

April 15th, 2015

**Notice Of Meeting**

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 17th August 2015 at 6:00 pm** in **Downshire Civic Centre**.

**Chair:** Cllr L Kimmins

**Vice:** Cllr L Devlin

**Members:** Cllr S Burns Cllr M Carr

Cllr S Doran Cllr C Enright

Cllr G Fitzpatrick Cllr V Harte

Cllr H Harvey Cllr D Hyland

Cllr K Loughran Cllr B Ó'Muirí

Cllr D Taylor Cllr G Sharvin

Cllr W Walker

# Agenda

- 1 **Apologies and Chairperson's Remarks**
- 2 **Declarations of Interest**
- 3 **Action Sheet arising from AHC Committee Meeting - 15 June 2015**

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## *Presentations*

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- 4 **Presentation by STA, Richard Timms**

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## *Leisure and Sports*

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*In Committee Item*

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19 **Report on the Gym Provision at Newry Sports Centre**

This item is deemed to be restricted by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014 - information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government department and employees of, or office holders under, the Council and the public may, by resolution, be excluded during this item of business.

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# Invitees

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**ACTION SHEET- ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING – MONDAY 15 JUNE 2015**

<b>AGENDA ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed</b>
<b>AHC/29/2015</b>	Proposed Procedure for Bonfires/Beacons	It was agreed to adopt the Beacons and Bonfires Policy and put in place a bonfire management programme which will include selling the beacons and match funding from PCSP and Good Relations.	Action complete
<b>AHC/30/2015</b>	Results of Social Investment Fund South Zone Revenue Projects	It was agreed to appoint the Service Delivery Organisation as per the Central Procurement Directives.	Contract being drawn up
<b>AHC/31/2015</b>	Results of Second Call for Financial Assistance	It was agreed to award the following: Community Festivals – 25 awarded Good Relations – 17 awarded Capital Schemes – 8 awarded	To be issued 15 July 2015
<b>AHC/32/2015</b>	Implementation of Part III of Safety of Sports Grounds (NI) Order 2006	The report was noted and it was agreed to approve implementation of Part III of the Safety of Sports Grounds (NI) Order 2006.	In progress
<b>AHC/33/2015</b>	Service Level Agreement Affordable Warmth	It was agreed to give authorisation to the Chief Executive to sign the SLA for Affordable Warmth project on behalf of the Council.	Passed to Chief Executive for signing
<b>AHC/34/2015</b>	Service Level Agreement in relation to Public Health Agency Funded Activities for 2015-2016	It was agreed to give authorisation to the Chief Executive to sign the SLA in relation to Public Health Agency Funded Activities for 2015-2016.	Passed to Chief Executive for signing



<b>AGENDA ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed</b>
<b>AHC/35/2015</b>	Life Funding – Proposed Green Infrastructure Project	It was agreed that Council Officials working with officers of the East Border Region and officers from other East Border Region Councils in preparing an application for LIFE funding for a Green Infrastructure Project.	Actioned by J Campbell

<b>Report to:</b>	Active and Healthy Community Committee
<b>Subject:</b>	Review of hire of pitches
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Roland Moore

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Charges of sports pitches to clubs and leagues**

#### 1.0

#### Purpose & Background

The Council currently has two separate models for hiring of pitches to Clubs and Leagues. The models are based on the procedure and pricing from the two legacy Councils.

As part of the development of the leisure pricing for the Council, new charges were established and approved by Council for single hire usage based on the levelling up principle. However, club and league hire were left pending further review.

To ensure equality across the district, Officers have looked at offering clubs (where applicable) and leagues a season long hire cost as currently exists within the former NMDC area, subject to a number of functions as set out in Appendix A being undertaken by the clubs and leagues themselves.

The existing charges for club and league hire are detailed in Appendix A.

A Value for money analysis detailed in Appendix A highlights continuation of this scheme would be financially neutral to the Council based on up to 78% discount offered to clubs and leagues.

This discount could be offered to other clubs and leagues from the former DDC area, assuming the same hire conditions were adopted. It is noted that single hire agreements exist historically and may not always be possible to accept requests due to availability of facilities.

Any agreement for season long Club and League hire would be subject

	to formal SLAs entered into with the Council. SLAs should also be developed for historical hire arrangements.
<b>2.0</b>	<p><b>Recommendations</b></p> <ul style="list-style-type: none"> <li>• <b>Where no Club and League hire is undertaken, the existing single hire charges previously approved by Council in March 2015 will apply.</b></li> <li>• <b>That clubs and leagues across the district are offered the season long hire provided that formal agreements are signed.</b></li> <li>• <b>That the rate for season long hire of sports pitches (applicable to clubs and leagues only) be subject to the discounts as set out in appendix A Section 1.3</b></li> </ul>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>An analysis has been undertaken as detailed in Appendix A on the value for money of the season long hire for clubs and leagues. This shows there are no significant implications for the Council.</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>Appendix A – Existing Charges for club and league</p>

**APPENDIX A**

**1.0 Club/League Hire Charge**

1.1

		Charge
Club	1 to 3	£684.20
	4 to 6	£967.50
	7 plus	£1,259.10
Pavilion	1 to 3	£462.20
	4 to 6	£653.80
	7 plus	£846.60
Carnbane		£6,392.10

Table 1 - Club (Single Hire) and League charges

Table 1 details the hire charges for the single hire and league arrangements. These should be reviewed annually as part of the rates estimates process for the following year.

**1.2 Value for Money Analysis**

	No of teams	Hire Charge	Estimated matches	Approx. income
Club (single hire)	1 to 3	£684.20	70	£9.77
	4 to 6	£967.50	100	£9.68
	7 plus	£1,259.10	130	£9.69
Pavilion (single hire)	1 to 3	£462.20	70	£6.60
	4 to 6	£653.80	100	£6.54
	7 plus	£846.60	130	£6.51
Carnbane		£6,392.10	700	£9.13

Table 2 – Approximate income per match

Table 2 details the approximate income per match based on an assumed number of matches per season for single hire facilities and league usage. The hire of the facilities includes GAA and Soccer and also incorporates youth matches. Please note that the Council also uses the pitches and pavilions for other bookings, they are not exclusively leased or hired.

	Hire charge	Scale 4	Scale 3	Van	hours	total cost	Comments
Grade B pitch only	£42.25	£10.23	£9.00	£7.00	1.5	£39.35	Cost to inspect pitch, litter pick, erect flags and nets
Grade B pitch and pavillion	£55.50	£10.23	£9.00	£7.00	2	£52.46	Cost to inspect pitch, litter pick, erect flags and nets plus clean pavilion

Table 3 – Approximate variable cost to Council per match

Table 3 details the approximate variable cost to Council based on the Newry model of servicing pitch hire. This includes two employees plus van to visit the facility before and after undertaking certain tasks.

	Income per match to Council		Variable Cost per match		Net income per match	
	pitch only	pitch & pavilion	pitch only	pitch & pavilion	pitch only	pitch & pavilion
single hire	£42.25	£55.50	£39.35	£52.46	£2.91	£3.04
club/league	£9.77	£16.38	£0.00	£0.00	£9.77	£16.38

Table 4 – Net income to Council per match

This does not include the grounds maintenance costs per pitch

Table 4 details the net income to Council per match which highlights the cost benefits of club and league hire based on the existing Newry model.

Offering this option to Clubs and Leagues would mean that they would be responsible for;

- Pre-inspections
- Provision of nets and flags
- Erection and removal of nets and flags
- Cleaning of pavilions
- Insurance cover

The Council would continue to maintain the facility and ensure pitches are playable within 48 hours notice and also line the pitches. The Council will continue to own the facility and may hire to other user groups when requested.

The approximate discount offered currently being offered in the former Newry & Mourne areas is;

- 1.3 Level of discount for pitch only (club) 77%
- Level of discount for pitch only (league) 78%
- Level of discount for pitch & pavilion 70%

*Please note that a single user hire agreement exists for a Hockey Club in the former DDC area with 65% discount, for artificial surface and floodlit facility with pavilion.*

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Use Of Leisure Centres Outside of Council hours
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Roland Moore

**Decisions Required**

Members are asked to note the contents of the report, and consider and agree to:

- **Use of Leisure Centres outside of Council hours**

**1.0 Purpose & Background**

Following a Council decision on the 29<sup>th</sup> June 2015, it was decided that:

“any group private lessons in Council facilities would be targeted at groups not currently provided for in the swimming programme organised by the Council”

and that:

“The Council brings forward proposals which would allow use of facilities outside of Council hours.”

A review has been undertaken on pool timetables for Newry Leisure Centre, Kilkeel Leisure Centre and Downpatrick Leisure Centre. This has implications for club/user group booking requests while also at the same time it has identified time/space provision for any group private booking requests that target groups not currently provided for in the swimming programme organised by the Council.

Further to the review on Leisure Centre pool timetables, the table below details the daily total of hours available for use of facilities outside of Council hours – refer to Appendix A for specific times

**Table 1: Daily Hours available for hire outside of facility opening times**

<i>Centre</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thur</i>	<i>Fri</i>	<i>Sat</i>	<i>Sun</i>
<i>DLC</i>	<i>9hrs</i>	<i>9hrs</i>	<i>9hrs</i>	<i>9hrs</i>	<i>9hrs</i>	<i>15hrs</i>	<i>13hrs</i>
<i>KLC</i>	<i>10.5hrs</i>	<i>10.5hrs</i>	<i>10.5hrs</i>	<i>10.5hrs</i>	<i>10.5hrs</i>	<i>15hrs</i>	<i>15hrs</i>
<i>NLC</i>	<i>7.5hrs</i>	<i>7.5hrs</i>	<i>7.5hrs</i>	<i>7.5hrs</i>	<i>7.5hrs</i>	<i>9.5hrs</i>	<i>10.5hrs</i>

Based on current weekly opening hours, the Finance Department have calculated the actual hourly operating costs for Downpatrick Leisure Centre,

Newry Leisure Centre and Kilkeel leisure Centre.

These calculations also provide information on staff costs, depreciation costs and also non-essential running costs, ie. this does not include day to day costs such as printing, stationary, marketing, software, etc which should not be passed on to private booking requests.

**Table 2: Total cost per hour to operate centres – note that this is inclusive of income received**

	DLC	NLC	KLC
<b>Total</b>	£286.74	£275.95	£252.37
<b>Total less Staff Costs</b>	£107.14	£95.24	£58.35
<b>Total less Staff Costs and Non Running Costs</b>	£97.92	£89.34	£49.95

The Councils Leisure Centres contain a combination of swimming pools, health suites (sauna, steam room, jacuzzi), gyms, sports halls, etc. For the purpose of this report and referenced in Table 3, Officers have calculated the actual hourly operating costs for swimming pools in each of its centres.

