



Comhairle Ceantair  
**an Iúir, Mhúrn  
agus an Dúin**  
**Newry, Mourne  
and Down**  
District Council

January 21st, 2019

**Notice Of Meeting**

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 21st January 2019 at 6:00 pm in Mourne Room, Downshire Civic Centre.**

**Chair: Cllr G Sharvin**

**Vice: Cllr T Andrews**

**Members: Cllr. S Doran Cllr. C Enright**

**Cllr. G Fitzpatrick Cllr. V Harte**

**Cllr. R Howell Cllr. D Hyland**

**Cllr. L Kimmins Cllr. K Loughran**

**Cllr. A McMurray Cllr. B O Muiir**

**Cllr. B Quinn Cllr. D Taylor**

**Cllr. W Walker**

# Agenda

## 1.0 Apologies and Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from AHC Meeting held on 17 December 2018

[AHC-17122018.pdf](#)

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### Community Engagement

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## 4.0 DEA Fora Update Report

[DEA Fora Report.pdf](#)

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[Appendix 1 - DEA Report for the Mournes.pdf](#)

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[Appendix 2 - DEA Report for Downpatrick.pdf](#)

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## 5.0 Recruitment of Independent Members to District Electoral Area (DEA) Forums

[Recruitment of Independent Members for DEA Forums jan 19.pdf](#)

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## 6.0 Community Centre Pricing Schedule

[Community Centres Scale of Charges 2019-20.pdf](#)

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[Appendix Community centres pricing scale 2019 2020 Draft.pdf](#)

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## 7.0 Ballynahinch Community Centre - Energy Efficiency Upgrades

[Heating System Ballynahinch Centre.pdf](#)

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[Appendix 1 - Ballynahinch CC Energy Efficiency Upgrades Option Report.pdf](#)

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## 8.0 Approval of Business Case for Meadowlands Playground

[Meadowlands Play Park Approval of Business Case.pdf](#)

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[Appendix 1 - Business Case Meadowlands.pdf](#)

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[Appendix 2 - Extract of AHC mins 20.08.18 Meadowlands.pdf](#)

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**Leisure and Sports**

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**9.0 Derryleckagh Pitch Upgrade**

Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Derryleckagh Pitch Upgrade AHC Part jan 2019.pdf*

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**10.0 Kilkeel Tennis Court Mourne Esplanade**

Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Kilkeel Tennis Court Jan 2019.pdf*

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**11.0 Health and Wellbeing Support**

Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Transforming Health Proposal AHC report 21.01.19.pdf*

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Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Appendix 1 - Transforming Health Preventing Disease Proposal v1.5.pdf*

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**12.0 Community Trails**

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**Health & Wellbeing**

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**13.0 All Party Group on Sustainable Development - Nominees**

Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*All Party Sustainable Group.pdf*

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Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Appendix 1 Global Goals Local Action report - final.pdf*

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Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Appendix 2 Letter Re All Party Group SD NMDDC.pdf*

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**For Noting - Community Engagement**

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**14.0 Update Proposal for Camlough Peace Centre**

Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Camlough Peace Centre.pdf*

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**For Noting - Leisure & Sports**

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**15.0 Flooding at Steen Park, Newtownhamilton**

Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Flooding at Jim Steen Park NTH.pdf*

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Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Appendix 1 Map of Flooding.pdf*

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Appendix 3 - Extract of Council Mins 03.09.18 Meadowlands.pdf  
*Appendix 2( Schedule 5 Drainage Order).pdf*

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**16.0 Verbal Update on the Squash Facilities at Down Leisure Centre**

**17.0 Verbal Update on Newry Tennis Bubble**

# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
Cllr Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
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**ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS**

<b>Minute Ref</b>	<b>Subject</b>	<b>Decision</b>	<b>Lead Officer</b>	<b>Actions taken/ Progress to date</b>	<b>Remove from Action Sheet Y/N</b>
AHC/040/2018	Willie Maley Statue	It was agreed to allow officers to develop proposals including potential costs, sources of funding and any likely capital commitment from Council and to contact all potential partners in relation to location and funding options.	C Haughey	<b>Sports development working with ERT staff to seek possible funding for this project</b>	N
AHC/043/2018	Lease of Land to St John Bosco	It was agreed to proceed with a 25 year lease at a peppercorn rent, with an option for St John Bosco GAC to renew for a further 25 years, subject to Department for Communities approval.	F O'Connor	<b>Ongoing. Authority to authorise the disposal of land by Councils for less than best value has now been given to Senior Civil Servants under recent legislation. A decision on this matter is now expected within the next 6-8 weeks.</b>	N
AHC/052/2018	Apologies & Chairperson's Remarks	It was agreed that officers investigate potential ways of recognising the contribution made by carers in the District and bring a paper with proposals back to a future Committee Meeting.	E Devlin	<b>To future meeting</b>	N
AHC/069/2018	Multi-Sports Facility Sports Hub	It was agreed to submit expressions of interest applications for the 3 Sports Hubs (Newry Leisure Centre, St Peter's GAA, Warrenpoint and Tollymore FC, Newcastle), recommended within the study to Sport NI Multi-Sports Funding Stream.	P Power	<b>Ongoing</b>	N
AHC/147/2018	Wi-Fi in Community Centres	It was agreed to approve Council Officials to complete a business case for the provision of Wi-Fi at 7 Council owned Community Centres and to proceed to work with the IT Department to procure, appoint and implement the Wi-Fi Project.	J Hillen	<b>Business cases submitted for installation of Wi-Fi at agreed Community Centres.</b>	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/148/2018	Community Centre Review and Strategy	It was agreed to approve the appointment of a consultant using the NEBRO framework to develop a Community Centre Strategy to identify gaps in provision and make recommendations on how Council addressed current and future needs	J Hillen	<b>No returns on initial exercise. RFQ exercise currently underway.</b>	N
AHC/154/2018	Priority Recommendations for Play Strategy 2017-2022	It was agreed to re-align capital priority schemes at 16 play parks prior to the March 2019 funding deadline and reduce community consultation to a single stage process.	C Haughey	<b>Works ongoing</b>	N
AHC/156/2018	Play Strategy Upgrades/ Transformation Schemes	It was agreed to approve the findings of the consultation process; agree the capital spend budget; commence work to the following parks: <ul style="list-style-type: none"> <li>• Oliver Plunkett, Camlough – upgrade - £50,960</li> <li>• Bridge Centre, Killyleagh – upgrade - £67,679</li> <li>• Lislane, Saintfield – upgrade - £58,995</li> <li>• Jonesborough, Newry – upgrade - £61,452</li> <li>• Burren Village, Warrenpoint – upgrade - £60,040</li> <li>• Drumaness, Ballynahinch – upgrade - £66,260</li> <li>• Westlands, Crossgar – upgrade - £65,050</li> <li>• Lurganare, Newry – upgrade - £72,198</li> <li>• Cullyhanna – upgrade - £65,000</li> <li>• Drumintee – upgrade - £63,000</li> <li>• Ballymaderphy, Killeel – transformation - £6,856</li> </ul>	C Haughey	<b>Ongoing</b>  <b>Ballymaderphy complete</b> <b>Lislane complete</b> <b>Bridge centre complete</b> <b>Oliver plunkett complete</b> <b>Westlands complete</b> <b>Lurgannare complete</b>	N



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
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AHC/157/2018	Forkhill Play Park	It was agreed to approve the findings of the PlayBoard NI consultation report with regard to investigating option for siting one play area on the former military site to serve the village of Forkhill.	C Haughey	<b>Ongoing Planning application for the new site submitted</b>	N
AHC/163/2018	Kilbroney Park Sports Hub	It was agreed that officers be permitted to develop the project to a point where funding could be sought.	C Haughey	<b>Ongoing – feasibility study to be carried out and estates to work on costs</b>	N
AHC/182/2018	Kittybane Amenity Toilets	It was agreed to approve the purchase and installation of a new toilet unit and the realignment of the overall capital budgets of £20k for the facility. The unit to be managed, maintained and cleaned by the local fishing club by way of an SLA.	C Haughey	<b>A frameworks procurement has been identified in order to place a new toilet block on site in January/ Feb</b>	N
AHC/183/2018	Play Park Proposals for Killough, Newtownhamilton and Ballyholland	It was agreed to accept the recommendations from PlayBoard NI with regard to Killough, Ballyholland, Forkhill and Newtownhamilton sites, design and cost as per details circulated with report.	C Haughey	<b>Planning applications have been submitted</b>	N
AHC/185/2018	Newry City AFC	It was agreed to a capital spend of £3450 for the Flood Risk Assessment and Topographical Survey for Newry Back Field as these would be advantageous to Council if any development works were to be carried out in the future by Council.	C Haughey	<b>Ongoing</b>	N
AHC/206/2018	Community Trails ORNI	It was agreed to approve, in principle, to contribute capital funding of up to £393,633.75, for the development of the	C Haughey	<b>Match funding is now provided for 4 community trials to the value of £280k Updated by report AHC/206/2018</b>	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		trails at Drumkeeragh, Tievnadarragh, Corry Wood, Seaforde Planting and Annsborough Link as ORNI can secure funding through TRPSE and RDP.		<b>Ongoing, however costs to council is now reduced due to sport additional funding included</b>	
AHC/213/2018	No 16 The Square, Rostrevor	It was agreed to note the contents of the officer's report, to accept the projected costs of the works and proceed.	J Hillen	<b>Ongoing</b>	N
AHC/221/2018	Warrenpoint Community Centre Feasibility Study	It was agreed to: <ul style="list-style-type: none"> <li>Accept the recommendations within the feasibility report for Warrenpoint Community Facility including preferred location (Clonallon Park);</li> <li>Proceed with a green book appraisal, assessing the two design options for Clonallon Park contained within the report.</li> </ul>	J Hillen	<b>Ongoing</b>	N
AHC/224/2018	Remedial Works at Mullaghbane CC	The remedial works at Mullaghbane Community Centre were agreed, subject to a suitable business case being established.	J McCann	<b>Business Case being prepared</b>	N
AHC/229/2018	Newry Tennis Bubble	It was agreed to re-align the capital spend of £100,000 and utilise the £90,000 DfC Funding in order to create a tennis bubble and upgrade of the existing courts under an SLA between Our Lady's Grammar School in Newry and Council.	D Crilly	<b>Planning application has been submitted</b>	N
AHC/230/2018	Newtownhamilton Play Park Fencing	It was agreed to approve the additional capital spend on the playpark of £18,945 from within the current overall capital budget for the Play Strategy 2017-2022.	D Crilly	<b>Once planning has been approved works will be programmed to be carried out.</b>	N
AHC/231/2018	Sport Ni Sports Hub Stage 2	It was agreed to carry out low value exercise to appoint a consultant to submit stage 2 applications for each designated programme from existing	D Crilly	<b>Spec is now uploaded on ehub for rfq</b>	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Sport Hub Capital budget.			
AHC/239/2018	Play Parks Update	It was agreed to note the update report	D Crilly	Ongoing	N

**ACTION SHEET ARISING FROM AHC MEETING HELD ON 17 DECEMBER 2018**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/245/2018	DEA Fora Update Report	It was agreed to note the report and agree the action sheets from the following DEA Forum Private Meetings: <ul style="list-style-type: none"> <li>• The Mourne DEA Forum Private Meeting held on Thursday 13 September 2018;</li> <li>• Newry DEA Forum Private Meeting held on Thursday 27 September 2018;</li> <li>• Slieve Gullion DEA Forum Private Meeting held on Tuesday 16 October 2018;</li> <li>• Crotlieve DEA Forum Private Meeting held on Tuesday 6 November 2018.</li> </ul>	D Brannigan	Actioned	Y
AHC/246/2018	Peace IV Local Action Plan	The following recommendations were agreed: <ul style="list-style-type: none"> <li>• <u>Children and Young People - Youth-Led Citizenship Programme</u>: - Procure and appoint a provider to develop and deliver the programme. Estimated cost: £163,600</li> <li>• <u>Building Positive Relations</u> – Ethnic</li> </ul>	J McCabe	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Minority Cultural Programme: - Procure and appoint a supplier to develop and deliver a mentoring/befriending programme for minority ethnic residents. Estimated cost: £26,500 Total: £190,100			
AHC/247/2018	Report on Additional Funding for DfC for Frontline Advice Services	It was agreed to award the additional funding of £10,042.07 from the Department for Communities (DfC) to 'Community Advice Newry, Mourne and Down.'	D Brannigan	<b>Actioned</b>	Y
AHC/248/2018	Report on the Introduction of Angling NI Hubs Across the Council – Request for Funding	It was agreed to employ an Angling Participation Officer at a cost of an additional revenue budget of £24,000 over a three year period from 01/04/2019 to 31/03/2022	R Flynn		
AHC/249/2018	Newry Leisure Centre Café	It was agreed to permit the successful supplier to operate as set out in section 2.2 of the officer's report, subject to legal formalities being completed.	A Barton	<b>Actioned</b>	Y
AHC/250/2018	Report on Approval for Council to Become a Member of Sustainable Food Cities Network	It was agreed to note the report and permit Council officials to commence the process for NMDDC to become a member of the Sustainable Food Cities Network.	S McEldowney	<b>In progress</b>	Y
AHC/251/2018	Report on Approval to Deliver a Funding	It was agreed that Council officials deliver a funding call for Biodiversity	S McEldowney	<b>Part of planed Financial Call</b>	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Call for Biodiversity Enhancement Projects across the District	Improvement/Enhancement Projects across the District, with allocation of £10,000 subject to the Estimates process.			
AHC/252/2018	Shimna Flood Alleviation Scheme Consultation Response	It was agreed to send the circulated letter to DfI Rivers in response to the Shimna River Flood Alleviation Scheme consultation.	D Begley	<b>Response sent</b>	Y
AHC/253/2018	Proposal for the Introduction of the JAM Card to NMDDC	It was agreed to introduce the JAM Card Scheme to NMDDC with the following option being preferred: Option 2 – Main Council Buildings plus Parks (with staff) and Amenity Sites – total building number is 29. Face-to-face training (1½ hour) and promotional material totals £832.82 E-learning totals £999	E O'Hagan	<b>In progress</b>	Y
AHC/254/2018	Mid-Year Assessment Performance Improvement Plan 2018-19	It was agreed to note the Mid-Year Assessment of Directorate Business Plans 2018/19	M Lipsett	<b>Noted</b>	Y
AHC/255/2018	Newry Neighbourhood Renewal Partnership Report	It was agreed to note the report	D Brannigan	<b>Noted</b>	Y
AHC/256/2018	Downpatrick Neighbourhood Renewal Partnership Report	It was agreed to note the report	D Brannigan	<b>Noted</b>	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/257/2018	Policing & Community Safety Partnership (PCSP) Report	<p>It was agreed to note the report and note the following:</p> <ul style="list-style-type: none"> <li>Minutes of the Policing Committee held on Tuesday 21 August 2018, approved at the Policing Committee held on Tuesday 13 November 2018;</li> <li>Minutes of the PCSP Meeting held on Tuesday 18 September 2018, approved at the PCSP Meeting held on Tuesday 13 November 2018;</li> <li>Officer's report to the PCSP Meeting held on Tuesday 13 November 2018, approved at the PCSP Meeting on Tuesday 13 November 2018.</li> </ul>	D Brannigan	<b>Noted</b>	Y
AHC/258/2018	Social Investment Fund – Update	It was agreed to note the report	J McCabe	<b>Noted</b>	Y
AHC/259/2018	Sustainable Development Climate Change Action Sheet	It was agreed to note the action sheet	S McEldowney	<b>Noted</b>	Y
AHC/260/2018	New Down Leisure Centre Handball and Squash Provision	It was agreed to note the verbal update on the current situation regarding the new Down Leisure Centre Handball and Squash Provision.	K Gordon C Mallon	<b>Ongoing</b>	N

