

April 15th, 2015

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 15th June 2015 at 6:00 pm** in **Downshire Civic Centre**.

Chair: Cllr L Kimmins

Vice: Cllr L Devlin

Members: Cllr S Burns Cllr M Carr

Cllr S Doran Cllr C Enright

Cllr G Fitzpatrick Cllr V Harte

Cllr H Harvey Cllr D Hyland

Cllr K Loughran Cllr B Ó'Muirí

Cllr D Taylor Cllr G Sharvin

Cllr W Walker

Agenda

- 1 **Apologies and Chairperson's Remarks**
- 2 **Declarations of Interest**
- 3 **Action Sheet of the Active and Healthy Communities
Committee Meeting held on 18 May 2015**

[Action Sheet.pdf](#)

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Presentations

- 4 **Presentation by Suicide to Zero**

Community Engagement

- 5 **Proposed Procedure for Bonfires/Beacons**

[Item 5 - Bonfire-Beacons Procedure - June 2015.pdf](#)

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[Item 5- Appendix A - Bonfires - June 2015.pdf](#)

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[Item 5 - Appendix B 1 yr Pilot Bonfire Management Programme Proposal - June 2015.pdf](#)

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[Item 5 - Appendix C - Bonfire Screening form - June 2015.pdf](#)

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- 6 **Results of First Call for Financial Assistance**

[Item 6 - Social Investment Fund - Financial Ass results 1st Call - June 2015.pdf](#)

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- 7 **Results of Second Call for Financial Assistance**

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8 Implementation of Part III of Safety of Sports Grounds (NI) Order 2006

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Item 8 - appendix - Safety of Sports Grounds NI Order - June 2015.pdf

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9 Service Level Agreement Affordable Warmth

Item 9 - AHC - Affordable warmth SLA.pdf

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Item 9 - Appendix - AHC - Affordable warmth SLA.pdf

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10 Service Level Agreement in relation to Public Health Agency Funded Activities for 2015-2016

Item 10 - AHC - SLA agreement in relation to Public Health - June 2015.pdf

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Item 10 - AHC - SLA agreement in relation to Public Health - June 2015.- appendix 1.pdf

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11 LIFE Funding - Proposed Green Infrastructure Project

Item 11 - LIFE funding - proposed green infrastructure Project - June 2015.pdf

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Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
Cllr. Robert Burgess	robert.burgess@downdc.gov.uk
Cllr. Stephen Burns	stephen.burns@downdc.gov.uk
Cllr. Michael Carr	michael.carr@newryandmourne.gov.uk
Cllr. charlie casey	charlie.casey@newryandmourne.gov.uk
Cllr. Patrick Clarke	patrick.clarke@downdc.gov.uk
Cllr. Garth Craig	garth.craig@downdc.gov.uk
Cllr. Dermot Curran	dermot.curran@downdc.gov.uk
Cllr. Laura Devlin	laura.devlin@downdc.gov.uk
Ms. Louise Dillon	louise.dillon@newryandmourne.gov.uk
Cllr. Geraldine Donnelly	geraldine.donnelly@newryandmourne.gov.uk
Cllr. Sean Doran	sean.doran@newryandmourne.gov.uk
Cllr. Sinead Ennis	sinead.ennis@nmandd.org
Cllr. Cadogan Enright	cadogan.enright@downdc.gov.uk
Cllr. Gillian Fitzpatrick	gillian.fitzpatrick@newryandmourne.gov.uk
Cllr. Glyn Hanna	glyn.hanna@nmandd.org
Mr. Liam Hannaway	liam.hannaway@nmandd.org
Cllr. Valerie Harte	valerie.harte@newryandmourne.gov.uk
Cllr. Harry Harvey	harry.harvey@newryandmourne.gov.uk
Cllr. Terry Hearty	terry.hearty@newryandmourne.gov.uk
Cllr. David Hyland	david.hyland@newryandmourne.gov.uk
Cllr. Liz Kimmins	liz.kimmins@nmandd.org
Cllr. Mickey Larkin	micky.larkin@nmandd.org
Mr. Michael Lipsett	michael.lipsett@downdc.gov.uk
Cllr. Kate Loughran	kate.loughran@newryandmourne.gov.uk
Cllr. Kevin Mc Ateer	kevin.mcateer@nmandd.org
Cllr. Colin Mc Grath	colin.mcgrath@downdc.gov.uk
Collette McAteer	collette.mcateer@newryandmourne.gov.uk
Cllr. Declan McAteer	declan.mcateer@newryandmourne.gov.uk
Cllr. Harold McKee	harold.mckee@newryandmourne.gov.uk
Eileen McParland	eileen.mcparland@newryandmourne.gov.uk
Cllr. Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr. Mark Murnin	mark.murnin@nmandd.org
Cllr. Barra O Muiri	barra.omuiri@nmandd.org
Cllr. Pol O'Gribin	pol.ogribin@nmandd.org
Mr. Canice O'Rourke	canice.orourke@downdc.gov.uk
Cllr. Brian Quinn	brian.quinn@newryandmourne.gov.uk
Cllr. Henry Reilly	henry.reilly@newryandmourne.gov.uk
Cllr. Michael Ruane	michael.ruane@newryandmourne.gov.uk

Cllr. Gareth Sharvin	gareth.sharvin@downdc.gov.uk
Cllr. Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@downdc.gov.uk
Cllr. David Taylor	david.taylor@newryandmourne.gov.uk
Cllr. Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Ciara Toman	ciara.toman@downdc.gov.uk
Cllr. William Walker	william.walker@nmandd.org
Mrs. Marie Ward	marie.ward@downdc.gov.uk
Cllr. Clarke William	william.clarke@downdc.gov.uk

ACTION SHEET- ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING – MONDAY 18 MAY 2015

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/16/2015	Hire Charges for Private Swim Teachers in Down Leisure Centre	It was agreed that this matter be deferred to allow for a meeting to be held before 1 st June 2015 with parents and private instructors and that a paper be tabled at the Council Meeting on 1 st June 2015 for consideration.	Paper presented at full Council but all matters deferred to special full Council meeting on swimming lessons.
AHC/17/2015	Establishment of Sports Association	It was agreed to approve that one Councillor from each DEA and up to two representatives from the larger sports such as soccer, GAA and rugby sit on the SAND committee and that a Sports Association for the District be established in line with the recommendations previously presented to the April 2015 AHC Committee, with the exception of the change to the number of Councillor representatives.	
AHC/18/2015	Newry, Mourne and Down Traveller Forum Report	<p>It was agreed that:</p> <ul style="list-style-type: none"> • The Council reconstitutes the Newry and Mourne Traveller Forum as the Newry, Mourne and Down Traveller Forum for one year to allow terms of reference for Council DEA to be established and the operational structures to be agreed. • The Newry, Mourne and Down Traveller Forum is chaired by the Chairperson of the Council. • The 3 Elected Members currently sitting on the Local Government Partnership on Travellers Issues should sit on the new Newry, Mourne and Down Traveller Forum to ensure consistency of approach. • The Council nominates up to an additional 3 Elected Members to sit on the Newry, Mourne and Down Traveller Forum. • A representative of the Newry, Mourne and Down Traveller Forum sits on the newly established Newry, Mourne and Down Diversity Forum in order to facilitate ongoing communication and collaboration regarding Traveller issues. 	