**Table 3: Overall Cost for Private Booking Requests To Operate Swimming Pool Outside Of Centre Opening Hours and overseen entirely by Council Staff (Not inclusive of VAT)**

Centre	(1) Facility Costs per hour (inc staff costs and 10%)	(2) Facility Costs per hour (including staff costs and 10% BUT less non-essential running costs)
<b>DLC</b>	£159.81 (£70.71)	£153.73 (£64.63)
<b>NLC</b>	£172.91 (£83.81)	£167.72 (£78.62)
<b>KLC</b>	£127.61 (£38.51)	£122.07 (£32.97)

**Figures in brackets above denote actual income to Council minus staff costs**

- Note that total cost also has additional 10% included – this following a previous Council decision in December 2014 under the “charging framework and principles for the hire of facilities”- For commercial business and organisations the hire cost should be full cost recovery plus 10%
- Note that application of VAT is assumed to be required for commercial operators and this is an area where advice is currently being taken. (not currently included in Table 3 or Table 4 costs)
- Note that staff costs are to be factored in following a directive from the Health and Safety Executive NI and the HSE publication document, “HSG179” – refer to Appendix B Table 1 for further information.

**Table 4: Overall Cost for Private Booking Requests To Operate Swimming Pool Outside Of Centre Opening Hours and overseen by Council Key-Holder – additional**

<b>staff to be provided by user group in accordance with SLA (Not inclusive of VAT)</b>		
<b>Centre</b>	<b>(1)Facility Costs per hour (inc staff costs and 10%)</b>	<b>(2)Facility Costs per hour (including Council key holder and 10% BUT less non-essential running costs)</b>
<b>DLC</b>	£95.19 (£70.71)	£89.10 (£64.63)
<b>NLC</b>	£108.29 (£83.81)	£103.10 (£78.62)
<b>KLC</b>	£62.99 (£38.51)	£57.44 (£32.97)
<b>Figures in brackets above denote actual income to Council minus staff costs</b>		
<b>2.0</b>	<b>Recommendation</b>	
	<p>Officers have brought forward proposals which would allow the use of facilities outside of Council hours and members are asked to agree to hire costs and operational staffing requirements for outside hire as detailed in Table 3 (2) by any group private requests that target groups not currently provided for in the swimming programme organised by the Council and subject to on-going review. Any booking requests are subject to normal booking procedures and availability.</p>	
	<b>Centre</b>	<b>(2)Facility Costs per hour (including staff costs and 10% BUT less non-essential running costs)</b>
	<b>DLC</b>	£153.73 (£64.63)
	<b>NLC</b>	£167.72 (£78.62)
	<b>KLC</b>	£122.07 (£32.97)
<b>3.0</b>	<b>Resource Implications</b>	
	<p>Any hire to private organisations outside of normal operating hours should be staffed by NMDDC staff. Therefore additional resource is required, however costs for same will be passed onto hirer as detailed in the report.</p>	
<b>4.0</b>	<b>Appendices</b>	
	<p><b>Appendix A – Centre Closure Times</b>  <b>Appendix B – Cost for Private Booking Request</b></p>	



## Appendix A

Table 1: Centre Closure Times (additional Information includes specific daily times that are available – namely when the Centre is not in use)

<i>Centre</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thur</i>	<i>Fri</i>	<i>Sat</i>	<i>Sun</i>
<b>DLC</b>	10.30pm -7.30am	10.30pm -7.30am	10.30pm -7.30am	10.30pm -7.30am	10.30pm -7.30am	6pm- 9am*	6.30pm- 7.30am
<i>DLC Total Hrs Available</i>	9hrs	9hrs	9hrs	9hrs	9hrs	15hrs	13hrs
<b>KLC</b>	10.30pm -9am	10.30pm -9am	10.30pm -9am	10.30pm -9am	10.30pm -9.30am	6pm- 9am*	6pm- 9am
<i>KLC Total Hrs Available</i>	10.5hrs	10.5hrs	10.5hrs	10.5hrs	10.5hrs	15hrs	15hrs
<b>NLC</b>	10.30pm -6am	10.30pm -6am	10.30pm -6am	10.30pm -6am	10.30pm -6am	9pm- 6.30am	9pm- 7.30am
<i>NLC Total Hrs Available</i>	7.5hrs	7.5hrs	7.5hrs	7.5hrs	7.5hrs	9.5hrs	10.5hrs

\*Sun identified for overflow lesson if required in DLC and KLC

**Appendix B**

**Table 1: Cost for Private Booking Requests To Operate Swimming Pool Outside Of Centre Opening Hours (Not inclusive of VAT)**

Centre	1x Gross keyholder Cost Per Hour + 10%	3x Gross Lifeguard Cost per hour + 10%	(1)Facility Costs per hour +10% (less staff costs)	(2)Facility Costs per hour + 10%(less staff costs and non-essential running costs)
DLC	£24.48	£64.63	£70.71	£64.63
NLC	£24.48	£64.63	£83.81	£78.62
KLC	£24.48	£64.63	£38.51	£32.97

- Note that staff costs are to be factored in following a directive from the Health and Safety Executive NI and the HSE publication document, “HSG179”, whereby it stated that “Responsibility... will remain with the pool operator who will therefore need to have competent staff in attendance during the hire session.” – this could take the form of an assigned keyholder who is plant room trained but Officers would also recommend to staff sessions to the same standard as public run sessions with Council Lifeguards due to on-going training requirements and validity of qualifications
- Note that staff costs are based on 1 x keyholder who is plant room trained and 3 x lifeguards assuming average of time ½ to double time rate and 10% added– this equates to £89.10 per hour
- Option (1), (2) and (3) reflect income to Council per hour as staff costs are committed

**Table 2 - Overall Cost for Private Booking Requests To Operate Swimming Pool Outside Of Centre Opening Hours and overseen by Council Key-Holder – additional staff to be provided by user group in accordance with SLA (Not inclusive of VAT)**

Centre	1x Gross keyholder Cost Per Hour	(1)Facility Costs per hour +10% (less staff costs)	(2)Facility Costs per hour + 10%(less staff costs and non-essential running costs)
DLC	£24.48	£70.71	£64.63
NLC	£24.48	£83.81	£78.62
KLC	£24.48	£38.51	£32.97

- Note that staff costs are based on 1 x keyholder who is plant room trained and assuming average of time ½ to double time rate and 10% added – this equates to £24.48 per hour
- Option (1), (2) and (3) reflect income to Council per hour as staff costs are committed

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Update on Swim Programmes and pool timetables
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Roland Moore

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Update on Swim Lesson Programmes and Pool Timetables**

#### 1.0 Purpose & Background

The Council has implemented the STA International Learn to Swim programme in its new Newry Leisure Centre and this has been in operation since May 2015. Following a Council decision on the 29<sup>th</sup> June 2015, it was decided to implement the STA International Learn To Swim programme in Kilkeel Leisure Centre and Downpatrick Leisure Centre for September 2015 onwards.

Officers have worked very closely with the Swimming Teachers Association to devise an implementation programme for Kilkeel Leisure Centre and Downpatrick Leisure Centre for September 2015.

Due to the demand for swimming lessons at Newry Leisure Centre, additional classes have been planned by extending opening hours in Autumn to help alleviate the enquiry list (i.e.) Saturday and Sunday evenings 6pm-8.30pm due to lack of free space in the current pool programme. Slots have also been identified on Sunday mornings in Kilkeel Leisure Centre and Downpatrick Leisure Centre for future swim lessons if required

The Council's Leisure Centres have each a pool timetable and consideration is given to space provision for public recreational swimming, public lane swimming, public swim lessons, primary/secondary school swim lesson, private teacher 1-2-1 and club/user group booking requests.

Due to the new swimming lesson programme for September and the increased customer demand for public recreational swimming and lane swimming, a review has been undertaken on pool timetables for Newry Leisure Centre, Kilkeel Leisure Centre and Downpatrick Leisure Centre.

Officers have reviewed current swim lesson enrolments, capacity and enquiry lists within Kilkeel Leisure Centre and Downpatrick Leisure Centre. The

adoption of the new swim programme will increase the capacity for swim lessons in each facility for September 2015 onwards.

**Table 1: Current Capacity vs Future Capacity with the adoption of the STA International learn To swim Model in all 3 Centres for September 2015.**

<i>Centre</i>	<i>June</i>		<i>Projected September</i>	
	<i>Capacity per week</i>	<i>Booked per week</i>	<i>Projected enquiry list following increased capacity</i>	<i>Planned Capacity per week</i>
<i>NLC</i>	520	502	233	772
<i>KLC</i>	144	128	76	296
<i>DLC</i>	249	232	10	452
<i>Overall Total</i>	<b>913</b>	<b>862</b>	<b>319</b>	<b>1520</b>

At a recent Council meeting on 29<sup>th</sup> June 2015, it was reported that the enquiry list figure at Newry Leisure Centre has decreased from 846 to 721 and from that meeting, 298 of those enquiries have now been placed into the swim lesson programme through a variety of weekly lessons and summer intensive lessons. 218 have been removed from list who were not contactable or no longer interested and due to the increased spaces for September, the enquiry list is projected to be 233

Where demand exists in a facility and placement onto the swim programme cannot be achieved, those enquiries will be offered placement in other facilities where appropriate subject to availability.

Officers have reviewed swim timetables and have agreed that whilst increasing the provision for swim lessons, space allocation for public recreational swimming and public lane swimming should also be increased. This should continue to be monitored within each specific centre. This may have implications for future club/user group booking requests based on available pool space.

**2.0**

**Recommendation**

- **Members are asked to note and agree to summary of swim lesson programmes and future increase of swim lesson provision along with revised rationale for swim timetables.**

**3.0**

**Resource Implications**

	The Council will have to allow for additional resource for the increase in swimming teacher provision, however this income from the increased number of lessons delivered will more than offset this additional cost.
<b>4.0</b>	<b>Appendices</b>  Not applicable

<b>Report to:</b>	Active & Healthy Community Committee
<b>Subject:</b>	Damaged Playpark in Crossgar
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Michael Lipsett

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **The replacement of the equipment at an approximate cost of £75,000 which may be recovered from our insurers.**

#### 1.0

#### Purpose & Background

The Crossgar Playpark was damaged in a fire on the early hours of Sunday 12 July, the incident was reported to the PSNI at approximately 1am. The Police advised that it was started by someone placing a car tyre within a plastic tube slide on the main climbing frame, pouring accelerant on it and setting it alight. The fire has destroyed the main structure and the heat has caused other equipment in close proximity to fail.

The park was installed in 2014 at a cost of circa £130,000. Council Officers have estimated cost of replacement at £75,000 from the original supplier Crawfords Group .

