



May 18th, 2018

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 21st May 2018 at 6:00 pm** in **Commedagh Room, Downshire Civic Centre.**

Chair: Cllr W Walker

Vice: Cllr D Taylor

Members:

Cllr T Andrews Cllr P Brown

Cllr S Doran Cllr C Enright

Cllr G Fitzpatrick Cllr V Harte

Cllr R Howell Cllr L Kimmins

Cllr K Loughran Cllr A McMurray

Cllr B Ó'Muirí Cllr B Quinn


Cllr J Trainor

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet arising from AHC Meeting held on 23rd April 2018

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4.0 Active & Healthy Communities Business Plan

 *Directorate Business Plan 2018-19 - Final to AHC.pdf*

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Community Engagement

5.0 DEA Fora Update Report

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6.0 Proposals for Drug and Alcohol Awareness Sessions

 *Drugs and Alcohol Awareness Report.pdf*

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7.0 Peace IV Local Action Plan

 *PEACE Report.pdf*

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 *Appendix 1 - PEACE Report.pdf*

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8.0 Rostrevor Men's Shed and 16 The Square, Rostrevor - Lease Agreement

 *Mens Shed and 16 The Square Rostrevor Report.pdf*

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9.0 Warrenpoint Community Hub

 *Warrenpoint Hub Report.pdf*

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10.0 Expression of Interest of land at Bessbrook Community Centre

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11.0 Landfill Funding

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Leisure and Sports

12.0 Indoor Leisure Capital Schemes

[Capital Scheme Approval Report.pdf](#)

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13.0 Heather Park

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14.0 Play Strategy (Meigh)

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15.0 Derryleckagh Soccer Pitch

[Derryleckagh Pitch Report.pdf](#)

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Health & Wellbeing

16.0 Consultation Response - Guide for Safety in Sports Grounds

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17.0 Age Friendly Alliance

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For Noting - Community Engagement

18.0 Social Investment Fund - Update

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19.0 Future of Citizens Advice from 1 April 2018

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Appendix 1 Letter to Frontline CABx re CANI meeting of 21 Feb 2018.pdf	Page 99
Appendix 2 Council CEOs Future of Citizens Advice 28 feb 18 final.pdf	Page 101
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Community Engagement

20.0 Community Services Volunteer Evening

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Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014

21.0 South Armagh/South Down Peace Centre

This item is deemed to be restricted by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information)

South ArmaghSouth Down Peace Centre Report.pdf	Not included
Appendix 1- South Armagh South Down Peace Centre Stage2Assessment.pdf	Not included
Appnedix 2 - South Armagh South Down Peace Centre Summary Economic Appraisal.pdf	Not included
Appendix 3 - South Down Armagh Peace Centre Proposal for NMD.pdf	Not included

Invitees

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ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/169/2016	Creche Space Operating Model for Newry Leisure Centre – Phase 2	It was agreed to accept the officer's recommendation not to proceed with making arrangements to operate a drop-in baby minding service and research alternate operating models and use for the space and bring a report back to Committee at a later date detailing proposed options for consideration.	K Gordon	In progress	N
AHC/56/2017	Action Sheet of AHC Committee held on 20 March 2017	AHC/38/2017 - Presentation – ORNI It was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.	C Haughey	In progress	N
AHC/57/2017	Community Trails SLA with Outdoor Recreation	As above, it was agreed to proceed to develop an SLA with ORNI which would be brought back to the next Committee Meeting providing Members with more detail, including the level of cost required.	C Haughey	In progress	N
AHC/147/2017	Request to match fund an invasive species eradication programme in Daisy Hill Wood using existing resources	It was agreed to agree to match fund an invasive species eradication programme at Daisy Hill wood using existing resources.	S McEldowney	RFQ issued	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/181/2017	Photovoltaic Installation at new Down Leisure Centre	It was agreed that Council accept option B as recommended in the report to request for costings to include 40kWp of Photovoltaic Panels to Leisure Centre contract with these costings being assessed for value for money and investigate the possibility of installing additional panels to power heat pumps.	C Mussen	Ongoing – will report back when costings have been received.	N
AHC/203/2017	Response NI Climate Change Adaptation Programme 2019-2024	It was agreed to note the report and to submit the response as outlined in the report. It was also agreed to invite Sustainable NI to present to the Committee at a future date.	S McEldowney	Ongoing, SNI will come to present at earliest opportunity	N
AHC/040/2018	Willie Maley Statue	It was agreed to allow officers to develop proposals including potential costs, sources of funding and any likely capital commitment from Council and to contact all potential partners in relation to location and funding options.	C Haughey	Sports dev officers have met with the Willy Malley committee, and await contact details from them re other supporters groups and Celtic fc	N
AHC/043/2018	Lease of Land to St John Bosco	It was agreed to proceed with a 25 year lease at a peppercorn rent, with an option for St John Bosco GAC to renew for a further 25 years, subject to Department for Communities approval.	L Moore	Ongoing. Due to the current inability to dispose of land for less than best rent or terms the Council is unable to proceed at present. The matter is to be sent to Legal Services for advice on whether any alternative route forward can be found in the absence of a Minister.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/052/2018	Apologies & Chairperson's Remarks	It was agreed that officers investigate potential ways of recognising the contribution made by carers in the District and bring a paper with proposals back to a future Committee Meeting.	E Devlin	To future meeting	N
AHC/056/2018	Ballynahinch Olympic/Kilmore Playing Fields	It was agreed to: <ul style="list-style-type: none"> • allow officers to work with Ballynahinch Olympic to establish shared use of the pitch, with primacy, along with current users of the facility at Kilmore Playing Fields; • to allow Ballynahinch Olympic to erect a temporary fence and improvements to changing rooms under Council's specification and the Club to maintain and insure. 	D Morgan		
AHC/060/2018	South Armagh/South Down Peace Centre	It was agreed to appoint consultants at an estimated cost of £10,000 to: <ul style="list-style-type: none"> • engage with the local PUL community and to assist with the preparation of information in relation to project's sustainability and potential displacement; • re-submit application for the South Armagh/South Down Peace Centre, provided that PUL participation is secured and evidenced. 	J McCabe	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/066/2018	Mayobridge Play Park	<p>It was agreed to approve the findings of the consultation process;</p> <ul style="list-style-type: none"> • proceed with the lease arrangements; • Council to approve a new budget of £120k for this park; • Council to commence work to build this new play park in Mayobridge 	D Crilly	Council has approved the works License access agreement signed off, planning permission o be re submitted and the Lease agreement to be drawn up by Lyndsey Moore	N
AHC/068/2018	Hospital Road Capital Project	<p>It was agreed that the budget was brought forward into the 2018/19 financial year to install the following:</p> <ul style="list-style-type: none"> • 1.8mt fence on the Hospital Road and Carnagat Gardens entrance to the site; • 1.2mtr fence erected at the end of the cul-de-sac in Carnagat Gardens; • Final part of ball-stop fencing at Parkhead Crescent. 	D Crilly	In Progress – Contractor appointed.	N
AHC/069/2018	Multi-Sports Facility Sports Hub	<p>It was agreed to submit expressions of interest applications for the 3 Sports Hubs (Newry Leisure Centre, St Peter's GAA, Warrenpoint and Tollymore FC, Newcastle), recommended within the study to Sport NI Multi-Sports Funding Stream.</p>	P Power	Only 2 submitted (as w/point GAA wished to proceed on their own application)	N

ACTION SHEET ARISING FROM AHC MEETING HELD ON 23 APRIL 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/078/2018	DEA Fora Update Report	It was agreed to note the DEA Fora Update report and agree the following action sheet from the DEA Forum Private Meeting: <ul style="list-style-type: none"> • Downpatrick DEA Forum Private Meeting held on Thursday 1 February 2018 • Newry DEA Forum Private Meeting held on Friday 2 February 2018 • Rowallane DEA Forum Private Meeting held on Friday 23 March 2018 	D Brannigan	Actioned	Y
AHC/079/2018	Newry Play Parks – Consolidation Report	It was agreed to approve the findings of the consultation process and to investigate all options for siting play facilities to ensure what was agreed met the needs of the whole community.	C Haughey	Ongoing	N
AHC/080/2018	Newry Neighbourhood Renewal Partnership Report/Minutes	The Minutes were agreed	D Brannigan	Actioned	Y
AHC/081/2018	Financial Assistance	It was agreed to allow officers to investigate methods of sourcing additional budget from across the Council in order to provide	J Hillen	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		all groups across the board with 50% of funding and an update to be provided at the May Council meeting.			
AHC/082/2018	Castlewellan FC Pavilion – Lease Amendment	It was agreed to: <ul style="list-style-type: none"> • Approve the building and placement of a new changing facility on the land leased by Castlewellan FC on the Bann Road in order for them to develop and build new changing rooms on the Dublin Road side of the facility; • The written approval then added to the current lease as an appendix document. 	D Morgan	Ongoing	N
AHC/083/2018	Newry Sports Centre	It was agreed to accept the officer's recommendation that requests to rent or lease part of the former Newry Sports Centre should be refused	M Lipsett	UPDATE FROM COUNCIL-08/05/18 It was agreed to defer the recommendation from AHC Committee on AHC/083/2018 – Newry Sports Centre, until further information was forthcoming.	N
AHC/084/2018	Community Trails SLA with ORNI	It was agreed to approve the Service Level Agreement with Outdoor Recreation NI (ORNI) for the 2018-19 financial year at the total cost of £72,600	M Lipsett	Actioned	Y
AHC/085/2018	Mourne Home to Hospital	It was agreed to support Mourne Home to Hospital scheme for year 2018-19.	E Devlin	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/086/2018	Request from Keep NI Beautiful for Eco Schools Post Support Contribution for Period 2018-19	It was agreed to approve the contribution of £1500 for the period 2018-19 for the Eco Schools Post Support Contribution.	P McShane	Actioned	Y
AHC/087/2018	Enforcement of Proposed Ban on Micro-Beads in Cosmetics	It was agreed to authorise Environmental Health Officers to enforce the ban on micro-beads when the legislation becomes operable.	E Devlin	Actioned	Y
AHC/088/2018	Suicide Prevention	It was agreed to send names of Councillors from each party as soon as possible for the proposed meeting to be held on 3 rd May 2018. It was also agreed that LifeChangeChangesLives be invited an a 6pm start time be considered.	A Rennick	Actioned	Y
AHC/089/2018	Funding Request for Sustainable NI	It was agreed to approve funding of £5000 to Sustainable NI for 2018-19.	E Devlin	Actioned	Y
AHC/092/2018	Women's Aid Armaghdown	When in closed session it was agreed that Council act as the sponsor for the Women's Aid Armaghdown purchase of 5 Downshire Place, Newry.	A Rennick	Ongoing	N

Active and Healthy Communities

**Directorate Business Plan
2018-2019**



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**

**Newry, Mourne
and Down**
District Council

Directorate Business Plan 2018-19

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1.0 Introduction

- 1.1 The Active and Healthy Communities Directorate (AHC) is responsible for developing Leisure and Sporting Facilities, Health and Wellbeing Programmes and Community Engagement structures across the district. The Directorate has overall responsibility for the management of Safety and Good Relations and performs a lead role in promoting sustainability within the Council and across the district. It is also responsible for all the statutory functions in relation to the Environmental Health Service.

The core responsibilities of the Directorate are:

Leisure and Recreation
Parks and Open Spaces
Sports Development
Environmental Health
Sustainability
Health Improvement
Engagement and Community Development
Strategic Programmes
Community Services, Facilities and Events

2.0 Background and Context

- 2.1 The Active and Healthy Communities Business Plan is developed within the context of the Community Plan, Corporate Plan and Performance Improvement Plan. The Community Plan sets out the long term outcomes for the District, based on the needs and aspirations of local people. The Corporate Plan sets out the key priorities for the Council between 2015-19, and how it will contribute to achieving the community planning outcomes. The Performance Improvement Plan highlights the positive outcomes stakeholders can expect to see through the annual performance improvement objectives, which are clearly aligned to community planning outcomes and corporate priorities.
- 2.2 The Community Plan, Corporate Plan and Performance Improvement Plan are Cross cutting and strategic in nature. They guide all activity within the organisation, as well as the subsequent allocation of resources, and sit within a hierarchy of plans, as outlined in the 'Business Planning and Performance Management Framework' (Figure 1).
- 2.3 The Business Planning and Performance Management Framework drives and provides assurance that the Council is delivering its corporate vision and priorities, whilst securing continuous improvement in the exercise of functions. It provides a mechanism to join up and cascade the various plans and strategies across the organisation, demonstrating how employees

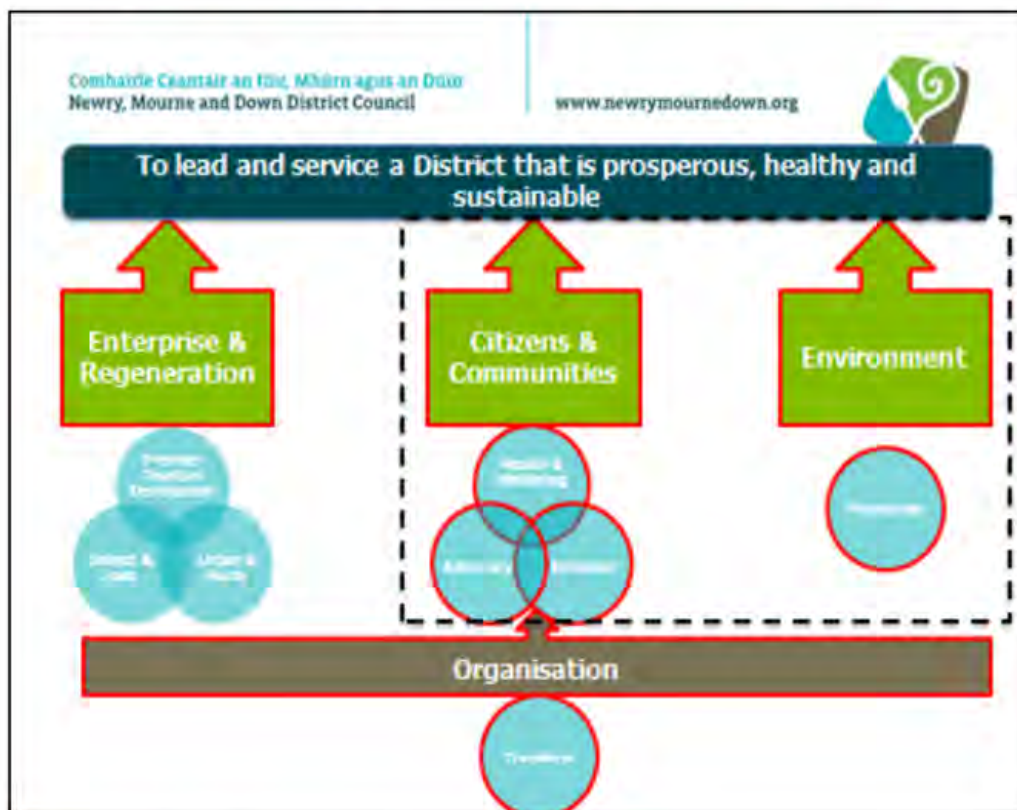
contribute to achieving community planning outcomes and corporate priorities, for the ultimate benefit of the citizens we serve.

Figure 1: Business Planning and Performance Management Framework



The Active and Healthy Communities Business Plan provides an overview of the key operational activities for the coming year. These activities are explicitly linked to corporate priorities, and coupled with 'business as usual' service delivery, provide clear direction for all employees within the Office (Figure 2). The Corporate Services Business Plan is published annually and is the basis upon which performance is managed and reviewed by full Council, the Strategy, Policy and Resources Committee and Senior Management Team.

Figure 2: AHC alignment with corporate priorities



3.0 Purpose and Values

3.1 Purpose

- 3.1.1 The Active and Healthy Communities Directorate’s primary purpose is to develop, implement and monitor key corporate (strategic) frameworks to support improved leisure, sport, health and well-being outcomes, improve environmental education across the district, and build positive relations to develop communities that deliver improved outcomes within their local areas.
- 3.1.2 The bulk of departmental activity is aligned with three of the Council’s strategic objectives: “By 2019, we will have improved and supported health and wellbeing outcomes, protected our natural and built environment, with improved empowerment and capacity within our community”.

- 3.1.3 There are other important Council strategic objectives where the department makes a significant contribution. More detailed information is provided in Sections 5.0 (AHC Supporting Actions) and 6.0 (Performance) of this Plan.

3.2 Values

- 3.2.1 The Department adheres to the Council's values which state:

Citizen Focused	We will actively encourage citizen and community engagement, as well as be a listening and responsive Council.
Accountable	We will make decisions based on an objective assessment of need and operate in a transparent way as well as openly reporting on our performance.
Collaborative	We will actively encourage and pursue working in partnership at all levels to deliver for our District.
Sustainable	We will take into account the social, economic and environmental impacts of our decisions on current and future generations.
Fairness	We will proactively target actions at those who are marginalised in our community.

- 3.2.2 We are also committed to delivering on the promotion of equality and diversity in accordance with our statutory requirements as laid out in Section 75 of The Northern Ireland Act (2008).

4.0 Challenges and Opportunities

- 4.1 The Active and Healthy Communities Directorate was established in December 2014. The Department continues to evolve in line with organisational change, and remains committed to developing and embedding the necessary plans, policies and processes to deliver improvement across the organisation. Influences within the external and internal environment continuously present challenges and opportunities, which have an impact on the overall management and operation of the Active and Healthy Communities Directorate.
- 4.2 The various (internal and external) challenges and opportunities for the department are summarised as follows:

External Environment

- **Legislation:** Ensuring legislative compliance with The Local Government (NI) Act 2014 and subsequent Orders, specifically in relation to the Duty of Community Planning, Duty of Improvement and Political Governance.
- **Strategic Alliances:** Collaborating with stakeholders to address the impact of Brexit and continue to operate amidst wider political uncertainty.
- **Community Planning:** Strengthening existing partnerships and progressing the implementation of the four Thematic Delivery Plans to support the achievement of the long term community planning outcomes.
- **Local Government Reform:** Addressing legacy issues and successfully integrating the new powers and functions created by Local Government Reform.
- **Evidence Based Decision-Making:** Ongoing collation of national, regional and local datasets to inform and influence local decision-making, policy development and service provision.
- **Global trends:** Considering the impact of complex social issues, the needs of a growing and ageing population, increased demand for public services and rising customer expectations on public service provision.

Internal Environment

- **Management** – successfully establishing the new directorate in terms of its structure, governance and internal processes.
- **Resources** – identifying and securing the financial and non-financial resources needed for the directorate to drive healthy and sustainable communities.
- **Structure** – implementation of new departmental structure to ensure delivery of the corporate objectives and to meet the challenge of corporate restructuring and transfer of new or emerging services.
- **Legislation** – ensuring corporate legislative compliance in respect of key statutory obligations, including Equality (Section 75), Performance Improvement as well as Community Planning which augments existing service delivery.
- **Community Planning** – developing partnerships that will deliver local area based plans to deliver on the Council's Community Plan.
- **Performance Management** – continually monitoring and reviewing the department's performance, highlighting areas of high performance as well as identifying areas for intervention.
- **Transformation and Improvement** – successfully developing and implementing a transformational programme of change that drives out the efficiencies and improvements that both members and the public demand.
- **Property and Land Assets** – successfully developing and implementing the necessary frameworks, policies and processes to support the effective and efficient management of the department's estate.

- **Safety and Good Relations** – successfully developing programmes and initiatives which provide a good quality of life for young and old, especially for those groups who may need more support than others, and securing better outcomes for all. To deliver more cohesive communities which are actively engaged in civic life and where people live safe from crime and disorder.

