



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

September 29th, 2017

Notice Of Meeting

You are requested to attend the Council meeting to be held on **Monday, 2nd October 2017** at **6:00 pm** in **Mourne Room, Downshire Civic Centre.**

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from Council Meeting held on 4 September 2017

[Council-04092017.pdf](#)

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Council Minutes For Adoption and Signing

4.0 Minutes of Council Meeting held on 4th September 2017

[Council-04092017.pdf](#)

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5.0 Minutes of Special Council Meeting held on 29th August 2017

[Special Council 29082017.pdf](#)

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Committee Minutes for Consideration and Adoption

6.0 Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 11th September 2017

[ERT Agenda](#)

[ERT Mins 11 September 2017.pdf](#)

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[W2 Consulting Presentation ERT 11.09.17.pdf](#)

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7.0 Minutes of Strategy, Policy and Resources Committee Meeting held on 14th September 2017

[SPR Agenda](#)

[SPR Minutes 14-09-2017.pdf](#)

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[Recording Planning Committee Meetings.pdf](#)

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8.0 Minutes of Active and Healthy Communities Committee Meeting held on 18th September 2017

[AHC Agenda](#)

9.0 Minutes of Regulatory and Technical Services Committee Meeting held on 20th September 2017

[RTS Agenda](#)

📄 [RTS Minutes -20-9-17 PM.pdf](#)

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Conferences/Events

10.0 To appoint Members to NAC AGM and Conference in Glasgow - 3-5 November 2017. (Details attached).

The Council's Members on the NAC are:-

- Councillor Casey
- Councillor Harte
- Councillor Ruane
- Councillor Andrews
- Councillor Carr
- Councillor Curran
- Councillor Burgess
- Councillor McMurray

📄 [NAC AGM & Conference.pdf](#)

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Consultation Documents

11.0 To consider draft corporate response to the South Eastern HSC and the Southern HSC Trusts' Consultations on their 2017/18 Savings Plans.

📄 [SET_Savings_Plan_201718_Consultation_Questionnaire_for_issue.pdf](#)

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📄 [Savings_Plan_questionnaire - Southern Area.pdf](#)

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12.0 Charity Commission for NI - proposed changes to the Annual Monitoring Return 2018

📄 [Public consultation on proposed changes to the charity Annual Monitoring Return 2018.pdf](#)

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13.0 NI Ambulance Service Health & Social Care Trust - Equality Action Plans and Disability Action Plans

📄 [Ambulance Service consultations.pdf](#)

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14.0 Notice of Motion received in the name of Councillors Brown, Stokes, Tinnelly and Taylor

'This Council confirms its commitment to a full, 15-acre community park project on the Albert Basin site in Newry. The Council recognises that the Albert Basin site was given to the people of Newry in 1986 and that a commitment was given at that time to develop it as a recreation and amenity area for the generations of the future. It also recognises the work of community activists in presenting their plans for the park through a petition with over 10,000 signatures.

Council commits to delivering a park in parallel with other capital works projects in Newry within the next Council term. The Council shall within 3 months establish a task and finish group reporting to the Capital Projects Working Group, consisting of elected members, community representatives and a dedicated Council officer to establish plans to move the Albert Basin park project forward and investigate funding options'.

Invitees

Cllr Terry Andrews	terry.andrews@nmandd.org
Cllr Naomi Bailie	naomi.bailie@nmandd.org
Cllr Patrick Brown	patrick.brown@nmandd.org
Cllr Robert Burgess	robert.burgess@nmandd.org
Cllr Stephen Burns	stephen.burns@nmandd.org
Lorraine Burns	lorraine.burns@nmandd.org
Cllr Pete Byrne	pete.byrne@nmandd.org
Cllr Michael Carr	michael.carr@nmandd.org
Mrs Dorinnia Carville	dorinnia.carville@nmandd.org
Cllr charlie casey	charlie.casey@nmandd.org
Cllr William Clarke	william.clarke@nmandd.org
Cllr Garth Craig	garth.craig@nmandd.org
Cllr Dermot Curran	dermot.curran@nmandd.org
Ms Alice Curran	alice.curran@nmandd.org
Cllr Laura Devlin	laura.devlin@nmandd.org
Ms Louise Dillon	louise.dillon@nmandd.org
Cllr Sean Doran	sean.doran@nmandd.org
Cllr Cadogan Enright	cadogan.enright@nmandd.org
Cllr Gillian Fitzpatrick	gillian.fitzpatrick@nmandd.org
Cllr Glyn Hanna	glyn.hanna@nmandd.org
Mr Liam Hannaway	liam.hannaway@nmandd.org
Cllr Valerie Harte	valerie.harte@nmandd.org
Cllr Harry Harvey	harry.harvey@nmandd.org
Cllr Terry Hearty	terry.hearty@nmandd.org
Cllr David Hyland	david.hyland@nmandd.org
Miss Veronica Keegan	veronica.keegan@nmandd.org
Mrs Sheila Kieran	sheila.kieran@nmandd.org
Cllr Liz Kimmins	liz.kimmins@nmandd.org
Cllr Mickey Larkin	micky.larkin@nmandd.org
Mr Michael Lipsett	michael.lipsett@nmandd.org
Cllr Kate Loughran	kate.loughran@nmandd.org
Cllr Jill Macauley	jill.macauley@nmandd.org
Mrs Regina Mackin	regina.mackin@nmandd.org
Colette McAteer	colette.mcateer@nmandd.org
Cllr Declan McAteer	declan.mcateer@nmandd.org
Patricia McKeever	patricia.mckeever@nmandd.org
Ms Tracie McLoughlin	tracie.mcloughlin@nmandd.org
Cllr Oksana McMahan	oksana.mcmahan@nmandd.org
Cllr Andrew McMurray	andrew.mcmurray@nmandd.org
Eileen McParland	eileen.mcparland@nmandd.org
Ms Carmel Morgan	carmel.morgan@nmandd.org
Cllr Roisin Mulgrew	roisin.mulgrew@nmandd.org

Cllr Mark Murnin	mark.murnin@nmandd.org
Cllr Barra O Muiri	barra.omuiri@nmandd.org
Cllr Pol O'Gribin	pol.ogribin@nmandd.org
Ms Patricia Oakes	patricia.oakes@nmandd.org
Cllr Brian Quinn	brian.quinn@nmandd.org
Cllr Henry Reilly	henry.reilly@nmandd.org
Cllr Michael Ruane	michael.ruane@nmandd.org
Cllr Michael Savage	michael.savage@nmandd.org
Cllr Gareth Sharvin	gareth.sharvin@nmandd.org
Cllr Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@nmandd.org
Cllr David Taylor	david.taylor@nmandd.org
Caroline Taylor	Caroline.Taylor@downdc.gov.uk
Cllr Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr John Trainor	john.trainor@nmandd.org
Central Support Unit	central.support@nmandd.org
Cllr William Walker	william.walker@nmandd.org
Mrs Marie Ward	marie.ward@nmandd.org
Adam Wilkinson	adam.wilkinson@nmandd.org

ACTION SHEET – COUNCIL MEETING – MONDAY 4 SEPTEMBER 2017

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
C/133/2017	Action Sheet arising from Council meeting 7 August 2017	Correspondence to be sent to the Department for the Economy highlighting the reservations of the implementation of the Mineral Development Act, stating that local residents were concerned and had not been consulted with, and asking that subsequent consultation was opened to the public to ensure their voices were heard.	L Hannaway	Letter sent 12.09.17	
C/134/2017	Minutes of Council meeting 7 August 2017	Inclusion of Cllr Quinn in attendance at Council meeting 7.8.17. Minutes adopted.	D Services	Minute amended	
C/135/2017	Minutes of ERT Committee held 14.8.17	Minutes adopted. Site visit to be organised between Newcastle Cllrs and Council officers to discuss additional extras and a tidy up of the area at Donard Park, Newcastle	M Ward A Wilkinson		
C/136/2017	Minutes of SPR Committee 17.8.17	Proposed arrangements for consultation with Southern and South Eastern Health and Social Care Trusts approved: Following consideration by the Party Representatives Forum the following is proposed in respect of the consultation arrangements with Southern and South Eastern Health and Social Care Trusts. Northern Ireland Ambulance Service will also be invited to attend. <ul style="list-style-type: none"> • The Council hold a Council meeting with the Southern and South Eastern Trusts to discuss issues relating to Health Service provision in the Newry, Mourne and Down District twice yearly. • Should a relevant issue arise which requires addressing on an urgent basis, additional meetings may be arranged on an ad hoc basis. The Trust may use these Fora as a means of consultation. • Six weeks prior to the quarterly meeting the 	M Lipsett/ E Devlin	Meeting arranged 30/10/17	

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		<p>Southern and South Eastern Health Working Groups will meet to identify issues and concerns. These will be Chaired by the Chairperson of Council.</p> <p>Membership of the LDP Steering Group be approved as follows:</p> <ul style="list-style-type: none"> • 3 SF – 2 from Planning Committee and 1 from SPR Committee. • 3 SDLP – 2 from Planning Committee, and 1 from SPR Committee. • 2 DUP – 1 from Planning Committee, 1 from SPR Committee. • 2 UUP – 1 from Planning Committee, 1 from SPR Committee <p>1 Independent/Alliance – 1 from SPR Committee</p> <p>Minutes of SPR Committee held on 17 August adopted.</p>	<p>A McKay/A Hay</p> <p>D Carville</p>	<p>Party Representatives contacted to provide nominations</p>	
C/137/2017	Minutes of AHC Committee 21.8.17	<p>Officers to consult with Craobh Rua prior to proceeding to develop a lease in line with Council Policy.</p> <p>Minutes of AHC Committee 21.8.17 adopted.</p> <p>Detailed report to be brought back to AHC Committee regarding continued use of Ballykinlar camp by sporting bodies.</p> <p>Director of RTS (Interim) to contact Slieve Croob Councillors regarding Council's policy on provision of Christmas trees.</p>	<p>M Lipsett</p> <p>M Lipsett</p> <p>M Lipsett</p> <p>A Wilkinson</p>		

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C/138/2017	Minutes of RTS Committee 23.8.17	Minutes of RTS Committee 23.8.17 adopted. Meeting with Transport NI regarding the area of ground at Mourneview Park to be progressed ASAP.	A Wilkinson A Wilkinson		
C/139/2017	Draft Consultation Response from Council on Stroke Services	Corporate response to the stroke services consultation approved to include the following additions: <ul style="list-style-type: none"> The success rate of Daisy Hill Hospital in terms of the numbers of patients receiving thrombolysis within an hour of attending hospital should be highlighted; Daisy Hill Hospital should be earmarked to have a hyper-acute unit. 	A Rennick	Consultation Response sent 13.9.2017	
C/141/2017	Arrangements for Council's Corporate Response to the Public Consultation on Health Service Savings in both the Southern and SE Health & Social Care Trusts	Agreed to organise 2 workshops. One in the Southern Trust and one in the South Eastern Trust to enable the preparation of a corporate response to the public consultation on Health Service savings.	A Rennick	Workshops held on 18.09.17 and 22.09.17 and draft consultation response listed on Council agenda.	
C/142/2017	Report on Daisy Hill Hospital Pathfinder Project	The report on Daisy Hill Hospital Pathfinder Project Community Forum was noted	E Devlin	Noted	
C/143/2017	Correspondence from Boundary Commission for NI	Correspondence to be sent to the Boundary Commission for NI informing them their correspondence regarding the 2018 Review of Parliamentary Constituencies Secondary Consultation was noted.	D Services	Letter sent – 12/09/17	
C/144/2017	Notice of Motion from all Planning Committee Members	Agreed: "Planning Committee decision (12) of Meeting held on 26 April 2017: P2009/1336/7 - Mr J C Campbell, 68 to 72 and	A Wilkinson A McKay		

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		74 Shore Road, Rostrevor, proposed new 70 bed nursing home together with 41 no. 2 & 3 bedroom apartments with associated site works, landscaping and car parking (including at grade and undercroft car parking) be rescinded and the Planning Committee reconsider this planning application".			

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NEWRY, MOURNE & DOWN DISTRICT COUNCIL**NMD/SC/****Minutes of Special Council Meeting held on Monday 29 August 2017 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick****In the Chair:** Councillor W Clarke**In attendance: (Councillors)**

Councillor T Andrews	Councillor P Brown
Councillor R Burgess	Councillor P Byrne
Councillor C Casey	Councillor G Craig
Councillor C Enright	Councillor H Harvey
Councillor M Larkin	Councillor K Loughran
Councillor J Macauley	Councillor D McAteer
Councillor O McMahon	Councillor M Murnin
Councillor B Quinn	Councillor M Ruane
Councillor M Savage	Councillor J Trainor
Councillor B Walker	

(Officials)

Mr L Hannaway, Chief Executive

Ms C Taylor, Democratic Services Officer

Also in attendance: Ms K Sharkey (Service Delivery Manager – Newcastle/Downpatrick)
Mr C McHugh (Service Delivery Manager – Newcastle/Downpatrick)

SC/19/2017**APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Carr, Curran, Devlin, Fitzpatrick, Hanna, Harte, Sharvin, Stokes, Taylor and Tinnelly.