The council has been advised that if the play park is not re-instated then the amount of grant which would be clawed back would be £73,815

We are still progressing our Insurance Claim to see the full restoration of this playpark.

From speaking to our Brokers, Willis, their view is that we have a valid claim under our Insurance. The playpark would fall within the category of "goods in the open" for which we have insurance to cover Fire, Lightening and Explosion. As this damage was caused by fire, Willis believe that this should be covered under our Insurance.

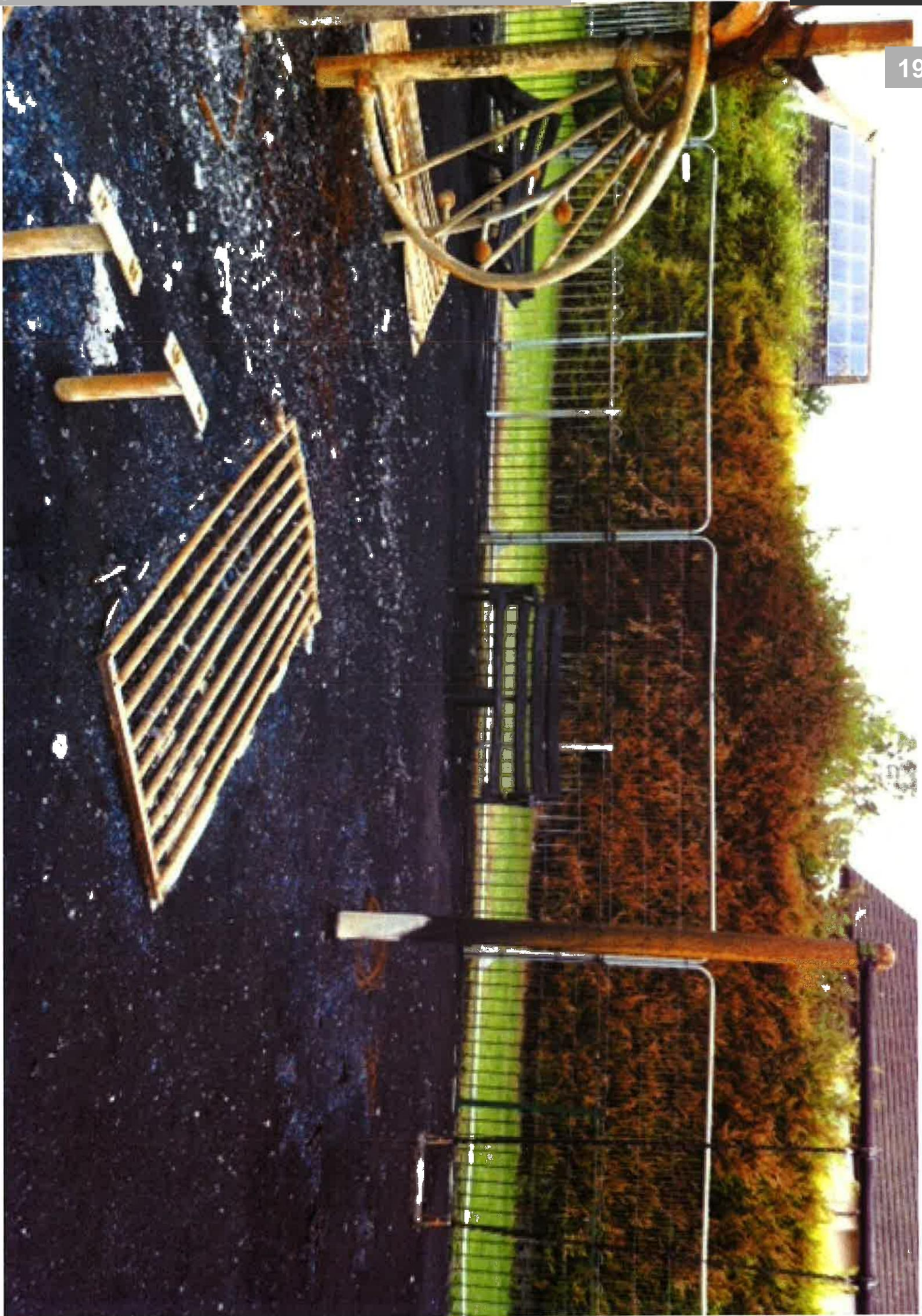
We are submitting an estimate for repairs and copies of the original Invoice to our insurers. We have also submitted an application to the

	Compensation Agency but this is not likely to be successful.
<b>2.0</b>	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• <b>That Council agrees to the replacement of the equipment at a cost of £75,000 which may be recovered from our insurers.</b></li> <li>• <b>That the Council carries out a public consultation on the type and extent of replacement equipment for the playground.</b></li> </ul>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>Should the insurance claim be unsuccessful the potential cost of replacement could be approximately £75,000.</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>Appendix A - Photos of the damage  Appendix B – Estimate of repair by Crawfords Group  Appendix C – E-mail from Mark Christie, DRAP</p>











**Schedule - Lislea Drive Play Area Crossgar**  
**Remove Fire Damaged Equipment / Safety Tiles:**

Schedule to remove existing items of fire damaged play equipment / safety tiles and dispose inc foundations

**Play Equipment:**

1. Landscape Structures swing with one cradle seat and one special needs moulded bucket seat with lockable harness, 1+ years
2. Landscape Structures Play Odyssey Tower Design 1201 multi-activity play unit, 5-12+ years, including:

**PlayOdyssey Tower twin-deck superstructure**

- Lower deck at 1.8m high
  - Central 'tree-house' style climbing ladder shaft to upper deck
  - Upper deck at 3.6m high
  - Hang-out area on upper deck
  - Pipe barrier panels to fully enclose upper deck
  - Turbo twister tunnel slide from upper deck to ground level
  - Double lane swoosh poly slide from lower deck to ground level
  - Sunbeam climber
  - Chain ladder climber
  - Vertical ascent rock face climbing wall with hand & foot grips
  - Fireman's pole
  - Skyrail climber
  - Lollipop climber
  - Cliff climber with pull-up chain
  - PlayOdyssey Tower roof with bubble dome
  - Playstructure seats x 4 in den area below lower deck
  - VIBE handholds
  - 5nr Pipe Panels replaced with Solid infill privacy panels (privacy for adjacent houses)
- 3.. Landscape Structures Omnispin accessible inclusive roundabout, featuring ideal transfer height from wheelchair, large supportive bucket seats and four independent speed restrictor devices, 2-12+ years
  4. Fahr driver sensory play panel, 2+ years
  5. Ecoplastic Sunseat Model 12 bench with back rest & arm rests x 3

**Play Area Safety Surfacing:**

168m2 ILP black rubber safety tiles are to be replaced throughout the play area. The tiles will be 70mm thick throughout, to allow for protection from a maximum fall height of 2.6 metres. Reinstate as necessary concrete sub base (Following removal and reinstallation of replacement items of equipment)

The area of the removed equipment and existing fire damaged tiles is to be cleaned down and re-instated to ensure complete removal of all debris (old tiles / glue) to ensure adequate sub base for reinstallation of safety tiles of an identical nature.

### **Remaining Surfacing:**

All areas beyond the playground fence will remain in grass, with any disturbed areas being re-instated prior to completion.

### **Fencing:**

Heras tempory fencing provided and currently insitu by council, to remain in place for duration of contract.

**Total Price £75'084.00 ex VAT**



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**Crawford  
Sports Surfaces**



**Crawford  
Play**



**Crawford  
Maintenance**



**Crawford  
Civil Engineering**



"Christie, Mark"  
<Mark.Christie@ardsandnor  
thdown.gov.uk>

31/07/2015 12:34

To "Michael.Lipsett@downdc.gov.uk"  
<Michael.Lipsett@downdc.gov.uk>,

cc

bcc

Subject Crossgar Play Park

Michael

For info, if the play park is not re-instated then the amount of grant which would be clawed back would be up to £73,815

Regards

Mark Christie

Acting Rural Development Programme Manager  
Down Rural Area Partnership  
Ards Business Centre  
Sketrick House, Jubilee Road  
Newtownards  
BT23 4YH

T: 028 9182 0748

F: 028 9181 1339

[ardsandnorthdown.gov.uk](http://ardsandnorthdown.gov.uk)

<b>Report to:</b>	Active & Healthy Communities
<b>Subject:</b>	Sports Association Newry & Down - Brand Identity
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Pat Power

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Approve the Brand Identity for SAND**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>The approval for the establishment of Sports Association Newry &amp; Down (SAND) was agreed at the Inaugural meeting of the AHC committee on Monday 20 April 2015.</p> <p>The process of setting up SAND also includes 'Brand Identity'</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• <b>That the Committee agree the new brand identity for the Sports Association Newry &amp; Down (SAND) is as attached:</b></li> </ul>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>The cost of the new branding will be met out of the Sports Associations own funds.</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>Appendix A - Mccadden SAND Brand Identity</p>

**McCadden**

**Brand Building**

**SAND**  
*Brand Identity*



**McCadden**

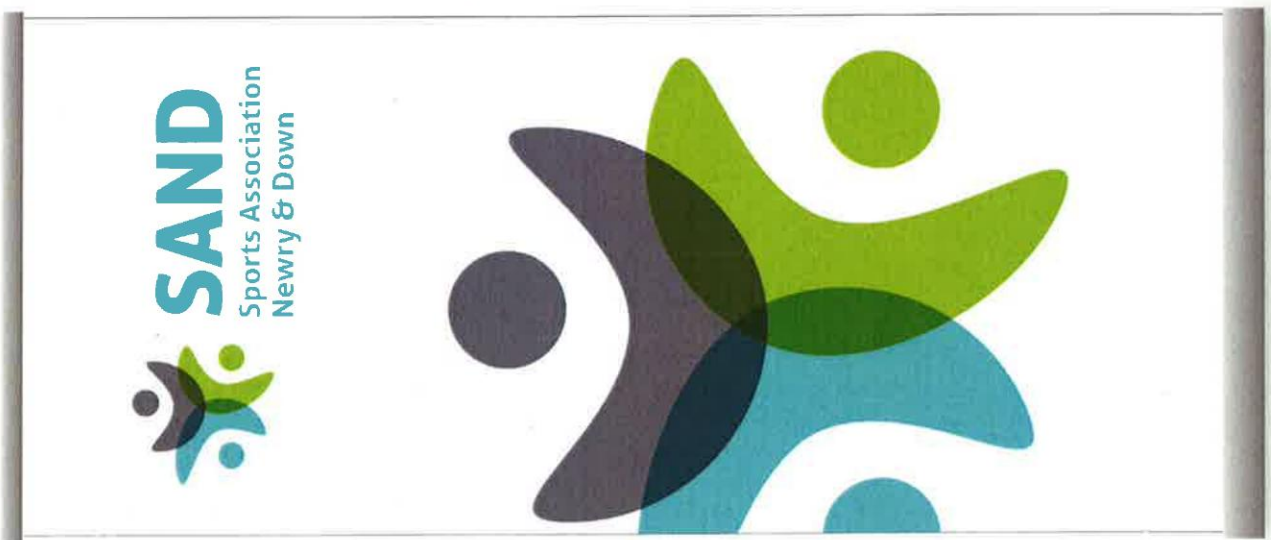
**Brand Building**



# SAND

**Sports Association  
Newry & Down**

**McCadden**



**Brand Building**

*Roll Up Banner*

Brand Building

McCadden

Uniform



<b>Report to:</b>	Active & Healthy Communities Committee
<b>Subject:</b>	Seven DEA Councillors to be identified/nominated to sit on the Sports Association Newry & Down
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Pat Power

