

November 17th, 2017

**Notice Of Meeting**

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 20th November 2017 at 6:00 pm in Commedagh Room, Downshire Civic Centre.**

**Chair: Cllr W Walker**

**Vice: Cllr D Taylor**

**Members:**

**Cllr T Andrews Cllr P Brown**

**Cllr S Burns Cllr S Doran**

**Cllr C Enright Cllr G Fitzpatrick**

**Cllr V Harte Cllr L Kimmins**

**Cllr K Loughran Cllr A McMurray**

**Cllr B Ó'Muirí Cllr B Quinn**

**Cllr J Trainor**

# Agenda

## 1.0 Apologies and Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from AHC Meeting held on

 *AHC - 24102017.pdf*

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### *Community Engagement*

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## 4.0 Peace IV Local Action Plan

 *Report PEACE IV Nov 17.pdf*

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 *Appendix Minutes 27.09.17 of Peace IV.pdf*

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## 5.0 DEA Fora

 *DEA Fora report.pdf*

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 *Appendix to DEA Fora Report.pdf*

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## 6.0 Financial Assistance

 *Report on Financial Assistance.pdf*

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## 7.0 Community Services Staff Training Days

 *Report on Staff Training Days.pdf*

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## 8.0 Neighbourhood Renewal Revenue Programmes

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### *Leisure and Sports*

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## 9.0 Land at College Square East, Bessbrook from Trustees of Bessbrook Orange Hall

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## 10.0 Report on Leisure and Sports Resources

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## 11.0 Extension of Kilkeel Leisure Centre

 *Report on Kilkeel Leisure Centre Extension.pdf*

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### *Health & Wellbeing*

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## 12.0 Photovoltaic Installation at the new Down Leisure Centre


 *Report on PV Panels.pdf*

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## 13.0 Request from the Federation of City Farms and Community Gardens (FCFCG) to become Local Authority Member

 *Report of FCFCG to become a LA Member.pdf*

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 *Appendix A - FCFCG.pdf*

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## 14.0 Response to Climate Change Consultations

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### *For Noting - Community Engagement*

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## 15.0 Social Investment Fund - Update

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## 16.0 Neighbourhood Renewal Partnerships' Report

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## 17.0 Peace Centre - Council Commitment to Project

 *Report on South ArmaghSouth Down Peace Centre Nov 2017.pdf*

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*For Noting - Leisure & Sports*

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**18.0 Report on Ballykinlar GAC - Co Down Board of Excellence**

 *Report on Co Down Games Centre.pdf*

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*For Noting - Health & Wellbeing*

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**19.0 Sustainability & Climate Change Forum - Minutes of 21 August 2017**

 *Report on Sustainability and Climate Change Minutes.pdf*

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 *Draft Mins Meeting of SDCC 21 Aug 2017.pdf*

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# Invitees

|                          |  |
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**ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS**

| Minute Ref   | Subject                         | Decision  | Lead Officer | Actions taken/<br>Progress to date   | Remove from<br>Action Sheet<br>Y/N |
|--------------|---------------------------------|---|--------------|--|------------------------------------|
| AHC/117/2016 | Indoor Leisure<br>Business Plan | <p>It was agreed to approve as follows as per Report dated 19 September 2016 regarding Indoor Leisure Business Plan Update: The Council to progress the recommendations set out in the Report, specifically Table 3 (as per Appendix A), and engage assistance where necessary, in order to achieve this plan by the end of 2020/21 financial year, specifically:</p> <ul style="list-style-type: none"> <li>• ICT – immediate review, enhancement and implementation of modern infrastructure by end of 2016/17 to support Business Plan objectives and reporting.</li> <li>• Marketing and Branding – immediate development and implementation of a strategy to include sub brand, transparent customer journey, staff training and recruitment of additional resource by end of 2016/17.</li> <li>• Pricing – review and simplification of structure with presentation of proposals for Committee decision by end of 2016/17.</li> <li>• Programme and Resource – develop clear linkages with other departments, specifically</li> </ul> | R Moore      | <p><b>ICT – Phase 1 complete April 17, Phase 2 In progress</b></p> <p><b>Marketing and Branding – in progress</b></p> <p><b>Pricing – complete Feb 17</b></p> <p><b>Programme and resource – in progress</b></p> <p><b>Additional income opportunities – in progress</b></p> | N                                  |

| Minute Ref   | Subject   | Decision  | Lead Officer | Actions taken/<br>Progress to date   | Remove from<br>Action Sheet<br>Y/N |
|--------------|---|---|--------------|--|------------------------------------|
|              |   | <p>Sports Development, to begin to increase participation and programmes on offer with additional 2 Officers resource as identified, recruited by end of 2016/17.</p> <ul style="list-style-type: none"> <li>• Additional income opportunities – develop proposals for consideration for facility enhancements for use of low occupancy space and specifically Kilkeel Leisure Centre Fitness Suite Space by end of 2017/18.</li> </ul> |              |  |                                    |
| AHC/169/2016 | Creche Space Operating Model for Newry Leisure Centre – Phase 2 | It was agreed to accept the officer's recommendation not to proceed with making arrangements to operate a drop-in baby minding service and research alternate operating models and use for the space and bring a report back to Committee at a later date detailing proposed options for consideration.   | R Moore      | <b>In progress</b>   | N                                  |
| AHC/14/2017  | Ballyhornan Coastal Improvement                                 | It was agreed that an interpretation panel be included explaining to the public why the fence had been erected.   | D Begley     | <b>Creative Circle have completed the artwork for the sign and it will be printed and erected as soon as possible.</b> | N                                  |
| AHC/56/2017  | Action Sheet of AHC Committee held on 20 March 2017             | <p>AHC/38/2017 - Presentation – ORNI</p> <p>It was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing</p>  | C Haughey    | <b>In progress</b>   | N                                  |

| Minute Ref   | Subject  | Decision  | Lead Officer | Actions taken/<br>Progress to date | Remove from<br>Action Sheet<br>Y/N |
|--------------|--|---|--------------|------------------------------------|------------------------------------|
|              |  | Members with more detail, including the level of cost required.   |              |                                    |                                    |
| AHC/57/2017  | Community Trails SLA with Outdoor Recreation   | As above, it was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.  | C Haughey    | In progress                        | N                                  |
| AHC/63/2017  | Expression of Interest Regards Leasing Council Land                                  | It was agreed to approve the public adverts for the Expression of Interest in line with NMDDC lease/sale policy and to approve the officer's recommendation.<br><br>It was agreed that any submissions would be evaluated by the Administration Department to ensure their business case sets out how sports clubs would deliver on the rights of all existing users. | C Haughey    | In progress                        | N                                  |
| AHC/104/217  | Loose Fixtures, Fittings and Equipment needed for the new Downpatrick Leisure Centre | It was agreed to procure the loose fixtures, fittings and equipment that were not included within the tender contract award and that were needed for the new Downpatrick Leisure Centre.  | K Gordon     | In progress                        | Y                                  |
| AHC/106/2017 | New Downpatrick Leisure Centre Operating Arrangements                                | It was agreed to approve the new Downpatrick Leisure Centre operating arrangements.   | K Gordon     | In progress                        | N                                  |
| AHC/120/2017 | South Armagh/South   | Approval to submit an application   | J McCabe     | Ongoing                            | N                                  |

| Minute Ref   | Subject   | Decision  | Lead Officer        | Actions taken/<br>Progress to date  | Remove from<br>Action Sheet<br>Y/N |
|--------------|---|---|---------------------|---|------------------------------------|
|              | Down Peace Centre   | for full planning permission to progress the application  |                     |   |                                    |
| AHC/121/2017 | Cullyhanna Community Centre   | Approval for replacement flooring in the main hall of Cullyhanna Community Centre at a cost of approx. £11,000.   | T McDonald/J McCann |   | N                                  |
| AHC/143/2017 | Notice of Motion received from Councillor Brown   | It was agreed that a report on the costs of opening all leisure facilities in the District on a Sunday and bank holidays be investigated and brought back to the Committee. | R Moore             | <b>Report to AHC October 2017</b>   | Y                                  |
| AHC/147/2017 | Request to match fund an invasive species eradication programme in Daisy Hill Wood using existing resources | It was agreed to agree to match fund an invasive species eradication programme at Daisy Hill wood using existing resources.   | S McEldowney        | <b>To be progressed by the Biodiversity Officer Maternity Cover when appointed.</b> | N                                  |
| AHC/148/2017 | Request from Federation of City Farms and Community Gardens (FCFCG) to become Local Authority Members       | It was agreed that officers prepare a report on the number of community gardens and allotments within the Council area.   | S McEldowney        | <b>In progress. Revised paper to be tabled at November AHC</b>                      | N                                  |

**ACTION SHEET ARISING FROM AHC MEETING HELD ON 24 OCTOBER 2017**

| Minute Ref   | Subject   | Decision  | Lead Officer          | Actions taken/<br>Progress to date  | Remove from<br>Action Sheet<br>Y/N |
|--------------|---|---|-----------------------|-------------------------------------|------------------------------------|
| AHC/155/2017 | Action Sheet of the Active & Health Communities Committee held on 18 September 2017 | <b>AHC/139/2017 – Community Centre Effectiveness</b><br>It was agreed that the presentation would be heard at the January Committee Meeting, following consultation with the DEAs.  | J Hillen              | Consultation with DEA For a ongoing | Y                                  |
| AHC/156/2017 | Report on Peace IV  | The recommendations of the Peace IV Partnership were agreed as follows:<br><ul style="list-style-type: none"> <li>• Management Support:<br/>Approval to submit an application to SEUPB for the BMX project in Camlough Road, Newry.<br/>Approval to tender for the Bank of Facilitator subject to SEUPB approval.</li> <li>• Shared Spaces and Services:<br/>Shared Spaces Engagement Programme:<br/>To procure and appoint a facilitator to carry out an audit and mapping of existing shared spaces and complete community dialogue – estimated cost £25,000</li> <li>• Building Positive Relations:<br/>Capacity Building &amp; Engagement Programme for groups across the District:<br/>Service Engagement events in Mournes DEA between local</li> </ul> | J Hillen/<br>J McCabe | Ongoing                             | Y                                  |

| Minute Ref   | Subject                                  | Decision  | Lead Officer           | Actions taken/<br>Progress to date | Remove from<br>Action Sheet<br>Y/N |
|--------------|--|---|------------------------|------------------------------------|------------------------------------|
|              |  | community organisations -<br>£1000<br>Public advertisement for<br>Expressions of Interest to<br>recruit groups to this<br>programme - £2000<br>To procure and appoint a<br>facilitator for the Newry,<br>Mourne and Down<br>Intercultural Forum –<br>estimated cost £5000   |                        |                                    |                                    |
| AHC/157/2017 | DEA Fora - Update                        | It was agreed to approve the<br>actions outlined in the action<br>sheets from the following DEA<br>Forum meetings:<br><ul style="list-style-type: none"> <li>• Slieve Croob DEA Forum<br/>Private Meeting – 5<sup>th</sup><br/>September 2017</li> <li>• Downpatrick DEA Forum<br/>Private Meeting – 7<sup>th</sup><br/>September 2017</li> <li>• Crotlieve DEA Forum Private<br/>Meeting – 12<sup>th</sup> September<br/>2017</li> <li>• Newry DEA Forum Private<br/>Meeting – 22<sup>nd</sup> September<br/>2017</li> </ul> | D Brannigan/<br>S Rice | <b>Actioned</b>                    | Y                                  |
| AHC/158/2017 | Barnmeen<br>Community Centre<br>Car Park | It was agreed to proceed with a<br>legal agreement for five years<br>with the option to extend<br>between NMDDC and<br>Barnmeen Primary School,   | J McCann               | <b>Ongoing</b>                     | N                                  |



| Minute Ref   | Subject  | Decision   | Lead Officer | Actions taken/<br>Progress to date | Remove from<br>Action Sheet<br>Y/N |
|--------------|--|--|--------------|------------------------------------|------------------------------------|
|              |  | regarding permitted use of the Council's Community Centre car park during school operating hours.  |              |                                    |                                    |
| AHC/159/2017 | Community Hub for Warrenpoint                            | It was agreed to convene meetings with agencies to update on progress and reaffirm support for the Warrenpoint Community Hub initiative.   | J Hillen     | Ongoing                            | N                                  |
| AHC/160/2017 | Options for Extended Opening Times within Indoor Leisure | It was agreed to: <ul style="list-style-type: none"> <li>• Continue to open DLC and NLC in line with previously approved opening hours;</li> <li>• Undertake further research through customer surveys at each of the facilities concerned to determine the level of interest in opening from 10am on Sundays, in addition, staff surveys should be undertaken to determine level of interest in additional opening hours to help ascertain HR implications;</li> <li>• Bring back a report with all implications as detailed in the recommendations and to be reviewed as part of the 2018/19 rates estimates process.</li> </ul> | K Gordon     | To be undertaken                   | Y                                  |
| AHC/161/2017 | Options for Extended Opening Times                       | It was agreed to: <ul style="list-style-type: none"> <li>• Undertake further research</li> </ul>   | J Hillen     | Ongoing                            | N                                  |

