

November 17th, 2016

Notice Of Meeting

You are invited to attend the Active and Healthy Communities Committee meeting to be held on **Monday, 21st November 2016 at 6:00 pm in Mourne Room, Downshire Civic Centre, Downpatrick.**

Chair: Cllr M Carr

Vice: Cllr L Kimmins

Members: Cllr P Brown Cllr S Burns
Cllr P Byrne Cllr S Doran
Cllr G Fitzpatrick Cllr V Harte
Cllr H Harvey Cllr D Hyland
Cllr K Loughran Cllr B Ó'Muirí
Cllr D Taylor Cllr J Trainor
Cllr W Walker

Agenda

1 Apologies and Chairperson's Remarks

2 Declarations of Interest

3 Action Sheet arising from AHC Meeting held on 17 October 2016

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15 EBR - Nearly Zero Energy Building Project - Partnership Agreement

For Noting

**16 Correspondence received from Minister for Education regarding
delegation from Council to discuss Community Use of School Facilities**

Letter from Dept of Ed.pdf

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Invitees

Cllr Terry Andrews	terry.andrews@downdc.gov.uk
Cllr Naomi Bailie	naomi.bailie@nmandd.org
Cllr Patrick Brown	patrick.brown@nmandd.org
Cllr Robert Burgess	robert.burgess@nmandd.org
Cllr Stephen Burns	stephen.burns@downdc.gov.uk
Ms Sonya Burns	sonya.burns@newryandmourne.gov.uk
Cllr Pete Byrne	pete.byrne@nmandd.org
Cllr Michael Carr	michael.carr@newryandmourne.gov.uk
Mrs Dorinnia Carville	dorinnia.carville@nmandd.org
Cllr charlie casey	charlie.casey@newryandmourne.gov.uk
Cllr William Clarke	william.clarke@downdc.gov.uk
Cllr Garth Craig	garth.craig@downdc.gov.uk
Cllr Dermot Curran	dermot.curran@downdc.gov.uk
Cllr Laura Devlin	laura.devlin@downdc.gov.uk
Mr Eoin Devlin	eoin.devlin@newryandmourne.gov.uk
Ms Louise Dillon	louise.dillon@newryandmourne.gov.uk
Cllr Sean Doran	sean.doran@newryandmourne.gov.uk
Cllr Sinead Ennis	sinead.ennis@nmandd.org
Cllr Cadogan Enright	cadogan.enright@downdc.gov.uk
Sandra Farrell	sandra.farrell@newryandmourne.gov.uk
Ms Siobhan Fearon	siobhan.fearon@newryandmourne.gov.uk
Cllr Gillian Fitzpatrick	gillian.fitzpatrick@newryandmourne.gov.uk
Mr Patrick Green	patrick.green@downdc.gov.uk
Cllr Glyn Hanna	glyn.hanna@nmandd.org
Mr Liam Hannaway	liam.hannaway@nmandd.org
Cllr Valerie Harte	valerie.harte@newryandmourne.gov.uk
Cllr Harry Harvey	harry.harvey@newryandmourne.gov.uk
Cllr Terry Hearty	terry.hearty@newryandmourne.gov.uk
Cllr David Hyland	david.hyland@newryandmourne.gov.uk
Cllr Liz Kimmins	liz.kimmins@nmandd.org
Cllr Mickey Larkin	micky.larkin@nmandd.org
Mr Michael Lipsett	michael.lipsett@downdc.gov.uk
Cllr Kate Loughran	kate.loughran@newryandmourne.gov.uk
Cllr Jill Macauley	jill.macauley@nmandd.org
Cllr Kevin Mc Ateer	kevin.mcateer@nmandd.org
Colette McAteer	collette.mcateer@newryandmourne.gov.uk
Cllr Declan McAteer	declan.mcateer@newryandmourne.gov.uk
Eileen McParland	eileen.mcparland@newryandmourne.gov.uk
Mr Roland Moore	roland.moore@newryandmourne.gov.uk
Cllr Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr Mark Murnin	mark.murnin@nmandd.org

Mrs Aisling Murray	aisling.murray@newryandmourne.gov.uk
Cllr Barra O Muiri	barra.omuiri@nmandd.org
Cllr Pol O'Gribin	pol.ogribin@nmandd.org
Mr Canice O'Rourke	canice.orourke@downdc.gov.uk
Ms Patricia Oakes	patricia.oakes@downdc.gov.uk
Cllr Brian Quinn	brian.quinn@newryandmourne.gov.uk
Cllr Henry Reilly	henry.reilly@newryandmourne.gov.uk
Cllr Michael Ruane	michael.ruane@newryandmourne.gov.uk
Cllr Gareth Sharvin	gareth.sharvin@downdc.gov.uk
Cllr Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@downdc.gov.uk
Cllr David Taylor	david.taylor@newryandmourne.gov.uk
Caroline Taylor	Caroline.Taylor@downdc.gov.uk
Cllr Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr John Trainor	john.trainor@nmandd.org
Cllr William Walker	william.walker@nmandd.org
Mrs Marie Ward	marie.ward@downdc.gov.uk

ACTIONS OUTSTANDING FROM PREVIOUS ACTIVE & HEALTHY COMMUNITIES MEETINGS

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/102/2016	Youth Mural at Three Ways Community Centre	It was unanimously agreed that approval be given to the extension of Youth Arts Programme including a mural on the external wall, in Three Ways Community Centre (following discussion with Council Community Development Officer).	Janine Hillen	Completed	Y
AHC/107/2016	Local Air Quality Management	It was agreed that 50% of the cost be allocated to purchase two replacement air quality monitoring analysers for use by the Health and Wellbeing Department in the Canal Street, Newry Air Quality Monitoring Station.	Eoin Devlin	Tender Issues	Y
AHC/112/2016	Delegation to Minister	It was agreed a pre-meeting be held with relevant Council officials and the Councillors appointed to meet with the Minister for Education, to discuss and agree the issues the Council will raise with the Minister.	M Lipsett	Pre-meeting to be arranged (awaiting on date for meeting)	N
AHC/115/2016		<ul style="list-style-type: none"> Undertake consultation exercise through each DEA, with communities that Council currently supply to consider a one-off payment to assist with the purchase of trees and/or illuminations from 2017 forward. 	J Hillen	Ongoing	N

		<ul style="list-style-type: none"> • Cross-departmental review of post-Christmas 2016, to inform arrangements for 2017 and report back to relevant Committees. 		Ongoing	N
AHC/116/2016	Supporting Communities Projects	<p>It was agreed to approve the recommendations contained in report dated 19 September 2016 from Ms J Hillen, Assistant Director, Community Engagement regarding Supporting Communities Projects, as follows:</p> <ul style="list-style-type: none"> • Council consider Capital and Revenue provision to support Community Associations with facility and/or programme development and to satisfy external funding body requirements for match funding • Council agree to ring fence funding required to meet design costs associated with Drumalane Community Association build • Officers investigate the introduction of a Community Support Loan Scheme and report back to Committee with an options paper 	J Hillen	In progress	N
AHC/117/2016	Indoor Leisure Business Plan	<p>It was agreed to approve as follows as per Report dated 19 September 2016 regarding Indoor Leisure Business Plan Update: The Council to progress the recommendations set out in the</p>	R Moore	In progress	N

		<p>Report, specifically Table 3 (as per Appendix A), and engage assistance where necessary, in order to achieve this plan by the end of 2020/21 financial year, specifically:</p> <ul style="list-style-type: none">• ICT – immediate review, enhancement and implementation of modern infrastructure by end of 2016/17 to support Business Plan objectives and reporting.• Marketing and Branding – immediate development and implementation of a strategy to include sub brand, transparent customer journey, staff training and recruitment of additional resource by end of 2016/17.• Pricing – review and simplification of structure with presentation of proposals for Committee decision by end of 2016/17.• Programme and Resource – develop clear linkages with other departments, specifically Sports Development, to begin to increase participation and programmes on offer with additional 2 Officers resource as identified, recruited by end of 2016/17.• Additional income opportunities – develop proposals for consideration for facility enhancements for use			
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		of low occupancy space and specifically Kilkeel Leisure Centre Fitness Suite Space by end of 2017/18.			
AHC/118/2016	Newry Leisure Centre – Phase 2	<p>It was agreed as follows as per recommendation contained in report dated 19 September 2016 from Mr K Gordon, Head of Indoor Leisure, regarding Newry Leisure Centre – Phase 2 – Operating Model:</p> <ul style="list-style-type: none"> • To approve opening arrangements • Officers to commence consultation with staff over proposed hours and shifts and also clubs and user groups in relation to booking provision • On conclusion of consultation process, officers to provide an accurate budget proposal for 2017/18 Rate Estimates process • Officers and staff to further develop the transitional plans and preparations needed for the future opening of Newry Leisure Centre Phase 2. These proposed arrangements should allow an ability to adapt over time as customer focus will be key. 	R Moore	In progress	N
AHC/119/2016	Play Strategy Update	It was agreed that the sums identified in the Play Strategy are considered as part of the Rates Estimates process using estimates in Section 4 as a guide until the Strategy is	R Moore	To be considered as part of rates process	N

		complete, as per Report dated 19 September 2016 from R Moore, Assistant Director, Leisure and Sport.			
AHC/120/2016	Sports Facility Strategy – DEA Update	<p>It was agreed to approve the draft Sports Facility Strategy following consideration by the 7 No DEAs and proceed to further public consultation through SAND. A final report on the Strategy will be presented to the AHC Committee as soon as possible thereafter.</p> <p>It was also agreed Mr R Moore, Assistant Director, Leisure & Sport, summarise potential Sports Hubs within each DEA, as part of the recommendations of the Executive Summary.</p>	R Moore	In progress	N
AHC/121/2016	Sports Facility Strategy – Financial Provision	It was agreed the funds for financial assistance as detailed in Report dated 19 September 2016 from Mr R Moore, Assistant Director, Leisure and Sport regarding Sports Facility Strategy financial provision, be considered as part of the Rates Estimates process.	R Moore	To be considered as part of the rates process	N
AHC/123/2016	Sustainable Development & Climate Change	<p>It was unanimously agreed to appoint the following Members to the Sustainable Development & Climate Change Forum:</p> <p>Sinn Fein 2 no representatives SDLP 2 no representatives DUP Cllr H Harvey UUP 1 no representative Alliance Cllr P Brown</p>	E Devlin	SF Representatives: Councillors Burns and Doran SDLP Representatives: Councillors Andrews and Murnin DUP Representative: Councillor Harvey Alliance Representative: Councillor Brown Independent Representative: Councillor Enright UUP Representative: Still outstanding	N