5.0 Active and Healthy Communities Supporting Actions 2018-19

Corporate Priority	Key Office Actions
<p>Support improved Health and Wellbeing outcomes</p> <p>Protect our natural and built environment</p> <p>Advocate on your behalf specifically in relation to those issues which really matter to you</p> <p>Transform and modernise the Council, providing accessible as well as value for money services</p> <p>Empower and improve the capacity of our communities</p>	<ul style="list-style-type: none"> • Promote increased levels of activity • Develop targeted programmes to support improved health and wellbeing outcomes • Promote Sustainability within the organisation and the wider community • Deliver the Directorate statutory requirements • Identify efficiencies and increase effectiveness in service delivery • Improve the accessibility of services, facilities and programmes • Create a strong community base to improve empowerment and capacity within our communities • Ensure the views of our community are fully represented

<p>Supporting the achievement of all Corporate Planning outcomes</p> <p>Support the achievement of all Corporate Performance Improvement Objectives</p>	
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Key Active and Healthy Community Actions		Timescale
Leisure and Sport	Undertake Recommendations of Play Strategy Year 2 including capital works 40 No in total	March 2019
	Undertake Recommendations of Sports Facilities Strategy Year 2 including capital works 68 No projects in full	March 2019
	Strengthen Activity Promotion and Development Plans to meet corporate objectives with a range of partnerships	Consolidate by October 2018
	Audit of leisure activities programmes in outdoor facilities and develop an action plan	September 2018
	Consolidate and enhance transitional works associated with the opening of Newry Leisure Centre Phase 2 and undertake transition from current Down Leisure Centre to the new Down Leisure Centre	October 2018
	Modernise our operations to ensure a comprehensive user friendly suite of services through the improved use of ICT to include Indoor Leisure Mobile Apps, Online payment and joining along with activity booking facility for all Indoor Leisure sites across the District.	March 2019
	Scope out the potential for a Newry City Park at the Albert Basin site and develop a Terms of Reference for the Council Working Group and deliver a number of key site audit and survey reports to inform future decisions on the scope and scale of the project	March 2019
	Develop and deliver an Outdoor Leisure Strategy and action plan	Commence September 2019
	Implement revised HR Procedures and other measures to effectively manage Sickness absence	Ongoing

Directorate Business Plan 2018-19

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Health and Wellbeing	Carry out statutory functions in relation to Food Safety, Health and Safety at Work, Public Health and Housing, Environmental Protection and Consumer Protection	September 2018
	Develop and deliver a Health and Wellbeing action plan from June 2018 to March 2019 and facilitate Biannual Health Fora	June 2018
	Work with our partners such as FSA, HSE, DAERA etc to mitigate the day one Brexit implications for local business by reviewing policies, procedures and bye-laws to ensure we have 'business as usual'	March 2019
	Develop and deliver 'Live Here Love Here/Down Your Street' programme to include an awards ceremony/celebration event and Civic Pride initiatives and deliver environmental and sustainability education	September 2018
	Develop and deliver an action plan for the Sustainability and Climate Change Standing Forum	4 meetings per annum
	The lead Collaborative Action for the Natura Network (CANN) INTERREG VA project ensuring the delivery of all areas	Project runs until January 2021
	Develop at least 2 Nearly Zero Energy Buildings within the district	March 2019
	Implement revised HR Procedures and other measures to effectively manage Sickness absence	Ongoing
Community Engagement	Implement recommendations arising from the Community Centres Effectiveness Review and the roll out of comprehensive capacity building programmes and Financial Assistance process	March 2019
	Further develop levels of engagement and participation through existing structures	March 2019
	Harmonise service provision by developing new policies (and related procedures) to address identified gaps.	March 2019
	Full implementation of statutory responsibilities in relation to Community Engagement service provision (including PCSP, Peace IV etc)	Ongoing
	Research and develop communication mechanisms designed to promote community engagement service delivery across the District	March 2019
	Develop and implement a District wide Good Relations Programme.	March 2019
	Undertake a review, through each DEA of progress relating to	March

	objectives contained within Fora Action Plans to further develop their input on Community Plans	2019
	Implement revised HR Procedures and other measures to effectively manage Sickness absence	Ongoing

Corporate Priority	Transform and modernise the Council, providing accessible as well as value for money services
Service Areas	Community Engagement, Health and Well Being and Sport and Leisure
Senior Responsible Officers	Eoin Devlin, Assistant Director of Health and Wellbeing Kieran Gordon, Head of Indoor Leisure, Conor Haughey, Head of Outdoor Leisure Janine Hillen, Assistant Director of Community Engagement
Community Planning Outcome(s)	Supporting the achievement of all Community Planning outcomes, particularly: All people in Newry, Mourne and Down enjoy good health and wellbeing/All people in Newry, Mourne and Down live in respectful, safe and vibrant communities
Performance Improvement Objective(s)	Supporting all performance improvement objectives, particularly: Encourage healthy lifestyles through increased participation in leisure, sport and recreational activities/encourage and empower local communities to participate in Council engagement structures and initiatives

6.0 Performance

The following performance measures will be monitored during 2018-19

Measures of Success	
Service Area	Performance Measure
Sport and Leisure	<ul style="list-style-type: none"> • 2.6% increase in attendees at all indoor leisure facilities including a 14% increase by 2019-20 • 5-6% year on year increase in the number of participants using Newry Leisure Centre • 9% increase in the number of participants using Downpatrick Leisure Centre by 2018-19, reaching a 72% increase by 2019-20 • Level of user satisfaction with selected indoor leisure facilities • Number of participants from targeted groups in physical activity programmes • Number of children and young people involved in Community Play initiatives
Community Engagement	<ul style="list-style-type: none"> • Increase in the number of children and young people engaged in Community Play initiatives • Number of meetings, events and capacity building programmes, including attendance levels and participation evaluation • The effectiveness of Council run community engagement structures in facilitating stakeholder participation • Increase in the number of Neighbourhood Watch Schemes • Number of beneficiaries of the 'Good Morning, Good Neighbour' and 'Home Secure' schemes and the percentage who feel safer in their homes • Number and percentage of financial assistance projects funded and successfully delivered • Number of visits to the Ethnic Minority Support Centre

Measures of Success	
Service Area	Performance Measure
Health and Wellbeing	<ul style="list-style-type: none"> • Percentage of service requests responded to within 3 days • Percentage of general planning applications processed within 15 working days of receipt (or 21 days) • Net cost of core Environmental Health services per head of population (excluding CEC) • Percentage of premises within the scope of the Food Hygiene Scheme that meet the standard of 'broadly compliant' • Number of proactive premise inspections as a percentage of total premises within jurisdiction • Customer satisfaction with core Environmental Health Services (% of customers that were 'satisfied' or 'very satisfied') • Number of groups assisted with litter picks/Environmental initiatives • Percentage of target Home Safety visits completed • Number of school environmental awareness talks completed

AHC Plans and Strategies

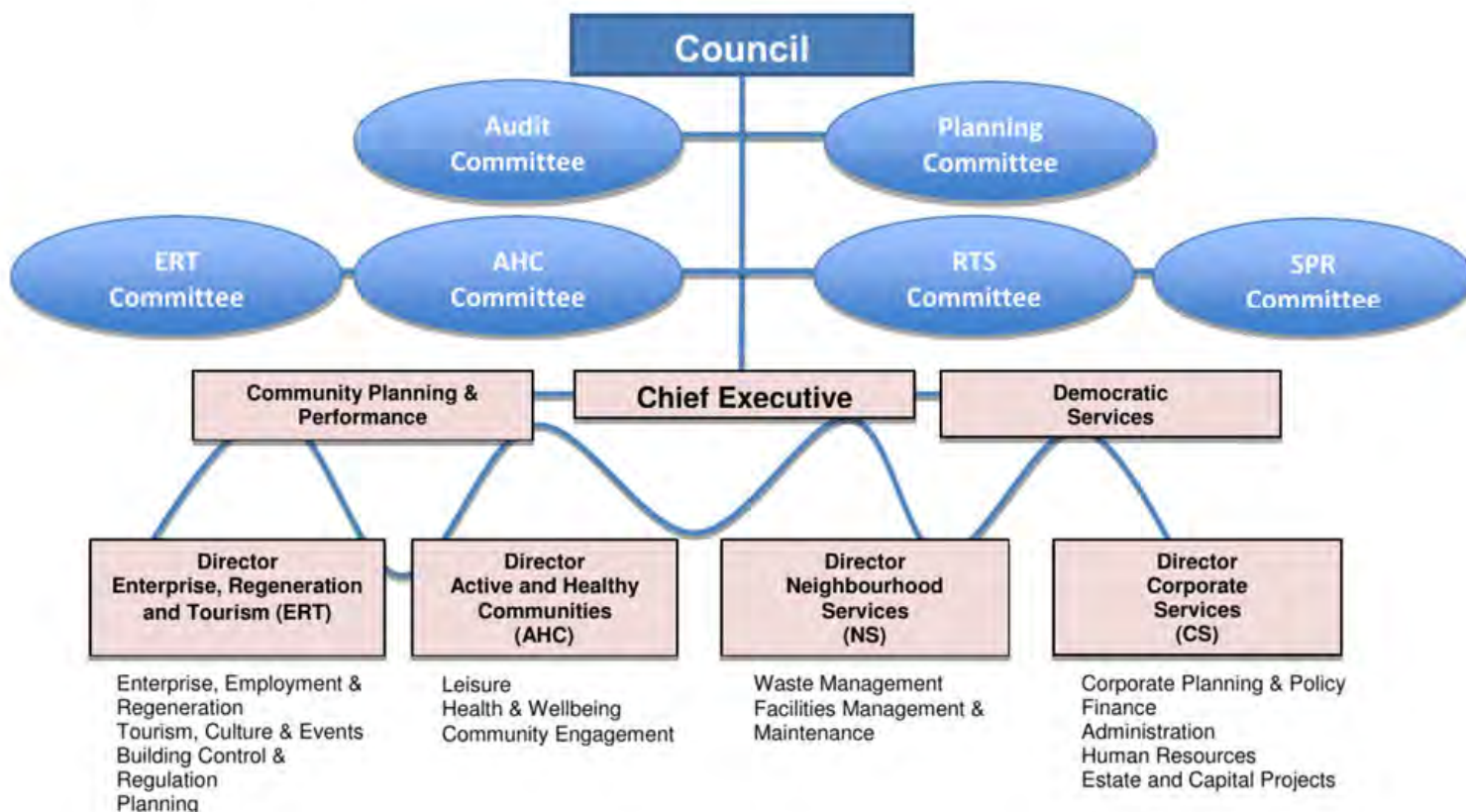
The Director of Active and Healthy Communities is responsible for leading the development, implementation and review of the following plans and strategies, which influence the work of the office and the Council:

- Department Business
- Community Centre Effectiveness Review
- Local Biodiversity Action Plan
- Play Strategy and Actions Plan
- Sports Facilities Strategy and Action Plan
- MUGA Strategy and Action Plan
- Air Quality Management Action Plan
- PCSP Action Plan
- Food Service Plan
- 7 DEA Action Plans
- Wellbeing Strategy

7.0 Directorate Structure

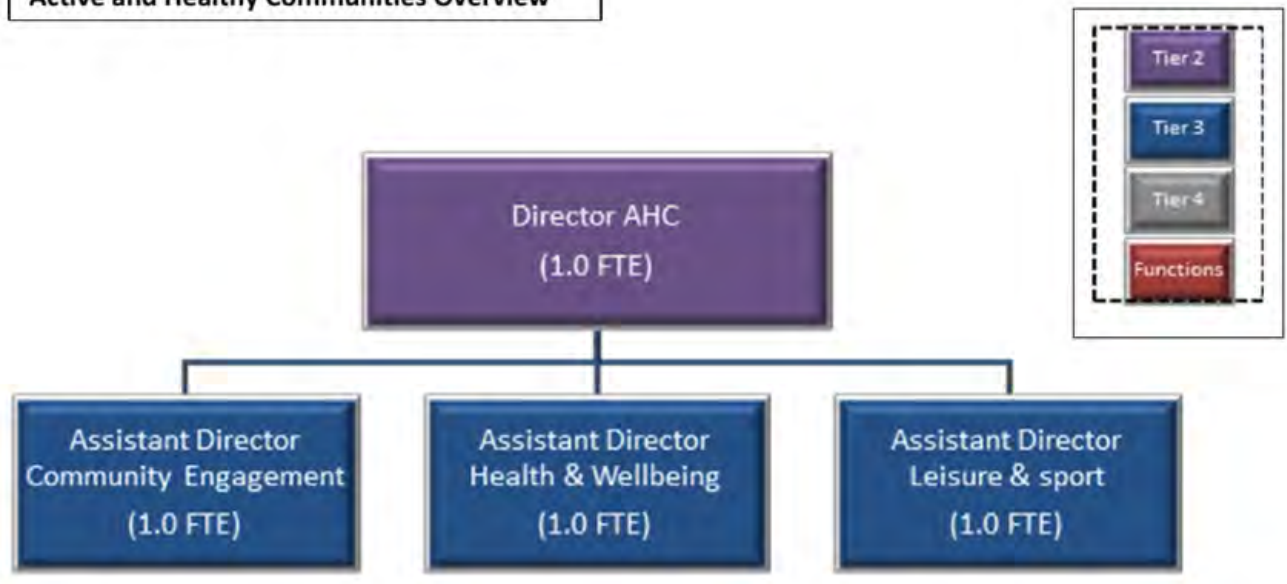
The Active and Healthy Communities Directorate is one of four service Departments, which together comprise the management structure of the Council. The management structure of the Council is set out in Figure 1 and the Directorate it is set out in figure 2.

Figure 1 - Council Management Structure

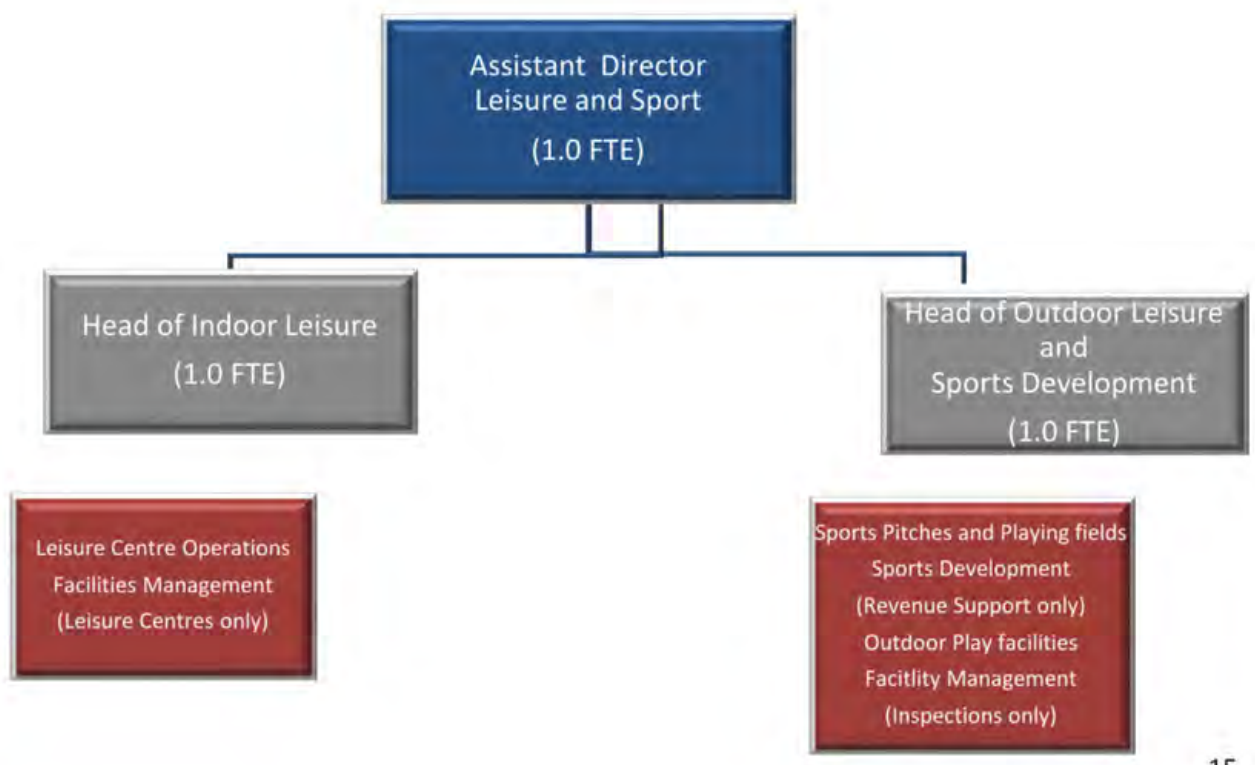


7.3 Figure 2 - Directorate Management Structure

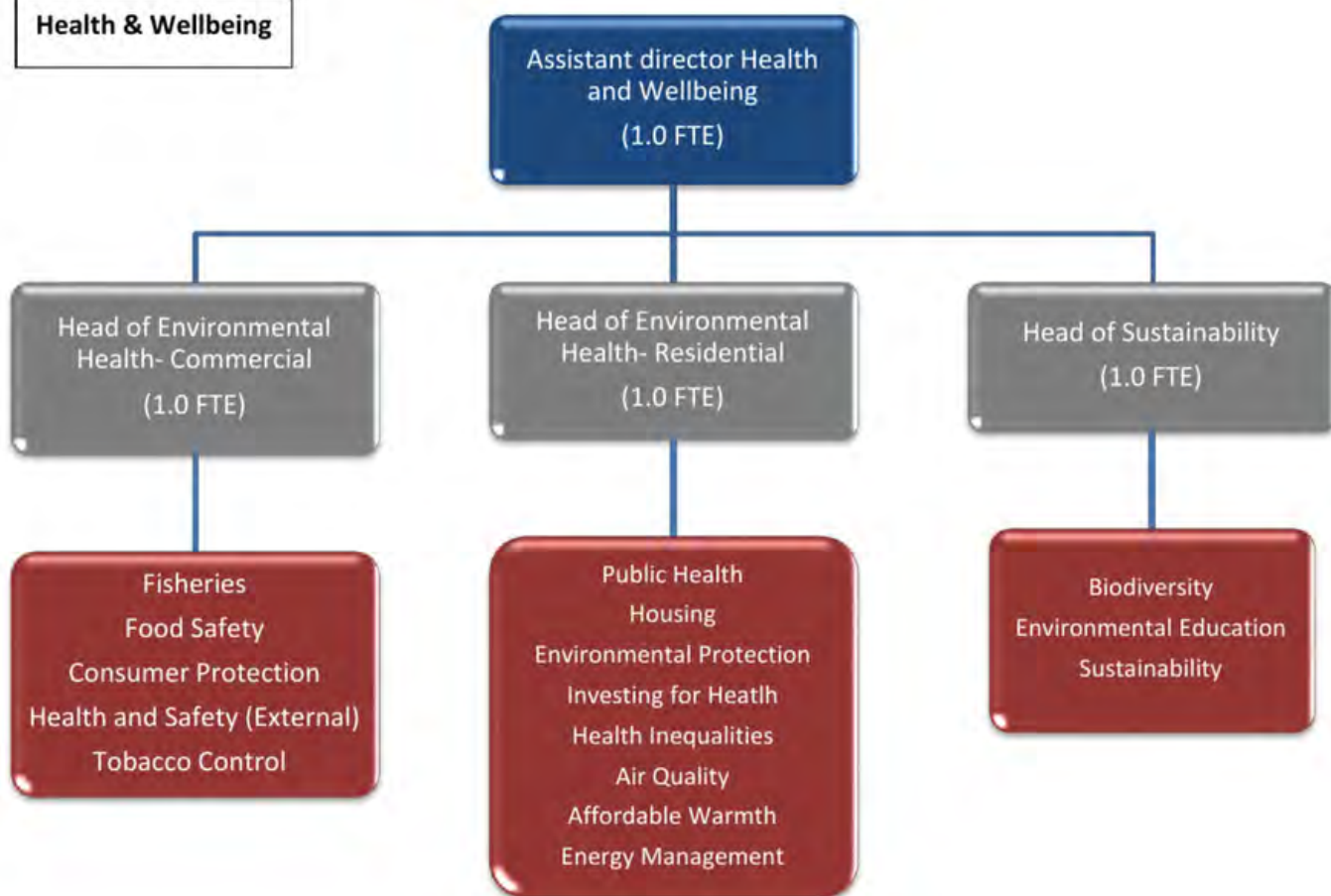
Active and Healthy Communities Overview



Leisure and Sport



Health & Wellbeing



Community Engagement



8.0 Financial Information

	Net estimated expenditure (2018-19)
Community Engagement	£ 2,321,648
Health and Wellbeing	£ 1,642,259
Sports and Leisure	£ 6,548,222
TOTAL: Active and Healthy Community	£10,512,129

9.0 Governance Arrangements

Reviewing performance and reporting progress to Elected Members and other key stakeholders facilitates transparency, accountability and improvement in everything the Council does. The governance arrangements to develop, monitor and report the Council's progress in implementing the AHC Business Plan are outlined below, and are supplemented by regular reviews by the Chief Executive and his team. The governance arrangements the Council has put in place to deliver continuous improvement are also subject an annual audit and assessment by the Northern Ireland Audit Office.

