



April 13th, 2016

**Notice Of Meeting**

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 18th April 2016 at 6:00 pm** in **Downshire Civic Centre**.

**Chair:** Cllr L Kimmins

**Vice:** Cllr L Devlin

**Members:** Cllr S Burns Cllr M Carr

Cllr S Doran Cllr C Enright

Cllr G Fitzpatrick Cllr V Harte

Cllr H Harvey Cllr D Hyland

Cllr K Loughran Cllr B Ó'Muirí

Cllr D Taylor Cllr G Sharvin

Cllr W Walker

# Agenda

- 1 **Apologies & Chairperson's Remarks**
- 2 **Declarations of Interest**
- 3 **Action Sheet arising from AHC Committee Meeting held on 21 March 2016**

[AHC-21032016.pdf](#)

Page 1

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## *Community Engagement*

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- 4 **2016-2017 Community Facilities - Audit of Effectiveness**

[Item 4 - AHC - Community Centre Audit - JH - 18 Apr 2016.pdf](#)

Page 4

[Item 4 - Community Centre - TOR - JH 18 April 2016.pdf](#)

Page 6

[Item 4 - Community Health Check - JH - 18 April 2016.pdf](#)

Page 9

- 5 **Minutes of PCSP Meeting & Policing Committee Meeting held on 15 December 2015**

[Item 5 - AHC - PCSP - April 2016.pdf](#)

Page 17

[Item 5 - Policing Committee Minutes 15.12.2015.pdf](#)

Page 18

[Item 5 - PCSP Minutes 15.12.15.pdf](#)

Page 22

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## *Leisure and Sports*

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- 6 **DFP Consultation - Enhanced Sport & Recreation Rate Relief Unlicensed Community Amateur Sports Club**

[Item 6 - AHC - DFP consultation - RM- 18 Apr 2016.pdf](#)

Page 30

[Item 6 - Appendix A \(ii\) - DFP Consultation - April 2016.pdf](#)

Page 32

[Item 6 - Appendix A \(i\) - DFP Consultation - April 2016.pdf](#)

Page 38

- 7            **Concussion & Head Injury Management Training for Sports Clubs**
- [Item 7 - AHC- Head Injury Training.pdf](#)* Page 64
- 
- 8            **Leisure and Sports Facility - Public Holiday 2016/17**
- [Item 8 - AHC - leisure and Sport facility arrangements for 2016 17 - RM - 18 April 2016.pdf](#)* Page 65
- 
- 9            **Play and Leisure Strategy Update**
- [Item 9 -AHC - Play & Leisure Strategy Update - RM - 18 April 2016.pdf](#)* Page 67
- [Item 9 - AHC - Play & Leisure Strategy - appendix B - RM - 18 April 2016.pdf](#)* Page 69
- [Item 9 - AHC - Play & Leisure Strategy - appendix A - RM - 18 April 2016.pdf](#)* Page 72

*Health & Wellbeing*

- 10          **Smoking Cessation Pilot Scheme**
- [Item 10 - AHC - Smoking cessation - ED - 18 April 2016.pdf](#)* Page 73
- 
- 11          **Sunbed Test Purchasing**
- [Item 11 - AHC - Sunbed Test Purchasing - ED - 18 April 2016.pdf](#)* Page 75
- 
- 12          **Fair-trade Status for District**
- [Item 12 - AHC - Fairtrade Paper - ED - 18 April 2016.pdf](#)* Page 76
- [Item 12 - Appendix - Fairtrade - ED - 18 April 2016.pdf](#)* Page 78

**ACTION SHEET- ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING – MONDAY 21 MARCH 2016**

1

<b>AGENDA ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed</b>
AHC/33/2016	Apologies and Chairperson's Remarks	<b>It was agreed that the organisation of a Sports Head Injury Conference would be progressed with SAND and a progress report brought back to the April Committee meeting.</b>	On agenda 18/04/16
AHC/35/2016	Action Sheet of the AHC Committee Meeting held on 22 February 2016	<b><i>AHC/20/2016 – Lease of Carnbane Playing Fields, Bann Road, Castlewellan</i></b> <b>It was agreed that the matter regarding the Lease of Carnbane Playing Fields, Bann Road, Castlewellan, would be kept on the Action Sheet so that a regular update could be provided.</b>	Update available at meeting – 18/04/16
AHC/36/2016	Newry Street Unite, Spaces and Places Application	<b>It was agreed that:</b> <ul style="list-style-type: none"> <li>• <b>NM&amp;DDC agrees in principle to support the Newry Street Unite Project, subject to a successful application by the group to Councils Capital Grant Scheme for approximately £50,000 to match fund the letter of offer from Space and Place.</b></li> <li>• <b>Council agrees to provide assistance with:</b> Capacity building of the community association. Drawing up legal documentation in relation to the overall project (including finalising lease arrangements).</li> <li>• <b>Council to maintain and insure the play area at completion of scheme.</b></li> </ul>	Ongoing
AHC/37/2016	Nuclear Free Local Authorities (NFLA)	<b>It was agreed that Council remain members of the Nuclear Free Local Authorities.</b>	Actioned
AHC/38/2016	Neighbourhood Renewal Intercommunity Youth Arts Project	<b>It was agreed that the following be approved:</b> <ul style="list-style-type: none"> <li>• <b>Use of the three centres for murals to be displayed on internal walls (Threeways, Whitegates, Loanda House).</b></li> <li>• <b>The have murals placed on boards and erected on:</b></li> </ul>	Actioned



AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<ul style="list-style-type: none"> <li>• Fencing at a local play area – Martins Lane.</li> <li>• Perimeter fencing at Derrybeg Community Centre.</li> <li>• Perimeter fencing at Drumalane Football Pitch.</li> <li>• Council to cover costs associated with erection of murals.</li> </ul>	
AHC/39/2016	DEA Fora Update Report	It was agreed to note the report.	Noted
AHC/40/2016	Draft Community Engagement Strategy	It was agreed that the Draft Community Engagement Strategy would be distributed to DEA Chairs for discussion at the next DEA Meetings.	Actioned
AHC/41/2016	Neighbourhood Renewal Capital Projects (Newry)	It was agreed that the progression of 5 community projects be approved as follows, subject to securing necessary documentation and funding from DSD/NR and providing project management throughout.	Actioned
AHC/42/2016	Report on St Brigid's Boxing Club for Remedial Works	<p>It was agreed that the following be approved:</p> <ul style="list-style-type: none"> <li>• The appointment of a Civil Engineer to inspect the entrance road, review and report on the issues and advise estimated costs to rectify where deemed appropriate.</li> <li>• The appointment of a suitably qualified Electrician to test the street lights and report on their condition and provide estimated costs for repairs.</li> </ul>	Ongoing
AHC/43/2016	Request to lease Annsborough Playing Fields to Auglisnafin GAA	<p>It was agreed that:</p> <ul style="list-style-type: none"> <li>• The request from Down GAA would be placed on the list of requests for leases of sports pitches, pending the development of a policy for dealing with these requests.</li> <li>• An assessment be carried out on the car park at the GAA pitch at Annsborough Playing Fields which was in a very poor condition.</li> </ul>	<p>Complete</p> <p>In progress</p>

