The following apologies were received:

Councillor D Curran  
Councillor M Carr  
Councillor R Burgess  
Councillor H Harvey

The Chairperson, Councillor Byrne, extended congratulations to Council staff involved with the very successful Festival of Flight which was attended by over 100,000 people.

He referred to two more festivals which would be taking place, ie, Wake the Giant which would be held on 25<sup>th</sup> and 26<sup>th</sup> August 2017 and City of Merchants to be held on 23<sup>rd</sup> and 24<sup>th</sup> September 2017 and he hoped these events would be successful.

**ERT/129/2017:     DECLARATIONS OF INTEREST**

**Councillor P Byrne** declared a pecuniary interest in the following Agenda Items:

Item 4 – Heritage Lottery Fund – Great Places Scheme (Ring of Gullion Partnership)

Item 5 – Sport NI Application – Regeneration of Derrymore Estate

Item 16 – Land at Slieve Gullion Forest Park (additional car parking)

**FOR DISCUSSION/DECISION****ERT/130/2017:     ACTION SHEET  
MINUTES OF ENTERPRISE, REGENERATION & TOURISM  
COMMITTEE MEETING  
MONDAY 12 JUNE 2017**

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Read:           Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 12 June 2017.  
**(Copy circulated)**

**AGREED:**     **On the proposal of Councillor Stokes seconded by Councillor Clarke, it was agreed to note the Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 12 June 2017.**

**ENTERPRISE, EMPLOYMENT & REGENERATION****ERT/131/2017:     HERITAGE LOTTERY FUND  
GREAT PLACES APPLICATION**

Read:           Report dated August 2017 from Ms T Hamill, Ring of Gullion AONB Officer, regarding Heritage Lottery Fund application for Great Places Scheme for Ring of Gullion AONB. **(Copy circulated)**

**AGREED:**     **On the proposal of Councillor McAteer seconded by Councillor Clarke, it was agreed as follows as per Report dated August 2017 from Ms T Hamill, Ring of Gullion AONB Officer, regarding Heritage Lottery Fund application for Great Places Scheme for Ring of Gullion AONB:**

- (a) The Council to act as a lead partner for this application and submit the preliminary application.**
- (b) To pursue all relevant funding opportunities to match fund the application, if it is successful to the final stage.**
- (c) Recommend the on-going support from other departments for the application.**
- (d) To incorporate match funding in 2018/19 Budgets.**

**ERT/132/2017: DERRYMORE SPORT NI APPLICATION**

Read: Report dated 16 August 2017 from Ms Amanda Smyth, Enterprise Development Officer, regarding the NI Sport Application for the Regeneration of Derrymore Estate and Camlough River Walk. **(Copy circulated)**

**AGREED: On the proposal of Councillor Clarke seconded by Councillor Stokes it was agreed as follows, as per Report dated 16 August 2017 from Ms Amanda Smyth, Enterprise Development Officer, in respect of the NI Sport Application for the Regeneration of Derrymore Estate:**

- (a) To progress Stage 2 Conditions of the Sport NI Application for the regeneration of Derrymore Estate and Camlough River Walk. Conditions are as follows, and must be in place before Sport NI can consider an award of funding:**
- (b) Procurement of a design team for preparation of technical drawings and BoQ's (if a letter of offer is secured, costs incurred here can be allocated towards Council's match funding of the project)**
- (c) To secure Planning approval if required**
- (d) To secure Legal Agreement with National Trust for delivery of the project on their land (ie, Development Agreement – National Trust will retain long term maintenance of the trails)**
- (e) To secure PPA agreements with relevant landowners for delivery of the Camlough River Walk project.**
- (f) To procure a contractor. (Appointment only subject to securing a Letter of Offer)**

**ERT/133/2017: HORSE RIDING PROVISION  
CASTLEWELLAN FOREST PARK**

Read: Report dated 14 August 2017 from Ms H Wilson, Countryside Access Officer, regarding Strategic Review of Horse Riding Provision in Castlewellan Forest Park. **(Copy circulated)**

**AGREED: On the proposal of Councillor Clarke seconded by Councillor Ruane it was agreed as follows as per Report dated 14 August 2017 from Ms H Wilson, Countryside Access Officer, regarding Strategic Review of Horse Riding Provision in Castlewellan Forest Park:**

- (a) To adopt interim walking trails as permanent trail system for equestrians.**
- (b) To apply same permit principles for horse riders as mountain bikes.**
- (c) To create an interim trail head and car park.**

**ERT/134/2017: DEPARTMENT FOR COMMUNITIES  
FUNDING – REGENERATION PROJECTS**

Read: Report dated 14 August 2017 from Mr J McGilly, Assistant Director of Enterprise, Regeneration & Tourism, regarding delay in Department of Communities funding for the following regeneration projects:

- Irish Street Public Realm Scheme
- Newry Cathedral Corridor Revitalisation Scheme
- Warrenpoint Revitalisation Scheme **(Copy circulated)**

**AGREED: On the proposal of Councillor Byrne seconded by Councillor Stokes it was agreed as follows as per Report dated 14 August 2017 from Mr J McGilly, Assistant Director of Enterprise, Regeneration & Tourism, regarding the delay in Department of Communities funding for regeneration projects:**

**(a) Council write to the Permanent Secretary for the Department for Communities regarding the following:**

- **To express the Council's concern at the on-going delay in Department for Communities funding for regeneration projects.**
- **To seek a meeting between Council Officials and the Permanent Secretary to discuss the on-going delay in funding and the Urban Regeneration Forward Work Plan and to request that when funding is agreed for the three schemes, that Letters of Offer should allow for an extension into the 2018/19 financial year for scheme completion and spend.**

**(b) Report back to the Enterprise Regeneration & Tourism Committee Meeting in due course.**

**ERT/135/2017: NOTICE OF MOTION  
FARMERS/ARTISAN MARKET, DOWNPATRICK**

Read: Report dated 14 August 2017 from Ms M Quinn, Project Development Manager, regarding the following Notice of Motion put forward in the name of Councillor P Brown, which was deferred from the Council Meeting May 2017:  
**(Copy circulated)**  
**(Councillor P Brown was invited to be in attendance for discussion on this item)**

“That this Council recognises the positive impact local farmer and artisan markets can have on the local economy, particularly our tourism, small business and agri-food sectors. It also notes the success of the Newry Night Market and similar Farmers Markets in Comber. Council will consult with local food providers and prepare a business case on the viability of a monthly market in the traditional market town of Downpatrick.”

Councillor Brown presented the Notice of Motion and said that following some consultation and examination of the Comber Farmers Markets there appeared to be much support for a Farmers Market in the Down area with Newcastle being mentioned as a possible option for a spring/summer launch of such a market.

He suggested holding two tester markets in Downpatrick and Newcastle and based on how these markets performed, ascertain from the public and traders which would be the most suitable location to hold the market, with a third party then being identified to continue the future delivery of the market on a plan similar to that which the operation of the Comber Farmers Market is based on.

Several Members were in support of a Farmers Market in the Down area but stressed the need for a high profile launch and discussion with traders and also the introduction of other attractions of interest such as musical/busking entertainment.

It was also noted that before the Council would embark on introducing a Farmers Market that further market research and consultation was needed.

**AGREED: On the proposal of Councillor Stokes seconded by Councillor Clarke it was agreed as follows, as per Report dated 14 August 2017 from Ms M Quinn, Project Development Manager, regarding a Notice of Motion regarding Farmers/Artisan Markets:**

- (a) A pilot project be undertaken in 2018/19 to include a market in Newcastle initially, and based on evaluation of the Newcastle Market, a trial Market could be held in Downpatrick to confirm the level of interest, thus providing an opportunity to assess the preferred location/s.**
- (b) If the pilot markets prove successful, the Council to appoint a company to deliver the Market/s on behalf of the Council.**
- (c) Following evaluation of the pilot markets, the Council to consider arranging Farmers Markets in other towns across the District.**

Councillor G Hanna indicated he was not in favour of the above decisions.

**ERT/136/2017:      NOTICE OF MOTION  
                                 MASTERPLANS**

Read: Report dated 14 August 2017 from Mr J McGilly, Assistant Director of Enterprise, Regeneration & Tourism, regarding the following Notice of Motion put forward in the names of Councillors C Enright, J Trainor, D Curran and G Sharvin, which was deferred from the Council Meeting June 2017:

**(Copy circulated)**

**(Councillors Enright, Trainor, and Sharvin were invited to be in attendance for discussion on this item)**

“Council directs Management to resume the Downpatrick Masterplan Implementation Group as an inter-agency working group led by Downpatrick DEA Councillors, but open to any other Councillor whose area is likely to be impacted by the Masterplan. The Masterplan Implementation Working Group is essential for the development and progression of five work streams containing all the major projects envisaged in the Downpatrick area. It is also the Downpatrick DEAs draft submission to the Area Plan. The resumption of this Masterplan Implementation Working Group can act as a model for other areas across the Council.”

Councillor Enright presented the Notice of Motion and said the Motion had unanimous support across all of the Council's DEAs. He suggested that Rowallane DEA Councillors should be the leading voice for a Masterplan for Ballynahinch with other DEA Councillors taking the same position in respect of a Masterplan for areas within their DEAs, which he added was a success of the Masterplans during the legacy Council as these were led by the DEA Councillors.

He expressed concern at the many projects that have disappeared from the Masterplans, in particular road infrastructure within Downpatrick and added there was complete consensus for the need for local control on the way in which the Masterplans are rolled out and local Councillors were best suited to lead these plans.

Councillor Trainor said it was vital that Masterplans were progressed. He referred to the complexity of Community Planning Structures and would welcome assurances that local DEA Councillors would have an input into Masterplans for their areas.

Ms Ward referred to engagement with Councillors regarding an action plan to progress Masterplans looking at how and what could be delivered up to 2019. She said that the Master Plans had not changed but that action plans had been put in place for the term of this Council. The actions plans update had been tabled at the ERT Committee Meeting in June 2017 and assured that DEA Councillors were not excluded from the process.

**AGREED: On the proposal of Councillor Clarke seconded by Councillor Hanna it was agreed to proceed as follows regarding a Notice of Motion regarding Masterplans:**

**That given the Community Planning Structures and DEA Forums interaction with all the key agencies involved, the Council continue with it's agreed course of action on Masterplans, as agreed in February 2017, and do not establish a Downpatrick Masterplan Implementation Group for the following reasons as outlined in Report dated 14 August 2017 from Mr J McGilly, Assistant Director of Enterprise, Regeneration & Tourism.**

(5.30pm – Councillor J Trainor left the meeting)



**ERT/137/2017: NI ECONOMIC CONFERENCE**

**Read:** Correspondence regarding the Northern Ireland Economic Conference to be held on Wednesday 25 October 2017, in Armagh City Hotel at a cost of £306 including VAT, per delegate. **(Copy circulated)**

**AGREED:** On the proposal of Councillor Ruane seconded by Councillor Casey it was agreed to appoint the following delegates to attend the Economic Conference to be held on Wednesday 25 October 2017 in Armagh City Hotel at a cost of £306 inc vat, per delegate:

- Chairperson of ERT Committee (Councillor P Byrne)
- Deputy Chairperson of ERT Committee (Councillor D Hyland)
- 1 No. Official

**TOURISM, CULTURE & EVENTS****ERT/138/2017: TOURISM PERFORMANCE FIGURES 2016**

**Read:** Report dated 14 August 2017 from Mr A Patterson Assistant Director Tourism Culture & Events regarding tourism performance figures 2016. **(Copy circulated)**

Members welcomed the tourism performance figures for 2016 and raised the following points:

- Provide more information which will identify weaknesses in order that improvements can be made.
- Creation of an event diary for the District to include local community festivals and events.
- Tourist Information Offices to open every day including Saturdays and Sundays.
- Carry out comparisons with other Council Districts in terms of tourism performance.
- Improvements to occupancy rates.

**Noted:** Development of the Marketing Plan will include working with businesses to establish customer needs.  
Council officials are working with NISRA to encourage better response rates to surveys to ensure the data gathered is valid.

**AGREED:** On the proposal of Councillor Hanna seconded by Councillor Casey it was agreed to note Report dated 14 August 2017 from Mr A Patterson Assistant Director Tourism Culture & Events, regarding tourism performance figures 2016.