Full Council

- Ratification of AHC Business Plan
- Ratification of annual review of AHC Business Plan

Strategy, Policy and Resources Committee / Audit Committee

- Scrutiny and challenge around the Duty of Improvement
- Provide assurance that performance management arrangements are robust and effective

Active and Healthy Communities Committee

- Consideration, scrutiny and approval of AHC Business Plan
- Consideration, scrutiny and approval of the annual review of AHC Business Plan

Senior Management Team

- Development, consideration and approval of AHC Business Plan
- Development, consideration and approval of the annual review of AHC Business Plan



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Newry BT35 8DJ

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Downpatrick Office
Downshire Civic Centre
Downshire Estate, Ardglass Road

Downpatrick BT30 6GQ

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	District Electoral Area (DEA) Fora Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement Aisling Rennick, Engagement & Development Manager Shirley Keenan, DEA Coordinator (Crotlieve)

Decisions required:	
<ul style="list-style-type: none"> To note the report. To consider and agree the actions outlined in the action sheets from the DEA Forum Private Meetings. 	
1.0	Purpose and Background:
1.1	<p>To provide the Committee with an update on the on-going work of the DEA Fora.</p> <p>DEA Coordinators continue to implement actions detailed in their respective local action plans as follows:</p> <p>Level of Civic Participation:</p> <ul style="list-style-type: none"> > All DEAs are working with PEACE IV in respect of three key pieces of work: <ul style="list-style-type: none"> ➢ A Training Needs Analysis of DEA Forum Members in conjunction with the Community Development and Health Network; ➢ A mapping of the provision of statutory services provided by Police, Education, Housing and Council services across the 7 DEAs in conjunction with County Down Rural Community Network; ➢ A Bonfire, Flags and Emblems Protocol in conjunction with the PCSP and Copius Consultancy. > The DEAs organised a Muslim family event on the 15 April in Newcastle Community Cinema in partnership with the PSNI and PCSP. The event brought together Muslim families from across the district to take part in a number of activities aiming to help them become more familiar with accessing various supports and services. > Crotlieve, Newry, Mourne and Slieve Gullion DEAs delivered capacity building workshops to assist community groups with the Council's Financial Assistance Open Call. > Slieve Gullion DEA in partnership with Age Friendly is continuing to deliver an Inter-generational Programme in Crossmaglen. The programme brings together younger people and older people to take part in a number of activities designed to increase positive relationships and trust. The group came together in March to create lace work for St. Patrick's Day. <p>Level of Health Status:</p> <ul style="list-style-type: none"> > Two local groups have been nominated to take part in the annual 2018 IPB Co-operation Ireland Pride of Place Competition. SPACE (Supporting People and Communities Everyday) in Newry has been nominated in the 'Community Well-being Initiative' category of the Cities competition and Rostrevor Men's Shed has been nominated in the 'Community Well-being Initiative' category of the Main competition.

	<p>Level of Personal Safety and Crime:</p> <p>> Newry DEA in partnership with the PSNI, NIFRS, Newry BID, local business and Age Friendly, hosted a Silver Screening event in the Quays in Newry. The theme of the event was keeping safe and highlighted a number of ways older people can keep safe in their homes and whilst out and about. Over 220 older people took part in the event.</p>
2.0	Key issues:
2.1	None.
3.0	Recommendations:
3.1	<p>That the Committee:-</p> <ul style="list-style-type: none"> • Note the report. • Agree to approve the action sheets from the following DEA Forum Private Meetings: <ul style="list-style-type: none"> ➤ Slieve Croob DEA Forum Private Meeting held on 20 March 2018. ➤ Downpatrick DEA Forum Private Meeting held on 12 April 2018. ➤ Crotlieve DEA Forum Private Meeting held on 24 April 2018.
4.0	Resource implications:
4.1	Support and assistance from partners to deliver actions in the DEA action plans.
5.0	Equality and good relations implications:
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Good Relations.
6.0	Appendices
6.1	<p>Appendix I: DEA Forum Private Meeting action sheets for:</p> <ul style="list-style-type: none"> ➤ Slieve Croob DEA Forum Private Meeting held on 20 March 2018. ➤ Downpatrick DEA Forum Private Meeting held on 12 April 2018. ➤ Crotlieve DEA Forum Private Meeting held on 24 April 2018.

ACTION SHEET- Crotlieve DEA Private Forum Meeting 24th April 2018

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed.
DEA/C/15/2018	Withdrawal of Public Space CCTV	Consultation process will be highlighted.	DEA Forum Members to encourage people to feed into the consultation process.
DEA/C/16/2018	PSNI Update	Next Public event to have PCSP, PSNI Crime prevention theme.	DEA coordinator to move forward with plans for the next Public Engagement event using the theme of PCSP, PSNI Crime Prevention.
DEA/C/17/2018	DEA Coordinators report Complaint regarding Financial Assistance	Complaints log updated.	Complaints regarding Financial Assistance are to be brought to the attention of the Programmes Unit . Complaints regarding Financial Assistance to be recorded on the Complaints Log for Crotlieve DEA.

	<p>Complaint regarding Scramblers in Kilbroney Park</p> <p>Problem with parking on Summerhill, Warrenpoint</p> <p>Roads Service Template</p> <p>Training Needs Workshop</p>	<p>PSNI to patrol area.</p> <p>Public encouraged to contact 101 with issues.</p> <p>Leaflet drop by PSNI .</p> <p>Templates to be returned.</p> <p>Members to attend Workshop.</p>	<p>DEA Coordinator to give feedback to complainant regarding scramblers in Kilbroney Park.</p> <p>Everyone to encourage contact with PSNI on 101 regarding any scrambler activity.</p> <p>PSNI to carry out a leaflet drop on cars illegally parked.</p> <p>Members will complete and return their Roads Service Template to DEA Coordinator before Tuesday 15th May 2018.</p> <p>DEA Coordinator to forward all returned forms to Democratic Services</p> <p>All members to attend Training Needs Workshop planned for 1st June 2018.</p>
DEA/C/18/2018	Peace IV Community Project	Defer item to single item meeting.	<p>DEA Coordinator to arrange single item meeting regarding £26,000 Peace IV Cross Community Project.</p> <p>Members to feedback to DEA Coordinator any suggestions regarding this project.</p>

DEA/C/19/2018	Emerging Themes	Questionnaires to be returned	<p>Nuala McIlroy to forward questionnaires regarding a Service Provision Scoping Study to DEA Coordinator.</p> <p>DEA Coordinator to forward questionnaires regarding a Service Provision Scoping Study to all members for completion and return.</p>
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ACTION SHEET – DOWNPATRICK District Electoral Area Meeting – 12th April 2018

ITEM	SUBJECT	DECISION	FOR COMPLETION (including Actions taken/date completed or progress to date if not yet completed)
1.0	CCTV Presentation	Assistant Director: Community Planning & Performance to be invited to present information on CCTV just before Capacity Building Workshop commences	DEA Co-Ordinator to organise with Assistant Director
2.0	Appointment of new DEA Vice-Chair	Vice Chair to be appointed using d'hondt system.	DEA Co-Ordinator to establish list of appointees
3.0	Christmas Tree Illuminations	Members requested that DEA Co-Ordinator consult with community groups on their preference	DEA Co-Ordinator to contact groups
5.0	Capacity Building Workshop	To be organised for morning in May	DEA Co-Ordinator to organise date & notify members
5.0	Attendance Records	Spreadsheet of attendance at DEA Meetings to be prepared for members	DEA Co-Ordinator to prepare spreadsheet for next Meeting
	Downpatrick Community Hotel	Decision was omitted from last meeting. Members agreed to include decision to support the Collective's proposal.	DEA Forum
6.0	3G Pitch – Ballyhornan	Clarification on whether or not Planning Application has been submitted to the Planning Office for consideration.	Engagement & Development Manager
7.0	Neighbourhood Renewal	DEA Co-Ordinator advised Offer had been received & signed copy returned.	Letter of Offer returned to Department for Communities
7.0	Review of DEA Action Plan	<ul style="list-style-type: none"> • To be linked to thematic areas on Council's Community Plan • If members are completing Actions highlighted on Action Plan they are to advise DEA Co-Ordinator in order that they can be included on the Action Plan Outcomes. 	DEA Co-Ordinator to continue revising Action Plan & organise Action Planning Day. Members to notify DEA Co-Ordinator of Actions they have taken that tie in with DEA Action Plan

		<ul style="list-style-type: none">Facilitator to be sourced for Action Planning Day	
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ACTION SHEET- Slieve Croob DEA Private Forum Meeting – 20th March 2018

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SC/2/2018	Chairperson's remarks.	Forum members to confirm with Priscilla if they will be attending the upcoming 'In It To Win It' Event' on 22 nd March 2018.	Forum members to action.
DEA/SC/3/2018	Minutes of meeting 19 th December 2017 and associated action sheet.	Minutes and action sheet were proposed as a true record.	David Workman Proposed. Alan Dumigan Seconded.
DEA/SC/4/2018	Christmas Illuminations.	Kevin Scullion to seek clarification on the eligibility of non-constituted groups applying for funding.	Kevin Scullion to action.
		DEA Co-ordinator to contact Ciara Burns to seek clarification for community groups reference how to apply for Christmas funding.	DEA Co-ordinator to action.
DEA/SC/5/2018	Proposed meeting schedule.	Forum members to advise DEA Co-ordinator if they have any issues with the proposed meeting schedule.	Forum members to action.

DEA/SC/6/2018	Grit Piles DFI.	Stephen Duffy to investigate issue with grit box on Cumber Road, Drumaness.	Stephen Duffy, DFI to action.
DEA/SC/7/2018	Review of Action Plan.	Forum members to advise Down Community Transport of any transport difficulties their groups are experiencing.	Forum members to action.
		DEA Co-ordinator to host an elderly event in Slieve Croob area.	DEA Co-ordinator to action.
		DEA Co-ordinator to contact PSNI/PCSP officer to organise a trailer marking event in Slieve Croob.	DEA Co-ordinator to action.
		DEA Co-ordinator to organise meeting with St Malachys High School and email Jonathan McGilly	DEA Co-ordinator to action.
DEA/SC/8/2018	Copius Consulting	DEA Co-ordinator to share Darren McArdle's contact details with forum members.	DEA Co-ordinator to action.

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Drug and Alcohol Awareness Raising
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Decisions required:

To consider and agree to:

- Roll out of Drugs & Alcohol awareness raising session in each DEA (7 per annum)
- Develop toolkit for distribution to groups wishing to tackle issues at a local level

1.0**Purpose and Background:**

1.1

At the Active and Healthy Communities Committee Meeting on Monday 22 March 2018, concern was raised regarding drug and alcohol misuse within the District. It was agreed to bring forward proposals for drug and alcohol awareness sessions in each DEA to a future Committee Meeting.

Activity undertaken in 2017/2018

During the 2017/2018 year, the DEA Coordinators have worked closely with the PCSP, PSNI, schools and local community organisations to arrange a drug and alcohol awareness programme throughout the entire District. This programme, whilst having a consistent message, was tailored to suit the specific needs of the target group and area. The programme included the following:

- In Rowallane DEA, awareness sessions were integrated into 3 wellbeing workshops organised by the DEA and drug and alcohol awareness sessions were incorporated as an integral part of a 6 week sports initiative in conjunction with Ballynahinch Young Men's Football Club.
- The Slieve Croob DEA hosted the Mule Drama Performance which highlighted the negative consequences of drug misuse. In addition, drug and alcohol awareness sessions were integrated into the 4 week midnight, multisport event held in Castlewellan during Summer 2017 and into a safety and wellbeing workshop organised by the DEA.
- Three stand-alone workshops were held in Crotlieve DEA in partnership with community and sports organisations.
- The Slieve Gullion DEA focused on including drug and alcohol sessions within the Shared Schools programme, reaching a significant number of young people in the area. Also, a stand-alone session was organised for young people from the Jonesborough area.
- Downpatrick DEA held a Summer Intervention Project in Killough which involved drug and alcohol awareness-raising and arranged for the local schools to attend the Mule Drama performance in partnership with Slieve Croob DEA. Drug and alcohol awareness was also integrated into the public safety and wellbeing event hosted by the Downpatrick DEA.
- Newry DEA has worked closely with local schools and Youth Service to arrange a number of awareness raising sessions throughout the year and has worked with community organisations to raise the funding to enable the groups to

	<p>build their own capacity in this area of concern.</p> <ul style="list-style-type: none"> Mournes DEA hosted 3 stand-alone sessions (2 in Newcastle and 1 in Kilkeel) along with a joint programme with Kilkeel High School and St Louis' Grammar School. Drug and alcohol awareness raising was also an integral part of the Cage Football Event in Kilkeel. <p>Activity planned for 2018/2019</p> <p>The DEA action plans for 2018/2019 include a drug and alcohol awareness programme. The following are currently either in progress or are planned shortly as part of this programme:</p> <ul style="list-style-type: none"> Inclusion of drug and alcohol awareness sessions within a multi-generational project in Crossmaglen and a session in Newtownhamilton High School. DEAs are supporting a community led session in the Mayobridge area. Sessions are planned with St Malachy's High School, Castlewellan. Discussions are on-going in the Downpatrick area regarding sessions to be held with post primary schools and sports clubs. DEA coordinators are meeting with PCSP staff on Wednesday 16 May 2018 to coordinate programmes for the coming year.
2.0	Key issues:
2.1	<p>Going forward, the recommendation includes a commitment to:</p> <ul style="list-style-type: none"> > Roll out a minimum of 1 drug and/or alcohol awareness raising session to be included in the Action Plan for each DEA for 2018/2019. Sessions to be organised in partnership with PCSP, PSNI, schools and community organisations. > A toolkit is developed by the DEA Coordinators in partnership with the PCSP and PSNI to build the capacity of community, sports and youth groups throughout the Newry, Mourne and Down District to organise and deliver awareness raising within their own localities/target groups. <p>This would increase capacity empower local community organisations to address issues at an early stage thus preventing more serious issues arising. This option would also enable the programme to be more sustainable in the future and would make most efficient use of the limited time capacity of the DEA and PCSP staff.</p>
3.0	Recommendations:
3.1	<p>To consider and agree to:</p> <ul style="list-style-type: none"> Roll out of Drugs & Alcohol awareness raising session in each DEA (7 per annum) Develop toolkit for distribution to groups wishing to tackle issues at a local level
4.0	Resource implications
4.1	<p>DEA and PCSP staff time. Room hire and hospitality approximately £100.00 per event.</p>
5.0	Equality and good relations implications:
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations.
6.0	Appendices
6.1	N/A

Report to:	Active & Healthy Communities Committee
Date of Meeting:	21 May 2018
Subject:	Peace IV Local Action Plan
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager

Decisions required:**To:**

- **Consider the risks associated with allowing tenders from Partnership members.**
- **Agree the recommendations of the PEACE IV Partnership.**

1.0**Purpose and Background:**

The Peace IV Partnership met on 19 April 2018. Recommendations arising from this meeting require AHC Committee approval.

We are also requesting that the Committee consider the issue of a potential conflict of interest with Partnership members as outlined below.

2.0**Key issues:**

2.1

The PEACE IV Partnership consists of 9 elected members and 9 social partners who have been recruited through a public recruitment process. With regard to Partnership members submitting tenders, the Letter of Offer states: 'If the Partnership wish to proceed with the public procurement process which may include tender bids from Partner organisations or other associated interest, the SEUPB wish to be advised and consider the management arrangements for the potential conflict of interest'.

Each tender award is approved by SEUPB. However, they reserve the right to fully verify each tender during programme implementation and disallow expenditure. We have requested SEUPB to clearly outline what steps the Council should take to eliminate the risk of the expenditure being deemed ineligible. SEUPB has advised that the only way in which the Council could fully eliminate the risk of expenditure being deemed ineligible (due to a conflict of interest) is to exclude Partnership members (and their organisations) from submitting a tender. They have also advised that in order to mitigate the risk as far as possible, the Council must fully comply with its internal Conflict of Interest Policy. Furthermore, the conflicted individual or organisation should be excluded from any discussion or decisions related to the specific project, including terms of reference / specification and not be in receipt of any more information than any other potential bidder.

All Peace tenders are publically advertised, social partners are not involved in the development of the programme or in tender exercises. They have all completed conflict of interest forms and declare any potential conflict at the start of each meeting.

Equally there is a risk associated with disallowing Partnership members from applying as this may very well lead to existing social partners resigning from the Board and difficulties for the Council in recruiting social Partners to the Board.

	<p>Therefore, we recommend that tenders from Partnership members (and their organisations) be accepted as long as any potential conflict of interest is managed in line with Council's Conflict of Interest Policy.</p> <p>The following recommendations were agreed by the Partnership on 19 April and require AHC Committee approval:</p> <p>Children and Young People: Youth Engagemet Programme</p> <ul style="list-style-type: none"> • Tender to appoint a specialist provider to design, implement and deliver the "Riverwalk" programme. Estimated costs: £15,000 <p>Young Men's Legacy Project</p> <ul style="list-style-type: none"> • Tender to appoint a specialist provider to design, implement and deliver this project. Estimated cost: £58,620 <p>Shared Spaces and Services Ex-Military Sites Programme</p> <ul style="list-style-type: none"> • Procure and appoint provider to carry out a technical Survey on the pathways in Ballyhornan. Estimated cost: £2,500 <p>Tom Dunn Project – Workshops and Hedge School</p> <ul style="list-style-type: none"> • Procure and appoint a provider(s) to complete the project. Estimated cost: £48,000 <p>Warrenpoint Community Garden</p> <ul style="list-style-type: none"> • Procure and appoint a provider(s) to complete the project. Estimated cost: £42,000 <p>BMX Track</p> <ul style="list-style-type: none"> • Procure and appoint a contractor(s) to complete the project. Estimated cost:£116,804 <p>Saintfield Community Centre</p> <ul style="list-style-type: none"> • Procure and appoint a contractor(s) to complete the Peace IV elements of the construction. Estimated cost: £73,000 <p>Building Positive Relations:</p> <p>Shared History and Culture Programme:</p> <ul style="list-style-type: none"> • Procure and appoint a consultant to deliver 6 weeks of summer schemes entitled "Hands on History". Estimated cost: £40,000 • Procure and appoint an archaeological company to manage a cross-community excavation on Cathedral Hill, Downpatrick. Estimated cost: £40,000 •
<p>3.0</p>	<p>Recommendations:</p>
<p>3.1</p>	<p>That the Committee:-</p> <ul style="list-style-type: none"> • <i>Consider the risks associated with allowing tenders from Partnership members.</i> • <i>Agree the recommendations of the PEACE IV Partnership.</i>
<p>4.0</p>	<p>Resource implications:</p>
<p>4.1</p>	<p>Project 85% funded by the EU and 15% by the two Governments.</p>

5.0	Equality and good relations implications:
5.1	The project ensures equal opportunity and non-discrimination and the principles of equality and good relations have been incorporated into all stages of the Action Plan.
6.0	Appendices
	Minutes of PEACE IV Partnership (February 2018)

PEACE IV Partnership Meeting
Board Room, Council offices, Monaghan Row, Newry.
Thursday 22nd February 2018

In attendance:

Cllr David Hyland, Newry, Mourne and Down District Council
 Cllr Patrick Brown, Newry, Mourne and Down District Council
 Cllr Terry Hearty, Newry, Mourne and Down District Council
 Cllr Terry Andrews, Newry, Mourne and Down District Council
 Cllr William Walker, Newry, Mourne and Down District Council
 Declan Murphy, Social Partner
 Gavin Booth, Social Partner
 Kelly Gibson, PSNI
 Paul Yam, Social Partner
 Seamus Camplisson, Social Partner
 Mary Conway, Education Authority

Officials in Attendance: Justyna McCabe, Newry, Mourne and Down District Council
 Aisling Smith, Newry, Mourne and Down District Council
 Kytrina Mullan, Newry, Mourne and Down District Council
 Claire Loughran, Newry, Mourne and Down District Council
 Alison McConville, Newry, Mourne and Down District Council
 Catherine Dynes, Newry, Mourne and Down District Council
 Andrew Kernaghan, Newry, Mourne and Down District

Council

1. Welcome and Apologies

Councillor Terry Andrews welcomed members of the Peace IV Partnership. He also welcomed the new programme administrator, Kytrina Mullan.

Apologies were noted from:

Cllr Michael Ruane
 Superintendent Reid
 Siobhan Fearon, PCSP
 Cllr Gillian Fitzpatrick
 Cllr David Taylor
 Gerard Rocks
 Janine Hillen
 Helen Honeyman
 Michael Lipsett
 Martin McMullan
 Liam Hannaway

Councillor Terry Andrews took the opportunity to give special thanks to Siobhan Fearon for her years of service within NMDDC and her work with PCSP.

2. Conflict of Interest

There were no conflicts of interest noted.

3. Minutes from previous meeting 23 November 2017

The minutes from the previous meeting were approved, as proposed by Cllr Hyland and seconded by Cllr Walker.

It was noted that the information leaflet for Newry Mourne and Down District Council Peace IV programme had been printed. The leaflets were distributed among those in attendance.

4. Management Report

Justyna presented the Management Report for approval.

It was noted that the quarterly financial profile has been submitted for the entire programme.