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<ul style="list-style-type: none"> <li>•The Director meet with Auglisnafin GAA to define the boundary required and a report be brought back to Committee with details of the cost to make the pitch safe.</li> </ul>	
AHC/44/2016	Leisure and Sports Facility Arrangement for Public Holiday	It was agreed that the public holiday operating arrangements for Leisure and Sport Facilities be adopted as detailed in the report. It was further agreed that a report of all bank holiday arrangements for Council's Leisure and Sports facilities for the entire year be brought back to the April Committee meeting.	Actioned On agenda 18/04/16
AHC/45/2016	Newry Leisure Centre Phase 2 and new Down Leisure Centre Supplier Programme	It was agreed that officers commence the process to provide proposals on future supplier arrangements for crèche, café, soft play and fitness suite for NLC Phase 2 and the fitness suite for the new DLC along with providing options for decision on remaining specialist equipment needs.	Progressing
AHC/46/2016	Service Level Agreement with Armagh, Banbridge and Craigavon Borough Council in regard to PHA Funded Services 2016/17	It was agreed that authorisation be given to the Chief Executive to sign the Service Level Agreement with Armagh, Banbridge and Craigavon Borough Council in regard to Public Health Agency funded services 2016/17.	Actioned

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	2016 - 2017 Community Facilities - Audit of Effectiveness
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Janine Hillen

### Decisions Required

Members are asked to note the contents of the report, consider and approve the recommendations contained within.

**1.0**

#### **Purpose & Background**

In January 2016, AHC Committee agreed to continue providing allocations for community facilities through the rates process and also subsequently agreed to;

**'carry out a holistic review of allocations, including an audit of facility effectiveness. Initiate a consultation exercise with DEA Fora and with facilities currently funded and for DEA Coordinators to liaise on an individual basis and build capacity with centre representatives who have been in receipt of council support for a considerable time from legacy Councils'**

Work has been ongoing with County Down Rural Community Network (CDRCN) and Confederation of Community Groups (CCG) to develop a robust process to take forward this review and ensure that community facilities are audited in an equitable, open and consistent manner.

The draft Terms of Reference highlights the scope of the review and includes the questionnaire that facility representatives will undertake.

#### **Proposed Methodology**

	<b>Action</b>	<b>Responsible</b>
	Undertake mapping exercise of current provision	Council Officers <b>Completed</b>
	Develop process and questionnaire for audit	CDRCN CCG Council Officers
	Presentation to DEA Coordinators	CDRCN CCG Council Officers
	Presentation to DEA Fora	DEA Coordinators
	Initial contact with centre representatives (via email/telephone)	CDRCN CCG
	Introductory letter issued	CDRCN CCG
	Face to face meeting to undertake audit and identify issues	CDRCN CCG
	Follow up meeting with centre representatives	CDRCN CCG
	Analysis of audit findings	CDRCN CCG
	Production of Report	CDRCN CCG
	Presentation to Committee	CDRCN CCG Council Officers
<b>2.0</b>	<p><b>Recommendations</b></p> <p>To initiate an audit of community facilities (30 in total) in partnership with County Down Rural Community Network (supported by Confederation of Community Groups)</p>	
<b>3.0</b>	<p><b>Resource Implications</b></p> <ul style="list-style-type: none"> <li>• Appointment of County Down Rural Community Network (supported by Confederation of Community Groups) at an approximate cost of £8,225 (this funding has already been secured and ring-fenced in the rates process)</li> <li>• Officer time</li> </ul>	
<b>4.0</b>	<p><b>Appendices</b></p> <p>Appendix A – Draft Terms of Reference for Review Appendix B – Draft Audit Questionnaire</p>	

<b>Report to:</b>	Active Healthy Communities
<b>Subject:</b>	Policing & Community Safety Partnership (PCSP) Minutes & Policing Committee Report
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officers:</b>	Janine Hillen/Siobhan Fearon

<b>Decision Required</b>	
<ul style="list-style-type: none"> <li>• <b>Members are asked to note the contents of the report.</b></li> </ul>	
<b>1.0</b>	<b>Purpose &amp; Background</b>  Minutes & report of previous PCSP Meeting & Policing Committee Meeting (15 <sup>th</sup> December 2015) are attached for noting.
<b>2.0</b>	<b>Recommendation</b>  Members are asked to note the contents of the report.
<b>3.0</b>	<b>Resource Implications</b>  None
<b>4.0</b>	<b>Appendices</b>  Appendix A – PCSP Minutes Appendix B – Policing Committee Minutes

## POLICING COMMITTEE

### Minutes of PCSP Policing Partnership of Newry, Mourne and Down District Council held in the Mourne Room, Downshire Civic Centre, Downpatrick on 15 December 2015 at 8:55pm

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**In attendance:** Terry Andrews, Newry, Mourne and Down District Council  
Audrey Byrne, Independent Member  
William Clarke, Newry, Mourne and Down District Council  
Jude Cumisky, Independent Member  
Laura Devlin, Newry, Mourne and Down District Council  
Sinead Ennis, Newry, Mourne and Down District Council  
Andy Freeburn, Chief Inspector, PSNI  
Daniel McEvoy, Independent Member  
Harry Harvey, Newry, Mourne and Down District Council  
Una Kelly, Independent Member  
Mickey Larkin, Newry, Mourne and Down District Council  
(Chair)  
Kate Loughran, Newry, Mourne and Down District Council  
Grace McQuiston, Independent Member  
Ewan Morgan, Independent Member  
Fiona Stephens, Independent Member  
David Taylor (Newry, Mourne & Down District Council)  
Simon Walls, Superintendent, PSNI

**Also in attendance:** Siobhan Fearon, Partnership Manager  
Caroline Taylor, Democratic Services Officer

#### 1. Apologies

Apologies were received from:-

Sean Doran, Newry, Mourne and Down District Council  
Brian Quinn, Newry, Mourne and Down District Council  
John Parrott, Independent Member  
Tom Young, Sergeant, PSNI  
Janine Hillen, Partnership Manager

#### 4. Minutes of PCSP Policing Partnership held on 22 September 2015

Read: Minutes of PCSP Policing Partnership held on 22 September 2015.

It was noted that Grace McQuiston and John Parrot had been omitted from the attendance list at the meeting held on 22 September 2015.

**ACTION:** It was **AGREED** on the **PROPOSAL** of Dan McEvoy **SECONDED** by Fiona Stephens, that the Minutes of the PCSP Policing Partnership held on 22 September 2015 be agreed as an accurate record, subject to the amendments above.

**5. Matters Arising**

Ms Fearon advised that she would circulate the membership list of the PCSP around the relevant PSNI stations.

**6. Correspondence re Station Closures**

Read: Correspondence from the NI Policing Board dated 29 September 2015 regarding PSNI Station Closures/Disposals.