| Minute Ref   | Subject   | Decision  | Lead Officer               | Actions taken/<br>Progress to date | Remove from<br>Action Sheet<br>Y/N |
|--------------|---|---|----------------------------|------------------------------------|------------------------------------|
|              | within Community Centres  | <p>through customer surveys at each of the facilities concerned to determine the level of interest in increasing opening hours of community centres on a Saturday and Sunday;</p> <ul style="list-style-type: none"> <li>• Bring back a report with all implications as detailed in the recommendations and to be reviewed as part of the 2018/19 rates estimates process.</li> </ul> |                            |                                    |                                    |
| AHC/162/2017 | Bank Holidays for 2018/19   | It was agreed to continue to open specific facilities for specific public holidays for 2018/19 as per table attached subject to the forthcoming rates estimates process and subject to change with any future agreements through management and trade unions.   | K Gordon                   | <b>To be implemented</b>           | N                                  |
| AHC/163/2017 | The Nicotine Inhaling Products (Age of Sale and Proxy Purchasing) Regulations (NI) 2017 The Tobacco Retailer (Fixed Penalty) (Amount) (Amendment) Regulations (NI) 2017 | It was agreed that Council respond to the consultation in accordance with the circulated template.  | E Devlin/<br>G O'Callaghan | <b>Response submitted</b>          | Y                                  |

| Minute Ref   | Subject   | Decision   | Lead Officer             | Actions taken/<br>Progress to date | Remove from<br>Action Sheet<br>Y/N |
|--------------|---|--|--------------------------|------------------------------------|------------------------------------|
| AHC/164/2017 | Local Biodiversity Action Plan  | It was agreed to adopt the Draft Local Biodiversity Action Plan.               | S McEldowney             | <b>Adopted</b>                     | Y                                  |
| AHC/165/2017 | PCSP Report   | The report on PCSP was noted.  | D Brannigan/<br>S Fearon | <b>Actioned</b>                    | Y                                  |
| AHC/166/2017 | European Projects   | The report on European Projects was noted                                      | J McCabe                 | <b>Noted</b>                       | Y                                  |
| AHC/167/2017 | Progress Report on the Areas at Risk Programme in Crossmaglen and Bessbrook | The report on Areas at Risk Programmes in Crossmaglen and Bessbrook was noted. | J McCann                 | <b>Noted</b>                       | Y                                  |
| AHC/168/2017 | Social Investment Fund – Update   | The update report on Social Investment Fund was noted.                         | J McCabe                 | <b>Noted</b>                       | Y                                  |

## IN CLOSED SESSION

|              |                         |   |                        |  |   |
|--------------|-------------------------|---|------------------------|--|---|
| AHC/169/2017 | Women's Aid Armagh/Down | It was agreed to accept the officer's recommendation, in principle, including acting as a sponsoring body, if required, and to agree to the Director seeking a meeting with the Chief Executive of the Trust to discuss the issue. It was also agreed that the subject of the management of the Trust's Estates be added to the agenda for a future health forum meeting. | M Lipsett<br>A Rennick | <b>Meeting held on 6 November 2017</b> | Y |
|--------------|-------------------------|---|------------------------|--|---|

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|---|---|
| <b>Report to:</b>                                   | <b>Active &amp; Healthy Communities Committee</b>       |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | <b>Peace IV Local Action Plan</b>                       |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director: Community Engagement |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Justyna McCabe, Programmes Manager                      |

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|--|--|
| <b>Decisions required:</b>   |  |
| <b><i>To consider and agree to:</i></b>  |  |
| <ul style="list-style-type: none"> <li>The recommendations of the PEACE IV Partnership.</li> </ul> |  |
| <b>1.0</b>   | <b>Purpose and Background:</b>   |
|  | The Peace IV Partnership met on 19 October 2017 and agreed recommendations which require agreement.  |
| <b>2.0</b>   | <b>Key issues:</b>   |
| 2.1  | <ul style="list-style-type: none"> <li>The successful implementation of the programme relies on the on-going community engagement through Peace Officers and DEA Co-ordinators.</li> </ul>   |
| <b>3.0</b>   | <b>Recommendations:</b>  |
| 3.1  | <p>That the Committee agree to the recommendations of the PEACE IV Partnership:-</p> <p><b>Management Support:</b></p> <ul style="list-style-type: none"> <li>Approval to organise a site visit to familiarise members with one of the capital projects – Ballykinler Hut</li> <li>Structure of future partnership meetings - Extend monthly Partnership meetings to include practical information about projects across the three themes (presentations, discussions, etc.)</li> </ul> <p><b>Children and Young People:</b></p> <ul style="list-style-type: none"> <li><b>Capacity Building Projects for disengaged, hard to reach young people aged 10-24:</b> Delegated authority requested to move forward with developing and implementing the EA identified project (Tackling Isolation) in the Mourne Area, including the hire of a facilitator if required. Estimated cost: £3000.00</li> </ul> <p><b>Shared Spaces and Services:</b></p> <ul style="list-style-type: none"> <li><b>Re-imaging &amp; Regeneration Programme</b> – Delegated authority requested to procure and appoint a facilitator to provide community dialogue sessions for the Ballymote Hope Project. Estimated cost: £5,000</li> </ul> <p><b>Building Positive Relations:</b></p> <ul style="list-style-type: none"> <li><b>Capacity Building &amp; Engagement Programme for Groups across the District:</b> Delegated authority requested to deliver engagement programmes for groups across the district. Estimated costs: £20,000</li> <li><b>Capacity Building Programme for DEA Fora:</b> Delegated authority requested to appoint a facilitator to carry out a needs analysis with DEA For a. Estimated cost: £4,000</li> </ul> |

|            |  |
|------------|--|
|            |  |
| <b>4.0</b> | <b>Resource implications:</b>                                |
| 4.1        | Project 85% funded by the EU and 15% by the two Governments. |
| <b>5.0</b> | <b>Equality and good relations implications:</b>             |
| 5.1        | This was undertaken as part of the application process.      |
| <b>6.0</b> | <b>Appendices</b>  |
|            | Minutes of PEACE IV Partnership (September 2017)             |

**PEACE IV Partnership Meeting**  
**Boardroom, Monaghan Row, Newry**  
**Wednesday 27<sup>th</sup> September 2017**

In attendance: Cllr Michael Ruane, Newry, Mourne and Down District Council  
 Declan Murphy, Social Partner  
 Helen Honeyman, Social Partner  
 Breige Jennings, Social Partner  
 Martin Fahy, Education Authority  
 Cllr David Highland, Newry, Mourne and Down District Council  
 Cllr Terry Andrews, Newry, Mourne and Down District Council  
 Cllr William Walker, Newry, Mourne and Down District Council

Officials in Attendance: Justyna McCabe, Newry, Mourne and Down District Council  
 Aisling Smith, Newry, Mourne and Down District Council  
 Claire Loughran, Newry, Mourne and Down District Council  
 Alison McConville, Newry, Mourne and Down District Council  
 Council

**1. Welcome and Apologies**

Cllr Michael Ruane welcomed members of the Peace IV Partnership at 6:05pm and apologies were noted from

Gerard Rocks  
 Gordon McDade  
 Janine Hillen  
 Seamus Camplisson  
 Michael Lipsett  
 Siobhan Fearon  
 Cllr David Taylor  
 Cllr Gillian Fitzpatrick

**2. Conflict of Interest**

There were no conflicts of interest noted.

**3. Minutes from previous meeting 24<sup>th</sup> August 2017**

The minutes from the previous meeting with approved as proposed by Cllr Hyland and seconded by Cllr Andrews.

#### **4. Management Report**

Justyna presented the Management Report for noting. Regarding the resubmission of projects for the underspend it was noted that the only change to the original resubmission which was approved by the Partnership in January was the addition of the BMX track in place of the Peace Garden which was no longer a viable project. It was explained that this project was chosen as it is spade ready and also it was chosen as a Newry project to replace the other Newry project. It was also confirmed that this is a community led project with support from the Peace Programme. The inclusion of this project was proposed by Cllr Walker and seconded by Cllr Hyland.

A discussion regarding the Tom Dunn project took place.

It was noted that these projects were identified through the consultation process and groups proposed these projects that they already had in the pipeline.

Justyna explained the proposed bank of facilitators to the members of the Partnership. It was confirmed that the Delivery Partners can also use this bank of facilitators.

Justyna also informed the Partnership that an email had been received from SEUPB disallowing the Partnership Development Programme which had originally been approved. They advised that the tender for the programme should cease and confirmed that they will be carrying out training centrally for the Partnership members.

The report recommendations were proposed by Cllr Hyland and Seconded by Cllr Walker.

#### **5. Partner Delivery Agent Report**

- **NMDDC**

Claire presented the NMDDC Delivery Agent Report for noting. Claire explained to the Partnership that the Peace Officers are currently conducting public presentations regarding the Peace Programme at each of the DEA public meetings. It was also noted that individual groups were contacting the Peace Officers directly to register their expression of interest in the Peace Programme. A discussion regarding the ex military sites took place. Claire confirmed that these were identified at the application stage of the Peace IV Programme. She also explained that numerous consultations had taken place with the groups involved with these sites.

The report recommendations were proposed by Cllr Andrews and seconded by Cllr Walker.

- **PCSP**

Alison presented the PCSP Delivery Agent Report for noting. Cllr Andrews expressed his gratitude for the report and commended the inclusion of the work on the bonfires issues.

- **Education Authority**

Martin Fahy presented the Education Authority Delivery Report for noting. He explained that this side of the programme was just commencing and that there was significant interest in the cross border action.

## **6. Date of the next meetings**

The dates for the next meetings were agreed as follows:

19<sup>th</sup> October, Newry Monaghan Row, 6pm

23<sup>rd</sup> November, Downpatrick Civic Centre, 6pm

It was also noted that potentially a study visit would take place for the Partnership members in December. This will be further discussed at the next Partnership meeting.

Councillor Ruane closed the meeting at 6:45pm.



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| <b>Report to:</b>                                   | Active and Healthy Communities Committee  |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | DEA Fora Update   |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director Community Engagement                            |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Damien Brannigan, Head of Engagement<br>Suzanne Rice, DEA Coordinator (Crotlieve) |

|   |   |
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| <b>Decisions required</b>   |   |
| <ul style="list-style-type: none"> <li>To note the report</li> <li>To consider and agree the actions in the action sheet from the Downpatrick DEA Forum Private Meeting.</li> </ul> |   |
| <b>1.0</b>  | <b>Purpose and Background:</b>  |
| 1.1   | <p>DEA Coordinators and Forum Members continue to implement actions detailed in their respective local action plans. DEA Coordinators have been nominated to attend specific Community Planning Thematic Working Groups. Each Coordinator has attended their first meeting of their nominated Thematic Working Group.</p> <p><b>Level of Civic Participation</b></p> <p>&gt; Public engagement events continued to take place in October. Rowallane, Downpatrick, Newry and Slieve Croob DEAs each held a PEACE IV funding workshop during October. DEA Coordinators are working in partnership with PEACE IV officers to develop PEACE projects across the District.</p> <p>&gt; Newry DEA held a consultation event in October where members of the public outlined key priorities for the Newry area going forward into 2018. A workshop on the new 'Universal Credit' programme was also held during October.</p> <p><b>Level of Personal Safety and Crime</b></p> <p>&gt; Crotlieve DEA in partnership with the PSNI and PCSP held a crime prevention seminar in Rostrevor for Kilbroney Luncheon club. 35 people were in attendance.</p> <p><b>Level of Health Status</b></p> <p>&gt; Slieve Gullion, Newry, Crotlieve and The Mournes DEAs supported the Young Minds Matters Conference on 10<sup>th</sup> October. 350 male pupils from post primary schools from across the legacy Newry and Mourne area participated in the one day conference which aimed to promote resilience and provide young men with information on a number of support services available to them.</p> <p>&gt; Slieve Croob DEA facilitated a breakfast meeting in St Malachy's High School, Castlewellan. The purpose of the event was twofold; it gave young people the opportunity to engage with local business representatives and the opportunity to discuss health and well-being with local sports personalities.</p> <p>&gt; The Action Cancer Bus visited Ballyholland (Crotlieve DEA) on the 21<sup>st</sup> October. All 39 appointments were availed of (25 Breast Screening Checks and 14 Health Checks). The Action Cancer Bus is scheduled to visit Rostrevor and Mayobridge in November and December 2017.</p> <p><b>Level of Tourism Revenue</b></p> <p>&gt; DEA Coordinators engaged with Council's Tourism officials to determine the role of DEA Forums in the delivery of the Council's Tourism strategy.</p> |
| <b>2.0</b>  | <b>Key issues:</b>  |
| 2.1   | None.   |

|            |  |
|------------|--|
| <b>3.0</b> | <b>Recommendations:</b>  |
| 3.1        | That the Committee:- <ul style="list-style-type: none"> <li>• note the report</li> <li>• agree to approve the action sheet from the following DEA Forum Private Meeting: Downpatrick DEA Forum Private Meeting held on the Thursday 26<sup>th</sup> October 2017.</li> </ul> |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | Support and assistance from partners to ensure delivery of actions detailed in the DEA action plans.   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | The actions detailed have been developed to meet Council's statutory duty to promote Good Relations.   |
| <b>6.0</b> | <b>Appendices</b>  |
|            | Appendix I: DEA Forum Private Meeting action sheet for:<br>> Downpatrick DEA Forum Private Meeting held on the Thursday 26 <sup>th</sup> October 2017.   |