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Identify/appoint nominations for SAND committee**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>The approval for the establishment of Sports Association Newry &amp; Down (SAND) was agreed at the Inaugural meeting of the AHC committee on Monday 20 April 2015.</p> <p>The AHC committee meeting that followed on Monday 18 May considered &amp; approved additional representation of Councillors to sit on the SAND committee/group (seven – one from each of the District Electoral Areas)</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• <b>It is recommended that each of the DEA's identify their representative to sit on the Sports Association Newry &amp; Down: Mournes; Crotlieve; Newry; Slieve Gullion; Slieve Croob; Rowallane and Downpatrick</b></li> </ul>
	<p><b>Resource Implications</b></p> <p>None</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>None</p>

<b>Report to:</b>	Active Healthy Communities
<b>Subject:</b>	Consideration of request for loan of beacon
<b>Date:</b>	17 <sup>th</sup> August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officers:</b>	Janine Hillen Sonya Burns Suzanne Rice

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- Consider letter dated 4<sup>th</sup> August 2015 from Downpatrick Community Collective.
- 

#### 1.0

#### Purpose & Background

Council has received a request from Downpatrick Community Collective to borrow a beacon for their Halloween Event on Saturday 31<sup>st</sup> October 2015.

At Active and Healthy Communities Committee meeting of 15<sup>th</sup> June 2015 a decision was taken to sell the existing 7 beacons currently in the ownership of Newry, Mourne and Down District Council for scrap value.

#### Key Issues

- Under the Sale of Goods Act 1979 items sold for a value/price must be of satisfactory quality and fit for purpose.
- To make beacons fit for purpose as bonfire beacons will require investment in repairs at a cost of £17,000.
- Annual storage of beacons costs £1,400.
- Beacons have a finite life span and following assessment only 5 out of the 7 beacons were deemed fit for purpose with 2 declared obsolete.
- The remaining 5 beacons have only 1 or 2 burns left before they become obsolete.
- Costly repairs must be carried out to each beacon each time they are burned.
- In the absence of repairs being carried out, the value of the

	<p>bonfire beacons would be equivalent to scrap value (approximately £180 for each beacon).</p> <ul style="list-style-type: none"> <li>• Council should not gift equipment that is unfit for purpose as the benefit to the organisation would be extremely limited and Council has a duty to ensure the safety/fit for purpose status of the equipment prior to gifting of ownership (ie. incurring the cost of repairs).</li> </ul> <p>It is accepted that a beacon was loaned out to Downpatrick Community Collective last Halloween, however, it was delivered, installed and returned by Groundwork NI to ensure compliance with all Health and Safety requirements. Council, as owner of the beacon, was in a position to oversee the beacon's repair and installation, ensuring same was carried out by a competent contractor with relevant experience.</p> <p>The current proposal received from Downpatrick Community Collective suggests that they will have the beacon</p> <p><i>“assessed and repaired (by professional steel fabricators) and arrange for a local supplier to prepare, fill &amp; install the beacon, remove same after event.”</i></p> <p>Council would have concerns that the contractor engaged by the Collective would not be a contractor with relevant experience of repairing, filling and installing bonfire beacons.</p>
2.0	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• <b>Whilst commending the group on their enthusiasm and creativity, due to the duty of Council to ensure equipment is fit for purpose, safety concerns and the cost of repairs which cannot be viewed as value for money, the recommendation is to uphold the decision to sell the 7 beacons.</b></li> </ul>
3.0	<p><b>Resource Implications</b></p> <p>There are no resource implications if the recommendation is supported.</p>
4.0	<p><b>Appendices</b></p> <p>Appendix 1 – Letter dated 4<sup>th</sup> August 2015 from Downpatrick Community Collective.</p>





**Janine Hillen PCSP Manager  
Newry Mourne & Down District Council  
Downshire Civic Centre  
Downpatrick  
BT30 6GQ**

**Date: 4<sup>rd</sup> August 2015**

Dear Janine

**Re: PCSP grant funding re July 2015 bonfire celebration event & access to Bonfire Beacon**

A standing item at our Downpatrick Community Collective meetings is our annual Halloween festival event. During our most recent Collective meeting (30<sup>th</sup> July) the committee were discussing the various issues connected to this event when it was mentioned that a group within Downpatrick received grant funding of £750.00 from the PCSP towards their 2015 July celebration Bonfire event. Whilst we were delighted to hear that a group within Downpatrick area was able to access funding from the PCSP our committee members were somewhat surprised as we believed there was no grant funding available from the PCSP for 2015.

I write to you therefore asking for some clarification regarding the funding that was made available for the July 2015 event and requesting clarification regarding similar funding being available to other groups within the Downpatrick area who also host bonfire based events?

I am conscious that I am now a member of the recently reconstituted PCSP however as we have not yet had our inaugural meeting, I was unable to answer the questions as raised during the Collective's meeting.

The 2<sup>nd</sup> issue that I wish to raise is that concerning Bonfire Beacons. I am aware that Down District Council purchased beacons previously (during my time on the CSP) and I would be grateful if you would confirm that these are still in the possession of Council? If they are, Downpatrick Community Collective would like to formally request the use of one of them for our 2015 Halloween event.

As you will be aware, the Beacon plays a central role during our annual Halloween event and its inclusion is a must however we believe the cost of over £5k being quoted by Groundwork NI to avail of a beacon is just not justifiable!





After a lot of discussion the committee agreed that a possible option was to borrow a beacon from the Council (at no cost), have it assessed and repaired (by professional steel fabricators) and arrange for a local supplier to prepare, fill & install the beacon, removing the same after our event. To allow the Collective to start costing this option we need to locate the beacons!

I look forward to hearing from you in due course and thank you for your continued assistance and support offered to the Downpatrick Community Collective.

A handwritten signature in black ink that reads 'Dan McEvoy'.

Chairperson - Downpatrick Community Collective

**Cc:**  
**Cllr Naomi Baille (Chairperson of Council)**  
**Cllr Cadogan Enright**  
**Cllr Colin McGrath**  
**Cllr Dermot Curran**  
**Cllr Gareth Sharvin**

<b>Report to:</b>	Active Healthy and Communities Committee
<b>Subject:</b>	Saintfield Community Centre
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Tom McClean

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Instruct the consultant to revisit the designs and budget for Saintfield Community Centre**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>To progress the alteration and conversion of the Saintfield buildings into a Community facility. The site contains 3 buildings of varying size and capacity which have been the subject of option appraisals with Planning application drawings prepared, based on an overall budget figure of £3.2 million.</p> <p>An IDT (Integrated Design Team) had been appointed to consider the project based on the original design brief specification and total budget.</p> <p>Following a number of meetings with the Saintfield Development Association (SDA and the Rowallane Councillors) it is recommended that the committee approve a review of the current design proposals and budget reflecting the changed need and environment in Saintfield.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• <b>Approval is sought to progress this project to Planning Approved stage and detailed design.</b></li> <li>• <b>Appointment of an Integrated Supply Team (IST) to complete the works on site based on the new budget and design specification.</b></li> </ul>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>The Capital Project Team to, manage the process and liaise with the Saintfield Development Association. The submission of a full Planning Application.</p> <p><b>Cost :-</b></p>

	<p>Planning * Planning application fee is still valid as long as no substantive change is made to the design                  Fees 3.43% of £3, 500,000 contract value revisiting the options appraisal stage would incur costs previously paid in the amount of £47,992.00</p>
<p><b>4.0</b></p>	<p><b>Appendices</b></p> <p>Not Applicable</p>

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	2015 - 2016 Running costs
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Sonya Burns

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Approve the recommendations at Section 2.**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>The Shadow Council agreed allocations for community facilities through the rates process and also subsequently agreed that for this year, (2015-2016), the status quo previously held with organisations would be transferred for this year. At the April meeting of AHC it was agreed that Officers would undertake to review the list and associated costings.</p> <p>Currently we are into the second quarter of the Financial Year and groups are keen to proceed with claiming their running costs. It was agreed at the April AHC meeting to adopt the Facilities Management Agreement, the Service Level Agreements and that the list of groups be reviewed for completeness. The reviewed list is attached in Appendix A for approval. The appropriate agreement needs to be issued to the organisations as claims for expenditure are now being incurred.</p>
<b>2.0</b>	<p><b>Recommendations</b></p> <ul style="list-style-type: none"> <li>• <b>To issue the relevant agreement to the organisations with the maximum amount available to claim as per Appendix A. This will be for one year with a review of the process to be undertaken for the following year.</b></li> </ul>
<b>3.0</b>	<p><b>Resource Implications</b></p> <ul style="list-style-type: none"> <li>• <b>To follow in Appendix A</b></li> <li>• <b>Costings to follow</b></li> </ul>

<b>4.0</b>	<b>Appendices</b>  Appendix A – Breakdown of the allocations (to follow).
------------	---------------------------------------------------------------------------------

**Running costs for Community Centres Newry, Mourne and Down District  
2015/2016**

Group
Forkhill
Meigh
Three Ways
Meadow
Barnmeen
Cabra
Dorsey
Lisnacree
Annalong
Newtownhamilton
Loanda House
Hilltown
Mullaghbane
Cullyhanna
Mayobridge
Lislea
Burren
Ballinran
Camlough CC
Whitecross CC
Annesley Community Hall, Newcastle
Ardglass CC
Ballyhornan CFC
Bright CC
Castlewellan CC
Crossgar War Memorial Hall
Dunsford Cross Community Centre
Inverbrena Community Hall, Strangford
Killough Community Hall