**Noted:** The correspondence from the NI Policing Board dated 29 September 2015 regarding PSNI Station Closures/Disposals was noted.

**7. Public v Private Meetings**

Read: Report by Siobhan Fearon dated 15 December 2015 re Public v Private Policing Partnership meetings.

Ms Fearon advised that after research with other PCSPs, most Policing Committees were held in private and public engagements and meetings were carried out to which public invited and talk to the PSNI eg. "on confidence in policing".

**ACTION:** It was **AGREED** on the **PROPSAL** of William Clarke, **SECONDED** by Grace McQuiston, that the PCSP hosts Policing Committee meetings in private and continues to host public engagement events.

**8. Report from District Commander**

Read: Report by District Commander, Simon Walls, regarding Newry, Mourne and Down District – Performance Against the Policing Plan December 2015.

The District Commander, Simon Walls thanked Members for their visit to the new PSNI station in Downpatrick held earlier in the evening. He advised the building would be officially opened in April 2016 by the Chairperson of the NI Policing Board.

The District Commander extended congratulations to Andy Freeburn, who had been promoted to Superintendent.

Highlights from the District Commander's report under the headings: Stocktake, Challenges and Performance, were as follows:

**Stocktake**

- A considerable amount had been achieved during the past 2-3 months since the local policing teams were up and running and now fully operational.
- The transition to local policing teams was challenging and included a change in culture and the mindset of officers who now performed a breadth of roles.
- Dedicated engagement vehicles were on every shift other than the night shift.
- Each officer had a specific DEA in which they carried out engagement tasks.
- During early and late shift, officers were dedicated to engagement tasks unless there was an urgent right to life issue.
- Dedicated engagement capacity was built into the early and late shifts.
- Engagement crews in the District were held to account to ensure they performed the tasks set.
- It was important to ensure the quality of engagement was right.
- The neighbourhood policing teams were working closely with the local policing teams.

### **Challenges**

- There had been a 10% rise in crime in the District, but this had now been halved.
- The crime detection rate had decreased by about 1%.
- There had been challenges around serious crime in the past few months, all of which had required considerable investment of officer time and effort.
- The District had been affected by a series of burglaries, particularly in Newry and in Dundrum.
- Anti-social behaviour continued, although there had been a reduction of 4%.
- Cross-border crime continued to be a challenge.
- Crime at Christmas included a rise in assaults, domestic violence, burglaries and drink driving.

### **Performance**

- Drugs – there had been fewer arrests, but more people charged.
- Non-domestic violent crimes – a small rise of 6.1% had been seen, many being assaults around the night time economy.
- Burglaries – a 3% reduction had been seen in burglaries both domestic and non-domestic. Figures for the over 60's burglaries had reduced. Burglary detection rate was 14%.
- Anti-social behaviour – reduced by 4.4%, although there were hot spots and a range of means were being used to tackle anti-social behaviour in these areas.
- Road collisions – the operational figures showed 8 road deaths in the District to date.

In response to queries from Members, the PCSP Manager undertook to supply a list of PCSP Members to the duty Sergeants.

In response to a query regarding anti-social behaviour and the night time economy, the District Commander advised that initiatives had been put in place to tackle this issue which included more officers being on duty. Ms Fearon also referenced Purple Flag, a NTE standard which Newry City Centre currently holds and which may be rolled out to Newcastle.



Sinead Ennis informed the Committee of the recent positive engagement she had undertaken with a rural community in south Down regarding road safety and the communities concerns. She asked that the PSNI contact her regarding how the community can work with the PSNI to improve the lives of the people in that area.

Chief Inspector Freeburn confirmed the PSNI officers would continue to look at the issues on the roads in that area.

The Chairperson wished the Committee a happy and peaceful Christmas.

There being no further business, the meeting ended at 9.34pm.

## POLICING & COMMUNITY SAFETY PARTNERSHIP

### **Minutes of the Policing & Community Safety Partnership Meeting of Newry, Mourne and Down District Council held in the Mourne Room, Downshire Civic Centre, Downpatrick on 15 December 2015 at 6.30pm**

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**In attendance:** Terry Andrews, Newry, Mourne and Down District Council  
 Audrey Byrne, Independent Member  
 William Clarke, Newry, Mourne and Down District Council  
 Jude Cumisky, Independent Member  
 Laura Devlin, Newry, Mourne and Down District Council  
 Sinead Ennis, Newry, Mourne and Down District Council  
 Andy Freeburn, Chief Inspector, PSNI  
 Daniel McEvoy, Independent Member  
 Harry Harvey, Newry, Mourne and Down District Council  
 Michael Heaney, Youth Justice Agency  
 Una Kelly, Independent Member  
 Mickey Larkin, Newry, Mourne and Down District Council  
 (Chair)  
 Kate Loughran, Newry, Mourne and Down District Council  
 Catherine Maguire, Probation Board  
 Lesley McCombe, Department of Justice  
 Owen McDonnell, NIHE  
 Grace McQuiston, Independent Member  
 Ewan Morgan, Independent Member  
 Fergal O'Brien, Southern Health & Social Care Trust  
 Rod O'Hare, Northern Ireland Fire & Rescue Service  
 Fiona Stephens, Independent Member  
 David Taylor (Newry, Mourne & Down District Council)  
 Simon Walls, Superintendent, PSNI

**Also in attendance:** Siobhan Fearon, Partnership Manager  
 Katrina Hynds, PCSP Project Officer  
 Daniel Brown, PSCP Officer  
 Caroline Taylor, Democratic Services Officer

#### **1. Apologies**

Apologies were received from:-

Sean Doran, Newry, Mourne and Down District Council  
 Martin Fahy, Education Authority NI  
 Brian Quinn, Newry, Mourne and Down District Council  
 Roisin Leckey, Probation Board  
 John Parrott, Independent Member  
 Brendan Whittle, South Eastern Health and Social Care Trust  
 Tom Young, Sergeant, PSNI

Janine Hillen, Partnership Manager  
Andrew Kernaghan, PCSP Project Officer

## 2. Chairman's Remarks

- The Chairman, Mickey Larkin, welcomed Members of the PCSP Committee to the meeting at this festive time.
- The Chairman extended deepest sympathies on behalf of the PCSP to Mr Dan McEvoy, upon the recent death of his mother.
- As this was only the third formal PCSP meeting, the Chairman invited all present to introduce themselves, as this would be useful for the external speaker for the evening, Ms Eileen Murphy from Women's Aid.
- The Chairman apologised for any inconvenience caused regarding the recent issues encountered by Members receiving their PCSP Agendas.
- The Chairperson drew Members attention to Agenda item 6 – Budget update, saying the PCSP had been requested by the Policing Board to take into account issues impacting on the business community and progressing initiatives which supported domestic abuse and safety on our roads.

The Chairperson advised Members of the invitation by Catherine Maguire on behalf of Roisin Leckey, both from the Probation Board, for Members to visit their offices in Newry in the New Year.

Catherine Maguire also extended an invitation to Members to visit Hydebank Wood College and Young Offenders Centre.