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/19/2015	Erection of Commercial Signage – Milltown Playing Fields, Warrenpoint	<p>It was agreed to accept the Officer's recommendation, subject to the following conditions:</p> <ul style="list-style-type: none"> • Licence agreement being drawn up if required. • The Club to be responsible for any necessary planning permission and public liability insurance. • The Club to maintain the structures to the satisfaction of the Council. • The Council must give prior approval to the content and nature of advertising to ensure that it is not at variance with the Council's approach to sports development e.g. there should be no advertisements for tobacco, alcohol and any other products that the Council may deem to be unsuitable. • The Council reserves the right to a 15% share of income raised if these advertisements are deemed to be of a substantial nature. 	Ongoing
AHC/20/2015	Financial Assistance Update	It was agreed to accept the Officer's recommendation to award funding to the applicants on a competitive basis with the highest receiving funding in descending order until the budget was allocated per programme area, with applicants who had achieved over the threshold then being placed on a reserve list, should more funding become available.	Awaiting final approval from Council to issue Letters to all applicants.
AHC/21/2015	Request from Suicide Down to Zero to make a presentation to the next Active and Healthy Communities Committee	It was agreed to invite Suicide Down to Zero to make a presentation to the June 2015 Active and Healthy Communities Committee.	Invite extended to (Suicide Down to Zero) Pat McGreevy to provide a presentation at AHC meeting in June (JH)
AHC/22/2015	Proposed Sale of Land at Saval Playing Fields to Saval GFC	It was agreed to note the agreement to sell a 1.06 acre portion of land to Saval GFC.	Actioned

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
AHC/24/2015	Civic Leadership	It was agreed that the invitation be forwarded to all Councillors for their information.	Actioned

Agenda Item:	Bonfires/Beacons Procedures
Report to:	Active Healthy Communities
Subject:	Agreement on Council Approach to bonfires/beacons
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officers:	Janine Hillen Sonya Burns Suzanne Rice

Decisions Required

Members are requested to note the contents of the report and appendices and to approve the recommendations at Section 2.

1.0	<p>Purpose & Background</p> <p>Both legacy Councils delivered a Beacons Programme funded through the former PEACE III Programme. At the time, four beacons were purchased by the Southern Partnership costing £11,050 each (£44,200) in 2011, and Down District Council purchased 4 beacons costing £7,000 (£28,000) in 2009.</p> <p>In addition, the Housing Executive donated one to Newry and Mourne DC. Ownership of two of the beacons for the Newry and Mourne DC area is with Armagh City, Banbridge and Craigavon Borough Council. Taking this all into account Newry, Mourne and Down Council currently has ownership of seven beacons.</p> <p>During the remainder of the PEACE programme period, funding was in place to supply beacons at a cost of approximately £3,000 for each burn. This funding stream has now ceased, and central Council funds cannot currently sustain the long term viability of the programme.</p> <p>As a complement to the Beacon Programme, Down District Council through the Policing & Community Safety Partnership (PCSP) funded the roll out of a Bonfire Management Programme. This Programme was designed to support groups who were not allocated a beacon but were keen to engage and ensure local bonfires could be as safe, inclusive and environmentally friendly as possible. Participating groups entered into an agreement incorporating elements such as marshaling training, risk assessment, erection of barriers, control of materials, agreed periods of collection, cleansing and diversionary activities (July/August & Halloween).</p>
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Key Issues

It is acknowledged the Beacons Programme has been transformative in nature for both the Council and the community.

However, there are a number of significant costs in relation to the beacons over and above their original purchase which have potential to be a cause of concern for Council.

Elements of the long term sustainability are as follows:

- **Supply** – The basic fee is £3000 to provide one burn of a beacon at a site. However, this can be more depending on the location and previous usage.
- **Storage** – Annual storage is £1600 based upon 7 beacons at £250 approx per beacon.
- **Repairs** – based on approximate costs issued last year it is estimated that these will be £17,377.50+VAT. Given several of the beacons have been used for additional burns, and to comply with Health and Safety and insurance requirements, additional repairs will increase this approximate cost. In addition, Groundworks NI have quoted £300+VAT for conducting a site visit to the currently stored beacons which will result in a more detailed analysis of the actual potential costs associated with viability of future usage. Repairs are in themselves are a temporary measure, and Council should be mindful that beacons have a finite lifespan and would require replacement after sustained periods of usage.

The issues above relating to supply, storage and repairs will be ongoing commitments for Council affecting the longer term sustainability of any programme. Council do not have the revenue going forward to fund a beacon programme: which was never designed as a long-term solution to issues arising from bonfires. A more maintainable programme based around the principles of diversion, partnership building and community engagement would build on the progress made throughout the life of the beacon programme whilst at the same time provide groups with the tools to sustain future celebrations.

Taking into account the above issues, Council must consider the most appropriate means by which to support the community in terms of promoting positive peace building and community safety. Section 2 of this report details proposed recommendations.

The Celebratory bonfires and beacons policy recognises some community celebration and cultural traditions within Northern Ireland may be characterised by the use of celebratory bonfires and beacons.

The policy aim is to build on the Council's civic leadership role, through giving appropriate consideration and recognition to these celebratory bonfires and beacons within the Newry, Mourne and Down District Council area.

	<p>Council will implement a collaborative positive action approach, and the policy outlines a commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It will apply to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>Equality screening:</p> <p>The draft policy has been equality screened and it is recommended not to proceed with conducting an equality impact assessment on the policy.</p>
2.0	<p>Recommendations</p> <p>It is recommended that the committee agree to:</p> <ul style="list-style-type: none"> (i) Adopt the Beacons and Bonfires policy. (ii) Put in place a bonfire management programme which will include selling the beacons and match funding from PCSP and Good Relations (Details attached Appendix 2).
3.0	<p>Resource Implications</p> <p>£10,000 from Newry, Mourne & Down Policing & Community Safety Partnership. £5,000 from Newry, Mourne & Down Good Relations</p>
4.0	<p>Appendices</p> <p>Appendix A – Celebratory bonfires and beacons Policy. Appendix B – Bonfire Management Proposal. Appendix C – Equality Screening.</p>

Appendix A

Newry, Mourne and Down District Council

Policy on celebratory bonfires and beacons

1. Title

The policy acknowledges celebratory bonfires and beacons as an important aspect of community celebration and tradition.

2. Statement

Council approves this policy and any associated implementation as a commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.

3. Aim

The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.

4. Scope

- 4.1 The policy applies to bonfires and beacons associated with community celebrations and traditions.
- 4.2 The policy excludes bonfires associated with domestic activities such as those related to gardening or building sites.
- 4.3 While this is a corporate policy, implementation of the policy will be primarily delivered through two directorates, namely Active and Healthy Communities and Regulatory and Technical Services.
- 4.4 The scope of the policy will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.

5. Related Policies

There are a number of legislative controls existing under Waste Management, Roads, Clean Air and Public Health legislation which apply directly to bonfires including:

- Clean Air (NI) Order 1981
- The Litter Order (NI) 1994
- The Waste and Contaminated Land (NI) Order 1997
- Road (NI) Order 1993

6. Policy Owner(s)

Director of Active and Healthy Communities
Director of Regulatory and Technical Services
Liam Hannaway, Chief Executive

Appendix A

Newry, Mourne and Down District Council

Policy on celebratory bonfires and beacons

7. Contact details in regard of this policy are:

Director of Active and Healthy Communities
Director of Regulatory and Technical Services

8. Policy Authorisation

Committee / Council considered on _____

Committee / Council authorised on _____

9. Policy Effective Date

10. Policy Review Date

The policy will be reviewed in line with the Council's agreed policy review cycle i.e. every 4 years (as per Council's Equality Scheme commitment 4.31).

11. Implementation

The associated implementation will be guided as per the scope of the policy outlined in section 4, taking specific cognisance of section 4.4.

12. Equality Impact Assessment

The policy has been equality screened and it is recommended it not be subject to an equality impact assessment.

Appendix B

Newry, Mourne & Down District Council

Bonfire Management Programme Proposal

Background

Appreciating that extensive good relations work has been undertaken since the introduction of the bonfire/beacon policy which in turn has addressed problems of damage to property and burning of prohibited materials it would be a retrograde step if all support was withdrawn.