		<p>Independent Cllr C Enright</p> <p>It was agreed an email be sent to Party Group Leaders to make appointments to the Sustainable Development & Climate Change.</p>			
AHC/126/2016	LIFE GIFT Funding – Proposed Green Infrastructure	<p>It was agreed to approve match funding requirement for the LIFE GIFT Project, as outlined in 2.1 in Report dated 19 September 2016 from Ms S McEldowney/Mr J Campbell, Senior Environmental Health Officer, subject to noting this decision will be subject to the forthcoming rates process.</p>	E Devlin	To be entered into Estimates process	N

ACTION SHEET FROM ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 17 OCTOBER 2016

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/132/2016	Community Centre Effectiveness Review – Stage 1 Update	It was agreed that the officer's recommendation to approve to accept the findings of Stage 1 of the Community Centre Review and proceed with implementation of Stage 2 by CDRCN	J Hillen	Actioned	Y
AHC/133/2016	DEA Update	The report regarding the DEA Update was noted and it was agreed that the actions outlined in the action sheets from Slieve Gullion, Rowallane and Crotlieve DEA Forum Meetings in August and September 2016 be approved.	J Hillen	Actioned	Y
AHC/134/2016	Report on Additional Funding from Department for Communities (DfC) for Welfare Reform Readiness Programme and Welfare Reform Training Programme	It was agreed that the officer's recommendation to approve the awarding of the additional DfC funding to Citizens Advice Newry, Mourne and Down be accepted.	J Hillen	Actioned	Y
AHC/135/2016	Consultation Launched on Strategic Support to the Voluntary and Community Sector	It was agreed to approve the draft response to the consultation on strategic support to the Voluntary and Community Sector.	J Hillen	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
AHC/136/2016	Neighbourhood Renewal Revenue Programme	It was agreed to approve to proceed with an application to Department for Communities for funding under the Neighbourhood Renewal Programme and subject to securing necessary funding from Department for Communities, Neighbourhood Renewal Programme providing project management throughout.	J Hillen	Actioned	Y
AHC/137/2016	PCSP Update	It was agreed to note the update on the ongoing work of PCSP	J Hillen	No action required	Y
AHC/138/2016	Play Strategy Update	It was agreed to note the update on the Play Strategy.	R Moore	In progress	N
AHC/139/2016	Sports Facility Strategy Update	It was agreed to note the update on the Sports Facility Strategy.	R Moore	In progress	N
AHC/140/2016	IFA Bid for UEFA Youth Tournament	It was agreed to offer a letter of support to the Irish Football Association's bid for UEFA Youth Tournament, but also highlight the benefits that our Council area can offer to their bid.	R Moore	Completed	Y
AHC/141/2016	Macmillan Cancer Support Project	It was agreed in principle, to a partnership programme with Macmillan Cancer Support for Newry, Mourne and Down and officers should develop this further reporting back to	R Moore	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Committee once the details of the project are known.			
AHC/142/2016	Caravan Site, Forkhill Road, Newry	It was agreed to note the update on the ongoing position at the caravan site on the Forkhill Road in Newry.	E Devlin	Actioned	
AHC/143/2016	Consultation on Protect Life 2 Strategy	It was agreed that Council respond to the consultation on Protect Life 2 Strategy as per response questionnaire.	E Devlin	Agreed at Council Meeting - 07/11/16	
AHC/144/2016	Financial Assistance Update	It was agreed to approve to fund applications in call three for Christmas Illuminations & Events and Down Your Street/Live Here, Love Here and the provision of up to 50% advances on a needs led basis.	E Devlin	Actioned	

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	Scheme of Delegation Report
Reporting Officer (Including Job Title):	Michael Lipsett Director of Active & Healthy Communities
Contact Officer (Including Job Title):	Michael Lipsett Director of Active & Healthy Communities

Decisions required:

Members are asked to note the contents of the report

- **For noting only**

1.0	Purpose and Background:
1.1	<p>Attached is a schedule of decisions and authorisations delegated to Michael Lipsett, Director of Active and Healthy Communities under the following Categories:-</p> <ol style="list-style-type: none"> 1. Engaging consultancy assistance below the delegated level of £2,000; 2. Decision to commence formal restructuring within a Department or Departments; 3. Consultation responses other than technical responses where officers asked for Member views; 4. Decisions arising from external report on significant Health and Safety at Work; 5. In cases of emergency, the allocation or awarding of Financial assistance (small grants) to external groups or organisations below the delegated level of £300; and 6. Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.
2.0	Key issues:
2.1	Not Applicable
3.0	Recommendations:
3.1	For Noting only
4.0	Resource implications

4.1	Not Applicable
5.0	Equality and good relations implications:
5.1	Not Applicable
6.0	Appendices
	Scheme of Delegation List

SCHEME OF DELEGATION

	Details of Event	Date of Event	Date ML signed
	Customer Agreement – Cycle to work scheme	26.05.16	10.05.16
	Termination of Employment	08.05.16	18.05.16
	Notification of Grant Approval	28.05.15	25.05.16
	Community Services Logistical Support for Events: Permission to purchase containers	March 2016	26.05.16
	Hit the Wall Training Event	27-30.05.16	26.05.16
	Registration of Person to Carry on business: Patricia McGrady, Marine Beauty	10.05.16	26.05.16
	Extention of Temp Employment	01-31.08.16	01.06.16
	Swim Ulster Aquasprint Gala – Approval subject to compliance	03.06.16	01.06.16
	Newry LC Primary Schools Gala 2016	16.06.16	01.06.16
	Burren YFC Family Fun Day – Request to Use Council Land – Burren Village Green	02-03.07.16	01.06.16
	Use of Flagstaff Viewpoint, Ferryhill Road, Newry	31.08.16	04.06.16
	Use of Flagstaff Amenity Area for Lúnasa Festival	31.07.16	04.06.16
	Car parking for coach at The Square, Ballynahinch for World Organisation of Credit Unions Annual Conference Event	20.07.16	04.06.16
	Newry Leisure Centre – amend opening from 8.00am to 6.30am for 6 months (N&M Swim Club)	From September 2016	04.06.16
	Conditional Approval of a food business establishment (Carlisle's Fresh Food)	Approval 07.06.16	04.06.16
	Extension of Temp Employment for Environmental Health Officer	01.04.16 31.03.17	06.06.16

SCHEME OF DELEGATION

	Fund Raising Day, Annalong Community Centre - Raffle Prize Mourne Mt Rescue Team	From 11.00am – 23.07.16	08.06.16
	Discount for Advance Payments DLC	2016/17	08.06.16
	'The Big Lunch' Pos. Futures Charity	16.06.16	13.06.16
	Confirmation of address	16.05.16	16.05.16
	Campa Cormaic requests free use of 3G	From 1.00 - 3.30pm - 04- 08.07.16	24.06.16
	To close Kilkeel Leisure Centre for parades	From 9.30 – 4.30pm for 8 designated days during 2016/17	28.06.16
	8 car parking spaces in Downs Road car park for Dementia tour bus	From 10.00 – 4.30pm - 29.09.16	28.06.16
	Place 2 tonnes of sand to base of bonfire at Mount Crescent car park	11.07.16	28.06.16
	3G pitch special rate for St Colmans	July/August 2016	11.07.16
	A family orientated weekend of music, entertainment and sport at Kilmorey Park, Cowan Street, Newry.	29-31.07.16	15.07.16
	Every Body Active 2020	Annual Governance Statement from 15-16	06.07.16
	Termination Form – Area Manager - Leisure	July 2016	18.07.16
	Temporary Fitness Consultant for Kilkeel Leisure Centre	12.10.16 – 30.09.17	18.07.16

SCHEME OF DELEGATION

	Temporary F/T Lifeguard/Attendant	12.09.16 – 11.09.21	18.07.16
	£6,807 PCSP advance payment to groups	July 2016	20.07.16
	Extension for Fitness Instructor to cover sick leave	30.06.16 – 31.08.16	21.07.16
	Recruitment requisition Casual class instructors for Newry Sports Centre	Casual when required	21.07.16
	Dependant's leave & Career Break	Temporary 12.09.16 – 11.09.21	19.07.16
	Extension of temporary employment for PCSP Project Officers – Dpk & Newry	01.04.16 – 31.12.16	21.07.16
	Requisition Reception Cover in Newry sport Centre for staff holiday and absences	Casual hours as required	25.07.16
	Flexible Working Application – Kilkeel Leisure Centre	2 week extension of parental leave 28.08.16 – 12.09.16	25.07.16
	Requisition Caretaker Cover – Market House, Ballynahinch	Immediate effect for 3 months temporary with possible extension	25.07.16
	Requisition for Temporary Cover of DEA co-ordinator (Greenbank/Newcastle)	From 01.08.16 to 19.08.16	26.07.16
	Termination of Employment Notice, Fitness Advisor	10.09.16	26.07.16

SCHEME OF DELEGATION

	Requisition for Duty Manager Ballynahinch Community Centre	Immediate effect – temporary 6 months with possible extension	27.07.16
	Caretaker of Market House, Ballynahinch	Immediate effect – Temporary months with possible extension	29.07.16
	SLA Ballyveagh Football Club Carginagh Road Football Pitch No.2 Kilkeel	01.08.16 – 31.05.17	01.08.16
	Strangford Festival Committee To use The Green, Strangford	26-29.08.16 inclusive	08.08.16
	Translink - St Patrick's Square, Dpk to promote Express Services	13.08.16 8am– 1pm	08.08.16
	Swim Ulster Galas – closure of Newry Leisure Centre	07.05.17/14.05.17 & 18.06.17	08.08.16
	Water-polo Ireland – closure of Newry Leisure Centre	17-18.12.16	08.08.16
	Tobacco Control Officer Experience Log/Authorisation Document	For member of staff	08.08.16
	Grant of conditional approval of a food business establishment	Unit 27/28 Windmill Business Park, Saintfield, BT24 7DX	08.08.16
	Opening Hours of Ballynahinch Centre a change in opening hours	01.09.16	09.08.16