Siobhan Fearon suggested including a visit to Radar in the Hydebank visit and undertook to circulate dates for these visits.

### **ACTION: It was AGREED :-**

- **That Members of the PCSP would visit the Probation Board premises in Newry in the New Year.**
- **That Members of the PCSP would undertake a combined visit to Hydebank Wood College and Young Offenders Centre and Radar.**
- **That the dates for the above visits would be circulated to Members by the PCSP Manager.**

Siobhan Fearon extended apologies to Willie Clarke and Brian Quinn who had mistakenly been included in FOI request regarding the delegation staying over at the Burrendale in August 2015.

## 3. Presentation - Women's Aid

The Chairman welcomed Ms Eileen Murphy, Area Manager of Women's Aid, to the meeting.

Ms Murphy provided a comprehensive overview of the purpose and work of the Women's Aid. A copy of the presentation can be provided upon request.

Questions from Members were answered by Ms Murphy as follows:

- Each Trust area had a partnership, but what was missing was a strategy. The Statutory Bodies ie. PSNI, Probation Board, etc, joined up in a range of meetings, although Council was not included in these meetings.

There being no further questions, the Chairman thanked Ms Murphy for her presentation and she departed from the meeting.

#### 4. **Minutes of PCSP Meeting held on 22 September 2015**

Read: Minutes of PCSP Meeting held on 22 September 2015.

**ACTION: It was AGREED on the PROPOSAL of Harry Harvey, SECONDED by Sinead Ennis, that the Minutes be agreed as an accurate record.**

#### 5. **Matters Arising**

There were no Matters Arising.

#### 6. **Budget Update**

Read: Report by Siobhan Fearon dated 15 December 2015 regarding Revised Letter of Offer & Budget Update.

Ms Fearon explained that an additional £151,091 had now been made available by the Department of Justice as per the Revised Letter of Offer.

Mr McEvoy informed Members of the recent Policing Board Committee himself and the Chair of the PCSP had attended. At this meeting he had become aware that most of the other PCSP's operated small grant funding, which was no longer included in Newry, Mourne and Down PCSP's strategy. He proposed £10,000 would be made available to Community Groups (cap of £500 per Community Group) to avail of small grant funding and a sub-committee be instigated to allow this to happen by March 2016.

Ms Fearon advised the partnership that it would not be possible to run a small grants process outside the Council's existing financial contribution process and the next call would be late January which would not facilitate distribution of grants before the end of financial year.

A lengthy discussion ensued, after which it was agreed that clarity would be sought from Council.

**ACTION: It was AGREED on the PROPOSAL of David Taylor, SECONDED by Ewan Morgan, that clarity be sought on PCSP utilising Council processes to distribute funding.**

In the interim Terry Andrews seconded Dan McEvoy's proposal.

**ACTION: It was AGREED on the PROPOSAL of Dan McEvoy, SECONDED by Terry Andrews, that:**

- £10,000 be made available to Community Groups for them to avail of small grant funding, which would include a cap of £500 per Community Group.
- A sub-committee of the PCSP be set up to allocate the small grant funding before 31 March 2016.

In response to William Clarke's question regarding anti-social behaviour plans, Ms Fearon confirmed that resources were allocated, further details of which could be found under Agenda Item 7 – Officer Report. Ms Hynds advised a meeting would be taking place after Christmas with Homestart. Ms Fearon further advised strategic support for the Safe Place Initiative could be discussed at the planning session for 2016/17.

Una Kelly requested an Independent Member be included on the sub-committee.

Dan McEvoy proposed the additional £1,000 allocated by DoJ to capacity building for PCSP Members be used. Terry Andrews seconded this proposal.

**ACTION: It was AGREED on the PROPOSAL of Dan McEvoy, SECONDED by Terry Andrews, that the additional £1,000 allocated to Capacity Building for PCSP Members be accepted.**

A further discussion ensued regarding the make-up of the sub-committee, its quorum and the procedures for the allocation of funding.

**ACTION: It was unanimously AGREED**

- That the membership of the sub-committee to allocate the small grant funding would comprise: Dan McEvoy, Jude Cumisky, Fergal O'Brien, Laura Devlin, Harry Harvey, Una Kelly and William Clarke.
- That a quorum of 4 Members would be required for the sub-committee to proceed.
- That scoring be undertaken by offices and emailed to sub-committee Members for approval.
- That due to the tight timescales, a meeting of the sub-committee takes place week commencing 21 December 2015 to progress the small grant funding.

## 7. Officer Update

Read: Report by Siobhan Fearon dated 15 December 2015 regarding Officer Report.

**ACTION:** It was **AGREED** on the **PROPOSAL** of Dan McEvoy, **SECONDED** by William Clarke, that the Officer Report be adopted.

#### 8. Guidance on Planning 2016-2019

Read: Report by Siobhan Fearon dated 15 December 2015 regarding Guidance on Planning.

Guidance on Planning circulated to all. Strategic Assessment currently being collated. Ms Fearon explained that the strategic assessment would be discussed at the Away Day on 14 January 2016 along with strategic priorities for filling in the Action Plan 2016/17.

Dan McEvoy suggested the document could be tailored specifically to Newry, Mourne and Down as to where needs could be established within the Communities and where funding could be diverted into meaningful projects.

**NOTED:** The Guidance for the Planning to be considered by members to inform planning process in January 2016. The 3 year Strategic Assessment and Action Plan due to be submitted by 29 February 2016, were noted.

#### 9. Community Safety Network – Draft Terms of Reference

Read: Report by Siobhan Fearon dated 15 December 2015 regarding Community Safety Network Terms of Reference (DRAFT)

**ACTION:** It was **AGREED** on the **PROPOSAL** of Dan McEvoy, **SECONDED** by Terry Andrews, that the Community Safety Network – Draft Terms of Reference, be adopted.

#### 10. Consultations

Read: Report by Siobhan Fearon dated 15 December 2015 regarding consultations:

1. Code of Practice of PCSPs – closing 21 January 2016.
2. Access to Justice – closing 9 February 2016.

**ACTION:** It was **AGREED** on the **PROPOSAL** of David Taylor, **SECONDED** by William Clarke, that comments would be submitted to the PCSP Manager 2 weeks prior to the closing date of the above consultations.

#### 11. Date of Next Meeting

14 January 2016 – Planning Day – Burrendale Hotel, Newcastle  
23 March 2016 – PCSP Meeting – Venue TBC (Newry)

## 12. Any Other Business

The Chairman informed Members he had recently attended a Neighbourhood Renewal meeting, along with Harry Harvey and Sinead Ennis, at the invitation of Ewan Morgan, where the relationship between the PCSP and communities had been discussed. Ewan Morgan explained that his role was funded under 'Safer, Stronger Communities' project. He advised that 7 out of the 9 NR groups had been present at the meeting where they had presented a feeling of discord.