Justyna referenced a memo from SEUPB (Dated 22 February 2018) to all PEACE IV Project Partners that emphasised that Lead Partners and Project Partners give great care to planning their projects and reflecting that planning in extremely robust, reasonable and accurate expenditure forecasts. Memo was circulated among the attendees prior to the meeting.

The Re-bid application totalling £500,000 will be presented at a steering committee on Wednesday 28th February. SEUPB will inform the Programmes unit of outcome of this application.

Management staff and Peace officers have attended a communication workshop which covered all of the communication and PR requirements that PEACE IV projects must adhere to in order to fulfil the relevant EU regulations.

Claire Loughran noted that the Catherine Dynes already had a lot of interest in the Education Authority action plan and was just waiting for this approval to proceed.

Agreed:

The management report was agreed by attendees. This was proposed by CLLR David Hyland and seconded by CLLR Walker

5. Partner Delivery Agent Report

- **NMDDC**

Claire presented the NMDDC Delivery Agent Report February 2018 for approval.

Claire noted that the Personal Development Programme for Children is in the Planning Stage. SPACE have been awarded the contract to deliver this action.

The shared History and culture programme for young people has begun. The initial programme for 16-24 year olds will begin early March 2018, further programmes are currently being procured for the remainder of 2018.

The Ex- military sites legacy programme. There is Community Engagement in 5 identified area; Bessbrook Forkhill, Ballynahinch, Ballyhoran and Ballykinlar. CIIR Walker requested that members be able to revisit the Ballykinlar site as the previous visit had been cut short. Claire agreed this could be arranged when the weather improves.

The Shared Services Engagement Programme contract has been awarded to County Down Rural Community Network. A plan has been developed to carry out an initial scoping exercise.

The Capacity Building Programme for Developing Shared Space is awaiting the results of the scoping exercise for the Shared Services Engagement Programme before a tender will be issued.

The Capacity Building and Engagement Programme for Groups across the District. A tender has been issued to appoint a facilitator to carry out training for the community. It is hopeful that applicants will be received mid-march.

The Capacity Building programme for DEA Fora. The Community Development & Health Network has been awarded the contract to carry out a needs analysis. This will begin February and complete May 2018. Claire requested an uplift of budget as per management report (Re-bid Application – Committee meeting been held Wednesday 28th February).

Civic Leadership Programme. Tender documents to be issued in order to appoint a facilitator to complete 2 X OCN approved Course in Diversity and Good Relations. Further tender docs to be issued to arrange a study visit to Krakow. This is with SEUPB for Approval. Claire envisioned that the trip will take place between April to June 2018.

Addressing Community Tensions through dialogue, mediation and conflict resolution. Mediation has finished. The DEA Co-ordinators will request further identifications of groups/area requiring mediation.

Faith Based and Church Programme. This programme has begun, facilitator has been appointed (Newry & Mourne Enterprise Agency).

Older People Good Relations Programme. Tender to appoint a facilitator for this programme has been issued.

Shared History & Culture Programme. It is hoped that the tender document will be issued in the next week.

Ethnic Minority Cultural Programme. Facilitator is on board and engagement has started with the NMD Intercultural Forum. Media Campaign to run from April – September approx. – Facilitator to be appointed to bring the media campaign to fulfilment. Facilitator to be appointed to deliver 6 learn the language of your neighbour programme.

Cross Community and Intercultural Events. 7 events to take place one in each DEA.

The committee approved delegated authority for the following spend, addressing community tensions through dialogue estimated cost £6750, and an increase of £5000 to shared history and culture programme from £35000 to estimated £40,000.

Agreed:

The NMDDC report recommendations were proposed by Cllr Andrews and seconded by Cllr Walker.

6. PCSP

Alison presented the PCSP Delivery Agent Report February 2018 for approval.

Youth leadership Seasonal Projects. No applications for the Tender were received in December. Therefore the terms of reference were resubmitted to SEUPB. Final approval was granted on 12th February. Published on e-hub 21/2/2018.

Alison has been attempting to engage with local communities who may be interested in getting involved in the project.

If members are aware of any groups in their areas please highlight group information to Alison.

Re-imaging & Regeneration Programme. The terms of reference have been drafted. If members identify any potential reimagining and regeneration programmes provide all information to Alison.

Flags Emblems and bonfires protocol programme – A presentation was provided to the members by Darren McArdle, Copius Advisory Services.

Preparatory Programme for disengaged Communities & leaders. The terms of Reference have been finalised and will be submitted to SEUPB. Normal timeline for approval is 2 weeks.

Agreed:

The PCSP report recommendations were proposed by Cllr Brown and seconded by Cllr Hearty.

Education Authority

Catherine Dynes presented the February 2018 Education Authority Delivery Report.

Capacity Building Project. Catherine requested authority to go out to tender and appoint. Estimated cost £30,000

Youth led Citizen Programme. Catherine requested authority to go out to tender and appoint. Estimated cost £130,000

Agreed:

The NMDDC report recommendations were proposed by Cllr Walker and seconded by Cllr Hyland.

6 Project Presentation.

Daren McCardle from Copius advisory services –The presentation informed the partnership what Copius plan to do to engage the community and what they hope to achieve in relation to the Flags Emblems and Bonfire Protocol.

Cllr Walker highlighted the importance of the Dundrum issue.

Cllr Walker and Cllr Andrews agreed it might prove beneficial to revisit the old flags protocol and determine if this work could be built upon.

Cllr Andrews thanked Darren for attending and updating the partnership.

7. Date of the next meetings

It was agreed that the next meeting on the 29th March would be cancelled.

The dates for the next meeting were agreed as follows:

Thursday 19th April, 6pm Newry

Wednesday 16th May, 6pm Downpatrick

Thursday 21st June, 6pm, Newry

Councillor Andrews closed the meeting at 7.10pm.

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Rostrevor Mens Shed and 16 The Square, Rostrevor – Lease Agreement
Reporting Officer (Including Job Title):	Janine Hillen - Assistant Director Community Engagement
Contact Officer (Including Job Title):	Julie McCann - Head of Community Services, Facilities and Events

Decisions required:

Committee to consider and agree to continue with lease agreements on a month to month basis for Rostrevor Mens Shed (No16 The Square, Rostrevor) until the completion of a condition survey, feasibility study and an options paper returned to Council for consideration.

1.0	Purpose and Background:
1.1	<p>The Rostrevor Mens Shed is currently located in No 16 The Square, Rostrevor.</p> <p>The current licence agreement expires in June 2018. A letter was received from Rostrevor Mens Shed in April 2018 requesting a long term lease agreement – response to letter attached in Appendix 1.</p> <p>Health & Safety concerns have been raised via a fire risk assessment and specifically relating to utilisation of premises for community use. Subsequently, Estates Department have commissioned a condition survey on the premises.</p> <p>In addition, NM&DDC are seeking quotations for the appointment of a Consultant to carry out a feasibility study to identify the need for the provision of community facilities within Rostrevor, with particular reference to two sites – 16 The Square and the Old School and their potential to be developed into a community hub.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> • Health & Safety issues identified following the fire risk review. As a result the upstairs of 16 The Square has been closed off to prevent access as it has been deemed unsafe. • Condition Survey of the building at 16 The Square – Completed on site 2-5-18 – awaiting report.
3.0	Recommendations:
3.1	Committee to consider and agree to continue with lease agreements on a month to month basis for Rostrevor Mens Shed (No16 The Square, Rostrevor) until the completion of a condition survey, feasibility study and an options paper returned to Council for consideration.
4.0	Resource implications
4.1	Cost of Feasibility Study & Cost for condition survey (approx. £6,000), included within rates estimates (18/19)
5.0	Equality and good relations implications:

5.1	This should have a positive impact on Good Relations between Council and the local community.
6.0	Appendices
	Appendix I: Response letter from Council to Rostrevor Men's Shed

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Warrenpoint Community Hub
Reporting Officer (Including Job Title):	Michael Lipsett, Director of Active and Healthy Communities
Contact Officer (Including Job Title):	Julie McCann, Head of Community Engagement

Decisions required:	
<i>To consider and agree to:- The broadening of the planned Feasibility Study to include all potential sites in Warrenpoint.</i>	
1.0	Purpose and Background:
1.1	The legacy Newry and Mourne Council had initiated a project to provide a Community Hub with a number of public and private sector partners on the site of the former PSNI Station in Warrenpoint.
2.0	Key issues:
2.1	<ul style="list-style-type: none"> The on-going delays to the decommissioning of the PSNI Station have been continually holding up the project's initiation. Due to these delays a number of the partners have moved on with alternative projects. The planned Feasibility Study for the former PSNI station should be broadened to include any other available sites including Council owned sites. A meeting with the DEA Councillors, Warrenpoint Community Centre Group and Council officers is being arranged to discuss the potential sites prior to the appointment of the consultants.
3.0	Recommendations:
3.1	<p><i>That the Committee consider and agree to:-</i></p> <ul style="list-style-type: none"> The planned Feasibility Study for the former PSNI station being broadened to include any other available sites including Council owned sites.
4.0	Resource implications
4.1	The estimated cost of £5,000 has been included in this year's budget.
5.0	Equality and good relations implications:
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Appendices
	None

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Expression of Interest for land at Bessbrook Community Centre
Reporting Officer (Including Job Title):	Janine Hillen - Assistant Director Community Engagement
Contact Officer (Including Job Title):	Julie McCann - Head of Community Services, Facilities and Events

Decisions required:

Committee approval to investigate and implement a suitable legal agreement, i.e. Lease/FMA for Sure Start South Armagh. When the best option is agreed Committee will be informed regarding the next stage.

1.0	Purpose and Background:
1.1	<p>Newry, Mourne and Down District Council own the property Bessbrook Community Centre and the land surrounding it. Council are keen to seek expressions of interest on proposed projects within the area adjacent to Bessbrook Community Centre.</p> <p>Expression of Interest was devised to invite relevant community and voluntary organisations / interested parties to express their interest in the potential development of land adjacent to Bessbrook Community Centre, The Pond Field, Mill Road, Bessbrook BT35 8ET.</p> <p>Expression of Interest advert placed in local newspapers on 1st May 2018 and closed on Friday 11th May 2018 at 12noon.</p> <p>1 Expression of Interest was received from Sure Start South Armagh.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> • <i>To determine what is the best option for the group and for Council.</i> • <i>LPS Valuation</i> • <i>No Minister in place at Stormont</i>
3.0	Recommendations:
3.1	<i>Committee approval to investigate and implement a suitable legal agreement, i.e. Lease/FMA for Sure Start South Armagh. When the best option is agreed Committee will be informed regarding the next stage.</i>
4.0	Resource implications
4.1	Cost of adverts placed in local newspapers for Expression of Interest £350
5.0	Equality and good relations implications:
5.1	This should have a positive impact on Good Relations between Council and the local community.
6.0	Appendices
	None

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Landfill Funding
Reporting Officer (Including Job Title):	Michael Lipsett, Director of Active and Healthy Communities
Contact Officer (Including Job Title):	Conor Mallon, Assistant Director of Estates and Project Management

Decisions required:	
<i>To consider and agree to:- Transfer the funding from Downpatrick Scheme to Saintfield Hockey Pitch</i>	
1.0	Purpose and Background:
1.1	<p>Further to approval at Active and Healthy Communities Committee on 22 January 2018 and Strategic Policy and Resources on 16 June 2016, landfill funding for the Social Investment Fund 3G pitch project at Downpatrick has a condition that the construction works, to the value of the funding, (£154,604.10) is completed by 31 July 2018.</p> <p>Due to the uncertainty of the Downpatrick scheme as a result of the increase in costs to mitigate poor ground condition we cannot meet this timeframe.</p> <p>The Downpatrick SIF project has suffered significant delays due to poor ground conditions on the site. This has resulted in an increase in the costs of the works and we are awaiting Executive approval. Therefore we have approached the Ulster Wildlife Trust and they have agreed in principle to the transfer of the funding to another community project in the area. The only project that falls within the funding area and will be completed within the Funder's time scales is the Saintfield Hockey pitch which is on site and will be completed by the end of June 2018, thus satisfying the funding timeframes.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> To allow the transfer of the funding to Saintfield the Ulster Wildlife Trust has requested that the Active and Healthy Communities Committee approve the transfer of the funding, this will allow an amended letter of offer to be issued. Funding cannot be released until the decision of AHC has been ratified by full Council and a minute provided to the funder.
3.0	Recommendations:
3.1	<p><i>That the Committee consider and agree:-</i></p> <ul style="list-style-type: none"> <i>To instructing Ulster Wildlife Trust to withdraw ENTRUST registration of the Downpatrick project and reallocate all uncommitted LCF funds of £154,605.10 to the new synthetic hockey pitch at Saintfield (subject to acceptance of project by ENTRUST)</i>

4.0	Resource implications
4.1	The transfer of funds from the Downpatrick 3G Pitch to the Saintfield 2G Pitch will have no effect on the Council's overall Capital Programme Budget as the resultant underspend in Saintfield can be transferred to the Downpatrick scheme.
5.0	Equality and good relations implications:
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Appendices
	None

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Capital Scheme Approval
Reporting Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Contact Officer (Including Job Title):	Kieran Gordon, Head of Indoor Leisure
Decisions required:	
To consider and agree to:	
<ul style="list-style-type: none"> To approve officers progressing works to upgrade and refurbish Kilkeel Leisure Centre reception and dry side changing areas. 	
1.0	Purpose and Background:
1.1	As part of the Councils five year programme of capital works, a number of projects have already been included to improve Indoor Leisure facilities. An area identified was the upgrade and refurbishment of Kilkeel Leisure Centre reception and dry side changing areas. Estates Department and Procurement Department require Council approval to proceed with the works.
2.0	Key issues:
2.1	In order to ensure timely delivery of these projects, Officers require approval to proceed.
3.0	Recommendations:
3.1	That the Committee approve the works associated with the upgrade and refurbishment of Kilkeel Leisure Centre reception and dry side changing within the 2018-19 financial year.
4.0	Resource implications
4.1	Officer time – to further develop plans and delivery of the identified works Financial – estimated Capital costs of £150k already budgeted within 2018-19 Capital works programme.
5.0	Equality and good relations implications:
5.1	The Council will have due regard to the need to promote equality of opportunity between the nine equality categories. Council will also seek to promote Good Relations between people of different Religious Belief, Political opinion and Ethnic Origin.
6.0	Appendices
	N/A

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Heather Park
Reporting Officer:	Conor Haughey, Head of Outdoor Leisure
Contact Officer:	Declan Crilly, Outdoor Leisure Officer

Decisions required:	
To consider and agree to:- The adjoining land owner to upgrade and maintain the portion of land within Heather Park to the rear of Bagot Street as indicated on the attached map.	
1.0	Purpose and Background:
1.1	<p>A license agreement was granted to Bagot Investments to access the rear of their property within Heather Park in order to carry out works and structural repairs to their new coffee shop premises. Part of their license agreement bound Bagot Investments to re-instate the land.</p> <p>Bagot Investments have met with Council officers and have now formally written requesting that they can upgrade the parkland used for this access to a higher standard. Their proposals are attached at Appendix 1.</p> <p>Bagot Investments intends to re-instate the original window and door fire escapes from the rear of the property to Heather Park, therefore if Committee approval allows for this parkland upgrade they themselves which they shall carryout all works, insurances and maintenance thereafter.</p> <p>Bagot Investments accept if any issues arise in the future that the Council will have the right to instruct them to re-instate the ground to its original condition as per the recent license agreement.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> Section of park will remain closed until these upgrade works are carried out. <p>New license agreement to be drafted between Council and Bagot Investments in order to protect Council from any future maintenance or liability claims.</p>
3.0	Recommendations:
3.1	<p>That the Committee agree:</p> <ul style="list-style-type: none"> Bagot Investments re-instate the window and door fire escapes from the rear of their property in to Heather Park and they enhance and improve the area of the parkland under their current license access as set out in Appendix 1.
4.0	Resource implications
4.1	Officer's time to draft new license agreement between Bagot Investments and Council under this new proposal.

5.0	Equality and good relations implications:
5.1	This proposal should have a positive impact on Equality and Good Relations
6.0	Appendices
	Appendix I: Letter and design layout from Bagot Investment.



BAGOT INVESTMENTS LTD

2 Aughtnamoira Rd.

NEWRY

Mr Conice Haughey

Head of Outdoor Leisure

NEWRY Mourne and Down District Council

Re: HEATHER PARK

NEWRY

Conice,

We are delighted to inform you that we are now in position to return Heather Park to its original state. I would like to take this opportunity to thank you for allowing us access to the park to complete our project.

We would like to enhance the park at the back of our property by adding some flowerbeds, shrubs and summer seating. This can be seen in the drawing attached. We are willing to maintain this part of the park and ensure it is kept in good condition always. We want to make it clear that we do NOT want to use Heather park as a - beer garden
We are also looking to retain a fire exit from our property into the

park that has existed for more than thirty years.

Thanking You

Brian Coffey

BAGCI INVESTMENTS

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Meigh upgrade Play Park
Reporting Officer:	Conor Haughey, Head of Outdoor Leisure
Contact Officer:	Declan Crilly, Outdoor Leisure Officer

Decisions required:	
To consider and agree:	
<ul style="list-style-type: none"> • To improve and upgrade the existing play park within Meigh; • To approve expenditure of £56,000. 	
1.0	Purpose and Background:
1.1	<p>Council accepted in December the 3-stage consultation process with regard to the procedure for delivery of new, upgraded, transformed and consolidated play Parks. Stages 1, 2 and 3 have now been completed with children, young people along with local community, groups within Meigh and Council are required to approve stage 3(a) of the process.</p> <p>Although a budget of £45,000 has been agreed as an average figure for the upgrade of play parks within the Play Strategy, because of the community consultation, the costs associated with this particular play park have increased to £56,000.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> • Community consultation and online surveys were carried out and it was accepted that the best and safest creation for this upgraded play park within Meigh is per drawing from Wicksteed design. • The upgraded park will take on board all recommendations from local communities and by Playboard NI guidance, as per the final stage of the Consultation process.
3.0	Recommendations:
3.1	<p>That the committee agree:-</p> <ul style="list-style-type: none"> • To approve the findings of the consultation process. • Council to approve costs of refurbishment of £56,000 for this park. • Council to commence work to build this upgrade works at Meigh.

4.0	Resource implications:
4.1	Officer's time. The cost of refurbishment of £56,000 can be covered within the Council's overall play park refurbishment capital budget.
	Equality and good relations implications:
5.1	This proposal should have a positive impact on Equality and Good Relations.
6.0	Appendices
	Appendix I: Wicksteed drawing of park Appendix 2: Playboard consultation report.

APPENDIX 1





Newry, Mourne and Down District Council Meigh Community Consultation Report



PlayBoard NI
Down District Council
May 2018

1.0 Introduction

The Newry, Mourne and Down District Council Play Strategy identified 23 fixed play areas which required possible upgrades of provision. The first of these upgrade areas, to be addressed in year one of the roll-out of the Play Strategy is located at Meigh play area.

Potential Upgrade Areas	Play Strategy Year
Meigh	Year 1
Backfield	Year 2
Bridge Centre	Year 2
Mourne Gardens	Year 2
Oliver Plunkett – Camlough	Year 2
Newtowncloghue	Year 2
Lislane	Year 2
Carrivemaclone	Year 2
Jonesborough	Year 2
Burren Village Green	Year 2
Killough Playing Fields	Year 3
Drumaness	Year 3
Westlands	Year 3
Drumintee	Year 3
Lurganare	Year 3
Fairview	Year 4
Dungormley	Year 4
Cullyhanna	Year 4
Innisfree	Year 4
Bog Road Picnic	Year 4
Kitty's Road	Year 5
Cullaville	Year 5
Newcastle Centre	Year 5

As part of the Play Strategy implementation process PlayBoard NI was commissioned to conduct consultations with parents/carers, children and young people and community providers within the Meigh area.

The aim of the consultation was to gather information, views and the perceptions of children and young people, parents/carers and wider community representatives on a range of issues including:

- Levels of demand/usage for the play area
- Community views on the types of play they would like to see incorporated into the play area
- Views on the preferred style of fixed play equipment to be incorporated into the play area

- Suggestions on specific play equipment types they would like to see incorporated into the design process (based on experience of other fixed play areas within or outside of the council area)
- Suggestions on how the play area could best enhance children's play experiences.

This report outlines the key findings of the consultation process.

2.0 Methodology

The consultation was based on a mixed methods approach and used two key methods to gather the views of those living within the Meigh area:

- Online Surveys

Online surveys were undertaken using the online SurveyMonkey platform with surveys going live on 22nd February 2018 and closing on 5th March 2018.

Two surveys were developed, the first aimed at parents/carers and wider community organisations with the second aimed at children and young people.