Proposed Approach

In order to ensure that such groups continue to progress positively, a package of support could be provided to local groups **who have previously engaged** with Council through either the Bonfire Management or Beacon Programme (during July/August & Halloween).

The support package would be procured by Council, to the value of up to £750 incorporating elements such as training, a diversionary activity, good relations and physical control of materials be made available to organisers to encourage them to build upon the foundations established.

Management Agreements would be developed in partnership with participating groups and would form the basis of a sustainable community led approach to the issue of bonfires.

Resourcing

Newry, Mourne & Down PCSP in Year 1 of its Transitional Action Plan and Newry, Mourne & Down Good Relations Plan have ring-fenced up to **£15,000** for the support of seasonal interventions. This combined with any return following the sale of Councils beacons, could thereby provide resource for the development and roll out of at least 20 Bonfire Management Agreements across the District (July, August & Halloween).

Appendix C

Newry, Mourne and Down District Council Policy Screening Form

Policy Information

Name of the policy	Policy on celebratory bonfires and beacons
Is this an existing, revised or new policy?	New
What is it trying to achieve (aims/outcomes)	The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.
Are there any Section 75 categories which might be expected to benefit from the intended policy?	Yes
If so, explain how.	Celebratory bonfires and beacons are public expressions of community celebrations and traditions in the area. People of different religious belief and political opinion have potential to directly and indirectly benefit from the intended policy actions.
Who initiated or wrote the policy?	Council Officer bonfire / beacon working group
Who owns and who implements the policy?	Director of Active and Healthy Communities Director of Regulatory and Technical Services

Implementation factors

	Yes	No
Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?	✓	
If yes, are they Financial	✓	
If yes, are they Legislative	✓	
If yes, and they are Other please specify:		

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

	Yes	No
Staff	✓	
Service users	✓	

Other public sector organisations		✓
Voluntary/community/trade unions	✓	
Other, please specify:		

Other policies with a bearing on this policy

What are they	<p>There are a number of legislative controls existing under Waste Management, Roads, Clean Air and Public Health legislation which apply directly to bonfires including:</p> <ul style="list-style-type: none"> • Clean Air (NI) Order 1981 • The Litter Order (NI) 1994 • The Waste and Contaminated Land (NI) Order 1997 • Road (NI) Order 1993
Who owns them	Director of Regulatory and Technical Services

Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for relevant Section 75 categories.

Section 75 Category	Details of needs/experiences/priorities																		
Religious belief	<table><tr><th>LGD</th><th>All usual residents</th><th>Catholic</th><th>Protestant and other Christian</th><th>Other religions</th><th>None</th></tr><tr><td>Northern Ireland</td><td>1,810,863</td><td>817,385 (45.14%)</td><td>875,717 (48.36%)</td><td>16,592 (0.9%)</td><td>101,169 (5.59%)</td></tr><tr><td>Newry, Mourne & Down</td><td>171533</td><td>113200 (65.99%)</td><td>34718 (20.34%)</td><td>752 (0.43%)</td><td>10229 (5.96%)</td></tr></table> <p>(Source: Census Data 2011).</p>	LGD	All usual residents	Catholic	Protestant and other Christian	Other religions	None	Northern Ireland	1,810,863	817,385 (45.14%)	875,717 (48.36%)	16,592 (0.9%)	101,169 (5.59%)	Newry, Mourne & Down	171533	113200 (65.99%)	34718 (20.34%)	752 (0.43%)	10229 (5.96%)
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Newry, Mourne & Down	171533	113200 (65.99%)	34718 (20.34%)	752 (0.43%)	10229 (5.96%)														
Political opinion	<p>Elected political party representation is an approximate barometer of political opinion of people within the Council area.</p> <p>The party breakdown of the Council's elected members is as follows:</p> <table><tr><td>Sinn Féin</td><td>14 seats</td></tr><tr><td>SDLP</td><td>13 seats</td></tr><tr><td>Democratic Unionist</td><td>4 seats</td></tr><tr><td>Independents</td><td>5 seats</td></tr></table>	Sinn Féin	14 seats	SDLP	13 seats	Democratic Unionist	4 seats	Independents	5 seats										
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	Ulster Unionist Alliance UKIP	3 seats 1 seats 1 seat																																																			
Racial group	<p>According to the 2011 Census, 1.8% (32,400) of the usually resident population of Northern Ireland belongs to minority ethnic groups; this is more than double the proportion in 2001 (0.8%).</p> <p>The minority ethnic language profile within the area serves as a possible indicator of the BME community profile.</p> <p>The composition of language groups in the Newry, Mourne and Down District Council area is noted by NISRA (2011) as follows:</p> <p>Minority Ethnic Language Profile of the Newry, Mourne and Down LGD Area</p> <table><tr><td>Main language of residents in Newry, Mourne and Down District LGD</td><td>Number</td><td>Percentage %</td></tr><tr><td>English</td><td>156794</td><td>97.15</td></tr><tr><td>Polish</td><td>2100</td><td>1.18</td></tr><tr><td>Lithuanian</td><td>836</td><td>0.47</td></tr><tr><td>Irish</td><td>367</td><td>0.24</td></tr><tr><td>Portuguese</td><td>86</td><td>0.05</td></tr><tr><td>Slovak</td><td>134</td><td>0.08</td></tr><tr><td>Chinese</td><td>121</td><td>0.07</td></tr><tr><td>Tagalog/Filipino</td><td>55</td><td>0.03</td></tr><tr><td>Latvian</td><td>208</td><td>0.25</td></tr><tr><td>Russian</td><td>109</td><td>0.06</td></tr><tr><td>Malayalam</td><td>87</td><td>0.05</td></tr><tr><td>Hungarian</td><td>74</td><td>0.04</td></tr><tr><td>Other</td><td>755</td><td>0.46</td></tr></table>		Main language of residents in Newry, Mourne and Down District LGD	Number	Percentage %	English	156794	97.15	Polish	2100	1.18	Lithuanian	836	0.47	Irish	367	0.24	Portuguese	86	0.05	Slovak	134	0.08	Chinese	121	0.07	Tagalog/Filipino	55	0.03	Latvian	208	0.25	Russian	109	0.06	Malayalam	87	0.05	Hungarian	74	0.04	Other	755	0.46									
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Other	755	0.46																																																			
Age	<p>The age profile of the Newry, Mourne and Down LGD area at Census Day 2011 is as follows:</p> <table><tr><td>Age Profile</td><td>NI</td><td>Newry, Mourne & Down</td></tr><tr><td>0-4</td><td>124382</td><td>12721</td></tr><tr><td>5-7</td><td>67662</td><td>6876</td></tr><tr><td>8-9</td><td>43625</td><td>4595</td></tr><tr><td>10-14</td><td>119034</td><td>12287</td></tr><tr><td>15</td><td>24620</td><td>2599</td></tr><tr><td>16-17</td><td>51440</td><td>5260</td></tr><tr><td>18-19</td><td>50181</td><td>4570</td></tr><tr><td>20-24</td><td>126013</td><td>11570</td></tr><tr><td>25-29</td><td>124099</td><td>11805</td></tr><tr><td>30-34</td><td>373947</td><td>35122</td></tr><tr><td>45-59</td><td>347850</td><td>32556</td></tr><tr><td>60-64</td><td>94290</td><td>8624</td></tr><tr><td>65-74</td><td>145600</td><td>12817</td></tr><tr><td>75-84</td><td>86724</td><td>7453</td></tr><tr><td>85-89</td><td>21165</td><td>1849</td></tr><tr><td>90+</td><td>10231</td><td>829</td></tr></table>		Age Profile	NI	Newry, Mourne & Down	0-4	124382	12721	5-7	67662	6876	8-9	43625	4595	10-14	119034	12287	15	24620	2599	16-17	51440	5260	18-19	50181	4570	20-24	126013	11570	25-29	124099	11805	30-34	373947	35122	45-59	347850	32556	60-64	94290	8624	65-74	145600	12817	75-84	86724	7453	85-89	21165	1849	90+	10231	829
Age Profile	NI	Newry, Mourne & Down																																																			
0-4	124382	12721																																																			
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45-59	347850	32556																																																			
60-64	94290	8624																																																			
65-74	145600	12817																																																			
75-84	86724	7453																																																			
85-89	21165	1849																																																			
90+	10231	829																																																			