SCHEME OF DELEGATION

	Caretaker/Driver for Crossmaglen Community Centre	Afternoons & 2 evenings until 31/3/17 with possibility of extension	10.08.16
	Tobacco Control Officer	authorised by NM&DDC	10.08.16
	Additional Tobacco Control Officer	authorised by NM&DDC	10.08.16
	Extension of temporary Employment for Mournes , DEA Co-Ordinator	Temporary Cover for 4 further weeks covering sick leave	12.08.16
	LIFE funding – proposed Green Infrastructure, engaging consultancy assistance below the delegated level of £2,000	Life application bid – an additional 15 days - time required by 4 councils. Cost will increase by €1219.	11.08.16
	Killyleagh Youth Club/ Pride of Place	Letter to the youth Club praising their work	12.08.16
	Requesting the use of the grass areas and small amount of the car park at the Bog Road Amenity Area, Forkhill	Event Sat 13.08.16 – Evans Leisure to set up a selection of amusements.	13.08.16

SCHEME OF DELEGATION

	Set up a bus/roadshow at Downs Road Carpark on the 29.09.16	Amended to 27.09.16	12.08.16
	Request the use of St Colman's running track on 10 th Sept for a charity event with no charges to raise money in aid of the Southern Area Hospice	Event 10.09.16 – 12.00pm – 5pm	23.08.16
	Request for Authorisation of Environmental Health Student	Authorisation Policies to enter premises and examine tobacco etc	23.08.16
	Council Service Level Agreement	01.04.16 – 31.03.17	18.08.16
	Claim for payment of Revenue Costs for Neighbourhood Renewal Technical Assistance	Total Amount of Claim £3,602.06	26.08.16
	Request to use of the events space in Marcus Square	16.09.16 10am – 2pm. They will park 2 buses in the square and hand out promotional material	26.08.16
	Request to use Bridge Street Car Park, Newry	24.09.16 3-5pm (Bus will be parked from early morning to ensure space)	26.08.16

SCHEME OF DELEGATION

18

	Leisure Attendant (Dry) Bridge Centre	6 - 8 weeks – immediate effect	31.08.16
	Leisure Attendant (Dry) Bridge Centre.	Further 4 months from 01.09.16 – 31.12.16	02.09.16
	PIPS Annual Event (10K Run & 5K Walk) – Newry Towpath	04.09.16	02.09.16
	Newry Maritime Association – Flagstaff Viewpoint	30.07.17 – 12pm – 6pm	05.09.16
	Lisnacree CC & Kitty Road CC – to install 2 metal cages	Kitty's Rd £1678 +VAT Lisnacree £1478 + VAT	07.09.16
	Ass Education Officer	Temporary for 12 months (Maternity) Tues/Wed/Thur 9-5 / Fri 9-1	07.09.16
	LIFE GIFT Project Application	€98,373.75 per Local Authority – subject to Council confirming agreement at LoO stage	07.09.16
	Dunnaman Community Association Fun Day at Scrogg Road Playing Fields	Saturday 10.09.16	08.09.16
	Termination of Employment Notice – Student Placement PCSP	Wef 12.09.16	09.09.16

SCHEME OF DELEGATION

	Requisition for Assistant Education Officer	10.11.16 for min 3 months @ 36 hrs	12.09.16
	Dpk Community Collective – St Patricks Sq – Culture Night & Halloween festival	16.09.16 and 31.10.16	12.09.16
	Scalp 'N' Brows to carry on business of Semi Permanent Make-Up	68E Main Street, Saintfield, BT24 7AA	12.09.16
	Area Mgr Requisition & JD	Immediate start – 3 months with possible extension – 1 change on JD	12.09.16
	Body Gems Piercings to carry on business of body piercing	27B Market Street, Downpatrick, BT30 6LP	14.09.16
	Good Relations Section – Admin Asst	From 01.07.16 – 31.03.17	15.09.16
	Main Square in Crossmaglen – Fundraising Truck Run as part of Halloween Festival	Saturday 29.10.16 3pm – 10pm	20.09.16
	Raymond McCreey Park, Patrick Street, Newry – Family Fun Day	Sunday 25.09.16 1pm – 6pm	20.09.16
	Extension of PCSP Project Officers Dpk & Newry	From 01.10.16 – 31.03.17	22.09.16
	Termination for Student Placement- Health & Well Being – end of temporary employment	30.03.16 – 16.09.16	22.09.16
	Extension of Slieve Croob & Rowallane DEA Admin Officer	26.09.16 – 04.11.16	30.09.16

SCHEME OF DELEGATION

	Extension of PCSP Manager	01.10.16 – 31.03.17	30.09.16
	Use of St Colman's Sports Complex 3G Pitch Every Friday night in October, November and December 2016 only	Every Friday night in October, November and December 2016 only – To be reviewed end December 2016	30.09.16
	DEA Admin Officer – Central Support Civic Centre	Mon – Thur 9.15-13.00 Fri 9.15-12.45 – 6 months Temporary with possibility of being made permanent	29.09.16
	DEA Admin Officer – Rowallane/Slieve Croob - Market House	Mon-Thur 9- 5.30 Fri 9-5pm – 6 months Temporary with possibility of being made permanent	28.09.16
	DEA Admin Officer – Crotlieve and Slieve Gullion – Warrenpoint Town Hall and Bessbrook CC	Mon-Thur 9- 5.30 Fri 9-5pm – 6 months Temporary with possibility of being made permanent	28.09.16

SCHEME OF DELEGATION

	DEA Admin Officer – Downpatrick - Civic Centre	Mon – Thur 9.15-13.00 Fri 9.15-12.45 – 6 months Temporary with possibility of being made permanent	28.09.16
	DEA Admin Officer – Newry and The Mournes – Newry	Mon-Thur 9- 5.30 Fri 9-5pm – 6 months Temporary with possibility of being made permanent	28.09.16
	Newry Canal – Canoeing Event	09.10.16 8am – 4pm	28.09.16
	Crossmaglen Square – Annual Halloween Festival	Monday 31.10.16 – 9am – 11pm	26.09.16
	Lower Square and Car Park, Kilkeel – Kilkeel Xmas Lights Switch On	26.11.16	26.09.16
	Termination of Employment – Leisure Attendant II/ Lifeguard	21.10.16	26.09.16
	Project Manager CANN (Consortium for Action on the Natura Network) - Newry	January 2017 – 37 hrs Permanent/Te mporary To be confirmed in LoO from SEUPB (Min 2 yr, Max 5 yr)	03.10.16

SCHEME OF DELEGATION

	Finance and Admin Officer CANN(Consortium for Action on the Natura Network) - Newry	January 2017 – 37 hrs Permanent/Temporary To be confirmed in LoO from SEUPB (Min 2 yr, Max 5 yr)	03.10.16
	Communication/Outreach Officer CANN (Consortium for Action on the Natura Network) - Newry	January 2017 – 18 hrs Permanent/Temporary To be confirmed in LoO from SEUPB (Min 2 yr, Max 5 yr)	03.10.16
	Warrenpoint Square, Ringmacilroy Playing Fields	31.10.16 – For Halloween Festival (In Square) and children's bouncy castles (Ringmacilroy Playing Fields)	30.09.16
	Agreement to adjust amount of SLA to CDRCN for 2016/17	From £10,000 to £25,800	17.10.16
	Junior & Senior Sessions / Primary Sessions – Ballymote Centre – Wednesdays 6-10pm & Thursday 7-8pm	08.09.16 – 27.04.17	13.10.16
	To close St Colman's Sport Complex for Open Day & Transfer Test	19.11.16 & 21.01.17	21.10.16

SCHEME OF DELEGATION

	Newry Street – Hillside Kilkeel for Halloween Event	31.10.16	24.10.16
	Harmony Way roadway & use of Lough Park for staging of Pyrotechnic Display	31.10.16	24.10.16
	Progress Report/Governance Update/Funding Update	01.07.16 – 30.09.16	25.10.16
	Derrybeg Community Association – Halloween Event	30.10.16	26.10.16
	Langley Road Hockey Pitches (Hard Stand)	17.04.17	27.10.16
	Extension for Cleaner	01.01.17 – 31.03.17	27.10.16
	To reduce adult membership price for couch to 5K from £62.40 to £44.40 – max 40 memberships – St Colman’s Sport Complex	14.11.16 – 30.11.16	28.10.16
Amount of Award	Reason for Award	Category	Sport
£300	Walker Cup Selection	Individual	Golf
£300	European Netball Championships	Individual	Netball
£300	Swim Ireland National Squad	Individual	Swimming
£300	NI Open Netball Squad	Individual	Netball
£200	Captain of U14 NI Football Squad	Individual	Football
£300	Representing Ireland at World Bowls Championship	Individual	Bowling
£300	U14 Feile Championship	Team	GAA
£300	IMMAF World Amateur MMA Championships	Individual	Martial Arts
£300	Laser Youth World Championships	Individual	Yachting
£200	Ulster Hockey Team	Individual	Hockey
£200	Representing NI Soccer in Germany	Individual	Soccer
£250	Representing NI at UK School Games Wheelchair Tennis	Individual	Wheelchair Tennis
£100	NI Mens Inter Counties Mountain Running Championships	Individual	Mountain Running

SCHEME OF DELEGATION

£100 each child	Representing NI at British Riding Club National Championships	Individual	Horse Riding
£450	Over 50's International Tournament (Eng, Ire, Scot & Wales)	Team	Soccer
£100	Participation in IMMAF in Vegas	Individual	Martial Arts
£1,000	Support for sports clubs (as per instruction from AHC committee)	Club	Athletics
£200	Over 50's Hockey inter pro's competition in Dublin	Individual	Hockey
£500	Women's Champion Leagues Games in Finland	Team	Soccer
£200	Ulster U18 games	Individual	Hockey
£200	Regional pony club competitions	Individual	Equestrian
£250	Community event annually	Committee	Equestrian
£400	Regional championships in Scotland	Team	Equestrian
£200	NI U19's Football English Games	Individual	Soccer
£200	Trampoline Championship	Individual	Trampolining

Report to:	Active & Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	Extension of Facility Management Agreement with Castlewellan Community Partnership
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Patrick Green – Head of Compliance Julie McCann - Head of Community Services, Facilities & Events

Decisions required:

Committee to provide approval for:

- **The extension of Facilities Management Agreement with Castlewellan Community Partnership until April 2017 (with monthly renewal thereafter until the premises are vacated for redevelopment)**
- **The development of a long-term lease agreement with the Partnership for the future management of the Centre (following valuation if required, and subsequent agreement with Partnership Members and Council)**