A detailed discussion ensued regarding the proposal from the CRJ regarding the engagement process with Neighbourhood Renewal Areas of Newry and a wider discussion on the promotion of the PCSP and increasing the knowledge of the PCSP's work, during which the following points were raised:

- Communities had a lack of knowledge and awareness of the PCSP
- The communities were eager to engage with the PCSP and wanted the PCSP's help to gain community contact with the PSNI
- The Down Legacy PCSP's Engagement Committee listened to community concerns with the PSNI and Statutory Bodies present, which was productive
- Some Independent Members of the PCSP felt disconnected from the PCSP objectives and from the communities.
- The role of the PCSP and how it is communicated through the various forums and structures should be discussed at the forthcoming Planning Day in January
- A strategy was required to target the disadvantaged areas of the District.
- The existing structures of PCSP and NR partnership would be utilised to address concerns in NR areas. Neighbourhood Renewal co-ordinators from Newry and Downpatrick to be invited to make a presentation on their respective areas at the next PCSP meeting. Community associations in both areas to be invited also and the PCSP Manager to request to make a presentation on the work of the PCSP at the Neighbourhood Renewal Partnership meeting on 20 January 2016.

### **ACTION: It was unanimously AGREED:**

- **That the issue of the relationship between the PCSP and communities be discussed at the PCSP Planning Day on 14 January 2016.**
- **That the Neighbourhood Renewal Co-ordinators from Newry and Downpatrick be invited to make a presentation on their respective areas at the next PCSP meeting. Community Associations in both areas to be invited also.**

- That the PCSP Manager makes a presentation on the work of the PCSP at the Neighbourhood Renewal Partnership meeting on 20 January 2016.
- That the roles and responsibilities of PCSP partners to be discussed at the Planning Day on 14 January 2016.

**ACTION:** It was **AGREED** on the **PROPOSAL** of William Clarke, **SECONDED** by Una Kelly, that the idea of an Engagement Committee would be discussed at the Planning Day on 14 January 2016.

There being no further business, the meeting finished at 8.45pm.





<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	DFP Consultation – Enhanced Sport & Recreation Rate Relief – Unlicensed Community Amateur Sports Clubs
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Roland Moore

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Approve the attached Consultation response**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>Department of Finance and Personnel has launched a targeted 8 week consultation on its policy proposals for provision of enhanced Sport and Recreation relief. That enhanced relief would be granted using the new enabling powers recently taken through the Assembly within the Rates (Amendment) Bill.</p> <p>The Department's policy intent is to allow clubs with rateable premises to qualify for 100% (currently 80%) rate relief if:</p> <ol style="list-style-type: none"> <li>the club is registered with HMRC as a community amateur sports clubs; and</li> <li>does not hold a liquor licence.</li> </ol> <p>In terms of bearing this cost, the full amount will be borne by central government, as opposed to district councils.</p> <p>The full consultation document is contained with Appendix A.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>Officers recommend that the Council supports the Department's policy proposals, allowing clubs 100% rate relief where;</p> <ol style="list-style-type: none"> <li>the club is registered with HMRC as a community amateur sports clubs; and</li> <li>does not hold a liquor licence.</li> </ol> <p>Officers will write to the Department to confirm the Council's position.</p>
<b>3.0</b>	<p><b>Resource Implications</b></p>

	None
<b>4.0</b>	<b>Appendices</b> Appendix A part (i) & (ii) – Consultation document

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Concussion and Head Injury Conference for Sports Clubs
<b>Date:</b>	11 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Pat Power

### Decisions Required

- **Members are asked to note the contents of this report.**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>Further to the AHC Committee meeting on 21<sup>st</sup> March 2016 Councillor Burns requested a Concussion and Head Injury Management Conference to be made available to all sports clubs to be completed by the end of the GAA season (August for juveniles). Sport NI have been contacted and have advised the 'Sports Institute Northern Ireland', based in the University of Ulster Jordanstown Campus, are the main facilitators of such training in NI and work in partnership with Sport NI to facilitate training courses. Sport NI have contacted SINI regarding facilitating this conference for local clubs and we are currently awaiting their response. If SINI confirm they can provide the training we will arrange a date, venue and report on the associated costs.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>That SAND, in conjunction with Sport NI and Sports Institute NI, facilitate a conference on sports concussion and head injuries for local sports clubs. Associated costs and venue to be confirmed in a further report.</p>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>At this stage the cost of this course is unknown.</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>Not applicable</p>

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Leisure and Sport Facility Arrangements for 2016/17 Public Holidays
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Roland Moore

**Decisions Required**

Members are asked to note the contents of the report

- **Public Holiday Operating Arrangements for Leisure and Sport Facilities for 2016/17– Ballymote LC, Ballynahinch Centre, Bridge Centre, Down LC, Kilkeel LC, Newcastle LC, Newry LC, Newry SC, St Colmans Sports Complex Newry**

**1.0**

**Purpose & Background**

At March 2016 AHC committee, it was agreed that the public holiday operating arrangements for Leisure and Sport Facilities be adopted as detailed in the report.

It was further agreed that a report of all bank holiday arrangements for Council’s Leisure and Sports facilities for the entire year be brought back to the April Committee meeting.

- As 24<sup>th</sup>, 25<sup>th</sup> December 2016 along with 1<sup>st</sup> January 2017 fall on weekend days, public holiday closures will be on alternate days. Centres will be closed on these dates pending all staff requesting leave.
- Note that below are current draft arrangements and may be subject to change with any future agreements through management and trade unions.

<i>Date</i>	<i>Centre Arrangements Proposals</i>
<i>2<sup>nd</sup> May and 30<sup>th</sup> May 2016</i>	<i>All centres open single shift*</i>