The Chair offered condolences to the families of local men, Féargal Magennis and Geoff Cartwright from the District who had been tragically killed in road accidents.

AGREED: It was agreed a letter of condolence be sent to the families of Féargal Magennis and Geoff Cartwright.

The Chair welcomed Councillor Michael Savage to the Council and thanked Kevin McAteer for his contribution to Council.

AGREED: It was agreed that a letter of thanks be sent to Kevin McAteer for his contribution to Council.

SC/20/2017**DECLARATIONS OF INTEREST**

There were no declarations of interest.

SC/21/2017

PRESENTATION BY TRANSLINK

The Chairperson welcomed Ms Kay Sharkey and Mr Ciaran McHugh from Translink to the meeting and invited them to make their presentation.

Mr McLaughlin thanked the Chairperson for the opportunity to present to Council and he highlighted the following points from Newcastle and Downpatrick:

- Phoenix Gas had been working in the Spa area and the Annacloy Road into Downpatrick which had affected school services prior to June with road closures and Translink services had experienced difficulties in getting through. There would now be a one week lane closure between Spa and Walter Watson's on the Dunmore Road for one week. Social media, the journey planner and schools had been updated to reflect this lane closure.
- From 1 September, it was hoped Phoenix Gas would have completed as far as the Aughlisnafin Road and it was hoped the Service 18 could be amended to divert along this road instead of via Drumcaw.
- Phoenix Gas would be moving onto section between the Clonvarghan Road to Walter Watson's engineering works, during this time Shimna School bus can still operate and buses from St Malachy's in the afternoon can still operate and been asked to keep updated as to when they will reach the Clonvarghan Road as diversions will then be required.
- Works would start in Kilmore in mid-September, which Phoenix Gas hoped to complete over 2 consecutive Sundays and a lane closure would be in place.
- Works would start in October/November on the Ardnabannon Road and a lane closure would be operated by traffic lights.
- Works to the Carnacaville Road towards Maghera village would start in late January/February time, and this would cause major disruption to St. Joseph's Primary School. Phoenix Gas were liaising with the school in regard to this planned disruption.
- The Translink summer timetable had been operating since the last day in June and the winter timetable would begin on 1 September 2017.
- Maria McCann was moving on to a development programme within Translink and a new Chief Clerk was in place in the Newcastle Depot, in Elise McEvoy who would deal with bookings for private hire.
- A new temporary staff inspector, Colin Corrigan was also in place.
- Ciaran McHugh would take over in mid-September, the role of Service Delivery Manager in Newcastle and Downpatrick and Kay Sharkey would move on to look after the Translink Travel Centre.
- There had been calls from Mourne's Councillors and the Kilkeel Chamber of Commerce for an upgrade of the Translink depot in Kilkeel. The depot was very small with a small area to park buses and there had been calls from the public to provide toilet facilities, which could not be provided as the building was too small. There was a depot upgrade programme within Translink, but no funding and Translink representatives called on the Councillors to lobby the Assembly once it was up and running.

- An update was provided on the events that had taken place during the summer across the District and how well the transport had been running.
- The offer of a return ticket for the price of a single would finish on 31 August, and had been well used. During the winter period one third off off-peak returns after 09:30 could be availed of on buses and trains and there was a rambler fare on a Sunday.
- 15-24 year olds got a third off fares if they purchased a card for £8.
- Translink had invested heavily in Newcastle and Downpatrick last year and had provided extra 215 services – Downpatrick to Belfast - in September 2016, and passenger numbers were continuing to grow.
- 237 Express – Newcastle to Belfast was also seeing growth and people using it in the afternoons.
- Town services, especially the Kilkeel town service needed more passenger numbers as did Ballynahinch town service.

Mr McHugh provided his email address for Councillors wishing to contact him:
Ciaran.mchugh@translink.co.uk

Representatives from Translink responded to the queries as follows:

Slieve Croob DEA

In response to Councillor Murnin's concerns regarding the speed of buses through Carlisle Park, Ballynahinch, the Translink representatives explained when buses operated through housing estates, a cushioned speed bump was requested to limit noise, although Carlisle Park, Ballynahinch did not have these and to alleviate the problem, a notice would be put up in the area asking the drivers to watch their speed.

Downpatrick DEA

In response to Councillor Enright's queries, the Translink representatives explained that Translink actively promoted a "Go Healthy" scheme for their bus drivers to become actively engaged in sport.

Slieve Gullion DEA

Councillor Hearty raised concerns regarding the transport between Crossmaglen and Newry, particularly in the evenings. With the new leisure centre and access to the cinema and city centre facilities, people of the Crossmaglen area disadvantaged as they were not able to get a bus home after 6.10pm. He called on Translink to look at a well advertised pilot scheme for the area for 4-5 months.

Ms Sharkey undertook to pass on Councillor Hearty's concerns to Mr McLaughlin in the Newry depot, saying it could be something Translink would look into.

Newry DEA

Councillor Casey said the 11B to Drumgullion and Fairfield Heights were missed, but was glad that Translink were not cutting services without prior consultation.

The Mournes DEA

Councillor Quinn raised concerns in the Kilkeel area, saying the Post Office had moved to across the road from the Translink depot and elderly residents would be using the buses to access the Post Office, but the depot was not meeting their needs and required an upgrade.

Councillor Quinn said some areas ie. Attical, Cranfield, Greencastle, Longstone, did not require a bus service every day, one or two days a week serving these areas of would suffice and if people knew which days the buses ran on, it could meet most of their needs and this could help increase the usage of the services.

Councillor Quinn asked for a pilot scheme for buses running in the evenings from Newry to Kilkeel.

Councillor Quinn asked if Translink undertook a consultation, the Mournes Councillors wished to be involved.

Councillor Clarke asked Translink to look at the service in Newcastle to Sunningdale Drive, Tullybrannigan area, saying people would like to avail of this service, but a steep hill was preventing pensioners from accessing it.

Councillor Clarke concurred with Councillor Quinn's comments regarding the upgrade of the Kilkeel depot, saying partnership and working in collaboration was needed and he proposed writing to the Permanent Secretary at the Department for Infrastructure seeking resources for the upgrade of the Kilkeel depot. Councillor Quinn seconded this proposal.

AGREED: It was agreed on the proposal of Councillor Clarke, seconded by Councillor Quinn, that correspondence be sent to the Permanent Secretary at the Department for Infrastructure seeking resources for the upgrade of the Kilkeel depot.

Councillor Quinn suggested Translink and Council worked together on a travel package involving membership, which would help passengers wishing to travel from the smaller towns and villages to Newry and Downpatrick to avail of the facilities.

Councillor Clarke also suggested linking the car parks with the town services which would cut down on town centre congestion.

Crotlieve DEA

As Councillor Tinnelly was an apology for the meeting, Mr Hannaway advised the Translink representatives of his query regarding a bus shelter at the park n ride at the Sheepbridge.

Councillor McAteer queried whether Translink engaged with Council over bus stops and what the budget was for bus stops.

Mr McHugh advised initially Translink would establish the need for a bus stop and take into account how busy the stop was or would be. They did work in partnership with Council and worked with a company who Translink worked with on the infrastructure of bus stops. It was hoped communities and/or Council approached Translink with the needs and Translink would then assess the need and work in conjunction with the Department for Infrastructure and the PSNI over safety.

Mr McHugh confirmed Translink Head Office would keep the budget for the bus stops and undertook to provide details to Councillor McAteer.

Ms Sharkey undertook to provide the information regarding the bus stop at the Sheepbridge Park n Ride to Councillor Tinnelly.

Rowallane DEA

In response to Councillor Walker's query regarding a park n ride in the Downpatrick area, Ms Sharkey confirmed Translink were keen to develop park n rides and were generally a success. She said a park n ride for Saintfield/Crossgar was being looked into and a review was currently being undertaken currently and park n ride was included within this review.

Councillor Walker raised concerns over the lack of bus service on a Sunday from Killyleagh to Downpatrick and asked Translink to look into a Pilot scheme for a few months. In response, Ms Sharkey undertook to speak with the scheduler regarding the bus service from Killyleagh to Downpatrick on a Sunday.

In response to Councillor Harvey's concerns regarding disruption to Crossgar by Phoenix Gas, Ms Sharkey confirmed there would be a lane closure, although she hoped buses could still travel through the town and she was worked with Phoenix Gas on this issue.

In response to Councillor Brown's queries regarding the large run down space on the Belfast Road, Saintfield, Ms Sharkey undertook to chase up who was responsible for tidying up the site.

Councillor Brown said there was a need for a park n ride in Saintfield, to which Ms Sharkey confirmed there had been plans a few years ago for, and she would revert to Councillor Brown on this query.

In response to concerns from Councillor Andrews, Ms Sharkey confirmed work had been undertaken with the schools and with the Education Board regarding children being dropped off in Crossgar to take the No 12 bus to Ballygowan, and would ask Peter Murphy to revert to Councillor Andrews on this issue.

Ms Sharkey confirmed Translink would look into a bus service from Killyleagh to Crossgar to Ballynahinch on market day, but said it had been provided some years ago and taken off as it was not well used. She suggested another option was Lisburn on market day there and she would pass this information to the scheduler.

Ms Sharkey confirmed there were capacity issues on the school services, but there were no extra buses that could be used.

Ms Sharkey referred to the Westlands Express stop in Crossgar, saying the express buses were a success for Translink as they were limited in stops. She said the 237 service from Newcastle to Belfast had stops taken off in Dundrum after consultation with passengers, and to this end, she was not keen to add another stop in Crossgar as it would make the express service less attractive.

Councillor Burgess referred to the bus service from Downpatrick to Ballynahinch, saying the last direct bus was at 5.45pm and enquired if a later bus could be scheduled.

The Chairperson thanked Ms Sharkey and Mr McHugh for their attendance at the meeting.

There being no further business, the meeting concluded at 6.56pm

For adoption at Meeting of Newry, Mourne and Down District Council to be held on Monday 2 October 2017.

Signed:

Chairperson

Chief Executive

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 11 September 2017 at 3.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor P Byrne

In Attendance: **(Committee Members)**
 Councillor D Hyland
 Councillor R Burgess
 Councillor M Carr
 Councillor C Casey
 Councillor W Clarke
 Councillor D Curran
 Councillor G Hanna
 Councillor H Harvey
 Councillor T Hearty
 Councillor D McAteer
 Councillor O McMahan
 Councillor B Quinn
 Councillor M Ruane
 Councillor G Stokes

Also in attendance: Councillor A McMurray

Officials in Attendance: Mr L Hannaway Chief Executive NMDDC
 Ms M Ward Director of Enterprise, Regeneration & Tourism
 Mr J McGilly Asst. Director, Economic Regeneration & Tourism
 Mr A Patterson Asst. Director, Tourism Culture & Events
 Mrs M Boyle Tourism Development Officer
 Mr M Mohan Senior Tourism Initiative Manager
 Mrs E McParland Democratic Services Manager
 Mrs P McKeever Democratic Services Officer

Others in Attendance: Representatives from Silvery Light Sailing Company
 Mr Mark O'Connell, W2 Consulting

In advance of the ERT meeting, a presentation was given by representatives from the Silvery Light Sailing Company, the objective of which was to advise the Committee about their project and work, and seek financial support from for the restoration of the tall ship 'The Silvery Light'. They explained that application had been made to the Heritage Lottery Fund and in order to progress their application to the final stage and they required a significant

partner of the stature of Newry, Mourne & Down District Council to join the project in a stakeholder role. They advised they were seeking £100,000 over a 5 year period, £20,000 per annum.

The Chairperson thanked the representatives from the Silvery Light Sailing Company for their presentation and advised that as per Council policy, any decision on a financial contribution would be a matter for consideration by Council, in line with relevant policies. (They left the meeting at 3.00pm)

ERT/149/2017: APOLOGIES / CHAIRPERSON'S REMARKS

No apologies were received.

The Chairperson asked that congratulations be forwarded to ERT staff for the very successful 'Wake the Giant' festival which took place on 26 & 27 August 2017. He also recommended attending the City of Merchants Event which was due to take place on 30 September and 1 October 2017.

The Chairperson advised that the 18 October 2017 had been confirmed as the date for the BE Aerospace visit.

ERT/150/2017: DECLARATIONS OF INTEREST

No Declarations of Interest were received.

FOR DISCUSSION/DECISION

**ERT/151/2017: ACTION SHEET
MINUTES OF ENTERPRISE, REGENERATION & TOURISM
COMMITTEE MEETING
MONDAY 14 AUGUST 2017**

Read: Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 14 August 2017.
(Copy circulated)

The following issues were raised:

ERT/134/2017 – Dept for Communities Funding – Regeneration Projects

Mr McGilly advised that officials were working on securing a date suitable to all parties.

ERT/142/2017 – Warrenpoint Baths

Mr McGilly advised that quotations were currently being sought.