<b>Group - Community Centre (CC) / Community Hall (CH)</b>	<b>Maximum amount available £</b>
Annalong CC	4000
Annesley Community Hall, Newcastle	3000
Ardglass CC	3000
Ballinran CC	281
Ballyhornan CFC	3000
Barnmeen CC	4000
Bright CC	3000
Burren CC	2000
Cabra CC	2100
Camlough CC	500
Castlewellan CC	6000
Crossgar War Memorial Hall	3000
Cullyhanna CC	4000
Derrybeg CC	4000
Dorsey CC	4000
Dromintee CC	400
Dunsford Cross Community Centre	3000
Forkhill CC	4000
Hilltown CC	2600
Inverbrena Community Hall, Strangford	3000
Jerretzpass CC	1000
Killough Community Hall	3000
Lislea CC	900
Lisnacree CC	1600
Loanda House CC	4000
Mayobridge CC	3000
Meadow CC	6250
Meigh CC	4000
Mullaghbane CC	4000
Newtownhamilton CC	4000
Three Ways CC	4000
Whitecross CC	2500
<b>Total allocation</b>	<b>97131</b>

(trade waste)

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Pest Control Service
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	James Campbell
<b>Decisions Required</b>	
Members are asked to note the contents of the report, and consider and agree to:	
<ul style="list-style-type: none"> <li>• <b>The level of Service to be provided</b></li> </ul>	
<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>The R&amp;TS committee considered the provision of a Council Pest control service at its meeting on 17th June 2015 where it was agreed that</p> <p>It proposed:</p> <p>Agreed that this request be referred to the Active and Healthy Communities Committee with a report detailing the costs of providing the service and a recommendation that these costs should be included in the 2016/2017 Draft Budgets. (Mr O'Rourke advised approximate costs were £60,000 in the first year and £45,000 in subsequent years).</p> <p>The minutes, including this proposal were approved by full Council on 6th July 2015.</p> <p>The Council is regularly requested to carry out pest control treatments. Currently Environmental Health provides only an advisory service.</p> <p>Adequate control of pests is essential to the maintenance of a safe and decent environment for people to live in. Pests pose a range of health hazards. They spread pest-borne illnesses, which reduce people's quality of life and increase the demand on scarce medical resources. Pests cause damage to structures and contaminate products.</p> <p>There are three options to Pest Control within Down District Council</p> <ul style="list-style-type: none"> <li>• <b>Status quo-</b> Newry, Mourne and Down District Council currently provides a pest advisory service. This Service also sells some poisons and wasp treatments direct to the public. But carries out no treatment. This Service is already budgeted for.</li> <li>• <b>Limited Service-</b> where the Pest Advisory Service is expanded to carry out rat, mice and wasp treatments for specific customer</li> </ul>



groups e.g. old age pensioners. This option will need to be equality proofed.

There would be an increased cost to Council due to equipment purchase, staff recruitment and training. Council would have to define the specific groups to whom the service will be offered and decide on the level of any charges levied.

This level of service will require 0.5 Full time equivalent post.

<b>Expenditure</b>	<b>Amount £</b>
<b>Salary-</b> 0.5 Pest Control Officer	Scale 6 (£24,472 plus add on costs) pro rata £12,236
<b>Pest Control Van*</b>	
Purchase	£12,000
Running cost	£2,000 annum
Protective clothing	£ 200
Insecticides/rodenticides	£ 1,000 per annum

\*It may be possible that with suitable equipment storage facilities that a staff car could be used instead of a van.

- **Full Service.** In 2012-2013 the legacy Councils received approximately 500 requests for pest advice. A substantial number of these customers requested a full treatment service. It is expected that based on these historical numbers of requests for service that Newry, Mourne and Down District Council requirements would be for 1.0 Full Time Equivalent (FTE) Pest Control Officer. This staff member would require training, equipment and PPE. These approximate annual costs have been tabulated below,

<b>Expenditure</b>	<b>Amount £</b>
<b>Salary-</b> Pest Control Officer	Scale 6 (£24,472 plus add on costs)
<b>Pest Control Van</b>	
Purchase	£12,000
Running cost	£2,000 annum
Protective clothing	£ 300
Insecticides/rodenticides	£ 1,800 per annum

If Council were minded to provide a Full Pest Control service then a decision would be needed on the level of charging for the services provided. I have included below the charges levied in a neighbouring Council which provides an equivalent service.

<b>Charges</b>	
<b>Nature of work</b>	<b>01.04.11 – 31.03.12</b>

	Fumigation	<b>£75.00</b>
	Insecticidal treatment	<b>£40.00</b>
	Eradication of rodents	<b>£45.00</b>
	One wasp nest destroyed	<b>£45.00</b>
	No admittance costs (NIHE)	<b>£20.00</b>
	This level of charging does not provide full cost recovery for the Council operating the service.	
<b>2.0</b>	<p><b>Recommendation</b></p> <p><b>Council to decide, based on the options above:</b></p> <ul style="list-style-type: none"> <li>• which level of service they wish to provide and to whom</li> <li>• and whether this chosen level of service should be free, subsidised or on a full cost recovery basis.</li> </ul> <p>Depending on this decision, Officers will be able to provide further detail at the next Committee meeting on the proposed fee structure permitting Council to make appropriate provision in the 2016-2017 estimates.</p>	
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>As seen tables above and to follow in subsequent Committee.</p>	

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Live Here Love Here
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Patrick Mc Shane/Lucinda Scott

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- Extend the “Down Your Street” scheme to cover the whole of the Newry, Mourne and Down District Council area.
- Provide a financial contribution of 26k to “Keep Northern Ireland Beautiful” to support the Live Here Love Here campaign.

#### 1.0

#### Purpose & Background

The legacy Council of Newry and Mourne District Council had previously financially supported the "Live Here Love Here" campaign run by Keep Northern Ireland Beautiful. However, the legacy Council of Down District Council did not and ran its own successful campaign entitled "Down Your Street".

A meeting with Mr Ian Humphreys Keep Northern Ireland Beautiful CEO, Mr Michael Lipsett, Director of Active and Healthy Communities and Mr Eoin Devlin Assistant Director, Health and Wellbeing was held on 17 June to discuss how to progress.

It was agreed to seek approval from the Council to continue to support the Live Here Love Here campaign in the coming year while also extending the Down Your Street scheme to include the whole of the new Council.

By being a supporter of the Live Here Love Here campaign the Council will be able to benefit from its national advertising campaign and in particular use the Live Here love Here logo. By maintaining the successful Down Your Street campaign under Council control, including the extension of this campaign to the whole of the new council and the holding of a rewards reception, groups who register to take part will be recognized and rewarded at local level.

The Live Here Love Here campaign is based on a “building civic pride” ethos which calls for local communities to “do their bit to change where

	<p>they live". The Down Your Street scheme will be in keeping with this "building civic pride" ethos enabling local groups who register with the scheme to clean up their communities by providing them with litter equipment and a collection for any waste gathered during organised clean ups. An important element of the scheme will also be the provision of a prize fund and a rewards reception to recognize the efforts made by local groups.</p> <p>A representative of Keep Northern Ireland Beautiful will be invited to sit on the judging panel for the Down Your Street prize fund. At the Down Your Street awards reception the Live Her Love Here banner will be displayed.</p>
2.0	<p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li><b>1. Extend the 'Down Your Street' scheme to cover the entire new Council area</b></li> <li><b>2. Provide funding of £26,000 to Keep Northern Ireland Beautiful for 'Live Here Love Here'</b></li> </ol>
3.0	<p><b>Resource Implications</b></p> <ul style="list-style-type: none"> <li>• The cost to the Council will be 26 k for the coming year and will be paid to Keep Northern Ireland Beautiful.</li> <li>• This has been accounted for in the current budget</li> <li>• Keep Northern Ireland Beautiful will use 13k to part fund the national Live Here Love Here advertising campaign</li> <li>• NMDDC will be able to use the Live Here Love Here logo and brand.</li> <li>• The remaining 13K to be available to the Council to fund the Down Your Street campaign at local level.</li> <li>• The running of the Down Your Street campaign will be the responsibility of the Health and Wellbeing Department and will operate from the two main Council locations at Newry and Downpatrick using existing staff.</li> <li>• The Down Your Street scheme will be primarily based on the successful scheme that was developed by the former Down District Council (see appendix 1).</li> <li>• The 13k will be used to: <ul style="list-style-type: none"> <li>○ purchase a stock of litterpick equipment as required to be distributed as packs to local groups who register to take part in the Down Your Street scheme</li> <li>○ and to fund a Down Your Street prize fund and awards reception.</li> </ul> </li> <li>• The Cleansing Section in the Waste Management Department to commit to providing for the collection, on request, of waste gathered by groups registered as part of the Down Your Street scheme. This to be provided within the normal street cleansing</li> </ul>

	and collection service.
<b>4.0</b>	<b>Appendices</b> <ul style="list-style-type: none"><li>▪ <b>Appendix I – Down Your Street pdf</b> (provided for information purposes. On adoption of recommendation, information to be amended to reflect NMDDC)</li></ul>





# “Down Your Street”

## Community Clean-up Fund

‘Down your street’ is a project that will encourage individuals, and community groups to apply for “clean up” kits to take ownership of their streets and keep them clean. Any community group big or small in Down District can apply.

Successful groups/individuals who carry out clean-ups will be eligible to enter the prize fund, this will be vouchers from selected local hardware stores or nurseries within Down District Council area.

Groups/individuals can use the vouchers to buy items that will benefit their neighbourhood.

The project would be advertised via the community group newsletter (see community Relations Officer) and a ¼ page advertisement in the local media while using social media at Down District Council through PR department.

### Application Form

The groups would need to complete an application form which will detail which area they will clean, and approximately how often. Successful applicants will be given a clean up kit, kits will be given out on a first come first served basis.

The group will be offered the waste removal service and will receive continued support as the fund will have provision for supplying groups with extra clear bags for rubbish. Groups would be advised to contact environmental services with a date and location of waste to be removed.

To be eligible for “Down Your Street” funding clean ups must be completed in Down District Council area.

### Monitoring Form & Reward Application

In addition to the clean-up kit, groups will be given ongoing monitoring forms. This will include information on the “reward” fund available. The awards will be vouchers for £50 for local hardware and nurseries (within Down District Council area), applicants can select from a list provided in the application form.

Groups/individuals must declare which items they would like to buy, and provide information on how the items will be of benefit e.g. a wheelbarrow, hedge clippers etc....

The monitoring form will need to be completed by the groups within 10 months from receiving the clean-up kit. The group will need to provide evidence of the clean ups preferably by taking pictures, this may include participants or numbers of bags of waste collected.



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If the groups have completed the necessary minimum clean ups stated in the application form, they will be entitled to enter the reward fund.

## Clean Up Kits

The clean-up kits will consist of equipment which will be essential for clean up these items are litter picks, a box of heavy duty clear bags, gloves and hi vis jackets for the group to remain visible. The jackets are provided in both adult and children sizes.