1.0	Purpose and Background:
1.1	<p>A Facility Management Agreement (FMA) was granted for an initial five year period with Castlewellan Community Partnership for the management of Castlewellan Community Centre and was subsequently extended for a further one year period until 20 January 2017.</p> <p>The Partnership and Council (through the Programmes Unit) are currently working together to redevelop the Centre with funding provided through the Social Investment Fund.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> • The Partnership and associated users will have to vacate the premises for the duration of the redevelopment and extension • During this period Council will need to work closely with the Partnership in order to develop a long-term lease agreement that suits the local needs and those of the Council
3.0	Recommendations:
3.1	Committee to provide approval for:

	<ul style="list-style-type: none"> • The extension of Facilities Management Agreement with Castlewellan Community Partnership until April 2016 (with monthly renewal thereafter until the premises are vacated for redevelopment) • The development of a long-term lease agreement with the Partnership for the future management of the Centre (following valuation, if required and subsequent agreement with Partnership Members and Council)
4.0	Resource implications
4.1	Officer time and costs associated with valuation (if required)
5.0	Equality and good relations implications:
5.1	None
6.0	Appendices
	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	Community Access to Dan Rice Hall, Drumaness
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director for Community Engagement
Contact Officer (Including Job Title):	Julie McCann Head of Community Services, Facilities & Events

Decisions required:

Committee to provide approval to proceed with:

- **LPS valuation for a proposed 5-year lease agreement for the use of the reading room by Down Community (3 days per week) and full access to the area of unused land to the rear of the community centre for development as a community allotment**
- **Development of appropriate legal documentation (subject to agreement by both parties)**

1.0	Purpose and Background:
1.1	<p>The Down Community Group wrote to Newry, Mourne and Down D.C. in August 2016 to request additional use of the Dan Rice Hall, Drumaness in order to establish a hub for its community activities and possibly develop a community allotment to the rear of the centre (Appendix 1). The group is a charitable company offering a wide range of services and activities to people in the Drumaness / Ballynahinch area including community meals, community clean-ups, community gardens, mentoring programmes and a chaplaincy service.</p> <p>The group would like to use the centre several days a week on an on-going basis but have advised that paying using the hourly rate of £10.30 would be prohibitive and had asked if the council could consider any alternative options available to them.</p>
2.0	Key issues:
2.1	<p>The main issues which may affect Council's decision would be any impact on current users of the Dan Rice Hall and other potential uses for the underused land.</p> <p>Council Officials met with members of the group who advised that they were willing to work their programmes around existing users of the centre but would be keen to add some items of equipment into the room.</p> <p>At present, there are no other proposals for the development of the area requested for a community allotment and the group could access this site at times</p>

	<p>when the community centre is not open.</p> <p>By entering into a formal agreement with this group it would increase the usage of a Council facility and unused land.</p>
3.0	Recommendations:
3.1	<p>Committee to provide approval to proceed with:</p> <ul style="list-style-type: none"> • LPS valuation for a proposed 5-year lease agreement for the use of the reading room by Down Community (3 days per week) and full access to the area of unused land to the rear of the community centre for development as a community allotment • Development of appropriate legal documentation (subject to agreement by both parties)
4.0	Resource implications
4.1	Costs associated with valuation by LPS and Officers time in producing the necessary agreements.
5.0	Equality and good relations implications:
5.1	Not Applicable
6.0	Appendices
	Appendix 1: Letter from Down Community.



The Down Community,
55 Lord Moira Park,
Ballynahinch,
BT24 8TF.

FOR THE ATTENTION OF MICHAEL LIPSETT

Ref : Community Access Dan Rice Hall, Drumaness

Dear Mr. Lipsett,

We represent the Down Community, a charitable company offering a wide range of services and activities to bring people together in the Drumaness/Ballynahinch area including Community Meals, Community Clean-ups, A Chaplaincy Service for the Community (Weddings, funerals, baby blessings, support, coaching, mediation etc), Mentoring programmes, Community Garden etc – we partner with multiple agencies (foodbank, probation board etc).

We currently use the Dan Rice Hall in Drumaness for a few hours each Sunday morning. We would like to extend this to allow us to expand our services and help build a community hub in Drumaness.

We have carried out a community audit and found a strong desire for enhanced community facilities in Drumaness. To facilitate this we would like to:

1. Have access to the Dan Rice Hall for 2 mornings during the week when it is currently not opened (we were thinking Tuesday and Thursday). We would open the Hub and take responsibility for its maintenance and security during that time, as we currently do on Sundays
2. Start a community garden in the green space beside the Dan Rice Hall. We currently have a garden in Carryduff which is too far from the local community - we would take on the care and clean up of the play park and encourage the community to get involved in the community garden – we have professional gardeners who are part of The Down Community.

We have been working with local representatives including Chris Hazard MLA, Cllr. Mark Murnin and Cllr. Patrick Brown and they are supportive of our plans. We would be more than happy to meet with you in person to discuss, and if you would like to get in touch please contact us on 07919016869 or email sethuraman.karen@gmail.com

Kind Regards

Karen Sethuraman, Director

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	Approval for minor improvements at Barcroft and Annalong Community Centres (subject to successful funding bids)
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director Community Engagement
Contact Officer (Including Job Title):	Julie McCann Head of Community Services, Facilities & Events

Decisions required:**Members are asked to agree to:**

- 1) **Installation of CCTV to the exterior of the Barcroft Community Centre (subject to successful funding bid)**
- 2)
- 3) **Update kitchen units, radiators and install a new dishwasher in Annalong Community Centre (subject to successful funding bid)**

1.0	Purpose and Background:
1.1	<p>Barcroft Community Association and Annalong Community Association have contacted the council in the last month to request permission to carry out works to the community centre if external funding is secured by the groups.</p> <p>Council have issued both Associations with Facility Management Agreements, a condition of which is to seek Council approval, prior to the completion of any works.</p>
2.0	Key issues:
2.1	<p>Barcroft Community Association has been involved in a number of multiagency meetings to try and resolve the current problem of antisocial behaviour. One key recommendation from the PSNI was to install CCTV around the Centre to act as a deterrent and assist in the identification of culprits. The Association is making an application to Halifax Foundation NI to fund this scheme (details attached in Appendix 1)</p> <p>Annalong Community Association is seeking Council approval to install new kitchen cupboards and a dishwasher to improve the groups' capacity to cater for larger functions. The group has submitted an application to the Rural Development Programme Micro Grant Scheme to cover the costs. They are also seeking approval to upgrade the radiators in the centre to a more environmentally friendly option.</p> <p>An application to Department for Communities Small Grant Scheme has been made by the group.</p>

3.0	Recommendations:
3.1	Members are asked to agree to: <ul style="list-style-type: none"> 1) Installation of CCTV to the exterior of the Barcroft Community Centre (subject to successful funding bid) 2) Update kitchen units, radiators and install a new dishwasher in Annalong Community Centre (subject to successful funding bid)
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications:
5.1	Not Applicable
6.0	Appendices
6.1	Appendix 1: Correspondence from Annalong Community Association Appendix 2: Letter from Barcroft Community Association



Barcroft Community Centre
Loanda House, Dorans Hill, Newry. Co. Down. BT35 8PQ
T: 028302 67803
E: barcroft84@gmail.com

FAO: Julie McCann

Re: Installation of CCTV Cameras

Date: Thursday 13th October 2016

Dear Julie

The management committee of Barcroft Community Association would like to request Newry Mourne and Down District Council to allow CCTV cameras to be installed on the community centre. In recent times we have had major issues with anti-social behaviour and underage drinking on the community centre grounds. This has led to instances where the play park has had to be closed due to health & safety issues as a result of broken glass and vandalism. The PSNI are still regularly called to respond to large groups of young people gathering in the area at weekends.

We believe that CCTV cameras will deter young people from participating in ASB on the centre grounds. It will also further enhance the security of the community centre which has been broken into in the past. At the time of the PSNI investigation, they recommended installing CCTV cameras to prevent further break-ins.

As you have stated that NMDDC do not have funding for CCTV cameras to be installed, we are hopeful that Barcroft Community Association will be successful in securing funding for this important security measure from an independent source. We have had JCB security services up to assess how many cameras we will need and are currently waiting on a quote to be confirmed. At present, our alarm system is provided by JCB security so we feel it would be better to have the CCTV fitted by the same supplier.

Can you please let us know if the Council will allow CCTV cameras to be installed as soon as possible so that we can begin to source funding elsewhere.

Yours sincerely,

Colleen McCreesh

Secretary of Barcroft Community Association

Annalong Community Association

Glassdrumman Road, Annalong, Co Down. BT34 4QJ

Chairman: David McCauley Tel 07739631013

3 November 2016

Ms J McCann
Newry, Mourne & Down District Council
Newry

Dear

Refurbishment of Community Hall

In order to carry out refurbishment of the a/m hall I would request permission to buy the following items:

Main Hall

1. 10 Dimplex CXD200H heaters

Committee Room/Kitchen

2. 1 Range type electric cooker
3. 1 Under counter Dishwasher
4. 1 Under counter Fridge
5. Supply of 3 phase electric for cooker and dishwasher

I would appreciate your immediate attention as the closing date for grant aid closes on 25 November 2016.

Thank you in anticipation.

Yours faithfully

David McCauley
Chairman

Report to:	Active & Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	PCSP Request for Additional Member Meeting Expenses
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan Head of Engagement

Decisions required:

Given the high levels of Partnership activity and the recent request by Council to form a Bonfire Liaison Committee; Committee to consider ring-fencing additional resource to cover expenses associated with additional PCSP meetings.