AGREED: On the proposal of Councillor Curran seconded by Councillor McAteer, it was agreed to note the Action Sheet arising out of the

**Minutes of Enterprise, Regeneration & Tourism Committee Meeting
held on Monday 14 August 2017.**

PRESENTATIONS

**ERT/152/2017: PRESENTATION FROM MARK O'CONNELL,
SPORTS TOURISM**

Mr Mark O'Connell from W2 Consulting gave a presentation on the Outdoor Events / Sport Tourism Framework. **(copy of presentation attached)**

Following the presentation the following points were raised:

- What budget had the Council set aside for tourism.
- Would additional staff be required for the implementation of the Outdoor Events / Sports Tourism Framework
- Newry Canal had the potential to be a substantial tourist asset and this should be explored.
- Importance of grasping the opportunity to maximise the Council area's tourist potential, including maximising access to its waterways.
- Branding as "outdoor capital of Ireland" was a very positive message, reflecting well on the district.
- Concern about over emphasis on some sports, to the detriment of others, including minority sports.
- Potential issue regarding the ability to cope with the potential number of visitors wishing to stay, due to lack of bed space.
- Had a previous audit of outdoor events organised by Council been carried out and could this be built upon.

Officers and Mr O'Connell replied to comments, advising:

- The tourism budget was in the region of £3m; this included staffing costs but excluded external/capital investment.
- The roles of existing staff were currently being reviewed to assess capacity for delivering any new Framework.
- The Blue Ways were being linked to those in the Armagh, Banbridge and Craigavon Council area and the towpath was a huge visitor success. The Canal could be similarly developed as a tourist asset.
- Overgrown grass along the towpath would be reported for attention by the relevant section of Council.
- Importance of Council showing it had a co-ordinated, well planned approach to its offering and a depth of experience as this would build confidence and in turn attract private sector investment.

- Bed space could be resolved in a wide variety of ways other than the more traditional – this could include airbandb, glamping, caravan and camping.
- An audit of outdoor events organised had been carried out by Council been carried out and could this be built upon.
- Council already had a number of events which could be massive with the correct level of additional marketing.
- Importance of focusing on, and maximising, those areas of strength within the district – such as the already identified Newry Destination gateway events.
- It would be important to manage the available budgets – picking out in the first instance the key winners for maximising return and these could then be built upon and expanded.
- A gap analysis audit has already taken place.

The Chair thanked Mr M O'Connell for his presentation and he left the meeting.

ENTERPRISE, EMPLOYMENT & REGENERATION

ERT/153/2017: INTERNATIONAL RELATIONS FORUM ACTION SHEET

Read: International Relations Forum Action Sheet dated 24 August 2017.
(Copy circulated)

AGREED: On the proposal of Councillor Casey seconded by Councillor McAteer, it was agreed as follows as per report dated 11 September 2017 from Mrs M Ward regarding International Relations:

- **To consider the contents of the report and to:**
- **Adopt the amended International Relations Policy, Framework and Terms of Reference.**
- **Approve participation in the music programme exchange with Southern Pines in April 2018 with attendance by the six children who participated in July 2017 (substitutions to be agreed if required), the Chair of Council, two Council Officials to travel with the children and supervise the programme.**
- **Approve the Chair of Council, one Council Official and one representative from the education sector attending the anniversary celebration of School No 7 in Kirovsk.**

- **Approve the development of Sioux Falls agreement with an emphasis on business and trade.**
- **Approve further consideration of the City of Pawtucket request with a paper to be brought back to a future ERT Committee**
- **Membership of the International Relations Reference Group to be amended to include one Councillor from the Alliance Party so that there is representative from SDLP/Sinn Fein/DUP/UUP/Independents.**

ERT/154/2017: BREXIT PAPER

Read: Report dated 11 September 2017 from Mrs M Ward regarding Brexit
(Copy circulated)

Councillor Curran referred to a Brexit Conference he had recently attended and requested that the representative from the N Ireland Food and Drink Association, who had addressed the Conference, be invited to a future meeting of the ERT Committee.

AGREED: On the proposal of Councillor Stokes seconded by Councillor Hyland it was agreed as follows as per report dated 11 September 2017 from Mrs M Ward regarding Brexit:

- **To note the contents of the report and the research document.**
- **To approve the attendance by the Chair of Council and one Council Official at the Brussels launch and to also appoint Councillor P Byrne, as Chairperson of the ERT Committee to attend.**
- **To invite a speaker from the N Ireland Food and Drink Association to a future meeting of the ERT Committee.**

ERT/155/2017: CITY DEAL

Read: Report dated 11 September 2017 from Mrs M Ward regarding City Deal
(Copy circulated)

AGREED: On the proposal of Councillor Hanna seconded by Councillor McAteer it was agreed as follows as per report dated 11 September 2017 from Mrs M Ward regarding City Deal:

- **To note the contents of the report and to consider membership from Newry, Mourne and Down on the political steering group.**
- **Due to the short lead time it was recommended that the members of the party representative's forum, the Chair and Deputy Chair of Council and**

the Chair of the Enterprise Regeneration and Tourism Committee form the membership for this Council.

TOURISM, CULTURE & EVENTS

ERT/156/2017: SPORTS TOURISM OUTDOOR FRAMEWORK

Read: Report dated 14 August 2017 from Mr A Patterson, Assistant Director Tourism, Culture and Events regarding Sport Tourism Outdoor Events Framework (**Copy circulated**)

AGREED: On the proposal of Councillor Hearty seconded by Councillor Hyland, it was agreed as follows as per report dated 14 August 2017 from Mr A Patterson regarding the Sports Tourism Outdoor Framework:

- To accept the Sports Tourism Framework and link delivery with Marketing plan implementation

ERT/157/2017: DOWN COUNTY MUSEUM BRITISH MUSEUM PROPOSAL 2018

Read: Report dated 11 September 2017 from Mr A Patterson, Assistant Director Tourism, Culture and Events regarding Down County Museum partnership with British Museum: request for capital improvements to facilitate loans relating to St Patrick and Sir Hans Sloane. (**Copy circulated**)

AGREED: On the proposal of Councillor Burgess seconded by Councillor Curran it was agreed as follows as per report dated 11 September 2017 from Mr A Patterson regarding Down County Museum partnership with British Museum: request for capital improvements to facilitate loans relating to St Patrick and Sir Hans Sloane.

- That Committee and Council support the request by Down County Museum to go ahead with important loans of material for two proposed major displays from the British Museum, relating to the world of St Patrick (in 2019) and the world of Sir Hans Sloane (in 2020).
- If this approval is given, work will be undertaken to determine the extent and full cost of the required improvements to Gallery 5 and Gallery 6 at Down County Museum in 2018, in order to maximise the potential of the Museum to attract major loan exhibits and consequently major publicity and visitor attendance in 2019 and 2020. Work to the galleries would be subject to the rates process.

ERT/158/2017: TOURISM MARKETING PLAN DEVELOPMENT

Read: Report dated 11 September 2017 from Mr A Patterson, Assistant Director Tourism, Culture and Events regarding Marketing Plan and Campaign Development. **(Copy circulated)**

Councillor Carr expressed concern at the financial implications of employing the services of an external marketing company to undertake the marketing plan and asked if this could be done by Council staff.

Mr Patterson replied that research showed that the most cost effective option was to employ a professional marketing agency. The marketing plan would have to differentiate this region and provide clear reasons why international visitors should stay. Professional marketing agencies are used by other local authorities such as Belfast and Causeway and is the most cost effective way to reach international visitors through promotion in overseas media platforms.

AGREED: On the proposal of Councillor Hanna seconded by Councillor Burgess it was agreed as follows as per report dated 11 September 2017 from Mr A Patterson regarding the Marketing Plan and Campaign Development:

- **Approval to tender for the services of a marketing agency to develop a marketing plan, and to implement specific campaigns and initiatives, that will drive tourism growth in the Newry, Mourne and Down district, for a period of 1 year with the option of renewal for a further two years on an annual basis subject to satisfactory performance.**

**ERT/159/2017: GREEN TOURISM
- TOP 100 DESTINATIONS ON EUROPE**

Read: Report dated 11 September 2017 from Mr A Patterson, Assistant Director Tourism, Culture and Events regarding Green Tourism – Top 100 Green Destinations in Europe **(Copy circulated)**

AGREED: On the proposal of Councillor Clarke seconded by Councillor McAteer it was agreed as follows as per report dated 11 September from Mr A Patterson Assistant Director Tourism, Culture and Events regarding Green Tourism – Top 100 Green Destinations in Europe.

- **Council note the content of the report and approve the attendance of the Chair of Council and One Official at the Global Green Destinations conference and Gala Dinner on 28-30 September 2017 in Cascais, Portugal**

ERT/160/2017: SPORT NI OUTDOOR INCLUSIVE BEACHES

Read: Report dated 11 September 2017 from Mr A Patterson, Assistant Director Tourism Culture & Events regarding Sport NI Everybody Active 2020 Outdoor Spaces – Inclusive Beaches **(Copy circulated)**

Councillor Quinn expressed concern at the current road infrastructure at Cranfield Beach and asked that this issue be addressed. This item was noted.

AGREED: On the proposal of Councillor Hanna seconded by Councillor Carr it was agreed as follows as per Report dated 11 September from Mr A Patterson Assistant Director Tourism Culture & Events regarding Sport NI Everybody Active 2020 Outdoor Spaces – Inclusive Beaches.

- **To agree to a formal agreement between Newry, Mourne and Down DC and Mae Murray Foundation to facilitate the preparation of a business case to Sport NI to provide an inclusive destination at Cranfield Beach subject to agreeing logistics of storage and letting of equipment.**
- **Subject to a successful bid to Sport NI provide partnership funding of 25% equating to £4675.60 and assistance with planning application by Mae Murray Foundation if required**

ERT/161/2017: GATEWAY TO MOURNES STUDY

Read: Report dated 11 September 2017 from Mr A Patterson, Assistant Director Tourism, Culture and Events regarding Mourne Mountain Gateway Study **(Copy circulated)**

AGREED: On the proposal of Councillor Burgess seconded by Councillor McAteer it was agreed as follows as per Report dated 11 September 2017 from Mr A Patterson, Assistant Director Tourism, Culture and Events regarding Mourne Mountain Gateway Study.

- **Approval of the vision document and progression to the next stage of development of the project which may include undertaking a detailed traffic management survey; detailed market, financial and economic feasibility study and developing designs in more detail for Environmental Impact Assessment, as required.**

FOR NOTING

On the proposal of Councillor Burgess seconded by Councillor McAteer it was agreed to 'note' the following reports:

ERT/162/2017: ACTION TRACKER SHEET

Read: ERT Action Tracker Update Sheet. **(Copy circulated)**

Agreed: It was agreed to note the ERT Action Tracker Sheet

ERT/163/2017: SCHEME OF DELEGATION (Copy circulated)

Read: Scheme of Delegation for Enterprise, Regeneration and Tourism from April 2017 to end March 2018

Agreed: It was agreed to note Scheme of Delegation for Enterprise, Regeneration and Tourism from April 2017 to end March 2018.

ERT/164/2017: RDP SLIEVE GULLION APPLICATION

Read: Report dated 21 August 2017 from Mrs M Ward regarding the Update on NIRDP 2014- 2020 Priority 6 Rural Tourism – Slieve Gullion Forest Park Application

Agreed: It was agreed to note Report dated 21 August 2017 from Mrs M Ward regarding the Update on NIRDP 2014- 2020 Priority 6 Rural Tourism – Slieve Gullion Forest Park Application

ERT/165/2017: DOWN COUNTY MUSEUM AND SLIEVE GULLION - VISITOR EXPERIENCE GRADING

Read: Report dated 11 September 2017 from Mr A Patterson regarding Tourism NI Quality Grading of Down County Museum and Slieve Gullion Forest Park

Agreed: It was agreed to note Report dated 11 September 2017 from Mr A Patterson regarding Tourism NI Quality Grading of Down County Museum and Slieve Gullion Forest Park

ERT/166/2017: TOURISM PERFORMANCE STATISTIC 2016

Read: Northern Ireland Local Government District Tourism Statistics 2016 (published 6 July 2017)

Agreed: It was agreed to note Northern Ireland Local Government District Tourism Statistics 2016 (published 6 July 2017)

ITEM TAKEN IN CLOSED SESSION**ERT/167/2017: Arts & Craft Provision – Slieve Gullion Forest Park**

Agreed: On the proposal of Councillor McAteer seconded by Councillor Hearty it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

Read: Report dated 11 September 2017 from Mr A Patterson regarding Arts & Craft provision – Slieve Gullion Forest Park

Agreed: On the proposal of Councillor Hearty seconded by Councillor Stokes it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session the Chairperson reported it had been agreed on the proposal of Councillor Hearty seconded by Councillor Stokes to agree to a sublease by Forest Service of lands at Slieve Gullion Walled Garden for an Arts and Crafts unit, subject to agreeing the operational details around opening times in peak service

There being no further business the meeting concluded at 4.50pm.

For consideration at the Council Meeting to be held on Monday 2 October 2017.