- Children and Young Peoples Focus Groups

With a view to increasing the number of children and young people feeding into the consultation process, 2 focus groups took place within the Meigh area.

The first of the two focus groups took place in conjunction with Meigh Community Centre, with the second taking place in conjunction with St Joseph's Primary School.

At each focus group, PlayBoard staff explored a range of issues with the children aimed at supporting them to identify the types of play they would gain most benefit from within the play areas.

3.0 Responses

Overall, there were 164 participants who were involved in the consultation process. A total of 72 survey responses were received during the consultation and this was broken down as follows:

- Parents and Carers (57 responses)
- Children and Young People (15 responses)

In addition, a total of 14 children and young people engaged in the focus group sessions.

4.0 Survey Findings: Parents and Community Representatives

In total 57 parents, carers and community providers participated giving their views through online questionnaires.

4.1 Type of Users of the Play Area

Respondents were asked to indicate whether they were a parent or professional. The purpose of the questions was to get an indication of the underlying level of demand based on the ages of children and young people living within the area.

The largest single category of users (accounting for over half of all respondents) was parents/carers with young children (57%). The second most popular user group was parents/carers with babies and toddlers (54%), the third being parents/carers with young people (5%) or grandparents/relative (5%) with visiting children. Only 2% indicated they were community or childcare providers.

4.2 Children who live in the Area

Respondents were asked to indicate how many children aged 0 to 14 years lived within their household and whether they have a disability or illness that restricts their play.

The majority of respondents (38%) indicated that they have two children living in their household. 32% of respondents have one child resident in their household, 38% have two children, 13% have three children, 9% have four or more children and 8% said no children live in their household.

6% of children living in these houses have a disability or illness that restricts their play.

4.3 Children who Visit the Area

Respondents were also asked to indicate how many children aged 0 to 14 years would regularly visit their household and whether they have a disability or illness that restricts their play.

The majority of respondents (43%) indicated that four or more children visit their household on a regular basis. 19% have three children regularly visiting their household, 17% have two children visiting on a regular basis and 13% have one child who visits their household. 9% said no children visit their household on a regular basis.

2% of children visiting these households have a disability or illness that restricts their play.

4.4 Level of Use of Meigh Play Park

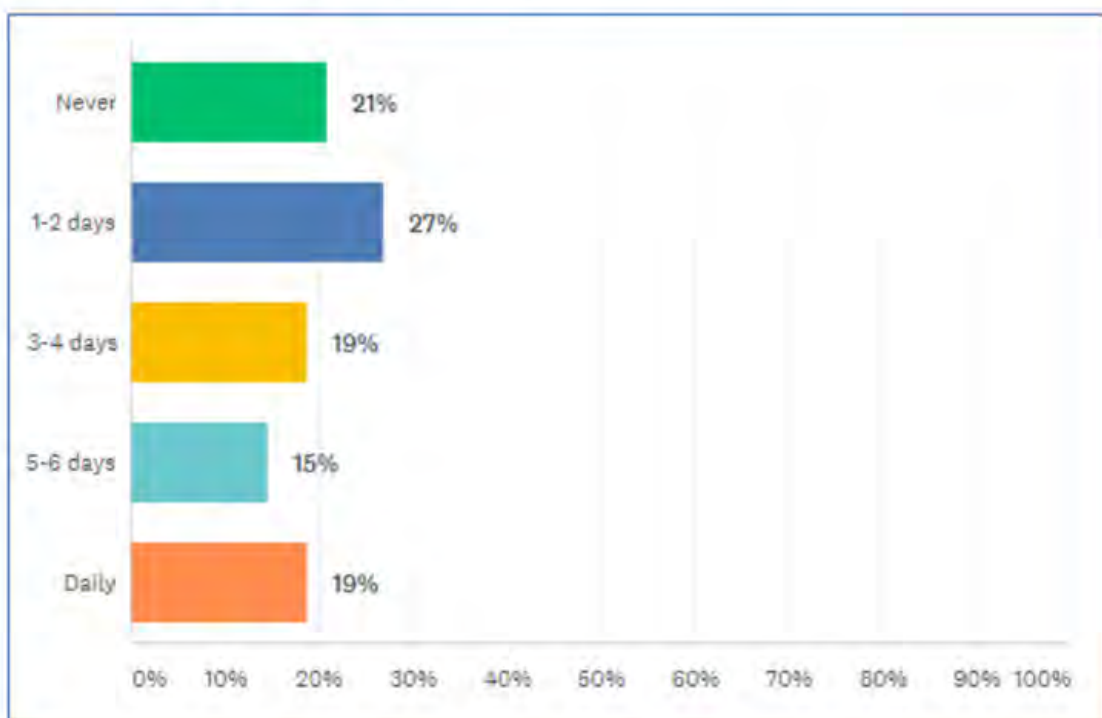
Respondents were asked to indicate whether these children currently use the play area at Meigh.

40% of respondents indicated that their children never used the existing Meigh play park; 38% said their children do use the park and this would be on

average 1-2 days in the week; 10% said they used the play park 3-4 days a week, whilst 6% said they used the park 5-6 days a week.

Within the past 4 weeks, 68% indicated that their children had not made use of Meigh play park, whilst 38% of respondents indicated they had made use of the play area.

The graph below indicates the indicative number of days the children used the play park during the summer months:



4.6 Does the Play Park at Meigh Meet a Need?

Respondents were asked to indicate whether they thought the play park at Meigh is currently meeting a need.

0% of respondents said that the park is currently meeting the need of local children; 41% said it's not currently meeting the need of local children; 59% said if the park was improved it would meet the needs of local children.

4.7 Meigh Park Satisfaction Ratings

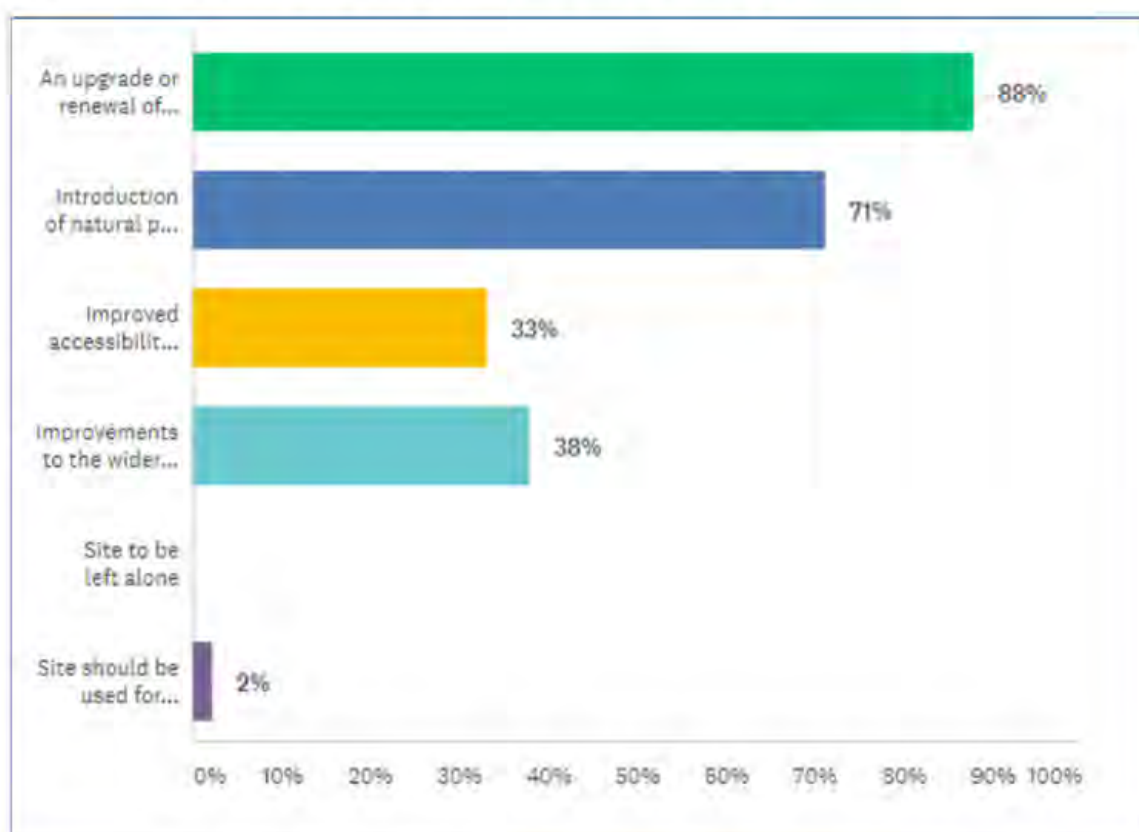
Respondents were asked to rate a number of aspects of the play park, ranging from very good to very poor.

Aspect of Play Area	Very Poor	Poor	Fair	Good	Very Good
Range of equipment	55%	38%	8%	0%	0%
Condition of equipment	46%	39%	12%	2%	0%
Cleanliness	51%	32%	15%	2%	0%
Safety/Security	32%	39%	24%	5%	0%
Accessibility	24%	22%	49%	5%	0%
General Appearance	48%	36%	17%	0%	0%

4.8 Improvements to Meigh Play Area

Respondents were asked to indicate what action they would prefer council to take regarding the play area.

Respondents were given the opportunity to select a number of options from those given. The majority of respondents (88%) indicated that they would like an upgrade or renewal of the existing fixed play equipment; 71% indicated that they would like to see the introduction of natural play opportunities to supplement existing equipment (e.g. wooden logs, sand, boulders etc.); 38% wanted to see improvements to the wider environment of the site and 33% said they would like to see improved accessibility of the park area (e.g. access to site and/or introduce accessible equipment). None of the respondents wanted the play park area to be left as it is.

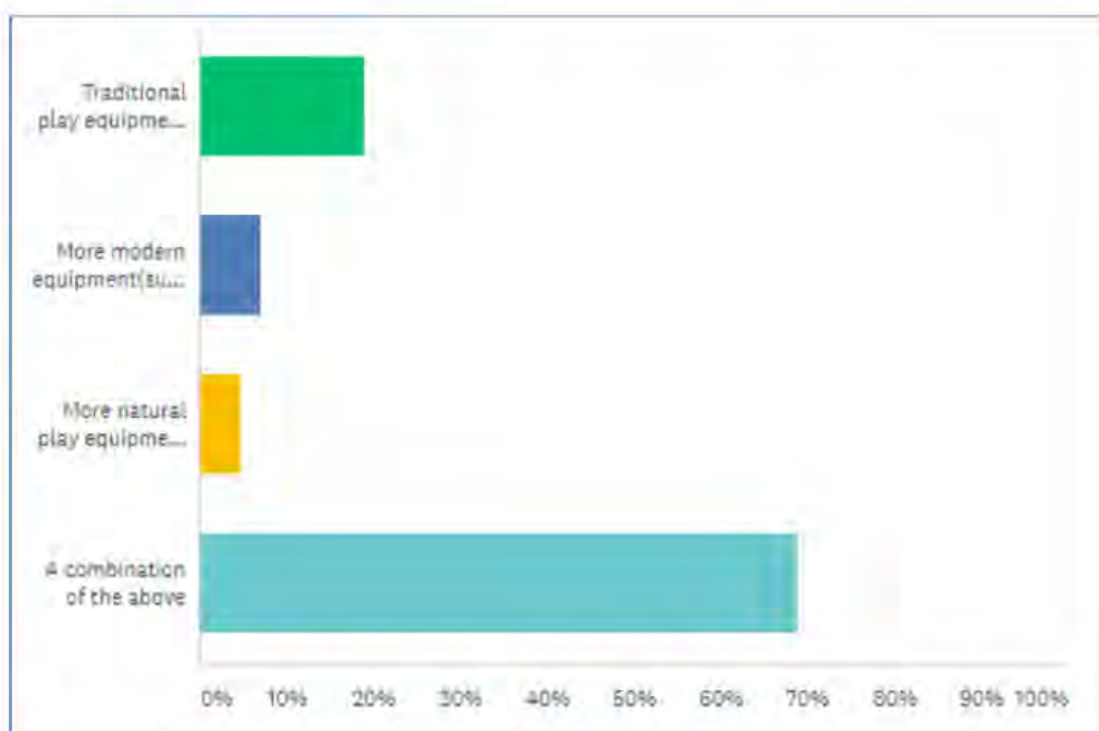


4.9 Style of Play Area

Respondents were asked if the play area was to be upgraded or renewed what style they would prefer. The options were:

- Traditional Play Equipment (e.g. swings, slides, see-saws)
- Modern Play Equipment (e.g. climbing frames and zip-wires)
- Natural Play Equipment (e.g. climbing boulders and log balance trails)
- Combination of the above

The chart overleaf shows their responses:



The majority of respondents (69%) indicated that they would prefer a combination of traditional, modern and natural play equipment; 19% said that they would like traditional equipment; 7% said that they would like to see modern equipment and 5% said they would like more natural play equipment.

4.10 Investing in Play Park provision

Respondents were asked if there was anything else they would like to comment on the current play area or the site. The main comments were:

- Current play area space is too small and very confined.
- Given the small sized of the existing play area, one respondent identified an open space in Moninna Park that would make a good space for a playpark as a potential option
- There is limited facilities and equipment for children to play on
- There is a need for more play equipment and respondents would like more equipment for older kids 7+
- Would like the provision of a seating area
- One respondent did highlight that the park was at a fantastic location and was great space for children.

5.0 Children and Young People Online Survey Findings

During the consultation a total of 15 children and young people completed the online survey. Of those that responded to the survey, 57% indicated they were boys and 43% indicated they were girls.

5.1 Age of Participants

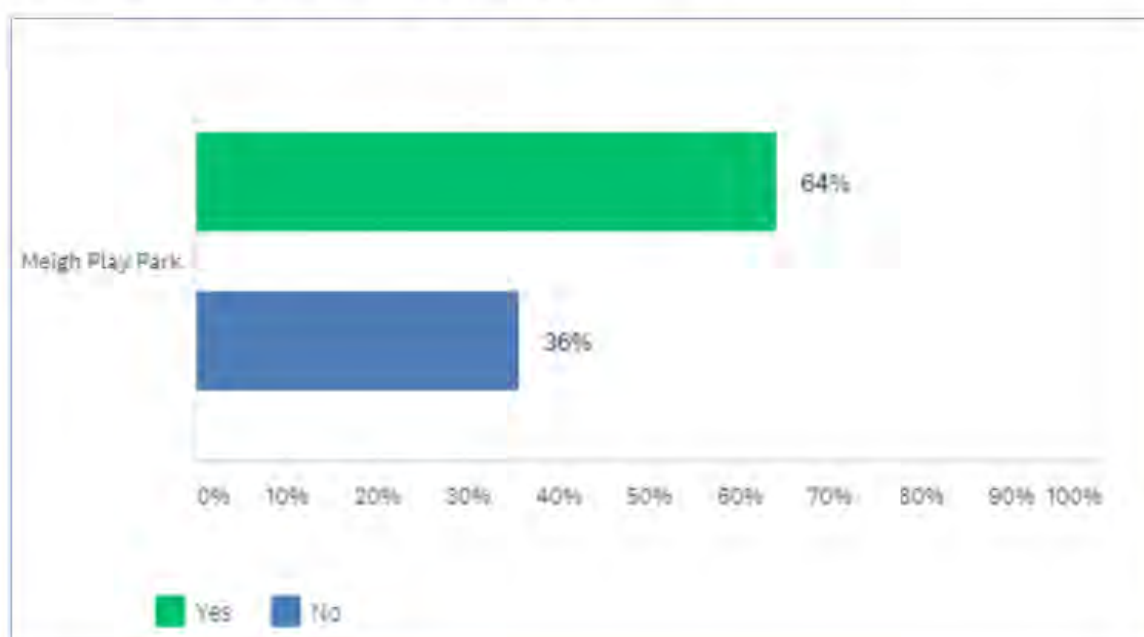
The two largest age groups who responded to the survey were aged between 6 to 8 years (43%) and within the 9 to 11 years age band (43%).

5.2 Most Frequently Visited Play Areas

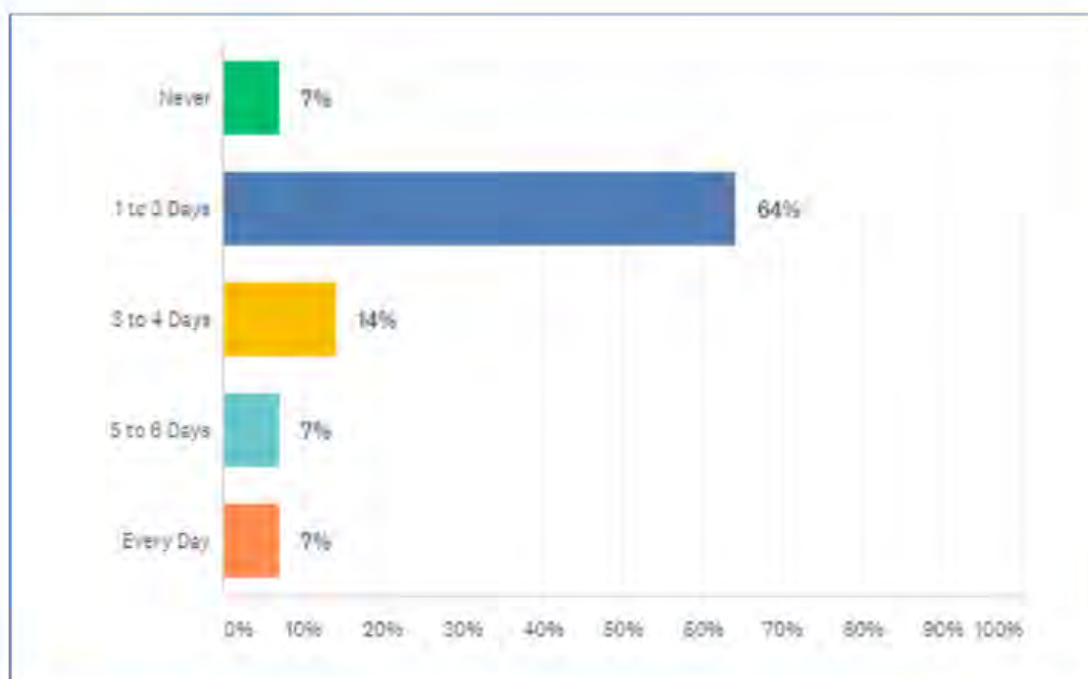
Of those that responded to the survey, the majority asked to indicate which (if any) play areas they currently visited. The most popular response given was the play area located at Slieve Gullion Forest Park. Two children said it was because they like the slides there, its fun and there's lots of stuff to play on.

5.3 Level of use of Meigh Play Park

Respondents were asked to indicate whether they currently used the play area in Meigh with 64% indicating that that they do use the play park and 36% indicating that they do not use the play park.



The chart overleaf indicates the number of days the children reported using the play park in the summer months. 64% indicated that in the summer they would use the Meigh play park 1 to 2 days a week; 14% said they would use it 3 to 4 days a week, whilst 7% said they would use the park 5 to 6 days a week and every day respectively (7%). The same number of respondents (7%) said they never use the play park in the summer months.