Marital status	The table below illustrates the marital status profile of the Newry, Mourne and Down area:		
	Marital Status	Newry, Mourne and Down LGD	NI
	All usual residents: Aged 16+ years	132455	1431540
	Single (never married or never registered a same-sex civil partnership) Aged 16+ years	47722	517393 (35.14%)
	Married: Aged 16+ years	65255	680831 (47.56%)
	In a registered same-sex civil partnership: Aged 16+ years	102	1243 (0.09%)
	Separated (but still legally married or still legally in a same-sex civil partnership): Aged 16+ years	4697	56911 (3.98%)
	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	6271	78074 (5.45%)
	Widowed or surviving partner from a same-sex civil	8408	97088 (6.78%)

	partnership: Aged 16+ years																	
Sexual orientation	<p>Analysis of the Census 2011 indicates that between 2% and 10% of the population may be lesbian, gay or bisexual.</p> <p>There are no official statistics in relation to the number of gay, lesbian or bisexual people in Northern Ireland. However, research conducted by the HM Treasury shows that between 5% - 7% of the UK population identify themselves as gay, lesbian, bisexual or 'trans' (transsexual, transgendered and transvestite) (LGBT). This is a sizeable proportion of the population here in Northern Ireland.</p>																	
Men and women generally	<p>The gender profile for the Newry, Mourne and Down LGD is as follows:</p> <table><tr><td>LGD</td><td>Male</td><td>Female</td></tr><tr><td>Northern Ireland</td><td>887323</td><td>923540</td></tr><tr><td>Newry, Mourne and Down LGD</td><td>83866</td><td>85345</td></tr></table>			LGD	Male	Female	Northern Ireland	887323	923540	Newry, Mourne and Down LGD	83866	85345						
LGD	Male	Female																
Northern Ireland	887323	923540																
Newry, Mourne and Down LGD	83866	85345																
Disability	<p>According to the 2011 Census 19.62% of people in the Newry, Mourne and Down District Council area have a long-term health problem or disability that limits their day-to-day activities;</p> <table><tr><td>LGD</td><td>All usual residents</td><td>Long-term health problem or disability: Day-to-day activities limited a lot</td><td>Long-term health problem or disability: Day-to-day activities limited a little</td><td>Long-term health problem or disability: Day-to-day activities not limited</td></tr><tr><td>Northern Ireland</td><td>1810863</td><td>215232 (11.89%)</td><td>159414 (8.8%)</td><td>1436217 (79.31%)</td></tr><tr><td>Newry, Mourne and Down</td><td>171533</td><td>19579 (11.4%)</td><td>14102 (8.22%)</td><td>135530 (79.01%)</td></tr></table> <p>In Northern Ireland the profile of people with a disability is cited as follows:</p> <ul style="list-style-type: none">• More than 1 in 5 or 21% of the population in Northern Ireland has a disability The incidence of disability is higher in Northern Ireland than any other part of the UK• 1 in 7 people in Northern Ireland have some form of hearing loss• 5,000 sign language users who use British Sign Language (BSL) and/or Irish Sign Language (ISL)• In Northern Ireland there are 57,000 blind people or people with significant visual impairment• 52,000 people with learning disabilities <p>(Source: Disability Action)</p>			LGD	All usual residents	Long-term health problem or disability: Day-to-day activities limited a lot	Long-term health problem or disability: Day-to-day activities limited a little	Long-term health problem or disability: Day-to-day activities not limited	Northern Ireland	1810863	215232 (11.89%)	159414 (8.8%)	1436217 (79.31%)	Newry, Mourne and Down	171533	19579 (11.4%)	14102 (8.22%)	135530 (79.01%)
LGD	All usual residents	Long-term health problem or disability: Day-to-day activities limited a lot	Long-term health problem or disability: Day-to-day activities limited a little	Long-term health problem or disability: Day-to-day activities not limited														
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Newry, Mourne and Down	171533	19579 (11.4%)	14102 (8.22%)	135530 (79.01%)														

Dependants	
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Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

Section 75 Category	Details of needs/experiences/priorities
Religious belief	<p>Community celebration and cultural traditions within Northern Ireland are characterised by the use of celebratory bonfires and beacons.</p> <p>It should be noted the predecessor Councils delivered a Beacons Programme, funded through their respective former PEACE III Programmes, that has played a role in transforming the impact of bonfires for both the Council and the community. This approach included working directly with the community regarding diversionary activities, providing advice, support and training, and in some instances providing beacons.</p> <p>However, taking account of the long term sustainability of maintaining elements of this initiative such as providing beacons, Council must now consider the most appropriate means by which to support the community move forward in terms of promoting positive peace building and community safety.</p> <p>The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.</p> <p>The policy outlines a Council commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It applies to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>People of different religious belief have potential to directly and indirectly benefit from the intended policy actions.</p> <p>In terms of equality of opportunity, any potential positive impact of this policy for people of any specific religious belief does not automatically create an adverse negative impact on people with other religious beliefs.</p>
Political opinion	Community celebration and cultural traditions within Northern Ireland are characterised by the use of celebratory bonfires and beacons.

	<p>It should be noted the predecessor Councils delivered a Beacons Programme, funded through their respective former PEACE III Programmes, that has played a role in transforming the impact of bonfires for both the Council and the community. This approach included working directly with the community regarding diversionary activities, providing advice, support and training, and in some instances providing beacons.</p> <p>However, taking account of the long term sustainability of maintaining elements of this initiative such as providing beacons, Council must now consider the most appropriate means by which to support the community move forward in terms of promoting positive peace building and community safety.</p> <p>The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.</p> <p>The policy outlines a Council commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It applies to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>People of different political opinion have potential to directly and indirectly benefit from the intended policy actions.</p> <p>In terms of equality of opportunity, any potential positive impact of this policy for people of any specific political opinion does not automatically create an adverse negative impact on people with other religious beliefs.</p>
Racial group	No adverse impacts anticipated.
Age	No adverse impacts anticipated.
Marital status	No adverse impacts anticipated.
Sexual orientation	No adverse impacts anticipated.
Men and women generally	No adverse impacts anticipated.
Disability	No adverse impacts anticipated.
Dependants	No adverse impacts anticipated.

Screening Questions

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 grounds?

Section 75 category	Details of policy impact	Level of impact? Major/minor/none
Religious belief	<p>The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.</p> <p>The policy outlines a Council commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It applies to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>In terms of equality of opportunity, any potential positive impact of this policy for people of any specific religious belief does not automatically create an adverse negative impact on people with other religious beliefs.</p>	Minor (positive)
Political opinion	The aim of this policy is to	Minor (positive)

	<p>build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.</p> <p>The policy outlines a Council commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It applies to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>In terms of equality of opportunity, any potential positive impact of this policy for people of any specific political opinion does not automatically create an adverse negative impact on people with other political opinions.</p>	
Racial group	No adverse impact anticipated.	Minor
Age	No adverse impact anticipated.	None
Marital status	No adverse impact anticipated.	None
Sexual orientation	No adverse impact anticipated.	None
Men and women generally	No adverse impact anticipated.	None
Disability	No adverse impact	None

	anticipated.	
Dependants	No adverse impact anticipated.	None

2. Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?