It was also agreed Mr A Patterson Assistant Director of Tourism Culture & Events, to submit a more detailed report on Tourism Performance Statistics to the ERT Committee based on the points raised by members.

**ERT/139/2017: IAGTO CONFERENCE**

**Read:** Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer regarding the IAGTO North American Convention International Golf Travel Market 11-14 December 2017. **(Copy circulated)**

**AGREED:** It was agreed on the proposal of Councillor Hanna seconded by Councillor McAteer it was agreed Newry Mourne & Down District Council attend the International Golf Travel Market (IGTM from 11- 14 December 2017 in Cannes France, with a Council stand to promote Golf Links and parkland courses along with tourism experiences and invite golf clubs within the regions to share the stand space with Council, subject to parkland and links golf clubs within the region attending.

**ERT/140/2017: CLANBRASSIL BARNES & TEA ROOMS  
TOLLYMORE FOREST PARK**

**Read:** Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer regarding the Clanbrassil Barnes & Tea Rooms at Tollymore Forest Park. **(Copy circulated)**

**AGREED:** It was agreed on the proposal of Councillor Clarke seconded by Councillor Hanna it was agreed the Council enter into a legal agreement with the DAERA for a 20 year Lease for Clanbrassil Barnes & Tea Rooms at Tollymore Forest Park, subject to valuation by DAERA and condition assessment by Council, as per Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer.

**ERT/141/2017: JUNIOR GOLF COMPETITION**

**Read:** Report dated 14 August 2017 from Ms T Mooney, Assistant Tourism Development Officer regarding Newry, Mourne & Down Junior Golf Trophy. **(Copy circulated)**

**AGREED:** On the proposal of Councillor Hanna seconded by Councillor Clarke it was agreed as follows as per Report dated 14 August 2017 from Ms T Mooney, Assistant Tourism Development Officer regarding Newry Mourne & Down Junior Golf Trophy:

- (a) Newry Mourne & Down District Council to manage the Newry Mourne & Down Junior Golf Tournament to take place 15-17 August 2018.**
- (b) To appoint Newry Mourne & Down District Council to be represented on the organising group along with representation from:**
  - Warrenpoint Golf Club**
  - Kilkeel Golf Club**
  - Royal County Down**
  - Golfing Union Ireland**

(6.00pm – Councillors P Brown and C Enright left the meeting)

**ERT/142/2017: WARRENPOINT BATHS**

Read: Report dated 14 August 2017 from Mr M Patterson, Enterprise Development Officer regarding **(Copy circulated)**

**AGREED:** On the proposal of Councillor Ruane seconded by Councillor McAteer it was agreed the Council proceed to appoint a suitably qualified multi-disciplinary team to design and manage a development brief process in line with existing planning approval.

**EXEMPT INFORMATION**

**ERT/143/2017: LAND AT SLIEVE GULLION FOREST PARK**

**AGREED:** On the proposal of Councillor Ruane seconded by Councillor Stokes it was agreed to exclude the public and press from the Meeting during discussion on the following matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

Read: Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer regarding valuation of land at Slieve Gullion Forest Park for additional car parking space. **(Copy circulated)**

**AGREED:** On the proposal of Councillor Ruane seconded by Councillor Clarke it was agreed to come out of Closed Session.

When the Committee came out of Closed Session, the Chairperson reported that the following decision had been taken:

**AGREED:** On the proposal of Councillor Clarke seconded by Councillor Stokes it was agreed as follows as per Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer regarding valuation of land at Slieve Gullion Forest Park for additional car parking space:

- (a) The Council enter into discussions with the landowner for a narrow strip of land approximately 110m x 8m, situated on an agricultural field at Slieve Gullion Forest Park, which fronts onto Wood Road, almost opposite existing car park.
- (b) Council to proceed to purchase the land, subject to negotiations arriving at a price which represents best value for Council and is agreed by Land & Property Services, and subject to the completion of legal formalities.

**FOR NOTING****ERT/144/2017: NI BUSINESS START UP PROGRAMME (NIBSUP)**

**Read:** Report dated 16 August 2017 from Ms A Smyth, Enterprise Development Officer regarding NI Business Start Up Programme (NIBSUP) **(Copy circulated)**

**AGREED:** It was agreed to note that delivery of Business Startup support under interim programme arrangements will cease on Friday 1 September 2017. Delivery of Business Startup support under the collaborative arrangements with the 10 other NI Councils will commence on 4 September 2017.

**ERT/145/2017: UNION 4 PRIORITY FUNDING SEAFLAG**

**Read:** Report dated 14 August 2017 from Ms M Quinn, Project Development Manager regarding Union 4 Priority Funding SEAFLAG. **(Copy circulated)**

**AGREED:** It was agreed to note the above Report.

**ERT/146/2017: WARRENPOINT MARINA**

**Read:** Report dated 14 August 2017 from Mr M Patterson, Enterprise Development Officer regarding Warrenpoint Marina. **(Copy circulated)**

**AGREED:** It was agreed to note the above Report.

**ERT/147/2017: WORKS AT NEWRY TOWN HALL  
PHASE 2 – SPECIALIST EQUIPMENT**

**Read:** Report dated 14 August 2017 from Ms A McGill, Arts, Culture & Museums regarding works at Newry Town Hall Phase 2 – Specialist Equipment. **(Copy circulated)**

**AGREED:** It was agreed to note costs for the supply and fitting of specialist stage equipment for inclusion in Phase 2 works at Newry Town Hall.

**ERT/148/2017: ACTION TRACKER SHEET**

**Read:** ERT Action Tracker Update Sheet. **(Copy circulated)**

**AGREED:** It was agreed to note the ERT Action Tracker Update Sheet.

There being no further business the meeting concluded at 6.10pm.

For consideration at the Council Meeting to be held on Monday 4<sup>th</sup> September 2017.

**Signed:**                    **Councillor P Byrne**  
**Chairperson of Enterprise Regeneration & Tourism Committee**

**Signed:**                    **Ms M Ward**  
**Director of Enterprise Regeneration & Tourism Committee**

**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 17 August 2017 at 5.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick.**

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In the Chair: Councillor T Hearty

In Attendance: Councillor R Burgess                      Councillor P Byrne  
 Councillor S Doran                                      Councillor M Murnin  
 Councillor B Ó Muíri                                    Councillor M Ruane  
 Councillor G Sharvin                                    Councillor W Walker

Also in Attendance: Councillor M Larkin                      Councillor D McAteer  
 Councillor J Trainor

Officials in Attendance: Mr L Hannaway, Chief Executive  
 Mrs D Carville, Director of Corporate Services  
 Mr M Lipsett, Director of Active & Healthy Communities  
 Mrs M Ward, Director of Enterprise, Regeneration & Tourism  
 Mrs R Mackin, Assistant Director, Corporate Planning & Policy  
 Mrs C Miskelly, Assistant Director, Corporate Services (HR)  
 Mr K Montgomery, Assistant Director of Finance  
 Mr J McBride, Assistant Director, Community Planning & Performance  
 Mr A Hay, Principal Planning Officer  
 Mrs E McParland, Democratic Services Manager  
 Mrs C Taylor, Democratic Services Officer  
 Miss S Taggart, Democratic Services Officer

**SPR/126/2017                      APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Andrews, Carr, Enright and McMurray. Apologies were also received from Mr E Curtis, Director of Strategic Policy & Performance and Mr A Wilkinson, Director of Regulatory & Technical Services (Interim).

**SPR/127/2017                      DECLARATIONS OF INTEREST**

There were no declarations of interest

It was unanimously agreed at this point in the Meeting, to take the Items Restricted in Accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**SPR/128/2017      MANAGEMENT ACCOUNTS**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**                Report from Mr K Montgomery, Assistant Director of Finance, dated 17 August 2017 regarding Management Accounts to 30<sup>th</sup> June 2017 (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised that it had been agreed to note the Management Accounts for the first quarter of the 2017-2018 financial year; the three months ending 30 June 2017.

**SPR/129/2017      LEASE AGREEMENT – UNIT 1, WARRENPOINT SQUARE**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**                Report from Ms B Magill, Administration Manager, dated 17 August 2017 regarding Lease Agreement – Unit 1, Warrenpoint Square (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal

of Councillor Ruane, seconded by Councillor Doran to note the contents of the Officer's Report and approve the recommendation in paragraph 3.0 that the Council agree to the early termination of the Lease in respect of Unit 1, the Square, Warrenpoint and seek to identify a new tenant via expressions of interest, with a rent review being carried out before letting to any new tenant.

**SPR/130/2017      REGULATING LEASE OF FORESHORE FOR NEWRY AND MOURNE**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**              Report from Ms A Robb, Assistant Director Corporate Services (Administration), dated 17 August 2017, regarding Regulating Lease of Foreshore for Newry and Mourne (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Walker to approve the recommendations in paragraph 3.0 of the Officer's Report and proceed to finalise the new Head Regulating Foreshore Lease for Newry and Mourne with the Crown Estate Commissioners in line with the recommendations listed in paragraphs 3.1 to 3.8 of the Officer's Report.

**SPR/131/2017      COMPLAINT TO NI PUBLIC SERVICE OMBUDSMAN**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.



**Read:** Report from Ms A Robb, Assistant Director Corporate Services (Administration), dated 10 August 2017 regarding Northern Ireland Public Services Ombudsman Complaint (copy circulated).

**Agreed:** **On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.**

**Agreed:** **When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Ó Muíri to authorise a consolatory payment, in the sum outlined in the Officer's Report at paragraph 3.1, as recommended by the N Ireland Ombudsman.**

**SPR/132/2017**      **DOWN LEISURE CENTRE**

**Agreed:** **On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

**Read:** Report from Mr T McClean, Capital Project Manager, dated 17 August 2017, regarding Progress Report on Down Leisure Centre (copy circulated).

**Agreed:** **On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.**

**Agreed:** **When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Sharvin, seconded by Councillor Burgess to agree the design changes listed in paragraph 3.1 of the Officer's Report in relation to:  
Substructure redesign; structural concrete columns; curtain walling and windows; lift 2 to second floor; works to vitality pool totalling the sum as detailed in the Officer's Report and also noting that the overall contract value remains within the agreed spend.**

**SPR/133/2017      REQUEST RE REDUNDANCY APPROVAL**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**                Report from Ms C Miskelly, Assistant Director Human Resources, dated 17 August 2017, regarding Redundancy Approval (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised that it had been agreed by 5 votes to 4 that the report be referred back to Officers for further consideration and report back to Committee; a proposal by Councillor Ruane, seconded by Councillor O'Muire that the contents of the Officer's Report be approved, having been amended.

**SPR/134/2017      WIFI DEPLOYMENT PROCESS**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**                Report from Mr G Ringland, IT Department, dated 17 August 2017, regarding Wifi Deployment Process (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised it had been agreed to note the contents

of the Officer's Report outlining the approach to determining where and when the new wifi solution would be deployed.

**SPR/135/2017**      **MINUTES OF EFFICIENCIES WORKING GROUP MEETING HELD ON 15 MAY 2017**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**                Minutes of Efficiencies Working Group Meeting held on 15 May 2017 (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:**            When the Committee came out of closed session, the Chairperson advised it had been agreed on the proposal of Councillor Doran, seconded by Councillor Ruane to note the Minutes of the Efficiency Working Group Meeting held on 15 May 2017.

**SPR/136/2017**      **MINUTES OF STRATEGIC PROJECTS WORKING GROUP MEETING HELD ON 23 JUNE 2017**

**Agreed:**            On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:**                Minutes of Strategic Projects Working Group Meeting held on 23 June 2017 (copy circulated).

**Agreed:**            On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairperson advised it had been unanimously agreed to note the Minutes of the Strategic Projects Working Group Meeting held on 23 June 2017.

**SPR/137/2017**      **ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 15 JUNE 2017**

Read: Action Sheet of the Strategy, Policy and Resources (SPR) Committee Meeting held on 15 June 2017 (circulated).

**SPR/109/2017 – Performance Improvement Plan 2017-2018**

In response to Councillor Byrne's query regarding the selection of groups being carried out by DEAs, Mrs Carville advised that this matter would be referred to the Active and Healthy Communities department for a response.