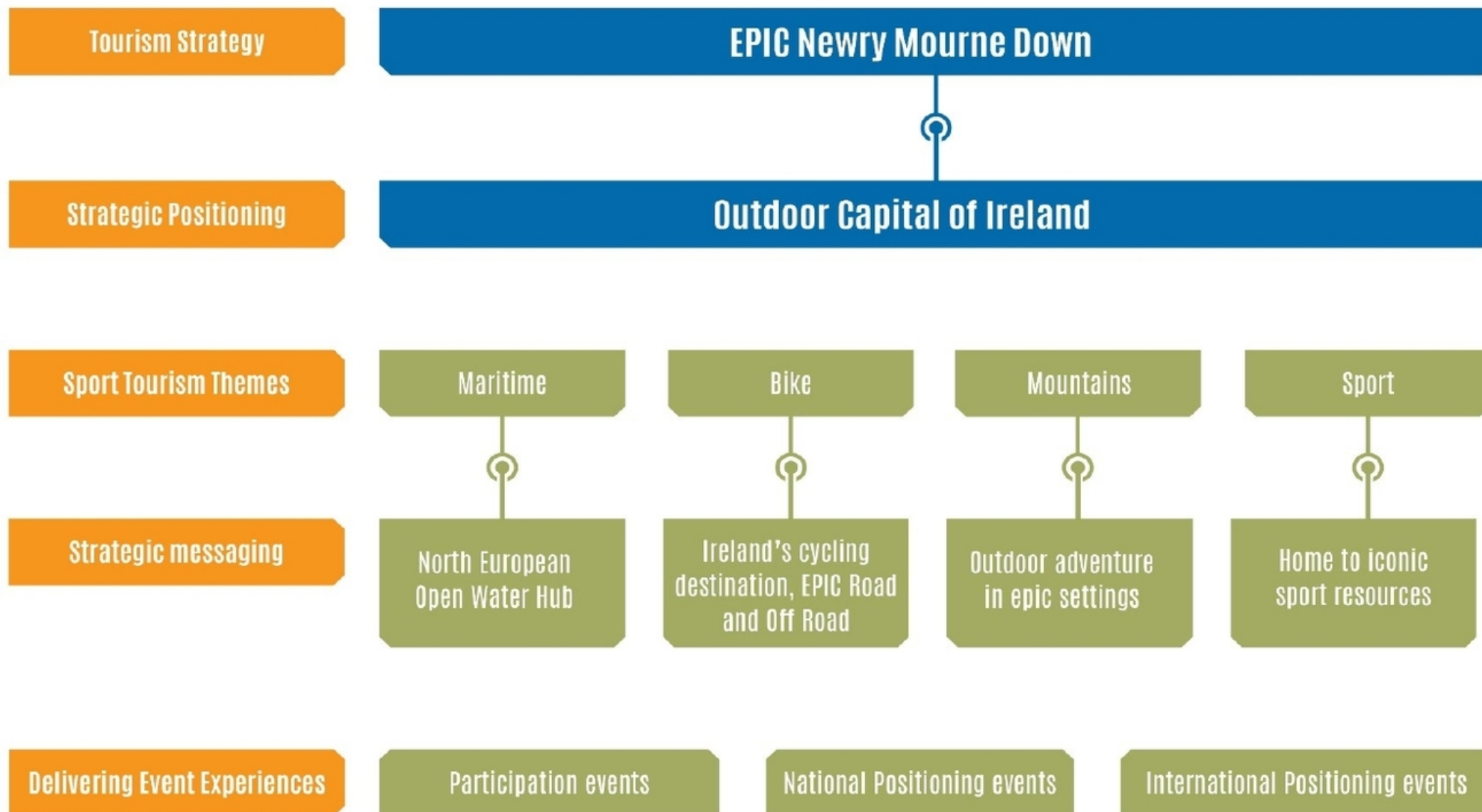
Signed: **Councillor P Byrne**
Chairperson of Enterprise Regeneration & Tourism Committee

Signed: **Ms M Ward**
Director of Enterprise Regeneration & Tourism Committee

Newry Mourne & Down

Outdoor Events / Sport Tourism Framework

11th September 2017





- 1 Brand Development
- 2 Marketing & Sport Tourism **Staff Support**
- 3 Industry Leadership Council
- 4 Quality & Event Experience Criteria
- 5 SEED Funding
- 6 Events Supports Platform
- 7 Three Phased Event Approach - Core to Transformational
- 8 Marketing Platforms & Investment
- 9 Marketing the destination
- 10 Creation of Standout for the destination
- 11 Impact Measurement

**Camlough
Water Centre**

**Maritime
Loughs & Coasts
& Canals**

**Newry
Destination
Gateway
Events**

**Mourne
Mountains**

**Bike Centre
Road & Off
Road**

WHERE TO PLAY

Phase 3

Creates new events, target new sport tourism demands

Phase 2

Enter new markets, attract new visitors.

Phase 1

Develop existing markets and existing customers

TRANSFORMATIONAL

Developing breakthrough events that position the area as the Outdoor Capital of Ireland.

ADJACENT / DEVELOPING

Expanding to host a new innovative portfolio of event options.

CORE

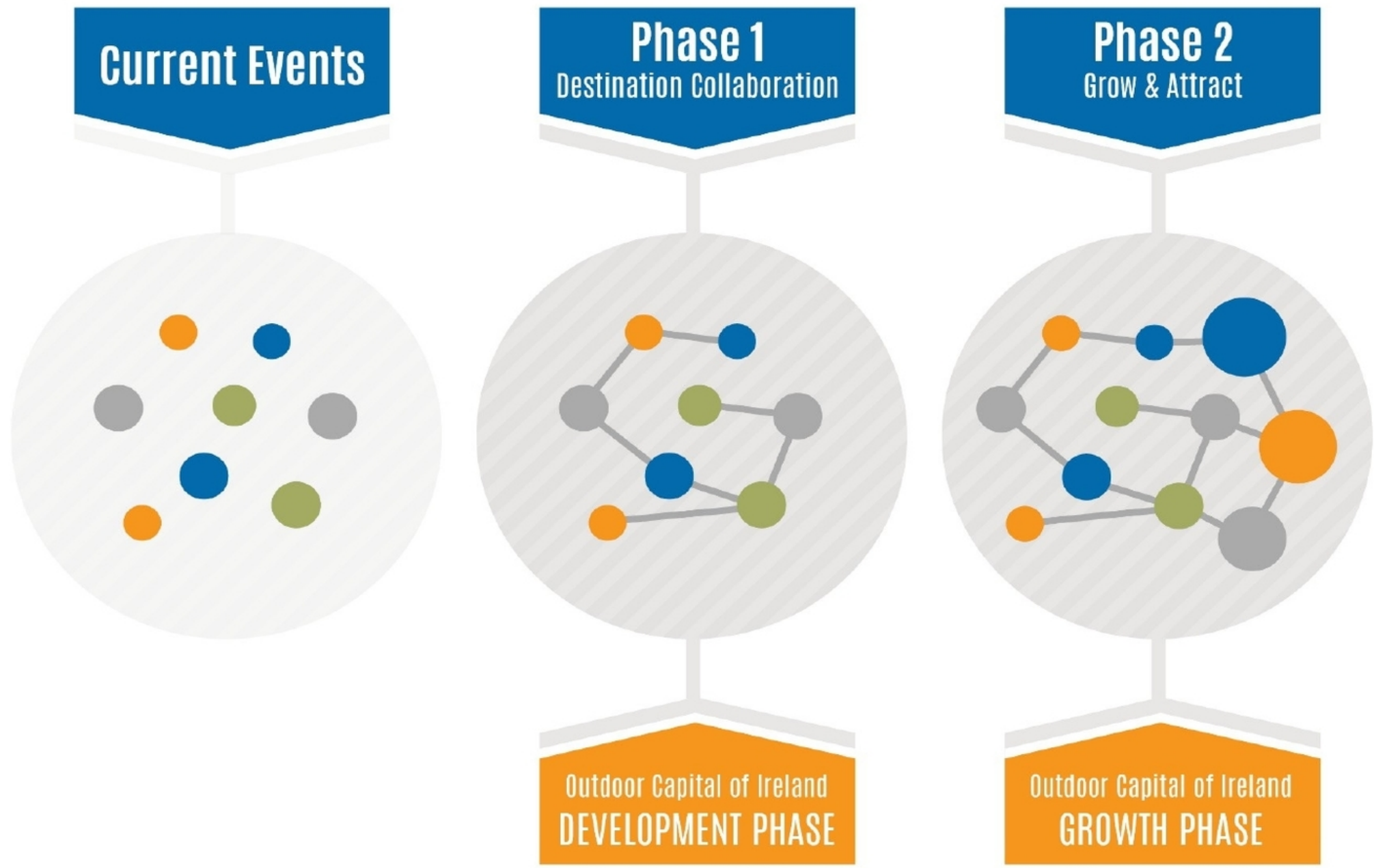
Optimizing the existing events for existing visitors

Develop new innovative Events

Add Incremental Events

Use Existing Events

HOW TO WIN



Types of Events

32



What Next?

33

1. Integrate Marketing Plan with the Framework
2. Leverage the strengths of the destination
3. Build on quality of events in place
4. Foster innovation in the next phase of events
5. Have the ambition to be the Outdoor Capital



NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 14 September 2017 at 5.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick.

In the Chair: Councillor T Hearty

In Attendance: Councillor P Byrne Councillor R Burgess
Councillor S Doran Councillor C Enright
Councillor O McMahon Councillor A McMurray
Councillor M Murnin Councillor M Ruane
Councillor M Savage Councillor W Walker

Also in Attendance: Councillor T Andrews Councillor M Larkin

Officials in Attendance: Mr L Hannaway, Chief Executive
Mrs D Carville, Director of Corporate Services
Mr M Lipsett, Director of Active & Healthy Communities
Mrs C Miskelly, Assistant Director, Corporate Services (HR)
Mr J McBride, Assistant Director, Community Planning & Performance
Mr C Mallon, Assistant Director, Estates and Project Management
Mrs E McParland, Democratic Services Manager
Mrs C Taylor, Democratic Services Officer

SPR/151/2017 APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Carr and Sharvin. Apologies were also received from Mrs M Ward, Director of Enterprise, Regeneration and Tourism, Mr E Curtis, Director of Strategic Policy & Performance and Mr A Wilkinson, Director of Regulatory & Technical Services (Interim).

The Chair welcomed Councillor Michael Savage to his first Strategy, Policy and Resources Committee meeting.

SPR/152/2017 DECLARATIONS OF INTEREST

Councillor Burgess declared an interest in SPR/157/2017 – National Association of Councillors – Membership of UK Executive Committee.

Councillor Byrne declared an interest in SPR/160/2017 – Hamill Case Report.

SPR/153/2017 ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 17 AUGUST 2017

Read: Action Sheet of the Strategy, Policy and Resources (SPR) Committee Meeting held on 17 August 2017 (circulated).

Agreed: **On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed that the Action Sheet of 17 August 2017 be noted and the actions identified in the right hand column as completed be removed.**

SPR/154/2017 **MINUTES OF ELECTED MEMBER DEVELOPMENT WORKING GROUP HELD ON 9 AUGUST 2017**

Read: Minutes of the Elected Member Development Working Group held on 9 August 2017 (circulated).

Agreed: **It was unanimously agreed to note the minutes of the Elected Member Development Working Group held on 9 August 2017.**

SPR/155/2017 **FAIR EMPLOYMENT RESULTS**

Read: Report from Mrs C Miskelly, Assistant Director Corporate Services HR & Safeguarding, dated 14 September 2017, regarding Newry, Mourne and Down District Council's Annual Fair Employment Monitoring Return – 2 January 2016 – 1 January 2017 (circulated).

Agreed: **On the proposal of Councillor Byrne, seconded by Councillor Doran, it was agreed to note Newry, Mourne and Down District Council's Annual Fair Employment Monitoring Return – 2 January 2016 – 1 January 2017.**

SPR/156/2017 **ALCOHOL BYE-LAWS**

Read: Report from Ms A Robb, Assistant Director, Corporate Services, dated 14 September 2017 regarding Alcohol Byelaws (circulated).

In response to concerns regarding alcohol being consumed at the District's tourist attractions, Mrs Carville advised that the Council could only invoke proceedings upon receipt of notification from the PSNI.

Councillor Byrne said he would like to see the Council issuing a warning in the first instance before legal proceedings started.

In response to Councillor Walker's queries, Mrs Carville confirmed that where Council ran events, a separate designation could be in place.

Councillor Murnin referred to the lack of PSNI presence in the towns and queried whether the town CCTV could be used to gather evidence. He also queried the £100 fine.

Mrs Carville explained that it was the responsibility of the PSNI to enforce the bye laws, not Council. She further advised £100 was the approximate legal costs to Council for the action, but it would be up to the courts to decide the level of penalty imposed, the upper limit being £500.

Councillor Murnin said it was important the PSNI were proactive on this matter as day time drinking, particularly among young people, was a bad example for tourists to the District.

Councillor Ruane concurred with Councillor Byrne's suggestion of a warning letter.

Councillor Savage said a communication programme would be required in advance of the enforcement, in particular it should be marketed to the young people of the District.

AGREED: On the proposal of Councillor Byrne, seconded by Councillor Ruane, it was agreed that Council adopts a uniform zero-tolerance approach to any breach of the Alcohol Byelaws and that a warning letter would be sent out in the first instance to offenders, before immediate referral for legal proceedings.

Having previously declared an interest in the following item, Councillor Burgess departed from the meeting – 5.14pm.