Section 75 category	If Yes , provide details	If No , provide details
Religious belief	<p>As noted, the predecessor Councils delivered a Beacons Programme, funded through their respective former PEACE III Programmes, that has played a role in transforming the impact of bonfires for both the Council and the community. This approach included working directly with the community regarding diversionary activities, providing advice, support and training, and in some instances providing beacons.</p> <p>Council could consider implementing the practice of the predecessor Councils and provide beacons for use. However, to continue this practice has potential to create ongoing community expectations and dependency on Council.</p> <p>Taking account of the long term sustainability of maintaining a coherent approach to addressing challenges associated with celebratory bonfires and beacons, Council must now consider the most appropriate means by which to support the community move forward in terms of promoting positive peace building and community safety.</p>	
Political opinion	As noted, the predecessor Councils delivered a Beacons Programme, funded through their	

	<p>respective former PEACE III Programmes, that has played a role in transforming the impact of bonfires for both the Council and the community. This approach included working directly with the community regarding diversionary activities, providing advice, support and training, and in some instances providing beacons.</p> <p>Council could consider implementing the practice of the predecessor Councils and provide beacons for use. However, to continue this practice has potential to create ongoing community expectations and dependency on Council.</p> <p>Taking account of the long term sustainability of maintaining a coherent approach to addressing challenges associated with celebratory bonfires and beacons, Council must now consider the most appropriate means by which to support the community move forward in terms of promoting positive peace building and community safety.</p>	
Racial group		No – there are no anticipated adverse impacts for this S75 category
Age		No – there are no anticipated adverse impacts for this S75 category
Marital status		No – there are no anticipated adverse impacts for this S75 category
Sexual orientation		No – there are no anticipated adverse impacts for this S75 category

Men and women generally		No – there are no anticipated adverse impacts for this S75 category
Disability		No – there are no anticipated adverse impacts for this S75 category
Dependants		No – there are no anticipated adverse impacts for this S75 category

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?

Good relations category	Details of policy impact	Level of impact? Major/minor/none
Religious belief	<p>Community celebration and cultural traditions within Northern Ireland are characterised by the use of celebratory bonfires and beacons.</p> <p>The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.</p> <p>The policy outlines a Council commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It applies to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation,</p>	Minor

	<p>identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>People of different religious belief have potential to directly and indirectly benefit from the intended policy actions.</p> <p>In terms of the desirability of promoting good relations, any potential positive impact of this policy for people of any specific religious belief does not automatically create an adverse negative impact on people with other religious beliefs.</p>	
Political opinion	<p>Community celebration and cultural traditions within Northern Ireland are characterised by the use of celebratory bonfires and beacons.</p> <p>The aim of this policy is to build on the Council's civic leadership role and give appropriate consideration and recognition to celebratory bonfires and beacons as an important aspect of community celebration and tradition within the Newry, Mourne and Down District Council area.</p> <p>The policy outlines a Council commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.</p> <p>It applies to bonfires and beacons associated with community celebrations and</p>	Minor

	<p>traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.</p> <p>People of different political opinion have potential to directly and indirectly benefit from the intended policy actions.</p> <p>In terms of the desirability of promoting good relations, any potential positive impact of this policy for people of any specific political opinion does not automatically create an adverse negative impact on people with other religious beliefs.</p>	
Racial group		None

4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

Good relations category	If Yes , provide details	If No , provide details
Religious belief	<p>Council could consider implementing the practice of the predecessor Councils and provide beacons for use.</p> <p>However, to continue this practice has potential to create ongoing community expectations and dependency on Council.</p> <p>Taking account of the long term sustainability of maintaining a coherent approach to addressing challenges associated with celebratory bonfires and beacons, Council must now consider the most appropriate means by which to support</p>	

	the community move forward in terms of promoting positive peace building and community safety.	
Political opinion	<p>Council could consider implementing the practice of the predecessor Councils and provide beacons for use.</p> <p>However, to continue this practice has potential to create ongoing community expectations and dependency upon Council.</p> <p>Taking account of the long term sustainability of maintaining a coherent approach to addressing challenges associated with celebratory bonfires and beacons, Council must now consider the most appropriate means by which to support the community move forward in terms of promoting positive peace building and community safety.</p>	
Racial group		

Additional considerations

Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities? (For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

None

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

Screening Decision

In light of your answers to the previous questions, do you feel that the policy should (please underline one):

1. **Not be subject to an EQIA (with no mitigating measures required)**

2. Not be subject to an EQIA (with mitigating measures /alternative policies)

3. Not be subject to an EQIA at this time

4. Be subject to an EQIA

If 1. or 2. (i.e. not be subject to an EQIA), please provide details of the reasons why:

In this instance it is recommended not to proceed with conducting an equality impact assessment on the policy.

The policy recognises some community celebration and cultural traditions within Northern Ireland may be characterised by the use of celebratory bonfires and beacons.

Accordingly, the policy aim is to build on the Council's civic leadership role, through giving appropriate consideration and recognition to these celebratory bonfires and beacons within the Newry, Mourne and Down District Council area.

Council is taking a positive action approach, and the policy outlines a commitment to work with communities, agencies and individuals to address potential environmental and social impact of celebratory bonfires and beacons.

It will apply to bonfires and beacons associated with community celebrations and traditions, and will extend to providing advice, training, codes of practice, mediation, identification of appropriate bonfire / beacon sites, relevant promotion of diversionary activities, and enforcement where necessary.

If 2. (i.e. not be subject to an EQIA), in what ways can identified adverse impacts attaching to the policy be mitigated or an alternative policy be introduced?

In light of these revisions, is there a need to re-screen the revised/alternative policy? Yes / No. If No, please explain why

If 3. or 4. (i.e. to conduct an EQIA), please provide details of the reasons:

Timetabling and prioritising EQIA

If 3. or 4, is the policy affected by timetables established by other relevant public authorities? NO

If YES, please provide details:

Please answer the following questions to determine priority for timetabling the EQIA. On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for EQIA.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screened in for EQIA. This list of priorities will assist you in timetabling the EQIA. Details of your EQIA timetable should be included in the quarterly Section 75 report.

Proposed date for commencing EQIA: N/A

Monitoring

Effective monitoring will help identify any future adverse impacts arising from the policy which may lead you to conduct an EQIA, as well as help with future planning and policy development.

Please detail proposed monitoring arrangements below:

The Council will review the operation of this Policy every 4 years (as per the Council's Equality Scheme Commitment 4.31) or earlier as necessary, and may, subject to Council approval, amend as required for operational reasons or to take into account any legal developments that impact on the Policy.

Approval and Authorisation

Screened by:	Position/Job Title	Date
Colin Moffett	Equality Officer	3 June 2015

Note: A copy of the Screening Template, for each policy screened should be ‘signed off’ and approved by a senior manager responsible for the policy, made easily accessible on your website as soon as possible following completion and made available on request.

Agenda Item:	Social Investment Fund
Report to:	Active Healthy Communities
Subject:	Results of first call for Financial Assistance
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officer:	Sonya Burns
Decisions Required Members are requested to note the contents of the report and to approve the recommendations at Section 2.	
1.0	Purpose & Background The Council is the lead partner on the Social Investment Fund Southern Zone Revenue projects. The funding is allocated through the Delivering Social Change Unit in OFMDFM. The first approved programme is 'Work It' which involves engaging 160 individuals back into work combined with 500 community projects. The Southern Zone covers the legacy council areas of Armagh, Banbridge, Craigavon and Newry & Mourne. Newry, Mourne and Down DC are responsible for the management of the programme and have to appoint a Service Delivery Organisation. It was agreed with OFMDFM that this procurement process would be managed by the Central Procurement Directive (CPD). To date CPD have issued the tender notice, closed it and the panel (including Council Officers) have scored the tenders. CPD will be issuing the intention to Award the contract on Friday 5 th June with a contract appointment date of Monday 15 th June 2015. Key Issues There were issues concerning liability in relation to the appointment of the Service Delivery Organisation. This has now been resolved as CPD have agreed to fully manage the procurement process including any challenges.
2.0	Recommendations That the committee agrees to appoint the Service Delivery Organisation as per the Central Procurement Directives decision.