1.0	Purpose and Background:
1.1	<p>N.I. Policing Board currently provide a meeting expenses budget for Members of Newry, Mourne and Down Policing & Community Safety Partnership (PCSP).</p> <p>Currently, £60 per meeting up to maximum 20 meetings per member per annum. Council covers the associated mileage costs.</p> <p>The PCSP have written to Council (Correspondence attached - Appendix 1) to request additional funding, as due to the current volume of Partnership activity the 20 meetings cap per annum allowance is likely to be exceeded.</p>
2.0	Key issues:
2.1	<ul style="list-style-type: none"> • PCSP have also requested an increase in the number of claimable meetings from N.I. Policing Board. PCSP expenses currently form part of an Independent Review being processed by DoJ therefore no increase will be considered outside of this (Appendix 2). • Council have recently requested that PCSP establish a Bonfire Liaison Committee. • The provision of the above additional meeting resource may place additional strain on an already reduced PCSP staffing complement.
3.0	Recommendations:
3.1	Given the high levels of Partnership activity and the recent request by Council to form a Bonfire Liaison Committee; Committee to consider ring-fencing additional resource to cover expenses associated with additional PCSP meetings (2 additional meetings per member per annum with associated mileage).
4.0	Resource implications

4.1	Financial provision for up to additional 38 meetings per annum (2 per member). Estimated cost: 19 Members x 2 additional meetings at £60 per meeting with associated mileage costs – Approximately £3200
5.0	Equality and good relations implications:
5.1	None
6.0	Appendices
	Appendix I: Correspondence from PCSP Appendix 2: Correspondence from NIPB

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	DEA Fora Update
Reporting Officer (Including Job Title):	Damien Brannigan, Head of Engagement
Contact Officer (Including Job Title):	Suzanne Rice, DEA Coordinator (Crotlieve)

Decisions required:

Members are asked to note the contents of the report, and consider and agree to: Approve the actions outlined in the attached action sheets from the Private DEA Forum meetings held in September and October 2016 (i.e. Crotlieve, Slieve Gullion, Slieve Croob and Rowallane) and note the report on the DEA Fora below.

1.0	Purpose and Background:
1.1	<p>During October 2016 DEA Forum members with representatives from statutory agencies participated in action planning workshops. Using the 'Turn the Curve' exercise each Forum identified and agreed priority actions for their interim plan to be progressed over the next twelve months. DEA Coordinators will meet in December 2016 to finalise the draft plans which will be taken back to each Forum for consideration and approval.</p> <p>DEA Coordinators continue to meet with community representatives and groups in their DEA on a variety of issues.</p> <p>The third round of DEA Public meetings have been scheduled to take place in November and December 2016. Themes to be addressed at the DEA Fora Public meetings will include safety and policing.</p>
2.0	Key issues:
2.1	Priority for DEA coordinator will be to deliver on the actions highlighted in the interim plan.
3.0	Recommendations:
3.1	Members are asked to note the above report and approve action sheets from the Private DEA Forum meetings for Crotlieve, Slieve Gullion, Slieve Croob, Newry and Rowallane held in September and October 2016.
4.0	Resource implications
4.1	Not Applicable
5.0	Equality and good relations implications:

5.1	Not Applicable
6.0	Appendices
	DEA Action sheets

ACTION SHEET – Crotlieve District Electoral Area Meeting on 28 October 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/C/39/2016	Nomination of Chairperson of Crotlieve DEA Forum	On Proposal of Councillor Ennis and seconded by Wilbert McKee, It was agreed to appoint Councillor Ruane as chairperson of the Crotlieve DEA Forum for the October 2016-October 2017 period.	Approved.
DEA/C/40/2016	Nomination of Vice Chairperson of Crotlieve DEA Forum	On proposal of Councillor Carr and seconded by Tania Bailie, It was agreed to appoint Councillor Fitzpatrick as vice chairperson of the Crotlieve DEA Forum for the October 2016-October 2017 period.	Approved.
DEA/C/41/2016	Review Independent member nomination	Nomination accepted from Well-being Action Partnership for Eileen Murphy to be appointed as an independent member to the Crotlieve DEA Forum.	Suzanne Rice to contact Sector Matters to inform them of outcome and request they notify E Murphy of nomination outcome.
DEA/C/42/2016	Update on Crotlieve DEA Public Meeting	S Rice provided an update on the third DEA Public meeting. The Forum agreed the 'Safety' theme of the public meeting. PSNI will also be in attendance to discuss local policing in the Crotlieve DEA.	Noted.

Ref: SG/MIN/1

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ACTION SHEET- Slieve Gullion District Electoral Area Meeting – 02 November 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SG/15/2016	WiFi in Community Centres	<ul style="list-style-type: none"> A letter to be sent to the Chief Executive requesting that Councillors have an input into the Council's WiFi policy which is currently being developed. 	Completed- letter sent
DEA/SG/35/2016	Mullaghbawn Community Centre roof	<ul style="list-style-type: none"> It was recommended that the Estates Section consider carrying out a further inspection of the roof of Mullaghbawn Community Centre in order to ascertain the most cost effective solution to addressing the issue of the leaking roof and report findings back to the Slieve Gullion DEA forum. 	In progress: Tenders have closed – the contractor appointed – works to begin Monday 7 th November at 1pprox. 9.30- 10am.
DEA/SG/36/2016	Lease of Council unit at premises formerly known as Camlough Primary School	<ul style="list-style-type: none"> It was recommended to ask the AA to enter negotiations with the parish. 	<p>Completed: Unit has been transferred to Camlough AA – for a nominal fee of £100 (approved under Scheme of Delegation by E Curtis) £100 fee paid and all rent paid up to date</p> <p>Camlough AA have been in touch with Parish Priest, Father Larkin to enter into their own arrangement with the Trustees of Bessbrook Parish</p>

Ref: SG/MIN/1

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ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/SG/37/2016	Slieve Gullion DEA Forum – Assessment of External Nominations	<ul style="list-style-type: none"> • Agreed to request Eddie Hughes to contact SAND and discuss membership of GAA on to SAND. • It was suggested that Rural Health Partnership and TADA be accepted onto the Forum and membership be a joint partnership • It was recommended that CRJ be accepted onto the forum. 	<p>T. McDonald to make contact with Eddie Huges and have him contact P. Power regarding SAND membership.</p> <p>Completed: RHP and TADA have agreed to partnership.</p> <p>Completed</p>
DEA/SG/40/2016	Branding of the Slieve Gullion DEA Forum	<ul style="list-style-type: none"> • It was agreed to have the heading bi-lingual. 	Completed. All newsletters have bi-lingual heading.
DEA/SG/41/2016	Alley and Toilets	Meeting to be held with Bessbrook Institute regarding the options for the premises.	In Progress: Tentative meeting set up for 11 November. Councillor Taylor to confirm.
DEA/SG/42/2016	Traffic and Speed issues in SG area	A log of issues throughout the DEA area is to be compiled and Transport NI invited to a private meeting for discussion.	IT. McDonald to compile log Awaiting information from members.
DEA SG/43/2016	Rural Broadband	DEA Forum to include need for broadband in SG area in Community Action Plan at the Action planning workshop	Issue is listed as one of the priorities on the Action Plan with actions against it.

Ref: SG/MIN/1

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA SG/44/2016	Meeting with Chief Executive	DEA Forum to meet with Chief Executive regarding their roles, action plan, and budget.	T. McDonald to setup

ACTION SHEET- Slieve Croob District Electoral Area Meeting – 24th October 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/3/2016	Minutes of 07/09/16	Minutes and action sheet were proposed as a true record. Priscilla to write to Pat Power regarding David and Felix joining SAND	Councillor Craig & David Workman Priscilla to action
DEA/4/2016	Minutes of 07/06/16	Minutes were proposed as a true record	Felix Blaney and Heather Holland
DEA/5/2016	Election of chair and vice chair	It was agreed that Councillor Burns remains as Chair for another year and Councillor Murnin will take over as Vice Chair	Councillor Craig and Felix Blaney
DEA/6/2016	Coordinators Report Village Plans: - Good Relations Funding : -	Councillor O’Gribbin to identify key contacts in Finnis, Leitrim, Ballyward & Lowtown for village plans consultation Councillor O’Gribbin to liaise with local parish priest in Ballyward for use of hall and car park for trailer marking event in association with PSNI Councillor Burns to get full contact details of John McKay to Priscilla Councillor Craig to forward details of former councillor to Priscilla within 1 week Priscilla to co-ordinate a cross community sport event in Slieve Croob	Councillor O’Gribbin to action Councillor O’Gribbin to action Councillor Burns to action Councillor Craig to action Priscilla to action

	Outdoor NI: -	David Workman to pass on contact details of Tommy Bowe to Priscilla Councillor O’Gribbin to send through proposal of Slieve Croob tourism potential (i.e. source of River Lagan) to Heather Wilson	David to action Councillor O’Gribbin to action
DEA/7/2016	Update on Play Parks Consultation	Claire to resend Play Strategy to Forum Members	Claire to action
DEA/8/2016	Councils Financial Assistance – Outcomes	Priscilla to email the programmes unit requesting earlier approval dates for funding as Christmas illuminations acceptance letters will give groups limited time to organise events	Priscilla to action
DEA/10/2016	Sports Hub	To be fixed agenda item Priscilla to invite Sport NI to attend a private meeting to offer guidance to the forum on Sports Strategy Plans	Priscilla to action Priscilla to action
DEA/12/2016	Community Trails Update	Councillor Craig to get details of Spa/Ballynahinch walking groups to Fiona Milne to identify used trails. All forum members to contact outdoor NI if any contact details for groups/people who use trails across DEA	Councillor Craig to action All forum members to follow up on
DEA/14/2016	Planned public meeting	Agreed public meeting will focus on safety at Christmas and be held on Wednesday 30 th November in The Dan Rice Hall, Drumanness Priscilla to approach Ulster Farmers Union to highlight farm safety at the public meeting at end	Priscilla to action Priscilla to action

		of November	
	Any other business	Priscilla to contact Sally Montgomery regarding public consultation on development of Castlewellan Arborteum at next public meeting	Priscilla to action

ACTION SHEET- Rowallane District Electoral Area Meeting – 20th October 2016

ITEM	SUBJECT	DECISION	FOR COMPLETION – including actions taken/date completed or progress to date if not yet completed
DEA/2/2016	Chairperson's Remarks	Forum to send letter of objection and call of EQIA to be carried out over the closure of the SSO in Ballynahinch.	Letter sent 03/11/16
DEA/3/2016	Minutes 09/08/16	Minutes and action sheet were proposed as a true record. Roisin Erskine to pass on details of a potential forum member from an agricultural background to Ellen.	Councillor Harvey and Lise Curran Roisin to action, Ellen to follow up
DEA/4/2016	DEA Coordinator Report	Report was noted and no questions arose.	Noted
DEA/11/2016	Saintfield Hockey Club letter	Ellen to send letter of support from the forum to Saintfield Hockey Club regarding the upgrade of their pitch.	Letter sent 03/11/16
DEA/12/2016	Update on planned public meeting	Ellen to send letter of invitation to St Mary's PS, Killyleagh and Killyleagh Integrated PS to invite them to sing carols at the public meeting.	Letters sent 28.10.16
DEA/13/2016	Use of Council Land at Harmony Way, Ballynahinch	Report was noted and no questions arose	Noted

