

February 18th, 2019

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 18th February 2019 at 6:00 pm** in **Mourne Room, Downshire Civic Centre.**

Chair: Cllr G Sharvin

Vice: Cllr T Andrews

Members: Cllr. S Doran Cllr. C Enright

Cllr. G Fitzpatrick Cllr. V Harte

Cllr. R Howell Cllr. D Hyland

Cllr. L Kimmins Cllr. K Loughran

Cllr. A McMurray Cllr. B O Muiir

Cllr. B Quinn Cllr. D Taylor

Cllr. W Walker

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from AHC Meeting held on Monday 21 January 2019

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Community Engagement

4.0 DEA Fora Update Report

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5.0 PCSP Report

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Leisure and Sports

7.0 RDP Upgraded Funded Parks


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8.0 Leisure and Sport Scale of Charges 2019/20

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9.0 Selected Indoor Leisure Membership Revision (Transforming Health. Preventing Disease – Community Planning Partnership Proposal)

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Health & Wellbeing

10.0 Food Standards Agency’s Report on Newry, Mourne and Down District Council Organisation and Management systems for the delivery of Official Controls in Northern Ireland

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13.0 Indoor Leisure Facility Arrangements for 2019/20 Public Holidays

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14.0 Play Park Strategy Update

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 *Sports Awards Report 18 February 2019.pdf*

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For Noting - Community Engagement

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Invitees

Cllr Terry Andrews	terry.andrews@nmandd.org
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Cllr William Walker	william.walker@nmandd.org
Mrs Marie Ward	marie.ward@nmandd.org

ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/040/2018	Willie Maley Statue	It was agreed to allow officers to develop proposals including potential costs, sources of funding and any likely capital commitment from Council and to contact all potential partners in relation to location and funding options.	C Haughey	Sports development working with ERT staff to seek possible funding for this project	N
AHC/043/2018	Lease of Land to St John Bosco	It was agreed to proceed with a 25 year lease at a peppercorn rent, with an option for St John Bosco GAC to renew for a further 25 years, subject to Department for Communities approval.	F O'Connor	A decision from the Department is now expected within the next 2 weeks and it is anticipated that the Lease will be agreed and completed 3-4 weeks after this.	N
AHC/052/2018	Apologies & Chairperson's Remarks	It was agreed that officers investigate potential ways of recognising the contribution made by carers in the District and bring a paper with proposals back to a future Committee Meeting.	E Devlin	To future meeting	N
AHC/069/2018	Multi-Sports Facility Sports Hub	It was agreed to submit expressions of interest applications for the 3 Sports Hubs (Newry Leisure Centre, St Peter's GAA, Warrenpoint and Tollymore FC, Newcastle), recommended within the study to Sport NI Multi-Sports Funding Stream.	P Power	Ongoing	N
AHC/147/2018	Wi-Fi in Community Centres	It was agreed to approve Council Officials to complete a business case for the provision of Wi-Fi at 7 Council owned Community Centres and to proceed to work with the IT Department to procure, appoint and implement the Wi-Fi Project.	J Hillen	Contract to be awarded for all Council Wi-Fi installation at end of February 2019. Subject to full delivery of the WAN project (required in advance on the Wi-Fi project) and no unexpected delays in tender award, it is anticipated by the IT Projects Group (ITPG) that Wi-Fi in Community Centres could be delivered approx. 6 months after contract award.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/148/2018	Community Centre Review and Strategy	It was agreed to approve the appointment of a consultant using the NEBRO framework to develop a Community Centre Strategy to identify gaps in provision and make recommendations on how Council addressed current and future needs	J Hillen	No returns from on initial framework exercise. Subsequent RFQ exercise currently underway.	N
AHC/163/2018	Kilbroney Park Sports Hub	It was agreed that officers be permitted to develop the project to a point where funding could be sought.	C Haughey	Ongoing – feasibility study to be carried out and estates to work on costs	N
AHC/182/2018	Kittybane Amenity Toilets	It was agreed to approve the purchase and installation of a new toilet unit and the realignment of the overall capital budgets of £20k for the facility. The unit to be managed, maintained and cleaned by the local fishing club by way of an SLA.	C Haughey	A frameworks procurement has been identified in order to place a new toilet block on site in January/ Feb	N
AHC/206/2018	Community Trails ORNI	It was agreed to approve, in principle, to contribute capital funding of up to £393,633.75, for the development of the trails at Drumkeeragh, Tievnadarragh, Corry Wood, Seaforde Planting and Annsborough Link as ORNI can secure funding through TRPSE and RDP.	C Haughey	Match funding is now provided for 4 community trials to the value of £280k Updated by report AHC/206/2018 Ongoing, however costs to council is now reduced due to sport additional funding included	N
AHC/213/2018	No 16 The Square, Rostrevor	It was agreed to note the contents of the officer's report, to accept the projected costs of the works and proceed.	J Hillen	Ongoing	N
AHC/221/2018	Warrenpoint Community Centre Feasibility Study	It was agreed to: <ul style="list-style-type: none"> Accept the recommendations within the feasibility report for Warrenpoint Community Facility including preferred location (Clonallon Park); Proceed with a green book appraisal, assessing the two design 	J Hillen	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		options for Clonallon Park contained within the report.			
AHC/224/2018	Remedial Works at Mullaghbane CC	The remedial works at Mullaghbane Community Centre were agreed, subject to a suitable business case being established.	J McCann	Business Case being prepared	N
AHC/229/2018	Newry Tennis Bubble	It was agreed to re-align the capital spend of £100,000 and utilise the £90,000 DfC Funding in order to create a tennis bubble and upgrade of the existing courts under an SLA between Our Lady's Grammar School in Newry and Council.	D Crilly	Planning application has been submitted	N
AHC/230/2018	Newtownhamilton Play Park Fencing	It was agreed to approve the additional capital spend on the playpark of £18,945 from within the current overall capital budget for the Play Strategy 2017-2022.	D Crilly	Once planning has been approved works will be programmed to be carried out.	N
AHC/260/2018	New Down Leisure Centre Handball and Squash Provision	It was agreed to note the verbal update on the current situation regarding the new Down Leisure Centre Handball and Squash Provision.	K Gordon C Mallon	Ongoing	N

ACTION SHEET ARISING FROM AHC MEETING HELD ON 21 JANUARY 2019

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/004/2019	DEA Fora Update Report	It was agreed to note the report and agree the action sheets from the following DEA Forum Private Meetings: <ul style="list-style-type: none"> The Mournes DEA Forum Private Meeting held on Wednesday 5 December 2018; 	D Brannigan	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> Downpatrick DEA Forum Private Meeting held on Wednesday 12 December 2018. 			
AHC/005/2019	Recruitment of Independent DEA Forums	It was agreed to note the report and contract an appropriate Regional Voluntary Organisation to verify future applications for Independent Members of DEA Forums on an on-going basis.	D. Brannigan	Being progressed	Y
AHC/006/2019	Community Centres Scale of Charged 2019/20	It was agreed to approve the Community Centres Scale of Charges for the 2019/20 financial year as set out in Appendix 1 of the officer's report.	J McCann	Actioned	Y
AHC/007/2019	Ballynahinch Community Centre – Energy Efficiency Upgrades	It was agreed to approve the upgrade of the heating system at Ballynahinch Community Centre at a total cost of £69,336 which had been allocated within the existing capital budget.	J McCann	Ongoing	N
AHC/008/2019	Business Case – Meadowlands Play Park New Build	It was agreed to approve the Business Case in support of the new build play park in Meadowlands, Downpatrick.	D Brannigan	Play park being progressed	Y
AHC/009/2019	Derryleckagh Complex Upgrade Part 2	It was agreed to expend £63,000 from remaining capital budget of £100,500 being brought forward to the 2018/19 financial year with the remaining budget of £37,500 being used to carry out pitch	D Crilly	Preparing for Planning Permission of the development of carpark	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		surface improvement works and replace the Gaelic pitch goal posts.			
AHC/010/2019	Kilkeel Tennis Court Mourne Esplanade	It was agreed to carry out and install all new fencing works at Kilkeel Tennis Courts and the realignment of the overall capital budget of £22,820 for the facility.	D Crilly	Waiting final approval at full council meeting.	Y
AHC/011/2019	Transforming Health, Preventing Disease – Project Funding Proposal	It was agreed to submit the joint proposal with Southern and South Eastern Health Trusts for Health Transformation Programme Funding.	C Haughey	Actioned	Y
AHC/012/2019	ORNI – Community Trials	It was agreed an additional revenue cost of £10,000 per annum for maintenance of the trails was agreed with all trails covered under Council insurance, subject to successful planning approval.	D Crilly	Ongoing	Y
AHC/013/2019	All Party Group on Sustainable Development	It was agreed that nominations be submitted and agreed at the Party Representatives Meeting.	S McEldowney	Noted	Y
AHC/014/2019	Update Proposal For Camlough Peace Centre	It was agreed to note the report	J McCabe	Noted	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/015/2019	Flooding At Jim Steen Park, Newtownhamilton	It was agreed to note the report	D Crilly	Noted	Y
AHC/016/2019	Verbal Update on Squash Facilities	It was agreed to note the verbal update regarding the new squash facilities at Down Leisure Centre.	M Lipsett	Noted	Y
AHC/017/2019	Verbal Update on Newry Tennis Bubble	It was agreed to note the verbal update on Newry Tennis Bubble.	M Lipsett	Noted	Y

Report to:	Active and Healthy Communities
Date of Meeting:	18 February 2019
Subject:	District Electoral Area (DEA) Forums Update Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>To provide the Committee with an update on the on-going work of the DEA Forums and to consider and agree the actions outlined in the three attached action sheets from the DEA Forum Private Meetings listed in 3.1 below.</p> <p>DEA Coordinators continue to implement actions detailed in their respective local action plans as follows:</p> <p>Level of Civic Participation:</p> <ul style="list-style-type: none"> > Newry and Mourne Youth Council supported by the Education Authority Youth Service and Newry, Mourne and Down District Council launched the 6th Annual Youth and Future Talent Awards 2019. Young people aged from 0 to 24 can be nominated across 7 categories; Good Relations, Community Safety, Young Carer, Creativity and Innovation, Inspirational Young People, Voice of Young People and Social Inclusion. Nominations are welcome from across the District and the closing date is 22 February 2019. > Newry DEA hosted the Newry Rapid Chess Tournament 2019. More than 80 people from across the country visited the Sean Hollywood Arts Centre, Newry, to participate in the competition. People aged from 6 to 86 participated across junior, intermediate and senior levels. > Slieve Gullion DEA delivered a six week Good Relations Programme for young people from the Bulgarian Roma community in Newtownhamilton. The programme aimed to build the confidence and capacity of the young people to build positive relationships in the community and become active participants in the local community. > Crotlieve DEA in partnership with the Law Centre hosted a Universal Credit Information Session in Warrenpoint Town Hall on 22 January 2019. > Crotlieve and The Mournes DEAs worked in partnership with the Women's Resource and Development Agency to deliver the 'O Woman' Programme. Women from both areas took part in workshops focusing on health, good relations and the role of women. <p>Level of Educational Wellbeing:</p> <ul style="list-style-type: none"> > Newry and Slieve Gullion DEAs worked in partnership with local schools on the Shared Schools Diversity project. On 16 January 2019, 120 pupils from Newry High School, Newtownhamilton High School, St Paul's High School Bessbrook and St Joseph's High School Crossmaglen participated in the event in Newry High School. <p>Level of Health Status:</p> <ul style="list-style-type: none"> > Slieve Gullion DEA organised a play about mental health by Spanner in the Works which was delivered to St. Oliver Plunkett's Youth Club in Crossmaglen. The play looked at issues young people face and the impact on their mental health. A number of support agencies were highlighted and signposted to the youth group

	<p>after the performance.</p> <p>Level of Personal Safety and Crime:</p> <p>> Crotlieve DEA hosted a Crime Prevention Event on 29 January 2019 in Rostrevor. The event was well attended and members of the community were able to engage with the PSNI Neighbourhood Policing Team and Crime Prevention Officer along with Home Secure.</p> <p>> Crotlieve DEA in partnership with the PCSP and Newry Rugby Club delivered three workshops in January 2019 to young people. The content focused on drugs and alcohol, social media safety and road safety.</p> <p>> Slieve Gullion DEA delivered safety information sessions for the Bessbrook and Jonesborough area. The sessions were delivered in partnership with the PSNI and PCSP and included workshops with local residents and luncheon clubs on keeping property safe, personal safety information and scam alerts.</p>
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> • Note the report. • Agree to approve the DEA Forum Private Meeting action sheets for: <ul style="list-style-type: none"> ➤ Newry DEA Forum Private Meeting held on Thursday 29 November 2018. ➤ Slieve Gullion DEA Forum Private Meeting held on Tuesday 11 December 2018. ➤ Slieve Croob DEA Forum Private Meeting held on Tuesday 18 December 2018.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the DEA action plans.
5.0	Equality and good relations implications
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
6.0	Rural Proofing implications
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.
7.0	Appendices
7.1	<p>Appendix I: DEA Forum Private Meeting action sheets for:</p> <ul style="list-style-type: none"> ➤ Newry DEA Forum Private Meeting held on Thursday 29 November 2018. ➤ Slieve Gullion DEA Forum Private Meeting held on Tuesday 11 December 2018. ➤ Slieve Croob DEA Forum Private Meeting held on Tuesday 18 December 2018.
8.0	Background Documents
8.1	None.

NT/MIN/1

ACTION SHEET- NEWRY DEA MEETING – 29 November 2018

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Item	SUBJECT	DECISION	<i>FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed</i>
2019/1	Transport NI	Report to Community Planning partnership concerns over lack of communication from Transport Ni regarding DEA issues	Coordinator to progress
2019/2	Virtual Dementia Bus	Investigate costs for Virtual Dementia Bus being brought into the Newry City area	Coordinator to progress
2019/3	Crossing at Court House	To report concerns of safety at crossing road at Court House	Report to Road Safety Committee and Transport NI
2019/4	Rapid bins	To liaise with PCSP to consider a temporary installation on a Council site	Coordinator to progress
2019/5	Car park at Clanrye Avenue	Request site be maintained and possibly be resurfaced.	Coordinator to K Scullion and G McCurry
2019/6	Housing symposium	Clarify and circulate details of Housing Symposium to members	Coordinator to D Patterson
2019/7	Reimaging project – Peave IV	Request to consider North Street under this programme as a potential site	Coordinator to J McCabe
2019/8	Newry Felons Association	Update on site works to be completed to pathway	Coordinator to contact K Scullion
2019/9	Nightline Service	Report to be brought back on evaluation of project	Coordinator to progress
2019/10	Cycle lanes	Request update from Transport NI regarding the implantation on new cycle lanes in Newry City	Coordinator to contact Transport NI

ACTION SHEET- Slieve Gullion District Electoral Area Meeting – 11 December 2018

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SG/15/2016	WiFi in Community Centres	Council looking at business case	On-going
DEA SG/70/2018	Disability Access	Proposal for disabled parking spaces in Crossmaglen. Department of Infrastructure to be invited to DEA meeting in February 2019.	T. McDonald & L. O'Reilly
DEA SG/78/2018	Good Relations Budget	Good Relations programmes to be delivered in Crossmaglen – Women's group, Bessbrook –Youth Clubs, Newtownhamilton – mediation & Halloween. Shared schools programmes ongoing. Surestart Syrian families Pizza night.	Completed. Newtownhamilton Good Relations on going
DEA SG/79/2018	Peace IV Cultural Event	The Tunes of the Ring of Gullion Past and Present July and August 2019	T. McDonald to invite Darren Rice to February meeting
DEA SG/80/2018	Health & Wellbeing Directory	Directory of Services to be distributed to Forum	L. O'Reilly to forward on Directory to T. McDonald
DEA SG/81/2018	Environmental	Pilot Rural Transport Scheme up and running since Friday 5 th October 2018. Total number of users 72.	Completed

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA SG/82/2018	DEA Private Forum Membership	The need to recruit new members. Biggest stumbling block is that groups need to show networking.	Completed.
DEA SG/83/2018	Safety Issues	Camlough Heritage Society sent letter to Forum looking for Department of Infrastructure to extend the 30MPH speed sign further up the Newry side of the Camlough Road.	Taucher wrote to Dept of Infrastructure (Roads)
DEA SG/84/2018	Safety Issues	Egyptian Arch area as you go out the Camlough Road the trees need cut and area needs tidied up. It poses a safety risk. Translink own this area.	Taucher wrote to Translink
DEA SG/85/2018	Public Event January 2019	Big Lottery Fund 22 nd January 2019 Cullyhanna Community Centre from 9am to 6pm	Taucher to organise Funding Fair

ACTION SHEET- Slieve Croob DEA Private Forum Meeting **Tuesday 18th December 2018**

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SC/2/2018	Chairperson's remarks	Members to make groups aware of Call 1 Financial Assistance which will be launched in January 2019.	Forum members to action.
DEA/SC/2/2018	Chairperson's remarks	Members to make groups aware of call for expressions of interest regarding timber available from fallen oak trees in Castlewellan.	Forum members to action.
DEA/SC/3/2018	Minutes of meeting held on 18 th September 2018 and associated action sheet	Minutes and Action sheet were proposed as a true record.	Proposed by David Workman. Seconded by Cllr John Rice.
DEA/SC/4/2018	Declarations of Interest	Forum members to declare conflict of interest of any item on the agenda at the start of each DEA meeting.	No conflicts of interest declared.
DEA/SC/5/2018	Walking Trail Update	Questionnaires for community engagement to be reviewed with intention of making them more user friendly. Increased community engagement to be	Philip Weston to action. Philip Weston and Catherine Kennedy to action.

		undertaken in Loughinisland.	
DEA/SC/6/2018	Appointment of Chairperson and Vice Chairperson	Chairperson and Vice Chairperson are to remain in place until after elections. All agreed.	Proposed by David Workman. Seconded by Cllr John Rice
DEA/SC/7/2018	Meeting Schedule 2019	Meeting Schedule 2019 agreed by all members.	All members.
DEA/SC/8/2018	Action Plan Update	Good Relations programmes and and expenditure agreed.	All members.
DEA/SC/9/2018	Proposed Greenway Comber to Newcastle –	Seamus Crossey to keep members updated with proposed Greenways and date when public consultation begins.	Seamus Crossey to action.
DEA/SC/9/2018	Proposed Greenway Comber to Newcastle –	Members to pass on any queries from land owners or interested stakeholders to Seamus Crossey, ERT.	Forum members to action.