CORPORATE SERVICES – DEMOCRATIC SERVICES

SPR/157/2017 NATIONAL ASSOCIATION OF COUNCILLORS – MEMBERSHIP OF UK EXECUTIVE COMMITTEE

Read: Report from Mr L Hannaway, Chief Executive, dated 14 September 2017, regarding the National Association of Councillors – membership of UK Executive Committee (circulated).

AGREED: On the proposal of Councillor Walker, seconded by Councillor Ruane, it was agreed to pay for Councillor R Burgess to attend up to approximately 4 meetings per year of the UK NAC Executive Committee.

SPR/158/2017 RECORDING OF PLANNING COMMITTEE MEETINGS

Read: Report from Mrs D Carville, Director of Corporate Services, dated 14 September 2017, regarding the recording of Planning Committee Meetings (circulated).

Mr Hannaway explained that he had spoken to Members of the Planning Committee on 13 September 2017 regarding the options relating to the recording of Planning Committee Meetings and drew Members attention to paragraphs 2.4 and 2.5 of the report, highlighting that recording of the meetings could increase the likelihood of challenges to Council decisions and also that Council could be found liable for publishing defamatory remarks.

Mr Hannaway said if Council decided to record proceedings, it would be practical to hold off implementing the decision until January 2018, as this would give time to get the message out to the public, agents and applicants.

Councillor Walker proposed Option 3, saying he had serious concerns in relation to judicial reviews and planning appeals and raised concerns relating to sensitive/medical evidence being presented at the Committee.

Councillor Murnin said recording of the Planning Committee meetings would offer Members' protection, as the audio recording would be discoverable. He advised that medical evidence was presented in closed sessions, which was not recorded.

Councillor Murnin proposed Option 2, saying there should be a charge for providing a copy of the recording.

Councillor Ruane seconded Councillor Walker's proposal.

Councillor Byrne seconded Councillor Murnin's proposal, saying Option 2 was the best option for transparency and welcomed more scrutiny around the decision making process.

Councillor McMurray proposed Option 1.

Mr Hannaway clarified the fee arrangements, saying advice would be sought from the Information Commissioner, as if the recordings were public records, provision of the information may have to be provided free of charge.

- Councillor Burgess re-entered the meeting at 5.28pm -

Councillor Enright seconded Councillor McMurray's proposal, saying maximum transparency was the best from of conduct and governance.

The proposal by Councillor Walker, seconded by Councillor Ruane, to accept Option 3: to agree to exempt the Planning Committee from audio recording and continue to record the proceedings through the official written minute record only, was put to a vote, the results of which were as follows:

FOR: 5
AGAINST: 6

The motion was LOST

The proposal by Councillor Murnin, seconded by Councillor Byrne, to accept Option 2: to agree to record the meetings of the Planning Committee and retain them at Council's Offices for a period of 6 years, providing copies to the public on request and potentially for a fee, was put to a vote, the results of which were as follows:

FOR: 5
AGAINST: 5

The Chairperson then used his casting vote to vote AGAINST the proposal for Option 2 and the motion was LOST.

The proposal by Councillor McMurray, seconded by Councillor Enright, to accept Option 1: to agree to record the meetings of the Planning Committee and publish them on Council's website for a 2 year period, retaining them for a total of 6 years at Council's Offices, was put to a vote, the results of which were as follows:

FOR: 5
AGAINST: 5

The Chairperson then used his casting vote to vote AGAINST the proposal for Option 1 and the motion was LOST.

PERFORMANCE

SPR/159/2017 ASSESSMENT OF PERFORMANCE 2016-17

Read: Report from Mr J McBride, Assistant Director: Community Planning and Performance, dated 14 August 2017 regarding Assessment of Performance 2016-17(copy circulated).

Mr McBride advised Members that there would be a six monthly mid-year programme report brought to Committee in future.

Councillor Byrne congratulated staff regarding the figures on tourism/overnight stays and referred to the numbers attending the leisure centres of 1.4m, saying some of the rural communities were being put off attending the centres due to poor infrastructure.

Councillor Byrne referred to the regeneration of urban and rural areas, saying a number of applications had failed due to strategies being incomplete and match-funding then not being accessible. He welcomed the pilot of the 2mb broadband through rural development and the heat map, but expressed concerns over the improved road infrastructure, saying the statement was too broad.

AGREED: **On the proposal of Councillor Byrne, seconded by Councillor Ruane, the following were agreed:**

- **The Assessment of Performance 2016-17.**
- **The publication of the Assessment of Performance by 30 September 2017, before full Council ratification, in order to meet the statutory deadline.**

Having previously declared an interest in the following item, Councillor Byrne departed from the meeting – 5.38pm.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

SPR/160/2017

NMDDC v FRANCIS HAMILL

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of paragraph 5 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information in relation to which a claim for legal professional privilege could be maintained in legal proceedings, and the public may, by resolution, be excluded during this item of business.

Read: Report from Mrs D Carville, Director of Corporate Services, dated 5 September 2017 regarding NMDDC v Francis Hamill (copy circulated).

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Byrne, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed to note the contents of the Officer's update Report.

- Councillor Byrne re-joined the meeting –

SPR/161/2017

REDUNDANCY REPORT

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report from Mrs C Miskelly, Assistant Director, Corporate Services (HR), dated 14 September 2017 regarding Redundancy report (copy circulated at the meeting)

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Byrne, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Doran by 5 votes to 2, to agree the content of the Officer's Report and to approve the recommendations in Section 3.1 of the report to proceed with the redundancy identified.

SPR/162/2017 **DOWN LEISURE CENTRE – POOL DROWNING DETECTION SYSTEM**

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report from Mr M Lipsett, Director of Active and Healthy Communities, dated 14 September 2017 regarding Pool Drowning Detection System (copy circulated)

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Byrne, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Byrne, seconded by Councillor Murnin, to agree the content of the Officer's Report and to approve the recommendations in Section 4.1 of the report in relation to arrangements for the procurement of pool drowning detection systems for Council Leisure Centres, including Down Leisure Centre.

There being no further business, the meeting concluded at 6.05pm.

For consideration at the Council Meeting to be held on 2 October 2017

Signed: **Councillor Terry Hearty**
 Chairperson

Signed:

Dorinnia Carville
Director of Corporate Services

Report to:	Strategic Policy and Resources Committee – Closed Session
Subject:	The recording of Planning Committee Meetings
Date:	13 September 2017
Reporting Officer:	Dorinnia Carville, Director Corporate Services
Contact Officer:	Lyndsey Moore, Head of Legal Administration

<u>Decisions Required</u>	
<p>Members are asked to consider the contents of the report and choose one of the following options.</p> <p>Option 1- To agree to record the meetings of the Planning Committee and publish them on Council's website for a 2 year period, retaining them for a total of 6 years at Council's Offices.</p> <p>Option 2 – To agree to record the meetings of the Planning Committee and retain them at Council's Offices for a period of 6 years, providing copies to the public on request and potentially for a fee.</p> <p>Option 3 – To agree to exempt the Planning Committee from Audio Recording and continue to record the proceedings through the official written minute record only.</p> <p>Please note options 1 and 2 are subject to the Council creating an Operating Protocol for recording, redacting and publishing any audio recording made.</p>	
1.0	<u>Purpose & Background</u>
1.1	<p>The Council took a decision in June 2016 to audio record its Committee meetings, with the exception of the Planning Committee. The meetings held in Downpatrick are all recorded from that date, those in Newry did not commence until recording equipment was installed. These recordings are available for inspection by the public at our Offices for 6 years from the date of the Meeting.</p>
1.2	<p>In April 2017, following a further notice of motion, that was passed by Council, it was agreed to upload the audio recordings of Committee Meetings to the Council's website for a period of two years.</p>
1.3	<p>The Council did not include the Planning Committee in the decisions to record - however at Council meeting in April 2017, it was agreed to take legal advice on the matter of recording of the Planning Committee.</p>

2.0	<u>Key Issues</u>
2.1	The Council has sought legal advice on the matter which examines the benefits and potential negatives from such a course of action, the advice is summarized for you as follows.
2.2	Section 47 of the 2014 Local Government Act requires the audio recording of full Council meetings with the exception of those parts that are held in closed session. This does not apply to Committee meetings and the Council is under no obligation to record the proceedings of Committees in any way other than through the official written minute record.
2.3	Section 51 of the same Act defines exempt information and for the transaction of any business in which any of the categories of such information may be disclosed there is an obligation to resolve to exclude the press and public. Those categories of information are so wide as to require a discretionary approach to be taken by the Council and judgment as to that which is, or is likely to be, sensitive.
2.4	Council's Legal Advisors note that the audio recording of the Planning Committee could increase the likelihood of challenges to Council decisions. Planning Committees act in a quasi-judicial manner for the majority of the decisions which they take and those decisions are not subject to ratification at full Council but are subject to separate appeals mechanisms through the Courts or the Planning Appeals Commission. These committees, because of the type of business they transact, receive numerous deputations and the Council would need to advise all speakers that they are being recorded and are personally liable for any comments they make.
2.5	If a challenge is made by way of Judicial Review, or an appeal to the PAC or if some other legal process is engaged, any audio recordings will be discoverable or in the case of judicial review, transcribed. Judicial review is a fairly forensic process that looks at how a decision was reached. The evidence produced by the audio recording will be analysed through the accepted grounds for review and it may make decisions of the Council more difficult to defend. It will be very important to ensure, as it should be in any event, that reports are thorough in presenting all material considerations in play. It will also require careful and considered articulation by members and officers of reasons if recommendations are rejected.
2.6	While audio recording can be useful as a tool to ensure that minds are properly focused on the decision and the legal and policy grounds on which those decisions should be made. The same audio recordings can and will be used as evidence to examine any complaints on member conduct under the Code of Conduct or complaints in relation to maladministration or any other regulatory process to which the Council and Members are subject.
2.7	If the Council proceeds to record Planning Committee meetings, those recordings will always need to be reviewed before publication to ensure exempt or defamatory material is not published. It must be remembered that publication of a defamatory remark is something for which the council could be liable and be required to pay damages.

2.8	Accordingly the council will need the ability to redact any recording before publication and will need to create a protocol for this. The Council must ensure an unredacted copy of any recording is also retained. Members and the public will need to be advised that the proceedings are being recorded and that they are personally responsible for anything they say but the Council could still be liable if it is the Council which publishes such a comment.
2.9	The Council will also need to decide how and when any recording of the Planning Committee would be published and how the public would be informed of recording and publication. It is for these reasons that if members choose Option 1 or Option 2 an Operating Protocol would need to be agreed and therefore recording is unlikely to commence earlier than January 2018.
3.0	<p><u>Recommendation</u></p> <p>That members agree to one of the following options;</p> <p>Option 1- To agree to record the meetings of the Planning Committee and publish them on Council's website for a 2 year period, retaining them for a total of 6 years at Council's Offices.</p> <p>Option 2 – To agree to record the meetings of the Planning Committee and retain them at Council's Offices for a period of 6 years, providing copies to the public on request and potentially for a fee.</p> <p>Option 3 – To agree to exempt the Planning Committee from Audio Recording and continue to record the proceedings through the official written minute record only.</p> <p>Please note options 1 and 2 are subject to the Council creating an Operating Protocol for recording, redacting and publishing and audio recordings made.</p>
3.1	<p><u>Resource Implications</u></p> <p>Legal costs Officer time in creating a protocol and redacting all recordings. If Option 2 is chosen officer time in processing requests for the recorded information.</p>
4.0	<p><u>Appendices</u></p> <p>None</p>

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2017

**Minutes of Active and Healthy Communities Committee Meeting held on
Monday 18 September 2017 at 6.00pm in the Commedagh Room,
Downshire Civic Centre, Downpatrick**

Chairperson: Councillor Walker

In attendance: (Councillors)

Councillor Andrews	Councillor Brown
Councillor Burns	Councillor Enright
Councillor Fitzpatrick	Councillor Harte
Councillor Kimmins	Councillor McMurray
Councillor Quinn	Councillor Taylor
Councillor Trainor	

Officials in attendance: Mr M Lipsett, Director, Active & Healthy Communities
 Mr E Devlin, Assistant Director of Active & Healthy Communities (Health & Wellbeing)
 Mrs J Hillen, Assistant Director of Active & Health Communities (Community Engagement)
 Mr R Moore, Assistant Director of Active & Healthy Communities (Leisure & Sports)
 Miss S Taggart, Democratic Services Officer

AHC/135/2017: APOLOGIES & CHAIRPERSON'S REMARKS

Apologies were received from Councillors Doran, Loughran and Ó Muíri.

- The Chairperson expressed his condolences to the Chairperson of Council, Councillor Mulgrew on the death of her father.
- The Chairperson advised an Invitation had been extended to Members of AHC to attend the NFLA All Ireland Forum Seminar – Brexit and Energy, Irish Renewable Energy Potential and Irish Nuclear Emergency Planning – 22 September 2017 from 10.45 am to 1.00 pm in Navan, Co Meath. Councillor Burns proposed that Councillor Enright attend the seminar. This was seconded by Councillor Trainor who advised he would also be attendance as Vice-Chair of the NFLA.