5.4 Positive aspects of Meigh Play Park

Respondents were asked to indicate what they liked about Meigh Play Park:

- The slide and swings
- The big hill
- Playing with friends at the park
- The scenery surrounding the park

5.5 Improvements to Play Parks

Respondents were asked to indicate how the council could improve Meigh Play Park. The main responses were:

- Make the play park bigger
- Make more space to run about and play
- Provide more seating areas and shelter
- More play equipment
- Better equipment both in terms of quality and types of equipment, for example:
 - No rusty or broken equipment
 - Zip-line, Roundabout, Monkey bars, Swing, Football nets, Shelter, Climbing wall
- No litter or glass

5.6 Improvements to enable children to play more in the area

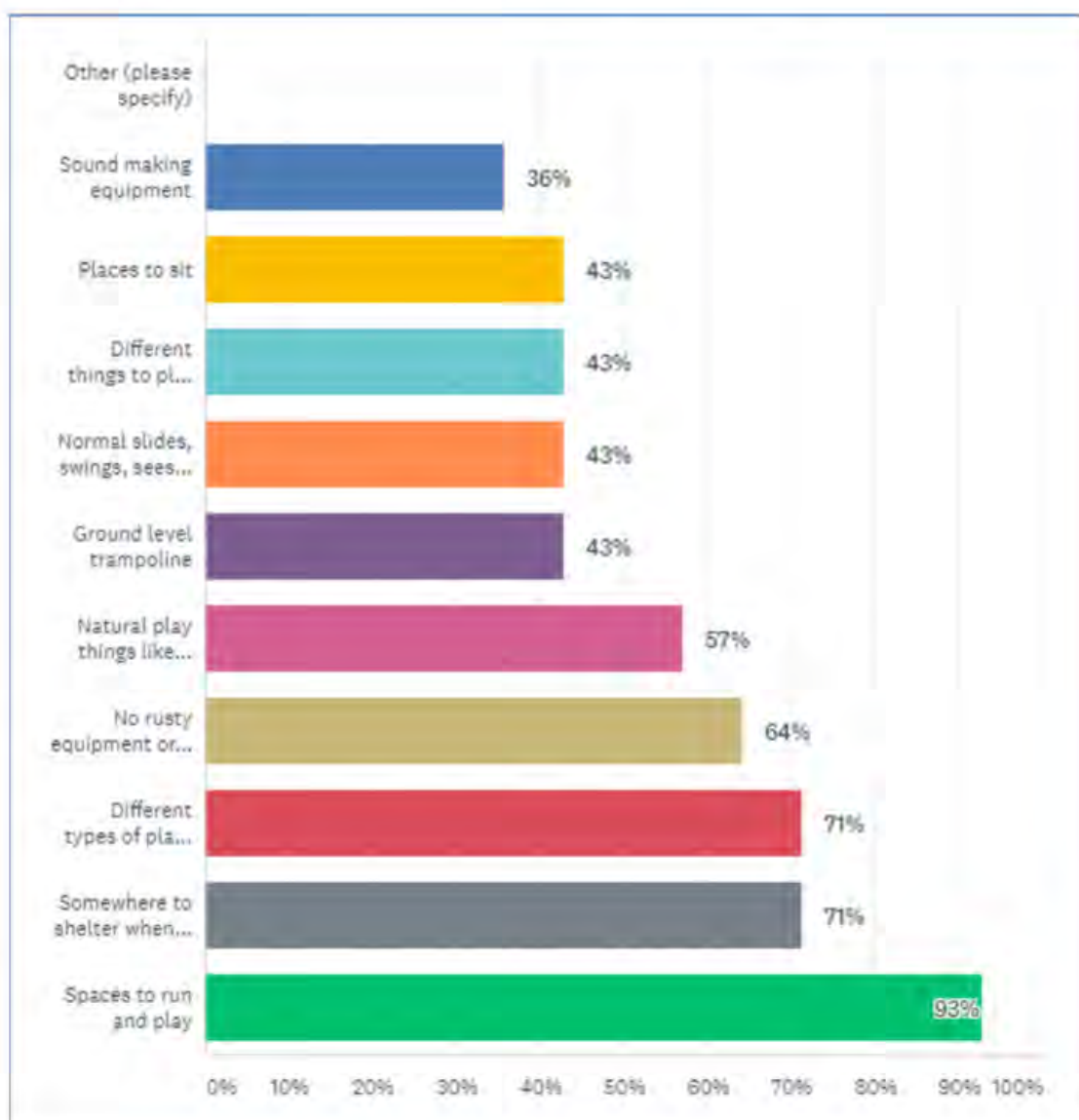
Children gave their views on what things that would enable them to play more in their area. Responses included:

- Zip-line
- Roundabout
- Climbing frame

- Ground level trampoline
- Obstacle Course
- Football Area
- Equipment for a range of ages and abilities
- Climbing Frame
- Tunnels
- Monkey bars
- Don't allow the park gates to be locked
- A bigger park that uses all the space
- People being good
- Keep the park tidy and equipment safe so that its not broken
- Coverings in certain areas

5.7 What would make the new Play Area a good place to Play?

Respondents were asked to indicate what they felt would make the play area a good place to play as show in the graph below (multiple responses possible).

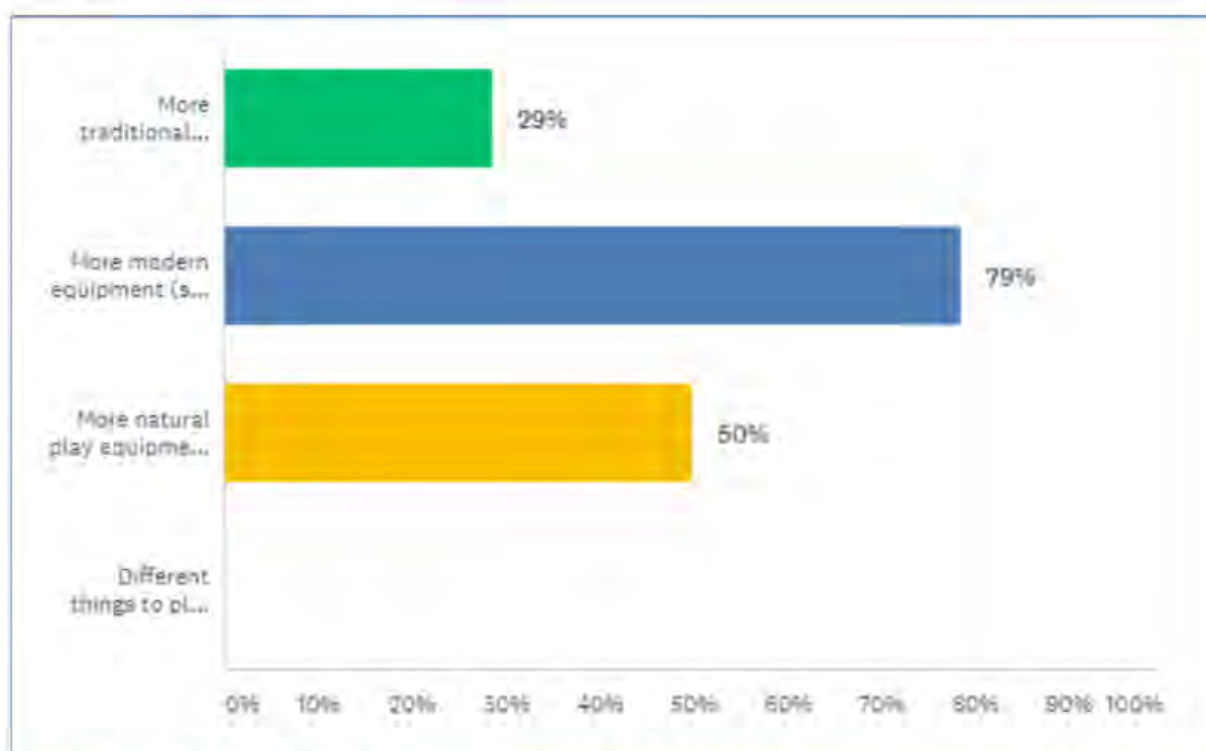


Children highlighted that the main thing they wanted to see was the provision of non-fixed play spaces where they can run and play (93%). They also wanted somewhere to shelter when it rains (71%) and different types of play equipment like climbing walls etc. (71%). 64% said they wanted no rusty equipment or rubbish whilst 57% wanted natural play things like fallen trees, boulder, hills & dens. 43% wanted to see a ground level trampoline, normal slides, swings, seesaws & roundabouts (43%), different things to play like sand & water (43%) and places to sit (43%). Only 36% noted that they liked sound making equipment.

5.8 Types of Play Equipment

Respondents were asked to indicate what equipment they would prefer. The options were:

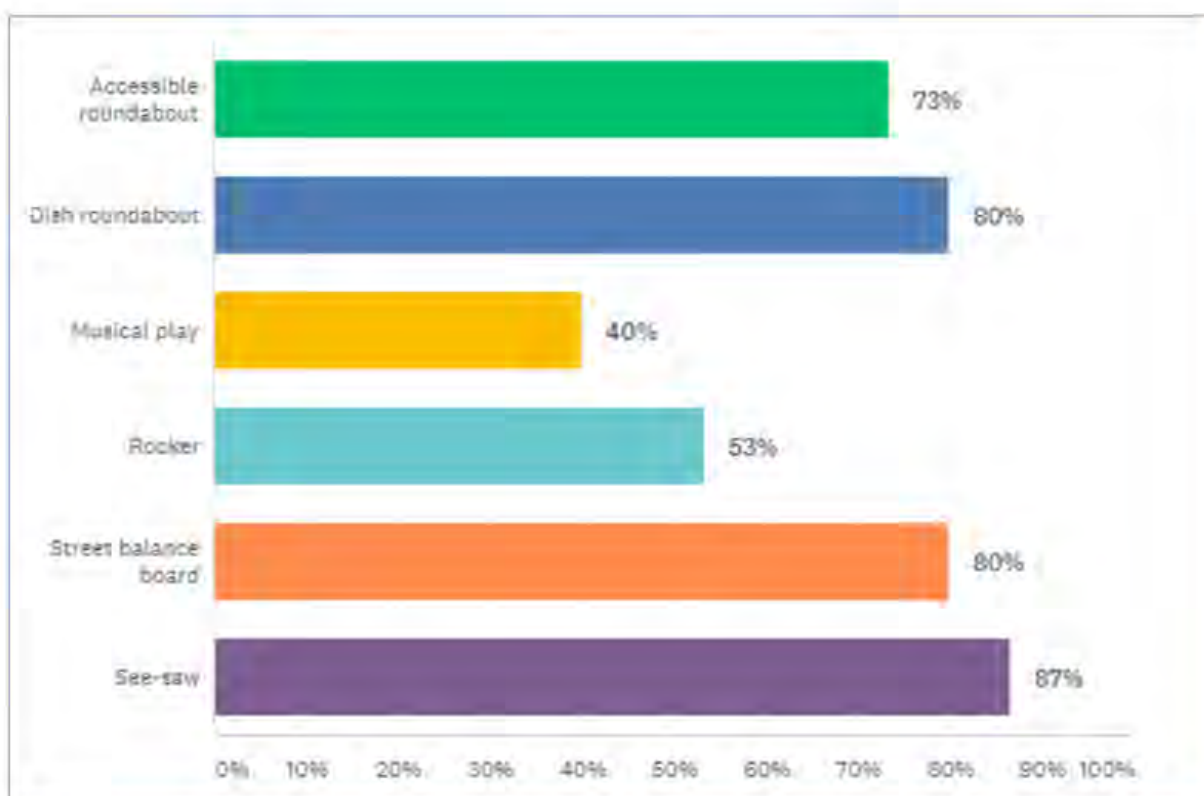
- Traditional Play Equipment
- Modern Play Equipment
- Natural Play Equipment



The majority of children (79%) indicated that they would prefer more modern equipment such as newer climbing frames and zip wires. Half (50%) said they would like more natural play equipment such as climbing boulders and log trails. 29% said they would prefer more traditional play equipment such as swings, slides and see-saws.

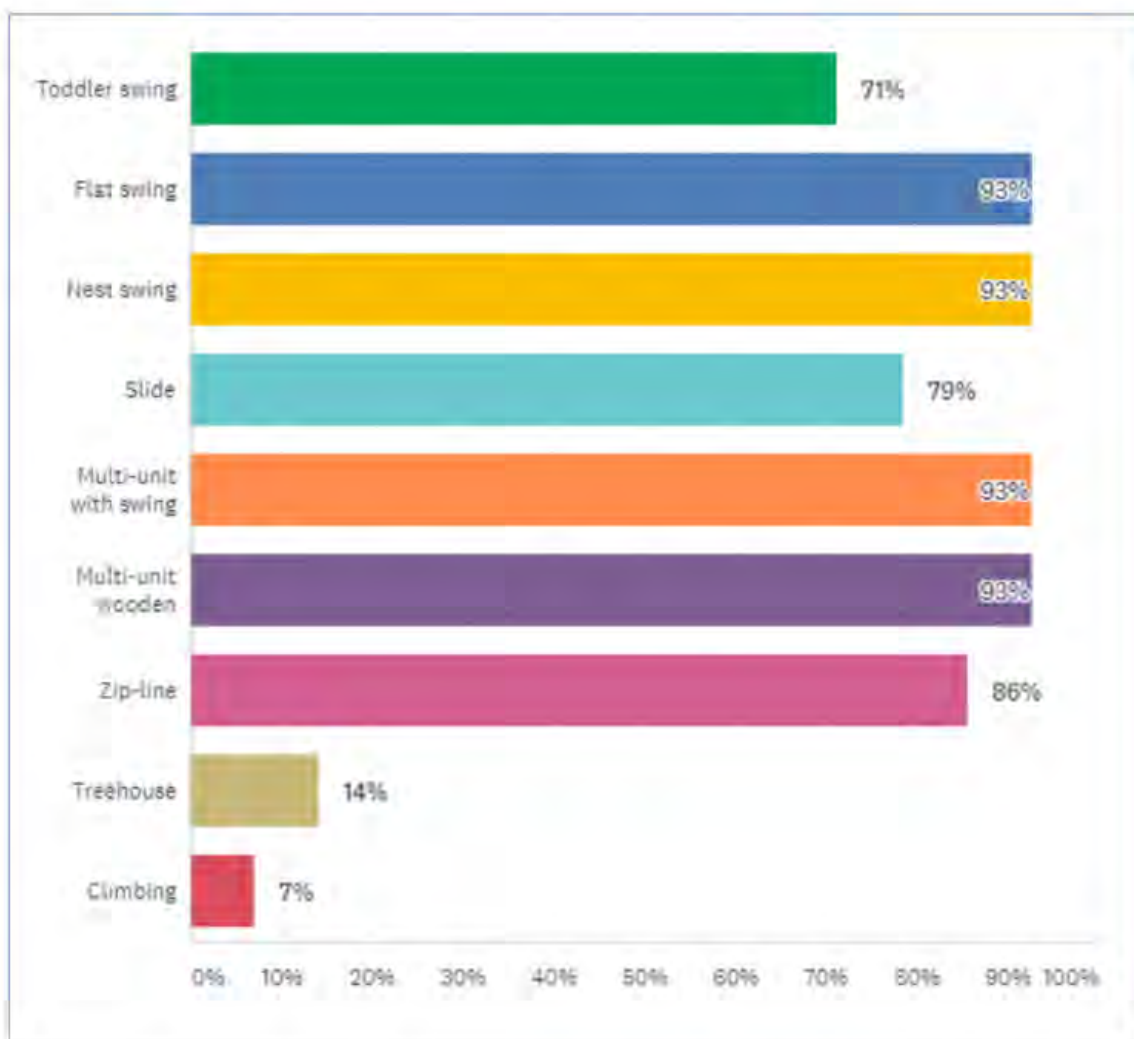
5.9 Favourite pieces of equipment

Respondents were asked to select from a range of pictures of play equipment what they would most love in their play park if given the opportunity.



In this section, the most preferred types of equipment were spread over two questions. The most popular pieces of equipment were:

- 93% of children indicated they would like a multi-unit with swing
- 93% said a multi-unit (wooden)
- 93% said a nest swing
- 93% said a flat swing
- 87% said see-saw
- 86% said they would like a zip-line
- 80% said street balance board
- 80% said dish roundabout
- 79% said a slide
- 73% said an accessible roundabout
- 71% said they would like a toddler swing
- 53% said a rocker
- 40% said musical play
- 14% said a tree house
- 7% said opportunities to climb



In addition, children said they would like to see a natural tunnel and slide, rope swing and mounds and tunnels incorporated into the play area.

5.10 Other comments from children

When asked what would make the new play area space a welcoming place to play the children and young people identified a number of ideas including:

- To put up a welcome sign on the gate to make people feel more welcome
- Improved play equipment
- Keep the park clean and tidy
- Take away the fence splitting the two areas to open the park up and use the whole space
- Have equipment for all ages and abilities

6.0 Focus Group Findings

During the consultation a total of 14 children and young people took part in two focus groups, 8 were boys and 6 were girls.

6.1 Age of Participants

The largest age group was the 9 to 10 age band (4 children). With 3 children aged 7 to 8, 2 children aged 11 to 12 years old and 5 young people aged 14 to 18 years old.

6.2 Most Frequently Visited Play Areas

When participants were asked to indicate which (if any) play areas they currently visited were identified:

- Tandragee Play Park
- Slieve Gullion
- Play Park at Butter Crain
- Warrenpoint Play Park

Respondents were asked what they liked about the park they liked to visit. Common answers given were:

- The park has a wide range of equipment
- The spider web
- Ground level Trampoline
- The park is loads of fun

6.3 Favourite Play Activity

Respondents were asked what their favourite play activity is. Responses were:

- Tunnel slides
- Big Swings
- Handball
- Sports
- Swimming
- Rollercoasters

Respondents were then asked from the options below what their favourite pieces of play equipment are:

Type of Equipment	Number
Challenging play equipment	8
Spaces to run and play	3
Natural play, ie climbing boulders, hills, dens, fallen trees	5
Sound making equipment	1
Ground level trampoline or roundabout	6
Sand and water play	1
Shelter space	6

6.4 Level of use of Meigh Play Park

Respondents were asked to indicate whether these children use the play area at Meigh with 67% indicating that they do use the play park at Meigh. Of those who use the park, all had visited it in the previous 6 – 7 days.

6.5 Positive aspects of Meigh Play Park

Respondents were asked to indicate what they liked about Meigh Play Park. Children's responses included:

- The swings
- The big hill

6.6 Green Space at Meigh Play Park

Respondents indicated they would like to see the expansion of the play area make better use of the green space surrounding it. Children indicated that, if available the green space could be used for:

- Football pitch or ball area
- Games area
- Bigger play area that uses all the green space

Retention of the bank and its use for play was also highlighted as being important to participants.

6.7 Improvements to Meigh Play Park

Respondents were asked to indicate how the council could improve Meigh Play Park.

The main responses were:

- New equipment ie: slide and swings
- Tunnel Slide
- Spider web climbing frame
- Monkey bars
- Ground level trampoline
- Make the play park bigger
- Hand ball wall
- Zipline
- Fort/Tree House
- Bridge

6.8 Types of Play Equipment

Respondents were asked to vote for what equipment they would prefer. The responses were:

- Zero votes for Traditional Play Equipment
- Nine votes for Modern Play Equipment
- Five votes for Natural Play Equipment

6.9 Welcoming Play Space

When asked what would make the new play area a welcoming place to play the children and young people identified a number of ideas including:

- Welcome Sign – 'Welcome to the park, have fun'
- Keep the park clean and tidy with no graffiti
- Use the whole space at the play park , not just the current bit that's fenced off but the whole green area
- Have equipment for all ages and abilities
- Make it a bright and colourful space

6.10 Other comments

Five teens commented that in the Meigh area there are not currently many leisure opportunities for them. They stated they normally hang out in the 'square' but there's no shelter in this area. They also commented the football pitch is normally water logged.

The teens were asked what improvements could be made to the area. They suggested that the installation of a 3G football pitch would address the water logging of the current pitch and suggested that a Multi Use Games Area (MUGA) with shelters would be beneficial for the area.

7.0 Conclusions

In the play value assessment conducted as part of the play strategy process the current play area in Meigh scored 75 out of a possible 180. The low play value score indicates that the site offers a low level of play value primarily due to a lack of variety and the age/poor condition of the play equipment available.

Based on the community consultation process there is a high level of support for the upgrade of the existing play area. The vast majority of respondents (children/parents/carers/community reps) indicated that the existing play area is no longer fit for purpose, no longer meets the play needs of the resident population and that the play area, if upgraded would provide a valuable local resource for children and young people.

During consultation with the children and young people there was strong desire expressed for the retention of, and indeed incorporation of the grass bank into the new play space.

A number of children and adults indicated that the expansion of the play area beyond its current confines to take in surrounding green space would greatly enhance the site. Following investigation it has been determined that this land is not in council ownership, therefore expansion would not be possible.

In considering responses to the consultation it is recommended that the final design should seek to:

- Incorporate a range of fixed play equipment for a variety of ages, up to and including early teens;

- Incorporate a range of accessible play opportunities for children with disabilities;
- Seek to provide a level of progressive, controlled challenge in play activities, enabling children to develop their skills base as they grow and develop;
- Incorporate an element of free (unallocated) space within the confines of the play area to allow for free (non-equipment) play as permitted by the space available;
- Incorporate some natural elements to provide children with opportunities to explore the natural environment through play;
- Retain the green bank and incorporate it into the children play experiences
- Incorporate seating and shelter to meet the needs of parents/carers and the children and young people making use of the site.

Beyond the play area, older teens identified a lack of provision for the older age group. Suggestions to meet this need included the development of a Multi-Use Games Area (MUGA) and the provision of a teen shelter not at the play area but the nearby 'square'. Whilst not directly related to the play strategy such issues should be noted by council for further consideration.

8.0 Next Steps

Based on the findings of the consultation the contractor will produce a draft design for the play area which seeks to incorporate the views of the participants.

Once a draft design has been produced further engagement will be undertaken with the local community to review the plans and enable further suggestions to be made in order to ensure the final design best meets the needs of the local area. This process is scheduled to complete on 17th May.

Once the design has been agreed construction work will be scheduled in line with the play strategy timetable of works.