Other items include a bucket, dustpan and shovel which will be useful for clearing broken glass or weeds.

We have also added in a storage box for items to be stored away, with bungee cords to secure the litter picks in a bundle making it easy to transport. The document folder allows groups to store away their monitoring form and risk assessments.

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## Application Form- Clean up kits

Incomplete forms or those which do not meet the criteria set out in the Guidance Notes may be rejected. Please fill in the application and email [Lucinda.white@downdc.gov.uk](mailto:Lucinda.white@downdc.gov.uk) or post to Education Team, Downshire Estate, Ardglass Road BT30 6RA.

Criteria can be found in Appendix 1 at the bottom of this form.

Please submit this completed form along with the supporting information as soon as possible, applications will be assessed on a first come first served basis.

**IMPORTANT:** You must provide details of your street cleans and evidence such as photographs of your clean ups to enter into the reward scheme.

### Section 1: Applicant's Details

#### 1.1 Key contact for application

Full name of lead applicant	
Name of the organisation or group you represent (if applicable)	
Full address (including postcode)	
Telephone number	
Email	

#### 1.2 About your organisation or group

Give a short description of your organisation or group's main activities	
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## Section 2: Clean Up Information

Name of your Clean-up Project	<i>Give your event / project a name</i>
Where is your clean-up to take place?	<i>Full address including postcode</i>
Have you or your group previously organised any activities or events at this site?  If so, what was the nature of these activities? (clean-ups, community gardening, community festivals etc.)	
Please tell us what you would like to clean-up and why?	
How many volunteers do you expect to be involved in this event?	<i>Please estimate the number of volunteers you think will be involved, including those involved in the planning and organisation of the event as well as the clean-up activity itself.</i>

### 2.2 Partnerships and in-kind support

Please provide the names of any **partner organisations** you are currently or expect to be working with (i.e. community groups, local businesses, schools) Please state how each partner will contribute by stating what assistance, equipment or services they will provide .

<b>Name of organisation / authority</b>	<b>Please state the services / time / equipment / assistance they are contributing</b>



### Section 3: Future Clean Ups

Please describe how you will continue to use your clean-up kit and any other clean-up activities you may have planned. Priority will be given to groups who can demonstrate a longer term commitment to improve their local environment.



## Section 4: Declaration and signature

### 4.1 Declaration

**The declaration should be completed by the individual named in section 1.1 of this application form.**

- I certify that the entries in this form and any other attachments enclosed are true, to the best of my knowledge.
- I agree to collect key information, as stipulated, and return it to Down district council by \_\_\_\_\_ to be entered into the award scheme.
- I agree to acknowledge the 'Down Your street', community clean-up fund Campaign in any publicity relating to this project.
- I agree to complete my own risk assessment.
- I agree to contact environmental services to arrange waste removal
- I agree that if we win the prizes it will benefit the community group's needs.

### 4.2 Authorised signatory

<b>Name</b>	
<b>role in group</b>	
<b>Organisation</b>	
<b>Signature</b>	
<b>Date</b>	

### 5.2 When to submit your application

Please submit this completed form by email ASAP, kits are provided on a first come first served basis.

E-mail: [lucinda.white@downdc.gov.uk](mailto:lucinda.white@downdc.gov.uk)

If you prefer to post the form and supporting information, please send it to:

#### **Environmental Education Team**

Down District Council  
Downshire Estate  
Ardglass road  
Downpatrick  
BT30 6RA



### 5.3 What happens next?

If we are over-subscribed your application may be assessed by a panel who will decide which applicants will be awarded Clean-up Kits. You will be notified of their decision by \_\_\_\_\_.

### Appendix 1

Applications from community groups to obtain a clean-up kit will be assessed against the following criteria:

1. **Environmental Improvement:** will the use of the kit lead to a cleaner and greener environment?
2. **Community Benefits:** will the use of the kit benefit the wider community, for example through the enhancement of public space for all to enjoy, or bringing neighbours together to deliver on shared aims?
3. **Increased Volunteering:** will the use of the kit result in a clean-up event that can be promoted to the wider public and help encourage more residents to volunteer in cleaning and greening activities?
4. **Sustainability:** has the applicant demonstrated a commitment for on-going use of the kit?



## Monitoring Form

**Key data to collect and return to the above address by .....**

Please don't forget to include your photo, and any other photographs that you would like to send us and that we may use publically.

Key Performance Indicator	Data
Numbers of volunteers	
Number of volunteer hours	
Number of first time volunteers	
Number of clean-up days	
Types of activity undertaken	
Numbers of bags of litter	
Size of area of habitat / environment restored / cleaned / enhanced	
Overall experience score 1-5  5 – Positive 1 - Negative	
Any other comments	

Please include photographs before and after from each event.



## REWARD FUND

Please send this form along with your monitoring form to be considered for a prize

Below is a list of local hardware and nurseries which are taking part in “Down Your Street” Project. Please tick which stores would be appropriate for your use.

The prizes are as follows

- First Prize- £500 worth of vouchers
- Second Prize- £250 worth of vouchers
- Third Prize £100 worth of vouchers
  
- Panels choice- £50 voucher

Store Name and location	Tick Yes

\*Vouchers must be spent on items for the community group/to benefit local area

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<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Housing Amendment Bill
<b>Date:</b>	17 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	James Campbell
<p><b>Decisions Required</b></p> <p>Members are asked to note the contents of the report, and consider and agree to:</p> <ul style="list-style-type: none"> <li>• <b>Members are asked to consider the contents of the draft Housing Amendment Bill.</b></li> <li>• <b>Members are also asked to consider the additional comments against each clause and approve their submission to the Committee for Social Development for consideration.</b></li> </ul>	
<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>The Minister for Social Development introduced the Housing Amendment Bill to the Northern Ireland Assembly on 30 June 2015.</p> <p>The purpose of the Bill is to facilitate information sharing in respect of anti-social behaviour and empty homes, and to enable the Northern Ireland Housing Executive ('NIHE') to register a statutory charge in respect of grants made by way of loan.</p> <p>The Bill is currently at the second stage of the Bill process which involves the Department for Social Development Committee requesting written submissions by interested parties on the content of the Bill. This report constitutes the proposed draft response to the Bill by Newry, Mourne and Down District Council.</p> <p>As a result of its on-going work dealing with anti-social behaviour and housing issues, Newry, Mourne and Down District Council does agree that appropriate information sharing between the relevant agencies should be improved and the Council therefore welcomes legislative change that facilitates this.</p> <p><b><u>Clause 1 – Sharing of information in relation to empty properties</u></b></p> <p>This clause provides that the Department of Finance and Personnel ('DFP') must disclose certain information about empty properties to DSD or NIHE for identifying the owners of vacant properties or for the</p>



purpose of bringing those properties back into use.

### Comment

District councils have a range of statutory functions which deal with vacant and dilapidated properties which includes serving notices requiring owners to do works when buildings are dangerous or dilapidated and they can also serve Notices where the condition of the property is prejudicial to health or constitutes a statutory nuisance. The Council can also issue certificates of disrepair and prosecute landlords who do not have a certificate of fitness for their properties.

Even though Council has these statutory functions which can help ensure that vacant properties do not become an eyesore and be brought back into use, the Bill in its current form does not permit either DFP or DSD to share information with Councils for the purposes of those functions.

It is therefore important that the proposed Bill provides for the sharing of information between DFP, DSD and Councils

### Clause 2 – disclosure of information relating to anti-social behaviour

This clause provides that a person may disclose relevant information about anti-social behaviour to NIHE or a registered housing association where such information is disclosed for a relevant purpose. The Council currently has an information sharing protocol with NIHE; however registered Housing Associations were not signatories of the protocol.

Relevant information is classed in the Bill as any person residing in or visiting a dwelling has (or has allowed, incited or encouraged any other person)

- engaged in or is likely to engage in conduct likely to cause nuisance or annoyance
- used the dwelling for illegal purposes
- Or the condition of the dwelling has deteriorated by act of waste or neglect

A relevant purpose is classed as:

- An injunction under the Housing (NI) Order 2003 (against anti-social behaviour)
- An injunction under breach of tenancy agreement
- An anti-social behaviour order under the Anti-Social Behaviour (NI) Order 2004
- An order for possession on the grounds of behaviour causing annoyance or nuisance
- An order for possession of a dwelling house let under an introductory tenancy
- Conducting criminal proceedings

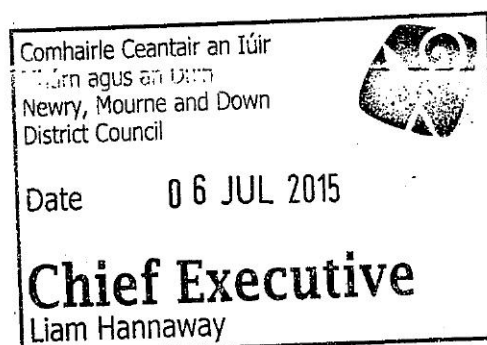
	<ul style="list-style-type: none"> <li>- Deciding whether to withhold consent to a mutual exchange of tenancies</li> <li>- Deciding whether a secure tenant can exercise a right to buy</li> <li>- To treat an applicant for housing accommodation of applicant for special assistance as ineligible</li> </ul> <p><u>Comment</u></p> <p>The Council welcomes the introduction of a legislative basis for sharing information more effectively between housing providers. However, the Council notes that there are three relevant authorities referred to in the Anti-Social Behaviour (NI) Order 2004, which are Councils, NIHE and PSNI. Dealing effectively with anti-social behaviour requires a partnership approach and indeed in accordance with the said Order, consultation between relevant authorities must take place before applying for an anti-social behaviour order.</p> <p>The Council would therefore recommend that this clause in the Bill should be amended so as to provide for the disclosure of information between NIHE, registered Housing Associations, the PSNI and Councils. This would facilitate partnership working between those agencies with statutory responsibility for dealing with anti-social behaviour.</p> <p>Whilst the legislation provides a statutory basis for sharing information, the Council will expect that data sharing protocols are in place before information can be disclosed.</p> <p><b><u>Clause 3 – Registration as statutory charge of certain loans</u></b></p> <p>This clause provides that so long as any part of the principal of, or any interest on, a loan made by NIHE under Article 9 of the Housing (NI) Order 1981 (for certain purposes including make repairs or improvements to a house) remains outstanding, the loan is to be a charge on the house or building (s) in question, and that such charges shall be registered in the Statutory Charges Register.</p> <p><u>Comment</u></p> <p>This clause falls within the statutory remit of the Housing Executive.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• <b>Members are asked to consider the contents of the draft Housing Amendment Bill.</b></li> <li>• <b>Members are also asked to consider the additional comments against each clause and approve their</b></li> </ul>

	<b>submission to the Committee for Social Development for consideration.</b>
<b>3.0</b>	<b>Resource Implications</b> Within existing resource.