Agreed: It was agreed on the proposal of Councillor Burns, seconded by Councillor Trainor that Councillor Enright attend the NFLA All Ireland Forum Seminar.

- The Chairperson advised a letter of congratulations had been received from Dean Wright to all the staff in Newry Leisure Centre Gym for their helpfulness and friendliness following his GP referral.
- The Chairperson stated that as Chair of the Committee he had requested an additional item be included on the agenda – item 19 Memorandum of Understanding between NM&DDC and KYCA.

AHC/136/2017: DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/137/2017: ACTION SHEET OF THE ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 21 AUGUST 2017

Read: Action Sheet of the Active & Healthy Communities Committee Meeting held on Monday 21 August 2017. **(Copy circulated)**

AHC/100/2017 – Play Strategy Update

Councillor Andrews requested an update on the Play Strategy.

Mr Moore advised the process was being finalised through the DEA Meetings and local consultation would commence with community groups and children in the coming months.

In response to a query from Councillor Kimmins, Mr Moore advised the consultation would begin before Christmas and should be completed shortly after Christmas.

Agreed: It was agreed to note the action sheet.

COMMUNITY ENGAGEMENT

AHC/138/2017: PEACE IV LOCAL ACTION PLAN

Read: Report from Ms J McCabe, Programmes Manager, dated 18 September 2017, regarding Peace IV Local Action Plan (copy circulated)

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Andrews, to:

- **approve the recommendations of the Peace IV Partnership and proceed to go to tender;**
- **grant delegated authority to submit applications to SEUPB for underspend in line with the identified need and subject to Partnership approval;**
- **note the minutes of June 2017 Partnership Meeting.**

AHC/139/2017: COMMUNITY CENTRE EFFECTIVENESS

Read: Report from Mrs J McCann, Head of Community Services Facilities and Events, dated 18 September 2017, regarding Community Centre Effectiveness (copy circulated).

Agreed: **It was agreed on the proposal of Councillor Brown, seconded by Councillor Trainor, to accept the findings of Stage III, Community Centre Effectiveness Review and proceed with implementation of Stage IV.**

AHC/140/2017: FINANCIAL ASSISTANCE – CALL 2 UPDATE AND CALL 3 REQUEST FOR APPROVAL

Read: Report from Mrs J McCabe, Programmes Manager, dated 18 September 2017, regarding Financial Assistance – Call 2 Update and Call 3 Request for Approval (copy circulated).

Agreed: **It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Burns, to note the Call timeline and thresholds for Call 3 of the Financial Assistance process and approve budget of £250,000 for Sports Capital Call 2018/19.**

AHC/141/2017: DEA FORA - UPDATE

Read: Report from Mr D Brannigan, Head of Engagement and Ms S Rice, DEA Coordinator (Crotlieve) regarding DEA Fora Update (copy circulated).

Agreed: **It was agreed on the proposal of Councillor Burns, seconded by Councillor Trainor, to approve the actions outlined in the action sheets from the following DEA Forum meetings:**

- **Crotlieve DEA Forum Private Meeting – 20th June 2017**
- **Newry DEA Forum Private Meeting – 29th June 2017**
- **Slieve Gullion DEA Forum Private Meeting – 1st August 2017**
- **Rowallane DEA Forum Private Meeting – 3rd August 2017**
- **Mournes DEA Forum Private Meeting – 23rd August 2017**

The Chairperson advised he would take item 19 from the agenda at this stage.

AHC/142/2017: MEMORANDUM OF UNDERSTANDING BETWEEN NMDDC & KYCA

Read: Report from Mrs J McCann, Head of Community Services Facilities and Events, dated 18 September 2017, regarding Memorandum of Understanding between NMDDC & KYCA (copy circulated).

The Chairperson advised a draft agreement with regards to a portacabin utilised by Killyleagh Youth and Community Association and located in the grounds of the Bridge Centre, Killyleagh, had previously be created by Down District Council, however had never formally been agreed. The recommendation was to adopt the Memorandum of Understanding between the Council and KYCA.

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Fitzpatrick, to adopt the Memorandum of Understanding between Newry, Mourne & Down District Council and Killyleagh Youth & Community Association.**

LEISURE AND SPORTS

AHC/143/2017: NOTICE OF MOTION RECEIVED FROM COUNCILLOR BROWN

The following motion was presented to the Committee by Councillor Brown:

“That this Council will make the necessary changes to enable leisure facilities in our main towns (Newcastle, Kilkeel, Downpatrick and Newry) to open from 10am on Sunday mornings as of the 2018/19 year of Council.”

In proposing the motion, Councillor Brown stated leisure centres across Northern Ireland open as early as 9am on a Sunday and he understood that Newry Leisure Centre would soon be opening at 10am but would like to see Downpatrick, Kilkeel and Newcastle follow suit. He stated he believed if the new opening hours were marketing effectively, it could increase income to the Council.

The Chairperson, while not opposing the motion, stated he would be concerned about the cost of opening earlier, and proposed that a fully costed report be brought back to the Committee before any decision could be made. He asked that all leisure facilities, including Ballynahinch and Killyleagh also be included in the costings report.

Councillor Fitzpatrick stated it had previously been agreed that Newry Leisure Centre would open at 10am and when Down Leisure Centre was finished, it too would open early on a Sunday. She asked that officers ensure the upgrading of the technology in order to allow a person to use their swipe card to utilise any leisure facility within the District be kept on the agenda.

Councillor Burns suggested using local DEA knowledge to investigate if there was an appetite for centres to be open on a Sunday.

Councillor Taylor seconded Councillor Walker’s proposal stating costs and the rights of workers would need to be investigated before any decision could be reached.

Councillor Enright asked that bank holiday provision within leisure centres also be investigated as part of the report.

Agreed: **It was agreed on the proposal of Councillor Walker, seconded by Councillor Taylor, that a report on the costs of opening all**

leisure facilities in the District on a Sunday and bank holidays be investigated and brought back to the Committee.

AHC/144/2017: NEWRY LEISURE CENTRE OPENING SALES PROMOTIONS

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 18 September 2017 regarding Newry Leisure Centre Opening Sales Promotions (copy circulated).

Mr Moore advised that with the opening of the new Newry Leisure Centre, officers believed there was an opportunity to implement a select number of commercial sales promotions including; a select number of memberships being sold with a discounted joining fee i.e. Join for £1 and the rest of the month free for direct debit customers; option to add a free month to annual paid in advance memberships; select number of free passes made available to new and existing customers to bring friends/families with them for free.

Agreed: **It was agreed on the proposal of Councillor Harte, seconded by Councillor Fitzpatrick, to allow officers to proceed to refine and implement commercial sales options as above, with the offers being made available for a specific period of time to help maximise potential commercial income opportunities.**

AHC/145/2017: NEWRY LEISURE CENTRE SOFT PLAY OPERATING ARRANGEMENTS

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 18 September 2017, regarding Newry Leisure Centre Softplay Operating Arrangements (copy circulated).

Agreed: **It was agreed on the proposal of Councillor Kimmins, seconded by Councillor Trainor, to approve the operating arrangements and pricing strategy which will be monitored and reviewed by officers after 6 months to refine arrangements, if required. These refinements would be brought back to the Committee for agreement.**

AHC/146/2017: NEWRY LEISURE SPORT VISUALISATION

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 18 September 2017, regarding Newry Leisure Sport Visualisation (copy circulated)

Mr Moore advised a specialist leisure marketing expert had been working with the Leisure and Sport management team and Council's marketing team to develop a marketing plan. As part of this plan the leisure and sport service and facilities would be shaped by a new look and feel along with marketing messages for all element of leisure provision. He recommended that the Committee accept the proposed leisure look and feel and permit Officers to develop and implement targeted messages within

the leisure and sport section using this approach with close engagement with Council's marketing department.

Mr Moore also outlined the costs for implementing the marketing plan.

Agreed: **It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Kimmins, to accept the proposed leisure look and feel and permit Officers to develop and implement targeted messages within the leisure and sport section using this approach with close engagement with Council's marketing department.**

HEALTH AND WELLBEING

AHC/147/2017: REQUEST TO MATCH FUND AN INVASIVE SPECIES ERADICATION PROGRAMME IN DAISY HILL WOOD USING EXISTING RESOURCES

Read: Report from Ms S McEldowney, Senior Environmental Health Officer, dated 18 September 2017, regarding request to match fund an invasive species eradication programme in Daisy Hill Wood using existing resources (copy circulated).

Mr Devlin advised a recent survey had been completed on Daisy Hill Wood which was owned by Newry, Mourne and Down District Council with part of it being leased to the Woodland Trust. He stated the survey carried out by Ring of Gullion Landscape Partnership had uncovered problem species such as Japanese knotweed, Himalayan knotweed and giant hogweed were growing within the wood.

Mr Devlin stated the Woodland Trust had applied for a grant to help tackle the problem however it would be pointless for them to spray on their leased land without Council spraying and controlling the invasive species on the surrounding Council land. He recommended that Council match fund the invasive species eradication programme using existing resources that had been awarded to Council to carry out environmental work.

Agreed: **It was agreed on the proposal of Councillor Harte, seconded by Councillor Fitzpatrick, to agree to match fund an invasive species eradication programme at Daisy Hill wood using existing resources.**

AHC/148/2017: REQUEST FROM THE FEDERATION OF CITY FARMS AND COMMUNITY GARDENS (FCFCG) TO BECOME LOCAL AUTHORITY MEMBERS

Read: Report from Ms S McEldowney, Senior Environmental Health Officer, dated 18 September 2017, regarding request from the Federation of City Farms and Community Gardens (FCFCG) to become Local Authority Members (copy circulated).

Mr Devlin advised a request had been submitted from FCFCG for NMDDC to become Local Authority Members at a cost of £800 a year which would support the strategic development of the community growing sector in Northern Ireland.

Councillor Enright queried why the pile of scaffolding planks currently in situ at the Down Leisure Centre site could not be given to community interest groups to make raised beds. He stated the £800 it would cost for membership of FCFCG should be given to those community groups who were currently utilising allotments in the area.

Mr Lipsett advised the scaffolding planks belong to the contractor and not Council, therefore Council could not give these to community groups. He also advised that membership of FCFCG would enable Council to assist groups in developing new allotments and community gardens.

Councillor Quinn stated information would be required on the number of community gardens and allotments in the Council area in order to see if membership would be worthwhile and proposed that officers bring a report back on this matter. This was seconded by Councillor Enright.

Agreed: **It was agreed on the proposal of Councillor Quinn, seconded by Councillor Enright, that officers prepare a report on the number of community gardens and allotments within the Council area.**

FOR NOTING

AHC/148/2017: LEISURE IT APPLICATIONS

Read: Report from Mr K Gordon, Head of Indoor Leisure, dated 18 September 2017, regarding Leisure IT Applications. (copy circulated).

Noted: **The report on Leisure IT Applications was noted.**

AHC/149/2017: HEALTH & WELLBEING ANNUAL REPORT

Read: Report from Mr E Devlin, Assistant Director Health and Wellbeing, dated 18 September 2017, regarding Health & Wellbeing Annual Report (copy circulated).

Councillor Enright queried why this report was on the agenda for noting. He stated the figures for littering on the beach were not contained within the report and if he was able to find litter with people's names and addresses then surely the Council workers could do so and prosecute those responsible.

Mr Devlin advised the littering was not part of the Health & Wellbeing Department any longer and the fact that someone's name and address was on a piece of litter was not sufficient evidence to prosecute. He advised there had been 90 fixed penalty notices for littering with the majority of these for dumping.

Noted: **The Health & Wellbeing Annual Report was noted.**

AHC/150/2017: **DOWNPATRICK NEIGHBOURHOOD RENEWAL PARTNERSHIP
AND NEWRY NEIGHBOURHOOD RENEWAL PARTNERSHIP**

Read: Report from Mr D Brannigan, Head of Engagement; Ms K Hynds, Downpatrick DEA Coordinator and Mr S McKeivitt, Newry Neighbourhood Renewal Officer, dated 18 September 2017, regarding Downpatrick Neighbourhood Renewal Partnership and Newry Neighbourhood Renewal Partnership. (copy circulated).

Noted: **The report on Downpatrick Neighbourhood Renewal Partnership and Newry Neighbourhood Renewal Partnership was noted.**

AHC/151/2017: **SOCIAL INVESTMENT FUND - UPDATE**

Read: Report from Ms J McCabe, Programme Manager, dated 18 September 2017, regarding Social Investment Fund - Update. (copy circulated).

Noted: **The update report on Social Investment Fund was noted.**

AHC/152/2017: **ETHNIC MINORITY SUPPORT CENTRE**

Read: Report from Ms J McCabe, Programme Manager, dated 18 September 2017, regarding Ethnic Minority Support Centre. (copy circulated).

Noted: **The report on Ethnic Minority Support Centre was noted.**

There being no further business the meeting ended at 6.45pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 2 October 2017.