**SPR/119/2017 – Regional Pay Briefing**

In response to Councillor Byrne's query, Mrs Carville advised the Human Resources Manager from the Council attended the conference and the Efficiencies Working Group would be concentrating on the effect of the Regional Pay Briefing.

**Agreed:** On the proposal of Councillor Byrne, seconded by Councillor Ruane, it was agreed that the Action Sheet of 15 June 2017 be noted and the actions identified in the right hand column as completed be removed.

**PRESENTATION**

**SPR/138/2017**      **COMMUNITY PLANNING UPDATE**

Mr J McBride, Assistant Director, Community Planning and Performance, presented an update on the Community Plan to the Committee.

In response to a question from Councillor Sharvin, Mr McBride advised some of the data was not current and could therefore be considered out of date, however he was trying to establish data sharing protocols with partners to ensure the Council could obtain more current data but also adhere to its data protection obligations.

Councillor Sharvin queried how the issue of broadband was being tackled and whether new programmes would be established to address health and wellbeing in the District as opposed to linking into existing programmes.

Mr McBride advised rural broadband access was a huge issue and something that was being tackled on a regional basis. In response to a query concerning why the health and wellbeing delivery plan largely reflected existing partner activity, he stated that one of the challenges within this theme was to identify what activity was already being undertaken and whether areas of duplication or indeed gaps existed.

In response to Councillor Murnin's queries regarding a public sector working group and the lack of reference to hospitals or health facilities within the document, Mr McBride

advised there was a business advisory forum which had been established to advise the Council on wider economic issues but that public sector jobs had been identified as a priority area, and that the aim of Community Planning was more long-term in focus, therefore its primary aim in respect of health and wellbeing was to help prevent people from going into hospital rather than linking in the short-term where hospitals and facilities were located.

### **LOCAL DEVELOPMENT PLAN**

#### **SPR/139/2017      LDP STEERING GROUP**

Read:                      Report from Mr A Hay, Principal Planning Officer, dated 17 August 2017 regarding Newry, Mourne and Down Local Development Plan: Steering Group (copy circulated).

Councillor Ruane proposed and Councillor Doran seconded that the contents of the Officer's Report be approved.

As an amendment, Councillor McAteer proposed and Councillor Byrne seconded that an additional representative from the Planning Committee for SF, SDLP, UUP and DUP be permitted to sit on the LDP Steering Group.

The amendment was put to a vote, and was defeated by 3 votes to 4.

The proposal by Councillor Ruane, seconded by Councillor Doran to accept the Officer's Report was then put to a vote, the results of which were as follows:

FOR: 4  
AGAINST: 0  
ABSTENTIONS: 3

The proposal was **CARRIED**.

**AGREED:**              **It was agreed on the proposal of Councillor Ruane, seconded by Councillor Doran to accept the Officer's Report.**

#### **SPR/140/2017      LDP MEMBER WORKSHOPS**

Read:                      Report from Mr A Hay, Principal Planning Officer, dated 17 August 2017, regarding Newry, Mourne and Down Local Development Plan: Member Workshops (copy circulated).

**AGREED:**              **On the proposal of Councillor Byrne, seconded by Councillor Sharvin, it was agreed to have a series of 4 Local Development Plan: Member Workshops.**

**SPR/141/2017      DFI LETTER AGREEING THE COUNCIL'S STATEMENT OF COMMUNITY INVOLVEMENT**

**Read:** Correspondence received from Department for Infrastructure, dated 30 June 2017, regarding Newry, Mourne and Down District Council – Statement of Community Involvement (copy circulated).

**NOTED:** The correspondence received from Department for Infrastructure regarding Newry, Mourne and Down District Council – Statement of Community Involvement was noted.

**CORPORATE PLANNING AND POLICY**

**SPR/142/2017      CONSULTATION/ENGAGEMENT FRAMEWORK**

**Read:** Report from Mrs R Mackin, Assistant Director, Corporate Planning and Policy, dated 17 August 2017, regarding the Consultation/Engagement Framework (copy circulated).

**AGREED:** On the proposal of Councillor Doran, seconded by Councillor Ó Muíri, it was agreed to adopt the Consultation/Engagement Framework and approve the development of the Consultation/Engagement Toolkit.

**SPR/143/2017      REPORT ON SECTION 75 POLICY SCREENING REPORT, QUARTERLY REPORT FOR PERIOD APRIL-JUNE 2017**

**Read:** Report from Mr C Moffett, Equality Officer, dated 17 August 2017, regarding the Section 75 Policy Screening Report – Quarterly Report for period April-June 2017 (copy circulated).

**NOTED:** It was agreed to note the Section 75 Policy Screening Report – Quarterly Report for period April-June 2017.

**SPR/144/2017      REPORT ON NEWRY, MOURNE & DOWN DISTRICT COUNCIL PUBLIC AUTHORITY STATUTORY EQUALITY AND GOOD RELATIONS DUTIES ANNUAL PROGRESS REPORT 2016-17**

**Read:** Report from Mr C Moffett, Equality Officer, dated 17 August 2017, regarding the Newry, Mourne and Down District Council Public Authority Statutory Equality and Good Relations Duties Annual Progress Policy (copy circulated).

Councillor Sharvin asked that, if possible, future reports should highlight the minorities in the District that were not currently being engaged with.

**AGREED:** On the proposal of Councillor Ruane, seconded by Councillor Sharvin, it was agreed to note the Progress Report for 2016-17 for submission to the Equality Commission for Northern Ireland by 31 August 2017.

**SPR/145/2017      REPORT ON EXTENSION OF PILOT SHOPMOBILITY SCHEME IN NEWCASTLE**

Read:                      Report from Mr C Moffett, Equality Officer, dated 17 August 2017, regarding the request to extend pilot Shopmobility Scheme in Newcastle (copy circulated).

Councillor Doran proposed and Councillor Ruane seconded that the recommendations as set out in the Officer's Report be approved.

**AGREED:**              **As an amendment, Councillor Byrne proposed and Councillor Sharvin seconded, that the word 'pilot' be dropped in relation to this scheme and that Council go to tender to extend the Shopmobility Scheme across the District. The amendment was unanimously agreed.**

**SPR/146/2017      TENDER FOR THE PROVISION OF ADVERTISING AGENCY SERVICES AND CORPORATE DESIGN SERVICES**

Read:                      Report from Ms V Keegan, Head of Communications and Marketing, dated 17 August 2017, regarding tender for provision of advertising agency services and corporate design services (copy circulated).

**AGREED:**              **It was agreed on the proposal of Councillor Murnin, seconded by Councillor Ó Muiri to approve the Officer's recommendation to tender for the provision of Advertising Agency Services and Corporate Graphic Design Services while building in any social clauses possible to ensure local organisations can tender for these services.**

**SPR/147/2017      CONSULTATION ARRANGEMENTS WITH HEALTH AND SOCIAL CARE TRUSTS**

Read:                      Report from Ms A Rennick, Investing for Health Officer, dated 17 August 2017, regarding Consultation Arrangements with Health and Social Care Trusts (copy circulated).

Mr Hannaway provided an update on the consultation arrangements advising that the Ambulance Service were keen to participate in these arrangements also.

In response to a query from Councillor Byrne, Mr Hannaway advised representatives of all parties had attended the Party Representatives Forum which had discussed this matter at three separate meetings. He stated Council Committees were statutory bodies established in line with the regulations, and therefore must be as set out in the NI Local Government Act 2014. Additionally the legislation required that only one-third of a Committee could be made up of unelected representatives. If a Committee was established, this would mean that some Councillors may not have a role on the Committee.



Mr Hannaway said the purpose behind the recommendation for establishment of a Working Group which then referred its minutes and reports to the Council, was to ensure all local interested health organisations would have their say and that all Councillors could be involved.

Following further discussion, Councillor Ruane proposed to accept the officer's recommendation, this was seconded by Councillor Doran.

Councillor Byrne requested a recorded vote on the matter.

The motion was put to a recorded vote, the results of which are appended to the minutes:

FOR: 4  
 AGAINST: 3  
 Abstentions: 0

The motion was **CARRIED**.

**AGREED:** It was agreed on the proposal of Councillor Ruane, seconded by Councillor Doran to approve the proposed arrangements for consultation with Southern and South Eastern Health and Social Care Trusts as set out below:

- Following consideration by the Party Representatives Forum the following is proposed in respect of the consultation arrangements with Southern and South Eastern Health and Social Care Trusts. Northern Ireland Ambulance Service will also be invited to attend.
- The Council hold a Council meeting with the Southern and South Eastern Trusts to discuss issues relating to Health Service provision in the Newry, Mourne and Down District twice yearly.
- Should a relevant issue arise which requires addressing on an urgent basis, additional meetings may be arranged on an ad hoc basis. The Trust may use these Fora as a means of consultation.
- Six weeks prior to the quarterly meeting the Southern and South Eastern Health Working Groups will meet to identify issues and concerns. These will be Chaired by the Chairperson of Council.

## CORPORATE SERVICES – DEMOCRATIC SERVICES

SPR/148/2017

### SRA ALLOWANCES

**Agreed:** On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland)



**2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

**Read:** Report from Mrs E McParland, Democratic Services Manager, dated 17 August 2017, regarding Allocation of one outstanding Special Responsibility Allowance (SRA) (copy circulated)

**Agreed:** **On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.**

**Agreed:** **When the Committee came out of closed session, the Chairperson advised it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Doran to accept the officer's recommendation in line with arrangements made in 2015/16 and 2016/17 that 50% of one unallocated SRA be paid to the Chair of the Planning Committee, with the remaining 50% being divided among the other positions which received SRA payments and this arrangement be back-dated to 1 June 2017; and that an amendment proposed by Councillor Byrne and seconded by Councillor Murnin had been defeated.**

#### **CORPORATE SERVICES – HUMAN RESOURCES**

##### **SPR/149/2017 LOCAL GOVERNMENT TRAINING GROUP ARRANGEMENTS AND MEMBERSHIP FEES**

**Read:** Report from Mrs C Miskelly, Assistant Director Human Resources, dated 17 August 2017, regarding Local Government Training Group Arrangements and Membership Fees (copy circulated)

**Agreed:** **On the proposal of Councillor Sharvin, seconded by Councillor Ó Muíri, it was agreed to note the contents of the report and to support the Local Government Training Group and payment of the membership fees.**

#### **CORPORATE SERVICES – FINANCE**

##### **SPR/150/2017 FINANCIAL REGULATIONS**

**Read:** Report from Mr K Montgomery, Assistant Director of Finance, dated 17 August 2017, regarding Financial Regulations (copy circulated)

In response to Councillor Byrne's query, Mrs Carville advised the specification was that capital receipts must be used for capital purposes, as opposed to revenue purposes. Mr Montgomery added that debts and liabilities, including those funded under the Council's REFCUS policy, could be met from capital receipts.

Councillor Sharvin queried whether forecasted budget overspends should be reported to the various Committees or to the SP&R Committee only.

Mrs Carville advised the SP&R Committee had a financial oversight role within its Terms of Reference, therefore all budgetary overspends and corrected actions needed to be reported back to this Committee.

**Agreed:                    On the proposal of Councillor Doran, seconded by Councillor Ó Muíri, it was agreed to approve the NMDDC Financial Regulations.**

There being no further business, the meeting concluded at 7:30pm.