<b>Report to:</b>	Active and Healthy Communities
<b>Date of Meeting:</b>	21 January 2018
<b>Subject:</b>	District Electoral Area (DEA) Fora Update Report
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director Community Engagement
<b>Contact Officer (Including Job Title):</b>	Damien Brannigan, Head of Engagement

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p>To provide the Committee with an update on the on-going work of the DEA Forums and to consider and agree the actions outlined in the two attached action sheets from the DEA Forum Private Meetings listed in 3.1 below.</p> <p>DEA Coordinators continue to implement actions detailed in their respective local action plans as follows:</p> <p><b>Level of Civic Participation:</b></p> <ul style="list-style-type: none"> <li>&gt; Newry DEA in partnership with Peace IV and Newry BID provided a series of facilitated workshops exploring culture through music. Four local youth and community groups participated over several weeks developing new skills and preparing for a public performance. The four groups then gave a demonstration on Chinese Fan Dancing, Caribbean Drumming and African Drumming at the Merchants Festival, Newry, 2018.</li> <li>&gt; Newry DEA hosted a lecture event in November 2018, which focussed on the decade of centenaries. Speakers Dr Patricia Marsh, Dr Eamon Phoenix and Claudine Coyle provided informative talks on Spanish Flu, local impacts of Influenza and World War one.</li> <li>&gt; Newry DEA hosted a 6 week Genealogy course in Ballybot House from October to December 2018. It enables people to investigate their ancestral family history. Irish Homestead facilitator Pauline Loughran provides training on investigating ancestry and has invited participants to the Public Records Office in Belfast.</li> <li>&gt;The Mournes DEA hosted a New Year's Eve Event in Kilkeel in conjunction with Kilkeel Development Association. The event brought together socially isolated people from the area on what can be a lonely day and also provided an opportunity to thank volunteers from a range of organisations contributing to the wellbeing of the people of the area.</li> <li>&gt; Crotlieve DEA supported the inaugural concert of the Rostrevor Light Orchestra. The Orchestra is cross community in nature and the opening concert was extremely well supported by the local community and churches.</li> <li>&gt; The Chairperson of Council hosted a civic reception for SPACE and Rostrevor Men's Shed to recognise their recent achievements at the Pride of Place Awards in Cork. The groups represented Newry and Crotlieve DEAs at the event and SPACE won the category in which they were nominated.</li> </ul> <p><b>Level of Educational Wellbeing:</b></p> <ul style="list-style-type: none"> <li>&gt; Newry, Crotlieve, The Mournes and Slieve Gullion DEAs in partnership with the PCSP hosted Spanner in the Works play "Banjaxed" with 120 young people from post primary schools in the District attending. The performance demonstrated the effects of drugs and alcohol and the legacy of paramilitaries in Northern Ireland. It addressed peer pressure and influences on young people's choices. Young people</li> </ul>

	<p>attending the event were able to ask questions of the panel representatives from PSNI, PCSP and the Youth Justice Agency.</p> <p>&gt; Downpatrick, Rowallane and Slieve Croob DEAs have been working in partnership with Action for Children and some of the post primary schools to address mental health issues with our young people. During the week 10-14 December the DEAs hosted a play performed by Spanner in the Works to over 800 young people in their areas on self-harming, online bullying and young carers.</p> <p><b>Level of Health Status:</b></p> <p>&gt; Downpatrick, Rowallane and Slieve Croob DEAs joined forces with Autism Initiatives to deliver the Black Moon Disco in Newcastle for adults over 18 years with learning disabilities. The disco will run on a monthly basis on a Wednesday evening in Diamond Pats, Newcastle. Through partnership working it was identified there are limited events for adults with learning disabilities.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	None.
<b>3.0</b>	<b>Recommendations</b>
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> <li>• Note the report.</li> <li>• Agree to approve the DEA Forum Private Meeting action sheets for: <ul style="list-style-type: none"> <li>➤ The Mournes DEA Forum Private Meeting held on Wednesday 5 December 2018.</li> <li>➤ Downpatrick DEA Forum Private Meeting held Wednesday 12 December 2018.</li> </ul> </li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	Support and assistance from partners to deliver actions in the DEA action plans.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.
<b>7.0</b>	<b>Appendices</b>
7.1	<p>Appendix I: DEA Forum Private Meeting action sheets for:</p> <ul style="list-style-type: none"> <li>➤ The Mournes DEA Forum Private Meeting held on Wednesday 5 December 2018.</li> <li>➤ Downpatrick DEA Forum Private Meeting held Wednesday 12 December 2018.</li> </ul>
<b>8.0</b>	<b>Background Documents</b>
8.1	None.



**Mournes DEA Action Sheet – Wednesday 5 December 2018**

<b>ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>
Mournes DEA Forum Meeting	Parking at Tollymore Forest Park	<b>On the proposal of Councillor L Devlin seconded by Councillor G Hanna it was agreed to request a meeting with the Transport NI and Forestry Service to discuss issues relating to parking at Tollymore.</b>
Mournes DEA Forum Meeting	Proposed projects	<b>Agreed to hold a New Year event in Kilkeel targeting socially isolated older people in the area.</b>
Mournes DEA Forum Meeting	Community First Responders	<b>It was agreed to invite Stephanie Leckey, Community Resuscitation Coordinator NI Ambulance Service to the next meeting.</b>

**ACTION SHEET – DOWNPATRICK District Electoral Area Meeting – 12th December 2018**

<b>ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION (including Actions taken/date completed or progress to date if not yet completed)</b>
5.0	Action Sheet- Downpatrick Chamber of Commerce	Cllr Curran will raise the proposal for a Downpatrick Town Centre Manager at next Committee meeting.	Cllr Curran to action.
8.0	Update on Rural Development Village Renewal Projects	Shop Front Scheme – DEARA have withdrawn and will not be funding, discussions taking place with DFC to see if they would widen their scope to include rural. Cllr Curran will raise this with Chief Executive.	Cllr Curran to action.
9.0	Update on Greenway	Cllr Curran asked Seamus to keep Downpatrick DEA updated on progress.	Seamus Crossey to action.
10.0	Derelict Building – St Patrick’s Avenue/Market Street Downpatrick	DEA Co-Ordinator will write to Transport NI to ask for an update regarding any intentions they may have relating to this item.	DEA Co-Ordinator to action.
11.0	Traffic Congestion – Edward Street, Downpatrick	It was agreed that a copy of the minutes from full Council meeting held on 29 <sup>th</sup> May 2018 be sent to all members. Also that DEA Co-Ordinator invite DfI representative to next meeting	DEA Co-Ordinator to action.
12.0	Update from DEA Co- Ordinator	DEA Co-Ordinator asked all members to continue to promote all upcoming DEA related events.	All Members to action.

<b>Report to:</b>	Active Healthy Communities Committee
<b>Date of Meeting:</b>	21 January 2019
<b>Subject:</b>	Recruitment of Independent Members to District Electoral Area (DEA) Forums
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director Community Engagement
<b>Contact Officer (Including Job Title):</b>	Damien Brannigan, Head of Community Engagement

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<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>		
<b>1.0</b>	<b>Purpose and Background</b>				
1.1	<p>The Council's District Electoral Area (DEA) Forums were set up in 2016, with the aim to consult, involve, listen and respond to communities as partners in the development and delivery of the Newry, Mourne and Down Community Plan.</p> <p>Each Forum is made up from all respective DEA Councillors and representatives from the Business, Community and Voluntary Sectors, up to a maximum of 8 per Forum (ie a total of 56 Independent Members).</p> <p>The role of the Independent Members being to represent a wide section of their sector, bringing forward issues and responding to consultations etc on behalf of the sector.</p> <p>To ensure that Independent Members represent a range of views within their sector, the Council decided that each Independent Member must be nominated to the DEA Forums to represent a network of different groups.</p> <p>At the time of developing the DEA Forums, the Council engaged Sector Matters, NICVA as a Regional Organisation to verify that applications for Independent Membership represented an appropriate network.</p>				
<b>2.0</b>	<b>Key issues</b>				
2.1	<p>Since the commencement of the DEA Forums, there has been some natural turnover of Independent Members. Whilst in a number of cases networks have been able to appoint a replacement representative, in others the networks are no longer active or no longer wish to be represented.</p> <p>Sector Matters are no longer contracted to verify applications for Independent Membership, resulting in vacancies for Independent Members within a number of DEA Forums.</p>				
<b>3.0</b>	<b>Recommendations</b>				
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> <li>• Note the report.</li> <li>• Agree to contract an appropriate Regional Voluntary Organisation to verify future applications for Independent Membership of DEA Forums on an on-going basis.</li> </ul>				
<b>4.0</b>	<b>Resource implications</b>				
4.1	Procurement of an appropriate Regional Voluntary Organisation to verify applications for Independent Members of DEA Forums at an estimated cost of				

	£2,000.00 per annum. (Within existing DEA budget estimates)
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	The proposed action detailed above has been considered and developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the action will have an adverse impact on Equality of Opportunity or Good Relations but will indeed contribute to the achievement of Equality and Good Relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The proposed action detailed above has been considered and developed to meet Council's statutory duty to have due regard to rural needs.
<b>7.0</b>	<b>Appendices</b>
7.1	None.
<b>8.0</b>	<b>Background Documents</b>
8.1	None.

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	21 January 2019
<b>Subject:</b>	Community Centres Scale of Charges 2019/20
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen Assistant Director: Community Engagement
<b>Contact Officer (Including Job Title):</b>	Julie McCann Head of Community Services Facilities and Events

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<b>1.0</b>	<b>Purpose and Background</b>																						
1.1	<p>The Community Engagement section of AHC is responsible for the management of council owned community centres, some of which previously operated as leisure sites within legacy Down Council. As a consequence, different pricing models were in use.</p> <p>Committee approval was granted (Feb 2017) to align these charges and introduce an agreed pricing schedule across the District.</p> <p>These charges have been applied in the following Community Centres:</p> <table> <tr> <td>Crossmaglen</td> <td>Mullaghbane</td> </tr> <tr> <td>Barcroft</td> <td>Cabra</td> </tr> <tr> <td>Lisnacree</td> <td>Dan Rice Hall Cullyhanna</td> </tr> <tr> <td>Forkhill Meadow/Armagh Road</td> <td>Barnmeen</td> </tr> <tr> <td>Bessbrook</td> <td>Market House, Ballynahinch</td> </tr> <tr> <td>Dorsey</td> <td>Meigh</td> </tr> <tr> <td>Three ways</td> <td>Annalong Cloughreagh</td> </tr> <tr> <td>Ballynahinch Newtownhamilton</td> <td>Derrybeg Hilltown</td> </tr> <tr> <td>Kittys Road</td> <td></td> </tr> <tr> <td>Castlewellan</td> <td>Bridge Centre, Killyleagh</td> </tr> <tr> <td>Saintfield</td> <td></td> </tr> </table>	Crossmaglen	Mullaghbane	Barcroft	Cabra	Lisnacree	Dan Rice Hall Cullyhanna	Forkhill Meadow/Armagh Road	Barnmeen	Bessbrook	Market House, Ballynahinch	Dorsey	Meigh	Three ways	Annalong Cloughreagh	Ballynahinch Newtownhamilton	Derrybeg Hilltown	Kittys Road		Castlewellan	Bridge Centre, Killyleagh	Saintfield	
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Saintfield																							
<b>2.0</b>	<b>Key issues</b>																						
2.1	<p>The introduction of an aligned pricing schedule, the roll out of the Community Centre Effectiveness Review and changes to Facility Management and Service Level Agreements have been undertaken to improve service provision and support Officers and volunteers who provide a valuable service to the wider community.</p> <p>There was no increase in charges 2018/19 therefore it is recommended a general 3% increase is adopted for 2019/20.</p> <p>Birthday Party charges were changed in relation to the size of Hall</p> <p>New Price was incorporated for Saintfield Indoor 3 G pitch</p> <p>A Cross departmental review on Summer Scheme provision is ongoing and any</p>																						

	substantial amendments will be brought back to committee
<b>3.0</b>	<b>Recommendations</b>
3.1	That the Committee agree to approve the Community Centres Scale of Charges for the 2019/2020 financial year as set out in Appendix 1.
<b>4.0</b>	<b>Resource implications</b>
4.1	Officer Time
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Officers confirm due regard to rural needs has been considered
<b>7.0</b>	<b>Appendices</b>
	Appendix 1 - Community Centres Scale of Charges 2019/20
<b>8.0</b>	<b>Background Documents</b>
	<b>None</b>

## HIRE CHARGES - COMMUNITY FACILITIES

		Community Centres	
		2018/2019	2019/2020
Type of Facility / Activity	Details	Hire Charge	
Main Hall - per hour			
Type 1 -	Non Commercial	13.00	13.40
Newry Sites	NS		
Market House	MH		
Dan Rice Hall	DR		
	Commercial	25.00	25.75
	NS		
	MH		
	DR		
	Concession Rate	6.50	6.70
	NS		
	MH		
	DR		
	Off Peak 1pm-4pm	5.00	5.15
Type 2 - Killyleagh	Non Commercial	15.00	15.45
	Commercial	30.00	30.90
	Concession Rate	10.00	10.30
	Off Peak (1pm-4pm)	7.00	7.20
Type 3 - Ballynahinch	Non Commercial	20.00	20.60
	Commercial	40.00	41.20
	Concession Rate	15.00	15.45
	Off Peak (1pm-4pm)	10.00	10.30
	With Bouncy Castle		
Birthday party bouncy castle	Type 1	35.00	35.00
2 Hours	Type 2	35.00	37.00
	Type 3	35.00	40.00
Without Bouncy Castle			
2 Hours	Type 1	20.00	20.00
	Type 2	20.00	22.00
	Type 3	20.00	25.00
Racket Sports	Adult (Per Court)	5.00	5.15
	Concession (Per Court)	3.50	3.60
Meeting Room	Newry Sites	6.00	6.20
	Legacy Down		
Multi-Purpose Room		8.00	8.25
Training Room		10.00	10.30
Kitchen		5.00	5.15
Showers / Changing	Per Person	2.00	2.10
Hire Changing Rooms	Type 2 (New 2019)		20.00
Fitness Suite Killyleagh	Monthly	15.00	15.45
	Non Member Daily	3.00	3.10
	Gold card members free at any time		
Indoor 3 G Pitch Saintfield	Full Pitch (New 2019)		40.00
	Half Pitch (New 2019)		30.00
	One Third (New 2019)		20.00
Summer scheme	Per week 10-4	51.50	51.50
Ballynahinch	AM/PM	25.75	25.75
	Daily	10.30	10.30
	Trip only	15.45	15.45
	2 or more children	46.35	46.35
	Breakfast club (9am-10am)	12.90	12.90
Summer scheme killyleagh	Per week 10-4	25.00	25.00
	AM/PM	N/A	N/A
	Daily	6.20	6.20
	Trip only	8.00	8.00