Report to:	Active and Healthy Communities
Date of Meeting:	18 February 2018
Subject:	Policing & Community Safety Partnership (PCSP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

<table border="1"> <tr> <td>For decision</td> <td><input checked="" type="checkbox"/></td> <td>For noting only</td> <td><input type="checkbox"/></td> </tr> </table>		For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>		
1.0	Purpose and Background				
1.1	<p>The purpose of this report is twofold as follows:</p> <ol style="list-style-type: none"> 1. To update the Committee on the on-going work of the PCSP and to note the attached Minutes listed in 3.1 below. 2. To request Council approval for the PCSP (in the possible context of a delayed Letter of Offer from the Joint Committee and therefore at risk spend): <ol style="list-style-type: none"> I. to go out to tender for the four services named below, the current contracts for which end on 31 March 2019; and II. to extend the current four contracts named below for a period of six months from 1 April 2019 to provide continuity of service to allow time to complete the tendering process. <ul style="list-style-type: none"> ➤ Provision of Locks & Bolts Scheme for vulnerable members of the community. Current provider is Confederation of Community Groups (CCG). Total value of contract is £25,000 per annum. ➤ Provision of Good Morning, Good Neighbour Scheme. Current providers are CCG & Good Morning Down. Total value of contract is £15,000 per annum. ➤ Provision of Domestic Violence intervention programme. Current provider is Women's Aid, Newry & Armagh. Total value of contract is £10,000 per annum. ➤ Provision of Community Safety Wardens. Current provider is Elite Security. Total value of contract is £53,000 (£33,000 PCSP and £20,000 NIHE subject to NIHE approval). 				
2.0	Key issues				
2.1	The PCSP has reviewed its Action Plan for 2019/2020 and has submitted it to the Joint Committee for approval. The PCSP is now awaiting a Letter of Offer from Joint Committee for 2019/2020.				
3.0	Recommendations				

3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> • Note the report. • Note the following Minutes as attached: <ul style="list-style-type: none"> ➤ Minutes of Policing Committee Meeting held on Tuesday 13 November 2018, approved at the Policing Committee Meeting on Tuesday 22 January 2019. ➤ Minutes of the PCSP Meeting held on Tuesday 13 November 2018, approved at the PCSP Meeting on Tuesday 22 January 2019. • Approve at risk spend for the PCSP: <ol style="list-style-type: none"> I. to go out to tender for the four services named below, the current contracts for which end on 31 March 2019; and II. to extend the current four contracts named below for a period of six months from 1 April 2019; <ul style="list-style-type: none"> ➤ Provision of Locks & Bolts Scheme for vulnerable members of the community. Current provider is Confederation of Community Groups (CCG). Total value of contract is £25,000 per annum. ➤ Provision of Good Morning, Good Neighbour Scheme. Current providers are CCG & Good Morning Down. Total value of contract is £15,000 per annum. ➤ Provision of Domestic Violence intervention programme. Current provider is Women's Aid, Newry & Armagh. Total value of contract is £10,000 per annum. ➤ Provision of Community Safety Wardens. Current provider is Elite Security. Total value of contract is £53,000 (£33,000 PCSP and £20,000 NIHE subject to NIHE approval).
4.0	Resource implications
4.1	All actions are budgeted for in the PCSP Action Plan.
5.0	Equality and Good Relations implications
5.1	Actions detailed in the PCSP Action Plan have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
6.0	Rural Proofing implications
6.1	Actions detailed in the PCSP Action Plan have been developed to meet Council's statutory duty to have due regard to rural needs.
7.0	Appendices
7.1	<p>Appendix I: Minutes of Policing Committee Meeting on Tuesday 13 November 2018.</p> <p>Appendix II: Minutes of PCSP Meeting on Tuesday 13 November 2018.</p>
8.0	Background Documents
8.1	None.

POLICING COMMITTEE
Minutes of Policing Committee of
Newry, Mourne and Down District Council held in the
Mourne Room, Downpatrick Civic Centre on 13 November 2018 at 6:00pm

Present: Sergeant Sam Ballard, PSNI
 Cllr Robert Burgess, NMDDC (**Chair**)
 Audrey Byrne, Independent Member
 Cllr William Clarke, NMDDC
 Cllr Sean Doran, NMDDC
 Inspector Darren Hardy, PSNI
 Cllr Harry Harvey, NMDDC
 Inspector Nigel Henry, PSNI
 Janine Hillen, Asst. Director, Community Engagement
 Alexandra Hillis, PCSP Officer
 Una Kelly, Independent Member
 Cllr Michael Larkin, NMDDC
 Cllr Kate Loughran, NMDDC
 Dan McEvoy, PCSP Manager
 Chief Inspector Joe McMinn, PSNI
 Grace McQuiston, Independent Member
 Declan Murphy, Independent Member
 Sergeant Des O'Sullivan, PSNI
 Cllr Brian Quinn, NMDDC
 Cllr Michael Ruane, NMDDC
 Cllr Michael Savage, NMDDC
 Fiona Stephens, Independent Member
 Judith Thompson, PCSP Officer
 Inspector Russell Vogan, PSNI

Apologies: Cllr Terry Andrews, NMDDC
 Damien Brannigan, Head of Service
 Jude McNeill, Independent Member
 Ewan Morgan, Independent Member
 Kerri Morrow, DEA Coordinator

In attendance: Fidelma Tweedy

1 Apologies and Chairman's remarks

Apologies were received as recorded above.

Cllr Burgess welcomed all to the meeting and summarised the main events since the last meeting. Firstly, there was the well-attended PCSP workshop on 2 October, which resulted in the agreement to trial having Policing and PCSP committee meetings on the same evening for 6 months and having a revised format for the PSNI report. The public and private Policing consultation events on 8 October were both very well attended, Cllr

Burgess said the consultation period had now ended and we look forward to seeing the outcome.

2 Minutes of previous Policing Committee Meeting

Read: Minute of Policing Committee Meeting held on 21 August 2018 (copy circulated)

ACTION: The minutes were agreed as an accurate record on the proposal of Councillor Sean Doran, seconded by Councillor Michael Ruane.

3 Matters Arising

Councillor Doran said he rang 101 two weeks ago and for 20 minutes no-one answered in Ardmore Station which he said was very disappointing. Chief Inspector McMinn apologised for that and acknowledged that it was not good enough. He will supply his phone number so that he can be reached personally.

Councillor Savage expressed his thanks for the work which was done on the Fathom Line by Newry BID and PSNI. He asked was there any update on a RAPID bin for the Newry area. Inspector Vogan replied that there would be an update in the Officer's report during the PCSP meeting.

4 Declarations of Interest

There were no Declarations of Interest.

5 District Commander's Report

Read: District Commander's Executive Summary Report – 13 November 2018 (copy circulated)

Chief Inspector McMinn read the Executive Summary to the Committee, full report circulated.

Councillor Doran asked if the drugs deposited in the RAPID bin, Kilkeel were prescription or illegal drugs. Inspector Henry advised that it was mostly prescription drugs and it is great to see it being utilised.

Mrs Kelly asked for an update on the ASB issues in Downpatrick including the ongoing vandalism on the trains. Inspector Hardy said ASB in Downpatrick had decreased recently; there have been specific operations in place in the last few weeks which have had a deterrent effect; problems are not going to be solved overnight. There have been sporadic reports of incidents in the last week but PSNI have not detected or seen anything. Overall, there has not been an increase in reporting from the public.

Mrs Kelly asked if local businesses should be involved in solutions to ASB in the town centre in Downpatrick. Mr McEvoy replied that local Councillors have had a meeting to which businesses were invited. They were informed that statutory partners would be working together and using their expertise to deal with the issues, included in the main players are EA and YJA.

Inspector Hardy further advised that there will be a meeting organised towards the end of November to update everyone and businesses will be given his email address for further direct contact.

Mrs Byrne spoke of the poor attendance by parents at the Internet Safety event in Newcastle earlier in the year and asked if anything was being done to increase the numbers attending. Chief Inspector McMinn replied that PSNI are organising these events and making officers available to attend but they cannot make parents go to them. He asked for Members to do their part in encouraging members of public to attend their local sessions.

Inspector Vogan added that as part of their remit they work on this issue in schools and the children are getting the information, it's parents who are not turning up. There are a number of upcoming dates for internet safety across the District in the next month.

Cllr Ruane said he had reason to ring Inspector Henry recently following a burglary in Warrenpoint on Friday. He called with the family in question, they were very complimentary of police and ambulance staff who attended, and they wished to pass on their thanks to PSNI. He received confirmation that the victims would receive a visit from the crime prevention officer.

Chief Inspector McMinn said this case had a different modus operandi to most other local incidents. Most burglaries happen when there is no-one at home, in this case the elderly occupants were assaulted.

Cllr Ruane condemned the recent attacks on the memorial at Narrow Water and on any memorial and said that it appeared to be supporters of teams coming to play Warrenpoint Town. He asked if it was possible to prevent buses from stopping there. In the first place, there were club colours and Union flags and asked if PSNI could be present at the location so that the buses cannot stop there.

Inspector Henry agreed that what Councillor Ruane had said would be acceptable, there has been an increase in the number of wreaths thus making it more of a target. There are a number of lines of enquiry and investigations ongoing.

Cllr Ruane asked if the PSNI were contacting football clubs to address the issues and Inspector Vogan confirmed they were. Cllr Ruane added the people who look after the wreaths at the site are reporting that there are too wreaths being laid.

Inspector McMinn said that almost certainly it was not local people who did the vandalising. The teams know that it will reflect on the club if their supporters are involved. He said they would obtain a schedule of upcoming fixtures in Warrenpoint to try to put something in place to try to avoid future problems.

Clr Harvey asked if there was increase in ASB in Killyleagh or had the area quietened down. Inspector Hardy informed the meeting that PSNI has not seen any increase in ASB statistics for Killyleagh and suggested that the ongoing work has paid dividends.

Ms McQuiston asked, in relation to community engagement, for example the Coffee with Cops and Positive Ageing events in Kilkeel, how soon do PSNI follow up on queries raised by the public, Inspector Henry replied that there was no set rule on timescale for follow up.

Ms McQuiston said there seems to be quite a lot of ASB in Annalong but it is not mentioned in the report. Inspector Henry said that, if Ms McQuiston was referring to a particular house in Annalong, quite a lot of work has been done with regard to that and the person is not there at the moment. They are trying to prevent those flats from being used in that manner in the future; there should not have been any incidents there in the past week.

Clr Savage expressed his frustration that there were no RAPID bins in Newry, he said there have been conversations with Chamber of Commerce and Newry BID and said there is a sense of reluctance from the business community. He asked if there was any momentum since the installation of the Kilkeel bin. He has seen some people make great progress at staying clean and turning their lives around. He asked if a forum could be created to bring together business leaders, Council staff and Councillors to make progress on the bins and address the fear and stigma surrounding the initiative.

Clr Savage also spoke of the recent spate of burglaries, mainly off the A1, the Dublin gangs have easy access there, he has tried to reach out to the NHW network in the Barcroft/Ballybot areas. He said there have been people walking around in hi-vis trying to allay fears which may look like people taking matters into their own hands. He hopes Home Secure will be able to call out to affected people.

Ahead of Sergeant O'Sullivan's reply, Clr Burgess congratulated him on his new role and welcomed him to the Partnership Meeting.

Sergeant O'Sullivan responded to Councillor Savage's comments saying that the Kilkeel RAPID bin had in excess of 2000 tablets in it when it was emptied, the majority of which were prescription drugs. PSNI are hopeful that Translink will provide a site for a bin in Downpatrick and possibly at Newry Bus station also.

Inspector Vogan said that, historically, the number of burglaries increases in October, November and December. There is a very pro-active operation in place, PSNI are working closely with Gardaí. There is currently a pattern of three different groupings of thefts:

- A North Dublin gang are stealing high performance vehicles, not stopping for police and there has been at least one high-speed chase in the area. PSNI are relying on intelligence to get people stopped and brought to justice;
- Cold calling involving a scam call to see who lives in a property and then within 2 or 3 weeks there will be a burglary. PSNI have had some good results in October in this area with some cases progressing to Court;

- Local burglars primarily looking for cash or jewellery, PSNI have an ongoing Operation within the District focusing on particular vehicles and areas with an intelligence picture being built up.

Inspector Vogan said that it was important that people phone 101, their information could be the head start that is needed. He further said that NHW schemes are very important, they give communities a sense of ownership and they need to be promoted and taken forward.

Mr Murphy, speaking in relation to the increase in people reporting Domestic Abuse, asked if victims have to go to the front desk in Ardmore Station. Chief Inspector McMinn advised that if a victim phones in first, PSNI will do all they can to accommodate them; they may be able to go out to a house if that does not immediately put the person in further danger.

Inspector Vogan added that PSNI have specialist Domestic Violence officers; there are areas in the station where victims can go separately and privately. He said that parts of Newry, the Ballybot and Barcroft areas are showing an increase in this type of crime and PSNI are arranging a night in January to let people know how to report these crimes and where to get help.

Councillor Clarke raised the issue of a couple of people who were assaulted in Newcastle recently. He said there are two brothers who are notorious for carrying out assaults, members of the victims' families feel intimidated, the brothers get suspended sentences, the public are frustrated and feel the pair are being protected, and they feel it is a waste of time coming forward.

Inspector McMinn assured the meeting that the men are not being protected or favoured in any way, he said will speak to ROU in relation to the people in question.

ACTION: CI McMinn to contact ROU re repeat offenders from Newcastle

6 Date of Next Meeting

The next Policing Committee meeting is scheduled for Tuesday 22 January 2019 in the Boardroom, Monaghan Row.

Meeting concluded at 6.55pm.

POLICING AND COMMUNITY SAFETY PARTNERSHIP

Minutes of the Policing & Community Safety Partnership Meeting of Newry, Mourne and Down District Council held in the Mourne Room, Downshire Civic Centre on Tuesday 13 November 2018 at 7:00pm

Present: Sergeant Sam Ballard, PSNI
 Cllr Robert Burgess, NMDDC
 Audrey Byrne, Independent Member
 Cllr William Clarke, NMDDC
 Cllr Sean Doran, NMDDC
 Inspector Darren Hardy, PSNI
 Cllr Harry Harvey, NMDDC
 Michael Heaney, Youth Justice Agency
 Inspector Nigel Henry, NMDDC
 Janine Hillen, Asst. Director, Community Engagement
 Alexandra Hillis, PCSP Officer
 Una Kelly, Independent Member
 Cllr Michael Larkin, NMDDC
 Roisin Leckey, Probation Board NI
 Cllr Kate Loughran, NMDDC
 Dan McEvoy, PCSP Manager
 Chief Inspector Joe McMinn, PSNI
 Grace McQuiston, Independent Member
 Declan Murphy, Independent Member
 Sergeant Des O'Sullivan, PSNI
 Cllr Brian Quinn, NMDDC
 Cllr Michael Ruane, NMDDC
 Cllr Michael Savage, NMDDC
 Fiona Stephens, Independent Member
 Judith Thompson, PCSP Officer
 Inspector Russell Vogan, PSNI
 Loma Wilson, NIHE

Apologies: Cllr Terry Andrews, NMDDC
 Damien Brannigan, Head of Service
 Jude McNeill, Independent Member
 Ewan Morgan, Independent Member
 Kerri Morrow, DEA Coordinator
 Donna Weir, Education Authority

In Attendance: Fidelma Tweedy

1 Apologies and Chairperson's Remarks

Apologies were received as recorded.

Councillor Burgess welcomed all to the meeting. Cllr Burgess thanked all who attended the local policing consultation events in October and thanked Mr McEvoy and the team for ensuring the events were very successful. Feedback from the Policing Board was positive and they acknowledged that there was a great turnout at the public event. Cllr Burgess added that the consultation period has now ended and we look forward to the outcomes.

Cllr Burgess advised Members that, on 28 November 2018, an event part-funded by PCSP will take place in the Burrendale Hotel featuring international expert, Jackson Katz. This event is being organised by the South Eastern Domestic & Sexual Violence Partnership and is targeted at men in leadership roles. All members are encouraged to attend.

Members were reminded to submit their monthly expenses claims to Fidelma Tweedy at the start of each month.

Cllr Burgess advised that he and Mrs Stephens had attended the Chair and Vice Chair training in November which was a very useful and informative session. He then handed over to Mrs Stephens for a short summary of the scamming event held in Belfast on Monday past.

Mrs Stephens told the meeting how she and Mrs Byrne had attended the Psychology of Scamming Seminar organised by Scamwise. This proved to be a very informative session at which the Guest Speaker was a former scammer who, having been jailed has turned his life around and is now helping police forces and businesses in the battle against scamming. He gave an insight into how data we think is safe can be used in the wrong hands and the importance of constantly changing passwords and keycodes.

2 Minutes of PCSP Committee Meeting held on 18 September 2018

Read: Minutes of PCSP Committee Meeting held on 18 September 2018 (copy circulated)

The minutes were agreed as an accurate record on the proposal of Cllr Sean Doran,
seconded by Cllr Michael Ruane.

3 Matters Arising

There were no matters arising.

4 Declarations of Interest

There were no declarations of interest.

5 Presentation of Standing Orders

Report presented by Mrs Hillen who advised that Members would be given time to consider these documents. Mrs Hillen asked for feedback to be submitted by 30 November 2018. She further added that the Standing Orders will commit the Partnership to a number of operational practices and drew their attention to point 9 and point 16 of the draft document.

Mrs Kelly asked, for clarification regarding the ability of sub groups to make decisions and if these decisions could be implemented without going to full Partnership first. Mrs Hillen replied that decisions of Sub-Committees should be ratified at the next Partnership meeting as best practice.

Ms Wilson asked if there was any potential to change the time of the PCSP Committee meeting, to have it before the Policing Committee Meeting and asked if this query had arisen at the PCSP Workshop in October. Mrs Hillen replied that it had been raised at the workshop, with the preference being that the Policing Committee be held prior to the main PCSP meeting, in-line with current guidance from the NIPB.

Cllr Clarke said that the Meetings are currently in a trial period where both meetings are timed to 1 hour maximum. With regard to the Standing Orders, he would prefer if decisions are delegated to sub groups saying tackling sporadic ASB issues cannot wait up to 6 weeks for full Partnership to agree, the ASB sub group has to be proactive, those decisions can't wait. Mrs Hillen suggested that Chair and Vice Chair of the PCSP could ratify actions when required.

Mr Heaney asked about Statutory organisations not having voting rights and queried if that has been reviewed, is being reviewed or going to be reviewed. Mrs Hillen replied that she would check this and clarify at the next meeting.

Cllr Burgess requested Members to contact Mrs Hillen if they had anything comments on the Draft Standing Orders by the 30th November 2018

ACTION: Officers to seek clarification of voting rights of Statutory Bodies on Sub-Committees and at Partnership Meetings

6 Mourne Mountain Adventure

Read: Report by Mrs Janine Hillen, dated 13 November 2018, regarding Mourne Mountain Adventure (copy circulated).

Mrs Hillen said the purpose of the report was to seek approval to postpone MMA 2019.

The event has been run by PCSP since 2012, and independent evaluation of the event has not been completed to date.

Councillor Clarke said it was important to commission an evaluation so as to ensure the intended target groups participate.

Ms McQuiston queried whether SERC were undertaking the administrative work for MMA. Ms Hillen replied that SERC do work in partnership with the council to deliver the project, however Council remains the event controller and as such retain the majority of responsibilities.

Mr McEvoy explained that an email had been received from PSNI suggesting next year's event be postponed.