For consideration at the Council Meeting to be held on 4 September 2017

**Signed:                    Councillor Terry Hearty**  
**Chairperson**

**Signed:                    Dorinnia Carville**  
**Director of Corporate Services**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

DATE: 17 August 2017 VENUE: Downshire Civic Centre MEETING: SP&R Committee Meeting

SUBJECT OF VOTE: Item 13 – Consultation Arrangements with Health and Social Care Trusts

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews				X
R Burgess				X
P Byrne		X		
M Carr				X
S Doran	X			
C Enright				X
T Hearty	X			
D Hyland				X
O McMahon				X
A McMurray				X
M Murnin		X		
B Ó Muiri	X			
M Ruane	X			
G Sharvin		X		
B Walker				X
<b>TOTALS</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>8</b>

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

**Ref: AHC/2017**

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**Minutes of Active and Healthy Communities Committee Meeting held on  
Monday 21 August 2017 at 6.00pm in the Mourne Room, Downshire  
Civic Centre, Downpatrick**

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**Chairperson: Councillor Walker**

**In attendance:**

<b>(Councillors)</b>	
Councillor Andrews	Councillor Brown
Councillor Burns	Councillor Doran
Councillor Harte	Councillor Harvey
Councillor Loughran	Councillor McMurray
Councillor Ó Muirí	Councillor Quinn
Councillor Taylor	Councillor Trainor

**Officials in attendance:**

Mr M Lipsett, Director, Active & Healthy Communities  
 Mr E Devlin, Assistant Director of Active & Healthy Communities (Health & Wellbeing)  
 Mrs J Hillen, Assistant Director of Active & Health Communities (Community Engagement)  
 Mr R Moore, Assistant Director of Active & Healthy Communities (Leisure & Sports)  
 Mr C Haughey, Head of Outdoor Leisure  
 Ms C Taylor, Democratic Services Officer

**AHC/115/2017: APOLOGIES & CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Enright, Fitzpatrick and Kimmins.

The Chair advised Members that Katrina Hynds, the Downpatrick based PCSP officer had secured the new post of DEA Coordinator (in Downpatrick), which would mean Katrina would be moving on from PCSP (exact date to be confirmed). The Chair extended his congratulations to Katrina and said all Members would join him in thanking her for all her dedicated hard work addressing the community safety needs of the District's residents and in wishing her all the very best in her new role. He said she would not be a stranger by any means working to promote and develop the existing links between DEA and PCSP and he looked forward to working with her in this new capacity.

The Chair said Members may have heard in the national media that the end of the Horsemeat fraud case had resulted in custodial sentences for those involved. This case was taken by the City of London police however Environmental Health staff within the Council were integral to the as it was Council officers who made the initial discovery of the Horsemeat while carrying out an unrelated investigation. The Chair congratulated all those involved for their diligence and professionalism in carrying out this work.

The Chair advised Members that Aubrey Flannagan, one of the caretakers in Bessbrook Community Centre had been involved in a one vehicle accident on the A1 on 18 July where he had sustained serious upper body injuries. He had been in intensive care for almost two weeks but he has improved enough to be moved to a main ward in the Royal Victoria Hospital and the Chair advised a letter wishing Aubrey Flannagan a full and speedy recovery would be sent by the Committee.

Mr Lipsett advised a visit was to be organised to Newry Leisure Centre – Phase 2, for all Active & Healthy Communities Committee members and any other Members wishing to attend and an email would be sent in due course advising of dates.

#### **AHC/116/2017: DECLARATIONS OF INTEREST**

Councillor Burns declared an interest in AHC/118/2017 – Advance Payments for SLA's.

#### **AHC/117/2017: ACTION SHEET OF THE ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 19 JUNE 2017**

Read: Action Sheet of the Active & Healthy Communities Committee Meeting held on Monday 19 June 2017. **(Copy circulated)**

#### **AHC/62/2017 – Disability Sports Hub Project**

Councillor Andrews welcomed the work in progress on the Disability Sports Hub Project and in response to his queries, R Moore confirmed disabled facilities were being incorporated into the new leisure centres and he would email Councillor Andrews with further details.

#### **AHC/65/2017 – Macmillan Cancer Support Project**

Councillor Andrews welcomed the agreement to submit a letter of support to the Macmillan Move More Project 2017-2020.

**Agreed: It was agreed to note the action sheet.**

#### **COMMUNITY ENGAGEMENT**

#### **AHC/118/2017: ADVANCE PAYMENTS FOR SLA's**

Read: Report from Ms J McCann, Head of Community Services, Events & Facilities and Ms J McCabe, Programmes Manager, dated 21 August

2017, regarding Advance Payments to SLA/FMA Community Organisations. (copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Doran, seconded by Councillor Trainor, to approve the release of up to 50% advance funding for Community Groups in receipt of Facility Management Agreements (FMAs) and Service Level Agreements (SLAs) going forward.**

**AHC/119/2017: FINANCIAL ASSISTANCE – CALL 2 UPDATE AND CALL 3 REQUEST FOR APPROVAL**

**Read:** Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding Financial Assistance – Call 2 Update and Call 3 Request for Approval (copy circulated).

Councillor Burns said the Slieve Croob DEA was the only DEA which did not have a Christmas tree paid for by the Council and the group in Castlewellan who had previously funded a Christmas tree had advised they could no longer draw down monies to fund the tree. Mrs Hillen said this money did not relate to trees but undertook to ensure the issue was raised at the working group.

Councillor Burns said the bringing forward of the Financial Assistance Call 3 was an excellent idea and referred to the recommendations made off the last capital call regarding the in kind contributions sports clubs could use so that they did not have to find 50% match funding but using their own bricklayers and plumbers, etc, and he asked if Call 3 would take this into consideration.

In response to Councillor Burns query, Mrs Hillen advised it had previously been agreed to investigate works carried out by Community Associations, but this had not yet gone ahead, although she would look again to see if it could move forward. She added this would not be done in time for Call 3.

Councillor Andrews raised concerns regarding the complicated language used on the application forms, saying this could put groups off applying and he asked for processes to be set in place to allow easier form filling. He also raised concerns regarding groups providing monies in advance for events and asked that the process would be speeded up so groups and associations would be informed at an early stage whether they had been successful.

Mr Lipsett advised that budget for the Financial Assistance Call 3 (Sports Development and Capital Call 2018/19) was not yet set and the proposal was to reallocate some capital budget towards that call. He confirmed he would bring a report back to Committee in this regard.

**Agreed :** **It was agreed on the proposal of Councillor Burns, seconded**

by Councillor Andrews, to approve the following recommendations:

1. Approval to fund applications in Call 2 2017/18 as detailed in Appendix 1 (previously circulated) (which includes an enhanced Christmas Illuminations budget).
2. Approval for Financial Assistance Call 3 (Sports Development and Capital Call 201819)(subject to budget).

**AHC/120/2017      SOUTH ARMAGH/SOUTH DOWN PEACE CENTRE**

Read: Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding South Armagh/South Down Peace Centre (copy circulated).

In response to a query from Councillor Ó Muirí, Mrs Hillen advised the application cost of £25,000 was an estimate at this stage and included a costs relating to consultancy also.

Mr Lipsett informed Members that this project had transferred over to Active & Healthy Communities Committee from another directorate and there was no budget for it, which could result in a potential overspend at the end of the year.

**Agreed :**                **It was agreed on the proposal of Councillor Loughran, seconded by Councillor Ó Muirí, to provide approval to submit an application for full planning permission to progress the application.**

**AHC/121/2017      CULLYHANNA COMMUNITY CENTRE**

Read: Report from Ms T McDonald, Slieve Gullion DEA Co-ordinator and Ms J McCann, Head of Service, Community Services, Events & Facilities dated 21 August 2017, regarding Cullyhanna Community Centre (copy circulated)

**Agreed :**                **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Loughran, to approve the replacement flooring in the main hall of Cullyanna Community Centre at a cost of approximately £11,000.**

**AHC/122/2017      SIF CAPITAL PROJECT UPDATE**

Read: Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding Social Investment Fund (SIF) Project Update (copy circulated)

**Agreed :**                **It was agreed on the proposal of Councillor Doran, seconded by Councillor Trainor, to approve the Project Board to continue to manage the delivery of these projects subject to**



**on-going update reports.****AHC/123/2017     DEA FORA UPDATE**

**Read:** Report from Mr D Brannigan, Head of Engagement and Ms S Rice, DEA Co-ordinator (Crotlieve) regarding DEA Fora Update (copy circulated)

**Agreed :**            **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Doran, to approve the actions outlined in the following action sheets:**

- **Rowallane DEA Private Meeting held on 6 June 2017**
- **Crotlieve DEA Private Meeting held on 20 June 2017**

**LEISURE AND SPORTS****AHC/124/2017     LEASE OF LAND FOR PLAY AREA AT MARTIN'S LANE, NEWRY**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Lease of Land for Play Area at Martin's Lane, Newry (copy circulated).

Councillor Taylor raised concerns on this item, saying it was the second item on the agenda which had been transferred to Active & Healthy Communities from another directorate, but with no budget.

Councillor Walker concurred with Councillor Taylor's concerns and asked the Director to find out why the budget had not been transferred.

**Agreed:**            **It was agreed on the proposal of Councillor Harte, seconded by Councillor Ó Muirí, to approve to renew the lease at Martin's Lane, Newry together with the £9,000 overspend (due to legacy Newry and SPR departments previously holding the budgets for these, responsibility now transferred to AHC).**

**AHC/125/2017     ACTIVE AGEING**

**Read:** Report from Mr K Gordon, Head of Indoor Leisure, dated 21 August 2017, regarding Active Ageing (copy circulated)

**Agreed:**            **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Quinn, to approve accepting the South Eastern Health and Social Care Trust Service's Level Agreement for an Active Ageing Programme.**

**AHC/126/2017     COMMONWEALTH GAMES QUEEN'S BATON**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August

2017 regarding Commonwealth Games Queen's Baton (copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Quinn, seconded by Councillor Taylor, to approve the promotion of the District and the Sports Facilities by welcoming the Commonwealth Games Queen's Baton on 30 August 2017 at St. Colman's College Complex, Newry.

**AHC/127/2017**     **DONAGHAGUY RESEVOIR CAPITAL WORKS**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Donaghaguy Reservoir Capital Works (copy circulated)

In response to Councillor Andrews queries regarding how clubs and associations could access funding to bring lakes and waterways including the Quoile River up to standard, Mr Lipsett confirmed that groups were advised of Councils financial assistance call each year and that there were several other avenues of funding available including through Sport NI and the Rural Development Programme. He said the Countryside Officer was investigating opening up pathways along the Quoile in the Rowallane DEA.

**Agreed:** It was agreed on the proposal of Councillor Quinn, seconded by Councillor Andrews, to approve the proposed existing 3 year capital programme for upgrading Donaghaguy Reservoir to be amalgamated as a single project within 2017/18 financial year with an overall budget of £150,000.

**AHC/128/2017**     **EBA 2000 PARTNERSHIPS**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding EBA 2000 Partnerships (copy circulated)

**Agreed:** It was agreed on the proposal of Councillor Doran, seconded by Councillor Burns, to approve the amalgamation of 2 partnership members within the EBA 2000 programme, in order to deliver more effective programmes and by doing so, reach higher KPI targets as set by Sport NI.

**AHC/129/2017**     **SURESTART SOUTH ARMAGH**

**Read:** Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Surestart South Armagh (copy circulated)

In response to concerns from Councillor Loughran, Mr Haughey advised that he had consulted with Craobh rua regarding the roof and Surestart would be located at the far end of the site which would not affect Craobh rua.

Councillor Ó Muirí advised issues around this proposal had been raised at the Slieve Gullion DEA meeting. He welcomed the consultation by officers with Craobh rua and requested that he and Councillor Loughran would speak to Craobh Rua prior to the

September Council meeting.

Mr Lipsett advised officers would consult with Craobh Rua to ensure that they were content prior to developing a lease for Surestart South Armagh.

**Agreed:**                    **It was agreed that officers consult with Craobh Rua prior proceeding to develop a lease with Surestart South Armagh.**

**AHC/130/2017      CO DOWN GAMES CENTRE**

Read:                    Report from Mr C Haughey, Head of Outdoor Leisure, dated 21 August 2017 regarding Co Down Games Centre (copy circulated).

Mr Lipsett informed Members a meeting was arranged in 2 days to discuss the proposal in more detail and a more detailed report would be brought back to Members in September.

Councillor Trainor expressed concerns over the infrastructure and asked that talks would be facilitated with the GAA County Board and Transport NI to improve roads in the area.

Councillor Andrews said there were 250 houses on the Ballykinler camp which could be used by the people of the District on the NIHE waiting list.

Councillor Burns requested officers enter into a conversation with the Ministry of Defence to ascertain whether they would be vacating the whole site and if so, when, and if consultants could be brought in to create a master plan for Ballykinler.