Signed: Councillor W Walker
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 20 September 2017 at 6.00 pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor J Trainor

Vice Chairperson: Councillor V Harte

Members:

Councillor T Andrews	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor G Fitzpatrick	Councillor L Kimmins
Councillor J Macauley	Councillor M Ruane
Councillor G Stokes	Councillor D Taylor
Councillor J Tinnelly	

Officials in Attendance: Mr L Hannaway, Chief Executive
 Mr A Wilkinson, Interim Director Regulatory & Technical Services
 Mr A McKay, Chief Planning Officer
 Mr C Jackson, Assistant Director of Building Control and Regulations
 Mr K Scullion, Assistant Director Facilities Management and Maintenance
 Ms C McAteer, Democratic Services Officer

RTS/102/2017: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Casey and Burns.

The Chairperson expressed condolences to Councillor Roisin Mulgrew, Chairperson of the Council on the death of her father, Vincent Evans, and it was agreed to send a letter of sympathy on behalf of the Committee.

RTS/103/2017: DECLARATIONS OF "CONFLICTS OF INTEREST"

There were no declarations of conflicts of interest.

RTS/104/2017: ANTI SOCIAL BEHAVIOUR – CARNEGAT, NEWRY

Agreed: **At the request of Councillor Harte it was agreed officials investigate a request for a one-off major clean-up to be undertaken to the rear of Carnegat, Newry and also that a DEA meeting be arranged with Newry Councillors and**

the Community Association to discuss the possibility of getting some lighting at the kick-about.

RTS/105/2017: ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 23 AUGUST 2017

Read: Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 23 August 2017. *(Copy circulated)*.

Matters arising – provision of compostable liners for brown bin waste

Agreed: In response to queries from Councillors Craig and Taylor regarding the provision of compostable liners for use by householders and businesses, Mr Wilkinson confirmed a Brown Bin Review Revaluation Paper would be brought to the October RTS Committee Meeting which would include options on the use of compostable liners for brown bin waste.

Agreed: At the request of Councillor Andrews it was agreed Mr Wilkinson provide an update to him on the outcome of a trail of solar powered bins in Newcastle.

Agreed: At the request of Councillor Andrews it was agreed a letter of good wishes be sent on behalf of the Committee to Mr Joe Parkes, wishing him a speedy recovery to good health.

Agreed: It was unanimously agreed to note the Action Sheet.

FOR CONSIDERATION AND/OR DECISION – BUILDING CONTROL

RTS/106/2017: ISSUES SURROUNDING MOTOR HOME/CAMPER VAN USAGE OF COUNCIL CAR PARKS IN NEWCASTLE, CO. DOWN

Read: Report dated 20 September 2017 from Mr Colum Jackson, Assistant Director, Regulatory and Technical Services, re: issues surrounding motor home/camper van usage of Council Car Parks in Newcastle, Co Down *(Copy circulated)*.

Agreed: On the proposal of Councillor Clarke, seconded by Councillor Craig it was agreed to approve the following, on the basis that officials identify an alternative designated zone for camper vans at the top overflow of

Donard Car Park (Shanslieve Drive entrance) before any further action was taken:-

1. RTS committee authorise permission to install Height Restriction Barriers at Downs Road and Glen River car parks. **The Committee agreed that these barriers should be appropriately designed so as not to detract from the attractive seafront character of Newcastle.**
2. Update the existing bye-laws, in relation to "permitted vehicles". Motor homes/camper vans would require to be included in this category for Donard car park and the Rock pool, with caravans excluded from Downs Road and Glen River, as they would be unable to access these sites due to the HRB's.
3. Introduce the option for Enforcement of bye law contravention to be dealt with by way of a Fixed Penalty Notice for offenders parked in excess of the permitted 12 hour period.
4. In addition, refer this report to the DEA Coordinator for the Newcastle area to communicate to the local DEA Councillors.

FOR CONSIDERATION AND/OR DECISION - PLANNING

RTS/106/2017: AUGUST 2017 - PLANNING COMMITTEE PERFORMANCE REPORT

Read: Report on Planning Committee Performance for August 2017
(Copy circulated).

Mr McKay gave an update on the report and said the number of decisions issued per month had fallen but this was due to holiday leave and he now expected these numbers to return to previous levels.

With reference to the information on Appeals, Mr McKay said the format of this information would be revised to make it more meaningful to the Committee. However the table showed that the PAC had issued 19 decisions on NMDD applications since the start of June and out of these, 90% of these appeals had been dismissed. He said this should give some re-assurance to Members on the decisions that were being taken.

Agreed: **The Planning Committee Performance Report was noted.**

RTS/107/2017: RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES

Read: Report of meetings between Planning Officers and Public Representatives. ***(Copy circulated)***.

Noted: Mr McKay said there was under reporting on this list as there had been substantially more meetings held than was recorded but the format would be looked at by Officials.

Agreed: **The report of meetings between Planning Officers and Public Representatives was noted.**

RTS/108/2017: CURRENT APPEALS – JULY 2017

Read: Report of current appeals in July 2017 (*Copy circulated*).

Noted: Mr McKay advised Planning officials would look at a revised formula for presenting information on appeals to make it more user friendly.

In response to queries from Councillor Stokes, Mr McKay said the number of enforcement cases was on the rise – there were a number of reasons for this including more reporting on unauthorised works since the Planning service was now based in the area and also some staffing difficulties. He said it took a great deal of time to pursue these applications to resolution, including court work, and there was a lot of good work being done by the enforcement section.

Mr McKay said they had added significantly to the number of enforcement officers and as they made in-roads into the live applications, it would free up resources for enforcement.

Agreed: **The report of current appeals in July 2017 was noted.**

FOR CONSIDERATION AND/OR DECISION – FACILITIES MANAGEMENT AND MAINTENANCE

RTS/109/2017: ATTENDANCE AT BRITIAN IN BLOOM RHS AWARDS

Read: Report dated 20 September 2017 from Mr K Scullion, Assistant Director Facilities Management and Maintenance, re: attendance at Britain in Bloom BHS Awards presentation on Friday 27 October in Llandundno, Wales. (*Copy circulated*).

Agreed: **On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was agreed Council takes up all five invitations with two Councillor representatives, two Officer representatives (to include one manager and one representative from working squad and to offer the last place for a representatives from one of the three local groups at an estimated cost of £1255).**

It was agreed the two Council representatives would be the Chairperson of Council and the Chairperson of the Regulatory and Technical Services Committee.

RTS/110/2017: ToR FOR COUNCILLORS' CHRISTMAS ILLUMINATIONS/CELEBRATIONS GROUP

Read: Report dated 20 September 2017 from Mr K Scullion re: Terms of Reference for Councillors' Christmas Illuminations/Celebrations Group. *(Copy circulated)*.

Agreed: **On the proposal of Councillor Craig, seconded by Councillor Stokes, it was agreed to approve the Terms of Reference for the Councillors Christmas Illuminations/Celebrations Group as circulated, to include the following membership:-**

- **Council Chairperson**
- **Council Deputy Chairperson**
- **One Councillor nominated from each of the following parties – Sinn Fein, SDLP, DUP, UUP, Alliance and 1 Independent Member.**
- **Further nominees, as required, from the two largest political parties in line with their entitlement to hold a maximum of two membership positions.**

Agreed: **The Parties made the following nominations:-**

- **Sinn Fein - Councillor Ruane and Clarke**
- **SDLP – Councillor Fitzpatrick and Trainor**
- **UUP - Councillor Macauley**
- **DUP - to give the name of their representative**
- **Independents to give the name of their representative**
- **Alliance - to give the name of their representative**

(6.45 pm – Councillor Ruane left the meeting)

FOR NOTING

RTS/111/2017: 6 MONTHLY REPORT FROM BUILDING CONTROL

Read: 6 Monthly Report from Building Control *(Copy circulated)*.

Noted: In response to queries from Councillor Tinnelly, Mr Jackson said the number of Building Regulation Applications received had fallen due to a reduction in the number of affordable warmth applications. However fees received remained largely the same as there were more housing development applications and one off dwellings which attracted a higher fee.

Mr Jackson also gave an update on Energy Performance of Buildings (EPB) Checks and said that officers would be visiting each Estate Agent in the District to ensure they were complying with these checks which involved each property having an energy performance certificate attached to their advert. He also said it was their intention to invite Estate Agents to a seminar so that they were aware of their obligations.

Noted: It was agreed to note the 6 monthly report from Building Control.

(7.00 pm – Councillor Macauley left the meeting).

RTS/112/2017: LICENSING REPORT

Read: Licensing Report (*Copy circulated*).

Noted: It was agreed to note the Licensing Report.

RTS/113/2017: ARC 21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN 31 AUGUST 2017

Read: Arc 21 Joint Committee Members' Monthly Bulletin 31 August 2017 (*Copy circulated*)

Noted: It was agreed to note the Arc 21 Joint Committee Members' Bulletin dated 31 August 2017.

RTS/114/2017: ARC 21 JOINT COMMITTEE MEETING – MINUTES OF THE MEETING HELD ON THURSDAY 27 JULY 2017

Read: Arc 21 Joint Committee Meeting Minutes dated Thursday 27 July 2017 (*Copy circulated*)

Noted: It was agreed to note the Arc 21 Joint Committee Meeting Minutes dated Thursday 27 July 2017.

RTS/115/2017: HISTORIC ACTION SHEET

Read: Historic Action Sheet (*Copy circulated*).

Matters arising – Bus Shelters

Agreed: Mr Scullion gave an update on requests for bus shelters at Sheepbridge and in particular the role Transport NI may have in the provision of these shelters and agreed to send an e mail to Councillor Taylor confirming the current position.

Agreed: It was also agreed Mr Scullion continue to pursue the provision of 2 No. bus shelters at Sheepbridge with Transport NI to ascertain if they were willing to provide these shelters, given that the bus stops were heavily used by their customers. Mr Scullion to advise that the Council were seeking a response from Transport NI within one month and thereafter a further report would be brought back to the RTS Committee with recommendations on how to proceed.

Noted: It was noted that Transport NI were meeting with the Council in October 2017 and Councillors could raise this issue at the meeting.

(7.10 pm – Councillor Craig left the meeting)

Matters arising – Toilet Review

Agreed: Mr Wilkinson said a review had been carried out and officials were now working up options and costings for particular public conveniences, including those in Newcastle. He confirmed a comprehensive review would be presented prior to the budget setting process.

Noted: It was agreed to note the historic action sheet.

There being no further business the meeting ended at 7.15 pm.

For consideration at the Council Meeting to be held on Monday 2 October 2017.

Signed: Councillor John Trainor
Chairperson of Regulatory & Technical Services Committee

Signed: Mr A Wilkinson
Interim Director Regulatory & Technical Services



20/9/2017

National Association of Councillors AGM & Conference
 The Mercure Hotel, Glasgow
 3rd-5th November 2017

Dear Colleagues,

I would like to invite you to our Annual Conference and AGM in Glasgow City centre, the venue is The Mercure Hotel which is located in the upmarket area of Merchant City and is very close to major transport links. The hotel has excellent facilities for conference delegates.

Due to recent tragic events the subject of the conference will be Emergency Services & Emergency Planning and will feature leading figures from Emergency Services teams throughout the UK.

The NAC AGM will take place on Saturday the 4th November at 9.45AM during which we shall elect a new National Chair of the NAC please see agenda attached.

To book your places at this Conference & AGM please complete the form attached and return it to me by email or post.

Yours Faithfully

B. Nelson

Councillor Brian Nelson

General Secretary

Contact

Office: 0191 378 9947

Mobile: 07791 574 879

Website: www.nationalassociationofcouncillors.org

Email: generalsecretary@nationalassociationofcouncillors.org

Representing local government councillors nationwide

National Association of Councillors

General Secretary

Councillor
Brian Nelson

Council Offices
 6 Goatbeck Terrace
 Langley Moor
 Durham, DH7 8JJ

NATIONAL ASSOCIATION OF COUNCILLORS

National AGM & Annual Conference

Emergency Services / Emergency Planning

The Mecure Hotel, Glasgow 3rd-5th November 2017

Delegate Booking Form

Name of Delegate.....

Organisation

Delegate's Email

Telephone Number.....

Authorising Signature.....Order No if reqd.....

Printed Name.....

Position.....Organisation.....

To Register – Complete the delegate details above, and either:-Email a copy of this form to Cllr Brian Nelson
Generalsecretary@nationalassociationofcouncillors.org

or Post form to NAC Bookings, 16 Frederick St North, Meadowfield, Durham DH7 7NB

Delegate Fees: £350 plus VAT – Metropolitan, County, Unitary, Borough & District Councils

£295 plus VAT - Town, Parish and Community Councils

INVOICE – please send invoice to

Accommodation is available for delegates at the Conference Hotel at the special NAC Conference Delegate rate of £60 plus VAT per night. The accommodation fee is payable by delegate on departure from the hotel unless otherwise indicated on the booking form.

Delegate Accommodation Friday & Saturdays nights YES / NO

Local Authority to be billed direct for accommodation YES / NO

Please note that double and family rooms are also available (prices available on request)

The Mercure Hotel, Glasgow

National Association of Councillors

Annual Conference & AGM

Agenda

Friday 3rd November 2017

5 – 6pm Registration

6pm Session One

Welcome by The Lord Provost of Glasgow

7.15pm Dinner

Saturday 4th November 2017

9-45am Annual General Meeting

See separate agenda

10.45am Tea/Coffee

10.30am Session 2

Dr. Brian Ward OBE, Former National Resilience Officer for Fire & Rescue. Former advisor to National Governments.