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	21 January 2019
<b>Subject:</b>	Heating System Ballynahinch Community Centre
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen Assistant Director: Community Engagement
<b>Contact Officer (Including Job Title):</b>	Julie McCann Head of Community Services Facilities and Events

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	At present there is a single oil fired boiler (installed 1987) which serves radiators, an air handling unit to the main hall and a 700 litre hot water tank. The existing boiler and burner are now at the end of their useful life span and are no longer energy efficient.
<b>2.0</b>	<b>Key issues</b>
2.1	<p>Ciaranog Mussen (NMDDC Energy and Sustainability Officer) commissioned a report to provide technical advice on the upgrading of the heating system Ballynahinch Community Centre.</p> <p>The report was carried out by Stephen Clarke consulting Ltd on the 27 November 2018, recommendations and estimated project costs can be found on page 10 and 11 of the report.</p> <p>It is proposed to install a condensing gas boiler with separate warm air heaters to the main hall. Hot Water storage will be upgraded to a high efficiency calorifier which will also mitigate any L8 legionella issues. Other energy efficiency upgrades include replacement of pumpsets and insulation to valves and heating pipework.</p> <p>Total Projected Estimated cost was £75,336.00 as per attached report, With the reduction of one boiler the estimated cost has been reduced to £69,336.00</p> <p>Total annual savings will be in the region of £7,366.00pa. = 9.4 year payback</p> <p>The above upgrade will ensure the centre will meet the needs and expectation of their users and a lifespan expectancy 20 years</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	That the Committee agree to approve the upgrade of the heating system at Ballynahinch Community Centre



<b>4.0</b>	<b>Resource implications</b>
4.1	Funding has been allocated within the existing capital budget
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	There are no negative implications identified:
<b>7.0</b>	<b>Appendices</b>
	Appendix 1: Consulting Engineers Report
<b>8.0</b>	<b>Background Documents</b>
	Consulting Engineers Report



*Building Services Consulting Engineers*

*Stephen Clarke  
Consulting Ltd*

# CONSULTING ENGINEERS REPORT ON HEATING SYSTEM UPGRADE

Ballynahinch Community Centre

Project: 631

Date: 27 November 2018

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## 1.0 INTRODUCTION

### 1.1 THIS REPORT

This report was commissioned by Mr. Ciarán Óg Mussen, Newry Mourne & Down District Council with instructions to provide technical advice and support in deciding on upgrading the existing heating system at Ballynahinch Centre, Windmill Street, BT24 8HB to effect energy savings and precisely:

- Examine the Main Hall heating installation and options.
- Examine a replacement boiler installation.
- Examine a renewable solution.
- Improve DHW Calorifier energy standing losses.
- Examine the heating controls and zoning.

This report is based on the following:

- Site survey carried out by Mr. Colin Kirkpatrick on 1<sup>st</sup> November 2018.
- Discussions with Mr. Ciarán Óg Mussen.
- Reference to relevant manufacturer's catalogues and equipment data.
- Reference to current CIBSE guidance and Building Control Technical Documents.

This Report was prepared by Mr Colin Kirkpatrick, C.Eng., B.Sc., M.I.Mech.E. who has 38 years' experience in the mechanical services sector of the Building Services industry.

### 1.2 BUILDING AND USAGE

The building was opened in 1987 and constructed as a steel portal framed building with block and brick infill walls at ground level and insulated cladding at high level. We understand the fabric insulation has been up-graded to improve energy use.

The main hall is the focus for activities.

The building opening times are:

Mon-Fri	8.30 to 22.30	14.0 hours
Sat	8.30 to 17.30	9.0 hours
Sun	12.00 to 17.30.	5.5 hours

Operating times are therefore 84.5 hours per week.

The main hall can be divided into 3 sections [thirds] by dropping nets and canvas dividers to allow various small activities to be catered for at the same time and maximizing the hall usage. For example, indoor bowls in one section and a children's play group in another section.

The whole hall is used for 5-a-side football, basketball and badminton with 5-a-side football being the prominent activity.

We understand the showers in the 3Nr. changing rooms are seldom used and there is a proposal to convert one of the changing rooms into a staff room.

### 1.3 FUEL OIL COSTS

The recent recorded oil consumption figures are tabled below:

Monthly Consumption in Litres

	2016	2017	2018
Jan	2,573	2,647	2,939
Feb	2,609	2,636	2,627
Mar	1,987	2,157	2,939
Apr	2,001	1,734	1,914
May	1,154	1,160	1,396
Jun	642	852	734
Jul	662	848	781
Aug	695	869	918
Sep	884	1,170	1,273
Oct	1,401	1,677	1,786
Nov	2,525	2,269	
Dec	2,087	2,187	
	<b>19,220</b>	<b>20,206</b>	

The council are paying 61.9p per litre for 35s Fuel Oil therefore the annual cost can be calculated approximately:

$$20,000L \times \text{£}0.619 = \text{£}12,380.00. \text{ p.a}$$

### 1.4 COMPARITIVE ENERGY COSTS

Converting the purchase cost of various fuels to be considered to an equal unitary cost per kilowatt per hour (kWh) the comparative costs are:

- Fuel Oil  
Taking the boiler efficiency at 80% cost is 7.1p/kWh.
- Natural Gas  
Council are currently contracted to paying 3.8p kWh. If new gas condensing boilers are installed the boiler efficiency becomes 98% therefore the true cost of natural gas becomes 3.9p/kWh.
- Biomass (Wood Pellets)  
The current cost of wood pellets (Brites) is £240.00 per tonne which is equivalent to 5.0p/kWh.

As can be seen natural gas when used with condensing boilers is the least cost fuel being 55% less than current fuel oil energy source.

This would equate to a monetary saving in the region of £6,000.00 p.a.

1.5 OTHER RENEWABLE ENERGY SOURCES

The council have already installed a solar PV array on the roof of the boiler room and oil tank room.

The use of an air source heat pump or Geothermal heat pump would not be suitable as they only provide low grade LTHW and couldn't be easily adapted into the existing radiator and DWH systems.

1.6 CARBON EMISSIONS

Greenhouse gas (GHG) conversion factors are used to calculate the amount of carbon emissions caused by energy use. They are measured in units of kg carbon dioxide equivalent and can be compared thus:

From Defra/DECC's GHG conversion factors.

Gas Oil:-	1kWh	emits	0.2785kgCo2
Natural gas:-	1kWh	emits	0.2044kgCo2
Wood Pellets:-	1kWh	emits	0.0158kgCo2

The reduction in carbon emissions by converting from Gas oil to natural gas is some 7.3% with the amount of Co2 saving calculated thus:

1 litre of fuel oil = 10.8kWh

Current annual energy consumption: 20,000 x 10.8 = 216,000kWh

Co2 emission: 216,000 x 0.2785 = 60,156kg [60.156 tonnes]

Co2 emission saving by converting to gas = 4.4 tonnes

Whilst the reduction in carbon emissions is much greater for wood pellets, there is considerable concern regarding the release of particulates from burning wood and thus greater pollution of the atmosphere.

## 2.0 DESCRIPTION OF THE EXISTING HEATING INSTALLATION

### 2.1 EXISTING ENERGY SOURCE AND BOILER INSTALLATION

The energy source is currently 35s fuel oil. The storage tank is located in a dedicated room beside the boiler room and is constructed from steel plate [dims 3m x 1.2m x 1.2m] providing approximately 4000l storage. The tank shows signs of surface rust and the oil fill arrangement and pipework, would not be compliant with current Oftec regulations.

A single 250 kW Trianco Turbo boiler c/w a Nuway pressure jet burner provides LTHW as the heating medium. An associated twin wall insulated flue/rises up the external wall of the main hall to atmosphere.

From the boiler Flow and Return headers, the LTHW is pumped to serve:

- One Variable temperature circuit serving the buildings radiators.
- One primary hot water calorifier circuit.
- One constant temperature circuit serving the air handling system heater battery dedicated to heating the main hall.

Pipework in the boiler room is insulated with glass fibre with PVC covering and it was noted that not all the pipework and was insulated. No valve insulation jackets were fitted.

All date from the original 1987 installation.

### 2.2 RADIATOR SYSTEM

The radiator system heats the perimeter rooms comprising changing rooms, toilets, reception, circulation areas and other ancillary rooms.

The circuit mixing valve has been recently replaced and the duty/standby pumps would appear to be "1<sup>st</sup> generation" inverter units.

The pipework is installed in black iron tubing and radiators appear to be in good condition with TRV's (Thermostatic radiator valves) fitted allowing the radiators heating to be limited to set temperatures.

It is not known whether or not the heating system water has been treated with corrosion inhibitor, which will protect the steel radiators and also increase the efficiency of the heating system.

### 2.3 MAIN HALL WARM AIR HEATING SYSTEM

The main hall is heated with ducted warm air supplied at low level through wall grilles, with recirculation grilles located on one side wall approximately 3m above finished floor level. The ducts are below the floor and we understand these are insulated with polystyrene slabs stuck to the inside of the ducts. Furthermore, we understand some slabs are breaking off and blocking the air flow within some grille outlets. This was evident as 2 Nr. grilles have been blanked off.

The warm air is supplied from a floor mounted AHU (air handling unit) in the boiler room and returned via the recirculation duct mount fan to a "mixing box" at the AHU intake. Fresh air is also bled from outside into the mixing box.

The duty of the AHU is unknown but working backwards from the grille sizes, air velocities, and heater battery pipework size, we have estimated that the heater battery duty is in the region of 100kW.

Due to the main hall height there is stratification of the warm air and the whole hall must be heated at any one time. No de-stratification fans are installed to improve heating efficiency and comfort.

#### 2.4 DHW CALORIFIER.

The original 700L calorifier provides domestic hot water for the building and has been modified with a de-stat pump to meet L8 legionella requirements. However, the calorifier would not be completely compliant as the base is concave and the bottom edge is difficult to clean and could be a source of legionella.

#### 2.5 AUTOMATIC CONTROLS

The plant and heating system are controlled automatically via a control panel with a Trend 963 BEMS system and has been up-graded over recent years as follows:

2013 - ATC upgraded the heating control system to Trend IQ3Xcite ethernet, which is connected back to the council offices.

2013 - ATC provided and installed Trend Energy Manager software, allowing council wide remote monitoring of utility metering within selected sites.

2017- ATC supplied, installed and commissioned a 7.5kw danfoss VSD [variable speed drive] to serve the supply fan of the AHU Control is via a return air temperature sensor and max fan speed has been reduced by 20% providing a 49% electricity saving against original full speed. Fan speed reduces to minimum air flow as return air temperature rises.

2017- ATC supplied replacement modulated heating three port control valve along with DHW cylinder three port diverting valve.



### 3.0 OPTIONS AND COSTS

#### 3.1 BOILER PLANT

The existing boiler and burner are now at the end of their useful life span and the installation is also inefficient.

Based on unitary energy costs and capital costs, converting to natural gas with new condensing gas boilers would be recommended. The final boiler sizing will be dependent on the heating system choice for the Main Hall as any LTHW load will drop substantially if an independent gas fire system of heaters is installed. [Refer to Clause 3.3 below].

Estimated Installed Cost of 2Nr. 80kW boilers: £12,000.00

With the change to natural gas, the existing oil storage tank installation would be drained and the tank with associated equipment removed. The existing tank room could then be refitted to become an external store, or other.

Estimated Cost of oil tank removal: £1,000.00

The possibility of installing a biomass boiler was considered, but ruled out for the following reasons:

- It would be expensive. For example:

The option for the biomass boiler at 100kw output to meet the base load would be:

1- Hoval 99kW Biomass boiler	£25,000.00
2- Silo	£4,500.00
3- Auger installation	£2,500.00
4- Buffer vessel	£1,900.00
5- Flue and chimney.	<u>£2,400.00</u>

Total biomass installation cost £36,000.00

This boiler would need to be supplemented with another fuelled boiler [either oil or gas] to meet the peak demand and/or cover the down time for maintenance etc. Other considerations are:

- The future of any RHI payments is in doubt.
- The physical practicalities of installing an associated wood pellet silo either externally or within the existing oil tank room need developed.
- Increased maintenance requirements and costs.

It is recommended that the boiler is replaced with 2Nr. condensing gas boilers located in the existing position either floor standing, or frame mounted and connected into the existing pipework and circuits. Balanced flues would be routed horizontally to atmosphere.

### 3.2 NATURAL GAS INSTALLATION

Phoenix natural gas has recently reached Ballynahinch and we have a proposal from them to provide natural gas to the premises free of charge.

To meet the predicted load of 250kW a U25 meter would be fitted internally within the main store and black iron gas pipework distributed to the main hall and boiler room, c/w safety shut-off solenoid valves and controls.

Gas pipework distribution estimated cost           £9,000.00

### 3.3 MAIN HALL HEATING

The existing warm air heating system ductwork is dated with the insulation breaking down; is very inefficient and difficult to control therefore consideration should be given to a dedicated natural gas heat emitter solution.

Two possible technologies could be used to meet the intermittent heating and zoning requirements of the hall. Viz:

- Radiant Heaters

3 Nr. x 30kW Ambirad linear heaters [10m long] could be installed meet the heat loss {approx. 55kW} with redundancy and mounted a HL -say 8m just above the truss stringers. The 3 heaters would serve the 3 sub-zones in the hall and allow one to be switched off, if the zone wasn't being used. The 3 heaters also avoid the net zone dividers.

Estimated installed cost:                                   £15,000.00

However, the environment heating aspects of radiant heaters should be considered as they produce a localised intense heat on the heads of users.

The existing warm air heating AHU would be down-graded to provide respiratory air into the hall, controlled on a Co2 sensor.

- Indirect fired warm air heaters with de-stat fans.

2 Nr. room sealed 40kW gas fired heaters as manufactured by Combat, or other, would be mounted at high level above the trusses, one at either end of the hall. These could be off set from centre line of hall with the air deflectors angled with de-stat box fans so as not to impinge on a shuttle cock flight. Whilst the heaters and fans are robust, ball strike guards would be fitted.

With this option, fresh air intake could be installed to provide respiratory air therefore the AHU installation could be abandoned.

Estimated installed cost:                                   £16,000.00

### 3.4 HEATING DISTRIBUTION PUMP-SETS.

The 2Nr.original sets of circulation pumps are 1 phase and have reached the end of their life span and should be replaced with an inverter pump compliant with the current E.R.P (Energy Regulated Product) regulations. The existing Radiator circuit inverter pump-set can remain.

Estimated Installed Cost including wiring modifications: £4,000.00

### 3.5 AUTOMATIC CONTROLS

The current BEMS installation can be adapted to incorporate the above boilers, warm air heaters and pump replacements. This would involve some internal panel modifications and additional "control wiring" between the panel, boilers warm air heaters and pumps.

Estimated installed Cost: £4,500.00

### 3.6 DHW CALORIFIER INSTALLATION

The existing 700L. calorifier has reached the end of its useful life and to negate the L8 non-compliance issue, future maintenance costs and energy savings the existing calorifier could be replaced. The cylinder could be swapped out for a low storage/high recovery "ACV smart E plus 300 calorifier", or similar. For example, the 300l storage capacity unit provides 1710l/hr continuous delivery of DHW, 800l/10mins and would satisfy the showering demand of all 3 changing rooms. Such cylinders have.

- Very high efficiency tank-in-tank heat recovery.
- They have a smaller storage capacity than conventional calorifiers yet can offer larger volumes of hot water per hour.
- Lower standing losses because less water is being stored.
- Greater boiler efficiency because the heat exchanger can absorb more of the boiler output thus reducing cycling with its attendant efficiency losses, particularly in the summer months.