**Agreed:**                    **It was agreed on the proposal of Councillor Doran, seconded by Councillor Trainor, to approve officers continuing to work with the Down County Board.**

**HEALTH & WELLBEING**

**AHC/131/2017      INFORMATION SHARING PROTOCOL BETWEEN THE LANDLORD REGISTRATION REGISTRAR AND THE NEWRY, MOURNE AND DOWN COUNCIL**

Read:                    Report from Mr E Devlin, Assistant Director, Health & Wellbeing, dated 21 August 2017 regarding Information Sharing Protocol between the Landlord Registration Registrar and the Newry, Mourne and Down Council (copy circulated).

In response to queries from Councillors, Mr Devlin advised the following:

- It was a strain on resources but housing legislation had always been an environmental health responsibility and personal data

was required to be kept safely.

- The data would be accessed several times per month by officers dealing with housing complaints.
- There was a requirement for landlords to register. Officers would only access the register to enforce the legislation.
- It was the responsibility of the Housing Executive to police houses in multiple occupation, but this was a transferring function in April 2018.

**Agreed:** **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Brown, to approve for protocol to be signed by the Chief Executive on behalf of the Council.**

**AHC/134/2017**    **FOOD SERVICE PLAN**

**Read:** Report from Ms S Murphy, Senior Environmental Health Officer (Food Safety), dated 21 August 2017, regarding Food Service Plan (copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Loughran, to approve the adoption of the Food Service Plan 2017-18.**

**FOR NOTING**

**AHC/132/2017**    **LICENCE AGREEMENT BETWEEN DOWN COMMUNITY & NMDDC FOR USE OF MEETING ROOM IN DAN RICE HALL**

**Read:** Report from Ms J McCann, Head of Community Service, Facilities & Events, dated 21 August 2017 regarding proposed licence agreement between the Down Community and NM&DDC for use of meeting room in Dan Rice Hall (copy circulated).

**Agreed:** **It was agreed to note the content of the report.**

**AHC/133/2017**    **EUROPEAN RURAL NETWORK FOR JOB MOBILITY – ERN4MOB PROJECT**

**Read:** Report from Mrs J McCabe, Programmes Manager, dated 21 August 2017, regarding European Rural Network for Job Mobility – ERN4Mob Project (copy circulated)

**Agreed:** **It was agreed to note the content of the report.**

There being no further business the meeting ended at 6.58pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held

on Monday 4 September 2017.

Signed: Councillor W Walker  
Chairperson

Signed: Mr M Lipsett  
Director of Active and Healthy Communities

**NEWRY, MOURNE AND DOWN DISTRICT COUNCIL**

RTS/M

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**Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 23 August 2017 at 5.00 pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor J Trainor

**Members:**

Councillor T Andrews	Councillor S Burns
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor V Harte	Councillor J Macauley
Councillor M Ruane	Councillor G Stokes
Councillor D Taylor	Councillor JJ Tinnelly

**Officials in Attendance:** Mr L Hannaway, Chief Executive  
 Mr A Wilkinson, Interim Director Regulatory & Technical Services  
 Mr A McKay, Chief Planning Officer  
 Mr C Jackson, Assistant Director of Building Control and Regulations  
 Mr K Scullion, Assistant Director Facilities Management and Maintenance  
 Mr L Dinsmore, Head of Waste Processing, Enforcement and Business Support  
 Miss S Taggart, Democratic Services Officer

**RTS/85/2017: APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Fitzpatrick and Kimmins and from Mr J Parkes, Assistant Director of Waste Management.

**RTS/86/2017: DECLARATIONS OF "CONFLICTS OF INTEREST"**

There were no declarations of conflicts of interest.

**RTS/87/2017: ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 21 JUNE 2016**

**Read:** Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 21 June 2016. *(Copy circulated).*

**RTS/72/2017 – Brown Bins in Urban Areas**

Councillor Andrews praised the staff within the Department for their work in rolling out the brown bin scheme.

**Agreed:** It was unanimously agreed to note the Action Sheet.

#### **FOR CONSIDERATION AND/OR DECISION – BUILDING CONTROL**

**RTS/88/2017: REGULATORY AND TECHNICAL SERVICES BUSINESS PLAN – UPDATE Q1**

**Read:** Regulatory and Technical Services Business Plan – Update Q1 (*Copy circulated*).

**Noted:** It was agreed to note the Business Plan Update for Quarter 1.

**RTS/89/2017: CONSIDER POLICY REGARDING HEARING OF REPRESENTATIVES FOR LICENCES**

**Read:** Report from Mr C Jackson, Assistant Director of Regulatory and Technical Services, dated 23 August 2017 regarding Protocol on Hearing of Representation and Referrals for Licenses and Permits (*Copy circulated*).

Mr Jackson advised under the Scheme of Delegation for Officers, they were able to make decisions or grant approval relevant to legislation under their area of control, however, they were unable to refuse a Licence or Permit.

**Agreed:** It was agreed on the proposal of Councillor Casey, seconded by Councillor Andrews to:

1. Approve of the “Protocol on Hearing of Representations and Referrals for Licenses and Permits”, and
2. Authorise the Regulatory and Technical Services Committee to hear representations or referrals from the Licensing Officers on Licenses or permits applications. The Committee to be given the power to make decisions /issue refusals on behalf of the Council.

The Special Meetings should be conducted in accordance with the Council’s approved Standing Orders (9 January 2017), and the above mentioned Protocol.

#### **FOR CONSIDERATION AND/OR DECISION - PLANNING**

**RTS/90/2017: JULY 2017 - PLANNING COMMITTEE PERFORMANCE REPORT**



**Read:** Report on Planning Committee Performance for July 2017  
(*Copy circulated*).

Members asked the following questions:

- Was there a common reason for the increase in sick leave, for example were staff absent due to stress?
- Why was it taking more than 30 weeks to deal with major applications?
- How many major applications were within the 957 current live cases and what was the processing time for these applications?
- Any key reasons as to why performance was not where it should be in terms of major applications?
- Was there anything that Members could do at local or Executive level to assist in the process?
- Statutory consultees were responsible for detaining applications by not submitting the information requested within the required timeframe, was this an issue for the Planning Officers?
- Agents and architects should be made aware that the submission of quality applications would enable them to be turned around a lot quicker.

Mr McKay responded to the queries as follows:

- Stress was not the issue in terms of the sickness absence, it was due to other ailments.
- None of the Councils in Northern Ireland were performing well in terms of major applications as due to their nature they can be complex and controversial and often require significant amount of negotiations to reach a positive outcome. Usually the applications submitted require additional amendments or further reports to be provided therefore they were not being turned around within the 30 weeks.
- Although didn't have the figures to hand, some of those live cases would be major applications with the current processing time taking 50 or 60 weeks as opposed to 30.
- Every Council was experiencing resource constraints and this Council had one of the busiest planning departments. Work was ongoing on a number of fronts including reducing backlog and getting local applications turned around quickly.
- Any applications that came in with a potential for generating jobs would be highlighted and would receive a certain level of priority. There were quite a few legacy applications dating as far back as 2004. There were 165 of these legacy applications last year and now there were 80 so the department was working very hard to reduce these legacy applications.
- The department would be largely content with the speed at which the information was received from statutory consultees although sometimes there can be some difficulties.
- Generally speaking if the information that comes through on an application was good enough, the application can be turned around quite quickly. Agents and applicants need to recognise this and ensure they are filing sufficiently robust applications.

**Noted:**                    **The Planning Committee Performance Report was noted.**

**RTS/91/2017:**        **RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES**

**Read:**                    Report of meetings between Planning Officers and Public Representatives. *(Copy circulated)*.

**Noted:**                    **The report of meetings between Planning Officers and Public Representatives was noted.**

**RTS/92/2017:**        **CURRENT APPEALS – JULY 2017**

**Read:**                    Report of current appeals in July 2017 *(Copy circulated)*.

**Noted:**                    **The report of current appeals in July 2017 was noted.**

#### **FOR CONSIDERATION AND/OR DECISION - WASTE MANAGEMENT**

**RTS/93/2017:**        **BROWN BIN EVALUATION**

Mr Wilkinson advised this item had been removed from the agenda as Mr Parkes was not in attendance and would be discussed at the September meeting.

**RTS/94/2017:**        **EXTENSION OF LEASE – CLOONAGH ROAD CIVIC AMENITY SITE, DOWNPATRICK**

**Read:**                    Report dated 23 August 2017 from Mr L Dinsmore, Head of Waste Processing, Enforcement and Business Support, re Extension of Lease – Cloonagh Road Civic Amenity Site, Downpatrick *(Copy circulated)*.

Mr Wilkinson advised the report sought approval to extend the current lease for Cloonagh Road Amenity Site, Downpatrick for a period of six months, with an option for the Council to extend for a further six month period if required.

Councillor Clarke asked officers to speak with PCSP regarding security of the site and the establishment of a community habitat scheme in the area.

**Agreed:**                    **It was agreed on the proposal of Councillor Curran, seconded by Councillor Burns to approve the extension of the current lease for Cloonagh Road Amenity Site, Downpatrick for a period of six months, with an option for the Council to extend for a further six month period if required.**

**Agreed:** It was agreed that officers contact PCSP regarding site security and the establishment of a community habitat scheme in the area of the new site moving forward.

### **FOR NOTING**

**RTS/95/2017:** **REPORT RE: REQUEST THE USE OF COUNCIL CAR PARK AT THE SQUARE, WARRENPOINT FROM BELLS AMUSEMENTS FROM 2<sup>ND</sup> TO 29<sup>TH</sup> AUGUST 2017**

**Read:** Report dated 23 August 2017 from Mr C Jackson, Assistant Director Building Control and Regulation regarding request to use a Council car park at The Square, Warrenpoint from Bells Amusements from 2<sup>nd</sup> to 29<sup>th</sup> August 2017 (*Copy circulated*).

Councillor Taylor queried whether other Members would be allowed to attend the review being arranged by DEA Councillors.

Mr Jackson advised he would confirm with the Crotlieve DEA Councillors whether other Members would be allowed to attend the review.

**Noted:** **The report regarding request to use a Council car park at The Square, Warrenpoint from Bells Amusements from 2<sup>nd</sup> to 29<sup>th</sup> August 2017 was noted.**

**RTS/96/2017:** **REPORT RE: ENERGY AND PERFORMANCE OF BUILDINGS REGULATIONS 2008**

**Read:** Report dated 23 August 2017 from Mr C Jackson, Assistant Director Building Control and Regulation regarding Energy And Performance of Buildings Regulations 2008 as amended (*Copy circulated*).

Councillor Craig queried whether the £150,000 was to be split between all 11 Councils. Mr Jackson advised there was a delegated team working on behalf of all Councils from Belfast City Council however the enforcement of the legislation was carried out by the Council's own Building Control team in association with support from the centralised team.

Councillor Craig asked whether there was sufficient budget to carry out this work or if the ratepayer was having to subsidise it. Mr Jackson advised there was no income from enforcement therefore the cost was borne by the ratepayer.

**Noted:** **The report regarding Energy And Performance of Buildings Regulations 2008 as amended was noted.**

- RTS/97/2017:      ARC 21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN 29 JUNE 2017**
- Read:**            Arc 21 Joint Committee Members' Monthly Bulletin 29 June 2017 (*Copy circulated*)
- Noted:**          It was agreed to note the Arc 21 Joint Committee Members' Bulletin dated 29 June 2017.
- RTS/98/2017:      ARC 21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN 27 JULY 2017**
- Read:**            Arc 21 Joint Committee Members' Monthly Bulletin 27 July 2017 (*Copy circulated*)
- Noted:**          It was agreed to note the Arc 21 Joint Committee Members' Bulletin dated 27 July 2017.
- RTS/99/2017:      ARC 21 JOINT COMMITTEE MEETING – MINUTES OF THE MEETING HELD ON THURSDAY 30 MARCH 2017.**
- Read:**            Arc 21 Joint Committee Meeting Minutes dated Thursday 30 March 2017 (*Copy circulated*)
- Noted:**          It was agreed to note the Arc 21 Joint Committee Meeting Minutes dated Thursday 30 March 2017.
- RTS/100/2017:     ARC 21 JOINT COMMITTEE MEETING – MINUTES OF THE MEETING HELD ON THURSDAY 29 JUNE 2017.**
- Read:**            Arc 21 Joint Committee Meeting Minutes dated Thursday 29 June 2017 (*Copy circulated*)
- Noted:**          It was agreed to note the Arc 21 Joint Committee Meeting Minutes dated Thursday 29 June 2017.
- RTS/16/2017:      HISTORIC ACTIONS TRACKING UPDATE**
- Read:**            Report re: Regulatory & Technical Services Committee Action Tracking Update. (*Copy circulated*).