Ms McQuiston wished to note that it was a very successful event and now the PCSP are considering a postponement, she added that there quite a few groups from around the border taking part.

Councillor Quinn agreed it was very successful but added that he still thinks it does not appear to be attracting enough people from our local area where we are having problems.

Councillor Savage said he was concerned that the event may not attract people from deprived backgrounds. There are issues in our area where youth are hanging around, they say they have nothing to do, there is a breakdown in how we are dealing with these kids. They need an outlet and an opportunity for personal development. He thinks a key objective of an evaluation should be to engage with local young people.

Ms Leckey said we should be looking at how we can effectively target young people at risk and suggested that an outcome could be the attainment of a qualification.

Mr Murphy suggested it is down to community activists to support this type of project on their agenda.

Councillor Clarke said that Youthbase YMCA Newcastle and mPower teams are targeting hard to reach youth. He said there is now an opportunity to have a youth seminar, let the youth set it up and tell us how they would like things rolled out, it's necessary to get the youth involved.

Councillor Quinn added that he agreed with almost all that was said but wanted to raise concerns about main Youth Centres closing, such as Killowen Outdoor Education Centre and Shannaghmore.

On the proposal of Cllr Doran and seconded by Cllr Clarke, it was agreed to postpone
2019 pending external evaluation of the event.

7 Officers' Report

Read: Report by Mr McEvoy, dated 13 November 2018 (copy circulated)

It was agreed to note the Officers' Report

8 PCSP Members Information

Read: Report by Mr McEvoy, dated 13 November 2018, regarding PCSP Members Information (copy circulated)

It was agreed to note the PCSP Members Information Report

9 ASB Sub Group Report

Read: Report by Mr McEvoy, dated 13 November 2018, regarding ASB Sub Group (copy circulated)

It was agreed to note the ASB Sub Group Report

10 Bonfire Sub Group Report

Read: Report by Mr McEvoy, dated 13 November 2018, regarding Bonfire Sub Group (copy circulated)

It was agreed to note the ASB Sub Group Report

11 Peace IV PCSP

Read: Report by Mr McEvoy, dated 13 November 2018, regarding the Peace IV PCSP Update (copy circulated)

It was agreed to note the Peace IV PCSP Update Report

12 DEA Co-ordinators' Report

Read: Report by Mr McEvoy, dated 13 November 2018, regarding the work of the District Electoral Areas (DEAs) (copy circulated)

It was agreed to note the DEA Co-Ordinators Report

13 AOB

In relation to ASB in Downpatrick and the costs of moving the CCTV camera, Mrs Kelly said that the tree in question was planted after the CCTV camera had been put up.

Mr Mc Evoy replied that a local PSNI Sgt from Downpatrick had been to CCTV control in Lisburn and saw how the particular camera outside the St. Patrick's Centre looks through a fully grown tree. The tree needs to be taken down to a height of 6 feet, however the tree is in a conservation zone and is protected. This means that the camera is not capturing ASB caused by youth in The Grove area. The estimate to move the camera with fibre optics to an alternative location at the Grove shopping centre could cost in the region of £15K.

Mrs Kelly said that she thought it was important that contact should be made regarding conservation as she feels the safety of people should take priority.

ACTION: Officers to further investigate the issue of moving CCTV camera outside St Patricks Centre and report back

14 Date of Next Meeting

The next PCSP Committee Meeting is scheduled for Tuesday 22 January 2019 in the Boardroom, Monaghan Row.

Meeting concluded at 19.46 pm.

Report to:	Active & Healthy Communities Committee	
Date of Meeting:	18 February 2019	
Subject:	Peace IV Local Action Plan	
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement	
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager	

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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To consider and agree to:

- The recommendations of the PEACE IV Partnership.

1.0	Purpose and Background
1.1	The Peace IV Partnership met on 31 January 2019 and recommendations arising from this meeting require AHC Committee approval.
2.0	Key issues
2.1	<p>The following recommendations were agreed by the Partnership on 31 January and require AHC Committee approval:</p> <p>Theme: Children and Young People</p> <ul style="list-style-type: none"> • To procure and appoint a provider to develop and deliver 6 thematic projects under the Youth Engagement Programme. Estimated cost: £60,000 • To re-tender for a provider to develop and deliver 15 freeplay projects under the Youth Engagement Programme. Estimated cost: £67,000 • To procure and appoint a provider to develop and deliver a Youth-Led Cultural Diversity Programme. Estimated cost: £88,500 • To develop projects in partnership with Down County Museum and procure and appoint specialist facilitators if required. Estimated cost: £94,072 • To procure and appoint a provider to develop and deliver the Youth – led Citizenship Programme. Estimated cost: £163,600 <p>Theme: Shared Spaces and Services</p> <ul style="list-style-type: none"> • To procure and appoint a provider to develop and deliver a shared spaces engagement programme in line with recommendations from mapping exercise. Estimated cost: £145,800 • To procure and appoint a provider to develop and deliver a capacity

	<p>building programme for developing shared space. Estimated cost: £135,000</p> <p>Theme: Building Positive Relations</p> <ul style="list-style-type: none"> To procure and appoint a provider to develop and deliver a capacity building programme for DEA Fora. Estimated cost: £99,300 To procure and appoint facilitators to deliver further Civic Leadership Programmes. Estimated cost: £81,790 To procure and appoint a provider to develop and deliver a Programme to address Community Tensions Through Dialogue, Mediation & Conflict Resolution. Estimated cost: £72,700 To procure and appoint a provider to develop and deliver the following programmes with down County Museum: Community Embroidery 35k, 1798 Rebellion 10k, Hans Sloane 22k, Gaol 28k. Estimated cost: £95,000 To procure and appoint specialist providers for the delivery of ethnic minority cultural and integration programmes. Estimated cost: £160,800 To procure a provider to develop and deliver a Programme of Cross-Community & Intercultural Events. Estimated cost: £159,000
3.0	Recommendations
3.1	That the Committee agree to the recommendations of the PEACE IV Partnership as set out at a total cost of £1,422,562.
4.0	Resource implications
4.1	Project 85% funded by the EU and 15% by the two Governments.
5.0	Equality and good relations implications
5.1	The project ensures equal opportunity and non-discrimination and the principles of equality and good relations have been incorporated into all stages of the Action Plan.
6.0	Rural Proofing implications
6.1	Due regard to rural needs has been considered.
7.0	Appendices
	Minutes of PEACE IV Partnership (December 2018)
8.0	Background Documents
	N/A

Peace IV Partnership Meeting
Council Chambers, Monaghan Row, Newry.
Thursday 6th December 2018

In attendance:

Cllr Charlie Casey (Newry, Mourne and Down District Council)
Cllr David Hyland (Newry, Mourne and Down District Council)
Cllr Michael Ruane (Newry, Mourne and Down District Council)
Cllr Terry Andrews (Newry, Mourne and Down District Council)
Cllr William Walker (Newry, Mourne and Down District Council)
Breige Jennings (Social Partner)
Marie Conway (Education Authority)

Officials in attendance:

Dan McEvoy (PCSP Manager)
Justyna McCabe (Programmes Manager)
Tanya Jackson (Programmes Unit)

Apologies noted from:

Helen Honeyman (Social Partner)
Declan Murphy (Social Partner)
Claire Loughran (Programmes Unit)
Martin McMullan (Social Partner)
Judith Poucher (Social Partner)
Seamus Camplisson (Social Partner)
Andrew King (SEUPB)
Michael Lipsett (Newry, Mourne and Down District Council)
Janine Hillen (Newry, Mourne and Down District Council)

1. Welcome

Cllr Terry Andrews chaired the PEACE IV Partnership meeting.

Cllr Terry Andrews welcomed members of the PEACE IV Partnership.

Action: Cllr Terry Andrews requested a card is sent to Claire Loughran from the PEACE IV Partnership membership.

2. Conflict of Interest

Breige Jennings from County Down Rural Community Network declared a conflict under PCSP and Shared Spaces & Services Re-imaging & Regeneration Programme.

3. Minutes from Previous Meeting (Thursday, 4th October 2018)

The minutes were approved:

Proposed: Cllr Charlie Casey

Seconded: Breige Jennings.

4. Management Report

Justyna McCabe presented the management report update.

The Peace Managers meeting was held on the on the 5th November 2018. Two SEUPB Directors also attended.

The following was discussed at the meeting

- CPD
- Partnership funding end dates and the process for requesting an extension.
- Brexit update from SEUPB Directors.

5. Partner Delivery Agent Reports

Partner Delivery Agent reports were circulated to the PEACE partnership members.

Delegated authority was requested by Tanya Jackson for the following objectives under Building Positive Relations.

T.8 Ethnic Minority Cultural Programme – Delegated authority requested to deliver the following: To procure and appoint a supplier to develop and deliver a mentoring/befriending programme for minority ethnic residents. Estimated cost £26,500.

Delegated authority was approved.

Proposed: Cllr Micky Ruane

Seconded: Breige Jenning

Delegated authority was requested by Tanya Jackson for the following objectives under Children & Young People.

T.7 Youth Led Citizen Programme – Citizen Leadership courses. Young people aged 14-24 – Delegated authority requested to deliver the following: To procure and appoint a provider to develop and deliver the programme. Estimated cost: £163,600

Delegated authority was approved.

Proposed: Cllr Micky Ruane

Seconded: Cllr Walker

Tanya Burns presented an update of the Shared Spaces & Services report, and had no delegated authority to request.

Dan McEvoy presented an update of the PCSP report, and had no delegated authority to request.

The confirmed PCSP spend to date was £40,000

Delegated authority was approved.

Proposed: Cllr Billy Walker

Seconded: Cllr Micky Ruane

6. Date of Next Meeting:

Cllr Terry Andrews thanked everyone for their attendance.

Date: Thursday 31st January 2019

Time: 6pm

Location: Council Chambers, Downshire Civic Centre. Downpatrick.

Report to:	Active and Healthy Communities
Date of Meeting:	18 th February 2019
Subject:	RDP upgraded funded parks
Reporting Officer (Including Job Title):	Conor Haughey, Head of Outdoor Leisure
Contact Officer (Including Job Title):	Declan Crilly, Outdoor Leisure Officer

<table border="1"> <tr> <td>For decision</td> <td><input checked="" type="checkbox"/></td> <td>For noting only</td> <td><input type="checkbox"/></td> </tr> </table>		For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>		
1.0	Purpose and Background				
1.1	<p>Council have been successful in securing additional funding of £500,000 from Rural Development Project (RDP), for the upgrade of 15 no. play parks within the Play Strategy 2017-2022. This funding along with Council's capital budget will be used to design and upgrade low value play parks as identified in the strategy.</p> <p>Funders require all works to be completed by March 2019. The timeframe for delivery of the Newtownhamilton Play Park will not meet this deadline so it is proposed to substitute this park with the Cullaville Play Park.</p> <p>The Play equipment for Newtownhamilton play park would be suitable for installation at Cullaville, and the Rural Development Programme Committee will consider changes under the overall funding package.</p> <p>Newtownhamilton Play Park can be carried out, after planning approval has been granted, using the Council's own budget.</p>				
2.0	Key issues				
2.1	<ul style="list-style-type: none"> • Timeframe to complete works before 31/3/19 • Cullaville Play Park is a suitable site for the Rural Development Programme scheme subject to a stage 3 consultation process being carried out prior to works being agreed. 				
3.0	Recommendations				
3.1	<p>That the Committee agree:-</p> <ul style="list-style-type: none"> • To request the reallocation of RDP funding from Newtownhamilton to Cullaville • To continue to deliver the park within Newtownhamilton from Council's own budgets • To allocate £10,000 from the Council's Play Parks Capital budget to Cullaville for additional Civil Works to be carried out. 				
4.0	Resource implications				
4.1	<ul style="list-style-type: none"> • Capital budget and Funding Budget. • Officer's time. • Additional cost of Civil works at Cullaville of £10k from existing budget 				

5.0	Equality and good relations implications
5.1	This proposal should have a positive impact on Equality and Good Relations.
6.0	Rural Proofing implications
6.1	The Play Strategy itself was subject to rural proofing.
7.0	Appendices
	Appendix 1: List of RDP funded Play Parks
8.0	Background Documents N/A

Appendix 1: RDP funded parks

	Finishing Date
1 Meigh CC	8th Oct 2018
2 Lislane	16th Nov 2018
3 Bridge Centre Killeagh	16th Nov 2018
4 Westlands	4th Jan 2018
5 Lurganair	4th Jan 2018
6 Drumintee	14th Dec 2018
7 Drumaness	15th Feb 2018
8 Joneborough	15th Feb 2018
9 Oliver Plunkett Park Camlough	16th Nov 2018
10 Burren Village Green	22nd Mar 2018
11 Cullyhanna	22nd Mar 2018
12 Innisfree Ballyholland	31st Mar 2019
13 Newtownhamilton - Cullaville	31st Mar 2019
14 Forkhill Projects	31st Mar 2019
15 Killough Playing Field	31st Mar 2019

Report to:	Active and Healthy Communities
Date of Meeting:	18 th February 2019
Subject:	Leisure and Sport Scale of Charges 2019/20
Reporting Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Contact Officer (Including Job Title):	Kerri McConnell, Commercial Development Officer

For decision	X	For noting only	
1.0		Purpose and Background	
1.1		Each year, the leisure and sport section carries out an analysis of its pricing mechanisms and therefore presents this in the form of its scale of charges for Council consideration to take effect from the 1st April – 31st March each year.	
2.0		Key issues	
2.1		<p>Previously, in February 2018, Council approved the current scale of charges for the leisure and sport section and the main points of note within the proposed scale of charges 2019/20 that is itemised within Appendix A are:</p> <ul style="list-style-type: none"> • To consider disparity between specific concession memberships and pricing in a separate committee report – i.e Over 60's and Less Abled membership categories • Following outdoor leisure pitch grading classification, removal of Grade C and Grade D pricing • For remaining pricing categories, to maintain the pricing that has been adopted for the 2018/19 period with a proposed price increase of 3% applied as requested via the recent rates estimates process (with exception of direct debit memberships – Officers have reviewed this in line with potential competitors pricing and administration costs to increase direct debits) • For the proposed 3% price rise, prices reviewed and rounded up to the nearest £0.10 to assist with the administration and cash handling at centres. • Discretionary pricing flexibility to continue to be considered as and when required under the Scheme of Delegation to allow scope for sales promotions, official Council supported events, member service issues, site specific usage trends, etc <p>Future Analysis Required:</p> <ul style="list-style-type: none"> • Proposal for Summer Scheme pricing to be considered in a future committee report pending analysis being completed • Following a request by a selection of private swim teachers, proposal for pricing to be considered in a future committee report pending analysis being completed • Proposal for site specific membership arrangements for Newcastle Centre and Ballymote Sports and Wellbeing Centre to be considered in a future committee report pending analysis being completed • Proposal for a household bolt on membership to be considered in a future 	

	committee report pending analysis being completed
3.0	Recommendations
3.1	That the Committee adopt the Indoor Leisure Scale Of Charges 2019/20 as set out in section 2.1
4.0	Resource implications
4.1	Officer time – to make staff aware of pricing and to update and configure literature and computerised till systems Other Impacts – will continue to ensure a more robust and standardised approach to pricing across Leisure and Sport services and facilities
5.0	Equality and good relations implications
5.1	It is not anticipated that the proposal will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
	The proposal and recommendations tabled for consideration do not fall within an activity subject to Section 1 (1) of the Rural Needs Act (NI) 2016
7.0	Appendices
	Appendix A - Leisure and Sport Scale of Charges 2019/20

Admission Charges Appendix 1	NOTES	Indoor Leisure Charges	Indoor Leisure Charges	Indoor Leisure Charges	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
		2018-19 (Gross Total)	2019-20 (Gross Total)	2019-20 (Net)	
Instructor		£12.00	£12.40	£12.40	EX
Attendant		£8.70	£9.00	£9.00	EX
Schools swimming (per child)	NLC KLC site specific (also applies to KLC swim club per user)	£1.60	£1.70	£1.70	EX
Private swim lesson Adult 30 mins - 2 pupils max	normal admission and booking rules apply	£6.90	£7.10	£5.68	SR
Private swim lesson Junior 30 mins - 2 pupils max	normal admission and booking rules apply	£4.00	£4.10	£3.28	SR
Pre-booked private swim lesson Adult 30 mins - 2 pupils max	normal admission and booking rules apply	£9.10	£9.40	£7.52	SR
Pre-booked private swim lesson Junior 30 mins - 2 pupils max	normal admission and booking rules apply	£5.20	£5.40	£4.32	SR
Private teacher registration fee yearly		£57.50	£59.20	£47.36	SR
Swimming Lessons and Courses					
Adult - Over 16 (per class)		£7.20	£7.40	£7.40	EX
Junior - Under 16 (per class)		£5.30	£5.50	£5.50	EX
Pool Lifeguard Course		£273.30	£281.50	£281.50	EX
Pool Lifeguard Course renewal		£175.30	£175.40	£175.40	EX
Swim Survive Save Course		£213.20	£219.50	£219.50	EX
STA Student Teacher Award		£154.50	£159.10	£159.10	EX
STA Disability Teacher Award		£406.90	£419.10	£419.10	EX
STA Baby and Pre-School Award		£391.40	£403.10	£403.10	EX
STA Award in Teaching		£370.80	£381.90	£381.90	EX
STA Certificate in Teaching		£391.40	£403.10	£403.10	EX
Rookie Lifeguard		£7.90	£8.10	£8.10	EX

Seasonal Charges Appendix 2			Indoor Leisure Charges 2018-19 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Net)	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
Newcastle Rock Pool	Swim Concession		£1.90	£2.00	£1.60	SR
	Swim Adult		£2.60	£2.70	£2.16	SR
	Season Ticket Concession	unlimited use	£35.40	£36.50	£29.20	SR
	Season Ticket Adult	unlimited use	£46.50	£47.90	£38.32	SR
	10 Session Ticket Concession		£17.30	£17.80	£14.24	SR
	10 Session Ticket Adult			£24.85	£19.88	SR
	Survive & Save Awards per class	16yrs upwards	£9.20	£9.50	£9.50	EX
	Survive & Save Awards per class	under 16yrs	£6.90	£7.10	£7.10	EX
	Rockarama		£2.30	£2.37	£1.28	SR
	Rookies per class		£5.30	£5.50	£5.50	EX
	Spectator		£1.10	£1.20	£0.96	SR
Newcastle Tropicana	Swim Over 8yrs		£4.10	£4.20	£3.36	SR
	Swim Under 8yrs		£3.60	£3.70	£2.96	SR
	10 Swim Ticket Under 8		£26.00	£26.80	£21.44	SR
	10 Swim Ticket - Over 8yrs		£34.70	£35.70	£28.56	SR
	Rainy Day Ticket		£2.30	£2.40	£1.92	SR
	Tropicanarama		£4.00	£4.10	£3.28	SR
	Family Ticket	2 adults + 3 kids	£17.40	£17.90	£14.32	SR
	Lessons	per wk/5 days	£20.10	£20.70	£20.70	EX
	Spectator		£1.10	£1.20	£0.96	SR
Newcastle Tennis Pavilion	Court hire Adult		£5.10	£5.30	£4.24	SR
	Court hire Concession		£3.10	£3.20	£2.56	SR
	Lost Tennis Balls		£2.20	£2.30	£1.84	SR
	Group Use (per person)		£2.60	£2.70	£2.16	SR
Newcastle Crazy Golf	Adult		£2.60	£2.70	£2.16	SR
	Concession		£2.10	£2.20	£1.76	SR
	Lost Balls		£2.20	£2.30	£1.84	SR
	Schools		£1.70	£1.80	£1.44	SR
Newcastle Go-Karts	Per 10 minute session		£1.80	£1.90	£1.52	SR
Newcastle Bowls	Adult		£4.20	£4.30	£3.44	SR
per hour	Senior		£4.20	£4.30	£3.44	SR
	Equipment hire - bowls		£2.70	£2.80	£2.24	SR
Newcastle Boating/Swans	Adult		£3.10	£3.20	£2.56	SR
	Concession		£2.30	£2.40	£1.92	SR
	Schools per person		£2.30	£2.40	£1.92	SR