Minor pipework modifications to the open vented secondary and primary systems could be easily carried out.

Estimated installed Cost: £5,000.00

### 3.7 VALVE AND FITTING INSULATION JACKET INSTALLATION.

There is currently heat loss from bare valves and exposed parts of the LTHW pipework within the boiler room. Whilst it is difficult to estimate this heat loss and hence unnecessary energy usage, the installation of insulating jackets could be considered.

Estimated cost of 30Nr. various jackets £2,400.00

## 4.0 RECOMMENDATION AND PROJECT COSTS

### 4.1 RECOMMENDATION

It would be proposed to up-grade and install new energy efficient plant in a phased fashion, allowing the Centre to continue to operate during the works, although this may mean some out- of - hours working.

In the 1<sup>st</sup> instance, a phoenix gas supply and distribution pipework should be installed, and the main hall fitted with 2 Nr. warm air heaters, whilst the existing AHU and warm air system continues to operate. Thereafter the AHU can be decommissioned.

The new pumps and DHW calorifier would be installed in an agreed sequential manner, say over a week end period. An immersion heater in the new calorifier would provide DHW during the period of boiler changeover.

Temporary on-site BEMS and control panel modifications would continue during the works, but it would be recommended that a new control panel with new contactors and switches, etc, is provided.

### 4.2 ESTIMATED PROJECT COSTS

The undernoted costs include for normal working hours but exclude professional fees and VAT.

1. Installation of NG distribution pipework, etc.	£ 8,000.00
2. 2Nr. Main hall heater and de-stat fan installations	£16,000.00
3. 2Nr. gas boiler installations	£12,000.00
4. Removals of existing oil tank and existing chimney	£ 2,000.00
5. 2Nr. New pump set installations	£ 3,000.00
6. New calorifier installation	£ 5,000.00
7. Automatic controls	£ 4,500.00
8. Valve insulation jackets	£ 2,400.00
9. Heating system flush and treatment	<u>£ 1,500.00</u>

Mechanical Services sub-total                    £54,400.00

10. Electrical attendances allowance	£10,000.00
11. BWIC allowance	£10,000.00
12. Building Control Fee	£ 936.00

Total Project Estimated cost                    £75,336.00

4.3 COMMENTARY ON ESTIMATED SAVINGS AND PAYBACK

Over and above the simple economics the existing oil fire boiler has outlived its normal life and should be replaced. In addition, the insulation of the main hall warm air ductwork installation in the floor is breaking down causing excessive heat loss and restrictions in the ductwork.

As such, the installation of items 1 to 3 and 7 above will be the minimum required under maintenance but will also offer energy savings in the years to come. Viz:

- Saving in fuel costs of £6,000.00 pa as highlighted in Clause 1.4.
- Savings in increased efficiency of the main hall heating system, estimated at £500.00 pa.

Total annual savings will be in the region of £6,500.00pa.

With the capital costs of these items being £40,500.00 plus an element of electric attendance and BWIC the complete installation cost would be approximately £50,000.00.

The simple payback period is thus:  $50,000.00 / 6,500 = 7.69$  years

Grundfoss have carried out energy studies on the replacement of fixed speed pumps with inverter driven pumps will “new technology” motors and have confirmed savings of between 50% to 80% on electrical energy consumption. As the pumps in Ballynahinch are small we could take 50% at the lower end of the scale.

However, this saving doesn’t equate to a large amount of money and can be estimated thus:

Existing pumps are rated at 250W and operate 85 hours per week for 48 weeks:

$$0.25kW \times 85 \times 48 = 1020kW \text{ pa.}$$

$$\text{Cost @ 17p/kW is } 1020 \times \text{£}0.17 = \text{£}173.40 \text{ pa.}$$

$$\text{Current costs for 3 pumps running is } \text{£}520.20 \text{ pa.}$$

Savings for replacing the existing 3Nr pump circuits with two circuits, as the existing AHU circuit will be redundant, will be:

Electrical cost of 2Nr. new inverter pumps @ 50% reduction in electrical consumption

$$\text{£}173.40 \times 2 \times 0.5 = \text{£}173.40 \text{ pa.}$$

$$\text{Saving } \text{£}346.80 \text{ pa}$$

$$\text{Simple payback } 3000 / 346.8 = 8.65 \text{ years}$$

The replacement of the DHW calorifier will mitigate any L8 legionella issues and reduce LTHW and DHW standing losses and hence energy efficiency savings.

The fitting of valve insulation jackets will also reduce LTHW standing losses and energy savings.

## 5.0 PHOTOGRAPHS

Photograph 1 – EXISTING BOILER AND OIL BURNER



Photograph 2 – BOILER HEADER PIPEWORK.



Photograph 3 – OIL STORAGE TANK



Photograph 4 – MAIN HALL.



Photograph 5 – LOW LEVEL AIR SUPPLY GRILLE



Photograph 6 – AIR HANDING UNIT





Photograph 7 – RETURN AIR FAN AND MIXING BOX



Photograph 8 – RADIATOR AND PRIMARY HEATING PUMPS.



Photograph 9 – EXISTING DHW CALORIFIER



Photograph 10 – BEMS CONTROL PANEL



Photograph 11 – EXISTING CHIMNEY AND PV ON BOILERROOM ROOF



<b>Report to:</b>	Active and Healthy Communities
<b>Date of Meeting:</b>	21 January 2018
<b>Subject:</b>	Business Case – Meadowlands Play Park New Build
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director Community Engagement
<b>Contact Officer (Including Job Title):</b>	Damien Brannigan, Head of Engagement Aisling Rennick, Engagement and Development Manager Katrina Hynds, Neighbourhood Renewal Officer

<table border="1"> <tr> <td><b>For decision</b></td> <td><b>x</b></td> <td><b>For noting only</b></td> <td></td> </tr> </table>		<b>For decision</b>	<b>x</b>	<b>For noting only</b>	
<b>For decision</b>	<b>x</b>	<b>For noting only</b>			
<b>1.0</b>	<b>Purpose and Background</b>				
1.1	<p>Under the Downpatrick Neighbourhood Renewal Action Plan the Meadowlands Play park features as a priority project if funding became available.</p> <p>The Downpatrick NHR Officer has been working closely with Department for Communities to secure the funding for this project. An application for Funding was submitted by the NHR Officer to Department for Communities on 30th July 2018.</p> <p>The Head of Outdoor Leisure presented a report to the Active &amp; Healthy Communities Committee on 20<sup>th</sup> August 2018 recommending that Council support this Funding Application and to carry out all capital works and maintenance of the play park on completion of build.</p> <p>On 13<sup>th</sup> December the Council received a letter of offer for £217,050 for “Meadowlands Play Park New Build” (100% cost of build).</p> <p>Council will have the responsibility of managing the construction of play park and maintenance of the park thereafter.</p>				
<b>2.0</b>	<b>Key issues</b>				
2.1	None.				
<b>3.0</b>	<b>Recommendations</b>				
3.1	That the Committee:- <ul style="list-style-type: none"> <li>• Approve the attached Business Case in support of the Play park</li> </ul>				
<b>4.0</b>	<b>Resource implications</b>				
4.1	Support and assistance from partners to deliver project				
<b>5.0</b>	<b>Equality and Good Relations implications</b>				
5.1	The actions detailed have been developed to meet Council’s statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.				
<b>6.0</b>	<b>Rural Proofing implications</b>				
6.1	The work of Downpatrick NRP is statutorily restricted to the Downpatrick NHR area.				
<b>7.0</b>	<b>Appendices</b>				
7.1	Appendix I: Business Case – Meadowlands Play Park				

<b>8.0</b>	<b>Background Documents</b>
8.1	Appendix II: Extract of AHC Minutes 20th August 2018 Appendix III: Extract of Council Minutes 3 September 2018



## Full Business Case Template

### Expenditure: £100,000 < £500,000

This pro forma is designed to document expenditure appraisals for expenditures between £100k and £500k with appropriate and proportionate effort. It identifies the main elements of a business case to be covered, followed by spaces or tables for inserting the relevant information. ***The spaces and tables should be enlarged or modified as required to accommodate all the necessary information.***

There are no precise rules about the length of business case documents for small expenditure decisions, but, as an indication, it might be anything from a few pages in the simplest cases to 20 pages or so in more complex cases.

For detailed guidance on business cases and expenditure appraisal, consult the [Northern Ireland Guide to Expenditure Appraisal and Evaluation](#) (NIGEAE) or seek advice from the Procurement Department.

<b>Project Title:</b>	<b>New Playpark, Meadowlands, Church Street, Downpatrick</b>	
<b>Directorate:</b>	<b>Active &amp; Healthy Communities</b>	
<b>Prepared by:</b>	<b>Katrina Hynds</b>	
<b>Date:</b>	<b>7 January 2019</b>	
<b>Checked by Assistant Director:</b>	<b>Janine Hillen</b>	<b>Date: 7 January 2019</b>
<b>Director Approval:</b>		<b>Date:</b>
<b>Committee Approval: (AHC, SP&amp;R, RTS or ERT)</b>	<b>AHC</b>	<b>Date: 20/08/2018</b>
<b>Council Approval: (minutes ratified)</b>		<b>Date: 3/09/2018</b>

**Note:** The level of detail should be proportionate and appropriate to the level of expenditure to be incurred.

## **Section 1: Project Background, Strategic Context and Need**

- **Explain the background to the proposal - detail what the expenditure is for and why it is needed?**
- **Please provide the strategic context.**

Ensure that you have clearly identified the need for the new project or service

1. Explain the background to the proposal including its strategic context – i.e. departmental business plan, corporate plan, community plan, regional strategies and government strategies, relevance to NI Government or Departmental strategic aims and policy objectives.
2. Identify the key stakeholders and explain their commitment and any outstanding issues.
3. As specifically as possible, explain the nature of the needs or demands that are to be addressed, and detail any deficiencies in existing service provision.
4. Include suitable quantification of needs/demands/deficiencies where possible.
5. Outline the proposed timescale for implementation of the project.
6. Is this project subject to a conditions survey/other survey?
7. Please provide any other relevant information to support the need for this project. i.e. drawings, plans, photographs...

The Meadowlands Estate is one of the largest housing developments within the Downpatrick DEA and is part of the Downpatrick Neighbourhood Renewal area. At present there are no play facilities however, there is a large open green area that would be suitable for play. The restoration of this site would help improve the appearance and image of meadowlands. According to NISRA Statistics there are 256 children under the age of 15 living in the Quoile Ward and could avail of this playpark. The Neighbourhood Renewal Partnership acknowledged the need for a play facility in Meadowlands and has regarded it as a high priority in their Action Plan. In light of this the Neighbourhood Renewal Officer submitted a funding application to the Department for Communities for a new playpark.

The proposal highlights all that is positive in Neighbourhood Renewal in that it involves working together in partnership with statutory, voluntary and community bodies and the community. It also meets the overall aim of Neighbourhood Renewal as identified by Government (People & Places) – working together to tackle disadvantaged areas and strengthening local communities. The project supports the Council's Corporate Objectives whereby Active & Healthy Communities is one of the strategic priorities.

The Project is being completed in partnership with Department for Communities, Downpatrick Neighbourhood Renewal and Newry Mourne & Down District Council with a view to commencing in January 2019 and be completed by end of March 2019.

A geotechnical site investigation was carried out which showed 12m of ground underneath the surface that would need to be dealt with. The Estates & Project Management Section of the Council and the Consultants will address this situation. Funding for underground works has been included in the Funding Application. Planning Application has been submitted and is going to the Planning Committee for Approval on 16<sup>th</sup> January 2019.

There are a number of Policies and Strategies that this project will assist in meeting the targets of:

- 1) Council’s Corporate Plan 2015-2019 the 6<sup>th</sup> Strategic Objective is:

*Empowered and improved the capacity of our Communities by Investment in facilities and programmes to encourage healthier lifestyles. Local communities that are energised, empowered as well as actively engaged around the issues that are important to them. The regeneration of our towns & villages including investment in rural development.*

This project will further facilitate partnership working with the local community, it will wholly serve the needs of the community and indicate a willingness from Council to respond to local requirements.

- 2) Making Life Better 2012-2023 (Public Health Agency)

The Framework has been structured around 6 themes:  
*Giving every child the best start equipped throughout life, empowering Health Living, Creating the conditions, empowering communities and developing collaboration.*

This objective will be met as this facility is providing a safe and physical environment for young people to engage together and to learn how to express themselves through play from a very young age.

*Is or will there be any perceived cross EU Border interest for this requirement/project:*

Yes  No



## Section 2: State Objectives & Constraints

1. *Explain and list the project objectives in specific measurable terms.*
2. *Include quantifiable targets where possible.*
3. *Identify any likely constraints to the project e.g. timing issues, legal requirements, professional standards, planning constraints and so on.*

According to NINAS figures Meadowlands is ranked very high – No 146 out of 849 areas in terms of high deprivation. Under the NISRA figures the Meadowlands ward is ranked high in terms of areas of deprivation eg:

Multiple Deprivation Measures: 189

Living Environment: 154/890

Crime & Disorder: 193/890

Health Deprivation: 146/890

Employment Deprivation: 105/890

These figures highlight the need to implement improvements to the site. Not only will it help reduce the levels of health deprivation in the area it will also fit into the regeneration of the area and improve its visual image.

### Objectives:

The initiative will deliver the following key objectives within the local area:

#### **Community Renewal:**

- Ongoing grassroots support to the local community through the provision of additional play facilities
- Improve community engagement within the area
- Provide a more cohesive and friendlier environment

#### **Social Renewal:**

- Promotion of physical activity and engagement within an area of high deprivation
- Encouraging outdoor physical activity and reducing health risks
- Supporting positive health initiatives
- Providing equality of opportunity

#### **Physical Renewal:**

- Providing a modern safe and friendly play environment with state of the art play equipment
- Improve the visual appearance of the area by enhancing the vacant site
- Provide access to everyone

### Constraints

The ability to complete build of playpark within the timeframe required by the Funder ie Department for Communities.