***RTS/60/2016 – Opening and Closing of Toilets in Newcastle***

Councillor Clarke welcomed the audit of the toilets being carried out however asked for a timeframe as many people were complaining about toilets being closed in Newcastle in the middle of high season and the condition of some of the toilets was unsatisfactory.

Mr Wilkinson advised initial thoughts would be hopefully brought back to the next Committee meeting and the likely outcomes would be recommend certain works and changes to cleaning regimes.

***RTS/124/2015 – Bus Shelter Requests***

Councillor Casey referred to the bus shelter at Old Warrenpoint Road asking what was proposed and whether it would be possible to place a bus shelter on Drummond Road.

Mr Scullion advised there were no proposals in place at present however capital budget could be spent to change the bus shelter to an open structure. There was an impasse at present between Transport NI and Translink and until that occurs proposals cannot be passed.

Councillor Tinnelly raised an issue regarding a bus shelter at Sheepbridge in Newry stating this was the third winter he tried to get a facility in place. He advised with the park and ride being used extensively a bus shelter should be erected as soon as possible.

***RTS/78/2016 – Council Public Amenity Space near the Council public toilets at Castlewellan***

Councillor Casey stated there was a piece of ground in Newry which had been paid for by NIHE and adopted by Transport NI however it had not been maintained. He asked whether this could be added to grounds maintenance schedule for maintaining.

Mr Scullion advised adding to the existing schedule would put the grounds maintenance team under more pressure. He advised there was to be a review of grounds maintenance to ensure it was operating in line with the corporate objectives of the Council.

Councillor Casey proposed that officers meet with Transport NI to investigate possible options for the piece of ground in Newry. This was seconded by Councillor Stokes.

**Agreed:** It was agreed on the proposal of Councillor Casey, seconded by Councillor Stokes that officers meet with Transport NI to explore opportunities for the piece of ground in Newry.

**Noted:** It was agreed to note the historic action sheet.

There being no further business the meeting ended at 6.45pm.

For consideration at the Council Meeting to be held on Monday 4 September 2017.

**Signed:** Councillor John Trainor

**Chairperson of Regulatory & Technical Services Committee**

**Signed: Mr A Wilkinson**  
**Interim Director Regulatory & Technical Services**



# Reshaping Stroke Services



## RESPONSE QUESTIONNAIRE

**Responses must be submitted by 5pm 15 September 2017**



# Response Questionnaire

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It is important to fully involve people and consider their opinions about these proposals. In particular we are keen to hear from people who may be using stroke services or those caring for people who have used stroke services, people who are working in affected services, and groups representing people who might be affected.

Here are some of the ways that you can respond to this document:

1. Email us at [ReshapingStroke@hscni.net](mailto:ReshapingStroke@hscni.net)

2. Write to us at:

Reshaping Stroke Services  
Health and Social Care Board  
12-22 Linenhall Street  
Belfast  
BT2 8BS

3. Complete the questionnaire online at

[www.hscboard.hscni.net/response-form-stroke](http://www.hscboard.hscni.net/response-form-stroke)

4. Attend specially arranged meetings details of which can be found at

[www.hscboard.hscni.net/stroke](http://www.hscboard.hscni.net/stroke)

Before you submit your response please read the annex of this document regarding the confidentiality of responses in the context of the Freedom of Information Act 2000.

Please tell us if you are responding on your own behalf or on behalf of an organisation by placing a tick in the appropriate box:

I am responding as an individual

I am responding on behalf of an organisation

As a member of health and social care staff

Name	Aisling Rennick
Title	Investing for Health Officer
	Newry, Mourne and Down District Council
Address	Council Offices, Monaghan Row, Newry
	BT35 8DJ
Telephone	028 30310366
Email	Aisling.rennick@nmandd.org

May we contact you to get further information on your response?

Yes

No

**Question 1**

**Do you agree with proposal 1?**

**Provide seven day assessment for patients at an appropriate number of Stroke Units for patients experiencing a suspected TIA.**

Agree	Neither agree or disagree	Disagree
X		

Comments

The Council would support the proposal to move to a 7 day assessment service for patients experiencing a suspected TIA. However, we would be concerned that any decision on the appropriate number of stroke units providing this service takes account of the geographical spread of the population to ensure equal access across Northern Ireland.

In particular, the Council wishes to be assured that the 177,000 people in our district will have access to the service without having to travel a significant distance.

**Question 2**

**Do you agree with proposal 2?**

**Provide assessment for clot busting treatment ‘thrombolysis’ on an appropriate number of sites.**

Agree	Neither agree or disagree	Disagree
	X	

**Comments**

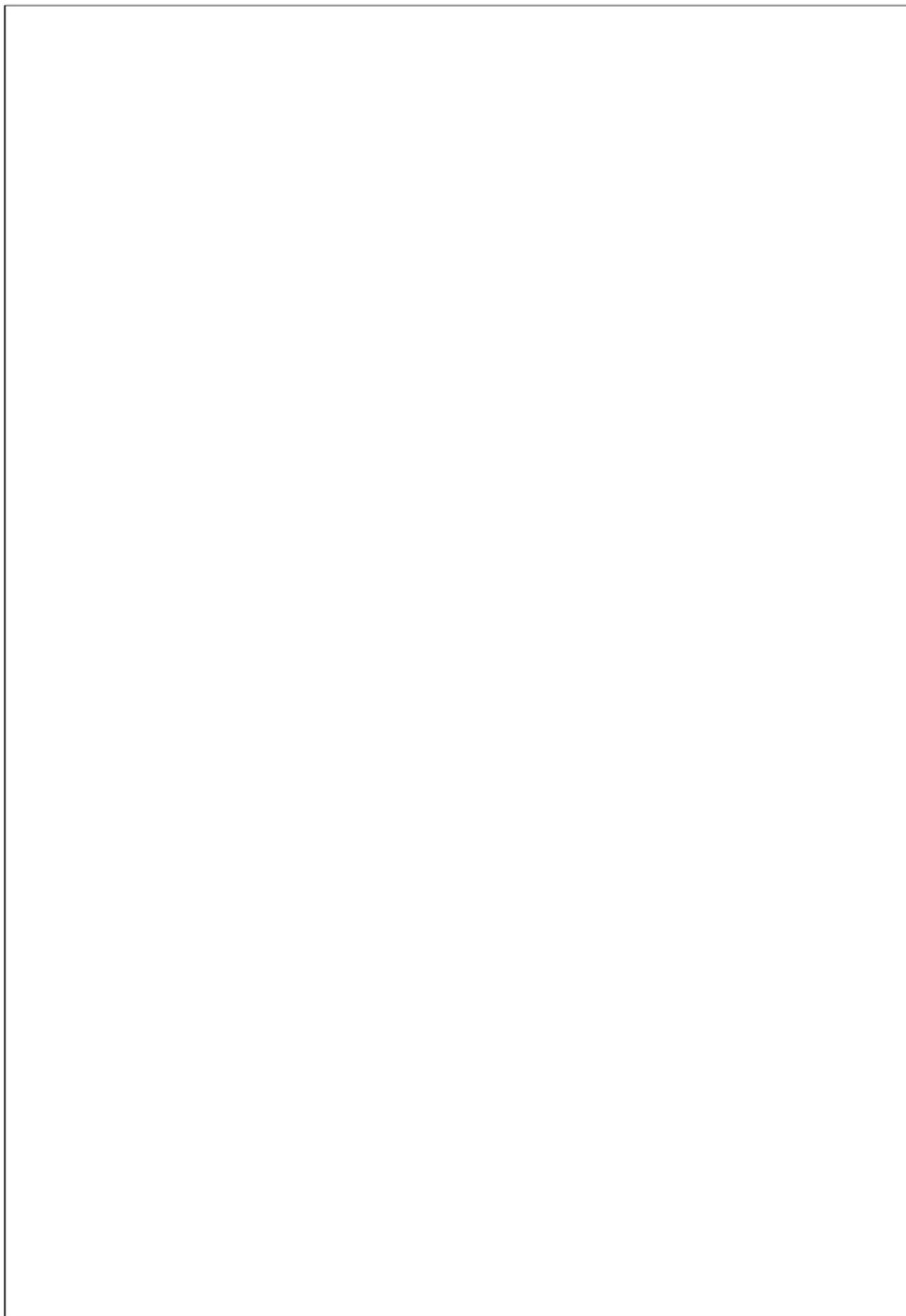
The Council strongly supports the provision of thrombolysis for all suitable stroke patients.

As it is vital this this treatment is given as soon as possible after a stroke, thrombolysis must be available at the nearest hospital to ensure that treatment can be given in time. Whilst it is important that the door to needle time is reduced as much as possible it is vital that the patient reaches the door within the timeframe. Unfortunately, there have been recent incidents in our area of significant delays (up to 2 hours) for ambulances reaching call outs.

The Council would therefore contend that simply to use the measure of 60 minutes drive time to hospital is not sufficient to ensure that there is equal access to this life saving treatment for patients from across NI. With the use of telemedicine, such as that pioneered between Daisy Hill and Craigavon hospitals it should be possible for any hospital with the appropriate scanning equipment to deliver the treatment.

In particular, the Council feels it is vital that this service should still be available at Daisy Hill hospital to service the populations of South Down, South Armagh and indeed North Louth. We understand that currently Daisy Hill has an excellent

record for delivery of the service with one of the highest percentages of “door to needle within one hour” in Northern Ireland (86% in 2016/17). Therefore, the Council would object to what would clearly be a reduction in access to this service for our population if the service was to be removed from Daisy Hill.



**Question 3**

**Do you agree with proposal 3?**

**Provide a clot removal service ‘mechanical thrombectomy’ 24 hours a day and seven days a week for suitable patients.**

Agree	Neither agree or disagree	Disagree
X		

**Comments**

The Council would support the provision of a 24/7 clot removal service in Northern Ireland. Indeed, we would support the rolling out of this service in future planning as neuroradiology becomes more prevalent.



**Question 4**

**Do you agree with proposal 4?**

**Provide an appropriate number of Hyperacute Stroke Units to deliver specialist early inpatient care to every stroke patient.**

Agree	Neither agree or disagree	Disagree
	X	

**Comments**

Whilst the Council believes that specialist early inpatient care should be available to every stroke patient, we would have concerns that the proposals project an overall decrease in the number of dedicated stroke beds in Northern Ireland and therefore specialist beds may not always be available for patients.

The evidence for centralising stroke services is based on large urban conurbations such as London and Manchester and cannot be directly correlated to a more rural situation. No Londoner lives more than 30 minutes from a hyperacute stroke unit. Eighty one percent of the population of Newry and Mourne lives within 30 minutes of Daisy Hill Hospital however the vast majority of this population lives considerably further from the nearest alternative hospitals.

**Question 5**

**Do you agree with proposal 5?**

**Establish an appropriate number of Acute Stroke Units co-located with Hyperacute Stroke Units whenever possible.**

Agree	Neither agree or disagree	Disagree
	X	

**Comments**

Whilst the Council strongly supports the establishment of Acute Stroke Units it does not agree that these should be restricted to being co-located with HSUs. Family support is vital for the recovery of stroke patients after the initial 72 hours and therefore it is essential that families are able to have ready access to patients. In particular, as stroke is more prevalent among the older population, it is likely that carers will in many cases be older themselves and may not have ready access to private transport. . Even from Newry City travel to Craigavon Hospital takes approximately 40 minutes by car and a minimum of 3 buses by public transport. From South Down and South Armagh this difficulty would be greatly magnified, making it extremely difficult for families to visit on a daily basis. A similar situation applies for reaching the Ulster Hospital.

The Council believes there is a merit in having some ASUs co-located with HSUs. However, there is equal merit in providing a wider dispersal of stroke units. In particular we would support the retention and development of services at Daisy Hill and the Downe Hospitals.

In addition, the Council believes there should be stronger cross-trust linkages with a greater level of services available to patients in the nearest hospital, regardless of the Trust area.