	<table border="1"> <tbody> <tr> <td><b>12<sup>th</sup> July and 13<sup>th</sup> July 2016</b></td> <td><i>All Centres open single shift</i></td> </tr> <tr> <td><b>15<sup>th</sup> August 2016</b></td> <td><i>Newry/Kilkeel single shift – all other centres open as normal</i></td> </tr> <tr> <td><b>29<sup>th</sup> August 2016</b></td> <td><i>All Centres open single shift*</i></td> </tr> <tr> <td><b>24<sup>th</sup> December 2016 (note this will be 26<sup>th</sup> December 2016)</b></td> <td><i>Newry/Kilkeel closed – all other centres open as normal</i></td> </tr> <tr> <td><b>25<sup>th</sup> December 2016 (note this will be 27<sup>th</sup> December 2016)</b></td> <td><i>All centres closed</i></td> </tr> <tr> <td><b>26<sup>th</sup> 27<sup>th</sup> and 28<sup>th</sup> December 2016</b></td> <td><i>All centres closed</i></td> </tr> <tr> <td><b>1<sup>st</sup> January 2017 (note this will be on 2<sup>nd</sup> January 2017)</b></td> <td><i>All centres closed</i></td> </tr> <tr> <td><b>17<sup>th</sup> March 2017</b></td> <td><i>All centres closed</i></td> </tr> <tr> <td><b>17<sup>th</sup> and 18<sup>th</sup> April 2017</b></td> <td><i>All Centres open single shift – subject to rates estimates for 2017/18*</i></td> </tr> </tbody> </table> <p>*Excludes Ballynahinch Centre As previously reported, Newcastle LC to remain on two shifts to cater for seasonal demand when centre is not closed.</p>	<b>12<sup>th</sup> July and 13<sup>th</sup> July 2016</b>	<i>All Centres open single shift</i>	<b>15<sup>th</sup> August 2016</b>	<i>Newry/Kilkeel single shift – all other centres open as normal</i>	<b>29<sup>th</sup> August 2016</b>	<i>All Centres open single shift*</i>	<b>24<sup>th</sup> December 2016 (note this will be 26<sup>th</sup> December 2016)</b>	<i>Newry/Kilkeel closed – all other centres open as normal</i>	<b>25<sup>th</sup> December 2016 (note this will be 27<sup>th</sup> December 2016)</b>	<i>All centres closed</i>	<b>26<sup>th</sup> 27<sup>th</sup> and 28<sup>th</sup> December 2016</b>	<i>All centres closed</i>	<b>1<sup>st</sup> January 2017 (note this will be on 2<sup>nd</sup> January 2017)</b>	<i>All centres closed</i>	<b>17<sup>th</sup> March 2017</b>	<i>All centres closed</i>	<b>17<sup>th</sup> and 18<sup>th</sup> April 2017</b>	<i>All Centres open single shift – subject to rates estimates for 2017/18*</i>
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<b>2.0</b>	<p><b>Recommendation</b></p> <p>It is recommended to adopt arrangements for 2016/17 public holidays as per table set out in 2.1 (subject to change with any future agreements through management and trade unions)</p>																		
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>Not Applicable</p>																		
<b>4.0</b>	<p><b>Appendices</b></p> <p>Not Applicable</p>																		

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Play & Leisure Strategy
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Roland Moore

**Decisions Required**

- **Members are asked to note the contents of the attached Report as an update with the works programme in order to deliver a Play and Leisure Strategy Plan.**

**1.0**

**Purpose & Background**

There is a need for Council to produce a Play/Leisure Strategy in order for us to comply with current legislation and Article 31 (the right to play) of the United Nations Rights of the Child.

Newry, Mourne and Down District Council had two separate play development strategies in the old legacy Councils. The aim of Newry, Mourne and Down District Council is to provide a single mechanism within the Council area which would bring together key public sector agencies alongside community representatives and children and young people.

This Strategy will act as the guidance document to develop if needed or create a more efficient, effective play shortfall within our District. This document/strategy will also give guidance to Council over the next five years where the Council is required to continue to monitor policy areas and develop those highlighted in areas which fall short of the FIT Play Guidance detail.

The Council has previously considered the actions detailed in the table below and also detailed is the update for each action.

<b>Tasks</b>	<b>Update</b>
➤ Play and Leisure	➤ First Meeting has taken place

	<p>Partnership</p> <ul style="list-style-type: none"> <li>➤ RPii Consultant to undertake Condition Survey</li> <li>➤ GIS Mapping and Demographics Consultant</li> <li>➤ Promotion of Free Play Initiatives</li> <li>➤ Procurement of Play Pods</li> <li>➤ Appointment of Consultant to finalise 5 Year Strategy based on all information</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specification drafted and to be procured</li> <li>➤ Specification to be drafted</li> <li>➤ One location per DEA identified and recommended through Play and Leisure Partnership. Procurement to be undertaken. (See Appendix A for Locations)</li> <li>➤ Specification to be drafted (See Appendix A for Locations)</li> <li>➤ Specification to be drafted</li> </ul>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>To consider the Strategy Plan as set out in Appendix B to allow Officers to proceed as detailed.</p>	
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>The Capital Budget has been approved to undertake all required works.</p>	
<b>4.0</b>	<p><b>Appendices</b></p> <p><b>Appendix A:</b> Location of Free Play Initiatives and Play Pods.  <b>Appendix B:</b> Strategy Plan</p>	



## **APPENDIX B**

### **NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

#### **PLAY STRATEGY PLAN**

##### **Executive Summary:**

The Council recognise Article 31 (the Right to Play) of the UNCRC and its General Comment 17 released by the UN Committee on the Rights of the Child in February 2013. Council see the significance of play within the lives of children and young people within our District as well as setting out the obligations of Government bodies to realise Article 31's Rights.

This should be in line with the Council Community Plan.

##### **Introduction:**

The reason for a Strategy Plan for Newry, Mourne and Down District Council, including legislative documents such as the National Green Space Legislation, National Safe Play for Children, OFMDFM Play and Leisure Policy, Children and Young Peoples Strategic Plan 2016 and of course Article 31.

##### **Profile of Newry, Mourne and Down District Council:**

To understand current statistics, two areas of work are to be undertaken:

- Geographical layout of play areas.
- GIS mapping linked to demographics.

Utilising the Fields in Trust (FIT) and the English Play Council models.

##### **Review of Community Engagement/Play and Leisure Committee:**

A Play and Leisure Committee has been established in order to undertake consultation with children and young people, the general public, parents and carers, neighbourhoods.

Consultation with Play and Leisure Committee consisting of OFMDFM, Disability Action, Children's Commissioner, Play Board, Education Board, Health Service, PSNI, DEA Forum Co-ordinators and other key stakeholders.

##### **Play Audit:**

An assessment looking at existing play parks: Quantity, location, equipment condition, overall park condition, accessibility and any planned or recent works within revenue and capital. Playability score of each play park.

### **5 Year Play Park Strategy:**

A external consultant to be appointed to utilise both the G.I.S mapping report of play parks and the parks condition reports, along with their own consultation with local children in our communities. Working with the play /leisure committee on legislative needs and then workshops with local community groups and councillors in order to provide a overarching view of the provision of play and leisure in our district highlighting any shortfalls and needs with a view of how to improve over a period of 5 years.

### **Recommendations:**

- Develop and sustain a play partnership (Play and Leisure Partnership).
- Develop play programmes throughout the District. To utilise existing council land work with arts groups, local children and other bodies to create more interest of existing open spaces for play, eg Narnia Trial.
- Develop a internal system that all council departments must make children and young people part of the decision making processes.
- Liaise with community planners and planners ensuring children, and children with disability are at the forefront of all future planning applications as per current legislative needs.
- Improve on any existing park and open spaces facilities, as highlighted on external RPII auditor report based on a 5 year phased programme.
- Seek Funding and Capital Investment to develop Play Parks within the District that are highlighted in the GIS mapping and demographic report which does not meet the FIT or English paly council guidelines.