**Northern Ireland  
Assembly**

**COMMITTEE FOR SOCIAL DEVELOPMENT**



Room 144  
Parliament Buildings  
BELFAST  
BT4 3XX  
Tel: 028 9052 1864  
Fax: 028 9052 1667

2 July 2015

Dear Stakeholder,

**Housing (Amendment) Bill**

The Housing (Amendment) Bill was formally introduced to the Northern Ireland Assembly on 30 June 2015. Subject to approval by the Assembly at Second Stage, the Bill will then be referred to the Committee for Social Development which has responsibility for the Committee Stage of the Bill.

The Committee therefore wishes to hear views from all interested parties in order to assist it with its scrutiny of the Bill.

The purpose of the Housing (Amendment) Bill is to:

- permit information-sharing for the purposes of identifying owners of empty homes;
- extend the purposes for which information relating to anti-social behaviour may be disclosed;
- enable housing grants made in the form of loans to be registered as statutory charges.

I write, on behalf of the Committee, to invite you to make a written submission on behalf of your organisation.

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Draft response to Consultation on Southern Health and Social Services Strategic Plan 2015-19
<b>Date:</b>	10 August 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Aisling Rennick

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- Response to Southern Health and Social Services Strategic Plan

#### 1.0

#### Purpose & Background

Southern Health and Social Care Trust covers the former Council areas of Armagh, Banbridge, Craigavon, Dungannon and Newry and Mourne and caters for a population of approximately 366,000. The Trust has a budget of approx £532 million per annum. The 2 acute hospitals, Daisy Hill and Craigavon Area Hospital treat 50,000 patients on an inpatient basis with 1200, treated through the emergency departments. The Trust supports 6000 people with Domiciliary Care services in their own home.

Consultation on the Plan closes on 11 September 2015

#### Proposals

The Trust intends to consult on a number of areas of change in the coming months including

Acute Hospital Strategy

Statutory Residential Care for Older People

Changes to Day Care and Social Centre Provision for Adults and Older People

Children's Residential Care

Minor Injuries Services (Armagh)

The Trust plans to develop an Acute Strategy to reshape services in the future. It is anticipated that services provided across the hospital sites will be "re-balanced to provide for more centralised or specialised care". This is likely to involve service changes at a local level which will impact on services at Daisy Hill. As part of this strategy the Trust proposes to submit an outline business plan for a full redevelopment of Craigavon Area Hospital. No mention is made of redevelopment at Daisy Hill. However the Trust does mention continued modernisation of their 2 acute hospitals to create the necessary capacity to allow more services to be provided locally.

The Trust also intends to provide more outpatient and diagnostic

	<p>services outside the hospital including in the Community Treatment and Care Centre being developed for Newry.</p> <p>The Trust plans to improve the GP Out of Hours service by ensuring full capacity of GP cover through offering additional shifts and by exploring IT solutions which could facilitate GPs to triage calls from their home.</p> <p>The Trust intends to introduce changes to the delivery of domiciliary care in conjunction with independent sector providers. No details of the proposed changes are specified.</p>
2.0	<p><b>Recommendation</b></p> <ul style="list-style-type: none"> <li>• The Council respond to the consultation Document regarding the Southern Health and Social Care Trust Strategic Plan as follows:-</li> <li>• The Council supports the Trust's proposals for increasing early intervention, prevention and wellness and in particular welcomes the Family Nurse Partnership programme for teenage mothers and the continued development of the locally based Family Support Hubs.</li> <li>• Whilst the Council agrees in principle with the widening of options for delivering day opportunities for people with disabilities, we would be concerned that cuts in community transport, further education and other services will impact negatively on such options. There is concern that individuals may leave day centres to take up opportunities which are time limited or impacted by funding cuts and then will have lost their day centre place leaving them with no provision.</li> <li>• The Council support the full implementation of the reablement service for older people.</li> <li>• The Council would hope there is full consultation on any proposed changes to the delivery of domiciliary care services, to include quality of care and impact on carers.</li> <li>• The Council would support the establishment of a Self-Directed Support Team to support clients using personalised budgets. However, not all clients/carers will wish or have the capacity to take up this option and it is essential that vulnerable people are not encouraged to take up an option that is not suitable for them.</li> <li>• The Council welcomes the Trust statement that plans are well progressed for a new day care centre in Crossmaglen and would wish to be kept fully informed of progress on this issue.</li> <li>• The Council welcomes the plan to improve the range, accessibility and availability of short breaks for adults with a learning disability. However, such respite must be made available at a local level to enable families without cars to take advantage of the opportunities.</li> <li>• The Council supports the development of 7 day working across the Specialist Community Teams which should relieve the pressure on Ambulance Service and Emergency Departments</li> </ul>

	<p>and enable vulnerable patients to be treated at home.</p> <ul style="list-style-type: none"> <li>• The Council welcomes the Trust's commitment to improve the GP Out of Hours Service. We hope this addresses some of the problems which have been experienced with the service including long response times and the closure of the Kilkeel Centre at times due to staffing issues.</li> <li>• The Council believes that centralisation is not always the most appropriate way to improve acute hospital services and would be concerned that plans for the redevelopment of Craigavon Area Hospital would come at the expense of the excellent services provided at Daisy Hill. The Craigavon site is extremely difficult for people from Newry, South Armagh and South Down to access due to the poor roads infrastructure and lack of public transport. The Council would be concerned that any reduction of services at Daisy Hill would have a significant detrimental impact on the people of our area.</li> </ul>
3.0	<p><b>Resource Implications</b></p> <p>Not Applicable</p>
4.0	<p><b>Appendices</b></p> <p>Not Applicable</p>

## APPENDIX 1

### Your chance to have your say – Consultation Questionnaire

The Trust wishes to consult as widely as possible on the proposal for the Future of Statutory Residential Care for Older People. Please use this consultation questionnaire to register your comments by **18<sup>th</sup> September 2015**.

Page 5 of the consultation document provides additional information on the Trust's communication, consultation and engagement processes and how you can be involved.

Responses should be sent to:

Email: [srh.consultation@southerntrust.hscni.net](mailto:srh.consultation@southerntrust.hscni.net)

Written: Southern Health & Social Care Trust  
 Director of Older People & Primary Care Services  
 C/o Planning Department  
 Craigavon Hospital Site  
 68 Lurgan Road  
 BT63 5QQ

Tel: 028 3836 6819/6879

I am responding: as an individual

On behalf of an organisation

*please tick box*

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation: Newry, Mourne and Down District Council

Address: Council Offices, Monaghan Row,  
 Newry, BT35 8DJ

Tel: \_\_\_\_\_028 30313031\_\_\_\_\_

Email: \_\_\_\_\_



**Question 1 – What are your views on Trust’s commitment to further develop and enhance the range of services for older people to help support them to be cared for in their own home?**

Please give reasons for your response below:

In principle, the Council supports the Trust’s commitment to develop the services for older people in their own home. However, such services must be adequately resourced to prevent increased burdens being placed on family carers, many of whom are elderly themselves.

With the increasing numbers of older people projected in future years there will clearly be increased demand for all types of provision, including; care at home, supported living, residential care and nursing care. There cannot be a “one size fits all” model and sufficient provision, at a local level, must be made to enable older people to have the choice of care which best suits their needs and family circumstances.

**Question 2 – What are your views on the position that the current provision of statutory residential care has to change?**

Please give reasons for your response below:

The Council is of the view that the quality of care provided in the 2 Statutory Residential Homes in our area is first class and that a warm and comfortable environment has been developed to enable older people to live within their own local community.

The Council would be concerned that the proposals as set out will reduce the opportunities for choice for older people in the Kilkeel area and will therefore be detrimental to older people in the future.

There is also concern that the policy of closure to permanent admissions has artificially suppressed demand for residential care, particularly in Kilkeel and that there will still be a demand for this type of provision in this area.

**Question 3 – What are your views with the Trusts proposal to permanently close Skeagh House, Slieve Roe House and Roxborough House?**

Please give reasons for your response below:

Newry, Mourne and Down District Council support the retention of services at Slieve Roe House and believe the threat of closure must be withdrawn. In addition, the Council believes the policy of closure to permanent admissions should stop immediately.

The Trust acknowledges that Slieve Roe scored well on the assessment yet still proposes closure on the basis of the level of alternative provision. However, the reality that Kilkeel is a very rural area with limited public transport and poor roads infrastructure. It also has a distinct cultural identity and a close community.

Should Slieve Roe close this would leave only one residential facility with limited availability within a 10 mile radius. Thus Kilkeel residents who would require residential care rather than supported living will very likely be forced to move outside their area.

It is acknowledged that for their mental wellbeing, older people need to retain their links to family and the local community. The closure of Slieve Roe will mean that people who have lived in Kilkeel all their lives will be taken out of their local environment to a location where it will be more difficult for them to retain these links.

The proposal does not take account of the rural nature of the Kilkeel area and should be rural proofed.

**Question 4 – The Trust would welcome the views of the public as to what type of additional community services could be developed to provide more choice of living options for older people.**

Please give reasons for your response below:

Councillors have been aware for some time of significant concerns among relatives and carers that older people living in the community are not receiving sufficient time allocations within their care packages to enable their care needs to be properly met.

The Council would therefore be concerned that these proposals will compound this existing problem as the limited resources available will be spread more thinly amongst ever greater numbers of patients.

Whilst the Council is supportive of the thrust towards supporting people in their communities contained in Transforming Your Care, it is strongly of the view that this cannot be regarded as a “cheaper” alternative to residential care. Therefore there must be significant increases in funding to ensure that individuals receive the quality of care that is currently available in the Statutory Residential Homes and that intolerable burdens are not placed on family carers.

Please include any other comments you wish to make on the proposals outlined within this document.

The Council believes the proposal to close Slieve Roe has been made on the basis of a flawed assessment of demand. The closure to permanent admissions for a substantial period of time and the previous policy of bed reduction by closure to permanent admissions in recent years has artificially suppressed demand and has therefore skewed the results of the assessment.

It is essential that residents of the home are respected, that they are enabled to remain in what is their home for as long as they wish and that The Trust provides the resources necessary to ensure their care needs continue to be met in the home of their choice.

### Equal Opportunities Monitoring

We are happy to take anonymous responses, but we are keen to be able to see what the response rate is across the Trust area and meet with our statutory requirement to capture Section 75 related data. So we would appreciate it if you would fill in the questions about you and where you live.