**Question 6**

**Do you agree with proposal 6?**

**Provide community stroke services that are resourced to deliver Early Supported Discharge, the recommended amounts of therapy and respond over seven days.**

Agree	Neither agree or disagree	Disagree
X		

**Comments**

The Council strongly supports the provision of enhanced community stroke services that are fully resourced to deliver Early Supported Discharge and the recommended amounts of therapy over seven days. Generally, patients wish to be treated in their own homes were possible and the home environment can assist recovery.

However, caring for a recovering stroke patient can place significant stress on family carers, in particular, where the carer themselves is older or in poor health or has little extended family support. It is therefore essential that any Early Supported Discharge is carried out in conjunction with the provision of adequate domiciliary care provision. There needs to be holistic consideration of the full needs of the patient and family.

Unfortunately, past experience has left many people concerned that initiatives to move care to the community from hospital have not been adequately funded, with resultant burdens being placed on families.

The Council believes that therefore there should be provision in local hospitals, even those without Acute Stroke Units, to provide step down care close to home.

Experience has shown that it can be difficult for stroke patients to access speech therapy in the community and it is vital that more investment is made in what is a crucial service.

**Question 7**

**Do you agree with proposal 7?**

**Ensure that stroke survivors and carers have timely access to services from both Health and Social Care and voluntary sector organisations to optimise recovery.**

Agree	Neither agree or disagree	Disagree
X		

**Comments**

Whilst the Council agrees that stroke survivors and carers should have timely access to services from both Health and Social Care and the Voluntary/Community sector, we would like to see more detail on how this is to be achieved.

In particular, it is essential that Voluntary and Community organisations receive full cost recovery in respect of the services they provide and are not seen as a cheap option.

**Additional Comments**

Additional comments on the information contained within this document can be included here.

The Council has the health and wellbeing of its citizens as a key priority for the future. As part of this we would see fair and equitable access to stroke services as vitally important. Given the geography of the area we believe it is essential that thrombolysis is provided at Daisy Hill Hospital in order that patients can reach hospital in time for this life-saving treatment to be effectively administered. In addition, we believe that the current excellent stroke service at Daisy Hill should be developed as an Acute Stroke Unit and that services should be retained at the Downe.

The Council would like to see more details on costing and timing of any proposals and of interim arrangements which would need to be put in place improving community delivered services prior to any changes to hospital based services. The successful implementation of any changes will depend strongly on the cooperation and good will of existing staff and investment in additional staffing. Therefore staff must be fully involved in management of change.





**JOINT DOWNE & DAISY HILL HEALTH FORUM**  
**Thursday 10<sup>th</sup> August at 10.30am**

**In attendance:** Councillor P Byrne                      Councillor W Clarke  
 Councillor D Curran                              Councillor J Macauley  
 Councillor D McAteer                            Councillor D Taylor  
 Councillor J Trainor

**Also in attendance:** Ms A Rennick, Investing for Health Officer  
 Mr D Patterson, Community Planning Officer  
 Miss S Taggart, Democratic Services Officer

**Also in attendance:** Dr B Farrell, Consultant Public Health Agency  
 Ms E Hopkins, Coordinator Regional Stroke Network NI  
 Mr G Martin, Taskgroup  
 Ms S Murdock, Communications Manager  
 Dr J Winter, Taskgroup

**Also in attendance:** Mr J Carson, Downe Community Health Committee  
 Mr F Sloan, Downe Community Health Committee  
 Mrs A Trainor, Downe Community Health Committee  
 Mr F Gallagher, Daisy Hill Action Group  
 Mr J McArdle, Daisy Hill Action Group  
 Mr J Mullan, Daisy Hill Action Group

Councillor Byrne assumed the Chair and following introductions, he welcomed everyone to the meeting.

**1. PRESENTATION BY EMER HOPKINS, COORDINATOR OF REGIONAL STROKE NETWORK, HEALTH AND SOCIAL CARE BOARD RE: PRE-CONSULTATION ON RE-SHAPING STROKE SERVICES**

Dr Farrell delivered a presentation on Stroke Services highlighting that the current provision of service was leading to avoidable deaths and life-long disabilities. She advised the working group had developed 7 proposals which were the subject of the pre-consultation.

Mr Martin reflected on his experience of suffering a stroke and how the treatment he received at hospital saved his life.

Members asked the following questions:

- Would the new clot removal surgery only be made available at the Royal Victoria Hospital in Belfast?
- The geographical spread of hyper-acute stroke units should be investigated to ensure that people would be able to access one regardless of where they live in Northern Ireland.
- There was not enough investment in the local infrastructure in the Southern/South East area therefore people suffering from stroke may not be able to access one of

the hyper-acute or even acute stroke units. There would be no logic in co-locating hyper-acute units on the same site as acute stroke units.

- Was there any consultation with the Ambulance Service as this would put additional pressure on their service also.
- Rural people are frightened that there may not be an ambulance to get them to hospital should they require to go. Many smaller units could take machinery and staff and do the same work that was being carried out in larger hospitals.
- Can patients who do not require acute services, however who cannot go home, rehabilitate in non-acute hospitals?
- People sometimes would not phone an ambulance, rather would take themselves to A&E, however, this service is not 24/7 within the Downe Hospital therefore people suffering a stroke may be too far down the line before phoning for an ambulance.
- Had there been any consultation with HSE regarding cross-border co-operation and was the clot removal surgery available in the South of Ireland?
- How many patients in Daisy Hill should be availing of the clot removal service?
- How can early assessment be increased especially regarding non-typical symptoms of stroke?
- Types of stroke need also to be looked at and family support is vital in the rehabilitation of patients.
- If Daisy Hill was not selected as a site for the hyper-acute unit approximately 81% of people living in the Newry and Mourne area who suffer a stroke would have to travel 30 minutes by ambulance, was there a 7 day stroke service available at Craigavon?
- The patient should come first and need assurances with medical reasons for potential options being outlined to the public.

The delegation responded to the queries as follows:

- The Royal Victoria Hospital in Belfast was currently the only site with the equipment and expertise available to perform thrombectomies and is likely to only ever be in Belfast.
- With the co-location of hyper-acute and acute stroke units, many small units were unable to be staffed on a 7 day basis and having the co-location would ensure therapy and dosages can be given on a 7 day basis.
- A lot of work was being carried out regarding the geographical spread of the units throughout Northern Ireland. Currently thrombolysis could be given up to 4.5 hours following the stroke, however it needs to be done as quickly as possible to ensure the best recovery.
- The Ambulance Service were fully on board and everyone wants very quick door-to-needle times however many people suffering strokes may not end up in a stroke unit which needed to change.
- A robust accessibility analysis would be included in the final consultation document.
- When someone had a stroke they should be in a complex stroke unit and home as soon as possible. For certain older frailer people who have a range of conditions that may need long-term care, this could take place within a more local hospital.
- People need to be educated in the FAST message when it comes to stroke to ensure that people do not wait to act when suffering from stroke.

- Work was being completed on access, geography and time as well as working out the optimum distribution to ensure the least number of people as possible would be disadvantaged.
- Thrombectomy was currently being done in Beaumont Hospital and opportunities for cross-border co-operation were worth exploring.
- The clinicians involved in Daisy Hill were very good however do not have a stroke disciplinary team at the weekend or a 7 day service. Currently thrombectomies could benefit 150-200 people and it could potentially be as high as 25% in 5 years.
- There was an need for expert assessment as some people presenting themselves thinking they were having a stroke were not and others such as 2 children and pregnant women have had strokes. Expert assessment by a clinician and multi-disciplinary team ensures early assessment.
- The density of stroke is important in early intervention.
- The challenge that exists is 7 day working and resilient services. Accessibility would need to be looked at to ensure equal access for all of the population of Northern Ireland. It would be very difficult to sustain hyper-acute stroke care in smaller units seeing less than 500 patients.
- The process, content and explanation in terms of medical outcomes would all be part of the consultation and the background of fear, cuts and loss of services and experience of poor consultations in the past had led to the setting up of these pre-consultation meetings.

The Chairperson thanked the delegation for their informative presentation and for fielding the array of questions posed.

## **2. TO CONSIDER PRE-CONSULTATION DOCUMENT AND DRAFT RESPONSE TO BE CONSIDERED BY COUNCIL**

Councillor Byrne advised a report was being prepared in response to the pre-consultation document which would be presented at Council. He stated there were 7 proposals outlined in the document and they would be worked through with an opportunity for members to put their views forward on each.

### **PROPOSAL 1: AGREE**

Members felt a move to a 7 day assessment service could be supported however were concerned that a decision taken on the appropriate number of stroke units would not take into account the geographical spread of the population in Northern Ireland. They felt that people within this District should be assured they would not have to travel significant distances to access the stroke services should they be required.

### **PROPOSAL 2: NEITHER AGREE/DISAGREE**

Members supported the provision of thrombolysis for all suitable stroke patients however given the recent incidents of delay in ambulance provision within the District, the measure of 60 minutes drive time to hospital was not sufficient to ensure equal access of the treatment would be available to those people in this District. Members felt this treatment should be available in Daisy Hill to ensure the people within the District had sufficient access to thrombolysis.

**PROPOSAL 3: AGREE**

Members agreed with the provision of a 24/7 clot removal service and support the rolling out of this service in the future.

**PROPOSAL 4: NEITHER AGREE/DISAGREE**

Concerns were raised that the proposals include the reduction of dedicated stroke beds across Northern Ireland. Members felt the evidence was based on urban areas such as London and Manchester therefore could not be compared on a like-for-like basis.

**PROPOSAL 5: NEITHER AGREE/DISAGREE**

Members support establishing acute stroke units however do not believe these should be co-located with hyper-acute stroke units. This would put additional pressure on families which may result in longer recovery time for patients. Members felt a wider dispersal of stroke units could be looked at with retention and development of services at Daisy Hill and Downe Hospitals.

**PROPOSAL 6: AGREE**

Members agreed with the enhanced community stroke provision ensuring they were fully resourced to deliver Early Supported Discharge. They felt the Downe Hospital could be considered as a step-down facility and that patients needed to be looked at in a holistic manner as well as that of their families. The lack of speech therapy was also to be looked at.

**PROPOSAL 7: AGREE**

Members agreed timely access to services should be made available however more detail was needed on how this would occur. Cost-recovery for voluntary and community organisations needed to be in place.

Councillor Byrne thanked all those for attending and advised people could also respond to the consultation on an individual basis.

The meeting concluded at 1.40pm

<b>Report to:</b>	Council Meeting
<b>Date of Meeting:</b>	4 September 2017
<b>Subject:</b>	Daisy Hill Hospital Pathfinder Project Community Forum
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway Chief Executive
<b>Contact Officer (Including Job Title):</b>	Eoin Devlin Assistant Director Health and Well-being

<b>Decisions required: For Noting</b>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	The Daisy Hill Pathfinder Project has been set up by the Southern Health and Social Care Trust to look at the issues currently facing the hospital. It is chaired by Dr Anne Marie Telford and as part of the process a Community forum is to be established
<b>2.0</b>	<b>Key issues:</b>
2.1	<p>The Chairperson of the Council has agreed that she will jointly chair the Forum, alongside the Patient and Client Council with independent support provided by the Northern Ireland Council on Voluntary Action.</p> <p>Members of the forum will be invited to take part in a process to select four of their number to sit on both the main Pathfinder group and the sub groups.</p> <p>They require representatives for this role with the following criteria:</p> <ul style="list-style-type: none"> <li>• people who represent a range of interests: <ul style="list-style-type: none"> <li>○ Users/carers</li> <li>○ Community/voluntary sector</li> <li>○ Business sector</li> <li>○ Health and social care interest groups</li> </ul> </li> <li>• Representative of each of the four District Electoral Areas (DEAs) in the area most affected by Daisy Hill Hospital</li> <li>• Willing to commit time to the process, which is likely to last 18 – 24 months</li> <li>• Be prepared to gather views from their own geographical area, and to feedback to the Community.</li> </ul> <p>The first meeting of the Forum is to take place on Tuesday 5 September 2017 in Sean Hollywood Art Centre and all those who took part in the Pathfinder Engagement events at the start of August have been invited along with all the DEA community representatives, the Chair of the Wellbeing Action Partnership and others.</p>
<b>3.0</b>	<b>Recommendations:</b>
3.1	For noting

<b>4.0</b>	<b>Resource implications</b>
4.1	
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>

<b>Report to:</b>	Council Meeting
<b>Date of Meeting:</b>	Monday 4 September 2017
<b>Subject:</b>	Audit Committee Annual Report 2016-17
<b>Reporting Officer (Including Job Title):</b>	Ms D Carville Director of Corporate Services
<b>Contact Officer (Including Job Title):</b>	Ms D Carville Director of Corporate Services

**Decisions required: Members are asked to note the 2016-17 Annual Report of the Audit Committee.**

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>Arising out of the Audit Committee Meeting held on Thursday 29 June 2017 it was agreed as follows regarding the Audit Committee Annual Report 2016-17:</p> <p><i>To note Audit Committee Annual Report 2016-17 from Mr J Campbell Chairperson of the Audit Committee.</i></p> <p><i>The Audit Committee Annual Report 2016-17 from Mr J Campbell Chairperson of the Audit Committee, to be tabled at the Council Meeting, for information.</i></p>
<b>2.0</b>	<b>Key issues:</b>
2.1	It is considered best practice for an Audit Committee to report annually on its work. The report contained at Appendix 1 was prepared by the Audit Committee Chairman and noted at the Audit Committee meeting of 29 June 2017.
<b>3.0</b>	<b>Recommendations:</b>
3.1	To note the Audit Committee Annual Report 2016-17 from Mr J Campbell Chairperson of the Audit Committee.
<b>4.0</b>	<b>Resource implications</b>
4.1	None
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>
	Appendix 1: Audit Committee Annual Report 2016-17.