3.0	<p>Resource Implications</p> <p>The Service Delivery Organisation will be funded through the Letter of Offer from OFMDFM issued to Newry and Mourne DC in December 2014.</p>
4.0	<p>Appendices</p> <p>Not Applicable</p>

Agenda Item:	Financial Assistance – Second Call
Report to:	Active Healthy Communities
Subject:	Results of second call for Financial Assistance
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officer:	Sonya Burns

Decisions Required

Members are requested to note the contents of the report and appendices and to approve the recommendations at Section 2.

1.0	<p>Purpose & Background</p> <p>The Shadow Council has previously adopted a Financial Assistance Policy for 2015/16 (Development Committee 23/9/14 and application procedures Development Committee 20.10.14).</p> <p>When adopting the policy and procedures for 2015/16, the Shadow Council also agreed that up to 3 calls for Financial Assistance applications will be made in 2015/16.</p> <p>The second of these calls went live on Monday 11th May 2015 and closed on Friday 29th May 2015.</p> <p>There were 3 programme areas which could be applied under, as follows:</p> <ul style="list-style-type: none"> ■ Community Festivals (DCAL and Council) – up to £3000 ■ Match funding Capital schemes (Council) - £20,000 to £100,000 ■ Good Relations (OFMDFM and Council) – up to £500 <p>There were 117 applications received following is a breakdown of applications received per programme area:</p> <ul style="list-style-type: none"> ■ Community Festivals – 57 ■ Good Relations – 29 ■ Match funding for Capital Schemes - 31
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	<p>Key Issues</p> <p>Due to the first call results not yet released applicants were concerned about submitting another application. Officers did advise them to proceed with an application. Going forward calls need to be timetabled however some of these are dependent on the Council receiving a Letter of Offer from external agencies.</p>
2.0	<p>Recommendations</p> <p>To adopt the recommendations provided by each of the panels in Appendix A (to follow).</p>
3.0	<p>Resource Implications</p> <p>To follow in Appendix A.</p>
4.0	<p>Appendices</p> <p>Appendix A – Breakdown of the allocations (to follow).</p>

Agenda Item:	Implementation of Part III of Safety of Sports Grounds (NI) Order 2006
Report to:	Active & Healthy Communities Committee
Subject:	Regulated Stands
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officer:	Eoin Devlin/Patrick McVerry

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

Approve implementation of Part III of The Safety of Sports Grounds (NI) Order 2006

1.0	Purpose & Background The Council has been implementing Part II of The Safety of Sports Grounds (NI) Order 2006, by issuing Safety Certificates to our designated sports grounds within the district. The Department of Culture, Arts and Leisure have now asked District Councils to proceed with the implementation of Part III of the Order with respect to the safety arrangements at larger stands at 'non designated sports grounds'.
2.0	Key Issues Legal requirement for local sporting venue operators
3.0	Resource Implications None
4.0	Appendices Appendix I – Implementation of Part III of Safety of Sports Grounds Order

Safety of Sports Grounds (Northern Ireland) Order 2006

Part III Safety of Stands in non-designated Sports Grounds (Regulated Stands)

The Council has been implementing Part II of The Safety of Sports Grounds (NI) Order 2006, by issuing Safety Certificates to our designated sports grounds within the district.

The Department of Culture, Arts and Leisure have now asked District Councils to proceed with the implementation of Part III of the Order with respect to the safety arrangements at larger stands at 'non designated sports grounds'.

Councils process of designating Regulated Stands

The lead Department should:

1. Ensure Officers are appropriately authorised and establish their reporting structure.
2. Identify stands within their district likely to require Regulation.
3. Write to the venue operators advising that it is considered that stands within their grounds should be regulated.
4. Report to Council to confirm Designation.
5. Council approve and serve notice on person who appears to qualify. (Stand operator must make an application within 2 months).

Local action by officers to date

Environmental Health Officers have visited stands at four local sporting venues which may have had capacity in the region of or over 500 spectators. During these visits the capacity of each stand was determined, three of the stands were found to have a capacity of less than 500 spectators, one stand was found to have a capacity of greater than 500, this is the stand at a local GAA Club. Contact is currently being made with this club to advise of the process which now must be followed.

Agenda Item:	Service Level Agreement
Report to:	Active & Healthy Communities Committee
Subject:	Affordable Warmth Service Level Agreement
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officer:	Eoin Devlin

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:
Authorise the Chief Executive to sign the SLA on behalf of the Council

1.0	<p>Purpose & Background</p> <p>The Council has been working on the Affordable Warmth project in partnership with the Northern Ireland Housing Executive and DSD. The scheme is operated on a targeted basis using lists of addresses across our new area of those who are most likely to be in Fuel Poverty. We have four officers who carry out these surveys. A range of measures from additional insulation to Full Heating systems may then be provided by NIHE. The scheme has been in operation on the ground since November 2014.</p> <p>The scheme is fully funded by DSD and the Service Level agreement sets out our requirement to send a minimum of 1000 completed surveys to the Housing Executive per year for which they will provide funding of £151000</p>
2.0	Key Issues
3.0	<p>Resource Implications</p> <p>The SLA allows us to access full funding for this project. There are no other resource implications as we already have officers in place to continue this work.</p>
4.0	<p>Appendices</p> <ul style="list-style-type: none"> ▪ Appendix I – Affordable warmth SLA version 2 April 2015

Affordable Warmth Scheme

SERVICE LEVEL AGREEMENT

between

DEPARTMENT FOR SOCIAL DEVELOPMENT

and

LOCAL COUNCILS

Date: April 2015

1. Overview

The Department for Social Development (DSD), Housing Division, is responsible for improving domestic energy efficiency in the private sector across Northern Ireland. DSD will work in partnership with all local councils and the Northern Ireland Housing Executive to deliver the Affordable Warmth Scheme. Proposals for the new Affordable Warmth Scheme were subject to public consultation between 17 February 2014 and 9 May 2014.

The Affordable Warmth Scheme builds on the success of the Affordable Warmth pilot exercises undertaken by local councils and the Housing Executive in 2012 and 2013. The pilots were funded by DSD.

This Service Level Agreement takes account of the restructuring of local councils from 1 April 2015 and supersedes the version dated July 2014.

The Affordable Warmth Scheme aims to target identified low income households and deliver energy efficiency improvement measures to qualifying households.

All parties will use opportunities during the life of this agreement to display a commitment to work together in support of government aims to improve household energy efficiency.

2. Purpose of this Document

The purpose of this Service Level Agreement (SLA) is to provide clarity in terms of accountability, policy, operation and reporting procedures for each of the parties and in particular to:

- Establish the scope and duration of the scheme;
- Describe the roles and responsibilities of each party;
- Set out the financial arrangements; and
- Detail the arrangements for monitoring performance in relation to the Scheme.

The measures available under this Scheme are listed at Appendix 1.

3. Scope and Duration

The Affordable Warmth Scheme aims to improve domestic energy efficiency of targeted households living in severe or extreme fuel poverty. It is expected to reduce energy consumption in eligible private housing by targeting low income households most at risk of fuel poverty.

Proposals for the Affordable Warmth Scheme were subject to public consultation which ended on 9 May 2014. The Affordable Warmth Scheme was introduced on 18 September 2014 and is expected to run until 31 March 2017 (further extensions to the Scheme will be subject to sufficient funding being available).

Service Level Agreement Affordable Warmth

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The Housing Executive will maintain a central record of all completed surveys referred to it and their progress. When Council officials have completed the initial survey and referred the survey to the Housing Executive, any query regarding that application should be directed to the Housing Executive to resolve.