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	Downpatrick Neighbourhood Renewal: Community equipment application
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director Community Engagement
Contact Officer (Including Job Title):	David Patterson Downpatrick DEA / NR Coordinator

Decisions required:	
Approval to submit an application to Department for Communities for needed community equipment for community organisations in the Downpatrick Neighbourhood Renewal Area.	
1.0	Purpose and Background:
1.1	Community organisations in the Downpatrick Neighbourhood Renewal Area are providing a vital range of community activities of benefit to the population in the most deprived urban area of the district (Neighbourhood Renewal also operates in Newry)
2.0	Key issues:
2.1	<p>Alongside key educational and social support programmes being delivered by statutory agencies there is a need to support on-going community group – delivered activity, for the direct benefit of residents and to support the continuing engagement of, and successful partnership with, local communities.</p> <p>The Department for Communities (DfC) overseeing Neighbourhood Renewal has identified likely underspend in capital funding from elsewhere in early 2017 and has asked local groups in Downpatrick NRA to identify key equipment needs that will assist their continuing local provision of activities and services.</p> <p>Equipment needs cover: ICT; office; sports; kitchen and catering; protective clothing; materials; community play equipment; early years equipment; facility equipment. Subject to funds available, DfC will fully fund equipment items. While being made available to groups for their use, DfC require that technically this equipment be in the ownership of the Council, and provided to groups on the basis of a safekeeping Service Level Agreement covering liability for damage and replacement, with the NR Coordinator/relevant staff inspecting after 6/12 months to ensure continued availability (within reasonable wear and tear allowances). An appropriate SLA will be drawn up by the NR Coordinator.</p> <p>A similar application for Newry Neighbourhood Renewal Partnership has been approved by Council for submission. Total Downpatrick NR funds sought from DfC: £49,617</p>

	Application to DfC has already been approved by the Downpatrick Neighbourhood Renewal Partnership in context of this being part of the existing NR Action Plan.
3.0	Recommendations:
3.1	Committee members are asked to approve the submission of the application to Department for Communities
4.0	Resource implications
4.1	No financial implication beyond staff time to draw up SLA and carry out inspections at the appropriate time.
5.0	Equality and good relations implications:
5.1	Provision of this equipment will support continuing positive work of community organisations in the Neighbourhood Renewal Area.
6.0	Appendices
	Equipment list (from application)

Neighbourhood Renewal Community Equipment

IT Equipment	6650
Office	95
Sport	3265
Kitchen Equipment	2130
Early years	3234
Protective clothing	1050
Electrical equip	1428
Materials	3150
Facility equip	8615
Play equipment	20,000 (est tbc)

Total 49,617

Report to:	Active & Healthy Communities Committee
Date of Meeting:	21 st November 2016
Subject:	DfC Consultation on Proposals to Close Ballynahinch & Newcastle Social Security Offices and Job Centres
Reporting Officer (Including Job Title):	Janine Hillen Assistant Director: Community Engagement
Contact Officer (Including Job Title):	Damien Brannigan Head of Engagement

Decisions required:	
Committee to approve the draft Consultation Response on behalf of Council (Appendix A)	
1.0	Purpose and Background:
1.1	<p>Department for Communities have recently launched a Consultation on Proposals to close Ballynahinch & Newcastle Social Security Offices and Job Centres.</p> <p>Council have discussed this issue at length and put on record opposition to these proposed plans.</p> <p>The attached draft consultation document includes a summary of the key issues and concerns raised.</p>
2.0	Key issues:
	The consultation closed on Tuesday 15 th November 2016, therefore a draft response has been submitted. Final documentation will be re-submitted to allow for the inclusion of any additional comments following Committee discussion and Council approval.
2.1	
3.0	Recommendations:
	Committee to approve the draft Consultation Response on behalf of Council (Appendix A)
3.1	
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications:
5.1	None
6.0	Appendices
	Appendix A: Draft consultation response to DfC regarding proposed closures in

	Ballynahinch and Newcastle
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DFC Consultation: Proposals to close the Ballynahinch and Newcastle Social Security Offices & Job Centres November 2016

Newry, Mourne and Down District Council would like to express its opposition to the proposed closure of two social security and job centres within our District. These proposals have been discussed at length within the Council and with a number of key partners and we have found no rationale for withdrawing these established services in areas of need. In addition, Council is concerned that there are flaws contained within the Consultation Document, which cannot therefore provide a robust basis for decision making.

In Summary, these proposals:

- Will negatively impact on the most vulnerable within our community, particularly those who rely on benefits and require assistance in 'crisis' situations
- Require a full Equality Impact Assessment
- Have the potential to reduce income for local businesses and have a detrimental impact economically
- Have not been adequately Rural Proofed
- Do not explore alternative accommodation/service provision options within Newcastle & Ballynahinch
- Fail to highlight how increased demand will be met in alternative offices
- Do not capture accurate base line information relating to users, public transport connectivity, broadband provision and population
- Include no reference to meeting provision following the introduction of Universal Credit

The following summary is Council's response to the questions raised within the consultation document:

Question 1: Background

- The proposal fully underestimates the current public transport network in place locally that, for the most part supports a very rural community.
- There has been no meaningful consultation undertaken to determine the impact on the removal of a valuable front line service to most vulnerable in our community. Service provision should never be based on financial aspects alone.

- Closures/relocation of services is a hugely emotive issue at any time, Council is further concerned that these proposals do not take into account the introduction of Welfare Reform and the increased need for support at the most local level. N,M&D Draft Community Plan notes, 'The experience of unemployment is one of the factors that has the strongest negative impact on people's subjective well-being, with effects that are much larger than the income loss associated with unemployment. There is also evidence that this impact persists over time and that psychological resilience to unemployment is low. (Dolan et al., 2008)'
- Council can see no clear evidence of how DfC hope to minimise the impact of closing services and forcing people to access support remotely in a District that is acknowledged as having poor connectivity and IT infrastructure to sustain this transition.
- DfC has provided an estimated cost of £700k to refurbish both Ballynahinch and Newcastle offices. There is no evidence of a business case or economic appraisal to support this figure and therefore no opportunity to compare other options put forward (i.e. the cost of relocation).
- The Department does not appear to have undertaken a feasibility study into other accommodation options, including lease or shared facilities with key partners. Council have a number of key facilities both in Newcastle and Ballynahinch (e.g. Newcastle Centre, Ballynahinch Centre, Ballynahinch Market House) which could provide alternatives to relocation and yet have not been engaged.
- Similarly, Council would urge DfC to explore progression routes that other sectors have moved towards to provide more flexible service delivery models (e.g. outreach offices, inter-agency hubs).

Question 2: Current and Future Service Provision

- Council recognises the need for the Department to ensure adequate service provision prior to the introduction of Universal Credit, however it has only factored in town centre population figures – this is not an accurate reflection of the needs associated with a mainly rural community.
- The loss of income for local businesses, as service users are diverted out of the towns to access support, has been completely omitted.
- Any provision based on the requirement for a user to have access to IT or telephone services immediately disadvantages the most/ needy in our community. Employment Support Allowance still operates 0845/0300 numbers which incur charges from some networks.

- A higher than average youth population and the increased demand on careers advice and related services has largely been ignored.
- The number of children in Northern Ireland is projected to grow by 18,537 (4.9 per cent), from 382,141 children in 2012 to 400,678 children in 2022, with Newry, Mourne and Down's child population projected to grow by 6.6%, above the NI average and the fourth highest growth rate across all 11 council areas.

Population

Wards	0-15	16-39	40-64	65+	Total
Ballynahinch East	527	757	744	421	2450
Ballymaglave	540	774	949	573	2835
Kilmore	612	832	1154	676	3273
Dunmore	633	813	1087	580	3113
Drumaness	948	1245	1322	492	4007
Murlough	529	783	731	400	2443
Tollymore	795	1126	1156	541	3617
Donard	553	754	1072	714	3093
Dundrum	691	853	936	453	2934
Total	5828	7937	9151	4850	27765

- A recent report by Ofcom has ranked Newry, Mourne and Down District Council as third lowest area in NI for broadband speed. It is also widely accepted that mobile coverage is wholly inadequate.
- The document notes that many future services will be available online. The installation of broadband for customers will prove costly; an average £25/£30 monthly fee will equate to a significant proportion of benefits and will result in the availability of a service to only those who can afford it.

Question 3: Value for Money

- The only real option considered within the proposals relate to refurbishment: it is unclear when the figures relating to estimated re-build were produced, which would suggest significant time has lapsed.
- There is no evidence contained within the document as to whether relocation was considered within the towns of Newcastle and Ballynahinch (e.g. sale of current premises and procurement of smaller, lower priced local units)
- Costs for service delivery in rural areas cannot be directly compared to those in large urban centres; there is no evidence of rural proofing proposals.

- Value for money is guaranteed through refurbishment, subsequent preservation of an important local face to face service which benefits employers, local businesses, younger people, claimants, vulnerable people and job seekers in a rural setting.
- The Department have based Unit Cost on a rebuild figure which is misleading.

Question 4 & 5: Impact of change on customers

- Using 'average distance travelled by claimants' does not provide a robust breakdown of the impact on customers. Many existing customers (particularly those in towns) will face substantially increased journeys.
- Relocation of offices will have further repercussions for claimants in a crisis situation, as in the majority of cases documentation will need to be presented for processing in a local office.
- The Department within the document, measure distance from the current office to the new proposed office location yet do not quantify the impact on those travelling from more remote locations.
- There is no definable reference to the financial impact of additional travel on service users which, based on current public transport rates can equate to up to 10% of benefits for some claimants.

Question 6: Wider Concerns

The economic impact of the proposals contained within the document have not been fully realised. Closure considered 3 factors:

- 1) If the office is fit for purpose, providing suitable accommodation for delivering new services
- 2) Cost of modernising to enable the building to support the IT infrastructure required to provide the new telephony and digital based services
- 3) Number of customers using the service

Both Ballynahinch and Newcastle are being closed based on:

- Limited ability & cost to reconfigure the building to provide the required level of service
- Close proximity to other jobs and benefit offices

Issues to consider

The reason for closing the offices is based on financial cost of making the required building configurations required to operate a fully integrated jobs and benefits office.

The decision on closing the office is based on the cost of re-furb / re-build, and does not off-set the financial loss to the local economy. The consultation documents do not bear any consideration on the wider economic benefit that would be lost if the services were to be withdrawn (opportunity cost).