**Newry, Mourne and Down District Council**  
**Audit Committee**  
**Annual Report for 2016/2017**



## 1. Overview

Mr Joe Campbell was appointed as an Independent Member of the Audit Committee on 14<sup>th</sup> September 2015 and in accordance with the Committee's terms of reference took up the role of Chairperson.

The Audit Committee met on four occasions during the year; 4<sup>th</sup> July 2016, 22<sup>nd</sup> September 2016, 8<sup>th</sup> December 2016 and 27<sup>th</sup> April 2017. A programme of work has been agreed by the Audit Committee and is allocated over a schedule of four meetings during the year.

## 2. Attendance

2.1 Members' attendance at committee meetings was as follows:

	Audit Committee	Audit Committee	Audit Committee	Audit Committee	TOTALS
	04-Jul-16	22-Sep-16	08-Dec-16	27-Apr-17	
Mr J Campbell	√	√	√	√	4 / 4
Cllr P Brown	√	√	√	√	4 / 4
Cllr C Casey	√	√			2 / 4
Cllr C Enright	√	√			2 / 4
Cllr T Hearty	√	√	√	√	4 / 4
Cllr M Murnin	√		√	√	3 / 4
Cllr P O Gribin					0 / 4
Cllr G Sharvin	√				1 / 4
Cllr M Ruane	√		√	√	3 / 4
Cllr L Devlin	√			√	2 / 4
Cllr J Trainor	√	√			2 / 4

2.2 The Audit Committee meetings also requires the attendance of the Chief Executive, the Director of Corporate Services and the Internal Auditors. The Audit Services Manager, Head of Finance and NIAO representatives also usually attend and the Senior Management Team and other Senior Officers attend by invitation.

### 3. Performance Evaluation

In accordance with best practice, the Audit Committee self-assessed its performance against the National Audit Office Checklist for Audit Committees during the year and the results were presented to the meeting on 8<sup>th</sup> December 2016 and the Committee agreed the following actions:

- Importance of providing induction training to new members of the Committee on a one to one basis.
- Political parties to consider where possible, a term greater than one year when making nominations to the Audit Committee as this will assist in building up skills and experience within the Committee.
- Assurances from Chairperson that Audit Committee Terms of Reference adequately encompasses the work of the Audit Committee.
- Management should provide assurances to the Audit Committee regarding the process for the preparation of financial statements to show this process is robust.
- The Audit Committee should satisfy itself that the resources allocated to Internal Audit adequately addresses risk to the Council.
- External Audit fee should be kept under review.
- A report should be tabled at a future Audit Committee Meeting regarding Code of Conduct for employees.

An appraisal of the Chairperson performance was also completed by the Chief Executive and Councillor Casey and was deemed satisfactory.

A training event on an effective Audit and Risk Committee was arranged for 30<sup>th</sup> September 2016 for Members of the Audit Committee and 2 Councillors attended.

### 4. Terms of Reference

A review of the Audit Committee's Terms of Reference was undertaken and approved by Council on 7<sup>th</sup> November 2016 as part of the review of the terms of references of all Committees of Council.

The Audit Committee noted the approved Terms of Reference at its meeting on 8<sup>th</sup> December 2016 and the Chairperson confirmed that he was satisfied the Terms of Reference covered the scope of the work of the Audit Committee and encompassed all the assurance needs required.

## 5. 2015/16 Financial Statements and External Audit

The Council's Audited Financial Statements for 2015/16 including the Annual Governance Statement were reviewed by the Audit Committee on 22<sup>nd</sup> September 2016. The Committee also reviewed the draft report to those charged with governance.

The Audit Committee was pleased to note that the Northern Ireland Audit Office (NIAO) had certified the financial Statements with an unqualified audit Opinion and the Committee was able to recommend approval to Council so that the Accounts could be signed within the statutory deadline of 30<sup>th</sup> September 2016.

The Audit Committee noted the contents of final report to those charged with governance with management responses at its meeting on 8<sup>th</sup> December 2016 and the Annual Audit Letter at its meeting on 27<sup>th</sup> April 2017.

## 6. Risk Management

The Committee welcomed the good progress made by Officers during the year on Risk Management and the structure put in place to ensure ownership and management of risk at all levels of the organisation.

The Council established an initial Corporate Risk Register in June 2016, which identified the key corporate level risks faced, and to be managed, by the Council. Each corporate risk is linked to specific priorities set out by the Council in its Corporate Plan. The Corporate Risk Register and mitigating actions are scrutinised at each Audit Committee meeting. Risk management is also considered bi-monthly at the SMT (Senior Management Team) Meetings .

There were 13 corporate risks on the Corporate Risk Register at March 2017 and the corporate risks with the highest residual scores ( $4 * 4 = 16$ ) were as follows:

- CR. 02 - Failure to deliver the capital investment programme for the District
- CR. 08 - IT Services do not support the Statutory, Strategic or Operational requirements of Council
- CR. 12 - Legal & Financial Uncertainties caused by the current economic and political climate

## 7. Internal Audit

ASM Limited were appointed on 1<sup>st</sup> April 2015 as Internal Auditors for a 2 year term, with the possibility of two 1 year extensions.

The Audit Committee on 8<sup>th</sup> December 2016 agreed to extend the contract with ASM Limited for the provision of the Council's internal audit services, for a further one year period via Direct Award Contract, subject to a satisfactory completion review at the end of each year. This extension will allow for the completion of a 4 Year Internal Audit Cycle.

The Internal Audit Plan for 2016/17 was delivered in full. 7 Internal Audit Reports were reported to the Audit Committee during the year, 6 of which received a satisfactory assurance rating and one service, fleet management, which received a limited assurance rating.

The Committee received the Annual Internal Audit Annual Assurance Report for 2016/17 at its meeting on 27<sup>th</sup> April 2017 and noted the Auditor's overall opinion that the Council's systems in relation to internal control, risk management and governance were adequate and operated effectively and they were able to provide satisfactory assurance in relation to the effective and efficient achievement of the Council's objectives.

The Audit Committee welcomed the overall opinion of Satisfactory Assurance and commended Officers for their good work. The Committee also requested regular progress updates on the actions taken to address the significant issues referred to in Annual Internal Audit Annual Assurance Report.

The Committee also reviewed a Follow up Report on the Implementation of Prior Year Internal Audit Recommendations on 27<sup>th</sup> April 2017. The Committee emphasised the importance of Officers continuing to give their full co-operation to Internal Audit work and to ensure recommendations to strengthen internal controls were implemented in a timely fashion.

Also at its meeting on 27<sup>th</sup> April 2017, the Audit Committee reviewed the internal audit plan for 2017/18 and was content to approve subject to some modification.

## **8. External Audit Strategy**

The NIAO presented their Annual Audit Strategy for the Year Ending 31 March 2017 to the Audit Committee on 27<sup>th</sup> April 2017. The Audit Certification deadline for certifying local government bodies' Accounts is 30 September 2017 and to ensure compliance a meeting of the Audit Committee has been scheduled to take place on Tuesday 26<sup>th</sup> September 2016 to review the audited accounts and recommend approval to Council so the Accounts can be signed by the statutory deadline.

## **9. Performance Improvement Arrangements**

The Audit Committee were presented with a summary on the findings of an audit and assessment carried out by NIAO for 2016-17 in respect of performance and improvement at its meeting on 8<sup>th</sup> December 2016.

The Committee welcomed that the Councils Performance Improvement Arrangements had been certified with an unqualified opinion by the NIAO Audit.

Section 3, Part 2 – Governance Arrangements states that “the Audit Committee should actively assist the Council with monitoring the activity of any committee charged with the scrutiny of performance improvement” and this will be reflected in the Committee’s programme of work going forward

## **10. Acknowledgments**

The Audit Committee would wish to thank officers, the Internal and External Auditors for their openness and engagement with the Committee, thereby allowing it to meet its responsibilities.

**Joe Campbell**  
**Independent Chairperson**  
**29 June 2017**

# Boundary Commission for Northern Ireland

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Ms Briega Magill  
Administration Manager  
Newry, Mourne and Down District Council  
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Monaghan Row  
NEWRY  
BT35 8DJ

Boundary Commission for  
Northern Ireland  
The Bungalow  
Stormont House  
Stormont Estate  
Belfast  
BT4 3SH

25 August 2017

Dear Ms Magill

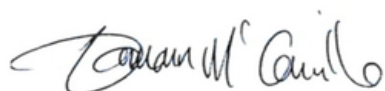
## 2018 REVIEW OF PARLIAMENTARY CONSTITUENCIES SECONDARY CONSULTATION

Last September the Boundary Commission for Northern Ireland published its Provisional Proposals Report for the 2018 Review of Parliamentary constituencies in Northern Ireland. I would like to thank you for displaying the Provisional Proposals in your offices.

We consulted on our Provisional Proposals for 12 weeks, which included four public hearings. We have now collated all the responses received, including the transcripts of the public hearings, and intend to publish these on our consultation portal [www.bcni2018.uk](http://www.bcni2018.uk) on **Tuesday 5 September 2017**. This will trigger the start of a four week secondary consultation period, ending on **2 October 2017**, during which time views are invited on the representations received.

We have produced a poster publicising the secondary consultation period so as to make the responses and the transcripts accessible to as many people as possible and to encourage them to participate. Thank you for agreeing to display the poster in a prominent place within the Council's building(s) during the consultation period.

Yours sincerely,



**Eamonn McConville**  
Secretary to the Boundary Commission



# Boundary Commission for Northern Ireland



## 2018 Review of Parliamentary Constituencies



## Secondary Consultation

On 6th September 2016 the Boundary Commission for Northern Ireland launched a 12 week public consultation on its Provisional Proposals for the 17 Parliamentary Constituencies in Northern Ireland.

**The Commission now wants your views on the submissions and oral representations received.**

Copies of our proposals, the submissions received and the transcripts of the public hearings held are available on our dedicated consultation portal: [www.bcni2018.uk](http://www.bcni2018.uk)

**Submit your views by 2 October 2017**

**COMPLETE OUR ONLINE CONSULTATION AT:** [www.bcni2018.uk](http://www.bcni2018.uk)

**EMAIL YOUR VIEWS TO:** [review@boundarycommission.org.uk](mailto:review@boundarycommission.org.uk)

**POST YOUR VIEWS TO:**

Boundary Commission for Northern Ireland,  
The Bungalow, Stormont House, Stormont Estate,  
Belfast, BT4 3SH

More information on the Boundary Commission for Northern Ireland can be found at: [www.boundarycommission.org.uk](http://www.boundarycommission.org.uk)