**Works Programme required to devise a  
Play Strategy Plan  
Newry, Mourne and Down Council**

1. Set up a Play and Leisure Partnership to assist with the Strategy Plan and its contents. The play needs for the area both demographically and under legislative guidelines. (April 2016).
2. GIS Mapping of all play parks in the District, location and the demographics. (August 2016).
3. Select and arrange (for summer 2016) the Free Play Initiatives and Play PODS in a specific identified location within each of the Seven DEA Forums. (April 2016).
4. Appoint a RPII consultant to review existing play parks and advise on a 5 year plan to improve upon all equipment. This report must also include the play score rating and rank each of our play parks from 1<sup>st</sup> to the 127th (June - July 2016).
5. Hold workshop meetings with local Councillors with the Active and Healthy Communities Committee to determine how the play strategy is to be set out and advise on our legal requirements to facilitate local councillors direct input (August 2016).
6. Appoint a Consultant to develop a Strategy Plan utilising input from the GIS Mapping/Demographics, the RPII inspection and play value scorings and also guidance and needs as set out by the Play Partnership Group. These Consultants role must also include consultation with local children etc in the District, reviewing existing play parks, their locations, accessibility, features, environmental factors, the challenges and risks and overall type of play these create, in order to develop a 5 year Strategic Plan for the District. (September - October 2016).
7. Set up an additional workshop with the Active and Healthy Communities Committee updating how the strategy plan is shaping and seeking any further information from all groups/partners. (October 2016).
8. Final Review and agreement of the strategy plan along with the play and leisure committee partnership panel.
9. Finally launch strategy plan in 2016. (October/November 2016).

## **APPENDIX A**

### **Free Play Initiatives**

Council to programme and promote free play initiatives supporting children and young people and local communities to reclaim community spaces for the purposes of outdoor play within the 7 DEA Fora. These locations have been selected by the DEA coordinators and considered through the Play and Leisure Partnership.

Slieve Gullion - Dorsey  
Newry City – Ballybot  
Crotlieve – Lurganare  
Slieve Croob – Drumaroad  
Mournes – Ballymartin  
Downpatrick – Kilclief  
Rowallane - Killeagh

### **Play Pods**

To encourage more communities to participate in free play initiatives the Council are purchasing 7 play pods within the 7 DEA Fora with equipment which can be used in free play. Locations identified for Play Pods:

Slieve Gullion – Crossmaglen Community Centre  
Newry City – Newry Sports Centre/Swimming Pool  
Crotlieve – Warrenpoint Town Hall  
Mournes – Newcastle Centre  
Slieve Croob – Dan Rice Hall, Drumaness  
Rowallane – Market House, Ballynahinch  
Downpatrick – Ballymote Sport and Wellbeing Centre

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Smoking Cessation Pilot scheme
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Eoin Devlin

**Decisions Required**

Members are asked to note the contents of the report, and consider and agree to:

- **Support the implementation of the pilot scheme**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>An innovative scheme has taken place successfully in Glasgow which we hope to replicate in Newry, Mourne and Down</p> <p>The scheme offers anyone caught breaching smoking legislation such as dropping a cigarette butt, (therefore littering), or smoking in an area that carries a penalty for smoking, (eg. work place) would be offered the choice to visit a Smoking Cessation Specialist in SHSCT Promoting Well being team for help to stop smoking.</p> <p>In the case that the referral was made in lieu of a fine, evidence will be provided by the specialist Cessation team that the individual has successfully stopped smoking.</p> <p>Failure to attend cessation sessions or to stop smoking would result in the fine being reinstated.</p> <p>The pilot will take place in the former Newry and Mourne part of the District because of the involvement of the Southern HSC Trust</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>The scheme has been implemented successfully in other areas with Yorkshire Smokefree Calderdale and Glasgow South Sector Smokefree. Yorkshire Smokefree Calderdale being awarded a commendation for their innovative approach to help people kick the habit.</p> <p>Recommendation would be to run the scheme as a pilot over a 6 month period and review with a view to extending across the district if</p>

	successful
<b>3.0</b>	<b>Resource Implications</b>  Minimal. The paperwork for the referral and feedback would simply replace current paperwork for fines and enforcement or be added into that procedure. The main resource in this scheme would be brief training for staff in the new approach and an agreement between SHSCT and NMDDC to monitor the scheme. There would be some decrease in the income from fixed penalty fines if the pilot is successful although this will be difficult to predict until the uptake is assessed.
<b>4.0</b>	<b>Appendices</b>  None

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Sunbed Test Purchasing
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Sinead Trainor

<b>Decisions Required</b>	
<ul style="list-style-type: none"> <li>• <b>Members are asked to note the contents of the report</b></li> </ul>	
<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>Following on from the previous report to this committee in November 2015 regarding Newry Mourne and Down District Council Test Purchasing Guidelines for the enforcement of Sunbed Legislation, a sunbed test purchasing exercise has now occurred in a sample of sunbed premises across the District.</p> <p>Test purchasing of sunbed premises occurred in fourteen premises across the District during February/March 2016 to ensure that sunbed premises were not permitting under 18's to use a sunbed on the premises.</p> <p>I am pleased to report that none of the fourteen sunbed premises chosen allowed the fifteen year old student employed for this task to use the sunbed and therefore all these premises were in compliance with the Sunbeds Act (Northern Ireland) 2011</p> <p>A letter will be sent to the fourteen sunbed premises to advise that the test purchasing exercise occurred and that the fifteen year old student was refused use of the sunbed.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>For noting</p>
<b>3.0</b>	<p><b>Resource Implications</b></p> <p>None</p>
<b>4.0</b>	<p><b>Appendices</b></p> <p>None</p>

<b>Report to:</b>	Active and Healthy Communities
<b>Subject:</b>	Fairtrade Status for District
<b>Date:</b>	18 April 2016
<b>Reporting Officer:</b>	Michael Lipsett
<b>Contact Officer:</b>	Eoin Devlin

### Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- **Support a campaign to achieve Fairtrade Borough status for Newry, Mourne and Down District Council area.**

<b>1.0</b>	<p><b>Purpose &amp; Background</b></p> <p>Fairtrade has a strong and active presence in both the UK and Ireland, represented by the Fairtrade Foundation and Fairtrade Ireland, respectively.</p> <p>A key area of activity for these national organisations is to raise awareness and understanding of trade issues, and to promote the buying of Fairtrade certified products as a way for everyone, no matter who they are, to use the power of their purchase to make a difference to the lives of farmers and workers in the developing world.</p> <p>One of the ways in which this is achieved is through “Fairtrade Town” campaigns, whereby, local communities at borough, city, town, village or district level will be awarded Fairtrade status if they satisfy certain criteria set by the national organisations.</p> <p>Council acknowledges the very real contribution that Fairtrade makes to sustainable development, tackling poverty, and to improving the lives of people from some of the most disadvantaged farming communities in the developing world.</p> <p>Welcoming the efforts of the UK Fairtrade Foundation, Fairtrade Ireland and the regional campaign to make Northern Ireland a Fairtrade devolved region, to raise awareness of the worldwide impact of unfair trade and the opportunities that Fairtrade provides to promote sustainable development, Council resolves to provide civic leadership and active support for a campaign to achieve Fairtrade Borough status for Newry, Mourne and Down District Council area.</p>
<b>2.0</b>	<p><b>Recommendation</b></p> <p>That the council support a campaign to achieve Fairtrade Borough</p>



	status for Newry, Mourne and Down District Council area.
<b>3.0</b>	<b>Resource Implications</b>  It is anticipated that the costs associated with Council's support for and promotion of Fairtrade will be met from within existing budgets.  Council to consider the purchase of Fairtrade products and items in accordance with relevant purchasing and procurement policies.
<b>4.0</b>	<b>Appendices</b>  Background to Fairtrade Resolution