Birthday Parties Appendix 3		NOTES	Indoor Leisure Charges 2018-19 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Net)	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
NC Auditorium	Birthday Party 2 hours with castle	site specific	£47.10	£48.50	£38.80	SR
	Birthday Party 2 hours without castle	site specific	£30.90	£31.80	£31.80	EX
NC Multi-purpose Room	Birthday Party 2 hours with castle	site specific	£43.30	£44.60	£35.68	SR
	Birthday Party 2 hours without castle	site specific	£25.40	£26.20	£26.20	EX
Kilkeel Leisure Centre	Birthday Party with castle	site specific	£44.60	£45.90	£36.72	SR
	Birthday Party without castle	site specific	£25.40	£26.20	£26.20	EX
Down Leisure Centre	Birthday Party 2 hours with castle	site specific	£60.70	£62.50	£50.00	SR
	Birthday Party 2 hours without castle	site specific	£44.40	£45.70	£45.70	EX
NLC Soft Play Party	Birthday Party Sat/Sun (per child)	site specific	£4.25	£4.25	£3.40	SR
	Birthday Party Mon-Fri (per child)	site specific	£3.25	£3.25	£2.60	SR

Outdoor Leisure Charges Appendix 4			Indoor Leisure Charges 2018-19 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Net)	Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)	
Grass Pitch and Pavilion							
All bookings will be charged pro rata up and down against 30min slots							
Category A	Adult	2hr booking	£61.50	£63.40	£50.72	SR UNLESS SERIES OF LETS	
	Junior	2hr booking	£27.10	£27.90	£22.32	SR UNLESS SERIES OF LETS	
Category B	Adult	2hr booking	£58.90	£60.70	£48.56	SR UNLESS SERIES OF LETS	
	Junior	2hr booking	£26.00	£26.80	£21.44	SR UNLESS SERIES OF LETS	
Cricket Square	Cricket	per day	£84.90	£87.50	£70.00	SR UNLESS SERIES OF LETS	
Grass Pitch Only							
Category A	Adult	2hr booking	£46.70	£48.10	£38.43	SR UNLESS SERIES OF LETS	
	Junior	2hr booking	£21.20	£21.80	£17.44	SR UNLESS SERIES OF LETS	
Category B	Adult	2hr booking	£44.80	£46.10	£36.88	SR UNLESS SERIES OF LETS	
	Junior	2hr booking	£20.90	£21.50	£17.20	SR UNLESS SERIES OF LETS	
Changing Room/Pavilion Only	Adult and Junior	2hr booking	£21.40	£22.00	£22.00	EX	
All Weather Pitch & Pavilion (Non Floodlight)							
per 60 mins	Adult Match	DLC only	£23.80	£24.50	£19.60	SR UNLESS SERIES OF LETS	
	Junior Match	DLC only	£11.10	£11.40	£9.12	SR UNLESS SERIES OF LETS	
	Adult Training	DLC only	£20.60	£21.20	£16.96	SR UNLESS SERIES OF LETS	
	Junior Training	DLC only	£8.70	£9.00	£7.20	SR UNLESS SERIES OF LETS	
All Weather Pitch & Pavilion (Floodlight)							
per 60 mins	Adult Match	DLC only	£32.50	£33.50	£26.80	SR UNLESS SERIES OF LETS	
	Junior Match	DLC only	£16.80	£17.30	£13.84	SR UNLESS SERIES OF LETS	
	Adult Training	DLC only	£24.90	£25.70	£20.56	SR UNLESS SERIES OF LETS	
	Junior Training	DLC only	£11.10	£11.40	£9.12	SR UNLESS SERIES OF LETS	
Synthetic Pitch 2G							
Floodlit	Half Pitch	NC only	£44.90	£46.30	£37.04	SR UNLESS SERIES OF LETS	
	Full Pitch	NC only	£67.70	£69.70	£55.76	SR UNLESS SERIES OF LETS	
Non Floodlit	Half Pitch	NC only	£22.80	£23.50	£18.80	SR UNLESS SERIES OF LETS	
	Full Pitch	NC only	£45.40	£46.80	£37.44	SR UNLESS SERIES OF LETS	
Floodlights in addition to pitch hire	Per 60 mins	Site Specific Arnsborough	£20.10	£20.70	£16.56	SR UNLESS SERIES OF LETS	
St Colmans Sports Complex							
3G pitch Floodlit	Half pitch	SCSC only		£45.10	£36.08	SR UNLESS SERIES OF LETS	
	Full pitch	SCSC only	£87.60	£90.20	£72.16	SR UNLESS SERIES OF LETS	
	Third of pitch	SCSC only	£34.00	£35.00	£28.00	SR UNLESS SERIES OF LETS	
3G pitch Non-Floodlit	Half pitch	SCSC only	£36.10	£37.20	£29.70	SR UNLESS SERIES OF LETS	
	Full pitch	SCSC only	£72.10	£74.30	£59.44	SR UNLESS SERIES OF LETS	
	Third of pitch	SCSC only	£28.00	£28.90	£23.12	SR UNLESS SERIES OF LETS	
St Colmans Athletic Track							
Membership per year	Adult	SCSC only	£65.00	£67.60	£54.08	SR	
	Under 15	SCSC only	£38.20	£39.40	£31.52	SR	
	Family	SCSC only	£131.20	£135.10	£108.08	SR	
	Concessionary	SCSC only	£54.60	£56.20	£44.96	SR	
Casual Usage	Adult	SCSC only	£4.40	£4.50	£3.60	SR	
	Under 15	SCSC only	£3.30	£3.40	£2.72	SR	
Athletic Track Hire							
Exclusive use with Floodlights		SCSC only	£60.10	£61.90	£49.52	SR UNLESS SERIES OF LETS	
Exclusive use Non-Exclusive use with Floodlights		SCSC only	£43.70	£45.00	£36.00	SR UNLESS SERIES OF LETS	
Non-Exclusive Use		SCSC only	£38.20	£39.40	£31.52	SR UNLESS SERIES OF LETS	
Changing Room Hire		SCSC only	£27.30	£28.10	£22.48	SR UNLESS SERIES OF LETS	
Circus	Per Day		£662.30	£662.20	£662.20	EX	
Funfairs	Per Day		£220.80	£227.40	£227.40	EX	
Fetes	Per Day		£72.50	£74.70	£74.70	EX	
Car Boot Sales	Easter - June & Sept		£50.00	£51.50	£41.20	SR	
	July & Aug		£55.00	£56.70	£45.36	SR	
Tennis							
Club Season use	Nowry	Site specific	£1,570.20	£1,617.30	£1,617.30	EX	
	Warrenpoint	Site specific	£947.40	£975.80	£975.80	EX	
	Rostrevor	Site specific	£740.10	£762.30	£762.30	EX	
Bowls							
Club Season use	Bessbrook	Site specific	£585.00	£602.60	£602.60	EX	
	Nowry	Site specific	£585.00	£602.60	£602.60	EX	
	Warrenpoint	Site specific	£585.00	£602.60	£602.60	EX	
	Annalong	Site specific	£585.00	£602.60	£602.60	EX	
	Kilkeel Indoor	Site specific	£585.00	£602.60	£602.60	EX	
	Kilkeel Outdoor	Site specific	£585.00	£602.60	£602.60	EX	
	Rink Hire	Site specific	£7.80	£8.00	£8.00	EX	
	Newcastle	Site specific		£602.60	£602.60	EX	
	Club Use Per Season						
	1 - 3 teams			£740.50	£762.70	£762.70	EX
4 - 6 teams			£1,047.00	£1,078.40	£1,078.40	EX	
7 + teams			£1,362.50	£1,403.40	£1,403.40	EX	
Club Use Per Season - Pavilion							
1 - 3 teams			£500.20	£512.20	£512.20	EX	
4 - 6 teams			£707.50	£728.70	£728.70	EX	
7 + teams			£916.10	£943.60	£943.60	EX	
League Use Per Season	Carrbane League	Includes licence fee for Carrbane complex	£4,100.00	£4,223.00	£4,223.00	EX	

Rooms/Sports Halls Hire Charges Appendix 5		NOTES	Indoor Leisure Charges 2019-19 (Gross Total)	Indoor Leisure Charges 2019-20 (Gross Total)	Indoor Leisure Charges 2019-20 (Net)	Indoor Leisure Charges 2019-20 VAT Notes - Standard Rate(SR) or Exempt (EX)
Meeting Room Hire Category A	Adult		£12.90	£13.30	£13.30	Ex
per hour	Concession			£6.80	£6.80	Ex
	Commercial		£19.60	£20.20	£20.20	Ex
Meeting Room Hire Category B	Adult		£10.80	£11.10	£11.10	Ex
per hour	Concession		£5.50	£5.70	£5.70	Ex
	Commercial		£16.30	£16.80	£16.80	Ex
Meeting Room Hire Category C	Adult		£8.70	£9.00	£9.00	Ex
per hour	Concession		£4.80	£5.00	£5.00	Ex
	Commercial		£13.10	£13.50	£13.50	Ex
Classes/Special Events/User Groups						
Newcastle Centre						
Auditorium	Sports Activity Adult	NC only	£16.50	£17.00	£13.60	SR UNLESS
per hour	Sports Activity Concession	NC only	£11.30	£11.60	£9.28	SERIES OF LETS SR UNLESS
	Classes Commercial	NC only	£29.40	£30.30	£24.24	SERIES OF LETS SR UNLESS
	Classes Non Commercial	NC only	£16.20	£16.70	£13.36	SERIES OF LETS SR UNLESS
	Classes Commercial Concession	NC only	£17.50	£18.00	£14.40	SERIES OF LETS SR UNLESS
	Special Event Commercial	NC only plus additional operating costs	£42.30	£43.60	£34.88	SERIES OF LETS SR UNLESS
	Special Event Non Commercial	NC only plus additional operating costs	£27.60	£28.40	£22.72	SERIES OF LETS SR UNLESS
Foyer	Foyer (per day)	NC only	£16.30	£16.80	£16.80	Ex
Kilkeel Leisure Centre						
Swimming pool	Canoe Club	per 60mins KLC only	£49.80	£51.30	£41.04	SR
Viewing Area	Snack Area	per 60mins KLC only	£15.40	£15.90	£15.90	EX
Committee Room	Committee Room - Per Hour	per 60mins KLC only	£13.90	£14.30	£14.30	EX
Playgroup	Daily	per 60mins KLC only	£17.10	£17.60	£17.60	EX
	Half Day	per 60mins KLC only	£10.30	£10.60	£10.60	EX
Kilkeel High School	School/Junior under 18	per 60mins KLC only	£13.90	£14.30	£14.30	EX
B'Mote Main Hall	Sp. Event Non Commercial Concession/Outside Hours	Per court per 60mins Does not include staff costs	£17.50	£18.00	£18.00	Ex
All Centres	Sports Activity Adult	per 50mins	£7.70	£7.90	£6.32	SR UNLESS SERIES OF LETS SR UNLESS
per court	Sports Activity Concession	per 50mins	£6.10	£6.30	£5.04	SERIES OF LETS SR UNLESS
	Class/user group Commercial	per 50mins	£16.30	£16.80	£13.44	SERIES OF LETS SR UNLESS
	Class/user group Non Commercial	per 50mins	£7.70	£7.90	£6.32	SERIES OF LETS SR UNLESS
	Sp. Event Commercial	x 1 court per 60mins	£28.00	£28.80	£23.04	SR UNLESS SERIES OF LETS SR UNLESS
	Sp. Event Non Commercial	x 1 court per 60mins	£18.50	£19.10	£15.28	SERIES OF LETS SR UNLESS
	Classes Non Commercial	x 1 court per 60mins	£10.80	£11.10	£8.88	SERIES OF LETS SR UNLESS
	Classes Commercial	x 1 court per 60mins	£19.60	£20.20	£16.16	SERIES OF LETS SR UNLESS
	Classes Commercial Concession	x 1 court per 60mins	£11.50	£11.90	£9.52	SERIES OF LETS SR UNLESS
Functional Fitness Space	Functional Training Room Commercial	Site Specific NLC	£32.60	£33.60	£26.88	SR UNLESS SERIES OF LETS SR UNLESS
	Functional Training Room Non-Commercial	Site Specific NLC	£15.50	£16.00	£12.80	SERIES OF LETS SR UNLESS

There are a range of variables and differing definitions for Commercial and Non-Commercial organisations and therefore for the purposes of the Indoor Leisure Scale of Charges, it is proposed that the following definitions and criteria will be applied in order to establish the appropriate definition of a group or organisations.

Non-Commercial Organisations - can be part of the public sector, the community and voluntary sector or the charitable sector who aim to provide products and services to the community however they will not make a profit. However, there are some groups, organisations and initiatives that could define themselves as Non-Commercial but nonetheless operate with the intentions of making a profit and therefore a criteria needs be established to ensure adherence to the definition.

To determine any eligibility issues as a Non-Commercial organisation, if required the following documentation should be requested as proof of this:

1. Charitable Organisation Numbers.
2. Vat Registration Numbers.
3. Any membership fee information.
4. Copy of most recent AGM minutes and Committee members.
5. Copy of most recent audited accounts.
6. Any affiliations to relevant governing body.
7. Previous facilities hire information.

Groups or organisations that cannot prove their eligibility for Non Commercial rates based on the above criteria will then be considered Commercial

Report to:	Active and Healthy Communities
Date of Meeting:	18 th February 2019
Subject:	Selected Indoor Leisure Membership Revision (Transforming Health. Preventing Disease – Community Planning Partnership Proposal)
Reporting Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Contact Officer (Including Job Title):	Kerri McConnell, Commercial Development Officer

For decision	X	For noting only	
1.0			Purpose and Background
1.1			<p>In September 2016, approval was given to adopt the recommendations contained within the Indoor Leisure Business Plan 2016-2020 which specifically focuses upon a number of actions with one of the outputs ultimately aiming to achieve participation growth within its leisure centres from 1.3m visits to 1.9m visits per annum by 2021. The key recommendations contained within the plan relevant to this report are:</p> <ul style="list-style-type: none"> • alignment of indoor leisure facility services, procedures and governance • consider options regarding over 60's and less abled scheme (price, eligibility and access permissions)
2.0			Key issues
2.1			<p>Previously in June 2017, Council approved to maintain over 60 membership permissions to allow unlimited access to its swimming pools/saunas/steam rooms for a specific annual charge (currently for 2018/19 this is £3.70) and the promotion of a new membership to also include fitness suite access for over 60's at £15/month.</p> <p>AHC report 21 January 2019 Transforming Health, Preventing Disease – Community Planning Partnership Proposal. Copy attached.</p>
2.2			<p>Council currently operate a less abled/buddy scheme that offers a reduced price to customers who meet the eligibility criteria as well as being able to take one "buddy" for free per visit to assist if required. It is proposed to review this category along with the GP referral scheme to coincide with the expected implementation of the Transforming Health, Preventing Disease – Community Planning Partnership Proposal.</p> <p>The Council's current less abled/buddy scheme has a specific annual charge applied (currently for 2018/19 this is £12.40 for an adult and £6.30 for a child) and this allows unlimited access to its swimming pools/saunas/steam room's. For members eligible for this membership category, the 2018/19 price to bolt on access to fitness suites ranges between £18.55-£22.70 per month.</p>
2.3			Therefore to help assist with the achievement of business plan participation targets as set out in section 1.1, to help reduce the perceived financial barrier to

	fitness suite access and due to the different pricing models that exist currently for the two groups referenced within this report that are entitled to avail of concessionary rates, officers propose that Council should now consider its less abled/buddy scheme fitness suite membership category to ensure a consistent approach is adopted across the district.
2.4	<p>Officers therefore propose the following revised pricing for a new less abled membership category that includes access to fitness suites:</p> <ul style="list-style-type: none"> • Maintain existing annual pricing for access to swimming (to be reviewed) • Monthly membership at £15 per month to include access to fitness suites <p>To enable a consistent membership category to be achieved with less-abled and over 60's, the above would reflect a £3.55-£7.70 per month saving for those currently entitled to less abled/buddy scheme for access to fitness suites.</p>
3.0	Recommendations
3.1	<p>The committee agree to proceed with the option contained within section 2.4 of this report for a new less abled membership category:</p> <ul style="list-style-type: none"> • Maintain existing annual pricing for access to swimming (to be reviewed) • Monthly membership at £15 per month to include access to fitness suites
4.0	Resource implications
4.1	<p>Officer time – to make staff and customers aware of arrangements Financial – the current number of eligible less abled members currently availing of gym access and paying between £18.55-£22.70 per month is not significant. It is hoped that in the longer term, with sufficient marketing and promotion of this scheme, income should remain cost neutral to current position for this membership category and may have the potential to increase income with additional increase in participation levels an ensuing result.</p>
5.0	Equality and good relations implications
5.1	The proposal has explored options and taken consideration of potential impact of suggested actions. The recommendation has potential to provide consistent application of membership and pricing operating arrangements. It is not anticipated that this recommendation would have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
	The proposal and recommendations tabled for consideration do not fall within an activity subject to Section 1 (1) of the Rural Needs Act (NI) 2016
7.0	Appendices
	AHC report 21 st January 2019

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 January 2019
Subject:	Transforming Health, Preventing Disease – Project funding proposal
Reporting Officer (Including Job Title):	Conor Haughey - Head of Outdoor Leisure
Contact Officer (Including Job Title):	Conor Haughey - Head of Outdoor Leisure

<table border="1"> <tr> <td>For decision</td> <td><input checked="" type="checkbox"/></td> <td>For noting only</td> <td><input type="checkbox"/></td> </tr> </table>		For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>		
1.0	Purpose and Background				
1.1	Council's Community Planning and Leisure staff have identified an opportunity to work in partnership with the two Health and Social Care Trusts (Southern and South Eastern) to introduce health service clients to a wide range of sustainable physical activity opportunities, with a particular focus on activity utilising outdoor space managed by the Council. This transformative, non-medical approach to health care will improve patient health (mental and physical), extend service provision options for both Trusts, and increase use of Council-managed facilities promoting health and wellbeing.				
2.0	Key Issues				
2.1	<ul style="list-style-type: none"> • Focusing on prevention and risk reduction, key target groups are patients who are at risk of developing a long-term health condition (LTC) and those whose existing condition would benefit from increased physical activity, eg. diabetes, cardiac and respiratory conditions, etc. • Council is already providing a wide range of health improvement programmes with particular target groups, chiefly indoors through leisure centre facilities and staff support. This proposal extends provision to a much greater range of outdoor activity, and develops a much stronger partner relationship with both Health and Social Care Trusts to meet health and wellbeing improvement goals for all of our shared population. • Ensuring clarity of pathways for clients and supporting motivation / behaviour change is key to the project approach. Crucial to the model is the availability of two appointed client support staff / Physical Activity Coordinators to work with clients and support them as they take on personalised programmes of activity. • Coordinators will also develop links with a wide range of local activity groups, eg. Walking groups, Couch to 5k, other sports, etc providing on going sustainable physical and social activities for clients beyond initial programme referral. 				