**Section 3: Identify the Options and indicate the risks, costs and benefits of each option – this includes monetary and non-monetary.**

Option 1)	Status Quo																																																																																								
<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>Do nothing except leave this open space empty.</p> <p>Council would not have to manage and maintain another play park.</p> <p>Council would not avail of the 100% funding being provided by DfC to build a play park on Council grounds. The young people would not be able to avail of the benefits of a free play facility within their community.</p> <p>Area falling further into deprivation.</p> <p>Council would not avail of £217,050 funding for a play park on their own land with no building costs associated with the project being incurred by the Council. In other words Council would lose out on this 100% funding opportunity</p> <p>None</p>																																																																																								
<p><b>Monetary Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	<table border="1"> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Total Capital Costs</b></td><td>0.00</td><td></td><td></td><td></td><td></td><td></td><td>0.00</td></tr> <tr><td><b>Revenue Costs</b></td><td>0.00</td><td></td><td></td><td></td><td></td><td></td><td>0.00</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Total Revenue Costs</b></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Income</b></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Savings</b></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Whole Life Costs</b></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>																									<b>Total Capital Costs</b>	0.00						0.00	<b>Revenue Costs</b>	0.00						0.00																	<b>Total Revenue Costs</b>								<b>Income</b>								<b>Savings</b>								<b>Whole Life Costs</b>							
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Option 2)	Do something – Building a New Play Park							
<p><b>Description to include how this option meets the Aims &amp; Objectives identified in Section 2:</b></p> <p><b>Advantages:</b></p> <p><b>Disadvantages:</b></p> <p><b>Risks:</b></p> <p><b>Monetary</b></p> <p><b>Benefits:</b></p> <p><b>Non-Monetary Costs &amp; Benefits:</b></p>	<p>Installing a new play park in the Meadowlands Estate on vacant land owned by NM&amp;DC.                      It will increase the number of children becoming involved in physical activity thus resulting in a healthier lifestyle that is safe &amp; friendly</p> <p>Provide Council with a new asset                      Improved health &amp; wellbeing of children                      Friendly &amp; cohesive environment to reside in                      A more visible and vibrant environment that is more appealing to young families</p> <p>An additional resource for Council to maintain</p> <p>Build of facility will not be completed on time                      The area in question falls just outside a flood plain and may experience some issues with small flooding during the year                      Additional costs to Council due to vandalism or replacement of equipment                      Council avails of 100% capital funding from DfC</p> <p>A new state of the art play facility which is funded 100% by DfC                      Health &amp; Well being                      Collaboration between the Council, DfC and the Meadowlands Community                      Corporate &amp; Community Plan objectives being met                      Improved Service Delivery                      Social                      Environmental                      Reputation</p>							
<p><b>Monetary</b></p> <p><b>Costs:</b></p> <p>This is a sample and should be adapted as required or replaced with a spreadsheet</p>	Option 1 Status Quo	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Totals
	<b>Capital Costs</b>		217,050	0	0	0	0	217,050
	<b>Total Capital Costs</b>							
	<b>Revenue Costs (estimated cost of maintenance)</b>		0.00	2,000	2,000	2,000	2,000	8,000
	<b>Total Revenue Costs</b>							
	<b>Income</b>							

	<b>Savings</b>								
	<b>Whole Life Costs</b>								



## **Section 4: Social Value and Rural Proofing**

**a. Social Value** - The additional benefit that a contract can deliver to the local community over and above the benefit of the goods and services themselves.

This benefit could be social, economic or environmental. For example, what are the opportunities to the community through the overall project if they do not directly benefit i.e. Creating skills and training opportunities.

Example the development of a new football pitch, the direct benefit is the provision of a football pitch, the social value could be the an opportunity of apprenticeship with the construction firm awarded the contract, an opportunity for local coaches to provide skills and fitness training on the new pitch.

**Has social value been considered and indicate how?**

Social Value has been considered and will benefit the community by:

- Providing a state of the art playground
- Increased number of children becoming involved in physical activity thus resulting in a healthier lifestyle
- Reduction in social isolation within the estate – resulting in a more cohesive and friendly environment to reside in
- Improved communication & interactive skills between children & parents
- Reduction in ranking in area of deprivation

**b. Rural Proofing** - The process by which policies, strategies and plans are assessed to determine whether they have a differential impact on **rural** areas and, where appropriate, adjustments are made to take account of particular **rural** circumstances.

**Have you considered if this project could have a different impact in rural areas and, if so how you might change, implement the project differently to ensure equitable treatment for rural dwellers?**

Project is within urban area

**c. Equality Screening** – Should the project / service being discussed be subject to an Equality Screening?

No

## **Section 5: Analysis and Selection of Preferred Option**

**Clearly document the preferred option – why has this option been selected?**

The preferred option is Option 2. The benefits of this option will be the provision of a new play facility in an area of high deprivation. It will provide a more cohesive environment to live in and increase the health of young people living in the area.

## **Section 6: Monitoring and Evaluation**

1. identify who will manage the project,
2. detail how progress and budget will be monitored,
3. how are you going to report on the aims and objectives outlined for this proposal?
4. how will variances be managed and reported,
5. how the benefits will be measured?
6. State proposed evaluation arrangements e.g. when it will happen, who will do it, what factors will be evaluated?

- The AHC's Neighbourhood Renewal & Outdoor Leisure sections, in partnership with the Estates Section will manage the project
- Ongoing project meetings will be undertaken with the Community Association Representatives to ensure
- Cross Departmental Meetings, including DfC representative, will be scheduled to monitor progress against the agreed targets and risks identified
- Aims and objectives of the project will be reported to the Downpatrick Neighbourhood Renewal Committee and reported to AHC Committee

## **Section 7: Financing**

Please indicate how the project / service will be financed. Has this been included in the estimates?

Yes

No

If yes, where in the estimates

Account Code:

Cost Code:

Project Code:

If the proposal is for Capital expenditure, has this expenditure been included within the four year rolling capital plan? If so, how much has been put in the plan?

The proposed play park is being funded 100% through Department for Communities Funding

## **Section 8: Appendices**

Please name the document and reference the relevant section of the document to be attached.

Appendix 1: Copy Signed Letter of Offer from Department for Communities

## **Section 9: Glossary**

Key to Abbreviations:

DfC: Department for Communities

AHC: Active & Healthy Communities



**AHC/176/2018: MEADOWLANDS PLAY PARK**

51

**Read:** Report dated 20 August 2018, from Conor Haughey, Head of Outdoor Leisure, regarding Meadowlands Play Park. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Andrews, seconded by Councillor Walker, it was agreed the Committee come out of closed session.**

**Agreed:** **When the Committee came out of closed session, the Chairperson advised it had been agreed on the proposal of Councillor Walker, seconded by Councillor Andrews, to approve the officer's recommendation as at para. 3.1 contained within the report.**

There being no further business the meeting ended at 7.30pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 3 September 2018.

**Signed:** Councillor G Sharvin  
Chairperson

**Signed:** Mr M Lipsett  
Director of Active and Healthy Communities

**an accurate record and adopted on the proposal of Councillor Burgess, seconded by Councillor McMahon.**

**C/143/2018                    MINUTES OF STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 16 AUGUST 2018**

**Read:** Minutes of Strategy, Policy and Resources Committee Meeting held on 16 August 2018 (copy circulated).

**Agreed:**                    **The Minutes of Strategy, Policy and Resources Committee Meeting held on 16 August 2018 were agreed as an accurate record and adopted on the proposal of Councillor Hyland, seconded by Councillor Burgess.**

**C/144/2018                    MINUTES OF ACTIVE AND HEALTHY COMMUNITIES MEETING HELD ON 20 AUGUST 2018**

**Read:** Minutes of Active and Healthy Communities Committee Meeting held on 20 August 2018 (copy circulated).

Councillor Fitzpatrick congratulated the Director and his team on the delivery of a fantastic play park in Warrenpoint which has been very well used since the gates opened.

Councillor Craig proposed that a review of the Community Planning process be undertaken in order to discover how well it was working, what obstacles were in place and how better outcomes can be achieved. This was seconded by Councillor Trainor.

The Chief Executive this issue had been raised and the functions of working groups was being looked at prior to the new Council following elections.

**AGREED:**                    **It was agreed on the proposal of Councillor Craig, seconded by Councillor Trainor that a review of the Community Planning Process be undertaken.**

**AHC/164/2018 – Proposal for the Introduction of Breastfeeding Welcome Here Scheme to NMD Public Buildings (Phase 1)**

Councillor Devlin welcomed the scheme and advised support was vitally important for those mothers who make the choice to breastfeed. She stated she had met with South Eastern Trust to discuss the lack of support in the area and a Breastfeeding Peer Support programme was being launched in Ballynahinch Market House on 26<sup>th</sup> September 2018 from 10am-1pm. She asked if she sent the information through to Democratic Services if this could be shared on the Council's social media outlets.

Councillor Quinn asked that Southern Health Trust be contacted to ensure this level of support would be available across the whole District.

**AHC/156/2018 – Play Strategy Upgrades/Transformation Schemes**

<b>Report to:</b>	Active and Healthy Communities
<b>Date of Meeting:</b>	21 <sup>st</sup> January 2019
<b>Subject:</b>	Derryleckagh Complex Upgrade Part 2
<b>Reporting Officer (Including Job Title):</b>	Conor Haughey, Head of Outdoor Leisure
<b>Contact Officer (Including Job Title):</b>	Declan Crilly, Outdoor Leisure Officer

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<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>		
<b>1.0</b>	<b>Purpose and Background</b>				
1.1	<p>Council approved in August 2018 to bring forward capital spend of £49,500 from the overall £150,000 capital included in the 2020/21 rates in order to carry out urgent works at Derryleckagh, Willy Davis Park to bring the pitch up to Intermediate IFA standard.</p> <p>Due to the success of the project and demand of the facility further growth is needed to the second soccer pitch (Olympic Park) and an extension to the carpark.</p> <p>The intention is to increase the carpark area by 100% at a cost of £23,000, and install fencing, ball stop, dugouts and new goal posts to the second soccer pitch (Olympic Park) at a further cost of £40,000. Therefore, bringing the total expenditure to £63,000 from the remaining capital budget of £100,500.</p> <p>The remaining budget of £37,500 will be used to carry out new gravel banding works on all pitches, and replace the Gaelic pitch posts during the summer 2019.</p>				
<b>2.0</b>	<b>Key issues</b>				
2.1	<ul style="list-style-type: none"> <li>• Timeframe to have upgrading works carried out at this facility during this football season to accommodate other teams playing in the Intermediate Leagues.</li> <li>• This facility will be used as a shared pitch with the local league, private bookings and intermediate teams.</li> </ul>				
<b>3.0</b>	<b>Recommendations</b>				
3.1	<p>That the Committee agree:-</p> <p>To the works and expenditure of £63,000 from the remaining capital budget of £100,500 being brought forward to the 2018/19 financial year.</p> <p>The remaining budget of £37,500 to be used to carry out pitch surface improvement works and replace the Gaelic pitch goal posts.</p>				
<b>4.0</b>	<b>Resource implications</b>				
4.1	<ul style="list-style-type: none"> <li>• Budget cost of £63,000 from the Derryleckagh Complex upgrade within existing capital budgets.</li> </ul>				
<b>Equality and good relations implications</b>					
5.1	No equality or good relations adverse impact is anticipated.				
<b>6.0</b>	<b>Rural Proofing implications</b>				
6.1	Officers confirm due regard to rural needs has been considered .				
<b>7.0</b>	<b>Appendices</b>				
	N/A				
<b>8.0</b>	<b>Background Documents</b>				
	N/A				

<b>Report to:</b>	Active and Healthy Communities
<b>Date of Meeting:</b>	21 <sup>st</sup> January 2019
<b>Subject:</b>	Kilkeel Tennis Court Mourne Esplanade
<b>Reporting Officer (Including Job Title):</b>	Conor Haughey, Head of Outdoor Leisure
<b>Contact Officer (Including Job Title):</b>	Declan Crilly, Outdoor Leisure Officer

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<b>For decision</b>	<b>X</b>	<b>For noting only</b>			
<b>1.0</b>	<b>Purpose and Background</b>				
1.1	<p>Kilkeel tennis courts are located at the Mourne Esplanade, Kilkeel on the grass area by side the play park and bowling green. The site is used regularly for tennis and booking are made through the leisure centre reception across the road.</p> <p>In February 2018 committee approved a capital scheme for an investment of £15,000 to replace the fencing around the two tennis courts.</p> <p>With the condition of the fence no longer viable to repair, and with a budget of £15,000 to replace in this year budget, prices were sought and a figure of £22,820 was provided by the contractor.</p> <p>The costing include:</p> <ul style="list-style-type: none"> <li>• Remove the existing fencing that is damaged and dangerous</li> <li>• Excavate the area around the tennis courts</li> <li>• Install new PPS green posts</li> <li>• Secure post in concrete</li> <li>• Fit 3 metre high ibex panels surrounding the perimeter of the two tennis courts.</li> <li>• Install pedestrian gates to be fitted to the side of the courts as per present layout.</li> <li>• Landscaping area after work is finished.</li> </ul>				
<b>2.0</b>	<b>Key issues</b>				
2.1	<ul style="list-style-type: none"> <li>• Currently the fencing is in a poor condition and in places unsafe for user groups</li> </ul>				
<b>3.0</b>	<b>Recommendations</b>				
3.1	<p>That the Committee agree:-</p> <p>To carry out and install all new fencing works at Kilkeel tennis courts and the realignment of the overall capital budgets of £22,820 for this facility.</p>				
<b>4.0</b>	<b>Resource implications</b>				
4.1	<ul style="list-style-type: none"> <li>• Budget cost of £22,820,</li> <li>• Officer's time.</li> </ul>				
<b>5.0</b>	<b>Equality and good relations implications</b>				
5.1	No equality or good relations adverse impact is anticipated.				

<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Officers confirm due regard to rural needs has been considered and this report has not been subject to a rural needs impact assessment.
<b>7.0</b>	<b>Appendices</b>
	<b>None</b>
<b>8.0</b>	<b>Background Documents</b> N/A

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	21 January 2019
<b>Subject:</b>	Transforming Health, Preventing Disease – Project funding proposal
<b>Reporting Officer (Including Job Title):</b>	Conor Haughey - Head of Outdoor Leisure
<b>Contact Officer (Including Job Title):</b>	Conor Haughey - Head of Outdoor Leisure

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For decision	X	For noting only			
<b>1.0</b>	<b>Purpose and Background</b>				
1.1	Council's Community Planning and Leisure staff have identified an opportunity to work in partnership with the two Health and Social Care Trusts (Southern and South Eastern) to introduce health service clients to a wide range of sustainable physical activity opportunities, with a particular focus on activity utilising outdoor space managed by the Council. This transformative, non-medical approach to health care will improve patient health (mental and physical), extend service provision options for both Trusts, and increase use of Council-managed facilities promoting health and wellbeing.				
<b>2.0</b>	<b>Key Issues</b>				
2.1	<ul style="list-style-type: none"> <li>Focusing on prevention and risk reduction, key target groups are patients who are at risk of developing a long-term health condition (LTC) and those whose existing condition would benefit from increased physical activity, eg. diabetes, cardiac and respiratory conditions, etc.</li> <li>Council is already providing a wide range of health improvement programmes with particular target groups, chiefly indoors through leisure centre facilities and staff support. This proposal extends provision to a much greater range of outdoor activity, and develops a much stronger partner relationship with both Health and Social Care Trusts to meet health and wellbeing improvement goals for all of our shared population.</li> <li>Ensuring clarity of pathways for clients and supporting motivation / behaviour change is key to the project approach. Crucial to the model is the availability of two appointed client support staff / Physical Activity Coordinators to work with clients and support them as they take on personalised programmes of activity.</li> <li>Coordinators will also develop links with a wide range of local activity groups, eg. Walking groups, Couch to 5k, other sports, etc providing on going sustainable physical and social activities for clients beyond initial programme referral.</li> </ul>				

	<ul style="list-style-type: none"> <li>Health Trusts see the need for necessary focus on developing a greater range of preventative and risk-reduction programmes supporting personal behaviour change. Developed on the context of Community Planning, this proposal to transform health and prevent disease amongst our shared population enables the Council to play a significant role and further extend working as a partner in improving health and wellbeing for people at risk of developing, or with existing, long term conditions.</li> <li>If successful, two HSC Co-ordinators will be required to deliver the programme.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	That the Committee agree to: <ul style="list-style-type: none"> <li>submit this joint proposal with Southern and South Eastern Health Trusts for Health Transformation Programme funding.</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<ul style="list-style-type: none"> <li>A staff budget will be required. Subject to successful application, this will be sourced entirely from Health Transformation Programme funds.</li> </ul>
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	This proposal should have a positive impact on Equality and Good Relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Officers confirm due regard to rural needs has been considered.
<b>7.0</b>	<b>Appendices</b>
	<ul style="list-style-type: none"> <li>Transforming Health, Preventing Disease – Community Planning Partnership Proposal</li> <li></li> </ul>
<b>8.0</b>	<b>Background Documents</b>
8,1	N/A

## **Transforming Health, Preventing Disease – a Community Planning Partnership Proposal**

### **Purpose**

The purpose of this paper is to propose a new partnership between the South Eastern and the Southern Health & Social Care Trusts (“the Trusts”), and Newry, Mourne and Down District Council (“the Council”) to work together, through Community Planning, to test a transformative approach to improve the health and wellbeing of their shared population.