DSD will provide agreed funding to each council to administer the Affordable Warmth Scheme in advance of the start date. The Housing Executive will transfer agreed funds (in 2015/16 £153K /4=£38,250) to each council on a quarterly basis, starting on 1 April 2015. (The next payments will be made on 1 July 2015, 1 October 2015 and 1 January 2016 and quarterly thereafter.)

4. Roles and Responsibilities

The Department for Social Development

(a) The Department for Social Development (DSD) will:

- obtain the relevant approvals for the Scheme;
- produce a scheme document;
- make the legislation for the Scheme;
- develop the policy to support the operation of the Scheme;
- provide advice to the Housing Executive regarding the policy of the Scheme as required. Responses to queries will be provided within 10 working days of receipt;
- provide each council with data detailing the households to be targeted;
- set an agreed minimum target for completion of surveys which councils will deliver to the Housing Executive annually **(a monthly referral volume is to be agreed between the councils, and the Housing Executive)**;
- continually monitor and evaluate the Scheme through reporting arrangements with the Housing Executive and the councils;
- DSD will seek feedback from the SSA re Benefit Entitlement Checks;
- on completion of the Scheme complete a full evaluation.

Service Level Agreement Affordable Warmth

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The Council's Role

- (b) Each Council will be provided with details of households considered to be on a low income and in severe or extreme fuel poverty. Each Council will:
- with the consent of the householder, conduct an initial survey to gather information to be forwarded to the Housing Executive for assessment on eligibility criteria for the scheme;
 - have discretion regarding accepting non targeted referrals. Councils **must** bear in mind, Affordable Warmth is primarily a targeted scheme;
 - aim to refer a minimum of 1,000 completed surveys to the Housing Executive annually. This will include non targeted referrals;
 - agree a consistent volume of affordable warmth referrals over the year to the Housing Executive. This is **crucial** to avoid accumulations within the scheme and **must** be agreed between Councils and the relevant Housing Executive Grants office. It would be prudent for this to be agreed annually in early April;
 - report to DSD that the areas they are targeting are in line with the area poverty rating information provided by DSD;
 - ensure that when an application is received by Building Control that officials arrange for measures to be inspected. Building Control officials will confirm to the Housing Executive whether the installation is in compliance with the building regulations;
 - provide householders participating in the scheme with information regarding energy advice;
 - manage and respond to complaints concerning council staff regarding the Affordable Warmth Scheme;
 - meet with the Housing Executive and DSD at least quarterly to discuss the progress of the scheme and discuss any areas of concern;
 - where the householder agrees, refer their details (name, address, contact number) to the Social Security Agency for the purposes of conducting a Benefit Entitlement Check with them.

The Northern Ireland Housing Executive's Role

- (c) The Northern Ireland Housing Executive is a non departmental public body. Therefore it will not be a signatory to this Service Level Agreement as the DSD and the Northern Ireland Housing Executive has a "Dossier of Control". These documents set out the controls to be exercised over the different areas of the Housing Executive's activities by the DSD directly or by the Housing Executive itself. The prime purpose of the documents is to assist the Permanent Secretary of DSD in discharging his responsibilities in relation to Housing Executive systems and as such it represents a formal statement by DSD of the standards it requires the Housing Executive to achieve in relation to the probity of activities.

5. Financial Arrangements

Councils will be responsible and accountable for the Affordable Warmth budget allocated to them. DSD will review the scheme during 2015/16 to ensure the scheme is reaching the target households, delivering the measures available and providing value for money.

6. Monitoring & Reporting

Each council will provide the DSD with monthly progress reports regarding the number

- of surveys completed,
- of households that refuse to take part in the scheme, and
- the number of self referral surveys completed.

Each council must ensure the Affordable Warmth budget is ring fenced for Affordable Warmth activities.

Councils will share any Audit recommendations concerning Affordable Warmth and consider those to improve the management of the Scheme. This will be done in consultation with DSD.

7. Accountability

Overall accountability for the delivery of the Scheme rests with the Accounting Officer of DSD as the funding department. However, each receiving organisation is accountable for its own finances and ensuring that appropriate controls are in place in order to provide them with the necessary assurances regarding expenditure.

8. Review of the Service Level Agreement

Service Level Agreement Affordable Warmth

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This Service Level Agreement will be reviewed no later than 12 months from the date it comes into effect and at regular intervals there from, as agreed by the Affordable Warmth Project Group. Changes will be made by agreement between DSD and all parties to this Service Level Agreement.

9. Limited Liability

The Council shall have no liability to the Department for any loss or damage sustained by the Department as a result of the Department relying on any information supplied to it by the Council under this agreement.

10. Termination of SLA

Once entered into, the SLA can be terminated with three months written notice from any Party. Any party may also terminate the Agreement without notice, for any of the following reasons:-

- a) any breach by the other of its obligations under this Agreement; and
- b) in the case of a breach capable of rectification, where such breach has not been rectified by the other party within 14 days of it being given notice of same.

11. Confidentiality and Data

All Parties are to take cognisance of the Data Protection and Freedom of Information legislation. Should the information provided under this Agreement include personal data, the Parties shall enter into an appropriate Data Sharing Agreement, to ensure that all data is handled in accordance with the parties' Legal responsibilities.

**Department for Social Development Housing Division
April 2015**

Appendix 1

Affordable Warmth Measures

Prioritised list of measures available under the Affordable Warmth Scheme:

Priority rating	Conditions in existing property	Improvement measures available
Priority 1 - Insulation	No cavity wall insulation	Install cavity wall insulation
	Ineffective cavity wall insulation	Remove and replace cavity wall insulation
	No loft insulation or below minimum	Installation or top up of roof space insulation to 270mm
	No hot water jacket	Install hot water jacket
	Ineffective or no draught proofing	Draught proof windows/doors
Priority 2 - Heating	No heating system exists	Installation of natural gas or oil heating
	Conversion of existing LPG or solid fuel system	Installation of natural gas or oil heating
	Conversion of Economy 7	Conversion to natural gas (or oil where natural gas isn't available) or conversion to high efficiency storage system
	Householder 65 or over, or with child under 16, or receiving a disability benefit and with a boiler over 15 years old	Boiler replacement and new radiators where required
	Heating system exists without controls	Add heating controls
	Heating system exists but radiators defective	Replace radiators as needed
Priority 3 - Windows	Windows in disrepair	Repair/replace windows with double glazing if draught proofing is not possible
Priority 4 - Solid wall	Solid wall with no insulation	Internal/external insulation

Service Level Agreement Affordable Warmth

FORMAL COMMITMENT TO MEMORANDUM

Signed On behalf of DSD	Dated
Signed Antrim & Newtownabbey Borough Council	Dated
Signed Ards & North Down Borough Council	Dated
Signed Armagh City, Banbridge and Craigavon Borough Council	Dated
Signed Belfast City Council	Dated
Signed Causeway Coast & Glens District Council	Dated
Signed Derry City & Strabane District Council	Dated
Signed Fermanagh & Omagh District Council	Dated
Signed Lisburn & Castlereagh City Council	Dated

Service Level Agreement Affordable Warmth

Signed Mid & East Antrim Borough Council	Dated
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Signed Mid Ulster District Council	Dated
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Signed Newry, Mourne & Down District Council	Dated
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Agenda Item:	Service Level Agreement Public Health Agency
Report to:	Active & Healthy Communities Committee
Subject:	Service Level Agreement in relation to Public Health Agency funded activities for 2015-16
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officer:	Eoin Devlin

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:
Authorise the Chief Executive to sign the SLA on behalf of the Council