	<ul style="list-style-type: none"> Health Trusts see the need for necessary focus on developing a greater range of preventative and risk-reduction programmes supporting personal behaviour change. Developed on the context of Community Planning, this proposal to transform health and prevent disease amongst our shared population enables the Council to play a significant role and further extend working as a partner in improving health and wellbeing for people at risk of developing, or with existing, long term conditions. If successful, two HSC Co-ordinators will be required to deliver the programme.
3.0	Recommendations
3.1	That the Committee agree to: <ul style="list-style-type: none"> submit this joint proposal with Southern and South Eastern Health Trusts for Health Transformation Programme funding.
4.0	Resource implications
4.1	<ul style="list-style-type: none"> A staff budget will be required. Subject to successful application, this will be sourced entirely from Health Transformation Programme funds.
5.0	Equality and good relations implications
5.1	This proposal should have a positive impact on Equality and Good Relations.
6.0	Rural Proofing implications
6.1	Officers confirm due regard to rural needs has been considered.
7.0	Appendices
	<ul style="list-style-type: none"> Transforming Health, Preventing Disease – Community Planning Partnership Proposal
8.0	Background Documents
8,1	N/A

Report to:	Active and Healthy Communities
Date of Meeting:	18 February 2019
Subject:	Food Standards Agency’s Report on Newry, Mourne and Down District Council Organisation and Management systems for the delivery of Official Controls in Northern Ireland
Reporting Officer (Including Job Title):	Eoin Devlin, Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Sinead Murphy, Head of Environmental Health (Commercial)

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For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>		
1.0	Purpose and Background				
1.1	The Food Standards Agency (FSA) undertakes audits of Enforcement Authorities to provide assurance that local delivery of official controls for feed and food is compliant with EU and UK legal requirements and official guidance. The FSA undertook an audit of Newry, Mourne and Down District Council’s Food Service between 16 th and 18 th October 2018.				
2.0	Key issues				
2.1	<p>The specific objectives of this audit programme are to:</p> <ul style="list-style-type: none"> • evaluate the organisation and management systems each of the 11 DCs have implemented to ensure they are effective and suitable to achieve the objectives of the relevant food law • assist in the identification and dissemination of good practice to aid consistency • provide a means to identify under performance in council food law enforcement systems • provide information to aid the formulation of Agency policy <p>The audit included the assessment of local arrangements for service planning, delivery and review, provision and adequacy of officer training and authorisations and internal service monitoring arrangements. Maintenance and management of appropriate records in relation to the councils’ delivery of food law enforcement activities were also covered.</p> <p>The key findings of the audit were as follows:</p> <ul style="list-style-type: none"> • Newry, Mourne and Down District Council had a comprehensive system in place for recording food officers’ competency and training. • The Council had introduced a scheme of delegation in 2015. However, the scheme did not clearly delegate authority from the council to council officers. • The Council had developed and implemented a documented procedure that described how internal monitoring was carried out within the food service. However, records were not available for the majority of the activities covered 				

	<p>by the procedure.</p> <ul style="list-style-type: none"> • Newry, Mourne and Down District Council had a comprehensive and well managed system of policies and procedures that covered the range of control procedure subject areas listed in Annex II, Chapter II of Regulation (EC) No. 882/2004. However, some procedures did not contain appropriate details or review periods. • The auditors found an appropriate level of detail in the records for interventions carried out at food establishments. • The Council had a comprehensive range of procedures that addressed all aspects of enforcement activities. In all cases examined enforcement action had been correctly carried out. • The food sampling programmes for the last two years were examined. The auditors found suitable records, information and follow-up in relation to most sample results. Suitable evidence was also available to demonstrate that food complaints had been correctly recorded and investigated by the Council. <p>An action plan was agreed between the Council and the FSA, see Annexe A in the attached report.</p>
3.0	Recommendations
3.1	That the Committee agree to the planned improvements listed in the Action Plan in Annexe A of the attached report.
4.0	Resource implications
4.1	None at present
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	The proposed actions have no rural needs implications
7.0	Appendices
	Report on Newry, Mourne and Down District Council Organisation and Management systems for the delivery of Official Controls in Northern Ireland
8.0	Background Documents
8.1	N/A



Report on District Council Organisation and Management systems for the delivery of Official Controls in Northern Ireland



16 – 18 October 2018

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1.0 INTRODUCTION

1.1 Background

- 1.1.1 The primary purpose of Food Standards Agency (FSA) audits of Enforcement Authorities is to provide assurance that local delivery of official controls for feed and food is compliant with EU and UK legal requirements and official guidance.
- 1.1.2 In Northern Ireland, the power to set standards and monitor Enforcement Authorities' food law enforcement services was conferred on the FSA by The Food Standards Act 1999¹ and The Official Feed and Food Controls (Northern Ireland) Regulations 2009². The audit was undertaken under section 12 of the Act and regulation 7 of the Regulations.
- 1.1.3 When conducting audits of competent authorities, the FSA follows the detailed guidelines set out in an EC Decision 2006/677/EC³.
- 1.1.4 The Framework Agreement on Local Authority (LA) Food Law Enforcement⁴ sets out the arrangements through which the FSA audits LA enforcement activities to help ensure that LAs are providing an effective service to protect public health.
- 1.1.5 The overarching aims of the audit scheme are to:
- Help to protect public health by promoting effective local enforcement of food law
 - Maintain and improve consumer confidence
 - Assist in the identification and dissemination of good practice to aid consistency
 - Provide information to aid the formulation of FSA policy
 - Promote conformance with the '*Food Law Enforcement – Standard*' and any relevant central guidance or Codes of Practice
 - Provide a means to identify underperformance in LA food law enforcement
 - Promote self-regulation and peer review
 - Identify continuous improvement

¹ [Food Standards Act 1999 c.28](#)

² [The Official Feed and Food Controls \(Northern Ireland\) Regulations 2009](#)

³ [Commission Decision \(2006/677/EC\) of 29 September 2006 setting out the guidelines laying down criteria for the conduct of audits under Regulation \(EC\) No 882/2004 of the European Parliament and of the Council on official controls to verify compliance with feed and food law, animal health and animal welfare rules](#)

⁴ [Chapter 5 of the Framework Agreement on Local Authority Food Law Enforcement: 'Audit Scheme'](#)

1.2 Reason for audit

- 1.2.1 All eleven new district councils (DCs) in Northern Ireland have been included in the audit programme that will run between March 2017 and June 2020.
- 1.2.2 Newry, Mourne and Down (NMD) District Council (DC) was selected for audit at this stage in the audit programme because:
- It has the third highest population of a council in Northern Ireland
 - The fourth largest council by area in Northern Ireland

1.3 Scope and objectives of the audit programme

- 1.3.1 The specific objectives of this audit programme are to:
- evaluate the organisation and management systems each of the 11 DCs have implemented to ensure they are effective and suitable to achieve the objectives of the relevant food law
 - assist in the identification and dissemination of good practice to aid consistency
 - provide a means to identify under performance in council food law enforcement systems
 - provide information to aid the formulation of Agency policy
- 1.3.2 The audit included the assessment of local arrangements for service planning, delivery and review, provision and adequacy of officer training and authorisations and internal service monitoring arrangements. Maintenance and management of appropriate records in relation to the councils' delivery of food law enforcement activities are also covered.
- ## 1.4 Audit criteria
- 1.4.1 The audit criteria are the legislation, policies, procedures or other requirements used as a reference against which audit evidence is compared, i.e. the standard against which the auditee's activities are assessed. For the purposes of this audit these will be:
- Regulation (EC) No. 882/2004 of the European Parliament on official controls performed to ensure the verification of compliance with feed and food law, animal health and animal welfare rules
 - Regulation (EC) No. 178/2002 of the European Parliament and of the Council laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety

- The Official Feed and Food Controls Regulations (Northern Ireland) 2009 (as amended), in so far as they relate to food
- Relevant NMD DC policies and procedures

1.5 Overview of Newry, Mourne and Down DC

- 1.5.1 NMD DC is located in the south east of Northern Ireland and covers parts of Counties Down and Armagh. It is easily accessible from both Belfast and Dublin. Renowned for its scenic beauty, the District is bounded on the east by Strangford Lough and Carlingford Lough, and on the west by Slieve Gullion and Slieve Croob, with the picturesque Mountains of Mourne at its centre.
- 1.5.2 As the fourth largest of the eleven council areas, NMD DC covers a geographical area of 1,633km²⁵ and serves a population of 178,996 which makes it the third most populated council in Northern Ireland⁶.
- 1.5.3 There are over 2090 registered food establishments in the District including the highest number of approved establishments, 42, which adds additional demands on resource over and above routine official control delivery, e.g. export certification. Other establishments include hotels, restaurants, takeaways, manufacturers, retailers, wholesalers, primary producers and distributors/transporters.

⁵ <https://ons.maps.arcgis.com/home/item.html?id=a79de233ad254a6d9f76298e666abb2b> retrieved 24 October 2018

⁶ [Northern Ireland Statistics and Research Agency: Population Estimates for Northern Ireland Local Government Districts. Office for National Statistics. Retrieved 19 September 2018](#)

2.0 EXECUTIVE SUMMARY

- 2.1** Newry, Mourne and Down District Council had a comprehensive system in place for recording food officers' competency and training.
- 2.2** The Council had introduced a scheme of delegation in 2015. However, the scheme did not clearly delegate authority from the council to council officers.
- 2.3** The Council had developed and implemented a documented procedure that described how internal monitoring was carried out within the food service. However, records were not available for the majority of the activities covered by the procedure.
- 2.4** Newry, Mourne and Down District Council had a comprehensive and well managed system of policies and procedures that covered the range of control procedure subject areas listed in Annex II, Chapter II of Regulation (EC) No. 882/2004. However, some procedures did not contain appropriate details or review periods.
- 2.5** The auditors found an appropriate level of detail in the records for interventions carried out at food establishments.
- 2.6** The Council had a comprehensive range of procedures that addressed all aspects of enforcement activities. In all cases examined enforcement action had been correctly carried out.
- 2.7** The food sampling programmes for the last two years were examined. The auditors found suitable records, information and follow-up in relation to most sample results. Suitable evidence was also available to demonstrate that food complaints had been correctly recorded and investigated by the Council.

3.0 AUDIT FINDINGS

3.1 Organisation and Management

Auditor Competence and Training

- 3.1.1 Auditors examined specific training records for four food officers. All four officers had the required level of continuous professional development (CPD) as required by paragraph 4.10.1 of the Food Law Code of Practice (Northern Ireland) (FLCoP)⁷, which included activity specific training.
- 3.1.2 The officers had also provided evidence of qualifications as required by paragraph 4.4 of the FLCoP
- 3.1.3 NMD DC had a system in place for recording each food officer's assessment of competency. The auditors specifically examined the competency assessment records for four food officers. Sufficient detail was provided in these records to provide the auditors with a very good insight into each of the officers' competencies and experience.
- 3.1.4 The competency assessment records covered the following areas:
- Inspection of food establishments
 - Use of enforcement sanctions
 - Sampling
 - Import and export controls
 - Reactive investigations

Authorised Officers

- 3.1.5 NMD DC's scheme of delegation had been implemented in April 2015. This scheme of delegation (1 April 2015 V1) covered the current process of delegating authority from the council to individual officers. The officers given delegated authority for food related legislation under this scheme of delegation were the Chief Executive and the Director of Active and Healthy Communities.
- 3.1.6 The auditors noted the council had produced a list of legislation in Appendix V, referred to at point 3.4.2 of the scheme of delegation, which contained a list of relevant food law.
- 3.1.7 However, the auditors noted point 3.4.2 of the scheme of delegation did not refer to the specific functions such as:
- Authorising persons and officers pursuant to relevant legislation for the purpose of exercising statutory powers

⁷ [Northern Ireland Food Law Code of Practice](#)

- Granting, withdrawing, suspending and refusing approvals
- Instituting legal proceedings and making legal applications on behalf of the Council

3.1.8 In February 2018, the Director of Active and Healthy Communities delegated the following specific functions to the Assistant Director of Health & Wellbeing and Head of Environmental Health (Commercial) concerning the legislation outlined in Appendix I in relation to:

- a) Granting, withdrawing, suspending and refusing EC approvals to food businesses.
- b) Authorising persons and officers pursuant to relevant legislation for the purpose of exercising statutory powers

3.1.9 As stated in 3.1.7 above, the Director of Active and Healthy Communities had not been delegated authority from the Council to:

- Grant, withdraw, suspend or refuse approvals
- Authorise persons and officers pursuant to relevant legislation for the purpose of exercising statutory powers

Recommendation

(i) The Council should:

Review its current scheme of delegation (1 April 2015 V1) to ensure when delegating powers to the Director of Active and Healthy Communities it refers to the specific functions such as:

- Authorising persons and officers pursuant to relevant legislation for the purpose of exercising statutory powers
- Granting, withdrawing, suspending and refusing approvals
- Instituting legal proceedings and making legal applications on behalf of the Council

Article 4(2)(e) of Regulation (EC) No. 882/2004 – Designation of competent authorities and operational criteria

2. The competent authorities shall ensure:

(e) that they have the legal powers to carry out official controls and to take the measures provided for in this Regulation;

3.1.10 The auditors also noted the legislation outlined in Appendix I of the February 2018 delegation did not include legislation referring to granting, withdrawing, suspending and refusing approvals, i.e. Article 31 of Regulation (EC) No 882/2004 and/or Regulation (EC) No 853/2004.

Recommendation

(ii) The Council should:

Review its February 2018, Director of Active and Healthy Communities delegation to the Assistant Director of Health & Wellbeing and Head of Environmental Health (Commercial) to ensure delegation specifically states the legislation referring to the process for approving food establishments.

Article 4(2)(e) of Regulation (EC) No. 882/2004 – Designation of competent authorities and operational criteria

2. The competent authorities shall ensure:

(e) that they have the legal powers to carry out official controls and to take the measures provided for in this Regulation;

- 3.1.11 The authorisations for four offers were examined. The auditors noted all four officers were authorised in respect of the Food Safety (NI) Order 1991 and the Local Government Act (Northern Ireland) 2014 and specifically under the Regulations relating to food made under the Act, including the Food Hygiene Regulations (NI) 2006, the Food Information Regulations (NI) 2014 and Food Hygiene Rating (NI) Act 2016.

Internal Monitoring

- 3.1.12 Records covering all officers were provided for intervention file monitoring. However, no records were made available to the auditors for the other activities stated in the monitoring procedure.
- 3.1.13 The Council had provided as part of the PVQ a documented procedure introduced which described how the competence of food officers was monitored. The auditors noted the procedure had been issued in March 2018.

Recommendation

(iii) The Council should:

Carry out internal monitoring on the full range of activities outlined in their internal monitoring procedure.

Article 8 of Regulation (EC) No. 882/2004 – Control & verification procedures

1. Competent authorities shall carry out official controls in accordance with documented procedures. These procedures shall contain information and instructions for staff performing official controls including, inter alia, the areas referred to in Annex II, Chapter II.

3. Competent authorities shall have procedures in place:
 (a) to verify the effectiveness of official controls that they carry out

Control Procedures

- 3.1.14 Article 8 of Regulation (EC) No. 882/2004 states the competent authority shall carry out official controls in accordance with documented procedures. NMD DC had a comprehensive range of policies, procedures, forms and guidelines that covered the range of control procedure subject areas listed in Annex II, Chapter II of Regulation (EC) No. 882/2004.
- 3.1.15 In addition, the Council had documented and implemented procedures for the following activities required for the effective functioning of official controls:
- Equipment maintenance and calibration
 - Food complaints
 - Maintenance of the food premises database
 - Document control
- 3.1.16 However, the auditors noted procedures which contained details that did not fully reflect the activities of the council and required more detail to allow users to follow the processes covered by the procedure. The auditors also noted procedures with review dates which were not appropriate.

Recommendation

(iv) The Council should:

Review its documented procedures to ensure the details contained in the procedures reflects the activities of the council, are detailed enough to be effective and suitable and are reviewed at appropriate intervals.

Article 8 of Regulation (EC) No. 882/2004 – Control & verification procedures

1. Competent authorities shall carry out official controls in accordance with documented procedures. These procedures shall contain information and instructions for staff performing official controls including, inter alia, the areas referred to in Annex II, Chapter II.

3.2 Delivery of Official Controls

Approved Establishments

- 3.2.1 Approval records for five approved establishments were examined by the auditors. Approval documentation was provided for all five establishments. In two cases the approvals had followed the process defined in Article 31 of Regulation (EC) No. 882/2004.
- 3.2.2 However, the auditors identified issues with three of the approvals examined. All three approval processes had taken longer than the six months defined in Article 31 of Regulation (EC) No. 882/2004. One of these establishments also had the incorrect legislative reference on its approval documentation.

Recommendation

(v) The Council should:

Review the approval under Article 31 of Regulation 882/2004 of establishment identified by the auditors. Action should be taken to address the issues identified, in conjunction with the approvals review taking place in Northern Ireland at present, and in consultation with FSA approvals policy leads.

Article 31 of Regulation (EC) No. 882/2004 - Registration/approval of feed and food business establishments

Interventions and Control Activities

- 3.2.3 The auditors examined the intervention records for seven establishments, including five approved establishments. This examination included reports left with the FBO, checklists used to record details of inspections and communication / letters sent to FBOs.
- 3.2.4 In the majority of cases, appropriate level of detail was recorded to indicate official controls had been carried out correctly and letters sent to FBOs following interventions were clear about legal requirements and advice.
- 3.2.5 During the audit, the Council's food service database was examined and in all cases records and information were found. The Council also had a contract in place with the food service database provider which covered arrangements for both backup of the database and contingency planning.