**ACTION SHEET – DOWNPATRICK District Electoral Area Meeting – 26 October 2017**

| ITEM        | SUBJECT                        | DECISION  | FOR COMPLETION<br>(including Actions taken/date completed or<br>progress to date if not yet completed) |
|-------------|--------------------------------|---|--|
| DEA/47/2017 | Play Strategy                  | Presentation by Conor Haughey was noted by members<br>Members stressed that consultation on Model Farm & New Model Farm Play parks is essential   | Playboard to carry out public consultation re Play parks in the Downpatrick DEA Area                   |
| DEA/48/2017 | Community Centre Survey Update | Presentation by CDRCN was noted.  | Noted  |
| DEA/49/2017 | Good Relations Programmes      | Report by DEA Officer was noted:<br>Foreign Nationals Programme to be implemented<br>Consult with Patrician Youth Centre re Cross Community Youth Programme   | DEA Co-Ordinator<br>DEA Co-Ordinator   |
| DEA/50/2017 | Downpatrick Halloween Event    | Events Section & Marketing Section to be advised of the DEA's dissatisfaction at the lack of media/promotional support for event. Request copy of response from Marketing to be sent to Councillor Enright and Dan McEvoy | DEA Co-Ordinator   |

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| <b>Report to:</b>                                   | <b>Active and Healthy Communities</b>                   |
| <b>Date of Meeting:</b>                             | 20 <sup>th</sup> November 2017                          |
| <b>Subject:</b>                                     | Financial Assistance                                    |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director: Community Engagement |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Justyna McCabe, Programmes Unit                         |

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| <b>Decisions required:</b>  |  |
| <p><b><i>To consider and agree to:</i></b></p> <ul style="list-style-type: none"> <li>• Approval to fund Community Capital 2018-2019 and Sports Active 2017-2018 period as per Appendix A.</li> <li>• Committee to make a decision regarding Sports Capital 2018-2019 Awards.</li> <li>• Approval to fund applications in call three for the 2017-2018 and 2018-2019 period as per the Appendix A.</li> </ul> |  |
| <b>1.0</b>  | <b>Purpose and Background:</b>   |
| 1.1   | <p>The third Call for Financial Assistance opened on Monday 18<sup>th</sup> September 2017 and closed on 4pm, Friday 27<sup>th</sup> October 2017 with 86 applications being received under the following themes:</p> <ul style="list-style-type: none"> <li>- Sports Active Award 2017-2018</li> <li>- Sports Capital Award 2018-2019</li> <li>- Community Capital Award 2018-2019</li> </ul> <p>Attached is a report which provides a breakdown of the number of applications, pass and fail at each stage of the process, geographical spread of the applications received and a breakdown of the final allocations to successful applicants.</p>   |
| <b>2.0</b>  | <b>Key issues:</b>   |
| 2.1   | <ul style="list-style-type: none"> <li>• Under Sports Active Award the amount of funding requested was much higher than the available budget. After consulting with the funder (Sports NI), it was recommended that the applications should be scored and ranked with the available funding awarded in line with rank until full budget is allocated. This will ensure each project can achieve key performance indicators. Applicants that have received a pass score and do not receive funding, will be informed that they may be reconsidered and allocated funding should it become available at a later date.</li> <li>• Under Sports Capital Award the amount of funding requested was much higher than the available budget; therefore the projects have been scored and ranked. The funding available will only allow the top two ranked projects to be awarded funding as per Appendix A.</li> </ul> |

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|            | <ul style="list-style-type: none"> <li>Managing the unsuccessful outcomes through the review process.</li> </ul>   |
| <b>3.0</b> | <b>Recommendations:</b>  |
| 3.1        | <p>That the Committee:-</p> <ul style="list-style-type: none"> <li>approve to fund Community Capital 2018-2019 and Sports Active 2017-2018 period as per Appendix A.</li> <li>make a decision regarding Sports Capital 2018-2019 Awards and budget.</li> <li>approve to fund applications in call three for the 2017-2018 and 2018-2019 period as per the Appendix A.</li> </ul> |
| <b>4.0</b> | <b>Resource implications:</b>  |
| 4.1        | <p>The total amount awarded for each theme as per the Appendix A.<br/>Sourcing additional resources to fund all successful Sport Capital projects.</p>   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | <p>There is an inclusion of equality and good relations within the applications and the process is underpinned by Equality and Good Relations principles.</p>  |
| <b>6.0</b> | <b>Appendices</b>  |
|            | Call 3 Analysis  |

Call 3 for Financial Assistance 2017  
Newry, Mourne and Down District Council

Applications received 86

Applications received 86

Applications recommended for funding 38  
Total applications awarded 44%

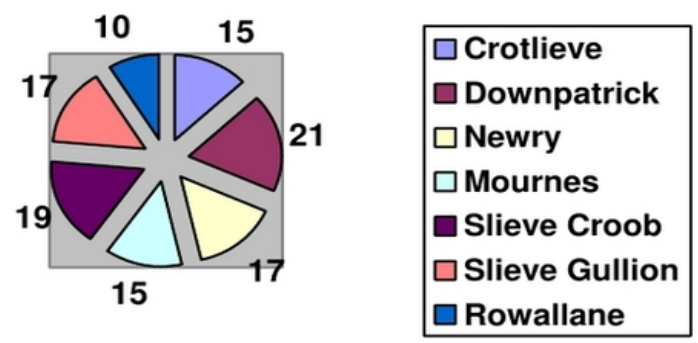
Amount requested from successful applicants: £1,666,234.50  
Total amount awarded to successful applicants: £939,861.50

Of the 86 applications:

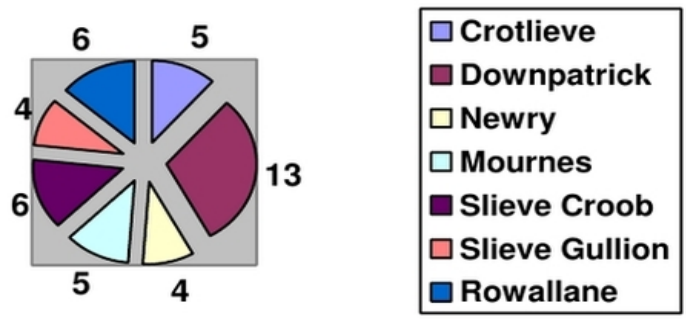
38 were awarded  
15 failed Basic Eligibility = 17 %  
7 failed stage 2 Scoring = 8 %



Applications Received by Project  
Delivery Area



Applications Awarded by Project  
Delivery Area



**Breakdown of Applications per stage &  
Final Amount Recommended for Award**

**Sports Active NI**

58 applications

**Stage 1 = 1 Fail**

| Ref          | Passed basic eligibility |
|--------------|--------------------------|
| SA- 24 -2017 | No                       |

**Stage 2 = 5 Fail**

| Ref          | Passed basic eligibility | Stage 2 |
|--------------|--------------------------|---------|
| SA- 4 -2017  | yes                      | No      |
| SA- 12 -2017 | yes                      | No      |
| SA- 15 -2017 | yes                      | No      |
| SA- 23 -2017 | yes                      | No      |
| SA- 46 -2017 | yes                      | No      |

**Stage 1 & 2 = 49 Passed & 23 Recommended for Awarded**

| Ref          | Passed basic eligibility | Stage 2 | Recommended Amount Awarded |
|--------------|--------------------------|---------|----------------------------|
| SA- 49 -2017 | yes                      | yes     | £2,995.00                  |
| SA- 35-2017  | yes                      | yes     | £3,000.00                  |
| SA- 57 -2017 | yes                      | yes     | £1,640.00                  |
| SA- 6 -2017  | yes                      | yes     | £3,000.00                  |
| SA- 22 -2017 | yes                      | yes     | £2,565.00                  |
| SA- 48 -2017 | yes                      | yes     | £2,844.00                  |
| SA- 21 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 31 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 7 -2017  | yes                      | yes     | £1,060.00                  |
| SA- 56 -2017 | yes                      | yes     | £2,820.00                  |
| SA- 18 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 28 -2017 | yes                      | yes     | £770.00                    |
| SA- 45 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 54 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 44 -2017 | yes                      | yes     | £1,632.00                  |
| SA- 55 -2017 | yes                      | yes     | £2,200.00                  |
| SA- 11 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 38 -2017 | yes                      | yes     | £3,000.00                  |
| SA- 37 -2017 | yes                      | yes     | £2,958.32                  |
| SA- 2 -2017  | yes                      | yes     | £1,580.00                  |
| SA- 9 -2017  | yes                      | yes     | £3,000.00                  |
| SA- 30 -2017 | yes                      | yes     | £2,490.00                  |
| SA- 50 -2017 | yes                      | yes     | £2,960.00                  |
| SA- 40 -2017 | yes                      | yes     | £0                         |
| SA- 5 -2017  | yes                      | yes     | £0                         |
| SA- 36 -2017 | yes                      | yes     | £0                         |
| SA- 47 -2017 | yes                      | yes     | £0                         |
| SA- 20 -2017 | yes                      | yes     | £0                         |
| SA- 39 -2017 | yes                      | yes     | £0                         |
| SA- 14 -2017 | yes                      | yes     | £0                         |
| SA- 43 -2017 | yes                      | yes     | £0                         |
| SA- 34 -2017 | yes                      | yes     | £0                         |
| SA- 26 -2017 | yes                      | yes     | £0                         |
| SA- 41 -2017 | yes                      | yes     | £0                         |
| SA- 32 -2017 | yes                      | yes     | £0                         |

|                      |     |     |                   |
|----------------------|-----|-----|-------------------|
| SA- 52 -2017         | yes | yes | £0                |
| SA- 10 -2017         | yes | yes | £0                |
| SA- 1 -2017          | yes | yes | £0                |
| SA- 53 -2017         | yes | yes | £0                |
| SA- 8 -2017          | yes | yes | £0                |
| SA- 27 -2017         | yes | yes | £0                |
| SA- 25 -2017         | yes | yes | £0                |
| SA- 29 -2017         | yes | yes | £0                |
| SA- 3 -2017          | yes | yes | £0                |
| SA- 33 -2017         | yes | yes | £0                |
| SA- 19 -2017         | yes | yes | £0                |
| SA- 51 -2017         | yes | yes | £0                |
| SA- 58 -2017         | yes | yes | £0                |
| SA- 17 -2017         | yes | yes | £0                |
| <b>Total Awarded</b> |     |     | <b>£58,514.32</b> |

#### Funding that has been ring fenced specifically for Disability projects

|                      |     |     |                  |
|----------------------|-----|-----|------------------|
| SA- 13 -2017         | yes | yes | £2900.00         |
| SA- 42 -2017         | yes | yes | £1450.00         |
| SA- 16 -2017         | yes | yes | £2998.00         |
| <b>Total Awarded</b> |     |     | <b>£7,348.00</b> |

#### Breakdown of Applications per stage & Final Amount Recommended for Award

#### Sports Capital

15 applications

#### Stage 1 = 7 Fail

| Ref         | Passed basic eligibility |
|-------------|--------------------------|
| CSD-1-2018  | No                       |
| CSD-4-2018  | No                       |
| CSD-6-2018  | No                       |
| CSD-7-2018  | No                       |
| CSD-8-2018  | No                       |
| CSD-9-2018  | No                       |
| CSD-12-2018 | No                       |

#### Stage 2 = 1 Fail

| Ref        | Passed basic eligibility | Stage 2 |
|------------|--------------------------|---------|
| CSD-2-2018 | yes                      | No      |

#### Stage 1 & 2 = 7 Pass (scored and ranked) Budget £220,000

| Ref                  | Passed basic eligibility | Stage 2 | Recommended Amount Awarded |
|----------------------|--------------------------|---------|----------------------------|
| CSD-10-2018          | yes                      | yes     | £98,055.50                 |
| CSD-3-2018           | yes                      | yes     | £100,000.00                |
| CSD-14-2018          | yes                      | yes     | £75,772.00                 |
| CSD-15-2018          | yes                      | yes     | £40,000.00                 |
| CSD-13-2018          | yes                      | yes     | £73,500.00                 |
| CSD-11-2018          | yes                      | yes     | £100,000.00                |
| CSD-5-2018           | yes                      | yes     | £81,730.00                 |
| <b>Total Awarded</b> |                          |         | <b>£569,057.50</b>         |



**Breakdown of Applications per stage &  
Final Amount Recommended for Award**

**Community Capital**

13 applications

**Stage 1 = 7 Fail**

| Ref        | Passed basic eligibility |
|------------|--------------------------|
| CC-2-2018  | No                       |
| CC-5-2018  | No                       |
| CC-7-2018  | No                       |
| CC-8-2018  | No                       |
| CC-9-2018  | No                       |
| CC-11-2018 | No                       |
| CC-12-2018 | No                       |

**Stage 2 = 1 Fail**

| Ref       | Passed basic eligibility | Stage 2 |
|-----------|--------------------------|---------|
| CC-1-2018 | Yes                      | No      |