Both offices have an indirect economic benefit to the local economy which is largely indigenous businesses, who rely on local, repeat trade

- Ballynahinch: 329 claimants per month approx. / 3948 annually
- Newcastle: 393 claimants per month approx. / 4716 annually

Assuming each claimant spends £5.00 within the local town on the day they visit the office - this generates an annual spend of £19,700 in Ballynahinch and £23,600 in Newcastle.

- Ballynahinch: 15 staff
- Newcastle: 22 staff

Assuming each staff member spends £20.00 per week in the local town, this could generate an annual spend of £13,800 in Ballynahinch and £20,200 in Newcastle

Removing these services to Downpatrick will have an economic cost to the local Ballynahinch and Newcastle economy, and these costs should be considered in the consultation documents when looking at the financial impact of relocating the services.

Total possible financial loss to the Ballynahinch economy: £33,500

Total possible financial loss to the Newcastle economy: £43,800

Additional cost to the claimant due to requirement of traveling to another location

The consultation documents acknowledges that there will be an additional cost of travel for the claimant; this will have a further impact on the local economy as the disposable income of approx. 350 people is reduced by £80 year. The annual cost of claimant travel which is a reduction in claimants disposable income, (approx. £30,500 per annum across the claimants) is a further cost that should be considered in the consultation documents when looking at the financial impact of relocating the services

Loss of other employment related service

Both offices attract a large volume of callers for other employment related advice services (10,000 per year between the 2 offices). This is a key contributor to the local economy for generating employment opportunities, reducing local unemployment, providing advice on relevant up-skilling / education opportunities etc.

A local service on the ground within the local community enables those seeking advice to easily access same. Removing this from the local area would raise concerns if the same level of employment related advice would be sought if the service wasn't as accessible; Considering the Ballynahinch and Newcastle offices dealt with 10,000 per year, concern would also be raised if the Downpatrick & Kilkeel offices would be able to process the additional enquiries. At a time when the local economy is still volatile, systems need to be in place to support those who are most vulnerable and require easy access to employment related advice.

- The movement of staff out of two main locations will have an immediate impact on the local economy and will have serious personal consequences for staff members who have young families, work part-time hours and have to travel further.
- These proposals do not reflect the impact on Section 75 categories and there is no evidence of Rural Proofing.

Given the need to protect our most vulnerable and to ensure that decisions are made following comprehensive consultation, Council would encourage DfC to undertake further and more robust engagement, leading to a fully informed decision

- There is a particular need in the District to future proof careers advice and access to support for the purposes of employment and learning. Approximately 54% of the population of NMD who are aged 16 and over do not have a qualification above level 2. Research prepared by Ulster University, for Department of Employment and Learning and published in November 2015 in the NI Skills Barometer, indicates that there will be a significant shortage of workers with Level 3 and level 4 qualifications in the coming years.
- As the primary funder of Citizens Advice Newry, Mourne and Down, the Council and Citizens Advice have grave concerns that the local advice service will not be able to cope with the expected demand for its services if this decision goes ahead. The local advice service is already under immense pressure. Citizens Advice NMD is working to full capacity and should the social security offices in both locations close it would be unable to take the overflow in both towns – the limited outreach service it is able to offer in Newcastle and Ballynahinch operates on a part time basis and is heavily reliant on volunteers. This will lead to longer delays in getting appointments which could result in the loss of a Benefit, sanction placed on the client and loss of appeal application as time limits are often applicable with applications.

Report to:	Active and Healthy Communities
Date of Meeting:	21 November 2016
Subject:	Fitness Suite Operations for Indoor Leisure Centres
Reporting Officer (Including Job Title):	Roland Moore Assistant Director Leisure and Sport
Contact Officer (Including Job Title):	Kieran Gordon Head of Indoor Leisure

Decisions required:

Members are asked to note the contents of the report, and consider and agree to:

- **Fitness Suite Operations for Indoor Leisure Centres**

1.0	Purpose and Background:
1.1	In June 2016, Officers obtained approval to go to market and obtain quotations from suppliers for fitness equipment based on the requirements of the new Newry Leisure Centre Phase 2 whilst noting that the new Downpatrick Leisure Centre will also need new fitness equipment. Officers have conducted a procurement process and requested quotations on the following basis: <ul style="list-style-type: none"> (1) Straight capital purchase (2) Lease (3) Leisure equipment partner for fixed term (4)
1.2	In September 2016, Officers presented the Indoor Leisure Business Plan 2016-2020. One of the key areas that was highlighted within the Business Plan noted areas for additional participation and income being the gym provision, to help the Council achieve its aim of supporting improved health and well-being outcomes while transforming and modernising the Council by providing accessibility as well as value for money services. <p>This plan also highlighted that implementation of the recommendations outlined within the business plan could result in an increase in income over the 4 year term with an overall potential net saving of £0.61m per annum within Indoor Leisure facilities by 2021.</p>
2.0	Key issues:
2.1	Following the fitness equipment procurement process, the most economically advantageous cost proposal to Council was the leisure equipment partner option for fixed term. This reflects an approx. saving of £29k versus the straight capital purchase option.
2.2	The Indoor Leisure Business Plan 2016-2020 recommends the following actions: <p>“Investment in gym equipment to modernise the centres and offer continuity of services across sites with same equipment supplier allowing for customer integration across the sites and availability of programmes, health assessments and associated technology being identified as a key retention tool.”</p>

3.0	Recommendations:
3.1	That Officers have appointed a leisure equipment partner for an initial 5 year term on the basis of the recommendations of the Indoor Leisure Business Plan. This leisure equipment partner will further develop the proposals as set out in their tender submission for the New Newry leisure Centre Phase 2 and then the new Downpatrick Leisure Centre. Thereafter, Kilkeel, Ballymote and Newcastle could also be considered for facility development and enhancements which will be reported back through AHC committee.
4.0	Resource implications
4.1	Costs for the new equipment for Newry leisure Centre Phase 2 should be derived from the revenue budgets over the next 5 years meaning no capital expenditure needed.
5.0	Equality and good relations implications:
5.1	The proposal has potential to have a direct positive impact in terms of promoting equality of opportunity, increasing access to services, supporting improved health and well-being outcomes while transforming and modernising the Council by providing improved accessibility as well as value for money services.
6.0	Appendices
	Not Applicable

Report to:	AHC Committee
Date of Meeting:	November 2016
Subject:	Council representation on SAND
Reporting Officer	Michael Lipsett, Director of Active & Health7 Communities Roland Moore, Assistant Director Leisure & Sport
Contact Officer	Pat Power Sports Officer

Decisions required:**Members consider the number of Councillors on the SAND Committee**

1.0	Purpose and Background:
1.1	The Council have set up the Sports Association Newry and Down (SAND). The executive committee have previously been considered by Council with respect to the number of elected members that are represented on SAND. The was decided at 7 Councillors (one per DEA). Advice has now been received from NICVA with regards to this number and the implications should be considered.
2.0	Key issues:
2.1	<p>The approval for the establishment of Sports Association Newry & Down (SAND) was agreed at the Inaugural meeting of the AHC committee on Monday 20 April 2015.</p> <p>The AHC committee meeting that followed on Monday 18 May considered & approved additional representation of Councillors to sit on the SAND committee/group (seven councillors – one from each of the District Electoral Areas)</p> <p>During Council's meeting with NICVA on Tuesday 18 October 2016 it was pointed out that SAND would be unable to secure charitable status (currently with DCSA) if the Executive committee was weighted/balanced in favour of the Council.</p> <p>Having charitable status is vital, sometimes a prerequisite for any community based organisation when competing for certain funding opportunities.</p> <p>Option 1 – Continue with existing governance Structure. This will limit the opportunities of funding and remove charitable status of SAND, which would effectively become a sub-committee of Council.</p> <p>Option 2 – Reduce the number of Councillors from 8 to 4 in line with NICVA recommendations.</p>

3.0	Recommendations:
3.1	That the AHC committee recommend to proceed with option 2 and reduce the number of Councillors from 8 to 4 in line with NICVA recommendations and the nominations to SAND be reconsidered. A report should be brought back to AHC with updated articles of association reflecting the governance change.
4.0	Resource implications
4.1	Officer Time
5.0	Equality and good relations implications:
5.1	To be assessed.
6.0	Appendices
	Current Executive Committee Structure

The Structure of SAND

(15 Committee Members)

Club Representation (District Sports Associations)

Seven Individual Sports Representatives - Representing all Clubs in their District Electoral Area



Council Representation



Three Council staff - assigned (support only – no voting rights, but one officer to be appointed treasurer)

Report to:	AHC Committee
Date of Meeting:	November 2016
Subject:	Proposed change of name for SAND
Reporting Officer	Roland Moore Assistant Director Leisure & Sport
Contact Officer	Pat Power Sports Officer

Decisions required:

Members consider changing the name of the SAND

1.0	Purpose and Background:
1.1	The Council have decided on the name of the new Sports Association for the District – Sports Association Newry & Down (SAND). A request has been received from some elected members that the name is not representative of the whole District and should be reconsidered.
2.0	Key issues:
2.1	<p>The proposal for the renaming of the DCSA (establishment of sports association for new council) was agreed at the Inaugural meeting of the AHC committee on Monday 20 April 2015.</p> <p>Furthermore, the brand identity for SAND contained in the report dated 17 August 2015 was agreed at the AHC committee in August 2015.</p> <p>Recent communication from some elected members have asked officers to consider reviewing the name as they felt it was not representative of the whole district, as well as similar named organisations existing within the District.</p> <p>Option 1 - Continue with the agreed existing name – SAND</p> <p>Option 2 - Alternative names be researched and considered at a future AHC committee.</p>
3.0	Recommendations:
3.1	That the AHC committee consider the best way forward in respect of the name of the Sports Association for the District Area.
4.0	Resource implications
4.1	The replacement of brand identity, promotional banners, conference folders and Officer time will be required should the name be changed.