Enforcement

- 3.2.6 NMD DC had provided the auditors with a comprehensive range of procedures that addressed all aspects of potential enforcement activities.
- 3.2.7 The auditors examined the records for:
- One prosecution file
 - One Food Information Regulations (Northern Ireland) 2014 Notice
 - Two Hygiene Improvement Notices (including a variation)
 - One voluntary surrender
- 3.2.8 In all cases the enforcement actions had been correctly administered.

Sampling and Complaints

- 3.2.9 NMD DC had provided the auditors with a range of procedures that addressed sampling policies, associated guidance, and the system for food sampling. Sampling programmes were also provided for 2017/18 and 2018/19.
- 3.2.10 The auditors noted sampling activity during the examination of establishment files. We specifically examined the records of five samples and found suitable records, information in relation to the majority of sample results examined. However, for one sample appropriate follow-up had not been carried out.

Recommendation

(vi) The Council should:

Review its process for following up on sample results with FBOs to ensure they are carried out appropriately.

Article 8 of Regulation (EC) No. 882/2004 – Control & verification procedures

2. Competent authorities shall carry out official controls in accordance with documented procedures.

- 3.2.11 NMD DC had a food complaints procedure. Four food complaints were examined. All four complaints had been suitably investigated by council officers.

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www.food.gov.uk/other/local-authority-audits

Annexe A - Action Plan

Audit Date: 16-18 October 2018

RECOMMENDATION	PLANNED IMPROVEMENTS	DUE DATE
<p>(i) The Council should:</p> <p>Review its current scheme of delegation (1 April 2015 V1) to ensure when delegating powers to the Director of Active and Healthy Communities it refers to the specific functions such as:</p> <ul style="list-style-type: none"> • Authorising persons and officers pursuant to relevant legislation for the purpose of exercising statutory powers • Granting, withdrawing, suspending and refusing approvals • Instituting legal proceedings and making legal applications on behalf of the Council <p>Article 4(2)(e) of Regulation (EC) No. 882/2004 – Designation of competent authorities and operational criteria</p> <p>2. The competent authorities shall ensure:</p> <p>(e) that they have the legal powers to carry out official controls and to take the measures provided for in this Regulation;</p>	<p>The Council will review its current scheme of delegation and amend the typographical error which refers to Appendix VI instead of Appendix V to ensure when delegating powers to the Director of Active and Healthy Communities it refers to the specific functions such as:</p> <ul style="list-style-type: none"> • Authorising persons and officers pursuant to relevant legislation for the purpose of exercising statutory powers • Granting, withdrawing, suspending and refusing approvals • Instituting legal proceedings and making legal applications on behalf of the Council <p>The Council only plans to review its Scheme of Delegation after the Local Government Elections in May 2019. We will ensure that the matters above are included in the new document.</p>	<p>June 2019</p>

Audit of Organisation and Management at Newry, Mourne and Down DC

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RECOMMENDATION	PLANNED IMPROVEMENTS	DUE DATE
<p>(ii) The Council should:</p> <p>Review its February 2018, Director of Active and Healthy Communities delegation to the Assistant Director of Health & Wellbeing and Head of Environmental Health (Commercial) to ensure delegation specifically states the legislation referring to the process for approving food establishments.</p> <p>Article 4(2)(e) of Regulation (EC) No. 882/2004 – Designation of competent authorities and operational criteria</p> <p>1. The competent authorities shall ensure:</p> <p>(e) that they have the legal powers to carry out official controls and to take the measures provided for in this Regulation;</p>	<p>The Delegated Decision of February 2018 has been reviewed and amended to ensure delegation specifically states the legislation referring to the process for approving food establishments.</p>	<p>Completed</p>
<p>(iii) The Council should:</p> <p>Carry out internal monitoring on the full range of activities outlined in their internal monitoring procedure.</p> <p>Article 8 of Regulation (EC) No. 882/2004 – Control & verification procedures</p> <p>1. Competent authorities shall carry out official controls in accordance with documented procedures. These procedures shall contain</p>	<p>Newry Mourne and Down District Council shall continue to implement their Internal Monitoring Procedure and will ensure all aspects are fully implemented by the end of Quarter 4 2018/19.</p>	<p>April 2019</p>

Audit of Organisation and Management at Newry, Mourne and Down DC

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RECOMMENDATION	PLANNED IMPROVEMENTS	DUE DATE
<p>information and instructions for staff performing official controls including, inter alia, the areas referred to in Annex II, Chapter II.</p> <p>3. Competent authorities shall have procedures in place:</p> <p>(a) to verify the effectiveness of official controls that they carry out</p>		
<p>(iv) The Council should:</p> <p>Review its documented procedures to ensure the details contained in the procedures reflects the activities of the council, are detailed enough to be effective and suitable and are reviewed at appropriate intervals.</p> <p>Article 8 of Regulation (EC) No. 882/2004 – Control & verification procedures</p> <p>1. Competent authorities shall carry out official controls in accordance with documented procedures. These procedures shall contain information and instructions for staff performing official controls including, inter alia, the areas referred to in Annex II, Chapter II.</p>	<p>Newry Mourne and Down District Council shall review its documented procedures to remove administrative errors, to reflect current practices and activities and to include more details where required. All documented procedures will be reviewed on a yearly basis or more often if required, e.g. due to changes in legislation.</p>	<p>June 2019</p>
<p>(v) The Council should:</p>	<p>Newry, Mourne and Down District Council will take action to address the issues identified in conjunction with the approvals</p>	<p>March 2019</p>

Audit of Organisation and Management at Newry, Mourne and Down DC

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RECOMMENDATION	PLANNED IMPROVEMENTS	DUE DATE
<p>Review the approval under Article 31 of Regulation 882/2004 of establishment identified by the auditors. Action should be taken to address the issues identified, in conjunction with the approvals review taking place in Northern Ireland at present, and in consultation with FSA approvals policy leads.</p> <p>Article 31 of Regulation (EC) No. 882/2004 - Registration/approval of feed and food business establishments</p>	<p>review taking place in Northern Ireland at present, and in consultation with FSA approvals policy leads. This action is subject to a legal opinion being sought by the FSA on behalf of the review group on the date of effect of the approval with regard to the date of the official control and on the use of the correct legislative references on approval documentation used across Northern Ireland.</p>	
<p>(vi) The Council should:</p> <p>Review its process for following up on sample results with FBOs to ensure they are carried out appropriately.</p> <p>Article 8 of Regulation (EC) No. 882/2004 – Control & verification procedures</p> <p>2. Competent authorities shall carry out official controls in accordance with documented procedures.</p>	<p>All unsatisfactory results have been reviewed to ensure appropriate follow up action has been taken.</p> <p>Staff have been reminded of the importance of following up on unsatisfactory results, particularly when they highlight undeclared allergens.</p> <p>The review of action taken following receipt of unsatisfactory sample results will be included in the Council's Internal Monitoring Procedure.</p>	<p>Completed</p> <p>Completed</p> <p>January 2019</p>

Annexe B - Glossary

Audit	Audit means a systematic and independent examination to determine whether activities and related results comply with planned arrangements and whether these arrangements are implemented effectively and are suitable to achieve objectives.
Authorised Officer	A suitably qualified officer who is authorised by the Local Authority to act on its behalf in, for example, the enforcement of legislation.
Environmental Health Officer (EHO)	Officer employed by the local authority to enforce food safety legislation.
Food Business Operator (FBO)	This refers to the natural or legal persons responsible for ensuring that the requirements of food law are met within the food business under their control.
Food hygiene	The legal requirements covering the safety and wholesomeness of food.
Food Law Code of Practice (Northern Ireland) April 2012 (FLCoP)	Article 39 of the Food Safety (NI) Order 1991 (the Order), Regulation 22 of the Food Hygiene Regulations (NI) 2006 and Regulation 6 of the Official Feed and Food Controls Regulations (NI) 2009, which empower the Department of Health Social Services and Public Safety to issue codes of practice concerning the execution and enforcement of that legislation by district councils. This code is issued as guidance to competent authorities on the enforcement of food legislation. It relates to Northern Ireland only.
Food Standards Agency (FSA)	The Food Standards Agency is an independent Government department set up by an Act of Parliament in 2000 to protect the public's health and consumer interests in relation to food. Everything we do reflects our vision of Safe Food and Healthy Eating for all.
Framework Agreement	The Framework Agreement consists of:

	<p>Chapter One Service Planning Guidance</p> <p>Chapter Two The Standard</p> <p>Chapter Three Monitoring of Local Authorities</p> <p>Chapter Four Audit Scheme for Local Authorities</p> <p>The Standard sets out the Agency's expectations on the planning and delivery of food law enforcement.</p>
Full Time Equivalents (FTE)	A figure which represents that part of an individual officer's time available to a particular role or set of duties. It reflects the fact that individuals may work part-time, or may have other responsibilities within the organisation not related to food enforcement.
Local Authority (LA)	an organization that is officially responsible for all the public services and facilities in a particular area.
Food Law Practice Guidance (Northern Ireland) October 2012 (FLPG)	Guidance issued by the Food Standards Agency to assist district councils with the discharge of their statutory duty to enforce the Food Safety (NI) Order 1991, Regulations made under it, and food law made under the European Communities Act 1972.
Pre-visit Questionnaire (PVQ)	Used by FSA auditors to request information prior to an <i>audit visit</i> , to maximise the effectiveness of the time spent with a local authority.
Risk rating	A system that rates food premises according to risk and determines how frequently those premises should be inspected. For example, high risk premises should be inspected at least every 6 months.
Service Plan	A document produced by a Local Authority setting out their plans on providing and delivering a food service to the local community.

Report to:	Active and Healthy Communities
Date of Meeting:	18 February 2019
Subject:	Consultation on the Food Standard's Agency's Guidance on Food Traceability, Withdrawals and Recalls within the UK Food Industry.
Reporting Officer (Including Job Title):	Eoin Devlin, Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Sinead Murphy, Head of Environmental Health (Commercial)

<table border="1"> <tr> <td>For decision</td> <td><input checked="" type="checkbox"/></td> <td>For noting only</td> <td><input type="checkbox"/></td> </tr> </table>		For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>		
1.0	Purpose and Background				
1.1	The Food Standards Agency (FSA) has launched a four-week consultation on newly developed Guidance on Food Traceability, Withdrawals and Recalls within the UK Food Industry which assists food businesses in complying with food law and provides advice and supporting tools to food businesses and food enforcement authorities across the UK in dealing with food safety withdrawals and recalls.				
2.0	Key issues				
2.1	<p>The guidance outlines legal requirements and includes best practice advice and will replace FSA's Guidance Notes to Food Business Operators on Food Safety, Traceability, Product Withdrawals and Recalls, produced in 2007. Work has been taken forward by FSA and Food Standards Scotland (FSS) in partnership with key stakeholders from the food industry, food enforcement authorities, consumer organisations and trade bodies to address the recommendations, which included the development of guidance to strengthen and improve the overall effectiveness and resilience of the UK's food withdrawal and recall system.</p> <p>The new guidance aims to:</p> <ul style="list-style-type: none"> • clarify the roles and responsibilities of key players involved in food safety withdrawals and recalls provide best practice guidance to industry to help them make their consumer recall notifications more consistent and accessible • provide best practice guidance to industry to ensure consistent and more effective trade to trade communications • develop and implement systematic root cause analysis procedures for industry in the event of food safety withdrawals and recalls. 				
3.0	Recommendations				
3.1	That Committee agree to the attached Consultation response to the Food Standards Agency. As the closing date has passed the response has been provided with the advice that it is still subject to Council approval				

4.0	Resource implications
4.1	None at present
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	Officers confirm due regard to rural needs has been considered
7.0	Appendices
	Consultation response on Guidance on Food Traceability, Withdrawals and Recalls within the UK Food Industry.
8.0	Background Documents
8.1	N/A



Consultation on Guidance on Food Traceability, Withdrawals and Recalls within the UK Food Industry.

Document: <https://fsa.riams.org/communications/folders/18>

Closing Date: 4th February 2019

Email to: Debbie.sharpe@food.gov.uk

Newry, Mourne and Down District Council (NMDDC) welcomes the opportunity to comment on the Consultation on Guidance on Food Traceability, Withdrawals and Recalls within the UK Food Industry.

This document is comprehensive and gives good detail on businesses responsibilities in the event of a withdrawal or recall. This should help all types of businesses to meet their legal responsibilities and ensure that food is withdrawn or recalled from the market efficiently and effectively.

The new version is easier to read and much more practical and user friendly than the 2007 document. It is laid out in the same manner as the Industry Guides which business should already be familiar with.

A short guidance document was available for businesses with the 2007 version entitled "Principles for preventing and responding to Food Incidents". NMDDC would welcome the production of something similar for business as a quick guide to refer too.

Any queries please contact:

Sinead Murphy
Head of Environmental Health (Commercial)
sinead.murphy@nmandd.org

Report to:	Active and Healthy Communities Committee
Date of Meeting:	Monday 18 th February 2019
Subject:	Funding request from Sustainable NI
Reporting Officer (Including Job Title):	Eoin Devlin, Assistant Director
Contact Officer (Including Job Title):	Sheena McEldowney, Head of Sustainability

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>Sustainable NI (SNI) is a charity set up to advance the pursuit of sustainable development by local authorities and others.</p> <p>Sustainable NI manages the Local Government Sustainable Development Forum which provides networking and advice to Council Officers engaged in the field of Sustainability.</p>
2.0	Key issues
2.1	<p>Council have previously agreed to pay an annual subscription to Sustainable NI. They are now requesting the annual contribution of £5000 for our continuing membership of the Forum (Appendix I) and the approval of the SNI 2019 – 2024 Workplan (Appendix II).</p> <p>The 2019-2024 Workplan highlights the work and support Sustainable NI can offer the Council. This includes training, advice and support and the ability to network and benchmark with other Councils.</p> <p>This will be a useful support to the work of the Sustainable Development and Climate Change Standing Forum and the Sustainability section within the Health and Wellbeing Department.</p>
3.0	Recommendations
3.1	<p>1) That the Council agree to provide funding of £5000 to Sustainable NI for 2019-20.</p> <p>2)The Council agrees to the 2019 – 2024 SNI Workplan</p>
4.0	Resource implications
4.1	£5000 provision has been made within estimates
5.0	Equality and good relations implications
5.1	No equality or opportunity or good relations adverse impact is anticipated.

6.0	Rural Proofing implications
6.1	Officers confirm due regard to rural needs has been considered
7.0	Appendices
	Appendix I – Letter from SNI Appendix II – SNI Workplan 2019-2024
8.0	Background Documents
	N/A

Sustainable NI
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Belfast BT6 9DW

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E: info@sustainableni.org

sustainableni.org



Liam Hannaway
Chief Executive
Newry, Mourne & Down District Council
Monaghan Row
NEWRY
BT35 8DJ

31 January 2019

Sustainable NI: 2019/20 Work Plan

Dear Liam

I have pleasure in enclosing Sustainable NIs Work Plan for 2019/20, together with the associated subscription request.

As you know, Councils have a statutory duty to contribute to the achievement of sustainable development under the NI (Miscellaneous Provisions) Act 2006, reinforced in the Community Planning component of the 2014 Local Government Act. This legislation provides a strong mandate for action on sustainability by councils, as well as their statutory partners.

Sustainable NI is playing a critical role in helping councils meet their statutory obligations on sustainable development in the absence of a functioning government, facilitating this through cross sector partnership work, policy analysis and development, provision of advice and peer to peer support through the Sustainable Development Forum, training and events.

We straddle the third sector and local government sector, helping to bridge the gap between policy and practice on key environmental and social issues and have this year moved our office to NI Environment Link to help facilitate this crucial role, whilst still enjoying a close working relationship with our colleagues in NILGA who have been instrumental in facilitating Sustainable NI's engagement with Elected Members. Sustainable NI also sponsored an award at the annual Nilga awards in October for **Excellence in Environmental Sustainability by a Local Authority** (won by Derry City and Strabane District Council – CLIMATE project) which we intend to support again in 2019.

A Time for Change is Sustainable NIs new Strategy for 2019 – 2024 which includes our aims, values and plans for the future. A copy of this strategy has been included with this letter for your information. We have a strong board of members with expertise in a diverse range of topics including climate, energy & carbon management; community planning; waste and recycling; and renewable energy technologies.

The past 12 months has seen us continue the **Sustainable Development Officers Forum**, meeting quarterly to discuss key issues including clean technologies and ecars (June), Circular Economy (September), Food & Biodiversity (December) and pending in March (Procurement). These focused themed meeting has allowed the meetings to be extended further to other council officers beyond the Sustainable Development reps. These meetings provide a platform to share

good practice, make new contacts and gain more knowledge on current Sustainable Development topics.

In addition to the forum this year councils have also been offered **training** on Carbon Management, Climate Change and Corporate Social responsibility (pending in March). We also held a Sustainable Development Goals (SDGs) event entitled **Global Goals Local Action** in November for all Elected members and officers. This successful event was to raise awareness of the SDGs within the range of work councils do and to encourage more consideration of the goals and their linkages to each other. The event was run in partnership with Nilga and Ards and North Down Borough Council.

Sustainable NI in partnership with the NI Assembly have been continuing to develop a **Sustainability Toolkit** that councils and other organisations will be able to use to measure their own progress on Sustainable Development. It is proposed to have a draft of this tool developed by the summer.

Sustainable NI continues to respond to **consultations** relating to environmental policy often when councils do not have the time or capacity to formulate their own, in doing so we have always put our sustainability values and priorities along with the local government sector's interests at the fore of our responses.

We also sit in a number of **Steering groups** including the All Party Working Group on Social Value and the Climate NI Steering group. In particular we have been working closely with the Climate NI team on their **Northern Ireland Climate Change Adaptation Programme (NICCAP)** and the CLIMATE project (Derry City and Strabane District Council) to help in delivering the tools for Climate Change adaptation into local councils. This will continue into 2019 as Climate Change and our response to it remains high on the agenda.

The end of 2018 saw Sustainable NI and Keep Northern Ireland Beautiful awarded funding from Daera to develop a **Programme to reduce the production and consumption of Single Use Plastics in Northern Ireland**. This is a collaborative project looking at businesses, schools, the general public, councils and central government. Sustainable NI will be working with councils and central government on this project which it is anticipated could run for 3 years (pending funding) and we hope will add value to existing work already being done by a number of councils on Single Use Plastics.

In addition, we are pleased to have worked alongside colleagues in Newry, Mourne and Down District Council contributing to the Community Plan by reviewing and delivering a workshop on the environment and spatial actions, supporting the Sustainability Manager on a potential Coastal Management Working Group and delivering a Sustainable Development Goals workshop to officers (pending in March).

The attached Work Plan supports a substantive forward plan based around building vibrant local communities that are sustainable and resilient. Delivery will focus on elected member and officer training, the sharing of best practice and practical ideas and projects, as well as regulatory and compliance work, all of which materially assists your Corporate Plan, Performance Improvement Plans and Community Plans. On-call tailored technical and strategic advice will continue to complement the regional support package.

Sustainable NI has and will continue to demonstrate high levels of performance and value for money, despite the modest size of our resources and team.