**Stage 1 & 2 - 5 Pass & Amount Recommended for Awarded**

| Ref                  | Passed basic eligibility | Stage 2 | Recommended Amount Awarded |
|----------------------|--------------------------|---------|----------------------------|
| CC-3-2018            | yes                      | yes     | £100,000.00                |
| CC-4-2018            | yes                      | yes     | £100,000.00                |
| CC-6-2018            | yes                      | yes     | £28,354.68                 |
| CC-10-2018           | yes                      | yes     | £47,087.00                 |
| CC-13-2018           | yes                      | yes     | £29,500.00                 |
| <b>Total Awarded</b> |                          |         | <b>£304,941.68</b>         |

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| <b>Report to:</b>                                   | Active and Healthy Communities                                   |
| <b>Date of Meeting:</b>                             | 20 November 2017   |
| <b>Subject:</b>                                     | Community Services Staff Training Days                           |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director of Community Engagement        |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Julie Mc Cann, Head of Community Services, Facilities and Events |

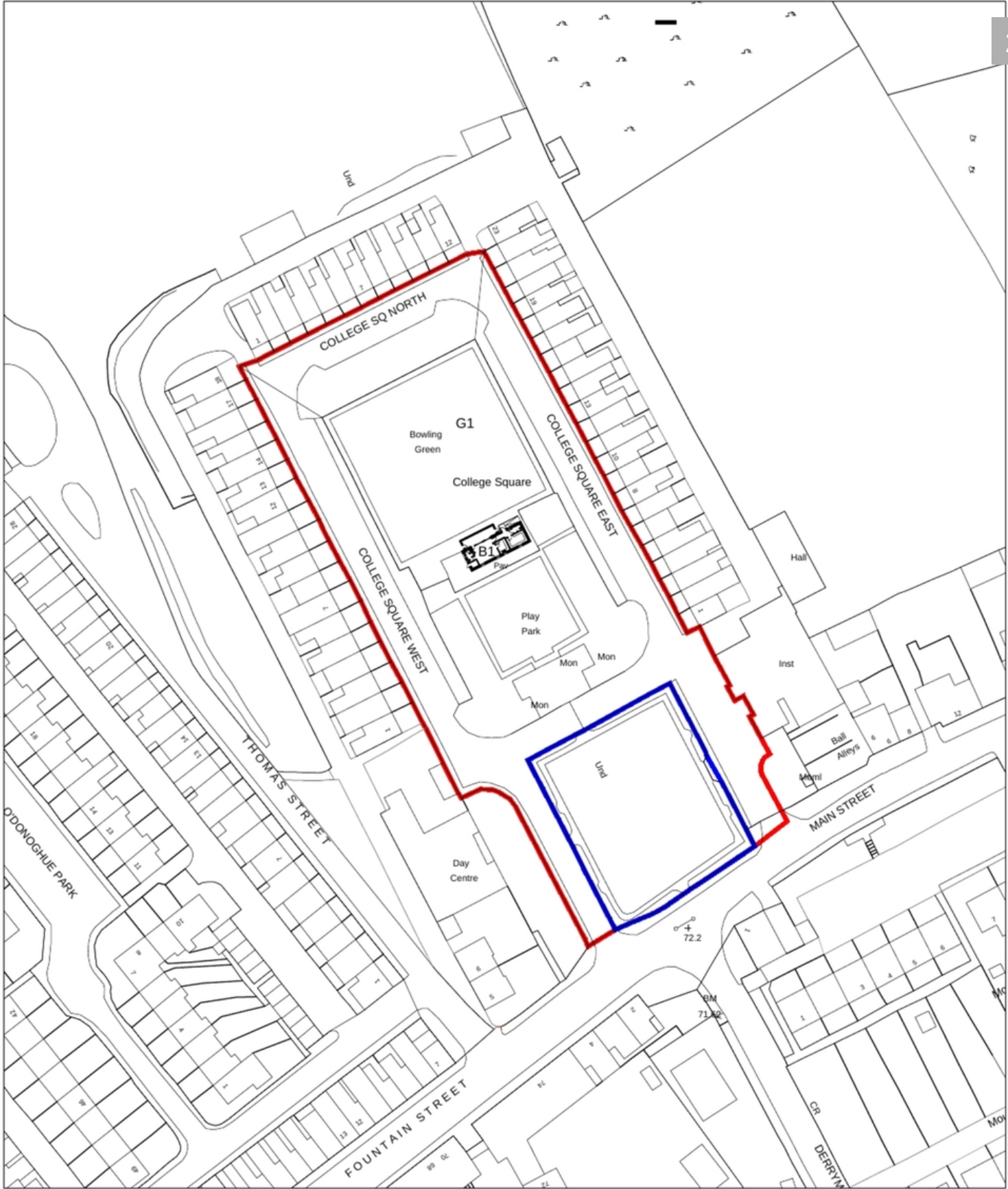
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|---|--|
| <b>Decisions required:</b>                                      |  |
| To consider and agree to Community Services Staff Training Days |  |
| <b>1.0</b>  | <b>Purpose and Background:</b>   |
| 1.1   | Previously within legacy DDC, leisure centres closed up to an additional 4 days per year to facilitate core staff training. This allowed core health and safety, corporate and in-service training to be facilitated at staged dates throughout the year, normally during dates which statistically was low usage. No such arrangement was in place in legacy NMDC in either Leisure or Community Services section and since the inception of NMDDC in April 2015, there have been no designated facility closures to facilitate staff training. |
| <b>2.0</b>  | <b>Key issues:</b>   |
| 2.1   | Throughout the year, there are core training elements that Community Services staff is required to undertake that fall outside of "normal" scheduled on-going staff training sessions. This is arranged in conjunction with the HR and Health and Safety departments in order to maintain staffs competencies within designated core aspects of their roles.   |
| 2.2   | Due to community facilities having extensive opening hours throughout the week and due to the nature of staffs flexible and rotating working patterns, at times it has proven difficult to achieve the best possible attendance levels and in most cases this has resulted in additional training courses and staffing costs.  |
| 2.3   | Officers believe efficiencies can be obtained by scheduling designated facility closure days, staged throughout the year, to ensure that the maximum possible staff can attend the training sessions as a group and this should result in a benefit to Council negating the need to schedule multiple sessions of the same training course and also incurring additional staffing costs to facilitate attendance.  |
| 2.4   | Officers propose to target "known" dates throughout the year where customer throughput is lower than average. The proposed schedule would facilitate up to 2 closure days per year per facility.<br><br>It is proposed that this training schedule be reviewed and planned at the start of each year in conjunction with the HR and Health and Safety departments and then advertised accordingly to customers in advance.   |
| <b>3.0</b>  | <b>Recommendations:</b>  |
| 3.1   | That the Committee agree that officers proceed with the option as set out in section 2.4 above.<br><br>This should be kept under review to ensure that customer feedback is monitored concurrently with any cost benefit analysis to Council – ie. Where Council is  |


|            |  |
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|            | achieving efficiency savings (negating the need for multiple training sessions for same topic and less staff cover costs to achieve attendance) versus loss of customer revenue on designated closure days (albeit this should be minimal due to the targeted "known" dates where customer throughput is lower than average) |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | Officer time – to make staff and customers aware of arrangements, to co-ordinate training plan   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | Taking account of the needs, experiences and priorities it is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.  |
| <b>6.0</b> | <b>Appendices</b>  |
|            | N/A  |

|   |   |
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| <b>Report to:</b>                                   | Active and Healthy Communities Committee  |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | Neighbourhood Renewal Revenue Programmes (Newry & Downpatrick)  |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen Assistant Director AHC  |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Sean Mc Keviitt<br>Neighbourhood Renewal officer<br>Katrina Hynds DEA officer (Neighbourhood Renewal) |

|  |  |
|--|--|
| <b>Decisions required:</b>   |  |
| To consider and agree to proceed with applications to DfC for continued funding. |  |
| <b>1.0</b>   | <b>Purpose and Background:</b>   |
| 1.1  | <p>The proposals include provision: of Technical assistance for both the Newry and Downpatrick NR partnerships to continue to provide secretariat support.</p> <p>Continued funding for the existing Newry community renewal programme to provide community development support and running costs for the 9 CA's in Newry city.</p> <p>To seek continued funding for the Newry Outdoor activity programme which will provide local community groups within the NR area of Newry city with access to a wide range of outdoor activity and training opportunities promoting positive health and wellbeing for particularly children and young people from the more disadvantaged areas of Newry city.</p> <p>All the proposals have been approved by both partnerships and form part of the new three year action plans for NR.</p> <p>The total funding sought is £197,559.60</p> |
| <b>2.0</b>   | <b>Key issues:</b>   |
| 2.1  | All of the projects support the continued delivery of the Neighbourhood Renewal Investment programme and provide vital resources at a localised level in the more disadvantaged areas within Newry and Downpatrick.  |
| <b>3.0</b>   | <b>Recommendations:</b>  |
| 3.1  | <p>That the Committee agree:</p> <ul style="list-style-type: none"> <li>that officers proceed with the applications to DfC to secure the funding required under the Neighbourhood Renewal (NR) programme for 2018/19 and subject to securing necessary funding from DfC/NR providing project management throughout.</li> <li>Agree that Council provide project management for the proposals.</li> </ul>   |

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| <b>4.0</b> | <b>Resource implications</b>  |
| 4.1        | Officers time   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>  |
| 5.1        | The resources provide for equality of opportunity within areas of multiple deprivation. |
| <b>6.0</b> | <b>Appendices</b>   |
|            | None  |



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| <br>NEWRY AND MOURNE<br>DISTRICT COUNCIL | Site:<br>Bessbrook Bowling<br>Pavilion and Green | Drawing Title:<br>Siteplan   | Scale:<br>1/1250  |                  |
|   | Council reference<br>no.:<br>BG/07               | Drawing no.:<br>NM023-G-1-00 | Drawn by:<br>GMcV | Date:<br>Feb '14 |

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| <b>Report to:</b>                                   | AHC Committee – November 2017                          |
| <b>Date of Meeting:</b>                             | 20 November 2017                                       |
| <b>Subject:</b>                                     | Lease of ground at College Square East, Bessbrook      |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Roland Moore<br>Assistant Director - Leisure and Sport |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Briege Magill, Administration                          |

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| <b>Decisions required:</b>  |   |
| To consider the recommendation outlined in 3.1 and agree a way forward. |   |
| <b>1.0</b>  | <b>Purpose and Background:</b>  |
| 1.1   | <p>Newry and Mourne Legacy Council had a twelve year lease of a portion of land at College Square, Bessbrook from the Trustees of Bessbrook District Orange Lodge for a green space adjoining the Bowling Green and Play Park (coloured blue on the attached map) which expired on 31 December 2016. Rental was £1,100 per annum.</p> <p>It was agreed at SPR Committee in June 2016 that the Council seek to renew the lease for this area for a further 12 year period.</p> <p>Lessor agreed to new lease but proposed to increase rental to £1850 per annum with three year rent reviews linked to RPI</p> <p>Land and Property Services have now negotiated and agreed revised rental of £1500 per annum.</p> |
| <b>2.0</b>  | <b>Key issues:</b>  |
| 2.1   | The current 12 year lease expired on 31 December 2016.  |
| <b>3.0</b>  | <b>Recommendations:</b>   |
| 3.1   | That the Committee agree the increased rental of £1,500 per annum with three year rent reviews linked to RPI  |
| <b>4.0</b>  | <b>Resource implications</b>  |
| 4.1   | Council to pay lease rental of £1,500 per year  |
| <b>5.0</b>  | <b>Equality and good relations implications:</b>  |
| 5.1   | N/A   |
| <b>6.0</b>  | <b>Appendices</b>   |
|   | Appendix I: Map of area currently to be leased  |

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| <b>Report to:</b>                                   | Active and Healthy Communities                     |
| <b>Date of Meeting:</b>                             | 20 November 2017                                   |
| <b>Subject:</b>                                     | Resources for Leisure and Sport Department         |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Roland Moore, Assistant Director Leisure and Sport |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Kieran Gordon, Head of Indoor Leisure              |

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| <b>Decisions required:</b>   |  |
| <ul style="list-style-type: none"> <li>To consider and agree resources for Leisure and Sport Department</li> </ul> |  |
| <b>1.0</b>   | <b>Purpose and Background:</b>   |
| 1.1  | <p>The Indoor Leisure department structure was designed in accordance with organisational design principles issued by Management.</p> <p>In relation to the service management at each leisure facility, this meant no increase in headcount but instead restructure to provide clear reporting and responsibility lines i.e. at Newry facilities this meant 3 x Duty Managers would change to 2 x Duty Managers plus 1 x General/Area Manager. This was also planned to be replicated at the other flagship leisure facility in Downpatrick.</p>  |
| 1.2  | Recent experiences have highlighted, that under "test" conditions, the resources within Newry Leisure Centre have been stretched meaning challenging conditions to deal with the operational issues that have arisen. There will also be an increase in the scope of service and hours of operation once the two flagship centres are opened.  |
| <b>2.0</b>   | <b>Key issues:</b>   |
| 2.1  | <p>A review of the structure has been undertaken by both management and external advice has been sought. SMT has also considered and agreed with the recommendations.</p> <p>The outcome recommends additional resources to maintain customer service to an appropriate standard whilst also ensuring all governance requirements are met.</p> <p>In summary, additional Duty Manager resource would be required at the two flagship facilities. Additional Supervisory resource would be required at Newry but also to be utilised across District. An additional leisure business governance support resource would be required to develop systems to ensure all governance processes are maintained across all facilities, whilst also providing support to Leisure &amp; Sport Management.</p> |
| <b>3.0</b>   | <b>Recommendations:</b>  |
| 3.1  | That the Committee agree to recruit additional staff at Newry Leisure Centre (with immediate effect) and Down Leisure Centre (from 1 <sup>st</sup> April 2018) to meet the needs of the service. This will mean commencement of the previously identified role of Area Managers without any impact on the existing Duty Manager resources at NLC and DLC. These posts should be recruited simultaneously.  |