## 1 Background

- 1.1 Fairtrade is a global movement for change that works to guarantee a better deal for disadvantaged producers in the developing world, securing better prices, decent working conditions and fair terms of trade. Its primary objective is to tackle poverty and the United Nations Sustainable Development Goals (SDGs).
- 1.2 Working through the concept of trade rather than aid, Fairtrade supports the development of thriving farming and worker communities and the protection of the environment in which they live and work. Fairtrade tackles any use of child labour and/or human trafficking.
- 1.3 The Fairtrade system achieves a better deal for producers in the developing world, by offering them two major benefits: the "Fairtrade Minimum Price", which is a guaranteed, minimum price paid by importers and buyers, which covers the cost of sustainable production; and an additional "Fairtrade Premium", which is designated for social and economic development in the producing communities.
- 1.4 The farmers and workers themselves decide how the Fairtrade Premium will be spent within their community; hence, in real terms, it means investment in schools, transport, health care, sanitation, an improved environment, infrastructure and better business equipment and practices.
- 1.5 Fairtrade has a strong and active presence in both the UK and Ireland, represented by the Fairtrade Foundation and Fairtrade Ireland, respectively.
- 1.6 A key area of activity for these national organisations is to raise awareness and understanding of trade issues, and to promote the buying of Fairtrade certified products as a way for everyone, no matter who they are, to use the power of their purchase to make a difference to the lives of farmers and workers in the developing world.
- 1.7 One of the ways in which this is achieved is through "Fairtrade Town" campaigns, whereby, local communities at borough, city, town, village or district level will be awarded Fairtrade status if they satisfy certain criteria set by the national organisations.

- 1.8 In March 2008, Newry was awarded Fairtrade City status and in March 2009, Warrenpoint was awarded Fairtrade Town status by the UK Fairtrade Foundation, in recognition of the work being carried on to promote Fairtrade.
- 1.9 In 2014 a regional campaign was started to make Northern Ireland a Fairtrade devolved region as already been achieved in Scotland and Wales. <http://www.northernirelandfairtrade.org/projects> This requires every council to play its active role in ensuring all relevant Towns above the population of 6,000 within the Council area; hence the Borough becomes Fairtrade accredited. In addition to Newry and Warrenpoint, this includes the towns of Downpatrick and Newcastle.
- 1.10 Achieving Fairtrade Town status was a significant milestone on this district's Fairtrade journey. However, if Newry, Mourne and Down District Council area is to achieve Fairtrade Borough status, it is important that the campaign continues to gain momentum, obtains commitments from more organisations and increases understanding across the whole community.

## 2 Key Issues

- 2.1 In order to be awarded Fairtrade status for their borough, city, town, district, village or other area, local communities must meet certain criteria.
- 2.2 The criteria, or "goals", set by both the UK Foundation and Fairtrade Ireland are broadly similar and can be summarized as follows:

Goal 1: Local council passes a resolution supporting Fairtrade, and agrees to serve Fairtrade products (for example, in meetings, offices and canteens), with the exploration and review of internal public procurement to include Fairtrade.

Goal 2: A range of Fairtrade products (at least two) must be readily available and served in a number of the area's shops and catering establishments through a stock taking exercise.

Goal 3: Local workplaces and community organisations, such as places of worship, and schools, are encouraged to support Fairtrade and to use Fairtrade products whenever possible.

Goal 4: Use is made of the media and events to raise awareness and understanding of Fairtrade across the community.

Goal 5: A local Fairtrade steering group, which is representative of the local community and has a member of the council, is convened to ensure the Fairtrade campaign continues to develop and gain new support.

- 2.3 The passing of a Council resolution in support of Fairtrade is, therefore, a key element in the campaign process.
- 2.4 Support for Fairtrade will demonstrate Council's commitment towards social justice and sustainable development and exemplifies the ethical leadership that is one of the corporate values that defines how Council will do business.
- 2.5 Sustainable development is one of the cross cutting themes within the Corporate Plan. Running through every aspect of the Council's work, sustainable development is based on balancing social, economic and environmental costs and benefits to ensure the best future for all. Significantly in the context of this item, it necessitates consideration of the international, as well as the local, view.
- 2.6 It is important to emphasise that Fairtrade is not in competition with local farmers and that buying local and buying Fairtrade need not be mutually exclusive.
- 2.7 It is recognized that many farmers locally in the UK and Ireland face similar issues to farmers elsewhere, not least in ensuring that they get a fair return for upholding decent social and environmental standards in their production.
- 2.8 However, Fairtrade focuses on tropical products, such as coffee and bananas, that are not grown locally or on a few items, such as honey, for which local supply is insufficient to meet demand, necessitating imports from abroad and traded outside local season.
- 2.9 Consequently, using the example of honey, the choice facing shoppers is not necessarily between local honey and Fairtrade certified honey, but between Fairtrade honey and conventional honey imported from abroad.
- 2.10 It is possible, therefore, to advocate the purchase of local produce from our own farmers, while at the same time promoting Fairtrade and making an international difference in tackling poverty..

### **3 Financial and Other Implications**

- 3.1 It is anticipated that the costs associated with Council's support for and promotion of Fairtrade will be met from within existing budgets.
- 3.2 Purchase of Fairtrade products and items, which the resolution commits Council to considering, will be carried out in accordance with relevant purchasing and procurement policies.

## 4 Recommendations

- 4.1 It is recommended that Members demonstrate their support for Fairtrade and pass the following resolution.
- 4.2 Council acknowledges the very real contribution that Fairtrade makes to sustainable development, tackling poverty, and to improving the lives of people from some of the most disadvantaged farming communities in the developing world.

Welcoming the efforts of the UK Fairtrade Foundation, Fairtrade Ireland and the regional campaign to make Northern Ireland a Fairtrade devolved region, to raise awareness of the worldwide impact of unfair trade and the opportunities that Fairtrade provides to promote sustainable development, Council resolves to provide civic leadership and active support for a campaign to achieve Fairtrade Borough status for Newry, Mourne and Down District Council area.

Towards this objective we will:

- Seek to ensure that Fairtrade certified food and drink options are offered internally, in Council canteens and vending machines, 100% Fairtrade coffee and tea is available for all internal meetings; and included in procurement guidelines with subsequent review;
- Work in partnership with the media, businesses and local communities to raise awareness of Fairtrade issues and the opportunities for supporting Fairtrade throughout the district;
- Use our influence to encourage the increased availability and use of Fairtrade products locally, including during Council organized events and festivals;
- Encourage the active involvement of communities from across the district in the local Fairtrade Steering Group and campaign for Fairtrade status, including representatives from local schools, churches, businesses and charities;
- Monitor progress towards achieving Fairtrade Borough status through receipt of a quarterly report.