Council funding underpins the existence of Sustainable NI and I hope you will be able to add the support of Newry, Mourne and Down District Council with a subscription of £5000 next financial year.

Acceptance of the Work Plan for 2019/20 is requested by 28th February 2019.

Sincerely,

A handwritten signature in black ink that reads "E Adair". The signature is written in a cursive style with a large, stylized 'E'.

Emma Adair
Manager



time for Change

Creating a more sustainable
future for Northern Ireland

sustainableNI



Our vision

A world where prosperity is achieved in ways that are good for people and the planet.

Our mission

Building a sustainable and resilient society by inspiring, influencing and informing.



Inspire

We inspire individuals and organisations by sharing stories of success



Influence

We influence policy and practice by providing technical and strategic support



Inform

We share knowledge about how to address common sustainability challenges

Our values

SNI aspires to excellence in everything it does. We pride ourselves on being:

Knowledgeable

we focus on understanding the global and national issues around sustainability and sharing that knowledge with key stakeholders

Collaborative

we work closely with partners to co-design and deliver solutions to common sustainability challenges

Transformative

we put sustainability at the heart of society in Northern Ireland, transforming how people think, live and work

Our status

Sustainable NI is a non-profit organisation which works with government and others to advance sustainable development in Northern Ireland.

SNI is evolving. Established in 1998, we are now a registered charity (Charity No NIC103426) as well as a company limited by guarantee in Northern Ireland (Company No NI038784). We are governed by a Board of Trustees comprising academics and representatives from the public, private and voluntary and community sectors.

We have put environmental and social goals at the heart of what we do and are diversifying our funding base. Delivering for governments and public bodies is the cornerstone of our approach.

Our partners

SNI works with and supports government, local authorities, businesses, and others; acting as a catalyst for positive action to build a sustainable and resilient society. For a full list of our partners, please see www.sustainableni.org/our-partners

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Foreword

I am immensely proud to be Chair of an organisation that has achieved so much since its inception and has such a clear vision of the future.

We approach this new phase of Sustainable NI's contribution to the ongoing pursuit of a sustainable and prosperous Northern Ireland with a refreshed energy and expertise. SNI will continue to help national and local government deliver on the ground, we will use our 20 plus years of experience of supporting national sustainable development policy and practice, building on the foundation that government funding has provided and taking our knowledge and enthusiasm to new partners and sectors.

In turn, we will provide new ways of solving problems, prioritising the areas that can have the biggest impact and contribute to achieving our vision.

Many of you have been with us on our journey and will know our strengths. We look forward to working with you and new partners in the next phase of delivery for Sustainable Northern Ireland. This plan sets out our ambitions and areas of focus that will guide our work over the next 5 years, which we believe will help inspire you to achieve your own goals and priorities and help deliver the change that is necessary to achieve our shared vision of a more sustainable, resilient Northern Ireland.

Andrew Cassells



The global challenges we face

We live on one planet with finite natural resources and a finite capacity to cope with pollution and waste. However, we currently use more natural resources than the Earth can sustain.



If everyone in the world lived like we do in Northern Ireland we would need three planets to support us.

Of course, we don't have another two planets to spare and the increasing global population means we cannot continue to consume at current levels without a change in the way we use resources.

Meeting growing demands for food, water, energy and avoiding dangerous levels of climate change will require step change in the way we use resources and moving away from the current 'take, make, use and discard' model upon which our economy is based.

Whilst economic growth is important, we cannot grow the economy at the expense of the environment, or people's health and wellbeing. Growth is a means not an end in itself.

An urgent step change is needed

Change is overdue. There is no silver bullet. No single action by a government, business or individual will suffice.

The Sustainable Development Goals, adopted in 2015 by the UK and the other 192 Member States of the United Nations, represent a unique opportunity for both people and planet, but only if all sections of society get behind them. Collective action is key.

The transition to a low-carbon, resource efficient

economy will create a range of opportunities for Northern Ireland - it will help boost economic growth through innovation, job creation and increased productivity whilst also tackling issues like climate change, energy security and fuel poverty.

Research shows that a shift to a more circular

economy in Northern Ireland could create more than 13,000 new jobs while investment in sustainable energy alone could be worth up to £1 billion and create an extra 33,124 high value jobs. This will help deliver a better quality of life for citizens and overall enhance social, economic and environmental wellbeing.



¹ WRAP (2015) ReNEW report into the Circular Economy in NI. bit.ly/1PN0qIK ² The Carbon Trust (2008) NI Renewable Energy Supply Chain. bit.ly/2N1b1Y8



Acting to deliver change

Sustainable NI is a leading source of information and advice on sustainable development policy and practice in Northern Ireland

We have earned a valuable reputation for:

- providing authoritative guidance on strategy and policy development
- delivering effective campaigns and support tools for local government
- bringing sustainability actors together through our networks and events

SNI's overall focus is on advancing sustainable development objectives in collaboration with others. We work in partnership with governments, businesses and the community sector to deliver transformative change. We do this by providing information, tools and practical advice to help organisations adopt more sustainable policies and practices.

Over the next 5 years, we will continue to employ our skills and experience to help others deliver the change needed locally.

Our strategic aims

Our aims for the next five years are:

- 1** Comprehensive policy development - contribute to the development, promotion and delivery of policies relevant to sustainable development
- 2** Secretariat support for sustainable development forums and networks - facilitate stakeholder forums which support collaborative action on sustainable development
- 3** Increase knowledge and awareness of sustainable development - gather and share information on sustainable development policy and practice to enable partner organisations to deliver positive change
- 4** Increase action on sustainable development - encourage and support individual and sectoral action on sustainable development
- 5** Effective governance - ensure the efficient, effective and accountable operation of Sustainable NI for the delivery of the strategic plan

These objectives will be delivered across priority areas where we think we can make the biggest impact.

13 CLIMATE ACTION



PRIORITY 1: Climate Action

Supporting the shift to a low-carbon climate resilient economy



We will advise organisations to future proof planning and investment decisions.



We will deliver change in this area by encouraging public authorities to embed responsible procurement as a central principle in their procurement policies and strategies through training, toolkits and sharing of good practice.

11 SUSTAINABLE CITIES AND COMMUNITIES

81



PRIORITY 3: Public Procurement

Promoting public procurement processes that are socially and environmentally responsible

12 RESPONSIBLE CONSUMPTION AND PRODUCTION



PRIORITY 2: Resource Management

Reducing waste through responsible consumption and production



We will encourage organisations to use resources more sustainably and support initiatives that contribute to the circular economy and the achievement of waste and recycling targets through prevention, reduction, recycling and reuse.



We will deliver change in this area by promoting the wider benefits of sustainable food systems and, where possible, supporting the establishment of sustainable food partnerships and programmes in towns and cities across Northern Ireland.

2 ZERO HUNGER



PRIORITY 4: Sustainable Food

Making healthy and sustainable food a defining characteristic of Northern Ireland

Our priorities for action





Our approach to delivery

We believe implementing the three I's can deliver the step change needed for the future. As illustrated, this approach can deliver improved sustainability performance, protect the planet and ensure that all people enjoy peace and prosperity.

What we offer

We provide a wide range of services, practical guidance and creative solutions that help organisations review, improve, measure and report sustainability performance.

Advice & support

 Bespoke technical and strategic advice and support for your organisation

Benchmarking

 Independent assessment of sustainability performance and compliance

Tools & resources

 Access to sustainability tools, case studies and templates

Networking

 Events and networking opportunities to showcase your work on sustainability

Training

 Access to training opportunities across a range of topics facilitated by experts

Policy & advocacy

 Access to the latest news, events and policy analysis and a voice to lobby government on key policy issues

How to get involved

There are various ways you can join us in creating change, for example:

- Join** our network by becoming a partner organisation
- Work** with us to deliver change
- Make a donation** to further our charitable aims

Please contact us at info@sustainableni.org and let's start delivering positive change together.



sustainableNI

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T: 028 9045 5770

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Report to:	Active and Healthy Communities
Date of Meeting:	18 th February 2019
Subject:	Indoor Leisure Facility Arrangements for 2019/20 Public Holidays
Reporting Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure

For decision	For noting only	X																		
1.0	Purpose and Background																			
1.1	Previously, in October 2018, Council approved the 2019/20 schedule of facility arrangements for Leisure and Sports Facilities subject to the additional staffing costs having being approved as part of the rates process.																			
1.2	During the recent rates estimates process Officers were asked to conduct analysis on each Indoor Leisure facilities usage, income and expenditure during approved public holiday openings in 2018.																			
2.0	Key issues																			
2.1	<p>It was therefore proposed to refrain from opening Ballymote Sports and Wellbeing Centre and St Colmans Sports Complex Newry on selected public holidays.</p> <p>However, it was proposed to continue to open Downpatrick Leisure Centre, Kilkeel Leisure Centre, Newry Leisure Centre and the Newcastle Centre (with its supporting seasonal facilities) for specific public holidays for 2019/20 as per table set out below.</p> <p>This was accepted as part of the recent rates estimates process.</p> <p><i>*Newcastle which will remain on 2 shifts to cater for seasonal demand</i></p> <table border="1"> <thead> <tr> <th><i>Date</i></th> <th><i>Centre Arrangements Proposals</i></th> </tr> </thead> <tbody> <tr> <td><i>22nd and 23rd April 2019</i></td> <td><i>DLC/KLC/NLC open single shift*</i></td> </tr> <tr> <td><i>6th May and 27th May 2019</i></td> <td><i>DLC/KLC/NLC open single shift*</i></td> </tr> <tr> <td><i>12th July 2019</i></td> <td><i>All centres closed</i></td> </tr> <tr> <td><i>15th August 2019</i></td> <td><i>Newry/Kilkeel single shift – all other centres open as normal</i></td> </tr> <tr> <td><i>26th August 2019</i></td> <td><i>All DLC/KLC/NLC open single shift*</i></td> </tr> <tr> <td><i>24th, 25th, 26th, 27th December 2019</i></td> <td><i>All centres closed</i></td> </tr> <tr> <td><i>1st January 2020</i></td> <td><i>All centres closed</i></td> </tr> <tr> <td><i>17th March 2020</i></td> <td><i>All centres closed</i></td> </tr> </tbody> </table>		<i>Date</i>	<i>Centre Arrangements Proposals</i>	<i>22nd and 23rd April 2019</i>	<i>DLC/KLC/NLC open single shift*</i>	<i>6th May and 27th May 2019</i>	<i>DLC/KLC/NLC open single shift*</i>	<i>12th July 2019</i>	<i>All centres closed</i>	<i>15th August 2019</i>	<i>Newry/Kilkeel single shift – all other centres open as normal</i>	<i>26th August 2019</i>	<i>All DLC/KLC/NLC open single shift*</i>	<i>24th, 25th, 26th, 27th December 2019</i>	<i>All centres closed</i>	<i>1st January 2020</i>	<i>All centres closed</i>	<i>17th March 2020</i>	<i>All centres closed</i>
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2.2	<p>Therefore, the 2019/20 public holiday opening arrangements would:</p> <ul style="list-style-type: none"> • Continue to open DLC, KLC, NLC and Newcastle (with its supporting seasonal facilities) • Close Ballymote Sports and Wellbeing Centre and St Colmans Sports Complex Newry • Continue to adopt a staffing model which allows the selected facilities to be open to the public from 9.30am-4.30pm, which is effectively a single staffing shift with the exception of Newcastle which will remain on 2 shifts to cater for seasonal demand • Where staff in facilities do not have 24th December listed as an entitlement (ie. Legacy DDC) or 27th December (Legacy NMDC), propose that facilities will be closed on these dates pending all staff requesting leave.
3.0	Recommendations
3.1	That the Committee note the amendments to the previous decision in October 2018 due to the agreement obtained via the recent rates estimates process – ie. Continue to open DLC, KLC, NLC and Newcastle and close Ballymote Sports and Wellbeing Centre and St Colmans Sports Complex Newry for specific public holidays for 2019/20 as per table set out in 2.1 and subject to change with any future agreements through management and trade unions
4.0	Resource implications
4.1	<p>Officer time – to make staff aware of opening arrangements, to co-ordinate staff rotas and to update and configure literature and computerised till systems</p> <p>Financial – costs have been included within recent rates estimates process.</p> <p>Financial – approx. annual saving of £11,400 with not continuing to open Ballymote Sports and Wellbeing Centre and St Colmans Sports Complex Newry.</p> <p>Financial and Staffing - Depending on contractual arrangements, staff may be entitled to double time and an additional day off in lieu for working on public holidays. This is an additional cost to Council and income generated in the centres on these days may not necessarily equate to the expenditure, but has been factored into the 2019/20 revenue budgets for each location.</p> <p>Other Impacts –Subject change with any future agreements through management and trade unions.</p>
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	This report has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Active and Healthy Communities
Date of Meeting:	18 th February 2019
Subject:	Play Park Strategy Update
Reporting Officer (Including Job Title):	Conor Haughey, Head of Outdoor Leisure
Contact Officer (Including Job Title):	Declan Crilly, Outdoor Leisure Officer

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p>In November 2018 a report was presented to committee detailing the realigning of the Play Strategy in order to obtain match funding from Rural Development. From the original listing of the Fifteen play parks, Nine have now been completed – Meigh, Camlough, Drumintee, Jonesborough, Burren Village Green, Lurganaire, Westlands, Lislane, and Bridge Centre. (Appendix 1)</p> <p>Cullyhanna and Drumaness are programmed to commence in early February, while merging the two parks in Forkhill (Fairview/Bog Road) into one location (old MOD Site) which has already received planning approval and works can now commence at this location.</p> <p>The remaining projects Killough, Dungormley (pending flood risk assessment), and Ballyholland are still pending planning approval as these parks are to be relocated. All equipment for the sites are ready for delivery, and Wicksteed have programmed their works accordingly to complete these projects for the 31st March 2019.</p> <p>We have officially opened Camlough & Drumintee on the 31st January 2019, Burren Village Green & Lurganaire on the 6th February 2019 and Jonesborough & Cullyhanna on the 29th February 2019. The remaining play parks official openings are still to be arranged.</p> <p>Work has commenced already on next year’s consultations with Playboard NI in Castlewellan and Newcastle. A schedule of the parks we are currently progressing (appendix 2)</p>	
2.0	Key issues	
2.1	<ul style="list-style-type: none"> • Timeframe to complete all upgrades before 31st March 2019 in order to meet RDP funding conditions. • Other scheduled park upgrades will be developed to facilitate these 15 parks • Realigning the play strategy for delivery in 2019 – 2022 	
3.0	Recommendations	
3.1	That the Committee note the report.	
4.0	Resource implications	
4.1	<ul style="list-style-type: none"> • Council capital budget and RDP Funding to deliver the 16 no. upgrades, • Planning applications. 	

5.0	Equality and good relations implications
5.1	No equality or good relations adverse impact is anticipated.
6.0	Rural Proofing implications
6.1	The Play Strategy itself was subject to rural proofing.
7.0	Appendices
	Appendix 1: Programme of Works for Play Park Upgrades 2018-Mar 2019 Appendix 2: Programme of Works for Play Parks 2019 - 2022
8.0	Background Documents
	None

Appendix 1:

	completion Date
1 Meigh CC	8th Oct 2018
2 Lislane	16th Nov 2018
3 Bridge Centre Killeagh	16th Nov 2018
4 Westlands	4th Jan 2018
5 Lurganaire	4th Jan 2018
6 Drumintee	14th Dec 2018
7 Drumaness	15th Feb 2018
8 Joneborough	15th Feb 2018
9 Oliver Plunkett Park Camlough	16th Nov 2018
10 Burren Village Green	22nd Mar 2018
11 Cullyhanna	22nd Mar 2018
12 Innisfree Ballyholland	31st Mar 2019
13 Newtownhamilton or Cullaville	31st Mar 2019
14 Forkhill Projects	31st Mar 2019
15 Killough Playing Field	31st Mar 2019

Appendix 2:

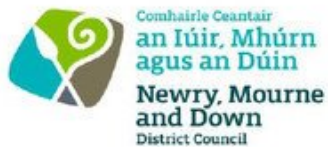
	DEA	Name	Year
Upgrade Approved	Mourne	Backfield	2019/2020
Upgrade Approved	Slieve Croob	Mourne Gardens	2019/2020
Review/upgrade	Crotlieve	Spelga Park Hilltown	2019/2020
Review/upgrade 4 into 2	Slieve Gullion	Bessbrook	2019/2020
Tranformations	Crotlieve	Clonallon Park	2019/2020
Tranformations	Slieve Gullion	Drumilly	2019/2020
Upgrade Approved	Newry	Newtowncloughe	2019/2020
Upgrade Approved	Newry	Carrievemaclone	2019/2020
Review/upgrade 2 into 1	Newry	Raymond Mc Creesh/Barcroft	2019/2020
Review/upgrade 2 into 1	Newry	Windmill Road/Heather Park	2019/2020
Tranformations	Slieve Gullion	Lisnalee	2019/2020
Tranformations	Slieve Gullion	Carnbane Gardens	2019/2020
New Park	Mourne	Ballymartin	2019/2020
Review and upgrade	Downpatrick	Bridge St/ardmore Avenue/Marian Park	2020/2021
Review/upgrade 2 into 1	Rowallane	Hillfoot toddler/junior	2020/2021
Tranformations	Slieve Gullion	Latt Crescent	2020/2021
Tranformations	Mourne	Pious Hill	2020/2021
Tranformations	Slieve Gullion	Tullydonnell	2020/2021
New Park	Crotlieve	Magennis Villas	2020/2021
Review/upgrade 2 into 1	Newry	Emmett st/Mourneview	2020/2021
Review/upgrade 2 into 1	Newry	Springhill Drive/Shandon Park	2020/2021

Tranformations	Slieve Croob	Drunaroad	2020/2021
Tranformations	Slieve Croob	Station Avenue	2020/2021
New Park	Rowallane	Kilmore	2020/2021
Upgrade Approved	Mourne	Kittys Road	2021/2022
Upgrade Approved	Slieve Gullion	Newtownhamilton or Cullaville	2021/2022
Upgrade Approved	Mourne	Newcastle Centre	2021/2022
Review/upgrade 2 into 1	Mourne	Monaview/Annalong	2021/2022
Review/upgrade 2 into 1	Downpatrick	Model Farm/St Dymphas	2021/2022
New Park	Rowallane	Barnamaghery Villas	2021/2022
New Park	Downpatrick	Kilclief	TBD

Report to:	Active and Healthy Communities Committee
Date of Meeting:	18 February 2019
Subject:	Newry, Mourne and Down District Council Sports Awards
Reporting Officer (Including Job Title):	Conor Haughey – Head of Outdoor Service
Contact Officer (Including Job Title):	Pat Power – Sports Development Manager