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|            | <p>The resources required at the two flagship centres are detailed in summary;</p> <p><b><u>Newry Leisure Centre</u></b></p> <p>Additional Duty Manager<br/>Additional Supervisor (who will provide Trainer Assessor cover resource across all facilities)</p> <p><b><u>Down Leisure Centre</u></b></p> <p>Additional Duty Manager</p> <p><b><u>Leisure and Sport Department</u></b></p> <p>Leisure Business Governance Support</p>                          |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | <p>Officer time – to undertake recruitment</p> <p>Finance – additional gross cost to salaries estimated at £170k p.a. for 18/19 however, no increase in existing budget due to vacant posts offsetting salary costs of new posts. This will be partially offset by reduction in casual, agency and overtime cover and will be cost neutral when the increased income levels as set out in the Indoor Leisure Business Plan are taken into consideration.</p> |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.  |
| <b>6.0</b> | <b>Appendices</b>  |
| 6.1        | N/A  |

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| <b>Report to:</b>                                   | Active and Healthy Communities                     |
| <b>Date of Meeting:</b>                             | 20 November 2017                                   |
| <b>Subject:</b>                                     | Kilkeel Leisure Centre Extension                   |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Roland Moore, Assistant Director Leisure and Sport |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Kieran Gordon, Head of Indoor Leisure              |

#### Decisions required:

- **To consider and agree to the development of a Business Case for Kilkeel Leisure Centre Fitness Suite Extension and provisional allocation in the capital budget**

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| <b>1.0</b> | <b>Purpose and Background:</b>  |
| <b>1.1</b> | In September 2016, approval was given to adopt the recommendations contained within the Indoor Leisure Business Plan 2016-2020 which specifically focuses upon a number of actions to ultimately aim to achieve participation growth within its leisure centres from 1.3m visits to 1.9m visits per annum by 2021 and also to reduce net cost of operating its centres from £3.14m to £2.53m per annum by 2021.   |
| <b>1.2</b> | <p>The key recommendation contained within the Indoor Leisure Business Plan 2016-2020 relevant to this report is:</p> <ul style="list-style-type: none"> <li>• Develop further and implement proposals for opportunities for income generation through facility development and enhancements:</li> <li>• consider Kilkeel Leisure Centre to enhance potential income and potential capacity issues</li> <li>• Consider change of use for sports halls which may have positive impact on participation levels, reducing low occupancy levels and increasing income.</li> </ul> |
| <b>1.3</b> | In December 2016, approval was given for officers to appoint a leisure equipment partner to further develop the proposals as set out in their tender submission for the New Newry leisure Centre Phase 2 (completed Nov 2017) and then the new Downpatrick Leisure Centre (due for completion during 2018). Thereafter, it was noted that Kilkeel, Ballymote and Newcastle could also be considered for facility development and enhancements.  |
| <b>2.0</b> | <b>Key issues:</b>  |
| <b>2.1</b> | The Indoor Leisure Business Plan 2016-2020 presented in Sept 2016 stated that health and fitness income at the Indoor Leisure Centres has either remained static or decreased over the prior two years. It stated that based on industry benchmarking, it would be expected that fitness income was   |

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|            | the largest income stream of the centres, however it was either the 2nd or 3rd largest.  |
| <b>2.2</b> | All of the Indoor Leisure Centres have been identified as having latent demand and therefore scope to increase the membership base. The new Newry Leisure Centre along with the impending new Downpatrick leisure Centre are expected to achieve latent demand projections and therefore anticipate increases in income in a mature year. Kilkeel Leisure Centre has been identified as having the potential for an additional 374 additional members if recommendations are adopted which could result in an increase in income of £79k per annum in a mature year. |
| <b>3.0</b> | <b>Recommendations:</b>  |
| <b>3.1</b> | That the Committee agree to: <ul style="list-style-type: none"> <li>• Develop an outline Business Case for Kilkeel Leisure Centre Fitness Suite at an estimated cost of £250k.</li> </ul>  |
| <b>4.0</b> | <b>Resource implications</b>   |
| <b>4.1</b> | Officer time – to devise and develop proposals<br>Financial – allocation of £250k for 2019/20 Capital programme.   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| <b>5.1</b> | It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.  |
| <b>6.0</b> | <b>Appendices</b>  |
|            | N/A  |

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| <b>Report to:</b>                                   | Active and Healthy Communities                              |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | Photovoltaic Installation at new Down Leisure Centre        |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Michael Lipsett, Director of Active and Healthy Communities |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Ciarán Óg Mussen, Energy & Sustainability Officer           |

| <b>Decisions required:</b>  |   |
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| To consider and agree on options for Photovoltaic Installation at the new Down Leisure Centre |   |
| <b>1.0</b>  | <b>Purpose and Background:</b>  |
| 1.1   | <p>It was agreed by the Down Leisure Centre Project team to investigate the potential for Photovoltaic Panels on the roof of the new Leisure Centre.</p> <p>Photovoltaic panels generate electricity from sunlight which can be used on-site and greatly reduce the Leisure Centres running costs and carbon footprint.</p> <p>Previous restrictions with NIE permissions have considerably eased due to the expiry of the ROC scheme at the end of March 2017 thus dramatically reducing applications for electricity generation to the NI grid. Therefore applications for on-site generation are much more likely to be accepted.</p> <p>Contrastingly with ROC income now unavailable any installation will only have a viable business case where 90-100% of electricity generated is used on site with minimal export. For example, in the case where oversizing of Photovoltaic panels occurs this will result in higher installation costs for little return on electricity exported to the grid, thus dramatically reducing payback periods. Therefore the proposed installation will have to carefully consider both:</p> <ul style="list-style-type: none"> <li>• Roof area available for panel installation and</li> <li>• Balance between demand and generation on site to minimise export to grid</li> </ul> <p>Based on calculations of the anticipated electrical demand of the new centre and the on-site generation of the gas CHP unit the M&amp;E consultants have estimated that the ideal capacity for Photovoltaic panels be 40 kWp. There shall be adequate roof space available to accommodate an installation of this size and it would be deemed value for money as close to 100% of electricity generated will be used on site.</p> <p>40 kWp of Photovoltaic Panels would generate electricity savings of approx £4,100 per year with estimated installation costs being £40,000-£45,000 giving a payback on investment period of 9.75 - 11 years.</p> |
| <b>2.0</b>  | <b>Key issues:</b>  |
| 2.1   | <ul style="list-style-type: none"> <li>• NIE applications for on-site generation have eased considerably due to</li> </ul>  |

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|            | <p>closure of ROC scheme in March 2017</p> <ul style="list-style-type: none"> <li>Proposed Photovoltaic system should not be oversized to avoid exporting to the grid for little return and hence greatly reducing payback period on capital invested</li> <li>Electricity demand for new centre has been calculated by M&amp;E consultants to allow correct sizing of Photovoltaic system</li> <li>40 kWp is deemed to be the best balance for sizing system to avoid exporting to grid</li> </ul> <p><b><i>The following options are available</i></b></p> <p>A) – <b>Do Nothing</b></p> <p>B) – <b>Request for costings to include 40 kWp of Photovoltaic Panels to Leisure Centre contract. (Any costings will be assessed for value for money)</b></p> <p>C) – <b>Commit to installation of 40 kWp Photovoltaic Panels by independent contractor after current contract liability period has expired</b></p> <p>This matter was discussed at the Sustainable Development and Climate Change Standing Forum at its meeting of 18 August 2017 and in their view Option B should be preferred.<br/>This is also the officers preferred option.</p> |
| <b>3.0</b> | <b>Recommendations:</b>  |
| 3.1        | That the Committee agree to select Option B as detailed above and request costings to include 40kWp of Photovoltaic panels as part of Leisure Centre contract  |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | Project team to request costing for any proposed installation and assess for value for money.  |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | N/A  |
| <b>6.0</b> | <b>Appendices</b>  |
|            | N/A  |

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| <b>Report to:</b>                                   | Active and Healthy Communities Committee  |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | Request from the Federation of City Farms and Community Gardens (FCFCG) to become Local Authority Members |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Eoin Devlin, Assistant Director Health & Wellbeing  |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Sheena McEldowney, Head of Sustainability   |

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| <b>Decisions required:</b>   |   |
| To consider and agree to a request from the Federation of City Farms and Community Gardens (FCFCG) to become Local Authority Members |   |
| <b>1.0</b>   | <b>Purpose and Background:</b>  |
| 1.1  | <p>Since 2009, FCFCG has acted as the secretariat for biannual meetings of the Northern Ireland Allotment and Community Garden Forum (NIACGF) at which all local authorities and key third sector organisations are represented, with the purpose of ensuring:</p> <ul style="list-style-type: none"> <li>- strategic and coordinated support for the development of allotments, community gardens and other community growing spaces and delivery of complementary programmes</li> <li>- presentation of a joined-up approach to policy makers, Government, and external agencies</li> <li>- greater understanding of the benefits of allotments, community gardens and growing spaces</li> </ul> <p>At the latest Northern Ireland Allotment and Community Garden Forum (NIACGF) meeting held on 21<sup>st</sup> October 2016 at Antrim and Newtownabbey Council offices, it was recommended that Councils were invited to become Local Authority Members of FCFCG. This costs £800 a year, supporting the strategic development of the community growing sector in Northern Ireland, and will ensure that Newry, Mourne and Down District Council will:</p> <ul style="list-style-type: none"> <li>- be represented at NIACGF meetings</li> <li>- benefit from joint promotion of community gardens and allotments at a policy level to government, funders and other stakeholders in Northern Ireland</li> <li>- have access to Northern Ireland, Ireland and UK wide networks of community gardening and sharing of best practice</li> <li>- be able to plan facilitation, networking and training events that meet the needs of community groups at a preferential rate</li> <li>- have access to a wide range of information, best practice guides, case studies and research collated by FCFCG</li> <li>- receive regular information in the form of our Growing Places e-newsletter</li> </ul> <p>At the AHC Committee Meeting on 18<sup>th</sup> September 2017 it was agreed that officers would provide details on the number of community gardens and allotments schemes within the Council area. The report is attached at Appendix II.</p> |

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| <b>2.0</b> | <b>Key issues:</b>   |
| 2.1        | <p>Community gardens and allotments are a great way to help meet our strategic objectives set out in the Corporate Plan;</p> <ul style="list-style-type: none"> <li>- Supporting improved health and wellbeing outcomes</li> <li>- Protecting our natural and built environment</li> <li>- Empowering and improving the capacity of our communities</li> </ul> |
| <b>3.0</b> | <b>Recommendations:</b>  |
| 3.1        | That the Committee agree to become members of the FCFCG and fully benefit from their support and expertise in relation to community gardens and allotments   |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | Membership fees are £800 per year  |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | This has no equality and good relations implications.  |
| <b>6.0</b> | <b>Appendices</b>  |
|            | <p>Appendix I: Letter from FCFCG</p> <p>Appendix II: Details of Community Gardens and Allotments in the NMDDC area.</p>  |



Danielle Begley  
Biodiversity Officer  
Fermanagh and Omagh District Council  
Newry, Mourne and Down District Council  
O'Hagan House  
Monaghan Row  
Newry  
BT35 8DJ

04/08/2017

Dear Danielle

**Local authority support for the development of community growing across Northern Ireland**

I am writing on behalf of the Federation of City Farms and Community Gardens (FCFCG) to ask Newry, Mourne and Down District Council to support our ongoing collaborative work in developing a strong and vibrant community growing sector across Northern Ireland.