5.0	Equality and good relations implications:
5.1	To be assessed
6.0	Appendices
6.1	None

Report to:	Active and Healthy Communities Committee
Date of Meeting:	21 November 2016
Subject:	EBR – Nearly Zero Energy Building Project - Partnership Agreement
Reporting Officer (Including Job Title):	Eoin Devlin Assistant Director Health & Wellbeing
Contact Officer (Including Job Title):	Joseph Birt Specialist Support Officer, Building Control

Decisions required:

- 1. Whether the Council wishes to become a formal Partner in the NZEB's project.**
- 2. Whether the Council wishes to be considered for additional funding to create a NZE demonstration building within the District.**

1.0	Purpose and Background:
1.1	<p>The East Border Region partnership, following the success of the previous "SustainAndBuild" and the "Energy Efficiency and Micro-generation" projects, have advanced a new "Nearly Zero Energy Buildings" (NZEB's) project.</p> <p>Having been successful in stage 1, EBR received €42k of preparatory funding from the NPA Programme in December 2015 to develop a full application; the EBR partnership are now in a position to make a formal application for c. €2.0 Million funding of from the EU's 'Northern Periphery and Artic Area Programme' (NPA).</p> <p>The project aims to assist our construction sector and implement the obligations established by the <i>Recast Energy Performance of Buildings Directive 2010/31/EU (EPBD2)</i> which requires that new buildings occupied and owned by Public Authorities erected after 2018, and all other new buildings erected after 2020 must be constructed to 'nearly zero energy' standards.</p> <p>Research undertaken by the project partners concluded that there is a lack of knowledge about the Directive requirements amongst the many stakeholders involved in building design, construction, operation, energy providers and installers. If this project is successful, it is anticipated it will provide a real and meaningful competitive and technological advantage to the construction sector in this Region. As well as the obvious environmental benefits, the major beneficiaries of this project are the construction sector.</p> <p>The project will be delivered through a trans-national partnership which will embark upon a number of work streams, including benchmarking, demonstration projects, and training events for Architects and developers. If successful, there would be staff employed to manage and deliver the project within each Region.</p> <p>The transnational (NPA) partnership includes:</p>

	<ul style="list-style-type: none"> • EBR – Local Authorities in Northern Ireland • EBR – Local Authorities in Republic of Ireland • Norway – Norwegian Building Authority • Iceland – University of Iceland • Faroese Islands – Earth & Energy Directorate • Scotland – Highlands Council
2.0	Key issues:
2.1	Newry, Mourne and Down District Council, as members of EBR Ltd are entitled to full partner status under the NZEB's project; in addition the Council could also benefit from c. €110k of additional funding to create a demonstration project within our District.
2.2	In the event that the funding application is successful, all six EBR partner Councils are being asked to pledge €4.5k pa for 3 years, to meet the NPA match funding requirements.
2.3	In addition, if Newry Mourne and Down District Council is awarded the 'Northern Ireland Demonstration project' (worth c. €110k), it is asked to pledge a further €38,000 match funding towards this element of the project.
3.0	Recommendations:
3.1	It is recommended, the Council agrees to participate as a full partner in the project.
3.2	It is also recommended, the Council agrees, that should the opportunity arise it would wish to be considered for funding towards a 'Nearly Zero Energy Demonstration Building' in this District.
3.3	It is further recommended, the Council agrees to the match funding contribution as set out in section 4.0.
4.0	Resource implications
4.1	A pledge of €4.5k pa for 3 years , to meet the match funding requirements.
4.2	If awarded a Demonstration project a further €38,000 . It is anticipated that this contribution will be required in year 2 of the project 2018 / 2019.
5.0	Equality and good relations implications:
5.1	Not Applicable
6.0	Appendices
	Appendix I: Project Summary

APPENDIX 1

Project Summary:

The Recast Energy Performance of Buildings Directive 2010/31/EU (EPBD2) requires that new buildings occupied and owned by public authorities erected after 2018, and all other new buildings erected after 2020, must be 'nearly zero energy'.

Research undertaken by the project partners concluded that there is a lack of knowledge of the Directive's requirements amongst the many stakeholders involved in building design, construction, operation, energy providers and installers. There is a lack of technical knowledge and skills amongst stakeholders in relation to Near Zero Energy building design, construction and operation methodologies.

This project will form an Expert Taskforce which will bring together transnational expertise and knowledge on NZE. The project will develop and test 5 exemplar demonstration projects to test best approaches towards achieving NZE in public buildings across a myriad of uses and climatic conditions. The project will research and produce 30 best practice case studies of buildings nearing or achieving NZE performance or how they can meet NZE performance with modifications. The project's final product will be a suite of 'end user' tools containing design templates, construction details and methodologies, design and operation guidelines showing how the NZE targets can be met.

The solutions developed will be specific to meeting challenges of sparsely populated communities associated with the climatic conditions in the NPA region. The final product from the project will be a technical support toolbox of methodologies and technical guides to allow public bodies and construction industry stakeholders to develop NZE compliant buildings using best practice and expertise from across the NPA region.

The new and innovative nature of this project is the collaborative sharing of expertise to develop common construction methods which will aid compliance with the Directive across the NPA.

The Project Context:

The Energy Performance of Buildings Directive was adopted to strengthen the energy performance requirements of buildings. The Commission proposal states that "buildings have significant untapped potential for cost effective energy savings "which, if realized, would mean that in 2020 the EU will consume 11 % less final energy." There is a huge level of savings to be made and environmental and economic gain to be had. The Directive requires as of 31 December 2020 new buildings in the EU will have to consume 'nearly zero' energy and the energy will be 'to a very large extent' from renewable sources, but new public buildings will have to achieve this by 31 December 2018.

EU countries have agreed on a 2030 Framework for climate and energy, including EU-wide targets and policy objectives for the period between 2020 to 2030. These targets aim to help the EU achieve

a more competitive, secure and sustainable energy system and to meet its long-term 2050 greenhouse gas reductions target. Targets include:

- a 40% cut in greenhouse gas emissions compared to 1990 levels
- at least a 27% share of renewable energy consumption
- at least 27% energy savings compared with the business-as-usual scenario

The EU strategies are in line with the longer term perspective set out in the Roadmap for moving to a competitive low carbon economy in 2050, the Energy Roadmap 2050 and the Transport White Paper. All member states have adopted environmental and climate change policies that connect with the EU Energy and Climate Change Strategies, although different actions and targets have been set at member state level. The NZE project will help to achieve both the member state and EU targets in relation to the environment and climate change.

At the Paris climate conference (COP21) in 2015, 195 countries adopted the first-ever universal, legally binding global climate deal and a global action plan. NZE will also contribute to these objectives.

The Partnership approach:

The NPA Region's climatic conditions presents challenges to building designers, builders and operators in terms of achieving efficiency in energy usage due to extreme temperature and weather shifts. Several challenges posed to stakeholders in meeting the EPBD include 1) Remoteness of locations and the myriad of uses for public buildings, 2) The cost factor and reliance on imported energy for many sub regions, 3) Lack of technical knowledge around new methodologies for energy conservation, utilisation of local renewable sources.

The project partners and regions share the common need for the development of best practice tools, addressing the common challenges and on how compliance with the EPBD can be achieved. Public bodies and agencies are in a key leadership position to validate and showcase Near Zero Energy performance for buildings and adopt and drive policies that result in better uptake of the NZE methodologies developed by the project.

All partners can provide expertise relevant to their climatic conditions, energy portfolio and have significant levels of expertise in building design, construction and operation with a focus on energy conservation and management. Significant engagement with end user stakeholders in project design and implementation include:

- Extensive survey of needs at project design
- End users included as sub partners and involved in demonstration projects and case study development
- The role of regional and local experts participating on the Near Zero Energy Task Force
- The project will address identified needs and develop the following outputs.
 - Technical knowledge on meeting EPBD
 - Technical Guidelines for implementation of Practical Solutions
 - Making better use of local natural resources and energy sources

- Build a user led toolbox of supports to achieve NZE status in Public Buildings
- Showcase exemplar projects and disseminate the results widely

Why transnational:

The transnational (NPA) partnership includes:

- EBR – Northern Ireland
- EBR – Ireland
- Norway – Norwegian Building Authority
- Iceland – University of Iceland
- Faroese Islands – Earth & Energy Directorate
- Scotland – Highlands Council

- Allow partners to learn and share the wide experiences and work already done in developing solutions for NZE, notably those that utilize local raw materials and renewable energy sources and that engage with local and regional economies and SME's.

- Harness and utilise the high levels of knowledge, experience and expertise across the region in the areas of renewable energy, NZE and associated fields using the NZE task force.

- Engage with Sub Partners in the testing of the demonstration models across a wide a range of climatic, usage and building type conditions so as to develop the most appropriate and fitting solutions.

The project will bring together the combined experience, knowledge and expertise of partners across all of the 3 sub regions of the NPA. It will address an issue of significant importance across Europe. Building control officials have identified considerable uncertainty amongst practitioners on how the NZE standards will be achieved in practical terms, thus it makes economic sense to work together on a transnational basis. Providing a framework for collaborative learning and sharing among all stakeholders and end user groups is a strong and powerful tool that will lead to well researched, tested and workable solutions for the NPA region.

Doing the project at regional or national level will not allow for the increase in the levels of knowledge, expertise or adoption / testing of new approaches that have worked well in partner regions. The combined knowledge, expertise and experience that the NZE task force will bring would not be available to stakeholders without the project. The project will be developed and implemented jointly by the strong partnership of main partners and sub partners. It will create a highly practical and usable suite of supports that will aid public authorities and their partners to achieve NZE performance post 2018.

FROM THE OFFICE OF THE MINISTER



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INV 1390/2016

Rathgael House
43 Balloo Road
Rathgill
BANGOR
BT19 7PR
Tel: 028 9127 9306

Michael Lipsett
Director of Active & Healthy Communities
Downpatrick Office
Downshire Civic Centre
Downshire Estate
Ardglass Road
DOWNPATRICK
BT30 6GQ

4 November 2016

Dear Michael

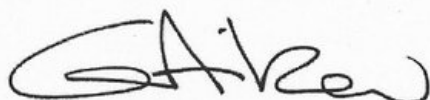
Thank you for your letter of 17 October on behalf of Newry, Mourne and Down District Council requesting a meeting with the Minister of Education to discuss the community use of school facilities.

As I am sure you will appreciate, there are many demands on the Minister's time and I regret that on this occasion he will be unable to attend.

However, the Minister would be happy for DE officials to meet with the Council delegation and would ask that you contact Brenda Shearer, Head of Youth and Schools in the Community Team, to make the necessary arrangements:

e-mail brenda.shearer@education-ni.gov.uk , telephone 02891 279765.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Glynis Aiken'.

GLYNIS AIKEN
Private Secretary to Minister of Education
Peter Weir MLA