For decision	For noting only	<input checked="" type="checkbox"/>
1.0	Purpose and Background	
1.1	<p>The inaugural Newry, Mourne and Down District Council Sports Awards, in association with the Sports association Newry, Down and South Armagh (SANDSA) is scheduled for Thursday 7 March 2019, in the Canal Court Hotel, Newry. Guests are invited to arrive at 6.30pm and the evening should conclude at approximately 11.45pm.</p> <p>There are thirteen award categories (see appendix 1.) with three shortlisted nominees in each category.</p> <p>On Tuesday 5 February 2019, community representatives from the SANDSA executive met as a judging panel to decide the winners of each award category.</p>	
2.0	Key issues	
2.1	Due to the volume and exceptionally high calibre of nominations received in particular award categories, the decision to identify a winner from these categories was very challenging for the judging panel.	
3.0	Recommendations	
3.1	That the Committee agree to note the contents of the report.	
4.0	Resource implications	
4.1	£10,000 Officer's Time	
5.0	Equality and good relations implications	
5.1	No equality impact assessment is required at this time.	
6.0	Rural Proofing implications	
6.1	There are no negative implications identified.	
7.0	Appendices	
	Appendix 1. Award Categories	

8.0	Background Documents
	None



Sports Awards: Thursday 7 March '19

Junior Club Team of the Year 2018

Senior Club Team of the Year 2018

Sportsperson/Team of the Year with a Disability 2018

Life-Time Services to Sport

----- (Break for Meal)

Young Sport Volunteer of the Year 2018

Sport Volunteer of the Year 2018

Disability Coach of the Year 2018

Young Technical Official of the Year 2018

Technical Official of the Year 2018

Young Coach of the Year 2018

Performance Pathway Coach of the Year 2018

----- (Macmillan Interviews)

Junior Sportsperson of the Year 2018

Senior Sportsperson of the Year 2018

Report to:	Active and Healthy Communities
Date of Meeting:	18 February 2019
Subject:	Newry Neighbourhood Renewal Partnership (NRP) Report
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
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1.0	Purpose and Background
1.1	<p>To note the attached Minutes of the Newry Neighbourhood Renewal Partnership (NRP) Meeting listed in 3.1 (approved at the Newry NRP Meeting on Wednesday 16 January 2019).</p> <p>To update the Committee on the on-going work of the Newry NRP as follows:</p> <p>Southern Health and Social Care Trust Health Programmes:</p> <ul style="list-style-type: none"> • 3 visits of the Action Cancer Bus planned for period October to December 2018. Carnagat visit rescheduled to 5 January 2019. Details of visit on the 1 October 2018 in Barcroft – 24 breast screening (2 referrals for further investigation) and 5 health MOTs (no referrals). • Level 1 soccer coaching – 16 volunteers participating. • 14 physical activity programmes running – some due to complete November or December 2018. • Healthy eating programmes in partnership with Education Authority NI (EANI) – 8 schools participating – evaluations due in January. • The Trust physical activity coordinator is circulating details via Deirdre Hasson (EANI) to primary schools regarding 'The Daily Mile Initiative in Primary Schools' where teachers take the class out during the school day to run/walk to increase physical activity levels. Initiative has great benefits for pupils and teaching staff. • Recovery and Wellness College – addressing mental health and wellbeing – 3 free programmes delivered in WIN Business Park: <ul style="list-style-type: none"> ➢ Coping with Christmas - 8 November 2018. ➢ Wellness through a new Lens – a deeper look at your own recovery journey – commenced 15 November to 6 December 2018. ➢ Write where I want to be – develop writing skills to better express your story – delivered on 13 December 2018. <p>AAA Screening, John Mitchel Place, Newry – 12 November and 10 December 2018.</p> <p>Southern Regional College (SRC) Employability Programmes:</p> <p>> TOPS (Training Opportunities Programme):</p> <ul style="list-style-type: none"> • 56 residents recruited: <ul style="list-style-type: none"> ➢ 15 recruited to Cat C – 3 residents have attained their licence to date. ➢ 3 on C & E (HGV) – 1 licence to date. ➢ CSR (Construction Skills Registry) course – 6 completed.

- 5 residents have enrolled onto the forklift truck training.
- 6 residents enrolled on the door security - 4 have completed.
- 10 residents to date have enrolled on the L2 barbering.
- 11 residents have enrolled onto CCTV course.

> OCEANS (Employability Training Programme for Maritime Industry):

- Training in the NMCI (National Maritime College of Ireland) in Cork for 6 days (28 October to 3 November 2018) and covers Security Awareness, Elementary First Aid, Fire fighting, Personal Survival and Social Responsibilities.
- 2 days training in SRC campus covers career development and manual handling in November 2018.
- 11 out of the 12 participants have passed.

Newry & Mourne Enterprise Agency E2E (Education to Employment) Programme:

- 15 year 11 girls from St Mary's High School benefitted from a 1 week placement – a further 15 to participate in February 2019.
- 250 primary school pupils attended a mindfulness session in advance of the transfer exam in November – new materials to be delivered to this year prior to end of March 2019.
- Career pathway event in the Omniplex, Newry, on 29 November 2018 – targeted 500 pupils.
- 30 pupils from St Mary's High School attended a seminar on interview skills and advice on CV writing.
- 100 pupils from St Mary's and St Josephs' High Schools attended an empowerment session themed on setting goals and being in charge of your own career pathway.

Education Authority NI Education Programme:

- All school programmes running.
- Youth engagement – applications fell below quality mark – reassessment to take place.
- Homework club (Out of school learning) in Drumalane/Quayside – seeking two staff - run from Autumn to Christmas.

Education Authority NI Capital Projects:

- Our Lady's Grammar School access project may be rolled out by NM&DDC – await outcome of meeting with all agencies – Kieran Shields (EANI) will report back to NR Partnership Members.
- The Bosco fencing and field upgrade – await report from EANI maintenance team.

CRJ – Safer Stronger Communities Project

- Meeting with all groups:
 - Policing in the community.
 - Case work on target to complete.
 - OCN level 2 planned for New Year.
 - New event in Drumalane Quayside.
 - Coffee mornings in Drumalane and Greater Linenhall.
 - Community Faces – choices and consequences – 30 young people.
 - Fixing Things project in St Patrick's Primary School - 6 weeks, January to February 2019.

	<p>➤ Continuing relationships with – NIHE, PSNI, DfC, Health Trust and the Community Associations.</p> <p>Newry, Mourne & Down District Council Outdoor Activity Programme:</p> <ul style="list-style-type: none"> • To date all 9 groups have received support plus 3 community user groups and 3 youth programmes plus the SPACE project and the Polish supplementary school based in St Joseph’s High School Newry. • 1244 people participated – 1092 hours of volunteering generated - 35 activities took place. <p>Newry, Mourne & Down District Council Community Renewal Programme:</p> <ul style="list-style-type: none"> • All 9 groups availed of support. • On track to meet targets and achieve budget spend.
2.0	Key issues
2.1	None.
3.0	Recommendations
3.1	That the Committee:- <ul style="list-style-type: none"> • Note the report. • Note the attached Minutes: <ul style="list-style-type: none"> > Minutes of Newry NRP Meeting held on Wednesday 14 November 2018.
4.0	Resource implications
4.1	Support and assistance from partners to deliver actions in the Minutes and Action Plan attached.
5.0	Equality and Good Relations implications
5.1	The actions detailed have been developed to meet Council’s statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
6.0	Rural Proofing implications
6.1	The work of Newry NRP is statutorily restricted to the nine Neighbourhood Renewal areas of Newry City.
7.0	Appendices
7.1	Appendix I: Minutes of Newry NRP Meeting on Wednesday 14 November 2018.
8.0	Background Documents
8.1	None.



**Minutes of the Newry NR Partnership Meeting
Wednesday 14th November 2018
At 7.00pm
WIN Business Park, Newry**

In Attendance:

Ms Karen Gracey	Development manager DfC (Chairperson)
Dr Kieran Shields	Education Authority N.I
Mr Sean Mc Kevitt	NM&DDC
Mr David Vint	SRC
Ms Sarah Burns	SRC
Mr Raymond Jackson	CCG
Mr Collie Hanna	Barcroft CA
Ms Ruth Allen	SHSCT Promoting Wellbeing team
Mr James Treanor	Carnagat CA
Mrs Paula McGuigan	Carnagat CA
Mr Gerard Hutchinson	Drumalane Quayside Close CA
Ms Kathleen Lowry	Greater Linenhall Area CA
Mr Owen McDonnell	NIHE
Mrs Sinead Jennings	Ballybot CA
Mrs Maureen Ruddy	Martins lane CA
Ms Noreen Rice	MARCA

Others attending:

Neal Rush	CRJI
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Apologies:

Mr Richard Kimmins	Barcroft CA
Mrs Barbara O'Hare	Ballybot CA
Mrs Deirdre Murtagh	Ballybot CA
Mrs Patricia O'Gorman	Threeways CA
Mr Brendan Cranney	MARCA
Ms Maeve McParland	E2E project
Mrs Geraldine Merendino	Ballybot CA
Dr Conor Patterson	NMEA
Mr Padraig Harte	Threeways CA
Mrs Madaleine McCrink	SHSCT Promoting Wellbeing team
Mr Colin Morley	Carnagat CA

Matters Discussed

1. Welcome & Introductions
2. Apologies
3. Minutes / Matters Arising
4. Conflict of Interest
5. Programme updates
6. AOB
7. Date and time of next meeting

ITEM	SUBJECT	MATTERS ARISING/UPDATE	ACTIONS	By Whom
1	Welcome	<p>Karen Gracey chaired the meeting in the absence of both the current chair and vice chair of NRP</p> <p>Karen welcomed everyone to the meeting - David Vint introduced Sarah Burns who was temporarily taking over from Lesley Hamilton – Lesley is off on sick leave but upon her return would be posted to Armagh on a secondment Members wished Lesley well</p> <p>Karen also welcomed Neal Rush from CRJ to the meeting</p> <p>The members offered their sincere Condolences to Conor Patterson on the recent bereavement of his Father in law</p>		
2.	Apologies	Recorded as above.		
3.	Minutes and matters arising	<p>Minutes agreed as accurate and proposed by Mr Collie Hanna Seconded by Mr David Vint</p> <p>Minutes of the meeting held on the 28th September also agreed as accurate and proposed by Mr Raymond Jackson Seconded by Ms Noreen Rice</p> <p>No Matters arising</p>		
4.	Conflict of Interest	This will be a standing item on our agenda moving forward – all conflicts of interest must be declared to avoid any issues arising		
5.	Project updates	<p>Health programme Ruth Allen presented the update</p>		

		<ul style="list-style-type: none"> • 3 visits of the Action Cancer Bus – planned for period October – December – Carnagat visit now rescheduled for the 5th January 2019 Details of visit on the 1st October in Barcroft – 24 breast screening – 2 referrals for further investigation – 5 health MOT's – no referrals • Level 1 soccer coaching – 16 volunteers participating • 14 Physical activity programmes running – some due to complete November December • Healthy eating programmes in partnership with EA – 8 schools participating – evaluations due in January • The Trust physical activity coordinator is circulating details via Deirdre Hasson EA to the primary schools - 'The Daily Mile Initiative in Primary schools' – where teachers take the class out during the school day to run/walk to increase physical activity levels - great benefits to pupils and teaching staff • Recovery and Wellness College – addressing mental health and wellbeing – 3 free programmes currently being delivered in WIN business Park - Coping with Christmas - Thursday 8th November 2.00pm – 4.30pm Wellness through a new Lens – a deeper look at your own recovery journey – commencing Thursday 15th November - Thursday 6th December Write where I want to be – develop writing skills to better express your story – delivered on Thursday 13th December For further information tel: 028 3834 7537 <p>AAA Screening John Mitchel place Newry – 12th November and 10th December For further information or book an appointment contact screening Programme office Tel: 028 90 631 828</p> <p>E2E project:</p>		
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		<ul style="list-style-type: none"> • 15 year 11 girls from St Marys high school benefitted from a 1 week placement – a further 15 to participate in February 2019 • 250 primary school pupils to attend mindfulness session in advance of transfer exam in November – new materials to be delivered to this year pre end of March 2019 • Career pathway event in the Omniplex– 29th November 2018 – target 500 pupils • 30 pupils from St Marys high school attended a seminar on interview skills and advice on CV writing • 100 pupils from St Marys and St Josephs’ high schools attended an empowerment session themed on setting goals and being in charge of your own career pathway. <p>SRC employability programmes</p> <p>TOPS to date – 56 residents recruited: 15 recruited to Cat C – 3 residents have attained their license to date. 3 on C & E – 1 license to date CSR course – 6 completed 5 residents have enrolled onto the Forklift truck training 6 residents enrolled on the door security - 4 have completed 10 residents to date have enrolled on the L2 barbering 11 residents have enrolled onto CCTV course</p> <p>OCEANS: Training in the NMCI (National Maritime College of Ireland) in Cork for 6 days (28 October to 3 November) covers Security Awareness, Elementary First Aid; Fire fighting, Personal Survival and Social Responsibilities.</p> <p>2 days training in SRC campus covers career development and manual handling in November 11 out of 12 participants have passed</p> <p>Education Programme</p>		
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		<p>All school programmes running Youth engagement – applications fell below quality mark – reassessment to take place Homework club (Out of school learning) in Drumalane/Quayside – seeking two staff - run from Autumn to Christmas.</p> <p>Education Authority Capital project. Our Lady’s access project may be rolled out by NM&DDC – await outcome of meeting with all agencies – Kieran will report back to members</p> <p>The Bosco fencing and field upgrade – await report from maintenance team</p> <p>CRJ – Safer stronger communities project Meeting with all groups:</p> <ul style="list-style-type: none"> • Policing in the community • Case work on target to complete • OCN level 2 planned for new year • New event in Drumalane Quayside • Coffee mornings in Drumalane and Greater Linenhall • Community faces – choices and consequences – 30 young people • Fixing things project in St Patricks primary school 6 weeks – January February 2019 • Continuing relationships with – NIHE, PSNI, DfC, Health trust and the CA's <p>Sean McKeivitt gave an overview – NM&DDC programmes</p> <p>Outdoor activity: To date all 9 groups have received support + 3 community user groups and 3 youth programmes plus the SPACE project and the Polish supplementary school based in St Joseph’s high school Newry. 1244 people participated – with 1092 hours of volunteering generated - 35 activities took place.</p> <p>Community Renewal</p>		
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		<p>All 9 groups supported Meeting all targets and on course to spend the budget Martins lane are hoping to have a new volunteer drive in January 2019</p> <p>Capital projects</p> <p>NIHE projects Drumalane EI scheme – the application requires new signatories before it can be processed any further - the Chief Executive or a letter of delegated responsibility confirming new signatory</p> <p>Carnagat extension – No progress – discussion took place Some confusion has arisen around the issue of planning and the interpretation of planning approval stage- Email sent by NIHE to DfC stating that they would bring the project to planning approval stage and required no revenue costs. A further meeting held with DfC and NIHE asking for clarification - NIHE said that their meaning of planning approval was only to have sketch drawings completed. Raymond has asked for this to be noted</p> <p>Owen informed members that he would be now be submitting an application for revenue costs to cover the design element and planning approvals – 38k</p> <p>They could not deliver at this stage as they have no resources available due to other priority schemes</p> <p>Karen added that there was no revenue or capital money available at this time. The opportunity for any revenue money has been lost</p> <p>Council Capital projects MARCA toilet block – await further site meeting with Council to see if this is achievable</p>		
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		Raymond McCreesh park Ballybot CA seeking meeting with council for clarification on the future of the park		
6.	A.O. B	Karen informed members that monitoring visits of all revenue projects would be completed by end of November – New applications required for 2019/20 – all delivery agents/bodies would be contacted No guarantee of funding No more business Thank NMEA and Sean for the hospitality		
7.	Date and time of next meeting	16 th January 2019 in WIN Business Centre Commences at 7.00pm	Circulate details	Sean

Report to:	Active & Healthy Communities Committee
Date of Meeting:	18 February 2018
Subject:	Social Investment Fund - Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p>The Executive Office has provided the following update in relation to the Community Operated Sports Facilities (3G pitches):</p> <p><u>Ballyhornan</u> The revised Business Case including additional costs has been approved and a Letter of Offer will be issued shortly. The original construction costs were £538,711 and the revised approved costs are £997,115.</p> <p><u>Downpatrick Football Club</u> The original construction costs were £871,621 and the revised estimates came to £1,317,535. Site investigation indicated very poor ground conditions and an estimated additional cost for ground works was £1,470,000. The overall revised costs were £2,787,535.</p> <p>The revised Business Case including the additional costs has been reviewed by the Executive Office and the project has been rejected as it did not meet the value for money criterion. There is no appeal process available.</p> <p>Both groups met with the Executive Office and have been informed of the respective decisions.</p>	
2.0	Key issues	
2.1	The Executive Office has not yet made any decision in relation to the Kilcooley project.	
3.0	Recommendations	
3.1	That the Committee note the report.	
4.0	Resource implications	
4.1	Current Council contribution Downpatrick £95K, Ballyhornan £125K	
5.0	Equality and Good Relations implications	
5.1	The Economic Appraisals include a commitment to balanced interventions, equal opportunities and Section 75.	
6.0	Rural Proofing implications	
6.1	Due regard to rural needs has been considered.	
7.0	Appendices	
	Appendix 1: Letter from Dr Mark Browne, the Executive Office re: SIF Community Operated Sports Facilities Project (Downpatrick Element)	
8.0	Background Documents	
	N/A	

Mr L Hannaway
Chief Executive
Newry, Mourne and Down District Council
Monaghan Row
Newry
BT35 8DJ
Northern Ireland



14th February 2019

Dear Mr Hannaway

**Re: SIF Community Operated Sports Facilities Project (Downpatrick Element)
South Eastern Zone**

It is with regret that I inform you that approval for the above project has been withdrawn.

The Downpatrick project aimed to increase community access to sporting facilities within the South Eastern zone through the construction of a fit for purpose 3G pitch and associated lighting, car parking and changing facilities.

The original cost of the project was £1,042,986.00 which was to be funded via £492,986.00 from the Social Investment Fund (SIF) with the remainder being provided by the Department for Communities, Landfill Community Trust and Newry and Mourne District Council with a collective offer of £550,000.00. However, ground work and drainage issues identified at design stage have caused significant cost increases resulting in the sum required to deliver the project rising to £3,080,894.00.

The Department has worked with the professional design team and Newry, Mourne and Down District Council, as the Lead Partner, to bring the costs down as much as possible. Unfortunately, the condition of the site was such that these increases were inescapable.

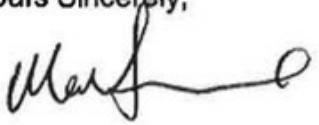
Given the increased costs, the Department reappraised the business case for the project and was unable to establish that the proposed construction costs of approximately £3m were value for money.

The Department acknowledges the work put into the project and realises that the decision not to progress will be disappointing for those associated with project.

In respect of the zonal budget for the South Eastern zone of £8 million, currently all projects are committed with total costs of £8,451,019.00 (excluding the Downpatrick project).

We will continue to work with the Council to deliver the remaining elements of the Community Operated Sports project, one of which (Ballyhornan) has been approved whilst the other (Kilcooley) remains in the approval process.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Browne', written in a cursive style.

MARK BROWNE (DR)