Since 2009, FCFCG has acted as the secretariat for biannual meetings of the Northern Ireland Allotment and Community Garden Forum (NIACGF) at which all local authorities and key third sector organisations are represented, with the purpose of ensuring:

- strategic and coordinated support for the development of allotments, community gardens and other community growing spaces and delivery of complementary programmes
- presentation of a joined-up approach to policy makers, Government, and external agencies
- greater understanding of the benefits of allotments, community gardens and growing spaces

**The Federation of City Farms and Community Gardens**

Northern Ireland Environment Link, 89 Loopland Drive, Belfast BT69DW Tel: 07738921719 [ni@farmgarden.org.uk](mailto:ni@farmgarden.org.uk)  
[www.farmgarden.org.uk](http://www.farmgarden.org.uk)

Patron: HRH The Prince of Wales

Registered in England as a Limited Company No: 2011023 & Registered Charity (England & Wales) No: 294494, Charity (Scotland) No: SC039440



At the latest NIACGF meeting held on 21<sup>st</sup> October 2016 at Antrim and Newtownabbey Council offices, it was recommended that we invited Councils to become Local Authority Members of FCFCG. This costs £800 a year, supporting the strategic development of the community growing sector in Northern Ireland, and will ensure that Newry, Mourne and Down District Council will:

- be represented at NIACGF meetings
- benefit from joint promotion of community gardens and allotments at a policy level to government, funders and other stakeholders in Northern Ireland
- have access to Northern Ireland, Ireland and UK wide networks of community gardening and sharing of best practice
- be able to plan facilitation, networking and training events that meet the needs of community groups at a preferential rate
- have access to a wide range of information, best practice guides, case studies and research collated by FCFCG
- receive regular information in the form of our Growing Places e-newsletter

As you know from attending FCFCG's the Forum event in Strabane, we are instrumental in bringing the sector together and working to address many of the issues faced by both growing groups and councils.

We have provided substantial support to groups in your area, for example Ark Community garden at a recent training event around promotion and communication. You may also be interested in a programme of events we are developing in Belfast to deepen gardeners' appreciation and understanding of their role in conservation and habitat provision. We are working with an academic in Queen University to present at a conference on soil ecology around community gardens and nature friendly gardening.

Finally, our biggest programme at the minute is a networking and social capital building project that creates connections between nearby gardens, builds skills and confidence in volunteers, and aims to make projects more resilient and sustainable. You can read more about this programme [here](#), and we will be looking for groups in Newry, Mourne and Down to participate in the next year.

We believe that by working together we can achieve much more. Please do support our efforts and join as a Local Authority member by returning the attached form.

Yours sincerely

Susan Lynn  
Northern Ireland Manager

**The Federation of City Farms and Community Gardens**

Northern Ireland Environment Link, 89 Loopland Drive, Belfast BT69DW Tel: 07738921719 [ni@farmgarden.org.uk](mailto:ni@farmgarden.org.uk)  
[www.farmgarden.org.uk](http://www.farmgarden.org.uk) Patron: HRH The Prince of Wales

Registered in England as a Limited Company No: 2011023 & Registered Charity (England & Wales) No: 294494, Charity (Scotland) No: SC039440

## Community Garden, Allotment and Green Care Projects in the Newry, Mourne and Down area.

### Web research, 26/10/17

N.B. This is information from our records plus an internet trawl to find references to projects. While we have been in contact with the majority of these projects in the last year, we can't guarantee that all are still active. Many of these projects do not have a website, in these cases we have included web references. More research is needed to make a comprehensive list of the community groups responsible for these projects.

| Name   | City         | Website/ web reference  |
|--|--------------|---|
| Camphill Community Mourne Grange                 | Kilkeel      | <a href="http://www.mournegrange.org">http://www.mournegrange.org</a>   |
| Ark Community Garden                             | Newcastle    | <a href="https://www.facebook.com/ArkCommunityGardens">https://www.facebook.com/ArkCommunityGardens</a>   |
| Lackan Cottage Farm                              | Ballyroney   | <a href="http://lackancottage.co.uk">http://lackancottage.co.uk</a>   |
| Active Lifestyles                                | Kilkeel      | <a href="http://www.mournestimulus.com/activities/mourne-stimulus-garden-project">http://www.mournestimulus.com/activities/mourne-stimulus-garden-project</a>   |
| Kelly's Farm                                     | Hilltown     | <a href="http://www.socialfarmingacrossborders.org/images/custom/uploads/40/files/Marie%20Kelly.pdf">http://www.socialfarmingacrossborders.org/images/custom/uploads/40/files/Marie%20Kelly.pdf</a>   |
| Ardaluin Regeneration Trust                      | Belfast      | <a href="http://www.belfastactivitycentre.com/programmes/11/">http://www.belfastactivitycentre.com/programmes/11/</a>   |
| Clanrye Training                                 | Newry        | <a href="https://www.farmgarden.org.uk/org/public-profile/57010">https://www.farmgarden.org.uk/org/public-profile/57010</a>   |
| IWAI Geology Timeline Rock Garden                | Newry        | <a href="http://iwn.iwai.ie/2015spring/newry.pdf">http://iwn.iwai.ie/2015spring/newry.pdf</a>   |
| Cabbage Patchers                                 | Warrenpoint  | <a href="https://www.facebook.com/thecabbagepatchers/">https://www.facebook.com/thecabbagepatchers/</a>   |
| The Community Garden Programme at Alderside Farm | Newry        | <a href="http://www.aldersidefarm.com">http://www.aldersidefarm.com</a>   |
| Burrenbridge Community Garden                    | Burrenbridge | <a href="https://www.tcv.org.uk/northernireland/news/green-gym-burrenbridge-community-garden-co-down">https://www.tcv.org.uk/northernireland/news/green-gym-burrenbridge-community-garden-co-down</a> |
| Hilltown Community Garden                        | Hilltown     | <a href="https://www.tcv.org.uk/northernireland/news/hilltown-community-garden-open-day">https://www.tcv.org.uk/northernireland/news/hilltown-community-garden-open-day</a>                           |
| Killowen Community Garden                        | Kilkeel      | <a href="https://www.nihe.gov.uk/news-killowen_s_looking_good_">https://www.nihe.gov.uk/news-killowen_s_looking_good_</a>   |

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| <b>Downpatrick Community Allotments</b>                    | Downpatrick         | <a href="https://www.facebook.com/DownpatrickCommunityCollective/posts/396039020591691">https://www.facebook.com/DownpatrickCommunityCollective/posts/396039020591691</a> |
| <b>Rowallan Community Hub</b>                              | Saintfield          | <a href="http://www.rowallanehub.co.uk/volunteering-opportunities/">http://www.rowallanehub.co.uk/volunteering-opportunities/</a>   |
| <b>Rostrevor Men's Shed Community Garden</b>               | Rostrevor           | <a href="https://www.facebook.com/rosmensshed/posts/1372071682900018">https://www.facebook.com/rosmensshed/posts/1372071682900018</a>                                     |
| <b>Ballykinler Community Garden</b>                        | Ballykinler         | <a href="https://www.pssquared.org/LinksGardens.php">https://www.pssquared.org/LinksGardens.php</a>   |
| <i>Proposed project at Lislea Community Outdoor Space.</i> | <i>Lislea</i>       |   |
| <i>Proposed project at Lough Park, Ballynahinch</i>        | <i>Ballynahinch</i> |   |

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| <b>Agenda Item:</b>                                 | Development of the NI Climate Change Adaptation Programme 2019 - 2024 |
| <b>Report to:</b>                                   | Active and Healthy Communities Committee                              |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | Response NI Climate Change Adaptation Programme 2019-2024             |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Eoin Devlin, Assistant Director, Health & Wellbeing                   |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Sheena McEldowney, Head of Sustainability                             |

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| <b>Decisions required:</b><br>To consider and agree to the submission of the attached response. |  |
| <b>1.0</b>  | <b>Purpose and Background:</b>   |
| 1.1   | <p>The Climate Change Act 2008 requires NI Departments to produce a climate change adaptation programme outlining its response to the Committee on Climate Change UK Climate Change Risk Assessment (CCRA).</p> <p>The Department for Environment, Food and Rural Affairs (DAERA) are inviting local councils to provide information on activities that are completed, underway or scheduled before 2024 which could help address the risks facing Northern Ireland as identified by the Climate Change Risk Assessment.</p> <p>The information gathered will be used to inform the development of the second Northern Ireland Climate Change Adaptation programme which will set out what government, local councils, business and society are doing to adapt better to the changing climate.</p> |
| <b>2.0</b>  | <b>Key issues:</b>   |
| 2.1   | <p>The Climate Change Adaptation Programme identifies a number of Key Priority Areas:</p> <ul style="list-style-type: none"> <li>• Natural Capital, including Terrestrial/Coastal//Marine/Freshwater ecosystems, soils and biodiversity.</li> <li>• Infrastructure Services</li> <li>• People &amp; Built Environment</li> <li>• Disruption to Businesses &amp; supply chains</li> <li>• Food Security / Global Food Production</li> </ul> <p>The document identifies the CCRA risks and provides the Climate Change Committee recommendations for action and the associated rationale within these</p>  |

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|            | priority areas. Councils are asked to provide comments on their activities that can contribute towards these risks.  |
| <b>3.0</b> | <b>Recommendations:</b>  |
| 3.1        | That the Committee agree the attached response which was submitted to DAERA in draft format subject to Council approval at its meeting on 4 December 2017. |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | None   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | None   |
| <b>6.0</b> | <b>Appendices</b>  |
|            | Appendix I: Response NI Climate Change Adaptation Programme 2019-2024  |

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| <b>Agenda Item:</b>                                 | Development of the NI Climate Change Adaptation Programme 2019 - 2024 |
| <b>Report to:</b>                                   | Active and Healthy Communities Committee                              |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | Response NI Climate Change Adaptation Programme 2019-2024             |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Eoin Devlin, Assistant Director, Health & Wellbeing                   |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Sheena McEldowney, Head of Sustainability                             |

#### Decisions required:

Members are asked to note the contents of the report, and consider and agree to the submission of the attached response.

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| <b>1.0</b> | <b>Purpose and Background:</b>   |
| 1.1        | <p>The Climate Change Act 2008 requires NI Departments to produce a climate change adaptation programme outlining its response to the Committee on Climate Change UK Climate Change Risk Assessment (CCRA).</p> <p>The Department for Environment, Food and Rural Affairs (DAERA) are inviting local councils to provide information on activities that are completed, underway or scheduled before 2024 which could help address the risks facing Northern Ireland as identified by the Climate Change Risk Assessment.</p> <p>The information gathered will be used to inform the development of the second Northern Ireland Climate Change Adaptation programme which will set out what government, local councils, business and society are doing to adapt better to the changing climate.</p> |
| <b>2.0</b> | <b>Key issues:</b>   |
| 2.1        | <p>The Climate Change Adaptation Programme identifies a number of Key Priority Areas:</p> <ul style="list-style-type: none"> <li>• Natural Capital, including Terrestrial/Coastal//Marine/Freshwater ecosystems, soils and biodiversity.</li> <li>• Infrastructure Services</li> <li>• People &amp; Built Environment</li> <li>• Disruption to Businesses &amp; supply chains</li> <li>• Food Security / Global Food Production</li> </ul> <p>The document identifies the CCRA risks and provides the Climate Change</p>   |

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|            | Committee recommendations for action and the associated rationale within these priority areas. Councils are asked to provide comments on their activities that can contribute towards these risks.                   |
| <b>3.0</b> | <b>Recommendations:</b>  |
| 3.1        | The deadline for receipt of this information request to DAERA was 31 October 2017. The attached response was submitted to DAERA in draft format subject to final council approval at its meeting on 4 December 2017. |
| <b>4.0</b> | <b>Resource implications</b>   |
| 4.1        | None   |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | None   |
| <b>6.0</b> | <b>Appendices</b>  |
|            | Appendix I: Response NI Climate Change Adaptation Programme 2019-2024  |



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|---|---|
| <b>Report to:</b>                                   | <b>Active &amp; Healthy Communities Committee</b>       |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | <b>Social Investment Fund - Update</b>                  |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director: Community Engagement |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Justyna McCabe, Programmes Manager                      |

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| <b>Decisions required:</b> |   |
| <b>To note the report.</b> |   |
| <b>1.0</b>                 | <b>Purpose and Background:</b>  |
|                            | <p><u>WORK IT</u><br/>Social Investment Fund 'Work It' Employment and Training Programme. This programme is due to end April 2018 with a celebration event to be held in February 2018. An external evaluator has been appointed to carry out the evaluation of the programme in line with the Executive Office requirements.</p> <p><u>CASTLEWELLAN COMMUNITY CENTRE</u><br/>The project is on track. ITT documents to be released in December (subject to CPD approval) with a view to appointing the contractor in late January/early February and completion at the end of July 2018 in line with project schedule.</p> <p><u>COMMUNITY OPERATED SPORTS FACILITIES</u> (Ballyhornan, Downpatrick, Kilcooley)<br/>Site investigations for Ballyhornan and Downpatrick have been completed. In Ballyhornan the ground is generally good with no planning issues anticipated at this stage. Site investigation has confirmed very poor ground at the Downpatrick site. Kilcooley: Ards &amp; North Down and the NIHE are still to resolve the land transfer issue.</p> |
| <b>2.0</b>                 | <b>Key issues:</b>  |
| 2.1                        | <p><b>Community Operated Sports Facilities</b></p> <ul style="list-style-type: none"> <li>• There is a significant risk of loss of money from the funders which must be included in the Business Case to be presented to Executive Office Economists for review and approval.</li> <li>• There is a potential risk for issues arising from planning and Rivers Agency's discharge approvals.</li> <li>• Housing Executive land transfer in Kilcooley may further delay the implementation of the projects.</li> </ul>   |
| <b>3.0</b>                 | <b>Recommendations:</b>   |
| 3.1                        | That the Committee note the report.   |



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| <b>4.0</b> | <b>Resource implications:</b>  |
| 4.1        | SIF is funded by the Executive Office. Council contribution: £25k Ballyhornan and £150k Downpatrick. |
| <b>5.0</b> | <b>Equality and good relations implications:</b>   |
| 5.1        | This was undertaken as part of the application process.  |
| <b>6.0</b> | <b>Appendices</b>  |
|            | Minutes of SIF Capital Board meeting (October 17)  |

## **NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

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### **MINUTES OF SIF CAPITAL PROJECT BOARD MEETING Monday 2 October 2017 AT 10 am in Conference Room, MONAGHAN ROW, NEWRY**

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**CHAIRPERSON:** Conor Mallon

**IN ATTENDANCE:** Paul Brannigan  
Sarah McClory  
Debbie Murphy  
Janine Hillen  
Ciara Burns  
Kenny Knox  
Tom McClean

**APOLOGIES:** Raphael Crummy  
Justyna McCabe  
Michael Lipsett  
Francesca Dowler

### **INTRODUCTIONS:**

Conor commenced the meeting at 10:15am and welcomed all the members of the Project Board and apologies were noted.