1.0	<p>Purpose & Background</p> <p>Service Level Agreement Between:-</p> <p>Armagh City, Banbridge & Craigavon Borough Council and Newry, Mourne and Down District Council.</p> <p>Prior to Local Government Reform a number of Public Health Agency (PHA) funded contracts were managed and delivered by Southern Group Environmental Health Committee (SGEHC) employed by Armagh City & District Council on behalf of the five constituent Councils including the legacy Dungannon & South Tyrone Borough Council. The contracts held were in relation to Home Safety, Tobacco Control, and Investing for Health and Health Inequalities. In a letter to the eleven new Councils 10th February 2015, the PHA asked Councils if they would agree to transfer existing contracts to the direct successor Council in the new structures.</p> <p>Councils have since agreed to this interim arrangement for a period of 12 months and therefore it is now necessary to formalise arrangements between the new Councils to ensure continuation of the above mentioned funded services across the Southern PHA area. Armagh City, Banbridge and Craigavon Borough Council (ACBCBC) will now act as the lead Council taking on the contracts previously managed by SGEHC (Armagh City & District Council) to deliver PHA funded services in the legacy Newry and Mourne District Council geography only.</p>
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2.0	<p>Key Issues</p> <p><i>This is an interim arrangement which will allow the services detailed in the SLA to continue to be funded until new arrangements in relation to PHA funding can be agreed</i></p>
3.0	<p>Resource Implications</p> <p>None</p>
4.0	<p>Appendices</p> <ul style="list-style-type: none"> • Appendix I – SLA Newry Mourne and Down funded services 2015-16

Service Level Agreement

PUBLIC HEALTH AGENCY FUNDED SERVICES

2015/16

Between

**ARMAGH CITY, BANBRIDGE
AND CRAIGAVON BOROUGH COUNCIL**

AND

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

March 2015

Service Level Agreement

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Between

Armagh City, Banbridge & Craigavon Borough Council and Newry, Mourne and Down District Council.

(Hereafter referred to as the Agreement and the Stakeholders)

1.0 Background

Prior to Local Government Reform a number of Public Health Agency (PHA) funded contracts were managed and delivered by Southern Group Environmental Health Committee (SGEHC) employed by Armagh City & District Council on behalf of the five constituent Councils including the legacy Dungannon & South Tyrone Borough Council. The contracts held were in relation to Home Safety, Tobacco Control, and Investing for Health and Health Inequalities. In a letter to the eleven new Councils 10th February 2015, the PHA asked Councils if they would agree to transfer existing contracts to the direct successor Council in the new structures.

Councils have since agreed to this interim arrangement for a period of 12 months and therefore it is now necessary to formalise arrangements between the new Councils to ensure continuation of the above mentioned funded services across the Southern PHA area.

Armagh City, Banbridge and Craigavon Borough Council (ACBCBC) will now act as the lead Council taking on the contracts previously managed by SGEHC (Armagh City & District Council) to deliver PHA funded services in the legacy Newry and Mourne District Council geography only.

2.0 Shared Objectives

2.1 The Objectives of the Agreement are:

- To establish provision under which ACBCBC may provide PHA funded services as defined in 5.2 below.
- To define the role, responsibilities and obligations of the stakeholders.

3.0 Review of the Service Level Agreement

3.1 The Stakeholders shall jointly review the Agreement before 12 months as required to facilitate the interim position outlined above.

3.2 The Review Process will be initiated and facilitated by ACBCBC 3 months prior to the end of the financial year.

3.3 The Stakeholders may propose at any time during the Period to revise the Agreement, and agree any reasonable alteration or addition to or omission from the Agreement. In the event of such a revision being proposed, ACBCBC shall assess what resources, if any, will be involved, prior to agreeing to the revision.

4.0 Performance Review and Reporting

4.1 The Stakeholders shall jointly review performance under the Agreement on a quarterly basis. Progress reports will be provided by ACBCBC to inform the process. A summary report for the 12 month period will be provided as an addendum to the fourth quarter report. Where significant variances are highlighted, a rationale will be provided.

4.2 Mid Ulster District Council shall make comment on their progress report including the services delivered within two weeks of receipt.

4.3 ACBCBC shall ensure that necessary action agreed is taken to maintain a high level of service delivery.

5.0 Level of Service Delivered

5.1 ACBCBC is responsible for ensuring services are delivered within the Agreement and that they are reported on as detailed in section 4.

5.2 The services covered by this Agreement are:

Funded Services and Projects including:

Tobacco Control

Home Safety (handling funding from and reporting to PHA only)

Investing for Health (handling funding from and reporting to PHA only)

5.3 The number of days dedicated to core function operational activity in the Districts is included in Table 1.

Table 1: Total Breakdown of Time spend in Days

Service Area	Delivered by	Time spend	Work plan
Tobacco Control	2 X Tobacco Control Officers	3 days per week FTE	As per PHA Contract
Home Safety	N, M & D DC Officer	N/A	Handling funding from PHA only and reporting on Action Plan
Investing For Health	N, M & D DC Officer	N/A	Handling funding from PHA only and reporting on Locality Plan

FTE (Full Time Equivalent)

5.3 The time spend for training delivered by ACBCBC is incorporated within the Agreement as detailed in Table 1 above.

5.4 Line Management for the staff involved will be provided by the Environmental Health Department of ACBCBC.

5.5 ACBCBC shall ensure where possible, that the staff resources necessary to deliver the agreed level of services are available.

5.6 ACBCBC is responsible for monitoring the delivery of services on an ongoing basis.

6.0 Health and Safety

6.1 Health and Safety of staff employed by ACBCBC is the responsibility of ACBCBC, however adequate provision must be made for ACBCBC staff based at or working within Council Offices, to ensure that all legal obligations are met, thereby protecting all employees and Stakeholders.

6.2 ACBCBC employees must adhere to the Health and Safety requirements of the respective Council. This includes adherence to health and safety requirements specific to Council offices as well as in the delivery of services external to the Council offices such as lone working and site specific requirements.

6.3 The Head of Environmental Health is responsible for informing ACBCBC employees of Health and Safety requirements relevant to their Department.

7.0 Resolution of Disputes

7.1 Any day to day matters which give cause for concern or dispute, which have the potential to impact on the fulfilment of requirements within the Agreement, and which cannot be resolved by the Officers directly involved, will be referred to Line Management.

7.2 If a situation arises which Line Managers are unable to resolve, it will be referred to the relevant Head of Service / Director.

SIGNED ON BEHALF OF

ARMAGH CITY, BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL

Chief Executive

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Chief Executive

Agenda Item:	LIFE Funding – Proposed Green Infrastructure Project
Report to:	Active & Healthy Communities Committee
Subject:	LIFE Funding – Proposed Green Infrastructure Project
Date:	15 June 2015
Reporting Officer:	Michael Lipsett
Contact Officer:	Sheena McEldowney & James Campbell

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

Council Officials working with officers of the East Border Region and officers from other East Border Region Councils in preparing an application for LIFE funding for a Green Infrastructure Project.

1.0	<p>Purpose & Background</p> <p>The Health and Well Being Section is seeking approval from Council to make a joint application with the other local authorities of the East Border Region for LIFE Funding for a Green Infrastructure Project. The aim of the project will be to implement innovative green infrastructure principles and practices that will connect people with nature through developing green space and increasing biodiversity in small towns within the N Ireland / Republic of Ireland border area.</p> <p>It is anticipated that the project would be a 3 year project which would seek to deliver innovative projects within the district. LIFE funding requires 40% match funding and the application will be made on the basis that the Council's contribution will be provided from within the existing council budgets and therefore no additional capital expenditure will be required.</p> <p>This is an early stage in the development of this application and the Committee will be kept informed on future developments.</p>
2.0	<p>Key Issues</p> <p>This is the early stage in the application for funding for this project and Council is not at this stage committing to take part in the project.</p>

3.0	Resource Implications At this early stage resources committed are officer time in completion of application and attending meetings with colleagues in developing the application.
4.0	Appendices Not Applicable