Please insert relevant information or tick appropriate box:

Date of birth:

Gender

Male	<input type="checkbox"/>
Female	<input type="checkbox"/>

Marital Status

Single	<input type="checkbox"/>
Married/civil partnership	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Community Background**

I am a member of the roman catholic community	
I am a member of the protestant community	
I am a member of neither the roman catholic of protestant community	

**Religious belief:** please tick the box which reflects you religious belief

Buddhist	
Christian	
Hindu	
Jewish	
Muslim	
Sikh	
none	
other	

**Ethnic Background:** which of these ethnic groups do you consider you belong to:

Bangladeshi	
Black African	
Black Caribbean	
Black Other	
Chinese	
Filipino	
Indian	
Irish Traveller	
Mixed ethnic group	
Pakistani	
White	
Other	

### **Nationality**

British	
English	
Filipino	
Indian	
Irish	
Latvian	
Lithuanian	



Northern Irish	
Pakistani	
Polish	
Portuguese	
Scottish	
Welsh	
Other	

**Do you have caring responsibilities**( tick each box which applies to your circumstance)

A child (children)	
A dependent older person	
A person(s) with a disability	
None of the above	

### **Disability**

Do you consider yourself as having a disability?

Yes	
No	

**Sexual Orientation:** My sexual orientation is towards:

Of the opposite sex	
Of the same sex	
Of the same and the opposite sex	
I do not wish to answer	

**Political opinion:** please tick the appropriate box to indicate your political opinion

Broadly Nationalist	
Broadly unionist	
Other	
I do not wish to answer	

I am responding (tick as appropriate)	As an individual	
	On behalf of an organisation	X
Name		
Organisation (if appropriate)	Newry, Mourne and Down District Council	
Job title (if appropriate)		
Address We are keen to understand where people are responding from, so please let us know roughly where you are from	Council Offices Monaghan Row Newry BT35 8DJ	
E-mail		

Are you currently a resident in a statutory care home for older people?

Yes	
No	

Are you a family member/carer for a person who is currently a resident in a statutory care home?

Yes	
No	

**\*Please indicate if you wish your response to be treated as anonymous.**

Yes	
No	

3 August 2015

To Whom it May Concern

Dear Sir/Madam

### **Sports Facility Strategy, Sports Club Consultation**

Strategic Leisure Ltd, Neil Allan Associates, V4 and 4 Global, Sport and Leisure Consultancy companies, are currently working with Sport Northern Ireland and Newry, Mourne and Down District Council to provide an audit, and assessment of sports provision within the Local Authority to produce a Sports Facility Strategy for the Council.

A detailed 'audit' of all types of sport provision is being undertaken, and sports club needs for the future in partnership with key organisations and associations. This will play an important role in establishing the nature and use of current provision and help the Council in their future planning of related services. This is an opportunity for sports clubs to meet with the consultancy team face to face.

We would like to discuss with you the current condition of the facilities that your club use, and the current facility needs of your club for recreational, training and competitive activities. In addition we would like to know the clubs needs for the future. The information you can provide is critical to the development of a Sports Facility Strategy for the area. Your contribution is crucial in ensuring that the audit and assessment is as accurate as possible. Ultimately the findings will be of benefit to your club, other organisations and the local community.

As part of the consultation for the Sports Facility Strategy we are contacting sports clubs and organisations throughout the Newry, Mourne and Down area to invite you to a consultation meeting on one of the following date's. Spaces will be limited to two members per club per meeting:

Please confirm your attendance by contacting Newry, Mourne and Down District Council: [ciara.toman@nmandd.org](mailto:ciara.toman@nmandd.org) (0300 013 2233 ext 5001).

Yours sincerely

**Pat Power**  
**Sports Development Officer**

Enc

## Sports Facility Strategy Consultation(s) Venues, Dates & Times

- Date:** Monday 24<sup>th</sup> August 2015  
**Venue:** East Down Athletics Club, Ballydugan Industrial Estate, BT30 6TE  
**Time:** 6.30pm for 7.00pm start
- Date:** Tuesday 25<sup>th</sup> August 2015  
**Venue:** Newry Sports Centre, 61 Patrick Street, Newry, BT35 8TR  
**Time:** 6.30pm for 7.00pm start
- Date:** Wednesday 26<sup>th</sup> August 2015  
**Venue:** Tollymore Mountain Centre, 32 Hilltown Road, Bryansford, BT33 OPZ  
**Time:** 6.30pm for 7.00pm start
- Date:** Thursday 27<sup>th</sup> August 2015  
**Venue:** Ti Chulainn Activity Centre, Bog Road, Mullaghbawn, Newry, BT35 9TT  
**Time:** 6.30pm for 7.00pm start
- Date:** Tuesday 1<sup>st</sup> September 2015  
**Venue:** Market House, The Square, Ballynahinch, BT24 8AE  
**Time:** 6.30pm for 7.00pm start
- Date:** Wednesday 2<sup>nd</sup> September 2015  
**Venue:** Cloughmore Centre, 60 Shore Road, Rostrevor, BT24 3AA  
**Time:** 6.30pm for 7.00pm start
- Date:** Wednesday 3<sup>rd</sup> September 2015  
**Venue:** Hillyard House, 3-5 Castle Avenue, Castlewellan, BT31 9DX  
**Time:** 6.30pm for 7.00pm start

<b>Report to:</b>	Active & Health Communities Committee Meeting – Monday 17 August 2015
<b>Subject:</b>	Update re: District Facilities Strategy
<b>Reporting Officer:</b>	Mr Michael Lipsett Director Active & Health Communities
<b>Contact Officer:</b>	Pat Power and Ciara Lowe

<b><u>Decisions Required</u></b>	
Members are asked to note the contents of this report and consider/agree to :	
For noting.	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p><i>Insert purpose for the report and a short background to the issue or issues.</i></p> <p>The Shadow Development Committee agreed at their meeting on 23 September 2014 to part fund along with Sport NI, a District Facilities Strategy. The Sports Development Managers of both legacy Councils were tasked with updating the Sport NI database of sports facilities throughout the two former Districts, created in 2008 for the Sports NI 2009 Active Places Research ‘Bridging the Gap’ .</p> <p>With this piece of work nearing completion, Sport NI, their consultants team, ie, Strategic Leisure Ltd, Neil Allan Associates, V4 and 4 Global, Sport and Leisure Consultancy, and the Council have publicised a number of consultation events in late August and early September 2015 – one in each DEA (full list of venues and dates included in Appendix A)</p> <p>The Council have written out to all of the community and sporting clubs/groups in the new District informing them of these consultation events and encouraging them to attend. (Copy of letter attached in Appendix A)</p> <p>In addition I have met a number of groups right across the District to discuss their needs and aspirations for new sporting and community facilities.</p>
2.0	<b><u>Key Issues</u></b>
2.1	Future project development and delivery will be focused around this strategy.
3.0	<b><u>Resource Implications</u></b>
3.1	No unbudgeted costs.

4.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"><li>▪ <b>Appendix A – List of consultation venues and Letter to sporting/community clubs/groups</b></li></ul>



<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Draft Fluorinated Greenhouse Gases Regulations (NI) 2015
<b>Date:</b>	17 June 2015
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Sheena Mc Eldowney

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Submitting consultants response as outlined**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>The DoE have issued a consultation on the Draft Fluorinated Greenhouse Gases Regulations (NI) 2015. These draft NI F-gas Regulations set out the measures to ensure that provisions set out in the new 2014 EU Regulations on F-gases are complied with, and sets out the enforcement powers and penalties for non-compliance.</p> <p>The aim of the proposed Regulations is to limit NI's emissions of fluorinated greenhouse gases which have a high greenhouse warming potential. Such gases are used in a range of commercial businesses for example refrigeration, air conditioning, fire equipment and aerosols.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>Submit the consultation response on behalf of Newry, Mourne and Down District Council as set out in Appendix 1.</p>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>Not Applicable</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>Appendix 1 – Suggested Consultants response for The Draft Flourinated Greenhouse Gases Regulations (NI) 2015</p>

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## Appendix 1

### The draft Fluorinated Greenhouse Gases Regulations (NI) 2015

#### Draft Consultation Comment

Response by 31st August 2015 to Roger Irwin Environmental Policy Division Department of the Environment Goodwood House 44-58 May Street Town Parks Belfast BT1 4NN By e-mail: roger.irwin@doeni.gov.uk or aeqteam@doeni.gov.uk

**Date: XXXXXX**

The following consultation comments have been prepared by Newry, Mourne and Down District Council. The Council have examined the consultation document and draft Regulations and provide the following responses to the consultation questions.

Q1. Do you agree that having a consistent set of enforcement provisions across Northern Ireland and the UK is the best approach?

Yes

Q2. Do you think the proposed balance between direct criminal offences and enforcement notices is appropriate to ensure effective compliance with the EU Regulation?

Yes

Q3. Do you know of any businesses in NI which use ORCs?

No

Q4. Do you agree with the financial calculations in the Partial Regulatory Impact Assessment, or do you have any alternative statistics to offer?

No comment is offered in relation to costs to businesses. The cost to enforcement bodies will be determined by the regulatory effort necessary. The Council expect the Department as the competent authority under the appropriate regulations to agree the regulatory effort in consultation with the Council. It would be expected that a risk-based (centralised where possible) and proportionate approach would be followed in a manner similar to that employed during the introduction of the previous set of F-gas Regulations. In effect this would mean that businesses already deemed to be compliant following previous inspections would not be re-visited. New businesses brought into the regime by virtue of the draft Regulations, with specific reference to the estimated 60,000 refrigerated trucks operating in the U.K., should first be considered using a risk-based approach and the largest operators should be asked to sign-up to compliance agreements with their 'home' local authority using a contractor engaged by DEFRA and DOE. In a similar manner to the approach agreed by DOE to stationery installations under the 2009 regulations, it would appear likely that inspections of small or individual operators of refrigerated trucks would be disproportionate to the benefit to be gained. Therefore the Council would not expect to be undertaking such inspections.

Q5. Do you have any concerns, financial or otherwise, on how the new provisions of the draft NI F-gas Regulations may impact upon you and/or your business/organisation?

No comment provided.

Q6. Based on your experience, do you agree with the assumptions made for the time required to complete each activity (tables 1 and 2 in section 4.11 of this document)? If not, can you provide any additional evidence to inform our assumptions of the time requirements required to complete each activity?

No comment provided.

Q7. Do you anticipate there to be any additional compliance or enforcement activity associated with the draft NI F-gas Regulations that we have not considered in this document? If so, can you provide an estimate of the cost impact of this?

None anticipated, although this will need to be subject to direction from the Department and agreement by the Council.

Q8. Is there any specific new provision of the draft NI F-gas regulations, as specified in section 2 of this document, which gives you or your organisation any cause for concern?

No.

If any further clarification or information is required please do not hesitate to contact:

Sheena Mc Eldowney

Senior Environmental Health Officer

Newry, Mourne and Down District Council