### **CONFLICT OF INTEREST:**

There were no conflicts of interest noted.

### **MINUTES:**

The minutes of the previous meeting were discussed. All agreed.

### **ACTION SHEET:**

#### **Castlewellan:**

- Tom confirmed that he had received an update from the port-a-cabin contractor. It is actually only 2 pieces of play equipment that need to be moved, an updated cost was also submitted.

- Sarah gave an update on OBA evaluations and explained the groups have been met and presented with the OBA report cards and these will guide the groups post construction. This will remain as an ongoing action throughout the project.
- Tom presented the final drawings for Castlewellan to the Project Board members. It was agreed that due to the risk of the stability of the structure after the roof is removed it should be recommended that the contractor build up the openings before taking the roof off. Debbie agreed to send approval of these drawings to Tom. It was also noted that the Planners were content with the new pitched roof over the current flat one.
- Tom updated the Risk Register to reduce the risk to Green to reflect the extension of the dates in the Letter of Offer.

### **Community Operated Sports Facilities:**

- The transfer of the land from the Housing Executive was added to the Risk Register for Kilcooley.
- Paul has received a revised costing from the design team to reflect the pitch sizes of 90 x 55.
- The breakdown of the budget headings are no longer needed now as the pitches will be separated into three different projects.
- It was noted that The Executive will separate the pitches now rather than further into the project. Debbie explained that as they are now separate she may require extra information from the groups regarding usage etc as each pitch will have to be individually justified.
- Debbie is currently completing these business cases and meeting with the Economists in The Executive on 3<sup>rd</sup> October, hopefully a first draft of the business cases will be done as soon as possible after this meeting. Debbie also requested that if there are any aspects that may increase the costs it is better to highlight this now so it can be included in the business case.
- Paul is to meet with the Planners on 3<sup>rd</sup> October.
- It was clarified that the Housing Executive will not transfer the land until planning permission has been obtained.
- Paul confirmed that he will now progress 3 separate procurements at ITT in line with the three separate business cases for the pitches.

### **CASTLEWELLAN COMMUNITY CENTRE:**

Tom presented an update on the Castlewellan project. He noted that the port-a-cabins have now been moved and they are waiting for Building Control to sign this off. Tom explained that the group requested that the entire area be surfaced in bitmac but as the move of the port-a-cabins is not a long term plan this is not part of this project. It was noted that the PQQ documents were to go out this week. The group have confirmed their requirements for the building have been reflected in the drawings. It was agreed to put a timeline on filling in the PQQ documents of 2 weeks. Conor queried if single stage tender would be more

appropriate as this would speed up the procurement process. However Tom noted that the reason for the PQQ meant that the design team had longer to confirm the drawings. It was then agreed to go to Price Only at ITT stage to give a quicker turnaround on the assessment process. It was agreed that Tom send a update report to Debbie to be forwarded to CPD. Tom noted that the project is currently on track regarding spend. It was also noted that the roof is still a concern. A test was done on the structure last week and Tom is awaiting the results. It was agreed that the risk to the structure after the roof is removed should be addressed by temporary works, this items should be added to the Activity Schedule at ITT stage and the responsibility for the temporary works passed to the contractor when appointed. It was agreed that all testing, surveys, conditions reports should be available at ITT stage to inform the contractor of the risk to the structure and let them take responsibility for it.

#### **Risk Register and issues log:**

- Update the risk register to reflect the concerns regarding the structure of the building when the roof is removed.

#### **AGREED**

- **Tom to compile an update report to Debbie on the Castlewellan project to be passed onto CPD.**
- **Risk to the structure after the roof is removed should be addressed by temporary works, this items should be added to the Activity Schedule at ITT stage and the responsibility for the temporary works passed to the contractor when appointed. It was agreed that all testing, surveys, conditions reports should be available at ITT stage to inform the contractor**
- **Concerns regarding the structure after the roof has been removed to be added to the risk register.**

#### **COMMUNITY OPERATED SPORTS FACILITIES:**

##### **Ballyhornan, Downpatrick, Kilcooley:**

Paul presented an update on the Community Operated Sports Facilities. It was noted that the cost estimate of the Downpatrick project had come in at £400,000 less than the previous estimates. Paul explained that each of the groups had been met regarding the design of the pitch etc. Paul noted that the standstill period for the Geotechnical Contractor ends at midnight on the 2<sup>nd</sup> October and that is it envisaged that the contractor will be on site in a week. Debbie confirmed that she is content for the three pitches to go to PQQ however the project can go no further than that until the new Businesses Cases are approved. It was agreed to include in the PQQ documents that the ITT would not be issued until planning approval was obtained, this could be early 2018. Debbie to send formal approval of this. It was noted that for this project a sports contractor is preferred rather than a building contractor. It was noted that the groups do not yet know that the project is being split and it was agreed to meet with each group to explain this

rather than send out a formal letter or email which may cause concern from the groups. Debbie confirmed that she will attend these meetings in order to explain the rationale to the groups. Debbie also confirmed that after separating the pitches even if one project is not completed the other two can still go ahead.

### **Ballyhornan:**

Ballyhornan have agreed to have no meeting room as part of the building and to the 90m x 55m pitch.

### **Downpatrick:**

Paul explained that Downpatrick want a 100 x 60 pitch but have agreed to facilitate this they have agreed to the removal of the public toilet block and the provision of only have one accessible toilet. A discussion regarding the possible flooding at the Downpatrick pitch took place. It was agreed to liaise the Design Team to ascertain if this will be an issue. The issue regarding foul sewage was discussed. It was noted that both options – a treatment plant or a septic tank – have pros and cons. It was agreed to also speak to the Design Team regarding this and for them to suggest a solution.

### **Kilcooley:**

It was noted that Kilcooley have agreed to progress with the meeting room. It was also noted that the Project Board have not yet received confirmation that the Ards and North Down Council have approved to reinstate the land after the 25 year lease from the Housing Executive. It was noted that there are currently no issues regarding the parking for the pitch and the adjoining school. It was noted however that this may become an issue when Road Services become involved in the project.

### **Risk register and issues log:**

- On the Downpatrick project it was agreed to add points 1, 2 and 7 from the risk register to the issues log.

### **AGREED**

- **Debbie to send formal approval that The Executive are content for the pitches to progress to PQQ.**
- **Paul to meet with the Design Team to discuss the issues regarding flooding and also foul sewage at Downpatrick.**

### **UPDATE FROM DEPARTMENT FOR COMMUNITIES:**

There was no update from the Department for Communities to report.

### **FINANCE**

It was noted that the reprofiling to take account of the revised costs has been completed. Construction costs have been pushed out to further in the programme while it is just management fees and professional fees that are currently being incurred. Tom confirmed that he is confident that the Castlewellan spend profile is still on track. It was noted that the profiling of the spend will constantly be shifting and reprofiling throughout the duration of the project.

### **OBA NISRA Report cards**

No update on the Report card.

Signed:       Conor Mallon  
                    Chairperson

Signed:       Janine Hillen

**Next Project Board Meeting:** Monday 6 November 2017, 10:00am, Conference Room, Downpatrick Civic Centre, Downpatrick

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| <b>Report to:</b>                                   | Active and Healthy Communities   |
| <b>Date of Meeting:</b>                             | 20 November 2017   |
| <b>Subject:</b>                                     | Downpatrick Neighbourhood Renewal Partnership                                      |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director Community Engagement                             |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Damien Brannigan, Head of Engagement<br>Katrina Hynds, Downpatrick DEA Coordinator |

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| <b>Decisions required:</b> |  |
| To note the report.        |  |
| <b>1.0</b>                 | <b>Purpose and Background:</b>   |
| 1.1                        | <p>To provide the AHC Committee with an update on the on-going work of the Downpatrick Neighbourhood Renewal Partnership.</p> <p>Downpatrick Neighbourhood Renewal Partnership met on Wednesday 18 October 2017 at which the minutes of its previous meeting on Tuesday 5 September 2017 were approved by the Partnership.</p> |
| <b>2.0</b>                 | <b>Key issues:</b>   |
| 2.1                        | None.  |
| <b>3.0</b>                 | <b>Recommendations:</b>  |
| 3.1                        | <p>That the Committee note the attached:</p> <ul style="list-style-type: none"> <li>&gt; Minutes of Downpatrick Neighbourhood Renewal Partnership Meeting held on Tuesday 5 September 2017.</li> </ul>   |
| <b>4.0</b>                 | <b>Resource implications</b>   |
| 4.1                        | None.  |
| <b>5.0</b>                 | <b>Equality and good relations implications:</b>   |
| 5.1                        | None.  |
| <b>6.0</b>                 | <b>Appendices</b>  |
|                            | <p>Appendix I:</p> <ul style="list-style-type: none"> <li>&gt; Minutes of Downpatrick Neighbourhood Renewal Partnership Meeting held on Tuesday 5 September 2017.</li> </ul>   |

# Downpatrick Neighbourhood Renewal Partnership (DNRP)

**Minutes of the Meeting held on Tuesday 5 September 2017 at 4:00 pm  
In the Boardroom, Downshire Civic Centre, Ardglass Road, Downpatrick**

## **Present:**

### **Members**

|                     |  |
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| Nicholas McCrickard | CDRCN (County Down Rural Community Network) - <i>Chair</i>   |
| Macartan Digney     | Marian Park Community Association (MPCA) - <i>Vice Chair</i> |
| Ann Grant           | CDRCN  |
| Jenny Lavery        | CDRCN/ FHWCF (Flying Horse Ward Community Forum)             |
| Anita Waite         | Department for Communities (DfC)                             |
| Raphael Crummy      | Department for Communities (DfC)                             |
| Narene Skeffington  | Education Authority (EANI) - South East Region               |
| Neil McGivern       | Education Authority (EANI) - South East Region               |
| Katrina Hynds       | Newry, Moume and Down District Council DEA/NHR Coordinator   |
| Michelle Grant      | NMDDC – NHR Administrator                                    |
| Damien Brannigan    | NMDDC, Head of Community Engagement                          |
| Anthony Trainor     | Stream Street Community Association (SSCA)                   |
| Cadogan Enright     | Stream Street Community Association (SSCA)                   |
| Eamonn MacConMidhe  | Tosú Úr / Fresh Start (TÚ)                                   |
| Barbara Porter      | Public Health Agency (PHA)                                   |

### **Promoters**

|               |  |
|---------------|--|
| Alannah Brown | Surestart, South Eastern Health & Social Care Trust (SEHSCT) |
| Anne McKeever | South Eastern Health & Social Care Trust (SEHSCT)            |
| Tatiana Seed  | South Eastern Regional College (SERC )                       |

| ITEM |  | ACTION |
|------|--|--------|
| 1    | <p><b><u>Apologies</u></b></p> <p>Apologies were received from the following: -</p> <p>Lillian Swaffield &amp; Susan Casement - Bridge Street &amp; Mount Crescent Community Association</p> <p>Janice Symington - Down Business Centre (DBC)</p> <p>Dan McEvoy - Downpatrick Community Collective (DCC)</p> <p>Owen McDonnell - NI Housing Executive (NIHE)</p> <p>Lorraine Coulter - South Eastern Health &amp; Social Care Trust (SEHSCT)</p> <p>Lynette Killen - South Eastern Health &amp; Social Care Trust (SEHSCT)</p> <p>Alison McCarthy (Tosu Ur / Fresh Start)</p> <p>Doreen Brown (Tosu Ur / Fresh Start)</p> <p>Jeanette McCarthy (Tosu Ur / Fresh Start)</p> |        |