### **Introduction**

The proposal will provide a wide range of sustainable physical activity (PA) opportunities for patients who are at risk of developing a long-term health condition (LTC) and those whose existing condition would benefit from increased physical activity.

The proposal presents the opportunity for the different partner organisations to combine their strengths and areas of expertise to help improve both the mental and physical health and wellbeing of the population they jointly serve.

Although this proposal is primarily concerned with Newry, Mourne & Down as a distinct geography, there is the potential to extend this model to other areas, thereby securing scale at a regional level, ideally as part of Community Planning.

### **Identifying Patients and Building Motivation to Change**

A number of new HSC projects, such as the regional Diabetes Prevention Programme (DPP), will identify a large number of individuals at high risk of poor health outcomes. The DPP programme, for example, will seek to motivate these patients to achieve the behaviour change required to prevent them developing Type 2 Diabetes (research demonstrates that lifestyle changes could prevent 70% of ‘pre-diabetic’ patients developing Type 2 Diabetes).



In SET, new Health Coaches are also working closely with Cardiology, Diabetes, Respiratory and Pediatric Consultants to provide one-to-one behaviour change support for patients where the adoption of a healthier lifestyle could make a material impact to both their long-term health outcomes and also their future demand for ongoing secondary care support.

Across both Trusts, there are many other examples of HSC professionals and staff (in both physical and mental health) working with different patient groups to build motivation to change in relation to adopting healthier lifestyles. Such changes have the potential to not only improve quality of life but also reduce long term demand for a range of HSC services.

As such, the HSC system is developing a core expertise in motivating high-risk individuals to take ownership of their own health and wellbeing, either before it is too late (in relation to developing a long-term condition such as Type 2 diabetes) or where such changes could make a real difference to their long term health outcomes and continued demand for HSC services.

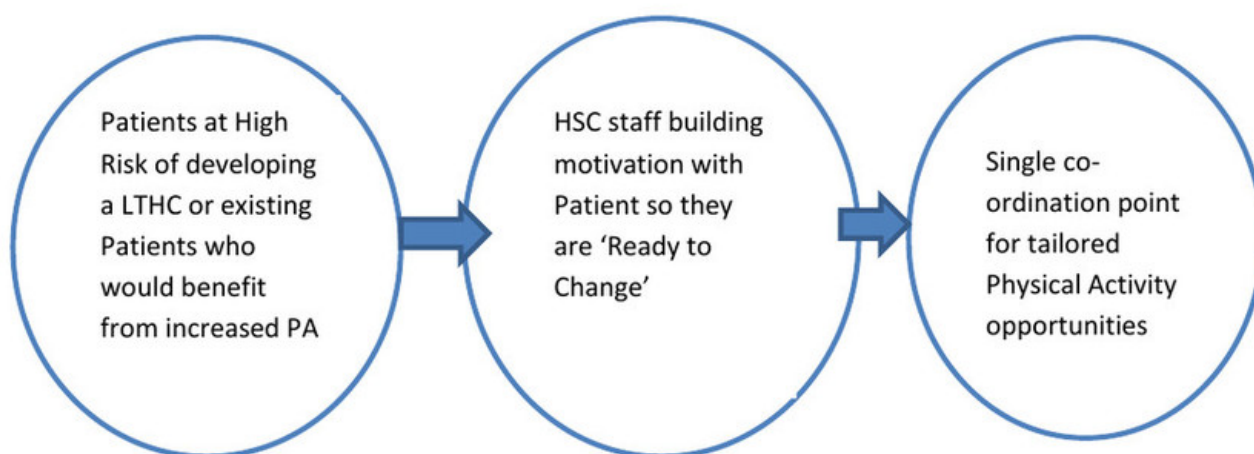
#### *Translating Motivation to Change to sustained physical activity*

Whilst patients are becoming increasingly motivated to change via these services, an opportunity exists to connect these patients to a range of practical physical activity opportunities, available in both local indoor and outdoor spaces, which will help them translate their motivation to change into sustainable healthy behaviours.

The Council currently run, host and support a wide range of physical activity opportunities including Couch to 5K, Cycle Groups, Tai Chi, Hillwalking, jogging clubs, Walking Football, Pickle Ball, Swimming, Walking Groups and Park Runs to name a few. They also work closely with a wide range of sports clubs and community groups, who are always trying to source and attract new members. The Council has confirmed that there is significant capacity across these opportunities for motivated patients to access.

However, to be able to do this effectively, it is important that there are clear pathways between HSC services, which are building motivation to change with the

patient, and these physical activity opportunities. Moreover, it is vital that opportunities are matched to individuals and that there is a 'warm' introduction process. For instance, a Council HSC PA Coordinator could attend one of the later DPP sessions to meet with the group and then to arrange either one to one or group discussions (the group may want to try something together) in relation to what opportunities exist, which could help the patient meet their own PA goal. The Coordinator could potentially then attend the first PA session with the patient (e.g. at the sports club or the Couch to 5k) to make introductions and to encourage attendance. The key elements of the model are outlined below:



## Proposal

Newry, Mourne and Down District Council, the South Eastern and Southern HSC Trusts, are keen to prototype a new way of partnership working that will contribute to a reduction in the growth of long-term health conditions, relating to both physical and mental health.

This prototype will work in the following way:

- Referrals will, in the main be generated from existing referral sources<sup>1</sup>. In the SE area, this will include the new MDT in the Down locality, however across both Trust areas this will involve other referral sources including Hospital Consultants, Physiotherapists, Hospital Health Coaches, Wellbeing Hubs, CAMHS and the new transformation funded Diabetes Prevention Programme. Graduates of the 12 week PARS scheme could also access the service.
- The referral criteria would be:
  - Patients at high risk of developing a specific long term condition OR patients currently engaged with HSC services where increasing PA levels would both reduce long term demand and also improve patient outcomes
  - All patients referred must be 'Ready to Change' following initial motivation work by the HSC staff member / professional
- Referrals will be 'light touch' and ideally the Council PA HSC Coordinator will visit the various HSC programmes and clinics to discuss with interested patients in person.
- All referrals originating from these sources will be passed onto a single referral point in the Council, building on the processes established for PARS. The Council will then contact the patient to discuss their interests and to outline what indoor and outdoor opportunities match their interests,

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<sup>1</sup> In Newry, Mourne and Down there are approximately thirteen separate health and social care referral arrangements into the Council. **Annex A** provides an overview of these.

as well as their preferred location. The Coordinator will then contact the sports club, coach or leader to discuss an introduction visit / taster or, for example, the next start date for a Couch to 5k. They will then pass this onto the patient. They could also potentially co-attend with the patient for the first visit if required / helpful.

- Some patient groups may wish to start new PA opportunities together and the Coordinator can also facilitate this. For instance, a group of young people from CAMHS may want to try hillwalking and the Coordinator could contact a local club or Sport NI funded coach to see if they could arrange an introductory walk for the group, with the intention that the young people continue walking with the club in the future. Similarly, a DPP group may want to do a Couch to 5k and the Coordinator could ask a local jogging club to set this up specifically for the group.
- The Coordinator will only arrange an initial introduction for the individual or group – if the Patient does not engage, there will not be any follow up, to keep capacity for future patients.
- Outcomes will be focused on how many patients have accessed these initial opportunities and how many progressed into longer term arrangements e.g. club membership. NMDC are able to access this data.
- The presenting level of demand, both in relation to geography and interest, could provide data that could help the Council steer resources to help develop new clubs and PA opportunities in these areas in the future.
- The Council could provide incentives for particular types of opportunities, which could provide a later financial return to the Council e.g. 12 weeks free gym membership or swimming access for HSC patients referred.

### *Costings*

- 2 FTE HSC PA Coordinators in the Council to perform a District-wide coordinating role in relation to all in-scope HSC referrals. To collate data and integrate all the opportunities that are available in the Council. Cost: **£72,477** for 2019/20 (SO2: £39,562 + Scale 6: £32,915)

<b>Report to:</b>	Active and Healthy Communities Committee
<b>Date of Meeting:</b>	21 January 2019
<b>Subject:</b>	All Party Group on Sustainable Development
<b>Reporting Officer (Including Job Title):</b>	Eoin Devlin, Assistant Director Health and Wellbeing
<b>Contact Officer (Including Job Title):</b>	Sheena McEldowney, Head of Sustainability

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<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>		
<b>1.0</b>	<b>Purpose and Background</b>				
1.1	In November 2018 Sustainable NI, NILGA and the Institution of Engineers held an event entitled 'Global Goals, Local Action' to raise awareness of the Sustainable Development Goals amongst Elected Members. The event included speakers covering topics such as Sustainable Tourism, Sustainable Food, Responsible Business and Planning and Resilience. A copy of the event summary report is attached in Appendix 1.				
<b>2.0</b>	<b>Key issues</b>				
2.1	<p>As a follow up to the event above an All Party Group on Sustainable Development is to be established. The purpose of the group is to be an Elected Members 'Champion' Group for Sustainable Development.</p> <p>Two elected member volunteers are sought from the Council to sit on the new group.</p> <p>The group will meet on a quarterly basis with the first meeting to be held in March 2019.</p>				
<b>3.0</b>	<b>Recommendations</b>				
3.1	Nominate two Councillors as representatives to the All Party Group on Sustainable Development.				
<b>4.0</b>	<b>Resource implications</b>				
4.1	Travel and subsistence to attend meetings.				
<b>5.0</b>	<b>Equality and good relations implications</b>				
5.1	There are no negative Good Relations implications				

<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Officers confirm due regard to rural needs has been considered and a Rural needs assessment is not required
<b>7.0</b>	<b>Appendices</b>
	Appendix 1: 'Global Goals Local Action' Summary Report Appendix 2: Letter from SNI Re: All Party Sustainable Development Group
<b>8.0</b>	<b>Background Documents</b>
	N/A

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In association with



## GLOBAL GOALS, LOCAL ACTION

**Friday 23rd November**

Coffee Cure at the Museum, Town Hall Bangor



Moderator: Dr Cara Augustenborg

Speakers:

Andrew Cassells, Chair, Sustainable NI

Councillor Eddie Thompson, Deputy Mayor Ards & North Down Borough Council

David Lindsay, Director of Environment, Ards & North Down Borough Council

Michael Ewing, Coordinator of the Irish Environmental Network - Keynote

Dr Susann Power, Ulster University – Sustainable Tourism

Pete Gray, Arup/ICE -Planning & Resilience

Gillian McKee, BITCNI – Responsible Business

Alan McVicker, Strategic Investment Board/Circular Economy Steering Group – Resource Management

Tom Andrews, Sustainable Food Cities – Sustainable Food

Colin Jess, Social Enterprise NI – Responsible Procurement

All presentations will be available via Sustainable NI website

([www.sustainableni.org](http://www.sustainableni.org)) – under SD Forum, Resources. If you do not have log in details please contact [emma@sustainableni.org](mailto:emma@sustainableni.org),

## Background to the SDGs

The Sustainable Development Goals (SDGs) are a call for action by all countries – poor, rich and middle-income – to promote prosperity while protecting the planet. They recognize that ending poverty must go hand-in-hand with strategies that build economic growth and address a range of social needs including education, health, social protection, and job opportunities, while tackling climate change and environmental protection.

On 1 January 2016, the 17 Sustainable Development Goals (SDGs) of the 2030 Agenda for Sustainable Development — adopted by world leaders in September 2015 at an historic UN Summit — officially came into force. Over the next fifteen years, with these new Goals that universally apply to all, countries will mobilize efforts to end all forms of poverty, fight inequalities and tackle climate change, while ensuring that no one is left behind.

The SDGs build on the success of the Millennium Development Goals (MDGs) and aim to go further to end all forms of poverty.



More information: [www.un.org/sustainabledevelopment/](http://www.un.org/sustainabledevelopment/)



### Audience breakdown

Local Authority	Elected Members	21
	Officers	13
Other Public Sector		9
Private Sector		15
Education		1
Other/unknown		2
<b>Total</b>		<b>61</b>

### Summary of Presentations

All presentations will be available via Sustainable NI website ([www.sustainableni.org](http://www.sustainableni.org)) – under SD Forum, Resources. If you do not have log in details please contact [emma@sustainableni.org](mailto:emma@sustainableni.org)

The following report summarises these presentations, questions & answers and table discussions.

### Welcomes

Dr Cara Augustenborg welcomed attendees to the event.

‘An honour to facilitate this event’.

**#LocationActionNI**



**Andrews Cassells, Chair, Sustainable NI** introduced Sustainable NI. One of the aims of the event was to develop an All Party Group on Sustainable Development comprising of elected members from all 11 councils to be Sustainable Development ‘Champions’.



All Party Group on  
**Sustainable  
DEVELOPMENT**

**Councillor Eddie Thompson, Deputy Mayor of Ards and North Down Borough Council** welcomed attendees to the iconic venue, Coffee Cure and to Ards and North Down Borough Council region. He highlighted the importance of looking at the power Council’s have and how they can be used to make local changes which will influence the wider sustainability agenda.



**David Lindsay, Director of Environment, Ards & North Down Borough Council** introduced the audience to the on-going work on sustainability at Ards and North Down Borough Council.

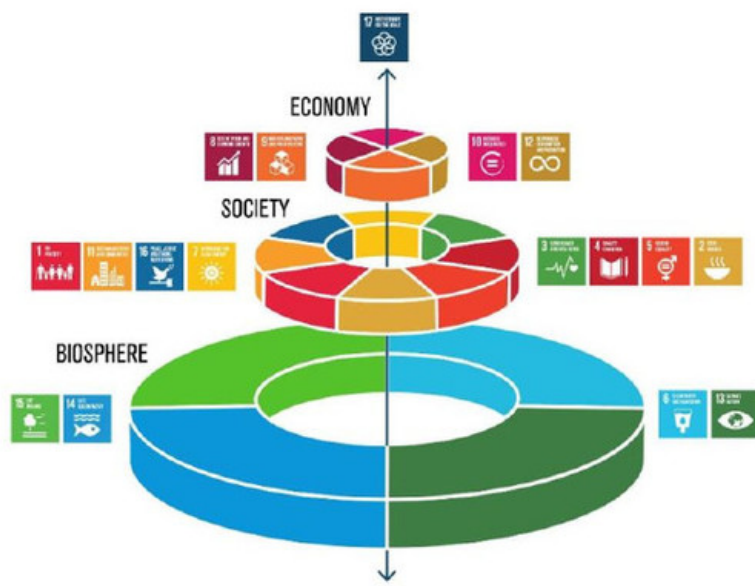
### Summary:

- Sustainable Development must begin with strategic intent
- Ards and North Down Borough Council have a comprehensive recycling service forming part of the Sustainable Waste Resource Strategy
- Sustainable procurement – tackling single use plastics and lobbying local organisations
- Sustainable Business – aim to be best in class. The Council already has the Environmental Management System ISO14001 & is an active participant in the Arena Benchmarking Survey
- Sustainable Lifestyles – expansion of greenways, ‘refill’ scheme, expansion of electric car charging network
- Empowering local communities – Live Here Love Here fund, Best Kept Awards
- Council members in Ards and North Down Borough Council are enthusiastic advocates of Sustainable Development

**Michael Ewing, Coordinator of the Irish Environmental Network, Keynote speaker.**



- Emphasised the need for Local government to adopt the UN Sustainable Development Goals
- Introduced the Coalition 2030 initiative.
- Human Society is entirely reliant on the natural environment and on its present course is destined to destroy the ecosystems on which it relies for its existence.
- Highlighted the aspiration to migrate to a circular economy
- Sustainable Development Goals – cross cutting objectives, integrated, inter-related and ‘leave no-one behind’



- For SDGs to be a success – look to partnership processes, working together, look at wellbeing, and integrate SDGs in local development plans and council work in a holistic way.
- The 5P’s – Planet, People, Prosperity, Peace & Partnership.