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Derryleckagh Complex Upgrade
Reporting Officer:	Conor Haughey, Head of Outdoor Leisure
Contact Officer:	Declan Crilly, Outdoor Leisure Officer

Decisions required:	
To consider and agree: To bring forward into 2018/19 a budget of £36,000 from the overall approved capital of £150,000 agreed for 2020/21 Sports facility program.	
1.0	Purpose and Background:
1.1	<p>A budget of £150k has been included in the rates for 2020/21 for sports facility improvement works to Derryleckagh Complex. Part of these works was to improve one of the soccer fields to intermediate standard in order for local clubs to book and hire in their various competitions eg. Junior cup.</p> <p>Council has recently received a request from the local Newry Soccer team Windmill Stars FC to use a soccer pitch at the complex on a shared basis with the Carnbane League, see Appendix 1. This club plays within division 1 of the intermediate league therefore in order for them to play at this facility next season the pitch requires upgrading works, 1.2 m high fencing around the pitch and ballstop fencing behind the goal areas.</p> <p>The works to bring Council facility up to a higher standard will cost £36k and will allow both the Carnbane League teams and Windmill Stars FC to use on a regular basis within respective leagues and cup competitions with overall improvement on this Council sports facility.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> To have upgrading works carried out at this facility for the start of both the Carnbane League and Intermediate Leagues. This facility is to be used as a shared pitch with the local league and Windmill Stars FC on alternative match programmes. Officers have met with both Windmill and Carnbane league in order to have agreement on usage and hire charges.
	Recommendations: That the Committee agree:- <ul style="list-style-type: none"> To £36k of the overall budget of £150k agreed for 2020/21 being brought forward to the 2018/19 financial year.
3.1	
4.0	Resource implications:
4.1	Budget cost of £36k from the Derryleckagh Complex upgrade within the 2020/21 rates.

5.0	Equality and good relations implications:
5.1	No equality or good relations adverse impact is anticipated.
6.0	Appendices
	Appendix 1: Letter from Windmill Stars.



Chairman Damien Hillen
 Vice Chairman Barry Doran
 Secretary John O'Hanlon

Who Are Windmill Stars FC?

History

Windmill Stars FC is a Newry based football club founded in 1985. For 30 years the senior team competed in the local Cambane League before progressing to the Mid Ulster Intermediate League in 2015. The Club is very proud that hundreds of players from the wider Council and greater Mid Ulster area from both sides of our community have played for the club during that time. The Club has won every honour that it is possible to win in Junior football including the NI Junior Cup in 2003. It remains the first and only club from Newry to win do so.

In 2009 the Club recognised that there was a demand for youth teams in the area and in 2009 the clubs' youth committee was formed and formal development structures were put in place. This committee documented its development strategy and quickly it grew to be one of the largest youth clubs in the country. From a starting position of just 22 players and 5 coaches the club now has 355 players representing the club each week looked after by 61 qualified coaches. The club is fully volunteer led and run.

Remarkably in 2014, just 5 years after forming, the clubs under 11 team won the Northern Ireland Boys Football Association Cup becoming the first and still the only club from the Council area to win a National trophy beating Linfield, Dungannon and Glentoran on their way to the final.

The clubs youth teams compete in the Cambane League Games Development Centre, the Mid Ulster Games Development Centre, Mid Ulster league, Lisburn League and in 2016 we were accepted into the National League. The club organizes trips to some of the biggest clubs in football including Liverpool FC, Chelsea FC and Nottingham Forrest where the young players get to experience playing against some of the best youth teams in the UK and train with professional coaches.



The Club ethos of providing coaching to develop the skills of players and officials to give them the best platform for going further is core to everything we do. The club has experienced its share of tragedy when one of its young players collapsed and died during an U15 game. This was an incredibly tough time and as a result a key element of the club is to help educate and develop healthy lifestyles and fitness whilst providing a safe environment for all participants in a socially deprived area. The Club works with CRY to ensure all players at the right age are given the opportunity to avail of a free cardiac screening to identify any potential issues.

Windmill Stars FC is a family club, a focal point for the community that delivers wider benefits than just football opportunities.

Membership

A breakdown of the current membership is as follows:

**Windmill Stars FC
Club numbers and coaches 2017 - 18**

Age Group	Players	Coaches	Total Members
U6	28	4	32
U7	37	6	43
U8	20	4	24
U9	35	8	43
U10	32	5	37
U11	55	4	59
U12	30	5	35
U13	16	3	19
U14	16	2	18
U15	16	4	20
U16	16	5	21
U19	18	3	21
Reserves	18	4	22
First Team	18	4	22
	355	61	461

The above membership is split across various ethnic and religious backgrounds.



Mc Donald's Accreditation



In December 2012 the club was awarded the Irish Football Associations Mc Donald's Accreditation. This is an accreditation scheme supported by McDonald's. It is a charter mark program, which recognises and rewards high quality levels of provision in club football. The kite mark is awarded to clubs that are well run, sustainable and which place child protection, quality coaching and safety at the heart of their core values.

The Club worked hard to improve the quality of its coaches and provide children with the opportunity to learn and play football in a safe and secure environment.

Irish Football Association Comments

Comments from Jim Magilton, Northern Irish former footballer and manager, who is the elite performance director with the Irish Football Association are as follows:

"There is an exciting new era in the development of young footballing talent across Northern Ireland. It's the most advanced development programme the IFA have ever embarked on and matches the vision of other programmes in some of the worlds' footballing nations. Windmill Stars Football Club are providing support to the IFA's programme by developing talent at grass roots club level. The future of football in Northern Ireland is very bright indeed and we want to be an integral part of the success in the future and help support all our clubs."

Newry City Manager and Everton Scout

Comments from Darren Mullen - first team manager of Newry City AFC and part of the Everton FC scouting team in Northern Ireland are as follows:

'As a former player and captain of Windmill Stars it is great to see the progress that has been made at its Academy. Its growth has been both rapid and impressive with great credit to all involved. They are now seen as one of the biggest youth set-ups in the country with an evident drive to push forward even more'.



Tottenham Hotspur FC Academy Scout – Martin Mc Guigan

Comments from Marty McGuigan who is the Tottenham scout for Ireland and is based in the Newry area are as follows:

“As a Scout representing Tottenham Hotspur FC Academy network responsible for the island of Ireland and also a fully qualified coach, I worry for the future of the game as regards the talent and standard of players we are producing,

Statistics show that 85-90% of players that travel across to England to be part of the professional game return home. It's important that we look deeper into the complete makeup of a player so he/she is properly prepared and developed. When I monitor players that have potential I like to watch them in their own most natural playing environment which is with their clubs. Here is where there are no nerves and players can express themselves properly.

Over the last few years I have watched training at clubs right across the island of Ireland and surprisingly, Windmill Stars FC from Newry, has one of the best youth Academies I've seen. The standard of coaching, the number of coaches all dedicated to developing a club from grassroots up, the number of players from 5-25 and their development plans for future children coming through the clubs ranks is fantastic.

From this one club, I have been monitored and subsequently recommended 8 of their under 12 players to progress to the N. Ireland Regional Development Teams. I have also recommended a number of these players to Tottenham Hotspur FC Academy for ongoing evaluation.

I have high hopes for the club and their current and future players who I know are being developed in the proper way through the clubs academy.

At last the future looks promising and any help or funding support that can be made available to Windmill to progress the development of the Club is money that will be put to great use for the children the club works with and the future of the game in Ireland through to international level”.

Martin Mc Guigan
Tottenham Hotspur FC
Academy Scout
Ireland.



Windmill Stars FC Proposal

To provide a pathway to senior football for all our players who join at the age of 5 the club was promoted into the Mid Ulster Intermediate League in 2015. The Club won the B Division in its first year and followed up with a top three finish in the A Division last season. To play at this level the club must play at a pitch that has the facilities in place to meet the IFA guidelines. There were no pitches available in the local area that met these requirements, so the club agreed a three-year ground share with Armagh City. We are very grateful for the support that we were given from our friends in Armagh City. However, the agreement has now expired, and we need a pitch that we can use for the upcoming season.

The club is working with Newry City AFC on a longer-term project that will see the club back playing football permanently in Newry. However, in the meantime we need a short-term solution to ensure we continue to compete at Intermediate level.

Derrylecka Ground Share

Earlier this year the committee met with the Council to enquire about a shared use of a pitch at the Derrylecka playing fields on the basis that the Cambane League would have to agree to it first. The Council advised that they had no objection on the basis that the league agreed with the proposal. We then met with the league committee to discuss the proposal. The league committee agreed that we could arrange for an IFA inspection of the facility to understand the works that would be required to meet the Intermediate standards required.

The inspection report was received from the IFA and we have been in further discussions with the league. The league wants to support the clubs desire to play football back in Newry and has agreed to a ground share arrangement. The club will have primacy on the pitch which is another IFA condition and we will book it annually through the Council. The club will agree in writing with the league and council that the league will have un-restricted access around Junior Cup and Mid Ulster Shield games as well as Bessbrook Cup semi-final ties. The pitch will be used week about and will be used by the clubs first team. There would be no displacement to any other organizations because of this agreement. The club will be responsible for overseeing the works required to meet the IFA criteria.

Time Bound

To carry out the works and to notify the IFA of our new venue we need to have a decision made on this proposal by 31st May.

Required Works

The IFA report has found that there are works required to bring the facility at Derrylecka up to Intermediate level. The pitch will require fencing to make an outer boundary that would separate it from the other pitch. The three natural boundaries that currently exist would stay in



place. The boundary fence would run from one natural boundary at the entrance to the carpark across to the changing rooms and from the changing room to the other natural boundary. The changing pavilion will be included in the boundary of the pitch.

Also required is an internal spectator fence at 1.2M high for spectators to stand behind and two 8-person substitute benches on one side of the pitch. We propose these will be on the side of the pitch across from the Ballyholland Road.

All fencing installed will meet the required standards for Intermediate Football and Council. There would be the required access gates for spectators, maintenance and emergency services on all fences installed. Please see the attached image which provides an overview of the proposed works. A more detailed drawing will be provided to Council if required.

Project Costs

We have met with a local contractor to provide us with the costs of purchasing all the materials and carrying out the works to meet the requirements of both the IFA and the Council. We have been quoted £20,000 and a more detailed breakdown of the costs can be provided if required. This includes a cost for the removal of all fencing when the agreement ends leaving the facility back in its original state.

Summary

Windmill Stars FC welcomes the opportunity to progress with these upgrades at Derrylecka Playing Fields which will allow us to continue playing football at Intermediate level. The Cambane League agrees with the ground share arrangement and the conditions outlined in this proposal will be agreed in writing with the league and the Council. This is very pressing in terms of the time lines and the committee would request that the proposal is reviewed as quickly as possible by the Council.

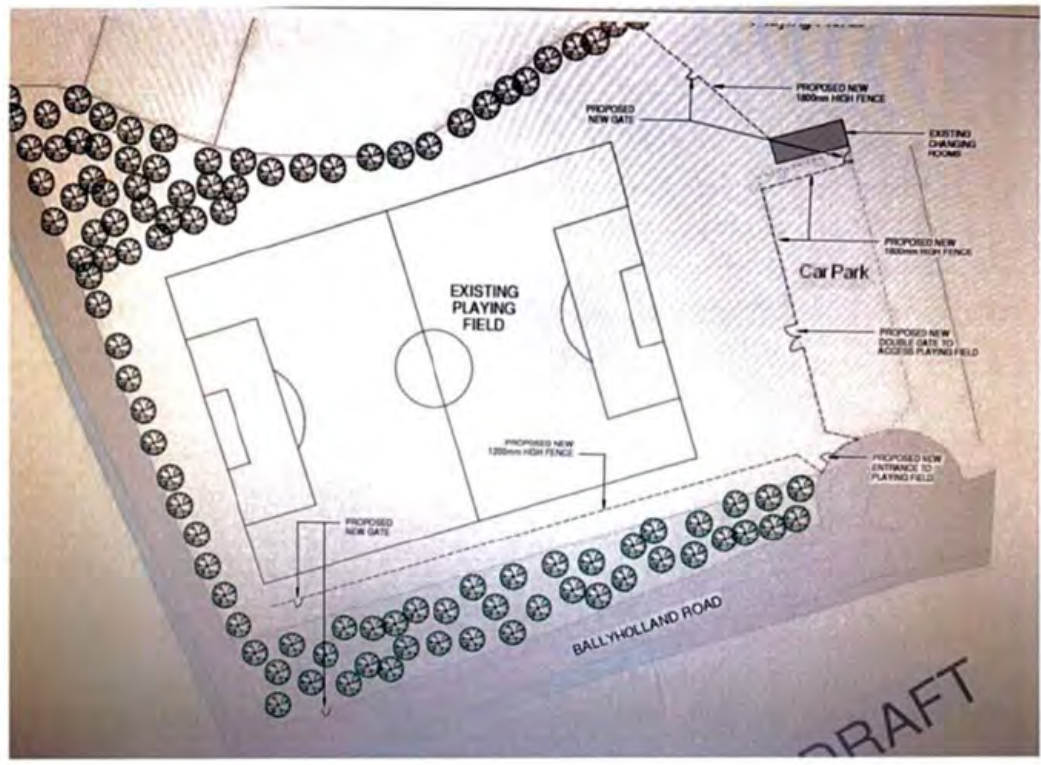
The club is prepared to pay the costs required to complete the works however, we are asking the Council for financial support towards them.

If the Council has any questions, please contact Club Chairman Damien Hillen on 07788231809 or by email damien.hillen@btinternet.com

The committee would like to thank you for taking the time to read and consider this proposal and we look forward to your reply in the coming weeks.



Outline Plan



Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Safety of Sports Grounds Consultation
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Geraldine OCallaghan Senior Environmental Health Officer

Decisions required:	
To consider and agree to write to Department for Communities to voice concerns regarding the implementation of new guidance in relation to Sports Grounds	
1.0	Purpose and Background:
1.1	The purpose of this report is to advise Council on a current technical consultation by The Sports Grounds Safety Authority (SGSA) on the final draft of the most recent (6 th) edition of the Guide to Safety at Sports Grounds.
2.0	Key issues:
2.1	<p>The Guide to Safety at Sports Grounds is recognised as the primary technical guide by ground management and regulatory authorities to inform safety at sports grounds. In Northern Ireland it is the Department for Communities responsibility to provide guidance under Article 22 of the Safety of Sports Grounds (NI) Order 2006.</p> <p>The more extensive draft 6th edition consolidates and updates on safety at sports grounds topics from the current Northern Ireland Guide to Safety at Sports Grounds referred to as 'The Red Guide' and issued in 2007. This Northern Ireland guide was based on the 4th edition of the SGSA 'Guide to Safety at Sports Grounds' and was produced by the then lead department and remains the current technical guidance in Northern Ireland.</p> <p>The 6th edition of the Guide to Safety at Sports Grounds is due to be published in the summer 2018 and DfC are minded to adopt the revised 6th edition of the Guide to replace the current technical 'Red Guide' in Northern Ireland</p> <p>The Guide to Safety at Sports Grounds 6th edition draft provides guidance for all sporting venues and will also apply to England and Wales. A fundamental principle of the revised Guide is that responsibility for all people lies at all times with the ground management.</p> <p>In this new edition, management responsibility extends to all people present at the sports grounds including members of staff, media personnel etc., not just spectators and provides new guidance on the circulation and movement of spectators outside the sports ground, both before and after an event.</p> <p>The revised Guide takes into account the heightened awareness of security and provides additional updated guidance on issues such as terrorist threats and contingencies such as lockdown and invacuation. The Guide also recognises the greater use of fire engineering and the role of digital technology to apply good</p>

	<p>practice in terms of safety, security and service levels in the design and management of grounds.</p> <p>Members will appreciate that it is appropriate that Northern Ireland safety at sports grounds guidance reflects best practice, is current and consistent across UK, and that any sports grounds structures are of the highest and safest quality. However, it is important that we express our concerns that the strict application of this Guidance has the potential to put excessive demands on our sports grounds which are not comparable with those in the rest of GB.</p> <p>It is fundamental that the DfC provides support and assistance firstly to Council as the enforcing authority for The Safety at Sports Grounds (NI) Order 2006 and secondly through the governing bodies for sport, to sporting venues across the Borough to facilitate the transition to the revised 6th edition guidance.</p>
3.0	Recommendations:
3.1	That Members agree to write to DfC to request that the Department consider and set out measures to support Councils and those sports grounds affected by the potential impact of the significant additional safety measures within the draft Guide should they make the decision to adopt the SGSA 6th edition of the Guide to Safety at Sports Grounds as the new technical guide for safety at sports grounds in Northern Ireland.
4.0	Resource implications
4.1	none
5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Age Friendly Strategic Alliance
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health and Wellbeing
Contact Officer (Including Job Title):	Lorraine O Reilly Age Friendly Coordinator

Decisions required:	
To agree to nominate representatives to sit on the Age Friendly Strategic Alliance	
1.0	Purpose and Background:
1.1	<p>Age friendliness means making Newry, Mourne and Down an area where people of all ages and backgrounds can thrive with a good quality of life as they grow older.</p> <p>The Newry, Mourne and Down Age Friendly Strategic Alliance has been working actively with a wide range of partners on initiatives to understand and improve the health, well-being and quality of life of older people.</p> <p>We have an Age Friendly Coordinator funded by the Public Health Agency to bring this work forward.</p> <p>We are now seeking to make changes in how our Age Friendly work is organised.</p>
2.0	Key issues:
2.1	<p>The Newry, Mourne and Down Age Friendly programme will be led by a new version of the Strategic Alliance, made up of senior decision makers from the key stakeholders</p> <p>These individuals will commit their organisations to jointly planning and cooperating to achieve a strong and vibrant Age Friendly District Vision.</p> <p>We believe that it would be helpful to have political representation on our reformulated alliance.</p> <p>Beneath this Alliance which will be representative of our entire District we will also be augmenting the two Older person's Forums which represent the views and concerns of people and communities within the legacy areas.</p> <p>The Chairs of these forums will also sit on the Alliance.</p> <p>Members will be required to attend two meetings per year and may also be asked to attend the local forums in relation to specific issues.</p>
3.0	Recommendations:
3.1	That the Committee agree to nominate representatives from each party grouping and Independents to sit on Age Friendly Strategic Alliance
4.0	Resource implications
4.1	No equality or opportunity or good relations adverse impact is anticipated.
5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
	None

Report to:	Active & Healthy Communities Committee
Date of Meeting:	21 May 2018
Subject:	Social Investment Fund - Update
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Justyna McCabe, Programmes Manager

Decisions required:	
To note the report and SIF Capital Project Board minutes (March 2018)	
1.0	Purpose and Background:
	<p>The Council is covered by two Social Investment Zones – Southern (legacy Newry and Mourne) and South Eastern (legacy Down). The Council is delivering the 'Work It' programme in the Southern Zone and a number of capital projects in the South Eastern Zone.</p> <p>Update on projects: <u>'Work It'</u> Project completed.</p> <p><u>Castlewellan Community Centre:</u> The Executive Office have approved the higher costs for the centre.</p> <p><u>Community Operated Sports Facilities:</u> The Executive Office are currently considering a revised funding application to cover the anticipated additional funding required for all 3 pitches: Downpatrick, Ballyhornan and Kilcooley.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> It will not be achievable to spend the Landfill Communities Funding, currently allocated to the Downpatrick 3G SIF project, by the end of July. We are assessing options to reallocate the funding. If a new application is submitted and it is successful, the funding will not be lost and a new 2 year timescale in which to spend, will apply. The Executive Office is considering options and associated additional costs in respect of the Community Operated Sports Facilities.
3.0	Recommendations:
3.1	That the Committee note the report and Capital Project Board minutes.
4.0	Resource implications:
4.1	Current Council contribution as agreed at December meeting: Downpatrick £95K, Ballyhornan £125K
5.0	Equality and good relations implications:
5.1	The Economic Appraisals include a commitment to balanced interventions, equal opportunities and Section 75.
6.0	Appendix
	Minutes of SIF Capital Project Board Meeting (March 2018).

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

MINUTES OF SIF CAPITAL PROJECT BOARD MEETING
Monday 26th March 2018 @ 10am in Downshire Civic Centre Downpatrick.
Meeting Room 4.

CHAIRPERSON: Conor Mallon

IN ATTENDANCE:

Sarah McClory
Justyna McCabe
Ciara Burn
Paul Brannigan
Raphael Crummy
Janine Hillen
Kenny Knox
Debbie Murphy
Francesca Dowler
Tom McClean
Conor Mallon
Kytrina Mullan

APOLOGIES:

Nicky Lowry
Stephen Addy

1. INTRODUCTIONS:

Conor welcomed all the members of the Project Board. Apologies were noted as above.

2. CONFLICT OF INTEREST:

No conflicts of interest were raised.