Major Incidents and Flooding

The Mercure Hotel, Glasgow

Questions to Brian Ward

11.15am Session 3

Speaker from Glasgow Police Service

Questions

12-00 noon Session 4

Speaker from Glasgow Fire & Rescue Service

1-00pm Lunch

6-00pm Reception hosted by The NAC Chairman

7-00pm Conference Dinner

Sunday 5th November 2017

10-00am NAC Officers,

Workshops (delegates to split into groups)

Group 1. Emergency Services, working together

Group 2. Emergency Planning

Both Groups to Feedback

12-00 Noon

1-00pm End of Event.

Agenda**National Association of
Councillors, AGM**

4/11/17

9:45

Mercure Hotel, Glasgow

Meeting called by: Cllr Eric Firth (Chairman)
Note taker: Cllr Stephen Akers-Belcher (Assistant General Secretary)
Attendees: Delegates to the NAC

Agenda topics

Chairman's Welcome	Cllr Eric Firth
Apologies for Absence	
Minutes of the 2016 AGM	Brian Nelson
Election of Chairman for 2 years (Nominations in writing from Scotland Region)	Cllr Eric Firth
Voting on Nominations	
New Chairman to be presented with the Chairman's Medal of Office	
Chairman's Address	New Chairman
Retiring Chairman's Address	Cllr Eric Firth
Election of Vice Chairman (Nominations in writing form Wales Region)	
Voting on Nominations	
The New Vice Chairman to be presented with The Vice Chairman's Medal of Office	
General Secretary's Report	Brian Nelson
Annual accounts	Ken Wyatt
Equalities Officer's Report	Christopher Akers- Belcher
Resolutions, to be given in writing 7 days before meeting.	Brian Nelson

South Eastern Trust 2017/18 Savings Plan

The aim of this consultation is to obtain views from stakeholders and the Trust would be most grateful if you would respond by completing this questionnaire. You can respond to the consultation document by e-mail or letter as follows:

E-mail: consultation@setrust.hscni.net

Written: 2017/18 Savings Plans Consultation
South Eastern Health and Social Care Trust
Trust Headquarters
Ulster Hospital
Dundonald
BT16 1RH

Tel: (028) 9055 0434

Responses must be received no later than 5 October 2017.

So that we can acknowledge receipt of your comments please fill in your name and address or that of your organisation. You may withhold this information if you wish but we will not then be able to acknowledge receipt of your comments.

I am responding: as an individual
on behalf of an organisation
(please tick a box)

Name: Aisling Rennick

Job Title: Investing for Health Officer

Organisation: Newry, Mourne and Down District Council

Address: Council Offices, Monaghan Row, Newry, BT358DJ

Tel: 028 30313066

Email: Aisling.rennick@nmandd.org

1. This document sets out a range of proposals to contribute to the Trust share of a regional £70m in-year savings plan.

Question: Do you consider that the Trust has identified reasonable actions to deliver our share of this regional savings plan given the timescale available and principles of safety, deliverability, impact and strategic direction?

The Council does not support the Trust's proposals. Whilst we would encourage savings by reducing the numbers of Agency staff as long as they are replaced by full time staff.

The council would have particular concern regarding the proposal to reduce locum cover across the Trust, and particularly in A&E, as this will have a direct negative impact on patient care.

2. The Trust has identified that if implemented some of these proposed actions are likely to have some impact on the delivery of front line services.

Question: Do you consider that there are any alternative proposals that could be brought forward that would deliver the equivalent reduced spend in-year, taking account of the principles set out in this document? If so please describe the nature of these alternative proposals below.

The Council feels the Trust should await the outcome of the October monitoring round before making any decisions on reductions to service. We would express concerns regarding the resources used to undertake this consultation prior to the monitoring round.

The Council believes savings could be made through improved pharmaceutical waste management.

3. In setting out these proposals for spend reduction in-year, the Trust has indicated the expected impact on service delivery.

Question: Can you propose any further actions that could be taken to manage the risks presented due to the impact of the implementation of these proposals? Please set out your response below.

The Council feels the proposals should not be implemented but rather the Trust should make representations to the Department of Health expressing concerns regarding the Annual Budgeting process.

4. An outcome of initial equality screening considerations is available in Appendix 1.

Question: Please detail below your views on the assessed impact of the proposals and any other potential impacts you feel we should consider.

The Council believes a full Equality Impact Assessment should be carried out.

5. The Rural Needs Act places a duty on public authorities, including government departments, to have due regard to rural needs when developing, adopting, implementing or revising policies, strategies and plans and when designing and delivering public services.

Question: Do you have any evidence to suggest that the proposals within our plan would create an adverse differential impact?

The Council believes the proposals will have an adverse differential impact on patients from rural areas. In particular, given difficulties experienced in these areas regarding ambulance response times any reduction in A & E services will inevitably cause significantly greater impact on rural patients.

6. General comments

Please provide any other comments

The Council believes that it is unsustainable for the Health Service to operate on a 12 month budgeting cycle and that representations should be made to the Department and Minister regarding this issue.

Before you submit your response, please read the following section on Freedom of Information Act 2000 and the confidentiality of responses to public consultation exercises.

Trust Response and Freedom of Information Act (2000)

The South Eastern Health and Social Care Trust will publish an anonymised summary of the responses received to our consultation process. However, under the Freedom of Information Act (FOIA) 2000, particular responses may be disclosed on request, unless an exemption(s) under the legislation applies.

Under the FOIA anyone has the right to request access to information held by public authorities; the Northern Trust is such a public body. Trust decisions in relation to the release of information that the Trust holds are governed by various pieces of legislation, and as such the Trust cannot automatically consider responses received as part of any consultation process as exempt. However, confidentiality issues will be carefully considered before any disclosures are made.

Thank you for taking the time to complete this questionnaire.

1. This document sets out a range of proposals to contribute to the Trust share of a regional £70m in-year savings plan.

Question: Do you consider that the Trust has identified reasonable actions to deliver our share of this regional savings plan given the timescale available and principles of safety, deliverability, impact and strategic direction?

Whilst the Council welcomes that the Trust is able to find most of the savings from slippage. However, we would be concerned that an exercise was carried out examining current service pressures which identified the need for £6.1 m investment. We would be concerned that to lose 50% of this allocation will have a knock on effect for the next year.

The Council would support the proposal to make efficiencies on discretionary goods as long as this does not have a direct or indirect impact on patient care. We would also support the proposals to make savings through new bulk purchase arrangements for water filters.

Whilst the Council is not opposed, in principle, to the proposals for the procurement of community equipment, the Council would be concerned that this may lead to delays in delivery to patients. In particular, delivery delays to more rural areas may mean a poorer service to patients.

2. The Trust has identified that if implemented some of these proposed actions are likely to have some impact on the delivery of front line services.

Question: Do you consider that there are any alternative proposals that could be brought forward that would deliver the equivalent reduced spend in-year, taking account of the principles set out in this document? If so please describe the nature of these alternative proposals below.

Click here to enter text.

The Council believes savings could be made by improved pharmaceutical waste management.

3. In setting out these proposals for spend reduction in-year, the Trust has indicated the expected impact on service delivery.

Question: Can you propose any further actions that could be taken to manage the risks presented due to the impact of the implementation of these proposals? Please set out your response below.

The Council believes careful management of the community equipment proposal is needed to ensure that delivery of equipment to patients and in particular, those in rural areas does not lead to reduced levels of service and inequality of access. Whilst home delivery will be of benefit to many less mobile patients, it must not mean undue delays in comparison to the easy accessibility through the pharmacy service.

4. An outcome of initial equality screening considerations is available in Appendix 1.

Question: Please detail below your views on the assessed impact of the proposals and any other potential impacts you feel we should consider.

No comment

5. The Rural Needs Act places a duty on public authorities, including government departments, to have due regard to rural needs when developing, adopting, implementing or revising policies, strategies and plans and when designing and delivering public services.

Question: Do you have any evidence to suggest that the proposals within our proposals would create an adverse differential impact

As per Q 3, the Council is concerned that the community equipment Proposal may have an adverse differential impact on patients from rural areas due to slower delivery times.

6. General comments

Please provide any other comments

Click here to enter text.

Before you submit your response, please read the following section on Freedom of Information Act 2000 and the confidentiality of responses to public consultation exercises.

Trust Response and Freedom of Information Act (2000)

The Southern Health and Social Care Trust will publish an anonymised summary of the responses received to our consultation process. However, under the Freedom of Information Act (FOIA) 2000, particular responses may be disclosed on request, unless an exemption(s) under the legislation applies.

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Thank you for taking the time to complete this questionnaire.

Public consultation on proposed changes to the charity Annual Monitoring Return 2018

The Charity Commission for Northern Ireland has opened a public consultation on proposed changes to the *Annual Monitoring Return (AMR) 2018*. This AMR applies to those registered charities which have a financial period which begins on or after 1 January 2018. None of the proposed changes place new requirements upon charities.

These changes are aimed at assisting charities to submit the correct information, in the correct format, when they report to us and are based on learning from charity AMRs we have received to date.

Information on the consultation, including how you can take part, can be viewed on our website at www.charitycommissionni.org.uk

We would like to hear from charity trustees, organisations and professionals which help charities, and members of the public who are interested in the good governance of charities.

The consultation will run from Tuesday 12 September 2017, for ten weeks, closing at 5pm on Monday 20 November 2017.

How can you respond?

You can take part in the consultation using any of the following methods:

1. Attend our consultation event on Thursday 12 October 2017, from 2pm – 4pm, at NICVA, 61 Duncairn gardens, Belfast BT15 2GB. To book a place at this event please email: consult@charitycommissionni.org.uk
2. Complete an online questionnaire available on the Current consultations page of the Commission's website www.charitycommissionni.org.uk
 1. Download a consultation response form from our website www.charitycommissionni.org.uk, fill it in and either:
 - email it to consult@charitycommissionni.org.uk or
 - post it to Charity Commission for Northern Ireland, 257 Lough Road, Lurgan, Northern Ireland, BT66 6NQ

We look forward to hearing your views and please do not hesitate to contact us if you have any queries.

If you no longer want your details to be held on the Commission's consultation database please let us know and they will be removed.

Ann Breslin
Policy & Research officer
Direct Tel: 02838320281
Charity Commission for Northern Ireland
257 Lough Road, Lurgan BT66 6NQ

The Commission's Annual Public Meeting on 18 September is your chance to meet the Commissioners and hear about the Commission's progress to date. Sign up to attend [here](#).



Northern Ireland Ambulance Service Health and Social Care Trust



7th September 2017

Down District Council
Downshire Civic Centre
Ardglass Road
Downpatrick
BT30 6RA



Dear Consultee

We wrote to you recently to let you know that the 6 Health and Social Care Trusts are consulting on our Equality Action Plans and Disability Action Plans. The consultation period ends on 7th November 2017. These plans were developed following engagement with key stakeholders including a pre-consultation event in January 2017.

We are using Citizenspace, an online consultation software to engage and hope that this goes some way to simplifying the process of responding to consultation. Please click on the link below for further detail.

<https://consultations.nidirect.gov.uk/hscni-belfast-trust/equality-disability-plans>

In addition Trusts are offering a further opportunity for consultees who may wish to meet with us to discuss and provide feedback on the plans. This will take the form of a morning meeting, with tea and coffee provided **on 03rd October 2017** at 10.30 am in Ballymena Ambulance Station 121 – 125 Antrim Road, Ballymena BT42 2HD. If you wish to attend this meeting please contact Martina Black (martina.black@nias.hscni.net) Telephone: 02890400915, Textphone 02890400871 by **15 September 2017**.

Please advise at this stage if you have any particular access requirements to enable you to participate in this meeting.

Yours faithfully

Michelle Lemon

On Behalf of 6 HSC Trusts

7 September 2017

Dear Consultee

On 24 August 2017 the Northern Trust launched a public consultation on its proposals set out in the 2017/18 Financial Planning - Savings Plan. Full details can be found on the Trust's website at www.northerntrust.hscni.net.

The Trust is holding a number of locality engagement meetings in relation to the proposals as follows:

Mid and East Antrim Locality

Tuesday 19 September 7pm – 9pm in The Braid, Bridge Street, Ballymena

Antrim and Newtownabbey Locality

Thursday 21 September 2pm – 4pm in Mossley Mill, Carnmoney Road North, Newtownabbey

Mid Ulster Locality

Monday 25 September, 10am – 12noon, Adair Suite, Glenavon Hotel, Cookstown

Causeway Coast and Glens Locality

Wednesday 27 September, 2pm – 4pm in Sandel Centre, Knocklynn Road, Coleraine

The meetings will provide the opportunity for you to hear more about the proposals and to give your feedback and I would welcome your engagement in this important consultation process.

Please register your attendance, including any specific requirements you may have, with the Trust's Equality Unit on 028 2766 1377 or equality.unit@northerntrust.hscni.net

Yours sincerely



**Dr A B Stevens
Chief Executive**



Bretten Hall, Antrim Area Hospital Site, Bush Road, ANTRIM, BT41 2RL
Tel: 028 94426273
Tony.stevens@northerntrust.hscni.net