- Example – SDG 11 Sustainable Cities & Communities
  - protecting natural heritage
  - effects of water related disasters
  - waste collection
- **What kind of world are we leaving for our children?**

## Showcasing local, practical action on the Sustainable Development Goals

### Dr Susann Power, Ulster University – Sustainable Tourism

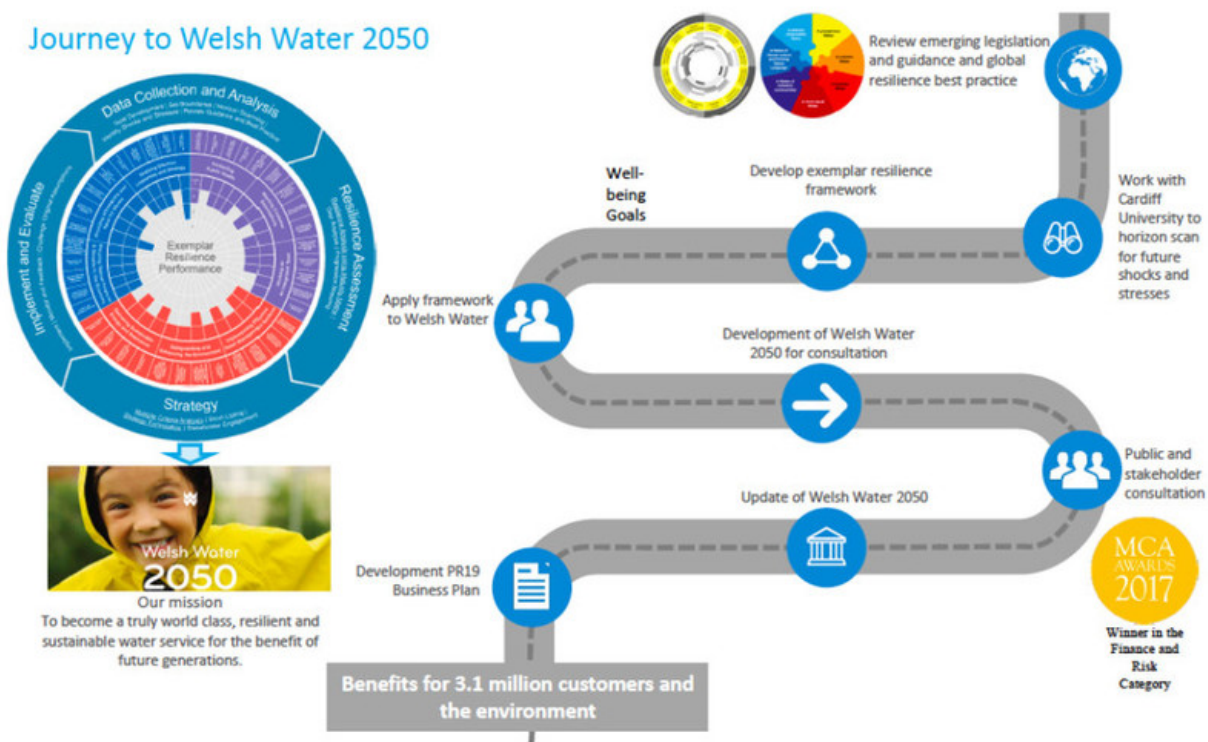


- Sustainable tourism serves as a means for wider sustainable development
- Creating a balance – unspoilt nature, economic health, subjective well being
- Talk to the people living in the tourist destination.
- Stakeholder participation
- Avoid eco-tokenism
- Vital to monitor and mitigate
- The Burren & Cliffs of Moher UNESCO Global Geopark – local businesses come together and share best practice

### Pete Grey, Arup/ICE – Planning & Resilience



- Engineering is vital to SDGs
- Sustainable Development was already in Planning legislation but goals need to be established in local priorities in order to ensure they are taken forward
- Example – Welsh Water



- Example CLIMATE – Derry City and Strabane District Council <http://www.derrystrabane.com/Subsites/CLIMATE>
- Arup are mapping the goals within their projects portfolio.
- ‘Living with Water’ project, Belfast City Council – protect from flooding, enhance the environment, facilitate city growth

**Gillian McKee, Business in the Community – Responsible Business**



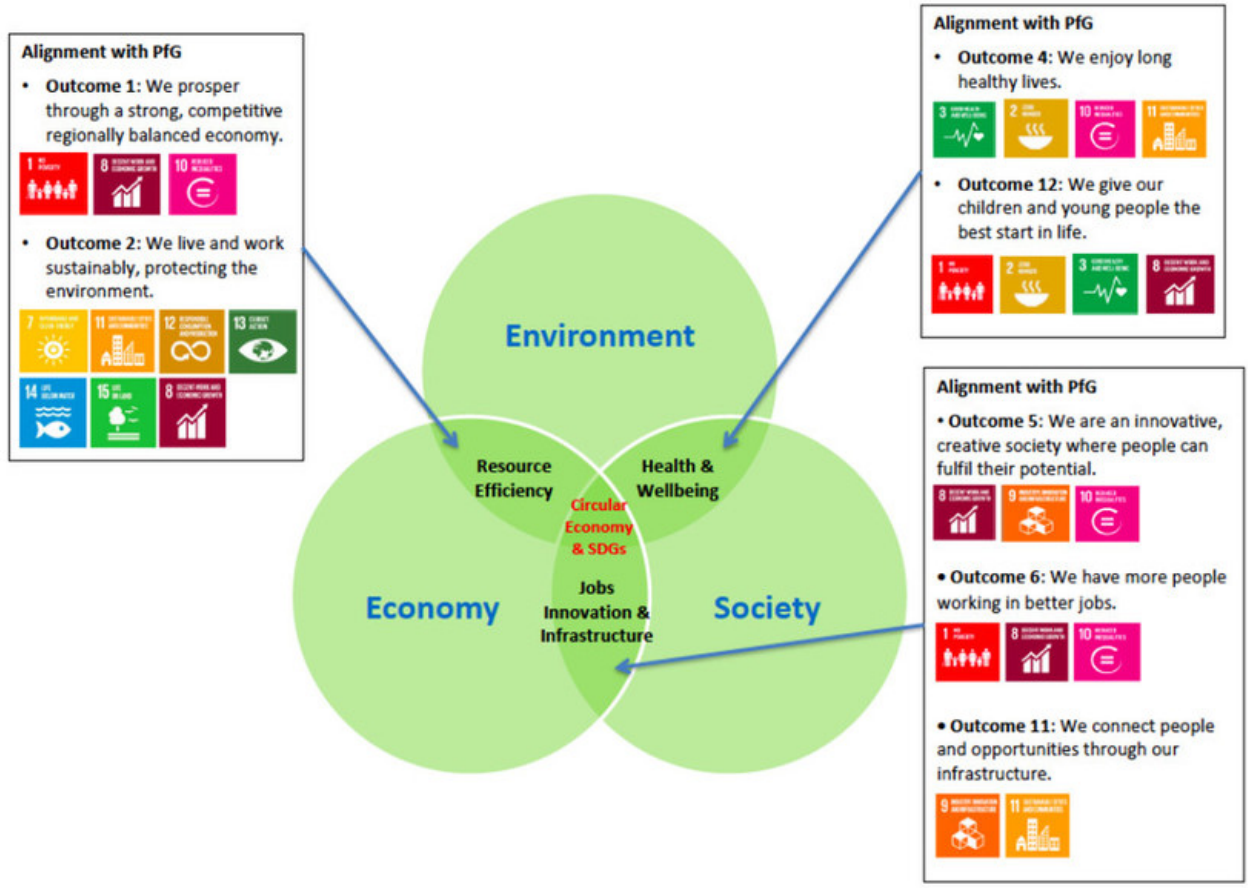
- Business are a critical partner for achieving the SDGs
- SDGs are an opportunity for business led solutions, connect business strategies, offer a framework to shape and communicate their strategies and to stabilise societies and markets
- Top 5 Goals to business – Decent Work & Economic Growth; Climate Action; Industry, Innovation & Infrastructure; Quality Education; Good Health & Well-being

- Example: Danske Bank – Quality Education (SDG4); to make people and businesses financially confident and secure by supporting entrepreneurs; Decent Work & Economic Growth (SDG8); Climate Action (SDG13) by aiming for Zero Net Carbon Economy
- Example: Adams – produces a Carbon Neutral Beer by supporting Responsible Production & Consumption (SDG12) by using local barley and Climate Action (SDG13) by reducing the need for pesticides
- Act together!

**Alan McVicker, Strategic Investment Board, Circular Economy Steering Group – Resource Management**



- 2010 – started thinking and talking about the Circular Economy
- 2014/15 amount of recycling overtook amount landfilled
- Must maintain value within a product, value is lost through recycling
- Traditional import materials and export waste – use some of the waste we produce  
Example: Industrial Symbiosis matches the waste of one organisation with the raw material of another
- Embedding Sustainability into Communities  
Example: LIVE Smart – Causeway Coast & Glens Borough Council
- The Circular Economy, SDGs and Programme for Government/Community Planning can be mapped together



Tom Andrews, Sustainable Food Cities – Sustainable Food



- Solving food and poverty does contribute to Sustainable Development
- Have to work at council level on food
- Lowest paid jobs are in the food industry
- Stopping food waste could feed 3 billion people per year
- Example: Sustainable Fish Cities Durham – a collective pledge by universities, restaurants, schools, hospitals and councils to only serve sustainably sourced fish
- Example: Sugar Smart – 1207 organisational pledges to reduce sugar
- Mapping and tackling food poverty & diet related ill health



**Colin Jess, Social Enterprise NI – Sustainable Procurement**



- Social Value maximised what the public pound gets back
- Social Value is not just about financial transactions. It includes health, happiness, well-being, inclusion and empowerment
- Consider Social Value in Procurement
- Should be legislation for Social Value, eg The Public Services (Social Value) Act 2012 (England & Wales) – a Social Value Bill
- Example: Salford

<p><b>Environmental Wellbeing</b></p> <ul style="list-style-type: none"> <li>• Improving energy efficiency – reducing overall energy use and making sustainable energy choices</li> <li>• Improving living conditions and housing</li> <li>• Reducing waste and emissions</li> <li>• Increasing recycling and reuse of resources</li> <li>• Use of sustainable products</li> <li>• Ethical purchasing e.g. Fairtrade products</li> <li>• Improving the place – public spaces and parks</li> </ul>	<p><b>Economic wellbeing</b></p> <ul style="list-style-type: none"> <li>• Reducing worklessness</li> <li>• Workforce resilience – keeping people in work</li> <li>• Quality local employment e.g. living wage</li> <li>• Economic and social growth – creating a better place for business to grow facilitating good links between with local business</li> <li>• Reducing poverty and increasing living standards</li> </ul>
<p><b>Community Empowerment</b></p> <ul style="list-style-type: none"> <li>• Increased resilience and peoples ability to help themselves</li> <li>• Reducing dependence on public services</li> <li>• Improving personal aspirations – education, employment, living standards, social interactions</li> <li>• Increasing positive role models</li> <li>• Reducing health inequalities – closing the health gap in deprived areas</li> <li>• Supporting equalities and cohesion</li> </ul>	<p><b>Social Wellbeing</b></p> <ul style="list-style-type: none"> <li>• Increasing opportunities for volunteering</li> <li>• Increased ownership and involvement of service users, wider community including work with C&amp;V and SE</li> <li>• Making services accessible and reach those most in need</li> <li>• Reducing crime and disorder</li> <li>• Improving family life</li> </ul>

- Example: Belfast City Council – Leisure Transformation Programme incorporated a number of social value clauses including employing the unemployed/economically inactive and supply chain opportunities
- Meet the buyer events and encourage young entrepreneurs
- Fund resources for social projects

## Summary of Q&A

Question: We are not doing enough so what else can we do? How do we move from Green Wash to Green Action?

Answers:

- Keep up the challenge on businesses
- Open and honest conversations
- Look at shareholder value – are businesses actually doing good?
- It's not always about maximisation of profits but should be about optimisation
- Young people look more to the environmental & social issues so changes are coming – these are our future investors and shareholders
- Business can be a force for positive change
- Needs a cultural mind-shift
- Key to influence business is to work with educational services
- Personal influence – look at your pension funds – are they being invested in something sustainable?
- Look at Procurement Contracts & Strategies
- Needs to be embedded in legislation

Question: Should we be having a 'knee-jerk' reaction to banning plastics? Removing the plastics to make it easier to recycle?

Answer:

- 60% of plastics in the environment come from textiles and car tyres
- need to rethink plastics
- carbon ramifications on other materials for packaging

Question: How do we make tourism sustainable when by its nature it is not sustainable?

Answer:

- Need to change the language about sustainable tourism
- It should be about moral tourism
- more emphasis making transportation more efficient – efficient air and sea travel

Question: North/South similarities or differences?

Answer:

- opportunity for learning between the north and the south
- There is an SDG stakeholder forum in Ireland
- Lower Councillor participation in the south
- Shift in Ireland within the past 6-9 months within the media on sustainability
- There are some good cross border projects on going
- Cross border opportunity on food would be good

## Table Discussions

### Questions – How can individuals and organisations engage with the Sustainable Development Goals?

Table 1



- Links to Programme for Government
- Housing – right to live in a safe place
- Health & Well-being
  - Muddy boots – schools growing, health & nutrition, Eco-schools
  - Churches & youth groups
- NI Housing Executive – Community Asset Transfer, eg Peas Park, Belfast - £1.5m invested in Social
- NILGA – Education on Community Planning and equitable society

Table 2



- Geothermal – high capital cost/low running costs
- PV Panels – long payback period, linked to water heater
- Make renewable energy more affordable
- Higher building efficiency
- Link building efficiency to Building standards and planning approval
- Are the public aware of the fuel sources used to generate heat/electricity

- Transport system (EV's)
  - Education – location of charging points, battery life, range anxiety
  - Whole life costs – damage to the environment
  - Power source to charge battery – is it renewable?
  - Public transport – accessibility & convenience
  - Cars – mind set, younger generation do not use cars, alternative transport options?