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| 2 | <p><b><u>Receive Representatives from 'Life Change Changes Lives'</u></b></p> <p>The Chair welcomed the representatives from Life Change Changes Lives to the meeting. Manus Teague advised members that he had set up the Project in Downpatrick, along with his wife to help people deal with issues such as addiction, mental health &amp; suicide. They became a registered company in 2015 and since then they have been self-funded.</p> <p>The Project has grown rapidly over the years and caters for people of all ages. Over 200 individuals with varying needs have been welcomed.</p> <p>Three of their members attended and gave a brief synopsis on how the how they project helped them overcome addiction and mental illness.</p> <p>Part of the project includes Pop Up Art</p> <p>Their project includes Pop Up Art in Downpatrick and many people from surrounding areas (from Holywood to Newcastle) come along. It offers confidential counselling and therapy through the recycling and upscaling of furniture. Any profits made from the sale of the Art work is reinvested into the project.</p> <p>Mr McCrickard thanked the group for their presentation. He advised them that at present the Neighbourhood Renewal Programme has no additional funding for groups to avail of.</p> <p>Members gave advice on funding streams that the group may be able to use.</p> |  |
| 3 | <p><b><u>Minutes of Last Meeting</u></b></p> <p>Minutes from the meeting of 25 April 2017 were adopted on the proposal of Eamonn Mac Con Midhe, and seconded by Macartan Digney.</p>   |  |
| 4 | <p><b><u>Promoters Reports (Apr-Jun 2017)</u></b></p> <p><b>1. Speech and Language Therapy – Anne McKeever</b><br/>Anne reported on project objectives:</p> <ul style="list-style-type: none"> <li>• 26 were on the caseload for this quarter – all children were assessed and no waiting list.</li> <li>• Waiting time between referral and assessment was 4 days (in comparison to 13 weeks at local clinic.)</li> <li>• 71 children were seen for therapy during the school year and the number discharged (46) was high at 65%.</li> <li>• 1 child needed to be transferred to local clinic / specialist learning school.</li> </ul>   |  |

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|  | <p><b>2. Talk Boost</b></p> <ul style="list-style-type: none"> <li>• This is only a short term programme and it is anticipated that the quota will be reach by end of March 2018.</li> <li>• A Parent Questionnaire was carried out with 100% satisfaction.</li> </ul> <p>There followed a discussion on how trends in relation to referrals have gone up over time. The complexity of children's needs have also increased resulting in the child being transferred on. Seek clarification from some of the teachers or students on their progress since being on the programme.</p> <p><b>3. Health and Community Engagement – Ann Grant</b><br/>Ann reported on project objectives/outputs:</p> <ul style="list-style-type: none"> <li>• Volunteer week celebration and 'Where is Your Child Tonight' events were very well attended.</li> <li>• The Community Collective raised £700 for CAPPA</li> <li>• Focus has been on supporting work and volunteers. Some volunteers resigned and it was necessary to regroup.</li> <li>• New approach in Meadowlands is required.</li> <li>• Achievements of volunteers were celebrated during Volunteers Week.</li> <li>• Supported Community Associations and Interagency meeting</li> <li>• Finance claims have been completed in regard to Bridge Street, Downpatrick.</li> <li>• Support given to Bridge Street and Mount Crescent with community fun day in July (was busy in June with work for this).</li> <li>• Various Healthy Lifestyle projects held.</li> <li>• Men's Group are involved in the community garden and want to establish a bee keeping project.</li> <li>• Marshalling training is planned and to roll out with other groups.</li> </ul> <p><b>Action: Anita Waite (DfC) to organise meeting with Ann to visit some of the programmes.</b></p> <p><b>4. Family Health &amp; Wellbeing – Alannah Brown, SureStart</b><br/>Alannah reported on project objectives/outputs:</p> <ul style="list-style-type: none"> <li>• Ongoing staffing issues are to be dealt with by the next week</li> <li>• New long term parent programme has commenced with 20 parents to attend.</li> <li>• Healthy lifestyle programmes have begun.</li> <li>• Home visit target is 30 - 9 have been accessed to date. Full complement of staff here. Shows work done is making a difference.</li> </ul> <p><b>Action: Anita Waite and Raphael Crummy to visit premises .</b></p> <p><b>5. Driving to Success – Tatiana Seed, SERC</b><br/>Tatiana reported on project objectives/outputs:</p> <ul style="list-style-type: none"> <li>• Full number enrolled for 3-month programme (19 female and</li> </ul> | <p><b>AW/RC/AG</b></p> <p><b>AW/RC/AB</b></p> |
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|   | <p>11 male) including a few older participants e.g. 47-year old.</p> <ul style="list-style-type: none"> <li>• The e-tender NI website was used for driving and study programme</li> <li>• The theory test has been completed, however only 5 have passed so far. Those who failed are due to re-sit.</li> <li>• All materials were made available for students</li> </ul> <p><b>6. NR Technical Assistance – Katrina Hynds (NMDDC)</b><br/>Katrina referred to the report on the first quarterly claim. She explained to members that this was her first report, since only taking up the post in August.</p>   |    |
| 5 | <p><b><u>Matters Arising:</u></b><br/><b>Code of Practice: Members Declarations/Nominations</b><br/>None</p>  |    |
| 6 | <p><b><u>Action Plan 2016 -2019 Update: Alleygating</u></b><br/><br/>On Agenda in error.</p>  |    |
| 7 | <p><b><u>Any Other Business</u></b></p> <p>Anita, (DfC) advised that the Action Plan needs to be reviewed every 6 months. It was agreed that have a review of the Action Plan, followed by a meeting in mid-October 2017 at 1.30 pm. Quarterly reports are to be forwarded with this Agenda.</p> <p><b>Action: Katrina to organise venue and confirm date for Action Plan Review Meeting, followed by NHR Meeting.</b></p> <p>Barbara Porter (PHA) announced this would be her last meeting as there has been change within PHA and it is moving away from Neighbourhood Renewal. There will be a new person looking after the work. Barbara is moving to Early Years section and also PHA would be more involved in community planning too. Good Luck appreciations from all were wished to Barbara.</p> | KH |
| 8 | <p><b><u>Date and venue of next meeting</u></b><br/><br/>To be confirmed.</p>   | KH |

The Meeting closed at 5:20pm

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| <b>Report to:</b>                                   | <b>Active &amp; Healthy Communities</b>                 |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | <b>South Armagh/South Down Peace Centre</b>             |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Janine Hillen, Assistant Director: Community Engagement |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Justyna McCabe, Programmes Manager                      |

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| <b>Decisions required:</b> |   |
| To note the report.        |   |
| <b>1.0</b>                 | <b>Purpose and Background:</b>  |
|                            | <p>The application to SEUPB for the South Armagh/South Down Peace Centre was submitted in May 2017 for the total amount of €7,928,760.48 to include infrastructure and works, programming, staff and administration costs. SEUPB have appointed an independent consultant to conduct an Economic Appraisal on the Stage 2 application.</p> <p>The consultant raised a query whether the Council as Lead Partner would be willing to provide confirmation that it will underwrite any losses that may arise during and post funding period and cover any shortfall in income during the continued operation of the centre.</p> <p>A meeting with SEUPB to discuss the issue is being arranged and we will report back to the Committee when more information is available.</p> |
| <b>2.0</b>                 | <b>Key issues:</b>  |
| 2.1                        | <p>The Economic Appraisal is still ongoing and the consultant will present his findings to SEUPB, at which point SEUPB will decide whether to fund the project or not.</p> <p>It is important to control the expectations of the community as there will only be eight iconic projects funded through this programme.</p>   |
| <b>3.0</b>                 | <b>Recommendations:</b>   |
| 3.1                        | That the Committee note the report.   |
| <b>4.0</b>                 | <b>Resource implications:</b>   |
| 4.1                        | Will not be known until the Economic Appraisal is completed.  |
| <b>5.0</b>                 | <b>Equality and good relations implications:</b>  |
| 5.1                        | This was undertaken as part of the application process.   |

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| 6.0 | Appendices |
|     | None.      |

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| <b>Report to:</b>                                   | Active and Healthy Communities                              |
| <b>Date of Meeting:</b>                             | 20 November 2017  |
| <b>Subject:</b>                                     | Co Down Games Centre  |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Michael Lipsett, Director of Active and Healthy Communities |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Conor Haughey, Head of Outdoor Leisure                      |

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| <b>Decisions required:</b>  |   |
| To consider the report and agree that officers continue to work with the Down County Board. |   |
| <b>1.0</b>  | <b>Purpose and Background:</b>  |
| 1.1   | <p>Officers are arranging a meeting with Ballykinler Community representatives and members of the Down County Board to discuss the proposal for a new development for the GAA on land at the former Ballykinlar army base.</p> <p>The proposed facility may include 5 floodlit pitches, changing facilities, a gymnasium, handball courts, an auditorium and a new administrative base which will become the main hub for Down GAA.</p> |
| <b>2.0</b>  | <b>Key issues:</b>  |
| 2.1   | The Down County Board would like to work in partnership with the Council to ensure maximised community use for the proposed development.  |
| <b>3.0</b>  | <b>Recommendations:</b>   |
| 3.1   | That the Committee note the report.   |
| <b>4.0</b>  | <b>Resource implications</b>  |
| 4.1   | None  |
| <b>5.0</b>  | <b>Equality and good relations implications:</b>  |
| 5.1   | N/A   |
| <b>6.0</b>  | <b>Appendices</b>   |
|   | None  |



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| <b>Report to:</b>                                   | Active and Healthy Communities   |
| <b>Date of Meeting:</b>                             | 20 November 2017   |
| <b>Subject:</b>                                     | Minutes of Sustainability and Climate Change Forum Meeting: 21 August 2017 |
| <b>Reporting Officer<br/>(Including Job Title):</b> | Eoin Devlin, Assistant Director of Health and Wellbeing                    |
| <b>Contact Officer<br/>(Including Job Title):</b>   | Eoin Devlin, Assistant Director of Health and Wellbeing                    |

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| <b>Decisions required:</b> |  |
| To note the report.        |  |
| <b>1.0</b>                 | <b>Purpose and Background:</b>   |
| 1.1                        | To provide the Committee with an update on the on-going work of the Sustainability and Climate Forum.                      |
| <b>2.0</b>                 | <b>Key issues:</b>   |
| 2.1                        | None.  |
| <b>3.0</b>                 | <b>Recommendations:</b>  |
| 3.1                        | That the Committee note the attached Minutes of the Sustainability and Climate Change Forum Meeting held on 21 August 2017 |
| <b>4.0</b>                 | <b>Resource implications</b>   |
| 4.1                        | None   |
| <b>5.0</b>                 | <b>Equality and good relations implications:</b>   |
| 5.1                        | None   |
| <b>6.0</b>                 | <b>Appendices</b>  |
|                            | Appendix I: Minutes of 21 August 2017  |

**Minutes of Sustainability & Climate Change Forum Meeting**  
**Monday 21<sup>st</sup> August 2017 at 4.00pm**  
**Commedagh Room, Downpatrick Civic Centre**

**In attendance:** Councillor Terry Andrews                      Councillor Patrick Brown  
                          Councillor Harry Harvey                      Councillor Mark Murnin  
                          Councillor Sean Doran                      Councillor Robert Burgess

Mr Michael Lipsett      Director of Active and Healthy  
    Communities  
    Mr Eoin Devlin      Assistant Director Active Health &  
    Wellbeing  
    Ms S McEldowney      Senior Environmental Health Officer  
    Mr C Mussen      Energy Officer

**Apologies**  
**Councillor Cadogan Enright**  
**Joe Parkes**

| Item 2   | Action |
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| <b><u>Minutes of Meeting held on 15 May 2017</u></b><br>Minutes agreed |        |
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| Item 3   | Action            |
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| <b><u>Update re: Fleet Management</u></b><br>Apologises Joe Parkes | To be rescheduled |
|  |                   |

| Item 4   | Action           |
|--|------------------|
| <b><u>Update re: Energy Management Programme</u></b><br>A presentation was given by Ciaran Og Mussen, Energy Officer on the energy management programme to date. Mr Mussen highlighted the cumulative energy savings made to date and discussed the various energy saving projects delivered over the past year.<br>Mr Mussen also delivered a report on proposed Photovoltaic Panels for the new Down Leisure Centre. The report outlined | Ciaran Og Mussen |



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| 3 options available with varying installation sizes. It was agreed that this report should go to AHC committee meeting for approval of one of the options. |  |
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| Item 5   | Action   |
|--|--|
| <p><b>Request from Federation Of City Farms &amp; Community Gardens for funding</b></p> <p>Ms McEldowney advised that the Federation of City Farms and Community Gardens (FCFCG) have requested funding from the councils for the 2017/2018 year. A discussion took place on the assistance available from FCFCG and the demand for community growing spaces in the district. A paper on the request is to be taken to AHC Committee on 18<sup>th</sup> September 2017 seeking approval.</p>   | Sheena McEldowney  |
| Item 6   |  |
| <p><b>AOB</b></p> <p>Cllr Burgess enquired about the Affordable Warmth Scheme and the uptake across the District. Mr Devlin advised that it was a targeted scheme and agreed to provide figures on number of referrals /works complete etc for the next meeting.</p> <p><b>Agenda for next meeting:<br/>Monday 20<sup>th</sup> November 2017</b></p> <p>Mr Devlin suggested that a representative from Sustainable Northern Ireland be invited to attend the next Forum is available to provide an update on support available to the council.</p> <p>The update on Fleet Management to be rescheduled for the next meeting.</p> <p>There being no further business, the meeting concluded at 5:30pm</p> | <p>Eoin Devlin</p> <p>Eoin Devlin</p> <p>Eoin Devlin</p> |