3. MINUTES:

The minutes of the previous meeting were approved, with the agreed addendum on page 1 of the Action sheet under the Subject heading Community operated sports facilities – Downpatrick. Change "Downpatrick" to "Ballyhornan".

4. ACTION SHEET:

Community Operated Sports Facilities

Paul Brannigan has passed the additional costs associated with Kilcooley to Debbie Murphy to factor in to the business case.

Paul Brannigan confirmed that a landscape architect was appointed on the 20th February 2018 to finalise the planting schedule for the Kilcooley project

Castlewellan Community Centre.

Tom Mclean will send the requested information re ITT on Wednesday 28th March. The information will be sent through Debbie Murphy and CC Kenny Knox.

5. Castlewellan: Community Centre

The Department has approved the higher costs. An ITT draft is required and Tom is to forward to the Executive office and Tom is also to forward the activity schedule information to Kenny Knox and Debbie Murphy.

PPQ Assessment, the issue Re insurance has been clarified. The Executive Office to be sent the PPQ and ITT documents/workings and also to be forwarded to Debbie Murphy and CC Kenny Knox.

Architect and Invitation to tender documents (ITT). There will be no revised letter of offer until costs have been clarified.

The project is ongoing and there have been few developments/progression since the last meeting.

Tom Mclean to follow up with Castlewellan consultants to ensure the project is meeting the schedule requirements in terms of delivery.

6. Community Operated Sports Facilities

Procurement

PQQ – the assessment panel met with CPD 2/03/18 and assessed the randomly generated returns provided by the 6 tenderers provided by CPD for the Ballyhornan and Kilcooley projects.

Clarifications were sent to CPD 12/03/18 and the design team are currently assessing references.

There will be a select list of 6 no. tenderers at ITT stage for each site.

Ballyhornan:

Paul Brannigan met with NIE on the 23rd February 2018 to discuss right of way issues for Ballyhornan project. NIE were in agreement in principal to either of the proposed options – to route the RoW through the community centre land or to the northern boundary of the new pitch. The right of way issue is also conditional on adjacent land owners. Proposed land transfer maps are to be provided by the design team and forwarded to Ballyhornan & District Community Association to issue to their solicitor to issue to the 3 relevant adjacent landowners to confirm the right of way issue and to process the land transfers.

Downpatrick

Paul Brannigan met with Conor Haughey and Downpatrick FC to discuss other options / locations that could be considered for the Downpatrick project. No definitive alternative locations have currently been identified for the Downpatrick 3G pitch.

Downpatrick football project will go out to procurement as a single project.

Debbie highlighted that the timelines for the Downpatrick proposal are a constraint i.e. a site with no planning permission. The focus should remain on a 3G pitch as it would be difficult to get a grass pitch through the SIF approval process.

Kilcooley

The design team confirmed that due to the requirement identified in the pre application meeting with Planning to provide substantial landscape buffers between the new pitch and the adjacent housing, the area of the application boundary has now increased above 1 hectare, which moves it to being defined

as a 'major development' in Planning terms. This designation requires a Pre Application Notice (PAN) to be served to Planning, followed by a 12 week consultation period (to include a community consultation day), prior to the actual Planning application being submitted. The PAN will be issued by the design team this week.

Revised costs have been provided by the design team for Kilcooley, which report costs £150,000 higher than the previous estimated costs. The justification for the price increase was discussed – re-orientation of the pitch and landscape buffers as required by Planning

ANDBC report the transfer of land has been approved by NIHE and we are awaiting a formal decision from DfC.

The Project Board queried if a letter had been received from DfC asking for approval in the absence of an Executive.

Risk Register and Issues Log

There has been little change to report. The issues on the risk register will remain the same until the procurement process completes.

Planning continues to be noted as a risk.

7. Update from The Executive Office and Department for Communities

To date Debbie Murphy has received no timeline or decision from the Economists. The Economists have received all the relevant information and are aware a decision is required.

Raphael reported to the Project Board that there has been no material change since last month's meeting in that no budget for 2018/19 has been set. The Permanent Secretary will be responsible for approving expenditure.

8. Finance

Sarah McClory provided updated financial profiles. Debbie Murphy raised concerns that there was a large underspend profiled so late in the financial year.

The original schedule of payment is not at ITT stage or contract stage. Connor Mallon will liaise with the consultants to progress.

9. OBA NISRA report cards

No update on the Report card.

Signed: Conor Mallon
Chairperson

Signed: Justyna McCabe

Next Project Board Meeting: Monday 30th April 2018, Conference Room,
Monaghan Row, Newry 10am – 12 pm.

Report to:	Active and Healthy Communities
Date of Meeting:	21 May 2018
Subject:	Correspondence from Citizens Advice Northern Ireland concerning Future of Citizens Advice from 1 April 2018
Reporting Officer (Including Job Title):	Janine Hillen, Assistant Director Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan, Head of Engagement

Decisions required:

To note this report and the attached correspondence.

1.0	Purpose and Background:
1.1	<p>To inform the Committee of correspondence received from Citizens Advice Northern Ireland (CANI – the regional office for Citizens Advice in Northern Ireland) concerning the future of Citizens Advice from 1 April 2018 and the Department for Communities (DfC) stated position of its on-going support for frontline Citizens Advice Bureaux.</p> <p>On Friday 23 February 2018, Council received an email from DfC advising of a letter (see Appendix 1) that it had issued to frontline Citizens Advice Bureaux regarding DfC support for frontline Citizens Advice Bureaux. DfC's letter was issued to local Citizens Advice Bureaux following a number of concerns raised with DfC following a meeting between Citizens Advice Bureaux managers and Citizens Advice regional office staff on 21 February 2018. The DfC letter sought to make its position on on-going support for Citizens Advice Bureaux clear and to reassure local Citizens Advice Bureaux.</p> <p>In response to DfC's letter of 23 February 2018, the Council's Chief Executive, Mr Liam Hannaway, received by email on Wednesday 28 February 2018 a letter (see Appendix 2) from Mr Dave Wall, Chair of the Board of Trustees of CANI, sharing the concerns of CANI in relation to the future of Citizens Advice from 1 April 2018.</p> <p>Council subsequently received the letter at Appendix 3 from DfC on Tuesday 1 May 2018. This provides a further update on the progress being made to implement measures that will ensure local Citizens Advice Bureau have on-going support.</p>
2.0	Key issues:
2.1	<p>The key issue centres on DfC's decision to no longer provide funding to CANI regional office to provide support services for Citizens Advice frontline bureaux in Northern Ireland and CANI's concern for the impact this will have on the future of Citizens Advice across Northern Ireland. DfC has confirmed that it and all other CANI funders have stopped funding CANI due to concerns that were identified.</p> <p>DfC's letter of 1 May 2018 confirms that it is working closely with local frontline Citizens Advice Bureaux and that its key aim has been to ensure that there is no impact on the provision of advice to citizens and that it remains confident that this is the position.</p>

	Citizens Advice Newry, Mourne & Down has confirmed that it is currently working closely with the DfC and Citizens Advice England and Wales in order to retain the brand of Citizens Advice. The Trustee Board of Citizens Advice Newry, Mourne & Down has written a letter to Mr Pol Callaghan, Chief Executive of CANI, and also to Mr Dave Wall, Chair of the Board Trustees of CANI, to provide assurance that there will be no loss of client data.
3.0	Recommendations:
3.1	That the Committee: > note this report. > note the attached correspondence.
4.0	Resource implications
4.1	None.
5.0	Equality and good relations implications:
5.1	No equality or opportunity or good relations adverse impact is anticipated.
6.0	Appendices
6.1	Appendix I: DfC letter dated 23 February 2018. Appendix 2: Letter dated 28 February 2018 from Mr Dave Wall, Chair of CANI. Appendix 3: DfC letter dated 1 May 2018.

Citizens Advice Bureaux Chairs

Citizens Advice Bureaux Managers

By email



Department for

Communities

www.communities-ni.gov.uk

Voluntary and Community Division

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23 February 2018

DEPARTMENT FOR COMMUNITIES SUPPORT FOR FRONTLINE CITIZENS ADVICE BUREAUX

A number of concerns have been raised with the Department following a meeting between Citizens Advice Bureaux managers and Citizens Advice Regional Office staff on 21st February 2018.

The Department wishes to take this opportunity to make its position on ongoing support for Citizens Advice Bureaux clear and to reassure the chairs, managers, staff and volunteers in Citizens Advice Bureaux.

Citizens Advice Bureaux are a critical partner for the delivery of advice services. The Department has no intention, plan or strategy that would see frontline Citizens Advice Bureaux ceasing to provide advice services. The Department remains focused on supporting and enhancing the frontline advice services provided by Citizens Advice Bureaux and the independent advice sector.

The Department will also continue to work with the Money Advice Service and Citizens Advice Bureaux to ensure frontline debt advice services continue.

This letter has been copied to local councils for information.

I would be pleased to discuss any aspect of this letter with you, or to meet with you individually or as a group, should you wish.

Yours sincerely



ELAINE DOWNEY

Head of Advice Services Team, Voluntary and Community Division

CC Leo O'Reilly, Permanent Secretary
Ian Snowden, Deputy Secretary
Arthur Scott, Director Voluntary and Community Division
Sheila Wheeler, Money Advice Service
Council Community Support Officers
Dave Wall, Chair CANI



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CONFIDENTIAL

To: All Council Chief Executive Officers

28 February 2018

Dear Chief Executive

Future of Citizens Advice from 01 April 2018

I am writing to you in my capacity as Chair of the Board of Trustees of the Citizens Advice Northern Ireland Service, which currently operates in all 11 council areas helping 100,000 people each year with 300,000 problems and generating over £40 million annually for vulnerable clients. I am aware that Councils received correspondence from the Department for Communities (DfC) on 23 February stating its *"ongoing support for Citizens Advice bureaux"* as a *"critical partner for the delivery of advice services"*. Unfortunately, I must share with you the concerns of the Citizens Advice Northern Ireland Board that there is a significant risk that the present trajectory for Citizens Advice that is increasingly determined by DfC will have a catastrophic impact on the future of Citizens Advice across Northern Ireland. This includes significant risk of service interruption to clients as well as risk of losing the Citizens Advice brand for Northern Ireland as whole.

Citizens Advice has a unique governance model. The organisation operates as a single overall Service, with separate constituent parts at regional and local levels.



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Each has specified legally binding functions. Crucially, one cannot operate without the other. There cannot be local Citizens Advice offices without a properly resourced umbrella organisation.

As yet, we have not received confirmation of funding from DfC since 01 January nor for 2018/19. In the event that appropriate funding without arbitrary restrictions on other income is not confirmed in the near future, the Regional Trustee Board will have to consider prompt steps to fulfil its fiduciary duties including cessation of key services. This is new and dangerous territory for Northern Ireland. There is a significant risk that those consequences could include:

- **Citizens Advice brand** – local offices in your Council area would no longer be able to trade using the Citizens Advice brand; meaning a service trusted by 98% of people in Northern Ireland¹ could be lost
- **Quality Mark** – local offices' accreditation under the Citizens Advice quality mark would lapse, removing proven quality controls and undermining trust at a critical time for vulnerable clients with Universal Credit rolling out and Brexit looming
- **Client data** – to use the Citizens Advice brand license in the UK, all Citizens Advice must use a case recording system controlled by Citizens Advice. Without this case recording system local offices would not be able to create case records for new clients and existing clients left in limbo or

¹ IpsosMORI 2011



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inconvenienced. Furthermore, the 9 million client records already held may have to be deleted under the regional charity's duties as data controller, creating litigation risks for local offices

- **Adviser Information System** – advisers would lose access to the AdviserNet system relied upon by advisers daily; the most advanced of its kind in the world (as all NI content is provided from the NI Regional Office) meaning advisers would be left to research problems individually leading to fewer clients helped and increased risk of inconsistency and errors
- **ICT** – staff and volunteers would lose access to all ICT hardware; staff emails; adviser diaries; effectively halting all services to clients
- **Information Security** – loss of all encryption and cyber security protection, posing major data security and GDPR compliance risks
- **BMIS/CABlink** – loss of access to Citizens Advice resources such as the online BMIS management toolkit (part of the Quality Mark)
- **Insurances** – loss of insurance cover including employers liability, public liability and professional (i.e. advice) indemnity
- **HR support** – loss of expert HR advice contract support including for ongoing issues
- **Training** - courses (mapped to Citizens Advice Quality Mark) would cease
- **Accreditation** – various passported accreditations would cease, e.g. Information Commissioner's Office, Office of the Immigration Services Commissioner, Copyright Agency, etc.
- **UK Services** – local office access to participation in UK wide Citizens Advice activities would cease



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- **Public website** – Northern Ireland content (used by 473,000 people last year) would be removed from the UK public information site
- **Charity Commission** – the Charity Commission would be notified of these changes, and local offices at a minimum would need to be reconstituted with potential upheaval including new funding negotiations, new bank accounts needed, myriad compliance changes and the potential for existing bureaux to have to close and reconstitute as other entities.

Our colleagues in Citizens Advice, England & Wales, are aware of our current difficulties. Our clear understanding is that the nature of the funding challenges and threats to independent governance of Citizens Advice from DfC here mean that it would be unlikely that any alternative arrangements would be feasible, not least as the level of financial support provided by DfC is already considerably below that provided to Citizens Advice services in England, Wales or Scotland. There is therefore a high risk of the best independent advice service in the UK and Ireland, delivered through a regionally accountable organisation, being lost to Northern Ireland. I have already indicated that survey evidence demonstrates 98% of people in Northern Ireland trust Citizens Advice. In the current highly unstable political climate and with Universal Credit being rolled out and Brexit on the horizon it would, in my view, be foolish to ignore the potential consequences of such a loss.

I am aware of the distress and anxiety which the current situation is causing within our Service. I am also conscious of the significant impact on the public



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and on our clients in your Council area, should these risks be realised. I feel obliged to share this with you to give you a full understanding of the interconnectedness of Citizens Advice at local and regional levels and the potential risks to all stakeholders.

I will keep you fully informed of developments over the next period and look forward to your support. We would welcome the opportunity to discuss any of the above issues with you or your officers, should you consider that to be helpful.

A handwritten signature in black ink, appearing to read "Dave Wall".

Dave Wall OBE

Chairperson

Copy: Rt. Hon Karen Bradley MP, Secretary of State for Northern Ireland

Citizens Advice Trustee Board

Citizens Advice Membership & Standards Committee

Local Citizens Advice Chairs

Local Citizens Advice Managers

Leo O'Reilly, Permanent Secretary, Department for Communities

Gillian Guy, Chief Executive, Citizens Advice (England and Wales)

**Council Chief Executives
c.c. Council Community Support Officers**



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1 May 2018

Dear Chief Executive,

You will be aware of the ongoing situation with Citizens Advice NI (CANI) regional office, the Department no longer provides funding to CANI to provide support services for Citizens Advice frontline bureau in NI. The Department has been liaising with staff from your community support divisions on this issue at meetings of the Council Liaison Group, a further meeting of this Group will be scheduled for mid – May 2018 to provide detailed information. In the meantime I want to update you on the progress being made to implement measures that will ensure local Citizens Advice bureau have ongoing support.

Over the past weeks the Department has held a number of meetings with local Citizens Advice Bureau to identify immediate contingency arrangements and longer term options for advice sector support functions. These meetings have been delivered in conjunction with colleagues from Citizens Advice England (CitA) who the Department has commissioned to ensure the Citizens Advice brand is maintained in NI and to assist in immediate contingency support. These meetings have focused on the following areas:

- Citizens Advice Brand and membership;
- Access to IT services and developing a new case recording / IT system;
- Delivering the advice strategy '*Advising, Supporting, Empowering*'; and delivering Welfare Reform initiatives.

Citizens Advice Brand and Membership

The Department has facilitated workshops with local Citizens Advice Bureaux and Citizens Advice England & Wales (CitA), extensive work and discussion has taken place and proposals are currently being developed for consideration. A further workshop to confirm details of membership and support required to meet the Citizens Advice brand is expected to be held within the coming weeks.

Access to IT services and developing a new case recording / IT system

Access to CARMA records continues to be a concern. Frontline managers have advised of the precise technical issues that need to be addressed. It was agreed at that meeting that Chairs and Trustees of local bureaux may wish to write to Citizens Advice NI asking that access to CARMA etc. remains in place.

An initial meeting of the IT working group took place on 18 April and immediate contingency proposals were discussed. The Department, CitA and local managers will act quickly with these contingency arrangements in the event that access to CARMA etc. is not available. Subsequent meetings of the IT working group will work to develop a new case recording system for the advice sector, in line with the Advice Strategy (this working group will include representatives from across the Advice Sector in NI). Work is ongoing between meetings with relevant IT specialists. The Department remains hopeful that CANI will give full access to CARMA in the coming weeks.

Delivering the advice strategy '*Advising, Supporting, Empowering*' and Delivering Welfare Reform initiatives

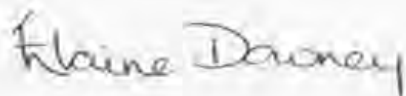
There are a number of Advice Strategy objectives where work is required and there are also Welfare Reform initiatives which require co-ordination across the Citizens Advice network in NI. Local Bureaux and CitA are considering how best to progress this work. The Department will then consider their proposals to deliver this work.

The Department is working closely with local Citizens Advice Bureau to put in place necessary arrangements and we will provide a level of financial support to enable managers to participate in this ongoing work. I am aware that CANI are not in a

position to provide statistical information at present and I have been advised that this is due to sick absence within the organisation, this same issue prevented provision of statistical information for a period in 2017. I will provide an update on this position to council officials at the meeting in mid- May.

Finally, I would like to thank your officials for the support and co-operation they have given to the Department over the past months, our key aim has been to ensure that there is no impact on the provision of advice to citizens and I remain confident that is the position.

Yours sincerely



ELAINE DOWNEY

Head of Advice Services Team, Voluntary and Community Division

Report to:	Active and Healthy Communities
Date of Meeting:	21 st May 2018
Subject:	Community Services Volunteer Evening
Reporting Officer (Including Job Title):	Janine Hillen (Assistant Director Community Engagement)
Contact Officer (Including Job Title):	Julie Mc Cann (Head of Community Services, Facilities and Events)

Decisions required:

To note the report.

- **The Volunteer Evening will be held on the 15th June, at the Kilmorey Arms in Kilkeel from 7-12pm.**
- **An e-invite will be sent to groups in the last week of May.**
- **There will be a keynote speaker at the event talking about the importance of volunteering and community activity.**

1.0	Purpose and Background:
1.1	<p>CDRCN carried out a Community Centre Review on behalf of NM&DDC. The report was presented to Council in December 2017.</p> <p>A Review contained a number of recommendations, including;</p> <p><i>"To acknowledge the success of groups and volunteer effort"</i></p> <p><i>Findings:</i> <i>An enormous amount of volunteer hours are dedicated to ensure communities across the district have access to affordable, fit for purpose community facilities, from which a vast array of activities can take place. Council remains extremely supportive and appreciative of this effort shown by all volunteers.</i></p> <p><i>Recommendations and Considerations:</i> <i>Consideration should be given to Council hosting a yearly celebration event to acknowledge and recognise the tremendous effort shown by volunteers managing community facilities.</i></p>
2.0	Key issues:
2.1	<p>Council officials have organised a volunteer thank you evening for community associations who currently hold a Facility Management Agreement (FMA) or a Service Level Agreement with Council to manage a community facility (31 groups).</p> <p>Invitations will also be extended to Councillors and relevant council employees.</p> <p>Details are as follows:</p> <ul style="list-style-type: none"> • The event (dinner & dance) will be held on the 15th June at the Kilmorey

	<p>Arms in Kilkeel from 7-12pm.</p> <ul style="list-style-type: none"> • An e-invite will be sent to groups to nominate five representatives in the last week of May. • The event will showcase services/programmes currently being carried out in community centres. • There will be a keynote speaker at the event talking about the importance of volunteering and community activity. • Information packs will be distributed to all guests with information on services provided by Council and key contacts. • Questionnaires will be distributed regarding training needs for managing community facilities. • Groups attending will be encouraged to explore opportunities to share ideas and best practice.
3.0	Recommendations:
3.1	<p><i>To note the report.</i></p> <ul style="list-style-type: none"> • The Volunteer Evening will be held on the 15th June, at the Kilmorey Arms in Kilkeel from 7-12pm. • An e-invite will be sent to groups in the last week of May. • There will be a keynote speaker at the event talking about the importance of volunteering and community activity.
4.0	Resource implications
4.1	Funding has been allocated through the rates process for spend in 2018/2019. Officer time.
5.0	Equality and good relations implications:
5.1	This Volunteer evening should have a positive impact on Equality and Good Relations
6.0	Appendices
	Appendix I: None