Table 3



- Real Living Wage -should be mandatory.
- Public Service wage freezes have an impact on in-work poverty
- Leadership to local economy – public sector should lead the way, private sector will follow. Social economy sector must also address
- Upskilling – smarter ways to do things, pathways to progress, opportunities to develop and grow
- Education is key – Goal 4
- Move away from zero hours contracts
- Social enterprises are bad at this. At odds with ethos.
- Agency workers – conditions not always as good as for directly employed workers
- Put a 'local' aspect on social clauses
- Put an economic value on volunteering
- Economic and social value being monitored on Antrim & Newtownabbey Borough Council
- Small/start-up businesses should be mentored by larger, established businesses

Table 4



- Effective urban planning
- Create jobs and prosperity without straining land resources – how can this be mitigated?
- Issues – congestion, access to services, housing, infrastructure, pollution – how can this be mitigated?
- Impact of changing society and demographics, eg Aging population, Brexit, reduced investment
- What do we want to influence?
  - Community Planning -partnerships – covers all SD goals
  - Media (need positive champions)
  - Community Influence – partnership and grassroots around an issue
    - need to frame the debate around an issue they can own
    - Cultural shift – co-production and behavioural shift
    - Citizens Assembly – NI Voluntary/pilot
- Sustainable Development as a concept needs to be tangible
- How is national policy translated into local action? eg Well-being of Future Generations (Wales) Act 2015 (essentially Sustainable Development goals)
- Local Development Plan – LDP is key to developing sustainable cities
- Don't always need to start with objective but we can push issues towards Sustainable Development goals

Table 5



- Shareholders – the right letters to the right people
  - avoid investing in Fossil Fuels
  - disinvest/reinvest (Smartifications)
  - NI could be a leading example by supporting investment into the right shareholders
- Social enterprises – support these
  - remanufacture items (electrical items)
  - support circular economy
  - social local enterprises supports young people
  - target young people for employment, develop their skills
  - identify economic benefits – employment, affordable items
  - difficulty with space for expansion – options for satellite sites and council support
  - Social co-operatives
- Adaption
  - Councils’ responsibility to adapting and protecting communities and people and creating sustainable resilient societies, eg SUDs (Sustainable Urban Drainage Systems)
  - Implement sustainable & resilient measures
  - Find a way to report on adaptation & implementation – how can councils monitor and report progress, how can councils identify risks and vulnerabilities
  - Develop and encourage use of clean energy to reduce carbon emissions across councils & sectors within councils

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**sustainableNI**

81

Cllr Mark Murnin  
Chairperson's Office  
Newry Mourne and Down District Council  
Oifig an Iúir  
Newry Office  
O'Hagan House  
Monaghan Row  
Newry  
BT35 8DJ

19 December 2018

Dear Mr Chairman

### Development of an All Party Group on Sustainable Development



All Party Group on

**Sustainable  
DEVELOPMENT**

Sustainable NI, Nilga and Institution of Civil Engineers recently organised an event entitled Global Goals, Local Action (23 November 2018, Coffee Cure, Bangor), hosted by Ards and North Down Borough Council. The event was to raise awareness of the 17 international Sustainable Development Goals and how they are being, and could be, implemented at a local level.

The event included a range of speakers covering topics such as Sustainable Tourism, Planning and Resilience, Sustainable Food and Responsible Business. A copy of the report summarising the event has been included with this letter and the presentations are available via the Sustainable NI website – under SD Forum (registration is required).

This event was developed in association with Nilga and was therefore designed for Elected Members. We had 21 members from across Northern Ireland in attendance. However, the event was not solely for members and other council officers and public sector representatives attended along with the private sector.

A further aim of the event is to develop an All Party Group on Sustainable Development. This group would be an Elected Members 'Champion' Group for Sustainable Development.

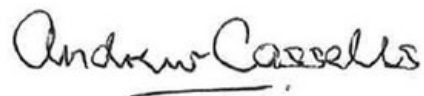
I would expect this group to meet on a quarterly basis with the first meeting expected to meet in March 2019. Date, time and location be to be agreed. This first meeting will be chaired by Mr Andrew Cassells, Chair, Sustainable NI.

I am writing to request for 2 Elected Member volunteers from your council area to sit on this new group. I would ask that these members have a keen interest for Sustainable Development and that perhaps they attended the event on Friday 23 November 2018 (although this is not essential).

I appreciate that elections are pending in May and we may need new volunteers following this but I feel that it is more worthwhile to progress things for now.

If you would like any additional information or to discuss further please contact Emma Adair [emma@sustainableni.org](mailto:emma@sustainableni.org).

Sincerely,



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**Andrew Cassells**

Chair, Sustainable NI

Cc Chief Executive



<b>Report to:</b>	<b>Active &amp; Healthy Communities Committee</b>
<b>Date of Meeting:</b>	21 January 2019
<b>Subject:</b>	<b>South Armagh/South Down Peace Centre</b>
<b>Reporting Officer (Including Job Title):</b>	Janine Hillen, Assistant Director: Community Engagement
<b>Contact Officer (Including Job Title):</b>	Justyna McCabe, Programmes Manager

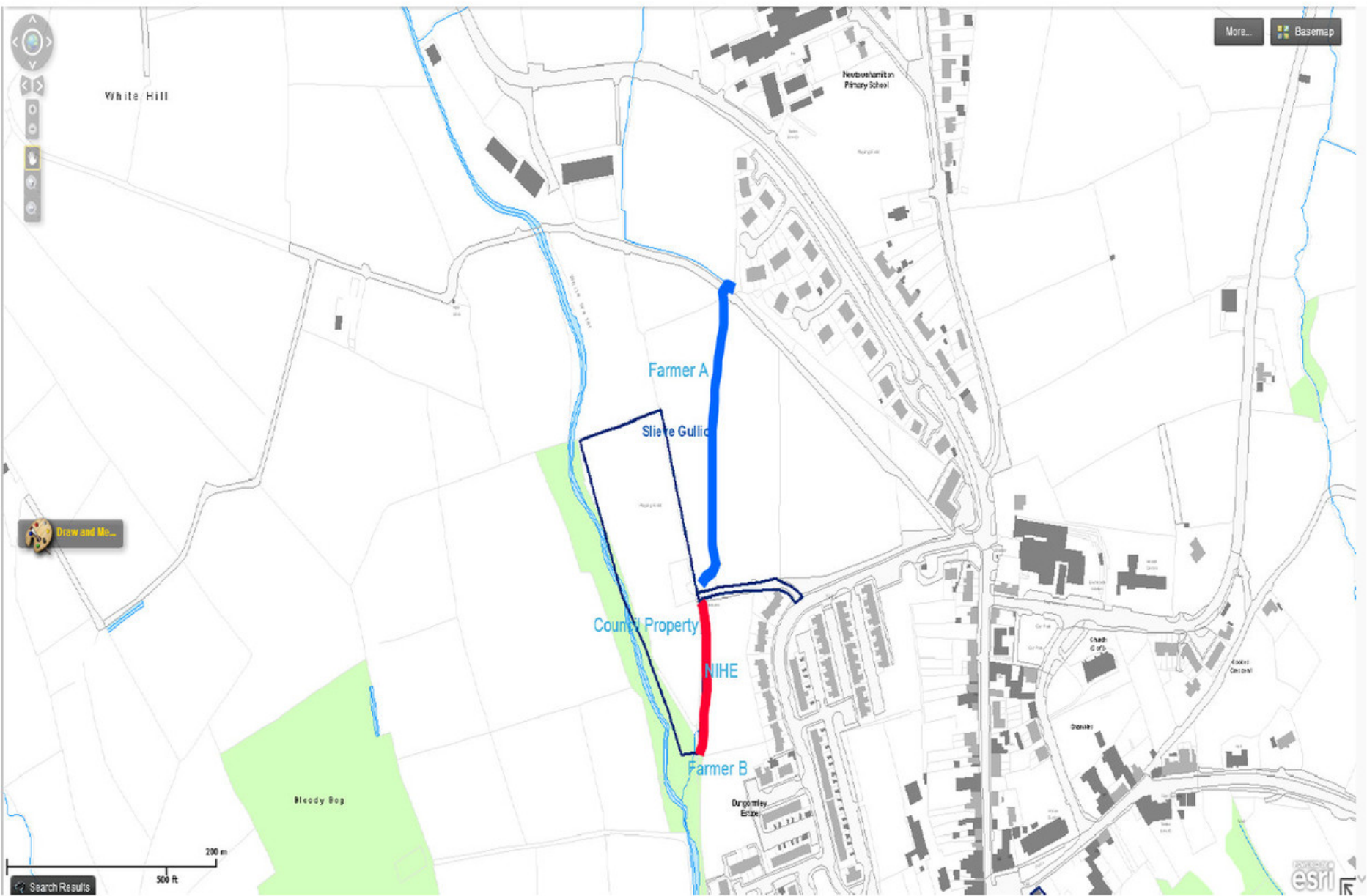
<table border="1"> <tr> <td><b>For decision</b></td> <td><b>For noting only</b></td> <td><b>x</b></td> </tr> </table>		<b>For decision</b>	<b>For noting only</b>	<b>x</b>
<b>For decision</b>	<b>For noting only</b>	<b>x</b>		
<b>1.0</b>	<b>Purpose and Background</b>			
1.1	<p>The application to SEUPB for the South Armagh/South Down Peace Centre was submitted in June 2018. This application was considered by the Steering Committee at its meeting on 12<sup>th</sup> /13<sup>th</sup>December and was rejected as it did not meet the required thresholds. Whilst the Steering Committee noted the strengths, the reason the application did not make the thresholds are as follows:</p> <ul style="list-style-type: none"> <li>• The application did not fully demonstrate the level of evidence required to substantiate the need and demand for the project intervention.</li> <li>• There was a lack of evidence to substantiate a willingness from all sections of the community to use the facility.</li> <li>• The application did not sufficiently demonstrate how the Centre will bring about a change in attitudes or reduce segregation in the local areas.</li> </ul>			
<b>2.0</b>	<b>Key issues</b>			
2.1	<p>Key officers will attend a de-brief meeting with SEUPB to further understand the decision taken by the Steering Committee.</p> <p>Following the de-brief meeting with SEUPB, a meeting will be arranged with project partners in order to agree a way forward.</p>			
<b>3.0</b>	<b>Recommendations</b>			
3.1	That the Committee note the report.			
<b>4.0</b>	<b>Resource implications</b>			
4.1	None			
<b>5.0</b>	<b>Equality and good relations implications</b>			
5.1	Equal opportunity and good relations are at the core of the proposed project.			
<b>6.0</b>	<b>Rural Proofing implications</b>			
6.1	Due regard to rural needs has been considered.			

<b>7.0</b>	<b>Appendices</b>
	None
<b>8.0</b>	<b>Background Documents</b>
	N/A

<b>Report to:</b>	Active and Healthy Communities
<b>Date of Meeting:</b>	21 <sup>st</sup> January 2019
<b>Subject:</b>	Flooding at Jim Steen Park Newtownhamilton
<b>Reporting Officer (Including Job Title):</b>	Conor Haughey, Head of Outdoor Leisure
<b>Contact Officer (Including Job Title):</b>	Declan Crilly Outdoor Leisure Officer

<b>For decision</b>	<b>For noting only</b>	<b>x</b>
<b>1.0</b>	<b>Purpose and Background</b>	
1.1	<p>Reports of flooding at Jim Steen Park had been made at the presentation of the AHC report for the additional fencing requirements at the site itself in November 2018. Officers advised at the full Council meeting on the 3<sup>rd</sup> December 2018 that there would be an investigation to the flooding issues and a report would be taken back to the January 2019 AHC committee on the findings and any possible recommendations.</p>	
<b>2.0</b>	<b>Key issues</b>	
2.1	<p>Newry, Mourne and Down District Council in partnership with NI Water and River Agency set about investigating the water course system in the area. NI Water reported that they had inspected their system after a request from Head of Outdoor Leisure, and found that all their water systems were working correctly, and that they had no faults in the area. NI Water suggested that the water maybe coming from a watercourse that runs from the back of Meadow vale estate on the Armagh road down to the chamber at the gate entrance of Jim Steen park.</p> <p>A meeting on site took place with the Rivers Agency on 13<sup>th</sup> December 2018 to discuss the problem, While on site it was discovered that water was flowing down an open course river to the corner of the adjacent field.</p> <p>An opening drainage pipe on the private landowners land had not been cleared, and the water gathered in the corner of the site (marked as a blue line and as farmer A on appendix 1 map) field and spilled over the kerb into council property.</p> <p>The line marked in Red (map appendix 1) indicates the watercourse on the map with shared responsibility by the Council &amp; NIHE was also overgrown and reducing the flow of water in the chamber under the entrance of the park resulting in a built up silt and in the water not getting away at the gate.</p>	
<b>3.0</b>	<b>Recommendations</b>	
3.1	<p>It was agreed that River Agency would contact the owners of property A and B and instruct them under Schedule 5 of the Drainage Order to remove the blockage. (appendix 2)</p>	

	The Council would appoint contractors to clean the water chamber and a meeting would be arranged to discuss the shared responsibility of the watercourse marked in road on the map.
<b>4.0</b>	<b>Resource implications</b>
4.1	Officers time and costing for the shared responsibility for clearing the watercourse from the gate of Jim Steen Park to the end of the Council property.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	No equality or good relations adverse impact is anticipated.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	Officers confirm due regard to rural needs has been considered.
<b>7.0</b>	<b>Appendices</b>
	Appendix 1 ( map of the site) Appendix 2 ( copy of schedule 5 of the Drainage order)
<b>8.0</b>	<b>Background Documents</b> N/A



## **DRAINAGE (N.I) ORDER 1973 RIPARIAN/LANDOWNER RESPONSIBILITIES**

### **DUTIES OF OCCUPIERS OF LAND THROUGH OR BESIDE WHICH UNDESIGNATED WATERCOURSES FLOW**

Rivers Agency exercises its powers under the Drainage Order to maintain designated watercourses to ensure free flow and adequate drainage of land.

**Sch. 5 of the Drainage Order** places a statutory responsibility on occupiers of land on or through which undesignated watercourse runs, or of which an undesignated watercourse forms a boundary, to cleanse and maintain that watercourse and ensure it flows freely. Where a watercourse forms a boundary between two different land owners, the maintenance responsibility is shared and the liability for each person extends to the middle line of the watercourse.

It is in the interests of riparians and often neighbouring landowners to ensure watercourses are adequately maintained.

Failure to maintain a watercourse may result in Rivers Agency serving a statutory notice on any occupiers of land, requiring them to carry out any maintenance deemed necessary to provide free flow and adequate drainage.

### **PROTECTION OF WATERCOURSES.**

**Sch. 6 of the Drainage Order** prohibits the placing of any material in a watercourse, or the discharge of additional flows to a watercourse, if this is likely to render the watercourse less effective for drainage purposes.

It also prohibits the erection of any structures in, over or under any watercourse likely to

- i. affect flow of water in the watercourse; or
- ii. impede any drainage work; or
- iii. prevent or impede the passage of fish; or
- iv. interfere with, or in any way hinder, maintenance of the watercourse.

This includes installing culverts and bridges. Rivers Agency will advise you on appropriate sizes and standards for such work and any proposals should be submitted to your local Rivers Agency office for appraisal.

If you require any further information regarding any of the above, contact your local Rivers Agency office who will be happy to help you.

